



GENERAL REQUEST ☒

PERSONAL REQUEST ☐

Personal Request authorization received date: \_\_\_\_\_

APPLICANT TYPE	DATE RECEIVED	FOI ANALYST	FEE ESTIMATE DUE	RECORDS DUE
Media	04/07/2017	Chan, Dean	April 18, 2017	April 26, 2017

REQUEST DETAILS:

Regarding the March 7, 2017 announcement of the presentation on March 4, 2017 of \$4,330,000 to Honour House to pay off its mortgage: The application, evaluation, assessment, recommendation and approval of funding to Honour House. (Date Range for Record Search: From 09/01/2016 To 04/07/2017)

Section 1: Initial Records Assessment

Do you hold responsive records? If no, please provide an explanation that can be given to the applicant (if applicable):		YES <input type="radio"/>	NO <input checked="" type="radio"/>
Searched Cliff, Trim, the LAN and emails			
Are you aware of other records that may be responsive to this request within your Ministry?		YES <input type="radio"/>	NO <input checked="" type="radio"/>
Are you aware of other records that may be responsive to this request held by another public body?		YES <input checked="" type="radio"/>	NO <input type="radio"/>
If yes, specify:	BC Housing		

**NO RECORDS RESPONSE APPROVAL:**

Please forward to Ministry FOI Contact (if applicable) for Delegated Head's final public body approval if no records have been located.

Final Public Body Approval (Full name, Title)	Signature:	Date:

Section 2: Fee Estimate — General Request only (if this is a Personal Request skip to Section 3)

Please ensure that all reasonable efforts are made to generate as accurate an estimate as possible

**Search**

**Locating/Retrieving**

Tasks may include:

- Searching for hard & electronic files
- Reviewing box content lists
- Retrieving records from off site
- Retrieving email records (Outlook)

Estimated Hours

Actual Hours

**Producing records**

Tasks may include:

- Identifying relevant sources of data/information
- Manual time spent creating and producing records

Estimated Hours

Actual Hours

**Volume**

**Electronic files (in pages):**

\*Other refers to PDF, Word, Excel, photos and any other electronic file responsive to the request

Email without attachments:

Estimated Pages

Actual Pages

Email with attachments:

Estimated Pages

Actual Pages

\*Other documents

Estimated Pages

Actual Pages

**Hardcopy files (in pages):**

- Average file folder = 1" and holds approximately 200 pages (single sided)
- 1 Standard Records Centre Services Box:
  - If in legal sized folders - 1,800 pages
  - If in letter sized folders - 2,200 pages

Estimated Pages

Actual Pages

**Preparation**

Tasks may include :

- Photocopying/scanning records into electronic format (PDF)
- Ensuring completeness of responsive records
- Copying other types of media; if so please specify:

Estimated Hours

Actual Hours

### Section 3: Search Summary and Program Area Recommendations

Please describe the search for records including what records were searched, (eg. files, email, databases, TRIM files, off site records, etc.), duration of search time, and who concluded the search for records.

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Could release of any/all of the responsive records potentially cause harm?

YES ☐

NO ☐

**\*Harm** – Disclosure of the records would significantly harm the ministry's position, or a third party's interests on a given topic. The harms assessment allows FOI staff to better understand the context of the records and make informed severing recommendations based on potential harms. (Issues associated with possible disclosure through the FOI process that are unrelated to the harms assessment should be communicated to your ministry executive and/or Government Communications and Public Engagement office.)

If yes which information, if released, may cause harm?

- Please reference the applicable records and information of concern, the harms, and associated page numbers below.
- If any of these records have been prepared for, or used to inform, a decision of Cabinet or any of its committees, section 12 (Cabinet confidences) may apply. Please identify the applicable records and advise: (1) what is the status of the issue? and (2) has the decision been made public or implemented?

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(GENERAL REQUEST ONLY)-

Unless specific exemption criteria apply, records provided to the applicant in response to this request will be published on the Government's Open Information Website. If you have any concerns about the publication of the responsive records please indicate here or discuss with your FOI Analyst.

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### Section 4: Contact Information

Who completed this form? (Full Name, Title):

Phone Number:

Date:

Christine Sergeant, Administrative Assistant of Housing Policy Branch

250-387-6467

April 18, 2017

Harms assessment completed by (Full Name, Title)

Program Area:

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Harms assessment approved by (Full Name, Title)

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From: [Sergeant, Christine OHCS:EX](#)  
To: [Papadopoulos, Nikki OHCS:EX](#)  
Subject: RE: HOU-2017-71399 Due April 24, 2017 Analyst Dean Chan  
Date: Tuesday, April 18, 2017 3:40:47 PM  
Attachments: [Call - Form - HOU-2017-71399.pdf](#)

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NRR. BC Housing may have records.

Christine Sergeant

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**From:** Papadopoulos, Nikki OHCS:EX  
**Sent:** April-12-17 2:09 PM  
**To:** Sergeant, Christine OHCS:EX  
**Subject:** FW: HOU-2017-71399 Due April 24, 2017 Analyst Dean Chan  
**Importance:** High  
For action please.

Nikki

---

**From:** MEM FOI MEM:EX  
**Sent:** Wednesday, April 12, 2017 2:08 PM  
**To:** Papadopoulos, Nikki OHCS:EX; Fitzpatrick, Brigitte MEM:EX  
**Cc:** Tiffin, Kim OHCS:EX  
**Subject:** HOU-2017-71399 Due April 24, 2017 Analyst Dean Chan  
**Importance:** High

Hello;

**\*To: DMO, for DMO-RR, &, MO-RR**

Please see the call for records request below and advise by **APRIL 18:**

- a) Whether or not you have records; and,
- b) If you believe it will take more than three hours to gather the material

**To request a fee estimate, please include the Call for Records (CFR) form with your response.**

If you have responsive records, please fill out the attached Call for Records form and send it and the records:

- a) with harms reviewed (*except for MO and DMO*); and,
- b) compiled into one PDF document.

**Responsive Records (RR) Due: APRIL 24**

If you feel that I have forgotten to include a program area/office, please let me know.

**Request:**

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The following public bodies have also received this FOI request: FIN and OOP.  
*Regarding the March 7, 2017 announcement of the presentation on March 4, 2017 of \$4,330,000 to Honour House to pay off its mortgage: The application, evaluation, assessment, recommendation and approval of funding to Honour House.*  
*(Date Range for Record Search: From 09/01/2016 To 04/07/2017)*

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Regards,

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**Dave Frankl** | Corporate Initiatives Br.



From: [Rotgans, Trudy OHCS:EX](#)  
To: [Sergeant, Christine OHCS:EX](#)  
Cc: [Papadopoulos, Nikki OHCS:EX](#)  
Subject: RE: HOU-2017-71399 Due April 24, 2017 Analyst Dean Chan  
Date: Tuesday, April 18, 2017 11:39:12 AM

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No records. This should be referred to BC Housing.

Thanks,  
Trudy

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**From:** Sergeant, Christine OHCS:EX  
**Sent:** Tuesday, April 18, 2017 10:20 AM  
**To:** Rotgans, Trudy OHCS:EX  
**Subject:** FW: HOU-2017-71399 Due April 24, 2017 Analyst Dean Chan  
**Importance:** High  
Again, I didn't find records. Can you double check?  
Christine Sergeant

---

**From:** Papadopoulos, Nikki OHCS:EX  
**Sent:** April-12-17 2:09 PM  
**To:** Sergeant, Christine OHCS:EX  
**Subject:** FW: HOU-2017-71399 Due April 24, 2017 Analyst Dean Chan  
**Importance:** High  
For action please.  
Nikki

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**From:** MEM FOI MEM:EX  
**Sent:** Wednesday, April 12, 2017 2:08 PM  
**To:** Papadopoulos, Nikki OHCS:EX; Fitzpatrick, Brigitte MEM:EX  
**Cc:** Tiffin, Kim OHCS:EX  
**Subject:** HOU-2017-71399 Due April 24, 2017 Analyst Dean Chan  
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(Date Range for Record Search: From 09/01/2016 To 04/07/2017)*

---

Regards,

---

**Dave Frankl** | Corporate Initiatives Br.  
MEM & NGD | Phone: 250.952.6277

From: [Tiffin, Kim OHCS:EX](#)  
To: [Papadopoulos, Nikki OHCS:EX](#)  
Subject: RE: HOU-2017-71399 Due April 24, 2017 Analyst Dean Chan  
Date: Wednesday, April 12, 2017 2:42:25 PM

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No records

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**From:** Papadopoulos, Nikki OHCS:EX  
**Sent:** Wednesday, April 12, 2017 2:21 PM  
**To:** Steves, Gregory OHCS:EX; Tiffin, Kim OHCS:EX  
**Subject:** FW: HOU-2017-71399 Due April 24, 2017 Analyst Dean Chan  
**Importance:** High

Please advise if you have any records for this request.

Thank you

Nikki

---

**From:** MEM FOI MEM:EX  
**Sent:** Wednesday, April 12, 2017 2:08 PM  
**To:** Papadopoulos, Nikki OHCS:EX; Fitzpatrick, Brigitte MEM:EX  
**Cc:** Tiffin, Kim OHCS:EX  
**Subject:** HOU-2017-71399 Due April 24, 2017 Analyst Dean Chan  
**Importance:** High

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(Date Range for Record Search: From 09/01/2016 To 04/07/2017)

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Regards,

---

**Dave Frankl** | Corporate Initiatives Br.  
MEM & NGD | Phone: 250.952.6277

From: [Steves, Gregory OHCS:EX](#)  
To: [Papadopoulos, Nikki OHCS:EX](#); [Tiffin, Kim OHCS:EX](#)  
Subject: RE: HOU-2017-71399 Due April 24, 2017 Analyst Dean Chan  
Date: Wednesday, April 12, 2017 2:22:20 PM

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No responsive records. Records of this nature would be retained by BC Housing.

Greg Steves

s.17

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From: Papadopoulos, Nikki OHCS:EX  
Sent: Wednesday, April 12, 2017 2:21 PM  
To: Steves, Gregory OHCS:EX; Tiffin, Kim OHCS:EX  
Subject: FW: HOU-2017-71399 Due April 24, 2017 Analyst Dean Chan  
Importance: High

Please advise if you have any records for this request.

Thank you

Nikki

---

From: MEM FOI MEM:EX  
Sent: Wednesday, April 12, 2017 2:08 PM  
To: Papadopoulos, Nikki OHCS:EX; Fitzpatrick, Brigitte MEM:EX  
Cc: Tiffin, Kim OHCS:EX  
Subject: HOU-2017-71399 Due April 24, 2017 Analyst Dean Chan  
Importance: High

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**\*To: DMO, for DMO-RR, &, MO-RR**

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(Date Range for Record Search: From 09/01/2016 To 04/07/2017)

---

Regards,

---



**Dave Frankl** | Corporate Initiatives Br.  
MEM & NGD | Phone: 250.952.6277

From: [MEM FOI MEM:EX](#)  
To: [Papadopoulos, Nikki OHCS:EX](#); [Fitzpatrick, Brigitte MEM:EX](#)  
Cc: [Tiffin, Kim OHCS:EX](#)  
Subject: HOU-2017-71399 Due April 24, 2017 Analyst Dean Chan  
Date: Wednesday, April 12, 2017 2:08:11 PM  
Attachments: [Call - Form - HOU-2017-71399.pdf](#)  
Importance: High

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Hello;

**\*To: DMO, for DMO-RR, &, MO-RR**

Please see the call for records request below and advise by **APRIL 18**:

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**Request:**

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(Date Range for Record Search: From 09/01/2016 To 04/07/2017)

---

Regards,

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**Dave Frankl** | Corporate Initiatives Br.  
MEM & NGD | Phone: 250.952.6277

## Wiltshire, Farrah MEM:EX

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**From:** Frankl, Dave MEM:EX on behalf of MEM FOI MEM:EX  
**Sent:** Wednesday, April 19, 2017 3:50 PM  
**To:** IAO Resource Team SSBC:EX; Chan, Dean FIN:EX  
**Subject:** NRR TO IAO - HOU-2017-71399 Due April 26, 2017 Analyst Dean Chan  
**Attachments:** Call - Form - HOU-2017-71399.pdf

**Importance:** High

Hi Dean; the Ministry is NRR for HOU-2017-71399.

However; HOU has identified BC-Housing as a potential respondent.

Standing-by for your Draft Response Letter,

---

Dave Frankl | Records Clerk | 250.952.6277  
EGM & NGD | Corporate Initiatives Br.

**From:** Barbon, Tyler [<mailto:IAOResourceTeam@gov.bc.ca>]  
**Sent:** Monday, April 10, 2017 3:32 PM  
**To:** MEM FOI MEM:EX  
**Subject:** Call for Records HOU-2017-71399 Due April 26, 2017 Analyst Dean Chan

Your Ministry has received a formal request made under the *Freedom of Information and Protection of Privacy Act* (FOIPPA). The request is for:

*Regarding the March 7, 2017 announcement of the presentation on March 4, 2017 of \$4,330,000 to Honour House to pay off its mortgage: The application, evaluation, assessment, recommendation and approval of funding to Honour House. (Date Range for Record Search: From 09/01/2016 To 04/07/2017) – Date Format: MM/DD/YYYY*

The following public bodies have also received this FOI request: FIN and OOP.

Please complete the attached Call for Records form.

- If search and retrieval time is anticipated to exceed 3 hours and/or the total volume of records exceeds 200 pages, complete **only** sections 1 & 2 of the Call for Records form as we may be in a position to issue a fee estimate. Return the form to IAO by April 18, 2017. Please await further instruction from IAO as the records will not be required until the fee estimate process has been completed. Once fees have been paid or waived, IAO will contact you to continue the call for records process.
- **If no fees apply** then complete the attached Call for Records form and return it to IAO by April 26, 2017.
- Send records via email in **PDF format**. Before you turn emails into PDFs, ensure that you have included all attachments. If email is not possible, please put the records on the **File Share** and notify IAO that the records are available.

You should be aware that *FOIPPA* obligates us to assist the applicant and to respond without delay, openly, accurately, and completely. In the event that your Ministry must defend the adequacy of its search to the Information and Privacy Commissioner at Inquiry, those involved in searching for records may be required to sign affidavits confirming they have conducted an adequate search for relevant records.

Please do not hesitate to contact IAO to discuss: whether the records may be routinely releasable; whether the information is being prepared for public release or is already publicly available; ways in which an applicant may want to narrow/focus their request to reduce potential fees; and/or any other questions or concerns relating to this request.

Thank you for your assistance,

Resource Team  
Information Access Operations  
On behalf of,  
Dean Chan | FOI Analyst, Access to Information  
Ph: 250 952-7969  
e: [IAOResourceTeam@gov.bc.ca](mailto:IAOResourceTeam@gov.bc.ca)  
m: PO Box 9569 Stn Prov Gov Victoria BC V8W 9K1

Page 03 to/à Page 04

Withheld pursuant to/removed as

DUPLICATE

## Wiltshire, Farrah MEM:EX

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**From:** Frankl, Dave MEM:EX on behalf of MEM FOI MEM:EX  
**Sent:** Thursday, April 13, 2017 2:16 PM  
**To:** Fitzpatrick, Brigitte MEM:EX  
**Subject:** PLS ACTION - HOU-2017-71399 Due April 24, 2017 Analyst Dean Chan  
**Attachments:** Call - Form - HOU-2017-71399.pdf

**Importance:** High

Hi Brigitte; my apologies – It appears I misunderstood my superiors.

Please Do Action FOI, HOU-2017-71399 – for both the DMO, and MO offices.

### Responsive Records (RR) Due: APRIL 24

Pardons again for any confusion, please call if you want

---

**Dave Frankl** | Corporate Initiatives Br.  
MEM & NGD | Phone: 250.952.6277

---

**From:** Frankl, Dave MEM:EX On Behalf Of MEM FOI MEM:EX  
**Sent:** Wednesday, April 12, 2017 2:15 PM  
**To:** Fitzpatrick, Brigitte MEM:EX  
**Subject:** DISREGARD - RE: HOU-2017-71399 Due April 24, 2017 Analyst Dean Chan

Hello; please disregard FOI for DMO, and for DMO-for-MO, as per Daymon's message below, thanks:

**From:** Trachsel, Daymon MEM:EX  
**Sent:** Wednesday, April 12, 2017 2:12 PM  
**To:** MEM FOI MEM:EX  
**Cc:** Olander, Nina MEM:EX  
**Subject:** RE: NEW FOI - HOU-2017-71399 Due April 26, 2017 Analyst Dean Chan

Hi Dave.

No other PA's. Request is housing specific.

---

**Dave Frankl** | Corporate Initiatives Br.  
MEM & NGD | Phone: 250.952.6277

---

**From:** Frankl, Dave MEM:EX On Behalf Of MEM FOI MEM:EX  
**Sent:** Wednesday, April 12, 2017 2:08 PM  
**To:** Papadopoulos, Nikki OHCS:EX; Fitzpatrick, Brigitte MEM:EX

Cc: Tiffin, Kim OHCS:EX  
Subject: HOU-2017-71399 Due April 24, 2017 Analyst Dean Chan  
Importance: High

Hello;

**\*To: DMO, for DMO-RR, &, MO-RR**

Please see the call for records request below and advise by **APRIL 18:**

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- b) If you believe it will take more than three hours to gather the material

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- a) with harms reviewed (*except for MO and DMO*); and,
- b) compiled into one PDF document.

**Responsive Records (RR) Due: APRIL 24**

If you feel that I have forgotten to include a program area/office, please let me know.

**Request:**

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*Regarding the March 7, 2017 announcement of the presentation on March 4, 2017 of \$4,330,000 to Honour House to pay off its mortgage: The application, evaluation, assessment, recommendation and approval of funding to Honour House.*

*(Date Range for Record Search: From 09/01/2016 To 04/07/2017)*

---

Regards,

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Dave Frankl | Corporate Initiatives Br.  
MEM & NGD | Phone: 250.952.6277

## Wiltshire, Farrah MEM:EX

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**From:** Forman, Ryan MEM:EX  
**Sent:** Friday, April 21, 2017 1:16 PM  
**To:** MEM FOI MEM:EX  
**Subject:** RE: ACTION - NRR S/O - HOU-2017-71399 Due May 17, 2017

Approved

---

**From:** MEM FOI MEM:EX  
**Sent:** Friday, April 21, 2017 12:58 PM  
**To:** Forman, Ryan MEM:EX  
**Cc:** Beaupre, Darren GCPE:EX; Giles, Alison GCPE:EX  
**Subject:** ACTION - NRR S/O - HOU-2017-71399 Due May 17, 2017  
**Importance:** High

Hi Ryan ; please find the attached NRR S/O for your Approval on HOU-2017-71399.

**S/O DUE: MAY 17**

Regards

---

**Dave Frankl** | Records Clerk | 250.952.6277  
EGM & NGD | Corporate Initiatives Br.

**From:** Chan, Dean [<mailto:IAOResourceTeam@gov.bc.ca>]  
**Sent:** Friday, April 21, 2017 9:55 AM  
**To:** MEM FOI MEM:EX  
**Subject:** Sign Off HOU-2017-71399 Due May 24, 2017

Hello,

Please see the attached NRR sign off package for your delegated head's review and decision.

**Legislated Due Date: May 24, 2017**

Please return your approval/recommendations to IAO as soon as possible. IAO needs at least one business day to release the response to the applicant.

Thank you,

Dean Chan, FOI Analyst  
Resource Team  
Information Access Operations



## Wiltshire, Farrah MEM:EX

---

**From:** Trachsel, Daymon MEM:EX  
**Sent:** Wednesday, April 12, 2017 2:12 PM  
**To:** MEM FOI MEM:EX  
**Cc:** Olander, Nina MEM:EX  
**Subject:** RE: NEW FOI - HOU-2017-71399 Due April 26, 2017 Analyst Dean Chan

Hi Dave.

No other PA's. Request is housing specific.

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**From:** MEM FOI MEM:EX  
**Sent:** Wednesday, April 12, 2017 10:57 AM  
**To:** Trachsel, Daymon MEM:EX  
**Cc:** Olander, Nina MEM:EX  
**Subject:** NEW FOI - HOU-2017-71399 Due April 26, 2017 Analyst Dean Chan  
**Importance:** High

Hi Daymon;

NEW HOU FOI – GTG FOR PA'S ?

**CIB – NO**  
**DMO – YES, & YES for MO**  
**HOU/CU – YES**  
**MO – NO**

---

Dave Frankl | Corporate Initiatives Br.  
MEM & NGD | Phone: 250.952.6277

**From:** Barbon, Tyler [<mailto:IAOResourceTeam@gov.bc.ca>]  
**Sent:** Monday, April 10, 2017 3:32 PM  
**To:** MEM FOI MEM:EX  
**Subject:** Call for Records HOU-2017-71399 Due April 26, 2017 Analyst Dean Chan

Your Ministry has received a formal request made under the *Freedom of Information and Protection of Privacy Act* (FOIPPA). The request is for:

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Thank you for your assistance,

Resource Team

Information Access Operations

On behalf of,

Dean Chan | FOI Analyst, Access to Information

Ph: 250 952-7969

e: [IAOResourceTeam@gov.bc.ca](mailto:IAOResourceTeam@gov.bc.ca)

m: PO Box 9569 Stn Prov Gov Victoria BC V8W 9K1

## **Wiltshire, Farrah MEM:EX**

---

**From:** IAO Resource Team SSBC:EX  
**Sent:** Friday, April 21, 2017 9:55 AM  
**To:** MEM FOI MEM:EX  
**Subject:** Sign Off HOU-2017-71399 Due May 24, 2017  
**Attachments:** NRR TO IAO - HOU-2017-71399 Due April 26 2017 Analyst Dean Chan.msg; G - Response - NRR.docx

Hello,

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Dean Chan, FOI Analyst  
Resource Team  
Information Access Operations

From: [MEM FOI MEM:EX](#)  
To: [IAO Resource Team SSBC:EX](#); Chan, Dean FIN:EX  
Subject: NRR TO IAO - HOU-2017-71399 Due April 26, 2017 Analyst Dean Chan  
Date: Wednesday, April 19, 2017 3:50:19 PM  
Attachments: [Call - Form - HOU-2017-71399.pdf](#)  
Importance: High

---

Hi Dean; the Ministry is NRR for HOU-2017-71399.  
However; HOU has identified BC-Housing as a potential respondent.  
Standing-by for your Draft Response Letter,

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Dave Frankl | Records Clerk | 250.952.6277

EGM & NGD | Corporate Initiatives Br.

From: Barbon, Tyler [mailto:IAOResourceTeam@gov.bc.ca]

Sent: Monday, April 10, 2017 3:32 PM

To: MEM FOI MEM:EX

Subject: Call for Records HOU-2017-71399 Due April 26, 2017 Analyst Dean Chan

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- If search and retrieval time is anticipated to exceed 3 hours and/or the total volume of records exceeds 200 pages, complete **only** sections 1 & 2 of the Call for Records form as we may be in a position to issue a fee estimate. Return the form to IAO by April 18, 2017. Please await further instruction from IAO as the records will not be required until the fee estimate process has been completed. Once fees have been paid or waived, IAO will contact you to continue the call for records process.
- **If no fees apply** then complete the attached Call for Records form and return it to IAO by April 26, 2017.
- Send records via email in **PDF format**. Before you turn emails into PDFs, ensure that you have included all attachments. If email is not possible, please put the records on the **File Share** and notify IAO that the records are available.

You should be aware that *FOIPPA* obligates us to assist the applicant and to respond without delay, openly, accurately, and completely. In the event that your Ministry must defend the adequacy of its search to the Information and Privacy Commissioner at Inquiry, those involved in searching for records may be required to sign affidavits confirming they have conducted an adequate search for relevant records.

Please do not hesitate to contact IAO to discuss: whether the records may be routinely releasable; whether the information is being prepared for public release or is already publicly available; ways in which an applicant may want to narrow/focus their request to reduce potential fees; and/or any other questions or concerns relating to this request.

Thank you for your assistance,

Resource Team

Information Access Operations

On behalf of,

Dean Chan | FOI Analyst, Access to Information

Ph: 250 952-7969

e: [IAOResourceTeam@gov.bc.ca](mailto:IAOResourceTeam@gov.bc.ca)

m: PO Box 9569 Stn Prov Gov Victoria BC V8W 9K1



ARCS: 292-30  
File: HOU-2017-71399

April 21, 2017

**Re: Request for Access to Records**  
***Freedom of Information and Protection of Privacy Act (FOIPPA)***

I am writing further to your request received by the Ministry of Natural Gas Development and Minister Responsible for Housing. Your request is for:

*Regarding the March 7, 2017 announcement of the presentation on March 4, 2017 of \$4,330,000 to Honour House to pay off its mortgage: The application, evaluation, assessment, recommendation and approval of funding to Honour House. (Date Range for Record Search: From 09/01/2016 To 04/07/2017)*

Although a thorough search was conducted, no records were located in response to your request. The Ministry did not locate records and indicated that BC Housing may have records related to your request.

Your file is now closed.

If you have any questions regarding your request, please contact Dean Chan, the analyst assigned to your request, at 250 952-7969. This number can be reached toll-free by calling from Vancouver, 604 660-2421, or from elsewhere in BC, 1 800 663-7867 and asking to be transferred to 250 952-7969.

You have the right to ask the Information and Privacy Commissioner to review this decision. I have enclosed information on the review and complaint process.

Sincerely,

---

Dean Chan, Freedom of Information Analyst

Ministry of Finance

Information Access Operations

Mailing Address:

PO Box 9569 Stn Prov Govt  
Victoria BC V8W 9K1

Website:

[www.gov.bc.ca/freedomofinformation](http://www.gov.bc.ca/freedomofinformation)

Telephone: 250 387-1321

Fax: 250 387-9843

On behalf of Ken Bejcek, Manager  
Resource Team, Information Access Operations

Enclosure

<p>How to Request a Review with the Office of the Information and Privacy Commissioner</p>
--

If you have any questions regarding your request please contact the analyst assigned to your file. The analyst's name and telephone number are listed in the attached letter.

Pursuant to section 52 of the *Freedom of Information and Protection of Privacy Act* (FOIPPA), you may ask the Office of the Information and Privacy Commissioner to review any decision, act, or failure to act with regard to your request under FOIPPA.

A complete copy of FOIPPA is available online at:

[http://www.bclaws.ca/civix/document/id/complete/statreg/96165\\_00](http://www.bclaws.ca/civix/document/id/complete/statreg/96165_00)

**Please note that you have 30 business days to file your review with the Office of the Information and Privacy Commissioner. In order to request a review please write to:**

Information and Privacy Commissioner  
PO Box 9038 Stn Prov Govt  
4th Floor, 947 Fort Street  
Victoria BC V8W 9A4  
Telephone 250 387-5629      Fax 250 387 1696

If you request a review, please provide the Commissioner's Office with:

1. A copy of your original request;
2. A copy of our response; and
3. The reasons or grounds upon which you are requesting the review.



## Wiltshire, Farrah MEM:EX

---

**From:** Frankl, Dave MEM:EX on behalf of MEM FOI MEM:EX  
**Sent:** Friday, April 21, 2017 12:58 PM  
**To:** Forman, Ryan MEM:EX  
**Cc:** Beaupre, Darren GCPE:EX; Giles, Alison GCPE:EX  
**Subject:** ACTION - NRR S/O - HOU-2017-71399 Due May 17, 2017  
**Attachments:** NRR TO IAO - HOU-2017-71399 Due April 26 2017 Analyst Dean Chan.msg; G - Response - NRR.docx

**Importance:** High

Hi Ryan ; please find the attached NRR S/O for your Approval on HOU-2017-71399.

**S/O DUE: MAY 17**

Regards

---

Dave Frankl | Records Clerk | 250.952.6277  
EGM & NGD | Corporate Initiatives Br.

**From:** Chan, Dean [<mailto:IAOResourceTeam@gov.bc.ca>]  
**Sent:** Friday, April 21, 2017 9:55 AM  
**To:** MEM FOI MEM:EX  
**Subject:** Sign Off HOU-2017-71399 Due May 24, 2017

Hello,

Please see the attached NRR sign off package for your delegated head's review and decision.

**Legislated Due Date: May 24, 2017**

Please return your approval/recommendations to IAO as soon as possible. IAO needs at least one business day to release the response to the applicant.

Thank you,

Dean Chan, FOI Analyst  
Resource Team  
Information Access Operations

From: [MEM FOI MEM:EX](#)  
To: [IAO Resource Team SSBC:EX](#); Chan, Dean FIN:EX  
Subject: NRR TO IAO - HOU-2017-71399 Due April 26, 2017 Analyst Dean Chan  
Date: Wednesday, April 19, 2017 3:50:19 PM  
Attachments: [Call - Form - HOU-2017-71399.pdf](#)  
Importance: High

---

Hi Dean; the Ministry is NRR for HOU-2017-71399.  
However; HOU has identified BC-Housing as a potential respondent.  
Standing-by for your Draft Response Letter,

---

Dave Frankl | Records Clerk | 250.952.6277

EGM & NGD | Corporate Initiatives Br.

From: Barbon, Tyler [mailto:[IAOResourceTeam@gov.bc.ca](mailto:IAOResourceTeam@gov.bc.ca)]

Sent: Monday, April 10, 2017 3:32 PM

To: MEM FOI MEM:EX

Subject: Call for Records HOU-2017-71399 Due April 26, 2017 Analyst Dean Chan

Your Ministry has received a formal request made under the *Freedom of Information and Protection of Privacy Act* (FOIPPA). The request is for:

*Regarding the March 7, 2017 announcement of the presentation on March 4, 2017 of \$4,330,000 to Honour House to pay off its mortgage: The application, evaluation, assessment, recommendation and approval of funding to Honour House. (Date Range for Record Search: From 09/01/2016 To 04/07/2017) – Date Format: MM/DD/YYYY*

The following public bodies have also received this FOI request: FIN and OOP.

Please complete the attached Call for Records form.

- If search and retrieval time is anticipated to exceed 3 hours and/or the total volume of records exceeds 200 pages, complete **only** sections 1 & 2 of the Call for Records form as we may be in a position to issue a fee estimate. Return the form to IAO by April 18, 2017. Please await further instruction from IAO as the records will not be required until the fee estimate process has been completed. Once fees have been paid or waived, IAO will contact you to continue the call for records process.
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You should be aware that *FOIPPA* obligates us to assist the applicant and to respond without delay, openly, accurately, and completely. In the event that your Ministry must defend the adequacy of its search to the Information and Privacy Commissioner at Inquiry, those involved in searching for records may be required to sign affidavits confirming they have conducted an adequate search for relevant records.

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Thank you for your assistance,

Resource Team

Information Access Operations

On behalf of,

Dean Chan | FOI Analyst, Access to Information

Ph: 250 952-7969

e: [IAOResourceTeam@gov.bc.ca](mailto:IAOResourceTeam@gov.bc.ca)

m: PO Box 9569 Stn Prov Gov Victoria BC V8W 9K1

Page 19 to/à Page 21

Withheld pursuant to/removed as

DUPLICATE

## Wiltshire, Farrah MEM:EX

---

**From:** Frankl, Dave MEM:EX on behalf of MEM FOI MEM:EX  
**Sent:** Friday, April 21, 2017 1:36 PM  
**To:** IAO Resource Team SSBC:EX; IAO Resource Team SSBC:EX  
**Subject:** APPROVED TO IAO - HOU-2017-71399 Due May 24, 2017

**Importance:** High

Hello Dean; below is the NRR S/O Approved by Ryan Forman, CIB Director, for HOU-2017-71399. Regards

**From:** Forman, Ryan MEM:EX  
**Sent:** Friday, April 21, 2017 1:16 PM  
**To:** MEM FOI MEM:EX  
**Subject:** RE: ACTION - NRR S/O - HOU-2017-71399 Due May 17, 2017

Approved

---

Dave Frankl | Records Clerk | 250.952.6277  
EGM & NGD | Corporate Initiatives Br.

**From:** Chan, Dean [<mailto:IAOResourceTeam@gov.bc.ca>]  
**Sent:** Friday, April 21, 2017 9:55 AM  
**To:** MEM FOI MEM:EX  
**Subject:** Sign Off HOU-2017-71399 Due May 24, 2017

Hello,

Please see the attached NRR sign off package for your delegated head's review and decision.

**Legislated Due Date: May 24, 2017**

Please return your approval/recommendations to IAO as soon as possible. IAO needs at least one business day to release the response to the applicant.

Thank you,

Dean Chan, FOI Analyst  
Resource Team  
Information Access Operations

## Wiltshire, Farrah MEM:EX

---

**From:** IAO Resource Team SSBC:EX  
**Sent:** Monday, April 10, 2017 3:32 PM  
**To:** MEM FOI MEM:EX  
**Subject:** Call for Records HOU-2017-71399 Due April 26, 2017 Analyst Dean Chan  
**Attachments:** Call - Form - HOU-2017-71399.pdf

Your Ministry has received a formal request made under the *Freedom of Information and Protection of Privacy Act* (FOIPPA). The request is for:

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Thank you for your assistance,

Resource Team

Information Access Operations

On behalf of,

Dean Chan | FOI Analyst, Access to Information

Ph: 250 952-7969

e: [IAOResourceTeam@gov.bc.ca](mailto:IAOResourceTeam@gov.bc.ca)

m: PO Box 9569 Stn Prov Gov Victoria BC V8W 9K1

## Wiltshire, Farrah MEM:EX

---

**From:** Frankl, Dave MEM:EX on behalf of MEM FOI MEM:EX  
**Sent:** Wednesday, April 12, 2017 2:15 PM  
**To:** Fitzpatrick, Brigitte MEM:EX  
**Subject:** DISREGARD - RE: HOU-2017-71399 Due April 24, 2017 Analyst Dean Chan

Hello; please disregard FOI for DMO, and for DMO-for-MO, as per Daymon's message below, thanks:

**From:** Trachsel, Daymon MEM:EX  
**Sent:** Wednesday, April 12, 2017 2:12 PM  
**To:** MEM FOI MEM:EX  
**Cc:** Olander, Nina MEM:EX  
**Subject:** RE: NEW FOI - HOU-2017-71399 Due April 26, 2017 Analyst Dean Chan

Hi Dave.

No other PA's. Request is housing specific.

---

Dave Frankl | Corporate Initiatives Br.  
MEM & NGD | Phone: 250.952.6277

---

**From:** Frankl, Dave MEM:EX On Behalf Of MEM FOI MEM:EX  
**Sent:** Wednesday, April 12, 2017 2:08 PM  
**To:** Papadopoulos, Nikki OHCS:EX; Fitzpatrick, Brigitte MEM:EX  
**Cc:** Tiffin, Kim OHCS:EX  
**Subject:** HOU-2017-71399 Due April 24, 2017 Analyst Dean Chan  
**Importance:** High

Hello;

**\*To: DMO, for DMO-RR, &, MO-RR**

Please see the call for records request below and advise by **APRIL 18**:

- a) Whether or not you have records; and,
- b) If you believe it will take more than three hours to gather the material

**To request a fee estimate, please include the Call for Records (CFR) form with your response.**

If you have responsive records, please fill out the attached Call for Records form and send it and the records:

- a) with harms reviewed (*except for MO and DMO*); and,
- b) compiled into one PDF document.

**Responsive Records (RR) Due: APRIL 24**

If you feel that I have forgotten to include a program area/office, please let me know.

**Request:**

---

The following public bodies have also received this FOI request: FIN and OOP.

*Regarding the March 7, 2017 announcement of the presentation on March 4, 2017 of \$4,330,000 to Honour House to pay off its mortgage: The application, evaluation, assessment, recommendation and approval of funding to Honour House.*

*(Date Range for Record Search: From 09/01/2016 To 04/07/2017)*

---

Regards,

---

**Dave Frankl** | Corporate Initiatives Br.  
MEM & NGD | Phone: 250.952.6277



## Wiltshire, Farrah MEM:EX

---

**From:** Frankl, Dave MEM:EX on behalf of MEM FOI MEM:EX  
**Sent:** Wednesday, April 12, 2017 2:08 PM  
**To:** Papadopoulos, Nikki OHCS:EX; Fitzpatrick, Brigitte MEM:EX  
**Cc:** Tiffin, Kim OHCS:EX  
**Subject:** HOU-2017-71399 Due April 24, 2017 Analyst Dean Chan  
**Attachments:** Call - Form - HOU-2017-71399.pdf

**Importance:** High

Hello;

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*(Date Range for Record Search: From 09/01/2016 To 04/07/2017)*

---

Regards,

---

Dave Frankl | Corporate Initiatives Br.  
MEM & NGD | Phone: 250.952.6277

## Wiltshire, Farrah MEM:EX

---

**From:** Papadopoulos, Nikki OHCS:EX  
**Sent:** Wednesday, April 19, 2017 8:29 AM  
**To:** MEM FOI MEM:EX  
**Subject:** FW: HOU-2017-71399 Due April 24, 2017 Analyst Dean Chan  
**Attachments:** Call - Form - HOU-2017-71399.pdf

Please see attached completed CFR form for HOU-2017-71399.

Regards,

**Nikki Papadopoulos** | Correspondence Coordinator

Correspondence Unit | Office of Housing and Construction Standards  
Ministry of Natural Gas Development and Minister Responsible for Housing  
Phone: 250-356-7134  
Email: [MEMOHCS@gov.bc.ca](mailto:MEMOHCS@gov.bc.ca)



Where ideas work



---

**From:** Sergeant, Christine OHCS:EX  
**Sent:** Tuesday, April 18, 2017 3:41 PM  
**To:** Papadopoulos, Nikki OHCS:EX  
**Subject:** RE: HOU-2017-71399 Due April 24, 2017 Analyst Dean Chan

NRR. BC Housing may have records.

Christine Sergeant

---

**From:** Papadopoulos, Nikki OHCS:EX  
**Sent:** April-12-17 2:09 PM  
**To:** Sergeant, Christine OHCS:EX  
**Subject:** FW: HOU-2017-71399 Due April 24, 2017 Analyst Dean Chan  
**Importance:** High

For action please.

Nikki

---

**From:** MEM FOI MEM:EX  
**Sent:** Wednesday, April 12, 2017 2:08 PM  
**To:** Papadopoulos, Nikki OHCS:EX; Fitzpatrick, Brigitte MEM:EX

Cc: Tiffin, Kim OHCS:EX  
Subject: HOU-2017-71399 Due April 24, 2017 Analyst Dean Chan  
Importance: High

Hello;

**\*To: DMO, for DMO-RR, &, MO-RR**

Please see the call for records request below and advise by **APRIL 18:**

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---

Regards,

---

Dave Frankl | Corporate Initiatives Br.  
MEM & NGD | Phone: 250.952.6277

Page 29 to/à Page 30

Withheld pursuant to/removed as

DUPLICATE

## **Wiltshire, Farrah MEM:EX**

---

**From:** Fitzpatrick, Brigitte MEM:EX  
**Sent:** Tuesday, April 18, 2017 11:47 AM  
**To:** MEM FOI MEM:EX  
**Cc:** Cochrane, Marlene MEM:EX; De Champlain, Rhonda MEM:EX; Forman, Ryan MEM:EX  
**Subject:** FW: PLS ACTION - HOU-2017-71399 Due April 24, 2017 Analyst Dean Chan  
**Attachments:** Call - Form - HOU-2017-71399.pdf  
  
**Importance:** High

No Records from the DM's Office. Marlene spoke with Fraser and Ryan last week to discuss the MO records, and we are waiting to hear back from them on how to deal with MO records.

Brigitte Fitzpatrick  
Deputy Minister's Office  
Ministry of Energy and Mines and  
Ministry of Natural Gas Development  
8<sup>th</sup> Floor, 1810 Blanshard Street  
250-952-0483

---

**From:** MEM FOI MEM:EX  
**Sent:** Thursday, April 13, 2017 2:16 PM  
**To:** Fitzpatrick, Brigitte MEM:EX  
**Subject:** PLS ACTION - HOU-2017-71399 Due April 24, 2017 Analyst Dean Chan  
**Importance:** High

Hi Brigitte; my apologies – It appears I misunderstood my superiors.

Please Do Action FOI, HOU-2017-71399 – for both the DMO, and MO offices.

### **Responsive Records (RR) Due: APRIL 24**

Pardons again for any confusion, please call if you want

---

**Dave Frankl** | Corporate Initiatives Br.  
MEM & NGD | Phone: 250.952.6277

---

**From:** Frankl, Dave MEM:EX On Behalf Of MEM FOI MEM:EX  
**Sent:** Wednesday, April 12, 2017 2:15 PM  
**To:** Fitzpatrick, Brigitte MEM:EX  
**Subject:** DISREGARD - RE: HOU-2017-71399 Due April 24, 2017 Analyst Dean Chan

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**Sent:** Wednesday, April 12, 2017 2:12 PM  
**To:** MEM FOI MEM:EX  
**Cc:** Olander, Nina MEM:EX  
**Subject:** RE: NEW FOI - HOU-2017-71399 Due April 26, 2017 Analyst Dean Chan

Hi Dave.

No other PA's. Request is housing specific.

---

**Dave Frankl** | Corporate Initiatives Br.  
MEM & NGD | Phone: 250.952.6277

---

**From:** Frankl, Dave MEM:EX On Behalf Of MEM FOI MEM:EX  
**Sent:** Wednesday, April 12, 2017 2:08 PM  
**To:** Papadopoulos, Nikki OHCS:EX; Fitzpatrick, Brigitte MEM:EX  
**Cc:** Tiffin, Kim OHCS:EX  
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*(Date Range for Record Search: From 09/01/2016 To 04/07/2017)*

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Regards,

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**Dave Frankl** | Corporate Initiatives Br.  
MEM & NGD | Phone: 250.952.6277

## Wiltshire, Farrah MEM:EX

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Dave Frankl | Corporate Initiatives Br.  
MEM & NGD | Phone: 250.952.6277

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**Sent:** Wednesday, April 12, 2017 2:08 PM  
**To:** Papadopoulos, Nikki OHCS:EX; Fitzpatrick, Brigitte MEM:EX  
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**Subject:** HOU-2017-71399 Due April 24, 2017 Analyst Dean Chan  
**Importance:** High

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**\*To: DMO, for DMO-RR, &, MO-RR**

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**Request:**

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MEM & NGD | Phone: 250.952.6277

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MEM & NGD | Phone: 250.952.6277

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**Importance:** High

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*(Date Range for Record Search: From 09/01/2016 To 04/07/2017)*

---

Regards,

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**Dave Frankl** | Corporate Initiatives Br.  
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