Confirmation

Expense report number ER22913486 for 1,013.88 has been submitted to KLOTZ, PETER P for approval.

Expense Report ER22913486

TIP Hint: Print in landscape format to include all displayed information. Use your browser Back button to exit the printable page view.

Submission Instructions

The following are instructions on what to do with expense report envelopes and receipts:

- * the expense report envelope must include your receipts and other supporting documents. On the outside of the envelope print your name, employee number, date, and expense report number. The expense report envelope and its contents must be filed at the location designated by your senior financial officer.
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General Information

Name **HENRY**, Report Submit Date 17-FEB-BONNIE 2021 s.22 Attachments None Expense Dates 31-DEC-2020 Add... ~ 05-FEB-Is this claim for expenses while on Travel Status? Yes 2021 Cost Center 66L50 Report Total 1,013.88 Purpose Media avails, CAD Nigel Reimbursement Amount 1,013.88 Howard CAD Documentary

Interview, Town Hall

Approver KLOTZ,

PETER P

Original Receipts Status Required

Expense Lines Expense Allocations Weekly Summary Approval Notes [0] Business Expenses

Date	Receipt Amount	Expense Type	Justification	Original Receipt Required	Receipt Missing	Reimbursable Amount (CAD)	i.
31-Dec-2020	49.00 CAD	in iday, at Dietir	Full day per diem - flight from Vic to Van departed at 7:00am with overnight stay required (Media Avail)		And the second state and second secon	49.00	The state of the s
01-Jan-2021	339.05 CAD	Accommodation	Hotel Vancouver 1 night stay (Media Avail)	The second secon		339.05	H-2021-1

				Tot	al 1,013.88	a para again an ann an agus an an an agus an an agus an
05-Feb-2021	30.00 CAD	Meal/Per Diem	B & L per diem as flight from Van to Vic departed at 3:35pm (Media Avail)		30.00	and a substitution of the
05-Feb-2021	186.83 CAD	Accommodation	media avail (Media Avail)		186.83	TOO MANAGE AND
		Meal/Per Diem	Dinner only per diem - flight from Vic to Van landed at 5:45pm with overnight stay required (Media Avail)		28.50	Stapped C
29-Jan-2021	49.00 CAD	Meal/Per Diem	Full day per diem - flight from Van to Vic departed at 6:10pm (Town Hall & Media Avail)		49.00	
28-Jan-2021	235.00 CAD	Air you paid	Harbour Air flight Vic to Van as HeliJet was cancelled (Town Hall & Media Avail)	•	235.00	Section And Control of the Control o
28-Jan-2021	28.50 CAD		Dinner only - overnight stay in Vancouver required. Flight landed in Van at 3:05pm (Town Hall & Median Avail)		28.50	AND ONLY
12-Jan-2021	15.00 CAD	rubiic riarisp.	Taxi from Tennyson to office for Nigel Howard Documentary		15.00	
12-Jan-2021	20.00 CAD	rubiic Halisp.	Taxi from home to Tennyson for Nigel Howard Documentary	· Of the state of	20.00	

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Confirmation

Expense report number ER22918745 for 272.33 has been submitted to KLOTZ, PETER P for approval.

Expense Report ER22918745

TIP Hint: Print in landscape format to include all displayed information. Use your browser Back button to exit the printable page view.

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General Information

Name	HENRY, BONNIE	Report Submit Date	12-MAR- 2021
Expense Dates	s.22 25-FEB- 2021 - 26-	Attachments	None Add
Cost Center	FEB-2021 66L50	Is this claim for expenses while on Travel Status?	Yes Yes
Purpose	Media Avail	Report Total	272.33 CAD
,	Community Roundtable with MO	Reimbursement Amount	272.33 CAD
Approver	KLOTZ, PETER P		
Original Receipts Status	Required		

Expense Lines Expense Allocations Weekly Summary Approval Notes [1]

Date	Receipt Amount	Expense Type	Justification	Original Receipt Required	Receipt Missing	·	1 1
25-Feb-2021	36.50 CAD		Lunch & Dinner per diem as travel from Vic to Van began after 7am with overnight stay		Personal de la companya de la compan	36.50	and the supplied of the suppli

26-Feb-2021	49.00 CAD	Meal/Per Diem	required Full day per diem as overnight stay was required and travel ended after 6pm.			49.00	Section 1
26-Feb-2021	186.83 CAD	- Control of the Cont	Hotel accomodation as overnight stay required for media avail and community media roundtable	A control of the cont		186.83	
Consulation Section Section (Consulation Section Consulation Section Consulation Section Consulation Section Consulation Section Secti	Total 272.33						

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Confirmation

Expense report number ER22926014 for 753.49 has been submitted to KLOTZ, PETER P for approval.

Expense Report ER22926014

TIP Hint: Print in landscape format to include all displayed information. Use your browser Back button to exit the printable page view.

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General Information

Name	HENRY, BONNIE	Report Submit Date	09-APR- 2021
Evnence Dates	S.22	Attachments	None
Expense Dates	01-APR- 2021 -		Add
	08-APR-	Is this claim for expenses while on Travel Status?	
Cost Center	2021 66L50	Report Total	Yes 753.49
Purpose	Covid-19	Daimbuream out Aussunt	CAD
	Media	Reimbursement Amount	753.49 CAD
Approver	Avails KLOTZ,		CAD
Approver	PETER P		
Original Receipts Status	Required		

Expense Lines Expense Allocations Weekly Summary Approval Notes [0]

Date	Receipt Amount Expense Type	Justification	Original Receipt Required	Reimbursable Amount (CAD) Detail
01-Apr-2021	sold and heavy at blank	L & D per diem as flight from Vic to Van landed at 9:10am with overnight stay required due to late in- person meetings		36.50

	required due to late in- person meetings on April 1				
06-Apr-2021 36.50 CAD Meal/Per Diem	L & D per diem as flight from Vic to Van landed at 9:10am with overnight stay required due to all day in-person meetings in Vancouver on April 7	<i>07</i> ·		36.50	
07-Apr-2021 49.00 CAD Meal/Per Diem	Enlisher was allege inste			49.00	372.774 1
08-Apr-2021 49.00 CAD Meal/Per Diem	Full day per diem rate as flight from Van to Vic as travel ended after 6pm			49.00	27.7.160°C
08-Apr-2021 373.66 CAD Accommodation	on Hotel accomodation as overnight stay for two nights was required due to all day meetings on April 7 and media avail on April 8	v .		373.66	
	T 47.11. 5		Total	753.49	

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Expense report number ER22933526 for 884.96 has been submitted to KLOTZ, PETER P for approval.

Expense Report ER22933526

TIP Hint: Print in landscape format to include all displayed information. Use your browser Back button to exit the printable page view.

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General Information

Name	HENRY, BONNIE	Report Submit Date	07-MAY- 2021
	s.22	Attachments	None
Expense Dates	03-MAY- 2021 - 06-		Add
	MAY-2021	Is this claim for expenses while on Travel Status?	Yes
Cost Center Purpose	66L50 Travel to	Report Total	884.96 CAD
	Vancouver for Media Avails	Reimbursement Amount	884.96 CAD
Approver	KLOTZ, PETER P		
Original Receipts Status	Required		

Expense Lines Expense Allocations Weekly Summary Approval Notes [0]	
Business Expenses	

Date	Receipt Amount	Expense Type	Justification	Original Receipt Required	Receipt		
03-May-2021	36.50 CAD	and the same	L & D per diem as flight from Vic to Van landed at 9:10am with overnight stay required due to second media avail being held in Vancouver			36.50	
04-May-2021	49.00 CAD	Meal/Per Diem	Full day per diem rate as a second night stay in Van was required due to second media avail being held in Vancouver			49.00	
05-May-2021	49.00 CAD	Meal/Per Diem	Full day per diem rate as a second night stay in Van was required due to second media avail being held in Vancouver			49.00	
06-May-2021	49.00 CAD		Full day per diem rate as flight from Van to Vic as travel ended after 6pm			49,00	
06-May-2021	701.46 CAD		Hotel accommodation as overnight stay for three nights was required due to both media avails being held in Vancouver		On the other work and a series make make more	701.46	

Total

884.96

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