

D'Argis, Krista GCPE:EX

From: Dale, Raman GCPE:EX
Sent: Monday, September 30, 2019 11:48 AM
To: Soo, Rosilyn L GCPE:EX; Gallant, Linda GCPE:EX; Foster, Bruce GCPE:EX; Wrona, Katie GCPE:EX; Davison, Maurina GCPE:EX; Doidge, Tracey GCPE:EX; St. Gelais, Josh GCPE:EX; Craig, Annie GCPE:EX; Brandt, Charisma L GCPE:EX; Sigouin, Melissa GCPE:EX; Blasco, America GCPE:EX; Kerrigan, Andrea GCPE:EX; Newcomb, Allison GCPE:EX; Chand, Rita GCPE:EX; Hamilton, Kevin AEST:EX; Reed, Linda GCPE:EX; D'Argis, Krista GCPE:EX; Smith, Justin GCPE:EX
Subject: RE: CSD_Client Satisfaction Survey_Final for distribution.pptx

Thanks for sending, Ros.

It was a good session last week with opportunities to address the feedback moving forward.

A few things I was thinking about over the weekend to ponder in your upcoming discussions:

- Embedding practices to ensure we are meeting client needs. May be as simple as asking “did that answer your question?” or “did that meet your needs?” As you work within your branches and discuss in vision group work, consider ways to employ a continuous feedback loop.
 - Its also important to note that directing someone to a link or site doesn't always help, especially with staff new to government. If this is done, we should make note to check back in
 - This would also be a learning opportunity for us – we should be confident in the accuracy of our advice and able to explain the rationale and why. If not we should be asking!
- Similarly to first bullet, lets give some thought to your own/branch/division interactions with clients and potentially creating a list of recurring questions/issues that arise and discuss these regularly with your teams (weekly, or bi-weekly). This will also improve support/training within teams (ie with cross-training and vacation coverage etc) and fits with Kaizen model described on slide 13.
 - The Intranet will be big improvement in connecting the organization overall and for accessing info. We also need to think about ways to further engage with shops and understanding their operations. This may include a planned site visit, or training sessions based on the last bullet.
- Spending directives – we do a great job already. With any item with \$ implications, we should always have prudence in mind and best use of tax payer dollars.

Thoughts or suggestions on any of these are always welcome!

Thanks!!

Raman Dale, CPA, CMA
Executive Director, Finance and Corporate Services
Government Communications and Public Engagement
Phone: (250) 920-8810



Where ideas work



From: Soo, Rosilyn L GCPE:EX

Sent: Thursday, September 26, 2019 12:11 PM

To: Gallant, Linda GCPE:EX <Linda.Gallant@gov.bc.ca>; Foster, Bruce GCPE:EX <Bruce.Foster@gov.bc.ca>; Wrona, Katie GCPE:EX <Katie.Wrona@gov.bc.ca>; Davison, Murna GCPE:EX <Murna.Davison@gov.bc.ca>; Doidge, Tracey GCPE:EX <Tracey.Doidge@gov.bc.ca>; St. Gelais, Josh GCPE:EX <Josh.StGelais@gov.bc.ca>; Craig, Annie GCPE:EX <Annie.Craig@gov.bc.ca>; Brandt, Charisma L GCPE:EX <Charisma.Brandt@gov.bc.ca>; Sigouin, Melissa GCPE:EX <Melissa.Sigouin@gov.bc.ca>; Blasco, America GCPE:EX <America.Blasco@gov.bc.ca>; Kerrigan, Andrea GCPE:EX <Andrea.Kerrigan@gov.bc.ca>; Newcomb, Allison GCPE:EX <Allison.Newcomb@gov.bc.ca>; Chand, Rita GCPE:EX <Rita.Chand@gov.bc.ca>; Hamilton, Kevin AEST:EX <Kevin.Hamilton@gov.bc.ca>; Reed, Linda GCPE:EX <Linda.Reed@gov.bc.ca>; D'Argis, Krista GCPE:EX <Krista.DArgis@gov.bc.ca>; Smith, Justin GCPE:EX <Justin.Smith@gov.bc.ca>

Cc: Dale, Raman GCPE:EX <Raman.Dale@gov.bc.ca>

Subject: CSD_Client Satisfaction Survey_Final for distribution.pptx

Hi,

Attached is the final presentation on the Client Satisfaction Survey that Raman spoke about at yesterday's Corporate Services Division monthly meeting.

As mentioned at the end of the meeting, next step is for branches to identify goal/strategies to address the identified areas for improvement.

Thanks,
Ros

D'Argis, Krista GCPE:EX

From: Soo, Rosilyn L GCPE:EX
Sent: Thursday, September 26, 2019 12:11 PM
To: Gallant, Linda GCPE:EX; Foster, Bruce GCPE:EX; Wrona, Katie GCPE:EX; Davison, Maurina GCPE:EX; Doidge, Tracey GCPE:EX; St. Gelais, Josh GCPE:EX; Craig, Annie GCPE:EX; Brandt, Charisma L GCPE:EX; Sigouin, Melissa GCPE:EX; Blasco, America GCPE:EX; Kerrigan, Andrea GCPE:EX; Newcomb, Allison GCPE:EX; Chand, Rita GCPE:EX; Hamilton, Kevin AEST:EX; Reed, Linda GCPE:EX; D'Argis, Krista GCPE:EX; Smith, Justin GCPE:EX
Cc: Dale, Raman GCPE:EX
Subject: CSD_Client Satisfaction Survey_Final for distribution.pptx
Attachments: CSD_Client Satisfaction Survey_Final for distribution.pptx

Hi,

Attached is the final presentation on the Client Satisfaction Survey that Raman spoke about at yesterday's Corporate Services Division monthly meeting.

As mentioned at the end of the meeting, next step is for branches to identify goal/strategies to address the identified areas for improvement.

Thanks,
Ros

D'Argis, Krista GCPE:EX

From: D'Argis, Krista GCPE:EX
Sent: Thursday, September 26, 2019 9:37 AM
To: Poorooshasb, Nammi GCPE:EX
Subject: RE: Quick check in

Hello,

Yes, I am free now till 10:30 and 1:30 to 4. Call me at your convenience, 778.698.3997.

Thanks,
Krista

From: Poorooshasb, Nammi GCPE:EX
Sent: Thursday, September 26, 2019 9:36 AM
To: D'Argis, Krista GCPE:EX <Krista.DArgis@gov.bc.ca>
Subject: Quick check in

Hi Krista,

Got your email(s). I'm in Vancouver for UBCM, but any chance you've got a few mins to chat sometime today? When's good for you?

Nammi

D'Argis, Krista GCPE:EX

From: Sigouin, Melissa GCPE:EX
Sent: Tuesday, September 24, 2019 7:39 PM
To: D'Argis, Krista GCPE:EX
Subject: Training for GCPE

Hi! At a recent CD meeting, it was mentioned that they'd like to offer some FOI training, specifically for leaders. Liam Illiffe I understand is quite knowledgeable in this area. Opportunity for collaboration?

Melissa Sigouin
Human Resources

Sent from my iPhone

D'Argis, Krista GCPE:EX

From: D'Argis, Krista GCPE:EX
Sent: Monday, September 23, 2019 11:43 AM
To: Craig, Annie GCPE:EX
Subject: RE: Lunch coverage

Thank you for covering Annie!

From: Craig, Annie GCPE:EX
Sent: Monday, September 23, 2019 9:11 AM
To: Wrona, Katie GCPE:EX <Katie.Wrona@gov.bc.ca>; Newcomb, Allison GCPE:EX <Allison.Newcomb@gov.bc.ca>; Smith, Justin GCPE:EX <Justin.Smith@gov.bc.ca>; D'Argis, Krista GCPE:EX <Krista.DArgis@gov.bc.ca>; St. Gelais, Josh GCPE:EX <Josh.StGelais@gov.bc.ca>; Kerrigan, Andrea GCPE:EX <Andrea.Kerrigan@gov.bc.ca>
Cc: Dale, Raman GCPE:EX <Raman.Dale@gov.bc.ca>; Sigouin, Melissa GCPE:EX <Melissa.Sigouin@gov.bc.ca>
Subject: RE: Lunch coverage

I can do it 😊

From: Wrona, Katie GCPE:EX
Sent: September 23, 2019 9:06 AM
To: Newcomb, Allison GCPE:EX <Allison.Newcomb@gov.bc.ca>; Smith, Justin GCPE:EX <Justin.Smith@gov.bc.ca>; D'Argis, Krista GCPE:EX <Krista.DArgis@gov.bc.ca>; St. Gelais, Josh GCPE:EX <Josh.StGelais@gov.bc.ca>; Craig, Annie GCPE:EX <Annie.Craig@gov.bc.ca>; Kerrigan, Andrea GCPE:EX <Andrea.Kerrigan@gov.bc.ca>
Cc: Dale, Raman GCPE:EX <Raman.Dale@gov.bc.ca>; Sigouin, Melissa GCPE:EX <Melissa.Sigouin@gov.bc.ca>
Subject: Lunch coverage

Good morning!

I am just realising I don't have lunch coverage today^{s.22}
Is there anyone that would be able to cover me today?

Thank you!

Katie Wrona
GCPE-Receptionist
250 387-1337

D'Argis, Krista GCPE:EX

From: Dale, Raman GCPE:EX
Sent: Thursday, September 19, 2019 5:00 PM
To: D'Argis, Krista GCPE:EX
Subject: FW: Moving day - Oct 4th

Just FYI 😊

Raman Dale, CPA, CMA

Executive Director, Finance and Corporate Services
Government Communications and Public Engagement
Phone: (250) 920-8810



Where ideas work



From: Gallant, Linda GCPE:EX
Sent: Thursday, September 19, 2019 3:40 PM
To: Boelens, Robert GCPE:EX <Robert.Boelens@gov.bc.ca>; Townsend, Dave H GCPE:EX <Dave.H.Townsend@gov.bc.ca>; Milne, Jillian GCPE:EX <Jillian.Milne@gov.bc.ca>; Bilmer, Blake GCPE:EX <Blake.Bilmer@gov.bc.ca>
Cc: Harbord, Chris GCPE:EX <Chris.Harbord@gov.bc.ca>; Dale, Raman GCPE:EX <Raman.Dale@gov.bc.ca>
Subject: Moving day - Oct 4th

Great to see you all today.

I confirmed the following to answer some of your questions. My contact will send me a list of JAWL property tenants items next week, that I will pass along to you.

1. No coat racks, all resident open and resident enclosed will have lockers measuring 1ft x 2 ft.
2. No plants in pots larger than 8 inches.
3. No Walk thru's for anyone, but I will monitor the move Friday nite to ensure things are put in their places.
4. Gym, showers and change rooms are connected underground and will be shared space at 525 Superior.
5. Bike storage under both buildings 525 and 545 Superior.
6. Wall mounted tv's are in each office for Chris and Robert
7. MPS printer will not be moved.
8. Total of 20 staff moving on Oct 4th
9. Please take your laptop and work from home on Friday or HQ. Movers will be onsite at 1pm and IT movers at 2:30PM.
10. IT will connect computers on Monday, Oct 7th by 10:30am.
11. I will connect cable before the move in, once directed.
12. Robert can show you where the moving boxes have been dropped off. I left sharpies for you to write your name, office # or workstation # and floor. Also please add a piece of blue tape below the label.

That's all for now, have a great weekend! And please let me know if you have other questions, and I will send additional information as I receive it.

Linda

D'Argis, Krista GCPE:EX

From: D'Argis, Krista GCPE:EX
Sent: Thursday, September 19, 2019 12:33 PM
To: Newcomb, Allison GCPE:EX
Subject: RE: FOI Pages Ready for Review

I will connect with Linda and see how I can help. Thanks Allison.

From: Newcomb, Allison GCPE:EX
Sent: Thursday, September 19, 2019 12:29 PM
To: D'Argis, Krista GCPE:EX <Krista.DArgis@gov.bc.ca>
Subject: RE: FOI Pages Ready for Review

s.22

Bruce actually was able to review his page



I don't know if you are aware of Linda's areas but if you are I think she is a bit swamped and would probably appreciate a hand with the review.

Allison Newcomb

Strategic Talent Services & Engagement Officer
Government Communications and Public Engagement
Direct | 250.413.7582 Email | allison.newcomb@gov.bc.ca

From: D'Argis, Krista GCPE:EX
Sent: September 19, 2019 11:08 AM
To: Newcomb, Allison GCPE:EX <Allison.Newcomb@gov.bc.ca>
Subject: RE: FOI Pages Ready for Review

THANK YOU! Has Bruce's pages been reviewed? I am happy to plug away on those. Let me know 😊

From: Newcomb, Allison GCPE:EX
Sent: Thursday, September 19, 2019 11:07 AM
To: D'Argis, Krista GCPE:EX <Krista.DArgis@gov.bc.ca>
Subject: RE: FOI Pages Ready for Review

Hi Krista,

I've updated based on your changes below! I will consider your page complete now!

If you notice any further changes let me know, and I can adjust them.

Thank you for all your work on this. I really appreciate the effort and time you have given to the project.

Allison Newcomb

Strategic Talent Services & Engagement Officer
Government Communications and Public Engagement
Direct | 250.413.7582 Email | allison.newcomb@gov.bc.ca

From: D'Argis, Krista GCPE:EX
Sent: September 18, 2019 9:05 PM
To: Newcomb, Allison GCPE:EX <Allison.Newcomb@gov.bc.ca>
Subject: RE: FOI Pages Ready for Review

Hi Allison,

Thank you for taking the time to stop by today. Overall the website **looks great**, a few minor edits. I have put a line through content that I recommend deleting and highlighted content I recommend adding. Please let me know if this is confusing.

Under the resources, the "Learn More about Freedom of Information" doesn't work.

Step 3: Complete a harms assessment. As the "knowledgeable owners" of the records, program areas need to include a harms assessment with records – details about records that could reasonably be expected to cause harm if released and what the harms could be.

~~Include a detailed message that describes the harms and/or highlight harms recommendations on a copy of the records.~~

Outline **any** harms you believe could result from the release and include a detailed message that describes the harms and/or highlight harms recommendations on a copy of the records. Provide enough information for the FOI Coordinator, *to understand the severing request*, and IAO to determine whether to continue with the request. You do not need to refer to specific sections. The IAO Analyst will review your harms recommendations and determine if they are in accordance with the FOIPPA.

If there is concern about the records being published on the Open Information site, let the GCPE FOI Coordinator know. ~~The IAO Analyst will review your harms recommendations and determine if they are in accordance with the FOIPPA.~~

Consulting on an FOI request for information

GCPE-authored documents included in **another ministry or governments FOI request** ~~response in a response to an FOI request are submitted to Information Access Operations (IAO) by another organization. The records are sent to GCPE to complete a harms assessment.~~

Note: ~~A records search is~~ are not required for a consultation. The other public body decides what records are required for their request.

QUESTION: *for "Step 1: Complete a harms assessment" within the consultation section, can we copy the same info from Step 3 of the FOI request section?*

Step 1: Complete a harms assessment. GCPE staff review the documents and provide recommendations about any harm you believe could result from the information being released.

-

Thanks!

Krista

From: Newcomb, Allison GCPE:EX
Sent: Tuesday, September 17, 2019 10:21 AM
To: D'Argis, Krista GCPE:EX <Krista.DArgis@gov.bc.ca>
Subject: RE: FOI Pages Ready for Review

Absolutely! Please pop when you have time. I will be at my desk most of the day – I am just leaving for an off-site meeting at 3.

Allison Newcomb
Strategic Talent Services & Engagement Officer
Government Communications and Public Engagement
Direct | 250.413.7582 [Email | allison.newcomb@gov.bc.ca](mailto:allison.newcomb@gov.bc.ca)

From: D'Argis, Krista GCPE:EX
Sent: September 16, 2019 12:22 PM
To: Newcomb, Allison GCPE:EX <Allison.Newcomb@gov.bc.ca>
Subject: RE: FOI Pages Ready for Review

Hi Allison,

The edits haven't been applied to the webpage. Can we chat when you are back?

Thanks,
Krista

From: Newcomb, Allison GCPE:EX
Sent: Tuesday, September 10, 2019 1:35 PM
To: D'Argis, Krista GCPE:EX <Krista.DArgis@gov.bc.ca>
Subject: RE: FOI Pages Ready for Review

Can you have it completed by Monday the 16th please?

Allison Newcomb
Strategic Talent Services & Engagement Officer
Government Communications and Public Engagement
Direct | 250.413.7582 [Email | allison.newcomb@gov.bc.ca](mailto:allison.newcomb@gov.bc.ca)

From: D'Argis, Krista GCPE:EX
Sent: September 10, 2019 1:33 PM
To: Newcomb, Allison GCPE:EX <Allison.Newcomb@gov.bc.ca>
Subject: RE: FOI Pages Ready for Review

YAY! Can you give me a due date on this review, please? ☺

From: Newcomb, Allison GCPE:EX
Sent: Tuesday, September 10, 2019 1:29 PM
To: D'Argis, Krista GCPE:EX <Krista.DArgis@gov.bc.ca>
Subject: FOI Pages Ready for Review

Hello Krista!

FOI is ready for review round 2!

<https://intranet.qa.gov.bc.ca/gcpe/getting-the-job-done/foi>

Let me know what you think 😊

Allison Newcomb

Strategic Talent Services & Engagement Officer
Government Communications and Public Engagement
Direct | 250.413.7582 Email | allison.newcomb@gov.bc.ca



D'Argis, Krista GCPE:EX

From: D'Argis, Krista GCPE:EX
Sent: Thursday, September 19, 2019 9:56 AM
To: Newcomb, Allison GCPE:EX
Subject: RE: Availability

Thank you Allison. Katie is here today, so we should be good for coverage.

I will let you know if anything changes.
Krista

From: Newcomb, Allison GCPE:EX
Sent: Wednesday, September 18, 2019 4:19 PM
To: D'Argis, Krista GCPE:EX <Krista.DArgis@gov.bc.ca>
Subject: Availability

Hello!

1-3 would be great for me. 😊

Let me know if you need me.

Allison Newcomb
Strategic Talent Services & Engagement Officer
Government Communications and Public Engagement
Direct | 250.413.7582 Email | allison.newcomb@gov.bc.ca



D'Argis, Krista GCPE:EX

From: D'Argis, Krista GCPE:EX
Sent: Tuesday, September 17, 2019 1:38 PM
To: Grewar, Colin GCPE:EX; Giles, Alison GCPE:EX
Cc: McRae, Meghan GCPE:EX
Subject: RE: QUESTION: NEW FOI Request: GCP-2019-94775 ** Due August 22

Thanks all!

From: Grewar, Colin GCPE:EX
Sent: Tuesday, September 17, 2019 12:41 PM
To: Giles, Alison GCPE:EX <Alison.Giles@gov.bc.ca>; D'Argis, Krista GCPE:EX <Krista.DArgis@gov.bc.ca>
Cc: McRae, Meghan GCPE:EX <Meghan.McRae@gov.bc.ca>
Subject: RE: QUESTION: NEW FOI Request: GCP-2019-94775 ** Due August 22

Hi Alison and Krista: s.13
s.13

Colin



Colin Grewar
Senior Public Affairs Officer
Government Communications and Public Engagement
Ministry of Energy, Mines and Petroleum Resources
Phone: 250-952-0650
Colin.Grewar@gov.bc.ca

From: Giles, Alison GCPE:EX
Sent: September 17, 2019 11:10 AM
To: Grewar, Colin GCPE:EX <Colin.Grewar@gov.bc.ca>; D'Argis, Krista GCPE:EX <Krista.DArgis@gov.bc.ca>
Cc: McRae, Meghan GCPE:EX <Meghan.McRae@gov.bc.ca>
Subject: FW: QUESTION: NEW FOI Request: GCP-2019-94775 ** Due August 22

Hi Krista,
s.13

s.13 My understanding is that the submissions must include the comms plan, so it's probably a safe bet that it was included.

Colin – hoping you let us know if page 8 was approved and submitted back to program.

From: GCPE FOI Coordinator GCPE:EX
Sent: September 17, 2019 11:02 AM
To: McRae, Meghan GCPE:EX <Meghan.McRae@gov.bc.ca>
Subject: RE: QUESTION: NEW FOI Request: GCP-2019-94775 ** Due August 22

Hello,

Is there anyone in the office who may know?

Thanks,
Krista

From: McRae, Meghan GCPE:EX
Sent: Tuesday, September 17, 2019 10:56 AM
To: GCPE FOI Coordinator GCPE:EX <GCPEFOICoordinator@gov.bc.ca>
Cc: Grewar, Colin GCPE:EX <Colin.Grewar@gov.bc.ca>
Subject: RE: QUESTION: NEW FOI Request: GCP-2019-94775 ** Due August 22

Hi Krista, I can't confirm, this was from before my move to EMPR.

From: GCPE FOI Coordinator GCPE:EX
Sent: September 17, 2019 10:49 AM
To: McRae, Meghan GCPE:EX <McRae.Meghan@gov.bc.ca>
Cc: Grewar, Colin GCPE:EX <Colin.Grewar@gov.bc.ca>; GCPE FOI Coordinator GCPE:EX <GCPEFOICoordinator@gov.bc.ca>
Subject: QUESTION: NEW FOI Request: GCP-2019-94775 ** Due August 22

Hi Meghan,

Can you confirm^{s.13}
was it approved? Or, what was the outcome?

If so,

Thanks,
Krista

From: McRae, Meghan GCPE:EX
Sent: Friday, August 23, 2019 2:55 PM
To: GCPE FOI Coordinator GCPE:EX <GCPEFOICoordinator@gov.bc.ca>
Cc: Grewar, Colin GCPE:EX <Colin.Grewar@gov.bc.ca>; Tally, Holly GCPE:EX <Holly.Tally@gov.bc.ca>
Subject: RE: NEW FOI Request: GCP-2019-94775 ** Due August 22

Hi there,

Here are the records from EMPR, clean version as well as one with suggested harms identified.

The following areas were searched: (indicate Yes/No for each line below)

1. Emails: Yes
2. LAN: Yes
3. Workstation for hardcopies: Yes
4. Issues Prep (Yes or N/A): N/A

Since EMPR records are caught up in here, I would suggest they also receive a consult.

Let us know what else you need,
Thanks,

Meghan

From: GCPE FOI Coordinator GCPE:EX

Sent: August 15, 2019 10:53 AM

To: Corns, Paul GCPE:EX <Paul.1.Corns@gov.bc.ca>; McRae, Meghan GCPE:EX <Meghan.McRae@gov.bc.ca>

Cc: Cotton, Brian GCPE:EX <Brian.Cotton@gov.bc.ca>; Kelly, Suzannah GCPE:EX <Suzannah.Kelly@gov.bc.ca>; Giles, Alison GCPE:EX <Alison.Giles@gov.bc.ca>; GCPE FOI Coordinator GCPE:EX <GCPEFOICoordinator@gov.bc.ca>; Plan, Jakelene GCPE:EX <Jakelene.Plan@gov.bc.ca>

Subject: NEW FOI Request: GCP-2019-94775 ** Due August 22

Hello,

GCPE has received a request for information under the *Freedom of Information and Protection of Privacy Act* (FOIPPA).

Scope:

All communications—including emails, text messages, BBMs, slack messages, WhatsApp messages, and/or other SMS/messaging applications—and briefing documents, regarding the July 19, 2019 news release titled 'Next phase of BC Hydro review to focus on climate goals, new opportunities'. (Date range for Record Search: From 07/01/2019 To 07/31/2019).

Applicant Type: Political Party

Please ensure to perform "Conversation Clean-up" on your sent outlook folder prior to printing your records to PDF. If you need assistance performing this action, please contact the FOI Coordinator, Justin Smith for assistance.

Instructions and Due Dates:

Due Date: Thursday, August 22, 2019

- All records should be provided in one combined PDF ([Instructions](#))
- Submit one clean copy and one marked copy indicating specific harms recommendations ([guide to harms](#))
- Records should be inclusive of everyone in your department
- Need to indicate that the Director of your department/shop agrees with the harms recommendations
- Whether or not you have records please complete the following:

The following areas were searched: (indicate Yes/No for each line below)

5. Emails:
6. LAN:
7. Workstation for hardcopies:
8. Issues Prep (Yes or N/A):

Fee Estimate Due Date: Monday, August 19, 2019

- Please discontinue your search and notify GCPEFOICoordinator@gov.bc.ca
- Copy and paste the following information into your response:

Fee Estimate Recommended:

1. Time (hours):

- Should include time to search, gather, review and provide records
- must exceed 3 hours

2. Reason:

If you wish to contact the IAO FOI Analyst assigned to this request, please let me know and I will provide you with their contact information.

Should you have any questions, concerns or anticipate any delay in processing this request please contact the FOI Coordinator at your earliest convenience.

Thank you,

Justin Smith
GCPE FOI Analyst

D'Argis, Krista GCPE:EX

From: D'Argis, Krista GCPE:EX
Sent: Tuesday, September 17, 2019 10:08 AM
To: Kerrigan, Andrea GCPE:EX
Subject: RE: Reception Coverage Needed for Sept 17

Thanks Andrea 😊

From: Kerrigan, Andrea GCPE:EX
Sent: Tuesday, September 17, 2019 10:08 AM
To: D'Argis, Krista GCPE:EX <Krista.DArgis@gov.bc.ca>
Subject: RE: Reception Coverage Needed for Sept 17

Sorry Krista – working from home today...I hope you get the help you need soon 😊

Andrea Kerrigan
Strategic Talent Services Planner
Government Communications and Public Engagement
Direct | 250.812.3564 Email | andrea.kerrigan@gov.bc.ca



From: D'Argis, Krista GCPE:EX
Sent: September 17, 2019 9:26 AM
To: Newcomb, Allison GCPE:EX <Allison.Newcomb@gov.bc.ca>; Brandt, Charisma L GCPE:EX <Charisma.Brandt@gov.bc.ca>; Craig, Annie GCPE:EX <Annie.Craig@gov.bc.ca>; St. Gelais, Josh GCPE:EX <Josh.StGelais@gov.bc.ca>; Kerrigan, Andrea GCPE:EX <Andrea.Kerrigan@gov.bc.ca>; Doidge, Tracey GCPE:EX <Tracey.Doidge@gov.bc.ca>; Davison, Murna GCPE:EX <Murna.Davison@gov.bc.ca>
Cc: Dale, Raman GCPE:EX <Raman.Dale@gov.bc.ca>; Sigouin, Melissa GCPE:EX <Melissa.Sigouin@gov.bc.ca>; Soo, Rosilyn L GCPE:EX <Rosilyn.Soo@gov.bc.ca>; Gallant, Linda GCPE:EX <Linda.Gallant@gov.bc.ca>
Subject: Reception Coverage Needed for Sept 17

Good morning,

s.22

Linda is covering reception till 10:30.

We need coverage for:

10:30 to 12:30

12:30 to 2:30

2:30 to 4:30

Please help out if you can.

Thanks,
Krista

D'Argis, Krista GCPE:EX

From: D'Argis, Krista GCPE:EX
Sent: Tuesday, September 17, 2019 9:30 AM
To: Newcomb, Allison GCPE:EX; Brandt, Charisma L GCPE:EX; Craig, Annie GCPE:EX; Kerrigan, Andrea GCPE:EX; Doidge, Tracey GCPE:EX; Davison, Maurna GCPE:EX; St. Gelais, Josh GCPE:EX
Cc: Dale, Raman GCPE:EX; Sigouin, Melissa GCPE:EX; Soo, Rosilyn L GCPE:EX; Gallant, Linda GCPE:EX; Smith, Justin GCPE:EX
Subject: UPDATE: Reception Coverage Needed for Sept 17

Justin has offered to cover 12:30 to 230

From: D'Argis, Krista GCPE:EX
Sent: Tuesday, September 17, 2019 9:26 AM
To: Newcomb, Allison GCPE:EX <Allison.Newcomb@gov.bc.ca>; Brandt, Charisma L GCPE:EX <Charisma.Brandt@gov.bc.ca>; Craig, Annie GCPE:EX <Annie.Craig@gov.bc.ca>; St. Gelais, Josh GCPE:EX <Josh.StGelais@gov.bc.ca>; Kerrigan, Andrea GCPE:EX <Andrea.Kerrigan@gov.bc.ca>; Doidge, Tracey GCPE:EX <Tracey.Doidge@gov.bc.ca>; Davison, Maurna GCPE:EX <Maurna.Davison@gov.bc.ca>
Cc: Dale, Raman GCPE:EX <Raman.Dale@gov.bc.ca>; Sigouin, Melissa GCPE:EX <Melissa.Sigouin@gov.bc.ca>; Soo, Rosilyn L GCPE:EX <Rosilyn.Soo@gov.bc.ca>; Gallant, Linda GCPE:EX <Linda.Gallant@gov.bc.ca>
Subject: Reception Coverage Needed for Sept 17

Good morning,

s.22

Linda is covering reception till 10:30.

We need coverage for:

10:30 to 12:30

12:30 to 2:30 - Justin

2:30 to 4:30

Please help out if you can.

Thanks,
Krista

D'Argis, Krista GCPE:EX

From: D'Argis, Krista GCPE:EX
Sent: Tuesday, September 17, 2019 9:28 AM
To: Smith, Justin GCPE:EX
Subject: RE: Reception Coverage Needed for Sept 17

Thank you.

From: Smith, Justin GCPE:EX
Sent: Tuesday, September 17, 2019 9:27 AM
To: D'Argis, Krista GCPE:EX <Krista.DArgis@gov.bc.ca>
Subject: RE: Reception Coverage Needed for Sept 17

I can do 12:30-2:30

J

From: D'Argis, Krista GCPE:EX
Sent: September 17, 2019 9:26 AM
To: Smith, Justin GCPE:EX <Justin.Smith@gov.bc.ca>
Subject: FW: Reception Coverage Needed for Sept 17

Forgot to include you ☺

From: D'Argis, Krista GCPE:EX
Sent: Tuesday, September 17, 2019 9:26 AM
To: Newcomb, Allison GCPE:EX <Allison.Newcomb@gov.bc.ca>; Brandt, Charisma L GCPE:EX <Charisma.Brandt@gov.bc.ca>; Craig, Annie GCPE:EX <Annie.Craig@gov.bc.ca>; St. Gelais, Josh GCPE:EX <Josh.StGelais@gov.bc.ca>; Kerrigan, Andrea GCPE:EX <Andrea.Kerrigan@gov.bc.ca>; Doidge, Tracey GCPE:EX <Tracey.Doidge@gov.bc.ca>; Davison, Murna GCPE:EX <Murna.Davison@gov.bc.ca>
Cc: Dale, Raman GCPE:EX <Raman.Dale@gov.bc.ca>; Sigouin, Melissa GCPE:EX <Melissa.Sigouin@gov.bc.ca>; Soo, Rosilyn L GCPE:EX <Rosilyn.Soo@gov.bc.ca>; Gallant, Linda GCPE:EX <Linda.Gallant@gov.bc.ca>
Subject: Reception Coverage Needed for Sept 17

Good morning,

s.22

Linda is covering reception till 10:30.

We need coverage for:

10:30 to 12:30

12:30 to 2:30

2:30 to 4:30

Please help out if you can.

Thanks,
Krista

D'Argis, Krista GCPE:EX

From: D'Argis, Krista GCPE:EX
Sent: Monday, September 16, 2019 9:49 AM
To: Qualizza, Beverly A CITZ:EX
Subject: FW: GDX Decommissioned websites

Hi Bev,

Please see below email from Jeff.

Thanks,
Krista

From: Stewart, Jeff D GCPE:EX
Sent: Monday, September 16, 2019 9:44 AM
To: D'Argis, Krista GCPE:EX <Krista.DArgis@gov.bc.ca>
Subject: Re: GDX Decommissioned websites

That's right, sorry the SSL certificates expired so they're down (but not deleted). Here's the links to the test sites which are functionally equivalent:

<https://test.vanity.blog.gov.bc.ca/education2030>
<https://test.vanity.blog.gov.bc.ca/emmc2019/>

These links will only work if you're already connected to the government network, either in the office or via VPN.

From: "D'Argis, Krista GCPE:EX" <Krista.DArgis@gov.bc.ca>
Date: Friday, September 13, 2019 at 4:32 PM
To: "Stewart, Jeff D GCPE:EX" <Jeff.Stewart@gov.bc.ca>
Subject: RE: GDX Decommissioned websites

Hi Jeff,

The below links are not working. Have these been shut down?

Thanks,
Krista

From: Stewart, Jeff D GCPE:EX
Sent: Thursday, September 12, 2019 10:59 AM
To: Qualizza, Beverly A CITZ:EX <Beverly.Qualizza@gov.bc.ca>; D'Argis, Krista GCPE:EX <Krista.DArgis@gov.bc.ca>
Subject: Re: GDX Decommissioned websites

That's my understanding, yes.

From: "Qualizza, Beverly A CITZ:EX" <Beverly.Qualizza@gov.bc.ca>
Date: Thursday, September 12, 2019 at 10:51 AM

To: "D'Argis, Krista GCPE:EX" <Krista.DArgis@gov.bc.ca>

Cc: "Stewart, Jeff D GCPE:EX" <Jeff.Stewart@gov.bc.ca>

Subject: RE: GDX Decommissioned websites

Thank you for your request. Can you confirm that these websites both appear to have been for a specific event/conference in the past? In other words, they were project or event specific and are longer of any use given the project/event has been completed?

Thank you

Bev

From: D'Argis, Krista GCPE:EX

Sent: September 11, 2019 9:54 AM

To: Qualizza, Beverly A CITZ:EX <Beverly.Qualizza@gov.bc.ca>

Cc: Stewart, Jeff D GCPE:EX <Jeff.Stewart@gov.bc.ca>

Subject: GDX Decommissioned websites

Hi Bev,

GDX (Previously with GCPE, now with CITZ) is decommissioning two websites. Under ARCS 340-20 SR, says we are to notify the Ministry's Records Officer. An archivist from the central agency will identify the significance of the dormant web site in consultation with the Records Officer and the program staff. All dormant web sites not selected for preservation will be destroyed.

I have added the two websites here:

<https://education2030.gov.bc.ca/>

<https://www.emmc2019.ca/>

Please advise if the above two websites should be preserved or destroyed.

If you have any questions regarding the websites, please contact Jeff Stewart (cc's in this email).

Thanks,
Krista

D'Argis, Krista GCPE:EX

From: Dale, Raman GCPE:EX
Sent: Friday, September 13, 2019 4:23 PM
To: D'Argis, Krista GCPE:EX
Subject: RE: List of Employees who received Sent/Received Email FOI

Thanks. Doesn't need to be complicated.

Raman Dale, CPA, CMA
Executive Director, Finance and Corporate Services
Government Communications and Public Engagement
Phone: (250) 920-8810



Where ideas work



From: D'Argis, Krista GCPE:EX
Sent: Friday, September 13, 2019 2:04 PM
To: Dale, Raman GCPE:EX <Raman.Dale@gov.bc.ca>
Subject: RE: List of Employees who received Sent/Received Email FOI

I will do up a chart with the current timelines and past request timelines where relevant.

From: Dale, Raman GCPE:EX
Sent: Friday, September 13, 2019 2:01 PM
To: D'Argis, Krista GCPE:EX <Krista.DArgis@gov.bc.ca>
Subject: Re: List of Employees who received Sent/Received Email FOI

Thx!

Sent from my iPhone

On Sep 13, 2019, at 2:00 PM, D'Argis, Krista GCPE:EX <Krista.DArgis@gov.bc.ca> wrote:

They vary from 2018-2019.

From: Dale, Raman GCPE:EX
Sent: Friday, September 13, 2019 1:57 PM
To: D'Argis, Krista GCPE:EX <Krista.DArgis@gov.bc.ca>
Subject: RE: List of Employees who received Sent/Received Email FOI

Do we have any timelines around these requests? Ie are they from 2019?

Raman Dale, CPA, CMA

Executive Director, Finance and Corporate Services
Government Communications and Public Engagement

Phone: (250) 920-8810

<image001.jpg>

From: D'Argis, Krista GCPE:EX

Sent: Friday, September 13, 2019 1:53 PM

To: Dale, Raman GCPE:EX <Raman.Dale@gov.bc.ca>

Subject: List of Employees who received Sent/Received Email FOI

Hi Raman,

I have attached the list of employees who are currently receiving the sent/received email FOI request.

We are at 37 now. I will keep you posted if that changes.

Thanks,
Krista

D'Argis, Krista GCPE:EX

From: D'Argis, Krista GCPE:EX
Sent: Friday, September 13, 2019 2:13 PM
To: Qualizza, Beverly A CITZ:EX
Subject: Websites

Hi Bev,

My Lync isn't working, I am having the same issues with the websites. I will chat with Jeff next week, he is offline right now.

Thanks,
Krista

D'Argis, Krista GCPE:EX

From: D'Argis, Krista GCPE:EX
Sent: Friday, September 13, 2019 2:04 PM
To: Dale, Raman GCPE:EX
Subject: RE: List of Employees who received Sent/Received Email FOI

I will do up a chart with the current timelines and past request timelines where relevant.

From: Dale, Raman GCPE:EX
Sent: Friday, September 13, 2019 2:01 PM
To: D'Argis, Krista GCPE:EX <Krista.DArgis@gov.bc.ca>
Subject: Re: List of Employees who received Sent/Received Email FOI

Thx!

Sent from my iPhone

On Sep 13, 2019, at 2:00 PM, D'Argis, Krista GCPE:EX <Krista.DArgis@gov.bc.ca> wrote:

They vary from 2018-2019.

From: Dale, Raman GCPE:EX
Sent: Friday, September 13, 2019 1:57 PM
To: D'Argis, Krista GCPE:EX <Krista.DArgis@gov.bc.ca>
Subject: RE: List of Employees who received Sent/Received Email FOI

Do we have any timelines around these requests? Ie are they from 2019?

Raman Dale, CPA, CMA
Executive Director, Finance and Corporate Services
Government Communications and Public Engagement
Phone: (250) 920-8810

<image001.jpg>

From: D'Argis, Krista GCPE:EX
Sent: Friday, September 13, 2019 1:53 PM
To: Dale, Raman GCPE:EX <Raman.Dale@gov.bc.ca>
Subject: List of Employees who received Sent/Received Email FOI

Hi Raman,

I have attached the list of employees who are currently receiving the sent/received email FOI request.

We are at 37 now. I will keep you posted if that changes.

Thanks,
Krista

D'Argis, Krista GCPE:EX

From: D'Argis, Krista GCPE:EX
Sent: Friday, September 13, 2019 9:51 AM
To: Soo, Rosilyn L GCPE:EX; Dale, Raman GCPE:EX; Smith, Justin GCPE:EX
Subject: RE: 10:30 - 12:30 reception coverage

Annie has agreed to stay at reception till 11:00 if needed, Raman offered to cover from 10:30 to 11:30 and Justin will cover from 11:30-2:30.

Truly appreciate the team work!

Thanks all!

From: Soo, Rosilyn L GCPE:EX
Sent: Friday, September 13, 2019 9:44 AM
To: Dale, Raman GCPE:EX <Raman.Dale@gov.bc.ca>; D'Argis, Krista GCPE:EX <Krista.DArgis@gov.bc.ca>; Gallant, Linda GCPE:EX <Linda.Gallant@gov.bc.ca>
Subject: RE: 10:30 - 12:30 reception coverage

Krista, don't come in.

I can also split with Justin/Raman in that time slot if needed.

From: Dale, Raman GCPE:EX
Sent: September 13, 2019 9:41 AM
To: D'Argis, Krista GCPE:EX <Krista.DArgis@gov.bc.ca>; Gallant, Linda GCPE:EX <Linda.Gallant@gov.bc.ca>; Soo, Rosilyn L GCPE:EX <Rosilyn.Soo@gov.bc.ca>
Subject: RE: 10:30 - 12:30 reception coverage

I'm in meetings most of afternoon but can help as well within 1030-1230

Raman Dale, CPA, CMA
Executive Director, Finance and Corporate Services
Government Communications and Public Engagement
Phone: (250) 920-8810



Where ideas work



From: D'Argis, Krista GCPE:EX
Sent: Friday, September 13, 2019 9:29 AM
To: Gallant, Linda GCPE:EX <Linda.Gallant@gov.bc.ca>; Soo, Rosilyn L GCPE:EX <Rosilyn.Soo@gov.bc.ca>

Cc: Dale, Raman GCPE:EX <Raman.Dale@gov.bc.ca>

Subject: RE: 10:30 - 12:30 reception coverage

Morning,

I can come in, between Justin and I, we will cover 10:30 to 2:30.

Thanks,

Krista

From: Gallant, Linda GCPE:EX

Sent: Friday, September 13, 2019 9:21 AM

To: Soo, Rosilyn L GCPE:EX <Rosilyn.Soo@gov.bc.ca>

Cc: Dale, Raman GCPE:EX <Raman.Dale@gov.bc.ca>; D'Argis, Krista GCPE:EX <Krista.DArgis@gov.bc.ca>

Subject: Re: 10:30 - 12:30 reception coverage

Andrea, Allison and I are working from home.

Should we pop a sign up at reception and leave a contact phone number for assistance?

Sent from my iPhone

On Sep 13, 2019, at 9:15 AM, Soo, Rosilyn L GCPE:EX <Rosilyn.Soo@gov.bc.ca> wrote:

Finance has it covered until 10:30, however^{s.22}
urgent work priorities.

we are working on

Assistance from other areas would be appreciated.

Thanks,

Ros

Regards,

Rosilyn L Soo, BBA, CPA, CMA

Director, Budgets and Financial Services

Government Communications and Public Engagement

Email: rosilyn.soo@gov.bc.ca; phone: 778-698-9822; cell: 250-508-5039

<image001.jpg>

From: Gallant, Linda GCPE:EX

Sent: September 13, 2019 9:11 AM

To: Newcomb, Allison GCPE:EX <Allison.Newcomb@gov.bc.ca>; Kerrigan, Andrea GCPE:EX <Andrea.Kerrigan@gov.bc.ca>; Chand, Rita GCPE:EX <Rita.Chand@gov.bc.ca>; Smith, Justin GCPE:EX <Justin.Smith@gov.bc.ca>; Carpenter, Steven R GCPE:EX <Steven.Carpenter@gov.bc.ca>

Cc: Soo, Rosilyn L GCPE:EX <Rosilyn.Soo@gov.bc.ca>; Dale, Raman GCPE:EX <Raman.Dale@gov.bc.ca>; D'Argis, Krista GCPE:EX <Krista.DArgis@gov.bc.ca>; Keck, Bonnie GCPE:EX <Bonnie.Keck@gov.bc.ca>

Subject: 10:30 - 12:30 reception coverage

Importance: High

We need help!

s.22

The 10:30 – 12:30 time slot was Charisma,

s.22

Please let us know if anyone can assist

Thank you! Linda

D'Argis, Krista GCPE:EX

From: D'Argis, Krista GCPE:EX
Sent: Thursday, September 12, 2019 1:27 PM
To: Sigouin, Melissa GCPE:EX
Subject: RE: Friday Coverage - Reception

Ok. Let me see if I can find someone else. I don't want to leave you too short. I will be in touch.

Thanks,
Krista

From: Sigouin, Melissa GCPE:EX
Sent: Thursday, September 12, 2019 1:26 PM
To: D'Argis, Krista GCPE:EX <Krista.DArgis@gov.bc.ca>
Subject: RE: Friday Coverage - Reception

s.22
Rita and I are the only ones here tomorrow so I could do earlier in the day. If
Annie or Charisma want to swap with me, I can do earlier in the day.

From: D'Argis, Krista GCPE:EX
Sent: Thursday, September 12, 2019 1:23 PM
To: Sigouin, Melissa GCPE:EX <Melissa.Sigouin@gov.bc.ca>
Subject: FW: Friday Coverage - Reception

Hi Melissa,

We are still looking for someone to cover reception tomorrow from 2:30-4:30, is anyone in HR available?

Many thanks,
Krista

From: Wrona, Katie GCPE:EX
Sent: September 10, 2019 1:58 PM
To: D'Argis, Krista GCPE:EX <Krista.DArgis@gov.bc.ca>; Smith, Justin GCPE:EX <Justin.Smith@gov.bc.ca>; Gallant, Linda GCPE:EX <Linda.Gallant@gov.bc.ca>; Newcomb, Allison GCPE:EX <Allison.Newcomb@gov.bc.ca>; Brandt, Charisma L GCPE:EX <Charisma.Brandt@gov.bc.ca>; Craig, Annie GCPE:EX <Annie.Craig@gov.bc.ca>; Kerrigan, Andrea GCPE:EX <Andrea.Kerrigan@gov.bc.ca>; Chand, Rita GCPE:EX <Rita.Chand@gov.bc.ca>; Hamilton, Becky GCPE:EX <Becky.Hamilton@gov.bc.ca>; St. Gelais, Josh GCPE:EX <Josh.StGelais@gov.bc.ca>; Doidge, Tracey GCPE:EX <Tracey.Doidge@gov.bc.ca>; Davison, Murna GCPE:EX <Murna.Davison@gov.bc.ca>
Cc: Sigouin, Melissa GCPE:EX <Melissa.Sigouin@gov.bc.ca>; Soo, Rosilyn L GCPE:EX <Rosilyn.Soo@gov.bc.ca>
Subject: Friday Coverage

Hi guys,

s.22
and am looking for help with covering reception. Please let me know what times work
for you!

8.30-10.30 - Annie

10.30-12.30 -Charisma

12.30-2.30 – Justin Smith

2.30-4.30 -

Much appreciated!!

Katie Wrona
GCPE-Receptionist
250 387-1337

D'Argis, Krista GCPE:EX

From: D'Argis, Krista GCPE:EX
Sent: Tuesday, September 10, 2019 2:01 PM
To: Newcomb, Allison GCPE:EX
Subject: RE: Reception Coverage for October 2-4th
Attachments: Friday Coverage

Hi Allison,

We no longer require reception coverage this day, thank you for volunteering. ☺

Krista

From: Newcomb, Allison GCPE:EX
Sent: Wednesday, August 21, 2019 10:20 AM
To: Gallant, Linda GCPE:EX <Linda.Gallant@gov.bc.ca>; Chand, Rita GCPE:EX <Rita.Chand@gov.bc.ca>; Hamilton, Becky GCPE:EX <Becky.Hamilton@gov.bc.ca>; Reed, Linda GCPE:EX <Linda.Reed@gov.bc.ca>; St. Gelais, Josh GCPE:EX <Josh.StGelais@gov.bc.ca>; Craig, Annie GCPE:EX <Annie.Craig@gov.bc.ca>; Brandt, Charisma L GCPE:EX <Charisma.Brandt@gov.bc.ca>; Smith, Justin GCPE:EX <Justin.Smith@gov.bc.ca>
Cc: Dale, Raman GCPE:EX <Raman.Dale@gov.bc.ca>; Soo, Rosilyn L GCPE:EX <Rosilyn.Soo@gov.bc.ca>; Sigouin, Melissa GCPE:EX <Melissa.Sigouin@gov.bc.ca>; Kerrigan, Andrea GCPE:EX <Andrea.Kerrigan@gov.bc.ca>; D'Argis, Krista GCPE:EX <Krista.DArgis@gov.bc.ca>; Doidge, Tracey GCPE:EX <Tracey.Doidge@gov.bc.ca>; Davison, Maurina GCPE:EX <Maurina.Davison@gov.bc.ca>; Wrona, Katie GCPE:EX <Katie.Wrona@gov.bc.ca>; Foster, Bruce GCPE:EX <Bruce.Foster@gov.bc.ca>
Subject: RE: Reception Coverage for October 2-4th

Hi Linda,

I can do Wednesday from 8:30-12:30.

Thanks!

Allison Newcomb

Strategic Talent Services & Engagement Officer
Government Communications and Public Engagement
Direct | 250.413.7582 Email | allison.newcomb@gov.bc.ca

From: Gallant, Linda GCPE:EX
Sent: August 21, 2019 9:58 AM
To: Newcomb, Allison GCPE:EX <Allison.Newcomb@gov.bc.ca>; Chand, Rita GCPE:EX <Rita.Chand@gov.bc.ca>; Hamilton, Becky GCPE:EX <Becky.Hamilton@gov.bc.ca>; Reed, Linda GCPE:EX <Linda.Reed@gov.bc.ca>; St. Gelais, Josh GCPE:EX <Josh.StGelais@gov.bc.ca>; Craig, Annie GCPE:EX <Annie.Craig@gov.bc.ca>; Brandt, Charisma L GCPE:EX <Charisma.Brandt@gov.bc.ca>; Smith, Justin GCPE:EX <Justin.Smith@gov.bc.ca>
Cc: Dale, Raman GCPE:EX <Raman.Dale@gov.bc.ca>; Soo, Rosilyn L GCPE:EX <Rosilyn.Soo@gov.bc.ca>; Sigouin, Melissa GCPE:EX <Melissa.Sigouin@gov.bc.ca>; Kerrigan, Andrea GCPE:EX <Andrea.Kerrigan@gov.bc.ca>; D'Argis, Krista GCPE:EX <Krista.DArgis@gov.bc.ca>; Doidge, Tracey GCPE:EX <Tracey.Doidge@gov.bc.ca>; Davison, Maurina GCPE:EX <Maurina.Davison@gov.bc.ca>; Wrona, Katie GCPE:EX <Katie.Wrona@gov.bc.ca>; Foster, Bruce GCPE:EX <Bruce.Foster@gov.bc.ca>
Subject: Reception Coverage for October 2-4th

Good morning,

s.22

help.

we were looking for reception coverage. Please let me know if you are able to

Thanks for your support! Linda

Wednesday, Oct 2nd

8:30am – 12:30pm: Vacant

12:30pm – 4:30pm: Vacant

Thursday, Oct 3rd

8:30am – 12:30pm: Vacant

12:30pm – 4:30pm: Vacant

Friday, Oct 4th

8:30am – 12:30pm: Vacant

12:30pm – 4:30pm: Vacant

D'Argis, Krista GCPE:EX

From: D'Argis, Krista GCPE:EX
Sent: Tuesday, September 10, 2019 1:45 PM
To: Newcomb, Allison GCPE:EX
Subject: RE: FOI Pages Ready for Review

Will do! Thanks ☺

From: Newcomb, Allison GCPE:EX
Sent: Tuesday, September 10, 2019 1:35 PM
To: D'Argis, Krista GCPE:EX <Krista.DArgis@gov.bc.ca>
Subject: RE: FOI Pages Ready for Review

Can you have it completed by Monday the 16th please?

Allison Newcomb

Strategic Talent Services & Engagement Officer
Government Communications and Public Engagement
Direct | 250.413.7582 Email | allison.newcomb@gov.bc.ca

From: D'Argis, Krista GCPE:EX
Sent: September 10, 2019 1:33 PM
To: Newcomb, Allison GCPE:EX <Allison.Newcomb@gov.bc.ca>
Subject: RE: FOI Pages Ready for Review

YAY! Can you give me a due date on this review, please? ☺

From: Newcomb, Allison GCPE:EX
Sent: Tuesday, September 10, 2019 1:29 PM
To: D'Argis, Krista GCPE:EX <Krista.DArgis@gov.bc.ca>
Subject: FOI Pages Ready for Review

Hello Krista!

FOI is ready for review round 2!

<https://intranet.qa.gov.bc.ca/gcpe/getting-the-job-done/foi>

Let me know what you think ☺

Allison Newcomb

Strategic Talent Services & Engagement Officer
Government Communications and Public Engagement
Direct | 250.413.7582 Email | allison.newcomb@gov.bc.ca

2018
TOP
WORK UNIT
AWARD

D'Argis, Krista GCPE:EX

From: D'Argis, Krista GCPE:EX
Sent: Tuesday, September 10, 2019 10:24 AM
To: Keck, Bonnie GCPE:EX
Subject: RE: New Messaging & Collaboration Order: 983503

Thanks.

From: Keck, Bonnie GCPE:EX
Sent: Friday, September 6, 2019 4:07 PM
To: D'Argis, Krista GCPE:EX <Krista.DArgis@gov.bc.ca>
Subject: FW: New Messaging & Collaboration Order: 983503

Hi Krista, here you go.

Thanks.

From: Messaging and Collaboration Services CITZ:EX
Sent: September 4, 2019 8:38 AM
To: Keck, Bonnie GCPE:EX <Bonnie.Keck@gov.bc.ca>; Turner, Colleen P SDPR:EX <Colleen.Turner@gov.bc.ca>
Cc: Messaging and Collaboration Services CITZ:EX <MCS@gov.bc.ca>
Subject: RE: New Messaging & Collaboration Order: 983503

Good Morning Colleen and Bonnie,

This order has been completed.

The site can be reached at: <https://eApprovals.sp.gov.bc.ca/sites/GCPEeApprovals>

Please let us know if you have any questions.

Thanks,
--Scot

From: imbops@gov.bc.ca <imbops@gov.bc.ca>
Sent: September 3, 2019 2:20 PM
To: Messaging and Collaboration Services CITZ:EX <MCS@gov.bc.ca>
Subject: New Messaging & Collaboration Order: 983503



Booked Order Request

iStore Order Number:	983503	Booked Order Date:	2019/09/03
Brief Description:	Please do as soon as possible. Thanks.	Preparer IDIR:	s.22
Preparer Full Name:	Keck, Bonnie	Technical Reviewer Name:	

Client Reference:	Comments:	Please do as soon as possible. Thanks.
iStore Order ID: 49350113		

iStore Line ID:	61277438	iStore Group:	1
Ordered Item:	PI-SHAREPOINT TEAM COLLABORATION SERVICE	Ordered Item ID:	1595
Item Description:	SharePoint Team Collaboration Service	Service Provider ID:	ASI
WTS Reference:		Line Of Business:	Messaging & Collaboration
Required By Date:	2019/09/03	Ordered Quantity:	1(EA)
Service End Date:		Target Date:	2019/09/06
Firm Due Reason:		Firm Due Flag:	False
Location ID:	1820193	Unique Identifier:	
Install Location:	617 Gouvernement St Victoria BC Canada	Recipient:	Krista D'Argis Krista.DArgis@gov.bc.ca
Recipient Organization:	151368 FIN	Site Contact Full Name:	KECK,BONNIE
Site Contact Phone:	250-387-0917	Site Contact Email:	Bonnie.Keck@gov.bc.ca
Service Coordinator Email:			
Attribute Category:	WTS-S-PI-Sharepoint-Team-Serv	Comments:	
		WTS Site Domain Name	GCPEeApprovals
		WTS Primary Admin Phone	7786983824
		WTS Primary Admin Email	Colleen.Turner@gov.bc.ca
		WTS Secondary Admin	Stephanie Jarymy

WTS Secondary Admin IDIR	s.22
WTS Secondary Admin Phone	2504757476
WTS Secondary Admin Email	Stephanie.Jarymy@gov.bc.ca
WTS Comments	<p>site admins are collen turner and Stephanie Jarymy owner who she reports to there is a naming convention - this site is going to be called https://eapprovals.sp.gov.bc.ca/sites/ Hi All, Sorry to jump in. The site URL to be entered into the iStore order is GCPEeApprovals only. The instructions as Steph noted are on the STUF site J Colleen.</p>
WTS Ministry	Finance
WTS Site Owner	Raman Dale
WTS Site Owner IDIR	s.22
WTS Site Owner Phone	2509208810
WTS Site Owner Email	Raman.Dale@gov.bc.ca
WTS Primary Admin	Colleen Turner
WTS Primary Admin IDIR	s.22

D'Argis, Krista GCPE:EX

From: D'Argis, Krista GCPE:EX
Sent: Monday, September 9, 2019 12:06 PM
To: Moser, Walter GCPE:EX
Subject: Package at reception

Hi Walter,

We have received a package at reception for Daniel Yona. I have been advised to notify you. Please let me know if I should be directing this notification elsewhere.

Thanks,
Krista

D'Argis, Krista GCPE:EX

From: D'Argis, Krista GCPE:EX
Sent: Monday, September 9, 2019 10:19 AM
To: Franchuk, Ryan GCPE:EX
Subject: RE: tp 617 room -

Thanks!

From: Franchuk, Ryan GCPE:EX
Sent: Monday, September 9, 2019 10:18 AM
To: D'Argis, Krista GCPE:EX <Krista.DArgis@gov.bc.ca>
Subject: tp 617 room -

SSBC WTS R TP Government CITZ:EX

Ryan Franchuk

GDx - Government Digital Experience Division
Ministry of Citizens' Services
Direct: 778 698 5457

IM --- EMAIL --- CALL

D'Argis, Krista GCPE:EX

From: D'Argis, Krista GCPE:EX
Sent: Monday, September 9, 2019 10:16 AM
To: Sigouin, Melissa GCPE:EX
Subject: RE: Reception Coverage Needed

Thank you!

From: Sigouin, Melissa GCPE:EX
Sent: Monday, September 9, 2019 9:58 AM
To: D'Argis, Krista GCPE:EX <Krista.DArgis@gov.bc.ca>; Newcomb, Allison GCPE:EX <Allison.Newcomb@gov.bc.ca>; Chand, Rita GCPE:EX <Rita.Chand@gov.bc.ca>; Brandt, Charisma L GCPE:EX <Charisma.Brandt@gov.bc.ca>; Craig, Annie GCPE:EX <Annie.Craig@gov.bc.ca>; St. Gelais, Josh GCPE:EX <Josh.StGelais@gov.bc.ca>; Kerrigan, Andrea GCPE:EX <Andrea.Kerrigan@gov.bc.ca>; Doidge, Tracey GCPE:EX <Tracey.Doidge@gov.bc.ca>; Davison, Murna GCPE:EX <Murna.Davison@gov.bc.ca>
Cc: Gallant, Linda GCPE:EX <Linda.Gallant@gov.bc.ca>; Soo, Rosilyn L GCPE:EX <Rosilyn.Soo@gov.bc.ca>; Dale, Raman GCPE:EX <Raman.Dale@gov.bc.ca>
Subject: RE: Reception Coverage Needed

I can do 12:30-2:30

From: D'Argis, Krista GCPE:EX
Sent: Monday, September 9, 2019 9:55 AM
To: Newcomb, Allison GCPE:EX <Allison.Newcomb@gov.bc.ca>; Chand, Rita GCPE:EX <Rita.Chand@gov.bc.ca>; Brandt, Charisma L GCPE:EX <Charisma.Brandt@gov.bc.ca>; Craig, Annie GCPE:EX <Annie.Craig@gov.bc.ca>; St. Gelais, Josh GCPE:EX <Josh.StGelais@gov.bc.ca>; Kerrigan, Andrea GCPE:EX <Andrea.Kerrigan@gov.bc.ca>; Doidge, Tracey GCPE:EX <Tracey.Doidge@gov.bc.ca>; Davison, Murna GCPE:EX <Murna.Davison@gov.bc.ca>
Cc: Gallant, Linda GCPE:EX <Linda.Gallant@gov.bc.ca>; Sigouin, Melissa GCPE:EX <Melissa.Sigouin@gov.bc.ca>; Soo, Rosilyn L GCPE:EX <Rosilyn.Soo@gov.bc.ca>; Dale, Raman GCPE:EX <Raman.Dale@gov.bc.ca>
Subject: Reception Coverage Needed

Good morning Team,

s.22

. so we are looking for reception coverage. Please let me know if you can help out.

10:30 to 12:30

12:30 to 2:30

2:30 to 4:30

Thanks so much!
Krista

D'Argis, Krista GCPE:EX

From: D'Argis, Krista GCPE:EX
Sent: Tuesday, September 3, 2019 2:15 PM
To: Turner, Colleen P SDPR:EX
Subject: RE: IMPORTANT: GCPE - eApprovals 3.0 Preparation Tasks

Hi Colleen,

The SharePoint collection site has been ordered istore 983503.

Thanks,
Krista

From: Turner, Colleen P SDPR:EX
Sent: Thursday, August 22, 2019 9:13 AM
To: D'Argis, Krista GCPE:EX <Krista.DArgis@gov.bc.ca>
Cc: ICollaborate SDPR:EX <iCollaborate@gov.bc.ca>
Subject: RE: IMPORTANT: GCPE - eApprovals 3.0 Preparation Tasks

Hi Krista,

Since you only have a small number of items to transfer, we should be fine as long as we get the site order submitted shortly after then. It usually takes OCIO about 3 days once they receive the iStore order, and my team can set up the site usually the same or next day. Once that's done, you just have to go in and set up your categories and branches, etc. before you are ready to use it. (plus training and comms of course)...

As long as you can do these tasks and have all of your items closed out of the old system by October 4th, you'll be fine. Currently I think you just have 10 open items.

Colleen.

From: D'Argis, Krista GCPE:EX
Sent: Wednesday, August 21, 2019 12:16 PM
To: Turner, Colleen P SDPR:EX
Subject: FW: IMPORTANT: GCPE - eApprovals 3.0 Preparation Tasks
Importance: High

Hi Colleen,

Thank you for meeting with us today to go over the new Eapprovals in 2016 SharePoint.

I have followed up with Bonnie^{s.22}
early sept to check in on this?

would it be okay to wait till

Krista

From: iCollaborate SDPR:EX
Sent: Tuesday, August 13, 2019 10:57 AM
To: D'Argis, Krista GCPE:EX <Krista.DArgis@gov.bc.ca>
Subject: IMPORTANT: GCPE - eApprovals 3.0 Preparation Tasks
Importance: High

Hi Krista, Stephanie here from the Collaboration Services Team. I am just following up on Colleen's email, do you have time to chat with me today? Cheers, Stephanie (250/475-7476)

From: iCollaborate SDPR:EX
Sent: July 23, 2019 2:08 PM
To: D'Argis, Krista GCPE:EX <Krista.DArgis@gov.bc.ca>
Cc: Foster, Bruce GCPE:EX <Bruce.Foster@gov.bc.ca>; iCollaborate SDPR:EX <iCollaborate@gov.bc.ca>
Subject: GCPE - eApprovals 3.0 Preparation Tasks

Hello Business Administrators,

In preparation for your ministry eApprovals Version 3 launch window in August, There are a few tasks we can get started on now.

1. Request your site collection from SSBC. Here is a link to the iStore ordering instructions for eApprovals site collections: <https://stuf.sp.gov.bc.ca/Pages/How-to-Order-a-2016-Site-Collection.aspx>
2. Identify the **NT Security Group** that can be used to grant your ministry access to your eApprovals. Once identified send the group name and corresponding IDIR account to: iCollaborate@gov.bc.ca
 - Your ministry help desk should be able to provide the IDIR for this group.
 - You will need a 'Universal Security Group', not a Distribution List.
 - You will want the group that includes all staff in your ministry.
3. Identify 2 people (primary and backup) that will be the Business Administrators for your eApprovals. Once identified, send the names of the Business Administrators to: iCollaborate@gov.bc.ca
4. Set up a pre-launch week planning meeting with your ministry lead(s) and the Collaboration Services Team (Colleen Turner and Stephanie Jarymy). We'll use this time to schedule your train-the-trainer sessions and answer any questions you have about how to plan your implementation and training.

Colleen Turner
Sr Business Analyst, Team Lead Collaboration Services
Information Services Division, SDPR
Mobile: 250-580-3221

D'Argis, Krista GCPE:EX

From: D'Argis, Krista GCPE:EX
Sent: Tuesday, September 3, 2019 11:58 AM
To: Keck, Bonnie GCPE:EX
Subject: SharePoint 2016 Collection Site for Eapprovals

Hi Bonnie,

Checking in on my request for the 2016 SharePoint Collection Site for eapprovals.

We were hoping to role this out last week.

Many thanks,
Krista

D'Argis, Krista GCPE:EX

From: D'Argis, Krista GCPE:EX
Sent: Tuesday, September 3, 2019 9:24 AM
To: Newcomb, Allison GCPE:EX
Subject: RE: Intranet Review

Hi Allison,

s.22

I will work to having the review completed by end of week.

Thanks,
Krista

From: Newcomb, Allison GCPE:EX
Sent: Thursday, August 29, 2019 4:03 PM
To: D'Argis, Krista GCPE:EX <Krista.DArgis@gov.bc.ca>
Subject: Intranet Review

Hello Krista,

s.22

I just want to check in with you on how the review of your content is going.

Thanks!

Allison Newcomb
Strategic Talent Services & Engagement Officer
Government Communications and Public Engagement
Direct | 250.413.7582 Email | allison.newcomb@gov.bc.ca

