

From: [Perrin, Kathy L HLTH:EX](#)
To: [Hlth Accounts Payable HLTH:EX](#)
Cc: [Gross, Steve HLTH:EX](#)
Subject: NLK Strategies Inc. - 200210
Date: May 29, 2020 12:14:05 PM
Attachments: [Inv# 200210.pdf](#)
Importance: High

PO# 2020-109
Receipt# 63523

From: Gross, Steve HLTH:EX
Sent: May 7, 2020 9:35 AM
To: Perrin, Kathy L HLTH:EX
Subject: FW: NLK Strategies Invoices Feb/March/April 2020 (Invoice #200408 and 200210)
Importance: High

Hi

For processing . Thanks

From: Murray, Heather HLTH:EX <Heather.Murray@gov.bc.ca>
Sent: May 7, 2020 9:13 AM
To: Gross, Steve HLTH:EX <Steve.Gross@gov.bc.ca>
Cc: Moulton, Holly HLTH:EX <Holly.Moulton@gov.bc.ca>
Subject: NLK Strategies Invoices Feb/March/April 2020 (Invoice #200408 and 200210)
Importance: High

Good Morning Steve,

Please find attached two invoices for NLK Strategies to be processed. Holly Moulton has signed for good/services received and Peter Pokorny has signed as EA.

- Invoice 200210 – February 2020 (you had confirmed this has not yet been processed)
- Invoice 200408 – March 27 to 31 and April 2020

Please have the project code identified under Covid-19.

Thank you for your help! Heather.

Sincerely,

Heather Murray | A/Senior Manager

Office of the Associate Deputy Minister's

Ministry of Health

Phone: 250.952.2879 | Cell: 250.415.5856

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INVOICE #	Contract #	DATE
200210	2020-109	2020-03-02

Attention: Holly Moulton
Ministry of Health
Office of the Deputy Minister
PO Box 9639, Stn Prov Govt
5th Floor - 1515 Blanchard Street
Victoria, BC V8W 9P1

Services

Strategic counsel provided from February 4 to 29, 2020, including:

Strategic communications counsel and media relations support to
BC's Provincial Health Officer for communications and response
related to the COVID-19 outbreak

February - 4, 5, 6, 7, 8, 10, 11, 12, 13, 14, 18, 19, 20, 21, 23, 24, 25, 26, 27, 28, 29

Fees

40 hours @	\$ 200.00	\$ 8,000.00	\$ 8,000.00
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Disbursements / Other Charges

\$ -

Fees & Disbursements	\$ 8,000.00
GST (5% on fees & disbursements)	\$ 400.00

Balance Due 8,400.00

MINISTRY OF HEALTH	
SUPPLIER #	SITE
CAS COMMITMENT #	LINE # 026
RESP 66010	SERVICE LINE 44225
PROJECT #	STOB 60
PO # CONTRACT # GFA# 2020-109	AMOUNT 8,400.00
GOODS / SERVICES RECEIVED BY	CLIENT 026
DATE May 6 2020	
CERTIFIED CORRECT PURSUANT TO SECTIONS 32 & 33 OF THE FINANCIAL ADMINISTRATION ACT & RELATED POLICIES	
MIN. AUTHORITY SIGNATURE	DATE May 7/20

GST # 767034713 RT0001

Payable due in 30 days. Please make cheques payable to NLK Strategies Inc.
238 West 17 Street, North Vancouver, BC V7M1V6
604.970.9113 / info@nlkstrategies.ca

HTH-2020-04186 3 of 13 Page



INVOICE #	Contract #	DATE
200308	2020-109	2020-03-02

Attention: Holly Moulton
Ministry of Health
Office of the Deputy Minister
PO Box 9639, Stn Prov Govt
5th Floor - 1515 Blanchard Street
Victoria, BC V8W 9P1

Services

Strategic counsel provided from March 2 to 26, 2020, including:

Strategic communications counsel and media relations support to
BC's Provincial Health Officer for communications and response
related to the COVID-19 outbreak

March 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13, 14, 16, 17, 18, 19, 20, 21, 23, 24, 25, 26

Fees

131 hours @	\$ 200.00	\$26,200.00	
			\$ 26,200.00

Disbursements / Other Charges

Parking	\$ 223.62	
(see attached receipts)		\$ 223.62

Fees & Disbursements	\$	26,423.62
GST (5% on fees & disbursements)	\$	1,321.18

Balance Due 27,744.80

GST # 767034713 RT0001
Payable due in 30 days. Please make cheques payable to NLK Strategies Inc.
238 West 17 Street, North Vancouver, BC V7M1V6
604.970.9113 / info@nlkstrategies.ca

Canada Place Parkade

999 Canada Place
Vancouver BC, V6C 3C1

Pay Station Number: 1
Entered: 03/07/2020 08:49
Exited: 03/07/2020 11:02
Ticket Number: 10225
Transaction Number: 81225
Rate: A
Parking Fee: \$20.00

Total Fee: \$20.00
Fee Paid: \$20.00
Visa
XXXXXXXXXXXX8692
Approval Number: 081751

Thank you for visting
Canada Place
Above amount includes 5% GST
GST# 120996095RT0005

Canada Place Parkade

999 Canada Place
Vancouver BC, V6C 3C1

Pay Station Number: 1
Entered: 03/06/2020 07:52
Exited: 03/06/2020 16:12
Ticket Number: 45029
Transaction Number: 81126
Rate: A
Parking Fee: \$19.00

Total Fee: \$19.00
Fee Paid: \$19.00
Visa
XXXXXXXXXXXX8692
Approval Number: 067231

Thank you for visting
Canada Place
Above amount includes 5% GST
GST# 120996095RT0005

Canada Place Parkade

999 Canada Place
Vancouver BC, V6C 3C1

Pay Station Number: 1
Entered: 03/13/2020 13:28
Exited: 03/13/2020 17:13
Ticket Number: 11788
Transaction Number: 81458
Rate: A
Parking Fee: \$23.00

Total Fee: \$23.00
Fee Paid: \$23.00
Visa
XXXXXXXXXXXX8692
Approval Number: 045351

Thank you for visting
Canada Place
Above amount includes 5% GST
GST# 120996095RT0005

777 HORNBY ST VANCOUVER
GST#814409538RT0001
Incl. Translink Tax/G.S.T

EXIT 1A 05/02/20 10:11
Receipt 040381

Short-term parking tkt
UPLVL - No. 000231
05/02/20 07:29
05/02/20 10:11
Period 0d2h43'
(TLTGST) \$12.00

Net total \$12.00
V.A.T. \$3.62

Gross total \$15.62

Payment
Type: PURCHASE \$15.62
VISA CREDIT
CARD: *****6935
REF: 664611220014550050C
AUTH #: 044281
A0000000031010
0080008000 F800
VERIFIED BY PIN
01 APPROVED-THANK YOU 027

EP001606 - 1

Net total \$12.00
TLT 24% \$2.88
GST 5% \$0.74

INSERT
THIS END UP

TERMINAL CITY CLUB
RECEIPT A2
IN: 04.02.20 11:05
OUT: 04.02.20 17:11
GST No. 119320513
*****8692
VISA: \$25.00
Au044871-002000011
APPROVED
Retain this copy

Canada Place Parkade

999 Canada Place
Vancouver BC, V6C 3C1

Pay Station Number: 5
Entered: 02/14/2020 11:32
Exited: 02/14/2020 13:44
Ticket Number: 2253
Transaction Number: 76027
Rate: A
Parking Fee: \$20.00

Total Fee: \$20.00
Fee Paid: \$20.00
Visa
XXXXXXXXXXXX8692
Approval Number: 090451

Thank you for visting
Canada Place
Above amount includes 5% GST
GST# 120996095RT0005

EP001606 - 2/2

Canada Place Parkade

999 Canada Place
Vancouver BC, V6C 3C1

Pay Station Number: 1
Entered: 03/21/2020 10:01
Exited: 03/21/2020 13:49
Ticket Number: 12557
Transaction Number: 81573
Rate: A
Parking Fee: \$23.00

Total Fee: \$23.00
Fee Paid: \$23.00
Visa
XXXXXXXXXXXXXXXX8692
Approval Number: 007001

Thank you for visting
Canada Place
Above amount includes 5% GST
GST# 1

Canada Place Parkade

999 Canada Place
Vancouver BC, V6C 3C1

Pay Station Number: 1
Entered: 03/19/2020 12:28
Exited: 03/19/2020 19:49
Ticket Number: 12442
Transaction Number: 81565
Rate: A
Parking Fee: \$32.00

Total Fee: \$32.00
Fee Paid: \$40.00
Change: \$8.00

Thank you for visting
Canada Place
Above amount includes 5% GST
GST# 120996095RT0005

Canada Place Parkade

999 Canada Place
Vancouver BC, V6C 3C1

Pay Station Number: 1
Entered: 03/20/2020 12:02
Exited: 03/20/2020 16:33
Ticket Number: 12512
Transaction Number: 81565
Rate: A
Parking Fee: \$23.00

Total Fee: \$23.00
Fee Paid: \$23.00
Visa
XXXXXXXXXXXXXXXX8692
Approval Number: 052931

Thank you for visting
Canada Place
Above amount includes 5% GST
GST# 120996095RT0005

Canada Place Parkade

999 Canada Place
Vancouver BC, V6C 3C1

Pay Station Number: 1
Entered: 03/14/2020 10:24
Exited: 03/14/2020 13:41
Ticket Number: 11894
Transaction Number: 81474
Rate: A
Parking Fee: \$23.00

Total Fee: \$23.00
Fee Paid: \$23.00
Visa
XXXXXXXXXXXXXXXX8692
Approval Number: 058601

Thank you for visting
Canada Place
Above amount includes 5% GST
GST# 120996095RT0005



INVOICE #	Contract #	DATE
200308	2020-109	2020-03-02

Attention: Holly Moulton
Ministry of Health
Office of the Deputy Minister
PO Box 9639, Stn Prov Govt
5th Floor - 1515 Blanchard Street
Victoria, BC V8W 9P1

Services

Strategic counsel provided from March 2 to 26, 2020, including:

Strategic communications counsel and media relations support to
BC's Provincial Health Officer for communications and response
related to the COVID-19 outbreak

March 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13, 14, 16, 17, 18, 19, 20, 21, 23, 24, 25, 26

Fees


131 hours @	\$ 200.00	\$26,200.00		\$	26,200.00
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Disbursements / Other Charges

Parking		\$ 223.62			
(see attached receipts)				\$	223.62

Fees & Disbursements	\$	26,423.62
GST (5% on fees & disbursements)	\$	1,321.18

Balance Due	27,744.80
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 Holly Moulton
Apr 1 2020

GST # 767034713 RT0001

Payable due in 30 days. Please make cheques payable to NLK Strategies Inc.

238 West 17 Street, North Vancouver, BC V7M1V6

604.970.9113 / info@nlkstrategies.ca

From: [Perrin, Kathy L HLTH:EX](#)
To: [Hlth Accounts Payable HLTH:EX](#)
Cc: [Gross, Steve HLTH:EX](#)
Subject: NLK Strategies Inc. - 200408
Date: May 29, 2020 12:14:59 PM
Attachments: [Inv# 200408.pdf](#)
Importance: High

PO# 2020-109
Receipt# 63524

From: Gross, Steve HLTH:EX
Sent: May 7, 2020 9:35 AM
To: Perrin, Kathy L HLTH:EX
Subject: FW: NLK Strategies Invoices Feb/March/April 2020 (Invoice #200408 and 200210)
Importance: High

Hi

For processing . Thanks

From: Murray, Heather HLTH:EX <Heather.Murray@gov.bc.ca>
Sent: May 7, 2020 9:13 AM
To: Gross, Steve HLTH:EX <Steve.Gross@gov.bc.ca>
Cc: Moulton, Holly HLTH:EX <Holly.Moulton@gov.bc.ca>
Subject: NLK Strategies Invoices Feb/March/April 2020 (Invoice #200408 and 200210)
Importance: High

Good Morning Steve,

Please find attached two invoices for NLK Strategies to be processed. Holly Moulton has signed for good/services received and Peter Pokorny has signed as EA.

- Invoice 200210 – February 2020 (you had confirmed this has not yet been processed)
- Invoice 200408 – March 27 to 31 and April 2020

Please have the project code identified under Covid-19.

Thank you for your help! Heather.

Sincerely,

Heather Murray | A/Senior Manager

Office of the Associate Deputy Minister's

Ministry of Health

Phone: 250.952.2879 | Cell: 250.415.5856

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INVOICE #	Contract #	DATE
200408	2020-109	2020-05-02

Attention: Holly Moulton
Ministry of Health
Office of the Deputy Minister
PO Box 9639, Stn Prov Govt
5th Floor - 1515 Blanchard Street
Victoria, BC V8W 9P1

Services

Strategic counsel provided from March 27 to April 30, 2020, including:

Strategic communications counsel and media relations support to
BC's Provincial Health Officer for communications and response
related to the COVID-19 outbreak

March 27, 28, 30, 31

April 1-4, 6-11, 13-18, 20-25, 27-30

Fees

112 hours @	\$ 200.00	\$22,400.00	
			\$ 22,400.00

Disbursements / Other Charges

\$ -

Fees & Disbursements	\$ 22,400.00
GST (5% on fees & disbursements)	\$ 1,120.00

Balance Due 23,520.00

MINISTRY OF HEALTH			
SUPPLIER #		SITE	
CAS COMMITMENT #		LINE #	
		0216	
RESP	SERVICE LINE	STOB	
66010	44225	60	
PROJECT #		AMOUNT	
		23,520.00	
PO # CONTRACT # GFA#		CLIENT	
2020-109		026	
GOODS / SERVICES RECEIVED BY			
DATE: May 6, 2020			
CERTIFIED CORRECT PURSUANT TO SECTIONS 32 & 33 OF FINANCIAL ADMINISTRATION ACT & RELATED POLICIES			
DATE: May 7/20			
MINISTRY SPENDING CERTIFICATIONS AUTHORITY SIGNATURE			

GST # 767034713 RT0001

Payable due in 30 days. Please make cheques payable to NLK Strategies Inc.
238 West 17 Street, North Vancouver, BC V7M1V6
604.970.9113 / info@nlkstrategies.ca

From: [Perrin, Kathy L HLTH:EX](#)
To: [Hlth Accounts Payable HLTH:EX](#)
Cc: [Gross, Steve HLTH:EX](#)
Subject: NLK Strategies Inc. - 200508
Date: June 3, 2020 11:09:11 AM
Attachments: [Inv# 200508.pdf](#)

PO# 2020-109
Receipt# 63549

From: Gross, Steve HLTH:EX
Sent: June 3, 2020 8:56 AM
To: Perrin, Kathy L HLTH:EX
Subject: FW: Invoice #200508 - NLK Strategies Inc. (May 2020)

Hi

Can you please see the status of this payment?

Thanks

From: Murray, Heather HLTH:EX <Heather.Murray@gov.bc.ca>
Sent: June 3, 2020 8:53 AM
To: Gross, Steve HLTH:EX <Steve.Gross@gov.bc.ca>
Subject: Invoice #200508 - NLK Strategies Inc. (May 2020)

Good Morning Steve,

Are you able to process the attached NLK Strategies invoice for May?

Holly Moulton signed for Goods/Services received and Peter Pokorny is the Expense Authority.

Following this payment, are you able to provide me with a status update as to funds remaining in her current contract?

Thank you, Heather.

Sincerely,

Heather Murray | A/Senior Manager

Office of the Associate Deputy Minister's

Ministry of Health

Phone: 250.952.2879 | Cell: 250.415.5856

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INVOICE #	Contract #	DATE
200508	2020-109	2020-06-01

Attention: Holly Moulton
Ministry of Health
Office of the Deputy Minister
PO Box 9639, Stn Prov Govt
5th Floor - 1515 Blanchard Street
Victoria, BC V8W 9P1

Services

Strategic counsel provided from May 1 to May 30, 2020, including:

Strategic communications counsel and media relations support to
BC's Provincial Health Officer for communications and response
related to the COVID-19 outbreak
May 1-2, 4-9, 11-16, 18-23, 25-30

Fees

116 hours @	\$ 200.00	\$23,200.00	
			\$ 23,200.00

Disbursements / Other Charges

\$ -

Fees & Disbursements	\$ 23,200.00
GST (5% on fees & disbursements)	\$ 1,160.00

Balance Due 24,360.00

MINISTRY OF HEALTH			
SUPPLIER #		SITE	
CAF COMMITMENT #		LINE #	
RESP	SERVICE LINE	STOB	
60010	44225	60	
PROJECT #		AMT	
PC #	CONTRACT #	GFA #	CLIENT
2020-109			026
GOODS SERVICES RECEIVED BY			
DATE June 2, 2020			
CERTIFIED CORRECT PURSUANT TO SECTIONS 32 & 33 OF THE FINANCIAL ADMINISTRATION ACT & RELATED POLICIES			
DATE June 2, 2020			
MINISTRY SPENDING / CERTIFICATIONS AUTHORITY SIGNATURE			

GST # 767034713 RT0001

Payable due in 30 days. Please make cheques payable to NLK Strategies Inc.
238 West 17 Street, North Vancouver, BC V7M1V6
604.970.9113 / info@nlkstrategies.ca