

## AG PSSG FOI AG:EX

---

**From:** Fyfe, Richard J JAG:EX  
**Sent:** Tuesday, March 25, 2014 6:52 AM  
**To:** Kraemer, Frank  
**Cc:** Richter, Connie JAG:EX  
**Subject:** RE: Asessment of Master Candidates Panel

Thanks Frank. I will attend, subject to any scheduling challenges, in which case I will ensure that someone is designated.  
RF

---

s.3

## AG PSSG FOI AG:EX

---

**From:** Fyfe, Richard J JAG:EX  
**Sent:** Wednesday, July 9, 2014 9:40 AM  
**To:** Anton, Suzanne JAG:EX  
**Subject:** Re: Sc master

I have just let Elizabeth know and she will advise PCC.

Richard J.M. Fyfe QC  
Deputy Attorney General  
Ministry of Justice and Attorney General

Phone: (250) 356-0149  
Fax: (250) 387-6224

This communication (both the message and any attachments) is confidential and may be protected by solicitor-client privilege. It is intended only for the use of the person or persons to whom it is addressed. Any distribution, copying, or other use by anyone else is strictly prohibited. If you have received this communication in error, please destroy the email message and any attachments immediately and notify my office by telephone or by email.

> On Jul 9, 2014, at 9:34 AM, "Anton, Suzanne JAG:EX" <Suzanne.Anton@gov.bc.ca> wrote:  
>  
> Does cab ops know we are holding this one?

## AG PSSG FOI AG:EX

---

**From:** Fyfe, Richard J JAG:EX  
**Sent:** Wednesday, July 16, 2014 10:59 AM  
**To:** Lalonde, Jarett JAG:EX; Ives, Andrew JAG:EX  
**Subject:** FW: Please confirm: OIC - Master Appointment

Hi, we will need to have this one signed by the AG before the 23<sup>rd</sup>.  
RF

Richard J.M. Fyfe QC  
Deputy Attorney General  
Ministry of Justice and Attorney General

Phone: (250) 356-0149  
Fax: (250) 387-6224

This communication (both the message and any attachments) is confidential and may be protected by solicitor-client privilege. It is intended only for the use of the person or persons to whom it is addressed. Any distribution, copying, or other use by anyone else is strictly prohibited. If you have received this communication in error, please destroy the email message and any attachments immediately and notify my office by telephone or by email.

---

**From:** Anderson, Steve PREM:EX  
**Sent:** Wednesday, July 16, 2014 10:45 AM  
**To:** Fyfe, Richard J JAG:EX  
**Cc:** MacMillan, Elizabeth PREM:EX  
**Subject:** Please confirm: OIC - Master Appointment

Good morning Richard,

Just wish to quickly advise you that based on your staffs' comments below the Master of the Supreme Court of BC OIC is being placed on the July 23 summary for Cabinet consideration.

Please let me know if you have any questions or concerns.

Many thanks

Steve

**Warning:** This email is intended only for the use of the individual or organization to whom it is addressed. It may contain information that is privileged or confidential. Any distribution, disclosure, copying, or other use by anyone else is strictly prohibited. If you have received this in error, please telephone or e-mail the sender immediately and delete the message.

---

**From:** Powell, Charlotte PREM:EX  
**Sent:** Tuesday, July 15, 2014 9:35 AM  
**To:** Anderson, Steve PREM:EX  
**Cc:** Lavery, Deborah PREM:EX  
**Subject:** FW: OIC - Master Appointment

And confirmation from DMO....

---

**From:** Dyson-Loewen, Jessica JAG:EX  
**Sent:** Tuesday, July 15, 2014 9:29 AM  
**To:** Powell, Charlotte PREM:EX  
**Cc:** Forrest, Cris J JAG:EX; Keyes, Donna JAG:EX  
**Subject:** FW: OIC - Master Appointment

Hi Charlotte,  
Our Deputy's Office has confirmed that it can proceed on the 23<sup>rd</sup>.  
Thanks!  
J

---

**From:** Richter, Connie JAG:EX  
**Sent:** Tuesday, July 15, 2014 9:28 AM  
**To:** Dyson-Loewen, Jessica JAG:EX  
**Cc:** Keyes, Donna JAG:EX  
**Subject:** RE: OIC - Master Appointment

Thank you.

The DAG has advised that it's ok to proceed now given the MO approval.

C

---

**From:** Dyson-Loewen, Jessica JAG:EX  
**Sent:** Tuesday, July 15, 2014 9:04 AM  
**To:** Richter, Connie JAG:EX  
**Cc:** Keyes, Donna JAG:EX  
**Subject:** FW: OIC - Master Appointment

Hi Connie,  
Just triple checking as I've had some questions from Cab Ops...Can you confirm that the Deputy is ok with the Master appointment going ahead on the 23<sup>rd</sup>? I spoke to Andrew at the MO and he indicated that it was fine to go ahead and that it was deferred from Cabinet on July 9<sup>th</sup> because they ran out of time.  
Thanks!  
J

---

**From:** Powell, Charlotte PREM:EX  
**Sent:** Monday, July 14, 2014 4:38 PM  
**To:** Dyson-Loewen, Jessica JAG:EX  
**Cc:** Forrest, Cris J JAG:EX; Keyes, Donna JAG:EX  
**Subject:** RE: OIC - Master Appointment

Thanks. So whatever issues (that caused it to be deferred at the last meeting) were sorted out and both DM and Minister are both okay with the OIC?

---

**From:** Dyson-Loewen, Jessica JAG:EX  
**Sent:** Monday, July 14, 2014 4:36 PM  
**To:** Powell, Charlotte PREM:EX  
**Cc:** Forrest, Cris J JAG:EX; Keyes, Donna JAG:EX  
**Subject:** Fwd: OIC - Master Appointment



Hi Charlotte,  
Out ministers office is aware that this is on the 23rd and Debbie is as well.  
Thanks  
J

Sent from my iPhone

Begin forwarded message:

**From:** "Dyson-Loewen, Jessica JAG:EX" <[Jessica.DysonLoewen@gov.bc.ca](mailto:Jessica.DysonLoewen@gov.bc.ca)>  
**Date:** July 9, 2014 at 1:12:55 PM PDT  
**To:** "Henuset, Gillian PREM:EX" <[Gillian.Henuset@gov.bc.ca](mailto:Gillian.Henuset@gov.bc.ca)>  
**Cc:** "Keyes, Donna JAG:EX" <[Donna.Keyes@gov.bc.ca](mailto:Donna.Keyes@gov.bc.ca)>, "Lavery, Deborah PREM:EX" <[Deborah.Lavery@gov.bc.ca](mailto:Deborah.Lavery@gov.bc.ca)>  
**Subject:** FW: OIC - Master Appointment

Hi Gillian – We should be good with this on the 23<sup>rd</sup>. I'll let you know if anything changes.

---

**From:** Matheson, Carissa JAG:EX  
**Sent:** Wednesday, July 9, 2014 1:12 PM  
**To:** Dyson-Loewen, Jessica JAG:EX; Ives, Andrew JAG:EX  
**Cc:** Keyes, Donna JAG:EX  
**Subject:** Re: OIC - Master Appointment

Should be fine... MSA will be there. :-)

---

**From:** Dyson-Loewen, Jessica JAG:EX  
**Sent:** Wednesday, July 9, 2014 1:09 PM  
**To:** Ives, Andrew JAG:EX; Matheson, Carissa JAG:EX  
**Cc:** Keyes, Donna JAG:EX  
**Subject:** RE: OIC - Master Appointment

Cab Ops was going to place it on the July 23<sup>rd</sup> Cabinet agenda. Any issue with that?

---

**From:** Ives, Andrew JAG:EX  
**Sent:** Wednesday, July 9, 2014 12:10 PM  
**To:** Matheson, Carissa JAG:EX  
**Cc:** Dyson-Loewen, Jessica JAG:EX  
**Subject:** Re: OIC - Master Appointment

Yes was pulled, no indication on alternative timing, at this time. Believe it was in the matter of scheduling at a different time in the near future.

Andrew Ives  
Ministerial Assistant to the Honourable Suzanne Anton QC  
Attorney General and Minister of Justice  
#250-387-2308

---

**From:** Matheson, Carissa JAG:EX  
**Sent:** Wednesday, July 9, 2014 11:57 AM  
**To:** Ives, Andrew JAG:EX  
**Cc:** Dyson-Loewen, Jessica JAG:EX  
**Subject:** FW: OIC - Master Appointment

Andrew - you're with MSA – any insight?

---

**From:** Dyson-Loewen, Jessica JAG:EX  
**Sent:** Wednesday, July 9, 2014 11:55 AM  
**To:** Lalonde, Jarett JAG:EX  
**Cc:** Tennant, Laura JAG:EX; Matheson, Carissa JAG:EX; Keyes, Donna JAG:EX; Richter, Connie JAG:EX  
**Subject:** OIC - Master Appointment

Hi Jarett,

I heard from Cab Ops that the Master appointment at today's Cabinet meeting has been deferred. Do you have any info on this? Wondering if it's a matter of rescheduling this OIC to another meeting or if there's a name change to the appointment.

Thanks!

J

**Jessica Dyson-Loewen** | Legislative Coordinator  
Justice Services Branch | Ministry of Justice  
Direct: 250.387.0167

## AG PSSG FOI AG:EX

---

**From:** Fyfe, Richard J JAG:EX  
**Sent:** Wednesday, July 16, 2014 11:41 AM  
**To:** Anderson, Steve PREM:EX  
**Subject:** RE: Please confirm: OIC - Master Appointment

OK. All systems "go".

Richard J.M. Fyfe QC  
Deputy Attorney General  
Ministry of Justice and Attorney General

Phone: (250) 356-0149  
Fax: (250) 387-6224

This communication (both the message and any attachments) is confidential and may be protected by solicitor-client privilege. It is intended only for the use of the person or persons to whom it is addressed. Any distribution, copying, or other use by anyone else is strictly prohibited. If you have received this communication in error, please destroy the email message and any attachments immediately and notify my office by telephone or by email.

---

**From:** Anderson, Steve PREM:EX  
**Sent:** Wednesday, July 16, 2014 11:40 AM  
**To:** Fyfe, Richard J JAG:EX  
**Subject:** RE: Please confirm: OIC - Master Appointment

Yes – Sandra J Harper of Victoria.

**Warning:** *This email is intended only for the use of the individual or organization to whom it is addressed. It may contain information that is privileged or confidential. Any distribution, disclosure, copying, or other use by anyone else is strictly prohibited. If you have received this in error, please telephone or e-mail the sender immediately and delete the message.*

---

**From:** Fyfe, Richard J JAG:EX  
**Sent:** Wednesday, July 16, 2014 11:39 AM  
**To:** Anderson, Steve PREM:EX  
**Subject:** RE: Please confirm: OIC - Master Appointment

No change. If it is signed then we are good to go. Appointee is Sandra Harper, correct?  
RF

Richard J.M. Fyfe QC  
Deputy Attorney General  
Ministry of Justice and Attorney General

Phone: (250) 356-0149  
Fax: (250) 387-6224

This communication (both the message and any attachments) is confidential and may be protected by solicitor-client privilege. It is intended only for the use of the person or persons to whom it is addressed. Any distribution, copying, or

other use by anyone else is strictly prohibited. If you have received this communication in error, please destroy the email message and any attachments immediately and notify my office by telephone or by email.

---

**From:** Anderson, Steve PREM:EX  
**Sent:** Wednesday, July 16, 2014 11:38 AM  
**To:** Fyfe, Richard J JAG:EX  
**Subject:** RE: Please confirm: OIC - Master Appointment

We have a signed order by the AG. Has the appointment changed?

**Warning:** *This email is intended only for the use of the individual or organization to whom it is addressed. It may contain information that is privileged or confidential. Any distribution, disclosure, copying, or other use by anyone else is strictly prohibited. If you have received this in error, please telephone or e-mail the sender immediately and delete the message.*

---

**From:** Fyfe, Richard J JAG:EX  
**Sent:** Wednesday, July 16, 2014 10:57 AM  
**To:** Anderson, Steve PREM:EX  
**Subject:** RE: Please confirm: OIC - Master Appointment

No concerns. We will still need to have the AG sign it but will follow up with her staff on that.  
RF

Richard J.M. Fyfe QC  
Deputy Attorney General  
Ministry of Justice and Attorney General

Phone: (250) 356-0149  
Fax: (250) 387-6224

This communication (both the message and any attachments) is confidential and may be protected by solicitor-client privilege. It is intended only for the use of the person or persons to whom it is addressed. Any distribution, copying, or other use by anyone else is strictly prohibited. If you have received this communication in error, please destroy the email message and any attachments immediately and notify my office by telephone or by email.

---

**From:** Anderson, Steve PREM:EX  
**Sent:** Wednesday, July 16, 2014 10:45 AM  
**To:** Fyfe, Richard J JAG:EX  
**Cc:** MacMillan, Elizabeth PREM:EX  
**Subject:** Please confirm: OIC - Master Appointment

Good morning Richard,

Just wish to quickly advise you that based on your staffs' comments below the Master of the Supreme Court of BC OIC is being placed on the July 23 summary for Cabinet consideration.

Please let me know if you have any questions or concerns.

Many thanks

Steve



**Warning:** This email is intended only for the use of the individual or organization to whom it is addressed. It may contain information that is privileged or confidential. Any distribution, disclosure, copying, or other use by anyone else is strictly prohibited. If you have received this in error, please telephone or e-mail the sender immediately and delete the message.

---

**From:** Powell, Charlotte PREM:EX  
**Sent:** Tuesday, July 15, 2014 9:35 AM  
**To:** Anderson, Steve PREM:EX  
**Cc:** Laverty, Deborah PREM:EX  
**Subject:** FW: OIC - Master Appointment

And confirmation from DMO....

---

**From:** Dyson-Loewen, Jessica JAG:EX  
**Sent:** Tuesday, July 15, 2014 9:29 AM  
**To:** Powell, Charlotte PREM:EX  
**Cc:** Forrest, Cris J JAG:EX; Keyes, Donna JAG:EX  
**Subject:** FW: OIC - Master Appointment

Hi Charlotte,  
Our Deputy's Office has confirmed that it can proceed on the 23<sup>rd</sup>.  
Thanks!  
J

---

**From:** Richter, Connie JAG:EX  
**Sent:** Tuesday, July 15, 2014 9:28 AM  
**To:** Dyson-Loewen, Jessica JAG:EX  
**Cc:** Keyes, Donna JAG:EX  
**Subject:** RE: OIC - Master Appointment

Thank you.

The DAG has advised that it's ok to proceed now given the MO approval.

C

---

**From:** Dyson-Loewen, Jessica JAG:EX  
**Sent:** Tuesday, July 15, 2014 9:04 AM  
**To:** Richter, Connie JAG:EX  
**Cc:** Keyes, Donna JAG:EX  
**Subject:** FW: OIC - Master Appointment

Hi Connie,  
Just triple checking as I've had some questions from Cab Ops...Can you confirm that the Deputy is ok with the Master appointment going ahead on the 23<sup>rd</sup>? I spoke to Andrew at the MO and he indicated that it was fine to go ahead and that it was deferred from Cabinet on July 9<sup>th</sup> because they ran out of time.  
Thanks!  
J

---

**From:** Powell, Charlotte PREM:EX  
**Sent:** Monday, July 14, 2014 4:38 PM  
**To:** Dyson-Loewen, Jessica JAG:EX  
**Cc:** Forrest, Cris J JAG:EX; Keyes, Donna JAG:EX  
**Subject:** RE: OIC - Master Appointment

Thanks. So whatever issues (that caused it to be deferred at the last meeting) were sorted out and both DM and Minister are both okay with the OIC?

---

**From:** Dyson-Loewen, Jessica JAG:EX  
**Sent:** Monday, July 14, 2014 4:36 PM  
**To:** Powell, Charlotte PREM:EX  
**Cc:** Forrest, Cris J JAG:EX; Keyes, Donna JAG:EX  
**Subject:** Fwd: OIC - Master Appointment

Hi Charlotte,  
Out ministers office is aware that this is on the 23rd and Debbie is as well.  
Thanks  
J

Sent from my iPhone

Begin forwarded message:

**From:** "Dyson-Loewen, Jessica JAG:EX" <[Jessica.DysonLoewen@gov.bc.ca](mailto:Jessica.DysonLoewen@gov.bc.ca)>  
**Date:** July 9, 2014 at 1:12:55 PM PDT  
**To:** "Henuset, Gillian PREM:EX" <[Gillian.Henuset@gov.bc.ca](mailto:Gillian.Henuset@gov.bc.ca)>  
**Cc:** "Keyes, Donna JAG:EX" <[Donna.Keyes@gov.bc.ca](mailto:Donna.Keyes@gov.bc.ca)>, "Lavery, Deborah PREM:EX" <[Deborah.Lavery@gov.bc.ca](mailto:Deborah.Lavery@gov.bc.ca)>  
**Subject:** FW: OIC - Master Appointment

Hi Gillian – We should be good with this on the 23<sup>rd</sup>. I'll let you know if anything changes.

---

**From:** Matheson, Carissa JAG:EX  
**Sent:** Wednesday, July 9, 2014 1:12 PM  
**To:** Dyson-Loewen, Jessica JAG:EX; Ives, Andrew JAG:EX  
**Cc:** Keyes, Donna JAG:EX  
**Subject:** Re: OIC - Master Appointment

Should be fine... MSA will be there. :-)

---

**From:** Dyson-Loewen, Jessica JAG:EX  
**Sent:** Wednesday, July 9, 2014 1:09 PM  
**To:** Ives, Andrew JAG:EX; Matheson, Carissa JAG:EX  
**Cc:** Keyes, Donna JAG:EX  
**Subject:** RE: OIC - Master Appointment

Cab Ops was going to place it on the July 23<sup>rd</sup> Cabinet agenda. Any issue with that?

---

**From:** Ives, Andrew JAG:EX  
**Sent:** Wednesday, July 9, 2014 12:10 PM  
**To:** Matheson, Carissa JAG:EX  
**Cc:** Dyson-Loewen, Jessica JAG:EX  
**Subject:** Re: OIC - Master Appointment

Yes was pulled, no indication on alternative timing, at this time. Believe it was in the matter of scheduling at a different time in the near future.



Andrew Ives  
Ministerial Assistant to the Honourable Suzanne Anton QC  
Attorney General and Minister of Justice  
#250-387-2308

---

**From:** Matheson, Carissa JAG:EX  
**Sent:** Wednesday, July 9, 2014 11:57 AM  
**To:** Ives, Andrew JAG:EX  
**Cc:** Dyson-Loewen, Jessica JAG:EX  
**Subject:** FW: OIC - Master Appointment

Andrew - you're with MSA – any insight?

---

**From:** Dyson-Loewen, Jessica JAG:EX  
**Sent:** Wednesday, July 9, 2014 11:55 AM  
**To:** Lalonde, Jarett JAG:EX  
**Cc:** Tennant, Laura JAG:EX; Matheson, Carissa JAG:EX; Keyes, Donna JAG:EX; Richter, Connie JAG:EX  
**Subject:** OIC - Master Appointment

Hi Jarett,  
I heard from Cab Ops that the Master appointment at today's Cabinet meeting has been deferred. Do you have any info on this? Wondering if it's a matter of rescheduling this OIC to another meeting or if there's a name change to the appointment.  
Thanks!  
J

**Jessica Dyson-Loewen** | Legislative Coordinator  
Justice Services Branch | Ministry of Justice  
Direct: 250.387.0167

s.3

-----Original Message-----

From: Fyfe, Richard J JAG:EX [mailto:Richard.Fyfe@gov.bc.ca]

Sent: Wednesday, July 30, 2014 12:42 PM

To: Hinkson, Christopher

Subject: Master

I spoke to the AG just now and she confirmed that the Master appointment was approved as recommended (Sandra Harper).

She asked me to apologize to you for not calling you. I let her know that you will be making the call to Sandra today.

Richard J.M. Fyfe QC

Deputy Attorney General

Ministry of Justice and Attorney General Tel. (250) 356-0149

This communication (both the message and any attachments) is confidential and may be protected by solicitor-client privilege. It is intended only for the use of the person or persons to whom it is addressed. Any distribution, copying or other use by anyone else is strictly prohibited. If you have received this communication in error, please destroy the email message and any attachments immediately and notify me by telephone or by email.

## AG PSSG FOI AG:EX

---

**From:** Fyfe, Richard J JAG:EX  
**Sent:** Wednesday, July 30, 2014 5:27 PM  
**To:** Richter, Connie AG:EX  
**Subject:** Re: QUESTION: FOR APPROVAL: IB - Vancouver Master Competition

I told the Chief Justice to call. We need to follow up with his office to find out an effective date and then pass the OIC.

Richard J.M. Fyfe QC  
Deputy Attorney General  
Ministry of Justice and Attorney General  
Tel. (250) 356-0149

This communication (both the message and any attachments) is confidential and may be protected by solicitor-client privilege. It is intended only for the use of the person or persons to whom it is addressed. Any distribution, copying or other use by anyone else is strictly prohibited. If you have received this communication in error, please destroy the email message and any attachments immediately and notify me by telephone or by email.

On Jul 30, 2014, at 1:43 PM, "Richter, Connie JAG:EX" <[Connie.Richter@gov.bc.ca](mailto:Connie.Richter@gov.bc.ca)> wrote:

Hi Richard,  
Do you happen to know if the Minister has called?  
I haven't been able to get confirmation from the MO.  
The OIC is being held until the calls are made and an effective date is confirmed.  
Thank you, C

---

**From:** Richter, Connie JAG:EX  
**Sent:** Tuesday, July 29, 2014 12:51 PM  
**To:** Matheson, Carissa JAG:EX  
**Subject:** FW: FOR APPROVAL: IB - Vancouver Master Competition

Hi Carissa,  
Do you happen to know the status of the call?  
Thank you, C

---

**From:** Richter, Connie JAG:EX  
**Sent:** Monday, July 21, 2014 8:13 AM  
**To:** Lalonde, Jarett JAG:EX  
**Cc:** Matheson, Carissa JAG:EX  
**Subject:** RE: FOR APPROVAL: IB - Vancouver Master Competition  
Wonderful, thanks very much, Jarett.  
Carissa, the contact numbers for Sandra Harper are:  
Primary Phone: 250-381-8100  
Secondary Phone: 250-381-3286

---

**From:** Lalonde, Jarett JAG:EX  
**Sent:** Friday, July 18, 2014 4:37 PM  
**To:** Richter, Connie JAG:EX  
**Subject:** RE: FOR APPROVAL: IB - Vancouver Master Competition  
[It's approved](#)

---

**From:** Richter, Connie JAG:EX  
**Sent:** Wednesday, July 16, 2014 4:17 PM

**To:** Lalonde, Jarett JAG:EX

**Subject:** FOR APPROVAL: IB - Vancouver Master Competition

Good afternoon, Jarett.

The Minister and Deputy AG have discussed this appointment a few times and as you know it's now scheduled to proceed to Cabinet on the 23<sup>rd</sup>; however, it's not clear to me whether or not the attached IB was reviewed/approved by the Minister? Could you pls. advise? Thank you.

FYI, the IB is held at Communications until we work to confirm three steps: 1) approval by Cabinet; 2) receipt of the appointment effective date from the Chief Justice; and 3) a release/announcement date.

These appointments are handled much like the judge appointments (process attached) and I work closely with Cab Ops, the Judiciary and our Communications office to see these through.

Please call me if you have any questions.

Thank you, C

## AG PSSG FOI AG:EX

---

**From:** Fyfe, Richard J JAG:EX  
**Sent:** Thursday, July 31, 2014 7:16 AM  
**To:** 'Hinkson, Christopher'  
**Subject:** RE: Master

Can I give you a call this morning first thing?

I think the sequence can be: (1) you call Sandra and determine an effective date; (2) The date gets inserted in the OIC and then signed by the Lieutenant Governor; (3) I can confirm to you once the OIC is signed; and (4) you can advise the Court.

I will check on the LG's availability today.

RF

Richard J.M. Fyfe QC  
Deputy Attorney General  
Ministry of Justice and Attorney General

Phone: (250) 356-0149

Fax: (250) 387-6224

This communication (both the message and any attachments) is confidential and may be protected by solicitor-client privilege. It is intended only for the use of the person or persons to whom it is addressed. Any distribution, copying, or other use by anyone else is strictly prohibited. If you have received this communication in error, please destroy the email message and any attachments immediately and notify my office by telephone or by email.

-----Original Message-----

s.3

-----Original Message-----

From: Fyfe, Richard J JAG:EX [mailto:Richard.Fyfe@gov.bc.ca]  
Sent: July-30-14 5:26 PM  
To: Hinkson, Christopher  
Subject: Re: Master

Need an effective date to finalize the OIC and get it signed by the LG. Did Sandra or you discuss an effective date?

Richard J.M. Fyfe QC  
Deputy Attorney General  
Ministry of Justice and Attorney General Tel. (250) 356-0149

This communication (both the message and any attachments) is confidential and may be protected by solicitor-client privilege. It is intended only for the use of the person or persons to whom it is addressed. Any distribution, copying or

other use by anyone else is strictly prohibited. If you have received this communication in error, please destroy the email message and any attachments immediately and notify me by telephone or by email.

s.3

> -----Original Message-----

> From: Fyfe, Richard J JAG:EX [mailto:Richard.Fyfe@gov.bc.ca]

> Sent: Wednesday, July 30, 2014 12:42 PM

> To: Hinkson, Christopher

> Subject: Master

>

> I spoke to the AG just now and she confirmed that the Master appointment was approved as recommended (Sandra Harper).

> She asked me to apologize to you for not calling you. I let her know that you will be making the call to Sandra today.

>

> Richard J.M. Fyfe QC

> Deputy Attorney General

> Ministry of Justice and Attorney General Tel. (250) 356-0149

>

> This communication (both the message and any attachments) is confidential and may be protected by solicitor-client privilege. It is intended only for the use of the person or persons to whom it is addressed. Any distribution, copying or other use by anyone else is strictly prohibited. If you have received this communication in error, please destroy the email message and any attachments immediately and notify me by telephone or by email.



## AG PSSG FOI AG:EX

---

**From:** Fyfe, Richard J JAG:EX  
**Sent:** Thursday, July 31, 2014 2:16 PM  
**To:** Richter, Connie JAG:EX  
**Subject:** RE: Sandra Harper

Yes. Thanks.  
RF

Richard J.M. Fyfe QC  
Deputy Attorney General  
Ministry of Justice and Attorney General

Phone: (250) 356-0149  
Fax: (250) 387-6224

This communication (both the message and any attachments) is confidential and may be protected by solicitor-client privilege. It is intended only for the use of the person or persons to whom it is addressed. Any distribution, copying, or other use by anyone else is strictly prohibited. If you have received this communication in error, please destroy the email message and any attachments immediately and notify my office by telephone or by email.

---

**From:** Richter, Connie JAG:EX  
**Sent:** Thursday, July 31, 2014 1:00 PM  
**To:** Fyfe, Richard J JAG:EX  
**Subject:** RE: Sandra Harper

Thank you. So if we can swing this for a release at 3:30 today, all ok? I will advise the MO as well and will let CJ Hinkson know the final plans.

---

**From:** Fyfe, Richard J JAG:EX  
**Sent:** Thursday, July 31, 2014 12:58 PM  
**To:** Richter, Connie JAG:EX  
**Subject:** FW: Sandra Harper

Richard J.M. Fyfe QC  
Deputy Attorney General  
Ministry of Justice and Attorney General

Phone: (250) 356-0149  
Fax: (250) 387-6224

This communication (both the message and any attachments) is confidential and may be protected by solicitor-client privilege. It is intended only for the use of the person or persons to whom it is addressed. Any distribution, copying, or

other use by anyone else is strictly prohibited. If you have received this communication in error, please destroy the email message and any attachments immediately and notify my office by telephone or by email.

s.3

Elect Dist: Victoria-Beacon Hill

OIC to appoint Sandra Harper as a Master of the Supreme Court of BC

2014/06/27 s.15, s.22 AG-Attorney General)Minister has signed/approved OIC -copy to Donna/Jessica will walk over to Gillian Henuset in Cap ops

Page 20 of 72 to/à Page 21 of 72

Withheld pursuant to/removed as

s.3

## Richter, Connie JAG:EX

---

**From:** McCray, Lindsay GCPE:EX  
**Sent:** Thursday, July 31, 2014 4:57 PM  
**To:** Richter, Connie JAG:EX  
**Subject:** Fw: BC News - Supreme Court master appointed for Vancouver

Fyi - it's out.

---

**From:** [noreply.newsondemand@gov.bc.ca](mailto:noreply.newsondemand@gov.bc.ca) [<mailto:noreply.newsondemand@gov.bc.ca>]  
**Sent:** Thursday, July 31, 2014 04:56 PM  
**To:** McCray, Lindsay GCPE:EX  
**Subject:** BC News - Supreme Court master appointed for Vancouver



BRITISH  
COLUMBIA

**NEWSROOM**

*News on Demand - As it Happens*

Thursday, July 31, 2014

### **Supreme Court master appointed for Vancouver**

Sandra Harper has been appointed master of the Supreme Court of British Columbia and will take her seat in Vancouver, effective Tuesday, Aug. 5, 2014.

**You are receiving this BCGov news item based on your subscription to these topic areas:**  
Ministry - Justice

Please do not reply to this email.

[Manage your subscription](#)

[Visit the BCNewsroom](#)



## **Richter, Connie JAG:EX**

---

**From:** Richter, Connie JAG:EX  
**Sent:** Thursday, July 31, 2014 4:39 PM  
**To:** McCray, Lindsay GCPE:EX  
**Subject:** RE: FINAL version

OK, thank you. I'm waiting to confirm same with the CJ's office as their announcement is pending ours.

Thanks for all of your help with this today.

C

---

**From:** McCray, Lindsay GCPE:EX  
**Sent:** Thursday, July 31, 2014 4:35 PM  
**To:** Richter, Connie JAG:EX  
**Subject:** FINAL version

For your records.

Should go out to media in 15 minutes. Will forward that email to you when I see it.

Lindsay

**Lindsay McCray**  
**Public Affairs Officer**  
**Government Communications & Public Engagement**  
**Ministry of Justice**  
**Tel: 250 952-0394**  
**Cell: 250 886-4732**



## **Richter, Connie JAG:EX**

---

**From:** Richter, Connie JAG:EX  
**Sent:** Thursday, July 31, 2014 3:17 PM  
**To:** McCray, Lindsay GCPE:EX  
**Subject:** RE: REVISED - Supreme Court master appointed for Vancouver

Hi, the information on the Lawyer Lookup is as follows:

[http://www.lawsociety.bc.ca/apps/lkup/mbr\\_details.cfm?encrypted=%2C%24%3EXMZ%3CF%5BUUGMCSS%3C%0A](http://www.lawsociety.bc.ca/apps/lkup/mbr_details.cfm?encrypted=%2C%24%3EXMZ%3CF%5BUUGMCSS%3C%0A)

-----Original Message-----

**From:** McCray, Lindsay GCPE:EX  
**Sent:** Thursday, July 31, 2014 3:01 PM  
**To:** Richter, Connie JAG:EX  
**Subject:** RE: REVISED - Supreme Court master appointed for Vancouver

We would prefer to give the reporter the name and contact information rather than asking them to look it up.  
Can you confirm that this is her office?

Sandra J. Harper  
100-747 FORT STREET  
Victoria, British Columbia  
V8W 3E9  
250-381-8100

-----Original Message-----

**From:** Richter, Connie JAG:EX  
**Sent:** Thursday, July 31, 2014 2:58 PM  
**To:** McCray, Lindsay GCPE:EX  
**Subject:** RE: REVISED - Supreme Court master appointed for Vancouver

Hi Lindsay,

We don't normally provide that information and it's available online so I'm assuming that they can locate it there should they require it.

Sound ok?

-----Original Message-----

**From:** McCray, Lindsay GCPE:EX  
**Sent:** Thursday, July 31, 2014 2:56 PM  
**To:** Richter, Connie JAG:EX  
**Subject:** RE: REVISED - Supreme Court master appointed for Vancouver

Thanks Connie, will do.

Will you speak with Ms Harper about giving her contact information to media?

Lindsay

-----Original Message-----

From: Richter, Connie JAG:EX

Sent: Thursday, July 31, 2014 2:51 PM

To: McCray, Lindsay GCPE:EX

Subject: RE: REVISED - Supreme Court master appointed for Vancouver

Hello,

We have are in receipt of the signed OIC so please proceed with releasing the Information Bulletin at 4:30 today.

Thank you, C

-----Original Message-----

From: McCray, Lindsay GCPE:EX

Sent: Thursday, July 31, 2014 2:40 PM

To: Richter, Connie JAG:EX

Subject: RE: REVISED - Supreme Court master appointed for Vancouver

Thanks Connie.

Also - if reporters want to speak with the new master - can they do so? If so, can you please provide her name and number?

-----Original Message-----

From: Richter, Connie JAG:EX

Sent: Thursday, July 31, 2014 2:37 PM

To: McCray, Lindsay GCPE:EX

Subject: RE: REVISED - Supreme Court master appointed for Vancouver

Sounds great re the 4:30 time slot. We should make this time. I will confirm asap.

-----Original Message-----

From: McCray, Lindsay GCPE:EX

Sent: Thursday, July 31, 2014 2:31 PM

To: Richter, Connie JAG:EX

Subject: FW: REVISED - Supreme Court master appointed for Vancouver

Revisions included and attached.

I've bumped this back to 4:30pm. If we don't receive confirmation that the LG has signed and the OIC deposited by 4pm, we will bump this to a new time tomorrow. That okay with you?

Lindsay

-----Original Message-----

From: Stagg, Linda R GCPE:EX [mailto:Linda.Stagg@gov.bc.ca]

Sent: Thursday, July 31, 2014 2:24 PM

To: Stagg, Linda R GCPE:EX

Subject: Supreme Court master appointed for Vancouver

Please refer to the files attached to this email. The following is the summary of the News Release

Document Name: DRAFT.pdf  
NR Number: Not Approved  
NR Type: Information Bulletin  
State: Planned  
Planned Release Date: July 31, 2014 at 3:30 pm No Lead Organization  
Headline: Supreme Court master appointed for Vancouver

This email was auto-generated.

Not Approved  
July 31, 2014

Ministry of Justice

INFORMATION BULLETIN  
Supreme Court master appointed for Vancouver

VANCOUVER - Sandra Harper has been appointed master of the Supreme Court of British Columbia and will take her seat in Vancouver, effective Tuesday, Aug. 5, 2014.

A master presides in civil chambers and registrar hearings and makes decisions about pre-trial motions and procedural orders. Section 11 of the Supreme Court Act allows the lieutenant-governor, on the recommendation of the attorney general, who consults with the chief justice, to appoint one or more masters of the court.

Ms. Harper is counsel at Harper and Company in Victoria. She received a law degree at the University of Victoria and has been practising in this province for over 30 years. Her career has focused on civil litigation, personal injury litigation, government liability, family law and administrative law.

Ms. Harper continues to give back to her community as a board member for the Victoria Foundation and volunteer for the University of Victoria law school moot court.

The process for the appointment of a master involves several steps. Applications are solicited and reviewed by an ad hoc committee consisting of the deputy attorney general, chief justice of the Supreme Court of British Columbia, president of the Law Society of British Columbia and the president of the Canadian Bar Association, B.C. branch (or their delegates).

The ad hoc committee then provides a short list of recommendations to the attorney general. The chief justice is consulted before the attorney general makes a recommendation to cabinet. The final appointment is made through a cabinet order-in-council.

Media Contact:

Lori DeLuca  
Ministry of Justice  
Government Communications and Public Engagement  
250 953-3196

Connect with the Province of B.C. at: [www.gov.bc.ca/connect](http://www.gov.bc.ca/connect)



## Richter, Connie JAG:EX

---

**From:** Richter, Connie JAG:EX  
**Sent:** Thursday, July 31, 2014 2:57 PM  
**To:** 'Hinkson, Christopher'  
**Subject:** Master Appointment  
**Attachments:** 485-2014.pdf

**Importance:** High

Good afternoon,

The below is for your information as well as I understand that you may wish to announce this prior to our announcement going public.

Thank you,

Connie Richter | Executive Coordinator  
Deputy Attorney General's Office | Ministry of Justice  
11th Floor, 1001 Douglas Street | Victoria BC V8W 9J7  
☎ 250 387-1578

---

**From:** Richter, Connie JAG:EX  
**Sent:** Thursday, July 31, 2014 2:48 PM  
**To:** XT:DuMont, Elise AG:IN  
**Subject:** OIC: Master Appointment  
**Importance:** High

Good afternoon, Elise.

Further to my voice message, attached is a copy of the signed OIC for your information/file.

The Information Bulletin will be released at approximately 4:30 today.

Connie Richter | Executive Coordinator  
Deputy Attorney General's Office | Ministry of Justice  
11th Floor, 1001 Douglas Street | Victoria BC V8W 9J7  
☎ 250 387-1578

## Richter, Connie JAG:EX

---

**From:** Richter, Connie JAG:EX  
**Sent:** Thursday, July 31, 2014 2:45 PM  
**To:** Emerson, Barb JAG:EX; Henuset, Gillian PREM:EX; Anderson, Steve PREM:EX  
**Subject:** RE: OIC

Thank you very much.

FYI, our GCPE office will be releasing the announcement at 4:30.

**Connie Richter** | Executive Coordinator  
Deputy Attorney General's Office | Ministry of Justice  
11th Floor, 1001 Douglas Street | Victoria BC V8W 9J7  
☎ 250 387-1578

---

**From:** Emerson, Barb JAG:EX  
**Sent:** Thursday, July 31, 2014 2:42 PM  
**To:** Henuset, Gillian PREM:EX; Anderson, Steve PREM:EX  
**Cc:** Richter, Connie JAG:EX  
**Subject:** OIC

**Barbara Emerson** | Manager  
OIC Administration Office | Ministry of Justice  
PO Box 9280 Stn Prov Gov't | Victoria, BC V8W 9J7  
☎ 250 387-0725  
♻ Please consider the environment before printing this e-mail or its attachments

**PROVINCE OF BRITISH COLUMBIA**  
**ORDER OF THE LIEUTENANT GOVERNOR IN COUNCIL**

Order in Council No. 485

, Approved and Ordered July 31, 2014

  
Lieutenant Governor

Executive Council Chambers, Victoria

On the recommendation of the undersigned, the Lieutenant Governor, by and with the advice and consent of the Executive Council, orders that Sandra J. Harper of Victoria is appointed Master of the Supreme Court of British Columbia effective August 5, 2014.



Attorney General and Minister of Justice



Presiding Member of the Executive Council

*(This part is for administrative purposes only and is not part of the Order.)*

Authority under which Order is made:

Act and section: Supreme Court Act, R.S.B.C. 1996, c. 443, s. 11

Other: \_\_\_\_\_

June 17, 2014

Page 1 of 1

O/570/2014/27



## Richter, Connie JAG:EX

---

**From:** Henuset, Gillian PREM:EX  
**Sent:** Thursday, July 31, 2014 1:43 PM  
**To:** Emerson, Barb JAG:EX  
**Cc:** Richter, Connie JAG:EX  
**Subject:** RE: RUSH OIC - Master Appointment

The item is now in the LG folder on SharePoint Barb – let me know if you need anything else.

GH

---

**From:** Emerson, Barb JAG:EX  
**Sent:** Thursday, July 31, 2014 1:09 PM  
**To:** Richter, Connie JAG:EX; Henuset, Gillian PREM:EX  
**Subject:** Re: RUSH OIC - Master Appointment

Hi Connie

I will have to confirm with GH that it can be signed at that time and can get back to you

Barb

---

**From:** Richter, Connie JAG:EX  
**Sent:** Thursday, July 31, 2014 01:07 PM Pacific Standard Time  
**To:** Henuset, Gillian PREM:EX  
**Cc:** Emerson, Barb JAG:EX  
**Subject:** RUSH OIC - Master Appointment

Good afternoon, Gillian.

Re the above-noted, we now have an effective date (Tuesday August 5, 2014) for the OIC.

We'd like to work towards releasing our announcement this afternoon at approximately 3:30PM.

Are you able to add the date to the OIC and forward it to Barbara for her to obtain the LG's signature or is the timing too tight?

C

## Richter, Connie JAG:EX

---

**From:** McCray, Lindsay GCPE:EX  
**Sent:** Friday, July 25, 2014 10:51 AM  
**To:** Richter, Connie JAG:EX  
**Cc:** Labh, Janet JAG:EX; Mulholland, Lauren GCPE:EX  
**Subject:** RE: Vancouver Master Competition

Perfect. Thanks for keeping me in the loop.

---

**From:** Richter, Connie JAG:EX  
**Sent:** Friday, July 25, 2014 10:47 AM  
**To:** McCray, Lindsay GCPE:EX  
**Cc:** Labh, Janet JAG:EX; Mulholland, Lauren GCPE:EX  
**Subject:** RE: Vancouver Master Competition

Good morning, Lindsay.

I understand that it was approved in Cabinet on Wednesday; however, it's still pending a few things:

- the Minister speaking to S. Harper; and
- S. Harper and the Chief Justice agreeing to an appointment effective date.

Once the effective date is received in our office I will work with Cab Ops (to seek the LG's signature) and you (to secure a release date/time) to finalize all.

Thank you, C

---

**From:** McCray, Lindsay GCPE:EX  
**Sent:** Friday, July 25, 2014 10:39 AM  
**To:** Richter, Connie JAG:EX  
**Cc:** Labh, Janet JAG:EX; Mulholland, Lauren GCPE:EX  
**Subject:** RE: Vancouver Master Competition

Hi Connie,

Just checking in on this, any further information to offer after cabinet this week?

Lindsay

---

**From:** Richter, Connie JAG:EX  
**Sent:** Monday, July 21, 2014 1:46 PM  
**To:** McCray, Lindsay GCPE:EX; DeLuca, Lori GCPE:EX  
**Cc:** Labh, Janet JAG:EX  
**Subject:** IB: Vancouver Master Competition

Good afternoon,

At the request of the Chief Justice, could you please add "Ms." at the start of the third para? Thank you.

FYI, it has now been approved by the Minister, Deputy AG and the Chief Justice.

I will advise re the effective date and next steps as soon as possible.

Thank you, C

## Richter, Connie JAG:EX

---

**From:** Richter, Connie JAG:EX  
**Sent:** Monday, July 21, 2014 1:41 PM  
**To:** XT:DuMont, Elise AG:IN  
**Subject:** RE: CONFIDENTIAL - FOR APPROVAL: IB - Vancouver Master Competition

Thanks very much, Elise.

I will ensure that "Ms." is added.

Once approved by Cabinet the Minister will touch base with Ms. Harper and then I believe that the Chief Justice discusses an appointment effective date with Ms. Harper.  
So I will advise when it has been approved by Cabinet and when the Minister has spoken to her so that the Chief Justice can discuss the date and advise our office. Sound ok?

Could you also please advise Frank so that he is aware of where this is in the process?

Thank you,

**Connie Richter** | Executive Coordinator  
Deputy Attorney General's Office | Ministry of Justice  
11th Floor, 1001 Douglas Street | Victoria BC V8W 9J7  
☎ 250 387-1578

s.3

---

**From:** Richter, Connie JAG:EX [<mailto:Connie.Richter@gov.bc.ca>]  
**Sent:** Monday, July 21, 2014 12:53 PM  
**To:** Du Mont, Elise  
**Subject:** RE: CONFIDENTIAL - FOR APPROVAL: IB - Vancouver Master Competition

Thanks very much.

**Connie Richter** | Executive Coordinator  
Deputy Attorney General's Office | Ministry of Justice

s.3

---

**From:** Richter, Connie JAG:EX [<mailto:Connie.Richter@gov.bc.ca>]  
**Sent:** Monday, July 21, 2014 11:10 AM  
**To:** Du Mont, Elise  
**Subject:** CONFIDENTIAL - FOR APPROVAL: IB - Vancouver Master Competition

Good morning, Elise.

The attached is for the Chief Justice's review and approval asap please.

It has been approved by the Minister and the Deputy Attorney General.

FYI, this appointment is scheduled to be discussed at the July 23<sup>rd</sup> Cabinet meeting.

Thank you,

**Connie Richter** | Executive Coordinator  
Deputy Attorney General's Office | Ministry of Justice  
11th Floor, 1001 Douglas Street | Victoria BC V8W 9J7  
☎ 250 387-1578



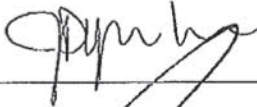
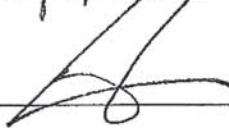


**Ministry of Justice**

**OIC**  
**Approval Form**

**CLIFF #: 409792**

**Contact: Jessica Dyson-Loewen (250-387-0167)**

Signature		Date
Legislative Coordinator		June 18/14
Deputy Attorney General		JUN 22 2014
<b>Comments:</b>  Targeting July 9 <sup>th</sup> Cabinet meeting.		

**Ministry of Justice  
OIC – MASTER APPOINTMENT  
Speaking Points**

**ISSUE SUMMARY:**

s.12; s.13

**BACKGROUND:**

s.12; s.13

s.12; s.13

Page 38 of 72 to/à Page 39 of 72

Withheld pursuant to/removed as

s.12 ; s.14

# Order in Council Cabinet Summary Information

Last Updated: July 2010

Ministry: Justice

Date Prepared: June 16, 2014

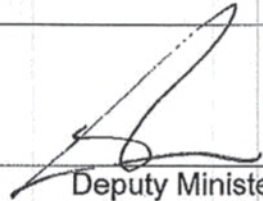
Cliff #: 409792

Log #: 0570

Section	Detail
1. Type of OIC:	<input type="checkbox"/> BRDO appointment* <input checked="" type="checkbox"/> Non-BRDO appointment <input checked="" type="checkbox"/> Not a regulation <input type="checkbox"/> Regulation - provide Regulatory Count:
2. Routine or For Attention:	<input checked="" type="checkbox"/> Routine <input type="checkbox"/> For Attention because (select all that apply): <input type="checkbox"/> REQUIRES DISCUSSION <input type="checkbox"/> CONTROVERSIAL <input type="checkbox"/> REVISES POLICY
3. Required Effective Date (Select all timing constraints that apply. Include Rationale. )	<input type="checkbox"/> No Timing Requirements <p>RUSH - Cabinet approval is requested by <u>July 9, 2014</u> because:</p> <input type="checkbox"/> Legal requirement - Per Legislative Counsel's comments, the OIC must be deposited by the date specified. <input type="checkbox"/> Communication Lag - In order to give stakeholders sufficient time to adapt to the proposed change, the ministry would like to provide _____ months of lead time. <input type="checkbox"/> Media requirement. A Public Announcement is planned. <input checked="" type="checkbox"/> Other: s.12 <p style="text-align: right;">s.12</p>



4. Processing Instructions after approval	<input type="checkbox"/> Process normally <input checked="" type="checkbox"/> Hold because (select all that apply): <input type="checkbox"/> Ministry requests hold until release by the Minister, no later than _____ <input checked="" type="checkbox"/> Other <u>If approved at Cabinet, this OIC needs to be held until the Attorney General's office requests that it proceeds for LGIC signature.</u>
5. Authorizing Act	<i>Supreme Court Act, R.S.B.C. 1996, c. 443, s.11</i>
6. Purpose, Content and Context (OIC "Essence")	<ul style="list-style-type: none"> <li>Proposed Master appointment to the Supreme Court at the Vancouver location.</li> </ul> <p style="text-align: right;">s.12</p>
7. Fiscal Management Considerations	N/A
8. Legislative Counsel Cautions (yellow or red tags) Please speak to each concern expressed.	s.12; s.14
9. Stakeholder and Affected Party Consultations	N/A
10. Trade Obligations  <input checked="" type="checkbox"/> Trade is not affected.	The OIC affects trade and <input type="checkbox"/> BC, Alberta and Saskatchewan Trade Offices have been notified. <input type="checkbox"/> Trade partners have not yet been notified because: _____
11. Prerequisites	N/A
12. Communication plan overview (or "N/A").	An Information Bulletin will be issued once the appointment has been signed by the LGIC.

  
 Deputy Minister  
 JUN 23 2014

Date Signed

Contact Name: Jessica Dyson-Loewen or Donna  
Keyes  
Title: Legislative Coordinator  
Phone Number: 250-387-0167  
  
Prepared By: Jessica Dyson-Loewen  
Phone Number: 250-387-0167

**Attached Appendices:**

- ☒ Distribution Form
- ☐ Regulatory Criteria Checklist
- ☐ Regulatory Criteria Exemption Form
- ☐ Map(s)
- ☐ Other:

## ORDER IN COUNCIL DISTRIBUTION FORM

**STATUTE:** *Supreme Court Act*, R.S.B.C. 1996, c. 443, s.11

For OIC Office use only:

**MINISTRY:** Justice

---

### SUMMARY OF SUBJECT MATTER

Proposed Master appointment to the Supreme Court at the Vancouver location.

---

### ORIGINATOR (Name/Ministry/Branch/Telephone/email):

Jessica Dyson-Loewen, Ministry of Justice, Justice Services Branch, 250-387-0167,  
[Jessica.DysonLoewen@gov.bc.ca](mailto:Jessica.DysonLoewen@gov.bc.ca)

---

### COPIES

☒ PDF copies (Please provide name, Ministry and exact email address for each recipient below):

Donna Keyes, Ministry of Justice, [Donna.Keyes@gov.bc.ca](mailto:Donna.Keyes@gov.bc.ca)

Connie Richter, Ministry of Justice, [Connie.Richter@gov.bc.ca](mailto:Connie.Richter@gov.bc.ca)

Janet Labh, Ministry of Justice, [Janet.Labh@gov.bc.ca](mailto:Janet.Labh@gov.bc.ca)

Shawna Lyttle, Ministry of Justice, [Shawna.Lyttle@gov.bc.ca](mailto:Shawna.Lyttle@gov.bc.ca)

☐ Certified true copy of this OIC - for legal or evidentiary purposes only  
(Please provide name, Ministry/Company, mailing address, city, postal code and telephone):



Page 45 of 72

Withheld pursuant to/removed as

s.3



**Resume Profile: SANDRA J HARPER**

s.22

**SANDRA J HARPER's Cover Letter for MST SUP CT - Master, Supreme Court of British Columbia**

To whom it may concern:

I am applying for the position of Master Supreme Court of British Columbia. In support of my application, I request that you consider the following:

s.22

Thank you for your consideration.

Yours truly,  
Sandra Harper

s.22

s.22

**Labh, Janet JAG:EX**

**From:** Labh, Janet JAG:EX  
**Sent:** Wednesday, June 25, 2014 9:37 AM  
**To:** McCray, Lindsay GCPE:EX  
**Cc:** DeLuca, Lori GCPE:EX; Mulholland, Lauren GCPE:EX; Richter, Connie JAG:EX  
**Subject:** RE: REQUEST for IB: Vancouver master competiton

OIC ✓  
SN ATTACHED  
✓ APPROVED  
407912

Good morning; these SN has been approved by the DAG.

The DAG will be briefing the AG next week in preparation for Cabinet on July 9<sup>th</sup>. Our office (Connie) will advise on further updates (dates, etc).

Thank you.

Janet

---

**From:** McCray, Lindsay GCPE:EX  
**Sent:** Monday, June 23, 2014 9:18 AM  
**To:** Labh, Janet JAG:EX  
**Cc:** DeLuca, Lori GCPE:EX; Mulholland, Lauren GCPE:EX  
**Subject:** RE: REQUEST for IB: Vancouver master competiton

Hi Janet,

Just following up:

- a) Where we are on approvals?
- b) Any updates on when this can go out?

Thanks,

Lindsay

---

**From:** Labh, Janet JAG:EX  
**Sent:** Tuesday, June 17, 2014 12:43 PM  
**To:** McCray, Lindsay GCPE:EX  
**Cc:** DeLuca, Lori GCPE:EX  
**Subject:** RE: REQUEST for IB: Vancouver master competiton

Connie advised it much that same process at a judicial appt.

---

**From:** McCray, Lindsay GCPE:EX  
**Sent:** Tuesday, June 17, 2014 12:42 PM  
**To:** Labh, Janet JAG:EX  
**Cc:** DeLuca, Lori GCPE:EX  
**Subject:** RE: REQUEST for IB: Vancouver master competiton

Thank you Janet. Is the date determined at the time the OIC is reviewed by cabinet? If not, how/when will we know?



---

**From:** Labh, Janet JAG:EX  
**Sent:** Tuesday, June 17, 2014 12:40 PM  
**To:** McCray, Lindsay GCPE:EX  
**Cc:** DeLuca, Lori GCPE:EX  
**Subject:** RE: REQUEST for IB: Vancouver master competiton

The due date is left blank – I cannot answer that question.

---

**From:** McCray, Lindsay GCPE:EX  
**Sent:** Tuesday, June 17, 2014 12:39 PM  
**To:** Labh, Janet JAG:EX  
**Cc:** DeLuca, Lori GCPE:EX  
**Subject:** FW: REQUEST for IB: Vancouver master competiton

Hi Janet,

Please see the attached IB for DAG review. Does it need to go to someone in the Supreme Court for their approval?

One question I didn't have the answer to – when does she take her seat in Vancouver?

Please keep us up to date on OIC timing.

Lindsay

---

**From:** Labh, Janet JAG:EX  
**Sent:** Monday, June 16, 2014 4:49 PM  
**To:** DeLuca, Lori GCPE:EX  
**Subject:** RE: REQUEST for IB: Vancouver master competiton

I have checked our CLIFF log, there was one done in 2012 for Leslie J. Muir.

Sorry, I'm really busy while Connie is away. You should have something in your files.

---

**From:** DeLuca, Lori GCPE:EX  
**Sent:** Monday, June 16, 2014 4:47 PM  
**To:** Labh, Janet JAG:EX  
**Subject:** RE: REQUEST for IB: Vancouver master competiton

Hopefully we can dig up some info online or in previous IBs that can help explain the appointment.

---

**From:** Labh, Janet JAG:EX  
**Sent:** Monday, June 16, 2014 4:45 PM  
**To:** DeLuca, Lori GCPE:EX  
**Subject:** RE: REQUEST for IB: Vancouver master competiton

Yes, you have done them in the past. You have all the information provided to , Connie is away for two weeks.

Master's are OIC appointments (they do not have a due date much like a judicial appt.).

---

**From:** DeLuca, Lori GCPE:EX  
**Sent:** Monday, June 16, 2014 4:43 PM  
**To:** Labh, Janet JAG:EX

**Cc:** Richter, Connie JAG:EX

**Subject:** RE: REQUEST for IB: Vancouver master competiton

Hi Janet, what is the Master position exactly? If we're to draft an IB, any additional background you can provide would be helpful.

Have we done IBs in the past on this? It doesn't sound familiar, but I can check.

---

**From:** Labh, Janet JAG:EX

**Sent:** Monday, June 16, 2014 4:28 PM

**To:** DeLuca, Lori GCPE:EX

**Cc:** Mulholland, Lauren GCPE:EX; Richter, Connie JAG:EX

**Subject:** REQUEST for IB: Vancouver master competiton

Good afternoon;

The LEG/OIC office is working towards the July 9<sup>th</sup> Cabinet meeting, could you please provide our office with an IB for DAG approval.

Thanks

---

**From:** Labh, Janet JAG:EX

**Sent:** Monday, June 16, 2014 2:30 PM

**To:** Dyson-Loewen, Jessica JAG:EX; Keyes, Donna JAG:EX

**Cc:** Richter, Connie JAG:EX

**Subject:** Vancouver master competiton

Good afternoon;

Attached is the incoming request for the above master appt. The interviews have taken place and attached is the successful candidates' CV.

Please prepare an OIC with the appt date left blank.

Thanks

Janet Labh | Senior Executive Assistant

Deputy Attorney General's Office | Ministry of Justice

PO Box 9290 Stn Prov Gov't | Victoria, BC V8W 9J7

☎ 250 387-5211

♻ Please consider the environment before printing this e-mail or its attachments

Labh, Janet JAG:EX

---

**Subject:** FW: Master OIC  
**Attachments:** MASTERS appnt.pdf

---

**From:** Labh, Janet JAG:EX  
**Sent:** Monday, June 23, 2014 2:53 PM  
**To:** Keyes, Donna JAG:EX  
**Cc:** Richter, Connie JAG:EX  
**Subject:** FW: Master OIC

Thanks Donna; I'm advised that the DAG will need time to brief the AG and I note that this is going to Cabinet on July 9<sup>th</sup>. I have flagged this for the DAG/DM meeting for July 7<sup>th</sup>.

Thanks

Janet

---

**From:** Keyes, Donna JAG:EX  
**Sent:** Monday, June 23, 2014 2:45 PM  
**To:** Labh, Janet JAG:EX  
**Subject:** RE: Master OIC

Here you go!

---

**From:** Labh, Janet JAG:EX  
**Sent:** Monday, June 23, 2014 1:52 PM  
**To:** Keyes, Donna JAG:EX  
**Subject:** Master OIC

When you get a moment (not a rush), I should have taken a copy of this OIC for Connie. Could I trouble you for an e-copy.

Thanks

Janet Labh | Senior Executive Assistant  
Deputy Attorney General's Office | Ministry of Justice  
PO Box 9290 Stn Prov Gov't | Victoria, BC V8W 9J7

☎ 250 387-5211

♻ Please consider the environment before printing this e-mail or its attachments



## INFORMATION BULLETIN

JUN 25 2014

Ministry of Justice

[release number]

[Date]

### Supreme Court master appointed for Vancouver

VANCOUVER – Sandra Harper has been appointed master of the Supreme Court of British Columbia and will take her seat in Vancouver, effective July X, 2014.

A master presides in civil chambers and registrar hearings and makes decisions about pre-trial motions and procedural orders. Section 11 of the Supreme Court Act allows the lieutenant-governor, on the recommendation of the attorney general, who consults with the chief justice, to appoint one or more masters of the court.

Harper is counsel at Harper and Company in Victoria. She received a law degree at the University of Victoria and has been practising in this province for over 30 years. Her career has focused on civil litigation, personal injury litigation, government liability, family law and administrative law. Harper continues to give back to her community as a board member for the Victoria Foundation and volunteer for the University of Victoria Law school moot court.

The process for the appointment of a master involves several steps. Applications are solicited and reviewed by an ad hoc committee consisting of the deputy attorney general, chief justice of the Supreme Court of British Columbia, president of the Law Society of British Columbia and the president of the Canadian Bar Association, B.C. branch (or their delegates).

The ad hoc committee then provides a short list of recommendations to the attorney general. The chief justice is consulted before the attorney general makes a recommendation to cabinet. The final appointment is made through a cabinet order-in-council.

#### Contact:

Lori DeLuca  
Ministry of Justice  
Government Communications and Public Engagement  
250 953-3196

## Labh, Janet JAG:EX

---

**From:** Labh, Janet JAG:EX  
**Sent:** Monday, June 16, 2014 4:28 PM  
**To:** DeLuca, Lori GCPE:EX  
**Cc:** Mulholland, Lauren GCPE:EX; Richter, Connie JAG:EX  
**Subject:** REQUEST for IB: Vancouver master competition  
**Attachments:** 409522 - Vancouver master competition letter.pdf; Sandra Harper CV.pdf

Good afternoon;

The LEG/OIC office is working towards the July 9<sup>th</sup> Cabinet meeting, could you please provide our office with an IB for DAG approval.

Thanks

---

**From:** Labh, Janet JAG:EX  
**Sent:** Monday, June 16, 2014 2:30 PM  
**To:** Dyson-Loewen, Jessica JAG:EX; Keyes, Donna JAG:EX  
**Cc:** Richter, Connie JAG:EX  
**Subject:** Vancouver master competition

Good afternoon;

Attached is the incoming request for the above master appt. The interviews have taken place and attached is the successful candidates' CV.

Please prepare an OIC with the appt date left blank.

Thanks

Janet Labh | Senior Executive Assistant  
Deputy Attorney General's Office | Ministry of Justice  
PO Box 9290 Stn Prov Gov't | Victoria, BC V8W 9J7

☎ 250 387-5211

♻ Please consider the environment before printing this e-mail or its attachments



## Labh, Janet JAG:EX

---

**From:** Labh, Janet JAG:EX  
**Sent:** Monday, June 16, 2014 4:23 PM  
**To:** Dyson-Loewen, Jessica JAG:EX  
**Cc:** Richter, Connie JAG:EX; Keyes, Donna JAG:EX  
**Subject:** RE: Vancouver master competiton

Hi Jessica;

Those are all good questions, some of which I do not have answers too. Connie had advised that the DAG briefing the AG on this June 10<sup>th</sup> and further, when the IB and OIC are received to schedule a time for the DAG to review with the AG (sorry no times provided).

Shall I follow up with Kurt Sandstrom (he was on the panel) on this?

Thanks  
Janet

---

**From:** Dyson-Loewen, Jessica JAG:EX  
**Sent:** Monday, June 16, 2014 4:16 PM  
**To:** Labh, Janet JAG:EX  
**Cc:** Richter, Connie JAG:EX; Keyes, Donna JAG:EX  
**Subject:** RE: Vancouver master competiton

Hi Janet,

Just a couple of follow up questions:

- Do you know if any timing requirements? We will work towards scheduling this for the July 9<sup>th</sup> Cabinet meeting unless otherwise noted. – that should be fine.
- Have you sent the CV to Communications for their info bulletin? No yet, but I intend to do that
- Do you have any background info as to why the appointment is needed at this time? i.e. workload, retirement/replacement, etc. No information provided
- Are there any financial considerations – will this affect court budgets? – Nothing provided.

Thanks!  
J

Jessica Dyson-Loewen | Legislative Coordinator  
Justice Services Branch | Ministry of Justice  
Direct: 250.387.0167 | Fax: 250.387.4525 | Email: [Jessica.DysonLoewen@gov.bc.ca](mailto:Jessica.DysonLoewen@gov.bc.ca)

---

**From:** Labh, Janet JAG:EX  
**Sent:** Monday, June 16, 2014 2:30 PM  
**To:** Dyson-Loewen, Jessica JAG:EX; Keyes, Donna JAG:EX  
**Cc:** Richter, Connie JAG:EX  
**Subject:** Vancouver master competiton

Good afternoon;

Attached is the incoming request for the above master appt. The interviews have taken place and attached is the successful candidates' CV.

## Labh, Janet JAG:EX

---

**From:** Labh, Janet JAG:EX  
**Sent:** Monday, June 16, 2014 2:30 PM  
**To:** Dyson-Loewen, Jessica JAG:EX; Keyes, Donna JAG:EX  
**Cc:** Richter, Connie JAG:EX  
**Subject:** Vancouver master competition  
**Attachments:** 409522 - Vancouver master competition letter.pdf; Sandra Harper CV.pdf

Good afternoon;

Attached is the incoming request for the above master appt. The interviews have taken place and attached is the successful candidates' CV.

Please prepare an OIC with the appt date left blank.

Thanks

Janet Labh | Senior Executive Assistant  
Deputy Attorney General's Office | Ministry of Justice  
PO Box 9290 Stn Prov Gov't | Victoria, BC V8W 9J7

☎ 250 387-5211

♻ Please consider the environment before printing this e-mail or its attachments

**SANDRA J HARPER's Cover Letter for MST SUP CT - Master, Supreme Court of British Columbia**

To whom it may concern:

I am applying for the position of Master Supreme Court of British Columbia. In support of my application, I request that you consider the following:

s.22

Thank you for your consideration.

Yours truly,  
Sandra Harper

**Resume Profile: SANDRA J HARPER**

s.22

s.22



s.22

AG-DAG

## Referral Slip

Fri, Aug 01, 2014 11:29 AM

<b>Action:</b> AG Approval	<b>Due:</b> 2014/06/13	<b>Log ID:</b> 409522
Hon. Chief Justice Chris Hinkson Chief Justice The Supreme Court of British Columbia The Law Courts 800 Smithe Street Vancouver BC V6Z 2E1	<b>Type:</b> Letter	<b>Written:</b> 2014/06/04
	<b>Office:</b> AG-DAG	<b>Received:</b> 2014/06/06
	<b>Entered By:</b> s.15; s.22	<b>Interim Rsp:</b>
	<b>Sign By:</b>	<b>Sent/Signed:</b>
	<b>Batch:</b>	<b>Closed:</b> 2014/08/01
	<b>File No.:</b> 97501-03/APPTS	
	<input checked="" type="checkbox"/> Confidential <input type="checkbox"/> Frequent Writer <input type="checkbox"/> Elected Official	
<b>Phone:</b>	<b>Fax:</b>	<b>Email:</b>
<b>Addressed To:</b> AG	<b>Drafter:</b>	
<b>Issue:</b>	<b>MLA:</b> Sullivan, Sam (BC Liberal)	
<b>X-Ref:</b> 409792	<b>Elect Dist:</b> Vancouver-False Creek	
<b>Other Info:</b>		
<b>Copied to:</b> DAG, Frank Kraemer		

**Subject**

Vancouver Master's Competition - accepts the panel's recommendations and providing short list for consideration

**Referrals**

<b>From:</b> AG-DAG	<b>Sent:</b> 2014/06/06	<b>Rcvd:</b>	<b>Status:</b> Completed
<b>To:</b> AG-DAG	<b>Due:</b>	<b>Active:</b>	<b>State:</b>
<b>Action:</b> AG Weekly	<b>Cmpltd:</b> 2014/08/01		
<b>From Notes::</b> 2014/06/06 s.15; s.22 (AG-DAG) - Received and provided to DAG for his review and discussion with AG. Copy emailed to AG's office.			
<b>To Notes::</b> 2014/06/10 s.15; s.22 (AG-DAG) - Scheduled for discussion with the AG today. W/CR to follow-up w/DAG re next steps.			
2014/06/16 s.15; s.22 (AG-DAG) - Requested CV from Kurt and provided to LEG/OIC for processing. With JL			
2014/06/16 s.15; s.22 (AG-DAG) - Provided to GCPE with a request for draft IB.			
2014/07/07 s.15; s.22 AG-DAG) - DAG discussed with MSA this date. W/MSA for her consideration/approval. Copy w/CR, pending. See also x-ref.			
2014/08/01 s.15; s.22 (AG-DAG) - OIC processed and announced on July 31st. See x-ref. Background to file 97501-03/APpts.			

<b>From:</b> AG-DAG	<b>Sent:</b> 2014/06/06	<b>Rcvd:</b>	<b>Status:</b> Completed
<b>To:</b> AG-Attorney General	<b>Due:</b> 2014/06/13	<b>Active:</b> 40 days	<b>State:</b>
<b>Action:</b> AG Approval	<b>Cmpltd:</b> 2014/08/01		

<b>From:</b> AG-Attorney General	<b>Sent:</b> 2014/06/09	<b>Rcvd:</b> 2014/06/09	<b>Status:</b> Completed
<b>To:</b> CCU-Corp.Cor.Unit	<b>Due:</b>	<b>Active:</b>	<b>State:</b>
<b>Action:</b> Information	<b>Cmpltd:</b> 2014/06/09		

<b>From:</b> CCU-Corp.Cor.Unit	<b>Sent:</b> 2014/06/09	<b>Rcvd:</b>	<b>Status:</b> Completed
<b>To:</b> CSB- Court Services	<b>Due:</b>	<b>Active:</b>	<b>State:</b>
<b>Action:</b> Information	<b>Cmpltd:</b> 2014/06/11		
<b>From Notes::</b> 2014/06/09 s.15; s.22 (CCU-Corp.Cor.Unit) Sent AG's copy to CSB for filing. DAG's office is handling appointment process.			
<b>To Notes::</b> 2014/06/11 s.15; s.22 (CSB- Court Services)received and to Steph Gordon to file. DAG's office is handling appointment process.			

---

<i>From:</i>	AG-DAG	<i>Sent:</i>	2014/06/16	<i>Rcvd:</i>		<i>Status:</i>	Completed
<i>To:</i>	JSB-Leg/OIC	<i>Due:</i>	2014/06/13	<i>Active:</i>	34 days	<i>State:</i>	
<i>Action:</i>	OIC Request	<i>Cmpltd:</i>	2014/08/01				

---



Page 65 of 72

Withheld pursuant to/removed as

s.3

**SANDRA J HARPER's Cover Letter for MST SUP CT - Master, Supreme Court of British Columbia**

To whom it may concern:

I am applying for the position of Master Supreme Court of British Columbia. In support of my application, I request that you consider the following:

s.22

Thank you for your consideration.

Yours truly,  
Sandra Harper



**Resume Profile: SANDRA J HARPER**

s.22

s.22

s.22



Page 71 of 72

Withheld pursuant to/removed as

s.3

June 12<sup>th</sup>

The DAG briefly discussed this with the Minister on June 10<sup>th</sup>.

Please:

- ✓ request a copy of the CV for Sandra Harper from Kurt (he sat on the panel for the DAG);
- ✓ refer a copy of the incoming and the CV to Leg/OIC office and request that an OIC pkg be prepared with the appt date left blank (like a judge appt);
- ✓ forward a copy of the CV and the incoming to Lori DeLuca, cc to Lauren, to request a draft IB;
- when both pkgs. are received (OIC pkg. and draft IB) pls. schedule a time for the DAG to review all with the Minister.

FYI, a sample of a previous Master appt can be found under 390281.