



CITY OF KAMLOOPS APPLICATION FOR BUSINESS LICENCE

Please Print

DAY 01 MONTH October YEAR 2018

OWNER NAME Liquor Distribution Branch

BUSINESS NAME BC Cannabis Store

- ☐ Proprietorship
☐ Partnership
☐ Registered Company
☐ Registered Society

BUSINESS ADDRESS #200 - 1210 Summit Drive Kamloops BC

MAILING ADDRESS 2625 Rupert St Vancouver BC

POSTAL CODE V5M 3T5 CONTACT NAME ^{s.15,s.19} _____

PHONE [BUS] 604-252-3000 [HOME] _____ [FAX] 604-252-3141

TYPE OF BUSINESS TO BE CONDUCTED Retail sale of non-medical cannabis and related accessories

IS ANY CONSTRUCTION AND/OR RENOVATION TAKING PLACE OR PLANNED? YES ☒ NO ☐ WILL YOU HAVE A SIGN? YES ☒ NO ☐

TYPE OF CONSTRUCTION OR RENOVATION Interior upgrade

PREVIOUS USE OF SPACE Dollar store? OPENING DATE October 17, 2018

Please complete the following where applicable:

1. TOTAL FLOOR AREA 3,009 2. TOTAL VEHICLES _____ 3. RENTAL UNITS _____
4. HOME OCCUPATION ☐ YES ☒ NO (PRINCIPAL RESIDENCE? ☐ YES ☒ NO) 5. TOTAL PERSONS EMPLOYED _____
6. OTHER/TQ _____ 7. BUSINESS EMAIL BCCS7020@bccannabisstores.com

I, WE _____ hereby make application for a licence in accordance with the particulars as above stated and declare the above statement is true and correct and I undertake that if I am granted the licence applied for I will comply with each and every obligation contained in all laws and by-laws now in force or which may hereafter come into force in the City of Kamloops.

I further understand that if this application involves the use of premises for business purposes that they may not be occupied until they have been inspected by the City Departments concerned and a licence issued. I also understand that the payment of the Business Licence fee in advance does not guarantee approval and business may not commence without a Business Licence being issued. IF A HOME-BASED BUSINESS: I have received and will comply with the Home-Based Business Zoning Regulations.

NOTICE OF COLLECTION OF PERSONAL INFORMATION

Personal information collected on this form is collected for the purpose of processing this application and for administration and enforcement. The personal information is collected under the authority of the *Local Government Act* and the City's Business Licence By-law.

[SIGNATURE]

OFFICE USE ONLY		TYPE OF APPLICATION			
NEW <input type="checkbox"/>	CHANGE OF OWNER <input type="checkbox"/>	CHANGE OF LOCATION <input type="checkbox"/>	CHANGE OF NAME <input type="checkbox"/>	OTHER <input type="checkbox"/>	
CLASSIFICATION _____		MEMO _____		FEE \$ _____	
REFERRALS	OUT	INSPECTION DATE	RETURNED	STATUS	INITIAL
PLANNING (ZONING)					
BUILDING					
FIRE					
HEALTH					
RCMP <input type="checkbox"/> ENGINEERING <input type="checkbox"/>					
COMMENTS _____				LICENCE ISSUED <input type="checkbox"/>	
APPROVED THIS _____ DAY OF _____, 20____		BUSINESS LICENCE NO _____			
_____ BUSINESS LICENCE INSPECTOR, CITY OF KAMLOOPS					
<div>MAILING ADDRESS 105 SEYMOUR STREET, KAMLOOPS, BC V2C 2C6 PHONE 250-828-3481 FAX 250-828-3848 OR EMAIL: blicensed@kamloops.ca</div>					

www.kamloops.ca



CITY OF KAMLOOPS APPLICATION FOR BUSINESS LICENCE

Please Print

DAY 01 MONTH October YEAR 2018

OWNER NAME Liquor Distribution Branch

BUSINESS NAME BC Cannabis Store

- ☐ Proprietorship
☐ Partnership
☐ Registered Company
☐ Registered Society

BUSINESS ADDRESS 450 Lansdowne Street Kamloops BC V2C 1Y3

MAILING ADDRESS 2625 Rupert St Vancouver BC

POSTAL CODE V5M 3T5 CONTACT NAME s.15,s.19

PHONE [BUS] 604-252-3000 [HOME] _____ [FAX] 604-252-3141

TYPE OF BUSINESS TO BE CONDUCTED Retail sale of non-medical cannabis and related accessories

IS ANY CONSTRUCTION AND/OR RENOVATION TAKING PLACE OR PLANNED? YES ☒ NO ☐ WILL YOU HAVE A SIGN? YES ☒ NO ☐

TYPE OF CONSTRUCTION OR RENOVATION Interior upgrade

PREVIOUS USE OF SPACE Unknown OPENING DATE TBD

Please complete the following where applicable:

1. TOTAL FLOOR AREA 3,771 2. TOTAL VEHICLES _____ 3. RENTAL UNITS _____
4. HOME OCCUPATION ☐ YES ☒ NO (PRINCIPAL RESIDENCE? ☐ YES ☒ NO) 5. TOTAL PERSONS EMPLOYED _____
6. OTHER/TQ _____ 7. BUSINESS EMAIL BCCS7022@bcccannabisstores.com

I, WE hereby make application for a licence in accordance with the particulars as above stated and declare the above statement is true and correct and I undertake that if I am granted the licence applied for I will comply with each and every obligation contained in all laws and by-laws now in force or which may hereafter come into force in the City of Kamloops.

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[SIGNATURE] _____

OFFICE USE ONLY

TYPE OF APPLICATION

NEW ☐ CHANGE OF OWNER ☐ CHANGE OF LOCATION ☐ CHANGE OF NAME ☐ OTHER ☐

CLASSIFICATION _____ MEMO _____ FEE \$ _____

REFERRALS	OUT	INSPECTION DATE	RETURNED	STATUS	INITIAL
PLANNING (ZONING)					
BUILDING					
FIRE					
HEALTH					
RCMP <input type="checkbox"/> ENGINEERING <input type="checkbox"/>					

COMMENTS _____

LICENCE ISSUED ☐

APPROVED THIS _____ DAY OF _____, 20____

BUSINESS LICENCE NO _____

BUSINESS LICENCE INSPECTOR, CITY OF KAMLOOPS

MAILING ADDRESS

105 SEYMOUR STREET, KAMLOOPS, BC V2C 2C6

PHONE 250-828-3481

FAX 250-828-3848

OR EMAIL: blicensed@kamloops.ca

www.kamloops.ca



CITY OF KAMLOOPS APPLICATION FOR BUSINESS LICENCE

Please Print

DAY 01 MONTH October YEAR 2018

OWNER NAME Liquor Distribution Branch

BUSINESS NAME BC Cannabis Store

- ☐ Proprietorship
☐ Partnership
☐ Registered Company
☐ Registered Society

BUSINESS ADDRESS Unit 40 - 700 Fortune Drive Kamloops BC V2B 3H9

MAILING ADDRESS 2625 Rupert St Vancouver BC

POSTAL CODE V5M 3T5 CONTACT NAME s.15, s.19

PHONE [BUS] 604-252-3000 [HOME] [FAX] 604-252-3141

TYPE OF BUSINESS TO BE CONDUCTED Retail sale of non-medical cannabis and related accessories

IS ANY CONSTRUCTION AND/OR RENOVATION TAKING PLACE OR PLANNED? YES ☒ NO ☐ WILL YOU HAVE A SIGN? YES ☒ NO ☐

TYPE OF CONSTRUCTION OR RENOVATION Interior upgrade

PREVIOUS USE OF SPACE Unknown OPENING DATE TBD

Please complete the following where applicable:

1. TOTAL FLOOR AREA 2,600 2. TOTAL VEHICLES 3. RENTAL UNITS
4. HOME OCCUPATION ☐ YES ☒ NO (PRINCIPAL RESIDENCE? ☐ YES ☒ NO) 5. TOTAL PERSONS EMPLOYED
6. OTHER/TQ 7. BUSINESS EMAIL BCCS7021@bccannabisstores.com

I, WE hereby make application for a licence in accordance with the particulars as above stated and declare the above statement is true and correct and I undertake that if I am granted the licence applied for I will comply with each and every obligation contained in all laws and by-laws now in force or which may hereafter come into force in the City of Kamloops.

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[SIGNATURE]

OFFICE USE ONLY		TYPE OF APPLICATION			
NEW <input type="checkbox"/>	CHANGE OF OWNER <input type="checkbox"/>	CHANGE OF LOCATION <input type="checkbox"/>	CHANGE OF NAME <input type="checkbox"/>	OTHER <input type="checkbox"/>	
CLASSIFICATION		MEMO		FEE \$	
REFERRALS	OUT	INSPECTION DATE	RETURNED	STATUS	INITIAL
PLANNING (ZONING)					
BUILDING					
FIRE					
HEALTH					
RCMP <input type="checkbox"/> ENGINEERING <input type="checkbox"/>					
COMMENTS				LICENCE ISSUED <input type="checkbox"/>	
APPROVED THIS _____ DAY OF _____, 20____		BUSINESS LICENCE NO _____			
BUSINESS LICENCE INSPECTOR, CITY OF KAMLOOPS		<div>MAILING ADDRESS 105 SEYMOUR STREET, KAMLOOPS, BC V2C 2C6 PHONE 250-828-3481 FAX 250-828-3848 OR EMAIL: blicensed@kamloops.ca</div>			

www.kamloops.ca

BUSINESS LICENCE RENEWAL

ACCOUNT NUMBER: s.17
ACCESS CODE:

BILLING DATE: Oct 1, 2018
DUE DATE: Oct 17, 2018



OVERDUE: \$0.00
CURRENT YEAR FEES: \$1,250.00
PAYMENTS/ADJUSTMENTS: \$0.00
PAYMENT DUE: \$1,250.00

BUSINESS NAME: BC CANNABIS STORE
BUSINESS LOCATION: 200 1210 SUMMIT DR

Licence	Type	Covers From	Covers To	Total Fees
04055940	CANNABIS RETAIL SALES	Oct 17, 2018	Dec 31, 2018	\$1,250.00

PLEASE NOTE:

Your current business licence expires on December 31st. Please remit your payment by January 1. Your Business Licence will be mailed upon full payment of this renewal notice.

Credit Card and On-line Banking payments can be made and tracked at www.kamloops.ca/mycity IMPORTANT - DO NOT pay this renewal notice at your Bank. A \$25.00 service charge is applied on all dishonored cheques.

For ONLINE payments please ensure you use your ACCOUNT NUMBER as noted above on your renewal form

Applications are required to be submitted for change of Ownership, Name or Address.

If the business has ceased operations, please sign and return this invoice stating "CLOSED".

For additional information contact the Business Licence Section at 105 Seymour Street. Phone 250-828-3481, Fax 250-828-3848 or by Email to: blicensed@kamloops.ca

PLEASE ALLOW AMPLE TIME FOR DELIVERY AS THE POSTMARK DATE WILL NOT BE ACCEPTED AS PROOF OF PAYMENT DATE.

PENALTY MESSAGE:

LICENCE FEES OUTSTANDING AS OF JANUARY 15th OF THE NEW LICENCE YEAR ARE SUBJECT TO A \$25.00 LATE PAYMENT CHARGE.

A \$200 FINE MAY BE ISSUED FOR OPERATING WITHOUT A VALID BUSINESS LICENCE

KEEP THIS PORTION FOR YOUR RECORDS

DETACH THIS PORTION AND RETURN WITH YOUR PAYMENT

BUSINESS LICENCE PAYMENT

Make cheque payable to: City of Kamloops
See other payment options above. 7 Victoria Street West
Do not pay at your bank. Kamloops, BC V2C 1A2

BILLING DATE: Oct 1, 2018
DUE DATE: Oct 17, 2018
ACCOUNT NUMBER: s.17

OVERDUE: \$0.00
CURRENT YEAR FEES: \$1,250.00
PAYMENTS/ADJUSTMENTS: \$0.00
PAYMENT DUE: \$1,250.00

BUSINESS LOCATION: 200 1210 SUMMIT DR



BC LIQUOR DISTRIBUTION BRANCH
2625 RUPERT STREET
VANCOUVER BC V5M 3T5

From: djones@kamloops.ca
To: s.15,s.19 [LDB:EX](#); s.15,s.19 [LDB:EX](#); s.15,s.19 [LDB:EX](#)
Cc: [Brienne McCourt](#); [Rod Martin](#)
Subject: City of Kamloops/BC Cannabis Store
Date: Wednesday, September 12, 2018 10:47:44 AM
Attachments: [IMAGE.png](#)
[Dave Jones.vcf](#)

Good morning all:

First I want to thank everyone whom is working on this issue, and I want to provide some contact info since I will be out of the office for a couple of weeks. Yes I know poor timing, however ^{s.22} the cannabis legislation was to have already been passed. Please still continue to include me in any email communications and if needed I can weight in with any need comments.

Rod Martin is my direct supervisor and the City of Kamloops Development and Planning Manager
Rod Martin
Planning and Development Manager/Approving Officer
Development and Engineering Services Department
City of Kamloops
Ph# [\(250\)828-3575](tel:(250)828-3575)
Cel# ^{s.16}
rmartin@kamloops.ca

Brianne McCourt is a co-worker whom is a Senior Planner with the City of Kamloops.
Brianne McCourt
Senior Planner
Development and Engineering Service Department
City of Kamloops
Ph# 250-828-3502
E: BMcCourt@kamloops.ca

Rod and Brianne are both working along side and will be more involved with application process as we move forward. Like ^{s.15, s.19} I am the go between that was the catalyst of this project.

For Rod and Brianne's info here is the information on ^{s.15,s.19}

s.15,s.19

s.15,s.19 · Store Layout, Retail Services

BC Liquor Distribution Branch
2625 Rupert Street, Vancouver BC V5M 3T5
T: s.15,s.19 E: s.15,s.19

s.15,s.19

s.15,s.19 Retail Services - Real Estate
BC Liquor Distribution Branch
2625 Rupert Street, Vancouver BC V5M 3T5
T: s.15,s.19 E: s.15,s.19

And I have to apologize as I only have the email address of ^{s.15,s.19}

I can only state that the importance for the Province in ensuring a store is open here in Kamloops as close to legalization date is our priority. Kamloops Planning staff are working diligently to ensure this happens. We appreciate the opportunity to work with the Province on this project and appreciate that they want to work with us and do what is best for the City as well as ensuring the Minister's comments about fairness for Provincial and private stores are equal.

s.15,s.19

, as discussed this morning can you please provide me the name whom would deal with the Liquor Licence Business Licences for the Provincial Stores as they may or may not be the person whom would be looking after the Business Licence for the Provincial Cannabis stores. If this is not the same person please could you provide a contact that I may discuss my concerns with.

s.15,s.19

: We have not received the applications fee check as this morning, however I did not it was coming Canada Post priority and this might take two days, so I will hope to receive it today.

Thanks again everyone for your work on this project

Dave Jones
Business Licence Inspector/ Property Use Coordinator
105 Seymour Street
Kamloops BC V2C 2C6
Direct Line 828-3594
(c) s.16
www.Kamloops.ca

Please consider the environment before printing this email.



From: djones@kamloops.ca
To: s.15,s.19 LDB:EX
Cc: s.15,s.19 LDB:EX; Rod Martin
Subject: Re: City of Kamloops letter -tracking information
Date: Monday, September 10, 2018 4:31:59 PM

Thanks

Dave Jones
Business Licence Inspector/ Property Use Coordinator
City of Kamloops
(w) 250-828-3594
(c) s.16

> On Sep 10, 2018, at 3:30 PM, s.15,s.19 LDB:EX <s.15,s.19> wrote:
>
> **Important message from the IT Department**
>
> Potential Virus! Please only open attachments from known email addresses.
>
> Hi Dave and Rod
>
> Cheque has been sent, will arrive tomorrow attention to both of you.
>
> Regards,
>
> s.15,s.19
>
>
>
> Sent from my Samsung Galaxy smartphone.
>
>
> ----- Original message -----
> From: "s.15,s.19 LDB:EX" <s.15,s.19>
> Date: 2018-09-10 2:49 PM (GMT-08:00)
> To: "s.15,s.19 LDB:EX" <s.15,s.19>
> Cc: "s.15,s.19 LDB:EX" <s.15,s.19>
> Subject: FW: City of Kamloops letter -tracking information
>
> FYI - cheque s.17 has been couriered to the City of Kamloops. See below tracking number. Thanks!
>
>
>
> From: s.15,s.19 LDB:EX
> Sent: Monday, September 10, 2018 2:36 PM
> To: s.15,s.19 LDB:EX <s.15,s.19>
> Subject: City of Kamloops letter -tracking information
>
> Hi s.15,s.19
>
> The tracking number assigned to your letter going to City of Kamloops is s.17 It is sent by
Canada Post and is expected to arrive tomorrow. (traceable tomorrow) If you have any questions, please contact
the mailroom.

>
> Regards,
>
>
> s.15,s.19
> s.15,s.19, Mail Room
> BC Liquor Distribution Branch
> 3200 East Broadway, Vancouver BC V5M 1Z6
> T: s.15,s.19 E: s.15,s.19 >
> [cid:image001.gif@01D44913.A46907E0]
> The LDB is proud to contribute over \$1 billion annually to the Province of British Columbia. Our contribution helps provide financial support for vital public services including health care and education.
> [cid:image002.gif@01D44913.A46907E0]
>
> Disclaimer: The content of this e-mail is intended solely for the use of the individual or entity to whom it is addressed. If you have received this communication in error, be aware that forwarding it, copying it, or in any way disclosing its content to any other person, is strictly prohibited. If you have received this communication in error, please notify the author immediately and delete the message including any attachments.
> <image001.gif>
> <image002.gif>

From: djones@kamloops.ca
Cc: s.15,s.19 [LDB:EX;](#) s.15,s.19 [LDB:EX;](#) s.15,s.19 [LDB:EX;](#) Rod Martin
Subject: Re: Kamloops Cannabis
Date: Monday, September 17, 2018 5:35:44 PM
Attachments: [IMAGE.png](#)
[IMAGE.png](#)
[IMAGE.png](#)

I discussed with s.15,s.19 that we would put the max. amount of hours permitted by regulations. If the store was open less than that would-be ok, just not longer hours. To confusing otherwise with the different hours on different days.

Dave Jones
Business Licence Inspector/ Property Use Coordinator
City of Kamloops
(w) 250-828-3594
(c) s.16

On Sep 17, 2018, at 4:36 PM, Brianne McCourt <bmccourt@kamloops.ca> wrote:

Hi s.15,s.19 ,

Thank you for speaking with me this afternoon. Further to our conversation I have a couple of questions relating to the Provincial store applications and the process in general. Staff are working to bring the application to City Council on October 16, 2018. Accordingly we will need to confirm the following:

- Please confirm that all signs will be installed no later than this Thursday, September 20, 2018. Each sign must include the public submission deadline of October 1, 2018, this can be added by hand if the signs are already printed.
- Please advise staff when all signs are installed, generally it will be the applicant's responsibility to submit a photo of each sign however, given the tight time frame city staff will take the photos for the file.
- Does the LCRB regulate the hours of each individual store? If so does an applicant have to amend a licence in order to change the hours?

Thank you for your help and I look forward to working with you through this new process.

Brianne McCourt, MCIP, RPP
Planner
CITY OF KAMLOOPS
105 Seymour Street
Kamloops, BC V2C 2C6
Direct: s.16
www.kamloops.ca

>>> s.15,s.19

LDB:EX" <s.15,s.19

> 14/09/2018 9:21 AM

>>>

****Important message from the IT Department** Potential Virus! Please only open attachments from known email addresses.**

As a follow up to this email, we received the Lansdowne Offer signed back from the Landlord yesterday afternoon.

The unit numbers at Lansdowne Village are s.17 (please kindly let us know if you require us to re-send the application form with these unit numbers)
We will now coordinate with the Landlord on the installation of the Notifications signs.
Regards,

s.15,s.19

s.15,s.19

, Retail Services - Real Estate

BC Liquor Distribution Branch

2625 Rupert Street, Vancouver BC V5M 3T5

T: s.15,s.19 E: s.15,s.19

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From: s.15,s.19

LDB:EX

Sent: Monday, September 10, 2018 9:12 AM

To: 'djones@kamloops.ca'

Cc: s.15,s.19

LDB:EX

Subject: RE: Kamloops Cannabis

Hi Dave,

I will confirm the unit numbers for Lansdowne which we should get an Acceptance to the Offer either today or tomorrow.

Question: At the Lansdowne location, s.13

s.13

is there

any flexibility on the where the Notice needs to be ?? s.13

s.13

Regards,

s.15,s.19

s.15,s.19

, Retail Services - Real Estate

BC Liquor Distribution Branch

2625 Rupert Street, Vancouver BC V5M 3T5

T: s.15,s.19

E: s.15,s.19

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From: djones@kamloops.ca [mailto:djones@kamloops.ca]

Sent: Monday, September 10, 2018 8:28 AM

To: s.15,s.19 LDB:EX

Cc: s.15,s.19 LDB:EX

Subject: RE: Kamloops Cannabis

Thanks s.15,s.19 : for these application packages. Could you courier us the check for the s.17 application fees.

And we noticed that there was no unit # on the Lansdowne location.

I am in and out of the office today. So if you need to contact please call my cell.

I will be in touch with you today or tomorrow about putting up the signs.

Cheers.

Dave Jones

Business Licence Inspector/ Property Use Coordinator

105 Seymour Street

Kamloops BC V2C 2C6

Direct Line 828-3594

(c) s.16

www.Kamloops.ca

Please consider the environment before printing this email.

>>> s.15,s.19 LDB:EX" <s.15,s.19 > 07/09/2018 3:56 PM >>>

****Important message from the IT Department**** Potential Virus! Please only open attachments from known email addresses.

Hi Dave,

Please see the attached application forms for the following locations (please kindly confirm receipt):

Columbia Place Shopping Centre – if everything is satisfactory, please confirm when

we are required to place the Notification sign at the proposed location.

North Hills Shipping Centre – if everything is satisfactory, please confirm when we are required to place the Notification sign at the proposed location.

Lansdowne Village Shopping Centre – you will note that we do not have Landlord signature on this form yet: we are still finalizing this agreement and anticipate doing so next week. As such, once that is secured, we will send you a copy of the application form with Landlord signature. We assume that as a result, the installation of the Notification sign will not be required until we submit such signature to you. Please advise.

As discussed, we are not required to formally apply for a Cannabis Retail License (we are government and not a private operator) but have reached out to LCRB to see if we can provide you with some confirmation of the same. We hope to have an answer in this regard to you next week.

Lastly, please kindly let us know how you would like us to process the application fee. We trust the above is satisfactory. Please do not hesitate to contact us if you have any questions,

Regards,

s.15, s.19

s.15, s.19, Retail Services - Real Estate

BC Liquor Distribution Branch

2625 Rupert Street, Vancouver BC V5M 3T5

T: s.15, s.19

E: s.15, s.19

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From: djones@kamloops.ca [mailto:djones@kamloops.ca]

Sent: Friday, September 07, 2018 9:13 AM

To: s.15, s.19 LDB:EX

Cc: s.15, s.19 ; LDB:EX

Subject: RE: Kamloops Cannabis

Excellent thanks, FYI we will do all 3 locations at one time, and for the one fee if you want to do that.

Dave Jones
Business Licence Inspector/ Property Use Coordinator

105 Seymour Street
Kamloops BC V2C 2C6
Direct Line 828-3594

(c) s.16

www.Kamloops.ca

Please consider the environment before printing this email.



MAKING KAMLOOPS SHINE

>>> 's.15,s.19

LDB:EX" 's.15,s.19

> 07/09/2018 8:11 AM >>>

****Important message from the IT Department**** Potential Virus! Please only open attachments from known email addresses.

Thanks Dave.

We will call you if we have any questions.

s.15,s.19

s.15,s.19

Retail Services - Real Estate

BC Liquor Distribution Branch

2625 Rupert Street, Vancouver BC V5M 3T5

T: s.15,s.19

E: s.15,s.19

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From: djones@kamloops.ca [mailto:djones@kamloops.ca]

Sent: Friday, September 07, 2018 8:08 AM

To: s.15,s.19

LDB:EX

Cc: s.15,s.19 LDB:EX

Subject: RE: Kamloops Cannabis

s.15,s.19

Please find attached an information package with the required applications. This is presently in a final draft stage and may need some tweaking, however this will work for you and we will make it work for us.

Cheers

Dave Jones

Business Licence Inspector/ Property Use Coordinator

105 Seymour Street

Kamloops BC V2C 2C6

Direct Line 828-3594

(c) s.16

www.Kamloops.ca

Please consider the environment before printing this email.



MAKING KAMLOOPS SHINE

>>> s.15,s.19

LDB:EX" <s.15,s.19

|> 06/09/2018 3:40 PM >>>

****Important message from the IT Department**** Potential Virus! Please only open attachments from known email addresses.

Hi Dave,

I just left you a message on your land line.

With respect to the application form that you had discussed with me earlier, can you please kindly send it to me ASAP?

Hopefully we can turn it around quickly for your process/approval so we may open Columbia Place as currently planned: October 17.

I trust the above is satisfactory. Please do not hesitate to give me a call on my cell | s.15,s.19

s.15,s.19 if you have any questions.

Regards,

s.15,s.19

s.15,s.19

- Real Estate

BC Liquor Distribution Branch

2625 Rupert Street, Vancouver BC V5M 3T5

T: s.15,s.19

E: s.15,s.19

Service. Relationships. Results.

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From: s.15,s.19

| LDB:EX

Sent: Thursday, September 06, 2018 10:52 AM

To: 'djones@kamloops.ca'

Cc: s.15,s.19

LDB:EX

Subject: Kamloops Cannabis

Importance: High

Hi Dave,

As discussed, we have the following locations in Kamloops:

Columbia Place Shopping Centre – conditional acceptance to Offer. We need to waive our condition by Sept 31/18.

Northhills Shopping Centre – conditional acceptance to Offer . We need to waive our condition by Oct 30/18

Lansdowne Village – we are finalizing a conditional Offer.

We are currently working towards opening our Columbia Place store by the legalization date and had anticipated being in a position to remove our condition (obtaining the necessary approvals to open a store from the municipality to include zoning) in September.

Can you kindly advise as to what our next steps should be in order for us to open our Columbia Place store and our other locations subsequently ? You had mentioned that an application was required and prior contact was already with a s.15,s.19 of Licensing had already occurred ?

We trust the above is satisfactory and look forward to your reply. Please do not hesitate to contact us if you have any questions.

Regards,

s.15,s.19

s.15,s.19

Retail Services - Real Estate

BC Liquor Distribution Branch

2625 Rupert Street, Vancouver BC V5M 3T5

T: s.15,s.19

E: s.15,s.19

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City of Kamloops
**Retail Cannabis Sales
Licence Permit**

Applicant's Guide



Canada's Tournament Capital

What is a Retail Cannabis Sales Licence Permit?

Retail Cannabis Sales Licence Permits are required by the City of Kamloops to process recommendations for provincial Cannabis Retail Licence applications that are referred by the Liquor and Cannabis Regulation Branch (LCRB) in accordance with the *Cannabis Control and Licensing Act* (CCLA). The LCRB requires local government input for all cannabis retail licence applications and existing licence amendments. The local government does not approve these types of applications, but instead provides the LCRB with a recommendation for each application. In Kamloops, this is by City Council resolution. The LCRB makes the ultimate determination on whether an application is approved. The LCRB will not approve a Cannabis Retail Licence without a recommendation from local government.

In addition to meeting provincial and federal requirements, Cannabis Retail Licence applications within Kamloops must comply with City of Kamloops requirements for Retail Cannabis Sales in order to receive a recommendation of support. Please review the following City of Kamloops documents for compliance:

- *Zoning Bylaw* - for location and siting regulations
- *Business Licence and Regulation Bylaw* - for Retail Cannabis Store Business Licencing requirements and related annual fees

Application Process

① Pre-application Meeting

Applicants are encouraged to meet with Development, Engineering, and Sustainability Department (DES) staff to review City requirements related to Retail Cannabis Sales, including compliance with the *Zoning Bylaw*, before submitting a licence application to the LCRB or the City.

② Submit Provincial Application to the LCRB

The Applicant completes and submits a provincial Cannabis Retail Licence or Licence Amendment application to the LCRB. When the LCRB receives a licence application they send a referral to the City of Kamloops to obtain a recommendation from City Council.

The City of Kamloops processes applications in the order that referrals are received from the LCRB. City of Kamloops Retail Cannabis Sales Licence Permit applications and application fees will not be accepted until after a referral has been received.

③ Notice to Complete Application

Once DES has received the LCRB referral, a File Manager will conduct a preliminary review of the application and send the Applicant a letter, by email, advising whether or not the application complies with City requirements.

If the application complies with City requirements, the Applicant will be given 5 business days from the date/time the letter is sent by email to complete the application*.

If the application complies with City requirements but may be affected by one or more pending applications, the application will be placed on hold until the LCRB approves or denies the pending application(s). When the File Manager receives the LCRB decision for the pending application(s), the Applicant will either be notified that they have 5 business days to submit a Complete Application*, or will be notified that they do not comply with City requirements and provided with information to explain what is required to comply.

If the application does not comply with City requirements, the letter will explain what is required to comply.

***A Complete Application consists of:**

- an LCRB referral for a provincial Cannabis Retail Licence application
- a City of Kamloops Retail Cannabis Licence Permit Application Form with all application requirements including owner authorization, an Application Fee, Title Search with Charges, and a Site Plan.
- confirmation, by emailed photo to the File Manager, that a notification sign has been installed at the proposed licence location in accordance with the *Retail Cannabis Sales Licence Permit Application Notification Sign Requirements*. The Public Feedback Deadline and any other sign requirements will be provided with the Notice to Complete Application.

If an application is not completed within 5 business days from the date the Notice to Complete Application was emailed, the application will be placed on hold until a Complete Application is received by DES. Any Cannabis Retail Licence referrals received from the LCRB after the 5 business day deadline and prior to the Complete Application being received by DES will be given the opportunity to proceed ahead of the subject application.

It is the Applicant's responsibility to ensure that the email account specified on their application to the LCRB is checked for any updates or deadlines.

④ Review and Public Notification

The File Manager coordinates a technical review of the application which may include the Building Inspection Section, Business Licensing/Property Use Inspector, local RCMP, and the local LCRB Inspector to determine if there are any reasons why the application should not be supported.

Public notices are delivered to property owners and occupants within 100 metres of the proposed licence location advising residents of the pending application and providing an opportunity to submit written comments for City Council consideration. The CCLA requires local governments to gather public input in order to justify their recommendation to the LCRB. Written comments will be received no later than 10 days after the public notices are mailed.

⑤ City Council Consideration

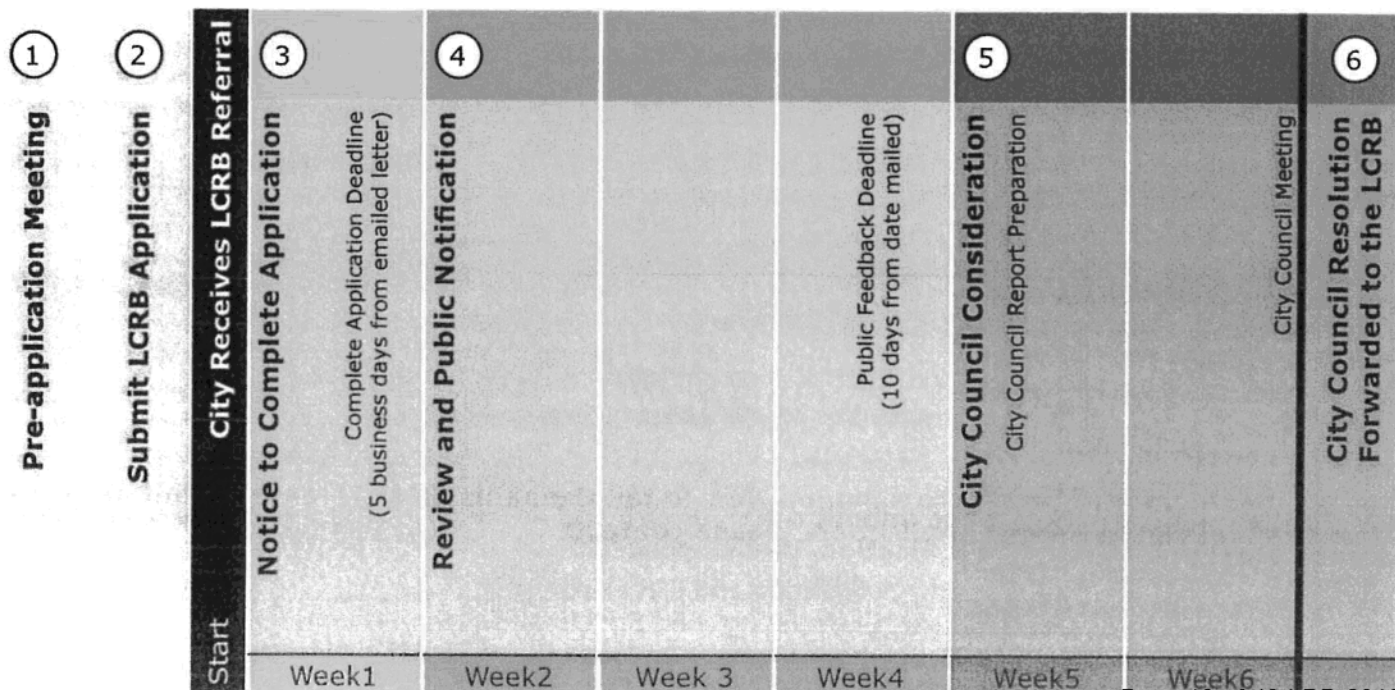
A report to City Council is prepared advising Council of the licence application, review results, and attaching any received written public feedback. The application is considered at a City Council meeting where Council will issue a resolution to support, not support, support the licence application with terms and conditions, or provide further direction.

⑥ City Council Resolution Forwarded to the LCRB

The City Council Resolution is provided to both the Applicant and the LCRB. The LCRB reviews the resolution and decides whether or not to approve the provincial Cannabis Retail Licence. The Retail Cannabis Sales Licence Permit is complete.

Application Processing Timeline

The major stages of a Retail Cannabis Sales Licence Permit Application process and approximate timing are shown below. DES' goal is to process Retail Cannabis Sales Licence Permit Applications in 6 weeks from the time a provincial referral is received until the application is considered by City Council at a City Council Meeting. Processing times may be affected by frequency and availability of Council Meetings, the complexity of the application, and/or any delays by the Applicant to provide a Complete Application and/or information as requested.



What is a Retail Cannabis Sales Licence Permit?

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Application Process

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Applicants are encouraged to meet with Development, Engineering, and Sustainability Department (DES) staff to review City requirements related to Retail Cannabis Sales, including compliance with the *Zoning Bylaw*, before submitting a licence application to the LCRB or the City.

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Frequently Asked Questions

Where can a Retail Cannabis Store be located?

The City of Kamloops *Zoning Bylaw* provides the regulations for locating and siting Retail Cannabis Sales. The *Zoning Bylaw* requires that Retail Cannabis Sales are located:

- in the CBD (Central Business District), C-1T (Tranquille Road Commercial), C-1 (General Commercial), and/or C-5 (Shopping Centre Commercial) zones
- a minimum of 150 metres away from a P-3 (Schools) zone as measured in a radius from P-3 parcels' property lines to any portion of the retail cannabis store
- a minimum of 100 metres away from other retail cannabis sales locations as measured in a radius from the business's primary entrance

What happens if my licence application does not comply with City requirements?

If a licence application does not comply with City requirements it will not be supported and the City will issue a recommendation of no support to the LCRB. Staff can advise what is required to comply with City requirements, for example, a property may need to be rezoned to a zone which permits Retail Cannabis Sales, and/or a variance may be required to vary the minimum distance from a P-3 (Schools) zone or another retail cannabis store.

DES is currently not supporting any Rezoning or Development Variance Permit applications related to Retail Cannabis Sales use. While these applications are being accepted, recommendations to Council will clearly state that the application not be approved as Council has provided clear direction to staff on the location and regulations for siting Retail Cannabis Sales. There is also no guarantee that pending Licence applications will not further affect any rezoning or variances and make them non-conforming before they are approved.

What happens if DES staff do not support my Retail Cannabis Sales Licence Permit application?

You will be advised of the reasons why the application is not supported and be given the opportunity to cancel the application. You may choose to proceed to City Council without staff support in which case the Council Report will have a recommendation of "no support". City Council may or may not choose to issue a resolution of support to the LCRB based on the information provided in the report. The LCRB may or may not choose to approve a Licence based on City Council's resolution.

If I cancel my application will the application fee be refunded?

The complete application fee will be refunded only if the application is cancelled before the Council Report is prepared.

When I can apply for a City of Kamloops Retail Cannabis Store Business Licence?

Business Licensing will not accept a Business Licence application for a Retail Cannabis Store until after the LCRB provides the licensee with approval in principal. Proof of approval in principal will be required at time of Business Licence application.

For additional information, or to submit a New Retail Cannabis Sales Licence Permit or Existing Licence Amendment Permit Application, please contact:

Planning and Development
Development, Engineering, and Sustainability Department
105 Seymour Street, Kamloops BC V2C 2C6
Telephone: 250-828-3561 Fax: 250-828-3848
Email: planning@kamloops.ca



City of Kamloops
Development, Engineering
& Sustainability Department (DES)
105 Seymour Street
Kamloops BC V2C 2C6
Tel: 250-828-3452
Email: planning@kamloops.ca

OFFICE USE ONLY

File Manager: _____
Date: _____
Folder No.(s): _____

RETAIL CANNABIS SALES LICENCE PERMIT APPLICATION FORM

Applicant/Primary Contact*:

Applicant Name: _____
Company Name: _____
Telephone: _____ Email**: _____
Mailing Address: _____

*City staff work directly with and circulate information to the primary contact person. It is the responsibility of the primary contact person to forward information to consultants.

**All written correspondence will be sent to the primary contact person by email. Submission deadlines may be calculated from the date/time an email is sent. It is the primary contact's responsibility to ensure that the specified email account is regularly checked.

Submission Requirements:

The Retail Cannabis Sales Licence Permit Application Form must be completed in full with all required submissions attached. If any of the required submissions are not included, the application will not be accepted. Additional information may be requested after application submission.

For an application to be considered complete, the following is required:

- A referral for a Cannabis Retail Licence application from the LCRB (Liquor and Cannabis Regulation Branch). DES will not accept a City of Kamloops Retail Cannabis Sales Licence Permit Application Form with required submissions, or confirmation of notification sign until after a referral has been received by the LCRB.
- A City of Kamloops Retail Cannabis Sales Licence Permit Application Form with the following required submissions:
 - Application Fee (\$1,600);
 - Permit Application Form – with signatures from all property owners;
 - Existing Licence – for amendments;
 - Title Search – dated within the past 3 months;
 - Charges on Title – legal notations, covenants, ROWs, etc.;
 - Company Search – if property is owned in a company name; and,
 - Site Plan – one hard copy and one PDF digital copy in standard metric scale showing the extent of the retail cannabis store on the property and the business' primary entrance.
- Confirmation, by emailed photo, that a notification sign is installed at the proposed licence location in accordance with the *Retail Cannabis Sales Licence Permit Application Notification Sign Requirements*. Once a referral has been received from the LCRB, the primary contact will be provided with the required information for the sign.

If there is insufficient space provided for properties and/or registered owners, please attach the *Additional Properties Form* and/or *Owner Authorization Form*.

Provide the following information where applicable:

Property Information:

Civic Address: _____
Legal Description: _____
Parcel Identifier (PID): _____

Registered Owner(s) if different than applicant: (All registered owners must be listed)

Telephone: _____ Email: _____
Mailing Address: _____ Postal Code: _____

Existing Zoning: _____

Existing Use: _____

New Retail Cannabis Sales Licence Permit Applications:

Proposed Operating Hours: _____

Existing Retail Cannabis Sales Licence Amendment Permit Applications:

Current Address: (if different than Property Info) _____

Existing Operating Hours: _____

Proposed Operating Hours: _____

Authorization:

As **Registered Owner(s)/Applicant** of the subject lands, I/we submit this application for the development of the subject properties and authorize the above noted Applicant/Primary Contact to act as my/our agent in regard to this application. If there are any changes in ownership, applicant, title or charges, legal description, or development proposal while this application is pending, DES will be notified in writing immediately. I/we have completed the above form and submitted all required documents, and certify the information contained herein is correct to the best of my/our knowledge. I/we understand that this application, including submitted plans/reports, are public information and may be reproduced for the purpose of application processing. I/we understand the personal information collected on this form is collected for the purpose of processing this application and for administrative purposes and is collected under the authority of the *Local Government Act*. **I/we provide authorization for DES staff to conduct an inspection of the subject properties, including buildings, and understand that the application may not be processed until the properties are in compliance with City Bylaws.**

_____ Applicant/Primary Contact Name	_____ Signature	_____ Date
---	--------------------	---------------

_____ Owner/Authorized Signatory Name	_____ Signature	_____ Date
--	--------------------	---------------

_____ Owner/Authorized Signatory Name	_____ Signature	_____ Date
--	--------------------	---------------

Retail Cannabis Sales Licence Permit Application Fees:

New Retail Cannabis Sales Licence	\$1,600	Existing Licence Amendment	\$1,600
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ADDITIONAL PROPERTIES FORM

Property 2

Civic Address: _____
Legal Description: _____
Parcel Identifier (PID): _____
Registered Owner(s): (All registered owners must be listed)

Telephone: _____ Email: _____
Mailing Address: _____ Postal Code: _____

Property 3

Civic Address: _____
Legal Description: _____
Parcel Identifier (PID): _____
Registered Owner(s) if different: (All registered owners must be listed)

Telephone: _____ Email: _____
Mailing Address: _____ Postal Code: _____

Property 4

Civic Address: _____
Legal Description: _____
Parcel Identifier (PID): _____
Registered Owner(s) if different: (All registered owners must be listed)

Telephone: _____ Email: _____
Mailing Address: _____ Postal Code: _____

Property 5

Civic Address: _____
Legal Description: _____
Parcel Identifier (PID): _____
Registered Owner(s) if different: (All registered owners must be listed)

Telephone: _____ Email: _____
Mailing Address: _____ Postal Code: _____

Retail Cannabis Sales Licence Permit Application Notification Sign Requirements

All text is to be approved by the Development, Engineering, and Sustainability Department before construction of the sign. All text should be black sans-serif.

10 cm	1.2 m
5.5 cm	
<h2>Retail Cannabis Sales Licence Permit Application</h2>	
<p>The City of Kamloops has received a permit application to establish or amend a Retail Cannabis Sales Licence on the above noted property. The establishment is proposed to be open no longer than _____ am/pm to _____ am/pm Monday to Sunday.</p>	
<p>The Council of the City of Kamloops wishes to determine the views of the residents regarding the issuance of the above referenced Licence. Comments may be forwarded in writing no later than _____ to: _____</p>	
<p>Planning and Development Development, Engineering, and Sustainability Department 105 Seymour Street Kamloops BC V2C 2C6 planning@kamloops.ca</p>	
<p>For further information: 250-828-3561 www.kamloops.ca</p>	
<p>Please Note: All input received is made available for public review</p>	
2.4 m	

Sign must be posted 1 - 1.5 m above grade.

The applicant is responsible for adding the deadline for comments (month day, year), as provided by Development, Engineering, and Sustainability. The date text (font size 5cm / 141pt) will be produced so it is legible to the passing public, and is weather resistant.

From: djones@kamloops.ca
To: s.15,s.19 LDB:EX
Cc: [Rod Martin](#)
Subject: RE: Kamloops Cannabis
Date: Monday, September 10, 2018 8:36:04 AM
Attachments: [IMAGE.png](#)
[IMAGE.png](#)
[IMAGE.png](#)
[IMAGE.png](#)
[IMAGE.png](#)
[Dave Jones.vcf](#)

s.15,s.19 : thanks for this info.

FYI I have included the Planning and Development Manager in this email. We are moving into an area with the application process that you should have this contact since Rod's team will be processing the applications. Please continue to keep me in the loop, however moving forward you should be reaching out to Rod.

Dave Jones
Business Licence Inspector/ Property Use Coordinator
105 Seymour Street
Kamloops BC V2C 2C6
Direct Line 828-3594

(c) s.16

www.kamloops.ca

Please consider the environment before printing this email.



MAKING KAMLOOPS SHINE

>>> s.15,s.19 LDB:EX" 10/09/2018 8:29 AM >>>

****Important message from the IT Department**** Potential Virus! Please only open attachments from known email addresses.

Hi Dave,

Thanks for the update. I'll make arrangements for the cheque today and advise.

s.15,s.19

s.15,s.19 Retail Services - Real Estate

BC Liquor Distribution Branch

2625 Rupert Street, Vancouver BC V5M 3T5

T: s.15,s.19 E: s.15,s.19

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From: djones@kamloops.ca [mailto:djones@kamloops.ca]

Sent: Monday, September 10, 2018 8:28 AM

To: s.15,s.19 LDB:EX

Cc: s.15,s.19 LDB:EX

Subject: RE: Kamloops Cannabis

Thanks s.15,s.19 for these application packages. Could you courier us the check for the s.17 application fees.

And we noticed that there was no unit # on the Lansdowne location.

I am in and out of the office today. So if you need to contact please call my cell.

I will be in touch with you today or tomorrow about putting up the signs.

Cheers.

Dave Jones

Business Licence Inspector/ Property Use Coordinator

105 Seymour Street

Kamloops BC V2C 2C6

Direct Line 828-3594

(c) s.16

www.Kamloops.ca

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Let's Talk
KAMLOOPS

SHARE YOUR VOICE.
SHAPE OUR CITY.
LetsTalk.Kamloops.ca

MAKING KAMLOOPS SHINE

>>> s.15,s.19

LDB:EX" <s.15,s.19

07/09/2018 3:56 PM >>>

****Important message from the IT Department**** Potential Virus! Please only open attachments from known email addresses.

Hi Dave,

Please see the attached application forms for the following locations (please kindly confirm receipt):

Columbia Place Shopping Centre – if everything is satisfactory, please confirm when we are required to place the Notification sign at the proposed location.

North Hills Shipping Centre – if everything is satisfactory, please confirm when we are required to place the Notification sign at the proposed location.

Lansdowne Village Shopping Centre – you will note that we do not have Landlord signature on this form yet: we are still finalizing this agreement and anticipate doing so next week. As such, once that is secured, we will send you a copy of the application form with Landlord signature. We assume that as a result, the installation of the Notification sign will not be required until we submit such signature to you. Please advise.

As discussed, we are not required to formally apply for a Cannabis Retail License (we are government and not a private operator) but have reached out to LCRB to see if we can provide you with some confirmation of the same. We hope to have an answer in this regard to you next week.

Lastly, please kindly let us know how you would like us to process the application fee.

We trust the above is satisfactory. Please do not hesitate to contact us if you have any questions,

Regards,

s.15,s.19

s.15,s.19

Retail Services - Real Estate

BC Liquor Distribution Branch

2625 Rupert Street, Vancouver BC V5M 3T5

T: s.15,s.19

E: s.15,s.19

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From: djones@kamloops.ca [mailto:djones@kamloops.ca]

Sent: Friday, September 07, 2018 9:13 AM

To: s.15,s.19 LDB:EX
Cc: s.15,s.19 LDB:EX
Subject: RE: Kamloops Cannabis

Excellent thanks, FYI we will do all 3 locations at one time, and for the one fee if you want to do that.

Dave Jones
Business Licence Inspector/ Property Use Coordinator
105 Seymour Street
Kamloops BC V2C 2C6
Direct Line 828-3594
(c) s.16
www.Kamloops.ca

Please consider the environment before printing this email.



MAKING KAMLOOPS SHINE

>>> s.15,s.19 LDB:EX" <s.15,s.19 > 07/09/2018 8:11 AM >>>

****Important message from the IT Department**** Potential Virus! Please only open attachments from known email addresses.

Thanks Dave.

We will call you if we have any questions.

s.15,s.19

s.15,s.19 , Retail Services - Real Estate

BC Liquor Distribution Branch
2625 Rupert Street, Vancouver BC V5M 3T5

T: s.15,s.19 E: s.15,s.19

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From: djones@kamloops.ca [mailto:djones@kamloops.ca]

Sent: Friday, September 07, 2018 8:08 AM

To: s.15,s.19 LDB:EX

Cc: s.15,s.19 LDB:EX

Subject: RE: Kamloops Cannabis

s.15,s.19

Please find attached an information package with the required applications. This is presently in a final draft stage and may need some tweaking, however this will work for you and we will make it work for us.

Cheers

Dave Jones

Business Licence Inspector/ Property Use Coordinator

105 Seymour Street

Kamloops BC V2C 2C6

Direct Line 828-3594

(c) s.16

www.Kamloops.ca

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MAKING KAMLOOPS SHINE

>>> s.15,s.19 LDB:EX" <s.15,s.19

> 06/09/2018 3:40 PM >>>

****Important message from the IT Department**** Potential Virus! Please only open attachments from known email addresses.

Hi Dave,

I just left you a message on your land line.

With respect to the application form that you had discussed with me earlier, can you please kindly send it to me ASAP?

Hopefully we can turn it around quickly for your process/approval so we may open Columbia Place as currently planned: October 17.

I trust the above is satisfactory. Please do not hesitate to give me a call on my cell (s.15,s.17,s.19) if you have any questions.

Regards,

s.15,s.19

s.15,s.19, Retail Services - Real Estate

BC Liquor Distribution Branch

2625 Rupert Street, Vancouver BC V5M 3T5

T: s.15,s.19 E: s.15,s.19

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Cc: s.15,s.19 LDB:EX

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Importance: High

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Oct 30/18

Lansdowne Village – we are finalizing a conditional Offer.

We are currently working towards opening our Columbia Place store by the legalization date and had anticipated being in a position to remove our condition (obtaining the necessary approvals to open a store from the municipality to include zoning) in September.

Can you kindly advise as to what our next steps should be in order for us to open our Columbia Place store and our other locations subsequently ? You had mentioned that an application was required and prior contact was already with a ^{s.15,s.19} of Licensing had already occurred ?

We trust the above is satisfactory and look forward to your reply. Please do not hesitate to contact us if you have any questions.

Regards,

s.15,s.19

s.15,s.19, Retail Services - Real Estate

BC Liquor Distribution Branch

2625 Rupert Street, Vancouver BC V5M 3T5

T: s.15,s.19

E: s.15,s.19

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From: djones@kamloops.ca
To: s.15,s.19 LDB:EX
Cc: s.15,s.19 LDB:EX
Subject: RE: Kamloops Cannabis
Date: Friday, September 07, 2018 9:13:32 AM
Attachments: [IMAGE.png](#)
[IMAGE.png](#)
[Dave Jones.vcf](#)

Excellent thanks, FYI we will do all 3 locations at one time, and for the one fee if you want to do that.

Dave Jones
Business Licence Inspector/ Property Use Coordinator
105 Seymour Street
Kamloops BC V2C 2C6
Direct Line 828-3594
(c) s.16
www.Kamloops.ca

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MAKING KAMLOOPS SHINE

>>> s.15,s.19 LDB:EX" <s.15,s.19 > 07/09/2018 8:11 AM >>>

Important message from the IT Department Potential Virus! Please only open attachments from known email addresses.

Thanks Dave.

We will call you if we have any questions.

s.15,s.19

s.15,s.19 , Retail Services - Real Estate

BC Liquor Distribution Branch

2625 Rupert Street, Vancouver BC V5M 3T5

T: s.15,s.19 E: s.15,s.19

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From: djones@kamloops.ca [mailto:djones@kamloops.ca]
Sent: Friday, September 07, 2018 8:08 AM
To: s.15,s.19 LDB:EX
Cc: s.15,s.19 LDB:EX
Subject: RE: Kamloops Cannabis

s.15,s.19

Please find attached an information package with the required applications. This is presently in a final draft stage and may need some tweaking, however this will work for you and we will make it work for us.

Cheers

Dave Jones
Business Licence Inspector/ Property Use Coordinator
105 Seymour Street
Kamloops BC V2C 2C6
Direct Line 828-3594
(c) s.16
www.Kamloops.ca

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>>> s.15,s.19 LDB:EX" <s.15,s.19 > 06/09/2018 3:40 PM >>>

****Important message from the IT Department**** Potential Virus! Please only open attachments from known email addresses.

Hi Dave,

I just left you a message on your land line.

With respect to the application form that you had discussed with me earlier, can you please kindly send it to me ASAP?

Hopefully we can turn it around quickly for your process/approval so we may open Columbia Place as currently planned: October 17.

I trust the above is satisfactory. Please do not hesitate to give me a call on my cell s.15,s.17,s.19 if you have any questions.

Regards,

s.15,s.19

s.15,s.19 , Retail Services - Real Estate

BC Liquor Distribution Branch

2625 Rupert Street, Vancouver BC V5M 3T5

T: s.15,s.19

E: s.15,s.19

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From: s.15,s.19 LDB:EX
Sent: Thursday, September 06, 2018 10:52 AM
To: 'djones@kamloops.ca'
Cc: s.15,s.19 LDB:EX
Subject: Kamloops Cannabis
Importance: High

Hi Dave,

As discussed, we have the following locations in Kamloops:

Columbia Place Shopping Centre – conditional acceptance to Offer. We need to waive our condition by Sept 31/18.

Northhills Shopping Centre – conditional acceptance to Offer . We need to waive our condition by Oct 30/18

Lansdowne Village – we are finalizing a conditional Offer.

We are currently working towards opening our Columbia Place store by the legalization date and had anticipated being in a position to remove our condition (obtaining the necessary approvals to open a store from the municipality to include zoning) in September.

Can you kindly advise as to what our next steps should be in order for us to open our Columbia Place store and our other locations subsequently ? You had mentioned that an application was required and prior contact was already with a s.15,s.19 of Licensing had already occurred ?

We trust the above is satisfactory and look forward to your reply. Please do not hesitate to contact us if you have any questions.

Regards,

s.15,s.19

s.15,s.19

, Retail Services - Real Estate

BC Liquor Distribution Branch

2625 Rupert Street, Vancouver BC V5M 3T5

T: s.15,s.19

E: s.15,s.19

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From: djones@kamloops.ca
To: s.15,s.19 LDB:EX
Subject: Re: Public store process
Date: Monday, September 17, 2018 2:29:55 PM

Just let me know and of coarse this is all for optics and we appreciate this.

Dave Jones
Business Licence Inspector/ Property Use Coordinator
City of Kamloops
(w) 250-828-3594
(c) s.16

> On Sep 17, 2018, at 2:13 PM, s.15,s.19 LDB:EX s.15,s.19 wrote:
>
> **Important message from the IT Department**
>
> Potential Virus! Please only open attachments from known email addresses.
>
> Dave,
>
> Attached is the Licencing application for the LDB.
>
> Please advise of further steps.
>
> Kind regards,
>
> s.15,s.19
> s.15,s.19 Retail Services - Real Estate
> BC Liquor Distribution Branch
> 2625 Rupert Street, Vancouver BC V5M 3T5
> T: s.15,s.19 E: s.15,s.19
>
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>
> -----Original Message-----
> From: MS12_Mktg_Imgreq@bcliquor.com [mailto:MS12_Mktg_Imgreq@bcliquor.com]
> Sent: Monday, September 17, 2018 2:06 PM
> To: s.15,s.19 LDB:EX
> Subject: Scanned from a MFP
>
>
>
> Please open the attached document. It was sent to you using a Xerox multifunction printer.
>
> Attachment File Type: pdf, Multi-Page
>
> Multifunction Printer Location:

> Device Name: MS12_MKTG_IMGREQ

>

>

> For more information on Xerox products and solutions, please visit <http://www.xerox.com>

> <Scanned from a MFP.pdf>

From: djones@kamloops.ca
Cc: s.15,s.19 LDB:EX; Rod Martin
Subject: Re: Public Store Process
Date: Friday, September 14, 2018 5:53:43 PM
Attachments: [IMAGE.png](#)

s.15,s.19, please visit the City of Kamloops web page and use the Business Licence tab to navigate to and on line application form. Once complete please print it off and send directly to me. I will process it next week and forward an invoice.

Thanks s.15,s.19

Dave Jones
Business Licence Inspector/ Property Use Coordinator
City of Kamloops
(w) 250-828-3594
(c) s.16

On Sep 14, 2018, at 5:37 PM, s.15,s.19 LDB:EX <s.15,s.19> wrote:

****Important message from the IT Department** Potential Virus! Please only open attachments from known email addresses.**

Hi Rod, it seems I missed Dave. Over to you and s.15,s.19

s.15,s.19
s.15,s.19, Corporate Services
BC Liquor Distribution Branch
2625 Rupert Street, Vancouver BC V5M 3T5
T: s.15,s.19 F: 604 252-3283 E: s.15,s.19

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From: s.15,s.19 LDB:EX
Sent: Friday, September 14, 2018 5:36 PM
To: 'djones@kamloops.ca'
Cc: s.15,s.19 LDB:EX
Subject: RE: Public Store Process

s.15,s.19

I understand.
s.15,s.19 in Real Estate (cc'd) is your contact. s.15,s.19 team completes the business license.

Thanks Dave

s.15,s.19

s.15,s.19, Corporate Services
BC Liquor Distribution Branch

2625 Rupert Street, Vancouver BC V5M 3T5

T: s.15,s.19

F: 604 252-3283 E: s.15,s.19

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From: djones@kamloops.ca [mailto:djones@kamloops.ca]

Sent: Friday, September 14, 2018 3:43 PM

To: s.15,s.19 LDB:EX

Subject: RE: Public Store Process

s.15,s.1

I just left you a voice mail:

I know that our Licence process (council resolution) fee has been paid x 3. however if you have asked for the BL of \$5000 have then you folks will be over paying

Our BL fee is not applicable until the store is open and then in this case will be pro rated for the remained of this year. Thus the reason for the BL application and me processing, and then create the appropriate BL fee invoice. Which would only be the Columbia store at this time.

Call be cell if you are further confused.

Dave Jones

Business Licence Inspector/ Property Use Coordinator

105 Seymour Street

Kamloops BC V2C 2C6

Direct Line 828-3594

(c) s.16

www.Kamloops.ca

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>>> s.15,s.19

LDB:EX" s.15,s.19

14/09/2018 2:33 PM >>>

Important message from the IT Department Potential Virus! Please only open attachments from known email addresses.

Hi David, we have completed the BL and submitted payment x3

s.15,s.19

s.15,s.19 , Corporate Services

BC Liquor Distribution Branch

2625 Rupert Street, Vancouver BC V5M 3T5

T: s.15,s.19

F: 604 252-3283 E: s.15,s.19

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From: djones@kamloops.ca [mailto:djones@kamloops.ca]

Sent: Friday, September 14, 2018 8:55 AM

To: s.15,s.19 LDB:EX

Subject: RE: Public Store Process

Thanks s.15,s.19 yes please provide a contact. Sorry last question whom should I sent the BL application to so it can be completed, I can process and create an invoice to send.
Again thanks for your assistance on this.

Dave Jones
Business Licence Inspector/ Property Use Coordinator

105 Seymour Street
Kamloops BC V2C 2C6
Direct Line 828-3594
(c) s.15,s.19

www.Kamloops.ca

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>>> s.15,s.19 LDB:EX" s.15,s.19 > 14/09/2018 8:28 AM >>>

Important message from the IT Department Potential Virus! Please only open attachments from known email addresses.

Good Morning Dave.

Yes, we will be doing the same for our Cannabis stores. The invoice gets submitted to Finance and AP sends a chq. Do you need a contact?

s.15,s.19

s.15,s.19 Corporate Services
BC Liquor Distribution Branch
2625 Rupert Street, Vancouver BC V5M 3T5
T: s.15,s.19 F: 604 252-3283 E: s.15,s.19

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From: djones@kamloops.ca [mailto:djones@kamloops.ca]

Sent: Friday, September 14, 2018 8:08 AM

To: s.15,s.19 LDB:EX

Subject: Re: Public Store Process

Good Morning s.15,s.19, thanks for the call yesterday. I have one other question for you that you may be able to assist with.

The Provincial liquor stores do pay for City of Kamloops Business Licence each year. Was this your department that made the decision to do this and if so I am hoping you will do the same for the Cannabis store. If not your department can you please put me in touch with the person that I can speak to or email.

Cheers.

Dave Jones
Business Licence Inspector/ Property Use Coordinator
105 Seymour Street

Kamloops BC V2C 2C6
Direct Line 828-3594
(c) s.16

www.Kamloops.ca

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>>> s.15,s.19 LDB:EX" s.15,s.19 > 13/09/2018 4:38 PM >>>

Important message from the IT Department

Potential Virus! Please only open attachments from known email addresses.

Ooops! Typo. Correct the date is the 17

Sent from my iPhone

On Sep 13, 2018, at 4:33 PM, "djones@kamloops.ca<<mailto:djones@kamloops.ca>>"

<djones@kamloops.ca<<mailto:djones@kamloops.ca>>> wrote:

I didn't think legalization date was until 17th? Can we chat tomorrow?

Dave Jones

Business Licence Inspector/ Property Use Coordinator

105 Seymour Street

Kamloops BC V2C 2C6

Direct Line 828-3594

(c) s.16

www.Kamloops.ca<<http://www.Kamloops.ca>>

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[cid:FQRWHYHTQTFZ.04393d78-6bfd-439c-8213-bc13eaf68df5.png]

>>> 's.15,s.19 LDB:EX" <s.15,s.19 <<mailto:s.15,s.19>

13/09/2018 4:31 PM >>>

Important message from the IT Department Potential Virus! Please only open attachments from known email addresses.

Hi Dave,

Yes we will have product and open for business on October 16. If helpful, I can get back to you on when we expect the product to arrive at the location.

s.15,s.19

s.15,s.19

Corporate Services

BC Liquor Distribution Branch

2625 Rupert Street, Vancouver BC V5M 3T5

T: s.15,s.19 F: 604 252-3283 E: s.15,s.19 <<mailto:s.15,s.19>

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From: djones@kamloops.ca<<mailto:djones@kamloops.ca>> [<mailto:djones@kamloops.ca>]

Sent: Thursday, September 13, 2018 4:28 PM

To: s.15,s.19 LDB:EX

Cc: s.15,s.19 LCLB:EX

Subject: RE: Public Store Process

s.15,s.19

Can please advise whether the Provincial Store here in Kamloops will have product and open on the 17th of October?

Dave Jones

Business Licence Inspector/ Property Use Coordinator

105 Seymour Street

Kamloops BC V2C 2C6

Direct Line 828-3594

(c) s.16

www.Kamloops.ca<<http://www.Kamloops.ca>>

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>>> s.15,s.19 LCLB:EX" s.15,s.19 <<mailto:s.15,s.19>> >>

13/09/2018 4:10 PM >>>

Hi Dave

That's good to hear.

s.15,s.19 from LDB could answer questions about the operation of the supply channel and product availability as they will also be the wholesaler.

thanks

s.15,s.19

s.15,s.19 Program and Strategic Services

Liquor and Cannabis Regulation Branch

Ministry of Attorney General

Victoria, B.C.

Phone s.15,s.19

From: djones@kamloops.ca<<mailto:djones@kamloops.ca>> [<mailto:djones@kamloops.ca>]

Sent: Thursday, September 13, 2018 3:16 PM

To: s.15,s.19 LCLB:EX

Subject: Re: Public Store Process

Yes, we have applications, and money. Signs for our process are being made and we are well on our way. We will be sending this to council for adoption on the 16th of Oct. A tight time line but we will make it work.

Will the Province have product available to be open on the 17th?

Dave Jones

Business Licence Inspector/ Property Use Coordinator

105 Seymour Street

Kamloops BC V2C 2C6

Direct Line 828-3594

(c) s.15,s.19

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>>> s.15,s.19 LCLB:EX" <s.15,s.19 <<mailto:s.15,s.19>> >>

13/09/2018 2:29 PM >>>

Hi Dave

On another note, has someone from LCRB followed up with you yet on the Cannabis process for approving the public LDB store?

If not I will nudge. Let me know.

Thanks

s.15,s.19

s.15,s.19 Program and Strategic Services

Liquor and Cannabis Regulation Branch

Ministry of Attorney General

Victoria, B.C.

Phone s.15,s.19



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