



Ministry of Finance
Office of the Comptroller General
Corporate Compliance and Controls Monitoring Branch

Request for Recovery/Refund Report

This report is the first advice to the CFO that there are potentially over and/or under paid funds identified through compliance reviews of paid invoices. The purpose of this report is to request a response from the CFO to 3CMB regarding amounts to be recovered or refunded. These findings require ministry review and must be signed by the CFO and returned to 3CMB within the timeframe specified on the footer of the report. 3CMB has provided this report of ministry, and client levels to aid in distribution and reconciliation. This report will remain on the website for a three month period.

HE: 026 - Health

3CMB Reference # 00576JAN16_MAR16_JEXP - Expense

SUPPLIER

INVOICE #

AMOUNT BATCH NAME

PAYMENT TYPE

PAYMENT #

LLOYD, GAYNOR E

ER21030930

602.30 ER HE 160309 1

Travel - In Province

07943403

RESP Expense Authority

Item / Error

Over Paid

Comment

66082 URIBE, MONICA K

Accommodation / Rate claimed exceeds listed rate and pre-approval missing

72.02

Harbour Towers - Victoria - rate in excess \$36.01x 2 nights. Folio #141061 - March 2016.

Noted: Contacted employee for excessive room rate approval and they indicated they would prefer to reimburse the overpayment.

MINISTRY RESPONSE:

Requested For Recovery:

Requested For Refund:

Recovered 72.02
Justified
Not Collectable
Outstanding

Refunded
Justified
Not Refundable
Outstanding

EXPLANATION:

I certify the ministry response amount(s) entered above to be accurate:

CFO Signature

Date 07/14/16

Printed on 2016/Jul/14

Complete and return by 2016/Aug/19

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lloyd.gaynor@gov.bc.ca

From: Rondeau, Sarah FIN:EX
Sent: Thursday, June 30, 2016 2:55 PM
To: Lloyd, Gaynor E HLTH:EX

RE: MCTC/KC & Corporate Compliance Fund X

Subject: Request submitted on 06/30/2016 11:01 AM, LLOYD, GAYNOR E.

Hello Gaynor,

I am reviewing your iExpense claim ER21030930 for period Mar 2-4/16 and you stayed at the Harbour Tower Hotel however you were charged more than the allowable government rate. The allowable rate was \$100.00 plus taxes and you were charged \$131.00 plus taxes. Anything exceeding the highest listed rate (or exceeding a listed rate for a listed rate) must be paid from your Expense Authority.

Please provide the approval for the \$72.02 overage.

Thank you

[Help](#) [Link to this map](#)

Show 10 entries

Destination and Arrival Date

345 Quebec St Victoria BC Canada

3/2/2016

(All dates are

Search

Advanced Options

Name

Rate

Harbour Towers

\$100.00

Hotel & Suites

345 Quebec St

Victoria

Sincerely,

Sarah Rondeau

Corporate Compliance & Controls Monitoring Branch

Office of the Comptroller

Minister Of Finance

Phone: 778 698-2152

Fax: 250 953-3352

sarah.rondeau@gov.bc.ca

MS GAYNOR E LLOYD

s.22

110

DATE 2016-07-12
Y Y Y M M D D

PAY TO THE
ORDER OF

MINISTER OF FINANCE

SEVENTY-TWO

\$ 72.02

02/100 DOLLARS



Canada Trust

WESTMINSTER MALL
573-6TH STREET
NEW WESTMINSTER, B.C. V3L 3B9

s.22

MEMO

ER21030930 Reimb.

s.22

Lloyd, Gaynor E HLTH:EX

From: Rondeau, Sarah FIN:EX
Sent: Tuesday, July 12, 2016 10:12 AM
To: Lloyd, Gaynor E HLTH:EX
Subject: RE: Document Request Submitted - 00576JAN16_MAR16_IEXP - LLOYD, GAYNOR E

Hello Gaynor, sorry for the late response I was away on vacation.

The cheque for the difference should be made out to the Minister of Finance and sent to Irene Rae in your ministry.

Here is her contact info:

Irene Rae

Financial Policy & Reporting Analyst
Accounts Supervisor
Accounting Operations
PO Box 9647 STN PROV GOVT
2nd Floor – 1515 Blanshard Street
Victoria BC V8W 9P4
Tel: 250-952-1971 Fax: 250-952-2090

If you have any other questions please let me know.

Sincerely,

Sarah Rondeau
Corporate Compliance & Controls Monitoring Branch
Office of the Comptroller General
Minister Of Finance
Phone: 778 698-2152
Fax: 250 953-3352
sarah.rondeau@gov.bc.ca

From: Lloyd, Gaynor E HLTH:EX
Sent: Thursday, June 30, 2016 3:22 PM
To: Rondeau, Sarah FIN:EX
Subject: RE: Document Request Submitted - 00576JAN16_MAR16_IEXP - LLOYD, GAYNOR E

Hello Sarah,

I contacted the hotel and there was a mix up because of the room I was given. May I just pay the difference of \$72.02? Please let me know, thank you.

Gaynor Lloyd, Eligibility Investigator
Eligibility, Compliance and Enforcement Unit
Audit and Investigations Branch
Ministry of Health
310 – 4603 Kingsway Avenue
Burnaby, B.C. V5H 4M4
Tel: 604-660-2148 Fax: 604-660-3083
Email: Gaynor.Lloyd@gov.bc.ca

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From: Rondeau, Sarah FIN:EX
Sent: Thursday, June 30, 2016 2:55 PM
To: Lloyd, Gaynor E HLTH:EX
Re: FIN OCG 30MB Corporate Compliance FIN:EX
Subject: Document Request Submitted - 005702AN10_MAX16_ILXP - LLOYD, GAYNOR E

Hello Gaynor,

I am reviewing your iExpense claim ER21030930 for period Mar 2-4/16 and you stayed at the Harbour Tower Hotel however you were charged more than the allowable government rate. The allowable rate was \$100.00 plus taxes and you were charged \$131.00 plus taxes. Anything exceeding the highest listed rate (or exceeding a listed rate for a listed location) needs approval from your Expense Authority.

Please provide the approval for the \$72.02 overage.

Thank you

[Help](#) [Link to this map](#)

Show entries


Destination and Arrival Date

e.g. "563 Superior St, Victoria" or "Victoria, BC"

(All dates are mm/dd/yyyy)

[Advanced Options](#)

[Show/Hide Map](#)

		Name	Rate
		Harbour Towers	\$100.00
		Hotel & Suites	
		345 Quebec St Victoria	

Sincerely,

Sarah Rondeau
Corporate Compliance & Controls Monitoring Branch
Office of the Comptroller General
Minister Of Finance
Phone: 778 698-2152
Fax: 250 953-3352
sarah.rondeau@gov.bc.ca