

**AUDIT AND INSPECTION COMMITTEE
MINUTES OF MEETING #154
May 26, 2016**

Members Present:

Dr. Kit Henderson – Government Representative and Chair
Dr. Wendy Amirault – British Columbia Medical Association Representative
Dr. Jack Burak – College of Physicians and Surgeons of BC Representative (CPSBC)
Mr. Endre Dolhai – Beneficiary Representative

Guests Present:

Dr. Vern Davis – Medical Consultant, Billing Integrity Program
Dr. Keith White – Chair, Patterns of Practice Committee, Doctors of BC
Ms. Juanita Grant – Audit and Billing Advisor, Doctors of BC
Ms. Kathryn Kickbush – Legal Counsel, Legal Service Branch
Ms. Marie Thelisma – Director, Billing Integrity Program (BIP)
Mr. Stephen Abercrombie – Audit Manager, Billing Integrity Program
Ms. Theresa Edison – Senior Auditor, Billing Integrity Program
Ms. Charity Holling – Senior Auditor, Billing Integrity Program
Ms. Chantelle Jones – Secretary

1. Minutes from Meeting #153 – March 22, 2016

The Audit and Inspection Committee (AIC) reviewed and approved the minutes of meeting #153.

Ms. Thelisma requested that s.22 be added to the agenda under New Business. Dr. Henderson requested that Audit of Overlapping Claims be added to the agenda under New Business.

2. Matters from Previous Meetings**a) Terms of Reference**

The AIC approved the updated Terms of Reference and the final version was distributed.

b) Cambie-SRC Audit Update

Mr. Abercrombie updated that the next step in the audit process is to send final information request letters to the individual physicians. There is a deadline of September for reporting.

c) Final Report/Recovery Letter to Auditee

The updated “final report and recovery” letter template was distributed. BIP will be reviewing this notice process.

3. New Business

a) s.22

b) **LEAN Project – Audit Process and Report**

Ms. Thelisma advised that BIP participated in a Ministry of Health “LEAN” project to review and improve the audit report preparation process. The following items were presented to the AIC for consideration:

Eliminating the Preliminary Error List (PEL)

Currently BIP sends the PEL to the auditee and gives them 30 days to supply any relevant medical records to support billings in error. Ms. Thelisma proposed that this process be eliminated and instead a Final Error List would be presented with the audit report. There is no legal requirement to send out a PEL; the auditee’s right to be heard is after the fact during the medication or hearing.

This new process would include a more fulsome conversation with the auditee on-site to discuss some of the major errors during the exit interview and would cut significant time off the entire audit process.

The AIC supported this process change.

Scheduling of AIC Meetings

Ms. Thelisma proposed scheduling all of the AIC meetings for the entire year rather than one at a time.

The AIC supported this process change.

Report Format and Audit Objectives

Ms. Thelisma advised the audit objectives will be changed to align with the act and there will be numerous formatting changes. A copy of the draft report will be presented to the AIC at a later date.

c) Information Sharing – s. 16 Medicare Protection Act Delegation

A signed Minute of the Commission delegating the Medical Services Commission's (MSC) powers, duties and protections under section 16 of the *Medicare Protection Act* to the AIC was distributed. Section 16 states "If he or she has reasonable grounds to believe that there has been misconduct or incompetence on the part of a practitioner, the chair must report the grounds on which that belief is based to the appropriate disciplinary body"

d) s.14,s.22**e) Audit of Overlapping Claims**

At the AIC meeting of May 22, 2015, Dr. Henderson raised a concern regarding the staff time and resources being spent on reviewing APP overlap in audits.

Dr. Henderson advised that the MSC has agreed that unless BIP can locate a signed contract, a review of APP-FFS overlapping claims should not be part of the audit. If a signed contract is in place, it is the judgement call of the audit team to determine if there is value to reviewing overlapping claims.

4. Audit Status Update**a) Audit Manager Status Update**

Mr. Abercrombie provided the AIC with May 18, 2016, fiscal year-to-date audit status report highlights for medical practitioners, including:

- 2 on-site audits conducted;
- 4 on-site audits scheduled;
- 21 on-site audits in progress; on-site conducted, report approval pending;
- 43 on-site audits to be scheduled; and
- \$210,488 in settlements collected.

5. Inspection Reports

s.22

s.22

s.22

s.14,s.22

6. Referrals

s.22

s.22

7. Future Meeting

AIC meeting #155 is scheduled for August 16, 2016.



C.B. (Kit) Henderson, MD
Chair

Audit and Inspection Committee



Date