

## D'Argis, Krista GCPE:EX

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**From:** Lemieux, Lauren CITZ:EX  
**Sent:** Monday, April 8, 2019 11:56 AM  
**To:** GCPE FOI Coordinator GCPE:EX  
**Subject:** RE: No Record Response GCP-2019-91065

Hi Krista,

The applicant has responded with further questions on this. I'm not sure exactly what is meant by the first question since we have already advised we cannot access her emails as they have been saved/sorted where needed so I will confirm that to them but can you provide insight on the other two questions that I can communicate back to the applicant?

**(1) Is it possible to sort all of her emails by date?**

**(2) Is it possible to perform a keyword search?**

**(3) Can they provide a list of topics/folders that the emails are sorted into?**

Thank you!

**Lauren Lemieux** | Senior FOI Analyst | Health/Education Team | Information Access Operations | Ministry of Citizens' Services

**Ph:** 778 698-2672 | **e:** [Lauren.Lemieux@gov.bc.ca](mailto:Lauren.Lemieux@gov.bc.ca) | **m:** PO Box 9569, Stn Prov Gov, Victoria BC V8W 9K1

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**From:** GCPE FOI Coordinator GCPE:EX  
**Sent:** April 8, 2019 10:07 AM  
**To:** Lemieux, Lauren CITZ:EX <Lauren.Lemieux@gov.bc.ca>  
**Cc:** GCPE FOI Coordinator GCPE:EX <GCPEFOICoordinator@gov.bc.ca>  
**Subject:** RE: No Record Response GCP-2019-91065

This is accurate.

Thank you,  
Krista

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**From:** Lemieux, Lauren CITZ:EX  
**Sent:** Wednesday, April 3, 2019 2:53 PM  
**To:** GCPE FOI Coordinator GCPE:EX <[GCPEFOICoordinator@gov.bc.ca](mailto:GCPEFOICoordinator@gov.bc.ca)>  
**Subject:** RE: No Record Response GCP-2019-91065

Hi Justin,

The applicant has responded to my email (which contained the approved message below) to inquire what the correct

procedure would be to get Stephanie's emails despite the fact that they are no longer contained within Outlook. From my understanding, they would need to narrow by a topic and then all of those emails saved to that topic for that time frame would need to be reviewed to see if they were sent by Stephanie and would likely attract a fee as this would be quite time consuming. Can you confirm if that's accurate or if GCPE identifies a different method it would be possible to do this?

Thank you,

**Lauren Lemieux** | Senior FOI Analyst | Health/Education Team | Information Access Operations | Ministry of Citizens' Services

**Ph:** 778 698-2672 | **e:** [Lauren.Lemieux@gov.bc.ca](mailto:Lauren.Lemieux@gov.bc.ca) | **m:** PO Box 9569, Stn Prov Gov, Victoria BC V8W 9K1

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**From:** GCPE FOI Coordinator GCPE:EX

**Sent:** March 29, 2019 11:12 AM

**To:** Lemieux, Lauren CITZ:EX <[Lauren.Lemieux@gov.bc.ca](mailto:Lauren.Lemieux@gov.bc.ca)>; FOI Health Education CITZ:EX <[FOI.Health.Education@gov.bc.ca](mailto:FOI.Health.Education@gov.bc.ca)>

**Cc:** GCPE FOI Coordinator GCPE:EX <[GCPEFOICoordinator@gov.bc.ca](mailto:GCPEFOICoordinator@gov.bc.ca)>; Plan, Jakelene GCPE:EX <[Jakelene.Plan@gov.bc.ca](mailto:Jakelene.Plan@gov.bc.ca)>

**Subject:** No Record Response GCP-2019-91065

Good morning,

Please find attached GCPE's no record response regarding FOI request GCP-2019-91065.

Thank you,

Justin Smith  
GCPE FOI Coordinator

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**From:** Lemieux, Lauren CITZ:EX

**Sent:** March 26, 2019 2:40 PM

**To:** D'Argis, Krista GCPE:EX <[Krista.DArgis@gov.bc.ca](mailto:Krista.DArgis@gov.bc.ca)>

**Subject:** GCP-2019-91065

Hi Krista,

As I have not been able to connect by telephone, would GCPE be comfortable with me sending this via email to the applicant:

"As we have not been able to connect by phone, I am writing to follow up on your email to Sasha Joyce of March 14, 2019. While records may exist that are responsive to this request, because Stephanie Sherlock no longer works with GCPE, her emails would have been saved and filed by subject matter and then removed from Outlook. As a result, there are no records in Ms. Sherlock's Sent email folder and a no records responsive will be forthcoming. It does not seem that the records have been deleted but rather they have been filed where appropriate and/or required. I had hoped to discuss this by phone to be able to provide a better explanation so please do not hesitate to call me with any questions."

Thank you!

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**Ph:** 778 698-2672 | **e:** [Lauren.Lemieux@gov.bc.ca](mailto:Lauren.Lemieux@gov.bc.ca) | **m:** PO Box 9569, Stn Prov Gov, Victoria BC V8W 9K1

## D'Argis, Krista GCPE:EX

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**From:** Sigouin, Melissa GCPE:EX  
**Sent:** Monday, April 8, 2019 10:01 AM  
**To:** GCPE FOI Coordinator GCPE:EX  
**Subject:** RE: No Record Response GCP-2019-91065

No we don't.

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**From:** GCPE FOI Coordinator GCPE:EX  
**Sent:** Monday, April 8, 2019 9:50 AM  
**To:** Sigouin, Melissa GCPE:EX <Melissa.Sigouin@gov.bc.ca>  
**Subject:** FW: No Record Response GCP-2019-91065

Hello Melissa,

We have received an FOI request for Stephanie Sherlock's sent email from October 2018, does HR have a copy of Stephine's Outlook?

Thanks,  
Krista

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**From:** Lemieux, Lauren CITZ:EX  
**Sent:** Wednesday, April 3, 2019 2:53 PM  
**To:** GCPE FOI Coordinator GCPE:EX <[GCPEFOICoordinator@gov.bc.ca](mailto:GCPEFOICoordinator@gov.bc.ca)>  
**Subject:** RE: No Record Response GCP-2019-91065

Hi Justin,

The applicant has responded to my email (which contained the approved message below) to inquire what the correct procedure would be to get Stephanie's emails despite the fact that they are no longer contained within Outlook. From my understanding, they would need to narrow by a topic and then all of those emails saved to that topic for that time frame would need to be reviewed to see if they were sent by Stephanie and would likely attract a fee as this would be quite time consuming. Can you confirm if that's accurate or if GCPE identifies a different method it would be possible to do this?

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**To:** Lemieux, Lauren CITZ:EX <[Lauren.Lemieux@gov.bc.ca](mailto:Lauren.Lemieux@gov.bc.ca)>; FOI Health Education CITZ:EX <[FOI.Health.Education@gov.bc.ca](mailto:FOI.Health.Education@gov.bc.ca)>  
**Cc:** GCPE FOI Coordinator GCPE:EX <[GCPEFOICoordinator@gov.bc.ca](mailto:GCPEFOICoordinator@gov.bc.ca)>; Plan, Jakelene GCPE:EX <[Jakelene.Plan@gov.bc.ca](mailto:Jakelene.Plan@gov.bc.ca)>  
**Subject:** No Record Response GCP-2019-91065

Good morning,

Please find attached GCPE's no record response regarding FOI request GCP-2019-91065.

Thank you,

Justin Smith  
GCPE FOI Coordinator

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**From:** Lemieux, Lauren CITZ:EX  
**Sent:** March 26, 2019 2:40 PM  
**To:** D'Argis, Krista GCPE:EX <[Krista.DArgis@gov.bc.ca](mailto:Krista.DArgis@gov.bc.ca)>  
**Subject:** GCP-2019-91065

Hi Krista,

As I have not been able to connect by telephone, would GCPE be comfortable with me sending this via email to the applicant:

"As we have not been able to connect by phone, I am writing to follow up on your email to Sasha Joyce of March 14, 2019. While records may exist that are responsive to this request, because Stephanie Sherlock no longer works with GCPE, her emails would have been saved and filed by subject matter and then removed from Outlook. As a result, there are no records in Ms. Sherlock's Sent email folder and a no records responsive will be forthcoming. It does not seem that the records have been deleted but rather they have been filed where appropriate and/or required. I had hoped to discuss this by phone to be able to provide a better explanation so please do not hesitate to call me with any questions."

Thank you!

**Lauren Lemieux** | Senior FOI Analyst | Health/Education Team | Information Access Operations | Ministry of Citizens' Services

**Ph:** 778 698-2672 | **e:** [Lauren.Lemieux@gov.bc.ca](mailto:Lauren.Lemieux@gov.bc.ca) | **m:** PO Box 9569, Stn Prov Gov, Victoria BC V8W 9K1

## D'Argis, Krista GCPE:EX

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**From:** GCPE FOI Coordinator GCPE:EX  
**Sent:** Tuesday, March 26, 2019 4:02 PM  
**To:** Lemieux, Lauren CITZ:EX  
**Cc:** GCPE FOI Coordinator GCPE:EX  
**Subject:** RE: GCP-2019-91065

Hi Lauren,

I have modified this slightly and send for approval with the NRR. Hope to have this to you tomorrow.

Thanks,  
Krista

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**From:** Lemieux, Lauren CITZ:EX  
**Sent:** March 26, 2019 2:40 PM  
**To:** D'Argis, Krista GCPE:EX <Krista.DArgis@gov.bc.ca>  
**Subject:** GCP-2019-91065

Hi Krista,

As I have not been able to connect by telephone, would GCPE be comfortable with me sending this via email to the applicant:

"As we have not been able to connect by phone, I am writing to follow up on your email to Sasha Joyce of March 14, 2019. While records may exist that are responsive to this request, because Stephanie Sherlock no longer works with GCPE, her emails would have been saved and filed by subject matter and then removed from Outlook. As a result, there are no records in Ms. Sherlock's Sent email folder and a no records responsive will be forthcoming. It does not seem that the records have been deleted but rather they have been filed where appropriate and/or required. I had hoped to discuss this by phone to be able to provide a better explanation so please do not hesitate to call me with any questions."

Thank you!

**Lauren Lemieux** | Senior FOI Analyst | Health/Education Team | Information Access Operations | Ministry of Citizens' Services

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## D'Argis, Krista GCPE:EX

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**From:** GCPE FOI Coordinator GCPE:EX  
**Sent:** Friday, March 15, 2019 9:58 AM  
**To:** Joyce, Sasha CITZ:EX  
**Cc:** GCPE FOI Coordinator GCPE:EX  
**Subject:** RE: Call for Records GCP-2019-91065 Due March 8, 2019

All record would have been filed according to Records Management Policy.

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**From:** Joyce, Sasha CITZ:EX  
**Sent:** Friday, March 15, 2019 8:53 AM  
**To:** GCPE FOI Coordinator GCPE:EX <GCPEFOICoordinator@gov.bc.ca>  
**Subject:** RE: Call for Records GCP-2019-91065 Due March 8, 2019

Good Morning Krista,

Just to confirm, as the applicant is asking: this would mean that the e-mails are all gone then?

Please advise

Thank you,

**Sasha Joyce** | Junior FOI Analyst | Information Access Operations | Ministry of Citizens' Services  
**-Ph:** 250-387-7851 (please use all 10 numbers when dialing) | **e:** [sasha.joyce@gov.bc.ca](mailto:sasha.joyce@gov.bc.ca) | **m:** PO Box 9569, Stn Prov Gov, Victoria BC V8W 9K1

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**From:** GCPE FOI Coordinator GCPE:EX  
**Sent:** March 12, 2019 11:36 AM  
**To:** Joyce, Sasha CITZ:EX <[Sasha.Joyce@gov.bc.ca](mailto:Sasha.Joyce@gov.bc.ca)>  
**Cc:** GCPE FOI Coordinator GCPE:EX <[GCPEFOICoordinator@gov.bc.ca](mailto:GCPEFOICoordinator@gov.bc.ca)>  
**Subject:** RE: Call for Records GCP-2019-91065 Due March 8, 2019

Hi Sasha,

Stephanie Sherlocks last day with GCPE was January 9, 2019.

Thanks,  
Krista

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**From:** Joyce, Sasha CITZ:EX  
**Sent:** Wednesday, March 6, 2019 3:16 PM  
**To:** GCPE FOI Coordinator GCPE:EX <[GCPEFOICoordinator@gov.bc.ca](mailto:GCPEFOICoordinator@gov.bc.ca)>  
**Subject:** RE: Call for Records GCP-2019-91065 Due March 8, 2019

Hi Krista,

I reached out to see if the applicant would withdraw and their response:

Interesting - I see that its just yesterday this was posted - so I'm guessing the e-mails would probably still be available then - wouldn't they?

Please advise

Thank you,

**Sasha Joyce** | Junior FOI Analyst | Information Access Operations | Ministry of Citizens' Services  
-Ph: 250-387-7851 (please use all 10 numbers when dialing) | e: [sasha.joyce@gov.bc.ca](mailto:sasha.joyce@gov.bc.ca) | m: PO Box 9569, Stn Prov Gov, Victoria BC V8W 9K1

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**From:** GCPE FOI Coordinator GCPE:EX  
**Sent:** March 5, 2019 3:52 PM  
**To:** Joyce, Sasha CITZ:EX <[Sasha.Joyce@gov.bc.ca](mailto:Sasha.Joyce@gov.bc.ca)>  
**Cc:** GCPE FOI Coordinator GCPE:EX <[GCPEFOICoordinator@gov.bc.ca](mailto:GCPEFOICoordinator@gov.bc.ca)>  
**Subject:** RE: Call for Records GCP-2019-91065 Due March 8, 2019

Hi Sasha,

Stephanie Sherlock is no longer working at GCPE. Can you please see if the applicant will withdraw?  
[http://www.bclaws.ca/civix/document/id/oic/oic\\_cur/0092\\_2019/search/CIVIX\\_DOCUMENT\\_ROOT\\_STEM:\(Stephanie\)%20AND%20CIVIX\\_DOCUMENT\\_ANCESTORS:979248266?1#hit1](http://www.bclaws.ca/civix/document/id/oic/oic_cur/0092_2019/search/CIVIX_DOCUMENT_ROOT_STEM:(Stephanie)%20AND%20CIVIX_DOCUMENT_ANCESTORS:979248266?1#hit1)

Thanks,

Krista

**From:** Joyce, Sasha <[Sasha.Joyce@gov.bc.ca](mailto:Sasha.Joyce@gov.bc.ca)>  
**Sent:** Friday, February 22, 2019 10:13 AM  
**To:** GCPE FOI Coordinator GCPE:EX <[GCPEFOICoordinator@gov.bc.ca](mailto:GCPEFOICoordinator@gov.bc.ca)>  
**Cc:** Plan, Jakelene GCPE:EX <[Jakelene.Plan@gov.bc.ca](mailto:Jakelene.Plan@gov.bc.ca)>  
**Subject:** Call for Records GCP-2019-91065 Due March 8, 2019

Hello

Please find attached a formal request made under the *Freedom of Information and Protection of Privacy Act* (FOIPPA). Your analyst for the attached request will be Lauren Lemieux

**Please send the records to [FOI.Health.Education@gov.bc.ca](mailto:FOI.Health.Education@gov.bc.ca) by March 8, 2019.**

**Request Due Date: April 3, 2019**

You should be aware that FOIPPA obligates us to assist the applicant and to respond without delay, openly, accurately, and completely. In the event that the ministry must defend the adequacy of its search to the Information and Privacy Commissioner at Inquiry, those involved in searching for records may be required to sign affidavits to prove that they have conducted an adequate search for relevant records.

Please do not hesitate to contact your analyst to discuss:

- whether the records may be routinely releasable;

- whether the information is being prepared for public release or is already publicly available;
- whether staff would be available to discuss the request with the applicant, if the applicant is agreeable;
- ways in which an applicant may want to narrow/focus their request to reduce potential fees; and/or
- any other questions or concerns relating to this request.

Thank you,

Sasha Joyce, FOI Analyst  
Health / Education Team  
Information Access Operations

## D'Argis, Krista GCPE:EX

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**From:** Zadravec, Don GCPE:EX  
**Sent:** Tuesday, March 12, 2019 11:11 AM  
**To:** D'Argis, Krista GCPE:EX  
**Subject:** RE: Call for Records GCP-2019-91065 Due March 8, 2019

Agreed.

---

**From:** D'Argis, Krista GCPE:EX  
**Sent:** Tuesday, March 12, 2019 11:10 AM  
**To:** Zadravec, Don GCPE:EX  
**Subject:** RE: Call for Records GCP-2019-91065 Due March 8, 2019

Are you in agreement responding with the highlighted below?

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**From:** Zadravec, Don GCPE:EX  
**Sent:** Tuesday, March 12, 2019 11:09 AM  
**To:** D'Argis, Krista GCPE:EX <Krista.DArgis@gov.bc.ca>  
**Subject:** RE: Call for Records GCP-2019-91065 Due March 8, 2019

Let me know where it lands.

---

**From:** D'Argis, Krista GCPE:EX  
**Sent:** Tuesday, March 12, 2019 10:43 AM  
**To:** Zadravec, Don GCPE:EX  
**Subject:** FW: Call for Records GCP-2019-91065 Due March 8, 2019

Hi Don,

Following up on this.

Thanks,  
Krista

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**From:** GCPE FOI Coordinator GCPE:EX  
**Sent:** Friday, March 8, 2019 8:51 AM  
**To:** Zadravec, Don GCPE:EX <[Don.Zadravec@gov.bc.ca](mailto:Don.Zadravec@gov.bc.ca)>  
**Cc:** GCPE FOI Coordinator GCPE:EX <[GCPEFOICoordinator@gov.bc.ca](mailto:GCPEFOICoordinator@gov.bc.ca)>  
**Subject:** FW: Call for Records GCP-2019-91065 Due March 8, 2019

Hi Don,

We received an FOI request for Stephanie Sherlock's sent email. I have requested the applicant withdraw their request as Stephanie is no longer working with GCPE. The applicant responded with the comment highlighted below, basically questioning the discrepancy between the request date and the date the OIC was rescinded.

I suggest we respond advising of Stephanie Sherlocks last day was \_\_\_\_\_ (enter date).

Do you agree with the approach of simply advising her last day with GCPE?

Thanks,  
Krista

---

**From:** Joyce, Sasha CITZ:EX  
**Sent:** Wednesday, March 6, 2019 3:16 PM  
**To:** GCPE FOI Coordinator GCPE:EX <[GCPEFOICoordinator@gov.bc.ca](mailto:GCPEFOICoordinator@gov.bc.ca)>  
**Subject:** RE: Call for Records GCP-2019-91065 Due March 8, 2019

Hi Krista,

I reached out to see if the applicant would withdraw and their response:

**Interesting - I see that its just yesterday this was posted - so I'm guessing the e-mails would probably still be available then - wouldn't they?**

Please advise

Thank you,

**Sasha Joyce** | Junior FOI Analyst | Information Access Operations | Ministry of Citizens' Services  
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**Cc:** GCPE FOI Coordinator GCPE:EX <[GCPEFOICoordinator@gov.bc.ca](mailto:GCPEFOICoordinator@gov.bc.ca)>  
**Subject:** RE: Call for Records GCP-2019-91065 Due March 8, 2019

Hi Sasha,

Stephanie Sherlock is no longer working at GCPE. Can you please see if the applicant will withdraw?  
[http://www.bclaws.ca/civix/document/id/oic/oic\\_cur/0092\\_2019/search/CIVIX\\_DOCUMENT\\_ROOT\\_STEM:\(Stephanie\)%20AND%20CIVIX\\_DOCUMENT\\_ANCESTORS:979248266?1#hit1](http://www.bclaws.ca/civix/document/id/oic/oic_cur/0092_2019/search/CIVIX_DOCUMENT_ROOT_STEM:(Stephanie)%20AND%20CIVIX_DOCUMENT_ANCESTORS:979248266?1#hit1)

Thanks,  
Krista

**From:** Joyce, Sasha <[Sasha.Joyce@gov.bc.ca](mailto:Sasha.Joyce@gov.bc.ca)>  
**Sent:** Friday, February 22, 2019 10:13 AM  
**To:** GCPE FOI Coordinator GCPE:EX <[GCPEFOICoordinator@gov.bc.ca](mailto:GCPEFOICoordinator@gov.bc.ca)>  
**Cc:** Plan, Jakelene GCPE:EX <[Jakelene.Plan@gov.bc.ca](mailto:Jakelene.Plan@gov.bc.ca)>  
**Subject:** Call for Records GCP-2019-91065 Due March 8, 2019

Hello

Please find attached a formal request made under the *Freedom of Information and Protection of Privacy Act* (FOIPPA). Your analyst for the attached request will be Lauren Lemieux

**Please send the records to FOI.Health.Education@gov.bc.ca by March 8, 2019.**

**Request Due Date: April 3, 2019**

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Please do not hesitate to contact your analyst to discuss:

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- whether the information is being prepared for public release or is already publicly available;
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Health / Education Team  
Information Access Operations

## D'Argis, Krista GCPE:EX

---

**From:** Zadravec, Don GCPE:EX  
**Sent:** Friday, March 8, 2019 8:59 AM  
**To:** GCPE FOI Coordinator GCPE:EX  
**Subject:** RE: Call for Records GCP-2019-91065 Due March 8, 2019

**Categories:** Krista

That makes sense to me. However, double check with HR as I'm not sure when he last day was.

---

**From:** GCPE FOI Coordinator GCPE:EX  
**Sent:** Friday, March 8, 2019 8:51 AM  
**To:** Zadravec, Don GCPE:EX  
**Cc:** GCPE FOI Coordinator GCPE:EX  
**Subject:** FW: Call for Records GCP-2019-91065 Due March 8, 2019

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I suggest we respond advising of Stephanie Sherlocks last day was \_\_\_\_\_ (enter date).

Do you agree with the approach of simply advising her last day with GCPE?

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Thanks,  
Krista

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**Sent:** Friday, February 22, 2019 10:13 AM  
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**Cc:** Plan, Jakelene GCPE:EX <[Jakelene.Plan@gov.bc.ca](mailto:Jakelene.Plan@gov.bc.ca)>  
**Subject:** Call for Records GCP-2019-91065 Due March 8, 2019

Hello

Please find attached a formal request made under the *Freedom of Information and Protection of Privacy Act* (FOIPPA). Your analyst for the attached request will be Lauren Lemieux

**Please send the records to [FOI.Health.Education@gov.bc.ca](mailto:FOI.Health.Education@gov.bc.ca) by March 8, 2019.**

**Request Due Date: April 3, 2019**

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Health / Education Team  
Information Access Operations

## D'Argis, Krista GCPE:EX

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**Sent:** Friday, February 22, 2019 10:13 AM  
**To:** GCPE FOI Coordinator GCPE:EX  
**Cc:** Plan, Jakelene GCPE:EX  
**Subject:** Call for Records GCP-2019-91065 Due March 8, 2019  
**Attachments:** CFR GCP-2019-91065.pdf

**Categories:** Krista, HOLD

Hello

Please find attached a formal request made under the *Freedom of Information and Protection of Privacy Act* (FOIPPA). Your analyst for the attached request will be Lauren Lemieux

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- whether the records may be routinely releasable;
- whether the information is being prepared for public release or is already publicly available;
- whether staff would be available to discuss the request with the applicant, if the applicant is agreeable;
- ways in which an applicant may want to narrow/focus their request to reduce potential fees; and/or
- any other questions or concerns relating to this request.

Thank you,

Sasha Joyce, FOI Analyst  
Health / Education Team  
Information Access Operations