From: D'Souza, Pamela GCPE:EX

Sent: November 29, 2018 12:43 PM

To: Zaharia, Sarah GCPE:EX

Subject: RE: BC Housing

Attachments: Corporate Communications Org Chart.docx; Housing - Contact List_October 2018.docx

Attached are contact lists and May 2018 org chart for comms team.

We've asked for the updated version and will send asap.

Pam

Pamela D'souza | acting manager Ministry of Municipal Affairs and Housing Government Communications and Public Engagement

Desk: 778.698.8228 | Mobile: 250.896.3755

From: Zaharia, Sarah GCPE:EX Sent: November 29, 2018 12:25 PM

To: D'Souza, Pamela GCPE:EX <Pamela.DSouza@gov.bc.ca>

Subject: BC Housing

Hey Pamela,

Do you have an org chart for the BC Housing coms team?

Sarah Zaharia

Executive Director | Financial Ministries Government Communications and Public Engagement Sarah.Zaharia@gov.bc.ca (778) 584-1258

From: Ranjan, Ramesh TAC:EX

Sent: November 28, 2018 4:11 PM

To: Zaharia, Sarah GCPE:EX

Subject: FW: Awards

Hi Sarah,

Limited info on finances – see below.

Ramesh



Ramesh Ranjan, Ministerial Assistant

Hon. Minister Lisa Beare's Office

Ministry of Tourism, Arts & Culture, Responsible for Sport and Multiculturalism

604-220-5303



From: Laflin, Megan [mailto:Megan.Laflin@leg.bc.ca]

Sent: November 28, 2018 4:04 PM **To:** Ranjan, Ramesh TAC:EX

Subject: RE: Awards

Hi Ramesh,

I searched through ministry annual reports and the public accounts for any indication of costs associated with awards. Unfortunately, for the most part these documents are not granular enough to have a line item for awards. I did find a few exceptions to this (see below) but in general you may have better luck reaching out to the ministries directly. As with before, I skipped any allocation of funds for *grants/scholarship* awards.

Please let me know if you need any more information.

Best,

Megan

2017/2018

Public accounts: consolidated revenue fund detailed schedule of payments-https://www2.gov.bc.ca/assets/gov/british-columbians-our-governments/government-finances/public-accounts/2017-18/pa-2017-18-crf-detailed-schedules-of-payments.pdf

- The Duke of Edinburg's award young Canadians challenge BC and Yukon Div. (Attorney General): \$130,000
- Long term service award dinner: \$27,505

2016/2017

Public accounts: consolidated revenue fund detailed schedule of payments- $\frac{\text{https://www2.gov.bc.ca/assets/gov/british-columbians-our-government-finances/public-accounts/2016-17/pa-2016-17-crf-detailed-schedules-of-payments.pdf}$

- The Duke of Edinburg's award young Canadians challenge BC and Yukon Div.(Finance): \$130,000
- Long term service award dinner: \$42,879

From: Brandt, Charisma L GCPE:EX
Sent: November 27, 2018 2:41 PM

To: Zaharia, Sarah GCPE:EX; Sall, Gurmeet GCPE:EX

Subject: RE: \$.22 reassignment

Hi Sarah, Raman came and we talked about it and we're good with it. I'll get S. card together and bring it to you.

Best regards, Charisma Brandt

From: Zaharia, Sarah GCPE:EX

Sent: Tuesday, November 27, 2018 2:38 PM

To: Brandt, Charisma L GCPE:EX; Sall, Gurmeet GCPE:EX

Subject: RE:s.22 reassignment

I just spoke to Raman and he doesn't see a problem but will be double checking to make sure.

Thanks to you both!

From: Brandt, Charisma L GCPE:EX

Sent: Tuesday, November 27, 2018 1:34 PM

To: Zaharia, Sarah GCPE:EX; Sall, Gurmeet GCPE:EX

Subject: RE: \$.22 reassignment

Hi, I'm not sure a taxi card would be an allowable expense as getting to and from work is normally the employee's responsibility. We wouldn't reimburse mileage to the person driving s.2 in this case, and I think the taxi card falls under the same thing.

I would defer to Raman and Mike for approval on this. Do you have an idea of how often the taxi card would be used?

Best regards, Charisma Brandt

From: Zaharia, Sarah GCPE:EX

Sent: Tuesday, November 27, 2018 12:29 PM

To: Sall, Gurmeet GCPE:EX; Brandt, Charisma L GCPE:EX

Subject: RE: \$.22 reassignment

In the area by my office.

From: Sall, Gurmeet GCPE:EX

Sent: Tuesday, November 27, 2018 12:28 PM

To: Zaharia, Sarah GCPE:EX; Brandt, Charisma L GCPE:EX

Subject: RE: \$.22 reassignment

Hi Sarah – S.22 but I have an access card I can give S.2 Where will s.2 be sitting?

From: Zaharia, Sarah GCPE:EX Sent: November 27, 2018 12:10 PM

To: Sall, Gurmeet GCPE:EX <Gurmeet.Sall@gov.bc.ca>; Brandt, Charisma L GCPE:EX <Charisma.Brandt@gov.bc.ca>

Subject: FW: \$.22 reassignment

Importance: High

Hi Charisma and Gurmeet, please see notes below.

From: Stewart, Courtney GCPE:EX

Sent: Tuesday, November 27, 2018 11:36 AM

To: Zaharia, Sarah GCPE:EX **Cc:** Spencer, Brad GCPE:EX

Subject: s.22 reassignment

Hi Sarah,

s.22 is able to begin tomorrow at HQ. Some notes on $\frac{s.2}{2}$ requirements:

- She works from home Mondays and Thursdays \$.22
- s.22

may need to cab some days. Is there any way to reimburse \$.2 for those costs? Charisma can we get \$. a cab card to help with travel for this temporary assignment?

• s.22: will need access given to s.2 card – should I reach out to Linda Gallant for that? Gurmeet can you please make these arrangements? s.2 will be starting asap.

Is there anything else 5.2 needs to know? I advised 5.2 to touch base with Cass to get a rundown of the duties/reporting structure/etc.

Courtney



Courtney Stewart

Communications Manager | Government Communications and Public Engagement Ministry of Jobs, Trade and Technology Ph: 778-698-8755 | Cell: 250-920-5104

COLUMBIA courtney.stewart@gov.bc.ca

From: Ranjan, Ramesh TAC:EX

Sent: November 23, 2018 9:46 AM

To: Zaharia, Sarah GCPE:EX

Subject: Fwd: Awards

Ramesh Ranjan

Ministerial Assistant to the Honourable Lisa Beare, Minister of Tourism, Arts and Culture

Ph: 604-220-5303

Begin forwarded message:

From: "Laflin, Megan LASS:EX" < Megan.Laflin@leg.bc.ca>

Date: November 14, 2018 at 12:34:51 PM PST

To: "Ranjan, Ramesh TAC:EX" < Ramesh.Ranjan@gov.bc.ca>

Subject: Awards

Hi Ramesh,

I have put together the following list of awards given out by the province. I created this list by searching for "award" in the BC News Release Archive from January 1, 2017-present.

I ignored any scholarship, bursary, and grant awards. I have included a link to the Press release and a little bit about the award. I would be happy to track down more information on these awards if you'd like-just let me know!

I have compiled all the awards that I found, but I cannot confirm that this is a conclusive list. If you would like me to expand my search in any way I'd be happy to look again. Additionally, you can see the awards given by the Lieutenant Governor here: http://ltgov.bc.ca/awards/ I hope this helps!

Sincerely, Megan

British Columbia Public Service:

Long Service Awards:

- Recognizes significant milestone years of service: 25, 30, 35, 40, 45 and 50 years of
 employment. Each fall, award recipients are honoured with a special evening at Government
 House, in Victoria.
- See Long Service Awards

Premier's Awards:

- Celebrate the best examples of innovation and excellence across the BC Public Service. The
 awards showcase the work of some of our most outstanding employees whose professionalism,
 dedication and innovation make a difference in many lives and communities in B.C.
- See Premier's Awards

Intergovernmental Relations Secretariat – Honours and Awards Secretariat:

Order of British Columbia:

- Recognizes those persons who have served with the greatest distinction and excelled in any
 field of endeavour benefiting the people of the Province or elsewhere. The Order represents the
 highest form of recognition the Province can extend to its citizens.
- See B.C.'s highest honour recognizes 14 outstanding citizens, August 4, 2018.

Medal of Good Citizenship:

- Recognizes individuals who have made outstanding contributions to the well-being of their communities.
- See Seniors advocate Lorna Gibbs to receive Medal of Good Citizenship, February 20, 2018.
- See also: British Columbia Medal of Good Citizenship

Minister of State for Emergency Preparedness - Emergency Management BC:

British Columbia Firefighter Medal of Bravery:

- Awarded to firefighters who have performed acts of courage and bravery without concern for their own personal safety. Only two such awards have been handed out in the past 10 years – one in 2011 and one in 2014.
- See North Vancouver firefighter honoured for bravery, March 13, 2018.

Ministry of Agriculture:

Century Farm Award:

- Honours agricultural organizations that have been active for a century or longer, as well as
 pioneers whose farms and ranches have been in families for 100 years or more. Each Century
 Farm Award celebrates the rich heritage of farming and ranching families and organizations in
 B.C.
- See <u>Dawson Creek farm celebrates 100 years in British Columbia</u>, August 12, 2017.

Ministry of Children and Family Development:

Child Care Award for Excellence:

- The Child Care Awards of Excellence recognize the exceptional contributions that early childhood educators, licensed child care providers, organizations and local governments make throughout British Columbia.
- See Outstanding child care providers honoured at awards ceremony, September 23, 2018.
- See also <u>Partnership award Child care off to the races: winner of the partnership award</u>, September 24, 2018.

Demonstration of Courage Award:

- One of several honours given out during Child and Youth in Care Week (June 4-10, 2018) by a steering committee comprised of the Ministry of Children and Family Development, Federation of BC Youth in Care Networks and other youth-focused organizations.
- See The power of a mother's love motivates a path of recovery, June 10, 2018.
- See also Nominations still open for the Child and Youth in Care Awards, April 18, 2018.

Demonstration of Achievement in Artistic Pursuits Award:

- One of several honours given out during Child and Youth in Care Week (June 4-10, 2018) by a steering committee comprised of the Ministry of Children and Family Development, Federation of BC Youth in Care Networks and other youth-focused organizations.
- See Arts and crafts help build connections for former youth in care, June 8, 2018.
- See also Nominations still open for the Child and Youth in Care Awards, April 18, 2018.

Ministry of Education:

Council of the Federation Literacy Award (national award):

- Each province and territory chooses a group or individual that has made a significant contribution to literacy.
- See Children's librarian in Surrey receives national literacy award, July 18, 2018.

Ministry of Energy and Mines:

Mine Safety Awards:

- The awards are presented to mines and quarries for managing crews who have accumulated 15,000 or more worker hours with the lowest injury-frequency rate in the previous calendar year. The companies recognized are leaders in workplace safety in an industry that is essential to B.C.'s strong and growing economy.
- See B.C. mines celebrated for their dedication to health and safety, February 27, 2017.

Ministry of Environment and Climate Change Strategy:

Outstanding Officer of the Year Award:

- Since 1992, the designation has been awarded annually to a conservation officer for going above and beyond the call of duty and exemplifying the values of the Conservation Officer Service: integrity, public service and protection of the environment.
- See Celebrating the 2017 conservation officer of the year, November 8, 2018.

BC Parks Volunteer Awards:

- BC Parks values the contributions made by volunteers and recognizes those who go above and beyond through the annual achievement awards.
- BC Parks also recognizes the contributions made by community partners and park operators.
 The recipient for Community Partner of the Year is Canadian Parks and Wilderness Society –
 B.C. Chapter (CPAWS-BC), and Sandstorm North Contracting is the recipient for Park Operator of the Year.
- See Volunteers make BC Parks shine, May 19, 2018.

Ministry of Forests, Lands, Natural Resource Operations and Rural Development:

Minister's Award for Innovation and Excellence in Woodlot Management:

- The awards are funded by the Province of British Columbia and administered by the Federation
 of BC Woodlot Associations. Since 2010, the annual awards recognize a woodlot licensee
 representing each of the Coast, South and North areas, along with an overall top performer.
 Award winners are nominated through official submissions received by the Federation of BC
 Woodlot Associations.
- See <u>Thomson family receives minister's award</u>, October 14, 2018. <u>Saulteau First Nations receive minister's award</u>, October 14, 2018. <u>Charles Bloom Secondary school receives minister's award</u>.
 October 14, 2018.

Ministry of Jobs, Trade and Technology:

B.C. Export Awards:

- The province's most-prestigious awards paying tribute to the success, economic impact and innovative approaches of B.C. export companies. They celebrate the valuable role that the export industry plays in the B.C. economy.
- See British Columbia companies win prestigious awards for exporting, November 24, 2017.

Ministry of Public Safety and Solicitor General:

Community Safety and Crime Prevention Award:

The awards acknowledge volunteers, non-profit organizations and other local public safety
partners for work to reduce crime, violence and victimization in the community and support law
enforcement and others in the justice sector. These efforts support provincial investments in
policing, community safety and victim services.

See Awards recognize leaders in community safety, crime prevention, November 2, 2018.

Public Safety Lifeline Volunteer Awards:

- Recognizes six Public Safety Lifeline volunteers for their contributions to emergency and disaster response throughout the province.
- See Province celebrates public safety volunteers, April 17, 2018.

Award for Valour:

- The highest award for a police officer in British Columbia. These officers exhibited exceptional courage, regardless of personal safety, in an attempt to save or protect others from harm.
- See <u>B.C.</u> honours officers for bravery and commitment to keeping communities safe, November 16, 2017.

Meritorious Service Award:

- Recognizes exemplary performance of police officers that answered the call to service in exceptional ways.
- See <u>B.C.</u> honours officers for bravery and commitment to keeping communities safe, November 16, 2017.

Corrections Exemplary Service Medals:

- The most prestigious national decoration for provincial corrections and youth justice staff. The Corrections Exemplary Service Medals recognize exceptionally commendable service provided over a minimum of two decades.
- See National medals honour corrections staff in B.C., November 14, 2017.

Ministry of Social Development and Social Innovation:

BC Social Innovation Youth Awards:

- The winners, who are between 12 and 29 years of age, were chosen from 48 very strong entries from all backgrounds, diversities and abilities and from all regions of the province.
- See Government awards youth: savvy social innovators honoured at summit, February 8, 2017.

Ministry of Transportation and Infrastructure:

Deputy Minister's Consulting Engineers Awards:

- Recognizes excellence in B.C.'s transportation infrastructure designs, for their outstanding work on major bridge replacements, highway safety upgrades, remote avalanche-control systems, and separated cycling and walking paths.
- See Celebrating excellence in transportation infrastructure designs, February 2, 2018.

Deputy Minister's Contractor of the Year Awards:

- Appreciate the outstanding projects that have been completed around the province this year, and to recognize our contractors for their diligence and excellence.
- See Excellence in transportation and infrastructure projects recognized, December 12, 2017.

Multicultural Advisory Council:

British Columbia Multicultural Awards:

- Recognize individuals, organizations and businesses whose exceptional work helps bring our diverse cultures together.
- See British Columbia Multicultural Awards

Office of the Premier:

Premier's Innovation and Excellence Award:

 The awards recognize work at both the regional and provincial level. The regional awards recognize projects and individuals that impact a specific region, while provincial awards recognize projects or individuals whose impact is felt provincially or across multiple regions. A panel of independent adjudicators and judges determine the finalists and winners of the Premier's Awards.

• See <u>BC Public Service employees recognized for achievements</u>, November 2, 2018.

Premier's Awards for Excellence in Education:

- The Premier's Awards for Excellence in Education are intended to honour the achievements of education professionals working in public, independent, First Nations and offshore schools.
- See <u>Premier's Awards for Excellence in Education winners announces on World's Teachers' Day,</u> October 5, 2018.

Above and Beyond Awards:

- The B.C. government has created the Above and Beyond Awards program to recognize people who made a big difference in their communities during 2017's devastating floods and wildfires
- See Above and Beyond Awards recognize people who responded to wildfires, floods, October 14, 2017.

Megan Laflin

Reference Librarian | Legislative Library of British Columbia | Parliament Buildings | Victoria, BC V8V 1X4 | Tel: 250.387.6812

The Legislative Library provides information and research services to the Legislative Assembly.

Library Hours: 8:30-5, or until the House adjourns

Research Phone: 250.387.6510
Research Email: <u>LLBC.Ref@leg.bc.ca</u>
Website: <u>http://www.llbc.leg.bc.ca/</u>

From: Spencer, Brad GCPE:EX

Sent: November 21, 2018 5:33 PM

To: Zaharia, Sarah GCPE:EX

Cc: Cascaden, Lori R GCPE:EX

Subject: FW: BC Tech Association NR

Attachments: News Release 2018 Technology Report Card (FINAL Updated Nov 19) GCPE5.docx

Importance: High

Follow Up Flag: Follow up Flag Status: Follow up

Hi Sarah

Just an FYI – you edited the quote for the Tech Report Card and turned over a beautifully succinct version. Upon sign-off the program folks needed to add new messages, which often happens. The word count went way up. Lori worked with them to get the new quote back to a reasonable size.

All this to say the final quote is slightly different than the last version you saw.

Regards

Brad

From: Zoeller, Sonja GCPE:EX

Sent: November 20, 2018 5:36 PM

To: Zaharia, Sarah GCPE:EX

Cc: Rorison, Trish GCPE:EX; Lowe, Mike GCPE:EX

Subject: Re: Manager Shift

Thanks Sarah, I'll let the team know first thing in the morning.

Sonja Zoeller Communications Manager Ministry of Finance

Sent from my iPhone

On Nov 20, 2018, at 5:29 PM, Zaharia, Sarah GCPE:EX < Sarah. Zaharia@gov.bc.ca > wrote:

Hey Trish and Sonja,

I'd like to propose that we officially do the manager shift on Tuesday of next week. This will allow \$.22 to take care of the launch of the 16 days of action event. Since this event will be closed to the media, I would rather than \$.22 does not participate.

A few notes on logistics:

s.22

 We will be sending out a department email tomorrow, can you please ensure that everyone on your teams who needs to be told has been notified? If you have any questions about this please give me a call.

I'd like them s.22 to focus on putting a good handoff note together and leaving their files in good order to ensure a smooth transition, any support you can offer would be very appreciated.

Thanks to you both,

Sarah Zaharia

Executive Director | Financial Ministries Government Communications and Public Engagement Sarah.Zaharia@gov.bc.ca (778) 584-1258

From: Cascaden, Lori R GCPE:EX

Sent: November 20, 2018 11:22 AM

To: Zaharia, Sarah GCPE:EX

Cc: Spencer, Brad GCPE:EX

Subject: Re: NR

Thanks Sarah, appreciate it very much!

Lori Cascaden
Communications Manager, GCPE
Ministry of Jobs, Trade and Technology
778-698-2892 (office)
778-679-3218 (mobile)
lori.cascaden@gov.bc.ca

On Nov 20, 2018, at 11:18 AM, Zaharia, Sarah GCPE:EX < Sarah. Zaharia@gov.bc.ca > wrote:

"This strong A-grade shows that tech companies continue to create good jobs throughout our province," said Bruce Ralston, Minister of Jobs, Trade and Technology. "Our government is committed to the sector's continued success, specifically increasing talent development that will drive innovation and job creation around B.C. to ensure that everyone benefits from a strong diverse economy."

I tightened it up. Please be careful not to repeat words in a quote and don't use 3 words when 1 will do \odot

-SZ

From: Cascaden, Lori R GCPE:EX

Sent: Tuesday, November 20, 2018 10:59 AM

To: Zaharia, Sarah GCPE:EX **Cc:** Spencer, Brad GCPE:EX

Subject: NR

Here you are Sarah.

From:

Bowness, Lisanne GCPE:EX

November 15, 2018 11:58 AM

Zaharia, Sarah GCPE:EX

Cc: Robb, Katie GCPE:EX; Grieve, Chandler GCPE:EX

Subject: RE: TRAN NR for Sarah's approval - Safer Nanaimo intersection opens to traffic

I can go through and drop the "a"s. Thanks Sarah!

From: Zaharia, Sarah GCPE:EX

Sent: Thursday, November 15, 2018 11:53 AM

To: Bowness, Lisanne GCPE:EX

Cc: Robb, Katie GCPE:EX; Grieve, Chandler GCPE:EX

Subject: RE: TRAN NR for Sarah's approval - Safer Nanaimo intersection opens to traffic

Overall this looks good. Can we drop the 'a' that starts all the bullets?

From: Bowness, Lisanne GCPE:EX

Sent: Thursday, November 15, 2018 9:20 AM

To: Zaharia, Sarah GCPE:EX

Cc: Robb, Katie GCPE:EX; Grieve, Chandler GCPE:EX

Subject: TRAN NR for Sarah's approval - Safer Nanaimo intersection opens to traffic

Hi Sarah – this NR goes into you for approval please.

This one was written by Chandler in our shop, and is lined up to go to regional media early Monday morning. We took care to make this one short/ to the point, connect/ contrast/ solve formula, and the quote is about the why.

Finance has approved, region has approved, and both Katie & I have approved.

Over to you for approval – thanks!

From: Kouri, Rosa GCPE:EX

Sent: November 13, 2018 5:58 PM

To: Zaharia, Sarah GCPE:EX; Robb, Katie GCPE:EX

Cc: Bowness, Lisanne GCPE:EX

Subject: RE: bullet points for CBA reponse to letter writing campaing email

Hello - I think we'll have the topline points circulated and finalized (fingers crossed) by the end of the week. Can this wait till then or is it more time sensitive?

From: Zaharia, Sarah GCPE:EX

Sent: Tuesday, November 13, 2018 5:54 PM

To: Robb, Katie GCPE:EX <Katie.Robb@gov.bc.ca>; Kouri, Rosa GCPE:EX <Rosa.Kouri@gov.bc.ca>

Cc: Bowness, Lisanne GCPE:EX < Lisanne.Bowness@gov.bc.ca >

Subject: RE: bullet points for CBA reponse to letter writing campaing email

Suggestions here Rosa? I know everyone is anxious for holding lines if not the full coms plan.

From: Robb, Katie GCPE:EX

Sent: Tuesday, November 13, 2018 11:17 AM **To:** Kouri, Rosa GCPE:EX; Zaharia, Sarah GCPE:EX

Cc: Bowness, Lisanne GCPE:EX

Subject: FW: bullet points for CBA reponse to letter writing campaing email

Rosa, Sarah, heads up on the below. There is a new campaign directed to BC government MLAs. Lynne Stone, the Minsiter's CA was asked by another MLA office for some topline points to respond on CBA. Question for you both is – ok to provide our IN messaging or should we hold off until the message frame is finalized and circulated to all MLAs?

Thx!

From: Stone, Lynne TRAN:EX

Sent: Tuesday, November 13, 2018 11:09 AM

To: Bowness, Lisanne GCPE:EX

Subject: bullet points for CBA reponse to letter writing campaing email

Hi Lisanne,

I have been asked by MLA office if I could provide a couple of bullet points/sentences to assist them in responding to the following email on CBA. I think they want to send a general thank you email.

The email is addressed to the Premier, but MLA office have been copied. This is a letter writing campaign.

Dear Premier Horgan,

The new CBA is the latest and most destructive item in a growing catalog of urgent issues concerning BC's industrial, commercial and institutional (ICI) construction employers.

I am one of those employers. The CBA is a disincentive for my company to bid on government projects. Here's why:

- It is a contravention of the Canadian Charter of Rights for government to force my employees to join a union and accept a Crown Corporation as their employer;
- Claims that this CBA will create more stable construction sites, improve apprenticeship and safety outcomes, and increase opportunities for women and indigenous workers are unfounded and easily disproven;
- The estimate of a 4-7% cost increase as a result of this new scheme is a gross miscalculation the impact to tax payers will be much greater.
- The CBA contravenes government's responsibility to fair, open, and transparent procurement.

Unions have a role to play, and are right for some, but not all. Although your government claims to prioritize community engagement and public discourse, this major decision came without either: 80% of our industry was not represented during the creation of this policy.

The result is not a Community Benefit Agreement but a labour agreement which undermines the role of employers – both union and open-shop – in order to artificially bolster the power of a select few.

In the fall our MPs will vote on Bill C-344 (An Act to amend the Department of Public Works and Government Services Act (Community Benefits)) which is defended by similar false assumptions: that construction employers do not proactively support communities, apprenticeship, training, safety, or equity seeking groups. I urge my MP, cc'd here, to vote against Bill C-344.

If the CBA announced by BC's NDP government on July 16, 2018 moves forward, my industry will do everything in its power to reverse it.

This is not the kind of innovation that BC needs to compete and succeed in Canada or the world. Please, move forward instead with initiatives that are productive for the long term success of our industry and our provincial economy.

Thanks, Lynne

Lynne Stone
Executive Assistant to Hon. Claire Trevena
Minister of Transportation and Infrastructure
Phone: 778-676-3562

From: Willow, Vicki TRAN:EX

Sent: November 13, 2018 2:00 PM

To: Zaharia, Sarah GCPE:EX

Cc: Robb, Katie GCPE:EX

Subject:CBF Three Overview Slides Nov13.pptxAttachments:CBF Three Overview Slides Nov13.pptx

Hi Sarah,

For our CBF overview call in a few minutes.

Katie and I are calling in now.

Cheers, Vicki

From: Spencer, Brad GCPE:EX

Sent: November 9, 2018 10:46 AM

To: Zaharia, Sarah GCPE:EX

Subject: RE: JTT shop file assignments

Yes, good idea.

From: Zaharia, Sarah GCPE:EX **Sent:** November 9, 2018 10:44 AM **To:** Spencer, Brad GCPE:EX

Subject: RE: JTT shop file assignments

Thanks Brad, this is really helpful.

Can you please get me some materials to review and give feedback on before our meeting on Tuesday? Happy to address whatever you and the team want at the meeting at 3:30 but want to make sure we have an agenda.

From: Spencer, Brad GCPE:EX

Sent: Thursday, November 8, 2018 8:30 AM

To: Zaharia, Sarah GCPE:EX

Subject: RE: JTT shop file assignments

Hi Sarah

To add more detail, here are the tasks assigned to each person this week.

Carolyn (Jr PAO)

- Junior Achievement BC Tech Works speaking notes Event date, Dec. 5
- Small Business Task Force Report IN and Q&A Deadline TBC
- Innovation Commissioner Report submitted to Graphics for design. Expect this to be finalize by Nov. 20
- morning clippings, does all of the logo requests, and handles a lot of other daily tasks for the shop.

Andrew (PAO)

- Microsoft and Waterloo tech and climate event speaking notes Event date, Nov. 13
- Supercluster federal government announcement Event date, Nov. 26
- D-Wave event Event date TBC, but likely in the next few weeks.
- BCKDF Ian Manners Nanoparticle Research Event plan being developed Date TBC
- BCKDF Batteries for e-vehicles Event plan being developed Date TBC

Shantel (PAO)

- BCSIS/Career Paths Event date Dec. 3
- Immigration Matters Campaign (federal government lead) Working with program to see what role we can play

Lara (Sr PAO)

- We for She, Nov. 14 Speaking notes, PJH quote for NR, PJH video greeting. PJH quote approved by PO.
- US-Mexico-Canada Agreement (updates as they happen)

Hope (Sr PAO)

- China International Import Expo, Nov 9 targeted media interviews, KM package in development
- BC Export Awards, Nov. 22 SN x2, video greeting for MGC
- Japan Canada Innovation Forum, **Nov 16** SN, MBR giving opening remarks. Large business contingent in attendance.

Dave (PAO)

- Association of BC Marine Industries, Nov 14 MBR keynote. This is an important annual event for the marine
 industry in BC.
- Labour Force Survey (next one is Dec. 7) KM, statement, targeted media pitches

From: Spencer, Brad GCPE:EX Sent: November 6, 2018 9:48 PM To: Zaharia, Sarah GCPE:EX Subject: JTT shop file assignments

Hello.

Responding to your text message, although there is crossover the files on my team are generally divided like this:

Courtenay

Hope: International business development / trade and investment / missions / Forestry Innovation Investment

Lara: International strategy / free trade agreements / trade conflicts

Dave: Employment, wages, skilled labour shortage / manufacturing / Indigenous economic development

Lori

Shantel: Immigration / Provincial Nominee Program / refugees

Andrew: Technology / Innovation Commissioner / Innovate BC / venture capital

Carolyn: Small business / small business task force / BC stats

Brad Spencer | Communications Director

Ministry of Jobs, Trade and Technology Government Communications and Public Engagement 778 974-3546 (office) 250 213-8637 (mobile) brad.spencer@gov.bc.ca

From: Robb, Katie GCPE:EX

Sent: November 3, 2018 1:38 PM

To: Zaharia, Sarah GCPE:EX

Subject: Re: Comm materials - Speed Limit Rollbacks - Media Availability - Nov 6, 2018

Thanks! I'm also sussing out the chief medical officer and coroner as validators. I'll know more Monday.

s.22

- I think it will be very good and welcome news!

MO may have taken specific timing (effective immediately) out of the NR in the last round of edits. It's in MCT's speaking notes I believe.

So you know - chandler was working on a B.C. plus video for this with Karl's team, but Robb nixed it.

Katie Robb

Communications Director | Ministry of Transportation and Infrastructure Government Communications & Public Engagement

M: 250.920.8371

On Nov 3, 2018, at 12:55 PM, Zaharia, Sarah GCPE:EX < Sarah. Zaharia@gov.bc.ca > wrote:

I'm going to send this to Robb today as an FYI. Is it intentional not to say when this will happen?

The validators are really strong, I'm hoping the emphasis on safety will hit home for people. Nice work.

From: Robb, Katie GCPE:EX

Sent: Friday, November 2, 2018 4:10 PM

To: Zaharia, Sarah GCPE:EX

Subject: Fwd: Comm materials - Speed Limit Rollbacks - Media Availability - Nov 6, 2018

Changes coming to the ministers speaking notes based on this afternoon's briefing.

Also a few details to sort on the tech briefing per my cc to the media relations and events teams.

Katie Robb

Communications Director | Ministry of Transportation and Infrastructure Government Communications & Public Engagement

M: 250.920.8371

Begin forwarded message:

From: "Bowness, Lisanne GCPE:EX" < Lisanne.Bowness@gov.bc.ca>

Date: November 2, 2018 at 12:11:56 PM PDT

To: "Beale, William TRAN:EX" < <u>William.Beale@gov.bc.ca</u>>, "Papadopoulos, James TRAN:EX" < <u>James.Papadopoulos@gov.bc.ca</u>>, "Sanderson, Melanie TRAN:EX"

< Melanie.Sanderson@gov.bc.ca>, "Stone, Lynne TRAN:EX" < Lynne.Stone@gov.bc.ca>

Cc: "Robb, Katie GCPE:EX" < Katie.Robb@gov.bc.ca, "Weiss, Jamie GCPE:EX" < Jamie.Weiss@gov.bc.ca>, "Pope, Danielle GCPE:EX" < Danielle.Pope@gov.bc.ca>

Subject: Comm materials - Speed Limit Rollbacks - Media Availability - Nov 6, 2018

Hi to all – Just wanted to be sure you have the latest communications materials in time for your briefing today.

We are still working on finalizing a comprehensive QA doc for this – we will send this to you as soon as it is signed off.

Here are the following:

- News Release
- Speaking Notes
- Event Pitch
- Itinerary

Let us know of any questions.

Thanks!

Lisanne Bowness | Communications Manager

Government Communications and Public Engagement Ministry of Transportation and Infrastructure

Direct: 250-356-7707 Cell: 250-889-1336