

Long-Term Care Funding Model Funding Methodology Sub-Working Group

Terms of Reference

Original TOR - Some membership has been updated over time

Purpose and Objectives

The sub-working group will provide subject matter expertise and advice on work plan items related to Long-Term Care Funding Model Methodology, including, but not limited to the following:

- Fully Loaded Compensation rates for Direct Care Staff
- Direct Care Hours funded at regular vs OT vs Agency Staffing rate.
- Unique cost adjustors i.e., rural remote premiums, specialized populations

Scope

The sub-working group will focus on the LTC Funding model elements identified in Phase 1, including:

- 1). Direct Care Staffing cost category
- 2). Interim methodology for all other cost categories (i.e., housekeeping, food services, laundry, administration).

Sub-working group members will provide expert advice and operational expertise to help inform the methodology to calculate funding allocations based on the principles of consistency, equity, and transparency and informed by policy direction as set by the Ministry. The accountability for determining final funding allocations will remain with the Ministry.

Member Responsibilities

- Attend meetings and designate an alternate if unable to attend. Note any alternates must be covered by the relevant non-disclosure agreement.
- Provide advice, recommendations, to inform funding methodology.

Membership of the Sub-Working Group

- **Ministry of Health**
 - Kerri Harrison- Chair- Finance and Corporate Services
 - Colin Ho – Finance and Corporate Services
 - Heather Cook – Seniors Services Division
 - Doug McDannold – Health Sector Workforce and Benefit Services Division
- **HEABC**
 - Larry Chang
- **EC Health Authorities**
 - Rizwan Damji - VCH
 - Nicolaas Van Westen – Island Health
- **Long-Term Care Operators**
 - Doreen Lee – AgeCare
 - Ben Crocker – Louis Brier Home & Hospital
 - Elissa Gamble – Hawthorne Care Center
 - Errol Hastings – Zion Park Manor
 - David Hung – Sienna

Administrative Support

The sub-working group will be supported by a secretariat that is responsible for planning, distribution of meeting materials, and record keeping.

Accountability and Reporting

The sub-working group will report through the Ministry of Health (Finance and Corporate Services and Seniors' Services Divisions) executive leadership to the Long-Term Care Funding Model Advisory Group.

Meeting Frequency

Meetings will be held virtually on a bi-weekly basis or as necessary.

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Long-Term Care Funding Model Financial Accountabilities Sub-Working Group

Terms of Reference

Original TOR - Some membership has been updated over time

Purpose and Objectives

The working group will focus on the development of standardized accountabilities for direct care funding, including recovery policies for accountabilities not met (i.e., targeted funding to pay staff wage-leveled rates) as well as the mechanism (i.e., standardized funding letter) to communicate/ legally hold operators accountable.

Scope

Sub-working group members will provide expert advice and operational expertise to help inform the standardization of funding letter accountabilities informed by policy direction for specific expenditure categories to ensure consistency, equity, and transparency across all LTC facilities and all Health Authorities. The accountability for determining final funding accountabilities will remain with the Ministry.

Member Responsibilities

- Attend meetings and designate an alternate if unable to attend. Note any alternates must be covered by the relevant non-disclosure agreement.
- Provide advice, recommendations, to inform funding methodology.

Membership of the Sub-Working Group

- **Ministry of Health**
 - Kerri Harrison- Chair- Finance and Corporate Services
 - Colin Ho – Finance and Corporate Services
 - Heather Cook – Seniors Services Division
- **BC Health Authorities**
 - Paul Champness – Interior Health
 - Francis Moon – Fraser Health
 - Lori Boothby – Island Health
- **Long-Term Care Operators**
 - Gavin MacIntosh - TCG Care
 - Neil Johnson – Mount St Mary's
 - Lillian Levesconte – Good Samaritan
 - Angela Wong – Park Place Senior Living

Administrative Support

The sub-working group will be supported by a secretariat that is responsible for planning, distribution of meeting materials, and record keeping.

Accountability and Reporting

The sub-working group will report through the Ministry of Health (Finance and Corporate Services and Seniors' Services Divisions) executive leadership to the Long-Term Care Funding Model Advisory Group.

Meeting Frequency

Meetings will be held virtually on a bi-weekly basis or as necessary.

Long-term Care Funding Methodology Sub-working Group

Membership	Role	Signed NDA
Ministry of Health		
Kerri Harrison – Finance and Corporate Services (FCS)	Chair	Signed by Ross Hayward on behalf of the Province
Colin Ho and/or LeighAnne Tripp - FCS	Member	Signed by Ross Hayward on behalf of the Province
Heather Cook – Seniors Services	Member	Signed by Ross Hayward on behalf of the Province
Doug McDannold – Health Sector Workforce and Beneficiary Services Division	Member	Signed by Ross Hayward on behalf of the Province
HEABC		
Larry Chang	Health Human Resource Lead	Signed for Health Employers Association of British Columbia
BC Health Authorities		
Rizwan Damji – Vancouver Coastal	Provide advice, recommendations, to inform funding methodology	Signed by Karen Barclay on behalf of Vancouver Coastal Health Authority
Nicolas Van Westen – Island Health		Signed by Kim Kerrone on behalf of Vancouver Island Health Authority
Long-Term Care Operators		
Doreen Lee – AgeCare	Provide expert advice and operational expertise to help inform the methodology to calculate funding allocations based on the principles of consistency, equity, and transparency and informed by policy direction as set by the Ministry.	Signed by Salimah Walji-Shivji on behalf of AgeCare Health Services Inc.
Ben Crocker – Louis Brier Home & Hospital		Signed for Jewish Home for the Aged of British Columbia
Elissa Gamble – Hawthorne Care Centre		Signed for Port Coquitlam Senior Citizens’ Housing Society
Errol Hastings – Zion Park Manor		Signed for Lutheran Senior Citizens Housing Society
David Hung - Sienna		Signed for Sienna Senior Living

Long-term Care Funding Accountabilities Sub-Working Group

Membership	Role	Signed NDA
Ministry of Health		
Kerri Harrison – Finance and Corporate Services (FCS)	Chair	Signed by Ross Hayward on behalf of the Province

Colin Ho and/or Barb Lee - FCS	Member	Signed by Ross Hayward on behalf of the Province
Heather Cook – Seniors Services	Member	Signed by Ross Hayward on behalf of the Province
s. 14	Expert advisor	Signed by Ross Hayward on behalf of the Province
BC Health Authorities		
Paul Champness – Interior Health	Provide advice, recommendations, to inform funding accountabilities	Signed by Shallen Letwin on behalf of Interior Health Authority
Francis Moon – Fraser Health		Signed for Fraser Health Authority
Lori Boothby – Island Health		Signed by Kim Kerrone on behalf of Vancouver Island Health Authority
Long-Term Care Operators		
Gavin MacIntosh – The Care Group	Provide expert advice and operational expertise to help inform the standardization of funding letter accountabilities informed by policy direction for specific expenditure categories to ensure consistency, equity, and transparency across all LTC facilities and all Health Authorities.	Signed for TCG Senior Living + Care Inc.
Neil Johnson – Mount St. Mary’s		Signed by Sara Fowler on behalf of Marie Esther Society
Liliana Levesconte – Good Samaritan		Signed for The Good Samaritan Society
Angela Wong – Park Place Senior Living		Signed for Park Place Seniors Living Inc.