



MINISTRY OF HEALTH

FINANCIAL COMMUNIQUÉ

TO: Fraser Health Authority

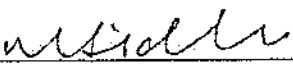
TRANSMITTAL
DATE:

MAR 30 2017

s.13

COMMUNIQUÉ

MINISTRY **Financial Contact**
CONTACTS: Gordon Cross
Executive Director, Regional Grants and Decision Support
250-952-1120


Manjit Sidhu, CPA, CA
Assistant Deputy Minister
Finance and Corporate Services



1082079

MAR 30 2017

Mr. Michael Marchbank
President and Chief Executive Officer
Fraser Health Authority
Suite 400 Central City Tower
13450 102 Ave
Surrey BC V3T 0H1

Dear Mr. Marchbank:

s.13

Yours truly,

A handwritten signature in dark ink, appearing to read "Manjit Sidhu".

Manjit Sidhu, CPA, CA
Assistant Deputy Minister
Finance and Corporate Services

Enclosures

pc: Ms. Brenda Liggett, Chief Financial Officer, FHA
Mr. Gordon Cross, Executive Director, Regional Grants and Decision Support

s.13,s.17

Abbotsford Emergency Department^{1,2}
s.13,s.17

| 15,000,000 |

s.13,s.17

Abbotsford Emergency Department²
s.13,s.17

| 15,000,000 |

Notes:

- 1) Restricted Funding must be spent on the purpose intended and no portion may be allocated for other purposes without the prior written approval of the Ministry of Health. Non-restricted funding must be recognized as revenue in the current year.
 - 2) See Appendix B for further details on restricted Abbotsford Emergency Department Funding.
- s.13,s.17

s.13,s.17

s.13,s.17

Abbotsford Emergency Department
s.13,s.17

| 15,000,000 |

Page 06

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Appendix B

s.13,s.17

ABBOTSFORD EMERGENCY DEPARTMENT – ONE-TIME ONLY

One-time funding of \$15,000,000 is provided to support the Abbotsford Emergency Department. This funding is restricted and may not be used for other purposes without the prior written approval of the Ministry.

s.13,s.17

Page 08

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s.13;s.17



s.13,s.17

...2

If you have any questions, please contact Mr. Gordon Cross, Executive Director, Regional Grants and Decision Support by email at Gordon.Cross@gov.bc.ca or by phone at 250-952-1120.

Yours truly,



Manjit Sidhu, CPA, CA
Assistant Deputy Minister
Finance and Corporate Services

pc: Mr. Michael Marchbank, President and Chief Executive Officer, Fraser Health Authority
Ms. Brenda Liggett, Chief Financial Officer, Fraser Health Authority
Mr. Gordon Cross, Executive Director, Regional Grants and Decision Support

Page 11 to/à Page 15

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s.13;s.17

Dolynny, Curtis HLTH:EX

From: Cavelti, John HLTH:EX
Sent: Tuesday, March 28, 2017 1:40 PM
To: Palmer, Joel HLTH:EX
Cc: Dolynny, Curtis HLTH:EX
Subject: ARHCC

Joel,

s.13,s.17

John Cavelti
Director, Capital Services, Ministry of Health
PO Box 9647 Stn Prov Govt, Victoria, BC V8W 9P4
Office: 250-952-2009
Cell: 250-415-9562
Fax: 250-952-2873

Dolynny, Curtis HLTH:EX

From: Palmer, Joel HLTH:EX
Sent: Wednesday, March 15, 2017 10:35 AM
To: Cavelti, John HLTH:EX; Dolynny, Curtis HLTH:EX
Subject: FW: Abbotsford letter - SIGNED
Attachments: 1081633 - Hon. Michael de Jong.pdf

Who says government moves slowly!?

From: Sidhu, Manjit HLTH:EX
Sent: Wednesday, March 15, 2017 10:31 AM
To: Enemark, Gord FIN:EX
Cc: Des Mazes, Christian FIN:EX; Palmer, Joel HLTH:EX
Subject: RE: Abbotsford letter - SIGNED

Here is the signed letter.

Manjit Sidhu
Assistant Deputy Minister
Financial and Corporate Services
250 952-2066

From: Des Mazes, Christian FIN:EX
Sent: Wednesday, March 15, 2017 10:06 AM
To: Sidhu, Manjit HLTH:EX; Palmer, Joel HLTH:EX
Subject: FW: Abbotsford letter and attachments

There was a typo in the letter that I hope you caught.

“The Ministry supports the FHA’s project and it is deemed to be low risk.”

Christian

From: Enemark, Gord FIN:EX
Sent: Tuesday, March 14, 2017 4:55 PM
To: Sidhu, Manjit HLTH:EX
Cc: Des Mazes, Christian FIN:EX; Palmer, Joel HLTH:EX; Feulgen, Sabine HLTH:EX
Subject: RE: Abbotsford letter and attachments

OK, our minister is good with your letter, with a few tweaks as attached. Can you get it signed, and ensure it is dated today or tomorrow?

YE stuff got signed off too – you will get the letter tomorrow.

Thanks for the quick work on all this.

Gord

From: Sidhu, Manjit HLTH:EX
Sent: Tuesday, March 14, 2017 1:56 PM
To: Enemark, Gord FIN:EX
Cc: Des Mazes, Christian FIN:EX; Palmer, Joel HLTH:EX; Hill, Heather K FIN:EX
Subject: RE: Abbotsford letter and attachments

Ok with me. would you include the attachment?

Manjit Sidhu
Assistant Deputy Minister
Financial and Corporate Services
250 952-2066

From: Enemark, Gord FIN:EX
Sent: Tuesday, March 14, 2017 1:55 PM
To: Sidhu, Manjit HLTH:EX
Cc: Des Mazes, Christian FIN:EX; Palmer, Joel HLTH:EX; Hill, Heather K FIN:EX
Subject: RE: Abbotsford letter and attachments

How about this? Kept it more vague, and also included an AIP letter from our minister. Will need a sense of the schedule and a bit more clarity on scope I think, but hoping that would be too difficult to pull together over the next few days.

From: Sidhu, Manjit HLTH:EX
Sent: Tuesday, March 14, 2017 1:01 PM
To: Enemark, Gord FIN:EX; Des Mazes, Christian FIN:EX
Subject: FW: Abbotsford letter and attachments
Importance: High

Is this ok?

Manjit Sidhu
Assistant Deputy Minister
Financial and Corporate Services
250 952-2066

From: Palmer, Joel HLTH:EX
Sent: Tuesday, March 14, 2017 12:25 PM
To: Sidhu, Manjit HLTH:EX
Subject: Abbotsford letter and attachments
Importance: High

Here is a draft letter and attachments. Let me know if you want me to put it into e-approvals...

Joel Palmer | Executive Director | Capital Services | Ministry Of Health | Gov't of BC
Desk: 250-952-1102 | Mobile: 250-216-4627 | Joel.Palmer@gov.bc.ca



1081633

MAR 15 2017

Honourable Michael de Jong
Minister of Finance
Room 153
Parliament Buildings
Victoria BC V8V 1X4

Dear Michael de Jong:

I am writing seeking approval to provide funding to the Fraser Health Authority (FHA) so it can proceed with a capital project for necessary improvements to the Emergency Department (ED) at the Abbotsford Regional Hospital and Cancer Centre (ARHCC). Details are attached in the appendices.

The Ministry of Health (the Ministry) supports the FHA's project and it is deemed to be low risk. The Ministry is therefore seeking approval from the Ministry of Finance to provide up to \$15 million for this project.

Sincerely,

A handwritten signature in black ink, appearing to read "Terry Lake". The signature is fluid and cursive, with a large initial "T" and "L".

Terry Lake
Minister

Attachments

Dolynny, Curtis HLTH:EX

From: Cavelti, John HLTH:EX
Sent: Tuesday, March 14, 2017 1:02 PM
To: Dolynny, Curtis HLTH:EX
Subject: FW: Abbotsford letter and attachments
Attachments: 1081633 de Jong Attachment 1 ARHCC Emergency Department 2017.03.14.docx;
1081633 de Jong Attachment 2 ARHCC Emergency Department 2017.03.14.pdf;
1081633 de Jong Draft ARHCC Emergency Department 2017.03.14.docx

Importance: High

From: Palmer, Joel HLTH:EX
Sent: Tuesday, March 14, 2017 12:25 PM
To: Cavelti, John HLTH:EX
Subject: FW: Abbotsford letter and attachments
Importance: High

fyi

From: Palmer, Joel HLTH:EX
Sent: Tuesday, March 14, 2017 12:24 PM
To: Sidhu, Manjit HLTH:EX
Subject: Abbotsford letter and attachments
Importance: High

Here is a draft letter and attachments. Let me know if you want me to put it into e-approvals...

Joel Palmer | Executive Director | Capital Services | Ministry Of Health | Gov't of BC
Desk: 250-952-1102 | Mobile: 250-216-4627 | Joel.Palmer@gov.bc.ca

Page 21 to/à Page 27

Withheld pursuant to/removed as

s.13

Dolynny, Curtis HLTH:EX

From: Palmer, Joel HLTH:EX
Sent: Wednesday, March 15, 2017 10:14 AM
To: Cavelti, John HLTH:EX; Dolynny, Curtis HLTH:EX
Subject: FW: Abbotsford letter and attachments
Attachments: 1081633 de Jong Draft ARHCC Emergency Department 2017.03.14 (2).docx

fyi

From: Sidhu, Manjit HLTH:EX
Sent: Wednesday, March 15, 2017 10:09 AM
To: Des Mazes, Christian FIN:EX; Palmer, Joel HLTH:EX
Subject: RE: Abbotsford letter and attachments

Yes, fixed it. It is with the Minister for signature (see attached)

Manjit Sidhu
Assistant Deputy Minister
Financial and Corporate Services
250 952-2066

From: Des Mazes, Christian FIN:EX
Sent: Wednesday, March 15, 2017 10:06 AM
To: Sidhu, Manjit HLTH:EX; Palmer, Joel HLTH:EX
Subject: FW: Abbotsford letter and attachments

There was a typo in the letter that I hope you caught.

“The Ministry supports the FHA’s project and it is deemed to be low risk.”

Christian

From: Enemark, Gord FIN:EX
Sent: Tuesday, March 14, 2017 4:55 PM
To: Sidhu, Manjit HLTH:EX
Cc: Des Mazes, Christian FIN:EX; Palmer, Joel HLTH:EX; Feulgen, Sabine HLTH:EX
Subject: RE: Abbotsford letter and attachments

OK, our minister is good with your letter, with a few tweaks as attached. Can you get it signed, and ensure it is dated today or tomorrow?

YE stuff got signed off too – you will get the letter tomorrow.

Thanks for the quick work on all this.

Gord

From: Sidhu, Manjit HLTH:EX
Sent: Tuesday, March 14, 2017 1:56 PM
To: Enemark, Gord FIN:EX
Cc: Des Mazes, Christian FIN:EX; Palmer, Joel HLTH:EX; Hill, Heather K FIN:EX
Subject: RE: Abbotsford letter and attachments

Ok with me. would you include the attachment?

Manjit Sidhu
Assistant Deputy Minister
Financial and Corporate Services
250 952-2066

From: Enemark, Gord FIN:EX
Sent: Tuesday, March 14, 2017 1:55 PM
To: Sidhu, Manjit HLTH:EX
Cc: Des Mazes, Christian FIN:EX; Palmer, Joel HLTH:EX; Hill, Heather K FIN:EX
Subject: RE: Abbotsford letter and attachments

How about this? Kept it more vague, and also included an AIP letter from our minister. Will need a sense of the schedule and a bit more clarity on scope I think, but hoping that would be too difficult to pull together over the next few days.

From: Sidhu, Manjit HLTH:EX
Sent: Tuesday, March 14, 2017 1:01 PM
To: Enemark, Gord FIN:EX; Des Mazes, Christian FIN:EX
Subject: FW: Abbotsford letter and attachments
Importance: High

Is this ok?

Manjit Sidhu
Assistant Deputy Minister
Financial and Corporate Services
250 952-2066

From: Palmer, Joel HLTH:EX
Sent: Tuesday, March 14, 2017 12:25 PM
To: Sidhu, Manjit HLTH:EX
Subject: Abbotsford letter and attachments
Importance: High

Here is a draft letter and attachments. Let me know if you want me to put it into e-approvals...

Joel Palmer | Executive Director | Capital Services | Ministry Of Health | Gov't of BC
Desk: 250-952-1102 | Mobile: 250-216-4627 | Joel.Palmer@gov.bc.ca

1081633

[Date stamp]

Honourable Michael de Jong
Minister of Finance
Room 153
Parliament Buildings
Victoria BC V8V 1X4

Dear Michael de Jong:

I am writing seeking approval to provide funding to the Fraser Health Authority (FHA) so it can proceed with a capital project for necessary improvements to the Emergency Department (ED) at the Abbotsford Regional Hospital and Cancer Centre (ARHCC). Details are attached in the appendices.

The Ministry of Health (the Ministry) supports the FHA's project and it is deemed to be low risk. The Ministry is therefore seeking approval from the Ministry of Finance to provide up to \$15 million for this project.

Sincerely,

Terry Lake
Minister

Attachments

Dolynny, Curtis HLTH:EX

From: Cavelti, John HLTH:EX
Sent: Tuesday, March 14, 2017 11:22 AM
To: Dolynny, Curtis HLTH:EX
Subject: FW: Abbotsford Regional Hospital Emergency MHSU Expansion
Attachments: ARHCC Emergency Department - MHSU Zone v1.docx; OPTION 1 Mental Health Zone and ER Updates.pdf

FYI

From: Palmer, Joel HLTH:EX
Sent: Tuesday, March 14, 2017 11:01 AM
To: Cavelti, John HLTH:EX
Subject: FW: Abbotsford Regional Hospital Emergency MHSU Expansion

Heads up. We may need to do something with this on an urgent basis. Stay tuned. But you should get familiar with it

From: Liggett, Brenda [<mailto:Brenda.Liggett@fraserhealth.ca>]
Sent: Tuesday, March 14, 2017 8:34 AM
To: Palmer, Joel HLTH:EX
Subject: FW: Abbotsford Regional Hospital Emergency MHSU Expansion

Hi Joel,

FYI...attached is the briefing note we sent to Sabine.

Brenda

From: Liggett, Brenda
Sent: Monday, March 13, 2017 1:46 PM
To: Feulgen, Sabine HLTH:EX (Sabine.Feulgen@gov.bc.ca)
Cc: Marchbank, Michael
Subject: Abbotsford Regional Hospital Emergency MHSU Expansion

Hi Sabine,

The attached briefing note outlines our Abbotsford Regional Hospital Emergency Mental Health Zone Expansion plan. Our capital cost estimate is \$15.0M.

Please let me know if you have any questions.

Brenda

Brenda Liggett
Chief Financial Officer, Fraser Health Authority
Phone: 604-587-4431 | Mobile: 604-807-0984

Dolynny, Curtis HLTH:EX

From: Cavelti, John HLTH:EX
Sent: Thursday, March 16, 2017 7:30 AM
To: Dolynny, Curtis HLTH:EX
Subject: FW: Abbotsford

FYI

From: Liggett, Brenda [<mailto:Brenda.Liggett@fraserhealth.ca>]
Sent: Wednesday, March 15, 2017 5:18 PM
To: Palmer, Joel HLTH:EX
Cc: Cavelti, John HLTH:EX
Subject: RE: Abbotsford

Hi Joel,

Will get an update to you by noon on Friday.

Thanks
Brenda

From: Palmer, Joel HLTH:EX [<mailto:Joel.Palmer@gov.bc.ca>]
Sent: Wednesday, March 15, 2017 4:18 PM
To: Liggett, Brenda
Cc: Cavelti, John HLTH:EX
Subject: RE: Abbotsford

Hi Brenda

Would it be possible to get this from you by noon on Friday? We've just had our timeline clarified for us....
Joel

From: Palmer, Joel HLTH:EX
Sent: Wednesday, March 15, 2017 4:03 PM
To: XT:Liggett, Brenda HLTH:IN
Cc: Cavelti, John HLTH:EX
Subject: Abbotsford
Importance: High

Hi Brenda

As discussed, could you please send me an "Implementation Plan" for the ED/MHSU project at ARHCC? Much of the info is already in the Briefing Note (you can drop the section on Option 2), but we just need a formal "plan" with a bit more detail, specifically around the scope, schedule and budget. If you could send something by Friday afternoon or Monday morning at the latest, that would be greatly appreciated.

If you have questions or need any clarification, please let me know.

Joel

Joel Palmer | Executive Director | Capital Services | Ministry Of Health | Gov't of BC

Dolynny, Curtis HLTH:EX

From: Cavelti, John HLTH:EX
Sent: Wednesday, March 15, 2017 2:44 PM
To: Dolynny, Curtis HLTH:EX
Subject: FW: HLTH - Signed decision letter
Attachments: HLTH Abbotsford Hospital Emergency Dept DL.pdf

From: Palmer, Joel HLTH:EX
Sent: Wednesday, March 15, 2017 2:10 PM
To: Cavelti, John HLTH:EX
Subject: FW: HLTH - Signed decision letter

From: Sidhu, Manjit HLTH:EX
Sent: Wednesday, March 15, 2017 12:58 PM
To: Palmer, Joel HLTH:EX
Subject: FW: HLTH - Signed decision letter

See attached. Could you work with FHA on the implementation plan....doesn't have to be long, maybe 2-3 pages, with most of the information already in the BN that was sent. Thx.

Manjit Sidhu
Assistant Deputy Minister
Financial and Corporate Services
250 952-2066

From: Pardiwala, Zinnia FIN:EX On Behalf Of Enemark, Gord FIN:EX
Sent: Wednesday, March 15, 2017 12:17 PM
To: Brown, Stephen R HLTH:EX
Cc: Sidhu, Manjit HLTH:EX; Des Mazes, Christian FIN:EX
Subject: HLTH - Signed decision letter

Please find attached a signed decision letter from the Chair of Treasury Board. A hard copy has been sent to your Minister's office.

Treasury Board Staff



Meeting Date: March 15, 2017

357488

Confidential

Honourable Terry Lake
Minister of Health
Room 337 Parliament Buildings
Victoria BC V8V 1X4

Dear Colleague: 

Re: s.13

s.13

Sincerely,



Michael de Jong, Q.C.
Chair

cc: Stephen Brown
Deputy Minister
Ministry of Health

Manjit Sidhu
Assistant Deputy Minister and Executive Financial Officer
Ministry of Health

Dolynny, Curtis HLTH:EX

From: Cavelti, John HLTH:EX
Sent: Monday, March 20, 2017 3:34 PM
To: Dolynny, Curtis HLTH:EX
Subject: FW: Implementation Plan, Abbotsford Regional Hospital Emergency Department Improvements
Attachments: Scan_20170320.pdf

For info and filing.

From: Palmer, Joel HLTH:EX
Sent: Monday, March 20, 2017 3:21 PM
To: Cavelti, John HLTH:EX
Subject: FW: Implementation Plan, Abbotsford Regional Hospital Emergency Department Improvements

fyi

From: DMOFFICE, HLTH HLTH:EX
Sent: Monday, March 20, 2017 3:19 PM
To: Mentzelopoulos, Athana FIN:EX
Cc: Sidhu, Manjit HLTH:EX; Palmer, Joel HLTH:EX
Subject: Implementation Plan, Abbotsford Regional Hospital Emergency Department Improvements

Please find attached letter signed by Ms. Lynn Stevenson, Associate Deputy Minister, Health Services, obo Deputy Minister, Steve Brown re above. Attachments are also included.

Regards,

*Correspondence Unit /Ministry of Health
PO Box 9639 STN PROV GOVT
Victoria, BC V8W 9P1
(250) 952-1910*

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MAR 20 2017

1081797

Ms. Athana Mentzelopoulos
Deputy Minister and
Secretary to Treasury Board
Ministry of Finance
Box 9469 Stn Prov Govt
Victoria BC V8W 9V8

Dear Ms. Mentzelopoulos:

Re: Implementation Plan, Abbotsford Regional Hospital Emergency Department Improvements

As required in the Abbotsford Regional Hospital Emergency Department Improvement project approval letter dated March 15, 2017, please find attached a project implementation plan briefing note, which confirms the scope, schedule and budget for the project.

Please contact Manjit Sidhu at 250 952-2066 if you have any questions.

Sincerely,

for Steve Brown
Deputy Minister

Attachments

pc: Mr. Manjit Sidhu, Assistant Deputy Minister, Financial and Corporate Services,
Ministry of Health
Mr. Joel Palmer, Executive Director, Capital Services, Ministry of Health

Dolynny, Curtis HLTH:EX

From: Palmer, Joel HLTH:EX
Sent: Tuesday, March 14, 2017 11:45 AM
To: Dolynny, Curtis HLTH:EX; Cavelti, John HLTH:EX
Subject: RE: Abbotsford Regional Hospital Emergency MHSU Expansion

I'm told that s.13 is not happening now.

From: Dolynny, Curtis HLTH:EX
Sent: Tuesday, March 14, 2017 11:38 AM
To: Palmer, Joel HLTH:EX; Cavelti, John HLTH:EX
Subject: RE: Abbotsford Regional Hospital Emergency MHSU Expansion

The briefing note discusses 2 options:

Option 1 - s.13

- s.13

Option 2 - s.13

- s.13

s.13

Curtis Dolynny

Capital Analyst - Vancouver Coastal and Fraser Health
Capital Services Branch| Ministry of Health
Ph: 250-952-3249

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From: Palmer, Joel HLTH:EX
Sent: Tuesday, March 14, 2017 11:27 AM
To: Cavelti, John HLTH:EX
Cc: Dolynny, Curtis HLTH:EX
Subject: RE: Abbotsford Regional Hospital Emergency MHSU Expansion

Thanks

s.13

Joel

From: Cavelti, John HLTH:EX
Sent: Tuesday, March 14, 2017 11:21 AM
To: Palmer, Joel HLTH:EX
Cc: Dolynny, Curtis HLTH:EX
Subject: RE: Abbotsford Regional Hospital Emergency MHSU Expansion

Here is the document that Curtis prepared on the issue for your information.

From: Palmer, Joel HLTH:EX
Sent: Tuesday, March 14, 2017 11:01 AM
To: Cavelti, John HLTH:EX
Subject: FW: Abbotsford Regional Hospital Emergency MHSU Expansion

Heads up. We may need to do something with this on an urgent basis. Stay tuned. But you should get familiar with it

From: Liggett, Brenda [<mailto:Brenda.Liggett@fraserhealth.ca>]
Sent: Tuesday, March 14, 2017 8:34 AM
To: Palmer, Joel HLTH:EX
Subject: FW: Abbotsford Regional Hospital Emergency MHSU Expansion

Hi Joel,

FYI...attached is the briefing note we sent to Sabine.

Brenda

From: Liggett, Brenda
Sent: Monday, March 13, 2017 1:46 PM
To: Feulgen, Sabine HLTH:EX (Sabine.Feulgen@gov.bc.ca)
Cc: Marchbank, Michael
Subject: Abbotsford Regional Hospital Emergency MHSU Expansion

Hi Sabine,

The attached briefing note outlines our Abbotsford Regional Hospital Emergency Mental Health Zone Expansion plan. Our capital cost estimate is \$15.0M.

Please let me know if you have any questions.

Brenda

Brenda Liggett
Chief Financial Officer, Fraser Health Authority
Phone: 604-587-4431 | Mobile: 604-807-0984

Dolynny, Curtis HLTH:EX

From: Scudder, Brian <Brian.Scudder@fraserhealth.ca>
Sent: Wednesday, April 5, 2017 2:00 PM
To: Dolynny, Curtis HLTH:EX
Subject: RE: ARH Emergency Expansion

So, I am okay?

From: Dolynny, Curtis HLTH:EX [<mailto:Curtis.Dolynny@gov.bc.ca>]
Sent: Wednesday, April 05, 2017 1:59 PM
To: Scudder, Brian
Subject: RE: ARH Emergency Expansion

I just walked over to our Operating folks and see it in your funding letter the \$15 million for Abbotsford.

Curtis Dolynny

Capital Analyst - Vancouver Coastal and Fraser Health
Capital Services Branch | Ministry of Health
Ph: 250-952-3249

Warning: This email is intended only for the use of the individual or organization to whom it is addressed. It may contain information that is privileged or confidential. Any distribution, disclosure, copying, or other use by anyone else is strictly prohibited. If you have received this in error, please telephone or e-mail the sender immediately and delete the message.

From: Scudder, Brian [<mailto:Brian.Scudder@fraserhealth.ca>]
Sent: Wednesday, April 5, 2017 1:44 PM
To: Dolynny, Curtis HLTH:EX
Subject: ARH Emergency Expansion

Hi Curtis,

It wasn't aware, but per the briefing note for this project, the \$15M budget ^{s.13}

s.13

I assume this works from a Ministry perspective?

Thanks,

Brian Scudder
Manager, Facilities Capital Planning
Fraser Health
Tel (604) 587-4483 x 768199

Dolynny, Curtis HLTH:EX

From: Cavelti, John HLTH:EX
Sent: Monday, March 20, 2017 8:43 AM
To: Dolynny, Curtis HLTH:EX
Attachments: RE: Abbotsford; FW: Abbotsford

Dolynny, Curtis HLTH:EX

From: Palmer, Joel HLTH:EX
Sent: Friday, March 17, 2017 12:53 PM
To: XT:Liggett, Brenda HLTH:IN
Cc: Cavelti, John HLTH:EX
Subject: RE: Abbotsford
Attachments: BN - Fraser Health - ARHCC Emergency Department Expansion - 16.March.2017.docx

Hi Brenda

As discussed, attached is the final updated version I am sending up for internal approvals.

Greatly appreciate your help in getting this done so quickly!

Joel

From: Palmer, Joel HLTH:EX
Sent: Friday, March 17, 2017 11:34 AM
To: XT:Liggett, Brenda HLTH:IN
Cc: Cavelti, John HLTH:EX
Subject: FW: Abbotsford
Importance: High

Hi Brenda

See tracked changes in the attached - a couple of small edits and a comment/question about procurement methods.

Could you have it updated and resent?

Many thanks!

Joel

From: Liggett, Brenda [<mailto:Brenda.Liggett@fraserhealth.ca>]
Sent: Friday, March 17, 2017 10:49 AM
To: Palmer, Joel HLTH:EX
Cc: Cavelti, John HLTH:EX
Subject: RE: Abbotsford

Hi Joel,

The attached briefing note has been updated to provide a more comprehensive scope, procurement options, and implementation schedule.

Please call if you have any questions... I have restructured the briefing note based on your feedback below, input from our ARH Executive Director and Project Co (for the procurement options and the schedule). The most notable change is that clinical workflow planning may change the location of the MSHU Zone.

Thanks!

Brenda

Brenda Liggett
Chief Financial Officer, Fraser Health Authority
Phone: 604-587-4431 | Mobile: 604-807-0984

From: Palmer, Joel HLTH:EX [<mailto:Joel.Palmer@gov.bc.ca>]
Sent: Wednesday, March 15, 2017 4:18 PM
To: Liggett, Brenda
Cc: Cavelti, John HLTH:EX
Subject: RE: Abbotsford

Hi Brenda

Would it be possible to get this from you by noon on Friday? We've just had our timeline clarified for us....
Joel

From: Palmer, Joel HLTH:EX
Sent: Wednesday, March 15, 2017 4:03 PM
To: XT:Liggett, Brenda HLTH:IN
Cc: Cavelti, John HLTH:EX
Subject: Abbotsford
Importance: High

Hi Brenda

As discussed, could you please send me an "Implementation Plan" for the ED/MHSU project at ARHCC? Much of the info is already in the Briefing Note ^{s.13} but we just need a formal "plan" with a bit more detail, specifically around the scope, schedule and budget. If you could send something by Friday afternoon or Monday morning at the latest, that would be greatly appreciated.

If you have questions or need any clarification, please let me know.

Joel

Joel Palmer | Executive Director | Capital Services | Ministry Of Health | Gov't of BC
Desk: 250-952-1102 | Mobile: 250-216-4627 | Joel.Palmer@gov.bc.ca

To: Joel Palmer, Executive Director, Capital Branch, Ministry of Health

From: Brenda Liggett, Chief Financial Officer, Fraser Health Authority

RE: Abbotsford Regional Hospital and Cancer Centre - Emergency Expansion

Background

Abbotsford Regional Hospital and Cancer Centre (ARHCC) was opened in August 2008. Since that time there has been a significant increase in the number of Emergency Department (ED) visits to a physical space that was not built for the current volumes resulting in congestion and inefficient flow for trauma, cardiac, acute and Mental Health and Substance Use (MHSU) care.

Over the past several years the volume of individuals coming to the ED with MHSU presentations has been growing. The average daily number of visits now stands at almost 11 (3,979 total visits), an increase of 20% from 2014/15 and now accounts for more than 5% of total emergency visits. Admissions of MHSU patients have also been increasing. The range of admitted mental health patients in the ED is typically between 4 and 6 per day with periodic spikes up to a recent high of 12 admitted patients. The average daily occupancy of the psychiatric units is 104%.

Currently there are 3 mental health nursing units operating at ARHCC - a 28 bed General Unit, a 4 bed High Acuity Unit and a 4 stretcher Psychiatric Clinical Decision Unit (PCDU) which is located in the ED.

Although the PCDU was originally conceived as being part of the Emergency Department (ED), the volume of admitted patients and the physical layout has resulted in the unit operating as an independent Mental Health inpatient assessment unit with relatively short stays of 48-72 hours. It primarily receives patients from the ED.

Current clinical space in the ED for the MHSU patients is extremely constrained. Available space consists of 2 stretcher bays - patients sit in chairs in close proximity facing each other. This space is not conducive to patient-centred care and can, for patients with psychosis and/or agitation, increase the risk of acting out behavior and violence. Currently the ED has no seclusion rooms to contain behaviourally out of control patients.

Adding care space for the agitated and aggressive patient in the ED at ARHCC has been recommended as one component of a larger strategy to reduce episodes of agitation and acting out behaviour including violence.

Issue

The ED at ARHCC is undersized for the current volume of patients and lacks a dedicated MHSU Zone.

In December 2015 ARHCC and Fraser Health explored a number of options to address the ARHCC ED issues (overcrowding and the increasing volume of MHSU patients). The following option was identified as the option that would best service the interests of the patients and staff:

- Develop an Emergency MHSU Zone in an expanded footprint adjacent to the ED, improve triage space, move the Adolescent Day Treatment Program (ADTP) into leased space offsite and the PCDU out of the ED into the ADTP space.

Expanding the footprint of the ED allows for a dedicated MHSU Zone and provides sufficient space in the department to address current volumes. However, due to affordability constraints, Fraser Health was previously not able to proceed with this option. Discussion with the Fraser Valley Regional Hospital District made it clear that the District was not in a position to support a project of this size at this time because of previous commitments to the replacement of the MSA Residential Care facility.

Recommendation

Expand the footprint of the ARHCC ED, add a dedicated MHSU Zone into the ED, improve/renovate acute care space (including trauma, cardiac and triage), relocate the ADTP offsite and move the PCDU into the vacated ADTP space.

Benefits and Rationale

This project will address improvements in the flow and care of patients presenting to the ARHCC ED and reduce congestion in the department.

Acute Care Zone

- Increased ED capacity to meet current.
- Triage redesign in the ED to support improved workflow.
- Bed heads in the ED currently used to cohort MHSU patients will be made available for acute care patients eliminating the need to care for these patients in the hallway by the triage desk.
- Improvement for trauma/monitoring bays.
- Improved clinical workflow in the ED.
- Dedicated nursing substation to manage Emergency Health Services/Ambulance offloads.

MHSU Emergency Zone

- A dedicated MHSU Zone within the expanded ED offers the advantage of safely assessing and treating admitted patients awaiting transfer to inpatient psychiatric units and provides crisis stabilization for up to 48 hours for unstable MHSU patients where inpatient admission may not be required.
- Creation of a secure Emergency MHSU Zone with collaborative Emergency RN and MHSU staffing that aligns with current best practice for MHSU patients and builds on the Surrey Memorial Hospital model.
- Direct access to the MHSU Zone from triage.
- Dual purpose function. Clinical space to care for patients who:
 - are being assessed and/or admitted and awaiting transfer to an inpatient unit
 - require up to 48 hour crisis stabilization but who either do not require inpatient admission or for whom inpatient admission is contra-indicated
- Staffing efficiencies for the assessment and crisis stabilization areas.
- Ability to admit non-medically cleared patients into the Zone.
- Access to seclusion rooms for agitated patients certified under the Mental Health Act.
- Current PCDU space freed up for other clinical uses to be determined.
- ADTP relocated to the new Integrated Youth Centre to create a hub of youth services co-located in Abbotsford.

Project Scope

The project scope includes a 7,200 square foot ED expansion (single story build out to the west of the existing ED in the space currently utilized for ambulance bays), relocation of the ambulance bays next to the new build out and renovations within the existing ED footprint to:

- Provide for an appropriately sized and designed ED to address congestion issues.
- Accommodate a MHSU zone adjacent to but secured from the rest of the ED.
- Renovations to the existing ADTP and PCDU space. The ADTP will be moved into offsite leased space and the PCDU will be moved to the renovated ADTP space.
- Improved space for trauma, cardiac care and acute care areas.
- Enhancement to the emergency registration function to include an element of triage.
- Renovations to the triage area.
- Dedicated stretcher bays.
- Creation of a nursing substation to manage Emergency Health Services/Ambulance offloads.
- Relocation of the ambulance bays to space adjacent to the new expanded footprint.

Schematic drawings have been developed with Fraser Health stakeholders, including a 7,200 square foot expansion to the ED and renovations to the triage area, acute care/trauma areas, PCDU, and ADTP areas.

Attached is the most recent schematic drawing which shows the planned footprint expansion beside the existing ED. This drawing which was completed over year and a half ago and shows the space being used for the MHSU Zone; however to address current congestion and workflow issues the use of this space may be changed to better address updated clinical workflow plans.

Financial Impact

Capital cost estimate is \$15.0M based design drawings with a confidence interval of +/- 25%. A Class C estimate has not been completed. Source of capital funding will be Ministry of Health.

	(\$000's)
Construction	11,000
Design & Engineering	1,800
Furniture, Fittings & Equipment	1,350
Project Admin & Soft Costs	300
Construction Contingency	550
Total Capital Cost	15,000

Ongoing operating costs of \$2.7M plus one-time operating costs (amount to be determined) will be funded within Fraser Health global funding allocation.

The following table provides a breakdown of the ongoing operating costs.

	(\$000's)
P3 Facility Management (includes lifecycle)	600
ADTP Lease Costs	400
Staffing and supplies	
1 RN 24 X 7	
1 LPN 24 X 7	
1 MH Case Worker 24 X 7	
1 MH Social Worker 7.5 X 7	
1 Unit Clerk 15 X 7	
Total Staffing and Supplies	1,700
Total Ongoing Operating	2,700

Procurement

Project procurement will be undertaken by ARHCC's Public Private Partner (Project Co.). Project Co. will consider the following procurement options for this project.

- Construction Management (CM)
- Design-Bid-Build (DBB)
- Design Build (DB)

Implementation Schedule

The following table outlines the estimated schedule for the completion of this project. Action # 2 and # 3 will be undertaken concurrently.

Action	Estimated Duration	Estimated Start Date	Estimated End Date
1. Government approval of the project		n/a	Mar 31, 2017
2. Finalize clinical workflow, schematic design, design development, and construction documents	6 months	Apr 01, 2017	Sep 30, 2017
3. RFP consultant team – development, issue and review	6 months	Apr 01, 2017	Sep 30, 2017
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6. Commissioning and occupancy	1 month	Oct 01, 2019	Oct 31, 2019

Dolynny, Curtis HLTH:EX

From: Palmer, Joel HLTH:EX
Sent: Friday, March 17, 2017 11:34 AM
To: XT:Liggett, Brenda HLTH:IN
Cc: Cavelti, John HLTH:EX
Subject: FW: Abbotsford
Attachments: BN - Fraser Health - ARHCC Emergency Department Expansion - 16.March.2017.docx; OPTION 1 Mental Health Zone and ER Updates.pdf

Importance: High

Hi Brenda

See tracked changes in the attached - a couple of small edits and a comment/question about procurement methods.

Could you have it updated and resent?

Many thanks!

Joel

From: Liggett, Brenda [<mailto:Brenda.Liggett@fraserhealth.ca>]
Sent: Friday, March 17, 2017 10:49 AM
To: Palmer, Joel HLTH:EX
Cc: Cavelti, John HLTH:EX
Subject: RE: Abbotsford

Hi Joel,

The attached briefing note has been updated to provide a more comprehensive scope, procurement options, and implementation schedule.

Please call if you have any questions... I have restructured the briefing note based on your feedback below, input from our ARH Executive Director and Project Co (for the procurement options and the schedule). The most notable change is that clinical workflow planning may change the location of the MSHU Zone.

Thanks!

Brenda

Brenda Liggett
Chief Financial Officer, Fraser Health Authority
Phone: 604-587-4431 | Mobile: 604-807-0984

From: Palmer, Joel HLTH:EX [<mailto:Joel.Palmer@gov.bc.ca>]
Sent: Wednesday, March 15, 2017 4:18 PM
To: Liggett, Brenda
Cc: Cavelti, John HLTH:EX
Subject: RE: Abbotsford

Hi Brenda

Would it be possible to get this from you by noon on Friday? We've just had our timeline clarified for us....

Joel

From: Palmer, Joel HLTH:EX
Sent: Wednesday, March 15, 2017 4:03 PM
To: XT:Liggett, Brenda HLTH:IN
Cc: Cavelti, John HLTH:EX
Subject: Abbotsford
Importance: High

Hi Brenda

As discussed, could you please send me an "Implementation Plan" for the ED/MHSU project at ARHCC? Much of the info is already in the Briefing Note ^{s.13} but we just need a formal "plan" with a bit more detail, specifically around the scope, schedule and budget. If you could send something by Friday afternoon or Monday morning at the latest, that would be greatly appreciated.

If you have questions or need any clarification, please let me know.

Joel

Joel Palmer | Executive Director | Capital Services | Ministry Of Health | Gov't of BC
Desk: 250-952-1102 | Mobile: 250-216-4627 | Joel.Palmer@gov.bc.ca



Better health. Best in health care.

**Abbotsford Regional Hospital and Cancer Centre (ARHCC)
Emergency Expansion**

Briefing Note

Date: March 16th, 2017

To: Joel Palmer, Executive Director, Capital Branch, Ministry of Health

From: Brenda Liggett, Chief Financial Officer, Fraser Health Authority

RE: Abbotsford Regional Hospital and Cancer Centre - Emergency Expansion

Background

Abbotsford Regional Hospital and Cancer Centre (ARHCC) was opened in August 2008. Since that time there has been a significant increase in the number of Emergency Department (ED) visits to a physical space that was not built for the current volumes resulting in congestion and inefficient flow for trauma, cardiac, acute and Mental Health and Substance Use (MHSU) care.

Over the past several years the volume of individuals coming to the ED with MHSU presentations has been growing. The average daily number of visits now stands at almost 11 (3,979 total visits), an increase of 20% from 2014/15 and now accounts for more than 5% of total emergency visits. Admissions of MHSU patients have also been increasing. The range of admitted mental health patients in the ED is typically between 4 and 6 per day with periodic spikes up to a recent high of 12 admitted patients. The average daily occupancy of the psychiatric units is 104%.

Currently there are 3 mental health nursing units operating at ARHCC - a 28 bed General Unit, a 4 bed High Acuity Unit and a 4 stretcher Psychiatric Clinical Decision Unit (PCDU) which is located in the ED.

Although the PCDU was originally conceived as being part of the Emergency Department (ED), the volume of admitted patients and the physical layout has resulted in the unit operating as an independent Mental Health inpatient assessment unit with relatively short stays of 48-72 hours. It primarily receives patients from the ED.

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Adding care space for the agitated and aggressive patient in the ED at ARHCC has been recommended as one component of a larger strategy to reduce episodes of agitation and acting out behaviour including violence.

Issue

The ED at ARHCC is undersized for the current volume of patients and lacks a dedicated MHSU Zone.

In December 2015 ARHCC and Fraser Health explored a number of options to address the ARHCC ED issues (overcrowding and the increasing volume of MHSU patients). The following option was identified as the option that would best service the interests of the patients and staff:

- Develop an Emergency MHSU Zone in an expanded footprint adjacent to the ED, improve triage space, move the Adolescent Day Treatment Program (ADTP) into leased space offsite and the PCDU out of the ED into the ADTP space.

Expanding the footprint of the ED allows for a dedicated MHSU Zone and provides sufficient space in the department to address current volumes. However, due to affordability constraints, Fraser Health was previously not able to proceed with this option. Discussion with the Fraser Valley Regional Hospital District made it clear that the District was not in a position to support a project of this size at this time because of previous commitments to the replacement of the MSA Residential Care facility.

Recommendation

Expand the footprint of the ARHCC ED, add a dedicated MHSU Zone into the ED, improve/renovate acute care space (including trauma, cardiac and triage), relocate the ADTP offsite and move the PCDU into the vacated ADTP space.

Benefits and Rationale

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Acute Care Zone

- Increased ED capacity to meet current.
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Better health. Best in health care.

**Abbotsford Regional Hospital and Cancer Centre (ARHCC)
Emergency Expansion**

Briefing Note

Date: March 16th, 2017

Schematic drawings have been developed with Fraser Health stakeholders, including a 7,200 square foot expansion to the ED and renovations to the triage area, acute care/trauma areas, PCDU, and ADTP areas.

Attached is the most recent schematic drawing which shows the planned footprint expansion beside the existing ED. This drawing which was completed over year and a half ago and shows the space being used for the MHSU Zone; however to address current congestion and workflow issues the use of this space may be changed to better address updated clinical workflow plans.

Financial Impact

Capital cost estimate is \$15.0M based design drawings with a confidence interval of +/- 25%. A Class C estimate has not been completed. Source of capital funding will be Ministry of Health, Restricted Capital Grant.

	(\$000's)
Construction	11,000
Design & Engineering	1,800
Furniture, Fittings & Equipment	1,350
Project Admin & Soft Costs	300
Construction Contingency	550
Total Capital Cost	15,000

Ongoing operating costs of \$2.7M plus one-time operating costs (amount to be determined) will be funded within Fraser Health global funding allocation.

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Abbotsford Regional Hospital and Cancer Centre (ARHCC) Emergency Expansion

Briefing Note

Date: March 16th, 2017

Procurement

Project procurement will be undertaken by ARHCC's Public Private Partner (Project Co.). Project Co. will consider the following two procurement options for this project.

- Design-Bid-Build (DBB)
- Design Build (DB)

Comment [JP1]: Seems much more like a Construction Management project more than Design-Build...

Implementation Schedule

The following table outlines the estimated schedule for the completion of this project. Action # 2 and # 3 will be undertaken concurrently.

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1. Government approval of the project		n/a	Mar 31, 2017
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6. Commissioning and occupancy	1 month	Oct 01, 2019	Oct 31, 2019

Cavelti, John HLTH:EX

From: Liggett, Brenda <Brenda.Liggett@fraserhealth.ca>
Sent: Friday, March 17, 2017 1:02 PM
To: Palmer, Joel HLTH:EX
Subject: Fw: Abbotsford
Attachments: BN - Fraser Health - ARHCC Emergency Department Expansion - 16.March.2017.docx

Looks good...Thanks!

Brenda Liggett
Chief Financial Officer
Fraser Health

Phone: 604-587-4431
Cell: 604-807-0984

From: Palmer, Joel HLTH:EX
Sent: Friday, March 17, 2017 12:52 PM
To: Liggett, Brenda
Cc: Cavelti, John HLTH:EX
Subject: RE: Abbotsford

Hi Brenda
As discussed, attached is the final updated version I am sending up for internal approvals.
Greatly appreciate your help in getting this done so quickly!
Joel

From: Palmer, Joel HLTH:EX
Sent: Friday, March 17, 2017 11:34 AM
To: XT:Liggett, Brenda HLTH:IN
Cc: Cavelti, John HLTH:EX
Subject: FW: Abbotsford
Importance: High

Hi Brenda
See tracked changes in the attached - a couple of small edits and a comment/question about procurement methods.
Could you have it updated and resent?
Many thanks!
Joel

From: Liggett, Brenda [<mailto:Brenda.Liggett@fraserhealth.ca>]
Sent: Friday, March 17, 2017 10:49 AM
To: Palmer, Joel HLTH:EX
Cc: Cavelti, John HLTH:EX
Subject: RE: Abbotsford

Hi Joel,
The attached briefing note has been updated to provide a more comprehensive scope, procurement options, and implementation schedule.
Please call if you have any questions... I have restructured the briefing note based on your feedback below, input from our ARH Executive Director and Project Co (for the procurement options and the schedule). The most notable change is that clinical workflow planning may change the location of the MSHU Zone.
Thanks!

Brenda
Brenda Liggett
Chief Financial Officer, Fraser Health Authority
Phone: 604-587-4431 | Mobile: 604-807-0984

From: Palmer, Joel HLTH:EX [<mailto:Joel.Palmer@gov.bc.ca>]

Sent: Wednesday, March 15, 2017 4:18 PM

To: Liggett, Brenda

Cc: Cavelti, John HLTH:EX

Subject: RE: Abbotsford

Hi Brenda

Would it be possible to get this from you by noon on Friday? We've just had our timeline clarified for us....

Joel

From: Palmer, Joel HLTH:EX

Sent: Wednesday, March 15, 2017 4:03 PM

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Cc: Cavelti, John HLTH:EX

Subject: Abbotsford

Importance: High

Hi Brenda

As discussed, could you please send me an "Implementation Plan" for the ED/MHSU project at ARHCC? Much of the info is already in the Briefing Note s.13 but we just need a formal "plan" with a bit more detail, specifically around the scope, schedule and budget. If you could send something by Friday afternoon or Monday morning at the latest, that would be greatly appreciated.

If you have questions or need any clarification, please let me know.

Joel

Joel Palmer | Executive Director | Capital Services | Ministry Of Health | Gov't of BC

Desk: 250-952-1102 | Mobile: 250-216-4627 | Joel.Palmer@gov.bc.ca

Cavelti, John HLTH:EX

From: Enemark, Gord FIN:EX
Sent: Tuesday, March 14, 2017 1:55 PM
To: Sidhu, Manjit HLTH:EX
Cc: Des Mazes, Christian FIN:EX; Palmer, Joel HLTH:EX; Hill, Heather K FIN:EX
Subject: RE: Abbotsford letter and attachments
Attachments: 1081633 de Jong Draft ARHCC Emergency Department 2017.03.14.docx; HLTH YE Abbotsford DL.docx

How about this? Kept it more vague, and also included an AIP letter from our minister. Will need a sense of the schedule and a bit more clarity on scope I think, but hoping that would be too difficult to pull together over the next few days.

From: Sidhu, Manjit HLTH:EX
Sent: Tuesday, March 14, 2017 1:01 PM
To: Enemark, Gord FIN:EX; Des Mazes, Christian FIN:EX
Subject: FW: Abbotsford letter and attachments
Importance: High

Is this ok?

Manjit Sidhu
Assistant Deputy Minister
Financial and Corporate Services
250 952-2066

From: Palmer, Joel HLTH:EX
Sent: Tuesday, March 14, 2017 12:25 PM
To: Sidhu, Manjit HLTH:EX
Subject: Abbotsford letter and attachments
Importance: High

Here is a draft letter and attachments. Let me know if you want me to put it into e-approvals...

Joel Palmer | Executive Director | Capital Services | Ministry Of Health | Gov't of BC
Desk: 250-952-1102 | Mobile: 250-216-4627 | Joel.Palmer@gov.bc.ca



Meeting Date: March 14, 2017

Confidential

Honourable Terry Lake
Minister of Health
Room 337 Parliament Buildings
Victoria BC V8V 1X4

Dear Colleague:

Re: s.13

s.13

Sincerely,

Michael de Jong, Q.C.
Chair

cc: Stephen Brown
Deputy Minister
Ministry of Health

Manjit Sidhu
Assistant Deputy Minister and Executive Financial Officer
Ministry of Health

Page 60

Withheld pursuant to/removed as

s.13

Cavelti, John HLTH:EX

From: Sidhu, Manjit HLTH:EX
Sent: Tuesday, March 14, 2017 1:36 PM
To: Enemark, Gord FIN:EX; Palmer, Joel HLTH:EX
Cc: Des Mazes, Christian FIN:EX
Subject: RE: Abbotsford letter and attachments

s.13

Manjit Sidhu
Assistant Deputy Minister
Financial and Corporate Services
250 952-2066

From: Enemark, Gord FIN:EX
Sent: Tuesday, March 14, 2017 1:34 PM
To: Palmer, Joel HLTH:EX
Cc: Sidhu, Manjit HLTH:EX; Des Mazes, Christian FIN:EX
Subject: RE: Abbotsford letter and attachments

s.13

From: Palmer, Joel HLTH:EX
Sent: Tuesday, March 14, 2017 1:33 PM
To: Sidhu, Manjit HLTH:EX; Des Mazes, Christian FIN:EX; Enemark, Gord FIN:EX
Subject: RE: Abbotsford letter and attachments

s.13

From: Sidhu, Manjit HLTH:EX
Sent: Tuesday, March 14, 2017 1:15 PM
To: Des Mazes, Christian FIN:EX; Enemark, Gord FIN:EX
Cc: Palmer, Joel HLTH:EX
Subject: RE: Abbotsford letter and attachments

s.13

However, will ask Joel to double check.

Manjit Sidhu
Assistant Deputy Minister
Financial and Corporate Services
250 952-2066

From: Des Mazes, Christian FIN:EX
Sent: Tuesday, March 14, 2017 1:08 PM
To: Sidhu, Manjit HLTH:EX; Enemark, Gord FIN:EX
Subject: RE: Abbotsford letter and attachments

Manjit,

s.13

Christian

From: Sidhu, Manjit HLTH:EX
Sent: Tuesday, March 14, 2017 1:01 PM
To: Enemark, Gord FIN:EX; Des Mazes, Christian FIN:EX
Subject: FW: Abbotsford letter and attachments
Importance: High

Is this ok?

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Assistant Deputy Minister
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Importance: High

Here is a draft letter and attachments. Let me know if you want me to put it into e-approvals...

Joel Palmer | Executive Director | Capital Services | Ministry Of Health | Gov't of BC
Desk: 250-952-1102 | Mobile: 250-216-4627 | Joel.Palmer@gov.bc.ca

Cavelti, John HLTH:EX

From: Cavelti, John HLTH:EX
Sent: Tuesday, March 14, 2017 11:21 AM
To: Palmer, Joel HLTH:EX
Cc: Dolynny, Curtis HLTH:EX
Subject: RE: Abbotsford Regional Hospital Emergency MHSU Expansion
Attachments: Abbotsford Regional Hospital ED.docx

Here is the document that Curtis prepared on the issue for your information.

From: Palmer, Joel HLTH:EX
Sent: Tuesday, March 14, 2017 11:01 AM
To: Cavelti, John HLTH:EX
Subject: FW: Abbotsford Regional Hospital Emergency MHSU Expansion

Heads up. We may need to do something with this on an urgent basis. Stay tuned. But you should get familiar with it

From: Liggett, Brenda [<mailto:Brenda.Liggett@fraserhealth.ca>]
Sent: Tuesday, March 14, 2017 8:34 AM
To: Palmer, Joel HLTH:EX
Subject: FW: Abbotsford Regional Hospital Emergency MHSU Expansion

Hi Joel,

FYI...attached is the briefing note we sent to Sabine.

Brenda

From: Liggett, Brenda
Sent: Monday, March 13, 2017 1:46 PM
To: Feulgen, Sabine HLTH:EX (Sabine.Feulgen@gov.bc.ca)
Cc: Marchbank, Michael
Subject: Abbotsford Regional Hospital Emergency MHSU Expansion

Hi Sabine,

The attached briefing note outlines our Abbotsford Regional Hospital Emergency Mental Health Zone Expansion plan. Our capital cost estimate is \$15.0M.

Please let me know if you have any questions.

Brenda

Brenda Liggett
Chief Financial Officer, Fraser Health Authority
Phone: 604-587-4431 | Mobile: 604-807-0984

Abbotsford Regional Hospital & Cancer Centre (ARHCC) Emergency Department (ED)

- Fraser Health Authority (FHA) currently has two projects underway/planning stage to decant an area adjacent to the ED at ARHCC.
- The first project consists of a Lease Hold Improvement (LHI) at 2369 McCallum Road to relocate the Adolescent Day Treatment Program, Early Psychosis Intervention Program and START Program (Child and Youth Crisis Response) from ARHCC.
- Total project cost is estimated at \$767k funded by FHA Internal funds and project completion is planned for August/September 2017. This project is underway and does not need Ministry approval as it is under \$2 million and FHA funded.
- The second project consists of relocating the Psychiatric Clinical Decision Unit currently located adjacent to the ED at ARHCC into the decanted space where the Adolescent Day Treatment Program, Early Psychosis Intervention Program and START Programs were.
- The vacated space adjacent to the ED would become the new Mental Health Zone and will feature its own nursing station, consult rooms, stretcher bays and seclusion spaces.
- The project cost is estimated at \$2 million funded by \$800k Regional Hospital District and \$1.2 Province - Routine Capital Investment and project completion is planned for the end of 2017. This project is currently in the planning stage and has not been approved. FHA to submit a Business Plan when completed.

Cavelti, John HLTH:EX

From: Liggett, Brenda <Brenda.Liggett@fraserhealth.ca>
Sent: Friday, March 17, 2017 10:49 AM
To: Palmer, Joel HLTH:EX
Cc: Cavelti, John HLTH:EX
Subject: RE: Abbotsford
Attachments: BN - Fraser Health - ARHCC Emergency Department Expansion - 16.March.2017.docx; OPTION 1 Mental Health Zone and ER Updates.pdf

Hi Joel,

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Cc: Cavelti, John HLTH:EX
Subject: RE: Abbotsford

Hi Brenda
Would it be possible to get this from you by noon on Friday? We've just had our timeline clarified for us....
Joel

From: Palmer, Joel HLTH:EX
Sent: Wednesday, March 15, 2017 4:03 PM
To: XT:Liggett, Brenda HLTH:IN
Cc: Cavelti, John HLTH:EX
Subject: Abbotsford
Importance: High

Hi Brenda

As discussed, could you please send me an "Implementation Plan" for the ED/MHSU project at ARHCC? Much of the info is already in the Briefing Note s.13 but we just need a formal "plan" with a bit more

detail, specifically around the scope, schedule and budget. If you could send something by Friday afternoon or Monday morning at the latest, that would be greatly appreciated.

If you have questions or need any clarification, please let me know.

Joel

Joel Palmer | Executive Director | Capital Services | Ministry Of Health | Gov't of BC
Desk: 250-952-1102 | Mobile: 250-216-4627 | Joel.Palmer@gov.bc.ca

Cavelti, John HLTH:EX

From: Arnet, Jailene HLTH:EX
Sent: Tuesday, March 14, 2017 12:17 PM
To: Palmer, Joel HLTH:EX
Subject: RE: cliff number
Attachments: 1081633 de Jong Draft ARHCC Emergency Department 2017.03.14.docx; 1081633 de Jong Attachment 1 ARHCC Emergency Department 2017.03.14.docx; 1081633 de Jong Attachment 2 ARHCC Emergency Department 2017.03.14.pdf

Hi Joel,

As discussed please see attached. The Cliff number for this assignment is 1081633. I have updated the letter to include the CLIFF and added the Minister's address. Let me know if I can assist further.

Thanks!
Jailene

Jailene Arnet

Correspondence Coordinator | Assistant Deputy Minister's Office | Finance and Corporate Services | Ministry of Health
PO BOX 9647 Stn Prov Gov't V8W 9P4 | Jailene.Arnet@gov.bc.ca | 250-952-1786

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From: Palmer, Joel HLTH:EX
Sent: Tuesday, March 14, 2017 12:07 PM
To: Arnet, Jailene HLTH:EX
Cc: Forsberg, Nicole A HLTH:EX
Subject: cliff number

Hi Jailene
As discussed...
Thanks
Joel

Joel Palmer | Executive Director | Capital Services | Ministry Of Health | Gov't of BC
Desk: 250-952-1102 | Mobile: 250-216-4627 | Joel.Palmer@gov.bc.ca

Cavelti, John HLTH:EX

From: Palmer, Joel HLTH:EX
Sent: Friday, March 17, 2017 12:55 PM
To: Cavelti, John HLTH:EX; Dolynny, Curtis HLTH:EX
Subject: ARHCC ED

Final docs saved here:
s.15

Joel Palmer | Executive Director | Capital Services | Ministry Of Health | Gov't of BC
Desk: 250-952-1102 | Mobile: 250-216-4627 | Joel.Palmer@gov.bc.ca

Cavelti, John HLTH:EX

From: Cavelti, John HLTH:EX
Sent: Thursday, March 16, 2017 8:25 AM
To: Forsberg, Nicole A HLTH:EX
Subject: FW: Abbotsford
Attachments: HLTH Abbotsford Hospital Emergency Dept DL.PDF

Importance: High

Can you please set up in eApprovals and provide a CLIFF number? I am attaching the letter from Finance.

Many thanks,

John Cavelti
Director, Capital Services, Ministry of Health
PO Box 9647 Stn Prov Govt, Victoria, BC V8W 9P4
Office: 250-952-2009
Cell: 250-415-9562
Fax: 250-952-2873

From: Palmer, Joel HLTH:EX
Sent: Wednesday, March 15, 2017 4:22 PM
To: Cavelti, John HLTH:EX
Subject: FW: Abbotsford

John
Could you please draft a cover letter for this? Essentially a brief letter from our DM to the DM FIN (Secretary to TB) stating that we are fulfilling the condition of approval and that the "Implementation Plan" is attached. Then as soon as the plan arrives, we can run this up the approval chain, hopefully getting it to MFIN before the end of day Friday
Thanks
Joel

From: Palmer, Joel HLTH:EX
Sent: Wednesday, March 15, 2017 4:18 PM
To: XT:Liggett, Brenda HLTH:IN
Cc: Cavelti, John HLTH:EX
Subject: RE: Abbotsford

Hi Brenda
Would it be possible to get this from you by noon on Friday? We've just had our timeline clarified for us....
Joel

From: Palmer, Joel HLTH:EX
Sent: Wednesday, March 15, 2017 4:03 PM
To: XT:Liggett, Brenda HLTH:IN
Cc: Cavelti, John HLTH:EX
Subject: Abbotsford
Importance: High

Hi Brenda

As discussed, could you please send me an “Implementation Plan” for the ED/MHSU project at ARHCC? Much of the info is already in the Briefing Note s.13 but we just need a formal “plan” with a bit more detail, specifically around the scope, schedule and budget. If you could send something by Friday afternoon or Monday morning at the latest, that would be greatly appreciated.

If you have questions or need any clarification, please let me know.

Joel

Joel Palmer | Executive Director | Capital Services | Ministry Of Health | Gov't of BC
Desk: 250-952-1102 | Mobile: 250-216-4627 | Joel.Palmer@gov.bc.ca

Cavelti, John HLTH:EX

From: Palmer, Joel HLTH:EX
Sent: Wednesday, March 15, 2017 2:08 PM
To: Cavelti, John HLTH:EX
Subject: FW: ARH ED Options developed in 2015
Attachments: ARH ED Capacity Assessment.pdf

From: Liggett, Brenda [<mailto:Brenda.Liggett@fraserhealth.ca>]
Sent: Wednesday, March 15, 2017 12:48 PM
To: Palmer, Joel HLTH:EX
Subject: ARH ED Options developed in 2015

Hi Joel,

Per your request yesterday. Attached is a document that summarizes two other options that were looked at and rejected for the ARH Emergency Department in 2015.

Call if you would like to discuss.

Brenda

Brenda Liggett
Chief Financial Officer, Fraser Health Authority
Phone: 604-587-4431 | Mobile: 604-807-0984

Page 72 to/à Page 77

Withheld pursuant to/removed as

s.13

Cavelti, John HLTH:EX

From: Palmer, Joel HLTH:EX
Sent: Thursday, March 16, 2017 12:20 PM
To: Cavelti, John HLTH:EX
Subject: FW: XXXXXX - ERK ED Expansion Implementation Plan - Draft
Attachments: XXXXXX - ERK ED Expansion Implementation Plan - Draft.docx

Thanks
A few minor edits...

From: Cavelti, John HLTH:EX
Sent: Thursday, March 16, 2017 9:14 AM
To: Palmer, Joel HLTH:EX
Subject: XXXXXX - ERK ED Expansion Implementation Plan - Draft

Joel,

For your review.

John



XXXXXX

Ms. Athana Mentzelopoulos
Deputy Minister
Ministry of Finance
Box 9469 Stn Prov Govt
Victoria BC V8W 9V8

Dear Ms. Mentzelopoulos:

Re: Implementation Plan, Abbotsford Regional Hospital Emergency Department Improvements

As required in the Abbotsford Regional Hospital Emergency Department Improvement project approval letter dated March 15, 2017, please find attached ~~the~~ a project implementation plan. The Ministry of Health has reviewed the attached implementation plan confirming which confirms the scope, schedule and budget for the project.

Please contact Manjit Sidhu at 250 952-2066 if you have any questions.

Sincerely,

Steve Brown
Deputy Minister

pc: Mr. Manjit Sidhu, Assistant Deputy Minister, Financial and Corporate Services,
Ministry of Health
Mr. Joel Palmer, Executive Director, Capital Services, Ministry of Health

Cavelti, John HLTH:EX

From: Cavelti, John HLTH:EX
Sent: Thursday, March 16, 2017 9:14 AM
To: Palmer, Joel HLTH:EX
Subject: XXXXXX - ERK ED Expansion Implementation Plan - Draft
Attachments: XXXXXX - ERK ED Expansion Implementation Plan - Draft.docx

Joel,

For your review.

John



XXXXXX

Ms. Athana Mentzelopoulos
Deputy Minister
Ministry of Finance
Box 9469 Stn Prov Govt
Victoria BC V8W 9V8

Dear Ms. Mentzelopoulos:

Re: Implementation Plan, Abbotsford Regional Hospital Emergency Department Improvements

As required in the Abbotsford Regional Hospital Emergency Department Improvement project approval letter dated March 15, 2017, please find attached the project implementation plan. The Ministry of Health has reviewed the attached implementation plan confirming the scope, schedule and budget for the project.

Please contact Manjit Sidhu at 250 952-2066 if you have any questions.

Sincerely,

Steve Brown
Deputy Minister

pc: Mr. Manjit Sidhu, Assistant Deputy Minister, Financial and Corporate Services,
Ministry of Health
Mr. Joel Palmer, Executive Director, Capital Services, Ministry of Health



1081797

Ms. Athana Mentzelopoulos
Deputy Minister and
Secretary to Treasury Board
Ministry of Finance
Box 9469 Stn Prov Govt
Victoria BC V8W 9V8

Dear Ms. Mentzelopoulos:

Re: Implementation Plan, Abbotsford Regional Hospital Emergency Department Improvements

As required in the Abbotsford Regional Hospital Emergency Department Improvement project approval letter dated March 15, 2017, please find attached a project implementation plan briefing note, which confirms the scope, schedule and budget for the project.

Please contact Manjit Sidhu at 250 952-2066 if you have any questions.

Sincerely,

Steve Brown
Deputy Minister

pc: Mr. Manjit Sidhu, Assistant Deputy Minister, Financial and Corporate Services,
Ministry of Health
Mr. Joel Palmer, Executive Director, Capital Services, Ministry of Health