Supplier Payment History Report Report Date: 10-JUL-2019 14:04
Page: 1

Supplier Type: Employee Payment Start Date: 01-APR-19 Payment End Date: 10-JUL-19

Supplier: HOYLE, WILLIAM Number: s.22

Site: HOME Address: ,

| Account Name Pa | ayment Number | Payment Date | Paym |              | nt Amount | Functiona | l Amount | Void Date     |             |
|-----------------|---------------|--------------|------|--------------|-----------|-----------|----------|---------------|-------------|
| 592 EFT Gene    | 9778958       | 23-APR-19    | CAD  |              | 109.45    |           | 109.45   |               |             |
| Invoice Nur     | mber          |              |      | Invoice Date | Invoice   | Currency  | I        | nvoice Amount | Amount Paid |
| ER22654299      |               |              |      | 09-APR-19    | CAD       |           |          | 109.45        | 109.45      |
| 592 EFT Gene    | 9789495       | 29-APR-19    | CAD  |              | 88.47     |           | 88.47    |               |             |
| Invoice Nur     | mber          |              |      | Invoice Date | Invoice   | Currency  | I        | nvoice Amount | Amount Paid |
| 26MAR20198      | 8.47          |              |      | 26-MAR-19    | CAD       |           |          | 88.47         | 88.47       |
| 592 EFT Gene    | 9847159       | 29-MAY-19    | CAD  |              | 3,573.55  |           | 3,573.55 |               |             |
| Invoice Nur     | mber          |              |      | Invoice Date | Invoice   | Currency  | I        | nvoice Amount | Amount Paid |
| ER22666740      |               |              |      | 16-MAY-19    | CAD       |           |          | 3,573.55      | 3,573.55    |
| 592 EFT Gene    | 9864506       | 10-JUN-19    | CAD  |              | 106.36    |           | 106.36   |               |             |
| Invoice Nur     | mber          |              |      | Invoice Date | Invoice   | Currency  | I        | nvoice Amount | Amount Paid |
| 21MAY2019       |               |              |      | 21-MAY-19    | CAD       |           |          | 106.36        | 106.36      |

Site Total:

Supplier Total:

3,877.83

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Report Total: 3,877.83

3,877.83

\*\*\* End of Report \*\*\*



Expense report number ER22654299 was previously submitted for approval.

## Expense Report ER22654299

**▼TIP** Hint: Print in landscape format to include all displayed information. Use your browser Back button to exit the printable page view.

#### **Submission Instructions**

The following are instructions on what to do with expense report envelopes and receipts:

- \* the expense report envelope must include your receipts and other supporting documents. On the outside of the envelope print your name, employee number, date, and expense report number. The expense report envelope and its contents must be filed at the location designated by your senior financial officer.
- \* your Expense Authority will be notified requesting approval for this expense report. After your Expense Authority approves this expense report, you will be notified. This expense report will be paid within 3 working days after it is approved by your Expense Authority.
- \* the expense report envelope and its contents are subject to post payment audit. These must be forwarded upon request to the Corporate Compliance and Controls Monitoring Branch for verification. Your Expense Authority may be contacted for clarification or verification purposes regarding your expense report envelope.
- \* at your option, print this page from your browser and insert into the expense report envelope.

### **General Information**

| Name                     | HOYLE,<br>WILLIAM<br>s.22      | Report Submit Date                                 | 15-<br>APR-<br>2019 |
|--------------------------|--------------------------------|--|---------------------|
| Expense Dates            | 09-APR-                        | Attachments  | View                |
|                          | 2019 -<br>09-APR-              | Is this claim for expenses while on Travel Status? | Yes<br>Yes          |
| Cost Center              | 2019<br>51563                  | Report Total                                       | 109.45<br>CAD       |
| Purpose                  | Victoria -<br>April 9,<br>2019 | Reimbursement Amount                               | 109.45<br>CAD       |
| Approver                 | IRWIN,<br>PAUL                 |  |                     |
| Original Receipts Status | Required                       |  |                     |

Expense Lines Expense Allocations Weekly Summary Approval Notes [1]

# **Business Expenses**

# **Cash Expenses**

| Date        | Receipt<br>Amount | Expense<br>Type   | Justification   | Original Receipt<br>Required | Receipt<br>Missing | Reimbursable<br>Amount (CAD) |          |
|-------------|-------------------|-------------------|---|------------------------------|--------------------|------------------------------|----------|
| 09-Apr-2019 | 36.50 CAD         | Meal/Per<br>Diem  | Lunch   |                              |                    | 36.50                        | <b>車</b> |
| 09-Apr-2019 | 65.00 CAD         | Public<br>Transp. | Taxi - Harbour Air to Victoria International<br>Airport | <b>~</b>                     |                    | 65.00                        |          |
| 09-Apr-2019 | 7.95 CAD          | Public<br>Transp. | Sky Train (Canada Line): YVR to Yaletown Roundhouse     | •                            |                    | 7.95                         |          |
|             |                   |                   | '   |                              | Total              | 109.45                       |          |

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Expense report number ER22666740 was previously submitted for approval.

## Expense Report ER22666740

**▼TIP** Hint: Print in landscape format to include all displayed information. Use your browser Back button to exit the printable page view.

#### **Submission Instructions**

The following are instructions on what to do with expense report envelopes and receipts:

- \* the expense report envelope must include your receipts and other supporting documents. On the outside of the envelope print your name, employee number, date, and expense report number. The expense report envelope and its contents must be filed at the location designated by your senior financial officer.
- \* your Expense Authority will be notified requesting approval for this expense report. After your Expense Authority approves this expense report, you will be notified. This expense report will be paid within 3 working days after it is approved by your Expense Authority.
- \* the expense report envelope and its contents are subject to post payment audit. These must be forwarded upon request to the Corporate Compliance and Controls Monitoring Branch for verification. Your Expense Authority may be contacted for clarification or verification purposes regarding your expense report envelope.
- \* at your option, print this page from your browser and insert into the expense report envelope.

### **General Information**

|                          | HOYLE,<br>WILLIAM    | Report Submit Date                                 | 2019              |
|--------------------------|----------------------|--|-------------------|
|                          | s.22                 | Attachments  | None              |
| Expense Dates            | 08-MAY-<br>2019 -    | Is this claim for expenses while on Travel Status? | <b>Yes</b><br>Yes |
|                          | 16-MAY-<br>2019      | Report Total                                       | 3,573.55<br>CAD   |
| Cost Center<br>Purpose   | 51563<br>EU          | Reimbursement Amount                               | 3,573.55<br>CAD   |
| , a.pose                 | Mission<br>Advance - |  |                   |
|                          | May<br>2019          |  |                   |
| Approver                 | IRWIN,<br>PAUL       |  |                   |
| Original Receipts Status | Required             |  |                   |

Expense Lines Expense Allocations Weekly Summary Approval Notes [1] Business Expenses

# **Cash Expenses**

| Date        | Receipt<br>Amount | Expense Type   | Justification   | Original<br>Receipt<br>Required | Receipt<br>Missing | Reimbursable<br>Amount (CAD) |   |
|-------------|-------------------|----------------|---|---------------------------------|--------------------|------------------------------|---|
| 08-May-2019 | 3.35 CAD          | Public Transp. | Canada Line - Office to Airport, Used Compass Card, no receipt                      | •                               | •                  | 3.35                         |   |
| 09-May-2019 | 167.45 CAD        | Foreign Travel | Lunch / Dinner - France   | •                               |                    | 167.45                       | 画 |
| 09-May-2019 | 149.18 CAD        | Accommodation  | s.15 Rouen  | •                               |                    | 149.18                       | e |
| 10-May-2019 | 127.54 CAD        | Foreign Travel | Lunch / Dinner - UK   | •                               |                    | 127.54                       | P |
| 11-May-2019 | 159.43 CAD        | Foreign Travel | Per Diem - Full - UK  | •                               |                    | 159.43                       | 戸 |
| 11-May-2019 | 34.24 CAD         | Public Transp. | Uber - Hotel to Siemens Crystal   | 34.24                           |                    |                              |   |
| 11-May-2019 | 53.36 CAD         | Public Transp. | Taxi - Siemens Crystal to Waugh Thistleton - Murray<br>Lane Building                | •                               |                    | 53.36                        |   |
| 11-May-2019 | 11.06 CAD         | Public Transp. | Uber - Waugh Thistleton Murray Lane to Waugh<br>Thistleton Office                   | ~                               |                    | 11.06                        |   |
| 11-May-2019 | 32.05 CAD         | Public Transp. | Uber - Spitalfields to Hotel  |                                 | 32.05              | 画                            |   |
| 11-May-2019 | 17.22 CAD         | Public Transp. | Uber - \$.15  | •                               |                    | 17.22                        |   |
| 12-May-2019 | 8.84 CAD          | Public Transp. | Underground to St. Pancras  | •                               |                    | 8.84                         | 匣 |
| 12-May-2019 | 8.84 CAD          | Public Transp. | Underground from St. Pancras  | •                               |                    | 8.84                         |   |
| 12-May-2019 | 159.43 CAD        | Foreign Travel | Per Diem - Full - UK  | ~                               |                    | 159.43                       |   |
| 13-May-2019 | 159.43 CAD        | Foreign Travel | Per Diem - Full - UK  | •                               |                    | 159.43                       |   |
| 14-May-2019 | 1,505.91 CAD      | Accommodation  | s.15 - 4 nights @ 210 GBP   | ~                               |                    | 1,505.91                     | 戸 |
| 14-May-2019 | 16.13 CAD         | Public Transp. | Uber - Hotel to St. Pancras   | •                               |                    | 16.13                        | 戸 |
| 14-May-2019 | 154.28 CAD        | Foreign Travel | Per Diem - Full - Netherlands   | ~                               |                    | 154.28                       |   |
| 14-May-2019 | 447.13 CAD        | Accommodation  | *Note - there was an error with the room rate @ booking. Cancelled second night and | ~                               |                    | 447.13                       |   |

|             |                |                | moved to cheaper accommodation for night 2. |   |  |        |  |  |  |
|-------------|----------------|----------------|---|---|--|--------|--|--|--|
| 15-May-2019 | 9.30 CAD       | Public Transp. | Uber - s.15 to Airbnb                       | • |  | 9.30   |  |  |  |
| 15-May-2019 | 126.08 CAD     | Foreign Travel | Per Diem - Breakfast & Dinner - Netherlands | • |  | 126.08 |  |  |  |
| 15-May-2019 | 89.86 CAD      | Accommodation  | Airbnb - split with Joleen 50%              | • |  | 89.86  |  |  |  |
| 16-May-2019 | 102.44 CAD     | Foreign Travel | Per Diem - Breakfast & Lunch - Netherlands  | • |  | 102.44 |  |  |  |
| 16-May-2019 | 31.00 CAD      | Public Transp. | Taxi - Airport to Home                      | ~ |  | 31.00  |  |  |  |
|             | Total 3,573.55 |                |   |   |  |        |  |  |  |

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## un Time: 14:17:36

Client:125 Jobs, Period Name:<All>

|                 |                |                      |             |         |               |                 |        |   | Num     |        |  |               |                   |                | Invoice   | Dist Amt  |                           |                          |
|-----------------|----------------|----------------------|-------------|---------|---------------|-----------------|--------|---|---------|--------|--|---------------|-------------------|----------------|-----------|-----------|---------------------------|--------------------------|
| Report Supplier |                |                      |             |         |               |                 | Travel |   | Expense | Pay    |  |               |                   |                | Date      | DISCALLIC |                           |                          |
|                 | Supplier Name  | Report Supplier Type | Resn SrvcIn | Project | Travel Number | r AP Ratch Name |        | Expense Start   Travel Description      | Days    | Status | s Expense Justification  | Per Diem Type | Km Destination    | Expense Type   |           |           | Recoverable Tax Amount Di | istribution Total Amount |
| s.22            | HOYLE, WILLIAM |                      |             | ,       |               | ER MA 190416 1  |        | 09-Apr-19 Victoria - April 9, 2019      | 1       | Tyes   | Lunch  | L&D Only Rate |                   | Meal/Per Diem  | 09-Apr-19 |           | 1.74                      | 36.50                    |
|                 | HOYLE, WILLIAM |                      |             |         |               | ER MA 190416 1  |        | 09-Apr-19 Victoria - April 9, 2019      | 1       | Yes    | Sky Train (Canada Line): YVR to Yaletown Roundhouse                    | _u            | 0.00 Vancouver, E |                | 09-Apr-19 | 7.64      | 0.31                      | 7.95                     |
|                 | HOYLE, WILLIAM |                      | 51563 22441 | 5111111 | ER22654299    | ER MA 190416 1  | 2      | 09-Apr-19 Victoria - April 9, 2019      | 1       | Yes    | Taxi - Harbour Air to Victoria International Airport                   |               | 0.00 Victoria, BC | Public Transp. | 09-Apr-19 | 62.50     | 2.5                       | 65.00                    |
|                 | HOYLE, WILLIAM | EMPLOYEE             | 51563 22441 | 5111111 | ER22666740    | ER MA 190524 1  | 2      | 11-May-19 EU Mission Advance - May 2019 | 9 1     | Yes    | Uber - s 22  |               | 0.00 Other        | Public Transp. | 16-May-19 | 16.56     | 0.66                      | 17.22                    |
|                 | HOYLE, WILLIAM | EMPLOYEE             | 51563 22441 | 5111111 | ER22666740    | ER MA 190524 1  | 2      | 08-May-19 EU Mission Advance - May 2019 |         | Yes    | Canada Line - Office to Airport, Used Compass Card, no receipt         |               | 0.00 Vancouver, E |                | 16-May-19 | 3.22      | 0.13                      | 3.35                     |
|                 | HOYLE, WILLIAM | EMPLOYEE             | 51563 22441 | 5111111 | ER22666740    | ER MA 190524 1  | 2      | 09-May-19 EU Mission Advance - May 2019 | 9 1     | Yes    | Lunch / Dinner - France  |               | 0.00              | Foreign Travel | 16-May-19 | 167.45    | 0                         | 167.45                   |
|                 | HOYLE, WILLIAM | EMPLOYEE             | 51563 22441 | 5111111 | ER22666740    | ER MA 190524 1  | 2      | 09-May-19 EU Mission Advance - May 2019 | 9 1     | Yes    | s 15 Rouen   |               | 0.00 Other        | Accommodation  | 16-May-19 | 143.44    | 5.74                      | 149.18                   |
|                 | HOYLE, WILLIAM | EMPLOYEE             | 51563 22441 | 5111111 | ER22666740    | ER MA 190524 1  | 2      | 16-May-19 EU Mission Advance - May 2019 | 9 1     | Yes    | Per Diem - Breakfast & Lunch - Netherlands                             |               | 0.00              | Foreign Travel | 16-May-19 | 102.44    | 0                         | 102.44                   |
|                 | HOYLE, WILLIAM | EMPLOYEE             | 51563 22441 | 5111111 | ER22666740    | ER MA 190524 1  | 2      | 15-May-19 EU Mission Advance - May 2019 | 9 1     | Yes    | Airbnb - split with Joleen 50%   |               | 0.00 Other        | Accommodation  | 16-May-19 | 86.40     | 3.46                      | 89.86                    |
|                 | HOYLE, WILLIAM | EMPLOYEE             | 51563 22441 | 5111111 | ER22666740    | ER MA 190524 1  | 2      | 15-May-19 EU Mission Advance - May 2019 | 9 1     | Yes    | Per Diem - Breakfast & Dinner - Netherlands                            |               | 0.00              | Foreign Travel | 16-May-19 | 126.08    | 0                         | 126.08                   |
|                 | HOYLE, WILLIAM | EMPLOYEE             | 51563 22441 | 5111111 | ER22666740    | ER MA 190524 1  | 2      | 15-May-19 EU Mission Advance - May 2019 | 9 1     | Yes    | Uber - s 15 to Airbnb  |               | 0.00 Other        | Public Transp. | 16-May-19 | 8.94      | 0.36                      | 9.30                     |
|                 |                |                      |             |         |               |                 |        |   | 1       |        | \$.15 *Note - there was an error with the room rate @ booking.         |               |                   |                |           |           |                           |                          |
|                 | HOYLE, WILLIAM |                      |             |         |               | ER MA 190524 1  |        | 14-May-19 EU Mission Advance - May 2019 |         | Yes    | Cancelled second night and moved to cheaper accommodation for night 2. |               | 0.00 Other        | Accommodation  |           | 429.93    | 17.2                      | 447.13                   |
|                 | HOYLE, WILLIAM |                      |             |         |               | ER MA 190524 1  |        | 14-May-19 EU Mission Advance - May 2019 |         | Yes    | Per Diem - Full - Netherlands  |               | 0.00              | Foreign Travel |           |           | 0                         | 154.28                   |
|                 | HOYLE, WILLIAM |                      |             |         |               | ER MA 190524 1  |        | 14-May-19 EU Mission Advance - May 2019 |         | Yes    | Uber - Hotel to St. Pancras  |               | 0.00 Other        | Public Transp. | 16-May-19 | 15.51     | 0.62                      | 16.13                    |
|                 | HOYLE, WILLIAM |                      |             |         |               | ER MA 190524 1  | _      | 14-May-19 EU Mission Advance - May 2019 |         | Yes    | s 15 · 4 nights @ 210 GBP  |               | 0.00 Other        | Accommodation  |           | .,        | 57.92                     | 1,505.91                 |
|                 | HOYLE, WILLIAM |                      |             |         |               | ER MA 190524 1  | _      | 13-May-19 EU Mission Advance - May 2019 |         | Yes    | Per Diem - Full - UK   |               | 0.00              | Foreign Travel | 16-May-19 |           | 0                         | 159.43                   |
|                 | HOYLE, WILLIAM |                      |             |         |               | ER MA 190524 1  | _      | 12-May-19 EU Mission Advance - May 2019 |         | Yes    | Per Diem - Full - UK   |               | 0.00              | Foreign Travel | 16-May-19 |           | 0                         | 159.43                   |
|                 | HOYLE, WILLIAM |                      |             |         |               | ER MA 190524 1  |        | 12-May-19 EU Mission Advance - May 2019 |         | Yes    | Underground from St. Pancras   |               | 0.00 Other        | Public Transp. | 16-May-19 | 8.50      | 0.34                      | 8.84                     |
|                 | HOYLE, WILLIAM |                      |             |         |               | ER MA 190524 1  |        | 12-May-19 EU Mission Advance - May 2019 |         | Yes    | Underground to St. Pancras   |               | 0.00 Other        | Public Transp. | 16-May-19 | 8.50      | 0.34                      | 8.84                     |
|                 | HOYLE, WILLIAM |                      |             |         |               | ER MA 190524 1  |        | 16-May-19 EU Mission Advance - May 2019 |         | Yes    | Taxi - Airport to Home   |               | 0.00 Vancouver, E |                | 16-May-19 | 29.81     | 1.19                      | 31.00                    |
|                 | HOYLE, WILLIAM |                      |             |         |               | ER MA 190524 1  |        | 11-May-19 EU Mission Advance - May 2019 |         | Yes    | Uber - Spitalfields to Hotel   |               | 0.00 Other        | Public Transp. | 16-May-19 | 30.82     | 1.23                      | 32.05                    |
|                 | HOYLE, WILLIAM |                      |             |         |               | ER MA 190524 1  |        | 11-May-19 EU Mission Advance - May 2019 |         | Yes    | Uber - Waugh Thistleton Murray Lane to Waugh Thistleton Office         |               | 0.00 Other        | Public Transp. | 16-May-19 | 10.63     | 0.43                      | 11.06                    |
|                 | HOYLE, WILLIAM |                      |             |         |               | ER MA 190524 1  |        | 11-May-19 EU Mission Advance - May 2019 |         | Yes    | Taxi - Siemens Crystal to Waugh Thistleton - Murray Lane Building      |               | 0.00 Other        | Public Transp. | 16-May-19 | 51.31     | 2.05                      | 53.36                    |
|                 | HOYLE, WILLIAM |                      |             |         |               | ER MA 190524 1  |        | 11-May-19 EU Mission Advance - May 2019 |         | Yes    | Uber - Hotel to Siemens Crystal  |               | 0.00 Other        | Public Transp. | 16-May-19 | 32.92     | 1.32                      | 34.24                    |
|                 | HOYLE, WILLIAM |                      |             |         |               | ER MA 190524 1  | _      | 11-May-19 EU Mission Advance - May 2019 |         | Yes    | Per Diem - Full - UK   |               | 0.00              | Foreign Travel | 16-May-19 | 159.43    | 0                         | 159.43                   |
|                 | HOYLE, WILLIAM | EMPLOYEE             | 51563 22441 | 5111111 | EH22666740    | ER MA 190524 1  | 2      | 10-May-19 EU Mission Advance - May 2019 | 1       | Yes    | Lunch / Dinner - UK  |               | 0.00              | Foreign Travel | 16-May-19 | 127.54    | 0                         | 127.54                   |