

## Richter, Connie JAG:EX

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**From:** Cavanaugh, Lynda A JAG:EX  
**Sent:** Thursday, November 26, 2015 1:43 PM  
**To:** Fyfe, Richard J JAG:EX  
**Cc:** Richter, Connie JAG:EX; Sandstrom, Kurt JAG:EX  
**Subject:** RE: Draft Plan - Courthouse Encampment - additional info

Also – Sheriff's will be providing the initial notice to campers requesting they vacate as part of the overall engagement strategy and planning. Richard – although Kurt is managing the process for the Ministry does the MO need a briefing? I haven't had a request, but did get one email from Josh about a news article.

**From:** Sandstrom, Kurt JAG:EX  
**Sent:** Thursday, November 26, 2015 1:04 PM  
**To:** Fyfe, Richard J JAG:EX  
**Cc:** Richter, Connie JAG:EX; Cavanaugh, Lynda A JAG:EX  
**Subject:** FW: Draft Plan - Courthouse Encampment

Richard FYI

**From:** Houston, Gordon JAG:EX  
**Sent:** Thursday, November 26, 2015 11:12 AM  
**To:** Goodman, Sara JAG:EX; Phillips, Keith J JAG:EX; Mason, Tyna JAG:EX  
**Cc:** Cavanaugh, Lynda A JAG:EX; Sandstrom, Kurt JAG:EX  
**Subject:** Fwd: Draft Plan - Courthouse Encampment

Attached is the draft plan referred to in our teleconference.

Sent from my iPad

Begin forwarded message:

**From:** "Burbee, Jon MTIC:EX" <[Jon.Burbee@gov.bc.ca](mailto:Jon.Burbee@gov.bc.ca)>  
**Date:** November 26, 2015 at 10:13:10 AM PST  
**To:** "Fellows, Brian MTIC:EX" <[Brian.Fellows@gov.bc.ca](mailto:Brian.Fellows@gov.bc.ca)>  
**Cc:** "Sykes, Graeme MTIC:EX" <[Graeme.Sykes@gov.bc.ca](mailto:Graeme.Sykes@gov.bc.ca)>, "Houston, Gordon JAG:EX" <[Gordon.Houston@gov.bc.ca](mailto:Gordon.Houston@gov.bc.ca)>  
**Subject:** Draft Plan - Courthouse Encampment

Brian,

As discussed, please see below an outline plan for review and consideration by senior Ministry leadership.

1. RPD and City staff (TBD) consult with key stakeholders such as Courts Svcs, City of Victoria, Rev Al and the encampment "mayor" and occupants ahead of time to advise them of our intentions (that we will be issuing a vacate letter that describes all the social options available to them and potentially housing or shelter options and that they are asked to vacate the site). The purpose of this consultation is to gather concerns and obtain advice from these stakeholders that we hadn't thought of already and possibly support the merits of this action.
2. On approval from senior Ministry Leadership, issue communications via a letter to all campers advising them that:

-camping is not permitted on this property and they are asked to vacate (no time limit provided deliberately)

-here is a list of shelters available to them (including BC Housing, but also other community non-profits)

-here is a list of available community services and resources

Questions to resolve:

a. The tactics of delivering the communiqué (Vic PD will keep the peace during delivery). Options include Sherrif Service, Public Servant;

b. Communications plan to respond to the immediate media interest in this action.

3. Our legal services team is currently preparing an injunction on the matter. s.13,s.14  
s.13,s.14

Comments:

-I would not advise supporting a "holding pattern" approach until housing is absolutely available. We do not control the timing on any of the movement aside from an injunction enforcement date.

Related Events:

-10:00 am – teleconference with legal services on the injunction

-2:00 pm – teleconference with City staff plus BC Housing

-3:00 pm – meeting with Client Svcs team to cover communications with Courts staff

*Jon*

**Jon Burbee** | Executive Director | Asset Management Branch | Shared Services BC

**Ph:** 250 213-7439 | **e:** [Jon.Burbee@gov.bc.ca](mailto:Jon.Burbee@gov.bc.ca) | **m:** PO Box 9412, Stn Prov Gov, Victoria BC V8W 9V1



ASSET MANAGEMENT  
A BRANCH OF SHARED SERVICES BC

## Zollen, Darla JAG:EX

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**From:** Brouwer, Shauna JAG:EX  
**Sent:** Tuesday, April 5, 2016 1:37 PM  
**To:** Cavanaugh, Lynda A JAG:EX  
**Subject:** FW: Victoria - Tent City Update

**From:** Hoffman, Steve JAG:EX  
**Sent:** Tuesday, April 5, 2016 1:01 PM  
**To:** Brouwer, Shauna JAG:EX; DeWitt-Van Oosten, Joyce M JAG:EX; Chen-Mack, Betty JAG:EX; Richter, Connie JAG:EX  
**Cc:** Prophet, Carl JAG:EX  
**Subject:** Victoria - Tent City Update

Following update is based on open source intelligence and information collected from various parties and sources:

- Chief Justice Hinkson delivered his decision regarding the application for an interim injunction to remove the campers from the Victoria Tent City.
- There will be no injunction, the matter will proceed to trial on September 7, 2016 (10 days). This date is likely to remain static unless there is an incident on site.
- The tone at the camp remains the same.
- Various cold weather shelters in the area will close soon. This may lead to an increase in the population of the tent city or a situation where other potential campers look for a different site.
- More structures and infrastructure are being observed on site including some two level structures and gravel paths.
- Local residents and businesses are starting to become more vocal in their opposition to the tent city. A meeting of these residents and business' that was to be held at a hotel in the area was cancelled by the hotel as a result of threats.
- An increase in thefts has been reported in the area.
- 24/7 Security coverage is in place (Paladin) at the courthouse and St. Ann's Academy (potential new campsite in close proximity).
- 1 dedicated mobile Security unit (Paladin) is patrolling 14 Provincial government sites in Victoria that are deemed to be at risk as potential new/expanded camping sites.
- Various stakeholders and tenants at the Courthouse report this situation as having a negative impact on their operations.

Please let me know if further information is required.

Steve

**Steve Hoffman, CPP**  
Special Advisor - Security  
Corporate Risk & Security Division

Providing Safety & Security to Ministry Personnel and Assets

Ministry of Justice  
9th Floor, 1001 Douglas Street  
Victoria, BC V8W 9J7  
☎ 604-657-5467

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Page 003 to/à Page 004

Withheld pursuant to/removed as

NR

## **Zollen, Darla JAG:EX**

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**From:** Cavanaugh, Lynda A JAG:EX  
**Sent:** Tuesday, April 5, 2016 10:22 AM  
**To:** Kuzminski, Jason GCPE:EX  
**Subject:** FW: 2015-11-18 Victoria Law Courts camping\_new approach

Just FYI.

**From:** Cavanaugh, Lynda A JAG:EX  
**Sent:** Sunday, November 22, 2015 5:43 PM  
**To:** Miller, Brenda L JAG:EX; Melvin, Stephanie JAG:EX; Corrado, Paul JAG:EX; Chen-Mack, Betty JAG:EX; Eggleston, Darcy JAG:EX; Gillis, Heather JAG:EX  
**Cc:** Brouwer, Shauna JAG:EX; McMeekin, Laurie D JAG:EX  
**Subject:** FW: 2015-11-18 Victoria Law Courts camping\_new approach

Hi everyone. Assuming that there are still individuals camping on the grounds tomorrow, we will be discussing and dealing with this, so I'd like to ensure we are all understand what the concerns are and what the next steps should be.

I know that several residents in the area have complained about the situation and have requested that someone do something about it. Over the course of Friday, some communication appears to have gone astray as did the response plan (outlined below). This resulted in Stephanie Melvin's direct phone number being provided to some of the concerned nearby residents. If anyone, (Sheriff's, Court Admin, HQ) receives a complaint, they should take contact information and assure the complainant that someone will get back to them as soon as practical – giving out a staff direct line is inappropriate.

In the event that the proposed approach (below) was interpreted as direction to allow the campers to stay put, I'd like to be clear that that is not the case. My interest, which I know you all share, is to ensure a coordinated, respectful response that is strategic and results in fewer incidents such as this one over the long term and better outcomes for those who may need assistance with shelter or health services. This as opposed to moving people along only to have them return again in a cyclical way. I understand that SSBC requested that Vic PD assist to disband the camp, in order to stop the situation from escalating and while working to convene the agencies that will work towards a longer term solution. SSBC also committed to keeping us informed and involved.

Please note Betty's email that states SSBC is the lead in preparing the response/strategy with engagement from us and other agencies in a coordinated way. Illegal or dangerous behaviour/activity is a whole different thing and should be dealt with promptly.

Depending on the situation this week, we should probably convene to talk about the next steps prior to a police response being initiated. Darcy can you please report on the situation to all of us first thing tomorrow.

Thanks everyone.

Lynda

**From:** Cavanaugh, Lynda A JAG:EX  
**Sent:** Thursday, November 19, 2015 6:54 AM  
**To:** Corrado, Paul JAG:EX; Melvin, Stephanie JAG:EX  
**Cc:** McMeekin, Laurie D JAG:EX  
**Subject:** Fwd: 2015-11-18 Victoria Law Courts camping\_new approach

FYI, good approach.

Lynda

Begin forwarded message:

**From:** "Chen-Mack, Betty JAG:EX" <[Betty.ChenMack@gov.bc.ca](mailto:Betty.ChenMack@gov.bc.ca)>  
**Date:** November 18, 2015 at 5:57:14 PM PST  
**To:** "Cavanaugh, Lynda A JAG:EX" <[Lynda.Cavanaugh@gov.bc.ca](mailto:Lynda.Cavanaugh@gov.bc.ca)>, "Miller, Brenda L JAG:EX" <[Brenda.L.Miller@gov.bc.ca](mailto:Brenda.L.Miller@gov.bc.ca)>, "Brouwer, Shauna JAG:EX" <[Shauna.Brouwer@gov.bc.ca](mailto:Shauna.Brouwer@gov.bc.ca)>  
**Cc:** "Gillis, Heather JAG:EX" <[Heather.Gillis@gov.bc.ca](mailto:Heather.Gillis@gov.bc.ca)>  
**Subject:** 2015-11-18 Victoria Law Courts camping\_new approach

Jon Burbee advised that the SSBC team is preparing a draft of proposed solutions for this location, and has engaged the broader community, including non-profits, the City, Vic PD, and other community groups in developing some potential courses of action. In addition, SSBC has committed to consult with MOJ prior to initiating any action. FSD will ensure Courts is part of the conversation when we hear back.

**From:** Chen-Mack, Betty JAG:EX  
**Sent:** Wednesday, November 18, 2015 11:34 AM  
**To:** Koorbatoff, Lisa MTIC:EX; Burbee, Jon MTIC:EX  
**Cc:** Gillis, Heather JAG:EX  
**Subject:** 2015-11-18 Victoria Law Courts camping\_new approach

I understand SSBC is working on an options paper for your Executive but have you considered an approach as raised by Lynda Cavanaugh, CSB ADM (see below)? We can convene a meeting to discuss further. Your advice please.

Cheers!

**Betty Chen-Mack**, M.Arch B.I.D.  
Executive Director, Facilities Services Division,  
Corporate Management Services Branch, Ministry of Justice  
5-910 Government, Victoria, BC  
p. 250 356-7159, c. 250 415-8298

**CMSB**

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*{please be green with this email content}*

**From:** Cavanaugh, Lynda A JAG:EX  
**Sent:** Wednesday, November 18, 2015 9:30 AM  
**To:** Chen-Mack, Betty JAG:EX; Brouwer, Shauna JAG:EX; Miller, Brenda L JAG:EX; Smith, Sandra T JAG:EX  
**Cc:** Melvin, Stephanie JAG:EX; Corrado, Paul JAG:EX; McMeekin, Laurie D JAG:EX  
**Subject:** RE: Victoria Law Courts camping inquiry

Thank you Betty, that seems appropriate.

However, I have had some discussions with Paul Corrado and Stephanie Melvin about trying to take a different approach to those who camp out on the Courthouse property. In my former position, we tended to try and partner with non-profits, BC Housing etc to get to the root issues (is: homelessness outreach) thereby avoiding the continual "move along" only to have them come back at another time. This is not to say that we tolerate open drug use, or any illegal activities on court property, but I wonder if there is an appetite to try this approach at some point? If so, we could probably convene a joint meeting.

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**From:** Chen-Mack, Betty JAG:EX  
**Sent:** Wednesday, November 18, 2015 9:25 AM  
**To:** Cavanaugh, Lynda A JAG:EX; Brouwer, Shauna JAG:EX; Miller, Brenda L JAG:EX; Smith, Sandra T JAG:EX  
**Subject:** FW: Victoria Law Courts camping inquiry

FYI, SSBC has agreed to respond to this cliff request as the "park" is MTICS inventory and they've been leading the work on this issue for some time now.

Sandy: Please redirect the cliff to Jon Burbee at MTICS. Thx.

Cheers!

**Betty Chen-Mack**, M.Arch B.I.D.  
Executive Director, Facilities Services Division,  
**Corporate Management Services Branch, Ministry of Justice**  
5-910 Government, Victoria, BC  
p. 250 356-7159, c. 250 415-8298

**CMSB**

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**From:** Burbee, Jon MTIC:EX  
**Sent:** Wednesday, November 18, 2015 8:46 AM  
**To:** Chen-Mack, Betty JAG:EX  
**Subject:** RE: Victoria Law Courts camping inquiry

I agree Betty

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**From:** Chen-Mack, Betty JAG:EX  
**Sent:** November 17, 2015 4:42 PM  
**To:** Koorbatoff, Lisa MTIC:EX; Burbee, Jon MTIC:EX  
**Cc:** Gillis, Heather JAG:EX; Smith, Sandra T JAG:EX  
**Subject:** Victoria Law Courts camping inquiry  
**Importance:** High

Given SSBC's ongoing work on the VLC camping issue and the fact that it is on SSBC inventory, we suggest SSBC should respond to this request from a private citizen. Let me know, and I will ask the CLIFF to be redirected to you. Thanks.

Cheers!

**Betty Chen-Mack**, M.Arch B.I.D.  
Executive Director, Facilities Services Division,  
**Corporate Management Services Branch, Ministry of Justice**  
5-910 Government, Victoria, BC  
p. 250 356-7159, c. 250 415-8298

**CMSB**

Striving to be:  
An outstanding service provider  
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*{please be green with this email content}*

## Zollen, Darla JAG:EX

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**From:** McMeekin, Laurie D JAG:EX  
**Sent:** Tuesday, April 5, 2016 10:17 AM  
**To:** Cavanaugh, Lynda A JAG:EX  
**Subject:** Campers issue ...  
**Attachments:** 418411 VicPD Ltr to ADM Regarding Tents.pdf; Fwd: Courthouse Campers Chronology December 1, 2015; Re: fyi on Campers; FW: 2015-11-18 Victoria Law Courts camping\_new approach

Hi Lynda,

I've attached the letter and some other background emails that may assist with timelines. The caller's name is: s.22  
s.22 and his cell number is: s.22 The court is scheduled to make a ruling at 10:30 am this morning, so  
this is likely why this issue has come up.

Please let me know if I can do anything.

Thanks,

Laurie

Laurie McMeekin | Executive Coordinator to the  
Assistant Deputy Minister | Court Services Branch |  
Ministry of Justice and Attorney General |  
PO Box 9249 Stn Prov Gov | Victoria BC V8W 9J2 |  
☎ 250.356-1527 | Fax 250.387.4743

**Zollen, Darla JAG:EX**

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**From:** Cavanaugh, Lynda A JAG:EX  
**Sent:** Monday, March 14, 2016 10:03 AM  
**To:** Richardson, Robert C JAG:EX; Miller, Brenda L JAG:EX  
**Cc:** Gunnarson, Jess JAG:EX  
**Subject:** RE: Tent City - Injunction

Tx, keep me posted

**From:** Richardson, Robert C JAG:EX  
**Sent:** Monday, March 14, 2016 9:51 AM  
**To:** Cavanaugh, Lynda A JAG:EX; Miller, Brenda L JAG:EX  
**Cc:** Gunnarson, Jess JAG:EX  
**Subject:** Tent City - Injunction

Hi:

Just fyi:

There is a small group 10ish walking to the front door, drumming.

Thx

Rob

**Robert Richardson**  
Senior Business Planning and Policy Analyst  
Court Services Branch, Ministry of Justice  
Direct: 250.356.9566 / 250.507.0367

**Zollen, Darla JAG:EX**

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**From:** Cavanaugh, Lynda A JAG:EX  
**Sent:** Friday, March 11, 2016 1:26 PM  
**To:** Richardson, Robert C JAG:EX  
**Cc:** McMeekin, Laurie D JAG:EX  
**Subject:** FW: Tent City - Victoria Update

Rob – do you also have anything on this, I didn't realize they were already in court.

---

**From:** Corrado, Paul JAG:EX  
**Sent:** Friday, March 11, 2016 1:14 PM  
**To:** Cavanaugh, Lynda A JAG:EX  
**Cc:** McMeekin, Laurie D JAG:EX  
**Subject:** FW: Tent City - Victoria Update

Injunction hearing update FYI

**Paul Corrado** | Executive Director - Chief Sheriff  
British Columbia Sheriff Services  
Ministry of Justice  
Office: **604.660-8089** | Fax: **604.660-8923**

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s.15

Integrated Threat Assessment Unit

Office: 250-356-6424 | Cell: 250-514-8795 |  
Email: [shelley.soukoreff@gov.bc.ca](mailto:shelley.soukoreff@gov.bc.ca)

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## Zollen, Darla JAG:EX

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**From:** Cavanaugh, Lynda A JAG:EX  
**Sent:** Tuesday, March 1, 2016 8:33 AM  
**To:** Fellows, Brian MTIC:EX  
**Subject:** Re: Campers at Victoria Courthouse

No problem tx

Lynda

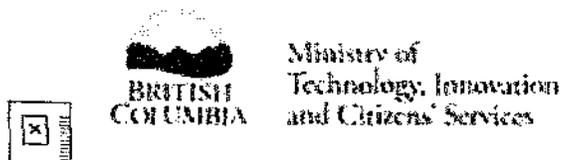
**From:** Fellows, Brian MTIC:EX  
**Sent:** Tuesday, March 1, 2016 7:57 AM  
**To:** Cavanaugh, Lynda A JAG:EX; Burbee, Jon MTIC:EX; Miller, Brenda L JAG:EX  
**Cc:** Karras, Savannah MTIC:EX; Williams, Leslie J MTIC:EX  
**Subject:** RE: Campers at Victoria Courthouse

Lynda

Hope all is well. This meeting does conflict with a previous commitment so I will be unable to attend. I understand Jon will be there so we will be well represented.

Brian

**Brian Fellows** | Assistant Deputy Minister  
Real Property Division | Shared Services BC  
**Ph:** 250 893-3327 | **e:** [Brian.Fellows@gov.bc.ca](mailto:Brian.Fellows@gov.bc.ca) | **m:** PO Box 9412, Stn Prov Govt, Victoria BC V8W 9V1



-----Original Appointment-----

**From:** Cavanaugh, Lynda A JAG:EX  
**Sent:** Friday, February 26, 2016 3:21 PM  
**To:** Cavanaugh, Lynda A JAG:EX; Fellows, Brian MTIC:EX; Burbee, Jon MTIC:EX; Miller, Brenda L JAG:EX  
**Subject:** Campers at Victoria Courthouse  
**When:** Tuesday, March 1, 2016 3:00 PM-3:45 PM (UTC-08:00) Pacific Time (US & Canada).  
**Where:** Lynda's office, 6th Floor, 850 Burdett Ave, Victoria

## Zollen, Darla JAG:EX

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**From:** Cavanaugh, Lynda A JAG:EX  
**Sent:** Wednesday, February 24, 2016 11:50 AM  
**To:** Burbee, Jon MTIC:EX; Fellows, Brian MTIC:EX  
**Cc:** McMeekin, Laurie D JAG:EX; Brouwer, Shauna JAG:EX; Miller, Brenda L JAG:EX  
**Subject:** FW: Update Tent City

FYI, note I provided to court staff and judiciary.

---

**From:** McMeekin, Laurie D JAG:EX **On Behalf Of** Cavanaugh, Lynda A JAG:EX  
**Sent:** Wednesday, February 24, 2016 10:16 AM  
**To:** AG CSB Victoria Court Registry Staff; AG CSB Victoria Court Clerks; AG Sheriffs Victoria; AG CSB CSHQ All  
**Subject:** Update Tent City

Good morning, Victoria CSB team

As you are aware, the individuals residing in the park area adjacent to Victoria Law Courts have been asked to vacate the site by Thursday, February 25, 2016.

It has come to our attention that a peaceful rally has been organized for Thursday starting at approximately 3:30pm. The Victoria Police Department is aware of the rally and will be monitoring the situation throughout the day. Please avoid the area at this time in order to assist police to manage.

This event is not anticipated to impact routine day-to-day court operations, however, please be vigilant and report any disruptions that interfere with courthouse business. Disruptions include those that interfere with persons having duties to discharge in a court of justice, including parties, witnesses, jurors and officers of the court. As well, the safety and security of staff and all who attend at court is paramount at all times. While there is no reason to believe that safety will be compromised because of this event, if you do have a concern please report it promptly to a Sheriff or your supervisor.

There will likely be increased public and media presence in the area and also possibly the courthouse. If you receive any questions from the media, other than routine court records access questions, please direct the individual to contact GCPE Media Inquiries at (250) 889-1121.

Again, it is not anticipated that this event will cause any disruption to the courts, but please do contact the Sheriffs or your supervisor if you have any concerns.

Warm regards,  
Lynda

Lynda Cavanaugh  
Assistant Deputy Minister  
Court Services Branch  
Ministry of Justice  
250 356 1527

## Zollen, Darla JAG:EX

---

**From:** Cavanaugh, Lynda A JAG:EX  
**Sent:** Wednesday, February 24, 2016 11:25 AM  
**To:** Cooper, Sheila JAG:EX  
**Cc:** Melvin, Stephanie JAG:EX  
**Subject:** RE: Update Tent City

Go ahead Sheila, I will also share it with the Chiefs. Thanks for that.

---

**From:** Cooper, Sheila JAG:EX  
**Sent:** Wednesday, February 24, 2016 11:23 AM  
**To:** Cavanaugh, Lynda A JAG:EX  
**Subject:** RE: Update Tent City

Thank you for this Lynda – if it's all right with you, and you have not already done so already under separate cover, I would like to share this with the JAC and the judiciary. This came up during our JOSH meeting last week and they are representatives on the committee.

Sheila

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**From:** McMeekin, Laurie D JAG:EX **On Behalf Of** Cavanaugh, Lynda A JAG:EX  
**Sent:** Wednesday, February 24, 2016 10:16 AM  
**To:** AG CSB Victoria Court Registry Staff; AG CSB Victoria Court Clerks; AG Sheriffs Victoria; AG CSB CSHQ All  
**Subject:** Update Tent City

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Warm regards,  
Lynda

Lynda Cavanaugh  
Assistant Deputy Minister  
Court Services Branch  
Ministry of Justice  
250 356 1527

## Zollen, Darla JAG:EX

---

**From:** Cavanaugh, Lynda A JAG:EX  
**Sent:** Wednesday, February 24, 2016 11:33 AM  
**To:** DeWitt-Van Oosten, Joyce M JAG:EX  
**Cc:** McMeekin, Laurie D JAG:EX; Kuzminski, Jason GCPE:EX  
**Subject:** FW: Update Tent City

FYI. We have shared this note with the JAC, local judiciary, the OCJ and the Heidi who is acting for Frank Kramer.

**From:** McMeekin, Laurie D JAG:EX **On Behalf Of** Cavanaugh, Lynda A JAG:EX  
**Sent:** Wednesday, February 24, 2016 10:16 AM  
**To:** AG CSB Victoria Court Registry Staff; AG CSB Victoria Court Clerks; AG Sheriffs Victoria; AG CSB CSHQ All  
**Subject:** Update Tent City

Good morning, Victoria CSB team

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Warm regards,  
Lynda

Lynda Cavanaugh  
Assistant Deputy Minister  
Court Services Branch  
Ministry of Justice  
250 356 1527

## **Zollen, Darla JAG:EX**

---

**From:** Cavanaugh, Lynda A JAG:EX  
**Sent:** Monday, February 22, 2016 4:54 PM  
**To:** DeWitt-Van Oosten, Joyce M JAG:EX  
**Cc:** McMeekin, Laurie D JAG:EX  
**Subject:** Fw: 2016-02-22 Victoria Courthouse Encampment Update

Joyce, Brenda was sending these updates to Richard while I was away, so am following suit. We are in the process of resource planning for the injunction as it is possible we will be bringing people into Court and possibly lock up, impacting regular operations so we are planning for that.

Lynda

**From:** Miller, Brenda L JAG:EX  
**Sent:** Monday, February 22, 2016 4:03 PM  
**To:** Cavanaugh, Lynda A JAG:EX  
**Cc:** McMeekin, Laurie D JAG:EX  
**Subject:** FW: 2016-02-22 Victoria Courthouse Encampment Update

FYI, today's update on the Victoria encampment situation.

Regards,

Brenda

**From:** Koorbatoff, Lisa MTIC:EX  
**Sent:** Monday, February 22, 2016 3:55 PM  
**To:** Chen-Mack, Betty JAG:EX; Gillis, Heather JAG:EX; Miller, Brenda L JAG:EX; Melvin, Stephanie JAG:EX  
**Cc:** Burbee, Jon MTIC:EX; Sykes, Graeme MTIC:EX  
**Subject:** 2016-02-22 Victoria Courthouse Encampment Update

Hello,

Here is the update from our meeting this afternoon:

VicPD:

- no major events over the weekend
- looking forward to this week – have been inundated with media request for the 25<sup>th</sup> and concern from neighbours and school
- have assured everyone that there are no overt actions planned – VicPD will do a media release tomorrow morning consistent with Province that deadline has come, hope was that people would voluntarily comply, will reassess after 25<sup>th</sup> to determine next steps – no enforcement planned for 25<sup>th</sup> – if there is going to be a protest will have adequate coverage to keep the peace

Our Place:

- staff on site last few days – didn't hear of concerns
- working to get people signed up for facility – uptake process is slow – 23 people right now – other people on a wait list who aren't on the courthouse grounds right now
- will not be able to have people indoor for first while – waiting for inspection report regarding possible updates – outdoor section open only with access to washroom and showers

BC Housing:

- on site on Sun. at YCC and some parents and children from Eagle View were volunteering

Cool Aid:

- approx. 30 people on list – hoping to move in 10 to 20 tomorrow
- a lot of other interest from other people not currently on courthouse site
- have enough storage for a shopping cart amount for each person – to move out of site

- starting a 9am tomorrow – as many people in the 2 days as possible – keep going until fill up – don't think it'll take longer than a week

VicFire:

- no new incidents

MCFD:

- daily visits, have not seen youth over the weekend

- working with one youth to get her back to Saskatchewan – probably tomorrow

OHCS:

- no update

Island Health:

- nothing significant to report

City:

- Catherine Doerkson, "mayor" or tent city, came to see Mayor – Mayor was not on site so no meeting happened

- messaging in advance of Thurs.

GCPE:

- 3 media requests – questions on why 'no camping' signs on provincial properties, have we applied for injunction, what is being planned for Thurs.

- premature to say what will happen after 25<sup>th</sup>

- will discuss messaging tomorrow afternoon for Thurs.

MTICS:

- Jeremy Fast leading volunteer group with Our Place and Cool Aid to help with clean-up of items for tomorrow

Next meeting Wed. Feb. 24th at 3pm.

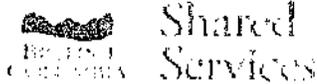
Please let me know if you have questions.

Thanks,

Lisa

**Lisa Koorbatoff** | Director Client Relations | Justice & MTICS | Shared Services BC

ph: 778-977-1552 | email: [Lisa.Koorbatoff@gov.bc.ca](mailto:Lisa.Koorbatoff@gov.bc.ca) | m: W400 – 4000 Seymour Place, Victoria BC V8W 9V1



## Zollen, Darla JAG:EX

---

**From:** Miller, Brenda L JAG:EX  
**Sent:** Monday, February 22, 2016 3:13 PM  
**To:** Cavanaugh, Lynda A JAG:EX  
**Subject:** Fwd: Campers

FYI ...

Sent from my iPhone

Begin forwarded message:

**From:** "Burbee, Jon MTIC:EX" <[Jon.Burbee@gov.bc.ca](mailto:Jon.Burbee@gov.bc.ca)>  
**Date:** February 22, 2016 at 10:34:04 AM PST  
**To:** "Schollen, Tasha GCPE:EX" <[Tasha.Schollen@gov.bc.ca](mailto:Tasha.Schollen@gov.bc.ca)>, "Facey, Nick MTIC:EX" <[Nick.Facey@gov.bc.ca](mailto:Nick.Facey@gov.bc.ca)>, "Reddy, Brandon MTIC:EX" <[Brandon.Reddy@gov.bc.ca](mailto:Brandon.Reddy@gov.bc.ca)>  
**Cc:** "Ahmed, Sarf MTIC:EX" <[Sarf.Ahmed@gov.bc.ca](mailto:Sarf.Ahmed@gov.bc.ca)>, "Fellows, Brian MTIC:EX" <[Brian.Fellows@gov.bc.ca](mailto:Brian.Fellows@gov.bc.ca)>, "Whittier, Joanne GCPE:EX" <[Joanne.Whittier@gov.bc.ca](mailto:Joanne.Whittier@gov.bc.ca)>, "Miller, Brenda L JAG:EX" <[Brenda.L.Miller@gov.bc.ca](mailto:Brenda.L.Miller@gov.bc.ca)>  
**Subject:** RE: Campers

Tasha,

The Victoria Police let us know they were aware of plans for a larger presence at the coordination call on Friday. The Inspector Sherriff is also aware. The priority will be to keep traffic flowing, deconflict any competing protest activities, and to maintain routine court operations.

Jon

**From:** Schollen, Tasha GCPE:EX  
**Sent:** February 22, 2016 8:51 AM  
**To:** Facey, Nick MTIC:EX; Reddy, Brandon MTIC:EX  
**Cc:** Ahmed, Sarf MTIC:EX; Fellows, Brian MTIC:EX; Burbee, Jon MTIC:EX; Whittier, Joanne GCPE:EX  
**Subject:** FW: Campers  
**Importance:** High  
Heads up.

---

**Tasha Schollen** | Communications Director  
Ministry of Technology, Innovation and Citizens' Services  
Government Communications and Public Engagement  
Phone: 250-387-3134 | Cell: 250-889-1121

**From:** Ash, Christine GCPE:EX  
**Sent:** Monday, February 22, 2016 8:48 AM  
**To:** Schollen, Tasha GCPE:EX; Whittier, Joanne GCPE:EX  
**Cc:** Platts, Robin GCPE:EX  
**Subject:** Campers  
**Importance:** High

Just fyi... this email was sent to 'elected officials' from a resident near the campers. She is very concerned. We are updating our KM.

The Super InTent City Facebook page says they are going to be bussing people in from the lower mainland on Thursday: <https://www.facebook.com/superintencityvictoria/>

From: s.22

Sent: Monday, February 22, 2016 6:00 AM

Subject: Victoria's Tent City

Dear Elected Officials,

I am writing this email as a concerned home owner/tax payer living in the neighbourhood of Tent City located on the lawn of the Victoria Courthouse. For many of us living in this area we have had to endure through so much negative actions from several troublemakers residing at Tent City. One should never fear the neighbourhood that we live in, but sadly we do now. With the news that Thursday February 25th is "eviction day" can not come soon enough. Unfortunately with many tenters being vocal about not leaving, we are terrified of what could happen. Our other biggest concern is why the necessity of Tent City people feeling the need to bring homeless people over from the mainland for a rally which could possibly escalate into a negative outcome.

The following is taken from their events page which was set up with almost 900 people being invited but close to a 100 currently attending as of this morning.

We are organizing vehicles to take supporters from three places in the lower mainland out to the Tsawwassen Ferry terminal. We plan to leave on the 1pm ferry and return on the 9pm ferry, arriving back at Tsawwassen at about 10:30pm. A school bus that can accommodate forty people will meet us (and later deliver us back to) the Schwartz Bay ferry terminal.

We have funding to support people who can't pay for the trip, and we will have food available for our group.

Meeting times

Vancouver, 11am

We will leave from the Carnegie Centre at Main and Hastings at 11am sharp. This is the only official meeting place for communities along the skytrain line. Come early for breakfast.

Abbotsford, 10:30am

A van will be leaving the Dignity Village Tent City on Gladys Avenue at 10:30am

Maple Ridge, 11am

A van will be leaving the Rain City shelter on Lougheed just east of 222nd at 11am and going straight to the ferry

I have elderly neighbours who are terrified to leave their home and some of them won't go out once the sun sets even if it is around 5pm. We are being held hostage in our own neighbourhood with our safety concerns being heightened. I do realize that all of you are working together trying to find a peaceful solution to this situation for which I thank each and every one of you. My concern lies with this upcoming rally and the need for homeless people from the mainland being bused over to attend Thursday's rally.

Tent City has now gone from looking like a campsite to a garbage dump. I am also very disturbed about the homeless person who was found dead of an overdose in the London Drugs Harris Green courtyard area off of View Street with piles of garbage dumped on them as well as signs of urination/defecation on their deceased body. I am told the discovery was beyond horrific for an employee who worked at one of the nearby businesses who came across the body as they were heading to work.

My apologies for not having my email well written, but as from someone who s.22 and constantly having to look over my shoulder when I walk through my neighbourhood an area of where I s.22, I sadly no longer feel safe since the homeless took up residence on the lawns of the courthouse. It wasn't so bad when there were 3 or 4 tents, but since it grew into something much bigger than being renamed Tent City, it has become horrific.

Please if there is nothing that can be done regarding the rally, I do ask that measures are taken to ensure extra police/security presence.

Thank you for taking the time to read my email.

Have a good day!

Regards,

s.22

## Zollen, Darla JAG:EX

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**From:** Miller, Brenda L JAG:EX  
**Sent:** Monday, February 22, 2016 2:45 PM  
**To:** Cavanaugh, Lynda A JAG:EX; McMeekin, Laurie D JAG:EX  
**Subject:** RE: Your voice message - Lynda's return & engagement with campers

I just spoke with Stephanie. She has been in contact with Peter as well. She would like to send a message out to Victoria staff regarding the upcoming rally, as there is a growing sense of concern about how this is going to play out. She is asking Rob to draft something. I agree we should all have a call soon.

---

**From:** Cavanaugh, Lynda A JAG:EX  
**Sent:** Monday, February 22, 2016 12:18 PM  
**To:** McMeekin, Laurie D JAG:EX; Miller, Brenda L JAG:EX  
**Subject:** RE: Your voice message - Lynda's return & engagement with campers

Brenda, Paul and his group brought up the possible impact of injunctions on court registry staff and Sheriffs. Wondering if Stephanie is doing any proactive planning? Do you know, and if so we should also meet with her and with Paul before the injunction date

---

**From:** McMeekin, Laurie D JAG:EX  
**Sent:** Monday, February 22, 2016 9:39 AM  
**To:** Miller, Brenda L JAG:EX  
**Cc:** Cavanaugh, Lynda A JAG:EX  
**Subject:** RE: Your voice message - Lynda's return & engagement with campers

Thanks, Brenda. I'm working on it ☺

Laurie McMeekin | Executive Coordinator to the  
Assistant Deputy Minister | Court Services Branch |  
Ministry of Justice and Attorney General |  
PO Box 9249 Stn Prov Gov | Victoria BC V8W 9J2 |  
☎ 250.356-1527 | Fax 250.387.4743

---

**From:** Miller, Brenda L JAG:EX  
**Sent:** Monday, February 22, 2016 9:19 AM  
**To:** McMeekin, Laurie D JAG:EX  
**Cc:** Cavanaugh, Lynda A JAG:EX  
**Subject:** FW: Your voice message - Lynda's return & engagement with campers  
**Importance:** High

Hi Laurie. I'm just following up with you as I don't believe this meeting has been set up yet. In light of the planned rally this Thursday, I think it is important for this meeting to happen early this week if possible.

Thanks.  
Brenda

---

**From:** Miller, Brenda L JAG:EX  
**Sent:** Wednesday, February 10, 2016 4:50 PM

**To:** McMeekin, Laurie D JAG:EX  
**Subject:** FW: Your voice message - Lynda's return & engagement with campers

Hi Laurie. Can you please set up a meeting with Lynda, Jon and myself, per the suggestion below.  
Thanks very much.  
Brenda

**From:** Burbee, Jon MTIC:EX  
**Sent:** Wednesday, February 10, 2016 7:19 AM  
**To:** Miller, Brenda L JAG:EX  
**Subject:** RE: Your voice message - Lynda's return & engagement with campers

Hi Brenda. I saw the coverage as well. Not fun isn't it when you're doing your best.

I would appreciate it if you were able to ask Laurie to arrange for a 30 min touch base later next week to update her with where we're at and to seek suggestions as to how to engage the campers so that as many as possible take advantage of the housing solutions that have been provided. It'd be great to have you there as well.

Jon

**From:** Miller, Brenda L JAG:EX  
**Sent:** February 9, 2016 11:39 PM  
**To:** Burbee, Jon MTIC:EX  
**Subject:** RE: Your voice message - Lynda's return & engagement with campers

Yes I did, the front page of the TC no less! I too was in the midst of media attention all last week related to an alleged lack of staffing at the Victoria Law Courts. I agree it would be a good idea for you to meet directly with Lynda regarding the encampment situation. While your interest is engagement strategies, the meeting could do double duty and cover overall MTIC strategy going forward. Lynda <sup>s.22</sup> so likely has not been following this issue at all. I can ask Laurie McMeekin to set up a meeting for later next week. If you don't mind, I would like to join as well. Does that work for you?  
Brenda

**From:** Burbee, Jon MTIC:EX  
**Sent:** Tuesday, February 9, 2016 9:12 PM  
**To:** Miller, Brenda L JAG:EX  
**Subject:** RE: Your voice message - Lynda's return & engagement with campers

Hi Brenda,

You may have seen my foray into public relations last week. Just looking to pick Lynda's brain on engagement strategies with the population there.

Jon

**From:** Miller, Brenda L JAG:EX  
**Sent:** February 9, 2016 4:57 PM  
**To:** Burbee, Jon MTIC:EX  
**Subject:** Your voice message - Lynda's return & engagement with campers

Hi Jon. Sorry I missed your call today. I just picked up your message now. Lynda is back in the saddle this coming Monday, February 15th, working from Vancouver, and will be in Victoria on Wednesday afternoon for the remainder of the week. If there is anything I can assist with in the meantime, please let me know.

Regards,

Brenda

## Zollen, Darla JAG:EX

---

**From:** McMeekin, Laurie D JAG:EX  
**Sent:** Monday, February 22, 2016 2:30 PM  
**To:** Cavanaugh, Lynda A JAG:EX  
**Subject:** QUESTION - Meeting regarding Tent City

Hi Lynda,

After discussing this with Brenda she advised that she received an email today advising that VicPD will be on alert Thursday regarding the rally scheduled. With respect to the injunction, application for the injunction will not happen until after February 25<sup>th</sup> if any campers fail to vacate the lands. We are advised that they will request leave of the court to get this heard in a timely manner. Once they have the injunction then it will be up to VicPD to enforce it. Therefore, would you like a meeting with Brenda, Stephanie, Paul, someone from VicPD, Kurt Sandstrom (who is looking after the injunction) and Jon Burbee from MTIC? Or would you like a quick call with you four first?

Thanks,

Laurie

**Laurie McMeekin** | Executive Coordinator to the  
Assistant Deputy Minister | Court Services Branch |  
Ministry of Justice and Attorney General |  
PO Box 9249 Stn Prov Gov | Victoria BC V8W 9J2 |  
☎ 250.356-1527 | Fax 250.387-4743

## Zollen, Darla JAG:EX

---

**From:** Cavanaugh, Lynda A JAG:EX  
**Sent:** Monday, February 22, 2016 12:43 PM  
**To:** McMeekin, Laurie D JAG:EX  
**Subject:** RE: QUESTION mtg- Lynda's return & engagement with campers

Yes please

---

**From:** McMeekin, Laurie D JAG:EX  
**Sent:** Monday, February 22, 2016 12:42 PM  
**To:** Cavanaugh, Lynda A JAG:EX  
**Subject:** QUESTION mtg- Lynda's return & engagement with campers

Hi Lynda,

Would you like me to schedule a meeting with the four of you ... Brenda, Stephanie and Paul for perhaps 4:00 pm today or perhaps tomorrow following the priorities' meeting you could remain on video?

Thanks,  
Laurie

Laurie McMeekin | Executive Coordinator to the  
Assistant Deputy Minister | Court Services Branch |  
Ministry of Justice and Attorney General |  
PO Box 9249 Stn Prov Gov | Victoria BC V8W 9J2 |  
☎ 250.356-1527 | Fax 250.387.4743

---

**From:** Cavanaugh, Lynda A JAG:EX  
**Sent:** Monday, February 22, 2016 12:18 PM  
**To:** McMeekin, Laurie D JAG:EX; Miller, Brenda L JAG:EX  
**Subject:** RE: Your voice message - Lynda's return & engagement with campers

Brenda, Paul and his group brought up the possible impact of injunctions on court registry staff and Sheriffs. Wondering if Stephanie is doing any proactive planning? Do you know, and if so we should also meet with her and with Paul before the injunction date

---

**From:** McMeekin, Laurie D JAG:EX  
**Sent:** Monday, February 22, 2016 9:39 AM  
**To:** Miller, Brenda L JAG:EX  
**Cc:** Cavanaugh, Lynda A JAG:EX  
**Subject:** RE: Your voice message - Lynda's return & engagement with campers

Thanks, Brenda. I'm working on it 😊

Laurie McMeekin | Executive Coordinator to the  
Assistant Deputy Minister | Court Services Branch |  
Ministry of Justice and Attorney General |  
PO Box 9249 Stn Prov Gov | Victoria BC V8W 9J2 |

**From:** Miller, Brenda L JAG:EX  
**Sent:** Monday, February 22, 2016 9:19 AM  
**To:** McMeekin, Laurie D JAG:EX  
**Cc:** Cavanaugh, Lynda A JAG:EX  
**Subject:** FW: Your voice message - Lynda's return & engagement with campers  
**Importance:** High

Hi Laurie. I'm just following up with you as I don't believe this meeting has been set up yet. In light of the planned rally this Thursday, I think it is important for this meeting to happen early this week if possible.

Thanks.

Brenda

**From:** Miller, Brenda L JAG:EX  
**Sent:** Wednesday, February 10, 2016 4:50 PM  
**To:** McMeekin, Laurie D JAG:EX  
**Subject:** FW: Your voice message - Lynda's return & engagement with campers

Hi Laurie. Can you please set up a meeting with Lynda, Jon and myself, per the suggestion below.

Thanks very much.

Brenda

**From:** Burbee, Jon MTIC:EX  
**Sent:** Wednesday, February 10, 2016 7:19 AM  
**To:** Miller, Brenda L JAG:EX  
**Subject:** RE: Your voice message - Lynda's return & engagement with campers

Hi Brenda. I saw the coverage as well. Not fun isn't it when you're doing your best.

I would appreciate it if you were able to ask Laurie to arrange for a 30 min touch base later next week to update her with where we're at and to seek suggestions as to how to engage the campers so that as many as possible take advantage of the housing solutions that have been provided. It'd be great to have you there as well.

Jon

**From:** Miller, Brenda L JAG:EX  
**Sent:** February 9, 2016 11:39 PM  
**To:** Burbee, Jon MTIC:EX  
**Subject:** RE: Your voice message - Lynda's return & engagement with campers

Yes I did, the front page of the TC no less! I too was in the midst of media attention all last week related to an alleged lack of staffing at the Victoria Law Courts. I agree it would be a good idea for you to meet directly with Lynda regarding the encampment situation. While your interest is engagement strategies, the meeting could do double duty and cover overall MTIC strategy going forward. Lynda has been on the other side of the planet for 4 weeks, so likely has not been following this issue at all. I can ask Laurie McMeekin to set up a meeting for later next week. If you don't mind, I would like to join as well. Does that work for you?

Brenda

## Zollen, Darla JAG:EX

---

**From:** Richardson, Robert C JAG:EX  
**Sent:** Monday, February 22, 2016 9:10 AM  
**To:** Cavanaugh, Lynda A JAG:EX; Corrado, Paul JAG:EX; Miller, Brenda L JAG:EX  
**Cc:** McMeekin, Laurie D JAG:EX; Gunnarson, Jess JAG:EX; Achampong, Bernard JAG:EX  
**Subject:** Tent City - Rally- 25th

Good morning:

You may have read this article from yesterday but thought I would forward along.

There may need to be increased courthouse security on the 25<sup>th</sup>, in the event the rally impacts court operations.

<http://www.timescolonist.com/news/local/neighbours-brace-for-rally-on-eviction-day-at-victoria-tent-city-1.2178933>

I will also speak with GCPE, should we need to prepare a statement.

Brenda are there any updates from the committee on what is being proposed on the 25th?

Thanks

Rob

**Robert Richardson**  
Senior Business Planning and Policy Analyst  
Court Services Branch, Ministry of Justice  
Direct: 250.356.9566 / 250.507.0367

---

**From:** Burbee, Jon MTIC:EX  
**Sent:** Tuesday, February 9, 2016 9:12 PM  
**To:** Miller, Brenda L JAG:EX  
**Subject:** RE: Your voice message - Lynda's return & engagement with campers

Hi Brenda,

You may have seen my foray into public relations last week. Just looking to pick Lynda's brain on engagement strategies with the population there.

Jon

---

**From:** Miller, Brenda L JAG:EX  
**Sent:** February 9, 2016 4:57 PM  
**To:** Burbee, Jon MTIC:EX  
**Subject:** Your voice message - Lynda's return & engagement with campers

Hi Jon. Sorry I missed your call today. I just picked up your message now. Lynda is back in the saddle this coming Monday, February 15th, working from Vancouver, and will be in Victoria on Wednesday afternoon for the remainder of the week. If there is anything I can assist with in the meantime, please let me know.

Regards,  
Brenda

- On site this morning – lots of media – tried to meet with Healing Circle people – highly agitated with presence of media
- trying to maintain stability but population density means people are on top of each other

BC Housing:

- Working to finalize lease with opening for Jan. 2<sup>nd</sup>
- Media requests to be forwarded to SSBC for coordination

City:

- Preparing for the meeting Dec 30th

MTICS:

- 2 additional porta potties on site today – total 5 – no servicing on the 25<sup>th</sup> – servicing will resume on 26<sup>th</sup> & the 2 additional porta potties will be removed – the same process will be used for Jan. 1<sup>st</sup> unless we determine after this weekend that something different is required
- garbage pick-up today, 26<sup>th</sup>, 28<sup>th</sup> to 31<sup>st</sup>, 2<sup>nd</sup> & 3<sup>rd</sup>

Please let me know if you have any questions or concerns.

Thanks,

Lisa

**Lisa Koorbatoff** | Director Client Relations | Justice & MTICS | Shared Services BC

ph: 778-977-1552 | email: [Lisa.Koorbatoff@gov.bc.ca](mailto:Lisa.Koorbatoff@gov.bc.ca) | m: W400 – 4000 Seymour Place, Victoria BC V8W 9V1



Shared  
Services

- On site this morning – lots of media – tried to meet with Healing Circle people – highly agitated with presence of media
- trying to maintain stability but population density means people are on top of each other

BC Housing:

- Working to finalize lease with opening for Jan. 2<sup>nd</sup>
- Media requests to be forwarded to SSBC for coordination

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- Preparing for the meeting Dec 30th

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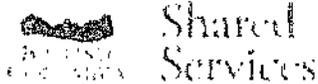
Please let me know if you have any questions or concerns.

Thanks,

Lisa

Lisa Koorbatoff | Director Client Relations | Justice & MTICS | Shared Services BC

ph: 778-977-1552 | email: [Lisa.Koorbatoff@gov.bc.ca](mailto:Lisa.Koorbatoff@gov.bc.ca) | m: W400 – 4000 Seymour Place, Victoria BC V8W 9V1



## Zollen, Darla JAG:EX

---

**From:** Cavanaugh, Lynda A JAG:EX  
**Sent:** Thursday, December 17, 2015 6:15 PM  
**To:** Fellows, Brian MTIC:EX  
**Cc:** Burbee, Jon MTIC:EX  
**Subject:** Re: Campers

Thanks Brian, that's all I need for now. I will stay tuned.

Lynda

**From:** Fellows, Brian MTIC:EX  
**Sent:** Thursday, December 17, 2015 6:10 PM  
**To:** Cavanaugh, Lynda A JAG:EX; Burbee, Jon MTIC:EX  
**Subject:** RE: Campers

Lynda

We have heard that Minister Coleman will be making an announcement tomorrow however it will not have a specific location identified. We can discuss in more detail if you like.

The city and Housing are still working through the details on location.

Brian

**Brian Fellows** | Assistant Deputy Minister  
Real Property Division | Shared Services BC  
**Ph:** 250 893-3327 | **e:** [Brian.Fellows@gov.bc.ca](mailto:Brian.Fellows@gov.bc.ca) | **m:** PO Box 9412, Stn Prov Govt, Victoria BC V8W 9V1



Ministry of  
Technology, Innovation  
and Citizens' Services

**From:** Cavanaugh, Lynda A JAG:EX  
**Sent:** Thursday, December 17, 2015 4:48 PM  
**To:** Burbee, Jon MTIC:EX; Fellows, Brian MTIC:EX  
**Subject:** Campers

Hi Brian and Jon, given the increasing issues related to above, is there an update on planning to offer shelter?

Lynda Cavanaugh  
Assistant Deputy Minister  
Court Services Branch  
Ministry of Justice  
250 356 1527

Page 034 to/à Page 035

Withheld pursuant to/removed as

NR

**From:** Cavanaugh, Lynda A JAG:EX

**Sent:** Thursday, November 26, 2015 1:43 PM

**To:** Fyfe, Richard J JAG:EX

**Cc:** Richter, Connie JAG:EX; Sandstrom, Kurt JAG:EX

**Subject:** RE: Draft Plan - Courthouse Encampment - additional info

Also – Sheriff's will be providing the initial notice to campers requesting they vacate as part of the overall engagement strategy and planning. Richard – although Kurt is managing the process for the Ministry does the MO need a briefing? I haven't had a request, but did get one email from Josh about a news article.

**From:** Sandstrom, Kurt JAG:EX

**Sent:** Thursday, November 26, 2015 1:04 PM

**To:** Fyfe, Richard J JAG:EX

**Cc:** Richter, Connie JAG:EX; Cavanaugh, Lynda A JAG:EX

**Subject:** FW: Draft Plan - Courthouse Encampment

Richard FYI

**From:** Houston, Gordon JAG:EX

**Sent:** Thursday, November 26, 2015 11:12 AM

**To:** Goodman, Sara JAG:EX; Phillips, Keith J JAG:EX; Mason, Tyna JAG:EX

**Cc:** Cavanaugh, Lynda A JAG:EX; Sandstrom, Kurt JAG:EX

**Subject:** Fwd: Draft Plan - Courthouse Encampment

Attached is the draft plan referred to in our teleconference.

Sent from my iPad

Begin forwarded message:

**From:** "Burbee, Jon MTIC:EX" <[Jon.Burbee@gov.bc.ca](mailto:Jon.Burbee@gov.bc.ca)>

**Date:** November 26, 2015 at 10:13:10 AM PST

**To:** "Fellows, Brian MTIC:EX" <[Brian.Fellows@gov.bc.ca](mailto:Brian.Fellows@gov.bc.ca)>

**Cc:** "Sykes, Graeme MTIC:EX" <[Graeme.Sykes@gov.bc.ca](mailto:Graeme.Sykes@gov.bc.ca)>, "Houston, Gordon JAG:EX" <[Gordon.Houston@gov.bc.ca](mailto:Gordon.Houston@gov.bc.ca)>

**Subject:** Draft Plan - Courthouse Encampment

Brian,

As discussed, please see below an outline plan for review and consideration by senior Ministry leadership.

1. RPD and City staff (TBD) consult with key stakeholders such as Courts Svcs, City of Victoria, Rev Al and the encampment "mayor" and occupants ahead of time to advise them of our intentions (that we will be issuing a vacate letter that describes all the social options available to them and potentially housing or shelter options and that they are asked to vacate the site). The purpose of this consultation is to gather concerns and obtain advice from these stakeholders that we hadn't thought of already and possibly support the merits of this action.

2. On approval from senior Ministry Leadership, issue communications via a letter to all campers advising them that:

-camping is not permitted on this property and they are asked to vacate (no time limit provided deliberately)

-here is a list of shelters available to them (including BC Housing, but also other community non-profits)

-here is a list of available community services and resources

Questions to resolve:

a. The tactics of delivering the communiqué (Vic PD will keep the peace during delivery). Options include Sherrif Service, Public Servant;

b. Communications plan to respond to the immediate media interest in this action.

**From:** Cavanaugh, Lynda A JAG:EX

**Sent:** Thursday, November 26, 2015 1:43 PM

**To:** Fyfe, Richard J JAG:EX

**Cc:** Richter, Connie JAG:EX; Sandstrom, Kurt JAG:EX

**Subject:** RE: Draft Plan - Courthouse Encampment - additional info

Also – Sheriff's will be providing the initial notice to campers requesting they vacate as part of the overall engagement strategy and planning. Richard -- although Kurt is managing the process for the Ministry does the MO need a briefing? I haven't had a request, but did get one email from Josh about a news article.

**From:** Sandstrom, Kurt JAG:EX

**Sent:** Thursday, November 26, 2015 1:04 PM

**To:** Fyfe, Richard J JAG:EX

**Cc:** Richter, Connie JAG:EX; Cavanaugh, Lynda A JAG:EX

**Subject:** FW: Draft Plan - Courthouse Encampment

Richard FYI

**From:** Houston, Gordon JAG:EX

**Sent:** Thursday, November 26, 2015 11:12 AM

**To:** Goodman, Sara JAG:EX; Phillips, Keith J JAG:EX; Mason, Tyna JAG:EX

**Cc:** Cavanaugh, Lynda A JAG:EX; Sandstrom, Kurt JAG:EX

**Subject:** Fwd: Draft Plan - Courthouse Encampment

Attached is the draft plan referred to in our teleconference.

Sent from my iPad

Begin forwarded message:

**From:** "Burbee, Jon MTIC:EX" <[Jon.Burbee@gov.bc.ca](mailto:Jon.Burbee@gov.bc.ca)>

**Date:** November 26, 2015 at 10:13:10 AM PST

**To:** "Fellows, Brian MTIC:EX" <[Brian.Fellows@gov.bc.ca](mailto:Brian.Fellows@gov.bc.ca)>

**Cc:** "Sykes, Graeme MTIC:EX" <[Graeme.Sykes@gov.bc.ca](mailto:Graeme.Sykes@gov.bc.ca)>, "Houston, Gordon JAG:EX" <[Gordon.Houston@gov.bc.ca](mailto:Gordon.Houston@gov.bc.ca)>

**Subject:** Draft Plan - Courthouse Encampment

Brian,

As discussed, please see below an outline plan for review and consideration by senior Ministry leadership.

1. RPD and City staff (TBD) consult with key stakeholders such as Courts Svcs, City of Victoria, Rev AI and the encampment "mayor" and occupants ahead of time to advise them of our intentions (that we will be issuing a vacate letter that describes all the social options available to them and potentially housing or shelter options and that they are asked to vacate the site). The purpose of this consultation is to gather concerns and obtain advice from these stakeholders that we hadn't thought of already and possibly support the merits of this action.

2. On approval from senior Ministry Leadership, issue communications via a letter to all campers advising them that:

-camping is not permitted on this property and they are asked to vacate (no time limit provided deliberately)

-here is a list of shelters available to them (including BC Housing, but also other community non-profits)

-here is a list of available community services and resources

Questions to resolve:

a. The tactics of delivering the communiqué (Vic PD will keep the peace during delivery). Options include Sherrif Service, Public Servant;

b. Communications plan to respond to the immediate media interest in this action.

3. Our legal services team is currently preparing an injunction on the matter. s.13,s.14  
s.13,s.14

Comments:

-I would not advise supporting a "holding pattern" approach until housing is absolutely available. We do not control the timing on any of the movement aside from an injunction enforcement date.

Related Events:

-10:00 am – teleconference with legal services on the injunction

-2:00 pm – teleconference with City staff plus BC Housing

-3:00 pm – meeting with Client Svcs team to cover communications with Courts staff

*Jon*

**Jon Burbee** | Executive Director | Asset Management Branch | Shared Services BC

**Ph:** 250 213-7439 | **e:** [Jon.Burbee@gov.bc.ca](mailto:Jon.Burbee@gov.bc.ca) | **m:** PO Box 9412, Stn Prov Gov, Victoria BC V8W 9V1



**ASSET MANAGEMENT**  
A BRANCH OF SHARED SERVICES BC

**Zollen, Darla JAG:EX**

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**From:** Cavanaugh, Lynda A JAG:EX  
**Sent:** Tuesday, December 8, 2015 12:27 PM  
**To:** Miller, Brenda L JAG:EX  
**Subject:** RE: Victoria Courthouse Campers - contact email to redirect inquiries from the public  
  
**Sensitivity:** Confidential

Did you see a note letting us know where our new muster station is??

---

**From:** Miller, Brenda L JAG:EX  
**Sent:** Tuesday, December 8, 2015 9:25 AM  
**To:** Melvin, Stephanie JAG:EX; Wharton, Peter JAG:EX; Cooper, Sheila JAG:EX; Cavanaugh, Lynda A JAG:EX; McMeekin, Laurie D JAG:EX; Richardson, Robert C JAG:EX  
**Cc:** Chen-Mack, Betty JAG:EX  
**Subject:** Victoria Courthouse Campers - contact email to redirect inquiries from the public  
**Sensitivity:** Confidential

Good morning,  
Please see below. We have been asked by Jon Burbee from MTICS to redirect inquiries from the public to the following generic email address: [IWS.ADMO@gov.bc.ca](mailto:IWS.ADMO@gov.bc.ca)  
Thanks.  
Brenda

---

**From:** Burbee, Jon MTIC:EX  
**Sent:** Monday, December 7, 2015 7:41 PM  
**To:** Miller, Brenda L JAG:EX; Chen-Mack, Betty JAG:EX; Koorbatoff, Lisa MTIC:EX  
**Cc:** SSBC RPD ADMO MTIC:EX  
**Subject:** Re: 2015-12-02 TODAY's UPDATE: Victoria Courthouse Campers  
**Sensitivity:** Confidential

Yes please. No names nor numbers.

Sent from my BlackBerry 10 smartphone on the TELUS network.

---

**From:** Miller, Brenda L JAG:EX  
**Sent:** Monday, December 7, 2015 17:19  
**To:** Burbee, Jon MTIC:EX; Chen-Mack, Betty JAG:EX; Koorbatoff, Lisa MTIC:EX  
**Cc:** SSBC RPD ADMO MTIC:EX  
**Subject:** RE: 2015-12-02 TODAY's UPDATE: Victoria Courthouse Campers

OK, thanks for confirming Jon. I take it we are not to give out names or phone numbers. Correct?

---

**From:** Burbee, Jon MTIC:EX  
**Sent:** Monday, December 7, 2015 4:27 PM  
**To:** Miller, Brenda L JAG:EX; Chen-Mack, Betty JAG:EX; Koorbatoff, Lisa MTIC:EX  
**Cc:** SSBC RPD ADMO MTIC:EX  
**Subject:** Re: 2015-12-02 TODAY's UPDATE: Victoria Courthouse Campers  
**Sensitivity:** Confidential

The ADMO email address attached please.

Sent from my BlackBerry 10 smartphone on the TELUS network.

**From:** Miller, Brenda L JAG:EX  
**Sent:** Monday, December 7, 2015 16:00  
**To:** Chen-Mack, Betty JAG:EX; Burbee, Jon MTIC:EX; Koorbatoff, Lisa MTIC:EX  
**Subject:** FW: 2015-12-02 TODAY's UPDATE: Victoria Courthouse Campers

Hi folks. For greater clarity please, since we continue to get calls from the general public, should we be directing these callers to Brian Fellows ... or Lisa .. or Jon on behalf of Brian Fellows? Thanks.  
Brenda

**From:** Chen-Mack, Betty JAG:EX  
**Sent:** Wednesday, December 2, 2015 1:47 PM  
**To:** Miller, Brenda L JAG:EX; Cavanaugh, Lynda A JAG:EX; Brouwer, Shauna JAG:EX  
**Cc:** Gillis, Heather JAG:EX  
**Subject:** 2015-12-02 TODAY's UPDATE: Victoria Courthouse Campers  
**Sensitivity:** Confidential

FYI, attached is today's update from SSBC on the courthouse campers issue. Since the DAG's office continues to field questions, I've forwarded to Connie Richter the email below from Jon Burbee regarding contacts for inquiries, namely:

- Inquiries from general public are to be directed to MTICS Real Property Division ADMO office (Brian Fellows)
- All *media* inquiries are to be directed to MTICS GCPE Communications Director, Tasha Schollen
- General inquiries from MOJ staff to myself or Lisa Koorbatoff, SSBC Client Services

**From:** Koorbatoff, Lisa MTIC:EX  
**Sent:** Wednesday, December 2, 2015 1:25 PM  
**To:** Chen-Mack, Betty JAG:EX  
**Cc:** Burbee, Jon MTIC:EX  
**Subject:** RE: Courthouse Campers  
**Sensitivity:** Confidential

Hi Betty,

Here's the update I left you a voicemail about:

- there has been a slow but steady increase in the number of people – close to 50 tents / 65-70 people
- Porta potties are on site since Friday – feedback indicates that this has helped to decrease impacts on surrounding businesses
- it appears the group is collecting garbage daily – this is assisted by Reverend Al through the Dandelion Society
- VicPD are on-site daily – they've indicated that calls related to property crimes or crimes against persons have not increased – they are monitoring the situation at the courthouse – current tone is fairly peaceful – have also increased patrols in the area
- the City is working with BC Housing for an immediate solution – a 24/7 shelter
- MTICS is developing a letter of notice for the campers – this is still under review and will be distributed to stakeholders prior to being implemented, including to Justice

Let me know if you have questions or if Courts are reporting impacts to their operations.

Thanks,  
Lisa

**Lisa Koorbatoff** | Director Client Relations | Justice & MTICS | Shared Services BC  
*ph:* 778-977-1552 | *email:* [Lisa.Koorbatoff@gov.bc.ca](mailto:Lisa.Koorbatoff@gov.bc.ca) | *m:* W400 – 4000 Seymour Place, Victoria BC V8W 9V1



**Shared  
Services**

**From:** Chen-Mack, Betty JAG:EX  
**Sent:** Wednesday, December 2, 2015 1:11 PM  
**To:** Koorbatoff, Lisa MTIC:EX  
**Cc:** Burbee, Jon MTIC:EX  
**Subject:** FW: Courthouse Campers  
**Importance:** High  
**Sensitivity:** Confidential

Lisa: Any status update today? We continue to get a lot of questions (even after I share the Q&As). Sorry, I've been in meetings all day (and am actually listening in to another online meeting right now) so haven't had a chance to touch base with you today. Betty

**From:** Chen-Mack, Betty JAG:EX  
**Sent:** Wednesday, December 2, 2015 12:55 PM  
**To:** Richter, Connie JAG:EX; Manton, Jenny D JAG:EX; Grills, Sean C JAG:EX  
**Cc:** Miller, Brenda L JAG:EX; Burbee, Jon MTIC:EX  
**Subject:** Courthouse Campers  
**Sensitivity:** Confidential

FYI, in case the DAG's office or your staff in the courthouse receive any inquiries with respect to the campers at the Victoria Courthouse, please direct the inquiries as noted below.

Cheers!

**Betty Chen-Mack**, M.Arch B.I.D.  
Executive Director, Facilities Services Division,  
**Corporate Management Services Branch, Ministry of Justice**  
5-910 Government, Victoria, BC  
p. 250 356-7159, c. 250 415-8298

**CMSB**

*Striving to be:*  
An outstanding service provider  
A great place to work

*{please be green with this email content}*

**From:** Burbee, Jon MTIC:EX  
**Sent:** Wednesday, December 2, 2015 12:15 PM  
**To:** Phillips, Keith J JAG:EX; Goodman, Sara JAG:EX  
**Cc:** Chen-Mack, Betty JAG:EX; Williams, Leslie J MTIC:EX; Schollen, Tasha GCPE:EX; Koorbatoff, Lisa MTIC:EX  
**Subject:** RE: Courthouse Campers

Keith,

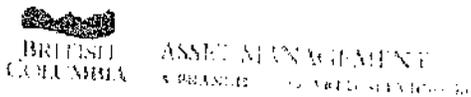
Further to my last, all inquiries from the general public are to be directed as indicated below. All *media* inquiries are to be directed to our GCPE Communications Director, Tasha Schollen.

Regrets on any confusion on this.

Should the DAG have any other general inquiries I encourage these to be directed as a first stop to either Betty Chen-Mack, Facilities Management ED, or Lisa Koorbatoff, Shared Services Director of Client Services for the Justice Sector as they will be current with the general nature of the latest developments.

Regards,

**Jon Burbee** | Executive Director | Asset Management Branch | Shared Services BC  
*Ph:* 250 213-7439 | *e:* [Jon.Burbee@gov.bc.ca](mailto:Jon.Burbee@gov.bc.ca) | *m:* PO Box 9412, Stn Prov Gov, Victoria BC V8W 9V1



**From:** Burbee, Jon MTIC:EX  
**Sent:** Wednesday, December 2, 2015 10:19 AM  
**To:** Phillips, Keith J JAG:EX; Goodman, Sara JAG:EX  
**Cc:** Chen-Mack, Betty JAG:EX; Williams, Leslie J MTIC:EX  
**Subject:** Re: Courthouse Campers

MTICS is the lead on this. Please direct to the RPD ADMO 's office.

Jon

NR

Page 043

Withheld pursuant to/removed as

NR

**Zollen, Darla JAG:EX**

---

**From:** Cavanaugh, Lynda A JAG:EX  
**Sent:** Friday, December 4, 2015 3:48 PM  
**To:** Miller, Brenda L JAG:EX  
**Subject:** RE: 2015-12-04 UDPATE: Courthouse Campers

**Sensitivity:** Confidential

FYI Darcy is on [REDACTED] so send direct to Peter Wharton , I've been keeping him in the loop

---

**From:** Miller, Brenda L JAG:EX  
**Sent:** Friday, December 4, 2015 3:17 PM  
**To:** Cavanaugh, Lynda A JAG:EX; Melvin, Stephanie JAG:EX; Eggleston, Darcy JAG:EX  
**Cc:** McMeekin, Laurie D JAG:EX  
**Subject:** FW: 2015-12-04 UDPATE: Courthouse Campers  
**Sensitivity:** Confidential

FYI ...

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**From:** Chen-Mack, Betty JAG:EX  
**Sent:** Friday, December 4, 2015 1:36 PM  
**To:** Miller, Brenda L JAG:EX; Melvin, Stephanie JAG:EX  
**Cc:** Gillis, Heather JAG:EX  
**Subject:** 2015-12-04 UDPATE: Courthouse Campers  
**Sensitivity:** Confidential

FYI. Today's update.

Cheers!

**Betty Chen-Mack**, M.Arch B.I.D.  
Executive Director, Facilities Services Division,  
**Corporate Management Services Branch, Ministry of Justice**  
5-910 Government, Victoria, BC  
p. 250 356-7159, c. 250 415-8298

**CMSB** | *Striving to be:*  
| An outstanding service provider  
| A great place to work

*{please be green with this email content}*

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**From:** Koombatoff, Lisa MTIC:EX  
**Sent:** Friday, December 4, 2015 11:08 AM  
**To:** Chen-Mack, Betty JAG:EX  
**Cc:** Burbee, Jon MTIC:EX  
**Subject:** RE: Courthouse Campers  
**Sensitivity:** Confidential

Hi Betty,

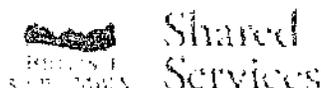
An update from this morning:

- approx. 55 tents on site / approx. 75 people
- MTICS Exec still determining timing to request VicPD to encourage campers to move to identified housing solutions
- City / BC Housing still working on their long-term housing solution – at least 2 weeks away
- VicPD still monitoring and visiting the site daily – relatively clean and orderly at this point, no increase to crime, neighbourhood business impact is mostly increased use of washroom facilities

Thanks,  
Lisa



Lisa Koorbatoff | Director Client Relations | Justice & MTICS | Shared Services BC  
ph: 778-977-1552 | email: [Lisa.Koorbatoff@gov.bc.ca](mailto:Lisa.Koorbatoff@gov.bc.ca) | m: W400 – 4000 Seymour Place, Victoria BC V8W 9V1



**From:** Koorbatoff, Lisa MTIC:EX  
**Sent:** Wednesday, December 2, 2015 1:25 PM  
**To:** Chen-Mack, Betty JAG:EX  
**Cc:** Burbee, Jon MTIC:EX  
**Subject:** RE: Courthouse Campers  
**Sensitivity:** Confidential

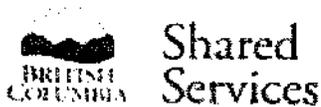
Hi Betty,

Here's the update I left you a voicemail about:

- there has been a slow but steady increase in the number of people – close to 50 tents / 65-70 people
- Porta potties are on site since Friday – feedback indicates that this has helped to decrease impacts on surrounding businesses
- it appears the group is collecting garbage daily – this is assisted by Reverend Al through the Dandelion Society
- VicPD are on-site daily – they've indicated that calls related to property crimes or crimes against persons have not increased – they are monitoring the situation at the courthouse – current tone is fairly peaceful – have also increased patrols in the area
- the City is working with BC Housing for an immediate solution – a 24/7 shelter
- MTICS is developing a letter of notice for the campers – this is still under review and will be distributed to stakeholders prior to being implemented, including to Justice

Let me know if you have questions or if Courts are reporting impacts to their operations.

Thanks,  
Lisa



**From:** Chen-Mack, Betty JAG:EX  
**Sent:** Wednesday, December 2, 2015 1:11 PM  
**To:** Koorbatoff, Lisa MTIC:EX  
**Cc:** Burbee, Jon MTIC:EX  
**Subject:** FW: Courthouse Campers  
**Importance:** High  
**Sensitivity:** Confidential

Lisa: Any status update today? We continue to get a lot of questions (even after I share the Q&As). Sorry, I've been in meetings all day (and am actually listening in to another online meeting right now) so haven't had a chance to touch base with you today. Betty

**From:** Chen-Mack, Betty JAG:EX  
**Sent:** Wednesday, December 2, 2015 12:55 PM  
**To:** Richter, Connie JAG:EX; Manton, Jenny D JAG:EX; Grills, Sean C JAG:EX  
**Cc:** Miller, Brenda L JAG:EX; Burbee, Jon MTIC:EX  
**Subject:** Courthouse Campers  
**Sensitivity:** Confidential

FYI, in case the DAG's office or your staff in the courthouse receive any inquiries with respect to the campers at the Victoria Courthouse, please direct the inquiries as noted below.

Cheers!

**Betty Chen-Mack**, M.Arch B.I.D.  
Executive Director, Facilities Services Division,  
**Corporate Management Services Branch, Ministry of Justice**  
5-910 Government, Victoria, BC  
p. 250 356-7159, c. 250 415-8298

**CMSB** | *Striving to be:*  
An outstanding service provider  
A great place to work

*{please be green with this email content}*

**From:** Burbee, Jon MTIC:EX  
**Sent:** Wednesday, December 2, 2015 12:15 PM  
**To:** Phillips, Keith J JAG:EX; Goodman, Sara JAG:EX  
**Cc:** Chen-Mack, Betty JAG:EX; Williams, Leslie J MTIC:EX; Schollen, Tasha GCPE:EX; Koorbatoff, Lisa MTIC:EX  
**Subject:** RE: Courthouse Campers

Keith,

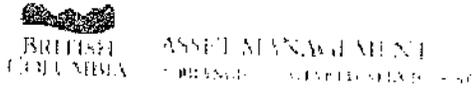
Further to my last, all inquiries from the general public are to be directed as indicated below. All **media** inquiries are to be directed to our GCPE Communications Director, Tasha Schollen.

Regrets on any confusion on this.

Should the DAG have any other general inquires I encourage these to be directed as a first stop to either Betty Chen-Mack, Facilities Management ED, or Lisa Koorbatoff, Shared Services Director of Client Services for the Justice Sector as they will be current with the general nature of the latest developments.

Regards,

**Jon Burbee** | Executive Director | Asset Management Branch | Shared Services BC  
*Ph:* 250 213-7439 | *e:* [Jon.Burbee@gov.bc.ca](mailto:Jon.Burbee@gov.bc.ca) | *m:* PO Box 9412, Stn Prov Gov, Victoria BC V8W 9V1



**From:** Burbee, Jon MTIC:EX  
**Sent:** Wednesday, December 2, 2015 10:19 AM  
**To:** Phillips, Keith J JAG:EX; Goodman, Sara JAG:EX  
**Cc:** Chen-Mack, Betty JAG:EX; Williams, Leslie J MTIC:EX  
**Subject:** Re: Courthouse Campers

MTICS is the lead on this. Please direct to the RPD ADMO 's office.

Jon

NR

**Zollen, Darla JAG:EX**

---

**From:** Cavanaugh, Lynda A JAG:EX  
**Sent:** Thursday, December 3, 2015 12:47 PM  
**To:** Melvin, Stephanie JAG:EX; Wharton, Peter JAG:EX  
**Cc:** McMeekin, Laurie D JAG:EX  
**Subject:** Campers

I think the following info was in the last update I provided, but just in case:

- Inquiries from general public are to be directed to MTICS Real Property Division ADMO office (Brian Fellows)
- All media inquiries are to be directed to MTICS GCPE Communications Director, Tasha Schollen
- General inquiries from MOJ staff to myself or Lisa Koorbatoff, SSBC Client Services

Feel free to distribute as appropriate. There is no direction that the campers will be requested to move at this time.

Lynda Cavanaugh  
Assistant Deputy Minister  
Court Services Branch  
Ministry of Justice  
250 356 1527

## Zollen, Darla JAG:EX

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**From:** Cavanaugh, Lynda A JAG:EX  
**Sent:** Wednesday, December 2, 2015 1:14 PM  
**To:** Miller, Brenda L JAG:EX  
**Subject:** FW: Update on campers

Maybe you want to know this too..

---

**From:** Melvin, Stephanie JAG:EX  
**Sent:** Wednesday, December 2, 2015 1:10 PM  
**To:** Cavanaugh, Lynda A JAG:EX; Wharton, Peter JAG:EX  
**Cc:** McMeekin, Laurie D JAG:EX  
**Subject:** RE: Update on campers

Thanks for this Lynda

---

**From:** Cavanaugh, Lynda A JAG:EX  
**Sent:** Wednesday, December 2, 2015 1:09 PM  
**To:** Melvin, Stephanie JAG:EX; Wharton, Peter JAG:EX  
**Cc:** McMeekin, Laurie D JAG:EX  
**Subject:** Update on campers

Stephanie and Peter – MTIC continues to lead the discussions and response to the camping issue outside the courthouse. As an update – there is no indication that we will be asked to provide notices to the campers at this time, as discussions continue regarding the legal implications of proceeding with that plan. So the bottom line for now is – no action. The police continue to check in, and the projection is now that the cold weather shelter strategy is lifted we could see more people moving onto the lawn.

Stay tuned, and I will not be issuing any sort of note or update broadly. So the existing q and a's still stand, and if anyone asks you (court admin or sheriffs), you can share that we are simply standing by for instructions if/when they come from MTIC.

If you hear of any disgruntlement within the judiciary though, let me know. It appears so far, there have been no concerns raised. Thanks!

Lynda Cavanaugh  
Assistant Deputy Minister  
Court Services Branch  
Ministry of Justice  
250 356 1527

**Zollen, Darla JAG:EX**

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**From:** Cavanaugh, Lynda A JAG:EX  
**Sent:** Tuesday, December 1, 2015 12:50 PM  
**To:** Deitch, James JAG:EX; DeWitt-Van Oosten, Joyce M JAG:EX  
**Cc:** McMeekin, Laurie D JAG:EX  
**Subject:** FW: FAQs Victoria Courthouse  
**Attachments:** FAQs Victoria Courthouse.docx

Just an FYI – internal comms only.

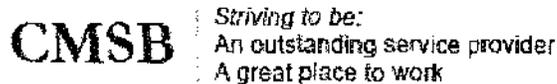
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**From:** Chen-Mack, Betty JAG:EX  
**Sent:** Tuesday, December 1, 2015 12:46 PM  
**To:** Cavanaugh, Lynda A JAG:EX; Miller, Brenda L JAG:EX; Melvin, Stephanie JAG:EX; Gillis, Heather JAG:EX  
**Subject:** FW: FAQs Victoria Courthouse

FYI, I haven't had a chance to review but here are the FAQs hot off the press to be used for internal communications.

Cheers!

**Betty Chen-Mack**, M.Arch B.I.D.  
Executive Director, Facilities Services Division,  
**Corporate Management Services Branch, Ministry of Justice**  
5-910 Government, Victoria, BC  
p. 250 356-7159, c. 250 415-8298



*{please be green with this email content}*

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**From:** Koorbatoff, Lisa MTIC:EX  
**Sent:** Tuesday, December 1, 2015 12:42 PM  
**To:** Chen-Mack, Betty JAG:EX  
**Subject:** FAQs Victoria Courthouse

Hi Betty,

Please see attached the FAQs for the Victoria Courthouse.

These are intended for internal government use when responding to inquiries.

Let me know if you have questions.

Thanks,  
Lisa

**Lisa Koorbatoff** | Director Client Relations | Justice & MTICS | Shared Services BC  
**ph:** 778-977-1552 | **email:** [Lisa.Koorbatoff@gov.bc.ca](mailto:Lisa.Koorbatoff@gov.bc.ca) | **m:** W400 – 4000 Seymour Place, Victoria BC V8W 9V1



Shared  
Services

## FAQs – Victoria Courthouse

**Q:** Is camping authorized at the Victoria Courthouse?

*A: Camping is not a permitted use of the green space adjacent to the Courthouse. The current situation has arisen out of a rapid transition from the occasional use of the space for sleeping by homeless persons into a more intensively populated area. The issue is currently being managed in conjunction with other community partners.*

**Q:** What is the Province doing about the issue of homelessness?

*A: The Province is involved in supporting this difficult social issue in many ways. In addition to program work in the social services, public health, public security, and employment sectors of core Government, organizations such as BC Housing and a multitude of publicly supported non-profit organizations are working towards solutions to this issue. At this location specifically, the Province will continue to seek solutions that are compassionate to those who are currently camping at the location and in conjunction with the various stakeholders involved including the City of Victoria, adjacent property owners, employees at the Courthouse, and emerging community partner organizations.*

**Q:** Why can't the site support a temporary camping location?

*A: The Courthouse serves an important function in a democratic society. The Province is obligated to provide a safe workplace for those who work in the Courthouse as well as ensure that members of the public who come to access services in the Courthouse are and feel safe in doing so.*

**Q:** What is the City doing about the situation?

*A: The City is working in conjunction with the Province to address the needs of the community. Although the camping bylaw does not apply to this situation, the enforcement of trespass does. The Province expects the City to provide enforcement measures just as they would for any property owner, delivered in a compassionate, iterative manner.*

Q: What is the short term response to this issue?

*A: The short term response is that the Province wishes to restore the green space to the purpose it was originally intended; a public area that is safe and accessible to Courthouse staff and clients as well all members of the public.*

Q: Are long term solutions in the works?

*A: The Province is considering a variety of options that take into account the long term property needs to support the Justice program, the factors that brought the current situation into being, and the interests of the public. Stakeholders will be consulted prior to taking decisions on any future action that may take place.*

Q: How are surrounding property owners or residents being considered in the solutions to this issue?

*A: The Province also has an obligation to adjacent property owners to limit negative externalities that originate from the Courthouse property. Although to a certain extent, social issues prevalent in any urban space in British Columbia will be part of the landscape, adjacent property owners have a reasonable expectation to the peaceful enjoyment of their property and adjacent public spaces. Immediate and long-term solutions will include the interests of adjacent residents and property owners.*

Q: Why doesn't the Province erect signage?

*A: The Province previously determined that signs prohibiting encampments would be unnecessary and an ineffective strategy to discourage camping activity. What has since been learned is that signage will need to be part of the solution to communicate expectations on how the property is intended to be used.*

## Zollen, Darla JAG:EX

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**From:** Cavanaugh, Lynda A JAG:EX  
**Sent:** Tuesday, December 1, 2015 10:59 AM  
**To:** McMeekin, Laurie D JAG:EX; Wharton, Peter JAG:EX  
**Subject:** FW: Camp Victoria Courthouse

FYI

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**From:** Koorbatoff, Lisa MTIC:EX  
**Sent:** Tuesday, December 1, 2015 10:42 AM  
**To:** Cavanaugh, Lynda A JAG:EX  
**Cc:** Chen-Mack, Betty JAG:EX; Miller, Brenda L JAG:EX  
**Subject:** RE: Camp Victoria Courthouse

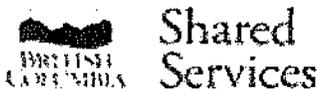
Hi Lynda,

The update I have is that an advisory letter is pending within our Ministry.

I will also be able to send you the FAQs shortly.

Thanks,  
Lisa

Lisa Koorbatoff | Director Client Relations | Justice & MTICS | Shared Services BC  
ph: 778-977-1552 | email: [Lisa.Koorbatoff@gov.bc.ca](mailto:Lisa.Koorbatoff@gov.bc.ca) | m: W400 – 4000 Seymour Place, Victoria BC V8W 9V1



---

**From:** Cavanaugh, Lynda A JAG:EX  
**Sent:** Tuesday, December 1, 2015 10:28 AM  
**To:** Koorbatoff, Lisa MTIC:EX  
**Cc:** Chen-Mack, Betty JAG:EX; Miller, Brenda L JAG:EX  
**Subject:** Camp Victoria Courthouse

Hi Lisa – any new developments or plans, have lots of people asking.

Lynda Cavanaugh  
Assistant Deputy Minister  
Court Services  
Ministry of Justice

## Zollen, Darla JAG:EX

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**From:** Cavanaugh, Lynda A JAG:EX  
**Sent:** Thursday, November 26, 2015 3:34 PM  
**To:** McMeekin, Laurie D JAG:EX  
**Subject:** FW: Draft Plan - Courthouse Encampment - additional info

FYI to keep an eye.

**From:** Sandstrom, Kurt JAG:EX  
**Sent:** Thursday, November 26, 2015 1:46 PM  
**To:** Cavanaugh, Lynda A JAG:EX; Fyfe, Richard J JAG:EX  
**Cc:** Richter, Connie JAG:EX; Houston, Gordon JAG:EX  
**Subject:** RE: Draft Plan - Courthouse Encampment - additional info

We are preparing a briefing and we should be checking in with you on this Lynda before it goes up. Gordon is working on that.

K

**From:** Cavanaugh, Lynda A JAG:EX  
**Sent:** Thursday, November 26, 2015 1:43 PM  
**To:** Fyfe, Richard J JAG:EX  
**Cc:** Richter, Connie JAG:EX; Sandstrom, Kurt JAG:EX  
**Subject:** RE: Draft Plan - Courthouse Encampment - additional info

Also – Sheriff's will be providing the initial notice to campers requesting they vacate as part of the overall engagement strategy and planning. Richard – although Kurt is managing the process for the Ministry does the MO need a briefing? I haven't had a request, but did get one email from Josh about a news article.

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**Cc:** Richter, Connie JAG:EX; Cavanaugh, Lynda A JAG:EX  
**Subject:** FW: Draft Plan - Courthouse Encampment  
Richard FYI

**From:** Houston, Gordon JAG:EX  
**Sent:** Thursday, November 26, 2015 11:12 AM  
**To:** Goodman, Sara JAG:EX; Phillips, Keith J JAG:EX; Mason, Tyna JAG:EX  
**Cc:** Cavanaugh, Lynda A JAG:EX; Sandstrom, Kurt JAG:EX  
**Subject:** Fwd: Draft Plan - Courthouse Encampment  
Attached is the draft plan referred to in our teleconference.

Sent from my iPad

Begin forwarded message:

**From:** "Burbee, Jon MTIC:EX" <[Jon.Burbee@gov.bc.ca](mailto:Jon.Burbee@gov.bc.ca)>  
**Date:** November 26, 2015 at 10:13:10 AM PST  
**To:** "Fellows, Brian MTIC:EX" <[Brian.Fellows@gov.bc.ca](mailto:Brian.Fellows@gov.bc.ca)>  
**Cc:** "Sykes, Graeme MTIC:EX" <[Graeme.Sykes@gov.bc.ca](mailto:Graeme.Sykes@gov.bc.ca)>, "Houston, Gordon JAG:EX" <[Gordon.Houston@gov.bc.ca](mailto:Gordon.Houston@gov.bc.ca)>  
**Subject:** Draft Plan - Courthouse Encampment

Brian,

As discussed, please see below an outline plan for review and consideration by senior Ministry leadership.

1. RPD and City staff (TBD) consult with key stakeholders such as Courts Svcs, City of Victoria, Rev Al and the encampment "mayor" and occupants ahead of time to advise them of our intentions (that we will be issuing a vacate letter that describes all the social options available to them and potentially housing or shelter options and that they are asked to vacate the site). The purpose of this consultation is to gather concerns and obtain advice from these stakeholders that we hadn't thought of already and possibly support the merits of this action.

2. On approval from senior Ministry Leadership, issue communications via a letter to all campers advising them that:

-camping is not permitted on this property and they are asked to vacate (no time limit provided deliberately)

-here is a list of shelters available to them (including BC Housing, but also other community non-profits)

-here is a list of available community services and resources

Questions to resolve:

a. The tactics of delivering the communiqué (Vic PD will keep the peace during delivery). Options include Sherrif Service, Public Servant;

b. Communications plan to respond to the immediate media interest in this action.

3. Our legal services team is currently preparing an injunction on the matter.

s.13,s.14

Comments:

-I would not advise supporting a "holding pattern" approach until housing is absolutely available. We do not control the timing on any of the movement aside from an injunction enforcement date.

Related Events:

-10:00 am – teleconference with legal services on the injunction

-2:00 pm – teleconference with City staff plus BC Housing

-3:00 pm – meeting with Client Svcs team to cover communications with Courts staff

**Jon Burbee** | Executive Director | Asset Management Branch | Shared Services BC  
**Ph:** 250 213-7439 | **e:** [Jon.Burbee@gov.bc.ca](mailto:Jon.Burbee@gov.bc.ca) | **m:** PO Box 9412, Stn Prov Gov, Victoria BC V8W 9V1



ASSET MANAGEMENT  
BRITISH COLUMBIA

## Zollen, Darla JAG:EX

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**Date:** November 26, 2015 at 10:13:10 AM PST  
**To:** "Fellows, Brian MTIC:EX" <[Brian.Fellows@gov.bc.ca](mailto:Brian.Fellows@gov.bc.ca)>  
**Cc:** "Sykes, Graeme MTIC:EX" <[Graeme.Sykes@gov.bc.ca](mailto:Graeme.Sykes@gov.bc.ca)>, "Houston, Gordon JAG:EX" <[Gordon.Houston@gov.bc.ca](mailto:Gordon.Houston@gov.bc.ca)>  
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- 2:00 pm -- teleconference with City staff plus BC Housing
- 3:00 pm -- meeting with Client Svcs team to cover communications with Courts staff

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*ph:* 250 213-7439 | *e:* [Jon.Burbee@gov.bc.ca](mailto:Jon.Burbee@gov.bc.ca) | *m:* PO Box 9412, Stn Prov Gov, Victoria BC V8W 9V1



ASSET MANAGEMENT  
BRANCH | SHARED SERVICES BC

**Zollen, Darla JAG:EX**

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**From:** Cavanaugh, Lynda A JAG:EX  
**Sent:** Thursday, November 26, 2015 1:01 PM  
**To:** Groot, Jeff GCPE:EX; Schollen, Tasha GCPE:EX  
**Subject:** RE: HEADS UP: Housing request RE: Court House in Victoria

OK thanks.

---

**From:** Groot, Jeff GCPE:EX  
**Sent:** Thursday, November 26, 2015 12:59 PM  
**To:** Schollen, Tasha GCPE:EX; Cavanaugh, Lynda A JAG:EX  
**Subject:** RE: HEADS UP: Housing request RE: Court House in Victoria

Hey Lynda – our MO is aware of the letter from this morning. I think Josh was going to call you about it? If you haven't heard from him, he'd probably appreciate an update on approach, and as things change!

---

**From:** Schollen, Tasha GCPE:EX  
**Sent:** Thursday, November 26, 2015 12:57 PM  
**To:** Cavanaugh, Lynda A JAG:EX; Groot, Jeff GCPE:EX  
**Subject:** RE: HEADS UP: Housing request RE: Court House in Victoria

Hi Lynda,

I've added Jeff here as he's in the best position to respond on behalf of MSA.

While my minister is aware of the situation, we aren't briefing him until there are new developments.

Thanks,

T

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**Tasha Schollen** | Communications Director  
Ministry of Technology, Innovation and Citizens' Services  
Government Communications and Public Engagement  
Phone: 250-387-3134 | Cell: 250-889-1121

---

**From:** Cavanaugh, Lynda A JAG:EX  
**Sent:** Thursday, November 26, 2015 12:50 PM  
**To:** Schollen, Tasha GCPE:EX  
**Subject:** FW: HEADS UP: Housing request RE: Court House in Victoria

Hi Tasha – I'm just double checking on communications with our MO, if any? I know everything is going up via MTIC, just want to make sure I shouldn't be doing anything re briefing MSA? Cvoered?

---

**From:** Holden, Virginia OHCS:EX  
**Sent:** Thursday, November 26, 2015 12:29 PM  
**To:** Fellows, Brian MTIC:EX  
**Cc:** Ahmed, Sarf MTIC:EX; Vasey, Jeff OHCS:EX; Cavanaugh, Lynda A JAG:EX; Burbee, Jon MTIC:EX; Barnes, Renee A MTIC:EX  
**Subject:** RE: HEADS UP: Housing request RE: Court House in Victoria

Me for now. Just sent a note to BCH to see if they can attend as well.

**From:** Fellows, Brian MTIC:EX  
**Sent:** Thursday, November 26, 2015 12:26 PM  
**To:** Holden, Virginia OHCS:EX  
**Cc:** Ahmed, Sarf MTIC:EX; Vasey, Jeff OHCS:EX; Cavanaugh, Lynda A JAG:EX; Burbee, Jon MTIC:EX; Barnes, Renee A MTIC:EX  
**Subject:** RE: HEADS UP: Housing request RE: Court House in Victoria

Virginia

Thanks for the response, we will schedule a call for 130, can you confirm who should be attending from Housing?  
Brian

**Brian Fellows** | Assistant Deputy Minister  
Real Property Division | Shared Services BC  
*Ph:* 250 893-3327 | *e:* [Brian.Fellows@gov.bc.ca](mailto:Brian.Fellows@gov.bc.ca) | *m:* PO Box 9412, Stn Prov Govt, Victoria BC V8W 9V1



Minister  
K. Jennings  
Minister of  
Municipal Affairs  
and  
Cultural Heritage

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**Sent:** Thursday, November 26, 2015 12:20 PM  
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**Subject:** RE: HEADS UP: Housing request RE: Court House in Victoria

Hi Brian,

Unfortunately, I am on a call for Jeff from 1-130. Could have a call at 130. I don't know if BC Housing can attend then but will send the invite their way.

Ginnie

**From:** Fellows, Brian MTIC:EX  
**Sent:** Thursday, November 26, 2015 12:09 PM  
**To:** Holden, Virginia OHCS:EX  
**Cc:** Ahmed, Sarf MTIC:EX; Vasey, Jeff OHCS:EX; Cavanaugh, Lynda A JAG:EX; Burbee, Jon MTIC:EX; Barnes, Renee A MTIC:EX  
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Virginia

Just left you a voicemail, would you Domenic and Roger be available to meet at 115 or 130? We would like to push the meeting with the city back until we can discuss next steps together.  
We can have a teleconference if this makes it easier,  
Brian

Sent from my iPhone

On Nov 26, 2015, at 12:04 PM, I Holden, Virginia OHCS:EX <[Virginia.Holden@gov.bc.ca](mailto:Virginia.Holden@gov.bc.ca)> wrote:

Dominic Flanagan, Director of Housing Operations, and Roger Butcher, Director of Vancouver Island operations, will be joining the call from BC Housing.

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**To:** Vasey, Jeff OHCS:EX  
**Cc:** Fellows, Brian MTIC:EX; Holden, Virginia OHCS:EX; Cavanaugh, Lynda A JAG:EX; Burbee, Jon MTIC:EX  
**Subject:** Fwd: HEADS UP: Housing request RE: Court House in Victoria

in case you have not seen this yet. Will appreciate an update from your end. thanks

Sarf Ahmed

Begin forwarded message:

**From:** "Schollen, Tasha GCPE:EX" <[Tasha.Schollen@gov.bc.ca](mailto:Tasha.Schollen@gov.bc.ca)>  
**Date:** November 26, 2015 at 11:04:48 AM PST  
**To:** "Ahmed, Sarf MTIC:EX" <[Sarf.Ahmed@gov.bc.ca](mailto:Sarf.Ahmed@gov.bc.ca)>  
**Subject:** FW: HEADS UP: Housing request RE: Court House in Victoria

Hi Sarf,  
Just tried calling you. Can you give me a ring? 250-889-1121

Thanks,  
T

s.16



**Zollen, Darla JAG:EX**

---

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Ministry of  
Technology, Innovation  
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**Zollen, Darla JAG:EX**

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**Sent:** Thursday, November 26, 2015 12:18 PM  
**To:** Fellows, Brian MTIC:EX  
**Cc:** Burbee, Jon MTIC:EX  
**Subject:** RE: HEADS UP: Housing request RE: Court House in Victoria

Brian and Jon – Peter Wharton, BC Sheriff Inspector is on deck to assist with initial engagement of campers. Can you include him in planning discussions as appropriate, please.

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**Cc:** "Sykes, Graeme MTIC:EX" <[Graeme.Sykes@gov.bc.ca](mailto:Graeme.Sykes@gov.bc.ca)>, "Houston, Gordon JAG:EX" <[Gordon.Houston@gov.bc.ca](mailto:Gordon.Houston@gov.bc.ca)>  
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ASSET MANAGEMENT  
BRANCH | SHARED SERVICES BC

**Zollen, Darla JAG:EX**

---

**From:** Cavanaugh, Lynda A JAG:EX  
**Sent:** Thursday, November 26, 2015 12:46 PM  
**To:** Stewart, Josh JAG:EX  
**Subject:** RE: Tenters

Hi Josh, no, she hasn't

**From:** Stewart, Josh JAG:EX  
**Sent:** Thursday, November 26, 2015 11:47 AM  
**To:** Cavanaugh, Lynda A JAG:EX  
**Subject:** Tenters

Hi Lynda. In this story MLA James said she has spoke with government officials about this. Just wondering if she has contacted anyone from Court Services on this.

<http://www.timescolonist.com/news/local/mla-james-blames-years-of-neglect-for-growing-court-campsite-1.2120140>

Josh

**Zollen, Darla JAG:EX**

---

**From:** Cavanaugh, Lynda A JAG:EX  
**Sent:** Wednesday, November 25, 2015 5:12 PM  
**To:** Sandstrom, Kurt JAG:EX  
**Subject:** Re: tent city - injunction

A plan is in place, MTIC is lead as it is Provincial property. They will be the ones requiring prep of one injunction. Good meeting with city re longer term planning. I can brief the Minister if the injunction is her call, but really we are at the moment only tenants.

Lynda

**From:** Sandstrom, Kurt JAG:EX  
**Sent:** Wednesday, November 25, 2015 2:59 PM  
**To:** Houston, Gordon JAG:EX  
**Cc:** Hilmy, Marjukka JAG:EX; Cavanaugh, Lynda A JAG:EX  
**Subject:** RE: tent city - injunction

I would assume from within our Ministry Court Services should become involved and take the lead on this issue, including briefing the AG (along with LSB of course). Have you initiated contact within Court Services? Copying Lynda to let her know. Lynda, if you think we should lead, let me know.  
Kurt.

NR

NR

Page 071

Withheld pursuant to/removed as

NR

## Zollen, Darla JAG:EX

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**From:** Cavanaugh, Lynda A JAG:EX  
**Sent:** Wednesday, November 25, 2015 3:58 PM  
**To:** Jonathan Tinney  
**Subject:** Re: Tenting at Law Courts

In in the lobby, Jon.

Lynda

Original Message

**From:** Jonathan Tinney  
**Sent:** Wednesday, November 25, 2015 11:59 AM  
**To:** Burbee, Jon MTIC:EX; Cavanaugh, Lynda A JAG:EX  
**Cc:** McMeekin, Laurie D JAG:EX; Sykes, Graeme MTIC:EX; Fellows, Brian MTIC:EX; Jason Johnson; Colleen Mycroft; Chris Coates; Katie Hamilton  
**Subject:** RE: Tenting at Law Courts

Thanks Jon. Looking forward to meeting with you. JT

-----Original Message-----

**From:** Burbee, Jon MTIC:EX [<mailto:Jon.Burbee@gov.bc.ca>]  
**Sent:** Wednesday, November 25, 2015 7:43 AM  
**To:** Jonathan Tinney <[JTinney@victoria.ca](mailto:JTinney@victoria.ca)>; Cavanaugh, Lynda A JAG:EX <[Lynda.Cavanaugh@gov.bc.ca](mailto:Lynda.Cavanaugh@gov.bc.ca)>  
**Cc:** McMeekin, Laurie D JAG:EX <[Laurie.McMeekin@gov.bc.ca](mailto:Laurie.McMeekin@gov.bc.ca)>; Sykes, Graeme MTIC:EX <[Graeme.Sykes@gov.bc.ca](mailto:Graeme.Sykes@gov.bc.ca)>;  
Fellows, Brian MTIC:EX <[Brian.Fellows@gov.bc.ca](mailto:Brian.Fellows@gov.bc.ca)>; Jason Johnson <[jjohnson@victoria.ca](mailto:jjohnson@victoria.ca)>; Colleen Mycroft  
<[cmycroft@victoria.ca](mailto:cmycroft@victoria.ca)>; Chris Coates <[ccoates@victoria.ca](mailto:ccoates@victoria.ca)>; Katie Hamilton <[khamilton@victoria.ca](mailto:khamilton@victoria.ca)>  
**Subject:** RE: Tenting at Law Courts

Jonathan,

City Hall would be a great place to meet. Unless we hear otherwise we will just check in at reception. I will also confirm attendance based on schedules.

In addition to Lynda Cavanaugh, who is the responsible ADM for the program delivered at the Courthouse, we may be joined by my ADM for Real Property Brian Fellows as well as my Real Estate Manager for South Vancouver Island Graeme Sykes.

Best regards,

Jon Burbee | Executive Director | Asset Management Branch | Shared Services BC  
Ph: 250 213-7439 | e: [Jon.Burbee@gov.bc.ca](mailto:Jon.Burbee@gov.bc.ca) | m: PO Box 9412, Stn Prov Gov, Victoria BC V8W 9V1

-----Original Message-----

From: Jonathan Tinney [mailto:[J.Tinney@victoria.ca](mailto:J.Tinney@victoria.ca)]

Sent: November 24, 2015 9:39 PM

To: Burbee, Jon MTIC:EX; Cavanaugh, Lynda A JAG:EX

Cc: McMeekin, Laurie D JAG:EX; Sykes, Graeme MTIC:EX; Fellows, Brian MTIC:EX; Jason Johnson; Colleen Mycroft; Chris Coates; Katie Hamilton

Subject: Re: Tenting at Law Courts

Jon. Thanks for getting back. 4pm works for me. I've ccd the rest of my team members and Colleen Mycroft who I will ask to confirm others attendance. Should we meet at City Hall?

Jonathan Tinney, MCIP

Director

Sustainable Planning & Community Development City of Victoria

1 Centennial Square, Victoria BC V8W 1P6

T 250.361.0511

M 250.588.1500

Original Message

From: Burbee, Jon MTIC:EX

Sent: Tuesday, November 24, 2015 7:51 PM

To: Cavanaugh, Lynda A JAG:EX; Jonathan Tinney

Cc: McMeekin, Laurie D JAG:EX; Sykes, Graeme MTIC:EX; Fellows, Brian MTIC:EX

Subject: Re: Tenting at Law Courts

Greetings Jonathan.

Would a 4:00 meeting time work for you? This would allow our team to complete an additional day's work to develop options to discuss.

Jon Burbee

Executive Director

Asset Management Branch

Sent from my BlackBerry 10 smartphone on the TELUS network.

From: Cavanaugh, Lynda A JAG:EX

Sent: Tuesday, November 24, 2015 18:36

To: Jonathan Tinney

Cc: Burbee, Jon MTIC:EX; McMeekin, Laurie D JAG:EX

Subject: Re: Tenting at Law Courts

Hello Jonathan, thanks for the invite. I'm happy to connect on this issue, however Jon is leading the coordination from the provinces side, so including him here.

Lynda

From: Jonathan Tinney

Sent: Tuesday, November 24, 2015 5:34 PM

To: Cavanaugh, Lynda A JAG:EX

Subject: Tenting at Law Courts

Lynda,

My name is Jonathan Tinney. I wonder if we can connect to discuss the tenting situation at the Law Courts and get an update on the government's position going forward and/or coordinate as appropriate.

Is there a time tomorrow perhaps to meet either in person or by phone to discuss with myself and our City Manager? Please advise.

I'll give you a call as well, looking forward to hearing from you.

Jonathan Tinney  
Director  
Sustainable Planning & Community Development City of Victoria  
1 Centennial Square, Victoria BC V8W 1P6

T 250.361.0511 F 250.361.0248

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## Zollen, Darla JAG:EX

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**From:** Cavanaugh, Lynda A JAG:EX  
**Sent:** Wednesday, November 25, 2015 9:00 AM  
**To:** Burbee, Jon MTIC:EX  
**Subject:** RE: Tenting at Law Courts

Are the vicpd coming do you know?

-----Original Message-----

**From:** Burbee, Jon MTIC:EX  
**Sent:** Wednesday, November 25, 2015 7:43 AM  
**To:** 'Jonathan Tinney'; Cavanaugh, Lynda A JAG:EX  
**Cc:** McMeekin, Laurie D JAG:EX; Sykes, Graeme MTIC:EX; Fellows, Brian MTIC:EX; Jason Johnson; Colleen Mycroft; Chris Coates; Katie Hamilton  
**Subject:** RE: Tenting at Law Courts

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-----Original Message-----

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**Sent:** November 24, 2015 9:39 PM  
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Director  
Sustainable Planning & Community Development City of Victoria

1 Centennial Square, Victoria BC V8W 1P6

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Original Message

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Cc: McMeekin, Laurie D JAG:EX; Sykes, Graeme MTIC:EX; Fellows, Brian MTIC:EX

Subject: Re: Tenting at Law Courts

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Executive Director

Asset Management Branch

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Cc: Burbee, Jon MTIC:EX; McMeekin, Laurie D JAG:EX

Subject: Re: Tenting at Law Courts

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To: Cavanaugh, Lynda A JAG:EX

Subject: Tenting at Law Courts

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[Description: Description: Description: [cid:image005.gif@01CF3C88.FC1AFE40](http://www.linkedin.com/company/city-of-victoria-bc?trk=biz-companies-cym)<http://www.linkedin.com/company/city-of-victoria-bc?trk=biz-companies-cym>

## Zollen, Darla JAG:EX

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**From:** Cavanaugh, Lynda A JAG:EX  
**Sent:** Wednesday, November 25, 2015 3:09 PM  
**To:** Sandstrom, Kurt JAG:EX; Houston, Gordon JAG:EX  
**Cc:** Hilmy, Marjukka JAG:EX  
**Subject:** Re: tent city - injunction

Tx, we are meeting with the city at 4, please standby .

Lynda

**From:** Sandstrom, Kurt JAG:EX  
**Sent:** Wednesday, November 25, 2015 2:59 PM  
**To:** Houston, Gordon JAG:EX  
**Cc:** Hilmy, Marjukka JAG:EX; Cavanaugh, Lynda A JAG:EX  
**Subject:** RE: tent city - injunction

I would assume from within our Ministry Court Services should become involved and take the lead on this issue, including briefing the AG (along with LSB of course). Have you initiated contact within Court Services? Copying Lynda to let her know. Lynda, if you think we should lead, let me know.

Kurt.

NR

Page 079

Withheld pursuant to/removed as

NR

## Zollen, Darla JAG:EX

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**From:** Cavanaugh, Lynda A JAG:EX  
**Sent:** Wednesday, November 25, 2015 9:22 AM  
**To:** HOLD 2016 Feb 22 Hyman, Carly JAG:EX; Richardson, Robert C JAG:EX; Eggleston, Darcy JAG:EX; Melvin, Stephanie JAG:EX  
**Subject:** FW: Draft FAQs - Victoria Courthouse

As discussed.

---

**From:** Burbee, Jon MTIC:EX  
**Sent:** Wednesday, November 25, 2015 7:47 AM  
**To:** Fellows, Brian MTIC:EX  
**Cc:** Williams, Leslie J MTIC:EX; Barnes, Renee A MTIC:EX; Cavanaugh, Lynda A JAG:EX  
**Subject:** FW: Draft FAQs - Victoria Courthouse

For info Brian.

I've asked Lisa Koorbatoff as the Client Relations lead for Justice to lead the communications with the various key stakeholders informed with daily developments.

Jon

---

**From:** Burbee, Jon MTIC:EX  
**Sent:** November 25, 2015 7:43 AM  
**To:** Sykes, Graeme MTIC:EX  
**Cc:** Koorbatoff, Lisa MTIC:EX; Schollen, Tasha GCPE:EX  
**Subject:** Draft FAQs - Victoria Courthouse

Graeme,

To support your task of drafting some FAQs for use by Courthouse management to respond to queries from staff or public using the courthouse, here's some possible candidates. We will have to ensure this is consistent with messaging applied by GCPE as well as any legal advice we may receive.

Q: Is camping authorized at the Victoria Courthouse?

*A: Camping is not a permitted use of the green space adjacent to the Courthouse. The current situation has arisen out of a rapid transition from the occasional use of the space for sleeping by homeless persons into a more intensively populated area. The issue is currently being managed in conjunction with other community partners.*

Q: What is the Province doing about the issue of homelessness?

*A: The Province is involved in supporting this difficult social issue in many ways. In addition to program work in the social services, public health, public security, and employment sectors of core Government, organizations such as BC Housing and a multitude of publicly support non-profit organizations are working towards solutions to this issue. At this location specifically, the Province will continue to seek solutions that are compassionate to those who are currently camping at the location and in conjunction with the various stakeholders involved including the City of Victoria, adjacent property owners, employees at the Courthouse, and emerging community partner organizations.*

Q: Why can't the site support a temporary camping location?

*A: The Courthouse serves an important function in a democratic society. The Province is obligated to provide a safe workplace for those who work in the Courthouse as well as ensure that members of the public who come to access services in the Courthouse are and feel safe in doing so.*

**Q: What is the City doing about the situation?**

*A: The City is working in conjunction with the Province to address the needs of the community. Although the camping bylaw does not apply to this situation, the enforcement of trespass does. The Province expects the City to provide enforcement measures just as they would for any property owner, delivered in a compassionate, iterative manner.*

**Q: What is the short term response to this issue?**

*A: The short term response is that the Province wishes to restore the green space to the purpose it was originally intended; a public area that is safe and accessible to Courthouse staff and clients as well all members of the public.*

**Q: Are long term solutions in the works?**

*A: The Province is considering a variety of options that take into account the long term property needs to support the Justice program, the factors that brought the current situation into being, and the interests of the public. Stakeholders will be consulted prior to taking decisions on any future action that may take place.*

**Q: How are surrounding property owners or residents being considered in the solutions to this issue?**

*A: The Province also has an obligation to adjacent property owners to limit negative externalities that originate from the Courthouse property. Although to a certain extent, social issues prevalent in any urban space in British Columbia will be part of the landscape, adjacent property owners have a reasonable expectation to the peaceful enjoyment of their property and adjacent public spaces. Immediate and long-term solutions will include the interests of adjacent residents and property owners.*

**Q: Why doesn't the Province erect signage?**

*A: The Province previously determined that signs prohibiting encampments would unnecessary and an ineffective strategy to discourage camping activity. What has since been learned is that signage will need to be part of the solution to communicate expectations on how the property is intended to be used.*

**Jon Burbee** | Executive Director | Asset Management Branch | Shared Services BC  
*Ph:* 250 213-7439 | *e:* [Jon.Burbee@gov.bc.ca](mailto:Jon.Burbee@gov.bc.ca) | *m:* PO Box 9412, Stn Prov Gov, Victoria BC V8W 9V1



**ASSET MANAGEMENT**  
CORPORATE & SHARED SERVICES BC

## **Zollen, Darla JAG:EX**

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**From:** Cavanaugh, Lynda A JAG:EX  
**Sent:** Wednesday, November 25, 2015 9:07 AM  
**To:** McMeekin, Laurie D JAG:EX  
**Subject:** FW: Draft FAQs - Victoria Courthouse

Print a couple for me pls

---

**From:** Burbee, Jon MTIC:EX  
**Sent:** Wednesday, November 25, 2015 7:47 AM  
**To:** Fellows, Brian MTIC:EX  
**Cc:** Williams, Leslie J MTIC:EX; Barnes, Renee A MTIC:EX; Cavanaugh, Lynda A JAG:EX  
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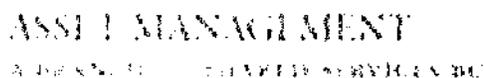
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## Zollen, Darla JAG:EX

---

**From:** Cavanaugh, Lynda A JAG:EX  
**Sent:** Tuesday, November 24, 2015 6:36 PM  
**To:** Jonathan Tinney  
**Cc:** Burbee, Jon MTIC:EX; McMeekin, Laurie D JAG:EX  
**Subject:** Re: Tenting at Law Courts

Hello Jonathan, thanks for the invite. I'm happy to connect on this issue, however Jon is leading the coordination from the provinces side, so including him here.

Lynda

**From:** Jonathan Tinney  
**Sent:** Tuesday, November 24, 2015 5:34 PM  
**To:** Cavanaugh, Lynda A JAG:EX  
**Subject:** Tenting at Law Courts

Lynda,

My name is Jonathan Tinney. I wonder if we can connect to discuss the tenting situation at the Law Courts and get an update on the government's position going forward and/or coordinate as appropriate.

Is there a time tomorrow perhaps to meet either in person or by phone to discuss with myself and our City Manager? Please advise.

I'll give you a call as well, looking forward to hearing from you.

Jonathan Tinney

Director

Sustainable Planning & Community Development

City of Victoria

1 Centennial Square, Victoria BC V8W 1P6

T 250.361.0511 F 250.361.0248



## **Zollen, Darla JAG:EX**

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**From:** Cavanaugh, Lynda A JAG:EX  
**Sent:** Tuesday, November 24, 2015 10:21 AM  
**To:** Melvin, Stephanie JAG:EX; Corrado, Paul JAG:EX  
**Cc:** McMeekin, Laurie D JAG:EX  
**Subject:** Campers

Hi – I just want to ensure that we are on the same page. I spoke with Deputy Chief, Steve Ing and responded to his letter. I directed him to Jon Burbee, MTIC, who is leading coordinating the response. I told him that Jon will be discussing next steps and actions with the police and will keep us in the loop. They believe they will need an injunction if the campers are to be removed, as they are on private property. I said that we will ‘stay tuned’ and be prepared to assist however required.

If there is anyone else I should be talking to directly, let me know. I was very clear with him that I did not ‘direct’ staff to take no action, or to tell police to take no action. However, there was miscommunication as you are well aware. So something to be learned from this!

Hope you both have a good day!

Lynda Cavanaugh  
Assistant Deputy Minister  
Court Services Branch  
Ministry of Justice  
250 356 1527

**Zollen, Darla JAG:EX**

---

**From:** Cavanaugh, Lynda A JAG:EX  
**Sent:** Tuesday, November 24, 2015 9:22 AM  
**To:** Burbee, Jon MTIC:EX  
**Subject:** Vicpd and campers

I finally received a letter that the vicpd sent to me last week and I have not seen before now., I am directing them to you as lead in the response. Just a heads up, OK?

Lynda Cavanaugh  
Assistant Deputy Minister  
Court Services Branch  
Ministry of Justice  
250 356 1527

## Zollen, Darla JAG:EX

---

**From:** Cavanaugh, Lynda A JAG:EX  
**Sent:** Tuesday, November 24, 2015 9:18 AM  
**To:** 'Elsner, Frank'  
**Subject:** RE: Victoria Courthouse campers

I have it now, not to worry. We're working it out!!

-----Original Message-----

**From:** Elsner, Frank [<mailto:Frank.Elsner@vicpd.ca>]  
**Sent:** Tuesday, November 24, 2015 9:17 AM  
**To:** Cavanaugh, Lynda A JAG:EX  
**Subject:** RE: Victoria Courthouse campers

Hi Lynda, I am sorry and embarrassed that you don't have it. I was told the letter was e-mails and snail mailed to you last week. I have just learned that it was not e-mailed. I've asked Steve Ing to reach out to you asap. Please call me anytime you need to Frank

Cell: s.15,s.16

-----Original Message-----

**From:** Cavanaugh, Lynda A JAG:EX [<mailto:Lynda.Cavanaugh@gov.bc.ca>]  
**Sent:** November-24-15 8:13 AM  
**To:** Elsner, Frank  
**Subject:** Re: Victoria Courthouse campers

Thank you, a growing number of people are of the impression that I have it, but have not bothered to respond. I'm happy to set up a phone call if that helps straighten things out.

Lynda

**From:** Elsner, Frank  
**Sent:** Monday, November 23, 2015 8:24 PM  
**To:** Cavanaugh, Lynda A JAG:EX  
**Subject:** RE: Victoria Courthouse campers

Hi Linda, I was told you were sent a letter last week. I will follow up no hope we can work together on this. I want us to be on the same page. I hope you're well. Frank.

Sent from my iPhone managed by BlackBerry Enterprise Service

----- Original Message -----

**From:** Cavanaugh, Lynda A JAG:EX <[Lynda.Cavanaugh@gov.bc.ca](mailto:Lynda.Cavanaugh@gov.bc.ca)>  
**Date:** November 23, 2015, 5:06 PM PST  
**To:** Elsner, Frank <[Frank.Elsner@vicpd.ca](mailto:Frank.Elsner@vicpd.ca)>  
**Subject:** Victoria Courthouse campers

Hi Frank, hope all is well. I am sure you are in the loop on the camping situation at the Vic Courthouse. As planning for the response is being coordinated I understand that Vic pd are awaiting a formal response from me to a letter sent on Thursday from Deputy Chief Steve Ing. I didn't receive a letter so am looking to you to facilitate receiving it?

Thank you!

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Court Services Branch  
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250 356 1527

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## Zollen, Darla JAG:EX

---

**From:** Cavanaugh, Lynda A JAG:EX  
**Sent:** Tuesday, November 24, 2015 9:08 AM  
**To:** Melvin, Stephanie JAG:EX  
**Cc:** McMeekin, Laurie D JAG:EX  
**Subject:** FW: Victoria Courthouse Campers - Correspondence  
**Attachments:** ADM Cavanaugh\_2015\_11\_20.pdf

See below, and I will direct him to the MTIC lead as property managers (can you remind me please who that guy is?).  
Thanks.

**From:** Ing, Steve [<mailto:steve.ing@vicpd.ca>]  
**Sent:** Tuesday, November 24, 2015 8:57 AM  
**To:** Cavanaugh, Lynda A JAG:EX  
**Subject:** Victoria Courthouse Campers - Correspondence

Good morning ADM Cavanaugh,

The attached letter was sent to your office last Friday.

I understand from Chief Elsner and a number of other parties that the position of your office on this matter may have changed from what is noted in the letter. Please let me know if you have time to discuss this matter over the phone this morning.

Kind regards ... Steve



**Steven Ing, M.O.M, LL.B.**  
Deputy Chief Constable  
Victoria Police Department  
850 Caledonia Avenue  
Victoria, BC, V8T 5J8  
250-995-7328  
[www.vicpd.ca](http://www.vicpd.ca)

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## Zollen, Darla JAG:EX

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**From:** Cavanaugh, Lynda A JAG:EX  
**Sent:** Monday, November 23, 2015 10:07 PM  
**To:** HOLD 2016 Feb 22 Hyman, Carly JAG:EX  
**Cc:** McMeekin, Laurie D JAG:EX  
**Subject:** Re: Victoria Courthouse Camping Issue

Hi Carly, yes I have seen it. I have not received a letter from the Vicpd, and have talked with the police chief tonight who says he will find out what happened as he thought I was sent a letter as well. In any event, we will regroup tomorrow so can decide if we need an opinion then.

Lynda

On Nov 23, 2015, at 9:58 PM, Hyman, Carly JAG:EX <[Carly.Hyman@gov.bc.ca](mailto:Carly.Hyman@gov.bc.ca)> wrote:

Lynda, I'm sending this to you in the event that you haven't already received it. My apologies for the duplication if you have. Let me know if you would like me to forward this to Brian, our legal counsel.

Carly

---

**From:** Richardson, Robert C JAG:EX  
**Sent:** Monday, November 23, 2015 4:06 PM  
**To:** Hyman, Carly JAG:EX  
**Subject:** FW: Victoria Courthouse Camping Issue  
fyi

**Robert Richardson**

Senior Business Planning and Policy Analyst  
Court Services Branch, Ministry of Justice  
Direct: 250.356.9566 / 250.507.0367

---

**From:** McAndrews, Caroline GCPE:EX  
**Sent:** Monday, November 23, 2015 3:52 PM  
**To:** Richardson, Robert C JAG:EX  
**Subject:** FW: Victoria Courthouse Camping Issue  
Hi Richard: do you want me to share this directly with the ADM?

---

**From:** Sykes, Graeme MTIC:EX  
**Sent:** Monday, November 23, 2015 3:46 PM  
**To:** Wharton, Peter JAG:EX; Koorbatoff, Lisa MTIC:EX; Chen-Mack, Betty JAG:EX; Melvin, Stephanie JAG:EX; Gillis, Heather JAG:EX; Redmond, Jackie M MTIC:EX; Cooper, Sheila JAG:EX; Schollen, Tasha GCPE:EX; Indridson, Ian GCPE:EX; Eggleston, Darcy JAG:EX; Miller, Brenda L JAG:EX  
**Cc:** Fredette, Denis MTIC:IN; Burbee, Jon MTIC:EX; Cooper, Brian MTIC:EX; Sykes, Graeme MTIC:EX  
**Subject:** Victoria Courthouse Camping Issue

Hi Folks

I just spoke with Scott McGregor at VicPD. Though VicPD is prepared to take action at the courthouse greenspace, Chief Constable Eisner has requested a formal response in writing from ADM Cavanaugh *prior to action*.

Additionally, Constable McGregor informed me that VicPD has spoken with folks occupying the greenspace. Certain campers have stated that "they will not be moved unless shown the right piece of paper," which implies a court injunction. Is it too early to consult Legal?

Please let me know how Court Services would like to respond to VicPD. At this point, without a response from ADM Cavanaugh, VicPD will not attend the site.

Thanks,  
**Graeme Sykes**  
**Real Estate Manager**  
Real Property Division | Ministry of Technology, Innovation and Citizens' Services  
(250) 217-3027

## Zollen, Darla JAG:EX

---

**From:** Cavanaugh, Lynda A JAG:EX  
**Sent:** Monday, November 23, 2015 5:19 PM  
**To:** Melvin, Stephanie JAG:EX  
**Cc:** McMeekin, Laurie D JAG:EX  
**Subject:** RE: Please have a look at this when you get a chance

I sent Chief an email. Laurie, nothing came to me unless it was a actual mailed letter and is sitting in my inbox. I guess I will find out tomorrow!

---

**From:** Melvin, Stephanie JAG:EX  
**Sent:** Monday, November 23, 2015 5:01 PM  
**To:** Cavanaugh, Lynda A JAG:EX  
**Cc:** McMeekin, Laurie D JAG:EX  
**Subject:** RE: Please have a look at this when you get a chance

ADM to Chief probably best.

Chief Frank Elsner Office – s. 15,s. 16 and Cell s. 15,s. 16

Thank you Lynda. Sorry it's gone this way.

---

**From:** Cavanaugh, Lynda A JAG:EX  
**Sent:** Monday, November 23, 2015 4:48 PM  
**To:** Melvin, Stephanie JAG:EX; McMeekin, Laurie D JAG:EX  
**Subject:** RE: Please have a look at this when you get a chance

Or Steve, whichever. I think a phone call is appropriate.

---

**From:** Melvin, Stephanie JAG:EX  
**Sent:** Monday, November 23, 2015 4:44 PM  
**To:** Cavanaugh, Lynda A JAG:EX; McMeekin, Laurie D JAG:EX  
**Subject:** RE: Please have a look at this when you get a chance

Probably best that I let them know this before they keep telling the world there is no response. Are you okay with that?

---

**From:** Cavanaugh, Lynda A JAG:EX  
**Sent:** Monday, November 23, 2015 4:43 PM  
**To:** McMeekin, Laurie D JAG:EX; Melvin, Stephanie JAG:EX  
**Subject:** RE: Please have a look at this when you get a chance

I didn't receive a letter. Checked my deleted, just in case. Nothing.

---

**From:** McMeekin, Laurie D JAG:EX  
**Sent:** Monday, November 23, 2015 4:35 PM  
**To:** Melvin, Stephanie JAG:EX; Cavanaugh, Lynda A JAG:EX  
**Subject:** RE: Please have a look at this when you get a chance

Lynda, did you receive this?

Laurie McMeekin | Executive Coordinator to the  
Assistant Deputy Minister | Court Services Branch |  
PO Box 9249 Str Prov Gov | Victoria BC V8W 9J2 |  
☎ 250.356-1527 | Fax 250.387.4743

**From:** Melvin, Stephanie JAG:EX  
**Sent:** Monday, November 23, 2015 4:13 PM  
**To:** Cavanaugh, Lynda A JAG:EX; McMeekin, Laurie D JAG:EX  
**Subject:** Please have a look at this when you get a chance

Hello Lynda and Laurie

Looks like the outcome of the call on our Victoria campers has fallen short with the Vic PD. This e-mail below goes back to the news last week that a formal letter had been sent by Deputy Chief Steve Ing to Lynda. It was apparently sent to Lynda on Thursday, before the issues came to a head last week. This was the one I e-mailed earlier about. Vic PD is requesting a written response prior to taking action.

I am at 250-216-7105.

Talk soon

Stephanie



**From:** Sykes, Graeme MTIC:EX  
**Sent:** Monday, November 23, 2015 3:46 PM  
**To:** Wharton, Peter JAG:EX; Koorbatoff, Lisa MTIC:EX; Chen-Mack, Betty JAG:EX; Melvin, Stephanie JAG:EX; Gillis, Heather JAG:EX; Redmond, Jackie M MTIC:EX; Cooper, Sheila JAG:EX; Schollen, Tasha GCPE:EX; Indridson, Ian GCPE:EX; Eggleston, Darcy JAG:EX; Miller, Brenda L JAG:EX  
**Cc:** Fredette, Denis MTIC:IN; Burbee, Jon MTIC:EX; Cooper, Brian MTIC:EX; Sykes, Graeme MTIC:EX  
**Subject:** Victoria Courthouse Camping Issue

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**Real Estate Manager**  
Real Property Division | Ministry of Technology, Innovation and Citizens' Services  
(250) 217-3027

## Zollen, Darla JAG:EX

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**From:** Cavanaugh, Lynda A JAG:EX  
**Sent:** Monday, November 23, 2015 4:47 PM  
**To:** Melvin, Stephanie JAG:EX  
**Cc:** McMeekin, Laurie D JAG:EX  
**Subject:** RE: Please have a look at this when you get a chance

*I can phone the Chief, just need his number.*

Lynda

---

**From:** Melvin, Stephanie JAG:EX  
**Sent:** Monday, November 23, 2015 4:44 PM  
**To:** Cavanaugh, Lynda A JAG:EX; McMeekin, Laurie D JAG:EX  
**Subject:** RE: Please have a look at this when you get a chance

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**From:** Cavanaugh, Lynda A JAG:EX  
**Sent:** Monday, November 23, 2015 4:43 PM  
**To:** McMeekin, Laurie D JAG:EX; Melvin, Stephanie JAG:EX  
**Subject:** RE: Please have a look at this when you get a chance

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**From:** McMeekin, Laurie D JAG:EX  
**Sent:** Monday, November 23, 2015 4:35 PM  
**To:** Melvin, Stephanie JAG:EX; Cavanaugh, Lynda A JAG:EX  
**Subject:** RE: Please have a look at this when you get a chance

Lynda, did you receive this?

Laurie McMeekin | Executive Coordinator to the  
Assistant Deputy Minister | Court Services Branch |  
PO Box 9249 Stn Prov Gov | Victoria BC V8W 9J2 |  
☎ 250.356-1527 | Fax 250.387.4743

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**To:** Cavanaugh, Lynda A JAG:EX; McMeekin, Laurie D JAG:EX  
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**Cc:** Fredette, Denis MTIC:IN; Burbee, Jon MTIC:EX; Cooper, Brian MTIC:EX; Sykes, Graeme MTIC:EX

**Subject:** Victoria Courthouse Camping Issue

Hi Folks

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Thanks,

**Graeme Sykes**

**Real Estate Manager**

Real Property Division | Ministry of Technology, Innovation and Citizens' Services  
(250) 217-3027

## Zollen, Darla JAG:EX

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**From:** Cavanaugh, Lynda A JAG:EX  
**Sent:** Monday, November 23, 2015 3:05 PM  
**To:** Melvin, Stephanie JAG:EX; Richardson, Robert C JAG:EX  
**Cc:** McMeekin, Laurie D JAG:EX; HOLD 2016 Feb 22 Hyman, Carly JAG:EX  
**Subject:** Re: Review and approval today by 3pm - CTV News - Tents in green space adjacent to park

OK, I am in protocol mtg, now so you will need to deal with this.

Lynda

**From:** Melvin, Stephanie JAG:EX  
**Sent:** Monday, November 23, 2015 2:56 PM  
**To:** Richardson, Robert C JAG:EX; Cavanaugh, Lynda A JAG:EX  
**Cc:** McMeekin, Laurie D JAG:EX; Hyman, Carly JAG:EX  
**Subject:** RE: Review and approval today by 3pm - CTV News - Tents in green space adjacent to park

We will need to re-jig this to take into account that the Vic PD will be applying an incremental approach to finding other solutions for the campers. In plain English, they will likely be moving them off the site as of tomorrow morning – using the approach they described with finding help

**From:** Richardson, Robert C JAG:EX  
**Sent:** Monday, November 23, 2015 2:38 PM  
**To:** Cavanaugh, Lynda A JAG:EX  
**Cc:** McMeekin, Laurie D JAG:EX; Melvin, Stephanie JAG:EX; Hyman, Carly JAG:EX  
**Subject:** Review and approval today by 3pm - CTV News - Tents in green space adjacent to park  
**Importance:** High

Hi Lynda:

The camping adjacent to the courthouse has garnered further media attention. We received the below request from CTV.

Could you please review and approve the proposed response before 3pm.

Thanks

Rob

Topic: Victoria Courthouse Homeless Campers

Background: Reporter would like an interview but will accept a statement. CTV did a story on this on Nov. 21, and is doing a follow-up to get the province's reaction. Saturday's story summary is as follows:

- Story says the grass at the courthouse is provincially owned and not a city park and therefore not subject to city bylaw so there is a loophole – they can camp overnight and past 7am.
- City says tents went up 19 days ago and city hasn't received a single complaint. They're being good neighbours.
- However, reporter interviews a couple across the street who are concerned because they think it could get out of hand.
- Reporter says it's unclear as to whether province will or has taken any action.

**Original Questions:**

- JAG:
- Is the same enforcement used at the courthouse as at other Victoria parks? (Caroline – this is between Sheriff Services and Vic PD)
  - Has anyone been told to leave? (Caroline – believe this is Sheriff Services and Vic PD)

**MTICS:**

- Is the Province worried that there is a loophole and campers don't have to leave the property by 8am? (MTICS)

- Does the province have a plan in place for this property? (MTICS)

**Suggested Response:**

The B.C. Government is aware that some people have taken shelter overnight at the Victoria Provincial Courthouse property. Government has been working closely with the Victoria Police Department, the City of Victoria and community outreach organizations to identify a long-term solution to the situation. To date, the temporary residents are initiating all clean up themselves and keeping things relatively tidy. We are only dealing with security issues for the building.

Homelessness is an issue in Victoria and the BC Government provides a range of supportive housing options for individuals without shelter. BC Housing works with local non-profit providers to find housing for people identified as homeless at the camp. Outreach workers also determine if any of the people at the camp need any support services, such as mental health and addictions services.

**Robert Richardson**

Senior Business Planning and Policy Analyst

Court Services Branch, Ministry of Justice

Direct: 250.356.9566 / 250.507.0367

## Zollen, Darla JAG:EX

---

**From:** Cavanaugh, Lynda A JAG:EX  
**Sent:** Monday, November 23, 2015 10:27 AM  
**To:** Melvin, Stephanie JAG:EX  
**Subject:** RE: Issue with the "count" for tents

Why do they do that? Never mind, rhetorical question. Talk to you later.

---

**From:** Melvin, Stephanie JAG:EX  
**Sent:** Monday, November 23, 2015 9:29 AM  
**To:** Cavanaugh, Lynda A JAG:EX  
**Subject:** Issue with the "count" for tents

There were 14 on Friday and I believe it's 16 now. Darcy thought 20 but <sup>s.22</sup> window overlooks the area and he's been keeping count. Doubled over the weekend is not accurate tho it is increasing.

Sent from my BlackBerry 10 smartphone on the TELUS network.

---

**From:** Eggleston, Darcy JAG:EX <[Darcy.Eggleston@gov.bc.ca](mailto:Darcy.Eggleston@gov.bc.ca)>  
**Sent:** Monday, November 23, 2015 9:20 AM  
**To:** Cavanaugh, Lynda A JAG:EX; Miller, Brenda L JAG:EX; Melvin, Stephanie JAG:EX; Corrado, Paul JAG:EX; Chen-Mack, Betty JAG:EX; Gillis, Heather JAG:EX  
**Cc:** Brouwer, Shauna JAG:EX; McMeekin, Laurie D JAG:EX  
**Subject:** RE: 2015-11-18 Victoria Law Courts camping\_new approach

Good Morning Everyone,

On Friday, there were approximately 10 tents that had been in place for the week. That number has doubled over the weekend.

This will no doubt inflame the local residents more, some of which have already been emailing Inspector Wharton and attending to the Sheriff office.

Last week, Stephanie and I spoke to a few of the tent owners and there did appear to be one woman who was their spokesperson, a Ms. <sup>s.22</sup> (sp?).

If the media has not been involved to date, there is a possibility of that happening, now that the park is literally lined with tents.

Darcy

**Darcy Eggleston**  
*Superintendent, Sheriff Service, Vancouver Island Region*  
850 Burdett Ave Phone: 250-356-9573  
Victoria, BC Cellular: 250-889-3090  
V8W 9J2 Fax: 250-356-8152

---

**From:** Cavanaugh, Lynda A JAG:EX  
**Sent:** Sunday, November 22, 2015 5:43 PM  
**To:** Miller, Brenda L JAG:EX; Melvin, Stephanie JAG:EX; Corrado, Paul JAG:EX; Chen-Mack, Betty JAG:EX; Eggleston, Darcy JAG:EX; Gillis, Heather JAG:EX

**Cc:** Brouwer, Shauna JAG:EX; McMeekin, Laurie D JAG:EX  
**Subject:** FW: 2015-11-18 Victoria Law Courts camping\_new approach

Hi everyone. Assuming that there are still individuals camping on the grounds tomorrow, we will be discussing and dealing with this, so I'd like to ensure we all understand what the concerns are and what the next steps should be.

I know that several residents in the area have complained about the situation and have requested that someone do something about it. Over the course of Friday, some communication appears to have gone astray as did the response plan (outlined below). This resulted in Stephanie Melvin's direct phone number being provided to some of the concerned nearby residents. If anyone, (Sheriff's, Court Admin, HQ) receives a complaint, they should take contact information and assure the complainant that someone will get back to them as soon as practical – giving out a staff direct line is inappropriate.

In the event that the proposed approach (below) was interpreted as direction to allow the campers to stay put, I'd like to be clear that that is not the case. My interest, which I know you all share, is to ensure a coordinated, respectful response that is strategic and results in fewer incidents such as this one over the long term and better outcomes for those who may need assistance with shelter or health services. This as opposed to moving people along only to have them return again in a cyclical way. I understand that SSBC requested that Vic PD assist to disband the camp, in order to stop the situation from escalating and while working to convene the agencies that will work towards a longer term solution. SSBC also committed to keeping us informed and involved.

Please note Betty's email that states SSBC is the lead in preparing the response/strategy with engagement from us and other agencies in a coordinated way. Illegal or dangerous behaviour/activity is a whole different thing and should be dealt with promptly.

Depending on the situation this week, we should probably convene to talk about the next steps prior to a police response being initiated. Darcy can you please report on the situation to all of us first thing tomorrow.

Thanks everyone.

Lynda

**From:** Cavanaugh, Lynda A JAG:EX  
**Sent:** Thursday, November 19, 2015 6:54 AM  
**To:** Corrado, Paul JAG:EX; Melvin, Stephanie JAG:EX  
**Cc:** McMeekin, Laurie D JAG:EX  
**Subject:** Fwd: 2015-11-18 Victoria Law Courts camping\_new approach

FYI, good approach.

Lynda

Begin forwarded message:

**From:** "Chen-Mack, Betty JAG:EX" <[Betty.ChenMack@gov.bc.ca](mailto:Betty.ChenMack@gov.bc.ca)>  
**Date:** November 18, 2015 at 5:57:14 PM PST  
**To:** "Cavanaugh, Lynda A JAG:EX" <[Lynda.Cavanaugh@gov.bc.ca](mailto:Lynda.Cavanaugh@gov.bc.ca)>, "Miller, Brenda L JAG:EX" <[Brenda.L.Miller@gov.bc.ca](mailto:Brenda.L.Miller@gov.bc.ca)>, "Brouwer, Shauna JAG:EX" <[Shauna.Brouwer@gov.bc.ca](mailto:Shauna.Brouwer@gov.bc.ca)>  
**Cc:** "Gillis, Heather JAG:EX" <[Heather.Gillis@gov.bc.ca](mailto:Heather.Gillis@gov.bc.ca)>  
**Subject:** 2015-11-18 Victoria Law Courts camping\_new approach

Jon Burbee advised that the SSBC team is preparing a draft of proposed solutions for this location, and has engaged the broader community, including non-profits, the City, Vic PD, and other community groups in developing some potential courses of action. In addition, SSBC has committed to consult with MOJ prior to initiating any action. FSD will ensure Courts is part of the conversation when we hear back.

---

**From:** Chen-Mack, Betty JAG:EX  
**Sent:** Wednesday, November 18, 2015 11:34 AM  
**To:** Koorbatoff, Lisa MTIC:EX; Burbee, Jon MTIC:EX  
**Cc:** Gillis, Heather JAG:EX  
**Subject:** 2015-11-18 Victoria Law Courts camping\_new approach

I understand SSBC is working on an options paper for your Executive but have you considered an approach as raised by Lynda Cavanaugh, CSB ADM (see below)? We can convene a meeting to discuss further. Your advice please.

Cheers!

**Betty Chen-Mack**, M.Arch B.I.D.  
Executive Director, Facilities Services Division,  
**Corporate Management Services Branch, Ministry of Justice**  
5-910 Government, Victoria, BC  
p. 250 356-7159, c. 250 415-8298

**CMSB** : Striving to be:  
: An outstanding service provider  
: A great place to work

*{please be green with this email content}*

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**From:** Cavanaugh, Lynda A JAG:EX  
**Sent:** Wednesday, November 18, 2015 9:30 AM  
**To:** Chen-Mack, Betty JAG:EX; Brouwer, Shauna JAG:EX; Miller, Brenda L JAG:EX; Smith, Sandra T JAG:EX  
**Cc:** Melvin, Stephanie JAG:EX; Corrado, Paul JAG:EX; McMeekin, Laurie D JAG:EX  
**Subject:** RE: Victoria Law Courts camping inquiry

Thank you Betty, that seems appropriate.

However, I have had some discussions with Paul Corrado and Stephanie Melvin about trying to take a different approach to those who camp out on the Courthouse property. In my former position, we tended to try and partner with non-profits, BC Housing etc to get to the root issues (is: homelessness outreach) thereby avoiding the continual "move along" only to have them come back at another time. This is not to say that we tolerate open drug use, or any illegal activities on court property, but I wonder if there is an appetite to try this approach at some point? If so, we could probably convene a joint meeting.

---

**From:** Chen-Mack, Betty JAG:EX  
**Sent:** Wednesday, November 18, 2015 9:25 AM  
**To:** Cavanaugh, Lynda A JAG:EX; Brouwer, Shauna JAG:EX; Miller, Brenda L JAG:EX; Smith, Sandra T JAG:EX  
**Subject:** FW: Victoria Law Courts camping inquiry

FYI, SSBC has agreed to respond to this cliff request as the "park" is MTICS inventory and they've been leading the work on this issue for some time now.

Sandy: Please redirect the cliff to Jon Burbee at MTICS. Thx.

Cheers!

**Betty Chen-Mack**, M.Arch B.I.D.  
Executive Director, Facilities Services Division,  
**Corporate Management Services Branch, Ministry of Justice**  
5-910 Government, Victoria, BC  
p. 250 356-7159, c. 250 415-8298

**CMSB**

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*(please be green with this email content)*

**From:** Burbee, Jon MTIC:EX  
**Sent:** Wednesday, November 18, 2015 8:46 AM  
**To:** Chen-Mack, Betty JAG:EX  
**Subject:** RE: Victoria Law Courts camping inquiry

I agree Betty

**From:** Chen-Mack, Betty JAG:EX  
**Sent:** November 17, 2015 4:42 PM  
**To:** Koorbatoff, Lisa MTIC:EX; Burbee, Jon MTIC:EX  
**Cc:** Gillis, Heather JAG:EX; Smith, Sandra T JAG:EX  
**Subject:** Victoria Law Courts camping inquiry  
**Importance:** High

Given SSBC's ongoing work on the VLC camping issue and the fact that it is on SSBC inventory, we suggest SSBC should respond to this request from a private citizen. Let me know, and I will ask the CLIFF to be redirected to you. Thanks.

Cheers!

**Betty Chen-Mack**, M.Arch B.I.D.  
Executive Director, Facilities Services Division,  
**Corporate Management Services Branch, Ministry of Justice**  
5-910 Government, Victoria, BC  
p. 250 356-7159, c. 250 415-8298

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## Zollen, Darla JAG:EX

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**Sent:** Sunday, November 22, 2015 5:43 PM  
**To:** Miller, Brenda L JAG:EX; Melvin, Stephanie JAG:EX; Corrado, Paul JAG:EX; Chen-Mack, Betty JAG:EX; Eggleston, Darcy JAG:EX; Gillis, Heather JAG:EX  
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Thanks everyone.

Lynda

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**To:** Corrado, Paul JAG:EX; Melvin, Stephanie JAG:EX  
**Cc:** McMeekin, Laurie D JAG:EX  
**Subject:** Fwd: 2015-11-18 Victoria Law Courts camping\_new approach

FYI, good approach.

Lynda

Begin forwarded message:

**From:** "Chen-Mack, Betty JAG:EX" <Betty.ChenMack@gov.bc.ca>  
**Date:** November 18, 2015 at 5:57:14 PM PST  
**To:** "Cavanaugh, Lynda A JAG:EX" <Lynda.Cavanaugh@gov.bc.ca>, "Miller, Brenda L JAG:EX" <Brenda.L.Miller@gov.bc.ca>, "Brouwer, Shauna JAG:EX" <Shauna.Brouwer@gov.bc.ca>  
**Cc:** "Gillis, Heather JAG:EX" <Heather.Gillis@gov.bc.ca>  
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**Sent:** Wednesday, November 18, 2015 9:30 AM  
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**Cc:** Melvin, Stephanie JAG:EX; Corrado, Paul JAG:EX; McMeekin, Laurie D JAG:EX  
**Subject:** RE: Victoria Law Courts camping inquiry

Thank you Betty, that seems appropriate.

However, I have had some discussions with Paul Corrado and Stephanie Melvin about trying to take a different approach to those who camp out on the Courthouse property. In my former position, we tended to try and partner with non-profits, BC Housing etc to get to the root issues (is: homelessness outreach) thereby avoiding the continual "move along" only to have them come back at another time. This is not to say that we tolerate open drug use, or any illegal activities on court property, but I wonder

if there is an appetite to try this approach at some point? If so, we could probably convene a joint meeting.

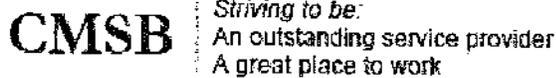
---

**From:** Chen-Mack, Betty JAG:EX  
**Sent:** Wednesday, November 18, 2015 9:25 AM  
**To:** Cavanaugh, Lynda A JAG:EX; Brouwer, Shauna JAG:EX; Miller, Brenda L JAG:EX; Smith, Sandra T JAG:EX  
**Subject:** FW: Victoria Law Courts camping inquiry

FYI, SSBC has agreed to respond to this cliff request as the "park" is MTICS inventory and they've been leading the work on this issue for some time now.  
Sandy: Please redirect the cliff to Jon Burbee at MTICS. Thx.

Cheers!

**Betty Chen-Mack**, M.Arch B.I.D.  
Executive Director, Facilities Services Division,  
**Corporate Management Services Branch, Ministry of Justice**  
5-910 Government, Victoria, BC  
p. 250 356-7159, c. 250 415-8298



*{please be green with this email content}*

---

**From:** Burbee, Jon MTIC:EX  
**Sent:** Wednesday, November 18, 2015 8:46 AM  
**To:** Chen-Mack, Betty JAG:EX  
**Subject:** RE: Victoria Law Courts camping inquiry

I agree Betty

---

**From:** Chen-Mack, Betty JAG:EX  
**Sent:** November 17, 2015 4:42 PM  
**To:** Koorbatoff, Lisa MTIC:EX; Burbee, Jon MTIC:EX  
**Cc:** Gillis, Heather JAG:EX; Smith, Sandra T JAG:EX  
**Subject:** Victoria Law Courts camping inquiry  
**Importance:** High

Given SSBC's ongoing work on the VLC camping issue and the fact that it is on SSBC inventory, we suggest SSBC should respond to this request from a private citizen. Let me know, and I will ask the CLIFF to be redirected to you. Thanks.

Cheers!

**Betty Chen-Mack**, M.Arch B.I.D.  
Executive Director, Facilities Services Division,  
**Corporate Management Services Branch, Ministry of Justice**  
5-910 Government, Victoria, BC  
p. 250 356-7159, c. 250 415-8298

## Zollen, Darla JAG:EX

---

**From:** Cavanaugh, Lynda A JAG:EX  
**Sent:** Thursday, November 19, 2015 6:54 AM  
**To:** Corrado, Paul JAG:EX; Melvin, Stephanie JAG:EX  
**Cc:** McMeekin, Laurie D JAG:EX  
**Subject:** Fwd: 2015-11-18 Victoria Law Courts camping\_new approach

FYI, good approach.

Lynda

Begin forwarded message:

**From:** "Chen-Mack, Betty JAG:EX" <[Betty.ChenMack@gov.bc.ca](mailto:Betty.ChenMack@gov.bc.ca)>  
**Date:** November 18, 2015 at 5:57:14 PM PST  
**To:** "Cavanaugh, Lynda A JAG:EX" <[Lynda.Cavanaugh@gov.bc.ca](mailto:Lynda.Cavanaugh@gov.bc.ca)>, "Miller, Brenda L JAG:EX" <[Brenda.L.Miller@gov.bc.ca](mailto:Brenda.L.Miller@gov.bc.ca)>, "Brouwer, Shauna JAG:EX" <[Shauna.Brouwer@gov.bc.ca](mailto:Shauna.Brouwer@gov.bc.ca)>  
**Cc:** "Gillis, Heather JAG:EX" <[Heather.Gillis@gov.bc.ca](mailto:Heather.Gillis@gov.bc.ca)>  
**Subject:** 2015-11-18 Victoria Law Courts camping\_new approach

Jon Burbee advised that the SSBC team is preparing a draft of proposed solutions for this location, and has engaged the broader community, including non-profits, the City, Vic PD, and other community groups in developing some potential courses of action. In addition, SSBC has committed to consult with MOJ prior to initiating any action. FSD will ensure Courts is part of the conversation when we hear back.

**From:** Chen-Mack, Betty JAG:EX  
**Sent:** Wednesday, November 18, 2015 11:34 AM  
**To:** Koorbatoff, Lisa MTIC:EX; Burbee, Jon MTIC:EX  
**Cc:** Gillis, Heather JAG:EX  
**Subject:** 2015-11-18 Victoria Law Courts camping\_new approach

I understand SSBC is working on an options paper for your Executive but have you considered an approach as raised by Lynda Cavanaugh, CSB ADM (see below)? We can convene a meeting to discuss further. Your advice please.

Cheers!

**Betty Chen-Mack**, M.Arch B.I.D.  
Executive Director, Facilities Services Division,  
**Corporate Management Services Branch, Ministry of Justice**  
5-910 Government, Victoria, BC  
p. 250 356-7159, c. 250 415-8298

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**From:** Cavanaugh, Lynda A JAG:EX  
**Sent:** Wednesday, November 18, 2015 9:30 AM  
**To:** Chen-Mack, Betty JAG:EX; Brouwer, Shauna JAG:EX; Miller, Brenda L JAG:EX; Smith, Sandra T JAG:EX  
**Cc:** Melvin, Stephanie JAG:EX; Corrado, Paul JAG:EX; McMeekin, Laurie D JAG:EX  
**Subject:** RE: Victoria Law Courts camping inquiry  
Thank you Betty, that seems appropriate.

However, I have had some discussions with Paul Corrado and Stephanie Melvin about trying to take a different approach to those who camp out on the Courthouse property. In my former position, we tended to try and partner with non-profits, BC Housing etc to get to the root issues (is: homelessness outreach) thereby avoiding the continual "move along" only to have them come back at another time. This is not to say that we tolerate open drug use, or any illegal activities on court property, but I wonder if there is an appetite to try this approach at some point? If so, we could probably convene a joint meeting.

**From:** Chen-Mack, Betty JAG:EX

**Sent:** Wednesday, November 18, 2015 9:25 AM

**To:** Cavanaugh, Lynda A JAG:EX; Brouwer, Shauna JAG:EX; Miller, Brenda L JAG:EX; Smith, Sandra T JAG:EX

**Subject:** FW: Victoria Law Courts camping inquiry

FYI, SSBC has agreed to respond to this cliff request as the "park" is MTICS inventory and they've been leading the work on this issue for some time now.

Sandy: Please redirect the cliff to Jon Burbee at MTICS. Thx.

Cheers!

**Betty Chen-Mack**, M.Arch B.I.D.

Executive Director, Facilities Services Division,

**Corporate Management Services Branch, Ministry of Justice**

5-910 Government, Victoria, BC

p. 250 356-7159, c. 250 415-8298

**CMSB**

Striving to be:  
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*{please be green with this email content}*

**From:** Burbee, Jon MTIC:EX

**Sent:** Wednesday, November 18, 2015 8:46 AM

**To:** Chen-Mack, Betty JAG:EX

**Subject:** RE: Victoria Law Courts camping inquiry

I agree Betty

**From:** Chen-Mack, Betty JAG:EX

**Sent:** November 17, 2015 4:42 PM

**To:** Koorbatoff, Lisa MTIC:EX; Burbee, Jon MTIC:EX

**Cc:** Gillis, Heather JAG:EX; Smith, Sandra T JAG:EX

**Subject:** Victoria Law Courts camping inquiry

**Importance:** High

Given SSBC's ongoing work on the VLC camping issue and the fact that it is on SSBC inventory, we suggest SSBC should respond to this request from a private citizen. Let me know, and I will ask the CLIFF to be redirected to you. Thanks.

Cheers!

**Betty Chen-Mack**, M.Arch B.I.D.

Executive Director, Facilities Services Division,

**Corporate Management Services Branch, Ministry of Justice**

5-910 Government, Victoria, BC

p. 250 356-7159, c. 250 415-8298

**CMSB**

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*{please be green with this email content}*

## Zollen, Darla JAG:EX

---

**From:** Cavanaugh, Lynda A JAG:EX  
**Sent:** Thursday, November 19, 2015 5:07 PM  
**To:** Melvin, Stephanie JAG:EX  
**Cc:** McMeekin, Laurie D JAG:EX  
**Subject:** Re: fyi on Campers

Great note, thanks Stephanie!

Lynda

**From:** Melvin, Stephanie JAG:EX  
**Sent:** Thursday, November 19, 2015 4:54 PM  
**To:** Cavanaugh, Lynda A JAG:EX  
**Cc:** McMeekin, Laurie D JAG:EX  
**Subject:** fyi on Campers

Just an fyi that I took the good information you passed on to me to have the staff use for responding to complaints as I set out below. Thanks again for your support.

S

**From:** Melvin, Stephanie JAG:EX  
**Sent:** Thursday, November 19, 2015 4:53 PM  
**To:** Wharton, Peter JAG:EX; Cooper, Sheila JAG:EX  
**Cc:** Corrado, Paul JAG:EX; Eggleston, Darcy JAG:EX  
**Subject:** Approach for Victoria Courthouse campers

Hello Peter and Sheila

Re: What do we tell people who attend Victoria Courthouse or call to complain about our Campers

What I am proposing is that we tell people we are working with a joint task force of the broader community, including non-profits, the City, Vic PD, and other community groups in developing some potential courses of action. We are happy to hear from anyone, and invite them to put their concerns in writing so they can be considered as we work towards a solution for this complex problem. I am hoping to have a name and address from Shared Services BC that the mail could be directed to, and will advise on this tomorrow.

If people observe criminal activity, just as is the case anywhere in the city, I would refer them to the police. All other concerns could be put in writing to be considered. Any direct interference with the use of our Courthouse and safety of Court Users should be handled as per normal.

I will keep you updated as soon as I hear of any further progress.

Many thanks for all your patience with this unusual situation.

Stephanie

Stephanie Melvin, BA, LL B  
Regional Executive Director  
Vancouver Island  
Court Services Branch  
Direct 250-356-1529  
Cell 250-216-7105

## Zollen, Darla JAG:EX

---

**From:** Cavanaugh, Lynda A JAG:EX  
**Sent:** Wednesday, November 18, 2015 6:06 PM  
**To:** Chen-Mack, Betty JAG:EX; Miller, Brenda L JAG:EX; Brouwer, Shauna JAG:EX  
**Cc:** Gillis, Heather JAG:EX  
**Subject:** Re: 2015-11-18 Victoria Law Courts camping\_new approach

Fantastic, thank you.

Lynda

**From:** Chen-Mack, Betty JAG:EX  
**Sent:** Wednesday, November 18, 2015 5:57 PM  
**To:** Cavanaugh, Lynda A JAG:EX; Miller, Brenda L JAG:EX; Brouwer, Shauna JAG:EX  
**Cc:** Gillis, Heather JAG:EX  
**Subject:** 2015-11-18 Victoria Law Courts camping\_new approach

Jon Burbee advised that the SSBC team is preparing a draft of proposed solutions for this location, and has engaged the broader community, including non-profits, the City, Vic PD, and other community groups in developing some potential courses of action. In addition, SSBC has committed to consult with MOJ prior to initiating any action. FSD will ensure Courts is part of the conversation when we hear back.

**From:** Chen-Mack, Betty JAG:EX  
**Sent:** Wednesday, November 18, 2015 11:34 AM  
**To:** Koorbatoff, Lisa MTIC:EX; Burbee, Jon MTIC:EX  
**Cc:** Gillis, Heather JAG:EX  
**Subject:** 2015-11-18 Victoria Law Courts camping\_new approach

I understand SSBC is working on an options paper for your Executive but have you considered an approach as raised by Lynda Cavanaugh, CSB ADM (see below)? We can convene a meeting to discuss further. Your advice please.  
Cheers!

**Betty Chen-Mack**, M.Arch B.I.D.  
Executive Director, Facilities Services Division,  
**Corporate Management Services Branch, Ministry of Justice**  
5-910 Government, Victoria, BC  
p. 250 356-7159, c. 250 415-8298

**CMSB** *Striving to be:*  
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**From:** Cavanaugh, Lynda A JAG:EX  
**Sent:** Wednesday, November 18, 2015 9:30 AM  
**To:** Chen-Mack, Betty JAG:EX; Brouwer, Shauna JAG:EX; Miller, Brenda L JAG:EX; Smith, Sandra T JAG:EX  
**Cc:** Melvin, Stephanie JAG:EX; Corrado, Paul JAG:EX; McMeekin, Laurie D JAG:EX  
**Subject:** RE: Victoria Law Courts camping inquiry

Thank you Betty, that seems appropriate.

However, I have had some discussions with Paul Corrado and Stephanie Melvin about trying to take a different approach to those who camp out on the Courthouse property. In my former position, we tended to try and partner with non-profits, BC Housing etc to get to the root issues (is: homelessness outreach) thereby avoiding the continual "move along" only to have them come back at another time. This is not to say that we tolerate open drug use, or any illegal

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**From:** Chen-Mack, Betty JAG:EX

**Sent:** Wednesday, November 18, 2015 9:25 AM

**To:** Cavanaugh, Lynda A JAG:EX; Brouwer, Shauna JAG:EX; Miller, Brenda L JAG:EX; Smith, Sandra T JAG:EX

**Subject:** FW: Victoria Law Courts camping inquiry

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**Corporate Management Services Branch, Ministry of Justice**

5-910 Government, Victoria, BC

p. 250 356-7159, c. 250 415-8298

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**From:** Burbee, Jon MTIC:EX

**Sent:** Wednesday, November 18, 2015 8:46 AM

**To:** Chen-Mack, Betty JAG:EX

**Subject:** RE: Victoria Law Courts camping inquiry

I agree Betty

**From:** Chen-Mack, Betty JAG:EX

**Sent:** November 17, 2015 4:42 PM

**To:** Koorbatoff, Lisa MTIC:EX; Burbee, Jon MTIC:EX

**Cc:** Gillis, Heather JAG:EX; Smith, Sandra T JAG:EX

**Subject:** Victoria Law Courts camping inquiry

**Importance:** High

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5-910 Government, Victoria, BC

p. 250 356-7159, c. 250 415-8298

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**Zollen, Darla JAG:EX**

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**From:** Cavanaugh, Lynda A JAG:EX  
**Sent:** Wednesday, November 18, 2015 9:30 AM  
**To:** Chen-Mack, Betty JAG:EX; Brouwer, Shauna JAG:EX; Miller, Brenda L JAG:EX; Smith, Sandra T JAG:EX  
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**Sent:** Wednesday, November 18, 2015 9:25 AM  
**To:** Cavanaugh, Lynda A JAG:EX; Brouwer, Shauna JAG:EX; Miller, Brenda L JAG:EX; Smith, Sandra T JAG:EX  
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Executive Director, Facilities Services Division,  
**Corporate Management Services Branch, Ministry of Justice**  
5-910 Government, Victoria, BC  
p. 250 356-7159, c. 250 415-8298

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**From:** Burbee, Jon MTIC:EX  
**Sent:** Wednesday, November 18, 2015 8:46 AM  
**To:** Chen-Mack, Betty JAG:EX  
**Subject:** RE: Victoria Law Courts camping inquiry

I agree Betty

---

**From:** Chen-Mack, Betty JAG:EX  
**Sent:** November 17, 2015 4:42 PM

**To:** Koorbatoff, Lisa MTIC:EX; Burbee, Jon MTIC:EX  
**Cc:** Gillis, Heather JAG:EX; Smith, Sandra T JAG:EX  
**Subject:** Victoria Law Courts camping inquiry  
**Importance:** High

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Executive Director, Facilities Services Division,  
**Corporate Management Services Branch, Ministry of Justice**  
5-910 Government, Victoria, BC  
p. 250 356-7159, c. 250 415-8298

**CMSB** Striving to be:  
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**Zollen, Darla JAG:EX**

---

**From:** Houston, Gordon JAG:EX  
**Sent:** Wednesday, December 2, 2015 1:02 PM  
**To:** Cavanaugh, Lynda A JAG:EX  
**Subject:** Fwd: Courthouse Campers Chronology December 1, 2015

FYI

Sent from my iPad

Begin forwarded message:

NR

Page 113 to/à Page 114

Withheld pursuant to/removed as

NR

# VIC PD

November 20, 2015

Ms. Lynda Cavanaugh  
Assistant Deputy Minister – Court Services Branch  
PO Box 9249 Stn Prov Govt  
Victoria BC, V8W 9J2

Dear ADM Cavanaugh:

As you are aware, the green space adjacent to the Victoria Courthouse is currently occupied by people, largely from the homeless population, who have erected various types of camping structures there. As the area constitutes private property, it is not subject to the “overnight shelter” provisions of the City of Victoria Parks Regulation Bylaw. Accordingly, the Victoria Police have no independent authority to require the campers to remove their structures during the day.

My understanding is that, as the representative of the property owner, your office has determined that no action will be taken with regard to this situation, unless there is direct interference with the use or safety of the courthouse. It is the position of the Victoria Police that such a position is unsustainable. Past experience has demonstrated that allowing entrenchment of campers in an open area that has not been designed for permanent camping leads to numerous public safety and public order issues. Past experience has also shown that a proactive approach to these types of situations is preferable to a reactive approach once the situation reaches a critical level.

The purpose of this letter is to confirm your position, in order to assist the Victoria Police and the City of Victoria in planning a coordinated response, should public safety or the broader public interest require intervention in the near future. I would like to add that, moving forward, we are willing to work with your staff in providing strategies to assist in the management of the situation.

Yours truly,



Steven Ing  
Deputy Chief Constable M.O.M., LL.B.

Victoria Police Department 850 Caledonia Ave  
Victoria, British Columbia, V8T 5J8  
Phone: (250) 995-7654 Fax: (250) 384-1362

[www.vicpd.ca](http://www.vicpd.ca)

## Zollen, Darla JAG:EX

---

**From:** Melvin, Stephanie JAG:EX  
**Sent:** Wednesday, September 9, 2015 1:44 PM  
**To:** Cooper, Sheila JAG:EX; Eggleston, Darcy JAG:EX; McKenna, Ross JAG:EX  
**Cc:** Wharton, Peter JAG:EX; Gillis, Heather JAG:EX  
**Subject:** RE: Campers

Sheila -- you and I are meeting today and will be discussing this. I will then take it to the ADM who has a particular perspective on this issue. Heather's latest note gives me the information that I need to take this further.

S

**From:** Cooper, Sheila JAG:EX  
**Sent:** Wednesday, September 9, 2015 12:37 PM  
**To:** Eggleston, Darcy JAG:EX; McKenna, Ross JAG:EX; Melvin, Stephanie JAG:EX  
**Cc:** Wharton, Peter JAG:EX  
**Subject:** FW: Campers  
**Importance:** High

To keep you all in the loop.

Thanks,

Sheila

**From:** Gillis, Heather JAG:EX  
**Sent:** Wednesday, September 9, 2015 10:34 AM  
**To:** Koorbatoff, Lisa MTIC:EX  
**Cc:** Chen-Mack, Betty JAG:EX; Cooper, Sheila JAG:EX; Wharton, Peter JAG:EX  
**Subject:** FW: Campers  
**Importance:** High

Good morning Lisa,

As per my voice mail, the 'camping' issue at the Victoria Law Courts has become an unmanageable situation without the support of the landlord (SSBC) erecting signage.

I visited the site this morning. I also met with Sheila, Peter and VICPD. We are all frustrated with the inability to manage the situation.

There are 'campers' there every day. They leave garbage, cigarette butts, needles and other paraphernalia. They also damage the sprinkler heads (to keep from getting wet) as well as urinate and defecate on the property.

The 'campers' had a soccer game last week advertising support for marijuana. The leader of this event wanted to be arrested and felt he had every right to be using government property to support his activism. It appears that they see this site as another city park.

We need and appreciate SSBC's support erecting signage that will allow VICPD to manage the situation.

We would love to see the general public and staff enjoy the green space. To see young families come back and have their picnics on the site.

Thanks for your attention to this issue.

Sheila, Peter and I are happy to meet with you to discuss this issue further if required.

**Heather Gillis,**

Sr. Facilities Program Manager, Facilities Services Division,

(supporting Court Services Branch, Criminal Justice Branch and Judiciary)

**Corporate Management Services Branch, Ministry of Justice**

5-910 Government, Victoria, BC

p. 250 387-6857 c. 250 480-8407

*Our Vision: Providing excellence in corporate services and partnering in our ministry's outcomes.*

*Our Mission: A high performing consolidated corporate services organization supporting all the program areas in the Ministry of Justice.*

*{please be green with this email content}*

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**From:** Cooper, Sheila JAG:EX

**Sent:** Wednesday, September 9, 2015 9:02 AM

**To:** Gillis, Heather JAG:EX

**Subject:** FW: Campers

**Importance:** High

Hi Heather – this is today's latest. I'll see you shortly.

Thank you,

Sheila

---

**From:** Wharton, Peter JAG:EX

**Sent:** Wednesday, September 9, 2015 8:37 AM

**To:** Eggleston, Darcy JAG:EX; Cooper, Sheila JAG:EX

**Subject:** Campers

**Importance:** High

Once again I have been contacted by police in regards to the campers. The word on the street is this is becoming the new tent city and it is beginning to show. The campers know that this does not fall under the city Bylaw as this is private property.

The police have once again requested signage to be erected as per my previous requests as they are not legally able to evict under the Trespass Act without the appropriate signage and a letter on file from a representative of the land lord.

I was just out there again this morning and there are a number of tents erected. I have also received a number of complaints from local residents.

Peter Wharton, Inspector  
British Columbia Sheriffs

Victoria office  
Phone# 250 387-0393  
Cell # 9.17



## Zollen, Darla JAG:EX

---

**From:** Melvin, Stephanie JAG:EX  
**Sent:** Wednesday, September 9, 2015 5:53 PM  
**To:** Cooper, Sheila JAG:EX; Eggleston, Darcy JAG:EX; Gillis, Heather JAG:EX  
**Subject:** fyi - Victoria Courthouse "Park"

**Importance:** High

Thanks for all the good communication on this. Will keep you looped in on anything I know – Petra may be working on an Information note for GCPE and need SME's.

Best regards and thanks for all your hard work on this very difficult issue

Stephanie

**From:** Melvin, Stephanie JAG:EX  
**Sent:** Wednesday, September 9, 2015 5:50 PM  
**To:** Cavanaugh, Lynda A JAG:EX  
**Cc:** McMeekin, Laurie D JAG:EX; Young, Petra JAG:EX; McKenna, Ross JAG:EX; Hyman, Carly JAG:EX  
**Subject:** Heads up on Victoria Courthouse "park" grounds issue  
**Importance:** High

Hello Lynda

I need to let you know that the situation with the campers on the lawn at Victoria Courthouse may be escalating. Sheriffs, WSI staff, Court Admin staff and Victoria City Police are frustrated with not being able to do anything about open drug use, open fires, needles and other paraphernalia strewn about, damage to sprinkler heads to keep from getting wet, as well as using the grounds as a public toilet.

I was informed this afternoon that Victoria City Police had sought permission from our Sheriff Inspector in Victoria to move people along, and that this permission has been given. Vic City Police may be moving them along as early as tonight.

The usual procedure is that a sign needs to be erected ("no camping") and a letter issued to the police by Court Services or SSBC, but I don't believe that can happen with the recent court ruling on public parks and the homeless which we of course want to honour. Our circumstances appear to go beyond what was conceived of by the Court.

I will keep you informed, but this situation may very well turn into a media issue, if not a legal one.

Stephanie

Stephanie Melvin, BA, LL B  
Regional Executive Director  
Vancouver Island  
Court Services Branch

Direct 250-356-1529  
Cell 250-216-7105



## Zollen, Darla JAG:EX

---

**From:** Melvin, Stephanie JAG:EX  
**Sent:** Thursday, September 10, 2015 9:14 AM  
**To:** Eggleston, Darcy JAG:EX; Gillis, Heather JAG:EX; Cooper, Sheila JAG:EX; Wharton, Peter JAG:EX  
**Cc:** Koorbatoff, Lisa MTIC:EX; McKenna, Ross JAG:EX; Miller, Brenda L JAG:EX; Chen-Mack, Betty JAG:EX  
**Subject:** Victoria Courthouse Camping issue  
**Importance:** High

Good morning Everyone

I appreciate that everyone is quite frustrated by what has been happening in the park area adjacent to the Courthouse. I spoke with our ADM Lynda Cavanaugh this morning, and given her background of extensive experience with the homeless, she would like to ensure that we are pursuing a solution that meets our needs for safety and security of the facility and our clients, but that also is sensitive to a population like our campers. Lynda had several suggestions for resolving this situation in a manner that will satisfy both needs without police involvement.

**Heather and Lisa** – my understanding is that these grounds are under the auspices of Shared Services. Would you be willing to work with us on some plans to consult with representatives who work with the homeless to see what we can do to increase safety and security of this area?

Best regards

Stephanie

Stephanie Melvin, BA, LL B  
Regional Executive Director  
Vancouver Island  
Court Services Branch

Direct 250-356-1529  
Cell 250-216-7105



## Zollen, Darla JAG:EX

---

**From:** Melvin, Stephanie JAG:EX  
**Sent:** Thursday, September 10, 2015 9:23 AM  
**To:** Chen-Mack, Betty JAG:EX; Eggleston, Darcy JAG:EX; Gillis, Heather JAG:EX; Cooper, Sheila JAG:EX; Wharton, Peter JAG:EX  
**Cc:** Koorbatoff, Lisa MTIC:EX; McKenna, Ross JAG:EX; Miller, Brenda L JAG:EX  
**Subject:** RE: Victoria Courthouse Camping issue

This is great Betty. Thanks for this. I'd suggest we involve Inspector Peter Wharton and Senior Courthouse Manager Sheila Cooper.

Things escalated somewhat yesterday afternoon with VPD seeking to take action, so this is extremely timely.

Many thanks

Stephanie

**From:** Chen-Mack, Betty JAG:EX  
**Sent:** Thursday, September 10, 2015 9:20 AM  
**To:** Melvin, Stephanie JAG:EX; Eggleston, Darcy JAG:EX; Gillis, Heather JAG:EX; Cooper, Sheila JAG:EX; Wharton, Peter JAG:EX  
**Cc:** Koorbatoff, Lisa MTIC:EX; McKenna, Ross JAG:EX; Miller, Brenda L JAG:EX  
**Subject:** RE: Victoria Courthouse Camping issue

Thanks, Stephanie. Jon Burbee (ED from SSBC), Brenda Miller and I were in email conversation last night with respect to a more collaborative effort to resolve this at the local level. The initial thoughts were to include VPD in the discussion. Heather will follow-up with yourself to determine what Lynda had in mind. If you scroll down the attached email from Jon, he identifies suggested participants. Please confirm who should be participating in this working group to Heather and she will arrange the first meeting with SSBC.

Cheers!

**Betty Chen-Mack**, M.Arch B.I.D.  
Executive Director, Facilities Services Division,  
Corporate Management Services Branch, Ministry of Justice  
5-910 Government, Victoria, BC  
p. 250 356-7159, c. 250 415-8298

*Our Vision: Providing excellence in corporate services and partnering in our ministry's outcomes.*

*Our Mission: A high performing consolidated corporate services organization supporting all the program areas in the Ministry of Justice.*

*{please be green with this email content!}*

**From:** Melvin, Stephanie JAG:EX  
**Sent:** Thursday, September 10, 2015 9:14 AM  
**To:** Eggleston, Darcy JAG:EX; Gillis, Heather JAG:EX; Cooper, Sheila JAG:EX; Wharton, Peter JAG:EX  
**Cc:** Koorbatoff, Lisa MTIC:EX; McKenna, Ross JAG:EX; Miller, Brenda L JAG:EX; Chen-Mack, Betty JAG:EX  
**Subject:** Victoria Courthouse Camping issue  
**Importance:** High

Good morning Everyone

I appreciate that everyone is quite frustrated by what has been happening in the park area adjacent to the Courthouse. I spoke with our ADM Lynda Cavanaugh this morning, and given her background of extensive experience with the homeless, she would like to ensure that we are pursuing a solution that meets our needs for safety and security of the facility and our clients, but that also is sensitive to a population like our campers. Lynda had several suggestions for resolving this situation in a manner that will satisfy both needs without police involvement.

**Heather and Lisa** – my understanding is that these grounds are under the auspices of Shared Services. Would you be willing to work with us on some plans to consult with representatives who work with the homeless to see what we can do to increase safety and security of this area?

Best regards

Stephanie

Stephanie Melvin, BA, LL B  
Regional Executive Director  
Vancouver Island  
Court Services Branch

Direct 250-356-1529  
Cell 250-216-7105

**Zolfen, Darla JAG:EX**

---

**From:** Melvin, Stephanie JAG:EX  
**Sent:** Tuesday, September 15, 2015 3:33 PM  
**To:** Wharton, Peter JAG:EX; Chen-Mack, Betty JAG:EX; Eggleston, Darcy JAG:EX; Gillis, Heather JAG:EX; Cooper, Sheila JAG:EX  
**Cc:** Koorbatoff, Lisa MTIC:EX; McKenna, Ross JAG:EX; Miller, Brenda L JAG:EX  
**Subject:** RE: Victoria Courthouse Camping issue

Fine by me Peter. Sounds like an excellent person to have at the table

**From:** Wharton, Peter JAG:EX  
**Sent:** Tuesday, September 15, 2015 2:26 PM  
**To:** Chen-Mack, Betty JAG:EX; Melvin, Stephanie JAG:EX; Eggleston, Darcy JAG:EX; Gillis, Heather JAG:EX; Cooper, Sheila JAG:EX  
**Cc:** Koorbatoff, Lisa MTIC:EX; McKenna, Ross JAG:EX; Miller, Brenda L JAG:EX  
**Subject:** RE: Victoria Courthouse Camping issue

I would like to forward the meeting invite, with your approval, to Inspector Scott McGregor who oversees the community policing officers that are responsible for the enforcement of the camping bylaw in and around Victoria. He has an extensive working history with regards to enforcement and legislation around this topic.

Cheers.

Peter Wharton, Inspector  
British Columbia Sheriffs  
Victoria office  
Phone# 250 387-0393  
Cell # s.17

**From:** Chen-Mack, Betty JAG:EX  
**Sent:** Thursday, September 10, 2015 9:20 AM  
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**Cc:** Koorbatoff, Lisa MTIC:EX; McKenna, Ross JAG:EX; Miller, Brenda L JAG:EX  
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**Subject:** Victoria Courthouse Camping issue

**Importance:** High

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Stephanie

Stephanie Melvin, BA, LL B  
Regional Executive Director  
Vancouver Island  
Court Services Branch

Direct 250-356-1529  
Cell 250-216-7105

## Zollen, Darla JAG:EX

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**From:** Melvin, Stephanie JAG:EX  
**Sent:** Tuesday, November 17, 2015 8:28 AM  
**To:** Corrado, Paul JAG:EX; Eggleston, Darcy JAG:EX  
**Cc:** Wharton, Peter JAG:EX; Pun, Jag JAG:EX; McKenna, Ross JAG:EX; Cooper, Sheila JAG:EX  
**Subject:** RE: Victoria Courthouse - Camping Issue

Thanks for keeping me looped in. I've been following the traffic and completely agree with Paul's direction. It is unlikely that there would be ADM support for the plan you laid out Darcy. Thanks for everyone's work on this.

**From:** Corrado, Paul JAG:EX  
**Sent:** Monday, November 16, 2015 4:32 PM  
**To:** Eggleston, Darcy JAG:EX  
**Cc:** Wharton, Peter JAG:EX; Pun, Jag JAG:EX; Melvin, Stephanie JAG:EX; McKenna, Ross JAG:EX  
**Subject:** Re: Victoria Courthouse - Camping Issue

No, not at this point Darcy. Stand by for further instructions but I would have VicPD respond to the complaint. As discussed I am not prepared to have Sheriffs act on this.

Paul

On Nov 16, 2015, at 4:14 PM, Eggleston, Darcy JAG:EX <[Darcy.Eggleston@gov.bc.ca](mailto:Darcy.Eggleston@gov.bc.ca)> wrote:

Paul,

We are up to 11 tents in the park as of today—this is getting out of hand and the numbers are increasing on a daily basis.

According to Peter, the Courthouse Security Guards ask the tenters to leave and are ignored. When their Guard company calls the police, they do not respond.

I spoke to Deputy Chief Del Manak about police response, and he told me that if Sheriffs go out and tell them to leave and they refuse, to call the Vic PD to respond and they will have them leave. If there is any issue with whoever is running the police shift that day, then I am to call him directly.

On Tuesday, I will be in uniform and will go out with another Sheriff and order them to vacate. If they refuse, we will get Vic PD involved.

Now my question is, is this the direction you or the ADM wants? This is getting so big, it may cause media attention.

Darcy

**From:** Koorbatoff, Lisa MTIC:EX  
**Sent:** Monday, November 16, 2015 2:08 PM  
**To:** Eggleston, Darcy JAG:EX; Sykes, Graeme MTIC:EX; Cooper, Sheila JAG:EX; Fredette, Denis MTIC:IN; Cooper, Brian MTIC:EX; Hoffman, Jennifer B MTIC:EX; Stubbs, Jennifer MTIC:EX; Gillis, Heather JAG:EX; Corrado, Paul JAG:EX; McKenna, Ross JAG:EX; Pun, Jag JAG:EX; Wharton, Peter JAG:EX; Melvin, Stephanie JAG:EX; Guthrie, Rebecca MTIC:EX  
**Subject:** RE: Victoria Courthouse - Camping Issue

Hi Darcy,

We are reaching out to the Victoria Police Department regarding their support in helping to manage this site.

Per Graeme's note, we're also working on the longer term strategy for how to address this issue.

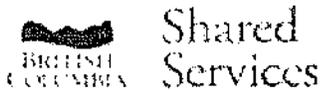
We'll update you as soon as we have further information. We appreciate your support as we work through this complicated issue.

Thanks,

Lisa

Lisa Koorbatoff | Director Client Relations | Justice & MTICS | Shared Services BC

ph: 778-977-1552 | email: [Lisa.Koorbatoff@gov.bc.ca](mailto:Lisa.Koorbatoff@gov.bc.ca) | m: W400 – 4000 Seymour Place, Victoria BC V8W 9V1



**From:** Eggleston, Darcy JAG:EX

**Sent:** Tuesday, November 10, 2015 2:04 PM

**To:** Sykes, Graeme MTIC:EX; Cooper, Sheila JAG:EX; Fredette, Denis MTIC:IN; Cooper, Brian MTIC:EX; Hoffman, Jennifer B MTIC:EX; Koorbatoff, Lisa MTIC:EX; Stubbs, Jennifer MTIC:EX; Gillis, Heather JAG:EX; Corrado, Paul JAG:EX; McKenna, Ross JAG:EX; Punn, Jag JAG:EX

**Cc:** Wharton, Peter JAG:EX; Melvin, Stephanie JAG:EX; Guthrie, Rebecca MTIC:EX

**Subject:** Victoria Courthouse - Camping Issue

Please note the attached email from Inspector Wharton—the neighbours are upset with the amount of campers in the park again. I have noticed that the number of campers is increasing and they are very slow to move on, when asked by Sheriff staff.

This is not a problem that is going away, it is getting worse, and we are being put in a situation where the residents are looking to us for solutions.

Regards,

Darcy

**Darcy Eggleston**

*Superintendent, Sheriff Service, Vancouver Island Region*

*850 Burdett Ave Phone: 250-356-9573*

*Victoria, BC Cellular: 250-889-3090*

*V8W 9J2 Fax: 250-356-8152*

**From:** Sykes, Graeme MTIC:EX

**Sent:** Wednesday, November 4, 2015 9:04 AM

**To:** Cooper, Sheila JAG:EX; Fredette, Denis MTIC:IN; Cooper, Brian MTIC:EX; Hoffman, Jennifer B MTIC:EX; Koorbatoff, Lisa MTIC:EX; Stubbs, Jennifer MTIC:EX; Gillis, Heather JAG:EX

**Cc:** Eggleston, Darcy JAG:EX; Wharton, Peter JAG:EX; Melvin, Stephanie JAG:EX; Sykes, Graeme MTIC:EX; Guthrie, Rebecca MTIC:EX

**Subject:** RE: Victoria Courthouse Log - October 2015

Hi Sheila

s.13

Hope this helps.

**Graeme Sykes**

**Real Estate Manager**

Real Property Division | Ministry of Technology, Innovation and Citizens' Services

(250) 217-3027

**From:** Cooper, Sheila JAG:EX

**Sent:** Tuesday, November 3, 2015 9:32 AM

**To:** Fredette, Denis MTIC:IN; Cooper, Brian MTIC:EX; Hoffman, Jennifer B MTIC:EX; Koorbatoff, Lisa MTIC:EX; Stubbs, Jennifer MTIC:EX; Sykes, Graeme MTIC:EX; Gillis, Heather JAG:EX

**Cc:** Eggleston, Darcy JAG:EX; Wharton, Peter JAG:EX; Melvin, Stephanie JAG:EX

**Subject:** RE: Victoria Courthouse Log - October 2015

Thanks Denis,

I think Peter has previously clarified that Sheriffs aren't in a position to assist with this as they don't start till 9 and at that time they are needed for court.

Lisa/Graeme – do you have an update for us on where we are at with this issue?

Thank you very much,

Sheila

**From:** Denis Fredette [<mailto:Denis.Fredette@wsi.brookfieldgis.com>]

**Sent:** Monday, November 2, 2015 4:34 PM

**To:** Cooper, Sheila JAG:EX; Cooper, Brian MTIC:EX; Hoffman, Jennifer B MTIC:EX; Koorbatoff, Lisa MTIC:EX; Stubbs, Jennifer MTIC:EX; Sykes, Graeme MTIC:EX; Gillis, Heather JAG:EX

**Subject:** RE: Victoria Courthouse Log - October 2015

The Vic PD informed us around mid-October that they will no longer respond to these calls going forward. If help is needed, the guard is to contact the Sheriffs for help.

Regards

**Please note new e-mail address**

**Denis Fredette**

**Facility Manager, FMZ 106**

Brookfield GIS Workplace Solutions Inc.

23-3318 Oak Street

Victoria, BC V8X 1R1

T: 250 335-4371 | F: 250 952 3868

[denis.fredette@wsi.brookfieldgis.com](mailto:denis.fredette@wsi.brookfieldgis.com)

[www.brookfieldgis.com](http://www.brookfieldgis.com)

**From:** Cooper, Sheila JAG:EX [<mailto:Sheila.Cooper@gov.bc.ca>]

**Sent:** Monday, November 02, 2015 3:46 PM

**To:** Cooper, Brian MTIC:EX; Hoffman, Jennifer B MTIC:EX; Koorbatoff, Lisa MTIC:EX; Stubbs, Jennifer MTIC:EX; Sykes, Graeme MTIC:EX; Gillis, Heather JAG:EX; Denis Fredette

**Subject:** RE: Victoria Courthouse Log - October 2015

I was interested to see that while the campers continue to camp, there's been a complete drop off by Victoria City Police in assisting with their removal. Is this because they weren't needed/weren't called or because they were too busy to attend, or some other reason?

**From:** Cooper, Brian MTIC:EX

**Sent:** Monday, November 2, 2015 7:43 AM

**To:** Cooper, Sheila JAG:EX; Hoffman, Jennifer B MTIC:EX; Koorbatoff, Lisa MTIC:EX; Stubbs, Jennifer MTIC:EX; Sykes, Graeme MTIC:EX; Gillis, Heather JAG:EX; Fredette, Denis MTIC:IN

**Cc:** Cooper, Brian MTIC:EX

**Subject:** Victoria Courthouse Log - October 2015

Hello,

Please find the report attached.

**Brian Cooper, Dipl(ULE)**

Facilities Management Services

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confiant par une personne autre que le(les) destinataire(s) désigné(s) est interdite. Si vous recevez ce courriel par erreur, veuillez m'en aviser immédiatement, par retour de courriel ou par un autre moyen.)

## Zollen, Darla JAG:EX

---

**From:** Melvin, Stephanie JAG:EX  
**Sent:** Tuesday, November 17, 2015 10:42 AM  
**To:** Wharton, Peter JAG:EX; Eggleston, Darcy JAG:EX; Cooper, Sheila JAG:EX  
**Cc:** Corrado, Paul JAG:EX  
**Subject:** RE: Homeless encampment

Thanks for this Peter. We need to stand down on this issue and focus on other priorities. s.13

Thanks for the follow up, but unless our campers are directly interfering in a serious manner with the use of this building or the safety of our Courthouse users, there is nothing to be done at this point.

Thanks again

Stephanie

**From:** Wharton, Peter JAG:EX  
**Sent:** Tuesday, November 17, 2015 10:12 AM  
**To:** Eggleston, Darcy JAG:EX; Cooper, Sheila JAG:EX; Melvin, Stephanie JAG:EX  
**Subject:** FW: Homeless encampment

FYI

**From:** McGregor, Scott [<mailto:scott.mcgregor@vicpd.ca>]  
**Sent:** Tuesday, November 17, 2015 10:10 AM  
**To:** Sykes, Graeme MTIC:EX  
**Cc:** Brown, Colin; Wharton, Peter JAG:EX  
**Subject:** Homeless encampment

Good morning Graeme and thank you for having the discussion we did this morning. I had my Community Resource Officers attend to assess the situation on the grounds of the courthouse this morning. They are concerned that the encampment there has become entrenched with at least 9 tents.

If you or someone with authority over the property requests that the Police assist with the removal of those persons our first step would be to engage them in conversation to determine how many will voluntarily comply. That will at least give us a better understanding of the scope of the issue at hand. We would not engage further at this point beyond dialogue.

I will be unavailable for the next hour and a half so I have copied my Staff Sergeant Colin Brown who can connect with you directly if required. In this case do not call the non-emergency line as Colin is the best point of contact.

Regards,  
Scott



**Inspector Scott McGregor**  
Focused Enforcement Team  
Victoria Police Department  
850 Caledonia Avenue  
Victoria, BC, V8T 5J8  
Desk: 250-995-7388  
Cell: ;s.15,s.16  
[Scott.mcgregor@vicpd.ca](mailto:Scott.mcgregor@vicpd.ca)  
[www.vicpd.ca](http://www.vicpd.ca)

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**Zollen, Darla JAG:EX**

---

**From:** Melvin, Stephanie JAG:EX  
**Sent:** Tuesday, November 17, 2015 10:53 AM  
**To:** Eggleston, Darcy JAG:EX  
**Cc:** Corrado, Paul JAG:EX  
**Subject:** RE: Victoria Courthouse - Camping Issue

Thanks Darcy. It is absolutely the direction of the ADM that this step would never be taken without her express direction. I appreciate you speaking to Peter

**From:** Eggleston, Darcy JAG:EX  
**Sent:** Tuesday, November 17, 2015 9:18 AM  
**To:** Melvin, Stephanie JAG:EX  
**Subject:** FW: Victoria Courthouse - Camping Issue

FYI.

**From:** Wharton, Peter JAG:EX  
**Sent:** Tuesday, November 17, 2015 8:29 AM  
**To:** Eggleston, Darcy JAG:EX; Corrado, Paul JAG:EX  
**Subject:** RE: Victoria Courthouse - Camping Issue

I am very confused as this email seems to send opposing messages. Are we able to have a quick call this morning? I have further complaints from the public this morning and I need some clear direction on what our authority is to move them.

WSI has instructed security not to call the police anymore to have the tents removed, which leads me to question what the landlords position is.

The police have contacted me this morning and are willing to come and move them along if requested.

**From:** Eggleston, Darcy JAG:EX  
**Sent:** Monday, November 16, 2015 5:34 PM  
**To:** Corrado, Paul JAG:EX; Wharton, Peter JAG:EX  
**Subject:** Re: Victoria Courthouse - Camping Issue

Peter,

You are the one dealing with the court security staff--you can speak to their issues you have dealt with.

Regardless, they must be ordered out and Vic PD will then be called.

Darcy

Sent from my iPhone

On Nov 16, 2015, at 5:28 PM, Corrado, Paul JAG:EX <[Paul.Corrado@gov.bc.ca](mailto:Paul.Corrado@gov.bc.ca)> wrote:

Okay so is it court services property? Not sure why police can't act if they are ignoring the security guard?

Paul

On Nov 16, 2015, at 4:52 PM, Eggleston, Darcy JAG:EX <[Darcy.Eggleston@gov.bc.ca](mailto:Darcy.Eggleston@gov.bc.ca)> wrote:

Just so I am clear on what you want—have a D/S ask them to move, then call Vic PD if they refuse? That is what Del asked we do, and not to leave it to the security company.

**From:** Corrado, Paul JAG:EX  
**Sent:** Monday, November 16, 2015 4:32 PM  
**To:** Eggleston, Darcy JAG:EX  
**Cc:** Wharton, Peter JAG:EX; Punn, Jag JAG:EX; Melvin, Stephanie JAG:EX; McKenna, Ross JAG:EX  
**Subject:** Re: Victoria Courthouse - Camping Issue

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**To:** Eggleston, Darcy JAG:EX; Sykes, Graeme MTIC:EX; Cooper, Sheila JAG:EX; Fredette, Denis MTIC:IN; Cooper, Brian MTIC:EX; Hoffman, Jennifer B MTIC:EX; Stubbs, Jennifer MTIC:EX; Gillis, Heather JAG:EX; Corrado, Paul JAG:EX; McKenna, Ross JAG:EX; Punn, Jag JAG:EX; Wharton, Peter JAG:EX; Melvin, Stephanie JAG:EX; Guthrie, Rebecca

MTIC:EX

**Subject:** RE: Victoria Courthouse - Camping Issue

Hi Darcy,

We are reaching out to the Victoria Police Department regarding their support in helping to manage this site.

Per Graeme's note, we're also working on the longer term strategy for how to address this issue.

We'll update you as soon as we have further information. We appreciate your support as we work through this complicated issue.

Thanks,  
Lisa

Lisa Koorbatoff | Director Client Relations | Justice & MTICS | Shared Services BC  
ph: 778-977-1552 | email: [Lisa.Koorbatoff@gov.bc.ca](mailto:Lisa.Koorbatoff@gov.bc.ca) | m: W400 – 4000  
Seymour Place, Victoria BC V8W 9V1

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**To:** Sykes, Graeme MTIC:EX; Cooper, Sheila JAG:EX; Fredette, Denis MTIC:IN; Cooper, Brian MTIC:EX; Hoffman, Jennifer B MTIC:EX; Koorbatoff, Lisa MTIC:EX; Stubbs, Jennifer MTIC:EX; Gillis, Heather JAG:EX; Corrado, Paul JAG:EX; McKenna, Ross JAG:EX; Punn, Jag JAG:EX  
**Cc:** Wharton, Peter JAG:EX; Melvin, Stephanie JAG:EX; Guthrie, Rebecca MTIC:EX  
**Subject:** Victoria Courthouse - Camping Issue

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Darcy

**Darcy Eggleston**  
*Superintendent, Sheriff Service, Vancouver Island Region*

850 Burdett Ave Phone: 250-356-9573  
Victoria, BC Cellular: 250-889-3090  
V8W 9J2 Fax: 250-356-8152

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**Subject:** RE: Victoria Courthouse Log - October 2015

Hi Sheila

s.13

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**Graeme Sykes**  
**Real Estate Manager**  
Real Property Division | Ministry of Technology, Innovation and Citizens' Services  
(250) 217-3027

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**Cc:** Eggleston, Darcy JAG:EX; Wharton, Peter JAG:EX; Melvin, Stephanie JAG:EX  
**Subject:** RE: Victoria Courthouse Log - October 2015

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Lisa/Graeme -- do you have an update for us on where we are at with this issue?

Thank you very much,

Sheila

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**Sent:** Monday, November 2, 2015 4:34 PM  
**To:** Cooper, Sheila JAG:EX; Cooper, Brian MTIC:EX; Hoffman, Jennifer B MTIC:EX; Koorbatoff, Lisa MTIC:EX; Stubbs, Jennifer MTIC:EX; Sykes, Graeme MTIC:EX; Gillis, Heather JAG:EX  
**Subject:** RE: Victoria Courthouse Log - October 2015

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Regards

**Please note new e-mail address**

**Denis Fredette**  
**Facility Manager, FMZ 106**

Brookfield GIS Workplace Solutions Inc.  
23-3318 Oak Street  
Victoria, BC V8X 1R1  
T: 250 383 4371 | F: 250 952 3868  
[denis.fredette@wsi.brookfieldgis.com](mailto:denis.fredette@wsi.brookfieldgis.com)  
[www.brookfieldgis.com](http://www.brookfieldgis.com)

**From:** Cooper, Sheila JAG:EX [<mailto:Sheila.Cooper@gov.bc.ca>]  
**Sent:** Monday, November 02, 2015 3:46 PM  
**To:** Cooper, Brian MTIC:EX; Hoffman, Jennifer B MTIC:EX; Koorbatoff, Lisa MTIC:EX; Stubbs, Jennifer MTIC:EX; Sykes, Graeme MTIC:EX; Gillis, Heather JAG:EX; Denis Fredette  
**Subject:** RE: Victoria Courthouse Log - October 2015

I was interested to see that while the campers continue to camp, there's been a complete drop off by Victoria City Police in assisting with their removal. Is this because they weren't needed/weren't called or because they were too busy to attend, or some other reason?

**From:** Cooper, Brian MTIC:EX  
**Sent:** Monday, November 2, 2015 7:43 AM  
**To:** Cooper, Sheila JAG:EX; Hoffman, Jennifer B MTIC:EX; Koorbatoff, Lisa MTIC:EX; Stubbs, Jennifer MTIC:EX; Sykes, Graeme MTIC:EX; Gillis, Heather JAG:EX; Fredette, Denis MTIC:IN  
**Cc:** Cooper, Brian MTIC:EX  
**Subject:** Victoria Courthouse Log - October 2015

Hello,

Please find the report attached.

**Brian Cooper, Dipl(ULE)**  
Facilities Management Services

Please consider the environment before printing this email - Help save our planet.

Veillez songer à l'environnement avant d'imprimer le présent courriel - Aidez-nous à protéger notre planète.

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## Zollen, Darla JAG:EX

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**From:** Melvin, Stephanie JAG:EX  
**Sent:** Wednesday, November 18, 2015 10:50 AM  
**To:** Cooper, Sheila JAG:EX  
**Subject:** RE: s.22 - complaint about the homeless people camped on courthouse property

Best to take names and tell them they will get a call back. I'm speaking to Lynda about this (hopefully this morning) about the best venue for complaints so we don't stay in this circle of police/sheriffs/court admin. With no overt criminal activity, our approach, which is completely supported by our ADM, is to not involve police or to be forcibly moving anyone. There is work afoot to work with the community supports (of which there are few) to see if other options may be available. Moving homeless people who have constructed shelters from this terrible weather is inhumane. People who are warm and dry and have nothing better to do than complain about the unsightliness of the situation take a lesser priority here.

**From:** Cooper, Sheila JAG:EX  
**Sent:** Wednesday, November 18, 2015 9:13 AM  
**To:** Melvin, Stephanie JAG:EX  
**Subject:** FW: s.22 - complaint about the homeless people camped on courthouse property

Hi Stephanie – see below. Kari has told her (again) that it's being looked into but it's been going on for such a long time that this is sounding hollow. She has asked for the name of someone else she can talk to. I'm happy to take her call but I will be basically be saying the same thing. Given that Lisa K. has not replied to my question on that from yesterday, what do you suggest? (there's a good chance that this will eventually hit the media and the courthouse may be accused of stalling/not taking their complaints seriously).

Thanks,

Sheila

**From:** Erickson, Kari JAG:EX  
**Sent:** Wednesday, November 18, 2015 8:59 AM  
**To:** Cooper, Sheila JAG:EX  
**Subject:** RE:s.22 - complaint about the homeless people camped on courthouse property

Morning Sheila

This lady called me again this morning early☺ Just an fyi

### *Kari Erickson*

Criminal Administrator/Justice of the Peace  
Victoria Law Courts  
850 Burdett Avenue  
Victoria, B.C.  
V8W 9J2  
Tel: (250) 356-1454

**From:** Cooper, Sheila JAG:EX  
**Sent:** Tuesday, November 17, 2015 5:17 PM

**To:** Erickson, Kari JAG:EX

**Subject:** RE: s.22 - complaint about the homeless people camped on courthouse property

Hi Kari – thanks for letting me know about this.

**From:** Erickson, Kari JAG:EX

**Sent:** Monday, November 16, 2015 2:16 PM

**To:** Cooper, Sheila JAG:EX

**Subject:** s.22 - complaint about the homeless people camped on courthouse property

Hi Sheila

s.22 called me today and is extremely upset. She advises that she is fed up with the homeless people, their inappropriate activity and their illegal activity while trespassing on courthouse property.. She told me she contacted the police and the police indicated that in fact the Courthouse could do something about this trespassing and they suggested they call the Courts to tell them how upsetting this was to her. She is the s.22  
s.22 . I advised I would pass the information on to someone more appropriate to deal with this complaint.

Her number is s.22

Thanks

Kari

***Kari Erickson***

**Criminal Administrator/Justice of the Peace**

**Victoria Law Courts**

850 Burdett Avenue

Victoria, B.C.

V8W 9J2

Tel: (250) 356-1454

## Zollen, Darla JAG:EX

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**From:** Melvin, Stephanie JAG:EX  
**Sent:** Thursday, November 19, 2015 10:13 AM  
**To:** Eggleston, Darcy JAG:EX; Wharton, Peter JAG:EX  
**Subject:** Re: camper issue

Got some good news from SSBC on shared community approach. It will help with messaging for our people. Totally agree with Darcy that approach hasn't changed for behaviour of individual this morning. Talk soon

Sent from my BlackBerry 10 smartphone on the TELUS network.

Original Message

**From:** Eggleston, Darcy JAG:EX  
**Sent:** Thursday, November 19, 2015 9:41 AM  
**To:** Wharton, Peter JAG:EX  
**Cc:** Melvin, Stephanie JAG:EX  
**Subject:** RE: camper issue

Thanks Peter,

When they are on our doorstep--we deal with those issues like any other member of the public who fails to comply with directions that impede access to the courts and occupants.

I will discuss this one with Stephanie when she comes in, and it may be beneficial for the three of us to discuss situations and responses, as this is a sensitive topic at the moment.

Thanks,

Darcy

-----Original Message-----

**From:** Wharton, Peter JAG:EX  
**Sent:** Thursday, November 19, 2015 9:25 AM  
**To:** Eggleston, Darcy JAG:EX  
**Subject:** camper issue

This morning at 08:15 I got a call from the JAC center stating that there was someone sleep in front of the door and would not move to allow people in. I attend and found a belligerent male who did not want to be woken up. I proceeded to wake him and get him to move along but not without some verbal confrontation. He was surrounded with used needles that were uncapped. The tent city occupants said he was not welcome in their area.

He refused to clean up his garbage (see attached photos) and proceeded to walk down towards the Burdett entrance. I was called again by a staff member stating the individual was urinating on the staff entrance on Burdett. I attended but he had already departed.

This is where the lines will get blurred as the building is our responsibility yet we are not enforcing anything in the park. I can imagine that the spilling over will continue to occur.



## Zollen, Darla JAG:EX

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**From:** Melvin, Stephanie JAG:EX  
**Sent:** Thursday, November 19, 2015 4:53 PM  
**To:** Wharton, Peter JAG:EX; Cooper, Sheila JAG:EX  
**Cc:** Corrado, Paul JAG:EX; Eggleston, Darcy JAG:EX  
**Subject:** Approach for Victoria Courthouse campers

Hello Peter and Sheila

Re: What do we tell people who attend Victoria Courthouse or call to complain about our Campers

What I am proposing is that we tell people we are working with a joint task force of the broader community, including non-profits, the City, Vic PD, and other community groups in developing some potential courses of action. We are happy to hear from anyone, and invite them to put their concerns in writing so they can be considered as we work towards a solution for this complex problem. I am hoping to have a name and address from Shared Services BC that the mail could be directed to, and will advise on this tomorrow.

If people observe criminal activity, just as is the case anywhere in the city, I would refer them to the police. All other concerns could be put in writing to be considered. Any direct interference with the use of our Courthouse and safety of Court Users should be handled as per normal.

I will keep you updated as soon as I hear of any further progress.

Many thanks for all your patience with this unusual situation.

Stephanie

Stephanie Melvin, BA, LL B  
Regional Executive Director  
Vancouver Island  
Court Services Branch

Direct 250-356-1529  
Cell 250-216-7105



## Zollen, Darla JAG:EX

---

**From:** Melvin, Stephanie JAG:EX  
**Sent:** Thursday, November 19, 2015 4:54 PM  
**To:** Cavanaugh, Lynda A JAG:EX  
**Cc:** McMeekin, Laurie D JAG:EX  
**Subject:** fyi on Campers

Just an fyi that I took the good information you passed on to me to have the staff use for responding to complaints as I set out below. Thanks again for your support.

S

**From:** Melvin, Stephanie JAG:EX  
**Sent:** Thursday, November 19, 2015 4:53 PM  
**To:** Wharton, Peter JAG:EX; Cooper, Sheila JAG:EX  
**Cc:** Corrado, Paul JAG:EX; Eggleston, Darcy JAG:EX  
**Subject:** Approach for Victoria Courthouse campers

Hello Peter and Sheila

Re: What do we tell people who attend Victoria Courthouse or call to complain about our Campers

What I am proposing is that we tell people we are working with a joint task force of the broader community, including non-profits, the City, Vic PD, and other community groups in developing some potential courses of action. We are happy to hear from anyone, and invite them to put their concerns in writing so they can be considered as we work towards a solution for this complex problem. I am hoping to have a name and address from Shared Services BC that the mail could be directed to, and will advise on this tomorrow.

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I will keep you updated as soon as I hear of any further progress.

Many thanks for all your patience with this unusual situation.

Stephanie

Stephanie Melvin, BA, LL B  
Regional Executive Director  
Vancouver Island  
Court Services Branch

Direct 250-356-1529  
Cell 250-216-7105



## Zollen, Darla JAG:EX

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**From:** Melvin, Stephanie JAG:EX  
**Sent:** Friday, November 20, 2015 10:31 AM  
**To:** Eggleston, Darcy JAG:EX  
**Subject:** RE: Homeless encampment

Betty is right on this!

**From:** Eggleston, Darcy JAG:EX  
**Sent:** Friday, November 20, 2015 10:29 AM  
**To:** Melvin, Stephanie JAG:EX  
**Subject:** FW: Homeless encampment

FYI—better get on this one fast

**From:** Wharton, Peter JAG:EX  
**Sent:** Friday, November 20, 2015 10:25 AM  
**To:** Eggleston, Darcy JAG:EX  
**Subject:** FW: Homeless encampment

FYI

**From:** Sykes, Graeme MTIC:EX  
**Sent:** Friday, November 20, 2015 10:12 AM  
**To:** 'McGregor, Scott'  
**Cc:** Brown, Colin; Wharton, Peter JAG:EX  
**Subject:** RE: Homeless encampment

Hi Scott

This morning at 9am there were approximately 14 tents located on the Courthouse Greenspace (attached photo).

I respectfully request that VicPD attend the site and do your best to disband the encampment, before the activity becomes even more entrenched.

My goal is to secure a decision on long term site usage and site rules prior to year end. So far, we are on track for that goal. Unfortunately, events on the ground are fast overtaking option development and stakeholder engagement.

Your assistance in the near term is greatly appreciated,

**Graeme Sykes**  
**Real Estate Manager**  
Real Property Division | Ministry of Technology, Innovation and Citizens' Services  
(250) 217-3027

**From:** McGregor, Scott [<mailto:scott.mcgregor@vicpd.ca>]  
**Sent:** Tuesday, November 17, 2015 10:10 AM  
**To:** Sykes, Graeme MTIC:EX

**Cc:** Brown, Colin; Wharton, Peter JAG:EX

**Subject:** Homeless encampment

Good morning Graeme and thank you for having the discussion we did this morning. I had my Community Resource Officers attend to assess the situation on the grounds of the courthouse this morning. They are concerned that the encampment there has become entrenched with at least 9 tents.

If you or someone with authority over the property requests that the Police assist with the removal of those persons our first step would be to engage them in conversation to determine how many will voluntarily comply. That will at least give us a better understanding of the scope of the issue at hand. We would not engage further at this point beyond dialogue.

I will be unavailable for the next hour and a half so I have copied my Staff Sergeant Colin Brown who can connect with you directly if required. In this case do not call the non-emergency line as Colin is the best point of contact.

Regards,  
Scott



**Inspector Scott McGregor**  
Focused Enforcement Team  
Victoria Police Department  
850 Caledonia Avenue  
Victoria, BC, V8T 5J8  
Desk: 250-995-7388  
Cell: ; s.15,s.16  
[Scott.mcgregor@vicpd.ca](mailto:Scott.mcgregor@vicpd.ca)  
[www.vicpd.ca](http://www.vicpd.ca)

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## Zollen, Darla JAG:EX

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**From:** Melvin, Stephanie JAG:EX  
**Sent:** Friday, November 20, 2015 10:39 AM  
**To:** Wharton, Peter JAG:EX; Cooper, Sheila JAG:EX  
**Cc:** Corrado, Paul JAG:EX; Eggleston, Darcy JAG:EX; Chen-Mack, Betty JAG:EX  
**Subject:** RE: Approach for Victoria Courthouse campers

**Importance:** High

Good morning – just wanted to be clear that our approach is to request people to put their concerns in writing. I don't have a specific contact address or person yet from Shared Services BC who is leading this, and Betty is working hard on this for us, but people can send their written concerns to the Courthouse at this point and we will forward them to the working group.

Communication between humans can always go awry, and if there is any misunderstanding that I have given a direction to have my direct office line given out to the general public as the "complaints hotline", this is not the case.

If you get a call or visit from anyone with a complaint, please direct them to put their concerns in writing and we will forward them to the working group.

Thank you very much for your work on this. I know it is frustrating and complex.

Stephanie

**From:** Melvin, Stephanie JAG:EX  
**Sent:** Thursday, November 19, 2015 4:53 PM  
**To:** Wharton, Peter JAG:EX; Cooper, Sheila JAG:EX  
**Cc:** Corrado, Paul JAG:EX; Eggleston, Darcy JAG:EX  
**Subject:** Approach for Victoria Courthouse campers

Hello Peter and Sheila

Re: What do we tell people who attend Victoria Courthouse or call to complain about our Campers

What I am proposing is that we tell people we are working with a joint task force of the broader community, including non-profits, the City, Vic PD, and other community groups in developing some potential courses of action. We are happy to hear from anyone, and invite them to put their concerns in writing so they can be considered as we work towards a solution for this complex problem. I am hoping to have a name and address from Shared Services BC that the mail could be directed to, and will advise on this tomorrow.

If people observe criminal activity, just as is the case anywhere in the city, I would refer them to the police. All other concerns could be put in writing to be considered. Any direct interference with the use of our Courthouse and safety of Court Users should be handled as per normal.

I will keep you updated as soon as I hear of any further progress.

Many thanks for all your patience with this unusual situation.

Stephanie

Stephanie Melvin, BA, LL B  
Regional Executive Director  
Vancouver Island  
Court Services Branch

Direct 250-356-1529  
Cell 250-216-7105

## Zollen, Darla JAG:EX

---

**From:** Melvin, Stephanie JAG:EX  
**Sent:** Friday, November 20, 2015 11:36 AM  
**To:** Chen-Mack, Betty JAG:EX  
**Cc:** Gillis, Heather JAG:EX; Miller, Brenda L JAG:EX  
**Subject:** RE: Approach for Victoria Courthouse campers

Thanks Betty. Darcy Eggleston, our Sheriff Superintendent, and I went out this morning to talk to the campers to make sure things had not gone awry from Graeme's direction to the police. People were busily engaged in tidying their spaces, garbage had been thrown in dumpsters, and they were even raking the leaves. They are doing their best to be good neighbours and not a problem. They just want to survive the winter without getting sick.

Darcy has given them his card to present to anyone (like the police under a misguided direction from Graeme Sykes) who may be seeking to remove them. Looking to avoid a disaster.

Talk soon

Stephanie

**From:** Chen-Mack, Betty JAG:EX  
**Sent:** Friday, November 20, 2015 10:52 AM  
**To:** Melvin, Stephanie JAG:EX  
**Cc:** Gillis, Heather JAG:EX; Miller, Brenda L JAG:EX  
**Subject:** Approach for Victoria Courthouse campers

Stephanie: Thx for copying me on your note. As mentioned earlier, we're awaiting a SSBC contact name for these requests and that should be forthcoming next week. In the meantime, I also left a message with Lisa Koorbatoff (in Jon's absence) as we really need to manage the delicate balance of the needs of the Province and the campers. Thx very much to you and courthouse staff as we work through this issue.

**From:** Melvin, Stephanie JAG:EX  
**Sent:** Friday, November 20, 2015 10:39 AM  
**To:** Wharton, Peter JAG:EX; Cooper, Sheila JAG:EX  
**Cc:** Corrado, Paul JAG:EX; Eggleston, Darcy JAG:EX; Chen-Mack, Betty JAG:EX  
**Subject:** RE: Approach for Victoria Courthouse campers  
**Importance:** High

Good morning – Just wanted to be clear that our approach is to request people to put their concerns in writing. I don't have a specific contact address or person yet from Shared Services BC who is leading this, and Betty is working hard on this for us, but people can send their written concerns to the Courthouse at this point and we will forward them to the working group.

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Thank you very much for your work on this. I know it is frustrating and complex.

Stephanie

**From:** Melvin, Stephanie JAG:EX  
**Sent:** Thursday, November 19, 2015 4:53 PM  
**To:** Wharton, Peter JAG:EX; Cooper, Sheila JAG:EX  
**Cc:** Corrado, Paul JAG:EX; Eggleston, Darcy JAG:EX  
**Subject:** Approach for Victoria Courthouse campers

Hello Peter and Sheila

Re: What do we tell people who attend Victoria Courthouse or call to complain about our Campers

What I am proposing is that we tell people we are working with a joint task force of the broader community, including non-profits, the City, Vic PD, and other community groups in developing some potential courses of action. We are happy to hear from anyone, and invite them to put their concerns in writing so they can be considered as we work towards a solution for this complex problem. I am hoping to have a name and address from Shared Services BC that the mail could be directed to, and will advise on this tomorrow.

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I will keep you updated as soon as I hear of any further progress.

Many thanks for all your patience with this unusual situation.

Stephanie

Stephanie Melvin, BA, LL B  
Regional Executive Director  
Vancouver Island  
Court Services Branch

Direct 250-356-1529  
Cell 250-216-7105

**Zollen, Darla JAG:EX**

---

**From:** Melvin, Stephanie JAG:EX  
**Sent:** Friday, November 20, 2015 1:30 PM  
**To:** Cooper, Sheila JAG:EX  
**Subject:** RE: Approach for Victoria Courthouse campers

I owe you an apology too Sheila. It was just one too many things today, and I am sorry for my reaction. We'll get this sorted out.

I only have 4 people to call back so far, and this is fine.

You take care – you have tons on your plate right now, and I appreciate you being here.

Your fan

Stephanie

**From:** Cooper, Sheila JAG:EX  
**Sent:** Friday, November 20, 2015 1:03 PM  
**To:** Melvin, Stephanie JAG:EX  
**Subject:** RE: Approach for Victoria Courthouse campers

So sorry about this Stephanie – this was clearly misunderstood between us. It's unlikely that you will receive any other calls besides the one from this morning as I did not give your number out to anyone else. If you do, feel free to pass me their numbers and I will call them back.

s.22

**From:** Melvin, Stephanie JAG:EX  
**Sent:** Friday, November 20, 2015 10:39 AM  
**To:** Wharton, Peter JAG:EX; Cooper, Sheila JAG:EX  
**Cc:** Corrado, Paul JAG:EX; Eggleston, Darcy JAG:EX; Chen-Mack, Betty JAG:EX  
**Subject:** RE: Approach for Victoria Courthouse campers  
**Importance:** High

Good morning – Just wanted to be clear that our approach is to request people to put their concerns in writing. I don't have a specific contact address or person yet from Shared Services BC who is leading this, and Betty is working hard on this for us, but people can send their written concerns to the Courthouse at this point and we will forward them to the working group.

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Thank you very much for your work on this. I know it is frustrating and complex.

Stephanie

**From:** Melvin, Stephanie JAG:EX  
**Sent:** Thursday, November 19, 2015 4:53 PM  
**To:** Wharton, Peter JAG:EX; Cooper, Sheila JAG:EX  
**Cc:** Corrado, Paul JAG:EX; Eggleston, Darcy JAG:EX  
**Subject:** Approach for Victoria Courthouse campers

Hello Peter and Sheila

Re: What do we tell people who attend Victoria Courthouse or call to complain about our Campers

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I will keep you updated as soon as I hear of any further progress.

Many thanks for all your patience with this unusual situation.

Stephanie

Stephanie Melvin, BA, LL B  
Regional Executive Director  
Vancouver Island  
Court Services Branch

Direct 250-356-1529  
Cell 250-216-7105

p. (250) 356-7159, c. (250) 415-8298 f. (250) 356-9528  
email: Betty.Chenmack@gov.bc.ca

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**Zollen, Darla JAG:EX**

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**From:** Melvin, Stephanie JAG:EX  
**Sent:** Monday, November 23, 2015 9:39 AM  
**To:** Miller, Brenda L JAG:EX; Cavanaugh, Lynda A JAG:EX; Eggleston, Darcy JAG:EX; Corrado, Paul JAG:EX  
**Cc:** Chen-Mack, Betty JAG:EX; McMeekin, Laurie D JAG:EX  
**Subject:** Re: Victoria Law Courts Camping

Perfect. Thanks Brenda

Sent from my BlackBerry 10 smartphone on the TELUS network.

**From:** Miller, Brenda L JAG:EX  
**Sent:** Monday, November 23, 2015 9:37 AM  
**To:** Cavanaugh, Lynda A JAG:EX; Melvin, Stephanie JAG:EX; Eggleston, Darcy JAG:EX; Corrado, Paul JAG:EX  
**Cc:** Chen-Mack, Betty JAG:EX; McMeekin, Laurie D JAG:EX  
**Subject:** FW: VICTORIA Law Courts Camping

Good morning. I think there are at least 4 separate email chains going right now on this topic, each involving different people. We are asking Jon to set up a meeting with us asap, so stay tuned for an invitation. Stay-tuned.

**From:** Chen-Mack, Betty JAG:EX  
**Sent:** Monday, November 23, 2015 9:30 AM  
**To:** Sykes, Graeme MTIC:EX; Burbee, Jon MTIC:EX  
**Cc:** Miller, Brenda L JAG:EX; Koorbatoff, Lisa MTIC:EX  
**Subject:** RE: VICTORIA Law Courts Camping

Lets discuss this this afternoon. Brenda and I are not aware of the VPC letter. The meeting for 2:30 today needs to include Stephanie Melvin, Darcy Eggleston, Paul Corrado, Lynda Cavanaugh, Brenda and myself. Please schedule.

Cheers!

**Betty Chen-Mack**, M.Arch B.I.D.  
Executive Director, Facilities Services Division,  
**Corporate Management Services Branch, Ministry of Justice**  
5-910 Government, Victoria, BC  
p. 250 356-7159, c. 250 415-8298

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**From:** Sykes, Graeme MTIC:EX  
**Sent:** Monday, November 23, 2015 9:27 AM  
**To:** Chen-Mack, Betty JAG:EX; Burbee, Jon MTIC:EX  
**Cc:** Miller, Brenda L JAG:EX; Koorbatoff, Lisa MTIC:EX  
**Subject:** RE: VICTORIA Law Courts Camping

Hi Betty

The direction originated with Lynda Cavanaugh, through Stephanie Melvin, in response to a letter from the Victoria Chief of Police last Thursday.

I can meet anytime this afternoon.

Hope this helps.

**Graeme Sykes**

**Real Estate Manager**

Real Property Division | Ministry of Technology, Innovation and Citizens' Services

(250) 217-3027

**From:** Chen-Mack, Betty JAG:EX

**Sent:** Monday, November 23, 2015 9:25 AM

**To:** Burbee, Jon MTIC:EX

**Cc:** Sykes, Graeme MTIC:EX; Miller, Brenda I. JAG:EX

**Subject:** RE: Victoria Law Courts Camping

**Importance:** High

We need to meet immediately to discuss. I am not aware of Courts Admin staff giving direction to VPD to enforce camping restrictions. The campers have doubled over the weekend. Brenda and I are both available at 2:30 (I'm not available at 3).

Cheers!

**Betty Chen-Mack**, M.Arch B.I.D.

Executive Director, Facilities Services Division,

**Corporate Management Services Branch, Ministry of Justice**

5-910 Government, Victoria, BC

p. 250 356-7159, c. 250 415-8298

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*{please be green with this email content}*

**From:** Burbee, Jon MTIC:EX

**Sent:** Monday, November 23, 2015 8:09 AM

**To:** Chen-Mack, Betty JAG:EX

**Cc:** Sykes, Graeme MTIC:EX

**Subject:** RE: Victoria Law Courts Camping

Betty,

Thanks for the note.

I would have agreed with you earlier last week. However, given that Courts Admin staff have now been giving direction to Vic PD to not enforce the camping restrictions, I think that we will need to revisit who is responsible for leading the response on this. Do you have time for a teleconference call today at 3?

Jon

**From:** Chen-Mack, Betty JAG:EX

**Sent:** November 20, 2015 6:21 AM

**To:** Burbee, Jon MTIC:EX

**Subject:** Victoria Law Courts Camping

Jon, local courts staff continue to field verbal inquiries and advice from the general public with respect to the camping issue. To ensure that an appropriate response is provided, we suggest that Courts staff will ask them to articulate the question in an email and we will forward (or ask them to forward directly) to MTICS (attention yourself or Graeme Sykes?). Does that work for you?

Cheers!

**Betty Chen-Mack**, M.Arch B.I.D.

Executive Director, Facilities Services Division,

**Corporate Management Services Branch, Ministry of Justice**

**Zollen, Darla JAG:EX**

---

**From:** Melvin, Stephanie JAG:EX  
**Sent:** Monday, November 23, 2015 12:15 PM  
**To:** Richardson, Robert C JAG:EX  
**Cc:** Eggleston, Darcy JAG:EX  
**Subject:** RE: CTV media call - Homeless encampment

Oh dear

**From:** Richardson, Robert C JAG:EX  
**Sent:** Monday, November 23, 2015 12:12 PM  
**To:** Melvin, Stephanie JAG:EX  
**Cc:** Eggleston, Darcy JAG:EX  
**Subject:** FW: CTV media call - Homeless encampment

fyi

**Robert Richardson**

200-461-3000 (ext. 240) / 200-461-3000  
1000 University Avenue, Suite 1000  
Burlington, Ontario L7R 4A6

**From:** McAndrews, Caroline GCPE:EX  
**Sent:** Monday, November 23, 2015 11:59 AM  
**To:** Richardson, Robert C JAG:EX  
**Subject:** CTV media call - Homeless encampment

**From:** Schollen, Tasha GCPE:EX  
**Sent:** Monday, November 23, 2015 11:42 AM  
**To:** McAndrews, Caroline GCPE:EX  
**Subject:** FW: Homeless encampment

See correspondence concerning Court Services Branch and VicPD below.

**From:** Whittier, Joanne GCPE:EX  
**Sent:** Monday, November 23, 2015 11:40 AM  
**To:** Schollen, Tasha GCPE:EX  
**Subject:** Homeless encampment

**From:** Sykes, Graeme MTIC:EX  
**Sent:** Friday, November 20, 2015 3:06 PM  
**To:** 'McGregor, Scott'; Whittier, Joanne GCPE:EX  
**Cc:** Brown, Colin; Wharton, Peter JAG:EX; Sykes, Graeme MTIC:EX  
**Subject:** RE: Homeless encampment

Hi Scott

I appreciate you sharing the details of the conversation between VicPD and Court Services. Your raise valid concerns about the current approach, which is different from the approach managed by MTIC's that operated for the previous 14 months. In light of this new information, I fully expect the two Ministries will discuss on Monday.

All the best,

**Graeme Sykes**

**Real Estate Manager**

Real Property Division | Ministry of Technology, Innovation and Citizens' Services  
(250) 217-3027

**From:** McGregor, Scott [mailto:scott.mcgregor@vicpd.ca]

**Sent:** Friday, November 20, 2015 2:30 PM

**To:** Sykes, Graeme MTIC:EX; Whittier, Joanne GCPE:EX

**Cc:** Brown, Colin; Wharton, Peter JAG:EX

**Subject:** RE: Homeless encampment

Thank you Graeme for outlining the breakdown of Ministries and positions with interest in this property.

We have received direction (since your previous email) from Stephanie Melvin that the Campers are to be left alone and that they are not asking for any assistance at this time from the VicPD.

Ms. Melvin confirmed for me that this direction has come directly from ADM Cavanaugh.

We have communicated our concern to ADM Cavanaugh that things could escalate if allowed to continue on the property without any form of management. We have asked to open a dialogue with her and have offered our assistance in developing a strategy to deal with the current situation and to assist with developing plans moving forward concerning the management of the greenspace as it relates to the homeless population.

For example, every morning when the VicPD awaken homeless persons in the parks this provides us with opportunities to assess many things such as their exposure level to the elements, mental health status, physical health status, and many other vulnerabilities. We connect them at these times with mental health teams, connect them with housing providers, at times take them to hospital, or call the ambulance if they need immediate medical attention. In addition to that, because they are on City property, the Parks Department comes and cleans up accumulated garbage, needles, and human waste. The public works department then hauls all of that away to be disposed of properly.

Because the space they currently occupy is not on City property none of that management outlined above is happening. In effect, if the people there are allowed to continue to occupy the space, unabated, unrestrained and unmanaged it will be akin to actually creating greater vulnerabilities for them. The likelihood of an assault, overdose, exposure or other incident occurring increases as the population grows without any form of management.

One other point that was communicated to ADM Cavanaugh through Ms. Melvin was that there is green space in City Parks available all over the City. The people that are taking shelter on the grounds of the Courthouse are not doing so because there is nowhere for them to go. It is our experienced belief that they are taking up sheltering on that space because they are not being compelled to pack up every morning and move off the grounds.

As we have communicated our concerns to ADM Cavanaugh in writing the VicPD, respectfully will not be taking any action until we have received a response from her directly.

May I ask whether there has been communication between the two Ministries you've outlined below with respect to this issue been initiated?

Regards,

Scott



Inspector Scott McGregor  
Focused Enforcement Team  
Victoria Police Department  
850 Caledonia Avenue  
Victoria, BC, V8T 5J8  
Desk: 250-995-7388  
Cell: s.15,s.16  
[Scott.mcgregor@vicpd.ca](mailto:Scott.mcgregor@vicpd.ca)  
[www.vicpd.ca](http://www.vicpd.ca)

**From:** Sykes, Graeme MTIC:EX [mailto:[Graeme.Sykes@gov.bc.ca](mailto:Graeme.Sykes@gov.bc.ca)]  
**Sent:** Friday, November 20, 2015 1:49 PM  
**To:** McGregor, Scott; Whittier, Joanne GCPE:EX  
**Cc:** Brown, Colin; Wharton, Peter JAG:EX; Sykes, Graeme MTIC:EX  
**Subject:** RE: Homeless encampment

Hi Scott,

I am glad to hear that VicPD will formulate an incremental approach with the intent on keeping the peace and avoiding confrontation. This is undoubtedly sound advice.

Regarding your letter to ADM Cavanaugh, it is important to understand the roles of various stakeholders in this issue:

- ? Lynda Cavanaugh, Assistant Deputy Minister, Court Services Branch, Ministry of Justice
  - o Court Services is the primary tenant of Victoria Courthouse and 96 courts across the Province of British Columbia
- ? Brian Fellows, Assistant Deputy Minister, Real Property Division, Ministry of Technology, Innovation and Citizens Services
  - o RPD is the Landlord of the Victoria Courthouse and 8.5 million square feet of Provincially owned buildings
- ? WSI Brookfield Johnson Controls
  - o Outsource provider of Property Management Services
- ? Paladin Security
  - o Outsource provider of Security Services (through WSI)
- ? Government Communications and Public Engagement
  - o Advisors for all Ministries
- ? Within both the Ministry of Justice and Ministry of Technology, Innovation and Citizens Services, there are numerous individual stakeholders who have a part to play. For example, I report to a Director, Executive Director, ADM (Brian Fellows), Deputy Minister, and Minister. My colleagues at Court Services will likewise have a chain of command that require consultation. All told, there will be dozens of individual Provincial employees who may be involved in this issue.

My role to date has included stakeholder engagement and coordination, across Ministries and with external stakeholders (City, VicPD, Community Groups, Resident Associations) which I expect will continue. As well, I have been tasked with drafting the options paper for site usage, in coordination with other Provincial Stakeholders.

Without knowing the contents of Chief Constable Elsner's letter to Ms. Cavanaugh, I am unable to determine what is being asked of the Province at this juncture. If, for example, the Chief has requested a meeting with Ms. Cavanaugh,

then it may be likely that my Division ADM or executive delegate will also wish to attend. I am hoping you can share with me the direction you have received and what you envision as next steps?

Thank you,

**Graeme Sykes**

**Real Estate Manager**

Real Property Division | Ministry of Technology, Innovation and Citizens' Services  
(250) 217-3027

**From:** McGregor, Scott [<mailto:scott.mcgregor@vicpd.ca>]

**Sent:** Friday, November 20, 2015 12:47 PM

**To:** Sykes, Graeme MTIC:EX

**Cc:** Brown, Colin; Wharton, Peter JAG:EX

**Subject:** RE: Homeless encampment

Good afternoon Graeme,

We have begun preliminary discussions on what our plan of approach to this situation will be.

Can I please confirm with you that this request is coming from Ms. Cavanaugh directly? The reason I am asking is because Deputy Chief Ing, on behalf of Chief Constable Elsner, sent a letter to Assistant Deputy Minister Cavanaugh yesterday regarding this situation.

In addition, can you confirm for me if you have been directed to take point on this and if so whether you will be the representative that we can have direct communication with?

Our approach to these types of matters is to formulate an incremental approach with the intent on keeping the peace and avoiding confrontation .

Regards,

Scott



**Inspector Scott McGregor**  
Focused Enforcement Team  
Victoria Police Department  
850 Caledonia Avenue  
Victoria, BC, V8T 5J8  
Desk: 250-995-7388  
Cell: s 15 s 16  
[Scott.mcgregor@vicpd.ca](mailto:Scott.mcgregor@vicpd.ca)  
[www.vicpd.ca](http://www.vicpd.ca)

**From:** Sykes, Graeme MTIC:EX [<mailto:Graeme.Sykes@gov.bc.ca>]

**Sent:** Friday, November 20, 2015 10:12 AM

**To:** McGregor, Scott

**Cc:** Brown, Colin; Wharton, Peter JAG:EX

**Subject:** RE: Homeless encampment

Hi Scott

This morning at 9am there were approximately 14 tents located on the Courthouse Greenspace (attached photo).

I respectfully request that VicPD attend the site and do your best to disband the encampment, before the activity becomes even more entrenched.

My goal is to secure a decision on long term site usage and site rules prior to year end. So far, we are on track for that goal. Unfortunately, events on the ground are fast overtaking option development and stakeholder engagement.

Your assistance in the near term is greatly appreciated,

**Graeme Sykes**

**Real Estate Manager**

Real Property Division | Ministry of Technology, Innovation and Citizens' Services  
(250) 217-3027

**From:** McGregor, Scott [<mailto:scott.mcgregor@vicpd.ca>]

**Sent:** Tuesday, November 17, 2015 10:10 AM

**To:** Sykes, Graeme MTIC:EX

**Cc:** Brown, Colin; Wharton, Peter JAG:EX

**Subject:** Homeless encampment

Good morning Graeme and thank you for having the discussion we did this morning. I had my Community Resource Officers attend to assess the situation on the grounds of the courthouse this morning. They are concerned that the encampment there has become entrenched with at least 9 tents.

If you or someone with authority over the property requests that the Police assist with the removal of those persons our first step would be to engage them in conversation to determine how many will voluntarily comply. That will at least give us a better understanding of the scope of the issue at hand. We would not engage further at this point beyond dialogue.

I will be unavailable for the next hour and a half so I have copied my Staff Sergeant Colin Brown who can connect with you directly if required. In this case do not call the non-emergency line as Colin is the best point of contact.

Regards,  
Scott



**Inspector Scott McGregor**  
Focused Enforcement Team  
Victoria Police Department  
850 Caledonia Avenue  
Victoria, BC, V8T 5J8  
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[Scott.mcgregor@vicpd.ca](mailto:Scott.mcgregor@vicpd.ca)  
[www.vicpd.ca](http://www.vicpd.ca)

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intended recipient, you are hereby notified that any dissemination or copying of this message or any attachment is strictly prohibited. If you have received this message in error, please notify the original sender immediately by telephone or by return email and delete this message along with any attachments, from your computer. This message, together with any attachments, is intended only for the use of the individual or entity to which it is addressed. It may contain information that is confidential and prohibited from disclosure. If you are not the intended recipient, you are hereby notified that any dissemination or copying of this message or any attachment is strictly prohibited. If you have received this message in error, please notify the original sender immediately by telephone or by return email and delete this message along with any attachments, from your computer. This message, together with any attachments, is intended only for the use of the individual or entity to which it is addressed. It may contain information that is confidential and prohibited from disclosure. If you are not the intended recipient, you are hereby notified that any dissemination or copying of this message or any attachment is strictly prohibited. If you have received this message in error, please notify the original sender immediately by telephone or by return email and delete this message along with any attachments, from your computer.

## Zollen, Darla JAG:EX

---

**From:** Melvin, Stephanie JAG:EX  
**Sent:** Monday, November 23, 2015 2:01 PM  
**To:** Richardson, Robert C JAG:EX  
**Subject:** RE: Meeting homeless camp

Tweak below

**From:** Richardson, Robert C JAG:EX  
**Sent:** Monday, November 23, 2015 1:05 PM  
**To:** Melvin, Stephanie JAG:EX  
**Subject:** FW: Meeting homeless camp

Hi Stephanie:

Please see request below. The deadline is 3pm. Could you review the proposed response before I forward to Lynda?

Thx

Rob

**Robert Richardson**

1000 West 10th Avenue, Suite 1000, Victoria, BC  
V8W 2E7  
Tel: 250-363-7222

**From:** McAndrews, Caroline GCPE:EX  
**Sent:** Monday, November 23, 2015 1:03 PM  
**To:** Richardson, Robert C JAG:EX  
**Cc:** Groot, Jeff GCPE:EX  
**Subject:** Re: Meeting homeless camp

See below

Sent from my BlackBerry 10 smartphone on the TELUS network.

**From:** Schollen, Tasha GCPE:EX  
**Sent:** Monday, November 23, 2015 12:50 PM  
**To:** McAndrews, Caroline GCPE:EX  
**Cc:** Woolley, Paul GCPE:EX; Groot, Jeff GCPE:EX  
**Subject:** RE: Meeting homeless camp

The timing is really tight. The reporter's deadline is at 3pm and that's not enough time to get the response together and approved.

This is what I just sent to my program area for approval...not sure if I got it quite right...we shall see.

Deadline @ 3pm

**Media:** CTV Victoria

**Reporter:** Chandler Grieve, <sup>s.22</sup> [chandler.grieve@bellmedia.ca](mailto:chandler.grieve@bellmedia.ca)

## **Topic: Victoria Courthouse Homeless Campers**

**Background:** Reporter would like an interview but will accept a statement. CTV did a story on this on Nov. 21, and is doing a follow-up to get the province's reaction. Saturday's story summary is as follows:

- Story says the grass at the courthouse is provincially owned and not a city park and therefore not subject to city bylaw so there is a loophole – they can camp overnight and past 7am.
- City says tents went up 19 days ago and city hasn't received a single complaint. They're being good neighbours.
- However, reporter interviews a couple across the street who are concerned because they think it could get out of hand.
- Reporter says it's unclear as to whether province will or has taken any action.

Top story:

<http://vancouverisland.ctvnews.ca/video?clipId=746717>

### **Questions:**

#### **JAG:**

- Is the same enforcement used at the courthouse as at other Victoria parks? (Caroline – this is between Sheriff Services and Vic PD)
- Has anyone been told to leave? (Caroline – believe this is Sheriff Services and Vic PD)

#### **MTICS:**

- Is the Province worried that there is a loophole and campers don't have to leave the property by 8am? (MTICS)
- Does the province have a plan in place for this property? (MTICS)

### **Suggested Response:**

The B.C. Government is aware that some people have taken shelter overnight at the Victoria Provincial Courthouse property. Government has been working closely with the Victoria Police Department, the City of Victoria and community outreach organizations to identify a long-term solution to the situation.

s.13

Homelessness is an issue in Victoria and the BC Government provides a range of supportive housing options for individuals without shelter. BC Housing works with local non-profit providers to find housing for people identified as homeless at the camp. Outreach workers also determine if any of the people at the camp need any support services, such as mental health and addictions services.

---

Tasha Schollen | Communications Director  
Ministry of Technology, Innovation and Citizens' Services  
Government Communications and Public Engagement  
Phone: 250-387-3134 | Cell: 250-889-1121

**From:** McAndrews, Caroline GCPE:EX  
**Sent:** Monday, November 23, 2015 12:44 PM  
**To:** Schollen, Tasha GCPE:EX  
**Cc:** Woolley, Paul GCPE:EX; Groot, Jeff GCPE:EX  
**Subject:** Meeting homeless camp

... on this is at 2 to come up with a strategy. Program will provide some messaging around 230 ish. Will address two earlier q's too.

Sent from my BlackBerry 10 smartphone on the TELUS network.



## Zollen, Darla JAG:EX

---

**From:** Melvin, Stephanie JAG:EX  
**Sent:** Monday, November 23, 2015 4:54 PM  
**To:** Sykes, Graeme MTIC:EX; Wharton, Peter JAG:EX; Koorbatoff, Lisa MTIC:EX; Chen-Mack, Betty JAG:EX; Gillis, Heather JAG:EX; Redmond, Jackie M MTIC:EX; Cooper, Sheila JAG:EX; Schollen, Tasha GCPE:EX; Indridson, Ian GCPE:EX; Eggleston, Darcy JAG:EX; Miller, Brenda L JAG:EX  
**Cc:** Fredette, Denis MTIC:IN; Burbee, Jon MTIC:EX; Cooper, Brian MTIC:EX  
**Subject:** RE: Victoria Courthouse Camping Issue

Thanks for this Graeme. I will pass this along

**From:** Sykes, Graeme MTIC:EX  
**Sent:** Monday, November 23, 2015 3:46 PM  
**To:** Wharton, Peter JAG:EX; Koorbatoff, Lisa MTIC:EX; Chen-Mack, Betty JAG:EX; Melvin, Stephanie JAG:EX; Gillis, Heather JAG:EX; Redmond, Jackie M MTIC:EX; Cooper, Sheila JAG:EX; Schollen, Tasha GCPE:EX; Indridson, Ian GCPE:EX; Eggleston, Darcy JAG:EX; Miller, Brenda L JAG:EX  
**Cc:** Fredette, Denis MTIC:IN; Burbee, Jon MTIC:EX; Cooper, Brian MTIC:EX; Sykes, Graeme MTIC:EX  
**Subject:** Victoria Courthouse Camping Issue

Hi Folks

I just spoke with Scott McGregor at VicPD. Though VicPD is prepared to take action at the courthouse greenspace, Chief Constable Elsner has requested a formal response in writing from ADM Cavanaugh *prior to action*.

Additionally, Constable McGregor informed me that VicPD has spoken with folks occupying the greenspace. Certain campers have stated that "they will not be moved unless shown the right piece of paper," which implies a court injunction. Is it too early to consult Legal?

Please let me know how Court Services would like to respond to VicPD. At this point, without a response from ADM Cavanaugh, VicPD will not attend the site.

Thanks,  
**Graeme Sykes**  
**Real Estate Manager**  
Real Property Division | Ministry of Technology, Innovation and Citizens' Services  
(250) 217-3027



## Zollen, Darla JAG:EX

---

**From:** Melvin, Stephanie JAG:EX  
**Sent:** Monday, November 23, 2015 5:07 PM  
**To:** Miller, Brenda L JAG:EX  
**Subject:** RE: Homeless encampment

Not how I thought the call went. Thanks for that Brenda.

**From:** Miller, Brenda L JAG:EX  
**Sent:** Monday, November 23, 2015 2:24 PM  
**To:** Melvin, Stephanie JAG:EX  
**Subject:** Fwd: Homeless encampment

FYI ....

Sent from my iPhone

Begin forwarded message:

**From:** "Sykes, Graeme MTIC:EX" <[Graeme.Sykes@gov.bc.ca](mailto:Graeme.Sykes@gov.bc.ca)>  
**Date:** November 23, 2015 at 9:30:00 AM PST  
**To:** "Chen-Mack, Betty JAG:EX" <[Betty.ChenMack@gov.bc.ca](mailto:Betty.ChenMack@gov.bc.ca)>, "Miller, Brenda L JAG:EX" <[Brenda.L.Miller@gov.bc.ca](mailto:Brenda.L.Miller@gov.bc.ca)>  
**Subject:** FW: Homeless encampment

FYI

**From:** McGregor, Scott [<mailto:scott.mcgregor@vicpd.ca>]  
**Sent:** Friday, November 20, 2015 2:30 PM  
**To:** Sykes, Graeme MTIC:EX; Whittier, Joanne GCPE:EX  
**Cc:** Brown, Colin; Wharton, Peter JAG:EX  
**Subject:** RE: Homeless encampment

Thank you Graeme for outlining the breakdown of Ministries and positions with interest in this property.

We have received direction (since your previous email) from Stephanie Melvin that the Campers are to be left alone and that they are not asking for any assistance at this time from the VicPD. Ms. Melvin confirmed for me that this direction has come directly from ADM Cavanaugh.

We have communicated our concern to ADM Cavanaugh that things could escalate if allowed to continue on the property without any form of management. We have asked to open a dialogue with her and have offered our assistance in developing a strategy to deal with the current situation and to assist with developing plans moving forward concerning the management of the greenspace as it relates to the homeless population.

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ambulance if they need immediate medical attention. In addition to that, because they are on City property, the Parks Department comes and cleans up accumulated garbage, needles, and human waste. The public works department then hauls all of that away to be disposed of properly.

Because the space they currently occupy is not on City property none of that management outlined above is happening. In effect, if the people there are allowed to continue to occupy the space, unabated, unrestrained and unmanaged it will be akin to actually creating greater vulnerabilities for them. The likelihood of an assault, overdose, exposure or other incident occurring increases as the population grows without any form of management.

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Regards,  
Scott



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[www.vicpd.ca](http://www.vicpd.ca)

**From:** Sykes, Graeme MTIC:EX [<mailto:Graeme.Sykes@gov.bc.ca>]  
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**To:** McGregor, Scott; Whittier, Joanne GCPE:EX  
**Cc:** Brown, Colin; Wharton, Peter JAG:EX; Sykes, Graeme MTIC:EX  
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- Court Services is the primary tenant of Victoria Courthouse and 96 courts across the Province of British Columbia
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Thank you,  
**Graeme Sykes**  
**Real Estate Manager**  
 Real Property Division | Ministry of Technology, Innovation and Citizens' Services  
 (250) 217-3027

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**Subject:** RE: Homeless encampment

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[www.vicpd.ca](http://www.vicpd.ca)

**From:** Sykes, Graeme MTIC:EX [<mailto:Graeme.Sykes@gov.bc.ca>]  
**Sent:** Friday, November 20, 2015 10:12 AM  
**To:** McGregor, Scott  
**Cc:** Brown, Colin; Wharton, Peter JAG:EX  
**Subject:** RE: Homeless encampment

Hi Scott

This morning at 9am there were approximately 14 tents located on the Courthouse Greenspace (attached photo).

I respectfully request that VicPD attend the site and do your best to disband the encampment, before the activity becomes even more entrenched.

My goal is to secure a decision on long term site usage and site rules prior to year end. So far, we are on track for that goal. Unfortunately, events on the ground are fast overtaking option development and stakeholder engagement.

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**Graeme Sykes**  
**Real Estate Manager**

Real Property Division | Ministry of Technology, Innovation and Citizens' Services  
(250) 217-3027

**From:** McGregor, Scott [<mailto:scott.mcgregor@vicpd.ca>]  
**Sent:** Tuesday, November 17, 2015 10:10 AM  
**To:** Sykes, Graeme MTIC:EX  
**Cc:** Brown, Colin; Wharton, Peter JAG:EX  
**Subject:** Homeless encampment

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Regards,  
Scott



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Focused Enforcement Team  
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Victoria, BC, V8T 5J8  
Desk: 250-995-7388  
Cell: s.15,s.16  
[Scott.mcgregor@vicpd.ca](mailto:Scott.mcgregor@vicpd.ca)  
[www.vicpd.ca](http://www.vicpd.ca)

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## Zollen, Darla JAG:EX

---

**From:** Melvin, Stephanie JAG:EX  
**Sent:** Tuesday, November 24, 2015 8:53 AM  
**To:** Eggleston, Darcy JAG:EX; Richardson, Robert C JAG:EX  
**Subject:** Latest news I have

I communicated with Lynda last night and she is having a call with Chief Elsner today. I also communicated with Inspector Scott MacGregor from Vic PD and it turns out that the letter the police are anxiously waiting for our ADM to respond to was not sent until Friday last week, and that it was by Canada Post, not e-mail. Our ADM knows all of this and can hopefully get things resolved with the Chief today. Will keep you posted.

Talk soon

S

Stephanie Melvin  
Regional Executive Director – Vancouver Island  
Court Services Branch, Ministry of Justice



## Zollen, Darla JAG:EX

---

**From:** Melvin, Stephanie JAG:EX  
**Sent:** Tuesday, November 24, 2015 8:54 AM  
**To:** Cavanaugh, Lynda A JAG:EX  
**Cc:** McMeekin, Laurie D JAG:EX  
**Subject:** Numbers of campers look about the same this morning

Just an fyi from Rob Richardson whose office overlooks our back green space.

S

Stephanie Melvin  
Regional Executive Director – Vancouver Island  
Court Services Branch, Ministry of Justice



## Zollen, Darla JAG:EX

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**From:** Melvin, Stephanie JAG:EX  
**Sent:** Tuesday, November 24, 2015 9:12 AM  
**To:** Cavanaugh, Lynda A JAG:EX  
**Cc:** McMeekin, Laurie D JAG:EX  
**Subject:** RE: Victoria Courthouse Campers - Correspondence

It's Jon Burbee, and he is definitely on his e-mail today. I am so sorry that this is getting characterized as "your position may have changed". It's been the same message of supporting an incremental approach with appropriate community supports consulted. Looking forward to getting this sorted out, and letting our "lead" take the lead. Thanks Lynda

**From:** Cavanaugh, Lynda A JAG:EX  
**Sent:** Tuesday, November 24, 2015 9:08 AM  
**To:** Melvin, Stephanie JAG:EX  
**Cc:** McMeekin, Laurie D JAG:EX  
**Subject:** FW: Victoria Courthouse Campers - Correspondence

See below, and I will direct him to the MTIC lead as property managers (can you remind me please who that guy is?). Thanks.

**From:** Ing, Steve [<mailto:steve.ing@vicpd.ca>]  
**Sent:** Tuesday, November 24, 2015 8:57 AM  
**To:** Cavanaugh, Lynda A JAG:EX  
**Subject:** Victoria Courthouse Campers - Correspondence

Good morning ADM Cavanaugh,

The attached letter was sent to your office last Friday.

I understand from Chief Elsner and a number of other parties that the position of your office on this matter may have changed from what is noted in the letter. Please let me know if you have time to discuss this matter over the phone this morning.

Kind regards ... Steve



**Steven Ing, M.O.M., LL.B.**  
Deputy Chief Constable  
Victoria Police Department  
850 Caledonia Avenue  
Victoria, BC, V8T 5J8  
250-995-7328  
[www.vicpd.ca](http://www.vicpd.ca)

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## Zollen, Darla JAG:EX

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**From:** Melvin, Stephanie JAG:EX  
**Sent:** Tuesday, November 24, 2015 10:42 AM  
**To:** Cavanaugh, Lynda A JAG:EX; Corrado, Paul JAG:EX  
**Cc:** McMeekin, Laurie D JAG:EX  
**Subject:** Re: Campers

Definitely some good learning for me to follow up with email after conversations to improve the likelihood of better understanding. Thanks for this Lynda

Sent from my BlackBerry 10 smartphone on the TELUS network.

**From:** Cavanaugh, Lynda A JAG:EX  
**Sent:** Tuesday, November 24, 2015 10:20 AM  
**To:** Melvin, Stephanie JAG:EX; Corrado, Paul JAG:EX  
**Cc:** McMeekin, Laurie D JAG:EX  
**Subject:** Campers

Hi – I just want to ensure that we are on the same page. I spoke with Deputy Chief, Steve Ing and responded to his letter. I directed him to Jon Burbee, MTIC, who is leading coordinating the response. I told him that Jon will be discussing next steps and actions with the police and will keep us in the loop. They believe they will need an injunction if the campers are to be removed, as they are on private property. I said that we will 'stay tuned' and be prepared to assist however required.

If there is anyone else I should be talking to directly, let me know. I was very clear with him that I did not 'direct' staff to take no action, or to tell police to take no action. However, there was miscommunication as you are well aware. So something to be learned from this!

Hope you both have a good day!

Lynda Cavanaugh  
Assistant Deputy Minister  
Court Services Branch  
Ministry of Justice  
250 356 1527



## Zollen, Darla JAG:EX

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**From:** Melvin, Stephanie JAG:EX  
**Sent:** Tuesday, November 24, 2015 2:03 PM  
**To:** Eggleston, Darcy JAG:EX  
**Subject:** RE: Latest news I have

This was helpful. Thanks Darcy

**From:** Eggleston, Darcy JAG:EX  
**Sent:** Tuesday, November 24, 2015 9:33 AM  
**To:** Melvin, Stephanie JAG:EX  
**Subject:** RE: Latest news I have

Thanks Stephanie, it is as we suspected. I have attached my email to the Chief and Del, outlining our issues with them, on Nov 10<sup>th</sup>. Lynda may want to review. So she knows exactly what our communications were that got us to the present situation.

Darcy

**From:** Melvin, Stephanie JAG:EX  
**Sent:** Tuesday, November 24, 2015 8:53 AM  
**To:** Eggleston, Darcy JAG:EX; Richardson, Robert C JAG:EX  
**Subject:** Latest news I have

I communicated with Lynda last night and she is having a call with Chief Elsner today. I also communicated with Inspector Scott MacGregor from Vic PD and it turns out that the letter the police are anxiously waiting for our ADM to respond to was not sent until Friday last week, and that it was by Canada Post, not e-mail. Our ADM knows all of this and can hopefully get things resolved with the Chief today. Will keep you posted.

Talk soon

S

Stephanie Melvin  
Regional Executive Director – Vancouver Island  
Court Services Branch, Ministry of Justice



## Zollen, Darla JAG:EX

---

**From:** Melvin, Stephanie JAG:EX  
**Sent:** Tuesday, November 24, 2015 2:26 PM  
**To:** Cooper, Sheila JAG:EX  
**Subject:** RE: Tent City

Thanks Sheila. All the reporters know that this needs to go through GCPE, though they will often try to get a staff member to act as spokesperson. I will forward this.

S

**From:** Cooper, Sheila JAG:EX  
**Sent:** Tuesday, November 24, 2015 2:23 PM  
**To:** Melvin, Stephanie JAG:EX  
**Subject:** FW: Tent City

Hi Stephanie,

Over to you for onward transmission/retention as you deem appropriate.

Thanks,

Sheila

**From:** Sperling, Peter JAG:EX  
**Sent:** Tuesday, November 24, 2015 2:14 PM  
**To:** Cooper, Sheila JAG:EX  
**Subject:** Tent City

Hi Sheila,

While I was on my lunch I was told that a reporter from the Times Colonist stopped by our office and wanted to know if we were doing anything about the Tent City. The staff member let them know that they would try and pass on their card to someone who might be able to give an answer. Is there anyone that you would direct them to? I'm waiting for some direction from our management.

The reporters name is Richard Watts, s.22

Thanks,

**Pete Sperling**  
Local Manager  
Victoria Justice Access Centre  
Phone: 250-356-6047  
Fax: 250-356-6093



## Zollen, Darla JAG:EX

---

**From:** Melvin, Stephanie JAG:EX  
**Sent:** Tuesday, November 24, 2015 2:26 PM  
**To:** Richardson, Robert C JAG:EX  
**Subject:** FW: Tent City

Over to you to pass on to GCPE contact. Thanks Rob

**From:** Cooper, Sheila JAG:EX  
**Sent:** Tuesday, November 24, 2015 2:23 PM  
**To:** Melvin, Stephanie JAG:EX  
**Subject:** FW: Tent City

Hi Stephanie,

Over to you for onward transmission/retention as you deem appropriate.

Thanks,

Sheila

**From:** Sperling, Peter JAG:EX  
**Sent:** Tuesday, November 24, 2015 2:14 PM  
**To:** Cooper, Sheila JAG:EX  
**Subject:** Tent City

Hi Sheila,

While I was on my lunch I was told that a reporter from the Times Colonist stopped by our office and wanted to know if we were doing anything about the Tent City. The staff member let them know that they would try and pass on their card to someone who might be able to give an answer. Is there anyone that you would direct them to? I'm waiting for some direction from our management.

The reporters name is Richard Watts, is.22

Thanks,

**Pete Sperling**  
Local Manager  
Victoria Justice Access Centre  
Phone: 250-356-6047  
Fax: 250-356-6093



## Zollen, Darla JAG:EX

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**From:** Melvin, Stephanie JAG:EX  
**Sent:** Tuesday, November 24, 2015 3:57 PM  
**To:** Richardson, Robert C JAG:EX; Miller, Brenda L JAG:EX; Eggleston, Darcy JAG:EX  
**Cc:** HOLD 2016 Feb 22 Hyman, Carly JAG:EX  
**Subject:** Re: MTICS Media Requests - Various - Victoria Courthouse Campers

Perfect. Thanks

Sent from my BlackBerry 10 smartphone on the TELUS network.

**From:** Richardson, Robert C JAG:EX  
**Sent:** Tuesday, November 24, 2015 3:44 PM  
**To:** Miller, Brenda L JAG:EX; Melvin, Stephanie JAG:EX; Eggleston, Darcy JAG:EX  
**Cc:** Hyman, Carly JAG:EX  
**Subject:** RE: MTICS Media Requests - Various - Victoria Courthouse Campers

Done.

Rob

**Robert Richardson**

Senior Business Planning and Policy Analyst  
Court Services Branch, Ministry of Justice  
Direct: 250.356.9566 / 250.507.0367

**From:** Miller, Brenda L JAG:EX  
**Sent:** Tuesday, November 24, 2015 3:35 PM  
**To:** Richardson, Robert C JAG:EX; Melvin, Stephanie JAG:EX; Eggleston, Darcy JAG:EX  
**Cc:** Hyman, Carly JAG:EX  
**Subject:** RE: MTICS Media Requests - Various - Victoria Courthouse Campers

My concern is that only saying that we are working to find a long term solution will do nothing to allay the immediate concerns that are being raised. Can we take out 'long term' in the second sentence so that there is some indication that a short term solution may be in the works?

**From:** Richardson, Robert C JAG:EX  
**Sent:** Tuesday, November 24, 2015 3:26 PM  
**To:** Melvin, Stephanie JAG:EX; Eggleston, Darcy JAG:EX; Miller, Brenda L JAG:EX  
**Cc:** Hyman, Carly JAG:EX  
**Subject:** FW: MTICS Media Requests - Various - Victoria Courthouse Campers  
Please see below proposed response from MTICS. Please advise if you have any concerns.

Thx

**Robert Richardson**

Senior Business Planning and Policy Analyst  
Court Services Branch, Ministry of Justice  
Direct: 250.356.9566 / 250.507.0367

**From:** McAndrews, Caroline GCPE:EX  
**Sent:** Tuesday, November 24, 2015 3:22 PM  
**To:** Richardson, Robert C JAG:EX  
**Cc:** Indridson, Ian GCPE:EX; Groot, Jeff GCPE:EX  
**Subject:** FW: MTICS Media Requests - Various - Victoria Courthouse Campers  
**Importance:** High

Hi Rob: just keeping you looped in on the latest. See below

Let me know if you have any concerns.

**From:** Schollen, Tasha GCPE:EX

**Sent:** Tuesday, November 24, 2015 3:18 PM

**To:** McAndrews, Caroline GCPE:EX

**Cc:** Indridson, Ian GCPE:EX; Sitter, Donna GCPE:EX; Turner, Jordan GCPE:EX

**Subject:** MTICS Media Requests - Various - Victoria Courthouse Campers

**Importance:** High

Hello there,

Here is where we have landed...any concerns..let me know please! Thx. T.

---

**Tasha Schollen | Communications Director**  
Ministry of Technology, Innovation and Citizens' Services  
Government Communications and Public Engagement  
Phone: 250-387-3134 | Cell: 250-889-1121

We have two responses drafted – the following for CHEK, News Group and the TC:

**"The B.C. Government recognizes the importance of keeping the Victoria Courthouse property clear and ensuring safe access by the public. Overnight camping is not appropriate for this property and the Province recognizes that a long-term solution is required. We continue to work closely with the Victoria Police Department and the City of Victoria to find that long-term solution."**

And this response for CTV (since they asked about the port-a-potty):

**"The B.C. Government recognizes the importance of keeping the Victoria Courthouse property clear and ensuring safe access by the public. Overnight camping is not appropriate for this property and the Province recognizes that a long-term solution is required. The Province has no plan to consider the placement of a port-a-potty on the property. We continue to work closely with the Victoria Police Department and the City of Victoria to find that long-term solution."**

**REQUESTS:**

1.

**Deadline @** asap

**Media:** News Group

**Reporter:** Pamela Roth, <sup>s.22</sup> [editor@vicnews.com](mailto:editor@vicnews.com)

**Topic:** Victoria Courthouse Homeless Campers

**Background:** Reporter will take a statement.

**Questions:** What is the Province going to do about the campers, can they stay on the property?

**Suggested Response:**

**"The B.C. Government recognizes the importance of keeping the Victoria Courthouse property clear and ensuring safe access by the public. Overnight camping is not appropriate for this property and the Province recognizes that a long-term solution is required. We continue to work closely with the Victoria Police Department and the City of Victoria to find that long-term solution."**

2.

**Deadline @** 3pm

**Media:** CTV Victoria

**Reporter:** Chandler Grieve, <sup>s.22</sup> [chandler.grieve@bellmedia.ca](mailto:chandler.grieve@bellmedia.ca)

**Topic:** Victoria Courthouse Homeless Campers

**Background:** Reporter would like an interview but will accept a statement. Reporter says that Reverend Al Tysick is thinking about getting a port-a-potty installed on the grounds for the homeless and that more people are setting up camp. He also says some local residents have sent letters to the Ministry of Justice asking what will be done about the courthouse campers.

**Questions:**

**Will government allow the port-a-potty? Is the province's position any different today than yesterday? Will campers be allowed to stay? What is the response to the letters sent to Ministry of Justice?**

**Suggested Response:**

**"The B.C. Government recognizes the importance of keeping the Victoria Courthouse property clear and ensuring safe access by the public. Overnight camping is not appropriate for this property and the Province recognizes that a long-term solution is required. The Province has no plan to consider the placement of a port-a-potty on the property. We continue to work closely with the Victoria Police Department and the City of Victoria to find that long-term solution."**  
Provided to reporter yesterday:

**"The B.C. Government is aware that some people have taken shelter overnight at the Victoria Courthouse property. Government has been working closely with the Victoria Police Department, the City of Victoria and community outreach organizations to identify a long-term solution to the situation. To date, the temporary residents are initiating all clean up themselves and keeping things relatively tidy. We are only dealing with security issues for the building.**

**The Province provides a range of supportive housing options for individuals without shelter. BC Housing works with local non-profit providers to find housing for people identified as homeless at the camp. Outreach workers also determine if any of the people at the camp need any support services, such as mental health and addictions services."**

3.

**Deadline @ 3pm**

**Media:** Times Colonist

**Reporter:** Richard Watts, <sup>s.22</sup> -----, [rwatts@timescolonist.com](mailto:rwatts@timescolonist.com)

**Topic:** Victoria Courthouse Homeless Campers

**Background:** Reporter would like an interview but will accept a statement. Reporter says that more campers are arriving to the property and that they intend to form a committee.

**Questions:**

**Will government allow the campers to stay at the courthouse? Are we taking any action, what are the next steps, if any?**

**Suggested Response:**

**"The B.C. Government recognizes the importance of keeping the Victoria Courthouse property clear and ensuring safe access by the public. Overnight camping is not appropriate for this property and the Province recognizes that a long-term solution is required. We continue to work closely with the Victoria Police Department and the City of Victoria to find that long-term solution."**

---

4.

**Deadline @ 3:30pm for interview \*FIRM\***

**Media:** CHEK

**Reporter:** Monica Martinez, <sup>s.22</sup>

[mmartinez@cheknews.ca](mailto:mmartinez@cheknews.ca)

**Topic:** Victoria Courthouse Homeless Campers

**Background:** Reporter would like an interview.

**Questions:** Is the province's position the same today? How long can we expect this to go on? Are there any long term solutions being considered for this space?

**Suggested Response:**

**"The B.C. Government recognizes the importance of keeping the Victoria Courthouse property clear and ensuring safe access by the public. Overnight camping is not appropriate for this property and the Province recognizes that a long-term solution is required. We continue to work closely with the Victoria Police Department and the City of Victoria to find that long-term solution."**

**Provided to reporter yesterday:**

**"The B.C. Government is aware that some people have taken shelter overnight at the Victoria Courthouse property. Government has been working closely with the Victoria Police Department, the City of Victoria and community outreach organizations to identify a long-term solution to the situation. To date, the temporary residents are initiating all clean up themselves and keeping things relatively tidy. We are only dealing with security issues for the building.**

**The Province provides a range of supportive housing options for individuals without shelter. BC Housing works with local non-profit providers to find housing for people identified as homeless at the camp. Outreach workers also determine if any of the people at the camp need any support services, such as mental health and addictions services.**

**The Province has no plan at this time to seek an injunction."**

**Deadline @ ASAP**

**Media:** CBC

**Reporter:** Megan Thomas, [megan.thomas@cbc.ca](mailto:megan.thomas@cbc.ca), s.22

**Topic:** Courthouse Tent City

**Background:** The reporter is following up on the tent city at the courthouse. The reporter is pushing for an on-camera interview, and also needs background information to use in the story.

**Questions:** When did campers begin to show up/move in on the courthouse property?

At what point will people be asked to move on to a different location or will the tent city be allowed to remain indefinitely?

What about the basic amenities? There are no washrooms outside so are neighbours beginning to get upset by this situation?

**Suggested Response:**

"The B.C. Government recognizes the importance of keeping the Victoria Courthouse property clear and ensuring safe access by the public. Overnight camping is not appropriate for this property and the Province recognizes that a long-term solution is required. We continue to work closely with the Victoria Police Department and the City of Victoria to find that long-term solution."

---

**Tasha Schollen** | Communications Director  
Ministry of Technology, Innovation and Citizens' Services  
Government Communications and Public Engagement  
Phone: 250-387-3134 | Cell: 250-889-1121

## Zollen, Darla JAG:EX

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**From:** Melvin, Stephanie JAG:EX  
**Sent:** Wednesday, November 25, 2015 9:33 AM  
**To:** Eggleston, Darcy JAG:EX  
**Subject:** RE: Any updates from today's planning session?

Very good to know. Thanks for sharing Darcy. Sounds like a good plan.

**From:** Eggleston, Darcy JAG:EX  
**Sent:** Wednesday, November 25, 2015 9:30 AM  
**To:** Melvin, Stephanie JAG:EX  
**Subject:** FW: Any updates from today's planning session?

I got this from Jon, he is keeping open the "friends and family" line of communication with me. I will send you the other one—it was too late for me to arrange for Peter to join his call.

**From:** Burbee, Jon MTIC:EX  
**Sent:** Wednesday, November 25, 2015 6:16 AM  
**To:** Eggleston, Darcy JAG:EX  
**Subject:** Fw: Any updates from today's planning session?

Background for today's call further to my last.

Sent from my BlackBerry 10 smartphone on the TELUS network.

**From:** Burbee, Jon MTIC:EX <[Jon.Burbee@gov.bc.ca](mailto:Jon.Burbee@gov.bc.ca)>  
**Sent:** Tuesday, November 24, 2015 17:41  
**To:** 'Ing, Steve'  
**Subject:** RE: Any updates from today's planning session?

Steve,

This information is very welcome. Inspector Scott McGregor has been working very closely with Graeme Sykes and the advice and forthrightness is greatly appreciated. While appreciate getting your time on this, unless needed, I'll revert to using existing channels between Graeme Sykes and your team for communication.

Our next steps are:

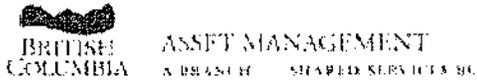
- finalizing the collection of specialist advice regarding communications
- arranging a meeting with City staff regarding short and long term solutions
- ensuring we sustain court operations at this location during this situation.

I just received a note from Scott and will relay the same to him.

Best,

Jon

**Jon Burbee** | Executive Director | Asset Management Branch | Shared Services BC  
**Ph:** 250 213-7439 | **e:** [Jon.Burbee@gov.bc.ca](mailto:Jon.Burbee@gov.bc.ca) | **m:** PO Box 9412, Stn Prov Gov, Victoria BC V8W 9V1



**From:** Ing, Steve [<mailto:steve.ing@vicpd.ca>]  
**Sent:** Tuesday, November 24, 2015 5:17 PM  
**To:** Burbee, Jon MTIC:EX  
**Subject:** RE: Any updates from today's planning session?

s.13

Regards ... Steve

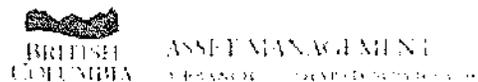
**From:** Burbee, Jon MTIC:EX [<mailto:Jon.Burbee@gov.bc.ca>]  
**Sent:** Tuesday, November 24, 2015 4:56 PM  
**To:** Ing, Steve  
**Subject:** Any updates from today's planning session?

Hi Steve, and thanks again for making contact today.

Obviously, this issue has been front and centre for much of today for us. Part of the answer will rest with us, part of the solution will be arrived at jointly with other stakeholders such as the City. Do you have any status to share regarding the plan we talked about this morning?

Best,

**Jon Burbee** | Executive Director | Asset Management Branch | Shared Services BC  
*Ph:* 250 213-7439 | *e:* [Jon.Burbee@gov.bc.ca](mailto:Jon.Burbee@gov.bc.ca) | *m:* PO Box 9412, Stn Prov Gov, Victoria BC V8W 9V1



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## Zollen, Darla JAG:EX

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**From:** Melvin, Stephanie JAG:EX  
**Sent:** Wednesday, December 2, 2015 1:10 PM  
**To:** Cavanaugh, Lynda A JAG:EX; Wharton, Peter JAG:EX  
**Cc:** McMeekin, Laurie D JAG:EX  
**Subject:** RE: Update on campers

Thanks for this Lynda

**From:** Cavanaugh, Lynda A JAG:EX  
**Sent:** Wednesday, December 2, 2015 1:09 PM  
**To:** Melvin, Stephanie JAG:EX; Wharton, Peter JAG:EX  
**Cc:** McMeekin, Laurie D JAG:EX  
**Subject:** Update on campers

Stephanie and Peter – MTIC continues to lead the discussions and response to the camping issue outside the courthouse. As an update – there is no indication that we will be asked to provide notices to the campers at this time, as discussions continue regarding the legal implications of proceeding with that plan. So the bottom line for now is – no action. The police continue to check in, and the projection is now that the cold weather shelter strategy is lifted we could see more people moving onto the lawn.

Stay tuned, and I will not be issuing any sort of note or update broadly. So the existing q and a's still stand, and if anyone asks you (court admin or sheriffs), you can share that we are simply standing by for instructions if/when they come from MTIC.

If you hear of any disgruntlement within the judiciary though, let me know. It appears so far, there have been no concerns raised. Thanks!

Lynda Cavanaugh  
Assistant Deputy Minister  
Court Services Branch  
Ministry of Justice  
250 356 1527



## Zollen, Darla JAG:EX

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**From:** Melvin, Stephanie JAG:EX  
**Sent:** Friday, December 4, 2015 3:18 PM  
**To:** Miller, Brenda L JAG:EX; Cavanaugh, Lynda A JAG:EX; Eggleston, Darcy JAG:EX  
**Cc:** McMeekin, Laurie D JAG:EX  
**Subject:** Re: Courthouse Campers

**Sensitivity:** Confidential

Thanks Brenda. I will stop sending things to Jon Burbee directly.

Sent from my BlackBerry 10 smartphone on the TELUS network.

**From:** Miller, Brenda L JAG:EX  
**Sent:** Friday, December 4, 2015 3:15 PM  
**To:** Cavanaugh, Lynda A JAG:EX; Melvin, Stephanie JAG:EX; Eggleston, Darcy JAG:EX  
**Cc:** McMeekin, Laurie D JAG:EX  
**Subject:** FW: Courthouse Campers

Belated FYI ... I should've forwarded this to you on Wednesday.

**From:** Chen-Mack, Betty JAG:EX  
**Sent:** Wednesday, December 2, 2015 12:55 PM  
**To:** Richter, Connie JAG:EX; Manton, Jenny D JAG:EX; Grills, Sean C JAG:EX  
**Cc:** Miller, Brenda L JAG:EX; Burbee, Jon MTIC:EX  
**Subject:** Courthouse Campers  
**Sensitivity:** Confidential

FYI, in case the DAG's office or your staff in the courthouse receive any inquiries with respect to the campers at the Victoria Courthouse, please direct the inquiries as noted below.

Cheers!

**Betty Chen-Mack**, M.Arch B.I.D.  
Executive Director, Facilities Services Division,  
Corporate Management Services Branch, Ministry of Justice  
5-910 Government, Victoria, BC  
p. 250 356-7159, c. 250 415-8298

**CMSB**

*Striving to be.*  
An outstanding service provider  
A great place to work.

*(please be green with this email content!)*

**From:** Burbee, Jon MTIC:EX  
**Sent:** Wednesday, December 2, 2015 12:15 PM  
**To:** Phillips, Keith J JAG:EX; Goodman, Sara JAG:EX  
**Cc:** Chen-Mack, Betty JAG:EX; Williams, Leslie J MTIC:EX; Schollen, Tasha GCPE:EX; Koorbatoff, Lisa MTIC:EX  
**Subject:** RE: Courthouse Campers

Keith,

Further to my last, all inquiries from the general public are to be directed as indicated below. All *media* inquiries are to be directed to our GCPE Communications Director, Tasha Schollen.

Regrets on any confusion on this.

Should the DAG have any other general inquiries I encourage these to be directed as a first stop to either Betty Chen-Mack, Facilities Management ED, or Lisa Koorbatoff, Shared Services Director of Client Services for the Justice Sector as they will be current with the general nature of the latest developments.

Regards,

Jon

**Jon Burbee | Executive Director | Asset Management Branch | Shared Services BC**

**Ph: 250 213-7439 | e: [Jon.Burbee@gov.bc.ca](mailto:Jon.Burbee@gov.bc.ca) | m: PO Box 9412, Stn Prov Gov, Victoria BC V8W 9V1**



ASSET MANAGEMENT  
A BRANCH OF SHARED SERVICES BC

**From:** Burbee, Jon MTIC:EX

**Sent:** Wednesday, December 2, 2015 10:19 AM

**To:** Phillips, Keith J JAG:EX; Goodman, Sara JAG:EX

**Cc:** Chen-Mack, Betty JAG:EX; Williams, Leslie J MTIC:EX

**Subject:** Re: Courthouse Campers

MTICS is the lead on this. Please direct to the RPD ADMO 's office.

Jon

Sent from my BlackBerry 10 smartphone on the TELUS network.

**From:** Phillips, Keith J JAG:EX

**Sent:** Wednesday, December 2, 2015 10:01

**To:** Goodman, Sara JAG:EX; Burbee, Jon MTIC:EX

**Subject:** Courthouse Campers

Hi Sara and Jon:

DAG is getting calls (press) on this matter. I am asked to advise as to who has the communications lead – Min Coleman's office or MCIT and could we have the contact name, please?

Thanks both.

K

Keith J. Phillips

Barrister and Solicitor

Aboriginal Law and Litigation Group

Ministry of Justice

1405 Douglas Street, 3rd Floor

Victoria, B.C. V8W 9J5

250-356-6523

**Zollen, Darla JAG:EX**

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**From:** Melvin, Stephanie JAG:EX  
**Sent:** Wednesday, December 9, 2015 6:43 PM  
**To:** Miller, Brenda L JAG:EX  
**Subject:** Re: Update: Victoria Courthouse Campers

**Sensitivity:** Confidential

Hello Brenda

I will confirm with Lynda on this. Thanks Brenda

Sent from my BlackBerry 10 smartphone on the TELUS network.

**From:** Miller, Brenda L JAG:EX  
**Sent:** Wednesday, December 9, 2015 12:54 PM  
**To:** Chen-Mack, Betty JAG:EX; Melvin, Stephanie JAG:EX  
**Cc:** Gillis, Heather JAG:EX  
**Subject:** RE: Update: Victoria Courthouse Campers

Stephanie, I assume you are linking in with Lynda on this local issue as it evolves when we get to key decision points, this being one of them. Do you want to connect with her and confirm how she would like MOJ to respond to this, or do you already know the answer?

Thanks.

Brenda

**From:** Chen-Mack, Betty JAG:EX  
**Sent:** Wednesday, December 9, 2015 12:44 PM  
**To:** Miller, Brenda L JAG:EX; Melvin, Stephanie JAG:EX  
**Cc:** Gillis, Heather JAG:EX  
**Subject:** FW: Update: Victoria Courthouse Campers  
**Sensitivity:** Confidential

Your thoughts below please (see highlighted sections). Do you think the Courthouse tenants can manage the situation for abit longer until a viable solution is found for the campers?

Cheers!

**Betty Chen-Mack**, M.Arch B.I.D.  
Executive Director, Facilities Services Division,  
Corporate Management Services Branch, Ministry of Justice  
5-910 Government, Victoria, BC  
p. 250 356-7159, c. 250 415-8298

**CMSB**

Striving to be.  
An outstanding service provider  
A great place to work.

*(please be green with this email content)*

**From:** Chen-Mack, Betty JAG:EX  
**Sent:** Wednesday, December 9, 2015 12:42 PM  
**To:** Burbee, Jon MTIC:EX; Koorbatoff, Lisa MTIC:EX  
**Cc:** Sykes, Graeme MTIC:EX; Cooper, Brian MTIC:EX

**Subject:** RE: Update: Victoria Courthouse Campers

**Sensitivity:** Confidential

I think its safe to say that MOJ does not want to be heavy handed in moving the campers off the site without viable options in place for them, however I'll reconfirm internally.

Cheers!

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**Corporate Management Services Branch, Ministry of Justice**

5-910 Government, Victoria, BC

p. 250 356-7159, c. 250 415-8298

**CMSB**

- Striving to be:
- An outstanding service provider
- A great place to work

*{please be green with this email content}*

**From:** Burbee, Jon MTIC:EX

**Sent:** Wednesday, December 9, 2015 12:30 PM

**To:** Koorbatoff, Lisa MTIC:EX; Chen-Mack, Betty JAG:EX

**Cc:** Sykes, Graeme MTIC:EX; Cooper, Brian MTIC:EX

**Subject:** RE: Update: Victoria Courthouse Campers

**Sensitivity:** Confidential

Thank you Lisa,

Betty, the three main situational pieces Government is watching closely are:

1. When will Housing have housing options for this group sufficiently ready;
2. Is the degree of public safety risk acceptable on site; and
3. Are operations or workplace safety at the Courthouse being compromised unacceptably.

I look to JAG to weigh in on the third item if you feel the situation is changing unacceptably. It's clearly understood that the current situation is not ideal, but the sense is that it's acceptable for the short term until solutions are in place.

**Jon**

**Jon Burbee** | Executive Director | Asset Management Branch | Shared Services BC

**Ph:** 250 213-7439 | **e:** [Jon.Burbee@gov.bc.ca](mailto:Jon.Burbee@gov.bc.ca) | **m:** PO Box 9412, Stn Prov Gov, Victoria BC V8W 9V1



ASSET MANAGEMENT  
A BRANCH OF SHARED SERVICES BC

**From:** Koorbatoff, Lisa MTIC:EX

**Sent:** Wednesday, December 9, 2015 12:10 PM

**To:** Chen-Mack, Betty JAG:EX

**Cc:** Burbee, Jon MTIC:EX; Sykes, Graeme MTIC:EX; Cooper, Brian MTIC:EX

**Subject:** Update: Victoria Courthouse Campers

**Sensitivity:** Confidential

Hi Betty,

Update from this morning (Dec. 9<sup>th</sup>):

- porta potties and garbage bins well used – managing closely
- numbers creeping up slowly – some people still camping in parks, people still in area parks probably not inclined to move to courthouse
- crime analysis – no increase in property crime or crimes against persons be reported
- VicPD reports that the tone is still relatively peaceful – doesn't appear to be confrontations brewing
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- City still receiving complaints from local residents

- Mayor Helps was on site yesterday – met with campers regarding their needs – request of Province and Minister Coleman is to not proceed with letter of trespass until other options are clearly available
- MTICS proposing that the 1<sup>st</sup> stage is distribution of a flyer to campers including contact info for social services – Province’s intention is to ease transition from the site – timeline around end of week for circulation of letter/flyer amongst stakeholders

Thanks,

Lisa

Lisa Koorbatoff | Director Client Relations | Justice & MTICS | Shared Services BC

ph: 778-977-1552 | email: [Lisa.Koorbatoff@gov.bc.ca](mailto:Lisa.Koorbatoff@gov.bc.ca) | m: W400 – 4000 Seymour Place, Victoria BC V8W 9V1



Shared  
Services



## Zollen, Darla JAG:EX

---

**From:** Melvin, Stephanie JAG:EX  
**Sent:** Thursday, December 10, 2015 9:54 AM  
**To:** Miller, Brenda L JAG:EX; Chen-Mack, Betty JAG:EX  
**Cc:** Gillis, Heather JAG:EX  
**Subject:** RE: Update: Victoria Courthouse Campers

**Sensitivity:** Confidential

I have collected information and will check in this afternoon when I'm back in Victoria

**From:** Miller, Brenda L JAG:EX  
**Sent:** Wednesday, December 9, 2015 12:55 PM  
**To:** Chen-Mack, Betty JAG:EX; Melvin, Stephanie JAG:EX  
**Cc:** Gillis, Heather JAG:EX  
**Subject:** RE: Update: Victoria Courthouse Campers  
**Sensitivity:** Confidential

Stephanie, I assume you are linking in with Lynda on this local issue as it evolves when we get to key decision points, this being one of them. Do you want to connect with her and confirm how she would like MOJ to respond to this, or do you already know the answer?

Thanks.

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**Sent:** Wednesday, December 9, 2015 12:44 PM  
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**Cc:** Gillis, Heather JAG:EX  
**Subject:** FW: Update: Victoria Courthouse Campers  
**Sensitivity:** Confidential

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Executive Director, Facilities Services Division,  
Corporate Management Services Branch, Ministry of Justice  
5-910 Government, Victoria, BC  
p. 250 356-7159, c. 250 415-8298

**CMSB** *Striving to be*  
- An outstanding service provider  
- A great place to work

*{please be green with this email content}*

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**Sent:** Wednesday, December 9, 2015 12:42 PM  
**To:** Burbee, Jon MTIC:EX; Koorbatoff, Lisa MTIC:EX  
**Cc:** Sykes, Graeme MTIC:EX; Cooper, Brian MTIC:EX  
**Subject:** RE: Update: Victoria Courthouse Campers  
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Executive Director, Facilities Services Division,  
**Corporate Management Services Branch, Ministry of Justice**  
5-910 Government, Victoria, BC  
p. 250 356-7159, c. 250 415-8298

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An outstanding service provider  
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*{please be green with this email content}*

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**Sent:** Wednesday, December 9, 2015 12:30 PM  
**To:** Koorbatoff, Lisa MTIC:EX; Chen-Mack, Betty JAG:EX  
**Cc:** Sykes, Graeme MTIC:EX; Cooper, Brian MTIC:EX  
**Subject:** RE: Update: Victoria Courthouse Campers  
**Sensitivity:** Confidential

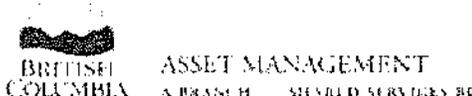
Thank you Lisa,

Betty, the three main situational pieces Government is watching closely are:

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3. Are operations or workplace safety at the Courthouse being compromised unacceptably.

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**Jon Burbee** | Executive Director | Asset Management Branch | Shared Services BC  
**Ph:** 250 213-7439 | **e:** [Jon.Burbee@gov.bc.ca](mailto:Jon.Burbee@gov.bc.ca) | **m:** PO Box 9412, Stn Prov Gov, Victoria BC V8W 9V1



**From:** Koorbatoff, Lisa MTIC:EX  
**Sent:** Wednesday, December 9, 2015 12:10 PM  
**To:** Chen-Mack, Betty JAG:EX  
**Cc:** Burbee, Jon MTIC:EX; Sykes, Graeme MTIC:EX; Cooper, Brian MTIC:EX  
**Subject:** Update: Victoria Courthouse Campers  
**Sensitivity:** Confidential

Hi Betty,

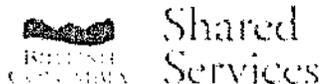
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Thanks,

Lisa

Lisa Koorbatoff | Director Client Relations | Justice & MTICS | Shared Services BC  
ph: 778-977-1552 | email: [Lisa.Koorbatoff@gov.bc.ca](mailto:Lisa.Koorbatoff@gov.bc.ca) | m: W400 – 4000 Seymour Place, Victoria BC V8W 9V1





**Zollen, Darla JAG:EX**

---

**From:** Melvin, Stephanie JAG:EX  
**Sent:** Friday, December 11, 2015 4:48 PM  
**To:** SSBC RPD ADMO MTIC:EX  
**Cc:** Koorbatoff, Lisa MTIC:EX; Gillis, Heather JAG:EX  
**Subject:** FW: Tent City - Letters of Complaint  
**Attachments:** Letters of Complaint re Tent City 09Dec15.pdf

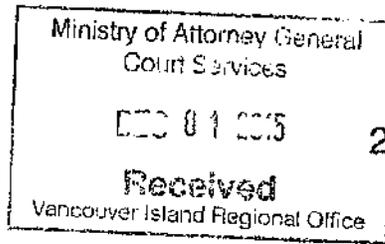
For your consideration

Regards

Stephanie Melvin, BA, LL B  
Regional Executive Director  
Vancouver Island  
Court Services Branch

Direct 250-356-1529  
Cell 250-216-7105





23 rd November '15

To whom it may concern

With reference to the "Tent City " now in effect on land between the Victoria Courthouse and the Cathedral .

As a concerned law abiding tax paying resident of <sup>s.22</sup> I wish to register my concerns regarding the use of this site as a camp ground . The are no toilet facilities , running water , in fact nothing whatsoever in regards to sanitation and it is absolutely unfit for human occupation .

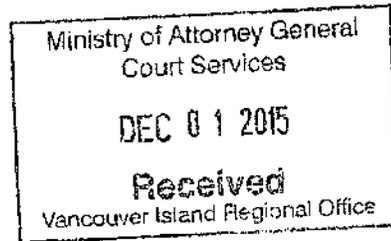
I note it is not a park and therefore outside the purview of the city bylaws , I understand that it is land owned by the courthouse.

During the last week their have been two attempt break ins at <sup>s.22</sup> <sub>s.22</sub> police were called on both occasions without good result , two bicycles have been stolen from the <sup>s.22</sup> condominium building .

On Sunday 22nd November at 6.0.p.m. a male was observed on the walkway of our building this man unzipped his fly and relieved himself into the stairwell .

This site should be returned to its original status and on a timely basis before the situation escalates out of control

Yours sincerely,  
<sub>s.22</sub>



November 24<sup>th</sup>, 2015

Victoria Court Registry  
2<sup>nd</sup> floor, 850 Burdett Street  
Victoria, B.C.

Attn: Sheila Cooper

Re: Tent City – Greenspace Victoria Law Courts

Further to our telephone conversation this morning please accept the following as my official complaint regarding the above noted situation.

I understand that a resolution is currently underway to ensure that grounds of the Victoria Law Courts do not become a permanent tent city.

As a resident and owner at the <sup>s.22</sup> \_\_\_\_\_, and a s.22 \_\_\_\_\_ living downtown, my concerns are as follows:

- Accumulation of trash
- Drugs and drug paraphilia
- Public safety issues
- Potential break-ins
- Inappropriate human waste disposal
- Health and sanitation issues.

I trust that a complaint will be made by the current owner of the property so that the Victoria Police Department may then act to clear the encampment Please update me with any progress.

Thank you for your attention to this matter.

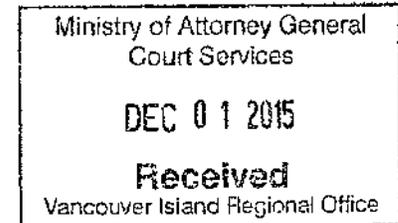
s.22

November 25, 2015

Sheila Cooper  
Senior Manager  
Courthouse Registry

Dear Ms. Cooper

Re: TENT CITY



s.22 the Court House on Burdett. We are writing to ask that the "tent city" which has sprung up, practically overnight, at the end of Burdett, be removed at once.

It really is a disgrace to this neighbourhood, the City and the Province. If the Province wants to provide a campground for homeless people, then they should provide a proper campground outside the limits of the city with bathroom and bathing facilities. The province spends millions of dollars every year to attract tourists to our beautiful province. As far as we know, the closest place they are allowed to camp is at Goldstream! They are not allowed to camp at Quadra and Burdett!!!!!!

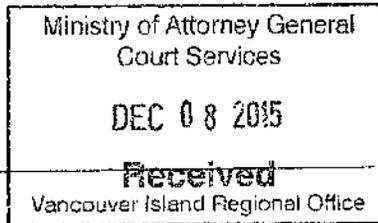
In addition, the City thinks they have to provide accommodation for homeless people until they can provide housing. The problem here is that most of these people do not want to be housed. They have multiple paranoias about being inside. So, if we are waiting to "house" them, it will be a very long wait! Let's face it, these are not homeless people who are down on their luck, or have found themselves in financial peril. The majority of these people are mentally ill and/or drug addicts.

The mental illness and drug addiction creates all kinds of peripheral problems, which we are already experiencing at <sup>s.22</sup> - multiple break-ins, stolen bikes, etc. The "site" itself is ugly, dirty, and obviously, one big outdoor toilet, as they have no toilet facilities. How many needles are in that grass?

When I was at the bakery on Blanshard yesterday, I heard two women, who park behind the courthouse, say they were afraid to go to their cars now at night. When people are high on drugs, as many of these "homeless" people are, they can be very aggressive and dangerous.

This tent city needs to be removed at once for multiple reasons. We are tax paying citizens and proud residents of the Province of B.C. It seems we have fewer rights than those who pay no taxes and cost thousands of dollars every year for extra police force and social service personnel.

We are asking that this Tent City be removed at once. Thank you.



November 28, 2015

Sheila Cooper  
Senior Manager of the Courthouse Registry

**RE: TENT CITY**

Dear Ms. Cooper,

I am writing on behalf of s.22 , owners of parcel  
 identifier s.22  
 municipally know as s.22 . We  
 are appalled that the courthouse and the city have chosen to allow the "tent city" on the  
 corner of Burdett Avenue and Quadra Street to not only exist but expand. As long time  
 commercial property owners in the City of Victoria, paying over \$400,000 annually in  
 property taxes, we respectfully request the "tent city" be shut down immediately.

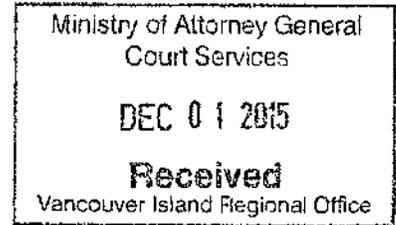
We are currently attempting to lease s.22 as our current tenants may be  
 vacating on March 31, 2016. Certainly having a group of homeless individuals, drinking  
 and consuming drugs, as well as defecating in the neighborhood is a strong deterrent to  
 our existing tenant and any potential tenants. We have contacted our legal counsel and  
 are currently exploring avenues to hold the courthouse and the city responsible for any  
 financial losses we may incur.

Truly  
s.22

November 25, 2015

(Hand Delivered)

Attn: Sheila Cooper  
Senior Manager  
Courthouse Registry



Dear Ms. Cooper:

We are owners/residents at <sup>s.22</sup> . We are writing to protest the usage of what is now the courthouse park property (formerly a CRD park). Allowing this green space as an encampment has resulted in an unsightly and dangerous addition to what was a quiet park in our neighbourhood. One that we and our neighbours could use at any time. Which, I might add, is why a neighbourhood green space exists.

History has shown us that these encampments become hot beds of illegal drug use, of litter, of defecating and urinating in inappropriate areas, of loud and obnoxious behaviour. They also lead to break-ins and the resulting loss of valuables to properties in the area. They are a blight on the neighbourhood.

Past encampments at Christ Church Cathedral grounds, Cridge Park and Centennial Square come immediately to mind, as examples of what will happen if this is allowed to continue. It is not a question of if but when this encampment will get so far out of hand, that action must be taken.

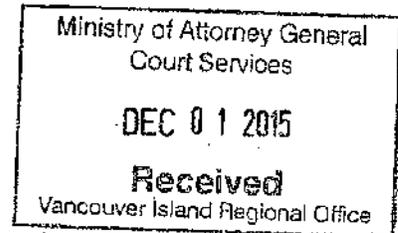
Women, children and older people are now afraid to walk by this area. It is considered unsafe. Surely this is not what the Courthouse has in mind for our shared neighbourhood park.

It is inexplicable to us and our neighbours why this has been allowed to happen. It is even more inexplicable why the courthouse is allowing this to continue. Please, for all our sakes, take action to remove this scourge before something unforgivable happens.

s.22

November 25, 2015

Ms. Sheila Cooper  
Senior Manager  
Court House Registry



Dear Ms. Cooper,

Re: The "Tent City" on the east side of Victoria Court House, Victoria, BC

I have been advised that my comments should be directed to your office.

I am both an owner and tenant of the <sup>s.22</sup> and an owner of the <sub>s.22</sub>. Both buildings are in very close proximity to what has now been referred to as the "Tent City" in the park east of the Victoria Court House. I cannot tell you how disturbed I am as a tenant; tax payer and building owner that this situation has been allowed to not only exist but seems, almost daily, to escalate. What used to be a quiet enjoyment area for everyone has now turned into a no man's land. The occupants have now taken over to the point that no one feels safe or would dare go into the park.

I have three major concerns:

1. The tent city is very unsightly and our tenants on the upper floors now have a view of the tents and the mess that has been created. City parks were never intended to be campgrounds as they provide no infrastructure for that purpose.
2. We feel that there may be an increase in security and/or crime in the area. Although there is no way to prove where this person came from, someone climbed over a 10 foot fence last weekend at the <sup>s.22</sup> and stole both tires and rims from a locked bike in our parking lot. Coincidence?
3. We have vacant suites in both buildings which we are trying to lease. Our leasing brokers have indicated that in this very tough commercial rental market the unsightliness of the park and the perceived potential security concerns will make the suites that much harder to lease.

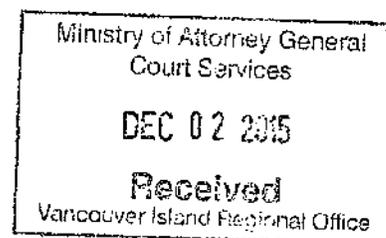
I understand from the media that the park is owned by the province so therefore does not fall under the jurisdiction of the city camping bylaw. I also understand that the province has not officially taken a stand on this issue and in casually asking a Sheriff why they have not done anything about it they inform me that they have been instructed not to interfere with the campers. So we really seem to have a no man's land with no jurisdictional body taking responsibility.

As a citizen, tax payer and property owner I therefore ask the Province, City or both to take a leadership role on this situation and return the park area back to the safe quiet enjoyment area it once was. I can appreciate the complexities of the homeless situation but allowing 20 to 30 tents in a central city park is not the solution to the problem.

I would hope someone in the Provincial Government is embarrassed that the situation has been allowed to get to this point.

Regards,  
s.22

s.22



26<sup>th</sup> November, 2015

Stephanie Melvin,  
Victoria Court House,  
6<sup>th</sup> Floor,  
845 Burdett Street,  
V8W 9J2

26<sup>th</sup> November, 2015

Dear Ms. Melvin,

Thank you for taking the time to speak with me on the phone yesterday. As requested I have summarized my concerns in writing about the homeless camp on provincial court land at the corner of Quadra and Burdett Streets in Victoria, for your review and consideration.

Specifically my concern relates to the proximity of this camp to daycare facilities at the neighbouring YMCA and to Christchurch Cathedral Anglican Elementary and Middle school on Burdett Street. I have attached a map showing the proximity of the homeless camp to the YMCA daycare and Christchurch Cathedral Elementary and Middle School.

The children at the Anglican school use the cathedral land directly across from the homeless camp as their playing fields and the school itself is adjacent to this land. I understand that there is no easy solution to the homeless issue but allowing pseudo permanent camping at a location within metres of schools and day care does not seem appropriate.

While many of the homeless at this camp and across the city are courteous and responsible it is evident that others are suffering from addictions and mental health issues. Behaviour from some of these individuals is unpredictable and can be frightening at times. Our young children have already witnessed intravenous drug use, public urination, individual screaming rants, excessive profanity and perhaps most disturbingly had their passage blocked by obviously high users.

I am hopeful that there will be a quick resolution to the camping situation on the court house land. I do not profess to know the answer to such a complex issue as homelessness but I am certain allowing for pseudo permanent camps in close proximity to schools and daycare is not the answer.

I would appreciate your consideration of closing this camp and working with the necessary agencies and volunteer bodies towards achieving a more sustainable and appropriate solution.

Regards,

s.22

Map of School and Daycare Location in Proximity to Homeless Camp on Provincial Court Land in Victoria.

Christchurch Cathedral Elementary and Middle School is located to the left on the corner of Vancouver and Burdett

The school uses the open space next to the Cathedral (corner of Quadra and Burdett) as their playing fields.

YMCA Daycare

Homeless Camp



Ministry of Attorney General  
Court Services  
Nov 23/2015  
03 01 2015  
Received  
Vancouver Island Regional Office

To Stephanie Melrose

I am writing in regards to the text city that is across the street from 845 Burdett ave. Victoria, B.C. This is not acceptable. I have to sweep up needles every morning. One of our tenants had 3 wood needles stick into his tire. He had to spend \$85.00 to replace it. I've had to cover all my windows because they wander around looking in them all hours of the night. Another tenant had his bedroom screen cut, a fellow was trying to enter. The metal was cut on our back gate and 2 bicycles were stolen. Late one afternoon one of the men started burning papers at the entrance to the building, a tenant took chase & he ran across the street and went into his tent. I realize they have problems, however why force them on our neighborhood. I sincerely hope you do something to put an end to it.

Yours truly

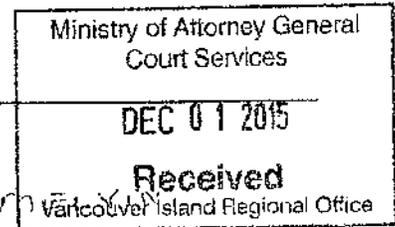
s.22

s.22

band6

**winnie egan**

**From:** s.22  
**Date:** November-22-15 8:18 AM  
**To:** "Victoria News Editor" <editor@vicnews.com> + STEPHANIE  
**Subject:** Re: article on camping!!MORE



Last night the campers were on TV..channel 12 CTV2. They were talking about a tent city as the campers thought it a good place as no one told them to leave!! There are no toilets or garbage pails so you can imagine. it is getting worse. there are at least ten tents there now. Two more bikes have been stolen from the lock up at the back of our building. They cut through the wire. More needles. So if the police can do nothing as it is provincial property does that mean if you do something that is against city by-laws you can get away with it if it is on provincial property.???? For example the lawns of the Legislative buildings would be a good target as they must be provincial. How would that be accepted???

A few years ago a tent city was set up next to the Cridge Church on lower Blanshard street and it was terrible for stolen articles and drugs etc. Now it is across the street from us. We are renters and therefore probably seen differently than house owners. Down the street is a condo that is also concerned. As is anyone who walks by and feels they have to be careful.

On Monday morning, myself and the managers of this building, s.22, are going back to the Sherriff's office in the court house and see if we get any answers as we have not had any so far. They just say ...mostly nothing...or put it off. The police say they can only do something if the Sherriff phones them. The security at the building turns it back to the sherriff. Would the same happen at the legislative lawns if campers went there???

Anyway that is the latest according to CTV2, and what we can find out.  
s.22



**Zollen, Darla JAG:EX**

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**From:** Melvin, Stephanie JAG:EX  
**Sent:** Wednesday, December 16, 2015 1:53 PM  
**To:** Koorbatoff, Lisa MTIC:EX; Li Foa Wing, Agnes JAG:EX; Miller, Brenda L JAG:EX; Gillis, Heather JAG:EX  
**Cc:** Chen-Mack, Betty JAG:EX; Burbee, Jon MTIC:EX; Sykes, Graeme MTIC:EX  
**Subject:** RE: 2015-12-15 - Update - Victoria Courthouse Campers

Thanks very much for the report Lisa. This week I received a letter from a staff member detailing a near miss with a garbage bag containing drug paraphernalia and uncovered needles. It was raised as a health and safety concern for staff who work in this building and must navigate their way through garbage that doesn't make it to an area like this. Staff are getting anxious about these risks to their health.

Also – just received this picture below from the team at the Justice Access Centre. We've asked WSI to attend to it right away, but thought it worth sharing.

Thank you again for the report,

Stephanie Melvin



**From:** Koorbatoff, Lisa MTIC:EX  
**Sent:** Wednesday, December 16, 2015 10:15 AM  
**To:** Li Foa Wing, Agnes JAG:EX; Melvin, Stephanie JAG:EX; Miller, Brenda L JAG:EX; Gillis, Heather JAG:EX  
**Cc:** Chen-Mack, Betty JAG:EX; Burbee, Jon MTIC:EX; Sykes, Graeme MTIC:EX  
**Subject:** 2015-12-15 - Update - Victoria Courthouse Campers

Hello,

Here is the update from our meeting yesterday end of day (Dec. 15<sup>th</sup>):

**VicPD:**

- seems to be a change on the grounds – another violent incident on Sat. afternoon, when officers arrived on scene no cooperation – close assessment of site ongoing
- Anticipated higher risks as population grew – 65-70 tents about 80 persons – not really space for more tents
- Regular patrols day and night including some foot patrols right through the site itself
- Surrounding area has remained consistent

**City:**

- Shelter site approved and funding in place
- working with neighbours regarding concerns
- Mayor is clear that no announcement should go out regarding site until that engagement happens with neighbours

**MTICS:**

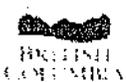
- intent is to ensure that spaces are available for people using the site before distributing flyer
- continue to manage/monitor garbage and porta potties

Please let me know if you have questions or concerns.

Next meeting Thurs. Dec. 17<sup>th</sup> at 1:30pm.

Thanks,  
Lisa

Lisa Koorbatoff | Director Client Relations | Justice & MTICS | Shared Services BC  
ph: 778-977-1552 | email: [Lisa.Koorbatoff@gov.bc.ca](mailto:Lisa.Koorbatoff@gov.bc.ca) | m: W400 – 4000 Seymour Place, Victoria BC V8W 9V1



Shared  
Services

**From:** Chen-Mack, Betty JAG:EX  
**Sent:** Friday, December 11, 2015 4:47 PM  
**To:** Koorbatoff, Lisa MTIC:EX; SSBC RPD ADMO MTIC:EX  
**Cc:** Melvin, Stephanie JAG:EX; Li Foa Wing, Agnes JAG:EX; Miller, Brenda L JAG:EX  
**Subject:** 2015-12-11 Update\_Victoria Courthouse Campers\_Petition

Lisa: Please forward daily updates to Brenda Miller, Stephanie Melvin, Agnes and Heather as I will be away until January 3.

Also, courts received a petition from the neighbours (see attached).

Cheers!

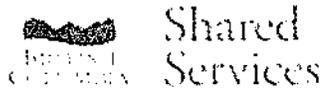
**Betty Chen-Mack**, M.Arch B.I.D.  
Executive Director, Facilities Services Division,  
Corporate Management Services Branch, Ministry of Justice  
5-910 Government, Victoria, BC  
p. 250 356-7159, c. 250 415-8298



Striving to be:  
An outstanding service provider  
A great place to work

Lisa

Lisa Koorbatoff | Director Client Relations | Justice & MTICS | Shared Services BC  
ph: 778-977-1552 | email: [Lisa.Koorbatoff@gov.bc.ca](mailto:Lisa.Koorbatoff@gov.bc.ca) | m: W400 – 4000 Seymour Place, Victoria BC V8W 9V1



**From:** Chen-Mack, Betty JAG:EX  
**Sent:** Friday, December 11, 2015 4:47 PM  
**To:** Koorbatoff, Lisa MTIC:EX; SSBC RPD ADMO MTIC:EX  
**Cc:** Melvin, Stephanie JAG:EX; Li Foa Wing, Agnes JAG:EX; Miller, Brenda L JAG:EX  
**Subject:** 2015-12-11 Update\_Victoria Courthouse Campers\_Petition

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Also, courts received a petition from the neighbours (see attached).

Cheers!

**Betty Chen-Mack**, M.Arch B.I.D.  
Executive Director, Facilities Services Division,  
Corporate Management Services Branch, Ministry of Justice  
5-910 Government, Victoria, BC  
p. 250 356-7159, c. 250 415-8298

**CMSB** - Striving to be  
- An outstanding service provider  
- A great place to work

*{please be green with this email content}*

**From:** Koorbatoff, Lisa MTIC:EX  
**Sent:** Friday, December 11, 2015 4:25 PM  
**To:** Chen-Mack, Betty JAG:EX  
**Subject:** Update: Victoria Courthouse Campers

Hi Betty,

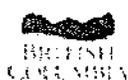
Here is the update from this morning (Dec. 11<sup>th</sup>):

- situation on site – incident day before yesterday at noon – well known party – police were called & responded quickly – party was taken into custody – this individual not staying on site
- VicPD continue to engage daily, as do service providers
- does seem to be some slight increase daily – approx. 75 people now
- collecting sharps on site and moving off site
- some citizen complaints still

- City updates – didn't get in camera session with Council – were only planning to provide update – will meet again on Monday to get sign off
- if receive approval, work could begin early next week

Thanks,  
Lisa

Lisa Koorbatoff | Director Client Relations | Justice & MTICS | Shared Services BC  
ph: 778-977-1552 | email: [Lisa.Koorbatoff@gov.bc.ca](mailto:Lisa.Koorbatoff@gov.bc.ca) | m: W400 – 4000 Seymour Place, Victoria BC V8W 9V1



Shared  
Services

## Zollen, Darla JAG:EX

---

**From:** Melvin, Stephanie JAG:EX  
**Sent:** Wednesday, December 16, 2015 2:00 PM  
**To:** Miller, Brenda L JAG:EX  
**Subject:** RE: 2015-12-15 - Update - Victoria Courthouse Campers

Agreed. Thought it worth sharing because it was so much more impactful than just describing it.

**From:** Miller, Brenda L JAG:EX  
**Sent:** Wednesday, December 16, 2015 1:59 PM  
**To:** Melvin, Stephanie JAG:EX  
**Subject:** RE: 2015-12-15 - Update - Victoria Courthouse Campers

That is a pretty nasty sight! Thanks for sharing this picture with SSBC folks. Hopefully they will follow up with WSI at their end and ensure the garbage situation is monitored more closely so this type of pileup doesn't continue to occur.

**From:** Melvin, Stephanie JAG:EX  
**Sent:** Wednesday, December 16, 2015 1:53 PM  
**To:** Koorbatoff, Lisa MTIC:EX; Li Foa Wing, Agnes JAG:EX; Miller, Brenda L JAG:EX; Gillis, Heather JAG:EX  
**Cc:** Chen-Mack, Betty JAG:EX; Burbee, Jon MTIC:EX; Sykes, Graeme MTIC:EX  
**Subject:** RE: 2015-12-15 - Update - Victoria Courthouse Campers

Thanks very much for the report Lisa. This week I received a letter from a staff member detailing a near miss with a garbage bag containing drug paraphernalia and uncovered needles. It was raised as a health and safety concern for staff who work in this building and must navigate their way through garbage that doesn't make it to an area like this. Staff are getting anxious about these risks to their health.

Also – just received this picture below from the team at the Justice Access Centre. We've asked WSI to attend to it right away, but thought it worth sharing.

Thank you again for the report,

Stephanie Melvin



**From:** Koorbatoff, Lisa MTIC:EX

**Sent:** Wednesday, December 16, 2015 10:15 AM

**To:** Li Foa Wing, Agnes JAG:EX; Melvin, Stephanie JAG:EX; Miller, Brenda L JAG:EX; Gillis, Heather JAG:EX

**Cc:** Chen-Mack, Betty JAG:EX; Burbee, Jon MTIC:EX; Sykes, Graeme MTIC:EX

**Subject:** 2015-12-15 - Update - Victoria Courthouse Campers

Hello,

Here is the update from our meeting yesterday end of day (Dec. 15<sup>th</sup>):

VicPD:

- seems to be a change on the grounds – another violent incident on Sat. afternoon, when officers arrived on scene no cooperation – close assessment of site ongoing
- Anticipated higher risks as population grew – 65-70 tents about 80 persons – not really space for more tents
- Regular patrols day and night including some foot patrols right through the site itself
- Surrounding area has remained consistent

City:

- Shelter site approved and funding in place
- working with neighbours regarding concerns
- Mayor is clear that no announcement should go out regarding site until that engagement happens with neighbours

MTICS:

- intent is to ensure that spaces are available for people using the site before distributing flyer
- continue to manage/monitor garbage and porta potties

Please let me know if you have questions or concerns.

Next meeting Thurs. Dec. 17<sup>th</sup> at 1:30pm.

Thanks,

## Zollen, Darla JAG:EX

---

**From:** Melvin, Stephanie JAG:EX  
**Sent:** Friday, December 18, 2015 9:56 AM  
**To:** Cavanaugh, Lynda A JAG:EX  
**Cc:** Miller, Brenda L JAG:EX  
**Subject:** RE: Campers

Very good to know. Thanks Lynda

**From:** Cavanaugh, Lynda A JAG:EX  
**Sent:** Friday, December 18, 2015 9:52 AM  
**To:** Melvin, Stephanie JAG:EX  
**Cc:** Miller, Brenda L JAG:EX  
**Subject:** FW: Campers

**From:** Fellows, Brian MTIC:EX  
**Sent:** Thursday, December 17, 2015 6:10 PM  
**To:** Cavanaugh, Lynda A JAG:EX; Burbee, Jon MTIC:EX  
**Subject:** RE: Campers

Lynda

We have heard that Minister Coleman will be making an announcement tomorrow however it will not have a specific location identified. We can discuss in more detail if you like.

The city and Housing are still working through the details on location.

Brian

**Brian Fellows** | Assistant Deputy Minister  
Real Property Division | Shared Services BC  
**Ph:** 250 893-3327 | **e:** [Brian.Fellows@gov.bc.ca](mailto:Brian.Fellows@gov.bc.ca) | **m:** PO Box 9412, Stn Prov Govt, Victoria BC V8W 9V1



Ministry of  
Technology, Innovation  
and Citizens Services

**From:** Cavanaugh, Lynda A JAG:EX  
**Sent:** Thursday, December 17, 2015 4:48 PM  
**To:** Burbee, Jon MTIC:EX; Fellows, Brian MTIC:EX  
**Subject:** Campers

Hi Brian and Jon, given the increasing issues related to above, is there an update on planning to offer shelter?

Lynda Cavanaugh  
Assistant Deputy Minister  
Court Services Branch  
Ministry of Justice

250 356 1527

## Zollen, Darla JAG:EX

---

**From:** Melvin, Stephanie JAG:EX  
**Sent:** Friday, December 18, 2015 9:57 AM  
**To:** Cavanaugh, Lynda A JAG:EX  
**Cc:** Miller, Brenda L JAG:EX  
**Subject:** RE: Campers

Just an fyi – our colleagues have my emergency contact information over the holidays for any issues

**From:** Cavanaugh, Lynda A JAG:EX  
**Sent:** Friday, December 18, 2015 9:52 AM  
**To:** Melvin, Stephanie JAG:EX  
**Cc:** Miller, Brenda L JAG:EX  
**Subject:** FW: Campers

**From:** Fellows, Brian MTIC:EX  
**Sent:** Thursday, December 17, 2015 6:10 PM  
**To:** Cavanaugh, Lynda A JAG:EX; Burbee, Jon MTIC:EX  
**Subject:** RE: Campers

Lynda

We have heard that Minister Coleman will be making an announcement tomorrow however it will not have a specific location identified. We can discuss in more detail if you like.

The city and Housing are still working through the details on location.

Brian

**Brian Fellows** | Assistant Deputy Minister  
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*Ph:* 250 893-3327 | *e:* [Brian.Fellows@gov.bc.ca](mailto:Brian.Fellows@gov.bc.ca) | *m:* PO Box 9412, Stn Prov Govt, Victoria BC V8W 9V1



Ministry of  
Technology, Innovation  
and Citizens Services

**From:** Cavanaugh, Lynda A JAG:EX  
**Sent:** Thursday, December 17, 2015 4:48 PM  
**To:** Burbee, Jon MTIC:EX; Fellows, Brian MTIC:EX  
**Subject:** Campers

Hi Brian and Jon, given the increasing issues related to above, is there an update on planning to offer shelter?

Lynda Cavanaugh  
Assistant Deputy Minister  
Court Services Branch  
Ministry of Justice

250 356 1527

## Zollen, Darla JAG:EX

---

**From:** Melvin, Stephanie JAG:EX  
**Sent:** Friday, December 18, 2015 4:48 PM  
**To:** Koorbatoff, Lisa MTIC:EX  
**Cc:** Miller, Brenda L JAG:EX  
**Subject:** RE: 2015-12-15 - Update - Victoria Courthouse Campers

Thanks Lisa. I sure appreciate this.

Best regards

Stephanie

**From:** Koorbatoff, Lisa MTIC:EX  
**Sent:** Friday, December 18, 2015 4:48 PM  
**To:** Melvin, Stephanie JAG:EX; Li Foa Wing, Agnes JAG:EX; Miller, Brenda L JAG:EX; Gillis, Heather JAG:EX  
**Cc:** Chen-Mack, Betty JAG:EX; Burbee, Jon MTIC:EX; Sykes, Graeme MTIC:EX; Guthrie, Rebecca MTIC:EX  
**Subject:** RE: 2015-12-15 - Update - Victoria Courthouse Campers

Hello,

Here is the update from our meeting today (Dec. 18<sup>th</sup>):

VicPD:

- garbage removal has assisted
- requests to the group for emergency access went well
- suspects that as soon as they're asked to vacate the premise, some will start to dig in

City:

- possible announcement on the shelter location on Monday
- earliest possible opening is first week of January

MTICS:

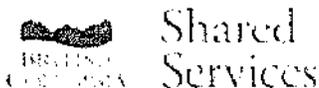
- timing of request for people to vacate the site still not determined

Please let me know if you have questions or concerns.

Next meeting Tues. Dec. 22<sup>nd</sup> at 10am.

Thanks,  
Lisa

Lisa Koorbatoff | Director Client Relations | Justice & MTICS | Shared Services BC  
ph: 778-977-1552 | email: [Lisa.Koorbatoff@gov.bc.ca](mailto:Lisa.Koorbatoff@gov.bc.ca) | m: W400 – 4000 Seymour Place, Victoria BC V8W 9V1





## Zollen, Darla JAG:EX

---

**From:** Melvin, Stephanie JAG:EX  
**Sent:** Tuesday, December 22, 2015 4:32 PM  
**To:** Koorbatoff, Lisa MTIC:EX  
**Subject:** Re: 2015-12-22 - Update - Victoria Courthouse Campers

Thanks Lisa. Really appreciate this.

Best regards

Stephanie

Sent from my BlackBerry 10 smartphone on the TELUS network.

**From:** Koorbatoff, Lisa MTIC:EX  
**Sent:** Tuesday, December 22, 2015 3:30 PM  
**To:** Melvin, Stephanie JAG:EX; Li Foa Wing, Agnes JAG:EX; Miller, Brenda L JAG:EX; Gillis, Heather JAG:EX  
**Cc:** Chen-Mack, Betty JAG:EX; Burbee, Jon MTIC:EX; Sykes, Graeme MTIC:EX; Guthrie, Rebecca MTIC:EX  
**Subject:** 2015-12-22 - Update - Victoria Courthouse Campers

Hello,

Here is the update from our meeting today (Dec. 22<sup>nd</sup>):

Vic PD:

- approx. 80-100 people on site – difficult to do a tent count. Estimate 80 – 100 people
- a couple of incidents over the weekend:
  - small contained fire was started (spirit fire), Victoria Fire Dept. attended and determined there was no fire hazard, requested group to keep the fire closely monitored
  - potential risk of overdose on site – Narcan kits are available and a number of people are trained to use them
  - believe that there is some drug trafficking on site – police attempting to track and arrest
- VicPD participated in a healing circle today with group (healing circle on Tues. and Thurs.) – was positive – increased risk is due to increased density and drug dealing – local group understands that maintaining stability is the key to ensuring enough time is available for solutions to be developed – the group is open to VicPD attending the site – for them respect is key
- group has indicated that they want to hear directly from the provincial government – upset with Premier's announcement, would like to hear of things in advance and have an opportunity for conversation
- once shelter is available believed that some will move in, but not all
- AVI is dropping off sharps containers and disposing of them

City of Victoria:

- City opening the shelter January 2<sup>nd</sup>
- December 30<sup>th</sup>, 7pm, holding a community meeting - public notices going door to door
- focused on draft lease of facility, back to BC Housing by end of tomorrow.

MTICS:

– will determine whether porta potty service is available on the 25<sup>th</sup> – will also determine whether a 4<sup>th</sup> porta potty is required

Please let me know if you have questions or concerns.

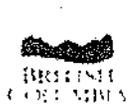
Next meeting Thurs. Dec. 24<sup>th</sup> at 10am.

Thanks,

Lisa

Lisa Koorbatoff | Director Client Relations | Justice & MTICS | Shared Services BC

ph: 778-977-1552 | email: [Lisa.Koorbatoff@gov.bc.ca](mailto:Lisa.Koorbatoff@gov.bc.ca) | m: W400 – 4000 Seymour Place, Victoria BC V8W 9V1



# Shared Services

## Zollen, Darla JAG:EX

---

**From:** Melvin, Stephanie JAG:EX  
**Sent:** Tuesday, December 22, 2015 4:34 PM  
**To:** Koorbatoff, Lisa MTIC:EX  
**Subject:** Fw: Tent City Issue

Just keeping you looped in on issues....

Sent from my BlackBerry 10 smartphone on the TELUS network.

**From:** Cooper, Sheila JAG:EX  
**Sent:** Tuesday, December 22, 2015 4:24 PM  
**To:** Melvin, Stephanie JAG:EX  
**Subject:** FW: Tent City Issue

Hi Stephanie. See below. According to the news we are still looking at about 2 weeks?  
P.S. I don't know anyone else who can report this sort of thing without even a hint of anger or frustration, and on top of it all ends with a smiley face.

**From:** Sperling, Peter JAG:EX  
**Sent:** Tuesday, December 22, 2015 3:15 PM  
**To:** Cooper, Sheila JAG:EX  
**Subject:** Tent City Issue

Hi Sheila,

We had a small issue today that was noticed by staff. One of the tenters vaulted over the hedge using a staff members car. Also, one of the toilet doors hangs open and there was someone in there using the washroom with the door wide open which is a little unsightly for staff, clients and the public.

Thanks ☺

Pete Sperling  
Local Manager  
Victoria Justice Access Centre  
Phone: 250-356-6047  
Fax: 250-356-6093



## Zollen, Darla JAG:EX

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**From:** Melvin, Stephanie JAG:EX  
**Sent:** Monday, December 28, 2015 8:12 PM  
**To:** Koorbatoff, Lisa MTIC:EX  
**Subject:** Re: 2015-12-28 - Update - Victoria Courthouse Campers

Thanks Lisa

Sent from my BlackBerry 10 smartphone on the TELUS network.

**From:** Koorbatoff, Lisa MTIC:EX  
**Sent:** Monday, December 28, 2015 12:00 PM  
**To:** Melvin, Stephanie JAG:EX; Li Foa Wing, Agnes JAG:EX; Miller, Brenda L JAG:EX; Gillis, Heather JAG:EX  
**Cc:** Chen-Mack, Betty JAG:EX; Burbee, Jon MTIC:EX; Sykes, Graeme MTIC:EX; Guthrie, Rebecca MTIC:EX  
**Subject:** 2015-12-28 - Update - Victoria Courthouse Campers

Hello,

Here is an update from this weekend:

- There was a sudden death at the encampment on the morning of Dec. 26th - a police investigation is underway
- SSBC attempting to increase site services to maintain the peace
- SSBC meeting with legal counsel on Tuesday morning
- GCPE communication team up to date with recent event
- City & BC Housing still working towards finalizing lease and target opening of Jan 2
- Further update to be provided following meeting on Tuesday

Please let me know if you have questions.

Thanks,

Lisa

Lisa Koorbatoff  
Director, Client Relations  
Client Services Branch

---

### Shared Services BC

Ministry of Technology, Innovation and Citizens' Services  
4000 Seymour Place, W4G0  
Phone: 250-952-9453 Cell: 778-977-1552 Fax: 250-952-8293  
[Lisa.Koorbatoff@gov.bc.ca](mailto:Lisa.Koorbatoff@gov.bc.ca)

 Please consider the environment before printing this email.



## Zollen, Darla JAG:EX

---

**From:** Melvin, Stephanie JAG:EX  
**Sent:** Tuesday, December 29, 2015 11:29 AM  
**To:** Koorbatoff, Lisa MTIC:EX; Li Foa Wing, Agnes JAG:EX; Miller, Brenda L JAG:EX; Gillis, Heather JAG:EX  
**Cc:** Chen-Mack, Betty JAG:EX; Burbee, Jon MTIC:EX; Sykes, Graeme MTIC:EX; Guthrie, Rebecca MTIC:EX  
**Subject:** RE: 2015-12-29 - Update - Victoria Courthouse Campers

Thank you very much Lisa. Where will the Community Engagement meeting take place on December 30<sup>th</sup>? It would be helpful to know this in case I get any more calls this week from local residents and can then make sure they know where they can be heard.

Thanks again

Stephanie

**From:** Koorbatoff, Lisa MTIC:EX  
**Sent:** Tuesday, December 29, 2015 11:23 AM  
**To:** Melvin, Stephanie JAG:EX; Li Foa Wing, Agnes JAG:EX; Miller, Brenda L JAG:EX; Gillis, Heather JAG:EX  
**Cc:** Chen-Mack, Betty JAG:EX; Burbee, Jon MTIC:EX; Sykes, Graeme MTIC:EX; Guthrie, Rebecca MTIC:EX  
**Subject:** 2015-12-29 - Update - Victoria Courthouse Campers

Hello,

Here is an update from our meeting this morning (Dec. 29<sup>th</sup>):

VicPD:

- there was a non-fatal overdose on site yesterday
- difficult to count tents – between 70-80 tents, 110-120 people on site
- investigation for fatal overdose complete – no longer cordoned off
- status quo for mood on site
- work with service provider on garbage collection
- call outs in area – haven't been run – proactively sending officers there – report will be available for next meeting

Housing:

- lease and operator agreement planning to be finalized within next day

City:

- fire suppression & related equipment work is the focus for the shelter – work will continue on lower priority items
- community engagement is tomorrow evening, Dec. 30<sup>th</sup>, at 7pm

MTICS:

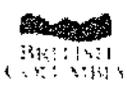
- site servicing – now 2 garbage receptacles on site – alleviate overflow from Christmas
- increased porta potties went smoothly – same action plan for Jan. 1<sup>st</sup>

Next meeting is scheduled for Thurs., Dec. 31<sup>st</sup> at 10am.

Please let me know if you have questions or concerns.

Thanks,  
Lisa

**Lisa Koorbatoff** | Director Client Relations | Justice & MTICS | Shared Services BC  
*ph: 778-977-1552 | email: [Lisa.Koorbatoff@gov.bc.ca](mailto:Lisa.Koorbatoff@gov.bc.ca) | m: W400 – 4000 Seymour Place, Victoria BC V8W 9V1*



Shared  
Services

## Zollen, Darla JAG:EX

---

**From:** Melvin, Stephanie JAG:EX  
**Sent:** Tuesday, December 29, 2015 11:44 AM  
**To:** HOLD 2016 Feb 22 Hyman, Carly JAG:EX; Miller, Brenda L JAG:EX  
**Cc:** Cavanaugh, Lynda A JAG:EX; Richardson, Robert C JAG:EX  
**Subject:** RE: Campers at Victoria Courthouse

This is super helpful. Thanks Carly.

**From:** Hyman, Carly JAG:EX  
**Sent:** Tuesday, December 29, 2015 11:34 AM  
**To:** Miller, Brenda L JAG:EX; Melvin, Stephanie JAG:EX  
**Cc:** Cavanaugh, Lynda A JAG:EX; Richardson, Robert C JAG:EX  
**Subject:** FW: Campers at Victoria Courthouse

FYI if you haven't seen this

**From:** Groot, Jeff GCPE:EX  
**Sent:** Tuesday, December 29, 2015 11:32 AM  
**To:** Hyman, Carly JAG:EX  
**Cc:** McAndrews, Caroline GCPE:EX; Indridson, Ian GCPE:EX  
**Subject:** FW: Campers at Victoria Courthouse

FYI too, Carly!

FROM MTICS:

fyi - there was a call this a.m. with reps from the City of Victoria, BC Housing and VicPD regarding the campers at the Victoria Courthouse.

### Summary:

- Currently about 110-120 campers on the site. MTICS working with a service provider to ensure on-going garbage collection. VicPD will assist to ensure this is done safely.
- Was a fatal overdose at the courthouse on Dec 26 and a stabbing on Xmas Eve. Was also a non-fatal overdose reported yesterday. For context, there have been about 7 other overdoses around Victoria in the past week. Some of the campers have indicated they will be looking for alternative camping sites as a result of the recent activity but there has been no confirmation.
- BC Housing and the City of Victoria working on negotiating a lease of the new shelter.
- The City of Victoria is planning a public information session tomorrow evening regarding the new shelter on Yates Street.
- \*Target date for opening of the new shelter is Jan. 2
- Once the shelter is operational, MTICS will have a flyer distributed to the campers (draft attached) requesting they vacate and providing assurance they will be offered alternate housing arrangements.
- MTICS also working with legal regarding potentially having an injunction in place in the event some of the campers choose not to go to the new shelter.



## Zollen, Darla JAG:EX

---

**From:** Melvin, Stephanie JAG:EX  
**Sent:** Tuesday, December 29, 2015 7:25 PM  
**To:** Evans, Steven JAG:EX  
**Subject:** Re: Stabbing in tent city

Thanks Steve.

Sent from my BlackBerry 10 smartphone on the TELUS network.

**From:** Evans, Steven JAG:EX  
**Sent:** Tuesday, December 29, 2015 4:30 PM  
**To:** Melvin, Stephanie JAG:EX  
**Subject:** RE: Stabbing in tent city

Honestly, people don't seem too worked up by it today. I'll let you know if things start heating up down here. Only had one person express any concerns about safely getting to their car and I was able to sort it out. Should be able to work through it if we have any similar issues.

**From:** Melvin, Stephanie JAG:EX  
**Sent:** Tuesday, December 29, 2015 3:27 PM  
**To:** Evans, Steven JAG:EX  
**Subject:** FW: Stabbing in tent city

Just checking in on Sheila's note to me Steve. How are our folks feeling? We'll be seeing some action very soon, but certainly understand people's concerns.

**From:** Cooper, Sheila JAG:EX  
**Sent:** Thursday, December 24, 2015 9:20 AM  
**To:** Melvin, Stephanie JAG:EX  
**Subject:** Stabbing in tent city

Hi Stephanie,

You have probably heard (because it's on the news) but thought I would mention that there was a stabbing (not fatal) in tent city. CBC said this morning that they have the man in custody. Some of our staff are reporting fear in leaving the building after work. It would be helpful to be able to provide them with an update on where things are at. Do we have anything more specific other than what the news is saying, i.e., that the shelter will be ready early January at which time the tenters will be asked to/made to leave.

Given that it is dark by 4:30, can we offer them any assistance in walking safely beyond that area to their bus or car until then?

**Sheila Cooper**

Senior Manager, Court Administration

Court Services Branch | Ministry of Justice | 2nd Fl-850 Burdett Ave |

Victoria, BC | V8W 1B4 | 250 356-1492 |

*NOTE -- This message is intended only for the person(s) to whom it is addressed and may contain information that is privileged and confidential. If you are not the intended recipient, you are hereby notified that any dissemination or copying of this communication is prohibited, and you should delete this e-mail from your*

*computer system. If you are the intended recipient, do not copy or disseminate this information further without the express permission of the author.*



Where ideas work



## Zollen, Darla JAG:EX

---

**From:** Melvin, Stephanie JAG:EX  
**Sent:** Tuesday, January 5, 2016 12:18 PM  
**To:** Cooper, Sheila JAG:EX  
**Subject:** RE: Tent City - Garbage Update

Thanks Sheila -- I'll forward both.

**From:** Cooper, Sheila JAG:EX  
**Sent:** Tuesday, January 5, 2016 11:58 AM  
**To:** Melvin, Stephanie JAG:EX  
**Subject:** FW: Tent City - Garbage Update  
**Importance:** High

Hi Stephanie,

I received this also earlier on -- for your information.

Thanks,

Sheila

**From:** Storr, Nicola JAG:EX  
**Sent:** Wednesday, December 30, 2015 12:16 PM  
**To:** 'Michael.Nicholson@lss.bc.ca'; 'Tamarra Arden'; 'Marlene Russo - Mediate BC ([Marlene.Russo@mediatebc.com](mailto:Marlene.Russo@mediatebc.com))'; 'charli.winking@gvpvs.org'; 'Catharine Schlenker ([cschlenker@accessprobono.ca](mailto:cschlenker@accessprobono.ca))'; 'Law Centre Reception'; Anderson, Sharon M JAG:EX; Annesley, Erika JAG:EX; Grootendorst, Leon JAG:EX; MacCarl, Morgan JAG:EX; MacKenzie, Wendy JAG:EX; Manns, Pat J JAG:EX; Meiklem, Ayne JAG:EX; Morash, Wendy JAG:EX; Mulley, Stephen JAG:EX; Neigel, Denise JAG:EX; Nicolson, Karen JAG:EX; Reuvekamp, Anne G JAG:EX; Sandhu-Sahota, Vina JAG:EX; Sperling, Peter JAG:EX; Voht, Angela E JAG:EX  
**Cc:** Cooper, Sheila JAG:EX; 'Denis Fredette'  
**Subject:** Tent City - Garbage Update  
**Importance:** High

Hi all,

WSI, Bee Clean and Vic PD have been out to tent city this morning to clear up the garbage in and around the tents. The rubbish in the parking lot is also being cleaned away, the one issue they have is although there was an empty container, this is now full again and they have to wait for the vendor to collect and replace bin. I've been told the regular schedule for the port-a-potties and garbage collection is now daily except on stat holidays.

I have also highlighted the partially obstructed steps down to Courtney Street, as a health and safety risk due to our new temporary emergency muster area being Pioneer Square and access to get there. Another problem being faced is when the garbage removal people come to empty one container and replace with a new one, they are limited to where they can place it if cars are parked in the space it normally goes.

If you have any queries or safety concerns, please let me know.

Justice Partners, please can you forward this email along to staff you feel should be aware of the above.

Thanks!

*Nicky Storr*

Office Manager

Victoria Justice Access Centre

225-850 Burdett Avenue,

Victoria, BC V8W 1B4

Tel: 250 356 6010

Fax: 250 356 6093

Email: [Nicola.Storr@gov.bc.ca](mailto:Nicola.Storr@gov.bc.ca)

## Zollen, Darla JAG:EX

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**From:** Melvin, Stephanie JAG:EX  
**Sent:** Wednesday, January 6, 2016 7:03 PM  
**To:** Koorbatoff, Lisa MTIC:EX  
**Subject:** Re: 2016-01-06 - Update - Victoria Courthouse Campers

Thank you Lisa.

Sent from my BlackBerry 10 smartphone on the TELUS network.

**From:** Koorbatoff, Lisa MTIC:EX  
**Sent:** Wednesday, January 6, 2016 4:58 PM  
**To:** Chen-Mack, Betty JAG:EX; Gillis, Heather JAG:EX; Miller, Brenda L JAG:EX; Melvin, Stephanie JAG:EX  
**Cc:** Burbee, Jon MTIC:EX; Sykes, Graeme MTIC:EX  
**Subject:** 2016-01-06 - Update - Victoria Courthouse Campers

Hello,

Here is an update from our meeting this afternoon:

VicPD:

- number of protesters have arrived regarding Walbran Valley – some have taken up residency on site
- approx. 90 tents, 120 people – approx. 7 have moved to the new transitional space
- a lot of garbage has been cleaned out – result of on-site collection – well received by those on site – no security issues
- no security incidents since Dec. 27<sup>th</sup> – site has re-stabilized
- new fire – burning barrel as warming station – complaints from residents, especially south side of Burdett due to smoke issues – due to this have invited Fire Dept. to brainstorm ideas for how to manage
- reiterated VicPD is on site to keep peace – maintain presence – and response for serious incident
- anticipate a court challenge to any judicial order to vacate

City:

- Mayor Helps attended the Healing Circle this morning – also placed a call to Minister Virk to not distribute the flyer
- Dilemma of difference between municipal and provincial property

BC Housing:

- attended healing circle
- concern about people who have indicated just want to camp
- development of other housing solutions – will discuss with VP regarding possibilities – need to consult with community partners

Our Place:

- 7 people yesterday
- 7 today
- will take to into next week to get ppl moved – some people are changing minds

MTICS:

- roll back distribution of flyer to Fri.
  - need to do additional internal review – had discussed mechanics of distribution – may change the form of distribution to other method
  - attended the Healing Circle – were welcomed and also challenged – valuable to be on site and hear from spectrum of campers – anticipate being there again on Friday
  - ensure flyer is shared with group prior to distribution – latest draft has removed reference to space for every individual
- Vic Fire Dept:

- 1<sup>st</sup> time on site was in response to the 'spirit fire' – provided with some safety equipment
- in terms of suppression, willing and cable to suppress
- propane would be safer as secondary heat source

- have concerns about potential fire from barrel
- will attend on site with VicPD and province representative to request barrel extinguished due to hazard – not allowable anywhere in city

Fri. at 3:30 next meeting.

Otherwise next notice will be whether the flyer is being distributed or not.

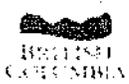
Please let me know if you have any questions.

Thanks

Lisa

Lisa Koorbatoff | Director Client Relations | Justice & MTICS | Shared Services BC

ph: 778-977-1552 | email: [Lisa.Koorbatoff@gov.bc.ca](mailto:Lisa.Koorbatoff@gov.bc.ca) | m: W400 – 4000 Seymour Place, Victoria BC V8W 9V1



Shared  
Services

**Zollner, Darla JAG:EX**

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**From:** Melvin, Stephanie JAG:EX  
**Sent:** Friday, January 22, 2016 3:19 PM  
**To:** Miller, Brenda L JAG:EX; HOLD 2016 Feb 22 Hyman, Carly JAG:EX  
**Cc:** Sitar, Natalie JAG:EX; Richardson, Robert C JAG:EX  
**Subject:** RE: Tent City

Excellent. Thanks Brenda.

**From:** Miller, Brenda L JAG:EX  
**Sent:** Friday, January 22, 2016 3:18 PM  
**To:** Melvin, Stephanie JAG:EX; Hyman, Carly JAG:EX; VanderSluis, Dan S JAG:EX  
**Cc:** Sitar, Natalie JAG:EX; Richardson, Robert C JAG:EX  
**Subject:** RE: Tent City

Hi there.

As MTICS is managing the Victoria encampment situation, it would be appropriate for them to prepare the Estimates note. I will flag this to Jon Burbee.

Thanks for flagging this Dan.

Brenda

**From:** Melvin, Stephanie JAG:EX  
**Sent:** Friday, January 22, 2016 3:05 PM  
**To:** Miller, Brenda L JAG:EX  
**Cc:** Sitar, Natalie JAG:EX  
**Subject:** FW: Tent City

Just an fyi

**From:** Melvin, Stephanie JAG:EX  
**Sent:** Friday, January 22, 2016 3:04 PM  
**To:** VanderSluis, Dan S JAG:EX; Hyman, Carly JAG:EX  
**Subject:** RE: Tent City

Very good question Dan. I don't know the answer but I believe Carly will canvass this with Brenda Miller our A/ADM

**From:** VanderSluis, Dan S JAG:EX  
**Sent:** Friday, January 22, 2016 2:59 PM  
**To:** Melvin, Stephanie JAG:EX; Hyman, Carly JAG:EX  
**Subject:** Tent City

Hi there,

We are getting reved up for Estimates over here in JSB and I am wondering if someone from CSB is going up an Estimates Note on the Tent City at the Victoria Courthouse? Stands to reason there is a good chance this will come up in Estimates but I didn't want to put something together assuming CSB was taking this on. Can you let me know either way?

Dan VanderSluis  
Executive Director  
Family Justice Services Division

Justice Services Branch  
Ministry of Justice  
(250) 387-1560  
(250) 618-3537 (Cell)

## Zollen, Darla JAG:EX

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**From:** Melvin, Stephanie JAG:EX  
**Sent:** Tuesday, January 26, 2016 12:52 PM  
**To:** Storr, Nicola JAG:EX  
**Subject:** RE: Tent City Issues

Happy to stay in an information loop

**From:** Storr, Nicola JAG:EX  
**Sent:** Tuesday, January 26, 2016 12:51 PM  
**To:** Melvin, Stephanie JAG:EX  
**Subject:** RE: Tent City Issues

Absolutely, no worries, I don't want to cause you more work than you already have. Should I only be sending problems, which need resolving to Sheila Cooper or just general info. on problems encountered and resolved?  
☺

*Nicky Storr*  
Office Manager  
Victoria Justice Access Centre  
225-850 Burdett Avenue,  
Victoria, BC V8W 1B4

Tel: 250 356 6010  
Fax: 250 356 6093  
Email: [Nicola.Storr@gov.bc.ca](mailto:Nicola.Storr@gov.bc.ca)

**From:** Melvin, Stephanie JAG:EX  
**Sent:** Tuesday, January 26, 2016 12:50 PM  
**To:** Storr, Nicola JAG:EX  
**Subject:** RE: Tent City Issues

Hello Nicky,

I really appreciate how they've been coming through Sheila and I pass them on. If it's easier to just cc me, I'm quite fine with this too

**From:** Storr, Nicola JAG:EX  
**Sent:** Tuesday, January 26, 2016 10:46 AM  
**To:** Melvin, Stephanie JAG:EX  
**Subject:** Tent City Issues  
**Importance:** High

Hi Stephanie!

Don't worry; I don't have any tent city issues which need resolving. What I'm wondering is would you like any incidents/issues sent to you for your files? I wasn't sure if you needed these to form part of the injunction or resolution the Government are working on ☺

*Nicky Storr*

Office Manager  
Victoria Justice Access Centre  
225-850 Burdett Avenue,  
Victoria, BC V8W 1B4

Tel: 250 356 6010

Fax: 250 356 6093

Email: [Nicola.Storr@gov.bc.ca](mailto:Nicola.Storr@gov.bc.ca)

**Zollen, Darla JAG:EX**

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**From:** Melvin, Stephanie JAG:EX  
**Sent:** Wednesday, January 27, 2016 3:39 PM  
**To:** Cooper, Sheila JAG:EX  
**Subject:** RE: Tent City Chronology

This is really good Sheila. I'm sure the legal team will appreciate the time and effort you put into this.

**From:** Cooper, Sheila JAG:EX  
**Sent:** Tuesday, January 26, 2016 6:08 PM  
**To:** Melvin, Stephanie JAG:EX  
**Subject:** Tent City Chronology

Hi Stephanie,

See attached the chron I have of events leading up to Tent City's current status. Tyna Mason asked for any information I had and I had quite a bit. Before I forward to her, I would feel more comfortable if you would review and remove anything you feel wouldn't be helpful.

Thank you,

Sheila



## Zollen, Darla JAG:EX

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**From:** Melvin, Stephanie JAG:EX  
**Sent:** Wednesday, February 3, 2016 5:07 PM  
**To:** Cooper, Sheila JAG:EX  
**Subject:** FW: Permission for meeting space for Safety Committee - Tent City

Fyi – Thanks for your good note. Will share response as soon as I get one.

**From:** Melvin, Stephanie JAG:EX  
**Sent:** Wednesday, February 3, 2016 5:07 PM  
**To:** Miller, Brenda L JAG:EX  
**Cc:** McMeekin, Laurie D JAG:EX  
**Subject:** Permission for meeting space for Safety Committee - Tent City

Hi Brenda

We had a request from Constable Colin Brown from VicPD today. They have a small safety committee comprised of Police, Fire, 2 homeless people and a provincial rep at a senior management level from MCFD. They meet to discuss safety concerns arising out of tent city. They are asking if they could have the use of a boardroom here in the courthouse one day a week (Tuesdays from 11:30 to 12:30). They say the courthouse is neutral ground unlike police and MCFD property, and is well located.

I've spoken with Jon Burbee and MTIC is very much in favour of a small safety committee being formed. They don't want to overwhelm the reps from tent city so are trying to keep it not too imposing with govt reps. MTIC would be there from time to time but there would always be a senior management person from MCFD. Are you okay with us providing space here for these meetings? I will ask Sheila Cooper to coordinate the space.

Thanks for considering this.

Stephanie



## Zollen, Darla JAG:EX

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**From:** Melvin, Stephanie JAG:EX  
**Sent:** Wednesday, February 3, 2016 5:22 PM  
**To:** Cooper, Sheila JAG:EX  
**Subject:** FW: Permission for meeting space for Safety Committee - Tent City

fyi

**From:** Melvin, Stephanie JAG:EX  
**Sent:** Wednesday, February 3, 2016 5:16 PM  
**To:** Miller, Brenda L JAG:EX  
**Cc:** McMeekin, Laurie D JAG:EX  
**Subject:** RE: Permission for meeting space for Safety Committee - Tent City

That's news to both Sheila and I. Sheila just got the request today from VicPD and she sent it to me for permission up the ranks. It has not been given. I think the police mis-spoke. I just talked to Jon Burbee and told him that I would need to get your permission to agree to this. I will correct Lisa's notes.

**From:** Miller, Brenda L JAG:EX  
**Sent:** Wednesday, February 3, 2016 5:12 PM  
**To:** Melvin, Stephanie JAG:EX  
**Cc:** McMeekin, Laurie D JAG:EX  
**Subject:** RE: Permission for meeting space for Safety Committee - Tent City

Hi Stephanie. I just read Lisa Koorbatoff's encampment update email sent this afternoon, and she advises that an office has already been secured. Which boardroom is being proposed?

**From:** Melvin, Stephanie JAG:EX  
**Sent:** Wednesday, February 3, 2016 5:07 PM  
**To:** Miller, Brenda L JAG:EX  
**Cc:** McMeekin, Laurie D JAG:EX  
**Subject:** Permission for meeting space for Safety Committee - Tent City

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I've spoken with Jon Burbee and MTIC is very much in favour of a small safety committee being formed. They don't want to overwhelm the reps from tent city so are trying to keep it not too imposing with govt reps. MTIC would be there from time to time but there would always be a senior management person from MCFD. Are you okay with us providing space here for these meetings? I will ask Sheila Cooper to coordinate the space.

Thanks for considering this.

Stephanie



**Zollen, Darla JAG:EX**

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**From:** Melvin, Stephanie JAG:EX  
**Sent:** Thursday, February 4, 2016 3:42 PM  
**To:** Cooper, Sheila JAG:EX  
**Subject:** FW: Permission for meeting space for Safety Committee - Tent City

fyi

**From:** Melvin, Stephanie JAG:EX  
**Sent:** Thursday, February 4, 2016 3:23 PM  
**To:** Miller, Brenda L JAG:EX  
**Cc:** McMeekin, Laurie D JAG:EX  
**Subject:** RE: Permission for meeting space for Safety Committee - Tent City

Perfect. Thanks. Do we have CJ Hinkson's permission in case it's the spot by the Sheriff area?

**From:** Miller, Brenda L JAG:EX  
**Sent:** Thursday, February 4, 2016 3:22 PM  
**To:** Melvin, Stephanie JAG:EX  
**Cc:** McMeekin, Laurie D JAG:EX  
**Subject:** RE: Permission for meeting space for Safety Committee - Tent City

Hi Stephanie. The first floor boardroom would not be an appropriate location as it is within a secure operational business unit area and frequently in use. I would suggest that Sheila explore the possibility of using the JACs boardroom or the Justice Education Society boardroom by the 1<sup>st</sup> floor Sheriffs area. If there are any concerns with either of those two options, please let me know.

Thanks.  
Brenda

**From:** Melvin, Stephanie JAG:EX  
**Sent:** Wednesday, February 3, 2016 5:45 PM  
**To:** Miller, Brenda L JAG:EX  
**Cc:** McMeekin, Laurie D JAG:EX  
**Subject:** Re: Permission for meeting space for Safety Committee - Tent City

First floor boardroom was suggested by Sheila as being more appropriate than the 6th floor boardroom. Thanks for considering this Brenda

Sent from my BlackBerry 10 smartphone on the TELUS network.

**From:** Miller, Brenda L JAG:EX  
**Sent:** Wednesday, February 3, 2016 5:34 PM  
**To:** Melvin, Stephanie JAG:EX  
**Cc:** McMeekin, Laurie D JAG:EX  
**Subject:** RE: Permission for meeting space for Safety Committee - Tent City

So which room is being proposed? That information would certainly help with making a decision.

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**From:** Melvin, Stephanie JAG:EX  
**Sent:** Wednesday, February 3, 2016 5:16 PM  
**To:** Miller, Brenda L JAG:EX  
**Cc:** McMeekin, Laurie D JAG:EX  
**Subject:** RE: Permission for meeting space for Safety Committee - Tent City

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**To:** Melvin, Stephanie JAG:EX  
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**Subject:** RE: Permission for meeting space for Safety Committee - Tent City

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**To:** Miller, Brenda L JAG:EX  
**Cc:** McMeekin, Laurie D JAG:EX  
**Subject:** Permission for meeting space for Safety Committee - Tent City

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Thanks for considering this.

Stephanie

## Zollen, Darla JAG:EX

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**From:** Melvin, Stephanie JAG:EX  
**Sent:** Thursday, February 4, 2016 8:50 AM  
**To:** Cooper, Sheila JAG:EX  
**Subject:** FW: Prior Advisory - Notice to Campers at Victoria Courthouse Lands

Important news

**From:** Burbee, Jon MTIC:EX  
**Sent:** Thursday, February 4, 2016 8:25 AM  
**To:** McGregor, Scott; Paul Bruce; Douglas Carey ([DCarey@victoria.ca](mailto:DCarey@victoria.ca)) ([DCarey@victoria.ca](mailto:DCarey@victoria.ca)); Jason Johnson; Erikson, Lise M MCF:EX; XT:HLTH Stanwick, Richard; 'rbutcher@bchousing.org'; Melvin, Stephanie JAG:EX; Whittier, Joanne GCPE:EX; Wharton, Peter JAG:EX; Webber, Katherine JAG:EX; Don Evans Evans ([Don@ourplacesociety.com](mailto:Don@ourplacesociety.com))  
**Cc:** Sykes, Graeme MTIC:EX; Koorbatoff, Lisa MTIC:EX; Fellows, Brian MTIC:EX  
**Subject:** Prior Advisory - Notice to Campers at Victoria Courthouse Lands

Good day all,

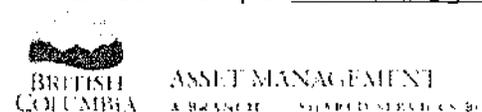
I committed to distributing the second notification flyer to you all yesterday as the contents would likely impact your organizations, particularly if you are directly engaged with the campers on site. As there continues to be discussion at various levels within Government as to what the final wording will be, I'm not at liberty to distribute the flyer as it is today. The content as of this morning, however, is as follows:

- Notification Friday 5 Feb in the morning
- Subject Line: Notice to Leave Courthouse Lands
- Request to vacate and remove personal property no later than Feb 11
- Portable toilets and garbage bins will be removed at a later date. Remaining personal property may be removed and disposed of as well.
- Highlighting that despite the challenges faced by the population, the precipitating cause for this notice is public health and safety
- After the grounds are restored for the use by all members of the public, a daytime camping ban will be put in place
- Don Evans will be identified as a point of contact for those who wish to put their name on a housing list

I'll ensure the final copy goes to each of you.

Jon

**Jon Burbee** | Executive Director | Asset Management Branch | Shared Services BC  
**Ph:** 250 213-7439 | **e:** [Jon.Burbee@gov.bc.ca](mailto:Jon.Burbee@gov.bc.ca) | **m:** PO Box 9412, Stn Prov Gov, Victoria BC V8W 9V1





## Zollen, Darla JAG:EX

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**From:** Melvin, Stephanie JAG:EX  
**Sent:** Thursday, February 4, 2016 5:02 PM  
**To:** Cooper, Sheila JAG:EX  
**Subject:** FW: UPDATE - Prior Advisory - Notice to Campers at Victoria Courthouse Lands

fyi

**From:** Burbee, Jon MTIC:EX  
**Sent:** Thursday, February 4, 2016 5:02 PM  
**To:** 'McGregor, Scott'; 'Paul Bruce'; 'Douglas Carey (DCarey@victoria.ca) (DCarey@victoria.ca)'; 'Jason Johnson'; Erikson, Lise M MCF:EX; XT:HLTH Stanwick, Richard; 'rbutcher@bchousing.org'; Melvin, Stephanie JAG:EX; Wharton, Peter JAG:EX; Webber, Katherine JAG:EX; 'Don Evans Evans (Don@ourplacesociety.com)'  
**Cc:** Sykes, Graeme MTIC:EX; Koorbatoff, Lisa MTIC:EX; Fellows, Brian MTIC:EX; Schollen, Tasha GCPE:EX  
**Subject:** UPDATE - Prior Advisory - Notice to Campers at Victoria Courthouse Lands

Good day all.

Although there are some minor adjustments to the content of the notice through the day, and edits continue presently, there are mostly no changes to tomorrow's notice.

The one element that looks like it will change is the deadline date to vacate the site will likely be delayed to more closely align with the date when housing solutions will be available. After I get a final notice I'll distribute the copy to you. This may occur after the flyer is distributed to the campers.

JB

**From:** Burbee, Jon MTIC:EX  
**Sent:** Thursday, February 4, 2016 8:25 AM  
**To:** McGregor, Scott; Paul Bruce; Douglas Carey (DCarey@victoria.ca) (DCarey@victoria.ca); Jason Johnson; Erikson, Lise M MCF:EX; XT:HLTH Stanwick, Richard; 'rbutcher@bchousing.org'; Melvin, Stephanie JAG:EX; Whittier, Joanne GCPE:EX; Wharton, Peter JAG:EX; Webber, Katherine JAG:EX; Don Evans Evans (Don@ourplacesociety.com)  
**Cc:** Sykes, Graeme MTIC:EX; Koorbatoff, Lisa MTIC:EX; Fellows, Brian MTIC:EX  
**Subject:** Prior Advisory - Notice to Campers at Victoria Courthouse Lands

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**Jon Burbee** | Executive Director | Asset Management Branch | Shared Services BC

**Ph:** 250 213-7439 | **e:** [Jon.Burbee@gov.bc.ca](mailto:Jon.Burbee@gov.bc.ca) | **m:** PO Box 9412, Stn Prov Gov, Victoria BC V8W 9V1



ASSET MANAGEMENT  
A BRANCH OF SHARED SERVICES BC

## Zollen, Darla JAG:EX

---

**From:** Melvin, Stephanie JAG:EX  
**Sent:** Friday, February 5, 2016 6:17 AM  
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**Subject:** Fw: UPDATE - Prior Advisory - Notice to Campers at Victoria Courthouse Lands

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**Sent:** Thursday, February 4, 2016 5:23 PM  
**To:** Melvin, Stephanie JAG:EX  
**Subject:** Fw: UPDATE - Prior Advisory - Notice to Campers at Victoria Courthouse Lands

Hi Stephanie,

I think you're probably passing these notes to Brenda and maybe Betty - just wanted to confirm so I don't double up on their received emails.

Let me know if you'd prefer I forward them.

Thanks,  
Lisa

Lisa Koorbatoff  
Director, Client Relations  
Client Services

Shared Services BC  
Ministry of Technology, Innovation & Citizens' Services  
W400 - 4000 Seymour Pl  
Cell: 778 977-1552  
Email: [Lisa.Koorbatoff@gov.bc.ca](mailto:Lisa.Koorbatoff@gov.bc.ca)

**From:** Burbee, Jon MTIC:EX  
**Sent:** Thursday, February 4, 2016 5:01 PM  
**To:** 'McGregor, Scott'; 'Paul Bruce'; 'Douglas Carey ([DCarey@victoria.ca](mailto:DCarey@victoria.ca)) ([DCarey@victoria.ca](mailto:DCarey@victoria.ca))'; 'Jason Johnson'; Erikson, Lise M MCF:EX; XT:HLTH Stanwick, Richard; 'rbutcher@bchousing.org'; Melvin, Stephanie JAG:EX; Wharton, Peter JAG:EX; Webber, Katherine JAG:EX; 'Don Evans Evans ([Don@ourplacesociety.com](mailto:Don@ourplacesociety.com))'  
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- Subject Line: Notice to Leave Courthouse Lands
- Request to vacate and remove personal property no later than Feb 11
- Portable toilets and garbage bins will be removed at a later date. Remaining personal property may be removed and disposed of as well.
- Highlighting that despite the challenges faced by the population, the precipitating cause for this notice is public health and safety
- After the grounds are restored for the use by all members of the public, a daytime camping ban will be put in place
- Don Evans will be identified as a point of contact for those who wish to put their name on a housing list

I'll ensure the final copy goes to each of you.

**Jon**

**Jon Burbee** | Executive Director | Asset Management Branch | Shared Services BC

**Ph:** 250 213-7439 | **e:** [Jon.Burbee@gov.bc.ca](mailto:Jon.Burbee@gov.bc.ca) | **m:** PO Box 9412, Stn Prov Gov, Victoria BC V8W 9V1



ASSET MANAGEMENT  
A BRANCH OF SHARED SERVICES BC

## Zollen, Darla JAG:EX

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**From:** Melvin, Stephanie JAG:EX  
**Sent:** Friday, February 5, 2016 9:50 AM  
**To:** Koorbatoff, Lisa MTIC:EX  
**Subject:** RE: UPDATE - Prior Advisory - Notice to Campers at Victoria Courthouse Lands

Thank you Lisa. I appreciate the note on this. The notes have been forwarded and I will continue to do so.

Best regards

Stephanie

**From:** Koorbatoff, Lisa MTIC:EX  
**Sent:** Thursday, February 4, 2016 5:24 PM  
**To:** Melvin, Stephanie JAG:EX  
**Subject:** Fw: UPDATE - Prior Advisory - Notice to Campers at Victoria Courthouse Lands

Hi Stephanie,

I think you're probably passing these notes to Brenda and maybe Betty - just wanted to confirm so I don't double up on their received emails.

Let me know if you'd prefer I forward them.

Thanks,  
Lisa

Lisa Koorbatoff  
Director, Client Relations  
Client Services

Shared Services BC  
Ministry of Technology, Innovation & Citizens' Services  
W400 - 4000 Seymour Pl  
Cell: 778 977-1552  
Email: [Lisa.Koorbatoff@gov.bc.ca](mailto:Lisa.Koorbatoff@gov.bc.ca)

**From:** Burbee, Jon MTIC:EX  
**Sent:** Thursday, February 4, 2016 5:01 PM  
**To:** 'McGregor, Scott'; 'Paul Bruce'; 'Douglas Carey ([DCarey@victoria.ca](mailto:DCarey@victoria.ca)) ([DCarey@victoria.ca](mailto:DCarey@victoria.ca))'; 'Jason Johnson'; Erikson, Lise M MCF:EX; XT:HLTH Stanwick, Richard; 'rbutcher@bchousing.org'; Melvin, Stephanie JAG:EX; Wharton, Peter JAG:EX; Webber, Katherine JAG:EX; 'Don Evans Evans ([Don@ourplacesociety.com](mailto:Don@ourplacesociety.com))'  
**Cc:** Sykes, Graeme MTIC:EX; Koorbatoff, Lisa MTIC:EX; Fellows, Brian MTIC:EX; Scholien, Tasha GCPE:EX  
**Subject:** UPDATE - Prior Advisory - Notice to Campers at Victoria Courthouse Lands

Good day all.

Although there are some minor adjustments to the content of the notice through the day, and edits continue presently, there are mostly no changes to tomorrow's notice.

The one element that looks like it will change is the deadline date to vacate the site will likely be delayed to more closely align with the date when housing solutions will be available. After I get a final notice I'll distribute the copy to you. This may occur after the flyer is distributed to the campers.

JB

**From:** Burbee, Jon MTIC:EX

**Sent:** Thursday, February 4, 2016 8:25 AM

**To:** McGregor, Scott; Paul Bruce; Douglas Carey ([DCarey@victoria.ca](mailto:DCarey@victoria.ca)) ([DCarey@victoria.ca](mailto:DCarey@victoria.ca)); Jason Johnson; Erikson, Lise M MCF:EX; XT:HLTH Stanwick, Richard; 'rbutcher@bchousing.org'; Melvin, Stephanie JAG:EX; Whittier, Joanne GCPE:EX; Wharton, Peter JAG:EX; Webber, Katherine JAG:EX; Don Evans Evans ([Don@ourplacesociety.com](mailto:Don@ourplacesociety.com))

**Cc:** Sykes, Graeme MTIC:EX; Koobatoff, Lisa MTIC:EX; Fellows, Brian MTIC:EX

**Subject:** Prior Advisory - Notice to Campers at Victoria Courthouse Lands

Good day all,

I committed to distributing the second notification flyer to you all yesterday as the contents would likely impact your organizations, particularly if you are directly engaged with the campers on site. As there continues to be discussion at various levels within Government as to what the final wording will be, I'm not at liberty to distribute the flyer as it is today. The content as of this morning, however, is as follows:

- Notification Friday 5 Feb in the morning
- Subject Line: Notice to Leave Courthouse Lands
- Request to vacate and remove personal property no later than Feb 11
- Portable toilets and garbage bins will be removed at a later date. Remaining personal property may be removed and disposed of as well.
- Highlighting that despite the challenges faced by the population, the precipitating cause for this notice is public health and safety
- After the grounds are restored for the use by all members of the public, a daytime camping ban will be put in place
- Don Evans will be identified as a point of contact for those who wish to put their name on a housing list

I'll ensure the final copy goes to each of you.

Jon

**Jon Burbee** | Executive Director | Asset Management Branch | Shared Services BC

**Ph:** 250 213-7439 | **e:** [Jon.Burbee@gov.bc.ca](mailto:Jon.Burbee@gov.bc.ca) | **m:** PO Box 9412, Stn Prov Gov, Victoria BC V8W 9V1



ASSET MANAGEMENT  
A BRANCH OF SHARED SERVICES BC

## Zollen, Darla JAG:EX

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**From:** Melvin, Stephanie JAG:EX  
**Sent:** Wednesday, February 10, 2016 5:51 PM  
**To:** Cooper, Sheila JAG:EX  
**Subject:** FW: 2016-02-10 Victoria Courthouse Encampment Update

fyi

**From:** Koorbatoff, Lisa MTIC:EX  
**Sent:** Wednesday, February 10, 2016 4:52 PM  
**To:** Chen-Mack, Betty JAG:EX; Gillis, Heather JAG:EX; Miller, Brenda L JAG:EX; Melvin, Stephanie JAG:EX  
**Cc:** Burbee, Jon MTIC:EX; Sykes, Graeme MTIC:EX; Webber, Katherine JAG:EX  
**Subject:** 2016-02-10 Victoria Courthouse Encampment Update

Hello,

Here is the update from our meeting today:

VicPD:

- busy on site since Fri. – another couple of assaults have occurred – still have some high risk youth on site
- assault today on site when police were there
- TAPS lawyers organized a meeting last night at church across the street – to organize any legal opposition to possible injunction – deteriorated into a physical confrontation and cancelled meeting
- site continues to densify
- Safety Committee - small and functional – 2 VicPd, 1 VicFire, 2 campers, 1 MCFD – focus on tents being too close, pallets on the walkways, width of walkways, fire hazards (stoves & heating in tents) , manage youth on site – trying to work collaboratively with people on site – suggestions to make site safer work together – talked in general terms about health risks – their biggest concern is lack of running water – talking to them about using porta potties – disease (possible scabies in one of the tents – not confirmed)

VicFire:

- main concern other than state of the site – an appliance in a tent that looked like a chimney – let them know that it wouldn't be tolerated – campers on site said they would deal with it

City:

- comment on substantial resources allocated to manage site

Our Place:

- mixed reaction on site – emotions – anger & frustration – starting to shift a bit
- 20-25 ppl from site have viewed the location at View Roya l- reaction has improved since seeing the site – looking on it as an opportunity
- would be good to de-institutionalize site

BCHousing/OHCS:

- confirmed both new transition sites will be opened on Feb. 23<sup>rd</sup>
- have identified list of people
- Mt St Edwards – renos complete on 15<sup>th</sup>, ready to move in for 23<sup>rd</sup>
- working with Our Place and Cool Aid Society - try to move as many people by 25<sup>th</sup> – moving trucks in line

Sheriffs:

- no update

Island Health:

- no update

GCPE:

- considerable amount of coverage on topic on Friday

MCFD:

- youth still on site – including high risk youth

- at this stage still letting them on site – don't want to escalate but are looking at options

MTICS:

- right now 25<sup>th</sup> remains as deadline to vacate, if required, an application for injunction to go in shortly after

- thoughts around best use of time between now and 25<sup>th</sup> – how do we manage the transition period – how to engage neutral/influential stakeholders to encourage people to take advantage of opportunities – what to do post injunction and restoration of site

Next meeting, Fri. Feb. 12th at 4:00pm.

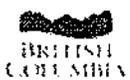
Please let me know if you have questions.

Thanks,

Lisa

Lisa Koorbatoff | Director Client Relations | Justice & MTICS | Shared Services BC

ph: 778-977-1552 | email: [Lisa.Koorbatoff@gov.bc.ca](mailto:Lisa.Koorbatoff@gov.bc.ca) | m: W400 – 4000 Seymour Place, Victoria BC V8W 9V1



Shared  
Services

## Zollen, Darla JAG:EX

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**From:** Melvin, Stephanie JAG:EX  
**Sent:** Wednesday, February 10, 2016 3:14 PM  
**To:** Miller, Brenda L JAG:EX; Koorbatoff, Lisa MTIC:EX  
**Cc:** Chen-Mack, Betty JAG:EX; Gillis, Heather JAG:EX; McMeekin, Laurie D JAG:EX; Neal, Melanie JAG:EX; Poldrugovac, Saija JAG:EX  
**Subject:** RE: 2016-02-03 Victoria Courthouse Encampment Udate

Hello Brenda and Lisa

One of my excellent team has been working to find an alternative site, such as a boardroom at 910 Government, but before we go any further, I thought I should check and see if perhaps the direction extends to not having these meetings on any provincial government site?

Thanks for your advice on this.

Stephanie

**From:** Miller, Brenda L JAG:EX  
**Sent:** Saturday, February 6, 2016 8:40 AM  
**To:** Koorbatoff, Lisa MTIC:EX  
**Cc:** Chen-Mack, Betty JAG:EX; Gillis, Heather JAG:EX; Melvin, Stephanie JAG:EX; McMeekin, Laurie D JAG:EX  
**Subject:** Fwd: 2016-02-03 Victoria Courthouse Encampment Udate

Hi Lisa. Looking at the communication flow below, I am not sure if you have been made aware of my direction below. Feel free to connect with me if you would like to discuss further.

Thanks.

Brenda

Sent from my iPhone

Begin forwarded message:

**From:** "Melvin, Stephanie JAG:EX" <[Stephanie.Melvin@gov.bc.ca](mailto:Stephanie.Melvin@gov.bc.ca)>  
**Date:** February 5, 2016 at 5:47:16 PM PST  
**To:** "Miller, Brenda L JAG:EX" <[Brenda.L.Miller@gov.bc.ca](mailto:Brenda.L.Miller@gov.bc.ca)>  
**Cc:** "McMeekin, Laurie D JAG:EX" <[Laurie.McMeekin@gov.bc.ca](mailto:Laurie.McMeekin@gov.bc.ca)>  
**Subject:** RE: 2016-02-03 Victoria Courthouse Encampment Udate

Just confirming that I informed Sheila Cooper of this both verbally and by e-mail. Thanks again Brenda

**From:** Miller, Brenda L JAG:EX  
**Sent:** Thursday, February 4, 2016 6:13 PM  
**To:** Melvin, Stephanie JAG:EX  
**Cc:** McMeekin, Laurie D JAG:EX  
**Subject:** Re: 2016-02-03 Victoria Courthouse Encampment Udate

Hi Stephanie. I have been tied up for most of the day on DAG and media requests, so no, I haven't contacted the Chief Justice. I have however consulting internally, and have decided that

it would be more appropriate for the committee to seek an alternate location other than the Law Courts for these meetings.

The Courts have remained neutral in any day to day operational logistics related to this encampment issue to date, and related activities should ideally be happening elsewhere.

Brenda

Sent from my iPhone

On Feb 4, 2016, at 8:56 AM, Melvin, Stephanie JAG:EX <[Stephanie.Melvin@gov.bc.ca](mailto:Stephanie.Melvin@gov.bc.ca)> wrote:

Hello Brenda

s.3

Thanks for your work on this.

Stephanie

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**From:** Gillis, Heather JAG:EX  
**Sent:** Thursday, February 4, 2016 8:52 AM  
**To:** Melvin, Stephanie JAG:EX  
**Cc:** Chen-Mack, Betty JAG:EX  
**Subject:** Fwd: 2016-02-03 Victoria Courthouse Encampment Update

s.3

Heather

Sent from my iPhone

Begin forwarded message:

s.3

-----Original Message-----

From: Gillis, Heather JAG:EX [<mailto:Heather.Gillis@gov.bc.ca>]  
Sent: Thursday, February 04, 2016 7:39 AM  
To: Kraemer, Frank; XT:Wilkinson, Craig W JAG:IN; McKenna, Ross JAG:EX  
Subject: Fwd: 2016-02-03 Victoria Courthouse Encampment Update

FYI

Sent from my iPhone

Begin forwarded message:

From: "Melvin, Stephanie JAG:EX"  
<[Stephanie.Melvin@gov.bc.ca](mailto:Stephanie.Melvin@gov.bc.ca)<<mailto:Stephanie.Melvin@gov.bc.ca>>>  
Date: February 3, 2016 at 5:17:38 PM PST  
To: "Koorbatoff, Lisa MTIC:EX"  
<[Lisa.Koorbatoff@gov.bc.ca](mailto:Lisa.Koorbatoff@gov.bc.ca)<<mailto:Lisa.Koorbatoff@gov.bc.ca>>>, "Chen-Mack, Betty JAG:EX"  
<[Betty.ChenMack@gov.bc.ca](mailto:Betty.ChenMack@gov.bc.ca)<<mailto:Betty.ChenMack@gov.bc.ca>>>, "Gillis, Heather JAG:EX"  
<[Heather.Gillis@gov.bc.ca](mailto:Heather.Gillis@gov.bc.ca)<<mailto:Heather.Gillis@gov.bc.ca>>>, "Miller, Brenda L JAG:EX"  
<[Brenda.L.Miller@gov.bc.ca](mailto:Brenda.L.Miller@gov.bc.ca)<<mailto:Brenda.L.Miller@gov.bc.ca>>>  
Cc: "Burbee, Jon MTIC:EX"  
<[Jon.Burbee@gov.bc.ca](mailto:Jon.Burbee@gov.bc.ca)<<mailto:Jon.Burbee@gov.bc.ca>>>, "Sykes, Graeme MTIC:EX"  
<[Graeme.Sykes@gov.bc.ca](mailto:Graeme.Sykes@gov.bc.ca)<<mailto:Graeme.Sykes@gov.bc.ca>>>  
Subject: RE: 2016-02-03 Victoria Courthouse Encampment Update

Hi Lisa

There's one item that is not accurate. I just asked our acting ADM for permission to use space in the Courthouse about 10 minutes ago. We have not responded to VicPD's request for space yet. Perhaps there was a miscommunication. I also let Jon Burbee know that I'd need Brenda Miller's permission to do this as well.

Will advise shortly.

Thanks again

S

From: Koorbatoff, Lisa MTIC:EX  
Sent: Wednesday, February 3, 2016 4:27 PM  
To: Chen-Mack, Betty JAG:EX; Gillis, Heather JAG:EX; Miller, Brenda L. JAG:EX; Melvin, Stephanie JAG:EX  
Cc: Burbee, Jon MTIC:EX; Sykes, Graeme MTIC:EX  
Subject: 2016-02-03 Victoria Courthouse Encampment Update

Hello,

Here is the update from our meeting this afternoon:

VicPD:

- fire on site last night, VicFire attended
- on site today to assist MCFD to look for high risk youth on site – did meet up with some resistance from people on site – despite social workers seeing youth on site prior to VicPD arrival couldn't be found
- no major incidents over weekend
- have raised issue on public health issues/safety concerns – likely to be mitigated tomorrow with on site visit with Island Health
- have secured an office in the courthouse to meet once a week for a Safety Committee to work with people on the site

VicFire:

- tent fire last evening – by the time responded fire had been stopped and were cleaning up – source wasn't determined – took some photos
- positive engagement
- site visits start tomorrow
- one report/complaint from manager of YMCA of smoke yesterday

City:

- no update
- will provide updates to Council on injunction when it proceeds

Island Health:

- staff will be on site tomorrow
- trying to determine crude measurement of smoke – awaiting results

MCFD:

- on site again today looking for high risk youth – not successful

OHCS/BC Housing:

- doing work to make announcements for end of this week – likely Fri. morning

Our Place:

- on site this morning

- number of people approaching wanting to get off site
- received calls from media this morning inquiring about developments

Sheriffs:

- person arrested for Walbran Valley protest – arrived on Fri. – linkage to some of the people who are onsite at the encampment

GCPE:

- working closely with Minister's office for OHCS regarding announcements
- lots of calls from media with inquiries on developments
- note Feb. 10th is CRD homelessness count

MTICS:

- second notification flyer will be distributed on Fri. – deadline to vacate still being confirmed, possibly the 10th
- flyer still being finalized, still intend to distribute to this group prior to Fri.
- have identified 7 provincial sites in the area where we will be adding signage for no camping

Next meeting, Fri. Feb. 5th at 4pm.

Please let me know if you have questions.

Thanks,  
Lisa

Lisa Koorbatoff | Director Client Relations | Justice & MTICS |  
Shared Services BC  
ph: 778-977-1552 | email:  
[Lisa.Koorbatoff@gov.bc.ca](mailto:Lisa.Koorbatoff@gov.bc.ca) <<mailto:your.name@gov.bc.ca>> | m:  
W400 – 4000 Seymour Place, Victoria BC V8W 9V1  
[cid:image002.png@01D0C53F.4448AF10]



## Zollen, Darla JAG:EX

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**From:** Melvin, Stephanie JAG:EX  
**Sent:** Friday, February 12, 2016 5:31 PM  
**To:** 'Brown, Colin'  
**Subject:** RE: Meeting space at courthouse

Hello Colin

I'm sorry I wasn't here to deal with you personally. If you'd still like to talk at this point, you can reach me on my cell at 250-216-7105.

Regards

Stephanie

Stephanie Melvin, BA, LL B  
Regional Executive Director  
Vancouver Island  
Court Services Branch

Direct 250-356-1529  
Cell 250-216-7105

---

**From:** Brown, Colin [<mailto:colin.brown@vicpd.ca>]  
**Sent:** Tuesday, February 9, 2016 7:35 AM  
**To:** Melvin, Stephanie JAG:EX  
**Subject:** Meeting space at courthouse

Hi Stephanie,

Scott McGregor passed on your contact details to me and asked me to send you an email. The Victoria Police Department has created a safety committee to manage safety concerns at Tent City. The Province is supportive of this committee. The committee was created after speaking with our Vancouver PD counterparts who had such a committee during the Oppenheimer Park occupation.

The committee consists of 2 police officers, 1 rep each from the Fire Department and MCFD, and 2 reps from the encampment. We plan to meet once a week (hopefully Tues or Wed) and are hoping to do this at the courthouse. We don't want to have our meeting at the police station or at tent city, but we need some place close for the campers. I spoke with Sheila Cooper and she has denied my request to use the courthouse. Are you able to help with this request? If you need any further information from me, just send me an email <sup>s.22</sup>

s.22

Thanks,

Colin



**S/Sgt. Colin Brown**  
Focused Enforcement Team  
Victoria Police Department  
850 Caledonia Avenue  
Victoria, BC, V8T 5J8  
C. s.15,s.16

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## Zollen, Darla JAG:EX

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**From:** Melvin, Stephanie JAG:EX  
**Sent:** Friday, February 12, 2016 5:34 PM  
**To:** Cooper, Sheila JAG:EX  
**Subject:** FW: 2016-02-12 Victoria Courthouse Encampment Update

fyi

**From:** Koorbatoff, Lisa MTIC:EX  
**Sent:** Friday, February 12, 2016 4:30 PM  
**To:** Chen-Mack, Betty JAG:EX; Gillis, Heather JAG:EX; Miller, Brenda L JAG:EX; Melvin, Stephanie JAG:EX  
**Cc:** Burbee, Jon MTIC:EX; Sykes, Graeme MTIC:EX  
**Subject:** 2016-02-12 Victoria Courthouse Encampment Update

Hello,

Here is the update from our meeting today:

VicPD:

- site visit today – determine whether any recommendations from safety committee have been undertaken – some have (maybe 5%) to clear walkways – good to see that there is some effort being made
- safety committee meets again next Tues.

VicFire:

- provided report to Legal this week
- have a member assigned to continue participation in safety meeting
- no new calls

City:

- no update

MCFD:

- no update – on site daily and work with police to attend

OHCS:

- no update

BC Housing:

- Mt St Edwards – will be completed mid-week and ready for occupancy – have a list of people interested in moving in
- YCC – met with staff from View Royal and Fire Dept. – asking for code consultant as changing use from institutional to resident

Our Place:

- people at camp upbeat – Mt. St. Edwards preferred – but definite attitude shift about moving out
- still some people working against

Sheriffs:

- no update

GCPE:

- no update

Legal:

- no update

MTICS:

- reaching out to intermediaries – Reverend AI, TAPS, Pivot, etc. – how do we deal with interim period – objective is to mitigate numbers on site
- BC Housing & MTICS met with surrounding neighbours (about 20 in attendance) – gave update – put them in contact with our Legal if they choose to provide affidavits – unhappy with Province of British Columbia
- preliminary planning on remediation of site
- Island Health confirmed with have Public Health Nurses on site starting Monday – enlisting help of a couple of physicians with First Nations background – start with handing out hand sanitizers, etc.

Next meeting, Tues. Feb. 16th at 4:00pm.

Please let me know if you have questions.

Thanks,

Lisa

Lisa Koorbatoff | Director Client Relations | Justice & MTICS | Shared Services BC

ph: 778-977-1552 | email: [Lisa.Koorbatoff@gov.bc.ca](mailto:Lisa.Koorbatoff@gov.bc.ca) | m: W400 – 4000 Seymour Place, Victoria BC V8W 9V1



Shared  
Services

## Zollen, Darla JAG:EX

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**From:** Melvin, Stephanie JAG:EX  
**Sent:** Tuesday, February 16, 2016 6:06 PM  
**To:** Koorbatoff, Lisa MTIC:EX  
**Cc:** Miller, Brenda L JAG:EX; Chen-Mack, Betty JAG:EX; Gillis, Heather JAG:EX  
**Subject:** FW: Tent City/Justice Access Centre Clients

Hello Lisa

Passing this on for your information as well. I will be talking to Sheila Cooper about this matter further.

Many thanks

Stephanie

**From:** Cooper, Sheila JAG:EX  
**Sent:** Tuesday, February 16, 2016 1:04 PM  
**To:** Melvin, Stephanie JAG:EX  
**Subject:** Fwd: Tent City/Justice Access Centre Clients

Hi Stephanie - For your onward transmission as you see appropriate

Sent from my iPhone

Begin forwarded message:

**From:** "Storr, Nicola JAG:EX" <[Nicola.Storr@gov.bc.ca](mailto:Nicola.Storr@gov.bc.ca)>  
**Date:** February 16, 2016 at 12:12:18 PM PST  
**To:** "850burdettesup@paladinsecurity.com" <[850burdettesup@paladinsecurity.com](mailto:850burdettesup@paladinsecurity.com)>  
**Cc:** "Sperling, Peter JAG:EX" <[Peter.Sperling@gov.bc.ca](mailto:Peter.Sperling@gov.bc.ca)>, "Cooper, Sheila JAG:EX" <[Sheila.Cooper@gov.bc.ca](mailto:Sheila.Cooper@gov.bc.ca)>  
**Subject:** Tent City/Justice Access Centre Clients

Hi Matt,

I wanted to run something past you, which relates to JAC clients feeling unsafe coming into the centre. We've started to get complaints from some clients about feeling unsafe coming to/from their appointments. In an attempt to resolve this, until the homeless community are moved from the park area, we would like to offer our clients an alternate entrance. Would it be possible for the clients who feel unsafe to book in with Paladin in the main courthouse and the guard to walk them through the restricted access area to our reception? We will get our staff to walk them back through to the main courthouse at the end of their appointment. Many of our clients are already coming to see us when they are upset/distraught, without them having to then deal with their personal safety coming to the address too.

Also, is there anything we can set up for the clients who drive and park at the centre/on the street, who feel unsafe walking from their car (past Tent City). I know this is a lot to ask but I am not sure how long it will be until Tent City is moved on etc. Any suggestions to help relieve these temporary issues will be gratefully received.

*Nicky Storr*

Office Manager

Victoria Justice Access Centre

225-850 Burdett Avenue,

Victoria, BC V8W 1B4

Tel: 250 356 6010

Fax: 250 356 6093

Email: [Nicola.Storr@gov.bc.ca](mailto:Nicola.Storr@gov.bc.ca)

## Zollen, Darla JAG:EX

---

**From:** Melvin, Stephanie JAG:EX  
**Sent:** Monday, February 22, 2016 2:11 PM  
**To:** Cooper, Sheila JAG:EX  
**Subject:** FW: 2016-02-22 Victoria Courthouse Encampment Update

**From:** Koorbatoff, Lisa MTIC:EX  
**Sent:** Monday, February 22, 2016 12:16 PM  
**To:** Chen-Mack, Betty JAG:EX; Gillis, Heather JAG:EX; Miller, Brenda L JAG:EX; Melvin, Stephanie JAG:EX  
**Cc:** Burbee, Jon MTIC:EX; Sykes, Graeme MTIC:EX  
**Subject:** 2016-02-22 Victoria Courthouse Encampment Update

Hello,

Here is the update from our meeting Friday afternoon:

**VicPD:**

- incident this week – stabbing – quite serious – two well-known drug traffickers – occurred in area right beside the sight – went on site to canvas for witnesses
- positive story – VicPD worked with service providers to find housing for an 82 year old man who ended up on site
- have engaged with Legal Services to ask to be involved in drafting of an injunction

**VicFire:**

- no update

**City:**

- no update

**Island Health:**

- issue with hoarding – will be bringing garbage bags to site on Mon. and help to address this issue
- otherwise satisfied with way things are – minor tweaking required

**MCFD:**

- no update

**OHCS:**

- no update

**Our Place:**

- lots of work to do

**Cool Aid:**

- 39 people initial intake

**Sheriffs:**

- campers starting to spill off of the green area

GCPE:

- no update

MTICS:

- hand sanitizer (foam) will be provided in porta potties
- next week will be a big wait and see – have heard about possibly people coming from mainland to show support
- will give campers a chance to comply – if not, will consider next steps, may include obtaining an injunction

Next meeting, Mon. Feb. 22nd at 3:30pm.

Please let me know if you have questions.

Thanks,

Lisa

Lisa Koorbatoff | Director Client Relations | Justice & MTICS | Shared Services BC

ph: 778-977-1552 | email: [Lisa.Koorbatoff@gov.bc.ca](mailto:Lisa.Koorbatoff@gov.bc.ca) | m: W400 – 4000 Seymour Place, Victoria BC V8W 9V1



Shared  
Services

## Zollen, Darla JAG:EX

---

**From:** Melvin, Stephanie JAG:EX  
**Sent:** Monday, February 22, 2016 2:59 PM  
**To:** Cooper, Sheila JAG:EX; Wharton, Peter JAG:EX  
**Subject:** working on communication from ADM for Victoria Courthouse staff

Hello Sheila and Peter

I've been talking to Brenda Miller and Rob Richardson about communication from the ADM for our staff this week. It's being drafted, and this e-mail is just a reference to the court-approved wording that Sheriffs use on people who are blocking entrances or disrupting courthouse operations. The goal for the 25<sup>th</sup> and beyond is to maintain normal courthouse operations, to have people be extra vigilant for any signs of trouble, and to let the Sheriffs know as soon as possible if they see any signs of trouble.

I just ran through a list of potential issues that our teams may have with Rob, but please feel free to send me your thoughts so we can make sure we have all bases covered.

Thanks so much for all you do to take care of our people. Be back to you shortly.

S

**From:** Miller, Brenda L JAG:EX  
**Sent:** Monday, February 22, 2016 2:36 PM  
**To:** Melvin, Stephanie JAG:EX; Wharton, Peter JAG:EX  
**Cc:** Richardson, Robert C JAG:EX; Cavanaugh, Lynda A JAG:EX  
**Subject:** Direction from the Supreme Court re: disruptions at courthouses

Hi Stephanie and Peter.

FYI, this may come in handy over the next little while. Below is the link to the Managers Reference manual re: disruptions at courthouses ...

~~https://www.courts.ca.gov/.../disruptions\_courthouses.pdf~~

Regards,

Brenda

[Redacted text]

## Zollen, Darla JAG:EX

---

**From:** Melvin, Stephanie JAG:EX  
**Sent:** Monday, February 22, 2016 4:00 PM  
**To:** Richardson, Robert C JAG:EX  
**Subject:** FW: 2016-02-22 Victoria Courthouse Encampment Update

Thought this might be helpful too –

**From:** Koorbatoff, Lisa MTIC:EX  
**Sent:** Monday, February 22, 2016 3:55 PM  
**To:** Chen-Mack, Betty JAG:EX; Gillis, Heather JAG:EX; Miller, Brenda L JAG:EX; Melvin, Stephanie JAG:EX  
**Cc:** Burbee, Jon MTIC:EX; Sykes, Graeme MTIC:EX  
**Subject:** 2016-02-22 Victoria Courthouse Encampment Update

Hello,

Here is the update from our meeting this afternoon:

VicPD:

- no major events over the weekend
- looking forward to this week – have been inundated with media request for the 25<sup>th</sup> and concern from neighbours and school
- have assured everyone that there are no overt actions planned – VicPD will do a media release tomorrow morning consistent with Province that deadline has come, hope was that people would voluntarily comply, will reassess after 25<sup>th</sup> to determine next steps – no enforcement planned for 25<sup>th</sup> – if there is going to be a protest will have adequate coverage to keep the peace

Our Place:

- staff on site last few days – didn't hear of concerns
- working to get people signed up for facility – uptake process is slow – 23 people right now – other people on a wait list who aren't on the courthouse grounds right now
- will not be able to have people indoor for first while – waiting for inspection report regarding possible updates – outdoor section open only with access to washroom and showers

BC Housing:

- on site on Sun. at YCC and some parents and children from Eagle View were volunteering

Cool Aid:

- approx. 30 people on list – hoping to move in 10 to 20 tomorrow
- a lot of other interest from other people not currently on courthouse site
- have enough storage for a shopping cart amount for each person – to move out of site
- starting a 9am tomorrow – as many people in the 2 days as possible – keep going until fill up – don't think it'll take longer than a week

VicFire:

- no new incidents

MCFD:

- daily visits, have not seen youth over the weekend

- working with one youth to get her back to Saskatchewan – probably tomorrow

**OHCS:**

- no update

**Island Health:**

- nothing significant to report

**City:**

- Catherine Doerkson, “mayor” or tent city, came to see Mayor – Mayor was not on site so no meeting happened  
- messaging in advance of Thurs.

**GCPE:**

- 3 media requests – questions on why ‘no camping’ signs on provincial properties, have we applied for injunction, what is being planned for Thurs.  
- premature to say what will happen after 25<sup>th</sup>  
- will discuss messaging tomorrow afternoon for Thurs.

**MTICS:**

- Jeremy Fast leading volunteer group with Our Place and Cool Aid to help with clean-up of items for tomorrow

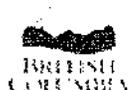
Next meeting Wed. Feb. 24th at 3pm.

Please let me know if you have questions.

Thanks,

Lisa

Lisa Koorbatoff | Director Client Relations | Justice & MTICS | Shared Services BC  
ph: 778-977-1552 | email: [Lisa.Koorbatoff@gov.bc.ca](mailto:Lisa.Koorbatoff@gov.bc.ca) | m: W400 – 4000 Seymour Place, Victoria BC V8W 9V1



Shared  
Services

## Zollen, Darla JAG:EX

---

**From:** Melvin, Stephanie JAG:EX  
**Sent:** Monday, February 22, 2016 4:00 PM  
**To:** Cooper, Sheila JAG:EX  
**Subject:** FW: 2016-02-22 Victoria Courthouse Encampment Update

Fyi -

**From:** Koorbatoff, Lisa MTIC:EX  
**Sent:** Monday, February 22, 2016 3:55 PM  
**To:** Chen-Mack, Betty JAG:EX; Gillis, Heather JAG:EX; Miller, Brenda L JAG:EX; Melvin, Stephanie JAG:EX  
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- Jeremy Fast leading volunteer group with Our Place and Cool Aid to help with clean-up of items for tomorrow

Next meeting Wed. Feb. 24th at 3pm.

Please let me know if you have questions.

Thanks,  
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Lisa Koorbatoff | Director Client Relations | Justice & MTICS | Shared Services BC  
ph: 778-977-1552 | email: [Lisa.Koorbatoff@gov.bc.ca](mailto:Lisa.Koorbatoff@gov.bc.ca) | m: W400 – 4000 Seymour Place, Victoria BC V8W 9V1



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## Zollen, Darla JAG:EX

---

**From:** Melvin, Stephanie JAG:EX  
**Sent:** Monday, February 22, 2016 4:36 PM  
**To:** Richardson, Robert C JAG:EX  
**Subject:** RE: 2016-02-22 Victoria Courthouse Encampment Update

Excellent. We can likely get that intel from ADM Kurt Sandstrom about the when. Brenda should know soon. Thanks Rob

**From:** Richardson, Robert C JAG:EX  
**Sent:** Monday, February 22, 2016 4:12 PM  
**To:** Melvin, Stephanie JAG:EX  
**Subject:** RE: 2016-02-22 Victoria Courthouse Encampment Update

Hi Stephanie:

I just confirmed with Peter Wharton that there is no injunction hearing scheduled on Thursday.

Thanks

Rob

**Robert Richardson**  
Senior Business Planning and Finance Analyst  
Court Services Branch - Ministry of Justice  
Direct: 250-683-9561 | 250-683-1000

**From:** Melvin, Stephanie JAG:EX  
**Sent:** Monday, February 22, 2016 4:00 PM  
**To:** Richardson, Robert C JAG:EX  
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ph: 778-977-1552 | email: [Lisa.Koorbatoff@gov.bc.ca](mailto:Lisa.Koorbatoff@gov.bc.ca) | m: W400 -- 4000 Seymour Place, Victoria BC V8W 9V1



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**Sent:** Monday, February 22, 2016 4:36 PM  
**To:** Richardson, Robert C JAG:EX  
**Subject:** RE: 2016-02-22 Victoria Courthouse Encampment Update

I love how these things can turn into a game of "telephone". Sorry about the misdirection.

**From:** Richardson, Robert C JAG:EX  
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**Robert Richardson**  
Senior Business Planning and IT Analyst  
Court Services Division - Administration Support  
Direct: 250-666-9611 ext. 102074

**From:** Melvin, Stephanie JAG:EX  
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MTICS:

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Please let me know if you have questions.

Thanks,

Lisa

Lisa Koorbatoff | Director Client Relations | Justice & MTICS | Shared Services BC  
ph: 778-977-1552 | email: [Lisa.Koorbatoff@gov.bc.ca](mailto:Lisa.Koorbatoff@gov.bc.ca) | m: W400 – 4000 Seymour Place, Victoria BC V8W 9V1



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Services



**Zollen, Darla JAG:EX**

---

**From:** Melvin, Stephanie JAG:EX  
**Sent:** Monday, February 22, 2016 5:11 PM  
**To:** Cavanaugh, Lynda A JAG:EX  
**Cc:** Miller, Brenda L JAG:EX; McMeekin, Laurie D JAG:EX; Richardson, Robert C JAG:EX  
**Subject:** Draft for your review - Note to Victoria Courthouse staff  
**Attachments:** CSB Note to Staff.docx

**Importance:** High

Hello Lynda

Rob Richardson put a good note together for your review. The staff were looking for "a note from the top". It could come from me – but thought you may prefer that the messaging came directly from you given that it does encompass the Sheriffs as well.

How is this for you?

Rob has noted that GCPE has reviewed it and that it will need to be reviewed by the PSA.

Many thanks

Stephanie

**From:** Richardson, Robert C JAG:EX  
**Sent:** Monday, February 22, 2016 4:50 PM  
**To:** Melvin, Stephanie JAG:EX  
**Subject:** RE: 2016-02-22 Victoria Courthouse Encampment Update

Hey Stephanie:

No worries. Here is the draft for your review. GCPE have also reviewed. They have advised that the PSA will need to review as well as it pertains to safety of public servants.

In terms of timing can we please hold off on distributing this to staff until Tuesday at 4.30pm. I would like to notify GCPE before we post it out.

Thanks

Rob

**Robert Richardson**  
General Business Planning and Policy Analyst  
Court Services Bureau, Ministry of Justice  
Direct: 250-351-2566 / 250-351-2036



**Zollen, Darla JAG:EX**

---

**From:** Melvin, Stephanie JAG:EX  
**Sent:** Monday, February 22, 2016 5:34 PM  
**To:** Wharton, Peter JAG:EX  
**Cc:** Richardson, Robert C JAG:EX  
**Subject:** FW: working on communication from ADM for Victoria Courthouse staff

This is great Peter. Thank you for this. Rob discovered that there was going to be a rally at tent city at 3:30 on Thursday afternoon so that may make it a little interesting. Talk soon

**From:** Wharton, Peter JAG:EX  
**Sent:** Monday, February 22, 2016 3:07 PM  
**To:** Melvin, Stephanie JAG:EX; Cooper, Sheila JAG:EX  
**Subject:** RE: working on communication from ADM for Victoria Courthouse staff

I am in constant communication with VCP and don't foresee much in the way of issues on the 25<sup>th</sup>. There will be no enforcement of any injunction nor is there going to be any efforts or requests to move. There will be trucks and buses here to assist those who wish to take advantage of the government housing being offered.

**From:** Melvin, Stephanie JAG:EX  
**Sent:** Monday, February 22, 2016 2:59 PM  
**To:** Cooper, Sheila JAG:EX; Wharton, Peter JAG:EX  
**Subject:** working on communication from ADM for Victoria Courthouse staff

Hello Sheila and Peter

I've been talking to Brenda Miller and Rob Richardson about communication from the ADM for our staff this week. It's being drafted, and this e-mail is just a reference to the court-approved wording that Sheriffs use on people who are blocking entrances or disrupting courthouse operations. The goal for the 25<sup>th</sup> and beyond is to maintain normal courthouse operations, to have people be extra vigilant for any signs of trouble, and to let the Sheriffs know as soon as possible if they see any signs of trouble.

I just ran through a list of potential issues that our teams may have with Rob, but please feel free to send me your thoughts so we can make sure we have all bases covered.

Thanks so much for all you do to take care of our people. Be back to you shortly.

S

**From:** Miller, Brenda L JAG:EX  
**Sent:** Monday, February 22, 2016 2:36 PM  
**To:** Melvin, Stephanie JAG:EX; Wharton, Peter JAG:EX  
**Cc:** Richardson, Robert C JAG:EX; Cavanaugh, Lynda A JAG:EX  
**Subject:** Direction from the Supreme Court re: disruptions at courthouses

Hi Stephanie and Peter.

FYI, this may come in handy over the next little while. Below is the link to the Managers Reference manual re: disruptions at courthouses ...

[REDACTED]

Regards,

Brenda

## Zollen, Darla JAG:EX

---

**From:** Melvin, Stephanie JAG:EX  
**Sent:** Wednesday, February 24, 2016 12:38 PM  
**To:** Cooper, Sheila JAG:EX  
**Subject:** RE: Update Tent City

Excellent idea Sheila. thanks

**From:** Cooper, Sheila JAG:EX  
**Sent:** Wednesday, February 24, 2016 11:58 AM  
**To:** Melvin, Stephanie JAG:EX  
**Subject:** RE: Update Tent City

Yes I think the Victoria Court Registry staff is everyone – so she didn't need to send it to the court clerks as well.

(I have also forwarded it to the judiciary and the JAC.)

**From:** Melvin, Stephanie JAG:EX  
**Sent:** Wednesday, February 24, 2016 11:46 AM  
**To:** Cooper, Sheila JAG:EX  
**Subject:** FW: Update Tent City

Did this get out okay? Laurie said she couldn't send it?

**From:** McMeekin, Laurie D JAG:EX  
**Sent:** Wednesday, February 24, 2016 10:40 AM  
**To:** Melvin, Stephanie JAG:EX  
**Cc:** Poldrugovac, Saija JAG:EX  
**Subject:** FW: Update Tent City

Hi Stephanie,

Can you please ensure that this is circulated to all of your staff. It appears that I don't have authority to send to the court clerk distribution list for Victoria.

Thanks!  
Laurie

Laurie McMeekin | Executive Coordinator to the  
Assistant Deputy Minister | Court Services Branch |  
Ministry of Justice and Attorney General |  
PO Box 9249 Stn Prov Gov | Victoria BC V8W 9J2 |  
☎ 250.356.1527 | Fax 250.387.4743

**From:** McMeekin, Laurie D JAG:EX **On Behalf Of** Cavanaugh, Lynda A JAG:EX  
**Sent:** Wednesday, February 24, 2016 10:16 AM  
**To:** AG CSB Victoria Court Registry Staff; AG CSB Victoria Court Clerks; AG Sheriffs Victoria; AG CSB CSHQ All  
**Subject:** Update Tent City

Good morning, Victoria CSB team

As you are aware, the individuals residing in the park area adjacent to Victoria Law Courts have been asked to vacate the site by Thursday, February 25, 2016.

It has come to our attention that a peaceful rally has been organized for Thursday starting at approximately 3:30pm. The Victoria Police Department is aware of the rally and will be monitoring the situation throughout the day. Please avoid the area at this time in order to assist police to manage.

This event is not anticipated to impact routine day-to-day court operations, however, please be vigilant and report any disruptions that interfere with courthouse business. Disruptions include those that interfere with persons having duties to discharge in a court of justice, including parties, witnesses, jurors and officers of the court. As well, the safety and security of staff and all who attend at court is paramount at all times. While there is no reason to believe that safety will be compromised because of this event, if you do have a concern please report it promptly to a Sheriff or your supervisor.

There will likely be increased public and media presence in the area and also possibly the courthouse. If you receive any questions from the media, other than routine court records access questions, please direct the individual to contact GCPE Media Inquiries at (250) 889-1121.

Again, it is not anticipated that this event will cause any disruption to the courts, but please do contact the Sheriffs or your supervisor if you have any concerns.

Warm regards,  
Lynda

Lynda Cavanaugh  
Assistant Deputy Minister  
Court Services Branch  
Ministry of Justice  
250 356 1527

## Zollen, Darla JAG:EX

---

**From:** Melvin, Stephanie JAG:EX  
**Sent:** Wednesday, February 24, 2016 12:40 PM  
**To:** Neal, Melanie JAG:EX; Southern, Sheila M JAG:EX; Munroe, Nicole JAG:EX; Kornaga, Charlene A JAG:EX; Smith, Douglas JAG:EX  
**Cc:** Faykes, Debbie T JAG:EX; Poldrugovac, Saija JAG:EX; Cooper, Sheila JAG:EX  
**Subject:** ADM update on Tent City

Fyi as well

**From:** McMeekin, Laurie D JAG:EX **On Behalf Of** Cavanaugh, Lynda A JAG:EX  
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Warm regards,  
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Lynda Cavanaugh  
Assistant Deputy Minister  
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## Zollen, Darla JAG:EX

---

**From:** Melvin, Stephanie JAG:EX  
**Sent:** Friday, February 26, 2016 4:09 PM  
**To:** Cooper, Sheifa JAG:EX  
**Subject:** FW: 2016-02-26 Victoria Courthouse Encampment Update

fyi

**From:** Koorbatoff, Lisa MTIC:EX  
**Sent:** Friday, February 26, 2016 3:50 PM  
**To:** Chen-Mack, Betty JAG:EX; Gillis, Heather JAG:EX; Miller, Brenda L JAG:EX; Melvin, Stephanie JAG:EX  
**Cc:** Burbee, Jon MTIC:EX; Sykes, Graeme MTIC:EX  
**Subject:** 2016-02-26 Victoria Courthouse Encampment Update

Hello,

Here is the update from our meeting this afternoon:

VicPD:

- spoke with 2 members who were there yesterday for the events – reported that it was peaceful – bus of about 40-50 people from Vancouver who attended – understanding is that these people left last night
- one negative interaction with a neighbor – and a noise complaint that was dealt with quickly
- continue to have concerns with accessibility / pathways
- police incidents – most recent 4:30am issue with one of the Security Guards, 7 residents from site giving him a problem – noise complaint dealt with, music turned down – Thurs. afternoon complaint about domestic disturbance in tent – also issue with a resident who had brought belongings into parking lot area – Thurs. morning concerns about a male driving a truck and taunting / engaging residents – Thurs. early morning, report of assault, sounds like a disagreement between friends – Wed. late, report of overdose

MCFD:

- no update
- continue to have social workers attend daily

BC Housing:

- working with Our Place & Cool Aid to move people to shelter sites
- had maintenance manager at View Royal yesterday with list of work – make space available for next Wed. – contractors on site to work throughout weekend

Our Place:

- 11 people there in tents – moving additional 3-4 today
- not having indoor space is a concern – there are some sick people wanting to move in
- are starting to build a community at Choices
- sense from being at tent city – people waiting for indoor space – not sure of flow over next few days
- new tents being set up at Choices – people may or may not be bringing their tents from the courthouse

Mt. Edwards:

- 38 people in by end of Feb. 25<sup>th</sup>
- quiet
- 1<sup>st</sup> house meeting this morning – 22 people attended

- 1<sup>st</sup> community meeting on Mon.

OHCS:

- no update

Island Health:

- one of medical health people on site yesterday – did not notice much change on site – will continue to monitor  
- will continue to provide services/supporting role

City:

- no update

GCPE:

- a few media requests – Times Colonist and CTV – want to know plans regarding injunction – will be assessing options on Mon. – Times Colonist asked about some comments by Rev. Al Tysik, campers find another provincial location – response is there are “no camping” signs posted, not appropriate for a campsite

MTICS:

- flyer to leave by Feb. 25<sup>th</sup> reposted on the 25<sup>th</sup>  
- into phase of developing legal case  
- from site – have had security report continued construction of new structures, further impeding movement on few pathways that are remaining on site – have also heard from sources that people are leaving the encampment and leaving tents/structures behind  
- no security incidents to report

Next meeting, Mon. Feb. 29<sup>th</sup>, time not yet confirmed.

Please let me know if you have questions.

Thanks,

Lisa

Lisa Koorbatoff | Director Client Relations | Justice & MTICS | Shared Services BC  
ph: 778-977-1552 | email: [Lisa.Koorbatoff@gov.bc.ca](mailto:Lisa.Koorbatoff@gov.bc.ca) | m: W400 – 4000 Seymour Place, Victoria BC V8W 9V1



## Zollen, Darla JAG:EX

---

**From:** Melvin, Stephanie JAG:EX  
**Sent:** Friday, March 4, 2016 3:31 PM  
**To:** Cooper, Sheila JAG:EX  
**Subject:** FW: 2016-03-04 Victoria Courthouse Encampment Update

Lots of progress...

**From:** Koorbatoff, Lisa MTIC:EX  
**Sent:** Friday, March 4, 2016 3:28 PM  
**To:** Chen-Mack, Betty JAG:EX; Gillis, Heather JAG:EX; Miller, Brenda L JAG:EX; Melvin, Stephanie JAG:EX  
**Cc:** Burbee, Jon MTIC:EX; Sykes, Graeme MTIC:EX  
**Subject:** 2016-03-04 Victoria Courthouse Encampment Update

Hello,

Here is the update from our meeting this afternoon:

VicPD:

- anecdotal information – group of people moving off to a site B – not confirmed yet – their counsel advised to stay on site and clean site up
- latest info as of last night, there was a vote and a group has decided to go to a site B – not enough space at courthouse for anyone else – need to establish a site for people who won't have a place to go when all of the seasonal mats are closed
- info is that they'll be moving at 5pm today – within city limits of Victoria, another provincial site
- intention is to prevent entrenchment from occurring
- communication with Chrissie Brett – frank that province has made it clear that they won't permit overnight camping on any of their properties, other than the current courthouse site – VicPD will get a call and they will have to move them, if they refuse to leave would be arrested – her intent is to get herself into court as she believes she can make a point in court – if she tries to move the fire anywhere it won't be permitted anywhere else, regardless of whether it's ceremonial, Fire Dept will be asked to come and put it out

VicFire:

- no update, no responses

City:

- no update

Island Health:

- no updates

OHCS:

- no updates

Our Place:

- 25 people at Choices – cleared for 6 of indoor units
- numbers continuing to grow at tent city i.e. 6 yesterday, 6 today – seem to be coming from outside of Victoria??
- First Met shelter extended to end of April (from March) – 50 mats

- timeline for additional indoor spaces – 5 spaces – another week for additional 12 – people on list to get into these spaces – more wanting to come than have space

**Cool Aid:**

- no real updates, steady at 38 – may have 1<sup>st</sup> two move outs into supported housing – will go back to courthouse

**MCFD:**

- no updates, continue to attend the site

**Sheriffs:**

- request to keep Sheriffs in loop regarding arrests

**GCPE:**

- quiet, media request from CBC interested in knowing estimated remediation costs

- possible move of court date as lawyer for people on site may be out of town on the 10th

**MTICS:**

- have received reports from security that people have been packing up belongings in preparation for move – some clean-up has been done and opening pathway between tents

- approach going forward – help clean up empty tents or refuse left behind – work through the circle and safety committee to make this offer, i.e. BeeClean

- coordinating with the police on further steps when the site gets to the point of further remediation – concern that removing tents will allow space for others to come in, some people coming in may be using tents that have been left behind

Next meeting, Mon. Mar. 7<sup>th</sup>, at 3PM.

Please let me know if you have questions.

Thanks,  
Lisa

Lisa Koorbatoff | Director Client Relations | Justice & MTICS | Shared Services BC  
ph: 778-977-1552 | email: [Lisa.Koorbatoff@gov.bc.ca](mailto:Lisa.Koorbatoff@gov.bc.ca) | m: W400 – 4000 Seymour Place, Victoria BC V8W 9V1



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## Zollen, Darla JAG:EX

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**From:** Melvin, Stephanie JAG:EX  
**Sent:** Friday, March 11, 2016 4:07 PM  
**To:** Cooper, Sheila JAG:EX  
**Subject:** FW: 2016-03-11 Victoria Courthouse Encampment Update

**From:** Koorbatoff, Lisa MTIC:EX  
**Sent:** Friday, March 11, 2016 3:24 PM  
**To:** Chen-Mack, Betty JAG:EX; Gillis, Heather JAG:EX; Miller, Brenda L JAG:EX; Melvin, Stephanie JAG:EX  
**Cc:** Burbee, Jon MTIC:EX; Sykes, Graeme MTIC:EX  
**Subject:** 2016-03-11 Victoria Courthouse Encampment Update

Hello,

Here is the update from our meeting this afternoon:

VicFire:

- no updates
- regular participation in safety committee meetings
- Office of the Fire Commissioner has taken over enforcement role

City:

- no updates

Our Place:

- on site this morning, seemed calm
- 32 people at Choices, clearance for 13 more rooms inside – will be moving outside people inside and move some off of the courthouse site

Cool Aid:

- steady, looking for another couple of people – 38 units total

Sheriffs:

- approx. 50-60 people – no problems – trial continues
- next court date is Mon. and Tues. – Justice indicated that he would reserve judgment so decision not likely on Tues. – 10am start time – on 4<sup>th</sup> fl in 402

GCPE:

- no updates

MTICS:

- security report – some new campers, we understand from Beacon Park – 2 new tents and 3 in existing tents

Island Health:

- concern that with shift of people into housing, not seeing hygienic practices with people on site now – concern that will start attracting rats, would change the complexion of the issue

Next meeting, Mon. Mar. 14<sup>th</sup>, at 2:30PM.

Please let me know if you have questions.

Thanks,

Lisa

Lisa Koorbatoff | Director Client Relations | Justice & MTICS | Shared Services BC  
ph: 778-977-1552 | email: [Lisa.Koorbatoff@gov.bc.ca](mailto:Lisa.Koorbatoff@gov.bc.ca) | m: W400 — 4000 Seymour Place, Victoria BC V8W 9V1



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## Zollen, Darla JAG:EX

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**From:** Melvin, Stephanie JAG:EX  
**Sent:** Friday, March 11, 2016 4:29 PM  
**To:** Corrado, Paul JAG:EX  
**Subject:** RE: Tent City - media release

Thanks for this Paul

**From:** Corrado, Paul JAG:EX  
**Sent:** Friday, March 11, 2016 2:57 PM  
**To:** Cavanaugh, Lynda A JAG:EX; Melvin, Stephanie JAG:EX  
**Cc:** McMeekin, Laurie D JAG:EX  
**Subject:** FW: Tent City - media release

FYI, summary of the media perspective of court proceedings for the injunction hearing.

**From:** Soukoreff, Shelley JAG:EX  
**Sent:** Friday, March 11, 2016 2:19 PM  
**To:** Langlois, Richard JAG:EX  
**Cc:** White, John D JAG:EX  
**Subject:** Tent City - media release

<http://www.timescolonist.com/news/local/tent-city-no-long-term-solution-to-homelessness-b-c-argues-1.2196316>

**Shelley Soukoreff** | Sergeant |  
Senior Intelligence Officer |  
British Columbia Sheriff Services

Integrable: [shelley.soukoreff@gov.bc.ca](mailto:shelley.soukoreff@gov.bc.ca)

Office: 250-356-6424 | Cell: 250-514-8795 |  
Email: [shelley.soukoreff@gov.bc.ca](mailto:shelley.soukoreff@gov.bc.ca)

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## Zollen, Darla JAG:EX

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**From:** Melvin, Stephanie JAG:EX  
**Sent:** Monday, March 14, 2016 4:19 PM  
**To:** Cooper, Sheila JAG:EX  
**Subject:** Fw: 2016-03-14 Victoria Courthouse Encampment Update

Fyi

Sent from my BlackBerry 10 smartphone on the TELUS network.

**From:** Koorbatoff, Lisa MTIC:EX  
**Sent:** Monday, March 14, 2016 2:39 PM  
**To:** Chen-Mack, Betty JAG:EX; Gillis, Heather JAG:EX; Miller, Brenda L JAG:EX; Melvin, Stephanie JAG:EX  
**Cc:** Burbee, Jon MTIC:EX; Sykes, Graeme MTIC:EX  
**Subject:** 2016-03-14 Victoria Courthouse Encampment Update

Hello,

Here is the update from our meeting this afternoon:

VicPD:

- no change, no major incidents – continue to manage week to week – turned attention to supporting provincial legal team with information – an preparation in the event that an injunction is granted, plans are in place

VicFire:

- no change
- regular safety committee meetings continuing

City:

- no update

Island Health:

- no update

MCFD:

- continue daily visits
- understand that there are still 2 youths on site

Cool Aid:

- no update

Our Place:

- 39 and 6 more available over next few days

Sheriffs:

- quiet, fewer people than Fri., will sit again tomorrow

MTICS:

- watching legal developments

Next meeting, Wed. Mar. 16<sup>th</sup>, at 2:30PM.

Please let me know if you have questions.

Thanks,

Lisa

Lisa Koorbatoff | Director Client Relations | Justice & MTICS | Shared Services BC  
ph: 778-977-1552 | email: [Lisa.Koorbatoff@gov.bc.ca](mailto:Lisa.Koorbatoff@gov.bc.ca) | m: W400 – 4000 Seymour Place, Victoria BC V8W 9V1



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## Zollen, Darla JAG:EX

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**From:** Melvin, Stephanie JAG:EX  
**Sent:** Friday, March 18, 2016 4:21 PM  
**To:** Cooper, Sheila JAG:EX  
**Subject:** FW: 2016-03-18 Victoria Courthouse Encampment Update

fyi

**From:** Koorbatoff, Lisa MTIC:EX  
**Sent:** Friday, March 18, 2016 3:25 PM  
**To:** Chen-Mack, Betty JAG:EX; Gillis, Heather JAG:EX; Miller, Brenda L JAG:EX; Melvin, Stephanie JAG:EX  
**Cc:** Burbee, Jon MTIC:EX; Sykes, Graeme MTIC:EX  
**Subject:** 2016-03-18 Victoria Courthouse Encampment Update

Hello,

Here is the update from our meeting this afternoon:

VicPD:

- status on site – safety committee – quite a bit of compliance, i.e. chimney/fire out of tent, opened up walkways for egress, significant garbage clean up – still seems pretty dirty
- observed vehicle on site, minivan – had been disguised as tent – did take vehicle off the site – RV on the street, decision needs to be made on towing
- still getting reports of group moving to a site B – police have confirmed that they would not allow this to happen – also that spirit fire cannot be moved
- have liaised through the First Nations community
- discussions on Tues. Mar. at 8:30 to regarding what to do if Court grants an injunction

VicFire:

- ongoing readiness to respond when required

City:

- no update

Island Health:

- street nurses have not been on site due to resourcing issues and safety concerns

MCFD:

- continue work on site
- appear to be new people arriving – some appear to be youth and have reached out to them

BC Housing:

- actively looking at opportunities to extend housing

Our Place:

- on site this morning, seems calm
- still at 40 (15 in, 25 out) at Choices, more moving in over weekend

GCPE:

- no update

MTICS:

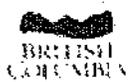
- Jon and Rogers met with a few of the residents in the area – give them some insight into our perspective – lots of questions on court case and what will be done next

Next meeting, Tues. Mar. 22<sup>nd</sup>, at 3pm.

Please let me know if you have questions.

Thanks,  
Lisa

Lisa Koorbatoff | Director Client Relations | Justice & MTICS | Shared Services BC  
ph: 778-977-1552 | email: [Lisa.Koorbatoff@gov.bc.ca](mailto:Lisa.Koorbatoff@gov.bc.ca) | m: W400 – 4000 Seymour Place, Victoria BC V8W 9V1



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## **Zollen, Darla JAG:EX**

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**From:** Melvin, Stephanie JAG:EX  
**Sent:** Tuesday, March 22, 2016 4:52 PM  
**To:** Cooper, Sheila JAG:EX  
**Subject:** FW: 2016-03-22 Victoria Courthouse Encampment Update

**From:** Koorbatoff, Lisa MTIC:EX  
**Sent:** Tuesday, March 22, 2016 3:28 PM  
**To:** Chen-Mack, Betty JAG:EX; Gillis, Heather JAG:EX; Miller, Brenda L JAG:EX; Melvin, Stephanie JAG:EX  
**Cc:** Burbee, Jon MTIC:EX; Sykes, Graeme MTIC:EX  
**Subject:** 2016-03-22 Victoria Courthouse Encampment Update

Hello,

Here is the update from our meeting this afternoon:

City:

- recent fire at Traveller's Inn could place another 50 people requiring shelter/housing

VicPD:

- on site today – have been stable last couple of weeks
- improvement on egress/pathways for emergency services
- safety committee meeting – Jade with Health was there – working directly with camp members on sanitation and garbage clean up
- will go to circle tomorrow – residents had heard that police were making plans to deal with an injunction with inference that injunction would happen – will clarify that we have no idea when a decision will be made, or what the decision will be
- Provincial Fire Office will be at circle on Thurs.
- motor home parked on street is gone now – moved voluntarily over the weekend
- in event an injunction is granted – asking for help from all service providers to provide options for people who will be displaced off of site
- outreach worker from Friendship Centre at meeting – forming a small working group to start meeting tomorrow for options
- clarify expectations for VicPD responsibilities – do not remove tents, etc. – Government expectation is that VicPD would provide second level of support to Paladin

Island Health:

- will remain active with the safety committee
- cheque issue day tomorrow

MTICS:

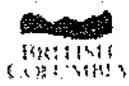
- propose continue frequency of meetings until we get a decision from court and then revise if required

Next meeting, Thurs. Mar. 24<sup>th</sup>, at 3pm.

Please let me know if you have questions.

Thanks,  
Lisa

Lisa Koorbatoff | Director Client Relations | Justice & MTICS | Shared Services BC  
ph: 778-977-1552 | email: [Lisa.Koorbatoff@gov.bc.ca](mailto:Lisa.Koorbatoff@gov.bc.ca) | m: W400 – 4000 Seymour Place, Victoria BC V8W 9V1



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## Zollen, Darla JAG:EX

---

**From:** Melvin, Stephanie JAG:EX  
**Sent:** Wednesday, March 30, 2016 1:47 PM  
**To:** Cooper, Sheila JAG:EX  
**Subject:** RE: Tent City Info.

Very good plan

**From:** Cooper, Sheila JAG:EX  
**Sent:** Wednesday, March 30, 2016 1:47 PM  
**To:** Melvin, Stephanie JAG:EX  
**Subject:** Re: Tent City Info.

Thanks. No worries here - I wasn't going to meet with him but wondered what the message should be, as out of respect I would like to call him back rather than just give his number to Lisa. I will tell him that I have passed his message on to the folks who are looking after it.

Sent from my iPhone

On Mar 30, 2016, at 1:42 PM, Melvin, Stephanie JAG:EX <[Stephanie.Melvin@gov.bc.ca](mailto:Stephanie.Melvin@gov.bc.ca)> wrote:

Yes and yes.

I would not meet with the gentleman as you have no authority to effect any change for him, but you can pass on both of these directly to Lisa Koorbatoff. It makes sense to me that you should be the single point of contact on Tent City in my absence.

Thanks Sheila

S

**From:** Cooper, Sheila JAG:EX  
**Sent:** Wednesday, March 30, 2016 1:41 PM  
**To:** Melvin, Stephanie JAG:EX  
**Subject:** Fwd: Tent City Info.

See below. Did you get my msg re the fellow who wants to meet with me?

Sent from my iPhone

Begin forwarded message:

**From:** "Storr, Nicola JAG:EX" <[Nicola.Storr@gov.bc.ca](mailto:Nicola.Storr@gov.bc.ca)>  
**Date:** March 30, 2016 at 1:14:58 PM PDT  
**To:** "Cooper, Sheila JAG:EX" <[Sheila.Cooper@gov.bc.ca](mailto:Sheila.Cooper@gov.bc.ca)>  
**Cc:** "Sperling, Peter JAG:EX" <[Peter.Sperling@gov.bc.ca](mailto:Peter.Sperling@gov.bc.ca)>  
**Subject:** Tent City Info.

Hi Sheila,

Given below are a couple of incidents which involved the JAC in the past week: -

24/3/16 – A male ran into the office shouting for us to call an ambulance as someone had overdosed. I called the ambulance and arranged for the Sheriffs to attend the scene. Victim was reported to have overdosed on Heroin.

30/3/16 – Paladin were asked by a person from Tent City to call an ambulance for a male with a laceration. Paladin informed the JAC and we called the ambulance.

*Nicky Storr*

Office Manager  
Victoria Justice Access Centre  
225-850 Burdett Avenue,  
Victoria, BC V8W 1B4

Tel: 250 356 6010

Fax: 250 356 6093

Email: [Nicola.Storr@gov.bc.ca](mailto:Nicola.Storr@gov.bc.ca)

**Zollen, Darla JAG:EX**

---

**From:** Melvin, Stephanie JAG:EX  
**Sent:** Tuesday, December 29, 2015 11:30 AM  
**To:** Miller, Brenda L JAG:EX  
**Subject:** RE: 2015-12-28 - Update - Victoria Courthouse Campers

Thanks Brenda

**From:** Miller, Brenda L JAG:EX  
**Sent:** Tuesday, December 29, 2015 11:29 AM  
**To:** Melvin, Stephanie JAG:EX; Cavanaugh, Lynda A JAG:EX  
**Subject:** FW: 2015-12-28 - Update - Victoria Courthouse Campers

FYI.

s.3

FYI

**From:** Koorbatoff, Lisa MTIC:EX  
**Sent:** Monday, December 28, 2015 12:00 PM  
**To:** Melvin, Stephanie JAG:EX; Li Foa Wing, Agnes JAG:EX; Miller, Brenda L JAG:EX; Gillis, Heather JAG:EX  
**Cc:** Chen-Mack, Betty JAG:EX; Burbee, Jon MTIC:EX; Sykes, Graeme MTIC:EX; Guthrie, Rebecca MTIC:EX  
**Subject:** 2015-12-28 2015-12-28 - Update - Victoria Courthouse Campers

Hello,

Here is an update from this weekend:

- There was a sudden death at the encampment on the morning of Dec. 26th - a police investigation is underway
- SSBC attempting to increase site services to maintain the peace
- SSBC meeting with legal counsel on Tuesday morning
- GCPE communication team up to date with recent event
- City & BC Housing still working towards finalizing lease and target opening of Jan 2
- Further update to be provided following meeting on Tuesday

Please let me know if you have questions.

Thanks,

Lisa  
Lisa Koorbatoff  
Director, Client Relations  
Client Services Branch

---

**Shared Services BC**  
Ministry of Technology, Innovation and Citizens' Services  
4000 Seymour Place, W400  
Phone: 250-952-9453 Cell: 778-977-1552 Fax: 250-952-8293  
[Lisa.Koorbatoff@gov.bc.ca](mailto:Lisa.Koorbatoff@gov.bc.ca)  
 Please consider the environment before printing this email.

**Zollen, Darla JAG:EX**

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**From:** Melvin, Stephanie JAG:EX  
**Sent:** Tuesday, January 26, 2016 12:51 PM  
**To:** Bevan, Sarah JAG:EX  
**Cc:** Mason, Tyna JAG:EX; Miller, Brenda L JAG:EX  
**Subject:** RE: Victoria courthouse tent city

Hello Sarah

I've been in touch with Brenda Miller and I believe that she is trying to organize us for 9 am tomorrow. I am currently in Nanaimo but will be back.

Many thanks

Stephanie

**From:** Bevan, Sarah JAG:EX  
**Sent:** Tuesday, January 26, 2016 10:19 AM  
**To:** Melvin, Stephanie JAG:EX  
**Cc:** Mason, Tyna JAG:EX; Miller, Brenda L JAG:EX  
**Subject:** RE: Victoria courthouse tent city

Hello again Stephanie,

I received an out of office reply from Lynda indicating she is away until February 15. We will need to speak with someone sooner than February 15, however.

Could you please let us know when we can speak with you about the matter below? Thanks very much.

Sarah

NR

Page 4

Withheld pursuant to/removed as

NR

## Zollen, Darla JAG:EX

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**From:** Melvin, Stephanie JAG:EX  
**Sent:** Tuesday, January 26, 2016 12:53 PM  
**To:** Bevan, Sarah JAG:EX; Miller, Brenda L JAG:EX  
**Cc:** Mason, Tyna JAG:EX; McMeekin, Laurie D JAG:EX  
**Subject:** RE: Victoria courthouse tent city

If Thursday is better – I can move any of my appointments except one from 11 to 12. Many thanks

S

**From:** Bevan, Sarah JAG:EX  
**Sent:** Tuesday, January 26, 2016 10:31 AM  
**To:** Miller, Brenda L JAG:EX; Melvin, Stephanie JAG:EX  
**Cc:** Mason, Tyna JAG:EX; McMeekin, Laurie D JAG:EX  
**Subject:** RE: Victoria courthouse tent city

Thanks very much, Brenda. Tyna and I would certainly happy to come over to the courthouse to meet with you and Stephanie. Would sometime tomorrow or Thursday work for you both?

I believe Tyna is also meeting with Peter Wharton and Sheila Cooper at the courthouse this morning, although in relation to slightly different issues.

Sarah

**From:** Miller, Brenda L JAG:EX  
**Sent:** Tuesday, January 26, 2016 10:24 AM  
**To:** Bevan, Sarah JAG:EX; Melvin, Stephanie JAG:EX  
**Cc:** Mason, Tyna JAG:EX; McMeekin, Laurie D JAG:EX  
**Subject:** RE: Victoria courthouse tent city

Hi Sarah and Stephanie. I am acting for Lynda while she is on vacation, so I would like to be part of this meeting as well. My calendar is up to date, and if you would like to meet here at the courthouse, please let us know and we will arrange for a boardroom.

Regards,

Brenda

**From:** Bevan, Sarah JAG:EX  
**Sent:** Tuesday, January 26, 2016 10:19 AM  
**To:** Melvin, Stephanie JAG:EX  
**Cc:** Mason, Tyna JAG:EX; Miller, Brenda L JAG:EX  
**Subject:** RE: Victoria courthouse tent city

Hello again Stephanie,

I received an out of office reply from Lynda indicating she is away until February 15. We will need to speak with someone sooner than February 15, however.

Could you please let us know when we can speak with you about the matter below? Thanks very much.

Sarah

NR

**PSA will need to review this as well due to safety of Public Servants**

**Message From ADM Cavanagh – Victoria Courthouse Staff**

**Tent Site – Victoria Law Courts**

As I am sure you are aware, the individuals residing in the park area adjacent to Victoria Law Courts have been asked to vacate the site by Thursday, 25, 2016.

It has come to our attention that a peaceful rally has been organized on Thursday, starting at 3:30pm, and we would recommend that if possible you avoid this area. Precautionary measures have been taken and City Police is aware of the situation. While we do not anticipate this will impact routine day-to-day court operations, please be vigilant and report any disruptions that interfere with the operations of the court or if there is any incident of safety of public servants or visitors to the courthouse, promptly to the Sheriffs or your supervisor. This includes any disruptions at the courthouse that interfere with persons having duties to discharge in a court of justice, including parties, witnesses, jurors and officers of the court.

There will also likely be increased public and media presence in the area and also possibly the courthouse. If you receive any questions from the media, other than routine court records access questions, please direct the individual to contact GCPE Media Inquiries at (250) 250 889-1121.

Again, we do not anticipate that this will cause any disruption to the courts, but please do contact the Sheriffs or your supervisor if you have any concerns.

Attached, for reference, is a link outlining the procedures for reporting.

[https://portal.jag.gov.bc.ca/portal/page/portal/CSB\\_Home/document\\_repository/private/adm/memo/adm-memo-disruptions-courthouses.pdf](https://portal.jag.gov.bc.ca/portal/page/portal/CSB_Home/document_repository/private/adm/memo/adm-memo-disruptions-courthouses.pdf)

