

Bhangu, Taran MAH:EX

From: Cockburn, Derek P JEDC:EX
Sent: September 23, 2020 9:22 AM
To: FOI Economy Sector MAH:EX
Subject: RE: Transfer Request: FIN-2020-05840

Categories: Vicki

Vicki,

We have one such contract with PR Associates:

Contract #: C20PIB001
Contract \$: \$39,000
Term: February 12, 2020 to April 30, 2020
Solicitation: SRFP20JTT020
Branch: Planning and Innovation Branch (contact: Todd Bailey)
Description: BC Government and LifeSciences BC joint-hosted facilitated focus group sessions for the life sciences sector

Derek

From: FOI Economy Sector MAH:EX <FOI.Inbox@gov.bc.ca>
Sent: September 21, 2020 3:51 PM
To: Cockburn, Derek P JEDC:EX <Derek.Cockburn@gov.bc.ca>
Subject: Transfer Request: FIN-2020-05840

Hi Derek,

Please let me know if we have the information below relating to this request.

Many thanks,

Vicki

From: Bejcek, Ken CITZ:EX <Ken.Bejcek@gov.bc.ca>
Sent: September 21, 2020 11:33 AM
To: FOI Economy Sector MAH:EX <FOI.Inbox@gov.bc.ca>
Subject: Full Transfer Request: FIN-2020-05840

Good morning,

The Ministry of Finance has received the below noted FOI and have requested a full transfer to the Ministry of Jobs, Trade, and Technology (and Ministry of Transportation) for the following:

A list of all contracts awarded to PR Associates (National) Communications LTD for the fiscal years ending March 31, 2020 and the month of April 2020. Also provide the start date; contract reference number; name of the Ministry and office division or branch procuring the service; initial contract value; amended contract value; description of work; detailed description of work; delivery date; and procurement process for each listed contract (Date Range for Record Search: From 4/1/2019 To 4/30/2020) Date Format is MM/DD/YYYY

Please advise if you hold responsive records and will accept the transfer by September 30, 2020.

Thanks,

Ken

Ken Bejcek | Manager | Information Access Operations | Ministry of Citizens' Services

Ph: 250 356-5702 | **m:** 250-514-2158 | **e:** Ken.Bejcek@gov.bc.ca |

m: PO Box 9569, Stn Prov Gov, Victoria BC V8W 9K1

From: [Bailey, Todd JEDC:EX](#)
To: [FOI Economy Sector MAH:EX](#)
Subject: RE: JTT-2020-06022 (contracts awarded to PR Associates (National) Communications LTD - request for records - pls respond by Nov. 13th
Date: November 12, 2020 10:12:58 AM

Danny:

In response to your email request below on Tuesday, November 10, 2020, please find my responses as follows:

1. *A list of all contracts awarded to PR Associates (National) Communications LTD for the fiscal years ending March 31, 2020 and the month of April 2020.*
 - During that time period stipulated, one contract (# 20-JTT-020) was issued by Planning & Innovation Branch (PIB) at JEDC with PR Associates (National) Communications LTD.
2. *start date;*
 - Contract #20-JTT-020 commenced on February 12, 2020
3. *contract reference number;*
 - sRFP#20-JTT-020
4. *name of the Ministry and office division or branch procuring the service;*
 - Ministry of Jobs, Economic Development and Competitiveness (JEDC)
Planning & Innovation Branch
5. *initial contract value;*
 - \$39,000.00
6. *amended contract value;*
 - Contract mutually terminated between the parties on March 25, 2020 via email.
 - Totals for invoices paid equaling \$23,310 and were reflective of contractor work done up until termination of contract.
7. *description of work;*
 - Facilitation of Life Sciences focus groups.
8. *detailed description of work;*

Outputs established as part of the General Service Agreement are as follows:

 - Attend an initial meeting with Ministry staff to confirm on all aspects of the scope, workplan with timelines, and final deliverables;
 - Collaborate with Ministry staff in the development of strong Focus Group questions for the facilitated discussion sessions that seek to map the industry's challenges and barriers to growth in the sector, beyond what is already known, and with an emphasis on the growth of life sciences SMEs and the identification of promising sub-sectors;
 - Plan for, recruit and advise on progress and facilitate six (6) participatory and outcomes focused focus group session between February 2020 and April 2020 for approximately 25 participants per session; including LifeSciencesBC members and Ministry staff. Gather notes and insights for distribution to Ministry staff; and
 - Provide a 20-25+ page summary report of the survey and roundtable and all related materials to the Ministry for consideration by April 24, 2020.
9. *delivery date;*
 - Original delivery date for a summary report detailing outcomes from the planned Life Sciences focus group sessions was due to be delivered on April 24, 2020.
 - The contract was mutually terminated on March 25, 2020, due to "extraordinary circumstances currently occurring within British Columbia and globally due to

the COVID-19 pandemic.”

10. *procurement process for each listed contract*

- Contract #20-JTT-020 used the Short-form Request for Proposals as its procurement process.

(Date Range for Record Search: From 4/1/2019 To 4/30/2020) Date Format is MM/DD/YYYY

From: FOI Economy Sector MAH:EX

Sent: November 10, 2020 12:37 PM

To: Bailey, Todd JEDC:EX

Cc: FOI Economy Sector MAH:EX

Subject: JTT-2020-06022 (contracts awarded to PR Associates (National) Communications LTD - request for records - pls respond by Nov. 13th

Hi Todd,

The DMO has recommended I send you this email.

This file is with ADM White and she wanted to know if there were more responsive records. Can you check and see if your area has records for the below request:

A list of all contracts awarded to PR Associates (National) Communications LTD for the fiscal years ending March 31, 2020 and the month of April 2020. Also provide the start date; contract reference number; name of the Ministry and office division or branch procuring the service; initial contract value; amended contract value; description of work; detailed description of work; delivery date; and procurement process for each listed contract (Date Range for Record Search: From 4/1/2019 To 4/30/2020) Date Format is MM/DD/YYYY

FSB found records for the first sentence; however, ADM White would like to know if there may be other areas that have records. I highlighted in red the request criteria for you to search for.

Nathan Nankivell, ED, IITD, was canvassed and did not have records.

Thanks.

Danny Courcy, Senior FOI Analyst

Information Management and Strategic Initiatives,

Management Services Division

Ph: 250-952-1649 - **e:** danny.courcy@gov.bc.ca

Providing services to:

The Ministry of Municipal Affairs and Housing, The Ministry of Jobs, Economic Development and Competitiveness, the Ministry of Labour, and the Ministry of Tourism, Arts and Culture