



544 Hillside Avenue  
Victoria, British Columbia V8T 1Y9  
Canada  
Phone 250-220-2367  
Fax 250-220-4205

**Event Budget Summary / Agreement**

*Quote Number* 21-0433  
*Name* SWVIC - GCPE - Office of Premier  
Zoom Broadcast South Asian  
Communities - 2021.05.03  
*Submittal Date* 04/05/2021

***Budget Prepared For***

Rick Devereux

Government Communications, Public Engagement  
Rick Devereux  
4th Floor, 617 Government Street  
P.O. Box 9409 Stn. Prov. Govt.  
Victoria, BC V8W 9V1  
CA  
Mobile: (250)812-1207  
Email: Rick.Devereux@Gov.BC.ca

***Event Information and Budget Summary***

BC Legislature Building  
501 Belleville Street  
Victoria, BC

<i>Description</i>	<i>Cost</i>
Labour	\$440.00
Subtotal	\$440.00
Sales Tax	\$0.00
Grand Total	\$440.00
<b>Deposit Amount Due to Secure</b>	<b>\$220.00</b>
<b>Deposit Due by</b>	<b>02/04/2021</b>

By signing below you acknowledge you have read and agree to the Terms and Conditions located on page two of this agreement.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_  
Rick Devereux

Title: \_\_\_\_\_  
Director, Event Services



**SW Event Technology**  
 544 Hillside Avenue  
 Victoria, British Columbia V8T 1Y9  
 Canada  
 Phone: 250-220-2367  
 Fax: 250-220-4205  
 www.sw-online.com

# Quote

Quote Number: 21-0433  
 SWVIC - GCPE - Office of Premier Zoom Broadcast South Asian Communities  
 2021.05.03

Client	Bill To	Venue / Site
Government Communications, Public Engagement Rick Devereux 4th Floor, 617 Government Street P.O. Box 9409 Stn. Prov. Govt. Victoria, BC V8W 9V1 CA Mobile: (250)812-1207 Email: Rick.Devereux@Gov.BC.ca	Government Communications, Public Engagement Rick Devereux 4th Floor, 617 Government Street P.O. Box 9409 Stn. Prov. Govt. Victoria, BC V8W 9V1 CA Mobile: (250)812-1207 Email: Rick.Devereux@Gov.BC.ca	BC Legislature Building 501 Belleville Street Victoria, BC

Account Manager	Project Manager	Status	Shipping Method	Customer PO	Terms	Tax Rule	Allocation
Michael McFadyen		Invoice Created	N/A		50% Dep. / 50% Net 30	Calculated at Time of Billing	SW Victoria

Warehouse	Ship Date	Load In	Show Start	Load Out	Return Date	Discount
Victoria	03/05/2021 11:00 AM				03/05/2021 11:00 AM	

Type	Qty.	Description	Note	Time	Rate	Disc %	Price	Price Ext.
Labour	1	Video Technician (V2)	Rehearsal, Standby, Operate	4	Government		55.00	220.00
		03/05/2021 11:00 AM						
Labour	1	Audio Technician (A2)	Rehearsal, Standby, Operate	4	Government		55.00	220.00
		03/05/2021 11:00 AM						

Legal:  
 Applicable Taxes and Fuel Surcharge will be Calculated at Time of Billing.

By Signing this Agreement you agree to the Terms & Conditions

X  
 Signature \_\_\_\_\_ Date \_\_\_\_\_

Subtotal: \$440.00  
 Cable/Consumables Fee (3%): \$0.00  
 Sales Tax: \$0.00  
 Total: \$440.00  
 Total Applied Payments: \$0.00  
 Balance Due: \$440.00



**Victoria**  
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Victoria, British Columbia V8T 1Y9  
Canada  
Phone: 250-220-2367  
Fax: 250-220-4205

<b>Quote Number</b>	21-0433
<b>Name</b>	SWVIC - GCPE - Office of Premier
<b>Account Manager</b>	Michael McFadyen
<b>Quote Date</b>	04/05/2021

<b>Client</b>
Government Communications, Public Engagement Rick Devereux 4th Floor, 617 Government Street P.O. Box 9409 Stn. Prov. Govt. Victoria, BC V8W 9V1 CA Mobile: (250)812-1207 Email: Rick.Devereux@Gov.BC.ca

<b>Venue / Site</b>
BC Legislature Building 501 Belleville Street Victoria, BC

<b>Ship Date</b>	<b>Return Date</b>	<b>Status</b>	<b>Terms</b>	<b>Total</b>
03/05/2021 11:00 AM	03/05/2021 11:00 AM	Invoice Created	50% Dep. / 50% Net 30	\$440.00

#### CANCELLATION

In the event of cancellation of this contract within 5 business days of the scheduled delivery time, the customer shall pay SW/Showtime 50% of the total contract prices. If cancellation is done within 48 hours of the scheduled delivery time, the customer shall pay SW Showtime 100% of the total contract prices.

#### CUSTOMER AUTHORIZATION

The customer herewith requests and authorizes SW/Showtime to make all arrangements with the facility for union labour, electrical services, sound systems, patching and tables, chairs and/or risers, as they relate to the services being supplied under this contract. Furthermore, the customer herewith provides express instruction that the facility is to be advised to invoice the customer directly for all such charges.

#### DEPOSIT

A deposit is required at the time of booking to confirm equipment and pricing. Deposits are non-refundable

#### ELECTRICAL SYSTEMS

Any charges for electricity or electrical connection charges levied by the facility will be the responsibility of the customer and will be invoiced directly to the customer by the facility.

#### EXTENSION OF RENTAL

To avoid inconvenience to other customers, any extension of the rental period must be arranged prior to termination of the original rental period.

#### GUARANTEE & RESPONSIBILITY LIMITATION

SW/Showtime guarantees performance of equipment and continuity of operation under normal circumstances. We assume no responsibility for circumstances beyond our control such as power failure or malfunctioning of systems supplied by others. In all cases SW/Showtime's liability is limited to the amount of the SW/Showtime's contract. In no event shall SW/Showtime be liable for special, indirect or consequential damages.

#### INSURANCE

Rented equipment is to be insured by the customer for the term of the contract. In the event of loss, damage or breakage of the rental items and/or shipping containers, the customer will incur the replacement / repair charges.

#### DIRTY OR DAMAGED EQUIPMENT

The customer agrees to pay for any damage to or loss of equipment, as an insurer, regardless of causes, except reasonable wear and tear, while the equipment is out of possession of the Lessor. Customer also agrees to pay a reasonable cleaning charge for equipment returned dirty. Accrued rental charges cannot be applied against the purchase or cost of repair of damaged or lost equipment. Equipment damaged beyond repair will be paid for at its REPLACEMENT COST when rented with no deduction for depreciation.

#### THEFT OF EQUIPMENT

The Lessee agrees to pay for equipment (at its REPLACEMENT COST when rented with no deduction for depreciation) for all types of theft or mysterious disappearance.

#### INVOICING

Invoices are payable upon receipt and interest on all unpaid sums thereafter shall accrue at 2% per month. If you are exempt from the Goods and Services Tax and/or Provincial Sales Tax, please provide your tax exempt numbers or exemption certificates.

#### LAMPS

A spare projection lamp is provided with select equipment. If the spare lamp is used, the damaged lamp must be returned with equipment. If not returned, there will be a charge equivalent to the cost of such lamp.

#### OVERTIME & WAGES

Personnel wages are based on normal working hours Monday through Friday 7:00 a.m. to 8:00 p.m. Should the hours worked be outside of this period, labour will be charged at the applicable hourly rates. Overtime will be charged for all hours worked over and above 8 hours in a day at 1.5 times the hourly rate. All hours worked over and above 12 hours in a day will be charged at 2 times the hourly rate. Statutory holidays are charged at rate x 1.5.

PATCHING

Any audio and/or video patching fees or concession charges levied by the facility will be the responsibility of the customer and will be invoiced directly to the customer by the facility.

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PROVINCIAL SALES TAX

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RENTAL PERIOD

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RESERVATION OF EQUIPMENT AND PERSONNEL

Pricing is subject to change based upon local availability of equipment and personnel at the time of confirmation.

SOUND SYSTEMS

Any charges levied by the facility for the use of the built-in sound system or for connection to the built-in sound system will be the responsibility of the customer and will be invoiced directly to the customer by the facility.

TERMS

Your signature on this estimate is a binding contract for both parties. Reservations are made on a "First-come, First-serve" basis.

TRANSPORTATION & FUEL SURCHARGE

Estimated transportation costs of the equipment and/or personnel will be shown on your quote. These costs are approximate. At the time of invoicing, transportation fees will be adjusted and a fuel surcharge based on current fuel pricing will be added.

UNION LABOUR

In any facility where union labour must be used in order to provide our services, these costs will be the responsibility of the customer and will be invoiced directly to the customer by the facility.

I AGREE TO THE SUPPLEMENTARY CONDITIONS AS STATED ABOVE.

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Company \_\_\_\_\_

Client \_\_\_\_\_

Signature: \_\_\_\_\_

Signature: \_\_\_\_\_

Name/Title: \_\_\_\_\_

Name/Title: \_\_\_\_\_





**Victoria**  
544 Hillside Avenue  
Victoria, British Columbia V8T 1Y9  
Canada  
Phone: 250-220-2367

## Deposit Invoice

Quote: SWVIC - GCPE - Office of Premier Zoom Broadcast  
South Asian Communities - 2021.05.03  
Quote Number: 21-0433

Client
Government Communications, Public Engagement Rick Devereux 4th Floor, 617 Government Street P.O. Box 9409 Stn. Prov. Govt. Victoria, BC V8W 9V1 CA Mobile: (250)812-1207 Email: Rick.Devereux@Gov.BC.ca

Venue / Site
BC Legislature Building 501 Belleville Street Victoria, BC

Account Manager	Quote Ship Date	Client PO	Total	Deposit %	Deposit Due	Deposit Due Date
Michael McFadyen	03/05/2021		\$440.00	50%	\$220.00	02/04/2021

Labour	\$440.00
Subtotal	\$440.00
Cable/Consumables Fee (3%)	\$0.00
Sales Tax	\$0.00
Total	\$440.00
Total Applied Payments	\$0.00

**This order requires a deposit of \$220.00**

**Please remit \$220.00 by 02/04/2021**



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**Event Budget Summary / Agreement**

*Quote Number* 21-0434  
*Name* SWVIC - GCPE - Office of Premier  
Zoom Broadcast Mayors of Lower  
Mainland - 2021.05.03  
*Submittal Date* 04/05/2021

***Budget Prepared For***

Rick Devereux

Government Communications, Public Engagement  
Rick Devereux  
4th Floor, 617 Government Street  
P.O. Box 9409 Stn. Prov. Govt.  
Victoria, BC V8W 9V1  
CA  
Mobile: (250)812-1207  
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***Event Information and Budget Summary***

BC Legislature Building  
501 Belleville Street  
Victoria, BC

<i><b>Description</b></i>	<i><b>Cost</b></i>
Labour	\$440.00
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Grand Total	\$440.00
<b>Deposit Amount Due to Secure</b>	\$220.00
<b>Deposit Due by</b>	02/04/2021

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Signed: \_\_\_\_\_ Date: \_\_\_\_\_  
Rick Devereux

Title: \_\_\_\_\_  
Director, Event Services



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# Quote

Quote Number: 21-0434  
 SWVIC - GCPE - Office of Premier Zoom Broadcast Mayors of Lower Mainland  
 2021.05.03

Client	Bill To	Venue / Site
Government Communications, Public Engagement Rick Devereux 4th Floor, 617 Government Street P.O. Box 9409 Stn. Prov. Govt. Victoria, BC V8W 9V1 CA Mobile: (250)812-1207 Email: Rick.Devereux@Gov.BC.ca	Government Communications, Public Engagement Rick Devereux 4th Floor, 617 Government Street P.O. Box 9409 Stn. Prov. Govt. Victoria, BC V8W 9V1 CA Mobile: (250)812-1207 Email: Rick.Devereux@Gov.BC.ca	BC Legislature Building 501 Belleville Street Victoria, BC

Account Manager	Project Manager	Status	Shipping Method	Customer PO	Terms	Tax Rule	Allocation
Michael McFadyen		Invoice Created	N/A		50% Dep. / 50% Net 30	Calculated at Time of Billing	SW Victoria

Warehouse	Ship Date	Load In	Show Start	Load Out	Return Date	Discount
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Type	Qty.	Description	Note	Time	Rate	Disc %	Price	Price Ext.
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X  
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<b>Quote Number</b>	21-0434
<b>Name</b>	SWVIC - GCPE - Office of Premier
<b>Account Manager</b>	Michael McFadyen
<b>Quote Date</b>	04/05/2021

<b>Client</b>
Government Communications, Public Engagement Rick Devereux 4th Floor, 617 Government Street P.O. Box 9409 Stn. Prov. Govt. Victoria, BC V8W 9V1 CA Mobile: (250)812-1207 Email: Rick.Devereux@Gov.BC.ca

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BC Legislature Building 501 Belleville Street Victoria, BC

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I AGREE TO THE SUPPLEMENTARY CONDITIONS AS STATED ABOVE.

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Company \_\_\_\_\_

Client \_\_\_\_\_

Signature: \_\_\_\_\_

Signature: \_\_\_\_\_

Name/Title: \_\_\_\_\_

Name/Title: \_\_\_\_\_



**Victoria**  
544 Hillside Avenue  
Victoria, British Columbia V8T 1Y9  
Canada  
Phone: 250-220-2367

## Deposit Invoice

Quote: SWVIC - GCPE - Office of Premier Zoom Broadcast  
Mayors of Lower Mainland - 2021.05.03  
Quote Number: 21-0434

Client
Government Communications, Public Engagement Rick Devereux 4th Floor, 617 Government Street P.O. Box 9409 Stn. Prov. Govt. Victoria, BC V8W 9V1 CA Mobile: (250)812-1207 Email: Rick.Devereux@Gov.BC.ca

Venue / Site
BC Legislature Building 501 Belleville Street Victoria, BC

Account Manager	Quote Ship Date	Client PO	Total	Deposit %	Deposit Due	Deposit Due Date
Michael McFadyen	03/05/2021		\$440.00	50%	\$220.00	02/04/2021

Labour	\$440.00
Subtotal	\$440.00
Cable/Consumables Fee (3%)	\$0.00
Sales Tax	\$0.00
Total	\$440.00
Total Applied Payments	\$0.00

**This order requires a deposit of \$220.00**

**Please remit \$220.00 by 02/04/2021**



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Phone 250-220-2367  
Fax 250-220-4205

## Event Budget Summary / Agreement

Quote Number 21-0436  
Name SWVIC - GCPE - Office of Premier -  
Vaccine and Immunisation  
Roundtable - 2021.05.05  
Submittal Date 04/05/2021

### Budget Prepared For

Joleen Badger

Government Communications, Public Engagement  
Joleen Badger  
4th Floor, 617 Government Street  
P.O. Box 9409 Stn. Prov. Govt.  
Victoria, BC V8W 9V1  
CA  
Mobile: (604)916-3551  
Fax: (604)775-1688  
Email: Joleen.Badger@Gov.BC.ca

### Event Information and Budget Summary

BC Legislature Building  
501 Belleville Street  
Victoria, BC

<i>Description</i>	<i>Cost</i>
Labour	\$440.00
Subtotal	\$440.00
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Grand Total	\$440.00

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Signed: \_\_\_\_\_ Date: \_\_\_\_\_  
Joleen Badger

Title: \_\_\_\_\_



**SW Event Technology**  
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 Fax: 250-220-4205  
 www.sw-online.com

# Quote

Quote Number: 21-0436

SWVIC - GCPE - Office of Premier - Vaccine and Immunisation Roundtable - 2021

Client	Bill To	Venue / Site
Government Communications, Public Engagement Joleen Badger 4th Floor, 617 Government Street P.O. Box 9409 Stn. Prov. Govt. Victoria, BC V8W 9V1 CA Mobile: (604)916-3551 Fax: (604)775-1688 Email: Joleen.Badger@Gov.BC.ca	Government Communications, Public Engagement Rick Devereux 4th Floor, 617 Government Street P.O. Box 9409 Stn. Prov. Govt. Victoria, BC V8W 9V1 CA Mobile: (250)812-1207 Email: Rick.Devereux@Gov.BC.ca	BC Legislature Building 501 Belleville Street Victoria, BC

Account Manager	Project Manager	Status	Shipping Method	Customer PO	Terms	Tax Rule	Allocation
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Warehouse	Ship Date	Load In	Show Start	Load Out	Return Date	Discount
Victoria	05/05/2021 11:00 AM				05/05/2021 11:00 AM	

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<b>Quote Number</b>	21-0436
<b>Name</b>	SWVIC - GCPE - Office of Premier -
<b>Account Manager</b>	Michael McFadyen
<b>Quote Date</b>	04/05/2021

<b>Client</b>
Government Communications, Public Engagement Joleen Badger 4th Floor, 617 Government Street P.O. Box 9409 Stn. Prov. Govt. Victoria, BC V8W 9V1 CA Mobile: (604)916-3551 Fax: (604)775-1688 Email: Joleen.Badger@Gov.BC.ca

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<b>Ship Date</b>	<b>Return Date</b>	<b>Status</b>	<b>Terms</b>	<b>Total</b>
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OVERTIME & WAGES

Personnel wages are based on normal working hours Monday through Friday 7:00 a.m. to 8:00 p.m. Should the hours worked be outside of this period, labour will be charged at the applicable hourly rates. Overtime will be charged for all hours worked over and above 8 hours in a day at 1.5 times the hourly rate. All hours worked over and above 12 hours in a day will be charged at 2 times the hourly rate. Statutory holidays are charged at rate x 1.5.

PATCHING

Any audio and/or video patching fees or concession charges levied by the facility will be the responsibility of the customer and will be invoiced directly to the customer by the facility.

PICKUP & RETURN

Rental equipment will be prepped and ready for customer pick-up by 2:00pm each day. If the equipment is required earlier, an additional rental day may be charged. All Rental Equipment must be returned by 11:00 am to avoid an extra full day charge. Weekend rentals are charged at 1.5 times the daily rate. When delivery or pickup is undertaken by SW/Showtime, such delivery or pickup is at the customer's expense.

PROVINCIAL SALES TAX

Provincial Sales Tax is applicable in accordance with the legislation of the province where the function is held.

RENTAL PERIOD

Minimum rental period is one day. Rental period starts on the day contracted for and stops on the day when the equipment is returned to SW/Showtime.

RESERVATION OF EQUIPMENT AND PERSONNEL

Pricing is subject to change based upon local availability of equipment and personnel at the time of confirmation.

SOUND SYSTEMS

Any charges levied by the facility for the use of the built-in sound system or for connection to the built-in sound system will be the responsibility of the customer and will be invoiced directly to the customer by the facility.

TERMS

Your signature on this estimate is a binding contract for both parties. Reservations are made on a "First-come, First-serve" basis.

TRANSPORTATION & FUEL SURCHARGE

Estimated transportation costs of the equipment and/or personnel will be shown on your quote. These costs are approximate. At the time of invoicing, transportation fees will be adjusted and a fuel surcharge based on current fuel pricing will be added.

UNION LABOUR

In any facility where union labour must be used in order to provide our services, these costs will be the responsibility of the customer and will be invoiced directly to the customer by the facility.

I AGREE TO THE SUPPLEMENTARY CONDITIONS AS STATED ABOVE.

Date: \_\_\_\_\_

Company \_\_\_\_\_

Signature: \_\_\_\_\_

Name/Title: \_\_\_\_\_

Date: \_\_\_\_\_

Client \_\_\_\_\_

Signature: \_\_\_\_\_

Name/Title: \_\_\_\_\_



**Victoria**  
544 Hillside Avenue  
Victoria, British Columbia V8T 1Y9  
Canada  
Phone: 250-220-2367

## Deposit Invoice

Quote: SWVIC - GCPE - Office of Premier - Vaccine and  
Immunisation Roundtable - 2021.05.05  
Quote Number: 21-0436

Client
Government Communications, Public Engagement Joleen Badger 4th Floor, 617 Government Street P.O. Box 9409 Stn. Prov. Govt. Victoria, BC V8W 9V1 CA Mobile: (604)916-3551 Fax: (604)775-1688 Email: Joleen.Badger@Gov.BC.ca

Venue / Site
BC Legislature Building 501 Belleville Street Victoria, BC

Account Manager	Quote Ship Date	Client PO	Total	Deposit %	Deposit Due	Deposit Due Date
Michael McFadyen	05/05/2021		\$440.00			

Labour	\$440.00
Subtotal	\$440.00
Cable/Consumables Fee (3%)	\$0.00
Sales Tax	\$0.00
Total	\$440.00
Total Applied Payments	\$0.00

**This order requires a deposit of \$0.00**  
**Please remit \$0.00 upon receipt of this invoice.**



544 Hillside Avenue  
Victoria, British Columbia V8T 1Y9  
Canada  
Phone 250-220-2367  
Fax 250-220-4205

**Event Budget Summary / Agreement**

*Quote Number* 21-0437  
*Name* SWVIC - GCPE - Office of Premier -  
Vaccine and Immunization  
Roundtable Part 2 - 2021.05.05 (21-  
0436)  
*Submittal Date* 04/05/2021

***Budget Prepared For***

Joleen Badger  
Government Communications, Public Engagement  
Joleen Badger  
4th Floor, 617 Government Street  
P.O. Box 9409 Stn. Prov. Govt.  
Victoria, BC V8W 9V1  
CA  
Mobile: (604)916-3551  
Fax: (604)775-1688  
Email: Joleen.Badger@Gov.BC.ca

***Event Information and Budget Summary***

BC Legislature Building  
501 Belleville Street  
Victoria, BC

<i><b>Description</b></i>	<i><b>Cost</b></i>
Labour	\$440.00
Subtotal	\$440.00
Sales Tax	\$0.00
Grand Total	\$440.00

By signing below you acknowledge you have read and agree to the Terms and Conditions located on page two of this agreement.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_  
Joleen Badger

Title: \_\_\_\_\_



**SW Event Technology**  
 544 Hillside Avenue  
 Victoria, British Columbia V8T 1Y9  
 Canada  
 Phone: 250-220-2367  
 Fax: 250-220-4205  
 www.sw-online.com

# Quote

Quote Number: 21-0437

SWVIC - GCPE - Office of Premier - Vaccine and Immunization Roundtable Panel  
 2021.05.05 (21-0436)

Client	Bill To	Venue / Site
Government Communications, Public Engagement Joleen Badger 4th Floor, 617 Government Street P.O. Box 9409 Stn. Prov. Govt. Victoria, BC V8W 9V1 CA Mobile: (604)916-3551 Fax: (604)775-1688 Email: Joleen.Badger@Gov.BC.ca	Government Communications, Public Engagement Rick Devereux 4th Floor, 617 Government Street P.O. Box 9409 Stn. Prov. Govt. Victoria, BC V8W 9V1 CA Mobile: (250)812-1207 Email: Rick.Devereux@Gov.BC.ca	BC Legislature Building 501 Belleville Street Victoria, BC

Account Manager	Project Manager	Status	Shipping Method	Customer PO	Terms	Tax Rule	Allocation
Michael McFadyen		Invoice Created	N/A			Calculated at Time of Billing	SW Victoria

Warehouse	Ship Date	Load In	Show Start	Load Out	Return Date	Discount
Victoria	05/05/2021 12:30 PM				05/05/2021 12:30 PM	

Type	Qty.	Description	Note	Time	Rate	Disc %	Price	Price Ext.
Labour	1	Video Technician (V2)	Rehearsal, Standby, Operate	4	Government		55.00	220.00
		05/05/2021 12:30 PM						
Labour	1	Audio Technician (A2)	Rehearsal, Standby, Operate	4	Government		55.00	220.00
		05/05/2021 12:30 PM						

Legal:  
 Applicable Taxes and Fuel Surcharge will be Calculated at Time of Billing.

By Signing this Agreement you agree to the Terms & Conditions

X  
 Signature \_\_\_\_\_ Date \_\_\_\_\_

Subtotal: \$440.00  
 Cable/Consumables Fee (3%): \$0.00  
 Sales Tax: \$0.00  
 Total: \$440.00  
 Total Applied Payments: \$0.00  
 Balance Due: \$440.00



**Victoria**  
544 Hillside Avenue  
Victoria, British Columbia V8T 1Y9  
Canada  
Phone: 250-220-2367  
Fax: 250-220-4205

<b>Quote Number</b>	21-0437
<b>Name</b>	SWVIC - GCPE - Office of Premier -
<b>Account Manager</b>	Michael McFadyen
<b>Quote Date</b>	04/05/2021

<b>Client</b>
Government Communications, Public Engagement Joleen Badger 4th Floor, 617 Government Street P.O. Box 9409 Stn. Prov. Govt. Victoria, BC V8W 9V1 CA Mobile: (604)916-3551 Fax: (604)775-1688 Email: Joleen.Badger@Gov.BC.ca

<b>Venue / Site</b>
BC Legislature Building 501 Belleville Street Victoria, BC

<b>Ship Date</b>	<b>Return Date</b>	<b>Status</b>	<b>Terms</b>	<b>Total</b>
05/05/2021 12:30 PM	05/05/2021 12:30 PM	Invoice Created		\$440.00

#### CANCELLATION

In the event of cancellation of this contract within 5 business days of the scheduled delivery time, the customer shall pay SW/Showtime 50% of the total contract prices. If cancellation is done within 48 hours of the scheduled delivery time, the customer shall pay SW Showtime 100% of the total contract prices.

#### CUSTOMER AUTHORIZATION

The customer herewith requests and authorizes SW/Showtime to make all arrangements with the facility for union labour, electrical services, sound systems, patching and tables, chairs and/or risers, as they relate to the services being supplied under this contract. Furthermore, the customer herewith provides express instruction that the facility is to be advised to invoice the customer directly for all such charges.

#### DEPOSIT

A deposit is required at the time of booking to confirm equipment and pricing. Deposits are non-refundable

#### ELECTRICAL SYSTEMS

Any charges for electricity or electrical connection charges levied by the facility will be the responsibility of the customer and will be invoiced directly to the customer by the facility.

#### EXTENSION OF RENTAL

To avoid inconvenience to other customers, any extension of the rental period must be arranged prior to termination of the original rental period.

#### GUARANTEE & RESPONSIBILITY LIMITATION

SW/Showtime guarantees performance of equipment and continuity of operation under normal circumstances. We assume no responsibility for circumstances beyond our control such as power failure or malfunctioning of systems supplied by others. In all cases SW/Showtime's liability is limited to the amount of the SW/Showtime's contract. In no event shall SW/Showtime be liable for special, indirect or consequential damages.

#### INSURANCE

Rented equipment is to be insured by the customer for the term of the contract. In the event of loss, damage or breakage of the rental items and/or shipping containers, the customer will incur the replacement / repair charges.

#### DIRTY OR DAMAGED EQUIPMENT

The customer agrees to pay for any damage to or loss of equipment, as an insurer, regardless of causes, except reasonable wear and tear, while the equipment is out of possession of the Lessor. Customer also agrees to pay a reasonable cleaning charge for equipment returned dirty. Accrued rental charges cannot be applied against the purchase or cost of repair of damaged or lost equipment. Equipment damaged beyond repair will be paid for at its REPLACEMENT COST when rented with no deduction for depreciation.

#### THEFT OF EQUIPMENT

The Lessee agrees to pay for equipment (at its REPLACEMENT COST when rented with no deduction for depreciation) for all types of theft or mysterious disappearance.

#### INVOICING

Invoices are payable upon receipt and interest on all unpaid sums thereafter shall accrue at 2% per month. If you are exempt from the Goods and Services Tax and/or Provincial Sales Tax, please provide your tax exempt numbers or exemption certificates.

#### LAMPS

A spare projection lamp is provided with select equipment. If the spare lamp is used, the damaged lamp must be returned with equipment. If not returned, there will be a charge equivalent to the cost of such lamp.

OVERTIME & WAGES

Personnel wages are based on normal working hours Monday through Friday 7:00 a.m. to 8:00 p.m. Should the hours worked be outside of this period, labour will be charged at the applicable hourly rates. Overtime will be charged for all hours worked over and above 8 hours in a day at 1.5 times the hourly rate. All hours worked over and above 12 hours in a day will be charged at 2 times the hourly rate. Statutory holidays are charged at rate x 1.5.

PATCHING

Any audio and/or video patching fees or concession charges levied by the facility will be the responsibility of the customer and will be invoiced directly to the customer by the facility.

PICKUP & RETURN

Rental equipment will be prepped and ready for customer pick-up by 2:00pm each day. If the equipment is required earlier, an additional rental day may be charged. All Rental Equipment must be returned by 11:00 am to avoid an extra full day charge. Weekend rentals are charged at 1.5 times the daily rate. When delivery or pickup is undertaken by SW/Showtime, such delivery or pickup is at the customer's expense.

PROVINCIAL SALES TAX

Provincial Sales Tax is applicable in accordance with the legislation of the province where the function is held.

RENTAL PERIOD

Minimum rental period is one day. Rental period starts on the day contracted for and stops on the day when the equipment is returned to SW/Showtime.

RESERVATION OF EQUIPMENT AND PERSONNEL

Pricing is subject to change based upon local availability of equipment and personnel at the time of confirmation.

SOUND SYSTEMS

Any charges levied by the facility for the use of the built-in sound system or for connection to the built-in sound system will be the responsibility of the customer and will be invoiced directly to the customer by the facility.

TERMS

Your signature on this estimate is a binding contract for both parties. Reservations are made on a "First-come, First-serve" basis.

TRANSPORTATION & FUEL SURCHARGE

Estimated transportation costs of the equipment and/or personnel will be shown on your quote. These costs are approximate. At the time of invoicing, transportation fees will be adjusted and a fuel surcharge based on current fuel pricing will be added.

UNION LABOUR

In any facility where union labour must be used in order to provide our services, these costs will be the responsibility of the customer and will be invoiced directly to the customer by the facility.

I AGREE TO THE SUPPLEMENTARY CONDITIONS AS STATED ABOVE.

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Company \_\_\_\_\_

Client \_\_\_\_\_

Signature: \_\_\_\_\_

Signature: \_\_\_\_\_

Name/Title: \_\_\_\_\_

Name/Title: \_\_\_\_\_



**Victoria**  
544 Hillside Avenue  
Victoria, British Columbia V8T 1Y9  
Canada  
Phone: 250-220-2367

## Deposit Invoice

Quote: SWVIC - GCPE - Office of Premier - Vaccine and  
Immunization Roundtable Part 2 - 2021.05.05 (21-0436)  
Quote Number: 21-0437

Client
Government Communications, Public Engagement Joleen Badger 4th Floor, 617 Government Street P.O. Box 9409 Stn. Prov. Govt. Victoria, BC V8W 9V1 CA Mobile: (604)916-3551 Fax: (604)775-1688 Email: Joleen.Badger@Gov.BC.ca

Venue / Site
BC Legislature Building 501 Belleville Street Victoria, BC

Account Manager	Quote Ship Date	Client PO	Total	Deposit %	Deposit Due	Deposit Due Date
Michael McFadyen	05/05/2021		\$440.00			

Labour	\$440.00
Subtotal	\$440.00
Cable/Consumables Fee (3%)	\$0.00
Sales Tax	\$0.00
Total	\$440.00
Total Applied Payments	\$0.00

**This order requires a deposit of \$0.00**  
**Please remit \$0.00 upon receipt of this invoice.**





544 Hillside Avenue  
Victoria, British Columbia V8T 1Y9  
Canada  
Phone 250-220-2367  
Fax 250-220-4205

**Event Budget Summary / Agreement**

*Quote Number* 21-0438  
*Name* SWVIC - GCPE - Office of Premier -  
BC Chamber Budget Debrief -  
2021.05.06  
*Submittal Date* 04/05/2021

***Budget Prepared For***

Rick Devereux

Government Communications, Public Engagement  
Rick Devereux  
4th Floor, 617 Government Street  
P.O. Box 9409 Stn. Prov. Govt.  
Victoria, BC V8W 9V1  
CA  
Mobile: (250)812-1207  
Email: Rick.Devereux@Gov.BC.ca

***Event Information and Budget Summary***

BC Legislature Building  
501 Belleville Street  
Victoria, BC

<i><b>Description</b></i>	<i><b>Cost</b></i>
Labour	\$440.00
Subtotal	\$440.00
Sales Tax	\$0.00
Grand Total	\$440.00

By signing below you acknowledge you have read and agree to the Terms and Conditions located on page two of this agreement.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_  
Rick Devereux

Title: \_\_\_\_\_  
Director, Event Services



**SW Event Technology**  
 544 Hillside Avenue  
 Victoria, British Columbia V8T 1Y9  
 Canada  
 Phone: 250-220-2367  
 Fax: 250-220-4205  
 www.sw-online.com

# Quote

Quote Number: 21-0438

SWVIC - GCPE - Office of Premier - BC Chamber Budget Debrief - 2021.05.

Client	Bill To	Venue / Site
Government Communications, Public Engagement Rick Devereux 4th Floor, 617 Government Street P.O. Box 9409 Stn. Prov. Govt. Victoria, BC V8W 9V1 CA Mobile: (250)812-1207 Email: Rick.Devereux@Gov.BC.ca	Government Communications, Public Engagement Rick Devereux 4th Floor, 617 Government Street P.O. Box 9409 Stn. Prov. Govt. Victoria, BC V8W 9V1 CA Mobile: (250)812-1207 Email: Rick.Devereux@Gov.BC.ca	BC Legislature Building 501 Belleville Street Victoria, BC

Account Manager	Project Manager	Status	Shipping Method	Customer PO	Terms	Tax Rule	Allocation
Michael McFadyen		Invoice Created	N/A			Calculated at Time of Billing	SW Victoria

Warehouse	Ship Date	Load In	Show Start	Load Out	Return Date	Discount
Victoria	06/05/2021 10:00 AM				06/05/2021 10:00 AM	

Type	Qty.	Description	Note	Time	Rate	Disc %	Price	Price Ext.
Labour	1	Video Technician (V2)	Rehearsal, Standby, Operate	4	Government		55.00	220.00
		06/05/2021 10:00 AM						
Labour	1	Audio Technician (A2)	Rehearsal, Standby, Operate	4	Government		55.00	220.00
		06/05/2021 10:00 AM						

Legal:  
 Applicable Taxes and Fuel Surcharge will be Calculated at Time of Billing.

By Signing this Agreement you agree to the Terms & Conditions

X  
 Signature \_\_\_\_\_ Date \_\_\_\_\_

Subtotal: \$440.00  
 Cable/Consumables Fee (3%): \$0.00  
 Sales Tax: \$0.00  
 Total: \$440.00  
 Total Applied Payments: \$0.00  
 Balance Due: \$440.00



**Victoria**  
544 Hillside Avenue  
Victoria, British Columbia V8T 1Y9  
Canada  
Phone: 250-220-2367  
Fax: 250-220-4205

<b>Quote Number</b>	21-0438
<b>Name</b>	SWVIC - GCPE - Office of Premier -
<b>Account Manager</b>	Michael McFadyen
<b>Quote Date</b>	04/05/2021

<b>Client</b>
Government Communications, Public Engagement Rick Devereux 4th Floor, 617 Government Street P.O. Box 9409 Stn. Prov. Govt. Victoria, BC V8W 9V1 CA Mobile: (250)812-1207 Email: Rick.Devereux@Gov.BC.ca

<b>Venue / Site</b>
BC Legislature Building 501 Belleville Street Victoria, BC

<b>Ship Date</b>	<b>Return Date</b>	<b>Status</b>	<b>Terms</b>	<b>Total</b>
06/05/2021 10:00 AM	06/05/2021 10:00 AM	Invoice Created		\$440.00

#### CANCELLATION

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#### INVOICING

Invoices are payable upon receipt and interest on all unpaid sums thereafter shall accrue at 2% per month. If you are exempt from the Goods and Services Tax and/or Provincial Sales Tax, please provide your tax exempt numbers or exemption certificates.

#### LAMPS

A spare projection lamp is provided with select equipment. If the spare lamp is used, the damaged lamp must be returned with equipment. If not returned, there will be a charge equivalent to the cost of such lamp.

#### OVERTIME & WAGES

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UNION LABOUR

In any facility where union labour must be used in order to provide our services, these costs will be the responsibility of the customer and will be invoiced directly to the customer by the facility.

I AGREE TO THE SUPPLEMENTARY CONDITIONS AS STATED ABOVE.

Date: \_\_\_\_\_  
Company \_\_\_\_\_  
Signature: \_\_\_\_\_  
  
Name/Title: \_\_\_\_\_

Date: \_\_\_\_\_  
Client \_\_\_\_\_  
Signature: \_\_\_\_\_  
  
Name/Title: \_\_\_\_\_



**Victoria**  
544 Hillside Avenue  
Victoria, British Columbia V8T 1Y9  
Canada  
Phone: 250-220-2367

## Deposit Invoice

Quote: SWVIC - GCPE - Office of Premier - BC Chamber  
Budget Debrief - 2021.05.06  
Quote Number: 21-0438

Client
Government Communications, Public Engagement Rick Devereux 4th Floor, 617 Government Street P.O. Box 9409 Stn. Prov. Govt. Victoria, BC V8W 9V1 CA Mobile: (250)812-1207 Email: Rick.Devereux@Gov.BC.ca

Venue / Site
BC Legislature Building 501 Belleville Street Victoria, BC

Account Manager	Quote Ship Date	Client PO	Total	Deposit %	Deposit Due	Deposit Due Date
Michael McFadyen	06/05/2021		\$440.00			

Labour	\$440.00
Subtotal	\$440.00
Cable/Consumables Fee (3%)	\$0.00
Sales Tax	\$0.00
Total	\$440.00
Total Applied Payments	\$0.00

**This order requires a deposit of \$0.00**  
**Please remit \$0.00 upon receipt of this invoice.**



544 Hillside Avenue  
Victoria, British Columbia V8T 1Y9  
Canada  
Phone 250-220-2367  
Fax 250-220-4205

## Event Budget Summary / Agreement

Quote Number 21-0341  
Name SWVIC - GCPE - Premier  
Announcement - 04.08.2021  
Submittal Date 06/04/2021

### Budget Prepared For

Rick Devereux

Government Communications, Public Engagement  
Rick Devereux  
4th Floor, 617 Government Street  
P.O. Box 9409 Stn. Prov. Govt.  
Victoria, BC V8W 9V1  
CA  
Mobile: (250)812-1207  
Email: Rick.Devereux@Gov.BC.ca

### Event Information and Budget Summary

BC Legislature Building  
501 Belleville Street  
Victoria, BC

<i>Description</i>	<i>Cost</i>
Labour	\$440.00
Subtotal	\$440.00
Sales Tax	\$0.00
Grand Total	\$440.00
<b>Deposit Amount Due to Secure</b>	<b>\$220.00</b>
<b>Deposit Due by</b>	<b>08/03/2021</b>

By signing below you acknowledge you have read and agree to the Terms and Conditions located on page two of this agreement.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_  
Rick Devereux

Title: \_\_\_\_\_  
Director, Event Services



**SW Event Technology**  
 544 Hillside Avenue  
 Victoria, British Columbia V8T 1Y9  
 Canada  
 Phone: 250-220-2367  
 Fax: 250-220-4205  
 www.sw-online.com

# Quote

Quote Number: 21-0341  
 SWVIC - GCPE - Premier Announcement - 04.08.2021

Client	Bill To	Venue / Site
Government Communications, Public Engagement Rick Devereux 4th Floor, 617 Government Street P.O. Box 9409 Stn. Prov. Govt. Victoria, BC V8W 9V1 CA Mobile: (250)812-1207 Email: Rick.Devereux@Gov.BC.ca	Government Communications, Public Engagement Rick Devereux 4th Floor, 617 Government Street P.O. Box 9409 Stn. Prov. Govt. Victoria, BC V8W 9V1 CA Mobile: (250)812-1207 Email: Rick.Devereux@Gov.BC.ca	BC Legislature Building 501 Belleville Street Victoria, BC

Account Manager	Project Manager	Status	Shipping Method	Customer PO	Terms	Tax Rule	Allocation
Michael McFadyen		Invoice Created	N/A		50% Dep. / 50% Net 30	Calculated at Time of Billing	SW Victoria

Warehouse	Ship Date	Load In	Show Start	Load Out	Return Date	Discount
Victoria	08/04/2021 8:00 AM				08/04/2021 5:00 PM	

Type	Qty.	Description	Note	Time	Rate	Disc %	Price	Price Ext.
Labour	1	Video Technician (V2)	Rehearsal, Standby, Operate	4	Government		55.00	220.00
		08/04/2021 8:00 AM - 5:00 PM						
Labour	1	Audio Technician (A2)	Rehearsal, Standby, Operate	4	Government		55.00	220.00
		08/04/2021 8:00 AM - 5:00 PM						

Legal:  
 Applicable Taxes and Fuel Surcharge will be Calculated at Time of Billing.

By Signing this Agreement you agree to the Terms & Conditions

X  
 Signature \_\_\_\_\_ Date \_\_\_\_\_

Subtotal: \$440.00  
 Cable/Consumables Fee (3%): \$0.00  
 Sales Tax: \$0.00  
 Total: \$440.00  
 Total Applied Payments: \$0.00  
 Balance Due: \$440.00



**Victoria**  
544 Hillside Avenue  
Victoria, British Columbia V8T 1Y9  
Canada  
Phone: 250-220-2367  
Fax: 250-220-4205

<b>Quote Number</b>	21-0341
<b>Name</b>	SWVIC - GCPE - Premier
<b>Account Manager</b>	Michael McFadyen
<b>Quote Date</b>	06/04/2021

<b>Client</b>
Government Communications, Public Engagement Rick Devereux 4th Floor, 617 Government Street P.O. Box 9409 Stn. Prov. Govt. Victoria, BC V8W 9V1 CA Mobile: (250)812-1207 Email: Rick.Devereux@Gov.BC.ca

<b>Venue / Site</b>
BC Legislature Building 501 Belleville Street Victoria, BC

<b>Ship Date</b>	<b>Return Date</b>	<b>Status</b>	<b>Terms</b>	<b>Total</b>
08/04/2021 8:00 AM	08/04/2021 5:00 PM	Invoice Created	50% Dep. / 50% Net 30	\$440.00

#### CANCELLATION

In the event of cancellation of this contract within 5 business days of the scheduled delivery time, the customer shall pay SW/Showtime 50% of the total contract prices. If cancellation is done within 48 hours of the scheduled delivery time, the customer shall pay SW Showtime 100% of the total contract prices.

#### CUSTOMER AUTHORIZATION

The customer herewith requests and authorizes SW/Showtime to make all arrangements with the facility for union labour, electrical services, sound systems, patching and tables, chairs and/or risers, as they relate to the services being supplied under this contract. Furthermore, the customer herewith provides express instruction that the facility is to be advised to invoice the customer directly for all such charges.

#### DEPOSIT

A deposit is required at the time of booking to confirm equipment and pricing. Deposits are non-refundable

#### ELECTRICAL SYSTEMS

Any charges for electricity or electrical connection charges levied by the facility will be the responsibility of the customer and will be invoiced directly to the customer by the facility.

#### EXTENSION OF RENTAL

To avoid inconvenience to other customers, any extension of the rental period must be arranged prior to termination of the original rental period.

#### GUARANTEE & RESPONSIBILITY LIMITATION

SW/Showtime guarantees performance of equipment and continuity of operation under normal circumstances. We assume no responsibility for circumstances beyond our control such as power failure or malfunctioning of systems supplied by others. In all cases SW/Showtime's liability is limited to the amount of the SW/Showtime's contract. In no event shall SW/Showtime be liable for special, indirect or consequential damages.

#### INSURANCE

Rented equipment is to be insured by the customer for the term of the contract. In the event of loss, damage or breakage of the rental items and/or shipping containers, the customer will incur the replacement / repair charges.

#### DIRTY OR DAMAGED EQUIPMENT

The customer agrees to pay for any damage to or loss of equipment, as an insurer, regardless of causes, except reasonable wear and tear, while the equipment is out of possession of the Lessor. Customer also agrees to pay a reasonable cleaning charge for equipment returned dirty. Accrued rental charges cannot be applied against the purchase or cost of repair of damaged or lost equipment. Equipment damaged beyond repair will be paid for at its REPLACEMENT COST when rented with no deduction for depreciation.

#### THEFT OF EQUIPMENT

The Lessee agrees to pay for equipment (at its REPLACEMENT COST when rented with no deduction for depreciation) for all types of theft or mysterious disappearance.

#### INVOICING

Invoices are payable upon receipt and interest on all unpaid sums thereafter shall accrue at 2% per month. If you are exempt from the Goods and Services Tax and/or Provincial Sales Tax, please provide your tax exempt numbers or exemption certificates.

#### LAMPS

A spare projection lamp is provided with select equipment. If the spare lamp is used, the damaged lamp must be returned with equipment. If not returned, there will be a charge equivalent to the cost of such lamp.

#### OVERTIME & WAGES



Personnel wages are based on normal working hours Monday through Friday 7:00 a.m. to 8:00 p.m. Should the hours worked be outside of this period, labour will be charged at the applicable hourly rates. Overtime will be charged for all hours worked over and above 8 hours in a day at 1.5 times the hourly rate. All hours worked over and above 12 hours in a day will be charged at 2 times the hourly rate. Statutory holidays are charged at rate x 1.5.

PATCHING

Any audio and/or video patching fees or concession charges levied by the facility will be the responsibility of the customer and will be invoiced directly to the customer by the facility.

PICKUP & RETURN

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PROVINCIAL SALES TAX

Provincial Sales Tax is applicable in accordance with the legislation of the province where the function is held.

RENTAL PERIOD

Minimum rental period is one day. Rental period starts on the day contracted for and stops on the day when the equipment is returned to SW/Showtime.

RESERVATION OF EQUIPMENT AND PERSONNEL

Pricing is subject to change based upon local availability of equipment and personnel at the time of confirmation.

SOUND SYSTEMS

Any charges levied by the facility for the use of the built-in sound system or for connection to the built-in sound system will be the responsibility of the customer and will be invoiced directly to the customer by the facility.

TERMS

Your signature on this estimate is a binding contract for both parties. Reservations are made on a "First-come, First-serve" basis.

TRANSPORTATION & FUEL SURCHARGE

Estimated transportation costs of the equipment and/or personnel will be shown on your quote. These costs are approximate. At the time of invoicing, transportation fees will be adjusted and a fuel surcharge based on current fuel pricing will be added.

UNION LABOUR

In any facility where union labour must be used in order to provide our services, these costs will be the responsibility of the customer and will be invoiced directly to the customer by the facility.

I AGREE TO THE SUPPLEMENTARY CONDITIONS AS STATED ABOVE.

Date: \_\_\_\_\_

Company \_\_\_\_\_

Signature: \_\_\_\_\_

Name/Title: \_\_\_\_\_

Date: \_\_\_\_\_

Client \_\_\_\_\_

Signature: \_\_\_\_\_

Name/Title: \_\_\_\_\_



**Victoria**  
544 Hillside Avenue  
Victoria, British Columbia V8T 1Y9  
Canada  
Phone: 250-220-2367

## Deposit Invoice

Quote: SWVIC - GCPE - Premier Announcement - 04.08.2021

Quote Number: 21-0341

Client
Government Communications, Public Engagement Rick Devereux 4th Floor, 617 Government Street P.O. Box 9409 Stn. Prov. Govt. Victoria, BC V8W 9V1 CA Mobile: (250)812-1207 Email: Rick.Devereux@Gov.BC.ca

Venue / Site
BC Legislature Building 501 Belleville Street Victoria, BC

Account Manager	Quote Ship Date	Client PO	Total	Deposit %	Deposit Due	Deposit Due Date
Michael McFadyen	08/04/2021		\$440.00	50%	\$220.00	08/03/2021

Labour	\$440.00
Subtotal	\$440.00
Cable/Consumables Fee (3%)	\$0.00
Sales Tax	\$0.00
Total	\$440.00
Total Applied Payments	\$0.00

**This order requires a deposit of \$220.00**

**Please remit \$220.00 by 08/03/2021**



544 Hillside Avenue  
Victoria, British Columbia V8T 1Y9  
Canada  
Phone 250-220-2367  
Fax 250-220-4205

**Event Budget Summary / Agreement**

*Quote Number* 21-0342  
*Name* SWVIC - GCPE - COFI Convention -  
BC Legislature Studio - 04.08.2021  
*Submittal Date* 06/04/2021

***Budget Prepared For***

Rick Devereux

Government Communications, Public Engagement  
Rick Devereux  
4th Floor, 617 Government Street  
P.O. Box 9409 Stn. Prov. Govt.  
Victoria, BC V8W 9V1  
CA  
Mobile: (250)812-1207  
Email: Rick.Devereux@Gov.BC.ca

***Event Information and Budget Summary***

BC Legislature Building  
501 Belleville Street  
Victoria, BC

<i>Description</i>	<i>Cost</i>
Labour	\$440.00
Subtotal	\$440.00
Sales Tax	\$0.00
Grand Total	\$440.00
<b>Deposit Amount Due to Secure</b>	<b>\$220.00</b>
<b>Deposit Due by</b>	<b>08/03/2021</b>

By signing below you acknowledge you have read and agree to the Terms and Conditions located on page two of this agreement.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_  
Rick Devereux  
  
Title: \_\_\_\_\_  
Director, Event Services



**SW Event Technology**  
 544 Hillside Avenue  
 Victoria, British Columbia V8T 1Y9  
 Canada  
 Phone: 250-220-2367  
 Fax: 250-220-4205  
 www.sw-online.com

# Quote

Quote Number: 21-0342  
 SWVIC - GCPE - COFI Convention - BC Legislature Studio - 04.08.2021

Client	Bill To	Venue / Site
Government Communications, Public Engagement Rick Devereux 4th Floor, 617 Government Street P.O. Box 9409 Stn. Prov. Govt. Victoria, BC V8W 9V1 CA Mobile: (250)812-1207 Email: Rick.Devereux@Gov.BC.ca	Government Communications, Public Engagement Rick Devereux 4th Floor, 617 Government Street P.O. Box 9409 Stn. Prov. Govt. Victoria, BC V8W 9V1 CA Mobile: (250)812-1207 Email: Rick.Devereux@Gov.BC.ca	BC Legislature Building 501 Belleville Street Victoria, BC

Account Manager	Project Manager	Status	Shipping Method	Customer PO	Terms	Tax Rule	Allocation
Michael McFadyen		Invoice Created	N/A		50% Dep. / 50% Net 30	Calculated at Time of Billing	SW Victoria

Warehouse	Ship Date	Load In	Show Start	Load Out	Return Date	Discount
Victoria	08/04/2021 9:00 AM				08/04/2021 12:00 PM	

Type	Qty.	Description	Note	Time	Rate	Disc %	Price	Price Ext.
Labour	1	Video Technician (V2)	Rehearsal, Standby, Operate	4	Government		55.00	220.00
		08/04/2021 9:00 AM - 12:00 PM						
Labour	1	Audio Technician (A2)	Rehearsal, Standby, Operate	4	Government		55.00	220.00
		08/04/2021 9:00 AM - 12:00 PM						

Legal:  
 Applicable Taxes and Fuel Surcharge will be Calculated at Time of Billing.

By Signing this Agreement you agree to the Terms & Conditions

X  
 Signature \_\_\_\_\_ Date \_\_\_\_\_

Subtotal: \$440.00  
 Cable/Consumables Fee (3%): \$0.00  
 Sales Tax: \$0.00  
 Total: \$440.00  
 Total Applied Payments: \$0.00  
 Balance Due: \$440.00



**Victoria**  
544 Hillside Avenue  
Victoria, British Columbia V8T 1Y9  
Canada  
Phone: 250-220-2367  
Fax: 250-220-4205

<b>Quote Number</b>	21-0342
<b>Name</b>	SWVIC - GCPE - COFI Convention -
<b>Account Manager</b>	Michael McFadyen
<b>Quote Date</b>	06/04/2021

<b>Client</b>
Government Communications, Public Engagement Rick Devereux 4th Floor, 617 Government Street P.O. Box 9409 Stn. Prov. Govt. Victoria, BC V8W 9V1 CA Mobile: (250)812-1207 Email: Rick.Devereux@Gov.BC.ca

<b>Venue / Site</b>
BC Legislature Building 501 Belleville Street Victoria, BC

<b>Ship Date</b>	<b>Return Date</b>	<b>Status</b>	<b>Terms</b>	<b>Total</b>
08/04/2021 9:00 AM	08/04/2021 12:00 PM	Invoice Created	50% Dep. / 50% Net 30	\$440.00

#### CANCELLATION

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Rented equipment is to be insured by the customer for the term of the contract. In the event of loss, damage or breakage of the rental items and/or shipping containers, the customer will incur the replacement / repair charges.

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#### THEFT OF EQUIPMENT

The Lessee agrees to pay for equipment (at its REPLACEMENT COST when rented with no deduction for depreciation) for all types of theft or mysterious disappearance.

#### INVOICING

Invoices are payable upon receipt and interest on all unpaid sums thereafter shall accrue at 2% per month. If you are exempt from the Goods and Services Tax and/or Provincial Sales Tax, please provide your tax exempt numbers or exemption certificates.

#### LAMPS

A spare projection lamp is provided with select equipment. If the spare lamp is used, the damaged lamp must be returned with equipment. If not returned, there will be a charge equivalent to the cost of such lamp.

#### OVERTIME & WAGES

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RENTAL PERIOD

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RESERVATION OF EQUIPMENT AND PERSONNEL

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SOUND SYSTEMS

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TERMS

Your signature on this estimate is a binding contract for both parties. Reservations are made on a "First-come, First-serve" basis.

TRANSPORTATION & FUEL SURCHARGE

Estimated transportation costs of the equipment and/or personnel will be shown on your quote. These costs are approximate. At the time of invoicing, transportation fees will be adjusted and a fuel surcharge based on current fuel pricing will be added.

UNION LABOUR

In any facility where union labour must be used in order to provide our services, these costs will be the responsibility of the customer and will be invoiced directly to the customer by the facility.

I AGREE TO THE SUPPLEMENTARY CONDITIONS AS STATED ABOVE.

Date: \_\_\_\_\_  
Company \_\_\_\_\_  
Signature: \_\_\_\_\_  
  
Name/Title: \_\_\_\_\_

Date: \_\_\_\_\_  
Client \_\_\_\_\_  
Signature: \_\_\_\_\_  
  
Name/Title: \_\_\_\_\_



**Victoria**  
544 Hillside Avenue  
Victoria, British Columbia V8T 1Y9  
Canada  
Phone: 250-220-2367

**Deposit Invoice**  
Quote: SWVIC - GCPE - COFI Convention - BC Legislature  
Studio - 04.08.2021  
Quote Number: 21-0342

Client
Government Communications, Public Engagement Rick Devereux 4th Floor, 617 Government Street P.O. Box 9409 Stn. Prov. Govt. Victoria, BC V8W 9V1 CA Mobile: (250)812-1207 Email: Rick.Devereux@Gov.BC.ca

Venue / Site
BC Legislature Building 501 Belleville Street Victoria, BC

Account Manager	Quote Ship Date	Client PO	Total	Deposit %	Deposit Due	Deposit Due Date
Michael McFadyen	08/04/2021		\$440.00	50%	\$220.00	08/03/2021

Labour	\$440.00
Subtotal	\$440.00
Cable/Consumables Fee (3%)	\$0.00
Sales Tax	\$0.00
Total	\$440.00
Total Applied Payments	\$0.00

**This order requires a deposit of \$220.00**  
**Please remit \$220.00 by 08/03/2021**



544 Hillside Avenue  
Victoria, British Columbia V8T 1Y9  
Canada  
Phone 250-220-2367  
Fax 250-220-4205

**Event Budget Summary / Agreement**

*Quote Number* 21-0341  
*Name* SWVIC - GCPE - Premier  
Announcement - 04.08.2021  
*Submittal Date* 06/04/2021

**Budget Prepared For**

Rick Devereux  
Government Communications, Public Engagement  
Rick Devereux  
4th Floor, 617 Government Street  
P.O. Box 9409 Stn. Prov. Govt.  
Victoria, BC V8W 9V1  
CA  
Mobile: (250)812-1207  
Email: Rick.Devereux@Gov.BC.ca

**Event Information and Budget Summary**

BC Legislature Building  
501 Belleville Street  
Victoria, BC

<i>Description</i>	<i>Cost</i>
Labour	\$440.00
Subtotal	\$440.00
Sales Tax	\$0.00
Grand Total	\$440.00
<b>Deposit Amount Due to Secure</b>	<b>\$220.00</b>
<b>Deposit Due by</b>	<b>08/03/2021</b>

By signing below you acknowledge you have read and agree to the Terms and Conditions located on page two of this agreement.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_  
Rick Devereux  
  
Title: \_\_\_\_\_  
Director, Event Services





**SW Event Technology**  
 544 Hillside Avenue  
 Victoria, British Columbia V8T 1Y9  
 Canada  
 Phone: 250-220-2367  
 Fax: 250-220-4205  
 www.sw-online.com

# Quote

Quote Number: 21-0341  
 SWVIC - GCPE - Premier Announcement - 04.08.2021

Client	Bill To	Venue / Site
Government Communications, Public Engagement Rick Devereux 4th Floor, 617 Government Street P.O. Box 9409 Stn. Prov. Govt. Victoria, BC V8W 9V1 CA Mobile: (250)812-1207 Email: Rick.Devereux@Gov.BC.ca	Government Communications, Public Engagement Rick Devereux 4th Floor, 617 Government Street P.O. Box 9409 Stn. Prov. Govt. Victoria, BC V8W 9V1 CA Mobile: (250)812-1207 Email: Rick.Devereux@Gov.BC.ca	BC Legislature Building 501 Belleville Street Victoria, BC

Account Manager	Project Manager	Status	Shipping Method	Customer PO	Terms	Tax Rule	Allocation
Michael McFadyen		Invoice Created	N/A		50% Dep. / 50% Net 30	Calculated at Time of Billing	SW Victoria

Warehouse	Ship Date	Load In	Show Start	Load Out	Return Date	Discount
Victoria	08/04/2021 8:00 AM				08/04/2021 5:00 PM	

Type	Qty.	Description	Note	Time	Rate	Disc %	Price	Price Ext.
Labour	1	Video Technician (V2)	Rehearsal, Standby, Operate	4	Government		55.00	220.00
		08/04/2021 8:00 AM - 5:00 PM						
Labour	1	Audio Technician (A2)	Rehearsal, Standby, Operate	4	Government		55.00	220.00
		08/04/2021 8:00 AM - 5:00 PM						

Legal:  
 Applicable Taxes and Fuel Surcharge will be Calculated at Time of Billing.

By Signing this Agreement you agree to the Terms & Conditions

X  
 Signature \_\_\_\_\_ Date \_\_\_\_\_

Subtotal: \$440.00  
 Cable/Consumables Fee (3%): \$0.00  
 Sales Tax: \$0.00  
 Total: \$440.00  
 Total Applied Payments: \$0.00  
 Balance Due: \$440.00



**Victoria**  
544 Hillside Avenue  
Victoria, British Columbia V8T 1Y9  
Canada  
Phone: 250-220-2367  
Fax: 250-220-4205

<b>Quote Number</b>	21-0341
<b>Name</b>	SWVIC - GCPE - Premier
<b>Account Manager</b>	Michael McFadyen
<b>Quote Date</b>	06/04/2021

<b>Client</b>
Government Communications, Public Engagement Rick Devereux 4th Floor, 617 Government Street P.O. Box 9409 Stn. Prov. Govt. Victoria, BC V8W 9V1 CA Mobile: (250)812-1207 Email: Rick.Devereux@Gov.BC.ca

<b>Venue / Site</b>
BC Legislature Building 501 Belleville Street Victoria, BC

<b>Ship Date</b>	<b>Return Date</b>	<b>Status</b>	<b>Terms</b>	<b>Total</b>
08/04/2021 8:00 AM	08/04/2021 5:00 PM	Invoice Created	50% Dep. / 50% Net 30	\$440.00

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I AGREE TO THE SUPPLEMENTARY CONDITIONS AS STATED ABOVE.

Date: \_\_\_\_\_  
Company \_\_\_\_\_  
Signature: \_\_\_\_\_  
  
Name/Title: \_\_\_\_\_

Date: \_\_\_\_\_  
Client \_\_\_\_\_  
Signature: \_\_\_\_\_  
  
Name/Title: \_\_\_\_\_



**Victoria**  
544 Hillside Avenue  
Victoria, British Columbia V8T 1Y9  
Canada  
Phone: 250-220-2367

**Deposit Invoice**

Quote: SWVIC - GCPE - Premier Announcement - 04.08.2021  
Quote Number: 21-0341

Client
Government Communications, Public Engagement Rick Devereux 4th Floor, 617 Government Street P.O. Box 9409 Stn. Prov. Govt. Victoria, BC V8W 9V1 CA Mobile: (250)812-1207 Email: Rick.Devereux@Gov.BC.ca

Venue / Site
BC Legislature Building 501 Belleville Street Victoria, BC

Account Manager	Quote Ship Date	Client PO	Total	Deposit %	Deposit Due	Deposit Due Date
Michael McFadyen	08/04/2021		\$440.00	50%	\$220.00	08/03/2021

Labour	\$440.00
Subtotal	\$440.00
Cable/Consumables Fee (3%)	\$0.00
Sales Tax	\$0.00
Total	\$440.00
Total Applied Payments	\$0.00

**This order requires a deposit of \$220.00**  
**Please remit \$220.00 by 08/03/2021**



544 Hillside Avenue  
Victoria, British Columbia V8T 1Y9  
Canada  
Phone 250-220-2367  
Fax 250-220-4205

**Event Budget Summary / Agreement**

*Quote Number* 21-0343  
*Name* SWVIC - GCPE - Yom HaShoah - BC  
Legislature Studio - 04.08.2021  
  
*Submittal Date* 06/04/2021

***Budget Prepared For***

Rick Devereux

Government Communications, Public Engagement  
Rick Devereux  
4th Floor, 617 Government Street  
P.O. Box 9409 Stn. Prov. Govt.  
Victoria, BC V8W 9V1  
CA  
Mobile: (250)812-1207  
Email: Rick.Devereux@Gov.BC.ca

***Event Information and Budget Summary***

BC Legislature Building  
501 Belleville Street  
Victoria, BC

<i><b>Description</b></i>	<i><b>Cost</b></i>
Labour	\$440.00
Subtotal	\$440.00
Sales Tax	\$0.00
Grand Total	\$440.00
<b>Deposit Amount Due to Secure</b>	\$220.00
<b>Deposit Due by</b>	08/03/2021

By signing below you acknowledge you have read and agree to the Terms and Conditions located on page two of this agreement.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_  
Rick Devereux  
  
Title: \_\_\_\_\_  
Director, Event Services



**SW Event Technology**  
 544 Hillside Avenue  
 Victoria, British Columbia V8T 1Y9  
 Canada  
 Phone: 250-220-2367  
 Fax: 250-220-4205  
 www.sw-online.com

# Quote

Quote Number: 21-0343  
 SWVIC - GCPE - Yom HaShoah - BC Legislature Studio - 04.08.2021

Client	Bill To	Venue / Site
Government Communications, Public Engagement Rick Devereux 4th Floor, 617 Government Street P.O. Box 9409 Stn. Prov. Govt. Victoria, BC V8W 9V1 CA Mobile: (250)812-1207 Email: Rick.Devereux@Gov.BC.ca	Government Communications, Public Engagement Rick Devereux 4th Floor, 617 Government Street P.O. Box 9409 Stn. Prov. Govt. Victoria, BC V8W 9V1 CA Mobile: (250)812-1207 Email: Rick.Devereux@Gov.BC.ca	BC Legislature Building 501 Belleville Street Victoria, BC

Account Manager	Project Manager	Status	Shipping Method	Customer PO	Terms	Tax Rule	Allocation
Michael McFadyen		Invoice Created	N/A		50% Dep. / 50% Net 30	Calculated at Time of Billing	SW Victoria

Warehouse	Ship Date	Load In	Show Start	Load Out	Return Date	Discount
Victoria	08/04/2021 1:00 PM				08/04/2021 5:00 PM	

Type	Qty.	Description	Note	Time	Rate	Disc %	Price	Price Ext.
Labour	1	Video Technician (V2)	Rehearsal, Standby, Operate	4	Government		55.00	220.00
		08/04/2021 1:00 PM - 5:00 PM						
Labour	1	Audio Technician (A2)	Rehearsal, Standby, Operate	4	Government		55.00	220.00
		08/04/2021 1:00 PM - 5:00 PM						

Legal:  
 Applicable Taxes and Fuel Surcharge will be Calculated at Time of Billing.

By Signing this Agreement you agree to the Terms & Conditions

X  
 Signature \_\_\_\_\_ Date \_\_\_\_\_

Subtotal: \$440.00  
 Cable/Consumables Fee (3%): \$0.00  
 Sales Tax: \$0.00  
 Total: \$440.00  
 Total Applied Payments: \$0.00  
 Balance Due: \$440.00



**Victoria**  
544 Hillside Avenue  
Victoria, British Columbia V8T 1Y9  
Canada  
Phone: 250-220-2367  
Fax: 250-220-4205

<b>Quote Number</b>	21-0343
<b>Name</b>	SWVIC - GCPE - Yom HaShoah - BC
<b>Account Manager</b>	Michael McFadyen
<b>Quote Date</b>	06/04/2021

<b>Client</b>
Government Communications, Public Engagement Rick Devereux 4th Floor, 617 Government Street P.O. Box 9409 Stn. Prov. Govt. Victoria, BC V8W 9V1 CA Mobile: (250)812-1207 Email: Rick.Devereux@Gov.BC.ca

<b>Venue / Site</b>
BC Legislature Building 501 Belleville Street Victoria, BC

<b>Ship Date</b>	<b>Return Date</b>	<b>Status</b>	<b>Terms</b>	<b>Total</b>
08/04/2021 1:00 PM	08/04/2021 5:00 PM	Invoice Created	50% Dep. / 50% Net 30	\$440.00

#### CANCELLATION

In the event of cancellation of this contract within 5 business days of the scheduled delivery time, the customer shall pay SW/Showtime 50% of the total contract prices. If cancellation is done within 48 hours of the scheduled delivery time, the customer shall pay SW Showtime 100% of the total contract prices.

#### CUSTOMER AUTHORIZATION

The customer herewith requests and authorizes SW/Showtime to make all arrangements with the facility for union labour, electrical services, sound systems, patching and tables, chairs and/or risers, as they relate to the services being supplied under this contract. Furthermore, the customer herewith provides express instruction that the facility is to be advised to invoice the customer directly for all such charges.

#### DEPOSIT

A deposit is required at the time of booking to confirm equipment and pricing. Deposits are non-refundable

#### ELECTRICAL SYSTEMS

Any charges for electricity or electrical connection charges levied by the facility will be the responsibility of the customer and will be invoiced directly to the customer by the facility.

#### EXTENSION OF RENTAL

To avoid inconvenience to other customers, any extension of the rental period must be arranged prior to termination of the original rental period.

#### GUARANTEE & RESPONSIBILITY LIMITATION

SW/Showtime guarantees performance of equipment and continuity of operation under normal circumstances. We assume no responsibility for circumstances beyond our control such as power failure or malfunctioning of systems supplied by others. In all cases SW/Showtime's liability is limited to the amount of the SW/Showtime's contract. In no event shall SW/Showtime be liable for special, indirect or consequential damages.

#### INSURANCE

Rented equipment is to be insured by the customer for the term of the contract. In the event of loss, damage or breakage of the rental items and/or shipping containers, the customer will incur the replacement / repair charges.

#### DIRTY OR DAMAGED EQUIPMENT

The customer agrees to pay for any damage to or loss of equipment, as an insurer, regardless of causes, except reasonable wear and tear, while the equipment is out of possession of the Lessor. Customer also agrees to pay a reasonable cleaning charge for equipment returned dirty. Accrued rental charges cannot be applied against the purchase or cost of repair of damaged or lost equipment. Equipment damaged beyond repair will be paid for at its REPLACEMENT COST when rented with no deduction for depreciation.

#### THEFT OF EQUIPMENT

The Lessee agrees to pay for equipment (at its REPLACEMENT COST when rented with no deduction for depreciation) for all types of theft or mysterious disappearance.

#### INVOICING

Invoices are payable upon receipt and interest on all unpaid sums thereafter shall accrue at 2% per month. If you are exempt from the Goods and Services Tax and/or Provincial Sales Tax, please provide your tax exempt numbers or exemption certificates.

#### LAMPS

A spare projection lamp is provided with select equipment. If the spare lamp is used, the damaged lamp must be returned with equipment. If not returned, there will be a charge equivalent to the cost of such lamp.

#### OVERTIME & WAGES

Personnel wages are based on normal working hours Monday through Friday 7:00 a.m. to 8:00 p.m. Should the hours worked be outside of this period, labour will be charged at the applicable hourly rates. Overtime will be charged for all hours worked over and above 8 hours in a day at 1.5 times the hourly rate. All hours worked over and above 12 hours in a day will be charged at 2 times the hourly rate. Statutory holidays are charged at rate x 1.5.

PATCHING

Any audio and/or video patching fees or concession charges levied by the facility will be the responsibility of the customer and will be invoiced directly to the customer by the facility.

PICKUP & RETURN

Rental equipment will be prepped and ready for customer pick-up by 2:00pm each day. If the equipment is required earlier, an additional rental day may be charged. All Rental Equipment must be returned by 11:00 am to avoid an extra full day charge. Weekend rentals are charged at 1.5 times the daily rate. When delivery or pickup is undertaken by SW/Showtime, such delivery or pickup is at the customer's expense.

PROVINCIAL SALES TAX

Provincial Sales Tax is applicable in accordance with the legislation of the province where the function is held.

RENTAL PERIOD

Minimum rental period is one day. Rental period starts on the day contracted for and stops on the day when the equipment is returned to SW/Showtime.

RESERVATION OF EQUIPMENT AND PERSONNEL

Pricing is subject to change based upon local availability of equipment and personnel at the time of confirmation.

SOUND SYSTEMS

Any charges levied by the facility for the use of the built-in sound system or for connection to the built-in sound system will be the responsibility of the customer and will be invoiced directly to the customer by the facility.

TERMS

Your signature on this estimate is a binding contract for both parties. Reservations are made on a "First-come, First-serve" basis.

TRANSPORTATION & FUEL SURCHARGE

Estimated transportation costs of the equipment and/or personnel will be shown on your quote. These costs are approximate. At the time of invoicing, transportation fees will be adjusted and a fuel surcharge based on current fuel pricing will be added.

UNION LABOUR

In any facility where union labour must be used in order to provide our services, these costs will be the responsibility of the customer and will be invoiced directly to the customer by the facility.

I AGREE TO THE SUPPLEMENTARY CONDITIONS AS STATED ABOVE.

Date: \_\_\_\_\_  
Company \_\_\_\_\_  
Signature: \_\_\_\_\_  
  
Name/Title: \_\_\_\_\_

Date: \_\_\_\_\_  
Client \_\_\_\_\_  
Signature: \_\_\_\_\_  
  
Name/Title: \_\_\_\_\_





**Victoria**  
544 Hillside Avenue  
Victoria, British Columbia V8T 1Y9  
Canada  
Phone: 250-220-2367

## Deposit Invoice

Quote: SWVIC - GCPE - Yom HaShoah - BC Legislature Studio -

04.08.2021

Quote Number: 21-0343

Client
Government Communications, Public Engagement Rick Devereux 4th Floor, 617 Government Street P.O. Box 9409 Stn. Prov. Govt. Victoria, BC V8W 9V1 CA Mobile: (250)812-1207 Email: Rick.Devereux@Gov.BC.ca

Venue / Site
BC Legislature Building 501 Belleville Street Victoria, BC

Account Manager	Quote Ship Date	Client PO	Total	Deposit %	Deposit Due	Deposit Due Date
Michael McFadyen	08/04/2021		\$440.00	50%	\$220.00	08/03/2021

Labour	\$440.00
Subtotal	\$440.00
Cable/Consumables Fee (3%)	\$0.00
Sales Tax	\$0.00
Total	\$440.00
Total Applied Payments	\$0.00

**This order requires a deposit of \$220.00**

**Please remit \$220.00 by 08/03/2021**



544 Hillside Avenue  
Victoria, British Columbia V8T 1Y9  
Canada  
Phone 250-220-2367  
Fax 250-220-4205

## Event Budget Summary / Agreement

Quote Number 21-0365  
Name SWVIC - GCPE - Stronger BC Future  
- BC Legislature - 2021.04.13  
Submittal Date 12/04/2021

### Budget Prepared For

Joleen Badger

Government Communications, Public Engagement  
Joleen Badger  
4th Floor, 617 Government Street  
P.O. Box 9409 Stn. Prov. Govt.  
Victoria, BC V8W 9V1  
CA  
Mobile: (604)916-3551  
Fax: (604)775-1688  
Email: Joleen.Badger@Gov.BC.ca

### Event Information and Budget Summary

BC Legislature Building  
501 Belleville Street  
Victoria, BC

<i>Description</i>	<i>Cost</i>
Labour	\$440.00
Subtotal	\$440.00
Sales Tax	\$0.00
Grand Total	\$440.00
<b>Deposit Amount Due to Secure</b>	<b>\$220.00</b>
<b>Deposit Due by</b>	<b>13/03/2021</b>

By signing below you acknowledge you have read and agree to the Terms and Conditions located on page two of this agreement.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_  
Joleen Badger

Title: \_\_\_\_\_



**SW Event Technology**  
 544 Hillside Avenue  
 Victoria, British Columbia V8T 1Y9  
 Canada  
 Phone: 250-220-2367  
 Fax: 250-220-4205  
 www.sw-online.com

# Quote

Quote Number: 21-0365  
 SWVIC - GCPE - Stronger BC Future - BC Legislature - 2021.04.13

Client	Bill To	Venue / Site
Government Communications, Public Engagement Joleen Badger 4th Floor, 617 Government Street P.O. Box 9409 Stn. Prov. Govt. Victoria, BC V8W 9V1 CA Mobile: (604)916-3551 Fax: (604)775-1688 Email: Joleen.Badger@Gov.BC.ca	Government Communications, Public Engagement Joleen Badger 4th Floor, 617 Government Street P.O. Box 9409 Stn. Prov. Govt. Victoria, BC V8W 9V1 CA Mobile: (604)916-3551 Fax: (604)775-1688 Email: Joleen.Badger@Gov.BC.ca	BC Legislature Building 501 Belleville Street Victoria, BC

Account Manager	Project Manager	Status	Shipping Method	Customer PO	Terms	Tax Rule	Allocation
Michael McFadyen		Invoice Created	N/A		50% Dep. / 50% Net 30	Calculated at Time of Billing	SW Victoria

Warehouse	Ship Date	Load In	Show Start	Load Out	Return Date	Discount
Victoria	13/04/2021 9:00 AM		13/04/2021 12:30 PM	13/04/2021 1:30 PM	13/04/2021 1:30 PM	

Type	Qty.	Description	Note	Time	Rate	Disc %	Price	Price Ext.
Labour	1	Video Technician (V2)	Rehearsal, Standby, Operate	4	Government		55.00	220.00
		13/04/2021 9:00 AM - 1:30 PM						
Labour	1	Audio Technician (A2)	Rehearsal, Standby, Operate	4	Government		55.00	220.00
		13/04/2021 9:00 AM - 1:30 PM						

Legal:  
 Applicable Taxes and Fuel Surcharge will be Calculated at Time of Billing.

By Signing this Agreement you agree to the Terms & Conditions

X  
 Signature \_\_\_\_\_ Date \_\_\_\_\_

Subtotal: \$440.00  
 Cable/Consumables Fee (3%): \$0.00  
 Sales Tax: \$0.00  
 Total: \$440.00  
 Total Applied Payments: \$0.00  
 Balance Due: \$440.00



**Victoria**  
544 Hillside Avenue  
Victoria, British Columbia V8T 1Y9  
Canada  
Phone: 250-220-2367  
Fax: 250-220-4205

<b>Quote Number</b>	21-0365
<b>Name</b>	SWVIC - GCPE - Stronger BC Future
<b>Account Manager</b>	Michael McFadyen
<b>Quote Date</b>	12/04/2021

<b>Client</b>
Government Communications, Public Engagement Joleen Badger 4th Floor, 617 Government Street P.O. Box 9409 Stn. Prov. Govt. Victoria, BC V8W 9V1 CA Mobile: (604)916-3551 Fax: (604)775-1688 Email: Joleen.Badger@Gov.BC.ca

<b>Venue / Site</b>
BC Legislature Building 501 Belleville Street Victoria, BC

<b>Ship Date</b>	<b>Return Date</b>	<b>Status</b>	<b>Terms</b>	<b>Total</b>
13/04/2021 9:00 AM	13/04/2021 1:30 PM	Invoice Created	50% Dep. / 50% Net 30	\$440.00

#### CANCELLATION

In the event of cancellation of this contract within 5 business days of the scheduled delivery time, the customer shall pay SW/Showtime 50% of the total contract prices. If cancellation is done within 48 hours of the scheduled delivery time, the customer shall pay SW Showtime 100% of the total contract prices.

#### CUSTOMER AUTHORIZATION

The customer herewith requests and authorizes SW/Showtime to make all arrangements with the facility for union labour, electrical services, sound systems, patching and tables, chairs and/or risers, as they relate to the services being supplied under this contract. Furthermore, the customer herewith provides express instruction that the facility is to be advised to invoice the customer directly for all such charges.

#### DEPOSIT

A deposit is required at the time of booking to confirm equipment and pricing. Deposits are non-refundable

#### ELECTRICAL SYSTEMS

Any charges for electricity or electrical connection charges levied by the facility will be the responsibility of the customer and will be invoiced directly to the customer by the facility.

#### EXTENSION OF RENTAL

To avoid inconvenience to other customers, any extension of the rental period must be arranged prior to termination of the original rental period.

#### GUARANTEE & RESPONSIBILITY LIMITATION

SW/Showtime guarantees performance of equipment and continuity of operation under normal circumstances. We assume no responsibility for circumstances beyond our control such as power failure or malfunctioning of systems supplied by others. In all cases SW/Showtime's liability is limited to the amount of the SW/Showtime's contract. In no event shall SW/Showtime be liable for special, indirect or consequential damages.

#### INSURANCE

Rented equipment is to be insured by the customer for the term of the contract. In the event of loss, damage or breakage of the rental items and/or shipping containers, the customer will incur the replacement / repair charges.

#### DIRTY OR DAMAGED EQUIPMENT

The customer agrees to pay for any damage to or loss of equipment, as an insurer, regardless of causes, except reasonable wear and tear, while the equipment is out of possession of the Lessor. Customer also agrees to pay a reasonable cleaning charge for equipment returned dirty. Accrued rental charges cannot be applied against the purchase or cost of repair of damaged or lost equipment. Equipment damaged beyond repair will be paid for at its REPLACEMENT COST when rented with no deduction for depreciation.

#### THEFT OF EQUIPMENT

The Lessee agrees to pay for equipment (at its REPLACEMENT COST when rented with no deduction for depreciation) for all types of theft or mysterious disappearance.

#### INVOICING

Invoices are payable upon receipt and interest on all unpaid sums thereafter shall accrue at 2% per month. If you are exempt from the Goods and Services Tax and/or Provincial Sales Tax, please provide your tax exempt numbers or exemption certificates.

#### LAMPS

A spare projection lamp is provided with select equipment. If the spare lamp is used, the damaged lamp must be returned with equipment. If not returned, there will be a charge equivalent to the cost of such lamp.

#### OVERTIME & WAGES

Personnel wages are based on normal working hours Monday through Friday 7:00 a.m. to 8:00 p.m. Should the hours worked be outside of this period, labour will be charged at the applicable hourly rates. Overtime will be charged for all hours worked over and above 8 hours in a day at 1.5 times the hourly rate. All hours worked over and above 12 hours in a day will be charged at 2 times the hourly rate. Statutory holidays are charged at rate x 1.5.

#### PATCHING

Any audio and/or video patching fees or concession charges levied by the facility will be the responsibility of the customer and will be invoiced directly to the customer by the facility.

#### PICKUP & RETURN

Rental equipment will be prepped and ready for customer pick-up by 2:00pm each day. If the equipment is required earlier, an additional rental day may be charged. All Rental Equipment must be returned by 11:00 am to avoid an extra full day charge. Weekend rentals are charged at 1.5 times the daily rate. When delivery or pickup is undertaken by SW/Showtime, such delivery or pickup is at the customer's expense.

#### PROVINCIAL SALES TAX

Provincial Sales Tax is applicable in accordance with the legislation of the province where the function is held.

#### RENTAL PERIOD

Minimum rental period is one day. Rental period starts on the day contracted for and stops on the day when the equipment is returned to SW/Showtime.

#### RESERVATION OF EQUIPMENT AND PERSONNEL

Pricing is subject to change based upon local availability of equipment and personnel at the time of confirmation.

#### SOUND SYSTEMS

Any charges levied by the facility for the use of the built-in sound system or for connection to the built-in sound system will be the responsibility of the customer and will be invoiced directly to the customer by the facility.

#### TERMS

Your signature on this estimate is a binding contract for both parties. Reservations are made on a "First-come, First-serve" basis.

#### TRANSPORTATION & FUEL SURCHARGE

Estimated transportation costs of the equipment and/or personnel will be shown on your quote. These costs are approximate. At the time of invoicing, transportation fees will be adjusted and a fuel surcharge based on current fuel pricing will be added.

#### UNION LABOUR

In any facility where union labour must be used in order to provide our services, these costs will be the responsibility of the customer and will be invoiced directly to the customer by the facility.

I AGREE TO THE SUPPLEMENTARY CONDITIONS AS STATED ABOVE.

Date: \_\_\_\_\_

Company \_\_\_\_\_

Signature: \_\_\_\_\_

Name/Title: \_\_\_\_\_

Date: \_\_\_\_\_

Client \_\_\_\_\_

Signature: \_\_\_\_\_

Name/Title: \_\_\_\_\_



**Victoria**  
544 Hillside Avenue  
Victoria, British Columbia V8T 1Y9  
Canada  
Phone: 250-220-2367

## Deposit Invoice

Quote: SWVIC - GCPE - Stronger BC Future - BC Legislature -

2021.04.13

Quote Number: 21-0365

Client
Government Communications, Public Engagement Joleen Badger 4th Floor, 617 Government Street P.O. Box 9409 Stn. Prov. Govt. Victoria, BC V8W 9V1 CA Mobile: (604)916-3551 Fax: (604)775-1688 Email: Joleen.Badger@Gov.BC.ca

Venue / Site
BC Legislature Building 501 Belleville Street Victoria, BC

Account Manager	Quote Ship Date	Client PO	Total	Deposit %	Deposit Due	Deposit Due Date
Michael McFadyen	13/04/2021		\$440.00	50%	\$220.00	13/03/2021

Labour	\$440.00
Subtotal	\$440.00
Cable/Consumables Fee (3%)	\$0.00
Sales Tax	\$0.00
Total	\$440.00
Total Applied Payments	\$0.00

**This order requires a deposit of \$220.00**

**Please remit \$220.00 by 13/03/2021**



544 Hillside Avenue  
Victoria, British Columbia V8T 1Y9  
Canada  
Phone 250-220-2367  
Fax 250-220-4205

## Event Budget Summary / Agreement

Quote Number 21-0366  
Name SWVIC - GCPE - Virtual Vaisakhi  
Celebration - BC Legislature -  
2021.04.13  
Submittal Date 12/04/2021

### Budget Prepared For

Joleen Badger

Government Communications, Public Engagement  
Joleen Badger  
4th Floor, 617 Government Street  
P.O. Box 9409 Stn. Prov. Govt.  
Victoria, BC V8W 9V1  
CA  
Mobile: (604)916-3551  
Fax: (604)775-1688  
Email: Joleen.Badger@Gov.BC.ca

### Event Information and Budget Summary

BC Legislature Building  
501 Belleville Street  
Victoria, BC

<i>Description</i>	<i>Cost</i>
Labour	\$660.00
Subtotal	\$660.00
Sales Tax	\$0.00
Grand Total	\$660.00
<b>Deposit Amount Due to Secure</b>	<b>\$330.00</b>
<b>Deposit Due by</b>	<b>13/03/2021</b>

By signing below you acknowledge you have read and agree to the Terms and Conditions located on page two of this agreement.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_  
Joleen Badger

Title: \_\_\_\_\_



**SW Event Technology**  
 544 Hillside Avenue  
 Victoria, British Columbia V8T 1Y9  
 Canada  
 Phone: 250-220-2367  
 Fax: 250-220-4205  
 www.sw-online.com

# Quote

Quote Number: 21-0366  
 SWVIC - GCPE - Virtual Vaisakhi Celebration - BC Legislature - 2021.04.1

Client	Bill To	Venue / Site
Government Communications, Public Engagement Joleen Badger 4th Floor, 617 Government Street P.O. Box 9409 Stn. Prov. Govt. Victoria, BC V8W 9V1 CA Mobile: (604)916-3551 Fax: (604)775-1688 Email: Joleen.Badger@Gov.BC.ca	Government Communications, Public Engagement Joleen Badger 4th Floor, 617 Government Street P.O. Box 9409 Stn. Prov. Govt. Victoria, BC V8W 9V1 CA Mobile: (604)916-3551 Fax: (604)775-1688 Email: Joleen.Badger@Gov.BC.ca	BC Legislature Building 501 Belleville Street Victoria, BC

Account Manager	Project Manager	Status	Shipping Method	Customer PO	Terms	Tax Rule	Allocation
Michael McFadyen		Invoice Created	N/A		50% Dep. / 50% Net 30	Calculated at Time of Billing	SW Victoria

Warehouse	Ship Date	Load In	Show Start	Load Out	Return Date	Discount
Victoria	13/04/2021 2:00 PM	13/04/2021 2:30 PM	13/04/2021 4:30 PM	13/04/2021 6:00 PM	13/04/2021 6:30 PM	

Type	Qty.	Description	Note	Time	Rate	Disc %	Price	Price Ext.
Labour	1	Video Technician (V2)	Rehearsal, Standby, Operate	4	Government		55.00	220.00
		13/04/2021 2:00 PM - 6:30 PM						
Labour	1	Audio Technician (A2)	Rehearsal, Standby, Operate	4	Government		55.00	220.00
		13/04/2021 2:00 PM - 6:30 PM						
Labour	1	Camera Technician	Rehearsal, Standby, Operate	4	Government		55.00	220.00
		13/04/2021 2:00 PM - 6:30 PM						

Legal:  
 Applicable Taxes and Fuel Surcharge will be Calculated at Time of Billing.

By Signing this Agreement you agree to the Terms & Conditions

Notes:  
 EXTRA OP for Camera

Subtotal:	\$660.00
Cable/Consumables Fee (3%):	\$0.00
Sales Tax:	\$0.00
Total:	\$660.00
Total Applied Payments:	\$0.00
Balance Due:	\$660.00

X  
 Signature \_\_\_\_\_ Date \_\_\_\_\_





**Victoria**  
544 Hillside Avenue  
Victoria, British Columbia V8T 1Y9  
Canada  
Phone: 250-220-2367  
Fax: 250-220-4205

<b>Quote Number</b>	21-0366
<b>Name</b>	SWVIC - GCPE - Virtual Vaisakhi
<b>Account Manager</b>	Michael McFadyen
<b>Quote Date</b>	12/04/2021

<b>Client</b>
Government Communications, Public Engagement Joleen Badger 4th Floor, 617 Government Street P.O. Box 9409 Stn. Prov. Govt. Victoria, BC V8W 9V1 CA Mobile: (604)916-3551 Fax: (604)775-1688 Email: Joleen.Badger@Gov.BC.ca

<b>Venue / Site</b>
BC Legislature Building 501 Belleville Street Victoria, BC

<b>Ship Date</b>	<b>Return Date</b>	<b>Status</b>	<b>Terms</b>	<b>Total</b>
13/04/2021 2:00 PM	13/04/2021 6:30 PM	Invoice Created	50% Dep. / 50% Net 30	\$660.00

#### CANCELLATION

In the event of cancellation of this contract within 5 business days of the scheduled delivery time, the customer shall pay SW/Showtime 50% of the total contract prices. If cancellation is done within 48 hours of the scheduled delivery time, the customer shall pay SW Showtime 100% of the total contract prices.

#### CUSTOMER AUTHORIZATION

The customer herewith requests and authorizes SW/Showtime to make all arrangements with the facility for union labour, electrical services, sound systems, patching and tables, chairs and/or risers, as they relate to the services being supplied under this contract. Furthermore, the customer herewith provides express instruction that the facility is to be advised to invoice the customer directly for all such charges.

#### DEPOSIT

A deposit is required at the time of booking to confirm equipment and pricing. Deposits are non-refundable

#### ELECTRICAL SYSTEMS

Any charges for electricity or electrical connection charges levied by the facility will be the responsibility of the customer and will be invoiced directly to the customer by the facility.

#### EXTENSION OF RENTAL

To avoid inconvenience to other customers, any extension of the rental period must be arranged prior to termination of the original rental period.

#### GUARANTEE & RESPONSIBILITY LIMITATION

SW/Showtime guarantees performance of equipment and continuity of operation under normal circumstances. We assume no responsibility for circumstances beyond our control such as power failure or malfunctioning of systems supplied by others. In all cases SW/Showtime's liability is limited to the amount of the SW/Showtime's contract. In no event shall SW/Showtime be liable for special, indirect or consequential damages.

#### INSURANCE

Rented equipment is to be insured by the customer for the term of the contract. In the event of loss, damage or breakage of the rental items and/or shipping containers, the customer will incur the replacement / repair charges.

#### DIRTY OR DAMAGED EQUIPMENT

The customer agrees to pay for any damage to or loss of equipment, as an insurer, regardless of causes, except reasonable wear and tear, while the equipment is out of possession of the Lessor. Customer also agrees to pay a reasonable cleaning charge for equipment returned dirty. Accrued rental charges cannot be applied against the purchase or cost of repair of damaged or lost equipment. Equipment damaged beyond repair will be paid for at its REPLACEMENT COST when rented with no deduction for depreciation.

#### THEFT OF EQUIPMENT

The Lessee agrees to pay for equipment (at its REPLACEMENT COST when rented with no deduction for depreciation) for all types of theft or mysterious disappearance.

#### INVOICING

Invoices are payable upon receipt and interest on all unpaid sums thereafter shall accrue at 2% per month. If you are exempt from the Goods and Services Tax and/or Provincial Sales Tax, please provide your tax exempt numbers or exemption certificates.

#### LAMPS

A spare projection lamp is provided with select equipment. If the spare lamp is used, the damaged lamp must be returned with equipment. If not returned, there will be a charge equivalent to the cost of such lamp.

OVERTIME & WAGES

Personnel wages are based on normal working hours Monday through Friday 7:00 a.m. to 8:00 p.m. Should the hours worked be outside of this period, labour will be charged at the applicable hourly rates. Overtime will be charged for all hours worked over and above 8 hours in a day at 1.5 times the hourly rate. All hours worked over and above 12 hours in a day will be charged at 2 times the hourly rate. Statutory holidays are charged at rate x 1.5.

PATCHING

Any audio and/or video patching fees or concession charges levied by the facility will be the responsibility of the customer and will be invoiced directly to the customer by the facility.

PICKUP & RETURN

Rental equipment will be prepped and ready for customer pick-up by 2:00pm each day. If the equipment is required earlier, an additional rental day may be charged. All Rental Equipment must be returned by 11:00 am to avoid an extra full day charge. Weekend rentals are charged at 1.5 times the daily rate. When delivery or pickup is undertaken by SW/Showtime, such delivery or pickup is at the customer's expense.

PROVINCIAL SALES TAX

Provincial Sales Tax is applicable in accordance with the legislation of the province where the function is held.

RENTAL PERIOD

Minimum rental period is one day. Rental period starts on the day contracted for and stops on the day when the equipment is returned to SW/Showtime.

RESERVATION OF EQUIPMENT AND PERSONNEL

Pricing is subject to change based upon local availability of equipment and personnel at the time of confirmation.

SOUND SYSTEMS

Any charges levied by the facility for the use of the built-in sound system or for connection to the built-in sound system will be the responsibility of the customer and will be invoiced directly to the customer by the facility.

TERMS

Your signature on this estimate is a binding contract for both parties. Reservations are made on a "First-come, First-serve" basis.

TRANSPORTATION & FUEL SURCHARGE

Estimated transportation costs of the equipment and/or personnel will be shown on your quote. These costs are approximate. At the time of invoicing, transportation fees will be adjusted and a fuel surcharge based on current fuel pricing will be added.

UNION LABOUR

In any facility where union labour must be used in order to provide our services, these costs will be the responsibility of the customer and will be invoiced directly to the customer by the facility.

I AGREE TO THE SUPPLEMENTARY CONDITIONS AS STATED ABOVE.

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Company \_\_\_\_\_

Client \_\_\_\_\_

Signature: \_\_\_\_\_

Signature: \_\_\_\_\_

Name/Title: \_\_\_\_\_

Name/Title: \_\_\_\_\_



**Victoria**  
544 Hillside Avenue  
Victoria, British Columbia V8T 1Y9  
Canada  
Phone: 250-220-2367

## Deposit Invoice

Quote: SWVIC - GCPE - Virtual Vaisakhi Celebration - BC  
Legislature - 2021.04.13  
Quote Number: 21-0366

Client
Government Communications, Public Engagement Joleen Badger 4th Floor, 617 Government Street P.O. Box 9409 Stn. Prov. Govt. Victoria, BC V8W 9V1 CA Mobile: (604)916-3551 Fax: (604)775-1688 Email: Joleen.Badger@Gov.BC.ca

Venue / Site
BC Legislature Building 501 Belleville Street Victoria, BC

Account Manager	Quote Ship Date	Client PO	Total	Deposit %	Deposit Due	Deposit Due Date
Michael McFadyen	13/04/2021		\$660.00	50%	\$330.00	13/03/2021

Labour	\$660.00
Subtotal	\$660.00
Cable/Consumables Fee (3%)	\$0.00
Sales Tax	\$0.00
Total	\$660.00
Total Applied Payments	\$0.00

Notes: EXTRA OP for Camera

**This order requires a deposit of \$330.00**  
**Please remit \$330.00 by 13/03/2021**



544 Hillside Avenue  
Victoria, British Columbia V8T 1Y9  
Canada  
Phone 250-220-2367  
Fax 250-220-4205

## Event Budget Summary / Agreement

*Quote Number* 21-0367  
*Name* SWVIC - GCPE - Daylu Dena  
Announcement - Premier + Min  
Rankin - Legislature Studio -  
2021.04.15  
*Submittal Date* 12/04/2021

### ***Budget Prepared For***

Joleen Badger

Government Communications, Public Engagement  
Joleen Badger  
4th Floor, 617 Government Street  
P.O. Box 9409 Stn. Prov. Govt.  
Victoria, BC V8W 9V1  
CA  
Mobile: (604)916-3551  
Fax: (604)775-1688  
Email: Joleen.Badger@Gov.BC.ca

### ***Event Information and Budget Summary***

BC Legislature Building  
501 Belleville Street  
Victoria, BC

<i><b>Description</b></i>	<i><b>Cost</b></i>
Labour	\$440.00
Subtotal	\$440.00
Sales Tax	\$0.00
Grand Total	\$440.00
<b>Deposit Amount Due to Secure</b>	<b>\$220.00</b>
<b>Deposit Due by</b>	<b>15/03/2021</b>

By signing below you acknowledge you have read and agree to the Terms and Conditions located on page two of this agreement.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_  
Joleen Badger

Title: \_\_\_\_\_



**SW Event Technology**  
 544 Hillside Avenue  
 Victoria, British Columbia V8T 1Y9  
 Canada  
 Phone: 250-220-2367  
 Fax: 250-220-4205  
 www.sw-online.com

# Quote

Quote Number: 21-0367

SWVIC - GCPE - Daylu Dena Announcement - Premier + Min Rankin - Legislature  
 - 2021.04.15

Client	Bill To	Venue / Site
Government Communications, Public Engagement Joleen Badger 4th Floor, 617 Government Street P.O. Box 9409 Stn. Prov. Govt. Victoria, BC V8W 9V1 CA Mobile: (604)916-3551 Fax: (604)775-1688 Email: Joleen.Badger@Gov.BC.ca	Government Communications, Public Engagement Joleen Badger 4th Floor, 617 Government Street P.O. Box 9409 Stn. Prov. Govt. Victoria, BC V8W 9V1 CA Mobile: (604)916-3551 Fax: (604)775-1688 Email: Joleen.Badger@Gov.BC.ca	BC Legislature Building 501 Belleville Street Victoria, BC

Account Manager	Project Manager	Status	Shipping Method	Customer PO	Terms	Tax Rule	Allocation
Michael McFadyen		Invoice Created	N/A		50% Dep. / 50% Net 30	Calculated at Time of Billing	SW Victoria

Warehouse	Ship Date	Load In	Show Start	Load Out	Return Date	Discount
Victoria	15/04/2021 8:00 AM	15/04/2021 8:00 AM	15/04/2021 8:00 AM	15/04/2021 12:00 PM	15/04/2021 12:00 PM	

Type	Qty.	Description	Note	Time	Rate	Disc %	Price	Price Ext.
Labour	1	Video Technician (V2)	Rehearsal, Standby, Operate	4	Government		55.00	220.00
		15/04/2021 8:00 AM - 12:00 PM						
Labour	1	Audio Technician (A2)	Rehearsal, Standby, Operate	4	Government		55.00	220.00
		15/04/2021 8:00 AM - 12:00 PM						

Legal:  
 Applicable Taxes and Fuel Surcharge will be Calculated at Time of Billing.

By Signing this Agreement you agree to the Terms & Conditions

X  
 \_\_\_\_\_  
 Signature Date

Subtotal: \$440.00  
 Cable/Consumables Fee (3%): \$0.00  
 Sales Tax: \$0.00  
 Total: \$440.00  
 Total Applied Payments: \$0.00  
 Balance Due: \$440.00



**Victoria**  
544 Hillside Avenue  
Victoria, British Columbia V8T 1Y9  
Canada  
Phone: 250-220-2367  
Fax: 250-220-4205

<b>Quote Number</b>	21-0367
<b>Name</b>	SWVIC - GCPE - Daylu Dena
<b>Account Manager</b>	Michael McFadyen
<b>Quote Date</b>	12/04/2021

<b>Client</b>
Government Communications, Public Engagement Joleen Badger 4th Floor, 617 Government Street P.O. Box 9409 Stn. Prov. Govt. Victoria, BC V8W 9V1 CA Mobile: (604)916-3551 Fax: (604)775-1688 Email: Joleen.Badger@Gov.BC.ca

<b>Venue / Site</b>
BC Legislature Building 501 Belleville Street Victoria, BC

<b>Ship Date</b>	<b>Return Date</b>	<b>Status</b>	<b>Terms</b>	<b>Total</b>
15/04/2021 8:00 AM	15/04/2021 12:00 PM	Invoice Created	50% Dep. / 50% Net 30	\$440.00

#### CANCELLATION

In the event of cancellation of this contract within 5 business days of the scheduled delivery time, the customer shall pay SW/Showtime 50% of the total contract prices. If cancellation is done within 48 hours of the scheduled delivery time, the customer shall pay SW Showtime 100% of the total contract prices.

#### CUSTOMER AUTHORIZATION

The customer herewith requests and authorizes SW/Showtime to make all arrangements with the facility for union labour, electrical services, sound systems, patching and tables, chairs and/or risers, as they relate to the services being supplied under this contract. Furthermore, the customer herewith provides express instruction that the facility is to be advised to invoice the customer directly for all such charges.

#### DEPOSIT

A deposit is required at the time of booking to confirm equipment and pricing. Deposits are non-refundable

#### ELECTRICAL SYSTEMS

Any charges for electricity or electrical connection charges levied by the facility will be the responsibility of the customer and will be invoiced directly to the customer by the facility.

#### EXTENSION OF RENTAL

To avoid inconvenience to other customers, any extension of the rental period must be arranged prior to termination of the original rental period.

#### GUARANTEE & RESPONSIBILITY LIMITATION

SW/Showtime guarantees performance of equipment and continuity of operation under normal circumstances. We assume no responsibility for circumstances beyond our control such as power failure or malfunctioning of systems supplied by others. In all cases SW/Showtime's liability is limited to the amount of the SW/Showtime's contract. In no event shall SW/Showtime be liable for special, indirect or consequential damages.

#### INSURANCE

Rented equipment is to be insured by the customer for the term of the contract. In the event of loss, damage or breakage of the rental items and/or shipping containers, the customer will incur the replacement / repair charges.

#### DIRTY OR DAMAGED EQUIPMENT

The customer agrees to pay for any damage to or loss of equipment, as an insurer, regardless of causes, except reasonable wear and tear, while the equipment is out of possession of the Lessor. Customer also agrees to pay a reasonable cleaning charge for equipment returned dirty. Accrued rental charges cannot be applied against the purchase or cost of repair of damaged or lost equipment. Equipment damaged beyond repair will be paid for at its REPLACEMENT COST when rented with no deduction for depreciation.

#### THEFT OF EQUIPMENT

The Lessee agrees to pay for equipment (at its REPLACEMENT COST when rented with no deduction for depreciation) for all types of theft or mysterious disappearance.

#### INVOICING

Invoices are payable upon receipt and interest on all unpaid sums thereafter shall accrue at 2% per month. If you are exempt from the Goods and Services Tax and/or Provincial Sales Tax, please provide your tax exempt numbers or exemption certificates.

#### LAMPS

A spare projection lamp is provided with select equipment. If the spare lamp is used, the damaged lamp must be returned with equipment. If not returned, there will be a charge equivalent to the cost of such lamp.

#### OVERTIME & WAGES

Personnel wages are based on normal working hours Monday through Friday 7:00 a.m. to 8:00 p.m. Should the hours worked be outside of this period, labour will be charged at the applicable hourly rates. Overtime will be charged for all hours worked over and above 8 hours in a day at 1.5 times the hourly rate. All hours worked over and above 12 hours in a day will be charged at 2 times the hourly rate. Statutory holidays are charged at rate x 1.5.

#### PATCHING

Any audio and/or video patching fees or concession charges levied by the facility will be the responsibility of the customer and will be invoiced directly to the customer by the facility.

#### PICKUP & RETURN

Rental equipment will be prepped and ready for customer pick-up by 2:00pm each day. If the equipment is required earlier, an additional rental day may be charged. All Rental Equipment must be returned by 11:00 am to avoid an extra full day charge. Weekend rentals are charged at 1.5 times the daily rate. When delivery or pickup is undertaken by SW/Showtime, such delivery or pickup is at the customer's expense.

#### PROVINCIAL SALES TAX

Provincial Sales Tax is applicable in accordance with the legislation of the province where the function is held.

#### RENTAL PERIOD

Minimum rental period is one day. Rental period starts on the day contracted for and stops on the day when the equipment is returned to SW/Showtime.

#### RESERVATION OF EQUIPMENT AND PERSONNEL

Pricing is subject to change based upon local availability of equipment and personnel at the time of confirmation.

#### SOUND SYSTEMS

Any charges levied by the facility for the use of the built-in sound system or for connection to the built-in sound system will be the responsibility of the customer and will be invoiced directly to the customer by the facility.

#### TERMS

Your signature on this estimate is a binding contract for both parties. Reservations are made on a "First-come, First-serve" basis.

#### TRANSPORTATION & FUEL SURCHARGE

Estimated transportation costs of the equipment and/or personnel will be shown on your quote. These costs are approximate. At the time of invoicing, transportation fees will be adjusted and a fuel surcharge based on current fuel pricing will be added.

#### UNION LABOUR

In any facility where union labour must be used in order to provide our services, these costs will be the responsibility of the customer and will be invoiced directly to the customer by the facility.

I AGREE TO THE SUPPLEMENTARY CONDITIONS AS STATED ABOVE.

Date: \_\_\_\_\_

Company \_\_\_\_\_

Signature: \_\_\_\_\_

Name/Title: \_\_\_\_\_

Date: \_\_\_\_\_

Client \_\_\_\_\_

Signature: \_\_\_\_\_

Name/Title: \_\_\_\_\_



**Victoria**  
544 Hillside Avenue  
Victoria, British Columbia V8T 1Y9  
Canada  
Phone: 250-220-2367

## Deposit Invoice

Quote: SWVIC - GCPE - Daylu Dena Announcement - Premier  
+ Min Rankin - Legislature Studio - 2021.04.15  
Quote Number: 21-0367

Client
Government Communications, Public Engagement Joleen Badger 4th Floor, 617 Government Street P.O. Box 9409 Stn. Prov. Govt. Victoria, BC V8W 9V1 CA Mobile: (604)916-3551 Fax: (604)775-1688 Email: Joleen.Badger@Gov.BC.ca

Venue / Site
BC Legislature Building 501 Belleville Street Victoria, BC

Account Manager	Quote Ship Date	Client PO	Total	Deposit %	Deposit Due	Deposit Due Date
Michael McFadyen	15/04/2021		\$440.00	50%	\$220.00	15/03/2021

Labour	\$440.00
Subtotal	\$440.00
Cable/Consumables Fee (3%)	\$0.00
Sales Tax	\$0.00
Total	\$440.00
Total Applied Payments	\$0.00

**This order requires a deposit of \$220.00**  
**Please remit \$220.00 by 15/03/2021**





544 Hillside Avenue  
Victoria, British Columbia V8T 1Y9  
Canada  
Phone 250-220-2367  
Fax 250-220-4205

**Event Budget Summary / Agreement**

*Quote Number* 21-0308  
*Name* SWVIC - GCPE Nowruz - 03-19-2021  
*Submittal Date* 18/03/2021

***Budget Prepared For***

Joleen Badger	Government Communications, Public Engagement Joleen Badger 4th Floor, 617 Government Street P.O. Box 9409 Stn. Prov. Govt. Victoria, BC V8W 9V1 CA Mobile: (604)916-3551 Fax: (604)775-1688 Email: Joleen.Badger@Gov.BC.ca
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***Event Information and Budget Summary***

BC Legislature Building  
501 Belleville Street  
Victoria, BC

<i>Description</i>	<i>Cost</i>
Labour	\$660.00
Subtotal	\$660.00
Sales Tax	\$0.00
Grand Total	\$660.00
<b>Deposit Amount Due to Secure</b>	<b>\$330.00</b>
<b>Deposit Due by</b>	<b>16/02/2021</b>

By signing below you acknowledge you have read and agree to the Terms and Conditions located on page two of this agreement.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_  
Joleen Badger

Title: \_\_\_\_\_



**SW Event Technology**  
 544 Hillside Avenue  
 Victoria, British Columbia V8T 1Y9  
 Canada  
 Phone: 250-220-2367  
 Fax: 250-220-4205  
 www.sw-online.com

# Quote

Quote Number: 21-0308  
 SWVIC - GCPE Nowruz - 03-19-2021

Client	Bill To	Venue / Site
Government Communications, Public Engagement Joleen Badger 4th Floor, 617 Government Street P.O. Box 9409 Stn. Prov. Govt. Victoria, BC V8W 9V1 CA Mobile: (604)916-3551 Fax: (604)775-1688 Email: Joleen.Badger@Gov.BC.ca	Government Communications, Public Engagement Rick Devereux 4th Floor, 617 Government Street P.O. Box 9409 Stn. Prov. Govt. Victoria, BC V8W 9V1 CA Mobile: (250)812-1207 Email: Rick.Devereux@Gov.BC.ca	BC Legislature Building 501 Belleville Street Victoria, BC

Account Manager	Project Manager	Status	Shipping Method	Customer PO	Terms	Tax Rule	Allocation
Michael McFadyen		Invoice Created	N/A		50% Dep. / 50% Net 30	Calculated at Time of Billing	SW Victoria

Warehouse	Ship Date	Load In	Show Start	Load Out	Return Date	Discount
Victoria	19/03/2021 10:00 AM		19/03/2021 12:00 PM	19/03/2021 2:00 PM	19/03/2021 1:30 PM	

Type	Qty.	Description	Note	Time	Rate	Disc %	Price	Price Ext.
Labour	1	Video Technician (V2)	Rehearsal, Standby, Operate	4	Government		55.00	220.00
		19/03/2021 10:00 AM - 2:00 PM						
Labour	1	Audio Technician (A2)	Rehearsal, Standby, Operate	4	Government		55.00	220.00
		19/03/2021 10:00 AM - 2:00 PM						
Labour	1	Camera Technician	Rehearsal, Standby, Operate	4	Government		55.00	220.00
		19/03/2021 10:00 AM - 2:00 PM						

Legal:  
 Applicable Taxes and Fuel Surcharge will be Calculated at Time of Billing.

By Signing this Agreement you agree to the Terms & Conditions

X  
 Signature \_\_\_\_\_ Date \_\_\_\_\_

Subtotal: \$660.00  
 Cable/Consumables Fee (3%): \$0.00  
 Sales Tax: \$0.00  
 Total: \$660.00  
 Total Applied Payments: \$0.00  
 Balance Due: \$660.00



**Victoria**  
544 Hillside Avenue  
Victoria, British Columbia V8T 1Y9  
Canada  
Phone: 250-220-2367  
Fax: 250-220-4205

<b>Quote Number</b>	21-0308
<b>Name</b>	SWVIC - GCPE Nowruz - 03-19-
<b>Account Manager</b>	Michael McFadyen
<b>Quote Date</b>	18/03/2021

<b>Client</b>
Government Communications, Public Engagement Joleen Badger 4th Floor, 617 Government Street P.O. Box 9409 Stn. Prov. Govt. Victoria, BC V8W 9V1 CA Mobile: (604)916-3551 Fax: (604)775-1688 Email: Joleen.Badger@Gov.BC.ca

<b>Venue / Site</b>
BC Legislature Building 501 Belleville Street Victoria, BC

<b>Ship Date</b>	<b>Return Date</b>	<b>Status</b>	<b>Terms</b>	<b>Total</b>
19/03/2021 10:00 AM	19/03/2021 1:30 PM	Invoice Created	50% Dep. / 50% Net 30	\$660.00

#### CANCELLATION

In the event of cancellation of this contract within 5 business days of the scheduled delivery time, the customer shall pay SW/Showtime 50% of the total contract prices. If cancellation is done within 48 hours of the scheduled delivery time, the customer shall pay SW Showtime 100% of the total contract prices.

#### CUSTOMER AUTHORIZATION

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#### DEPOSIT

A deposit is required at the time of booking to confirm equipment and pricing. Deposits are non-refundable

#### ELECTRICAL SYSTEMS

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#### EXTENSION OF RENTAL

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#### GUARANTEE & RESPONSIBILITY LIMITATION

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#### INSURANCE

Rented equipment is to be insured by the customer for the term of the contract. In the event of loss, damage or breakage of the rental items and/or shipping containers, the customer will incur the replacement / repair charges.

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#### THEFT OF EQUIPMENT

The Lessee agrees to pay for equipment (at its REPLACEMENT COST when rented with no deduction for depreciation) for all types of theft or mysterious disappearance.

#### INVOICING

Invoices are payable upon receipt and interest on all unpaid sums thereafter shall accrue at 2% per month. If you are exempt from the Goods and Services Tax and/or Provincial Sales Tax, please provide your tax exempt numbers or exemption certificates.

#### LAMPS

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OVERTIME & WAGES

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PROVINCIAL SALES TAX

Provincial Sales Tax is applicable in accordance with the legislation of the province where the function is held.

RENTAL PERIOD

Minimum rental period is one day. Rental period starts on the day contracted for and stops on the day when the equipment is returned to SW/Showtime.

RESERVATION OF EQUIPMENT AND PERSONNEL

Pricing is subject to change based upon local availability of equipment and personnel at the time of confirmation.

SOUND SYSTEMS

Any charges levied by the facility for the use of the built-in sound system or for connection to the built-in sound system will be the responsibility of the customer and will be invoiced directly to the customer by the facility.

TERMS

Your signature on this estimate is a binding contract for both parties. Reservations are made on a "First-come, First-serve" basis.

TRANSPORTATION & FUEL SURCHARGE

Estimated transportation costs of the equipment and/or personnel will be shown on your quote. These costs are approximate. At the time of invoicing, transportation fees will be adjusted and a fuel surcharge based on current fuel pricing will be added.

UNION LABOUR

In any facility where union labour must be used in order to provide our services, these costs will be the responsibility of the customer and will be invoiced directly to the customer by the facility.

I AGREE TO THE SUPPLEMENTARY CONDITIONS AS STATED ABOVE.

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Company \_\_\_\_\_

Client \_\_\_\_\_

Signature: \_\_\_\_\_

Signature: \_\_\_\_\_

Name/Title: \_\_\_\_\_

Name/Title: \_\_\_\_\_



**Victoria**  
544 Hillside Avenue  
Victoria, British Columbia V8T 1Y9  
Canada  
Phone: 250-220-2367

**Deposit Invoice**

Quote: SWVIC - GCPE Nowruz - 03-19-2021  
Quote Number: 21-0308

Client
Government Communications, Public Engagement Joleen Badger 4th Floor, 617 Government Street P.O. Box 9409 Stn. Prov. Govt. Victoria, BC V8W 9V1 CA Mobile: (604)916-3551 Fax: (604)775-1688 Email: Joleen.Badger@Gov.BC.ca

Venue / Site
BC Legislature Building 501 Belleville Street Victoria, BC

Account Manager	Quote Ship Date	Client PO	Total	Deposit %	Deposit Due	Deposit Due Date
Michael McFadyen	19/03/2021		\$660.00	50%	\$330.00	16/02/2021

Labour	\$660.00
Subtotal	\$660.00
Cable/Consumables Fee (3%)	\$0.00
Sales Tax	\$0.00
Total	\$660.00
Total Applied Payments	\$0.00

**This order requires a deposit of \$330.00**  
**Please remit \$330.00 by 16/02/2021**



544 Hillside Avenue  
Victoria, British Columbia V8T 1Y9  
Canada  
Phone 250-220-2367  
Fax 250-220-4205

## Event Budget Summary / Agreement

*Quote Number* 21-0320  
*Name* SWVIC - GCPE - BC Legislature  
Studio - Premier Horgan  
Immunisation Update - 03-24-2021  
*Submittal Date* 23/03/2021

### Budget Prepared For

Rick Devereux

Government Communications, Public Engagement  
Rick Devereux  
4th Floor, 617 Government Street  
P.O. Box 9409 Stn. Prov. Govt.  
Victoria, BC V8W 9V1  
CA  
Mobile: (250)812-1207  
Email: Rick.Devereux@Gov.BC.ca

### Event Information and Budget Summary

BC Legislature Building  
501 Belleville Street  
Victoria, BC

<i>Description</i>	<i>Cost</i>
Labour	\$660.00
Subtotal	\$660.00
Sales Tax	\$0.00
Grand Total	\$660.00

By signing below you acknowledge you have read and agree to the Terms and Conditions located on page two of this agreement.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_  
Rick Devereux

Title: \_\_\_\_\_  
Director, Event Services



**SW Event Technology**  
 544 Hillside Avenue  
 Victoria, British Columbia V8T 1Y9  
 Canada  
 Phone: 250-220-2367  
 Fax: 250-220-4205  
 www.sw-online.com

# Quote

Quote Number: 21-0320  
 SWVIC - GCPE - BC Legislature Studio - Premier Horgan Immunisation Update  
 03-24-2021

Client	Bill To	Venue / Site
Government Communications, Public Engagement Rick Devereux 4th Floor, 617 Government Street P.O. Box 9409 Stn. Prov. Govt. Victoria, BC V8W 9V1 CA Mobile: (250)812-1207 Email: Rick.Devereux@Gov.BC.ca	Government Communications, Public Engagement Rick Devereux 4th Floor, 617 Government Street P.O. Box 9409 Stn. Prov. Govt. Victoria, BC V8W 9V1 CA Mobile: (250)812-1207 Email: Rick.Devereux@Gov.BC.ca	BC Legislature Building 501 Belleville Street Victoria, BC

Account Manager	Project Manager	Status	Shipping Method	Customer PO	Terms	Tax Rule	Allocation
Michael McFadyen		Invoice Created	N/A			Calculated at Time of Billing	SW Victoria

Warehouse	Ship Date	Load In	Show Start	Load Out	Return Date	Discount
Victoria	24/03/2021 11:00 AM	24/03/2021 11:00 AM	24/03/2021 12:30 PM	24/03/2021 2:30 PM	24/03/2021 3:00 PM	

Type	Qty.	Description	Note	Time	Rate	Disc %	Price	Price Ext.
Labour	1	AV Technician Lead (1)	Rehearsal, Sound Check, Standby, Operate	6	Government		55.00	330.00
		24/03/2021 11:00 AM - 3:00 PM						
Labour	1	Video Technician Lead (V1)	Rehearsal, Sound Check, Standby, Operate	6	Government		55.00	330.00
		24/03/2021 11:00 AM - 3:00 PM						

Legal:  
 Applicable Taxes and Fuel Surcharge will be Calculated at Time of Billing.

By Signing this Agreement you agree to the Terms & Conditions

X  
 Signature \_\_\_\_\_ Date \_\_\_\_\_

Subtotal: \$660.00  
 Cable/Consumables Fee (3%): \$0.00  
 Sales Tax: \$0.00  
 Total: \$660.00  
 Total Applied Payments: \$0.00  
 Balance Due: \$660.00



**Victoria**  
544 Hillside Avenue  
Victoria, British Columbia V8T 1Y9  
Canada  
Phone: 250-220-2367  
Fax: 250-220-4205

<b>Quote Number</b>	21-0320
<b>Name</b>	SWVIC - GCPE - BC Legislature
<b>Account Manager</b>	Michael McFadyen
<b>Quote Date</b>	23/03/2021

<b>Client</b>
Government Communications, Public Engagement Rick Devereux 4th Floor, 617 Government Street P.O. Box 9409 Stn. Prov. Govt. Victoria, BC V8W 9V1 CA Mobile: (250)812-1207 Email: Rick.Devereux@Gov.BC.ca

<b>Venue / Site</b>
BC Legislature Building 501 Belleville Street Victoria, BC

<b>Ship Date</b>	<b>Return Date</b>	<b>Status</b>	<b>Terms</b>	<b>Total</b>
24/03/2021 11:00 AM	24/03/2021 3:00 PM	Invoice Created		\$660.00

#### CANCELLATION

In the event of cancellation of this contract within 5 business days of the scheduled delivery time, the customer shall pay SW/Showtime 50% of the total contract prices. If cancellation is done within 48 hours of the scheduled delivery time, the customer shall pay SW Showtime 100% of the total contract prices.

#### CUSTOMER AUTHORIZATION

The customer herewith requests and authorizes SW/Showtime to make all arrangements with the facility for union labour, electrical services, sound systems, patching and tables, chairs and/or risers, as they relate to the services being supplied under this contract. Furthermore, the customer herewith provides express instruction that the facility is to be advised to invoice the customer directly for all such charges.

#### DEPOSIT

A deposit is required at the time of booking to confirm equipment and pricing. Deposits are non-refundable

#### ELECTRICAL SYSTEMS

Any charges for electricity or electrical connection charges levied by the facility will be the responsibility of the customer and will be invoiced directly to the customer by the facility.

#### EXTENSION OF RENTAL

To avoid inconvenience to other customers, any extension of the rental period must be arranged prior to termination of the original rental period.

#### GUARANTEE & RESPONSIBILITY LIMITATION

SW/Showtime guarantees performance of equipment and continuity of operation under normal circumstances. We assume no responsibility for circumstances beyond our control such as power failure or malfunctioning of systems supplied by others. In all cases SW/Showtime's liability is limited to the amount of the SW/Showtime's contract. In no event shall SW/Showtime be liable for special, indirect or consequential damages.

#### INSURANCE

Rented equipment is to be insured by the customer for the term of the contract. In the event of loss, damage or breakage of the rental items and/or shipping containers, the customer will incur the replacement / repair charges.

#### DIRTY OR DAMAGED EQUIPMENT

The customer agrees to pay for any damage to or loss of equipment, as an insurer, regardless of causes, except reasonable wear and tear, while the equipment is out of possession of the Lessor. Customer also agrees to pay a reasonable cleaning charge for equipment returned dirty. Accrued rental charges cannot be applied against the purchase or cost of repair of damaged or lost equipment. Equipment damaged beyond repair will be paid for at its REPLACEMENT COST when rented with no deduction for depreciation.

#### THEFT OF EQUIPMENT

The Lessee agrees to pay for equipment (at its REPLACEMENT COST when rented with no deduction for depreciation) for all types of theft or mysterious disappearance.

#### INVOICING

Invoices are payable upon receipt and interest on all unpaid sums thereafter shall accrue at 2% per month. If you are exempt from the Goods and Services Tax and/or Provincial Sales Tax, please provide your tax exempt numbers or exemption certificates.

#### LAMPS

A spare projection lamp is provided with select equipment. If the spare lamp is used, the damaged lamp must be returned with equipment. If not returned, there will be a charge equivalent to the cost of such lamp.

#### OVERTIME & WAGES



Personnel wages are based on normal working hours Monday through Friday 7:00 a.m. to 8:00 p.m. Should the hours worked be outside of this period, labour will be charged at the applicable hourly rates. Overtime will be charged for all hours worked over and above 8 hours in a day at 1.5 times the hourly rate. All hours worked over and above 12 hours in a day will be charged at 2 times the hourly rate. Statutory holidays are charged at rate x 1.5.

PATCHING

Any audio and/or video patching fees or concession charges levied by the facility will be the responsibility of the customer and will be invoiced directly to the customer by the facility.

PICKUP & RETURN

Rental equipment will be prepped and ready for customer pick-up by 2:00pm each day. If the equipment is required earlier, an additional rental day may be charged. All Rental Equipment must be returned by 11:00 am to avoid an extra full day charge. Weekend rentals are charged at 1.5 times the daily rate. When delivery or pickup is undertaken by SW/Showtime, such delivery or pickup is at the customer's expense.

PROVINCIAL SALES TAX

Provincial Sales Tax is applicable in accordance with the legislation of the province where the function is held.

RENTAL PERIOD

Minimum rental period is one day. Rental period starts on the day contracted for and stops on the day when the equipment is returned to SW/Showtime.

RESERVATION OF EQUIPMENT AND PERSONNEL

Pricing is subject to change based upon local availability of equipment and personnel at the time of confirmation.

SOUND SYSTEMS

Any charges levied by the facility for the use of the built-in sound system or for connection to the built-in sound system will be the responsibility of the customer and will be invoiced directly to the customer by the facility.

TERMS

Your signature on this estimate is a binding contract for both parties. Reservations are made on a "First-come, First-serve" basis.

TRANSPORTATION & FUEL SURCHARGE

Estimated transportation costs of the equipment and/or personnel will be shown on your quote. These costs are approximate. At the time of invoicing, transportation fees will be adjusted and a fuel surcharge based on current fuel pricing will be added.

UNION LABOUR

In any facility where union labour must be used in order to provide our services, these costs will be the responsibility of the customer and will be invoiced directly to the customer by the facility.

I AGREE TO THE SUPPLEMENTARY CONDITIONS AS STATED ABOVE.

Date: \_\_\_\_\_

Company \_\_\_\_\_

Signature: \_\_\_\_\_

Name/Title: \_\_\_\_\_

Date: \_\_\_\_\_

Client \_\_\_\_\_

Signature: \_\_\_\_\_

Name/Title: \_\_\_\_\_



**Victoria**  
544 Hillside Avenue  
Victoria, British Columbia V8T 1Y9  
Canada  
Phone: 250-220-2367

## Deposit Invoice

Quote: SWVIC - GCPE - BC Legislature Studio - Premier  
Horgan Immunisation Update - 03-24-2021  
Quote Number: 21-0320

Client
Government Communications, Public Engagement Rick Devereux 4th Floor, 617 Government Street P.O. Box 9409 Stn. Prov. Govt. Victoria, BC V8W 9V1 CA Mobile: (250)812-1207 Email: Rick.Devereux@Gov.BC.ca

Venue / Site
BC Legislature Building 501 Belleville Street Victoria, BC

Account Manager	Quote Ship Date	Client PO	Total	Deposit %	Deposit Due	Deposit Due Date
Michael McFadyen	24/03/2021		\$660.00			

Labour	\$660.00
Subtotal	\$660.00
Cable/Consumables Fee (3%)	\$0.00
Sales Tax	\$0.00
Total	\$660.00
Total Applied Payments	\$0.00

**This order requires a deposit of \$0.00**  
**Please remit \$0.00 upon receipt of this invoice.**



544 Hillside Avenue  
Victoria, British Columbia V8T 1Y9  
Canada  
Phone 250-220-2367  
Fax 250-220-4205

**Event Budget Summary / Agreement**

*Quote Number* 21-0415  
*Name* SWVIC - GCPE - Office of the  
Premier INBC - 2021.04.27  
*Submittal Date* 26/04/2021

***Budget Prepared For***

Joleen Badger

Government Communications, Public Engagement  
Joleen Badger  
4th Floor, 617 Government Street  
P.O. Box 9409 Stn. Prov. Govt.  
Victoria, BC V8W 9V1  
CA  
Mobile: (604)916-3551  
Fax: (604)775-1688  
Email: Joleen.Badger@Gov.BC.ca

***Event Information and Budget Summary***

BC Legislature Building  
501 Belleville Street  
Victoria, BC

<i>Description</i>	<i>Cost</i>
Labour	\$440.00
Subtotal	\$440.00
Sales Tax	\$0.00
Grand Total	\$440.00
<b>Deposit Amount Due to Secure</b>	<b>\$220.00</b>
<b>Deposit Due by</b>	<b>27/03/2021</b>

By signing below you acknowledge you have read and agree to the Terms and Conditions located on page two of this agreement.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_  
Joleen Badger

Title: \_\_\_\_\_



**SW Event Technology**  
 544 Hillside Avenue  
 Victoria, British Columbia V8T 1Y9  
 Canada  
 Phone: 250-220-2367  
 Fax: 250-220-4205  
 www.sw-online.com

# Quote

Quote Number: 21-0415  
 SWVIC - GCPE - Office of the Premier INBC - 2021.04.27

Client	Bill To	Venue / Site
Government Communications, Public Engagement Joleen Badger 4th Floor, 617 Government Street P.O. Box 9409 Stn. Prov. Govt. Victoria, BC V8W 9V1 CA Mobile: (604)916-3551 Fax: (604)775-1688 Email: Joleen.Badger@Gov.BC.ca	Government Communications, Public Engagement Rick Devereux 4th Floor, 617 Government Street P.O. Box 9409 Stn. Prov. Govt. Victoria, BC V8W 9V1 CA Mobile: (250)812-1207 Email: Rick.Devereux@Gov.BC.ca	BC Legislature Building 501 Belleville Street Victoria, BC

Account Manager	Project Manager	Status	Shipping Method	Customer PO	Terms	Tax Rule	Allocation
Michael McFadyen		Invoice Created	N/A		50% Dep. / 50% Net 30	Calculated at Time of Billing	SW Victoria

Warehouse	Ship Date	Load In	Show Start	Load Out	Return Date	Discount
Victoria	27/04/2021 11:30 AM		27/04/2021 11:30 AM		27/04/2021 1:30 PM	

Type	Qty.	Description	Note	Time	Rate	Disc %	Price	Price Ext.
Labour	1	AV Technician Lead (1) 27/04/2021 11:30 AM - 1:30 PM		4	Government		55.00	220.00
Labour	1	Video Technician Lead (V1) 27/04/2021 11:30 AM - 1:30 PM		4	Government		55.00	220.00

Legal:  
 Applicable Taxes and Fuel Surcharge will be Calculated at Time of Billing.

By Signing this Agreement you agree to the Terms & Conditions

X  
 Signature \_\_\_\_\_ Date \_\_\_\_\_

Subtotal: \$440.00  
 Cable/Consumables Fee (3%): \$0.00  
 Sales Tax: \$0.00  
 Total: \$440.00  
 Total Applied Payments: \$0.00  
 Balance Due: \$440.00



**Victoria**  
544 Hillside Avenue  
Victoria, British Columbia V8T 1Y9  
Canada  
Phone: 250-220-2367  
Fax: 250-220-4205

<b>Quote Number</b>	21-0415
<b>Name</b>	SWVIC - GCPE - Office of the
<b>Account Manager</b>	Michael McFadyen
<b>Quote Date</b>	26/04/2021

<b>Client</b>
Government Communications, Public Engagement Joleen Badger 4th Floor, 617 Government Street P.O. Box 9409 Stn. Prov. Govt. Victoria, BC V8W 9V1 CA Mobile: (604)916-3551 Fax: (604)775-1688 Email: Joleen.Badger@Gov.BC.ca

<b>Venue / Site</b>
BC Legislature Building 501 Belleville Street Victoria, BC

<b>Ship Date</b>	<b>Return Date</b>	<b>Status</b>	<b>Terms</b>	<b>Total</b>
27/04/2021 11:30 AM	27/04/2021 1:30 PM	Invoice Created	50% Dep. / 50% Net 30	\$440.00

#### CANCELLATION

In the event of cancellation of this contract within 5 business days of the scheduled delivery time, the customer shall pay SW/Showtime 50% of the total contract prices. If cancellation is done within 48 hours of the scheduled delivery time, the customer shall pay SW Showtime 100% of the total contract prices.

#### CUSTOMER AUTHORIZATION

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#### DEPOSIT

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#### THEFT OF EQUIPMENT

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#### INVOICING

Invoices are payable upon receipt and interest on all unpaid sums thereafter shall accrue at 2% per month. If you are exempt from the Goods and Services Tax and/or Provincial Sales Tax, please provide your tax exempt numbers or exemption certificates.

#### LAMPS

A spare projection lamp is provided with select equipment. If the spare lamp is used, the damaged lamp must be returned with equipment. If not returned, there will be a charge equivalent to the cost of such lamp.

OVERTIME & WAGES

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PROVINCIAL SALES TAX

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RENTAL PERIOD

Minimum rental period is one day. Rental period starts on the day contracted for and stops on the day when the equipment is returned to SW/Showtime.

RESERVATION OF EQUIPMENT AND PERSONNEL

Pricing is subject to change based upon local availability of equipment and personnel at the time of confirmation.

SOUND SYSTEMS

Any charges levied by the facility for the use of the built-in sound system or for connection to the built-in sound system will be the responsibility of the customer and will be invoiced directly to the customer by the facility.

TERMS

Your signature on this estimate is a binding contract for both parties. Reservations are made on a "First-come, First-serve" basis.

TRANSPORTATION & FUEL SURCHARGE

Estimated transportation costs of the equipment and/or personnel will be shown on your quote. These costs are approximate. At the time of invoicing, transportation fees will be adjusted and a fuel surcharge based on current fuel pricing will be added.

UNION LABOUR

In any facility where union labour must be used in order to provide our services, these costs will be the responsibility of the customer and will be invoiced directly to the customer by the facility.

I AGREE TO THE SUPPLEMENTARY CONDITIONS AS STATED ABOVE.

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Company \_\_\_\_\_

Client \_\_\_\_\_

Signature: \_\_\_\_\_

Signature: \_\_\_\_\_

Name/Title: \_\_\_\_\_

Name/Title: \_\_\_\_\_



**Victoria**  
544 Hillside Avenue  
Victoria, British Columbia V8T 1Y9  
Canada  
Phone: 250-220-2367

**Deposit Invoice**  
Quote: SWVIC - GCPE - Office of the Premier INBC -  
2021.04.27  
Quote Number: 21-0415

Client
Government Communications, Public Engagement Joleen Badger 4th Floor, 617 Government Street P.O. Box 9409 Stn. Prov. Govt. Victoria, BC V8W 9V1 CA Mobile: (604)916-3551 Fax: (604)775-1688 Email: Joleen.Badger@Gov.BC.ca

Venue / Site
BC Legislature Building 501 Belleville Street Victoria, BC

Account Manager	Quote Ship Date	Client PO	Total	Deposit %	Deposit Due	Deposit Due Date
Michael McFadyen	27/04/2021		\$440.00	50%	\$220.00	27/03/2021

Labour	\$440.00
Subtotal	\$440.00
Cable/Consumables Fee (3%)	\$0.00
Sales Tax	\$0.00
Total	\$440.00
Total Applied Payments	\$0.00

**This order requires a deposit of \$220.00**  
**Please remit \$220.00 by 27/03/2021**



544 Hillside Avenue  
Victoria, British Columbia V8T 1Y9  
Canada  
Phone 250-220-2367  
Fax 250-220-4205

**Event Budget Summary / Agreement**

*Quote Number* 21-0412  
*Name* SWVIC - GCPE - Premier Pre-Record  
- 2021.04.27  
*Submittal Date* 26/04/2021

***Budget Prepared For***

Joleen Badger  
Government Communications, Public Engagement  
Joleen Badger  
4th Floor, 617 Government Street  
P.O. Box 9409 Stn. Prov. Govt.  
Victoria, BC V8W 9V1  
CA  
Mobile: (604)916-3551  
Fax: (604)775-1688  
Email: Joleen.Badger@Gov.BC.ca

***Event Information and Budget Summary***

BC Legislature Building  
501 Belleville Street  
Victoria, BC

<i>Description</i>	<i>Cost</i>
Labour	\$220.00
Subtotal	\$220.00
Sales Tax	\$0.00
Grand Total	\$220.00
<b>Deposit Amount Due to Secure</b>	<b>\$110.00</b>
<b>Deposit Due by</b>	<b>27/03/2021</b>

By signing below you acknowledge you have read and agree to the Terms and Conditions located on page two of this agreement.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_  
Joleen Badger

Title: \_\_\_\_\_





**SW Event Technology**  
 544 Hillside Avenue  
 Victoria, British Columbia V8T 1Y9  
 Canada  
 Phone: 250-220-2367  
 Fax: 250-220-4205  
 www.sw-online.com

# Quote

Quote Number: 21-0412  
 SWVIC - GCPE - Premier Pre-Record - 2021.04.27

Client	Bill To	Venue / Site
Government Communications, Public Engagement Joleen Badger 4th Floor, 617 Government Street P.O. Box 9409 Stn. Prov. Govt. Victoria, BC V8W 9V1 CA Mobile: (604)916-3551 Fax: (604)775-1688 Email: Joleen.Badger@Gov.BC.ca	Government Communications, Public Engagement Rick Devereux 4th Floor, 617 Government Street P.O. Box 9409 Stn. Prov. Govt. Victoria, BC V8W 9V1 CA Mobile: (250)812-1207 Email: Rick.Devereux@Gov.BC.ca	BC Legislature Building 501 Belleville Street Victoria, BC

Account Manager	Project Manager	Status	Shipping Method	Customer PO	Terms	Tax Rule	Allocation
Michael McFadyen		Invoice Created	N/A		50% Dep. / 50% Net 30	Calculated at Time of Billing	SW Victoria

Warehouse	Ship Date	Load In	Show Start	Load Out	Return Date	Discount
Victoria	27/04/2021 4:00 PM				27/04/2021 7:00 PM	

Type	Qty.	Description	Note	Time	Rate	Disc %	Price	Price Ext.
Labour	1	AV Technician Lead (1) 27/04/2021 4:00 PM - 7:00 PM		4	Government		55.00	220.00

Legal:  
 Applicable Taxes and Fuel Surcharge will be Calculated at Time of Billing.

By Signing this Agreement you agree to the Terms & Conditions

Notes:  
 Tech standby only for room issues assisting with set-up and running of pre-record for internal GCPE.

Subtotal:	\$220.00
Cable/Consumables Fee (3%):	\$0.00
Sales Tax:	\$0.00
Total:	\$220.00
Total Applied Payments:	\$0.00
Balance Due:	\$220.00

X  
 Signature \_\_\_\_\_ Date \_\_\_\_\_



**Victoria**  
544 Hillside Avenue  
Victoria, British Columbia V8T 1Y9  
Canada  
Phone: 250-220-2367  
Fax: 250-220-4205

<b>Quote Number</b>	21-0412
<b>Name</b>	SWVIC - GCPE - Premier Pre-Record
<b>Account Manager</b>	Michael McFadyen
<b>Quote Date</b>	26/04/2021

<b>Client</b>
Government Communications, Public Engagement Joleen Badger 4th Floor, 617 Government Street P.O. Box 9409 Stn. Prov. Govt. Victoria, BC V8W 9V1 CA Mobile: (604)916-3551 Fax: (604)775-1688 Email: Joleen.Badger@Gov.BC.ca

<b>Venue / Site</b>
BC Legislature Building 501 Belleville Street Victoria, BC

<b>Ship Date</b>	<b>Return Date</b>	<b>Status</b>	<b>Terms</b>	<b>Total</b>
27/04/2021 4:00 PM	27/04/2021 7:00 PM	Invoice Created	50% Dep. / 50% Net 30	\$220.00

#### CANCELLATION

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#### CUSTOMER AUTHORIZATION

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#### DEPOSIT

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#### ELECTRICAL SYSTEMS

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#### EXTENSION OF RENTAL

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#### GUARANTEE & RESPONSIBILITY LIMITATION

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#### INSURANCE

Rented equipment is to be insured by the customer for the term of the contract. In the event of loss, damage or breakage of the rental items and/or shipping containers, the customer will incur the replacement / repair charges.

#### DIRTY OR DAMAGED EQUIPMENT

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#### THEFT OF EQUIPMENT

The Lessee agrees to pay for equipment (at its REPLACEMENT COST when rented with no deduction for depreciation) for all types of theft or mysterious disappearance.

#### INVOICING

Invoices are payable upon receipt and interest on all unpaid sums thereafter shall accrue at 2% per month. If you are exempt from the Goods and Services Tax and/or Provincial Sales Tax, please provide your tax exempt numbers or exemption certificates.

#### LAMPS

A spare projection lamp is provided with select equipment. If the spare lamp is used, the damaged lamp must be returned with equipment. If not returned, there will be a charge equivalent to the cost of such lamp.

OVERTIME & WAGES

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PATCHING

Any audio and/or video patching fees or concession charges levied by the facility will be the responsibility of the customer and will be invoiced directly to the customer by the facility.

PICKUP & RETURN

Rental equipment will be prepped and ready for customer pick-up by 2:00pm each day. If the equipment is required earlier, an additional rental day may be charged. All Rental Equipment must be returned by 11:00 am to avoid an extra full day charge. Weekend rentals are charged at 1.5 times the daily rate. When delivery or pickup is undertaken by SW/Showtime, such delivery or pickup is at the customer's expense.

PROVINCIAL SALES TAX

Provincial Sales Tax is applicable in accordance with the legislation of the province where the function is held.

RENTAL PERIOD

Minimum rental period is one day. Rental period starts on the day contracted for and stops on the day when the equipment is returned to SW/Showtime.

RESERVATION OF EQUIPMENT AND PERSONNEL

Pricing is subject to change based upon local availability of equipment and personnel at the time of confirmation.

SOUND SYSTEMS

Any charges levied by the facility for the use of the built-in sound system or for connection to the built-in sound system will be the responsibility of the customer and will be invoiced directly to the customer by the facility.

TERMS

Your signature on this estimate is a binding contract for both parties. Reservations are made on a "First-come, First-serve" basis.

TRANSPORTATION & FUEL SURCHARGE

Estimated transportation costs of the equipment and/or personnel will be shown on your quote. These costs are approximate. At the time of invoicing, transportation fees will be adjusted and a fuel surcharge based on current fuel pricing will be added.

UNION LABOUR

In any facility where union labour must be used in order to provide our services, these costs will be the responsibility of the customer and will be invoiced directly to the customer by the facility.

I AGREE TO THE SUPPLEMENTARY CONDITIONS AS STATED ABOVE.

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Company \_\_\_\_\_

Client \_\_\_\_\_

Signature: \_\_\_\_\_

Signature: \_\_\_\_\_

Name/Title: \_\_\_\_\_

Name/Title: \_\_\_\_\_



**Victoria**  
544 Hillside Avenue  
Victoria, British Columbia V8T 1Y9  
Canada  
Phone: 250-220-2367

## Deposit Invoice

Quote: SWVIC - GCPE - Premier Pre-Record - 2021.04.27

Quote Number: 21-0412

Client
Government Communications, Public Engagement Joleen Badger 4th Floor, 617 Government Street P.O. Box 9409 Stn. Prov. Govt. Victoria, BC V8W 9V1 CA Mobile: (604)916-3551 Fax: (604)775-1688 Email: Joleen.Badger@Gov.BC.ca

Venue / Site
BC Legislature Building 501 Belleville Street Victoria, BC

Account Manager	Quote Ship Date	Client PO	Total	Deposit %	Deposit Due	Deposit Due Date
Michael McFadyen	27/04/2021		\$220.00	50%	\$110.00	27/03/2021

Labour	\$220.00
Subtotal	\$220.00
Cable/Consumables Fee (3%)	\$0.00
Sales Tax	\$0.00
Total	\$220.00
Total Applied Payments	\$0.00

Notes: Tech standby only for room issues assisting with set-up and running of pre-record for internal GCPE.

**This order requires a deposit of \$110.00**

**Please remit \$110.00 by 27/03/2021**



544 Hillside Avenue  
Victoria, British Columbia V8T 1Y9  
Canada  
Phone 250-220-2367  
Fax 250-220-4205

**Event Budget Summary / Agreement**

*Quote Number* 21-0326  
*Name* SWVIC - GCPE BC Legislature  
Studio - Premier Virtual Abbotsford  
Visit - 03-27-2021  
*Submittal Date* 29/03/2021

***Budget Prepared For***

Rick Devereux

Government Communications, Public Engagement  
Rick Devereux  
4th Floor, 617 Government Street  
P.O. Box 9409 Stn. Prov. Govt.  
Victoria, BC V8W 9V1  
CA  
Mobile: (250)812-1207  
Email: Rick.Devereux@Gov.BC.ca

***Event Information and Budget Summary***

BC Legislature Building  
501 Belleville Street  
Victoria, BC

<i><b>Description</b></i>	<i><b>Cost</b></i>
Labour	\$440.00
Subtotal	\$440.00
Sales Tax	\$0.00
Grand Total	\$440.00

By signing below you acknowledge you have read and agree to the Terms and Conditions located on page two of this agreement.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_  
Rick Devereux

Title: \_\_\_\_\_  
Director, Event Services



**SW Event Technology**  
544 Hillside Avenue  
Victoria, British Columbia V8T 1Y9  
Canada  
Phone: 250-220-2367  
Fax: 250-220-4205  
www.sw-online.com

# Quote

Quote Number: 21-0326

SWVIC - GCPE BC Legislature Studio - Premier Virtual Abbotsford Visit - 03-27

Client	Bill To	Venue / Site
Government Communications, Public Engagement Rick Devereux 4th Floor, 617 Government Street P.O. Box 9409 Stn. Prov. Govt. Victoria, BC V8W 9V1 CA Mobile: (250)812-1207 Email: Rick.Devereux@Gov.BC.ca	Government Communications, Public Engagement Rick Devereux 4th Floor, 617 Government Street P.O. Box 9409 Stn. Prov. Govt. Victoria, BC V8W 9V1 CA Mobile: (250)812-1207 Email: Rick.Devereux@Gov.BC.ca	BC Legislature Building 501 Belleville Street Victoria, BC

Account Manager	Project Manager	Status	Shipping Method	Customer PO	Terms	Tax Rule	Allocation
Michael McFadyen		Invoice Created	N/A			Calculated at Time of Billing	SW Victoria

Warehouse	Ship Date	Load In	Show Start	Load Out	Return Date	Discount
Victoria	27/03/2021 8:00 AM	27/03/2021 8:00 AM	27/03/2021 11:30 AM	27/03/2021 1:00 PM	27/03/2021 12:00 PM	

Type	Qty.	Description	Note	Time	Rate	Disc %	Price	Price Ext.
Labour	1	AV Technician Lead (1) 27/03/2021 8:00 AM - 12:00 PM		4	Government		55.00	220.00
Labour	1	Video Technician Lead (V1) 27/03/2021 8:00 AM - 12:00 PM		4	Government		55.00	220.00

Legal:  
Applicable Taxes and Fuel Surcharge will be Calculated at Time of Billing.

By Signing this Agreement you agree to the Terms & Conditions

X  
\_\_\_\_\_  
Signature Date

Subtotal: \$440.00  
Cable/Consumables Fee (3%): \$0.00  
Sales Tax: \$0.00  
Total: \$440.00  
Total Applied Payments: \$0.00  
Balance Due: \$440.00



**Victoria**  
544 Hillside Avenue  
Victoria, British Columbia V8T 1Y9  
Canada  
Phone: 250-220-2367  
Fax: 250-220-4205

<b>Quote Number</b>	21-0326
<b>Name</b>	SWVIC - GCPE BC Legislature
<b>Account Manager</b>	Michael McFadyen
<b>Quote Date</b>	29/03/2021

<b>Client</b>
Government Communications, Public Engagement Rick Devereux 4th Floor, 617 Government Street P.O. Box 9409 Stn. Prov. Govt. Victoria, BC V8W 9V1 CA Mobile: (250)812-1207 Email: Rick.Devereux@Gov.BC.ca

<b>Venue / Site</b>
BC Legislature Building 501 Belleville Street Victoria, BC

<b>Ship Date</b>	<b>Return Date</b>	<b>Status</b>	<b>Terms</b>	<b>Total</b>
27/03/2021 8:00 AM	27/03/2021 12:00 PM	Invoice Created		\$440.00

#### CANCELLATION

In the event of cancellation of this contract within 5 business days of the scheduled delivery time, the customer shall pay SW/Showtime 50% of the total contract prices. If cancellation is done within 48 hours of the scheduled delivery time, the customer shall pay SW Showtime 100% of the total contract prices.

#### CUSTOMER AUTHORIZATION

The customer herewith requests and authorizes SW/Showtime to make all arrangements with the facility for union labour, electrical services, sound systems, patching and tables, chairs and/or risers, as they relate to the services being supplied under this contract. Furthermore, the customer herewith provides express instruction that the facility is to be advised to invoice the customer directly for all such charges.

#### DEPOSIT

A deposit is required at the time of booking to confirm equipment and pricing. Deposits are non-refundable

#### ELECTRICAL SYSTEMS

Any charges for electricity or electrical connection charges levied by the facility will be the responsibility of the customer and will be invoiced directly to the customer by the facility.

#### EXTENSION OF RENTAL

To avoid inconvenience to other customers, any extension of the rental period must be arranged prior to termination of the original rental period.

#### GUARANTEE & RESPONSIBILITY LIMITATION

SW/Showtime guarantees performance of equipment and continuity of operation under normal circumstances. We assume no responsibility for circumstances beyond our control such as power failure or malfunctioning of systems supplied by others. In all cases SW/Showtime's liability is limited to the amount of the SW/Showtime's contract. In no event shall SW/Showtime be liable for special, indirect or consequential damages.

#### INSURANCE

Rented equipment is to be insured by the customer for the term of the contract. In the event of loss, damage or breakage of the rental items and/or shipping containers, the customer will incur the replacement / repair charges.

#### DIRTY OR DAMAGED EQUIPMENT

The customer agrees to pay for any damage to or loss of equipment, as an insurer, regardless of causes, except reasonable wear and tear, while the equipment is out of possession of the Lessor. Customer also agrees to pay a reasonable cleaning charge for equipment returned dirty. Accrued rental charges cannot be applied against the purchase or cost of repair of damaged or lost equipment. Equipment damaged beyond repair will be paid for at its REPLACEMENT COST when rented with no deduction for depreciation.

#### THEFT OF EQUIPMENT

The Lessee agrees to pay for equipment (at its REPLACEMENT COST when rented with no deduction for depreciation) for all types of theft or mysterious disappearance.

#### INVOICING

Invoices are payable upon receipt and interest on all unpaid sums thereafter shall accrue at 2% per month. If you are exempt from the Goods and Services Tax and/or Provincial Sales Tax, please provide your tax exempt numbers or exemption certificates.

#### LAMPS

A spare projection lamp is provided with select equipment. If the spare lamp is used, the damaged lamp must be returned with equipment. If not returned, there will be a charge equivalent to the cost of such lamp.

#### OVERTIME & WAGES

Personnel wages are based on normal working hours Monday through Friday 7:00 a.m. to 8:00 p.m. Should the hours worked be outside of this period, labour will be charged at the applicable hourly rates. Overtime will be charged for all hours worked over and above 8 hours in a day at 1.5 times the hourly rate. All hours worked over and above 12 hours in a day will be charged at 2 times the hourly rate. Statutory holidays are charged at rate x 1.5.

PATCHING

Any audio and/or video patching fees or concession charges levied by the facility will be the responsibility of the customer and will be invoiced directly to the customer by the facility.

PICKUP & RETURN

Rental equipment will be prepped and ready for customer pick-up by 2:00pm each day. If the equipment is required earlier, an additional rental day may be charged. All Rental Equipment must be returned by 11:00 am to avoid an extra full day charge. Weekend rentals are charged at 1.5 times the daily rate. When delivery or pickup is undertaken by SW/Showtime, such delivery or pickup is at the customer's expense.

PROVINCIAL SALES TAX

Provincial Sales Tax is applicable in accordance with the legislation of the province where the function is held.

RENTAL PERIOD

Minimum rental period is one day. Rental period starts on the day contracted for and stops on the day when the equipment is returned to SW/Showtime.

RESERVATION OF EQUIPMENT AND PERSONNEL

Pricing is subject to change based upon local availability of equipment and personnel at the time of confirmation.

SOUND SYSTEMS

Any charges levied by the facility for the use of the built-in sound system or for connection to the built-in sound system will be the responsibility of the customer and will be invoiced directly to the customer by the facility.

TERMS

Your signature on this estimate is a binding contract for both parties. Reservations are made on a "First-come, First-serve" basis.

TRANSPORTATION & FUEL SURCHARGE

Estimated transportation costs of the equipment and/or personnel will be shown on your quote. These costs are approximate. At the time of invoicing, transportation fees will be adjusted and a fuel surcharge based on current fuel pricing will be added.

UNION LABOUR

In any facility where union labour must be used in order to provide our services, these costs will be the responsibility of the customer and will be invoiced directly to the customer by the facility.

I AGREE TO THE SUPPLEMENTARY CONDITIONS AS STATED ABOVE.

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Company \_\_\_\_\_

Client \_\_\_\_\_

Signature: \_\_\_\_\_

Signature: \_\_\_\_\_

Name/Title: \_\_\_\_\_

Name/Title: \_\_\_\_\_





**Victoria**  
544 Hillside Avenue  
Victoria, British Columbia V8T 1Y9  
Canada  
Phone: 250-220-2367

**Deposit Invoice**

Quote: SWVIC - GCPE BC Legislature Studio - Premier Virtual  
Abbotsford Visit - 03-27-2021  
Quote Number: 21-0326

Client
Government Communications, Public Engagement Rick Devereux 4th Floor, 617 Government Street P.O. Box 9409 Stn. Prov. Govt. Victoria, BC V8W 9V1 CA Mobile: (250)812-1207 Email: Rick.Devereux@Gov.BC.ca

Venue / Site
BC Legislature Building 501 Belleville Street Victoria, BC

Account Manager	Quote Ship Date	Client PO	Total	Deposit %	Deposit Due	Deposit Due Date
Michael McFadyen	27/03/2021		\$440.00			

Labour	\$440.00
Subtotal	\$440.00
Cable/Consumables Fee (3%)	\$0.00
Sales Tax	\$0.00
Total	\$440.00
Total Applied Payments	\$0.00

**This order requires a deposit of \$0.00**  
**Please remit \$0.00 upon receipt of this invoice.**



544 Hillside Avenue  
Victoria, British Columbia V8T 1Y9  
Canada  
Phone 250-220-2367  
Fax 250-220-4205

**Event Budget Summary / Agreement**

*Quote Number* 21-0174  
*Name* SWVIC - GCPE Victoria Legislature  
Studio Rental Month One - 03-08-  
2021  
*Submittal Date* 19/02/2021

**Budget Prepared For**

Rick Devereux

Government Communications, Public Engagement  
Rick Devereux  
4th Floor, 617 Government Street  
P.O. Box 9409 Stn. Prov. Govt.  
Victoria, BC V8W 9V1  
CA  
Mobile: (250)812-1207  
Email: Rick.Devereux@Gov.BC.ca

**Event Information and Budget Summary**

BC Legislature Building  
501 Belleville Street  
Victoria, BC

<i>Description</i>	<i>Cost</i>
Labour	\$2,800.00
Misc	\$15,000.00
Subtotal	\$17,800.00
COVID19 Fee for enhanced sanitation and PPE	\$750.00
Sales Tax	\$0.00
Grand Total	\$18,550.00

By signing below you acknowledge you have read and agree to the Terms and Conditions located on page two of this agreement.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_  
Rick Devereux

Title: \_\_\_\_\_  
Director, Event Services



**SW Event Technology**  
 544 Hillside Avenue  
 Victoria, British Columbia V8T 1Y9  
 Canada  
 Phone: 250-220-2367  
 Fax: 250-220-4205  
 www.sw-online.com

# Quote

Quote Number: 21-0174  
 SWVIC - GCPE Victoria Legislature Studio Rental Month One - 03-08-2021

Client	Bill To	Venue / Site
Government Communications, Public Engagement Rick Devereux 4th Floor, 617 Government Street P.O. Box 9409 Stn. Prov. Govt. Victoria, BC V8W 9V1 CA Mobile: (250)812-1207 Email: Rick.Devereux@Gov.BC.ca	Government Communications, Public Engagement Rick Devereux 4th Floor, 617 Government Street P.O. Box 9409 Stn. Prov. Govt. Victoria, BC V8W 9V1 CA Mobile: (250)812-1207 Email: Rick.Devereux@Gov.BC.ca	BC Legislature Building 501 Belleville Street Victoria, BC

Account Manager	Project Manager	Status	Shipping Method	Customer PO	Terms	Tax Rule	Allocation
Michael McFadyen		Invoice Created	N/A			Calculated at Time of Billing	SW Victoria

Warehouse	Ship Date	Load In	Show Start	Load Out	Return Date	Discount
Victoria	08/03/2021 8:00 AM	08/03/2021 12:00 AM		31/05/2021 12:00 AM	08/04/2021 5:00 PM	

Type	Qty.	Description	Note	Time	Rate	Disc %	Price	Price Ext.
Misc	1	Studio Rental Rate Per Month		1	Monthly Rate		15,000.00	15,000.00

**Audio Total: \$0.00**  
**Displays Total: \$0.00**  
**Broadcast Total: \$0.00**  
**Lighting Total: \$0.00**  
**Control Total: \$0.00**  
**Set Dressing Total: \$0.00**

## Labour

Labour	1	AV Technician Lead (1) 08/03/2021 8:00 AM - 5:00 PM		1	Government		650.00	650.00
Labour	1	Audio Technician Lead (A1) 08/03/2021 8:00 AM - 08/04/2021 5:00 PM		1	Government		700.00	700.00
Labour	1	Video Technician Lead (V1) 08/03/2021 8:00 AM - 08/04/2021 5:00 PM		1	Government		700.00	700.00
Labour	1	Lighting Technician Lead (L1) 08/03/2021 8:00 AM - 08/04/2021 5:00 PM	Load In, Setup, Rehearsal, Standby, Operate, Dismantle, Load Out, Focus/Program	1	Government		750.00	750.00

**Labour Total: \$2,800.00**

Legal:  
Applicable Taxes and Fuel Surcharge will be Calculated at Time of Billing.  
By Signing this Agreement you agree to the Terms & Conditions

<b>X</b> <b>Signature</b>	<b>Date</b>

Subtotal:	\$17,800.00
Cable/Consumables Fee (3%):	\$0.00
COVID-19 Sani/PPE Fee:	\$750.00
Sales Tax:	\$0.00
Total:	\$18,550.00
Total Applied Payments:	\$0.00
Balance Due:	\$18,550.00



**Victoria**  
544 Hillside Avenue  
Victoria, British Columbia V8T 1Y9  
Canada  
Phone: 250-220-2367  
Fax: 250-220-4205

<b>Quote Number</b>	21-0174
<b>Name</b>	SWVIC - GCPE Victoria Legislature
<b>Account Manager</b>	Michael McFadyen
<b>Quote Date</b>	19/02/2021

<b>Client</b>
Government Communications, Public Engagement Rick Devereux 4th Floor, 617 Government Street P.O. Box 9409 Stn. Prov. Govt. Victoria, BC V8W 9V1 CA Mobile: (250)812-1207 Email: Rick.Devereux@Gov.BC.ca

<b>Venue / Site</b>
BC Legislature Building 501 Belleville Street Victoria, BC

<b>Ship Date</b>	<b>Return Date</b>	<b>Status</b>	<b>Terms</b>	<b>Total</b>
08/03/2021 8:00 AM	08/04/2021 5:00 PM	Invoice Created		\$18,550.00

#### CANCELLATION

In the event of cancellation of this contract within 5 business days of the scheduled delivery time, the customer shall pay SW/Showtime 50% of the total contract prices. If cancellation is done within 48 hours of the scheduled delivery time, the customer shall pay SW Showtime 100% of the total contract prices.

#### CUSTOMER AUTHORIZATION

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#### DEPOSIT

A deposit is required at the time of booking to confirm equipment and pricing. Deposits are non-refundable

#### ELECTRICAL SYSTEMS

Any charges for electricity or electrical connection charges levied by the facility will be the responsibility of the customer and will be invoiced directly to the customer by the facility.

#### EXTENSION OF RENTAL

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#### GUARANTEE & RESPONSIBILITY LIMITATION

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#### INSURANCE

Rented equipment is to be insured by the customer for the term of the contract. In the event of loss, damage or breakage of the rental items and/or shipping containers, the customer will incur the replacement / repair charges.

#### DIRTY OR DAMAGED EQUIPMENT

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#### THEFT OF EQUIPMENT

The Lessee agrees to pay for equipment (at its REPLACEMENT COST when rented with no deduction for depreciation) for all types of theft or mysterious disappearance.

#### INVOICING

Invoices are payable upon receipt and interest on all unpaid sums thereafter shall accrue at 2% per month. If you are exempt from the Goods and Services Tax and/or Provincial Sales Tax, please provide your tax exempt numbers or exemption certificates.

#### LAMPS

A spare projection lamp is provided with select equipment. If the spare lamp is used, the damaged lamp must be returned with equipment. If not returned, there will be a charge equivalent to the cost of such lamp.

#### OVERTIME & WAGES

Personnel wages are based on normal working hours Monday through Friday 7:00 a.m. to 8:00 p.m. Should the hours worked be outside of this period, labour will be charged at the applicable hourly rates. Overtime will be charged for all hours worked over and above 8 hours in a day at 1.5 times the hourly rate. All hours worked over and above 12 hours in a day will be charged at 2 times the hourly rate. Statutory holidays are charged at rate x 1.5.

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PROVINCIAL SALES TAX

Provincial Sales Tax is applicable in accordance with the legislation of the province where the function is held.

RENTAL PERIOD

Minimum rental period is one day. Rental period starts on the day contracted for and stops on the day when the equipment is returned to SW/Showtime.

RESERVATION OF EQUIPMENT AND PERSONNEL

Pricing is subject to change based upon local availability of equipment and personnel at the time of confirmation.

SOUND SYSTEMS

Any charges levied by the facility for the use of the built-in sound system or for connection to the built-in sound system will be the responsibility of the customer and will be invoiced directly to the customer by the facility.

TERMS

Your signature on this estimate is a binding contract for both parties. Reservations are made on a "First-come, First-serve" basis.

TRANSPORTATION & FUEL SURCHARGE

Estimated transportation costs of the equipment and/or personnel will be shown on your quote. These costs are approximate. At the time of invoicing, transportation fees will be adjusted and a fuel surcharge based on current fuel pricing will be added.

UNION LABOUR

In any facility where union labour must be used in order to provide our services, these costs will be the responsibility of the customer and will be invoiced directly to the customer by the facility.

I AGREE TO THE SUPPLEMENTARY CONDITIONS AS STATED ABOVE.

Date: \_\_\_\_\_

Company \_\_\_\_\_

Signature: \_\_\_\_\_

Name/Title: \_\_\_\_\_

Date: \_\_\_\_\_

Client \_\_\_\_\_

Signature: \_\_\_\_\_

Name/Title: \_\_\_\_\_



**Victoria**  
544 Hillside Avenue  
Victoria, British Columbia V8T 1Y9  
Canada  
Phone: 250-220-2367

## Deposit Invoice

Quote: SWVIC - GCPE Victoria Legislature Studio Rental

Month One - 03-08-2021

Quote Number: 21-0174

Client
Government Communications, Public Engagement Rick Devereux 4th Floor, 617 Government Street P.O. Box 9409 Stn. Prov. Govt. Victoria, BC V8W 9V1 CA Mobile: (250)812-1207 Email: Rick.Devereux@Gov.BC.ca

Venue / Site
BC Legislature Building 501 Belleville Street Victoria, BC

Account Manager	Quote Ship Date	Client PO	Total	Deposit %	Deposit Due	Deposit Due Date
Michael McFadyen	08/03/2021		\$18,550.00			

Labour	\$2,800.00
Misc	\$15,000.00
Subtotal	\$17,800.00
Cable/Consumables Fee (3%)	\$0.00
COVID-19 Sani/PPE Fee	\$750.00
Sales Tax	\$0.00
Total	\$18,550.00
Total Applied Payments	\$0.00

**This order requires a deposit of \$0.00**  
**Please remit \$0.00 upon receipt of this invoice.**



544 Hillside Avenue  
Victoria, British Columbia V8T 1Y9  
Canada  
Phone 250-220-2367  
Fax 250-220-4205

## Event Budget Summary / Agreement

Quote Number 21-0334  
Name SWVIC - GCPE - Victoria Legislature  
Studio - Equipment Rental Month Two  
Submittal Date 01/04/2021

### Budget Prepared For

Rick Devereux

Government Communications, Public Engagement  
Rick Devereux  
4th Floor, 617 Government Street  
P.O. Box 9409 Stn. Prov. Govt.  
Victoria, BC V8W 9V1  
CA  
Mobile: (250)812-1207  
Email: Rick.Devereux@Gov.BC.ca

### Event Information and Budget Summary

BC Legislature Building  
501 Belleville Street  
Victoria, BC

Description	Cost
Misc	\$15,000.00
Subtotal	\$15,000.00
Sales Tax	\$0.00
Grand Total	\$15,000.00

By signing below you acknowledge you have read and agree to the Terms and Conditions located on page two of this agreement.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_  
Rick Devereux

Title: \_\_\_\_\_  
Director, Event Services





**SW Event Technology**  
544 Hillside Avenue  
Victoria, British Columbia V8T 1Y9  
Canada  
Phone: 250-220-2367  
Fax: 250-220-4205  
www.sw-online.com

# Quote

Quote Number: 21-0334

SWVIC - GCPE - Victoria Legislature Studio - Equipment Rental Month Tw

Client	Bill To	Venue / Site
Government Communications, Public Engagement Rick Devereux 4th Floor, 617 Government Street P.O. Box 9409 Stn. Prov. Govt. Victoria, BC V8W 9V1 CA Mobile: (250)812-1207 Email: Rick.Devereux@Gov.BC.ca	Government Communications, Public Engagement Rick Devereux 4th Floor, 617 Government Street P.O. Box 9409 Stn. Prov. Govt. Victoria, BC V8W 9V1 CA Mobile: (250)812-1207 Email: Rick.Devereux@Gov.BC.ca	BC Legislature Building 501 Belleville Street Victoria, BC

Account Manager	Project Manager	Status	Shipping Method	Customer PO	Terms	Tax Rule	Allocation
Michael McFadyen		Invoice Created	N/A			Calculated at Time of Billing	SW Victoria

Warehouse	Ship Date	Load In	Show Start	Load Out	Return Date	Discount
Victoria	08/04/2021 8:00 AM				08/05/2021 5:00 PM	

Type	Qty.	Description	Note	Time	Rate	Disc %	Price	Price Ext.
Misc	1	Studio Equipment Rental		1	Monthly Rate		15,000.00	15,000.00

Legal:  
Applicable Taxes and Fuel Surcharge will be Calculated at Time of Billing.

By Signing this Agreement you agree to the Terms & Conditions

X  
\_\_\_\_\_  
Signature Date

Subtotal: \$15,000.00  
Cable/Consumables Fee (3%): \$0.00  
Sales Tax: \$0.00  
Total: \$15,000.00  
Total Applied Payments: \$0.00  
Balance Due: \$15,000.00



**Victoria**  
544 Hillside Avenue  
Victoria, British Columbia V8T 1Y9  
Canada  
Phone: 250-220-2367  
Fax: 250-220-4205

<b>Quote Number</b>	21-0334
<b>Name</b>	SWVIC - GCPE - Victoria Legislature
<b>Account Manager</b>	Michael McFadyen
<b>Quote Date</b>	01/04/2021

<b>Client</b>
Government Communications, Public Engagement Rick Devereux 4th Floor, 617 Government Street P.O. Box 9409 Stn. Prov. Govt. Victoria, BC V8W 9V1 CA Mobile: (250)812-1207 Email: Rick.Devereux@Gov.BC.ca

<b>Venue / Site</b>
BC Legislature Building 501 Belleville Street Victoria, BC

<b>Ship Date</b>	<b>Return Date</b>	<b>Status</b>	<b>Terms</b>	<b>Total</b>
08/04/2021 8:00 AM	08/05/2021 5:00 PM	Invoice Created		\$15,000.00

#### CANCELLATION

In the event of cancellation of this contract within 5 business days of the scheduled delivery time, the customer shall pay SW/Showtime 50% of the total contract prices. If cancellation is done within 48 hours of the scheduled delivery time, the customer shall pay SW Showtime 100% of the total contract prices.

#### CUSTOMER AUTHORIZATION

The customer herewith requests and authorizes SW/Showtime to make all arrangements with the facility for union labour, electrical services, sound systems, patching and tables, chairs and/or risers, as they relate to the services being supplied under this contract. Furthermore, the customer herewith provides express instruction that the facility is to be advised to invoice the customer directly for all such charges.

#### DEPOSIT

A deposit is required at the time of booking to confirm equipment and pricing. Deposits are non-refundable

#### ELECTRICAL SYSTEMS

Any charges for electricity or electrical connection charges levied by the facility will be the responsibility of the customer and will be invoiced directly to the customer by the facility.

#### EXTENSION OF RENTAL

To avoid inconvenience to other customers, any extension of the rental period must be arranged prior to termination of the original rental period.

#### GUARANTEE & RESPONSIBILITY LIMITATION

SW/Showtime guarantees performance of equipment and continuity of operation under normal circumstances. We assume no responsibility for circumstances beyond our control such as power failure or malfunctioning of systems supplied by others. In all cases SW/Showtime's liability is limited to the amount of the SW/Showtime's contract. In no event shall SW/Showtime be liable for special, indirect or consequential damages.

#### INSURANCE

Rented equipment is to be insured by the customer for the term of the contract. In the event of loss, damage or breakage of the rental items and/or shipping containers, the customer will incur the replacement / repair charges.

#### DIRTY OR DAMAGED EQUIPMENT

The customer agrees to pay for any damage to or loss of equipment, as an insurer, regardless of causes, except reasonable wear and tear, while the equipment is out of possession of the Lessor. Customer also agrees to pay a reasonable cleaning charge for equipment returned dirty. Accrued rental charges cannot be applied against the purchase or cost of repair of damaged or lost equipment. Equipment damaged beyond repair will be paid for at its REPLACEMENT COST when rented with no deduction for depreciation.

#### THEFT OF EQUIPMENT

The Lessee agrees to pay for equipment (at its REPLACEMENT COST when rented with no deduction for depreciation) for all types of theft or mysterious disappearance.

#### INVOICING

Invoices are payable upon receipt and interest on all unpaid sums thereafter shall accrue at 2% per month. If you are exempt from the Goods and Services Tax and/or Provincial Sales Tax, please provide your tax exempt numbers or exemption certificates.

#### LAMPS

A spare projection lamp is provided with select equipment. If the spare lamp is used, the damaged lamp must be returned with equipment. If not returned, there will be a charge equivalent to the cost of such lamp.

#### OVERTIME & WAGES

Personnel wages are based on normal working hours Monday through Friday 7:00 a.m. to 8:00 p.m. Should the hours worked be outside of this period, labour will be charged at the applicable hourly rates. Overtime will be charged for all hours worked over and above 8 hours in a day at 1.5 times the hourly rate. All hours worked over and above 12 hours in a day will be charged at 2 times the hourly rate. Statutory holidays are charged at rate x 1.5.

PATCHING

Any audio and/or video patching fees or concession charges levied by the facility will be the responsibility of the customer and will be invoiced directly to the customer by the facility.

PICKUP & RETURN

Rental equipment will be prepped and ready for customer pick-up by 2:00pm each day. If the equipment is required earlier, an additional rental day may be charged. All Rental Equipment must be returned by 11:00 am to avoid an extra full day charge. Weekend rentals are charged at 1.5 times the daily rate. When delivery or pickup is undertaken by SW/Showtime, such delivery or pickup is at the customer's expense.

PROVINCIAL SALES TAX

Provincial Sales Tax is applicable in accordance with the legislation of the province where the function is held.

RENTAL PERIOD

Minimum rental period is one day. Rental period starts on the day contracted for and stops on the day when the equipment is returned to SW/Showtime.

RESERVATION OF EQUIPMENT AND PERSONNEL

Pricing is subject to change based upon local availability of equipment and personnel at the time of confirmation.

SOUND SYSTEMS

Any charges levied by the facility for the use of the built-in sound system or for connection to the built-in sound system will be the responsibility of the customer and will be invoiced directly to the customer by the facility.

TERMS

Your signature on this estimate is a binding contract for both parties. Reservations are made on a "First-come, First-serve" basis.

TRANSPORTATION & FUEL SURCHARGE

Estimated transportation costs of the equipment and/or personnel will be shown on your quote. These costs are approximate. At the time of invoicing, transportation fees will be adjusted and a fuel surcharge based on current fuel pricing will be added.

UNION LABOUR

In any facility where union labour must be used in order to provide our services, these costs will be the responsibility of the customer and will be invoiced directly to the customer by the facility.

I AGREE TO THE SUPPLEMENTARY CONDITIONS AS STATED ABOVE.

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Company \_\_\_\_\_

Client \_\_\_\_\_

Signature: \_\_\_\_\_

Signature: \_\_\_\_\_

Name/Title: \_\_\_\_\_

Name/Title: \_\_\_\_\_



**Victoria**  
544 Hillside Avenue  
Victoria, British Columbia V8T 1Y9  
Canada  
Phone: 250-220-2367

**Deposit Invoice**  
Quote: SWVIC - GCPE - Victoria Legislature Studio -  
Equipment Rental Month Two  
Quote Number: 21-0334

Client
Government Communications, Public Engagement Rick Devereux 4th Floor, 617 Government Street P.O. Box 9409 Stn. Prov. Govt. Victoria, BC V8W 9V1 CA Mobile: (250)812-1207 Email: Rick.Devereux@Gov.BC.ca

Venue / Site
BC Legislature Building 501 Belleville Street Victoria, BC

Account Manager	Quote Ship Date	Client PO	Total	Deposit %	Deposit Due	Deposit Due Date
Michael McFadyen	08/04/2021		\$15,000.00			

Misc	\$15,000.00
Subtotal	\$15,000.00
Cable/Consumables Fee (3%)	\$0.00
Sales Tax	\$0.00
Total	\$15,000.00
Total Applied Payments	\$0.00

**This order requires a deposit of \$0.00**  
**Please remit \$0.00 upon receipt of this invoice.**