

From: Sullivan, Michelle A HLTH:EX
To: Ye, Xibiao HLTH:EX; Hu, Weimin HLTH:EX
Subject: FW: Call for Records HTH-2020-02335 Due: April 28, 2020
Date: April 16, 2020 3:38:18 PM

Hi Xibiao and Weimin

We have received an FOI request for the following:

Request Details: All correspondence between Dr. Bonnie Henry, Xibiao Ye and Weimin Hu for the period of Dec. 29, 2019-Jan. 7, 2020 containing references to ProMed, International Society of Infectious Diseases, Wuhan, Hubei, China, SARS, virus, World Health Organization and Public Health Agency of Canada.

Can you please search your Outlook and copy any relevant emails into this folder on the LAN:

Y:\FOI (292-30)\2020 FOI Requests\HTH-2020-02335 Correspondence btwn Bonnie Xibiao Weimin\Records

This request is due back to FOI Operations by April 28th, however I will need time to compile and review the records for harms before sending to Brian to review for harms and sign off on. With that in mind, could you please add your records to the LAN by **Wednesday, April 22**.

Thanks,

Michelle Sullivan

FOI and Administrative Coordinator
Office of the Provincial Health Officer
Ministry of Health
Mailing Address: PO Box 9648, STN PROV GOVT
Physical Address: 4th floor, 1515 Blanshard Street
Victoria BC V8W 9P4
250-952-1349 | 250-952-1570 | Email: michelle.sullivan@gov.bc.ca

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-

From: HLTH FOI Operations HLTH:EX <HLTH.FOIOperations@gov.bc.ca>
Sent: April 16, 2020 11:23 AM
To: Sullivan, Michelle A HLTH:EX <Michelle.Sullivan@gov.bc.ca>
Cc: Thompson, Laurel HLTH:EX <Laurel.Thompson@gov.bc.ca>; FOI Health Education CITZ:EX <FOI.Health.Education@gov.bc.ca>
Subject: NEW: Call for Records HTH-2020-02335 Due: April 28, 2020

Hi Michelle [PHO],

1. Please find attached the Call for Records for FOI request described below. Records are due by: April 28, 2020.

Applicant type: Media

Request Details: All correspondence between Dr. Bonnie Henry, Xibiao Ye and Weimin Hu for the period of Dec. 29, 2019-Jan. 7, 2020 containing references to ProMed, International Society of Infectious Diseases, Wuhan, Hubei, China, SARS, virus, World Health Organization and Public Health Agency of Canada.

2. Please send in your completed CFR and records (pdf) to the Health FOI Inbox at HLTH.FOIOperations@gov.bc.ca - **1 clean** copy and **1 harms** copy indicating specific harms recommendations.
3. Should a fee estimate be necessary, please:
 1. fill out the attached Fee Estimate Questionnaire,
 2. update your email subject line to include 'Fee Estimate HTH-2019-XXXXXX', and
 3. please send to Hlth.FOIOperations@gov.bc.ca by: April 21, 2020.
4. If your search produces a **No Records Response** (NRR) **please** have your **Executive Director or ADM approve** before sending as it will not be coming back for final sign-off.

Thank you,

Darlene Grieve | FOI Coordinator

FOI, Litigation and Reporting | Corporate Issues and Client Relations Branch

Ministry of Health | phone: 250 952 1509 | email: HLTH.FOIOperations@gov.bc.ca

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From: Monica.Saeni@gov.bc.ca <Monica.Saeni@gov.bc.ca>

Sent: April 14, 2020 4:34 PM

To: HLTH FOI Operations HLTH:EX <HLTH.FOIOperations@gov.bc.ca>

Subject: Call for Records HTH-2020-02335 Due: April 28, 2020

Request for Documents for Request # 'HTH-2020-02335'. Your response due date is: 4/28/2020
12:00:00 AM Message from SENDER:

Hello,

New FOI Request Received

Your ministry has received a formal request made under the *Freedom of Information and Protection of Privacy Act* (FOIPPA). Your analyst for the attached request will be **Sindhuja Dasarathi**.

Please send the records to FOI.Health.Education@gov.bc.ca by April 28, 2020.

Legislated Due Date: July 9, 2020.

What Do You Need to Do?

Please complete the attached Call for Records form If search and retrieval time is anticipated to exceed 3 hours; or volume of hard-copies records is anticipated to exceed 200 pages; or preparation time can reasonably be expected to exceed 15 minutes or more, complete **only** sections 1 and 2 of the Call for Records form as we may be in a position to issue a fee estimate. Then, return the form to the FOI.Health.Education@gov.bc.ca by **April 21, 2020**. Please await further instruction from IAO as the records will not be required until the fee estimate process has been completed. Once fees have been paid or waived, IAO will contact you to continue the call for records process. IAO will advise you if the request is abandoned and closed.

- If no fees apply then proceed with the call for records process. If the request proceeds, please complete the attached Call for Records form and return it by **April 28, 2020**
- Send records via email in PDF format. If email is not possible, please send the records in electronic format (CD, memory stick) via house mail with a copy of this note.

Reminder

You should be aware that FOIPPA obligates us to assist the applicant and to respond without delay, openly, accurately, and completely. In the event that the ministry must defend the adequacy of its search to the Information and Privacy Commissioner at Inquiry, those involved in searching for records may be required to sign affidavits confirming they have conducted an adequate search for relevant records.

Questions and Concerns

Please do not hesitate to contact IAO to discuss:

- whether the records may be routinely releasable;
- whether the information is being prepared for public release or is already publicly available;
- ways in which an applicant may want to narrow/focus their request to reduce potential fees; and/or
- any other questions or concerns relating to this request.

Thank you for your assistance,

Monica Saeni
Information Access Operations

From: [Hu, Weimin HLTH:EX](#)
To: [Sullivan, Michelle A HLTH:EX](#); [Ye, Xibiao HLTH:EX](#)
Subject: RE: Call for Records HTH-2020-02335 Due: April 28, 2020
Date: April 16, 2020 3:45:16 PM

Thanks Michelle.

I can't find any emails related to your request.

Thanks,

Weimin Hu

From: Sullivan, Michelle A HLTH:EX <Michelle.Sullivan@gov.bc.ca>
Sent: April 16, 2020 3:38 PM
To: Ye, Xibiao HLTH:EX <Xibiao.Ye@gov.bc.ca>; Hu, Weimin HLTH:EX <Weimin.Hu@gov.bc.ca>
Subject: FW: Call for Records HTH-2020-02335 Due: April 28, 2020

Hi Xibiao and Weimin

We have received an FOI request for the following:

Request Details: All correspondence between Dr. Bonnie Henry, Xibiao Ye and Weimin Hu for the period of Dec. 29, 2019-Jan. 7, 2020 containing references to ProMed, International Society of Infectious Diseases, Wuhan, Hubei, China, SARS, virus, World Health Organization and Public Health Agency of Canada.

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Thanks,

Michelle Sullivan

FOI and Administrative Coordinator
Office of the Provincial Health Officer
Ministry of Health
Mailing Address: PO Box 9648, STN PROV GOVT
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From: HLTH FOI Operations HLTH:EX <HLTH.FOIOperations@gov.bc.ca>

Sent: April 16, 2020 11:23 AM

To: Sullivan, Michelle A HLTH:EX <Michelle.Sullivan@gov.bc.ca>

Cc: Thompson, Laurel HLTH:EX <Laurel.Thompson@gov.bc.ca>; FOI Health Education CITZ:EX <FOI.Health.Education@gov.bc.ca>

Subject: NEW: Call for Records HTH-2020-02335 Due: April 28, 2020

Hi Michelle [PHO],

1. Please find attached the Call for Records for FOI request described below. Records are due by: April 28, 2020.

Applicant type: Media

Request Details: All correspondence between Dr. Bonnie Henry, Xibiao Ye and Weimin Hu for the period of Dec. 29, 2019-Jan. 7, 2020 containing references to ProMed, International Society of Infectious Diseases, Wuhan, Hubei, China, SARS, virus, World Health Organization and Public Health Agency of Canada.

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Thank you,

Darlene Grieve | FOI Coordinator

FOI, Litigation and Reporting | Corporate Issues and Client Relations Branch

Ministry of Health | phone: 250 952 1509 | email: HLTH.FOIOperations@gov.bc.ca

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Sent: April 14, 2020 4:34 PM
To: HLTH FOI Operations HLTH:EX <HLTH.FOIOperations@gov.bc.ca>
Subject: Call for Records HTH-2020-02335 Due: April 28, 2020

Request for Documents for Request # 'HTH-2020-02335'. Your response due date is: 4/28/2020 12:00:00 AM Message from SENDER:

Hello,

New FOI Request Received

Your ministry has received a formal request made under the *Freedom of Information and Protection of Privacy Act* (FOIPPA). Your analyst for the attached request will be **Sindhuja Dasarathi**.

Please send the records to FOI.Health.Education@gov.bc.ca by April 28, 2020.

Legislated Due Date: July 9, 2020.

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Questions and Concerns

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- whether the information is being prepared for public release or is already publicly available;
- ways in which an applicant may want to narrow/focus their request to reduce potential fees; and/or
- any other questions or concerns relating to this request.

Thank you for your assistance,

Monica Saeni

Information Access Operations

From: Ye, Xibiao HLTH:EX
To: Sullivan, Michelle A HLTH:EX; Hu, Weimin HLTH:EX
Subject: RE: Call for Records HTH-2020-02335 Due: April 28, 2020
Date: April 16, 2020 4:00:31 PM

Hi Michelle,

I searched my mailbox using the words in the request, but did not find any records for the specified time period.

Xibiao

From: Sullivan, Michelle A HLTH:EX <Michelle.Sullivan@gov.bc.ca>
Sent: April 16, 2020 3:38 PM
To: Ye, Xibiao HLTH:EX <Xibiao.Ye@gov.bc.ca>; Hu, Weimin HLTH:EX <Weimin.Hu@gov.bc.ca>
Subject: FW: Call for Records HTH-2020-02335 Due: April 28, 2020

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Thanks,

Michelle Sullivan

FOI and Administrative Coordinator
Office of the Provincial Health Officer
Ministry of Health
Mailing Address: PO Box 9648, STN PROV GOVT
Physical Address: 4th floor, 1515 Blanshard Street
Victoria BC V8W 9P4
250-952-1349 | 250-952-1570 | Email: michelle.sullivan@gov.bc.ca

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From: HLTH FOI Operations HLTH:EX <HLTH.FOIOperations@gov.bc.ca>

Sent: April 16, 2020 11:23 AM

To: Sullivan, Michelle A HLTH:EX <Michelle.Sullivan@gov.bc.ca>

Cc: Thompson, Laurel HLTH:EX <Laurel.Thompson@gov.bc.ca>; FOI Health Education CITZ:EX <FOI.Health.Education@gov.bc.ca>

Subject: NEW: Call for Records HTH-2020-02335 Due: April 28, 2020

Hi Michelle [PHO],

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Darlene Grieve | FOI Coordinator

FOI, Litigation and Reporting | Corporate Issues and Client Relations Branch

Ministry of Health | phone: 250 952 1509 | email: HLTH.FOIOperations@gov.bc.ca

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From: Monica.Saeni@gov.bc.ca <Monica.Saeni@gov.bc.ca>

Sent: April 14, 2020 4:34 PM

To: HLTH FOI Operations HLTH:EX <HLTH.FOIOperations@gov.bc.ca>

Subject: Call for Records HTH-2020-02335 Due: April 28, 2020

Request for Documents for Request # 'HTH-2020-02335'. Your response due date is: 4/28/2020

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Legislated Due Date: July 9, 2020.

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- whether the information is being prepared for public release or is already publicly available;
- ways in which an applicant may want to narrow/focus their request to reduce potential fees; and/or
- any other questions or concerns relating to this request.

Thank you for your assistance,

Monica Saeni

Information Access Operations

From: Sullivan, Michelle A HLTH:EX
To: HLTH FOI Operations HLTH:EX
Subject: RE: Call for Records HTH-2020-02335 Due: Jun 1, 2020
Date: June 5, 2020 3:14:37 PM

Hello,

I don't think we have anything to add...there was barely any email correspondence between these 3 individuals during that time frame, and nothing containing those keywords.

Thanks,

Michelle Sullivan

FOI and Administrative Coordinator
Office of the Provincial Health Officer
Ministry of Health
Mailing Address: PO Box 9648, STN PROV GOVT
Physical Address: 4th floor, 1515 Blanshard Street
Victoria BC V8W 9P4
250-952-1349 | 250-952-1570 | Email: michelle.sullivan@gov.bc.ca

I gratefully acknowledge that I live and work on the traditional unceded territory of the Lekwungen Peoples, specifically the Songhees and Esquimalt First Nations. Hay'sxw'qu Si'em

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-

From: HLTH FOI Operations HLTH:EX <HLTH.FOIOperations@gov.bc.ca>
Sent: June 5, 2020 9:15 AM
To: Sullivan, Michelle A HLTH:EX <Michelle.Sullivan@gov.bc.ca>
Cc: HLTH FOI Operations HLTH:EX <HLTH.FOIOperations@gov.bc.ca>
Subject: FW: Call for Records HTH-2020-02335 Due: Jun 1, 2020

Hi Michelle,

Just checking in with you (PHO) - do you wish to add any other language to the applicant's draft letter?? Please see [below](#).

Tks, Patty

Patty Currie | FOI, Litigation and Reporting
Phone: 250 952 3276

From: Dasarathi, Sindhuja CITZ:EX <Sindhuja.Dasarathi@gov.bc.ca>
Sent: May 25, 2020 12:10 PM
To: Sullivan, Michelle A HLTH:EX <Michelle.Sullivan@gov.bc.ca>; HLTH FOI Operations HLTH:EX <HLTH.FOIOperations@gov.bc.ca>
Subject: RE: Call for Records HTH-2020-02335 Due: Jun 1, 2020

Hello Michelle, thank you for confirming.

Darlene, does HTH want any specific language to go out to the applicant on this NRR response? or can I just indicate below. Please advise. Thanks!

Sindhuja Dasarathi | FOI Analyst | Health/Education Team | Information Access Operations |
Ministry of Citizens' Services

Ph: 236-478-0427 | **e:** Sindhuja.Dasarathi@gov.bc.ca | **m:** PO Box 9569, Stn Prov Gov, Victoria BC
V8W 9K1

From: Sullivan, Michelle A HLTH:EX <Michelle.Sullivan@gov.bc.ca>

Sent: May 22, 2020 3:29 PM

To: Dasarathi, Sindhuja CITZ:EX <Sindhuja.Dasarathi@gov.bc.ca>

Subject: RE: Call for Records HTH-2020-02335 Due: Jun 1, 2020

Hello,

I double checked, but we do not have correspondence between any combination of the 3 individuals with those keywords.

Thanks,

Michelle Sullivan

FOI and Administrative Coordinator

Office of the Provincial Health Officer

Ministry of Health

Mailing Address: PO Box 9648, STN PROV GOVT

Physical Address: 4th floor, 1515 Blanshard Street

Victoria BC V8W 9P4

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-

From: Sullivan, Michelle A HLTH:EX

Sent: May 19, 2020 4:02 PM

To: Dasarathi, Sindhuja CITZ:EX <Sindhuja.Dasarathi@gov.bc.ca>

Subject: RE: Call for Records HTH-2020-02335 Due: Jun 1, 2020

Hello,

I did, let me do a double check tomorrow morning, and get back to you just to be safe!

Thanks,

Michelle Sullivan

FOI and Administrative Coordinator
Office of the Provincial Health Officer
Ministry of Health

Mailing Address: PO Box 9648, STN PROV GOVT

Physical Address: 4th floor, 1515 Blanshard Street
Victoria BC V8W 9P4

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-

From: Dasarathi, Sindhuja CITZ:EX <Sindhuja.Dasarathi@gov.bc.ca>

Sent: May 19, 2020 4:01 PM

To: Sullivan, Michelle A HLTH:EX <Michelle.Sullivan@gov.bc.ca>

Subject: RE: Call for Records HTH-2020-02335 Due: Jun 1, 2020

Hello Michelle,

The date range is the same as the original request. Did you search these organizations as keywords including all the three individuals as well as a combination of any of the two individuals from the request?

Thanks!

Sindhuja Dasarathi | FOI Analyst | Health/Education Team | Information Access Operations |
Ministry of Citizens' Services

Ph: 236-478-0427 | **e:** Sindhuja.Dasarathi@gov.bc.ca | **m:** PO Box 9569, Stn Prov Gov, Victoria BC
V8W 9K1

From: Sullivan, Michelle A HLTH:EX <Michelle.Sullivan@gov.bc.ca>

Sent: May 19, 2020 3:25 PM

To: Dasarathi, Sindhuja CITZ:EX <Sindhuja.Dasarathi@gov.bc.ca>

Subject: RE: Call for Records HTH-2020-02335 Due: Jun 1, 2020

Hello,

When I originally looked for records, I did search those organizations as keywords in combination with the individuals, and I was unable to find anything that would be considered responsive records. Can you confirm that the date range is the same as the original request?

Thanks,

Michelle Sullivan

FOI and Administrative Coordinator
Office of the Provincial Health Officer

Ministry of Health
Mailing Address: PO Box 9648, STN PROV GOVT
Physical Address: 4th floor, 1515 Blanshard Street
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From: Dasarathi, Sindhuja CITZ:EX <Sindhuja.Dasarathi@gov.bc.ca>
Sent: May 19, 2020 2:20 PM
To: Sullivan, Michelle A HLTH:EX <Michelle.Sullivan@gov.bc.ca>
Cc: HLTH FOI Operations HLTH:EX <HLTH.FOIOperations@gov.bc.ca>
Subject: RE: Call for Records HTH-2020-02335 Due: Jun 1, 2020

Hello Michelle,

Thank you for checking with us, we believe applicant is looking for-

"Any correspondence containing references to ProMed, International Society of Infectious Diseases, Wuhan, Hubei, China, SARS, virus, World Health Organization and Public Health Agency of Canada between any of the two individuals from the request"

Please let me know if you have any questions. Thanks!

Sindhuja Dasarathi | FOI Analyst | Health/Education Team | Information Access Operations |
Ministry of Citizens' Services
Ph: 236-478-0427 | **e:** Sindhuja.Dasarathi@gov.bc.ca | **m:** PO Box 9569, Stn Prov Gov, Victoria BC
V8W 9K1

From: Sullivan, Michelle A HLTH:EX <Michelle.Sullivan@gov.bc.ca>
Sent: May 19, 2020 8:44 AM
To: HLTH FOI Operations HLTH:EX <HLTH.FOIOperations@gov.bc.ca>
Cc: FOI Health Education CITZ:EX <FOI.Health.Education@gov.bc.ca>
Subject: RE: Call for Records HTH-2020-02335 Due: Jun 1, 2020

Good morning,

Just to clarify, does this mean any correspondence between any of the two individuals from the request, or any correspondence containing references to ProMed, International Society of Infectious Diseases, Wuhan, Hubei, China, SARS, virus, World Health Organization and Public Health Agency of Canada between any of the two individuals from the request??

Thanks,

Michelle Sullivan

FOI and Administrative Coordinator
Office of the Provincial Health Officer
Ministry of Health

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From: HLTH FOI Operations HLTH:EX <HLTH.FOIOperations@gov.bc.ca>

Sent: May 15, 2020 8:27 PM

To: Sullivan, Michelle A HLTH:EX <Michelle.Sullivan@gov.bc.ca>

Cc: Thompson, Laurel HLTH:EX <Laurel.Thompson@gov.bc.ca>; HLTH FOI Operations HLTH:EX <HLTH.FOIOperations@gov.bc.ca>; FOI Health Education CITZ:EX <FOI.Health.Education@gov.bc.ca>

Subject: New: Call for Records HTH-2020-02335 Due: Jun 1, 2020

Hi Michelle [PHO],

We have had received some clarification on what the applicant is looking for, please assign with the clarification below in red.

1. Please find attached the Call for Records for FOI request described below. Records are due by: extended to **Jun 1, 2020**.

Applicant type: Media

Request Details: All correspondence between Dr. Bonnie Henry, Xibiao Ye and Weimin Hu for the period of Dec. 29, 2019-Jan. 7, 2020 containing references to ProMed, International Society of Infectious Diseases, Wuhan, Hubei, China, SARS, virus, World Health Organization and Public Health Agency of Canada.

Clarification: "IAO advises to conduct a supplementary search including correspondence between any of the two individuals from the request."

2. Please send in your completed CFR and records (pdf) to the Health FOI Inbox at HLTH.FOIOperations@gov.bc.ca - **1 clean** copy and **1 harms** copy indicating specific harms recommendations.
3. Should a fee estimate be necessary, please:
 1. fill out the attached Fee Estimate Questionnaire,
 2. update your email subject line to include '[Fee Estimate HTH-2019-XXXXXX](#)', and

3. please send to Hlth.FOIOperations@gov.bc.ca by: May 22, 2020.
4. If your search produces a **No Records Response** (NRR) **please** have your **Executive Director or ADM approve** before sending as it will not be coming back for final sign-off.

Thank you,

Darlene Grieve | FOI Coordinator

FOI, Litigation and Reporting | Corporate Issues and Client Relations Branch

Ministry of Health | phone: 250 952 1509 | email: HLTH.FOIOperations@gov.bc.ca

 **Please consider the environment before printing this email**

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From: Monica.Saeni@gov.bc.ca <Monica.Saeni@gov.bc.ca>

Sent: April 14, 2020 4:34 PM

To: HLTH FOI Operations HLTH:EX <HLTH.FOIOperations@gov.bc.ca>

Subject: Call for Records HTH-2020-02335 Due: April 28, 2020

Request for Documents for Request # 'HTH-2020-02335'. Your response due date is: 4/28/2020 12:00:00 AM Message from SENDER:

Hello,

New FOI Request Received

Your ministry has received a formal request made under the *Freedom of Information and Protection of Privacy Act* (FOIPPA). Your analyst for the attached request will be Sindhuja Dasarathi.

Please send the records to FOI.Health.Education@gov.bc.ca by April 28, 2020.

Legislated Due Date: July 9, 2020.

What Do You Need to Do?

Please complete the attached Call for Records form If search and retrieval time is anticipated to exceed 3 hours; or volume of hard-copies records is anticipated to exceed 200 pages; or preparation time can reasonably be expected to exceed 15 minutes or more, complete **only** sections 1 and 2 of the Call for Records form as we may be in a position to issue a fee estimate. Then, return the form to the FOI.Health.Education@gov.bc.ca by **April 21, 2020**. Please await further instruction from IAO as the records will not be required until the fee estimate process has been completed. Once fees have been paid or waived, IAO will contact you to continue the call for records process. IAO will advise you if the request is abandoned

and closed.

- If no fees apply then proceed with the call for records process. If the request proceeds, please complete the attached Call for Records form and return it by **April 28, 2020**
- Send records via email in PDF format. If email is not possible, please send the records in electronic format (CD, memory stick) via house mail with a copy of this note.

Reminder

You should be aware that FOIPPA obligates us to assist the applicant and to respond without delay, openly, accurately, and completely. In the event that the ministry must defend the adequacy of its search to the Information and Privacy Commissioner at Inquiry, those involved in searching for records may be required to sign affidavits confirming they have conducted an adequate search for relevant records.

Questions and Concerns

Please do not hesitate to contact IAO to discuss:

- whether the records may be routinely releasable;
- whether the information is being prepared for public release or is already publicly available;
- ways in which an applicant may want to narrow/focus their request to reduce potential fees; and/or
- any other questions or concerns relating to this request.

Thank you for your assistance,

Monica Saeni

Information Access Operations

Section 1: FOI Request Details

General Request ☒ Personal Request ☐ Authorization Received: N/A

Applicant Type: Media Request Received: April 14, 2020 FOI Analyst: Sindhuja Dasarathi

Legislated Due Date: July 9, 2020 Fee Estimate Due: April 21, 2020 Records Due: April 28, 2020

Description: All correspondence between Dr. Bonnie Henry, Xibiao Ye and Weimin Hu for the period of Dec. 29, 2019-Jan. 7, 2020 containing references to ProMed, International Society of Infectious Diseases, Wuhan, Hubei, China, SARS, virus, World Health Organization and Public Health Agency of Canada.

Section 2: Initial Records Assessment

Do you hold responsive records? YES ☐ NO ☐

If no, please provide an explanation that can be given to the applicant (if applicable):

Are you aware of other records that may be responsive to this request within your public body? YES ☐ NO ☐

Are you aware of other records that may be responsive to this request held by another public body? YES ☐ NO ☐

If yes, specify:

Section 3: No Records Response Approval

Please forward to public body FOI contact (if applicable) for delegated head's final public body approval if no records have been located

Final public body approval (full name and title):	Signature:	Date: Date
---	------------	------------

Section 4: Fee Estimate – General request only (if this is a personal request skip to section 5)

Please ensure that all reasonable efforts are made to <u>generate as accurate an estimate as possible</u>	Estimated Hours	Actual Hours
Locating/Retrieving – areas to search		
<ul style="list-style-type: none"> Outlook (including 'deleted' and 'sent' folders) Records management systems (ex. EDRMS) LAN, shared drives, SharePoint, databases Offsite records 		
Producing – tasks include		
<ul style="list-style-type: none"> Identifying relevant sources of data/information Manual time spent creating and producing records Ex: generating a custom report from a database using existing data 		
Preparing – tasks include		
<ul style="list-style-type: none"> Photocopying/scanning records into electronic format Ensuring completeness of responsive records 		

<ul style="list-style-type: none"> • Copying other types of media (audio and/or video) 		
Volume – in pages		
<ul style="list-style-type: none"> • Electronic records <ul style="list-style-type: none"> ○ Emails without attachments ○ Emails with attachments ○ Other: PDF, Word, Excel, photos, etc. • Hardcopy records <ul style="list-style-type: none"> ○ Average file folder = 1" and holds approx. 200 pages (single-sided) ○ 1 standard Records Centre Services box: <ul style="list-style-type: none"> ▪ Legal sized folders = 1800 pages ▪ Letter sized folders = 2200 pages 		
Suggestions for possible narrowing:		

Section 5: Search Summary

Please describe the search for records including what records were searched, (e.g., files, email, databases, EDRMS, offsite records, etc.) duration of search time, and who conducted the search for records:

--

Section 6a: Program Area Harms Assessment

Harm – disclosure of the records would significantly harm the public body's position, or a third party's interests on a given topic. The harms assessment allows FOI staff to better understand the context of the records and make informed severing recommendations based on potential harms. Issues associated with possible disclosure through the FOI process that are unrelated to the harms assessment should be communicated to your public body executive and/or Government Communications and Public Engagement office.

- Please reference the applicable records and information of concern, the harms, and associated page numbers below.
- If any of these records have been prepared for, or created to inform a decision of Cabinet or any of its committees, section 12 (Cabinet confidences) may apply. Please identify the applicable records and advise (1) what is the status of the issue? And (2) has the decision been made public or implemented?

Could the release of any/all of the responsive records potentially cause harm? YES ☐ NO ☐

If yes, which information, if released, may cause harm?

--

Section 6b: Publication on Open Information (if this is a personal request skip to section 7)

General requests only - Unless specific [exemption criteria](#) apply, records provided to the applicant in response to this request will be published on the Government's [Open Information](#) website. **If you have any concerns about the publication of the responsive records please indicate here or discuss with your FOI Analyst:**

--

Section 7: Contact Information

Who completed this form (full name and title):	Phone Number:	Date: Date

Harms Assessment completed by (full name and title):	Program Area:
Harms Assessment approved by (full name and title):	

Section 1: FOI Request Details

General Request ☒

Personal Request ☐

Authorization Received: N/A

Applicant Type: Media

Request Received: April 14, 2020

FOI Analyst: Sindhuja Dasarathi

Legislated Due Date: July 9, 2020

Fee Estimate Due: April 21, 2020

Records Due: April 28, 2020

Description: All correspondence between Dr. Bonnie Henry, Xibiao Ye and Weimin Hu for the period of Dec. 29, 2019-Jan. 7, 2020 containing references to ProMed, International Society of Infectious Diseases, Wuhan, Hubei, China, SARS, virus, World Health Organization and Public Health Agency of Canada.

Section 2: Initial Records Assessment

Do you hold responsive records? YES ☐ NO ☒

If no, please provide an explanation that can be given to the applicant (if applicable):


Are you aware of other records that may be responsive to this request within your public body? YES ☐ NO ☒

Are you aware of other records that may be responsive to this request held by another public body? YES ☐ NO ☒

If yes, specify:

Section 3: No Records Response Approval

Please forward to public body FOI contact (if applicable) for delegated head's final public body approval if no records have been located

Final public body approval (full name and title): Dr. Brian Emerson, A/Deputy Provincial Health Officer	Signature: 	Date: May 7, 2020
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Section 4: Fee Estimate – General request only (if this is a personal request skip to section 5)

Please ensure that all reasonable efforts are made to <u>generate as accurate an estimate as possible</u>	Estimated Hours	Actual Hours
Locating/Retrieving – areas to search		
<ul style="list-style-type: none"> Outlook (including 'deleted' and 'sent' folders) Records management systems (ex. EDRMS) LAN, shared drives, SharePoint, databases Offsite records 		
Producing – tasks include		
<ul style="list-style-type: none"> Identifying relevant sources of data/information Manual time spent creating and producing records Ex: generating a custom report from a database using existing data 		
Preparing – tasks include		
<ul style="list-style-type: none"> Photocopying/scanning records into electronic format Ensuring completeness of responsive records 		

• Copying other types of media (audio and/or video)		
Volume – in pages		
• Electronic records		
○ Emails without attachments		
○ Emails with attachments		
○ Other: PDF, Word, Excel, photos, etc.		
• Hardcopy records		
○ Average file folder = 1" and holds approx. 200 pages (single-sided)		
○ 1 standard Records Centre Services box:		
▪ Legal sized folders = 1800 pages		
▪ Letter sized folders = 2200 pages		
Suggestions for possible narrowing:		

Section 5: Search Summary

Please describe the search for records including what records were searched, (e.g., files, email, databases, EDRMS, offsite records, etc.) duration of search time, and who conducted the search for records:

Microsoft Outlook (Dr. Bonnie Henry, Xibiao Ye and Weimin Hu)

Section 6a: Program Area Harms Assessment

Harm – disclosure of the records would significantly harm the public body's position, or a third party's interests on a given topic. The harms assessment allows FOI staff to better understand the context of the records and make informed severing recommendations based on potential harms. Issues associated with possible disclosure through the FOI process that are unrelated to the harms assessment should be communicated to your public body executive and/or Government Communications and Public Engagement office.

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- If any of these records have been prepared for, or created to inform a decision of Cabinet or any of its committees, section 12 (Cabinet confidences) may apply. Please identify the applicable records and advise (1) what is the status of the issue? And (2) has the decision been made public or implemented?

Could the release of any/all of the responsive records potentially cause harm? YES ☐ NO ☐

If yes, which information, if released, may cause harm?

Section 6b: Publication on Open Information (if this is a personal request skip to section 7)

General requests only - Unless specific [exemption criteria](#) apply, records provided to the applicant in response to this request will be published on the Government's [Open Information](#) website. If you have any concerns about the publication of the responsive records please indicate here or discuss with your FOI Analyst:

Section 7: Contact Information

Who completed this form (full name and title): Michelle Sullivan, FOI and Administrative Coordinator	Phone Number: 250-952-1330	Date: May 7, 2020
---	-------------------------------	-------------------

Harms Assessment completed by (full name and title):	Program Area:
Harms Assessment approved by (full name and title):	

From: Monica.Saeni@gov.bc.ca
To: [HLTH FOI Operations HLTH:EX](#)
Subject: Call for Records HTH-2020-02335 Due: April 28, 2020
Date: April 14, 2020 4:34:06 PM
Attachments: [CFR HTH-2020-02335.docx](#)

Request for Documents for Request # 'HTH-2020-02335'. Your response due date is:
4/28/2020 12:00:00 AM Message from SENDER:

Hello,

New FOI Request Received

Your ministry has received a formal request made under the *Freedom of Information and Protection of Privacy Act* (FOIPPA). Your analyst for the attached request will be **Sindhuja Dasarathi**.

Please send the records to **FOI.Health.Education@gov.bc.ca** by April 28, 2020.

Legislated Due Date: July 9, 2020.

What Do You Need to Do?

Please complete the attached Call for Records form If search and retrieval time is anticipated to exceed 3 hours; or volume of hard-copies records is anticipated to exceed 200 pages; or preparation time can reasonably be expected to exceed 15 minutes or more, complete **only** sections 1 and 2 of the Call for Records form as we may be in a position to issue a fee estimate. Then, return the form to the FOI.Health.Education@gov.bc.ca by **April 21, 2020**. Please await further instruction from IAO as the records will not be required until the fee estimate process has been completed. Once fees have been paid or waived, IAO will contact you to continue the call for records process. IAO will advise you if the request is abandoned and closed.

- If no fees apply then proceed with the call for records process. If the request proceeds, please complete the attached Call for Records form and return it by **April 28, 2020**
- Send records via email in PDF format. If email is not possible, please send the records in electronic format (CD, memory stick) via house mail with a copy of this note.

Reminder

You should be aware that FOIPPA obligates us to assist the applicant and to respond without delay, openly, accurately, and completely. In the event that the ministry must defend the adequacy of its search to the Information and Privacy Commissioner at Inquiry, those involved in searching for records may be required to sign affidavits confirming they have conducted an adequate search for relevant records.

Questions and Concerns

Please do not hesitate to contact IAO to discuss:

- whether the records may be routinely releasable;
- whether the information is being prepared for public release or is already publicly available;
- ways in which an applicant may want to narrow/focus their request to reduce potential fees; and/or

- any other questions or concerns relating to this request.

Thank you for your assistance,

Monica Saeni

Information Access Operations

From: [HLTH FOI Operations HLTH:EX](#)
To: [Stearn, Anne HLTH:EX](#)
Cc: [HLTH FOI Operations HLTH:EX](#)
Subject: Needing your advise: Call for Records HTH-2020-02335 Due: April 28, 2020
Date: April 15, 2020 9:28:48 AM
Attachments: [CFR HTH-2020-02335.docx](#)
[Questionnaire to help with Official Fee Estimate.docx](#)

Hi Anne,

Please see attached FOI request I believe is COVID-19 related. Please advise how to move forward with this request.

Request Details: All correspondence between Dr. Bonnie Henry, Xibiao Ye and Weimin Hu for the period of Dec. 29, 2019-Jan. 7, 2020 containing references to ProMed, International Society of Infectious Diseases, Wuhan, Hubei, China, SARS, virus, World Health Organization and Public Health Agency of Canada.

Thank you,

Darlene Grieve | FOI Coordinator

FOI, Litigation and Reporting | Corporate Issues and Client Relations Branch

Ministry of Health | phone: 250 952 1509 | email: HLTH.FOIOperations@gov.bc.ca

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From: Monica.Saeni@gov.bc.ca

Sent: April 14, 2020 4:34 PM

To: HLTH FOI Operations HLTH:EX

Subject: Call for Records HTH-2020-02335 Due: April 28, 2020

Request for Documents for Request # 'HTH-2020-02335'. Your response due date is: 4/28/2020 12:00:00 AM Message from SENDER:

Hello,

New FOI Request Received

Your ministry has received a formal request made under the *Freedom of Information and Protection of Privacy Act* (FOIPPA). Your analyst for the attached request will be **Sindhuja Dasarathi**.

Please send the records to FOI.Health.Education@gov.bc.ca by April 28, 2020.

Legislated Due Date: July 9, 2020.

What Do You Need to Do?

Please complete the attached Call for Records form If search and retrieval time is anticipated to exceed 3 hours; or volume of hard-copies records is anticipated to exceed 200 pages; or preparation time can reasonably be expected to exceed 15 minutes or more, complete **only** sections 1 and 2 of the Call for Records form as we may be in a position to issue a fee

estimate. Then, return the form to the FOI.Health.Education@gov.bc.ca by **April 21, 2020**. Please await further instruction from IAO as the records will not be required until the fee estimate process has been completed. Once fees have been paid or waived, IAO will contact you to continue the call for records process. IAO will advise you if the request is abandoned and closed.

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- ways in which an applicant may want to narrow/focus their request to reduce potential fees; and/or
- any other questions or concerns relating to this request.

Thank you for your assistance,

Monica Saeni

Information Access Operations

From: [Stearn, Anne HLTH:EX](#)
To: [HLTH FOI Operations HLTH:EX](#)
Subject: Re: Needing your advise: Call for Records HTH-2020-02335 Due: April 28, 2020
Date: April 15, 2020 10:49:54 AM

Oh and another that will need to be processed by PHO with our help if they need it.

Anne

Sent from my iPhone

On Apr 15, 2020, at 9:28 AM, HLTH FOI Operations HLTH:EX
<HLTH.FOIOperations@gov.bc.ca> wrote:

Hi Anne,

Please see attached FOI request I believe is COVID-19 related. Please advise how to move forward with this request.

Request Details: All correspondence between Dr. Bonnie Henry, Xibiao Ye and Weimin Hu for the period of Dec. 29, 2019-Jan. 7, 2020 containing references to ProMed, International Society of Infectious Diseases, Wuhan, Hubei, China, SARS, virus, World Health Organization and Public Health Agency of Canada.

Thank you,

Darlene Grieve | FOI Coordinator

FOI, Litigation and Reporting | Corporate Issues and Client Relations Branch

Ministry of Health | phone: 250 952 1509 | email: HLTH.FOIOperations@gov.bc.ca

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From: Monica.Saeni@gov.bc.ca <Monica.Saeni@gov.bc.ca>

Sent: April 14, 2020 4:34 PM

To: HLTH FOI Operations HLTH:EX <HLTH.FOIOperations@gov.bc.ca>

Subject: Call for Records HTH-2020-02335 Due: April 28, 2020

Request for Documents for Request # 'HTH-2020-02335'. Your response due date is: 4/28/2020 12:00:00 AM Message from SENDER:

Hello,

New FOI Request Received

Your ministry has received a formal request made under the *Freedom of Information and Protection of Privacy Act* (FOIPPA). Your analyst for the attached request will be **Sindhuja Dasarathi**.

Please send the records to FOI.Health.Education@gov.bc.ca by April 28, 2020.

Legislated Due Date: July 9, 2020.

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Thank you for your assistance,

Monica Saeni

Information Access Operations

From: [HLTH FOI Operations HLTH:EX](#)
To: [Sullivan, Michelle A HLTH:EX](#)
Cc: [Thompson, Laurel HLTH:EX](#); [FOI Health Education CITZ:EX](#)
Subject: NEW: Call for Records HTH-2020-02335 Due: April 28, 2020
Date: April 16, 2020 11:23:22 AM
Attachments: [CFR HTH-2020-02335.docx](#)
[Questionnaire to help with CFR Fee Estimate.docx](#)

Hi Michelle [PHO],

1. Please find attached the Call for Records for FOI request described below. Records are due by: April 28, 2020.

Applicant type: Media

Request Details: All correspondence between Dr. Bonnie Henry, Xibiao Ye and Weimin Hu for the period of Dec. 29, 2019-Jan. 7, 2020 containing references to ProMed, International Society of Infectious Diseases, Wuhan, Hubei, China, SARS, virus, World Health Organization and Public Health Agency of Canada.

2. Please send in your completed CFR and records (pdf) to the Health FOI Inbox at HLTH.FOIOperations@gov.bc.ca - **1 clean** copy and **1 harms** copy indicating specific harms recommendations.
3. Should a fee estimate be necessary, please:
 1. fill out the attached Fee Estimate Questionnaire,
 2. update your email subject line to include 'Fee Estimate HTH-2019-XXXXXX', and
 3. please send to Hlth.FOIOperations@gov.bc.ca by: April 21, 2020.
4. If your search produces a **No Records Response** (NRR) **please** have your **Executive Director or ADM approve** before sending as it will not be coming back for final sign-off.

Thank you,

Darlene Grieve | FOI Coordinator

FOI, Litigation and Reporting | Corporate Issues and Client Relations Branch

Ministry of Health | phone: 250 952 1509 | email: HLTH.FOIOperations@gov.bc.ca

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From: Monica.Saeni@gov.bc.ca <Monica.Saeni@gov.bc.ca>

Sent: April 14, 2020 4:34 PM

To: HLTH FOI Operations HLTH:EX <HLTH.FOIOperations@gov.bc.ca>

Subject: Call for Records HTH-2020-02335 Due: April 28, 2020

Request for Documents for Request # 'HTH-2020-02335'. Your response due date is: 4/28/2020 12:00:00 AM Message from SENDER:

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Legislated Due Date: July 9, 2020.

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- ways in which an applicant may want to narrow/focus their request to reduce potential fees; and/or
- any other questions or concerns relating to this request.

Thank you for your assistance,

Monica Saeni

Information Access Operations

From: Sullivan, Michelle A HLTH:EX
To: HLTH FOI Operations HLTH:EX; HLTH FOI Operations HLTH:EX
Subject: RE: Call for Records HTH-2020-02335 Due: April 28, 2020
Date: May 8, 2020 11:47:38 AM
Attachments: CFR HTH-2020-02335.pdf

Hello,

Please find the PHO NRR attached.

Thanks,

Michelle Sullivan

FOI and Administrative Coordinator

Office of the Provincial Health Officer

Ministry of Health

Mailing Address: PO Box 9648, STN PROV GOVT

Physical Address: 4th floor, 1515 Blanshard Street

Victoria BC V8W 9P4

250-952-1349 | 250-952-1570 | Email: michelle.sullivan@gov.bc.ca

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From: HLTH FOI Operations HLTH:EX

Sent: April 16, 2020 11:23 AM

To: Sullivan, Michelle A HLTH:EX

Cc: Thompson, Laurel HLTH:EX ; FOI Health Education CITZ:EX

Subject: NEW: Call for Records HTH-2020-02335 Due: April 28, 2020

Hi Michelle [PHO],

1. Please find attached the Call for Records for FOI request described below. Records are due by: April 28, 2020.

Applicant type: Media

Request Details: All correspondence between Dr. Bonnie Henry, Xibiao Ye and Weimin Hu for the period of Dec. 29, 2019-Jan. 7, 2020 containing references to ProMed, International Society of Infectious Diseases, Wuhan, Hubei, China, SARS, virus, World Health Organization and Public Health Agency of Canada.

2. Please send in your completed CFR and records (pdf) to the Health FOI Inbox at HLTH.FOIOperations@gov.bc.ca - **1 clean** copy and **1 harms** copy indicating specific harms recommendations.
3. Should a fee estimate be necessary, please:
 1. fill out the attached Fee Estimate Questionnaire,
 2. update your email subject line to include 'Fee Estimate HTH-2019-XXXXXX', and
 3. please send to Hlth.FOIOperations@gov.bc.ca by: April 21, 2020.
4. If your search produces a **No Records Response** (NRR) **please** have your **Executive Director or ADM approve** before sending as it will not be coming back for final sign-off.

Thank you,

Darlene Grieve | FOI Coordinator

FOI, Litigation and Reporting | Corporate Issues and Client Relations Branch

Ministry of Health | phone: 250 952 1509 | email: HLTH.FOIOperations@gov.bc.ca

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From: Monica.Saeni@gov.bc.ca <Monica.Saeni@gov.bc.ca>

Sent: April 14, 2020 4:34 PM

To: HLTH FOI Operations HLTH:EX <HLTH.FOIOperations@gov.bc.ca>

Subject: Call for Records HTH-2020-02335 Due: April 28, 2020

Request for Documents for Request # 'HTH-2020-02335'. Your response due date is: 4/28/2020

12:00:00 AM Message from SENDER:

Hello,

New FOI Request Received

Your ministry has received a formal request made under the *Freedom of Information and Protection of Privacy Act* (FOIPPA). Your analyst for the attached request will be **Sindhuja Dasarathi**.

Please send the records to FOL.Health.Education@gov.bc.ca by April 28, 2020.

Legislated Due Date: July 9, 2020.

What Do You Need to Do?

Please complete the attached Call for Records form If search and retrieval time is anticipated to exceed 3 hours; or volume of hard-copies records is anticipated to exceed 200 pages; or preparation time can reasonably be expected to exceed 15 minutes or more, complete **only** sections 1 and 2 of the Call for Records form as we may be in a position to issue a fee estimate. Then, return the form to the FOL.Health.Education@gov.bc.ca by **April 21, 2020**. Please await further instruction from IAO as the records will not be required until the fee estimate process has been completed. Once fees have been paid or waived, IAO will contact you to continue the call for records process. IAO will advise you if the request is abandoned and closed.

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- Send records via email in PDF format. If email is not possible, please send the records in electronic format (CD, memory stick) via house mail with a copy of this note.

Reminder

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Questions and Concerns

Please do not hesitate to contact IAO to discuss:

- whether the records may be routinely releasable;
- whether the information is being prepared for public release or is already publicly available;

- ways in which an applicant may want to narrow/focus their request to reduce potential fees; and/or
- any other questions or concerns relating to this request.

Thank you for your assistance,

Monica Saeni

Information Access Operations

From: [HLTH FOI Operations HLTH:EX](#)
To: [May, Stephen GCPE:EX](#)
Cc: [HLTH FOI Operations HLTH:EX](#)
Subject: GCPE Review: HTH-2020-02335 - Due May 12
Date: May 8, 2020 2:13:24 PM
Attachments: [CFR HTH-2020-02335.pdf](#)

Hi Stephen,

Attached is FOI 2020-02335 for GCPE review (no records). Due May 12

Tks, Patty

Patty Currie | FOI, Litigation and Reporting

Phone: 250 952 3276

From: [HLTH FOI Operations HLTH:EX](#)
To: [Sullivan, Michelle A HLTH:EX](#)
Cc: [Thompson, Laurel HLTH:EX](#); [HLTH FOI Operations HLTH:EX](#); [FOI Health Education CITZ:EX](#)
Subject: New: Call for Records HTH-2020-02335 Due: Jun 1, 2020
Date: May 15, 2020 8:27:00 PM
Attachments: [CFR HTH-2020-02335.docx](#)
[Questionnaire to help with CFR Fee Estimate.docx](#)

Hi Michelle [PHO],

We have had received some clarification on what the applicant is looking for, please assign with the clarification below in red.

1. Please find attached the Call for Records for FOI request described below. Records are due by: extended to **Jun 1, 2020**.

Applicant type: Media

Request Details: All correspondence between Dr. Bonnie Henry, Xibiao Ye and Weimin Hu for the period of Dec. 29, 2019-Jan. 7, 2020 containing references to ProMed, International Society of Infectious Diseases, Wuhan, Hubei, China, SARS, virus, World Health Organization and Public Health Agency of Canada.

Clarification: "IAO advises to conduct a supplementary search including correspondence between any of the two individuals from the request."

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3. Should a fee estimate be necessary, please:
 1. fill out the attached Fee Estimate Questionnaire,
 2. update your email subject line to include 'Fee Estimate HTH-2019-XXXXXX', and
 3. please send to HLth.FOIOperations@gov.bc.ca by: May 22, 2020.
4. If your search produces a **No Records Response (NRR)** **please** have your **Executive Director or ADM approve** before sending as it will not be coming back for final sign-off.

Thank you,

Darlene Grieve | FOI Coordinator

FOI, Litigation and Reporting | Corporate Issues and Client Relations Branch

Ministry of Health | phone: 250 952 1509 | email: HLTH.FOIOperations@gov.bc.ca

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Legislated Due Date: July 9, 2020.

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- whether the information is being prepared for public release or is already publicly available;
- ways in which an applicant may want to narrow/focus their request to reduce potential fees; and/or
- any other questions or concerns relating to this request.

Thank you for your assistance,

Monica Saeni

Information Access Operations

From: [Dasarathi, Sindhuja CITZ:EX](#)
To: [Sullivan, Michelle A HLTH:EX](#)
Cc: [HLTH FOI Operations HLTH:EX](#)
Subject: RE: Call for Records HTH-2020-02335 Due: Jun 1, 2020
Date: May 19, 2020 2:20:23 PM

Hello Michelle,

Thank you for checking with us, we believe applicant is looking for-

"Any correspondence containing references to ProMed, International Society of Infectious Diseases, Wuhan, Hubei, China, SARS, virus, World Health Organization and Public Health Agency of Canada between any of the two individuals from the request"

Please let me know if you have any questions. Thanks!

Sindhuja Dasarathi | FOI Analyst | Health/Education Team | Information Access Operations |
Ministry of Citizens' Services

Ph: 236-478-0427 | **e:** Sindhuja.Dasarathi@gov.bc.ca | **m:** PO Box 9569, Stn Prov Gov, Victoria BC
V8W 9K1

From: Sullivan, Michelle A HLTH:EX

Sent: May 19, 2020 8:44 AM

To: HLTH FOI Operations HLTH:EX

Cc: FOI Health Education CITZ:EX

Subject: RE: Call for Records HTH-2020-02335 Due: Jun 1, 2020

Good morning,

Just to clarify, does this mean any correspondence between any of the two individuals from the request, or any correspondence containing references to ProMed, International Society of Infectious Diseases, Wuhan, Hubei, China, SARS, virus, World Health Organization and Public Health Agency of Canada between any of the two individuals from the request??

Thanks,

Michelle Sullivan

FOI and Administrative Coordinator

Office of the Provincial Health Officer

Ministry of Health

Mailing Address: PO Box 9648, STN PROV GOVT

Physical Address: 4th floor, 1515 Blanshard Street

Victoria BC V8W 9P4

250-952-1349 | 250-952-1570 | Email: michelle.sullivan@gov.bc.ca

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From: HLTH FOI Operations HLTH:EX <HLTH.FOIOperations@gov.bc.ca>

Sent: May 15, 2020 8:27 PM

To: Sullivan, Michelle A HLTH:EX <Michelle.Sullivan@gov.bc.ca>

Cc: Thompson, Laurel HLTH:EX <Laurel.Thompson@gov.bc.ca>; HLTH FOI Operations HLTH:EX <HLTH.FOIOperations@gov.bc.ca>; FOI Health Education CITZ:EX <FOI.Health.Education@gov.bc.ca>

Subject: New: Call for Records HTH-2020-02335 Due: Jun 1, 2020

Hi Michelle [PHO],

We have had received some clarification on what the applicant is looking for, please assign with the clarification below in red.

1. Please find attached the Call for Records for FOI request described below. Records are due by:
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Applicant type: Media

Request Details: All correspondence between Dr. Bonnie Henry, Xibiao Ye and Weimin Hu for the period of Dec. 29, 2019-Jan. 7, 2020 containing references to ProMed, International Society of Infectious Diseases, Wuhan, Hubei, China, SARS, virus, World Health Organization and Public Health Agency of Canada.

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Thank you,

Darlene Grieve | FOI Coordinator

FOI, Litigation and Reporting | Corporate Issues and Client Relations Branch

Ministry of Health | phone: 250 952 1509 | email: HLTH.FOIOperations@gov.bc.ca

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From: Monica.Saeni@gov.bc.ca <Monica.Saeni@gov.bc.ca>

Sent: April 14, 2020 4:34 PM

To: HLTH FOI Operations HLTH:EX <HLTH.FOIOperations@gov.bc.ca>

Subject: Call for Records HTH-2020-02335 Due: April 28, 2020

Request for Documents for Request # 'HTH-2020-02335'. Your response due date is: 4/28/2020

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Legislated Due Date: July 9, 2020.

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sections 1 and 2 of the Call for Records form as we may be in a position to issue a fee estimate. Then, return the form to the FOI.Health.Education@gov.bc.ca by **April 21, 2020**. Please await further instruction from IAO as the records will not be required until the fee estimate process has been completed. Once fees have been paid or waived, IAO will contact you to continue the call for records process. IAO will advise you if the request is abandoned and closed.

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- whether the information is being prepared for public release or is already publicly available;
- ways in which an applicant may want to narrow/focus their request to reduce potential fees; and/or
- any other questions or concerns relating to this request.

Thank you for your assistance,

Monica Saeni

Information Access Operations

From: [Dasarathi, Sindhuja CITZ:EX](#)
To: [Sullivan, Michelle A HLTH:EX](#); [HLTH FOI Operations HLTH:EX](#)
Subject: RE: Call for Records HTH-2020-02335 Due: Jun 1, 2020
Date: May 25, 2020 12:10:07 PM

Hello Michelle, thank you for confirming.

Darlene, does HTH want any specific language to go out to the applicant on this NRR response? or can I just indicate below. Please advise. Thanks!

Sindhuja Dasarathi | FOI Analyst | Health/Education Team | Information Access Operations |
Ministry of Citizens' Services

Ph: 236-478-0427 | **e:** Sindhuja.Dasarathi@gov.bc.ca | **m:** PO Box 9569, Stn Prov Gov, Victoria BC
V8W 9K1

From: Sullivan, Michelle A HLTH:EX
Sent: May 22, 2020 3:29 PM
To: Dasarathi, Sindhuja CITZ:EX
Subject: RE: Call for Records HTH-2020-02335 Due: Jun 1, 2020

Hello,

I double checked, but we do not have correspondence between any combination of the 3 individuals with those keywords.

Thanks,

Michelle Sullivan

FOI and Administrative Coordinator
Office of the Provincial Health Officer
Ministry of Health
Mailing Address: PO Box 9648, STN PROV GOVT
Physical Address: 4th floor, 1515 Blanshard Street
Victoria BC V8W 9P4
250-952-1349 | 250-952-1570 | Email: michelle.sullivan@gov.bc.ca

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From: Sullivan, Michelle A HLTH:EX
Sent: May 19, 2020 4:02 PM
To: Dasarathi, Sindhuja CITZ:EX <Sindhuja.Dasarathi@gov.bc.ca>
Subject: RE: Call for Records HTH-2020-02335 Due: Jun 1, 2020

Hello,

I did, let me do a double check tomorrow morning, and get back to you just to be safe!

Thanks,

Michelle Sullivan

FOI and Administrative Coordinator
Office of the Provincial Health Officer
Ministry of Health
Mailing Address: PO Box 9648, STN PROV GOVT
Physical Address: 4th floor, 1515 Blanshard Street
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From: Dasarathi, Sindhuja CITZ:EX <Sindhuja.Dasarathi@gov.bc.ca>
Sent: May 19, 2020 4:01 PM

To: Sullivan, Michelle A HLTH:EX <Michelle.Sullivan@gov.bc.ca>

Subject: RE: Call for Records HTH-2020-02335 Due: Jun 1, 2020

Hello Michelle,

The date range is the same as the original request. Did you search these organizations as keywords including all the three individuals as well as a combination of any of the two individuals from the request?

Thanks!

Sindhuja Dasarathi | FOI Analyst | Health/Education Team | Information Access Operations |
Ministry of Citizens' Services

Ph: 236-478-0427 | **e:** Sindhuja.Dasarathi@gov.bc.ca | **m:** PO Box 9569, Stn Prov Gov, Victoria BC
V8W 9K1

From: Sullivan, Michelle A HLTH:EX <Michelle.Sullivan@gov.bc.ca>

Sent: May 19, 2020 3:25 PM

To: Dasarathi, Sindhuja CITZ:EX <Sindhuja.Dasarathi@gov.bc.ca>

Subject: RE: Call for Records HTH-2020-02335 Due: Jun 1, 2020

Hello,

When I originally looked for records, I did search those organizations as keywords in combination with the individuals, and I was unable to find anything that would be considered responsive records. Can you confirm that the date range is the same as the original request?

Thanks,

Michelle Sullivan

FOI and Administrative Coordinator
Office of the Provincial Health Officer
Ministry of Health

Mailing Address: PO Box 9648, STN PROV GOVT

Physical Address: 4th floor, 1515 Blanshard Street
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From: Dasarathi, Sindhuja CITZ:EX <Sindhuja.Dasarathi@gov.bc.ca>

Sent: May 19, 2020 2:20 PM

To: Sullivan, Michelle A HLTH:EX <Michelle.Sullivan@gov.bc.ca>

Cc: HLTH FOI Operations HLTH:EX <HLTH.FOIOperations@gov.bc.ca>

Subject: RE: Call for Records HTH-2020-02335 Due: Jun 1, 2020

Hello Michelle,

Thank you for checking with us, we believe applicant is looking for-

"Any correspondence containing references to ProMed, International Society of Infectious Diseases, Wuhan, Hubei, China, SARS, virus, World Health Organization and Public Health Agency of Canada between any of the two individuals from the request"

Please let me know if you have any questions. Thanks!

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Ministry of Citizens' Services

Ph: 236-478-0427 | **e:** Sindhuja.Dasarathi@gov.bc.ca | **m:** PO Box 9569, Stn Prov Gov, Victoria BC
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From: Sullivan, Michelle A HLTH:EX <Michelle.Sullivan@gov.bc.ca>

Sent: May 19, 2020 8:44 AM

To: HLTH FOI Operations HLTH:EX <HLTH.FOIOperations@gov.bc.ca>

Cc: FOI Health Education CITZ:EX <FOI.Health.Education@gov.bc.ca>

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Good morning,

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Sent: May 15, 2020 8:27 PM

To: Sullivan, Michelle A HLTH:EX <Michelle.Sullivan@gov.bc.ca>

Cc: Thompson, Laurel HLTH:EX <Laurel.Thompson@gov.bc.ca>; HLTH FOI Operations HLTH:EX <HLTH.FOIOperations@gov.bc.ca>; FOI Health Education CITZ:EX <FOI.Health.Education@gov.bc.ca>

Subject: New: Call for Records HTH-2020-02335 Due: Jun 1, 2020

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FOI, Litigation and Reporting | Corporate Issues and Client Relations Branch

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Sent: April 14, 2020 4:34 PM

To: HLTH FOI Operations HLTH:EX <HLTH.FOIOperations@gov.bc.ca>

Subject: Call for Records HTH-2020-02335 Due: April 28, 2020

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- ways in which an applicant may want to narrow/focus their request to reduce potential fees; and/or
- any other questions or concerns relating to this request.

Thank you for your assistance,

Monica Saeni

Information Access Operations

From: [HLTH FOI Operations HLTH:EX](#)
To: [Stearn, Anne HLTH:EX](#)
Cc: [HLTH FOI Operations HLTH:EX](#)
Subject: FW: Call for Records HTH-2020-02335 Due: Jun 1, 2020
Date: June 1, 2020 9:04:59 AM

Hi Anne,

PHO has connected with IAO and there has been a conversation going back and forth on clarity of the request. PHO indicated they did search again but still have an NRR. IAO is asking MOH if we have any additional wording to give to the requester along with the NRR? *"Darlene, does HTH want any specific language to go out to the applicant on this NRR response? or can I just indicate below. Please advise."*

Request Details: All correspondence between Dr. Bonnie Henry, Xibiao Ye and Weimin Hu for the period of Dec. 29, 2019-Jan. 7, 2020 containing references to ProMed, International Society of Infectious Diseases, Wuhan, Hubei, China, SARS, virus, World Health Organization and Public Health Agency of Canada.

Clarification: *"IAO advises to conduct a supplementary search including correspondence between any of the two individuals from the request."*

PHO/IAO Clarification on May 19th: "Any correspondence containing references to ProMed, International Society of Infectious Diseases, Wuhan, Hubei, China, SARS, virus, World Health Organization and Public Health Agency of Canada between any of the two individuals from the request"

Darlene Grieve | FOI Coordinator

FOI, Litigation and Reporting | Corporate Issues and Client Relations Branch

Ministry of Health | phone: 250 952 1509 | email: HLTH.FOIOperations@gov.bc.ca

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From: Dasarathi, Sindhuja CITZ:EX

Sent: May 25, 2020 12:10 PM

To: Sullivan, Michelle A HLTH:EX ; HLTH FOI Operations HLTH:EX

Subject: RE: Call for Records HTH-2020-02335 Due: Jun 1, 2020

Hello Michelle, thank you for confirming.

Darlene, does HTH want any specific language to go out to the applicant on this NRR response? or can I just indicate below. Please advise. Thanks!

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Ministry of Citizens' Services

Ph: 236-478-0427 | **e:** Sindhuja.Dasarathi@gov.bc.ca | **m:** PO Box 9569, Stn Prov Gov, Victoria BC V8W 9K1

From: Sullivan, Michelle A HLTH:EX <Michelle.Sullivan@gov.bc.ca>

Sent: May 22, 2020 3:29 PM

To: Dasarathi, Sindhuja CITZ:EX <Sindhuja.Dasarathi@gov.bc.ca>

Subject: RE: Call for Records HTH-2020-02335 Due: Jun 1, 2020

Hello,

I double checked, but we do not have correspondence between any combination of the 3 individuals with those keywords.

Thanks,

Michelle Sullivan

FOI and Administrative Coordinator
Office of the Provincial Health Officer
Ministry of Health

Mailing Address: PO Box 9648, STN PROV GOVT

Physical Address: 4th floor, 1515 Blanshard Street
Victoria BC V8W 9P4

250-952-1349 | 250-952-1570 | Email: michelle.sullivan@gov.bc.ca

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From: Sullivan, Michelle A HLTH:EX

Sent: May 19, 2020 4:02 PM

To: Dasarathi, Sindhuja CITZ:EX <Sindhuja.Dasarathi@gov.bc.ca>

Subject: RE: Call for Records HTH-2020-02335 Due: Jun 1, 2020

Hello,

I did, let me do a double check tomorrow morning, and get back to you just to be safe!

Thanks,

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Sent: May 19, 2020 4:01 PM

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Subject: RE: Call for Records HTH-2020-02335 Due: Jun 1, 2020

Hello Michelle,

The date range is the same as the original request. Did you search these organizations as keywords including all the three individuals as well as a combination of any of the two individuals from the request?

Thanks!

Sindhuja Dasarathi | FOI Analyst | Health/Education Team | Information Access Operations |
Ministry of Citizens' Services

Ph: 236-478-0427 | **e:** Sindhuja.Dasarathi@gov.bc.ca | **m:** PO Box 9569, Stn Prov Gov, Victoria BC V8W 9K1

From: Sullivan, Michelle A HLTH:EX <Michelle.Sullivan@gov.bc.ca>

Sent: May 19, 2020 3:25 PM

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Subject: RE: Call for Records HTH-2020-02335 Due: Jun 1, 2020

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Subject: RE: Call for Records HTH-2020-02335 Due: Jun 1, 2020

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Thank you for checking with us, we believe applicant is looking for-

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Please let me know if you have any questions. Thanks!

Sindhuja Dasarathi | FOI Analyst | Health/Education Team | Information Access Operations |
Ministry of Citizens' Services

Ph: 236-478-0427 | **e:** Sindhuja.Dasarathi@gov.bc.ca | **m:** PO Box 9569, Stn Prov Gov, Victoria BC V8W 9K1

From: Sullivan, Michelle A HLTH:EX <Michelle.Sullivan@gov.bc.ca>

Sent: May 19, 2020 8:44 AM

To: HLTH FOI Operations HLTH:EX <HLTH.FOIOperations@gov.bc.ca>

Cc: FOI Health Education CITZ:EX <FOI.Health.Education@gov.bc.ca>

Subject: RE: Call for Records HTH-2020-02335 Due: Jun 1, 2020

Good morning,

Just to clarify, does this mean any correspondence between any of the two individuals from the request, or any correspondence containing references to ProMed, International Society of Infectious Diseases, Wuhan, Hubei, China, SARS, virus, World Health Organization and Public Health Agency of Canada between any of the two individuals from the request??

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Michelle Sullivan

FOI and Administrative Coordinator

Office of the Provincial Health Officer

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Sent: May 15, 2020 8:27 PM

To: Sullivan, Michelle A HLTH:EX <Michelle.Sullivan@gov.bc.ca>

Cc: Thompson, Laurel HLTH:EX <Laurel.Thompson@gov.bc.ca>; HLTH FOI Operations HLTH:EX <HLTH.FOIOperations@gov.bc.ca>; FOI Health Education CITZ:EX <FOI.Health.Education@gov.bc.ca>

Subject: New: Call for Records HTH-2020-02335 Due: Jun 1, 2020

Hi Michelle [PHO],

We have had received some clarification on what the applicant is looking for, please assign with the clarification below in red.

1. Please find attached the Call for Records for FOI request described below. Records are due by: extended to **Jun 1, 2020**.

Applicant type: Media

Request Details: All correspondence between Dr. Bonnie Henry, Xibiao Ye and Weimin Hu for the period of Dec. 29, 2019-Jan. 7, 2020 containing references to ProMed, International Society of Infectious Diseases, Wuhan, Hubei, China, SARS, virus, World Health Organization and Public Health Agency of Canada.

Clarification: "IAO advises to conduct a supplementary search including correspondence between any of the two individuals from the request."

2. Please send in your completed CFR and records (pdf) to the Health FOI Inbox at HLTH.FOIOperations@gov.bc.ca - **1 clean** copy and **1 harms** copy indicating specific harms recommendations.
3. Should a fee estimate be necessary, please:
 1. fill out the attached Fee Estimate Questionnaire,
 2. update your email subject line to include 'Fee Estimate HTH-2019-XXXXXX', and
 3. please send to HLth.FOIOperations@gov.bc.ca by: May 22, 2020.
4. If your search produces a **No Records Response (NRR)** please have your **Executive Director or ADM approve** before sending as it will not be coming back for final sign-off.

Thank you,

Darlene Grieve | FOI Coordinator

FOI, Litigation and Reporting | Corporate Issues and Client Relations Branch

Ministry of Health | phone: 250 952 1509 | email: HLTH.FOIOperations@gov.bc.ca

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From: Monica.Saeni@gov.bc.ca <Monica.Saeni@gov.bc.ca>

Sent: April 14, 2020 4:34 PM

To: HLTH FOI Operations HLTH:EX <HLTH.FOIOperations@gov.bc.ca>

Subject: Call for Records HTH-2020-02335 Due: April 28, 2020

Request for Documents for Request # 'HTH-2020-02335'. Your response due date is: 4/28/2020

12:00:00 AM Message from SENDER:

Hello,

New FOI Request Received

Your ministry has received a formal request made under the *Freedom of Information and Protection of Privacy Act (FOIPPA)*. Your analyst for the attached request will be Sindhuja

Dasarathi.

Please send the records to FOI.Health.Education@gov.bc.ca by April 28, 2020.

Legislated Due Date: July 9, 2020.

What Do You Need to Do?

Please complete the attached Call for Records form If search and retrieval time is anticipated to exceed 3 hours; or volume of hard-copies records is anticipated to exceed 200 pages; or preparation time can reasonably be expected to exceed 15 minutes or more, complete **only** sections 1 and 2 of the Call for Records form as we may be in a position to issue a fee estimate. Then, return the form to the FOI.Health.Education@gov.bc.ca by **April 21, 2020**. Please await further instruction from IAO as the records will not be required until the fee estimate process has been completed. Once fees have been paid or waived, IAO will contact you to continue the call for records process. IAO will advise you if the request is abandoned and closed.

- If no fees apply then proceed with the call for records process. If the request proceeds, please complete the attached Call for Records form and return it by **April 28, 2020**
- Send records via email in PDF format. If email is not possible, please send the records in electronic format (CD, memory stick) via house mail with a copy of this note.

Reminder

You should be aware that FOIPPA obligates us to assist the applicant and to respond without delay, openly, accurately, and completely. In the event that the ministry must defend the adequacy of its search to the Information and Privacy Commissioner at Inquiry, those involved in searching for records may be required to sign affidavits confirming they have conducted an adequate search for relevant records.

Questions and Concerns

Please do not hesitate to contact IAO to discuss:

- whether the records may be routinely releasable;
- whether the information is being prepared for public release or is already publicly available;
- ways in which an applicant may want to narrow/focus their request to reduce potential fees; and/or
- any other questions or concerns relating to this request.

Thank you for your assistance,

Monica Saeni

Information Access Operations

From: Stearn, Anne HLTH:EX
To: HLTH FOI Operations HLTH:EX
Subject: RE: Call for Records HTH-2020-02335 Due: Jun 1, 2020
Date: June 1, 2020 9:36:50 AM

I would ask Melissa, just to make sure we are very diligent in our search... Was the search done with "and" or "or" for the keywords? so for example any of the two parties and any singular one of the key words?

Anne

From: HLTH FOI Operations HLTH:EX
Sent: June 1, 2020 9:05 AM
To: Stearn, Anne HLTH:EX
Cc: HLTH FOI Operations HLTH:EX
Subject: FW: Call for Records HTH-2020-02335 Due: Jun 1, 2020

Hi Anne,

PHO has connected with IAO and there has been a conversation going back and forth on clarity of the request. PHO indicated they did search again but still have an NRR. IAO is asking MOH if we have any additional wording to give to the requester along with the NRR? *"Darlene, does HTH want any specific language to go out to the applicant on this NRR response? or can I just indicate below. Please advise."*

Request Details: All correspondence between Dr. Bonnie Henry, Xibiao Ye and Weimin Hu for the period of Dec. 29, 2019-Jan. 7, 2020 containing references to ProMed, International Society of Infectious Diseases, Wuhan, Hubei, China, SARS, virus, World Health Organization and Public Health Agency of Canada.

Clarification: *"IAO advises to conduct a supplementary search including correspondence between any of the two individuals from the request."*

PHO/IAO Clarification on May 19th: "Any correspondence containing references to ProMed, International Society of Infectious Diseases, Wuhan, Hubei, China, SARS, virus, World Health Organization and Public Health Agency of Canada between any of the two individuals from the request"

Darlene Grieve | FOI Coordinator

FOI, Litigation and Reporting | Corporate Issues and Client Relations Branch

Ministry of Health | phone: 250 952 1509 | email: HLTH.FOIOperations@gov.bc.ca

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From: Dasarathi, Sindhuja CITZ:EX <Sindhuja.Dasarathi@gov.bc.ca>

Sent: May 25, 2020 12:10 PM

To: Sullivan, Michelle A HLTH:EX <Michelle.Sullivan@gov.bc.ca>; HLTH FOI Operations HLTH:EX <HLTH.FOIOperations@gov.bc.ca>

Subject: RE: Call for Records HTH-2020-02335 Due: Jun 1, 2020

Hello Michelle, thank you for confirming.

Darlene, does HTH want any specific language to go out to the applicant on this NRR response? or can I just indicate below. Please advise. Thanks!

Sindhuja Dasarathi | FOI Analyst | Health/Education Team | Information Access Operations |
Ministry of Citizens' Services

Ph: 236-478-0427 | **e:** Sindhuja.Dasarathi@gov.bc.ca | **m:** PO Box 9569, Stn Prov Gov, Victoria BC V8W 9K1

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Sent: May 22, 2020 3:29 PM

To: Dasarathi, Sindhuja CITZ:EX <Sindhuja.Dasarathi@gov.bc.ca>

Subject: RE: Call for Records HTH-2020-02335 Due: Jun 1, 2020

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Michelle Sullivan

FOI and Administrative Coordinator

Office of the Provincial Health Officer

Ministry of Health

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Physical Address: 4th floor, 1515 Blanshard Street

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To: Sullivan, Michelle A HLTH:EX <Michelle.Sullivan@gov.bc.ca>

Cc: Thompson, Laurel HLTH:EX <Laurel.Thompson@gov.bc.ca>; HLTH FOI Operations HLTH:EX <HLTH.FOIOperations@gov.bc.ca>; FOI Health Education CITZ:EX <FOI.Health.Education@gov.bc.ca>

Subject: New: Call for Records HTH-2020-02335 Due: Jun 1, 2020

Hi Michelle [PHO],

We have had received some clarification on what the applicant is looking for, please assign with the clarification below in red.

1. Please find attached the Call for Records for FOI request described below. Records are due by: extended to **Jun 1, 2020**.

Applicant type: Media

Request Details: All correspondence between Dr. Bonnie Henry, Xibiao Ye and Weimin Hu for the period of Dec. 29, 2019-Jan. 7, 2020 containing references to ProMed, International Society of Infectious Diseases, Wuhan, Hubei, China, SARS, virus, World Health Organization and Public Health Agency of Canada.

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FOI, Litigation and Reporting | Corporate Issues and Client Relations Branch

Ministry of Health | phone: 250 952 1509 | email: HLTH.FOIOperations@gov.bc.ca

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Sent: April 14, 2020 4:34 PM

To: HLTH FOI Operations HLTH:EX <HLTH.FOIOperations@gov.bc.ca>

Subject: Call for Records HTH-2020-02335 Due: April 28, 2020

Request for Documents for Request # 'HTH-2020-02335'. Your response due date is: 4/28/2020 12:00:00 AM Message from SENDER:

Hello,

New FOI Request Received

Your ministry has received a formal request made under the *Freedom of Information and Protection of Privacy Act* (FOIPPA). Your analyst for the attached request will be **Sindhuja Dasarathi**.

Please send the records to FOI.Health.Education@gov.bc.ca by April 28, 2020.

Legislated Due Date: July 9, 2020.

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- ways in which an applicant may want to narrow/focus their request to reduce potential fees; and/or

- any other questions or concerns relating to this request.

Thank you for your assistance,

Monica Saeni

Information Access Operations

From: Sullivan, Michelle A HLTH:EX
To: HLTH FOI Operations HLTH:EX
Subject: RE: Call for Records HTH-2020-02335 Due: Jun 1, 2020
Date: June 5, 2020 3:14:37 PM

Hello,

I don't think we have anything to add...there was barely any email correspondence between these 3 individuals during that time frame, and nothing containing those keywords.

Thanks,

Michelle Sullivan

FOI and Administrative Coordinator
Office of the Provincial Health Officer
Ministry of Health
Mailing Address: PO Box 9648, STN PROV GOVT
Physical Address: 4th floor, 1515 Blanshard Street
Victoria BC V8W 9P4
250-952-1349 | 250-952-1570 | Email: michelle.sullivan@gov.bc.ca

I gratefully acknowledge that I live and work on the traditional unceded territory of the Lekwungen Peoples, specifically the Songhees and Esquimalt First Nations. Hay'sxw'qu Si'em

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From: HLTH FOI Operations HLTH:EX
Sent: June 5, 2020 9:15 AM
To: Sullivan, Michelle A HLTH:EX
Cc: HLTH FOI Operations HLTH:EX
Subject: FW: Call for Records HTH-2020-02335 Due: Jun 1, 2020

Hi Michelle,

Just checking in with you (PHO) - do you wish to add any other language to the applicant's draft letter?? Please see **below**.

Tks, Patty

Patty Currie | FOI, Litigation and Reporting
Phone: 250 952 3276

From: Dasarathi, Sindhuja CITZ:EX <Sindhuja.Dasarathi@gov.bc.ca>
Sent: May 25, 2020 12:10 PM
To: Sullivan, Michelle A HLTH:EX <Michelle.Sullivan@gov.bc.ca>; HLTH FOI Operations HLTH:EX <HLTH.FOIOperations@gov.bc.ca>
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To: Dasarathi, Sindhuja CITZ:EX <Sindhuja.Dasarathi@gov.bc.ca>

Subject: RE: Call for Records HTH-2020-02335 Due: Jun 1, 2020

Hello,

I did, let me do a double check tomorrow morning, and get back to you just to be safe!

Thanks,

Michelle Sullivan

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Victoria BC V8W 9P4

250-952-1349 | 250-952-1570 | Email: michelle.sullivan@gov.bc.ca

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From: Dasarathi, Sindhuja CITZ:EX <Sindhuja.Dasarathi@gov.bc.ca>

Sent: May 19, 2020 4:01 PM

To: Sullivan, Michelle A HLTH:EX <Michelle.Sullivan@gov.bc.ca>

Subject: RE: Call for Records HTH-2020-02335 Due: Jun 1, 2020

Hello Michelle,

The date range is the same as the original request. Did you search these organizations as keywords including all the three individuals as well as a combination of any of the two individuals from the request?

Thanks!

Sindhuja Dasarathi | FOI Analyst | Health/Education Team | Information Access Operations |
Ministry of Citizens' Services

Ph: 236-478-0427 | **e:** Sindhuja.Dasarathi@gov.bc.ca | **m:** PO Box 9569, Stn Prov Gov, Victoria BC V8W 9K1

From: Sullivan, Michelle A HLTH:EX <Michelle.Sullivan@gov.bc.ca>

Sent: May 19, 2020 3:25 PM

To: Dasarathi, Sindhuja CITZ:EX <Sindhuja.Dasarathi@gov.bc.ca>

Subject: RE: Call for Records HTH-2020-02335 Due: Jun 1, 2020

Hello,

When I originally looked for records, I did search those organizations as keywords in combination with the individuals, and I was unable to find anything that would be considered responsive records. Can you confirm that the date range is the same as the original request?

Thanks,

Michelle Sullivan

FOI and Administrative Coordinator
Office of the Provincial Health Officer
Ministry of Health

Mailing Address: PO Box 9648, STN PROV GOVT

Physical Address: 4th floor, 1515 Blanshard Street
Victoria BC V8W 9P4

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Please let me know if you have any questions. Thanks!

Sindhuja Dasarathi | FOI Analyst | Health/Education Team | Information Access Operations |
Ministry of Citizens' Services

Ph: 236-478-0427 | **e:** Sindhuja.Dasarathi@gov.bc.ca | **m:** PO Box 9569, Stn Prov Gov, Victoria BC V8W 9K1

From: Sullivan, Michelle A HLTH:EX <Michelle.Sullivan@gov.bc.ca>

Sent: May 19, 2020 8:44 AM

To: HLTH FOI Operations HLTH:EX <HLTH.FOIOperations@gov.bc.ca>

Cc: FOI Health Education CITZ:EX <FOI.Health.Education@gov.bc.ca>

Subject: RE: Call for Records HTH-2020-02335 Due: Jun 1, 2020

Good morning,

Just to clarify, does this mean any correspondence between any of the two individuals from the request, or any correspondence containing references to ProMed, International Society of Infectious Diseases, Wuhan, Hubei, China, SARS, virus, World Health Organization and Public Health Agency of Canada between any of the two individuals from the request??

Thanks,

Michelle Sullivan

FOI and Administrative Coordinator
Office of the Provincial Health Officer
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Sent: May 15, 2020 8:27 PM

To: Sullivan, Michelle A HLTH:EX <Michelle.Sullivan@gov.bc.ca>

Cc: Thompson, Laurel HLTH:EX <Laurel.Thompson@gov.bc.ca>; HLTH FOI Operations HLTH:EX <HLTH.FOIOperations@gov.bc.ca>; FOI Health Education CITZ:EX <FOI.Health.Education@gov.bc.ca>

Subject: New: Call for Records HTH-2020-02335 Due: Jun 1, 2020

Hi Michelle [PHO],

We have had received some clarification on what the applicant is looking for, please assign with the clarification below in red.

1. Please find attached the Call for Records for FOI request described below. Records are due by: extended to **Jun 1, 2020**.

Applicant type: Media

Request Details: All correspondence between Dr. Bonnie Henry, Xibiao Ye and Weimin Hu for the period of Dec. 29, 2019-Jan. 7, 2020 containing references to ProMed, International Society of Infectious Diseases, Wuhan, Hubei, China, SARS, virus, World Health Organization and Public Health Agency of Canada.

Clarification: "IAO advises to conduct a supplementary search including correspondence between any of the two individuals from the request."

2. Please send in your completed CFR and records (pdf) to the Health FOI Inbox at HLTH.FOIOperations@gov.bc.ca - **1 clean** copy and **1 harms** copy indicating specific harms recommendations.
3. Should a fee estimate be necessary, please:
 1. fill out the attached Fee Estimate Questionnaire,
 2. update your email subject line to include 'Fee Estimate HTH-2019-XXXXXX', and
 3. please send to Hlth.FOIOperations@gov.bc.ca by: May 22, 2020.
4. If your search produces a **No Records Response (NRR)** please have your **Executive Director or ADM approve** before sending as it will not be coming back for final sign-off.

Thank you,

Darlene Grieve | FOI Coordinator

FOI, Litigation and Reporting | Corporate Issues and Client Relations Branch

Ministry of Health | phone: 250 952 1509 | email: HLTH.FOIOperations@gov.bc.ca

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From: Monica.Saeni@gov.bc.ca <Monica.Saeni@gov.bc.ca>

Sent: April 14, 2020 4:34 PM

To: HLTH FOI Operations HLTH:EX <HLTH.FOIOperations@gov.bc.ca>

Subject: Call for Records HTH-2020-02335 Due: April 28, 2020

Request for Documents for Request # 'HTH-2020-02335'. Your response due date is: 4/28/2020

12:00:00 AM Message from SENDER:

Hello,

New FOI Request Received

Your ministry has received a formal request made under the *Freedom of Information and Protection of Privacy Act* (FOIPPA). Your analyst for the attached request will be **Sindhuja Dasarathi**.

Please send the records to FOI.Health.Education@gov.bc.ca by April 28, 2020.

Legislated Due Date: July 9, 2020.

What Do You Need to Do?

Please complete the attached Call for Records form If search and retrieval time is anticipated to exceed 3 hours; or volume of hard-copies records is anticipated to exceed 200 pages; or preparation time can reasonably be expected to exceed 15 minutes or more, complete **only** sections 1 and 2 of the Call for Records form as we may be in a position to issue a fee estimate. Then, return the form to the FOI.Health.Education@gov.bc.ca by **April 21, 2020**. Please await further instruction from IAO as the records will not be required until the fee estimate process has been completed. Once fees have been paid or waived, IAO will contact you to continue the call for records process. IAO will advise you if the request is abandoned and closed.

- If no fees apply then proceed with the call for records process. If the request proceeds, please complete the attached Call for Records form and return it by **April 28, 2020**
- Send records via email in PDF format. If email is not possible, please send the records in electronic format (CD, memory stick) via house mail with a copy of this note.

Reminder

You should be aware that FOIPPA obligates us to assist the applicant and to respond without delay, openly, accurately, and completely. In the event that the ministry must defend the adequacy of its search to the Information and Privacy Commissioner at Inquiry, those involved in searching for records may be required to sign affidavits confirming they have conducted an adequate search for relevant records.

Questions and Concerns

Please do not hesitate to contact IAO to discuss:

- whether the records may be routinely releasable;
- whether the information is being prepared for public release or is already publicly available;
- ways in which an applicant may want to narrow/focus their request to reduce potential fees; and/or
- any other questions or concerns relating to this request.

Thank you for your assistance,

Monica Saeni

Information Access Operations

From: Dasarathi, Sindhuja CITZ:EX
To: HLTH FOI Operations HLTH:EX
Subject: RE: Call for Records HTH-2020-02335 Due: Jun 1, 2020
Date: June 10, 2020 4:11:48 PM

Hello Darlene,

A quick follow up on my below email. Please advise how to proceed. Thanks!

Sindhuja Dasarathi | FOI Analyst | Health/Education Team | Information Access Operations |
Ministry of Citizens' Services

Ph: 236-478-0427 | **e:** Sindhuja.Dasarathi@gov.bc.ca | **m:** PO Box 9569, Stn Prov Gov, Victoria BC
V8W 9K1

From: Dasarathi, Sindhuja CITZ:EX

Sent: May 25, 2020 12:10 PM

To: Sullivan, Michelle A HLTH:EX ; HLTH FOI Operations HLTH:EX

Subject: RE: Call for Records HTH-2020-02335 Due: Jun 1, 2020

Hello Michelle, thank you for confirming.

Darlene, does HTH want any specific language to go out to the applicant on this NRR response? or can I just indicate below. Please advise. Thanks!

Sindhuja Dasarathi | FOI Analyst | Health/Education Team | Information Access Operations |
Ministry of Citizens' Services

Ph: 236-478-0427 | **e:** Sindhuja.Dasarathi@gov.bc.ca | **m:** PO Box 9569, Stn Prov Gov, Victoria BC
V8W 9K1

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Sent: May 22, 2020 3:29 PM

To: Dasarathi, Sindhuja CITZ:EX <Sindhuja.Dasarathi@gov.bc.ca>

Subject: RE: Call for Records HTH-2020-02335 Due: Jun 1, 2020

Hello,

I double checked, but we do not have correspondence between any combination of the 3 individuals with those keywords.

Thanks,

Michelle Sullivan

*FOI and Administrative Coordinator
Office of the Provincial Health Officer
Ministry of Health*

Mailing Address: PO Box 9648, STN PROV GOVT

Physical Address: 4th floor, 1515 Blanshard Street
Victoria BC V8W 9P4

250-952-1349 | 250-952-1570 | Email: michelle.sullivan@gov.bc.ca

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Subject: RE: Call for Records HTH-2020-02335 Due: Jun 1, 2020

Hello,

I did, let me do a double check tomorrow morning, and get back to you just to be safe!

Thanks,

Michelle Sullivan

FOI and Administrative Coordinator
Office of the Provincial Health Officer
Ministry of Health

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Please let me know if you have any questions. Thanks!

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Ministry of Citizens' Services

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Good morning,

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Subject: New: Call for Records HTH-2020-02335 Due: Jun 1, 2020

Hi Michelle [PHO],

We have had received some clarification on what the applicant is looking for, please assign with the clarification below in red.

1. Please find attached the Call for Records for FOI request described below. Records are due by:
extended to **Jun 1, 2020**.

Applicant type: Media

Request Details: All correspondence between Dr. Bonnie Henry, Xibiao Ye and Weimin Hu for the period of Dec. 29, 2019-Jan. 7, 2020 containing references to ProMed, International Society of Infectious Diseases, Wuhan, Hubei, China, SARS, virus, World Health Organization and Public Health Agency of Canada.

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Thank you,

Darlene Grieve | FOI Coordinator

FOI, Litigation and Reporting | Corporate Issues and Client Relations Branch

Ministry of Health | phone: 250 952 1509 | email: HLTH.FOIOperations@gov.bc.ca

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From: Monica.Saeni@gov.bc.ca <Monica.Saeni@gov.bc.ca>

Sent: April 14, 2020 4:34 PM

To: HLTH FOI Operations HLTH:EX <HLTH.FOIOperations@gov.bc.ca>

Subject: Call for Records HTH-2020-02335 Due: April 28, 2020

Request for Documents for Request # 'HTH-2020-02335'. Your response due date is: 4/28/2020

12:00:00 AM Message from SENDER:

Hello,

New FOI Request Received

Your ministry has received a formal request made under the *Freedom of Information and Protection of Privacy Act* (FOIPPA). Your analyst for the attached request will be **Sindhuja Dasarathi**.

Please send the records to FOI.Health.Education@gov.bc.ca by April 28, 2020.

Legislated Due Date: July 9, 2020.

What Do You Need to Do?

Please complete the attached Call for Records form If search and retrieval time is anticipated to exceed 3 hours; or volume of hard-copies records is anticipated to exceed 200 pages; or preparation time can reasonably be expected to exceed 15 minutes or more, complete **only** sections 1 and 2 of the Call for Records form as we may be in a position to issue a fee estimate. Then, return the form to the FOI.Health.Education@gov.bc.ca by **April 21, 2020**. Please await further instruction from IAO as the records will not be required until the fee estimate process has been completed. Once fees have been paid or waived, IAO will contact you to continue the call for records process. IAO will advise you if the request is abandoned and closed.

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Thank you for your assistance,

Monica Saeni

Information Access Operations

From: [HLTH FOI Operations HLTH:EX](#)
To: [Dasarathi, Sindhuja CITZ:EX](#); [FOI Health Education CITZ:EX](#)
Cc: [HLTH FOI Operations HLTH:EX](#)
Subject: RE: Call for Records HTH-2020-02335 Due: Jun 1, 2020
Date: June 12, 2020 10:41:58 AM

Hi Sindhu,

I have followed up with PHO to confirm their NRR. I have asked for them to complete the CFR and provide to me to get final signoff.

Sorry for the delay,

Darlene Grieve | FOI Coordinator

FOI, Litigation and Reporting | Corporate Issues and Client Relations Branch

Ministry of Health | phone: 250 952 1509 | email: HLTH.FOIOperations@gov.bc.ca

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From: Dasarathi, Sindhuja CITZ:EX

Sent: June 10, 2020 4:12 PM

To: HLTH FOI Operations HLTH:EX

Subject: RE: Call for Records HTH-2020-02335 Due: Jun 1, 2020

Hello Darlene,

A quick follow up on my below email. Please advise how to proceed. Thanks!

Sindhuja Dasarathi | FOI Analyst | Health/Education Team | Information Access Operations |

Ministry of Citizens' Services

Ph: 236-478-0427 | **e:** Sindhuja.Dasarathi@gov.bc.ca | **m:** PO Box 9569, Stn Prov Gov, Victoria BC V8W 9K1

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Ministry of Citizens' Services

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Sindhuja Dasarathi | FOI Analyst | Health/Education Team | Information Access Operations |
Ministry of Citizens' Services

Ph: 236-478-0427 | **e:** Sindhuja.Dasarathi@gov.bc.ca | **m:** PO Box 9569, Stn Prov Gov, Victoria BC V8W 9K1

From: Sullivan, Michelle A HLTH:EX <Michelle.Sullivan@gov.bc.ca>

Sent: May 19, 2020 8:44 AM

To: HLTH FOI Operations HLTH:EX <HLTH.FOIOperations@gov.bc.ca>

Cc: FOI Health Education CITZ:EX <FOI.Health.Education@gov.bc.ca>

Subject: RE: Call for Records HTH-2020-02335 Due: Jun 1, 2020

Good morning,

Just to clarify, does this mean any correspondence between any of the two individuals from the request, or any correspondence containing references to ProMed, International Society of Infectious Diseases, Wuhan, Hubei, China, SARS, virus, World Health Organization and Public Health Agency of Canada between any of the two individuals from the request??

Thanks,

Michelle Sullivan

FOI and Administrative Coordinator
Office of the Provincial Health Officer
Ministry of Health

Mailing Address: PO Box 9648, STN PROV GOVT

Physical Address: 4th floor, 1515 Blanshard Street
Victoria BC V8W 9P4

250-952-1349 | 250-952-1570 | Email: michelle.sullivan@gov.bc.ca

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From: HLTH FOI Operations HLTH:EX <HLTH.FOIOperations@gov.bc.ca>

Sent: May 15, 2020 8:27 PM

To: Sullivan, Michelle A HLTH:EX <Michelle.Sullivan@gov.bc.ca>

Cc: Thompson, Laurel HLTH:EX <Laurel.Thompson@gov.bc.ca>; HLTH FOI Operations HLTH:EX <HLTH.FOIOperations@gov.bc.ca>; FOI Health Education CITZ:EX <FOI.Health.Education@gov.bc.ca>

Subject: New: Call for Records HTH-2020-02335 Due: Jun 1, 2020

Hi Michelle [PHO],

We have had received some clarification on what the applicant is looking for, please assign with the clarification below in red.

1. Please find attached the Call for Records for FOI request described below. Records are due by: extended to **Jun 1, 2020**.

Applicant type: Media

Request Details: All correspondence between Dr. Bonnie Henry, Xibiao Ye and Weimin Hu for the period of Dec. 29, 2019-Jan. 7, 2020 containing references to ProMed, International Society of Infectious Diseases, Wuhan, Hubei, China, SARS, virus, World Health Organization and Public Health Agency of Canada.

Clarification: "IAO advises to conduct a supplementary search including correspondence between any of the two individuals from the request."

2. Please send in your completed CFR and records (pdf) to the Health FOI Inbox at HLTH.FOIOperations@gov.bc.ca - **1 clean** copy and **1 harms** copy indicating specific harms recommendations.
3. Should a fee estimate be necessary, please:
 1. fill out the attached Fee Estimate Questionnaire,
 2. update your email subject line to include 'Fee Estimate HTH-2019-XXXXXX', and
 3. please send to HLTH.FOIOperations@gov.bc.ca by: May 22, 2020.
4. If your search produces a **No Records Response (NRR)** please have your **Executive Director or ADM approve** before sending as it will not be coming back for final sign-off.

Thank you,

Darlene Grieve | FOI Coordinator

FOI, Litigation and Reporting | Corporate Issues and Client Relations Branch

Ministry of Health | phone: 250 952 1509 | email: HLTH.FOIOperations@gov.bc.ca

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From: Monica.Saeni@gov.bc.ca <Monica.Saeni@gov.bc.ca>

Sent: April 14, 2020 4:34 PM

To: HLTH FOI Operations HLTH:EX <HLTH.FOIOperations@gov.bc.ca>

Subject: Call for Records HTH-2020-02335 Due: April 28, 2020

Request for Documents for Request # 'HTH-2020-02335'. Your response due date is: 4/28/2020

12:00:00 AM Message from SENDER:

Hello,

New FOI Request Received

Your ministry has received a formal request made under the *Freedom of Information and Protection of Privacy Act (FOIPPA)*. Your analyst for the attached request will be **Sindhuja Dasarathi**.

Please send the records to FOI.Health.Education@gov.bc.ca by April 28, 2020.

Legislated Due Date: July 9, 2020.

What Do You Need to Do?

Please complete the attached Call for Records form If search and retrieval time is anticipated to exceed 3 hours; or volume of hard-copies records is anticipated to exceed 200 pages; or preparation time can reasonably be expected to exceed 15 minutes or more, complete **only** sections 1 and 2 of the Call for Records form as we may be in a position to issue a fee estimate. Then, return the form to the FOI.Health.Education@gov.bc.ca by **April 21, 2020**. Please await further instruction from IAO as the records will not be required until the fee estimate process has been completed. Once fees have been paid or waived, IAO will contact you to continue the call for records process. IAO will advise you if the request is abandoned and closed.

- If no fees apply then proceed with the call for records process. If the request proceeds, please complete the attached Call for Records form and return it by **April 28, 2020**
- Send records via email in PDF format. If email is not possible, please send the records in electronic format (CD, memory stick) via house mail with a copy of this note.

Reminder

You should be aware that FOIPPA obligates us to assist the applicant and to respond without delay, openly, accurately, and completely. In the event that the ministry must defend the adequacy of its search to the Information and Privacy Commissioner at Inquiry, those involved in searching for records may be required to sign affidavits confirming they have conducted an adequate search for relevant records.

Questions and Concerns

Please do not hesitate to contact IAO to discuss:

- whether the records may be routinely releasable;
- whether the information is being prepared for public release or is already publicly available;
- ways in which an applicant may want to narrow/focus their request to reduce potential fees; and/or
- any other questions or concerns relating to this request.

Thank you for your assistance,

Monica Saeni

Information Access Operations

From: [HLTH FOI Operations HLTH:EX](#)
To: [Sullivan, Michelle A HLTH:EX](#); [Thompson, Laurel HLTH:EX](#)
Cc: [HLTH FOI Operations HLTH:EX](#)
Subject: RE: Call for Records HTH-2020-02335 Due: Jun 1, 2020
Date: June 12, 2020 10:50:12 AM
Importance: High

Hi Michelle,

Sorry, I recalled this message as I should also have also asked the following per Anne's suggestion:

I would ask Michelle, just to make sure we are very diligent in our search... Was the search done with "and" or "or" for the keywords? so for example any of the two parties and any singular one of the key words?

If this remains an NRR after Anne's suggested search terms, please complete the CFR sections 2 & 3. IAO is following up on this assignment.

Thank you so much.

Darlene Grieve | FOI Coordinator

FOI, Litigation and Reporting | Corporate Issues and Client Relations Branch

Ministry of Health | phone: 250 952 1509 | email: HLTH.FOIOperations@gov.bc.ca

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From: Sullivan, Michelle A HLTH:EX

Sent: June 5, 2020 3:15 PM

To: HLTH FOI Operations HLTH:EX

Subject: RE: Call for Records HTH-2020-02335 Due: Jun 1, 2020

Hello,

I don't think we have anything to add...there was barely any email correspondence between these 3 individuals during that time frame, and nothing containing those keywords.

Thanks,

Michelle Sullivan

FOI and Administrative Coordinator

Office of the Provincial Health Officer

Ministry of Health

Mailing Address: PO Box 9648, STN PROV GOVT

Physical Address: 4th floor, 1515 Blanshard Street

Victoria BC V8W 9P4

250-952-1349 | 250-952-1570 | Email: michelle.sullivan@gov.bc.ca

I gratefully acknowledge that I live and work on the traditional unceded territory of the Lekwungen Peoples, specifically the Songhees and Esquimalt First Nations. Hay'sxw'qu Si'em

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From: HLTH FOI Operations HLTH:EX <HLTH.FOIOperations@gov.bc.ca>

Sent: June 5, 2020 9:15 AM

To: Sullivan, Michelle A HLTH:EX <Michelle.Sullivan@gov.bc.ca>

Cc: HLTH FOI Operations HLTH:EX <HLTH.FOIOperations@gov.bc.ca>

Subject: FW: Call for Records HTH-2020-02335 Due: Jun 1, 2020

Hi Michelle,

Just checking in with you (PHO) - do you wish to add any other language to the applicant's draft

letter?? Please see below.

Tks, Patty

Patty Currie | FOI, Litigation and Reporting

Phone: 250 952 3276

From: Dasarathi, Sindhuja CITZ:EX <Sindhuja.Dasarathi@gov.bc.ca>

Sent: May 25, 2020 12:10 PM

To: Sullivan, Michelle A HLTH:EX <Michelle.Sullivan@gov.bc.ca>; HLTH FOI Operations HLTH:EX <HLTH.FOIOperations@gov.bc.ca>

Subject: RE: Call for Records HTH-2020-02335 Due: Jun 1, 2020

Hello Michelle, thank you for confirming.

Darlene, does HTH want any specific language to go out to the applicant on this NRR response? or can I just indicate below. Please advise. Thanks!

Sindhuja Dasarathi | FOI Analyst | Health/Education Team | Information Access Operations |
Ministry of Citizens' Services

Ph: 236-478-0427 | **e:** Sindhuja.Dasarathi@gov.bc.ca | **m:** PO Box 9569, Stn Prov Gov, Victoria BC V8W 9K1

From: Sullivan, Michelle A HLTH:EX <Michelle.Sullivan@gov.bc.ca>

Sent: May 22, 2020 3:29 PM

To: Dasarathi, Sindhuja CITZ:EX <Sindhuja.Dasarathi@gov.bc.ca>

Subject: RE: Call for Records HTH-2020-02335 Due: Jun 1, 2020

Hello,

I double checked, but we do not have correspondence between any combination of the 3 individuals with those keywords.

Thanks,

Michelle Sullivan

FOI and Administrative Coordinator
Office of the Provincial Health Officer
Ministry of Health

Mailing Address: PO Box 9648, STN PROV GOVT

Physical Address: 4th floor, 1515 Blanshard Street
Victoria BC V8W 9P4

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From: Sullivan, Michelle A HLTH:EX

Sent: May 19, 2020 4:02 PM

To: Dasarathi, Sindhuja CITZ:EX <Sindhuja.Dasarathi@gov.bc.ca>

Subject: RE: Call for Records HTH-2020-02335 Due: Jun 1, 2020

Hello,

I did, let me do a double check tomorrow morning, and get back to you just to be safe!

Thanks,

Michelle Sullivan

FOI and Administrative Coordinator
Office of the Provincial Health Officer
Ministry of Health

Mailing Address: PO Box 9648, STN PROV GOVT

Physical Address: 4th floor, 1515 Blanshard Street
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From: Dasarathi, Sindhuja CITZ:EX <Sindhuja.Dasarathi@gov.bc.ca>

Sent: May 19, 2020 4:01 PM

To: Sullivan, Michelle A HLTH:EX <Michelle.Sullivan@gov.bc.ca>

Subject: RE: Call for Records HTH-2020-02335 Due: Jun 1, 2020

Hello Michelle,

The date range is the same as the original request. Did you search these organizations as keywords including all the three individuals as well as a combination of any of the two individuals from the request?

Thanks!

Sindhuja Dasarathi | FOI Analyst | Health/Education Team | Information Access Operations |
Ministry of Citizens' Services

Ph: 236-478-0427 | **e:** Sindhuja.Dasarathi@gov.bc.ca | **m:** PO Box 9569, Stn Prov Gov, Victoria BC V8W 9K1

From: Sullivan, Michelle A HLTH:EX <Michelle.Sullivan@gov.bc.ca>

Sent: May 19, 2020 3:25 PM

To: Dasarathi, Sindhuja CITZ:EX <Sindhuja.Dasarathi@gov.bc.ca>

Subject: RE: Call for Records HTH-2020-02335 Due: Jun 1, 2020

Hello,

When I originally looked for records, I did search those organizations as keywords in combination with the individuals, and I was unable to find anything that would be considered responsive records. Can you confirm that the date range is the same as the original request?

Thanks,

Michelle Sullivan

FOI and Administrative Coordinator
Office of the Provincial Health Officer
Ministry of Health

Mailing Address: PO Box 9648, STN PROV GOVT

Physical Address: 4th floor, 1515 Blanshard Street
Victoria BC V8W 9P4

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From: Dasarathi, Sindhuja CITZ:EX <Sindhuja.Dasarathi@gov.bc.ca>

Sent: May 19, 2020 2:20 PM

To: Sullivan, Michelle A HLTH:EX <Michelle.Sullivan@gov.bc.ca>

Cc: HLTH FOI Operations HLTH:EX <HLTH.FOIOperations@gov.bc.ca>

Subject: RE: Call for Records HTH-2020-02335 Due: Jun 1, 2020

Hello Michelle,

Thank you for checking with us, we believe applicant is looking for-

"Any correspondence containing references to ProMed, International Society of Infectious Diseases, Wuhan, Hubei, China, SARS, virus, World Health Organization and Public Health Agency of Canada between any of the two individuals from the request"

Please let me know if you have any questions. Thanks!

Sindhuja Dasarathi | FOI Analyst | Health/Education Team | Information Access Operations |

Ministry of Citizens' Services

Ph: 236-478-0427 | **e:** Sindhuja.Dasarathi@gov.bc.ca | **m:** PO Box 9569, Stn Prov Gov, Victoria BC V8W 9K1

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FOI, Litigation and Reporting | Corporate Issues and Client Relations Branch

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Sent: April 14, 2020 4:34 PM

To: HLTH FOI Operations HLTH:EX <HLTH.FOIOperations@gov.bc.ca>

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Monica Saeni

Information Access Operations