



MAR 27 2017

Bronwyn Barter
Director
Honour House Society
509 St. George St
New Westminster BC V3L 1L1

Dear Bronwyn Barter:

I am pleased to enclose a cheque in the amount of \$1 million to Honour House Society to develop the necessary accommodations for personnel undergoing care for Post-Traumatic Stress Disorder at the Honour Ranch Facility. Also enclosed is a signed copy of the Transfer Agreement.

On behalf of the Ministry of Health, I wish you continued success with this Project.

Yours truly,

Manjit Sidhu, CPA, CA
Assistant Deputy Minister
Finance and Corporate Services

Enclosures

This Grant Agreement dated for reference the 31st day of March, 2017

BETWEEN

HER MAJESTY THE QUEEN IN RIGHT OF THE PROVINCE OF BRITISH COLUMBIA,
represented by the Minister of Health (the "Province")

AND

Honour House Society (the "Recipient")

To support the Honour Ranch project (the "Project")

WHEREAS:

- A. The Province has approved funding for the Project defined in this Agreement and such funding is to be paid by the Province to the Recipient pursuant to the Stipulations of this Agreement.
- B. The Recipient has met the eligibility criteria by providing to government a request letter, attached as Appendix A to this agreement.

DEFINITIONS

1. In this Agreement and its Schedules the following definitions apply:

"Agreement" means this Grant Agreement and any schedules attached hereto;

"Commencement Date" means the date identified in Schedule A

"Contract" means a contract between the Recipient and a Third Party whereby the latter agrees to contribute a product or service to the Project in return for financial consideration which may be claimed as an Eligible Cost;

"Eligible Costs" means all the direct costs properly and reasonably incurred by a Recipient or a Third Party on behalf of the Recipient with respect to the Project and is for public use or benefit and are incurred between the Project Commencement Date and the Completion Date.

"Eligibility Criteria" means the terms imposed by the Province and which must be met in order to qualify for funding.

"Fiscal Year" means the period beginning April 1 of a year and ending March 31 of the following year;

"Project" means the Project described in Schedule A;

"Stipulations" mean the terms and conditions set out in this Agreement that must be met in order for the Recipient to retain the funds it receives for the Project; and

"Third Party" means any person or entity or its officers, employees or agents, other than a party to this Agreement that is involved in the Project.

SCHEDULES

2. The Schedules to this Agreement are:

Schedule A Project Description and Dates

Schedule B Payment and Reporting Requirements

TERM OF AGREEMENT

3. Notwithstanding the actual date of execution of this agreement, the term of this agreement begins on the Commencement Date, and expires on March 31, 2018.

STIPULATIONS

4. The Recipient agrees to:

(a) carry out the Project in a diligent and professional manner;

(b) raise outside funds from non-BC provincial government organizations or agencies to also support the Project;

(c) commence carrying out the Project upon the signing of this Agreement;

(d) complete the Project no later than the Completion Date; and,

(e) provide evidence satisfactory to the Province that the Recipient has commenced work on the Project in accordance of section 4(b) and 4(c) of this Agreement. Such evidence may consist of project reports, financial statements of fundraising activity, if applicable or other evidence deemed appropriate by the Province.

5. If, in the opinion of the Province, the Recipient has failed to provide evidence satisfactory to the Province in accordance with section 4(b) and 4(c) of this Agreement, the Province may terminate this Agreement, effective immediately and require the refund of all funds advanced to the Recipient.

6. The Recipient will comply with all applicable laws.

7. The Recipient agrees to:

- (a)** establish and maintain books of account, administrative records, invoices, receipts and vouchers for all expenses incurred in a form and content satisfactory to the Province;
- (b)** permit the Province to inspect at all reasonable times, any books of account or records (both printed and electronic, including, but not limited to, hard disk), whether complete or not, that are produced, received or otherwise acquired by the Recipient as a result of this Agreement;
- (c)** maintain all such accounts and records for a period of five years after the Completion Date;
- (d)** ensure that all Contracts entered into by the Recipient with any Third Parties contain the provision in section 6 above; and
- (e)** If requested by the Province, the Recipient will deliver within 90 days to the Province a copy of its audited Financial Statements for any period up to five years beyond completion and commissioning of the Project.

8. The Recipient will ensure that the financial contribution of the Province is to be used solely for the purpose of defraying the Eligible Costs incurred by the Recipient in carrying out and completing the Project as described in Schedule A.

9. The Recipient acknowledges that Eligible Costs that have received funding from any other federal or provincial sources may not be reimbursed under this Agreement, and that the Recipient agrees to promptly notify the Province in writing of any such funding received.

10. The Recipient acknowledges that it is not the agent of the Province and will do no act which might be construed as authorizing any contract or permitting any other liability or obligation to be incurred on behalf of the Province.

11. The Recipient will not make any material change in or to the Project as described in Appendix A without prior written consent of the Province; The Recipient will not make any material change in or to the intended use of the resulting Project as described in Appendix A, without prior written consent of the Province.

12. In the event the Funding exceeds the Recipient's requirements in respect of this Agreement the Recipient will notify the Province. The Province may require the excess funding to be returned or may permit the use of the excess funding as direct by the Province. Funds identified by the Province to be returned to the Province shall constitute a debt due to the Province.

OBLIGATIONS OF THE PROVINCE

13. Provided the Recipient is in compliance with its obligations under this Agreement, the Province will pay the Recipient the amount and in the manner set out in Schedule B of this Agreement.

14. The Province will not have any obligation to provide a financial contribution under section 13 unless the Recipient has complied with the provisions set out in Schedule B.

COMMUNICATIONS

15. The Recipient agrees that all public information material pertaining to the Project will clearly indicate that the Project is funded through the Province. The recipient acknowledges that the Province would like at least 15 working days notice of any scheduled communications material or public events relating to the Project.

16. All announcements will be co-ordinated with the British Columbia Communications and Public Engagement.

DEFAULT

17. Any of the following events will constitute an Event of Default whether any such event be voluntary, involuntary or result from the operation of law of any judgment or order of any court or administrative or government body:

(a) the Recipient fails to comply with any provision of this Agreement;

(b) any representation or warranty made by the Recipient in connection with this Agreement is untrue or incorrect;

(c) any information, statement, certificate, report or other document furnished or submitted by or on behalf of the Recipient pursuant to or as a result of this Agreement is untrue or incorrect; or,

(d) the Recipient fails to provide positive confirmation that the Project has been completed by the Completion Date.

TERMINATION

18. Upon the occurrence of any Event of Default and at any time thereafter the Province may, notwithstanding any other provision of the Agreement, at its sole option, elect to do any one or more of the following:

(a) terminate this Agreement and the Recipient shall repay such amounts as determined by the Province, such amounts shall constitute a debt due to the Province;

(b) pursue any other remedy available at law or in equity.

19. If the Province terminates this Agreement under paragraph 18 (a), then such termination may take place on ten (10) days' written notice.

APPROPRIATION

20. Notwithstanding any other provision of this Agreement, the payment of money by the Province to the Recipient under this Agreement is subject to:

- (a) there being sufficient monies available in an appropriation, as defined in the *Financial Administration Act* to enable the Province, in any fiscal year or part thereof when any payment by the Province to the Recipient falls due under this Agreement, to make that payment; and
- (b) Treasury Board, as defined in the *Financial Administration Act*, not having controlled or limited expenditure under any appropriation referred to in subsection (a) of this section.

AUDIT

21. In addition to any other rights of inspection the Province may have under statute or otherwise, the Province may at any reasonable time and on reasonable notice to the Recipient, enter on the Recipient's premises to inspect and, at the Province's discretion, copy any of the Material and the Recipient must permit, and provide reasonable assistance to, the exercise by the Province of the Province's rights under this section.

NO FURTHER OBLIGATIONS

22. The Recipient acknowledges that nothing in this Agreement will bind the Province to provide additional provincial funding for the development and on-going operational costs of the project or any financing for any addition or improvement to the Project, or any cost overruns of the Project and that no partnership, joint venture or agency will be created or will be deemed to be created by this Agreement or any action of the parties under this Agreement.

SURVIVAL OF TERMS

23. Sections 7(b) and (c), 15, 18(a) and (b) or any other terms which by their nature or intent should continue after the term of this Agreement continue in force indefinitely, even after this agreement ends.

NOTICE

24. (a) Any written communication from the Recipient to the Province must be mailed, personally delivered, faxed, or electronically transmitted to the following address:

Mr. Gordon Cross
Executive Director, Regional Grants
Ministry of Health
6-1, 1515 Blanshard Street
Victoria BC V8W 3C8

Email: Gordon.Cross@gov.bc.ca
Fax: 250-952-1420

- (b) Any written communication from the Province to the Recipient must be mailed, personally delivered, faxed or electronically transmitted to the following address:

Honour House Society
509 St George St
New Westminster BC V3L 1L1

Attention: Tim Armstrong and/or Bronwyn Barter, Directors
Email: tarmstrong@newwestcity.ca, Bronwyn.Barter@apbc.ca
Phone: 778-397-4399
Fax: 778-397-4396

- (c) Any written communication from either party will be deemed to have been received by the other party on the tenth business day after mailing in British Columbia; on the date of personal delivery if personally delivered; or on the date of transmission if faxed.
- (d) Either party may, from time to time, notify the other by notice in writing of a change of address and following the receipt of such notice, the new address will, for the purposes of paragraph 23 (a) or (b) of this Agreement, be deemed to be the address or facsimile of the party giving such notice.

MISCELLANEOUS

25. This Agreement will be governed by and construed in accordance with the laws of the Province of British Columbia.
26. The Schedules to this Agreement are an integral part of this Agreement as if set out at length in the body of this Agreement.
27. If any provision of this Agreement or the application to any person or circumstance is invalid or unenforceable to any extent, the remainder of this Agreement and the application of such provision to any other person or circumstance will not be affected or impaired thereby and will be enforceable to the extent permitted by law.

28. Nothing in this Agreement operates as a consent, permit, approval or authorization by the Province or any ministry or branch thereof to or for anything related to the Project that by statute, the Recipient is required to obtain unless it is expressly stated herein to be such a consent, permit, approval or authorization.
29. The Recipient will not, without the prior, written consent of the Province, assign, either directly or indirectly, this Agreement or any right of the Recipient under this Agreement
30. All disputes arising out of or in connection with this Agreement will be referred to and finally resolved by arbitration pursuant to the Commercial Arbitration Act.

IN WITNESS WHEREOF each of the parties has executed this Agreement on the dates set out below.


SIGNED by the Minister of Health
or his or her duly authorized representative
on behalf of HER MAJESTY THE QUEEN IN
RIGHT OF THE PROVINCE OF
BRITISH COLUMBIA:


Ministry's Authorized Signatory

Manjit Sidhu, CPA, CA
Assistant Deputy Minister
Finance and Corporate Services

Honour House Society

Per: _____
Tim Armstrong and/or Bronwyn Barter, Directors

 Bronwyn Barter

Date: MARCH 27/17

Date: March 27, 2017

Schedule A: PROJECT DESCRIPTION AND DATES

- A.1 Project Title: Honour Ranch Project
- A.2 The Commencement Date is on the signing of this agreement
- A.3 The Completion Date is no later than March 31, 2019
- A.4 The Project will consist of the following:
 - Develop the necessary accommodations for personnel undergoing care for Post-Traumatic Stress Disorder (PTSD) at the Honour Ranch facility.

Schedule B: PAYMENT AND REPORTING REQUIREMENTS

B.1 Financial Contribution by the Province:

The Recipient, having met the Eligibility Criteria and agreeing to the Stipulations in this Agreement, the Province will make a financial contribution toward the Eligible Project Costs of the Recipient equal to \$1.0 Million being the maximum amount of funding approved by the Province.

B.2 Timing of Payment to the Recipient:

The Province will make one payment for its portion of the Eligible Costs that will become due and payable upon the signing of this Grant Agreement.

B.3 Final Report:

The Recipient agrees to provide to the Province a Final Project Status Report, in a form established by the Province.

NOTE: Reports submitted by the Recipient under the terms of this section are for the Province's information and Program accountability only, and their review by the Province in no way endorses, approves or verifies the findings, technical data, results, quality statements, representations or recommendations therein, and the Recipient warrants that all information contained in any report is true and correct.

B.4 Other information:

The Recipient will provide the Province, upon request, interim reports and all such other information concerning the progress of the Project to completion and payment of Eligible Costs, as may be required by the Province.



Honour House Society

March 10th, 2017

The Honourable Terry Lake
Minister of Health for the Province of British Columbia
Parliament Buildings
Victoria, British Columbia
V8V 1X4

Dear Minister Lake:

On behalf of the Board of Directors for the Honour House Society in New Westminster, British Columbia please accept this request for capital infrastructure funding to support the Honour Ranch project currently being developed in the Kamloops area of our Province.

Honour House, located in New Westminster is a refuge, a home away from home for emergency services and Canadian Forces personnel and their families to stay, completely free of charge, while they are receiving medical care and treatment in the Metro Vancouver area. Honour House receives no direct funding and raises all of its operating costs through donations and fundraising. The house has one full-time and one part-time member of staff.

Due to the incredible success story that Honour House has become, the Society is expanding its area of operations and will begin to provide further support for those members of the emergency services and the military.

In October of 2016 Honour Ranch was opened as a year-round, rural retreat facility where members of our emergency services and armed forces, serving or retired, can seek refuge and respite from mental health injuries. Honour Ranch will provide an appropriate program offering mental health treatment and specialized services for first responders, military personnel and veterans struggling with post-traumatic stress disorder (PTSD) and is being developed at a scenic riverfront pasture in British Columbia's Interior.

Honour Ranch, located on the North Thompson River in Kamloops, will give a new and affordable treatment option for personnel struggling with the psychological disorders that can result from the trauma and stress that comes as a result of their job. With the intent of producing healthy minds and healthy people Honour Ranch services will be available for all those who need it at no cost. The land for the facility was donated by local B.C. residents who support the mission and services of the Honour House Society and the idea of Honour Ranch.

On behalf of the Honour House Society Board of Directors, we respectfully submit this one-time capital request for \$1,000,000.00 in infrastructure funding.



Honour House Society

This funding will be utilized to develop the necessary accommodations for personnel undergoing care for PTSD at the facility. The accommodations will be constructed in the form of a small 'village' of 'Tiny Homes' on the property; complete with foundations, full services and will form a comfortable, private living space for each person undergoing treatment.

We have reached out to several health care providers who are prepared to deliver on site services at this facility. This ranch will treat not only PTSD but build resiliency training and prevention programs as it relates to occupational stress injuries for first responders and military.

The project team of the Honour House Society is currently preparing building plans and infrastructure design to move ahead with this project and expect to have accommodations in-place to support personnel needing services by late 2017.

This request for capital infrastructure funding will ensure that the men and women serving our communities are looked after in their time of need.

We thank you for your consideration of our funding request and are available to speak with you further on this project at your convenience.

Respectfully,

Tim Armstrong,
Director, Honour House Society, Honour Ranch Project Coordinator
Fire Chief, City of New Westminster, British Columbia,
President, Greater Vancouver Fire Chiefs Association

E-mail: tarmstrong@newwestcity.ca Cell: 778 836 0954

Bronwyn Barter,
Director, Honour House Society, Honour Ranch Project Coordinator
British Columbia Ambulance Service – Nelson, British Columbia,
& President, Ambulance Paramedics of British Columbia.

E-mail: bronwyn.barter@apbc.ca Cell: 604 209 2946

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Meeting Date: March 14, 2017
357486

Confidential

Honourable Terry Lake
Minister of Health
Room 337 Parliament Buildings
Victoria BC V8V 1X4

Dear Colleague:

s.12,s.13,s.17

Sincerely,

A handwritten signature in black ink, appearing to read "Michael de Jong".

Michael de Jong, Q.C.

Chair

Ministry of
Finance

Treasury Board

Mailing Address
PO Box 9469 Stn Prov Govt
Victoria BC V8V 9V8

Location Address:
1st Floor – 617 Government St
Victoria BC

cc: Stephen Brown
Deputy Minister
Ministry of Health

Manjit Sidhu
Assistant Deputy Minister and Executive Financial Officer
Ministry of Health

Attachment – Ministry of Health Requested 2016/17 Grants up to Mar. 9, 2017 (Year-End)

s.12,s.13,s.17

2	Canuck Place Children's Hospice	4.000	4.000	support operations of the Canuck Place Children's Hospice - s.12,s.13,s.17
	BC Agriculture in the Classroom Foundation	1.000	1.000	continuation of the BC School Fruit and Vegetable Nutritional Program, including milk
6	Brain Injury Alliance	3.000	3.000	continue its support for brain injured patients s.12,s.13,s.17

s.12,s.13,s.17

23	SUCCESS	0.076	0.076	Seniors Enrichment Program
	Vancouver Prostate Centre / St Paul's Hospital Foundation	3.000	3.000	expanding the Prostate Cancer Supportive Care Program

s.12,s.13,s.17

28	YMCA of Greater Vancouver	3.000	3.000	support youth mental health through YMCA Youth Mindfulness Programs
(a)	YMCA	10.000	10.000	support YMCA capital initiatives on a provincial basis

s.12,s.13,s.17

38	Pain BC	1.500	1.500	support work in improving pain assessment and management coming out of the recent Provincial Pain Summit
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s.12,s.13,s.17

40	Richmond Addiction Services Society	0.165	0.165	support a 1 year pilot program offering seniors outreach, youth recovery school/day program and e-counselling services
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s.12,s.13,s.17

			support for hospice facilities @ \$25k per hospice facility		
51	Hospice Support (various)	1,575	(0.075)	1,500	s.12,s.13,s.17
s.12,s.13,s.17					
57	Michael Cuccione	2,000		2,000	for continuation of clinical trials and childhood cancer research s.12,s.13,s.17
s.12,s.13,s.17					
14	Crossroads Hospice Society		0.050	0.050	Equipment upgrades for hospice facility s.12,s.13,s.17
60	Oceanside Hospice Society		0.025	0.025	s.12,s.13,s.17
s.12,s.13,s.17					
73	Food Banks BC		10,000	10,000	
s.12,s.13,s.17					
79	Turning Point		0.300	0.300	
s.12,s.13,s.17					
83	Surrey Hospice Society		0.025	0.025	s.12,s.13,s.17
s.12,s.13,s.17					
89	Comox Valley Child Development Association		0.100	0.100	s.12,s.13,s.17
s.12,s.13,s.17					
92	Kidney Foundation of BC		0.200	0.200	Targeted screening program for high risk
93	Vancouver Hospice		0.046	0.046	s.12,s.13,s.17
94	Farmers Market Coupon Program		2,000	2,000	s.12,s.13,s.17
95	Alzheimer Society		2,700	2,700	
96	Honour House Society		1,000	1,000	to support creation of the Honour Ranch facility providing mental health services for armed forces, emergency services personnel
97	Eden Gardens (Nanaimo Travellers Lodge Society)		0.500	0.500	to support development of Eden Gardens providing dementia care for the mid-Vancouver Island
s.12,s.13,s.17					
Total			s.12,s.13,s.17		