

MBPSD PharmaNet Governance Committee Minutes



Date: Jan 12, 2015
 Time: 2:00 PM – 3:00 PM
 Location: s.15

ATTENDEES:	Sorin Pop (chair), Kelly Uyeno, Sue Bouma, John Capelli, Mitch Moneo, Robyn White
REGRETS:	Beverlee Sealey, Stephanie Power, Eric Lun,
GUESTS:	

Decisions

No.	Item	Notes
1.	Review Minutes from 2014-12-12	Approved
2.	First Nations Health Authority & Pharmacare	Steering Committee Direction is to continue with the option selected earlier by FNHA: s.21
3.	Implementation of Quantity Limits	MBPSD ADM has approved
4.	PharmaNet Support Contract with CPBC <ul style="list-style-type: none"> Pharmacist Agreements Data corrections FDB clinical file 	Discussion deferred
5.	Health Authority Integration project	Support provided for a phased approach which builds on the VIHA solution and allows legislation and role based access decisions to be finalized

MBPSD PharmaNet Governance Committee Minutes

Action Items

No.	Action Item	Accountable	Notes
1.	Send Quantity Limits briefing note to all participants as FYI.	Hilary	
2.	s.21	Sue	
3.	POER to sign off on the electronic prescribing Conformance Standards for PharmaNet.	Mitch	Policy walk through complete; concerns are being addressed and soon to be closed.
4.	Meet with HSIMIT (SPB) to review business and technical rules for the Health Authority Integration project.	Sorin	Due by the end of Feb 2015.
5.	Update timeline for key deliverables in the Gantt chart for all Systems related projects.	Sorin	

Next Meeting Date: Jan 27, 2015 1:00 – 2:00 pm

From: [Watt, Hilary HLTH:EX](#) on behalf of [Pop, Sorin HLTH:EX](#)
To: [Uyeno, Kelly HLTH:EX](#); [Moneo, Mitch HLTH:EX](#); [Lun, Eric HLTH:EX](#); [Power, Stephanie A HLTH:EX](#); [Moulton, Kimberly HLTH:EX](#); [Capelli, John HLTH:EX](#); [Bouma, Susan HLTH:EX](#); [Sealey, Beverlee HLTH:EX](#); [Voggenreiter, Christine HLTH:EX](#)
Subject: MBPSD PharmaNet Governance Committee
Attachments: [Agenda_20150629_FINAL.docx](#)
[MBPSD_GovernanceCommittee_Communications_Meeting_June302015SP.xlsx](#)

Please find attached Agenda and Minutes for today's meeting.

Sorry for the late notice Christine, hope you are able to attend.

Hilary Watt
Administrative Assistant
Business Management Supplier Relations and Systems
Medical Beneficiary and Pharmaceutical Services Division
Ministry of Health
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MBPSD COMMITTEE ACTION AND DECISIONS			
CURRENT ITEMS			
Topic	Meeting Date	Target Date	Assigned To
Deloitte Action Plan – Phase I			
Decisions			
s.13	4/8/2015		BMSRS (Sorin)
Action Items			
s.13	4/8/2015	Date	POER (Mitch)
	3/24/2015	4/7/2015	BMSRS (Sorin)
Frequency of Dispensing			
Decisions			
We need to deliver this project	3/9/2015		
Action Items			
Policy needs to be finalized	3/9/2015	Date	POER (Mitch)
Maximum Day Supply			
Decisions			
Project not urgent can be re-prioritized	4/21/2015	TBA	
This is a new project from POER	3/9/2015		
Action Items			
Policy review must be completed	3/9/2015	10/31/2015	POER (John)
BC Services Card			
Decisions			
s.13	4/21/2015	ASAP	BMSRS (Kimberly)
To be included on Road Map	3/9/2015	2/20/2018	
Action Items			
s.13	3/24/2015	7/31/2015	POER (Mitch)
s.13	3/9/2015	7/31/2015	BMSRS (Sorin)
Nurse Practitioners Access to PNet			
Decisions			
Project needs to be delivered by June 2015	3/9/2015	6/1/2015	
Action Items			
BMSRS to provide regular updates	3/9/2015	7/31/2015	BMSRS (Sorin)
s.13	3/9/2015	Date	POER (Mitch)
Plan G			
Decisions			
We need a solution for dealing with the CPIM retirement			
Policy decision is needed	4/21/2015	5/29/2015	POER (Frances)
Action Items			
s.13	3/9/2015	9/1/2015	POER (John)

	Federally Insured Beneficiaries			
	Action Items			
	s.13	3/9/2015	4/7/2015	POER (Mitch)
	Plan C Duplicate Records			
	Action Items			
	Need to determine new date for roll out	3/9/2015	4/7/2015	POER (Mitch)
	Christine to review and back to BMSRS for review	4/8/2015	4/16/2015	
	Need update from POER	4/21/2015	5/5/2015	POER (Christine)
	Integrated Special Authority (aka eSA)			
	Decisions			
	Project is a priority for DIO	3/9/2015		
	Action Items			
	Provide an update and timeline on business case	4/21/2015	5/5/2015	DIO (Sue)
	Develop a business case for MBPSD ADM	3/9/2015	Date	DIO (Sue)
	FNHA / PharmaCare			
	Actions			
	s.21	3/9/2015	Date	MB (Stephanie)
	Review Projects			
	Decisions			
	Direction for Quantity Limits - Phase 2: do not pursue at this time	5/5/2015		
	Majority of projects to stay prioritized as is with exception of Plan P Lean and Provider Enrollment Operations, which should be high priority (pink)	5/5/2015		
	Actions			
	Sorin to update the PharmaNet Projects Gantt Chart	6/30/2015	7/31/2015	BMSRS (Sorin)
	Link the list of MBPSD Projects for 2015/16 to the list of topics in the communication tool	5/5/2015	5/19/2015	BMSRS (Sorin)
	Project priorities to be updated as per decision	5/5/2015	5/19/2015	BMSRS (Kimberly)
	Projects to be updated at next meeting	4/21/2015	5/5/2015	BMSRS (Kimberly)
	Table of Project update to be shared via email	4/21/2015	5/15/2015	BMSRS (Kimberly)
	Attribute Based Access			
	Action Items			
	BMSRS and POER ED s to discuss project resourcing (i.e. use of project manager)	6/30/2015	7/31/2015	BMSRS (Kelly)
	Complete Master Project Plan	4/21/2015	9/1/2015	BMSRS (Sorin)
	Draft a briefing note to request capacity and project kick off	4/21/2015	5/22/2015	BMSRS (Kimberly) POER (Leanne)
	Reg Web Application			
	Action Items			
	s.13	5/5/2015		
	Governance for the PharmaNet Services Portfolio			
	Decisions			
	Discuss with MBPSD ADM about the chairing of the PharmaNet Board (ADM to chair? ED to chair?)	6/30/2015	7/31/2015	BMSRS (Kelly)

	MBPSD ADM to present the proposed PharmaNet Governance Framework to the Executive Committee	6/30/2015	7/31/2015	BMSRS (Kelly)
	Action Items			
	Present to Governance Committee a draft prioritization process	6/30/2015	7/31/2015	BMSRS (Sorin)
	Make changes to draft slides as per feedback	6/17/2015	6/17/2015	BMSRS (Sorin)
	CLOSED ACTION ITEMS			
	Topic	Meeting Date	Target Date	
	Frequency of Dispensing			
	Maximum Day Supply			
	BC Services Card			
	Nurse Practitioners Access to PNet			
	Plan G			
	Federally Insured Beneficiaries			
	Plan C Duplicate Records			
	Special Authorization Quantity Limits			
	Integrated Special Authority (aka eSA)			
	Delivery of PharmaNet Support Services			
	FNHA / PharmaCare			
	Change Request for the eRX (Community) Project			
	Delivery of PharmaNet Support Services			
	Deloitte Action Plan – Phase I			
	MBPSD Support of Dr. Hohl’s ADE Project			

Status
s.13
2015-06-17 Need update from policy
Part of PNet Roadmap
2015-03-24: need estimated date for target
2015-03-24: item confirmed by POER
2015-03-24: changed target date
On track
2015-06-30: one NP connected successfully to PNet; Oceanside acute care NPs to test connectivity by end of July 2015
2015-03-24: POER to review accountability for this item
2015-03-24: changed target date

2015-03-24: Christine to update at next meeting
2015-03-24: Christine to update at next meeting
2015-06-30 Christine will send to Mitch, with Apendix as Data is not a concern
2015-05-05: Pending update from POER
2015-04-21:Christine to provide update (Mitch will discuss with Christine)
Funding requested in 2013
2015-04-21 Jason will update Sue and Eric
2015-03-24: Jason will update Sue
2015-03-24: Stephanie to suggest target date
to update
2015- 04-21 Kimberly to update at next meeting (see deferred)
2015-06-17 Sorin updated, delays.
2015-06-17: Leanne working on Project Initiation Document (due end of June); Master Project Plan may be available in August 2015
2015-06- 07 Stephanie will follow up
2015-05-05: Stephanie to invite Sorin and Kimberly to the next meeting with Social Innovation Social Development Innovation

MBPSD COMMITTEE ACTION AND DECISIONS

CURRENT ITEMS

Topic	Meeting Date	Target Date
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Deloitte Action Plan – Phase I

Decisions

s.13

4/8/2015

Action Items

s.13

4/8/2015

Date

3/24/2015

4/7/2015

Frequency of Dispensing

Decisions

We need to deliver this project

3/9/2015

Action Items

Policy needs to be finalized

3/9/2015

Date

Maximum Day Supply

Decisions

Project not urgent can be re-prioritized

4/21/2015

TBA

This is a new project from POER

3/9/2015

Action Items

Policy review must be completed

3/9/2015

10/31/2015

BC Services Card

Decisions

s.13

4/21/2015

ASAP

To be included on Road Map

3/9/2015

2/20/2018

Action Items

s.13

3/24/2015

7/31/2015

s.13	3/9/2015	7/31/2015
Nurse Practitioners Access to PNet		
Decisions		
Project needs to be delivered by June 2015	3/9/2015	6/1/2015
Action Items		
BMSRS to provide regular updates	3/9/2015	7/31/2015
s.13	3/9/2015	Date
Plan G		
Decisions		
We need a solution for dealing with the CPIM retirement		
Policy decision is needed	4/21/2015	5/29/2015
Action Items		
s.13	3/9/2015	9/1/2015
Federally Insured Beneficiaries		
Action Items		
s.13	3/9/2015	4/7/2015
Plan C Duplicate Records		
Action Items		
Need to determine new date for roll out	3/9/2015	4/7/2015
Christine to review and back to BMSRS for review	4/8/2015	4/16/2015
Need update from POER	4/21/2015	5/5/2015
Integrated Special Authority (aka eSA)		
Decisions		
Project is a priority for DIO	3/9/2015	
Action Items		
Provide an update and timeline on business case	4/21/2015	5/5/2015
Develop a business case for MBPSD ADM	3/9/2015	Date

FNHA / PharmaCare			
Actions			
s.21		3/9/2015	Date
Review Projects			
Decisions			
Direction for Quantity Limits - Phase 2: do not pursue at this time		5/5/2015	
Majority of projects to stay prioritized as is with exception of Plan P Lean and Provider Enrollment Operations, which should be high priority (pink)		5/5/2015	
Actions			
	Link the list of MBPSD Projects for 2015/16 to the list of topics in the communication tool	5/5/2015	5/19/2015
	Project priorities to be updated as per decision	5/5/2015	5/19/2015
	Projects to be updated at next meeting	4/21/2015	5/5/2015
	Table of Project update to be shared via email	4/21/2015	5/15/2015
Attribute Based Access			
Action Items			
	Complete Master Project Plan	4/21/2015	9/1/2015
	Draft a briefing note to request capacity and project kick off	4/21/2015	5/22/2015
Reg Web Application			
Action Items			
s.13		5/5/2015	
Governance for the PharmaNet Services Portfolio			
	Sorin to address changes to draft	6/17/2015	6/17/2015

CLOSED ACTION ITEMS		
Topic	Meeting Date	Target Date
Frequency of Dispensing		
We need to deliver this project	3/9/2015	
Maximum Day Supply		
This is a new project from POER	3/9/2015	
BC Services Card		
s.13	4/21/2015	5/2
s.13	4/21/2015	
To be included on Road Map	3/9/2015	
Nurse Practitioners Access to PNet		
Project needs to be delivered by June 2015	3/9/2015	
Possible test technology with VIHA	4/21/2015	6/2
Plan G		
We need a solution for dealing with the CPIM retirement		
Federally Insured Beneficiaries		
Plan C Duplicate Records		
Meeting to be set up to discuss reporting needs for Plan C	3/24/2015	4/
Special Authorization Quantity Limits		
Could fit \$ amount. Early Stage yet, No plans for DIO and not a priority		
Integrated Special Authority (aka eSA)		
Project is a priority for DIO	3/9/2015	
Delivery of PharmaNet Support Services		
s.13	3/9/2015	4/
FNHA / PharmaCare		
MBPSD to continue the support of the initiative	3/9/2015	
MBPSD to continue the support of the initiative	3/9/2015	4/
Change Request for the eRX (Community) Project		
Support change request as presented	4/21/2015	
Delivery of PharmaNet Support Services		

Deloitte Action Plan – Phase I		
Share the presentation with those needing to know	3/24/2015	4/2
MBPSD Support of Dr. Hohl's ADE Project		
Provide a draft letter of support to members of Gov. Committee	4/21/2015	4/2
Advise MBPSD ADM of Committee decision on support	4/21/2015	5/2

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Assigned To	Status
BMSRS (Sorin)	s.13
POER (Mitch)	2015-06-17 Need update from policy
BMSRS (Sorin)	
	Part of PNet Roadmap
POER (Mitch)	2015-03-24: need estimated date for target
POER (John)	2015-03-24: item confirmed by POER
BMSRS (Kimberly)	
POER (Mitch)	

BMSRS (Sorin)	2015-03-24: changed target date
	On track
BMSRS (Sorin)	Updated Pilot Project in track
POER (Mitch)	2015-03-24: POER to review accountability for this item
POER (Frances)	
POER (John)	2015-03-24: changed target date
POER (Mitch)	2015-03-24: Christine to update at next meeting
POER (Mitch)	2015-03-24: Christine to update at next meeting
POER (Christine)	2015-05-05: Pending update from POER 2015-04-21: Christine to provide update (Mitch will discuss with Christine)
	Funding requested in 2013
DIO (Sue)	2015-04-21 Jason will update Sue and Eric
DIO (Sue)	2015-03-24: Jason will update Sue

MB (Stephanie)	2015-03-24: Stephanie to suggest target date
BMSRS (Sorin)	
BMSRS (Kimberly)	to update
BMSRS (Kimberly)	2015- 04-21 Kimberly to update at next meeting (see deferred)
BMSRS (Kimberly)	
BMSRS (Sorin)	2015-06-17 Sorin updated, delays.
BMSRS (Kimberly) POER (Leanne)	August possibly, POER formally Acknowledged Leanne creating document PID to be delivered the end of June (POER) Leanne is drafting
	2015-06- 07 Stephanie will follow up 2015-05-05: Stephanie to invite Sorin and Kimberly to the next meeting with Social Innovation Social Development Innovation
BMSRS (Sorin)	2015-06-17 completed and sent to Kelly

	Assigned To
2/2015	POER (Mitch) & BMSRS (Sorin)
ASAP	BMSRS (Kimberly)
2018	
6/2015	BMSRS (Sorin)
7/2015	POER (Christine)
1/2015	BMSRS (Sorin)
	2015-05-05:Nothing to Report
1/2015	BMSRS (Sorin)

7/2015	BMSRS (Sorin)
3/2015	BMSRS Sorin
1/2015	BMSRS (Sorin)

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Ministry of Health

Meeting:	MBPSD PharmaNet Governance Committee	
Date / Time:	February 24, 2016 1:00 – 2:00 PM	
Attendees:	Kelly Uyeno	ED - BMSRS
	Sorin Pop	Dir – BMSRS / PNet
	Cam Egli	Pharmacist – MBPSD / BMSRS
	Kimberly Moulton	BA - BMSRS / PNet
	Kyle Stirling	DIO / SA – Team Lead
	Leanne Warren	Dir – PIPE / Policy & Regulation
	Stephanie Power	ED - MBB
We Missed You:		
	Eric Lun	ED – DIO
	Susan Bouma	Dir – DIO / SA
	Beverlee Sealey	Dir – MBB / MB Ops & Policy
	Mitch Moneo	ED - PIPE
	John Capelli	Dir – PIPE / Policy & Regulation

MEETING NOTES

	Agenda Item	NOTES
1	PharmaNet Refresh Approach	- Deferred to next meeting.
2	Operational Capacity Projects Updates	- New planning process - 3 month planning. New SR will be planned after a 3 month - New reporting from Maximus. New report will be presented to MBB.
3	s.13	Issue: s.13
4	Update on patient portal activities	s.13

Ministry of Health

		s.13
5	File no File Summary	Kimberly - As discussed on item #3.

Action Items

Item #	ACTION ITEMS:	Owner	Date/ Status
004	Formulary Management changes - Find out how PSD involved. Is funding required?	Sue Bouma	
005	Develop Oceanside and Nanaimo DBN of 3 options then communicate to Jeff.	Sorin (2016-02-12)	Feb. 24, 2016 - Due
008	Connect with MBB, Bev Sealey; discuss patient notification FPC income verification to include with PA or other patient notification.	Kimberly	
009	Update on patient portal activities	Stephanie	
	Completed Action Items		
001	PRIME: Final MMP version will be shared with Guy and Brad. Sorin to have meeting / discussion.	Sorin Pop	Completed
002	To add to PRIME MPP Risk Funding pressure for FY 2016/17 (minimal funding or not funding available).	Kimberly Moulton	Jan. 13/ Completed
003	Status of discussions about PharmaNet governance and portfolio management Provide consultant: <ul style="list-style-type: none"> • PNet / PCare Road map • PRIME PID 	Mitch Moneo	Completed
006	Feedback on document – proposed Project Delivery Review and Acceptance Process. <i>(included in Non-Prod Clean Up Charter)</i>	PIPE & BMSRS (2016-02-12)	Feb. 12, 2016
007	Confirm Project Delivery Review and Acceptance Process is driven by BMO.	Kimberly (2016-02-12)	Completed.



MEETING NOTES

PharmaNet | Business Management, Supplier Relations and Systems
Medical Beneficiary and Pharmaceutical Services Division

Ministry of Health

	Updates	Advise Kimberly of any new project for further planning (3, 6, 9 month intervals)
3	CPBC Work /Transition Plan	DBN for determining who would provide the services, MBPSD or HIBC.
4		
5		

Action Items

Item #	ACTION ITEMS:	Owner	Date/ Status
004	Formulary Management changes - Find out how PSD involved. Is funding required?	Sue Bouma	
008	Connect with MBB, Bev Sealey; discuss patient notification FPC income verification to include with PA or other patient notification.	Kimberly	
009	Update on patient portal activities	Stephanie	
010	PNet Refresh BN development	Sorin	Mid April 2016 - Due
	Completed Action Items		
001	PRIME: Final MMP version will be shared with Guy and Brad. Sorin to have meeting / discussion.	Sorin Pop	Completed
002	To add to PRIME MPP Risk Funding pressure for FY 2016/17 (minimal funding or not funding available).	Kimberly Moulton	Jan. 13/ Completed
003	Status of discussions about PharmaNet governance and portfolio management Provide consultant: <ul style="list-style-type: none"> PNet / PCare Road map PRIME PID 	Mitch Moneo	Completed
006	Feedback on document – proposed Project Delivery Review and Acceptance Process. <i>(included in Non-Prod Clean Up Charter)</i>	PIPE & BMSRS (2016-02-12)	Feb. 12, 2016
005	Develop Oceanside and Nanaimo DBN of 3 options then communicate to Jeff.	Sorin (2016-02-12)	Feb. 24, 2016 – Due March 17 - Completed
007	Confirm Project Delivery Review and Acceptance Process is driven by BMO.	Kimberly (2016-02-12)	Completed.

PharmaNet Refresh Project

Options & Order of Magnitude Estimate

Presented by Guy Cookson, BMO
March 8th, 2016

Business Opportunity

MAXIMUS objectives of PharmaNet Refresh Project are to:

- ✓ Meet contractual obligations
- ✓ Ensure PharmaNet infrastructure is supported beyond the end of the contract in 2020
- ✓ Stay current to the latest technology



Refresh Scope Summary

The following is nearing end of support and needs to be replaced:

- **Infrastructure hardware**

Storage, Online Transaction Processing (OLTP) servers
and VMWare clusters Database servers

- **Solaris 10 Operating System (OS)**

Requires an upgrade to Solaris 11 OS

- **Database Software**

Requires an upgrade to Oracle RDBMS 12c

- **Middle-Tier Technologies**

WebLogic Application Server, Forms and Reports, BI Publisher, ODI Server,
OID, SOA/OSB/B2B and Web Server



Challenges

- NetX is not supported using Solaris 11
 - NetX is software and a component of PNet's Transaction Processor or OLTP.
 - OLTP has it's own database, software, including (Solaris 10) and servers.
- Solaris 10 - Premier Support ends 2017
- Anticipated as a 16 month Project
 - Project phases will require PharmaNet to be frozen, possible collision with other system changes, (i.e. PRIME, ePrescribing, HA Integration, etc.)



Options

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Project Timeline (draft)

s.13



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Next Steps

- Select option
- Pursue Executive support
- Working with Maximus to draft MPP
- Confirm funding
- Project start – detailed planning and analysis
(Exploratory phase)



CURRENT ITEMS		
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	4/21/2015	ASAP
	3/24/2015	7/31/2015
	3/9/2015	7/31/2015
	4/21/2015	ASAP
Nurse Practitioners Access to PNet		
Decisions		
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Action Items		
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FNHA / PharmaCare		
Actions		
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MBPSD Support of Dr. Hohl's ADE Project		

Action Items		
Provide a draft letter of support to members of Gov. Committee	4/21/2015	4/23/2015
Advise MBPSD ADM of Committee decision on support	4/21/2015	5/1/2015
Attribute Based Access		
Action Items		
Complete Master Project Plan	4/21/2015	6/1/2015
Draft a briefing note to request capacity and project kick off	4/21/2015	5/22/2015
Reg Web Application		
Action Items		
s.13	5/5/2015	

CLOSED ACTION ITEMS		
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Delivery of PharmaNet Support Services		
FNHA / PharmaCare		
Change Request for the eRX (Community) Project		
Delivery of PharmaNet Support Services		

DECISIONS

Assigned To	Status
BMSRS (Sorin)	s.13
POER (Mitch)	
BMSRS (Sorin)	
BMSRS (Sorin)	
	Part of PNet Roadmap
POER (Mitch)	2015-03-24: need estimated date for target
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BMSRS (Kimberly)	
POER (Mitch) & BMSRS (Sorin)	
BMSRS (Kimberly)	
POER (Mitch)	
BMSRS (Sorin)	2015-03-24: changed target date
BMSRS (Kimberly)	
	On track
BMSRS (Sorin)	Updated Pilot Project in track

POER (Mitch)	2015-03-24: POER to review accountability for this item
BMSRS (Sorin)	On track
POER (John)	2015-03-24: changed target date
POER (Frances)	
POER (Mitch)	2015-03-24: Christine to update at next meeting
POER (Mitch)	2015-03-24: Christine to update at next meeting
POER (Christine)	
POER (Christine)	2015-05-05: Pending update from POER 2015-04-21: Christine to provide update (Mitch will discuss with Christine)
	Funding requested in 2013
DIO (Sue)	2015-04-21 Jason will update Sue and Eric
DIO (Sue)	2015-03-24: Jason will update Sue
	2015-05-05: Nothing to Report
MB (Stephanie)	2015-03-24: Stephanie to suggest target date
BMSRS (Sorin)	
BMSRS (Kimberly)	
BMSRS (Kimberly)	2015- 04-21 Kimberly to update at next meeting (see deferred)
BMSRS (Kimberly)	

BMSRS (Sorin)	2015-05-05: Sorin to send draft letter via email
BMSRS (Sorin)	
BMSRS (Sorin)	
BMSRS (Kimberly)	
	2015-05-05: Stephanie to invite Sorin and Kimberly to the next meeting with Social Innovation Social Development Innovation

[illegible]

Response to Deloitte Risk Assessment

Phase 1 – Monitoring Controls

March 24, 2015



Agenda

- Orphan Claims
- Frequency of Dispense (FOD)
- Batching / Use of MX and MY for non-Plan B
- Questions



Orphan Claims

- Issues
- Deloitte Recommendation
- Responses to Deloitte Recommendation
- Option
- Orphan Record Reconciliation Process
 - Process Flowchart
 - Orphan Claim Reconciliation Sample Report



Orphan Claims

Issue

- In PharmaNet each patient's claim record must be linked to a corresponding medication record. This association is for all claims transaction whether or not it has been paid by PharmaCare.
- s.13,s.15
- Currently 50% of a full-time employee is required to identify orphan records and remedy the patient profile to ensure patient safety. However, it does not appear that this process reduces the financial risk of reversed claims still being paid to the pharmacy.

Orphan Claims

Deloitte Recommendation:

s.13



Orphan Claims

Responses to Deloitte Recommendation

s.13

Option

s.13



Orphan Claims

Current Orphan Record Reconciliation Process

- CPBC verifies orphan records by contacting the pharmacies to verify whether a prescription has been picked up by the client. The CPBC corrects the Medication History Orphan records;
- If the prescription was picked up the pharmacy resubmits the claim with a zero payment (DE) override and the same date of service as the original prescription so that the dispense shows up on patient's profile and the records are now in sync. CPBC verifies all corrections made by the pharmacies.
- If the prescription was never picked up the CPBC flags the record for PharmaCare action; CPBC returns the monthly spreadsheet back to HIBC
- HIBC records the Plan Pays and Co-Pay amounts; no action is taken to recoup claims paid or make patient deductible adjustments.



Orphan Claims

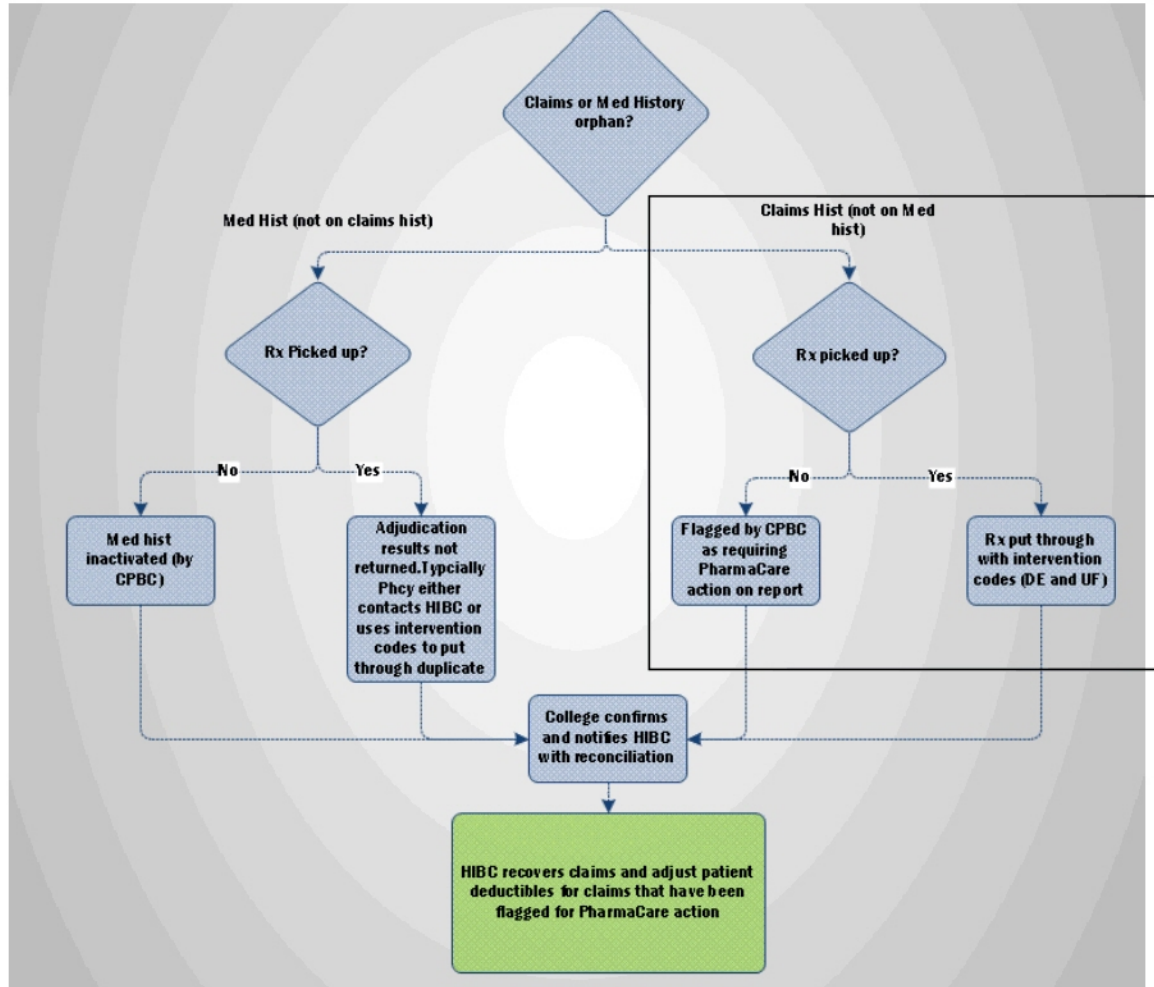
s.13



Orphan Claims

s.13,s.17

Orphan Claims



Orphan Claims

Orphan Claim Reconciliation Report Sample

Pharmacy ▾	Date Filled (mm/dd/yy) ▾	Rx # ▾	Did the patient receive this Rx? (Y, ▾	If no, date pharmacy reversed Rx ▾	Further action required by Pcare ▾	Rev. Int. Co ▾	Paid ▾	Expense ▾
BC00000I59	01/02/2014	6177	N	02-Jan-14	Adjust Claim	RE	87.00	0.00
BC00000I59	01/07/2014	6178	N	07-Jan-14	Adjust Claim	RE	423.26	0.00
BC00000J37	01/06/2014	2084094	N	06-Jan-14	Adjust Claim	RE	50.87	0.00
BC00000J37	01/08/2014	2084124	N	08-Jan-14	Adjust Claim	RE	252.22	0.00
BC00000J37	01/08/2014	2084123	N	08-Jan-14	Adjust Claim	RE	153.04	0.00
BC00000N78	01/31/2014	61020202	N	31-Jan-14	Adjust Claim	RE	88.76	0.00
BC00000X52	01/20/2014	708342	N	20-Jan-14	Adjust Claim	RE	89.15	0.00



Frequency of Dispense

- Issues
- Deloitte Recommendation
- Responses to Deloitte Recommendation
- Options for Monitoring

s.13

- Pharmacy FOD Summary Report
- Pharmacy Claims Detail Report



Frequency of Dispense

Issue:

There is significant growth in paid frequent dispensing claims since the FOD Policy was implemented in February 2009. s.13,s.15,s.17
s.13,s.15,s.17

PharmaCare Policy Manual 2012, Section: 8- Fees, Subsidies and Payment.

Subsection: 8.3 Frequency of Dispensing Policy—Fee Limits

PharmaCare limits the number of dispensing fees it will cover for frequent dispensing. Frequent dispensing is defined as dispensing **daily** or **every 2 to 27 days**.

PharmaNet adjudication allows:

- up to three (3) dispensing fees per patient for the drugs (DINs) dispensed daily
- up to five (5) dispensing fees per patient for the drugs (DINs) dispensed in a two- to 27-day supply.



Frequency of Dispense

Deloitte Recommendation:

s.13



Frequency of Dispense

Responses to Deloitte Recommendation:

- There are several reports that PharmaCare Audit has that can be used for a monitoring process:
 - **Pharmacy FOD Summary** – shows total accepted FOD claims (by days supply) as a percentage of total accepted PharmaCare claims by pharmacy
 - **Claims Detail** – lists all claims for a specific pharmacy for the reporting period.
- **Options**

s.13



Frequency of Dispense

s.13

Frequency of Dispense

s.13



Frequency of Dispense

Pharmacy FOD Summary Report

- Count Accepted PharmaCare Claims
- Count PharmaCare Claims Professional Fee Accepted >0
- % of PharmaCare Claims with Professional Fee Accepted
- Count Accepted PharmaCare Claims Days Supply = 1
- Count Accepted PharmaCare Claims Days Supply = 1 AND Professional Fee Accepted
- % of 1-day Supply Claims with Professional Fee Accepted
- % of 1-day Supply Claims with Professional Fee Accepted compared to Accepted PharmaCare Claims
- Count Accepted PharmaCare Claims Days Supply = 7
- Count Accepted PharmaCare Claims Days Supply = 7 AND Professional Fee Accepted
- % of 7-day Supply Claims with Professional Fee Accepted
- % of 7-day Supply Claims with Professional Fee Accepted compared to Accepted PharmaCare Claims
- Count Accepted PharmaCare Claims Days Supply <28
- Count Accepted PharmaCare Claims Days Supply <28 AND Professional Fee Accepted
- % of Less than 28-day Supply Claims with Professional Fee Accepted
- % of Less than 28-day Supply Claims compared to Accepted PharmaCare Claims
- % of Less than 28-day Supply Claims with Professional Fee Accepted compared to Accepted PharmaCare Claims



Frequency of Dispense

Pharmacy Claims Detail Report

- Client PHN
- Pharmacy Code
- Service Date Day
- Service Date Day of Week
- Prescription Number
- Drug DINPIN
- Drug Name
- PharmaCare Claim Number
- Prescriber Last Name
- Prescriber College Number
- Prescriber College License Number
- Pharmacist Last Name
- Pharmacist Full College Number
- Directions For Use
- Quantity Dispensed
- Quantity Accepted
- Quantity Paid
- Days Supply Dispensed
- Days Supply Accepted
- Professional Fee Claimed Amount
- Professional Fee Accepted Amount
- Professional Fee Paid Amount
- PharmaCare Paid Amount
- Copay Amount



Batching and Use of MX/MY

- Issues
- Deloitte Recommendation
- Responses to Deloitte Recommendation
- Options

s.13

- Non-Plan B Sample Report
- Monthly Non-Plan B Sample Report



Batching and Use of MX/MY

Issue

s.13



Batching and Use of MX/MY

Deloitte Recommendation/Responses

s.13



Batching and Use of MX/MY

Responses to Deloitte Recommendation (cont'd)

s.13

Batching and Use of MX/MY

s.13



Batching and Use of MX/MY

s.13



Batching and Use of MX/MY

s.13



Batching and Use of MX/MY

MX/MY Non-Plan B Summary Report (sample):

Med reviews of the intervention code MX & MY - Non-Plan B

PHARMACYID	PHARMACY	2014			2014.12		
		CLAIMS	PHARMACARE PAID	SOFTWARE CODE	CLAIMS	PHARMACARE PAID	SOFTWARE CODE

s.15

Batching and Use of MX/MY

Pharmacy Monthly Non-Plan B Claims (sample):



Batching and Use of MX/MY

s.13



Questions



From: [Watt, Hilary HLTH:EX](#)
To: [Uyeno, Kelly HLTH:EX](#); [Moneo, Mitch HLTH:EX](#); [Lun, Eric HLTH:EX](#); [Power, Stephanie A HLTH:EX](#); [Moulton, Kimberly HLTH:EX](#); [Capelli, John HLTH:EX](#); [Bouma, Susan HLTH:EX](#); [Sealey, Beverlee HLTH:EX](#); [Voggenreiter, Christine HLTH:EX](#)
Cc: [Pop, Sorin HLTH:EX](#)
Subject: MBPSD PharmaNet Governance Committee
Date: Thursday, April 02, 2015 4:02:00 PM
Attachments: [Agenda_20150408FINAL.docx](#)
[MBPSD_GovernanceCommittee_Communications20150325_FINAL.docx](#)

Hello Everyone,

Please find attached Minutes / Update from last meeting and next Wednesday's agenda.

Happy Easter!

Hilary Watt
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Business Management Supplier Relations and Systems
Medical Beneficiary and Pharmaceutical Services Division
Ministry of Health
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MBPSD PharmaNet Governance Committee Agenda



Date: April 7, 2015
 Time: 2:00 PM – 3:00 PM
 Location: s.15
 Polycom s.15

ATTENDEES:	Sorin Pop (chair), Kelly Uyeno, Eric Lun, Sue Bouma, John Capelli, Stephanie Power, Mitch Moneo, Beverlee Sealey, Christine Voggenreiter,
REGRETS:	
GUESTS:	Kimberly Moulton, Melind Ison

No.	Agenda Item	Lead	Duration
	Review Minutes from April 7, 2015	Sorin	5 minutes
	Review Agenda for March 24, 2015	Sorin	5 minutes
1	Close of the phase 1 Deloitte Action Plan	Melinda and Kimberly	20 minutes
2	Budget (capital) update	Sorin	5 minutes
3	National Claims Standards (update)	Sorin	5 minutes
4	Adverse Drug Events in Emergency Department (update)	Sorin	5 minutes
5	Review projects for 2015/16	Kimberly and Sorin	10 minutes

Next Meeting Date: April 21, 2015 1:00 – 2:00 pm

MBPSD GOVERNANCE COMMITTEE ACTION/DECISION COMMUNICATION TOOL

Legend

Decision	
Action Item	
Missing Info	

Topic	Meeting Date	Target Date	Assigned To	Status
Deloitte Action Plan – Phase I				
Committee to select which options to implement	2015-03-24	2015-04-07	BMSRS (Sorin)	
Share the presentation with those needing to know	2015-03-24	2015-04-07	BMSRS (Sorin)	
Frequency of Dispensing				
We need to deliver this project	2015-03-09			Part of PNet Roadmap
Policy needs to be finalized	2015-03-09	Date	POER (Mitch)	2015-03-24: need estimated date for target
Maximum Day Supply				
This is a new project from POER	2015-03-09			
Policy review must be completed	2015-03-09	2015-10-31	POER (John)	2015-03-24: item confirmed by POER
BC Services Card				
To be included on Road Map	2015-03-09	2018		
s.13	2015-03-09	2015-05-07	POER (Mitch)	2015-03-24: changed target date
	2015-03-24	2015-07-31	POER (Mitch)	
	2015-03-09	2015-07-31	BMSRS (Sorin)	2015-03-24: changed target date
Nurse Practitioners Access to PNet				
Project needs to be delivered by June 2015	2015-03-09			
BMSRS to provide regular updates	2015-03-09	2015-07-31	BMSRS (Sorin)	
s.13	2015-03-09	Date	BMSRS (Sorin)	2015-03-24: POER to review accountability for this item
Plan G				
We need a solution for dealing with the CPIM retirement				
s.13	2015-03-09	2015-09-01	POER (John)	2015-03-24: changed target date
Federally Insured Beneficiaries				
s.13	2015-03-09	2015-04-07	POER (Mitch)	2015-03-24: Christine to update at next meeting
Plan C Duplicate Records				
Need to determine new date for roll out	2015-03-09	2015-04-07	POER (Mitch)	2015-03-24: Christine to update at next meeting
Meeting to be set up to discuss reporting needs for Plan C	2015-03-24	2015-04-07	POER (Christine)	

MBPSD GOVERNANCE COMMITTEE ACTION/DECISION COMMUNICATION TOOL

Legend

Decision	
Action Item	
Missing Info	

Integrated Special Authority (aka eSA)				
Project is a priority for DIO	2015-03-09			Funding requested in 2013
Develop a business case for MBPSD ADM	2015-03-09	Date	DIO (Sue)	2015-03-24: Jason will update Sue
Delivery of PharmaNet Support Services				
s.13				
Revise briefing to include comments from committee	2015-03-09	2015-03-16	BMSRS (Sorin)	
Sorin to provide update at next meeting	2015-03-24	2015-04-07	BMSRS (Sorin)	
FNHA / PharmaCare				
MBPSD to continue the support of the initiative	2015-03-09			
s.21	2015-03-09	Date	MB (Stephanie)	2015-03-24: Stephanie to suggest target date

MBPSD GOVERNANCE COMMITTEE ACTION/DECISION COMMUNICATION TOOL

Legend

Decision	
Action Item	
Missing Info	

Completed Action Items and Decisions

Topic	Meeting Date	Target Date	Assigned To	Status
Frequency of Dispensing				
We need to deliver this project	2015-03-09			Part of PNet Roadmap
Maximum Day Supply				
This is a new project from POER	2015-03-09			
BC Services Card				
To be included on Road Map	2015-03-09	2018		
Nurse Practitioners Access to PNet				
Project needs to be delivered by June 2015	2015-03-09			
Plan G				
We need a solution for dealing with the CPIM retirement				
Federally Insured Beneficiaries				
Plan C Duplicate Records				
Special Authorization Quantity Limits				
Could fit \$ amount. Early Stage yet, No plans for DIO and not a priority				
Integrated Special Authority (aka eSA)				
Project is a priority for DIO	2015-03-09			Funding requested in 2013
Delivery of PharmaNet Support Services				
s.13	2015-03-09	2015-04-01	BMSRS (Sorin)	
FNHA / PharmaCare				
MBPSD to continue the support of the initiative	2015-03-09	2015-04-01	BMSRS (Sorin)	

August 12, 2016

MBPSD GOVERNANCE COMMITTEE ACTION/DECISION COMMUNICATION TOOL

Legend

Decision	
Action Item	
Missing Info	

Topic	Meeting Date	Target Date	Assigned To	Status
Deloitte Action Plan – Phase I				
Committee to select which options to implement	2015-03-24	2015-04-07	BMSRS (Sorin)	
Share the presentation with those needing to know	2015-03-24	2015-04-07	BMSRS (Sorin)	
s.13	2015-04-08	Date	POER (Mitch)	
	2015-04-08	2015-05	BMSR (Sorin)	2015-04-08: waiting for Audit to conclude their review of the proposal
Frequency of Dispensing				
We need to deliver this project	2015-03-09			Part of PNet Roadmap
Policy needs to be finalized	2015-03-09	Date	POER (Mitch)	2015-03-24: need estimated date for target
Maximum Day Supply				
This is a new project from POER	2015-03-09			
Policy review must be completed	2015-03-09	2015-10-31	POER (John)	2015-03-24: item confirmed by POER
BC Services Card				
To be included on Road Map	2015-03-09	2018		
s.13	2015-03-09	2015-05-07	POER (Mitch)	2015-03-24: changed target date
	2015-03-24	2015-07-31	POER (Mitch)	
	2015-03-09	2015-07-31	BMSRS (Sorin)	2015-03-24: changed target date
Nurse Practitioners Access to PNet				
Project needs to be delivered by June 2015	2015-03-09			
BMSRS to provide regular updates	2015-03-09	2015-07-31	BMSRS (Sorin)	
s.13	2015-03-09	Date	POER (Mitch)	2015-03-24: POER to review accountability for this item
Plan G				
We need a solution for dealing with the CPIM retirement				
s.13	2015-03-09	2015-09-01	POER (John)	2015-03-24: changed target date
Federally Insured Beneficiaries				
s.13	2015-03-09	2015-04-07	POER (Mitch)	2015-03-24: Christine to update at next meeting
Plan C Duplicate Records				

MBPSD GOVERNANCE COMMITTEE ACTION/DECISION COMMUNICATION TOOL

Legend

Decision	
Action Item	
Missing Info	

Need to determine new date for roll out	2015-03-09	2015-04-07	POER (Mitch)	2015-03-24: Christine to update at next meeting
Meeting to be set up to discuss reporting needs for Plan C	2015-03-24	2015-04-07	POER (Christine)	
Christine to review and back to BMSR for review	2015-04-08	2015-04-16		
Integrated Special Authority (aka eSA)				
Project is a priority for DIO	2015-03-09			Funding requested in 2013
Develop a business case for MBPSD ADM	2015-03-09	Date	DIO (Sue)	2015-03-24: Jason will update Sue
Delivery of PharmaNet Support Services				
s.13				
Revise briefing to include comments from committee	2015-03-09	2015-03-16	BMSRS (Sorin)	
Sorin to provide update at next meeting	2015-03-24	2015-04-07	BMSRS (Sorin)	
FNHA / PharmaCare				
MBPSD to continue the support of the initiative	2015-03-09			
s.21	2015-03-09	Date	MB (Stephanie)	2015-03-24: Stephanie to suggest target date

MBPSD GOVERNANCE COMMITTEE ACTION/DECISION COMMUNICATION TOOL

Legend

Decision	
Action Item	
Missing Info	

Completed Action Items and Decisions

Topic	Meeting Date	Target Date	Assigned To	Status
Frequency of Dispensing				
We need to deliver this project	2015-03-09			Part of PNet Roadmap
Maximum Day Supply				
This is a new project from POER	2015-03-09			
BC Services Card				
To be included on Road Map	2015-03-09	2018		
Nurse Practitioners Access to PNet				
Project needs to be delivered by June 2015	2015-03-09			
Plan G				
We need a solution for dealing with the CPIM retirement				
Federally Insured Beneficiaries				
Plan C Duplicate Records				
Special Authorization Quantity Limits				
Could fit \$ amount. Early Stage yet, No plans for DIO and not a priority				
Integrated Special Authority (aka eSA)				
Project is a priority for DIO	2015-03-09			Funding requested in 2013
Delivery of PharmaNet Support Services				
s.13	2015-03-09	2015-04-01	BMSRS (Sorin)	
FNHA / PharmaCare				
MBPSD to continue the support of the initiative	2015-03-09	2015-04-01	BMSRS (Sorin)	

MBPSD GOVERNANCE COMMITTEE ACTION/DECISION COMMUNICATION TOOL

Legend

Decision	
Action Item	
Missing Info	

Parked Topics



Topic	Meeting Date	Status
Budget (Capital) Update	2015-04-08	deferred
Adverse Drug Events in Emergency Department (update)	2015-04-08	deferred
Review 2015-16 Projects	2015-04-08	deferred

August 12, 2016

From: [Watt, Hilary HLTH:EX](#) on behalf of [Pop, Sorin HLTH:EX](#)
To: [Uyeno, Kelly HLTH:EX](#); [Moneo, Mitch HLTH:EX](#); [Lun, Eric HLTH:EX](#); [Power, Stephanie A HLTH:EX](#); [Moulton, Kimberly HLTH:EX](#); [Capelli, John HLTH:EX](#); [Bouma, Susan HLTH:EX](#); [Sealey, Beverlee HLTH:EX](#); [Voggenreiter, Christine HLTH:EX](#)
Subject: MBPSD PharmaNet Governance Committee
Attachments: [Agenda_20150629_FINAL.docx](#)
[MBPSD_GovernanceCommittee_Communications_Meeting_June302015SP.xlsx](#)

Please find attached Agenda and Minutes for today's meeting.

Sorry for the late notice Christine, hope you are able to attend.

Hilary Watt
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Business Management Supplier Relations and Systems
Medical Beneficiary and Pharmaceutical Services Division
Ministry of Health
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From: [Watt, Hilary HLTH:EX](#) on behalf of [Pop, Sorin HLTH:EX](#)
To: [Uyeno, Kelly HLTH:EX](#); [Moneo, Mitch HLTH:EX](#); [Lun, Eric HLTH:EX](#); [Power, Stephanie A HLTH:EX](#); [Warren, Leanne HLTH:EX](#); [Moulton, Kimberly HLTH:EX](#); [Capelli, John HLTH:EX](#); [Bouma, Susan HLTH:EX](#); [Sealey, Beverlee HLTH:EX](#)
Subject: MBPSD PharmaNet Governance Committee
Attachments: [MBPSD GovernanceCommittee Communications Meeting June FINAL 20150714.xlsx](#)
[PharmaNet Data to Support eMedRec BN 2015.pdf](#)
[Agenda 20150714FINAL.docx](#)



Date: July 13, 2015

Time:– 1:00 pm

Location: s.15

Polycom: s.15

ATTENDEES:	Sorin Pop (chair), Kelly Uyeno, Sue Bouma, Beverlee Sealey, Mitch Moneo, Stephanie Power
REGRETS:	Eric Lun, John Capelli
GUESTS:	Leanne Warren, Kimberly Moulton

No.	Agenda Item	Lead	Duration
	Review Minutes from June 30, 2015	Sorin	5 minutes
1.	Present revised Governance structure	Sorin	10 min
2.	Clinical Program: Request from Health Authority Pharmacy Directors	Sorin	15 min
3.	Identity Management Program: Discussions with PharmaNet vendors about technical support needs	Sorin	10 min
4.	New Business		
5.			

Next Meeting Date: July 28, 2015

MBPSD PharmaNet Governance Committee Agenda



Date: April 8, 2015
 Time: 2:00 PM – 3:00 PM
 Location: s.15
 Polycom s.15

ATTENDEES:	Sorin Pop (chair), Kelly Uyeno, Eric Lun, Sue Bouma, Beverlee Sealey, Christine Voggenreiter,
REGRETS:	Mitch Moneo, Stephanie Power, John Capelli,
GUESTS:	Kimberly Moulton, Melind Ison

No.	Agenda Item	Lead	Duration
	Review Minutes from April 7, 2015	Sorin	5 minutes
	Review Agenda for March 24, 2015	Sorin	5 minutes
1	Close of the phase 1 Deloitte Action Plan	Melinda and Kimberly	20 minutes
2	Budget (capital) update	Sorin	5 minutes
3	National Claims Standards (update)	Sorin	5 minutes
4	Adverse Drug Events in Emergency Department (update)	Sorin	5 minutes
5	Review projects for 2015/16	Kimberly and Sorin	10 minutes
6	DBN about the Clinical Info System Integration with PNet	Sorin	5 minutes

Next Meeting Date: April 21, 2015 1:00 – 2:00 pm

1. Need minutes for apr 8th DONE
2. Need to check if Kimberly used a slide deck on that day

MBPSD PharmaNet Governance Committee Agenda



Date: April 21, 2015
 Time: 2:00 pm
 Location: s.15
 Teleconference: s.15

ATTENDEES:	Sorin Pop (chair), Kelly Uyeno, John Capelli, Stephanie Power, Mitch Moneo, Beverlee Sealey, Kimberly Moulton, Jason Gordon
REGRETS:	Sue Bouma, Eric Lun
GUESTS:	Leanne Warren

No.	Agenda Item	Lead	Duration
	Review Minutes from 2015- 04-08	Sorin	5 min.
	Review Agenda for 2014-04-21	Sorin	
3	Change Request for the eRx (Community) project	Sorin	5 min.
5	Update on eRx (Health Authority)	Sorin	5 min.
4	Update on Nurse Practitioners access (pilot)	Sorin	5 min.
1	Attribute Based Access – update	Leanne/ Mitch	10 min.
6	Adverse Drug Events in Emergency Department (update)	Sorin	10 min.
2	Review 2015-16 Projects	Kimberly	15 min.

Next Meeting Date: May 5, 2015

EHEALTH PROGRAM

CHANGE REQUEST SUMMARY & APPROVAL FORM

☐ Canada Health Infoway – Ministry of Health
☐ Ministry of Health – Health Authority

PROJECT INFORMATION

PROJECT E-PRESCRIBING FOR COMMUNITY PRACTICE EMR AND COMMUNITY PHARMACIES	PROJECT AGREEMENT NUMBER N/A	MOH PROJECT NUMBER <i>PMO Project Number:</i> 2015-03-1
LEAD ORGANIZATION Strategic Projects Branch	PROJECT MANAGER Libni Pardo	
EHEALTH DIRECTOR Paul Squires		

CHANGE REQUEST (CR) INFORMATION

CR TITLE Dates Change to three MBPSD's milestones' target dates on the Master Project Plan			
DATE SUBMITTED (MONTH DD, YYYY) March 16, 2015		CR NUMBER (CR#) 	
CR IMPACTS:	Budget	Schedule	Scope/Quality
	No	Yes	No

CHANGE REQUEST (CR) DETAILS

I. REASON FOR CHANGE

Provide a brief description of the current situation or events that have resulted in this CR. For example, "The business area has requested the addition of new functionality for the application."

MBPSD has requested updating the target dates for: a) New User Agreements for Pharmacy, and b) Decision if New User Agreements for Pharmacy will be administered by MoH after March 31, 2015, until the Information Management Regulation is enacted. c) Policy decision for Pharmacy vendors regarding the timeframe allocated for vendor development

II. OPTIONS ANALYSIS

Provide a brief description of the main options considered to address the situation, outlining the pros, cons and costs of each option.

Until MBPSD's Information Management Regulations are released by the first quarter of the fiscal 2015/2016, MBPSD advises to leave the target dates in blank of the milestones listed in numeral 'I' above, to accommodate any changes stemming from the Information Management Regulations. Although item c) is not dependent on the regulations work, it requires input from discussions with software vendors, which have been delayed until after the publication of the revised conformance standards. Additional discussions would be needed with the BC Pharmacy Association once the vendors have been engaged.

III. RECOMMENDED OPTION

Identify the recommended option.

s.13

IV. IMPACT OF APPROVING CHANGE

Describe the impacts of approving the change. The description must identify the impact on each category listed below. If a category isn't affected, enter "N/A".

The impact is limited to a 'schedule' impact isolated to these 2 milestones, which would not push out other activities.

1. Schedule

APPROVED COMPLETION DATE	REVISED COMPLETION DATE
April 2017	No change
COMMENT	

2. Scope/Quality

DESCRIPTION OF IMPACT
No impact on scope and quality

3. Budget

A. Current Fiscal Year Impact

There is no budget allocation for this project yet.

APPROVED		REVISED	
CURRENT FISCAL YEAR		CURRENT FISCAL YEAR	
• Capital	\$	• Capital:	\$
• Operating ¹ :	\$	• Operating:	\$
CURRENT FISCAL YEAR		CURRENT FISCAL YEAR	
• Capital	\$	• Capital:	\$
• Operating:	\$	• Operating:	\$
COMMENT			

B. Total Budget Impact (for multi-year projects)

There is no budget impact anticipated.

C. Impact on Infoway Recoveries

There is no budget impact anticipated.

V. IMPACTED PROJECTS

Describe any impacts to related projects that may occur if the proposed change is approved.

No impact anticipated


VI. IMPACT IF NOT APPROVED

Describe the impact of not approving this change.

Reporting dates will become inaccurate; thus impacting the quality of the Monthly report.

VII. SUPPORTING DOCUMENTS

Insert the revised schedules/documents associated with the requested change (insert object/ create from file/display as icon). Use the "Track Changes" feature to include a view of the original text and the revised text. Embed the document (with "Track Changes" enabled) in this sheet.

DOCUMENT	<div style="text-align: center;">  <p><ins FW Feedback from FCS on eRx MPP.msg ert doc></p> </div>
N/A	

VIII. SIGN OFFS

IX.

Obtain the following sign-offs prior to ADM sign-off of an Amending Agreement.

SIGNATURE	COMMENT	SIGNATURE
PAUL SQUIRES DIRECTOR, PHARMANET MODERNIZATION PROJECT, STRATEGIC PROJECTS, HSIMIT		SIGNATURE
		DATE
TRACEE SCHMIDT EXECUTIVE DIRECTOR, STRATEGIC PROJECTS, HSIMIT		SIGNATURE
		DATE
KELLY UYENO EXECUTIVE DIRECTOR, MEDICAL BENEFICIARY & PHARMACEUTICAL SERVICES DIVISION		SIGNATURE
		DATE

1. Need minutes from apr. 08 – they were presented at this meeting look in contract folder Maximus document
2. Is there a copy of the Change Request for the eRx (Community) project?
3. at this meeting look in contract folder Maximus document, ask Libni for CR 2015 April time frame

Libni is sending today?

Received _Kimberly please confirm documents in folder. HW



Date: June 17, 2015

Time:– 3:00 pm

Location: s.15

Polycom: s.15

ATTENDEES:	Sorin Pop (chair), Kelly Uyeno, Eric Lun, Sue Bouma, Beverlee Sealey, Mitch Moneo, Stephanie Power, John Capelli, ,
REGRETS:	
GUESTS:	

No.	Agenda Item	Lead	Duration
	Review Minutes from May 20, 2015	Sorin	5 minutes
1.	PRIME Master Plan Project Business Rules, Business Requirements, and Maps are currently with Leanne for approval, have extended date. Leanne still currently working on.	Sorin and Leanne	10 minutes
2.	Governance for the the PharmaNet Services Portfolio	Sorin	
3.			
4.			
5.			

Next Meeting Date: June 30, 2015

Page 112 to/à Page 119

Withheld pursuant to/removed as

s.13

Withheld pursuant to/removed as

From: [Pop, Sorin HLTH:EX](#)
To: [Watt, Hilary HLTH:EX](#)
Subject: RE: MBPSD Governance Meeting Agenda for Tuesday
Date: Tuesday, May 19, 2015 9:46:41 AM

I think that it is likely that we need to re-schedule.

Let's talk about alternatives.

Thank you.

Sorin Pop

Director, PharmaNet | Medical Beneficiary & Pharmaceutical Services Division | Ministry of Health
PO BOX 9652 STN PROV GOVT
Victoria, BC V8W 9P4
T: 250-952-2288

Warning: This email is intended only for the use of the individual or organization to whom it is addressed. It may contain information that is privileged or confidential. Any distribution, disclosure, copying, or other use by anyone else is strictly prohibited. If you have received this in error, please telephone or e-mail the sender immediately and delete the message.

From: Watt, Hilary HLTH:EX
Sent: Tuesday, May 19, 2015 8:50 AM
To: Pop, Sorin HLTH:EX
Subject: RE: MBPSD Governance Meeting Agenda for Tuesday
Your most welcome Sorin!

Looking into calendars for today Mitch, Kelly have a conflict with the MBPSD Governance meeting.
Stephanie hasn't replied and Eric has declined.

Shall we reschedule?

Hilary Watt
Administrative Assistant
Business Management Supplier Relations and Systems
Medical Beneficiary and Pharmaceutical Services Division
Ministry of Health

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1515 Blanshard St
PO BOX 9652 STN PROV GOVT
Victoria BC V8W 9P4
phone: 250-952-2218
fax: 250-952-2790

From: Pop, Sorin HLTH:EX
Sent: Friday, May 15, 2015 3:42 PM
To: Watt, Hilary HLTH:EX
Subject: RE: MBPSD Governance Meeting Agenda for Tuesday
Thank you Hilary for keeping on top of this work!

Sorin Pop

Director, PharmaNet | Medical Beneficiary & Pharmaceutical Services Division | Ministry of Health
PO BOX 9652 STN PROV GOVT
Victoria, BC V8W 9P4
T: 250-952-2288

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From: Watt, Hilary HLTH:EX
Sent: Thursday, May 14, 2015 2:04 PM
To: Pop, Sorin HLTH:EX

Subject: MBPSD Governance Meeting Agenda for Tuesday

Hi Sorin,

Please find attached Agenda with correct polycom for Kelly to call in on Tuesday, May 19th.

I have sent the communication tool on Tuesday (May 12th), please advise if this is alright to send out.

Thanks,

Hilary Watt

Administrative Assistant

Business Management Supplier Relations and Systems

Medical Beneficiary and Pharmaceutical Services Division

Ministry of Health

1515 Blanshard St

PO BOX 9652 STN PROV GOVT

Victoria BC V8W 9P4

phone: 250-952-2218

fax: 250-952-2790

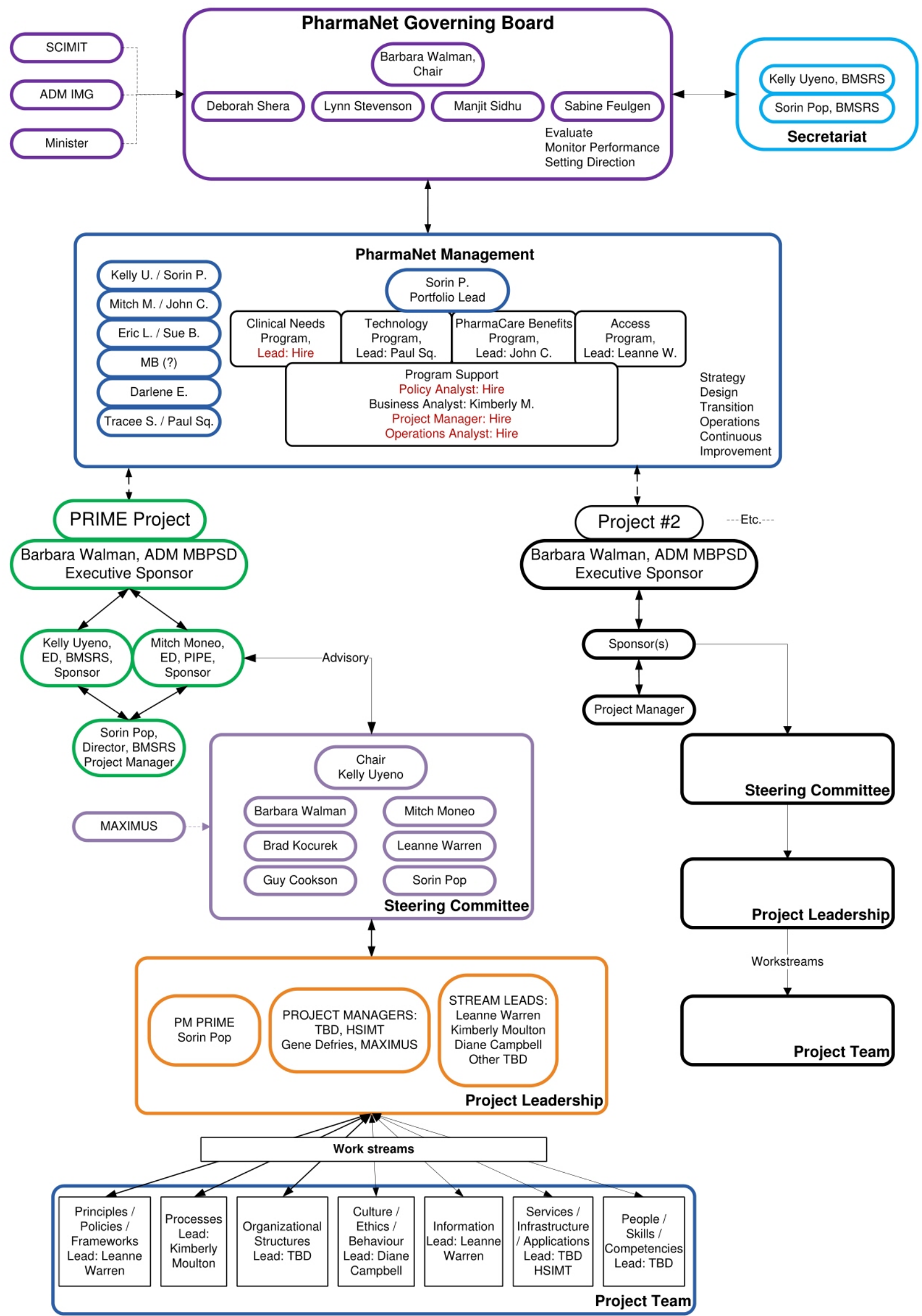
***Warning:** This email is intended only for the use of the individual or organization to whom it is addressed. It may contain information that is privileged or confidential. Any distribution, disclosure, copying, or other use by anyone else is strictly prohibited. If you have received this in error, please telephone or e-mail the sender immediately and delete the message.*

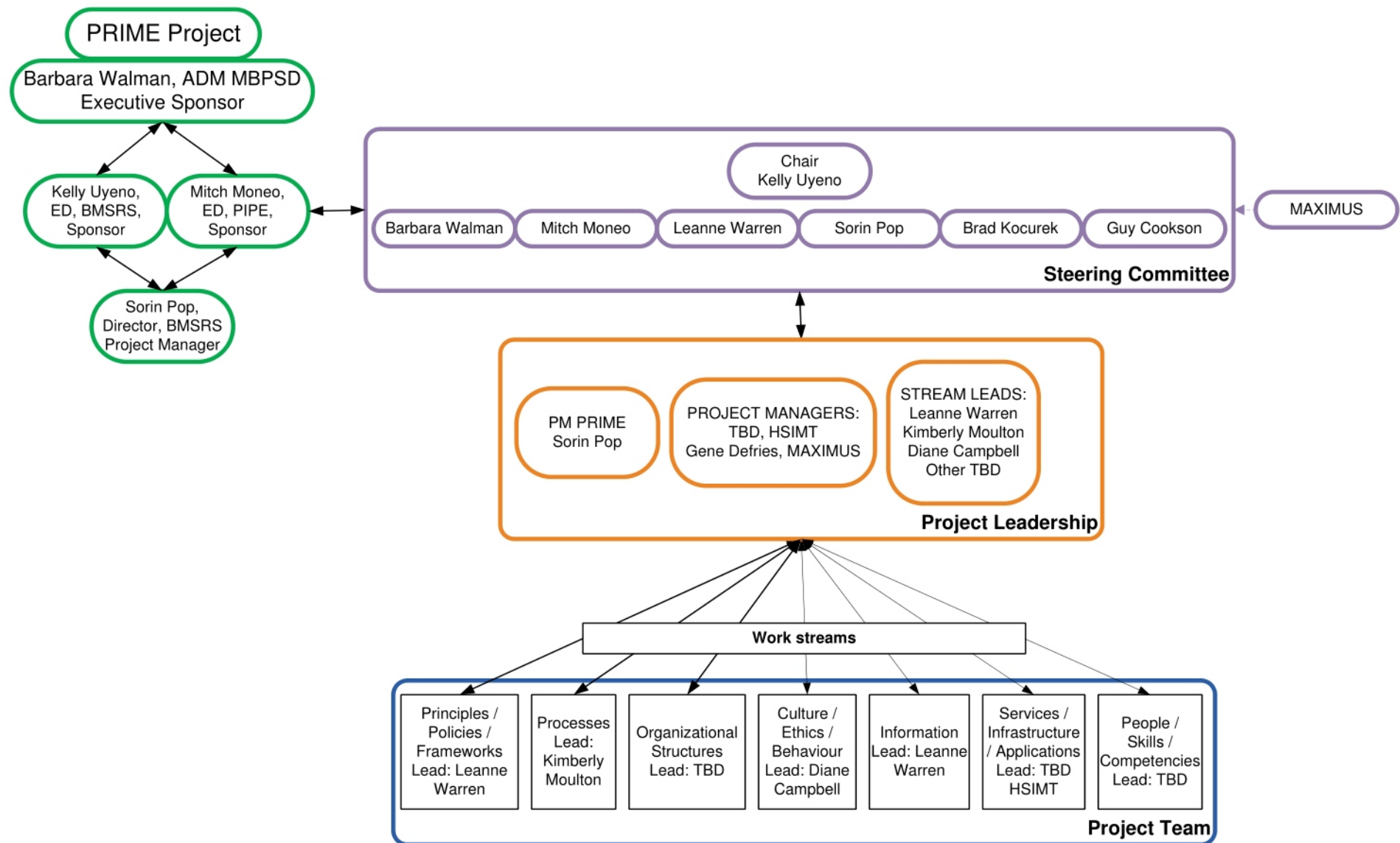
1. Need minutes from May 20

There is no minutes from May 20th it was re- scheduled

-HAW

PharmaNet Governance







Date: July 13, 2015

Time:– 1:00 pm

Location: s.15

Polycom: s.15

ATTENDEES:	Sorin Pop (chair), Kelly Uyeno, Sue Bouma, Beverlee Sealey, Mitch Moneo, Stephanie Power
REGRETS:	Eric Lun, John Capelli
GUESTS:	Leanne Warren, Kimberly Moulton

No.	Agenda Item	Lead	Duration
	Review Minutes from June 30, 2015	Sorin	5 minutes
1.	Present revised Governance structure	Sorin	10 min
2.	Clinical Program: Request from Health Authority Pharmacy Directors	Sorin	15 min
3.	Identity Management Program: Discussions with PharmaNet vendors about technical support needs	Sorin	10 min
4.	New Business		
5.			

Next Meeting Date: July 28, 2015

	MBPSD COMMITTEE ACTION AND DECISIONS			
	CURRENT ITEMS			
	Topic	Meeting Date	Target Date	Assigned To
	Deloitte Action Plan – Phase I			
	Decisions			
	s.13	4/8/2015		BMSRS (Sorin)
	Frequency of Dispensing			
	Decisions			
	We need to deliver this project	3/9/2015		
	Action Items			
	FOD Estimate and time frame, Briefing Note	7/14/2015	7/30/2015	BMSRS (Sorin)
	Policy needs to be finalized	3/9/2015	Date	POER (Mitch)
	Maximum Day Supply			
	Decisions			
	Project not urgent can be re-prioritized	4/21/2015	TBA	
	This is a new project from POER	3/9/2015		
	Action Items			
	Policy review must be completed	3/9/2015	10/31/2015	POER (John)
	BC Services Card			
	Decisions			
	s.13	4/21/2015	ASAP	BMSRS (Kimberly)
	To be included on Road Map	3/9/2015	2/20/2018	
	Action Items			
	s.13	7/14/2015	8/25/2015	(MB)Stephanie
		3/24/2015	7/31/2015	POER (Mitch)
		3/9/2015	7/31/2015	BMSRS (Sorin)
	Plan G			
	Decisions			
	Issues Note write, Barb needs to discuss with Kelly and Mitch to decide on direction- need interim plan	7/14/2015	7/28/2015	Kelly Mitch
	We need a solution for dealing with the CPIM retirement			
	Policy decision is needed	4/21/2015	5/29/2015	POER (Frances)
	Action Items			
	s.13	3/9/2015	9/1/2015	POER (John)
	Federally Insured Beneficiaries			
	Action Items			
	s.13	3/9/2015	4/7/2015	POER (Mitch)
	Plan C Duplicate Records			
	Action Items			
	Mitch to disuss with Barbara	7/14/2015	7/20/2015	POER (Mitch)
	Need to determine new date for roll out	3/9/2015	4/7/2015	POER (Mitch)

	Christine to review and back to BMSRS for review	4/8/2015	4/16/2015	
	Need update from POER	4/21/2015	5/5/2015	POER (Christine)
	Integrated Special Authority (aka eSA)			
	Decisions			
	Project is a priority for DIO	3/9/2015		
	Action Items			
	Sue and Barb to discuss future of the project	7/14/2015	8/25/2015	
	Provide an update and timeline on business case	4/21/2015	5/5/2015	DIO (Sue)
	Develop a business case for MBPSD ADM	3/9/2015	Date	DIO (Sue)
	FNHA / PharmaCare			
	Actions			
	s.21	3/9/2015	Date	MB (Stephanie)
	Review Projects			
	Decisions			
	Direction for Quantity Limits - Phase 2: do not pursue at this time	5/5/2015		
	Majority of projects to stay prioritized as is with exception of Plan P Lean and Provider Enrollment Operations, which should be high priority (pink)	5/5/2015		
	Actions			
	Sorin to update the PharmaNet Projects Gantt Chart	6/30/2015	7/31/2015	BMSRS (Sorin)
	Link the list of MBPSD Projects for 2015/16 to the list of topics in the communication tool	5/5/2015	5/19/2015	BMSRS (Sorin)
	Project priorities to be updated as per decision	5/5/2015	5/19/2015	BMSRS (Kimberly)
	Projects to be updated at next meeting	4/21/2015	5/5/2015	BMSRS (Kimberly)
	Table of Project update to be shared via email	4/21/2015	5/15/2015	BMSRS (Kimberly)
	PRIME			
	Action Items			
	Prepare background information to present to Barbara and Lindsay	7/14/2015	7/30/2015	BMSRS (Sorin)
	BMSRS and POER ED s to discuss project resourcing (i.e. use of project manager)	6/30/2015	7/31/2015	BMSRS (Kelly)
	Complete Master Project Plan	4/21/2015	9/1/2015	BMSRS (Sorin)
	Draft a briefing note to request capacity and project kick off	4/21/2015	5/22/2015	BMSRS (Kimberly) POER (Leanne)
	Reg Web Application			
	Action Items			
	s.13	5/5/2015		
	Governance for the PharmaNet Services Portfolio			
	Action Items			
	Decisions			
	Discuss with MBPSD ADM about the chairing of the PharmaNet Board (ADM to chair? ED to chair?)	6/30/2015	7/31/2015	BMSRS (Kelly)
	MBPSD ADM to present the proposed PharmaNet Governance Framework to the Executive Committee	6/30/2015	7/31/2015	BMSRS (Kelly)

	Action Items		
	Present to Governance Committee a draft prioritization process	6/30/2015	7/31/2015 BMSRS (Sorin)
	CLOSED ACTION ITEMS		
	Topic	Meeting Date	Target Date
	Deloitte Action Plan – Phase I		
	Frequency of Dispensing		
	Maximum Day Supply		
	BC Services Card		
	Nurse Practitioners Access to PNet		
	Plan G		
	Federally Insured Beneficiaries		
	Plan C Duplicate Records		
	Special Authorization Quantity Limits		
	Integrated Special Authority (aka eSA)		
	Delivery of PharmaNet Support Services		
	FNHA / PharmaCare		
	Change Request for the eRX (Community) Project		
	Delivery of PharmaNet Support Services		
	Deloitte Action Plan – Phase I		
	MBPSD Support of Dr. Hohl’s ADE Project		

Status
2015-04-08: waiting for Audit to conclude their review of the proposal
Part of PNet Roadmap
2015-07-14 Systems to Follow up with POER by the end of July, the outcome of BN
2015-03-24: need estimated date for target
2015-03-24: item confirmed by POER
2015-03-24: changed target date
2015-03-24: changed target date
2015-03-24: Christine to update at next meeting
2015-07-14 to discuss with Barbara Need date range for patients
2015-03-24: Christine to update at next meeting

2015-06-30 Christine will send to Mitch, with Apendix as Data is not a concern
2015-05-05: Pending update from POER
2015-04-21:Christine to provide update (Mitch will discuss with Christine)
Funding requested in 2013
2015-04-21 Jason will update Sue and Eric
2015-03-24: Jason will update Sue
2015-03-24: Stephanie to suggest target date
2015-07-14: BMSRS updated priority list 1. Prime 2. Plan P 3. Plan G Fair PharmaCare 4.Plan C 5. Federally Insured.
2015- 04-21 Kimberly to update at next meeting (see deferred)
2015-07-14: share PID and Project Charter with Kelly and Mitch
2015-06-17 Sorin updated, delays.
2015-06-17: Leanne working on Project Initiation Document (due end of June); Master Project Plan may be available in August 2015
2015-06- 07 Stephanie will follow up
2015-05-05: Stephanie to invite Sorin and Kimberly to the next meeting with Social Innovation Social Development Innovation

Briefing Note

Prepared for: Provincial Pharmanet Integration Steering Committee

Prepared by: Michele Babich, Executive Director, Lower Mainland Pharmacy Services

Richard Jones – Director of Pharmacy Services – Island Health

Dana Cole - Regional Director, Pharmacy Services - NH

Kevin Peters - Regional Director, Pharmacy Services - IH

Lynne Nakashima- Provincial Pharmacy Director- BCCA

Date: May 15, 2015

Issue: **PharmaNet Data Requirements to Support eMedRec in Hospital Information Systems**

Purpose

- To outline the discrete data requirements from PharmaNet to support medication reconciliation (MedRec) in the electronic health record

Background

Medication reconciliation is one of the BC Ministry of Health's Clinical Care Management initiatives as well as a Required Organizational Practice by Accreditation Canada. It is based on the guiding principle that

"An up-to-date and accurate medication list is essential to safe prescribing in any setting"¹

The wealth of patient medication information within PharmaNet has now been available to clinicians in BC for several years through the development of the Medication Reconciliation Report format. This paper-based report is used extensively in all LMPS facilities to assist in the documentation of a comprehensive medication history which is the cornerstone of the MedRec process.

As our health organizations transition to more comprehensive electronic health records, medication histories require documentation in discrete fields, including drug name, strength, dosage form, dose, route, frequency, duration, a PRN flag and any additional instructions/details regarding medication use. With the advent of the current Health Authority Integration with PharmaNet projects, the possibility of importing some of this data from PharmaNet to support the documentation of a medication history in the HIS now exists.

Issues/Need

The existing Medication Reconciliation Report format captures the drug name, strength and dosage form information in discrete fields; however the "sig" field contains the dose, route, frequency, duration, PRN and any additional administration instructions as a single text string. While this may be suitable for printing onto a paper report or a medication label, it cannot safely be parsed to the discrete fields required to document this information in the HIS to support MedRec.

¹ Safer Healthcare Now! Getting Started Kit: Medication reconciliation – Prevention of Adverse Drug Events

Request

We respectfully request that consideration be given to modifying the PharmaNet database to capture dose, route, frequency, duration, PRN and any additional administration instructions information in discrete structured data fields from upstream systems such that it be available to support the accurate documentation of a patient medication history in downstream systems.

Other Key Info

Benefits of this discrete data structure include

- Improved accuracy of documentation of medication histories to support MedRec at the thousands of transitions of care that occur daily in BC
- Increased granularity of data to support clinical and utilization research within the province

Occurs every 2 weeks on Tuesday effective 2015-03-24 until 2015-12-31 from 1:00 PM to 2:00 PM
7 attendees accepted, 0 tentatively accepted, 2 declined.

A screenshot of a Windows desktop environment. The desktop background is a light blue gradient. In the top-left corner, there are three file icons. The first icon is a green 'X' on a blue background, representing an Excel spreadsheet, with the text 'MBPSD_Govern...' below it. The second icon is a red 'PDF' on a white background, representing a PDF document, with the text 'PharmaNet Data to Support eMe...' below it. The third icon is a blue 'W' on a white background, representing a Word document, with the text 'Agenda_201507...' below it. The right side of the screen shows a vertical taskbar with several icons, including a clock and a network icon. The bottom of the screen shows a status bar with the text 'Page 134 of 154 HTH-2016-630'.

MBPSD PharmaNet Governance Committee Agenda



Date:, June 30, 2015
Time: 1:00 – 2:00 pm
Location: s.15
Polycom s.15

ATTENDEES:	Sorin Pop (chair), Kelly Uyeno, Eric Lun, Sue Bouma, John Capelli, Stephanie Power, Mitch Moneo, Beverlee Sealey, Christine Voggenreiter, Kimberly Moulton
REGRETS:	
GUESTS:	

No.	Agenda Item	Lead	Duration
	Review Minutes from June 17, 2015		
	Review Agenda for June 30, 2015		
1	BC Services Card – Phase 2 (Policy updates / impact)	Mitch	5 minutes
2	PharmaNet Portfolio Project Prioritization (progress update)	Sorin	5 minutes
3	Update on revised slide deck on the proposed change to PharmaNet Governance	Sorin	10 minutes
4			
5			

Next Meeting Date: July 14, 2015

ATTENDEES:	Kelly Uyeno, Sue Bouma, Beverlee Sealey, John Capelli, Eric Lun, Mitch Moneo, Sorin Pop (chair), Kimberly Moulton, Stephanie Power
REGRETS:	
GUESTS:	Leanne Warren

No.	Agenda Item	Lead	Duration
1.	Review Minutes from previous meeting	Sorin	5 min
2.	PRIME MPP	Kelly / Sorin	20 min
3.	eRx FOI request	Sorin	10 min
4.	HA Integration	Leanne / Sorin	10 min
5.	Other		

Next Meeting Date: Nov. 3, 2015

MBPSD PharmaNet Governance Committee Minutes



Date: Oct 23, 2015
Time: 3:00 PM – 4:00 PM
Location: s.15

ATTENDEES:	Sorin Pop (chair), Kelly Uyeno, Kimberly Moulton, Beverlee Sealey, Stephanie Power, Mitch Moneo
REGRETS:	Sue Bouma, Eric Lun, John Capelli,

Decisions

No.	Item	Notes
1.		

Meeting Notes and Action Items

No.	Action Item	Accountable	Notes
1.	PRIME MPP Completion Oct. 31 Nov. 13 Add to MPP Stakeholder list MBB (Stephanie Power and Beverlee Sealey under the Inform category.	Sorin	•
2.	Send copy o f PRIME PID to Stephane.	Kimberly	•
3.			•
4.			•
5.			•

Next Meeting Date: Nov. 3, 2015 1:00 – 2:00 pm

File Meeting Adobe PDF

Delete Accept Tentative Decline Propose New Time Respond Calendar

Maximus Files C... To Manager Team E-mail Quick Steps

Move Rules OneNote Move Tags

Mark Unread Categorize Follow Up

Find Related Select

Translate Editing

Zoom

From: Watt, Hilary HLTH:EX on behalf of Pop, Sorin HLTH:EX Sent: None

Required: Uyeno, Kelly HLTH:EX; Moneo, Mitch HLTH:EX; Power, Stephanie A HLTH:EX; Bouma, Susan HLTH:EX; Moulton, Kimberly HLTH:EX; Lun, Eric HLTH:EX;

Optional: Tryan, Derek N HLTH:EX

Subject: MBPSD PNet Governance Meeting

Location: s.15

When: Friday, October 23, 2015 3:00 PM-4:00 PM

Friday, October 23

2 pm

3:00 s.22 MBPSD PNet Governance Meeting s.15 Pop, Sorin HLTH:EX

4:00

This meeting is going forward as we are moving this meeting from Tuesday to Friday.

Hilary

ATTENDEES:	Sorin Pop (chair), Beverlee Sealey, Eric Lun, John Capelli, Kelly Uyeno, Kimberly Moulton, Mitch Moneo, Stephanie Power, Sue Bouma
REGRETS:	
GUESTS:	

No.	Agenda Item	Lead	Duration
	Review Action Items and Agenda	Sorin	5 minutes
1.	Update on PharmaNet initiatives	Sorin	10 minutes
2.	Project work proposed until end of fiscal 2015/16	Kimberly	20 minutes
3.	Status of discussions about PharmaNet governance and portfolio management	Sorin	5 minutes
4.	New business		
5.			

MBPSD PharmaNet Governance Committee

Watt, Hilary HLTH:EX on behalf of Pop, Sorin HLTH:EX

Required: Uyeno, Kelly HLTH:EX; Moneo, Mitch HLTH:EX; Lun, Eric HLTH:EX; Power, Stephanie A HLTH:EX; Moulton, Kimberly HLTH:EX; Capelli, John HLTH:EX; Bouma, Susan HLTH:EX; Sealey, Beverlee HLTH:EX

When: Tuesday, December 1, 2015 1:00 PM-2:00 PM

Location: s.15 please use any of the numbers below and call Conf ID s.15

[Agenda attached](#)



Agenda_201512...

[Join online meeting](#)

<https://unite.gov.bc.ca/gov/meet/sorin.pop/160J5D8R>

Join by Phone

s.15

[Find a local number](#)

Conference ID: s.15

[Forgot your dial-in PIN?](#) | [First online meeting?](#)

File	Meeting Occurrence	Insert	Format Text	Review				
Cancel Meeting Copy to My Calendar Forward OneNote	Appointment Scheduling Assistant Tracking	Join Online Meeting Contact Attendees	Busy None	Edit Series Time Zones Room Finder	Categorize Tags	Zoom Zoom		

Treacher, Noah HLTH:EX : Automatic reply: " I am away from the office until Monday, August 15th and will not be checking my emails. Please contact Sue Bouma [Susan.Bouma@gov.].

Occurs every 2 weeks on Tuesday effective 2016-01-12 until 2016-12-31 from 2:00 PM to 3:00 PM
6 attendees accepted, 2 tentatively accepted, 3 declined.

Send Update	From	Hilary.Watt@gov.bc.ca
To...	Uyeno, Kelly HLTH:EX; Lun, Eric HLTH:EX; Power, Stephanie A HLTH:EX; Moulton, Kimberly HLTH:EX; Capelli, John HLTH:EX; Sealey, Beverlee HLTH:EX; HLTH R 322 HLTH:EX; Moneo, Mitch HLTH:EX; Bouma, Susan HLTH:EX; Warren, Leanne HLTH:EX; Egli, Cam D HLTH:EX; Treacher, Noah HLTH:EX;	
Subject:	MBPSD PharmaNet Governance Committee	
Location:	s.15	
Start time:	Tue 2016-01-12	1:00 PM
End time:	Tue 2016-01-12	2:00 PM
<input type="checkbox"/> All day event		



Agenda_20160112
FINAL.docx

[Join online meeting](#)

<https://unite.gov.bc.ca/gov/meet/sorin.pop/160J5D8R>

Join by Phone

Local - Victoria: s.15

Local - Victoria: s.15

Local - Vancouver: s.15

Toll-Free: s.15

[Find a local number](#)

Conference ID: s.15

[Forgot your dial-in PIN?](#) | [First online meeting?](#)



MEETING NOTES

s.13

Ministry of Health

2. Project work proposed until end of fiscal 2015/16		
Review Project Priorities <ul style="list-style-type: none"> - Retirement of CRS (2018) and HNI (2020) impacts PharmaNet. 		
ACTION ITEMS:		
•	•	•
3. Status of discussions about PharmaNet governance and portfolio management		
Trevor Hodgins, Consultant hired by HSIMT to advise on PNet/PCare IT governance. Group has endorses Sorin's proposal.		
ACTION ITEMS:		
Provide consultant: <ul style="list-style-type: none"> • PNet / PCare Road map • PRIME PID 	Mitch	
4. New Business		
1. Add RDP Project <ul style="list-style-type: none"> - new Service Request (2016/17) - policy change Dec. 1, 2016. - need to load prior to this date. 2. Formulary Management changes <ul style="list-style-type: none"> - Working with Kevin Scott (IT Services) & CGI to make changes. 	Sue	
ACTION ITEMS:		
1. Formulary Management changes <ul style="list-style-type: none"> - Find out how PSD involved. Is funding required? 	Sue	

ATTENDEES:	Beverlee Sealey, John Capelli, Kelly Uyeno, Kimberly Moulton, Mitch Moneo, Stephanie Power, Leanne Warren, Cam Egli, Noah Treacher, Sorin Pop (chair)
REGRETS:	Eric Lun, Sue Bouma
GUESTS:	Guy Cookson

No.	Agenda Item	Lead	Duration
	Review Action Items and Agenda	Sorin	5 minutes
1.	Proposed options for Modernization of PharmaNet.	Guy	25 minutes
2.	Operational Capacity Projects Updates	Kimberly	15 minutes
3.	CPBC Work /Transition Plan	Cam	10 minutes

File Meeting Occurrence Insert Format Text Review

Calendar Forward OneNote Appointment Scheduling Assistant Tracking Join Online Meeting Contact Attendees Edit Series Time Zones Room Finder Categorize Tags Zoom

Cancel Meeting Copy to My Calendar Actions Show Online Meeting Attendees Options None Busy Edit Series Time Zones Room Finder Categorize Tags Zoom

Treacher, Noah HLTH:EX : Automatic reply: " I am away from the office until Monday, August 15th and will not be checking my emails. Please contact Sue Bouma [Susan.Bouma@gov....

Occurs every 2 weeks on Tuesday effective 2016-01-12 until 2016-12-31 from 2:00 PM to 3:00 PM
6 attendees accepted, 1 tentatively accepted, 3 declined.

From: Hilary.Watt@gov.bc.ca

To: Uyeno, Kelly HLTH:EX; Moneo, Mitch HLTH:EX; Lun, Eric HLTH:EX; Power, Stephanie A HLTH:EX; Moulton, Kimberly HLTH:EX; Capelli, John HLTH:EX; Sealey, Beverlee HLTH:EX; Bouma, Susan HLTH:EX; Warren, Leanne HLTH:EX; Eqli, Cam D HLTH:EX; Cookson, Guy HLTH:EX; HLTH R Denman HLTH:EX

Subject: MBPSD PharmaNet Governance Committee event

Location: s.15 Rooms...

Start time: Tue 2016-03-08 1:00 PM All day event

End time: Tue 2016-03-08 2:00 PM

PharmaNet Refresh Options ...Refresh Approac...-MBPSD Govera... Agenda_20160308 FINAL.docx

Documents Attached for this afternoon's meeting- Hilary

March 1st – Extended invitation for Guy Cookson to present

New Series for 2016

[Join online meeting](https://unite.gov.bc.ca/gov/meet/sorin.pop/160J5D8R)
<https://unite.gov.bc.ca/gov/meet/sorin.pop/160J5D8R>

Join by Phone

Local - Victoria: s.15

Local - Victoria: s.15



Ministry of Health

Meeting:	MBPSD PharmaNet Governance Committee	
Date / Time:	February 12, 2016 3:00 – 4:00 PM	
Attendees:	Kelly Uyeno	ED - BMSRS
	Sorin Pop,	Dir – BMSRS / Pnet
	Cam Egli	Pharmacist – MBPSD / BMSRS
	Mitch Moneo	ED - PIPE
	John Capelli	Dir – PIPE / Policy & Regulation
	Leanne Warren	Dir – PIPE / Policy & Regulation
	Stephanie Power	ED - MBB
	Eric Lun	ED – DIO
Absentees:		
	Susan Bouma	Dir – DIO / SA
	Beverlee Sealey	Dir – MBB / MB Ops & Policy
	Paul Shrimpton	CIO – HSIMT / Health IT Strategy
	Jeff Aitken	A/ED –Conformance & Integration Services

MEETING NOTES

	Agenda Item	NOTES
1	PharmaNet Refresh Approach	Deferred to next meeting.
2	Re-instatement of protective word after emergency Access to Patient Record	s.13
3	Nanaimo pilot –Update and Discussion	s.13

Ministry of Health

4	Operational Capacity Projects Updates	Deferred to next meeting.
5	BMO's proposed Project Delivery Review and Acceptance Process.	Proceed as proposed by BMO and monitor process. Report to committee on progress; advise if changes are recommended.

Action Items

Item #	ACTION ITEMS:	Owner (date created)	Date/ Status
004	Formulary Management changes - Find out how PSD involved. Is funding required?	Sue Bouma	
005	Develop DBN of 3 options then communicate to Jeff.	Sorin (2016-02-12)	Feb. 24, 2016 - Due
006	Feedback on document – proposed Project Delivery Review and Acceptance Process. <i>(included in Non-Prod Clean Up Charter)</i>	PIPE & BMSRS (2016-02-12)	Feb. 12, 2016
007	Confirm Project Delivery Review and Acceptance Process is driven by BMO.	Kimberly (2016-02-12)	
Completed Action Items			
001	PRIME: Final MMP version will be shared with Guy and Brad. Sorin to have meeting / discussion.	Sorin Pop	Completed
002	To add to PRIME MPP Risk Funding pressure for FY 2016/17 (minimal funding or not funding available).	Kimberly Moulton	Jan. 13/ Completed
003	Status of discussions about PharmaNet governance and portfolio management Provide consultant: <ul style="list-style-type: none"> • PNet / PCare Road map • PRIME PID 	Mitch Moneo	Completed

Final No File

Background

The service HIBC provides is in relation to the letters MBPSD send to the public advising their Fair PharmaCare benefits will be cancelled because they failed to file their income taxes. HIBC was mailing only one letter advising people of the cancelled benefit. Upon a Governor General audit it was seen as unfair to issue only one letter. As a result, MoH, MBPSD is required to send a second letter advising of the potential termination of benefits. This was seen as additional effort for Maximus/HIBC; hence Final Income Not Filed efforts are invoiced separately.

The Final No File letter is the second of three letters that go out to Fair PharmaCare applicants when HIBC has not been able to verify the income. (See below for a summary of each letter)

1. No file letter

This letter is the first correspondence sent to advise HIBC has not been able to verify income.

2. Final No file letter

Second correspondence sent advising coverage will lapse on a certain date

3. Annual Renewal Final No file letter

This letter is sent at the beginning of February each year advising coverage will lapse March 1, xxxx as HIBC is unable to verify income in the fall of the previous year.

Costs

Fiscal Year	Amount
2011 – 12	\$79,685.87
2012 - 13	\$69,686.47
2013 – 14	\$88,415.09
2014 - 15	\$94,883.24
2015 -16	*\$100,000.00

*Estimate \$98,000, actuals \$21,000

ATTENDEES:	Sorin Pop (chair), Beverlee Sealey, Eric Lun, John Capelli, Kelly Uyeno, Kimberly Moulton, Mitch Moneo, Stephanie Power, Leanne Warren, Cam Egli,
REGRETS:	Sue Bouma, Mitch Moneo, Eric Lun
GUESTS:	

No.	Agenda Item	Lead	Duration
	Review Action Items and Agenda	Sorin	5 minutes
1.	PharmaNet Refresh Approach (deferred from last meeting)	Sorin	15 minutes
2.	Operational Capacity Projects Updates <ul style="list-style-type: none"> - Project planning approach - Priority projects status (deferred from last meeting)	Kimberly	15 minutes
3.	s.13	Sorin	15 minutes
4.	Update on patient portal activities	Stephanie	5 minutes
5.	File no File Summary	Kimberly	5 minutes

File		Meeting Occurrence		Insert		Format Text		Review			
Cancel Meeting	Copy to My Calendar	Calendar	Forward	Appointment	Scheduling Assistant	Tracking	Join Online Meeting	Contact Attendees	Busy	Edit Series	Time Zones
Actions				Show			Online Meeting	Attendees	Options	Room Finder	Zoom
									None	Categorize	Zoom

Treacher, Noah HLTH:EX : Automatic reply: " I am away from the office until Monday, August 15th and will not be checking my emails. Please contact Sue Bouma [Susan.Bouma@gov....

Occurs every 2 weeks on Tuesday effective 2016-01-12 until 2016-12-31 from 2:00 PM to 3:00 PM
8 attendees accepted, 1 tentatively accepted, 4 declined.

	From	Hilary.Watt@gov.bc.ca
	To...	Uyeno, Kelly HLTH:EX; Moneo, Mitch HLTH:EX; Lun, Eric HLTH:EX; Power, Stephanie A HLTH:EX; Moulton, Kimberly HLTH:EX; Capelli, John HLTH:EX; Sealey, Beverlee HLTH:EX; Bouma, Susan HLTH:EX; Warren, Leanne HLTH:EX; Eqli, Cam D HLTH:EX; HLTH R 322 HLTH:EX;
	Subject:	MBPSD PharmaNet Governance Committee
	Location:	s.15 Rooms...
Start time:	Wed 2016-02-24	1:00 PM
End time:	Wed 2016-02-24	2:00 PM

Meeting Minutes -MBPSD Govera... Agenda_20160224 FINAL.docx PharmaNet Refresh Approac... Final No File Summary Feb 2...

Join online meeting

<https://unite.gov.bc.ca/gov/meet/sorin.pop/160J5D8R>

Join by Phone

Local - Victoria: s.15

Local - Victoria: s.15

Local - Vancouver: s.15

Toll-Free: s.15

[Find a local number](#)

Conference ID: s.15

Tryan, Derek N HLTH:EX

From: Moulton, Kimberly HLTH:EX
Sent: Friday, February 19, 2016 11:56 AM
To: Watt, Hilary HLTH:EX
Cc: Pop, Sorin HLTH:EX
Subject: Final No File Summary Feb 2016
Attachments: Final No File Summary Feb 2016.docx

Hi Hilary,

Can you please include this as meeting materials for the governance meeting?

Thanks

Kimberly

Tryan, Derek N HLTH:EX

From: Pop, Sorin HLTH:EX
Sent: Tuesday, February 16, 2016 11:02 AM
To: Moulton, Kimberly HLTH:EX
Cc: Watt, Hilary HLTH:EX
Subject: RE: s.13 MAXIMUS BC Health Inc. UPDATE FEB 15 16

Please bring this to our next governance meeting - discussion on what to do about this item (continue, make changes, other) s.13

s.13

Sorin Pop
Director, PharmaNet | Medical Beneficiary & Pharmaceutical Services Division | Ministry of Health PO BOX
9652 STN PROV GOVT Victoria, BC V8W 9P4
T: 250-952-2288

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-----Original Message-----

From: Moulton, Kimberly HLTH:EX
Sent: Monday, February 15, 2016 4:04 PM
To: Pop, Sorin HLTH:EX; Uyeno, Kelly HLTH:EX
Cc: Moulton, Kimberly HLTH:EX
Subject: FW: s.13 MAXIMUS BC Health Inc. UPDATE FEB 15 16

Hi,
I have been in discussion with BMO, Marline and she is looking into this further. We want to understand what had happened s.13

s.13

I will be following up with Marline next week on the progress.

Kimberly Moulton
Business Analyst, PharmaNet, Business Management, Suppliers Relations and Systems
Email: Kimberly.Moulton@gov.bc.ca | Office: 250.952.3174 | FAX: 250.952.2790

Medical Beneficiary & Pharmaceutical Services Division, BC Ministry of Health | 3rd Floor -1515 Blanshard Street | PO BOX 9652 STN PROV GOVT | Victoria, BC, V8W 9P4

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-----Original Message-----

From: Charlton, Linda HLTH:EX
Sent: Wednesday, January 27, 2016 4:09 PM
To: Moulton, Kimberly HLTH:EX
Cc: Pop, Sorin HLTH:EX; Charlton, Linda HLTH:EX
Subject: RE: s.13 MAXIMUS BC Health Inc.

Hi Kimberly ~ I have contacted MAXIMUS regarding your request (they had anticipated your request and it is in progress). I also asked for an estimate for the next Quarter (our Q4, their Q1) (Jan - Mar) and they will let us know an estimate as best they can. L

-----Original Message-----

From: Moulton, Kimberly HLTH:EX
Sent: Tuesday, January 26, 2016 4:17 PM
To: Charlton, Linda HLTH:EX
Cc: Pop, Sorin HLTH:EX; Moulton, Kimberly HLTH:EX
Subject: RE: s.13 MAXIMUS BC Health Inc.

Thank you Linda,

s.13

Thanks

Kimberly Moulton
Business Analyst, PharmaNet, Business Management, Suppliers Relations and Systems
Email: Kimberly.Moulton@gov.bc.ca | Office: 250.952.3174 | FAX: 250.952.2790

Medical Beneficiary & Pharmaceutical Services Division, BC Ministry of Health | 3rd Floor -1515 Blanshard Street | PO BOX 9652 STN PROV GOVT | Victoria, BC, V8W 9P4

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anyone else is strictly prohibited. If you have received this in error, please telephone or e-mail the sender immediately and delete the message.

-----Original Message-----

From: Charlton, Linda HLTH:EX
Sent: Monday, January 25, 2016 8:53 AM
To: Moulton, Kimberly HLTH:EX
Cc: Charlton, Linda HLTH:EX; Pop, Sorin HLTH:EX
Subject: FW: **s.13** MAXIMUS BC Health Inc.

Hi Kimberly ~ the **s.13** L

-----Original Message-----

From: Finance [mailto:finance@maximusbc.ca]
Sent: Friday, January 22, 2016 2:11 PM
To: Charlton, Linda HLTH:EX
Cc: Finance; Klus, Mathew HLTH:EX; Hastings, Bonny HLTH:EX; Mynen, Mieke HLTH:EX
Subject: FW: **s.13** MAXIMUS BC Health Inc.

Brooke Morgan | Accounts Payable, Accounts Receivable, GL Administrator I MAXIMUS Canada
716 Yates Street | Victoria BC V8W 1L4 | 7 250.405.3795 | Fax 250.405.3894
2 brooke.morgan@maximuscanada.ca
Join UrbaCity – Victoria's own urban adventure race!
P please consider the environment before printing this e-mail

-----Original Message-----

From: Brooke Morgan
Sent: Thursday, January 21, 2016 4:07 PM
To: Finance
Subject: **s.13** MAXIMUS BC Health Inc.

If you are unable to view the attached invoice, please contact us immediately.

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