Page 01 of 16 to/à Page 05 of 16

Withheld pursuant to/removed as

s.12

From: Burnes, Jane I JTI:EX

Sent: Tuesday, October 18, 2011 1:49 PM

To: Kwan, Shirley JTI:EX; Friesen, Melanie JTI:EX; Ewanchuk, Tim JTI:EX Cc: Watt, Norma JTI:EX; Fekete, Renee JTI:EX; Yelovatz, Maureen JTI:EX

Subject: RE: Oct. 20 @ 2:45pm-3:15pm BCIC Mandate Review

Importance: High

Hi, Shirley. Unfortunately we will not have complete materials ready on time. We will start working on them.

Melanie / Tim PLEASE NOTE

Jane Burnes A / ADM, Competitiveness and Innovation Ministry of Jobs, Tourism and Innovation (250) 889-1054

From: Kwan, Shirley JTI:EX

Sent: Tuesday, October 18, 2011 1:47 PM

To: Burnes, Jane I JTI:EX

Cc: Watt, Norma JTI:EX; Fekete, Renee JTI:EX; Yelovatz, Maureen JTI:EX

Subject: RE: Oct. 20 @ 2:45pm-3:15pm BCIC Mandate Review

Hi Jane,

It's too difficult to re-schedule with DM/Minister's calendars. This needs to be approved by Minister before he leaves to China.

From: Burnes, Jane I JTI:EX

Sent: Tuesday, October 18, 2011 11:09 AM

To: Kwan, Shirley JTI:EX

Cc: Watt, Norma JTI:EX; Fekete, Renee JTI:EX; Yelovatz, Maureen JTI:EX

Subject: RE: Oct. 20 @ 2:45pm-3:15pm BCIC Mandate Review

Hi, Shirley. May I ask that the briefing of the Minister be postponed? Here's why:

s.12

thanx

Jane Burnes A / ADM, Competitiveness and Innovation Ministry of Jobs, Tourism and Innovation (250) 889-1054 Page 07 of 16 to/à Page 15 of 16

Withheld pursuant to/removed as

From: Kwan, Shirley JTI:EX

Sent: Monday, October 17, 2011 3:49 PM

To: Watt, Norma JTI:EX

Cc: Fekete, Renee JTI:EX; Yelovatz, Maureen JTI:EX Subject: Oct. 20 @ 2:45pm-3:15pm BCIC Mandate Review

Importance: High

Hi Norma,

May I please request materials for this meeting on Oct. 20 @ 2:45pm-3:15pm. May I please have it by 3pm tomorrow. Can you also make sure Speaking Notes and Slide Presentation are included.

Thanks! Shirley

From: Yelovatz, Maureen JTI:EX

Sent: Wednesday, October 12, 2011 10:51 AM

To: MacInnis, Matthew JTI:EX; Parhar, TJ S JTI:EX; Birk, Kim JTI:EX

Cc: Fekete, Renee JTI:EX; Burnes, Jane I JTI:EX

Subject: FYI -- BCIC Mandate Review

Importance: High

s.12

Maureen Yelovatz
Director, Executive Operations
Office of the Deputy Minister
Ministry of Jobs, Tourism and Innovation

Phone: 250-952-0104