

IMITEC
DRAFT AGENDA
December 5th 2014 9am-2:30pm

s.15

Dial: s.15

Participant ID: s.15

ATTENDEES:

Lindsay Kislock, Chair, Barry Rivelis, Philip Barker , Mal Griffin , Jeff Hunter, Kate Van Doorne, Guy Weeks, Dr. Bill Clifford , Dr. Darryl Samoil, Alyse Capron, Dr. Mary-Lyn Fyfe, Dr. Michael Murray, Joseph Mendez, K. Somner, Secretariat

REGRETS: Dr. Alain Gagnon

GUESTS: Simon Hall, Mo Alam, Brendan Abbott, Kim Lacharite, Colin King, Dale Smith, Jane Crickmore, Scott Wilkinson, Guy Cookson, Denise Evdokimoff, Dr. Ho, Ed Ratnarajah, Oliver Thompson, Raphael Lim

9:00 - 9:15	1.0 Confirmation of Agenda, Approval of Record of Decision and Action items.	Purpose: Decision - Request for IMITEC Approval of i) Agenda, and ii) Record of Decision – November 7 2014	Chair	Admin
9:15 - 9:50	2.0 IMITEC Standing Committees - Update	Health Information Standards - Bill & Alyse Enterprise Architecture - Phil & Paul (20 min) Service Management - Kate & Barry Solution Delivery - Simon	Chairs Standing Committees & S. Hall	Gov
9:50 - 10:05	3.0 Update on Policy Review for Telehealth	per IMITEC Request Oct 3rd	Brendan Abbott	Strat
10:05 - 10:35	4.0 IMITEC Enabling Strategy Policy Work Update	Informational Update on Policy work being done	K. Lacharite	Strat
10:35 - 10:50	5.0 HSSBC services CIO Working session - Facilitator discussion	Preparing for December 11 th Workshop	K Lacharite	Other

10:50 - 11:05	6.0 Health Information Exchange Update	Informational update on progress	C. King	Strat
11:05 - 11:25	7.0 Laboratory Architecture Update	Informational update on progress	D. Smith J. Crickmore	Strat
11:25 - 12:05	8.0 s.17		P. Barker E. Ratnarajah	Other
12:05 - 12:30	8.5 Lunch			
12:30 - 12:50	9.0 Enabling Provincial Applications through Infrastructure Consolidation	Build awareness of the need to standardize foundational technologies in order to enable the next generation of provincial applications. To gain agreement that this constitutes a common or shared interest. Decision	K. Van Doorne T. Lloyd	Strat
12:50 - 13:10	10.0 s.17		K. Van Doorne S. Wilkinson	Strat
13:10 - 13:40	11. Master Service Agreement between MoH & PHSA for eHealth Operations	Information	G. Gookson D. Evdokimoff	Strat
13:40 - 13:55	12. eHITS Pre- Conference Forum Proposal	Follow up from Oct 3rd	Dr. Samoil Dr. Ho	Other
13:55 - 14:25	13. Meeting Close	Confirm Action and Decision items. Confirm next meeting date & logistics	Chair/ Secretariat	Admin

IMITEC DRAFT AGENDA January 8th 2015 1:00 - 5:15pm s.15

Dial: s.15

Participant ID: s.15

ATTENDEES:

Lindsay Kislock, Chair, Barry Rivelis, Philip Barker , Mal Griffin , Jeff Hunter, Kate Van Doorne, Guy Weeks, Dr. Darryl Samoil, Alyse Capron, Dr. Mary-Lyn Fyfe, Dr. Bill Clifford, Joseph Mendez, Dr. Michael Murray K. Somner, Secretariat

REGRETS: Dr. Alain Gagnon, Dr. Bruce Long

GUESTS: Mo Alam, Mark Sakamoto & Sachin Aggarwal (PatientOrderSets)

1:00 - 1:15	1.0 Confirmation of Agenda, Approval of Record of Decision and Action items.	Purpose: Decision - Request for IMITEC Approval of i) Agenda, and ii) Record of Decision – December 5th 2014	Chair	Admin
1:15 - 1:45	2.0 IMITEC Standing Committees - Update	Health Information Standards - Bill & Alyse Enterprise Architecture - Phil & Paul Service Management - Kate HIPSC - Mary Lyn Solution Delivery - Simon		Gov
1:45 - 2:30	3.0 CSI Intake Workflow - Proposed	Discussion for proposed CSI Workflow For endorsement	S. Hall, M. Alam	Gov
2:30 - 2:45	4.0 IMITEC Terms of Reference Update v1.1 and resubmission to LC	Review changes since v1.0 was ratified by LC on May 15th, 2014. For Decision	S Hall	Gov
2:45 - 3:15	5.0 Governance Function - Restructuring of Policies Risk Standards Conformance	Proposal for placement of residual governance functions (Risk, Policy, IT Standards and Conformance) For Decision	S Hall	Gov
3:15 - 3:30	6.0 Health Information Exchange Update	Update on the HIE Project. Circulate HIE RFAS for 'wet signatures' - from Dec 5th Action Item #14A065	P. Shrimpton C. King	Strat
3:30 - 4:00	7.0 Telehealth Strategy Update	- Update on focus of THS work based on IMITEC and DM's office feedback - Moratorium of further Telehealth technology infrastructure	A. Capron	Strat
4:00 - 4:30	8.0 PatientOrderSets	Solution overview from PatientOrderSets - Toronto	Mark Sakamoto Sachin Aggarwal	Other
4:30 - 5:00	9.0 NHA's Results Distribution Strategy	Follow up from action item 14A030 Sept 5th/Oct 3rd IMITEC meeting Oct 23 - NHA requested it be deferred to December. Nov 27 - NHA requested it be deferred to January	J Hunter B Clifford	Other
5:00 - 5:15	10.0 Meeting Close	Confirm Action and Decision items. Confirm next meeting date & logistics	Chair	

IMITEC DRAFT AGENDA

February 6th 2015 8:30am – 2pm

s.15

or Dial: s.15

Conference ID: s.15

ATTENDEES:

Lindsay Kislock, Chair, Barry Rivelis, Philip Barker , Mal Griffin , Jeff Hunter, Kate Van Doorne, Guy Weeks, Dr. Darryl Samoil, Dr. Mary-Lyn Fyfe, Dr. Michael Murray, Phil White, K. Somner, Secretariat

REGRETS: Dr. Alain Gagnon, Dr. Bruce Long, Joseph Mendez, Dr. Bill Clifford

GUESTS: Kim Lacharite, Simon Hall, Mo Alam, Judy Gibson, Michele Lane, Dr. Sean Varani, Dr. Andy Hamilton, Jessica Delaney, Emina Dervisevic, Allan Seckel, Scott Wilkinson

8:30 - 8:40	1.0 Confirmation of Agenda, Approval of Record of Decision and Action items.	Purpose: Decision - Request for IMITEC Approval of i) Agenda, and ii) Record of Decision – January 8th 2015	Secretariat	Admin
8:40 - 9:15	2.0 IMITEC Standing Committees - Update	Health Information Standards HISSC (New Ministry co-Chair update and ToR for Approval) - Bill (Simon) Enterprise Architecture EASC - Phil & Paul Service Management SMSC - See Agenda Item 3 Privacy - Security HIPSC - Mary Lyn Priorities & Investment PISC - No Update Solution Delivery SDSC - No Update Sessional fees discussion - Phil	Chairs - Standing Committees	Gov
9:15 - 9:30	3.0 Proposal for an additional IMITEC Standing Committee: Technology Strategy	Purpose: Decision - Approval of a new Standing Committee. At the December 11th and January 9th HSSBC/CIO workshops, CIO's and HSSBC decided to comprise a new Standing Committee, reporting to IMITEC which included development of formative ToR language. Attendees asked for advice on how this new Standing Committee fits within the new IMITEC governance framework. A brief presentation will be delivered outlining an assessment of how this new Standing Committee fits within the IMITEC governance framework. Following review and discussion, a Terms of Reference will be drafted and brought back to Council.	Simon Hall	Gov
9:30 - 9:45	4.0 Desktop Management Services Update	Purpose: Information/Endorsement on Approach Desktop, service desk and desk side	J. Hunter	

9:45 - 10:00	5.0	Status Report on HSSBC/CIO Action Plan for DMS and KDC	<p>Purpose : Information</p> <p>At the January 9th HSSBC/CIO workshop, CIO's and HSSBC developed an action plan to address issues related to DMS and KDC. (Action Item 15A011). Council members responsible for leading action items leads will be asked to provide a quick update on the status of their efforts.</p>	Paul Shrimpton, Kim Lacharite	Strat
10:00 - 10:30	6.0	IMITEC Enabling Strategy: Adding Health Shared Services	<p>Purpose: Decision</p> <p>At the Dec 11th and Jan 9th HSSBC/CIO workshops, it became clear Health Shared Services needed to be added to the IMITEC Enabling Strategy, as a key enabler. Council will be provided an overview of the content and key actions that will be added to the IMITEC Enabling Strategy for their review and approval.</p>	Paul Shrimpton	Strat
10:30 - 11:15	7.0	Health Information Management Practices in the Health Sector	<p>Purpose: Discussion</p> <p>Delaney and Associates Inc would like to receive IMITEC's input on how they would like to contribute to the review process.</p> <p>Please read breaking news. http://www.newsroom.gov.bc.ca/2015/02/bc-asks-for-input-as-it-improves-health-information-management.html</p>	Jessica Delaney Emina Dervisevic Judy Gibson	Other
11:15 - 11:45	8.0	Phase 3 Wait Time Initiative - Specialist Services Committee	<p>Purpose: Information</p> <p>Phase 3 Wait Time initiative aligns to other projects such as Surgical Access and the new Health Information Exchange.</p>	Michele Lane Dr. Sean Virani Dr. Andy Hamilton	
11:45 - 12:00	9.0	eHITS Pre-Conference Forum Proposal	<p>Purpose: Discussion</p> <p>Dr. Ho bringing proposal to ministry – back to Feb IMITEC meeting Agenda item brought forward at the Jan 8th IMITEC meeting while reviewing Dec 5th IMITEC action items</p>	Dr. Kendall Ho. Dr Darryl Samoil	Other
12:00 - 12:30		LUNCH			

12:30 – 1:30	10.0	CSI Intake Process - workshop	Purpose Decision - approve CSI Intake design.	Facilitated by Gov Mo Alam
			IMITEC working session on the proposed CSI Intake Process - work through up to four examples and validate/improve the Intake Process, and then discussion on next steps. [Action item A15003]	
1:30 – 1:50	11.0	s.17		Guy Weeks Scott Wilkinson
1:50 – 2:00	11.0	Meeting Close	Review Action & Decision items. Next meeting Friday March 6th - "in person"	

IMITEC DRAFT AGENDA

March 6th 2015 9am - 3:40pm

s.15

Dial: s.15

Conf ID: s.15

Paul Shrimpton (Acting Chair), Barry Rivelis, Philip Barker , Jeff Hunter, Guy Weeks, Dr. Mary-Lyn Fyfe, Dr. Bill Clifford, Dr. Michael Purdon, Phil White, K. Somner, Secretariat

REGRETS: Lindsay Kislock, Dr. Darryl Samoil, Dr. Alain Gagnon, Dr. Bruce Long, Joseph Mendez, Mal Griffin,

GUESTS: Simon Hall, Mo Alam, Kim Lacharite, Alyse Capron, Laura White, Yoel Robins-Paradise, Gregor Mcwalter, Guy Cookson, Ian Whitely, Jonathan Robinson, Silas Brownsey, Tracee Schmidt, Jeff Aitken

9:00 - 9:10	1.0	Confirmation of Agenda, Approval of Record of Decision and Action Items	Purpose: Decision - Request for IMITEC Approval of i) Agenda, and ii) Record of Decision - February 6th 2015		Admin
9:10 - 9:40	2.0	IMITEC Standing Committees Update	<ol style="list-style-type: none"> 1. Health Information Standards HISSC - Bill 2. Enterprise Architecture EASC - Phil & Paul 3. Technology Strategy - Barry & Brad 4. Privacy - Security HIPSC - Mary Lyn 5. Service Management SMSC, Priorities & Investment PISC, Solution Delivery SDSC 	Chairs - Standing Committees	Gov
9:40 - 10:40	3.0	CSI Intake Process Workshop	2nd workshop on CSI/RACI intake process design using Health Authority initiated projects.	Mo Alam facilitator	Gov
10:40 - 10:55	4.0	A Provincial Strategy for IM/IT	Purpose: Information	K. Lacharite	Strat
10:55 - 11:40	5.0	BC Health Information Exchange	Purpose: Decision Provide an update on HIE and request direction on approach and next steps	C. King	Strat
11:40 - 12:40	6.0	Presentation and discussion of PHSA Authored Telehealth Enterprise Architecture Review	Purpose: For Information and Decision request (re three recommendations to IMITEC). <ol style="list-style-type: none"> 1. Designate governance, leadership and dedicated funding to drive service development and adoption for Telehealth and HHMES under PHSA 2. Identify and mandate a vision for technical and infrastructure standards 3. Develop a strategic technical architecture roadmap leveraging existing resources to meet vision for telehealth service delivery Alyse Capron MoH, Laura White ED Clin Info Svcs IMIT - PHSA	A. Capron L. White	Strat

12:40 - 13:10	6.5	Lunch			
13:10 - 13:40	7.0	NHA's Results Distribution Strategy	Purpose Information Overview of NHA's results Distribution Strategy, Clinical Messaging Update and NHA IM/IT Priorities [Action item 14A030 Sept 5th]	J. Hunter B. Clifford	Strat
13:40 - 14:10	8.0	Health Information Reports Distribution via Excelleris – Progress Report	Purpose : Information Follow up from Nov 7th IMITEC Mtg Action #14A052 Yoel Robins Paradise ED for LMC Health Information Management is leading with Gregor McWalter supporting.	P. Barker Y. Robens-Paradise G. Mcwalter	Other
14:10 - 14:30	9.0	Clinical System integration with PLIS – Progress Report	Phil asked that we put a placeholder on the March 2015 IMITEC agenda for an update on PLIS Integration - In follow up to Action Item #14A047	P. Barker G. Mcwalter J. Aitken	
14:30 - 15:00	10.0	eHealth Operational Support Master Services Agreement with PHSA	Update IMITEC in March after consultations with service consumers Dec 5th Action Item #14A067 Denise Evdokimoff, HSIMT - MoH	G. Cookson I. Whiteley	
15:00 - 15:30	11.0	Panorama - HA and EMR Integration with Immunization Repository	Purpose: For information and IMITEC Governance Involvement determination. This proposed project will enable all points of care providing immunization services in BC to integrate directly with the Panorama Immunization Repository for the purposes of viewing, extracting, and updating immunization and related data. Interoperability between Panorama and points of service systems will support having the required immunization information at hand for clinical care while a full immunization repository will provide the necessary information for case and outbreak management and provincial surveillance related activities. Jonathan Robinson – HSIMT - MoH Silas Brownsey – PPH - MoH	J. Robinson S. Brownsey T. Schmidt	
15:30 - 15:40	12.0	Close	Review Action & Decision items. Next meeting Friday April 10th - "TelePresence"	Chair	Admin

IMITEC DRAFT AGENDA

April 10, 2015 9am – 3pm

s.15

Dial: s.15

Conf ID: s.15

Dr. Darryl Samoil (Chair), Lindsay Kislock, Barry Rivelis, Philip Barker , Mal Griffin, Jeff Hunter, Phil White, Guy Weeks, Dr. Mary-Lyn Fyfe, Dr. Bill Clifford, Joseph Mendez, Paul Shrimpton, K. Somner, Secretariat

REGRETS: Dr. Alain Gagnon, Dr. Bruce Long, Dr. Michael Purdon, Allan Seckel

GUESTS: Kim Lacharite, Simon Hall, Mo Alam, Rick Connolly, Colin King, Tracee Schmidt, Kris Nielsen, J. Robinson, Brian Armstrong (HSSBC), Henry Kamstra

9:00 - 9:10	1.0	Confirmation of Agenda, Approval of Record of Decision and Action Items	Purpose: Decision - Request for IMITEC Approval of i) Agenda, and ii) Record of Decision - March 6th 2015	Chair	Admin
9:10 - 9:25	2.0	IMITEC Standing Committees Updates	Purpose: Information 1. Health Information Standards HISSC - Bill 2. Technology Strategy TSSC - Brad, Phil & Phil	SC Chairs	Gov
9:25 - 9:40	3.1	Standing Committee ToR Edits	Purpose: Decision Approve Standing Committee edits to Terms of Reference 1. Enterprise Architecture EASC - Phil & Paul 2. Privacy & Security HIPSSC - Mary Lyn	Standing Committee Co-Chairs	Gov
9:40 - 10:05	3.2	IMITEC Standing Committees - start-up SM SD & PI	Purpose : Decision Approve Terms of Reference for Start up, and assign IMITEC co-chairs and Secretariat assignment 1. Service Management SMSC 2. Priorities & Investment PISC 3. Solution Delivery SDSC	S Hall	Gov
10:05 - 10:20	4.0	Updated IMITEC Terms of Reference	Purpose : Information Review revised ToR from Leadership Council. Recently Leadership Council redesigned the Standing Committee layer and has proposed a new ToR for IMITEC (to be called SCIMIT)	L Kislock	Gov

10:20 - 10:50	5.0	Credentialing and Privileging	Purpose: Discussion.	Paul Shrimpton	Other
10:50 - 11:05	6.0	BC Health Information Exchange	Purpose : Information IMITEC Update	Colin King	Strat
11:05 - 12:05	7.0	Provincial IM/IT enabling strategy	Purpose : Information Providing an overview of the IM/IT policy paper.	Kim Lacharite, Paul Shrimpton	Strat
12:05 - 12:35	7.5	Lunch			
12:35 - 13:05	8.0	Provincial Projects - CSI & RACI fit	Purpose: Decision. CSI Intake List - approval of minimum dataset. Status Report on CSI Intake List preparation, along with discussion and endorsement of "minimum data set" being captured. Also, review/approval of recommendations to complete the Intake List.	Mo Alam	Gov
13:05 - 13:35	9.0	Re-visit adopting "BC Health EA Principles" as IMITEC Policy	Purpose: Decision - Adopt BC Health EA principles as IMITEC Policy. <i>Jan 11 2013 CIO Council ROD records --- Members also felt that before undertaking adoption activities of the EA Principles, the BC HEAP program needs to prove out its value with Phase 2 and beyond deliverables. Members were prepared to endorse the BC Health EA Principles, with initial adoption only for use within the EA project as guidance for subsequent project phases.</i>	Rick Connolly, Paul Shrimpton	Strat
13:35 - 13:55	10.0	Orbus iServer Implementation and Training Plan	Purpose: Decision Orbus iServer Implementation Update and decision request re funding	Brian Armstrong (HSSBC), Henry Kamstra	Other
13:55 - 14:05	11.0	Patient Order Sets Contract	Purpose: Discussion	M. Griffin	
14:05 - 14:20	12.0	Surgical eBooking	Purpose: Information Brief overview of work completed to date and next steps Verbal Update - no materials	M. Griffin T. Schmidt J. Robinson	
14:20 - 14:35	13.0	Home Health Monitoring	Purpose: Information Update on negotiations and upcoming clinical inputs. Verbal Update - no materials	T. Schmidt K. Nielsen	
14:35 - 14:45	14.0	Meeting Close	Review Action & Decision items. Next meeting Friday May 1st in person - PHSA Vancouver	Chair	Admin

Standing Committee on Health Sector Information Management and Information Technology (SCIMIT) DRAFT AGENDA

May 1, 2015 8am – 1:10pm

s.15

Dial: s.15

Participant ID: s.15

Lindsay Kislock (Chair), Dr. Darryl Samoil, Mal Griffin, Jeff Hunter, Phil White, Guy Weeks, Dr. Mary-Lyn Fyfe, Dr. Bill Clifford, Dr. Alain Gagnon, Joseph Mendez, Phil White, Paul Shrimpton, Dr. Michael Purdon, Ron Quirk, K. Somner, Secretariat

REGRETS: Philip Barker, Allan Seckel, Barry Rivelis, Dr. Eric Grafstein

GUESTS: Simon Hall, Mo Alam, Kim Lacharite, Tracee Schmidt, Laura White, Denise Evdokimoff, Ian Whitely Silas Brownsey
Jonathan Robinson, Kelly Moran

8:00 - 8:10	1.0	Confirmation of Agenda, Approval of Record of Decision and Action Items	Purpose: Decision - Request for IMITEC Approval of i) Agenda, and ii) Record of Decision - April 10th 2015 Welcome to Ron Quirk - acting VPP CIO	Chair	Admin
8:10 - 8:55	2.0	IMITEC Standing Committees Updates	Purpose: Information 1. Health Information Standards HISSC - Bill 2. Technology Strategy TSSC - Phil & Phillip 3. Enterprise Architecture EASC - Phil & Paul 4. Privacy & Security HIPSSC - Mary Lyn 5. Service Management SMSC - Barry (<i>Laura White/Ron Quirk</i>) 6. Solution Delivery SDSC - Joseph	SC co-chairs	Gov
8:55 - 9:05	3.0	Standing Committees - Secretariat Support	Purpose: Decision HA nominates Secretariat support for four SCIMIT Standing Committees. . 1) Service Management (SMSC) 2) Solutions Delivery (SDSC) 3) Technology Strategy(TSSC) 4) Priorities & Investments (PISC) <i>not required yet</i> Proposal - That the Health Authority member organizations step forward to provide permanent Secretariat support services (using template SCIMIT SharePoint, SCIMIT processes and with MoH Secretariat best practices support (S Hall / K Somner). <i>Note, MoH will continue to provide Secretariat to SCIMIT and the Standing Committees for Enterprise Architecture (EASC), Information Standards (HISSC) and Information Privacy and Security (HIPSSC).</i>	Chair	Gov
9:05 - 9:35	4.0	Enabling Strategy and Policy Paper -		P. Shrimpton K. Lacharite	Strat
9:35 - 10:05	5.0	eHealth Operations Update	Purpose Information	L. White	Other

10:05 - 10:20	6.0	Master Service Agreement - MoH/PHSA eHealth Operations	Purpose: Information	D. Evdokimoff I. Whitely	
10:20 - 10:35	7.0	BC Services Card/Care Connect - Canadian Blood Services	Purpose: Information	L. White	
10:35 - 11:05	8.0	BC Centre for Data Innovation (BCCDI)	Purpose Information	K. Moran	Other
11:05 - 11:35	9.0	Health Authority Integration with PharmaNet	Purpose Information Project Status Update	T. Schmidt P. Squires R. Broadbent	
11:35 - 12:05	10.0	Home Health Monitoring	Information Update since last meeting and a proposed deck for Leadership Council (ask for clinical subject matter expert resource time).	T. Schmidt	Other
12:05 - 12:35	10.5	Lunch			
12:35 - 13:20	11.0	Panorama Immunization	Purpose Decision Request - That SCIMIT endorse the approach and support the budgetary request for the funding required to proceed with the initiation phase of the project and to develop the Panorama Immunization Repository Charter. The overall goal is to help achieve the Immunization Repository objectives and benefits as envisioned in the original Panorama project. The completion of planned external interfaces to the Panorama Immunization Repository is required for Public Health, Physicians and citizens to achieve benefits of capturing a high percentage of immunization history. Approximately 40% of immunizations are not provided by the current Health Authority users of Panorama. New interface implementations to Panorama Immunization Repository from Physicians EMR systems supports the Ministry priorities of delivering citizen centric health services through Personal Health Record initiatives that provide health information to citizens, such as their immunization history. The same technology supports Immunization repository interfaces to other Health Authority systems and Health Authority information viewers (UCI, eHealth Viewer) extending immunization to a wide range of health professionals that do not directly use Panorama. The Panorama Immunization Repository Project concept has already secured an 'in-principle' Canada Health Infoway CHI funding allocation of ~\$3.5M for this initiative.	S. Brownsey J. Robinson	Other
13:20 - 13:25	12.0	Meeting Close	Review Action & Decision items. Next meeting Friday June 5th - Telepresence	Chair	Admin

Standing Committee on Health Sector Information Management and Information Technology (SCIMIT)

DRAFT AGENDA

June 5th 2015 9am - 2:20pm

s.15

Dial: **s.15**

Participant ID: **s.15**

Lindsay Kislock (Chair), Dr. Darryl Samoil, Mal Griffin, Philip Barker, Jeff Hunter, Phil White, Guy Weeks, Dr. Bill Clifford, Dr. Alain Gagnon, Joseph Mendez, Phil White, Paul Shrimpton, Dr. Eric Grafstein Ron Quirk, K. Somner, Secretariat

REGRETS: Allan Seckel, Dr. Michael Purdon, Dr. Mary-Lyn Fyfe

GUESTS: Tracee Schmidt, Kris Nielsen, Colin King, Rick Connoly, Brian Munro, Dr. Ho, Dr. Kennard Tan (for Dr. Fyfe), Marilyn Copes, Murray Chisholm, Shannon Wilson

9:00 - 9:10	1.0	Confirmation of Agenda, Approval of Record of Decision and Action Items	Purpose: Decision - Request for IMITEC Approval of i) Agenda, and ii) Record of Decision - May 1st 2015	Chair	Admin
9:10 - 10:10	2.0	SCIMIT Standing Committees update	Purpose: Information 1. Technology Strategy TSSC - Phil & Phillip 2. Solution Delivery SDSC - Joseph (and guest Trace Schmidt) 3. Enterprise Architecture EASC - Phil & Paul 4. Privacy & Security HIPSSC - Mary Lyn 5. Service Management SMSC - Ron Quirk (and Laura White) 6. Health Information Standards HISSC - Bill & Paul * e-Procurement System Solution Project JESC - Mal		Gov
10:10 - 12:10	3.0	Health Information Exchange/Referral	1. Recap agreed HIE approach (5 mins) 2. Referral scan findings (BC, Canada, international, vendors) (60 mins) 3. Referral workshop findings and conclusions (30 mins) 4. Provincial HIE/EHR architecture assumptions (this is the "HA EHR" discussion that VIHA wants to have) (30 mins) 5. Discussion & conclusions (45 mins) 6. Next steps (10 mins)	C. King R. Connoly B. Munro	Strat
12:10 - 12:40	3.5	Lunch			
12:40 - 13:10	4.0	Home Health Monitoring and Enabling Services	Decision regarding inclusion of Provincial Telehealth Scheduling in HHMES, update from Project Executive Steering	T. Schmidt K. Nielsen	Strat
13:10 - 13:40	5.0	Surgery Booking and Wait Time Management Solution Briefing	Purpose: Decision • To obtain SCIMIT endorsement	T. Schmidt M. Copes M. Chisholm S. Wilson	Strat
13:40 - 14:00	6.0	HSSBC Change Windows	Purpose : Decision The TSSC will be tabling a BN re Change Wndows	Phil White	
14:00 - 14:15	7.0	Community Nursing Technology	Update	M. Griffin	
14:15 - 14:20	8.0	Meeting close	Review Action & Decision items.	Chair	Admin

Standing Committee on Health Sector Information Management and Information Technology (SCIMIT)

DRAFT AGENDA

July 3, 2015 8am – 2:15pm

s.15
Dial: s.15

Conf ID: s.15

Lindsay Kislock (Chair), Dr. Darryl Samoil, Mal Griffin, Philip Barker, Jeff Hunter, Guy Weeks, Dr. Bill Clifford, Dr. Alain Gagnon, Joseph Mendez, Paul Shrimpton, Dr. Mary-Lyn Fyfe, Dr. Eric Grafstein, Ron Quirk
K. Somner, Secretariat

REGRETS: Allan Seckel, Dr. Michael Purdon, Phil White

GUESTS: Brain Armstrong (for Phil W), Catherine Barnardo, Gregor McWalter, Kim Lacharite, Dr. Tom Ward, Laura White, Patricia Hamilton, Sue Avery, Paul Squires, Zachy Olorunjojon, Doris Nessim

8:00 - 8:05	1.0	Confirmation of Agenda, Approval of Record of Decision and Action Items	Purpose: Decision - Request for IMITEC Approval of i) Agenda, and ii) Record of Decision - June 5th 2015	Chair	Admin
8:05 - 8:50	2.0	SCIMIT Standing Committees update	Purpose: Information 1. Technology Strategy TSSC - Phil & Phillip 2. Solution Delivery SDSC - Joseph 3. Enterprise Architecture EASC - Phil & Paul 4. Privacy & Security HIPSSC - Mary Lyn 5. Service Management SMSC - Ron Quirk (and Laura White) 6. Health Information Standards HISSC - Bill & Paul	SC co-chairs	Gov
8:50 - 9:00	2.5	SCIMIT Standing Committees - Governance workshop day	Purpose : Decision Present outline of proposed approach to workshop. Requesting agreement on approach, attendance, target date, location.	Simon Hall	Gov
9:00 - 9:15	3.0	CSI inventory development	Purpose : Decision - approve next steps for CSI Briefing on progress developing the Provincial CSI (Common or Shared Interest) inventory of inflight and concept projects, per SCIMIT Action Item 15A044	Simon Hall	Gov
9:15 - 9:35	4.0	SCIMIT information sharing	Purpose : Decision 1) SharePoint access model - changes. Present overview of current SCIMIT & Standing Committee SharePoint access model - present recommendations for changes. 2) Publishing SCIMIT Governance artefacts . Discussion on publishing options of the SCIMIT (and SC) Decision logs, and CSI registries.	Simon Hall	Gov
9:35 - 9:50	5.0	Mobile Health Workers Plan - FHA	Purpose : Decision FHA to present their plan for mobile health workers June 5th Action Item #15A059	P. Barker Catherine Barnardo, Gregor McWalter	
9:50 - 10:20	6.0	IM/IT Enabling Strategy - Moving from Strategy to Action	Purpose: Information Present a framework for moving forwards from STRATEGY to ACTION	P. Shrimpton Kim Lacharite	Strat
10:20 -	7.0	Provincial Telehealth Scheduling	Action Item 15A058 - Follow up from June 5th SCIMIT meeting A recommended path forward for Provincial TeleHealth Scheduling given the	J Mendez L. White	

10:50			immediate impact to current upgrades and FNHA activation	Lacharite	
10:50 - 11:20	8.0	Cactus Update	Purpose: Information	Dr. Ward	
11:20 - 11:30	9.0	Clinical Evaluation Framework BC Services Card/Care Connect - Canadian Blood Services	Purpose: Information Discussion Only BC Services Card/Care Connect - Canadian Blood Services Clinical Evaluation framework to be shared with SCIMIT by PHSA eHealth Operations – Laura White/Oliver Thompson Action Item #15A050	L. White	
11:30 - 11:35	10.0	Early Clinical Adoption Project - BC Services Card/Care Connect - Canadian Blood Services	Purpose: Information Discussion Only BC Services Card/Care Connect - Canadian Blood Services Report back to SCIMIT on early clinical adoption project status regularly May 5th Action Item #15A051	L. White	
11:35 - 11:50	11.0	iEHR-PLIS Contract Re-procurement	Purpose: Information - To provide SCIMIT with a brief heads up on the upcoming end of contract with Oracle BC and the MOH / PHSA plans for reprocurement.	L. White G. Cookson	Strat
11:50 - 12:20	11.5	Lunch			
12:20 - 12:50	12.0	Provincial Connecting DI Program Update	Purpose : Information	Patricia Hamilton Laura White Sue Avery Paul Squires	
12:50 - 13:20	13.0	GS1 Canada	Purpose: Information GS1 aims to "demonstrate how the end-to-end adoption of global standards in the BC healthcare system can increase patient safety, improve quality of care, and enable processes efficiencies" https://www.youtube.com/watch?feature=youtu.be&v=S2tl3RKUOfE&app=desktop	Doris Nessim	
13:20 - 13:40	14.0	HSSBC Disaster Recovery Plan	Purpose : Decision Present DRP for approval	Phil White	
13:40 -	15.0	Meeting Close	Review Action & Decision items. Next meeting August 7th Telepresence TBC	Chair	

Standing Committee on Health Sector Information Management and Information Technology (SCIMIT) DRAFT AGENDA

September 4, 2015 8am – 2pm

s.15
Dial: s.15 Conf ID: s.15

Dr. Darryl Samoil (Chair), Deborah Shera, Jeff Hunter, Dr. Bill Clifford, Joseph Mendez, Paul Shrimpton, Allan Seckel, Phil White, Dr. Eric Grafstein, Oliver Gruter-Andrew, Dr. Alain Gagnon, Dr. Michael Purdon
Diane Crowe, Secretariat (for Kurstie Somner)

REGRETS: Dr. Mary-Lyn Fyfe, Guy Weeks, Mal Griffin, Philip Barker

GUESTS: Brent Kruschel (for Mal), Graham Payette (for Guy Weeks), Tracee Schmidt, Simon Hall, Guy Friswell, Diane Crowe, Colin King, Billy Brix, Jim Manning, Jennifer Jones, Karl Mallory, Dr. Kennard Tan (for Mary-Lyn)

8:00 - 8:20	1.0 Confirmation of Agenda, Approval of Record of Decision and Action Items	Purpose: Decision - Request for IMITEC Approval of i) Agenda, and ii) Record of Decision - July 3, 2015 iii) Record of Decision July 20 & 21st Workshops Introducing Deborah Shera , ADM Health Sector IM/IT and Sector CIO.	Chair
8:20 - 8:35	2.0 Standing Committee Updates	Standing Item ~ Compressed briefings only as required ~	SC co chairs
8:35 - 8:50	3.0 Governance Update - Propose Near Term SCIMIT Governance Realignment	Purpose: Decision re - Action item 15A069 - In light of SCIMIT's focus on HIE/HIS (as per decision July 20, 2015: Near Term SCIMIT Priorities), evaluate and recommend approaches to focus the efforts of the SCIMIT governance bodies and the time of SCIMIT members towards these priority areas. Simon Hall to create a decision briefing for SCIMIT decision at the September 4, 2015, SCIMIT meeting.	Simon Hall
8:50 - 9:35	4.0 Enabling Strategy and Planning Update	Purpose : Information - Ministry & Stakeholder Responses to the IM/IT Enabling Strategy - Enabling Strategy Update Approach Timing Priority-Setting Process Federation	Billy Brix Guy Friswell
9:35 - 10:35	5.0 HIE Vision, Architecture & Roadmap	Purpose : Information - Review requested updates to key slides in 21 July slide deck - Introduce material in preparation for 25 Sep workshop - Request for your more detailed review in advance of workshops	Colin King
10:35 - 11:05	6.0 EMR Vendor Relationship with the Doctors of BC		Allan Seckel
11:05 - 11:35	7.0 Cowichan Tribes Consumer Health Demonstration Project	Purpose: Information Consultation with SCIMIT Closing the Circle of Care: First Nations Client Empowerment Through Personal Health Record Enablement – a demonstration Project	Jennifer Jones Karl Mallory Mark Sommerfeld
11:35 - 11:45	7.1 'In Camera' discussion	Re Agenda Item 7.0 - <i>Cowichan Tribes Consumer Health Demonstration Project</i>	All
11:45 - 12:15	7.2 Lunch		

12:15 - 12:35	8.0 HSSBC Disaster Recovery Plan	Purpose : Decision Present DRP for approval	P. White
		Deferred from July 3rd agenda	
12:35 - 13:05	9.0 Home Health Monitoring: Letter of Intent	Information - Develop a common understanding of terms and pricing.	T. Schmidt
13:05 - 13:20	10.0 Surgical Project Update	Information - Update	T. Schmidt
13:20 - 13:50	11.0 Specialists Services Committee's Quality and Innovation Projects	Information - SCIMIT to review list of projects	D. Samoil
13:50 - 13:55	12.0 Meeting Close		Chair

Standing Committee on Health Sector Information Management and Information Technology (SCIMIT) DRAFT AGENDA

October 2, 2015 9am - 2pm

s.15

Dial: s.15

Cont ID: s.15

Deborah Shera (Chair), Dr. Darryl Samoil, Jeff Hunter, Dr. Bill Clifford, Joseph Mendez, Paul Shrimpton, Allan Seckel, Dr. Eric Grafstein, Oliver Gruter-Andrew, Dr. Alain Gagnon, Dr. Michael Purdon, Dr. Mary-Lyn Fyfe, Guy Weeks, Mal Griffin, Philip Barker – Secretariat Kurstie Somner

REGRETS: Phil White

GUESTS: Brian Armstrong (for Phil White), Simon Hall, Tracee Schmidt, Jeff Aitken, Laura White, Marc Pelletier, Guy Cookson

9:00 - 9:10	1.0 Confirmation of Agenda, Approval of Record of Decision and Action Items	Purpose: Decision - Request for IMITEC Approval of i) Agenda, and ii) Record of Decision - September 4, 2015		
9:10 - 9:25	2.0 Standing Committees Update	Purpose : Standing Item Critical briefing from co-chairs SCIMIT Standing Committees	Co-chairs Standing Committees	
9:25 - 9:50	3.0 SCIMIT information sharing -	Purpose : Decision 1) Publishing SCIMIT Governance artefacts. Discussion on publishing options of the SCIMIT (and SC) Decision logs, and CSI registries. 2) SharePoint access model - changes. Present overview of current SCIMIT & Standing Committee SharePoint access model - present recommendations for changes. Deferred from July 3rd agenda	S. Hall	Gov
9:50 - 10:20	4.0 EMR Strategy	Information Review and discuss the EMR Strategy	J. Aitken	
10:20 - 11:35	5.0 Health Authority Updates	Information Key Initiatives/Issues (15min each HA)	IHA/ NHA /IH /VCHA / PHSA/ FNHA	
11:35 - 11:50	6.0 SCIMIT - Potential portfolio management function requirement	Purpose : Consultation with SCIMIT • Projects that have been identified as a requiring an operational owner require early engagement with their operational owner and the Operations Standing Committee. An oversight function typically operated by a Project Management Office would be the gate keeper to ensure that this engagement has occurred and that the project has met the deliverables outlined by the Service Operations Standing Committee to become operational • The Solution Delivery considered the possibility of providing this project management function but determined it is out of scope of a governance level committee and would be too resource intensive and would not allow members to focus on strategic issues. • The concept of a PMO and portfolio tracking needs to be discussed at SCIMIT to determine how best to fill this gap (and determine if other related gaps exist)	T. Schmidt J. Mendez L. White G. Cookson SCIMIT Sponsor : O. Gruter-Andrew J. Mendez	Gov
11:50- 12:05	7.0 iEHR-PLIS Contract Re-procurement	Purpose: Information - To provide SCIMIT with a brief heads up on the upcoming end of contract with Oracle BC and the MOH / PHSA plans for reprocurement. Deferred from July 3rd agenda to Sept 4 IMITEC agenda Guy requested to move from Sept 4th to Oct 2nd agenda	L. White G. Cookson	
12:05- 12:35	7.5 Lunch			
12:35 - 13:15	8.0 Provincial Telehealth Strategy	Purpose : Decision 1. Endorsement of the direction set out in the Project Charter. 2. Accept the project status update for information. 3. Advice on key clinical leadership connect points (not yet all captured in the consultation outline in the Charter)	M. Pelletier	Strat

Issue:

- Virtual Care/Telehealth is a significant component of advancing health strategy for BC as outlined in the MOH strategic documents.
- The question for IMITEC is whether this project is well positioned to achieve its stated goals.

Background:

- Virtual care/Telehealth will represent 30% or more of all patient – provider contacts within the next 5 years, significantly impacting patient and provider care processes and information flow.
- There are opportunities and benefits to be realized and costs and risks to be managed.
- The building of a province and system wide strategy is underway as outlined in the attached project charter

13:15-13:30	9.0 BC Services Card	Purpose : Decision . Looking for direction from the group regarding the service card update meeting participants and timing - Ian Bailey & Jeremy Moss	G. Weeks	
13:30-13:50	10.0 Secretariat support for Standing Committees and Working Groups	<p>Purpose : Information - Direction</p> <p>HIPSC (Health Information Privacy Security Council) is re-tabling a request for Secretariat support. Context - HIPSC was approved by SCIMIT to assume the responsibility of becoming the SCIMIT Standing Committee for Privacy Security, with Dr Fyfe as co-chair. Experience has shown the need for an enduring Working Group at this level (separate from but reporting to the Standing Committee). Ministry provisioned Secretariat services will remain with the Standing Committee leaving HIPSC without Secretariat support by year end.</p> <p>This will also be a broader discussion around how to populate/support SCs and Working Groups in general</p>	Dr. Fyfe	Gov
13:50 - 13:55	10.0 Meeting Close	<p>Review Action Items.</p> <p>Confirm next meeting - Friday November 6th - 'in-person' Vancouver</p>	Chair	

Standing Committee on Health Sector Information Management and Information Technology (SCIMIT) DRAFT AGENDA

November 6 2015 830am – 3:45pm

Dial: **s.15** s.15 Conf ID: **s.15**

Dr. Darryl Samoil (Chair), Deborah Shera (*by phone joining at noon*), Jeff Hunter, Dr. Bill Clifford, Joseph Mendez, Paul Shrimpton, Allan Seckel, , Oliver Gruter-Andrew, Dr. Alain Gagnon, Dr. Mary-Lyn Fyfe, Guy Weeks, Mal Griffin, Philip Barker, Brian Armstrong (for Phil White)

Secretariat Kurstie Somner

REGRETS: Dr. Michael Purdon, Dr. Eric Grafstein, Phil White

GUESTS: Corinne Hohl (UBC), Kim Lacharite (MoH), Simon Hall (MoH), Tracee Schmidt (MoH), Alison Pearce (MoH), Patricia Wiebe (OCIO), Jeremy Moss (OCIO), Ken MacLean, Mariana Diacu (MoH)

8:30 - 8:50	1.0	Confirmation of Agenda, Approval of Record of Decision and Action Items	Purpose: Decision - Request for SCIMIT Approval of i) Agenda, and ii) Record of Decision - October 2, 2015 Review Action registry	Secretariat	Admin
8:50 - 9:05	2.0	Standing Committee Updates	Round table For Decision : SOSC revised Terms of Reference (Oliver)	Standing Ctte – co-chairs	Gov
9:05 - 9:50	3.0	“Distributed” data as a necessary component to phase 1 HIE.	Purpose: Decision <i>Background - per Bill Clifford email to SCIMIT sent October 21, 2015 3:59 PM Subject “RE: Special SCIMIT Meeting re: IMIT Enabling Strategy and HIE Action Plans”.</i>	Bill Clifford	
9:50 - 10:05	4.0	Patient Identity and Access Strategy Project	Information <ul style="list-style-type: none"> Project requested by the Standing Committee on IM/IT (SCIMIT) as part of the Health Information Exchange (HIE) priority setting-workshop. Tracee Schmidt (Strategic Projects Branch) and Paul Shrimpton (Health IT Strategy Branch) have been tasked with this work. A working group has been formed. This project was requested by SCIMIT. IMITEC Member Leads: Mal Griffin & Joseph Mendez	Kim Lacharite Alison Pearce	
10:05 - 10:25	5.0	iScheduler License Contract and Progress to Date for FNHA and the other HA’s/institutions	Purpose : Information Updates and discussion - seeking thoughts/advice - follow-up to the discussion in July.	J. Mendez	
10:25 - 11:40	6.0	BC Services Card status, functionality and on-boarding process	Purpose : information <ul style="list-style-type: none"> BC Services Card was launched in 2013. Over 1.5 million cards have been issued so far. The new card goes beyond just a replacement of the CareCard. Advanced identity proofing combined with new technologies can enable secure on-line and in-person identification/authentication. The health sector has begun to explore opportunities for extending use of the card for service delivery and information access. In particular, the card could be used to authenticate patient’s accessing their personal medical information online. SCIMIT plays a key role in determining priorities for health sector technology investment. To help inform decisions on direction and priorities, this presentation provides an overview for SCIMIT on the status of the BC Services Card, its functionality and the on-boarding process. 	Tracee Schmidt, Executive Director, Strategic Projects Branch, HSIMT, Ministry of Health Jeremy Moss, Director, Program Development, OCIO - Technology Solutions, Ministry of Technology, Innovation and Citizens’ Services Patricia Wiebe, OCIO - Technology Solutions, Ministry of Technology, Innovation and Citizens’ Services	

11:40 - 11:55	7.0 "SCIMIT" Discussion - BC Services Card Status	SCIMIT to ask Questions/Answers - OCIO Guests absented	Tracee Schmidt
11:55 - 12:15	8.0 ADR reporting	<p>Purpose : Decision</p> <p>New legislation (Bill C-17) mandates the reporting of all serious Adverse Drug Reactions (ADRs), including all reactions requiring admission. ADRs are currently vastly underreported. In BC, the PSLs (Patient Safety Learning System) has been designated to accommodate ADR reporting provincially to meet this requirement.</p> <p>Meditech and Cerner have implemented elements of ADR reporting into their software, but this information remains within the EHR system locally, and does not link to PharmaNet.</p> <p>The issue is that if this is left to the Health Authorities and EHRs, Cerner and Meditech were likely to develop 2 different solutions to the same problem, whereas provincial leadership would ensure a common solution. All agreed that this is preferable.</p> <p>To move forward we need a commitment that this project is in scope with CST, and that PharmaNet is committed to receiving and transmitting the required information, and that the Ministry will set the required provincial standards.</p> <p>Darryl would like a brief discussion on where this may fit and whether to send it to the Enterprise Architecture group for further analysis.</p>	Darryl Corinne Hohl (UBC)
12:15 - 12:30	9.0 Home Health Monitoring	Briefing for SCIMIT in order to get deal inked before expiry	T. Schmidt
12:30 - 13:00	9.5 Lunch		
13:00 - 13:30	10.0 Strategic Management Framework	Leveraging the Strategic Value of IMIT & Getting it Right	DM Stephen Brown
13:30 - 14:15	11.0 Delivering the IM/IT Enabling Strategy: An Update for SCIMIT on the 18 Month IM/IT Action Plan	<p>Purpose: Information</p> <p>The objective of this information item is to build SCIMIT member awareness of the approach to developing the 18 Month Action Plan. This presentation will also cover how SCIMIT's 18 month priorities will be packaged, for approval, to the Interdisciplinary Chairs Committee and Leadership Council.</p>	Kim Lacharite
14:15 - 14:45	12.0 OIPC Privacy Breach Management	<p>Purpose: Decision - SCIMIT to direct HIPSSC to develop a response action plan for the health sector.</p> <p>The OIPC released a Privacy Breach Management Report for the BC Government in January 2015 and a Privacy Breach Management Report for the Health Authorities in September 2015. The Ministry of Health and the Health Authorities are working to address the issues raised in the respective reports. To that end, the following items will be addressed in the meeting:</p> <ul style="list-style-type: none"> • Provide an update on the OCIO privacy breach management activities. • Discuss the procurement approach and potential costs for the investigation management software. • Discuss potential alignments in policy and operational privacy breach management. 	Ken McLean
14:45 - 15:05	13.0 Secretariat resourcing	<p>Purpose : Decision</p> <p>Per 15A104 : Develop BSO for SCIMIT, SCs and WGs Secretariat resource demands</p>	Simon Hall Gov

15:05 - 15:20	14.0	PharmaNet Governance :Medication Safety Through Partnerships	<p>Purpose: Discussion</p> <p>Discuss the <u>current governance</u> of the PharmaNet solution and review opportunities for the <u>future</u> given PharmaNet's increasingly important clinical role</p>	Dr. Fyfe	Gov
15:20 - 15:35	15.0	Governance Information Sharing	<p>Purpose: Decision</p> <p>1) Publishing SCIMIT Governance artefacts. Discussion on publishing options of the SCIMIT (and SC) Decision logs, and CSI registries.</p> <p>2) SharePoint access model - changes. Present overview of current SCIMIT & Standing Committee SharePoint access model - present recommendations for changes.</p> <p><i>Deferred from July 3rd and Oct 2nd agendas</i></p>	S. Hall	Gov
15:35 - 15:45	16.0	Meeting Close			

Standing Committee on Health Sector Information Management and Information Technology (SCIMIT)

DRAFT AGENDA

December 4 2015 9am – 2:15pm

Dial: **s.15** **s.15** Conf ID: **s.15**

Dr. Darryl Samoil (Chair), Deborah Shera, Jeff Hunter, Dr. Bill Clifford, Joseph Mendez, Paul Shrimpton, Oliver Gruter-Andrew, Dr. Alain Gagnon, Guy Weeks, Mal Griffin, Philip Barker, Phil White, Dr. Eric Grafstein, Allan Seckel
Secretariat Kurstie Somner

REGRETS: Dr. Michael Purdon, Dr. Mary-Lyn Fyfe,

GUESTS: Simon Hall (MoH), Tracee Schmidt (MoH), Alison Pearce (MoH), Mariana Diacu (MoH), Richard Poutney (MTICS), Guy Friswell (MoH)

9:00 - 9:10	1.0 Confirmation of Agenda, Approval of Record of Decision and Action Items	Purpose: Decision - Request for SCIMIT Approval of i) Agenda, and ii) Record of Decision - November 6, 2015 Review Action registry	
9:10 - 9:20	1.5 Standing Item - Standing Committee of the Interdisciplinary Co-Chairs updates	Purpose : Information SCIMIT Annual Work Plan Presentation - Leadership Council November 19th	SCIMIT co-chairs on SCoIC D. Shera D. Samoil
9:20 - 9:50	2.0 Standing Item - SCIMIT Standing Committee Updates	Purpose : Information Roundtable format	Each SCIMIT member co-chair
9:50 - 10:10	3.0 Priorities & Investment Working Group Report Out	Purpose : Discussion & Decision The PI Working Group (Oliver G-A, Joseph M, Tracee S, Simon H) will report out on SCIMIT Action item 15A075. Decision request to endorse a P&I Vision statement.	S. Hall Gov T Schmidt
10:10 - 10:20	3.5 Break		
10:20 - 11:20	4.0 s.12		R. Poutney J. Hunter
11:20 - 11:50	5.0 Patient Access and Identity Strategy	Purpose: Information Walk through the Project Initiation Document for the Patient Access and Identity Strategy.	A. Pearce
11:50 - 12:20	5.5 Lunch		
12:20 - 12:50	6.0 Legislative Review of FIPPA	Purpose : Information Steven Tam, VCH General Legal Counsel and Privacy Officer, discussion about the legislative review of FIPPA currently in progress	S. Tam M. Diacu
12:50 - 13:50	7.0 Update for SCIMIT on the 18 Month IM/IT Action Plan	Purpose: Decision The 18-month IM/IT Action Plan in the context of the DM's overall strategic framework • Approval of SCIMIT's governance accountability over delivery of priorities in the 18-month IM/IT Action Plan • Endorsement to bring the 18-month IM/IT Action Plan and a recommended management approach to SCIMIT for approval • Endorsement of associated communications planning approach	G. Friswell

13:50 - 14:00	8.0 EMR Working Group Update	Purpose: Information To provide an update on the EMR Working Group's progress to date and to discuss its direction and scope going forward	J. Aitken
14:00- 14:10	9.0 HA Pharmanet Integration		M. Griffin
14:10 - 14:15	10.0 Meeting Close		Chair

SCIMIT
DRAFT AGENDA
January 7th 2015 9am - noon
Dial: **s.15** **s 15** Conf ID: **s.15**

Dr. Darryl Samoil (Chair), Deborah Shera, Jeff Hunter, Dr. Bill Clifford, Joseph Mendez, Jeff Aitken (for Paul Shrimpton), Oliver Gruter-Andrew, Guy Weeks, Mal Griffin, Philip Barker, Phil White, Dr. Eric Grafstein, Allan Seckel, Dr. Michael Purdon, Dr. Mary-Lyn Fyfe
Secretariat Kurstie Somner

REGRETS: Dr. Alain Gagnon, Jeff Hunter

GUESTS: Alison Pearce, Guy Friswell, Simon Hall (MoH)

9:00 - 9:15	1.0 Confirmation of Agenda, Approval of Record of Decision and Action Items	Purpose: Decision - Request for SCIMIT Approval of i) Agenda, and ii) Record of Decision - December 4, 2015 Review Action registry	Chair
9:15 - 9:25	2.0 Standing Item - Sub Committees Update	Priority items requiring SCIMIT Attention	Sub Committee co-chair(s)
		<ul style="list-style-type: none"> • Architecture (EASC) • Standards (HISSC) • Privacy / Security (HIPSSC/IPSSC) • Operations (SOSC) • Solutions Delivery (SDSC) • Technology Strategy (TSSC) • <i>Priorities and Investment - Working Group</i> 	
9:25 - 11:55	3.0 18 Month Action Plan & Management Strategy	Purpose: Decisions & Endorsements Endorsement of the IM/IT Strategy Map, Balanced Scorecard and 18-month IM/IT Action Plan Decision Approval to close the HIE EA project Decision Approval to proceed with the proposed HIE enabling architecture priorities (as per the Action Plan) Endorsement of the recommended approach to governing and managing the 18-month IM/IT Action Plan	Guy Friswell
11:55 - 12:00	4.0 Meeting close	Review action items Next meeting: February 4th Telepresence	Secretariat

**Standing Committee on Health Sector Information Management
and Information Technology (SCIMIT)**

DRAFT AGENDA

January 7th 2016 9am – 12pm

Dial: **s.15** **s.15** Conf ID: **s.15**

Dr. Darryl Samoil, Dr. Bill Clifford, Paul Shrimpton, Oliver Gruter-Andrew, Guy Weeks, Mal Griffin, Philip Barker, Phil White, Allan Seckel, Dr. Alain Gagnon, Jeff Hunter, Dr. Mary-Lyn Fyfe, Dr. Eric Grafstein, Dr. Shannon McDonald, Secretariat: Kurstie Somner

REGRETS: Deborah Shera, Dr. Michael Purdon, Barb Lawrie, Joseph Mendez

GUESTS: Guy Friswell, Alison Pearce, Simon Hall, Marc Pelletier (Contractor, Office of the Associate DM for Health Services, MoH)

9:00 - 9:10	1.0 Confirmation of Agenda, Approval of Record of Decision and Action Items	Purpose: Decision Approval of i) Agenda, and ii) Record of Decision - Jan 7th, 2016 Review Action registry	
	1.1 ROD Revision - Dec 4th 2015	Purpose : Approval ROD for Dec 4th Record of Decision document. ROD for Dec 4th SCIMIT omitted to record endorsement for Technology Strategy Standing Committee Terms of Reference.	Secretariat
9:10 - 9:25	1.2 Review Outstanding Action Items Registry	Purpose : Decision Review the full list of past Committee Action Items and determine disposition	Chair
9:25 - 9:35	2.0 Standing Item - SCoIC updates		D. Samoil
9:35 - 9:50	3.0 Standing Item - Sub Committees Update	Priority items requiring SCIMIT Attention <ul style="list-style-type: none"> •Architecture (EASC) •Standards (HISSC) •Privacy / Security (HIPSSC/IPSSC) •Operations (SOSC) •Solutions Delivery (SDSC) •Technology Strategy (TSSC) •Priorities and Investment - Working Group 	Sub Group co-chairs
9:50 - 10:35	4.0 18 Month Action Plan - Management	Working PPT only for co-chair discussion Re: 16A004 Decision: re: Modifications to the overall IMIT Strategy Map, Scorecard and Action Plan	A. Pearce G. Friswell

Re: **16A003**

Information: Better elaborate the anticipated roles of the PHSA PMO in centrally coordinating existing project reports, of the SDSC in interpretation and consolidation of project information, and potential ongoing roles of HSIMT and the PISC.

The package should also include two examples of how the management model will work, specifically for the portfolios of work around referrals and for the current surgical booking initiative.

10:35 5.0 **VPP Project**
- **Management Office**
10:55

Purpose : **Discussion**

O. Gruter-
Andrew

Present outline of proposed PMO model to support SCIMIT

Discussion of VPP's (PHSA, VCHA, PHC) PMO function and what this could offer to SCIMIT

10:55 6.0 **Performance**
- **Indicators in the BC**
11:40 **Health Sector**

Purpose : **Discussion**

M. Pelletier

Issue: The Deputy Minister has taken an active interest in performance reporting. More profound Health Sector IM/IT performance indicators are needed. SCIMIT should have an active interest in helping to determining what Health Sector IM/IT performance indicators they will be responsible for reporting against.

11:40 7.0 **Update on ADR**
- **Reporting and**
11:55 **Financial Grant**

Per Action item 15A109, and requested as agenda item at Dec 4th SCIMIT D. Samoil

Re eHIPP Grant Funding - We are delighted to let you know that our team was successful in our bid for a CIHR-funded eHealth Innovation Partnership Program (eHIPP) grant titled Implementation and Evaluation of an Enhanced PharmaNet-Based Adverse Drug Event Reporting Platform to Improve Patient Safety and Meet Adverse Drug Reaction Reporting Requirements. This grant relied on a broad team involving a wide range of stakeholders.

11:55 8.0 **Meeting Close**
-
12:00

Review action items

Next meeting: March 3rd Telepresence

SCIMIT
DRAFT AGENDA
March 3 2016 9am - 12pm

Dial: **s.15** Conf ID: **s.15**

Dr. Darryl Samoil (Chair), Dr. Bill Clifford, Paul Shrimpton, Guy Weeks, Mal Griffin, Norma Malanowich, Philip Barker, Phil White, Allan Seckel, Dr. Alain Gagnon, Jeff Hunter, Dr. Eric Grafstein, , Joseph Mendez, Secretariat Kurstie Somner

REGRETS: Deborah Shera, Oliver Gruter-Andrew, Dr. Mary-Lyn Fyfe, Dr. Shannon McDonald, Barb Lawrie

GUESTS: Alison Pearce, Simon Hall, Jeff Aitken, Tricia Braidwood-Looney (MoH), Dr William Siu , Pat Wilmott

9:00 - 9:15	1.0 Confirmation of Agenda, Approval of Record of Decision and Action Items	Purpose: Decision Approval of i) Agenda, and ii) Record of Decision - Feb 4th, 2016 Review Action registry	Chair
9:15 - 9:20	2.0 Standing Item – Standing Committee of Interdisciplinary Co-Chairs (SCoIC) updates		Chair
9:20 - 9:30	3.0 Standing Item - Sub Committees Update	Purpose : Discussion of priority items requiring SCIMIT Attention <ul style="list-style-type: none"> •Architecture (EASC) - vacant co-chair re 16A006 •Standards (HISSC) •Privacy / Security (HIPSSC/IPSSC) •Operations (SOSC) •Solutions Delivery (SDSC) •Technology Strategy (TSSC) •Priorities and Investment - Working Group 	Sub Group co-chairs
	3.1 SCIMIT Governance Discussion	Purpose : Discussion SCIMIT's current ToR endorsed at LC April 2015, based on former IMITEC Governance functional design (Standing Committees) and mandate (Common or Shared Interest). Consideration of a facilitated working session to review and rebalance.	Daryl Samoil

9:30 - 10:15	4.0	Medical Imaging IM/IT – Clinical Supports	<p>Purpose : Endorsement</p> <ul style="list-style-type: none"> - Seek support to build on the MIAC-endorsed medical imaging IM/IT roadmap for provincial-level assets - Seek approval to Engage Enterprise Architecture (EA) resources <p>In the fall 2015, Government announced the Advanced Imaging Strategy (includes CT, MRI and PET). Concurrently, MIAC endorsed a Medical Imaging IM/IT Roadmap</p>	Tricia Braidwood-Looney & Dr William Siu
10:15 - 10:55	5.0	Revised 18 Month Action Plan	<p>Purpose : Decision</p> <ul style="list-style-type: none"> - Revisions to the 'simplified' 18 month Action Plan and discussion of implications - Considerations re Action Plan relative to Balanced Score Cards. <p>per SCIMIT Action items 16A007, 16A008 & 16A009</p>	Alison Pearce
10:55 - 11:10	6.0	Update on BC Services Card & photo capture into CIS	<p>In November, we did a BCSC demonstration for SCIMIT. They asked us to work with Anita Malovec's Identity Advisory Group to create a recommendation around capturing the photo from the BCSC into CIS systems to facilitate patient identification.</p> <p>Also to provide update on BCSC</p>	Alison Pearce
11:10 - 11:40	7.0	Reports Distribution RFAS	<p>Purpose: Information and opportunity to contribute to the plan before any stakeholder engagement.</p> <p>The Planning Phase of the Report Distribution Architecture and Strategy Project is nearing completion. Briefing on the proposed plan for the work.</p> <ul style="list-style-type: none"> • In January 2016, we presented a proposal to SCIMIT to develop architecture for interoperation between the two main report distribution solutions currently in use (CDX and Excelleris). • SCIMIT approved the launch of the project but requested that its scope be broadened so as not to assume use of both or either of the existing solutions – hence the new title (Report Distribution Architecture and Strategy). A more detailed plan for this work has now been developed, and we are about to begin work on 	Pat Wilmott

Phase II (Current State Analysis).

11:40 8.0 Meeting Close

-

11:45

Review action items

Next meeting: March 31st (for April)

Telepresence

Chair

Review action
items

Next
meeting:
March 31st

(for April)
Telepresence

SCIMIT

DRAFT AGENDA

March 31 2016 9am – 2:15pm (for April)

s.15

Dial: s.15

Conf ID: s.15

Dr. Darryl Samoil (Chair), Deborah Shera, Oliver Gruter-Andrew, Paul Shrimpton, Guy Weeks, Dr. Mary-Lyn Fyfe, Norma Malanowich, Dr. Shannon McDonald, Barb Lawrie, Philip Barker, Allan Seckel, Dr. Alain Gagnon, Jeff Hunter, Dr. Eric Grafstein, Secretariat Kurstie Somner

REGRETS: Joseph Mendez, Phil White, Dr. Bill Clifford

GUESTS: Simon Hall, Nick Sutton, Richard Bridges, Natalie Plinner, Brett Radelet (for Phil White)

9:00 - 9:20	1.0 Confirmation of agenda - approval of Record of Decision	Purpose: Decision Approval of i) Agenda, and ii) Record of Decision - March 3rd, 2016 Review Action registry	
9:20 - 10:20	2.0 SCIMIT Governance – Annual Review - Part 1	Purpose : Discussion and annual review - current state Part 2 - Future State, Change and Action Planning - after lunch Guests SCIMIT sub committee co-chairs HISSC - Jeff Aitken (Bill Clifford) IPSSC - Mariana Diacu (Mary Lyn Fyfe) SOSC - Guy Cookson (Oliver Gruter-Andrew) EASC - Jeff Aitken (Philip Barker, Paul Shrimpton former co-chairs) TSSC - (Moh Rep) Brad Kocurek (Phil White/ Philip Barker)	Co-chairs & Simon Hall
10:20 - 10:40	3.0 Managing the 18 Month Action Plan	Purpose : For Feedback and Direction PHSA's PQTO (Project Office) will present some formative thinking and proposals on how to address SCIMIT Action Plan Management needs.	Nick Sutton, Richard Bridges, Natalie Plinner
10:40 - 11:10	4.0 s.12	Purpose: Information	J. Hunter
11:10 - 11:20	5.0 Panorama Update	Purpose: Information	O. Gruter-Andrew

11:20 - 6.0 **Roundtable**
12:20

Standing Item

- IHA
- NHA
- PHSA
- VCHA
- Island Health
- DoBC
- HSSBC

12:20 - 6.5 **Lunch**
13:00

13:00 - 7.0 **SCIMIT Governance –**
14:00 **Annual Review - Part 2**

Purpose : Discussion and annual review - Future All
State, Change and Action Planning

8.0 **Meeting Close**

Next Meeting May 5th in Vancouver at the PHSA Chair