

Liquor Distribution Branch - Vancouver Distribution Centre Relocation Project Executive Board Meeting

AGENDA

Date: Thursday June 16, 2016

Time: 1:30 – 3:00 p.m.

Location: Please note meeting is via Telepresence at either site, per below:

s.15

s.15

Chair: Tim (Co-Chair)

Item	Lead	Time
Approval of Minutes	Karyn Scott	1:30 – 1:35
Standing Item: s.12,s.13,s.17	Sarf / Gord	1:35 – 1:45
Discussion: LDB Distribution Centre Relocation Project Business Plan submitted by Partnerships BC June 10, 2016	All	1:45 – 2:45
Resolution: s.13,s.17 LDB Distribution Centre Relocation Project Business Plan submitted by Partnerships BC June 10, 2016, subject to revisions and final approval by the Ministry of Small Business and Red Tape Reduction"	Tracy Campbell	2:45 – 2:50
Next steps	All	2:50 – 3:00

Liquor Distribution Branch - Vancouver Distribution Centre Relocation Project Executive Board Meeting

***DRAFT* MINUTES June 16, 2016**

Meeting called by:	Tim McEwan (Co-Chair)	Date: June 16, 2016
Time:	1:30 – 3:00 p.m.	
Location:	s.15 s.15	
Attendees:	Tim McEwan, Co-Chair, Deputy Minister, SBRT Blain Lawson, Co-Chair, General Manager and CEO, LDB Sarf Ahmed, Associate Deputy Minister, MTICS Gord Enemark, Executive Director, Treasury Board Staff, FIN Tracy Campbell, Assistant Deputy Minister and A/EFO, SBRT Mike Houle, Vice President, Partnerships BC (via teleconference) Rick Steele, Chief Project Officer	
Guests:	Mark Pucsek, Assistant Vice President, Partnerships BC Jason French, Project Director, Partnerships BC Bill Tomana, Strategic Advisor, Treasury Board Staff, FIN	
Minutes:	Karyn Scott, Executive Director, Management Services, SBRT	
Documents:	Minutes June 2, 2016 LDB Distribution Centre Relocation Project Business Plan (June 10, 2016 and June 16, 2016)	
Resolutions:	Owner:	Decision:
Minutes – May 19, 2016 Meeting	Blaine Lawson Sarf Ahmed	Approved
s.13,s.17 <i>LDB Distribution Centre Relocation Project Business Plan submitted by Partnerships BC June 16, 2016, subject to revisions and final approval by the Ministry of Small Business and Red Tap Reduction.</i>	Tracy Campbell Sarf Ahmed	Approved
Action Items:	Owner:	Timelines:
• s.12,s.13,s.17	Sarf / Gord	Standing item
• Karyn to consolidate members' feedback on the Business Plan and work with PBC to resolve any issues / clarification required.	Karyn / Jason	June 24, 2016

Liquor Distribution Branch - Vancouver Distribution Centre Relocation Project Executive Board Meeting

AGENDA

Date: Thursday June 30, 2016

Time: 1:30 – 3:00 p.m.

Location: Please note meeting Agenda is approximately 1 hour, compared to 1 ½ hours scheduled. Materials related to s.12,s.13,s.17 are unlikely to be available in advance of the meeting.

s.15

s.15

Chair: Tim (Co-Chair)

Item	Lead	Time
Approval of Minutes	Karyn Scott	1:30 – 1:35
Standing Item: s.12,s.13,s.17	Sarf / Gord	1:45 – 1:50
s.12,s.13,s.17	Jason French	1:50 – 2:30
Next steps	All	2:30 – 2:35

**Liquor Distribution Branch - Vancouver Distribution Centre
Relocation Project Executive Board Meeting**

***DRAFT* MINUTES June 30, 2016**

Meeting called by: Tim McEwan (Co-Chair) Date: June 30, 2016

Time: 1:30 – 3:00 p.m.

Location: s.15
s.15

Attendees: Tim McEwan, Co-Chair, Deputy Minister, SBRT
Blain Lawson, Co-Chair, General Manager and CEO, LDB
Sarf Ahmed, Associate Deputy Minister, MTICS
Gord Enemark, Executive Director, Treasury Board Staff, FIN
Tracy Campbell, Assistant Deputy Minister and A/EFO, SBRT
Mike Houle, Vice President, Partnerships BC
Rick Steele, Chief Project Officer

Guests: Jason French, Project Director, Partnerships BC
Bill Tomana, Strategic Advisor, Treasury Board Staff, FIN

Minutes: Karyn Scott, Executive Director, Management Services, SBRT

Minutes June 16, 2016
Documents: LDB Distribution Centre Relocation Project Business Plan (June 24, 2016
tracked changes and clean)
s.12,s.13,s.17

Resolutions:	Owner:	Decision:
Minutes – June 16, 2016 Meeting	Mike Houle Tracy Campbell	Approved
Action Items:	Owner:	Timelines:
• s.12,s.13,s.17	Sarf Ahmed / Gord Enemark	Standing item
• Karyn to post s.12,s.13,s.17 to SharePoint	Karyn Scott	July 8, 2016
• Bill Tomana will provide clarification s.12,s.13,s.17 s.12,s.13,s.17	Bill Tomana	July 7, 2016