

**Loiacono, Sabrina JTST:EX**

---

**From:** Cadario, Michele PREM:EX  
**Sent:** Friday, May 29, 2015 10:00 AM  
**To:** Loiacono, Sabrina HLTH:EX  
**Subject:** Re: Thanks

It's the last one that i'll be at so wanted to say publicly how much you're appreciated.

Michele

Sent from my BlackBerry 10 smartphone on the TELUS network.

**From:** Loiacono, Sabrina HLTH:EX  
**Sent:** Friday, May 29, 2015 9:54 AM  
**To:** Cadario, Michele PREM:EX  
**Subject:** Thanks

I was not expecting a shout out in the morning meeting especially since I have two more weeks here. I would made extra effort to attend, but had told Evan and Shane I could not make it.

S.

**Sabrina Loiacono**  
Chief of Staff  
Honourable Terry Lake  
Minister of Health  
250-953-3547  
Email: [sabrina.loiacono@gov.bc.ca](mailto:sabrina.loiacono@gov.bc.ca)  
**Please consider the environment before printing this email.**

**Loiacono, Sabrina JTST:EX**

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**From:** Chin, Ben PREM:EX  
**Sent:** Friday, June 5, 2015 12:06 PM  
**To:** Loiacono, Sabrina HLTH:EX  
**Subject:** RE: New Weekly Meetings!

You don't need to cc me on this

**From:** Loiacono, Sabrina HLTH:EX  
**Sent:** Friday, June 5, 2015 12:06 PM  
**To:** Chin, Ben PREM:EX; Gleeson, Kelly T GCPE:EX; Southern, Evan PREM:EX; Mills, Shane LASS:EX  
**Cc:** Scheffel, Emile PREM:EX  
**Subject:** Re: New Weekly Meetings!

I will be in toronto with Minister Lake.

Emile can you attend this?

Thanks!  
S.

Sent from my BlackBerry 10 smartphone on the TELUS network.

**From:** Chin, Ben PREM:EX  
**Sent:** Friday, June 5, 2015 11:50 AM  
**To:** LP Chief of Staff; Gleeson, Kelly T GCPE:EX  
**Cc:** Gleeson, Kelly T GCPE:EX; Mills, Shane LASS:EX  
**Subject:** New Weekly Meetings!

Starting this Monday, we'll be holding a weekly comms planning meeting. All Chiefs, CD's and caucus comms are expected to attend in person. If you're on the road, you can send a designate. The meetings will be chaired initially by Kelly and me to run through Events of the Day for the coming week, and to develop other comms opportunities. GCPE will not be expected to stay for second part of the meeting chaired by Shane and me.

Jordan will send out the notice in a moment.

Thank you

Ben

**Loiacono, Sabrina JTST:EX**

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**From:** Loiacono, Sabrina HLTH:EX  
**Sent:** Friday, June 12, 2015 8:16 AM  
**To:** Cadario, Michele PREM:EX  
**Subject:** RE: s.12

Thanks for your kind words Michele.

S.

---

**From:** Cadario, Michele PREM:EX  
**Sent:** Friday, June 12, 2015 7:07 AM  
**To:** Loiacono, Sabrina HLTH:EX  
**Subject:** RE: s.12

Fantastic!

And Happy Last Day – thanks for all of your hard work and dedication on our behalf. It is truly appreciated.

I wish you well in your new post and know you will make it a success!

Michele

*Michele Cadario*  
*Deputy Chief of Staff to Premier Christy Clark*

---

**From:** Loiacono, Sabrina HLTH:EX  
**Sent:** Friday, June 12, 2015 7:06 AM  
**To:** Cadario, Michele PREM:EX  
**Subject:** Re: s.12

s.12

Sent from my BlackBerry 10 smartphone on the TELUS network.

---

**From:** Cadario, Michele PREM:EX  
**Sent:** Friday, June 12, 2015 6:54 AM  
**To:** Loiacono, Sabrina HLTH:EX  
**Subject:** s.12

Sabrina,

I understand Health and TB s.12

thanks so much for the help.

s.12

Thanks so much for your help.

Michele

***Michele Cadario***  
***Deputy Chief of Staff to Premier Christy Clark***

## Loiacono, Sabrina JTST:EX

---

**From:** MacDonald, Scott D JTST:EX  
**Sent:** Thursday, May 7, 2015 5:51 PM  
**To:** Loiacono, Sabrina HLTH:EX  
**Subject:** RE: Clarification

I'll ask Julie to set something up  
s.22 time is tight for me.

---

**From:** Loiacono, Sabrina HLTH:EX  
**Sent:** Thursday, May 7, 2015 11:50 AM  
**To:** MacDonald, Scott D JTST:EX  
**Subject:** RE: Clarification

Yes. What day works for you. MTL is in Estimates next week so it will be easier to get away.  
Let me know what works.  
S.

---

**From:** MacDonald, Scott D JTST:EX  
**Sent:** Thursday, May 7, 2015 11:49 AM  
**To:** Loiacono, Sabrina HLTH:EX  
**Subject:** RE: Clarification

Would you be available to meet sometime in the next week? We will want to solidify the job duties and begin the paperwork.  
Scott

---

**From:** MacDonald, Scott D JTST:EX  
**Sent:** Tuesday, May 5, 2015 5:50 PM  
**To:** Loiacono, Sabrina HLTH:EX  
**Subject:** RE: Clarification

Sabrina – happy to talk anytime.

s.22

Given this would be a secondment, and consistent with any permanent position in the public service, you would be required to apply and compete for a posted position. It could be in this division or anywhere in gov't.

I hope this helps. Always happy to talk further.

Regards,

Scott



---

**D. Scott MacDonald, B.Ed, MBA**

Assistant Deputy Minister | Labour Market and Immigration Division  
Ministry of Jobs, Tourism and Skills Training

☎ 250-514-5553 | ✉ [D.Scott.MacDonald@gov.bc.ca](mailto:D.Scott.MacDonald@gov.bc.ca)

**From:** Loiacono, Sabrina HLTH:EX  
**Sent:** Tuesday, May 5, 2015 2:50 PM  
**To:** MacDonald, Scott D JTST:EX  
**Subject:** Clarification

Hi Scott,

Thank you for taking sometime out of your schedule last week to discuss my secondment to JTST.

s.22

Thanks for the clarification,

S.

**Sabrina Loiacono**

Chief of Staff

Honourable Terry Lake

Minister of Health

250-953-3547

Email: [sabrina.loiacono@gov.bc.ca](mailto:sabrina.loiacono@gov.bc.ca)

Please consider the environment before printing this email.

## **Loiacono, Sabrina JTST:EX**

---

**From:** Purdy, Sheila JTST:EX  
**Sent:** Wednesday, June 10, 2015 12:45 PM  
**To:** Loiacono, Sabrina HLTH:EX  
**Subject:** RE: Secondment agreement

OK thanks – I'll wait to hear from you then.

---

**From:** Loiacono, Sabrina HLTH:EX  
**Sent:** Wednesday, June 10, 2015 12:37 PM  
**To:** Purdy, Sheila JTST:EX  
**Subject:** RE: Secondment agreement

Hi,

I've been trying to get it sorted on my end as well. I followed up with the DMO yesterday and tried calling today but no luck yet. I will try again.

S

---

**From:** Purdy, Sheila JTST:EX  
**Sent:** Wednesday, June 10, 2015 12:30 PM  
**To:** Loiacono, Sabrina HLTH:EX  
**Subject:** RE: Secondment agreement  
**Importance:** High

Sabrina – I just talked with our DMO here and evidently the secondment agreement has been bouncing around in HLTH but looks like it is now with the HLTH DMO. Can you connect over there to see what the status is and when you can sign? We are quickly coming up on your proposed start date and cannot yet confirm the transfer of your IDIR etc until we know the Agreement has been signed. Thanks.

---

**From:** Loiacono, Sabrina HLTH:EX  
**Sent:** Tuesday, June 9, 2015 10:36 AM  
**To:** Purdy, Sheila JTST:EX  
**Subject:** Re: Secondment agreement

Ok. I will look into this. If you can send me a form for the criminal records check that will be helpful.

As always thanks for your help.

Sent from my iPad

On Jun 9, 2015, at 10:27 AM, Purdy, Sheila JTST:EX <[Sheila.Purdy@gov.bc.ca](mailto:Sheila.Purdy@gov.bc.ca)> wrote:

Hi, Sabrina. I was going to send you an email this morning but saw you were offline. I talked to my DMO yesterday and they said that the Agreement is currently with your DMO office and they thought that HLTH DMO would be coordinating your signature. You may want to check in with them.

As for the transfer in, I need to wait until the Agreement is signed apparently. Also, you will need a criminal record check done (which I can send you the form if you need it). If you have an iStore number for your transfer out that would be helpful so that I can coordinate on this end. Thanks!

---

**From:** Loiacono, Sabrina HLTH:EX  
**Sent:** Tuesday, June 9, 2015 10:24 AM  
**To:** Purdy, Sheila JTST:EX  
**Subject:** Re: Secondment agreement

Hi Sheila,

Hope you have had a good start to the week.

Do you have an update on the agreement? Has it been signed? Also my office is asking about the transfer out. Who on your end would coordinate the transfer in? I would like to connect the two.

Sent from my iPad

On Jun 3, 2015, at 2:10 PM, Purdy, Sheila JTST:EX <[Sheila.Purdy@gov.bc.ca](mailto:Sheila.Purdy@gov.bc.ca)> wrote:

Hi, Sabrina. You are most welcome for the answers – the secondment agreement has gone up to our DMO (we had to edit to make it between Ministry of Health/Ministry of Jobs so it has taken a bit longer) and I believe they were communicating with HLTH today to facilitate the signing. I am expecting that you will see it soon...

---

**From:** Loiacono, Sabrina HLTH:EX  
**Sent:** Wednesday, June 3, 2015 11:37 AM  
**To:** Purdy, Sheila JTST:EX  
**Subject:** RE: Secondment agreement

Hey Sheila,

I just realized I never sent you an email back to thank you for answering my questions. So thank you.

Can I ask for an update on the secondment. Has it been signed? Anything I need to do?

S.

---

**From:** Purdy, Sheila JTST:EX  
**Sent:** Thursday, May 28, 2015 11:15 AM  
**To:** Loiacono, Sabrina HLTH:EX  
**Subject:** RE: Secondment agreement

Hi, Sabrina. If the questions relate directly to the work you will be doing, Rishi Sharma would be the best contact. Anything administrative-wise can be directed to me. s.22  
s.22

We are still working with the DMO to get the secondment through signing. We were advised by PO that the secondment would actually have to be between JTST and HLTH,



so our DMO is just working through that piece and will let me know when it is ready for your signature. Thanks.

---

**From:** Loiacono, Sabrina HLTH:EX  
**Sent:** Thursday, May 28, 2015 11:12 AM  
**To:** Purdy, Sheila JTST:EX  
**Subject:** RE: Secondment agreement

Hi Sheila,

I will probably have a few questions in the coming weeks and I'm not sure who to address them to. Can you let me know who the most appropriate person would be?

s.22

Thanks for your help.

S.

---

**From:** Loiacono, Sabrina HLTH:EX  
**Sent:** Monday, May 25, 2015 4:06 PM  
**To:** Purdy, Sheila JTST:EX  
**Cc:** MacDonald, Scott D JTST:EX  
**Subject:** RE: Secondment agreement

Looks good. Also I'm told the start date is June 15.

---

**From:** Purdy, Sheila JTST:EX  
**Sent:** Monday, May 25, 2015 11:20 AM  
**To:** Loiacono, Sabrina HLTH:EX  
**Cc:** MacDonald, Scott D JTST:EX  
**Subject:** RE: Secondment agreement

Thanks, Sabrina. I have amended the agreement to reflect your job title and who you will report to. I believe that Section 6 covers your return back to PO as you remain an employee there throughout the secondment. Once you have a date finalized please let me know and I can get the agreement moving through the appropriate parties for signature. Thanks!

---

**From:** Loiacono, Sabrina HLTH:EX  
**Sent:** Monday, May 25, 2015 9:20 AM  
**To:** Purdy, Sheila JTST:EX  
**Subject:** RE: Secondment agreement

Hi Sheila,

I hope you had a great weekend. I have a couple of questions:

- Should this agreement specify that once the 7 months are over that I would return to my employment with the Office of the Premier?
- Should the agreement specify my job title or who I report to in Schedule A?

I'm still trying to confirm the start date of June 15<sup>th</sup> and I will get back to you as soon as possible.

S.

**Sabrina Loiacono**

Chief of Staff

Honourable Terry Lake

Minister of Health

250-953-3547

Email: [sabrina.loiacono@gov.bc.ca](mailto:sabrina.loiacono@gov.bc.ca)

Please consider the environment before printing this email.

---

**From:** Purdy, Sheila JTST:EX  
**Sent:** Monday, May 25, 2015 8:41 AM  
**To:** Loiacono, Sabrina HLTH:EX  
**Subject:** FW: Secondment agreement  
**Importance:** High

Sabrina – Scott asked that I confirm that you received this and are ok with it...thanks.

---

**From:** Purdy, Sheila JTST:EX  
**Sent:** Friday, May 22, 2015 12:04 PM  
**To:** S.22  
**Subject:** FW: Secondment agreement  
**Importance:** High

---

**From:** Purdy, Sheila JTST:EX  
**Sent:** Friday, May 22, 2015 12:03 PM  
**To:** S.22  
**Cc:** MacDonald, Scott D JTST:EX  
**Subject:** Secondment agreement  
**Importance:** High

Sabrina – as discussed with Scott, please find attached a draft of the secondment agreement that has been drawn up. If you could please review it and provide any comments to Scott it would be appreciated. Thanks!

*Sheila Purdy*

Manager, Business Operations

Labour Market & Immigration Division

Ministry of Jobs, Tourism & Skills Training

Direct: (250) 953-3707 Cell: (250) 216-3648

## **Loiacono, Sabrina JTST:EX**

---

**From:** Loiacono, Sabrina HLTH:EX  
**Sent:** Thursday, June 11, 2015 10:39 AM  
**To:** Purdy, Sheila JTST:EX  
**Subject:** RE: Secondment agreement  
**Attachments:** 20150611103641.pdf

Please see attached.

**From:** Purdy, Sheila JTST:EX  
**Sent:** Thursday, June 11, 2015 10:11 AM  
**To:** Loiacono, Sabrina HLTH:EX  
**Subject:** RE: Secondment agreement  
**Importance:** High

Sabrina – attached is the Agreement signed by both Ministries. Can you please sign where indicated and send me a copy back so we can get everything finalized? Thanks!!

**From:** Loiacono, Sabrina HLTH:EX  
**Sent:** Wednesday, June 10, 2015 12:50 PM  
**To:** Purdy, Sheila JTST:EX  
**Subject:** RE: Secondment agreement

Hi Sheila,

Attached is my criminal records check form.

S.

**From:** Purdy, Sheila JTST:EX  
**Sent:** Tuesday, June 9, 2015 10:53 AM  
**To:** Loiacono, Sabrina HLTH:EX  
**Subject:** RE: Secondment agreement

Here you go – please complete and sign, then scan back to me and I can process. Thanks.

[http://www2.gov.bc.ca/local/myhr/documents/jobs\\_hiring/consent\\_for\\_disclosure\\_of\\_criminal\\_record\\_information.pdf](http://www2.gov.bc.ca/local/myhr/documents/jobs_hiring/consent_for_disclosure_of_criminal_record_information.pdf)

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S.

**Sabrina Loiacono**

Chief of Staff

Honourable Terry Lake

Minister of Health

250-953-3547

Email: [sabrina.loiacono@gov.bc.ca](mailto:sabrina.loiacono@gov.bc.ca)

Please consider the environment before printing this email.

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**Importance:** High

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**To:** s.22  
**Subject:** FW: Secondment agreement  
**Importance:** High

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**To:** s.22  
**Cc:** MacDonald, Scott D JTST:EX  
**Subject:** Secondment agreement  
**Importance:** High

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*Sheila Purdy*

Manager, Business Operations

Labour Market & Immigration Division

Ministry of Jobs, Tourism & Skills Training

Direct: (250) 953-3707 Cell: (250) 216-3648

**Loiacono, Sabrina JTST:EX**

---

**From:** Loiacono, Sabrina HLTH:EX  
**Sent:** Thursday, June 11, 2015 10:40 AM  
**To:** Leamy, Michelle T PREM:EX; Cadario, Michele PREM:EX  
**Subject:** RE: Secondment agreement  
**Attachments:** 20150611103641.pdf

Here is the signed agreement for your records.

S.

---

**From:** Leamy, Michelle T PREM:EX  
**Sent:** Wednesday, June 10, 2015 11:17 AM  
**To:** Loiacono, Sabrina HLTH:EX; Cadario, Michele PREM:EX  
**Subject:** RE: Secondment agreement

It is with the two DMOs as your salary is on the ministry payroll not our payroll. It does not affect your OIC. All this was discussed with the PSA and this was the recommended course of action.

**Loiacono, Sabrina JTST:EX**

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**From:** Loiacono, Sabrina HLTH:EX  
**Sent:** Friday, June 12, 2015 9:28 AM  
**To:** Brown, Stephen R HLTH:EX; Feulgen, Sabine HLTH:EX; Stevenson, Lynn HLTH:EX; Paton, Arlene HLTH:EX; Patterson, Ted HLTH:EX; Kislock, Lindsay M HLTH:EX; Walman, Barbara J. HLTH:EX; Davidson, Heather (ADM) HLTH:EX; Sidhu, Manjit HLTH:EX; Kendall, Perry HLTH:EX; Hughes, Doug J HLTH:EX; Mackenzie, Isobel HLTH:EX; Plank, Sarah GCPE:EX; Thistle-Walker, Carlene GCPE:EX; Heinze, Laura R GCPE:EX; Foran, Grace E HLTH:EX; Godfrey, Debbie HLTH:EX; Lake, Terry HLTH:EX; O'Brien, Kellie HLTH:EX; Wade, Debbie HLTH:EX; Jukes, Shaina HLTH:EX; Martin, Rhiannon HLTH:EX; Andrachuk, Andrea HLTH:EX; Scheffel, Emile HLTH:EX  
**Cc:** Merrifield, Katy JTST:EX  
**Subject:** The new COS!

And the new COS is Katy Merrifield!

It gives me great pleasure to introduce Katy to you all. She is currently the COS in Minister Bond's office and has accomplished a great deal in that MO. Over the years she has held many positions within Government including a Constituency Assistant, Senior Research Officer in caucus and MA. She will bring a good depth of knowledge and skills to this office.

s.22

Katy you will do an amazing job in Health. They are lucky to have you!

Please help me in welcoming her to the MO.

An now I leave you in her extremely capable hands.  
S.

**Sabrina Loiacono**

Chief of Staff

Honourable Terry Lake

Minister of Health

250-953-3547

Email: [sabrina.loiacono@gov.bc.ca](mailto:sabrina.loiacono@gov.bc.ca)

Please consider the environment before printing this email.



**Loiacono, Sabrina JTST:EX**

---

**From:** Loiacono, Sabrina HLTH:EX  
**Sent:** Friday, June 12, 2015 9:31 AM  
**To:** Morris, Kirsty L LASS:EX; Yaron, Gillian LASS:EX  
**Cc:** Merrifield, Katy JTST:EX  
**Subject:** The new COS!

And the new COS is Katy Merrifield!

It gives me great pleasure to introduce Katy to you all. She is currently the COS in Minister Bond's office and has accomplished a great deal in that MO. Over the years she has held many positions within Government including a Constituency Assistant, Senior Research Officer in caucus and MA. She will bring a good depth of knowledge and skills to this office.

s.22

Katy you will do an amazing job in Health. They are lucky to have you!

Please help me in welcoming her to the MO.

An now I leave you in her extremely capable hands.  
S,

**Sabrina Loiacono**  
Chief of Staff  
Honourable Terry Lake  
Minister of Health  
250-953-3547  
Email: [sabrina.loiacono@gov.bc.ca](mailto:sabrina.loiacono@gov.bc.ca)  
Please consider the environment before printing this email.

**Loiacono, Sabrina JTST:EX**

---

**From:** Loiacono, Sabrina HLTH:EX  
**Sent:** Friday, June 12, 2015 12:41 PM  
**To:** Morris, Kirsty L LASS:EX; Yaron, Gillian LASS:EX  
**Cc:** Lake, Terry HLTH:EX  
**Subject:** Please keep in touch

Kirsty and Gill,  
S.22

S.

Sabloiacono@gmail.com  
250-686-2310

**Sabrina Loiacono**  
Chief of Staff  
Honourable Terry Lake  
Minister of Health  
250-953-3547  
Email: sabrina.loiacono@gov.bc.ca  
**Please consider the environment before printing this email.**

## Loiacono, Sabrina JTST:EX

---

**From:** Yaron, Gillian <Gillian.Yaron@leg.bc.ca>  
**Sent:** Friday, June 12, 2015 2:31 PM  
**To:** Loiacono, Sabrina HLTH:EX  
**Subject:** RE: bye bye :(

**Follow Up Flag:** Flag for follow up  
**Flag Status:** Completed

s.22

Gill Yaron Constituency Assistant

**Terry Lake, MLA Kamloops – North Thompson**  
**Minister of Health**

Email: [Gillian.yaron@leg.bc.ca](mailto:Gillian.yaron@leg.bc.ca)  
Phone#: 250-554-5413 Fax #250-554-5417  
Toll Free #: 1-888-299-0805  
Website: [terrylakemla.bc.ca](http://terrylakemla.bc.ca)

**From:** Loiacono, Sabrina HLTH:EX [<mailto:Sabrina.Loiacono@gov.bc.ca>]  
**Sent:** June 12, 2015 2:26 PM  
**To:** Yaron, Gillian  
**Subject:** Re: bye bye :(

s.22

Sent from my BlackBerry 10 smartphone on the TELUS network.

**From:** Yaron, Gillian  
**Sent:** Friday, June 12, 2015 2:21 PM  
**To:** Loiacono, Sabrina HLTH:EX  
**Subject:** bye bye :(

Shaina,  
s.22

Gill Yaron Constituency Assistant

**Terry Lake, MLA Kamloops – North Thompson**  
**Minister of Health**

Email: [Gillian.yaron@leg.bc.ca](mailto:Gillian.yaron@leg.bc.ca)

Phone#: 250-554-5413 Fax #250-554-5417

Toll Free #: 1-888-299-0805

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**Loiacono, Sabrina JTST:EX**

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**From:** Loiacono, Sabrina HLTH:EX  
**Sent:** Friday, June 12, 2015 2:49 PM  
**To:** LP Administrative Coordinators; LP Chief of Staff; LP Executive Assistants; LP Ministerial Assistants; LP Support Staff; 'liberalvictoriaoffice@leg.bc.ca'  
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**Subject:** My turn

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S.

**Sabrina Loiacono**  
Chief of Staff  
Honourable Terry Lake  
Minister of Health  
250-953-3547  
Email: [sabrina.loiacono@gov.bc.ca](mailto:sabrina.loiacono@gov.bc.ca)  
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