

**IMITEC
DRAFT AGENDA**

June 6th 2014 9am - 2pm

PHSA - 7th Floor Boardroom, 1380 Burrard Street

Dial (1) 604-707-4540 Passcode 423500#

ATTENDEES:

Lindsay Kislock, Chair
Barry Rivelis
Mal Griffin
Guy Weeks V/C
Philip Barker
Jeff Hunter
Paul Shrimpton

Dr. Alain Gagnon
Dr. Bill Clifford V/C
Dr. Darryl Samoil
Dr. Mary-Lyn Fyfe V/C
Dr. Bruce Long
Dr. Michael Murray

Kurstie Somner, Secretariat

REGRETS: Kate Van Doorne, Joseph Mendez

GUESTS: Kim Lacharite, *Rick Connolly, Colin King, *Jeff Aitken, *Mo Alam

**participating via teleconference*

ADMINISTRATIVE

- | | | | |
|-----------------|-----------|---|-------|
| 9:00
15 mins | 1. | Confirmation of Agenda, Approval of Record of Decision and action items.
<i>Purpose: Approval</i>
<i>Material: Attached</i> <ul style="list-style-type: none">▪ <i>Agenda</i>▪ <i>Record of Decision –May 2, 2014</i> | Chair |
|-----------------|-----------|---|-------|

GOVERNANCE

- | | | | |
|-----------------|-----------|--|------------------------|
| 9:15
5mins | 2. | “Goodbye” CIO Council
<i>Purpose: Acknowledgements</i>
<i>Material: N/A</i> | Chair |
| 9:20
30mins | 3. | IMITEC start-up
Level-set IMITEC governance model, start-up activities
<i>Purpose: Information, discussion, decision(s)</i>
<i>Material: PPT & ToR</i> | P. Shrimpton
M.Alam |
| 9:50
30mins | 4. | IMITEC –game-plan
Walk through high-level implementation approach
<i>Purpose: Information, discussion, decision(s)</i>
<i>Material: PPT</i> | P. Shrimpton
M.Alam |
| 10:20
15mins | 5. | Implementation of the IMITEC Standing committee on Policy, Standards, Risk and Conformance <ul style="list-style-type: none">• Discussion committee chair and membership• Discussion on next steps <i>Purpose: Review, discuss, decisions(s)</i>
<i>Material: DRAFT TOR</i> | P. Shrimpton
M.Alam |

OTHER BUSINESS

- | | | |
|-----------------|--|-----------|
| 10:35
15mins | 6. CDA Working Group Update | J.Aitken |
| | <i>Purpose: Information</i> | |
| | <i>Material: Briefing document</i> | |
| 10:50
10mins | 7. Debrief of eHealth UBC Conf & Dinner | All |
| | <i>Purpose: Information</i> | |
| | <i>Material: N/A</i> | |
| 11:00
30mins | 8. Diagnostic Imaging Contract with Philips | B.Rivelis |
| | <i>Purpose: Information</i> | |
| | <i>Material: PPT</i> | |

STRATEGY

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|-----------------|---|----------------------|
| 11:30
30mins | 9. Surgical Enterprise Architecture | C.King
R.Connolly |
| | <i>Purpose: Information</i> | |
| | <i>Material: PPT</i> | |
| 12:00
30mins | Lunch | |
| 12:30
60mins | 10. Delivering the Health Sector IM/IT Enabling Strategy and Building Capability to Collaborate on Items of Common or Shared Interest Across the Health Sector IM/IT | K.Lacharite |
| | <i>Purpose: Information and decision</i> | |
| | <i>Material: PPT</i> | |
| 1:30
10mins | 11. EAWG Update – linking strategy to 2 day EA planning session | R.Connolly |
| | <i>Purpose: Information</i> | |
| | <i>Material: Draft Agenda</i> | |

CLOSE

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|----------------|---|-------------|
| 1:40
10mins | 12. Review Action and Decision Items | Secretariat |
|----------------|---|-------------|

Next Meeting: June 25, 2014 in Kelowna
Deadline for Agenda Items: June 20, 2014
Deadline for Materials: June 23, 2014

**IMITEC
DRAFT AGENDA**

June 25th 2014 9am – 1pm

Kelowna, IHLA

Board Room 1 -Kirschner Plaza, 1815 Kirschner Rd

Dial: 1-877-977-0888 ID 2888

ATTENDEES:

Lindsay Kislock, Chair
Barry Rivelis
Mal Griffin
Guy Weeks
Philip Barker
Jeff Hunter
Kate Van Doorne

Dr. Alain Gagnon*
Dr. Bill Clifford
Dr. Darryl Samoil*
Dr. Michael Murray
Dr. Bruce Long*
Joseph Mendez*
Paul Shrimpton
Kurstie Somner, Secretariat*

REGRETS: Dr. Mary-Lyn Fyfe

GUESTS: Kim Lacharite*, S Hall*, R Connolly*, Anne Harvey, Sharon Provost, Lee Van Meter, Terry Lauze

**participating via videoconference/ teleconference*

ADMINISTRATIVE

- | | | |
|-----------------|--|-------|
| 9:00
15 mins | 1. Confirmation of Agenda, Approval of Record of Decision and Action items.
<i>Purpose: Approval</i>
<i>Material: Attached</i> <ul style="list-style-type: none">▪ Agenda▪ Record of Decision – June 6, 2014 | Chair |
|-----------------|--|-------|

STRATEGY

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|------------------|---|-------------------------------|
| 9:15
60mins | 2. Scope options and recommendations on HIE arising out of 2 day EAWG planning days
<i>Purpose: for review and decision</i>
<i>Material: PPT</i> | R. Connolly &
K. Lacharite |
| 10:15
15 mins | 3. Update on Enabling Strategy
<i>Purpose: for information</i>
<i>Material: PPT</i> | K. Lacharite |

GOVERNANCE

- | | | |
|-----------------|--|-------------------------|
| 10:30
30mins | 4. Establishing a working principle for ‘Common or Shared Interest’
<i>Purpose: For discussion and decision</i>
<i>Material: PPT & facilitated discussion</i> | P. Shrimpton
S. Hall |
|-----------------|--|-------------------------|

11:00 15mins	5. Nomination for IMITEC membership – s.22 <i>Purpose: for decision</i> <i>Material: N/A</i>	Chair D. Samoil
11:15 30mins	6. Overview of draft Strategy and Work plan for governance reform <i>Purpose: For Review and decision</i> <i>Material: PPT</i>	P. Shrimpton S. Hall

OTHER BUSINESS

11:45 15mins	7. Private Vendor Telehealth Task Force – update on policy review –cross division telehealth taskforce update. <i>Purpose: Information</i> <i>Material: N/A</i>	J. London K.J.acharite
12:00 45mins	8. Pre-empting Ratios: RN Friendly Scheduling to Meet Fluctuating Workload <i>Purpose: Information</i> <i>Material: PPT</i>	A .Harvey S. Provost L. Van Meter T. Lauze

CLOSE

12:45 15mins	9. IMITEC Close/Lunch	Secretariat
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Next Meeting: August 8, 2014

Deadline for Agenda Items: August 1, 2014

Deadline for Materials: August 5, 2014

CIOC/DMS Agenda

1:00 30mins	1. Review of the Contract – What the HAs purchased	IBM
1:30 30mins	2. Overview of the Key ARC Risks and the ARC Mitigation Project Scope	HSSBC
2:00 90mins	3. TRP Project and Legacy Uplift Projections Update	IHSBC and Ministry
3:30 60mins	4. Overview of the DMS Solution Project – Service Desk, SLAs, Scripts for first line support	HSSBC
4:30 30mins	5. Other Items	All

IMITEC DRAFT AGENDA

August 8th 2014 9am – 2pm

Telepresence or Dial: 1-877-353-9184 Participant ID: 9957469#

Vancouver -- Suite #700 - 865 Hornby Street

Victoria – Room #107 - 1515 Blanshard Street

Kelowna – Room #370 – 1355 Water Street

Prince George – Room #3016 -- 250 George Street

ATTENDEES:

Lindsay Kislock, Chair

Jeff Aitken (for Paul Shrimpton)

Guy Weeks

Philip Barker

Kate Van Doorne

Ron Quirk (for Barry Rivelis)

Dr. Darryl Samoil

Dr. Bill Clifford

Dr. Michael Murray

Joseph Mendez

Dr. Mary-Lyn Fyfe

Kurstie Somner, Secretariat

REGRETS: Dr. Bruce Long, Barry Rivelis, Dr. Alain Gagnon, Mal Griffin, Jeff Hunter

GUESTS: Rick Connolly, Mo Alam*, Paul Brownrigg, Allan Aoyama, Paul Squires, Deb McGinnis

**participating via videoconference/ teleconference*

ADMINISTRATIVE

- | | | |
|-----------------|--|-------|
| 9:00
15 mins | 1. Confirmation of Agenda, Approval of Record of Decision and Action items.
<i>Purpose: Request for IMITEC Approval</i>
<i>Material: Attached</i> <ul style="list-style-type: none">▪ Agenda▪ Record of Decision – June 25, 2014 | Chair |
|-----------------|--|-------|

STRATEGY

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|----------------|---|-------------|
| 9:15
15mins | 2. IM/IT Enabling Strategy
<i>Purpose: For information and feedback</i>
<i>Material: IM/IT Enabling Strategy</i> | L. Kislock |
| 9:30
30mins | 3. Health Information Exchange Gameplan & Resources
<i>Purpose: IMITEC sign-off on Request for Architectural Services (RFAS)</i>
<i>Material: PPT & RFAS</i> | R. Connolly |

GOVERNANCE

- | | | |
|-----------------|--|----------------------|
| 10:00
30mins | 4. Governance Reform Strategy & Workplan
<i>Purpose: Request for IMITEC Feedback</i>
<i>Material: PPT and Governance Reform Enabling Strategy/ Workplan</i> | J. Aitken
M. Alam |
| 10:30
30mins | 5. IMITEC Standing Committees Update
<i>Purpose: Review simplified ToR for the Standards Standing Committee and proposed ToR for the Enterprise Architecture Standing Committee</i>
<i>Material: PPT and ToRs</i> | J. Aitken
M. Alam |

11:00 60mins	6. 'Common or Shared Interest' Definition and Implications of Designation <i>Purpose: Discussion and decision</i> <i>Material: PPT</i>	J. Aitken M. Alam
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OTHER BUSINESS

12:00	Lunch	
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12:30 30mins	7. Overview of the current state assessment of provincial laboratory IM/IT services for the Lab Project Board. <i>Purpose: Information update for IMITEC and request for project support</i> <i>Material: PPT</i>	R. Connolly J. Crickmore
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1:00 30mins	8. s.17	D. McGinnis
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1:30 30mins	9. Connecting DI Project <i>Purpose: Decision</i> <i>Material: Draft Phase 2 Project Charter</i>	P. Brownrigg A. Aoyama
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2:00 30mins	10. Pharmanet Integration with MEDITECH <i>Purpose: Information</i> <i>Material: PPT</i>	P. Squires
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CLOSE

2:30	11. IMITEC Close	Secretariat
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Next Meeting: September 5, 2014
Deadline for Agenda Items: August 25, 2014
Deadline for Materials: August 29, 2014

IMITEC DRAFT AGENDA

September 5th 2014 8am – 3:30pm

PHSA 7th Floor, Meeting Room A - 1380 Burrard Street Vancouver

Dial: 1-877-353-9184 Participant ID: 9957469

ATTENDEES:

Lindsay Kislock, Chair
Barry Rivelis
Philip Barker
Mal Griffin
Jeff Hunter
Kate Van Doorne
Paul Shrimpton
Guy Weeks

Dr. Darryl Samoil
Dr. Bill Clifford
Dr. Alain Gagnon
Dr. Bruce Long
Alyse Capron
Dr. Andre de Wit (*for Dr. Fyfe*)
Kurstie Somner, Secretariat

REGRETS: Dr. Mary-Lyn Fyfe, Dr. Michael Murray, Joseph Mendez

GUESTS: Dave Watling, Kathryn Seeley, Louise Pronovost, Bruce Matthews, Kristofer Nielsen, Tracee Schmidt, Rick Connolly, Colin King, Dale Smith, David Izzard, B. Armstrong, *Shirley Wong, H. Chaggar, John Andruschak, Jeff Aitken, *Kelly Moran, *Marilyn Copes

**participating via videoconference/teleconference*

ADMINISTRATIVE

- | | | | |
|----------------|-----------|--|-------|
| 8:00
15mins | 1. | Confirmation of Agenda, Approval of Record of Decision and Action items. | Chair |
| | | <i>Purpose: Decision - Request for IMITEC Approval</i> | |
| | | <i>Material: Attached</i> | |
| | | <ul style="list-style-type: none">▪ Agenda▪ Record of Decision – August 8th 2014 | |

STRATEGY

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|-----------------|-----------|---|---------------------------------------|
| 8:15
90mins | 2. | Telus plans and your HHMES roadmap | D. Watling
(THLUS)
T. Schmidt |
| | | <i>Purpose:</i> | |
| | | <i>Material: PPT</i> | |
| 9:45
30mins | 3. | Surgical Enterprise Architecture – Architecture vision wrap-up | R Connolly
C King
M. Copes |
| | | <i>Purpose: Information</i> | |
| | | <i>Material: PPT</i> | |
| 10:15
30mins | 4. | BC Health Lab IMIT Services - Project Update | R Connolly
D. Smith |
| | | <i>Purpose: Information</i> | |
| | | <i>Material: PPT</i> | |
| 10:45
30mins | 5. | BC Health ORBUS EA Repository – Update and Recommendations going forward | R Connolly
D Izzard
B Armstrong |
| | | <i>Purpose: Information and decision</i> | |
| | | <i>Material: PPT</i> | |

GOVERNANCE

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|-----------------|----|--|--------|
| 11:15
30mins | 6. | IMITEC Standing Committees

Briefing on HI Standards and EA Standing Committee
<i>Purpose: Information</i>
<i>Material: none</i> | S Hall |
| | | Terms of Reference for Service Management and Solution Delivery Standing Committees
<i>Purpose: Decision – Approve Service Management and Solutions Delivery Standing Committee ToRs for start-up activities. Nominate IMITEC member chairs to each committee</i>
<i>Material: Terms of reference documents</i> | S Hall |
| 11:45
45mins | 7. | ‘Common or Shared Interest’ – review of combined Health Authority CSI self-assessed projects - Facilitated discussion on this latest CSI test and process.
<i>Purpose: Decision – approve CSI Definition and RACI - for Policy adoption</i>
<i>Material: XLS and CSI Definition</i> | S.Hall |
| 12:30 | | Lunch | |

OTHER BUSINESS

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|----------------|-----|--|----------------------------|
| 1:00
30mins | 8. | Provincial Print Strategy
<i>Purpose: Decision</i>
<i>Material: PPT and Briefing note</i> | H. Chaggar
(HSSBC) |
| 1:30
30mins | 9. | Data linkage environment
<i>Purpose: Information</i>
<i>Material: PPT</i> | S Wong
K. Moran |
| 2:00
30mins | 10. | Excelleris Portal
<i>Purpose: To discuss why HLA labs can't be viewed via the Excelleris My eHEALTH viewer</i>
<i>Material: BN</i> | P. Barker
J. Andruschak |
| 2:30
30mins | 11. | Provincial Order Sets
<i>Purpose: Discussion – next steps/planning</i>
<i>Material: N/A</i> | A Capron |
| 3:00
30mins | 12. | Implementing Clinical Messaging Standards
<i>Purpose – To provide an update from the BC CDA Adoption Working Group on the challenges facing CDA implementers. Also, to seek confirmation on the authorities within the new IMA/IT governance structure for ensuring projects adhere to provincial standards.</i>
<i>Material: PPT</i> | W. Clifford
J. Aitken |

CLOSE

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|----------------|---|-------------|
| 3:30
15mins | IMITEC Close | Secretariat |
| | <i>Review action items and decisions.</i> | |

Next Meeting: October 3, 2014

Deadline for Agenda Items: September 22, 2014

Deadline for Materials: September 26, 2014

**IMITEC
DRAFT AGENDA**

October 3rd 2014 9am – 3:35pm

Telepresence

Dial: 1-877-353-9184 Participant ID: 9957469#

ATTENDEES:

Lindsay Kislock, Chair, Barry Rivelis, Philip Barker , Mal Griffin , Jeff Hunter, Paul Shrimpton, Kate Van Doorne, Guy Weeks Dr. Darryl Samoil, Dr. Bill Clifford, Dr. Alain Gagnon, Alyse Capron, Dr. Mary-Lyn Fyfe, Dr. Michael Murray, K. Somner, Secretariat

REGRETS: N/A

GUESTS: Tracee Schmidt, Paul Squires, Colin King*, Dale Smith*, Simon Hall, Mo Alam*, Angela Deering, Gregor McWalter, Scott Wilkinson, Amanda Buckley, Brendan Abbott

9:00 - 9:15	1.0 Confirmation of Agenda, Approval of Record of Decision and Action items.	Purpose: Decision - Request for IMITEC Approval of i) Agenda, and ii) Record of Decision –September 5th 2014	Chair	
9:15 - 9:30	2.0 IM/IT Enabling Strategy	Purpose: Information. Provide an update, and identify the next steps Material: IMIT Enabling Strategy	K Lacharite	Strat
9:30 - 9:45	3.0 Provincial Telehealth Strategy	Purpose: Information. Provide an update on the development of this Strategy Material: None	A Capron	Strat
9:45 - 10:00	4.0 Policy Review for Telehealth (TBC)	Purpose: Information Material: None	B. Abbott	Other
10:00 - 10:15	5.0 Laboratory Architecture	Purpose: Information; Provide an update on progress Material: PPT	D Smith A Deering	Strat
10:15 - 10:30	6.0 HIE	Purpose: Information; Provide an update on progress Material: PPT	C King	Strat
10:30 - 11:00	7.0 Provider Registry Vision and Roadmap Development	Purpose: Describe the need and plan for Vision Development & Endorsement from IMITEC of the plan presented. Material: PPT	A Malovec	
11:00 - 11:15	8.0 IMITEC Standing Committees	Updates a) Health Information Standards (HISSC) Purpose: Information; provide an update on startup Material: Verbal	Dr Clifford A Capron P Barker P Shrimpton	Gov

			b) Enterprise Architecture (EASC) Purpose: Information ; provide an update on startup Material: Verbal		
11:15 - 11:30	9.0 'Common or Shared Interest'	Purpose: Decision – endorse starting Principles for CSI Material: PPT	S. Hall	Gov	
11:30 - 12:00	10.0 'Common or Shared Interest'	Purpose: Discussion – on RACI level of involvement for Top-15 List of initiatives Material: PPT	S Hall	Gov	
12:00 - 12:30	10.5 Lunch				
12:30 - 13:00	11.0 Blood Glucometers	Purpose: Information ; Provide an update on integration with EHR Material: BN	Dr. Fyfe T. Schmidt	Other	
13:00 - 13:30	12.0 PharmaNet in Cerner Demo	Purpose: Information Materials: None	Dr. Fyfe A Buckley T. Schmidt	Other	
13:30 - 13:50	13.0 Update on HA Integration with PharmaNet	Purpose: Information . Follow-up to the August 8 IMITEC discussion about the project - discussion about CHI funding allocation for MoH and HA's. Material: None	P. Squires T. Schmidt	Other	
13:50 - 14:30	14.0 s.17		J. Hunter t S. Wilkinson	Other	
14:30 - 14:50	15.0 Clinical System Integration with PLIS	Purpose: Information . Inform members of the clinical system integration solution that Fraser Health is implementing. And also to review the approach to integration of provincial Lab information directly into FH clinical systems utilizing the Provincial Client registry, HIAL services and the All Scripts/dbMotion Health Information Exchange Solution Material: PPT	G. McWalter P. Barker	Other	
14:50 -	16.0 eHITS Pre-conference	Discussion Purpose: eHealth advancement needs	Dr. Ho Dr. Samoil	Other	

15:20	Forum: tackling eHealth adoption issues with clinician leaders?	<p>clinician engagement. BC MoH and HA are leading the charge in ehealth system transformation, and engagement of clinicians to participate in adoption will be important. In 2014, the eHITS conference, with intimate participation of MoH, CMIOs of HA with eHealth Strategy office, successfully involved a large number of clinicians in taking an active interest in eHealth. How should we leverage the expertise, network, and synergy between the Chief Medical Information Officers (CMIOs) and UBC Faculty of Medicine eHealth Strategy Office (eHSO) to engage health professionals in B.C. to participate in regional and province wide eHealth adoption through partnership with IMITEC, using the occasion of the upcoming provincial eHealth Innovation and Technology Showcase (eHITS) 2015 conference in May 2015?</p>	
15:20	17.0 IMITEC Close	Review Action Items & Decision	Secretariat
-			
15:35			

**IMITEC
DRAFT AGENDA**

November 7th 2014 8am - 2:45pm
PHSA 7th Floor, Meeting Room A - 1380 Burrard St

ATTENDEES:

Lindsay Kislock, Chair, Barry Rivelis, Philip Barker , Mal Griffin , Jeff Hunter, Kate Van Doorne, Guy Weeks, Dr. Darryl Samoil, Dr. Alain Gagnon, Alyse Capron, Dr. Mary-Lyn Fyfe, Dr. Michael Murray, Joseph Mendez, K. Somner, Secretariat

REGRETS: Dr. Bill Clifford

GUESTS: Simon Hall, Shelly Korobanik, Cathy Yaskow, Deb McGinnis, Kim Lacharite, Gregor McWalter, Jeff Aitken, Colin King, Dale Smith, Jane Crickmore, Anita Malovec, Jack Shewchuk, Paul Squires, Tracee Schmidt, Brendan Abbott

8:00 - 8:15	1.0 Confirmation of Agenda, Approval of Record of Decision and Action items.	Purpose: Decision - Request for IMITEC Approval of i) Agenda, and ii) Record of Decision –October 3rd 2014	Chair	Admin
8:15 - 8:35	2.0 IMITEC Standing Committees - Update	IMITEC standing item - per Oct 3rd request. Health Information Standards - Bill & Alyse Enterprise Architecture - Phillip & Paul Service Management - Barry & Kate to update on action item Solution Delivery - Simon to update on work with Ron Quirk	Chairs Standing Committees & S Hall	Gov
8:35 - 9:15	3.0 Health Information Privacy Security Council (HIPSC)	Purpose: Information & Decision; Present Mandate, Roles and Responsibilities, and decide whether or not HIPSC should align into IMITEC Material: PPT, ToR, BN	S Korobanik C Yaskow D McGinnis	Gov
9:15 - 9:45	4.0 Excelleris governance discussion	to discuss Excelleris, and the challenges regarding end to end Governance of the Excelleris Service	P Barker G McWalter	Gov
9:45 - 10:00	5.0 IMITEC Enabling Strategy policy work	Purpose: update on scope and approach to policy work Materials: PPT	K Lacharite	Strat

10:00- 10:15	6.0	Specialist Services Committee Expression of Interest Process	Purpose: Request for contact names and access to regional telehealth subject matter experts Material: To be confirmed	B. Abbott	Strat
10:15 - 10:45	7.0	Provincial Telehealth Strategy Development	Provincial Telehealth Strategy Development - 30 min Purpose: to provide overview of Draft charter and points of engagement with HA's Materials: PPT and Charter	A Capron	Strat
10:45 - 11:00	8.0	Surgery Booking and Wait list Management Solution Working Group	Purpose: to share the TOR as information item + request IMITEC Representative. Materials: ToR	J Aitken	Strat
11:00 - 11:45	9.0	HIE Update	per IMITEC request Oct 3	Colin King	Strat
11:45 - 12:15	10	Laboratory Architecture	per IMITEC request - Oct 3rd	D Smith J Crickmore	Strat
12:15 - 12:45		Lunch			
12:45 - 13:00	11.	Provider Registry Vision & Roadmap development - update	Per IMITEC request - Oct 3rd	A Malovec	Strat
13:00 - 13:30	12	Update on EMPI Integration efforts	per IMITEC request Oct 3rd Purpose: To inform committee members on current and future EMPI integration plans Informational	A Malovec J Shewchuk	Other
13:30 - 14:00	13.	FNHA Connectivity into the eHealth network	Purpose: Decision	J. Mendez	Other
14:00 - 14:15	14.	S.17		P. Squires T. Schmidt	Other

s.17

14:15 - 14:30	15. ORBUS Update	Decision on funding source	K Van Doorne	Other
14:30 - 14:45	16. Meeting Close	Confirm Actions/ Decisions. Confirm next meeting date & logistics	Chair / Secretariat	Admin

IMITEC DRAFT AGENDA

December 5th 2014 9am-2:30pm

Telepresence

Dial: 1-877-353-9184 Participant ID: 9957469#

ATTENDEES:

Lindsay Kislock, Chair, Barry Rivelis, Philip Barker , Mal Griffin , Jeff Hunter, Kate Van Doorne, Guy Weeks, Dr. Bill Clifford , Dr. Darryl Samoil, Alyse Capron, Dr. Mary-Lyn Fyfe, Dr. Michael Murray, Joseph Mendez, K. Somner, Secretariat

REGRETS: Dr. Alain Gagnon

GUESTS: Simon Hall, Mo Alam, Brendan Abbott, Kim Lacharite, Colin King, Dale Smith, Jane Crickmore, Scott Wilkinson, Guy Cookson, Denise Evdokimoff, Dr. Ho, Ed Ratnarajah, Oliver Thompson, Raphael Lim

9:00 - 9:15	1.0 Confirmation of Agenda, Approval of Record of Decision and Action items.	Purpose: Decision - Request for IMITEC Approval of i) Agenda, and ii) Record of Decision - November 7 2014	Chair	Admin
9:15 - 9:50	2.0 IMITEC Standing Committees - Update	Health Information Standards - Bill & Alyse Enterprise Architecture - Phil & Paul (20 min) Service Management - Kate & Barry Solution Delivery - Simon	Chairs Standing Committees & S. Hall	Gov
9:50 - 10:05	3.0 Update on Policy Review for Telehealth	per IMITEC Request Oct 3rd	Brendan Abbott	Strat
10:05 - 10:35	4.0 IMITEC Enabling Strategy Policy Work Update	Informational Update on Policy work being done	K. Lacharite	Strat
10:35 - 10:50	5.0 HSSBC services CIO Working session - Facilitator discussion	Preparing for December 11 th Workshop	K Lacharite	Other

10:50 - 11:05	6.0 Health Information Exchange Update	Informational update on progress	C. King	Strat
11:05 - 11:25	7.0 Laboratory Architecture Update	Informational update on progress	D. Smith J. Crickmore	Strat
11:25 - 12:05	8.0 s.17		P. Barker E. Ratnarajah	Other
12:05 - 12:30	8.5 Lunch			
12:30 - 12:50	9.0 Enabling Provincial Applications through Infrastructure Consolidation	Build awareness of the need to standardize foundational technologies in order to enable the next generation of provincial applications. To gain agreement that this constitutes a common or shared interest. Decision	K. Van Doorne T. Lloyd	Strat
12:50 - 13:10	10.0 s.17		K. Van Doorne S. Wilkinson	Strat
13:10 - 13:40	11. Master Service Agreement between MoH & PHSA for eHealth Operations	Information	G. Gookson D. Evdokimoff	Strat
13:40 - 13:55	12. eHITS Pre- Conference Forum Proposal	Follow up from Oct 3rd	Dr. Samoil Dr. Ho	Other
13:55 - 14:25	13. Meeting Close	Confirm Action and Decision items. Confirm next meeting date & logistics	Chair/ Secretariat	Admin

IMITEC DRAFT AGENDA

January 8th 2015 1:00 - 5:15pm
Suite #320, 757 W Hastings

Balsam Room-3rd Floor Federal Tower-Sinclair Centre
Dial: 1-877-353-9184 Participant ID: 9957469#

ATTENDEES:

Lindsay Kislock, Chair, Barry Rivelis, Philip Barker, Mal Griffin, Jeff Hunter, Kate Van Doorne, Guy Weeks, Dr. Darryl Samoil, Alyse Capron, Dr. Mary-Lyn Fyfe, Dr. Bill Clifford, Joseph Mendez, Dr. Michael Murray K. Somner, Secretariat

REGRETS: Dr. Alain Gagnon, Dr. Bruce Long

GUESTS: Mo Alam, Mark Sakamoto & Sachin Aggarwal (PatientOrderSets)

1:00 - 1:15	1.0 Confirmation of Agenda, Approval of Record of Decision and Action items.	Purpose: Decision - Request for IMITEC Approval of i) Agenda, and ii) Record of Decision - December 5th 2014	Chair	Admin
1:15 - 1:45	2.0 IMITEC Standing Committees - Update	Health Information Standards - Bill & Alyse Enterprise Architecture - Phil & Paul Service Management - Kate HIPSC - Mary Lyn Solution Delivery - Simon		Gov
1:45 - 2:30	3.0 CSI Intake Workflow - Proposed	Discussion for proposed CSI Workflow For endorsement	S. Hall, M. Alam	Gov
2:30 - 2:45	4.0 IMITEC Terms of Reference Update v1.1 and resubmission to LC	Review changes since v1.0 was ratified by LC on May 15th, 2014. For Decision	S Hall	Gov
2:45 - 3:15	5.0 Governance Function - Restructuring of Policies Risk Standards Conformance	Proposal for placement of residual governance functions (Risk, Policy, IT Standards and Conformance) For Decision	S Hall	Gov
3:15 - 3:30	6.0 Health Information Exchange Update	Update on the HIE Project. Circulate HIE RFAS for 'wet signatures' - from Dec 5th Action Item #14A065	P. Shrimpton C. King	Strat
3:30 - 4:00	7.0 Telehealth Strategy Update	- Update on focus of THS work based on IMITEC and DM's office feedback - Moratorium of further Telehealth technology infrastructure	A. Capron	Strat
4:00 - 4:30	8.0 PatientOrderSets	Solution overview from PatientOrderSets - Toronto	Mark Sakamoto Sachin Aggarwal	Other
4:30 - 5:00	9.0 NHA's Results Distribution Strategy	Follow up from action item 14A030 Sept 5th/Oct 3rd IMITEC meeting Oct 23 - NHA requested it be deferred to December. Nov 27 - NHA requested it be deferred to January	J Hunter B Clifford	Other
5:00 - 5:15	10.0 Meeting Close	Confirm Action and Decision items. Confirm next meeting date & logistics	Chair	

IMITEC DRAFT AGENDA

February 6th 2015 8:30am – 2pm

Telepresence or Dial: 1-877-353-9184 Conference ID: 9957469#

ATTENDEES:

Lindsay Kislock, Chair, Barry Rivelis, Philip Barker , Mal Griffin , Jeff Hunter, Kate Van Doorne, Guy Weeks, Dr. Darryl Samoil, Dr. Mary-Lyn Fyfe, Dr. Michael Murray, Phil White, K. Somner, Secretariat

REGRETS: Dr. Alain Gagnon, Dr. Bruce Long, Joseph Mendez, Dr. Bill Clifford

GUESTS: Kim Lacharite, Simon Hall, Mo Alam, Judy Gibson, Michele Lane, Dr. Sean Varani, Dr. Andy Hamilton, Jessica Delaney, Emina Dervisevic, Allan Seckel, Scott Wilkinson

8:30 - 8:40	1.0 Confirmation of Agenda, Approval of Record of Decision and Action items.	Purpose: Decision - Request for IMITEC Approval of i) Agenda, and ii) Record of Decision – January 8th 2015	Secretariat	Admin
8:40 - 9:15	2.0 IMITEC Standing Committees - Update	Health Information Standards HISSC (New Ministry co-Chair update and ToR for Approval) - Bill (Simon) Enterprise Architecture EASC - Phil & Paul Service Management SMSC - See Agenda Item 3 Privacy - Security HIPSC - Mary Lyn Priorities & Investment PISC - No Update Solution Delivery SDSC - No Update Sessional fees discussion - Phil	Chairs - Standing Committees	Gov
9:15 - 9:30	3.0 Proposal for an additional IMITEC Standing Committee: Technology Strategy	Purpose: Decision - Approval of a new Standing Committee. At the December 11th and January 9th HSSBC/CIO workshops, CIO's and HSSBC decided to comprise a new Standing Committee, reporting to IMITEC which included development of formative ToR language. Attendees asked for advice on how this new Standing Committee fits within the new IMITEC governance framework. A brief presentation will be delivered outlining an assessment of how this new Standing Committee fits within the IMITEC governance framework. Following review and discussion, a Terms of Reference will be drafted and brought back to Council.	Simon Hall	Gov
9:30 - 9:45	4.0 Desktop Management Services Update	Purpose: Information /Endorsement on Approach Desktop, service desk and desk side	J. Hunter	

9:45 - 10:00	5.0	Status Report on HSSBC/CIO Action Plan for DMS and KDC	<p>Purpose : Information</p> <p>At the January 9th HSSBC/CIO workshop, CIO's and HSSBC developed an action plan to address issues related to DMS and KDC. (Action Item 15A011). Council members responsible for leading action items leads will be asked to provide a quick update on the status of their efforts.</p>	Paul Shrimpton, Kim Lacharite	Strat
10:00 - 10:30	6.0	IMITEC Enabling Strategy: Adding Health Shared Services	<p>Purpose: Decision</p> <p>At the Dec 11th and Jan 9th HSSBC/CIO workshops, it became clear Health Shared Services needed to be added to the IMITEC Enabling Strategy, as a key enabler. Council will be provided an overview of the content and key actions that will be added to the IMITEC Enabling Strategy for their review and approval.</p>	Paul Shrimpton	Strat
10:30 - 11:15	7.0	Health Information Management Practices in the Health Sector	<p>Purpose: Discussion</p> <p>Delaney and Associates Inc would like to receive IMITEC's input on how they would like to contribute to the review process.</p> <p>Please read breaking news. http://www.newsroom.gov.bc.ca/2015/02/bc-asks-for-input-as-it-improves-health-information-management.html</p>	Jessica Delaney Emina Dervisevic Judy Gibson	Other
11:15 - 11:45	8.0	Phase 3 Wait Time Initiative - Specialist Services Committee	<p>Purpose: Information</p> <p>Phase 3 Wait Time initiative aligns to other projects such as Surgical Access and the new Health Information Exchange.</p>	Michele Lane Dr. Sean Virani Dr. Andy Hamilton	
11:45 - 12:00	9.0	eHITS Pre-Conference Forum Proposal	<p>Purpose: Discussion</p> <p>Dr. Ho bringing proposal to ministry – back to Feb IMITEC meeting Agenda item brought forward at the Jan 8th IMITEC meeting while reviewing Dec 5th IMITEC action items</p>	Dr. Kendall Ho. Dr Darryl Samoil	Other
12:00 - 12:30		LUNCH			

12:30	10.0	CSI Intake Process - workshop	Purpose Decision - approve CSI Intake design.	Facilitated by Gov Mo Alam
-				
1:30			IMITEC working session on the proposed CSI Intake Process - work through up to four examples and validate/improve the Intake Process, and then discussion on next steps. [Action item A15003]	
1:30	11.0	s.17		Guy Weeks
-				Scott
1:50				Wilkinson
1:50	11.0	Meeting Close	Review Action & Decision items.	
-			Next meeting Friday March 6th - "in person"	
2:00				

IMITEC DRAFT AGENDA

March 6th 2015 9am - 3:40pm
PHSA 7th Floor, Meeting Room A - 1380 Burrard St Vancouver
Dial: 1-877-353-9184 Conf ID: 9957469#

Paul Shrimpton (Acting Chair), Barry Rivelis, Philip Barker, Jeff Hunter, Guy Weeks, Dr. Mary-Lyn Fyfe, Dr. Bill Clifford, Dr. Michael Purdon, Phil White, K. Somner, Secretariat

REGRETS: Lindsay Kislock, Dr. Darryl Samoil, Dr. Alain Gagnon, Dr. Bruce Long, Joseph Mendez, Mal Griffin,

GUESTS: Simon Hall, Mo Alam, Kim Lacharite, Alyse Capron, Laura White, Yoel Robins-Paradise, Gregor Mcwalter, Guy Cookson, Ian Whitely, Jonathan Robinson, Silas Brownsey, Tracee Schmidt, Jeff Aitken

9:00 - 9:10	1.0	Confirmation of Agenda, Approval of Record of Decision and Action Items	Purpose: Decision - Request for IMITEC Approval of i) Agenda, and ii) Record of Decision - February 6th 2015		Admin
9:10 - 9:40	2.0	IMITEC Standing Committees Update	<ol style="list-style-type: none"> 1. Health Information Standards HISSC - Bill 2. Enterprise Architecture EASC - Phil & Paul 3. Technology Strategy - Barry & Brad 4. Privacy - Security HIPSC - Mary Lyn 5. Service Management SMSC, Priorities & Investment PISC, Solution Delivery SDSC 	Chairs - Standing Committees	Gov
9:40 - 10:40	3.0	CSI Intake Process Workshop	2nd workshop on CSI/RACI intake process design using Health Authority initiated projects.	Mo Alam facilitator	Gov
10:40 - 10:55	4.0	A Provincial Strategy for IM/IT	Purpose: Information	K. Lacharite	Strat
10:55 - 11:40	5.0	BC Health Information Exchange	Purpose: Decision Provide an update on HIE and request direction on approach and next steps	C. King	Strat
11:40 - 12:40	6.0	Presentation and discussion of PHSA Authored Telehealth Enterprise Architecture Review	Purpose: For Information and Decision request (re three recommendations to IMITEC). <ol style="list-style-type: none"> 1. Designate governance, leadership and dedicated funding to drive service development and adoption for Telehealth and HHMES under PHSA 2. Identify and mandate a vision for technical and infrastructure standards 3. Develop a strategic technical architecture roadmap leveraging existing resources to meet vision for telehealth service delivery Alyse Capron - MoH, Laura White ED Clin Info Svcs IMIT - PHSA	A. Capron L. White	Strat

12:40 6.5 Lunch

-

13:10

13:10 7.0 NHA's Results
Distribution Strategy

13:40

Purpose Information

Overview of NHA's results Distribution Strategy,
Clinical Messaging Update and NHA IM/IT Priorities
[Action item 14A030 Sept 5th]

J. Hunter
B. Clifford

Strat

13:40 8.0 Health Information
Reports Distribution
via Excelleris –
Progress Report

14:10

Purpose : Information

Follow up from Nov 7th IMITEC Mtg Action #14A052
Yoel Robins Paradise ED for LMC Health Information
Management is leading with Gregor McWalter
supporting.

P. Barker
Y. Robens-
Paradise
G. Mcwalter

Other

14:10 9.0 Clinical System
integration with PLIS
– Progress Report

14:30

Phil asked that we put a placeholder on the March
2015 IMITEC agenda for an update on PLIS
Integration - In follow up to Action Item #14A047

P. Barker
G. Mcwalter
J. Aitken

14:30 10.0 eHealth Operational
Support Master
Services Agreement
with PHSA

15:00

Update IMITEC in March after consultations with
service consumers
Dec 5th Action Item #14A067
Denise Evdokimoff, HSIMT - MoH

G. Cookson
I. Whiteley

15:00 11.0 S.17

-

15:30

J. Robinson
S. Brownsey
T. Schmidt

15:30 12.0 Close

-

15:40

Review Action & Decision items.
Next meeting Friday April 10th - "TelePresence"

Chair

Admin

IMITEC DRAFT AGENDA

April 10, 2015 9am – 3pm
Telepresence
Dial: 1-877-353-9184 Conf ID: 9957469#

Dr. Darryl Samoil (Chair), Lindsay Kislock, Barry Rivelis, Philip Barker , Mal Griffin, Jeff Hunter, Phil White, Guy Weeks, Dr. Mary-Lyn Fyfe, Dr. Bill Clifford, Joseph Mendez, Paul Shrimpton, K. Somner, Secretariat

REGRETS: Dr. Alain Gagnon, Dr. Bruce Long, Dr. Michael Purdon, Allan Seckel

GUESTS: Kim Lacharite, Simon Hall, Mo Alam, Rick Connolly, Colin King, Tracee Schmidt, Kris Nielsen, J. Robinson, Brian Armstrong (HSSBC), Henry Kamstra

9:00 - 9:10	1.0 Confirmation of Agenda, Approval of Record of Decision and Action Items	Purpose: Decision - Request for IMITEC Approval of i) Agenda, and ii) Record of Decision - March 6th 2015	Chair	Admin
9:10 - 9:25	2.0 IMITEC Standing Committees Updates	Purpose: Information 1. Health Information Standards HISSC - Bill 2. Technology Strategy TSSC - Brad, Phil & Phil	SC Chairs	Gov
9:25 - 9:40	3.1 Standing Committee ToR Edits	Purpose: Decision Approve Standing Committee edits to Terms of Reference 1. Enterprise Architecture EASC - Phil & Paul 2. Privacy & Security HIPSSC - Mary Lyn	Standing Committee Co-Chairs	Gov
9:40 - 10:05	3.2 IMITEC Standing Committees - start-up SM SD & PI	Purpose : Decision Approve Terms of Reference for Start up, and assign IMITEC co-chairs and Secretariat assignment 1. Service Management SMSC 2. Priorities & Investment PISC 3. Solution Delivery SDSC	S Hall	Gov
10:05 - 10:20	4.0 Updated IMITEC Terms of Reference	Purpose : Information Review revised ToR from Leadership Council. Recently Leadership Council redesigned the Standing Committee layer and has proposed a new ToR for IMITEC (to be called SCIMIT)	L Kislock	Gov

10:20 - 10:50	5.0	Credentialing and Privileging	Purpose: Discussion .	Paul Shrimpton	Other
10:50 - 11:05	6.0	BC Health Information Exchange	Purpose : Information IMITEC Update	Colin King	Strat
11:05 - 12:05	7.0	Provincial IM/IT enabling strategy	Purpose : Information Providing an overview of the IM/IT policy paper.	Kim Lacharite, Paul Shrimpton	Strat
12:05 - 12:35	7.5	Lunch			
12:35 - 13:05	8.0	Provincial Projects - CSI & RACI fit	Purpose: Decision . CSI Intake List - approval of minimum dataset. Status Report on CSI Intake List preparation, along with discussion and endorsement of "minimum data set" being captured. Also, review/approval of recommendations to complete the Intake List.	Mo Alam	Gov
13:05 - 13:35	9.0	Re-visit adopting "BC Health EA Principles" as IMITEC Policy	Purpose: Decision - Adopt BC Health EA principles as IMITEC Policy. <i>Jan 11 2013 CIO Council ROD records --- Members also felt that before undertaking adoption activities of the EA Principles, the BC HEAP program needs to prove out its value with Phase 2 and beyond deliverables. Members were prepared to endorse the BC Health EA Principles, with initial adoption only for use within the EA project as guidance for subsequent project phases.</i>	Rick Connolly, Paul Shrimpton	Strat
13:35 - 13:55	10.0	Orbus iServer Implementation and Training Plan	Purpose: Decision Orbus iServer Implementation Update and decision request re funding	Brian Armstrong (HSSBC), Henry Kamstra	Other
13:55 - 14:05	11.0	Patient Order Sets Contract	Purpose: Discussion	M. Griffin	
14:05 - 14:20	12.0	Surgical eBooking	Purpose: Information Brief overview of work completed to date and next steps Verbal Update - no materials	M. Griffin T. Schmidt J. Robinson	
14:20 - 14:35	13.0	Home Health Monitoring	Purpose: Information Update on negotiations and upcoming clinical inputs. Verbal Update - no materials	T. Schmidt K. Nielsen	
14:35 - 14:45	14.0	Meeting Close	Review Action & Decision items. Next meeting Friday May 1st in person - PHSA Vancouver	Chair	Admin

Date: March 6, 2015

Executive Lead: Yoel Robens-Paradise, Executive Director LM Health Information Management

Title: *Report Distribution: Issues and Business/Service Governance for HIE*

Issue

BC Health Authorities have tactically implemented report distribution solutions to improve continuity of patient care. While projects achieve significant strides in Health Information Exchange (HIE), many operational issues exist and community physicians are reporting significant frustrations with the manner in which results, reports and other information delivered by distribution services are packaged, received and handled. These issues originate primarily in limitations within HA source systems (technical and operational), and in receiving EMRs.

A consensus has emerged amongst industry leaders that addressing gaps in a provincial governance structure, industry data standards, harmonized business rules, vendor conformance requirements and shared health information management services is urgently required to enable maturation of associated Health Information Exchange services.

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Background

In 2013, PHSA, VCH, PHC and FHA led a procurement process facilitated by HSSBC that selected Excelleris as the sole vendor responsible for distributing Health Authority health information (laboratory reports, transcribed reports, medical imaging reports, physician notifications, etc.) to both ordering and copied-to providers. VIHA on boarded to the contract in April of 2014. Reports are now distributed to physician EMRs across all health authorities. The LM strategy includes patient access to their own lab data and, when explicitly copied by physicians, transcribed reports as well.

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Considerations

- HIE and report distribution that includes patient access is foundational for a more patient-centred system. It is required to implement a more community-based health service and as such is fully aligned with current Ministry of Health strategic directions.
- Experience to date with Report Distribution have illustrated how it is intertwined with physician documentation practices, registration business rules, accuracy of the client ID, provider data, nomenclature standards, document ontology (report name) and patient portals. These are all areas within the subject domain of HIM business services. As such, HIM is well placed to serve as a business owner for Report/Results distribution, as a component within HIE.
- An efficient HIE service in BC that supports cross HA report distribution will require provincial services to standardize information, business practices and provide a single point of contact for providers, vendors and patients.
- In alignment with this need, leaders from BC's Health Information Management services have begun work on the creation of a BC HIM Council to address a lack of industry standards for HIM and to seek opportunities for more efficient operational models. A consensus is emerging that a service with a provincial scope will be required.
- IMITEC is the ultimate owner for IMIT matters in BC, and the newly formed service operations sub-committee would be well placed to provide ultimate governance over these services. Further work is needed to outline how the new HIM Council as well as contemplated provincial services can dovetail with the objectives of the service operations sub-committee.
- Additional funding is likely to be required to support the new governance and service model. It either will have to come from the Ministry or added on to the distribution costs currently charged to the HAs.

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Withheld pursuant to/removed as

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