Standing Committee of Interdisciplinary Co-Chairs (SCoIC)

Date: Friday, April 17, 2015   **Time:** 12:30-2:30pm

Location: s.15

Teleconference:
Dial In: s.15
Participant ID: s.15
Moderator: Lynn Stevenson

Attendees:

Lynn Stevenson (Co-Chair)	Michael Marchbank (Co-Chair)
Heather Davidson	Glen Copping
Lindsay Kislock	Darryl Samoil
Arlene Paton (obo Doug Hughes)	Susan Brown
Ted Patterson	Donna Lommer

Regrets:
Manjit Sidhu
Doug Hughes

	Agenda Item
1.	Introductions
2.	Approval of Agenda
3.	Review TOR for each Standing Committee: • Standing Committee on Health Services & Population Health (Co-Chairs: Doug Hughes, Susan Brown) • Standing Committee on Health Human Resources (Co-Chair: Ted Patterson) • Standing Committee on Health Sector Information Management and Information Technology (Co-Chairs: Lindsay Kislock, Darryl Samoil) • Standing Committee on Finance and Corporate Issues (Co-Chairs: Manjit Sidhu, Donna Lommer) • Standing Committee on Performance Measurement, Analytics and Evaluation (Co-Chair: Heather Davidson, Glen Copping)
4.	Priority Work over May/June: • Membership • Work Plans • Inventory of Committee reporting to each Standing Committee
5.	Secretariat Support
6.	Meeting Date/Times

STANDING COMMITTEE OF INTERDISCIPLINARY CO-CHAIRS (SCoIC)
Agenda

May 15, 2015
9:00-10:00am

s.15

Teleconference

Dial In: s.15   Participant ID: s.15   #; Moderator: Lynn Stevenson

MEMBERS:

Lynn Stevenson (Co-Chair)   Michael Marchbank (Co-Chair)
Heather Davidson   Glen Copping
Doug Hughes   Susan Brown
Manjit Sidhu   Donna Lommer
Lindsay Kislock
Ted Patterson

REGRETS:

Darryl Samoil
John Johnston

9:00-9:05	1.	**Call to Order – Approval of Agenda & Record of Decisions**	
		Material: Draft Record of Decisions – April 17, 2015	
9:05-9:15	2.	**Inventory of Committees - Updates**	Co-Chairs for Standing Committees
9:15-9:20	3.	**Public Reporting of CEO Expenses**	Manjit Sidhu
		Material: CEO Expense Reporting Draft Template	
9:20-9:30	4.	**Templates of Meeting Materials**	
		Material: 1) Agenda & ROD Templates - Standing Committee of Finance and Corporate Issues	
		2)Agenda, Agenda Briefing Document, & ROD Templates - Standing Committee of Health Sector Information Management and Information Technology	
9:30-9:40	5.	**Secretariat Support Update**	Lynn Stevenson
9:40-9:55	6.	**Criteria for Agenda Items for Interdisciplinary Co-Chairs Meeting and Leadership Council**	

Next Meeting: **June 16, 2015 3:00-5:00pm via Telepresence**

STANDING COMMITTEE OF INTERDISCIPLINARY CO-CHAIRS (SCoIC)
Agenda

June 16, 2015
3:00-5:00pm

s.15

MEMBERS:

Lynn Stevenson (Co-Chair)   Michael Marchbank (Co-Chair)
Heather Davidson   Glen Copping
Doug Hughes   Susan Brown
Lindsay Kislock   Darryl Samoil
Ted Patterson   John Johnston
Manjit Sidhu

REGRETS:

Donna Lommer

3:00-3:05	1.	**Call to Order – Approval of Agenda & Record of Decisions** *Material: Draft Record of Decisions – May 15, 2015*	
3:05-3:20	2.	**College of Physicians & Surgeons/Private Surgical Facilities – General Discussion**	Ted Patterson Doug Hughes
3:20-3:35	3.	**Endoscopic Vascular Ablation – For Decision** *Material: 1) EVLT Technology Appraisal and Advice Synthesis* *2) EVLT Recommendations* *3) EVLT Business Case*	Lindsay Kislock
3:35-3:50	4.	**Mental Health and Substance Use Minimum Reporting Requirements (MHSU MRR)** *Material: MHSU MRR Decision BN, Appendix A & B*	Doug Hughes
3:50-4:05	5.	**CSIL – Choices in Supports for Independent Living – For Decision** *Material: CSIL Agenda Item Briefing Document, Estimated Impact of CSIL Rate increase xls*	Doug Hughes
4:05-4:25	6.	**NBA Settlement Agreement – General Update and Discussion** *Material:*	Susan Brown
4:25-4:55	7.	**Committee Updates – For Discussion** *Material: Committees Membership List & Map*	

Next Meeting: **July 6, 2015 9:00-11:00am via Telepresence**

STANDING COMMITTEE OF INTERDISCIPLINARY CO-CHAIRS (SCoIC)
Agenda

September 8, 2015
2:00 – 4:00 pm

s.15

MEMBERS:

Michael Marchbank (Co-Chair)	John Johnston
Susan Brown	Donna Lommer
Teri Collins	Ted Patterson
Glen Copping	Darryl Samoil
Heather Davidson	Deborah Shera
Doug Hughes	Manjit Sidhu
Richard Jock	

GUESTS:

Paul Shrimpton

REGRETS:

Lynn Stevenson (Co-Chair)
Lindsay Kislock

2:00 - 2:05 pm — 1. **Call to Order – Approval of Agenda & Record of Decisions**

Material:
    1.1 Agenda
    1.2 Draft June 16, 2015 Record of Decision

2:05 - 2:20 pm — 2. **Leadership Council Feedback**   M. Marchbank

2:20 - 3:00 pm — 3. **Review of Standing Committee Work Plans and Records of Decision – for discussion**

Material:
Finance & Corporate Issues:
    3.1.1 SCFCI Work plan
    3.1.2 SCFCI July 9, 2015 Record of Decision
Information Management and Information Technology:
    3.2.1 SCIMIT Work plan   All
    3.2.1 SCIMIT July 3, 2015 Record of Decision
Performance Measurement, Analytics and Evaluation:
    3.3.1 SCPMAE July 21, 2015 Record of Decision
Health Workforce:
    3.4.1 August 24, 2015 Record of Decision
Health Services and Population Health:
    3.5.1 SCHSPH Work plan
    3.5.2 August 13, 2015 Record of Decision

3:00 - 3:10 pm — 4. **Standing Committee on Performance Measurement, Analytics and Evaluation (SCPMAE) June 29, 2015**
- **Revised Terms of Reference – for decision**

         H. Davidson

Material:
    4.1 SCPMAE Revised Terms of Reference

3:10 - 3:20 pm	5. SCPMAE proposed Quality Assurance metrics for annual reporting to all HA Boards – for discussion and decision	
	Material:	H. Davidson
	5.1 Briefing Note: Content for a Proposed Health System Performance Report	
3:20 - 3:30 pm	6. Interdisciplinary Committee Governance Planning Day – review of SCIMIT hosted event and discussion for future events	Paul Shrimpton
	Material:	
	6.1 SCIMIT Governance Workshop Agenda and Background	
3:30 - 4:00 pm	7. Identification of items for September Leadership Council – for discussion	All

- General discussion
- Standing Committee for BC Health Authorities Pharmacy & Therapeutics Committee: Review of outstanding decision items and determination of reporting relationship – for Decision

Material:
BC Health Authorities Pharmacy & Therapeutics Committee:
7.1.1 June 2015 BCHA PT - LC Agenda Item Briefing Document
7.1.2 BCHA P&T Committee Terms of Reference.
7.1.3 Provincial Order Set White Paper 2015 06 25 Approved
7.1.4 Edited Provincial Order Set White Paper Jan 13 2014
7.1.5 BCHA PT Motions 2015 06 25 V2

Next Meeting: October 5, 2015, 9:00 – 11:00 am via Telepresence

2 of 2

STANDING COMMITTEE OF INTERDISCIPLINARY CO-CHAIRS (SCoIC)
Agenda

October 6, 2015
4:00 – 5:00 pm

s.15

MEMBERS:

Lynn Stevenson (Co-Chair)	John Johnston
Susan Brown	Donna Lommer
Teri Collins	Ted Patterson
Glen Copping	Darryl Samoil
Doug Hughes	Deborah Shera
Richard Jock	Manjit Sidhu

REGRETS:

Michael Marchbank (Co-Chair)

4:00 - 4:05 pm	**1. Call to Order – Approval of Agenda & Record of Decisions** *Material:* *1.1 Agenda* *1.2 Draft September 8, 2015 Record of Decision*	L. Stevenson
4:05 - 4:10 pm	**2. Leadership Council Feedback**	
4:10 - 4:30 pm	**3. Review of Standing Committee Work Plans and Records of Decision – for discussion** *Material:* *Finance & Corporate Issues:* *3.1.1 SCFCI September 10, 2015 Record of Decision* *Information Management and Information Technology:* *3.2.1 SCIMIT September 4, 2015 Record of Decision* *Performance Measurement, Analytics and Evaluation:* *3.3.1 SCPMAE September 21, 2015 Record of Decision* *3.3.2 SCPMAE Work plan* *Health Workforce:* *3.4.1 September 21, 2015 Record of Decision* *3.4.2 SCHW Work plan* *Health Services and Population Health:* *3.5.1 September 24, 2015 Record of Decision*	All
	4. Follow-up on September 8th Action Item 2.0: Standing Committee Membership – for discussion	L. Stevenson

s.15

| 4:30 - 4:45 pm | 5. **Ebola Task Force: Sustainable Health System All-Hazard Preparedness and Response – for discussion** | |

Material:

    5.1 *Health System All-Hazard Preparedness and Response – BN to Interdisciplinary co-chairs*

    5.2 *Appendix A Concept Plan - BC Biocontainment Treatment Centre*   L. Stevenson

    5.3 *Appendix B Health Care Worker All-Hazard Personal Protection Training*

    5.4 *Appendix C Ebola Task Force structure*

    5.5 *Appendix D - Leadership Council briefing note May 2015*

    5.6 *Appendix E - Leadership Council briefing note July 2015*

4:45 - 5:00 pm   6. **Identification of items for September Leadership Council – for discussion**   All
- **General discussion**

Next Meeting: November 9, 2015, 9:00 – 11:00 am via Telepresence

STANDING COMMITTEE OF INTERDISCIPLINARY CO-CHAIRS (SCoIC)
Agenda

November 9, 2015
9:00 – 11:00 am

s.15

MEMBERS:

Lynn Stevenson (Co-Chair)	John Johnston
Michael Marchbank (Co-Chair)	Donna Lommer
Susan Brown	Ted Patterson
Teri Collins	Darryl Samoil
Glen Copping	Deborah Shera
Doug Hughes	Manjit Sidhu
Richard Jock	

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1. **Call to Order – Approval of Agenda & Record of Decisions**   L. Stevenson

    Material:
    1.1 Agenda
    1.2 Draft October 6, 2015 Record of Decision

2. **Leadership Council Feedback**   L. Stevenson

3. **Review of Standing Committee Work Plans and Records of Decision and Sub-Committee's, Task Forces and Working Groups – for discussion**

    Material:
    Finance & Corporate Issues:
    *   3.1.1 SCFCI October 16, 2015 Record of Decision*
    *   3.1.2 SCFCI revised work plan (October 2015)*
    *   3.1.3 List of Committees (October 2015)*
    Information Management and Information Technology:
    *   3.1.4 SCIMIT October 2, 2015 Report out of Decisions*
    *   3.1.5 SCIMIT work plan*
    *   3.1.6 List of Committees (October 2015)*
    Performance Measurement, Analytics and Evaluation: All
    *   3.1.7 SCPMAE October 23, 2015 Report out of Decisions*
    *   3.1.8 SCPMAE revised work plan (October 2015)*
    *   3.1.9 List of Committees (October 2015)*
    Health Workforce:
    *   3.1.10 SCHW Record of Decision (no material - SCHW October meeting cancelled)*
    *   3.1.11 SCHW work plan*
    *   3.1.12 List of Committees (no material – to be completed)*
    Health Services and Population Health:
    *   3.1.13 SCHSPH October 22, 2015 Report out of Decisions*
    *   3.1.14 SCHSPH revised work plan November 2015*
    *   3.1.15 List of Committees (November 2015)*

4. **Identification of items for September Leadership Council – for discussion**
    - **General discussion**   All

Next Meeting: **December 7, 2015, 9:00 – 11:00 am via Telepresence**

1 of 1

STANDING COMMITTEE OF INTERDISCIPLINARY CO-CHAIRS (SCoIC)
Agenda

December 7, 2015
9:00 – 11:00 am

s.15

MEMBERS:

Michael Marchbank (Co-Chair)   Kathryn MacNeil
Susan Brown   Ted Patterson
Teri Collins   Darryl Samoil
Doug Hughes   Deborah Shera
Richard Jock   Manjit Sidhu
Donna Lommer

REGRETS:

Lynn Stevenson (Co-Chair)
Glenn Copping

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1. **Call to Order – Approval of Agenda & Record of Decisions**   L. Stevenson

   Material:
   1.1 Agenda
   1.2 Draft November 9, 2015 Record of Decision

2. **Leadership Council Feedback**   L. Stevenson

3. **Review of Standing Committee Records of Decision – for discussion**

   Material:
   Finance & Corporate Issues:
   3.1.1 SCFCI October 16, 2015 Record of Decision
   Information Management and Information Technology:
   3.1.2 SCIMIT October 2, 2015 Report out of Decisions
   Performance Measurement, Analytics and Evaluation: All
   3.1.3 SCPMAE October 23, 2015 Report out of Decisions
   Health Workforce:
   3.1.4 SCHW Record of Decision 3.1.11 SCHW work plan
   Health Services and Population Health:
   3.1.5 SCHSPH November 19, 2015 no Report out of Decisions

4. **Approval of Agreement with** s.13   D. Shera
   s.13   **for Decision**

5. **Identification of items for September Leadership Council – for discussion**
   - **General discussion**
   - **Device Management**   All

   Next Meeting: **January 11, 2015, 9:00 – 11:00 am via Telepresence**

STANDING COMMITTEE OF INTERDISCIPLINARY CO-CHAIRS (SCoIC)
Agenda

January 11, 2016
9:00 – 11:00 am

Teleconference: s.15
Participant ID: s.15

MEMBERS:

Michael Marchbank (Co-Chair)   Ted Patterson
Glenn Copping   Darryl Samoil
Richard Jock   Deborah Shera
Kathryn MacNeil   Manjit Sidhu
Michael McMillan

REGRETS:

Lynn Stevenson (Co-Chair)
Susan Brown
Teri Collins
Doug Hughes
Donna Lommer

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1. **Call to Order – Approval of Agenda & Record of Decisions**

   Material: M. Marchbank
       1.1 Agenda
       1.2 Draft November 9, 2015 Record of Decision

2. **Leadership Council Feedback**   M. Marchbank

3. **Review of Standing Committee Records of Decision – for discussion**

   Material:
   Finance & Corporate Issues:
       3.1 SCFCI Record of Decision (No material)
   Information Management and Information Technology:
       3.2 SCIMIT Report out of Decisions
   Performance Measurement, Analytics and Evaluation: All
       3.3 SCPMAE Report out of Decisions
   Health Workforce:
       3.4 SCHW Record of Decision (No material)
   Health Services and Population Health:
       3.5 SCHSPH Report out of Decisions (No Material)

4. **Identification of items for Leadership Council – for discussion**
   - **General discussion**   All

   Next Meeting: February 9, 2015, 9:00 – 11:00 am via Telepresence

1 of 1

STANDING COMMITTEE OF INTERDISCIPLINARY CO-CHAIRS (SCoIC)
Agenda

February 9, 2016
8:30 – 9:30 am

Teleconference: s.15
Participant ID: s.15

MEMBERS:

Lynn Stevenson (Co-Chair)	Kathryn MacNeil
Susan Brown	Michael McMillan
Doug Hughes	Ted Patterson
Richard Jock	Deborah Shera
Donna Lommer	Manjit Sidhu

REGRETS:

Michael Marchbank (Co-Chair)	Glen Copping
Teri Collins	Doug Hughes

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1. **Call to Order – Approval of Agenda & Record of Decisions**   L. Stevenson

   Material:
   > *1.1 Agenda*
   > *1.2 Draft January 11, 2015 Record of Decision*

2. **Leadership Council Feedback**   L. Stevenson

3. **Review of Standing Committee Records of Decision – for discussion**

   Material:
   Finance & Corporate Issues:
   > *3.1 SCFCI Record of Decision*
   Information Management and Information Technology:
   > *3.2 SCIMIT Report out of Decisions*
   Performance Measurement, Analytics and Evaluation: All
   > *3.3 no material as SCPMAE did not meet in January*
   Health Workforce:
   > *3.4 SCHW Record of Decision*
   Health Services and Population Health:
   > *3.5 SCHSPH Report out of Decisions*

4. **Identification of Items for Leadership Council – for discussion**

   - s.12,s.13

   - **First Nation's Infant Mortality**
     Material:
     5.1 Infant Mortality among Status Indians in BC using Vital Statistics Data (BN)   All
     5.2 Preliminary Analysis of Infant Mortality Among Status Indians in BC (PowerPoint)
     5.3 A Preliminary Analysis of Infant Mortality Among Status Indians in BC Using Vital Statistics Data (PDF)
   - **General discussion**

Next Meeting: **March 14, 2015, 9:00 – 11:00 am (venue to be discussed)**

1 of 1

STANDING COMMITTEE OF INTERDISCIPLINARY CO-CHAIRS (SCoIC)
Agenda

March 14, 2016
8:30 – 9:30 am

Teleconference: s.15
Participant ID: s.15

MEMBERS:

Lynn Stevenson (Co-Chair)	Donna Lommer
Susan Brown	Kathryn MacNeil
Teri Collins	Ted Patterson
Doug Hughes	Deborah Shera
Richard Jock	

REGRETS:

Michael Marchbank (Co-Chair)	Darryl Samoil
Glenn Copping	Manjit Sidhu
Michael McMillan	

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1. **Call to Order – Approval of Agenda & Record of Decisions**

   Material: L. Stevenson
       1.1 Agenda
       1.2 Draft February 9, 2016 Record of Decision

2. **Leadership Council Feedback**   L. Stevenson

3. **Review of Standing Committee Records of Decision – for discussion**

   Material:
   Finance & Corporate Issues:
       3.1 SCFCI Record of Decision
   Information Management and Information Technology:
       3.2 SCIMIT Report out of Decisions
   Performance Measurement, Analytics and Evaluation: All
       3.3 SCPMAE Report out of Decisions
   Health Workforce:
       3.4 SCHW Record of Decision (no material – last meeting cancelled)
   Health Services and Population Health:
       3.5 SCHSPH Report out of Decisions

4. **Plan to Address Colonoscopy Wait-times – for discussion**   D. Hughes

5. **Identification of items for Leadership Council – for discussion**
   - **General discussion**   All

      Next Meeting: **April 11, 2016, 9:00 – 11:00 am**

STANDING COMMITTEE OF INTERDISCIPLINARY CO-CHAIRS (SCoIC)
Agenda

April 11, 2016
9:00 – 11:00 am

Teleconference: s.15
Participant ID: s.15

MEMBERS:

Lynn Stevenson (Co-Chair)   Donna Lommer
Michael Marchbank (Co-Chair)   Kathryn MacNeil
Susan Brown   Michael McMillan
Teri Collins   Ted Patterson
Glenn Copping   Darryl Samoil
Doug Hughes   Deborah Shera
Richard Jock   Manjit Sidhu

REGRETS:

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1. **Call to Order – Approval of Agenda & Record of Decisions**

   Material: L. Stevenson
       1.1 Agenda
       1.2 Draft March 14, 2016 Record of Decision

2. **Leadership Council Feedback**   L. Stevenson

3. **Review of Standing Committee Records of Decision – for discussion**

   Material:
   Finance & Corporate Issues:
       3.1 SCFCI Report out of Decisions
   Information Management and Information Technology:
       3.2 SCIMIT Report out of Decisions
   Performance Measurement, Analytics and Evaluation: All
       3.3 SCPMAE Report out of Decisions
   Health Workforce:
       3.4 SCHW Report out of Decisions
   Health Services and Population Health:
       3.5 SCHSPH Report out of Decisions

STANDING COMMITTEE OF INTERDISCIPLINARY CO-CHAIRS (SCoIC)
Agenda

April 11, 2016
9:00 – 11:00 am

Teleconference: s.15
Participant ID: s.15

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4. **Status Report on Work Plans – for discussion**

   Material:
   Finance & Corporate Issues:
   4.1 SCFCI Work Plan
   Information Management and Information Technology:
   4.2 SCIMIT Work Plan
   Performance Measurement, Analytics and Evaluation: All
   4.3 SCPMAE Work Plan
   Health Workforce:
   4.4 SCHW Work Plan
   Health Services and Population Health:
   4.5 SCHSPH Work Plan

5. **Identification of items for Leadership Council – for discussion**
   - **General discussion**   All

   Next Meeting: **May 9, 2016, 9:00 – 11:00 am**

STANDING COMMITTEE OF INTERDISCIPLINARY CO-CHAIRS (SCoIC)
Agenda

May 9, 2016
09:00 – 10:00 am
Teleconference: s.15
Participant ID: s.15

ATTENDEES:

Michael Marchbank (Co-Chair)
Teri Collins
Glenn Copping
Sharon Stewart for Doug Hughes
Richard Jock

Kathryn MacNeil
Ted Patterson
Darryl Samoil
Deborah Shera
Manjit Sidhu
Grace Foran, Secretariat

REGRETS:
Lynn Stevenson; Doug Hughes; Michael McMillan Susan Brown; and Donna Lommer.

GUESTS:
Kevin Samra; Glynis Soper, Item 2.

TIME:	ITEM # / TITLE	PURPOSE:	PRESENTER(S):
09:00	**1. Call to Order –Review of Agenda & Record of Decisions**	Approval	M. Marchbank
	Material: 1.1 *Agenda*		
	1.2 *Draft April 11, 2016 Record of Decision*		
09:05	**2. HTAC Recommendations on Transient Elastrography (AKA Fibroscan) Technology**	Approval to go to May 19 Leadership Council Meeting	K. Samra G. Soper
	Material: 2.1 *Agenda Item Briefing Document*		
	2.2 *Briefing Note*		
	2.3 *HTAC Technology Appraisal & Advice Synthesis*		
	2.4 *Fibroscan (TE) Business Case*		
	2.5 *Fibroscan Business Case Appendix*		
	2.6 *PowerPoint Slides*		
09:15	**3. SCPMAE Recommendation for Performance Indicators to be used in MOH's Health System Performance Report & Cross-Sector Priority Areas Report**	Approval to go to May 19 Leadership Council Meeting	T. Collins
	Material: 3.1 *Briefing Note + Appendices*		
09:45	**4. Status Reports on Work Plans for Review at May 19 Leadership Council Meeting**	Review of any key updates to work plans since last SCoIC meeting	All
	Material: 4.1 *SCFCI Work Plan (as sent to LC April 2016)*		
	4.2 *SCIMIT Work Plan (" ")*		
	4.3 *SCHSPH Work Plan (" ")*		
	4.4 *SCHW Work Plan (" ")*		
	4.5 *SCPMAE Work Plan (updated)*		
	5. Review of Standing Committee Records of Decision (RoD)	Reading only; no discussion.	N/A
	Material: 5.1 *SCFCI Report out of Decisions*		
	5.2 *SCPMAE Report out of Decisions*		
	5.3 *SCHSPH Report out of Decisions*		

NB: There are no new RoDs for SCHW or SCIMIT.

Next Meeting: June 13, 2016 – subject to committee decision re: meeting frequency.

1 of 1