From: Copeland, Kimberly GCPE:EX
Sent: December 31, 2018 10:12 AM

**To:** Cox, Michael GCPE:EX **Subject:** FW: IB for Jan 2

**Attachments:** IB\_BCIB Board Appointments Final.docx

Categories: FOI Request - June 27

From: Robb, Katie GCPE:EX

Sent: Monday, December 31, 2018 9:45 AM

To: GCPE Editors

Cc: Bowness, Lisanne GCPE:EX; Lowe, Sonia GCPE:EX; Zaharia, Sarah GCPE:EX

Subject: IB for Jan 2

Good morning editors,

May we please have the attached IB finalized and penciled in for Wednesday, January 2nd?

Many thanks,

Katie

From: Copeland, Kimberly GCPE:EX

Sent: December 31, 2018 9:53 AM

Lowe Sonia GCPE:EX

To: Lowe, Sonia GCPE:EX
Cc: Cox, Michael GCPE:EX

**Subject:** RE: IB for Jan 2

Categories: FOI Request - June 27

Thank you Sonia!

s.22

From: Lowe, Sonia GCPE:EX

Sent: Monday, December 31, 2018 9:49 AM

To: Copeland, Kimberly GCPE:EX; Robb, Katie GCPE:EX; GCPE Editors

Cc: Bowness, Lisanne GCPE:EX; Zaharia, Sarah GCPE:EX

Subject: RE: IB for Jan 2

I created an entry – but haven't selected a time. Not sure if it matters what time it goes out - TRAN 91392

I can check with CC folks and get back to you.

From: Copeland, Kimberly GCPE:EX

**Sent:** Monday, December 31, 2018 9:47 AM **To:** Robb, Katie GCPE:EX; GCPE Editors

Cc: Bowness, Lisanne GCPE:EX; Lowe, Sonia GCPE:EX; Zaharia, Sarah GCPE:EX

Subject: RE: IB for Jan 2

Hi Katie,

Any idea of when this will be going out on the 2<sup>nd</sup> for the Corporate Calendar timing?

Thank you,

Kim Copeland

From: Robb, Katie GCPE:EX

Sent: Monday, December 31, 2018 9:45 AM

To: GCPE Editors

Cc: Bowness, Lisanne GCPE:EX; Lowe, Sonia GCPE:EX; Zaharia, Sarah GCPE:EX

Subject: IB for Jan 2

Good morning editors,

May we please have the attached IB finalized and penciled in for Wednesday, January 2nd?

Many thanks,

Katie

From: Copeland, Kimberly GCPE:EX
Sent: December 12, 2018 11:45 AM

To: Dalzell, Danielle GCPE:EX; Richards, Erin GCPE:EX

Cc: Cox, Michael GCPE:EX

**Subject:** FOR REVIEW - Draft Community Scan for Langford Housing Announcement Attachments: 20181213 DRAFT Community Scan Housing Announcement Langford.docx

Categories: FOI Request - June 27

Hi Danielle!

Attached please find the draft community scan for the Housing Announcement in Langford.

A copy has also been uploaded to the shared folder.

Please let me know if any updates are required.

Thank you!

From: Copeland, Kimberly GCPE:EX
Sent: December 12, 2018 11:44 AM

To: Dalzell, Danielle GCPE:EX; Richards, Erin GCPE:EX

Cc: Cox, Michael GCPE:EX

**Subject:** FOR REVIEW - Draft Community Scan for

Attachments: 20181213 DRAFT Community Scan Housing Announcement Langford.docx

Categories: FOI Request - June 27

Tracking: Recipient Recall

Dalzell, Danielle GCPE:EX

Succeeded: 2018-12-12 11:44 AM

Richards, Erin GCPE:EX

Succeeded: 2018-12-12 11:44 AM

Cox, Michael GCPE:EX

Succeeded: 2018-12-12 11:44 AM

Hi Danielle!

Attached please find the draft community scan for the Housing Event in Langford. A copy has also been uploaded to the shared folder.

Please let me know if any updates are required.

Thank you!

From: Copeland, Kimberly GCPE:EX
Sent: December 12, 2018 10:32 AM

**To:** GCPE Editorial Services

**Cc:** Croft, Robyn J GCPE:EX; Cox, Michael GCPE:EX

**Subject:** TRAN-91119

Categories: FOI Request - June 27

Hi Editors,

A head's up that TRAN-91119 has moved to 1:00pm today, not 4:00pm:

Activity Id	Tags	Ministry	Status	Date & Time	Title & Summary
TRAN-91119 updated 0 minutes ago		TRAN	Changed	Wed Dec 12 1:00-1:05 PM	Coquihalla heavy snowfall warning a IB ONLY: The Hope to Merritt section amount of snow Thursday and Frida all drivers to use caution, drive to co

Jamie will have this over to you asap!

Kim

From: Copeland, Kimberly GCPE:EX
Sent: December 10, 2018 11:37 AM

To: Dalzell, Danielle GCPE:EX; Richards, Erin GCPE:EX

Cc: Cox, Michael GCPE:EX

Subject: FOR REVIEW: 20181211 DRAFT Community Scan - World Juniors Victoria

Attachments: 20181211 DRAFT Community Scan World Juniors Victoria.docx

Categories: FOI Request - June 27

Hi Danielle!

Attached please find the draft community scan for the IIHF World Juniors Event in Victoria. A copy has also been uploaded to the shared folder.

Please let me know if any updates are required.

Thank you!

From: Copeland, Kimberly GCPE:EX Sent: December 6, 2018 2:52 PM

**To:** Sorochan, Craig GCPE:EX; McKill, Colin GCPE:EX

Cc: Leslie, Sean GCPE:EX; Filion, Corinna GCPE:EX; Croft, Robyn J GCPE:EX; GCPE Editorial

Services

Subject: RE: EDUC-90622 School Enrolment and Operating Grants

Categories: FOI Request - June 27

Hi Craig,

Just confirmed with Robyn that we can do 1:15pm on Friday for EDUC-90622 School Enrolment and Operating Grants.

#### I have updated Corp Cal:

Activity Id	Tags	Ministry	Status	Date & Time	Title & Summary
EDUC-90622 updated yesterday		EDUC	Reviewed	Fri Dec 7 1:15- 1:20 PM	School Enrollment and Operating G NR ONLY: Annual news release with each of BC's 60 school districts for t

Thanks,

Kim Copeland

From: Sorochan, Craig GCPE:EX

Sent: Thursday, December 6, 2018 2:28 PM

To: McKill, Colin GCPE:EX

Cc: Leslie, Sean GCPE:EX; Filion, Corinna GCPE:EX; Croft, Robyn J GCPE:EX; Copeland, Kimberly GCPE:EX; GCPE

**Editorial Services** 

Subject: RE: EDUC-90622 School Enrolment and Operating Grants

Ok thanks Colin.

From: McKill, Colin GCPE:EX Sent: December 6, 2018 2:28 PM

**To:** Sorochan, Craig GCPE:EX < Craig. Sorochan@gov.bc.ca>

**Cc:** Leslie, Sean GCPE:EX <Sean.Leslie@gov.bc.ca>; Filion, Corinna GCPE:EX <Corinna.Filion@gov.bc.ca>; Croft, Robyn J GCPE:EX <Robyn.Croft@gov.bc.ca>; Copeland, Kimberly GCPE:EX <Kimberly.Copeland@gov.bc.ca>; GCPE Editorial

Services <GCPEWES@Victoria1.gov.bc.ca>

Subject: RE: EDUC-90622 School Enrolment and Operating Grants

Thanks, Craig. Digital services will need to turn that backgrounder into a link as well, as it is a table.

From: Sorochan, Craig GCPE:EX

Sent: Thursday, December 6, 2018 2:27 PM

To: GCPE Editors

Cc: Leslie, Sean GCPE:EX; Filion, Corinna GCPE:EX; Croft, Robyn J GCPE:EX; Copeland, Kimberly GCPE:EX

Subject: EDUC-90622 School Enrolment and Operating Grants

Hi,

Please see the attached NR for EDUC-90622 for V5'ing.

I am waiting to hear back from Robyn and Kimberly with the Corp Calendar about moving this to 1:15 pm or 2 pm.

Thanks very much,

Craig Sorochan Senior Public Affairs Officer Government Communications and Public Engagement Ministry of Education

Tel: 250-208-9130

E-Mail: Craig.Sorochan@gov.bc.ca

From: Copeland, Kimberly GCPE:EX

Sent: December 6, 2018 1:48 PM

To: Croft, Robyn J GCPE:EX

Cc: Cox, Michael GCPE:EX

Subject: LBR-90706

Categories: FOI Request - June 27

Hi All,

LBR-90706 has moved to Dec 10 at 1pm – after the board appointments have been signed off. This was previously on the Corp Cal for 1:00pm Friday, Dec 7.

	Âctivity 1▼	Tags	Ministry	Status	Date & Time	Title & Summary
9	LBR-90760 updated 18 minutes ago	30-60-90	LBR	Reviewed LA Changed	Mon Dec 10 1:00-1:05 PM TBC	WorkSafeBC board member appoint WEB POSTED IB ONLY: Four appoin seats expiring at the end of December new member.

Thanks,

From: Copeland, Kimberly GCPE:EX Sent: December 6, 2018 11:28 AM

**To:** Duffus, Robert GCPE:EX; Croft, Robyn J GCPE:EX

Cc: Cox, Michael GCPE:EX

Subject: RE: Query on AG-90940

Categories: FOI Request - June 27

Great thank you Rob! I have also updated your entry category to "Approved Release".

Thank you,

Kim Copeland

From: Duffus, Robert GCPE:EX

Sent: Thursday, December 6, 2018 11:17 AM

To: Copeland, Kimberly GCPE:EX; Croft, Robyn J GCPE:EX

Cc: Cox, Michael GCPE:EX

Subject: RE: Query on AG-90940

Yes, go ahead and lock it. Thanks!

From: Copeland, Kimberly GCPE:EX Sent: December 6, 2018 11:13 AM

To: Duffus, Robert GCPE:EX <Robert.Duffus@gov.bc.ca>; Croft, Robyn J GCPE:EX <Robyn.Croft@gov.bc.ca>

Cc: Cox, Michael GCPE:EX < Michael. Cox@gov.bc.ca>

Subject: Query on AG-90940

Hi Rob,

Thank you for adding AG-90940 to the Corp Cal. I just wanted to check in and say that 3:00pm Friday, Dec 7<sup>th</sup> works well in Corp Cal.

Can we go ahead and lock that date/time down?

Best,

From:Copeland, Kimberly GCPE:EXSent:December 5, 2018 3:10 PMTo:McRae, Meghan GCPE:EX

Cc: Croft, Robyn J GCPE:EX; Cox, Michael GCPE:EX

**Subject:** RE: Query on AGRI-90892

Categories: FOI Request - June 27

Hi Again Meghan,

I have updated AGRI-90892 to go out at 8:00am on Dec 20th. Please let me know if that works!

Âctivity 1▼	Tags	Ministry	Status	Date & Time	Title & Summary
AGRI-90892 updated 2 days ago	30-60-90	AGRI	Reviewed LA New	Thu Dec 20 8:00-8:05 AM	STATEMENT: Buy BC this Holiday S Ministerial statement from Minister holiday season, explore the variety your friends and neighbours.

Thank you,

Kim Copeland

From: Copeland, Kimberly GCPE:EX

Sent: Wednesday, December 5, 2018 2:40 PM

To: McRae, Meghan GCPE:EX

Cc: Croft, Robyn J GCPE:EX; Cox, Michael GCPE:EX

Subject: Query on AGRI-90892

Hi Meghan,

Hoping to connect with you about arranging a time for AGRI-90892. This is the Statement on "Buy BC for this Holiday Season".

This is on December 20th. Might I suggest either: 8:00am, 11:00am and 1:00pm?

Thank you,

From: Copeland, Kimberly GCPE:EX

Sent: November 26, 2018 2:15 PM

To: Dalzell, Danielle GCPE:EX

Cox, Michael GCPE:EX

Subject: RE: FOR APPROVAL - 20181126 DRAFT Community Scan BC Federation of Labour

Vancouver Convention

Attachments: 20181126 DRAFT Community Scan BC Federation of Labour Convention

Vancouver.docx

Categories: FOI Request - June 27

Thanks Danielle!

Please see attached, with suggested edits.

Best,

Kim

From: Dalzell, Danielle GCPE:EX

Sent: Monday, November 26, 2018 1:41 PM

**To:** Copeland, Kimberly GCPE:EX **Cc:** Cox, Michael GCPE:EX

Subject: RE: FOR APPROVAL - 20181126 DRAFT Community Scan BC Federation of Labour Vancouver Convention

Good. Just needs more announcements for labour: CBAs, repealing HLTH legislation.

Danielle Dalzell

Director of Writing and Content Strategy | Cabinet Priorities | Government Communications and Public Engagement <a href="mailto:Danielle.Dalzell@gov.bc.ca">Danielle.Dalzell@gov.bc.ca</a> | 250-893-2096

From: Copeland, Kimberly GCPE:EX

Sent: Monday, November 26, 2018 11:26 AM

**To:** Dalzell, Danielle GCPE:EX <Danielle.Dalzell@gov.bc.ca> **Cc:** Cox, Michael GCPE:EX <Michael.Cox@gov.bc.ca>

Subject: FOR APPROVAL - 20181126 DRAFT Community Scan BC Federation of Labour Vancouver Convention

Hi Danielle!

Attached please find the draft community scan for the BC Federation of Labour Convention in Vancouver. A copy has also been uploaded to the shared folder.

Please let me know if any updates are required.

Thank you!

From: Copeland, Kimberly GCPE:EX

Sent: November 23, 2018 9:42 AM

To: Dalzell, Danielle GCPE:EX

**Subject:** FW: FOR APPROVAL - 20181124 DRAFT Community Scan 16 Days of Activism Event

Attachments: 20181124 DRAFT Community Scan 16 Days of Activism Victoria.docx

Categories: FOI Request - June 27

Good morning Danielle!

Just a reminder about today's due community scan for the 16 Days of Activism kick off event (see attached).

Happy Friday ©

Kim

From: Copeland, Kimberly GCPE:EX

Sent: Thursday, November 22, 2018 3:04 PM

**To:** Dalzell, Danielle GCPE:EX **Cc:** Cox, Michael GCPE:EX

Subject: FOR APPROVAL - 20181124 DRAFT Community Scan 16 Days of Activism Event

Hi Danielle!

Attached please find the draft community scan for the 16 Days of Activism Against Gender-Based Violence event in Victoria.

A copy has also been uploaded to the shared folder.

Please let me know if any updates are required.

Thank you!

From: Copeland, Kimberly GCPE:EX

Sent: November 22, 2018 10:01 AM

To: Dalzell, Danielle GCPE:EX

Cc: Cox, Michael GCPE:EX

Subject: FOR APPROVAL - 20181123 DRAFT Community Scan Langford Oak Park Housing

Announcement

**Attachments:** 20181123 DRAFT Community Scan Housing Langford.docx

Categories: FOI Request - June 27

Good morning Danielle,

Attached please find the draft community scan for the Oak Park Housing announcement in Langford. A copy has also been uploaded to the shared folder.

Please let me know if any updates are required.

Thank you!

From: Copeland, Kimberly GCPE:EX

Sent: November 16, 2018 9:56 AM

To: Dalzell, Danielle GCPE:EX

Cox, Michael GCPE:EX

**Subject:** FOR REVIEW - 20181117 DRAFT Community Scan BC Non-Profit Housing Conference

Vancouver

**Attachments:** 20181117 DRAFT Community Scan BC Non-Profit Housing Conference Vancouver.docx

Categories: FOI Request - June 27

Good morning Danielle,

Attached please find the draft community scan for the BC Non-Profit Housing Conference in Vancouver. A copy has also been uploaded to the shared folder.

Please let me know if any updates are required.

Thank you!

Kim

From: Copeland, Kimberly GCPE:EX

Sent: November 15, 2018 1:42 PM

To: Cox, Michael GCPE:EX

**Subject:** FW: FOI REVIEW AND APPROVAL: GCP-2018-87215 (Copeland Emails) **Attachments:** G - Sign Form.docx; GCP-2018-87215 - Final Response - Full Disclosure.docx;

GCP-2018-87215.pdf

Categories: FOI Request - June 27

From: GCPE FOI Coordinator GCPE:EX

Sent: Tuesday, November 13, 2018 11:01 AM

To: Croft, Robyn J GCPE:EX

Cc: Copeland, Kimberly GCPE:EX; GCPE FOI Coordinator GCPE:EX

Subject: FOI REVIEW AND APPROVAL: GCP-2018-87215 (Copeland Emails)

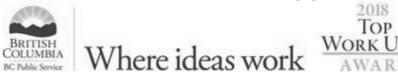
Please provide comments/approval by Thursday, November 16th.

Thanks, Krista

## Krista D'Argis

FOI Lead

Government Communications and Public Engagement



From: Copeland, Kimberly GCPE:EX

Sent: November 15, 2018 11:36 AM

To: Dalzell, Danielle GCPE:EX

Cc: Cox, Michael GCPE:EX

Subject: FOR REVIEW - 20181116 DRAFT Community Scan Ross Temple Re-opening Vancouver

Attachments: 20181117 DRAFT Community Scan Ross Street Temple Vancouver.docx

Categories: FOI Request - June 27

Good morning Danielle,

Attached please find the draft community scan for the Grand re-opening of the Ross Street Temple in Vancouver. A copy has also been uploaded to the shared folder.

Please let me know if any updates are required.

Thank you!

Kim

From: Copeland, Kimberly GCPE:EX Sent: November 7, 2018 1:36 PM

**To:** Dalzell, Danielle GCPE:EX; Thaw, Sara GCPE:EX

Cc: Cox, Michael GCPE:EX

**Subject:** FOR REVIEW - 20181107 DRAFT Community Scan Child Care Announcement 20181107 DRAFT Community Scan Vancouver Child Care announcement.docx

Categories: FOI Request - June 27

Hi Danielle,

Please see the draft copy of the child care announcement in Vancouver community scan attached.

It has also been uploaded to the shared folder.

Thanks!

From: Copeland, Kimberly GCPE:EX Sent: November 7, 2018 10:05 AM

**To:** GCPE FOI Coordinator GCPE:EX; Smith, Justin GCPE:EX

Cc: Plan, Jakelene GCPE:EX

Subject: RE: FOI Request GCP-2018-87215 Due November 13

Attachments: 20181107FOI SENT Emails March 1 to April 30, 2018 Combined.pdf

Categories: FOI Request - June 27

Hello,

Please see attached Adobe document containing records of all emails - excluding attachments - sent from Kimberly Copeland. The date range of this record search is from 03/01/2018 to 04/30/2018.

s.22

I did not identify any personal harms in this document.

Thank you,

Kimberly Copeland

From: GCPE FOI Coordinator GCPE:EX
Sent: Monday, November 5, 2018 10:23 AM

To: Copeland, Kimberly GCPE:EX

**Cc:** GCPE FOI Coordinator GCPE:EX; Plan, Jakelene GCPE:EX **Subject:** FOI Request GCP-2018-87215 Due November 13

Good morning,

GCPE has received a request for information under the *Freedom of Information and Protection of Privacy Act* (FOIPPA).

#### Scope:

Records of any and all emails, text messages, BBMs, slack messages, and WhatsApp messages - excluding attachments - sent from Kimberly Copeland. (Date Range for Record Search: From 03/01/2018 To 04/30/2018)

Applicant Type: Political Party

Instructions and Due Dates:

Due Date: Tuesday, November 13, 2018

- All records should be provided in one combined PDF (Instructions)
- Submit one clean copy and one marked copy indicating specific harms recommendations (guide to harms)

- Records should be inclusive of everyone in your department
- Need to indicate that the Director of your department/shop agrees with the harms recommendations
- Whether or not you have records please complete the following:

The following areas were searched: (indicate Yes/No for each line below)

- 1. Emails:
- 2. LAN:
- 3. Workstation for hardcopies:
- 4. Issues Prep (Yes or N/A):

#### Fee Estimate Due Date: Friday, November 9, 2018

- Please discontinue your search and notify <u>GCPEFOICoordinator@gov.bc.ca</u>
- Copy and paste the following information into your response:

Fee Estimate Recommended:

- 1. Time (hours):
  - Should include time to search, gather, review and provide records
  - must exceed 3 hours
- 2. Reason:

If you wish to contact the IAO FOI Analyst assigned to this request, please let me know and I will provide you with their contact information.

Should you have any questions, concerns or anticipate any delay in processing this request please contact the FOI Coordinator at your earliest convenience.

Thank you,

Justin Smith GCPE FOI Coordinator

From: Copeland, Kimberly GCPE:EX

Sent: November 6, 2018 11:40 AM

To: Dalzell, Danielle GCPE:EX

Cox, Michael GCPE:EX

Subject: RE: FOR APPROVAL: 20181106 DRAFT community scan for Victoria Diwali event

Attachments: 20181106 Community Scan VICTORIA Diwali Event (w edits).docx

Categories: FOI Request - June 27

Hi Danielle,

Please see attached Diwali scan with edits.

Thank you!

Kim

From: Dalzell, Danielle GCPE:EX

Sent: Tuesday, November 6, 2018 10:58 AM

**To:** Copeland, Kimberly GCPE:EX **Cc:** Cox, Michael GCPE:EX

Subject: RE: FOR APPROVAL: 20181106 DRAFT community scan for Victoria Diwali event

Can you add some clips from South Asian media?

Maybes some news about Diwali celebrations around the province?

Thank you!

Danielle

Danielle Dalzell

Director of Writing and Content Strategy | Cabinet Priorities | Government Communications and Public Engagement Danielle.Dalzell@gov.bc.ca | 250-893-2096

From: Copeland, Kimberly GCPE:EX

Sent: Tuesday, November 6, 2018 9:05 AM

To: Dalzell, Danielle GCPE:EX <Danielle.Dalzell@gov.bc.ca>; Thaw, Sara GCPE:EX <Sara.Thaw@gov.bc.ca>

Cc: Cox, Michael GCPE:EX < Michael.Cox@gov.bc.ca>

Subject: FOR APPROVAL: 20181106 DRAFT community scan for Victoria Diwali event

Hi Danielle,

Please see attached draft community scan for the Diwali celebration event at the Legislature tomorrow.

I have saved this on the LAN as well.

Let me know if you have any suggestions ©

Thank you!