

From: Lawson, R. Blain LDB:EX
Sent: Monday, July 24, 2017 2:15 PM
To: Dahlke, Cindy LDB:EX
Cc: Turner, Caeli LDB:EX
Subject: RE: Bain's executive biography

Yes no problem.

R. Blain Lawson

General Manager and Chief Executive Officer,
BC Liquor Distribution Branch
2625 Rupert Street, Vancouver BC V5M 3T5
T: 604 252-3021 E: blain.lawson@bcldb.com

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From: Dahlke, Cindy LDB:EX
Sent: Monday, July 24, 2017 2:12 PM
To: Lawson, R. Blain LDB:EX
Subject: FW: Bain's executive biography

Hi Blain,

See the below email we received – OK with you to send this bio of yours to them?

Cindy Dahlke

Executive Administrative Assistant, Office of the General Manager and CEO
BC Liquor Distribution Branch
2625 Rupert Street, Vancouver BC V5M 3T5
T: 604 252-3021 E: cindy.dahlke@bcldb.com

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From: Meseyton, Robert PSSG:EX
Sent: Monday, July 24, 2017 1:54 PM
To: Dahlke, Cindy LDB:EX; Welt, Lilian LDB:EX
Subject: Baine's executive biography

Hello Cindy and Lilian:

Welcome to the Ministry of Attorney General! I am looking forward to working with you once more.

Would you be able to send me a Word version of Blain's executive biography? Typically our office keeps up to date executive biographies for the both AG and PSSG and I share them with our internal communications area to post on the intranet. Karla Limion is the director of this area and she was asking for a copy once I received it. No rush on this but when you have a minute could you send it to me? I will then reformat it into our layout so that it is consistent with the other executive biographies and send you back a copy for your final approval.

Thank you.

Robert Meseyton, BCom (Hon)
Executive Assistant to
Toby Louie, Executive Director
Corporate Policy and Planning Office

Ministry of Public Safety and Solicitor General
11th Floor, 1001 Douglas Street
Victoria, BC V8W 2C5
Phone: 250-387-0306
E-mail: Robert.Meseyton@gov.bc.ca

EXECUTIVE MEMBER BIOGRAPHY

R. Blain Lawson
General Manager and Chief Executive Officer
Liquor Distribution Branch



Blain Lawson was appointed the General Manager and Chief Executive Officer of the Liquor Distribution Branch on March 4, 2013.

Blain has an extensive background as a retail executive in the private sector. Most recently he was the President and CEO of Coast Wholesale Appliances, a national, independent supplier of major household appliances and accessories with its headquarters in Vancouver, B.C. Prior to leading Coast, Blain spent many years with the Hudson's Bay Company in progressively more senior positions, ending his career as the Merchandise Vice President – Home, Consumables, Pharmacy and License, and Vice President and General Manager of Home Outfitters.

s.22

Wang, Elisa LDB:EX

From: Wang, Elisa LDB:EX
Sent: Monday, July 31, 2017 4:03 PM
To: Lawson, R. Blain LDB:EX
Subject: FW: MDE, DAG & LDB Briefing - Aug 4, 2017

Hi Blain,

The DAG has approved Audrey's participation in this Friday's briefing, and we're currently waiting for MDE approval.

Best regards,

Elisa Wang

A/ Legal Assistant, Legal Services - Legal Counsel
BC Liquor Distribution Branch
2625 Rupert Street, Vancouver BC V5M 3T5
T: 604 252-3027 E: elisa.wang@bclldb.com

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From: Dayman, Marlene JAG:EX
Sent: Monday, July 31, 2017 3:58 PM
To: Howard, Stephen PREM:EX; Nanninga, Tanera JAG:EX
Cc: Wang, Elisa LDB:EX
Subject: FW: MDE, DAG & LDB Briefing - Aug 4, 2017

Good afternoon,

See highlighted portion below.

Blain Lawson will be bringing Executive Director, Corporate Strategic Services, Audrey Wong with him to the meeting on August 4 at 1 pm.

The Deputy has given his approval.....many thanks.....Mar

Marlene Dayman
Senior Executive Assistant
Deputy Attorney General's Office, Ministry of Attorney General
PO Box 9290 Stn Prov Gov't, Victoria, BC V8W 9J7
Ph: 250-387-5211

This message, including any attachments to it, is not to be disclosed outside of the Provincial Government without prior written approval from the Ministry of Justice. If you have received this communication in error, please destroy the email message and any attachments immediately and notify me by telephone or by email.

From: Lawson, R. Blain LDB:EX
Sent: Friday, July 21, 2017 2:01 PM
To: Welt, Lilian LDB:EX; Dahlke, Cindy LDB:EX; Wang, Elisa LDB:EX
Subject: FW: LDB now part of the Ministry of Attorney General

FYI

R. Blain Lawson

General Manager and Chief Executive Officer,
BC Liquor Distribution Branch
2625 Rupert Street, Vancouver BC V5M 3T5
T: 604 252-3021 E: blain.lawson@bclldb.com

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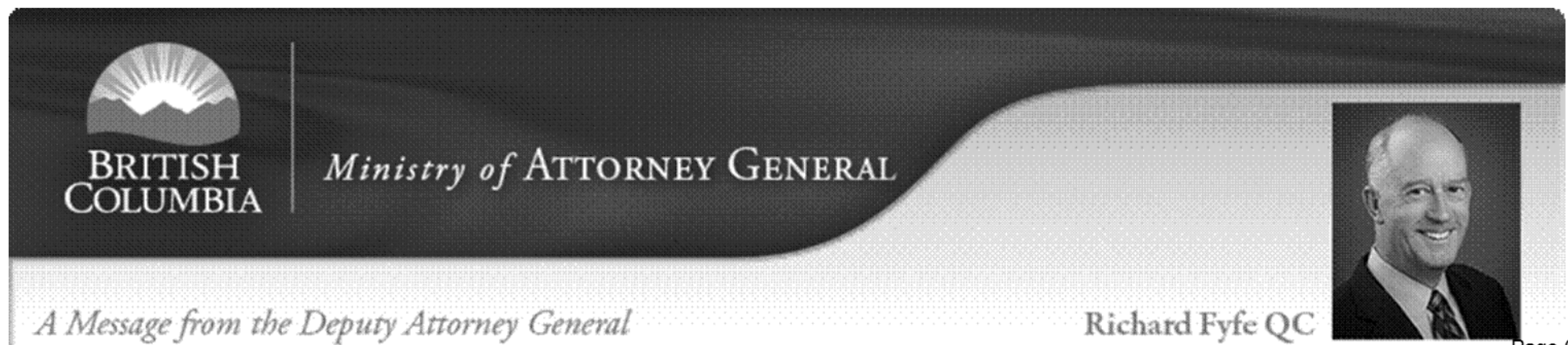
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From: Shum, Karen LDB:EX
Sent: Friday, July 21, 2017 1:07 PM
Subject: LDB now part of the Ministry of Attorney General

Good afternoon everyone,

Please be advised that, effective July 18, 2017, the Liquor Distribution Branch is no longer part of the *Ministry of Small Business and Red Tape Reduction*. We are now part of the *Ministry of Attorney General*. For more information on the announcement, please see the [government news release](#) and [Order In Council](#).

Below is a message from the Deputy Attorney General, Richard Fyfe, welcoming the Liquor Distribution Branch to its new ministry.



Welcome to the Ministry of Attorney General.

With the recent government transition, responsibility for the Gaming Control Act, except Part 6; the Liquor Control and Licensing Act and Liquor Distribution Act, as well as the Insurance Corporation Act and Insurance (Vehicle) Act, are now within the mandate of Attorney General David Eby.

I am very pleased to be able to welcome everyone to the Ministry of Attorney General. I am confident that you will find this Ministry to be a great place to be. While we will have an opportunity in coming months to become more familiar with the issues in each of your areas, I am looking forward to working with and learning from all of you.

Sincerely,

Richard J.M. Fyfe Q.C.
Deputy Attorney General

Communications

BC Liquor Distribution Branch

2625 Rupert Street, Vancouver BC V5M 3T5

E: communications@bclddb.com

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Boivin, Arielle SBRT:EX

From: Carr, Michelle SBRT:EX
Sent: Wednesday, July 19, 2017 9:04 AM
To: LCLB All
Subject: RE: LCLB and new government structure

Hello, everyone.

I would like to provide you with an update of what I know about the ministry structure. According to the Order in Council that was deposited yesterday, LCLB and the LDB will report to the Minister of Attorney General. For those who are interested, the link to the OIC is found here:

http://www.bclaws.ca/civix/document/id/oic/oic_cur/0213_2017

I will reach out to you once I have been able to speak with the Deputy Minister and have more information.

As discussed at our recent all branch meetings, I believe the LCLB is very well positioned to continue with our work identified in the strategic plan and make progress on those items that we have identified as important, and I look forward to briefing a new DM and Minister on this work.

With any change there is uncertainty, and some of you may have questions or concerns. If you do, please don't hesitate to reach out to me, any member of the LCLB executive team or your supervisor, and we'll do our best to share any information we know and support you.

Michelle

Michelle Carr | Assistant Deputy Minister and General Manager
Liquor Control and Licensing Branch
Ministry of Small Business and Red Tape Reduction
Phone: 250-952-5777

From: Carr, Michelle SBRT:EX
Sent: Tuesday, July 18, 2017 3:09 PM
To: LCLB All
Subject: LCLB and new government structure
Importance: High

Hello, everyone.

This afternoon Premier Horgan and his Cabinet were sworn in. The newscast is still being broadcast live at: <https://news.gov.bc.ca/live> and the Cabinet portfolios are listed here:

<http://www2.gov.bc.ca/gov/content/governments/organizational-structure/cabinet/cabinet-ministers>

At this time, I do not have confirmation which ministry the liquor portfolio will reside in, but I will provide you with an update as soon as I can.

Please don't hesitate to reach out with any questions.

Michelle

Michelle Carr | Assistant Deputy Minister and General Manager
Liquor Control and Licensing Branch
Ministry of Small Business and Red Tape Reduction
Phone: 250-952-5777

Boivin, Arielle SBRT:EX

From: Carr, Michelle SBRT:EX
Sent: Wednesday, July 19, 2017 1:24 PM
To: Boivin, Arielle SBRT:EX
Subject: Liquor overview MC July 17
Attachments: Liquor overview MC July 17.docx

Boivin, Arielle SBRT:EX

From: Boivin, Arielle SBRT:EX
Sent: Wednesday, July 19, 2017 2:24 PM
To: Carr, Michelle SBRT:EX
Subject: FW: 2017-07-19-LDB Stakeholder Analysis-FINAL DRAFT
Attachments: 2017-07-19-LDB Stakeholder Analysis-FINAL DRAFT.docx

Hi Michelle,

I added this to the DM Binder already because in our meeting yesterday you indicated you wanted as much information as possible. If there is any information that you wish revised please let me know and I will fix it in both the hard copy and e-binder we have as well as the e-binder I sent to the DMO.

Thank you,
Arielle Boivin
Executive Administrative Assistant | Office of the Assistant Deputy Minister and General Manager
Liquor Control & Licensing Branch
Phone: 250-952-5777
Fax: 250-952-7066
www.gov.bc.ca/liquorregulationandlicensing

Due to security concerns, and to keep your financial information private, Liquor Control and Licensing Branch will not accept applications transmitted via email containing credit card information.

From: Vale, Elaine SBRT:EX
Sent: Wednesday, July 19, 2017 11:36 AM
To: Boivin, Arielle SBRT:EX; Carr, Michelle SBRT:EX
Subject: FW: 2017-07-19-LDB Stakeholder Analysis-FINAL DRAFT

Stakeholder analysis for the DM binder

From: Turner, Caeli LDB:EX
Sent: Wednesday, July 19, 2017 11:28 AM
To: Vale, Elaine SBRT:EX
Subject: 2017-07-19-LDB Stakeholder Analysis-FINAL DRAFT

Hi Elaine,

Here is the final draft of the stakeholder analysis – can you please let me know if Michelle has any concerns and I will flag for Blain as an FYI?

If Michelle is fine with it, then please have Ariel include in the DMO transition binder and send us the final file once you have it.

Thanks!
Caeli

Boivin, Arielle SBRT:EX

From: Boivin, Arielle SBRT:EX
Sent: Thursday, July 20, 2017 3:12 PM
To: Carr, Michelle SBRT:EX
Subject: FW: Hiring Requests

FYI-

From: Passmore, Shane SBRT:EX
Sent: Thursday, July 20, 2017 3:04 PM
To: Boivin, Arielle SBRT:EX
Subject: RE: Hiring Requests

I have not received any. Vanessa didn't say she was expecting any.

Thanks,

Shane Passmore
Senior Business Analyst
Phone: 250 952-5784
Mobile: s.17

From: Boivin, Arielle SBRT:EX
Sent: Thursday, July 20, 2017 2:32 PM
To: Passmore, Shane SBRT:EX
Subject: Hiring Requests

Hi Shane,

Do we have any hiring requests for Michelle's review?

Thank you,
Arielle Boivin
Executive Administrative Assistant | Office of the Assistant Deputy Minister and General Manager
Liquor Control & Licensing Branch
Phone: 250-952-5777
Fax: 250-952-7066

www.gov.bc.ca/liquorregulationandlicensing

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Boivin, Arielle SBRT:EX

From: Carr, Michelle SBRT:EX
Sent: Friday, July 21, 2017 2:00 PM
To: LCLB FOI LCLB, LCLB SBRT:EX; Boivin, Arielle SBRT:EX
Subject: RE: MSB-2017-72110 sign off

Follow Up Flag: Follow up
Flag Status: Completed

Approved.

Michelle Carr | Assistant Deputy Minister and General Manager
Liquor Control and Licensing Branch
Ministry of Attorney General
Phone: 250-952-5777

From: LCLB FOI LCLB, LCLB SBRT:EX
Sent: Thursday, July 20, 2017 3:05 PM
To: Boivin, Arielle SBRT:EX
Subject: FW: MSB-2017-72110 sign off

Hi Arielle,

The attached redline has been signed off by Ray and Shane and is now ready for Michelle's review. Request details are below.

Let me know if you have any questions.

Thank you,

Nicole

From: Forward, Nicole SBRT:EX **On Behalf Of** LCLB FOI LCLB, LCLB SBRT:EX
Sent: Wednesday, July 19, 2017 3:41 PM
To: Tetzl, Raymond SBRT:EX; Passmore, Shane SBRT:EX
Cc: Boivin, Arielle SBRT:EX; Thomson, Vanessa SBRT:EX
Subject: FW: MSB-2017-72110 sign off

Hello,

The branch has received the attached redline for the above noted file. I will begin the sign-off circulation with Ray.

If you have any concerns please make comments in the PDF file and forward to me. **Approval is due to the IAO by August 2nd.**

- **MSB-2017-72110 | Flamingo's | Requestor – Law Firm**
- S/O received at LCLB: July 17

- S/O due to IAO: August 2nd ; LDD is August 3rd
- **Request Wording:** Regarding the Flamingo Lounge in Flamingo Hotel, 10768 King George Boulevard, Surrey: the history of the Flamingo Lounge, including all investigations into liquor breaches, compliance and enforcements. (Date Range for Record Search: From 01/01/2000 To 12/31/2013).
- **Recommendations:**
 - Withhold portions of the records pursuant to section 22 (Disclosure harmful to personal privacy) of FOIPPA.

Cc'ing for FYI.

Thank you,

Nicole

From: Kotorynski, David FIN:EX
Sent: Monday, July 17, 2017 3:27 PM
To: LCLB FOI LCLB, LCLB SBRT:EX
Subject: RE: MSB-2017-72110 sign off

Please find attached updated redline with change, as requested.

Regards,
 Dave

Dave Kotorynski | FOI Analyst | Information Access Operations | Ministry of Finance
 Ph: 250 387-1371 | e: david.kotorynski@gov.bc.ca | m: PO Box 9569, STN PROV GOVT Victoria BC V8W 9K1

From: LCLB FOI LCLB, LCLB SBRT:EX
Sent: Monday, July 17, 2017 2:35 PM
To: Kotorynski, David FIN:EX
Subject: RE: MSB-2017-72110 sign off

Hi Dave,

Please see one comment on attached for additional severing.

Nicole

From: Kotorynski, Dave [<mailto:david.kotorynski@gov.bc.ca>]
Sent: Monday, July 17, 2017 2:05 PM
To: LCLB FOI LCLB, LCLB SBRT:EX
Cc: Kotorynski, David FIN:EX
Subject: MSB-2017-72110 sign off

Hello,

Please see MSB-2017-72110 for sign off.

Regards,
 Dave

Boivin, Arielle SBRT:EX

From: Carr, Michelle SBRT:EX
Sent: Friday, July 21, 2017 4:19 PM
To: LCLB All
Subject: Transition Update

Hello, everyone.

It has been a very interesting week as we have gone from announcement to transition into our new ministry. I have observed a continued focus on delivery of our services, on our important internal work and support for each other during the transition. Thank you for your respective approaches to these important items.

I have had the opportunity to speak with our new Executive Financial Officer, ADM Shauna Brouwer. Shauna and her team have initiated work with CSCD on the various steps to transition LCLB out of SBRT and into the Ministry of Attorney General. As there is much work to be done, not only with our transition, but many other ministries, this work will take some time. I've been advised that we should change our electronic signature block, but should not proceed with any other changes re coding, ordering, etc., until notified. Thanks in advance to our Management Services Team for your support through the upcoming transition.

I will provide further updates at key upcoming milestones, but don't hesitate to reach out with any questions to me or any member of the LCLB executive.

Regards,
Michelle

Michelle Carr | Assistant Deputy Minister and General Manager
Liquor Control and Licensing Branch
Ministry of Attorney General
Phone: 250-952-5777

Boivin, Arielle SBRT:EX

From: Boivin, Arielle SBRT:EX
Sent: Monday, July 24, 2017 1:50 PM
To: Carr, Michelle SBRT:EX
Subject: FW: Michelle's executive biography
Attachments: Michelle Carr short Bio.docx

Hi Michelle,

Are there any changes you wish to make to the attached bio before I send it to Robert?

Thank you,
Arielle Boivin

Executive Administrative Assistant | Office of the Assistant Deputy Minister and General Manager
Liquor Control & Licensing Branch
Phone: 250-952-5777
Fax: 250-952-7066

www.gov.bc.ca/liquorregulationandlicensing

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From: Meseyton, Robert PSSG:EX
Sent: Monday, July 24, 2017 1:47 PM
To: Boivin, Arielle SBRT:EX
Subject: Michelle's executive biography

Hello Arielle:

Welcome to the Ministry of Attorney General!

Would you be able to send me a Word version of Michelle's executive biography? Typically our office keeps up to date executive biographies for the both AG and PSSG and I share them with our internal communications area to post on the intranet. Karla Limion is the director of this area and she was asking for a copy once I received it. No rush on this but when you have a minute could you send it to me? I will then reformat it into our layout so that it is consistent with the other executive biographies and send you back a copy for your final approval.

Thank you.

Robert Meseyton, BCom (Hon)
Executive Assistant to
Toby Louie, Executive Director
Corporate Policy and Planning Office

Ministry of Public Safety and Solicitor General
11th Floor, 1001 Douglas Street
Victoria, BC V8W 2C5
Phone: 250-387-0306
E-mail: Robert.Meseyton@gov.bc.ca

Boivin, Arielle SBRT:EX

From: Carr, Michelle SBRT:EX
Sent: Wednesday, July 26, 2017 1:33 PM
To: Boivin, Arielle SBRT:EX
Subject: RE: UBCM contact for LCLB?

Once Julia gets here she should be the main contact, with you cc'd. let's have you as the contact until she gets here.
Good thinking.

Michelle Carr | Assistant Deputy Minister and General Manager
Liquor Control and Licensing Branch
Ministry of Attorney General
Phone: 250-952-5777

From: Boivin, Arielle SBRT:EX
Sent: Wednesday, July 26, 2017 8:33 AM
To: Carr, Michelle SBRT:EX
Subject: RE: UBCM contact for LCLB?

Hi Michelle,

I would like to confirm with you regarding the below request. I believe my role would be best to manage the below requests and duties or do you feel differently? We could always have UBCM items sent to me and Julia cc'd, what are your thoughts?

Arielle Boivin
Executive Administrative Assistant | Office of the Assistant Deputy Minister and General Manager
Liquor Control & Licensing Branch
Phone: 250-952-5777
Fax: 250-952-7066

www.gov.bc.ca/liquorregulationandlicensing

Due to security concerns, and to keep your financial information private, Liquor Control and Licensing Branch will not accept applications transmitted via email containing credit card information.

From: Meseyton, Robert PSSG:EX
Sent: Tuesday, July 25, 2017 5:27 PM
To: Vale, Elaine SBRT:EX; Boivin, Arielle SBRT:EX
Subject: RE: UBCM contact for LCLB?

Elaine and Arielle:

Sorry if I was not clear in my request. I typically have one point of contact in each branch that I send all of my UBCM requests to. This includes minister's meeting, resolutions, staff meeting requests, general information, etc. They in turn manage the request according to who the branch has assigned this work to. The expectation is that the branch contact

will ensure all branch approvals have been obtained before sending me back the result of the request. What I am looking for is that one point of contact and if I should be copying anyone else on the emails.

Robert Meseyton, BComm (Hon)
Executive Assistant to
Toby Louie, Executive Director
Corporate Policy and Planning Office

Ministry of Public Safety and Solicitor General
11th Floor, 1001 Douglas Street
Victoria, BC V8W 2C5
Phone: 250-387-0306
E-mail: Robert.Meseyton@gov.bc.ca

From: Vale, Elaine SBRT:EX
Sent: Tuesday, July 25, 2017 5:00 PM
To: Boivin, Arielle SBRT:EX
Cc: Meseyton, Robert PSSG:EX
Subject: RE: UBCM contact for LCLB?

Hi Arielle,

It's correct that Suzanne is responsible for our UBCM liquor working group.
s.13

Cheers,
Elaine

From: Boivin, Arielle SBRT:EX
Sent: Tuesday, July 25, 2017 4:01 PM
To: Meseyton, Robert PSSG:EX
Cc: Vale, Elaine SBRT:EX
Subject: RE: UBCM contact for LCLB?

Hi Robert,

The contact for UBCM in our area is Suzanne Beil- s.22
s.22

Elaine Vale can be copied on any items related- s.22

Thank you,
Arielle Boivin
Executive Administrative Assistant | Office of the Assistant Deputy Minister and General Manager
Liquor Control & Licensing Branch
Phone: 250-952-5777
Fax: 250-952-7066

www.gov.bc.ca/liquorregulationandlicensing

Due to security concerns, and to keep your financial information private, Liquor Control and Licensing Branch will not accept applications transmitted via email containing credit card information.

From: Meseyton, Robert PSSG:EX
Sent: Tuesday, July 25, 2017 3:38 PM
To: Boivin, Arielle SBRT:EX
Subject: UBCM contact for LCLB?

Hello Arielle:

Our office coordinates UBCM for both AG and PSSG. Could you please tell me who our UBCM contact would be for your area? Also, is there anyone that should be copied?

Robert Meseyton, BCom (Hon)
Executive Assistant to
Toby Louie, Executive Director
Corporate Policy and Planning Office

Ministry of Public Safety and Solicitor General
11th Floor, 1001 Douglas Street
Victoria, BC V8W 2C5
Phone: 250-387-0306
E-mail: Robert.Meseyton@gov.bc.ca

Boivin, Arielle SBRT:EX

From: Boivin, Arielle SBRT:EX
Sent: Thursday, July 27, 2017 11:13 AM
To: Carr, Michelle SBRT:EX
Subject: RE: follow up to our call with YVR
Attachments: Ltr to ADM M Carr Liquor Control and Licensing 17July17.pdf

Hi Michelle,

If I am understanding your request correctly it is Scott Norris who you spoke with, he is the Vice president of commercial development as you mentioned. I have attached the letter he sent you.

If there is anything else you need, please let me know☺.

Arielle Boivin

Executive Administrative Assistant | Office of the Assistant Deputy Minister and General Manager

Liquor Control & Licensing Branch

Phone: 250-952-5777

Fax: 250-952-7066

www.gov.bc.ca/liquorregulationandlicensing

Due to security concerns, and to keep your financial information private, Liquor Control and Licensing Branch will not accept applications transmitted via email containing credit card information.

From: Carr, Michelle SBRT:EX
Sent: Wednesday, July 26, 2017 3:23 PM
To: Boivin, Arielle SBRT:EX
Subject: FW: follow up to our call with YVR

Can you please find the incoming re the letter from the YVR person and the name of the person I spoke with – believe it was the VP of commercial development. I can't recall his name and need to send him the information below (email is work in progress). Thanks.

Hi,

As a follow up to our call a few weeks ago, I'm pleased to provide the following information:

The policy change respecting extended hours (outside 9 am to 4 am for a liquor primary or food primary), is described in item #13 on the policy directive at http://www2.gov.bc.ca/assets/gov/employment-business-and-economic-development/business-management/liquor-regulation-licensing/policy-directives/16-14_general_-_oct_20.pdf

To apply for extended hours, the application form is found here: http://www2.gov.bc.ca/assets/gov/employment-business-and-economic-development/business-management/liquor-regulation-licensing/forms/lclb005b_permanent_change_to_licence.pdf

On page 1, the type of change requested is #5 Change to hours of liquor service. The licensee would also need to complete part 3 (and attach a letter explaining the rationale for the request) and part 5. As discussed, the Branch would

be happy to review and comment on a draft template letter if that would be helpful. Please send a draft to Suzanne Bell, Deputy General Manager, and she will review internally and provide you with feedback. We would be pleased to then review future requests using the agreed to language in order to more quickly facilitate application as well as review times.

We will foll

We talked about LCLB staff visiting YVR to meet with key contacts and licensees to discuss different application types, and what tends to be missing from the application packages that could result in delays. I've spoken with Rona and Journie about going. They have the expertise to speak to food primary and liquor primary licences, including relocation applications and structural changes. With their vacation schedules, I'd suggest the second week of October, or any time after that. We'd also discussed Nithya and the Liquor Inspector attending.

Theresa

Boivin, Arielle SBRT:EX

From: Carr, Michelle SBRT:EX
Sent: Thursday, July 27, 2017 1:50 PM
To: Boivin, Arielle SBRT:EX
Subject: Please add to my DM binder, under the non-profit SEP item. thanks.
Attachments: Scan_20170323.pdf

Importance: High

Michelle Carr | Assistant Deputy Minister and General Manager
Liquor Control and Licensing Branch
Ministry of Attorney General
Phone: 250-952-5777

From: McEwan, Tim SBRT:EX
Sent: Thursday, March 23, 2017 10:15 AM
To: Bell, Suzanne N SBRT:EX; Vale, Elaine SBRT:EX
Cc: Carr, Michelle SBRT:EX
Subject: FW: As Requested
Importance: High

Please join my conference line right away ... s.17

From: Gulsen, Gul PREM:EX
Sent: Thursday, March 23, 2017 9:27 AM
To: Cummings, Derek SBRT:EX; Sweeney, Neil PREM:EX; McEwan, Tim SBRT:EX
Cc: Cadario, Michele PREM:EX
Subject: As Requested

Hi everyone,

Please see attached document from Michele.

Thanks,

Gul

Boivin, Arielle SBRT:EX

From: Carr, Michelle SBRT:EX
Sent: Thursday, July 27, 2017 2:27 PM
To: Boivin, Arielle SBRT:EX
Subject: RE: Follow up: cannabis distribution

No materials. We should just refer to the latest distribution and retail papers. Thanks.

Michelle Carr | Assistant Deputy Minister and General Manager
Liquor Control and Licensing Branch
Ministry of Attorney General
Phone: 250-952-5777

From: Boivin, Arielle SBRT:EX
Sent: Thursday, July 27, 2017 2:04 PM
To: Carr, Michelle SBRT:EX
Subject: RE: Follow up: cannabis distribution

Hi Michelle,

Are there any meeting materials that you wish I send out for this meeting? I scheduled it for August 1st at 11:30am

Arielle Boivin
Executive Administrative Assistant | Office of the Assistant Deputy Minister and General Manager
Liquor Control & Licensing Branch
Phone: 250-952-5777
Fax: 250-952-7066

www.gov.bc.ca/liquorregulationandlicensing

Due to security concerns, and to keep your financial information private, Liquor Control and Licensing Branch will not accept applications transmitted via email containing credit card information.

From: Carr, Michelle SBRT:EX
Sent: Thursday, July 27, 2017 12:51 PM
To: Boivin, Arielle SBRT:EX
Subject: FW: Follow up: cannabis distribution

Please set up a 45 minute call with Clayton, Lisa Anderson, Sophie Mas, Blain Lawson, Elaine s.22, , and me, and whomever Blain would like to include in the discussion.

Purpose is to connect on cannabis distribution and retail issues.

Blain is aware.

Thanks,

Michelle

Michelle Carr | Assistant Deputy Minister and General Manager
Liquor Control and Licensing Branch
Ministry of Attorney General
Phone: 250-952-5777

From: Pecknold, Clayton PSSG:EX
Sent: Thursday, July 27, 2017 12:36 PM
To: Carr, Michelle SBRT:EX
Cc: Anderson, Lisa R PSSG:EX; Vale, Elaine SBRT:EX; Butterfield, Nicole PSSG:EX
Subject: RE: Follow up: cannabis distribution

Hi Michelle. Will your office coordinate the meeting?

From: Carr, Michelle SBRT:EX
Sent: Monday, July 24, 2017 5:24 PM
To: Pecknold, Clayton PSSG:EX
Cc: Anderson, Lisa R PSSG:EX; Vale, Elaine SBRT:EX
Subject: Follow up: cannabis distribution
Importance: High

Clayton,

As a follow up to the discussion on Friday, I've followed up with Blain and he has kindly provided the attached list of key firms and contacts we may wish to engage with re analysis of distribution models.

Also, I was reflecting on the discussion and believe it would be useful for Blain and/or his team to meet with you and your senior team to provide an overview of some of the key challenges/considerations re distribution and retail. Blain in particular has a level of insight and knowledge that I think you would find useful. I've confirmed he is willing to meet. Please let me know if this would be of interest and I will ask my office to help set this up.

Michelle

Michelle Carr | Assistant Deputy Minister and General Manager
Liquor Control and Licensing Branch
Ministry of Attorney General
Phone: 250-952-5777

Boivin, Arielle SBRT:EX

From: Carr, Michelle SBRT:EX
Sent: Friday, July 28, 2017 12:53 PM
To: Holland, Kelly SBRT:EX; Boivin, Arielle SBRT:EX; Bendall, Esther SBRT:EX
Cc: Bell, Suzanne N SBRT:EX
Subject: RE: Center of Gravity

Thanks, Kelly and Esther, for your great work on these.

Michelle Carr | Assistant Deputy Minister and General Manager
Liquor Control and Licensing Branch
Ministry of Attorney General
Phone: 250-952-5777

From: Holland, Kelly SBRT:EX
Sent: Friday, July 28, 2017 12:23 PM
To: Boivin, Arielle SBRT:EX; Bendall, Esther SBRT:EX
Cc: Bell, Suzanne N SBRT:EX; Carr, Michelle SBRT:EX
Subject: RE: Center of Gravity

Thank you Arielle! I've added the cliff # in the notes section. The applications have been approved.

Kelly

From: Boivin, Arielle SBRT:EX
Sent: Friday, July 28, 2017 11:54 AM
To: Holland, Kelly SBRT:EX; Bendall, Esther SBRT:EX
Subject: Center of Gravity

Hello Ladies,

The cliff # for the approval letter is 38609- SEP Exemption letter for Center of Gravity.

Thank you,
Arielle Boivin
Executive Administrative Assistant | Office of the Assistant Deputy Minister and General Manager
Liquor Control & Licensing Branch
Phone: 250-952-5777
Fax: 250-952-7066

www.gov.bc.ca/liquorregulationandlicensing

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Boivin, Arielle SBRT:EX

From: Carr, Michelle SBRT:EX
Sent: Friday, July 28, 2017 1:04 PM
To: Boivin, Arielle SBRT:EX
Subject: FW: Pre-brief prior to MDE briefing next week

Please add Connie and Marlene to my contacts. Thanks.

Michelle Carr | Assistant Deputy Minister and General Manager
Liquor Control and Licensing Branch
Ministry of Attorney General
Phone: 250-952-5777

From: Richter, Connie JAG:EX
Sent: Friday, July 28, 2017 10:09 AM
To: Carr, Michelle SBRT:EX
Cc: Boivin, Arielle SBRT:EX
Subject: RE: Pre-brief prior to MDE briefing next week

Hi Michelle,

Yes, if your office could pls. work with me or my colleague (Marlene Dayman) with regard to your requests we'd really appreciate it.

Thank you, C

From: Carr, Michelle SBRT:EX
Sent: Friday, July 28, 2017 9:13 AM
To: Richter, Connie JAG:EX
Cc: Boivin, Arielle SBRT:EX
Subject: RE: Pre-brief prior to MDE briefing next week

Thanks, Connie. In future, is your preference for my office to let you know if I need a meeting, and/or to give Richard a heads up that I need to speak with him. Just wanting to ensure we fit into the system you already have in place.

Thanks!

Michelle

Michelle Carr | Assistant Deputy Minister and General Manager
Liquor Control and Licensing Branch
Ministry of Attorney General
Phone: 250-952-5777

From: Richter, Connie JAG:EX
Sent: Friday, July 28, 2017 8:48 AM
To: Carr, Michelle SBRT:EX
Cc: Boivin, Arielle SBRT:EX; Fyfe, Richard J JAG:EX
Subject: RE: Pre-brief prior to MDE briefing next week

Good morning, Michelle.

I can assist with the below so I'll touch base with Arielle this morning.

C

-----Original Message-----

From: Carr, Michelle SBRT:EX

Sent: Friday, July 28, 2017 8:43 AM

To: Fyfe, Richard J JAG:EX

Cc: Richter, Connie JAG:EX; Boivin, Arielle SBRT:EX

Subject: Pre-brief prior to MDE briefing next week

Hi, Richard.

I'm wondering if it is possible for us to have a 30 minute pre-brief prior to the potential briefing with the Minister next week.

There are a few items that I'd like to give you a heads up on, as well as seek your advice on how to best position the items given previous legal advice and direction.

Some of these include items that are joint with the LDB, so if LDB have a briefing first I think it is best to connect beforehand.

Thanks,

Michelle

Michelle Carr

Assistant Deputy Minister and General Manager

Liquor Control and Licensing Branch

Ministry of Attorney General

250-952-5777

Boivin, Arielle SBRT:EX

From: Carr, Michelle SBRT:EX
Sent: Sunday, July 30, 2017 12:58 PM
To: Boivin, Arielle SBRT:EX
Subject: Fwd: Q re charity amount derived from SEP's that charge above the price guidelines

Please print the table and place in my liquor binder after the SEP policy criteria document.

Thanks
Michelle

Michelle Carr
Assistant Deputy Minister and General Manager
Liquor Control and Licensing Branch
Ministry of Attorney General
250-952-5777

Begin forwarded message:

From: "Huska, Joshua SBRT:EX" <Joshua.Huska@gov.bc.ca>
Date: July 25, 2017 at 9:55:08 AM PDT
To: "Bell, Suzanne N SBRT:EX" <Suzanne.Bell@gov.bc.ca>, "Bendall, Esther SBRT:EX" <Esther.Bendall@gov.bc.ca>, "Carr, Michelle SBRT:EX" <Michelle.Carr@gov.bc.ca>
Cc: "Vale, Elaine SBRT:EX" <Elaine.Vale@gov.bc.ca>, "Killoran, Theresa SBRT:EX" <Theresa.Killoran@gov.bc.ca>, "Nendick, Cassidy SBRT:EX" <Cassidy.Nendick@gov.bc.ca>
Subject: RE: Q re charity amount derived from SEP's that charge above the price guidelines

Hi Michelle,

Here are some updated stats that includes businesses. As discussed, businesses became eligible to hold traditional SEP events on January 23/17.

Obtaining a dollar amount given to charity is proving to be difficult, as records are paper based, it is not clear if the event in question is a business venture, and a lag or lack of expense submissions.

Calendar Year	Number of Permits from Non-Businesses that charged over max price	Number of Permits from Businesses that charged over max price	Total
2015	157		157
2016	222		222
As of July 24 2017	130	23	153

From: Huska, Joshua SBRT:EX
Sent: Monday, July 24, 2017 11:42 AM
To: Bell, Suzanne N SBRT:EX; Bendall, Esther SBRT:EX; Carr, Michelle SBRT:EX
Cc: Vale, Elaine SBRT:EX; Killoran, Theresa SBRT:EX; Nendick, Cassidy SBRT:EX
Subject: RE: Q re charity amount derived from SEP's that charge above the price guidelines
Cassidy and I will go through the expense reports for 2016 to get some rough #'s.
Josh

From: Bell, Suzanne N SBRT:EX

Sent: Monday, July 24, 2017 11:32 AM

To: Bendall, Esther SBRT:EX; Huska, Joshua SBRT:EX; Carr, Michelle SBRT:EX

Cc: Vale, Elaine SBRT:EX; Killoran, Theresa SBRT:EX

Subject: FW: Q re charity amount derived from SEP's that charge above the price guidelines

Thanks Esther – Michelle, as Esther notes below, we don't keep track of dollar values or the organizations. The organizations have to submit reports, but they aren't entered in the system.

Suzanne

From: Bendall, Esther SBRT:EX

Sent: Monday, July 24, 2017 9:59 AM

To: Bell, Suzanne N SBRT:EX

Subject: RE: Q re charity amount derived from SEP's that charge above the price guidelines

Good morning Suzanne, s.13

s.13

s.13

Cheers

Esther

Esther Bendall

Case Manager

Liquor Control and Licensing Branch

1-855-999-7656

Applications and info available at:

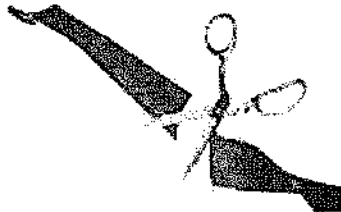
www.specialevents.bcldb.com

LCLB

www.gov.bc.ca/liquorregulationandlicensing

Due to security concerns, Liquor Control and Licensing Branch will not accept electronically transmitted applications containing credit card information.

If you receive this e-mail in error, please notify the sender immediately and delete this e-mail from your system.



From: Bell, Suzanne N SBRT:EX

Sent: Monday, July 24, 2017 9:41 AM

To: Bendall, Esther SBRT:EX

Subject: FW: Q re charity amount derived from SEP's that charge above the price guidelines

Hi Esther! I think the answer to Michelle's question below is no – am I correct? Thanks! ☺

Suzanne

From: Carr, Michelle SBRT:EX

Sent: Monday, July 24, 2017 9:29 AM

To: Huska, Joshua SBRT:EX

Cc: Killoran, Theresa SBRT:EX; Vale, Elaine SBRT:EX; Bell, Suzanne N SBRT:EX

Subject: Re: Q re charity amount derived from SEP's that charge above the price guidelines

Thank you for providing this info, Josh, and apologies for taking some time to get back to you.

I appreciate the info below. I am wondering if we do keep track of which licensees are not charitable organizations and/or the overall quantity provided to charity. 2016 only is fine.

Also, Theresa can you please confirm whether we have any additional requests re exemption or just FVDED, and Rocky Mtn at this time.
Thanks all.

Sent from my iPhone

On Jul 14, 2017, at 1:07 PM, Huska, Joshua SBRT:EX <Joshua.Huska@gov.bc.ca> wrote:

A quick follow up after a discussion with Elaine.
Here's how many events charged over the cost recovery price list per year:

Calendar Year	Number of Permits that charged over max price
2015	157
2016	222
2017 as of July 14 th	135

A couple of cautions:

- 2015 included the pilot phase of the online system
- Events that charged over could also include events that are put on by a charity and are entirely charitable
- The table does not indicate how much was donated to charity

Thanks,
Josh

-----Original Message-----

From: Huska, Joshua SBRT:EX
Sent: Friday, July 14, 2017 9:30 AM
To: Carr, Michelle SBRT:EX; Killoran, Theresa SBRT:EX
Cc: Vale, Elaine SBRT:EX
Subject: RE: Q re charity amount derived from SEP's that charge above the price guidelines
Hi Michelle,
We do have paper copies of expense reports from permittees which state the profits made from the event, however I am not sure if these are recorded somewhere in a spreadsheet - I can confirm with Esther when she gets in.
s.13

Josh

-----Original Message-----

From: Carr, Michelle SBRT:EX
Sent: Thursday, July 13, 2017 6:18 PM
To: Huska, Joshua SBRT:EX; Killoran, Theresa SBRT:EX
Cc: Vale, Elaine SBRT:EX
Subject: Q re charity amount derived from SEP's that charge above the price guidelines
Hi,
Do we have available any data on the amount generated to charity on an annual basis as a result of our previous requirement for SEP's? I would like to understand and be able to articulate the scale of the change.
Thanks
Michelle
Sent from my iPhone

Boivin, Arielle SBRT:EX

From: Boivin, Arielle SBRT:EX
Sent: Monday, July 31, 2017 8:37 AM
To: LCLB EXEC; McElroy, Scott D SBRT:EX; Golder, Melanie SBRT:EX
Cc: Witton, Mimi SBRT:EX
Subject: Executive Meeting August 10th

Hi All

Please let me know of any items you wish to put on the agenda for the August 10th Executive Meeting. Please note as Ray didn't have the opportunity to give us an update on the Cannabis Regulatory Process from his Denver trip, that topic has been carried over. As I will be s.22, please cc Mimi on any items you wish to be added to the agenda so that we can ensure nothing is missed.

Thank you,
Arielle Boivin
Executive Administrative Assistant | Office of the Assistant Deputy Minister and General Manager
Liquor Control & Licensing Branch
Phone: 250-952-5777
Fax: 250-952-7066

www.gov.bc.ca/liquorregulationandlicensing

Due to security concerns, and to keep your financial information private, Liquor Control and Licensing Branch will not accept applications transmitted via email containing credit card information.

Dickson, Brandy GPEB:EX

From: King, Kim J M JAG:EX
Sent: Tuesday, December 19, 2017 9:11 AM
To: Branch, Gaming GPEB:EX
Cc: Vear, Maureen FIN:EX
Subject: AG Draft Email CLIFF ID 543694
Attachments: Incoming.msg

Good morning,

Maureen, this is the log for the email from Sam Godfrey you forwarded to us yesterday.

Cheers,
Kim

AG-Attorney General Referral Slip for ID:543694

2017/12/19

Log Type: Email	Action: AG Draft Email	Due: 2017/12/27
Batch:	Subaction:	

Type: Stakeholder
George Sweny, Vice President
Compliance
The Stars Group
Email: George.Sweny@starsgroup.com

Written: 2017/12/05 **Resp Type:**
Received: 2017/12/05 **Entered By:** cahughe
Due: 2017/12/27
Interim:
Signed: **Sign By:**
Approved: **Approved By:**
Closed: **File No.:**

Address To: George Smith, MA
Branch Rsp:
X-Ref:
MLA:

Copy To:
Issue:
Drafter:
Electoral Dist:

Subject

Requesting meeting in Jan 2018 to discuss the Stars Group support for BC government's agenda relating to increasing gaming security, compliance and public safety in BC and Canadian public policy environments.

Referral AG-Attorney General -> AG-Attorney General

From: AG-Attorney General	Sent: 2017/12/08	Status: Pending	Ref Action: AG Draft Email
To: AG-Attorney General	Received: 2017/12/08	Reason:	Subaction:
Assign To:	Completed:	Due: 2017/12/27 (Pending (4))	File No.:

Referral AG-Attorney General -> AG-Attorney General -> CCU-Corp.Cor.Unit

From:	AG-Attorney General	Sent:	2017/12/08	Status:	Accepted	Ref Action:	AG Draft Email
To:	CCU-Corp.Cor.Unit	Received:	2017/12/19	Reason:		Subaction:	
Assign To:	GPEB	Completed:		Due:	2017/12/27 (Pending (4))	File No.:	

Referral AG-Attorney General -> AG-Attorney General -> CCU-Corp.Cor.Unit -> Gaming Policy

From:	CCU-Corp.Cor.Unit	Sent:	2017/12/19	Status:	Pending	Ref Action:	AG Draft Email
To:	Gaming Policy	Received:		Reason:		Subaction:	
Assign To:		Completed:		Due:	2017/12/27 (Active (4))	File No.:	

Dickson, Brandy GPEB:EX

From: Boychuk, Dave FIN:EX
Sent: Monday, September 11, 2017 3:26 PM
To: Mazure, John C FIN:EX
Cc: Vear, Maureen FIN:EX; Gavar, Marie FIN:EX
Subject: Revised ToR b/n
Attachments: AMLS procurement bn 11SEP2017r1.docx; Terms of Reference - Review of AMLS 11SEP2017.docx; RobinJunger.pdf; Bourgeois, Don _ Lawyers _ Fogler, Rubinoff LLP.pdf

Hi John,

Revised b/n and ToR are attached, including your edits. Please let me know if there are further edits required.

Maureen: Assuming no further input from John, would you mind please having a look at the formatting, adding the CLIF references as required, and sending this to the DAG's office for Richard's approval?

My thanks in advance.

Dave Boychuk, CPA-CMA

Director | Operations Division | Gaming Policy and Enforcement Branch
Ministry of Attorney General

250-508-7156

Dickson, Brandy GPEB:EX

From: Mazure, John C FIN:EX
Sent: Monday, July 31, 2017 4:50 PM
To: Kendall, Janelle FIN:EX
Cc: Vear, Maureen FIN:EX; Jaggi-Smith, Michele FIN:EX; Hazel, Jillian FIN:EX
Subject: FW: Meeting to debrief from BCLC meeting today

We need to discuss to ensure we are clear internally on her question. thx

John Mazure | Assistant Deputy Minister | Gaming Policy and Enforcement Branch
t: 250-387-1301 | e: John.Mazure@gov.bc.ca | m: PO Box 9202 STN PROV GOVT, Victoria BC V8W 9N1

From: Brouwer, Shauna JAG:EX
Sent: Monday, July 31, 2017 4:47 PM
To: Mazure, John C FIN:EX
Cc: Pearson, Barbera JAG:EX
Subject: Meeting to debrief from BCLC meeting today

Hi John,

I am asking Barb to find us 30 min or so to debrief on the meeting today. Also want to talk to you about who in your shop works on the Service Plan as those will need updating and likely also the mandate letters.
thx

Shauna Brouwer, MBA

| Assistant Deputy Minister and Executive Financial Officer, Corporate Management Services Branch, Ministries of Attorney General and Public Safety & Solicitor General | 250.387.5258 |

CMSB

Striving to be:
An outstanding service provider
A great place to work

Dickson, Brandy GPEB:EX

From: Mazure, John C FIN:EX
Sent: Monday, July 31, 2017 4:42 PM
To: Kendall, Janelle FIN:EX
Cc: Vear, Maureen FIN:EX; Pandachuck, Niki FIN:EX
Subject: FW: Executive Profile for AG/PSSG Intranet
Attachments: Executive Profile Questions_July 2017.docx

Janelle,

Need your help in completing the questions.

My branch is responsible for: The overall integrity of gambling and horse racing in the province

In any given work week, you'll find me working on:

On the weekends, you'll generally find me: s.22

My dream job as a child was: s.22

The best place I've ever travelled is: s.22
s.22

One thing not many people know about me is: s.22
s.22

My family would describe me as s.22

The best advice I've ever received is: s.22

The best part of working for the Justice and Public Safety Sector is:

John Mazure | Assistant Deputy Minister | Gaming Policy and Enforcement Branch
t: 250-387-1301 | **e:** John.Mazure@gov.bc.ca | **m:** PO Box 9202 STN PROV GOVT, Victoria BC V8W 9N1

From: Limion, Karla JAG:EX
Sent: Friday, July 28, 2017 10:54 AM
To: Mazure, John C FIN:EX
Cc: Pandachuck, Niki FIN:EX
Subject: Executive Profile for AG/PSSG Intranet

Good morning, John –

It's great to (virtually) meet you! I've heard wonderful things. ☺

By way of this email, I'm wondering if you'd consider responding to some questions we've posed to all other members of our AG/PSSG executive so that staff can know you a little better? We currently have our AG Executive Profiles up on our Intranet, if you'd like to peruse them and see how others have responded. We already have your biography posted, but the profile always adds a bit of a personal touch.

I had the pleasure of meeting with Niki Pandachuck this week and we've introduced her into the internal communications fold in the ministry and sector. Very excited and happy to welcome the Gaming Policy and Enforcement Branch and hope to meet you in-person soon.

Thanks very much in advance,

Karla Limion
Director, Internal Communications
Attorney General and Public Safety and Solicitor General
Office: (250) 356-9887
Cell: (778) 678-3531
Karla.Limion@gov.bc.ca

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Page 07

Withheld pursuant to/removed as

s.14

Dickson, Brandy GPEB:EX

From: Mazure, John C FIN:EX
Sent: Monday, July 31, 2017 12:07 PM
To: Vear, Maureen FIN:EX
Subject: Re: 1-1 meeting with Richard

Ok. So I may try to talk to him about a couple of things in Vancouver. If so then I may not call Janelle.

Sent from my iPhone

On Jul 31, 2017, at 12:00 PM, Vear, Maureen FIN:EX <Maureen.Vear@gov.bc.ca> wrote:

s.22

so the next one is **Sept. 21st**

-----Original Message-----

From: Mazure, John C FIN:EX
Sent: Monday, July 31, 2017 11:53 AM
To: Vear, Maureen FIN:EX
Subject: 1-1 meeting with Richard
When is my next meeting with Richard?
Sent from my iPhone

Dickson, Brandy GPEB:EX

From: Mazure, John C FIN:EX
Sent: Monday, July 31, 2017 11:53 AM
To: Vear, Maureen FIN:EX
Subject: 1-1 meeting with Richard

When is my next meeting with Richard?

Sent from my iPhone

Dickson, Brandy GPEB:EX

From: Mazure, John C FIN:EX
Sent: Monday, July 31, 2017 11:46 AM
To: Limion, Karla JAG:EX
Cc: Vear, Maureen FIN:EX; Kendall, Janelle FIN:EX
Subject: Re: Executive Profile for AG/PSSG Intranet

Thx Karla. I'll get something to you this week.

Sent from my iPhone

On Jul 28, 2017, at 10:54 AM, Limion, Karla JAG:EX <Karla.Limion@gov.bc.ca> wrote:

Good morning, John –

It's great to (virtually) meet you! I've heard wonderful things. ☺

By way of this email, I'm wondering if you'd consider responding to some questions we've posed to all other members of our AG/PSSG executive so that staff can know you a little better? We currently have our AG Executive Profiles up on our Intranet, if you'd like to peruse them and see how others have responded. We already have your biography posted, but the profile always adds a bit of a personal touch.

I had the pleasure of meeting with Niki Pandachuck this week and we've introduced her into the internal communications fold in the ministry and sector. Very excited and happy to welcome the Gaming Policy and Enforcement Branch and hope to meet you in-person soon.

Thanks very much in advance,

Karla Limion

Director, Internal Communications

Attorney General and Public Safety and Solicitor General

Office: (250) 356-9887

Cell: s.15

Karla.Limion@gov.bc.ca

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Dickson, Brandy GPEB:EX

From: Mazure, John C FIN:EX
Sent: Monday, July 31, 2017 11:35 AM
To: Vear, Maureen FIN:EX
Subject: Re: Access to Sussex

Thx

Sent from my iPhone

On Jul 31, 2017, at 9:05 AM, Vear, Maureen FIN:EX <Maureen.Vear@gov.bc.ca> wrote:

John:

I have received confirmation that you existing access card will now provide access to the s.15

Maureen

Ph: 7-1301

Dickson, Brandy GPEB:EX

From: Mazure, John C FIN:EX
Sent: Friday, July 28, 2017 4:15 PM
To: Meilleur, Len FIN:EX; Seabrook, Norine FIN:EX
Cc: Vear, Maureen FIN:EX; Kendall, Janelle FIN:EX
Subject: FW: #s.22 , Position :s.22 BAND 2 - Gaming Investigator Ministry of Finance

I know the answer but am leaving you folks to respond to this query, thx

John Mazure | Assistant Deputy Minister | Gaming Policy and Enforcement Branch
t: 250-387-1301 | **e:** John.Mazure@gov.bc.ca | **m:** PO Box 9202 STN PROV GOVT, Victoria BC V8W 9N1

From: s.22
Sent: Friday, July 28, 2017 4:13 PM
To: Mazure, John C FIN:EX
Subject: :s.22 , Position :s.22 BAND 2 - Gaming Investigator Ministry of Finance

s.22

Dickson, Brandy GPEB:EX

From: Mazure, John C FIN:EX
Sent: Friday, July 28, 2017 1:35 PM
To: Vear, Maureen FIN:EX
Subject: FW: FOR APPROVAL - Band 2 Gaming Investigator_s.22 [Incident: 170604-000003]
Attachments: s.22
s.22

Approved. I have approved the two offers in the system. I don't see a place to approve the two going on the eligibility list.

John Mazure | Assistant Deputy Minister | Gaming Policy and Enforcement Branch
t: 250-387-1301 | e: John.Mazure@gov.bc.ca | m: PO Box 9202 STN PROV GOVT, Victoria BC V8W 9N1

From: Vear, Maureen FIN:EX
Sent: Friday, July 28, 2017 12:20 PM
To: Mazure, John C FIN:EX
Subject: FOR APPROVAL - Band 2 Gaming Investigator_s.22 [Incident: 170604-000003]

Hi John:
For your review/approval.

From: Seabrook, Norine FIN:EX
Sent: Friday, July 28, 2017 12:17 PM
To: Vear, Maureen FIN:EX
Cc: Skrine, Cary J FIN:EX
Subject: FW: Band 2 Gaming Investigator_s.22 [Incident: 170604-000003]

Hi Maureen,

2 Offer Letters for the Kelowna Investigators are ready for John's electronic approval in the Recruitment Management System. Once John approves them the letters will be sent to the candidates. Once they have approved their letters I can send Garth the request for screening.

Cary Skrine iss.22 so I am assisting in the competition.
(I assume Cary used John's name for the approval from advice in the new ministry and/or that Len s.22 .

Please let me know if you have any questions.

Thanks

Norine

From: MyHR [<mailto:myhr@gov.bc.ca>]
Sent: Friday, July 28, 2017 11:49 AM
To: Skrine, Cary J FIN:EX
Cc: Seabrook, Norine FIN:EX
Subject: Band 2 Gaming Investigator_s.22 [Incident: 170604-000003]

Hello,

Your Hiring Advisor Jennifer has asked me to process the eligibility list and final regret letters for this competition and these have now been sent. A copy of this notification and the recipient list is attached for inclusion in your competition file.

Your review period will begin tomorrow and end at midnight on Wednesday August 2, 2017. Your Hiring Advisor will contact you the following day to discuss if any requests for feedback were received, when feedback was provided and to determine whether or not an extended review period will apply.

The offer letter has also been created for your successful candidates s.22 and s.22

NEXT STEPS - FOR YOUR ACTION:

1. The offer letter is ready for John Mazure's review and approval in the Recruitment Management System. If any changes are required, please reject the letter and reply back to this message with your corrections.

***It is important that changes to the offer are made before it is approved within the Recruitment System. An approval will automatically send the letter to the candidate.**

2. If changes are not required, please approve the letter in the system and it will be sent electronically to s.22 and s.22 to accept.
3. Have the successful candidate complete any required security screening (information is included within the offer letter).
4. The following must be complete before we prepare the candidate's confirmation letter:
 - The 5 day Review Period (including the extended review period if necessary) has concluded.
 - You have sent us the clearance email from PSSO confirming the required security screening has cleared. It is the Hiring Manager's responsibility to ensure all security screening requirements (if applicable) are met by the successful applicant.
 - Send us your candidate's confirmed start date for inclusion in their confirmation letter.

***The confirmation letter must be done before PeopleSoft and payroll data entry can be completed.**

Ways you can connect with your Hiring Advisor throughout this competition:

1. Click **"REPLY"** directly to this message. To avoid ticket disconnect, delays and/or missed messages; please do not change the subject or address fields, or email hiring staff directly; OR
2. Visit AskMyHR to view your **Service Request History** page. Click on your ticket number [170604-000003] to see all messages associated with this competition, or to make updates to your request that will go directly to your Hiring Advisor.

Lauren Birmingham - On behalf of your Hiring Advisor - Jennifer Bode

Thank you for contacting the BC Public Service Agency.

Visit [AskMyHR](#) to create, update or track your service requests.

Lauren Birmingham
BC Public Service Agency

[AskMyHR](#)

MyHR 250.952.6000 | Toll Free 1.877.277.0772

Dickson, Brandy GPEB:EX

From: Mazure, John C FIN:EX
Sent: Friday, July 28, 2017 12:19 PM
To: Scott, Douglas S IRR:EX
Cc: Vear, Maureen FIN:EX; Kendall, Janelle FIN:EX; Hazel, Jillian FIN:EX
Subject: RE: jurisdictional review
Attachments: 359514 - BN - First Nations Involvement in BC's Gambling Industry.docx

Doug, pls find attached the GPEB note. If you need anything further your staff should contact Jillian.

Also, I asked Minister Eby whether he could shed any light on the gambling priority identified in Minister Fraser's mandate letter, s.13, s.16
s.13, s.16 . He indicated he would look into it and get back to me.

John Mazure | Assistant Deputy Minister | Gaming Policy and Enforcement Branch
t: 250-387-1301 | e: John.Mazure@gov.bc.ca | m: PO Box 9202 STN PROV GOVT, Victoria BC V8W 9N1

From: Scott, Douglas S ABR:EX
Sent: Wednesday, July 26, 2017 7:41 AM
To: Mazure, John C FIN:EX
Subject: Re: jurisdictional review

Oh fantastic thanks

Douglas S. Scott
Assistant Deputy Minister
Negotiations and Regional Operations
Ministry of Indigenous Relations and Reconciliation
Government of British Columbia

On Jul 26, 2017, at 7:39 AM, Mazure, John C FIN:EX <John.Mazure@gov.bc.ca> wrote:

Staff are preparing a briefing note which apparently has some jurisdictional info – I'll flip it to you – likely sometime this afternoon.

John Mazure | Assistant Deputy Minister | Gaming Policy and Enforcement Branch
t: 250-387-1301 | e: John.Mazure@gov.bc.ca | m: PO Box 9202 STN PROV GOVT, Victoria BC V8W 9N1

From: Mazure, John C FIN:EX
Sent: Wednesday, July 26, 2017 6:35 AM
To: Scott, Douglas S ABR:EX
Subject: RE: jurisdictional review

Hi Doug,

I don't think I've seen such a review since I've been at GPEB but I'll follow up with staff. A call will work.
thx

John Mazure | Assistant Deputy Minister | Gaming Policy and Enforcement Branch
t: 250-387-1301 | e: John.Mazure@gov.bc.ca | m: PO Box 9202 STN PROV GOVT, Victoria BC V8W 9N1

From: Scott, Douglas S ABR:EX
Sent: Wednesday, July 26, 2017 6:31 AM
To: Mazure, John C FIN:EX
Subject: jurisdictional review

Morning John,

s.13

We have this issue in our mandate letter... I will arrange a call to check in on this if that works for you.

Thanks,

Doug

Douglas S. Scott
Assistant Deputy Minister
Negotiations and Regional Operations
Ministry of Indigenous Relations and Reconciliation
Government of British Columbia

Dickson, Brandy GPEB:EX

From: Mazure, John C FIN:EX
Sent: Thursday, July 27, 2017 5:22 PM
To: Hazel, Jillian FIN:EX
Cc: Kendall, Janelle FIN:EX; Vear, Maureen FIN:EX; Gavar, Marie FIN:EX; DeMott, Rachel FIN:EX
Subject: RE: 359514 - BN - First Nations Gambling Revenue Sharing

Thx Jillian. Other than the couple of changes we discussed the note looks good. Thx

Maureen - pls remind me to call Doug tomorrow before I send the revised note to him.

John Mazure | Assistant Deputy Minister | Gaming Policy and Enforcement Branch
t: 250-387-1301 | e: John.Mazure@gov.bc.ca | m: PO Box 9202 STN PROV GOVT, Victoria BC V8W 9N1

-----Original Message-----

From: Hazel, Jillian FIN:EX
Sent: Thursday, July 27, 2017 4:46 PM
To: Mazure, John C FIN:EX
Cc: Kendall, Janelle FIN:EX; Vear, Maureen FIN:EX; Gavar, Marie FIN:EX; DeMott, Rachel FIN:EX
Subject: 359514 - BN - First Nations Gambling Revenue Sharing

Hi John,

Attached is the link to the briefing note that Rachel has prepared on the issue of revenue sharing with First Nations. This is background information about how it works right now, what they're doing in other provinces, and recent concerns/requests that have been made by various First Nations. SPPD is obviously happy to provide any additional information that we have with Doug's staff or please feel free to provide them with our contact information if they need to ask us questions.

Let me know if you need anything else.

Thanks,
Jillian

Dickson, Brandy GPEB:EX

From: Mazure, John C FIN:EX
Sent: Thursday, July 27, 2017 2:18 PM
To: 'Margo Gerrard-Fletcher'
Cc: Vear, Maureen FIN:EX
Subject: RE: Revised Vendor Code of Conduct

Hi Margo, can you send me a version with track changes – otherwise I'm not sure where the actual changes were made

John Mazure | Assistant Deputy Minister | Gaming Policy and Enforcement Branch
t: 250-387-1301 | e: John.Mazure@gov.bc.ca | m: PO Box 9202 STN PROV GOVT, Victoria BC V8W 9N1

From: Margo Gerrard-Fletcher [<mailto:Gerrard-Fletcher@ilc.ca>]
Sent: Thursday, July 27, 2017 1:22 PM
To: Mazure, John C FIN:EX
Cc: Vear, Maureen FIN:EX
Subject: Revised Vendor Code of Conduct

Afternoon John,

Elaine would like to send the attached **Vendor Code of Conduct** to the Governance & Human Resources Committee for approval, by email, in order for this to go before the Board for approval at their September 26th meeting.

The Code was last updated March 2015. The **rules of play** for ILC produced games did not mention when the status of an individual is determined so this was updated in Vendor Code. The term "participating" was broadened to include purchasing, playing and winning, that Related Parties should prohibit people from winning and was made consistent throughout the Vendor Code of Conduct.

Please let me know if you are fine with me sending this to the Committee.

Thanks,



Margo Gerrard-Fletcher
Executive Assistant
Phone: (416) 440-3682
Fax: (416) 488-7871
Email: gerrard-fletcher@ilc.ca

Dickson, Brandy GPEB:EX

From: Mazure, John C FIN:EX
Sent: Thursday, July 27, 2017 2:07 PM
To: Gavar, Marie FIN:EX
Cc: Boychuk, Dave FIN:EX; Vear, Maureen FIN:EX
Subject: RE: Sign -off FIN-2017-71754

Thx Marie. I agree with the proposed severing, however, I don't understand why page 2 is the same as page 3 except page 3 is revoked (i.e. the two have the same date – so is it certified or revoked?)

John Mazure | Assistant Deputy Minister | Gaming Policy and Enforcement Branch
t: 250-387-1301 | e: John.Mazure@gov.bc.ca | m: PO Box 9202 STN PROV GOVT, Victoria BC V8W 9N1

From: Gavar, Marie FIN:EX
Sent: Thursday, July 27, 2017 12:33 PM
To: Mazure, John C FIN:EX
Cc: Boychuk, Dave FIN:EX; Vear, Maureen FIN:EX
Subject: FW: Sign -off FIN-2017-71754
Importance: High

Hi John,

Please find the attached severed records/TRIM Link for **FOI FIN-2017-71754** for your review and approval. Kim has reviewed the responsive records and have had the opportunity to comment on the severing and release. The sign-off package should be reviewed for any harms not already identified.

The original request was for:

"Copies of compliance testing results, from July 15, 2010 to May 21, 2017, after the accredited testing facility process has been completed, leading to a Certificate of Technical Integrity, in regards to the Random Number Generator for poker on PlayNow.com."

Dave has also reviewed the records and recommended severing. Please let me know if you have any questions or concerns about the records. I would be happy to assist. Once reviewed, if you agree with the severing, please reply to this email with your approval, and Maureen will attach your e-signature to the sign off form before I return to IAO for release to the applicant.

Thank you,

Marie Gavar
Administrative Assistant
Strategic Policy and Projects Division & Operations Division

Gaming Policy and Enforcement Branch
3rd Floor, 910 Government Street
Victoria, BC V8W 1X3
Phone: 250-952-6652
Email: marie.gavar@gov.bc.ca

Page 21 to/à Page 22

Withheld pursuant to/removed as

s.14

Dickson, Brandy GPEB:EX

From: Mazure, John C FIN:EX
Sent: Wednesday, July 26, 2017 2:34 PM
To: Jaggi-Smith, Michele FIN:EX
Cc: Vear, Maureen FIN:EX; Gavar, Marie FIN:EX; Kendall, Janelle FIN:EX; Hazel, Jillian FIN:EX
Subject: RE: Next Steps: s.13,s.17

Thx Michele. I support the proposed email as written with the exception of the 2nd sentence in the 2nd paragraph. I think we can be more definitive by clearly indicating that GPEB is (solely) responsible for advising the minister on broad policy, standards and regulatory issues (GCA 26(2) a and b) - therefore GPEB alone would be advising the minister. In developing that advice, we would want to consult BCLC to incorporate their perspective and if there are areas where we can work together (e.g., market studies) to inform that advice then GPEB will do so as well provided it allows us to fulfill our mandate.

John Mazure | Assistant Deputy Minister | Gaming Policy and Enforcement Branch
t: 250-387-1301 | e: John.Mazure@gov.bc.ca | m: PO Box 9202 STN PROV GOVT, Victoria BC V8W 9N1

From: Jaggi-Smith, Michele FIN:EX
Sent: Wednesday, July 19, 2017 9:18 PM
To: Mazure, John C FIN:EX
Cc: Vear, Maureen FIN:EX; Gavar, Marie FIN:EX
Subject: FW: Next Steps: s.13,s.17

John,

Monica has shared a PowerPoint presentation on their assessment of the grey market they provided to SPPD in February. Monica makes a reference in her email below of an agreement that we would jointly brief government on the opportunities in the online market. At no time has Jillian or myself made this commitment. I feel it is necessary to respond to this statement as well as advising Monica that GPEB is engaging its own contractor to undertake research into the size/scope of the online gambling market. Below is a draft email to respond to Monica's email regarding BCLC's presentation on the online gambling market in BC. Please let me know if there's anything you'd like to discuss or have me revise. I've also attached the previous email correspondence that I have had with Monica on this issue for your reference.

Thanks,

Michele

Hello Monica,

Thank you for sharing this presentation on the online gambling market in B.C. We will keep this document confidential within our GPEB Policy and Executive teams. I would like to let you know that GPEB is engaging a contractor to undertake research into the size and scope of the online gambling market in B.C. both in terms of the value of the market as well as the number of British Columbians participating in different types of online gambling. Having this type of fulsome information is essential to us in order to be able to provide advice to government.

GPEB would like to continue to work collaboratively with BCLC on the issue of s.13, s.17 gambling. However, I did not have the understanding that any briefings on this issue would be done jointly by GPEB and BCLC. As I've previously noted, I think that the working group may need to develop a policy document that outlines the approach that BCLC and GPEB would like to take to address s.13, s.17. A presentation for government may then need to be developed.

My team has done a considerable amount of work s.13, s.17
s.13, s.17
s.13, s.17 Once we receive this advice, we will share our recommended approach with you.

As you know, s.13, s.17 Our situation in BC, of course, is unique because of the relative success of PlayNow.com compared to online platforms in other provinces. s.13, s.17
s.13, s.17 The more that we are able to collaborate with BCLC, the better positioned we would be to provide advice to our government in the future as well as provide a position during the s.13 discussions.

I would be happy to have a follow up discussion with you.

From: Monica Bohm [<mailto:MBohm@BCLC.com>]
Sent: Tuesday, June 27, 2017 11:59 AM
To: Hazel, Jillian FIN:EX
Cc: Cameron Adams; Jaggi-Smith, Michele FIN:EX; Ryan Persaud
Subject: FW: Next Steps: s.13, s.17

Hello Jillian;
I am following up on a request Ryan left with me to share this presentation in support of the work we are jointly undertaking regarding s.13, s.17
I am comfortable providing the attached with the understanding that the data cannot be shared by GPEB without express BCLC authorization (from myself, Ryan or Cameron). The information is commercially sensitive. I would also reiterate our agreement that any presentations to our government would be made jointly by BCLC and GPEB to support the conversations on how we continue to s.13, s.17
s.13, s.17 We look forward to working with you and your teams to investigate options
s.13, s.17
Thanks, Monica

Monica Bohm
Vice President, eGaming
BCLC, 2940 Virtual Way, Vancouver B.C. V5M 0A6
T 604 228 3024

From: Hazel, Jillian FIN:EX [<mailto:Jillian.Hazel@gov.bc.ca>]
Sent: Friday, May 19, 2017 1:32 PM
To: Ryan Persaud <RPersaud@bclc.com>; Jaggi-Smith, Michele FIN:EX <Michele.JaggiSmith@gov.bc.ca>; DeMott, Rachel FIN:EX <Rachel.DeMott@gov.bc.ca>; Harper, Katie FIN:EX <Katie.Harper@gov.bc.ca>
Cc: Amalia Cook <ACook@bclc.com>; Cameron Adams <CAdams@BCLC.com>; Monica Bohm <MBohm@BCLC.com>;

Adrienne Salter <ASalter@bcllc.com>

Subject: RE: Next Steps: S.13, S.17

Hi Ryan,

Thanks very much for your follow up email. Generally speaking, we would be interested in getting the information that you provided to us in your presentation at our first meeting back in February around s.13 s.17

s.13, s.17 Rachel is going to put together a one-pager that outlines the research questions we would hope to be able to answer. I'll forward that on to you next week.

Thanks,
Jillian

From: Ryan Persaud [mailto:RPersaud@bcllc.com]

Sent: Wednesday, May 17, 2017 3:53 PM

To: Jaggi-Smith, Michele FIN:EX; Hazel, Jillian FIN:EX; DeMott, Rachel FIN:EX; Harper, Katie FIN:EX

Cc: Amalia Cook; Cameron Adams; Monica Bohm; Adrienne Salter

Subject: RE: Next Steps: S.13, S.17

Hi Everyone,

Thanks again for the meeting last week, great discussion.

I know Cam and I had a few items to work on and get back to you on, so as part of this I wanted to get some specifics s.13, s.17

Based on the notes I took, looks like the main thing you are looking for is S.13
s.13, s.17 ? Was there anything else that I missed or anything you would like to add?

Thanks,
Ryan

-----Original Appointment-----

From: Marie.Gavar@gov.bc.ca [mailto:Marie.Gavar@gov.bc.ca] **On Behalf Of** Jaggi-Smith, Michele FIN:EX

Sent: Wednesday, April 26, 2017 11:23 AM

To: Jaggi-Smith, Michele FIN:EX; Hazel, Jillian FIN:EX; DeMott, Rachel FIN:EX; Harper, Katie FIN:EX; Cameron Adams; Ryan Persaud

Cc: Amalia Cook

Subject: Next Steps: S.13, S.17

When: Thursday, May 11, 2017 1:00 PM-3:00 PM (UTC-08:00) Pacific Time (US & Canada).

Where: GPEB Donna Hawkins Boardroom

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This email is intended only for the addressee. It may contain confidential or proprietary information that cannot be disclosed without BCLC's permission. If you have received this email in error, please notify the sender immediately and delete the email.

Dickson, Brandy GPEB:EX

From: Mazure, John C FIN:EX
Sent: Tuesday, July 25, 2017 9:27 AM
To: GPEB Executive
Subject: FW: FYI: Mandate Letters Released
Attachments: eby-mandate.pdf; farnworth-mandate.pdf

FYI

John Mazure | Assistant Deputy Minister | Gaming Policy and Enforcement Branch
t: 250-387-1301 | **e:** John.Mazure@gov.bc.ca | **m:** PO Box 9202 STN PROV GOVT, Victoria BC V8W 9N1

From: Louie, Toby I PSSG:EX
Sent: Monday, July 24, 2017 6:29 PM
To: Fyfe, Richard J JAG:EX; Sieben, Mark PSSG:EX; Denlinger, Becky TRAN:EX; Cavanaugh, Lynda A JAG:EX; Juk, Peter A JAG:EX; Sandstrom, Kurt JAG:EX; Harvey, James JAG:EX; Carr, Michelle SBRT:EX; Mazure, John C FIN:EX; Lapointe, Lisa PSSG:EX; Arend, Elenore PSSG:EX; Boyle, Patricia J PSSG:EX; Pecknold, Clayton PSSG:EX; MacLeod, Sam PSSG:EX; Walsh, Taryn PSSG:EX; Brouwer, Shauna JAG:EX; Sadler, Bobbi JAG:EX; Turner, Robert TRAN:EX; McAndrews, Caroline GCPE:EX; Watson, Jason GCPE:EX; Mezzarobba, Marcie PSSG:EX; Stancato, Vincent PSSG:EX
Cc: Richter, Connie JAG:EX; Duncan, Nikki PSSG:EX; Brown, Tom G TRAN:EX; Woodcock, Danielle TRAN:EX
Subject: FYI: Mandate Letters Released

FYI - mandate letters for ministers were released today. Attached are the respective letters for the AG and SG, along with the link to all mandate letters.

<http://www2.gov.bc.ca/gov/content/governments/organizational-structure/cabinet/cabinet-ministers>

Dickson, Brandy GPEB:EX

From: Mazure, John C FIN:EX
Sent: Monday, July 24, 2017 3:05 PM
To: Pandachuck, Niki FIN:EX
Cc: Vear, Maureen FIN:EX
Subject: RE: For ADM approval: branch email re minister visit on wed

See below. Thx Niki

John Mazure | Assistant Deputy Minister | Gaming Policy and Enforcement Branch
t: 250-387-1301 | e: John.Mazure@gov.bc.ca | m: PO Box 9202 STN PROV GOVT, Victoria BC V8W 9N1

From: Pandachuck, Niki FIN:EX
Sent: Monday, July 24, 2017 2:52 PM
To: Mazure, John C FIN:EX
Cc: Vear, Maureen FIN:EX
Subject: RE: For ADM approval: branch email re minister visit on wed

Hi John,

Changes below, as discussed. A picture of the minister is also now included.

Niki Pandachuck
Communications Officer, Strategic Policy & Projects
Gaming Policy and Enforcement Branch
Government of B.C.
Tel: 250 387-1151

Hi folks,

Last week Attorney General David Eby (picture below) expressed to me his interest in meeting with GPEB Executive. Today his office has confirmed this meeting at our 910 Government St. office on Wednesday, July 26 at 9:30 a.m. So you're aware ahead of time, the minister may also have some time to walk around and visit with staff.



David Eby
Vancouver-Point Grey
Attorney General

Thank you,
John

Dickson, Brandy GPEB:EX

From: Mazure, John C FIN:EX
Sent: Monday, July 24, 2017 2:52 PM
To: Vear, Maureen FIN:EX
Subject: FW: Service Provider Commissions Estimates Notes
Attachments: EN - TAB 22 - BCLC Service Provider Commissions Review - 2017 - BCLC edi....docx

John Mazure | Assistant Deputy Minister | Gaming Policy and Enforcement Branch
t: 250-387-1301 | e: John.Mazure@gov.bc.ca | m: PO Box 9202 STN PROV GOVT, Victoria BC V8W 9N1

From: Hazel, Jillian FIN:EX
Sent: Monday, July 24, 2017 1:09 PM
To: Mazure, John C FIN:EX
Cc: Vear, Maureen FIN:EX; Boychuk, Dave FIN:EX; Kendall, Janelle FIN:EX
Subject: FW: Service Provider Commissions Estimates Notes

Hi John,

Just as an FYI, attached is the Service Provider Commission Estimates Note that I sent back to BCLC last Thursday with our comments on their suggested changes. This is where we've noted that s.13

s.13
s.13
SPPD had our regular bi-weekly call with BCLC this morning, and I understand from BCLC's communications staff that Amanda Hobson is checking in with Steve Klak for more information as BCLC was not aware that s.13

Let me know if you have any questions.

Thanks,
Jillian

From: Hazel, Jillian FIN:EX
Sent: Thursday, July 20, 2017 11:23 AM
To: 'Angela Koulyras'
Subject: Service Provider Commissions Estimates Notes

Hi Angela,

Sorry for the delay on this. Attached is the estimates note on the service provider commissions. It has our revisions as well as comments with rationale for why we have made the changes.

Thanks,

Jillian Hazel
Director, Policy and Communications
Strategic Policy and Projects Division
Gaming Policy and Enforcement Branch

Dickson, Brandy GPEB:EX

From: Mazure, John C FIN:EX
Sent: Monday, July 24, 2017 10:30 AM
To: GPEB Executive
Subject: FW: Government Caucus
Attachments: NDP Government Caucus Pictures.docx

FYI

John Mazure | Assistant Deputy Minister | Gaming Policy and Enforcement Branch
t: 250-387-1301 | e: John.Mazure@gov.bc.ca | m: PO Box 9202 STN PROV GOVT, Victoria BC V8W 9N1

Dickson, Brandy GPEB:EX

From: Mazure, John C FIN:EX
Sent: Friday, July 21, 2017 2:25 PM
To: GPEB Executive
Subject: FW: Responsibility for BCLC

It appears the ministerial responsibility for BCLC is the AG.

John Mazure | Assistant Deputy Minister | Gaming Policy and Enforcement Branch
t: 250-387-1301 | **e:** John.Mazure@gov.bc.ca | **m:** PO Box 9202 STN PROV GOVT, Victoria BC V8W 9N1

From: Fyfe, Richard J JAG:EX
Sent: Friday, July 21, 2017 1:41 PM
To: Mazure, John C FIN:EX
Subject: Fwd: Responsibility for BCLC

Richard J.M. Fyfe QC
Deputy Attorney General
Ministry of Justice and Attorney General
Tel: (250) 356-0149

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Begin forwarded message:

From: "Richter, Connie JAG:EX" <Connie.Richter@gov.bc.ca>
Date: July 21, 2017 at 1:30:48 PM PDT
To: "Fyfe, Richard J JAG:EX" <Richard.Fyfe@gov.bc.ca>
Subject: FW: Responsibility for BCLC

Richard, as requested.

From: Swystun, Corinne L JAG:EX
Sent: Friday, July 21, 2017 1:21 PM
To: Richter, Connie JAG:EX
Subject: RE: Responsibility for BCLC

Hello, Connie.

Yes.

The *Gaming Control Act*, which is the authority for this government corporation, is now the responsibility of the Attorney General pursuant to the Appendix B transfers of OIC 213/2017.

Background:

There are 2 types of transfers in these orders: Appendix A transfers and Appendix B transfers.

App A = transfers of programs and responsibilities that do not have a legislative basis

Appendix B = transfers of matters, responsibilities, entities, programs, persons, that do have a basis in legislation.

C.

C. Swystun Q.C.

Chief Legislative Counsel

*Office of Legislative Counsel, BC**

250 356 5748 (o)

778 678 6499 (m)

**Recognized Leaders in Legislative Services*

The government of British Columbia has the benefit of solicitor-client privilege in this record and any attachment. Do not disclose the contents outside of government unless you have the prior written approval of a lawyer in the Legal Services Branch of the Ministry of Attorney General, British Columbia.

From: Richter, Connie JAG:EX
Sent: Friday, July 21, 2017 12:58 PM
To: Swystun, Corinne L JAG:EX
Subject: FW: Responsibility for BCLC

Good afternoon, Corinne.

Could you pls. confirm?

Thank you, C

From: Fyfe, Richard J JAG:EX
Sent: Friday, July 21, 2017 12:49 PM
To: Richter, Connie JAG:EX
Subject: Fwd: Responsibility for BCLC

Connie can you check with Corinne.

Richard J.M. Fyfe QC
Deputy Attorney General
Ministry of Justice and Attorney General
Tel. (250) 356-0149

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Begin forwarded message:

From: "Mazure, John C FIN:EX" <John.Mazure@gov.bc.ca>
Date: July 21, 2017 at 11:47:01 AM PDT
To: "Fyfe, Richard J JAG:EX" <Richard.Fyfe@gov.bc.ca>
Subject: Responsibility for BCLC

Hi Richard,

thx for the invite and opportunity to meet the minister yesterday.

I'm looking to get confirmation that the minister is also responsible for BC Lottery Corporation. One would assume so but the OIC doesn't specifically say so.

John Mazure | Assistant Deputy Minister | Gaming Policy and Enforcement Branch
t: 250-387-1301 | e: John.Mazure@gov.bc.ca | m: PO Box 9202 STN PROV GOVT,
Victoria BC V8W 9N1

Dickson, Brandy GPEB:EX

From: Mazure, John C FIN:EX
Sent: Wednesday, July 19, 2017 2:20 PM
To: Bruce, Kim M FIN:EX
Cc: Vear, Maureen FIN:EX; Kendall, Janelle FIN:EX
Subject: Re: Check in re s.22

Yes 3 is ok.

Sent from my iPhone

> On Jul 19, 2017, at 11:38 AM, Bruce, Kim M FIN:EX <Kim.M.Bruce@gov.bc.ca> wrote:

>

> Are you available at 3? If not tomorrow before the Executive meeting?

>

> -----Original Message-----

> From: Mazure, John C FIN:EX

> Sent: Wednesday, July 19, 2017 11:36 AM

> To: Bruce, Kim M FIN:EX

> Subject: Re: Check in re s.22

>

> Today?

>

> Sent from my iPhone

>

>> On Jul 19, 2017, at 11:09 AM, Bruce, Kim M FIN:EX <Kim.M.Bruce@gov.bc.ca> wrote:

>>

>> Hi John,

>>

>> I am wondering if I can have a conversation with you about this this week. Kim

>>

>> -----Original Message-----

>> From: Mazure, John C FIN:EX

>> Sent: Tuesday, July 18, 2017 5:30 PM

>> To: Bruce, Kim M FIN:EX

>> Subject: Re: Check in re s.22

>>

>> Thx Kim. He popped by and we had a good chat - no damage done but s.13
s.13 Thx for pointing him in my direction.

>>

>> Sent from my iPhone

>>

>>> On Jul 18, 2017, at 4:55 PM, Bruce, Kim M FIN:EX <Kim.M.Bruce@gov.bc.ca> wrote:

>>>

>>> Hi John

>>>

>>> Len advised me of his conversation with s.22 I then called s.13 and advised him to talk to you immediately
otherwise I would be contacting you. I have a s.22 but would like to discuss the issue
with you later today or tomorrow morning. Thanks. Kim

>>>

>>> Sent from my iPhone

Dickson, Brandy GPEB:EX

From: Kendall, Janelle FIN:EX on behalf of Mazure, John C FIN:EX
Sent: Wednesday, July 19, 2017 12:59 PM
To: GPEB *ALL
Subject: Executive Announcement

Hi folks,

Yesterday changes were made to government's structure as the new cabinet was sworn in at Government House. A full list of the new Executive Council is available in a [news release from the Office of the Premier](#).

As for what this means for GPEB and BCLC, I can tell you that we've been shifted to the Ministry of the Attorney General and now report to B.C.'s new Attorney General, David Eby and long-time Deputy Attorney General Richard Fyfe. Richard and I had a quick call this morning to touch base and he welcomed GPEB to the ministry.

Some of the more granular details resulting from these developments will be made clearer to us in the coming days. Your executive will keep you posted as more news becomes available.

I would also encourage you to make note of any questions and concerns you may have, and we'll address them together at the next Executive Coffee Chat (exact time/day TBD).

Note that our former Associate Deputy Minister in the Ministry of Finance, Cheryl Wenezenki-Yolland, is no longer with government and sent her regards to me to pass along to staff.

Thank you,

John Mazure | Assistant Deputy Minister | Gaming Policy and Enforcement Branch
t: 250-387-1301 | **e:** John.Mazure@gov.bc.ca | **m:** PO Box 9202 STN PROV GOVT, Victoria BC V8W 9N1

Dickson, Brandy GPEB:EX

From: Mazure, John C FIN:EX
Sent: Wednesday, July 19, 2017 9:52 AM
To: Jaggi-Smith, Michele FIN:EX
Cc: Henderson, Jeff FIN:EX; Vear, Maureen FIN:EX; Kendall, Janelle FIN:EX; Gavar, Marie FIN:EX; Bruce, Kim M FIN:EX
Subject: RE: Complaint resolution

I spoke to Jim about this a few minutes ago. I highlighted our concern was with respect to transparency and that players were advised when the odds applying to them change. Pls prepare a letter to Jim from myself to this effect. Once we send to Jim then we need to respond to the player so that response can be prepared as well – any concerns from SPPD and LRC?

John Mazure | Assistant Deputy Minister | Gaming Policy and Enforcement Branch
t: 250-387-1301 | e: John.Mazure@gov.bc.ca | m: PO Box 9202 STN PROV GOVT, Victoria BC V8W 9N1

From: Jaggi-Smith, Michele FIN:EX
Sent: Tuesday, July 18, 2017 9:56 PM
To: Mazure, John C FIN:EX
Cc: Henderson, Jeff FIN:EX; Vear, Maureen FIN:EX; Kendall, Janelle FIN:EX; Gavar, Marie FIN:EX
Subject: FW: Complaint resolution

John,

I'm following up to the email below. Please advise. Thanks.

Michele

From: Jaggi-Smith, Michele FIN:EX
Sent: Monday, July 10, 2017 9:46 PM
To: Mazure, John C FIN:EX
Cc: Henderson, Jeff FIN:EX; Vear, Maureen FIN:EX; Gavar, Marie FIN:EX
Subject: FW: Complaint resolution

John,

I'm following up to the email below. Please advise. Thanks.

Michele

From: Michele Jaggi-Smith <Michele.JaggiSmith@gov.bc.ca>
Date: Friday, June 30, 2017 at 1:05 PM
To: John Mazure <John.Mazure@gov.bc.ca>
Cc: Marie Gavar <Marie.Gavar@gov.bc.ca>, Maureen Vear <Maureen.Vear@gov.bc.ca>
Subject: FW: Complaint resolution

John,

Please find below the responses to the additional questions posed to BCLC regarding their practice of limiting wagering for individuals. Please advise on your preferred course of action. Thanks.

Michele

Michele Jaggi-Smith | Executive Director
Strategic Policy and Projects Division
Gaming, Policy and Enforcement Branch
Direct: 250.356.1109 | Fax: 250.356.1910 | Email: michele.jaggismith@gov.bc.ca

From: Jeff Henderson <Jeff.Henderson@gov.bc.ca>
Date: Tuesday, June 20, 2017 at 5:01 PM
To: Michele Jaggi-Smith <Michele.JaggiSmith@gov.bc.ca>
Subject: RE: Complaint resolution

Hi Michele,

As John requested, our investigation folks got more info from BCLC on the practice of limiting wagering for individuals. The terms and conditions on PlayNow include the following statements which make it clear that they may limit the amount that individuals can wager:

- o "Maximum bet limits may vary on an individual basis, and by sport, league, and/or Selection. The Corporation may manage liability by limiting the amount that can be wagered on a given event."
- o "2. The Corporation may at all times and at its discretion refuse to allow any person to wager on PlayNow Sports Betting or limit the amount that may be wagered."

I asked four specific questions which Anna's team sent to BCLC – my questions and BCLC's answers are included below with the most relevant bits highlighted.

Essentially, player's accept BCLC's terms and conditions to play on PlayNow and these terms and conditions include the ability to limit individual wagering. GPEB just needs to make a decision on whether we see this as undermining the integrity of gaming. If we don't, we just advise the complainant that BCLC is acting within its conduct and management authorities and he can discuss his concerns with BCLC.

If we think it undermines the integrity of gaming then we need to consider next steps.

Thanks,

Jeff

*** Why do they limit wagering for certain individuals?**

BCLC uses a number of methods or tools in order to manage liability for the PlayNow Sportsbook, which may include but are not limited to setting and adjusting the odds, setting wagering limits on events or markets and or selections, payout limits on specific bets, a maximum daily payout limit, as well as Player limits. The overarching objective for PlayNow Sports is to offer a highly competitive product for adult sports bettors in BC and Manitoba, and potentially other jurisdictions in the future. In order to achieve this, PlayNow Sports must be relevant in the marketplace, balancing 'favourable' and competitive odds and payouts for the Player (comparable to other available online sportsbooks and Las Vegas Casinos who's odds are published publically and often used as the 'standard' for comparing lines and odds), while at the same time closely managing liability risks in order to maximize profits for the Province of BC. In addition, it is 'industry standard' for the vast majority of online sportsbooks, including all Las Vegas Casinos, that limits may be applied to individual bettors. For Canadian Lottery jurisdictions, these liability controls are even more critical due to the limitations and volatility of a relatively small player base in each region and the inability to expand to leverage a wider Global player base.

As per our PlayNow Sports Rules (<https://www.playnow.com/resources/documents/sports/playnow-sports-betting-rules-and-regulations.pdf>) by betting with PlayNow Sports the Player agrees to all of rules, including our ability to limit the amount that may be wagered.

ACCEPTANCE OF BETS

2. The Corporation may at all times and at its discretion refuse to allow any person to wager on PlayNow Sports Betting or limit the amount that may be wagered.

* How do they determine who to limit and when to limit wagering?

Effective liability management is key to running a successful sportsbook. BCLC closely monitors all Players betting on PlayNow Sports and at our discretion may choose to limit the amount that a Player may wager on any bet. Betting patterns may include but not limited to those bettors identified as potentially attempting to purposefully take advantage of errors that may occur onsite or those Players that seem to have otherwise additional advantage (including a faster feed of an event, etc.). Players may also have reduced limits so that they will 'stand out' in the liability monitoring process as those bets placed may be flagged for closer inspection. Player limits are constantly reviewed and while limits may be enforced on a Player's sports betting, it is also possible that any limits may be revised further or returned to 'normal' based on future betting patterns.

s.13,s.17

* Do they notify the customers about what they are doing?

No, Players are not notified unless they contact us to ask about it.

* If they don't notify the customer, why not?

Players may not necessarily even notice when additional limits have been applied to their sports bets. In most cases Players that do have these reduced limits are familiar with this process as they have accounts with other off-shore sportsbooks where they also have been reduced – as this is industry standard for the vast majority of online sportsbooks.

From: Mazure, John C FIN:EX
Sent: Thursday, June 8, 2017 5:52 PM
To: Jaggi-Smith, Michele FIN:EX
Cc: Henderson, Jeff FIN:EX; Kendall, Janelle MTIC:EX; Vear, Maureen FIN:EX
Subject: RE: Complaint resolution

Sorry I thought I has already got back to you on this. I think we should look into this and get more info from BCLC on what they are doing.

From: Jaggi-Smith, Michele FIN:EX
Sent: Thursday, June 8, 2017 3:16 PM
To: Mazure, John C FIN:EX
Cc: Henderson, Jeff FIN:EX; Kendall, Janelle MTIC:EX; Vear, Maureen FIN:EX
Subject: FW: Complaint resolution

Hi John,

Could you please advise on the below. As GPEB needs to connect back to the complainant. Thanks.

Michele Jaggi-Smith | Executive Director

Strategic Policy and Projects Division
Gaming, Policy and Enforcement Branch
Direct: 250.356.1109 | Fax: 250.356.1910 | Email: michele.jaggi@smith@gov.bc.ca

From: Jaggi-Smith, Michele FIN:EX
Sent: Tuesday, May 30, 2017 10:36 AM
To: Mazure, John C FIN:EX
Cc: Vear, Maureen FIN:EX; Gavar, Marie FIN:EX
Subject: FW: Complaint resolution

Hi John,

I mentioned this in our bi-weekly meeting last week and indicated I would follow-up with the background. Here is a highlight of the issue:

- The complainant advised us that BCLC was limiting his wagering without clearly articulating to him why.
- He advised that BCLC has not notified him that a change to his account has been made. He assumes it is because he was having some success, winning on PlayNow.
- He finds this practice discriminatory and unethical given BCLC is a crown corporation and they are treating individual BC citizens differently.
- He has written us a letter outlining his complaint (see attached email) and attached responses from BCLC where he has been told that "The Sports team has advised that we manage our liability (including potentially Player limits) to ensure that we can continue to provide a competitive product to all BC Sports Bettors."

This is a link to a helpful article about limiting sort betting: <http://www.onlinebetting.com/limited/>

Limiting wagers for certain individuals seems to be common practice in the private gambling industry. The question for you is whether we see BCLC doing this as a gambling integrity issue where we want to inquire and request more information from BCLC. The GM has authority under section 27 to do a number of things, including direct that the branch conduct an investigation respecting the integrity of lottery schemes and make inquiries or carry out research into any matter that affects or could reasonably be expected to affect the integrity of gaming. Please let me know your thoughts or whether you would like to book a meeting to discuss. Thanks.

Michele

Michele Jaggi-Smith | Executive Director
Strategic Policy and Projects Division
Gaming, Policy and Enforcement Branch
Direct: 250.356.1109 | Fax: 250.356.1910 | Email: michele.jaggi@smith@gov.bc.ca

From: Henderson, Jeff FIN:EX
Sent: Wednesday, May 24, 2017 4:49 PM
To: Forshaw, Mark FIN:EX; Nicholson, David FIN:EX
Cc: Jaggi-Smith, Michele FIN:EX
Subject: RE: Complaint resolution

Thanks for the update Mark.

First I don't think that BCLC is being allowed to limit bets by GPEB policy. Prior to last Thursday, none of us were aware that they had a policy that limited wagering amounts for certain individuals and not others.

I tend to agree that at the very least BCLC should have a clear policy around when and why they may limit wagering for an individual. However, this will require some more research and analysis before GPEB will be in a position to take a formal position. I've spoken to my ED Michele Jaggi-Smith (cc'd here) about the issue and it is something she will flag for John.

Are you able to tell the complainant that we are looking into the issue and will get back to him in a week or two?

Michele – there is a link to a helpful article about limiting sort betting below. Here is the issue at a high-level:

- The complainant advised us that BCLC was limiting his wagering without clearly articulating to him why.
- He advised that BCLC has not notified him that a change to his account has been made. He assumes it is because he was having some success, winning on PlayNow.
- He finds this practice discriminatory and unethical given BCLC is a crown corporation and they are treating individual BC citizens differently.
- He has written us a letter outlining his complaint (see attached email) and attached responses from BCLC where he has been told that “The Sports team has advised that we manage our liability (including potentially Player limits) to ensure that we can continue to provide a competitive product to all BC Sports Bettors.”

As mentioned, limiting wagers for certain individuals seems to be common practice in the private gambling industry. The question for you and John is whether we see BCLC doing this as a gambling integrity issue where we want to inquire and request more information from BCLC. The GM has authority under section 27 to do a number of things, including direct that the branch conduct an investigation respecting the integrity of lottery schemes and make inquiries or carry out research into any matter that affects or could reasonably be expected to affect the integrity of gaming.

Thanks,

Jeff

From: Forshaw, Mark FIN:EX
Sent: Wednesday, May 24, 2017 8:39 AM
To: Henderson, Jeff FIN:EX; Nicholson, David FIN:EX
Subject: Complaint resolution

Hi Jeff,

This is something that probably should have been directed to you guys in the first place. As it's been assigned here I will do my best to explain what we've determined, based on your e-mails, to s.22. In short it appears that BCLC can limit the amount s.22 can bet and therefore the amount he can win. It then would be a moot point determining if they have in fact done that in this case (or why). In my opinion, they should have policy that makes them tell their customer why he is being limited.

In regards to BCLC being a Crown Corporation and doing this, it appears that BCLC are being consistent with other online gaming providers as covered in the article Dave sent me.

So, if BCLC can limit s.22 bets, they're allowed to do it by GPEB Policy then s.22 complaint is unfounded and I will inform him of that.

If s.2 wishes to pursue this situation further I will direct him to Policy and/or back to BCLC Customer Services.

I hope that works for all involved. If I've got any of it wrong please let me know asap. I will send email to s.22 tomorrow (Thursday).

Mark Forshaw

From: Henderson, Jeff FIN:EX
Sent: Friday, May 19, 2017 2:58 PM

To: Forshaw, Mark FIN:EX; Nicholson, David FIN:EX
Subject: RE: Complaint

Hi Mark,

Can you please tell me what the process is now that somebody has submitted a complaint?

Thanks,

Jeff

From: Forshaw, Mark FIN:EX
Sent: Friday, May 19, 2017 1:33 PM
To: Nicholson, David FIN:EX; Henderson, Jeff FIN:EX
Subject: RE: Complaint

Hi again. Thanks for the article David. Attached is s.22 statement. Let me know if it changes anything or if there is anything more I need to ask him.

Mark

PS Have a great long weekend!

From: Nicholson, David FIN:EX
Sent: Friday, May 19, 2017 12:41 PM
To: Henderson, Jeff FIN:EX; Forshaw, Mark FIN:EX
Subject: RE: Complaint

Here is an interesting article that explains it and that it quite common

Dave

<http://www.onlinebetting.com/limited/>

From: Henderson, Jeff FIN:EX
Sent: Friday, May 19, 2017 12:05 PM
To: Forshaw, Mark FIN:EX; Nicholson, David FIN:EX
Subject: RE: Complaint

Hi Mark and Dave,

I'd be interested to know why he thinks he's being restricted.

Based on what Dave is saying, it sounds like BCLC will limit a player because they are successful. I'm curious to know the parameters around that (i.e. when they decide to restrict someone's betting).

Thanks,

Jeff

From: Forshaw, Mark FIN:EX
Sent: Friday, May 19, 2017 11:20 AM
To: Nicholson, David FIN:EX; Henderson, Jeff FIN:EX
Subject: RE: Complaint

- Thanks Dave. I have asked s.22 to provide statement as to why he believes his account has been restricted. Do either of you want to see it if/when he provides one?

From: Nicholson, David FIN:EX
Sent: Friday, May 19, 2017 10:44 AM
To: Henderson, Jeff FIN:EX
Cc: Forshaw, Mark FIN:EX
Subject: RE: Complaint

Good morning,

I have spoken with my counterpart at PlayNow.

He said that there are the generic limits on the PlayNow site for winning and wagers as well as limits on money through an account. We have seen those.

There are also limits on specific elements, for example a specific sport and those bets can be limited. He could be running up against that ?

Most sports betting establishments also have a mechanism to limit a player who is winning a lot or too frequently and this is either through management or an algorithm. BCLC also employs that solution and again this could be the reason he is being limited.

Should we need further information on sports betting we would need to sit down with the betting team and get a complete run through and this is something that we could look at in the future.

At the end of the day the above reasons are within the business operations of BCLC and their decision to make.

Thanks

Dave

From: Henderson, Jeff FIN:EX
Sent: Thursday, May 18, 2017 3:45 PM
To: Nicholson, David FIN:EX; Forshaw, Mark FIN:EX
Subject: RE: Complaint

Hi Dave and Mark,

I've discussed around here and nobody has heard of a policy about limiting wagers as you described Dave. The only rules they have around limits are win limits (\$100,000 for sport betting) and deposit limits (\$9,999). Maybe he is bumping up against the deposit or win limit?

I'd be interested in knowing exactly how his betting limits have been restricted.

Thanks,

Jeff

From: Nicholson, David FIN:EX
Sent: Thursday, May 18, 2017 11:20 AM
To: Forshaw, Mark FIN:EX; Henderson, Jeff FIN:EX
Subject: RE: Complaint

Thank you Mark,

I just wanted the three of in the same loop as we look at it.

Dave

From: Forshaw, Mark FIN:EX
Sent: Thursday, May 18, 2017 11:16 AM
To: Nicholson, David FIN:EX; Henderson, Jeff FIN:EX
Subject: RE: Complaint

Thanks Dave. That's the file I have assigned to me so I'm aware. I have additional information in regards to the complaint if required. At the very least I will have enough information to determine whether further investigation is warranted at my end.

Mark

From: Nicholson, David FIN:EX
Sent: Thursday, May 18, 2017 9:53 AM
To: Henderson, Jeff FIN:EX
Cc: Forshaw, Mark FIN:EX
Subject: FW: Complaint

Jeff,
Thanks for speaking with me this morning.
I have attached the occurrence in GOS for background.
After you read it and have a chance to digest the information, perhaps we could all chat about a possible next course of action to assist this complainant
Regards,
Dave

Dickson, Brandy GPEB:EX

From: Kendall, Janelle FIN:EX on behalf of Mazure, John C FIN:EX
Sent: Wednesday, July 19, 2017 9:49 AM
To: 'JDLightbody@bccl.com'
Cc: Vear, Maureen FIN:EX
Subject: Gaming Control Act Summary
Attachments: Transition Materials - Gaming Control Act Summary.docx

Hi Jim,

Please find attached the Gaming Control Act Summary.

Kind regards,

Janelle Kendall | Manager of Divisional Operations | Gaming Policy and Enforcement Branch
c: 250-208-7000 | e: Janelle.Kendall@gov.bc.ca | m: PO Box 9202 STN PROV GOVT, Victoria BC V8W 9N1

Dickson, Brandy GPEB:EX

From: Mazure, John C FIN:EX
Sent: Wednesday, July 19, 2017 8:51 AM
To: Vear, Maureen FIN:EX; Kendall, Janelle FIN:EX
Subject: Summary of GCA

Ladies, there is a summary of the GCA (legislation) that was prepared as part of the transition materials. Pls send a copy to Jim at BCLC asap and let me know when you have done so. thx

John Mazure | Assistant Deputy Minister | Gaming Policy and Enforcement Branch
t: 250-387-1301 | **e:** John.Mazure@gov.bc.ca | **m:** PO Box 9202 STN PROV GOVT, Victoria BC V8W 9N1

Dickson, Brandy GPEB:EX

From: Mazure, John C FIN:EX
Sent: Wednesday, July 19, 2017 6:29 AM
To: Vear, Maureen FIN:EX; Kendall, Janelle FIN:EX
Subject: Wed morning

I'm going to works.²² (ie I'll do my call with Jim on my cell) then head into the office. I need to s.²²
s.²² so we should move our meeting afterwards.

Sent from my iPhone

Dickson, Brandy GPEB:EX

From: Mazure, John C FIN:EX
Sent: Tuesday, July 18, 2017 12:47 PM
To: GPEB Executive
Subject: Fwd: contact info

FYI

Sent from my iPhone

Begin forwarded message:

From: "Olson, Lianna FIN:EX" <Lianna.Olson@gov.bc.ca>
Date: July 18, 2017 at 10:42:38 AM PDT
To: "Curtis, David FIN:EX" <David.Curtis@gov.bc.ca>, "Swan, Angela FIN:EX" <Angela.Swan@gov.bc.ca>, "Brown, Chris FIN:EX" <Chris.Brown@gov.bc.ca>, "Mazure, John C FIN:EX" <John.Mazure@gov.bc.ca>
Cc: "Gotto, Sarah F FIN:EX" <Sarah.Gotto@gov.bc.ca>, "Olson, Lianna FIN:EX" <Lianna.Olson@gov.bc.ca>
Subject: contact info

Hi Everyone,

Please see below from Cheryl with her permission to share her personal contact information with you.

Please give my best to everyone. I have truly had a rewarding public service career.

I will miss the people the most.

I have learned so much from all of them and valued the relationships we have built of the years.

s.22

I have truly appreciated the opportunity to work with you and the support you have given me.

Cheryl.

thanks,

Lianna Olson

Director, Executive Operations and Planning

Office of the Associate Deputy Minister

Ministry of Finance

Tel: 250 387-8982

lianna.olson@gov.bc.ca

Dickson, Brandy GPEB:EX

From: Mazure, John C FIN:EX
Sent: Tuesday, July 18, 2017 8:52 AM
To: Kofler, Sonya FIN:EX
Cc: Vear, Maureen FIN:EX; Kendall, Janelle FIN:EX
Subject: RE: Annual Report Lessons Learned Meeting

Yes it is. We're scheduled from 10 to noon in the GPEB boardroom

John Mazure | Assistant Deputy Minister | Gaming Policy and Enforcement Branch
t: 250-387-1301 | **e:** John.Mazure@gov.bc.ca | **m:** PO Box 9202 STN PROV GOVT, Victoria BC V8W 9N1

From: Kofler, Sonya FIN:EX
Sent: Monday, July 17, 2017 10:05 PM
To: Mazure, John C FIN:EX
Subject: Annual Report Lessons Learned Meeting

Hello John,
Is the annual report lessons learned executive meeting going ahead tomorrow, and if so, at what time?
Thank you,
Sonya

Sonya Kofler, SHR Director
250.516.6138 | Sonya.Kofler@gov.bc.ca

Corporate
Services Division
Ministry of
Finance



From: Sandstrom, Kurt JAG:EX
To: Deitch, James JAG:EX; Youell, Brandie JAG:EX
Cc: Niedermoser, Annette JAG:EX; Wallbank, Cindy M JAG:EX
Subject: RE: ADM PSIC meeting Friday July 21, 2017
Date: Tuesday, July 18, 2017 8:29:00 AM

I don't think we need to send anyone and can just review next meeting's minutes. We really don't have any role on this file unless and until proposed legislative changes are moving forward. Even then, we can find out what those instructions are.

Kurt.

From: Deitch, James JAG:EX
Sent: Monday, July 17, 2017 10:23 PM
To: Youell, Brandie JAG:EX
Cc: Niedermoser, Annette JAG:EX; Wallbank, Cindy M JAG:EX; Sandstrom, Kurt JAG:EX
Subject: RE: ADM PSIC meeting Friday July 21, 2017

Brandie:

I am planning to discuss these meetings with Kurt on Thursday. Unless Kurt wishes to attend I am not available and do not have anyone readily informed who could attend.

Thanks, Jamie

From: Youell, Brandie JAG:EX
Sent: Monday, July 17, 2017 1:52 PM
To: Deitch, James JAG:EX
Cc: Niedermoser, Annette JAG:EX; Wallbank, Cindy M JAG:EX; Sandstrom, Kurt JAG:EX
Subject: FW: ADM PSIC meeting Friday July 21, 2017

Hi Jamie,

Please see the email below regarding the meeting that is scheduled for Friday on the Public Safety Issues Committee – Cannabis Legalization. I am sending this to you as you usually attend on Kurt's behalf.

I know that ^{s.22} and wasn't sure if you had a delegate for this meeting.

Thanks,

Brandie

Brandie Youell | Acting Executive Administrative Assistant

Assistant Deputy Minister Office

Justice Services Branch | Ministry of Justice

8th Floor, 1001 Douglas Street

Victoria, BC V8W 9J1

Direct: 250-356-6582 | brandie.youell@gov.bc.ca

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From: Anderson, Lisa R PSSG:EX
Sent: Monday, July 17, 2017 1:47 PM
To: Carr, Michelle SBRT:EX; Faganello, Tara CSCD:EX; Harvey, James JAG:EX; Kendall, Perry HLTH:EX; Mack, James AGRI:EX; MacLeod, Sam PSSG:EX; Massey, Christine MCF:EX; McAndrews, Caroline GCPE:EX; Nash, Laurel ABR:EX; Paton, Arlene HLTH:EX; Plecas, Bobbi PREM:EX; Sandstrom, Kurt JAG:EX; Wood, Heather FIN:EX
Subject: ADM PSIC meeting Friday July 21, 2017

Good afternoon,

The next ADM PSIC meeting is scheduled for this coming Friday, from 10:00-12:00. As you will recall, this meeting had been rescheduled from Monday July 10th due to demands related to the provincial wildfire situation. As that situation has not changed significantly and with many of you directly involved in related activities, we wanted to canvas your thoughts regarding proceeding

with the meeting this Friday. While we appreciate that you may identify a delegate to attend on your behalf, we recognize the importance of your contributions to the policy discussions and hope to be able to maximize ADM attendance for these meetings.

It would be greatly appreciated if you, or your assistant, could advise whether you prefer the meeting to proceed as scheduled or find an alternate date in the next week or two.

Thank you,

Lisa

Lisa Anderson

Executive Director

Cannabis Legalization and Regulation Secretariat

and Deputy Director of Police Services

Policing and Security Branch

Ministry of Public Safety and Solicitor General

Office - 604-660-1741

Cell - s.17

Email - Lisa.R.Anderson@gov.bc.ca

From: [Sandstrom, Kurt JAG:EX](#)
To: [Forrest, Cris J JAG:EX](#)
Cc: [Youell, Brandie JAG:EX](#)
Subject: FW: PLEASE PRINT: JPSS Transformation Plan 17July17_SuggestedEdits
Date: Tuesday, July 18, 2017 11:49:00 AM
Attachments: [JPSS Transformation Plan 17July17_SuggestedEdits.docx](#)
Importance: High

The comments look good Cris. I am wondering if we shouldn't remove any reference to ministry responsibility in the platform area? This caused ^{s.13}
s.13 . But I suppose that's

something for Jeff.

Are we on track with getting 3PCo revised docs by end of business today?

Thanks for your continued efforts in bringing our two ministries together!

From: Youell, Brandie JAG:EX
Sent: Tuesday, July 18, 2017 11:30 AM
To: Sandstrom, Kurt JAG:EX
Subject: FW: PLEASE PRINT: JPSS Transformation Plan 17July17_SuggestedEdits
Importance: High
Brandie Youell | Acting Executive Administrative Assistant
Assistant Deputy Minister Office
Justice Services Branch | Ministry of Justice
8th Floor, 1001 Douglas Street
Victoria, BC V8W 9J1
Direct: 250-356-6582 | brandie.youell@gov.bc.ca

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From: Forrest, Cris J JAG:EX
Sent: Tuesday, July 18, 2017 11:06 AM
To: Youell, Brandie JAG:EX
Subject: PLEASE PRINT: JPSS Transformation Plan 17July17_SuggestedEdits
Importance: High

Brandie,

Please print this off for Kurt and ask him to review my comments quickly. Many thanks.

Cris

From: [Sandstrom, Kurt JAG:EX](#)
To: [Youell, Brandie JAG:EX](#)
Subject: Memo to DAG re Strategic Planning unit
Date: Tuesday, July 18, 2017 4:04:21 PM
Attachments: [Memo to DAG re Strategic Planning unit.docx](#)

From: [Sandstrom, Kurt JAG:EX](#)
To: [Deitch, James JAG:EX](#)
Cc: [Youell, Brandie JAG:EX](#)
Subject: RE: IIO Deploys to Prince George for Fatal In-Custody Investigation (IIO 2017-083)
Date: Wednesday, July 19, 2017 4:46:00 PM

Just the DAG and Jason Watson for now I think. He will forward it to the DM of Comms for now on critical matters, if he thinks warranted.

From: Deitch, James JAG:EX
Sent: Wednesday, July 19, 2017 3:54 PM
To: Sandstrom, Kurt JAG:EX
Cc: Youell, Brandie JAG:EX
Subject: FW: IIO Deploys to Prince George for Fatal In-Custody Investigation (IIO 2017-083)

Kurt:

Should I also forward to DAG and the AG's new MA?

James Deitch

Executive Director

Criminal Justice and Legal Access Policy Division

Justice Services Branch

Ministry of Attorney General

8th floor, 1001 Douglas Street

PO Box 9222, Stn Prov Govt

Victoria, BC V8W 9J1

www.criminaljusticereform.gov.bc.ca

<http://www.gov.bc.ca/ag/index.html>

Phone: 250.387.2109

Fax: 250.356.2721

Cell: 250.580.5612

Please consider the environment before printing this e-mail

From: Youssef, Marten IIO:EX
Sent: Wednesday, July 19, 2017 2:40 PM
To: Deitch, James JAG:EX; Ward, Holli JAG:EX; Niedermoser, Annette JAG:EX
Subject: IIO Deploys to Prince George for Fatal In-Custody Investigation (IIO 2017-083)
All, please see a statement below we will issue re IIO deployment

IIO Deploys to Prince George for Fatal In-Custody Investigation (IIO 2017-083)

POSTED MARCH 16, 2017

INFORMATION BULLETIN

Independent Investigations Office

For Immediate Release

Page 006

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From: Sandstrom, Kurt JAG:EX
To: Forrest, Cris J JAG:EX; Arend, Elenore PSSG:EX; Boyle, Patricia J PSSG:EX; Brouwer, Shauna JAG:EX; Cavanaugh, Lynda A JAG:EX; Achampong, Bernard JAG:EX; Juk, Peter A JAG:EX; Sadler, Bobbi JAG:EX; Walsh, Taryn PSSG:EX; Eisler, Shelley PSSG:EX; Louie, Toby I PSSG:EX
Cc: Youell, Brandie JAG:EX
Subject: RE: ACTION: Review of 3PCO Documents
Date: Thursday, July 20, 2017 8:58:00 AM
Attachments: Access-to-Justice-Framework (2).docx

Thanks Cris - I have taken one more cut at the proposed strategies so that the ones we agreed to yesterday as being joint not standalone are not appendices and put a title page on it to make that very clear. Hope this works for everyone. Haven't changed anything but the ordering and the appendices and the cover page.

Kurt.

From: Forrest, Cris J JAG:EX
Sent: Wednesday, July 19, 2017 7:17 PM
To: Arend, Elenore PSSG:EX; Boyle, Patricia J PSSG:EX; Brouwer, Shauna JAG:EX; Cavanaugh, Lynda A JAG:EX; Achampong, Bernard JAG:EX; Juk, Peter A JAG:EX; Sadler, Bobbi JAG:EX; Sandstrom, Kurt JAG:EX; Walsh, Taryn PSSG:EX; Eisler, Shelley PSSG:EX; Louie, Toby I PSSG:EX
Subject: ACTION: Review of 3PCO Documents

Importance: High
Colleagues,

As Ariana Grande says..... "One Last Time." (or, if you prefer Daft Punk, "One More Time") Attached are the revised Access to Justice Framework and the Strategic Action Plan. I have indicated the new actions in the Strategic Action Plan – bright yellow cells. Shelley had made a good suggestion regarding a covering narrative that explains the Strategic Action Plan. I think that would be useful, but I've run out of steam for tonight, but I would be happy to draft something if you agree that it would be good to add. The edits to the A2J Framework were more perfunctory, so I have not highlighted them.

Please have a look and let me know if there are any glaring errors. We have committed to getting materials to Connie by 9:30 am, so (apologies) that means you will have to review the documents tonight or first thing tomorrow. As discussed, we will likely have another opportunity to revise once it has gone to executive. Many thanks.

Cris

Cris Forrest | Director | Justice Services Branch | BC Ministry of Attorney General

8th Floor, 1001 Douglas Street, Victoria BC V8W 9J7 | Telephone: 250 356.6112

URL: www.ag.gov.bc.ca/justice-services/



Where ideas work



From: Sandstrom, Kurt JAG:EX
To: Bains, Manjit JAG:EX; Beresford, Christopher JAG:EX; Carter, Nancy L JAG:EX; Deitch, James JAG:EX; Fontaine, Jan JAG:EX; Forrest, Cris J JAG:EX; Grills, Sean C JAG:EX; Merner, David JAG:EX; Sandstrom, Kurt JAG:EX; Swift, Sydney JAG:EX; Youell, Brandie JAG:EX
Subject: FW: MATERIAL: AGPSS Joint Executive Committee - Today at 2PM
Date: Thursday, July 20, 2017 12:31:00 PM
Attachments: Access-to-Justice-Framework.docx
Strategic-Action-Plan.docx
JPSS Transformation Plan 20July17.docx

We have been providing real time edits up to our materials deadline this morning. Here are further tweaked strategies and documentation for your information as of 10:32 (we are tracking other comments made after that). We'll continue to add value as this document is a living document. However we want to make sure now that we add flesh to the bones and more specific action, not drastic changes in direction.

Where does this fit again? These strategies will be taken to the Ministers by the deputies to discuss which aspects the Ministers feel are priorities, and which they don't feel are as important. Also to find out if there's something they want to do that isn't in the draft strategic plan.

Once that's done, we'll get together at BMC and discuss those priorities. We'll begin to flesh out the needed multi-disciplinary teams and who is leading them and on them for 3PCo to consider. The exciting part is that three of them: (Indigenous, Criminal and Technology) are sector strategies. We'll ensure we have our sister ministry co-leading them and have plenty of other needed partners and stakeholders on the projects. With the complete sector at the table THINK OF THE POWER, and what we'll be able to do! We'll need to ensure we guard against consultation fatigue and delay, but we can manage that. With great staff leading the strategies, we can't fail.

More to come when there are further updates.

Kurt.

From: Youell, Brandie JAG:EX

Sent: Thursday, July 20, 2017 10:32 AM

To: Richter, Connie JAG:EX; Arend, Elenore PSSG:EX; Boyle, Patricia J PSSG:EX; Brouwer, Shauna JAG:EX; Cavanaugh, Lynda A JAG:EX; Fyfe, Richard J JAG:EX; Harvey, James JAG:EX; Juk, Peter A JAG:EX; Lapointe, Lisa PSSG:EX; Louie, Toby I PSSG:EX; MacLeod, Sam PSSG:EX; McAndrews, Caroline GCPE:EX; Moyse, Geoff JAG:EX; Pecknold, Clayton PSSG:EX; Sadler, Bobbi JAG:EX; Sandstrom, Kurt JAG:EX; Sieben, Mark PSSG:EX; Walsh, Taryn PSSG:EX; Watson, Jason GCPE:EX

Cc: Baker, Chelsea JAG:EX; Butterfield, Nicole PSSG:EX; Campbell, Sarah PSSG:EX; Cornett, Kathy M PSSG:EX; Currie, Sylvia PSSG:EX; Dayman, Marlene JAG:EX; Earl, Jennifer JAG:EX; Engelbrecht, Maya JAG:EX; Hammond, Monica M JAG:EX; LeBlanc, Catherine PSSG:EX; Meseyton, Robert PSSG:EX; Sitar, Natalie JAG:EX; Girard, Hilary JAG:EX; Massy, Cara PSSG:EX; Duncan, Nikki PSSG:EX

Subject: RE: MATERIAL: AGPSS Joint Executive Committee - Today at 2PM

Good morning,

Please see the attached material for item #2 on the agenda.

Thank you,

Brandie

Brandie Youell | Acting Executive Administrative Assistant

Assistant Deputy Minister Office

Justice Services Branch | Ministry of Attorney General

8th Floor, 1001 Douglas Street

Victoria, BC V8W 9J1

Direct: 250-356-6582 | brandie.youell@gov.bc.ca

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From: Richter, Connie JAG:EX

Sent: Thursday, July 20, 2017 9:39 AM

To: Arend, Elenore PSSG:EX; Boyle, Patricia J PSSG:EX; Brouwer, Shauna JAG:EX; Cavanaugh, Lynda A JAG:EX; Fyfe, Richard J JAG:EX; Harvey, James JAG:EX; Juk, Peter A JAG:EX; Lapointe, Lisa PSSG:EX; Louie, Toby I PSSG:EX; MacLeod, Sam PSSG:EX; McAndrews, Caroline GCPE:EX; Moyse, Geoff JAG:EX; Pecknold, Clayton PSSG:EX; Sadler, Bobbi JAG:EX; Sandstrom, Kurt JAG:EX; Sieben, Mark PSSG:EX;

Walsh, Taryn PSSG:EX; Watson, Jason GCPE:EX

Cc: Baker, Chelsea JAG:EX; Butterfield, Nicole PSSG:EX; Campbell, Sarah PSSG:EX; Cornett, Kathy M PSSG:EX; Currie, Sylvia PSSG:EX; Dayman, Marlene JAG:EX; Earl, Jennifer JAG:EX; Engelbrecht, Maya JAG:EX; Hammond, Monica M JAG:EX; LeBlanc, Catherine PSSG:EX; Meseyton, Robert PSSG:EX; Sitar, Natalie JAG:EX; Youell, Brandie JAG:EX; Girard, Hilary JAG:EX; Massy, Cara PSSG:EX; Duncan, Nikki PSSG:EX

Subject: MATERIAL: AGPSS Joint Executive Committee - Today at 2PM

Good morning,

The Agenda and material for the above-noted is attached.

C

From: [Sandstrom, Kurt JAG:EX](#)
To: [Steves, Gregory OHCS:EX](#)
Cc: [Youell, Brandie JAG:EX](#)
Subject: RE: time to connect
Date: Thursday, July 20, 2017 12:43:00 PM
Attachments: [image001.png](#)

Sure thing. 9:30 Tuesday work?

From: Steves, Gregory OHCS:EX
Sent: Thursday, July 20, 2017 9:50 AM
To: Sandstrom, Kurt JAG:EX
Subject: time to connect
Kurt,

Do you have time for a quick coffee, say early next week?

Greg Steves RI

Assistant Deputy Minister

Office of Housing and Construction Standards
Ministry of Natural Gas Development and Minister Responsible for Housing
Gregory.steves@gov.bc.ca



From: Sandstrom, Kurt JAG:EX
To: "Nena Jovic-Andrejevic"
Cc: Youell, Brandie JAG:EX
Subject: RE: Would you have a moment to chat
Date: Thursday, July 20, 2017 12:49:00 PM

Absolutely Nena. I'll copy Brandie and she can perhaps arrange a phone call for us. We are briefing the new AG next week so it may move a few times as we sort out the briefing schedule, but we'll find some time.

Thanks and trust you are well,
Kurt.

From: Nena Jovic-Andrejevic [mailto:njovic@tru.ca]
Sent: Thursday, July 20, 2017 8:51 AM
To: Sandstrom, Kurt JAG:EX
Subject: Re: Would you have a moment to chat
Hi Kurt,

Now that the new Government is in would you have a few moments to chat. Brad s.22

s.22

Would you have time over the

next week for a bout a 15 minute conversation.

Best Regards,

Nena

Try not to become a person of success but a person of value ~ Albert Einstein

Nena Jovic-Andrejevic

Director of Development, Faculty of Law

Thompson Rivers University

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Kamloops BC V2C 5N3

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From: [Sandstrom, Kurt JAG:EX](#)
To: [Beresford, Christopher JAG:EX](#)
Cc: [Youell, Brandie JAG:EX](#)
Subject: RE: Reference checks
Date: Thursday, July 20, 2017 12:50:00 PM

Providing them to her now.

From: Beresford, Christopher JAG:EX
Sent: Thursday, July 20, 2017 12:48 PM
To: Sandstrom, Kurt JAG:EX
Subject: RE: Reference checks

Deal. If you can make your notes available to Brandie, I will work from them tomorrow morning before BMC.

Chris

From: Sandstrom, Kurt JAG:EX
Sent: Thursday, July 20, 2017 12:47 PM
To: Beresford, Christopher JAG:EX
Subject: RE: Reference checks

Happy for you to finalize the scoring for us if you have the time Chris. If we did an eligibility list I assume only for candidates 1 and 2 who from the draft scoring would be the only ones we'd want to do that for s.13

s.13 Would others have applied for MELS that didn't apply for FJSD? Might be worth having a conversation with the panel on that one.

From: Beresford, Christopher JAG:EX
Sent: Thursday, July 20, 2017 9:44 AM
To: Sandstrom, Kurt JAG:EX
Subject: Reference checks

Kurt – these are done for the primary candidate for FJSD. I did not put s.22 through the process as she just can't do reference and also be a panel member. But I think we know her view on the candidate.

Not surprisingly, the other references were all very favourable. There were some valuable insights that can be considered to ensure good success.

I will put the necessary paperwork together today.

Did you want me to review the scores and make a proposed ranking to you and s.22

We entered into this competition with the proviso that we *may* establish an eligibility list. The choice is entirely ours. However, if we do that we are bound to offer any eligible candidate the next opportunity in the order of ranking. So #2 gets first option on the next similar position, then #3, etc. If we a) agree on #2, #3, etc., and are prepared for the "offerings" as they arise, we are fine. If, for whatever reason, that does not meet with you expectations or needs, we have a complete option to *not* establish a list.

I am still here in Vancouver today but back tomorrow (for BMC).

Chris

From: Sandstrom, Kurt JAG:EX
To: Youell, Brandie JAG:EX; JAG JSB BMC
Subject: Briefings tomorrow morning with AG
Date: Thursday, July 20, 2017 1:42:21 PM

Legal Aid Immigration Issue
FMEP OAG report
Wrongful Death Law Reform Study/Family Compensation Act
JCC
s.13 Reform

We will need to have staff available to attend tomorrow morning please. Also need BNs updated please. May need to cancel BMC.

From: [Sandstrom, Kurt JAG:EX](#)
To: [Beresford, Christopher JAG:EX](#)
Cc: [Youell, Brandie JAG:EX](#); [Richter, Connie JAG:EX](#)
Subject: Re: OAG report
Date: Thursday, July 20, 2017 4:32:12 PM

Thanks Chris. Connie it should be noted that this report is embargoed and should not be shared beyond the minister and DAG.

> On Jul 20, 2017, at 4:22 PM, Beresford, Christopher JAG:EX <Chris.Beresford@gov.bc.ca> wrote:

>

> This breaks all the rules, but...

>

> Attached is a mark-up (by the OAG) copy of the report. Last draft and should be final form.

>

> Chris

>

>

> <final draft July 6.pdf>

From: Sandstrom, Kurt JAG:EX
To: Richter, Connie JAG:EX
Cc: Youell, Brandie JAG:EX; Mead, Rhonda M JAG:EX
Subject: FW: For approval: REVIEW: s.13
Date: Thursday, July 20, 2017 4:35:00 PM
Attachments: S.13
Importance: High

FYI Connie. This is approved at my end thanks,
Kurt.

From: Youell, Brandie JAG:EX
Sent: Thursday, July 20, 2017 3:13 PM
To: Sandstrom, Kurt JAG:EX
Cc: Mead, Rhonda M JAG:EX
Subject: For approval: REVIEW: s.13
Importance: High

Hi Kurt,

Please see the attached for your review and approval.

Thanks,

Brandie

Brandie Youell | Acting Executive Administrative Assistant

Assistant Deputy Minister Office

Justice Services Branch | Ministry of Attorney General

8th Floor, 1001 Douglas Street

Victoria, BC V8W 9J1

Direct: 250-356-6582 | brandie.youell@gov.bc.ca

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From: Blencowe, Bailey JAG:EX
Sent: Thursday, July 20, 2017 3:12 PM
To: Youell, Brandie JAG:EX
Cc: Forrest, Cris J JAG:EX
Subject: REVIEW: s.13
Importance: High

Hi Brandie,

Attached is the briefing note on s.13
the AG.

for Kurt to review for tomorrow's briefing with

Thanks,

Bailey

From: [Sandstrom, Kurt JAG:EX](#)
To: [Fontaine, Jan JAG:EX](#); [Carter, Nancy L JAG:EX](#)
Cc: [Youell, Brandie JAG:EX](#); [JAG JSB BMC](#); [Mulligan, Renee JAG:EX](#); [Reimer, Neil JAG:EX](#)
Subject: RE: Briefings tomorrow morning with AG
Date: Thursday, July 20, 2017 4:41:00 PM

No that's all good Jan. We have the topics covered between us. Also haven't seen the meetings in our calendar yet so BMC might not be proceeding.

-----Original Message-----

From: Fontaine, Jan JAG:EX
Sent: Thursday, July 20, 2017 1:57 PM
To: Carter, Nancy L JAG:EX; Sandstrom, Kurt JAG:EX
Cc: Youell, Brandie JAG:EX; JAG JSB BMC; Mulligan, Renee JAG:EX; Reimer, Neil JAG:EX
Subject: RE: Briefings tomorrow morning with AG

I am in Vancouver with Nancy. Oriole was going to attend BMC for FJSD. Is there anything she would need to cover for this?

Jan

-----Original Message-----

From: Carter, Nancy L JAG:EX
Sent: Thursday, July 20, 2017 1:51 PM
To: Sandstrom, Kurt JAG:EX
Cc: Youell, Brandie JAG:EX; JAG JSB BMC; Mulligan, Renee JAG:EX; Reimer, Neil JAG:EX
Subject: Re: Briefings tomorrow morning with AG

I am in vancouver

On ours

Neil JCC and s.13

s.22

Sent from my iPhone

> On Jul 20, 2017, at 1:42 PM, Sandstrom, Kurt JAG:EX <Kurt.Sandstrom@gov.bc.ca> wrote:

>

> Legal Aid Immigration Issue

> FMEP OAG report

> Wrongful Death Law Reform Study/Family Compensation Act JCC Electoral

> Financing Reform

>

> We will need to have staff available to attend tomorrow morning please. Also need BNs updated please. May need to cancel BMC.

>

>

From: [Sandstrom, Kurt JAG:EX](#)
To: [Richter, Connie JAG:EX](#)
Cc: [Youell, Brandie JAG:EX](#)
Subject: Briefings tomorrow
Date: Thursday, July 20, 2017 4:42:00 PM

Any idea when they are? I'll need to move some meetings to accommodate.

Thanks Connie,

Kurt.

Kurt J.W. Sandstrom, QC

Assistant Deputy Minister

Ministry of Justice, Justice Services

Government of British Columbia

8th Floor, 1001 Douglas Street

PO Box 9280, Stn Prov Govt

Victoria, BC V8W 9J7

Phone: (250) 356-0383

Email: Kurt.Sandstrom@gov.bc.ca

Assistance with scheduling: Contact Brandie Youell at 250-356-6582 or at Brandie.Youell@gov.bc.ca



Where ideas work

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From: Sandstrom, Kurt JAG:EX
To: Youell, Brandie JAG:EX; Richter, Connie JAG:EX
Subject: FW: For Approval: REVIEW: FMEP OAG Audit
Date: Friday, July 21, 2017 7:06:00 AM
Attachments: 7.30 TN Decision 30 FMEP OAG Audit.docx
Importance: High

Brandie, this transition note is approved. Connie, this is for Richard this morning for his briefings with the Attorney.

From: [Sandstrom, Kurt JAG:EX](#)
To: [Deitch, James JAG:EX](#); [Rawlinson, Kathleen JAG:EX](#)
Cc: [Youell, Brandie JAG:EX](#); [Niedermoser, Annette JAG:EX](#)
Subject: RE: AG meeting with LSS
Date: Friday, July 21, 2017 7:09:00 AM

Completely agree with you Jamie. Send information regardless to as many people as you can.
Improves communication.

From: Deitch, James JAG:EX
Sent: Thursday, July 20, 2017 10:55 PM
To: Rawlinson, Kathleen JAG:EX; Sandstrom, Kurt JAG:EX
Cc: Youell, Brandie JAG:EX; Niedermoser, Annette JAG:EX
Subject: RE: AG meeting with LSS

Kathleen:

Kurt can discuss with the DAG but my view is that anytime LSS is sending a letter to the AG it would be appropriate to provide us with a copy in advance since we will have to advise on the response. Of course ultimately we will see it either from the AG or DAG but this simply delays the process of responding.

Thanks.

James Deitch

Executive Director

Criminal Justice and Legal Access Policy Division

Justice Services Branch

Ministry of Justice and Attorney General

8th floor

1001 Douglas Street

Victoria, BC

From: Rawlinson, Kathleen JAG:EX
Sent: Thursday, July 20, 2017 3:10 PM
To: Sandstrom, Kurt JAG:EX; Deitch, James JAG:EX
Cc: Youell, Brandie JAG:EX; Niedermoser, Annette JAG:EX
Subject: FW: AG meeting with LSS

Kurt/Jamie: please see attached letter, if you haven't already, & advise on Harold's question below about the correct process or preference? This arose because Harold mentioned to me that a letter had been sent, so I asked if he would mind sharing a copy.

From: Harold Clark [<mailto:Harold.Clark@lss.bc.ca>]
Sent: Thursday, July 20, 2017 3:07 PM
To: Rawlinson, Kathleen JAG:EX
Cc: s.22 Gulnar Nanjijuma; Teresa Nesbitt
Subject: RE: AG meeting with LSS

Kathleen

As requested, copy of letter from Celeste Haldane, Chair, LSS Board of Directors, copied to Richard Fyfe, QC.

Kathleen, we should discuss process for this, as I am not sure what Richard's preference is with me, sending copies of letters sent to him from LSS Board chair to his staff, or him wanting to share internally himself. Can you please discuss with Kurt & Richard and reply back.

...thx...hvjc

From: [Sandstrom, Kurt JAG:EX](#)
To: [Deitch, James JAG:EX](#)
Cc: [Youell, Brandie JAG:EX](#)
Subject: RE: DAG meeting
Date: Friday, July 21, 2017 9:03:00 AM

Sorry, I assume this is in relation to FPT? I'm not sure I have enough info below to engage Mark and Richard in a discussion. Should Sherri just email them directly copying us?

From: Deitch, James JAG:EX
Sent: Thursday, July 20, 2017 5:16 PM
To: Sandstrom, Kurt JAG:EX
Cc: Youell, Brandie JAG:EX
Subject: DAG meeting
Kurt:

For your next meeting with the DAG to discuss who should support he and Mark on the DM conference call?

Sherri advised as follows:

I have advised the DMs about the possible changes to the NIO pre-meeting agenda and the fact that s.22 when the call occurs re: the agenda planning. I may try to call in, depending on when it is. Or, if Holli is available, she can participate. It will be important that whoever participates to support the DMS, that person should take good notes re: each agenda item discussed, as this maybe the only information we'll have to share with BN drafters, to assist them in preparing their BNs.

Let me know if you need anything further.

Thanks.

James Deitch
Executive Director
Criminal Justice and Legal Access Policy Division
Justice Services Branch
Ministry of Attorney General
8th floor, 1001 Douglas Street
PO Box 9222, Stn Prov Govt
Victoria, BC V8W 9J1

www.criminaljusticereform.gov.bc.ca
<http://www.gov.bc.ca/ag/index.html>

Phone: 250.387.2109
Fax: 250.356.2721
Cell: 250.580.5612

Please consider the environment before printing this e-mail

From: [Sandstrom, Kurt JAG:EX](#)
To: [Steves, Gregory OHCS:EX](#)
Cc: [Youell, Brandie JAG:EX](#)
Subject: RE: time to connect
Date: Friday, July 21, 2017 11:10:00 AM
Attachments: [image001.png](#)

Let's go after ADMCST. Last meeting didn't go the full time. Brandie, we could look at pushing my 11:30 to noon?

From: Steves, Gregory OHCS:EX
Sent: Thursday, July 20, 2017 1:51 PM
To: Sandstrom, Kurt JAG:EX
Cc: Youell, Brandie JAG:EX
Subject: RE: time to connect

Yikes, my Tuesday is an unmitigated disaster. Could do Wednesday either before or after ADMCST.

From: Sandstrom, Kurt JAG:EX
Sent: Thursday, July 20, 2017 12:44 PM
To: Steves, Gregory OHCS:EX
Cc: Youell, Brandie JAG:EX
Subject: RE: time to connect
Sure thing. 9:30 Tuesday work?

From: Steves, Gregory OHCS:EX
Sent: Thursday, July 20, 2017 9:50 AM
To: Sandstrom, Kurt JAG:EX
Subject: time to connect

Kurt,

Do you have time for a quick coffee, say early next week?

Greg Steves RI

Assistant Deputy Minister

Office of Housing and Construction Standards

Ministry of Natural Gas Development and Minister Responsible for Housing

Gregory.steves@gov.bc.ca



From: Sandstrom, Kurt JAG:EX
To: Youell, Brandie JAG:EX
Subject: RE: AGENDA - Info Sharing Steering Committee Materials
Date: Friday, July 21, 2017 11:19:00 AM

s.22 Jan shouldn't as that's not fair. Remind me next week and we'll figure it out.
K

From: Youell, Brandie JAG:EX
Sent: Thursday, July 20, 2017 12:49 PM
To: Sandstrom, Kurt JAG:EX
Subject: RE: AGENDA - Info Sharing Steering Committee Materials

Hi Kurt,

I have scheduled this meeting for July 31. Will there be materials for this meeting? If so, who should I ask to prepare them?

Thanks,

Brandie

Brandie Youell | Acting Executive Administrative Assistant

Assistant Deputy Minister Office

Justice Services Branch | Ministry of Attorney General

8th Floor, 1001 Douglas Street

Victoria, BC V8W 9J1

Direct: 250-356-6582 | brandie.youell@gov.bc.ca

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From: Sandstrom, Kurt JAG:EX
Sent: Tuesday, July 11, 2017 3:31 PM
To: Youell, Brandie JAG:EX
Subject: Fwd: AGENDA - Info Sharing Steering Committee Materials

I've undertaken to set up a steering committee meeting on this along with adding working group members. We may need to get this information from Linda's assistant in terms of who's on each committee. Dan VanderSluis was on this for us but s.22 I don't have somebody backing me up on this at the moment. Cris and I can talk and it might be helpful if you and I do Brandie. Thanks!

Begin forwarded message:

From: "Sandstrom, Kurt JAG:EX" <Kurt.Sandstrom@gov.bc.ca>
Date: July 11, 2017 at 3:29:56 PM PDT
To: "Boyle, Patricia J PSSG:EX" <Patricia.Boyle@gov.bc.ca>
Cc: "Cavanaugh, Lynda A JAG:EX" <Lynda.Cavanaugh@gov.bc.ca>, "Sadler, Bobbi JAG:EX" <Bobbi.Sadler@gov.bc.ca>, "Kamper, Carolyn J MCF:EX" <Carolyn.Kamper@gov.bc.ca>, "Youell, Brandie JAG:EX" <Brandie.Youell@gov.bc.ca>
Subject: Re: AGENDA - Info Sharing Steering Committee Materials

Good point Patti. Let's put that on the meeting agenda for discussion as well.

On Jul 11, 2017, at 1:43 PM, Boyle, Patricia J PSSG:EX <Patricia.Boyle@gov.bc.ca>

wrote:

Not to throw a monkey wrench in, but food for thought. At the recent Justice Summit, there was quite a bit of discussion (in my group anyway) that going forward IT solutions would really need to ensure there has been a good solution for information sharing. Perhaps the two are separate discussions, but could it be possible to explore both outcomes together - with recognition that a consultant may still be required.

From: Cavanaugh, Lynda A JAG:EX
Sent: Tuesday, July 11, 2017 1:09 PM
To: Sandstrom, Kurt JAG:EX
Cc: Sadler, Bobbi JAG:EX; Boyle, Patricia J PSSG:EX; Kamper, Carolyn J MCF:EX; Youell, Brandie JAG:EX
Subject: RE: AGENDA - Info Sharing Steering Committee Materials

That would be great. I can also request that as many working group members as possible also attend, and we'll have a joint meeting to sort this out. The instructions from JPSC were to report back at the September meeting. I'll send you the minutes from the last meeting.

From: Sandstrom, Kurt JAG:EX
Sent: Tuesday, July 11, 2017 1:05 PM
To: Cavanaugh, Lynda A JAG:EX
Cc: Sadler, Bobbi JAG:EX; Boyle, Patricia J PSSG:EX; Kamper, Carolyn J MCF:EX; Youell, Brandie JAG:EX
Subject: RE: AGENDA - Info Sharing Steering Committee Materials

I think it might be helpful to set up regular meetings of both the steering committee and the working group as I am not certain the steering committee is meeting as often as it could? The working group had a work plan at some point I thought but I admit I have lost track. Do we know when the next steering committee meeting is and should we discuss this then? If it's not for a bit perhaps setting one up sooner is the way to go? I can take the lead to get meetings set up if you like. Thoughts?

From: Cavanaugh, Lynda A JAG:EX
Sent: Tuesday, July 11, 2017 12:57 PM
To: Sandstrom, Kurt JAG:EX
Cc: Sadler, Bobbi JAG:EX; Boyle, Patricia J PSSG:EX; Kamper, Carolyn J MCF:EX
Subject: FW: AGENDA - Info Sharing Steering Committee Materials

Kurt, as Co-Chair on this committee do you have any suggestions regarding what Adrienne is proposing. Recognizing that the JPSC requested that the but I'm conscious of what Adrienne is bringing up as well. Bobbi, Carolyn and Patti, your thoughts as well? I wonder if we should quickly pull the group together to discuss? Let me know if you want me to set up a conf call of the steering cttee.

From: Hunt, Adrienne JAG:EX
Sent: Sunday, July 9, 2017 10:27 PM
To: Cavanaugh, Lynda A JAG:EX; Chiddell, Dan J JAG:EX
Cc: Achampong, Bernard JAG:EX; Manton, Jenny D JAG:EX
Subject: RE: AGENDA - Info Sharing Steering Committee Materials

Hi Lynda,

This working group does not have regularly scheduled meetings, I think this is in part as there has been many changes in membership on the working

group over the last while. From the few meetings that I have been a part of, I understand that there has been a good deal of background thinking and work in terms of the scope and assessment and in keeping with the recommendations from the Justice Summit.

Kathryn Thomson has started information inventorying, so that as consultations occur, we can better articulate the information to be shared.

Additionally, in May this was an agenda item at s.13

s.13

we did not get to this agenda item, however, it is a standing item on our agendas at this time.

During the last meeting of the working group, we agreed that we needed to move this work along faster and hence the request to bring in a consultant that can facilitate the necessary consultations and develop recommendations.

We are seeking direction from the Steering Committee to bring in a consultant so we can have this work move forward at a faster pace and anticipate that if approved we could have recommendations to the Steering Committee in December.

If approved, the other question is who's budget?

Adrienne

From: Cavanaugh, Lynda A JAG:EX

Sent: Thursday, July 6, 2017 11:10 AM

To: Hunt, Adrienne JAG:EX; Chiddell, Dan J JAG:EX

Cc: Achampong, Bernard JAG:EX; Manton, Jenny D JAG:EX

Subject: FW: AGENDA - Info Sharing Steering Committee Materials

Adrienne and Dan, I want to solicit your advice as to the state of the work for this committee. s.13

s.13

s.13

Please see minutes attached above for the

direction received from the Council, and let's discuss before going out more broadly.

From: McMeekin, Laurie D JAG:EX

Sent: Friday, June 2, 2017 3:44 PM

To: Arend, Elenore PSSG:EX; Roach, Jodi JAG:EX; Hunt, Adrienne JAG:EX; Sandstrom, Kurt JAG:EX; Bailey, Leah M MCF:EX; 'Allan Castle'; Kamper, Carolyn J MCF:EX; Sadler, Bobbi JAG:EX; O'Neill, Robert JAG:EX; Cavanaugh, Lynda A JAG:EX

Cc: Currie, Sylvia PSSG:EX; Youell, Brandie JAG:EX; LeBlanc, Belinda JAG:EX; Newbury, Heather A MCF:EX; Baker, Chelsea JAG:EX; McMeekin, Laurie D JAG:EX

Subject: AGENDA - Info Sharing Steering Committee Materials

Good afternoon,

Please find attached the agenda and material for the Information Sharing Steering Committee meeting on Monday at 3:00 pm.

Thank you,

Laurie

Laurie McMeekin

Executive Coordinator to the

Assistant Deputy Minister | Court Services Branch

Ministry of Justice and Attorney General

250.356.1527

From: [Sandstrom, Kurt JAG:EX](#)
To: [Mead, Rhonda M JAG:EX](#); [Rawlinson, Kathleen JAG:EX](#)
Cc: [Blencowe, Bailey JAG:EX](#); [Niedermoser, Annette JAG:EX](#); [Wallbank, Cindy M JAG:EX](#); [Youell, Brandie JAG:EX](#)
Subject: RE: SNs for Kurt / Protocol Mtg
Date: Friday, July 21, 2017 1:23:00 PM
Attachments: [image001.png](#)

Thanks Kathleen and thanks Rhonda!

From: Mead, Rhonda M JAG:EX
Sent: Friday, July 21, 2017 9:22 AM
To: Rawlinson, Kathleen JAG:EX; Sandstrom, Kurt JAG:EX
Cc: Blencowe, Bailey JAG:EX; Niedermoser, Annette JAG:EX; Wallbank, Cindy M JAG:EX; Youell, Brandie JAG:EX
Subject: RE: SNs for Kurt / Protocol Mtg

Great, thanks Kathleen.

Kurt: I will print and add to your Monday Protocol meeting material.

Rhonda

From: Rawlinson, Kathleen JAG:EX
Sent: Friday, July 21, 2017 9:19 AM
To: Mead, Rhonda M JAG:EX; Sandstrom, Kurt JAG:EX
Cc: Blencowe, Bailey JAG:EX; Niedermoser, Annette JAG:EX; Wallbank, Cindy M JAG:EX
Subject: SNs for Kurt / Protocol Mtg

Rhonda, here are the speaking points for Kurt for the protocol meeting (on Monday, I think?) re LSS/PLC in Surrey. Jamie has reviewed as well & was fine with them:

s.13

Kathleen Rawlinson BA, CMA (US)

A/Executive Director and Director, Legal Access | Criminal Justice & Legal Access Policy Division

Justice Services Branch, Ministry of Attorney General | 8th floor, 1001 Douglas St, Victoria BC (250) 356-8083



Where ideas work

2016

10 Best Places to Work

From: Sandstrom, Kurt JAG:EX
To: Merner, David JAG:EX; Grills, Sean C JAG:EX; Forrest, Cris J JAG:EX
Cc: Youell, Brandie JAG:EX
Subject: FW: 2017/18 Merit Performance Audit Sample 1 - Attorney General
Date: Friday, July 21, 2017 2:03:00 PM
Importance: High

FYI

From: Dayman, Marlene JAG:EX
Sent: Friday, July 21, 2017 1:32 PM
To: Sandstrom, Kurt JAG:EX
Cc: Youell, Brandie JAG:EX; Richter, Connie JAG:EX
Subject: FW: 2017/18 Merit Performance Audit Sample 1 - Attorney General
Importance: High

Good afternoon,

Below is for your information regarding your branch and the Merit Commissioner's 2017/18 audit.

Regards,

Marlene Dayman

Senior Executive Assistant

Deputy Attorney General's Office, Ministry of Attorney General

PO Box 9290 Stn Prov Gov't, Victoria, BC V8W 9J7

Ph: 250-387-5211

This message, including any attachments to it, is not to be disclosed outside of the Provincial Government without prior written approval from the Ministry of Justice. If you have received this communication in error, please destroy the email message and any attachments immediately and notify me by telephone or by email.

From: Office of the Merit Commissioner [mailto:merit@meritcomm.bc.ca]
Sent: Friday, July 21, 2017 11:38 AM
To: Fyfe, Richard J JAG:EX
Cc: Richter, Connie JAG:EX
Subject: 2017/18 Merit Performance Audit Sample 1 - Attorney General
Importance: High

The Merit Commissioner is responsible under the *Public Service Act* for monitoring the application of the merit principle through audits of appointments to and from within the BC Public Service. Merit performance audits are conducted by this office to determine whether appointments are the result of merit-based processes and whether qualified individuals are being appointed.

The audits are conducted objectively and rigorously by performance auditors who review the documentation supporting each appointment.

Detailed audit reports are prepared and provided to the heads of the applicable organizations for learning and accountability purposes. The overall merit performance results are reported to the Head of the BC Public Service Agency, publicly to the Legislative Assembly and through our website.

The Merit Commissioner's 2017/18 Merit Performance Audit will examine quarterly random samples of appointments. The first random sample of appointments that occurred during the period of April 1 to June 30, 2017 resulted in the identification of six appointments made in your organization. Details are found in the table below:

s.13,s.22

As the BC Public Service Agency will continue to collect staffing documentation for audited appointments, they have been provided with a complete list of appointments identified for audit. You may expect to be contacted by them in the near future to enable them to compile and submit required documentation on your behalf no later than August 11, 2017.

I intend to report partial year audit findings for the 2017/18 fiscal year relevant to your organization in early 2018. My intent is to share information which is timely and relevant.

I will continue to correspond with you directly on matters related to the work of this office; however, please advise if you would like any of your staff, other than the individual copied on this note, included on the distribution list in the future. If you or your staff have any questions or concerns or wish to provide me with any feedback regarding the audit process, please do not hesitate to contact this office at (250) 953-4208 or by email at merit@meritcomm.bc.ca.

Thank you for your assistance.

Fiona Spencer

Merit Commissioner

www.meritcomm.bc.ca

Upholding Fair Hiring in the BC Public Service

From: [Sandstrom, Kurt JAG:EX](#)
To: [Steves, Gregory OHCS:EX](#)
Cc: [Youell, Brandie JAG:EX](#)
Subject: FW: ADM Committee on integrated social policy - meeting cancellation
Date: Friday, July 21, 2017 3:02:00 PM

We can go for coffee then instead maybe.

From: MacKenzie, Lori MCF:EX
Sent: Friday, July 21, 2017 11:44 AM
To: Harrington, Molly SDSI:EX; Paton, Arlene HLTH:EX; Massey, Christine MCF:EX; Mingay, Rob JTST:EX; Sandstrom, Kurt JAG:EX; Walsh, Taryn PSSG:EX; McCrea, Jennifer EDUC:EX; Steves, Gregory OHCS:EX; Vasey, Jeff AVED:EX; Nash, Laurel ABR:EX; Faganello, Tara CSCD:EX; Rutledge, Kristin FIN:EX
Cc: Walker, Leah MCF:EX; Higginbotham, Amy MCF:EX; Stewart, Melanie MCF:EX
Subject: ADM Committee on integrated social policy - meeting cancellation

Good morning everyone,

Recognizing that ADMs will be very busy with transition-related matters over the next two weeks, the Secretariat is cancelling the Committee meeting scheduled for Wednesday, July 26th.

It is anticipated that the Committee will continue to play a key role in enhancing an integrated, cross-ministry approach to social policy, programs and services and in supporting government's social policy commitments and priorities.

We are preparing the agenda for the meeting scheduled for August 9th and are looking forward to our first Committee meeting of the new mandate. Please forward any suggestions for agenda items by Wednesday, August 2nd.

Best regards,

Lori

Lori MacKenzie

Director, Social Policy

Social Policy Secretariat

614 Humboldt St, 7th Floor | Victoria, BC | V8W 9R2 |

Cell: 250-882-5067

From: [Sandstrom, Kurt JAG:EX](#)
To: [MacLeod, Sam PSSG:EX](#); [Youell, Brandie JAG:EX](#)
Cc: [Louie, Toby I PSSG:EX](#); [Groot, Jeff PSSG:EX](#); [Forrest, Cris J JAG:EX](#)
Subject: RE: MATERIAL: AGPSS Joint Executive Committee - Today at 2PM
Date: Friday, July 21, 2017 3:06:00 PM

Thanks Sam and Jeff! We will fix that.

From: MacLeod, Sam PSSG:EX
Sent: Friday, July 21, 2017 9:08 AM
To: Youell, Brandie JAG:EX
Cc: Louie, Toby I PSSG:EX; Sandstrom, Kurt JAG:EX; Groot, Jeff PSSG:EX
Subject: FW: MATERIAL: AGPSS Joint Executive Committee - Today at 2PM
Brandie

We have been asked to provide feedback on the documents – please note Jeff’s comments regarding the “previous administration” reference.

Thanks
Sam

From: Groot, Jeff PSSG:EX
Sent: Friday, July 21, 2017 8:41 AM
To: MacLeod, Sam PSSG:EX
Cc: Roberts, Steven PSSG:EX; MacLennan, Alex PSSG:EX; Kirby, Katherine PSSG:EX
Subject: RE: MATERIAL: AGPSS Joint Executive Committee - Today at 2PM
Sam, the A2J framework and SAP both reflect earlier versions that I made edits to around RSI and Alex has seen.

The one thing I’d propose is removing the ‘previous administration’ reference to the BC RSS in the transformation plan document. It’s strictly a policy paper and I feel the previous admin reference indicates there’s some political positioning that drove it. In addition, simply by the 2015 reference in the title, I think it’s clear it wasn’t created under the new administration. I’d suggested this in the last 3PCO meeting as well, but I see it’s the format that’s used to reference a number of supporting strategies in the transformation plan.

JG

From: MacLeod, Sam PSSG:EX
Sent: Thursday, July 20, 2017 5:33 PM
To: Groot, Jeff PSSG:EX; Kirby, Katherine PSSG:EX
Cc: Roberts, Steven PSSG:EX
Subject: FW: MATERIAL: AGPSS Joint Executive Committee - Today at 2PM
Jeff

Could you review?

Thanks
Sam

From: Youell, Brandie JAG:EX
Sent: Thursday, July 20, 2017 10:32 AM
To: Richter, Connie JAG:EX; Arend, Elenore PSSG:EX; Boyle, Patricia J PSSG:EX; Brouwer, Shauna JAG:EX; Cavanaugh, Lynda A JAG:EX; Fyfe, Richard J JAG:EX; Harvey, James JAG:EX; Juk, Peter A JAG:EX; Lapointe, Lisa PSSG:EX; Louie, Toby I PSSG:EX; MacLeod, Sam PSSG:EX; McAndrews, Caroline GCPE:EX; Moyse, Geoff JAG:EX; Pecknold, Clayton PSSG:EX; Sadler, Bobbi JAG:EX; Sandstrom, Kurt JAG:EX; Sieben, Mark PSSG:EX; Walsh, Taryn PSSG:EX; Watson, Jason GCPE:EX
Cc: Baker, Chelsea JAG:EX; Butterfield, Nicole PSSG:EX; Campbell, Sarah PSSG:EX; Cornett, Kathy M PSSG:EX; Currie, Sylvia PSSG:EX; Dayman, Marlene JAG:EX; Earl, Jennifer JAG:EX; Engelbrecht, Maya JAG:EX; Hammond, Monica M JAG:EX; LeBlanc, Catherine PSSG:EX; Meseyton, Robert PSSG:EX; Sitar, Natalie JAG:EX; Girard, Hilary JAG:EX; Massy, Cara PSSG:EX; Duncan, Nikki PSSG:EX
Subject: RE: MATERIAL: AGPSS Joint Executive Committee - Today at 2PM

Good morning,

Please see the attached material for item #2 on the agenda.

Thank you,

Brandie
Brandie Youell | Acting Executive Administrative Assistant
Assistant Deputy Minister Office
Justice Services Branch | Ministry of Attorney General
8th Floor, 1001 Douglas Street
Victoria, BC V8W 9J1
Direct: 250-356-6582 | brandie.youell@gov.bc.ca

This message, including any attachments to it, is not to be disclosed outside of the Provincial Government without prior written approval from the Ministry of Justice. If you have received this communication in error, please destroy the email message and any attachments immediately and notify me by telephone or by email.

From: Richter, Connie JAG:EX

Sent: Thursday, July 20, 2017 9:39 AM

To: Arend, Elenore PSSG:EX; Boyle, Patricia J PSSG:EX; Brouwer, Shauna JAG:EX; Cavanaugh, Lynda A JAG:EX; Fyfe, Richard J JAG:EX; Harvey, James JAG:EX; Juk, Peter A JAG:EX; Lapointe, Lisa PSSG:EX; Louie, Toby I PSSG:EX; MacLeod, Sam PSSG:EX; McAndrews, Caroline GCPE:EX; Moyse, Geoff JAG:EX; Pecknold, Clayton PSSG:EX; Sadler, Bobbi JAG:EX; Sandstrom, Kurt JAG:EX; Sieben, Mark PSSG:EX; Walsh, Taryn PSSG:EX; Watson, Jason GCPE:EX

Cc: Baker, Chelsea JAG:EX; Butterfield, Nicole PSSG:EX; Campbell, Sarah PSSG:EX; Cornett, Kathy M PSSG:EX; Currie, Sylvia PSSG:EX; Dayman, Marlene JAG:EX; Earl, Jennifer JAG:EX; Engelbrecht, Maya JAG:EX; Hammond, Monica M JAG:EX; LeBlanc, Catherine PSSG:EX; Meseyton, Robert PSSG:EX; Sitar, Natalie JAG:EX; Youell, Brandie JAG:EX; Girard, Hilary JAG:EX; Massy, Cara PSSG:EX; Duncan, Nikki PSSG:EX

Subject: MATERIAL: AGPSS Joint Executive Committee - Today at 2PM

Good morning,

The Agenda and material for the above-noted is attached.

C

From: Sandstrom, Kurt JAG:EX
To: Steves, Gregory OHCS:EX
Cc: Youell, Brandie JAG:EX
Subject: RE: ADM Committee on integrated social policy - meeting cancellation
Date: Friday, July 21, 2017 3:30:00 PM

Any preferred venue?

From: Steves, Gregory OHCS:EX
Sent: Friday, July 21, 2017 3:20 PM
To: Sandstrom, Kurt JAG:EX
Cc: Youell, Brandie JAG:EX
Subject: RE: ADM Committee on integrated social policy - meeting cancellation
That works for me.

From: Sandstrom, Kurt JAG:EX
Sent: Friday, July 21, 2017 3:02 PM
To: Steves, Gregory OHCS:EX
Cc: Youell, Brandie JAG:EX
Subject: FW: ADM Committee on integrated social policy - meeting cancellation
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Best regards,

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Lori MacKenzie

Director, Social Policy

Social Policy Secretariat

614 Humboldt St, 7th Floor | Victoria, BC | V8W 9R2 |

Cell: 250-882-5067

From: Sandstrom, Kurt JAG:EX
To: Cavanaugh, Lynda A JAG:EX; Forrest, Cris J JAG:EX; Butler, Richard JAG:EX; King, Stephen E JAG:EX
Cc: Juk, Peter A JAG:EX; Sadler, Bobbi JAG:EX; Brouwer, Shauna JAG:EX; Fyfe, Richard J JAG:EX; Youell, Brandie JAG:EX; Mead, Rhonda M JAG:EX
Subject: RE: Performance Audit - update
Date: Friday, July 21, 2017 3:35:00 PM

I'll ask Brandie to arrange with your assistants a call for us early next week so we can discuss further. We keep saying we need to have scope as it affects documents and interviews, but it goes nowhere with them.

From: Cavanaugh, Lynda A JAG:EX
Sent: Friday, July 21, 2017 3:05 PM
To: Forrest, Cris J JAG:EX; Sandstrom, Kurt JAG:EX; Butler, Richard JAG:EX; King, Stephen E JAG:EX
Cc: Juk, Peter A JAG:EX; Sadler, Bobbi JAG:EX; Brouwer, Shauna JAG:EX; Fyfe, Richard J JAG:EX
Subject: RE: Performance Audit - update

Cris, Kurt, et al I would like to talk to Malcolm directly about the list and what they are hoping to achieve before I populate it. I don't know what they are trying to get at yet, we are short staffed and they are super busy. I have concerns with them moving down into the ranks when they haven't even scoped the issue yet. This seems like inappropriate audit process to me. Can we arrange a call amongst ourselves to discuss? Why are they not able to come up with a topic before we send them out to talk to clerks and sheriffs?

Lynda

From: Forrest, Cris J JAG:EX
Sent: Friday, July 21, 2017 2:54 PM
To: Cavanaugh, Lynda A JAG:EX; Sandstrom, Kurt JAG:EX; Butler, Richard JAG:EX; King, Stephen E JAG:EX
Cc: Juk, Peter A JAG:EX; Sadler, Bobbi JAG:EX; Brouwer, Shauna JAG:EX; Fyfe, Richard J JAG:EX
Subject: RE: Performance Audit - update

I received a request yesterday from Laura asking us to identify staff. I am attaching the list here, Lynda. The staff they are asking us to identify are primarily from your area, but they have included JAC staff and courthouse visits. Please list the names of the individuals you would like me to forward to the OAG. Many thanks.

Cris

Cris Forrest | Director | Justice Services Branch | BC Ministry of Attorney General
Direct: 250 356.6112 | URL: www.ag.gov.bc.ca/justice-services/

From: Cavanaugh, Lynda A JAG:EX
Sent: Friday, July 21, 2017 2:49 PM
To: Sandstrom, Kurt JAG:EX; Forrest, Cris J JAG:EX; Butler, Richard JAG:EX; King, Stephen E JAG:EX
Cc: Juk, Peter A JAG:EX; Sadler, Bobbi JAG:EX; Brouwer, Shauna JAG:EX; Fyfe, Richard J JAG:EX
Subject: RE: Performance Audit - update

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together as proposed. They have some operational staff in different areas to meet up with (he mentioned Surrey, Campbell River, and Williams Lake – however they won't proceed with the last location due to the wildfire situation). He did agree that in April we all agreed to sit down again when the time was right. Laura will send a request regarding the local area staff. He asked how much longer we'd need for the PII screen on the documents. I advised I was not sure but that we were actively working on it. He said the documents didn't need to all come at once – please send over any that are ready. He also said they were only a 5 minute walk from Sussex and would be very happy to come over to work with staff here as may be required.

Kurt

Kurt J.W. Sandstrom, QC

Assistant Deputy Minister

Ministry of Attorney General, Justice Services

Government of British Columbia

8th Floor, 1001 Douglas Street

PO Box 9280, Stn Prov Govt

Victoria, BC V8W 9J7

Phone: (250) 356-0383

Email: Kurt.Sandstrom@gov.bc.ca

Assistance with scheduling: Contact Brandie Youell at 250-356-6582 or at Brandie.Youell@gov.bc.ca



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From: [Sandstrom, Kurt JAG:EX](#)
To: [Mead, Rhonda M JAG:EX](#); [Youell, Brandie JAG:EX](#)
Subject: FW: Performance Audit - update
Date: Friday, July 21, 2017 3:36:00 PM

I'd add everyone on this email list to the call please, including the Fyfe.

Thanks,

Kurt.

From: Sandstrom, Kurt JAG:EX
Sent: Friday, July 21, 2017 3:35 PM
To: Cavanaugh, Lynda A JAG:EX; Forrest, Cris J JAG:EX; Butler, Richard JAG:EX; King, Stephen E JAG:EX
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Cris Forrest | Director | Justice Services Branch | BC Ministry of Attorney General
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Kurt

Kurt J.W. Sandstrom, QC

Assistant Deputy Minister

Ministry of Attorney General, Justice Services

Government of British Columbia

8th Floor, 1001 Douglas Street

PO Box 9280, Stn Prov Govt

Victoria, BC V8W 9J7

Phone: (250) 356-0383

Email: Kurt.Sandstrom@gov.bc.ca

Assistance with scheduling: Contact Brandie Youell at 250-356-6582 or at Brandie.Youell@gov.bc.ca



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From: [Sandstrom, Kurt JAG:EX](#)
To: [Steves, Gregory OHCS:EX](#)
Cc: [Youell, Brandie JAG:EX](#)
Subject: RE: ADM Committee on integrated social policy - meeting cancellation
Date: Friday, July 21, 2017 3:37:00 PM

Café Dolce then on Douglas. A good decaf latte and usually plenty of room.

From: Steves, Gregory OHCS:EX
Sent: Friday, July 21, 2017 3:36 PM
To: Sandstrom, Kurt JAG:EX
Cc: Youell, Brandie JAG:EX
Subject: RE: ADM Committee on integrated social policy - meeting cancellation
I am easy. You pick a place. I am bouncing between office lately so anything works.

From: Sandstrom, Kurt JAG:EX
Sent: Friday, July 21, 2017 3:31 PM
To: Steves, Gregory OHCS:EX
Cc: Youell, Brandie JAG:EX
Subject: RE: ADM Committee on integrated social policy - meeting cancellation
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Sent: Friday, July 21, 2017 3:20 PM
To: Sandstrom, Kurt JAG:EX
Cc: Youell, Brandie JAG:EX
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Subject: FW: ADM Committee on integrated social policy - meeting cancellation
We can go for coffee then instead maybe.

From: MacKenzie, Lori MCF:EX
Sent: Friday, July 21, 2017 11:44 AM
To: Harrington, Molly SDSI:EX; Paton, Arlene HLTH:EX; Massey, Christine MCF:EX; Mingay, Rob JTST:EX; Sandstrom, Kurt JAG:EX; Walsh, Taryn PSSG:EX; McCrea, Jennifer EDUC:EX; Steves, Gregory OHCS:EX; Vasey, Jeff AVED:EX; Nash, Laurel ABR:EX; Faganello, Tara CSCD:EX; Rutledge, Kristin FIN:EX
Cc: Walker, Leah MCF:EX; Higginbotham, Amy MCF:EX; Stewart, Melanie MCF:EX
Subject: ADM Committee on integrated social policy - meeting cancellation

Good morning everyone,

Recognizing that ADMs will be very busy with transition-related matters over the next two weeks, the Secretariat is cancelling the Committee meeting scheduled for Wednesday, July 26th.

It is anticipated that the Committee will continue to play a key role in enhancing an integrated, cross-ministry approach to social policy, programs and services and in supporting government's social policy commitments and priorities.

We are preparing the agenda for the meeting scheduled for August 9th and are looking forward to our first Committee meeting of the new mandate. Please forward any suggestions for agenda items by Wednesday, August 2nd.

Best regards,

Lori

Lori MacKenzie

Director, Social Policy

Social Policy Secretariat

614 Humboldt St, 7th Floor | Victoria, BC | V8W 9R2 |

Cell: 250-882-5067

From: [Sandstrom, Kurt JAG:EX](#)
To: [Paton, Arlene HLTH:EX](#)
Cc: [Carnegie, Lynn HLTH:EX](#); [Youell, Brandie JAG:EX](#)
Subject: RE: Ministry Organizational Update
Date: Friday, July 21, 2017 3:43:00 PM

Sounds great. I'm around until the 21st and then will be s.22.

From: Paton, Arlene HLTH:EX
Sent: Friday, July 21, 2017 8:59 AM
To: Sandstrom, Kurt JAG:EX
Cc: Carnegie, Lynn HLTH:EX
Subject: RE: Ministry Organizational Update

Let's go for lunch again soon. Will ask Lynn to set it up may be in a couple of weeks if you're around in August?

Regards,

Arlene Paton

Assistant Deputy Minister

Population and Public Health

Ministry of Health

Phone: (250) 952-1731

From: Sandstrom, Kurt JAG:EX
Sent: Friday, July 21, 2017 8:53 AM
To: Paton, Arlene HLTH:EX
Subject: RE: Ministry Organizational Update

Great news – we'll talk soon about our directions then. Some interesting ideas and it would be great to have you involved with our Indigenous strategy. More to come!

Kurt

From: Paton, Arlene HLTH:EX
Sent: Thursday, July 20, 2017 6:17 PM
To: Nash, Laurel ABR:EX; Vasey, Jeff AVED:EX; Sandstrom, Kurt JAG:EX; Walsh, Taryn PSSG:EX; Massey, Christine MCF:EX; Hull, Deborah AVED:EX; McCrea, Jennifer EDUC:EX; Mah-Paulson, May ABR:EX
Subject: FW: Ministry Organizational Update

Dear social determinants of health colleagues,

I've just taken on a different role here at the Ministry of Health and with FNHA/FNHC to support both the social determinants of health work and the First Nations Health Authority's goal of building a culturally safe and integrated health care system that promotes health and well-being for Indigenous peoples. I'm very excited about being able to focus on these important goals – and continuing to work with all of you!

Regards,

Arlene Paton

Assistant Deputy Minister

Population and Public Health

Ministry of Health

Phone: (250) 952-1731

From: Brown, Stephen R HLTH:EX
Sent: Thursday, July 20, 2017 4:56 PM
To: HLTH All MOH Employees
Subject: Ministry Organizational Update
Dear colleagues,

I am writing today to share with you how pleased I am to be continuing in my role as Deputy Minister of Health and to be working with each of you and our new Minister Adrian Dix. I'd also like to take this time to advise you of some internal staffing changes.

As you know, Doug Hughes has been appointed Deputy Minister, Ministry of Mental Health and Addictions. This is an exciting opportunity for Doug and provides a key linkage for our two ministries.

I would also like to let you know of another staffing changes taking place at the Executive level. Arlene Paton currently ADM, Population and Public Health, has accepted a two year assignment with the First Nations Health Authority as Senior Executive Advisor, Tripartite First Nations Health. Many who know Arlene, know how dedicated and committed she is and in particular to the First Nations Health agenda.

Joe Gallagher and I identified and created this position to increase support in achieving our commitment under the Tripartite Agreement, including the social determinants of health work led by the First Nations Health Council and the Ministry. Arlene was a natural fit for this two year secondment and both Joe and myself are pleased that Arlene has accepted the role. While stepping away from her ADM role to become the Senior Executive Advisor, Arlene is not going far. Arlene will have a dual reporting role to Joe and myself, will maintain an office here at 1515 and will work in partnership with the ministry, FNHA, our Executive team and the provincial health authorities in continuing to support moving this agenda forward. To support transition, Arlene will continue to co-chair the Joint Project Board and work with Ministry and FNHA staff to support the Tripartite Committee on First Nations Health.

Over the coming weeks, I will be working closely with the Associates to work through transition and identify next steps. In the interim, with the continued assistance of Sharon Stewart, Executive Director, Seniors Service, and Matt Herman, Executive Director, Healthy Living and Health Promotion, Lynn Stevenson, Associate DM, will provide direct oversight to both the Primary and Community Care Policy and Population and Public Health portfolios. As a key member of our executive, both Doug and Arlene have been instrumental in the work that has taken place within MoH over the past number of years, including the development and leadership of our population public health, primary and community care and priority areas of focus agendas. I know you will join me in wishing them all the best in these new roles.

As you know, I am passionate about health care and about our agenda. I believe the hard work we have completed to date will serve us well as we move into this next phase of our work – both the integrated health system agenda and our collective commitment to our organization.

Sincerely,

Stephen Brown

Deputy Minister

From: [Sandstrom, Kurt JAG:EX](#)
To: [Merner, David JAG:EX](#); [Deitch, James JAG:EX](#); [Tucker, Melanie JAG:EX](#)
Cc: [Youell, Brandie JAG:EX](#)
Subject: Call with Terry Waterhouse
Date: Friday, July 21, 2017 3:44:00 PM

Terry failed to call me at the designated time so I'll see if Brandie could follow up with his assistant to rebook. There may have been a miscommunication.

Kurt.

Kurt J.W. Sandstrom, QC

Assistant Deputy Minister

Ministry of Attorney General, Justice Services

Government of British Columbia

8th Floor, 1001 Douglas Street

PO Box 9280, Stn Prov Govt

Victoria, BC V8W 9J7

Phone: (250) 356-0383

Email: Kurt.Sandstrom@gov.bc.ca

Assistance with scheduling: Contact Brandie Youell at 250-356-6582 or at Brandie.Youell@gov.bc.ca



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From: [Sandstrom, Kurt JAG:EX](#)
To: [Stancato, Vincent PSSG:EX](#)
Cc: [Lapointe, Lisa PSSG:EX](#); [Youell, Brandie JAG:EX](#)
Subject: Re: 3PCo Sector Strategic Plan
Date: Friday, July 21, 2017 4:18:26 PM

Thanks Vince sounds good. I'll ask Brandie to coordinate with your office and we will set something up.

On Jul 21, 2017, at 4:08 PM, Stancato, Vincent PSSG:EX <Vincent.Stancato@gov.bc.ca> wrote:

Good afternoon Kurt,

I do not believe Lisa had an opportunity to be engaged in the process by Toby. I certainly did not have any of the information that was presented yesterday and the poor connection made it difficult to hear much of what was said.

I think it would be helpful to connect via phone next week if your schedule permits.

Have a great weekend!

Vince

Sent from my iPhone

On Jul 21, 2017, at 3:29 PM, Sandstrom, Kurt JAG:EX <Kurt.Sandstrom@gov.bc.ca> wrote:

Vincent, I was not sure Lisa had an opportunity to contribute to the work around the table with 3PCo. Have you all seen the material we presented at executive? If you would be interested in a phone call I would be very happy to speak to you about the vision for this work and give you some more background. I had thought the PSSG staff were being engaged by Toby but I'm not sure everyone has had a chance to contribute. It's still not too late (we will keep making changes until we brief the Ministers, and even after that!). I am trying to bring a sector planning approach to our policy development so it's very important to have everyone who needs to be at the table at the table.

Kurt

Kurt J.W. Sandstrom, QC
Assistant Deputy Minister
Ministry of Attorney General, Justice Services
Government of British Columbia
8th Floor, 1001 Douglas Street
PO Box 9280, Stn Prov Govt
Victoria, BC V8W 9J7
Phone: (250) 356-0383
Email: Kurt.Sandstrom@gov.bc.ca
Assistance with scheduling: Contact Brandie Youell at 250-356-6582 or at Brandie.Youell@gov.bc.ca

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From: [Sandstrom, Kurt JAG:EX](#)
To: [Tucker, Melanie JAG:EX](#); [Merner, David JAG:EX](#); [Deitch, James JAG:EX](#); [Youell, Brandie JAG:EX](#)
Subject: FW: My apologies
Date: Friday, July 21, 2017 4:33:00 PM
Attachments: [image001.png](#)
[image002.png](#)
[image003.png](#)
[image004.png](#)
[image005.png](#)
[image006.png](#)
[image007.png](#)

To be rescheduled...

From: Sandstrom, Kurt JAG:EX
Sent: Friday, July 21, 2017 4:34 PM
To: 'Waterhouse, Terry'
Subject: RE: My apologies

No worries Terry, we'll reschedule and connect! I was able to get better control of my inbox. Have a great weekend.

Kurt.

From: Waterhouse, Terry [<mailto:Terry.Waterhouse@surrey.ca>]
Sent: Friday, July 21, 2017 4:27 PM
To: Sandstrom, Kurt JAG:EX
Subject: My apologies

Hi Kurt – sorry I didn't call today. I was in session that ran long and I wasn't able to get away.

I will set something up asap.

Thanks

Terry

TERRY WATERHOUSE | DIRECTOR, PUBLIC SAFETY



CITY OF SURREY

Office of the City Manager

13450 104th Ave, Surrey, BC, Canada V3T 1V8

T 604.591-4677 | F 604.591-4357 | www.surrey.ca



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From: [Sandstrom, Kurt JAG:EX](#)
To: [Deitch, James JAG:EX](#)
Cc: [Youell, Brandie JAG:EX](#)
Subject: FW: DAG meeting
Date: Monday, July 24, 2017 8:00:00 AM

Sherri's email doesn't give me any details – what it's about, when the call is, who is on it. What is NIO? In other words what is being discussed on the call? Is it a call with FPT deputies on August 10? Now that I have the date I can see if Brandie can supply me with the necessary background to check with the deputies. Otherwise I would be emailing Mark and Richard saying: "there's this call coming up, not sure when, and I don't know what it pertains to but who do you want on it?" You can see my difficulty!

From: Deitch, James JAG:EX
Sent: Sunday, July 23, 2017 10:07 PM
To: Sandstrom, Kurt JAG:EX
Cc: Youell, Brandie JAG:EX
Subject: RE: DAG meeting
Kurt:

The call is soon and s.22 . The issue is who do the Deputies want with them on the call, it could be you, me or Holli.

Thanks.

James Deitch

Executive Director

Criminal Justice and Legal Access Policy Division

Justice Services Branch

Ministry of Attorney General

8th floor

1001 Douglas Street

Victoria, BC

From: Sandstrom, Kurt JAG:EX
Sent: Friday, July 21, 2017 9:03 AM
To: Deitch, James JAG:EX
Cc: Youell, Brandie JAG:EX
Subject: RE: DAG meeting

Sorry, I assume this is in relation to FPT? I'm not sure I have enough info below to engage Mark and Richard in a discussion. Should Sherri just email them directly copying us?

From: Deitch, James JAG:EX
Sent: Thursday, July 20, 2017 5:16 PM
To: Sandstrom, Kurt JAG:EX
Cc: Youell, Brandie JAG:EX
Subject: DAG meeting
Kurt:

For your next meeting with the DAG to discuss who should support he and Mark on the DM conference call?

Sherri advised as follows:

I have advised the DMs about the possible changes to the NIO pre-meeting agenda and the fact that s.22 when the call occurs re: the agenda planning. I may try to call in, depending on when it is. Or, if Holli is available, she can participate. It will be important that whoever participates to support the DMS, that person should take good notes re: each agenda item discussed, as this

maybe the only information we'll have to share with BN drafters, to assist them in preparing their BNs.

Let me know if you need anything further.

Thanks.

James Deitch

Executive Director

Criminal Justice and Legal Access Policy Division

Justice Services Branch

Ministry of Attorney General

8th floor, 1001 Douglas Street

PO Box 9222, Stn Prov Govt

Victoria, BC V8W 9J1

www.criminaljusticereform.gov.bc.ca

<http://www.gov.bc.ca/ag/index.html>

Phone: 250.387.2109

Fax: 250.356.2721

Cell: 250.580.5612

Please consider the environment before printing this e-mail

From: [Sandstrom, Kurt JAG:EX](#)
To: [Deitch, James JAG:EX](#)
Cc: [Youell, Brandie JAG:EX](#)
Subject: RE: DAG meeting
Date: Monday, July 24, 2017 8:34:00 AM

That would be fine and a noble solution Jamie – thanks.

From: Deitch, James JAG:EX
Sent: Monday, July 24, 2017 8:32 AM
To: Sandstrom, Kurt JAG:EX
Cc: Youell, Brandie JAG:EX
Subject: Re: DAG meeting
Do you want me to follow up directly with them?
J.

Sent from my iPhone

On Jul 24, 2017, at 8:00 AM, Sandstrom, Kurt JAG:EX <Kurt.Sandstrom@gov.bc.ca> wrote:

Sherri's email doesn't give me any details – what it's about, when the call is, who is on it. What is NIO? In other words what is being discussed on the call? Is it a call with FPT deputies on August 10? Now that I have the date I can see if Brandie can supply me with the necessary background to check with the deputies. Otherwise I would be emailing Mark and Richard saying: "there's this call coming up, not sure when, and I don't know what it pertains to but who do you want on it?" You can see my difficulty!

From: Deitch, James JAG:EX
Sent: Sunday, July 23, 2017 10:07 PM
To: Sandstrom, Kurt JAG:EX
Cc: Youell, Brandie JAG:EX
Subject: RE: DAG meeting
Kurt:

The call is soon and ^{s.22} The issue is who do the Deputies want with them on the call, it could be you, me or Holli.

Thanks.

James Deitch
Executive Director
Criminal Justice and Legal Access Policy Division
Justice Services Branch
Ministry of Attorney General
8th floor
1001 Douglas Street
Victoria, BC

From: Sandstrom, Kurt JAG:EX
Sent: Friday, July 21, 2017 9:03 AM
To: Deitch, James JAG:EX
Cc: Youell, Brandie JAG:EX
Subject: RE: DAG meeting

Sorry, I assume this is in relation to FPT? I'm not sure I have enough info below to engage Mark and Richard in a discussion. Should Sherri just email them directly

copying us?

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Sent: Thursday, July 20, 2017 5:16 PM
To: Sandstrom, Kurt JAG:EX
Cc: Youell, Brandie JAG:EX
Subject: DAG meeting
Kurt:

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Sherri advised as follows:

I have advised the DMs about the possible changes to the NIO pre-meeting agenda and the fact that^{s.22} when the call occurs re: the agenda planning. I may try to call in, depending on when it is. Or, if Holli is available, she can participate. It will be important that whoever participates to support the DMS, that person should take good notes re: each agenda item discussed, as this maybe the only information we'll have to share with BN drafters, to assist them in preparing their BNs.

Let me know if you need anything further.

Thanks.

James Deitch
Executive Director
Criminal Justice and Legal Access Policy Division
Justice Services Branch
Ministry of Attorney General
8th floor, 1001 Douglas Street
PO Box 9222, Stn Prov Govt
Victoria, BC V8W 9J1

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<http://www.gov.bc.ca/ag/index.html>

Phone: 250.387.2109
Fax: 250.356.2721
Cell: 250.580.5612

Please consider the environment before printing this e-mail

From: [Sandstrom, Kurt JAG:EX](#)
To: [Carter, Nancy L JAG:EX](#)
Cc: [Reimer, Neil JAG:EX](#); [Mulligan, Renee JAG:EX](#); [Youell, Brandie JAG:EX](#)
Subject: RE: s.12
Date: Monday, July 24, 2017 9:32:00 AM

Thanks Nancy. I was also reviewing the original email from the Premier's office (Teresa Kovacs) and it says:
s.12

Kurt

From: Carter, Nancy L JAG:EX
Sent: Monday, July 24, 2017 9:22 AM
To: Sandstrom, Kurt JAG:EX
Cc: Reimer, Neil JAG:EX; Mulligan, Renee JAG:EX
Subject: RE: s.12

Fyi....we are working on speaking notes for the AG for the upcoming meeting.

Nancy L Carter

Executive Director, Civil Policy and Legislation Office
Justice Services Branch
Ministry of Justice
Ph. (250) 356-6182
Fax (250) 387-1189

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From: Carter, Nancy L JAG:EX
Sent: Sunday, July 23, 2017 10:43 PM
To: Sandstrom, Kurt JAG:EX
Cc: Reimer, Neil JAG:EX; Mulligan, Renee JAG:EX
Subject: RE: s.12

Great thanks...was worried you might not have gotten them

Nancy L Carter

Executive Director, Civil Policy and Legislation Office
Justice Services Branch
Ministry of Justice
Ph. (250) 356-6182
Fax (250) 387-1189

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are not the intended recipient, please notify us immediately by reply email and permanently delete the original transmission from us, including any attachments, without making a copy.

From: Sandstrom, Kurt JAG:EX
Sent: Sunday, July 23, 2017 9:59 PM
To: Carter, Nancy L JAG:EX
Cc: Reimer, Neil JAG:EX; Mulligan, Renee JAG:EX
Subject: Re: s.12

Hi Nancy yes I've sent them to Richard. I will also get in the office in the early morning and take a look at these in a little more detail. Thanks.

Kurt

On Jul 23, 2017, at 9:49 PM, Carter, Nancy L JAG:EX <Nancy.Carter@gov.bc.ca> wrote:

I've sent a bunch of materials to you for forwarding to Richard - can you let me know if he has them - we'll need some policy decisions if we are to make a July 31 timeline

Sent from my iPhone

Begin forwarded message:

From: "Sandstrom, Kurt JAG:EX" <Kurt.Sandstrom@gov.bc.ca>
Date: July 21, 2017 at 9:44:55 PM PDT
To: "Carter, Nancy L JAG:EX" <Nancy.Carter@gov.bc.ca>
Subject: Re: s.12

No he didn't. And I assume he hasn't briefed anyone on our plan yet. But I'll follow up with him Monday. Sorry for leaving the world revolves around Neil! Have a good weekend Nancy.

On Jul 21, 2017, at 8:56 PM, Carter, Nancy L JAG:EX
<Nancy.Carter@gov.bc.ca> wrote:

s.12

Sent from my iPhone

On Jul 21, 2017, at 8:19 PM, Sandstrom, Kurt JAG:EX
<Kurt.Sandstrom@gov.bc.ca> wrote:

I think these are all yours Neil!

Begin forwarded message:

From: "Fyfe, Richard J JAG:EX"
<Richard.Fyfe@gov.bc.ca>
Date: July 21, 2017 at 7:48:11 PM
PDT
To: "Sandstrom, Kurt JAG:EX"
<Kurt.Sandstrom@gov.bc.ca>
Cc: "Harvey, James JAG:EX"
<James.Harvey@gov.bc.ca>,
"Swystun, Corinne L JAG:EX"
<Corinne.Swystun@gov.bc.ca>
Subject: Fwd: , s.12
s.12

Richard J.M. Fyfe QC
Deputy Attorney General
Ministry of Justice and Attorney
General
Tel. s.17 ,

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Begin forwarded message:

From: "Kovacs,
Teresa PREM:EX"
<Teresa.Kovacs@gov.bc.ca>

Date: July 21, 2017
at 3:53:56 PM PDT

To: "Fyfe, Richard J
JAG:EX"
<Richard.Fyfe@gov.bc.ca>

Subject: s.12
s.12

Page 052 to/à Page 053

Withheld pursuant to/removed as

s.12

From: Sandstrom, Kurt JAG:EX
To: Youell, Brandie JAG:EX
Subject: RE: For Approval: 429113 - For Approval: IBN and Ltr to CJ Crabtree - ISO Applications
Date: Monday, July 24, 2017 12:01:00 PM
Attachments: image003.png

This is approved, thanks.

Kurt.

From: Youell, Brandie JAG:EX
Sent: Monday, July 24, 2017 11:51 AM
To: Sandstrom, Kurt JAG:EX
Subject: For Approval: 429113 - For Approval: IBN and Ltr to CJ Crabtree - ISO Applications
Importance: High

Hi Kurt,

Please see the attached for review and Natalie's email below.

Thanks,

Brandie

Brandie Youell | Acting Executive Administrative Assistant

Assistant Deputy Minister Office

Justice Services Branch | Ministry of Attorney General

8th Floor, 1001 Douglas Street

Victoria, BC V8W 9J1

Direct: 250-356-6582 | brandie.youell@gov.bc.ca

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From: Sitar, Natalie JAG:EX
Sent: Monday, July 24, 2017 11:32 AM
To: Youell, Brandie JAG:EX
Subject: 429113 - For Approval: IBN and Ltr to CJ Crabtree - ISO Applications

Good morning Brandie,

The attached IBN has been drafted for Lynda and Kurt. Erin Smith has advised that he may want the information prior to this afternoon's Protocol meeting as it may be brought up. Lynda has approved the IBN along with the attached letter to Chief Judge Crabtree which is referenced in the briefing note. Before sending out the letter to the Chief I thought it would be best to have Kurt review both the BN and letter. Once Kurt has approved both I will send the letter out on behalf of Lynda and cc Kurt.

Can you please let me know of your cliff referral office and I will create a referral to your office. Also, I wasn't sure if your office uses eApprovals. Please let know if you do and would prefer for me to send via eApps.

Please let me know if you have any questions.

Natalie Sitar

HQ Executive Clerk

Ministry of Attorney General - Court Services Branch

850 Burdett Av Victoria BC V8W 9J2

250 356-1524

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From: Cavanaugh, Lynda A JAG:EX
Sent: Saturday, July 22, 2017 9:02 AM

To: Sitar, Natalie JAG:EX

Subject: FW: Approval: FOR TODAY DISTRIBUTION: IBN and Ltr to CJ Crabtree - ISO Applications our log 429113

Approved.

From: Sitar, Natalie JAG:EX

Sent: Friday, July 21, 2017 3:10 PM

To: Cavanaugh, Lynda A JAG:EX

Subject: Approval: FOR TODAY DISTRIBUTION: IBN and Ltr to CJ Crabtree - ISO Applications our log 429113

Hi Lynda,

Please find attached an IBN and letter for CJ Crabtree for your approval. Erin Smith suggested that we may want to send letter out today and a copy of both letter and IBN to Kurt as you may want it for Protocol.

Please let me know of your approval to send out today.

Thank you

Natalie Sitar

HQ Executive Clerk

Ministry of Attorney General - Court Services Branch

850 Burdett Av Victoria BC V8W 9J2

250 356-1524

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From: Gordon, Stephanie JAG:EX

Sent: Friday, July 21, 2017 2:43 PM

To: Sitar, Natalie JAG:EX

Cc: Hunt, Adrienne JAG:EX; Smith, Erin JAG:EX

Subject: FOR TODAY FOR CLIFF/DISTRIBUTION: ISO Applications our log 429113

Hi Natalie,

For Lynda's information and approval for the letter which can go out Monday or so.

Thanks!

Steph

From: Smith, Erin JAG:EX

Sent: Friday, July 21, 2017 1:44 PM

To: Gordon, Stephanie JAG:EX

Cc: Hunt, Adrienne JAG:EX; Beresford, Christopher JAG:EX

Subject: FOR CLIFF/DISTRIBUTION: ISO Applications

Hi Steph,

The attached BN and letter are ready to be cliffed and forwarded to Lynda and Kurt. If possible, could you please send it out today as it would be helpful for them to have it before the protocol meeting Monday.

Thanks,

Erin Smith

A/Senior Policy Analyst

Policy, Legislation and Issues Management

Court Services Branch, Ministry of Attorney General

☎ office 250-356-9571 cell 250-415-9135

✉ erin.smith@gov.bc.ca

From: [Sandstrom, Kurt JAG:EX](#)
To: [Youell, Brandie JAG:EX](#)
Subject: 429079 - AG DBN - s.13,s.14,s.16
Date: Monday, July 24, 2017 12:16:37 PM
Attachments: 429079 - AG DBN - s.13,s.14,s.16

s.13,s.14,s.16

Thanks,
Kurt.

From: Sandstrom, Kurt JAG:EX
To: Beresford, Christopher JAG:EX; Youell, Brandie JAG:EX
Subject: RE: FJSD Executive Director panelling
Date: Monday, July 24, 2017 1:06:00 PM

Thanks Chris. I think we were talking to Brandie about getting a time for us to meet this week.
Brandie do we have an hour this week?

From: Beresford, Christopher JAG:EX

Sent: Monday, July 24, 2017 10:54 AM

To: Sandstrom, Kurt JAG:EX

Subject: FJSD Executive Director panelling

Kurt – I have completed all of the reference checks on s.22 and s.22
s.22

Chris

From: Sandstrom, Kurt JAG:EX
To: Youell, Brandie JAG:EX
Subject: RE: Email introduction
Date: Monday, July 24, 2017 1:33:00 PM
Attachments: [image001.png](#)

Doug is quite busy and very difficult to get hold of. I think Peter could call Doug. If he doesn't answer him or doesn't get back to him then we've done enough. If Peter doesn't mind giving him a call.

From: Youell, Brandie JAG:EX
Sent: Monday, July 24, 2017 1:31 PM
To: Sandstrom, Kurt JAG:EX
Subject: RE: Email introduction

Hi Kurt,
Just following up on my email below.
Thanks,
Brandie

Brandie Youell | Acting Executive Administrative Assistant
Assistant Deputy Minister Office
Justice Services Branch | Ministry of Attorney General
8th Floor, 1001 Douglas Street
Victoria, BC V8W 9J1
Direct: 250-356-6582 | brandie.youell@gov.bc.ca

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From: Youell, Brandie JAG:EX
Sent: Thursday, July 20, 2017 3:29 PM
To: Sandstrom, Kurt JAG:EX
Subject: FW: Email introduction

Hi Kurt,
Please see Jennifer's email below. Doug never responds to my emails so I am not quite sure what other avenue Peter can go to get a hold of him. Should he call him?

Thanks,
Brandie
Brandie Youell | Acting Executive Administrative Assistant
Assistant Deputy Minister Office
Justice Services Branch | Ministry of Attorney General

8th Floor, 1001 Douglas Street
Victoria, BC V8W 9J1
Direct: 250-356-6582 | brandie.youell@gov.bc.ca

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From: Earl, Jennifer JAG:EX
Sent: Thursday, July 20, 2017 3:03 PM
To: Youell, Brandie JAG:EX
Subject: FW: Email introduction

Hi Brandie – Peter hasn't heard anything from Mr. White. Not sure if you know anything about this or if/when he will be contacting Peter to meet.

From: Juk, Peter A JAG:EX
Sent: Monday, July 10, 2017 4:49 PM
To: Sandstrom, Kurt JAG:EX
Cc: Fyfe, Richard J JAG:EX; Doug S. White; Earl, Jennifer JAG:EX
Subject: RE: Email introduction

Thanks.

I'd be happy to meet with Doug at a mutually convenient time and would invite him to send me an email or give me a call to set that up. My number in Victoria is 250-387-5174. Whoever's there will be able to track me down, even if I don't happen to be there when he calls.

I'd also appreciate seeing Dr. Somers' paper if that is something that can be shared.

Peter Juk QC

Assistant Deputy Attorney General



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From: Sandstrom, Kurt JAG:EX

Sent: Monday, July 10, 2017 4:43 PM

To: Juk, Peter A JAG:EX; Doug S. White

Cc: Fyfe, Richard J JAG:EX

Subject: Email introduction

Peter, Dr. Julian Somers met today with the deputies and Doug White with the Aboriginal Justice Council to discuss the proposal by Dr. Somers entitled "Justice for Indigenous People: Comparing Outcomes from Different Pathways." Doug had some questions regarding the Indigenous prosecution strategy you are working on relating to timelines. I offered to do an email introduction so that you might open a dialogue directly with Doug on this issue.

Thanks,

Kurt

Kurt J.W. Sandstrom, QC

Assistant Deputy Minister

Ministry of Justice, Justice Services

Government of British Columbia

8th Floor, 1001 Douglas Street

PO Box 9280, Stn Prov Govt

Victoria, BC V8W 9J7

Phone: (250) 356-0383

Email: Kurt.Sandstrom@gov.bc.ca

Assistance with scheduling: Contact Brandie Youell at 250-356-6582 or at Brandie.Youell@gov.bc.ca



Where ideas work

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From: [Sandstrom, Kurt JAG:EX](#)
To: [Forrest, Cris J JAG:EX](#); [Carter, Nancy L JAG:EX](#)
Cc: [Mead, Rhonda M JAG:EX](#); [Reimer, Neil JAG:EX](#); [Mulligan, Renee JAG:EX](#); [Watters, Treena M JAG:EX](#); [Youell, Brandie JAG:EX](#)
Subject: RE s.12
Date: Monday, July 24, 2017 1:57:00 PM

s.12

From: Forrest, Cris J JAG:EX
Sent: Monday, July 24, 2017 1:52 PM
To: Carter, Nancy L JAG:EX; Sandstrom, Kurt JAG:EX
Cc: Mead, Rhonda M JAG:EX; Reimer, Neil JAG:EX; Mulligan, Renee JAG:EX; Watters, Treena M JAG:EX; Youell, Brandie JAG:EX
Subject: FW: s.12

s.12

Cris Forrest

Director | Justice Services Branch | BC Ministry of Justice | Direct: 250 356.6112

From: Kovacs, Teresa PREM:EX
Sent: Monday, July 24, 2017 1:50 PM
To: Forrest, Cris J JAG:EX
Cc: Richter, Connie JAG:EX
Subject: RE: s.12

Hi Cris and Connie:

s.12

Teresa

From: Kovacs, Teresa PREM:EX
Sent: Monday, July 24, 2017 11:49 AM
To: Forrest, Cris J JAG:EX
Cc: Richter, Connie JAG:EX
Subject: FW: s.12

Hi Cris and Connie:

s.12

We will be building the binders on Thursday.

Thank you,

Teresa

Teresa Kovacs

Executive Director, Cabinet Operations | Office of the Premier

617 Government Street, Suite 049, Victoria, British Columbia

Tel: 250-952-6748 | Cell: s.12 | Fax: 250-387-7392

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From: Kovacs, Teresa PREM:EX
Sent: Friday, July 21, 2017 3:54 PM
To: Fyfe, Richard I IAG:EX
Subject: s.12

Hi Richard:

s.12

If I have misunderstood anything we discussed or overlooked something, please let me know.

Cheers,

Teresa

Teresa Kovacs

Executive Director, Cabinet Operations | Office of the Premier

617 Government Street, Suite 049, Victoria, British Columbia

Tel: 250-952-6748 | Cell: s.17 | Fax: 250-387-7392

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From: [Sandstrom, Kurt JAG:EX](#)
To: [Forrest, Cris J JAG:EX](#); [Youell, Brandie JAG:EX](#)
Subject: FW: AG upcoming Cabinet items
Date: Monday, July 24, 2017 5:25:00 PM

FYI

From: Sandstrom, Kurt JAG:EX
Sent: Monday, July 24, 2017 5:25 PM
To: Fyfe, Richard I JAG:EX
Subject: RE: s.12
s.12

From: Sandstrom, Kurt JAG:EX
Sent: Monday, July 24, 2017 5:12 PM
To: Fyfe, Richard I JAG:EX
Subject: FW: s.12
Importance: High
s.12

Thanks,
Kurt.

From: Carter, Nancy L JAG:EX
Sent: Monday, July 24, 2017 4:30 PM
To: Sandstrom, Kurt JAG:EX
Cc: Mulligan, Renee JAG:EX; Reimer, Neil JAG:EX; Forrest, Cris J JAG:EX; Mead, Rhonda M JAG:EX; Youell, Brandie JAG:EX
Subject: RE: s.12
s.12

Nancy L Carter

Executive Director, Civil Policy and Legislation Office
Justice Services Branch
Ministry of Attorney General
Ph. (250) 356-6182
Fax (250) 387-1189

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From: [Sandstrom, Kurt JAG:EX](#)
To: [Youell, Brandie JAG:EX](#)
Subject: FW: Circle of the Child
Date: Tuesday, July 25, 2017 9:13:00 AM

Any chance I could attend this in Vancouver? I assume It's at the Chief Judge's office... We'd need to consider moving the indigenous working group meeting to accommodate. Not sure if moving that would be problematic for Jamie...

s.3

From: [Sandstrom, Kurt JAG:EX](#)
To: [Deitch, James JAG:EX](#); [Tucker, Melanie JAG:EX](#)
Cc: [Youell, Brandie JAG:EX](#)
Subject: FW: AFHCC Evaluation Plan Draft
Date: Tuesday, July 25, 2017 9:33:00 AM
Attachments: [AFHCC Evaluation Plan 17 jul 20.docx](#)
[AFHCC Program Tracking Form v4.docx](#)

Sorry for the delay in getting this to you but do you have any comments on the Evaluation Plan?
Comments are due in two days...

From: Cepeda, Stefanie MCF:EX
Sent: Thursday, July 20, 2017 5:11 PM
To: MacMillan, Joanne MCF:EX; XT:Crabtree, Thomas AG:IN; Sandstrom, Kurt JAG:EX; Cavanaugh, Lynda A JAG:EX; Nash, Laurel ABR:EX; Parenteau, Rob G ABR:EX; Samija, Debbie MCF:EX; XT:Crichton, Julie AG:IN; s.22 Chaudhary, Shashe MCF:EX;
Youell, Brandie JAG:EX; s.22
Cc: Shelford, Kim J MCF:EX
Subject: AFHCC Evaluation Plan Draft
Hello AFHCC Steering Committee,
Please review the attached evaluation materials for the Aboriginal Family Healing Court Conference Pilot Program developed by Reciprocal Consulting. Please **send any feedback to me by email by July 27th** and indicate if there are any issues related to the evaluation that you'd like to discuss at the next Steering Committee Meeting.
There are also 2 outstanding questions that I'd like to pose to this group:
- Reciprocal has offered to produce a "community-friendly" evaluation report that could be shared more broadly than the evaluation plan. Is this something of value from your perspective?
- Would you like Reciprocal to produce recommendations for the program in their final report or simply a summary of findings?
Thanks,
Stefanie

From: [Sandstrom, Kurt JAG:EX](#)
To: [Cavanaugh, Lynda A JAG:EX](#)
Bcc: [Youell, Brandie JAG:EX](#)
Subject: Re: AGENDA - Info Sharing Steering Committee Materials
Date: Tuesday, July 25, 2017 12:14:43 PM
Attachments: [image001.png](#)

Brandie set us up a steering committee meeting for the 31st. Meaning to discuss material with you. I don't have a staff member on this with Dan's departure.

On Jul 25, 2017, at 12:10 PM, Cavanaugh, Lynda A JAG:EX <Lynda.Cavanaugh@gov.bc.ca> wrote:

Thanks Patti – I don't think I responded earlier. Your suggestion makes sense, I think there have been a number of new(ish) discussions on the same topic. I am going to get a joint steering cttee and working group meeting set up so we can get back on track. Adrienne can you assist with setting this up? Let me know if you need anything from us.

From: Boyle, Patricia J PSSG:EX
Sent: Tuesday, July 11, 2017 1:44 PM
To: Cavanaugh, Lynda A JAG:EX; Sandstrom, Kurt JAG:EX
Cc: Sadler, Bobbi JAG:EX; Kamper, Carolyn J MCF:EX; Youell, Brandie JAG:EX
Subject: RE: AGENDA - Info Sharing Steering Committee Materials

Not to throw a monkey wrench in, but food for thought. At the recent Justice Summit, there was quite a bit of discussion (in my group anyway) that going forward IT solutions would really need to ensure there has been a good solution for information sharing. Perhaps the two are separate discussions, but could it be possible to explore both outcomes together - with recognition that a consultant may still be required.

From: Cavanaugh, Lynda A JAG:EX
Sent: Tuesday, July 11, 2017 1:09 PM
To: Sandstrom, Kurt JAG:EX
Cc: Sadler, Bobbi JAG:EX; Boyle, Patricia J PSSG:EX; Kamper, Carolyn J MCF:EX; Youell, Brandie JAG:EX
Subject: RE: AGENDA - Info Sharing Steering Committee Materials

That would be great. I can also request that as many working group members as possible also attend, and we'll have a joint meeting to sort this out. The instructions from JPSC were to report back at the September meeting. I'll send you the minutes from the last meeting.

From: Sandstrom, Kurt JAG:EX
Sent: Tuesday, July 11, 2017 1:05 PM
To: Cavanaugh, Lynda A JAG:EX
Cc: Sadler, Bobbi JAG:EX; Boyle, Patricia J PSSG:EX; Kamper, Carolyn J MCF:EX; Youell, Brandie JAG:EX
Subject: RE: AGENDA - Info Sharing Steering Committee Materials

I think it might be helpful to set up regular meetings of both the steering committee and the working group as I am not certain the steering committee is meeting as often as it could? The working group had a work plan at some point I thought but I admit I

have lost track. Do we know when the next steering committee meeting is and should we discuss this then? If it's not for a bit perhaps setting one up sooner is the way to go? I can take the lead to get meetings set up if you like. Thoughts?

From: Cavanaugh, Lynda A JAG:EX

Sent: Tuesday, July 11, 2017 12:57 PM

To: Sandstrom, Kurt JAG:EX

Cc: Sadler, Bobbi JAG:EX; Boyle, Patricia J PSSG:EX; Kamper, Carolyn J MCF:EX

Subject: FW: AGENDA - Info Sharing Steering Committee Materials

Kurt, as Co-Chair on this committee do you have any suggestions regarding what Adrienne is proposing. Recognizing that the JPSC requested that the but I'm conscious of what Adrienne is bringing up as well. Bobbi, Carolyn and Patti, your thoughts as well? I wonder if we should quickly pull the group together to discuss? Let me know if you want me to set up a conf call of the steering cttee.

From: Hunt, Adrienne JAG:EX

Sent: Sunday, July 9, 2017 10:27 PM

To: Cavanaugh, Lynda A JAG:EX; Chiddell, Dan J JAG:EX

Cc: Achampong, Bernard JAG:EX; Manton, Jenny D JAG:EX

Subject: RE: AGENDA - Info Sharing Steering Committee Materials

Hi Lynda,

This working group does not have regularly scheduled meetings, I think this is in part as there has been many changes in membership on the working group over the last while. From the few meetings that I have been a part of, I understand that there has been a good deal of background thinking and work in terms of the scope and assessment and in keeping with the recommendations from the Justice Summit.

Kathryn Thomson has started information inventorying, so that as consultations occur, we can better articulate the information to be shared.

Additionally, in May this was an agenda item at APWC requesting from the Courts the best way to engagement them in the consultations. The legal officers have taken this request to their respective Chiefs, at the last APWC we did not get to this agenda item, however, it is a standing item on our agendas at this time.

During the last meeting of the working group, we agreed that we needed to move this work along faster and hence the request to bring in a consultant that can facilitate the necessary consultations and develop recommendations.

We are seeking direction from the Steering Committee to bring in a consultant so we can have this work move forward at a faster pace and anticipate that if approved we could have recommendations to the Steering Committee in December.

If approved, the other question is who's budget?

Adrienne

From: Cavanaugh, Lynda A JAG:EX

Sent: Thursday, July 6, 2017 11:10 AM

To: Hunt, Adrienne JAG:EX; Chiddell, Dan J JAG:EX

Cc: Achampong, Bernard JAG:EX; Manton, Jenny D JAG:EX

Subject: FW: AGENDA - Info Sharing Steering Committee Materials

Adrienne and Dan, I want to solicit your advice as to the state of the work for this committee. When I presented the proposal for a contractor to continue this work (at Justice Public Safety Council meeting in June), there was some concern that not enough was occurring and/or not fast enough, based on the fact that the recommendation to do this work was several summits ago. Please see minutes

attached above for the direction received from the Council, and let's discuss before going out more broadly.

From: McMeekin, Laurie D JAG:EX

Sent: Friday, June 2, 2017 3:44 PM

To: Arend, Elenore PSSG:EX; Roach, Jodi JAG:EX; Hunt, Adrienne JAG:EX; Sandstrom, Kurt JAG:EX; Bailey, Leah M MCF:EX; 'Allan Castle'; Kamper, Carolyn J MCF:EX; Sadler, Bobbi JAG:EX; O'Neill, Robert JAG:EX; Cavanaugh, Lynda A JAG:EX

Cc: Currie, Sylvia PSSG:EX; Youell, Brandie JAG:EX; LeBlanc, Belinda JAG:EX; Newbury, Heather A MCF:EX; Baker, Chelsea JAG:EX; McMeekin, Laurie D JAG:EX

Subject: AGENDA - Info Sharing Steering Committee Materials

Good afternoon,

Please find attached the agenda and material for the Information Sharing Steering Committee meeting on Monday at 3:00 pm.

Thank you,

Laurie

Laurie McMeekin

Executive Coordinator to the

Assistant Deputy Minister | Court Services Branch

Ministry of Justice and Attorney General

250.356.1527

From: [Sandstrom, Kurt JAG:EX](#)
To: [Patrick Cormier](#)
Cc: [Youell, Brandie JAG:EX](#)
Subject: Re: TR: Notarius in Victoria and Vancouver | 25-27 Sept
Date: Tuesday, July 25, 2017 12:19:04 PM

Patrick nice to hear from you. I think I may be in Vancouver on the 27th. Also in Victoria the 25th and 26th. I don't have my full agenda for the 27th yet but would love to meet. Where would be more convenient for you?

On Jul 25, 2017, at 10:14 AM, Patrick Cormier <patrick.cormier@notarius.com> wrote:

Hello Kurt,

Dave recommended that I get in touch with you, we know each other from DIACC. I'm also the former CEO of the Canadian Center for Court Technology (CCCT) and have dealt in the past with Kevin Jardine in BC.

Are you by any chance in Victoria on 25 or 26 Sept or Vancouver on 27 Sept?

I would like to meet and discuss modernization of BC courts and tribunals. I can give you recent news about developments in Ontario, Quebec and Alberta and also would like to discuss the enabling role of authentic digital records.

Best regards,

Patrick

Patrick Cormier, lawyer, B.Sc., B.C.L./LL.B., C.D.

Vice President Business Development

patrick.cormier@notarius.com // **1-888-588-0011 x1274** // mobile: s.22

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Assistant: **Virginie Samson**

virginie.samson@notarius.com

-----Message d'origine-----

De : Nikolejsin, Dave MNGD:EX [<mailto:Dave.Nikolejsin@gov.bc.ca>]

Envoyé : 25 juillet 2017 13:03

À : Patrick Cormier <patrick.cormier@notarius.com>

Objet : Re: Notarius in Victoria and Vancouver | 25-27 Sept

I'd add Connie Fair at our Land Titles org.

She is great and plugged into BC work on digital ID

And Kurt Sandstrom is the adm at our Justice ministry working in tribunal modernization. kurt.Sandstrom@gov.bc.ca

You can tell him I suggested you guys meet.

Dave Nikolejsin

Deputy Minister

Energy, Mines and Petroleum Resources

On Jul 25, 2017, at 8:49 AM, Patrick Cormier <patrick.cormier@notarius.com>> wrote:

Hello Dave!

Despite the calendar rescheduling of IDN West Coast Fall 2017, I will still come to Vancouver and Victoria, right now I'm planning for this tentative dates:

* Victoria: 25 and 26 September

* Vancouver: 27 Sept

On each day I am available for the full day.

Who do you recommend that I meet in BC Gov to discuss the Electronic Documents modernization agenda..? Would the following contacts still be the right people to visit:

* Ian Bailey

* Peter Watkins

* Patricia Wiebe

* Dominique Bohn

?

I lost track of who I should keep in touch with in BC because I spent so much time in Alberta and Ontario... Grateful for any help you could provide in pointing me the right way, advise welcome.

Could you also recommend someone at Justice with whom I can discuss modernization of courts & tribunals and share what is happening in Alberta?

Kind regards,

Patrick

Patrick Cormier, lawyer, B.Sc., B.C.L./LL.B., C.D.

Vice President Business Development

patrick.cormier@notarius.com> // 1-888-588-0011 x1274<tel:1-888-588-0011%20,1274> // mobile: s.22 ----- tel:514-290-6060>

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Assistant: Virginie Samson

virginie.samson@notarius.com>

De : Nikolejsin, Dave MNGD:EX [mailto:Dave.Nikolejsin@gov.bc.ca]

Envoy? : 10 juillet 2017 15:45

? : Patrick Cormier <patrick.cormier@notarius.com>; Aran Hamilton <aran@venturegrower.com>>

Cc : Patrick Drolet <patrick.drolet@notarius.com>; Joni Brennan <jbrennan@diacc.ca>>

Objet : RE: IDN West Coast Summit | Sept 2017

Looking forward to it Patrick.

From: Patrick Cormier [mailto:patrick.cormier@notarius.com]

Sent: Monday, July 10, 2017 12:34 PM

To: Aran Hamilton

Cc: Patrick Drolet; Joni Brennan; Nikolejsin, Dave MNGD:EX

Subject: IDN West Coast Summit | Sept 2017

Hi Aran

Please note: I will attend the IDN West Coast Summit on behalf of Notarius.

I also plan to renew our business development efforts with the government of BC at the time and will contact Dave later in the summer about same.

Have a great summer!

Cheers

Pat

Patrick Cormier, lawyer, B.Sc., B.C.L./LL.B., C.D.

Vice President Business Development

patrick.cormier@notarius.com > // 1-888-588-0011 x1274 <tel:1-888-588-0011%20,1274> // mobile: 514-290-6060 <tel:514-290-6060>

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Assistant: Virginie Samson

virginie.samson@notarius.com >

From: Sandstrom, Kurt JAG:EX
To: Youell, Brandie JAG:EX; Bains, Manjit JAG:EX; Beresford, Christopher JAG:EX; Carter, Nancy L JAG:EX; Fontaine, Jan JAG:EX; Forrest, Cris J JAG:EX; Grills, Sean C JAG:EX; Merner, David JAG:EX
Cc: Heels, Maureen C JAG:EX; Niedermoser, Annette AG:EX; Wallbank, Cindy M JAG:EX; Campbell, Helene JAG:EX; Watters, Treena M JAG:EX; Meier, Julie JAG:EX
Subject: RE: UPDATED: Out of Province Travel Plan
Date: Tuesday, July 25, 2017 1:05:00 PM

One thing missing is travel to the First Nations Health Council Regional Caucuses again in the Fall as part of the Social Determinants of Health work. We can expect another engagement in the Spring of 2018 as well. Travel to Nanaimo, Squamish, Prince George, Vancouver and Harrison Hot Springs.

From: Youell, Brandie JAG:EX
Sent: Tuesday, July 25, 2017 12:09 PM
To: Bains, Manjit JAG:EX; Beresford, Christopher JAG:EX; Carter, Nancy L JAG:EX; Fontaine, Jan JAG:EX; Forrest, Cris J JAG:EX; Grills, Sean C JAG:EX; Merner, David JAG:EX; Sandstrom, Kurt JAG:EX
Cc: Heels, Maureen C JAG:EX; Niedermoser, Annette AG:EX; Wallbank, Cindy M JAG:EX; Campbell, Helene JAG:EX; Watters, Treena M JAG:EX; Meier, Julie JAG:EX
Subject: RE: UPDATED: Out of Province Travel Plan

Good afternoon,

Further to my email below, I am just following up to confirm that there are no more updates for the attached.

Nancy: I did incorporate the changes that Treena sent to me last week.

Thank you,

Brandie

Brandie Youell | Acting Executive Administrative Assistant

Assistant Deputy Minister Office

Justice Services Branch | Ministry of Attorney General

8th Floor, 1001 Douglas Street

Victoria, BC V8W 9J1

Direct: 250-356-6582 | brandie.youell@gov.bc.ca

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From: Youell, Brandie JAG:EX
Sent: Friday, July 14, 2017 11:25 AM
To: Bains, Manjit JAG:EX; Beresford, Christopher JAG:EX; Carter, Nancy L JAG:EX; Deitch, James JAG:EX; Fontaine, Jan JAG:EX; Forrest, Cris J JAG:EX; Grills, Sean C JAG:EX; Merner, David JAG:EX; Sandstrom, Kurt JAG:EX
Cc: Youell, Brandie JAG:EX; Heels, Maureen C JAG:EX; Niedermoser, Annette JAG:EX; Wallbank, Cindy M JAG:EX; Campbell, Helene JAG:EX; Watters, Treena M JAG:EX
Subject: UPDATED: Out of Province Travel Plan

Good morning,

Thank you for providing me with your updates on the attached OOP travel plan. Please let me know if further changes need to be made.

Thank you,

Brandie

Brandie Youell | Acting Executive Administrative Assistant

Assistant Deputy Minister Office

Justice Services Branch | Ministry of Justice

8th Floor, 1001 Douglas Street

Victoria, BC V8W 9J1

Direct: 250-356-6582 | brandie.youell@gov.bc.ca

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From: [Sandstrom, Kurt JAG:EX](#)
To: [Kerr, Lauryn JAG:EX](#)
Cc: [Youell, Brandie JAG:EX](#); [Merner, David JAG:EX](#)
Subject: RE: AG SCR Committee - Consultations (Probate & Tariff)
Date: Tuesday, July 25, 2017 1:10:00 PM

Thanks Lauryn and apologies for the delay – I’ve been trying to discuss this with Richard but he has been fairly busy.

Why don’t we do a quick decision BN for Richard with two options – post now or delay posting until we are able to brief the AG. He may then speak to the AG and get his views without a briefing – but then we’ll have checked in appropriately.

Thanks,

Kurt.

From: Kerr, Lauryn JAG:EX
Sent: Tuesday, July 18, 2017 1:12 PM
To: Sandstrom, Kurt JAG:EX
Cc: Youell, Brandie JAG:EX; Merner, David JAG:EX
Subject: AG SCR Committee - Consultations (Probate & Tariff)

Hi Kurt,

As of this afternoon, we will be launching the AG’s SCR Committee website, and posting the probate rules amendments for public consultation. The delay in starting this consultation has been due to issues getting an email address created for consultation, but it has just been created as of this morning.

This re-opens the question of how to approach the consultation on amendments to the civil tariff as well, since we want to begin that consultation ASAP. At the July 16 meeting, the Committee members s.13

s.13

David and I spoke about this last week as well, and s.13

s.13

How would you like to proceed? Have you spoken with the DAG about it at all?

Thanks,

Lauryn

From: Sandstrom, Kurt JAG:EX
To: Youell, Brandie JAG:EX
Subject: RE: AG SCR Committee - Consultations (Probate & Tariff)
Date: Tuesday, July 25, 2017 1:11:00 PM

Thanks – I did reply to the consultation website she created but missed that one!

K

From: Youell, Brandie JAG:EX
Sent: Tuesday, July 25, 2017 10:33 AM
To: Sandstrom, Kurt JAG:EX
Subject: RE: AG SCR Committee - Consultations (Probate & Tariff)

Hi Kurt,

Just following up to see if you have responded to Lauryn's email below.

Thanks,

Brandie

Brandie Youell | Acting Executive Administrative Assistant

Assistant Deputy Minister Office

Justice Services Branch | Ministry of Attorney General

8th Floor, 1001 Douglas Street

Victoria, BC V8W 9J1

Direct: 250-356-6582 | brandie.youell@gov.bc.ca

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From: Kerr, Lauryn JAG:EX
Sent: Tuesday, July 18, 2017 1:12 PM
To: Sandstrom, Kurt JAG:EX
Cc: Youell, Brandie JAG:EX; Merner, David JAG:EX
Subject: AG SCR Committee - Consultations (Probate & Tariff)

Hi Kurt,

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s.13

David and I spoke about this last week as well, and s.13

s.13

How would you like to proceed? Have you spoken with the DAG about it at all?

Thanks,

Lauryn

From: Sandstrom, Kurt JAG:EX
To: Youell, Brandie JAG:EX
Subject: RE: For Approval: 429157 - AG DBN - Advocate Article
Date: Tuesday, July 25, 2017 1:15:00 PM

This is approved, thanks.

Kurt.

From: Youell, Brandie JAG:EX
Sent: Tuesday, July 25, 2017 10:19 AM
To: Sandstrom, Kurt JAG:EX
Subject: For Approval: 429157 - AG DBN - Advocate Article

Hi Kurt,

Please see the attached DBN for your review and approval.

Thanks,

Brandie

Brandie Youell | Acting Executive Administrative Assistant

Assistant Deputy Minister Office

Justice Services Branch | Ministry of Attorney General

8th Floor, 1001 Douglas Street

Victoria, BC V8W 9J1

Direct: 250-356-6582 | brandie.youell@gov.bc.ca

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From: Forrest, Cris J JAG:EX
Sent: Monday, July 24, 2017 6:34 PM
To: Sandstrom, Kurt JAG:EX
Cc: Youell, Brandie JAG:EX
Subject: FOR REVIEW: XXXXXX - AG DBN - Advocate Article

Kurt,

Attached is a draft DBN on three possible topics for the AG's article in the November issue of the *Advocate*. I included a couple of likely topics that would align with government commitments, but there are a raft of others as well (*Jordan*, Indigenous justice, empowerment of system users, democratic reforms, A2J and how to make it more relevant, etc.) let me know what you think.

Brandie, can you please rename the document with a Cliff number. It is saved here: [S:\BRIEFING MATERIALS\BRIEFING NOTES\2017 Briefing Notes\XXXXXX - AG DBN - Advocate Article.docx](#). Many thanks.

Cris

From: Sandstrom, Kurt JAG:EX
To: Youell, Brandie JAG:EX
Subject: RE: For approval: Docs for AG briefing:s.12
Date: Tuesday, July 25, 2017 1:57:00 PM

This is approved to go up.

From: Youell, Brandie JAG:EX
Sent: Tuesday, July 25, 2017 1:32 PM
To: Sandstrom, Kurt JAG:EX
Subject: For approval: Docs for AG briefing: s.12
Importance: High

Hi Kurt,

Please see the attached documents for the AG briefing tomorrow. Approval is required by today on these.

Thanks,

Brandie

Brandie Youell | Acting Executive Administrative Assistant

Assistant Deputy Minister Office

Justice Services Branch | Ministry of Attorney General

8th Floor, 1001 Douglas Street

Victoria, BC V8W 9J1

Direct: 250-356-6582 | brandie.youell@gov.bc.ca

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From: Reimer, Neil JAG:EX
Sent: Tuesday, July 25, 2017 1:30 PM
To: Youell, Brandie JAG:EX
Cc: Mulligan, Renee JAG:EX; Carter, Nancy L JAG:EX; Forrest, Cris J JAG:EX
Subject: Docs for AG briefing:s.12
Importance: High

Brandie, these are a rush for approval by Kurt and the DAG. They are for tomorrow's AG briefing and should get to the MO today if possible.

The docs are:

- Table of issues with ministry recommended responses (this was discussed at this morning's briefing);
- Briefing notes on each of the four items. Note that given the timelines we are not asking for AG sign-off of the briefing notes themselves at this point; instead, they are being supplied for further background to support discussion of the issues/recommendations raised in the table.

Once we have DAG approval, Rhonda can post the docs to MO sharepoint site.

Neil Reimer

Director, Strategic Initiatives

Justice Services Branch | British Columbia Ministry of Attorney General

1001 Douglas St., Victoria, BC Tel: 250 356-8303

From: Sandstrom, Kurt JAG:EX
To: Youell, Brandie JAG:EX
Subject: RE: For Approval: 429140_ DAG DRAFT (no incoming)_CRABTREE_ ISO Update
Date: Tuesday, July 25, 2017 3:38:00 PM

This is approved, thanks.

Kurt.

From: Youell, Brandie JAG:EX
Sent: Tuesday, July 25, 2017 8:54 AM
To: Sandstrom, Kurt JAG:EX
Subject: For Approval: 429140_ DAG DRAFT (no incoming)_CRABTREE_ ISO Update

Hi Kurt,

Please see the attached DAG draft for your review and approval. There is no incoming for this correspondence.

Thanks,

Brandie

Brandie Youell | Acting Executive Administrative Assistant

Assistant Deputy Minister Office

Justice Services Branch | Ministry of Attorney General

8th Floor, 1001 Douglas Street

Victoria, BC V8W 9J1

Direct: 250-356-6582 | brandie.youell@gov.bc.ca

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From: Tam, Jasmine JAG:EX
Sent: Monday, July 24, 2017 4:15 PM
To: Youell, Brandie JAG:EX
Cc: Bastone, Teresa JAG:EX; Beresford, Christopher JAG:EX
Subject: 429140_ DAG DRAFT (no incoming)_CRABTREE_ ISO Update

Good Afternoon Brandie,

Please find attached a DAG DRAFT (no incoming) letter for Kurt's review and approval.

This has been Cliffed and a referral has been made to the ADMO.

I formatted the letter on the most updated DAG letterhead I could find... but I'm pretty sure it should read "Ministry of Attorney General" on the footer now? Also, I'm not sure if the DAG's signature is still accurate... it currently still says 'Justice'...

Please advise if any changes are necessary!

Thanks,

Jasmine

From: Sandstrom, Kurt JAG:EX
To: Youell, Brandie JAG:EX
Subject: RE: For Approval: TA Letter for s.22
Date: Tuesday, July 25, 2017 3:39:00 PM

Please correct "Assistance Deputy Minister" – otherwise good to go please and thanks!
Kurt.

From: Youell, Brandie JAG:EX
Sent: Monday, July 24, 2017 3:15 PM
To: Sandstrom, Kurt JAG:EX
Subject: For Approval: TA Letter for s.22
Hello,
Sean has approved the attached. Do you approve?
Thanks,
Brandie
Brandie Youell | Acting Executive Administrative Assistant
Assistant Deputy Minister Office
Justice Services Branch | Ministry of Attorney General
8th Floor, 1001 Douglas Street
Victoria, BC V8W 9J1

Direct: 250-356-6582 | brandie.youell@gov.bc.ca

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From: Grills, Sean C JAG:EX
Sent: Monday, July 24, 2017 2:09 PM
To: Rauter, Monica JAG:EX; Youell, Brandie JAG:EX
Cc: Sandstrom, Kurt JAG:EX
Subject: RE: TA Letter for s.22

Brandie – I approve Kurt sign (s.22

s.22



Cheers!

Sean

From: Rauter, Monica JAG:EX
Sent: Monday, July 24, 2017 11:07 AM
To: Youell, Brandie JAG:EX; Grills, Sean C JAG:EX
Cc: Sandstrom, Kurt JAG:EX
Subject: TA Letter for s.22

Hi Brandie,

TA letter for s.22 attached. I've cc'd Sean so he can review to ensure salary info is current.

Once Sean gives green light, please refer to Kurt for approval/signature.

s.22 is set to start TA on July 28.

Thanks,

Monica

From: Grills, Sean C JAG:EX
Sent: Friday, March 24, 2017 1:11 PM
To: Youell, Brandie JAG:EX
Cc: Rauter, Monica JAG:EX; Sandstrom, Kurt JAG:EX
Subject: TA Letter for s.22

Hi Brandie ☺

Please have Kurt sign the attached TA letter for s.22
March 20 to April 28.

acting as ED, FJSD for the period

Kurt, the compensation is the s.22
s.22

Please send back to both Monica and myself and Monica will obtain Paula's acceptance signature
and Monica will then forward to MYHR for processing.

Thank you!

Sean

Page 079

Withheld pursuant to/removed as

DUPLICATE

From: [Sandstrom, Kurt JAG:EX](#)
To: [Forrest, Cris J JAG:EX](#)
Cc: [Youell, Brandie JAG:EX](#)
Subject: RE: QUESTION: OAG Production Sign-off
Date: Tuesday, July 25, 2017 5:13:00 PM

If the material has PII issues regarding cabinet information I think the DAG needs to sign off. He may need to consult with cabinet operations.

From: Forrest, Cris J JAG:EX
Sent: Tuesday, July 25, 2017 4:57 PM
To: Sandstrom, Kurt JAG:EX
Cc: Youell, Brandie JAG:EX
Subject: QUESTION: OAG Production Sign-off

We are continuing to collect, review, redact and submit materials for the OAG document request. Stephen King would like confirmation of who has been identified as the final contact point for signing off on the production made to the OAG. Is it the DAG or you?
Grazie.

Cris Forrest | Director | Justice Services Branch | BC Ministry of Attorney General

8th Floor, 1001 Douglas Street, Victoria BC V8W 9J7 | Telephone: 250 356.6112

URL: www.ag.gov.bc.ca/justice-services/



Where ideas work



From: [Sandstrom, Kurt JAG:EX](#)
To: ["Darlene Shackelly"](#)
Cc: [Youell, Brandie JAG:EX](#)
Subject: RE: DRAFT Terms of Reference_Provincial Advisory Committee - June 21 2017 - DT
Date: Tuesday, July 25, 2017 5:31:00 PM

Thanks Darlene – I'll have a careful look at this tomorrow. I think we probably should share your comments with the Chief Judge and Doug White if that's okay with you? Or would you like for us to chat first?

Kurt

From: Darlene Shackelly [<mailto:dshackelly@nccabc.net>]
Sent: Tuesday, July 25, 2017 3:25 PM
To: Sandstrom, Kurt JAG:EX
Cc: Youell, Brandie JAG:EX
Subject: DRAFT Terms of Reference_Provincial Advisory Committee - June 21 2017 - DT
Kurt

This is my recommendations to TOR, rather than bring this up at Friday's meeting.

Darlene Shackelly

Executive Director

Native Courtworker and Counselling Association of BC

#207, 1999 Marine Drive

North Vancouver, BC

V7P 3J3

Telephone: 604-628-1132

Fax: 604-985-8933

www.nccabc.ca

From: [Sandstrom, Kurt JAG:EX](#)
To: [Youell, Brandie JAG:EX](#)
Subject: Supplies
Date: Wednesday, July 26, 2017 7:27:00 AM

My printer is out of toner – if that could be looked after I'd be appreciative. Also don't have any staples so borrowed yours this morning to get ready for the day...

Off shortly for s.22

K

Kurt J.W. Sandstrom, QC
Assistant Deputy Minister
Ministry of Attorney General, Justice Services
Government of British Columbia
8th Floor, 1001 Douglas Street
PO Box 9280, Stn Prov Govt
Victoria, BC V8W 9J7
Phone: (250) 356-0383
Email: Kurt.Sandstrom@gov.bc.ca

Assistance with scheduling: Contact Brandie Youell at 250-356-6582 or at Brandie.Youell@gov.bc.ca



Where ideas work

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From: [Sandstrom, Kurt JAG:EX](#)
To: [Grills, Sean C JAG:EX](#)
Cc: [Fontaine, Jan JAG:EX](#); [Youell, Brandie JAG:EX](#); [Gibbons, Annette JAG:EX](#)
Subject: RE: University of Victoria Centre Clinical Law Program
Date: Wednesday, July 26, 2017 10:30:00 AM

This is approved. Brandie please sign for me and email it back.

Thanks,
Kurt

From: Grills, Sean C JAG:EX
Sent: Wednesday, July 26, 2017 10:11 AM
To: Sandstrom, Kurt JAG:EX
Cc: Fontaine, Jan JAG:EX; Youell, Brandie JAG:EX; Gibbons, Annette JAG:EX
Subject: RE: University of Victoria Centre Clinical Law Program
Importance: High

Kurt – attached is a draft letter to Dean Webber for you to review and forward. Please ensure he signs and returns by Monday, July 31st at the latest.

Thank you Annette for your assistance with the letter!

Cheers!

Sean

From: Grills, Sean C JAG:EX
Sent: Wednesday, July 26, 2017 9:22 AM
To: Sandstrom, Kurt JAG:EX
Cc: Fontaine, Jan JAG:EX; Youell, Brandie JAG:EX
Subject: RE: University of Victoria Centre Clinical Law Program
Kurt – that's a pretty darn good argument that Dean Webber makes below.

I spoke to Jan and informed Jan of what we discussed in person yesterday morning and that was to
s.13

We'll need his signature by Monday at the latest.

Cheers!

Sean

From: Sandstrom, Kurt JAG:EX
Sent: Monday, July 24, 2017 11:10 AM
To: Grills, Sean C JAG:EX; Fontaine, Jan JAG:EX
Subject: RE: University of Victoria Centre Clinical Law Program

I haven't got a feel on what the Minister would want to do on this issue but it looks like we may be heading down the road of providing them relief from the increased rent, or at least that's their request. If we are going to be taking a hard line then I would want to check in with the AG first in that event.

From: Grills, Sean C JAG:EX
Sent: Monday, July 24, 2017 10:26 AM
To: Fontaine, Jan JAG:EX
Cc: Sandstrom, Kurt JAG:EX
Subject: RE: University of Victoria Centre Clinical Law Program

Yes – I will take a look and advise Kurt.

It would be unfortunate someone so insignificant and immaterial required a Deputy or Minister briefing.

Sean

From: Fontaine, Jan JAG:EX
Sent: Monday, July 24, 2017 8:17 AM
To: Grills, Sean C JAG:EX
Cc: Sandstrom, Kurt JAG:EX
Subject: RE: University of Victoria Centre Clinical Law Program

Sean,

As you know Naomi was our lead on this and s.22 Can I leave it to you to follow up on Kurt's request. Please let me know if I can help in any way.

Thanks

Jan

From: Sandstrom, Kurt JAG:EX
Sent: Monday, July 24, 2017 7:52 AM
To: Grills, Sean C JAG:EX; Fontaine, Jan JAG:EX
Subject: FW: University of Victoria Centre Clinical Law Program
Importance: High

Please see the email below. We likely need to engage our lawyers on this and we are running out of time as you know. Could you please supply me with your early analysis on this so that we might reply? This may require a briefing to the Deputy, if not the new AG outlining the options.

Thanks,

Kurt

From: Jeremy Webber - Dean of Law [<mailto:lawdean@uvic.ca>]
Sent: Sunday, July 23, 2017 10:09 PM
To: Sandstrom, Kurt JAG:EX
Cc: Rosemary McCutcheon, Manager, Finance
Subject: RE: University of Victoria Centre Clinical Law Program

Dear Kurt,

Thanks for the clarification in your message below. I am also very grateful for your offer to defer the start of the increased licence fee until December 1, 2018 in order to avoid any overlap between the amortization payments for the improvements and the increased licence. In fact, however, this doesn't solve our difficulty.

Although the government required that the improvements be amortized over five years, at the time of the original agreement it was clear that the payments that would have been required to do so would have been too high for the Law Centre to bear. (Note that we also made a substantial lump-sum payment immediately – I believe \$100,000 – towards the cost of the project.) Thus, the Faculty arranged an interest-free internal loan from the University in order to allow us to participate in the project. That agreement is summarized on page 2 of the Law Foundation Contribution Agreement of November 2012 at clause L(c), to which the Ministry also was a signatory. As a result, the Law Centre is now paying, quarterly, only half the \$16,915.64 mentioned below (ie \$8457.82). The other half is currently paid out of central university funds. Once the five-year amortization schedule is complete, the Faculty will then begin to repay the internal loan to the University at the same rate for the following five years. Thus the Law Centre's payments for the improvements will remain the same before and after the five-year mark (\$8457.82 paid to the Ministry before the changeover; \$8457.82 paid to the central University after the changeover). From the point of view of the Law Centre, the proposed \$10,000 per year increase in the licence fee is therefore a true increase in its costs, not offset by the end of the amortization period.

I have also checked the understandings of the University actors at the time of the original negotiation of the agreement. Their view is that it was assumed that the licence cost to the Law

Centre would remain stable over the full 10 years. That assumption appears to be supported by clause 2.3 of the Licence Agreement, which contemplates renewal of the licence “under the same terms and conditions” – although admittedly that clause is “subject to agreement by both parties.” In then Dean Donna Greschner’s recollection, the government could not make formal commitments beyond the first five years, but it was certainly expected that the Law Foundation’s and University’s investment in the renovation of the space would be repaid by cost stability over that period.

Our concern with this issue is especially pronounced given that the revenue that supports the Law Centre is largely fixed. Given the nature of its clientele, the Law Centre cannot charge its clients fees. And since the changes to legal aid in 2001, it has received no revenue from the government to support its operations apart from a contract concluded in 2005 to provide advice to claimants and respondents in the human rights process.

Moreover, the income streams that do exist have generally been flat or declining in recent years:

- With the changes to legal aid in 2001, the Law Foundation of BC became the principal (and very generous) funder of the Law Centre. But the reduction in its income due to low interest rates meant that in 2014 it had to reduce its funding of a wide variety of programs. It sought to protect services that directly supported access to justice, like the Law Centre, but the Law Centre nevertheless incurred a 5.3 percent cut (from \$359,000 per year to \$340,000 per year). In 2017 the grant from the Law Foundation remains at \$340,000, even though our expenses have increased with inflation.
- It is also the case that a number of specially funded programs have also had their funding reduced or eliminated:
 - In 2005, the Law Centre secured a contract from the BC Government to provide advice to both claimants and respondents in BC human rights proceedings. The original value of that contract was \$120,000 per year. By 2006-07, it had been reduced to \$90,000 plus disbursements per year. It was down to \$79,000 but without disbursements in 2010-11. It now stands at \$66,000 per year. About two years ago we understood that the Ministry’s internal analysis had shown that the Law Centre was more cost-effective in providing these services than other contractors. We understood that the Ministry was considering increasing the compensation to the Law Centre, but no such increase occurred. Although the contract price had been reduced, the amount of human rights work done by the Law Centre has not been reduced.
 - There have also been projects initiated with Law Foundation funding (such as the social workers’ position, or an articling student position), where the funding has ultimately ended. We have sought to maintain those programs to the extent possible. We have secured additional funding from within the university to maintain the social worker. We were forced to discontinue the articling student position, although we have in fact taken on a few articling students in recent years because those students had had difficulty finding articles or had encountered conflict with their principal and had to find an alternative place to finish their articles. Given that the revenue of the Law Centre is completely inelastic, we have been unable to pay those students.

Funding for the Law Centre has been the principal focus of our Faculty’s alumni fundraising and of our funding submissions to the Victoria Bar Association in recent years, and the Faculty made a special appeal to its alumni this year to mark the 40th Anniversary of the Law Centre. We also intend to make a special appeal to restore funding to the articling student position, for it is an embarrassment that those students have to work for us for free. These fundraising efforts are considerable and we are immensely grateful for the support, but they do not solve our funding

challenges. Together they raise about \$25,000 per year – only \$6000 more than the funds lost when the Law Foundation was forced to cut its contribution.

We have done our best to maintain the Law Centre's operations throughout the funding fluctuations. Every year, the Law Faculty covers a deficit in the Law Centre's operations that is budgeted at a little over \$200,000 for 2017-18. It made base-budget funding for the social worker's position a priority in its recent budget requests to the central University.

But the University's ability to cover increasing costs and reductions in funding is also strictly constrained. The primary sources of the University's operating funds are the grant from the BC government and tuition fees. After a period during which that grant was cut (the university received four percent less funding in each of the two years before I became dean, those percentage reductions flowing through to the Faculty), the grant has in fact increased in the past two years to fund mandated compensation increases. But those increases have simply brought it back to the same dollar level as it was seven years ago, in 2010-11, without taking into account the significant increases in our costs that have occurred in that time. As for tuition fees, their increase has been strictly limited to something like 2 percent in recent years.

Against this background of static or declining revenue, an increase in the licence fee for the Law Centre of 25 percent – or approximately 5 per cent for each year of the first term of the licence – is a very significant increase. The only way it can be paid is by diverting funds from other educational programs. As I said, it does not conform to what we understand to have been the expectations at the time the original agreement was concluded.

We see the Law Centre as closely aligned with the Ministry's policy objectives. The Law Centre is an important element in providing access to justice in the south Island. It now serves between 1800 and 2000 clients each year, quite apart from the long term contribution it makes through training students in the ethic and practice of pro bono legal services (and we have two other clinics – the Environmental Law Centre and the Business Law Clinic – that provide legal advice and information without cost, we maintain a partnership with Access Pro Bono for the provision of legal advice in the Victoria area, and many of our students participate in Pro Bono Students of Canada). Indeed, we have worked hard to build the relationship with the Ministry in recent years, responding enthusiastically to the Ministry's suggestion that the Law Centre move to co-locate with the Justice Access Centre (which we understood to be to the Ministry's as well as our students' advantage), founding the Centre for Excellence in Access to Justice in close cooperation with the Ministry (we remain very grateful for the Ministry's financial contribution to that effort), and designing the reconstructed moot court so that it can serve as a lab for the introduction of technology into the courtroom.

We would therefore be delighted to request extension under clause 2.3 of the licence agreement.

We very much hope that that can be done at the original fee, as I understand was contemplated when the agreement was first concluded. Please let me know if this would be acceptable and we will do so. If it is not acceptable, we would appreciate having further discussions over the amount of the increase.

Sincerely,

Jeremy

From: Sandstrom, Kurt JAG:EX [<mailto:Kurt.Sandstrom@gov.bc.ca>]

Sent: June-14-17 4:31 PM

To: Jeremy Webber - Dean of Law

Subject: University of Victoria Centre Clinical Law Program

Jeremy I am writing in follow up to my letter of March 9, 2017, and our subsequent discussions,

with regard to the space occupied by the University of Victoria Centre Clinical Law Program at 850 Burdett Street, and the Province of British Columbia's interest in renewing the current agreement regarding that space. The March 9 correspondence was a letter of extension offering a five-year renewal of the current licensing agreement.

You expressed concern about the proposed increase to the amount that the University of Victoria pays to the Province for this space. Specifically, we are proposing that the license fee be increased from \$40,000 to \$50,000 annually to cover direct operation and maintenance costs to the Province for the University of Victoria's space.

Under the existing agreement, the quarterly payment is comprised of two parts: amortization on the tenant improvements made to the Law School premises and the license fee.

Current quarterly payment:

UVic's share of the tenant improvements	\$16,915.64
Quarterly license fee	\$10,000.00
GST	\$1,345.78
Total per quarter	\$28,261.42

However, the tenant improvements will be paid for with the final quarterly payment of the current lease, which covers September 1 to November 30, 2018. If the license is renewed for five years under the terms we suggest, as of December 1, 2018, the amount due will be for the licensing agreement only.

Payment under new lease:

UVic's share of the tenant improvements	0
Quarterly license fee	\$12,500.00
GST	\$625.00
Total per quarter	\$13,125.00

As you can see, **this is a reduction of \$15,136.42 every quarter, or \$60,545.68 every year**, which is good news. I'm not sure whether you were aware that even with the increased rent the cash outflow for the centre will be reduced as the tenant improvements are paid in full?

What we can do to make this simpler is to start the first payment period of the new agreement on December 1, 2018, so that there is no overlap between the old payment schedule and the new.

To accept a five year renewal under these terms, we require only that you sign the March 9 offer of extension. We would appreciate a response at your earliest convenience please as we have to sign the lease renewal very soon.

Happy to speak further. Call if you have any questions,

Kurt

Kurt J.W. Sandstrom, QC

Assistant Deputy Minister

Ministry of Justice, Justice Services

Government of British Columbia

8th Floor, 1001 Douglas Street

PO Box 9280, Stn Prov Govt

Victoria, BC V8W 9J7

Phone: (250) 356-0383

Email: Kurt.Sandstrom@gov.bc.ca

Assistance with scheduling: Contact Brandie Youell at 250-356-6582 or at Brandie.Youell@gov.bc.ca



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From: [Sandstrom, Kurt JAG:EX](#)
To: [Richard Fyfe \(richard.fyfe@gov.bc.ca\)](#)
Cc: [Richter, Connie JAG:EX](#); [Youell, Brandie JAG:EX](#)
Subject: Response to OAG report July 2017
Date: Wednesday, July 26, 2017 11:20:53 AM
Attachments: [Response to OAG report July 2017.docx](#)

Richard, as requested here is the chart with the FMEP OAG recommendations and our response to be used to brief the AG today. Please let me know if you'd like any changes.

From: [Sandstrom, Kurt JAG:EX](#)
To: [Richard Fyfe \(richard.fyfe@gov.bc.ca\)](#)
Cc: [Richter, Connie JAG:EX](#); [Youell, Brandie JAG:EX](#)
Subject: Response to OAG report July 2017
Date: Wednesday, July 26, 2017 11:23:57 AM
Attachments: [Response to OAG report July 2017.docx](#)

Sorry, use this version please. I just noticed the interim observation letter should be dated 2016 not 2006 and made that change.

K

From: [Sandstrom, Kurt JAG:EX](#)
To: [Youell, Brandie JAG:EX](#); [Deitch, James JAG:EX](#)
Subject: Draft Minutes
Date: Thursday, July 27, 2017 12:03:14 PM
Attachments: Minutes - July 6 - DRAFT.DOCX

Brandie could you please populate in terms of attendees and then forward to Jamie so that Jamie could tweak the minutes?

Thanks!

Kurt

Page 092

Withheld pursuant to/removed as

s.14;s.16

From: Sandstrom, Kurt JAG:EX
To: Reimer, Neil JAG:EX; Richter, Connie JAG:EX; Youell, Brandie JAG:EX
Cc: Forrest, Cris J JAG:EX
Subject: RE: JCC - Aug 8 - please confirm
Date: Thursday, July 27, 2017 2:40:00 PM

I'll speak to James about it – I think JCC is another one of those “complex” files that having the Acting DM or his designate and Neil attend would be optimal, if permitted.

From: Reimer, Neil JAG:EX
Sent: Thursday, July 27, 2017 2:36 PM
To: Richter, Connie JAG:EX; Youell, Brandie JAG:EX; Sandstrom, Kurt JAG:EX
Cc: Forrest, Cris J JAG:EX
Subject: RE: JCC - Aug 8 - please confirm
Perhaps Kurt and James could discuss between them who is best to attend for this, and request that I also attend?

From: Richter, Connie JAG:EX
Sent: Thursday, July 27, 2017 1:35 PM
To: Youell, Brandie JAG:EX; Reimer, Neil JAG:EX; Sandstrom, Kurt JAG:EX
Cc: Forrest, Cris J JAG:EX
Subject: RE: JCC - Aug 8 - please confirm
Hi, you may wish to check with Teresa as normally it's only the DM that can attend and if not the DM then we used to have to ask for permission for someone to attend in their absence.

From: Youell, Brandie JAG:EX
Sent: Thursday, July 27, 2017 1:24 PM
To: Richter, Connie JAG:EX; Reimer, Neil JAG:EX; Sandstrom, Kurt JAG:EX
Subject: RE: JCC - Aug 8 - please confirm
Hi Neil,

August 8th would work for Kurt. I can move his meetings around to accommodate once you know the time.

Thanks,
Brandie

Brandie Youell | Acting Executive Administrative Assistant
Assistant Deputy Minister Office
Justice Services Branch | Ministry of Attorney General
8th Floor, 1001 Douglas Street
Victoria, BC V8W 9J1
Direct: 250-356-6582 | brandie.youell@gov.bc.ca

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From: Richter, Connie JAG:EX
Sent: Thursday, July 27, 2017 1:17 PM
To: Reimer, Neil JAG:EX; Sandstrom, Kurt JAG:EX; Youell, Brandie JAG:EX
Subject: RE: JCC - Aug 8 - please confirm

Thx, js.22

James is A/DAG.

From: Reimer, Neil JAG:EX
Sent: Thursday, July 27, 2017 1:00 PM
To: Richter, Connie JAG:EX; Sandstrom, Kurt JAG:EX; Youell, Brandie JAG:EX
Subject: RE: JCC - Aug 8 - please confirm
8th

From: Richter, Connie JAG:EX
Sent: Thursday, July 27, 2017 12:19 PM
To: Reimer, Neil JAG:EX; Sandstrom, Kurt JAG:EX; Youell, Brandie JAG:EX
Subject: RE: JCC - Aug 8 - please confirm

Neil, does she mean Aug. 1st or 8th?

From: Reimer, Neil JAG:EX
Sent: Thursday, July 27, 2017 12:17 PM
To: Sandstrom, Kurt JAG:EX; Youell, Brandie JAG:EX; Richter, Connie JAG:EX
Subject: FW: JCC - Aug 8 - please confirm

See below. Does this work for both Kurt and Richard? (Kurt, not sure if you were planning to attend.) No time has been given.

From: Kovacs, Teresa PREM:EX
Sent: Thursday, July 27, 2017 12:16 PM
To: Reimer, Neil JAG:EX
Cc: Powell, Charlotte PREM:EX
Subject: JCC - Aug 8 - please confirm

Hi Neil:

s.12

Can you confirm whether you could accommodate that date and also that Richard is also OK with that timing please and thank you?

Happy to discuss.

Teresa

From: Sandstrom, Kurt JAG:EX
To: Deitch, James JAG:EX; Youell, Brandie JAG:EX
Subject: RE: Government consultation on Indigenous Justice
Date: Thursday, July 27, 2017 2:46:00 PM

I will approve a BEA for coffee. Caffeinated or not.

From: Deitch, James JAG:EX
Sent: Thursday, July 27, 2017 1:52 PM
To: Youell, Brandie JAG:EX
Cc: Sandstrom, Kurt JAG:EX
Subject: FW: Government consultation on Indigenous Justice

Brandie:

Could you arrange this meeting for the morning of September 22 (9:30 to 11:30) for the following attendees:

JSB - Kurt, Jamie, Kathleen

LSS – Heidi Mason, Sherry MacLennan and Rhaea Bailey

MCFD – Christine Massey, Leah Bailey, Denise Devenny

MIRR – Laurel Nash, Rachel Holmes

Hopefully all will attend in person so it could be our Boardroom or one of the 2nd floor Boardrooms.

If Kurt is agreeable perhaps we could even provide coffee for the meeting (including decaf?)?

If not we can suffer in silence.

Thanks.

James Deitch

Executive Director

Criminal Justice and Legal Access Policy Division

Justice Services Branch

Ministry of Attorney General

8th floor, 1001 Douglas Street

PO Box 9222, Stn Prov Govt

Victoria, BC V8W 9J1

www.criminaljusticereform.gov.bc.ca

<http://www.gov.bc.ca/ag/index.html>

Phone: 250.387.2109

Fax: 250.356.2721

Cell: 250.580.5612

Please consider the environment before printing this e-mail

From: Lorayne Newton [<mailto:lorayne.newton@lss.bc.ca>] **On Behalf Of** Heidi Mason

Sent: Thursday, July 27, 2017 12:16 PM

To: Deitch, James JAG:EX

Cc: Sherry MacLennan; Rhaea Bailey; Olga Volpe; Bailey, Leah M MCF:EX

Subject: RE: Government consultation on Indigenous Justice

At our last conference call on June 26, LSS and MCFD did not confirm an exact date for the next meeting. However, it had been agreed that LSS would fly to Victoria whenever that would be scheduled. As such, the morning of September 22nd will work for LSS and Sherry MacLennan, Rhaea Bailey and I will attend. Please advise of the scheduling details.

Lorayne on behalf of Heidi

LORAYNE NEWTON

Executive Assistant to

Heidi Mason, Director, Legal Advice & Representation

Legal Services Society

Suite 400 - 510 Burrard Street

Vancouver, BC V6C 3A8

Tel: 604.601.6028 | Fax: 604.601.6195

Email: lorayne.newton@lss.bc.ca

From: Deitch, James JAG:EX [<mailto:James.Deitch@gov.bc.ca>]

Sent: Wednesday, July 26, 2017 5:30 PM

To: Heidi Mason <Heidi.Mason@lss.bc.ca>

Cc: Harold Clark <Harold.Clark@lss.bc.ca>

Subject: FW: Government consultation on Indigenous Justice

Heidi:

Could you advise on the date and attendees from LSS as soon as possible so we can get this timing confirmed with ADMs?

Thanks.

James Deitch

Executive Director

Criminal Justice and Legal Access Policy Division

Justice Services Branch

Ministry of Attorney General

8th floor, 1001 Douglas Street

PO Box 9222, Stn Prov Govt

Victoria, BC V8W 9J1

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<http://www.gov.bc.ca/ag/index.html>

Phone: 250.387.2109

Fax: 250.356.2721

Cell: 250.580.5612

Please consider the environment before printing this e-mail

From: Deitch, James JAG:EX

Sent: Monday, July 24, 2017 9:40 PM

To: Heidi Mason

Cc: Rawlinson, Kathleen JAG:EX; Wallbank, Cindy M JAG:EX

Subject: Government consultation on Indigenous Justice

Heidi:

Leah Bailey advises me that you and she have been discussing a meeting on September 22 to discuss Indigenous Justice options. She called me to see if I would facilitate a larger meeting with other government representatives with an interest in LSS. I have discussed with Kurt and he agrees it would be useful to have such a meeting but given other commitments in the afternoon it would have to be in the morning of September 22. Can you confirm if this timing would work for you and who else from LSS should be included? For example Mark, others?

There will be 3 representatives from MCFD (Christine Massey ADM, Leah and Denise Devenney), 3

representatives from the AG (Kurt, Kathleen and myself), I also thought I would include Laurel Nash from MIRR (formerly MARR) and others who she suggests.

Please confirm ASAP so I can get meeting requests circulated to hold the morning.

Thanks.

James Deitch

Executive Director

Criminal Justice and Legal Access Policy Division

Justice Services Branch

Ministry of Attorney General

8th floor

1001 Douglas Street

Victoria, BC

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Thank you.--

From: Sandstrom, Kurt JAG:EX
To: Campbell, Mac JAG:EX
Cc: Youell, Brandie JAG:EX
Subject: RE: Tribunal Transformation Project Board 2017-0u8-02 (Agenda Item Solicitation)
Date: Thursday, July 27, 2017 2:47:00 PM
Attachments: image001.png

Thanks Mac! Maybe you and I could touch base for 15 minutes on the phone about the agenda tomorrow?

From: Campbell, Mac JAG:EX
Sent: Thursday, July 27, 2017 12:50 PM
To: Brouwer, Shauna JAG:EX; Sadler, Bobbi JAG:EX; Steves, Gregory OHCS:EX; Cavanaugh, Lynda A JAG:EX; DeLarge, Lorne MTIC:EX; Salter, Shannon CRT:EX; Volk, Kevin CSCD:EX; Fyfe, Richard J JAG:EX; Sandstrom, Kurt JAG:EX; Bailey, Ian D MTIC:EX
Cc: Baker, Chelsea JAG:EX; Richter, Connie JAG:EX; Sitar, Natalie JAG:EX; Geary, Orla MTIC:EX; Molyneux, Jennifer MTIC:EX; Shaw, Brea BRDO:EX; Youell, Brandie JAG:EX; Grills, Sean C JAG:EX; Pallan, Jason JAG:EX; Hoadley, David JAG:EX; Merner, David JAG:EX; Kerr, Lauryn JAG:EX; Viveiros, Natalia CSCD:EX; Hammond, John G MTIC:EX; Pearson, Barbera JAG:EX
Subject: Tribunal Transformation Project Board 2017-0u8-02 (Agenda Item Solicitation)

Hello everyone,

I apologize for the delay getting out this request. Please send me your agenda items and materials for next week's Project Board meeting, if any, by end of day Monday. If people can have their items and materials to me by end of day Monday, I will consolidate and circulate first thing Tuesday, for our Wednesday morning meeting.

Draft minutes from the last meeting, are available on the SharePoint:

[2017-07-05-CRT-TT Project Board Minutes](#)

As always we'll open the meeting with review and adoption of the previous minutes and action items, and there will be the opportunity for new business at the end of the meeting.

Thanks everyone, talk soon.

Mac Campbell | B. Comm., PMP
Director of Business Transformation, DRO
Justice Services Branch, Ministry of Justice
250-387-1761



Where ideas work



From: [Sandstrom, Kurt JAG:EX](#)
To: [Cepeda, Stefanie MCF:EX](#)
Cc: [Deitch, James JAG:EX](#); [Tucker, Melanie JAG:EX](#); [Youell, Brandie JAG:EX](#)
Subject: RE: AFHCC Evaluation Plan Draft
Date: Thursday, July 27, 2017 2:56:00 PM

Stefanie thanks for the opportunity to review and comment. I think there is some merit in having the Steering Committee discuss the thought that recommendations would be forthcoming as part of the evaluation. That's not a common part of evaluations and I would like to first understand that, and then second discuss how that might be managed. I think there's merit in sharing a community-friendly version of the report, provided any privacy requirements are met and the court is comfortable. Again, something to discuss.

Kurt

From: Cepeda, Stefanie MCF:EX
Sent: Thursday, July 20, 2017 5:11 PM
To: MacMillan, Joanne MCF:EX; XT:Crabtree, Thomas AG:IN; Sandstrom, Kurt JAG:EX; Cavanaugh, Lynda A JAG:EX; Nash, Laurel ABR:EX; Parenteau, Rob G ABR:EX; Samija, Debbie MCF:EX; XT:Crichton, Julie AG:IN; s.22 Chaudhary, Shashe MCF:EX; Youell, Brandie JAG:EX; s.22
Cc: Shelford, Kim J MCF:EX
Subject: AFHCC Evaluation Plan Draft

Hello AFHCC Steering Committee,

Please review the attached evaluation materials for the Aboriginal Family Healing Court Conference Pilot Program developed by Reciprocal Consulting. Please **send any feedback to me by email by July 27th** and indicate if there are any issues related to the evaluation that you'd like to discuss at the next Steering Committee Meeting.

There are also 2 outstanding questions that I'd like to pose to this group:

- Reciprocal has offered to produce a "community-friendly" evaluation report that could be shared more broadly than the evaluation plan. Is this something of value from your perspective?
- Would you like Reciprocal to produce recommendations for the program in their final report or simply a summary of findings?

Thanks,
Stefanie

From: [Sandstrom, Kurt JAG:EX](#)
To: [Deitch, James JAG:EX](#); [Tucker, Melanie JAG:EX](#)
Cc: [Youell, Brandie JAG:EX](#); [Toora, Serena JAG:EX](#)
Subject: RE: AFHCC Evaluation Plan Draft
Date: Thursday, July 27, 2017 2:56:00 PM

Thanks for the analysis all.

From: Deitch, James JAG:EX
Sent: Thursday, July 27, 2017 12:04 PM
To: Tucker, Melanie JAG:EX; Sandstrom, Kurt JAG:EX
Cc: Youell, Brandie JAG:EX; Toora, Serena JAG:EX
Subject: RE: AFHCC Evaluation Plan Draft
Melanie:

I am a bit surprised that there would be recommendations as part of an evaluation. Usually the evaluation simply sets out the methodology and findings. I think the Steering Committee should discuss that aspect of the evaluation plan.

I agree that the evaluation should be released publicly although it may be helpful to have a simple explanatory document from the evaluators as well as their more detailed report. However both should be publicly available in my view, and I would think would be FOIable in any event.

We can discuss further at 2 if you want.

Thanks.

James Deitch
Executive Director
Criminal Justice and Legal Access Policy Division
Justice Services Branch
Ministry of Attorney General
8th floor, 1001 Douglas Street
PO Box 9222, Stn Prov Govt
Victoria, BC V8W 9J1

www.criminaljusticereform.gov.bc.ca
<http://www.gov.bc.ca/ag/index.html>

Phone: 250.387.2109
Fax: 250.356.2721
Cell: 250.580.5612

Please consider the environment before printing this e-mail

From: Tucker, Melanie JAG:EX
Sent: Wednesday, July 26, 2017 11:50 AM
To: Deitch, James JAG:EX; Sandstrom, Kurt JAG:EX
Cc: Youell, Brandie JAG:EX; Toora, Serena JAG:EX
Subject: RE: AFHCC Evaluation Plan Draft

Hi Jamie and Kurt,

Serena has been attending Evaluation sub-working group meetings. Her edits are in the attached.

No major issues have been identified with the evaluation plan itself.

In the draft, Stefanie flags a couple of issues for discussion by the Steering Committee:

s.13

s.13

My understanding is that these issues are closely related. The first essentially gets at the question of s.13 The consultants have offered to provide a non-technical, community friendly report at no extra cost. The second question has raised some concerns at the Working Group. As you can imagine s.13

s.13

My advice would be:

s.13

Please let me know if there are any further questions.

Melanie

From: Deitch, James JAG:EX
Sent: Tuesday, July 25, 2017 10:25 PM
To: Sandstrom, Kurt JAG:EX; Tucker, Melanie JAG:EX
Cc: Youell, Brandie JAG:EX
Subject: RE: AFHCC Evaluation Plan Draft

Melanie:

Can you take a look and let me know what your thoughts are? Has anyone been attending from our group or is this the one that Alvin is participating in for MAG?

Thanks.

James Deitch

Executive Director

Criminal Justice and Legal Access Policy Division

Justice Services Branch

Ministry of Attorney General

8th floor

1001 Douglas Street

Victoria, BC

From: Sandstrom, Kurt JAG:EX
Sent: Tuesday, July 25, 2017 9:33 AM
To: Deitch, James JAG:EX; Tucker, Melanie JAG:EX
Cc: Youell, Brandie JAG:EX
Subject: FW: AFHCC Evaluation Plan Draft

Sorry for the delay in getting this to you but do you have any comments on the Evaluation Plan?

Comments are due in two days...

From: Cepeda, Stefanie MCF:EX
Sent: Thursday, July 20, 2017 5:11 PM
To: MacMillan, Joanne MCF:EX; XT:Crabtree, Thomas AG:IN; Sandstrom, Kurt JAG:EX; Cavanaugh, Lynda A JAG:EX; Nash, Laurel ABR:EX; Parenteau, Rob G ABR:EX; Samija, Debbie MCF:EX; XT:Crichton, Julie AG:IN; s.22 Chaudhary, Shashe MCF:EX;
Youell, Brandie JAG:EX; s.22
Cc: Shelford, Kim J MCF:EX
Subject: AFHCC Evaluation Plan Draft
Hello AFHCC Steering Committee,

Please review the attached evaluation materials for the Aboriginal Family Healing Court Conference Pilot Program developed by Reciprocal Consulting. Please **send any feedback to me by email by July 27th** and indicate if there are any issues related to the evaluation that you'd like to discuss at the next Steering Committee Meeting.

There are also 2 outstanding questions that I'd like to pose to this group:

s.13

Thanks,
Stefanie

From: [Sandstrom, Kurt JAG:EX](#)
To: ["Crabtree, Thomas"; Doug S. White](#)
Cc: [Deitch, James JAG:EX](#); [Youell, Brandie JAG:EX](#)
Subject: FW: DRAFT Terms of Reference_Provincial Advisory Committee - June 21 2017 - DT
Date: Thursday, July 27, 2017 2:58:00 PM
Attachments: [DRAFT Terms of Reference Provincial Advisory Committee - June 21 2017 - DT.docx](#)

Here are Darlene's comments, with her permission to share them with you both. We can discuss the suggestions for revisions further at the meeting.

Kurt.

From: Darlene Shackelly [<mailto:dshackelly@nccabc.net>]
Sent: Tuesday, July 25, 2017 3:25 PM
To: Sandstrom, Kurt JAG:EX
Cc: Youell, Brandie JAG:EX
Subject: DRAFT Terms of Reference_Provincial Advisory Committee - June 21 2017 - DT
Kurt

This is my recommendations to TOR, rather than bring this up at Friday's meeting.

Darlene Shackelly

Executive Director

Native Courtworker and Counselling Association of BC

#207, 1999 Marine Drive

North Vancouver, BC

V7P 3J3

Telephone: 604-628-1132

Fax: 604-985-8933

www.nccabc.ca

From: Sandstrom, Kurt JAG:EX
To: Forrest, Cris J JAG:EX
Cc: Youell, Brandie JAG:EX
Subject: RE: QUESTION: TTI in 3PCO Strategic Action Plan
Date: Thursday, July 27, 2017 3:20:00 PM

There are two aspects to TTI: one has to do with efficiencies, common facilities, common technology and cross-appointments. The second has to do with giving the user better access to the tribunal sector. I think an argument could be made that they belong in either or both. Perhaps you could engage the TTI team on where they think it fits. I am comfortable with what you (as informed by them) decide.

Kurt.

From: Forrest, Cris J JAG:EX
Sent: Thursday, July 27, 2017 9:34 AM
To: Sandstrom, Kurt JAG:EX
Cc: Youell, Brandie JAG:EX
Subject: QUESTION: TTI in 3PCO Strategic Action Plan
Importance: High

Kurt,

Along with the other edits needed, we discussed adding a reference to TTI in the 3PCO strategic action plan. When we talked about it, we agreed that it was part of the **“Sector strategic direction: Increase access to justice for individuals and families.”** But now I’m wondering if it would fit better with **“Sector strategic direction: Increase public confidence through education, increased transparency and performance reporting”**? isn’t it more about responsible use of public monies, achieving economies of scale, creating efficiencies through sharing of administrative resources/facilities, etc. than it is about increasing access to justice? To me, TTI seems a way to reinforce public confidence in the system by showing that we are being careful and judicious with resources. Your thoughts?

Cris

Cris Forrest | Director | Justice Services Branch | BC Ministry of Attorney General

8th Floor, 1001 Douglas Street, Victoria BC V8W 9J7 | Telephone: 250 356.6112

URL: www.ag.gov.bc.ca/justice-services/



Where ideas work



From: [Sandstrom, Kurt JAG:EX](#)
To: [Youell, Brandie JAG:EX](#); ["Patrick Cormier"](#)
Subject: RE: TR: Notarius in Victoria and Vancouver | 25-27 Sept
Date: Thursday, July 27, 2017 3:54:00 PM

Brandie, it's September not July! I know, you aren't used to having me planned that far in advance!
Kurt.

-----Original Message-----

From: Youell, Brandie JAG:EX
Sent: Wednesday, July 26, 2017 9:53 AM
To: 'Patrick Cormier'
Cc: Sandstrom, Kurt JAG:EX
Subject: RE: TR: Notarius in Victoria and Vancouver | 25-27 Sept

Good morning,

Unfortunately, Kurt will not be going to Vancouver on July 27.

Kurt would have time after 4:30 to meet today. If that doesn't work, I can always schedule a telephone call for you two to speak.

Thank you,
Brandie

Brandie Youell | Acting Executive Administrative Assistant

Assistant Deputy Minister Office
Justice Services Branch | Ministry of Attorney General 8th Floor, 1001 Douglas Street Victoria, BC V8W 9J1
Direct: 250-356-6582 | brandie.youell@gov.bc.ca

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-----Original Message-----

From: Patrick Cormier [<mailto:patrick.cormier@notarius.com>]
Sent: Tuesday, July 25, 2017 12:47 PM
To: Sandstrom, Kurt JAG:EX
Cc: Youell, Brandie JAG:EX
Subject: RE: TR: Notarius in Victoria and Vancouver | 25-27 Sept

Hi Kurt!

For the 27th, if you are available for breakfast or lunch, I would enjoy meeting you at Terminal City Club, 837 West Hastings Street. If not, may I suggest a drink or coffee towards the end of the afternoon, same place?

Cheers

Patrick

-----Message d'origine-----

De : Sandstrom, Kurt JAG:EX [<mailto:Kurt.Sandstrom@gov.bc.ca>] Envoyé : 25 juillet 2017 15:19 À : Patrick Cormier <patrick.cormier@notarius.com> Cc : Youell, Brandie JAG:EX <Brandie.Youell@gov.bc.ca> Objet : Re: TR: Notarius in Victoria and Vancouver | 25-27 Sept

Patrick nice to hear from you. I think I may be in Vancouver on the 27th. Also in Victoria the 25th and 26th. I don't have my full agenda for the 27th yet but would love to meet. Where would be more convenient for you?

On Jul 25, 2017, at 10:14 AM, Patrick Cormier <patrick.cormier@notarius.com<<mailto:patrick.cormier@notarius.com>>> wrote:

Hello Kurt,

Dave recommended that I get in touch with you, we know each other from DIACC. I'm also the former CEO of the Canadian Center for Court Technology (CCCT) and have dealt in the past with Kevin Jardine in BC.

Are you by any chance in Victoria on 25 or 26 Sept or Vancouver on 27 Sept?

I would like to meet and discuss modernization of BC courts and tribunals. I can give you recent news about developments in Ontario, Quebec and Alberta and also would like to discuss the enabling role of authentic digital records.

Best regards,

Patrick

Patrick Cormier, lawyer, B.Sc., B.C.L./LL.B., C.D.
Vice President Business Development
patrick.cormier@notarius.com<<mailto:patrick.cormier@notarius.com>> // 1-888-588-0011 x1274<tel:1-888-588-0011%20,1274> // mobile: 514-290-6060<tel:514-290-6060>
<Picture (Device Independent Bitmap) 1.jpg> Digital Transformation.
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Assistant: Virginie Samson
virginie.samson@notarius.com<<mailto:virginie.samson@notarius.com>>

-----Message d'origine-----

De : Nikolejsin, Dave MNGD:EX [<mailto:Dave.Nikolejsin@gov.bc.ca>]
Envoyé : 25 juillet 2017 13:03
À : Patrick Cormier <patrick.cormier@notarius.com<<mailto:patrick.cormier@notarius.com>>>
Objet : Re: Notarius in Victoria and Vancouver | 25-27 Sept

I'd add Connie Fair at our Land Titles org.
She is great and plugged into BC work on digital ID

And Kurt Sandstrom is the adm at our Justice ministry working in tribunal modernization.
kurt.Sandstrom@gov.bc.ca<<mailto:kurt.Sandstrom@gov.bc.ca>>>

You can tell him I suggested you guys meet.

Dave Nikolejsin
Deputy Minister
Energy, Mines and Petroleum Resources

On Jul 25, 2017, at 8:49 AM, Patrick Cormier <patrick.cormier@notarius.com<<mailto:patrick.cormier@notarius.com>>>> wrote:

Hello Dave!

Despite the calendar rescheduling of IDN West Coast Fall 2017, I will still come to Vancouver and Victoria, right now I'm planning for this tentative dates:

- * Victoria: 25 and 26 September
- * Vancouver: 27 Sept

On each day I am available for the full day.

Who do you recommend that I meet in BC Gov to discuss the Electronic Documents modernization agenda..?
Would the following contacts still be the right people to visit:

- * Ian Bailey
- * Peter Watkins
- * Patricia Wiebe
- * Dominique Bohn

?

I lost track of who I should keep in touch with in BC because I spent so much time in Alberta and Ontario... Grateful for any help you could provide in pointing me the right way, advise welcome.

Could you also recommend someone at Justice with whom I can discuss modernization of courts & tribunals and share what is happening in Alberta?

Kind regards,

Patrick

Patrick Cormier, lawyer, B.Sc., B.C.L./LL.B., C.D.
Vice President Business Development
patrick.cormier@notarius.com<mailto:patrick.cormier@notarius.com>> // 1-888-588-0011 x1274<tel:1-888-588-0011%20,1274> // mobile: 514-290-6060<tel:514-290-6060> <image004.jpg>

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Assistant: Virginie Samson
virginie.samson@notarius.com<mailto:virginie.samson@notarius.com>>

De : Nikolejsin, Dave MNGD:EX [mailto:Dave.Nikolejsin@gov.bc.ca]
Envoyé : 10 juillet 2017 15:45
? : Patrick Cormier <patrick.cormier@notarius.com<mailto:patrick.cormier@notarius.com>>>; Aran Hamilton <aran@venturegrower.com<mailto:aran@venturegrower.com>>>
Cc : Patrick Drolet <patrick.drolet@notarius.com<mailto:patrick.drolet@notarius.com>>>; Joni Brennan <jbrennan@diacc.ca<mailto:jbrennan@diacc.ca>>>
Objet : RE: IDN West Coast Summit | Sept 2017

Looking forward to it Patrick.

From: Patrick Cormier [mailto:patrick.cormier@notarius.com]
Sent: Monday, July 10, 2017 12:34 PM
To: Aran Hamilton

Cc: Patrick Drolet; Joni Brennan; Nikolejsin, Dave MNGD:EX
Subject: IDN West Coast Summit | Sept 2017

Hi Aran

Please note: I will attend the IDN West Coast Summit on behalf of Notarius.

I also plan to renew our business development efforts with the government of BC at the time and will contact Dave later in the summer about same.

Have a great summer!

Cheers

Pat

Patrick Cormier, lawyer, B.Sc., B.C.L./LL.B., C.D.

Vice President Business Development

patrick.cormier@notarius.com<<mailto:patrick.cormier@notarius.com>>> // 1-888-588-0011 x1274<tel:1-888-588-0011%20,1274> // mobile: 514-290-6060<tel:514-290-6060> <image001.jpg>

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virginie.samson@notarius.com<<mailto:virginie.samson@notarius.com>>>

From: [Sandstrom, Kurt JAG:EX](#)
To: [Cepeda, Stefanie MCF:EX](#)
Cc: [Deitch, James JAG:EX](#); [Tucker, Melanie JAG:EX](#); [Youell, Brandie JAG:EX](#)
Subject: RE: AFHCC Evaluation Plan Draft
Date: Thursday, July 27, 2017 4:07:00 PM

Yes that's fine Stefanie. Thanks.

From: Cepeda, Stefanie MCF:EX
Sent: Thursday, July 27, 2017 3:00 PM
To: Sandstrom, Kurt JAG:EX
Cc: Deitch, James JAG:EX; Tucker, Melanie JAG:EX; Youell, Brandie JAG:EX
Subject: RE: AFHCC Evaluation Plan Draft

Thanks for your feedback Kurt. I'll add those items to our next Steering Committee meeting agenda for discussion. As those issues can be worked out prior to the final report being produced, I'll assume that there are no objections to Reciprocal proceeding with the proposed evaluation activities so they can begin working with families.

Thanks,
Stefanie

From: Sandstrom, Kurt JAG:EX
Sent: Thursday, July 27, 2017 2:56 PM
To: Cepeda, Stefanie MCF:EX
Cc: Deitch, James JAG:EX; Tucker, Melanie JAG:EX; Youell, Brandie JAG:EX
Subject: RE: AFHCC Evaluation Plan Draft

Stefanie thanks for the opportunity to review and comment. I think there is some merit in having the Steering Committee discuss the thought that recommendations would be forthcoming as part of the evaluation. That's not a common part of evaluations and I would like to first understand that, and then second discuss how that might be managed. I think there's merit in sharing a community-friendly version of the report, provided any privacy requirements are met and the court is comfortable. Again, something to discuss.

Kurt

From: Cepeda, Stefanie MCF:EX
Sent: Thursday, July 20, 2017 5:11 PM
To: MacMillan, Joanne MCF:EX; XT:Crabtree, Thomas AG:IN; Sandstrom, Kurt JAG:EX; Cavanaugh, Lynda A JAG:EX; Nash, Laurel ABR:EX; Parenteau, Rob G ABR:EX; Samija, Debbie MCF:EX; XT:Crichton, Julie AG:IN; s.22 ; Chaudhary, Shashe MCF:EX; Youell, Brandie JAG:EX; s.22
Cc: Shelford, Kim J MCF:EX
Subject: AFHCC Evaluation Plan Draft

Hello AFHCC Steering Committee,

Please review the attached evaluation materials for the Aboriginal Family Healing Court Conference Pilot Program developed by Reciprocal Consulting. Please **send any feedback to me by email by**

July 27th and indicate if there are any issues related to the evaluation that you'd like to discuss at the next Steering Committee Meeting.

There are also 2 outstanding questions that I'd like to pose to this group:

- Reciprocal has offered to produce a "community-friendly" evaluation report that could be shared more broadly than the evaluation plan. Is this something of value from your perspective?
- Would you like Reciprocal to produce recommendations for the program in their final report or simply a summary of findings?

Thanks,

Stefanie

From: Sandstrom, Kurt JAG:EX
To: Youell, Brandie JAG:EX
Subject: RE: For Approval: Welsh, Michael - CBA BC 427669 - Follow up letter
Date: Thursday, July 27, 2017 4:34:00 PM

I think the AG might have some problem with the curtness of the letter, given that he's new on the scene and will be eager to forge strong relationships at this point. Michael is also requesting an opportunity to have input into the decision about UFC.

s.13

Regardless, I think the AG would want us to follow up with the CBA on any decision he makes on this issue, one way or the other.

Kurt.

From: Youell, Brandie JAG:EX
Sent: Thursday, July 27, 2017 3:20 PM
To: Sandstrom, Kurt JAG:EX
Subject: For Approval: Welsh, Michael - CBA BC 427669 - Follow up letter

Hi Kurt,

Please see the attached for your approval. I have attached the incoming.

We also provided an interim response to this correspondence on May 5, which is attached for your reference.

Thanks,

Brandie

Brandie Youell | Acting Executive Administrative Assistant

Assistant Deputy Minister Office

Justice Services Branch | Ministry of Attorney General

8th Floor, 1001 Douglas Street

Victoria, BC V8W 9J1

Direct: 250-356-6582 | brandie.youell@gov.bc.ca

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From: Meier, Julie JAG:EX
Sent: Thursday, July 27, 2017 2:07 PM
To: Youell, Brandie JAG:EX
Subject: Welsh, Michael - CBA BC 427669 - Follow up letter

Hi Brandie,

Over to you for ADM review and approval, and to ensure that the email should in fact be going out under the Minister, not the DAG, as we discussed.

Thanks a bunch,

J.

From: Sandstrom, Kurt JAG:EX
To: Youell, Brandie JAG:EX
Subject: RE: For Approval: 429226 - Out-of-Province Travel Authorization - Lori Louth, Ottawa ON, Oct 16-19, 2017
Date: Thursday, July 27, 2017 4:39:00 PM

This is approved, thanks.

Kurt.

From: Youell, Brandie JAG:EX
Sent: Thursday, July 27, 2017 1:58 PM
To: Sandstrom, Kurt JAG:EX
Subject: For Approval: 429226 - Out-of-Province Travel Authorization - Lori Louth, Ottawa ON, Oct 16-19, 2017

Hi Kurt,

Please see the attached travel authorization for Lori Louth to travel to Ottawa for the FPT on inter-jurisdictional support sub-committee meeting.

This is on the travel plan.

Thanks,

Brandie

Brandie Youell | Acting Executive Administrative Assistant

Assistant Deputy Minister Office

Justice Services Branch | Ministry of Attorney General

8th Floor, 1001 Douglas Street

Victoria, BC V8W 9J1

Direct: 250-356-6582 | brandie.youell@gov.bc.ca

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From: Tam, Jasmine JAG:EX
Sent: Thursday, July 27, 2017 1:51 PM
To: Youell, Brandie JAG:EX
Cc: Bastone, Teresa JAG:EX; Louth, Lori M JAG:EX
Subject: 429226 - Out-of-Province Travel Authorization - Lori Louth, Ottawa ON, Oct 16-19, 2017

Good Afternoon,

Please find attached Lori Louth's, Program Analyst, Out-Of-Province Travel Authorization form for Kurt's review and approval.

This has been Cliffed and a referral has been made to your office.

Thank you!

Jasmine

From: [Sandstrom, Kurt JAG:EX](#)
To: [Youell, Brandie JAG:EX](#)
Cc: [Merner, David JAG:EX](#)
Subject: RE: For Approval: 428972 - BN BC HRCommission- July 20 2017.docx
Date: Thursday, July 27, 2017 4:44:00 PM

This is great. Let's hold this for now pending knowledge of when we are briefing the AG and what items will be on the briefing. I'm told by Connie this will take place next week- all ADMs will have a block of time and can determine what to brief on. This will be one of the items. I have a list of six so far, and expect that list will grow.

From: Youell, Brandie JAG:EX
Sent: Wednesday, July 26, 2017 4:11 PM
To: Sandstrom, Kurt JAG:EX
Subject: For Approval: 428972 - BN BC HRCommission- July 20 2017.docx

Hi Kurt,

Please see the attached for your review. David mentions in his email below that you could possibly be briefing the Minister on this tomorrow.

Thanks,

Brandie

Brandie Youell | Acting Executive Administrative Assistant

Assistant Deputy Minister Office

Justice Services Branch | Ministry of Attorney General

8th Floor, 1001 Douglas Street

Victoria, BC V8W 9J1

Direct: 250-356-6582 | brandie.youell@gov.bc.ca

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From: Merner, David JAG:EX
Sent: Wednesday, July 26, 2017 3:47 PM
To: Campbell, Helene JAG:EX; Youell, Brandie JAG:EX
Subject: 428972 - BN BC HRCommission- July 20 2017.docx

Helene: This is good to go to Kurt! Thank you for your help.

Brandie: Helene will update the CLIFF log, but could you make sure Kurt gets this today? He may have to brief the Attorney General on it tomorrow....

David

From: [Sandstrom, Kurt JAG:EX](#)
To: [Deitch, James JAG:EX](#)
Cc: [Youell, Brandie JAG:EX](#)
Subject: RE: Revised MOU for Justice Ministries and BCACJ
Date: Thursday, July 27, 2017 5:02:00 PM

All changes look great Jamie. Brandie, could you forward them to all council members please? Please request responses by Monday if possible (keeping in mind we will have further discussion on the final form of the MOU – just want to make sure people are content enough to show the Minister the MOU potentially next week at briefings).
Thanks.

From: Deitch, James JAG:EX
Sent: Thursday, July 27, 2017 4:57 PM
To: Sandstrom, Kurt JAG:EX
Cc: Youell, Brandie JAG:EX
Subject: Revised MOU for Justice Ministries and BCACJ
Kurt:

Here is my revised version. Let me know if you think I missed anything.
BTW there was already a reference to the capacity funding in the document on p. 2 but I have moved it to the first page to ensure prominence.
If you are good with this can Brandie circulate it to all for further comments and to allow the BCACJ to share it with all council members for comments.
Thanks.

James Deitch
Executive Director
Criminal Justice and Legal Access Policy Division
Justice Services Branch
Ministry of Attorney General
8th floor, 1001 Douglas Street
PO Box 9222, Stn Prov Govt
Victoria, BC V8W 9J1

www.criminaljusticereform.gov.bc.ca
<http://www.gov.bc.ca/ag/index.html>

Phone: 250.387.2109
Fax: 250.356.2721
Cell: 250.580.5612

Please consider the environment before printing this e-mail

From: [Sandstrom, Kurt JAG:EX](#)
To: [Mulligan, Renee JAG:EX](#)
Cc: [Getz, Russell JAG:EX](#); [Youell, Brandie JAG:EX](#)
Subject: FW: BNs for Chief Judge Appointment
Date: Friday, July 28, 2017 8:33:00 AM
Attachments: [425110 - AG DBN - CJ Appointment- Revised.docx](#)
[424291 - DAG DBN - CJ appointment.docx](#)
Importance: High

Renee, I had a call with Richard Fyfe this morning. The AG will be contacting President Judge David St. Pierre of the Provincial Court Judges Association (Email: DSt.Pierre@provincialcourt.bc.ca; Cell phone: s.17) to discuss the appointment process for the Chief Judge. Richard would like a document prepared for the consultation with President Judge St. Pierre by the AG outlining the background and what the AG should be inquiring with President St. Pierre. Richard indicated the outcome of the call would be the President Judge's input regarding the various options, including re-appointment of the current Chief Judge.

Connie is requesting this today so that the AG might get the contact information and one to two pager.

Do you have the time to work on this and get it to us today?

Thanks Renee.

Kurt.

From: Youell, Brandie JAG:EX
Sent: Friday, July 28, 2017 8:23 AM
To: Sandstrom, Kurt JAG:EX
Subject: RE: BNs for Chief Judge Appointment
Brandie Youell | Acting Executive Administrative Assistant
Assistant Deputy Minister Office
Justice Services Branch | Ministry of Attorney General
8th Floor, 1001 Douglas Street
Victoria, BC V8W 9J1
Direct: 250-356-6582 | brandie.youell@gov.bc.ca

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From: Youell, Brandie JAG:EX
Sent: Friday, July 28, 2017 8:21 AM
To: Sandstrom, Kurt JAG:EX
Subject: BNs for Chief Judge Appointment
Brandie Youell | Acting Executive Administrative Assistant
Assistant Deputy Minister Office
Justice Services Branch | Ministry of Attorney General
8th Floor, 1001 Douglas Street
Victoria, BC V8W 9J1
Direct: 250-356-6582 | brandie.youell@gov.bc.ca

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Page 116

Withheld pursuant to/removed as

s.14

From: Youell, Brandie JAG:EX
Sent: Friday, July 28, 2017 8:23 AM
To: Sandstrom, Kurt JAG:EX
Subject: RE: BNs for Chief Judge Appointment
Brandie Youell | Acting Executive Administrative Assistant
Assistant Deputy Minister Office
Justice Services Branch | Ministry of Attorney General
8th Floor, 1001 Douglas Street
Victoria, BC V8W 9J1
Direct: 250-356-6582 | brandie.youell@gov.bc.ca

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From: Youell, Brandie JAG:EX
Sent: Friday, July 28, 2017 8:21 AM
To: Sandstrom, Kurt JAG:EX
Subject: BNs for Chief Judge Appointment
Brandie Youell | Acting Executive Administrative Assistant
Assistant Deputy Minister Office
Justice Services Branch | Ministry of Attorney General
8th Floor, 1001 Douglas Street
Victoria, BC V8W 9J1
Direct: 250-356-6582 | brandie.youell@gov.bc.ca

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From: [Sandstrom, Kurt JAG:EX](#)
To: [Merner, David JAG:EX](#)
Cc: [Youell, Brandie JAG:EX](#); [Pallan, Jason JAG:EX](#); [Campbell, Mac JAG:EX](#)
Subject: RE: Heads up: Gilbert Neves
Date: Friday, July 28, 2017 12:35:00 PM

Perfect – thanks for letting me know.

Kurt

From: Merner, David JAG:EX
Sent: Friday, July 28, 2017 11:38 AM
To: Sandstrom, Kurt JAG:EX
Cc: Youell, Brandie JAG:EX; Pallan, Jason JAG:EX; Campbell, Mac JAG:EX
Subject: Heads up: Gilbert Neves

Kurt,

Jason has figured out that Gilbert Neves is the new ^{s.22}

They've spoken and we're inviting Gilbert to the next Project Board meeting (on August 2).

Jason suggested to Gilbert that we should brief him on the work of the Project Board and/or go for a beverage together.

Gilbert agreed to both, so we'll work with Brandie to set a time that works for you.

David

s.12

Page 119 of 156

We will be building the binders on Thursday.

Thank you,

Teresa

Teresa Kovacs

Executive Director, Cabinet Operations | Office of the Premier

617 Government Street, Suite 049, Victoria, British Columbia

Tel: 250-952-6748 | Cell: s.17 | Fax: 250-387-7392

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From: Kovacs, Teresa PREM:EX

Sent: Friday, July 21, 2017 3:54 PM

To: Fyfe, Richard J JAG:EX

Subject: s.12

Hi Richard:

s.12

If I have misunderstood anything we discussed or overlooked something, please let me know.

Cheers,

Teresa

Teresa Kovacs

Executive Director, Cabinet Operations | Office of the Premier

617 Government Street, Suite 049, Victoria, British Columbia

Tel: 250-952-6748 | Cell^{s.17} | Fax: 250-387-7392

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From: [Sandstrom, Kurt JAG:EX](#)
To: [Harvey, James JAG:EX](#); [Richter, Connie JAG:EX](#); [Reimer, Neil JAG:EX](#)
Cc: [Youell, Brandie JAG:EX](#)
Subject: RE: s.12
Date: Friday, July 28, 2017 3:21:00 PM

It does James thanks.

Kurt

From: Harvey, James JAG:EX
Sent: Friday, July 28, 2017 3:17 PM
To: Sandstrom, Kurt JAG:EX; Richter, Connie JAG:EX; Reimer, Neil JAG:EX
Cc: Youell, Brandie JAG:EX
Subject: Re: s.12

Hi Kurt,

s.12

Thanks.

James.

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From: Sandstrom, Kurt JAG:EX
Sent: Friday, July 28, 2017 3:06 PM
To: Richter, Connie JAG:EX; Reimer, Neil JAG:EX
Cc: Youell, Brandie JAG:EX; Harvey, James JAG:EX
Subject: RE: s.12

Yes, I can attend then. James and I still need to decide which one of us will attend Cabinet on August 8. James, have you any views on this?

From: Richter, Connie JAG:EX
Sent: Friday, July 28, 2017 2:32 PM
To: Reimer, Neil JAG:EX
Cc: Sandstrom, Kurt JAG:EX; Youell, Brandie JAG:EX
Subject: RE: AG upcoming Cabinet items

s.12

I just sent you an e-invite. Kurt, will you also attend?

From: Reimer, Neil JAG:EX
Sent: Friday, July 28, 2017 12:53 PM
To: Richter, Connie JAG:EX
Cc: Sandstrom, Kurt JAG:EX; Youell, Brandie JAG:EX
Subject: FW: s.12

s.12

s.12

Can we find time for this?

From: Kovacs, Teresa PREM:EX
Sent: Friday, July 28, 2017 12:49 PM
To: Forrest, Cris J JAG:EX
Cc: Richter, Connie JAG:EX; Mead, Rhonda M JAG:EX; Reimer, Neil JAG:EX; Powell, Charlotte PREM:EX
Subject: RE: s.12

Hi Cris:

Please let me know if you have any questions or would like to discuss.

As mentioned previously, Charlotte s.22

so will oversee

the JCC process and any other matters that might arise.

Thank you,

Teresa

From: Kovacs, Teresa PREM:EX

Sent: Monday, July 24, 2017 11:49 AM

To: Forrest, Cris J JAG:EX

Cc: Richter, Connie JAG:EX

Subject: FW:s.12

Hi Cris and Connie:

s.12

We will be building the binders on Thursday.

Thank you,

Teresa

Teresa Kovacs

Executive Director, Cabinet Operations | Office of the Premier

617 Government Street, Suite 049, Victoria, British Columbia

Tel: 250-952-6748 | Cell: s.17 | Fax: 250-387-7392

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From: Kovacs, Teresa PREM:EX

Sent: Friday, July 21, 2017 3:54 PM

To: Fyfe, Richard I IAG:EX

Subject: s.12

Hi Richard:

s.12

If I have misunderstood anything we discussed or overlooked something, please let me know.

Cheers,

Teresa

Teresa Kovacs

Executive Director, Cabinet Operations | Office of the Premier

617 Government Street, Suite 049, Victoria, British Columbia

Tel: 250-952-6748 | Cell: s.17 | Fax: 250-387-7392

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From: [Sandstrom, Kurt JAG:EX](#)
To: [Deitch, James JAG:EX](#); [Youell, Brandie JAG:EX](#)
Subject: FW: Provincial Advisory Committee
Date: Friday, July 28, 2017 3:28:00 PM

We'll need to schedule a meeting with Doug and the CJ a week before each PAC meetings please to set the agenda. While we circulate it in advance and ask for comments, this isn't going far enough it appears. I've emailed the co-chairs to see if there are better days for them (as all three co-chairs were present today) so I'm not sure what the CJ is referring to here...

With this much process one wonders when we'll have any real discussions.

Kurt.

From: Crabtree, Thomas [mailto:TCrabtree@provincialcourt.bc.ca]
Sent: Friday, July 28, 2017 2:10 PM
To: Sandstrom, Kurt JAG:EX; Doug S. White s.22
Cc: XT:Crabtree, Thomas AG:IN
Subject: Provincial Advisory Committee

To the Co-Chairs,

Looking toward the future in order for me to contribute effectively I respectfully request that we should ensure meetings are scheduled on dates that all three co-chairs are able to attend and that the co-chairs have a pre-meeting discussion to determine and fix the agenda.

Have a good weekend.

Regards, TJC.

Thomas (Tom) J. Crabtree

Chief Judge

Provincial Court of British Columbia

Suite 337 - 800 Hornby Street

Vancouver, BC V6Z 2C5

Tel: 604-660-2864

Fax: 604-660-1108

This message may have been created using voice dictation software. Please excuse any mistakes that slip through.

From: Sandstrom, Kurt JAG:EX
To: Youell, Brandie JAG:EX
Subject: RE: Question re letter from Comptroller General
Date: Friday, July 28, 2017 3:29:00 PM

Thanks!

From: Youell, Brandie JAG:EX
Sent: Friday, July 28, 2017 2:01 PM
To: Sandstrom, Kurt JAG:EX
Subject: RE: Question re letter from Comptroller General

Hi Kurt,

I am just letting you know that all of BMC has advised that they do not have a copy of this report.

Thanks,

Brandie

Brandie Youell | Acting Executive Administrative Assistant

Assistant Deputy Minister Office

Justice Services Branch | Ministry of Attorney General

8th Floor, 1001 Douglas Street

Victoria, BC V8W 9J1

Direct: 250-356-6582 | brandie.youell@gov.bc.ca

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From: Sandstrom, Kurt JAG:EX
Sent: Thursday, July 13, 2017 5:20 PM
To: Youell, Brandie JAG:EX; JAG JSB BMC
Subject: RE: Question re letter from Comptroller General
Importance: High

s.14

Kurt.

From: Youell, Brandie JAG:EX
Sent: Thursday, July 13, 2017 1:07 PM
To: JAG JSB BMC
Subject: Question re letter from Comptroller General

Good afternoon,

I received the attached letter from the Comptroller General's office. It is notice of withdrawal of the Ministry of Finance investigation and forensic unit report on the Pharmaceutical Services Division investigation. Does your office have a copy of that report? If so, could you please let me know and shred it.

Thanks,

Brandie

Brandie Youell | Acting Executive Administrative Assistant

Assistant Deputy Minister Office

Justice Services Branch | Ministry of Justice

8th Floor, 1001 Douglas Street

Victoria, BC V8W 9J1

Direct: 250-356-6582 | brandie.youell@gov.bc.ca

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From: [Sandstrom, Kurt JAG:EX](#)
To: [Youell, Brandie JAG:EX](#)
Cc: [Deitch, James JAG:EX](#)
Subject: Minutes - July 27 - DRAFT
Date: Friday, July 28, 2017 3:32:04 PM
Attachments: [Minutes - July 27 - DRAFT.docx](#)

FYI – one small tweak made. Thanks Jamie!

Kurt

From: Sandstrom, Kurt JAG:EX
To: Castle, Allan; Youell, Brandie JAG:EX; Doug S. White s.22 "Darlene Shackelly"; "Donna Tennant"; Deitch, James JAG:EX
Subject: RE: For Review and Comment: Revised MOU for Justice Ministries and BCACJ
Date: Friday, July 28, 2017 3:45:00 PM

I think that's a good point. Perhaps Darlene, Donna or Doug you might have a better way to phrase it if you agree with the comment?

From: Allan Castle [mailto:allan@castleconsulting.ca]
Sent: Friday, July 28, 2017 12:47 PM
To: Youell, Brandie JAG:EX; Doug S. White (s.22); 'Darlene Shackelly'; 'Donna Tennant'; Sandstrom, Kurt JAG:EX; Deitch, James JAG:EX
Subject: Re: For Review and Comment: Revised MOU for Justice Ministries and BCACJ

Thanks Brandie for the opportunity to comment.

This looks good, and a fair representation of discussions yesterday from my perspective. I'm pleased to see how much clearer the language is getting.

One minor (or maybe not so minor) suggestion: the document talks about Gladue principles being "enhanced and respected." Legally, the Gladue principles exist as they are set out in the Supreme Court judgement. Not sure that "enhancing" the principles is the right term... isn't the point that we want to make sure they are actually applied? Especially as we want to focus ASAP on practical changes.

Allan

From: "Youell, Brandie JAG:EX" <Brandie.Youell@gov.bc.ca>
Date: Friday, July 28, 2017 at 11:51 AM
To: Cris Forrest <Cris.Forrest@gov.bc.ca>, James Deitch <James.Deitch@gov.bc.ca>, Allan Castle <allan@castleconsulting.ca>, Douglas White <dougswwhite@gmail.com>, "Walsh, Taryn PSSG:EX" <Taryn.Walsh@gov.bc.ca>, darlene shackelly <dshackelly@nccabc.net>, 'Donna Tennant' <dtennant@nccabc.net>, "Lee, Sherri JAG:EX" <Sherri.Lee@gov.bc.ca>, 'Douglas White III' <dwhite@snuneymuxw.ca>, "Kurt Sandstrom, QC" <Kurt.Sandstrom@gov.bc.ca>
Cc: "Youell, Brandie JAG:EX" <Brandie.Youell@gov.bc.ca>
Subject: For Review and Comment: Revised MOU for Justice Ministries and BCACJ

Good morning,

Please see the attached revised version of the MoU for your review. If you have any comments or feedback, please provide them to me by July 31, 2017.

Thank you,

Brandie

Brandie Youell | Acting Executive Administrative Assistant
Assistant Deputy Minister Office
Justice Services Branch | Ministry of Attorney General
8th Floor, 1001 Douglas Street
Victoria, BC V8W 9J1

Direct: 250-356-6582 |

brandie.youell@gov.bc.ca <<mailto:brandie.youell@gov.bc.ca>>

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From: [Sandstrom, Kurt JAG:EX](#)
To: [Youell, Brandie JAG:EX](#)
Subject: RE: Emailing: Maple Ridge Invitation - signed ADM, Maple Rdige Workshop Participant Contact List
Date: Friday, July 28, 2017 3:47:00 PM

I can see the point of having me send the invitation to ensure it has the profile it needs. I agree with you it should be one letter, and you could send it to an anonymous list. RSVP's should be sent to someone in Jamie's area.

-----Original Message-----

From: Youell, Brandie JAG:EX
Sent: Friday, July 28, 2017 12:27 PM
To: Sandstrom, Kurt JAG:EX
Subject: FW: Emailing: Maple Ridge Invitation - signed ADM, Maple Rdige Workshop Participant Contact List

Hi Kurt,

Jamie would like the attached invitation to be sent out from you for the Maple Ridge Workshop in September. He would like the invitation sent to each individual person by email and he also has it so that all RSVPs come to you. I think it should be one letter sent to all invitees in one email with someone from Jamie's group receiving the RSVPs and not you. I think it would be easier for Jamie's group to keep track of the RSVPs because they are setting it up and they would be able to answer questions from people.

What do you think? Should this invitation be coming from you in the first place?

Thanks,
Brandie

Brandie Youell | Acting Executive Administrative Assistant

Assistant Deputy Minister Office
Justice Services Branch | Ministry of Attorney General 8th Floor, 1001 Douglas Street Victoria, BC V8W 9J1
Direct: 250-356-6582 | brandie.youell@gov.bc.ca

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-----Original Message-----

From: Wallbank, Cindy M JAG:EX
Sent: Friday, July 28, 2017 11:07 AM
To: Youell, Brandie JAG:EX
Subject: Emailing: Maple Ridge Invitation - signed ADM, Maple Rdige Workshop Participant Contact List

From: Sandstrom, Kurt JAG:EX
To: Beresford, Christopher JAG:EX
Cc: Youell, Brandie JAG:EX
Subject: RE: A policy conflict between MSDPR and MAG
Date: Friday, July 28, 2017 3:55:00 PM

Let's discuss this at our next bi-weekly Chris. Thanks for raising it to my attention.

K

From: Beresford, Christopher JAG:EX
Sent: Friday, July 28, 2017 11:58 AM
To: Sandstrom, Kurt JAG:EX
Subject: A policy conflict between MSDPR and MAG

Kurt – we have a sensitive matter regarding an FMEP client who is also receiving income assistance benefits as a person with a disability.

As you know, if a person is on IA we have limited enforcement options – both legal and practical. We are barred from applying the default fee for non-payments, and there is little avenue to collect \$ as the payor doesn't have any. We do, however, intercept any federal payments (GST rebates, CPP or OAS benefits).

Here's the rub. MSDPR deducts any federal pension payments *before they are received* from the monthly IA payment. So if we intercept those federal payments, the paying parent receives less than the minimum IA payment. For example:

- Payor is entitled to \$980 IA as a person with disabilities;
- Payor is in receipt of a federal OAS pension of \$200 per month;
- MSDPR deducts the \$200 administratively and the payor receives \$780 per month in IA payments;
- If the payor gets the \$200 from the federal government, they end up with \$980 per month.

If we intercept \$60 of that federal payment for overdue child support, the payor then receives "only" \$140 from the federal government, and \$780 from IA, leaving him with \$920 per month, less than the minimum \$980 that IA pays.

The attached news report outlines what can happen.

Our payor is in the same boat. He is on IA (disability) and receives a CPP death benefit. We intercept that federal payment, but as MSDPR has already deducted the full CPP payment, he ends up with less than he is entitled to. If we stop our collection, nothing is paid to the recipient and his arrears of maintenance grows and grows. More significantly, it is a provincial policy decision (to deduct federal payments before actual receipt) that is preventing the recipient from getting any support payments.

I think this is an issue to discuss with our colleagues at MSDPR – especially now that it impacts poverty reduction. We have tried to effect a change in the past, without success. It is probably that a conversation between the appropriate ADMS may be necessary.

Chris

<https://www.pressreader.com/canada/vancouver-sun/20160719/281513635501595>

From: [Sandstrom, Kurt JAG:EX](#)
To: [Forrest, Cris J JAG:EX](#)
Cc: [Youell, Brandie JAG:EX](#); [Mead, Rhonda M JAG:EX](#)
Subject: RE: s.12
Date: Friday, July 28, 2017 4:05:00 PM

s.12

∴ I can email Richard

James and Shauna to find out about it.

From: Forrest, Cris J JAG:EX
Sent: Friday, July 28, 2017 3:45 PM
To: Sandstrom, Kurt JAG:EX
Cc: Youell, Brandie JAG:EX; Mead, Rhonda M JAG:EX
Subject: s.12
Importance: High

Kurt.
s.12

Cris

Cris Forrest | Director | Justice Services Branch | BC Ministry of Attorney General
8th Floor, 1001 Douglas Street, Victoria BC V8W 9J7 | Telephone: 250 356.6112
URL: www.ag.gov.bc.ca/justice-services/



Where ideas work



From: Sandstrom, Kurt JAG:EX
To: Youell, Brandie JAG:EX
Subject: RE: For Approval: Single Mothers' Alliance IN
Date: Monday, July 31, 2017 11:43:00 AM

This is approved, thanks.

Kurt.

From: Youell, Brandie JAG:EX
Sent: Monday, July 31, 2017 10:33 AM
To: Sandstrom, Kurt JAG:EX
Subject: For Approval: Single Mothers' Alliance IN
Importance: High

Hi Kurt,

Please see the attached for your review.

Thank you,

Brandie

Brandie Youell | Acting Executive Administrative Assistant

Assistant Deputy Minister Office

Justice Services Branch | Ministry of Attorney General

8th Floor, 1001 Douglas Street

Victoria, BC V8W 9J1

Direct: 250-356-6582 | brandie.youell@gov.bc.ca

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From: Wallbank, Cindy M JAG:EX
Sent: Monday, July 31, 2017 10:29 AM
To: Youell, Brandie JAG:EX
Cc: Rawlinson, Kathleen JAG:EX
Subject: FW: Single Mothers' Alliance IN
Brandie, please bring this to Kurt's attention ASAP

Thanks,

Cindy Wallbank

Administrative Assistant

Criminal Justice and Legal Access Policy Division

Justice Services Branch

Ministry of Attorney General

Telephone: 250-387-6987

Email: Cindy.Wallbank@gov.bc.ca

From: Rawlinson, Kathleen JAG:EX
Sent: Monday, July 31, 2017 10:27 AM
To: Wallbank, Cindy M JAG:EX
Cc: Jackson, Wendy JAG:EX
Subject: RE: Single Mothers' Alliance IN
Cindy please provide the attached asap to Brandie for Kurt's review.

From: Harris, Megan A GCPE:EX
Sent: Monday, July 31, 2017 9:30 AM
To: Jackson, Wendy JAG:EX; Rawlinson, Kathleen JAG:EX; Youell, Brandie JAG:EX
Cc: Nelson, Tiffany GCPE:EX; Wallbank, Cindy M JAG:EX
Subject: RE: Single Mothers' Alliance IN

Thank you all. Yes, this is also sitting with LSB counsel as well. Many thanks and let me know if you have any questions.

Cheers,

Megan

From: Jackson, Wendy JAG:EX
Sent: Monday, July 31, 2017 9:28 AM
To: Rawlinson, Kathleen JAG:EX; Harris, Megan A GCPE:EX; Youell, Brandie JAG:EX
Cc: Nelson, Tiffany GCPE:EX; Wallbank, Cindy M JAG:EX
Subject: RE: Single Mothers' Alliance IN

I will look at this right now. I'm sure it goes without saying but its very important that LSB counsel review as well.

Wendy Jackson

From: Rawlinson, Kathleen JAG:EX
Sent: Monday, July 31, 2017 9:25 AM
To: Harris, Megan A GCPE:EX; Jackson, Wendy JAG:EX; Youell, Brandie JAG:EX
Cc: Nelson, Tiffany GCPE:EX; Wallbank, Cindy M JAG:EX
Subject: RE: Single Mothers' Alliance IN

Hi Megan. Wendy would you have time to connect with Megan per below? Brandie would you pls give Kurt a headsup?

From: Harris, Megan A GCPE:EX
Sent: Monday, July 31, 2017 9:23 AM
To: Rawlinson, Kathleen JAG:EX
Cc: Nelson, Tiffany GCPE:EX
Subject: Single Mothers' Alliance IN

Hi Kathleen,

I am hoping to put this in front of the AG today just in case it comes up. Our IN has not been in front of a member of your team in quite some time and I did make some slight changes. Who should I have review this one?

Thanks for your help,

Megan

Megan Harris
Communications Director
Ministry of the Attorney General
Government Communications and Public Engagement
Email: Megan.harris@gov.bc.ca
Phone: 250 953-3677

From: [Sandstrom, Kurt JAG:EX](#)
To: [Tucker, Melanie JAG:EX](#)
Cc: [Merner, David JAG:EX](#); [Deitch, James JAG:EX](#); [Kerr, Lauryn JAG:EX](#); [Thompson, Darin JAG:EX](#); [Rosteck, Tanja JAG:EX](#); [Youell, Brandie JAG:EX](#); [Wallbank, Cindy M JAG:EX](#)
Subject: Re: Criminal Justice Transformation Journey Mapping Presentation
Date: Monday, July 31, 2017 6:46:39 PM

Oh yes sounds good thanks Melanie.

On Jul 31, 2017, at 4:11 PM, Tucker, Melanie JAG:EX <Melanie.Tucker@gov.bc.ca> wrote:

Hi Kurt,

Lauryn and I, and I assume Jamie as well will be attending in person so we will come to your office at 8:30 if that's ok. I will bring paper copies of the presentation that will be sent around by email later tonight. ☺

Melanie

-----Original Appointment-----

From: Merner, David JAG:EX

Sent: Monday, July 31, 2017 1:33 PM

To: Merner, David JAG:EX; Sandstrom, Kurt JAG:EX; Deitch, James JAG:EX; Kerr, Lauryn JAG:EX; Thompson, Darin JAG:EX; Rosteck, Tanja JAG:EX; Tucker, Melanie JAG:EX

Subject: Criminal Justice Transformation Journey Mapping Presentation

When: Tuesday, August 1, 2017 8:30 AM-9:30 AM (UTC-08:00) Pacific Time (US & Canada).

Where: Online Meeting

.....
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Toll-Free: -s.17

[Find a local number](#)

Conference ID: s.17

[Forgot your dial-in PIN?](#) | [First online meeting?](#)
.....

From: Sandstrom, Kurt JAG:EX
To: Youell, Brandie JAG:EX
Subject: Re: Provincial Advisory Committee
Date: Monday, July 31, 2017 6:55:55 PM

Sounds good to me. This file requires way more attention than I have to give it. We'll just have to hope for the best.

On Jul 31, 2017, at 2:54 PM, Youell, Brandie JAG:EX <Brandie.Youell@gov.bc.ca> wrote:

Hello,

I will do my best to schedule the pre-meets before the meetings. Do you want a pre-meet scheduled for the September 15 meeting? I know that Julian is coming to do his presentation that day so I am not sure if one is needed or not.

Thanks,

Brandie

Brandie Youell | Acting Executive Administrative Assistant

Assistant Deputy Minister Office

Justice Services Branch | Ministry of Attorney General

8th Floor, 1001 Douglas Street

Victoria, BC V8W 9J1

Direct: 250-356-6582 | brandie.youell@gov.bc.ca

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From: Deitch, James JAG:EX

Sent: Sunday, July 30, 2017 12:29 PM

To: Sandstrom, Kurt JAG:EX; Youell, Brandie JAG:EX

Subject: RE: Provincial Advisory Committee

I assume he is referring to next week's session but if he wants us to re-schedule so he can be present then we can do so although it will have to move into late September. I made the executive decision that it was more important for you to hear Yvon's presentation than to have the CJ present for a second listen and we noted that we would ensure there was time in the future meeting (September 15) for a discussion of next steps based on both Yvon and Julian's work.

It would be great to have a meeting with you, the CJ and Doug a week before so we could agree on an agenda with less time spent e-mailing back and forth. Good luck to Brandie scheduling that but I will join if you want me to but am happy to have you just provide me with direction after the co-chair meeting if that is the preference of the CJ. I suspect that Doug will not have a strong view about this at all.

James Deitch

Executive Director

Criminal Justice and Legal Access Policy Division

Justice Services Branch

Ministry of Attorney General

8th floor, 1001 Douglas Street

PO Box 9222, Stn Prov Govt

Victoria, BC V8W 9J1

www.criminaljusticereform.gov.bc.ca

<http://www.gov.bc.ca/ag/index.html>

Phone: 250.387.2109
Fax: 250.356.2721
Cell: 250.580.5612

Please consider the environment before printing this e-mail

From: Sandstrom, Kurt JAG:EX
Sent: Friday, July 28, 2017 3:29 PM
To: Deitch, James JAG:EX; Youell, Brandie JAG:EX
Subject: FW: Provincial Advisory Committee

We'll need to schedule a meeting with Doug and the CJ a week before each PAC meetings please to set the agenda. While we circulate it in advance and ask for comments, this isn't going far enough it appears. I've emailed the co-chairs to see if there are better days for them (as all three co-chairs were present today) so I'm not sure what the CJ is referring to here...

With this much process one wonders when we'll have any real discussions.

Kurt.

From: Crabtree, Thomas [<mailto:TCrabtree@provincialcourt.bc.ca>]

Sent: Friday, July 28, 2017 2:10 PM

To: Sandstrom, Kurt JAG:EX; Doug S. White s.22

Cc: XT:Crabtree, Thomas AG:IN

Subject: Provincial Advisory Committee

To the Co-Chairs,

Looking toward the future in order for me to contribute effectively I respectfully request that we should ensure meetings are scheduled on dates that all three co-chairs are able to attend and that the co-chairs have a pre-meeting discussion to determine and fix the agenda.

Have a good weekend.

Regards, TJC.

Thomas (Tom) J. Crabtree

Chief Judge

Provincial Court of British Columbia

Suite 337 - 800 Hornby Street

Vancouver, BC V6Z 2C5

Tel: 604-660-2864

Fax: 604-660-1108

This message may have been created using voice dictation software. Please excuse any mistakes that slip through.

From: Sandstrom, Kurt JAG:EX
To: Youell, Brandie JAG:EX
Subject: Re: June 9 Draft IndigenousJusticeStrategy
Date: Monday, July 31, 2017 7:02:48 PM

Jamie is at liberty to share away as he sees fit. I haven't had a chance to review it yet but I trust his judgement implicitly.

On Jul 31, 2017, at 9:44 AM, Youell, Brandie JAG:EX <Brandie.Youell@gov.bc.ca> wrote:

Hi Kurt,
Have you had a chance to look at the attached and Jamie's email below?
Thanks,
Brandie

Brandie Youell | Acting Executive Administrative Assistant

Assistant Deputy Minister Office

Justice Services Branch | Ministry of Attorney General

8th Floor, 1001 Douglas Street

Victoria, BC V8W 9J1

Direct: 250-356-6582 | brandie.youell@gov.bc.ca

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From: Deitch, James JAG:EX

Sent: Wednesday, July 26, 2017 5:27 PM

To: Sandstrom, Kurt JAG:EX; Walsh, Taryn PSSG:EX

Cc: Forrest, Cris J JAG:EX; Ward, Holli JAG:EX; Youell, Brandie JAG:EX

Subject: RE: June 9 Draft IndigenousJusticeStrategy

Kurt:

I have revised to address some of the comments from my staff and Taryn as well as some of the discussions we had at our last pre-meeting. If you are comfortable with this version I can share it with Donna to get her input so that we might use this document as a framework for the development of the Strategy.

Thanks.

James Deitch

Executive Director

Criminal Justice and Legal Access Policy Division

Justice Services Branch

Ministry of Attorney General

8th floor, 1001 Douglas Street

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Victoria, BC V8W 9J1

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<http://www.gov.bc.ca/ag/index.html>

Phone: 250.387.2109

Fax: 250.356.2721

Cell: 250.580.5612

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From: Deitch, James JAG:EX

Sent: Monday, June 26, 2017 2:02 PM

To: Sandstrom, Kurt JAG:EX (Kurt.Sandstrom@gov.bc.ca); Walsh, Taryn PSSG:EX

Cc: Forrest, Cris J JAG:EX (Cris.Forrest@gov.bc.ca); Youell, Brandie JAG:EX

Subject: June 9 Draft IndigenousJusticeStrategy - Holli and Sherri input June 19

Kurt and Taryn:

Here is the revised framework agreement for discussion at 2:30. Sorry I am just getting it to you now with our comments but I only reviewed it this morning after my staff went through it previously.

Thanks, Jamie

From: Sandstrom, Kurt JAG:EX
To: Youell, Brandie JAG:EX
Subject: Re: Feedback on the draft report - Documenting the Experience of First Nations Courts -
Date: Monday, July 31, 2017 7:03:36 PM

Thanks!

On Jul 31, 2017, at 9:38 AM, Youell, Brandie JAG:EX <Brandie.Youell@gov.bc.ca> wrote:

FYI from Jamie.

Brandie Youell | Acting Executive Administrative Assistant

Assistant Deputy Minister Office

Justice Services Branch | Ministry of Attorney General

8th Floor, 1001 Douglas Street

Victoria, BC V8W 9J1

Direct: 250-356-6582 | brandie.youell@gov.bc.ca

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From: Deitch, James JAG:EX

Sent: Saturday, July 29, 2017 8:22 AM

To: Youell, Brandie JAG:EX

Cc: Tucker, Melanie JAG:EX

Subject: Fwd: Feedback on the draft report - Documenting the Experience of First Nations Courts -
Brandie:

Could you advise Teresa/Jasmine and let Kurt know on Monday?

Thanks.

J.

Sent from my iPhone

Begin forwarded message:

From: Yvon Dandurand <Yvon.Dandurand@ufv.ca>

Date: July 28, 2017 at 9:29:17 PM PDT

To: "Deitch, James JAG:EX" <James.Deitch@gov.bc.ca>, "Tucker, Melanie JAG:EX" <Melanie.Tucker@gov.bc.ca>

Subject: RE: Feedback on the draft report - Documenting the Experience of First Nations Courts -

Dear James,

That is good news. I will be there (at the Vancouver location) probably with my co-researcher, Annette Vogt.

Yvon

-----Original Message-----

From: Deitch, James JAG:EX [<mailto:James.Deitch@gov.bc.ca>]

Sent: July-28-17 5:13 PM

To: Yvon Dandurand; Tucker, Melanie JAG:EX

Subject: RE: Feedback on the draft report - Documenting the Experience of First Nations Courts -

Yvon:

I trust that you had a safe trip and all went well.

We have scheduled an hour-long meeting for your presentation on August 3. The presentation will be using videoconference so we will have locations in both Vancouver and Victoria. Assuming the Vancouver location will be easier for you and it is on the 2nd floor of 865 Hornby Street in the Maintenance Enforcement and Locate Services Boardroom.

We will circulate your report on Monday so people have a chance to review it in advance but I think you should plan a fairly detailed overview since I expect that a number of the members will not have had the chance to review the report in advance.

Trust this date remains viable for you. If anything changes please let us know ASAP.

Thanks.

James Deitch
Executive Director
Criminal Justice and Legal Access Policy Division Justice Services
Branch Ministry of Attorney General 8th floor, 1001 Douglas Street
PO Box 9222, Stn Prov Govt Victoria, BC V8W 9J1

www.criminaljusticereform.gov.bc.ca
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Phone: 250.387.2109
Fax: 250.356.2721
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-----Original Message-----

From: Yvon Dandurand [<mailto:Yvon.Dandurand@ufv.ca>]
Sent: Friday, July 21, 2017 9:06 AM
To: Deitch, James JAG:EX; Tucker, Melanie JAG:EX
Subject: RE: Feedback on the draft report - Documenting the Experience of First Nations Courts -

The following dates would easily work for me: August 2-3-4-23-24.

From: Deitch, James JAG:EX [James.Deitch@gov.bc.ca]
Sent: July 20, 2017 11:34 PM
To: Tucker, Melanie JAG:EX; Yvon Dandurand

Subject: RE: Feedback on the draft report - Documenting the Experience of First Nations Courts -

Melanie:

Obviously my failure to confirm the date of July 28 with Yvon when we scheduled it with the co-Chairs.

Yvon:

Could you provide us with available dates in August and we will try and schedule a special meeting during August. Preferably prior to the 25th.

Thanks.

James Deitch
Executive Director
Criminal Justice and Legal Access Policy Division Justice Services
Branch Ministry of Justice and Attorney General 8th floor
1001 Douglas Street
Victoria, BC

-----Original Message-----

From: Tucker, Melanie JAG:EX
Sent: Thursday, July 20, 2017 12:20 PM
To: 'Yvon Dandurand'; Deitch, James JAG:EX
Subject: RE: Feedback on the draft report - Documenting the Experience of First Nations Courts -

Hi Yvon,

I'll talk to Jamie and we'll get back to you.

Thanks!
Melanie

-----Original Message-----

From: Yvon Dandurand [<mailto:Yvon.Dandurand@ufv.ca>]
Sent: Thursday, July 20, 2017 12:16 PM
To: Tucker, Melanie JAG:EX; Deitch, James JAG:EX
Subject: RE: Feedback on the draft report - Documenting the Experience of First Nations Courts -

Hi Melanie,
I am sorry about that. Unfortunately, on September 15th, I will be in Ottawa for a three day meeting. I am not sure what to suggest at this point.
Yvon

From: Tucker, Melanie JAG:EX [Melanie.Tucker@gov.bc.ca]
Sent: July 20, 2017 12:07 PM
To: Yvon Dandurand; Deitch, James JAG:EX
Subject: RE: Feedback on the draft report - Documenting the Experience of First Nations Courts -

Hi Yvon,
The next meet is July 28th, so perhaps we will schedule you for the PAC meeting after that, which is currently set for September 15th.

Safe travels! Sounds like quite the adventure.

Melanie

-----Original Message-----

From: Yvon Dandurand [<mailto:Yvon.Dandurand@ufv.ca>]
Sent: Thursday, July 20, 2017 11:52 AM
To: Deitch, James JAG:EX; Tucker, Melanie JAG:EX
Subject: RE: Feedback on the draft report - Documenting the Experience of First Nations Courts -

Hi Jamie,
I have not heard from you about dates, but I should tell you that I just accepted s.22

s.22

Yvon

From: Deitch, James JAG:EX [James.Deitch@gov.bc.ca]
Sent: June 25, 2017 10:01 PM
To: Yvon Dandurand; Tucker, Melanie JAG:EX
Subject: RE: Feedback on the draft report - Documenting the Experience of First Nations Courts -

Thanks Yvon.

I will confirm with the co-chairs and get back to you.

James Deitch
Executive Director
Criminal Justice and Legal Access Policy Division Justice Services
Branch Ministry of Justice and Attorney General 8th floor
1001 Douglas Street
Victoria, BC

-----Original Message-----

From: Yvon Dandurand [<mailto:Yvon.Dandurand@ufv.ca>]
Sent: Friday, June 23, 2017 5:35 AM
To: Deitch, James JAG:EX; Tucker, Melanie JAG:EX
Subject: RE: Feedback on the draft report - Documenting the

Experience of First Nations Courts -

Hi Jamie,
Yes, I would be prepared to present the report then.
Yvon

From: Deitch, James JAG:EX [James.Deitch@gov.bc.ca]
Sent: June 23, 2017 12:15 AM
To: Yvon Dandurand; Tucker, Melanie JAG:EX
Subject: RE: Feedback on the draft report - Documenting the Experience of First Nations Courts -

Yvon:

Would you be prepared to come and present the report and findings to the Provincial Advisory Committee on Indigenous and Specialized Courts at the end of July?

If you would I will confirm with the co-chairs to ensure they support the idea.

Thanks, Jamie

From: Yvon Dandurand [<mailto:Yvon.Dandurand@ufv.ca>]
Sent: Thursday, June 22, 2017 3:29 PM
To: Tucker, Melanie JAG:EX
Cc: Deitch, James JAG:EX
Subject: RE: Feedback on the draft report - Documenting the Experience of First Nations Courts -

Dear Melanie.

Thank you for the very helpful and useful input. I will share with you the revised version of the report as soon as I received the promised input of the Native Courtworker and Counselling Association (hopefully today or tomorrow). I have already integrated your comments and those of the LSS into the report.

The copy of the report you returned to me had several questions in the first part of the report where we describe the FNC ^process and practices. Unfortunately, I do not have answers for most of them. It is not as if we got straight answers to all of our queries while we were talking to those involved in the four FNCs, sometimes we even got conflicting answers. The quest for clarity will have to continue beyond the present project.

Yvon

From: Tucker, Melanie JAG:EX [<mailto:Melanie.Tucker@gov.bc.ca>]

Sent: June-20-17 4:15 PM
To: Yvon Dandurand
Cc: Deitch, James JAG:EX
Subject: Feedback on the draft report - Documenting the Experience
of First Nations Courts -

Hi Yvon,

Apologies for the delay but attached and below are
comments/feedback on your draft report. Please do not hesitate to
contact me if you'd like any follow up clarification.

Thanks

Melanie Tucker
Senior Policy Analyst, Criminal Justice and Legal Access Policy
Division Justice Services Branch | BC Ministry of Justice
Office: 250-356-6116 | Cell: s.17

s.13

Page 145 to/à Page 146

Withheld pursuant to/removed as

s.13

From: [Sandstrom, Kurt JAG:EX](#)
To: [Youell, Brandie JAG:EX](#)
Subject: Re: PAC special meeting on August 3
Date: Monday, July 31, 2017 7:07:32 PM

Yes please and thank you.

> On Jul 31, 2017, at 8:59 AM, Youell, Brandie JAG:EX <Brandie.Youell@gov.bc.ca> wrote:

>

> Hi Kurt,

>

> You okay with the below being sent out?

>

> Thanks,

> Brandie

>

> Brandie Youell | Acting Executive Administrative Assistant

>

> Assistant Deputy Minister Office

> Justice Services Branch | Ministry of Attorney General

> 8th Floor, 1001 Douglas Street

> Victoria, BC V8W 9J1

> Direct: 250-356-6582 | brandie.youell@gov.bc.ca<<mailto:brandie.youell@gov.bc.ca>>

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>

> From: Deitch, James JAG:EX

> Sent: Friday, July 28, 2017 5:09 PM

> To: Youell, Brandie JAG:EX

> Cc: Tucker, Melanie JAG:EX; Wallbank, Cindy M JAG:EX

> Subject: PAC special meeting on August 3

>

> Brandie:

>

> For this meeting we need to send out the final version of Yvon Dandurand's report on First Nations Courts in BC.

>

> If you can send out the following message from Kurt if he is agreeable:

>

> All:

>

> We have scheduled a special meeting of the Advisory Committee for August 3 to permit Yvon Dandurand to present his report on First Nations Courts in BC and to address any questions or comments from the Committee. I would suggest that we schedule time to discuss this report and the other research presentation we will receive from Julian Somers on September 15 at our next regular meeting. We will try to extend that meeting to 2 hours to ensure we have sufficient time for both the presentation and a discussion about research and evaluation approaches at the meeting. This will allow all members to participate in the discussion since I am aware that some of you are not available next week for this presentation but I hope that many of you will be able to attend.

>

> The report from Prof. Dandurand is attached for you to review in advance if you have the opportunity.

>

> Thanks.

>
> Kurt
>
> James Deitch
> Executive Director
> Criminal Justice and Legal Access Policy Division
> Justice Services Branch
> Ministry of Attorney General
> 8th floor, 1001 Douglas Street
> PO Box 9222, Stn Prov Govt
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> <Documenting the Experience of First Nations Courts_25_06_2017.pdf>

From: [Sandstrom, Kurt JAG:EX](#)
To: [Youell, Brandie JAG:EX](#)
Subject: Re: AGENDA - Info Sharing Steering Committee Materials
Date: Monday, July 31, 2017 7:08:59 PM

Yes please flip away. And in future I never have any problem with information being shared with ADMs DMs or ADAGs. It's the way I roll...

On Jul 31, 2017, at 8:32 AM, Youell, Brandie JAG:EX <Brandie.Youell@gov.bc.ca> wrote:

Hi Kurt,

Peter Juk has asked for background information about the information steering committee meeting today. Do you mind if I flip the below email thread to him?

Thanks,

Brandie

Brandie Youell | Acting Executive Administrative Assistant

Assistant Deputy Minister Office

Justice Services Branch | Ministry of Attorney General

8th Floor, 1001 Douglas Street

Victoria, BC V8W 9J1

Direct: 250-356-6582 | brandie.youell@gov.bc.ca

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From: Sandstrom, Kurt JAG:EX

Sent: Tuesday, July 11, 2017 3:30 PM

To: Boyle, Patricia J PSSG:EX

Cc: Cavanaugh, Lynda A JAG:EX; Sadler, Bobbi JAG:EX; Kamper, Carolyn J MCF:EX; Youell, Brandie JAG:EX

Subject: Re: AGENDA - Info Sharing Steering Committee Materials

Good point Patti. Let's put that on the meeting agenda for discussion as well.

On Jul 11, 2017, at 1:43 PM, Boyle, Patricia J PSSG:EX <Patricia.Boyle@gov.bc.ca> wrote:

Not to throw a monkey wrench in, but food for thought. At the recent Justice Summit, there was quite a bit of discussion (in my group anyway) that going forward IT solutions would really need to ensure there has been a good solution for information sharing. Perhaps the two are separate discussions, but could it be possible to explore both outcomes together - with recognition that a consultant may still be required.

From: Cavanaugh, Lynda A JAG:EX

Sent: Tuesday, July 11, 2017 1:09 PM

To: Sandstrom, Kurt JAG:EX

Cc: Sadler, Bobbi JAG:EX; Boyle, Patricia J PSSG:EX; Kamper, Carolyn J MCF:EX; Youell, Brandie JAG:EX

Subject: RE: AGENDA - Info Sharing Steering Committee Materials

That would be great. I can also request that as many working group members as possible also attend, and we'll have a joint meeting to sort this out. The instructions from JPSC were to report back at the September meeting. I'll send you the minutes from the last meeting.

From: Sandstrom, Kurt JAG:EX

Sent: Tuesday, July 11, 2017 1:05 PM

To: Cavanaugh, Lynda A JAG:EX

Cc: Sadler, Bobbi JAG:EX; Boyle, Patricia J PSSG:EX; Kamper, Carolyn J MCF:EX; Youell, Brandie JAG:EX

Subject: RE: AGENDA - Info Sharing Steering Committee Materials

I think it might be helpful to set up regular meetings of both the steering committee and the working group as I am not certain the steering committee is meeting as often as it could? The working group had a work plan at some point I thought but I admit I have lost track. Do we know when the next steering committee meeting is and should we discuss this then? If it's not for a bit perhaps setting one up sooner is the way to go? I can take the lead to get meetings set up if you like. Thoughts?

From: Cavanaugh, Lynda A JAG:EX

Sent: Tuesday, July 11, 2017 12:57 PM

To: Sandstrom, Kurt JAG:EX

Cc: Sadler, Bobbi JAG:EX; Boyle, Patricia J PSSG:EX; Kamper, Carolyn J MCF:EX

Subject: FW: AGENDA - Info Sharing Steering Committee Materials

Kurt, as Co-Chair on this committee do you have any suggestions regarding what Adrienne is proposing. Recognizing that the JPSC requested that the but I'm conscious of what Adrienne is bringing up as well. Bobbi, Carolyn and Patti, your thoughts as well? I wonder if we should quickly pull the group together to discuss? Let me know if you want me to set up a conf call of the steering cttee.

From: Hunt, Adrienne JAG:EX

Sent: Sunday, July 9, 2017 10:27 PM

To: Cavanaugh, Lynda A JAG:EX; Chiddell, Dan J JAG:EX

Cc: Achampong, Bernard JAG:EX; Manton, Jenny D JAG:EX

Subject: RE: AGENDA - Info Sharing Steering Committee Materials

Hi Lynda,

This working group does not have regularly scheduled meetings, I think this is in part as there has been many changes in membership on the working group over the last while. From the few meetings that I have been a part of, I understand that there has been a good deal of background thinking and work in terms of the scope and assessment and in keeping with the recommendations from the Justice Summit. Kathryn Thomson has started information inventorying, so that as consultations occur, we can better articulate the information to be shared.

Additionally, in May this was an agenda item at APWC requesting from the Courts the best way to engagement them in the consultations. The legal officers have taken this request to their respective Chiefs, at the last APWC we did not get to this agenda item, however, it is a standing item on our agendas at this time.

During the last meeting of the working group, we agreed that we needed to move this work along faster and hence the request to bring in a consultant that can

facilitate the necessary consultations and develop recommendations.
We are seeking direction from the Steering Committee to bring in a consultant so we can have this work move forward at a faster pace and anticipate that if approved we could have recommendations to the Steering Committee in December.
If approved, the other question is who's budget?

Adrienne

From: Cavanaugh, Lynda A JAG:EX
Sent: Thursday, July 6, 2017 11:10 AM
To: Hunt, Adrienne JAG:EX; Chiddell, Dan J JAG:EX
Cc: Achampong, Bernard JAG:EX; Manton, Jenny D JAG:EX
Subject: FW: AGENDA - Info Sharing Steering Committee Materials

Adrienne and Dan, I want to solicit your advice as to the state of the work for this committee. When I presented the proposal for a contractor to continue this work (at Justice Public Safety Council meeting in June), there was some concern that not enough was occurring and/or not fast enough, based on the fact that the recommendation to do this work was several summits ago. Please see minutes attached above for the direction received from the Council, and let's discuss before going out more broadly.

From: McMeekin, Laurie D JAG:EX
Sent: Friday, June 2, 2017 3:44 PM
To: Arend, Elenore PSSG:EX; Roach, Jodi JAG:EX; Hunt, Adrienne JAG:EX; Sandstrom, Kurt JAG:EX; Bailey, Leah M MCF:EX; 'Allan Castle'; Kamper, Carolyn J MCF:EX; Sadler, Bobbi JAG:EX; O'Neill, Robert JAG:EX; Cavanaugh, Lynda A JAG:EX
Cc: Currie, Sylvia PSSG:EX; Youell, Brandie JAG:EX; LeBlanc, Belinda JAG:EX; Newbury, Heather A MCF:EX; Baker, Chelsea JAG:EX; McMeekin, Laurie D JAG:EX
Subject: AGENDA - Info Sharing Steering Committee Materials

Good afternoon,

Please find attached the agenda and material for the Information Sharing Steering Committee meeting on Monday at 3:00 pm.

Thank you,

Laurie

Laurie McMeekin

Executive Coordinator to the
Assistant Deputy Minister | Court Services Branch
Ministry of Justice and Attorney General
250.356.1527



KS



Kurt

Wed, Jul 19, 8:57 AM

I am available by text if you need me

Ok thanks

Thu, Jul 20, 3:15 PM

Rush updated transition note in your approval folder regarding the election act

Mon, Jul 24, 11:51 AM

There is a rush IBN in your approval folder. It is 429113 and it's from Lynda's office

Mon, Jul 24, 4:51 PM

Just sent you updated letters in your approval folder from Anita for your review. I just noticed that you had the previous email



iMessage





KS



Kurt

Mon, Jul 24, 4:51 PM

Just sent you updated letters in your approval folder from Anita for your review. I just noticed that you had the previous email from me this morning with those letters. Thanks

s.13

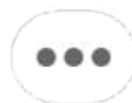
Tue, Jul 25, 10:03 AM

When is the panel meeting FJSD position? Is that set up yet? Thx

I've got that scheduled for Thursday. Does Lynda need to be on that meeting? Sorry I forgot to ask you that earlier



iMessage





KS

Kurt



Tue, Jul 25, 10:03 AM

When is the panel meeting
FJSD position? Is that set up
yet? Thx

I've got that scheduled for
Thursday. Does Lynda need to
be on that meeting? Sorry I
forgot to ask you that earlier

Yes she does

I've added her to the invite.
Thanks

Tue, Jul 25, 1:33 PM

In your approval folder are rush
documents from Neil for the AG
briefing tomorrow. They require
approval today



iMessage





KS



Kurt

Wed, Jul 26, 11:29 AM

s.22

Wed, Jul 26, 1:12 PM

Thank you 😊

Wed, Jul 26, 4:14 PM

I sent you the signed letter to send to Jeremy Webber. Did you send it? Sean said it needs to be signed by Monday

Yes. It came back signed. Think I sent to Jan and Sean. Will check though

s.12



iMessage





Kurt



Fri, Jul 28, 1:59 PM

Renee emailed you at 12:24 with a document to review for the Chief Judge appointment. Thanks

Mon, Jul 31, 1:11 PM

Rush FOI package in your approval folder. It is due tomorrow. Thanks

Tue, Aug 1, 10:51 AM

Just reminding you there is a rush FOI package in your approval folder. It's due today. Thanks

Rush AG speaking notes in approval folder. These are needed for tomorrow



iMessage



From: [Youell, Brandie JAG:EX](#)
To: [Beresford, Christopher JAG:EX](#); [Forrest, Cris I JAG:EX](#); [Grills, Sean C JAG:EX](#); [Mead, Rhonda M JAG:EX](#); [Bains, Manjit JAG:EX](#); [Nakamura, Lisa C JAG:EX](#); [Rawlinson, Kathleen JAG:EX](#); [Courcy, Oriole JAG:EX](#); [Mulligan, Renee JAG:EX](#); [Sandstrom, Kurt JAG:EX](#)
Cc: [Carter, Nancy L JAG:EX](#); [Deitch, James JAG:EX](#); [Fontaine, Jan JAG:EX](#); [Niedermoser, Annette JAG:EX](#); [Campbell, Helene JAG:EX](#); [Watters, Treena M JAG:EX](#); [Wallbank, Cindy M JAG:EX](#); [Heels, Maureen C JAG:EX](#); [Merner, David JAG:EX](#)
Subject: BMC: Agenda and Materials for July 21
Date: Tuesday, July 18, 2017 8:13:00 AM
Attachments: [Minutes - July 13 - draft.docx](#)
[JSB ACTION LOG.docx](#)
[170721BMC Agenda.docx](#)

Good morning,

Please see the attached agenda and materials for the BMC meeting on July 21. The agenda and materials have been uploaded to the [BMC SharePoint site](#).

David, Nancy, Jamie and Jan: I know you will be away but I am copying you in case you want to see what is on the agenda.

Thanks,

Brandie

Brandie Youell | Acting Executive Administrative Assistant

Assistant Deputy Minister Office

Justice Services Branch | Ministry of Justice

8th Floor, 1001 Douglas Street

Victoria, BC V8W 9J1

Direct: 250-356-6582 | brandie.youell@gov.bc.ca

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From: [Youell, Brandie JAG:EX](#)
To: [Sandstrom, Kurt JAG:EX](#); [Carter, Nancy L JAG:EX](#)
Subject: RE: For Approval - FW: Call for Records JAG-2017-72164 Due July 13, 2017
Date: Tuesday, July 18, 2017 8:44:00 AM

Good morning,

We won't be marked as late because our area wasn't identified until late in the process. I just confirmed this with the analyst.

Thanks,

Brandie

Brandie Youell | Acting Executive Administrative Assistant

Assistant Deputy Minister Office

Justice Services Branch | Ministry of Justice

8th Floor, 1001 Douglas Street

Victoria, BC V8W 9J1

Direct: 250-356-6582 | brandie.youell@gov.bc.ca

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From: Sandstrom, Kurt JAG:EX
Sent: Monday, July 17, 2017 9:52 AM
To: Youell, Brandie JAG:EX; Carter, Nancy L JAG:EX
Subject: RE: For Approval - FW: Call for Records JAG-2017-72164 Due July 13, 2017

Brandie, can we get an extension of time through our own system so this doesn't get shown as being late by us? Nancy point well taken.

From: Youell, Brandie JAG:EX
Sent: Friday, July 14, 2017 10:37 AM
To: Carter, Nancy L JAG:EX; Sandstrom, Kurt JAG:EX
Subject: RE: For Approval - FW: Call for Records JAG-2017-72164 Due July 13, 2017

Hello,

Apologies, I should have put an explanation in my initial email. The analyst called me today advising that this request was never sent to our office. It only went to the DAG's office and they responded with no records. The only reason why it is coming to us now is because GCPE found records that were from our branch.

The analyst is hoping that we can get a response to her by Tuesday but I said I will see what I can do.

Thanks,

Brandie

Brandie Youell | Acting Executive Administrative Assistant

Assistant Deputy Minister Office

Justice Services Branch | Ministry of Justice

8th Floor, 1001 Douglas Street

Victoria, BC V8W 9J1

Direct: 250-356-6582 | brandie.youell@gov.bc.ca

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From: Carter, Nancy L JAG:EX
Sent: Friday, July 14, 2017 10:34 AM
To: Sandstrom, Kurt JAG:EX
Cc: Youell, Brandie JAG:EX
Subject: FW: For Approval - FW: Call for Records JAG-2017-72164 Due July 13, 2017

This is an example of why we are sometimes late on these requests as well as correspondence. This request is dated June 30 and due yesterday July 13. We received it today. I'm not sure where we go to address this kind of issue but it happens oftenwe are given zero time to respond because in the Ministry process things have taken too long to get to us.

Nancy L Carter

Executive Director, Civil Policy and Legislation Office

Justice Services Branch

Ministry of Justice

Ph. (250) 356-6182

Fax (250) 387-1189

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From: Watters, Treena M JAG:EX
Sent: Friday, July 14, 2017 9:41 AM
To: Carter, Nancy L JAG:EX
Subject: For Approval - FW: Call for Records JAG-2017-72164 Due July 13, 2017

Hi Nancy,

The following FOI request has come in:

"Regarding the news release of June 26, 2017 - 2017JAG0009-001257 - Comprehensive reform of political financing system in British Columbia: Records about the scheduling of the news release, and the conception, writing, editing, proofreading, production, approvals and publication of the news release. (Date Range for Record Search: From 06/01/2017

To 06/26/2017)"

The news release mentioned in the request is attached.

Would you like me to pass this request to Neil for action?

-Treena

From: Youell, Brandie JAG:EX

Sent: Friday, July 14, 2017 8:32 AM

To: Heels, Maureen C JAG:EX; Watters, Treena M JAG:EX; Niedermoser, Annette JAG:EX; Wallbank, Cindy M JAG:EX; Campbell, Helene JAG:EX

Subject: FW: Call for Records JAG-2017-72164 Due July 13, 2017

Good morning,

Can you please let me know if you have any records for the below FOI request.

Thanks,

Brandie

Brandie Youell | Acting Executive Administrative Assistant

Assistant Deputy Minister Office

Justice Services Branch | Ministry of Justice

8th Floor, 1001 Douglas Street

Victoria, BC V8W 9J1

Direct: 250-356-6582 | brandie.youell@gov.bc.ca

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From: Fisher, Samara FIN:EX

Sent: Friday, July 14, 2017 8:30 AM

To: Youell, Brandie JAG:EX

Cc: Mead, Rhonda M JAG:EX

Subject: FW: Call for Records JAG-2017-72164 Due July 13, 2017

Hi Brandie. Can you please canvass staff on the request below. Sorry for the delay, your program area was just identified yesterday.

If you have any questions, please don't hesitate to contact me.

You can send your response directly to me on this one (no need to include the justice/social inbox).

Thank you, have a great day and weekend.

Samara

From: Fisher, Sandra [<mailto:justice.social.foi@gov.bc.ca>]

Sent: Friday, June 30, 2017 2:05 PM

To: Dayman, Marlene JAG:EX

Cc: Richter, Connie JAG:EX; Justice Social FOI FIN:EX; Fisher, Samara FIN:EX

Subject: Call for Records JAG-2017-72164 Due July 13, 2017

Hello Mar, this request was also received by Ministry of Finance, Office of the Premier and GCPE. Please let me know if you are aware of any other areas in JAG that might have records. Thank you and have a great long weekend! Sandra

Please find attached a Call for Records form that is electronic, fillable and saveable. The form has active links and pull-down menus. Please send your records **in one PDF document**, to the Justice/Social mailbox at justice.social.foi@gov.bc.ca. Thank-you.

Your Ministry has received a formal request made under the *Freedom of Information and Protection of Privacy Act* (FOIPPA). The request is for:

Regarding the news release of June 26, 2017 - 2017JAG0009-001257 - Comprehensive reform of political financing system in British Columbia: Records about the scheduling of the news release, and the conception, writing, editing, proofreading, production, approvals and publication of the news release. (Date Range for Record Search: From 06/01/2017 To 06/26/2017). (PLEASE SEE ATTACHED NEWS RELEASE FOR MORE INFORMATION).

Please contact the analyst assigned to this request if you have any questions – **Samara Fisher 250 953-3622** (not to be confused with me, Sandra L. Fisher, Junior Analyst).

What Do You Need to Do?

Please complete the attached Call for Records form.

- **If search and retrieval time is anticipated to exceed 3 hours and/or the total volume of records exceeds 200 pages**, complete only Sections 1 & 2 of the Call for Records Form as we may be in a position to issue a fee estimate. Then, return the form to the Justice/Social FOI Mailbox at justice.social.foi@gov.bc.ca by July 7, 2017. Please await further instruction from IAO as the records will not be required until the fee estimate process has been completed. Once fees have been paid or waived, you will be contacted to continue the call for records process. You will also be advised you if the request is abandoned and/or closed.
- If no fees apply then proceed with the call for records process. Please complete the attached Call for Records Form and return it to the Justice/Social FOI Mailbox at justice.social.foi@gov.bc.ca by July 13, 2017. Send records via email in PDF format. One PDF document is preferable. If email is not possible, please send the records in electronic format (CD, memory stick) via house mail with a copy of this note.

Reminder

You should be aware that FOIPPA obligates us to assist the applicant and to respond without delay, openly, accurately, and completely. In the event that the ministry must defend the adequacy of its search to the Information and Privacy Commissioner at Inquiry, those involved in searching for records may be required to sign affidavits confirming they have conducted an adequate search for relevant records.

Questions and Concerns

Please do not hesitate to contact your analyst noted on the attached Call for Records form to discuss:

- whether the records may be routinely releasable;
- whether the information is being prepared for public release or is already publicly available;
- ways in which an applicant may want to narrow/focus their request to reduce potential fees;
- and/or any other questions or concerns relating to this request.

Thank you for your assistance,

Sandra Fisher, Junior FOI Analyst
Justice / Social Team
Information Access Operations

From: [Youell, Brandie JAG:EX](#)
To: [Bains, Manjit JAG:EX](#); [Beresford, Christopher JAG:EX](#); [Carter, Nancy L JAG:EX](#); [Deitch, James JAG:EX](#); [Fontaine, Ian JAG:EX](#); [Forrest, Cris J JAG:EX](#); [Grills, Sean C JAG:EX](#); [Merner, David JAG:EX](#); [Sandstrom, Kurt JAG:EX](#)
Subject: Strategic BMC Meeting on July 25
Date: Tuesday, July 18, 2017 9:43:00 AM

Good morning,
The strategic BMC meeting on July 25 will be used for JORRP.
Thank you,

Brandie

Brandie Youell | Acting Executive Administrative Assistant

Assistant Deputy Minister Office

Justice Services Branch | Ministry of Justice

8th Floor, 1001 Douglas Street

Victoria, BC V8W 9J1

Direct: 250-356-6582 | brandie.youell@gov.bc.ca

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From: [Youell, Brandie JAG:EX](#)
To: [Sandstrom, Kurt JAG:EX](#); [Forrest, Cris J JAG:EX](#)
Subject: JPSS Executive Meeting - Materials for 3PCO item
Date: Tuesday, July 18, 2017 10:27:00 AM

Good morning,

I know you said there would be materials for 3PCO to discuss at the JPSS Executive meeting on July 20. I am just checking to see if anything is ready for distribution to the executive members.

Thanks,

Brandie

Brandie Youell | Acting Executive Administrative Assistant

Assistant Deputy Minister Office

Justice Services Branch | Ministry of Justice

8th Floor, 1001 Douglas Street

Victoria, BC V8W 9J1

Direct: 250-356-6582 | brandie.youell@gov.bc.ca

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From: [Youell, Brandie JAG:EX](#)
To: [Sandstrom, Kurt JAG:EX](#); [Phipps, Bert IIO:EX](#)
Subject: RE: Next week
Date: Tuesday, July 18, 2017 10:35:00 AM

Good morning,

I tried to make reservations at the 10 acres Commons and was told they don't take reservations.

Thanks,

Brandie

Brandie Youell | Acting Executive Administrative Assistant

Assistant Deputy Minister Office

Justice Services Branch | Ministry of Justice

8th Floor, 1001 Douglas Street

Victoria, BC V8W 9J1

Direct: 250-356-6582 | brandie.youell@gov.bc.ca

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From: Sandstrom, Kurt JAG:EX
Sent: Monday, July 17, 2017 9:00 AM
To: Phipps, Bert IIO:EX
Cc: Youell, Brandie JAG:EX
Subject: RE: Next week
Let's go to 10 Acres...

I'll see if Brandie wouldn't mind making a reservation in my name.

K

From: Phipps, Bert IIO:EX
Sent: Friday, July 14, 2017 12:03 PM
To: Sandstrom, Kurt JAG:EX
Cc: Youell, Brandie JAG:EX
Subject: RE: Next week
Hi Kurt.

Salman and I are at a meeting over lunch on Thursday and he is dining with Shauna B on Friday. So, assuming you are still free, where should I meet you on Friday? (10 Acres or Vista 18 are a couple of options, but I'm happy to go anywhere.)

Bert

From: Sandstrom, Kurt JAG:EX
Sent: July-14-17 11:55 AM
To: Phipps, Bert IIO:EX
Cc: Youell, Brandie JAG:EX
Subject: RE: Next week
Indeed I'm free Bert – would be happy to take sustenance with you both

From: Phipps, Bert IIO:EX
Sent: Friday, July 14, 2017 11:20 AM
To: Sandstrom, Kurt JAG:EX
Subject: Next week
Hi Kurt,

I will be in town next Thursday and Friday with Salman. Are you free for lunch next Friday (the 21st)?

If not, perhaps we can do coffee sometime on Thursday or Friday. Let me know if you have any times that would work.

Cheers,
Bert

From: Youell, Brandie JAG:EX
To: Beresford, Christopher JAG:EX; Forrest, Cris J JAG:EX; Grills, Sean C JAG:EX; Mead, Rhonda M JAG:EX; Bains, Manjit JAG:EX; Nakamura, Lisa C JAG:EX; Rawlinson, Kathleen JAG:EX; Courcy, Oriole JAG:EX; Mulligan, Renee JAG:EX; Sandstrom, Kurt JAG:EX
Cc: Carter, Nancy L JAG:EX; Deitch, James JAG:EX; Fontaine, Jan JAG:EX; Niedermoser, Annette JAG:EX; Campbell, Helene JAG:EX; Watters, Treena M JAG:EX; Wallbank, Cindy M JAG:EX; Heels, Maureen C JAG:EX; Merner, David JAG:EX
Subject: RE: BMC: Agenda and Materials for July 21
Date: Tuesday, July 18, 2017 11:15:00 AM
Attachments: 170721BMC Agenda.docx

Good morning,
I have updated the attached agenda to reflect that s.22
Thank you,
Brandie

Brandie Youell | Acting Executive Administrative Assistant
Assistant Deputy Minister Office
Justice Services Branch | Ministry of Justice
8th Floor, 1001 Douglas Street
Victoria, BC V8W 9J1
Direct: 250-356-6582 | brandie.youell@gov.bc.ca

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From: Youell, Brandie JAG:EX
Sent: Tuesday, July 18, 2017 8:14 AM
To: Beresford, Christopher JAG:EX; Forrest, Cris J JAG:EX; Grills, Sean C JAG:EX; Mead, Rhonda M JAG:EX; Bains, Manjit JAG:EX; Nakamura, Lisa C JAG:EX; Rawlinson, Kathleen JAG:EX; Courcy, Oriole JAG:EX; Mulligan, Renee JAG:EX; Sandstrom, Kurt JAG:EX
Cc: Carter, Nancy L JAG:EX; Deitch, James JAG:EX; Fontaine, Jan JAG:EX; Niedermoser, Annette JAG:EX; Campbell, Helene JAG:EX; Watters, Treena M JAG:EX; Wallbank, Cindy M JAG:EX; Heels, Maureen C JAG:EX; Merner, David JAG:EX
Subject: BMC: Agenda and Materials for July 21

Good morning,
Please see the attached agenda and materials for the BMC meeting on July 21. The agenda and materials have been uploaded to the [BMC SharePoint site](#).
David, Nancy, Jamie and Jan: s.22 but I am copying you in case you want to see what is on the agenda.

Thanks,
Brandie
Brandie Youell | Acting Executive Administrative Assistant
Assistant Deputy Minister Office
Justice Services Branch | Ministry of Justice
8th Floor, 1001 Douglas Street
Victoria, BC V8W 9J1
Direct: 250-356-6582 | brandie.youell@gov.bc.ca

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From: [Youell, Brandie JAG:EX](#)
To: [Sandstrom, Kurt JAG:EX](#)
Subject: FW: PLEASE PRINT: JPSS Transformation Plan 17July17_SuggestedEdits
Date: Tuesday, July 18, 2017 11:29:00 AM
Attachments: [JPSS Transformation Plan 17July17_SuggestedEdits.docx](#)
Importance: High

Brandie Youell | Acting Executive Administrative Assistant

Assistant Deputy Minister Office

Justice Services Branch | Ministry of Justice

8th Floor, 1001 Douglas Street

Victoria, BC V8W 9J1

Direct: 250-356-6582 | brandie.youell@gov.bc.ca

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From: Forrest, Cris J JAG:EX

Sent: Tuesday, July 18, 2017 11:06 AM

To: Youell, Brandie JAG:EX

Subject: PLEASE PRINT: JPSS Transformation Plan 17July17_SuggestedEdits

Importance: High

Brandie,

Please print this off for Kurt and ask him to review my comments quickly. Many thanks.

Cris

Page 011 to/à Page 012

Withheld pursuant to/removed as

s.3

From: [Youell, Brandie JAG:EX](#)
To: [Forrest, Cris J JAG:EX](#); [Sandstrom, Kurt JAG:EX](#)
Subject: FW: FW: Strategic Policy and Planning Committee (3PCO)
Date: Wednesday, July 19, 2017 10:40:00 AM

Hello,

Just letting you know that Erin is attending on Elenore's behalf but will be unable to join by phone until 3pm.

Thanks,

Brandie

Brandie Youell | Acting Executive Administrative Assistant

Assistant Deputy Minister Office
Justice Services Branch | Ministry of Justice

8th Floor, 1001 Douglas Street

Victoria, BC V8W 9J1

Direct: 250-356-6582 | brandie.youell@gov.bc.ca

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-----Original Appointment-----

From: Gunnarson, Erin N PSSG:EX
Sent: Wednesday, July 19, 2017 10:21 AM
To: Sundher, Asha JAG:EX; Youell, Brandie JAG:EX
Subject: Accepted: FW: Strategic Policy and Planning Committee (3PCO)
When: Wednesday, July 19, 2017 2:00 PM-4:00 PM (UTC-08:00) Pacific Time (US & Canada).
Where: 8th Floor Boardroom (1001 Douglas Street)/Via Conference Call: s.17 , Participant s.17
s.17 (Kurt to Moderate)

I will be attending today on Elenore's behalf but will be unable to join by phone until approximately 3pm.

From: [Youell, Brandie JAG:EX](#)
To: [Sandstrom, Kurt JAG:EX](#)
Subject: FW: Ministry Name
Date: Wednesday, July 19, 2017 11:12:00 AM

Hi Kurt,
Don't forget to update your signature block to reflect the Ministry name change.

Thanks,

Brandie

Brandie Youell | Acting Executive Administrative Assistant

Assistant Deputy Minister Office

Justice Services Branch | Ministry of Attorney General

8th Floor, 1001 Douglas Street

Victoria, BC V8W 9J1

Direct: 250-356-6582 | brandie.youell@gov.bc.ca

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From: Forrest, Cris J JAG:EX

Sent: Wednesday, July 19, 2017 10:00 AM

To: Beresford, Christopher JAG:EX; Carter, Nancy L JAG:EX; Deitch, James JAG:EX; Fontaine, Jan JAG:EX; Grills, Sean C JAG:EX; Merner, David JAG:EX; Sandstrom, Kurt JAG:EX; Swift, Sydney JAG:EX; Youell, Brandie JAG:EX

Subject: FW: Ministry Name

FYI

Cris Forrest

Director | Justice Services Branch | BC Ministry of Justice | Direct: 250 356.6112

From: Limion, Karla JAG:EX

Sent: Wednesday, July 19, 2017 9:58 AM

To: JAG Corporate Internal Communications

Subject: RE: Ministry Name

Hi again –

It is confirmed that the new ministry name is **Attorney General**.

From: [Youell, Brandie JAG:EX](#)
To: [Grills, Sean C JAG:EX](#)
Cc: [Gibbons, Annette JAG:EX](#); [Sandstrom, Kurt JAG:EX](#)
Subject: RE: June Invoice (Castle)
Date: Wednesday, July 19, 2017 12:42:00 PM

Hi Sean,
I scheduled this for Friday from 2:00-2:30. Let me know if that doesn't work.
Thanks,
Brandie

Brandie Youell | Acting Executive Administrative Assistant
Assistant Deputy Minister Office
Justice Services Branch | Ministry of Attorney General
8th Floor, 1001 Douglas Street
Victoria, BC V8W 9J1
Direct: 250-356-6582 | brandie.youell@gov.bc.ca

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From: Grills, Sean C JAG:EX
Sent: Wednesday, July 19, 2017 11:20 AM
To: Youell, Brandie JAG:EX
Cc: Gibbons, Annette JAG:EX; Sandstrom, Kurt JAG:EX
Subject: FW: June Invoice (Castle)

Brandie – can you setup 15 minutes with Kurt for myself and Annette to discuss options for Allan Castle.

Thank you!
Sean

From: Grills, Sean C JAG:EX
Sent: Monday, July 17, 2017 3:41 PM
To: Sandstrom, Kurt JAG:EX
Subject: RE: June Invoice (Castle)

Do you want me to set 30 minutes aside for us to discuss this more formal proposal and then bring this proposal to BMC? And alright if I were to bring Annette to the meeting?

s.13

The attached Minister of Finance Directive 07-2016 was brought to my attention last week during David Hoadley's Strategic Advisors meeting which entails us to disclose all contracts greater than \$10K proactively each quarter. ^{s.13}

Let me know and I will schedule something for us ☺

Cheers!

Sean

From: Sandstrom, Kurt JAG:EX
Sent: Monday, July 17, 2017 9:24 AM
To: Grills, Sean C JAG:EX
Subject: RE: June Invoice (Castle)

I chatted with s.22

I said you and I

would put together a more formal proposal for him to consider. I'm assuming to be worth it the

s.13

I did say to him

we would soon need to go with a proper procurement process which s.22

s.22

From: Grills, Sean C JAG:EX
Sent: Wednesday, July 12, 2017 4:27 PM
To: Sandstrom, Kurt JAG:EX
Subject: RE: June Invoice (Castle)
Thanks Kurt.

This contract was a direct awarded as "sole source" and was never procured.

s.13

s.13
s.22
There is a lot of benefit as he is already s.22

I think the important next step is for someone to write a job profile for filling this vacancy on our org chart.

s.13

Should we discuss at a future BMC?
Sean

From: Sandstrom, Kurt JAG:EX
Sent: Wednesday, July 12, 2017 1:10 PM
To: Grills, Sean C JAG:EX
Subject: Re: June Invoice (Castle)

These services were in fact provided as invoiced. I approve. I mentioned this to Richard in a conversation the other day. s.13

s.13

What should be my next step? Should I

s.13

What kind of

procurement issues do we need to be concerned about?

On Jul 12, 2017, at 7:04 AM, Grills, Sean C JAG:EX <Sean.Grills@gov.bc.ca> wrote:

Kurt – if you can reply to this indicating services received; I will get Annette to process today ☺

Cheers!

Sean

From: Grills, Sean C JAG:EX
Sent: Friday, July 7, 2017 2:04 PM
To: Sandstrom, Kurt JAG:EX
Cc: Gibbons, Annette JAG:EX
Subject: FW: June Invoice (Castle)

Kurt – as Qualified Receiver, do you accept that these June services were provided?
Please reply and we will process.

Note that this invoice comes close to exhausting the contract and leaves only a few dollars remaining (not enough for another month).

Also note that he added 5 hours of pro bono onto his invoice for assisting OAG audit preparation and indigenous justice strategy development.

PS – have you had the opportunity to discuss with the deputy about his contract running out/expiring soon?

Sean

From: Allan Castle [<mailto:allan@castleconsulting.ca>]
Sent: Friday, July 7, 2017 1:08 PM
To: Gibbons, Annette JAG:EX
Cc: Grills, Sean C JAG:EX
Subject: Fwd: June Invoice
Hi Annette,

Please find attached my invoice for June. I have original receipts which I will drop off under separate cover this afternoon.

Should you have any questions, please do not hesitate to get in touch.
Thank you!

Allan
Allan Castle, PhD
Principal Consultant
s.17

----- Forwarded message -----
From: "**Colette Baty**" <s.22>
Date: Fri, Jul 7, 2017 at 12:59 PM -0700
Subject: June Invoice
To: "Allan " <allan@castleconsulting.ca>

<#109 Prov Gov.pdf>

From: Youell, Brandie JAG:EX
To: Richter, Connie JAG:EX; Arend, Elenore PSSG:EX; Boyle, Patricia J PSSG:EX; Brouwer, Shauna JAG:EX; Cavanaugh, Lynda A JAG:EX; Fyfe, Richard J JAG:EX; Harvey, James JAG:EX; Juk, Peter A JAG:EX; Lapointe, Lisa PSSG:EX; Louie, Toby I PSSG:EX; MacLeod, Sam PSSG:EX; McAndrews, Caroline GCPE:EX; Moyse, Geoff JAG:EX; Pecknold, Clayton PSSG:EX; Sadler, Bobbi JAG:EX; Sandstrom, Kurt JAG:EX; Sieben, Mark PSSG:EX; Walsh, Taryn PSSG:EX; Watson, Jason GCPE:EX
Cc: Baker, Chelsea JAG:EX; Butterfield, Nicole PSSG:EX; Campbell, Sarah PSSG:EX; Cornett, Kathy M PSSG:EX; Currie, Sylvia PSSG:EX; Dayman, Marlene JAG:EX; Earl, Jennifer JAG:EX; Engelbrecht, Maya JAG:EX; Hammond, Monica M JAG:EX; LeBlanc, Catherine PSSG:EX; Meseyton, Robert PSSG:EX; Sitar, Natalie JAG:EX; Girard, Hilary JAG:EX; Massy, Cara PSSG:EX; Duncan, Nikki PSSG:EX
Subject: RE: MATERIAL: AGPSS Joint Executive Committee - Today at 2PM
Date: Thursday, July 20, 2017 10:31:00 AM
Attachments: [Access-to-Justice-Framework.docx](#)
[Strategic-Action-Plan.docx](#)
[JPSS Transformation Plan 20July17.docx](#)

Good morning,
Please see the attached material for item #2 on the agenda.
Thank you,
Brandie

Brandie Youell | Acting Executive Administrative Assistant

Assistant Deputy Minister Office

Justice Services Branch | Ministry of Attorney General

8th Floor, 1001 Douglas Street

Victoria, BC V8W 9J1

Direct: 250-356-6582 | brandie.youell@gov.bc.ca

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From: Richter, Connie JAG:EX

Sent: Thursday, July 20, 2017 9:39 AM

To: Arend, Elenore PSSG:EX; Boyle, Patricia J PSSG:EX; Brouwer, Shauna JAG:EX; Cavanaugh, Lynda A JAG:EX; Fyfe, Richard J JAG:EX; Harvey, James JAG:EX; Juk, Peter A JAG:EX; Lapointe, Lisa PSSG:EX; Louie, Toby I PSSG:EX; MacLeod, Sam PSSG:EX; McAndrews, Caroline GCPE:EX; Moyse, Geoff JAG:EX; Pecknold, Clayton PSSG:EX; Sadler, Bobbi JAG:EX; Sandstrom, Kurt JAG:EX; Sieben, Mark PSSG:EX; Walsh, Taryn PSSG:EX; Watson, Jason GCPE:EX

Cc: Baker, Chelsea JAG:EX; Butterfield, Nicole PSSG:EX; Campbell, Sarah PSSG:EX; Cornett, Kathy M PSSG:EX; Currie, Sylvia PSSG:EX; Dayman, Marlene JAG:EX; Earl, Jennifer JAG:EX; Engelbrecht, Maya JAG:EX; Hammond, Monica M JAG:EX; LeBlanc, Catherine PSSG:EX; Meseyton, Robert PSSG:EX; Sitar, Natalie JAG:EX; Youell, Brandie JAG:EX; Girard, Hilary JAG:EX; Massy, Cara PSSG:EX; Duncan, Nikki PSSG:EX

Subject: MATERIAL: AGPSS Joint Executive Committee - Today at 2PM

Good morning,

The Agenda and material for the above-noted is attached.

C

From: Youell, Brandie JAG:EX
To: Sandstrom, Kurt JAG:EX
Subject: RE: PLS REVIEW>Strategic Workforce Advisory Committee: July 12, 2017 minutes and action items
Date: Thursday, July 20, 2017 2:52:00 PM
Attachments: ADM Advisory Committee minutes - July 12 2017 draft.docx
2_170619 BI Tool Dashboard Presentation V3.pptx
3 Year 2 JPSS Succession Mgmt Bench Strength July 6 draft.docx
image001.png

Hey,
Just a gentle reminder to review the attached and provide comments to Cheryl by July 31. I will remind you next week if I don't see a response from you.

Thanks,

Brandie

Brandie Youell | Acting Executive Administrative Assistant

Assistant Deputy Minister Office

Justice Services Branch | Ministry of Attorney General

8th Floor, 1001 Douglas Street

Victoria, BC V8W 9J1

Direct: 250-356-6582 | brandie.youell@gov.bc.ca

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From: Hall, Cheryl JAG:EX

Sent: Thursday, July 13, 2017 4:38 PM

To: JAG CMSB ODT SWAC Contacts

Cc: JAG CMSB ODT SWAC Exec. Assistant CONTACTS; Brown, Richard J JAG:EX

Subject: PLS REVIEW>Strategic Workforce Advisory Committee: July 12, 2017 minutes and action items

Hello, please find attached the draft minutes from the Strategic Workforce Advisory Committee meeting of July 12, 2017. Any edits or changes are requested to be forwarded to Cheryl Hall asap.

As discussed on July 12, we are also seeking your input on the ODT HR Dashboard (BI Tool, please refer to slide 11 for link) as well as the draft Succession Management Plan. Any comments, suggestions or changes on these items are requested to be provided to Cheryl Hall or Rich Brown by July 31.

Direct link to Sharepoint is included [here](#) (for access to all materials).

Thank you!

Cheryl Hall

Executive Director, Organization Development Team

Corporate Management Services Branch, Justice and Public Safety Sector

Ph: 250 360-7740

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From: [Youell, Brandie JAG:EX](#)
To: [Sandstrom, Kurt JAG:EX](#)
Cc: [Mead, Rhonda M JAG:EX](#)
Subject: For approval: REVIEW: s 13
Date: Thursday, July 20, 2017 3:13:00 PM
Attachments: s.12
Importance: High

Hi Kurt,
Please see the attached for your review and approval.
Thanks,
Brandie

Brandie Youell | Acting Executive Administrative Assistant
Assistant Deputy Minister Office
Justice Services Branch | Ministry of Attorney General
8th Floor, 1001 Douglas Street
Victoria, BC V8W 9J1
Direct: 250-356-6582 | brandie.youell@gov.bc.ca

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From: Blencowe, Bailey JAG:EX
Sent: Thursday, July 20, 2017 3:12 PM
To: Youell, Brandie JAG:EX
Cc: Forrest, Cris J JAG:EX
Subject: REVIEW: s.13
Importance: High

Hi Brandie,

Attached is the briefing note on s.13
the AG.

Thanks,
Bailey

for Kurt to review for tomorrow's briefing with

From: Youell, Brandie JAG:EX
To: Beresford, Christopher JAG:EX
Cc: Sandstrom, Kurt JAG:EX
Subject: RE: Reference checks
Date: Thursday, July 20, 2017 3:26:00 PM
Attachments: s.22

Hi Chris,
Attached are the scoring sheets for the candidates from Kurt.
Thanks,
Brandie

Brandie Youell | Acting Executive Administrative Assistant
Assistant Deputy Minister Office
Justice Services Branch | Ministry of Attorney General

8th Floor, 1001 Douglas Street
Victoria, BC V8W 9J1

Direct: 250-356-6582 | brandie.youell@gov.bc.ca

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From: Sandstrom, Kurt JAG:EX
Sent: Thursday, July 20, 2017 12:50 PM
To: Beresford, Christopher JAG:EX
Cc: Youell, Brandie JAG:EX
Subject: RE: Reference checks
Providing them to her now.

From: Beresford, Christopher JAG:EX
Sent: Thursday, July 20, 2017 12:48 PM
To: Sandstrom, Kurt JAG:EX
Subject: RE: Reference checks
Deal. If you can make your notes available to Brandie, I will work from them tomorrow morning before BMC.
Chris

From: Sandstrom, Kurt JAG:EX
Sent: Thursday, July 20, 2017 12:47 PM
To: Beresford, Christopher JAG:EX
Subject: RE: Reference checks
Happy for you to finalize the scoring for us if you have the time Chris. If we did an eligibility list I assume only for candidates 1 and 2 who from the draft scoring would be the only ones we'd want to do that for (s.22 s.22
s.22 Would others have applied for MELS that didn't apply for FJSD? Might be worth having a conversation with the panel on that one.

From: Beresford, Christopher JAG:EX
Sent: Thursday, July 20, 2017 9:44 AM
To: Sandstrom, Kurt JAG:EX
Subject: Reference checks
Kurt – these are done for the primary candidate for FJSD. I did not put Lynda through the process as she just can't do reference and also be a panel member. But I think we know her view on the

candidate.

Not surprisingly, the other references were all very favourable. There were some valuable insights that can be considered to ensure good success.

I will put the necessary paperwork together today.

Did you want me to review the scores and make a proposed ranking to you and Lynda?

We entered into this competition with the proviso that we *may* establish an eligibility list. The choice is entirely ours. However, if we do that we are bound to offer any eligible candidate the next opportunity in the order of ranking. So #2 gets first option on the next similar position, then #3, etc. If we a) agree on #2, #3, etc., and are prepared for the “offerings” as they arise, we are fine. If, for whatever reason, that does not meet with you expectations or needs, we have a complete option to *not* establish a list.

I am still here in Vancouver today but back tomorrow (for BMC).

Chris

From: Youell, Brandie JAG:EX
To: Sandstrom, Kurt JAG:EX
Subject: FW: Email introduction
Date: Thursday, July 20, 2017 3:28:00 PM
Attachments: [image001.png](#)

Hi Kurt,
Please see Jennifer's email below. Doug never responds to my emails so I am not quite sure what other avenue Peter can go to get a hold of him. Should he call him?

Thanks,

Brandie

Brandie Youell | Acting Executive Administrative Assistant

Assistant Deputy Minister Office

Justice Services Branch | Ministry of Attorney General

8th Floor, 1001 Douglas Street

Victoria, BC V8W 9J1

Direct: 250-356-6582 | brandie.youell@gov.bc.ca

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From: Earl, Jennifer JAG:EX
Sent: Thursday, July 20, 2017 3:03 PM
To: Youell, Brandie JAG:EX
Subject: FW: Email introduction

Hi Brandie – Peter hasn't heard anything from Mr. White. Not sure if you know anything about this or if/when he will be contacting Peter to meet.

From: Juk, Peter A JAG:EX
Sent: Monday, July 10, 2017 4:49 PM
To: Sandstrom, Kurt JAG:EX
Cc: Fyfe, Richard J JAG:EX; Doug S. White; Earl, Jennifer JAG:EX
Subject: RE: Email introduction

Thanks.

I'd be happy to meet with Doug at a mutually convenient time and would invite him to send me an email or give me a call to set that up. My number in Victoria is 250-387-5174. Whoever's there will be able to track me down, even if I don't happen to be there when he calls.

I'd also appreciate seeing Dr. Somers' paper if that is something that can be shared.

Peter Juk QC

Assistant Deputy Attorney General



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From: Sandstrom, Kurt JAG:EX
Sent: Monday, July 10, 2017 4:43 PM
To: Juk, Peter A JAG:EX; Doug S. White
Cc: Fyfe, Richard J JAG:EX
Subject: Email introduction

Peter, Dr. Julian Somers met today with the deputies and Doug White with the Aboriginal Justice Council to discuss the proposal by Dr. Somers entitled "Justice for Indigenous People: Comparing Outcomes from Different Pathways." Doug had some questions regarding the Indigenous prosecution strategy you are working on relating to timelines. I offered to do an email introduction

so that you might open a dialogue directly with Doug on this issue.

Thanks,

Kurt

Kurt J.W. Sandstrom, QC

Assistant Deputy Minister

Ministry of Justice, Justice Services

Government of British Columbia

8th Floor, 1001 Douglas Street

PO Box 9280, Stn Prov Govt

Victoria, BC V8W 9J7

Phone: (250) 356-0383

Email: Kurt.Sandstrom@gov.bc.ca

Assistance with scheduling: Contact Brandie Youell at 250-356-6582 or at Brandie.Youell@gov.bc.ca



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From: [Youell, Brandie JAG:EX](#)
To: [Sandstrom, Kurt JAG:EX](#)
Subject: For Approval: REVIEW: FMEP OAG Audit
Date: Thursday, July 20, 2017 3:35:00 PM
Attachments: 7.30 TN Decision 30 FMEP OAG Audit.docx
Importance: High

Hi Kurt,
Please see the attached updated transition note for your review and approval.
Thanks,
Brandie

Brandie Youell | Acting Executive Administrative Assistant
Assistant Deputy Minister Office
Justice Services Branch | Ministry of Attorney General
8th Floor, 1001 Douglas Street
Victoria, BC V8W 9J1
Direct: 250-356-6582 | brandie.youell@gov.bc.ca

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From: Blencowe, Bailey JAG:EX
Sent: Thursday, July 20, 2017 3:34 PM
To: Youell, Brandie JAG:EX
Cc: Forrest, Cris J JAG:EX; Mead, Rhonda M JAG:EX
Subject: REVIEW: FMEP OAG Audit
Importance: High

Hi Brandie,
Attached is the transition note on FMEP OAG Audit for Kurt to review for tomorrow mornings briefing and to be included in his binder. Note, this is a new note.
Thanks,
Bailey

From: [Youell, Brandie JAG:EX](#)
To: [Sandstrom, Kurt JAG:EX](#)
Subject: For Approval: REVIEW: briefing note on Family Compensation Act
Date: Thursday, July 20, 2017 3:53:00 PM
Attachments: [7.31 TN Family Compensation Act.docx](#)
Importance: High

Hi Kurt,
Please see the attached for your review.
Thanks,
Brandie

Brandie Youell | Acting Executive Administrative Assistant
Assistant Deputy Minister Office
Justice Services Branch | Ministry of Attorney General
8th Floor, 1001 Douglas Street
Victoria, BC V8W 9J1
Direct: 250-356-6582 | brandie.youell@gov.bc.ca

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From: Blencowe, Bailey JAG:EX
Sent: Thursday, July 20, 2017 3:52 PM
To: Youell, Brandie JAG:EX
Cc: Forrest, Cris J JAG:EX; Mead, Rhonda M JAG:EX
Subject: s.12
Importance: High

Hi Brandie,
s.12

Thanks,
Bailey

From: [Youell, Brandie JAG:EX](#)
To: [Sandstrom, Kurt JAG:EX](#)
Subject: FW: Briefings with the Minister Tomorrow
Date: Thursday, July 20, 2017 4:01:00 PM

Hi Kurt,
Are you aware that the briefings are just with the DAG tomorrow and Monday?
Thanks,
Brandie

Brandie Youell | Acting Executive Administrative Assistant
Assistant Deputy Minister Office
Justice Services Branch | Ministry of Attorney General
8th Floor, 1001 Douglas Street
Victoria, BC V8W 9J1
Direct: 250-356-6582 | brandie.youell@gov.bc.ca

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From: Richter, Connie JAG:EX
Sent: Thursday, July 20, 2017 4:00 PM
To: Youell, Brandie JAG:EX
Cc: Mead, Rhonda M JAG:EX
Subject: RE: Briefings with the Minister Tomorrow

Hi, the briefing is just with the DAG tomorrow am and Monday am. ADM briefings have not been scheduled yet.

From: Youell, Brandie JAG:EX
Sent: Thursday, July 20, 2017 2:46 PM
To: Richter, Connie JAG:EX
Cc: Mead, Rhonda M JAG:EX
Subject: Briefings with the Minister Tomorrow

Hi Connie,
Do you have any details about the briefings with the Minister tomorrow? Kurt sent an email saying that there were briefings but didn't provide any details.
Also, I am off tomorrow and Rhonda will be covering for me.
Thanks,
Brandie

Brandie Youell | Acting Executive Administrative Assistant
Assistant Deputy Minister Office
Justice Services Branch | Ministry of Attorney General
8th Floor, 1001 Douglas Street
Victoria, BC V8W 9J1
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From: [Youell, Brandie JAG:EX](#)
To: [Sandstrom, Kurt JAG:EX](#)
Subject: For Approval: courtesy letters introducing our new ministers
Date: Monday, July 24, 2017 9:58:00 AM
Attachments: [Wilson-Raybould Jody Draft 429108.docx](#)
[Goodale, Ralph Draft 522258.docx](#)

Hi Kurt,
Please see the below email from Anita and the attached letters for your review.
Thanks,
Brandie

Brandie Youell | Acting Executive Administrative Assistant
Assistant Deputy Minister Office
Justice Services Branch | Ministry of Attorney General
8th Floor, 1001 Douglas Street
Victoria, BC V8W 9J1
Direct: 250-356-6582 | brandie.youell@gov.bc.ca

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From: Nadziejko, Anita T PSSG:EX
Sent: Friday, July 21, 2017 1:44 PM
To: Youell, Brandie JAG:EX
Cc: Meseyton, Robert PSSG:EX
Subject: courtesy letters introducing our new ministers

Hello Brandie. Could I ask you check with Kurt if he has any concern re the content of these letter, thank you.

We're planning to introduce the new AG and SG to their federal counterparts through these letters. They are meant to be high level and positive... name a few priorities or areas for collaboration. Please note the letters were reviewed by Jamie and ministry FPT contacts. Please let me know if Kurt is ok with the content and we'll take them to DAG and DSG. Thanks.

Anita Nadziejko | Senior Policy Advisor
Corporate Policy and Planning Office
Ministry of Public Safety and Solicitor General
Direct: 250.387.4842

From: [Youell, Brandie JAG:EX](#)
To: [Sandstrom, Kurt JAG:EX](#)
Subject: For Approval: 429079 - AG DBN - Lowering the Blood Alcohol Concentration Limit (Appendix 1 - Minister Draft Reply BAC July 20; Appendix 2 - Wilson-Raybould letter May 23 2017)
Date: Monday, July 24, 2017 11:22:00 AM
Attachments: 429112 - The Honourable Jody Wilson.docx
429079 - AG DBN - Lowering the Blood Alcohol Concentration Limit July 20.docx

Hi Kurt,

Please see the attached DBN for your review and approval. I have attached the draft letter separate in case you want to make any changes.

Thanks,
Brandie

Brandie Youell | Acting Executive Administrative Assistant

Assistant Deputy Minister Office
Justice Services Branch | Ministry of Attorney General
8th Floor, 1001 Douglas Street
Victoria, BC V8W 9J1
Direct: 250-356-6582 | brandie.youell@gov.bc.ca

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-----Original Message-----

From: Wallbank, Cindy M JAG:EX
Sent: Monday, July 24, 2017 10:00 AM
To: Youell, Brandie JAG:EX
Cc: Deitch, James JAG:EX; Toora, Serena JAG:EX
Subject: 429079 - AG DBN - Lowering the Blood Alcohol Concentration Limit (Appendix 1 - Minister Draft Reply BAC July 20; Appendix 2 - Wilson-Raybould letter May 23 2017)

Good morning, Brandie,

Please find attached a BN and 2 appendices re Lowering the Blood Alcohol Concentration Limit. This AG DBN is a joint approved BN for our Minister, David Eby and Mike Farnsworth, Minister of Public Safety and Solicitor General.

Thank you.

Cindy Wallbank
Administrative Assistant
Criminal Justice and Legal Access Policy Division Justice Services Branch Ministry of Justice
Telephone: 250-387-6987
Email: Cindy.Wallbank@gov.bc.ca

From: [Youell, Brandie JAG:EX](#)
To: [Sandstrom, Kurt JAG:EX](#)
Subject: For Approval: 429113 - For Approval: IBN and Ltr to CJ Crabtree - ISO Applications
Date: Monday, July 24, 2017 11:51:00 AM
Attachments: [image001.png](#)
[429113 - IBN- ISO Drop Box.docx](#)
[429113 - ADM Ltr to CJ Crabtree ISO Drop Box.docx](#)
Importance: High

Hi Kurt,
Please see the attached for review and Natalie's email below.
Thanks,
Brandie

Brandie Youell | Acting Executive Administrative Assistant
Assistant Deputy Minister Office
Justice Services Branch | Ministry of Attorney General
8th Floor, 1001 Douglas Street
Victoria, BC V8W 9J1
Direct: 250-356-6582 | brandie.youell@gov.bc.ca

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From: Sitar, Natalie JAG:EX
Sent: Monday, July 24, 2017 11:32 AM
To: Youell, Brandie JAG:EX
Subject: 429113 - For Approval: IBN and Ltr to CJ Crabtree - ISO Applications

Good morning Brandie,

The attached IBN has been drafted for Lynda and Kurt. Erin Smith has advised that he may want the information prior to this afternoon's Protocol meeting as it may be brought up. Lynda has approved the IBN along with the attached letter to Chief Judge Crabtree which is referenced in the briefing note. Before sending out the letter to the Chief I thought it would be best to have Kurt review both the BN and letter. Once Kurt has approved both I will send the letter out on behalf of Lynda and cc Kurt.

Can you please let me know of your cliff referral office and I will create a referral to your office. Also, I wasn't sure if your office uses eApprovals. Please let know if you do and would prefer for me to send via eApps.

Please let me know if you have any questions.

Natalie Sitar

HQ Executive Clerk
Ministry of Attorney General - Court Services Branch
850 Burdett Av Victoria BC V8W 9J2
250 356-1524

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From: Cavanaugh, Lynda A JAG:EX
Sent: Saturday, July 22, 2017 9:02 AM
To: Sitar, Natalie JAG:EX
Subject: FW: Approval: FOR TODAY DISTRIBUTION: IBN and Ltr to CJ Crabtree - ISO Applications our log 429113
Approved.

From: Sitar, Natalie JAG:EX

Sent: Friday, July 21, 2017 3:10 PM

To: Cavanaugh, Lynda A JAG:EX

Subject: Approval: FOR TODAY DISTRIBUTION: IBN and Ltr to CJ Crabtree - ISO Applications our log 429113

Hi Lynda,

Please find attached an IBN and letter for CJ Crabtree for your approval. Erin Smith suggested that we may want to send letter out today and a copy of both letter and IBN to Kurt as you may want it for Protocol.

Please let me know of your approval to send out today.

Thank you

Natalie Sitar

HQ Executive Clerk

Ministry of Attorney General - Court Services Branch

850 Burdett Av Victoria BC V8W 9J2

250 356-1524

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From: Gordon, Stephanie JAG:EX

Sent: Friday, July 21, 2017 2:43 PM

To: Sitar, Natalie JAG:EX

Cc: Hunt, Adrienne JAG:EX; Smith, Erin JAG:EX

Subject: FOR TODAY FOR CLIFF/DISTRIBUTION: ISO Applications our log 429113

Hi Natalie,

For Lynda's information and approval for the letter which can go out Monday or so.

Thanks!

Steph

From: Smith, Erin JAG:EX

Sent: Friday, July 21, 2017 1:44 PM

To: Gordon, Stephanie JAG:EX

Cc: Hunt, Adrienne JAG:EX; Beresford, Christopher JAG:EX

Subject: FOR CLIFF/DISTRIBUTION: ISO Applications

Hi Steph,

The attached BN and letter are ready to be cliffed and forwarded to Lynda and Kurt. If possible, could you please send it out today as it would be helpful for them to have it before the protocol meeting Monday.

Thanks,

Erin Smith

A/Senior Policy Analyst

Policy, Legislation and Issues Management

Court Services Branch, Ministry of Attorney General

① office 250-356-9571 cell 250-415-9135

✉ erin.smith@gov.bc.ca



Where ideas work



From: Youell, Brandie JAG:EX
To: Sandstrom, Kurt JAG:EX; Beresford, Christopher JAG:EX
Subject: RE: FJSD Executive Director panelling
Date: Monday, July 24, 2017 1:11:00 PM

I can find an hour this week. Just give me a couple minutes and I should be able to schedule the meeting.

Brandie Youell | Acting Executive Administrative Assistant
Assistant Deputy Minister Office
Justice Services Branch | Ministry of Attorney General
8th Floor, 1001 Douglas Street
Victoria, BC V8W 9J1
Direct: 250-356-6582 | brandie.youell@gov.bc.ca

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From: Sandstrom, Kurt JAG:EX
Sent: Monday, July 24, 2017 1:06 PM
To: Beresford, Christopher JAG:EX; Youell, Brandie JAG:EX
Subject: RE: FJSD Executive Director panelling

Thanks Chris. I think we were talking to Brandie about getting a time for us to meet this week.
Brandie do we have an hour this week?

From: Beresford, Christopher JAG:EX
Sent: Monday, July 24, 2017 10:54 AM
To: Sandstrom, Kurt JAG:EX
Subject: FJSD Executive Director panelling
Kurt – I have completed all of the reference checks on s.22

All references were very positive about the competencies and abilities of these candidates.

I have reviewed the scoring sheets. We have not yet finalized these with s.22

I have the following scores for s.22 which are an average of your notes and mine. We need to add s.22 Here are the results:
s.22

I reviewed the scores for s.22 and s.22 . Given the comparisons to others s.22
was, as you recall, the first), s.22 be as follows:
s.22

I propose that s.22 scores be as follows:
s.22

s.22

I believe that the reference checks would not change the score totals – but it should be noted that
s.22

I think we should connect with s.22 to at least confirm the selection for FJSD and go from there.
Chris

From: Youell, Brandie JAG:EX
To: Sandstrom, Kurt JAG:EX; Beresford, Christopher JAG:EX
Subject: RE: FJSD Executive Director panelling
Date: Monday, July 24, 2017 1:23:00 PM

Hello,

I have scheduled this on July 27 from 3-4.

Chris: I noticed that you are in Vancouver on this day. Please let me know what the best number for Kurt to call you on is. Right now I have your cell phone number listed as the number for Kurt to call.

Thanks,

Brandie

Brandie Youell | Acting Executive Administrative Assistant

Assistant Deputy Minister Office

Justice Services Branch | Ministry of Attorney General

8th Floor, 1001 Douglas Street

Victoria, BC V8W 9J1

Direct: 250-356-6582 | brandie.youell@gov.bc.ca

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From: Sandstrom, Kurt JAG:EX

Sent: Monday, July 24, 2017 1:06 PM

To: Beresford, Christopher JAG:EX; Youell, Brandie JAG:EX

Subject: RE: FJSD Executive Director panelling

Thanks Chris. I think we were talking to Brandie about getting a time for us to meet this week.

Brandie do we have an hour this week?

From: Beresford, Christopher JAG:EX

Sent: Monday, July 24, 2017 10:54 AM

To: Sandstrom, Kurt JAG:EX

Subject: FJSD Executive Director panelling

Kurt – I have completed all of the reference checks on ^{s.22}

All references were very positive about the competencies and abilities of these candidates.

I have reviewed the scoring sheets. We have not yet finalized these with ^{s.22}

I have the following scores for ^{s.22}, which are an average of your notes and mine. We need

to add ^{s.22} Here are the results:
^{s.22}

I reviewed the scores for ^{s.22}
was, as you recall, the first), ^{s.22}
^{s.22}

Given the comparisons to others (^{s.22}
be as follows:

I propose that s.22 scores be as follows:
s.22

I believe that the reference checks would not change the score totals – but it should be noted that
s.22

The scores of #2 and #3 don't matter unless we intend to have an eligibility list. If so, they become quite important.

I think we should connect with s.22 to at least confirm the selection for FJSD and go from there.
Chris

From: [Youell, Brandie JAG:EX](#)
To: [Sandstrom, Kurt JAG:EX](#)
Subject: RE: Email introduction
Date: Monday, July 24, 2017 1:31:00 PM
Attachments: [image001.png](#)

Hi Kurt,
Just following up on my email below.

Thanks,
Brandie

Brandie Youell | Acting Executive Administrative Assistant
Assistant Deputy Minister Office
Justice Services Branch | Ministry of Attorney General
8th Floor, 1001 Douglas Street
Victoria, BC V8W 9J1
Direct: 250-356-6582 | brandie.youell@gov.bc.ca

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From: Youell, Brandie JAG:EX
Sent: Thursday, July 20, 2017 3:29 PM
To: Sandstrom, Kurt JAG:EX
Subject: FW: Email introduction

Hi Kurt,
Please see Jennifer's email below. Doug never responds to my emails so I am not quite sure what other avenue Peter can go to get a hold of him. Should he call him?

Thanks,
Brandie

Brandie Youell | Acting Executive Administrative Assistant
Assistant Deputy Minister Office
Justice Services Branch | Ministry of Attorney General
8th Floor, 1001 Douglas Street
Victoria, BC V8W 9J1
Direct: 250-356-6582 | brandie.youell@gov.bc.ca

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From: Earl, Jennifer JAG:EX
Sent: Thursday, July 20, 2017 3:03 PM
To: Youell, Brandie JAG:EX
Subject: FW: Email introduction

Hi Brandie – Peter hasn't heard anything from Mr. White. Not sure if you know anything about this or if/when he will be contacting Peter to meet.

From: Juk, Peter A JAG:EX
Sent: Monday, July 10, 2017 4:49 PM
To: Sandstrom, Kurt JAG:EX
Cc: Fyfe, Richard J JAG:EX; Doug S. White; Earl, Jennifer JAG:EX
Subject: RE: Email introduction

Thanks.

I'd be happy to meet with Doug at a mutually convenient time and would invite him to send me an email or give me a call to set that up. My number in Victoria is 250-387-5174. Whoever's there will be able to track me down, even if I don't happen to be there when he calls.

I'd also appreciate seeing Dr. Somers' paper if that is something that can be shared.

Peter Juk QC

Assistant Deputy Attorney General



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From: Sandstrom, Kurt JAG:EX
Sent: Monday, July 10, 2017 4:43 PM
To: Juk, Peter A JAG:EX; Doug S. White
Cc: Fyfe, Richard J JAG:EX
Subject: Email introduction

Peter, Dr. Julian Somers met today with the deputies and Doug White with the Aboriginal Justice Council to discuss the proposal by Dr. Somers entitled "Justice for Indigenous People: Comparing Outcomes from Different Pathways." Doug had some questions regarding the Indigenous prosecution strategy you are working on relating to timelines. I offered to do an email introduction so that you might open a dialogue directly with Doug on this issue.

Thanks,

Kurt

Kurt J.W. Sandstrom, QC

Assistant Deputy Minister

Ministry of Justice, Justice Services

Government of British Columbia

8th Floor, 1001 Douglas Street

PO Box 9280, Stn Prov Govt

Victoria, BC V8W 9J7

Phone: (250) 356-0383

Email: Kurt.Sandstrom@gov.bc.ca

Assistance with scheduling: Contact Brandie Youell at 250-356-6582 or at Brandie.Youell@gov.bc.ca



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Page 038

Withheld pursuant to/removed as

DUPLICATE

From: [Youell, Brandie JAG:EX](#)
To: [Sandstrom, Kurt JAG:EX](#)
Subject: RE: Question re Indigenous Justice Working Group
Date: Monday, July 24, 2017 2:34:00 PM

Hi Kurt,

I am just following up on my email below regarding Cris attending these meetings. Jamie advised that it would be your call on whether it is necessary to have her there.

Thanks,

Brandie

Brandie Youell | Acting Executive Administrative Assistant

Assistant Deputy Minister Office

Justice Services Branch | Ministry of Attorney General

8th Floor, 1001 Douglas Street

Victoria, BC V8W 9J1

Direct: 250-356-6582 | brandie.youell@gov.bc.ca

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From: Youell, Brandie JAG:EX

Sent: Tuesday, July 11, 2017 8:11 AM

To: Sandstrom, Kurt JAG:EX

Subject: RE: Question re Indigenous Justice Working Group

Hi Kurt,

I have removed Colleen from the meeting invites for the Indigenous Justice working group. Jamie advised below that it was your call if you wanted Cris removed. Do you want Cris removed?

Thanks,

Brandie

Brandie Youell | Acting Executive Administrative Assistant

Assistant Deputy Minister Office

Justice Services Branch | Ministry of Justice

8th Floor, 1001 Douglas Street

Victoria, BC V8W 9J1

Direct: 250-356-6582 | brandie.youell@gov.bc.ca

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From: Deitch, James JAG:EX

Sent: Monday, July 10, 2017 9:57 PM

To: Youell, Brandie JAG:EX

Cc: Niedermoser, Annette JAG:EX

Subject: RE: Question re Indigenous Justice Working Group

Brandie:

Colleen does not seem to attend so I would say yes. I think Kurt should make the call about Cris.

Thanks.

James Deitch

Executive Director

Criminal Justice and Legal Access Policy Division

Justice Services Branch

Ministry of Justice and Attorney General

8th floor

1001 Douglas Street
Victoria, BC

From: Youell, Brandie JAG:EX
Sent: Monday, July 10, 2017 11:37 AM
To: Deitch, James JAG:EX
Cc: Niedermoser, Annette JAG:EX
Subject: Question re Indigenous Justice Working Group

Hi Jamie,

I just had a meeting with Kurt regarding the Indigenous Justice working group. He would like to know if Colleen Spier and Cris Forrest should be removed from those meeting invites.

Thanks,

Brandie

Brandie Youell | Acting Executive Administrative Assistant

Assistant Deputy Minister Office

Justice Services Branch | Ministry of Justice

8th Floor, 1001 Douglas Street

Victoria, BC V8W 9J1

Direct: 250-356-6582 | brandie.youell@gov.bc.ca

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From: [Youell, Brandie JAG:EX](#)
To: [Sandstrom, Kurt JAG:EX](#)
Subject: For Approval: TA Letter for Paula Laverty
Date: Monday, July 24, 2017 3:14:00 PM
Attachments: [Laverty Temporary Appointment Letter \(July 2017\).docx](#)

Hello,
Sean has approved the attached. Do you approve?

Thanks,

Brandie

Brandie Youell | Acting Executive Administrative Assistant

Assistant Deputy Minister Office

Justice Services Branch | Ministry of Attorney General

8th Floor, 1001 Douglas Street

Victoria, BC V8W 9J1

Direct: 250-356-6582 | brandie.youell@gov.bc.ca

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From: Grills, Sean C JAG:EX

Sent: Monday, July 24, 2017 2:09 PM

To: Rauter, Monica JAG:EX; Youell, Brandie JAG:EX

Cc: Sandstrom, Kurt JAG:EX

Subject: RE: TA Letter for Paula Laverty

Brandie – I approve Kurt sign ^{s.13}

and is the same

rate when Paula acted just prior to Jan's turn) ☺

Cheers!

Sean

From: Rauter, Monica JAG:EX

Sent: Monday, July 24, 2017 11:07 AM

To: Youell, Brandie JAG:EX; Grills, Sean C JAG:EX

Cc: Sandstrom, Kurt JAG:EX

Subject: TA Letter for Paula Laverty

Hi Brandie,

TA letter for Paula attached. I've cc'd Sean so he can review to ensure salary info is current.

Once Sean gives green light, please refer to Kurt for approval/signature.

Paula is set to start TA on July 28.

Thanks,

Monica

From: Grills, Sean C JAG:EX

Sent: Friday, March 24, 2017 1:11 PM

To: Youell, Brandie JAG:EX

Cc: Rauter, Monica JAG:EX; Sandstrom, Kurt JAG:EX

Subject: TA Letter for Paula Laverty

Hi Brandie ☺

Please have Kurt sign the attached TA letter for Paula Laverty acting as ED, FJSD for the period March 20 to April 28.

Kurt, the compensation is the ^{s.13}

^{s.13}

Please send back to both Monica and myself and Monica will obtain Paula's acceptance signature and Monica will then forward to MYHR for processing.

Thank you!
Sean

From: Youell, Brandie JAG:EX
To: Sandstrom, Kurt JAG:EX
Subject: RE: Performance Audit - update
Date: Monday, July 24, 2017 3:28:00 PM

Hi Kurt,

The DAG is only available on Friday from 10:30-12:00. I was going to schedule this for 11:30-12:00, but it looks like Shauna, Bobbi and Stephen are unavailable at that time. Do you want me to go ahead and schedule it so the Deputy can attend?

Thank you,

Brandie

Brandie Youell | Acting Executive Administrative Assistant

Assistant Deputy Minister Office

Justice Services Branch | Ministry of Attorney General

8th Floor, 1001 Douglas Street

Victoria, BC V8W 9J1

Direct: 250-356-6582 | brandie.youell@gov.bc.ca

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From: Sandstrom, Kurt JAG:EX

Sent: Friday, July 21, 2017 3:36 PM

To: Mead, Rhonda M JAG:EX; Youell, Brandie JAG:EX

Subject: FW: Performance Audit - update

I'd add everyone on this email list to the call please, including the Fyfe.

Thanks,

Kurt.

From: Sandstrom, Kurt JAG:EX

Sent: Friday, July 21, 2017 3:35 PM

To: Cavanaugh, Lynda A JAG:EX; Forrest, Cris J JAG:EX; Butler, Richard JAG:EX; King, Stephen E JAG:EX

Cc: Juk, Peter A JAG:EX; Sadler, Bobbi JAG:EX; Brouwer, Shauna JAG:EX; Fyfe, Richard J JAG:EX; Youell, Brandie JAG:EX; Mead, Rhonda M JAG:EX

Subject: RE: Performance Audit - update

I'll ask Brandie to arrange with your assistants a call for us early next week so we can discuss further. We keep saying we need to have scope as it affects documents and interviews, but it goes nowhere with them.

From: Cavanaugh, Lynda A JAG:EX

Sent: Friday, July 21, 2017 3:05 PM

To: Forrest, Cris J JAG:EX; Sandstrom, Kurt JAG:EX; Butler, Richard JAG:EX; King, Stephen E JAG:EX

Cc: Juk, Peter A JAG:EX; Sadler, Bobbi JAG:EX; Brouwer, Shauna JAG:EX; Fyfe, Richard J JAG:EX

Subject: RE: Performance Audit - update

Cris, Kurt, et al I would like to talk to Malcolm directly about the list and what they are hoping to achieve before I populate it. I don't know what they are trying to get at yet, we are short staffed and they are super busy. I have concerns with them moving down into the ranks when they haven't even scoped the issue yet. This seems like inappropriate audit process to me. Can we arrange a call amongst ourselves to discuss? Why are they not able to come up with a topic before we send them out to talk to clerks and sheriffs?

Lynda

From: Forrest, Cris J JAG:EX

Sent: Friday, July 21, 2017 2:54 PM

To: Cavanaugh, Lynda A JAG:EX; Sandstrom, Kurt JAG:EX; Butler, Richard JAG:EX; King, Stephen E JAG:EX

Cc: Juk, Peter A JAG:EX; Sadler, Bobbi JAG:EX; Brouwer, Shauna JAG:EX; Fyfe, Richard J JAG:EX

Subject: RE: Performance Audit - update

I received a request yesterday from Laura asking us to identify staff. I am attaching the list here, Lynda. The staff they are asking us to identify are primarily from your area, but they have included JAC staff and courthouse visits. Please list the names of the individuals you would like me to forward to the OAG. Many thanks.

Cris

Cris Forrest | Director | Justice Services Branch | BC Ministry of Attorney General

Direct: 250 356.6112 | URL: www.ag.gov.bc.ca/justice-services/

From: Cavanaugh, Lynda A JAG:EX

Sent: Friday, July 21, 2017 2:49 PM

To: Sandstrom, Kurt JAG:EX; Forrest, Cris J JAG:EX; Butler, Richard JAG:EX; King, Stephen E JAG:EX

Cc: Juk, Peter A JAG:EX; Sadler, Bobbi JAG:EX; Brouwer, Shauna JAG:EX; Fyfe, Richard J JAG:EX

Subject: RE: Performance Audit - update

I haven't heard that they are going to meet with operational staff and are wondering if they are mine, and how to find out. Should I just ask him? They have interviewed several more of my HQ staff, but I knew about that.

From: Sandstrom, Kurt JAG:EX

Sent: Friday, July 21, 2017 2:47 PM

To: Forrest, Cris J JAG:EX; Butler, Richard JAG:EX; King, Stephen E JAG:EX

Cc: Cavanaugh, Lynda A JAG:EX; Juk, Peter A JAG:EX; Sadler, Bobbi JAG:EX; Brouwer, Shauna JAG:EX; Fyfe, Richard J JAG:EX

Subject: Performance Audit - update

On July 19th Malcolm called me in response to my email requesting we meet again to discuss scope. They are still having interviews at this stage and he thinks it would be a bit early right now to get together as proposed. They have some operational staff in different areas to meet up with (he mentioned Surrey, Campbell River, and Williams Lake – however they won't proceed with the last location due to the wildfire situation). He did agree that in April we all agreed to sit down again when the time was right. Laura will send a request regarding the local area staff. He asked how much longer we'd need for the PII screen on the documents. I advised I was not sure but that we were actively working on it. He said the documents didn't need to all come at once – please send over any that are ready. He also said they were only a 5 minute walk from Sussex and would be very happy to come over to work with staff here as may be required.

Kurt

Kurt J.W. Sandstrom, QC

Assistant Deputy Minister

Ministry of Attorney General, Justice Services

Government of British Columbia

8th Floor, 1001 Douglas Street

PO Box 9280, Stn Prov Govt

Victoria, BC V8W 9J7

Phone: (250) 356-0383

Email: Kurt.Sandstrom@gov.bc.ca

Assistance with scheduling: Contact Brandie Youell at 250-356-6582 or at Brandie.Youell@gov.bc.ca



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From: [Youell, Brandie JAG:EX](#)
To: [Bains, Manjit JAG:EX](#); [Beresford, Christopher JAG:EX](#); [Carter, Nancy L JAG:EX](#); [Deitch, James JAG:EX](#); [Fontaine, Jan JAG:EX](#); [Forrest, Cris J JAG:EX](#); [Grills, Sean C JAG:EX](#); [Merner, David JAG:EX](#); [Sandstrom, Kurt JAG:EX](#); [Lavery, Paula S JAG:EX](#)
Cc: [Meier, Julie JAG:EX](#); [Campbell, Helene JAG:EX](#); [Heels, Maureen C JAG:EX](#); [Wallbank, Cindy M JAG:EX](#)
Subject: Request for Agenda Items: BMC on August 3
Date: Monday, July 24, 2017 3:53:00 PM

Good afternoon,

The next BMC meeting is on August 3. Please advise if you have any agenda items for this meeting. If you do you have items, please let me know if they are for discussion or decision and if there will be any material to circulate for it. Also, please let me know how much time you will need.

Please let me know by July 28 if you have any items.

Thank you,

Brandie

Brandie Youell | Acting Executive Administrative Assistant

Assistant Deputy Minister Office

Justice Services Branch | Ministry of Attorney General

8th Floor, 1001 Douglas Street

Victoria, BC V8W 9J1

Direct: 250-356-6582 | brandie.youell@gov.bc.ca

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From: [Youell, Brandie JAG:EX](#)
To: [Sandstrom, Kurt JAG:EX](#)
Subject: For Approval: courtesy letters introducing our new ministers
Date: Monday, July 24, 2017 4:40:00 PM
Attachments: [Wilson-Raybould Jody 429108 Draft revised.docx](#)
[Goodale Ralph 522258 Draft revised.docx](#)
Importance: High

Hi Kurt,
Please see the attached letters for you review. Please see Anita's email below.
This is a rush as there are upcoming Minister briefings.
Thanks,
Brandie

Brandie Youell | Acting Executive Administrative Assistant
Assistant Deputy Minister Office
Justice Services Branch | Ministry of Attorney General
8th Floor, 1001 Douglas Street
Victoria, BC V8W 9J1
Direct: 250-356-6582 | brandie.youell@gov.bc.ca

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From: Nadziejko, Anita T PSSG:EX
Sent: Friday, July 21, 2017 1:44 PM
To: Youell, Brandie JAG:EX
Cc: Meseyton, Robert PSSG:EX
Subject: courtesy letters introducing our new ministers

Hello Brandie. Could I ask you check with Kurt if he has any concern re the content of these letter, thank you.

We're planning to introduce the new AG and SG to their federal counterparts through these letters. They are meant to be high level and positive... name a few priorities or areas for collaboration. Please note the letters were reviewed by Jamie and ministry FPT contacts. Please let me know if Kurt is ok with the content and we'll take them to DAG and DSG.
Thanks.

Anita Nadziejko | Senior Policy Advisor
Corporate Policy and Planning Office
Ministry of Public Safety and Solicitor General
Direct: 250.387.4842

From: [Youell, Brandie JAG:EX](#)
To: [Deitch, James JAG:EX](#); [Sandstrom, Kurt JAG:EX](#)
Subject: PAC on Friday - Tara Faganello
Date: Tuesday, July 25, 2017 7:54:00 AM

Hello,

Tara will be about 30 minutes late calling in to this meeting. Gary Paget will call in on her behalf for the first 30 minutes of the meeting and then she will dial in after.

Thanks,

Brandie

Brandie Youell | Acting Executive Administrative Assistant

Assistant Deputy Minister Office

Justice Services Branch | Ministry of Attorney General

8th Floor, 1001 Douglas Street

Victoria, BC V8W 9J1

Direct: 250-356-6582 | brandie.youell@gov.bc.ca

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From: [Youell, Brandie JAG:EX](#)
To: [Faganello, Tara CSCD:EX](#)
Cc: [Andrade, Ana CSCD:EX](#); [Paget, Gary CSCD:EX](#); [Sandstrom, Kurt JAG:EX](#); [Thomson, Lia CSCD:EX](#)
Subject: RE: Provincial Advisory Committee Materials for July 28
Date: Tuesday, July 25, 2017 7:56:00 AM
Attachments: [image001.png](#)

Hi Tara,
The telephone conference number is ^{s.17} and the participant is ^{s.17} #.
Also, I have forwarded the meeting invite to Gary Paget.
Thank you,

Brandie
Brandie Youell | Acting Executive Administrative Assistant
Assistant Deputy Minister Office
Justice Services Branch | Ministry of Attorney General
8th Floor, 1001 Douglas Street
Victoria, BC V8W 9J1
Direct: 250-356-6582 | brandie.youell@gov.bc.ca

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From: Faganello, Tara CSCD:EX
Sent: Monday, July 24, 2017 5:08 PM
To: Sandstrom, Kurt JAG:EX; Youell, Brandie JAG:EX; Thomson, Lia CSCD:EX
Cc: Andrade, Ana CSCD:EX; Paget, Gary CSCD:EX
Subject: FW: Provincial Advisory Committee Materials for July 28
Hi Kurt/Brandie

I will need a teleconference number please. I can see if Gary Paget can attend the Victoria videoconference location....

Thanks
Tara

From: Youell, Brandie JAG:EX On Behalf Of Sandstrom, Kurt JAG:EX
Sent: Monday, July 24, 2017 4:33 PM
To: Juk, Peter A JAG:EX; Cavanaugh, Lynda A JAG:EX; Boyle, Patricia J PSSG:EX; Pecknold, Clayton PSSG:EX; Nash, Laurel ABR:EX; Hughes, Doug J HLTH:EX; Massey, Christine MCF:EX; Faganello, Tara CSCD:EX; Deitch, James JAG:EX; ^{s.22} XT:Crabtree, Thomas AG:IN; ^{s.22}
XT:Crichton, Julie AG:IN; Arend, Elenore PSSG:EX; Tucker, Melanie JAG:EX; Darlene Shackelly; ^{s.22} 'gmacisaac@ubcm.ca'; Doug S. White ^{s.22} Mezzarobba, Marcie PSSG:EX
Cc: Earl, Jennifer JAG:EX; Sitar, Natalie JAG:EX; Campbell, Sarah PSSG:EX; Butterfield, Nicole PSSG:EX; Leinweber, Rachelle R ABR:EX; Bracewell, Barb HLTH:EX; Tran, Kim C (Victoria) MCF:EX; Andrade, Ana CSCD:EX; 'Diana Craig'; XT:Crichton, Julie AG:IN; 'Diane MacFarlane'; Currie, Sylvia PSSG:EX; Tucker, Melanie JAG:EX; Wallbank, Cindy M JAG:EX; XT:Pacheco, Elisa JAG:IN
Subject: Provincial Advisory Committee Materials for July 28
All:

On behalf of my co-Chairs I am sending out the proposed agenda and materials for the meeting on Friday. Unfortunately we had originally planned for an extended meeting over the lunch period to allow for a presentation on a feasibility study for evaluation of First Nations Courts prepared by Professor Yvon Dandurand from the University of the Fraser Valley with funding provided by the Law Foundation/Legal Services Society Legal Aid Research Fund however Prof. Dandurand had to deal with an emergent issue out of the country and is not able to attend on Friday. We are attempting to schedule a date in August that would work for Committee members as well as him. Therefore the meeting is only scheduled to last now until 11:30 which should allow the time

necessary for discussion of the remaining items on the agenda. The meeting will be held by videoconference from Vancouver and Victoria and we hope that all of you are able to attend at one or other location but if not please advise Brandie Youell and she will ensure a teleconference option is also available.

We look forward to seeing you all on Friday.

Kurt

Kurt J.W. Sandstrom, QC

Assistant Deputy Minister

Ministry of Justice, Justice Services

Government of British Columbia

8th Floor, 1001 Douglas Street

PO Box 9280, Stn Prov Govt

Victoria, BC V8W 9J7

Phone: (250) 356-0383

Email: Kurt.Sandstrom@gov.bc.ca

Assistance with scheduling: Contact Brandie Youell at 250-356-6582 or at Brandie.Youell@gov.bc.ca



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From: [Youell, Brandie JAG:EX](#)
To: [Bains, Manjit JAG:EX](#); [Beresford, Christopher JAG:EX](#); [Carter, Nancy L JAG:EX](#); [Deitch, James JAG:EX](#); [Fontaine, Jan JAG:EX](#); [Forrest, Cris J JAG:EX](#); [Grills, Sean C JAG:EX](#); [Merner, David JAG:EX](#); [Sandstrom, Kurt JAG:EX](#)
Cc: [Meier, Julie JAG:EX](#); [Wallbank, Cindy M JAG:EX](#); [Campbell, Helene JAG:EX](#); [Heels, Maureen C JAG:EX](#)
Subject: BMC MEETING TODAY IS IN BOARDROOM 214
Date: Tuesday, July 25, 2017 8:28:00 AM

Good morning,
Just letting you know that the BMC meeting today is in boardroom 214.
Thank you,
Brandie

Brandie Youell | Acting Executive Administrative Assistant
Assistant Deputy Minister Office
Justice Services Branch | Ministry of Attorney General
8th Floor, 1001 Douglas Street
Victoria, BC V8W 9J1
Direct: 250-356-6582 | brandie.youell@gov.bc.ca

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From: [Youell, Brandie JAG:EX](#)
To: [Sandstrom, Kurt JAG:EX](#)
Subject: For Approval: 429140_ DAG DRAFT (no incoming)_CRABTREE_ ISO Update
Date: Tuesday, July 25, 2017 8:53:00 AM
Attachments: 429140_ DAG DRAFT (no incoming)_CRABTREE_ ISO Update.docx

Hi Kurt,
Please see the attached DAG draft for your review and approval. There is no incoming for this correspondence.

Thanks,

Brandie

Brandie Youell | Acting Executive Administrative Assistant

Assistant Deputy Minister Office

Justice Services Branch | Ministry of Attorney General

8th Floor, 1001 Douglas Street

Victoria, BC V8W 9J1

Direct: 250-356-6582 | brandie.youell@gov.bc.ca

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From: Tam, Jasmine JAG:EX

Sent: Monday, July 24, 2017 4:15 PM

To: Youell, Brandie JAG:EX

Cc: Bastone, Teresa JAG:EX; Beresford, Christopher JAG:EX

Subject: 429140_ DAG DRAFT (no incoming)_CRABTREE_ ISO Update

Good Afternoon Brandie,

Please find attached a DAG DRAFT (no incoming) letter for Kurt's review and approval.

This has been Cliffed and a referral has been made to the ADMO.

I formatted the letter on the most updated DAG letterhead I could find... but I'm pretty sure it should read "Ministry of Attorney General" on the footer now? Also, I'm not sure if the DAG's signature is still accurate... it currently still says 'Justice'...

Please advise if any changes are necessary!

Thanks,

Jasmine

From: [Youell, Brandie JAG:EX](#)
To: [Sandstrom, Kurt JAG:EX](#)
Subject: FW: AFHCC Evaluation Plan Draft
Date: Tuesday, July 25, 2017 9:02:00 AM
Attachments: [AFHCC Evaluation Plan 17 jul 20.docx](#)
[AFHCC Program Tracking Form v4.docx](#)

Hi Kurt,

Just making sure you saw this email and know that any comments on the attached are due by July 27.

Thanks,

Brandie

Brandie Youell | Acting Executive Administrative Assistant

Assistant Deputy Minister Office

Justice Services Branch | Ministry of Attorney General

8th Floor, 1001 Douglas Street

Victoria, BC V8W 9J1

Direct: 250-356-6582 | brandie.youell@gov.bc.ca

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From: Cepeda, Stefanie MCF:EX

Sent: Thursday, July 20, 2017 5:11 PM

To: MacMillan, Joanne MCF:EX; XT:Crabtree, Thomas AG:IN; Sandstrom, Kurt JAG:EX; Cavanaugh, Lynda A JAG:EX; Nash, Laurel ABR:EX; Parenteau, Rob G ABR:EX; Samija, Debbie MCF:EX; XT:Crichton, Julie AG:IN; s.22 Chaudhary, Shashe MCF:EX;

Youell, Brandie JAG:EX; s.22

Cc: Shelford, Kim J MCF:EX

Subject: AFHCC Evaluation Plan Draft

Hello AFHCC Steering Committee,

Please review the attached evaluation materials for the Aboriginal Family Healing Court Conference Pilot Program developed by Reciprocal Consulting. Please **send any feedback to me by email by**

July 27th and indicate if there are any issues related to the evaluation that you'd like to discuss at the next Steering Committee Meeting.

There are also 2 outstanding questions that I'd like to pose to this group:

- Reciprocal has offered to produce a "community-friendly" evaluation report that could be shared more broadly than the evaluation plan. Is this something of value from your perspective?
- Would you like Reciprocal to produce recommendations for the program in their final report or simply a summary of findings?

Thanks,

Stefanie

From: [Youell, Brandie JAG:EX](#)
To: [Sandstrom, Kurt JAG:EX](#)
Subject: RE: Circle of the Child
Date: Tuesday, July 25, 2017 9:19:00 AM

I don't see why you can't attend. I will check with Jamie about moving the meeting or possibly cancelling it.

Thanks,

Brandie

Brandie Youell | Acting Executive Administrative Assistant

Assistant Deputy Minister Office

Justice Services Branch | Ministry of Attorney General

8th Floor, 1001 Douglas Street

Victoria, BC V8W 9J1

Direct: 250-356-6582 | brandie.youell@gov.bc.ca

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From: Sandstrom, Kurt JAG:EX

Sent: Tuesday, July 25, 2017 9:13 AM

To: Youell, Brandie JAG:EX

Subject: FW: Circle of the Child

Any chance I could attend this in Vancouver? I assume It's at the Chief Judge's office... We'd need to consider moving the indigenous working group meeting to accommodate. Not sure if moving that would be problematic for Jamie...

From: Crabtree, Thomas [<mailto:TCrabtree@provinciacourt.bc.ca>]

Sent: Tuesday, July 25, 2017 9:01 AM

To: Sandstrom, Kurt JAG:EX

Subject: Circle of the Child

Kurt,

I have a meeting with Ron Friesen (former CEO of CLE) to discuss this particular issue. I understand that the following will also be attending Dr. Christine Loock, Dr. Sonya Vellet and Dana Brynelsen. The meeting is Thursday at 11:00. It is intended as a general exchange of information. Let me know if you are able to attend.

Regards, Tom

Thomas (Tom) J. Crabtree

Chief Judge

Provincial Court of British Columbia

Suite 337 - 800 Hornby Street

Vancouver, BC V6Z 2C5

Tel: 604-660-2864

Fax: 604-660-1108

This message may have been created using voice dictation software. Please excuse any mistakes that slip through.

From: [Youell, Brandie JAG:EX](#)
To: [Carter, Nancy L JAG:EX](#)
Cc: [Sandstrom, Kurt JAG:EX](#); [Mead, Rhonda M JAG:EX](#); [Forrest, Cris J JAG:EX](#); [Reimer, Neil JAG:EX](#); [Mulligan, Renee JAG:EX](#)
Subject: RE: Documents for AG Review/Approval
Date: Tuesday, July 25, 2017 9:39:00 AM

Hi Nancy,
Connie just sent out the meeting invite for 2pm tomorrow.
Thanks,
Brandie

Brandie Youell | Acting Executive Administrative Assistant
Assistant Deputy Minister Office
Justice Services Branch | Ministry of Attorney General
8th Floor, 1001 Douglas Street
Victoria, BC V8W 9J1
Direct: 250-356-6582 | brandie.youell@gov.bc.ca

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From: Carter, Nancy L JAG:EX
Sent: Tuesday, July 25, 2017 9:32 AM
To: Forrest, Cris J JAG:EX; Reimer, Neil JAG:EX; Mulligan, Renee JAG:EX; Youell, Brandie JAG:EX
Cc: Sandstrom, Kurt JAG:EX; Mead, Rhonda M JAG:EX
Subject: RE: Documents for AG Review/Approval

Just want to confirm next steps:

s.12,s.13

Let me know if any of this is contrary to your understanding all.

Nancy L Carter

Executive Director, Civil Policy and Legislation Office

Justice Services Branch

Ministry of Attorney General

Ph. (250) 356-6182

Fax (250) 387-1189

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From: Forrest, Cris J JAG:EX

Sent: Tuesday, July 25, 2017 9:18 AM

To: Reimer, Neil JAG:EX; Mulligan, Renee JAG:EX

Cc: Carter, Nancy L JAG:EX; Sandstrom, Kurt JAG:EX; Mead, Rhonda M JAG:EX

Subject: Documents for AG Review/Approval

As we have done in the past, we will use the PLOS SharePoint for all items that require AG approvals and signatures. Once you have the documents ready and they have been through internal approvals, please let Rhonnie know and she will stickhandle with the AG's office. It is very helpful if she is cc'd so she knows what is going on and can anticipate needs. Many thanks.

Cris Forrest | Director | Justice Services Branch | BC Ministry of Attorney General

8th Floor, 1001 Douglas Street, Victoria BC V8W 9J7 | Telephone: 250 356.6112

URL: www.ag.gov.bc.ca/justice-services/



Where ideas work

2016

10 Best Places to Work

From: [Youell, Brandie JAG:EX](#)
To: [Carter, Nancy L JAG:EX](#)
Cc: [Sandstrom, Kurt JAG:EX](#); [Mead, Rhonda M JAG:EX](#); [Forrest, Cris J JAG:EX](#); [Reimer, Neil JAG:EX](#); [Mulligan, Renee JAG:EX](#)
Subject: RE: Documents for AG Review/Approval
Date: Tuesday, July 25, 2017 9:47:00 AM

Hi Nancy,
Is there any material that I should print for Kurt for the meeting at 2pm tomorrow with the Minister?

Thanks,

Brandie

Brandie Youell | Acting Executive Administrative Assistant

Assistant Deputy Minister Office

Justice Services Branch | Ministry of Attorney General

8th Floor, 1001 Douglas Street

Victoria, BC V8W 9J1

Direct: 250-356-6582 | brandie.youell@gov.bc.ca

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From: Youell, Brandie JAG:EX

Sent: Tuesday, July 25, 2017 9:39 AM

To: Carter, Nancy L JAG:EX

Cc: Sandstrom, Kurt JAG:EX; Mead, Rhonda M JAG:EX; Forrest, Cris J JAG:EX; Reimer, Neil JAG:EX; Mulligan, Renee JAG:EX

Subject: RE: Documents for AG Review/Approval

Hi Nancy,

Connie just sent out the meeting invite for 2pm tomorrow.

Thanks,

Brandie

Brandie Youell | Acting Executive Administrative Assistant

Assistant Deputy Minister Office

Justice Services Branch | Ministry of Attorney General

8th Floor, 1001 Douglas Street

Victoria, BC V8W 9J1

Direct: 250-356-6582 | brandie.youell@gov.bc.ca

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From: Carter, Nancy L JAG:EX

Sent: Tuesday, July 25, 2017 9:32 AM

To: Forrest, Cris J JAG:EX; Reimer, Neil JAG:EX; Mulligan, Renee JAG:EX; Youell, Brandie JAG:EX

Cc: Sandstrom, Kurt JAG:EX; Mead, Rhonda M JAG:EX

Subject: RE: Documents for AG Review/Approval

Just want to confirm next steps:

s.12,s.13

Let me know if any of this is contrary to your understanding all.

Nancy L Carter

Executive Director, Civil Policy and Legislation Office

Justice Services Branch

Ministry of Attorney General

Ph. (250) 356-6182

Fax (250) 387-1189

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From: Forrest, Cris J JAG:EX

Sent: Tuesday, July 25, 2017 9:18 AM

To: Reimer, Neil JAG:EX; Mulligan, Renee JAG:EX

Cc: Carter, Nancy L JAG:EX; Sandstrom, Kurt JAG:EX; Mead, Rhonda M JAG:EX

Subject: Documents for AG Review/Approval

As we have done in the past, we will use the PLOS SharePoint for all items that require AG approvals and signatures. Once you have the documents ready and they have been through internal approvals, please let Rhonnie know and she will stickhandle with the AG's office. It is very helpful if she is cc'd so she knows what is going on and can anticipate needs. Many thanks.

Cris Forrest | Director | Justice Services Branch | BC Ministry of Attorney General

8th Floor, 1001 Douglas Street, Victoria BC V8W 9J7 | Telephone: 250 356.6112

URL: www.ag.gov.bc.ca/justice-services/



Where ideas work



From: [Youell, Brandie JAG:EX](#)
To: [Deitch, James JAG:EX](#); [Sandstrom, Kurt JAG:EX](#)
Cc: [Wallbank, Cindy M JAG:EX](#)
Subject: FW: Meeting on July 28: Provincial Advisory Committee for Specialized Courts and Justice Initiatives
Date: Tuesday, July 25, 2017 10:17:00 AM

Just letting you know that Darlene is now attending the meeting by phone. I have provided her with the conference call details.

Thanks,

Brandie

Brandie Youell | Acting Executive Administrative Assistant

Assistant Deputy Minister Office

Justice Services Branch | Ministry of Attorney General

8th Floor, 1001 Douglas Street

Victoria, BC V8W 9J1

Direct: 250-356-6582 | brandie.youell@gov.bc.ca

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From: Darlene Shackelly [<mailto:dshackelly@nccabc.net>]

Sent: Tuesday, July 25, 2017 9:53 AM

To: Youell, Brandie JAG:EX

Subject: RE: Meeting on July 28: Provincial Advisory Committee for Specialized Courts and Justice Initiatives

Can you please provide teleconference number. I will be calling in.

Darlene Shackelly

From: Youell, Brandie JAG:EX [<mailto:Brandie.Youell@gov.bc.ca>]

Sent: Wednesday, July 19, 2017 11:26 AM

To: s.22; 'Wayne Robertson QC'; Darlene Shackelly

Cc: 'Diana Craig'; 'Diane MacFarlane'

Subject: Meeting on July 28: Provincial Advisory Committee for Specialized Courts and Justice Initiatives
Good morning,

As you will be attending this meeting in Vancouver, I wanted to provide you with the address for the Office of the Chief Judge.

The Office of the Chief Judge is located at:

Suite 337 - 800 Hornby Street

Vancouver, BC V6Z 2C5

Thank you,

Brandie

Brandie Youell | Acting Executive Administrative Assistant

Assistant Deputy Minister Office

Justice Services Branch | Ministry of Attorney General

8th Floor, 1001 Douglas Street

Victoria, BC V8W 9J1

Direct: 250-356-6582 | brandie.youell@gov.bc.ca

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From: [Youell, Brandie JAG:EX](#)
To: [Sandstrom, Kurt JAG:EX](#)
Subject: For Approval: 429157 - AG DBN - Advocate Article
Date: Tuesday, July 25, 2017 10:18:00 AM
Attachments: 429157 - AG DBN - Advocate Article.docx

Hi Kurt,
Please see the attached DBN for your review and approval.
Thanks,
Brandie

Brandie Youell | Acting Executive Administrative Assistant
Assistant Deputy Minister Office
Justice Services Branch | Ministry of Attorney General
8th Floor, 1001 Douglas Street
Victoria, BC V8W 9J1
Direct: 250-356-6582 | brandie.youell@gov.bc.ca

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From: Forrest, Cris J JAG:EX
Sent: Monday, July 24, 2017 6:34 PM
To: Sandstrom, Kurt JAG:EX
Cc: Youell, Brandie JAG:EX
Subject: FOR REVIEW: XXXXXX - AG DBN - Advocate Article

Kurt,

Attached is a draft DBN on three possible topics for the AG's article in the November issue of the *Advocate*. I included a couple of likely topics that would align with government commitments, but there are a raft of others as well (*Jordan*, Indigenous justice, empowerment of system users, democratic reforms, A2J and how to make it more relevant, etc.) let me know what you think.

Brandie, can you please rename the document with a Cliff number. It is saved here: [S:\BRIEFING MATERIALS\BRIEFING NOTES\2017 Briefing Notes\XXXXXX - AG DBN - Advocate Article.docx](#). Many thanks.

Cris

From: [Youell, Brandie JAG:EX](#)
To: [Sandstrom, Kurt JAG:EX](#)
Subject: RE: AG SCR Committee - Consultations (Probate & Tariff)
Date: Tuesday, July 25, 2017 10:33:00 AM

Hi Kurt,
Just following up to see if you have responded to Lauryn's email below.
Thanks,
Brandie

Brandie Youell | Acting Executive Administrative Assistant
Assistant Deputy Minister Office
Justice Services Branch | Ministry of Attorney General
8th Floor, 1001 Douglas Street
Victoria, BC V8W 9J1
Direct: 250-356-6582 | brandie.youell@gov.bc.ca

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From: Kerr, Lauryn JAG:EX
Sent: Tuesday, July 18, 2017 1:12 PM
To: Sandstrom, Kurt JAG:EX
Cc: Youell, Brandie JAG:EX; Merner, David JAG:EX
Subject: AG SCR Committee - Consultations (Probate & Tariff)

Hi Kurt,

As of this afternoon, we will be launching the AG's SCR Committee website, and posting the probate rules amendments for public consultation. The delay in starting this consultation has been due to issues getting an email address created for consultation, but it has just been created as of this morning.

This re-opens the question of how to approach the consultation on amendments to the civil tariff as well, since we want to begin that consultation ASAP. At the July 16 meeting, the Committee members suggested that we post it to the website and invite written comments (same as with the probate rules), but leave instructions for stakeholders to indicate to us if they'd like to present their views orally. The way we left things at that meeting was that you and I would chat with the DAG to see if he would like to hold an oral hearing regardless, or if the written process as suggested by Committee members will suffice.

David and I spoke about this last week as well, and he suggested that we may want to brief the incoming AG before taking any action on consultations for the tariff due to potential controversy. How would you like to proceed? Have you spoken with the DAG about it at all?

Thanks,
Lauryn

From: [Youell, Brandie JAG:EX](#)
To: [Bains, Manjit JAG:EX](#); [Beresford, Christopher JAG:EX](#); [Carter, Nancy L JAG:EX](#); [Fontaine, Jan JAG:EX](#); [Forrest, Cris J JAG:EX](#); [Grills, Sean C JAG:EX](#); [Merner, David JAG:EX](#); [Sandstrom, Kurt JAG:EX](#)
Cc: [Heels, Maureen C JAG:EX](#); [Niedermoser, Annette AG:EX](#); [Wallbank, Cindy M JAG:EX](#); [Campbell, Helene JAG:EX](#); [Watters, Treena M JAG:EX](#); [Meier, Julie JAG:EX](#)
Subject: RE: UPDATED: Out of Province Travel Plan
Date: Tuesday, July 25, 2017 12:08:00 PM
Attachments: [ISB_OOP-Travel_2017-18.docx](#)

Good afternoon,

Further to my email below, I am just following up to confirm that there are no more updates for the attached.

Nancy: I did incorporate the changes that Treena sent to me last week.

Thank you,

Brandie

Brandie Youell | Acting Executive Administrative Assistant

Assistant Deputy Minister Office

Justice Services Branch | Ministry of Attorney General

8th Floor, 1001 Douglas Street

Victoria, BC V8W 9J1

Direct: 250-356-6582 | brandie.youell@gov.bc.ca

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From: Youell, Brandie JAG:EX

Sent: Friday, July 14, 2017 11:25 AM

To: [Bains, Manjit JAG:EX](#); [Beresford, Christopher JAG:EX](#); [Carter, Nancy L JAG:EX](#); [Deitch, James JAG:EX](#); [Fontaine, Jan JAG:EX](#); [Forrest, Cris J JAG:EX](#); [Grills, Sean C JAG:EX](#); [Merner, David JAG:EX](#); [Sandstrom, Kurt JAG:EX](#)

Cc: [Youell, Brandie JAG:EX](#); [Heels, Maureen C JAG:EX](#); [Niedermoser, Annette JAG:EX](#); [Wallbank, Cindy M JAG:EX](#); [Campbell, Helene JAG:EX](#); [Watters, Treena M JAG:EX](#)

Subject: UPDATED: Out of Province Travel Plan

Good morning,

Thank you for providing me with your updates on the attached OOP travel plan. Please let me know if further changes need to be made.

Thank you,

Brandie

Brandie Youell | Acting Executive Administrative Assistant

Assistant Deputy Minister Office

Justice Services Branch | Ministry of Justice

8th Floor, 1001 Douglas Street

Victoria, BC V8W 9J1

Direct: 250-356-6582 | brandie.youell@gov.bc.ca

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From: [Youell, Brandie JAG:EX](#)
To: [Bains, Manjit JAG:EX](#); [Beresford, Christopher JAG:EX](#); [Carter, Nancy L JAG:EX](#); [Deitch, James JAG:EX](#); [Fontaine, Jan JAG:EX](#); [Forrest, Cris J JAG:EX](#); [Grills, Sean C JAG:EX](#); [Merner, David JAG:EX](#); [Sandstrom, Kurt JAG:EX](#)
Cc: [Heels, Maureen C JAG:EX](#); [Wallbank, Cindy M JAG:EX](#); [Campbell, Helene JAG:EX](#); [Watters, Treena M JAG:EX](#); [Meier, Julie JAG:EX](#)
Subject: BMC Vacation Schedule
Date: Tuesday, July 25, 2017 12:27:00 PM
Attachments: [BMC Summer Holiday Schedule 2017.docx](#)

Good afternoon,
Attached is the BMC vacation schedule for the summer. Could you please advise if any changes need to be made.

Thank you,

Brandie

Brandie Youell | Acting Executive Administrative Assistant

Assistant Deputy Minister Office

Justice Services Branch | Ministry of Attorney General

8th Floor, 1001 Douglas Street

Victoria, BC V8W 9J1

Direct: 250-356-6582 | brandie.youell@gov.bc.ca

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From: [Youell, Brandie JAG:EX](#)
To: [Sandstrom, Kurt JAG:EX](#)
Subject: For approval: Docs for AG briefing: s.12
Date: Tuesday, July 25, 2017 1:32:00 PM
Attachments: Table of decisions with recommendations for AG July 25 2017.docx
s.12
BN - decision - referendum issues.docx
s.12

Importance: High

Hi Kurt,
Please see the attached documents for the AG briefing tomorrow. Approval is required by today on these.

Thanks,

Brandie

Brandie Youell | Acting Executive Administrative Assistant

Assistant Deputy Minister Office

Justice Services Branch | Ministry of Attorney General

8th Floor, 1001 Douglas Street

Victoria, BC V8W 9J1

Direct: 250-356-6582 | brandie.youell@gov.bc.ca

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From: Reimer, Neil JAG:EX

Sent: Tuesday, July 25, 2017 1:30 PM

To: Youell, Brandie JAG:EX

Cc: Mulligan, Renee JAG:EX; Carter, Nancy L JAG:EX; Forrest, Cris J JAG:EX

Subject: Docs for AG briefing: s.12

Importance: High

Brandie, these are a rush for approval by Kurt and the DAG. They are for tomorrow's AG briefing and should get to the MO today if possible.

The docs are:

- Table of issues with ministry recommended responses (this was discussed at this morning's briefing);
- Briefing notes on each of the four items. Note that given the timelines we are not asking for AG sign-off of the briefing notes themselves at this point; instead, they are being supplied for further background to support discussion of the issues/recommendations raised in the table.

Once we have DAG approval, Rhonda can post the docs to MO sharepoint site.

Neil Reimer

Director, Strategic Initiatives

Justice Services Branch | British Columbia Ministry of Attorney General

1001 Douglas St., Victoria, BC Tel: 250 356-8303

From: [Youell, Brandie JAG:EX](#)
To: [Sandstrom, Kurt JAG:EX](#)
Subject: RE: DRAFT Terms of Reference_Provincial Advisory Committee - June 21 2017 - DT
Date: Wednesday, July 26, 2017 7:53:00 AM

Hi Kurt,
Just making sure this one is on your radar since the indigenous working group meeting is tomorrow. Do you need me to circulate Darlene's comments to the Chief Judge?

Thanks,
Brandie

Brandie Youell | Acting Executive Administrative Assistant

Assistant Deputy Minister Office

Justice Services Branch | Ministry of Attorney General

8th Floor, 1001 Douglas Street

Victoria, BC V8W 9J1

Direct: 250-356-6582 | brandie.youell@gov.bc.ca

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From: Sandstrom, Kurt JAG:EX

Sent: Tuesday, July 25, 2017 5:32 PM

To: 'Darlene Shackelly'

Cc: Youell, Brandie JAG:EX

Subject: RE: DRAFT Terms of Reference_Provincial Advisory Committee - June 21 2017 - DT

Thanks Darlene – I'll have a look a careful look at this tomorrow. I think we probably should share your comments with the Chief Judge and Doug White if that's okay with you? Or would you like for us to chat first?

Kurt

From: Darlene Shackelly [<mailto:dshackelly@nccabc.net>]

Sent: Tuesday, July 25, 2017 3:25 PM

To: Sandstrom, Kurt JAG:EX

Cc: Youell, Brandie JAG:EX

Subject: DRAFT Terms of Reference_Provincial Advisory Committee - June 21 2017 - DT

Kurt

This is my recommendations to TOR, rather than bring this up at Friday's meeting.

Darlene Shackelly

Executive Director

Native Courtworker and Counselling Association of BC

#207, 1999 Marine Drive

North Vancouver, BC

V7P 3J3

Telephone: 604-628-1132

Fax: 604-985-8933

www.nccabc.ca

From: [Youell, Brandie JAG:EX](#)
To: [Sandstrom, Kurt JAG:EX](#)
Subject: RE: Supplies
Date: Wednesday, July 26, 2017 8:06:00 AM

Hello,
There is now a box of staples on your desk and toner in your printer.
Thanks,
Brandie

Brandie Youell | Acting Executive Administrative Assistant
Assistant Deputy Minister Office
Justice Services Branch | Ministry of Attorney General
8th Floor, 1001 Douglas Street
Victoria, BC V8W 9J1
Direct: 250-356-6582 | brandie.youell@gov.bc.ca

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From: Sandstrom, Kurt JAG:EX
Sent: Wednesday, July 26, 2017 7:28 AM
To: Youell, Brandie JAG:EX
Subject: Supplies

My printer is out of toner – if that could be looked after I'd be appreciative. Also don't have any staples so borrowed yours this morning to get ready for the day...

Off shortly for dental cleaning. Back in a couple hours, around 9:30-9:40.

K

Kurt J.W. Sandstrom, QC
Assistant Deputy Minister
Ministry of Attorney General, Justice Services
Government of British Columbia
8th Floor, 1001 Douglas Street
PO Box 9280, Stn Prov Govt
Victoria, BC V8W 9J7
Phone: (250) 356-0383
Email: Kurt.Sandstrom@gov.bc.ca

Assistance with scheduling: Contact Brandie Youell at 250-356-6582 or at Brandie.Youell@gov.bc.ca



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From: [Youell, Brandie JAG:EX](#)
To: [Sandstrom, Kurt JAG:EX](#)
Cc: [Mead, Rhonda M JAG:EX](#)
Subject: s.22 - Tomorrow
Date: Wednesday, July 26, 2017 8:19:00 AM

Good morning,

s.22

Apologies. I had my

s.22

s.22, I had to move it to tomorrow.

Thank you,

Brandie

Brandie Youell | Acting Executive Administrative Assistant

Assistant Deputy Minister Office

Justice Services Branch | Ministry of Attorney General

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From: [Youell, Brandie JAG:EX](#)
To: [Deitch, James JAG:EX](#)
Cc: [Sandstrom, Kurt JAG:EX](#)
Subject: RE: Wednesdays
Date: Wednesday, July 26, 2017 8:42:00 AM

Hi Jamie,
It is not a problem for me to cover the phones. I am always happy to help.
Thanks,
Brandie

Brandie Youell | Acting Executive Administrative Assistant
Assistant Deputy Minister Office
Justice Services Branch | Ministry of Attorney General
8th Floor, 1001 Douglas Street
Victoria, BC V8W 9J1
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From: Deitch, James JAG:EX
Sent: Tuesday, July 25, 2017 4:59 PM
To: Youell, Brandie JAG:EX
Cc: Sandstrom, Kurt JAG:EX
Subject: Wednesdays
Brandie:

As you know s.22 does not work on s.22 and with both s.22 and s.22 away right now I asked Kurt if he minded if Cindy's voicemail directs calls to you if the issue cannot wait until Thursday. Kurt was fine with this so long as you were comfortable. If you are not let me know and we will work out another option.

If you should get any calls tomorrow that you cannot deal with you can also direct them back to me.

Sorry I did not speak to you earlier, I had intended to raise this issue at BMC but since it was all about JORRP today I did not have an opportunity.

Thanks for your assistance.

James Deitch
Executive Director

Criminal Justice and Legal Access Policy Division
Justice Services Branch
Ministry of Attorney General
8th floor, 1001 Douglas Street
PO Box 9222, Stn Prov Govt
Victoria, BC V8W 9J1

www.criminaljusticereform.gov.bc.ca
<http://www.gov.bc.ca/ag/index.html>

Phone: 250.387.2109
Fax: 250.356.2721
Cell: 250.580.5612

Please consider the environment before printing this e-mail

From: Youell, Brandie JAG:EX
To: Sandstrom, Kurt JAG:EX
Subject: FW: PLS REVIEW>Strategic Workforce Advisory Committee: July 12, 2017 minutes and action items
Date: Wednesday, July 26, 2017 8:57:00 AM
Attachments: ADM Advisory Committee minutes - July 12 2017 draft.docx
2_170619 BI Tool Dashboard Presentation V3.pptx
3 Year 2 JPSS Succession Mgmt Bench Strength July 6 draft.docx
image001.png

Hi Kurt,
Just a reminder that if you have any comments on the attached, they are due back to Cheryl by July 31.

Thanks,

Brandie

Brandie Youell | Acting Executive Administrative Assistant

Assistant Deputy Minister Office

Justice Services Branch | Ministry of Attorney General

8th Floor, 1001 Douglas Street

Victoria, BC V8W 9J1

Direct: 250-356-6582 | brandie.youell@gov.bc.ca

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From: Youell, Brandie JAG:EX

Sent: Thursday, July 20, 2017 2:52 PM

To: Sandstrom, Kurt JAG:EX

Subject: RE: PLS REVIEW>Strategic Workforce Advisory Committee: July 12, 2017 minutes and action items

Hey,

Just a gentle reminder to review the attached and provide comments to Cheryl by July 31. I will remind you next week if I don't see a response from you.

Thanks,

Brandie

Brandie Youell | Acting Executive Administrative Assistant

Assistant Deputy Minister Office

Justice Services Branch | Ministry of Attorney General

8th Floor, 1001 Douglas Street

Victoria, BC V8W 9J1

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From: Hall, Cheryl JAG:EX

Sent: Thursday, July 13, 2017 4:38 PM

To: JAG CMSB ODT SWAC Contacts

Cc: JAG CMSB ODT SWAC Exec. Assistant CONTACTS; Brown, Richard J JAG:EX

Subject: PLS REVIEW>Strategic Workforce Advisory Committee: July 12, 2017 minutes and action items

Hello, please find attached the draft minutes from the Strategic Workforce Advisory Committee meeting of July 12, 2017. Any edits or changes are requested to be forwarded to Cheryl Hall asap.

As discussed on July 12, we are also seeking your input on the ODT HR Dashboard (BI Tool, please refer to slide 11 for link) as well as the draft Succession Management Plan. Any comments, suggestions or changes on these items are requested to be provided to Cheryl Hall or Rich Brown by July 31.

Direct link to Sharepoint is included [here](#) (for access to all materials).

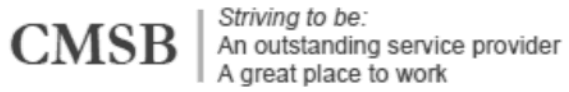
Thank you!

Cheryl Hall

Executive Director, Organization Development Team

Corporate Management Services Branch, Justice and Public Safety Sector

Ph: 250 360-7740



From: [Youell, Brandie JAG:EX](#)
To: [Sandstrom, Kurt JAG:EX](#)
Subject: Task Status Report: Emailing tasks to all our staff
Date: Wednesday, July 26, 2017 10:04:00 AM
Attachments: S.12

Sending you a test status update report.

I see some members of BMC being able to use this functions. I am not quite sure how it will go over with certain members and if they will even bother to use it. I think the tasks would have to be assigned to their assistants and that way they can keep track of it and update it when necessary.

Brandie Youell | Acting Executive Administrative Assistant

Assistant Deputy Minister Office
Justice Services Branch | Ministry of Attorney General

8th Floor, 1001 Douglas Street

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-----Original Task-----

Subject: Emailing tasks to all our staff
Priority: Normal

Status: Not Started
% Complete: 0%
Actual work: 0 hours

Requested by: Sandstrom, Kurt JAG:EX

Brandie I am I'm sending this one too as a test case, so I can see what it looks like. It has no due date and would be more appropriate for keeping the status of transition notes up to date. If I assigned each task to all BMC do you think all BMC will be able to see the progress on each file? I am sending this to Cris to as part of the experiment. Cris, I am contemplating having Brandie put all the text of the transition notes via tasks to the staff in charge of updating them. Let's play around with s.13 I'm going to take Neil's recent transition note. We could ask Neil to update notes weekly – just go into the computer and update in real time. And also cc or assign BMC to that task. Cris, pretend you are Neil (and wear very nice ties and shoes) and see what updating this looks like. Have fun, you can make things up – the real content doesn't matter for our little experiment!

***Okay I couldn't add Cris, it wouldn't let me. So, to solve that problem, could BMC be granted permission to view my tasks? Of course there may be other tasks in there I don't want them to see, say relating to an HR investigation. We'll give this some thinking...

Thanks!

Better to attach, update and save, or copy and paste below?

s.12,s.13

Page 072 to/à Page 074

Withheld pursuant to/removed as

s.12;s.13

From: [Youell, Brandie JAG:EX](#)
To: [Forrest, Cris J JAG:EX](#)
Cc: [Sandstrom, Kurt JAG:EX](#)
Subject: RE: Emailing tasks to all our staff
Date: Wednesday, July 26, 2017 10:20:00 AM

Hi Cris,

Do you have the original task from Kurt in your inbox? I wonder if you could accept the task and see if the progress updates on the task itself.

Thanks,

Brandie

Brandie Youell | Acting Executive Administrative Assistant

Assistant Deputy Minister Office
Justice Services Branch | Ministry of Attorney General

8th Floor, 1001 Douglas Street

Victoria, BC V8W 9J1

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From: Forrest, Cris J JAG:EX
Sent: Wednesday, July 26, 2017 10:12 AM
To: Youell, Brandie JAG:EX; Sandstrom, Kurt JAG:EX
Subject: RE: Emailing tasks to all our staff

I can see your email (even without a charming tie), but I'm not sure what I'm looking at or how to update. Is this supposed to link to a database or status report? All I see is:

Start date: Fri 2017-07-28
Due date: Fri 2017-07-28

Status: In Progress
% Complete: 25%
Actual work: 0 hours

Requested by: Sandstrom, Kurt JAG:EX

Followed by your text, Kurt.

Cris Forrest

From: Youell, Brandie JAG:EX
Sent: Wednesday, July 26, 2017 10:08 AM
To: Sandstrom, Kurt JAG:EX; Forrest, Cris J JAG:EX
Subject: Task Status Report: Emailing tasks to all our staff

I have updated the status below. I think BMC should be able to see the status updates as long as they are sent to them.

I am sending this to Cris as well to test it out.

Brandie Youell | Acting Executive Administrative Assistant

Assistant Deputy Minister Office
Justice Services Branch | Ministry of Attorney General

8th Floor, 1001 Douglas Street

Victoria, BC V8W 9J1

Direct: 250-356-6582 | brandie.youell@gov.bc.ca

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-----Original Task-----

Subject: Emailing tasks to all our staff
Priority: Normal

Start date: Fri 2017-07-28

Due date: Fri 2017-07-28

Status: In Progress

% Complete: 25%

Actual work: 0 hours

Requested by: Sandstrom, Kurt JAG:EX

Accepting this one.

Brandie I am I'm sending this one too as a test case, so I can see what it looks like. It has no due date and would be more appropriate for keeping the status of transition notes up to date. If I assigned each task to all BMC do you think all BMC will be able to see the progress on each file? I am sending this to Cris to as part of the experiment. Cris, I am contemplating having Brandie put all the text of the transition notes via tasks to the staff in charge of updating them. Let's play around with s.13 I'm going to take Neil's recent transition note. We could ask Neil to update notes weekly – just go into the computer and

update in real time. And also cc or assign BMC to that task. Cris, pretend you are Neil (and wear very nice ties and shoes) and see what updating this looks like. Have fun, you can make things up – the real content doesn't matter for our little experiment!

***Okay I couldn't add Cris, it wouldn't let me. So, to solve that problem, could BMC be granted permission to view my tasks? Of course there may be other tasks in there I don't want them to see, say relating to an HR investigation. We'll give this some thinking...

Thanks!

<< s.12,s.13

Better to attach, update and save, or copy and paste below?

s.12,s.13

Page 078 to/à Page 080

Withheld pursuant to/removed as

s.12;s.13

From: [Youell, Brandie JAG:EX](#)
To: [Sandstrom, Kurt JAG:EX](#); [Grills, Sean C JAG:EX](#)
Cc: [Fontaine, Jan JAG:EX](#); [Gibbons, Annette JAG:EX](#)
Subject: RE: University of Victoria Centre Clinical Law Program
Date: Wednesday, July 26, 2017 11:00:00 AM
Attachments: [Webber Jeremy - July 26 response \(signed\).pdf](#)

Hi Kurt,
Attached is the signed letter.
Thanks,
Brandie

Brandie Youell | Acting Executive Administrative Assistant
Assistant Deputy Minister Office
Justice Services Branch | Ministry of Attorney General
8th Floor, 1001 Douglas Street
Victoria, BC V8W 9J1
Direct: 250-356-6582 | brandie.youell@gov.bc.ca

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From: Sandstrom, Kurt JAG:EX
Sent: Wednesday, July 26, 2017 10:30 AM
To: Grills, Sean C JAG:EX
Cc: Fontaine, Jan JAG:EX; Youell, Brandie JAG:EX; Gibbons, Annette JAG:EX
Subject: RE: University of Victoria Centre Clinical Law Program
This is approved. Brandie please sign for me and email it back.

Thanks,
Kurt

From: Grills, Sean C JAG:EX
Sent: Wednesday, July 26, 2017 10:11 AM
To: Sandstrom, Kurt JAG:EX
Cc: Fontaine, Jan JAG:EX; Youell, Brandie JAG:EX; Gibbons, Annette JAG:EX
Subject: RE: University of Victoria Centre Clinical Law Program
Importance: High

Kurt – attached is a draft letter to Dean Webber for you to review and forward. Please ensure he signs and returns by Monday, July 31st at the latest.

Thank you Annette for your assistance with the letter!

Cheers!

Sean

From: Grills, Sean C JAG:EX
Sent: Wednesday, July 26, 2017 9:22 AM
To: Sandstrom, Kurt JAG:EX
Cc: Fontaine, Jan JAG:EX; Youell, Brandie JAG:EX
Subject: RE: University of Victoria Centre Clinical Law Program
Kurt – that's a pretty darn good argument that Dean Webber makes below.

I spoke to Jan and informed Jan of what we discussed in person yesterday morning and that was to

s.13

I informed Jan that the ADMO

s.13

which will make Naomi happy.

We will draft you a letter today to send to Jeremy Webber so that we can obtain his acceptance of an extension under clause 2.3 of the licence agreement.

We'll need his signature by Monday at the latest.

Cheers!

Sean

From: Sandstrom, Kurt JAG:EX
Sent: Monday, July 24, 2017 11:10 AM
To: Grills, Sean C JAG:EX; Fontaine, Jan JAG:EX
Subject: RE: University of Victoria Centre Clinical Law Program

I haven't got a feel on what the Minister would want to do on this issue but it looks like we may be heading down the road of s.13 -

s.13 . If we are going to be taking a hard line then I would want to check in with the AG first in that event.

From: Grills, Sean C JAG:EX
Sent: Monday, July 24, 2017 10:26 AM
To: Fontaine, Jan JAG:EX
Cc: Sandstrom, Kurt JAG:EX
Subject: RE: University of Victoria Centre Clinical Law Program

Yes – I will take a look and advise Kurt.

It would be unfortunate someone so insignificant and immaterial required a Deputy or Minister briefing.

Sean

From: Fontaine, Jan JAG:EX
Sent: Monday, July 24, 2017 8:17 AM
To: Grills, Sean C JAG:EX
Cc: Sandstrom, Kurt JAG:EX
Subject: RE: University of Victoria Centre Clinical Law Program

Sean,

As you know Naomi was our lead on this s.22

Can I leave it to

you to follow up on Kurt's request. Please let me know if I can help in any way.

Thanks

Jan

From: Sandstrom, Kurt JAG:EX
Sent: Monday, July 24, 2017 7:52 AM
To: Grills, Sean C JAG:EX; Fontaine, Jan JAG:EX
Subject: FW: University of Victoria Centre Clinical Law Program
Importance: High

Please see the email below. We likely need to engage our lawyers on this and we are running out of time as you know. Could you please supply me with your early analysis on this so that we might reply? This may require a briefing to the Deputy, if not the new AG outlining the options.

Thanks,

Kurt

From: Jeremy Webber - Dean of Law [<mailto:lawdean@uvic.ca>]
Sent: Sunday, July 23, 2017 10:09 PM
To: Sandstrom, Kurt JAG:EX
Cc: Rosemary McCutcheon, Manager, Finance
Subject: RE: University of Victoria Centre Clinical Law Program

Dear Kurt,

Thanks for the clarification in your message below. I am also very grateful for your offer to defer the start of the increased licence fee until December 1, 2018 in order to avoid any overlap between the amortization payments for the improvements and the increased licence. In fact, however, this doesn't solve our difficulty.

Although the government required that the improvements be amortized over five years, at the time of the original agreement it was clear that the payments that would have been required to do

so would have been too high for the Law Centre to bear. (Note that we also made a substantial lump-sum payment immediately – I believe \$100,000 – towards the cost of the project.) Thus, the Faculty arranged an interest-free internal loan from the University in order to allow us to participate in the project. That agreement is summarized on page 2 of the Law Foundation Contribution Agreement of November 2012 at clause L(c), to which the Ministry also was a signatory. As a result, the Law Centre is now paying, quarterly, only half the \$16,915.64 mentioned below (ie \$8457.82). The other half is currently paid out of central university funds. Once the five-year amortization schedule is complete, the Faculty will then begin to repay the internal loan to the University at the same rate for the following five years. Thus the Law Centre's payments for the improvements will remain the same before and after the five-year mark (\$8457.82 paid to the Ministry before the changeover; \$8457.82 paid to the central University after the changeover). From the point of view of the Law Centre, the proposed \$10,000 per year increase in the licence fee is therefore a true increase in its costs, not offset by the end of the amortization period.

I have also checked the understandings of the University actors at the time of the original negotiation of the agreement. Their view is that it was assumed that the licence cost to the Law Centre would remain stable over the full 10 years. That assumption appears to be supported by clause 2.3 of the Licence Agreement, which contemplates renewal of the licence "under the same terms and conditions" – although admittedly that clause is "subject to agreement by both parties." In then Dean Donna Greschner's recollection, the government could not make formal commitments beyond the first five years, but it was certainly expected that the Law Foundation's and University's investment in the renovation of the space would be repaid by cost stability over that period.

Our concern with this issue is especially pronounced given that the revenue that supports the Law Centre is largely fixed. Given the nature of its clientele, the Law Centre cannot charge its clients fees. And since the changes to legal aid in 2001, it has received no revenue from the government to support its operations apart from a contract concluded in 2005 to provide advice to claimants and respondents in the human rights process.

Moreover, the income streams that do exist have generally been flat or declining in recent years:

- With the changes to legal aid in 2001, the Law Foundation of BC became the principal (and very generous) funder of the Law Centre. But the reduction in its income due to low interest rates meant that in 2014 it had to reduce its funding of a wide variety of programs. It sought to protect services that directly supported access to justice, like the Law Centre, but the Law Centre nevertheless incurred a 5.3 percent cut (from \$359,000 per year to \$340,000 per year). In 2017 the grant from the Law Foundation remains at \$340,000, even though our expenses have increased with inflation.
- It is also the case that a number of specially funded programs have also had their funding reduced or eliminated:
 - In 2005, the Law Centre secured a contract from the BC Government to provide advice to both claimants and respondents in BC human rights proceedings. The original value of that contract was \$120,000 per year. By 2006-07, it had been reduced to \$90,000 plus disbursements per year. It was down to \$79,000 but without disbursements in 2010-11. It now stands at \$66,000 per year. About two years ago we understood that the Ministry's internal analysis had shown that the Law Centre was more cost-effective in providing these services than other contractors. We understood that the Ministry was considering increasing the compensation to the Law Centre, but no such increase occurred. Although the contract price had been reduced, the amount of human rights work done by the Law Centre has not been reduced.

- There have also been projects initiated with Law Foundation funding (such as the social workers' position, or an articling student position), where the funding has ultimately ended. We have sought to maintain those programs to the extent possible. We have secured additional funding from within the university to maintain the social worker. We were forced to discontinue the articling student position, although we have in fact taken on a few articling students in recent years because those students had had difficulty finding articles or had encountered conflict with their principal and had to find an alternative place to finish their articles. Given that the revenue of the Law Centre is completely inelastic, we have been unable to pay those students.

Funding for the Law Centre has been the principal focus of our Faculty's alumni fundraising and of our funding submissions to the Victoria Bar Association in recent years, and the Faculty made a special appeal to its alumni this year to mark the 40th Anniversary of the Law Centre. We also intend to make a special appeal to restore funding to the articling student position, for it is an embarrassment that those students have to work for us for free. These fundraising efforts are considerable and we are immensely grateful for the support, but they do not solve our funding challenges. Together they raise about \$25,000 per year – only \$6000 more than the funds lost when the Law Foundation was forced to cut its contribution.

We have done our best to maintain the Law Centre's operations throughout the funding fluctuations. Every year, the Law Faculty covers a deficit in the Law Centre's operations that is budgeted at a little over \$200,000 for 2017-18. It made base-budget funding for the social worker's position a priority in its recent budget requests to the central University.

But the University's ability to cover increasing costs and reductions in funding is also strictly constrained. The primary sources of the University's operating funds are the grant from the BC government and tuition fees. After a period during which that grant was cut (the university received four percent less funding in each of the two years before I became dean, those percentage reductions flowing through to the Faculty), the grant has in fact increased in the past two years to fund mandated compensation increases. But those increases have simply brought it back to the same dollar level as it was seven years ago, in 2010-11, without taking into account the significant increases in our costs that have occurred in that time. As for tuition fees, their increase has been strictly limited to something like 2 percent in recent years.

Against this background of static or declining revenue, an increase in the licence fee for the Law Centre of 25 percent – or approximately 5 per cent for each year of the first term of the licence – is a very significant increase. The only way it can be paid is by diverting funds from other educational programs. As I said, it does not conform to what we understand to have been the expectations at the time the original agreement was concluded.

We see the Law Centre as closely aligned with the Ministry's policy objectives. The Law Centre is an important element in providing access to justice in the south Island. It now serves between 1800 and 2000 clients each year, quite apart from the long term contribution it makes through training students in the ethic and practice of pro bono legal services (and we have two other clinics – the Environmental Law Centre and the Business Law Clinic – that provide legal advice and information without cost, we maintain a partnership with Access Pro Bono for the provision of legal advice in the Victoria area, and many of our students participate in Pro Bono Students of Canada). Indeed, we have worked hard to build the relationship with the Ministry in recent years, responding enthusiastically to the Ministry's suggestion that the Law Centre move to co-locate with the Justice Access Centre (which we understood to be to the Ministry's as well as our students' advantage),

founding the Centre for Excellence in Access to Justice in close cooperation with the Ministry (we remain very grateful for the Ministry's financial contribution to that effort), and designing the reconstructed moot court so that it can serve as a lab for the introduction of technology into the courtroom.

We would therefore be delighted to request extension under clause 2.3 of the licence agreement. We very much hope that that can be done at the original fee, as I understand was contemplated when the agreement was first concluded. Please let me know if this would be acceptable and we will do so. If it is not acceptable, we would appreciate having further discussions over the amount of the increase.

Sincerely,
Jeremy

From: Sandstrom, Kurt JAG:EX [mailto:Kurt.Sandstrom@gov.bc.ca]

Sent: June-14-17 4:31 PM

To: Jeremy Webber - Dean of Law

Subject: University of Victoria Centre Clinical Law Program

Jeremy I am writing in follow up to my letter of March 9, 2017, and our subsequent discussions, with regard to the space occupied by the University of Victoria Centre Clinical Law Program at 850 Burdett Street, and the Province of British Columbia's interest in renewing the current agreement regarding that space. The March 9 correspondence was a letter of extension offering a five-year renewal of the current licensing agreement.

You expressed concern about the proposed increase to the amount that the University of Victoria pays to the Province for this space. Specifically, we are proposing that the license fee be increased from \$40,000 to \$50,000 annually to cover direct operation and maintenance costs to the Province for the University of Victoria's space.

Under the existing agreement, the quarterly payment is comprised of two parts: amortization on the tenant improvements made to the Law School premises and the license fee.

Current quarterly payment:

UVic's share of the tenant improvements	\$16,915.64
Quarterly license fee	\$10,000.00
GST	\$1,345.78
Total per quarter	\$28,261.42

However, the tenant improvements will be paid for with the final quarterly payment of the current lease, which covers September 1 to November 30, 2018. If the license is renewed for five years under the terms we suggest, as of December 1, 2018, the amount due will be for the licensing agreement only.

Payment under new lease:

UVic's share of the tenant improvements	0
Quarterly license fee	\$12,500.00
GST	\$625.00
Total per quarter	\$13,125.00

As you can see, this is a reduction of \$15,136.42 every quarter, or \$60,545.68 every year, which is good news. I'm not sure whether you were aware that even with the increased rent the cash outflow for the centre will be reduced as the tenant improvements are paid in full?

What we can do to make this simpler is to start the first payment period of the new agreement on December 1, 2018, so that there is no overlap between the old payment schedule and the new.

To accept a five year renewal under these terms, we require only that you sign the March 9 offer of extension. We would appreciate a response at your earliest convenience please as we have to sign the lease renewal very soon.

Happy to speak further. Call if you have any questions,

Kurt

Kurt J.W. Sandstrom, QC

Assistant Deputy Minister

Ministry of Justice, Justice Services

Government of British Columbia

8th Floor, 1001 Douglas Street

PO Box 9280, Stn Prov Govt

Victoria, BC V8W 9J7

Phone: (250) 356-0383

Email: Kurt.Sandstrom@gov.bc.ca

Assistance with scheduling: Contact Brandie Youell at 250-356-6582 or at Brandie.Youell@gov.bc.ca



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From: Youell, Brandie JAG:EX
To: Sandstrom, Kurt JAG:EX
Subject: For Approval: 427878 - DBN - DAG Approval FN Requests
Date: Wednesday, July 26, 2017 3:48:00 PM
Attachments: 427878 - DAG DBN - FN Requests to Facilitate Matters in the Justice System.docx
image001.png
Importance: High

Hi Kurt,
Is this DBN okay to go up to the DAG for approval now? All of the changes from Peter have been incorporated in to the BN.

Thanks,

Brandie

Brandie Youell | Acting Executive Administrative Assistant

Assistant Deputy Minister Office

Justice Services Branch | Ministry of Attorney General

8th Floor, 1001 Douglas Street

Victoria, BC V8W 9J1

Direct: 250-356-6582 | brandie.youell@gov.bc.ca

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From: Sandstrom, Kurt JAG:EX

Sent: Monday, July 17, 2017 9:45 AM

To: Juk, Peter A JAG:EX

Cc: Cavanaugh, Lynda A JAG:EX; Hargrove, Arthur A JAG:EX; Earl, Jennifer JAG:EX; Youell, Brandie JAG:EX

Subject: RE: 427878 - DBN - DAG Approval FN Requests

Peter these look good – we will make them and send the note up.

Kurt.

From: Juk, Peter A JAG:EX

Sent: Thursday, July 13, 2017 9:16 AM

To: Sandstrom, Kurt JAG:EX

Cc: Cavanaugh, Lynda A JAG:EX; Hargrove, Arthur A JAG:EX; Earl, Jennifer JAG:EX

Subject: 427878 - DBN - DAG Approval FN Requests

Kurt,

As discussed this morning, I've suggested a couple of tweaks to the language in the note to underline that some of the FN requests would call for fairly significant changes to the exiting legal structures. My changes appear in redline on the attached version for you and your team to consider.

Thanks,

Peter

Peter Juk QC

Assistant Deputy Attorney General



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From: [Youell, Brandie JAG:EX](#)
To: [Carter, Nancy L JAG:EX](#)
Cc: [Watters, Treena M JAG:EX](#); [Sandstrom, Kurt JAG:EX](#)
Subject: RE: vacation plans
Date: Wednesday, July 26, 2017 3:56:00 PM

Hi Nancy,

Thank you for advising. s.22

thank you for offering ☺.

Brandie Youell | Acting Executive Administrative Assistant

Assistant Deputy Minister Office

Justice Services Branch | Ministry of Attorney General

8th Floor, 1001 Douglas Street

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From: Carter, Nancy L JAG:EX

Sent: Wednesday, July 26, 2017 3:43 PM

To: Sandstrom, Kurt JAG:EX

Cc: Youell, Brandie JAG:EX; Watters, Treena M JAG:EX

Subject: vacation plans

Just confirming my conversation with you. I am scheduled back from s.22

s.22

s.22

s.22

s.22 ..i know you were looking for s.22

s.22 if you need me to.

Nancy L Carter

Executive Director, Civil Policy and Legislation Office

Justice Services Branch

Ministry of Attorney General

Ph. (250) 356-6182

Fax (250) 387-1189

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From: [Youell, Brandie JAG:EX](#)
To: [Sandstrom, Kurt JAG:EX](#)
Subject: For Approval: 428972 - BN BC HRCommission- July 20 2017.docx
Date: Wednesday, July 26, 2017 4:10:00 PM
Attachments: 428972 - AG DBN - BC HR Commission.docx

Hi Kurt,
Please see the attached for your review. David mentions in his email below that you could possibly be briefing the Minister on this tomorrow.

Thanks,

Brandie

Brandie Youell | Acting Executive Administrative Assistant

Assistant Deputy Minister Office

Justice Services Branch | Ministry of Attorney General

8th Floor, 1001 Douglas Street

Victoria, BC V8W 9J1

Direct: 250-356-6582 | brandie.youell@gov.bc.ca

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From: Merner, David JAG:EX

Sent: Wednesday, July 26, 2017 3:47 PM

To: Campbell, Helene JAG:EX; Youell, Brandie JAG:EX

Subject: 428972 - BN BC HRCommission- July 20 2017.docx

Helene: This is good to go to Kurt! Thank you for your help.

Brandie: Helene will update the CLIFF log, but could you make sure Kurt gets this today? He may have to brief the Attorney General on it tomorrow....

David

From: [Youell, Brandie JAG:EX](#)
To: [Forrest, Cris J JAG:EX](#); [Deitch, James JAG:EX](#); [Castle, Allan](#); [Doug S. White \(dougswwhite@gmail.com\)](#); [Walsh, Taryn PSSG:EX](#); ["Darlene Shackelly"](#); ["Donna Tennant"](#); [Lee, Sherri JAG:EX](#); [Sandstrom, Kurt JAG:EX](#)
Subject: Indigenous Justice Working Group - MOU for Mtg Tomorrow
Date: Wednesday, July 26, 2017 4:47:00 PM
Attachments: MOU BCAIC and Justice ministries July 26 2017.docx

Good afternoon,

Please see the attached for the Indigenous Justice working group meeting at 11:00 tomorrow.

Thank you,

Brandie

Brandie Youell | Acting Executive Administrative Assistant

Assistant Deputy Minister Office

Justice Services Branch | Ministry of Attorney General

8th Floor, 1001 Douglas Street

Victoria, BC V8W 9J1

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From: Youell, Brandie JAG:EX
To: Bains, Manjit JAG:EX; Beresford, Christopher JAG:EX; Carter, Nancy L JAG:EX; Fontaine, Jan JAG:EX; Forrest, Cris J JAG:EX; Grills, Sean C JAG:EX; Merner, David JAG:EX; Sandstrom, Kurt JAG:EX
Cc: Heels, Maureen C JAG:EX; Watters, Treena M JAG:EX; Campbell, Helene JAG:EX
Subject: RE: For Review - BMC Minutes from July 6
Date: Thursday, July 27, 2017 8:20:00 AM
Attachments: Minutes - July 6 - DRAFT.DOCX

Good morning,

I am just following up on my email below. Please let me know if any changes need to be made to the attached minutes. If I don't hear from you by August 3, I will assume that there are no changes and that I can finalize the minutes.

Thank you,

Brandie

Brandie Youell | Acting Executive Administrative Assistant

Assistant Deputy Minister Office

Justice Services Branch | Ministry of Attorney General

8th Floor, 1001 Douglas Street

Victoria, BC V8W 9J1

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From: Youell, Brandie JAG:EX

Sent: Monday, July 17, 2017 10:42 AM

To: Bains, Manjit JAG:EX; Beresford, Christopher JAG:EX; Carter, Nancy L JAG:EX; Deitch, James JAG:EX; Fontaine, Jan JAG:EX; Forrest, Cris J JAG:EX; Grills, Sean C JAG:EX; Merner, David JAG:EX; Sandstrom, Kurt JAG:EX

Cc: Youell, Brandie JAG:EX; Heels, Maureen C JAG:EX; Watters, Treena M JAG:EX; Campbell, Helene JAG:EX; Niedermoser, Annette JAG:EX; Wallbank, Cindy M JAG:EX

Subject: For Review - BMC Minutes from July 6

Good morning,

Please let me know by July 26 if you have any changes for the BMC Minutes from July 6.

Thanks,

Brandie

Brandie Youell | Acting Executive Administrative Assistant

Assistant Deputy Minister Office

Justice Services Branch | Ministry of Justice

8th Floor, 1001 Douglas Street

Victoria, BC V8W 9J1

Direct: 250-356-6582 | brandie.youell@gov.bc.ca

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From: [Youell, Brandie JAG:EX](#)
To: [Bains, Manjit JAG:EX](#); [Beresford, Christopher JAG:EX](#); [Carter, Nancy L JAG:EX](#); [Deitch, James JAG:EX](#); [Fontaine, Jan JAG:EX](#); [Forrest, Cris J JAG:EX](#); [Grills, Sean C JAG:EX](#); [Merner, David JAG:EX](#); [Sandstrom, Kurt JAG:EX](#); [Lavery, Paula S JAG:EX](#)
Cc: [Meier, Julie JAG:EX](#); [Campbell, Helene JAG:EX](#); [Heels, Maureen C JAG:EX](#); [Wallbank, Cindy M JAG:EX](#)
Subject: RE: Request for Agenda Items: BMC on August 3
Date: Thursday, July 27, 2017 8:22:00 AM

Good morning,

This is just a reminder that all agenda items for the BMC meeting on August 3 are due to me by tomorrow.

Thank you to those who provided me with items.

Thank you,

Brandie

Brandie Youell | Acting Executive Administrative Assistant

Assistant Deputy Minister Office

Justice Services Branch | Ministry of Attorney General

8th Floor, 1001 Douglas Street

Victoria, BC V8W 9J1

Direct: 250-356-6582 | brandie.youell@gov.bc.ca

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From: Youell, Brandie JAG:EX

Sent: Monday, July 24, 2017 3:53 PM

To: [Bains, Manjit JAG:EX](#); [Beresford, Christopher JAG:EX](#); [Carter, Nancy L JAG:EX](#); [Deitch, James JAG:EX](#); [Fontaine, Jan JAG:EX](#); [Forrest, Cris J JAG:EX](#); [Grills, Sean C JAG:EX](#); [Merner, David JAG:EX](#); [Sandstrom, Kurt JAG:EX](#); [Lavery, Paula S JAG:EX](#)

Cc: [Meier, Julie JAG:EX](#); [Campbell, Helene JAG:EX](#); [Heels, Maureen C JAG:EX](#); [Wallbank, Cindy M JAG:EX](#)

Subject: Request for Agenda Items: BMC on August 3

Good afternoon,

The next BMC meeting is on August 3. Please advise if you have any agenda items for this meeting. If you do you have items, please let me know if they are for discussion or decision and if there will be any material to circulate for it. Also, please let me know how much time you will need.

Please let me know by July 28 if you have any items.

Thank you,

Brandie

Brandie Youell | Acting Executive Administrative Assistant

Assistant Deputy Minister Office

Justice Services Branch | Ministry of Attorney General

8th Floor, 1001 Douglas Street

Victoria, BC V8W 9J1

Direct: 250-356-6582 | brandie.youell@gov.bc.ca

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From: Youell, Brandie JAG:EX
To: Sandstrom, Kurt JAG:EX
Subject: FW: AAG Legislation Sub-Committee - Drafting Instructions and Final 3-Column Document
Date: Thursday, July 27, 2017 9:35:00 AM
Attachments: 3 Column Document - July 18, 2017.docx
Drafting Instructions - July 18, 2017.docx

Hi Kurt,
Just making sure you saw this email. Comments are due by tomorrow.
Lauryn is copied on the email as well and I am not sure if she provided comments or not.
Thanks,
Brandie

Brandie Youell | Acting Executive Administrative Assistant
Assistant Deputy Minister Office
Justice Services Branch | Ministry of Attorney General
8th Floor, 1001 Douglas Street
Victoria, BC V8W 9J1
Direct: 250-356-6582 | brandie.youell@gov.bc.ca

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From: McKenzie, Tarynn JAG:EX
Sent: Tuesday, July 18, 2017 11:20 AM
To: Angus Gunn; Craig Ferris; 'gghikas@ghikasarbitration.com'; Henri Alvarez; 'PWilliams@cwilson.com'; Robert J. C. Deane (RDeane@blg.com); Sandstrom, Kurt JAG:EX; 'tcicchetti@fasken.com'; 'lherbst@farris.com'
Cc: Kerr, Lauryn JAG:EX; Eades, Jonathan JAG:EX; Fyfe, Richard J JAG:EX; Richter, Connie JAG:EX
Subject: AAG Legislation Sub-Committee - Drafting Instructions and Final 3-Column Document
Good morning,

Attached please find the final 3-column document and the proposed drafting instructions for your close review and comment. We invite comments from all and, in particular, from the four active members of the committee (Ludmila, Craig, Pat, Angus) who through circumstance were unable to attend the final review meeting.

Please provide all comments via email by **Friday, July 28, 2017**.

We intend to include a draft of the legislation prepared for your review in our next email.

Thank you,

Tarynn McKenzie

Paralegal for:
Jonathan Eades, Johnny Van Camp
& Meghan Butler
Civil Litigation Group
Legal Services Branch | Ministry of Justice
Ph: (250) 952-9188 Fax: (250) 953-3557

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From: [Youell, Brandie JAG:EX](#)
To: [Sandstrom, Kurt JAG:EX](#)
Subject: FW: AFHCC Evaluation Plan Draft
Date: Thursday, July 27, 2017 10:30:00 AM
Attachments: [AFHCC Evaluation Plan 17 jul 20.docx](#)
[AFHCC Program Tracking Form v4.docx](#)
[RE AFHCC Evaluation Plan Draft.msg](#)

Hi Kurt,
Just making sure you have responded to Stefanie if needed. Attached is Melanie's email regarding the documents.

Feedback is due today.

Thanks,

Brandie

Brandie Youell | Acting Executive Administrative Assistant

Assistant Deputy Minister Office

Justice Services Branch | Ministry of Attorney General

8th Floor, 1001 Douglas Street

Victoria, BC V8W 9J1

Direct: 250-356-6582 | brandie.youell@gov.bc.ca

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From: Cepeda, Stefanie MCF:EX

Sent: Thursday, July 20, 2017 5:11 PM

To: MacMillan, Joanne MCF:EX; XT:Crabtree, Thomas AG:IN; Sandstrom, Kurt JAG:EX; Cavanaugh, Lynda A JAG:EX; Nash, Laurel ABR:EX; Parenteau, Rob G ABR:EX; Samija, Debbie MCF:EX; XT:Crichton, Julie AG:IN; s.22 ; Chaudhary, Shashe MCF:EX;

Youell, Brandie JAG:EX; s.22

Cc: Shelford, Kim J MCF:EX

Subject: AFHCC Evaluation Plan Draft

Hello AFHCC Steering Committee,

Please review the attached evaluation materials for the Aboriginal Family Healing Court Conference Pilot Program developed by Reciprocal Consulting. Please **send any feedback to me by email by July 27th** and indicate if there are any issues related to the evaluation that you'd like to discuss at the next Steering Committee Meeting.

There are also 2 outstanding questions that I'd like to pose to this group:

- Reciprocal has offered to produce a "community-friendly" evaluation report that could be shared more broadly than the evaluation plan. Is this something of value from your perspective?
- Would you like Reciprocal to produce recommendations for the program in their final report or simply a summary of findings?

Thanks,

Stefanie

Youell, Brandie JAG:EX

From: Tucker, Melanie JAG:EX
Sent: Wednesday, July 26, 2017 11:50 AM
To: Deitch, James JAG:EX; Sandstrom, Kurt JAG:EX
Cc: Youell, Brandie JAG:EX; Toora, Serena JAG:EX
Subject: RE: AFHCC Evaluation Plan Draft
Attachments: RE: AFHCC evaluation plan revisions

Follow Up Flag: Follow up
Due By: Thursday, July 27, 2017 3:00 AM
Flag Status: Completed

Hi Jamie and Kurt,

Serena has been attending Evaluation sub-working group meetings. Her edits are in the attached. No major issues have been identified with the evaluation plan itself.

In the draft, Stefanie flags a couple of issues for discussion by the Steering Committee:
s.13

My understanding is that these issues are closely related. The first essentially gets at the question of whether we release the evaluation report publicly. The consultants have offered to provide a non-technical, community friendly report at no extra cost. The second question has raised some concerns at the Working Group. As you can imagine if the report will be released publicly then having recommendations included could put the government and judiciary in a bit of an awkward position should those recommendations not be adopted.

My advice would be:
s.13

Please let me know if there are any further questions.
Melanie

From: Deitch, James JAG:EX
Sent: Tuesday, July 25, 2017 10:25 PM
To: Sandstrom, Kurt JAG:EX; Tucker, Melanie JAG:EX
Cc: Youell, Brandie JAG:EX
Subject: RE: AFHCC Evaluation Plan Draft

Melanie:

Can you take a look and let me know what your thoughts are? Has anyone been attending from our group or is this the one that Alvin is participating in for MAG?

Thanks.

James Deitch
Executive Director
Criminal Justice and Legal Access Policy Division
Justice Services Branch
Ministry of Attorney General
8th floor
1001 Douglas Street
Victoria, BC

From: Sandstrom, Kurt JAG:EX
Sent: Tuesday, July 25, 2017 9:33 AM
To: Deitch, James JAG:EX; Tucker, Melanie JAG:EX
Cc: Youell, Brandie JAG:EX
Subject: FW: AFHCC Evaluation Plan Draft

Sorry for the delay in getting this to you but do you have any comments on the Evaluation Plan? Comments are due in two days...

From: Cepeda, Stefanie MCF:EX
Sent: Thursday, July 20, 2017 5:11 PM
To: MacMillan, Joanne MCF:EX; XT:Crabtree, Thomas AG:IN; Sandstrom, Kurt JAG:EX; Cavanaugh, Lynda A JAG:EX; Nash, Laurel ABR:EX; Parenteau, Rob G ABR:EX; Samija, Debbie MCF:EX; XT:Crichton, Julie AG:IN; s.22
s.22 Chaudhary, Shashe MCF:EX; Youell, Brandie JAG:EX; s.22
Cc: Shelford, Kim J MCF:EX
Subject: AFHCC Evaluation Plan Draft

Hello AFHCC Steering Committee,

Please review the attached evaluation materials for the Aboriginal Family Healing Court Conference Pilot Program developed by Reciprocal Consulting. Please **send any feedback to me by email by July 27th** and indicate if there are any issues related to the evaluation that you'd like to discuss at the next Steering Committee Meeting.

There are also 2 outstanding questions that I'd like to pose to this group:

- Reciprocal has offered to produce a "community-friendly" evaluation report that could be shared more broadly than the evaluation plan. Is this something of value from your perspective?
- Would you like Reciprocal to produce recommendations for the program in their final report or simply a summary of findings?

Thanks,
Stefanie

From: [Toora, Serena JAG:EX](#)
To: [Cepeda, Stefanie MCF:EX](#)
Cc: [Tucker, Melanie JAG:EX](#)
Subject: RE: AFHCC evaluation plan revisions
Date: Thursday, July 20, 2017 11:57:41 AM
Attachments: [AFHCC consent form - ST comments.pdf](#)
[AFHCC Evaluation Plan 17 jul 17 - ST comments.docx](#)

Hi Stefanie,

Attached is my feedback on the evaluation plan and consent form using track changes. My comments on the consent form are highlighted.

Have a great weekend,

Serena Toora

Research Officer

Criminal Justice and Legal Access Policy Division

Justice Services Branch

Ministry of Attorney General

PO Box 9222 STN PROV GOVT

Victoria, BC V8W 9J1

Tel: 250 387-4525

From: Cepeda, Stefanie MCF:EX

Sent: Monday, July 17, 2017 4:29 PM

To: Chaudhary, Shashe MCF:EX; Ens, Freda PSSG:EX; 'joshua bailey'; XT:Gallagher, Rosemary AG:IN; Lau, Alvin JAG:EX; 'Louisa Nishimura'; 'Lynn McBride'; MacMillan, Joanne MCF:EX; Myles, Erin MCF:EX; Pooni, Neesha MCF:EX; Rhea Bailey; Toora, Serena JAG:EX; XT:Wishart, Susan AG:IN

Subject: AFHCC evaluation plan revisions

Hi everyone,

Reciprocal consulting has sent the latest revision to the evaluation plan. I've also included the program tracking form for Josh to complete to track key data on the program that will later be analyzed by Reciprocal. Please send any feedback to me by Thursday at noon. I'll then send the plan to the Steering Committee for their review as well.

Thanks,

Stefanie Cepeda | Snr Policy Analyst

Business Innovation Team

Policy and Provincial Services | Ministry of Children and Family Development

Phone (778) 698-3618

From: [Youell, Brandie JAG:EX](#)
To: [Beresford, Christopher JAG:EX](#)
Cc: [Sandstrom, Kurt JAG:EX](#); [Lavery, Paula S JAG:EX](#)
Subject: RE: A potential BMC issue
Date: Thursday, July 27, 2017 10:51:00 AM

Hi Chris,
I am going to add this to the BMC agenda.

Thanks,

Brandie

Brandie Youell | Acting Executive Administrative Assistant

Assistant Deputy Minister Office

Justice Services Branch | Ministry of Attorney General

8th Floor, 1001 Douglas Street

Victoria, BC V8W 9J1

Direct: 250-356-6582 | brandie.youell@gov.bc.ca

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From: Beresford, Christopher JAG:EX

Sent: Thursday, July 27, 2017 10:10 AM

To: Youell, Brandie JAG:EX

Cc: Sandstrom, Kurt JAG:EX; Lavery, Paula S JAG:EX

Subject: A potential BMC issue

This may – or may not – be a BMC issue. We have several hundred (or thousands) of printed brochures with “Ministry of Justice” in prominent places. With the ‘Folger’s’ rising sun.

We can re-print these – the costs would be \$15K-\$20K. Or do we use up the supply and correct on any re-print?

We are, of course, making the necessary changes on our websites.

If this is just a MELS/FJSD issue, we could manage this with BMC involvement...

Chris

From: Youell, Brandie JAG:EX
To: Sandstrom, Kurt JAG:EX
Subject: FW: DRAFT Terms of Reference_Provincial Advisory Committee - June 21 2017 - DT
Date: Thursday, July 27, 2017 11:27:00 AM
Attachments: DRAFT Terms of Reference_Provincial Advisory Committee - June 21 2017 -....docx

Hi Kurt,
Did you look at Darlene's comments? Does this need to be circulated to the Chief Judge and Doug White?

Thanks,

Brandie

Brandie Youell | Acting Executive Administrative Assistant

Assistant Deputy Minister Office

Justice Services Branch | Ministry of Attorney General

8th Floor, 1001 Douglas Street

Victoria, BC V8W 9J1

Direct: 250-356-6582 | brandie.youell@gov.bc.ca

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From: Sandstrom, Kurt JAG:EX

Sent: Tuesday, July 25, 2017 5:32 PM

To: 'Darlene Shackelly'

Cc: Youell, Brandie JAG:EX

Subject: RE: DRAFT Terms of Reference_Provincial Advisory Committee - June 21 2017 - DT

Thanks Darlene – I'll have a look a careful look at this tomorrow. I think we probably should share your comments with the Chief Judge and Doug White if that's okay with you? Or would you like for us to chat first?

Kurt

From: Darlene Shackelly [<mailto:dshackelly@nccabc.net>]

Sent: Tuesday, July 25, 2017 3:25 PM

To: Sandstrom, Kurt JAG:EX

Cc: Youell, Brandie JAG:EX

Subject: DRAFT Terms of Reference_Provincial Advisory Committee - June 21 2017 - DT

Kurt

This is my recommendations to TOR, rather than bring this up at Friday's meeting.

Darlene Shackelly

Executive Director

Native Courtworker and Counselling Association of BC

#207, 1999 Marine Drive

North Vancouver, BC

V7P 3J3

Telephone: 604-628-1132

Fax: 604-985-8933

www.nccabc.ca

From: Youell, Brandie JAG:EX
To: Richter, Connie JAG:EX; Reimer, Neil JAG:EX; Sandstrom, Kurt JAG:EX
Subject: RE: JCC - Aug 8 - please confirm
Date: Thursday, July 27, 2017 1:24:00 PM

Hi Neil,

August 8th would work for Kurt. I can move his meetings around to accommodate once you know the time.

Thanks,

Brandie

Brandie Youell | Acting Executive Administrative Assistant

Assistant Deputy Minister Office

Justice Services Branch | Ministry of Attorney General

8th Floor, 1001 Douglas Street

Victoria, BC V8W 9J1

Direct: 250-356-6582 | brandie.youell@gov.bc.ca

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From: Richter, Connie JAG:EX

Sent: Thursday, July 27, 2017 1:17 PM

To: Reimer, Neil JAG:EX; Sandstrom, Kurt JAG:EX; Youell, Brandie JAG:EX

Subject: RE: JCC - Aug 8 - please confirm

Thx, s.22

James is A/DAG.

From: Reimer, Neil JAG:EX

Sent: Thursday, July 27, 2017 1:00 PM

To: Richter, Connie JAG:EX; Sandstrom, Kurt JAG:EX; Youell, Brandie JAG:EX

Subject: RE: JCC - Aug 8 - please confirm

8th

From: Richter, Connie JAG:EX

Sent: Thursday, July 27, 2017 12:19 PM

To: Reimer, Neil JAG:EX; Sandstrom, Kurt JAG:EX; Youell, Brandie JAG:EX

Subject: RE: JCC - Aug 8 - please confirm

Neil, does she mean Aug. 1st or 8th?

From: Reimer, Neil JAG:EX

Sent: Thursday, July 27, 2017 12:17 PM

To: Sandstrom, Kurt JAG:EX; Youell, Brandie JAG:EX; Richter, Connie JAG:EX

Subject: FW: JCC - Aug 8 - please confirm

See below. Does this work for both Kurt and Richard? (Kurt, not sure if you were planning to attend.) No time has been given.

From: Kovacs, Teresa PREM:EX

Sent: Thursday, July 27, 2017 12:16 PM

To: Reimer, Neil JAG:EX

Cc: Powell, Charlotte PREM:EX

Subject: JCC - Aug 8 - please confirm

Hi Neil:

s.12

s.12

Can you confirm whether you could accommodate that date and also that Richard is also OK with that timing please and thank you?

Happy to discuss.

Teresa

From: [Youell, Brandie JAG:EX](#)
To: [Grills, Sean C JAG:EX](#)
Cc: [Gibbons, Annette JAG:EX](#); [Sandstrom, Kurt JAG:EX](#)
Subject: Signed Letter from Jeremy Webber
Date: Thursday, July 27, 2017 1:34:00 PM
Attachments: [Scan_20170727.pdf](#)

Hi Sean,
Attached is the signed letter from Jeremy Webber.
I have the original signed letter on my desk. Do you need it or can I shred it?
Thanks,

Brandie

Brandie Youell | Acting Executive Administrative Assistant

Assistant Deputy Minister Office

Justice Services Branch | Ministry of Attorney General

8th Floor, 1001 Douglas Street

Victoria, BC V8W 9J1

Direct: 250-356-6582 | brandie.youell@gov.bc.ca

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From: BYOUELL [<mailto:Brandie.Youell@gov.bc.ca>]

Sent: Thursday, July 27, 2017 1:13 PM

To: Youell, Brandie JAG:EX

Subject: Scan From

From: [Youell, Brandie JAG:EX](#)
To: [Sandstrom, Kurt JAG:EX](#)
Subject: For Approval: 429226 - Out-of-Province Travel Authorization - Lori Louth, Ottawa ON, Oct 16-19, 2017
Date: Thursday, July 27, 2017 1:58:00 PM
Attachments: 429226 - Lori Louth OOP TA Ottawa, ON Oct 16-19, 2017.pdf

Hi Kurt,
Please see the attached travel authorization for Lori Louth to travel to Ottawa for the FPT on inter-jurisdictional support sub-committee meeting.

This is on the travel plan.

Thanks,

Brandie

Brandie Youell | Acting Executive Administrative Assistant

Assistant Deputy Minister Office

Justice Services Branch | Ministry of Attorney General

8th Floor, 1001 Douglas Street

Victoria, BC V8W 9J1

Direct: 250-356-6582 | brandie.youell@gov.bc.ca

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From: Tam, Jasmine JAG:EX

Sent: Thursday, July 27, 2017 1:51 PM

To: Youell, Brandie JAG:EX

Cc: Bastone, Teresa JAG:EX; Louth, Lori M JAG:EX

Subject: 429226 - Out-of-Province Travel Authorization - Lori Louth, Ottawa ON, Oct 16-19, 2017

Good Afternoon,

Please find attached Lori Louth's, Program Analyst, Out-Of-Province Travel Authorization form for Kurt's review and approval.

This has been Cliffed and a referral has been made to your office.

Thank you!

Jasmine

From: [Youell, Brandie JAG:EX](#)
To: [Deitch, James JAG:EX](#)
Cc: [Sandstrom, Kurt JAG:EX](#)
Subject: RE: Draft Minutes
Date: Thursday, July 27, 2017 2:50:00 PM
Attachments: [Minutes - July 6 - DRAFT.docx](#)

Hi Jamie,
Please see the attached minutes and Kurt's email below.
Thanks,
Brandie

Brandie Youell | Acting Executive Administrative Assistant
Assistant Deputy Minister Office
Justice Services Branch | Ministry of Attorney General
8th Floor, 1001 Douglas Street
Victoria, BC V8W 9J1
Direct: 250-356-6582 | brandie.youell@gov.bc.ca

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From: Sandstrom, Kurt JAG:EX
Sent: Thursday, July 27, 2017 12:03 PM
To: Youell, Brandie JAG:EX; Deitch, James JAG:EX
Subject: Draft Minutes

Brandie could you please populate in terms of attendees and then forward to Jamie so that Jamie could tweak the minutes?

Thanks!

Kurt

From: [Youell, Brandie JAG:EX](#)
To: [Sandstrom, Kurt JAG:EX](#)
Subject: For Approval: Welsh, Michael - CBA BC 427669 - Follow up letter
Date: Thursday, July 27, 2017 3:19:00 PM
Attachments: Welsh, Michael - CBA BC 427669 - Follow up letter - Family law reform issues - dh.docx
FW Correspondence from CBABC President Michael Welsh.msg
[Interim Response.pdf](#)

Hi Kurt,
Please see the attached for your approval. I have attached the incoming.
We also provided an interim response to this correspondence on May 5, which is attached for your reference.

Thanks,

Brandie

Brandie Youell | Acting Executive Administrative Assistant

Assistant Deputy Minister Office

Justice Services Branch | Ministry of Attorney General

8th Floor, 1001 Douglas Street

Victoria, BC V8W 9J1

Direct: 250-356-6582 | brandie.youell@gov.bc.ca

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From: Meier, Julie JAG:EX

Sent: Thursday, July 27, 2017 2:07 PM

To: Youell, Brandie JAG:EX

Subject: Welsh, Michael - CBA BC 427669 - Follow up letter

Hi Brandie,

Over to you for ADM review and approval, and to ensure that the email should in fact be going out under the Minister, not the DAG, as we discussed.

Thanks a bunch,

J.

Michael Welsh,
President
The Canadian Bar Association
British Columbia Branch
Email: asmith@CBABC.org

Dear Mr. Welsh:

I am replying to your letter of April 19, 2017 addressed to the former Attorney General regarding family justice issues.

The specific issues you raise related to the availability of reports written under section 211 of the *Family Law Act* and the development of a Unified Family Court for British Columbia are being considered along with other family justice issues. We appreciate the interest and involvement of the Canadian Bar Association in these types of reforms and look forward to your organization's continued involvement if and when future reforms are proposed.

Thank you for taking the time to write.

Sincerely,

David Eby QC
Attorney General

Youell, Brandie JAG:EX

Sent: Thursday, April 20, 2017 9:04 AM
Subject: FW: Correspondence from CBABC President Michael Welsh
Attachments: Minister Anton 2017-04-19.pdf

From: Minister, JAG JAG:EX
Sent: Thursday, April 20, 2017 8:50 AM
To: King, Kim J M JAG:EX
Subject: RE: Correspondence from CBABC President Michael Welsh

Hi Kim,

Great – reply direct please.

Many thanks,

Candice

From: Andrew Smith [<mailto:asmith@CBABC.org>]
Sent: Wednesday, April 19, 2017 3:20 PM
To: Minister, JAG JAG:EX
Subject: Correspondence from CBABC President Michael Welsh

Dear Minister Anton,

Please find the attached letter, sent on behalf of CBABC President Michael Welsh.

Regards,

Andrew Smith
Executive Coordinator
Canadian Bar Association, BC Branch
604.687.3404 or 1.888.687.3404, x305

If you do not wish to receive commercial electronic messages from the Canadian Bar Association or the BC Branch, you may unsubscribe at any time by sending an email to unsubscribe@cbabc.org. The Canadian Bar Association can be contacted in writing at 500 - 865 Carling Avenue, Ottawa, Ontario, K1S 5S8, by email at info@cba.org or by phone 1-800-267-8860. The CBA BC Branch can be contacted in writing at 10th floor, 845 Cambie Street, Vancouver BC V6B 5T3, by email at cba@cbabc.org or by phone at 604.687.3404 or toll free 1.888.687.3404. Please note that not all messages sent by employees of the CBA BC Branch qualify as commercial

From: Youell, Brandie JAG:EX
To: Sandstrom, Kurt JAG:EX; Juk, Peter A JAG:EX; Cavanaugh, Lynda A JAG:EX; Boyle, Patricia J PSSG:EX; Pecknold, Clayton PSSG:EX; Nash, Laurel ABR:EX; Hughes, Doug J HLTH:EX; Massey, Christine MCF:EX; Faganello, Tara CSCD:EX; Deitch, James JAG:EX; s.22 ; "TCrabtree@provinciacourt.bc.ca"; "Wayne Robertson"; XT:Crichton, Julie AG:IN; Arend, Elenore PSSG:EX; Tucker, Melanie JAG:EX; "Darlene Shackelly"; "gmacisaac@ubcm.ca"; "Doug S. White s.22"; Mezzarobba, Marcie PSSG:EX
Cc: Earl, Jennifer JAG:EX; Sitar, Natalie JAG:EX; Campbell, Sarah PSSG:EX; Butterfield, Nicole PSSG:EX; Leinweber, Rachelle R ABR:EX; Bracewell, Barb HLTH:EX; Tran, Kim C (Victoria) MCF:EX; Andrade, Ana CSCD:EX; "Diana Craig"; XT:Crichton, Julie AG:IN; "Diane MacFarlane"; Currie, Sylvia PSSG:EX; Tucker, Melanie JAG:EX; Wallbank, Cindy M JAG:EX; XT:Pacheco, Elisa JAG:IN
Subject: RE: Provincial Advisory Committee Materials for July 28
Date: Friday, July 28, 2017 8:02:00 AM
Attachments: [Update on Aboriginal Family Healing Court Conference Initiative.docx](#)
[image001.png](#)

Good morning,
Further to my email below, please see the attached additional document for today's meeting.

Thank you,

Brandie

Brandie Youell | Acting Executive Administrative Assistant

Assistant Deputy Minister Office

Justice Services Branch | Ministry of Attorney General

8th Floor, 1001 Douglas Street

Victoria, BC V8W 9J1

Direct: 250-356-6582 | brandie.youell@gov.bc.ca

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From: Youell, Brandie JAG:EX On Behalf Of Sandstrom, Kurt JAG:EX

Sent: Monday, July 24, 2017 4:32 PM

To: Juk, Peter A JAG:EX; Cavanaugh, Lynda A JAG:EX; Boyle, Patricia J PSSG:EX; Pecknold, Clayton PSSG:EX; Nash, Laurel ABR:EX; Hughes, Doug J HLTH:EX; Massey, Christine MCF:EX; Faganello, Tara CSCD:EX; Deitch, James JAG:EX; s.22 ; "TCrabtree@provinciacourt.bc.ca"; "Wayne Robertson"; XT:Crichton, Julie AG:IN; Arend, Elenore PSSG:EX; Tucker, Melanie JAG:EX; Darlene Shackelly;

'gmacisaac@ubcm.ca'; Doug S. White s.22 ; Mezzarobba, Marcie PSSG:EX
Cc: Earl, Jennifer JAG:EX; Sitar, Natalie JAG:EX; Campbell, Sarah PSSG:EX; Butterfield, Nicole PSSG:EX; Leinweber, Rachelle R ABR:EX; Bracewell, Barb HLTH:EX; Tran, Kim C (Victoria) MCF:EX; Andrade, Ana CSCD:EX; 'Diana Craig'; XT:Crichton, Julie AG:IN; 'Diane MacFarlane'; Currie, Sylvia PSSG:EX; Tucker, Melanie JAG:EX; Wallbank, Cindy M JAG:EX; XT:Pacheco, Elisa JAG:IN
Subject: Provincial Advisory Committee Materials for July 28

All:

On behalf of my co-Chairs I am sending out the proposed agenda and materials for the meeting on Friday. Unfortunately we had originally planned for an extended meeting over the lunch period to allow for a presentation on a feasibility study for evaluation of First Nations Courts prepared by Professor Yvon Dandurand from the University of the Fraser Valley with funding provided by the Law Foundation/Legal Services Society Legal Aid Research Fund however Prof. Dandurand had to deal with an emergent issue out of the country and is not able to attend on Friday. We are attempting to schedule a date in August that would work for Committee members as well as him. Therefore the meeting is only scheduled to last now until 11:30 which should allow the time necessary for discussion of the remaining items on the agenda. The meeting will be held by videoconference from Vancouver and Victoria and we hope that all of you are able to attend at one or other location but if not please advise Brandie Youell and she will ensure a teleconference option is also available.

We look forward to seeing you all on Friday.

Kurt

Kurt J.W. Sandstrom, QC

Assistant Deputy Minister

Ministry of Justice, Justice Services

Government of British Columbia

8th Floor, 1001 Douglas Street

PO Box 9280, Stn Prov Govt

Victoria, BC V8W 9J7

Phone: (250) 356-0383

Email: Kurt.Sandstrom@gov.bc.ca

Assistance with scheduling: Contact Brandie Youell at 250-356-6582 or at Brandie.Youell@gov.bc.ca



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From: [Youell, Brandie JAG:EX](#)
To: [Sandstrom, Kurt JAG:EX](#)
Subject: BNs for Chief Judge Appointment
Date: Friday, July 28, 2017 8:21:00 AM
Attachments: 424291 - DAG DBN - CI appointment.pdf
DBN - 425110 - CI Appointment- Revised- Signed.pdf

Brandie Youell | Acting Executive Administrative Assistant
Assistant Deputy Minister Office
Justice Services Branch | Ministry of Attorney General
8th Floor, 1001 Douglas Street
Victoria, BC V8W 9J1
Direct: 250-356-6582 | brandie.youell@gov.bc.ca

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From: [Youell, Brandie JAG:EX](#)
To: [Sandstrom, Kurt JAG:EX](#)
Subject: For Approval: AG Supreme Court Rules Consultation Letters
Date: Friday, July 28, 2017 9:21:00 AM
Attachments: 429103 - s.22
429103 -
429103 -
429103 -
429103 -

Hi Kurt,
Please see the attached letters for your approval. Helene has advised below that these are consultation letters that will be sent to stakeholders.

Thanks,

Brandie

Brandie Youell | Acting Executive Administrative Assistant

Assistant Deputy Minister Office

Justice Services Branch | Ministry of Attorney General

8th Floor, 1001 Douglas Street

Victoria, BC V8W 9J1

Direct: 250-356-6582 | brandie.youell@gov.bc.ca

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From: Campbell, Helene JAG:EX

Sent: Thursday, July 27, 2017 4:19 PM

To: Youell, Brandie JAG:EX

Cc: Kerr, Lauryn JAG:EX; Merner, David JAG:EX

Subject: AG Supreme Court Rules Consultation Letters

Hi Brandie, attached for Kurt's approval are 5 consultation letters to be emailed to the stakeholders. Marlene is aware that there were letters coming and she advised that she would be able to mail them out from the DAG's generic mailbox.

Thank you,

Helene Campbell

Office Manager and

Assistant to David Merner

Dispute Resolution Office

Justice Service Branch

Phone: 778-698-4154



Where ideas work

2016

Best Places to Work

Page 112 to/à Page 114

Withheld pursuant to/removed as

s.14

From: Youell, Brandie JAG:EX
To: Sandstrom, Kurt JAG:EX
Subject: FW: Call for Records JAG-2017-72112 Due July 10, 2017
Date: Friday, July 28, 2017 10:09:00 AM

Hi Kurt,
We had no responsive records to this request. Do you want to be included on the sign off form?
I don't think we need to be included since we didn't have any responsive records but I wanted to confirm with you.
Thanks,
Brandie

Brandie Youell | Acting Executive Administrative Assistant
Assistant Deputy Minister Office
Justice Services Branch | Ministry of Attorney General
8th Floor, 1001 Douglas Street
Victoria, BC V8W 9J1
Direct: 250-356-6582 | brandie.youell@gov.bc.ca

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From: Fisher, Samara FIN:EX
Sent: Friday, July 28, 2017 9:51 AM
To: Youell, Brandie JAG:EX
Subject: RE: Call for Records JAG-2017-72112 Due July 10, 2017

Morning Brandie. I'm putting this file into signoff on behalf of Elizabeth. LSB had records, but JSB didn't. As JSB had no responsive records, can you confirm if JSB requires being included on the signoff form/in the process.

Normally, if your program doesn't have any records, the delegated head can sign the 'no records response' section of the CFR and then we know they have approved the no records response.

If you can confirm whether or not JSB needs to be included in the signoff, it would be great.

I'm hoping you can get back to me as soon as possible, as I am off on vacation in a little while and need to get this file into signoff ASAP.

Thank you, have a great day.

Samara

From: Youell, Brandie JAG:EX
Sent: Thursday, June 29, 2017 11:28 AM
To: Justice Social FOI FIN:EX
Subject: RE: Call for Records JAG-2017-72112 Due July 10, 2017

Good morning Sandra,

JSB has no responsive records for this request.

Thanks,
Brandie

Brandie Youell | Acting Executive Administrative Assistant
Assistant Deputy Minister Office
Justice Services Branch | Ministry of Justice
8th Floor, 1001 Douglas Street
Victoria, BC V8W 9J1
Direct: 250-356-6582 | brandie.youell@gov.bc.ca

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From: Fisher, Sandra [<mailto:justice.social.foi@gov.bc.ca>]
Sent: Tuesday, June 27, 2017 11:14 AM
To: Youell, Brandie JAG:EX; JAG LSB FOI Requests JAG:EX
Cc: Mead, Rhonda M JAG:EX; Justice Social FOI FIN:EX; Horn, Elizabeth M FIN:EX
Subject: Call for Records JAG-2017-72112 Due July 10, 2017

Hello, I sent a 'preliminary search' email last week, and as per responses received, the Call for Records is now officially proceeding. Please let me know if you are aware of any other program areas that may have records; DAG's office has advised they do not have any. Thank you.

Please find attached a Call for Records form that is electronic, fillable and saveable. The form has active links and pull-down menus. Please send your records **in one PDF document**, to the Justice/Social mailbox at justice.social.foi@gov.bc.ca. Thank-you.

Your Ministry has received a formal request made under the *Freedom of Information and Protection of Privacy Act* (FOIPPA). The request is for:

All internal email and written correspondence relating to the Matter of the Mortgage Brokers Act RSBC 1996, C. 313 and Dennis Percival Rego, Shank Capital Systems Inc. and Arvind Shankar. (Date Range for Record Search: From 04/01/2015 To 06/22/2017).

Please contact the analyst assigned to this request if you have any questions – **Elizabeth Horn (250) 387-9172.**

What Do You Need to Do?

Please complete the attached Call for Records form.

- If search and retrieval time is anticipated to exceed 3 hours and/or the total volume of records exceeds 200 pages, complete only Sections 1 & 2 of the Call for Records Form as we may be in a position to issue a fee estimate. Then, return the form to the Justice/Social FOI Mailbox at justice.social.foi@gov.bc.ca by July 4, 2017. Please await further instruction from IAO as the records will not be required until the fee estimate process has been completed. Once fees have been paid or waived, you will be contacted to continue the call for records process. You will also be advised you if the request is abandoned and/or closed.
- If no fees apply then proceed with the call for records process. Please complete the attached Call for Records Form and return it to the Justice/Social FOI Mailbox at justice.social.foi@gov.bc.ca by July 10, 2017. Send records via email in PDF format. One PDF document is preferable. If email is not possible, please send the records in electronic format (CD, memory stick) via house mail with a copy of this note.

Reminder

You should be aware that FOIPPA obligates us to assist the applicant and to respond without delay, openly, accurately, and completely. In the event that the ministry must defend the adequacy of its search to the Information and Privacy Commissioner at Inquiry, those involved in searching for records may be required to sign affidavits confirming they have conducted an adequate search for relevant records.

Questions and Concerns

Please do not hesitate to contact your analyst noted on the attached Call for Records form to discuss:

- whether the records may be routinely releasable;
- whether the information is being prepared for public release or is already publicly available;
- ways in which an applicant may want to narrow/focus their request to reduce potential fees;
- and/or any other questions or concerns relating to this request.

Thank you for your assistance,

Sandra Fisher, Junior FOI Analyst
Justice / Social Team
Information Access Operations

From: [Youell, Brandie JAG:EX](#)
To: [Jackson, Wendy JAG:EX](#); [Deitch, James JAG:EX](#); [Sandstrom, Kurt JAG:EX](#)
Cc: [Wallbank, Cindy M JAG:EX](#)
Subject: 427878 - DAG DBN - FN Requests to Facilitate Matters in the Justice System
Date: Friday, July 28, 2017 11:24:00 AM
Attachments: [427878 - DAG DBN - FN Requests to Facilitate Matters in the Justice System.docx](#)

Good morning,
Please see the below comment from the DAG on this DBN. I will work with Connie to schedule a briefing.

Thank you,

Brandie

Brandie Youell | Acting Executive Administrative Assistant

Assistant Deputy Minister Office

Justice Services Branch | Ministry of Attorney General

8th Floor, 1001 Douglas Street

Victoria, BC V8W 9J1

Direct: 250-356-6582 | brandie.youell@gov.bc.ca

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From: JPSS eApprovals [<mailto:DoNotReply@SP2010.gov.bc.ca>]

Sent: Thursday, July 27, 2017 5:28 PM

To: Youell, Brandie JAG:EX

Subject: *ALERT: Incoming Assignment - eApprovals item 3392

You have been sent an eApprovals Item by Dayman, Marlene JAG:EX.

Cliff Number: 427878

Other Number:

TRIM Number:

Topic: 427878 - FN Requests to Facilitate Matters in the Justice System

Date Final Due: 8/4/2017 12:00:00 AM

Last Action: Item Sent To

Comments:

Returning to you with DAG comment: "I will require a briefing in order to understand the context for this before considering the options. I will need to know cost implications as well."

eApprovals Link:

<https://jpsseapprovals.gov.bc.ca/prod/SitePages/activeItems.aspx>

Super User Link:

<https://jpsseapprovals.gov.bc.ca/prod/SitePages/superUser.aspx>

Cliff Link:

From: [Youell, Brandie JAG:EX](#)
To: [Forrest, Cris J JAG:EX](#); [Deitch, James JAG:EX](#); [Castle, Allan; Doug S. White \(dougswwhite@gmail.com\); Walsh, Taryn PSSG:EX; "Darlene Shackelly"; "Donna Tennant"; Lee, Sherri JAG:EX; "Douglas White III"; Sandstrom, Kurt JAG:EX](#)
Cc: [Youell, Brandie JAG:EX](#)
Subject: For Review and Comment: Revised MOU for Justice Ministries and BCACJ
Date: Friday, July 28, 2017 11:51:00 AM
Attachments: [MOU BCAIC and Justice ministries July 27 2017 Draft version 2.docx](#)

Good morning,
Please see the attached revised version of the MoU for your review. If you have any comments or feedback, please provide them to me by July 31, 2017.

Thank you,

Brandie

Brandie Youell | Acting Executive Administrative Assistant

Assistant Deputy Minister Office

Justice Services Branch | Ministry of Attorney General

8th Floor, 1001 Douglas Street

Victoria, BC V8W 9J1

Direct: 250-356-6582 | brandie.youell@gov.bc.ca

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Youell, Brandie JAG:EX

From: Youell, Brandie JAG:EX
Sent: Friday, July 28, 2017 1:53 PM
To: Sandstrom, Kurt JAG:EX
Subject: For Approval: For Approval: Welsh, Michael - CBA BC 427669 - Follow up letter
Attachments: Welsh, Michael - CBA BC 427669 - Follow up letter - Family law reform issues - dh.docx

Hi Kurt,

Please see the attached revised letter for your review.

Thanks,
Brandie

Brandie Youell | Acting Executive Administrative Assistant

Assistant Deputy Minister Office
Justice Services Branch | Ministry of Attorney General
8th Floor, 1001 Douglas Street
Victoria, BC V8W 9J1
Direct: 250-356-6582 | brandie.youell@gov.bc.ca

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From: Meier, Julie JAG:EX
Sent: Friday, July 28, 2017 1:35 PM
To: Youell, Brandie JAG:EX
Subject: RE: For Approval: Welsh, Michael - CBA BC 427669 - Follow up letter

Hi Brandie,

Please see revised letter as per Kurt's suggestion (and then some 😊)

Cheers,
j.

From: Youell, Brandie JAG:EX
Sent: Friday, July 28, 2017 9:23 AM
To: Meier, Julie JAG:EX
Subject: FW: For Approval: Welsh, Michael - CBA BC 427669 - Follow up letter

Hi Julie,

Please see Kurt's email below in regards to this correspondence.

Thanks,
Brandie

Brandie Youell | Acting Executive Administrative Assistant

Assistant Deputy Minister Office
Justice Services Branch | Ministry of Attorney General
8th Floor, 1001 Douglas Street
Victoria, BC V8W 9J1
Direct: 250-356-6582 | brandie.youell@gov.bc.ca

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From: Sandstrom, Kurt JAG:EX
Sent: Thursday, July 27, 2017 4:34 PM
To: Youell, Brandie JAG:EX
Subject: RE: For Approval: Welsh, Michael - CBA BC 427669 - Follow up letter

I think the AG might have some problem with the curtness of the letter, given that he's new on the scene and will be eager to forge strong relationships at this point. Michael is also requesting an opportunity to have input into the decision about UFC.

Given that we haven't briefed the Minister yet on that issue, I think the better response might be to say:

s.13

That way we could follow up with them after we brief the AG and it is open ended enough to say we'd like to engage them with the discussion paper, or not and then say we've made a decision not to pursue UFC for the following reasons... But we won't know that until after we brief the AG and have limited consultation with the court, which is what I think Nancy and team currently plan. Regardless, I think the AG would want us to follow up with the CBA on any decision he makes on this issue, one way or the other.

Kurt.

From: Youell, Brandie JAG:EX
Sent: Thursday, July 27, 2017 3:20 PM
To: Sandstrom, Kurt JAG:EX
Subject: For Approval: Welsh, Michael - CBA BC 427669 - Follow up letter

Hi Kurt,

Please see the attached for your approval. I have attached the incoming.

We also provided an interim response to this correspondence on May 5, which is attached for your reference.

Thanks,
Brandie

Brandie Youell | Acting Executive Administrative Assistant

Assistant Deputy Minister Office
Justice Services Branch | Ministry of Attorney General
8th Floor, 1001 Douglas Street
Victoria, BC V8W 9J1

Direct: 250-356-6582 | brandie.youell@gov.bc.ca

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From: Meier, Julie JAG:EX
Sent: Thursday, July 27, 2017 2:07 PM
To: Youell, Brandie JAG:EX
Subject: Welsh, Michael - CBA BC 427669 - Follow up letter

Hi Brandie,

Over to you for ADM review and approval, and to ensure that the email should in fact be going out under the Minister, not the DAG, as we discussed.

Thanks a bunch,
J.

From: [Youell, Brandie JAG:EX](#)
To: [Sandstrom, Kurt JAG:EX](#)
Subject: FW: Draft Minutes
Date: Friday, July 28, 2017 1:56:00 PM
Attachments: Minutes - July 27 - DRAFT.docx

Hi Kurt,
Please let me know if the attached minutes are okay to send out for review.
Thanks,
Brandie

Brandie Youell | Acting Executive Administrative Assistant
Assistant Deputy Minister Office
Justice Services Branch | Ministry of Attorney General
8th Floor, 1001 Douglas Street
Victoria, BC V8W 9J1
Direct: 250-356-6582 | brandie.youell@gov.bc.ca

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From: Deitch, James JAG:EX
Sent: Friday, July 28, 2017 12:32 PM
To: Youell, Brandie JAG:EX
Cc: Sandstrom, Kurt JAG:EX
Subject: RE: Draft Minutes
Because I failed to attach them. But here they are!

James Deitch
Executive Director
Criminal Justice and Legal Access Policy Division
Justice Services Branch
Ministry of Attorney General
8th floor, 1001 Douglas Street
PO Box 9222, Stn Prov Govt
Victoria, BC V8W 9J1

www.criminaljusticereform.gov.bc.ca
<http://www.gov.bc.ca/ag/index.html>

*Phone: 250.387.2109
Fax: 250.356.2721
Cell: 250.580.5612*

Please consider the environment before printing this e-mail

From: Youell, Brandie JAG:EX
Sent: Friday, July 28, 2017 12:30 PM
To: Deitch, James JAG:EX
Subject: RE: Draft Minutes

Hi Jamie,
Can you attach the minutes again. I didn't receive them in the email.
Thanks,
Brandie
Brandie Youell | Acting Executive Administrative Assistant
Assistant Deputy Minister Office

Justice Services Branch | Ministry of Attorney General

8th Floor, 1001 Douglas Street

Victoria, BC V8W 9J1

Direct: 250-356-6582 | brandie.youell@gov.bc.ca

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From: Deitch, James JAG:EX

Sent: Friday, July 28, 2017 12:19 PM

To: Youell, Brandie JAG:EX

Cc: Sandstrom, Kurt JAG:EX

Subject: RE: Draft Minutes

Brandie:

I added myself as attending and added some details.

If Kurt is ok then you can circulate to the others for comments.

Thanks.

James Deitch

Executive Director

Criminal Justice and Legal Access Policy Division

Justice Services Branch

Ministry of Attorney General

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Phone: 250.387.2109

Fax: 250.356.2721

Cell: 250.580.5612

Please consider the environment before printing this e-mail

From: Youell, Brandie JAG:EX

Sent: Thursday, July 27, 2017 2:50 PM

To: Deitch, James JAG:EX

Cc: Sandstrom, Kurt JAG:EX

Subject: RE: Draft Minutes

Hi Jamie,

Please see the attached minutes and Kurt's email below.

Thanks,

Brandie

Brandie Youell | Acting Executive Administrative Assistant

Assistant Deputy Minister Office

Justice Services Branch | Ministry of Attorney General

8th Floor, 1001 Douglas Street

Victoria, BC V8W 9J1

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From: Sandstrom, Kurt JAG:EX

Sent: Thursday, July 27, 2017 12:03 PM

To: Youell, Brandie JAG:EX; Deitch, James JAG:EX

Subject: Draft Minutes

Brandie could you please populate in terms of attendees and then forward to Jamie so that Jamie could tweak the minutes?

Thanks!

Kurt

From: Youell, Brandie JAG:EX
To: Sandstrom, Kurt JAG:EX
Subject: FW: Draft Minutes
Date: Friday, July 28, 2017 1:56:00 PM
Attachments: Minutes - July 27 - DRAFT.docx

Hi Kurt,
Please let me know if the attached minutes are okay to send out for review.
Thanks,
Brandie

Brandie Youell | Acting Executive Administrative Assistant
Assistant Deputy Minister Office
Justice Services Branch | Ministry of Attorney General
8th Floor, 1001 Douglas Street
Victoria, BC V8W 9J1
Direct: 250-356-6582 | brandie.youell@gov.bc.ca

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Sent: Friday, July 28, 2017 12:19 PM

To: Youell, Brandie JAG:EX

Cc: Sandstrom, Kurt JAG:EX

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James Deitch

Executive Director

Criminal Justice and Legal Access Policy Division

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Please consider the environment before printing this e-mail

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Sent: Thursday, July 27, 2017 2:50 PM

To: Deitch, James JAG:EX

Cc: Sandstrom, Kurt JAG:EX

Subject: RE: Draft Minutes

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Thanks,

Brandie

Brandie Youell | Acting Executive Administrative Assistant

Assistant Deputy Minister Office

Justice Services Branch | Ministry of Attorney General

8th Floor, 1001 Douglas Street

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From: Sandstrom, Kurt JAG:EX

Sent: Thursday, July 27, 2017 12:03 PM

To: Youell, Brandie JAG:EX; Deitch, James JAG:EX

Subject: Draft Minutes

Brandie could you please populate in terms of attendees and then forward to Jamie so that Jamie could tweak the minutes?

Thanks!

Kurt

From: [Youell, Brandie JAG:EX](#)
To: [Sandstrom, Kurt JAG:EX](#)
Subject: RE: Question re letter from Comptroller General
Date: Friday, July 28, 2017 2:01:00 PM
Attachments: Scan_20170707.pdf

Hi Kurt,

I am just letting you know that all of BMC has advised that they do not have a copy of this report.

Thanks,

Brandie

Brandie Youell | Acting Executive Administrative Assistant

Assistant Deputy Minister Office

Justice Services Branch | Ministry of Attorney General

8th Floor, 1001 Douglas Street

Victoria, BC V8W 9J1

Direct: 250-356-6582 | brandie.youell@gov.bc.ca

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From: Sandstrom, Kurt JAG:EX

Sent: Thursday, July 13, 2017 5:20 PM

To: Youell, Brandie JAG:EX; JAG JSB BMC

Subject: RE: Question re letter from Comptroller General

Importance: High

Please hold off on the request to destroy the report. I'm checking with Legal Services to get their advice on the request.

Kurt.

From: Youell, Brandie JAG:EX

Sent: Thursday, July 13, 2017 1:07 PM

To: JAG JSB BMC

Subject: Question re letter from Comptroller General

Good afternoon,

I received the attached letter from the Comptroller General's office. It is notice of withdrawal of the Ministry of Finance investigation and forensic unit report on the Pharmaceutical Services Division investigation. Does your office have a copy of that report? If so, could you please let me know and shred it.

Thanks,

Brandie

Brandie Youell | Acting Executive Administrative Assistant

Assistant Deputy Minister Office

Justice Services Branch | Ministry of Justice

8th Floor, 1001 Douglas Street

Victoria, BC V8W 9J1

Direct: 250-356-6582 | brandie.youell@gov.bc.ca

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From: Youell, Brandie JAG:EX
To: Richter, Connie JAG:EX; Sandstrom, Kurt JAG:EX; Harvey, James JAG:EX; Reimer, Neil JAG:EX
Cc: Dayman, Marlene JAG:EX
Subject: RE: s.12
Date: Friday, July 28, 2017 3:51:00 PM

s.12

Brandie Youell | Acting Executive Administrative Assistant
Assistant Deputy Minister Office
Justice Services Branch | Ministry of Attorney General
8th Floor, 1001 Douglas Street
Victoria, BC V8W 9J1
Direct: 250-356-6582 | brandie.youell@gov.bc.ca

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From: Richter, Connie JAG:EX
Sent: Friday, July 28, 2017 3:40 PM
To: Sandstrom, Kurt JAG:EX; Harvey, James JAG:EX; Reimer, Neil JAG:EX
Cc: Youell, Brandie JAG:EX; Dayman, Marlene JAG:EX
Subject: RE: s.12

s.12

Thank you, C

From: Sandstrom, Kurt JAG:EX
Sent: Friday, July 28, 2017 3:22 PM
To: Harvey, James JAG:EX; Richter, Connie JAG:EX; Reimer, Neil JAG:EX
Cc: Youell, Brandie JAG:EX
Subject: RE: s.12

It does James thanks.

Kurt

From: Harvey, James JAG:EX
Sent: Friday, July 28, 2017 3:17 PM
To: Sandstrom, Kurt JAG:EX; Richter, Connie JAG:EX; Reimer, Neil JAG:EX
Cc: Youell, Brandie JAG:EX
Subject: Re: s.12

Hi Kurt,

s.12

Thanks.

James.

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From: Sandstrom, Kurt JAG:EX
Sent: Friday, July 28, 2017 3:06 PM
To: Richter, Connie JAG:EX; Reimer, Neil JAG:EX
Cc: Youell, Brandie JAG:EX; Harvey, James JAG:EX
Subject: RE: s.12

s.12

s.12 , have you any views on this?

From: Richter, Connie JAG:EX
Sent: Friday, July 28, 2017 2:32 PM
To: Reimer, Neil JAG:EX
Cc: Sandstrom, Kurt JAG:EX; Youell, Brandie JAG:EX
Subject: RE: s.12

Yes, 4PM on Aug. 1st in the MO. I just sent you an e-invite. Kurt, will you also attend?

From: Reimer, Neil JAG:EX
Sent: Friday, July 28, 2017 12:53 PM
To: Richter, Connie JAG:EX
Cc: Sandstrom, Kurt JAG:EX; Youell, Brandie JAG:EX
Subject: FW: s.12

Connie, given the below, we will need to brief the AG on this issue prior to next Wednesday so that he can sign the cabinet submissions. Can we find time for this?

From: Kovacs, Teresa PREM:EX
Sent: Friday, July 28, 2017 12:49 PM
To: Forrest, Cris J JAG:EX
Cc: Richter, Connie JAG:EX; Mead, Rhonda M JAG:EX; Reimer, Neil JAG:EX; Powell, Charlotte PREM:EX
Subject: RE: s.12

Hi Cris:

s.12

Please let me know if you have any questions or would like to discuss.

As mentioned previously, Charlotte will cover for me over the next two weeks so will oversee the JCC process and any other matters that might arise.

Thank you,

Teresa

From: Kovacs, Teresa PREM:EX
Sent: Monday, July 24, 2017 11:49 AM
To: Forrest, Cris J JAG:EX
Cc: Richter, Connie JAG:EX
Subject: FW: s.12

Hi Cris and Connie:

I am attaching an updated version of the table I sent to Richard on Friday as my understanding is the items are now scheduled for the PA Committee on August 2.

If someone can confirm who will be attending for the items and when you expect that we will receive copies of the associated documents that will be helpful for preparing the agendas and binders.

We will be building the binders on Thursday.

Thank you,

Teresa

Teresa Kovacs

Executive Director, Cabinet Operations | Office of the Premier
617 Government Street, Suite 049, Victoria, British Columbia
Tel: 250-952-6748 | Cell: s.17 | Fax: 250-387-7392

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From: Kovacs, Teresa PREM:EX
Sent: Friday, July 21, 2017 3:54 PM
To: Fyfe, Richard J JAG:EX
Subject: s.12 , ~
Hi Richard:

s.12

If I have misunderstood anything we discussed or overlooked something, please let me know.

Cheers,

Teresa

Teresa Kovacs

Executive Director, Cabinet Operations | Office of the Premier
617 Government Street, Suite 049, Victoria, British Columbia
Tel: 250-952-6748 | Cell: s.17 | Fax: 250-387-7392

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From: Youell, Brandie JAG:EX
To: Sandstrom, Kurt JAG:EX
Subject: FW: AGENDA - Info Sharing Steering Committee Materials
Date: Monday, July 31, 2017 8:32:00 AM
Attachments: image001.png

Hi Kurt,
Peter Juk has asked for background information about the information steering committee meeting today. Do you mind if I flip the below email thread to him?

Thanks,

Brandie

Brandie Youell | Acting Executive Administrative Assistant

Assistant Deputy Minister Office

Justice Services Branch | Ministry of Attorney General

8th Floor, 1001 Douglas Street

Victoria, BC V8W 9J1

Direct: 250-356-6582 | brandie.youell@gov.bc.ca

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From: Sandstrom, Kurt JAG:EX
Sent: Tuesday, July 11, 2017 3:30 PM
To: Boyle, Patricia J PSSG:EX
Cc: Cavanaugh, Lynda A JAG:EX; Sadler, Bobbi JAG:EX; Kamper, Carolyn J MCF:EX; Youell, Brandie JAG:EX
Subject: Re: AGENDA - Info Sharing Steering Committee Materials
Good point Patti. Let's put that on the meeting agenda for discussion as well.

On Jul 11, 2017, at 1:43 PM, Boyle, Patricia J PSSG:EX <Patricia.Boyle@gov.bc.ca> wrote:

Not to throw a monkey wrench in, but food for thought. At the recent Justice Summit, there was quite a bit of discussion (in my group anyway) that going forward IT solutions would really need to ensure there has been a good solution for information sharing. Perhaps the two are separate discussions, but could it be possible to explore both outcomes together - with recognition that a consultant may still be required.

From: Cavanaugh, Lynda A JAG:EX
Sent: Tuesday, July 11, 2017 1:09 PM
To: Sandstrom, Kurt JAG:EX
Cc: Sadler, Bobbi JAG:EX; Boyle, Patricia J PSSG:EX; Kamper, Carolyn J MCF:EX; Youell, Brandie JAG:EX
Subject: RE: AGENDA - Info Sharing Steering Committee Materials
That would be great. I can also request that as many working group members as possible also attend, and we'll have a joint meeting to sort this out. The instructions from JPSC were to report back at the September meeting. I'll send you the minutes from the last meeting.

From: Sandstrom, Kurt JAG:EX
Sent: Tuesday, July 11, 2017 1:05 PM
To: Cavanaugh, Lynda A JAG:EX
Cc: Sadler, Bobbi JAG:EX; Boyle, Patricia J PSSG:EX; Kamper, Carolyn J MCF:EX; Youell, Brandie JAG:EX
Subject: RE: AGENDA - Info Sharing Steering Committee Materials
I think it might be helpful to set up regular meetings of both the steering committee

and the working group as I am not certain the steering committee is meeting as often as it could? The working group had a work plan at some point I thought but I admit I have lost track. Do we know when the next steering committee meeting is and should we discuss this then? If it's not for a bit perhaps setting one up sooner is the way to go? I can take the lead to get meetings set up if you like. Thoughts?

From: Cavanaugh, Lynda A JAG:EX

Sent: Tuesday, July 11, 2017 12:57 PM

To: Sandstrom, Kurt JAG:EX

Cc: Sadler, Bobbi JAG:EX; Boyle, Patricia J PSSG:EX; Kamper, Carolyn J MCF:EX

Subject: FW: AGENDA - Info Sharing Steering Committee Materials

Kurt, as Co-Chair on this committee do you have any suggestions regarding what Adrienne is proposing. Recognizing that the JPSC requested that the but I'm conscious of what Adrienne is bringing up as well. Bobbi, Carolyn and Patti, your thoughts as well? I wonder if we should quickly pull the group together to discuss? Let me know if you want me to set up a conf call of the steering cttee.

From: Hunt, Adrienne JAG:EX

Sent: Sunday, July 9, 2017 10:27 PM

To: Cavanaugh, Lynda A JAG:EX; Chiddell, Dan J JAG:EX

Cc: Achampong, Bernard JAG:EX; Manton, Jenny D JAG:EX

Subject: RE: AGENDA - Info Sharing Steering Committee Materials

Hi Lynda,

This working group does not have regularly scheduled meetings, I think this is in part as there has been many changes in membership on the working group over the last while. From the few meetings that I have been a part of, I understand that there has been a good deal of background thinking and work in terms of the scope and assessment and in keeping with the recommendations from the Justice Summit.

Kathryn Thomson has started information inventorying, so that as consultations occur, we can better articulate the information to be shared.

Additionally, in May this was an agenda item at APWC requesting from the Courts the best way to engagement them in the consultations. The legal officers have taken this request to their respective Chiefs, at the last APWC we did not get to this agenda item, however, it is a standing item on our agendas at this time.

During the last meeting of the working group, we agreed that we needed to move this work along faster and hence the request to bring in a consultant that can facilitate the necessary consultations and develop recommendations.

We are seeking direction from the Steering Committee to bring in a consultant so we can have this work move forward at a faster pace and anticipate that if approved we could have recommendations to the Steering Committee in December.

If approved, the other question is who's budget?

Adrienne

From: Cavanaugh, Lynda A JAG:EX

Sent: Thursday, July 6, 2017 11:10 AM

To: Hunt, Adrienne JAG:EX; Chiddell, Dan J JAG:EX

Cc: Achampong, Bernard JAG:EX; Manton, Jenny D JAG:EX

Subject: FW: AGENDA - Info Sharing Steering Committee Materials

Adrienne and Dan, I want to solicit your advice as to the state of the work for this committee. When I presented the proposal for a contractor to continue this work (at Justice Public Safety Council meeting in June), there was some concern that not enough was occurring and/or not fast enough, based on the fact that the recommendation to do this work was several summits ago. Please see minutes attached above for the direction received from the Council, and let's discuss before going out more broadly.

From: McMeekin, Laurie D JAG:EX

Sent: Friday, June 2, 2017 3:44 PM

To: Arend, Elenore PSSG:EX; Roach, Jodi JAG:EX; Hunt, Adrienne JAG:EX; Sandstrom, Kurt JAG:EX; Bailey, Leah M MCF:EX; 'Allan Castle'; Kamper, Carolyn J MCF:EX; Sadler, Bobbi JAG:EX; O'Neill, Robert JAG:EX; Cavanaugh, Lynda A JAG:EX

Cc: Currie, Sylvia PSSG:EX; Youell, Brandie JAG:EX; LeBlanc, Belinda JAG:EX; Newbury, Heather A MCF:EX; Baker, Chelsea JAG:EX; McMeekin, Laurie D JAG:EX

Subject: AGENDA - Info Sharing Steering Committee Materials

Good afternoon,

Please find attached the agenda and material for the Information Sharing Steering Committee meeting on Monday at 3:00 pm.

Thank you,

Laurie

Laurie McMeekin

Executive Coordinator to the

Assistant Deputy Minister | Court Services Branch

Ministry of Justice and Attorney General

250.356.1527

From: Youell, Brandie JAG:EX
Bcc: Wallbank, Cindy M JAG:EX; "cmadsen@comservice.bc.ca"; "annika@alouetteaddictions.org"; "dflanagan@bchousing.org"; "nread@mapleridge.ca"; "pgill@mapleridge.ca"; "cspeirs@mapleridge.ca"; "kduncan@mapleridge.ca"; "cbell@mapleridge.ca"; "tshymkiw@mapleridge.ca"; "grobson@mapleridge.ca"; "rmasse@mapleridge.ca"; "smatthewson@mapleridge.ca"; "tswabey@mapleridge.ca"; "hexner@mapleridge.ca"; "dwalsh@mapleridge.ca"; "renay.bajkay@coastmentalhealth.com"; "tg@cythera.ca"; "inekeb@downtownmapleridge.ca"; "shawn.baves@elizabethfry.com"; XT:HLTH Houde, Denyse;
s.22 XT:Crichton, Julie AG:IN; "susan@katzie.ca"; "Marilyn.gabriel@sevemqwantlem.ca"; "Heidi.Mason@lss.bc.ca"; "Harold.Clark@lss.bc.ca"; McDonald, Karen L PSSG:EX; "vkippis@comservice.bc.ca"; Beresford, Christopher JAG:EX; Sandhu, Paul JAG:EX; Sewell, Jacqueline JAG:EX; Chatten, Tammy E JAG:EX; Hunt, Adrienne JAG:EX; Deitch, James JAG:EX; Tucker, Melanie JAG:EX; Toora, Serena JAG:EX; Sandstrom, Kurt JAG:EX; Cavanaugh, Lynda A JAG:EX; Stewart, Bruce JAG:EX; de Boer, Richard W JAG:EX; Griffiths, Gareth MCF:EX; McLean, Kimberley M PSSG:EX; Kutzner, Irene PSSG:EX; Ford, Stephen PSSG:EX; Arend, Elenore PSSG:EX; Small, Bill R PSSG:EX; Greiner, Leigh PSSG:EX; Lamothe, Steven P SDSI:EX; Bisgaard, Morten SDSI:EX; "wleung@plea.bc.ca"; "jennifer.hyland@rcmp-grc.gc.ca"; "mjones@mapleridge.ca"; "rkingra@comservice.bc.ca"; "Darrell_pilgrim@can.salvationarmy.org";
s.22 "Harold.Clark@lss.bc.ca"
Subject: Invitation: Maple Ridge Workshop September 19, 2017
Date: Monday, July 31, 2017 8:48:00 AM
Attachments: Maple Ridge Invitation.pdf
image001.png

Good morning,

Please find attached an invitation to the Maple Ridge community workshop on September 19, 2017.

Regards,

Kurt

Kurt J.W. Sandstrom, QC

Assistant Deputy Minister

Ministry of Justice, Justice Services

Government of British Columbia

8th Floor, 1001 Douglas Street

PO Box 9280, Stn Prov Govt

Victoria, BC V8W 9J7

Phone: (250) 356-0383

Email: Kurt.Sandstrom@gov.bc.ca

Assistance with scheduling: Contact Brandie Youell at 250-356-6582 or at Brandie.Youell@gov.bc.ca



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From: Youell, Brandie JAG:EX
To: Sandstrom, Kurt JAG:EX
Subject: FW: June 9 Draft IndigenousJusticeStrategy
Date: Monday, July 31, 2017 9:44:00 AM
Attachments: Draft IndigenousJusticeStrategy June 9 version revised July 26.docx

Hi Kurt,
Have you had a chance to look at the attached and Jamie's email below?
Thanks,
Brandie

Brandie Youell | Acting Executive Administrative Assistant
Assistant Deputy Minister Office
Justice Services Branch | Ministry of Attorney General
8th Floor, 1001 Douglas Street
Victoria, BC V8W 9J1
Direct: 250-356-6582 | brandie.youell@gov.bc.ca

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From: Deitch, James JAG:EX
Sent: Wednesday, July 26, 2017 5:27 PM
To: Sandstrom, Kurt JAG:EX; Walsh, Taryn PSSG:EX
Cc: Forrest, Cris J JAG:EX; Ward, Holli JAG:EX; Youell, Brandie JAG:EX
Subject: RE: June 9 Draft IndigenousJusticeStrategy

Kurt:

I have revised to address some of the comments from my staff and Taryn as well as some of the discussions we had at our last pre-meeting. If you are comfortable with this version I can share it with Donna to get her input so that we might use this document as a framework for the development of the Strategy.

Thanks.

James Deitch
Executive Director
Criminal Justice and Legal Access Policy Division
Justice Services Branch
Ministry of Attorney General
8th floor, 1001 Douglas Street
PO Box 9222, Stn Prov Govt
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<http://www.gov.bc.ca/ag/index.html>

Phone: 250.387.2109
Fax: 250.356.2721
Cell: 250.580.5612

Please consider the environment before printing this e-mail

From: Deitch, James JAG:EX
Sent: Monday, June 26, 2017 2:02 PM
To: Sandstrom, Kurt JAG:EX (Kurt.Sandstrom@gov.bc.ca); Walsh, Taryn PSSG:EX
Cc: Forrest, Cris J JAG:EX (Cris.Forrest@gov.bc.ca); Youell, Brandie JAG:EX
Subject: June 9 Draft IndigenousJusticeStrategy - Holli and Sherri input June 19

Kurt and Taryn:

Here is the revised framework agreement for discussion at 2:30. Sorry I am just getting it to you now with our comments but I only reviewed it this morning after my staff went through it previously.

Thanks, Jamie

From: [Youell, Brandie JAG:EX](#)
To: [Cavanaugh, Lynda A JAG:EX](#)
Cc: [Sandstrom, Kurt JAG:EX](#)
Subject: RE: nfo Sharing Steering Committee Materials
Date: Monday, July 31, 2017 9:52:00 AM
Attachments: [image001.png](#)

Hi Lynda,

Thank you. I will send this out and I will find the Terms of Reference. I am sure I have it saved somewhere.

Brandie Youell | Acting Executive Administrative Assistant

Assistant Deputy Minister Office

Justice Services Branch | Ministry of Attorney General

8th Floor, 1001 Douglas Street

Victoria, BC V8W 9J1

Direct: 250-356-6582 | brandie.youell@gov.bc.ca

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From: Cavanaugh, Lynda A JAG:EX

Sent: Monday, July 31, 2017 9:51 AM

To: Youell, Brandie JAG:EX

Cc: Sandstrom, Kurt JAG:EX

Subject: nfo Sharing Steering Committee Materials

Brandie, can you send out the above attachment (without the email string) to those attending the meeting later today. I am looking for the terms of reference, and can't locate, so if you have them could you send those too?

From: Sitar, Natalie JAG:EX

Sent: Friday, July 28, 2017 4:47 PM

To: Cavanaugh, Lynda A JAG:EX

Subject: FW: AGENDA - Info Sharing Steering Committee Materials

Natalie Sitar

HQ Executive Clerk

Ministry of Attorney General - Court Services Branch

850 Burdett Av Victoria BC V8W 9J2

250 356-1524

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From: Hunt, Adrienne JAG:EX

Sent: Tuesday, July 11, 2017 4:31 PM

To: Cavanaugh, Lynda A JAG:EX

Cc: Sitar, Natalie JAG:EX

Subject: RE: AGENDA - Info Sharing Steering Committee Materials

Here are the minutes. Doesn't look like they were every circulated post the meeting.

Adrienne

From: Cavanaugh, Lynda A JAG:EX

Sent: Tuesday, July 11, 2017 1:10 PM

To: Hunt, Adrienne JAG:EX; Sitar, Natalie JAG:EX

Cc: Cavanaugh, Lynda A JAG:EX

Subject: FW: AGENDA - Info Sharing Steering Committee Materials

Adrienne it looks like we are going to set up a meeting with the steering committee and as many working group members as are around to sort out the consultant issue. I was going to recirculate the above, but wondering if you have the minutes from the June meeting, as I can't locate them. Or

maybe you can find them Natalie?

From: McMeekin, Laurie D JAG:EX

Sent: Friday, June 2, 2017 3:44 PM

To: Arend, Elenore PSSG:EX; Roach, Jodi JAG:EX; Hunt, Adrienne JAG:EX; Sandstrom, Kurt JAG:EX; Bailey, Leah M MCF:EX; 'Allan Castle'; Kamper, Carolyn J MCF:EX; Sadler, Bobbi JAG:EX; O'Neill, Robert JAG:EX; Cavanaugh, Lynda A JAG:EX

Cc: Currie, Sylvia PSSG:EX; Youell, Brandie JAG:EX; LeBlanc, Belinda JAG:EX; Newbury, Heather A MCF:EX; Baker, Chelsea JAG:EX; McMeekin, Laurie D JAG:EX

Subject: AGENDA - Info Sharing Steering Committee Materials

Good afternoon,

Please find attached the agenda and material for the Information Sharing Steering Committee meeting on Monday at 3:00 pm.

Thank you,

Laurie

Laurie McMeekin

Executive Coordinator to the

Assistant Deputy Minister | Court Services Branch

Ministry of Justice and Attorney General

250.356.1527



From: [Youell, Brandie JAG:EX](#)
To: [Cavanaugh, Lynda A JAG:EX](#)
Cc: [Sandstrom, Kurt JAG:EX](#)
Subject: RE: nfo Sharing Steering Committee Materials
Date: Monday, July 31, 2017 10:04:00 AM
Attachments: [image001.png](#)

Hi Lynda,

I cannot seem to find a copy of the terms of reference. I thought I had one saved but I don't. Sorry.

Brandie Youell | Acting Executive Administrative Assistant

Assistant Deputy Minister Office

Justice Services Branch | Ministry of Attorney General

8th Floor, 1001 Douglas Street

Victoria, BC V8W 9J1

Direct: 250-356-6582 | brandie.youell@gov.bc.ca

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From: Cavanaugh, Lynda A JAG:EX
Sent: Monday, July 31, 2017 9:51 AM
To: Youell, Brandie JAG:EX
Cc: Sandstrom, Kurt JAG:EX
Subject: nfo Sharing Steering Committee Materials

Brandie, can you send out the above attachment (without the email string) to those attending the meeting later today. I am looking for the terms of reference, and can't locate, so if you have them could you send those too?

From: Sitar, Natalie JAG:EX
Sent: Friday, July 28, 2017 4:47 PM
To: Cavanaugh, Lynda A JAG:EX
Subject: FW: AGENDA - Info Sharing Steering Committee Materials
Natalie Sitar

HQ Executive Clerk

Ministry of Attorney General - Court Services Branch

850 Burdett Av Victoria BC V8W 9J2

250 356-1524

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From: Hunt, Adrienne JAG:EX
Sent: Tuesday, July 11, 2017 4:31 PM
To: Cavanaugh, Lynda A JAG:EX
Cc: Sitar, Natalie JAG:EX
Subject: RE: AGENDA - Info Sharing Steering Committee Materials
Here are the minutes. Doesn't look like they were every circulated post the meeting.

Adrienne

From: Cavanaugh, Lynda A JAG:EX
Sent: Tuesday, July 11, 2017 1:10 PM
To: Hunt, Adrienne JAG:EX; Sitar, Natalie JAG:EX
Cc: Cavanaugh, Lynda A JAG:EX
Subject: FW: AGENDA - Info Sharing Steering Committee Materials
Adrienne it looks like we are going to set up a meeting with the steering committee and as many working group members as are around to sort out the consultant issue. I was going to recirculate the above, but wondering if you have the minutes from the June meeting, as I can't locate them. Or

maybe you can find them Natalie?

From: McMeekin, Laurie D JAG:EX

Sent: Friday, June 2, 2017 3:44 PM

To: Arend, Elenore PSSG:EX; Roach, Jodi JAG:EX; Hunt, Adrienne JAG:EX; Sandstrom, Kurt JAG:EX; Bailey, Leah M MCF:EX; 'Allan Castle'; Kamper, Carolyn J MCF:EX; Sadler, Bobbi JAG:EX; O'Neill, Robert JAG:EX; Cavanaugh, Lynda A JAG:EX

Cc: Currie, Sylvia PSSG:EX; Youell, Brandie JAG:EX; LeBlanc, Belinda JAG:EX; Newbury, Heather A MCF:EX; Baker, Chelsea JAG:EX; McMeekin, Laurie D JAG:EX

Subject: AGENDA - Info Sharing Steering Committee Materials

Good afternoon,

Please find attached the agenda and material for the Information Sharing Steering Committee meeting on Monday at 3:00 pm.

Thank you,

Laurie

Laurie McMeekin

Executive Coordinator to the

Assistant Deputy Minister | Court Services Branch

Ministry of Justice and Attorney General

250.356.1527



From: [Youell, Brandie JAG:EX](#)
To: [Cavanaugh, Lynda A JAG:EX](#); [Boyle, Patricia J PSSG:EX](#); [Juk, Peter A JAG:EX](#); [Arend, Elenore PSSG:EX](#); [Roach, Jodi JAG:EX](#); [Hunt, Adrienne JAG:EX](#); [Bailey, Leah M MCF:EX](#); [Castle, Allan; Kamper, Carolyn J MCF:EX](#); [Sadler, Bobbi JAG:EX](#); [O'Neill, Robert JAG:EX](#); [Russell, Clark MCF:EX](#); [Chiddell, Dan J JAG:EX](#); [Gunnarson, Erin N PSSG:EX](#); [McMorran, Lori JAG:EX](#); [Courcy, Oriole JAG:EX](#); [Sajko, Sandra PSSG:EX](#); [s.22 Mezzarobba, Marcie PSSG:EX](#); [Campbell, Sarah PSSG:EX](#); [Soong, Evon SDSI:EX](#); [McLean, Kimberley M PSSG:EX](#); [Talbot, Catherine MCF:EX](#); [Sandstrom, Kurt JAG:EX](#)
Cc: [Campbell, Sarah PSSG:EX](#); [Earl, Jennifer JAG:EX](#); [Currie, Sylvia PSSG:EX](#); [Drew, Shelley MCF:EX](#); [Newbury, Heather A MCF:EX](#); [Landry, Diane JAG:EX](#); [Chiang, Milena PSSG:EX](#); [Baker, Chelsea JAG:EX](#); [Gordon, Stephanie JAG:EX](#)
Subject: Information Sharing Steering Committee
Date: Monday, July 31, 2017 10:10:00 AM
Attachments: [June 5 2017 MINUTES Inter-Ministry Steering Committee on Information Sha....docx](#)

Good morning,
Please see the attached for the Information Sharing Committee meeting this afternoon.
Thank you,
Brandie

Brandie Youell | Acting Executive Administrative Assistant
Assistant Deputy Minister Office
Justice Services Branch | Ministry of Attorney General
8th Floor, 1001 Douglas Street
Victoria, BC V8W 9J1
Direct: 250-356-6582 | brandie.youell@gov.bc.ca

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From: [Youell, Brandie JAG:EX](#)
To: [Sandstrom, Kurt JAG:EX](#)
Subject: For Approval: [s.14](#)
Date: Monday, July 31, 2017 10:33:00 AM
Attachments: [s.14](#)
Importance: High

Hi Kurt,
Please see the attached for your review.
Thank you,
Brandie

Brandie Youell | Acting Executive Administrative Assistant
Assistant Deputy Minister Office
Justice Services Branch | Ministry of Attorney General
8th Floor, 1001 Douglas Street
Victoria, BC V8W 9J1
Direct: 250-356-6582 | brandie.youell@gov.bc.ca

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From: Wallbank, Cindy M JAG:EX
Sent: Monday, July 31, 2017 10:29 AM
To: Youell, Brandie JAG:EX
Cc: Rawlinson, Kathleen JAG:EX
Subject: FW: [s.14](#)
Brandie, please bring this to Kurt's attention ASAP

Thanks,

Cindy Wallbank

Administrative Assistant
Criminal Justice and Legal Access Policy Division
Justice Services Branch
Ministry of Attorney General
Telephone: 250-387-6987
Email: Cindy.Wallbank@gov.bc.ca

From: Rawlinson, Kathleen JAG:EX
Sent: Monday, July 31, 2017 10:27 AM
To: Wallbank, Cindy M JAG:EX
Cc: Jackson, Wendy JAG:EX
Subject: RE: [s.14](#)

Cindy please provide the attached asap to Brandie for Kurt's review.

From: Harris, Megan A GCPE:EX
Sent: Monday, July 31, 2017 9:30 AM
To: Jackson, Wendy JAG:EX; Rawlinson, Kathleen JAG:EX; Youell, Brandie JAG:EX
Cc: Nelson, Tiffany GCPE:EX; Wallbank, Cindy M JAG:EX
Subject: RE: [s.14](#)

Thank you all. Yes, [s.14](#)

Many thanks and let me know if you

have any questions.

Cheers,

Megan

From: Jackson, Wendy JAG:EX
Sent: Monday, July 31, 2017 9:28 AM
To: Rawlinson, Kathleen JAG:EX; Harris, Megan A GCPE:EX; Youell, Brandie JAG:EX
Cc: Nelson, Tiffany GCPE:EX; Wallbank, Cindy M JAG:EX
Subject: RE: [s.14](#)

I will look at this right now. s.14
review as well.

Wendy Jackson

From: Rawlinson, Kathleen JAG:EX
Sent: Monday, July 31, 2017 9:25 AM
To: Harris, Megan A GCPE:EX; Jackson, Wendy JAG:EX; Youell, Brandie JAG:EX
Cc: Nelson, Tiffany GCPE:EX; Wallbank, Cindy M JAG:EX
Subject: RE: s.14

Hi Megan. Wendy would you have time to connect with Megan per below? Brandie would you pls give Kurt a headsup?

From: Harris, Megan A GCPE:EX
Sent: Monday, July 31, 2017 9:23 AM
To: Rawlinson, Kathleen JAG:EX
Cc: Nelson, Tiffany GCPE:EX
Subject: s.14

Hi Kathleen,

I am hoping to put this in front of the AG today just in case it comes up. Our IN has not been in front of a member of your team in quite some time and I did make some slight changes. Who should I have review this one?

Thanks for your help,

Megan

Megan Harris

Communications Director

Ministry of the Attorney General

Government Communications and Public Engagement

Email: Megan.harris@gov.bc.ca

Phone: 250 953-3677

From: Youell, Brandie JAG:EX
To: Cavanaugh, Lynda A JAG:EX; Boyle, Patricia J PSSG:EX; Juk, Peter A JAG:EX; Arend, Elenore PSSG:EX; Roach, Jodi JAG:EX; Hunt, Adrienne JAG:EX; Bailey, Leah M MCF:EX; Castle, Allan; Kamper, Carolyn J MCF:EX; Sadler, Bobbi JAG:EX; O'Neill, Robert JAG:EX; Russell, Clark MCF:EX; Chiddell, Dan J JAG:EX; Gunnarson, Erin N PSSG:EX; McMorran, Lori JAG:EX; Courcy, Oriole JAG:EX; Sajko, Sandra PSSG:EX; s.22 Mezzarobba, Marcie PSSG:EX; Campbell, Sarah PSSG:EX; Soong, Evon SDSI:EX; McLean, Kimberley M PSSG:EX; Talbott, Catherine MCF:EX; Sandstrom, Kurt JAG:EX
Cc: Campbell, Sarah PSSG:EX; Earl, Jennifer JAG:EX; Currie, Sylvia PSSG:EX; Drew, Shelley MCF:EX; Newbury, Heather A MCF:EX; Landry, Diane JAG:EX; Chiang, Milena PSSG:EX; Baker, Chelsea JAG:EX; Gordon, Stephanie JAG:EX
Subject: RE: Information Sharing Steering Committee
Date: Monday, July 31, 2017 11:54:00 AM

Good morning,
Further to the below email, please note that the attachment sent was the minutes from the meeting in June.

Thank you,

Brandie

Brandie Youell | Acting Executive Administrative Assistant

Assistant Deputy Minister Office

Justice Services Branch | Ministry of Attorney General

8th Floor, 1001 Douglas Street

Victoria, BC V8W 9J1

Direct: 250-356-6582 | brandie.youell@gov.bc.ca

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From: Youell, Brandie JAG:EX

Sent: Monday, July 31, 2017 10:11 AM

To: Cavanaugh, Lynda A JAG:EX; Boyle, Patricia J PSSG:EX; Juk, Peter A JAG:EX; Arend, Elenore PSSG:EX; Roach, Jodi JAG:EX; Hunt, Adrienne JAG:EX; Bailey, Leah M MCF:EX; Castle, Allan; Kamper, Carolyn J MCF:EX; Sadler, Bobbi JAG:EX; O'Neill, Robert JAG:EX; Russell, Clark MCF:EX; Chiddell, Dan J JAG:EX; Gunnarson, Erin N PSSG:EX; McMorran, Lori JAG:EX; Courcy, Oriole JAG:EX; Sajko, Sandra PSSG:EX; s.22 ; Mezzarobba, Marcie PSSG:EX; Campbell, Sarah PSSG:EX; Soong, Evon SDSI:EX; McLean, Kimberley M PSSG:EX; Talbott, Catherine MCF:EX; Sandstrom, Kurt JAG:EX

Cc: Campbell, Sarah PSSG:EX; Earl, Jennifer JAG:EX; Currie, Sylvia PSSG:EX; Drew, Shelley MCF:EX; Newbury, Heather A MCF:EX; Landry, Diane JAG:EX; Chiang, Milena PSSG:EX; Baker, Chelsea JAG:EX; Gordon, Stephanie JAG:EX

Subject: Information Sharing Steering Committee

Good morning,

Please see the attached for the Information Sharing Committee meeting this afternoon.

Thank you,

Brandie

Brandie Youell | Acting Executive Administrative Assistant

Assistant Deputy Minister Office

Justice Services Branch | Ministry of Attorney General

8th Floor, 1001 Douglas Street

Victoria, BC V8W 9J1

Direct: 250-356-6582 | brandie.youell@gov.bc.ca

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Youell, Brandie JAG:EX

From: Youell, Brandie JAG:EX
Sent: Monday, July 31, 2017 1:03 PM
To: Sandstrom, Kurt JAG:EX
Subject: FW: FJSD ED Position

Contact numbers for candidates for FJSD ED position.

Brandie Youell | Acting Executive Administrative Assistant

Assistant Deputy Minister Office
Justice Services Branch | Ministry of Attorney General
8th Floor, 1001 Douglas Street
Victoria, BC V8W 9J1
Direct: 250-356-6582 | brandie.youell@gov.bc.ca

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From: Rauter, Monica JAG:EX
Sent: Monday, July 31, 2017 12:24 PM
To: Youell, Brandie JAG:EX
Subject: RE: FJSD ED Position

As requested...

Applicant Name	City	Email	Print
----------------	------	-------	-------

s.22

From: Youell, Brandie JAG:EX
Sent: Monday, July 31, 2017 11:56 AM
To: Rauter, Monica JAG:EX
Subject: FJSD ED Position

Hi Monica,

Kurt has advised that he would like the contact information for the candidates interviewed for the ED FJSD position. They have picked a candidate for the position and he would like to notify the others by phone before you send the regret letters.

I hope that makes sense.

Thanks,
Brandie

Brandie Youell | Acting Executive Administrative Assistant

Assistant Deputy Minister Office
Justice Services Branch | Ministry of Attorney General
8th Floor, 1001 Douglas Street
Victoria, BC V8W 9J1
Direct: 250-356-6582 | brandie.youell@gov.bc.ca

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From: Youell, Brandie JAG:EX
To: Sandstrom, Kurt JAG:EX
Subject: For Approval: Sign Off JAG-2017-72485
Date: Monday, July 31, 2017 1:10:00 PM
Attachments: P - Response - Full and Partial Disclosure - Corrections Inmates.docx
Red Line JAG-2017-72485.pdf
Sign Off JAG-2017-72485 (2).pdf
image002.png
Importance: High

Hi Kurt,
Please see the attached FOI package for sign-off. It is a rush as it is due tomorrow.
Thank you,
Brandie

Brandie Youell | Acting Executive Administrative Assistant
Assistant Deputy Minister Office
Justice Services Branch | Ministry of Attorney General
8th Floor, 1001 Douglas Street
Victoria, BC V8W 9J1
Direct: 250-356-6582 | brandie.youell@gov.bc.ca

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From: Trice, Susan E JAG:EX
Sent: Monday, July 31, 2017 9:33 AM
To: Youell, Brandie JAG:EX
Cc: Courcy, Oriole JAG:EX
Subject: Sign Off JAG-2017-72485
Importance: High
Brandie:

Please see the attached FOI package and email string below. "Sign Off" document requires Kurt's signature. Paula has already e-signed it. Due date is tomorrow, August 1, so this is fairly urgent.
When signed, please forward to:

- Elizabeth Babecy
- Andrea Wentz

With cc's to:

- Rhiannon Hamdi
- Oriole Courcy

Thanks!

Susan Trice

*Administrative Assistant
Family Justice Services Division HQ
Justice Services Branch
Ministry of Attorney General
T 250-387-6229
F 250-356-1279*

2016 **10** Best Places to Work

From: Courcy, Oriole JAG:EX
Sent: Monday, July 31, 2017 8:36 AM
To: Laverty, Paula S JAG:EX
Subject: FW: Sign Off JAG-2017-72485
Importance: High

Hi Paula,

Can you please sign this FOI package off and then pass it along to Kurt for sign off? You will see that the due date is tomorrow so the request comes with some urgency.

Thank you.

Oriole

From: Babecy, Elizabeth [<mailto:Elizabeth.Babecy@gov.bc.ca>]

Sent: Friday, July 28, 2017 2:33 PM

To: Elliott, Patricia M JAG:EX; Courcy, Oriole JAG:EX

Subject: Sign Off JAG-2017-72485

Please see attached sign off package for public body approval.

Sign off due: August 1, 2017

Legislated due date of file: August 1, 2017

Thank you,

Elizabeth Babecy, Senior FOI Analyst

Justice Social Team

Information Access Operations

From: [Youell, Brandie JAG:EX](#)
To: [Sandstrom, Kurt JAG:EX](#)
Subject: For Approval: 429172 - AG Draft - s.22
Date: Monday, July 31, 2017 2:48:00 PM
Attachments: 429172 - s.22 IR legal aid correspondence draft July 28.docx
AG Draft reply please - FW Legal Aid for Immigration and Refugee Claimants.msg

Hi Kurt,

Please see the attached AG draft response for your approval. Attached is the incoming correspondence for your reference.

Thank you,

Brandie

Brandie Youell | Acting Executive Administrative Assistant

Assistant Deputy Minister Office

Justice Services Branch | Ministry of Attorney General

8th Floor, 1001 Douglas Street

Victoria, BC V8W 9J1

Direct: 250-356-6582 | brandie.youell@gov.bc.ca

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From: Wallbank, Cindy M JAG:EX

Sent: Monday, July 31, 2017 11:48 AM

To: Youell, Brandie JAG:EX

Subject: 429172 - AG Draft - s.22

Brandie, here is our draft for ADM approval.

Thanks,

Cindy Wallbank

Administrative Assistant

Criminal Justice and Legal Access Policy Division

Justice Services Branch

Ministry of Attorney General

Telephone: 250-387-6987

Email: Cindy.Wallbank@gov.bc.ca

From: [Hughes, Candice JAG:EX](#)
To: [King, Kim J M JAG:EX](#)
Subject: AG Draft reply please - FW: Legal Aid for Immigration and Refugee Claimants
Date: Monday, July 24, 2017 6:33:50 PM

From: Eby.MLA, David [<mailto:David.Eby.MLA@leg.bc.ca>]

Sent: Thursday, July 20, 2017 4:42 PM

To: Minister, JAG JAG:EX

Subject: FW: Legal Aid for Immigration and Refugee Claimants

Anna Lindsay-Baugh | Constituency Assistant | David Eby, MLA Vancouver-Point Grey

安娜 林思宝 | 尹大衛 溫哥華格雷岬區省議員

P: 604-660-1297 | anna.lindsay-baugh@leg.bc.ca | 2909 West Broadway Vancouver V6K 2G6

<http://davidbymla.ca>

Sign up for David's newsletter [by going here!](#)

From: s.22

Sent: July 4, 2017 5:35 PM

To: joyce.murray.c1@parl.gc.ca

Subject: Legal Aid for Immigration and Refugee Claimants

I recently learned that the Legal Services Society in British Columbia will be forced to suspend legal aid services for any new immigration and refugee claimants as of August 1, 2017.

This is unacceptable. Immigration and refugee claimants are among the most vulnerable people served by Canada's legal system, and they are among the least equipped to represent themselves in legal processes. They are often scared, unfamiliar with their rights and the steps they need to take to exercise them, and frequently subject to language and cultural barriers as they navigate our systems.

These problems are compounded by specific problems frequently faced by certain groups of immigrants and refugees. In a statement to the CBC, the executive director of Battered Women's Support Services in Vancouver stated that more than 40% of their clients are immigrant women. Abusive partners and exploitative employers frequently use immigration status as a way to exert control over immigrants. Refugee claimants have frequently faced traumatic experiences, making them a high-risk group for the development of mental health problems which could further impede their ability to represent themselves in court or before administrative tribunals.

Given these circumstances, it is absolutely crucial that immigrants and refugee claimants have access to legal aid services to protect and enforce their rights. The Legal Services Society is dependent on government funding (both federal and provincial) to fund its legal aid program for immigration and refugee claimants. As a lawyer, I know how difficult it is to navigate the Canadian legal system even when you have training, support, and adequate funding; we have a moral obligation to ensure that vulnerable immigration and refugee claimants have access to legal services to help them navigate Canada's complex legal landscape.

I hope that you will push for increased legal aid funding to the Legal Services Society to ensure that it can continue to provide high-quality and desperately-needed services to immigration and refugee claimants in British Columbia.

s.22

Youell, Brandie JAG:EX

From: Youell, Brandie JAG:EX
Sent: Monday, July 31, 2017 2:54 PM
To: Deitch, James JAG:EX; Sandstrom, Kurt JAG:EX
Subject: RE: Provincial Advisory Committee

Hello,

I will do my best to schedule the pre-meets before the meetings. Do you want a pre-meet scheduled for the September 15 meeting? I know that Julian is coming to do his presentation that day so I am not sure if one is needed or not.

Thanks,
Brandie

Brandie Youell | Acting Executive Administrative Assistant

Assistant Deputy Minister Office
Justice Services Branch | Ministry of Attorney General
8th Floor, 1001 Douglas Street
Victoria, BC V8W 9J1
Direct: 250-356-6582 | brandie.youell@gov.bc.ca

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From: Deitch, James JAG:EX
Sent: Sunday, July 30, 2017 12:29 PM
To: Sandstrom, Kurt JAG:EX; Youell, Brandie JAG:EX
Subject: RE: Provincial Advisory Committee

I assume he is referring to next week's session but if he wants us to re-schedule so he can be present then we can do so although it will have to move into late September. I made the executive decision that it was more important for you to hear Yvon's presentation than to have the CJ present for a second listen and we noted that we would ensure there was time in the future meeting (September 15) for a discussion of next steps based on both Yvon and Julian's work.

It would be great to have a meeting with you, the CJ and Doug a week before so we could agree on an agenda with less time spent e-mailing back and forth. Good luck to Brandie scheduling that but I will join if you want me to but am happy to have you just provide me with direction after the co-chair meeting if that is the preference of the CJ. I suspect that Doug will not have a strong view about this at all.

James Deitch
Executive Director
Criminal Justice and Legal Access Policy Division
Justice Services Branch
Ministry of Attorney General
8th floor, 1001 Douglas Street
PO Box 9222, Stn Prov Govt

Victoria, BC V8W 9J1

www.criminaljusticereform.gov.bc.ca
<http://www.gov.bc.ca/ag/index.html>

Phone: 250.387.2109
Fax: 250.356.2721
Cell: 250.580.5612

Please consider the environment before printing this e-mail

From: Sandstrom, Kurt JAG:EX
Sent: Friday, July 28, 2017 3:29 PM
To: Deitch, James JAG:EX; Youell, Brandie JAG:EX
Subject: FW: Provincial Advisory Committee

We'll need to schedule a meeting with Doug and the CJ a week before each PAC meetings please to set the agenda. While we circulate it in advance and ask for comments, this isn't going far enough it appears. I've emailed the co-chairs to see if there are better days for them (as all three co-chairs were present today) so I'm not sure what the CJ is referring to here...

With this much process one wonders when we'll have any real discussions.
Kurt.

From: Crabtree, Thomas [<mailto:TCrabtree@provinciacourt.bc.ca>]
Sent: Friday, July 28, 2017 2:10 PM
To: Sandstrom, Kurt JAG:EX; Doug S. White s.22
Cc: XT:Crabtree, Thomas AG:IN
Subject: Provincial Advisory Committee

To the Co-Chairs,

Looking toward the future in order for me to contribute effectively I respectfully request that we should ensure meetings are scheduled on dates that all three co-chairs are able to attend and that the co-chairs have a pre-meeting discussion to determine and fix the agenda.

Have a good weekend.

Regards, TJC.

Thomas (Tom) J. Crabtree
Chief Judge
Provincial Court of British Columbia
Suite 337 - 800 Hornby Street
Vancouver, BC V6Z 2C5

Tel: 604-660-2864
Fax: 604-660-1108

This message may have been created using voice dictation software. Please excuse any mistakes that slip through.

From: [Youell, Brandie JAG:EX](#)
To: [Bains, Manjit JAG:EX](#); [Beresford, Christopher JAG:EX](#); [Carter, Nancy L JAG:EX](#); [Deitch, James JAG:EX](#); [Forrest, Cris J JAG:EX](#); [Grills, Sean C JAG:EX](#); [Laverty, Paula S JAG:EX](#); [Merner, David JAG:EX](#); [Sandstrom, Kurt JAG:EX](#); [Getz, Russell JAG:EX](#)
Cc: [Campbell, Helene JAG:EX](#); [Meier, Julie JAG:EX](#); [Heels, Maureen C JAG:EX](#); [Wallbank, Cindy M JAG:EX](#)
Subject: Materials for BMC on August 3
Date: Monday, July 31, 2017 4:27:00 PM
Attachments: [170803 BMC Agenda.docx](#)
[JSB ACTION LOG.docx](#)
[Minutes - July 21 - draft.docx](#)
[4a. 428765 - IBN Senate Comm Legal and Constitutional Affairs.pdf](#)
[4c. 2017-18 LSS 1 of 3 Platform Commitment Budget Update Issue Note - July 24 2017 update.docx](#)
[4c. 2017-18 LSS 2 of 3 Budget Pressures Issue Note - July 21 2017.docx](#)
[4c. 2017-18 LSS 3 of 3 Budget Issue Note, FPT Funding - July 21 2017.docx](#)
[4c. Family Justice Solution Explorer 2017-18 Platform Commitment Budget Update \(clean\).docx](#)
[4c. Indigenous Justice Strategy 2017-18 Platform Commitment Budget Update \(clean\).docx](#)
[4c. Mandatory Family Mediation Pilot 2017-18 Platform Commitment Budget Update \(clean\).docx](#)
[4c. Section 211 Reports 2017-18 Platform Commitment Budget Update Issue Note \(clean\).docx](#)

Good afternoon,

Please see the attached materials for the BMC meeting on August 3.

Jamie and Kurt: please note that I have put you both down for item 4a. I am not sure who would like to do the presentation.

Nancy: I am providing you with a copy of the materials for your information.

Thank you,

Brandie

Brandie Youell | Acting Executive Administrative Assistant

Assistant Deputy Minister Office

Justice Services Branch | Ministry of Attorney General

8th Floor, 1001 Douglas Street

Victoria, BC V8W 9J1

Direct: 250-356-6582 | brandie.youell@gov.bc.ca

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Page 001

Withheld pursuant to/removed as

NR

McDonald, Heather M JAG:EX

From: Harvey, James JAG:EX
Sent: Saturday, July 29, 2017 7:36 PM
To: Engelbrecht, Maya JAG:EX
Subject: Expenses

Hi Maya,

While I remember, please could you claim lunch for me for Friday Vancouver trip.

Thx.

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McDonald, Heather M JAG:EX

From: Hammond, Monica M JAG:EX
Sent: Friday, July 28, 2017 1:11 PM
To: Harvey, James JAG:EX
Subject: RE: Decision BN Template - Revised July 2017 (2).docx

Yes I think that's the idea, James.

M.

From: Harvey, James JAG:EX
Sent: Friday, July 28, 2017 12:04 PM
To: Hammond, Monica M JAG:EX
Subject: Re: Decision BN Template - Revised July 2017 (2).docx

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Thanks,
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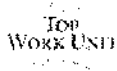
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Hi Connie – please see attached updated and finalized IBN and DBN templates. I think that the way the templates are currently named on the ministry's Intranet is fine – no changes required.

Thanks very much,
Monica

Monica Hammond

Executive Coordinator
Office of the Assistant Deputy Attorney General
B.C. Ministry of Attorney General | Legal Services Branch
Phone: 250-356-8467 | Fax: 250-356-5111



Where ideas work

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Cc: Dayman, Marlene JAG:EX
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Hello Connie – please see attached revised templates.

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Richard J.M. Fyfe QC
Deputy Attorney General
Ministry of Justice and Attorney General
Tel. (250) 356-0149

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James.

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I have included Kurt here too so that he can comment from the perspective of JSB.

Thanks,
James.

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Government of British Columbia
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Victoria, BC V8W 9J7
Phone: (250) 356-8800
Cell: 5 17
Fax: (250) 356-5111
Email: James.Harvey@gov.bc.ca

For scheduling please contact Maya Engelbrecht 250-356-9260

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<image001.png>

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McDonald, Heather M JAG:EX

From: Engelbrecht, Maya JAG:EX
Sent: Friday, July 28, 2017 12:08 PM
To: Harvey, James JAG:EX
Subject: RE: Loop 6, 8.1 and 8.3 Project check-in meetings

Will do, thank you.

From: Harvey, James JAG:EX
Sent: Friday, July 28, 2017 12:01 PM
To: Engelbrecht, Maya JAG:EX
Subject: Re: Loop 6, 8.1 and 8.3 Project check-in meetings

Thanks Maya - let's start with these.

I wonder if we cld combine the LOOP 8 meetings.

Thx

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From: Engelbrecht, Maya JAG:EX
Sent: Friday, July 28, 2017 11:50 AM
To: Harvey, James JAG:EX
Cc: Godfrey, David B JAG:EX; AG LSB ADAG Executive Support Staff
Subject: Loop 6, 8.1 and 8.3 Project check-in meetings

Hi James,

I have set up the Loop 6, 8.1 and 8.3 meetings with the project leader(s) from August to December as follows:

Loop 6: August 9, September 13, October 16, November 9 and December 14
Loop 8.1: August 9, September 12, October 11, November 7 and December 12
Loop 8.3: August 10, September 12, October 12, November 7 and December 12

Please let me know if you would like the meetings to continue into the new year and if you would like to invite the project sponsors. Thank you.

Best regards,
Maya Engelbrecht
Executive Administrative Assistant
Office of the Assistant Deputy Attorney General
Ministry of Attorney General | Legal Services Branch
Phone: 250-356-9260 | Fax: 250-356-5111

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Thanks,
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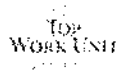
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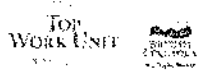
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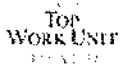
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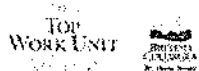
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Sent: Thursday, July 27, 2017 8:40 AM
To: Carmichael, Barbara JAG:EX; Hammond, Monica M JAG:EX
Cc: Veilleux, Rebecca JAG:EX; Richter, Connie JAG:EX
Subject: FW: Decision BN Template - Revised July 2017 (2).docx

Hi Barb and Monica – Richard would like us to confirm with the MO before we finalize.

Connie – Monica will provide the revised and final version of the templates for sharing with the MO.

Thanks,
James.

From: Fyfe, Richard J JAG:EX
Sent: Thursday, July 27, 2017 8:37 AM
To: Harvey, James JAG:EX
Subject: Re: Decision BN Template - Revised July 2017 (2).docx

I think we should run it by the minister first to make sure that it works for him. Then do a branch broadcast.

Richard J.M. Fyfe QC
Deputy Attorney General
Ministry of Justice and Attorney General
Tel. (250) 356-0149

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On Jul 26, 2017, at 6:13 PM, Harvey, James JAG:EX <James.Harvey@gov.bc.ca> wrote:

Thanks Richard – I just approved a Branch Broadcast which will go out tomorrow advising of the new template and with instructions to use the new template.

Thanks.
James.

From: Fyfe, Richard J JAG:EX
Sent: Wednesday, July 26, 2017 8:44 AM
To: Harvey, James JAG:EX
Cc: Sandstrom, Kurt JAG:EX; Richter, Connie JAG:EX; Dayman, Marlene JAG:EX; AG LSB ADAG Executive Support Staff; Carmichael, Barbara JAG:EX
Subject: Re: Decision BN Template - Revised July 2017 (2).docx

Thanks James. This is exactly what I was thinking of.
RF

Richard J.M. Fyfe QC
Deputy Attorney General
Ministry of Justice and Attorney General
Tel. (250) 356-0149

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On Jul 26, 2017, at 8:09 AM, Harvey, James JAG:EX <James.Harvey@gov.bc.ca> wrote:

Hi Richard,

Please see the attached – a draft of where we have got to following our discussion yesterday regarding the BN template - AG advice box insert.

Please let me know if you think that this addresses what we need to and I will work with Barb on next steps for communication, finalizing the format for the remaining BN templates etc.

I have included Kurt here too so that he can comment from the perspective of JSB.

Thanks,
James.

James N. Harvey
Assistant Deputy Attorney General

Ministry of Attorney General, Legal Services Branch
Government of British Columbia
6th Floor, 1001 Douglas Street
PO Box 9280, Stn Prov Govt
Victoria, BC V8W 9J7
Phone: (250) 356-8800
Cell: **S. 17**
Fax: (250) 356-5111
Email: James.Harvey@gov.bc.ca

For scheduling please contact Maya Engelbrecht 250-356-9260

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McDonald, Heather M JAG:EX

From: Hammond, Monica M JAG:EX
Sent: Friday, July 28, 2017 11:33 AM
To: Richter, Connie JAG:EX
Cc: Dayman, Marlene JAG:EX; Harvey, James JAG:EX; Carmichael, Barbara JAG:EX; AG LSB ADAG Executive Support Staff
Subject: RE: Decision BN Template - Revised July 2017 (2).docx
Attachments: Decision BN Template - for Ministry intranet.dotx; Information BN Template - for Ministry intranet.dotx

Hi Connie – please see attached updated and finalized IBN and DBN templates. I think that the way the templates are currently named on the ministry's Intranet is fine – no changes required.

Thanks very much,
Monica

Monica Hammond

Executive Coordinator
Office of the Assistant Deputy Attorney General
B.C. Ministry of Attorney General | Legal Services Branch
Phone: 250-356-8467 | Fax: 250-356-5111



Where ideas work

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From: Richter, Connie JAG:EX
Sent: Thursday, July 27, 2017 2:17 PM
To: Hammond, Monica M JAG:EX
Cc: Dayman, Marlene JAG:EX; Harvey, James JAG:EX; Carmichael, Barbara JAG:EX
Subject: RE: Decision BN Template - Revised July 2017 (2).docx

Hi Monica, pls. see the below from the Minister's office.

Also, as this template may be used by other branches is it possible for the branch name to be revised to (Enter Branch Name) so that they're more generic?

The templates will be available on the ministry's Intranet (see below) is there a particular way that your office would like these new templates to be named/listed?

Briefing Note Guides & Templates

Individualized for each ministry within the sector.

Attorney General

[Decision Briefing Note Template](#)

[Information Briefing Note Template](#)

[Speaking Points Template](#)

[Minister Speaking Notes Template Non-Media Events](#)

From: Nanninga, Tanera JAG:EX
Sent: Thursday, July 27, 2017 2:11 PM
To: Richter, Connie JAG:EX
Subject: RE: FOR REVIEW/APPROVAL: Decision BN Templates for Legal Advice Issues

The Minister says these are fine, however he would like there to be a "Discussion" section on the back of the IBN template. (like there is on the DBN template)

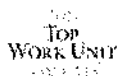
From: Hammond, Monica M JAG:EX
Sent: Thursday, July 27, 2017 8:54 AM
To: Richter, Connie JAG:EX; Harvey, James JAG:EX; Carmichael, Barbara JAG:EX
Cc: Dayman, Marlene JAG:EX
Subject: RE: Decision BN Template - Revised July 2017 (2).docx

Hello Connie – please see attached revised templates.

Monica

Monica Hammond

Executive Coordinator
Office of the Assistant Deputy Attorney General
B.C. Ministry of Attorney General | Legal Services Branch
Phone: 250-356-8467 | Fax: 250-356-8111



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From: Richter, Connie JAG:EX
Sent: Thursday, July 27, 2017 8:51 AM
To: Harvey, James JAG:EX; Carmichael, Barbara JAG:EX; Hammond, Monica M JAG:EX
Cc: Veilleux, Rebecca JAG:EX; Dayman, Marlene JAG:EX
Subject: RE: Decision BN Template - Revised July 2017 (2).docx

Thanks for advising.

Mar, fyi as well.

From: Harvey, James JAG:EX
Sent: Thursday, July 27, 2017 8:40 AM
To: Carmichael, Barbara JAG:EX; Hammond, Monica M JAG:EX
Cc: Veilleux, Rebecca JAG:EX; Richter, Connie JAG:EX
Subject: FW: Decision BN Template - Revised July 2017 (2).docx

Hi Barb and Monica – Richard would like us to confirm with the MO before we finalize.

Connie – Monica will provide the revised and final version of the templates for sharing with the MO.

Thanks,
James.

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Sent: Thursday, July 27, 2017 8:37 AM
To: Harvey, James JAG:EX
Subject: Re: Decision BN Template - Revised July 2017 (2).docx

I think we should run it by the minister first to make sure that it works for him. Then do a branch broadcast.

Richard J.M. Fyfe QC
Deputy Attorney General
Ministry of Justice and Attorney General
Tel. (250) 356-0149

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Thanks.
James.

From: Fyfe, Richard J JAG:EX
Sent: Wednesday, July 26, 2017 8:44 AM
To: Harvey, James JAG:EX
Cc: Sandstrom, Kurt JAG:EX; Richter, Connie JAG:EX; Dayman, Marlene JAG:EX; AG LSB ADAG Executive Support Staff; Carmichael, Barbara JAG:EX
Subject: Re: Decision BN Template - Revised July 2017 (2).docx

Thanks James. This is exactly what I was thinking of.
RF

Richard J.M. Fyfe QC
Deputy Attorney General

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Hi Richard,

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Please let me know if you think that this addresses what we need to and I will work with Barb on next steps for communication, finalizing the format for the remaining BN templates etc.

I have included Kurt here too so that he can comment from the perspective of JSB.

Thanks,
James.

James N. Harvey
Assistant Deputy Attorney General

Ministry of Attorney General, Legal Services Branch
Government of British Columbia
6th Floor, 1001 Douglas Street
PO Box 9280, Stn Prov Govt
Victoria, BC V8W 9J7
Phone: (250) 356-8800
Cell: (250) 356-1117
Fax: (250) 356-5111
Email: James.Harvey@gov.bc.ca

For scheduling please contact Maya Engelbrecht 250-356-9260

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<image001.png>

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<Decision BN Template - Revised July 2017 (2).docx>

McDonald, Heather M JAG:EX

From: Hammond, Monica M JAG:EX
Sent: Friday, July 28, 2017 11:28 AM
To: Veilleux, Rebecca JAG:EX
Cc: Grof, John JAG:EX; Carmichael, Barbara JAG:EX; Harvey, James JAG:EX; AG LSB ADAG Executive Support Staff
Subject: FW: For Approval: Change to Briefing Note Templates Branch Broadcast to ALL STAFF

Hi Rebecca – the new templates have now been uploaded to Legal Files and the ADAG page on the SharePoint site, so the branch broadcast with Barbara's edits can now be sent out.

Thank you!
Monica

From: Carmichael, Barbara JAG:EX
Sent: Thursday, July 27, 2017 8:14 AM
To: Veilleux, Rebecca JAG:EX
Cc: Grof, John JAG:EX; Hammond, Monica M JAG:EX
Subject: RE: For Approval: Change to Briefing Note Templates Branch Broadcast to ALL STAFF

We are making another change to the BN so please wait for the OK from Monica before sending out the BB

From: Carmichael, Barbara JAG:EX
Sent: Wednesday, July 26, 2017 5:26 PM
To: Veilleux, Rebecca JAG:EX
Cc: Grof, John JAG:EX
Subject: RE: For Approval: Change to Briefing Note Templates Branch Broadcast to ALL STAFF

Hi Rebecca and John,

Can you make sure legal files and the wiki are updated before we send out the BB?

Thanks to both of you

From: Harvey, James JAG:EX
Sent: Wednesday, July 26, 2017 5:22 PM
To: Carmichael, Barbara JAG:EX; Veilleux, Rebecca JAG:EX
Cc: AG LSB ADAG Executive Support Staff
Subject: RE: For Approval: Change to Briefing Note Templates Branch Broadcast to ALL STAFF

Thanks Barb – those changes look good.
James.

From: Carmichael, Barbara JAG:EX
Sent: Wednesday, July 26, 2017 5:21 PM
To: Veilleux, Rebecca JAG:EX; Harvey, James JAG:EX
Cc: AG LSB ADAG Executive Support Staff
Subject: RE: For Approval: Change to Briefing Note Templates Branch Broadcast to ALL STAFF

Thanks Rebecca. I've made a couple of minor suggestions below (in red).

From: Veilleux, Rebecca JAG:EX
Sent: Wednesday, July 26, 2017 4:00 PM
To: Harvey, James JAG:EX
Cc: Carmichael, Barbara JAG:EX; AG LSB ADAG Executive Support Staff
Subject: For Approval: Change to Briefing Note Templates Branch Broadcast to ALL STAFF

Hello James,

The following message is ready to be sent to all staff with your approval.

Change to Briefing Note Templates

Action Required

The Information Briefing Note template and the Decision Briefing Note template used by legal-staff have been revised. Please ensure you use the new templates effective immediately.

What has Changed

The updated briefing note templates have a new section at the top of the document where the drafter indicates, via a series of check boxes, which type(s) of confidential, privileged or otherwise protected information the briefing note contains. This information must be collected to help determine what information, if any, can be provided to the Green Party Caucus under the Confidence and Supply Agreement.

Where to Find the new Templates

The new templates are available via the document production tool in Legal Files and on the [Office of the ADAG wiki page](#) under the help section.

Are you interested in viewing a log of all recent Branch Broadcasts? Click here to visit the Branch Broadcasts blog site.

McDonald, Heather M JAG:EX

From: Hammond, Monica M JAG:EX
Sent: Friday, July 28, 2017 11:18 AM
To: Harvey, James JAG:EX
Subject: FW: BMC Conference Call next week

Hi James – Paul Yearwood is wondering if alternates are welcome at the conference call next week. Please let me know.

Thanks,
Monica

From: Yearwood, Paul JAG:EX
Sent: Friday, July 28, 2017 11:13 AM
To: Hammond, Monica M JAG:EX
Cc: Wist, Lori JAG:EX; Wist, Lori JAG:EX
Subject: RE: BMC Conference Call next week

Thanks Monica – do you know if alternates are welcome?

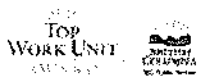
From: Hammond, Monica M JAG:EX
Sent: Friday, July 28, 2017 10:04 AM
To: AG LSB Branch Mgmt Committee
Subject: BMC Conference Call next week

Hello BMC – there will be a BMC conference call next Thursday, August 3rd, from 10:00-11:00. The Modified Work Week wiki page is currently on the agenda. Please let me know if you have additional agenda items.

Thanks,
Monica

Monica Hammond

Executive Coordinator
Office of the Assistant Deputy Attorney General
B.C. Ministry of Justice | Legal Services Branch
Phone: 250-356-8467 | Fax: 250-356-5111



Where ideas work

 Please consider the environment before printing

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McDonald, Heather M JAG:EX

From: Engelbrecht, Maya JAG:EX
Sent: Friday, July 28, 2017 10:41 AM
To: Harvey, James JAG:EX
Subject: RE: Pls cld u look into earlier flight avail this pm and let me know option thx

I have booked you on the 2:30, Itinerary is coming to you.

From: Harvey, James JAG:EX
Sent: Friday, July 28, 2017 10:28 AM
To: Engelbrecht, Maya JAG:EX
Subject: RE: Pls cld u look into earlier flight avail this pm and let me know option thx

Please could you book me on the 230pm
Thx.

From: Engelbrecht, Maya JAG:EX
Sent: Friday, July 28, 2017 9:47 AM
To: Harvey, James JAG:EX
Subject: RE: Pls cld u look into earlier flight avail this pm and let me know option thx

Hi James,

2:30, 3 or 3:30 are available but none of these are the twin Otter airplane. Please let me know if you would like me to book any of these for you.

Best regards,
Maya Engelbrecht
Executive Administrative Assistant
Office of the Assistant Deputy Attorney General
Ministry of Attorney General | Legal Services Branch
Phone: 250-356-9260 | Fax: 250-356-5111



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From: Harvey, James JAG:EX
Sent: Friday, July 28, 2017 9:38 AM
To: Engelbrecht, Maya JAG:EX
Subject: Pls cld u look into earlier flight avail this pm and let me know option thx

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client privilege. It is intended only for the use of the person or persons to whom it is addressed. Any distribution, copying, or other use by anyone else is strictly prohibited. If you have received this communication in error, please destroy the email message and any attachments immediately and notify my office by telephone or by email.

McDonald, Heather M JAG:EX

From: Engelbrecht, Maya JAG:EX
Sent: Friday, July 28, 2017 10:40 AM
To: Harvey, James JAG:EX
Subject: FW: Harbour Air Flight Itinerary. Thanks for booking!

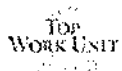
Hi James,

Please see the e-mail below. You are confirmed on the 2:30 pm flight today.

Best regards,

Maya Engelbrecht

Executive Administrative Assistant
Office of the Assistant Deputy Attorney General
Ministry of Attorney General | Legal Services Branch
Phone: 250-356-9260 | Fax: 250-356-5111



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From: reservation@harbourair.com [mailto:reservation@harbourair.com]
Sent: Friday, July 28, 2017 10:36 AM
To: Engelbrecht, Maya JAG:EX
Subject: Harbour Air Flight Itinerary. Thanks for booking!



Thank you for choosing Harbour Air Seaplanes, Whistler Air & SaltSpring Air, we're excited to welcome you aboard! Please review your flight details below.

If you have any questions regarding your reservation or wish to make any changes, please log into your account at harbourair.com or call one of our friendly customer service staff at 604.274.1277 or toll-free 1.800.665.0212.

Would you prefer a guaranteed single window seat? Ask one of our customer service agents about [Select Seating](#) at check in - only \$10.00!

Harbour Air Team



McDonald, Heather M JAG:EX

From: Harvey, James JAG:EX
Sent: Friday, July 28, 2017 10:28 AM
To: Engelbrecht, Maya JAG:EX
Subject: RE: Pls cld u look into earlier flight avail this pm and let me know option thx

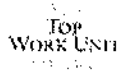
Please could you book me on the 230pm
Thx.

From: Engelbrecht, Maya JAG:EX
Sent: Friday, July 28, 2017 9:47 AM
To: Harvey, James JAG:EX
Subject: RE: Pls cld u look into earlier flight avail this pm and let me know option thx

Hi James,

2:30, 3 or 3:30 are available but none of these are the twin Otter airplane. Please let me know if you would like me to book any of these for you.

Best regards,
Maya Engelbrecht
Executive Administrative Assistant
Office of the Assistant Deputy Attorney General
Ministry of Attorney General | Legal Services Branch
Phone: 250-356-9260 | Fax: 250-356-5111



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Sent: Friday, July 28, 2017 9:38 AM
To: Engelbrecht, Maya JAG:EX
Subject: Pls cld u look into earlier flight avail this pm and let me know option thx

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From: Engelbrecht, Maya JAG:EX
Sent: Friday, July 28, 2017 9:47 AM
To: Harvey, James JAG:EX
Subject: RE: Pls cld u look into earlier flight avail this pm and let me know option thx

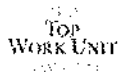
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Best regards,

Maya Engelbrecht

Executive Administrative Assistant
Office of the Assistant Deputy Attorney General
Ministry of Attorney General | Legal Services Branch
Phone: 250-356-9260 | Fax: 250-356-5111



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Sent: Friday, July 28, 2017 9:38 AM
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To: Engelbrecht, Maya JAG:EX
Subject: Pls cld u look into earlier flight avail this pm and let me know option thx

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McDonald, Heather M JAG:EX

From: Harvey, James JAG:EX
Sent: Friday, July 28, 2017 7:15 AM
To: Hammond, Monica M JAG:EX
Subject: RE: Leadership Resources for LSB 2017

Please could you BF for my return with a print out thanks.
James.

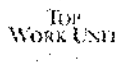
From: Hammond, Monica M JAG:EX
Sent: Monday, July 24, 2017 2:46 PM
To: Harvey, James JAG:EX
Subject: Leadership Resources for LSB 2017

Hi James – please see attached list of leadership resources that David Godfrey has identified.

Thanks,
Monica

Monica Hammond

Executive Coordinator
Office of the Assistant Deputy Attorney General
B.C. Ministry of Attorney General | Legal Services Branch
Phone: 250-356-8467 | Fax: 250-356-5111



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McDonald, Heather M JAG:EX

From: Engelbrecht, Maya JAG:EX
Sent: Thursday, July 27, 2017 4:26 PM
To: Harvey, James JAG:EX
Subject: RE: Vancouver July 28

Hi James,

You are meeting Sandra at 9 am. Thank you.

Best regards,

Maya Engelbrecht

Executive Administrative Assistant
Office of the Assistant Deputy Attorney General
Ministry of Attorney General | Legal Services Branch
Phone: 250-356-9260 | Fax: 250-356-5111



Where ideas work

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From: Harvey, James JAG:EX
Sent: Thursday, July 27, 2017 3:21 PM
To: Wilkinson, Sandra JAG:EX
Cc: Engelbrecht, Maya JAG:EX
Subject: Re: Vancouver July 28

Hi Sandra - I should have time in the morning - did you want to try to connect at 9am?

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From: Wilkinson, Sandra JAG:EX
Sent: Thursday, July 27, 2017 2:57 PM
To: Harvey, James JAG:EX
Cc: AG LSB ADAG Executive Support Staff
Subject: Vancouver July 28

Hi James,

Do you have some time tomorrow morning in Vancouver for a regular update discussion?

Sandra.

Sandra A. Wilkinson, Barrister & Solicitor

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Ministry of Attorney General, Legal Services Branch

1301-865 Hornby Street

Vancouver, BC V6Z 2G3

t: 604.660.3431

f: 604.660.2636

e: sandra.wilkinson@gov.bc.ca

McDonald, Heather M JAG:EX

From: Hammond, Monica M JAG:EX
Sent: Thursday, July 27, 2017 4:13 PM
To: Harvey, James JAG:EX
Cc: Carmichael, Barbara JAG:EX
Subject: Updated at Minister's request - IBN template FW: Decision BN Template - Revised July 2017 (2).docx
Attachments: Information BN Template -Revised July 2017.docx; Decision BN Template - Revised July 2017.docx

Hi James – please see attached IBN template updated to reflect the Minister's request (*The Minister says these are fine, however he would like there to be a "Discussion" section on the back of the IBN template. (like there is on the DBN template)*). I've also attached the DBN template for ease of reference. Please let me know if these are now ready to be uploaded.

David would like to upload the templates into Legal Files in .dot format rather than .doc format. There is a formatting challenge that I cannot overcome so unfortunately David will need to change them to .dot format himself. Once he has done that and uploaded them to Legal Files, and I have uploaded them to the ADAG SharePoint page, I believe the branch broadcast can go out.

Once David has converted them to .dot format I will send the new templates to the DAG's office, replacing "Legal Services Branch" with "[Enter Branch Name]" as Connie requests below.

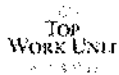
Connie also wonders if there's any particular way in which we would like the names of the templates listed on the ministry intranet. In my view the way they are currently named is fine (Decision Briefing Note Template and Information Briefing Note Template).

Please let me know if what I've set out above will work for you.

Thanks,
Monica

Monica Hammond

Executive Coordinator
Office of the Assistant Deputy Attorney General
B.C. Ministry of Attorney General | Legal Services Branch
Phone: 250-356-8467 | Fax: 250-356-5111



Where ideas work

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From: Richter, Connie JAG:EX
Sent: Thursday, July 27, 2017 2:17 PM
To: Hammond, Monica M JAG:EX
Cc: Dayman, Marlene JAG:EX; Harvey, James JAG:EX; Carmichael, Barbara JAG:EX
Subject: RE: Decision BN Template - Revised July 2017 (2).docx

Hi Monica, pls. see the below from the Minister's office.

Also, as this template may be used by other branches is it possible for the branch name to be revised to (Enter Branch Name) so that they're more generic?

The templates will be available on the ministry's Intranet (see below) is there a particular way that your office would like these new templates to be named/listed?

Briefing Note Guides & Templates

Individualized for each ministry within the sector.

Attorney General

[Decision Briefing Note Template](#)

[Information Briefing Note Template](#)

[Speaking Points Template](#)

[Minister Speaking Notes Template Non-Media Events](#)

From: Nanninga, Tanera JAG:EX
Sent: Thursday, July 27, 2017 2:11 PM
To: Richter, Connie JAG:EX
Subject: RE: FOR REVIEW/APPROVAL: Decision BN Templates for Legal Advice Issues

The Minister says these are fine, however he would like there to be a "Discussion" section on the back of the IBN template. (like there is on the DBN template)

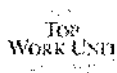
From: Hammond, Monica M JAG:EX
Sent: Thursday, July 27, 2017 8:54 AM
To: Richter, Connie JAG:EX; Harvey, James JAG:EX; Carmichael, Barbara JAG:EX
Cc: Dayman, Marlene JAG:EX
Subject: RE: Decision BN Template - Revised July 2017 (2).docx

Hello Connie – please see attached revised templates.

Monica

Monica Hammond

Executive Coordinator
Office of the Assistant Deputy Attorney General
B.C. Ministry of Attorney General | Legal Services Branch
Phone: 250-356-8467 | Fax: 250-356-5111



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From: Richter, Connie JAG:EX
Sent: Thursday, July 27, 2017 8:51 AM
To: Harvey, James JAG:EX; Carmichael, Barbara JAG:EX; Hammond, Monica M JAG:EX
Cc: Veilleux, Rebecca JAG:EX; Dayman, Marlene JAG:EX
Subject: RE: Decision BN Template - Revised July 2017 (2).docx

Thanks for advising.

Mar, fyi as well.

From: Harvey, James JAG:EX
Sent: Thursday, July 27, 2017 8:40 AM
To: Carmichael, Barbara JAG:EX; Hammond, Monica M JAG:EX
Cc: Veilleux, Rebecca JAG:EX; Richter, Connie JAG:EX
Subject: FW: Decision BN Template - Revised July 2017 (2).docx

Hi Barb and Monica – Richard would like us to confirm with the MO before we finalize.

Connie – Monica will provide the revised and final version of the templates for sharing with the MO.

Thanks,
James.

From: Fyfe, Richard J JAG:EX
Sent: Thursday, July 27, 2017 8:37 AM
To: Harvey, James JAG:EX
Subject: Re: Decision BN Template - Revised July 2017 (2).docx

I think we should run it by the minister first to make sure that it works for him. Then do a branch broadcast.

Richard J.M. Fyfe QC
Deputy Attorney General
Ministry of Justice and Attorney General
Tel. (250) 356-0149

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On Jul 26, 2017, at 6:13 PM, Harvey, James JAG:EX <James.Harvey@gov.bc.ca> wrote:

Thanks Richard – I just approved a Branch Broadcast which will go out tomorrow advising of the new template and with instructions to use the new template.

Thanks.
James.

From: Fyfe, Richard J JAG:EX
Sent: Wednesday, July 26, 2017 8:44 AM
To: Harvey, James JAG:EX

Cc: Sandstrom, Kurt JAG:EX; Richter, Connie JAG:EX; Dayman, Marlene JAG:EX; AG LSB ADAG Executive Support Staff; Carmichael, Barbara JAG:EX
Subject: Re: Decision BN Template - Revised July 2017 (2).docx

Thanks James. This is exactly what I was thinking of.
RF

Richard J.M. Fyfe QC
Deputy Attorney General
Ministry of Justice and Attorney General
Tel. (250) 356-0149

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On Jul 26, 2017, at 8:09 AM, Harvey, James JAG:EX <James.Harvey@gov.bc.ca> wrote:

Hi Richard,

Please see the attached – a draft of where we have got to following our discussion yesterday regarding the BN template - AG advice box insert.

Please let me know if you think that this addresses what we need to and I will work with Barb on next steps for communication, finalizing the format for the remaining BN templates etc.

I have included Kurt here too so that he can comment from the perspective of JSB.

Thanks,
James.

James N. Harvey
Assistant Deputy Attorney General

Ministry of Attorney General, Legal Services Branch
Government of British Columbia
6th Floor, 1001 Douglas Street
PO Box 9280, Stn Prov Govt
Victoria, BC V8W 9J7
Phone: (250) 356-8800
Cell: 604 222-2222
Fax: (250) 356-5111
Email: James.Harvey@gov.bc.ca

For scheduling please contact Maya Engelbrecht 250-356-9260

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<image001.png>

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<Decision BN Template - Revised July 2017 (2).docx>

McDonald, Heather M JAG:EX

From: Harvey, James JAG:EX
Sent: Thursday, July 27, 2017 1:27 PM
To: Hammond, Monica M JAG:EX
Subject: Lunch location

Sapporo Ramen Shogun @ 518 Hornby for 12 noon. Thx

James N. Harvey
Assistant Deputy Attorney General

Ministry of Attorney General, Legal Services Branch
Government of British Columbia
6th Floor, 1001 Douglas Street
PO Box 9280, Stn Prov Govt
Victoria, BC V8W 9J7
Phone: (250) 356-8800
Cell: 1 604 177-1117
Fax: (250) 356-5111
Email: James.Harvey@gov.bc.ca

For scheduling please contact Maya Engelbrecht 250-356-9260

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McDonald, Heather M JAG:EX

From: Harvey, James JAG:EX
Sent: Thursday, July 27, 2017 11:14 AM
To: Hammond, Monica M JAG:EX
Subject: RE: Mon - Wed next week

I don't think so!

From: Hammond, Monica M JAG:EX
Sent: Thursday, July 27, 2017 10:21 AM
To: Harvey, James JAG:EX
Subject: RE: Mon - Wed next week

That's very kind of you, James S.22
let people know that I'm allowed to park there?

. Is there anything I need to do to

Thanks very much.
M.

From: Harvey, James JAG:EX
Sent: Thursday, July 27, 2017 8:54 AM
To: Hammond, Monica M JAG:EX
Subject: Mon - Wed next week

Hi Monica,

Please feel free to use IS.22

if you would like to. Thx.

James N. Harvey
Assistant Deputy Attorney General

Ministry of Attorney General, Legal Services Branch
Government of British Columbia
6th Floor, 1001 Douglas Street
PO Box 9280, Stn Prov Govt
Victoria, BC V8W 9J7
Phone: (250) 356-8800
Cell: (250) 356-1717
Fax: (250) 356-5111
Email: James.Harvey@gov.bc.ca

For scheduling please contact Maya Engelbrecht 250-356-9260

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McDonald, Heather M JAG:EX

From: Hammond, Monica M JAG:EX
Sent: Thursday, July 27, 2017 10:21 AM
To: Harvey, James JAG:EX
Subject: RE: Mon - Wed next week

That's very kind of you, James!^{s.22}
let people know that I'm allowed to park there?

. is there anything I need to do to

Thanks very much.
M.

From: Harvey, James JAG:EX
Sent: Thursday, July 27, 2017 8:54 AM
To: Hammond, Monica M JAG:EX
Subject: Mon - Wed next week

Hi Monica,

Please feel free to use m's^{s.22}

if you would like to. Thx.

James N. Harvey
Assistant Deputy Attorney General

Ministry of Attorney General, Legal Services Branch
Government of British Columbia
6th Floor, 1001 Douglas Street
PO Box 9280, Stn Prov Govt
Victoria, BC V8W 9J7
Phone: (250) 356-8800
Cell: (s.17)
Fax: (250) 356-5111
Email: James.Harvey@gov.bc.ca

For scheduling please contact Maya Engelbrecht 250-356-9260

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TOP
WORK UNIT



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McDonald, Heather M JAG:EX

From: Engelbrecht, Maya JAG:EX
Sent: Thursday, July 27, 2017 10:11 AM
To: Harvey, James JAG:EX
Cc: Godfrey, David B JAG:EX; AG LSB ADAG Executive Support Staff
Subject: Leg Counsel - All Staff Meeting today at 1 pm

Hi James,

Gayle Moore called to advise that the Leg. Counsel all staff meeting is today at 1 pm. Would you like to attend to speak about the Strategic Plan from 1-1:30 pm?

Best regards,

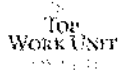
Maya Engelbrecht

Executive Administrative Assistant

Office of the Assistant Deputy Attorney General

Ministry of Attorney General | Legal Services Branch

Phone: 250-356-9260 | Fax: 250-356-5111



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McDonald, Heather M JAG:EX

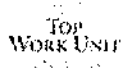
From: Hammond, Monica M JAG:EX
Sent: Thursday, July 27, 2017 9:55 AM
To: Zaltz, Freya JAG:EX; AG LSB ADAG Executive Support Staff
Cc: AG LSB Account Payable AG:EX; Pollner, Kyle JAG:EX; Harvey, James JAG:EX
Subject: APPROVED RE: seeking permission to use PRA to purchase a standing desk

Hi Freya – James Harvey approves you purchasing a standing desk s.22
s.22

Thanks,
Monica

Monica Hammond

Executive Coordinator
Office of the Assistant Deputy Attorney General
B.C. Ministry of Attorney General | Legal Services Branch
Phone: 250-356-8467 | Fax: 250-356-5111



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From: Zaltz, Freya JAG:EX
Sent: Thursday, July 27, 2017 9:21 AM
To: AG LSB ADAG Executive Support Staff
Subject: FW: seeking permission to use PRA to purchase a standing desk

Hello,

I sent the email below directly to the ADAG on Tuesday rather than to the ADAG support staff after receiving incorrect information from one of the support staff here in Vancouver about where it should be sent. Can you please assist me in doing whatever is necessary to process the request?

Thanks,
Freya

FREYA ZALTZ

Barrister and Solicitor
Constitutional and Administrative Law Group
Ministry of Attorney General / Legal Services Branch
1301-865 Hornby Street, Vancouver BC
Phone: (604) 660-3004, Fax: (604) 660-6797
Email: freya.zaltz@gov.bc.ca

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From: Zaltz, Freya JAG:EX
Sent: Tuesday, July 25, 2017 2:50 PM

To: Harvey, James JAG:EX
Cc: Gabay, Dany JAG:EX
Subject: seeking permission to use PRA to purchase a standing desk

Hi James,

I don't know if we've met – I'm a lawyer in the Con Admin group in Vancouver and just s.22
s.22 . I've been told that if I want to purchase a standing desk using PRA funds, I need to contact you to
seek permission. If I should be sending this email to someone else instead, please let me know.

s.22

Thanks,
Freya

FREYA ZALTZ
Barrister and Solicitor
Constitutional and Administrative Law Group
Ministry of Attorney General / Legal Services Branch
1301-865 Hornby Street, Vancouver BC
Phone: (604) 660-3004, Fax: (604) 660-6797
Email: freya.zaltz@gov.bc.ca

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McDonald, Heather M JAG:EX

From: Engelbrecht, Maya JAG:EX
Sent: Thursday, July 27, 2017 9:46 AM
To: Harvey, James JAG:EX
Cc: AG LSB ADAG Executive Support Staff
Subject: Please Call Richard Brown 250-217-0372

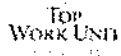
Hi James,

Richard Brown called for you, please call him at 250-217-0372. Thank you.

Best regards,

Maya Engelbrecht

Executive Administrative Assistant
Office of the Assistant Deputy Attorney General
Ministry of Attorney General | Legal Services Branch
Phone: 250-356-9260 | Fax: 250-356-5111



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McDonald, Heather M JAG:EX

From: Engelbrecht, Maya JAG:EX
Sent: Thursday, July 27, 2017 9:32 AM
To: Harvey, James JAG:EX
Subject: FW: Meeting - FW: Risk Management

Hi James,

You are meeting with Richard at 1:30 pm today. Thank you.

Maya

-----Original Message-----

From: Engelbrecht, Maya JAG:EX
Sent: Thursday, July 27, 2017 9:22 AM
To: Richter, Connie JAG:EX
Subject: RE: Meeting - FW: Risk Management

Hi Connie,

Thanks, I know you would not forget to reply. I mostly sent the e-mail for my benefit because we have been so busy around here, 1:30 will work great!

Best regards,
Maya Engelbrecht
Executive Administrative Assistant
Office of the Assistant Deputy Attorney General Ministry of Attorney General | Legal Services Branch
Phone: 250-356-9260 | Fax: 250-356-5111

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-----Original Message-----

From: Richter, Connie JAG:EX
Sent: Thursday, July 27, 2017 9:14 AM
To: Engelbrecht, Maya JAG:EX
Subject: RE: Meeting - FW: Risk Management

Hi, yes I was going to reply to James' note from earlier this AM.
Would 1:30 today work?

-----Original Message-----

From: Engelbrecht, Maya JAG:EX

Sent: Thursday, July 27, 2017 8:58 AM
To: Richter, Connie JAG:EX
Cc: AG LSB ADAG Executive Support Staff
Subject: Meeting - FW: Risk Management

Good morning Connie,

Does Richard have any availability today for a 10 minute meeting with James?

Best regards,
Maya Engelbrecht
Executive Administrative Assistant
Office of the Assistant Deputy Attorney General Ministry of Attorney General | Legal Services Branch
Phone: 250-356-9260 | Fax: 250-356-5111

P Please consider the environment before printing

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-----Original Message-----

From: Harvey, James JAG:EX
Sent: Wednesday, July 26, 2017 8:06 PM
To: Richter, Connie JAG:EX; Dayman, Marlene JAG:EX
Cc: Engelbrecht, Maya JAG:EX
Subject: Fw: Risk Management

Hi Connie - please could I have a 10 min slot with Richard tomorrow - thx.

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Original Message

From: Fyfe, Richard J JAG:EX <Richard.Fyfe@gov.bc.ca>
Sent: Wednesday, July 26, 2017 8:03 PM
To: Harvey, James JAG:EX
Subject: Re: Risk Management

Tomorrow is fine.

Richard J.M. Fyfe QC
Deputy Attorney General
Ministry of Justice and Attorney General Tel. (250) 356-0149

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other use by anyone else is strictly prohibited. If you have received this communication in error, please destroy the email message and any attachments immediately and notify me by telephone or by email.

> On Jul 26, 2017, at 8:01 PM, Harvey, James JAG:EX <James.Harvey@gov.bc.ca> wrote:

>

> Yes absolutely.

>

> Do you want to talk now or shall I ask Connie to find a time slot for us in the morning?

>

> Thanks.

>

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> Original Message

> From: Fyfe, Richard J JAG:EX

> Sent: Wednesday, July 26, 2017 7:54 PM

> To: Harvey, James JAG:EX

> Subject: Risk Management

>

>

> Can we talk about providing ^{s.14}

>

> Richard J.M. Fyfe QC

> Deputy Attorney General

> Ministry of Justice and Attorney General Tel. (250) 356-0149

>

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Page 051

Withheld pursuant to/removed as

DUPLICATE

McDonald, Heather M JAG:EX

From: Engelbrecht, Maya JAG:EX
Sent: Thursday, July 27, 2017 8:40 AM
To: Harvey, James JAG:EX
Subject: RE: \$7.00 Taxi Expense

Thanks, I will correct it.

From: Harvey, James JAG:EX
Sent: Thursday, July 27, 2017 8:05 AM
To: Engelbrecht, Maya JAG:EX
Subject: \$7.00 Taxi Expense

Hi Maya,

I rejected the expense reclaim for this one (taxi to Hotel Grand Pacific) – it was on account.

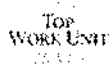
Thanks.
James.

James N. Harvey
Assistant Deputy Attorney General

Ministry of Attorney General, Legal Services Branch
Government of British Columbia
6th Floor, 1001 Douglas Street
PO Box 9280, Stn Prov Govt
Victoria, BC V8W 9J7
Phone: (250) 356-8800
Cell: **S. 17**
Fax: (250) 356-5111
Email: James.Harvey@gov.bc.ca

For scheduling please contact Maya Engelbrecht 250-356-9260

Vision: "Trusted by government to provide excellent legal and legislative services."



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McDonald, Heather M JAG:EX

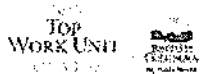
From: Hammond, Monica M JAG:EX
Sent: Thursday, July 27, 2017 8:54 AM
To: Richter, Connie JAG:EX; Harvey, James JAG:EX; Carmichael, Barbara JAG:EX
Cc: Dayman, Marlene JAG:EX
Subject: RE: Decision BN Template - Revised July 2017 (2).docx
Attachments: Decision BN Template - Revised July 2017.docx; Information BN Template -Revised July 2017.docx

Hello Connie – please see attached revised templates.

Monica

Monica Hammond

Executive Coordinator
Office of the Assistant Deputy Attorney General
B.C. Ministry of Attorney General | Legal Services Branch
Phone: 250-356-8467 | Fax: 250-356-5111



Where ideas work

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From: Richter, Connie JAG:EX
Sent: Thursday, July 27, 2017 8:51 AM
To: Harvey, James JAG:EX; Carmichael, Barbara JAG:EX; Hammond, Monica M JAG:EX
Cc: Veilleux, Rebecca JAG:EX; Dayman, Marlene JAG:EX
Subject: RE: Decision BN Template - Revised July 2017 (2).docx

Thanks for advising.

Mar, fyi as well.

From: Harvey, James JAG:EX
Sent: Thursday, July 27, 2017 8:40 AM
To: Carmichael, Barbara JAG:EX; Hammond, Monica M JAG:EX
Cc: Veilleux, Rebecca JAG:EX; Richter, Connie JAG:EX
Subject: FW: Decision BN Template - Revised July 2017 (2).docx

Hi Barb and Monica – Richard would like us to confirm with the MO before we finalize.

Connie – Monica will provide the revised and final version of the templates for sharing with the MO.

Thanks,
James.

From: Fyfe, Richard J JAG:EX
Sent: Thursday, July 27, 2017 8:37 AM
To: Harvey, James JAG:EX
Subject: Re: Decision BN Template - Revised July 2017 (2).docx

I think we should run it by the minister first to make sure that it works for him. Then do a branch broadcast.

Richard J.M. Fyfe QC
Deputy Attorney General
Ministry of Justice and Attorney General
Tel. (250) 356-0149

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On Jul 26, 2017, at 6:13 PM, Harvey, James JAG:EX <James.Harvey@gov.bc.ca> wrote:

Thanks Richard – I just approved a Branch Broadcast which will go out tomorrow advising of the new template and with instructions to use the new template.

Thanks.
James.

From: Fyfe, Richard J JAG:EX
Sent: Wednesday, July 26, 2017 8:44 AM
To: Harvey, James JAG:EX
Cc: Sandstrom, Kurt JAG:EX; Richter, Connie JAG:EX; Dayman, Marlene JAG:EX; AG LSB ADAG Executive Support Staff; Carmichael, Barbara JAG:EX
Subject: Re: Decision BN Template - Revised July 2017 (2).docx

Thanks James. This is exactly what I was thinking of.
RF

Richard J.M. Fyfe QC
Deputy Attorney General
Ministry of Justice and Attorney General
Tel. (250) 356-0149

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Hi Richard,

Please see the attached – a draft of where we have got to following our discussion yesterday regarding the BN template - AG advice box insert.

Please let me know if you think that this addresses what we need to and I will work with Barb on next steps for communication, finalizing the format for the remaining BN templates etc.

I have included Kurt here too so that he can comment from the perspective of JSB.

Thanks,
James.

James N. Harvey
Assistant Deputy Attorney General

Ministry of Attorney General, Legal Services Branch
Government of British Columbia
6th Floor, 1001 Douglas Street
PO Box 9280, Stn Prov Govt
Victoria, BC V8W 9J7
Phone: (250) 356-8800
Cell: c 1.7
Fax: (250) 356-5111
Email: James.Harvey@gov.bc.ca

For scheduling please contact Maya Engelbrecht 250-356-9260

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<image001.png>

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<Decision BN Template - Revised July 2017 (2).docx>

McDonald, Heather M JAG:EX

From: Hammond, Monica M JAG:EX
Sent: Wednesday, July 26, 2017 2:49 PM
To: Harvey, James JAG:EX
Subject: FW: FYI - Resource Development Activity Call

Hi James – please see below FYI.

M.

From: Duncan, Nikki PSSG:EX
Sent: Wednesday, July 26, 2017 2:46 PM
To: 'Parveen DUSANGH'; 'Christine MATTERSON'; Butterfield, Nicole PSSG:EX; Howie, Matthew ABR:EX; Hammond, Monica M JAG:EX; Sandbeck, Sabrina J PSSG:EX; Bates, Nancy FLNR:EX; Stratemeyer Trinczek, Yana FLNR:EX; McCann, Meghan MEM:EX
Subject: FYI - Resource Development Activity Call

Good afternoon,
The Resource Development Activity call will no longer continue. I am cancelling all future calls.
Thank you
Nikki

McDonald, Heather M JAG:EX

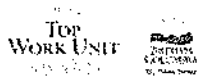
From: Hammond, Monica M JAG:EX
Sent: Wednesday, July 26, 2017 2:42 PM
To: Richter, Connie JAG:EX; Harvey, James JAG:EX
Cc: Sandstrom, Kurt JAG:EX; Dayman, Marlene JAG:EX; AG LSB ADAG Executive Support Staff; Carmichael, Barbara JAG:EX
Subject: RE: Decision BN Template - Revised July 2017 (2).docx
Attachments: Decision BN Template - Revised July 2017.docx; Information BN Template -Revised July 2017.docx

Hello Connie – we have now finalized the templates for DBNs and IBNs, and would be grateful if you would upload them to the ministry's Intranet. Please see attached.

Thanks,
Monica

Monica Hammond

Executive Coordinator
Office of the Assistant Deputy Attorney General
B.C. Ministry of Attorney General | Legal Services Branch
Phone: 250-356-8467 | Fax: 250-356-5111



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From: Richter, Connie JAG:EX
Sent: Wednesday, July 26, 2017 8:52 AM
To: Harvey, James JAG:EX
Cc: Sandstrom, Kurt JAG:EX; Dayman, Marlene JAG:EX; AG LSB ADAG Executive Support Staff; Carmichael, Barbara JAG:EX
Subject: RE: Decision BN Template - Revised July 2017 (2).docx

Good morning,

Our BN templates are currently accessible via the ministry's Intranet. Once this template is finalized pls. advise if you'd like this version uploaded to the site.

Thank you, C

Briefing Note Guides & Templates

Individualized for each ministry within the sector.

Attorney General

[Decision Briefing Note Template](#)

[Information Briefing Note Template](#)

[Speaking Points Template](#)

[Minister Speaking Notes Template Non-Alaska Events](#)

From: Fyfe, Richard J JAG:EX

Sent: Wednesday, July 26, 2017 8:44 AM

To: Harvey, James JAG:EX

Cc: Sandstrom, Kurt JAG:EX; Richter, Connie JAG:EX; Dayman, Marlene JAG:EX; AG LSB ADAG Executive Support Staff; Carmichael, Barbara JAG:EX

Subject: Re: Decision BN Template - Revised July 2017 (2).docx

Thanks James. This is exactly what I was thinking of.

RF

Richard J.M. Fyfe QC

Deputy Attorney General

Ministry of Justice and Attorney General

Tel. (250) 356-0149

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On Jul 26, 2017, at 8:09 AM, Harvey, James JAG:EX <James.Harvey@gov.bc.ca> wrote:

Hi Richard,

Please see the attached – a draft of where we have got to following our discussion yesterday regarding the BN template - AG advice box insert.

Please let me know if you think that this addresses what we need to and I will work with Barb on next steps for communication, finalizing the format for the remaining BN templates etc.

I have included Kurt here too so that he can comment from the perspective of JSB.

Thanks,
James.

James N. Harvey

Assistant Deputy Attorney General

Ministry of Attorney General, Legal Services Branch
Government of British Columbia
6th Floor, 1001 Douglas Street

PO Box 9280, Stn Prov Govt
Victoria, BC V8W 9J7
Phone: (250) 356-8800
Cell: 1,7
Fax: (250) 356-5111
Email: James.Harvey@gov.bc.ca

For scheduling please contact Maya Engelbrecht 250-356-9260

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<image001.png>

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<Decision BN Template - Revised July 2017 (2).docx>

McDonald, Heather M JAG:EX

From: Hammond, Monica M JAG:EX
Sent: Wednesday, July 26, 2017 12:35 PM
To: Harvey, James JAG:EX; Carmichael, Barbara JAG:EX
Subject: Further revised Information BN Template -Revised July 2017
Attachments: Information BN Template -Revised July 2017.docx

Sorry for the further revision. I made the below change to the NOTE in the IBN since there will be no decision required or recommendation.

[NOTE: ~~Issue, Decision Required/Recommendation~~ and Summary must be a maximum of one page from this point.]

Thanks,
Monica

McDonald, Heather M JAG:EX

From: Hammond, Monica M JAG:EX
Sent: Wednesday, July 26, 2017 12:00 PM
To: Harvey, James JAG:EX; Carmichael, Barbara JAG:EX
Subject: Updated FW: BN templates
Attachments: Decision BN Template - Revised July 2017.docx; Information BN Template -Revised July 2017.docx

Please see attached updated templates. Barbara suggested removing "Maximum one page" after the Summary section, and inserting the note you'll see towards the top instead.

Please let me know once these are ready to be uploaded to the ADAG Office SharePoint page and sent to Connie and Kurt.

Thanks,
Monica

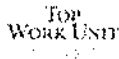
From: Hammond, Monica M JAG:EX
Sent: Wednesday, July 26, 2017 11:37 AM
To: Harvey, James JAG:EX; Carmichael, Barbara JAG:EX
Subject: BN templates

Please see attached. In the DBN I changed the "Recommended Option" part at the bottom so that it matches what the DAG's office wants – I didn't notice before that this section was incorrect.

Thanks,
Monica

Monica Hammond

Executive Coordinator
Office of the Assistant Deputy Attorney General
B.C. Ministry of Attorney General | Legal Services Branch
Phone: 250-356-8467 | Fax: 250-356-5111



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McDonald, Heather M JAG:EX

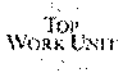
From: Hammond, Monica M JAG:EX
Sent: Wednesday, July 26, 2017 11:37 AM
To: Harvey, James JAG:EX; Carmichael, Barbara JAG:EX
Subject: BN templates
Attachments: Decision BN Template - Revised July 2017.docx; Information BN Template -Revised July 2017.docx

Please see attached. In the DBN I changed the "Recommended Option" part at the bottom so that it matches what the DAG's office wants – I didn't notice before that this section was incorrect.

Thanks,
Monica

Monica Hammond

Executive Coordinator
Office of the Assistant Deputy Attorney General
B.C. Ministry of Attorney General | Legal Services Branch
Phone: 250-356-8467 | Fax: 250-356-5111



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McDonald, Heather M JAG:EX

From: Engelbrecht, Maya JAG:EX
Sent: Wednesday, July 26, 2017 8:48 AM
To: Harris, Megan A GCPE:EX
Cc: Harvey, James JAG:EX
Subject: RE: Legal Services Branch

Good morning Megan,

I have sent a meeting request for Thursday July 27th (tomorrow) at 9 am. Please let me know if this time does not work for you. Thank you.

Best regards,
Maya Engelbrecht
Executive Administrative Assistant
Office of the Assistant Deputy Attorney General
Ministry of Attorney General | Legal Services Branch
Phone: 250-356-9260 | Fax: 250-356-5111



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From: Harris, Megan A GCPE:EX
Sent: Tuesday, July 25, 2017 4:57 PM
To: Harvey, James JAG:EX
Cc: Engelbrecht, Maya JAG:EX
Subject: RE: Legal Services Branch

Sounds good!

From: Harvey, James JAG:EX
Sent: Tuesday, July 25, 2017 4:56 PM
To: Harris, Megan A GCPE:EX
Cc: Engelbrecht, Maya JAG:EX
Subject: RE: Legal Services Branch

Sounds great thanks Megan.

I will ask Maya to find us a time slot – perhaps we can connect over coffee before Friday?

Thanks,
James.

From: Harris, Megan A GCPE:EX
Sent: Tuesday, July 25, 2017 3:32 PM

To: Harvey, James JAG:EX
Subject: RE: Legal Services Branch

Thank you James. I would be happy to meet to get an overview of your branch and any needs you have from me and the team in the near future. Let me know a good time.

Cheers,
Megan

From: Harvey, James JAG:EX
Sent: Tuesday, July 25, 2017 3:29 PM
To: Harris, Megan A GCPE:EX
Subject: Legal Services Branch

Hi Megan,

I just wanted to touch bases with you following your introduction as part of our executive call today.

I am attaching my weekending litigation report for last week. My Branch prepares this report weekly as a wrap-up of significant cases that we are dealing with or about to be dealing with.

Let me know if you'd like to touch bases to discuss the reporting that we provide generally that may assist you.

Many thanks.
James.

James N. Harvey
Assistant Deputy Attorney General

Ministry of Attorney General, Legal Services Branch
Government of British Columbia
6th Floor, 1001 Douglas Street
PO Box 9280, Stn Prov Govt
Victoria, BC V8W 9J7
Phone: (250) 356-8800
Cell: 617
Fax: (250) 356-5111
Email: James.Harvey@gov.bc.ca

For scheduling please contact Maya Engelbrecht 250-356-9260

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McDonald, Heather M JAG:EX

From: Harvey, James JAG:EX
Sent: Tuesday, July 25, 2017 5:42 PM
To: Hammond, Monica M JAG:EX; Carmichael, Barbara JAG:EX
Subject: Decision BN Template - Revised July 2017 (2).docx
Attachments: Decision BN Template - Revised July 2017 (2).docx

My quick thoughts in addition to Barb's input – thank you to you both.

Monica – please could you format etc so that I can send this on to RJF tomorrow.

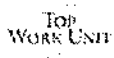
Thanks,
James.

James N. Harvey
Assistant Deputy Attorney General

Ministry of Attorney General, Legal Services Branch
Government of British Columbia
6th Floor, 1001 Douglas Street
PO Box 9280, Stn Prov Govt
Victoria, BC V8W 9J7
Phone: (250) 356-8800
Cell: 6 1.7
Fax: (250) 356-5111
Email: James.Harvey@gov.bc.ca

For scheduling please contact Maya Engelbrecht 250-356-9260

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McDonald, Heather M JAG:EX

From: Harvey, James JAG:EX
Sent: Tuesday, July 25, 2017 4:59 PM
To: Hammond, Monica M JAG:EX
Subject: RE: Wkly MAG Exec Calls

Thanks Monica – I think I will start with connecting with the executive team as needed but I will review with Connie and if there is need/desire to have the round table we can arrange that.

Thanks.

James.

From: Hammond, Monica M JAG:EX
Sent: Tuesday, July 25, 2017 4:36 PM
To: Harvey, James JAG:EX
Subject: FW: Wkly MAG Exec Calls

Hi James – please see Connie's note below and let me know how you would like to proceed.

Thanks,

Monica

Monica Hammond

Executive Coordinator
Office of the Assistant Deputy Attorney General
B.C. Ministry of Attorney General | Legal Services Branch
Phone: 250-356-8467 | Fax: 250-356-5111



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From: Richter, Connie JAG:EX
Sent: Tuesday, July 25, 2017 4:31 PM
To: Hammond, Monica M JAG:EX
Subject: Wkly MAG Exec Calls

Hi Monica,

The above were removed from the DAG's calendar for the month of August as he'll be away.

I was wondering if James would still like to have them as A/DAG or will he connect with members when/if needed?

C

McDonald, Heather M JAG:EX

From: Hammond, Monica M JAG:EX
Sent: Tuesday, July 25, 2017 4:50 PM
To: Harvey, James JAG:EX; Carmichael, Barbara JAG:EX
Subject: Decision BN Template - Revised July 2017
Attachments: Decision BN Template - Revised July 2017.docx

Hi James and Barbara - Here is the draft note with the box at the top. I'm sorry but I couldn't quite make out what the last sentence was supposed to be. . .

Monica

Monica Hammond

Executive Coordinator
Office of the Assistant Deputy Attorney General
B.C. Ministry of Attorney General | Legal Services Branch
Phone: 250-356-8467 | Fax: 250-356-5111



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McDonald, Heather M JAG:EX

From: Harvey, James JAG:EX
Sent: Tuesday, July 25, 2017 4:47 PM
To: Hammond, Monica M JAG:EX
Subject: FW: seeking permission to use PRA to purchase a standing desk

Hi Monica – please could you assist with this request.
Thx.

From: Pollner, Kyle JAG:EX
Sent: Tuesday, July 25, 2017 4:42 PM
To: Harvey, James JAG:EX; Williams, Cameron M JAG:EX
Cc: AG LSB ADAG Executive Support Staff
Subject: RE: seeking permission to use PRA to purchase a standing desk

Good afternoon James,

I don't really have a concern, we would treat it as a taxable benefit and the item would be their property, they would take it with them if they were to leave the Branch.

The PRA guidelines do say that PRA is not to be used for furniture, but we have allowed it in the past with ADAG approval, particularly as we are in an era of very little furniture being purchased without a strong medical business case.

Kyle Pollner
Director, Finance & Human Resources
Supporting Legal Services Branch, Finance and Administration Division
Corporate Management Services Branch, Ministry of Justice
PO Box 9256 Stn Prov Govt
5th Floor 910 Government Street, Victoria BC, V8W 9J4
Tel. (250) 952-7554 Cel. (250) 507-4143 Fax. (250) 387-5034
Please consider the environment before printing this email

From: Harvey, James JAG:EX
Sent: Tuesday, July 25, 2017 4:34 PM
To: Pollner, Kyle JAG:EX; Williams, Cameron M JAG:EX
Cc: AG LSB ADAG Executive Support Staff
Subject: FW: seeking permission to use PRA to purchase a standing desk

Hi Kyle and Cam,

Please let me know if you have any concerns. I think that we have allowed the use of PRA for office chairs (for home office) – do we have concerns if PRA is used to purchase office equipment for Branch facilities?

Thanks,
James.

From: Zaltz, Freya JAG:EX
Sent: Tuesday, July 25, 2017 2:50 PM
To: Harvey, James JAG:EX
Cc: Gabay, Dany JAG:EX
Subject: seeking permission to use PRA to purchase a standing desk

Hi James,

I don't know if we've met – I'm a lawyer in the Con Admin group in Vancouver and just s.22
s.22 I've been told that if I want to purchase a standing desk using PRA funds, I need to contact you to
seek permission. If I should be sending this email to someone else instead, please let me know.

s.22

Thanks,
Freya

FREYA ZALTZ

Barrister and Solicitor
Constitutional and Administrative Law Group
Ministry of Attorney General / Legal Services Branch
1301-865 Hornby Street, Vancouver BC
Phone: (604) 660-3004, Fax: (604) 660-6797
Email: freya.zaltz@gov.bc.ca

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McDonald, Heather M JAG:EX

From: Hammond, Monica M JAG:EX
Sent: Tuesday, July 25, 2017 4:36 PM
To: Harvey, James JAG:EX
Subject: FW: Wkly MAG Exec Calls

Hi James – please see Connie’s note below and let me know how you would like to proceed.

Thanks,
Monica

Monica Hammond

Executive Coordinator
Office of the Assistant Deputy Attorney General
B.C. Ministry of Attorney General | Legal Services Branch
Phone: 250-356-8467 | Fax: 250-356-5111



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From: Richter, Connie JAG:EX
Sent: Tuesday, July 25, 2017 4:31 PM
To: Hammond, Monica M JAG:EX
Subject: Wkly MAG Exec Calls

Hi Monica,

The above were removed from the DAG’s calendar for the month of August as he’ll be away.

I was wondering if James would still like to have them as A/DAG or will he connect with members when/if needed?

C

McDonald, Heather M JAG:EX

From: Engelbrecht, Maya JAG:EX
Sent: Tuesday, July 25, 2017 2:29 PM
To: Harvey, James JAG:EX
Subject: Recshedule August 11th Vancouver trip?

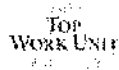
Hi James,

On August 11th you are scheduled to attend a DMC meeting as A/DAG, also the day you had planned to be in Vancouver. Would you like me to schedule an alternate date for Vancouver?

Best regards,

Maya Engelbrecht

Executive Administrative Assistant
Office of the Assistant Deputy Attorney General
Ministry of Attorney General | Legal Services Branch
Phone: 250-356-9260 | Fax: 250-356-5111



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McDonald, Heather M JAG:EX

From: Hammond, Monica M JAG:EX
Sent: Tuesday, July 25, 2017 11:23 AM
To: Harvey, James JAG:EX
Subject: FW: Billing for LSB Attendance at Procurement Council Meetings

Hi James – Lauren is free to take your call now ^{s.17} . Please let me know if you'd prefer that she call you.

Thanks,
Monica

From: Knoblauch, Lauren JAG:EX
Sent: Tuesday, July 25, 2017 11:10 AM
To: Engelbrecht, Maya JAG:EX
Cc: Hammond, Monica M JAG:EX
Subject: RE: ^{s.14}

BOG meeting now done. Is James still available? If so, he can call my cell at ^{s.17}

L.

From: Knoblauch, Lauren JAG:EX
Sent: Tuesday, July 25, 2017 10:29 AM
To: Engelbrecht, Maya JAG:EX
Cc: Hammond, Monica M JAG:EX
Subject: RE: ^{s.14}

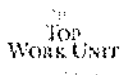
In in the BOG meeting right now. I'll send James a note when that is done.

From: Engelbrecht, Maya JAG:EX
Sent: Tuesday, July 25, 2017 10:17 AM
To: Knoblauch, Lauren JAG:EX
Cc: Hammond, Monica M JAG:EX
Subject: FW: ^{s.14}

Hello Lauren,

Thank you for letting us know, James will meet with you this morning regarding the above. Are you available to call in shortly?

Best regards,
Maya Engelbrecht
Executive Administrative Assistant
Office of the Assistant Deputy Attorney General
Ministry of Attorney General | Legal Services Branch
Phone: 250-356-9260 | Fax: 250-356-5111



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From: Hammond, Monica M JAG:EX
Sent: Tuesday, July 25, 2017 10:13 AM
To: Engelbrecht, Maya JAG:EX
Subject: FW: Billing for LSB Attendance at Procurement Council Meetings

From: Knoblauch, Lauren JAG:EX
Sent: Tuesday, July 25, 2017 10:09 AM
To: Hammond, Monica M JAG:EX
Cc: Harvey, James JAG:EX
Subject: RE: s.14

Hi Monica,

The conversation with James on this ^{s.14} needs to happen early this week. Maya has added this item to an Aug 17 Supervisor meeting, so this topic can be omitted from the Aug 17 meeting.

L.

~~

Lauren Knoblauch, Supervising Solicitor
Legal Services Branch
Ministry of Attorney General
Province of British Columbia

tel: 250 356-5744
fax: 250 387-1010

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From: Knoblauch, Lauren JAG:EX
Sent: Tuesday, July 25, 2017 8:55 AM
To: Hammond, Monica M JAG:EX
Cc: Harvey, James JAG:EX
Subject: Re: s.14

I declined the supervisor meeting at 3pm yesterday, due to a conflict with another meeting.

From: Hammond, Monica M JAG:EX
Sent: Tuesday, July 25, 2017 8:53 AM

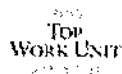
To: Knoblauch, Lauren JAG:EX
Cc: Harvey, James JAG:EX
Subject: RE: s.14

Hi Lauren – James has advised that this discussion can be part of your supervisor meeting scheduled for 3:00 this afternoon.

Thanks,
Monica

Monica Hammond

Executive Coordinator
Office of the Assistant Deputy Attorney General
B.C. Ministry of Attorney General | Legal Services Branch
Phone: 250-356-8467 | Fax: 250-356-5111



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From: Knoblauch, Lauren JAG:EX
Sent: Monday, July 24, 2017 4:35 PM
To: Hammond, Monica M JAG:EX
Cc: Harvey, James JAG:EX
Subject: RE: s.14

I checked calendars quickly, and things look pretty tight.

Monica: can you assist in finding 15 minutes for James and I to speak regarding the issue below?

L.

From: Knoblauch, Lauren JAG:EX
Sent: Friday, July 21, 2017 7:24 PM
To: Harvey, James JAG:EX
Subject: Re: s.14

Sure thing. I'll send a meeting request.

L.

From: Harvey, James JAG:EX
Sent: Friday, July 21, 2017 6:48 PM
To: Knoblauch, Lauren JAG:EX
Subject: RE: s.14

Can we touch bases next week for a call for a few minutes?

Page 075 to/à Page 082

Withheld pursuant to/removed as

s.14

McDonald, Heather M JAG:EX

From: Moore, Brianne JAG:EX
Sent: Tuesday, July 25, 2017 9:19 AM
To: Pollner, Kyle JAG:EX; Harvey, James JAG:EX
Cc: AG LSB ADAG Executive Support Staff; Williams, Cameron M JAG:EX
Subject: RE: FOR APPROVAL: Replacement Electric Binding Machine for Abo Lit; FW: Spending Approval

Thank you Kyle.

Brianne

From: Pollner, Kyle JAG:EX
Sent: Tuesday, July 25, 2017 9:00 AM
To: Harvey, James JAG:EX; Moore, Brianne JAG:EX
Cc: AG LSB ADAG Executive Support Staff
Subject: RE: FOR APPROVAL: Replacement Electric Binding Machine for Abo Lit; FW: Spending Approval

Good morning,

We'll need an additional approval from David Hoadley, this is a Capital purchase as it is over \$1,000, LSB has no capital budget, so we will need permission to access Ministry Capital funds.

I will follow up with David and our budget staff here.

Kyle Pollner
Director, Finance & Human Resources
Supporting Legal Services Branch, Finance and Administration Division
Corporate Management Services Branch, Ministry of Justice
PO Box 9256 Stn Prov Govt
5th Floor 910 Government Street, Victoria BC, V8W 9J4
Tel. (250) 952-7554 Cel. (250) 507-4143 Fax. (250) 387-5034
Please consider the environment before printing this email

From: Harvey, James JAG:EX
Sent: Tuesday, July 25, 2017 8:43 AM
To: Moore, Brianne JAG:EX; Pollner, Kyle JAG:EX
Cc: AG LSB ADAG Executive Support Staff
Subject: RE: FOR APPROVAL: Replacement Electric Binding Machine for Abo Lit; FW: Spending Approval

Approved – subject to Kyle's confirmation of no concerns.
Thanks,
James.

From: Moore, Brianne JAG:EX
Sent: Tuesday, July 25, 2017 8:39 AM
To: Harvey, James JAG:EX
Cc: AG LSB ADAG Executive Support Staff
Subject: FOR APPROVAL: Replacement Electric Binding Machine for Abo Lit; FW: Spending Approval

Good Morning James,

Please see Cam's note below – he is seeking approval to replace Abo Lit's electric binding machine as the existing one is beyond repair and has been deemed unrepairable.

Replacement cost: \$1,799 (taxes included)

Thank you,
Brienne

From: Williams, Cameron M JAG:EX
Sent: Tuesday, July 25, 2017 8:24 AM
To: AG LSB ADAG Executive Support Staff
Subject: Spending Approval

Morning, please forward to James for his spending approval.

Morning James, seeking your spending approval to replace Abo Lit's electric binding machine. The current machine is old and beyond repair. We have had it serviced and the technician is saying that it is no longer repairable. Replacement machine is \$1799.00 (taxes included).

Thank you,
Cam

Cameron Williams
Manager, Business Operations
Ministry of Attorney General, Legal Services Branch

Cell: 250-217-0578 / Office: 778-698-3183

McDonald, Heather M JAG:EX

From: Harvey, James JAG:EX
Sent: Tuesday, July 25, 2017 8:43 AM
To: Moore, Brianne JAG:EX; Pollner, Kyle JAG:EX
Cc: AG LSB ADAG Executive Support Staff
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Thank you,
Cam

Cameron Williams
Manager, Business Operations
Ministry of Attorney General, Legal Services Branch

Cell: 250-217-0578 / Office: 778-698-3183

McDonald, Heather M JAG:EX

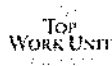
From: Harvey, James JAG:EX
Sent: Tuesday, July 25, 2017 7:54 AM
To: AG LSB ADAG Executive Support Staff
Subject: Please could we compress the ADAG team meeting to 930am to 10am thanks.

James N. Harvey
Assistant Deputy Attorney General

Ministry of Attorney General, Legal Services Branch
Government of British Columbia
6th Floor, 1001 Douglas Street
PO Box 9280, Stn Prov Govt
Victoria, BC V8W 9J7
Phone: (250) 356-8800
Cell: (250) 356-1117
Fax: (250) 356-5111
Email: James.Harvey@gov.bc.ca

For scheduling please contact Maya Engelbrecht 250-356-9260

Vision: *"Trusted by government to provide excellent legal and legislative services."*



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McDonald, Heather M JAG:EX

From: Hammond, Monica M JAG:EX
Sent: Monday, July 24, 2017 3:36 PM
To: Harvey, James JAG:EX; Grof, John JAG:EX
Cc: AG LSB ADAG Executive Support Staff
Subject: RE: For Approval - Branch Broadcast re: GCPE Media Contacts

Can I please just suggest that the ministry name be "Ministry of Attorney General" rather than "Ministry of the Attorney General"? I don't think there's a "the" in there.

M.

From: Harvey, James JAG:EX
Sent: Monday, July 24, 2017 3:34 PM
To: Grof, John JAG:EX
Cc: AG LSB ADAG Executive Support Staff
Subject: RE: For Approval - Branch Broadcast re: GCPE Media Contacts

Thanks John – a couple of changes below thanks.
James.

From: Grof, John JAG:EX
Sent: Monday, July 24, 2017 3:15 PM
To: Harvey, James JAG:EX
Cc: AG LSB ADAG Executive Support Staff
Subject: For Approval - Branch Broadcast re: GCPE Media Contacts

Hi James,

I wanted to send this one by you prior to sending it out as a BB as I'm not overly familiar on the roles Megan and Tiffany and how they impact us directly. I added the highlighted line to provide some context for those who don't deal with GCPE staff, but it might just be overkill.

Please feel free to edit accordingly.

Update - Government Communications and Public Engagement (GCPE) Media Contacts

Megan Harris and Tiffany Nelson will ~~be joining~~ be assigned to the Ministry of the Attorney General, as Communications Director and Communications Manager, respectively, effective immediately. Prior to this assignment, Ms. Harris served as a Director with the Ministry of Community, Sport and Cultural Development, and Ms. Nelson served as a Manager with the Ministry of Community, Sport and Cultural Development.

In their new roles, Megan and Tiffany will work with LSB on media requests fulfilling the roles previously held by Jason Kuzminski and Kate Trotter ~~from the public~~.

Jason Watson will continue to work in his current role as Communications Manager at GCPE.

Are you interested in viewing a log of all recent Branch Broadcasts? Click [here](#) to visit the Branch Broadcasts blog site.

McDonald, Heather M JAG:EX

From: Hammond, Monica M JAG:EX
Sent: Monday, July 24, 2017 2:46 PM
To: Harvey, James JAG:EX
Subject: Leadership Resources for LSB 2017
Attachments: Leadership Resources for LSB 2017.docx

Hi James – please see attached list of leadership resources that David Godfrey has identified.

Thanks,
Monica

Monica Hammond

Executive Coordinator
Office of the Assistant Deputy Attorney General
B.C. Ministry of Attorney General | Legal Services Branch
Phone: 250-356-8467 | Fax: 250-356-5111



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McDonald, Heather M JAG:EX

From: Harvey, James JAG:EX
Sent: Monday, July 24, 2017 2:00 PM
To: AG LSB ADAG Executive Support Staff; AG LSB Branch Mgmt Committee; Payne, Robert G JAG:EX
Subject: New GCPE Contacts

BMC,

Please see below in relation to our GCPE contacts – I will ask John Grof to put a Branch Broadcast together.

I am pleased to inform you that Megan Harris and Tiffany Nelson will be joining the Ministry of the Attorney General, as Communications Director and Communications Manager, respectively, effective immediately. Prior to this assignment, Ms. Harris served as a Director with the Ministry of Community, Sport and Cultural Development, and Ms. Nelson served as a Manager with the Ministry of Community, Sport and Cultural Development.

My understanding is that Jason Watson will continue in his role.

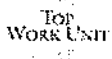
Thanks,
James.

James N. Harvey
Assistant Deputy Attorney General

Ministry of Attorney General, Legal Services Branch
Government of British Columbia
6th Floor, 1001 Douglas Street
PO Box 9280, Stn Prov Govt
Victoria, BC V8W 9J7
Phone: (250) 356-8800
Cell: (250) 356-1717
Fax: (250) 356-5111
Email: James.Harvey@gov.bc.ca

For scheduling please contact Maya Engelbrecht 250-356-9260

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McDonald, Heather M JAG:EX

From: Engelbrecht, Maya JAG:EX
Sent: Friday, July 21, 2017 4:49 PM
To: Harvey, James JAG:EX
Subject: Chris Jones called

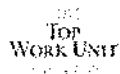
Hi James,

Chris Jones called for you, he may e-mail you as well. His number is 250-356-0464. Thank you.

Best regards,

Maya Engelbrecht

Executive Administrative Assistant
Office of the Assistant Deputy Attorney General
Ministry of Attorney General | Legal Services Branch
Phone: 250-356-9260 | Fax: 250-356-5111



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McDonald, Heather M JAG:EX

From: Engelbrecht, Maya JAG:EX
Sent: Friday, July 21, 2017 2:32 PM
To: Harvey, James JAG:EX
Subject: RE: Hi Maya - please could you set up an hour for Catherine Hunt and I for a hand over for her as acting ADAG. thx.

Thanks, good idea. I have scheduled this for the 28th.

-M

From: Harvey, James JAG:EX
Sent: Friday, July 21, 2017 2:26 PM
To: Engelbrecht, Maya JAG:EX
Subject: RE: Hi Maya - please could you set up an hour for Catherine Hunt and I for a hand over for her as acting ADAG. thx.

If I am in Van on the 28th – we could do it then?

From: Engelbrecht, Maya JAG:EX
Sent: Friday, July 21, 2017 2:25 PM
To: Harvey, James JAG:EX
Subject: RE: Hi Maya - please could you set up an hour for Catherine Hunt and I for a hand over for her as acting ADAG. thx.

Yes of course, for when approximately?

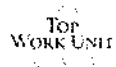
From: Harvey, James JAG:EX
Sent: Friday, July 21, 2017 2:23 PM
To: Engelbrecht, Maya JAG:EX
Subject: Hi Maya - please could you set up an hour for Catherine Hunt and I for a hand over for her as acting ADAG. thx.

James N. Harvey
Assistant Deputy Attorney General

Ministry of Attorney General, Legal Services Branch
Government of British Columbia
6th Floor, 1001 Douglas Street
PO Box 9280, Stn Prov Govt
Victoria, BC V8W 9J7
Phone: (250) 356-8800
Cell: S 17
Fax: (250) 356-5111
Email: James.Harvey@gov.bc.ca

For scheduling please contact Maya Engelbrecht 250-356-9260

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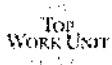
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Assistant Deputy Attorney General

Ministry of Attorney General, Legal Services Branch
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6th Floor, 1001 Douglas Street
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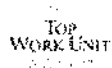
From: Harvey, James JAG:EX
Sent: Friday, July 21, 2017 2:23 PM
To: Engelbrecht, Maya JAG:EX
Subject: Hi Maya - please could you set up an hour for Catherine Hunt and I for a hand over for her as acting ADAG. thx.

James N. Harvey
Assistant Deputy Attorney General

Ministry of Attorney General, Legal Services Branch
Government of British Columbia
6th Floor, 1001 Douglas Street
PO Box 9280, Stn Prov Govt
Victoria, BC V8W 9J7
Phone: (250) 356-8800
Cell: 6 17
Fax: (250) 356-5111
Email: James.Harvey@gov.bc.ca

For scheduling please contact Maya Engelbrecht 250-356-9260

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James N. Harvey
Assistant Deputy Attorney General

Ministry of Attorney General, Legal Services Branch
Government of British Columbia
6th Floor, 1001 Douglas Street
PO Box 9280, Stn Prov Govt
Victoria, BC V8W 9J7
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McDonald, Heather M JAG:EX

From: Harvey, James JAG:EX
Sent: Friday, July 21, 2017 7:21 AM
To: Engelbrecht, Maya JAG:EX
Subject: FW: ADAG/CLC meeting with the new AG

Please could you assist with a meeting thanks.
James.

From: Swystun, Corinne L JAG:EX
Sent: Friday, July 21, 2017 6:34 AM
To: Harvey, James JAG:EX
Subject: Re: ADAG/CLC meeting with the new AG

Sounds good, thanks.

C. Swystun Q.C.
Chief Legislative Counsel
Office of Legislative Counsel B.C.*
250 356 5748

* Recognized Leaders in Legislative Services

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Sent from my iPad

On Jul 21, 2017, at 6:10 AM, Harvey, James JAG:EX <James.Harvey@gov.bc.ca> wrote:

Sure Corinne - let's get Catherine involved perhaps at the same time so that she can assist us if needed?

Maya can organize timing for us.

Thx.

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From: Swystun, Corinne L JAG:EX
Sent: Thursday, July 20, 2017 7:47 PM
To: Harvey, James JAG:EX
Subject: Re: ADAG/CLC meeting with the new AG

Thanks, James.
Unfortunately, I have an important HR matter to bring to your attention (and possibly Catherine Best).

It's related to the s.22 we talked about yesterday.
Are you available tomorrow?

C. Swystun Q.C.
Chief Legislative Counsel
Office of Legislative Counsel B.C.*
250 356 5748

* Recognized Leaders in Legislative Services

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Sent from my iPad

On Jul 20, 2017, at 6:48 PM, Harvey, James JAG:EX <James.Harvey@gov.bc.ca> wrote:

Will do – no information on timing for any briefings yet.

I hope to have more tomorrow or on Monday.

Thanks.
James.

From: Swystun, Corinne L JAG:EX
Sent: Thursday, July 20, 2017 1:31 PM
To: Harvey, James JAG:EX
Subject: ADAG/CLC meeting with the new AG

Please let me know when that will be.

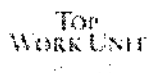
McDonald, Heather M JAG:EX

From: Engelbrecht, Maya JAG:EX
Sent: Thursday, July 20, 2017 3:07 PM
To: Harvey, James JAG:EX
Subject: Meeting James/Katherine 5 pm today

Hi James,

Kathie has accepted the meeting at 5 pm.

Best regards,
Maya Engelbrecht
Executive Administrative Assistant
Office of the Assistant Deputy Attorney General
Ministry of Attorney General | Legal Services Branch
Phone: 250-356-9260 | Fax: 250-356-5111



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-----Original Appointment-----

From: Dann, Katherine D JAG:EX
Sent: Thursday, July 20, 2017 3:03 PM
To: Engelbrecht, Maya JAG:EX; Moore, Brianne JAG:EX; Hammond, Monica M JAG:EX
Subject: Accepted: James/Katherine
When: Thursday, July 20, 2017 5:00 PM-5:30 PM (UTC-08:00) Pacific Time (US & Canada).
Where: James Harvey's Office

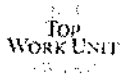
McDonald, Heather M JAG:EX

From: Engelbrecht, Maya JAG:EX
Sent: Thursday, July 20, 2017 2:55 PM
To: Harvey, James JAG:EX
Subject: RE: Please could we connect briefly at 5pm?

Hi James,

I have sent Kathie a meeting request and have left a voicemail asking her to confirm whether she can attend. I will let you know, thanks.

Best regards,
Maya Engelbrecht
Executive Administrative Assistant
Office of the Assistant Deputy Attorney General
Ministry of Attorney General | Legal Services Branch
Phone: 250-356-9260 | Fax: 250-356-5111



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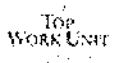
From: Harvey, James JAG:EX
Sent: Thursday, July 20, 2017 2:19 PM
To: Dann, Katherine D JAG:EX
Cc: Engelbrecht, Maya JAG:EX
Subject: Please could we connect briefly at 5pm?

James N. Harvey
Assistant Deputy Attorney General

Ministry of Attorney General, Legal Services Branch
Government of British Columbia
6th Floor, 1001 Douglas Street
PO Box 9280, Stn Prov Govt
Victoria, BC V8W 9J7
Phone: (250) 356-8800
Cell: 617
Fax: (250) 356-5111
Email: James.Harvey@gov.bc.ca

For scheduling please contact Maya Engelbrecht 250-356-9260

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McDonald, Heather M JAG:EX

From: Hammond, Monica M JAG:EX
Sent: Thursday, July 20, 2017 1:11 PM
To: Harvey, James JAG:EX
Subject: RE: Logistics for Updates

Hi James – just letting you know that I haven't received the BTAA BN yet. I looked in your inbox and don't see it there either.

Monica

From: Harvey, James JAG:EX
Sent: Thursday, July 20, 2017 8:13 AM
To: Chapman, Kathryn JAG:EX; Hammond, Monica M JAG:EX
Subject: Logistics for Updates

Connie has asked that:

1. The new BTAA BN is sent up in the usual way.
2. Updates to the Key Issues – Tobacco and New Prosperity are sent up through Toby. Connie will let Toby know that there are some updates en route.

Thanks.

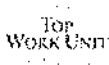
James.

James N. Harvey
Assistant Deputy Attorney General

Ministry of Attorney General, Legal Services Branch
Government of British Columbia
6th Floor, 1001 Douglas Street
PO Box 9280, Stn Prov Govt
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McDonald, Heather M JAG:EX

From: Harvey, James JAG:EX
Sent: Wednesday, July 19, 2017 5:06 PM
To: Hammond, Monica M JAG:EX
Subject: RE: Paralegal Engagement Project - Next Steps

Thanks Monica – the LSBPA volunteer has worked in both Vancouver and Victoria so that is positive.

Have we had any volunteers from Van?

From: Hammond, Monica M JAG:EX
Sent: Wednesday, July 19, 2017 5:00 PM
To: Harvey, James JAG:EX
Subject: FW: Paralegal Engagement Project - Next Steps

Hi James – I got the below email earlier today and I haven't responded because I'm not sure what to say. Would you please give me some guidance?

Thanks,
Monica

From: Anderson, Ellen JAG:EX
Sent: Wednesday, July 19, 2017 11:54 AM
To: Hammond, Monica M JAG:EX
Subject: RE: Paralegal Engagement Project - Next Steps

Hi Monica:

I am hoping when you fill the two positions that thought is given to having one from Victoria and one from Vancouver.

Thank you,
Ellen

Ellen L. Anderson
ellen.anderson@gov.bc.ca

From: Hammond, Monica M JAG:EX
Sent: Tuesday, July 18, 2017 1:57 PM
To: AG LSB All Legal Assistants
Subject: Paralegal Engagement Project - Next Steps

Good afternoon – James Harvey is assembling a small team that will be responsible for reviewing and implementing recommendations arising from the recent Paralegal Engagement Project. He would like to have one representative from the LSBPA on that team, as well as one paralegal who is not a member of the LSBPA.

If you are not a member of the LSBPA and would like to be on the team, please advise me by return email. Please confirm in your email to me that you are not a member of the LSBPA. This position will be filled on a first-come first-served basis.

If you are a member of the LSBPA, please contact John Hajacek for information about the team representative from that organization.

Thanks,
Monica

Monica Hammond

Executive Coordinator
Office of the Assistant Deputy Attorney General
B.C. Ministry of Justice | Legal Services Branch
Phone: 250-356-8467 | Fax: 250-356-5111



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McDonald, Heather M JAG:EX

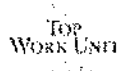
From: Hammond, Monica M JAG:EX
Sent: Wednesday, July 19, 2017 4:56 PM
To: Godfrey, David B JAG:EX; AG LSB ADAG Executive Support Staff
Cc: Grof, John JAG:EX; Paterson, Micheal J JAG:EX; Plater, Aaron N JAG:EX; Harvey, James JAG:EX; Carmichael, Barbara JAG:EX
Subject: RE: Ministry Name

Thanks David – re PowerPoint templates. When people ask me for them, I refer them to the JAG home page which has a link to those templates. I don't think LSB has its own.

Monica

Monica Hammond

Executive Coordinator
Office of the Assistant Deputy Attorney General
B.C. Ministry of Attorney General | Legal Services Branch
Phone: 250-356-8487 | Fax: 250-356-5111



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From: Godfrey, David B JAG:EX
Sent: Wednesday, July 19, 2017 3:55 PM
To: AG LSB ADAG Executive Support Staff
Cc: Grof, John JAG:EX; Paterson, Micheal J JAG:EX; Plater, Aaron N JAG:EX; Harvey, James JAG:EX; Carmichael, Barbara JAG:EX
Subject: RE: Ministry Name

Hi Folks,

Update: Ministry Name Change to Ministry of Attorney General

James added items, and Monica has sent updates from the DAG.

- Templates in Legal Files (DAG letterhead, and DAG Memo, DBN, etc. – David, Jessica, and Micheal will look into Legal Files templates)
- Templates on the T drive (I have received DAG letterhead, and DAG Memo from Monica – will replace before end of day) – Am doing a custom search for 'Ministry of Justice' on the T drive templates
- Legal Files Company Cards and Clients (This info comes from Kyle, CMSB, usually accompanied by Ministry client changes)
- L@W Matters
- SharePoint
- Business Card templates around the Branch
- Outward facing documents – Strategic Plan, Action Plan, etc.
- Do we have standard PowerPoint presentations?
- Signature Block Memo – John Grof & Communications is planning something about this

My Best,
David

Phone: 778 698-3178 | Mobile: 250 508-0527 | E-mail: david.b.godfrey@gov.bc.ca

From: Godfrey, David B JAG:EX
Sent: Wednesday, July 19, 2017 10:24 AM
To: AG LSB ADAG Executive Support Staff; Carmichael, Barbara JAG:EX
Cc: Grof, John JAG:EX; Paterson, Micheal J JAG:EX; Plater, Aaron N JAG:EX
Subject: RE: Ministry Name

Hi everyone,

With regards to the practical side of the official ministry change from Ministry of Justice to Ministry of Attorney General, we have the following to change, please add to this list:

- Templates in Legal Files (Memo, BN, DBN, etc.)
- Templates on the G drive
- Legal Files Company Cards and Clients
- L@W Matters
- SharePoint
- Business Card templates around the Branch

I'm curious to get direction on this point – For the templates that are MS Word based, and the text is editable (not a graphic) can we get permission to just change “Justice” to “Attorney General” if the rest of the memo/briefing note is not changing? We can do this ourselves, rather than waiting for a new template to arrive from the DAG's office, or wherever they are created.

Please add your comments.

Thanks,
David

Phone: 778 698-3178 | Mobile: 250 508-0527 | E-mail: david.b.godfrey@gov.bc.ca

From: Limion, Karla JAG:EX
Sent: Wednesday, July 19, 2017 9:58 AM
To: JAG Corporate Internal Communications
Subject: RE: Ministry Name

Hi again –

It is confirmed that the new ministry name is **Attorney General**.

I'm now working with the DMO to send out messaging to all staff. (Unclear as to whether this is a joint DM message or separate messages. Still TBC.) We are still a sector and our branding/name will be confirmed – I don't have the answer right now but will let you all know.

Liquor/ICBC/Gaming now fall under AG.
Emergency Management BC falls under SG.

This is what I know for now!

Thx,
Karla

From: Limion, Karla JAG:EX
Sent: Wednesday, July 19, 2017 9:35 AM
To: JAG Corporate Internal Communications
Subject: Ministry Name

Hi All –

I've been getting a few questions re: our ministry name. (Ministry of Justice vs. Attorney General.)

The OIC appointments/documentation do list us as Attorney General but I've also seen a list still naming us as the Ministry of Justice. Please stand by – Bobbi is currently on a call with executive and finding out what the situation is....I'll let you know what we find out.

Thx,

Karla Limion
Director, Internal Communications
Justice and Public Safety Sector
Office: (250) 356-9887
Cell: (778) 678-3531
Karla.Limion@gov.bc.ca

The information you share with the Corporate Internal Communication team is being collected under Section 26(c) of the Freedom of Information and Protection of Privacy Act as a mean to engage with fellow employees and connect with each other and our sector. If you have questions regarding the collection of information please contact our Ministry Privacy Officer at (250) 387-5910 or write to PO Box 9262, STN PROV GOVT, Victoria, BC V8W 9J4

McDonald, Heather M JAG:EX

From: Harvey, James JAG:EX
Sent: Wednesday, July 19, 2017 3:09 PM
To: Moore, Brianne JAG:EX
Cc: AG LSB ADAG Executive Support Staff
Subject: RE: FOR APPROVAL; FW: BEA - Orientation for Articled Students

Approved thanks
James.

From: Moore, Brianne JAG:EX
Sent: Wednesday, July 19, 2017 2:42 PM
To: Harvey, James JAG:EX
Cc: AG LSB ADAG Executive Support Staff
Subject: FW: FOR APPROVAL; FW: BEA - Orientation for Articled Students

Hi James,

Just following up with respect to the above-noted BEA – might you have had a chance to review? Please see attached for your reference.

Thank you,
Brianne

From: Moore, Brianne JAG:EX
Sent: Monday, July 17, 2017 1:20 PM
To: Harvey, James JAG:EX
Cc: AG LSB ADAG Executive Support Staff
Subject: FOR APPROVAL; FW: BEA - Orientation for Articled Students

Hi James,

Please see attached a BEA form with respect to the Articling Student Orientation Day taking place August 15, 2017 – also attached is catering estimates for your reference. The total cost is estimated to be approximately \$450.00 – the cost for the catering and the purchase coffee, tea, muffins, etc. for the Welcome Reception (approximately \$100 - \$150). See Heidi's note below.

Thank you,
Brianne

From: Hynes, Heidi N JAG:EX
Sent: Monday, July 17, 2017 12:09 PM
To: AG LSB ADAG Executive Support Staff
Cc: Carmichael, Barbara JAG:EX
Subject: BEA - Orientation for Articled Students

Please see attached BEA form, and estimates from three caterers for costs associated with the Articling Student Orientation Day.

In addition to the catered lunch, I will also be purchasing coffee, tea, juice, fruit, muffins, cups and plates for the welcome reception. I anticipate these additional items will cost between \$100-\$150.

Please let me know if you have any questions.

Heidi Hynes

Manager, Articling and Professional Development
Legal Services Branch | Ministry of Justice
Phone: (250) 356-8473 | Fax: (250) 356-0001

McDonald, Heather M JAG:EX

From: Engelbrecht, Maya JAG:EX
Sent: Wednesday, July 19, 2017 11:10 AM
To: Harvey, James JAG:EX
Cc: AG LSB ADAG Executive Support Staff
Subject: RE: Please could you total (from the group notes demographis section) all staff across the Branch - thanks.

Hi James,

The total is 442, not including legislative counsel.

Best regards,

Maya Engelbrecht

Executive Administrative Assistant
Office of the Assistant Deputy Attorney General
B.C. Ministry of Justice | Legal Services Branch
Phone: 250-356-9260 | Fax: 250-356-5111



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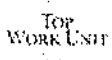
From: Harvey, James JAG:EX
Sent: Wednesday, July 19, 2017 7:47 AM
To: AG LSB ADAG Executive Support Staff
Subject: Please could you total (from the group notes demographis section) all staff across the Branch - thanks.

James N. Harvey
Assistant Deputy Attorney General

Ministry of Justice, Legal Services Branch
Government of British Columbia
6th Floor, 1001 Douglas Street
PO Box 9280, Stn Prov Govt
Victoria, BC V8W 9J7
Phone: (250) 356-8800
Cell: c 17
Fax: (250) 356-5111
Email: James.Harvey@gov.bc.ca

For scheduling please contact Maya Engelbrecht 250-356-9260

Vision: *"Trusted by government to provide excellent legal and legislative services."*



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McDonald, Heather M JAG:EX

From: Harvey, James JAG:EX
Sent: Wednesday, July 19, 2017 7:47 AM
To: AG LSB ADAG Executive Support Staff
Subject: Please could you total (from the group notes demographics section) all staff across the Branch - thanks.

James N. Harvey
Assistant Deputy Attorney General

Ministry of Justice, Legal Services Branch
Government of British Columbia
6th Floor, 1001 Douglas Street
PO Box 9280, Stn Prov Govt
Victoria, BC V8W 9J7
Phone: (250) 356-8800
Cell: ~~S~~ 17
Fax: (250) 356-5111
Email: James.Harvey@gov.bc.ca

For scheduling please contact Maya Engelbrecht 250-356-9260

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McDonald, Heather M JAG:EX

From: Harvey, James JAG:EX
Sent: Tuesday, July 18, 2017 3:12 PM
To: AG LSB ADAG Executive Support Staff
Subject: FW: BB for this afternoon please thanks

FYI – thanks.

From: Harvey, James JAG:EX
Sent: Tuesday, July 18, 2017 3:12 PM
To: Grof, John JAG:EX
Cc: Veilleux, Rebecca JAG:EX
Subject: BB for this afternoon please thanks

Hi John – please could you put a BB together with the details of the new cabinet – many thanks.

James.

- John Horgan, premier.
- Carole James, Finance and deputy premier.
- Adrian Dix, Health.
- Rob Fleming, Education.
- David Eby, Attorney General.
- Mike Farnworth, Public Safety and Solicitor General.
- Harry Bains, Labour.
- George Heyman, Environment.
- Claire Trevena, Transportation and Infrastructure.
- Lana Popham, Agriculture.
- Katrine Conroy, Children & Family Development.
- Judy Darcy, Mental Health and Addictions.
- Melanie Mark, Advanced Education and Skills Training.
- Selina Robinson, Municipal Affairs and Housing.
- Michelle Mungall, Energy, Mines & Petroleum Resources.
- Doug Donaldson, Forests, Lands, Natural Resource Operations and Rural Development.
- Katrina Chen, minister of state for childcare.
- Jinny Sims, Citizens' Services.
- Scott Fraser, Indigenous Relations and Reconciliation.
- Bruce Ralston, Jobs, Trade and Technology.
- George Chow, minister of state for trade.
- Shane Simpson, Social Development and Poverty Reduction.
- Lisa Beare, Tourism, Arts and Culture.

James N. Harvey
Assistant Deputy Attorney General

Ministry of Justice, Legal Services Branch
Government of British Columbia
6th Floor, 1001 Douglas Street
PO Box 9280, Stn Prov Govt
Victoria, BC V8W 9J7
Phone: (250) 356-8800
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Fax: (250) 356-5111
Email: James.Harvey@gov.bc.ca

For scheduling please contact Maya Engelbrecht 250-356-9260

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McDonald, Heather M JAG:EX

From: Engelbrecht, Maya JAG:EX
Sent: Tuesday, July 18, 2017 2:22 PM
To: Chapman, Kathryn JAG:EX
Cc: Harvey, James JAG:EX
Subject: RE: Hi Kathryn - are you available at 3pm please (in lieu of 2pm). thx.

Hi Kathryn,

s.22

I have rescheduled this meeting to Friday at 3 pm

Best regards,

Maya Engelbrecht

Executive Administrative Assistant
Office of the Assistant Deputy Attorney General
B.C. Ministry of Justice | Legal Services Branch
Phone: 250-356-9260 | Fax: 250-356-5111



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From: Chapman, Kathryn JAG:EX
Sent: Tuesday, July 18, 2017 2:11 PM
To: Harvey, James JAG:EX; Engelbrecht, Maya JAG:EX
Subject: RE: Hi Kathryn - are you available at 3pm please (in lieu of 2pm). thx.

Great – better for me today as well.

Kathryn Chapman
Legal Counsel
Office of the Assistant Deputy Attorney General
Legal Service Branch
Ministry of Justice
Phone: (250) 415-9184

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From: Harvey, James JAG:EX
Sent: Tuesday, July 18, 2017 2:06 PM
To: Chapman, Kathryn JAG:EX; Engelbrecht, Maya JAG:EX
Subject: RE: Hi Kathryn - are you available at 3pm please (in lieu of 2pm). thx.

Sure -- that works -- let's postpone this meeting thanks.
James.

From: Chapman, Kathryn JAG:EX
Sent: Tuesday, July 18, 2017 1:59 PM
To: Harvey, James JAG:EX
Subject: RE: Hi Kathryn - are you available at 3pm please (in lieu of 2pm). thx.

Yes, but I also just sent you a note saying that we could defer today's meeting to another day if that is better for you. S.22 and am doing my best to keep up with transition -- which I think is the most important thing on my desk at the moment. You are likely very busy with events today as well. I have nothing urgent to discuss -- except to S.14. Let me know if you'd prefer to meet another day.

Kathryn Chapman
Legal Counsel
Office of the Assistant Deputy Attorney General
Legal Service Branch
Ministry of Justice
Phone: (250) 415-9184

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From: Harvey, James JAG:EX
Sent: Tuesday, July 18, 2017 1:56 PM
To: Chapman, Kathryn JAG:EX
Subject: Hi Kathryn - are you available at 3pm please (in lieu of 2pm). thx.

James N. Harvey
Assistant Deputy Attorney General

Ministry of Justice, Legal Services Branch
Government of British Columbia
6th Floor, 1001 Douglas Street
PO Box 9280, Stn Prov Govt
Victoria, BC V8W 9J7
Phone: (250) 356-8800
Cell: c 17
Fax: (250) 356-5111
Email: James.Harvey@gov.bc.ca

For scheduling please contact May  gelbrecht 250-356-9260

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McDonald, Heather M JAG:EX

From: Hammond, Monica M JAG:EX
Sent: Tuesday, July 18, 2017 2:09 PM
To: AG LSB Branch Mgmt Committee; Payne, Robert G JAG:EX
Subject: MyPerformance

Sent on behalf of James N. Harvey, Assistant Deputy Attorney General

Good afternoon BMC Members,

As was recently communicated out to the branch, LSB's MyPerformance cycle ended in May with 99% of LSB employees signing off by the deadline. I want to thank all the supervisors again for working to support meaningful performance reviews with your teams and achieving this notable completion rate.

Looking ahead, we now enter our current planning phase for the next cycle. If you haven't already, now is the time to create a profile for 2017/2018 and schedule planning conversations with your lawyers and support staff about work and learning goals for the year ahead. This planning phase runs until the end of July and is a valuable way to keep professional development activities and performance conversations ongoing.

The MyPerformance profile is a living document. Having regular conversations is critical to individual and collective success, and effective performance management is closely tied to employee engagement. Although the MyPerformance profile is initiated by employees, their goals should also align with Branch and Ministry priorities.

As supervisors you are encouraged to engage your lawyers, where appropriate, in considering adding work goals to their profiles relating to how they can mentor and develop the skills of paralegals within your group. Not only will this help the lawyers identify learning and career development goals for the paralegals, improving the ability of paralegals to support the work of the Branch, it is also an important way to support employee engagement and increase two-way communication and feedback between employees and supervisors in order to foster an effective and supportive supervisory relationship. In turn these conversations will enhance the supervisory skills of managers and supervisors across the branch, building on their capacity to have meaningful conversations regularly through the year and help keep performance on track and ensure a smooth sign-off at year end.

Any questions can be directed to Catherine Best, Manager, Human Resources Operations and Planning.

James N. Harvey
Assistant Deputy Attorney General

Ministry of Justice, Legal Services Branch
Government of British Columbia
6th Floor, 1001 Douglas Street

PO Box 9280, Sm Prov Govt
Victoria, BC V8W 9J7
Phone: (250) 356-8800
Cell: 6 17
Fax: (250) 356-5111
Email: James.Harvey@gov.bc.ca

For scheduling please contact Maya Engelbrecht 250-356-9260

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McDonald, Heather M JAG:EX

From: Harvey, James JAG:EX
Sent: Tuesday, July 18, 2017 2:08 PM
To: Hammond, Monica M JAG:EX
Subject: RE: MyPerformance message

Sent on behalf of is fine thanks.

From: Hammond, Monica M JAG:EX
Sent: Tuesday, July 18, 2017 1:11 PM
To: Harvey, James JAG:EX
Subject: FW: MyPerformance message

Hi James – to clarify, do you want me to send this from my mailbox (“Sent on behalf of James N. Harvey, Assistant Deputy Attorney General”), or from your mailbox so that the “from” is me on behalf of you?

Thanks,
Monica

From: Benson, Sandra JAG:EX
Sent: Tuesday, July 18, 2017 11:57 AM
To: Hammond, Monica M JAG:EX; Best, Catherine JAG:EX; Harvey, James JAG:EX
Cc: Plater, Aaron N JAG:EX; AG LSB ADAG Executive Support Staff
Subject: RE: MyPerformance message

Good catches, Monica.

I think “MyPerformance” as a subject line works.

Sandra J. Benson
Supervising Solicitor
Resource, Environment and Land Group
Legal Services Branch
Ministry of Justice

PO Box 9289 Stn Prov Gov
Victoria, BC V8W 9J7
Ph: (250) 356-8839

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From: Hammond, Monica M JAG:EX
Sent: Tuesday, July 18, 2017 11:12 AM
To: Best, Catherine JAG:EX; Benson, Sandra JAG:EX; Harvey, James JAG:EX
Cc: Plater, Aaron N JAG:EX; AG LSB ADAG Executive Support Staff
Subject: RE: MyPerformance message

Thanks everyone – I’ll send it out to BMC. Would “MyPerformance” do as a subject line, or would you prefer something else? I also have a couple of suggestions highlighted in green below.

Thanks,

Monica

Monica Hammond

Executive Coordinator
Office of the Assistant Deputy Attorney General
B.C. Ministry of Justice | Legal Services Branch
Phone: 250-356-8467 | Fax: 250-356-5111



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From: Best, Catherine JAG:EX
Sent: Tuesday, July 18, 2017 11:05 AM
To: Benson, Sandra JAG:EX; Harvey, James JAG:EX
Cc: Plater, Aaron N JAG:EX; AG LSB ADAG Executive Support Staff
Subject: RE: MyPerformance message

Looks good to me also.

Kind regards,

Catherine Best, CPHR
Manager, Human Resources Operations and Planning
Business Operations and Strategic Initiatives | Legal Services Branch
Ministry of Justice
Phone: 778-698-3539 | catherine.best@gov.bc.ca

From: Benson, Sandra JAG:EX
Sent: Tuesday, July 18, 2017 10:42 AM
To: Harvey, James JAG:EX; Best, Catherine JAG:EX
Cc: Plater, Aaron N JAG:EX; AG LSB ADAG Executive Support Staff
Subject: RE: MyPerformance message

Hi, those changes look good to me.

Catherine?

Sandra J. Benson
Supervising Solicitor
Resource, Environment and Land Group
Legal Services Branch
Ministry of Justice

PO Box 9289 Stn Prov Gov
Victoria, BC V8W 9J7
Ph: (250) 356-8839

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From: Harvey, James JAG:EX
Sent: Tuesday, July 18, 2017 10:19 AM
To: Benson, Sandra JAG:EX; Best, Catherine JAG:EX
Cc: Plater, Aaron N JAG:EX; AG LSB ADAG Executive Support Staff
Subject: RE: MyPerformance message

My thanks to you both – this is very helpful.

My proposed changes are highlighted in yellow below.

If you are comfortable, please confirm with Monica. I will ask Monica to review and then issue to BMC + Rob Payne on my behalf – thanks.

James.

From: Benson, Sandra JAG:EX
Sent: Tuesday, July 18, 2017 9:42 AM
To: Best, Catherine JAG:EX
Cc: Harvey, James JAG:EX; Plater, Aaron N JAG:EX
Subject: RE: MyPerformance message

Thanks, Catherine, this is great! I did make a few suggestions in the text below – acknowledging, for example, that not all lawyers are engaged with paralegals or have paralegal support. Please let me know what you think.

Best regards,

Sandra J. Benson
Supervising Solicitor
Resource, Environment and Land Group
Legal Services Branch
Ministry of Justice

PO Box 9289 Stn Prov Gov
Victoria, BC V8W 9J7
Ph: (250) 356-8839

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From: Best, Catherine JAG:EX
Sent: Monday, July 17, 2017 3:49 PM
To: Benson, Sandra JAG:EX
Cc: Harvey, James JAG:EX; Plater, Aaron N JAG:EX
Subject: RE: MyPerformance message

Good afternoon,

As requested here is a draft communication for your review. I have kept it high-level and tried not to get “lost in the weeds” of MyPerformance. I welcome your feedback.

Good afternoon BMC Members,

As was recently communicated out to the branch, LSB's MyPerformance cycle ended in May with 99% of LSB employees signing off by the deadline. I want to thank all the supervisors again for

working to support meaningful performance reviews with your teams and achieving this notable completion rate.

Looking ahead, we now enter our current planning phase for the next cycle. If you haven't already, now is the time to create a profile for 2017/2018 and schedule planning conversations with your lawyers and support staff about work and learning goals for the year ahead. This planning phase runs until the end of July and is a valuable way to keep professional development activities and performance conversations ongoing.

The MyPerformance profile is a living document. Having regular conversations  critical to individual and collective success and effective performance management is closely tied to employee engagement. **[Benson, Sandra JAG:EX]** Although the MyPerformance profile is initiated by employees, their goals should also align with Branch and Ministry priorities.

As supervisors you are encouraged to engage your lawyers**[Benson, Sandra JAG:EX]**, where appropriate, in considering adding work goals to their profiles relating to how they can mentor and develop the skills of paralegals within your group. Not only will this help the lawyers identify learning and career development goals for the paralegals, improving the ability of paralegals to support the work of the Branch, it is also an important way to support employee engagement and increase two-way communication and feedback between employees and supervisors in order to foster an effective and supportive supervisory relationship. In turn these conversations will enhance the supervisory skills of managers and supervisors across the branch, building on their capacity to have meaningful conversations regularly through the year and help keep performance on track and ensure a smooth sign-off at year end.

Any questions can be directed to Catherine Best, Manager, Human Resources Operations and Planning.

Kind regards,

Catherine Best, CPHR
Manager, Human Resources Operations and Planning
Business Operations and Strategic Initiatives | Legal Services Branch
Ministry of Justice
Phone: 778-698-3539 | catherine.best@gov.bc.ca

From: Benson, Sandra JAG:EX
Sent: Friday, July 14, 2017 4:37 PM
To: Best, Catherine JAG:EX
Cc: Harvey, James JAG:EX; Plater, Aaron N JAG:EX
Subject: MyPerformance message

Hi Catherine,

Further to the BMC meeting this morning, James has asked if you would please draft a message on his behalf to BMC. As the new performance cycle is beginning, he would like group supervisors to encourage their lawyers to add work goals in their profiles relating to mentoring or developing paralegals.

Could you please prepare a message to BMC on that?

Thanks,

Sandra Benson
Supervising Solicitor
Resource, Environment and Land Law Group
Ministry of Justice

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McDonald, Heather M JAG:EX

From: Harvey, James JAG:EX
Sent: Tuesday, July 18, 2017 2:01 PM
To: Engelbrecht, Maya JAG:EX
Subject: RE: Bi-Weekly meeting with ADAG

Let's reschedule away from Friday thanks.

From: Engelbrecht, Maya JAG:EX
Sent: Tuesday, July 18, 2017 11:27 AM
To: Harvey, James JAG:EX
Subject: FW: Bi-Weekly meeting with ADAG

Hi James,

Please see Robert's e-mail below. Currently the Bi-weekly Van Civil Litigation meeting is scheduled for Friday 9 am, would you like me to reschedule or cancel this occurrence? Would you like to have a brief call with Robert to check in? Thank you.

Best regards,
Maya Engelbrecht
Executive Administrative Assistant
Office of the Assistant Deputy Attorney General
B.C. Ministry of Justice | Legal Services Branch
Phone: 250-356-9260 | Fax: 250-356-5111



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From: Payne, Robert G JAG:EX
Sent: Tuesday, July 18, 2017 11:16 AM
To: Engelbrecht, Maya JAG:EX
Subject: Bi-Weekly meeting with ADAG

Maya,



s.22

office. However, s.22

n the

s.22 I am unsure of Tannis's availability.

With those factors in mind, would James like to re-schedule? Or would he like to set a brief call with me simply to check in with him directly to answer any questions on his mind?

Thanks,

Rob

Robert G. Payne Deputy Supervising Counsel
| Ministry of Justice | Legal Services Branch
| 1301 - 865 Hornby St | Vancouver BC V6Z 2G3
Robert.Payne@gov.bc.ca | T: (604) 660-3805 | F: (604) 660-3833

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McDonald, Heather M JAG:EX

From: Hammond, Monica M JAG:EX
Sent: Tuesday, July 18, 2017 1:11 PM
To: Harvey, James JAG:EX
Subject: FW: MyPerformance message

Hi James – to clarify, do you want me to send this from my mailbox (“Sent on behalf of James N. Harvey, Assistant Deputy Attorney General”), or from your mailbox so that the “from” is me on behalf of you?

Thanks,
Monica

From: Benson, Sandra JAG:EX
Sent: Tuesday, July 18, 2017 11:57 AM
To: Hammond, Monica M JAG:EX; Best, Catherine JAG:EX; Harvey, James JAG:EX
Cc: Plater, Aaron N JAG:EX; AG LSB ADAG Executive Support Staff
Subject: RE: MyPerformance message

Good catches, Monica.

I think “MyPerformance” as a subject line works.

Sandra J. Benson
Supervising Solicitor
Resource, Environment and Land Group
Legal Services Branch
Ministry of Justice

PO Box 9289 Stn Prov Gov
Victoria, BC V8W 9J7
Ph: (250) 356-8839

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From: Hammond, Monica M JAG:EX
Sent: Tuesday, July 18, 2017 11:12 AM
To: Best, Catherine JAG:EX; Benson, Sandra JAG:EX; Harvey, James JAG:EX
Cc: Plater, Aaron N JAG:EX; AG LSB ADAG Executive Support Staff
Subject: RE: MyPerformance message

Thanks everyone – I’ll send it out to BMC. Would “MyPerformance” do as a subject line, or would you prefer something else? I also have a couple of suggestions highlighted in green below.

Thanks,
Monica

Monica Hammond

Executive Coordinator
Office of the Assistant Deputy Attorney General
B.C. Ministry of Justice | Legal Services Branch
Phone: 250-356-8467 | Fax: 250-356-5111

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From: Best, Catherine JAG:EX
Sent: Tuesday, July 18, 2017 11:05 AM
To: Benson, Sandra JAG:EX; Harvey, James JAG:EX
Cc: Plater, Aaron N JAG:EX; AG LSB ADAG Executive Support Staff
Subject: RE: MyPerformance message

Looks good to me also.

Kind regards,

Catherine Best, CPHR
Manager, Human Resources Operations and Planning
Business Operations and Strategic Initiatives | Legal Services Branch
Ministry of Justice
Phone: 778-698-3539 | catherine.best@gov.bc.ca

From: Benson, Sandra JAG:EX
Sent: Tuesday, July 18, 2017 10:42 AM
To: Harvey, James JAG:EX; Best, Catherine JAG:EX
Cc: Plater, Aaron N JAG:EX; AG LSB ADAG Executive Support Staff
Subject: RE: MyPerformance message

Hi, those changes look good to me.

Catherine?

Sandra J. Benson
Supervising Solicitor
Resource, Environment and Land Group
Legal Services Branch
Ministry of Justice

PO Box 9289 Stn Prov Gov
Victoria, BC V8W 9J7
Ph: (250) 356-8839

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From: Harvey, James JAG:EX
Sent: Tuesday, July 18, 2017 10:19 AM
To: Benson, Sandra JAG:EX; Best, Catherine JAG:EX
Cc: Plater, Aaron N JAG:EX; AG LSB ADAG Executive Support Staff
Subject: RE: MyPerformance message

My thanks to you both – this is very helpful.

My proposed changes are highlighted in yellow below.

If you are comfortable, please confirm with Monica. I will ask Monica to review and then issue to BMC + Rob Payne on my behalf – thanks.

James.

From: Benson, Sandra JAG:EX
Sent: Tuesday, July 18, 2017 9:42 AM
To: Best, Catherine JAG:EX
Cc: Harvey, James JAG:EX; Plater, Aaron N JAG:EX
Subject: RE: MyPerformance message

Thanks, Catherine, this is great! I did make a few suggestions in the text below – acknowledging, for example, that not all lawyers are engaged with paralegals or have paralegal support. Please let me know what you think.

Best regards,

Sandra J. Benson
Supervising Solicitor
Resource, Environment and Land Group
Legal Services Branch
Ministry of Justice

PO Box 9289 Stn Prov Gov
Victoria, BC V8W 9J7
Ph: (250) 356-8839

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From: Best, Catherine JAG:EX
Sent: Monday, July 17, 2017 3:49 PM
To: Benson, Sandra JAG:EX
Cc: Harvey, James JAG:EX; Plater, Aaron N JAG:EX
Subject: RE: MyPerformance message

Good afternoon,

As requested here is a draft communication for your review. I have kept it high-level and tried not to get “lost in the weeds” of MyPerformance. I welcome your feedback.

Good afternoon BMC Members,

As was recently communicated out to the branch, LSB’s MyPerformance cycle ended in May with 99% of LSB employees signing off by the deadline. I want to thank all the supervisors again for working to support meaningful performance reviews with your teams and achieving this notable completion rate.

Looking ahead, we now enter our current planning phase for the next cycle. If you haven’t already, now is the time to create a profile for 2017/2018 and schedule planning conversations with your lawyers and support staff about work and learning goals for the year ahead. This planning phase

runs until the end of July and is a valuable way to keep professional development activities and performance conversations ongoing.

The MyPerformance profile is a living document. Having regular conversations  critical to individual and collective success and effective performance management is closely tied to employee engagement. **[Benson, Sandra JAG:EX]** Although the MyPerformance profile is initiated by employees, their goals should also align with Branch and Ministry priorities.

As supervisors you are encouraged to engage your lawyers**[Benson, Sandra JAG:EX]**, where appropriate, in considering adding work goals to their profiles relating to how they can mentor and develop the skills of paralegals within your group. Not only will this help the lawyers identify learning and career development goals for the paralegals, improving the ability of paralegals to support the work of the Branch, it is also an important way to support employee engagement and increase two-way communication and feedback between employees and supervisors in order to foster an effective and supportive supervisory relationship. In turn these conversations will enhance the supervisory skills of managers and supervisors across the branch, building on their capacity to have meaningful conversations regularly through the year and help keep performance on track and ensure a smooth sign-off at year end.

Any questions can be directed to Catherine Best, Manager, Human Resources Operations and Planning.

Kind regards,

Catherine Best, CPHR
Manager, Human Resources Operations and Planning
Business Operations and Strategic Initiatives | Legal Services Branch
Ministry of Justice
Phone: 778-698-3539 | catherine.best@gov.bc.ca

From: Benson, Sandra JAG:EX
Sent: Friday, July 14, 2017 4:37 PM
To: Best, Catherine JAG:EX
Cc: Harvey, James JAG:EX; Plater, Aaron N JAG:EX
Subject: MyPerformance message

Hi Catherine,

Further to the BMC meeting this morning, James has asked if you would please draft a message on his behalf to BMC. As the new performance cycle is beginning, he would like group supervisors to encourage their lawyers to add work goals in their profiles relating to mentoring or developing paralegals.

Could you please prepare a message to BMC on that?

Thanks,

Sandra Benson
Supervising Solicitor
Resource, Environment and Land Law Group
Ministry of Justice

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McDonald, Heather M JAG:EX

From: Engelbrecht, Maya JAG:EX
Sent: Tuesday, July 18, 2017 11:57 AM
To: Harvey, James JAG:EX
Subject: Taxi back?

Hi James,

Would you like me to schedule a taxi back for you today?

Best regards,

Maya Engelbrecht

Executive Administrative Assistant
Office of the Assistant Deputy Attorney General
B.C. Ministry of Justice | Legal Services Branch
Phone: 250-356-9260 | Fax: 250-356-5111



Where ideas work

Please consider the environment before printing

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McDonald, Heather M JAG:EX

From: Engelbrecht, Maya JAG:EX
Sent: Tuesday, July 18, 2017 11:27 AM
To: Harvey, James JAG:EX
Subject: FW: Bi-Weekly meeting with ADAG

Hi James,

Please see Robert's e-mail below. Currently the Bi-weekly Van Civil Litigation meeting is scheduled for Friday 9 am, would you like me to reschedule or cancel this occurrence? Would you like to have a brief call with Robert to check in? Thank you.

Best regards,
Maya Engelbrecht
Executive Administrative Assistant
Office of the Assistant Deputy Attorney General
B.C. Ministry of Justice | Legal Services Branch
Phone: 250-356-9260 | Fax: 250-356-5111



Where ideas work

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From: Payne, Robert G JAG:EX
Sent: Tuesday, July 18, 2017 11:16 AM
To: Engelbrecht, Maya JAG:EX
Subject: Bi-Weekly meeting with ADAG

Maya,

s.22

office. s.22

s.22

I am unsure of Tannis's availability.

With those factors in mind, would James like to re-schedule? Or would he like to set a brief call with me simply to check in with him directly to answer any questions on his mind?

Thanks,

Rob

Robert G. Payne Deputy Supervising Counsel
Ministry of Justice | Legal Services Branch
1301 - 865 Hornby St | Vancouver BC V6Z 2G3
Robert.Payne@gov.bc.ca | T: (604) 660-3805 | F: (604) 660-3833

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McDonald, Heather M JAG:EX

From: Hammond, Monica M JAG:EX
Sent: Tuesday, July 18, 2017 11:12 AM
To: Best, Catherine JAG:EX; Benson, Sandra JAG:EX; Harvey, James JAG:EX
Cc: Plater, Aaron N JAG:EX; AG LSB ADAG Executive Support Staff
Subject: RE: MyPerformance message

Thanks everyone – I'll send it out to BMC. Would "MyPerformance" do as a subject line, or would you prefer something else? I also have a couple of suggestions highlighted in green below.

Thanks,
Monica

Monica Hammond

Executive Coordinator
Office of the Assistant Deputy Attorney General
B.C. Ministry of Justice | Legal Services Branch
Phone: 250-356-8467 | Fax: 250-356-5111



Where ideas work

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To: Benson, Sandra JAG:EX; Harvey, James JAG:EX
Cc: Plater, Aaron N JAG:EX; AG LSB ADAG Executive Support Staff
Subject: RE: MyPerformance message

Looks good to me also.

Kind regards,

Catherine Best, CPHR
Manager, Human Resources Operations and Planning
Business Operations and Strategic Initiatives | Legal Services Branch
Ministry of Justice
Phone: 778-698-3539 | catherine.best@gov.bc.ca

From: Benson, Sandra JAG:EX
Sent: Tuesday, July 18, 2017 10:42 AM
To: Harvey, James JAG:EX; Best, Catherine JAG:EX
Cc: Plater, Aaron N JAG:EX; AG LSB ADAG Executive Support Staff
Subject: RE: MyPerformance message

Hi, those changes look good to me.

Catherine?

Sandra J. Benson
Supervising Solicitor
Resource, Environment and Land Group
Legal Services Branch
Ministry of Justice

PO Box 9289 Stn Prov Gov
Victoria, BC V8W 9J7
Ph: (250) 356-8839

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Cc: Plater, Aaron N JAG:EX; AG LSB ADAG Executive Support Staff
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If you are comfortable, please confirm with Monica. I will ask Monica to review and then issue to BMC + Rob Payne on my behalf – thanks.

James.

From: Benson, Sandra JAG:EX
Sent: Tuesday, July 18, 2017 9:42 AM
To: Best, Catherine JAG:EX
Cc: Harvey, James JAG:EX; Plater, Aaron N JAG:EX
Subject: RE: MyPerformance message

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Supervising Solicitor
Resource, Environment and Land Group
Legal Services Branch
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Ph: (250) 356-8839

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From: Best, Catherine JAG:EX
Sent: Monday, July 17, 2017 3:49 PM
To: Benson, Sandra JAG:EX

Cc: Harvey, James JAG:EX; Plater, Aaron N JAG:EX
Subject: RE: MyPerformance message

Good afternoon,

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Kind regards,

Catherine Best, CPHR
Manager, Human Resources Operations and Planning
Business Operations and Strategic Initiatives | Legal Services Branch
Ministry of Justice
Phone: 778-698-3539 | catherine.best@gov.bc.ca

From: Benson, Sandra JAG:EX
Sent: Friday, July 14, 2017 4:37 PM

To: Best, Catherine JAG:EX
Cc: Harvey, James JAG:EX; Plater, Aaron N JAG:EX
Subject: MyPerformance message

Hi Catherine,

Further to the BMC meeting this morning, James has asked if you would please draft a message on his behalf to BMC. As the new performance cycle is beginning, he would like group supervisors to encourage their lawyers to add work goals in their profiles relating to mentoring or developing paralegals.

Could you please prepare a message to BMC on that?

Thanks,

Sandra Benson
Supervising Solicitor
Resource, Environment and Land Law Group
Ministry of Justice

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McDonald, Heather M JAG:EX

From: Harvey, James JAG:EX
Sent: Tuesday, July 18, 2017 10:08 AM
To: Hammond, Monica M JAG:EX
Subject: RE: FOR APPROVAL FW: CLIFF Training Invoice

Approved thanks.
James.

From: Hammond, Monica M JAG:EX
Sent: Tuesday, July 18, 2017 10:04 AM
To: Harvey, James JAG:EX
Subject: FOR APPROVAL FW: CLIFF Training Invoice

Hello James – please see attached for your review and approval an invoice in the amount of \$157.50 for the CLIFF training Maya Engelbrecht took last week.

Thanks,
Monica

Monica Hammond

Executive Coordinator
Office of the Assistant Deputy Attorney General
B.C. Ministry of Justice | Legal Services Branch
Phone: 250-356-8467 | Fax: 250-356-5111



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From: Engelbrecht, Maya JAG:EX
Sent: Tuesday, July 18, 2017 9:04 AM
To: Hammond, Monica M JAG:EX
Subject: FW: CLIFF Training Invoice

Hi Monica,

Please see the attached invoice for Cliff training.

Best regards,
Maya Engelbrecht
Executive Administrative Assistant
Office of the Assistant Deputy Attorney General
B.C. Ministry of Justice | Legal Services Branch
Phone: 250-356-9280 | Fax: 250-356-5111



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From: Claire McCutcheon [<mailto:claire@clifftracking.com>]

Sent: Sunday, July 16, 2017 12:43 PM

To: Engelbrecht, Maya JAG:EX

Subject: CLIFF Training Invoice

I enjoyed meeting you last week! I have attached the invoice for the training. The invoice can be paid by credit card (please email me a contact phone number and I'll call to get the information), cheque or EFT. Please note that training invoices are paid to "TTC Training Inc."

Thanks,

Claire McCutcheon

AKTIV Software Corporation

claire@clifftracking.com

250-881-2248

McDonald, Heather M JAG:EX

From: Hammond, Monica M JAG:EX
Sent: Tuesday, July 18, 2017 10:04 AM
To: Harvey, James JAG:EX
Subject: FOR APPROVAL FW: CLIFF Training Invoice
Attachments: Invoice 17-83 Maya Engelbrecht.pdf

Hello James – please see attached for your review and approval an invoice in the amount of \$157.50 for the CLIFF training Maya Engelbrecht took last week.

Thanks,
Monica

Monica Hammond

Executive Coordinator
Office of the Assistant Deputy Attorney General
B.C. Ministry of Justice | Legal Services Branch
Phone: 250-356-8467 | Fax: 250-356-5111



Where ideas work

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From: Engelbrecht, Maya JAG:EX
Sent: Tuesday, July 18, 2017 9:04 AM
To: Hammond, Monica M JAG:EX
Subject: FW: CLIFF Training Invoice

Hi Monica,

Please see the attached invoice for Cliff training.

Best regards,
Maya Engelbrecht

Executive Administrative Assistant
Office of the Assistant Deputy Attorney General
B.C. Ministry of Justice | Legal Services Branch
Phone: 250-356-9260 | Fax: 250-356-5111



Where ideas work

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From: Claire McCutcheon [<mailto:claire@clifftracking.com>]

Sent: Sunday, July 16, 2017 12:43 PM

To: Engelbrecht, Maya JAG:EX

Subject: CLIFF Training Invoice

I enjoyed meeting you last week! I have attached the invoice for the training. The invoice can be paid by credit card (please email me a contact phone number and I'll call to get the information), cheque or EFT. Please note that training invoices are paid to "TTC Training Inc."

Thanks,

Claire McCutcheon

AKTIV Software Corporation

claire@clifftracking.com

250-881-2248

McDonald, Heather M JAG:EX

From: Harvey, James JAG:EX
Sent: Tuesday, July 18, 2017 8:01 AM
To: Hammond, Monica M JAG:EX
Subject: New Government - Update

Monica –please could you send as a BB. Thanks.

New Government - Update

I am pleased to confirm that Richard Fyfe QC will continue as Deputy Attorney General and Deputy Minister of Justice.

There will be a swearing in ceremony today as which time our new Attorney General and Minister of Justice will be announced. I anticipate that transition briefings will begin tomorrow.

Thank you to everyone for your support as we move into what will likely be a busy time over the next several weeks and beyond.

James N. Harvey
Assistant Deputy Attorney General

Ministry of Justice, Legal Services Branch
Government of British Columbia
6th Floor, 1001 Douglas Street
PO Box 9280, Stn Prov Govt
Victoria, BC V8W 9J7
Phone: (250) 356-8800
Cell: S. 17
Fax: (250) 356-5111
Email: James.Harvey@gov.bc.ca

For scheduling please contact Maya Engelbrecht 250-356-9260

Vision: "Trusted by government to provide excellent legal and legislative services."



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James N. Harvey
Assistant Deputy Attorney General

Ministry of Justice, Legal Services Branch
Government of British Columbia
6th Floor, 1001 Douglas Street
PO Box 9280, Stn Prov Govt
Victoria, BC V8W 9J7
Phone: (250) 356-8800
Cell: (250) 812 0988

Fax: (250) 356-5111
Email: James.Harvey@gov.bc.ca

For scheduling please contact Maya Engelbrecht 250-356-9260

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Where ideas work

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Remember that Gareth
wants to touch bases
with you

See you tomorrow

Sorry- Gareth, not
Garrett!

Fri, Jul 28, 5:18 PM

Hi James- I'm sorry to
have left without saying
goodbye. I hope you
enjoy the time with your
family.

Thanks Monica - have a
lovely weekend!

Tue, Aug 8, 10:59 AM

McDonald, Heather M JAG:EX

From: Harvey, James JAG:EX
Sent: Friday, July 28, 2017 4:41 PM
To: Hammond, Monica M JAG:EX; Carmichael, Barbara JAG:EX
Cc: Yearwood, Paul JAG:EX
Subject: RE: LEHR Gp Supervisor

Thanks Monica.
James.

From: Hammond, Monica M JAG:EX
Sent: Friday, July 28, 2017 4:40 PM
To: Carmichael, Barbara JAG:EX
Cc: Harvey, James JAG:EX; Yearwood, Paul JAG:EX
Subject: RE: LEHR Gp Supervisor

That would be Step 5 - \$ 197,753.24.

From: Carmichael, Barbara JAG:EX
Sent: Friday, July 28, 2017 4:39 PM
To: Hammond, Monica M JAG:EX
Cc: Harvey, James JAG:EX; Yearwood, Paul JAG:EX
Subject: Re: LEHR Gp Supervisor

I believe the PSA standard is that when moving to a higher classification, you move to the step that is closest to 8% above your current salary.

So if my math is right, it will be the step closest to \$196,000.

Barbara Carmichael
Senior Legal Counsel
Legal Services Branch
Ministry of Attorney General

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On Jul 28, 2017, at 4:36 PM, Hammond, Monica M JAG:EX <Monica.Hammond@gov.bc.ca> wrote:

Hi James – Level 3B top step has an annual salary of \$181,924.86. LC4 Step 4 has an annual salary of \$190,690.61.

Monica

From: Harvey, James JAG:EX
Sent: Friday, July 28, 2017 4:30 PM
To: Yearwood, Paul JAG:EX; Carmichael, Barbara JAG:EX
Cc: Hammond, Monica M JAG:EX
Subject: LEHR Gp Supervisor

Hi Paul and Barb,

I met and spoke with Gina today. I explained to Gina my expectations for the position, support for strategic direction, corporate approach, respectful workplace and accountability in terms of modelling but also within group, healthy and engaged work place and a variety of other matters.

I discussed start dates with Catherine Hunt. I think that Oct 2nd may work well. Gina s.22
s.22 which takes us to almost the end of August and Catherine s.22 I believe at the beginning of September.

Gina asked i s.22
consider. I will discuss with RJF on Thursday next week. Please could you let me have your thoughts.

s.22 - please could you confirm the Level 3B (top step) rate and the LC4 step 4 rate please.

Thanks.
James.

James N. Harvey
Assistant Deputy Attorney General

Ministry of Attorney General, Legal Services Branch
Government of British Columbia
6th Floor, 1001 Douglas Street
PO Box 9280, Stn Prov Govt
Victoria, BC V8W 9J7
Phone: (250) 356-8800
Cell: (250) 356-8800
Fax: (250) 356-5111
Email: James.Harvey@gov.bc.ca

For scheduling please contact Maya Engelbrecht 250-356-9260

Vision: "Trusted by government to provide excellent legal and legislative services."

<image001.png>

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McDonald, Heather M JAG:EX

From: Harvey, James JAG:EX
Sent: Friday, July 28, 2017 11:45 AM
To: Hammond, Monica M JAG:EX
Subject: RE: CONFIDENTIAL - FW: INSTRUCTIONS>2% Letter Management

Sounds good thx

From: Hammond, Monica M JAG:EX
Sent: Friday, July 28, 2017 10:46 AM
To: Harvey, James JAG:EX
Subject: RE: CONFIDENTIAL - FW: INSTRUCTIONS>2% Letter Management

Thanks James – sorry I didn’t check the letters before I asked the question. The letters are addressed on a first-name basis. I would like to add the word “Branch” to this sentence in the last paragraph: **Thank you for your continued efforts with Legal Services.** Krista says in her email below that you can feel free to change the last paragraph. Please let me know if it’s okay for me to change that sentence.

Thanks,
Monica

From: Harvey, James JAG:EX
Sent: Friday, July 28, 2017 8:39 AM
To: Hammond, Monica M JAG:EX
Subject: Re: CONFIDENTIAL - FW: INSTRUCTIONS>2% Letter Management

Thanks Monica - the letters are addressed on first name basis I think which is fine - but pls check for me thx

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From: Hammond, Monica M JAG:EX
Sent: Friday, July 28, 2017 8:23 AM
To: Harvey, James JAG:EX
Subject: RE: CONFIDENTIAL - FW: INSTRUCTIONS>2% Letter Management

Thanks James. I’ll get these ready today to send out first thing on Monday, with PDFs to Krista immediately afterwards. Krista says that the salutation can be changed to the employee’s familiar name – would you like me to do that?

And thank you for arranging this for me. I know that it meant extra work for you, and I’m very grateful that you took the time to do that.

Monica

From: Harvey, James JAG:EX
Sent: Thursday, July 27, 2017 6:03 PM
To: Hammond, Monica M JAG:EX
Subject: CONFIDENTIAL - FW: INSTRUCTIONS>2% Letter Management

Hi Monica,

Please could you review the below and process the requirements that we have been asked to address. You can apply my signature to all of the letters.

You will note that your letter is included in the attached. I contemplated asking for that letter to be processed separately but thought it better, in the interests of respecting your privacy that you simply process your letter as you deal with the others. Your letter would of course need to be distributed along with the others on Monday next week.

Please could you organize the distribution of the letters on Monday and the issue of the PDFs to Krista asap.

Many thanks.
James.

From: Thomas, Krista JAG:EX
Sent: Thursday, July 27, 2017 4:53 PM
To: Harvey, James JAG:EX
Cc: Hall, Cheryl JAG:EX
Subject: INSTRUCTIONS>2% Letter Management

Hi James,

Further to previous emails from Shauna Brouwer and Cheryl Hall, I'm pleased to attach a Word document containing the letters for LSB staff who have been approved for the July 1, 2017 Performance-Based In-Range increase (7 letters in all).

We will be following our regular process with these letters to comply with the PSA's instructions:

1. Please put the letters on your letterhead, fill in the signature block and sign. Note that the letters have been set up to include the data requested from the PSA, so please do not change any of the info in the subject block, or the main body of the letter. Do let me know if you see anything incorrect and we can work through it. Feel free to change the "Dear" line to the employee's familiar name and the closing paragraph if you choose.
2. Once the letters have been signed, please scan/pdf them and send them back to me for processing with MyHR. The PSA has again requested one submission for our two ministries, so I'll do that once I receive everything back from all of the branches/organizations involved. Note that branches should not be submitting the letters to MyHR.
3. You can feel free to distribute the letters to your employees starting Monday, July 31.

Please do not hesitate to contact me (or Cheryl Hall) should you have any questions on this.

Krista Thomas
A/Senior Project Manager
Corporate Management Services Branch
Serving the Ministries of Attorney General and Public Safety & Solicitor General
(250) 356-8773
(250) 213-1338 (cell)

McDonald, Heather M JAG:EX

From: Harvey, James JAG:EX
Sent: Thursday, July 27, 2017 6:03 PM
To: Hammond, Monica M JAG:EX
Subject: CONFIDENTIAL - FW: INSTRUCTIONS>2% Letter Management
Attachments: LSB Merged Letters.docx

Hi Monica,

Please could you review the below and process the requirements that we have been asked to address. You can apply my signature to all of the letters.

You will note that your letter is included in the attached. I contemplated asking for that letter to be processed separately but thought it better, in the interests of respecting your privacy that you simply process your letter as you deal with the others. Your letter would of course need to be distributed along with the others on Monday next week.

Please could you organize the distribution of the letters on Monday and the issue of the PDFs to Krista asap.

Many thanks.
James.

From: Thomas, Krista JAG:EX
Sent: Thursday, July 27, 2017 4:53 PM
To: Harvey, James JAG:EX
Cc: Hall, Cheryl JAG:EX
Subject: INSTRUCTIONS>2% Letter Management

Hi James,

Further to previous emails from Shauna Brouwer and Cheryl Hall, I'm pleased to attach a Word document containing the letters for LSB staff who have been approved for the July 1, 2017 Performance-Based In-Range increase (7 letters in all).

We will be following our regular process with these letters to comply with the PSA's instructions:

1. Please put the letters on your letterhead, fill in the signature block and sign. Note that the letters have been set up to include the data requested from the PSA, so please do not change any of the info in the subject block, or the main body of the letter. Do let me know if you see anything incorrect and we can work through it. Feel free to change the "Dear" line to the employee's familiar name and the closing paragraph if you choose.
2. Once the letters have been signed, please scan/pdf them and send them back to me for processing with MyHR. The PSA has again requested one submission for our two ministries, so I'll do that once I receive everything back from all of the branches/organizations involved. Note that branches should not be submitting the letters to MyHR.
3. You can feel free to distribute the letters to your employees starting Monday, July 31.

Please do not hesitate to contact me (or Cheryl Hall) should you have any questions on this.

Krista Thomas
A/Senior Project Manager

McDonald, Heather M JAG:EX

From: Harvey, James JAG:EX
Sent: Thursday, July 27, 2017 12:36 PM
To: Hammond, Monica M JAG:EX
Subject: RE: Extension of review deadline

Thanks.
James.

From: Hammond, Monica M JAG:EX
Sent: Thursday, July 27, 2017 9:13 AM
To: Harvey, James JAG:EX
Subject: FW: Extension of review deadline

Hi James – please see below.^{s.22} to review the appropriate use policy.

Monica

From: JAG Appropriate Use JAG:EX
Sent: Thursday, July 27, 2017 9:01 AM
To: Hammond, Monica M JAG:EX
Cc: JAG Appropriate Use JAG:EX
Subject: RE: Extension of review deadline

Hi Monica, yes, very sorry for the delay, we will extend s.22
Have a good day,
Rick

PACT AUP
Rick Volpatti
Security Analyst
ISB for AG/PSSG
Victoria, BC
250.356.9120

From: Hammond, Monica M JAG:EX
Sent: Thursday, July 27, 2017 8:22 AM
To: JAG Appropriate Use JAG:EX
Subject: FW: Extension of review deadline
Importance: High

Hello again – please would you extend this employee's review deadline (see below). The ADM received another message about this policy review not being done yet.

Thanks,
Monica

Monica Hammond

Executive Coordinator
Office of the Assistant Deputy Attorney General



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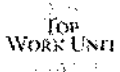
From: Hammond, Monica M JAG:EX
Sent: Friday, July 21, 2017 11:05 AM
To: JAG Appropriate Use JAG:EX
Subject: Extension of review deadline

Hello – s.22 Can you please extend her deadline for reviewing the Appropriate Use of Government Information and Information Technology Resources policy until September 29, 2017? I'm the Executive Coordinator to her supervisor, the Assistant Deputy Attorney General of Legal Services Branch.

Thanks,
Monica

Monica Hammond

Executive Coordinator
Office of the Assistant Deputy Attorney General
B.C. Ministry of Attorney General | Legal Services Branch
Phone: 250-356-8467 | Fax: 250-356-5111



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McDonald, Heather M JAG:EX

From: Hammond, Monica M JAG:EX
Sent: Thursday, July 27, 2017 11:00 AM
To: Sanford, Donna L ENV:EX
Cc: Harvey, James JAG:EX; Carmichael, Barbara JAG:EX; Jackson, Veronica JAG:EX
Subject: Contact information for Legal Services Branch

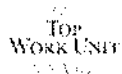
Hello Donna – please see below contact information for James Harvey, Barbara Carmichael and Veronica Jackson. I am sending you this information at the request of James Harvey.

	James Harvey	Barbara Carmichael	Veronica Jackson
Email	James.Harvey@gov.bc.ca	Barbara.Carmichael@gov.bc.ca	Veronica.Jackson@gov.bc.ca
Office number	250-356-8800	250-356-6451	250-356-8822
Cell number	s.17		

Thanks,
Monica

Monica Hammond

Executive Coordinator
Office of the Assistant Deputy Attorney General
B.C. Ministry of Attorney General | Legal Services Branch
Phone: 250-356-8467 | Fax: 250-356-5111



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McDonald, Heather M JAG:EX

From: Hammond, Monica M JAG:EX
Sent: Thursday, July 27, 2017 9:13 AM
To: Harvey, James JAG:EX
Subject: FW: Extension of review deadline

Hi James – please see below. s.22

to review the appropriate use policy.

Monica

From: JAG Appropriate Use JAG:EX
Sent: Thursday, July 27, 2017 9:01 AM
To: Hammond, Monica M JAG:EX
Cc: JAG Appropriate Use JAG:EX
Subject: RE: Extension of review deadline

Hi Monica, yes, very sorry for the delay, we will extend s.22

Have a good day,

Rick

PACT AUP
Rick Volpatti
Security Analyst
ISB for AG/PSSG
Victoria, BC
250.356.9120

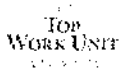
From: Hammond, Monica M JAG:EX
Sent: Thursday, July 27, 2017 8:22 AM
To: JAG Appropriate Use JAG:EX
Subject: FW: Extension of review deadline
Importance: High

Hello again – please would you extend this employee's review deadline (see below). The ADM received another message about this policy review not being done yet.

Thanks,
Monica

Monica Hammond

Executive Coordinator
Office of the Assistant Deputy Attorney General
B.C. Ministry of Attorney General | Legal Services Branch
Phone: 250-356-8467 | Fax: 250-356-5111



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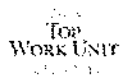
From: Hammond, Monica M JAG:EX
Sent: Friday, July 21, 2017 11:05 AM
To: JAG Appropriate Use JAG:EX
Subject: Extension of review deadline

Hello – s.22 Can you please extend her deadline for reviewing the Appropriate Use of Government Information and Information Technology Resources policy until September 29, 2017? I'm the Executive Coordinator to her supervisor, the Assistant Deputy Attorney General of Legal Services Branch.

Thanks,
Monica

Monica Hammond

Executive Coordinator
Office of the Assistant Deputy Attorney General
B.C. Ministry of Attorney General | Legal Services Branch
Phone: 250-356-8467 | Fax: 250-356-5111



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McDonald, Heather M JAG:EX

From: Harvey, James JAG:EX
Sent: Thursday, July 27, 2017 8:41 AM
To: Moore, Brianne JAG:EX
Cc: AG LSB ADAG Executive Support Staff
Subject: RE: FOR APPROVAL; FW: s.22 - Deferred Salary Leave Prog Application

Approved thanks.
James.

From: Moore, Brianne JAG:EX
Sent: Thursday, July 27, 2017 8:29 AM
To: Harvey, James JAG:EX
Cc: AG LSB ADAG Executive Support Staff
Subject: FOR APPROVAL; FW: s.22 - Deferred Salary Leave Prog Application

Hello James,

Please see attached, for your review and approval, a Deferred Salary Leave Program application for s.22

Thank you,
Brianne

Brianne Moore

Legal Assistant, Office of the Assistant Deputy Attorney General
Ministry of Attorney General | Legal Services Branch
Phone: 250-387-4404 | Fax: 250-356-5111

TOP
WORK UNIT



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From: Grewal, Rena JAG:EX
Sent: Wednesday, July 26, 2017 5:02 PM
To: AG LSB ADAG Executive Support Staff
Subject: s.22 - Deferred Salary Leave Prog Application

Hello
I understand from Aaron that we need ADAG approval for the attached deferred salary request before he can sign off on it.

If you require anything further, please let me know.

Thanks

Rena

McDonald, Heather M JAG:EX

From: Hammond, Monica M JAG:EX
Sent: Wednesday, July 26, 2017 1:46 PM
To: Harvey, James JAG:EX
Subject: RE: Information: Policy accepted after escalation

Of course, James.

M.

-----Original Message-----

From: Harvey, James JAG:EX
Sent: Wednesday, July 26, 2017 1:45 PM
To: Hammond, Monica M JAG:EX
Subject: FW: Information: Policy accepted after escalation

Hi Monica - please could you look into this for me - no urgency thanks.
James.

-----Original Message-----

From: Swystun, Corinne L JAG:EX
Sent: Wednesday, July 26, 2017 1:27 PM
To: Harvey, James JAG:EX
Subject: FW: Information: Policy accepted after escalation

Hi, James.

I thought we were not supposed to get these when an e'ee is on LTD or parental leave.

Despite, I've received a few for s.22 and for s.22

Looks like s.22 came in to complete this.

If I were on LTD I'd feel the pressure too Can we set up the auto-system so that it takes such leaves into account and goes dormant until the e'ee is back to work?

C.

-----Original Message-----

From: Policy Acceptance Tool [mailto:DoNotReply@gov.bc.ca]
Sent: Wednesday, July 26, 2017 1:09 PM
To: Swystun, Corinne L JAG:EX
Subject: Information: Policy accepted after escalation

s.22 JAG:EX has accepted the Appropriate Use of Government Information and Information Technology Resources policy after it has been escalated to a supervisor and / or policy administrator. The next review of Appropriate Use of Government Information and Information Technology Resources policy for s.22 JAG:EX will be on the next anniversary of their hire date.

This email is for informational purposes only. No further action is required.

PACT on behalf of the Justice and Public Safety Sector

To access the PACT tool: <https://pact.th.gov.bc.ca/home>

For Supervisors: <https://pact.th.gov.bc.ca/docs/default-source/documentation/pact-supervisor-user-guide.pdf?sfvrsn=4>

To access PACT Frequently Asked Questions: <https://intranet.gov.bc.ca/justice/tools-resources/policies/policy-acceptance-tool/qa>

McDonald, Heather M JAG:EX

From: Harvey, James JAG:EX
Sent: Wednesday, July 26, 2017 1:45 PM
To: Hammond, Monica M JAG:EX
Subject: FW: Information: Policy accepted after escalation

Hi Monica - please could you look into this for me - no urgency thanks.
James.

-----Original Message-----

From: Swystun, Corinne L JAG:EX
Sent: Wednesday, July 26, 2017 1:27 PM
To: Harvey, James JAG:EX
Subject: FW: Information: Policy accepted after escalation

Hi, James.

I thought we were not supposed to get these when an e'ee is on LTD or parental leave.

Despite, I've received a few for s.22 and for s.22

Looks like s.22 came in to complete this.

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C.

-----Original Message-----

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Sent: Wednesday, July 26, 2017 1:09 PM
To: Swystun, Corinne L JAG:EX
Subject: Information: Policy accepted after escalation

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PACT on behalf of the Justice and Public Safety Sector

To access the PACT tool: <https://pact.th.gov.bc.ca/home>

For Supervisors: <https://pact.th.gov.bc.ca/docs/default-source/documentation/pact-supervisor-user-guide.pdf?sfvrsn=4>

To access PACT Frequently Asked Questions: <https://intranet.gov.bc.ca/justice/tools-resources/policies/policy-acceptance-tool/qa>

McDonald, Heather M JAG:EX

From: Moore, Brianne JAG:EX
Sent: Wednesday, July 26, 2017 10:25 AM
To: Hunt, Catherine L JAG:EX
Cc: Harvey, James JAG:EX; AG LSB ADAG Executive Support Staff
Subject: ADAG Open Door - Vancouver Office July 28, 2017

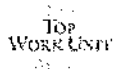
Good Morning Catherine,

You are scheduled in from 11:00 – 11:15 on Friday, July 28th. The meeting will take place in Linda Thayer's office on the 13th floor at 865 Hornby.

Thank you,
Brianne

Brianne Moore

Legal Assistant, Office of the Assistant Deputy Attorney General
Ministry of Attorney General | Legal Services Branch
Phone: 250-387-4404 | Fax: 250-356-5111



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McDonald, Heather M JAG:EX

From: Moore, Brianne JAG:EX
Sent: Wednesday, July 26, 2017 9:41 AM
To: Carmichael, Barbara JAG:EX
Cc: Harvey, James JAG:EX; Hammond, Monica M JAG:EX; Engelbrecht, Maya JAG:EX
Subject: LEHR Competition Scores - Final
Attachments: LEHR Supervisor Competition - Scoring Sheet (Final).xlsx

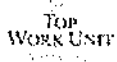
Hi Barbara,

Please see attached the score sheet with the final scores re LEHR Group Supervisor Competition – I have a hard copy printed out for you as well. Should I shred the handwritten one?

Thank you,
Brianne

Brianne Moore

Legal Assistant, Office of the Assistant Deputy Attorney General
Ministry of Attorney General | Legal Services Branch
Phone: 250-387-4404 | Fax: 250-356-5111



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McDonald, Heather M JAG:EX

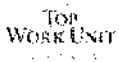
From: Hammond, Monica M JAG:EX
Sent: Tuesday, July 25, 2017 1:23 PM
To: AG LSB Branch Mgmt Committee
Subject: ADAG Vacation

Hello BMC – James Harvey will be on s.22
A/ADAG on those days. A notice will go out to the branch later this week.

Thanks,
Monica

Monica Hammond

Executive Coordinator
Office of the Assistant Deputy Attorney General
B.C. Ministry of Attorney General | Legal Services Branch
Phone: 250-356-8467 | Fax: 250-356-5111



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McDonald, Heather M JAG:EX

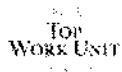
From: Hammond, Monica M JAG:EX
Sent: Monday, July 24, 2017 10:28 AM
To: Harvey, James JAG:EX; Yearwood, Paul JAG:EX; Carmichael, Barbara JAG:EX
Subject: FW: limited reference availability

Hello – please see below note from s.22

Thanks,
Monica

Monica Hammond

Executive Coordinator
Office of the Assistant Deputy Attorney General
B.C. Ministry of Attorney General | Legal Services Branch
Phone: 250-356-8467 | Fax: 250-356-5111



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From: s.22
Sent: Monday, July 24, 2017 10:22 AM
To: Hammond, Monica M JAG:EX
Subject: limited reference availability

Hi Monica,

s.22

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McDonald, Heather M JAG:EX

From: Engelbrecht, Maya JAG:EX
Sent: Friday, July 21, 2017 4:37 PM
To: Harvey, James JAG:EX
Subject: Vacation day scheduled for Monday July 24

Hi James,

Just making sure that you are aware that I s.22, Thank you.

Best regards,
Maya Engelbrecht
Executive Administrative Assistant
Office of the Assistant Deputy Attorney General
Ministry of Attorney General | Legal Services Branch
Phone: 250-356-9260 | Fax: 250-356-5111



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McDonald, Heather M JAG:EX

From: Engelbrecht, Maya JAG:EX
Sent: Friday, July 21, 2017 12:30 PM
To: Harvey, James JAG:EX
Subject: RE: HR Matter

I have already done so, this meeting has been rescheduled for the afternoon and s.22 will also be joining.

From: Harvey, James JAG:EX
Sent: Friday, July 21, 2017 12:29 PM
To: Engelbrecht, Maya JAG:EX
Subject: FW: HR Matter

Hi Maya – if we can find another time that would be good – I think Corinne needs to be involved. Thx.

-----Original Appointment-----

From: Swystun, Corinne L JAG:EX
Sent: Friday, July 21, 2017 10:54 AM
To: Harvey, James JAG:EX
Subject: Declined: HR Matter
When: Monday, July 24, 2017 8:30 AM-9:00 AM (UTC-08:00) Pacific Time (US & Canada).
Where: James Harvey's office

Sorry I have s.22

I will cancel however if this is the only time available.
s.22

Let me know as soon as possible please if I need to cancel my appointment.
thanks

McDonald, Heather M JAG:EX

From: Engelbrecht, Maya JAG:EX
Sent: Friday, July 21, 2017 9:02 AM
To: Greathead, Leah R JAG:EX
Cc: Harvey, James JAG:EX
Subject: RE: Resourcing Con Admin

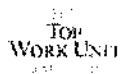
Hi Leah,

I have set this meeting up for Thursday July 27 at 10 am. Thanks!

Best regards,

Maya Engelbrecht

Executive Administrative Assistant
Office of the Assistant Deputy Attorney General
Ministry of Attorney General | Legal Services Branch
Phone: 250-356-9260 | Fax: 250-356-5111



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From: Greathead, Leah R JAG:EX
Sent: Thursday, July 20, 2017 8:08 PM
To: Engelbrecht, Maya JAG:EX
Subject: Fwd: Resourcing Con Admin

Can you please set up a time for me to meet with James next week if possible. Thanks

Sent from my iPhone

Begin forwarded message:

From: "Harvey, James JAG:EX" <James.Harvey@gov.bc.ca>
Date: July 20, 2017 at 6:46:59 PM PDT
To: "Greathead, Leah R JAG:EX" <Leah.Greathead@gov.bc.ca>
Cc: "Engelbrecht, Maya JAG:EX" <Maya.Engelbrecht@gov.bc.ca>
Subject: RE: Resourcing Con Admin

Hi Leah – happy to discuss – can you find time with Maya.
Thanks.
James.

From: Greathead, Leah R JAG:EX
Sent: Thursday, July 20, 2017 3:02 PM
To: Harvey, James JAG:EX
Subject: Resourcing Con Admin

Hi James,

I have now met with s.22 and I am hoping that we can meet to discuss resourcing. I also have new news that could affect resourcing in this group.

Thanks

Leah Greathead

Contents of this email, including any attachments, are confidential and may be subject to solicitor-client privilege. If you received this email in error, please notify me immediately and delete this email.

McDonald, Heather M JAG:EX

From: Hammond, Monica M JAG:EX
Sent: Thursday, July 20, 2017 4:54 PM
To: Harvey, James JAG:EX
Subject: FW: Meeting - LEHR Group Supervisor position - Friday, July 21st at 8:45 am

Hi James – please see note below re Paul Yearwood’s attendance at tomorrow morning’s meeting.

Monica

From: Wist, Lori JAG:EX
Sent: Thursday, July 20, 2017 4:53 PM
To: AG LSB ADAG Executive Support Staff
Subject: Meeting - LEHR Group Supervisor position - Friday, July 21st at 8:45 am

Hi there,

Tomorrow morning, Paul Yearwood is scheduled to take part in the LEHR meeting at 8:45 am. As he has a s.22
s.22 beforehand, and might be a few minutes late for the meeting, he has decided to dial-in and will connect in
as soon as he can.

Thank you.

Lori.

Lori Wist
Paralegal assisting Paul Yearwood and Jeff Echols
Aboriginal Law & Litigation Group
Legal Services Branch | Ministry of Attorney General

T: 250 359 6351 | F: 250 387 0343

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McDonald, Heather M JAG:EX

From: Hammond, Monica M JAG:EX
Sent: Thursday, July 20, 2017 2:10 PM
To: Harvey, James JAG:EX
Subject: End-of-probation letter for me
Attachments: Hammond, M. - end of probation letter - July 24, 2017.docx

Hi James – please see attached draft end-of-probation letter for your review. s.22
s.22

I am very pleased to confirm that you have successfully completed your probationary period.
You have demonstrated COMMENTS ABOUT PERFORMANCE over the INSERT PERIOD OF TIME.

In particular, I would like to acknowledge AREAS OF STRENGTH, SPECIAL CONTRIBUTIONS, ETC.

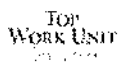
Our team and I look forward to continuing to work with you. I hope your success will continue throughout your career with the BC Public Service.

Congratulations and thank you for a job well done.

Thanks very much, James, for confirming that I've passed probation. I'm enjoying my job very much.
Monica

Monica Hammond

Executive Coordinator
Office of the Assistant Deputy Attorney General
B.C. Ministry of Attorney General | Legal Services Branch
Phone: 250-356-8467 | Fax: 250-356-5111



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McDonald, Heather M JAG:EX

From: Hammond, Monica M JAG:EX
Sent: Wednesday, July 19, 2017 5:00 PM
To: Harvey, James JAG:EX
Subject: FW: Paralegal Engagement Project - Next Steps

Hi James – I got the below email earlier today and I haven't responded because I'm not sure what to say. Would you please give me some guidance?

Thanks,
Monica

From: Anderson, Ellen JAG:EX
Sent: Wednesday, July 19, 2017 11:54 AM
To: Hammond, Monica M JAG:EX
Subject: RE: Paralegal Engagement Project - Next Steps

Hi Monica:

I am hoping when you fill the two positions that thought is given to having one from Victoria and one from Vancouver.

Thank you,
Ellen

Ellen L. Anderson
ellen.anderson@gov.bc.ca

From: Hammond, Monica M JAG:EX
Sent: Tuesday, July 18, 2017 1:57 PM
To: AG LSB All Legal Assistants
Subject: Paralegal Engagement Project - Next Steps

Good afternoon – James Harvey is assembling a small team that will be responsible for reviewing and implementing recommendations arising from the recent Paralegal Engagement Project. He would like to have one representative from the LSBPA on that team, as well as one paralegal who is not a member of the LSBPA.

If you are not a member of the LSBPA and would like to be on the team, please advise me by return email. Please confirm in your email to me that you are not a member of the LSBPA. This position will be filled on a first-come first-served basis.

If you are a member of the LSBPA, please contact John Hajacek for information about the team representative from that organization.

Thanks,
Monica

Monica Hammond

Executive Coordinator
Office of the Assistant Deputy Attorney General
B.C. Ministry of Justice | Legal Services Branch
Phone: 250-356-8467 | Fax: 250-356-5111

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McDonald, Heather M JAG:EX

From: Harvey, James JAG:EX
Sent: Tuesday, July 18, 2017 10:24 AM
To: Hammond, Monica M JAG:EX
Subject: FW: DAG request for salary continuance

Please could you BF for Friday thanks.
James.

From: Hunt, Catherine L JAG:EX
Sent: Monday, July 17, 2017 3:17 PM
To: Harvey, James JAG:EX
Subject: DAG request for salary continuance

Hi James,
I understand there are a thousand more pressing issue in these interesting times, but I wondered whether you had a chance to touch base with^{s.22}
Catherine

Catherine L. Hunt
Senior Counsel
Labour/Employment/Human Rights
604 306 8241 (cell)

Ministry of Justice and Attorney General | Legal Services Branch
1301-865 Hornby Street | Vancouver, B.C. V6Z 2G3

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McDonald, Heather M JAG:EX

From: Harvey, James JAG:EX
Sent: Friday, July 28, 2017 4:41 PM
To: Hammond, Monica M JAG:EX; Carmichael, Barbara JAG:EX
Cc: Yearwood, Paul JAG:EX
Subject: RE: LEHR Gp Supervisor

Thanks Monica.
James.

From: Hammond, Monica M JAG:EX
Sent: Friday, July 28, 2017 4:40 PM
To: Carmichael, Barbara JAG:EX
Cc: Harvey, James JAG:EX; Yearwood, Paul JAG:EX
Subject: RE: LEHR Gp Supervisor

That would be Step 5 - \$ 197,753.24.

From: Carmichael, Barbara JAG:EX
Sent: Friday, July 28, 2017 4:39 PM
To: Hammond, Monica M JAG:EX
Cc: Harvey, James JAG:EX; Yearwood, Paul JAG:EX
Subject: Re: LEHR Gp Supervisor

I believe the PSA standard is that when moving to a higher classification, you move to the step that is closest to 8% above your current salary.

So if my math is right, it will be the step closest to \$196,000.

Barbara Carmichael
Senior Legal Counsel
Legal Services Branch
Ministry of Attorney General

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On Jul 28, 2017, at 4:36 PM, Hammond, Monica M JAG:EX <Monica.Hammond@gov.bc.ca> wrote:

Hi James – Level 3B top step has an annual salary of \$181,924.86. LC4 Step 4 has an annual salary of \$190,690.61.

Monica

From: Harvey, James JAG:EX
Sent: Friday, July 28, 2017 4:30 PM
To: Yearwood, Paul JAG:EX; Carmichael, Barbara JAG:EX
Cc: Hammond, Monica M JAG:EX
Subject: LEHR Gp Supervisor

Thanks.
James.

James N. Harvey
Assistant Deputy Attorney General

Ministry of Attorney General, Legal Services Branch
Government of British Columbia
6th Floor, 1001 Douglas Street
PO Box 9280, Stn Prov Govt
Victoria, BC V8W 9J7
Phone: (250) 356-8800
Cell: (250) 812 0988
Fax: (250) 356-5111
Email: James.Harvey@gov.bc.ca

For scheduling please contact Maya Engelbrecht 250-356-9260

Vision: *"Trusted by government to provide excellent legal and legislative services."*

<image001.png>

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McDonald, Heather M JAG:EX

From: Harvey, James JAG:EX
Sent: Friday, July 28, 2017 11:45 AM
To: Hammond, Monica M JAG:EX
Subject: RE: CONFIDENTIAL - FW: INSTRUCTIONS>2% Letter Management

Sounds good thx

From: Hammond, Monica M JAG:EX
Sent: Friday, July 28, 2017 10:46 AM
To: Harvey, James JAG:EX
Subject: RE: CONFIDENTIAL - FW: INSTRUCTIONS>2% Letter Management

Thanks James – sorry I didn’t check the letters before I asked the question. The letters are addressed on a first-name basis. I would like to add the word “Branch” to this sentence in the last paragraph: **Thank you for your continued efforts with Legal Services.** Krista says in her email below that you can feel free to change the last paragraph. Please let me know if it’s okay for me to change that sentence.

Thanks,
Monica

From: Harvey, James JAG:EX
Sent: Friday, July 28, 2017 8:39 AM
To: Hammond, Monica M JAG:EX
Subject: Re: CONFIDENTIAL - FW: INSTRUCTIONS>2% Letter Management

Thanks Monica - the letters are addressed on first name basis I think which is fine - but pls check for me thx

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From: Hammond, Monica M JAG:EX
Sent: Friday, July 28, 2017 8:23 AM
To: Harvey, James JAG:EX
Subject: RE: CONFIDENTIAL - FW: INSTRUCTIONS>2% Letter Management

Thanks James. I’ll get these ready today to send out first thing on Monday, with PDFs to Krista immediately afterwards. Krista says that the salutation can be changed to the employee’s familiar name – would you like me to do that?

And thank you for arranging this for me. I know that it meant extra work for you, and I’m very grateful that you took the time to do that.

Monica

From: Harvey, James JAG:EX
Sent: Thursday, July 27, 2017 6:03 PM
To: Hammond, Monica M JAG:EX
Subject: CONFIDENTIAL - FW: INSTRUCTIONS>2% Letter Management

Hi Monica,

Please could you review the below and process the requirements that we have been asked to address. You can apply my signature to all of the letters.

s.22

Please could you organize the distribution of the letters on Monday and the issue of the PDFs to Krista asap.

Many thanks.
James.

From: Thomas, Krista JAG:EX
Sent: Thursday, July 27, 2017 4:53 PM
To: Harvey, James JAG:EX
Cc: Hall, Cheryl JAG:EX
Subject: INSTRUCTIONS>2% Letter Management

Hi James,

Further to previous emails from Shauna Brouwer and Cheryl Hall, I'm pleased to attach a Word document containing the letters for LSB staff who have been approved for the July 1, 2017 Performance-Based In-Range increase (7 letters in all).

We will be following our regular process with these letters to comply with the PSA's instructions:

1. Please put the letters on your letterhead, fill in the signature block and sign. Note that the letters have been set up to include the data requested from the PSA, so please do not change any of the info in the subject block, or the main body of the letter. Do let me know if you see anything incorrect and we can work through it. Feel free to change the "Dear" line to the employee's familiar name and the closing paragraph if you choose.
2. Once the letters have been signed, please scan/pdf them and send them back to me for processing with MyHR. The PSA has again requested one submission for our two ministries, so I'll do that once I receive everything back from all of the branches/organizations involved. Note that branches should not be submitting the letters to MyHR.
3. You can feel free to distribute the letters to your employees starting Monday, July 31.

Please do not hesitate to contact me (or Cheryl Hall) should you have any questions on this.

Krista Thomas
A/Senior Project Manager
Corporate Management Services Branch
Serving the Ministries of Attorney General and Public Safety & Solicitor General
(250) 356-8773
(250) 213-1338 (cell)

McDonald, Heather M JAG:EX

From: Harvey, James JAG:EX
Sent: Thursday, July 27, 2017 6:03 PM
To: Hammond, Monica M JAG:EX
Subject: CONFIDENTIAL - FW: INSTRUCTIONS>2% Letter Management
Attachments: LSB Merged Letters.docx

Hi Monica,

Please could you review the below and process the requirements that we have been asked to address. You can apply my signature to all of the letters.

s.22

Please could you organize the distribution of the letters on Monday and the issue of the PDFs to Krista asap.

Many thanks.
James.

From: Thomas, Krista JAG:EX
Sent: Thursday, July 27, 2017 4:53 PM
To: Harvey, James JAG:EX
Cc: Hall, Cheryl JAG:EX
Subject: INSTRUCTIONS>2% Letter Management

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2. Once the letters have been signed, please scan/pdf them and send them back to me for processing with MyHR. The PSA has again requested one submission for our two ministries, so I'll do that once I receive everything back from all of the branches/organizations involved. Note that branches should not be submitting the letters to MyHR.
3. You can feel free to distribute the letters to your employees starting Monday, July 31.

Please do not hesitate to contact me (or Cheryl Hall) should you have any questions on this.

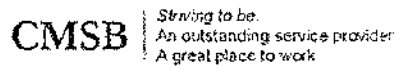
Krista Thomas
A/Senior Project Manager

Page 07 to/à Page 13

Withheld pursuant to/removed as

s.22

Corporate Management Services Branch
Serving the Ministries of Attorney General and Public Safety & Solicitor General
(250) 356-8773
(250) 213-1338 (cell)



McDonald, Heather M JAG:EX

From: Harvey, James JAG:EX
Sent: Thursday, July 27, 2017 12:36 PM
To: Hammond, Monica M JAG:EX
Subject: RE: Extension of review deadline

Thanks.
James.

From: Hammond, Monica M JAG:EX
Sent: Thursday, July 27, 2017 9:13 AM
To: Harvey, James JAG:EX
Subject: FW: Extension of review deadline

Hi James – please see below. Nancy has an extension until the end of September to review the appropriate use policy.

Monica

From: JAG Appropriate Use JAG:EX
Sent: Thursday, July 27, 2017 9:01 AM
To: Hammond, Monica M JAG:EX
Cc: JAG Appropriate Use JAG:EX
Subject: RE: Extension of review deadline

Hi Monica, yes, very sorry for the delay, we will extend Nancy's AUP policy to Sept. 29, 2017.
Have a good day,
Rick

PACT AUP
Rick Volpatti
Security Analyst
ISB for AG/PSSG
Victoria, BC
250.356.9120

From: Hammond, Monica M JAG:EX
Sent: Thursday, July 27, 2017 8:22 AM
To: JAG Appropriate Use JAG:EX
Subject: FW: Extension of review deadline
Importance: High

Hello again – please would you extend this employee's review deadline (see below). The ADM received another message about this policy review not being done yet.

Thanks,
Monica

Monica Hammond

Executive Coordinator
Office of the Assistant Deputy Attorney General



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From: Hammond, Monica M JAG:EX
Sent: Friday, July 21, 2017 11:05 AM
To: JAG Appropriate Use JAG:EX
Subject: Extension of review deadline

Hello s.22
s.22

Thanks,
Monica

Monica Hammond

Executive Coordinator
Office of the Assistant Deputy Attorney General
B.C. Ministry of Attorney General | Legal Services Branch
Phone: 250-356-8467 | Fax: 250-356-5111



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McDonald, Heather M JAG:EX

From: Hammond, Monica M JAG:EX
Sent: Thursday, July 27, 2017 11:00 AM
To: Sanford, Donna L ENV:EX
Cc: Harvey, James JAG:EX; Carmichael, Barbara JAG:EX; Jackson, Veronica JAG:EX
Subject: Contact information for Legal Services Branch

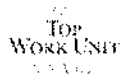
Hello Donna – please see below contact information for James Harvey, Barbara Carmichael and Veronica Jackson. I am sending you this information at the request of James Harvey.

	James Harvey	Barbara Carmichael	Veronica Jackson
Email	James.Harvey@gov.bc.ca	Barbara.Carmichael@gov.bc.ca	Veronica.Jackson@gov.bc.ca
Office number	250-356-8800	250-356-6451	250-356-8822
Cell number	s.17		

Thanks,
Monica

Monica Hammond

Executive Coordinator
Office of the Assistant Deputy Attorney General
B.C. Ministry of Attorney General | Legal Services Branch
Phone: 250-356-8467 | Fax: 250-356-5111



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McDonald, Heather M JAG:EX

From: Hammond, Monica M JAG:EX
Sent: Thursday, July 27, 2017 9:13 AM
To: Harvey, James JAG:EX
Subject: FW: Extension of review deadline

Hi James – please see below s.22

Monica

From: JAG Appropriate Use JAG:EX
Sent: Thursday, July 27, 2017 9:01 AM
To: Hammond, Monica M JAG:EX
Cc: JAG Appropriate Use JAG:EX
Subject: RE: Extension of review deadline

Hi Monica, yes, very sorry for the delay, s.22
Have a good day,
Rick

PACT AUP
Rick Volpatti
Security Analyst
ISB for AG/PSSG
Victoria, BC
250.356.9120

From: Hammond, Monica M JAG:EX
Sent: Thursday, July 27, 2017 8:22 AM
To: JAG Appropriate Use JAG:EX
Subject: FW: Extension of review deadline
Importance: High

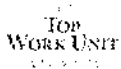
Hello again – s.22
message about this policy review not being done yet.

. The ADM received another

Thanks,
Monica

Monica Hammond

Executive Coordinator
Office of the Assistant Deputy Attorney General
B.C. Ministry of Attorney General | Legal Services Branch
Phone: 250-356-8467 | Fax: 250-356-5111



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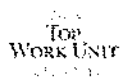
From: Hammond, Monica M JAG:EX
Sent: Friday, July 21, 2017 11:05 AM
To: JAG Appropriate Use JAG:EX
Subject: Extension of review deadline

Hello s.22
s.22

Thanks,
Monica

Monica Hammond

Executive Coordinator
Office of the Assistant Deputy Attorney General
B.C. Ministry of Attorney General | Legal Services Branch
Phone: 250-356-8467 | Fax: 250-356-5111



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McDonald, Heather M JAG:EX

From: Harvey, James JAG:EX
Sent: Thursday, July 27, 2017 8:41 AM
To: Moore, Brianne JAG:EX
Cc: AG LSB ADAG Executive Support Staff
Subject: RE: FOR APPROVAL s.22

Approved thanks.
James.

From: Moore, Brianne JAG:EX
Sent: Thursday, July 27, 2017 8:29 AM
To: Harvey, James JAG:EX
Cc: AG LSB ADAG Executive Support Staff
Subject: FOR APPROVAL; s.22

Hello James,

Please see attached, for your review and approval, a Deferred Salary Leave Program application for s.22
s.22

Thank you,
Brianne

Brianne Moore

Legal Assistant, Office of the Assistant Deputy Attorney General
Ministry of Attorney General | Legal Services Branch
Phone: 250-387-4404 | Fax: 250-356-5111

TOP
WORK UNIT



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From: Grewal, Rena JAG:EX
Sent: Wednesday, July 26, 2017 5:02 PM
To: AG LSB ADAG Executive Support Staff
Subject: PRITCHARD, Denise - Deferred Salary Leave Prog Application

Hello
I understand from Aaron that we need ADAG approval for the attached deferred salary request before he can sign off on it.

If you require anything further, please let me know.

Thanks

Rena

McDonald, Heather M JAG:EX

From: Hammond, Monica M JAG:EX
Sent: Wednesday, July 26, 2017 1:46 PM
To: Harvey, James JAG:EX
Subject: RE: Information: Policy accepted after escalation

Of course, James.

M.

-----Original Message-----

From: Harvey, James JAG:EX
Sent: Wednesday, July 26, 2017 1:45 PM
To: Hammond, Monica M JAG:EX
Subject: FW: Information: Policy accepted after escalation

Hi Monica - please could you look into this for me - no urgency thanks.
James.

-----Original Message-----

From: Swystun, Corinne L JAG:EX
Sent: Wednesday, July 26, 2017 1:27 PM
To: Harvey, James JAG:EX
Subject: FW: Information: Policy accepted after escalation

Hi, James.

I thought we were not supposed to get these when an e'ee is on LTD or parental leave.
s.22

If I were on LTD I'd feel the pressure too Can we set up the auto-system so that it takes such leaves into account and goes dormant until the e'ee is back to work?
C.

-----Original Message-----

From: Policy Acceptance Tool [mailto:DoNotReply@gov.bc.ca]
Sent: Wednesday, July 26, 2017 1:09 PM
To: Swystun, Corinne L JAG:EX
Subject: Information: Policy accepted after escalation

s.22 has accepted the Appropriate Use of Government Information and Information Technology Resources policy after it has been escalated to a supervisor and / or policy administrator. The next review of Appropriate Use of Government Information and Information Technology Resources policy for s.22 will be on the next anniversary of their hire date.

This email is for informational purposes only. No further action is required.

PACT on behalf of the Justice and Public Safety Sector

To access the PACT tool: <https://pact.th.gov.bc.ca/home>

For Supervisors: <https://pact.th.gov.bc.ca/docs/default-source/documentation/pact-supervisor-user-guide.pdf?sfvrsn=4>

To access PACT Frequently Asked Questions: <https://intranet.gov.bc.ca/justice/tools-resources/policies/policy-acceptance-tool/qa>

McDonald, Heather M JAG:EX

From: Harvey, James JAG:EX
Sent: Wednesday, July 26, 2017 1:45 PM
To: Hammond, Monica M JAG:EX
Subject: FW: Information: Policy accepted after escalation

Hi Monica - please could you look into this for me - no urgency thanks.
James.

-----Original Message-----

From: Swystun, Corinne L JAG:EX
Sent: Wednesday, July 26, 2017 1:27 PM
To: Harvey, James JAG:EX
Subject: FW: Information: Policy accepted after escalation

Hi, James.
I thought we were not supposed to get these when an e'ee is on LTD or parental leave.
s.22

If I were on LTD I'd feel the pressure too Can we set up the auto-system so that it takes such leaves into account and goes dormant until the e'ee is back to work?
C.

-----Original Message-----

From: Policy Acceptance Tool [mailto:DoNotReply@gov.bc.ca]
Sent: Wednesday, July 26, 2017 1:09 PM
To: Swystun, Corinne L JAG:EX
Subject: Information: Policy accepted after escalation

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This email is for informational purposes only. No further action is required.

PACT on behalf of the Justice and Public Safety Sector

To access the PACT tool: <https://pact.th.gov.bc.ca/home>

For Supervisors: <https://pact.th.gov.bc.ca/docs/default-source/documentation/pact-supervisor-user-guide.pdf?sfvrsn=4>

To access PACT Frequently Asked Questions: <https://intranet.gov.bc.ca/justice/tools-resources/policies/policy-acceptance-tool/qa>

McDonald, Heather M JAG:EX

From: Moore, Brianne JAG:EX
Sent: Wednesday, July 26, 2017 10:25 AM
To: Hunt, Catherine L JAG:EX
Cc: Harvey, James JAG:EX; AG LSB ADAG Executive Support Staff
Subject: ADAG Open Door - Vancouver Office July 28, 2017

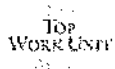
Good Morning Catherine,

You are scheduled in from 11:00 – 11:15 on Friday, July 28th. The meeting will take place in s.15

Thank you,
Brianne

Brianne Moore

Legal Assistant, Office of the Assistant Deputy Attorney General
Ministry of Attorney General | Legal Services Branch
Phone: 250-387-4404 | Fax: 250-356-5111



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McDonald, Heather M JAG:EX

From: Moore, Brianne JAG:EX
Sent: Wednesday, July 26, 2017 9:41 AM
To: Carmichael, Barbara JAG:EX
Cc: Harvey, James JAG:EX; Hammond, Monica M JAG:EX; Engelbrecht, Maya JAG:EX
Subject: LEHR Competition Scores - Final
Attachments: LEHR Supervisor Competition - Scoring Sheet (Final).xlsx

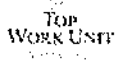
Hi Barbara,

Please see attached the score sheet with the final scores re LEHR Group Supervisor Competition – I have a hard copy printed out for you as well. Should I shred the handwritten one?

Thank you,
Brianne

Brianne Moore

Legal Assistant, Office of the Assistant Deputy Attorney General
Ministry of Attorney General | Legal Services Branch
Phone: 250-387-4404 | Fax: 250-356-5111



Where ideas work

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McDonald, Heather M JAG:EX

From: Hammond, Monica M JAG:EX
Sent: Tuesday, July 25, 2017 1:23 PM
To: AG LSB Branch Mgmt Committee
Subject: ADAG Vacation

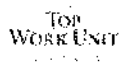
Hello BMC – James Harvey will be S.22
A/ADAG on those days. A notice will go out to the branch later this week.

Catherine Hunt will be

Thanks,
Monica

Monica Hammond

Executive Coordinator
Office of the Assistant Deputy Attorney General
B.C. Ministry of Attorney General | Legal Services Branch
Phone: 250-356-8467 | Fax: 250-356-5111



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Page 27 to/à Page 29

Withheld pursuant to/removed as

s.22

McDonald, Heather M JAG:EX

From: Engelbrecht, Maya JAG:EX
Sent: Friday, July 21, 2017 4:37 PM
To: Harvey, James JAG:EX
Subject: s.22

Hi James,

Just making sure that you are aware that s.22

Thank you.

Best regards,
Maya Engelbrecht
Executive Administrative Assistant
Office of the Assistant Deputy Attorney General
Ministry of Attorney General | Legal Services Branch
Phone: 250-356-9260 | Fax: 250-356-5111



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McDonald, Heather M JAG:EX

From: Engelbrecht, Maya JAG:EX
Sent: Friday, July 21, 2017 12:30 PM
To: Harvey, James JAG:EX
Subject: RE: HR Matter

I have already done so, this meeting has been rescheduled for the afternoon and Rod Fehr will also be joining.

From: Harvey, James JAG:EX
Sent: Friday, July 21, 2017 12:29 PM
To: Engelbrecht, Maya JAG:EX
Subject: FW: HR Matter

Hi Maya – if we can find another time that would be good – I think Corinne needs to be involved. Thx.

-----Original Appointment-----

From: Swystun, Corinne L JAG:EX
Sent: Friday, July 21, 2017 10:54 AM
To: Harvey, James JAG:EX
Subject: Declined: HR Matter
When: Monday, July 24, 2017 8:30 AM-9:00 AM (UTC-08:00) Pacific Time (US & Canada).
Where: James Harvey's office

s.22

McDonald, Heather M JAG:EX

From: Engelbrecht, Maya JAG:EX
Sent: Friday, July 21, 2017 9:02 AM
To: Greathead, Leah R JAG:EX
Cc: Harvey, James JAG:EX
Subject: RE: Resourcing Con Admin

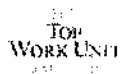
Hi Leah,

I have set this meeting up for Thursday July 27 at 10 am. Thanks!

Best regards,

Maya Engelbrecht

Executive Administrative Assistant
Office of the Assistant Deputy Attorney General
Ministry of Attorney General | Legal Services Branch
Phone: 250-356-9260 | Fax: 250-356-5111



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From: Greathead, Leah R JAG:EX
Sent: Thursday, July 20, 2017 8:08 PM
To: Engelbrecht, Maya JAG:EX
Subject: Fwd: Resourcing Con Admin

Can you please set up a time for me to meet with James next week if possible. Thanks

Sent from my iPhone

Begin forwarded message:

From: "Harvey, James JAG:EX" <James.Harvey@gov.bc.ca>
Date: July 20, 2017 at 6:46:59 PM PDT
To: "Greathead, Leah R JAG:EX" <Leah.Greathead@gov.bc.ca>
Cc: "Engelbrecht, Maya JAG:EX" <Maya.Engelbrecht@gov.bc.ca>
Subject: RE: Resourcing Con Admin

Hi Leah – happy to discuss – can you find time with Maya.
Thanks.
James.

From: Greathead, Leah R JAG:EX
Sent: Thursday, July 20, 2017 3:02 PM
To: Harvey, James JAG:EX
Subject: Resourcing Con Admin

Hi James,

I have now met with Jean and I am hoping that we can meet to discuss resourcing. I also have new news that could affect resourcing in this group.

Thanks

Leah Greathead

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McDonald, Heather M JAG:EX

From: Hammond, Monica M JAG:EX
Sent: Thursday, July 20, 2017 4:54 PM
To: Harvey, James JAG:EX
Subject: FW: Meeting - LEHR Group Supervisor position - Friday, July 21st at 8:45 am

Hi James – please see note below re Paul Yearwood’s attendance at tomorrow morning’s meeting.

Monica

From: Wist, Lori JAG:EX
Sent: Thursday, July 20, 2017 4:53 PM
To: AG LSB ADAG Executive Support Staff
Subject: Meeting - LEHR Group Supervisor position - Friday, July 21st at 8:45 am

Hi there,

Tomorrow morning, Paul Yearwood is scheduled to take part in the LEHR meeting at 8:45 am. As he has a dental appointment beforehand, and might be a few minutes late for the meeting, he has decided to dial-in and will connect in as soon as he can.

Thank you.

Lori.

Lori Wist
Paralegal assisting Paul Yearwood and Jeff Echols
Aboriginal Law & Litigation Group
Legal Services Branch | Ministry of Attorney General

T: 250 359 6351 | F: 250 387 0343

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McDonald, Heather M JAG:EX

From: Hammond, Monica M JAG:EX
Sent: Thursday, July 20, 2017 2:10 PM
To: Harvey, James JAG:EX
Subject: End-of-probation letter for me
Attachments: Hammond, M. - end of probation letter - July 24, 2017.docx

Hi James – please see attached draft end-of-probation letter for your review. My probation period is over on July 24, 2017. I've left the letter very bare bones, and pasted below for your ease of reference the wording from MyHR's template.

I am very pleased to confirm that you have successfully completed your probationary period.
You have demonstrated COMMENTS ABOUT PERFORMANCE over the INSERT PERIOD OF TIME.

In particular, I would like to acknowledge AREAS OF STRENGTH, SPECIAL CONTRIBUTIONS, ETC.

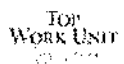
Our team and I look forward to continuing to work with you. I hope your success will continue throughout your career with the BC Public Service.

Congratulations and thank you for a job well done.

Thanks very much, James, for confirming that I've passed probation. I'm enjoying my job very much.
Monica

Monica Hammond

Executive Coordinator
Office of the Assistant Deputy Attorney General
B.C. Ministry of Attorney General | Legal Services Branch
Phone: 250-356-8467 | Fax: 250-356-5111



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July 24, 2017

File: 1385-20/HAMM

Monica Hammond
Ministry of Attorney General
Legal Services Branch
6th floor, 1001 Douglas Street
Victoria BC

By email: monica.hammond@gov.bc.ca

Dear Monica:

Re: Successful Completion of Probationary Period
Executive Coordinator
Ministry of Attorney General, Legal Services Branch, Victoria

I am very pleased to confirm that you have successfully completed your probationary period.

Our team and I look forward to continuing to work with you. I hope your success will continue throughout your career with the BC Public Service.

Congratulations and thank you for a job well done.

Yours truly,

James N. Harvey
Assistant Deputy Attorney General

Ministry of
Attorney General

Legal Services Branch
Office of the
Assistant Deputy Attorney General

Mailing Address:
PO BOX 9260 STN PROV GOVT
Victoria BC V8W 9J7

Telephone: 250 356-9260
Facsimile: 250 356-5111

Location:
1001 Douglas Street
Victoria BC

McDonald, Heather M JAG:EX

From: Hammond, Monica M JAG:EX
Sent: Wednesday, July 19, 2017 5:00 PM
To: Harvey, James JAG:EX
Subject: FW: Paralegal Engagement Project - Next Steps

Hi James – I got the below email earlier today and I haven't responded because I'm not sure what to say. Would you please give me some guidance?

Thanks,
Monica

From: Anderson, Ellen JAG:EX
Sent: Wednesday, July 19, 2017 11:54 AM
To: Hammond, Monica M JAG:EX
Subject: RE: Paralegal Engagement Project - Next Steps

Hi Monica:

I am hoping when you fill the two positions that thought is given to having one from Victoria and one from Vancouver.

Thank you,
Ellen

Ellen L. Anderson
ellen.anderson@gov.bc.ca

From: Hammond, Monica M JAG:EX
Sent: Tuesday, July 18, 2017 1:57 PM
To: AG LSB All Legal Assistants
Subject: Paralegal Engagement Project - Next Steps

Good afternoon – James Harvey is assembling a small team that will be responsible for reviewing and implementing recommendations arising from the recent Paralegal Engagement Project. He would like to have one representative from the LSBPA on that team, as well as one paralegal who is not a member of the LSBPA.

If you are not a member of the LSBPA and would like to be on the team, please advise me by return email. Please confirm in your email to me that you are not a member of the LSBPA. This position will be filled on a first-come first-served basis.

If you are a member of the LSBPA, please contact John Hajacek for information about the team representative from that organization.

Thanks,
Monica

Monica Hammond

Executive Coordinator
Office of the Assistant Deputy Attorney General
B.C. Ministry of Justice | Legal Services Branch
Phone: 250-356-8467 | Fax: 250-356-5111

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McDonald, Heather M JAG:EX

From: Harvey, James JAG:EX
Sent: Tuesday, July 18, 2017 10:24 AM
To: Hammond, Monica M JAG:EX
Subject: FW: DAG request for salary continuance

Please could you BF for Friday thanks.
James.

From: Hunt, Catherine L JAG:EX
Sent: Monday, July 17, 2017 3:17 PM
To: Harvey, James JAG:EX
Subject: DAG request for salary continuance

Hi James,
I understand there are a thousand more pressing issue in these interesting times, but I wondered whether you had a chance to touch base with Richard further on the salary question.
Catherine

Catherine L. Hunt
Senior Counsel
Labour/Employment/Human Rights
604 306 8241 (cell)

Ministry of Justice and Attorney General | Legal Services Branch
1301-865 Hornby Street | Vancouver, B.C. V6Z 2G3

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