

From: [Lee, Tom IRR:EX](#)
To: [Caul, Doug D IRR:EX](#)
Subject: Declaration Act Implementation Plan Reporting
Date: March 25, 2020 1:34:56 PM
Attachments: [Status Update Dashboard.docx](#)

Hey Doug:

You had asked that I develop a dashboard so CORE exec could keep track of status of the implementation plan. I've built this to test out with the project team. I wanted to check and see if it would hit the mark for you and I'll get it updated with the team when we meet next on Friday. It will still be backed up by the more detailed plan.

Note this is just a straw dog, so don't get alarmed with the content as I need their input.

We are meeting Wed. so I can give you a more fulsome update on what has been going on then.

Let me know what you think.

Tom

Tom Lee
250-217-8057

Declaration Act Implementation: Status Report to s.13

Summary			Key Deliverables and Milestones s.13		
<ul style="list-style-type: none"> Ministry is largely still in the planning Phase. 			Deliverable	Lead	Target
Accomplishments since last update			s.12; s.13	ODC/CORE	s.12; s.13
<ul style="list-style-type: none"> Established Project Team to coordinate implementation activities (Emily Arthur, Richard Greive, TJ Parhar, Tom McCarthy, Susan Kelly, Karen Williams (Dana Eckhart) Brendan McCombs) Updated Implementation Plan with new dates based on Divisional review (see attached) Email out to Champions Committee seeking input on Annual Report Sector guidance developed for investment community including messaging and materials for priority sectors (see risk below) 			Build internal training tools for MIRR staff	DMO	?
			Internal (to government) communication tools and holding messaging	DMO	Feb.
			s.12; s.13; s.14	NROD	June
			s.12	RTSD	s.12; s.13
			s.12; s.13; s.14	RTSD	June 30
Upcoming Activities s.13			Annual Report tabled	RTSD	June 30
Description			Issues and Risks		
Description			Lead	Status	Comments
Begin with JCWG on Action Plan and Annual Report			RTSD		May effect or delay engagement process
Begin engagement with Métis/Urban on Action Plan and Annual Report			SPID		May take more time to engage that available
Begin engagement with stakeholders on Annual report and Declaration Act stakeholder communication and guidance			RTSD		
s.12; s.13			RTSD		
Executive Decisions Required					
s.12; s.13					

ON TRACK POTENTIAL ISSUES PROBLEMS

Tom Lee
CORE Exec - UNDRIP

April 1/20

- "ongoing" vs. need more clarity^{action}, timelines, specific actions, dates.

* Not grading on performance

- Core needs to be clear about priorities relative to other work.

Charter #1
1.1
??

Don communicate / formalize the
~~the~~ Project Team & PM
with members & Ministry.

- Perf. Plan / expectations
- Each item is a project plan
⇒ 1pm

- Tom's experiences - growing pain.
- Empowering the Project team.
 - opportunities
 - risks & mitigations.

- Core discussion

- Tom attend.