

Annual  
Report

Presented January 17, 2018

2017



**Victoria Family Court**  
— & Youth Justice Committee —

**Vancouver Island Crisis Line:**

**1-888-494-3888**

for people needing emotional support, including  
suicide and mental health issues

**TTY 1-866-872-0113**

BC-wide 1-800-SUICIDE (784-2433)

Online Service for Youth

[www.YouthInBC.com](http://www.YouthInBC.com)

Online Service for Adults [www.CrisisCentreChat.ca](http://www.CrisisCentreChat.ca)

Seniors' Distress Line 604-872-1234

Mental Health Support (BC-wide) 310-6789



## Table of Contents

2016 Membership List .....	4
Chair's Report.....	2
Guest Speakers 2017 .....	8
Communications Sub-Committee Report .....	9
Signed Copy of Financial Statement .....	11
Priorities Committee Annual Report.....	12
Capital Region Action Team for Sexually Exploited Youth .....	30
Restorative Justice Victoria .....	32
Victoria Family Court and Youth Justice Committee Constitution .....	41
Terms of Reference .....	42
Oath of Confidentiality.....	45
Travel Policy .....	46
Priorities Committee Purpose.....	49
Priorities (Grant Application) Form .....	50
Powers and Duties .....	51
Authority and Financing.....	52



## 2016 Membership List

- ❖ **Cynthia Day, Chair**, Councillor (Colwood)
- ❖ **Ron Mattson, Vice Chair**, Councillor (View Royal)
- ❖ **Bill McElroy, Treasurer & CRAT/SEY Chair** (CRD\*)
- ❖ Georgia Peters, (CRD\*)
- ❖ Helen Hughes, (CRD\*)
- ❖ Geanine Robey, (CRD\*) RJ Liaison
- ❖ Ranj Atwal (MCFD), (CRD\*)
- ❖ Sigurd Johannesen, (CRD\*)
- ❖ Darin Reimer, Executive Director, Youth Sanctuary (CRD\*)
- ❖ Gillian Lindquist, Restorative Justice Victoria
- ❖ Jessica Rourke, Restorative Justice Victoria
- ❖ Lilja Chong, Councillor (Alternate Colwood)
- ❖ Andy McKinnon, Councillor (Metchosin)
- ❖ Beth Burton-Krahn, Councillor (Esquimalt)
- ❖ Matt Sahlstrom, Councillor (Langford)
- ❖ Lanny Seaton, Councillor (Langford)
- ❖ Tim Chad, Councillor (Sidney)
- ❖ Peter Wainwright, Councillor (Alternate-Sidney)
- ❖ Jack McClintock, Councillor (North Saanich)
- ❖ Geoff Orr, Councillor (Alternate-North Saanich)
- ❖ Michelle Kirby, Councillor (Oak Bay)
- ❖ Bill Warburton (Oak Bay Citizen Representative)
- ❖ Marilyn Holman, (Saanich Citizen Representative)
- ❖ Marcie McLean, Councillor (Highlands)
- ❖ Leslie Anderson, (Alternate-Highlands)
- ❖ Maja Tait, Mayor (Sooke)
- ❖ Jeremy Loveday, Councillor (Victoria)
- ❖ Chris Fleming, (Victoria Citizen Representative)
- ❖ Pat Bryant, Mobile Youth Services Team Representative, Saanich Police
- ❖ Cate Bennett (MCFD)
- ❖ Single Parent Resource Centre (vacant)
- ❖ Sylvia Burns, (MCFD, Director of Operations - Youth Justice)
- ❖ Sue Hendricks, Director, Aboriginal Programs and Relationships
- ❖ Central Saanich, (vacant)
- ❖ Jen Shortt, Artemis Society & Thirteen Moon Farm
- ❖ Mia Golden, Crime Reduction Education Division of Pacific Centre Family Services Society
- ❖ Representative, Saanich Police
- ❖ Tim Dunford, Trustee, Saanich School District 63
- ❖ Barb Menzies, Trustee, Saanich School District 63
- ❖ Ravi Parmar, Trustee, Sooke School District 62
- ❖ Jordan Watters, Trustee, Victoria School District 61
- ❖ Deb Whitten, Trustee, Victoria School District 61
- ❖ West Shore R.C.M.P., (vacant)
- ❖ Gord Irving, Boys' & Girls' Club
- ❖ Vacant, John Howard Society of Victoria
- ❖ Victoria Court Registry, Ministry of Attorney General (Vacant)
- ❖ Public Safety and Solicitor General (Vacant)
- ❖ Central Saanich Police (Vacant)

\*CRD – the Capital Regional District appoints up to seven (7) members at large

## Chair's Report

As a committee of the Capital Regional District, we are blessed to live work and play on the traditional territories of the Coast Saalish Peoples. We meet on the third Wednesday of most months at the Victoria City Hall Antechamber in the traditional territory of the Esquimalt and Songhees First Nations. We also travelled to the traditional territories of the W'Senec people.

Our job as the *Victoria Family Court and Youth Justice (VFCYJ) Committee* is to be aware of the circumstances for youth and families who may come into contact with the justice system. We represent the community for government - municipal, provincial and federal.

2017 has been a year of great change provincially, with a new provincial government in unusual circumstances including a lengthy transition as a coalition formed. The Association of Vancouver Island and Coastal Communities and the Union of British Columbia Municipalities have been working towards better cultural understanding and communities have been coming to grips with the recommendations of the Truth and Reconciliation Commission and the implications of the Missing and Murdered Women's Inquiry. Meanwhile the Opioid Epidemic has been ravaging communities near and far. No longer a skid row or east end Vancouver problem: communities throughout the CRD and up and down the island are impacted as family after family loses important support people to fentanyl.

Our presenters for this year started with Mitzi Dean and Melissa Hyland presenting an excellent report to help communities identify ways they could implement the recommendations of the Truth and Reconciliation Commission. The recommendations were presented in a table, with the action area identified as federal, provincial or municipal mandate areas. Letters were sent to municipalities in an effort to capture and applaud the actions taken within the Capital Regional District. Responses have been slow and a renewed effort will be made to ensure we continue to celebrate our evolution and accurately record these efforts.

Vancouver Island Crisis Line:

1-888-494-3888

for people needing emotional support, including suicide and mental health issues

Crisis Text Services 250-800-3806

(If we are ever offline between 6-10pm, we are experiencing technical difficulties.)

As members of the community who interface with youth and families, I remind everyone that the crisis line remains a valuable resource that you don't need to be in dire circumstances to contact. They can provide links to resources that you may not otherwise be aware of or provide someone to listen in a time of difficult decisions. There do exist committed professional and volunteer groups who offer a

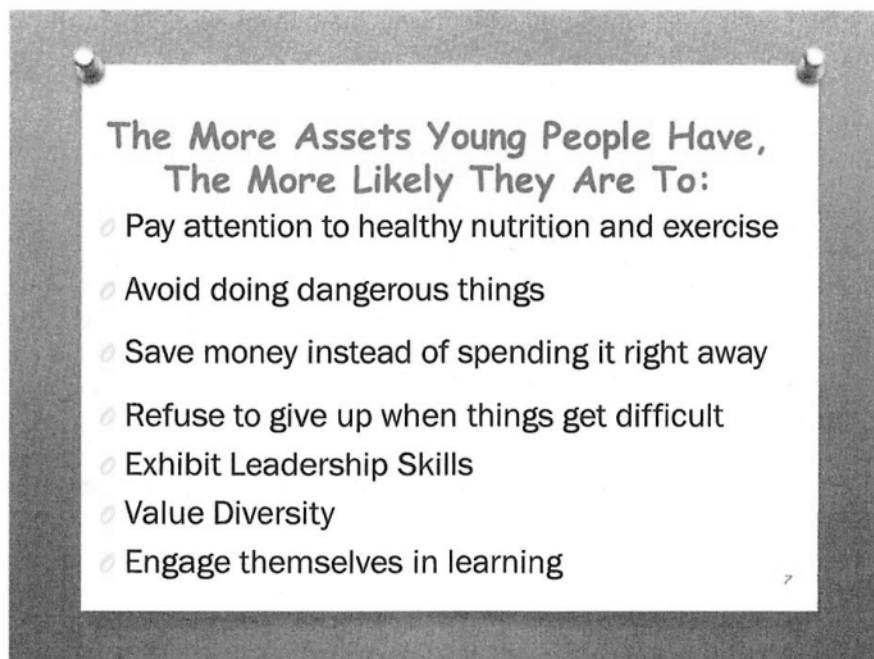
## 2017 Victoria Family Court and Youth Justice Annual Report

---

variety of programs. Children or families may need extra assistance from their municipal representatives to find appropriate programs.

In February we welcomed Scott Hilderley, from RCMP Strategic Prevention Services who spoke about 'developmental assets' and how *"The average 6<sup>th</sup> grader has 21.5 of the 40 developmental assets. We should aim to instill at least 31 of the 40 developmental assets in children. The more assets a child has in their life, the more likely they are to succeed! Again, as you can see, the more assets a child has, the less likely they will partake in risky behaviour."*

Assets are those things that strengthen children's belief that they are valuable and asset building is a cooperative effort between parents, youth, teachers, leaders, neighbours, and all community members. Scott spoke about the benefits of identifying strengths rather than weaknesses and the protective benefits that provides. Labels of 'at risk' had a negative impact and were not protective, where statements of value tended to lead to decisions that would support positive outcomes like not getting involved with drugs because youth felt their health was too valuable to risk.



In May, Melissa Hyland (Resiliency Rising) presented a Power Point Presentation *Stolen Voices* helping the committee to understand some of the impacts of colonization. She noted that there are more children in Foster Care now than were in the residential school system at its height in the 1940's (Blackstock, 2011). She shared pictures showing the differences between a proud youth in regalia before colonization and the same youth after 'tuition' in residential school. Melissa shared the sad but real statistics about the circumstances for indigenous peoples today, many of whom share generational

## 2017 Victoria Family Court and Youth Justice Annual Report

deficits as a direct result of colonization, including: that the last residential school closed in 1996, that welfare rates for indigenous people are 3 times the norm, youth age 16 – 19 have a welfare gap, and have the fastest growing population in BC to share just a few highlights.

Some members may have participated as I did at either the Association of Vancouver Island and Coastal Communities AGM or the Union of British Columbia Municipalities AGM conventions where presentations were also made on this topic. Despite attending many of these sessions, I continue to learn more each time and was honoured that our committee could share in this learning. We hope that in the next year we can provide more learning opportunities for members of our committee and all our communities.

The Canadian Council for Refugees recognizes the Indigenous Peoples of Canada as its original inhabitants.

- The CCR recognizes that refugees, migrants and the Indigenous Peoples of Canada may share similar experiences with injustice due to persecution, oppression, colonization, discrimination, stereotyping and exclusion.
- Some refugees are historically or currently persecuted in their country of origin due to their status as Indigenous Peoples.
- Some refugees, like some Indigenous Peoples, are displaced by extraction of natural resources (oil, gas, timber, water).
- The CCR is committed to:
- Promoting education and raising awareness among our membership about historical and current issues affecting Indigenous Peoples. We believe immigrants and refugees in Canada should be provided with honest and accurate information about historical and current injustices relating to Indigenous Peoples.
- Recognizing and appropriately acknowledging the traditional territory of the local Indigenous Peoples at meetings and consultations.
- Initiating dialogue and striving to build respectful relationships with Indigenous Peoples in order to learn about issues of common interest and discuss potential strategies and solutions.

As part of our mandate to represent the CRD, we try to hold at least one meeting in the West Shore and one meeting on the Peninsula each year. In June the committee had an 'away' meeting at the new Belmont Secondary School in Langford. We were welcomed by Mr. Ray Miller, Principal who spoke to the long history (with an interactive display in the foyer), the changes to the school format (open air classrooms, changing nature of libraries in the digital age) and to the many benefits of the Wellness Centre (youth clinic) as part of the youth community amenities. We toured the Wellness Centre which had an appointment desk and waiting area, Dr. consultation rooms, and was very well received by students, teachers and clinicians.

## 2017 Victoria Family Court and Youth Justice Annual Report

---

We were presented with an opportunity to fund **Saanich Peninsula Youth Clinic** for a month while the successful pilot applied for other sources of funding. Students designed and refined **The Help Card** ([thehelpcard.ca](http://thehelpcard.ca)) which is still available online, however, the clinic was forced to close due to lack of funding. The Clinic attracted a consistent team of youth to help develop market and support the clinic by attending the clinic weekly to help create a safe, welcoming atmosphere. School staff and youth in SD63 were engaged to participate in ongoing support of the clinic, as well as youth living in FN communities across the region to market the clinic and inform the making of the The Help Card. Youth engaged youth from queer and trans communities with a goal to reduce youth substance use on the Peninsula by 50% in the next 10 years.

The Saanich Peninsula Youth Clinic was facilitated by Dr. Evans (GP) and Dr. Vogt (Psychiatrist) working weekly with Dr. Stogryn (GP) standing in for a couple of shifts. The doctors were compensated on a fee for service basis because session payments were not available. MCFD had committed a Mental Health Intake Worker to be at the clinic weekly. A Large proportion of youth did seek mental health support at clinic, and use of the clinic has ranged from 6-16 youth over the 2-3 hours that the clinic was open. Anecdotal feedback from patients, parents, school counsellors and teachers and Indigenous teaching staff of SD63 tell us that the clinic was a safe, compassionate and culturally sensitive service for youth and that transportation continues to be a barrier to accessing services. It has been reported out that work is ongoing - advocating for a school based clinic, but clinic hours would be restricted to school hours and would have less anonymity. A clinic outside of the school in an ideal location would balance convenience and anonymity. The Youth and Family Outreach worker was asked to present to the committee in November, however her professional accreditation was taking place on the day of our meeting and we presented the committee with information on the clinic coming from the Saanich Peninsula Local Action Team instead.

Youthspace Online-Counselling ..... ([www.youthspace.ca](http://www.youthspace.ca))

Youthspace TEXT-Counselling Line ..... 778-783-0177

Victoria Native Friendship Centre ([www.vnfc.ca](http://www.vnfc.ca))..... 250-384-3211

Two-Spirit, Trans, Queer and Allied Youth Drop In & Family Support  
250-475-7624

Kiwanis Youth Shelter ([www.vyes.ca/programs](http://www.vyes.ca/programs))..... 250-595-3133

Out of the Rain Night Shelter ([www.outoftherainvictoria.ca](http://www.outoftherainvictoria.ca))  
250-884-3701

Our next 'away' meeting was in November at the Mary Winspear Centre. Our speaker was Ms. Rachelle Dallaire, Associate Director, Indigenous Perspectives Society speaking on Trauma Informed Practice. Committee member Georgia Peters assisted with a beautiful native carving 'talking stick'. Rachelle shared some of her own history and the responsibility we all have to share our knowledge of the land we walk on and the true history of it. In 2015, The Truth and Reconciliation Commission released 94 Calls to Action where by Government, organizations, and individuals can act to "redress the legacy of residential schools and advance the process of Canadian reconciliation". Building upon an established foundation that applies an Indigenous lens, IPS is delivering Cultural Perspectives Training for the public.

The Cultural Perspectives Training curriculum addresses:

- ❖ The legacy of colonization, including inter-generational trauma, privilege and racism, and **what it means to the average individual** or organization wanting to build positive relationships with Indigenous people and communities
- ❖ How to create a Call to Action response plan that turns ideas into meaningful action
- ❖ Upon completion, the outcomes that participants can anticipate are: **Strengthening collaborative working relationships with Indigenous communities**
- ❖ Applying anti-oppressive ideologies and methods into our work and daily life
- ❖ Engaging in ongoing reflection on **how privilege and stereotypes impact our work and relationships**
- ❖ To accommodate the unique learning needs of adults and professionals, IPS has developed a blended learning model for its Cultural Perspectives Training that balances in-class sharing, learning, and collaboration with self-guiding online resources, research and off-site action-taking. 7 hours of in-person training, 8 hours of online/offsite training.

Our year both began and ended with more awareness about the incredible opportunity to make meaningful change for our fastest growing demographic in BC – Our Indigenous Peoples. We know from Data gathered from South Island School Districts that protective factors for youth include friends, relationships and community connections and we have heard this echoed by the R.C.M.P. Strategic Prevention Services. We continue to provide free educational sessions to all school districts in the CRD with the assistance of the **Pat Bryant, Mobile Youth Services Team (MYST) and Mia Golden, Crime Reduction Education (CRED) at Pacific Centre Family Services Association** to book *TCO2: Taking Care of Ourselves: Taking Care of Others* to help prevent human trafficking and the sexual exploitation of youth.



## 2017 Victoria Family Court and Youth Justice Annual Report

---

We continue to hear that the primary focus of our youth workers is trying to find ways to bring them home. Most are girls and are drug addicted and chronically go missing from their place of residence. Unfortunately home for most of these kids are primarily foster homes, group homes etc. Youth continue to be highly mobile within the Capital Region and resources that cross all boundaries like MYST and CRED are helpful to them. Consistently available services are in short supply and it is hard to keep track of available services within the CRD.

Last year we were made aware of the film Over 18: A Documentary About Pornography. The committee wrote a letter of support for the Federal Motion M-47 and encouraged our municipal partners to do the same. Widespread availability of hard core pornography (not your father's playboy magazines) is impacting youth and families as depicted in the film by Hope for the Sold. Watch the trailer here: <https://youtu.be/A4yYJDiuqSI>

In spite of the ongoing funding challenges, RJ Victoria has persisted - in no small part because of its highly trained, dedicated volunteers and skilled leadership. RJ Victoria continues to work with all levels of government to support their initiatives and recognizes our collective desire to make the world a better place. Going beyond the many programs they offer, RJ Victoria has helped local governments to understand the impacts of restorative justice support - to police, crown counsel, and local families who want to have the best outcome possible after a conflict. Despite saving money for the provincial government, the province continues to consider funding for RJ to be a 'community' (municipal) responsibility. Efforts have been made to preserve funding through awareness building. In November, RJ Victoria was awarded the inaugural Restorative Justice Memorial Award. A report from Geanine Robey, RJ Liaison is included in this report.

Cynthia Day, Chair, Victoria Family Court and Youth Justice Committee

## Guest Speakers 2017

### January 18

Mitzi Dean and Melissa Hyland  
Truth and Reconciliation Power Point Presentation

### February 15

Scott Hilderley [scott.hilderley@rcmp-grc.gc.ca](mailto:scott.hilderley@rcmp-grc.gc.ca)  
Corporal, RCMP Strategic Prevention Services

### May 17

Melissa Hyland, Resiliency Rising Society  
Power Point Presentation: *Stolen Voices*

### June 21

Tour of Wellness Centre at Belmont, and  
Introduction by Ray Miller, Principal

### October 18

Marika Albert, Executive Director  
Social Planning Council of Greater Victoria

### November 15

Ms. Rachelle Dallaire, Associate Director, Indigenous Perspectives Society  
Speaking on Trauma Informed Practice

## Communications Sub-Committee Report

Until recently, the Communications/Planning Sub-Committee had largely been operating on an informal basis with Cynthia Day and steering committee members performing many of the functions of the Sub-Committee, i.e.,

- Generating a flow of information into, through and out of the FCYJC
- Identifying topical information/issues and facilitating meaningful action in response
- Inviting speakers to educate committee members
- Promoting productive communications with associated agencies in the public domain and in government
- Promoting events sponsored or endorsed by the Committee
- Maintaining a library of the Committee's history
- Producing the Annual Report

In the Fall of 2017, Geanine Robey agreed to chair the Sub-Committee with Marilyn Holman and Cynthia Day as fellow members. The work achieved by year-end includes:

- Working with a designer to produce a new logo for the Committee
- Mapping out the content for an updated website
- Re-writing the FCYJC pamphlet to make it jargon free and more accessible
- Operating a Twitter account (@Vfamcourt) to spread the word about the FCYJC, our own and others' events, community resource information, news/issues and to build relationships in the community and beyond that further the goals of the Committee
- Producing (Steering Committee) a draft of an 'Issue Communication Tool' to aid in identifying both an issue and the proposed action clearly for all appointing agencies to assist them to respond
- Identifying as a priority ongoing efforts to further the goals of the Truth and Reconciliation Commission through our Committee's work and at the municipal level throughout the CRD.
- Proposing to engage a facilitator for strategic planning in 2018

We look forward to an even more productive year ahead.

Respectfully Submitted by: Geanine Robey



May 2017 DRAFT

### Issue Communication Tool

- 1) The issue is:
- 2) Some Resources where facts can be checked are:
- 3) The Victoria Family Court and Youth Justice Committee had a presentation from \_\_\_\_\_ on \_\_\_\_\_ regarding this issue.

The issue affects (circle all that apply or add any we missed):

Parents	Teachers	Bylaw	Restorative Justice
Children	Counselors	Police	Courtrooms
Caregivers	Other Parents	Probation	Victim Services
Families	Social Workers	Lawyers	School Districts
Communities	Outreach	Judges	UBCM/FCM/STAA
Recreation Centres	First Nations		

- 4) The Authority to change this rests with:
- 5) We are asking municipalities/school districts to:
- 6) We would like the Regional District to:
- 7) **Victoria Family Court and Youth Justice Committee Action:** the FCYJC Member responsible for follow up is: (list who will draft letters, follow up or present to council/board, draft resolutions for UBCM or School Districts. Minutes will note all who are going take an active role ie:  
**ACTION: Members –** *CHAIR, Draft Letter to share via email for editing*  
*Vice-Chair, Draft Motion for Committee to forward to Councils targeting UBCM*  
*Court Watch, Supply Documentation on Court Statistics*  
*Communications, Confirm that reference documents can be shared*  
*SD Representative, Check with School Trustees Association for process to bring resolution forward there and coordinate with all SD's*

## Signed Copy of Financial Statement



### Victoria Family Court and Youth Justice Committee

#### Annual Financial Statements December 1, 2016 to November 30, 2017

Opening Balance December 1, 2016: \$ 28,631.80

**Expenses:**

Lunches:	\$ 3,159.36	
Secretarial:	\$ 2,950.00	
Office Supplies/Internet:	\$ 1,369.06	(includes new laptop and programs)
Grants: (See Note 1)	\$ 5,698.75	
Total Expenses:	\$ 13,177.17	

**Revenue:**

CRD Grant:	\$ 14,420.00	
Interest:	\$ 24.76	
Contributions to Balancing our Minds	\$ 600.00	
Total Revenue:	\$ 15,044.76	

Closing Balance November 30, 2017: \$ 30,499.39  
(Reserved for Sidney Youth Health Clinic: \$12,400)

**Notes:**

Note 1: Grants:

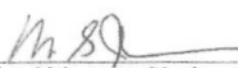
1. Westshore Academy of Music	\$ 690.00
2. Conferences	\$ 1100.00
3. Balancing Our Minds	\$ 3708.75
4. CRAT	\$ 200.00

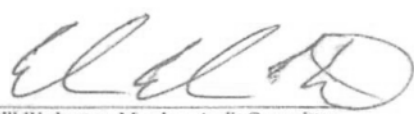
Note 2: Financial Statements compiled on a cash basis.

Note 3: VanCity Shares (not included in Financial Statements) \$6.39

Note 4: During the year a decision was made to allocate \$12,400.00 to the Sidney Youth Health Clinic on a draw down basis. Appropriate costs will be coordinated by a non-profit Society, which will then invoice VFCYJC. As of November 30, 2017 no invoices had been received.

We have reviewed these financial statements and the accompanying documentation and confirm that they are a fair representation of the financial position of the Victoria Family Court and Youth Justice Committee.

  
Sigurd Johannesen, Member, Audit Committee  
..... Date: January 5, 2018

  
Bill Warburton, Member, Audit Committee  
Date: January 5, 2018

## Priorities Committee Annual Report

### Committee:

The Priorities Committee (Committee) consists of the VFCYJC Chair, Vice-Chair, Treasurer, and one or two member appointed by the Chair. The Committee reviews applications received for extraordinary funding and grants to other agencies. Members of the Committee include: Cynthia Day (Chair), Ron Mattson (Vice-Chair), Bill McElroy (Treasurer), Marcie McLean and Matt Sahlstrom. Ron Mattson is the Chair of the Priorities Committee

### Committee Mandate:

The Priorities Committee (Committee) consists of the VFCYJC Chair, Vice-Chair, Treasurer, and one or two member appointed by the Chair. The Committee reviews applications received for extraordinary funding and grants to other agencies. Members of the Committee include: Cynthia Day (Chair), Ron Mattson (Vice-Chair), Bill McElroy (Treasurer), Marcie McLean and Matt Sahlstrom. Ron Mattson is the Chair of the Priorities Committee

### Application Process:

The Committee works to ensure that when a grant request comes forward to the committee, all the necessary information is in place to allow for an informed decision. The application is reviewed via email and a recommendation (with additional information if needed) is brought to the main committee for a decision, usually through a formal report.

### 2016 Applications

Applications for funding assistance submitted for approval in 2016 but not included in the 2016 Annual Report include:

1. Cornerstone Youth Society, Darin Reimer (Executive Director); and
2. Communica: Dialogue and Resolution Services for the Youth Reconnection Dialogue Outreach and Promotion Project.
3. *Balancing Our Minds (BOM): Youth Mental Health Summit* - to bring youth together with service providers and those who work with youth having mental health challenges, to learn how to provide better services for youth and to empower youth and their parents to improve mental health outcomes for children. \$3,000 was approved.

*An addition \$780 was approved to fund a photo at the summit, but \$600 of this amount was offset by donation.*

## 2017 Victoria Family Court and Youth Justice Annual Report

---

### 2017 Applications:

In 2017 the Committee has approved one application.

1. *West Shore Arts Council: bursaries for students who could not afford lessons at the Westshore Academy of Music: \$690 approved.*
2. *Cornerstone Youth Society, Executive Director, Darin Reimer. The purpose of the application is to provide useful backpacks to youth on the street and also access to means of transportation to and from shelters, work or appointments with BC transit bus tickets. The vulnerable youth access a drop in Center named Sanctuary Youth Center. Grant Requested: \$2,000; \$1,500 was approved.*

The 2016 and 2017 applications follow.

Please note all the approved applications received the full amount requested, amounts are as detailed in the treasurer's report.

Respectfully submitted, Ron Mattson, Chair Priorities Committee

**Family Court and Youth Justice Committee  
Priorities Sub-committee  
Form for Goods and Services Submissions  
(Grants and extraordinary committee expenses)**

Please send your submission to [rmattson@shaw.ca](mailto:rmattson@shaw.ca) and [vfamcourt@gmail.com](mailto:vfamcourt@gmail.com) for distribution

1. Date of Application: October 12, 2016
2. Name of organization / person(s) applying: **Cornerstone Youth Society, Darin Reimer (Executive Director)**
3. Background of organization / person(s) or applicable history of related projects: Our organization has been in existence for the past 20 years. In those years we have seen over 30,000 visits of vulnerable youth. In 2015 we saw 2140 youth visits with an average of 17 per day opening. (we only open on the weekends. Friday-Sunday afternoons. On those days we provide a warm meal, showers, laundry and other services to minimize a young person's vulnerability)
4. Clear goals and objectives of the project – clear indications of relevance to the Family Court and Youth Justice Committee mandate: Our goal is to be able to open longer as a Drop In Center. We believe that in providing youth with a Center to call their own we will actually see a noticeable decline in youth crime and delinquency.
5. In order to do so we need to increase our funding both to cover additional overhead costs but also to provide staffing. During our opening hours and even off days, we will allow youth to perform menial tasks in order to complete their required community service hours. Furthermore we work closely with MYST in their effort to minimize the risk of youth on the street. Our aim is to open longer hours with a paid staff present at all times and in order to accommodate more youth and or so that they are more likely to complete their community service hours. We also wish to open longer in order to provide youth a safe place to belong and to engage in positive relationships with our adult staff and volunteers.
6. Any features of the project you believe are pertinent to this application: Will the project dovetail with other similar work? (ie. In the Greater Victoria area or within your organization). We collaborate with Imagine Studio Café in helping youth obtain employment there. We have also seen youth who have or are aging out employed at Stubborn Chef. We collaborate with specific housing organizations in order to provide or see both youth and aging out young adults given a housing option.



## 2017 Victoria Family Court and Youth Justice Annual Report

7. Budget: to include clear accounting with potential line items and accompanying narrative.

<u>Item</u>	<u>Detail</u>	<u>Cost</u>	<u>Total Funder Cost</u>
Revenue:			
Total			
Expenses:	Center Staff	\$30,000 annually.	\$10,000 annually
Facility		\$	
Total		\$	

8. Other funding avenues/partners being explored: We obtain funding through an annual bike ride called 'Ride for Refuge.' ([www.rideforrefuge.org](http://www.rideforrefuge.org)) Last Oct. 1 we raised just over 10% of our operating budget through this fundraiser. We also have an application with the Victoria Foundation. I am also looking to receive funds from other charities such as the Oak Bay Kiwanis.
9. Catchment area served – target population: Vulnerable youth in the Greater Victoria area/region. Including Victoria, Saanich, Esquimalt, Langford, Central Saanich, North Saanich and Colwood.
10. Needs/problems to be addressed through the project work:
- We provide meals on days we open.
- We provide lightly used clothing, shoes, socks, underwear and jackets.
- We provide some first aide.
- We provide some references for employment.
- We provide some staff and a large number of volunteers who are vetted and trained to assess the needs of individuals who attend the Center.
- We provide some exercise area and opportunity for physical fitness.
- We provide some opportunity for job skills such as carpentry, landscaping and other menial tasks in order that a youth may obtain community service hours.
11. Deliverables (goods and services to be provided): Additional job skills and community service hours provided. We provide a warm well rounded and nutritious meal. And we provides some non-perishable goods when possible. We provide clothing, underwear, toiletries, socks and sometimes footwear.

## 2017 Victoria Family Court and Youth Justice Annual Report

---

12. Timeframes (eg. Intended start date of project, length of time from start of project to deliverables, one time project or on-going?): This project is ongoing, but I wish to add an additional staff early 2017.
13. Evaluation framework: Evaluation will be determined in the following ways. Additional hours opened in 2017 and additional community service hours completed.

**Family Court and Youth Justice Committee  
Priorities Sub-committee  
Form for Goods and Services Submissions  
(Grants and extraordinary committee expenses)**

Please send your submission to [rmattson@shaw.ca](mailto:rmattson@shaw.ca) and [vfamcourt@gmail.com](mailto:vfamcourt@gmail.com) for distribution

1. Date of Application: October 7, 2016
2. Name of organization / person(s) applying: **Communica: Dialogue and Resolution Services**
3. Project Name: **Youth Reconnection Dialogue Outreach and Promotion**
4. Background of organization / person(s) or applicable history of related projects: Established in 1974, Communica: Dialogue and Resolution Services Society (Formerly The South Island Dispute Resolution Centre) provides conflict management and communication courses and workshops, and dispute resolution services such as mediation, arbitration, parenting coordination, coaching, and group facilitation. Communica works with individuals, groups and organizations to explore and implement collaborative approaches.

The bulk of Communica's work consists of helping families in conflict to reach resolution through collaborative mediation dialogue. In addition to general subsidies available, Communica offers a suite of free programs including the Supported Family Mediation Services, Re-entry Mediation or the Youth Reconnection Dialogue program.

5. Clear goals and objectives of the project – clear indications of relevance to the Family Court and Youth Justice Committee mandate:
6. Background: Youth who have been in the care of the government often find themselves isolated and without supports when they turn 19. They often seek out their families or extended family members with whom they may not have had healthy relationships. Even with the best intentions of everyone involved, these interactions can be devastatingly difficult; old conflicts resurface, familiar behaviour patterns are repeated and the youth experience high levels of stress, challenges to self-esteem and mental health.

*Youth Reconnection Dialogue* (YRD) has been developed by Communica to assist young adults leaving or out of government care to rebuild relationships with a parent, sibling, grand-parent or other family member. These safe, supported dialogues help to restore damaged relationships, resolve past conflicts and plan concrete steps for a positive, supported transition into adult life. With the help of two trained mediator/facilitators, everyone involved will be able to share their experiences, be fully heard and establish a plan to move forward productively. Follow-up is built into the reconnection dialogue process, with regular check-ins with the parties in the twelve

## 2017 Victoria Family Court and Youth Justice Annual Report

---

months after the dialogue to ensure that agreements endure and assist in the resolution of new conflicts if they arise. Funded by the United Way of Greater Victoria for two years, the work of this innovative program is guided in part by a youth advisory committee.

In the few weeks since the launch of Youth Reconnection Dialogue, however, it has become clear that outreach will be a key challenge to the program's success. Separated from official supports, their files closed, youth who were formerly "in care" cannot be simply referred to the program. They must be reached through grassroots and informal networks; this requires a broad outreach plan including posters, face to face contacts, word of mouth and social media. The program's current funding does not support such outreach.

### 7. Goals and Objectives

Primary Goal: To reach out to and connect with young adults (18 to 24) to inform them about and involve them in the Youth Reconnection Dialogue program.

#### Objectives:

- . Liaise with the YRD Youth Advisory Committee
- . Connect with and make presentations to youth serving organizations, youth departments of agencies serving marginalized adults, youth branches of religious and political organizations, post-secondary youth groups
- . Promote the Youth Reconnection Dialogue Program
- . Participate in Communica's marketing plan to create targeted advertising and social media outreach materials as well as connect with traditional media to set up interview opportunities
- . Assist interested youth to connect with program intake
- . Assist Communica's client service team to process YRD intake applications
- . Design and build an outreach system that can be continued into the future using existing Communica staff and volunteers

### 8. Any features of the project you believe are pertinent to this application: Will the project dovetail with other similar work? (ie. In the Greater Victoria area or within your organization).

Communica's Youth Reconnection Dialogue Program is unique in British Columbia; however it complements the work of many agencies providing service to young, marginalized adults. Communica Staff have also been working to build relationship with First Nations agencies such as South Island Wellness which provide similar services for young community members seeking to reconnect with communities (not necessarily family) in the nine South Island Nations. The Youth Reconnection Dialogue Outreach project will help to deepen such inter-agency relationships.

## 2017 Victoria Family Court and Youth Justice Annual Report

9. Budget: to include clear accounting with potential line items and accompanying narrative.

<u>Item</u>	<u>Detail</u>	<u>Cost</u>	<u>Total Funder Cost</u>
<b>Revenue:</b>			
Communica In Kind	Volunteer Social media assistant (104 hrs @ \$17/hr)	1768.00	
	Supplies, Resources and Advertising	500.00	
United Way	Youth Advisory Ctte Honaria and meeting costs	6980.00	
<u>Total</u>		<u>9248.00</u>	
<b>Expenses:</b>			
Wages	20 hours per wk @ \$18/hr for 30 weeks	10,800.00	10,800.00
Facility		\$	
<u>Total</u>		\$ <u>20048.00</u>	<u>10,800.00</u>

10. Other funding avenues/partners being explored:

Currently the United Way has provided funding for program development (completed) and delivery of service. However, outreach is not funded; the Youth Reconnection Dialogue Outreach Project is not creating an ongoing staff position, but carrying out a time-limited project.

11. Catchment area served – target population:

Youth 18-24 in the South Island Region. We are open to providing service to youth over 24 as well.

12. Needs/problems to be addressed through the project work:

This project will address the need for youth to know about and access the Youth Reconnection Dialogue project so they can repair and rebuild family relationships fractured by the

## 2017 Victoria Family Court and Youth Justice Annual Report

---

experience of government care. The project will help youth to contact with and enroll in the YRD program.

### 13. Deliverables (goods and services to be provided):

- . Outreach activity plan
- . Promotional materials, PowerPoint and other presentation materials
- . On-going outreach system design

### 14. Timeframes (eg. Intended start date of project, length of time from start of project to deliverables, one time project or on-going?)

One time project

**Start date:** Nov 1, 2016 **End Date:** June 15 2017 (30 weeks not including Dec 15-Jan 7)

Deliverable deadlines:

- . Outreach activity plan Nov. 10
- . Promotional materials Nov. 15 (new materials created on an ongoing basis between Nov 15, 2016 and Feb. 1, 2017)
- . On-going outreach system design May 30, 2017

### 15. Evaluation framework:

Evaluation of this project will be based on several criteria:

- . Assessment by the Youth Advisory Committee (measured by evaluation questionnaires)
- . Quantity of promotional events
- . Reach of promotional events (numbers of participants)
- . Quality of promotional events (as assessed by participant evaluation forms)
- . Quantity of youth enrolled in the YRD program as a result of outreach efforts
- . Utility of on-going outreach system design
- . Quality of outreach materials created

---

## Family Court and Youth Justice Committee

**Priorities Sub-committee  
Form for Goods and Services Submissions  
(Grants and extraordinary committee expenses)**

Please send your submission to [rmattson@shaw.ca](mailto:rmattson@shaw.ca) and [vfamcourt@gmail.com](mailto:vfamcourt@gmail.com) for distribution

1. Date of Application: November 8, 2016
2. Name of organization / person(s) applying: **Balancing Our Minds (BOM): Youth Mental Health Summit**
3. Background of organization / person(s) or applicable history of related projects: There are many organizations working on the issue of Child and Youth Mental Health. For several years a collaboration of groups has held a Balancing Our Minds Youth Mental Health Summit in Vancouver. This year, they have decided to decentralize to five smaller summits around the Province. One of those regions is Vancouver Island. As a result, a collaboration of all 4 local school districts, local agencies and non-profit organizations and individuals has agreed to work collaboratively to bring this summit to the Greater Victoria area.
4. Clear goals and objectives of the project – clear indications of relevance to the Family Court and Youth Justice Committee mandate:  
The purpose of this summit is to bring youth together with service providers and those who work with youth having mental health challenges, to learn how to provide better services for youth and to empower youth and their parents to improve mental health outcomes for children. We know a significant number of youth with mental health challenges come into contact with the Criminal Justice system. We are requesting \$3000 to supplement the core funding of \$5000 from Balancing Our Minds. Funding from VFCYJC should be conditional on approval of core funding from BOM.
5. Any features of the project you believe are pertinent to this application: Will the project dovetail with other similar work? (ie. In the Greater Victoria area or within your organization). The bulk of the funding will come from the Balancing our Minds organization, but the funds will not cover incidentals such as meals and honoraria.
6. Budget: to include clear accounting with potential line items and accompanying narrative.

<u>Item</u>	<u>Detail</u>	<u>Cost</u>	<u>Total Funder Cost</u>
Revenue:			

## 2017 Victoria Family Court and Youth Justice Annual Report

Balancing our Minds	Main Funder	\$5,000.00	
Victoria Family Court and Youth Justice Committee		\$3,000.00	\$3,000.00
In kind and local donations		\$1,000.00	
<b>Total</b>		<b>\$9,000.00</b>	<b>\$3,000.00</b>
<b>Expenses:</b>			
Venue rental	BOM	\$1,000.00	
Honoraria	VFCYJC	\$500.00	\$500.00
Meals/snacks	VFCYJC	\$3,000.00	\$2,500.00
Transportation	BOM	\$3,000.00	
Program Materials/Handouts	In Kind	\$500.00	
Local donations	In Kind	\$1,000.00	
<b>Total</b>		<b>\$9,000.00</b>	<b>\$3,000.00</b>

7. Other funding avenues/partners being explored: Main funding from Balancing our Minds. Other local donations of printing, copying, administration, invitations, etc.
8. Catchment area served – target population: Youth within the CRD
9. Needs/problems to be addressed through the project work:  
To stage a day long workshop on the issue of child and youth mental health by bringing 800-1000 youth from 40 schools in the CRD, to discuss the issue of child and youth mental health.



## 2017 Victoria Family Court and Youth Justice Annual Report

---

10. Deliverables (goods and services to be provided):

To hold a day long workshop, bring students to the Venue from all over the CRD and to provide a lunch and snacks for participants.

11. Timeframes (eg. Intended start date of project, length of time from start of project to deliverables, one time project or on-going?)

We will start organizing as soon as funding approval is received from BOM. The date of the workshop will be determined in cooperation with local school districts.

12. Evaluation framework:

- . Feedback from Teachers
- . Evaluations from participants
- . Coordination of evaluation framework from BOM

**Family Court and Youth Justice Committee  
Priorities Sub-committee  
Form for Goods and Services Submissions  
(Grants and extraordinary committee expenses)**

Please send your submission to [rmattson@shaw.ca](mailto:rmattson@shaw.ca) and [vfamcourt@gmail.com](mailto:vfamcourt@gmail.com) for distribution

1. Date of Application: *June 15, 2017*
2. Name of organization / person(s) applying: *West Shore Arts Council*
3. Background of organization / person(s) or applicable history of related projects: *please see attached briefing of our organizations goals and accomplishments,*
4. Clear goals and objectives of the project – clear indications of relevance to the Family Court and Youth Justice Committee mandate: *This particular project focuses on "Youth at Risk". Working with schools and foster parents support agencies we have created a youth at risk band that practices once a week together and received musical instruction as well. Are goal is to provide an environment where youth can come and experience positive and encouraging support from music instructors as well as have a place to hang out with others who may be struggling with teen/ preteen life issues.*
5. Any features of the project you believe are pertinent to this application: Will the project dovetail with other similar work? (ie. In the Greater Victoria area or within your organization). *Yes this project brings to our community a youth band from the many hours of instruction that the youth receive. We then can feature a musical engagement experience in our own community with youth from that community.*
6. Budget: to include clear accounting with potential line items and accompanying narrative.

<u>Item</u>	<u>Detail</u>	<u>Cost</u>	<u>Total Funder Cost</u>
<b>Revenue:</b>			
690	As per below	\$690/ per month	\$690
<u>Total</u>			<b>\$690</b>
<b>Expenses:</b>			

## 2017 Victoria Family Court and Youth Justice Annual Report

	Approximately two months of music instruction (5 students @ \$15/hr for 1.5 hrs per week -4 weeks a month),	\$450/per month	\$450
	Professional fees for coordination of program \$40/per session @ 4 per month	\$ 40/per session	\$ 160
	Snacks/drinks \$20/ session @ 4/ per month	\$ 20/per session	\$ 80
Facility		\$ 690	<u>\$690</u>
<u>Total</u>		<u>\$ 690</u>	\$690

7. Other funding avenues/partners being explored: *Yes we have also applied to Co-op Peninsula for 4 months of funding. We currently have a gap between September through February (possibly March) before we can again apply to our core funding agency – British Columbia Arts Council for Youth Engagement Program. Hence, our request to you, for one month of assistance.*
8. Catchment area served – target population: *Western communities*
9. Needs/problems to be addressed through the project work: *Redirection of youth in order to alleviate mental health issues as well as provide a place where youth can learn team building skills and have a support network. One youth has had issues with suicidal thoughts and currently it is reported by the parents that this tendency is no longer an issue.*
10. Deliverables (goods and services to be provided): *As indicated in the expense section. It is important to note that the service provider is matching with In Kind services for all musical instruments used, rental of the space and some volunteer support workers.*
11. Timeframes (eg. Intended start date of project, length of time from start of project to deliverables, one time project or on-going?) *This project is ongoing but for this request we would fund one*

## 2017 Victoria Family Court and Youth Justice Annual Report

---

*month of the program to assist in filling the gap till we can again request funding from British Columbia Arts Council.*

12. Evaluation framework: *We review and assess the program on a quarterly basis with our service provider – West Shore Music Academy. A report is issued monthly to track all In Kind hours as well as any pertinent changes or accomplishments.*

**Family Court and Youth Justice Committee  
Priorities Sub-committee  
Form for Goods and Services Submissions  
(Grants and extraordinary committee expenses)**

Please send your submission to [rmattson@shaw.ca](mailto:rmattson@shaw.ca) and [vfamcourt@gmail.com](mailto:vfamcourt@gmail.com) for distribution

Date of Application: November 17, 2017

1. Name of organization / person(s) applying: Cornerstone Youth Society, Executive Director, Darin Reimer
2. Background of organization / person(s) or applicable history of related projects: We serve vulnerable youth of Victoria through access of a drop in Center named Sanctuary Youth Center. We open on both weekends and on Wednesdays. Wednesdays are for girls only. We serve an average of 15-30 youth per opening with a warm meal, laundry, shower and used clothing.
3. Clear goals and objectives of the project – clear indications of relevance to the Family Court and Youth Justice Committee mandate: We wish to provide useful backpacks to youth on the street and also access to means of transportation to and from shelters, work or appointments with BC transit bus tickets.
4. Any features of the project you believe are pertinent to this application: Will the project dovetail with other similar work? (ie. In the Greater Victoria area or within your organization).
5. Budget: to include clear accounting with potential line items and accompanying narrative.

<u>Item</u>	<u>Detail</u>	<u>Cost</u>	<u>Total Funder Cost</u>
Revenue:			
Grants	VFCYJC		\$2000
Fundraisers	Ride for Refuge		\$500
<u>Total</u>			\$2500
Expenses:			

## 2017 Victoria Family Court and Youth Justice Annual Report

backpacks	Street wise backpacks designed for those who frequent the streets and are vulnerable to bad weather or exploitation	\$15/each plus shipping from Chicago	\$15 each, at 40 backpacks plus shipping: \$900
400 Bus tickets	Every week we give out approx. 45-60 tickets.		\$450
20 Subway Cards	We give out subway cards as rewards for services rendered at the Center. (sweeping, cleaning, etc)	\$10/each	\$200
Boxing equipment	Heavy bag and boxing gloves, (including ceiling mount, chain)	\$420	\$450
Facility		\$	
<u>Total</u>		<u>\$</u>	\$2000

7. Other funding avenues/partners being explored: We would access revenues acquired through a Bike Ride fundraiser in September
8. Catchment area served – target population: Greater Victoria Capital Region
9. Needs/problems to be addressed through the project work:

Access to transportation and or safety of belongings on while traveling or living on the street. We find so many youth lose valuables, personal identification, clothes and so on. A street safe backpack would go a long way to alleviating their concern for their belongings. We also wish to expand our exercise area with some additional boxing equipment. (we see approx. 4-5 youth who regularly access the exercise area and use equipment we have. It causes quite a bit of a distraction to others due to noise. Acquiring better equipment would reduce the distractions to others accessing services while exercise area is being used)

10. Deliverables (goods and services to be provided): Backpacks and bus tickets, boxing equipment

11. Timeframes (eg. Intended start date of project, length of time from start of project to deliverables, one time project or on-going?)

One time project, but the exercise area provides us with an opportunity to mentor youth in such things as scheduling workout times, discipline in terms of exercise and diet.

12. Evaluation framework:

We record our distribution of bus tickets daily and keep an accurate record of their uses. We also plan to distribute backpacks at Christmas next year 2018.

## Capital Region Action Team for Sexually Exploited Youth



2018 marks the 20<sup>th</sup> Anniversary of CRAT. During 2017 we met 5 times during the year in the Esquimalt Nation Room, which is provided for free by Victoria City Hall. Our thanks to the City of Victoria for donating space for the meetings. We provided light lunches at each meeting and covered expenses for materials and presenters through an annual \$1500 grant from the Capital Regional District. Without this assistance from the CRD, it would be extremely difficult to keep CRAT running, as this is the only regular source of funding for CRAT. In 2017 we had a \$200 grant from the Victoria Family Court and Youth Justice Committee (VFCYJC). Accent Inns donated rooms for two presenters from Children of the Street Society.

CRAT is a sub-committee of the VFCYJC and has two main goals: raising awareness about the sexual exploitation of children and youth within the CRD, and identifying gaps in services available to those youth. Youth are now being groomed and stalked on the internet, which makes it more difficult to detect and help them. Gangs are increasing their presence.

At the January meeting, Bill McElroy was acclaimed Chair, and Melissa Hyland became Vice Chair. The District of Oak Bay keeps the financial records for CRAT: all funds given to CRAT are deposited with Oak Bay and they pay all expenses by cheque. Many thanks to staff at Oak Bay for providing this service.

We brought over Taking Care of Ourselves, Taking Care of Others (tco2) during the week of February 20-24. They made presentations at 10 schools, plus the Victoria Native Friendship Centre and a Parent evening at S.J. Willis. Tco2 will be returning to Victoria February 2-9, 2018. Although tco2 puts on their performances for free, we pay their way to and from Vancouver, and also provide accommodations and meals. The cost is usually around \$1200. Special thanks to Mia Golden and Constable Jennifer Gibbs for coordinating the presentations.

On May 11, Bill made a presentation to about 30 members of the Probus Service Club on Salt Spring Island, showing them "I'm not for Sale" and a Powerpoint presentation about Exploitation. One of the people in Probus has written a book on prostitution in South East Asia. There was surprise about the extent of youth exploitation in Canada and alarm about the potential danger for youth on Salt Spring Island.

We made a presentation to View Royal Council on May 16, using a Powerpoint presentation. There was a good turnout (because of the public hearing on Christie Point) and CRAT was asked to submit an application for \$500.

The MYST Coordinator: Jennifer Gibbs went back to her position with the Oak Bay Police in May. Jennifer did a great job and we are sorry to see her go. A new MYST Coordinator, Corporal Pat Bryant, is the new MYST coordinator. There was some time for a turnover in April and May.



## 2017 Victoria Family Court and Youth Justice Annual Report

---

A Train the Trainers workshop was held on September 28, with 15 people attending. The training was given by the Office To Combat Trafficking in Persons and Children of the Street Society, to show how to use their new tool kit. Attendance was less than expected (25), but many key people attended. CRAT assisted by finding the venue and publicizing the event on-line.

We worked with Threshold Youth Housing to establish some transitional youth housing in the Westshore. They were working in partnership with the Greater Victoria Housing Society. Unfortunately, the Provincial Government did not approve the operating funds. However, we will continue to work toward a solution, which will keep Westshore youth from being exploited.

Submitted by Bill McElroy, Chair, January, 2018

## Restorative Justice Victoria Highlights of RJV in 2017



### Case Statistics

Where referrals came from:

Referral Source	# of Offenders Referred	%
Victoria Police	89	81.7%
Victoria Crown Counsel	9	8.3%
Saanich and Victoria Probation	4	3.7%
Western Communities Crown Counsel	3	2.8%
Community member (self-referral)	3	2.8%
School	1	< 1%
<b>TOTAL:</b>	<b>109</b>	<b>100%</b>

Offences referred:

Type of Offence	# of Offences Committed	%
Theft \$5,000 or under	43	31.6%
Distracted driving	32	23.5%
Assault (various levels)	25	18.4%
Mischief \$5,000 or under	11	8.1%
Uttering threats	4	2.9%
Willfully resisting/obstructing a peace officer	4	2.9%

## 2017 Victoria Family Court and Youth Justice Annual Report

Break and enter	3	2.2%
Causing a disturbance	2	1.5%
Trespass at night	2	1.5%
Arson	1	< 1%
Criminal harassment	1	< 1%
Fail to stop/remain (prov)	1	< 1%
Fear of injury/damage by another person	1	< 1%
Fraud over \$5,000	1	< 1%
Fraud under \$5,000	1	< 1%
Intoxicated in a public place	1	< 1%
Neighbourhood dispute (non-criminal)	1	< 1%
Traffic – other moving province	1	< 1%
Workplace incidents (non-criminal)	1	< 1%
<b>TOTAL:</b>	<b>136</b>	<b>100%</b>

### Status and outcomes of cases:

Case Statuses and Outcomes*	# of Offenders
<b>CASES THAT PROCEEDED/ARE IN PROGRESS:</b>	<b>89</b>
<i>-Healing/educational process (no agreement)</i>	34**
<i>-Offender's case is in progress (pre-dialogue)</i>	32
<i>-Offender's case is in progress (post-dialogue)</i>	10
<i>-Offender completed all terms as agreed</i>	12
<i>-Offender completed all terms as agreed w/time extension</i>	1

## 2017 Victoria Family Court and Youth Justice Annual Report

<i>-Offender completed all terms as amended</i>	0
<i>-Offender did not complete any terms</i>	0
<b>CASES THAT DID NOT PROCEED</b>	<b>20</b>
<i>-Unable to contact the offender</i>	9
<i>-Other</i>	4
<i>-Offender does not consent to being referred</i>	3
<i>-Parties dispute facts of case</i>	3
<i>-RJV acceptance criteria not met</i>	1
<b>TOTAL:</b>	<b>109</b>

\*These outcomes were recorded as of December 15, 2017. Many cases are still in-progress

\*\*This includes 32 offenders who were referred to the distracted driving pilot project; they attended a three-hour educational session.

### Restorative processes used:

Restorative Justice Victoria (RJV) uses a variety of processes to meaningfully address an offence in a manner that best suites the needs, desires, and capacities of the participants. These are:

- Restorative justice dialogues: In this process the victim of the offence participates in some significant way. This typically means that they attend the dialogue in person. However, in some cases they may choose an alternate form, including sending a representative on their behalf.
- Community accountability dialogue: This process is used when there is no victim participation. This is the case when the victim chooses not to participate or when there is no identifiable victim (e.g. shoplifting offence at a large corporation). In these dialogues, 1 – 2 members of the community who have relevant lived experience attend to share their perspective on the offence, offer various view points, and help participants understand the community impact.
- Abbreviated dialogue: This process is used when the offence referred is minor in nature (e.g. shoplifting an item valued under \$30). In the other processes, considerable case development is conducted to prepare the participants, which entails multiple meetings with the restorative

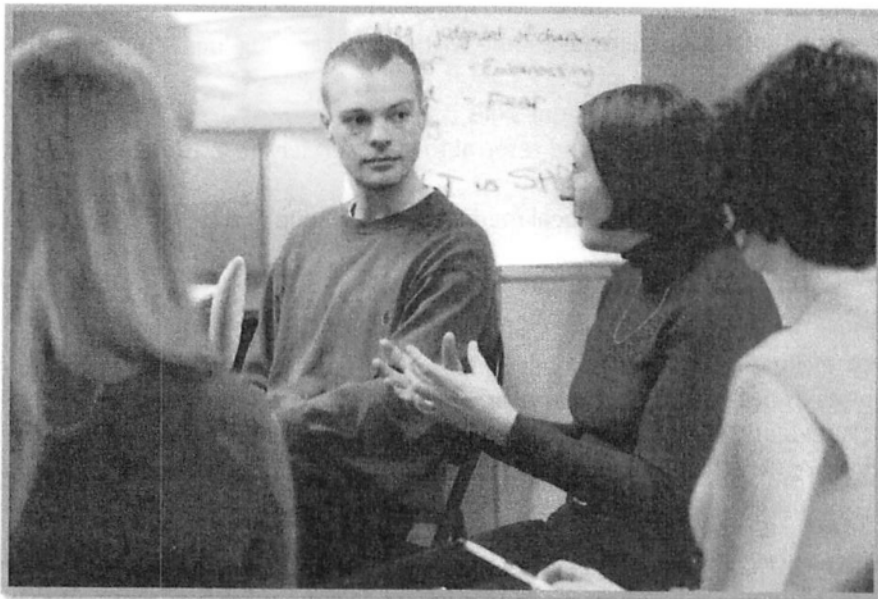
## 2017 Victoria Family Court and Youth Justice Annual Report

---

justice team. In the abbreviated dialogue, only the intake and the dialogue are conducted to shorten and simplify the process to reflect the severity of the offence.

In 2017, a new initiative was undertaken between RJV and the Victoria Police Department as an innovative way to **address distracted driving** in the community. This was considered a priority due to its frequency and the number of accidents occurring because of the behaviour. Reports now show that there are more traffic fatalities because of distracted driving than impaired driving. This pioneering approach was designed to reach people at a deeper level and encourage a change in behaviour that would be long lasting. The process first entailed Victoria police issuing traffic violations to distracted drivers. At the time they were told they could pay the fine or attend a 3-hour information session on the topic at the Victoria Police Department. If interested, they were provided an information sheet and asked to register. 43 tickets were given, and 32 people registered for and attended the session. Participants expressed high levels of satisfaction with the initiative. Surveys were completed at the end of the session and participants had the following to say:

- Make this mandatory for violators.
- This was powerful, experiential, and so informative. Powerful to educate, and a greater deterrent to changing behaviour than financial consequences. Thank you!



- This is critical information and a presentation to show all people.
- Excellent presentation! Very effective and thought provoking.
- More people need to be aware of this.
- This should be taught to new drivers, or required to get a license.

## 2017 Victoria Family Court and Youth Justice Annual Report

---

- I appreciate being a part of this pilot project. It was a very impactful experience. I feel that more public campaigns highlighting the effects of distracted driving (real impacts) and the stats like that there are more fatalities from it than impaired driving now will have an impact on public behaviour.
- Thank you very much. I will now educate family and friends.

### Agreement Terms

The restorative justice agreements that were developed in 2017 provided outcomes catered specifically to the needs of participants. Two themes were identified, which are addressing the impacts of the offence on the victims and the community and addressing the root causes of the offence. Some of the most common agreement outcomes in 2017 were:

- Financial restitution to victims
- Attending counseling
- Conducting volunteer work in the community
- Letters of apology to those impacted
- Art projects (to be used to develop insight into the offence, as an educational tool, or provided as a gift or donation)
- Employability training or skills such as resume writing or accessing local employment services
- Communication and conflict management skills training
- Mindfulness and mediation practice and referral to such services (e.g. BCALM)
- Addictions support
- Anonymous open letters online or in local media on the offence and lessons learned
- Enrolling in education

### Client Feedback

RJV uses a three-point evaluation system that ensures thorough and rich feedback is gathered from clients at multiple points in the restorative justice process, as well as two months after the files are closed. This feedback is regularly reviewed and used to adjust the program to better meet client needs. In 2017, as in other years, RJV received positive feedback, with almost all clients reporting being “satisfied” or “extremely satisfied” with the services that they received.

The following are some of the comments that clients made in their evaluations from 2017:

#### Victim Feedback

- “By having community members during our final dialogue, they were able to add an outside perspective and personal stories to our discussion. This provided more insight to both parties. The steps we took in the dialogue fully addressed all questions, comments, and concerns.”
- “The opportunity to provide a second chance without a criminal record. To talk and have both parties agree on an outcome.”

## 2017 Victoria Family Court and Youth Justice Annual Report

---

- "Well, I wasn't included by the courts, so they suck, and RJ is amazing."
- "Knowing that the system works, and that the community is always there to help resolve the issues."
- "It was good to hear the reasons for the incident from the offender and to understand them better. To explain how I was affected was cathartic for me."

### Victim Supporters' Feedback

- "Positive experience. Very supportive and informative."
- "Eased a lot of stress and answered a lot of questions."
- "The harm beyond the damaged property was done by the court system and their inability to contact (the victim). So happy RJV was able to bring us all together."
- "I'm very grateful to have been listened to and heard about my personal stresses. Positive and supportive and a fun environment :)"

Below is a testimonial, shared with permission, from a regional store representative about their use of and appreciation of RJV's work:

September 2017

Thanks so much for taking the time to meet with me yesterday. I am really excited to be able to get involved in some RJ forums on behalf of London Drugs in Victoria as I truly believe it works and can make a great difference in the community. Restorative Justice fits in perfectly with our Brand Framework of finding ways to take care of people and earning trust as well so as much as it's great to get involved on a personal level it's also great to be able to do so with the support of my company. I also really believe the victim should be represented in the forums so was very pleased when you reached out.

As I indicated yesterday we have used restorative justice forums in all the communities we operate in on Vancouver Island and I have seen some great success stories come out of them and heard of people really using them to change their lives and grow. From a business standpoint it also has been great for us as in the hundreds of forums we have attended we have not once seen someone re-offend in our stores which is almost the opposite of the criminal justice system.

Stewart Hachey, Area Loss Prevention Manager, London Drugs Ltd.

**Offender Feedback:**

- "A place where true learning can flourish: in a place of compassion, understanding and support."
- "This was a very helpful and no-pressure program with a great result. I'd definitely recommend it."
- "Great process. Great volunteers. The safe space truly gave me the ability to grow, develop, reflect, and become more aware from my offence."
- "Where do I start? The nonjudgmental, understanding, supportive environment is the perfect soil for real growth and recognition."
- "They reconnected me to myself, and the people my actions effected."
- "[The] RJ process allowed me to be more 'self-aware' of my offense and its harm. In this, I experienced an increased sense of accountability."
- "I was asked in a couple different ways who might have been affected and why. I was given advice on how to recognize a potential conflict and how to make the proper decisions to avoid it. I wasn't judged but appropriately made to feel the impact of my actions."
- "[RJ] helped me to see a big picture of what I did. I broke the mutual trust of community and I feel guilty about it."
- "I truly did not know how deeply my actions effected the community. Thank you for helping me [be] the person I want to be."
- "I am astounded, I thought I was going to be judged but they helped me realize my true desire to be a member of the community."
- "I have found the beginning of closure and throughout the process I can honestly say I am a different person."
- "I was ashamed and now I feel proud of my decision to pay for the damages and to see the error in my decision."
- "I was in a cycle of blaming others and making excuses for my decisions. I now see my decisions differently."
- "Thank you! Amazing. Keep doing what you guys/ gals are doing!"



### Volunteers

RJV is incredibly grateful to its volunteers, who contribute in so many ways. Currently there are 82 individuals volunteering with the organization, filling the following 101 positions:

- 38 facilitators and mentors
- 24 community members
- 12 scribes
- 12 board members
- 15 committee members



Beginning in 2015, RJV created the Hali Award in honour of a volunteer who passed away shortly after she finished her facilitator training and had a significant impact on the staff, volunteers, and clients. The award is given to an outstanding volunteer, and the 2017 recipient is Andy Robertson. Congratulations Andy!

### Funding

Stable, consistent, core funding continues to be a major challenge for RJV, with the majority of the program's budget being cobbled together from one-year grants. In 2017, RJV received funds from the following sources:

- BC Gaming – core funding
- Victoria and Oak Bay Police Departments – core funding
- Township of Esquimalt – core and project specific
- Community Accountability Program – core funding
- Sisters of Saint Anne – core funding
- Civil Forfeiture – project specific
- Province of BC – one-time grant for technology

## 2017 Victoria Family Court and Youth Justice Annual Report

---

None of the above sources provide ongoing or multi-year funding. Each requires some form of application or submission and none are guaranteed, meaning staff are spending considerable time writing applications and the organization is facing a great deal of financial uncertainty. All of this at a time when RJV is receiving a record number of referrals, many with significant complexities and requiring substantial resources.

In 2017, RJV applied and was approved for a Federal grant under the Victim Fund through the Department of Justice. Money from this grant is earmarked for projects that support victims and survivors of crime in the restorative justice process. RJV's approved project entails developing and delivering an online course, followed up with 4-day training in Victoria, on improving the quality of restorative justice services to victims. Funding from this grant is project specific and all the money will go to the contractors and staff working on it. None is available for general program operations.



## Victoria Family Court and Youth Justice Committee Constitution

1. The Family Court Committee shall consist of:
  - a) One elected representative appointed by each of the following jurisdictions:
    1. City of Victoria
    2. City of Langford
    3. City of Colwood
    4. Municipality of Oak Bay
    5. Municipality of Saanich
    6. Municipality of Esquimalt
    7. Municipality of Central Saanich
    8. Municipality of North Saanich
    9. Town of View Royal
    10. Town of Sidney
    11. District of Sooke
    12. District of Highlands
    13. District of Metchosin
    14. School District #61
    15. School District #62
    16. School District #63
  - b) Notwithstanding a) above, each jurisdiction may appoint a non-elected alternate representative to the Committee.
  - c) Up to seven members at large shall be appointed by the Capital Regional District for a minimum of two years.
2. From among the voting members, the Capital Regional District shall appoint a Chairperson, Vice-Chairperson, and Treasurer according to Sub-section 3 of Clause 4 of the Provincial Court Act. Nominations to be submitted by the Family Court Committee for ratification.
3. Representatives of the Ministries of the Attorney General, Education, Children and Family Development, Public Safety and Solicitor General, Health, Housing and Social Development and police forces and First Nations may be invited to attend as non-voting resource members.
4. It shall be the duty of the Family Court and Youth Justice Committee to submit annual reports and budgets to the Capital Regional District, the participating municipalities and to the Ministry of the Attorney General as per Clause C of Sub-section 4 of the Provincial Court Act.

## 2017 Victoria Family Court and Youth Justice Annual Report

---

5. The Family Court and Youth Justice Committee shall develop terms of reference for the conduct of its affairs.

Approved by Committee January 18, 2010

## Terms of Reference

### A. General Meetings

1. Whereas the Capital Regional District electoral year ends November 30, and whereas the Family Court and Youth Justice Committee (the Committee) year ends June 30, therefore, appointees from the municipalities shall hold their positions until the first of January following the November municipal elections.
2. The Committee will normally meet monthly but no fewer than four times a year with additional meetings at the call of the Chair.
3. A quorum shall be seven (7) voting members.
4. The rules of order shall be the same as those outlined for Municipalities in the Local Government Act
5. A vote in abstention is a vote in favour
6. The chair shall exercise a vote and, in the case of a tie, the motion is defeated.

### B. Amendment of Terms of Reference

A proposed amendment shall be presented at the meeting previous to the meeting at which it is to be discussed. It shall be circulated also to all the committee members in advance of the meeting. One-half plus one of the voting members is required to approve an amendment.

### C. Amendments to the Constitution

A proposed change to the Constitution may be initiated by a member of the Family Court Committee or by a participating municipality. The same procedure for amending the Terms of Reference shall apply. Amendments to the Constitution approved in committee will be communicated to participating municipalities and the Capital Regional District for Ratification.

### D. Officers of the Family Court Committee

1. The Chair and Vice-Chair and Treasurer shall be appointed by the Capital Regional District under Clause 2 of the Constitution. A nominating committee will be formed in September comprised of retiring members and/or one or two members of the Committee whose responsibility will be to solicit nominations for the Officer's positions as well as to appoint a chair for the Annual General Meeting (someone not running for the executive, such as a past president or long time member).
2. If an Officer or Member of the Committee is unable to complete their term, their appointing agency will be requested to make a new appointment. In the case of an Officer, the committee will be requested to make an interim appointment (from the membership available) to perform those duties until the next AGM.

**E. Duties of Officers**

8. The Chairperson shall:
  - a. Chair all the meetings of the Committee
  - b. Appoint sub-committee chairpersons
  - c. Prepare all agendas for Committee Meetings
  - d. Have charge of all correspondence
  - e. Be an ex-officio member of all sub-committees
  - f. Have signing authority for funds jointly with the Treasurer
9. The Vice-Chair shall:
  - a. Undertake duties of the Chair in his or her absence
  - b. Be an alternate signing authority for funds
10. The Treasurer shall:
  - a. Have charge of all monies
  - b. Prepare monthly statements of expenditures and revenues
  - c. Have signing authority for funds
  - d. Prepare annual financial statements and budgets for year ending March 31
11. The Secretary shall have responsibility for:
  - a. Recording of minutes
  - b. Distribution of agendas
  - c. Notices of meetings, and
  - d. Any other secretarial duties as required through the Chair.

**F. Committees**

Each sub-committee or task force chair shall be appointed by the Victoria Family Court and Youth Justice Chair at the Annual General Meeting or the nearest possible meeting. The Chairs of the sub-committees may invite interested persons to serve on his/her sub-committee who are not members of the main Victoria Family Court and Youth Justice Committee. The sub-committee Chairs will make reports to the main committee and will recommend speakers, agenda items or other projects be included through the steering committee.

The sub-committees are:

Communications/Planning  
Youth Matters  
Family Matters  
Priorities  
CRATSEY  
Court Watch

The Youth Mental Health Task Force was created in 2005 and is still functioning to support the creation of a school based medical clinic pilot project that could address youth mental health issues.

## **2017 Victoria Family Court and Youth Justice Annual Report**

---

The Steering Committee will be comprised of the sub-committee chairs, the executive and the secretary who may meet physically or electronically to plan the agenda.

Ad Hoc Committees may be created from time to time to study and report on specific matters.

### **G. Annual General Meetings**

The AGM will be held in January to receive the annual report and the annual financial statements for the previous year. The financial statements shall be provided to the Capital Regional District to be included in their Audit. The Annual Report shall be approved prior to distribution to the Attorney General, other ministries, and the Capital Regional District and the participating Municipalities.

The Chair of the AGM will open the AGM with an approval of the Agenda. If there are not seven voting members present for quorum, the AGM shall be postponed to the next regularly scheduled meeting date and notification of the postponement shall be sent to the municipalities and the CRD with a list of those absent from the meeting.

The first order of business shall be a call for Nominations from the floor. Officer's Positions require only one member to make a nomination. If there is only one nomination for a position, no election will be held but the committee shall make a motion to appoint the Officer(s). If there is more than one nomination for the Officer(s) positions, the vote shall be taken via a secret ballot where each member present shall write the name of their preferred candidate(s) on a slip of paper which the Chair of the AGM shall collect and count with the supervision of the recording secretary. If there is any dispute, a recount will be taken in full view of all voting members. Once the election process is complete, the Chair will declare the election results and the committee will make a motion to appoint the Officers as per the election results.

The Chair of each subcommittee and task force shall be appointed by the Chair of the Victoria Family Court and Youth Justice Committee at the AGM, or the nearest possible committee meeting.

### **H. Membership**

If a vacancy occurs during the year, the body represented by the departed member should appoint a new representative to complete the term. If there is an alternate, they may continue to represent the body that appointed them.

If a member is absent for more than two consecutive meetings, without notice, a letter will be forwarded to that member soliciting future intent. If no response, or a third absenteeism, a letter will be forwarded to his/her sponsoring agency advising of the lack of representation.

## Oath of Confidentiality

I, \_\_\_\_\_ do promise and swear not to disclose or make known any matter or thing which comes to my knowledge by reason of my involvement with the Victoria Family Court and Youth Justice Committee, except insofar as my official duties require me to disclose, make known, report upon, or take official action regarding the same, or except insofar as I may be duly authorized to disclose or make known the same.

SWORN before me at the City of

Victoria, British Columbia

This \_\_\_\_\_ day of \_\_\_\_\_



## Travel Policy

### A. Conferences and Seminars - Authorization

Authorization for attendance at all conferences and seminars for which expenses will be claimed is to be obtained in advance in accordance with the following:

#### 1. Committee Member

Approval is to be obtained in advance from the Committee by motion at a regular meeting.

### B. Seminars, Conferences and Meetings for which over Twenty-Four Hours absence from Place of Residence will be Required.

#### 1. Per Diem Allowance

Where the absence from place of residence will be in excess of twenty-four hours, an approved per diem allowance will be provided to cover the following:

- a. Meals
- b. Gratuities
- c. Taxi Fares – excepting extraordinary expenses
- d. Cleaning Expenses
- e. Parking Expenses
- f. Telephone calls but not long distance phone calls

Where the common carrier departs after 12:00 noon or returns before 12:00 noon, one half of the per diem rate shall be paid providing the absence is in excess of one-half day.

Adjustments will be made to the per diem rate only where any meals are included in conference registration fee.

#### 2. Accommodation

Accommodation or lodging expenses will be paid based on single occupancy rates.

#### 3. Transportation

##### a. Lower Mainland to Hope and Vancouver Island including the Sunshine Coast:

Travel by automobile will be paid in accordance with the current automobile expense reimbursement rate. Travel by bus, train, ferry or air-economy class will be paid for the actual expenses incurred.

b. Travel outside of the Lower Mainland and Vancouver Island:

Travel allowance will be paid on the basis of economy class air fare equivalent plus ground transportation when applicable or current automobile expense reimbursement rate where the overall travel cost will be more economical by automobile.

4. Other Expenses

Registration fees for conferences, conventions, seminars, etc., will be paid for single participation only.

C. Seminars, conferences, and Meetings for which Less than Twenty-Four Hours Absence from Place of Residence will be Required.

Where absence is less than twenty-four hours, actual out-of-pocket expenses, including mileage in accordance with the current automobile expense reimbursement rate will be paid. No per diem will be paid.

The daily maximum limit for meals and gratuities is as established from time to time by the Committee.

Meal expenses to the above maximum level will be paid if departure from place of residence is before:

7:00 am – breakfast

12:00 pm – lunch

6:00 pm – dinner

Expenses to the above maximum levels will be paid if return to place of residence is after:

12:30 pm – lunch

6:00 pm – dinner

Reimbursement will not be made for any meals included in conference registration fees.

D. Receipts

Receipts are required in support of the following types of expenditures:

1. Fares – air, bus, train and ferry
2. Accommodation

- 3. Miscellaneous:
  - a. Registration fees
  - b. Extraordinary taxi expenses
  - c. Long distance telephone calls
  - d. Parking

- 4. Per Diem Expenses

Receipts are not required to support those expenditures covered by per diem allowance.

- F. Claims Procedure

Claims for travel expenses are to be submitted to the Treasurer of the Committee within thirty days of the period in which the expenses were incurred.

- G. Advances

To obtain a travel advance, a written request must be completed and approved by the Treasurer at a regular meeting in advance of the date for which the funds are required.

## Priorities Committee Purpose

### Priorities Sub-Committee

#### Philosophy:

The Family Court and Youth Justice Committee (FCYJC) will consider support in the form of seed money for community agencies or persons who provide services for youth and/or families having contact with the justice system.

#### Purpose:

Evaluate applications to the FCYJC for goods and services using set parameters and criteria.

Make recommendations to the FCYJC on applications for goods and services.

#### Structure:

- \* Three or more members of the FCYJC
- \* Chair to be appointed by FCYJC Chair
- \* Meet as required

#### Process:

- \* Meet at request of Chair on receipt of application(s) to the FCYJC for goods and services seed money. (May communicate via email for simplicity)
- \* Review application using criteria as set by the FCYJC
- \* Enlist resources from outside the sub-committee as necessary to answer any questions prior to making a recommendation to the FCYJC.
- \* Provide summary of review including recommendations, with rationale, to the FCYJC - the recommendations will include a budgeted amount.
- \* Project liaison to provide accountability of project progress to the FCYJC

#### 2016 Membership:

Chair: Ron Mattson (VFCYJ Vice-Chair), Cynthia Day(VFCYJ Chair), Marcie McLean, Councillor (Highlands), Bill McElroy (VFCYJ Treasurer),Matt Sahlstrom, Councillor (Langford)

## Priorities (Grant Application) Form

### Form for Priorities Submissions (Grants and extraordinary committee expenses)

Please send your submission to [rmattson@shaw.ca](mailto:rmattson@shaw.ca) AND [vfamcourt@gmail.com](mailto:vfamcourt@gmail.com) for distribution

1. Date of Application:
2. Name of organization / person(s) applying:  
Contact person for follow-up:
3. Background of organization / person(s) or applicable history of related projects:
4. Clear goals and objectives of the project – clear indications of relevance to the Family Court and Youth Justice Committee mandate:
5. Any features of the project you believe are pertinent to this application:
6. Will the project dovetail with other similar work? (ie. in the Greater Victoria area or within your organization)
7. Budget: to include clear accounting with potential line items and accompanying narrative, please include funding from other sources and feel free to attach a spreadsheet if needed:
8. Other funding avenues/partners being explored:
9. Catchment area served – target population:
10. Needs/problems to be addressed through the project work:
11. Deliverables (goods and services to be provided):
12. Timeframes (eg. Intended start date of project, length of time from start of project to deliverables, one time project or on-going?)
13. Evaluation framework (How will you know if your project has been a success and how will the Family Court Committee know?)
14. Would you be able to present to the committee upon completion of your project?

This form is intended for your convenience and that of the FCYJC. Please use it for your submission and as a guide.

(Form updated; Jan, 2015(C. Day))

## Powers and Duties

The Family Court Committee may:

- be a force in educating the public on issues related to Family Court
- sit in on court hearings to monitor the actions of all officials concerned with the welfare of youth and assist judges upon request
- report to the Capital Regional District Board and member municipalities problems which are of concern
- enter and monitor both open and secure custody facilities
- comment upon legislation concerning families and youth and –
- make recommendations to appropriate legislative bodies concerning any matters deemed to be covered by our several mandates

In addition, the Family Court Committee must report annually to the Ministry of the Attorney General and its member municipalities.

## Authority and Financing

### AUTHORITY OF THE FAMILY COURT COMMITTEE

The Family Court Committee is constituted under the *Provincial Court Act* with powers and duties as listed under Section 4.1 in addition, it has been designated by the Attorney General of British Columbia (as of June 27, 1984) to be the youth Justice Committee, under section 69 of the *Federal Young Offenders Act*, Bill C-61 (see Sections 4.2 and 4.3).

The Victoria Family Court is authorized by the Ministry of Children and Families to the Community Committee that reviews the circumstances of youth in custody in our local containment centre, and physical environment and programs provided them. To that end, we are assured entry to the youth Containment Centre and access to all necessary information. Centre staff attends the committee as resource people as they are able.

### FINANCING AND STRUCTURE OF THE FAMILY COURT AND YOUTH JUSTICE COMMITTEE

Since the Victoria Family Court and Youth Justice Committee (the Committee) services the Greater Victoria area, it is responsible to the Capital Regional district (CRD) from whence it receives its funding (see Sections 4.5 and 4.6 for CRD Bylaws). The budget is submitted and approved each year in December. However, grants are not received until August of the next year.

One representative is appointed annually by each of the Municipalities of Esquimalt, Oak Bay, Langford, Colwood, Central Saanich and North Saanich, the Districts of Saanich, Metchosin, Highlands and Sooke, the City of Victoria and the Towns of Sidney and View Royal. We also have appointed members from the School Districts of Victoria (61), Sooke (62) and Saanich (63). Up to seven members at large may be appointed by the CRD (selected from nominations received from the Committee and other interested organizations). In total there are up to 23 voting members.

The Committee's mandate involves working with the Ministries of the Attorney General, Public Safety and Solicitor general, Education, Children and Family Development, Social Development, and Health Services. Resource People from these ministries attend general meetings as non-voting personnel, and have also been expected to assist at the sub-committee level. With the increasing workload, only specific projects can expect to receive assistance from Ministry staff, whose assistance is most appreciated.

## Victoria Family Court and Youth Justice 2017 Annual Report

---

From: Cynthia Day <cday@colwood.ca>  
To: tsullivan@sooke.ca, Langford Administration General Mailbox  
<administration@cityoflangford.ca>, Pat VanBuskirk  
<pvanbuskirk@colwood.ca>, tammie van swieten  
<tvanswieten@metchosin.ca>, tneurauter@highlands.ca,  
ebolster@viewroyal.ca, deborah.liske@esquimalt.ca, ccoates@victoria.ca,  
lhilton@oakbaybc.org, clerksec@saanich.ca, JGretchen@northsaanich.ca,  
sdunic@sidney.ca, Cathie.Ounsted@csaanic.ca, Jessica Cuthbert  
(jcuthbert@crd.bc.ca) <jcuthbert@crd.bc.ca>, Ravi Parmar  
(rparmar@sd62.bc.ca) <rparmar@sd62.bc.ca>, Watters, Jordan  
(jwatters@sd61.bc.ca) <jwatters@sd61.bc.ca>, vmartin@sd63.bc.ca, Whitten,  
Deb (dwhitten@sd61.bc.ca) <dwhitten@sd61.bc.ca>, AG.Minister@gov.bc.ca,  
MCF.Minister@gov.bc.ca, mayonmayne@shaw.ca, rpingle@sd64.bc.ca,  
lhalstead@sd64.bc.ca, Geanine Robey (geanine\_robey@outlook.com)  
<geanine\_robey@outlook.com>, Minister, MCF MCF:EX  
<MCF.Minister@gov.bc.ca>, Minister, AG AG:EX <AG.Minister@gov.bc.ca>,  
XT:Saanic, District ENV:IN <clerksec@saanich.ca>, XT:Muni Langford,  
General CITZ:IN <administration@cityoflangford.ca>  
Cc: vfamcourt@gmail.com, Amanda Irving <airving@colwood.ca>  
Sent: March 13, 2018 12:38:28 PM PDT  
Attachments: Picture (Device Independent Bitmap) 1.jpg



Good Afternoon,

Please find attached the Victoria Family Court and Youth Justice Committee's 2017 Annual Report. This committee represents the community of the Capital Regional District with knowledge of the circumstances for youth and families who come into contact with the Justice Systems and advocates for children's rights as defined by the United Nations.

Members may be asked to: Review and comment on Legislation; be aware of the circumstances for youth in the justice, protection, divorce and custody systems; assist the Court and the Community by engaging youth servicing agencies and resources to improve community awareness, compassion, and involvement; be involved in maintaining the connections between youth and family serving agencies for each community; advocate for improved access to services; assist in educating the community in Youth and Family Justice matters.

Please share widely within your Ministries, Agencies, with Mayors and Councils, the Capital Regional District Board, all CRD School Boards and Committees, and your enforcement and community resource partners. If you would like to have a representative present the report at a Board, Council or Committee meeting, please feel free to contact me.

s.22

If there is a different person who should receive this, please let me know. If you require any assistance please do not hesitate to contact me as chair and I will do my best to help.

At our 2018 Annual General Meeting the committee recommended that the following election results be forwarded to the CRD Board for appointment to serve as Executive:

Chair, Cynthia Day;

Vice-Chair, Ron Mattson;

Treasurer, Bill McElroy

AND that the following members be appointed as CRD Representatives at Large:

1. Bill McElroy (Capital Region Action Team on Sexually Exploited Youth or 'CRAT')
2. Georgia Peters (Court Watch)
3. Sigurd Johannesen
4. Helen Hughes (CRAT)
5. Melissa Hyland (CRAT)
6. Geanine Robey (Communications)

Yours truly,

Cynthia Day, Chair Victoria Family Court & Youth Justice Committee





## Family court rules- new

---

From: Marie-Térèse Little <mtlittle@metchosin.ca>  
To: Ag Minister <ag.minister@gov.bc.ca>, Minister, AG AG:EX  
<AG.Minister@gov.bc.ca>  
Sent: June 4, 2020 11:14:21 AM PDT

Dear Honourable Mr. Eby, Attorney General,

In regards to the new family court rules effective May 2021. Is there a summary of the 252 page document? I am Vice-Chair of the Victoria Family Court and Youth Justice committee and I would like to forward a synopsis for our committee members.

[https://archive.news.gov.bc.ca/releases/news\\_releases\\_2017-2021/2020AG0039-000994.htm](https://archive.news.gov.bc.ca/releases/news_releases_2017-2021/2020AG0039-000994.htm)

[http://www.bclaws.ca/civix/document/id/oic/oic\\_cur/0287\\_2020](http://www.bclaws.ca/civix/document/id/oic/oic_cur/0287_2020)

Cheers,  
Marie-Térèse

Marie-Térèse Little, PhD  
Councillor,  
District of Metchosin,  
4450 Happy Valley Road,  
Victoria, BC, V9C 3Z3

Office: 1.250.474.3167  
Mobile: 1.250.508.8756  
email: mtlittle@metchosin.ca  
mayorandcouncil@metchosin.ca

## 571923 - Little

---

From: AG Justice Services AG:EX <s.17 >  
To: MTLittle@Metchosin.ca  
Sent: June 30, 2020 3:05:29 PM PDT  
Attachments: 571923 - Little - Appendix-A.docx

Marie-Terese Little  
Councillor, District of Metchosin  
Vice-Chair, Victoria Family Court and Youth Justice Committee  
Email: [MTLittle@Metchosin.ca](mailto:MTLittle@Metchosin.ca)

Dear Marie-Terese Little:

Thank you for your e-mail on June 4, 2020, in which you requested a synopsis of the new Provincial Court Family Rules, which will come into effect on May 16, 2021.

Attached in Appendix A is a summary overview of the new rules, which explains some of the key features and includes a brief overview of the parts and divisions into which the new rules are organized.

Now that the new rules and forms have been approved by Cabinet, the ministry is preparing for their implementation. The ministry and other organizations are developing public legal information materials which will be published over the next year, and which the Victoria Family Court and Youth Justice Committee may find informative.

I trust you will find this information helpful and would like to thank you again for writing.

Yours truly,  
Justice Services Branch  
Attorney General  
571923

## Provincial Court Family Rules – Summary Overview

By way of Order in Council No. 287, deposited June 1, 2020, Cabinet approved the repeal and replacement of the existing Provincial Court (Family) Rules, with the new Provincial Court Family Rules (PCFR) to come into effect on May 16, 2021. The PCFR have not been substantially reformed since 1998. The new rules are the result of a comprehensive rules reform project led collaboratively by the Provincial Court and the Ministry of Attorney General. The new rules incorporate the recommendations made in numerous reports focused on improving access to the family justice system, including the report of the Family Justice Working Group of the Action Committee on Access to Justice in Civil and Family Matters, a national group chaired by the former chief justice of the Supreme Court of Canada. They also address the difficulties court users reported with the current rules and court processes and reflect the feedback received during an extensive consultation process.

### Key features of the new rules include:

- Early resolution requirements that implement a mandatory assessment and consensual dispute resolution model. Assessment will help to identify families' needs as well as making referrals to community organizations and to legal advice. There is an early screening for family violence or factors suggesting there is a risk of violence; persons who are at risk for family violence and seeking a protection order under the *Family Law Act* may do so at any time in an expedited manner. Early assessment supports determining whether mediation may be an appropriate option for families. If mediation is not appropriate or does not lead to agreement, then assistance is provided in helping parties to prepare for court. This is one of the elements of the model that is being prototyped in Victoria. Additional Registries will be designated under this model as and when additional funding becomes available.
- A second key feature is a new case management model. The rules introduce family management conferences which will replace family remand (first appearance). Family management conferences are scheduled differently than current first appearances. Parties usually have more time before the judge/family justice manager, in a conference-type setting, and are more likely to leave the conference with a meaningful outcome rather than just having a matter adjourned or a date set. When linked with the early resolution requirements, parties appearing at the family management conference are better prepared to deal with their application. If they have participated in family mediation, they may have reached agreement on some issues already or at least narrowed the focus of their dispute. The rules contemplate that in the future, a non-judge decision maker (e.g. a specialized judicial justice) could conduct family management conferences.
- In addition to the early resolution and case management features, the new rules better streamline the court process and modernize some of the existing rules. For example, the new rules:

- better allow for appearances through electronic communication - e.g. telephone or video
  - eliminate signatures on some court forms to facilitate electronic filing and permit filing an affidavit before it has been sworn/affirmed if the person cannot access a commissioner for taking affidavits and will be available to swear/affirm the truth of the information contained in the document at a subsequent court appearance;
  - acknowledge children's lawyers;
  - better enable lawyers to provide unbundled services (by identifying the scope of their retainers);
  - enable the pilot of an informal trial process designed for self represented litigants (to be implemented at a later date in one or more registries identified by the Provincial Court);
  - enable judges to design proportionate processes for the issue at stake allowing for the court to limit time, witnesses, evidence;
  - introduce specific processes and forms for:
    - Case Management Orders
    - Protection orders (clearer for users and consolidated into one rule)
    - Priority parenting matters: urgent parenting disputes
    - Prohibiting relocation
    - Enforcement
    - Consent Orders (simplify package and streamline process).
- The revised forms are a significant advancement and have been developed with user design principles, including plain language and a simpler response format that uses guiding questions, tick boxes where appropriate, and minimizes duplicate answers.

#### Anticipated outcomes:

Based on research, the experience of other jurisdictions and early information from the Early Resolution and Case Management prototype in Victoria, some of the improvements and outcomes we expect to see from the new model are:

- earlier awareness and intervention in matters involving people at risk for family violence;
- broader exposure to consensual dispute resolution to help families resolve or narrow their issues and reaching more durable and suitable agreements;
- an emphasis on resolving family issues in a more holistic way by providing support and referrals for legal and non-legal needs;
- more case management for family matters that do need to go before a judge;

- fewer matters proceeding to court for determination, and for those matters that do proceed, the issues for determination will often be more focused, resulting in shorter hearings; and
- reform will make the rules, forms and court processes easier to understand and more accessible for self represented parties, leading to higher user satisfaction.

## **OVERVIEW OF THE PARTS AND DIVISIONS**

Organization – the new rules are organized in 13 Parts. Some Parts are further organized into two or more Divisions.

### **PART 1 – PURPOSE AND INTERPRETATION**

#### **Division 1 – General Information for These Rules**

Rule 1 states that the purpose of the rules is to encourage parties to resolve cases by agreement or help them obtain a just and timely decision in a way that takes into account the impact that the conduct of a case may have on a child and family; minimizes conflict; promotes cooperation; and promotes processes that are efficient and consistent with the complexity of a case.

#### **Division 2 – Understanding How to Use These Rules**

Rule 2 defines a list of terms as they are used in these rules. Some are carried forward from the existing rules either as is or with some amendments to improve clarity, some are new terms, and certain definitions (family violence, family member) are repeated from the Family Law Act for the convenience of the user and to ensure consistency.

### **PART 2 – EARLY RESOLUTION REGISTRIES**

Part 2 is similar to the provisions in Rule 5.01 of the existing PCFR, which are the early resolution requirements operating in the Victoria prototype.

#### **Division 1 – Early Resolution Registries**

Division 1 (Rule 9) is where early resolution registries are identified. Victoria is the only registry identified at this time.

#### **Division 2 – Early Resolution Requirements**

Division 2 sets out the requirements that must be met before a party can file a family law matter claim in an early resolution registry. As per Rule 12, they need to file a Notice to Resolve and provide a copy to the other party, participate in a needs assessment, complete PAS and participate in at least one session of consensual dispute resolution (CDR) – either family mediation or a collaborative family law process. There are circumstances where the requirements do not apply (Rule 13, eg if applying only for an order under Part 5 Other Orders – protection, consent). The rules also do not apply to a party who is the government or a public officer (e.g. Director). If there is an application about a protection order or a priority parenting matter, as well as a family law matter, the PO or PPM application may proceed before the early resolution requirements are complied with.

#### **Division 3 – Notice of Intention to Proceed**

(Rule 15) If the parties begin the process and then pause for a year before filing an application, a party must file a notice of intention to proceed and provide a copy to the other party and both complete a new needs assessment before proceeding, as their needs may have changed over the year.

#### **Division 4 – Needs Assessment**

Each party must participate individually in a needs assessment conducted by a needs assessor (defined as a family justice counsellor – to ensure consistent process and because FJSD is able assist both parties, unlike many advocacy services). The assessment identifies non/legal needs, offers information about resolving issues, provides referrals to parenting education program/legal advice and information/community resources, assesses for risk of family violence and appropriateness of CDR.

#### **Division 5 – Parenting Education Program**

Each party with a family law matter must complete a parenting education program unless a needs assessor exempts them for one of the reasons in Rule 17 – eg spousal support only, completed it w/in past 2 years, it is not offered in a language the party is fluent in or literacy is a barrier.

#### **Division 6 – Consensual Dispute Resolution**

Rules 18-20 require parties to attempt to resolve their family law matter by participating in at least 1 CDR session unless it is determined by a needs assessor or CDR professional that CDR is inappropriate or the needs assessor determines they cannot access CDR services. Must provide financial information in the form required by the CDR professional.

#### **Division 7 – Failure to Comply With Early Resolution Requirements**

(Rules 21-22) A party who has met the early resolution requirements may make an application about a family law matter, even if the other party was unable or unwilling to do so. (FJSD has been communicating compliance with the requirements through a file summary document that is provided to the court registry.) A party who does not meet the requirements may not participate in the case unless the court orders otherwise.

### **PART 3 – APPLICATIONS ABOUT FAMILY LAW MATTERS**

Part 3 sets out the procedure to apply for a family law matter order in all registries in Division 1 (Rules 23-27), including applications for new orders, to change or cancel a final order or set aside or replace an agreement. It describes the application form that must be used and the additional document that must be filed for certain type of applications (e.g. guardianship). The procedures to reply and make a counter application are set out in Division 2 (Rules 28-34).

#### **Division 1 – Applying for Family Law Matter Orders**

#### **Division 2 – Family Law Matter Reply and Counter Application**

### **PART 4 – FAMILY MANAGEMENT CONFERENCES**

This part contains the rules concerning family management conferences. Family management conferences are new, replacing what is often referred to as “first appearances” or “family remand” under the current rules. The rules contemplate the family management conference may be conducted by a judge or a non-judicial family justice manager if the court appoints someone to this role in the future.

### **Division 1 – Application and Purpose**

Rule 36 describes the purpose of the family management conference as providing an informal and time-limited process to assist the parties to identify the issues to be resolved and ways to resolve them, to make case management orders to ensure the file is ready to proceed, to make any interim orders needed until parties resolve matters, and any other appropriate orders or directions.

### **Division 2 – Scheduling Family Management Conference**

Rules 37-40 describe the requirements that must be met before a family management conference may be scheduled with respect to a family law matter. In some cases, parties seeking a hearing about a matter other than a family law matter (i.e. concerning a determination of a parenting coordinator, prohibiting relocation of a child, or setting expenses) may be required under Rule 41 to attend a family management conference to prepare for the hearing. Also, if there was an application about a family law matter but no final order was made, Rule 42 requires parties to file and serve a notice of intention to proceed and attend a family management conference if it has been more than a year since a step was taken under the rules.

### **Division 3 – Attendance and Procedural Matters for Family Management Conference**

Rules 43-44 describe who is to attend the family management conference; all parties must attend and their lawyers may attend with the party. Rule 46 indicates to parties the type of information or evidence they may be required to provide at a family management conference, helping parties to prepare.

### **Division 4 – Family Management Conference Proceedings**

Rules 48-53 describe in detail the types of orders that may be made by a judge and by a family justice manager at a family management conference. These include case management orders, orders to complete requirements specific to particular registries, interim orders about family law matters, consent orders, and conduct orders under the Family Law Act. Rules 54-55 state that orders may be made at a family management conference even if a party does not attend, as well as describing when such an order may be changed, suspended or cancelled. Rule 56 describes the next steps in the process that a party may be ordered or directed to attend. It is clear throughout this part where a family justice manager's scope of authority may be less than that of a judge, and Rule 57 states that a family justice manager may not change, suspend or cancel an order made by a judge.

### **Division 5 – Review of Orders Made By Family Justice Managers**

Rule 58 describes the process for a party to seek permission of a Provincial Court judge to apply for review of an order or direction made by a family justice manager. Rule 58 also sets out factors a judge may consider when deciding whether to grant permission.

## **PART 5 – APPLYING FOR OTHER ORDERS**

This Part sets out the rules for applications about case management, protection orders, priority parenting matters, relocation and orders by consent.

### **Division 1 – General**

Rule 59 states the rules in this Part apply in all registries. Rule 60 sets out the types of applications this Part applies to.

### **Division 2 – Case Management Orders**



Case management orders may be made at any time. Rule 62 states that a judge may make orders needed to manage a case, including a detailed list of examples. While a judge may make any order needed to manage a case, the authority of a family justice manager is restricted to the specific case management orders set out in Rule 63. Rule 64 sets out the process for applying for a case management order, and Rule 65 identifies the specific case management orders that may be applied for without notice.

### **Division 3 – Protection Orders**

All rules concerning protection orders are situated in Division 3, making it easier to understand the rules and processes. Rule 66 clarifies that if a party is seeking an order about a family law matter in addition to an application about a protection order, the application about the protection order may proceed without the party first completing any applicable requirements related to the family law matter application. Rule 67 describes the process to apply for an order about a protection order without notice and Rule 68 describes the process when notice is given. There are rules that describe how evidence may be given at a protection order hearing and the form of orders. Rule 72 describes the process followed when a protection order is made, to prepare and provide copies of the order to the parties. Similarly, Rule 73 describes what the registry does when a judge terminates a protection order. Rule 74 clarifies there is no restriction on making subsequent applications about a protection order, including when an application was denied or a protection order has expired, been changed or terminated.

### **Division 4 – Orders About Priority Parenting Matters**

Division 4 contains the rules respecting applications about priority parenting matters, which are defined in Rule 1 as a specified list of parenting matters (e.g. removal of a child, urgent health-related treatments) that may go before a judge without parties first completing requirements that would apply to a family law matter. As per Rules 77-78, applications for an order about a priority parenting matter must be made with at least 7 days notice, or a party may apply to have the matter heard without notice or with less than 7 days notice.

### **Division 5 – Orders About Relocation**

Under the Family Law Act, written notice must be given if there is an order or agreement for parenting arrangements or contact and a guardian intends to relocate a child. Rule 80 sets out the process for applying for an order prohibiting the proposed relocation. If a guardian intends to change a child's residence and there is no order or agreement in place, an application may be made for an order about a priority parenting matter.

### **Division 6 – Consent Orders**

Division 6 sets out the processes for applying for an order about a family law matter or a case management order by consent, without a court appearance. In addition, Rule 83 confirms that parties may consent to an order at any time during a court appearance.

### **Division 7 – Replying to Applications for Other Orders**

Rule 86 describes the process a party is to follow if they choose to reply to an application under Part 5.

## **PART 6 – FAMILY JUSTICE REGISTRIES**

There are 4 family justice registries (Kelowna, Nanaimo, Surrey, Vancouver-Robson Square) under the existing rules, and Part 6 carries forward the requirement that, unless an exception applies, parties in

these registries are to attend a needs assessment with a family justice counsellor and complete a parenting after separation program before a court appearance may be scheduled.

## **PART 7 – PARENTING EDUCATION PROGRAM REGISTRIES**

Part 7 carries forward the requirement in the existing rules that, unless exempted or the requirement does not apply as set out in Rule 100, parties in specified registries must complete a parenting education program before they may attend a family management conference. Rule 103 requires at least one party must have met the requirement before the family management conference will be scheduled.

## **PART 8 – FAMILY SETTLEMENT CONFERENCES**

The rules distinguish between family settlement conferences and trial preparation conferences. Rule 106 requires that a judge who conducts a family settlement conference may only go on to conduct a trial respecting the same matters if no other judge is reasonably available. Rule 108 describes the purpose of the family settlement conference as a process in which a judge helps parties try to resolve issues by agreement and sets out what a judge may do at a family settlement conference. This includes mediating issues, making consent orders, making conduct orders, and directing the parties to the next step in the proceedings.

## **PART 9 – TRIALS**

This part contains the rules that pertain to preparing for trial and trial processes, including rules concerning an informal trial pilot project.

### **Division 1 – General**

Rule 109 states that Part 9 applies to all registries.

### **Division 2 – Trial Readiness Statement**

Rule 110 introduces a new trial readiness statement [Form 22], which is to be filed and served in advance of the trial, or a trial preparation conference if scheduled. It was developed to assist parties to ensure the matter is ready to proceed to trial.

### **Division 3 – Trial Preparation Conferences**

Rule 111 describes who must attend the trial preparation conference and Rule 112 describes the types of orders or directions a judge may make at a trial preparation conference. As per Rule 113, a judge who conducts a trial preparation conference should conduct the trial if possible, and if a judge makes certain orders at the trial preparation conference about how the trial is to be conducted, that judge must conduct the trial.

### **Division 4 – Trial Processes**

This Division contains a number of rules concerning conduct of a trial and evidence. These rules include out how to apply to adjourn a trial date, how a judge may admit a child's evidence about a family law matter, rules concerning reports under section 211 of the Family Law Act, attendance of witnesses at trial, expert reports, and how to update information in a guardianship affidavit. In addition, Rule 123 requires that a judge who hears evidence at a trial must finish the trial unless they are unable to act, in which case Rule 123 describes how the trial may continue with another judge.

## **Division 5 – Informal Trial Pilot Project Rules**

Division 5 sets out an informal trial process that will be implemented in one or more select registries on a pilot basis. The process is intended to particularly assist parties who are representing themselves in the trial process. As described in Rule 124, the purpose of an informal trial is to enable a judge to take a facilitative role to direct, control and manage the conduct of the trial. Rule 127 provides an overview of the informal trial process. As additional time is required for the provincial court to determine where the pilot project will be implemented and prepare, the rules in this division will not come into force until May 2022, one year after implementation of the rest of the rules.

## **PART 10 – ENFORCEMENT**

### **Division 1 – Applying for Orders**

Division 1 explains how to file a written agreement, parenting coordinator's determination, interjurisdictional support order or Supreme Court order (Rules 132-134), how to apply for orders about enforcement (Rule 135), and how to apply to set aside the registration of an order under the *Interjurisdictional Support Orders Act* from another jurisdiction (Rule 136). Rule 137 describes how to reply if served with an application under Part 10.

### **Division 2 – Enforcement of Support Orders Under the *Family Maintenance Enforcement Act***

Division 2 explains, how to apply for enforcement of support orders or agreements under *Family Maintenance Enforcement Act* (Rule 140), how warrants for arrest for failure to attend enforcement proceeding are issued and enforced (Rule 141), how to apply for certain orders under the *Family Maintenance Enforcement Act* (Rule 142) and how to serve documents under this division (Rule 144).

## **PART 11 – CONSEQUENCES**

Part 11 sets out the consequences when a party does not comply with the rules. General consequences for non-compliance with rules are set out in Rule 147. Consequences where a party fails to attend a court appearance are set out in Rules 148 to 149. Rules 150 to 153 concern extraordinary remedies available under section 231 of the Family Law Act, which include imprisonment if no other order is sufficient to secure a person's compliance and orders for police to take a child who is being wrongfully withheld or detained to the person who should have the child under the terms of a parenting order.

## **PART 12 – GENERAL RULES**

### **Division 1 – General Procedural Rules**

Division 1 sets out general procedural rules, including filing of deficient forms (Rule 155), how to request a conference or hearing (Rule 156), waiving or modifying requirements under the rules (Rule 157), giving procedural and practice directions (Rules 158 and 160), procedural considerations for children's views and children's lawyers (Rules 161 and 162), procedural considerations concerning legal representation of a party including for limited purposes (Rule 163), attendance by electronic means (Rule 164), use of copies of documents (Rule 165) and confidentiality of information (Rule 166).

### **Division 2 – General Procedure for Orders**

Division 2 sets out rules concerning the general procedure for orders, including when orders take effect (Rule 167), how orders are to be prepared and signed (Rules 168 and 169) and how clerical mistakes in an order may be corrected (Rule 170).

### **Division 3 – Affidavits and General Rules for Filing**

Division 3 sets out procedures for affidavits (Rule 171) as well as filing unsworn documents (Rule 172). Rule 172 was developed to enable filing a document in situations where it is not practicable (e.g. because of COVID-19 restrictions) for the person making it to swear or affirm the contents as long as the person is subsequently available to do so as required by a judge or family justice manager. Division 3 also sets out the requirement to file multiple copies of documents (Rule 173) and who can search court files (Rule 174). Division 6 sets out procedures for electronic filing.

### **Division 4 – Service**

Division 4 sets out procedures for service of documents.

### **Division 5 – Changing a Filed Document**

Division 5 sets out procedures for changing an application, reply or reply to a counter application that has been filed in a family law matter.

### **Division 6 – Discontinuing an Application, Reply or Reply to Counter Application**

Division 6 (Rule 191) sets out the procedure to discontinue an application, reply or reply to a counter application. Subject to any limitation periods, this would not prevent a party from filing a new application about the same matter at a later date.

### **Division 7 – Electronic Filing**

Division 7 sets out a general rule (Rule 192) on filing documents electronically (to enter into an agreement with CSB) and a rule specifically on the requirements around filing an affidavit or other signed document electronically (Rule 193). Also continues to be a rule about filing by fax (Rule 194).

## **PART 13 – TRANSITION**

The Transition rules (Rules 195-198) explain that proceedings which began under the previous rules continue under the new rules once they come into effect as if they had been started under the new rules. If there is any question about how the new rules apply to a pre-existing proceeding, OR if application of the new rules would create a difficulty/injustice/impossibility, a judge may make an order or give directions accordingly.

Also, Rule 198 allows registries to accept replies or financial statements that are completed using the previous forms for 30 days after implementation of the new rules, to prevent hardship if a party has just completed a reply but was unable to file before the new rules came into force.

## **APPENDIX – forms 1-52**

## Support Letter re Victoria Sexual Assault Centre

---

From: Marnie Essery <meteach@telus.net>  
To: info@vsac.ca, AG.Minister@gov.bc.ca, PSSG.Minister@gov.bc.ca, mitzi.dean.mla@leg.bc.ca, Minister, PSSG PSSG:EX <PSSG.Minister@gov.bc.ca>, Dean.MLA, Mitzi LASS:EX <Mitzi.Dean.MLA@leg.bc.ca>, Minister, AG AG:EX <AG.Minister@gov.bc.ca>  
Cc: david.eby.mla@leg.bc.ca, mike.farnworth.mla@leg.bc.ca, Eby.MLA, David LASS:EX <David.Eby.MLA@leg.bc.ca>, Farnworth.MLA, Mike LASS:EX <Mike.Farnworth.MLA@leg.bc.ca>  
Sent: December 7, 2020 7:24:38 PM PST  
Attachments: image.png, FAMILY COURT CYN 2.pdf

**[EXTERNAL] This email came from an external source. Only open attachments or links that you are expecting from a known sender.**



Good Evening,

Please find attached a support letter for the Victoria Sexual Assault Centre from the Victoria Family Court and Youth Justice Committee.

If you have any questions, please do not hesitate to email me.

Marnie Essery

Secretary, Victoria Family Court and Youth Justice Committee

c/o 3300 Wishart Road, Colwood B.C. V9C 1R1

Email: [vfamcourt@gmail.com](mailto:vfamcourt@gmail.com)

Phone: 250-474-5939

Please help us spread the word about the Victoria Family Court and Youth Justice Committee, our own and others' events, community resource information, news and more.

**On the Web** [victoriafamilycourt.ca](http://victoriafamilycourt.ca)

**On Facebook** [www.facebook.com/vfamcourt](http://www.facebook.com/vfamcourt)

**On Twitter:** @vfamcourt



# Victoria Family Court

& Youth Justice Committee

December 3, 2020

Attorney General  
PO Box 9044 Stn Prov Govt  
Victoria, BC V8W 9E2

Dear Honourable Minister Eby,

RE: Victoria Sexual Assault Centre – Core Funding

Oak Bay Councillor Esther Paterson, an appointee to the Victoria Family Court and Youth Justice Committee, told us at our meeting of Sept. 18 about Oak Bay council's recent letter to you requesting consistent and stable funding for the Victoria Sexual Assault Centre (VSAC).

In support of Oak Bay's advocacy, the VFCYJC committee unanimously approved a motion to write you on this same subject.

Quoting from Mayor Murdoch's letter of June 14, centre staff have "worked tirelessly to serve survivors of sexual assault and childhood sexual abuse, through advocacy, counselling and empowerment ... we are aware that the Province of BC contributes to the VSAC in several ways, including government grants and contracts, but none of these offer a sustainable, predictable revenue stream to support their continued operations."

Representatives from the Victoria Sexual Assault Centre have addressed our committee a number of times over the years and we understand the many challenges they face in delivering their truly essential services.

We appreciate that the Ministry of Public Safety and Solicitor General provided \$200,000 in April, 2019 to help with VSAC's operating costs over two years. That amount is equal to the centre's annual operating budget. As MLA and former VFCYJC committee member Mitzi Dean noted at the time, "this is a service that needs to be funded annually, forever."

On behalf of the VFCYJC committee, I'd like to join the District of Oak Bay in urging stable, consistent annual funding for the Victoria Sexual Assault Centre.

Sincerely,



Cynthia Day,  
Chair, Victoria Family Court and Youth Justice Committee  
Colwood City Councillor

Cc: The Honourable Mike Farnsworth, Minister of Public Safety and Solicitor General  
The Honourable Mitzi Dean, Minister of Children and Family Development  
Victoria Sexual Assault Centre

## **Fwd: Letter re Court Services for Families, Children and Youth**

---

From: Secretary Victoria Family Court and Youth Justice Committee  
<vfamcourt@gmail.com>  
To: AG.minister@gov.bc.ca, Minister, AG AG:EX <AG.Minister@gov.bc.ca>  
Cc: david.eby.mla@leg.bc.ca, Marnie Essery <vfamcourt@gmail.com>, Eby.MLA,  
David LASS:EX <David.Eby.MLA@leg.bc.ca>  
Sent: December 7, 2020 8:43:20 PM PST  
Attachments: image.png, FAMILY COURT - CYN.pdf

**[EXTERNAL] This email came from an external source. Only open attachments or links that you are expecting from a known sender.**



December 7, 2020

Good Evening,

Please find attached a letter re Court Services for families, children and youth from the Victoria Family Court and Youth Justice Committee.

If you have any questions, please do not hesitate to email me.

Marnie Essery

Secretary, Victoria Family Court and Youth Justice Committee

c/o 3300 Wishart Road, Colwood B.C. V9C 1R1

Email: [vfamcourt@gmail.com](mailto:vfamcourt@gmail.com)

Phone: 250-474-5939

Please help us spread the word about the Victoria Family Court and Youth Justice Committee, our own and others' events, community resource information, news and more.

**On the Web** [victoriafamilycourt.ca](http://victoriafamilycourt.ca)

**On Facebook** [www.facebook.com/vfamcourt](http://www.facebook.com/vfamcourt)

**On Twitter:** [@vfamcourt](https://twitter.com/vfamcourt)



# Victoria Family Court

& Youth Justice Committee

December 3, 2020

Ministry of Attorney General  
PO Box 9044 Stn Prov Govt  
Victoria, BC V8W 9E2

Dear Honourable Minister Eby,

The Victoria Family Court and Youth Justice Committee has existed since the 1960's and was designated as the Youth Justice Committee in the 1980's, representing the Community for the Youth Detention Centre here in Victoria up until youth containment moved from Vancouver Island to the mainland's two Detention Centres.

We are charged with knowing what the circumstances are for youth and families in the Capital Regional District who may be involved with the justice system. Our Survey of youth in Containment here in Victoria led to our advocacy for increased Youth Mental Health Services at the UBCM since 2003, when we observed that 80% of youth in custody had a primary or secondary diagnosis of a mental health disorder complicating their lives.

In 2013, we undertook a project with a practicum student from the University of Victoria who described the Court System he observed:

"I've seen about 180 cases, some only lasting a minute or two. At the beginning of this volunteer placement, I couldn't fathom how these decisions were being made at such a fast pace"... "Behind each case and decision, a child's life and future is determined." ... "it was shocking how little support the parents showed for their children. Out of the 180 cases I observed, only 56 had parents present, 30% of total cases. Even more surprising was the fact that only 4 cases had children present."

Our Committee has participated in 'Gang Reduction through Informed Practice' put on by Safer Schools Together, BC Police and Gang Specialists and notes the potential connection between financial needs, pride or shame, and loss of social connections (possibly connected to Family Court involvement) and the increasing prevalence of Gangs as a means of achieving a financial or personal image of 'success'. We recognize the challenges for Families and youth involved in the Court system and the predictable 'negative impacts' that follow. Youth and families lose 'protective factors' such as community connections, financial stability, or neighbourhood associations. It will likely be **easier to keep the protective factors children, youth and families already have rather than trying to acquire new protective factors** after a family break down.

Your Ministry announced new family court rules would be effective in May, 2021 with the aim to *"increase access to justice in Family Court Issues"* with *"Modernized court procedures including electronic communications, enabling electronic filing and giving judges more flexibility in determining the best use of court time and focus on early resolution in the best interest of children and families"*. While the Victoria Family Court and Youth Justice Committee applauds these changes, they are long overdue and **there remains a large backlog in the Court System which needs to be addressed in order for these changes to be effective in reducing the cumulative negative impacts of Family Court systems on families and**



**youth.** More resources will need to be employed to effect these changes and address the backlog.

Your acknowledgement of Children's Rights is appreciated. Supportive systems and guiding documents that outline those rights for all participants will be needed to ensure that consideration of Children's Rights becomes the default for all participants.

While we applaud efforts to reduce the harm caused by an overwhelmingly busy and complex Court System, we are also concerned that the potential for undue influence increases where electronic communications may be used. Screening for Family Violence must come with special expertise because of the potential negative impacts of any such designation on children and their very important support system – the family. Strong Families are crucial and extra supports will be needed.

We recognize that change is difficult and may create confusion and delays in a system already challenged by volume and capacity in a world scrambling to stay safe from Covid-19. Additional capacity will be necessary to address the long-standing backlog as you work to improve Court services for children and families and additional capacity would reduce the harm caused by the very long waits for Court services to address maintenance, custody and access issues.

Our members include family lawyers and counsellors and we have reviewed your plan and would like you to consider:

- potential marginalization of those without access to electronic communication
- providing access to technology for remote areas or those areas without good public transit or good internet availability
- additional access to social workers or counsellors for families navigating the 'new system'
- mitigating the impacts of the Court not seeing body language or facial expressions with remote access technology (such as Zoom, Google Meet, etc.)
- safeguards to ensure testimony is free from undue influence, threats or violence (repeat check ins, or additional check ins)
- programming to reduce the financial and emotional impact on children
- mitigating community and social connection loss for children and families with parents or children in custody in a more distant community (keep community connections intact)

Yours truly,



Cynthia Day  
Chair, Victoria Family Court and Youth Justice Committee  
Colwood City Councillor

Cc: CRD Municipalities and School Districts

## RE: Action: Request Wording\_ CLIFF ID 577258

---

From: Davies, Delaney AG:EX <Delaney.Davies@gov.bc.ca>  
To: Smith, Erin AG:EX <Erin.Smith@gov.bc.ca>  
Sent: January 6, 2021 11:23:12 AM PST  
Attachments: image001.jpg

Thanks I have sent it off to Nancy in eapprovals, with the bullets below in a separate doc.  
Delaney

---

**From:** Smith, Erin AG:EX <Erin.Smith@gov.bc.ca>  
**Sent:** Wednesday, January 6, 2021 9:20 AM  
**To:** Davies, Delaney AG:EX <Delaney.Davies@gov.bc.ca>  
**Subject:** RE: Action: Request Wording\_ CLIFF ID 577258

Hi Delaney,

There was no short way to address this but I believe the content I've provided answers a lot of the issues raised.s.13  
s.13

(  
(

I have added some notes below in blue to the bullets listed to speak to how I have (or have not) addressed them.  
Erin

---

**From:** Davies, Delaney AG:EX <Delaney.Davies@gov.bc.ca>  
**Sent:** Tuesday, January 5, 2021 11:39 AM  
**To:** Smith, Erin AG:EX <Erin.Smith@gov.bc.ca>  
**Subject:** FW: Action: Request Wording\_ CLIFF ID 577258

Hi Erin,

Nancy advised that in Shannan's absence can you provide some wording (paragraph in word is acceptable) for CSB to incorporate into their correspondence?

Please advise,  
Delaney

---

**From:** Tapiador, Almira AG:EX <Almira.Tapiador@gov.bc.ca>  
**Sent:** Tuesday, January 5, 2021 10:00 AM  
**To:** Davies, Delaney AG:EX <Delaney.Davies@gov.bc.ca>  
**Subject:** Action: Request Wording\_ CLIFF ID 577258

Hi Delaney,

Could you ask your team to review the incoming and provide some wording which would be applicable please?

Thank you.

Almira

---

**From:** Blaseckie, Rachael AG:EX <Rachael.Blaseckie@gov.bc.ca>  
**Sent:** Monday, January 4, 2021 2:23 PM  
**To:** Tapiador, Almira AG:EX <Almira.Tapiador@gov.bc.ca>  
**Subject:** FW: AG Draft Email CLIFF ID 577258

Hi Almira,

Happy New Year!

This got lost in the Christmas shuffle, are you able to have your group look at the attached as suggested by Shelley below and provide some wording if applicable?

Thank you!

Rachael

---

**From:** Chiddell, Dan J AG:EX <Dan.Chiddell@gov.bc.ca>  
**Sent:** Saturday, December 12, 2020 4:22 PM  
**To:** Gin, Shelley AG:EX <Shelley.Gin@gov.bc.ca>; Conn, Kevin AG:EX <Kevin.Conn@gov.bc.ca>; Blaseckie, Rachael AG:EX <Rachael.Blaseckie@gov.bc.ca>  
**Cc:** Hunt, Adrienne AG:EX <Adrienne.Hunt@gov.bc.ca>; Turner, Erin M AG:EX <Erin.Turner@gov.bc.ca>  
**Subject:** RE: AG Draft Email CLIFF ID 577258

Hi Shelley, yes I agree that JSB should be consulted on the response letter and you're right several of the points are outside of CSB's mandate to address in any way.

Thanks

Dan

---

**From:** Gin, Shelley AG:EX <[Shelley.Gin@gov.bc.ca](mailto:Shelley.Gin@gov.bc.ca)>

**Sent:** Saturday, December 12, 2020 3:05 PM

**To:** Conn, Kevin AG:EX <[Kevin.Conn@gov.bc.ca](mailto:Kevin.Conn@gov.bc.ca)>; Chiddell, Dan J AG:EX <[Dan.Chiddell@gov.bc.ca](mailto:Dan.Chiddell@gov.bc.ca)>; Blaseckie, Rachael AG:EX <[Rachael.Blaseckie@gov.bc.ca](mailto:Rachael.Blaseckie@gov.bc.ca)>

**Cc:** Hunt, Adrienne AG:EX <[Adrienne.Hunt@gov.bc.ca](mailto:Adrienne.Hunt@gov.bc.ca)>; Turner, Erin M AG:EX <[Erin.Turner@gov.bc.ca](mailto:Erin.Turner@gov.bc.ca)>

**Subject:** RE: AG Draft Email CLIFF ID 577258

Hi,

The Early Resolution and Case Management (ERCM) Model – Victoria was prototyping since May 2019. The lessons learned from Victoria and feedback from the Provincial Court Family Rules (PCFR) Reform public consultation last year were used to inform the new amendments to the PCFR that will come into force in May 2021. Lessons learned in Victoria were also used to improve the ERCM model which launched in Surrey on December 7, 2020. (Yes! One week already!) Like Dan mentions,<sup>s.13</sup>

I've got some other notations in green below which you may (or may not) find useful.

Curious to know from this group --- as ERCM was spearheaded by JSB's FPLT, would it be helpful to have some input from them on questions related to the intention of the ERCM? Some of the bullet points don't seem to be within CSB's control (like creating programming to reduce impact on children or repeat check-ins to ensure testimony is free from undue influence) and may be other parts of the Ministry?

Shelley

---

**From:** Conn, Kevin AG:EX <[Kevin.Conn@gov.bc.ca](mailto:Kevin.Conn@gov.bc.ca)>

**Sent:** Friday, December 11, 2020 4:34 PM

**To:** Chiddell, Dan J AG:EX <[Dan.Chiddell@gov.bc.ca](mailto:Dan.Chiddell@gov.bc.ca)>; Blaseckie, Rachael AG:EX <[Rachael.Blaseckie@gov.bc.ca](mailto:Rachael.Blaseckie@gov.bc.ca)>; Gin, Shelley AG:EX <[Shelley.Gin@gov.bc.ca](mailto:Shelley.Gin@gov.bc.ca)>

**Cc:** Hunt, Adrienne AG:EX <[Adrienne.Hunt@gov.bc.ca](mailto:Adrienne.Hunt@gov.bc.ca)>

**Subject:** RE: AG Draft Email CLIFF ID 577258

I would add that a new eFiling service for filing Family Law Act documents is currently completing development and will be available early in the new year.

Thanks,

Kevin Conn

Executive Director, Policy & Service Reform

Court Services, HQ

W | 236 468-3682

M | 604-833-1901



---

**From:** Chiddell, Dan J AG:EX <[Dan.Chiddell@gov.bc.ca](mailto:Dan.Chiddell@gov.bc.ca)>

**Sent:** Friday, December 11, 2020 4:25 PM

**To:** Blaseckie, Rachael AG:EX <[Rachael.Blaseckie@gov.bc.ca](mailto:Rachael.Blaseckie@gov.bc.ca)>; Gin, Shelley AG:EX <[Shelley.Gin@gov.bc.ca](mailto:Shelley.Gin@gov.bc.ca)>; Conn, Kevin AG:EX <[Kevin.Conn@gov.bc.ca](mailto:Kevin.Conn@gov.bc.ca)>

**Cc:** Hunt, Adrienne AG:EX <[Adrienne.Hunt@gov.bc.ca](mailto:Adrienne.Hunt@gov.bc.ca)>

**Subject:** RE: AG Draft Email CLIFF ID 577258

Hi Rachael,

I suggest that one of the points to include in the response is the Victoria Early Resolution Prototype that is soon to be launched in Surrey next. It has been in place in Victoria since earlier this year and is expected to result in more efficient and effective court processes in Provincial Family Court. The intention is to continue with further implementation in other court sites assuming funding is available to do that. This will help to address backlog it's anticipated.

Thanks

Dan

---

**From:** Blaseckie, Rachael AG:EX <[Rachael.Blaseckie@gov.bc.ca](mailto:Rachael.Blaseckie@gov.bc.ca)>

**Sent:** Friday, December 11, 2020 4:07 PM

**To:** Gin, Shelley AG:EX <[Shelley.Gin@gov.bc.ca](mailto:Shelley.Gin@gov.bc.ca)>; Chiddell, Dan J AG:EX <[Dan.Chiddell@gov.bc.ca](mailto:Dan.Chiddell@gov.bc.ca)>; Conn, Kevin

AG:EX <Kevin.Conn@gov.bc.ca>

Cc: Hunt, Adrienne AG:EX <Adrienne.Hunt@gov.bc.ca>

Subject: FW: AG Draft Email CLIFF ID 577258

Hi Shelley, Dan, and Kevin,

Sending to all three of you as there is some overlap between the issues outlined in the attached letter. We have been asked to prepare a response for the AG's signature.

Points that we may wish to address:

- large backlog in the Court System which needs to be addressed in order for the changes to the Family Court Rules for May 2021 to be effective in reducing the cumulative negative impacts of Family Court systems – I believe the intent of the new PCFR is to help address some of the factors that cause backlogs. The new rules have more focus on case management and making each court appearance meaningful, rather than the current revolving door of family remand court. JSB's FPLT has more information about the intent. The intent is to encourage early resolution and we expect fewer matters to proceed to court for determination. In Victoria, where the prototype had been in place, the Provincial Court has indicated there is no backlog for family matters. I'm not sure how backlog for other court matters impacts the effectiveness of these rules.
- potential marginalization of those without access to electronic communication. Electronic communication opens up options for those who would otherwise need to travel distances (for the rest of the province outside of a central location like Victoria or Lower Mainland) to go to the courthouse to file a document, set a date, or appear for court.  
The rules provide for additional mechanisms for attendance and filing, they do not replace in-person mechanisms. I have addressed this in my draft wording.
- providing access to technology for remote areas or those areas without good public transit or good internet availability Out of scope but also not required by the rules.
- additional access to social workers or counsellors for families navigating the 'new system' - ?? Are they referring to access to records? If so, isn't that a Records Access Policy request? Or are they referring to CFCSA matters? PCFR does not impact the Provincial Court (CFCSA) Rules.  
During the needs assessment, referrals will be made to social workers or counsellors for families based on their legal and non-legal needs. For many families these referrals will be new if they were unaware of services available to them in their communities. These services will not be funded as part of the model. In the draft wording, I do reference referrals to services that may assist.
- mitigating the impacts of the Court not seeing body language or facial expressions with remote access technology (such as Zoom, Google Meet, etc.) Using MS Teams (it's free!). Family Management Conferences in Victoria have been held using MS Teams and some family appearances in locations across the province are already using MS Teams for appearances like Family Case Conferences, COVID support variation hearings, etc. – although it is dependent on if the court participants have the ability, means, or knowledge to use MS Teams.  
Not specific to the rules.
- safeguards to ensure testimony is free from undue influence, threats or violence (repeat check ins, or additional check ins) This is more of a matter for the court; however, the family management conference will likely provide more meaningful opportunities for the court to explore these issues.
- programming to reduce the financial and emotional impact on children The parenting education course (PAS) is programming that assists parties to navigate the emotional and financial aspects of separation where children are involved.
- mitigating community and social connection loss for children and families with parents or children in custody in a more distant community (keep community connections intact) The focus on best interests of the child should help to ensure parents or guardians are considering these factors in FLA matters. Youth criminal matters or child protection matters are not part of these rules so unless a child in custody or care is the subject of an FLA proceeding, this is not relevant.

Thanks, please let me know what points should be included in a response.

Rachael

From: King Kim <Kim.King@gov.bc.ca>

Sent: Friday, December 11, 2020 3:36 PM

To: Blaseckie, Rachael AG:EX <Rachael.Blaseckie@gov.bc.ca>

Subject: AG Draft Email CLIFF ID 577258

AG-  
Attorney  
y  
General

Referral Slip for ID:577258

2020/12/11

Log Type:	<b>Letter</b>	Action:	<b>AG Draft Email</b>	Due:	<b>2021/01/05</b>
Batch:	Subaction:				
Type:	Stakeholder		Written:	2020/12/07	Resp Type: Email
	Councilor Cynthia Day, Chair		Received:	2020/12/08	Entered By: cahughe
	Victoria Family Court and Youth Justice Committee		Due:	2021/01/05	s
Email :	vfamcourt@gmail.com		Interim:		
			Signed:	Sign By:	
			Approved:	Approved By:	
			Closed:	File No.:	

Address To: AG Copy To: CRD Municipalities and School Districts  
Branch Rsp: Issue:  
X-Ref: Drafter:  
MLA: Electoral Dist:

**Subject**

Court Services for Families, Children and Youth - request to clear large backlog in the court system in order to make May 2021 changes to family court rules, including electronic filing and communications.

<b>Referral</b> AG-Attorney General -> AG-Attorney General					
From:	AG-Attorney General	Sent:	2020/12/09	Status:	Accepted
				Ref Action:	AG Draft Email
To:	AG-Attorney General	Received:	2020/12/09	Reason:	
				Subaction:	
Assign To:		Completed:		Due:	2021/01/05 (Pending (14))
				File No.:	
<b>Referral</b> AG-Attorney General -> AG-Attorney General -> CCU-Corp.Cor.Unit					
From:	AG-Attorney General	Sent:	2020/12/09	Status:	Pending
				Ref Action:	AG Draft Email
To:	CCU-Corp.Cor.Unit	Received:		Reason:	
				Subaction:	
Assign To:	CSB	Completed:		Due:	2021/01/05 (Pending (14))
				File No.:	
<b>Referral</b> AG-Attorney General -> AG-Attorney General -> CCU-Corp.Cor.Unit -> CSB- Court Services					
From:	CCU-Corp.Cor.Unit	Sent:	2020/12/11	Status:	Pending
				Ref Action:	AG Draft Email
To:	CSB- Court Services	Received:		Reason:	
				Subaction:	
Assign To:		Completed:		Due:	2021/01/05 (Active (14))
				File No.:	

## Fwd: Please find Attached the Victoria Family Court and Youth Justice Committee's 2020 Annual Report

---

From: Secretary Victoria Family Court and Youth Justice Committee  
<vfamcourt@gmail.com>  
To: AG.minister@gov.bc.ca, Minister, AG AG:EX <AG.Minister@gov.bc.ca>  
Sent: March 15, 2021 10:44:58 AM PDT  
Attachments: image.png, VFCYJC Annual Report 2020 final web 20210303.pdf

**[EXTERNAL] This email came from an external source. Only open attachments or links that you are expecting from a known sender.**



Good Morning,  
Please find attached the Victoria Family Court and Youth Justice Committee's 2020 Annual Report.

The Annual Report is also posted on our website.

Marnie Essery

Secretary,

Victoria Family Court and Youth Justice Committee

c/o 3300 Wishart Road, Colwood B.C. V9C 1R1

Email: [vfamcourt@gmail.com](mailto:vfamcourt@gmail.com)

Phone: 250-474-5939

Please help us spread the word about the Victoria Family Court and Youth Justice Committee, our own and others' events, community resource information, news and more.

Visit our website [www.victoriafamilycourt.ca](http://www.victoriafamilycourt.ca)

Follow us on Facebook <https://www.facebook.com/vfamcourt>

Follow us on Twitter <https://twitter.com/vfamcourt>



**Victoria Family Court**  
— & Youth Justice Committee —

# **2020 ANNUAL REPORT**

Presented January 20, 2021

## **Victoria Family Court & Youth Justice Committee Code of Conduct 2021**

1. Members shall at all times conduct themselves with propriety, decency and respect and with the understanding that all members of the committee and guests are to be treated fairly with dignity, courtesy, and empathy.
2. Members understand that the meetings often discuss issues where confidential personal identifying information is included. Any such confidential information shall be treated as confidential and not discussed outside of the committee.
3. Members shall act in a manner that fulfills the mandate and the mission of the Victoria Family Court & Youth Justice (VFCYJ) committee;
4. Members shall respect the due process and the authority of the Chair, Vice-Chair or the Presiding Officer;
5. Members shall give fair consideration to diverse opinions and viewpoints;
6. Members shall demonstrate professionalism, transparency, timeliness, accountability in completing tasks undertaken by the committee;
7. Members shall strive to attend all meetings, sending apologies to the Chair for necessary absences.
8. Members will prepare for the meeting by reading the agenda, papers and any emails before the meeting.
9. Members if they need to clarify anything about the agenda, process or mandate contact the Chair.
10. Members agree to arrive on time for the meeting and strive to stay to the end.
11. Members are encouraged to fully participate in the meeting.
  - a. Listen to what others have to say and keep an open mind.
  - b. Contribute positively to the discussions.
  - c. Be concise
  - d. Be respectful of others opinions and time
  - e. Minimise the side conversations
12. Members shall have the best interests of the VFCYJ committee in mind at all times.
13. Members shall draw attention to any potential conflicts of interest that may arise in the meeting.
14. Members shall fulfil any responsibilities assigned to them at the meeting and be prepared to report back on your progress at the next meeting.
15. Each member of the committee will receive a copy of this Code of Conduct.





**WHEN THERE'S  
NOTHING  
2  
EAT**

**bc21 1** we can help  
in partnership with  
the United Way

simply dial 2-1-1  
free • confidential • multilingual • 24/7

## TABLE OF CONTENTS

Resources	2
2020 Membership List	3
Strategic Plan 2018 - 2021	4
News Shared	5
Chair's Report	6
Signed Copy of Financial Statements	10
2020-2021 Budget	11
Subcommittees	12
Communications Report	13
Correspondence	14
Priorities Subcommittee Report	17
Youth and Family Matters Report	20
Court Watch Report	21
CRATSEY Report	22
Restorative Justice Victoria Update	23

### Supporting Documents

An archive of Annual Reports from the Victoria Family Court and Youth Justice Committee and a regularly updated wealth of supporting documents, resources and links to relevant organizations in the Greater Victoria region can be found at the VFCYJC website.

[www.victoriafamilycourt.ca](http://www.victoriafamilycourt.ca)

# RESOURCES

## Anxiety BC

[www.anxietybc.com](http://www.anxietybc.com)

## BC Mental Health & Substance Use Services

[www.bcmhsus.ca](http://www.bcmhsus.ca)

## Canadian ADHD Resource Alliance

[www.caddra.ca](http://www.caddra.ca)

## Chatterblock (Parenting Resources)

[www.chatterblock.com](http://www.chatterblock.com)

## Dr. Ross Greene, Collaborative Communication

[www.drrossgreene.com](http://www.drrossgreene.com)

## Families for Addiction Recovery

[www.farcanada.org](http://www.farcanada.org)

## Foundry (Health & Wellness Resources for Youth)

[www.foundrybc.ca](http://www.foundrybc.ca)

## Kelty Mental Health Resource Centre

[www.keltymentalhealth.ca](http://www.keltymentalhealth.ca)

## Kids Help Phone

[www.kidshelpphone.ca](http://www.kidshelpphone.ca)

## Need2

Suicide Prevention Information and Support

[www.need2.ca](http://www.need2.ca)

## Trans Lifeline

1-877-330-6366

## Two-Spirit, Trans, Queer & Allied Youth Drop-in and Family Support

250-475-7624

## Vancouver Island Crisis Line

[www.vicrisis.ca](http://www.vicrisis.ca)

## Youth in BC

Crisis Intervention Services

[www.youthinbc.com](http://www.youthinbc.com)

## Youthspace

Online chat for youth/young adults to age 30

6 – 11 p.m. daily

Texting support 778-783-8565

## Island Sexual Health

Text line for youth with sexual health questions and concerns.

250-812-9374

## First Call BC Child and Youth Advocacy Coalition

[www.firstcallbc.org](http://www.firstcallbc.org)

Advance the interests of children and youth through public education, community mobilization and public policy advocacy.

## BC School Centred Mental Health Coalition

[www.bcscmhcoalition.ca](http://www.bcscmhcoalition.ca)

## Office Representative for Children and Youth

[www.rcybc.ca](http://www.rcybc.ca)

Serves children, youth and families who need help dealing with the child-serving system.

## Disability Resource Centre

[www.drcvictoria.com](http://www.drcvictoria.com)

## Indigenous Perspectives Society

[www.ipsociety.ca](http://www.ipsociety.ca)

Offerings include Cultural Perspectives Training and Gladue Report Writing.

## Indigenous Corporate Training Inc.

[www.ictinc.ca](http://www.ictinc.ca)

## Crisis and Trauma Resources Institute – Canada

[ca.ctrinstitute.com](http://ca.ctrinstitute.com)

Training and resources for mental health, counselling skills and violence prevention.

## Ku'uus Aboriginal Crisis Services

1-800-588-8717

## Capital Region Action Team

[www.crat.ca](http://www.crat.ca)

## Mobile Youth Services Team (M.Y.S.T.)

[www.pacificcentrefamilyservices.org/crime-reduction-exploitation-diversion](http://www.pacificcentrefamilyservices.org/crime-reduction-exploitation-diversion)

## Restorative Justice Victoria

[www.rjvictoria.com](http://www.rjvictoria.com)

## 2020 LOCAL GOVERNMENT REPRESENTATIVES

Cynthia Day, VFCYJC Chair, Councillor (Colwood)  
Marie-Terese Little, Vice-Chair, Councillor (Metchosin)  
Bill McElroy, Treasurer & CRAT/SEY Chair  
Matt Sahlstrom, Councillor (Langford)  
Jeff Bateman, Councillor (Sooke)  
Sharmarke Dubow, Councillor (Victoria)  
Heather Gartshore, Councillor (North Saanich)  
Marcie McLean, Councillor (Highlands), Chair, Priorities Sub-Committee  
Leslie Anderson, Councillor (Alternate-Highlands)  
Barbara Fallot, Councillor (Sidney)  
Esther Paterson, Councillor (Oak Bay)  
Terri O'Keefe, Councillor (Alternate-Sidney)  
Stewart Parkinson, Councillor (Alternate-Colwood)  
Patricia Pearson, Council (Alternate-North Saanich) (September – present)  
Murray Weisenberger, Councillor (Alternate-North Saanich) (January – June)  
Sandra Sarsfield, CRD, Co-Chair, Youth & Family Matters Sub-Committee  
Lee Mauro, Citizen Representative, Esquimalt  
Daleen Thomas, Citizen Representative, Central Saanich  
Geanine Robey, CRD, Chair, Communications Sub-Committee (January – April)  
Adam Flint, Citizen Representative (View Royal), Chair, Communications Sub-Committee  
Marilynn Holman Citizen Representative, Saanich, Co-Chair Youth & Family Matters Sub-Committee

## 2020 SCHOOL DISTRICT REPRESENTATIVES

Margot Swinburnson, Trustee, Sooke SD 62  
Alicia Holman, Trustee, Saanich SD 63  
Angie Hentze, Trustee, Victoria SD 61  
Jordan Watters, Trustee, Victoria SD 61 (alternate)  
Diana Seaton, Trustee, Sooke SD 62 (alternate)

## 2020 RESOURCE AGENCIES

Boys' & Girls' Club  
Cate Bennett (MCFD - Youth Justice)  
Single Parent Resource Centre  
Ranj Atwal, (MCFD, Director of Operations South Vancouver Island)  
Suzanne Beavan, Youth Justice Team Leader Member, Youth Probation Officer, Saanich Police  
Sue Hendricks, Aboriginal Programs & Relationships  
Mia Golden, Mobile Youth Services Team  
Colin Tessier, Threshold Youth Housing  
Victoria Court Registry  
John Howard Society of Victoria  
Central Saanich Police  
Public Safety and Solicitor General  
Victoria Police  
Saanich Police  
Sidney RCMP  
Sooke RCMP  
West Shore RCMP

# THREE-YEAR STRATEGIC PLAN

## 2018-2021

### **Mission:**

To facilitate connections between municipal and First Nations governments, school districts, service providers, and the broader community in order to educate and advocate on the challenges and shortfalls facing youth and families who may come into contact with the justice system.

### **Vision:**

Families and youth have access to timely and appropriate supports within their communities so that they may achieve their full potential.

### **Goals:**

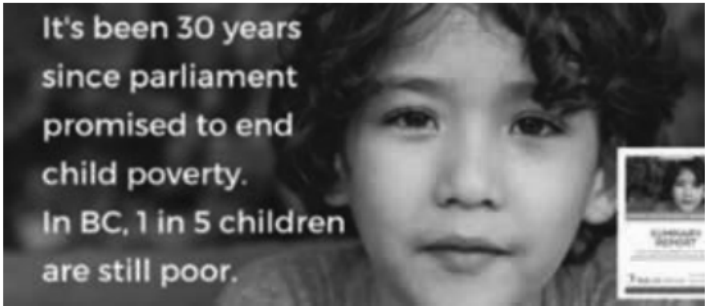
1. Increase awareness of the issues facing families and youth involved with the justice system, and raise the profile of the Victoria Family Court and Youth Justice Committee.
  - a. Identify gaps in services.
  - b. Support youth initiatives.
2. Pursue and promote meaningful reconciliation with the Indigenous community.
  - a. Committee members participate in Cultural Competency Training
  - b. Acknowledge and reduce the over-representation of Indigenous people in the justice system.
3. Advocate for policies and initiatives that improve outcomes for families and youth who may come in contact with the justice system.
  - a. Give a platform to youth/ amplify youth voices.
4. Support equity of access to resources across the region.
  - a. Help other organizations leverage their resources in support of families and youth.
5. Facilitate collaboration between community service providers and governance bodies in the interest of better supporting youth and families.



# 2020 NEWS SHARED

## Island Health

December 22, 2020: It's a BIG DAY for us here at Island Health! The first of our colleagues received their COVID-19 vaccination!



## First Call: BC Child and Youth Advocacy Coalition

BC's annual BC Child Poverty Report Card is now out. Confirmation that nearly 160k children in BC live in poverty, a third of them under the age of six.



## Victoria Foundation shines in support of Greater Victoria

“By amplifying our interdependence as well as inequities resulting from systemic barriers, COVID-19 is highlighting the best in us and the worst. How we continue to respond as a society will determine how well we get through the crisis and what kind of community we’re all left with.”  
[www.victoriafoundation.bc.ca/vital-signs-launch](http://www.victoriafoundation.bc.ca/vital-signs-launch)



## Foundry reaches out for support for Youth Services!



## CHAIRS REPORT

This 'Pandemic Year' we look hopefully to the arrival of new vaccines; longstanding problems are complicated by our 'new reality'; providing 'safe havens' is challenging when isolation is mandated; and while BC's programs grappled with finding solutions, this committee, charged with knowing the circumstances for youth and families who may be involved with the family court or youth justice systems, has had to focus on our internal connections and mandate following calls for a review of our operation, mandate and procedures.

Appointed by 3 School Districts and 13 Municipalities, and one Regional District, mandated by both the Province and the Federal Governments – Family Court and Youth Justice Committees all over Canada struggle to represent our communities and ensure that the needs of those served are heard. We are all in this together!

The silver lining has been a greater focus on our history and extra efforts to provide resources to the community without direct contact – including renewed vigor and assistance with communications on our relaunched and revitalized website and social media accounts.

The Victoria Family Court and Youth Justice Committee continued to meet virtually during the pandemic, as did our Steering Committee and Sub-Committees. It has been a year of reflection and analysis, especially in light of an ongoing review by the Capital Regional District in response to concerns by several of our appointees and as part of the CRD's systematic review of all of its many committees.

We look forward to continued evolution in 2021 as we refresh and refine our practices as the VFCYJC enters its 55th year of continuous operation. In this time of extreme isolation, our committee has found that some of the connections we thought were working were in fact not working well. While daunting, the needs of our beautiful communities still shine through and the many people who continue to work to bring light, life and love to those in need have helped us all to retain our resolve to make this world a little better than we found it.

## News articles - Change is possible!

[www.victoriafamilycourt.ca](http://www.victoriafamilycourt.ca)  
[www.facebook.com/vfamcourt](https://www.facebook.com/vfamcourt)  
[www.twitter.com/vfamcourt](https://www.twitter.com/vfamcourt)

### CBC - How parents can protect kids from human trafficking

[www.cbc.ca/player/play/1699631683681](http://www.cbc.ca/player/play/1699631683681)

### Establishing an Indigenous Court in Port Hardy

[www.victoriafamilycourt.ca/indigenous-court-in-port-hardy-will-offer-alternative-sentencing-options](http://www.victoriafamilycourt.ca/indigenous-court-in-port-hardy-will-offer-alternative-sentencing-options)  
[www.aboriginal.legalaid.bc.ca](http://www.aboriginal.legalaid.bc.ca)

### Snapshots of the local youth Nation

Sooke School District #62's Healthy Schools, Healthy People program  
[www.sd62.bc.ca/programs-services/healthy-schools-healthy-people](http://www.sd62.bc.ca/programs-services/healthy-schools-healthy-people)

### This excerpt from Arnold Viersen, MP for Peace River-Westock

"I am hopeful ... about meaningful solutions to end the sexual exploitation of women and children online.... you can:

Urge the Canadian government to implement the recommendations in a recent report by the Canadian Centre for Child Protection [www.protectchildren.ca/en/resources-research/csam-reporting-platforms](http://www.protectchildren.ca/en/resources-research/csam-reporting-platforms)

Ask VISA and Mastercard to stop processing payments for the pornography industry through Defend Dignity.  
[www.choosechangecanada.org/mastercard-and-visa/](http://www.choosechangecanada.org/mastercard-and-visa/)

Sign a petition supporting Bill S-203 on age verification.  
[www.mparnold.ca/ending-exploitation/bill-s-203/https://www.protectchildren.ca/en/](http://www.mparnold.ca/ending-exploitation/bill-s-203/https://www.protectchildren.ca/en/)"

**Dark Cloud: The High Cost of Cyberbullying** examines a growing epidemic affecting the lives of young people: the toll of cyberbullying, online trolls, and digital antagonism. Told through the eyes of Carol Todd, the mother of B.C. teen Amanda Todd, whose suicide after years of bullying and cyberstalking became a flashpoint for global action and gained her the label ‘The Girl Who Woke Up the World.’ [www.telus.com/en/wise/dark-cloud](http://www.telus.com/en/wise/dark-cloud)

### **Mitzi Dean, MLA for Esquimalt-Metchosin**

since 2017 and former member of the VFCYJC, was re-elected in November and was appointed Minister of Children and Family Development. Read the Tyee article here: [www.thetyee.ca/News/2020/12/11/Mitzi-Dean-Plans-BC-Children-Ministry/](http://www.thetyee.ca/News/2020/12/11/Mitzi-Dean-Plans-BC-Children-Ministry/)



“The overall number of children in care may be, as Dean claims, the lowest in the last 30 years, with the fewest Indigenous kids in care in 20 years ... Yet 67 per cent of the 5,588 kids in care in B.C. today are Indigenous, despite being approximately 10 per cent of the province’s children.”

Grant Charles, UBC associate professor of social work, is quoted: “The Children’s Ministry... should hire more Indigenous people to ... senior positions if they truly want to decrease the over representation of Indigenous children and youth in care.”

While a member of the Victoria Family Court and Youth Justice Committee, Dean helped to craft a guide document to increase uptake for the Calls For Action by the Truth and Reconciliation Commission of Canada, highlighting areas for municipal and regional assistance in moving towards reconciliation. Reducing the number of Indigenous Youth in Care and Indigenous Persons Incarcerated

remains reflected in our Strategic Plan (Goal 2b). VFCYJC members are encouraged to take awareness building education with Indigenous Perspectives Training – 100% of participants have reported a high degree of satisfaction!

### **The Dual Pandemics**

Our report would not be complete if we didn’t talk about our overdose epidemic, a significant concern for all communities in BC – including the remote and isolated.

“We’ve created a society where significant numbers of our fellow citizens cannot bear to be present in their lives without being drugged. We’ve created a hyperconsumerist, hyperindividualist, isolated world ... The opposite of addiction is not sobriety. The opposite of addiction is connection.”

By Health Authority in 2020, Vancouver Coastal Health reported 38 deaths per 100,000 individuals. Overall, the rate in BC is 33 deaths per 100,000 in 2020, higher than rates in 2017 and 2018.

“It is a very challenging time right now, in the midst of dual public health emergencies – the overdose crisis and the COVID-19 pandemic “

[www.stopoverdose.gov.bc.ca/theweekly/overdose-prevention-and-covid-19](http://www.stopoverdose.gov.bc.ca/theweekly/overdose-prevention-and-covid-19)

People are experiencing additional pressures – now is the time to support each other.



## COVID-19 Hospitalizations and Deaths listed by week of the pandemic

[www.bccdc.ca/Health-Info-Site/Documents/COVID\\_sitrep/Week\\_50\\_BC\\_COVID-19\\_Situation\\_Report.pdf](http://www.bccdc.ca/Health-Info-Site/Documents/COVID_sitrep/Week_50_BC_COVID-19_Situation_Report.pdf)

**Table 1. COVID-19 severe outcomes by episode date, health authority of residence, and phase, BC January 15, 2020 (week 3) – December 12, 2020 (week 50)**

Health authority of residence:	FHA	IHA	VIHA	NHA	VCHA	Outside Canada	Total n/N (%)
<b>Ever Hospitalized</b>	<b>1,353</b>	<b>119</b>	<b>47</b>	<b>131</b>	<b>650</b>	<b>9</b>	<b>2,309/43,628 (5)</b>
Pre-Phase 1 & Phase 1 (17 weeks)	245	29	24	12	176	2	488/2,309 (21)
Phase 2 (5 weeks)	26	1	0	2	6	1	36/2,309 (2)
Phase 3a (11.5 weeks)	100	5	0	11	40	2	158/2,309 (7)
Phase 3b (12 weeks, excluding week 50)	865	57	17	84	380	3	1,406/2,309 (61)
Week 50	117	27	6	22	48	1	221/2,309 (10)
<b>Ever ICU</b>	<b>301</b>	<b>32</b>	<b>12</b>	<b>56</b>	<b>162</b>	<b>2</b>	<b>565/43,628 (1)</b>
Pre-Phase 1 & Phase 1 (17 weeks)	76	13	8	7	67	1	172/565 (30)
Phase 2 (5 weeks)	6	0	0	1	2	0	9/565 (2)
Phase 3a (11.5 weeks)	25	1	0	7	15	1	49/565 (9)
Phase 3b (12 weeks, excluding week 50)	163	16	3	38	70	0	290/565 (51)
Week 50	31	2	1	3	8	0	45/565 (8)
<b>Deaths</b>	<b>376</b>	<b>6</b>	<b>8</b>	<b>15</b>	<b>273</b>	<b>0</b>	<b>678/43,628 (2)</b>
Pre-Phase 1 & Phase 1 (17 weeks)	55	2	5	0	84	0	146/678 (22)
Phase 2 (5 weeks)	22	0	0	0	6	0	28/678 (4)
Phase 3a (11.5 weeks)	20	0	0	1	25	0	46/678 (7)
Phase 3b (12 weeks, excluding week 50)	215	4	1	9	135	0	364/678 (54)
Week 50	64	0	2	5	23	0	94/678 (14)

a. Cases with unknown outcome are included in the denominators (i.e. assumed not to have the specified severe outcome).

*"The COVID-19 pandemic has jolted our collective consciousness into recognizing that equity is vital for ensuring health security. This means incorporating a health equity approach to pandemic preparedness, response, and recovery. It relies on leadership at all levels, commitment of all Canadians and support by a strong public health system.*

*The bottom line: no one is protected until everyone is protected."*

~ Dr. Theresa Tam, Chief Public Health Officer of Canada





On June 19, 2020, Hon. Dr. M.E. Turpel-Lafond (Aki-Kwe), was appointed by British Columbia's Minister of Health, the Hon. Adrian Dix, to conduct a review of Indigenous specific racism in the provincial health care system. The impetus for this important report were allegations of a "Price is Right" game played by health care providers in some B.C. hospital emergency departments. The review released in November did not find evidence of an organized game with this name occurring in B.C. hospitals as originally depicted. The review has produced anecdotal and episodic evidence of multiple activities in the health care system that resembled these allegations in some fashion, but none of them could be described as coordinated, organized, widespread or targeting only Indigenous patients.

The report *In Plain Sight: Addressing Indigenous-specific Racism and Discrimination in B.C. Health Care* did find that the B.C. health care system had widespread systemic racism against Indigenous People with stereotyping, discrimination, and prejudice resulting in a range of negative impacts, harm, and even death. Indigenous women are particularly impacted and public health emergencies are magnifying these issues. Island Health has acknowledged the report and committed to change.

As you can see from all of the above, the Pandemic Year produced unprecedented challenges along with a wealth of opportunities, breakthroughs, inspiring examples of community support and the renewed recognition that, as Dr. Bonnie Henry repeatedly reminded us as the COVID rollercoaster rolled on, we're all in this together.

Respectfully,

Cynthia Day

Chair, Victoria Family Court and Youth Justice Committee



# FINANCIAL STATEMENTS



**Annual Financial Statements 2019-2020**  
(for the period December 1, 2019 to November 30, 2020)

Opening Balance December 1, 2019: \$ 13,114.67

**Expenses:**

Lunches	\$ 585.83
Secretarial	\$ 3,900.00
Office Supplies (See Note 2)	\$ 1831.39

Total Expenses: \$ 6,317.22

**Revenue:**

Interest:	\$ 6.00
Annual Grant CRD	\$ 14,218.00
Total Revenue:	\$ 14,224.00

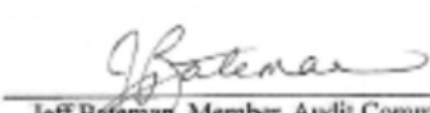
Closing Balance November 30, 2020: \$ 21,021.45

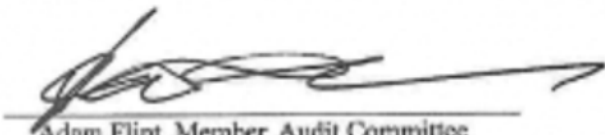
Note 1: Accounts kept on a cash basis.

Note 2: Office supplies, internet site.

Note 3: Shares in Vancity Credit Union \$ 7.11

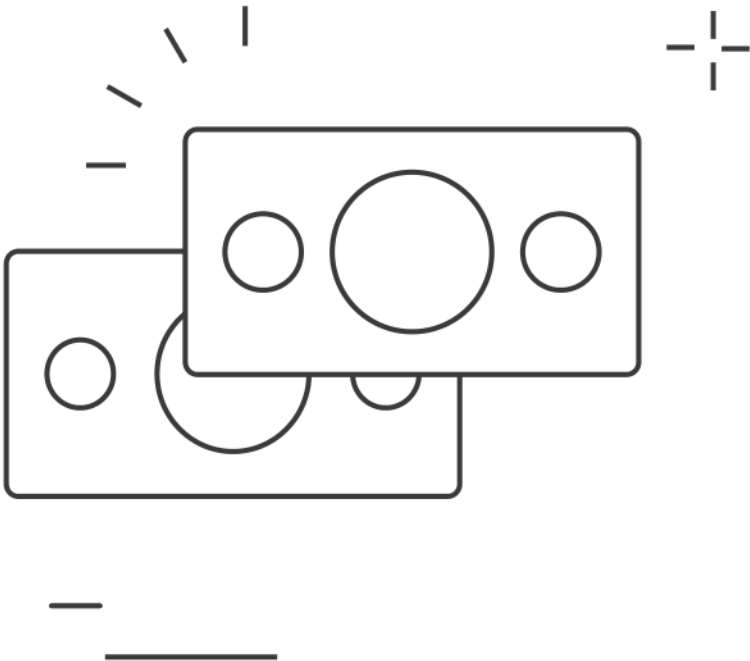
We have reviewed these financial statements and the accompanying documentation and confirm that they are a fair representation of the financial position of the Victoria Family Court and Youth Justice Committee.

  
Jeff Bateman, Member, Audit Committee

  
Adam Flint, Member, Audit Committee

# 2020 BUDGET

Revenue		Totals
CRD Grant	\$15,000.00	\$15,000.00
Expenses		
Secretarial	\$4,000.00	
Office	\$1,000.00	
Lunches	\$4,000.00	
Special Events (Co-sponsoring, such as tco2, Restorative Justice, youth criminal justice workshops, registration fees, etc	\$2,000.00	
Equipment (Computer, peripherals)	\$1,000.00	
Professional Development (conferences, displays)	\$1,000.00	
Website Development Completion	\$2,000.00	
Total:	\$15,000.00	\$15,000.00



## SUB-COMMITTEES

We ask that members join one of the Sub-Committees to assist in developing materials to bring forward to the main committee. Meetings may be held via email, at any appropriate venue, and chairs may incur expenses up to \$200 to facilitate meetings without advance approval. Chairs are encouraged to present a motion to the main committee for extraordinary expenses. Our goal is to make it easier for volunteers to meet while still maintaining fiscal accountability. The practice has been to try to reserve funding for work that supports youth and families while also supporting those who give freely of their time and expertise.

Committee	Chair	Email
Communications	Adam Flint	flintadam@gmail.com
Priorities	Marcie McLean	marciemclean@shaw.ca
Court Watch	Marie-Terese Little	mtlittle@metchosin.ca
Youth & Family Matters	Marilyn Holman Sandra Sarsfield	maholman@gmail.com sarsfieldlaw@shaw.ca
CRAT	Bill McElroy	bill@mcelroys.ca

Youth Mental Health Task Force moved to participation in  
BC School Centred Mental Health Coalition

**Communications** supports outgoing communications, website design, Facebook and Twitter accounts.

**Priorities** supports applications for extraordinary expenses and coordinates information presentation for partnership opportunities that the committee may consider.

**Court Watch** coordinates Native and regular Court House visits to observe and report on the circumstances for youth and families.

**Youth & Family Matters** brings information to the main committee on Family Matters, Youth Matters and monitors the circumstances that youth and families encounter during separation, divorce, and custody arrangements as well as documenting hot button issues for youth and encourages youth involvement.

**CRAT** stands for Capital Region Action Team for Sexually Exploited Youth, advocates with expertise meet to address sexual exploitation, grooming, pimping, coercion, youth sex work and pornography.

**Youth Mental Health** has been a VFCYJC focus because of the strong correlation between mental health, young offenders and recidivism. Resolutions put forward with VFCYJC input to the Union of British Columbia Municipalities (UBCM) have resulted in more youth service centres (FOUNDRY as well as school-based health clinics) and a BC-wide coalition to help coordinate needs and resources, including liaison with provincial ministries.

**The BC School Centred Mental Health Coalition** coordinates agencies, ministries, unions, parent associations, and school boards to meet regularly to increase supports for mental health and ensure healthy environments for students and instructors. VFCYJC members can sign up to attend via its portal: [www.bcscmhcoalition.ca](http://www.bcscmhcoalition.ca)

# COMMUNICATIONS SUB-COMMITTEE REPORT

[www.victoriafamilycourt.ca](http://www.victoriafamilycourt.ca) | [www.facebook.com/vfamcourt](https://www.facebook.com/vfamcourt) | [www.twitter.com/vfamcourt](https://www.twitter.com/vfamcourt)

2020 marked the launch of a new, vastly expanded and considerably more functional VFCYJC website. We appear to be the first BC Family Court and Youth Justice Committee to have our own website. Having a strong, regularly updated on-line presence will help to elevate our profile, better serve our members and provide valuable and timely information to the public. It anchors the Committee's outreach and reporting functions alongside our AGM reports (which we ask our members to share with their respective organizations) boards and councils, and Chair Cynthia Day's yearly presentations to the CRD.

All credit for the VFCYJC website refresh and relaunch goes to our former Communications Chair Geanine Robey, who worked closely with Jon Valade from Victoria-based IdeaZone Website Development and Strategies. Once complete, the day-to-day maintenance and operation of the website was handed to the Sub-Committee. Access to the admin account was granted to a number of people to ensure it will continue to operate seamlessly in future.

The members-only section was created as an area to share information securely with VFCYJC members. It is password protected and the password was made available to members of the committee in October 2020. This section includes steering committee and all member meeting agendas, minutes, confidential correspondence, presentations and reading materials. This will eliminate the volume of email that is currently sent to committee members.

In late 2020 Google Analytics was added to the site and will be monitored and reported to the committee moving forward on a bi-annual basis.

An additional feature of the new website's home page is its integration with our social media accounts. This allows website users to quickly navigate to their chosen network to find additional content and to share it with others. Our Twitter feed (@vfamcourt) has been busy since 2014, and our Facebook page (/vfamcourt) is now into its second year of regularly updated content.

## ***Members are encouraged to interact on social media – bring the community in!***

If you have any general or specifically related content you'd like us to share -- articles, events, training opportunities, reports, news, etc. -- please email the links to Marnie Essery at [vfamcourt@gmail.com](mailto:vfamcourt@gmail.com) and she'll forward them to the committee for posting. Visiting, liking and sharing our Twitter and Facebook posts is much appreciated.

Many thanks to my fellow members of the Communications Sub-Committee, Cynthia Day, Jeff Bateman and Marilyn Holman, and to our Secretary, Marnie Essery, for their help and support.

Respectfully,  
Adam Flint  
Chair, Communications sub-committee



## CORRESPONDENCE



December 3, 2020

Ministry of Attorney General  
PO Box 9044 Stn Prov Govt  
Victoria, BC V8W 9E2

Dear Honourable Minister Eby,

The Victoria Family Court and Youth Justice Committee has existed since the 1960's and was designated as the Youth Justice Committee in the 1980's, representing the Community for the Youth Detention Centre here in Victoria up until youth containment moved from Vancouver Island to the mainland's two Detention Centres.

We are charged with knowing what the circumstances are for youth and families in the Capital Regional District who may be involved with the justice system. Our Survey of youth in Containment here in Victoria led to our advocacy for increased Youth Mental Health Services at the UBCM since 2003, when we observed that 80% of youth in custody had a primary or secondary diagnosis of a mental health disorder complicating their lives.

In 2013, we undertook a project with a practicum student from the University of Victoria who described the Court System he observed:

"I've seen about 180 cases, some only lasting a minute or two. At the beginning of this volunteer placement, I couldn't fathom how these decisions were being made at such a fast pace"... "Behind each case and decision, a child's life and future is determined." ... "It was shocking how little support the parents showed for their children. Out of the 180 cases I observed, only 56 had parents present, 30% of total cases. Even more surprising was the fact that only 4 cases had children present."

Our Committee has participated in 'Gang Reduction through Informed Practice' put on by Safer Schools Together, BC Police and Gang Specialists and notes the potential connection between financial needs, pride or shame, and loss of social connections (possibly connected to Family Court involvement) and the increasing prevalence of Gangs as a means of achieving a financial or personal image of 'success'. We recognize the challenges for Families and youth involved in the Court system and the predictable 'negative impacts' that follow. Youth and families lose 'protective factors' such as community connections, financial stability, or neighbourhood associations. It will likely be easier to keep the protective factors children, youth and families already have rather than trying to acquire new protective factors after a family break down.

Your Ministry announced new family court rules would be effective in May, 2021 with the aim to "increase access to justice in Family Court Issues" with "Modernized court procedures including electronic communications, enabling electronic filing and giving judges more flexibility in determining the best use of court time and focus on early resolution in the best interest of children and families". While the Victoria Family Court and Youth Justice Committee applauds these changes, they are long overdue and there remains a large backlog in the Court System which needs to be addressed in order for these changes to be effective in reducing the cumulative negative impacts of Family Court systems on families and

**youth.** More resources will need to be employed to effect these changes and address the backlog.

Your acknowledgement of Children's Rights is appreciated. Supportive systems and guiding documents that outline those rights for all participants will be needed to ensure that consideration of Children's Rights becomes the default for all participants.

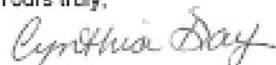
While we applaud efforts to reduce the harm caused by an overwhelmingly busy and complex Court System, we are also concerned that the potential for undue influence increases where electronic communications may be used. Screening for Family Violence must come with special expertise because of the potential negative impacts of any such designation on children and their very important support system – the family. Strong Families are crucial and extra supports will be needed.

We recognize that change is difficult and may create confusion and delays in a system already challenged by volume and capacity in a world scrambling to stay safe from Covid-19. Additional capacity will be necessary to address the long-standing backlog as you work to improve Court services for children and families and additional capacity would reduce the harm caused by the very long waits for Court services to address maintenance, custody and access issues.

Our members include family lawyers and counsellors and we have reviewed your plan and would like you to consider:

- potential marginalization of those without access to electronic communication
- providing access to technology for remote areas or those areas without good public transit or good internet availability
- additional access to social workers or counsellors for families navigating the 'new system'
- mitigating the impacts of the Court not seeing body language or facial expressions with remote access technology (such as Zoom, Google Meet, etc.)
- safeguards to ensure testimony is free from undue influence, threats or violence (repeat check ins, or additional check ins)
- programming to reduce the financial and emotional impact on children
- mitigating community and social connection loss for children and families with parents or children in custody in a more distant community (keep community connections intact)

Yours truly,



Cynthia Day  
Chair, Victoria Family Court and Youth Justice Committee  
Colwood City Councillor

Cc: CRD Municipalities and School Districts





## Victoria Family Court & Youth Justice Committee

December 3, 2020

Attorney General  
PO Box 9044 Stn Prov Govt  
Victoria, BC V8W 9E2

Dear Honourable Minister Eby,

RE: Victoria Sexual Assault Centre – Core Funding

Oak Bay Councillor Esther Paterson, an appointee to the Victoria Family Court and Youth Justice Committee, told us at our meeting of Sept. 18 about Oak Bay council's recent letter to you requesting consistent and stable funding for the Victoria Sexual Assault Centre (VSAC).

In support of Oak Bay's advocacy, the VFCYJC committee unanimously approved a motion to write you on this same subject.

Quoting from Mayor Murdoch's letter of June 14, centre staff have "worked tirelessly to serve survivors of sexual assault and childhood sexual abuse, through advocacy, counselling and empowerment ... we are aware that the Province of BC contributes to the VSAC in several ways, including government grants and contracts, but none of these offer a sustainable, predictable revenue stream to support their continued operations."

Representatives from the Victoria Sexual Assault Centre have addressed our committee a number of times over the years and we understand the many challenges they face in delivering their truly essential services.

We appreciate that the Ministry of Public Safety and Solicitor General provided \$200,000 in April, 2019 to help with VSAC's operating costs over two years. That amount is equal to the centre's annual operating budget. As MLA and former VFCYJC committee member Mitzi Dean noted at the time, "this is a service that needs to be funded annually, forever."

On behalf of the VFCYJC committee, I'd like to join the District of Oak Bay in urging stable, consistent annual funding for the Victoria Sexual Assault Centre.

Sincerely,

Cynthia Day,  
Chair, Victoria Family Court and Youth Justice Committee  
Colwood City Councillor

Cc: The Honourable Mike Farnsworth, Minister of Public Safety and Solicitor General  
The Honourable Mitzi Dean, Minister of Children and Family Development  
Victoria Sexual Assault Centre

# PRIORITIES SUB-COMMITTEE REPORT

The Priorities Sub-committee consists of the Victoria Family Court & Youth Justice Committee (VFCYJC) Chair, its Treasurer and one or two members appointed by the Chair as per the VFCYJC Terms of Reference.

**Consideration of Priorities Application(s) Process:** The Priorities Sub-committee reviews the applications for Goods and Services Submissions and Extraordinary Committee Member Expenses requests. This may involve questions posed to applicants via the Priorities Chair, verbal or email discussion amongst members, and a determination made by the Sub-committee. Recommendations are made in the form of a motion which is placed on an agenda for the main VFCYJC for their consideration and a decision at that main meeting.

The Sub-committee works to ensure that the applications are complete and dovetail with the intentions of the mandate for the VFCYJC and its Strategic Plan. The Sub-committee Chair may follow up with approved applicants regarding the success of the event and the evaluation framework (required).

## Membership

For 2020 the Priorities Sub-committee members were Cynthia Day (Chair VFCYJC), Bill McElroy (Treasurer), and Marcie McLean (Priorities Sub-committee Chair).

## Secretary

Marnie Essery has been contracted to provide services to the Committee including, monitoring the vfamcourt@gmail.com email address as well as distributing meeting notices, forwarding correspondence and annual reports, distributing the agendas and taking minutes. The committee pays \$300 per month for these services 12 months per year (recognizing that some months have more work, there is no adjustment for extra meetings or additional correspondence, just a flat rate to ensure consistency of response.)

## Review

In May 2019, VFCYJC received a letter from CRD (Capital Regional District) CAO Robert Lapham. He wrote: "We note that at page 56 of the Supporting Document for the Family Court Committee (FCC) there is a grant application form, which may give third parties the impression that FCC is a granting authority. We respectfully suggest that you remove this grant application form from your documents." Therefore, for 2020 the Priorities Sub-Committee did not accept any Priorities grant applications.

In October 2019, the CRD Board directed staff to "Work with the Victoria Family Court and Youth Justice Committee to review the committee's mandate, governance, finances and communications and prepare a report with recommendations". The CRD staff report went to the CRD Governance & Finance Committee meeting of Oct. 07, 2020. Its recommendation to the Board was "That staff be directed to report back on the process to restructure the committee in accordance with the recommendations set out in Appendix H"; and "That the report be referred out to all member municipalities". At the CRD Board meeting of Nov. 18, 2020, that motion was endorsed.

The VFCYJC has not yet met with CRD staff to discuss the report and ask questions. It is important to note that the CRD does not have a policy or procedure for reviews of committees or commissions. As the report contains some factual inaccuracies and personal opinions, the following information is offered for some clarity:

- As of Sept. 30, 2020, CRD staff has met with 3 executive members of the VFCYJC for 1 hr 30 minutes and also spoke for 30 minutes with the Sub-committee Chair of the Capital Regional Action Team (CRAT) for Sexually Exploited Youth.
- It is unknown how much time may have been spent with the 2 VFCYJC members that initiated the review request.
- At the invitation of VFCYJC Chair Cynthia Day, CRD staff attended the Annual General Meeting in Jan. 2020 and a Zoom meeting held on Oct. 21, 2020.

Based on the CRD Board's resolution, the executive members and some other VFCYJC members had anticipated more consultation and discussion with CRD staff. At least one meeting is planned for early 2021.

This VFCYJC is unique, as are other Family Court Committees including Vancouver and Richmond. This unique nature is not new and it is detailed in VFCYJC annual reports over the years. The Committee's history dates to the 1960's. It is guided by both Provincial and Federal legislation through the BC Provincial Court Act, Family Court Committee Section 5, and the Federal Youth Criminal Justice Act, Youth Justice Committees Section 18 (1). Part of the Committee's mandate comes from those statutes. The VFCYJC was formally declared a Youth Justice Committee (added to its Family Court mandate) by the Honourable Brian Smith, QC (with documentation).

What is not clear however is the role of a Regional District beyond the purpose and bylaw that exists to collect funds from the participating member municipalities and distribute those funds annually to the Committee for its operations.

There appears to be no legislation in respect to a Regional District and a Family Court or Youth Justice Committee. The Local Government Act, Community Charter and the Provincial Court Act have been thoroughly reviewed for information or linkages and none were found. Therefore, it is not confirmed that a Regional District has the legislative ability to determine the functions, operations or structure etc. of a Family Court or Youth Justice Committee.

Although the Provincial Letters Patent to the CRD indicates that the CRD may participate in, contribute to and provide funds to the Family Court Committee, those letters do not appear to indicate that the CRD has any authority or jurisdiction over the VFCYJC.

Beyond the funding aspects, it is not clear what role the CRD has towards the Victoria Family Court Committee. Excerpts from CRD Bylaw No. 2560 indicate that: "In 1987 the CRD was granted the

authority to fund the operation" and, in 1998, "To convert the portion of the service pertaining to the funding of the Family Court Committee to an extended service."

## Existing Structure

The VFCYJC has a Steering Committee which meets the same 8 months as the main committee. The Steering Committee sets the agenda items, determines potential guest speakers, and receives suggestions and concerns from VFCYJC members. Members of the Steering Committee are the executive and chairs of the Sub-Committees. However, all Committee members are welcome and receive notification.

Membership per the VFCYJC's constitution may be up to 23 people with: 13 municipal appointments (alternates permitted), up to 7 CRD appointments and 3 School Board appointees. Some municipalities appoint a citizen representative. Only about 5-7 municipally elected officials who are appointed regularly attend meetings, and regularly attending citizen appointments are about the same (5-7 members).

In the Provincial Court Act Section 5, (4) "The Family Court Committee must be composed of representatives from each area served." And, 5 (1) "A municipality may have a Family Court Committee appointed by the municipal council". Municipal appointments therefore are at a municipality's discretion.

VFCYJC agendas and materials are distributed to members in advance of the meeting and meeting minutes are kept; the Chair uses a speakers list; motions are formal and recorded in the minutes; resource members' votes are not counted as they are not voting members; and agenda items not considered are carried over to the next agenda. Some funds are used to provide a modest lunch for meetings, making it easier for the resource people and service providers to attend. This small perk (also for volunteers) is greatly appreciated as their work, time, shared knowledge and connections are invaluable to the committee.



As VFCYJC agendas are always full and attendance has not been an issue, the CRD report's recommendations to reduce meeting times and the number of members may not be beneficial, nor would term limits. Finding members with the right combination of experience and interest can be challenging.

The VFCYJC has a Terms of Reference, Constitution, Strategic Plan and an Orientation Manual which were not presented in the CRD staff report. Up until last year (when the new website was under development) those documents (except the Orientation Manual) were included in all the committee's Annual Reports and presented to the CRD annually. The Annual Reports are also provided to the Provincial Attorney General and participating CRD municipalities each year.

The VFCYJC continues to update its website <https://www.victoriafamilycourt.ca/> some funds have been put towards this project with professional assistance and much volunteer work from the Communications Sub-committee.

On the matter of a VFCYJC member attending a conference in Las Vegas, and a concern that there was no debate or discussion, the Chair has explained that in 2018 the member submitted an application for Extra Ordinary Committee Member Expenses (and within the scope of the VFCYJC's Travel Policy). At that time his application had been approved by resolution to attend the Youth Justice Training Session (a 3-day event), however the applicant was unable to attend in 2018, and reapplied the following year. Therefore, in 2019, the matter was discussed and debated again. No Committee member voted in opposition to the motion to approve the expenses.

A yearly audited (reviewed and signed by two VFCYJC members who are not on the executive) Financial Statement is provided in the Annual Reports. Once adopted, the Annual Report is presented to the CRD Board by the VFCYJC Chair. Members are requested to present the Annual Report to their appointing agencies, with support as needed.



It was brought to the attention of the VFCYJC Chair in May 2019 that the CRD bylaw in place did not delegate enough authority for the committee to issue grants. VFCYJC therefore stopped accepting Priorities Applications for Goods & Services in 2020. Historically, for over 15 years, all Priorities Applications for small grants and any Extraordinary Expense(s) applications from VFCYJC members have always been detailed in the Annual Reports.

The act of providing small grants via the Priorities Sub-Committee form for Goods & Services Submissions by VFCYJC resolution (to community agencies or persons who provide services for youth and/or families having contact with the justice system) has been the committee's practice (for approximately 14 years) as a way to gather more input on the needs and shortfalls for users of the justice system and to help members to evaluate options to recommend. Therefore, some VFCYJC members likely assumed some authorization had occurred in order to be doing so; this is now understood to be a misunderstanding.

Respectfully submitted,  
Marcie McLean  
Chair, Priorities Sub-committee

## YOUTH AND FAMILY MATTERS SUB-COMMITTEE REPORT

Life in 2020 has been extraordinary in many ways, and for Family Courts across BC and in Greater Victoria, things have been very different! Reported this year, in person hearings, appearances, case conferences, and trials have gone the way of - well, COVID. The Courts closed altogether for a few weeks and then began to ramp up for urgent matters as judges began hearing arguments by phone. Then Microsoft Teams was enlisted for video conferencing where possible.

The lasting result may have its pros and cons, but there will likely be some permanent changes. Filing of applications has been made possible by e-mail or by other online applications, and this is very convenient for everyone, but especially for self-represented folks who don't have time to drive to a courthouse, find and pay for parking, stand in line at a wicket and then get out of town again in time to pick up the kids at school. This is a COVID wrinkle that may find its way into permanent practice. Service of documents has also been allowed to 'go virtual' under COVID rules, including swearing of affidavits.

Looking forward, the new Early Resolution and Case Management Rules being rolled out in Victoria and Surrey Family Court Registries is a go. This process has been largely in place in the Victoria Court Registry for almost two years, but not in the Western Communities Court Registry. It involves a strong push with clients to engage in mediation for solutions following family breakdown, especially respecting parenting responsibilities, parenting time, guardianship, and support. Pre-screening is done to ensure family violence does not interfere with the appropriateness of mediation. When mediation is not successful, or appropriate, clients receive some legal assistance to assist them to go to court. This is a step further than what has been happening in Rule 5 Registries in the Province of BC, such as Nanaimo, where mediation is a pre-condition to court applications, except when family violence is a factor.

Through Legal Aid BC, duty counsel services are now provided by phone and dedicated Family Law Lines have been expanded, which can be very helpful for clients who can now access these services while sitting in their car or while baby is having a nap in the next room. E-mail follow ups with advice, resources, and follow up suggestions are now more convenient.

Largely, Family Court is changing, for better or worse.

Respectfully,  
Sandra Sarsfield and Marilyn Holman  
Co-Chairs, Youth and Family Matters Sub-Committee



## 2020 COURT WATCH UPDATE

Due to provincial restrictions regarding in-person meetings because of the threat of COVID infections, members of the Court Watch Sub-Committee have not had the opportunity to view any Family or Youth Court hearings in 2020. However, the Victoria Family Court and Youth Justice (VFCYJ) Committee has been kept up to date on new rules and legislation involving youth and families.

On June 1, 2020, the Ministry of the Attorney General announced new family court rules effective May, 2021. The aim is to improve how BC families can resolve their legal issues in family court and to increase access to justice. The new rules will enhance the ability of the provincial court to resolve family disputes more efficiently and effectively while creating a better experience for families resolving their legal disputes. The new rules feature modernized court procedures including electronic communications, enabling electronic filing and giving judges more flexibility in determining the best use of court time. The new rules focus on early resolution of family law cases and on the best interests of children and their families.

New approaches to case management include family management conferences, streamlined court processes and new forms that use plain language and are easier to use and understand. The changes are aimed at enhancing the ability of the provincial court to resolve family disputes more efficiently and effectively, while creating a better experience for families resolving their legal disputes.

The provincial courts had resumed most of their operations by the end of 2020. However, to protect the health of all court users and to help contain the spread of COVID-19, the court has moved some operations to video and/or conference telephone calls and encouraged the filings of court documents to be done electronically. Other measures such as physical distancing, masks and use of sanitizers have been implemented.

Once it is safe to do so in 2021, members of the VFCYJ Court Watch Sub-Committee will resume in-person visits.

Respectfully,  
Marie-Térèse Little  
Chair, Court Watch Sub-Committee



# CAPITAL REGION ACTION TEAM FOR SEXUALLY EXPLOITED YOUTH

Due to COVID and weather, CRAT only met twice in 2020, both meetings via Google Meet.

TCO2 made presentations to 2500 students during their February trip to Victoria, February 24-28. We will have to examine their presentations for 2021 as we do not know if presentations in schools will be permitted this year, so we have not booked them. We are looking at alternatives.



We have been informed that luring has increased on social media since COVID-19 started. This is very difficult to track. Parents need to be vigilant.

The graphic novel/video project is on hold, as many offices are closed and creative people are unable to do any work.

The Victoria Family Court and Youth Justice Committee is undergoing a review. As CRAT is part of this committee, it is unknown what impact this will have on CRAT.

We will book rooms at Victoria City Hall for 2021 only if we are able to meet in person.

Respectfully,  
Bill McElroy  
Chair, Capital Region Action Team



# HIGHLIGHTS OF RESTORATIVE JUSTICE VICTORIA

While Restorative Justice Victoria is not a VFCYJC Sub-Committee, most restorative justice organizations in BC began with involvement of a Youth Justice Committee. Each organization is unique in that each has evolved in response to the needs identified in our communities. The Victoria Family Court and Youth Justice Committee was a contributor to the evolution of restorative justice in Victoria – funding the production of video presentations, supporting youth-led presentations, and facilitating volunteer education through the provision of resource materials. RJ Victoria has come a long way!

Restorative Justice Victoria is a success story, overcoming the differences in the provision of police services to become an organization of accomplished, skilled volunteers who can be relied on to support better outcomes for those who access this 'accountable option' after a crime. Restorative justice can provide better outcomes – for all participants, and the highly skilled volunteers are asked to provide these better outcomes for increasingly complex cases throughout the CRD while RJV funding remains critically insecure. 15 Resolutions about restorative justice were sent to the Union of British Columbia Municipalities between 1999 and 2018 calling on the provincial government to support restorative justice. 11 were carried, action is still required.

Restorative Justice Victoria's 2020 Annual General Meeting is available for replays on YouTube. Regular VFCYJC attendee Gillian Lindquist, Executive Director, delivers an overview of case reports (starting at 12:30 on the video). Gillian points to the continuing percentage increase of more violent crimes (assault, partner violence) as a percentage of the cases they facilitate. Keynote speaker Alana Abramson, an instructor specializing in youth justice in the criminology department at Kwantlen Polytechnic University and veteran RJ researcher and trainer, is introduced at 1 hour/8 minutes approx. RJV newsletters are excellent and published monthly.

## 2020 AGM:

[www.youtube.com/watch?v=G5HBZ9-2qz0&t=1s&ab\\_+channel=RestorativeJusticeVictoria](https://www.youtube.com/watch?v=G5HBZ9-2qz0&t=1s&ab_+channel=RestorativeJusticeVictoria)

## RJV Community Newsletter:

Archived on the VFCYJC website at [www.victoriafamilycourt.ca/community-resources-reports/#toggle-id-12](http://www.victoriafamilycourt.ca/community-resources-reports/#toggle-id-12)

Subscribe here: <https://mailchi.mp/559b3640e11a/rjv-community-newsletter>

## Annual Report:

[www.rjvictoria.com/wp-content/uploads/2020/10/2019-Annual-Report.pdf](http://www.rjvictoria.com/wp-content/uploads/2020/10/2019-Annual-Report.pdf)





# Victoria Family Court

& Youth Justice Committee



**C/O Colwood City Hall**

**3300 Wishart Road**

**Colwood, BC V9C 1R1**

**Phone 250.478.5999**

**Fax 250.478.7516**

**[www.victoriafamilycourt.ca](http://www.victoriafamilycourt.ca)**

Tim Dunford  
Board Chair, Saanich School Board  
Email: [lglancie@saanichschool.ca](mailto:lglancie@saanichschool.ca)

Dear Mr. Dunford:

Thank you for your correspondence of January 22, 2021, supporting the comments made by the Victoria Family Court and Youth Justice Committee in their December 3, 2020 letter to me regarding the family court system in British Columbia.

As I indicated in my response to the letter from the Victoria Family Court and Youth Justice Committee, the *Provincial Court Family Rules* (the Rules) mentioned in that letter are used by the Provincial Court to manage cases and resolve issues within the jurisdiction of the court under the *Family Law Act* (FLA) including parenting arrangements, guardianship of a child, contact with a child, and child and spousal support. The Rules also apply to enforcement of child and spousal support under the *Family Maintenance Enforcement Act* (FMEA). These Rules do not apply to *Child Family and Community Service Act* proceedings, nor do they apply to any proceedings under the *Youth Justice Act*.

The Rules align more closely with the FLA to encourage parties to resolve their dispute through agreements and appropriate family dispute resolution before making an application to a court, and to create parenting arrangements and arrangements respecting contact with a child that are in the best interests of the child.

Specifically, the Rules enable a phased implementation of the Provincial Court family process towards early resolution through the Early Resolution and Case Management (ERCM) model, first prototyped in Victoria in May 2019. The early resolution process includes a needs assessment, parenting education program, and consensual dispute resolution where appropriate. Lessons learned in Victoria informed the ERCM model which launched in Surrey and Victoria in December 2020. <sup>s.13</sup>  
s.13

As the December 3, 2020 letter notes, the importance of providing services is key to this model's effectiveness, and in these registries, there have been increased resources provided to the Justice Access Centre to assist with family law matters. Registry staff and staff at the Justice Access Centres and Family Justice Centres are also available to assist families navigating the new Rules, and alert them to the web content and public legal information available to parties. Additionally,

a new eFiling service for filing FLA documents is currently completing development and will be available in spring 2021.

For those taking part in the ERCM, unless the needs assessment discloses that consensual dispute resolution is inappropriate, individuals participate in at least one consensual dispute resolution session which provides parties with an opportunity to discuss their legal issues and explore whether and on which issues they may be able to come to agreement. Mediation services are provided at no cost to parties by the ministry's Family Justice Services Division (FJSD), but parties can also choose to retain a private mediator.

Additionally, Children in Mediation services are available to eligible families through FJSD's dispute resolution services. The service is confidential and is contingent upon the consent of the parents and the child.

The early resolution process and the requirement for assessment in family justice registries provides an opportunity for more families to find out that this free service exists, and increases the likelihood of the voice of the child being heard in family dispute resolution processes. Parties proceeding to court to resolve a family law matter will benefit from improved case management early in the court process and help to ensure parties obtain a meaningful outcome when they do attend court.

Based on research, the experience of other jurisdictions, and early information from the ERCM prototype, some of the improvements and outcomes we expect to see from the new model are:

- earlier awareness and intervention in matters involving people at risk for family violence;
- broader exposure to consensual dispute resolution to help families resolve or narrow their issues and reaching more durable and suitable agreements;
- an emphasis on resolving family issues in a more holistic way by providing support and referrals for legal and non-legal needs;
- more case management for family matters that do need to go before a judge;
- fewer matters proceeding to court for determination, and for those matters that do proceed, the issues for determination will often be more focused, resulting in shorter hearings; and
- reform will make the rules, forms and court processes easier to understand and more accessible for self-represented parties, leading to higher user satisfaction.

As a result of the current COVID-19 pandemic, the ministry—in collaboration with the Supreme and Provincial Courts—has been exploring and implementing options to allow for virtual attendance to hearings. This is also permitted by the Rules. Some examples of the work that is underway includes the use of Microsoft Teams (MS) for parties to attend matters virtually, expansion of the existing videoconferencing technology to support more appearances, and enhancements to connectivity and WiFi in the courthouses to support increased demand. Family Management Conferences in Victoria have been held using MS Teams, and some family appearances in locations across the province are already using MS Teams for appearances like Family Case Conferences and COVID support variation hearings. The ministry believes the use of MS Teams and other videoconferencing technology will help to mitigate the impacts of the courts not seeing body language or facial expressions during hearings.

Thank you for the support expressed in your letter and I trust my comments will provide additional assurance that the ministry continues to work on improving the justice system for children, youth and families.

Yours truly,

David Eby, QC  
Attorney General and  
Minister Responsible for Housing

## Reply Direct CLIFF ID 613979

From: Walton, Michelle <Michelle.Walton@gov.bc.ca>, Walton, Michelle AG:EX <Michelle.Walton@gov.bc.ca>  
To: Lesley.Todd@gov.bc.ca, Todd, Lesley AG:EX <Lesley.Todd@gov.bc.ca>  
Cc: Emily.Stewart@gov.bc.ca, Arynne.McMurray@gov.bc.ca, Stewart, Emily AG:EX <Emily.Stewart@gov.bc.ca>, McMurray, Arynne AG:EX <Arynne.McMurray@gov.bc.ca>  
Sent: April 23, 2021 10:30:22 AM PDT  
Attachments: Incoming\_2.msg, Incoming.msg  
Good morning Lesley,

As discussed already reply direct, due May 12.

Thanks so much,

Michelle

AG-  
Attorne  
y  
General

**Referral Slip for ID:613979**

2021/04/23

Log Type:	<b>Email</b>	Action:	<b>Reply Direct</b>	Due:	<b>2021/05/12</b>
Batch:		Subaction:			
Type:	Stakeholder	Written:	2021/01/22	Resp Type:	
	Tim Dunford, Board Chair	Received:	2021/02/01	Entered By:	cahughe
	Saanich School Board				s
Email:	lglangie@saanichschool.c	Due:	2021/05/12		
:	a	Interim:			
		Signed:		Sign By:	
		Approved:		Approved By:	
		Closed:		File No.:	
Address To:	AG	Copy To:			
Branch Rsp:		Issue:			
X-Ref:	577258	Drafter:			
MLA:		Electoral Dist:			

### Subject

The Saanich School Board of Education wishes to express its support for the considerations for youth and families involved in the justice system, as outlined in the attached December 3, 2020 letter from the Victoria Family Court and Youth Justice Committee.

### Log Notes

2021/04/22 CHANGING LOG ACTION FROM INFO TO REPLY DIRECT AS PER JSB's ADVICE.

2021/04/16 AG'S OFFICE WOULD LIKE TO KNOW IF THIS REQUIRES A RESPONSE

**Referral** AG-Attorney General -> AG-Attorney General

From:	AG-Attorney General	Sent:	2021/02/15	Status:	Completed	Ref Action:	Reply Direct
To:	AG-Attorney General	Received:	2021/02/15	Reason:		Subaction:	
Assign To:		Completed:	2021/02/15	Due:	2021/05/12	File No.:	

**Referral** AG-Attorney General -> AG-Attorney General -> CCU-Corp.Cor.Unit

From:	AG-Attorney General	Sent:	2021/04/16	Status:	Completed	Ref Action:	Reply Direct
To:	CCU-Corp.Cor.Unit	Received:		Reason:		Subaction:	
Assign To:		Completed:	2021/04/22	Due:	2021/05/12	File No.:	

**Referral** AG-Attorney General -> AG-Attorney General -> CCU-Corp.Cor.Unit -> JSB - Just. Services

From:	CCU-Corp.Cor.Unit	Sent:	2021/04/16	Status:	Pending	Ref Action:	Reply Direct
To:	JSB - Just. Services	Received:		Reason:		Subaction:	
Assign To:		Completed:		Due:	2021/05/12 (Pending (13))	File No.:	

**Referral** AG-Attorney General -> AG-Attorney General -> CCU-Corp.Cor.Unit -> JSB - Just. Services -> JSB-FPLT

From:	JSB - Just. Services	Sent:	2021/04/23	Status:	Pending	Ref Action:	Reply Direct
To:	JSB-FPLT	Received:		Reason:		Subaction:	
Assign To:		Completed:		Due:	2021/05/12 (Active (13))	File No.:	

## RE: Letter to Minister Eby

---

From: King, Kim J M AG:EX <Kim.King@gov.bc.ca>  
To: Minister, AG AG:EX <AG.Minister@gov.bc.ca>  
Sent: February 9, 2021 9:49:32 AM PST  
Attachments: image001.png

Hi Candice,

Best to log separately as this is a new writer, but it would be helpful to put 577258 in the x-ref. section of the log.

Thank you. 😊

Kim

---

**From:** Minister, AG AG:EX

**Sent:** Tuesday, February 9, 2021 9:31 AM

**To:** King, Kim J M AG:EX

**Subject:** FW: Letter to Minister Eby

Hi Kim- I am pretty sure this relates to Cliff 577258, which is a letter from Cynthia Day, Chair, Victoria Family Court & Youth Justice.

Can I add this correspondence to that file – or is a separate log a better idea?

Candice 😊

---

**From:** Leigh Glancie <[lglancie@saanichschools.ca](mailto:lglancie@saanichschools.ca)>

**Sent:** February 1, 2021 11:59 AM

**To:** Minister, AG AG:EX <AG.Minister@gov.bc.ca>

**Subject:** Letter to Minister Eby

**[EXTERNAL] This email came from an external source. Only open attachments or links that you are expecting from a known sender.**

Hello,

Please find attached the letter to Minister Eby.

Thank you for contacting me.

Best, Leigh



**LEIGH GLANCIE**

Sr. Exec Admin Assistant to the Superintendent of Schools & Secretary Treasurer, Saanich Schools

2125 Keating Cross Road, Saanichton, BC V8M 2A5

250-652-7332 | [lglancie@saanichschools.ca](mailto:lglancie@saanichschools.ca)

## Letter to Minister Eby

---

From: Leigh Glancie <lglancie@saanichschools.ca>  
To: AG.minister@gov.bc.ca, Minister, AG AG:EX <AG.Minister@gov.bc.ca>  
Sent: February 1, 2021 11:59:27 AM PST  
Attachments: image001.png, Ltr Attn Gen Family Court response Jan2021.pdf

**[EXTERNAL] This email came from an external source. Only open attachments or links that you are expecting from a known sender.**

Hello,  
Please find attached the letter to Minister Eby.  
Thank you for contacting me.  
Best, Leigh



**LEIGH GLANCIE**

Sr. Exec Admin Assistant to the Superintendent of Schools & Secretary Treasurer, Saanich Schools

2125 Keating Cross Road, Saanichton, BC V8M 2A5

250-652-7332 | [lglancie@saanichschools.ca](mailto:lglancie@saanichschools.ca)





SCHOOL DISTRICT 63 (SAANICH)

2125 Keating Cross Road, Saanichton, BC Canada V8M 2A5  
Phone: (250) 652-7300 Fax: (250) 652-6421 saanichschools.ca

January 22, 2021

Ministry of Attorney General  
PO Box 9044 Stn Prov Govt  
Victoria, BC  
V8W 9E2

Dear Honourable Minister Eby,

The Saanich School Board of Education wishes to express its support for the considerations for youth and families involved in the justice system, as outlined in the attached December 3, 2020 letter from the Victoria Family Court and Youth Justice Committee.

We recognize the inherent challenges for children, youth and families who are involved in the Court system. At a time of increased stress and destabilization, they face the potential loss of community connections, financial security, and emotional supports. We appreciate that the Ministry is focussing on increasing access to justice in Family Court issues as supportive resolutions are best achieved through timely responses.

Thank you for your commitment to children and youth, and for your continued consideration in how to best improve Court services for children, youth and families.

Sincerely,

A handwritten signature in black ink, appearing to read "Tim Dunford", is written over a light blue rectangular background.

Tim Dunford  
Board Chair  
Saanich School Board

TD/klg



December 3, 2020

Ministry of Attorney General  
PO Box 9044 Stn Prov Govt  
Victoria, BC V8W 9E2

Dear Honourable Minister Eby,

The Victoria Family Court and Youth Justice Committee has existed since the 1960's and was designated as the Youth Justice Committee in the 1980's, representing the Community for the Youth Detention Centre here in Victoria up until youth containment moved from Vancouver Island to the mainland's two Detention Centres.

We are charged with knowing what the circumstances are for youth and families in the Capital Regional District who may be involved with the justice system. Our Survey of youth in Containment here in Victoria led to our advocacy for increased Youth Mental Health Services at the UBCM since 2003, when we observed that 80% of youth in custody had a primary or secondary diagnosis of a mental health disorder complicating their lives.

In 2013, we undertook a project with a practicum student from the University of Victoria who described the Court System he observed:

"I've seen about 180 cases, some only lasting a minute or two. At the beginning of this volunteer placement, I couldn't fathom how these decisions were being made at such a fast pace"... "Behind each case and decision, a child's life and future is determined." ... "it was shocking how little support the parents showed for their children. Out of the 180 cases I observed, only 56 had parents present, 30% of total cases. Even more surprising was the fact that only 4 cases had children present."

Our Committee has participated in 'Gang Reduction through Informed Practice' put on by Safer Schools Together, BC Police and Gang Specialists and notes the potential connection between financial needs, pride or shame, and loss of social connections (possibly connected to Family Court involvement) and the increasing prevalence of Gangs as a means of achieving a financial or personal image of 'success'. We recognize the challenges for Families and youth involved in the Court system and the predictable 'negative impacts' that follow. Youth and families lose 'protective factors' such as community connections, financial stability, or neighbourhood associations. It will likely be **easier to keep the protective factors children, youth and families already have rather than trying to acquire new protective factors after a family break down.**

Your Ministry announced new family court rules would be effective in May, 2021 with the aim to *"increase access to justice in Family Court Issues"* with *"Modernized court procedures including electronic communications, enabling electronic filing and giving judges more flexibility in determining the best use of court time and focus on early resolution in the best interest of children and families"*. While the Victoria Family Court and Youth Justice Committee applauds these changes, they are long overdue and **there remains a large backlog in the Court System which needs to be addressed in order for these changes to be effective in reducing the cumulative negative impacts of Family Court systems on families and**

**youth.** More resources will need to be employed to effect these changes and address the backlog.

Your acknowledgement of Children's Rights is appreciated. Supportive systems and guiding documents that outline those rights for all participants will be needed to ensure that consideration of Children's Rights becomes the default for all participants.

While we applaud efforts to reduce the harm caused by an overwhelmingly busy and complex Court System, we are also concerned that the potential for undue influence increases where electronic communications may be used. Screening for Family Violence must come with special expertise because of the potential negative impacts of any such designation on children and their very important support system – the family. Strong Families are crucial and extra supports will be needed.

We recognize that change is difficult and may create confusion and delays in a system already challenged by volume and capacity in a world scrambling to stay safe from Covid-19. Additional capacity will be necessary to address the long-standing backlog as you work to improve Court services for children and families and additional capacity would reduce the harm caused by the very long waits for Court services to address maintenance, custody and access issues.

Our members include family lawyers and counsellors and we have reviewed your plan and would like you to consider:

- potential marginalization of those without access to electronic communication
- providing access to technology for remote areas or those areas without good public transit or good internet availability
- additional access to social workers or counsellors for families navigating the 'new system'
- mitigating the impacts of the Court not seeing body language or facial expressions with remote access technology (such as Zoom, Google Meet, etc.)
- safeguards to ensure testimony is free from undue influence, threats or violence (repeat check ins, or additional check ins)
- programming to reduce the financial and emotional impact on children
- mitigating community and social connection loss for children and families with parents or children in custody in a more distant community (keep community connections intact)

Yours truly,



Cynthia Day  
Chair, Victoria Family Court and Youth Justice Committee  
Colwood City Councillor

Cc: CRD Municipalities and School Districts

Tim Dunford  
Board Chair, Saanich School Board  
Email: [lgilancie@saanichschool.ca](mailto:lgilancie@saanichschool.ca)

Dear Tim Dunford:

Thank you for your correspondence of January 22, 2021. In your correspondence, you expressed support for comments made by the Victoria Family Court and Youth Justice Committee, in their December 3, 2020 letter to me, regarding the family court system in British Columbia. Please accept my apology for the delay in responding.

As I indicated in my response to the letter from the Victoria Family Court and Youth Justice Committee, the *Provincial Court Family Rules* (the Rules) mentioned in that letter are used by the Provincial Court to manage cases and resolve issues within the jurisdiction of the court under the *Family Law Act* (FLA) including parenting arrangements, guardianship of a child, contact with a child, and child and spousal support. The Rules also apply to enforcement of child and spousal support under the *Family Maintenance Enforcement Act* (FMEA). These Rules do not apply to *Child Family and Community Service Act* proceedings, nor do they apply to any proceedings under the *Youth Justice Act*.

The Rules align more closely with the FLA to encourage parties to resolve their dispute through agreements and appropriate family dispute resolution before making an application to a court, and to create parenting arrangements and arrangements respecting contact with a child that are in the best interests of the child.

Specifically, the Rules enable a phased implementation of the Provincial Court family process towards early resolution through the Early Resolution and Case Management (ERCM) model, first prototyped in Victoria in May 2019. The early resolution process includes a needs assessment, parenting education program, and consensual dispute resolution where appropriate. Lessons learned in Victoria informed the ERCM model which launched in Surrey and Victoria in December 2020. <sup>s.13</sup>  
s.13

As the December 3, 2020, letter notes, the importance of providing services is key to this model's effectiveness, and in these registries, there have been increased resources provided to the Justice Access Centres to assist with family law matters. Registry staff and staff at the Justice Access Centres and Family Justice Centres are also available to assist families navigating the new Rules, and alert them to the web content and public legal information available to parties. Additionally, a new eFiling service for filing FLA documents is currently completing development and will be available in spring 2021.

For those taking part in the ERCM, unless the needs assessment discloses that consensual dispute resolution is inappropriate, individuals participate in at least one consensual dispute resolution session which provides parties with an opportunity to discuss their legal issues and explore whether and on which issues they may be able to come to agreement. Mediation services are provided at no cost to parties by the ministry's Family Justice Services Division (FJSD), but parties can also choose to retain a private mediator.

Additionally, Children in Mediation services are available to eligible families through FJSD's dispute resolution services. The service is confidential and is contingent upon the consent of the parents and the child.

The early resolution process and the requirement for assessment in family justice registries provides an opportunity for more families to find out that this free service exists and increases the likelihood of the voice of the child being heard in family dispute resolution processes. Parties proceeding to court to resolve a family law matter will benefit from improved case management early in the court process. This will also help to ensure that parties obtain a meaningful outcome when they do attend court.

Based on research, the experience of other jurisdictions, and early information from the ERCM prototype, some of the improvements and outcomes we expect to see from the new model are:

- Earlier awareness and intervention in matters involving people at risk for family violence;
- Broader exposure to consensual dispute resolution to help families resolve or narrow their issues and reach more durable and suitable agreements;
- An emphasis on resolving family issues in a more holistic way by providing support and referrals for legal and non-legal needs;
- More case management for family matters that do need to go before a judge;
- Fewer matters proceeding to court for determination, and for those matters that do proceed, the issues for determination will often be more focused, resulting in shorter hearings; and
- Reform will make the rules, forms and court processes easier to understand and more accessible for self-represented parties, leading to higher user satisfaction.

As a result of the current COVID-19 pandemic, the ministry—in collaboration with the Supreme and Provincial Courts—has been exploring and implementing options to allow for virtual attendance to hearings. This is also permitted by the Rules. Some examples of the work that is underway includes the use of Microsoft (MS) Teams for parties to attend matters virtually, expansion of the existing videoconferencing technology to support more appearances, and enhancements to connectivity and Wi-Fi in the courthouses to support increased demand. Family Management Conferences in Victoria have been held using MS Teams, and some family appearances in locations across the province are already using MS Teams for appearances like Family Case Conferences and COVID support variation hearings. The ministry believes the use of MS Teams and other videoconferencing technology will help to mitigate the impacts of remote hearings by, for example, enabling the courts and other participants to see witnesses during testimony.

Thank you for the support expressed in your letter and I trust my comments will provide additional assurance that the ministry continues to work on improving the justice system for children, youth and families.

Yours truly,

David Eby, QC  
Attorney General and  
Minister Responsible for Housing

613979

## For your records: 613979 - Dunford

---

From: Walton, Michelle AG:EX <Michelle.Walton@gov.bc.ca>  
To: Todd, Lesley AG:EX <Lesley.Todd@gov.bc.ca>  
Sent: June 9, 2021 10:53:58 AM PDT  
Attachments: image001.png, 613979 - Dunford - Response.docx, 613979 - Dunford - Deputy revisions.docx

Hello,

For your records.

Thank you,

**Michelle Walton**

Administrative Assistant | she/her  
Justice Services Branch | Ministry of Attorney General  
Phone: 236-478-2005 | Email: [Michelle.Walton@gov.bc.ca](mailto:Michelle.Walton@gov.bc.ca)



Page 183 of 321

Withheld pursuant to/removed as

s.13



Page 184 of 321

Withheld pursuant to/removed as

s.13

Page 185 of 321

Withheld pursuant to/removed as

s.13

## **Request Action Update ADM Input: For advice RE: Constituency Concern 618717**

**From:** Tapiador, Almira AG:EX <Almira.Tapiador@gov.bc.ca>  
**To:** Nadziejko, Anita T AG:EX <Anita.Nadziejko@gov.bc.ca>, Rice, Colleen A AG:EX <Colleen.Rice@gov.bc.ca>, Barnes, Natalie AG:EX <Natalie.Barnes@gov.bc.ca>  
**Cc:** Charchuk, Lynda AG:EX <Lynda.Charchuk@gov.bc.ca>, Wallbank, Cindy M AG:EX <Cindy.Wallbank@gov.bc.ca>  
**Sent:** July 28, 2021 10:09:50 AM PDT  
**Attachments:** image001.png, 2021-06-24 Correspondence for MAG - VFCYJC.docx, 2021-07-07 Cynthia Day updated Consent Form.docx

Hi Anita, Colleen and Natalie,

I initially requested review from staff regarding this incoming and have forwarded our advice to the correspondence coordinator.

After the incoming was given to the different divisions, the comments were submitted to Paul.

Paul's comment was: "Looks like something PLD should get to the bottom of. Thanks." s.13

s.13 " (See the highlighted comment below.)

Kindly see all the comments at the beginning of this thread.

Please advise to whom should I direct this incoming?

Almira

---

**From:** Walton, Michelle AG:EX <Michelle.Walton@gov.bc.ca>  
**Sent:** Wednesday, July 28, 2021 9:54 AM  
**To:** Tapiador, Almira AG:EX <Almira.Tapiador@gov.bc.ca>  
**Subject:** Update ADM Input: For advice RE: Constituency Concern 618717

Hello Almira,

I am sending this back to you after a whirlwind of passing around. Ultimately I sent it to Paul for review and advice and he suggests that PLD get to the bottom of it.

Please let me know if you have any questions.

Thank you,

Michelle

---

**From:** Fast, Courtney AG:EX <Courtney.Fast@gov.bc.ca>  
**Sent:** Wednesday, July 28, 2021 9:38 AM  
**To:** Walton, Michelle AG:EX <Michelle.Walton@gov.bc.ca>  
**Cc:** Valentinuzzi, Emma AG:EX <Emma.Valentinuzzi@gov.bc.ca>  
**Subject:** FW: ADM Input: For advice RE: Constituency Concern 618717

Hi Michelle,

Paul provided advise below. Hope that helps.

Thank you,  
Courtney

---

**From:** Craven, Paul AG:EX <Paul.Craven@gov.bc.ca>  
**Sent:** Wednesday, July 28, 2021 9:33 AM

**To:** Fast, Courtney AG:EX <[Courtney.Fast@gov.bc.ca](mailto:Courtney.Fast@gov.bc.ca)>; Valentinuzzi, Emma AG:EX <[Emma.Valentinuzzi@gov.bc.ca](mailto:Emma.Valentinuzzi@gov.bc.ca)>  
**Subject:** RE: ADM Input: For advice RE: Constituency Concern 618717

Looks like something PLD should get to the bottom of. Thanks. s.13  
s.13

---

**From:** Fast, Courtney AG:EX <[Courtney.Fast@gov.bc.ca](mailto:Courtney.Fast@gov.bc.ca)>  
**Sent:** Wednesday, July 28, 2021 9:10 AM  
**To:** Valentinuzzi, Emma AG:EX <[Emma.Valentinuzzi@gov.bc.ca](mailto:Emma.Valentinuzzi@gov.bc.ca)>; Craven, Paul AG:EX <[Paul.Craven@gov.bc.ca](mailto:Paul.Craven@gov.bc.ca)>  
**Subject:** RE: ADM Input: For advice RE: Constituency Concern 618717

Hi Paul,

Following up on Emma's questions below.

Thank you.  
Courtney

---

**From:** Valentinuzzi, Emma AG:EX <[Emma.Valentinuzzi@gov.bc.ca](mailto:Emma.Valentinuzzi@gov.bc.ca)>  
**Sent:** Friday, July 23, 2021 3:21 PM  
**To:** Craven, Paul AG:EX <[Paul.Craven@gov.bc.ca](mailto:Paul.Craven@gov.bc.ca)>  
**Cc:** Fast, Courtney AG:EX <[Courtney.Fast@gov.bc.ca](mailto:Courtney.Fast@gov.bc.ca)>  
**Subject:** ADM Input: For advice RE: Constituency Concern 618717

Paul,

Any advice as to where you think this correspondence belongs? As per the below JSB advised it's not our file to respond to.

Thank you,  
Emma

Emma Valentinuzzi | *Executive Coordinator*

Pronouns: She/her

Assistant Deputy Minister Office | A/ADM Paul Craven

Justice Services Branch | Ministry of Attorney General

Direct: 778-974-3689 | [emma.valentinuzzi@gov.bc.ca](mailto:emma.valentinuzzi@gov.bc.ca)

*This message, including any attachments to it, is not to be disclosed outside of the Provincial Government without prior written approval from the Ministry of Attorney General. If you have received this communication in error, please destroy the email message and any attachments immediately and notify me by telephone or by email.*

---

**From:** Walton, Michelle AG:EX <[Michelle.Walton@gov.bc.ca](mailto:Michelle.Walton@gov.bc.ca)>  
**Sent:** Friday, July 23, 2021 3:18 PM  
**To:** Valentinuzzi, Emma AG:EX <[Emma.Valentinuzzi@gov.bc.ca](mailto:Emma.Valentinuzzi@gov.bc.ca)>  
**Subject:** For advice RE: Constituency Concern 618717

Hello Emma,

I know how busy you are, but I am hoping to get your/Paul's thoughts on this incoming. s.13  
s.13

s.13  
I've included each division's advice/rationale in order in which I referred it to them, hopefully that is more helpful than a bunch of email threads attached. Any advice would be helpful. Thank you!



The CRD has proposed that we become a subcommittee of the CRD - which would provide support the the committee in our meeting procedures, FIPPA etc.

The Victoria Family Court and Youth Justice Committee was constituted under the Family Court Act in the 1960's, with the original members being Victoria, Oak Bay, Esquimalt and Saanich. In the 1980's we were also designated as the Youth Justice Committee and later appointed as the Community Committee for our Youth Detention Centre.

The Youth Justice Portion also brought us under Federal Young Offenders Act and eventually that became the Youth Justice Act. The Electoral Areas (which used to include the areas now represented by local governments) were represented by the CRD. We now have 13 municipalities, 3 school districts and the Capital Regional District in our Constitution.

s.16

s.16 Two members have been oppositional at our committee since 2019 and called for a review by the CRD, which they have done and have provided us with a long list of proposed changes which would enable us to become a delegated commission under the CRD.

We are mandated to represent those who likely have voices that are hard to hear - and unlikely to be good advocates for themselves. A few years ago the legislation changed, and where previously you MUST have a committee if you had a Family Courthouse, that wording changed to MAY have a committee.

My difficulty lies in the fact that the CRD and our member municipalities come under the Community Charter, but what we discuss most often is justice related and not covered under the authorities delegated by the Community Charter from the Province to Municipalities. As such I am unclear if it is appropriate for us to operate under the provisions of the Community Charter, which are really designed for a different function and do not have provisions to protect youth from being identified, or for multiple partner agencies who may have different needs (imagine a probation officer speaking plainly about a situation, where the details individually do not identify a youth but collectively they do).

An example: I have been asked to hold our meetings as open meetings (whereas under our current terms of reference, our meetings were open to our representatives, but closed to the public to ensure protection of what might inadvertently identify youth or families involved with the justice system. I was asked by members of the committee to close a portion of the meeting (go in-camera) for a discussion  
s.22 I did this, but to do it I had to quote that section of the charter that allows this - while being unsure if our meeting is actually covered by this legislation.

Our current mandate (not coming under the CRD, but having the CRD able to appoint up to 7 members) includes a requirement to report the the Attorney General annually. If we become a delegated commission of the CRD, do we lose our relationship with the Attorney General? Are we able to do all the duties we could do before?

We have not had a close relationship with the AG's office since Charlie Beresford retired, he was our 'contact' there. We did participate in the review of the Young Offenders Act (later becoming the Youth Justice Act) with letters and comments from the committee helping to inform the legislation.

A federal review of Youth Justice Committees has identified that insufficient guidelines exist to enable these committees to function without strong Community support. The most successful Committees work more closely with the Judiciary, and provide services that volunteers and Judges feel capable of providing or utilizing, but it does vary greatly between communities with Indigenous influences playing a significant role. The void in the legislation on what these committees do means there are no checks and balances to ensure that whatever services are provided are appropriate, that there is adequate oversight etc. This has led to some committees failing with members leaving due to lack of support. Others have continued due to strong support and a good track record (Northern Communities are mentioned as some of the most successful in the report.)

While I am not indigenous, I value their perspective and have many indigenous relatives. What I am hoping for is clarity for this committee going forward so that we can bring together people of good intent for the benefit of those who are least able to advocate for what might support them best including linkages between the many different service providers, whatever their mandate and whomever they report to.

Municipalities build roads, sewers and houses and we need to talk to those who heal and those who supervise and those who teach so that we look at the whole picture of our community and advocate for the safest, strongest community with no one left out of our picture of the world. Otherwise Municipalities and provinces are left rolling police cars and ambulances, which by their very nature are not always what is best or even what is most cost effective. It leaves no room for advocacy and costs more by leaving problems to fester until a bandaid is applied, usually too late and with little effect.

One of our greatest achievements has been advocating for youth mental health. This strong direction came from a survey conducted with our youth in detention that asked what it was that brought them there. More than 50% of those surveyed had multiple issues and almost all had an underlying mental health issue such as anxiety or depression. Our constant pressure for more services, more linkages and more communication about mental health resulted in 3 UBCM (Union of BC Municipalities) and similar BCSTA (BC School Trustees Association) resolutions being carried.

My Goal is to retain the committees ability to get all the service agencies in one room as often as possible to talk about what works, what we need, and what our community needs to know in order to get the best possible outcome for our youth and families.

If we are going to talk about Justice, we need to have a mandate from Justice, that enables us to have a voice that can be heard. I don't want to see us go down the road of becoming a CRD committee if that will limit our ability to do that.

## CERTIFICATE OF AUTHORITY TO OBTAIN PERSONAL INFORMATION

**NOTE:** This form can be signed or agreed to electronically.

This completed form constitutes the Certificate of Authority that complies with the provisions of section 33.2(g) of the (FOIPPA), which allows a public body to disclose personal information inside Canada “to a member of the Legislative Assembly who has been requested by the individual the information is about to assist in resolving a problem”.

To: Ministry of the Attorney General

From: Nubwa Wathanafa, Constituency Assistant

For the purposes of the *Freedom of Information and Protection of Privacy Act*, I certify the following:

1. MLA Mitzi Dean (“MLA”), in whose office I am employed as a constituency assistant, has been asked by the constituent whose name and address are set out below to assist that constituent in resolving the problem described below;
2. I have explained to the constituent that, in order to assist the constituent, I and the other individuals named below, all of whom are employed in the MLA’s office, may need to obtain the constituent’s personal information from your ministry/public body;
3. I have explained to the constituent that personal information disclosed to us may be of a sensitive nature;
4. Personal information you disclose to us is necessary for the purpose of assisting the constituent to resolve the problem described below and will be used only for that purpose; and
5. I have explained to the individual that this form only authorizes the release of their own personal information. Third party personal information cannot be released based on this certificate. I have referred the constituent to the Guidelines for MLAs and Constituency Assistants obtaining personal information from a public body.

If the constituent is acting on the behalf of another individual, consent from that individual is required. See the Guidelines for MLAs and Constituency Assistants obtaining personal information from a public body for more information.

The information below is to be completed on behalf of the constituent and is provided in order to support the public body in locating the appropriate information for disclosure:

☒ The constituent is acting on their own behalf.

Name of constituent: Cynthia Day

Constituent’s address and contact information: s.22  
s.22

cday@colwood.ca (my City Councillor email)

or



## CERTIFICATE OF AUTHORITY TO OBTAIN PERSONAL INFORMATION

For Health Related Services Only		
PHN	or	Date of Birth

The venue in which records may be found (city and site): 104-1497 Admirals Road,  
Victoria, BC V9A 2P8

The problem for which the constituent has requested the MLA's assistance is the review  
process of the Victoria Family Court Youth Justice Committee, which was created under  
a couple of Acts and in partnership with the CRD.

MLA employees covered by this certification: Jared Butcher, Kristina Leach & Nubwa  
Wathanafa

May 28, 2021; 104-1497 Admirals Road, Victoria, BC V9A 2P8

X *Cynthia Day*

Constituent Signature

Page 193 of 321

Withheld pursuant to/removed as

s.13

## RE: Update: Cliff # 618717 - Cynthia Day

---

From: Woywada, Candace AG:EX <Candace.Woywada@gov.bc.ca>  
To: Tapiador, Almira AG:EX <Almira.Tapiador@gov.bc.ca>  
Cc: Barnes, Natalie AG:EX <Natalie.Barnes@gov.bc.ca>  
Sent: August 30, 2021 10:19:14 AM PDT

Hello Almira,

Darryl provided me with some helpful feedback this morning and he suggested I reach out to MCFD, which I have just done. I'll keep you posted once I've had the chance to connect with them.

Cheers,  
Candace

---

**From:** Tapiador, Almira AG:EX <Almira.Tapiador@gov.bc.ca>  
**Sent:** Monday, August 30, 2021 8:22 AM  
**To:** Woywada, Candace AG:EX <Candace.Woywada@gov.bc.ca>  
**Cc:** Barnes, Natalie AG:EX <Natalie.Barnes@gov.bc.ca>  
**Subject:** RE: Update: Cliff # 618717 - Cynthia Day

Noted. Thank you Candace.

Almira

---

**From:** Woywada, Candace AG:EX <Candace.Woywada@gov.bc.ca>  
**Sent:** Friday, August 27, 2021 5:12 PM  
**To:** Tapiador, Almira AG:EX <Almira.Tapiador@gov.bc.ca>  
**Cc:** Barnes, Natalie AG:EX <Natalie.Barnes@gov.bc.ca>  
**Subject:** RE: Update: Cliff # 618717 - Cynthia Day

Email with draft reply sent to Darryl for his/FPLT input.

Cheers,  
Candace

---

**From:** Tapiador, Almira AG:EX <Almira.Tapiador@gov.bc.ca>  
**Sent:** Friday, August 27, 2021 3:50 PM  
**To:** Woywada, Candace AG:EX <Candace.Woywada@gov.bc.ca>  
**Cc:** Barnes, Natalie AG:EX <Natalie.Barnes@gov.bc.ca>  
**Subject:** RE: Update: Cliff # 618717 - Cynthia Day

Noted. Thank you Candace.

Almira

---

**From:** Woywada, Candace AG:EX <Candace.Woywada@gov.bc.ca>  
**Sent:** Friday, August 27, 2021 3:49 PM  
**To:** Tapiador, Almira AG:EX <Almira.Tapiador@gov.bc.ca>  
**Cc:** Barnes, Natalie AG:EX <Natalie.Barnes@gov.bc.ca>  
**Subject:** Update: Cliff # 618717 - Cynthia Day

Hi Almira,

As discussed, I had the opportunity to speak with Ms. Day yesterday and I spoke with Darryl Hrenyk in the Family Policy Legislation & Transformation Division earlier this afternoon. Darryl advised that he is somewhat familiar with

Ms. Day and this committee. We've agreed that I will put together an initial draft response for his input. He will likely share this with his ED, Nancy Carter, before responding to me.

s.13

s.13

I am aiming to get a draft to Darryl by the end of today or on Monday at the latest. I am not sure on the timeline past that but I will definitely let Darryl know that this item has been outstanding since June in an effort to get a response as soon as possible. I'll keep you updated once I have more info.

If you have any questions or concerns, please don't hesitate to let me know. Thanks for your time, help and patience as I work through this 😊

Cheers,  
Candace

Marie-Terese Little  
Councillor, District of Metchosin  
Vice-Chair, Victoria Family Court and Youth Justice Committee  
Email: [MTLittle@Metchosin.ca](mailto:MTLittle@Metchosin.ca)

Dear Marie-Terese Little:

Thank you for your e-mail on June 4, 2020, in which you requested a synopsis of the new Provincial Court Family Rules, which will come into effect on May 16, 2021.

Attached in Appendix A is a summary overview of the new rules, which explains some of the key features and includes a brief overview of the parts and divisions into which the new rules are organized.

Now that the new rules and forms have been approved by Cabinet, the ministry is preparing for their implementation. The ministry and other organizations are developing public legal information materials which will be published over the next year, and which the Victoria Family Court and Youth Justice Committee may find informative.

I trust you will find this information helpful and would like to thank you again for writing.

Yours truly,

Justice Services Branch  
Attorney General

571923

## Provincial Court Family Rules – Summary Overview

By way of Order in Council No. 287, deposited June 1, 2020, Cabinet approved the repeal and replacement of the existing Provincial Court (Family) Rules, with the new Provincial Court Family Rules (PCFR) to come into effect on May 16, 2021. The PCFR have not been substantially reformed since 1998. The new rules are the result of a comprehensive rules reform project led collaboratively by the Provincial Court and the Ministry of Attorney General. The new rules incorporate the recommendations made in numerous reports focused on improving access to the family justice system, including the report of the Family Justice Working Group of the Action Committee on Access to Justice in Civil and Family Matters, a national group chaired by the former chief justice of the Supreme Court of Canada. They also address the difficulties court users reported with the current rules and court processes and reflect the feedback received during an extensive consultation process.

### Key features of the new rules include:

- Early resolution requirements that implement a mandatory assessment and consensual dispute resolution model. Assessment will help to identify families' needs as well as making referrals to community organizations and to legal advice. There is an early screening for family violence or factors suggesting there is a risk of violence; persons who are at risk for family violence and seeking a protection order under the *Family Law Act* may do so at any time in an expedited manner. Early assessment supports determining whether mediation may be an appropriate option for families. If mediation is not appropriate or does not lead to agreement, then assistance is provided in helping parties to prepare for court. This is one of the elements of the model that is being prototyped in Victoria. Additional Registries will be designated under this model as and when additional funding becomes available.
- A second key feature is a new case management model. The rules introduce family management conferences which will replace family remand (first appearance). Family management conferences are scheduled differently than current first appearances. Parties usually have more time before the judge/family justice manager, in a conference-type setting, and are more likely to leave the conference with a meaningful outcome rather than just having a matter adjourned or a date set. When linked with the early resolution requirements, parties appearing at the family management conference are better prepared to deal with their application. If they have participated in family mediation, they may have reached agreement on some issues already or at least narrowed the focus of their dispute. The rules contemplate that in the future, a non-judge decision maker (e.g. a specialized judicial justice) could conduct family management conferences.
- In addition to the early resolution and case management features, the new rules better streamline the court process and modernize some of the existing rules. For example, the new rules:

- better allow for appearances through electronic communication - e.g. telephone or video
  - eliminate signatures on some court forms to facilitate electronic filing and permit filing an affidavit before it has been sworn/affirmed if the person cannot access a commissioner for taking affidavits and will be available to swear/affirm the truth of the information contained in the document at a subsequent court appearance;
  - acknowledge children's lawyers;
  - better enable lawyers to provide unbundled services (by identifying the scope of their retainers);
  - enable the pilot of an informal trial process designed for self represented litigants (to be implemented at a later date in one or more registries identified by the Provincial Court);
  - enable judges to design proportionate processes for the issue at stake allowing for the court to limit time, witnesses, evidence;
  - introduce specific processes and forms for:
    - Case Management Orders
    - Protection orders (clearer for users and consolidated into one rule)
    - Priority parenting matters: urgent parenting disputes
    - Prohibiting relocation
    - Enforcement
    - Consent Orders (simplify package and streamline process).
- The revised forms are a significant advancement and have been developed with user design principles, including plain language and a simpler response format that uses guiding questions, tick boxes where appropriate, and minimizes duplicate answers.

#### Anticipated outcomes:

Based on research, the experience of other jurisdictions and early information from the Early Resolution and Case Management prototype in Victoria, some of the improvements and outcomes we expect to see from the new model are:

- earlier awareness and intervention in matters involving people at risk for family violence;
- broader exposure to consensual dispute resolution to help families resolve or narrow their issues and reaching more durable and suitable agreements;
- an emphasis on resolving family issues in a more holistic way by providing support and referrals for legal and non-legal needs;
- more case management for family matters that do need to go before a judge;

- fewer matters proceeding to court for determination, and for those matters that do proceed, the issues for determination will often be more focused, resulting in shorter hearings; and
- reform will make the rules, forms and court processes easier to understand and more accessible for self represented parties, leading to higher user satisfaction.

## **OVERVIEW OF THE PARTS AND DIVISIONS**

Organization – the new rules are organized in 13 Parts. Some Parts are further organized into two or more Divisions.

### **PART 1 – PURPOSE AND INTERPRETATION**

#### **Division 1 – General Information for These Rules**

Rule 1 states that the purpose of the rules is to encourage parties to resolve cases by agreement or help them obtain a just and timely decision in a way that takes into account the impact that the conduct of a case may have on a child and family; minimizes conflict; promotes cooperation; and promotes processes that are efficient and consistent with the complexity of a case.

#### **Division 2 – Understanding How to Use These Rules**

Rule 2 defines a list of terms as they are used in these rules. Some are carried forward from the existing rules either as is or with some amendments to improve clarity, some are new terms, and certain definitions (family violence, family member) are repeated from the Family Law Act for the convenience of the user and to ensure consistency.

### **PART 2 – EARLY RESOLUTION REGISTRIES**

Part 2 is similar to the provisions in Rule 5.01 of the existing PCFR, which are the early resolution requirements operating in the Victoria prototype.

#### **Division 1 – Early Resolution Registries**

Division 1 (Rule 9) is where early resolution registries are identified. Victoria is the only registry identified at this time.

#### **Division 2 – Early Resolution Requirements**

Division 2 sets out the requirements that must be met before a party can file a family law matter claim in an early resolution registry. As per Rule 12, they need to file a Notice to Resolve and provide a copy to the other party, participate in a needs assessment, complete PAS and participate in at least one session of consensual dispute resolution (CDR) – either family mediation or a collaborative family law process. There are circumstances where the requirements do not apply (Rule 13, eg if applying only for an order under Part 5 Other Orders – protection, consent). The rules also do not apply to a party who is the government or a public officer (e.g. Director). If there is an application about a protection order or a priority parenting matter, as well as a family law matter, the PO or PPM application may proceed before the early resolution requirements are complied with.

#### **Division 3 – Notice of Intention to Proceed**



(Rule 15) If the parties begin the process and then pause for a year before filing an application, a party must file a notice of intention to proceed and provide a copy to the other party and both complete a new needs assessment before proceeding, as their needs may have changed over the year.

#### **Division 4 – Needs Assessment**

Each party must participate individually in a needs assessment conducted by a needs assessor (defined as a family justice counsellor – to ensure consistent process and because FJSD is able assist both parties, unlike many advocacy services). The assessment identifies non/legal needs, offers information about resolving issues, provides referrals to parenting education program/legal advice and information/community resources, assesses for risk of family violence and appropriateness of CDR.

#### **Division 5 – Parenting Education Program**

Each party with a family law matter must complete a parenting education program unless a needs assessor exempts them for one of the reasons in Rule 17 – eg spousal support only, completed it w/in past 2 years, it is not offered in a language the party is fluent in or literacy is a barrier.

#### **Division 6 – Consensual Dispute Resolution**

Rules 18-20 require parties to attempt to resolve their family law matter by participating in at least 1 CDR session unless it is determined by a needs assessor or CDR professional that CDR is inappropriate or the needs assessor determines they cannot access CDR services. Must provide financial information in the form required by the CDR professional.

#### **Division 7 – Failure to Comply With Early Resolution Requirements**

(Rules 21-22) A party who has met the early resolution requirements may make an application about a family law matter, even if the other party was unable or unwilling to do so. (FJSD has been communicating compliance with the requirements through a file summary document that is provided to the court registry.) A party who does not meet the requirements may not participate in the case unless the court orders otherwise.

### **PART 3 – APPLICATIONS ABOUT FAMILY LAW MATTERS**

Part 3 sets out the procedure to apply for a family law matter order in all registries in Division 1 (Rules 23-27), including applications for new orders, to change or cancel a final order or set aside or replace an agreement. It describes the application form that must be used and the additional document that must be filed for certain type of applications (e.g. guardianship). The procedures to reply and make a counter application are set out in Division 2 (Rules 28-34).

#### **Division 1 – Applying for Family Law Matter Orders**

#### **Division 2 – Family Law Matter Reply and Counter Application**

### **PART 4 – FAMILY MANAGEMENT CONFERENCES**

This part contains the rules concerning family management conferences. Family management conferences are new, replacing what is often referred to as “first appearances” or “family remand” under the current rules. The rules contemplate the family management conference may be conducted by a judge or a non-judicial family justice manager if the court appoints someone to this role in the future.

### **Division 1 – Application and Purpose**

Rule 36 describes the purpose of the family management conference as providing an informal and time-limited process to assist the parties to identify the issues to be resolved and ways to resolve them, to make case management orders to ensure the file is ready to proceed, to make any interim orders needed until parties resolve matters, and any other appropriate orders or directions.

### **Division 2 – Scheduling Family Management Conference**

Rules 37-40 describe the requirements that must be met before a family management conference may be scheduled with respect to a family law matter. In some cases, parties seeking a hearing about a matter other than a family law matter (i.e. concerning a determination of a parenting coordinator, prohibiting relocation of a child, or setting expenses) may be required under Rule 41 to attend a family management conference to prepare for the hearing. Also, if there was an application about a family law matter but no final order was made, Rule 42 requires parties to file and serve a notice of intention to proceed and attend a family management conference if it has been more than a year since a step was taken under the rules.

### **Division 3 – Attendance and Procedural Matters for Family Management Conference**

Rules 43-44 describe who is to attend the family management conference; all parties must attend and their lawyers may attend with the party. Rule 46 indicates to parties the type of information or evidence they may be required to provide at a family management conference, helping parties to prepare.

### **Division 4 – Family Management Conference Proceedings**

Rules 48-53 describe in detail the types of orders that may be made by a judge and by a family justice manager at a family management conference. These include case management orders, orders to complete requirements specific to particular registries, interim orders about family law matters, consent orders, and conduct orders under the Family Law Act. Rules 54-55 state that orders may be made at a family management conference even if a party does not attend, as well as describing when such an order may be changed, suspended or cancelled. Rule 56 describes the next steps in the process that a party may be ordered or directed to attend. It is clear throughout this part where a family justice manager's scope of authority may be less than that of a judge, and Rule 57 states that a family justice manager may not change, suspend or cancel an order made by a judge.

### **Division 5 – Review of Orders Made By Family Justice Managers**

Rule 58 describes the process for a party to seek permission of a Provincial Court judge to apply for review of an order or direction made by a family justice manager. Rule 58 also sets out factors a judge may consider when deciding whether to grant permission.

## **PART 5 – APPLYING FOR OTHER ORDERS**

This Part sets out the rules for applications about case management, protection orders, priority parenting matters, relocation and orders by consent.

### **Division 1 – General**

Rule 59 states the rules in this Part apply in all registries. Rule 60 sets out the types of applications this Part applies to.

### **Division 2 – Case Management Orders**

Case management orders may be made at any time. Rule 62 states that a judge may make orders needed to manage a case, including a detailed list of examples. While a judge may make any order needed to manage a case, the authority of a family justice manager is restricted to the specific case management orders set out in Rule 63. Rule 64 sets out the process for applying for a case management order, and Rule 65 identifies the specific case management orders that may be applied for without notice.

### **Division 3 – Protection Orders**

All rules concerning protection orders are situated in Division 3, making it easier to understand the rules and processes. Rule 66 clarifies that if a party is seeking an order about a family law matter in addition to an application about a protection order, the application about the protection order may proceed without the party first completing any applicable requirements related to the family law matter application. Rule 67 describes the process to apply for an order about a protection order without notice and Rule 68 describes the process when notice is given. There are rules that describe how evidence may be given at a protection order hearing and the form of orders. Rule 72 describes the process followed when a protection order is made, to prepare and provide copies of the order to the parties. Similarly, Rule 73 describes what the registry does when a judge terminates a protection order. Rule 74 clarifies there is no restriction on making subsequent applications about a protection order, including when an application was denied or a protection order has expired, been changed or terminated.

### **Division 4 – Orders About Priority Parenting Matters**

Division 4 contains the rules respecting applications about priority parenting matters, which are defined in Rule 1 as a specified list of parenting matters (e.g. removal of a child, urgent health-related treatments) that may go before a judge without parties first completing requirements that would apply to a family law matter. As per Rules 77-78, applications for an order about a priority parenting matter must be made with at least 7 days notice, or a party may apply to have the matter heard without notice or with less than 7 days notice.

### **Division 5 – Orders About Relocation**

Under the Family Law Act, written notice must be given if there is an order or agreement for parenting arrangements or contact and a guardian intends to relocate a child. Rule 80 sets out the process for applying for an order prohibiting the proposed relocation. If a guardian intends to change a child's residence and there is no order or agreement in place, an application may be made for an order about a priority parenting matter.

### **Division 6 – Consent Orders**

Division 6 sets out the processes for applying for an order about a family law matter or a case management order by consent, without a court appearance. In addition, Rule 83 confirms that parties may consent to an order at any time during a court appearance.

### **Division 7 – Replying to Applications for Other Orders**

Rule 86 describes the process a party is to follow if they choose to reply to an application under Part 5.

## **PART 6 – FAMILY JUSTICE REGISTRIES**

There are 4 family justice registries (Kelowna, Nanaimo, Surrey, Vancouver-Robson Square) under the existing rules, and Part 6 carries forward the requirement that, unless an exception applies, parties in

these registries are to attend a needs assessment with a family justice counsellor and complete a parenting after separation program before a court appearance may be scheduled.

## **PART 7 – PARENTING EDUCATION PROGRAM REGISTRIES**

Part 7 carries forward the requirement in the existing rules that, unless exempted or the requirement does not apply as set out in Rule 100, parties in specified registries must complete a parenting education program before they may attend a family management conference. Rule 103 requires at least one party must have met the requirement before the family management conference will be scheduled.

## **PART 8 – FAMILY SETTLEMENT CONFERENCES**

The rules distinguish between family settlement conferences and trial preparation conferences. Rule 106 requires that a judge who conducts a family settlement conference may only go on to conduct a trial respecting the same matters if no other judge is reasonably available. Rule 108 describes the purpose of the family settlement conference as a process in which a judge helps parties try to resolve issues by agreement and sets out what a judge may do at a family settlement conference. This includes mediating issues, making consent orders, making conduct orders, and directing the parties to the next step in the proceedings.

## **PART 9 – TRIALS**

This part contains the rules that pertain to preparing for trial and trial processes, including rules concerning an informal trial pilot project.

### **Division 1 – General**

Rule 109 states that Part 9 applies to all registries.

### **Division 2 – Trial Readiness Statement**

Rule 110 introduces a new trial readiness statement [Form 22], which is to be filed and served in advance of the trial, or a trial preparation conference if scheduled. It was developed to assist parties to ensure the matter is ready to proceed to trial.

### **Division 3 – Trial Preparation Conferences**

Rule 111 describes who must attend the trial preparation conference and Rule 112 describes the types of orders or directions a judge may make at a trial preparation conference. As per Rule 113, a judge who conducts a trial preparation conference should conduct the trial if possible, and if a judge makes certain orders at the trial preparation conference about how the trial is to be conducted, that judge must conduct the trial.

### **Division 4 – Trial Processes**

This Division contains a number of rules concerning conduct of a trial and evidence. These rules include out how to apply to adjourn a trial date, how a judge may admit a child's evidence about a family law matter, rules concerning reports under section 211 of the Family Law Act, attendance of witnesses at trial, expert reports, and how to update information in a guardianship affidavit. In addition, Rule 123 requires that a judge who hears evidence at a trial must finish the trial unless they are unable to act, in which case Rule 123 describes how the trial may continue with another judge.

## **Division 5 – Informal Trial Pilot Project Rules**

Division 5 sets out an informal trial process that will be implemented in one or more select registries on a pilot basis. The process is intended to particularly assist parties who are representing themselves in the trial process. As described in Rule 124, the purpose of an informal trial is to enable a judge to take a facilitative role to direct, control and manage the conduct of the trial. Rule 127 provides an overview of the informal trial process. As additional time is required for the provincial court to determine where the pilot project will be implemented and prepare, the rules in this division will not come into force until May 2022, one year after implementation of the rest of the rules.

## **PART 10 – ENFORCEMENT**

### **Division 1 – Applying for Orders**

Division 1 explains how to file a written agreement, parenting coordinator's determination, interjurisdictional support order or Supreme Court order (Rules 132-134), how to apply for orders about enforcement (Rule 135), and how to apply to set aside the registration of an order under the *Interjurisdictional Support Orders Act* from another jurisdiction (Rule 136). Rule 137 describes how to reply if served with an application under Part 10.

### **Division 2 – Enforcement of Support Orders Under the *Family Maintenance Enforcement Act***

Division 2 explains, how to apply for enforcement of support orders or agreements under *Family Maintenance Enforcement Act* (Rule 140), how warrants for arrest for failure to attend enforcement proceeding are issued and enforced (Rule 141), how to apply for certain orders under the *Family Maintenance Enforcement Act* (Rule 142) and how to serve documents under this division (Rule 144).

## **PART 11 – CONSEQUENCES**

Part 11 sets out the consequences when a party does not comply with the rules. General consequences for non-compliance with rules are set out in Rule 147. Consequences where a party fails to attend a court appearance are set out in Rules 148 to 149. Rules 150 to 153 concern extraordinary remedies available under section 231 of the Family Law Act, which include imprisonment if no other order is sufficient to secure a person's compliance and orders for police to take a child who is being wrongfully withheld or detained to the person who should have the child under the terms of a parenting order.

## **PART 12 – GENERAL RULES**

### **Division 1 – General Procedural Rules**

Division 1 sets out general procedural rules, including filing of deficient forms (Rule 155), how to request a conference or hearing (Rule 156), waiving or modifying requirements under the rules (Rule 157), giving procedural and practice directions (Rules 158 and 160), procedural considerations for children's views and children's lawyers (Rules 161 and 162), procedural considerations concerning legal representation of a party including for limited purposes (Rule 163), attendance by electronic means (Rule 164), use of copies of documents (Rule 165) and confidentiality of information (Rule 166).

### **Division 2 – General Procedure for Orders**

Division 2 sets out rules concerning the general procedure for orders, including when orders take effect (Rule 167), how orders are to be prepared and signed (Rules 168 and 169) and how clerical mistakes in an order may be corrected (Rule 170).

### **Division 3 – Affidavits and General Rules for Filing**

Division 3 sets out procedures for affidavits (Rule 171) as well as filing unsworn documents (Rule 172). Rule 172 was developed to enable filing a document in situations where it is not practicable (e.g. because of COVID-19 restrictions) for the person making it to swear or affirm the contents as long as the person is subsequently available to do so as required by a judge or family justice manager. Division 3 also sets out the requirement to file multiple copies of documents (Rule 173) and who can search court files (Rule 174). Division 6 sets out procedures for electronic filing.

### **Division 4 – Service**

Division 4 sets out procedures for service of documents.

### **Division 5 – Changing a Filed Document**

Division 5 sets out procedures for changing an application, reply or reply to a counter application that has been filed in a family law matter.

### **Division 6 – Discontinuing an Application, Reply or Reply to Counter Application**

Division 6 (Rule 191) sets out the procedure to discontinue an application, reply or reply to a counter application. Subject to any limitation periods, this would not prevent a party from filing a new application about the same matter at a later date.

### **Division 7 – Electronic Filing**

Division 7 sets out a general rule (Rule 192) on filing documents electronically (to enter into an agreement with CSB) and a rule specifically on the requirements around filing an affidavit or other signed document electronically (Rule 193). Also continues to be a rule about filing by fax (Rule 194).

## **PART 13 – TRANSITION**

The Transition rules (Rules 195-198) explain that proceedings which began under the previous rules continue under the new rules once they come into effect as if they had been started under the new rules. If there is any question about how the new rules apply to a pre-existing proceeding, OR if application of the new rules would create a difficulty/injustice/impossibility, a judge may make an order or give directions accordingly.

Also, Rule 198 allows registries to accept replies or financial statements that are completed using the previous forms for 30 days after implementation of the new rules, to prevent hardship if a party has just completed a reply but was unable to file before the new rules came into force.

## **APPENDIX – forms 1-52**

Ms. Cynthia Day  
Email: [cday@colwood.ca](mailto:cday@colwood.ca)

Dear Ms. Day:

Thank you for your email of March 13, 2018, attaching a copy of the 2017 Annual Report of the Victoria Family Court and Youth Justice Committee.

The ministry appreciates the efforts expended by the committee in this important area. Thank you again for sharing the information in the Report.

Yours truly,

David Eby, QC  
Attorney General

547820

Page 242 of 321

Withheld pursuant to/removed as

s.13



Page 243 of 321

Withheld pursuant to/removed as

s.13

Page 244 of 321

Withheld pursuant to/removed as

s.13

## Update ADM Input: For advice RE: Constituency Concern 618717

---

From: Walton, Michelle AG:EX <Michelle.Walton@gov.bc.ca>  
To: Tapiador, Almira AG:EX <Almira.Tapiador@gov.bc.ca>  
Sent: July 28, 2021 9:54:29 AM PDT  
Attachments: image001.png, 2021-06-24 Correspondence for MAG - VFCYJC.docx, 2021-07-07 Cynthia Day updated Consent Form.docx

Hello Almira,

I am sending this back to you after a whirlwind of passing around. Ultimately I sent it to Paul for review and advice and he suggests that PLD get to the bottom of it.

Please let me know if you have any questions.

Thank you,

Michelle

---

**From:** Fast, Courtney AG:EX <Courtney.Fast@gov.bc.ca>  
**Sent:** Wednesday, July 28, 2021 9:38 AM  
**To:** Walton, Michelle AG:EX <Michelle.Walton@gov.bc.ca>  
**Cc:** Valentinuzzi, Emma AG:EX <Emma.Valentinuzzi@gov.bc.ca>  
**Subject:** FW: ADM Input: For advice RE: Constituency Concern 618717

Hi Michelle,

Paul provided advise below. Hope that helps.

Thank you,  
Courtney

---

**From:** Craven, Paul AG:EX <Paul.Craven@gov.bc.ca>  
**Sent:** Wednesday, July 28, 2021 9:33 AM  
**To:** Fast, Courtney AG:EX <Courtney.Fast@gov.bc.ca>; Valentinuzzi, Emma AG:EX <Emma.Valentinuzzi@gov.bc.ca>  
**Subject:** RE: ADM Input: For advice RE: Constituency Concern 618717

Looks like something PLD should get to the bottom of. Thanks. s.13  
s.13

---

**From:** Fast, Courtney AG:EX <Courtney.Fast@gov.bc.ca>  
**Sent:** Wednesday, July 28, 2021 9:10 AM  
**To:** Valentinuzzi, Emma AG:EX <Emma.Valentinuzzi@gov.bc.ca>; Craven, Paul AG:EX <Paul.Craven@gov.bc.ca>  
**Subject:** RE: ADM Input: For advice RE: Constituency Concern 618717

Hi Paul,

Following up on Emma's questions below.

Thank you.  
Courtney

---

**From:** Valentinuzzi, Emma AG:EX <Emma.Valentinuzzi@gov.bc.ca>  
**Sent:** Friday, July 23, 2021 3:21 PM  
**To:** Craven, Paul AG:EX <Paul.Craven@gov.bc.ca>

**Cc:** Fast, Courtney AG:EX <Courtney.Fast@gov.bc.ca>

**Subject:** ADM Input: For advice RE: Constituency Concern 618717

Paul,

Any advice as to where you think this correspondence belongs? As per the below JSB advised it's not our file to respond to.

Thank you,  
Emma

Emma Valentinuzzi | *Executive Coordinator*

Pronouns: She/her

Assistant Deputy Minister Office | A/ADM Paul Craven

Justice Services Branch | Ministry of Attorney General

Direct: 778-974-3689 | [emma.valentinuzzi@gov.bc.ca](mailto:emma.valentinuzzi@gov.bc.ca)

*This message, including any attachments to it, is not to be disclosed outside of the Provincial Government without prior written approval from the Ministry of Attorney General. If you have received this communication in error, please destroy the email message and any attachments immediately and notify me by telephone or by email.*

---

**From:** Walton, Michelle AG:EX <[Michelle.Walton@gov.bc.ca](mailto:Michelle.Walton@gov.bc.ca)>

**Sent:** Friday, July 23, 2021 3:18 PM

**To:** Valentinuzzi, Emma AG:EX <[Emma.Valentinuzzi@gov.bc.ca](mailto:Emma.Valentinuzzi@gov.bc.ca)>

**Subject:** For advice RE: Constituency Concern 618717

Hello Emma,

I know how busy you are, but I am hoping to get your/Paul's thoughts on this incoming.<sup>s.13</sup>  
s.13

s.13

I've included each division's advice/rationale in order in which I referred it to them, hopefully that is more helpful than a bunch of email threads attached. Any advice would be helpful. Thank you!

s.13

**Michelle Walton**

Administrative Assistant | she/her

Justice Services Branch | Ministry of Attorney General

Phone: 236-478-2005 | Email: [Michelle.Walton@gov.bc.ca](mailto:Michelle.Walton@gov.bc.ca)



## For 1:1 with Candace tomorrow

---

From: Woywada, Candace AG:EX <s.15  
:  
To: Barnes, Natalie AG:EX <Natalie.Barnes@gov.bc.ca>  
Sent: August 9, 2021 3:21:36 PM PDT

Hello Natalie,

I hope you enjoyed your weekend. I have a couple of updates I'd like to provide you tomorrow:

1. Status of correspondence request from Cynthia Day re: Victoria Family Court and Youth Justice Committee
2. DBN for DAG re: possible meeting between AG and Premier to advance justice and public safety priorities

That's about it for me. Please let me know if you need anything from me and I'll do what I can to get you the info you need for our meeting tomorrow.

Thanks,  
Candace

**Candace Woywada** [she/her/hers]  
Senior Policy Analyst, Criminal Justice Policy  
Justice Services Branch | Ministry of Attorney General  
O: 778.974.3411  
C: 250-360-6034  
E: [Candace.Woywada@gov.bc.ca](mailto:Candace.Woywada@gov.bc.ca)

*I am grateful to live, work and learn on the traditional territory of the ləkʷəŋən and W̱SÁNEĆ peoples. I acknowledge and respect the Songhees, Esquimalt and W̱SÁNEĆ peoples whose historical relationships with the land continue to this day.*

## RE: Update\_ For advice RE: Constituency Concern 618717

---

From: Walton, Michelle AG:EX <Michelle.Walton@gov.bc.ca>  
To: Tapiador, Almira AG:EX <Almira.Tapiador@gov.bc.ca>  
Sent: August 11, 2021 8:37:55 AM PDT  
Attachments: image001.png

Good morning 😊

Update please.

Thanks so much!

---

**From:** Tapiador, Almira AG:EX <Almira.Tapiador@gov.bc.ca>  
**Sent:** Thursday, August 5, 2021 10:02 AM  
**To:** Walton, Michelle AG:EX <Michelle.Walton@gov.bc.ca>  
**Subject:** RE: Update\_ For advice RE: Constituency Concern 618717

The whole division is talking about that now in our meeting.  
We will update you after.

Almira

---

**From:** Walton, Michelle AG:EX <Michelle.Walton@gov.bc.ca>  
**Sent:** Thursday, August 5, 2021 9:59 AM  
**To:** Tapiador, Almira AG:EX <Almira.Tapiador@gov.bc.ca>  
**Subject:** RE: Update\_ For advice RE: Constituency Concern 618717

Hello 😊

Just because I was asked, please let me know if there's an update on how PLD would like to respond to this!

Thanks!

---

**From:** Tapiador, Almira AG:EX <Almira.Tapiador@gov.bc.ca>  
**Sent:** Friday, July 30, 2021 2:13 PM  
**To:** Walton, Michelle AG:EX <Michelle.Walton@gov.bc.ca>  
**Subject:** Update\_ For advice RE: Constituency Concern 618717

Hi Michelle,

Natalie, Anita and Colleen have been discussing this one.  
No conclusion yet. Natalie advise they will inform me next week. FYI.

Almira

---

**From:** Walton, Michelle AG:EX <Michelle.Walton@gov.bc.ca>  
**Sent:** Friday, July 30, 2021 1:39 PM  
**To:** Tapiador, Almira AG:EX <Almira.Tapiador@gov.bc.ca>  
**Subject:** For advice RE: Constituency Concern 618717

Hello,

Any chance there is an update on how PLD would like to respond to this? Reply direct, AG Draft...ect

---

**From:** Walton, Michelle AG:EX  
**Sent:** Wednesday, July 28, 2021 9:54 AM  
**To:** Tapiador, Almira AG:EX <[Almira.Tapiador@gov.bc.ca](mailto:Almira.Tapiador@gov.bc.ca)>  
**Subject:** Update ADM Input: For advice RE: Constituency Concern 618717

Hello Almira,

I am sending this back to you after a whirlwind of passing around. Ultimately I sent it to Paul for review and advice and he suggests that PLD get to the bottom of it.

Please let me know if you have any questions.

Thank you,

Michelle

---

**From:** Fast, Courtney AG:EX <[Courtney.Fast@gov.bc.ca](mailto:Courtney.Fast@gov.bc.ca)>  
**Sent:** Wednesday, July 28, 2021 9:38 AM  
**To:** Walton, Michelle AG:EX <[Michelle.Walton@gov.bc.ca](mailto:Michelle.Walton@gov.bc.ca)>  
**Cc:** Valentinuzzi, Emma AG:EX <[Emma.Valentinuzzi@gov.bc.ca](mailto:Emma.Valentinuzzi@gov.bc.ca)>  
**Subject:** FW: ADM Input: For advice RE: Constituency Concern 618717

Hi Michelle,

Paul provided advise below. Hope that helps.

Thank you,  
Courtney

---

**From:** Craven, Paul AG:EX <[Paul.Craven@gov.bc.ca](mailto:Paul.Craven@gov.bc.ca)>  
**Sent:** Wednesday, July 28, 2021 9:33 AM  
**To:** Fast, Courtney AG:EX <[Courtney.Fast@gov.bc.ca](mailto:Courtney.Fast@gov.bc.ca)>; Valentinuzzi, Emma AG:EX <[Emma.Valentinuzzi@gov.bc.ca](mailto:Emma.Valentinuzzi@gov.bc.ca)>  
**Subject:** RE: ADM Input: For advice RE: Constituency Concern 618717

Looks like something PLD should get to the bottom of. Thanks. s.13

s.13

---

**From:** Fast, Courtney AG:EX <[Courtney.Fast@gov.bc.ca](mailto:Courtney.Fast@gov.bc.ca)>  
**Sent:** Wednesday, July 28, 2021 9:10 AM  
**To:** Valentinuzzi, Emma AG:EX <[Emma.Valentinuzzi@gov.bc.ca](mailto:Emma.Valentinuzzi@gov.bc.ca)>; Craven, Paul AG:EX <[Paul.Craven@gov.bc.ca](mailto:Paul.Craven@gov.bc.ca)>  
**Subject:** RE: ADM Input: For advice RE: Constituency Concern 618717

Hi Paul,

Following up on Emma's questions below.

Thank you.  
Courtney

---

**From:** Valentinuzzi, Emma AG:EX <[Emma.Valentinuzzi@gov.bc.ca](mailto:Emma.Valentinuzzi@gov.bc.ca)>  
**Sent:** Friday, July 23, 2021 3:21 PM  
**To:** Craven, Paul AG:EX <[Paul.Craven@gov.bc.ca](mailto:Paul.Craven@gov.bc.ca)>  
**Cc:** Fast, Courtney AG:EX <[Courtney.Fast@gov.bc.ca](mailto:Courtney.Fast@gov.bc.ca)>  
**Subject:** ADM Input: For advice RE: Constituency Concern 618717



Paul,

Any advice as to where you think this correspondence belongs? As per the below JSB advised it's not our file to respond to.

Thank you,  
Emma

Emma Valentinuzzi | *Executive Coordinator*

Pronouns: She/her

Assistant Deputy Minister Office | A/ADM Paul Craven

Justice Services Branch | Ministry of Attorney General

Direct: 778-974-3689 | [emma.valentinuzzi@gov.bc.ca](mailto:emma.valentinuzzi@gov.bc.ca)

*This message, including any attachments to it, is not to be disclosed outside of the Provincial Government without prior written approval from the Ministry of Attorney General. If you have received this communication in error, please destroy the email message and any attachments immediately and notify me by telephone or by email.*

---

**From:** Walton, Michelle AG:EX <[Michelle.Walton@gov.bc.ca](mailto:Michelle.Walton@gov.bc.ca)>

**Sent:** Friday, July 23, 2021 3:18 PM

**To:** Valentinuzzi, Emma AG:EX <[Emma.Valentinuzzi@gov.bc.ca](mailto:Emma.Valentinuzzi@gov.bc.ca)>

**Subject:** For advice RE: Constituency Concern 618717

Hello Emma,

I know how busy you are, but I am hoping to get your/Paul's thoughts on this incoming. s.13

s.13

s.13

I've included each division's advice/rationale in order in which I referred it to them, hopefully that is more helpful than a bunch of email threads attached. Any advice would be helpful. Thank you!

s.13

**Michelle Walton**

Administrative Assistant | she/her

Justice Services Branch | Ministry of Attorney General

Phone: 236-478-2005 | Email: [Michelle.Walton@gov.bc.ca](mailto:Michelle.Walton@gov.bc.ca)



## RE: Follow up: Request Action\_Update ADM Input: For advice RE: Constituency Concern 618717

---

From: Woywada, Candace AG:EX <s.15  
s.15  
4-Woywada, Candace>  
To: Tapiador, Almira AG:EX <Almira.Tapiador@gov.bc.ca>  
Sent: August 13, 2021 11:49:19 AM PDT  
Attachments: image001.png

Hi Almira,

I already met with Natalie earlier this wee and I am not expecting any further guidance or direction from her this coming week. If that changes, though, I'll let you know.

Cheers,  
Candace

---

**From:** Tapiador, Almira AG:EX <Almira.Tapiador@gov.bc.ca>  
**Sent:** Friday, August 13, 2021 11:48 AM  
**To:** Woywada, Candace AG:EX <Candace.Woywada@gov.bc.ca>  
**Cc:** Charchuk, Lynda AG:EX <Lynda.Charchuk@gov.bc.ca>; Wallbank, Cindy M AG:EX <Cindy.Wallbank@gov.bc.ca>  
**Subject:** RE: Follow up: Request Action\_Update ADM Input: For advice RE: Constituency Concern 618717

Noted.

Thank you for the information. Will wait for the final advise on Wednesday then.

Thank you.

Almira

---

**From:** Woywada, Candace AG:EX <[Candace.Woywada@gov.bc.ca](mailto:Candace.Woywada@gov.bc.ca)>  
**Sent:** Friday, August 13, 2021 11:45 AM  
**To:** Tapiador, Almira AG:EX <[Almira.Tapiador@gov.bc.ca](mailto:Almira.Tapiador@gov.bc.ca)>  
**Cc:** Charchuk, Lynda AG:EX <[Lynda.Charchuk@gov.bc.ca](mailto:Lynda.Charchuk@gov.bc.ca)>; Wallbank, Cindy M AG:EX <[Cindy.Wallbank@gov.bc.ca](mailto:Cindy.Wallbank@gov.bc.ca)>  
**Subject:** RE: Follow up: Request Action\_Update ADM Input: For advice RE: Constituency Concern 618717

Hi Almira,

I have left two voicemail messages and sent an email to Ms. Day in an effort to seek more information. I have not yet heard back from her. I advised Natalie of where this was at when I met with her on Tuesday. s.13

s.13

Sorry I can't provide any concrete info at this time.

Cheers,  
Candace

---

**From:** Tapiador, Almira AG:EX <[Almira.Tapiador@gov.bc.ca](mailto:Almira.Tapiador@gov.bc.ca)>  
**Sent:** Friday, August 13, 2021 11:37 AM  
**To:** Woywada, Candace AG:EX <[Candace.Woywada@gov.bc.ca](mailto:Candace.Woywada@gov.bc.ca)>  
**Cc:** Charchuk, Lynda AG:EX <[Lynda.Charchuk@gov.bc.ca](mailto:Lynda.Charchuk@gov.bc.ca)>; Wallbank, Cindy M AG:EX <[Cindy.Wallbank@gov.bc.ca](mailto:Cindy.Wallbank@gov.bc.ca)>  
**Subject:** Follow up: Request Action\_Update ADM Input: For advice RE: Constituency Concern 618717

Hi Candace,

Good day to you.

Just a quick follow up on this.  
Was hoping to give our advice to CCU by Monday?

Almira

---

**From:** Barnes, Natalie AG:EX <[Natalie.Barnes@gov.bc.ca](mailto:Natalie.Barnes@gov.bc.ca)>  
**Sent:** Thursday, August 5, 2021 10:13 AM  
**To:** Woywada, Candace AG:EX <[Candace.Woywada@gov.bc.ca](mailto:Candace.Woywada@gov.bc.ca)>; Tapiador, Almira AG:EX <[Almira.Tapiador@gov.bc.ca](mailto:Almira.Tapiador@gov.bc.ca)>  
**Subject:** FW: Request Action\_Update ADM Input: For advice RE: Constituency Concern 618717

Thanks for the help, Candace.

**Natalie Hepburn Barnes** (she/her)  
Executive Director, Policy and Legislation Division  
Ministry of Attorney General  
phone (250) 896-4377

---

**From:** Tapiador, Almira AG:EX <[Almira.Tapiador@gov.bc.ca](mailto:Almira.Tapiador@gov.bc.ca)>  
**Sent:** Wednesday, July 28, 2021 10:10 AM  
**To:** Nadziejko, Anita T AG:EX <[Anita.Nadziejko@gov.bc.ca](mailto:Anita.Nadziejko@gov.bc.ca)>; Rice, Colleen A AG:EX <[Colleen.Rice@gov.bc.ca](mailto:Colleen.Rice@gov.bc.ca)>; Barnes, Natalie AG:EX <[Natalie.Barnes@gov.bc.ca](mailto:Natalie.Barnes@gov.bc.ca)>  
**Cc:** Charchuk, Lynda AG:EX <[Lynda.Charchuk@gov.bc.ca](mailto:Lynda.Charchuk@gov.bc.ca)>; Wallbank, Cindy M AG:EX <[Cindy.Wallbank@gov.bc.ca](mailto:Cindy.Wallbank@gov.bc.ca)>  
**Subject:** Request Action\_Update ADM Input: For advice RE: Constituency Concern 618717

Hi Anita, Colleen and Natalie,

I initially requested review from staff regarding this incoming and have forwarded our advice to the correspondence coordinator.

After the incoming was given to the different divisions, the comments were submitted to Paul.

Paul's comment was: "Looks like something PLD should get to the bottom of. Thanks." s.13

s.13 See the highlighted comment below.)

Kindly see all the comments at the beginning of this thread.

Please advise to whom should I direct this incoming?

Almira

---

**From:** Walton, Michelle AG:EX <[Michelle.Walton@gov.bc.ca](mailto:Michelle.Walton@gov.bc.ca)>  
**Sent:** Wednesday, July 28, 2021 9:54 AM  
**To:** Tapiador, Almira AG:EX <[Almira.Tapiador@gov.bc.ca](mailto:Almira.Tapiador@gov.bc.ca)>  
**Subject:** Update ADM Input: For advice RE: Constituency Concern 618717

Hello Almira,

I am sending this back to you after a whirlwind of passing around. Ultimately I sent it to Paul for review and advice and he suggests that PLD get to the bottom of it.

Please let me know if you have any questions.

Thank you,

Michelle

---

**From:** Fast, Courtney AG:EX <[Courtney.Fast@gov.bc.ca](mailto:Courtney.Fast@gov.bc.ca)>  
**Sent:** Wednesday, July 28, 2021 9:38 AM  
**To:** Walton, Michelle AG:EX <[Michelle.Walton@gov.bc.ca](mailto:Michelle.Walton@gov.bc.ca)>  
**Cc:** Valentinuzzi, Emma AG:EX <[Emma.Valentinuzzi@gov.bc.ca](mailto:Emma.Valentinuzzi@gov.bc.ca)>  
**Subject:** FW: ADM Input: For advice RE: Constituency Concern 618717

Hi Michelle,

Paul provided advise below. Hope that helps.

Thank you,  
Courtney

---

**From:** Craven, Paul AG:EX <[Paul.Craven@gov.bc.ca](mailto:Paul.Craven@gov.bc.ca)>  
**Sent:** Wednesday, July 28, 2021 9:33 AM  
**To:** Fast, Courtney AG:EX <[Courtney.Fast@gov.bc.ca](mailto:Courtney.Fast@gov.bc.ca)>; Valentinuzzi, Emma AG:EX <[Emma.Valentinuzzi@gov.bc.ca](mailto:Emma.Valentinuzzi@gov.bc.ca)>  
**Subject:** RE: ADM Input: For advice RE: Constituency Concern 618717

Looks like something PLD should get to the bottom of. Thanks. s.13  
s.13

---

**From:** Fast, Courtney AG:EX <[Courtney.Fast@gov.bc.ca](mailto:Courtney.Fast@gov.bc.ca)>  
**Sent:** Wednesday, July 28, 2021 9:10 AM  
**To:** Valentinuzzi, Emma AG:EX <[Emma.Valentinuzzi@gov.bc.ca](mailto:Emma.Valentinuzzi@gov.bc.ca)>; Craven, Paul AG:EX <[Paul.Craven@gov.bc.ca](mailto:Paul.Craven@gov.bc.ca)>  
**Subject:** RE: ADM Input: For advice RE: Constituency Concern 618717

Hi Paul,

Following up on Emma's questions below.

Thank you.  
Courtney

---

**From:** Valentinuzzi, Emma AG:EX <[Emma.Valentinuzzi@gov.bc.ca](mailto:Emma.Valentinuzzi@gov.bc.ca)>  
**Sent:** Friday, July 23, 2021 3:21 PM  
**To:** Craven, Paul AG:EX <[Paul.Craven@gov.bc.ca](mailto:Paul.Craven@gov.bc.ca)>  
**Cc:** Fast, Courtney AG:EX <[Courtney.Fast@gov.bc.ca](mailto:Courtney.Fast@gov.bc.ca)>  
**Subject:** ADM Input: For advice RE: Constituency Concern 618717

Paul,

Any advice as to where you think this correspondence belongs? As per the below JSB advised it's not our file to respond to.

Thank you,  
Emma

Emma Valentinuzzi | *Executive Coordinator*  
Pronouns: She/her  
Assistant Deputy Minister Office | A/ADM Paul Craven  
Justice Services Branch | Ministry of Attorney General  
Direct: 778-974-3689 | [emma.valentinuzzi@gov.bc.ca](mailto:emma.valentinuzzi@gov.bc.ca)

*This message, including any attachments to it, is not to be disclosed outside of the Provincial Government without prior written approval from the Ministry of Attorney General. If you have received this communication in error, please destroy the email message and any attachments immediately and notify me by telephone or by email.*

---

**From:** Walton, Michelle AG:EX <[Michelle.Walton@gov.bc.ca](mailto:Michelle.Walton@gov.bc.ca)>  
**Sent:** Friday, July 23, 2021 3:18 PM  
**To:** Valentinuzzi, Emma AG:EX <[Emma.Valentinuzzi@gov.bc.ca](mailto:Emma.Valentinuzzi@gov.bc.ca)>  
**Subject:** For advice RE: Constituency Concern 618717

Hello Emma,

I know how busy you are, but I am hoping to get your/Paul's thoughts on this incoming. s.13  
s.13

s.13 I've included  
each division's advice/rationale in order in which I referred it to them, hopefully that is more helpful than a bunch of  
email threads attached. Any advice would be helpful. Thank you!

s.13

**Michelle Walton**

Administrative Assistant | she/her

Justice Services Branch | Ministry of Attorney General

Phone: 236-478-2005 | Email: [Michelle.Walton@gov.bc.ca](mailto:Michelle.Walton@gov.bc.ca)



## **RE: Update: For advice RE: Constituency Concern 618717**

---

From: Walton, Michelle AG:EX <Michelle.Walton@gov.bc.ca>  
To: Tapiador, Almira AG:EX <Almira.Tapiador@gov.bc.ca>  
Sent: August 13, 2021 1:03:22 PM PDT  
Attachments: image001.png

Thank you for the update Almira!

---

**From:** Tapiador, Almira AG:EX <Almira.Tapiador@gov.bc.ca>  
**Sent:** Friday, August 13, 2021 12:20 PM  
**To:** Walton, Michelle AG:EX <Michelle.Walton@gov.bc.ca>  
**Cc:** Charchuk, Lynda AG:EX <Lynda.Charchuk@gov.bc.ca>; Wallbank, Cindy M AG:EX <Cindy.Wallbank@gov.bc.ca>; McMurray, Arynne AG:EX <Arynne.McMurray@gov.bc.ca>  
**Subject:** Update: For advice RE: Constituency Concern 618717

Hi Michelle,

As written in the CLIFF notes, the Sr Policy analyst reached out to the writer to seek information but no feedback as of date. (Please see comments below).

We are still working on this or waiting for the person to respond to staff voice mail.

Almira

---

**From:** Woywada, Candace AG:EX <Candace.Woywada@gov.bc.ca>  
**Sent:** Friday, August 13, 2021 11:45 AM  
**To:** Tapiador, Almira AG:EX <Almira.Tapiador@gov.bc.ca>  
**Cc:** Charchuk, Lynda AG:EX <Lynda.Charchuk@gov.bc.ca>; Wallbank, Cindy M AG:EX <Cindy.Wallbank@gov.bc.ca>  
**Subject:** RE: Follow up: Request Action\_Update ADM Input: For advice RE: Constituency Concern 618717

Hi Almira,

I have left two voicemail messages and sent an email to Ms. Day in an effort to seek more information. I have not yet heard back from her. I advised Natalie of where this was at when I met with her on Tuesday.<sup>s.13</sup>  
s.13

Sorry I can't provide any concrete info at this time.

Cheers,  
Candace

---

**From:** Tapiador, Almira AG:EX <Almira.Tapiador@gov.bc.ca>  
**Sent:** Friday, August 13, 2021 11:37 AM  
**To:** Woywada, Candace AG:EX <Candace.Woywada@gov.bc.ca>  
**Cc:** Charchuk, Lynda AG:EX <Lynda.Charchuk@gov.bc.ca>; Wallbank, Cindy M AG:EX <Cindy.Wallbank@gov.bc.ca>  
**Subject:** Follow up: Request Action\_Update ADM Input: For advice RE: Constituency Concern 618717

Hi Candace,

Good day to you.  
Just a quick follow up on this.  
Was hoping to give our advice to CCU by Monday?

Almira



---

**From:** Barnes, Natalie AG:EX <[Natalie.Barnes@gov.bc.ca](mailto:Natalie.Barnes@gov.bc.ca)>  
**Sent:** Thursday, August 5, 2021 10:13 AM  
**To:** Woywada, Candace AG:EX <[Candace.Woywada@gov.bc.ca](mailto:Candace.Woywada@gov.bc.ca)>; Tapiador, Almira AG:EX <[Almira.Tapiador@gov.bc.ca](mailto:Almira.Tapiador@gov.bc.ca)>  
**Subject:** FW: Request Action\_Update ADM Input: For advice RE: Constituency Concern 618717

Thanks for the help, Candace.

**Natalie Hepburn Barnes** (she/her)  
Executive Director, Policy and Legislation Division  
Ministry of Attorney General  
phone (250) 896-4377

---

**From:** Tapiador, Almira AG:EX <[Almira.Tapiador@gov.bc.ca](mailto:Almira.Tapiador@gov.bc.ca)>  
**Sent:** Wednesday, July 28, 2021 10:10 AM  
**To:** Nadziejko, Anita T AG:EX <[Anita.Nadziejko@gov.bc.ca](mailto:Anita.Nadziejko@gov.bc.ca)>; Rice, Colleen A AG:EX <[Colleen.Rice@gov.bc.ca](mailto:Colleen.Rice@gov.bc.ca)>; Barnes, Natalie AG:EX <[Natalie.Barnes@gov.bc.ca](mailto:Natalie.Barnes@gov.bc.ca)>  
**Cc:** Charchuk, Lynda AG:EX <[Lynda.Charchuk@gov.bc.ca](mailto:Lynda.Charchuk@gov.bc.ca)>; Wallbank, Cindy M AG:EX <[Cindy.Wallbank@gov.bc.ca](mailto:Cindy.Wallbank@gov.bc.ca)>  
**Subject:** Request Action\_Update ADM Input: For advice RE: Constituency Concern 618717

Hi Anita, Colleen and Natalie,

I initially requested review from staff regarding this incoming and have forwarded our advice to the correspondence coordinator.

After the incoming was given to the different divisions, the comments were submitted to Paul.

Paul's comment was: "Looks like something PLD should get to the bottom of. Thanks<sup>s.13</sup>

s.13" (See the highlighted comment

below.)

Kindly see all the comments at the beginning of this thread.

Please advise to whom should I direct this incoming?

Almira

---

**From:** Walton, Michelle AG:EX <[Michelle.Walton@gov.bc.ca](mailto:Michelle.Walton@gov.bc.ca)>  
**Sent:** Wednesday, July 28, 2021 9:54 AM  
**To:** Tapiador, Almira AG:EX <[Almira.Tapiador@gov.bc.ca](mailto:Almira.Tapiador@gov.bc.ca)>  
**Subject:** Update ADM Input: For advice RE: Constituency Concern 618717

Hello Almira,

I am sending this back to you after a whirlwind of passing around. Ultimately I sent it to Paul for review and advice and he suggests that PLD get to the bottom of it.

Please let me know if you have any questions.

Thank you,

Michelle

---

**From:** Fast, Courtney AG:EX <[Courtney.Fast@gov.bc.ca](mailto:Courtney.Fast@gov.bc.ca)>  
**Sent:** Wednesday, July 28, 2021 9:38 AM  
**To:** Walton, Michelle AG:EX <[Michelle.Walton@gov.bc.ca](mailto:Michelle.Walton@gov.bc.ca)>  
**Cc:** Valentinuzzi, Emma AG:EX <[Emma.Valentinuzzi@gov.bc.ca](mailto:Emma.Valentinuzzi@gov.bc.ca)>  
**Subject:** FW: ADM Input: For advice RE: Constituency Concern 618717

Hi Michelle,

Paul provided advise below. Hope that helps.

Thank you,  
Courtney

---

**From:** Craven, Paul AG:EX <[Paul.Craven@gov.bc.ca](mailto:Paul.Craven@gov.bc.ca)>  
**Sent:** Wednesday, July 28, 2021 9:33 AM  
**To:** Fast, Courtney AG:EX <[Courtney.Fast@gov.bc.ca](mailto:Courtney.Fast@gov.bc.ca)>; Valentinuzzi, Emma AG:EX <[Emma.Valentinuzzi@gov.bc.ca](mailto:Emma.Valentinuzzi@gov.bc.ca)>  
**Subject:** RE: ADM Input: For advice RE: Constituency Concern 618717

Looks like something PLD should get to the bottom of. Thanks. s.13  
s.13

---

**From:** Fast, Courtney AG:EX <[Courtney.Fast@gov.bc.ca](mailto:Courtney.Fast@gov.bc.ca)>  
**Sent:** Wednesday, July 28, 2021 9:10 AM  
**To:** Valentinuzzi, Emma AG:EX <[Emma.Valentinuzzi@gov.bc.ca](mailto:Emma.Valentinuzzi@gov.bc.ca)>; Craven, Paul AG:EX <[Paul.Craven@gov.bc.ca](mailto:Paul.Craven@gov.bc.ca)>  
**Subject:** RE: ADM Input: For advice RE: Constituency Concern 618717

Hi Paul,

Following up on Emma's questions below.

Thank you.  
Courtney

---

**From:** Valentinuzzi, Emma AG:EX <[Emma.Valentinuzzi@gov.bc.ca](mailto:Emma.Valentinuzzi@gov.bc.ca)>  
**Sent:** Friday, July 23, 2021 3:21 PM  
**To:** Craven, Paul AG:EX <[Paul.Craven@gov.bc.ca](mailto:Paul.Craven@gov.bc.ca)>  
**Cc:** Fast, Courtney AG:EX <[Courtney.Fast@gov.bc.ca](mailto:Courtney.Fast@gov.bc.ca)>  
**Subject:** ADM Input: For advice RE: Constituency Concern 618717

Paul,

Any advice as to where you think this correspondence belongs? As per the below JSB advised it's not our file to respond to.

Thank you,  
Emma

Emma Valentinuzzi | *Executive Coordinator*

Pronouns: She/her

Assistant Deputy Minister Office | A/ADM Paul Craven

Justice Services Branch | Ministry of Attorney General

Direct: 778-974-3689 | [emma.valentinuzzi@gov.bc.ca](mailto:emma.valentinuzzi@gov.bc.ca)

*This message, including any attachments to it, is not to be disclosed outside of the Provincial Government without prior written approval from the Ministry of Attorney General. If you have received this communication in error, please destroy the email message and any attachments immediately and notify me by telephone or by email.*

---

**From:** Walton, Michelle AG:EX <[Michelle.Walton@gov.bc.ca](mailto:Michelle.Walton@gov.bc.ca)>  
**Sent:** Friday, July 23, 2021 3:18 PM

**To:** Valentinuzzi, Emma AG:EX <[Emma.Valentinuzzi@gov.bc.ca](mailto:Emma.Valentinuzzi@gov.bc.ca)>

**Subject:** For advice RE: Constituency Concern 618717

Hello Emma,

I know how busy you are, but I am hoping to get your/Paul's thoughts on this incoming.<sup>s.13</sup>  
s.13

s.13 I've included  
each division's advice/rationale in order in which I referred it to them, hopefully that is more helpful than a bunch of  
email threads attached. Any advice would be helpful. Thank you!

s.13

**Michelle Walton**

Administrative Assistant | she/her

Justice Services Branch | Ministry of Attorney General

Phone: 236-478-2005 | Email: [Michelle.Walton@gov.bc.ca](mailto:Michelle.Walton@gov.bc.ca)



## RE: Request for additional information: Family Court and Youth Justice Committee correspondence

---

From: Woywada, Candace AG:EX <s.15  
: s.15  
Woywada, Candace>  
To: Cynthia Day <cday@colwood.ca>  
Sent: August 20, 2021 10:46:05 AM PDT

Hello Cynthia,

I am following up to see if you may have time to connect about this matter either today or sometime next week. I am mindful of how much time has already passed since you submitted your correspondence and I would like to do my best to get you the most relevant and accurate information I can to assist you. I am also wondering if you've had any luck in learning more information about where the Annual Reports have been sent in recent years.

You can try calling my cell phone at 250-360-6034 or you can always email me Mondays to Fridays between 8:30 am to 4:30 pm.

Thank you,  
Candace

**Candace Woywada** [she/her/hers]  
Senior Policy Analyst, Criminal Justice Policy  
Justice Services Branch | Ministry of Attorney General  
O: 778.974.3411  
C: 250-360-6034  
E: [Candace.Woywada@gov.bc.ca](mailto:Candace.Woywada@gov.bc.ca)

*I am grateful to live, work and learn on the traditional territory of the ləkʷəŋən and W̱SÁNEĆ peoples. I acknowledge and respect the Songhees, Esquimalt and W̱SÁNEĆ peoples whose historical relationships with the land continue to this day.*

---

**From:** Woywada, Candace AG:EX  
**Sent:** Monday, August 16, 2021 9:01 AM  
**To:** 'Cynthia Day' <cday@colwood.ca>  
**Subject:** RE: Request for additional information: Family Court and Youth Justice Committee correspondence

Good morning Cynthia,

My sincere apologies for the challenges you've had in reaching me by phone. I've been having some technical difficulties with calls when out of the office and I've requested assistance to correct this.

My schedule is completely in the clear today and I would be very happy to set up a time for us to connect by phone (I seem to be able to call out; it's the incoming calls I seem to have trouble with). I'm in the office until 4:30 pm today. Please let me know if there is a time either today or sometime later this week that works for you.

Kind regards,  
Candace

---

**From:** Cynthia Day <cday@colwood.ca>  
**Sent:** Monday, August 16, 2021 8:41 AM  
**To:** Woywada, Candace AG:EX <[Candace.Woywada@gov.bc.ca](mailto:Candace.Woywada@gov.bc.ca)>  
**Subject:** RE: Request for additional information: Family Court and Youth Justice Committee correspondence

**[EXTERNAL] This email came from an external source. Only open attachments or links that you are expecting from a known sender.**

Hello Candace,

I have been trying to reach you by telephone however I always get no answer and a message that voice mail is not configured.

My cell phone (no voice mail option) is s.22 but I will endeavor to answer if I can while at work. I can book time off to meet if you prefer and share some of our details and work history.

We used to communicate with Charlie Beresford, s.22 . I will check with our secretary to confirm exactly where we have been sending the Annual Reports since.

Yours truly, Cynthia Day

Sent from Mail for Windows

---

**From:** Woywada, Candace AG:EX

**Sent:** August 11, 2021 9:16 AM

**To:** Cynthia Day

**Subject:** Request for additional information: Family Court and Youth Justice Committee correspondence

**[EXTERNAL EMAIL] Use Caution!**

Dear Councillor Day,

My name is Candace and I work in the Justice Services Branch at the Ministry of Attorney General. I am writing to you to follow up on some correspondence our unit received from you regarding the Victoria Family Court and Youth Justice Committee you chair. I have carefully reviewed your correspondence and I was hoping to connect with you to ask you a few follow up questions in an effort to better understand the issues and to seek out the most appropriate and accurate information before formally responding. In particular, you reference how this committee reports to the Attorney General annually. Upon review of section 4 of the *Provincial Court Act*, "Family court committee", I see that this is one of the responsibilities of family court committees (section 4(4)(c) of the Act). I am hoping to learn more about this from you, in particular, to whom in the Ministry of Attorney General these annual reports are submitted.

I am available by email or phone Mondays through Fridays from 8:30 am to 4:30 pm. I look forward to discussing this with you at your convenience.

Kind regards,  
Candace

**Candace Woywada** [she/her/hers]

Senior Policy Analyst, Criminal Justice Policy

Justice Services Branch | Ministry of Attorney General

O: 778.974.3411

C: 250-360-6034

E: [Candace.Woywada@gov.bc.ca](mailto:Candace.Woywada@gov.bc.ca)

*I am grateful to live, work and learn on the traditional territory of the ləkʷəŋən and W̱SÁNEĆ peoples. I acknowledge and respect the Songhees, Esquimalt and W̱SÁNEĆ peoples whose historical relationships with the land continue to this day.*

## RE: FYI: For 1:1 with Candace

---

From: Woywada, Candace AG:EX <s.15@bc.ca>  
To: Barnes, Natalie AG:EX <Natalie.Barnes@gov.bc.ca>  
Sent: August 24, 2021 9:04:15 AM PDT

Hello Natalie,

In addition to the items listed below, I would also like to discuss the following:

1. Status update on correspondence request re: Family Court and Youth Justice Committee  
s.22

Thanks,  
Candace

---

**From:** Woywada, Candace AG:EX  
**Sent:** Friday, August 20, 2021 9:14 AM  
**To:** Barnes, Natalie AG:EX <Natalie.Barnes@gov.bc.ca>  
**Subject:** FYI: For 1:1 with Candace

Hi Natalie,

I hope you had a nice time away from the office last week. Here are the topics that I am hoping to discuss with you during our 1:1:

1. s.13
- 2.
- 3.

For items 2 & 3 I sent emails to both you and Paul for updates. I've attached them here as well for ease of reference.

As a note, I will be calling in for this meeting as I won't be in the office tomorrow as usual.

Cheers,  
Candace

**Candace Woywada** [she/her/hers]  
Senior Policy Analyst, Criminal Justice Policy  
Justice Services Branch | Ministry of Attorney General  
O: 778.974.3411  
C: 250-360-6034  
E: [Candace.Woywada@gov.bc.ca](mailto:Candace.Woywada@gov.bc.ca)

*I am grateful to live, work and learn on the traditional territory of the ləkʷəŋən and W̱SÁNEĆ peoples. I acknowledge and respect the Songhees, Esquimalt and W̱SÁNEĆ peoples whose historical relationships with the land continue to this day.*

## Update2 ADM Input: For advice RE: Constituency Concern 618717

---

From: Tapiador, Almira AG:EX <Almira.Tapiador@gov.bc.ca>  
To: Walton, Michelle AG:EX <Michelle.Walton@gov.bc.ca>  
Cc: Charchuk, Lynda AG:EX <Lynda.Charchuk@gov.bc.ca>, Wallbank, Cindy M AG:EX <Cindy.Wallbank@gov.bc.ca>  
Sent: August 24, 2021 12:52:05 PM PDT  
Attachments: image001.png

Hi Michelle,

An update for 618717.

Actions we have done to date:

Aug 16: Senior Policy Analyst contacted the writer.

"Ms. Day emailed me on Aug. 16<sup>th</sup> and I emailed her back that day and again on Friday, Aug. 20. She has all of my contact info and she knows I am trying to connect with her but I have not heard anything back yet."

Aug 24: Senior Policy Analyst drafting bullets and will continue to attempt to contact the writer.

"it's been decided that I will start the process of putting together some bullets that I will share with various units for consultation/review. I will also continue my attempts to connect with Ms. Day."

This might take longer as there has been no response from writer.

s.13 But will confirm after Senior Policy analyst have gathered information/consulted with other units.  
Update you next week.

Almira

---

**From:** Woywada, Candace AG:EX <Candace.Woywada@gov.bc.ca>  
**Sent:** Tuesday, August 24, 2021 12:31 PM  
**To:** Tapiador, Almira AG:EX <Almira.Tapiador@gov.bc.ca>  
**Cc:** Charchuk, Lynda AG:EX <Lynda.Charchuk@gov.bc.ca>  
**Subject:** RE: Reminder/Follow up: Request Action\_Update ADM Input: For advice RE: Constituency Concern 618717

Hello Almira,

I met with Natalie this morning and it's been decided that I will start the process of putting together some bullets that I will share with various units for consultation/review. I will also continue my attempts to connect with Ms. Day.

If you have any questions, please don't hesitate to let me know.

Cheers,  
Candace

---

**From:** Woywada, Candace AG:EX  
**Sent:** Tuesday, August 24, 2021 9:00 AM  
**To:** Tapiador, Almira AG:EX <Almira.Tapiador@gov.bc.ca>  
**Cc:** Charchuk, Lynda AG:EX <Lynda.Charchuk@gov.bc.ca>  
**Subject:** RE: Reminder/Follow up: Request Action\_Update ADM Input: For advice RE: Constituency Concern 618717

Hi Almira,

Thank you for the friendly reminder. I have a 1:1 meeting with Natalie at 10 this morning and I'll speak to her about it then.



As an FYI for you, Ms. Day emailed me on Aug. 16<sup>th</sup> and I emailed her back that day and again on Friday, Aug. 20. She has all of my contact info and she knows I am trying to connect with her but I have not heard anything back yet. I'll ask Natalie for her guidance on this when I speak with her this morning. I'm so sorry for the delays – I thought this would have been wrapped up by now.

I'll update you once I have more info.

Cheers,  
Candace

---

**From:** Tapiador, Almira AG:EX <[Almira.Tapiador@gov.bc.ca](mailto:Almira.Tapiador@gov.bc.ca)>  
**Sent:** Tuesday, August 24, 2021 8:53 AM  
**To:** Woywada, Candace AG:EX <[Candace.Woywada@gov.bc.ca](mailto:Candace.Woywada@gov.bc.ca)>  
**Cc:** Charchuk, Lynda AG:EX <[Lynda.Charchuk@gov.bc.ca](mailto:Lynda.Charchuk@gov.bc.ca)>  
**Subject:** Reminder/Follow up: Request Action\_Update ADM Input: For advice RE: Constituency Concern 618717

Hi Candace,

Just a quick reminder/follow up on this when you meet Natalie.  
We usually have 3 days to advise CCU for incomings sent to us.  
If it would be possible, can we give update/advise/recommend action re this incoming before the end of the week?

Thank you.

Almira

---

**From:** Woywada, Candace AG:EX <[Candace.Woywada@gov.bc.ca](mailto:Candace.Woywada@gov.bc.ca)>  
**Sent:** Friday, August 13, 2021 11:49 AM  
**To:** Tapiador, Almira AG:EX <[Almira.Tapiador@gov.bc.ca](mailto:Almira.Tapiador@gov.bc.ca)>  
**Subject:** RE: Follow up: Request Action\_Update ADM Input: For advice RE: Constituency Concern 618717

Hi Almira,

I already met with Natalie earlier this wee and I am not expecting any further guidance or direction from her this coming week. If that changes, though, I'll let you know.

Cheers,  
Candace

---

**From:** Tapiador, Almira AG:EX <[Almira.Tapiador@gov.bc.ca](mailto:Almira.Tapiador@gov.bc.ca)>  
**Sent:** Friday, August 13, 2021 11:48 AM  
**To:** Woywada, Candace AG:EX <[Candace.Woywada@gov.bc.ca](mailto:Candace.Woywada@gov.bc.ca)>  
**Cc:** Charchuk, Lynda AG:EX <[Lynda.Charchuk@gov.bc.ca](mailto:Lynda.Charchuk@gov.bc.ca)>; Wallbank, Cindy M AG:EX <[Cindy.Wallbank@gov.bc.ca](mailto:Cindy.Wallbank@gov.bc.ca)>  
**Subject:** RE: Follow up: Request Action\_Update ADM Input: For advice RE: Constituency Concern 618717

Noted.  
Thank you for the information. Will wait for the final advise on Wednesday then.  
Thank you.

Almira

---

**From:** Woywada, Candace AG:EX <[Candace.Woywada@gov.bc.ca](mailto:Candace.Woywada@gov.bc.ca)>  
**Sent:** Friday, August 13, 2021 11:45 AM  
**To:** Tapiador, Almira AG:EX <[Almira.Tapiador@gov.bc.ca](mailto:Almira.Tapiador@gov.bc.ca)>

**Cc:** Charchuk, Lynda AG:EX <[Lynda.Charchuk@gov.bc.ca](mailto:Lynda.Charchuk@gov.bc.ca)>; Wallbank, Cindy M AG:EX <[Cindy.Wallbank@gov.bc.ca](mailto:Cindy.Wallbank@gov.bc.ca)>  
**Subject:** RE: Follow up: Request Action\_Update ADM Input: For advice RE: Constituency Concern 618717

Hi Almira,

I have left two voicemail messages and sent an email to Ms. Day in an effort to seek more information. I have not yet heard back from her. I advised Natalie of where this was at when I met with her on Tuesday.<sup>s.13</sup>

Sorry I can't provide any concrete info at this time.

Cheers,  
Candace

---

**From:** Tapiador, Almira AG:EX <[Almira.Tapiador@gov.bc.ca](mailto:Almira.Tapiador@gov.bc.ca)>  
**Sent:** Friday, August 13, 2021 11:37 AM  
**To:** Woywada, Candace AG:EX <[Candace.Woywada@gov.bc.ca](mailto:Candace.Woywada@gov.bc.ca)>  
**Cc:** Charchuk, Lynda AG:EX <[Lynda.Charchuk@gov.bc.ca](mailto:Lynda.Charchuk@gov.bc.ca)>; Wallbank, Cindy M AG:EX <[Cindy.Wallbank@gov.bc.ca](mailto:Cindy.Wallbank@gov.bc.ca)>  
**Subject:** Follow up: Request Action\_Update ADM Input: For advice RE: Constituency Concern 618717

Hi Candace,

Good day to you.  
Just a quick follow up on this.  
Was hoping to give our advice to CCU by Monday?

Almira

---

**From:** Barnes, Natalie AG:EX <[Natalie.Barnes@gov.bc.ca](mailto:Natalie.Barnes@gov.bc.ca)>  
**Sent:** Thursday, August 5, 2021 10:13 AM  
**To:** Woywada, Candace AG:EX <[Candace.Woywada@gov.bc.ca](mailto:Candace.Woywada@gov.bc.ca)>; Tapiador, Almira AG:EX <[Almira.Tapiador@gov.bc.ca](mailto:Almira.Tapiador@gov.bc.ca)>  
**Subject:** FW: Request Action\_Update ADM Input: For advice RE: Constituency Concern 618717

Thanks for the help, Candace.

**Natalie Hepburn Barnes** (she/her)  
Executive Director, Policy and Legislation Division  
Ministry of Attorney General  
phone (250) 896-4377

---

**From:** Tapiador, Almira AG:EX <[Almira.Tapiador@gov.bc.ca](mailto:Almira.Tapiador@gov.bc.ca)>  
**Sent:** Wednesday, July 28, 2021 10:10 AM  
**To:** Nadziejko, Anita T AG:EX <[Anita.Nadziejko@gov.bc.ca](mailto:Anita.Nadziejko@gov.bc.ca)>; Rice, Colleen A AG:EX <[Colleen.Rice@gov.bc.ca](mailto:Colleen.Rice@gov.bc.ca)>; Barnes, Natalie AG:EX <[Natalie.Barnes@gov.bc.ca](mailto:Natalie.Barnes@gov.bc.ca)>  
**Cc:** Charchuk, Lynda AG:EX <[Lynda.Charchuk@gov.bc.ca](mailto:Lynda.Charchuk@gov.bc.ca)>; Wallbank, Cindy M AG:EX <[Cindy.Wallbank@gov.bc.ca](mailto:Cindy.Wallbank@gov.bc.ca)>  
**Subject:** Request Action\_Update ADM Input: For advice RE: Constituency Concern 618717

Hi Anita, Colleen and Natalie,

I initially requested review from staff regarding this incoming and have forwarded our advice to the correspondence coordinator.

After the incoming was given to the different divisions, the comments were submitted to Paul.

Paul's comment was: "Looks like something PLD should get to the bottom of. Thanks. s.13

s.13

(See the highlighted comment

below.)

Kindly see all the comments at the beginning of this thread.

Please advise to whom should I direct this incoming?

Almira

---

**From:** Walton, Michelle AG:EX <[Michelle.Walton@gov.bc.ca](mailto:Michelle.Walton@gov.bc.ca)>

**Sent:** Wednesday, July 28, 2021 9:54 AM

**To:** Tapiador, Almira AG:EX <[Almira.Tapiador@gov.bc.ca](mailto:Almira.Tapiador@gov.bc.ca)>

**Subject:** Update ADM Input: For advice RE: Constituency Concern 618717

Hello Almira,

I am sending this back to you after a whirlwind of passing around. Ultimately I sent it to Paul for review and advice and he suggests that PLD get to the bottom of it.

Please let me know if you have any questions.

Thank you,

Michelle

---

**From:** Fast, Courtney AG:EX <[Courtney.Fast@gov.bc.ca](mailto:Courtney.Fast@gov.bc.ca)>

**Sent:** Wednesday, July 28, 2021 9:38 AM

**To:** Walton, Michelle AG:EX <[Michelle.Walton@gov.bc.ca](mailto:Michelle.Walton@gov.bc.ca)>

**Cc:** Valentinuzzi, Emma AG:EX <[Emma.Valentinuzzi@gov.bc.ca](mailto:Emma.Valentinuzzi@gov.bc.ca)>

**Subject:** FW: ADM Input: For advice RE: Constituency Concern 618717

Hi Michelle,

Paul provided advise below. Hope that helps.

Thank you,

Courtney

---

**From:** Craven, Paul AG:EX <[Paul.Craven@gov.bc.ca](mailto:Paul.Craven@gov.bc.ca)>

**Sent:** Wednesday, July 28, 2021 9:33 AM

**To:** Fast, Courtney AG:EX <[Courtney.Fast@gov.bc.ca](mailto:Courtney.Fast@gov.bc.ca)>; Valentinuzzi, Emma AG:EX <[Emma.Valentinuzzi@gov.bc.ca](mailto:Emma.Valentinuzzi@gov.bc.ca)>

**Subject:** RE: ADM Input: For advice RE: Constituency Concern 618717

Looks like something PLD should get to the bottom of. Thanks. s.13

s.13

---

**From:** Fast, Courtney AG:EX <[Courtney.Fast@gov.bc.ca](mailto:Courtney.Fast@gov.bc.ca)>

**Sent:** Wednesday, July 28, 2021 9:10 AM

**To:** Valentinuzzi, Emma AG:EX <[Emma.Valentinuzzi@gov.bc.ca](mailto:Emma.Valentinuzzi@gov.bc.ca)>; Craven, Paul AG:EX <[Paul.Craven@gov.bc.ca](mailto:Paul.Craven@gov.bc.ca)>

**Subject:** RE: ADM Input: For advice RE: Constituency Concern 618717

Hi Paul,

Following up on Emma's questions below.

Thank you.

Courtney

---

**From:** Valentinuzzi, Emma AG:EX <[Emma.Valentinuzzi@gov.bc.ca](mailto:Emma.Valentinuzzi@gov.bc.ca)>  
**Sent:** Friday, July 23, 2021 3:21 PM  
**To:** Craven, Paul AG:EX <[Paul.Craven@gov.bc.ca](mailto:Paul.Craven@gov.bc.ca)>  
**Cc:** Fast, Courtney AG:EX <[Courtney.Fast@gov.bc.ca](mailto:Courtney.Fast@gov.bc.ca)>  
**Subject:** ADM Input: For advice RE: Constituency Concern 618717

Paul,

Any advice as to where you think this correspondence belongs? As per the below JSB advised it's not our file to respond to.

Thank you,  
Emma

Emma Valentinuzzi | *Executive Coordinator*

Pronouns: She/her

Assistant Deputy Minister Office | A/ADM Paul Craven

Justice Services Branch | Ministry of Attorney General

Direct: 778-974-3689 | [emma.valentinuzzi@gov.bc.ca](mailto:emma.valentinuzzi@gov.bc.ca)

*This message, including any attachments to it, is not to be disclosed outside of the Provincial Government without prior written approval from the Ministry of Attorney General. If you have received this communication in error, please destroy the email message and any attachments immediately and notify me by telephone or by email.*

---

**From:** Walton, Michelle AG:EX <[Michelle.Walton@gov.bc.ca](mailto:Michelle.Walton@gov.bc.ca)>  
**Sent:** Friday, July 23, 2021 3:18 PM  
**To:** Valentinuzzi, Emma AG:EX <[Emma.Valentinuzzi@gov.bc.ca](mailto:Emma.Valentinuzzi@gov.bc.ca)>  
**Subject:** For advice RE: Constituency Concern 618717

Hello Emma,

I know how busy you are, but I am hoping to get your/Paul's thoughts on this incoming.<sup>s.13</sup>

s.13

s.13

s.13

. I've included each division's advice/rationale in order in which I referred it to them, hopefully that is more helpful than a bunch of email threads attached. Any advice would be helpful. Thank you!

s.13

**Michelle Walton**

Administrative Assistant | she/her

Justice Services Branch | Ministry of Attorney General

Phone: 236-478-2005 | Email: [Michelle.Walton@gov.bc.ca](mailto:Michelle.Walton@gov.bc.ca)



## RE: Reminder/Follow up: Request Action\_Update ADM Input: For advice RE: Constituency Concern 618717

---

From: Woywada, Candace AG:EX <Candace.Woywada@gov.bc.ca>  
To: Tapiador, Almira AG:EX <Almira.Tapiador@gov.bc.ca>  
Cc: Charchuk, Lynda AG:EX <Lynda.Charchuk@gov.bc.ca>  
Sent: August 24, 2021 1:24:59 PM PDT  
Attachments: image001.png

Hi Almira,

Thanks for letting me know. I think I will put together some bullets first and will share with them for input/feedback as there are quite a few elements that I need to kind of weave together from different ministries/statutes. I also strongly suspect I may need<sup>s.13</sup>

s.13

If I need your/CCU's assistance, or if I have any questions about how to proceed, I'll let you know.

Cheers,  
Candace

---

**From:** Tapiador, Almira AG:EX <Almira.Tapiador@gov.bc.ca>  
**Sent:** Tuesday, August 24, 2021 12:35 PM  
**To:** Woywada, Candace AG:EX <Candace.Woywada@gov.bc.ca>  
**Cc:** Charchuk, Lynda AG:EX <Lynda.Charchuk@gov.bc.ca>  
**Subject:** RE: Reminder/Follow up: Request Action\_Update ADM Input: For advice RE: Constituency Concern 618717

Hi Candance,

If you need wording or bullets from outside our Ministry, we can course it through CCU.  
Thank you for the update and please advise if you need wording/bullets.

Almira

---

**From:** Woywada, Candace AG:EX <Candace.Woywada@gov.bc.ca>  
**Sent:** Tuesday, August 24, 2021 12:31 PM  
**To:** Tapiador, Almira AG:EX <Almira.Tapiador@gov.bc.ca>  
**Cc:** Charchuk, Lynda AG:EX <Lynda.Charchuk@gov.bc.ca>  
**Subject:** RE: Reminder/Follow up: Request Action\_Update ADM Input: For advice RE: Constituency Concern 618717

Hello Almira,

I met with Natalie this morning and it's been decided that I will start the process of putting together some bullets that I will share with various units for consultation/review. I will also continue my attempts to connect with Ms. Day.

If you have any questions, please don't hesitate to let me know.

Cheers,  
Candace

---

**From:** Woywada, Candace AG:EX  
**Sent:** Tuesday, August 24, 2021 9:00 AM  
**To:** Tapiador, Almira AG:EX <Almira.Tapiador@gov.bc.ca>  
**Cc:** Charchuk, Lynda AG:EX <Lynda.Charchuk@gov.bc.ca>  
**Subject:** RE: Reminder/Follow up: Request Action\_Update ADM Input: For advice RE: Constituency Concern 618717

Hi Almira,

Thank you for the friendly reminder. I have a 1:1 meeting with Natalie at 10 this morning and I'll speak to her about it then.

As an FYI for you, Ms. Day emailed me on Aug. 16<sup>th</sup> and I emailed her back that day and again on Friday, Aug. 20. She has all of my contact info and she knows I am trying to connect with her but I have not heard anything back yet. I'll ask Natalie for her guidance on this when I speak with her this morning. I'm so sorry for the delays – I thought this would have been wrapped up by now.

I'll update you once I have more info.

Cheers,  
Candace

---

**From:** Tapiador, Almira AG:EX <[Almira.Tapiador@gov.bc.ca](mailto:Almira.Tapiador@gov.bc.ca)>  
**Sent:** Tuesday, August 24, 2021 8:53 AM  
**To:** Woywada, Candace AG:EX <[Candace.Woywada@gov.bc.ca](mailto:Candace.Woywada@gov.bc.ca)>  
**Cc:** Charchuk, Lynda AG:EX <[Lynda.Charchuk@gov.bc.ca](mailto:Lynda.Charchuk@gov.bc.ca)>  
**Subject:** Reminder/Follow up: Request Action\_Update ADM Input: For advice RE: Constituency Concern 618717

Hi Candace,

Just a quick reminder/follow up on this when you meet Natalie.  
We usually have 3 days to advise CCU for incomings sent to us.  
If it would be possible, can we give update/advise/recommend action re this incoming before the end of the week?

Thank you.

Almira

---

**From:** Woywada, Candace AG:EX <[Candace.Woywada@gov.bc.ca](mailto:Candace.Woywada@gov.bc.ca)>  
**Sent:** Friday, August 13, 2021 11:49 AM  
**To:** Tapiador, Almira AG:EX <[Almira.Tapiador@gov.bc.ca](mailto:Almira.Tapiador@gov.bc.ca)>  
**Subject:** RE: Follow up: Request Action\_Update ADM Input: For advice RE: Constituency Concern 618717

Hi Almira,

I already met with Natalie earlier this wee and I am not expecting any further guidance or direction from her this coming week. If that changes, though, I'll let you know.

Cheers,  
Candace

---

**From:** Tapiador, Almira AG:EX <[Almira.Tapiador@gov.bc.ca](mailto:Almira.Tapiador@gov.bc.ca)>  
**Sent:** Friday, August 13, 2021 11:48 AM  
**To:** Woywada, Candace AG:EX <[Candace.Woywada@gov.bc.ca](mailto:Candace.Woywada@gov.bc.ca)>  
**Cc:** Charchuk, Lynda AG:EX <[Lynda.Charchuk@gov.bc.ca](mailto:Lynda.Charchuk@gov.bc.ca)>; Wallbank, Cindy M AG:EX <[Cindy.Wallbank@gov.bc.ca](mailto:Cindy.Wallbank@gov.bc.ca)>  
**Subject:** RE: Follow up: Request Action\_Update ADM Input: For advice RE: Constituency Concern 618717

Noted.  
Thank you for the information. Will wait for the final advise on Wednesday then.  
Thank you.

Almira

---

**From:** Woywada, Candace AG:EX <[Candace.Woywada@gov.bc.ca](mailto:Candace.Woywada@gov.bc.ca)>  
**Sent:** Friday, August 13, 2021 11:45 AM  
**To:** Tapiador, Almira AG:EX <[Almira.Tapiador@gov.bc.ca](mailto:Almira.Tapiador@gov.bc.ca)>  
**Cc:** Charchuk, Lynda AG:EX <[Lynda.Charchuk@gov.bc.ca](mailto:Lynda.Charchuk@gov.bc.ca)>; Wallbank, Cindy M AG:EX <[Cindy.Wallbank@gov.bc.ca](mailto:Cindy.Wallbank@gov.bc.ca)>  
**Subject:** RE: Follow up: Request Action\_Update ADM Input: For advice RE: Constituency Concern 618717

Hi Almira,

I have left two voicemail messages and sent an email to Ms. Day in an effort to seek more information. I have not yet heard back from her. I advised Natalie of where this was at when I met with her on Tuesday.<sup>s.13</sup>  
s.13

Sorry I can't provide any concrete info at this time.

Cheers,  
Candace

---

**From:** Tapiador, Almira AG:EX <[Almira.Tapiador@gov.bc.ca](mailto:Almira.Tapiador@gov.bc.ca)>  
**Sent:** Friday, August 13, 2021 11:37 AM  
**To:** Woywada, Candace AG:EX <[Candace.Woywada@gov.bc.ca](mailto:Candace.Woywada@gov.bc.ca)>  
**Cc:** Charchuk, Lynda AG:EX <[Lynda.Charchuk@gov.bc.ca](mailto:Lynda.Charchuk@gov.bc.ca)>; Wallbank, Cindy M AG:EX <[Cindy.Wallbank@gov.bc.ca](mailto:Cindy.Wallbank@gov.bc.ca)>  
**Subject:** Follow up: Request Action\_Update ADM Input: For advice RE: Constituency Concern 618717

Hi Candace,

Good day to you.  
Just a quick follow up on this.  
Was hoping to give our advice to CCU by Monday?

Almira

---

**From:** Barnes, Natalie AG:EX <[Natalie.Barnes@gov.bc.ca](mailto:Natalie.Barnes@gov.bc.ca)>  
**Sent:** Thursday, August 5, 2021 10:13 AM  
**To:** Woywada, Candace AG:EX <[Candace.Woywada@gov.bc.ca](mailto:Candace.Woywada@gov.bc.ca)>; Tapiador, Almira AG:EX <[Almira.Tapiador@gov.bc.ca](mailto:Almira.Tapiador@gov.bc.ca)>  
**Subject:** FW: Request Action\_Update ADM Input: For advice RE: Constituency Concern 618717

Thanks for the help, Candace.

**Natalie Hepburn Barnes** (she/her)  
Executive Director, Policy and Legislation Division  
Ministry of Attorney General  
phone (250) 896-4377

---

**From:** Tapiador, Almira AG:EX <[Almira.Tapiador@gov.bc.ca](mailto:Almira.Tapiador@gov.bc.ca)>  
**Sent:** Wednesday, July 28, 2021 10:10 AM  
**To:** Nadziejko, Anita T AG:EX <[Anita.Nadziejko@gov.bc.ca](mailto:Anita.Nadziejko@gov.bc.ca)>; Rice, Colleen A AG:EX <[Colleen.Rice@gov.bc.ca](mailto:Colleen.Rice@gov.bc.ca)>; Barnes, Natalie AG:EX <[Natalie.Barnes@gov.bc.ca](mailto:Natalie.Barnes@gov.bc.ca)>  
**Cc:** Charchuk, Lynda AG:EX <[Lynda.Charchuk@gov.bc.ca](mailto:Lynda.Charchuk@gov.bc.ca)>; Wallbank, Cindy M AG:EX <[Cindy.Wallbank@gov.bc.ca](mailto:Cindy.Wallbank@gov.bc.ca)>  
**Subject:** Request Action\_Update ADM Input: For advice RE: Constituency Concern 618717

Hi Anita, Colleen and Natalie,



I initially requested review from staff regarding this incoming and have forwarded our advice to the correspondence coordinator.

After the incoming was given to the different divisions, the comments were submitted to Paul.

Paul's comment was: "Looks like something PLD should get to the bottom of. Thanks." s.13

s.13 (See the highlighted comment below.)

Kindly see all the comments at the beginning of this thread.

Please advise to whom should I direct this incoming?

Almira

---

**From:** Walton, Michelle AG:EX <[Michelle.Walton@gov.bc.ca](mailto:Michelle.Walton@gov.bc.ca)>  
**Sent:** Wednesday, July 28, 2021 9:54 AM  
**To:** Tapiador, Almira AG:EX <[Almira.Tapiador@gov.bc.ca](mailto:Almira.Tapiador@gov.bc.ca)>  
**Subject:** Update ADM Input: For advice RE: Constituency Concern 618717

Hello Almira,

I am sending this back to you after a whirlwind of passing around. Ultimately I sent it to Paul for review and advice and he suggests that PLD get to the bottom of it.

Please let me know if you have any questions.

Thank you,

Michelle

---

**From:** Fast, Courtney AG:EX <[Courtney.Fast@gov.bc.ca](mailto:Courtney.Fast@gov.bc.ca)>  
**Sent:** Wednesday, July 28, 2021 9:38 AM  
**To:** Walton, Michelle AG:EX <[Michelle.Walton@gov.bc.ca](mailto:Michelle.Walton@gov.bc.ca)>  
**Cc:** Valentinuzzi, Emma AG:EX <[Emma.Valentinuzzi@gov.bc.ca](mailto:Emma.Valentinuzzi@gov.bc.ca)>  
**Subject:** FW: ADM Input: For advice RE: Constituency Concern 618717

Hi Michelle,

Paul provided advise below. Hope that helps.

Thank you,  
Courtney

---

**From:** Craven, Paul AG:EX <[Paul.Craven@gov.bc.ca](mailto:Paul.Craven@gov.bc.ca)>  
**Sent:** Wednesday, July 28, 2021 9:33 AM  
**To:** Fast, Courtney AG:EX <[Courtney.Fast@gov.bc.ca](mailto:Courtney.Fast@gov.bc.ca)>; Valentinuzzi, Emma AG:EX <[Emma.Valentinuzzi@gov.bc.ca](mailto:Emma.Valentinuzzi@gov.bc.ca)>  
**Subject:** RE: ADM Input: For advice RE: Constituency Concern 618717

---

Looks like something PLD should get to the bottom of. Thanks. s.13  
s.13

---

**From:** Fast, Courtney AG:EX <[Courtney.Fast@gov.bc.ca](mailto:Courtney.Fast@gov.bc.ca)>  
**Sent:** Wednesday, July 28, 2021 9:10 AM  
**To:** Valentinuzzi, Emma AG:EX <[Emma.Valentinuzzi@gov.bc.ca](mailto:Emma.Valentinuzzi@gov.bc.ca)>; Craven, Paul AG:EX <[Paul.Craven@gov.bc.ca](mailto:Paul.Craven@gov.bc.ca)>  
**Subject:** RE: ADM Input: For advice RE: Constituency Concern 618717

Hi Paul,

Following up on Emma's questions below.

Thank you.  
Courtney

---

**From:** Valentinuzzi, Emma AG:EX <[Emma.Valentinuzzi@gov.bc.ca](mailto:Emma.Valentinuzzi@gov.bc.ca)>  
**Sent:** Friday, July 23, 2021 3:21 PM  
**To:** Craven, Paul AG:EX <[Paul.Craven@gov.bc.ca](mailto:Paul.Craven@gov.bc.ca)>  
**Cc:** Fast, Courtney AG:EX <[Courtney.Fast@gov.bc.ca](mailto:Courtney.Fast@gov.bc.ca)>  
**Subject:** ADM Input: For advice RE: Constituency Concern 618717

Paul,

Any advice as to where you think this correspondence belongs? As per the below JSB advised it's not our file to respond to.

Thank you,  
Emma

Emma Valentinuzzi | *Executive Coordinator*

Pronouns: She/her

Assistant Deputy Minister Office | A/ADM Paul Craven

Justice Services Branch | Ministry of Attorney General

Direct: 778-974-3689 | [emma.valentinuzzi@gov.bc.ca](mailto:emma.valentinuzzi@gov.bc.ca)

*This message, including any attachments to it, is not to be disclosed outside of the Provincial Government without prior written approval from the Ministry of Attorney General. If you have received this communication in error, please destroy the email message and any attachments immediately and notify me by telephone or by email.*

---

**From:** Walton, Michelle AG:EX <[Michelle.Walton@gov.bc.ca](mailto:Michelle.Walton@gov.bc.ca)>  
**Sent:** Friday, July 23, 2021 3:18 PM  
**To:** Valentinuzzi, Emma AG:EX <[Emma.Valentinuzzi@gov.bc.ca](mailto:Emma.Valentinuzzi@gov.bc.ca)>  
**Subject:** For advice RE: Constituency Concern 618717

Hello Emma,

I know how busy you are, but I am hoping to get your/Paul's thoughts on this incoming.s.13

s.13

s.13

s.13

I've included each division's advice/rationale in order in which I referred it to them, hopefully that is more helpful than a bunch of email threads attached. Any advice would be helpful. Thank you!

s.13

**Michelle Walton**

Administrative Assistant | she/her

Justice Services Branch | Ministry of Attorney General

Phone: 236-478-2005 | Email: [Michelle.Walton@gov.bc.ca](mailto:Michelle.Walton@gov.bc.ca)



## Request for new e-App for CLIFF # 618717

---

From: Woywada, Candace AG:EX <Candace.Woywada@gov.bc.ca>  
To: Tapiador, Almira AG:EX <Almira.Tapiador@gov.bc.ca>  
Sent: August 31, 2021 2:10:48 PM PDT  
Attachments: 2021 08 31\_Background info.docx, 618717\_Day C.\_Draft\_2021 08 31\_for review & approval.docx

Hello Almira,

At your convenience, can you please create a new e-App to advance the attached correspondence for review and approval for CLIFF # 618717 for Cynthia Day? I've also attached a "Background Info" document that I would ask you also attach to the e-App. It provides context and info about who was contacted and when as well as some of the highlights of what was shared.

As a note, this letter may need to be s.13

s.13; s.22

may have some insight into this.

I am hoping Natalie

If you have any questions, please let me know.

Thanks,  
Candace

**Candace Woywada** [she/her/hers]  
Senior Policy Analyst, Criminal Justice Policy  
Justice Services Branch | Ministry of Attorney General  
O: 778.974.3411  
C: 250-360-6034  
E: [Candace.Woywada@gov.bc.ca](mailto:Candace.Woywada@gov.bc.ca)

**Upcoming absence: September 10 – 24 inclusive.**

*I am grateful to live, work and learn on the traditional territory of the ləkʷəŋən and W̱SÁNEĆ peoples. I acknowledge and respect the Songhees, Esquimalt and W̱SÁNEĆ peoples whose historical relationships with the land continue to this day.*

Aug. 31, 2021

**CLIFF #:** 618717  
**Date:** June 24, 2021  
**Method:** Email  
**From:** Cynthia Day, Councillor for Colwood and Chair of the Victoria Family Court and Youth Justice Committee

**Timeline:**

Date	Notes
Aug. 5	Natalie forwarded correspondence and background info to me
Aug. 6	Reviewed all correspondence materials and relevant legislation (federal and provincial)
Aug. 6	Left voicemail for Ms. Day
Aug. 10	Left voicemail for Ms. Day
Aug. 10	Had 1:1 meeting with Natalie and provided her update on correspondence my proposed approach
Aug. 11	Sent email to Ms. Day
Aug. 16	Received email from Ms. Day
Aug. 16	Replied to Ms. Day's email
Aug. 20	Follow up email to Ms. Day as no response to my reply had been received by this date.
Aug. 25	Additional follow up email to Ms. Day with my availability and offer to connect
Aug. 25	Response received from Ms. Day with proposed day and time for a call
Aug. 25	Skype invite sent to Ms. Day for call at 1:00 pm on Thursday, Aug. 26
Aug. 26	I spoke with Ms. Day for approximately an hour
Aug. 26	During a Director's call, the suggestion was made to reach out to Darryl Hrenyk in the Family Policy Legislation & Transformation Division as well as possibly Shannon Knutson, Alex Stirling in LSB and Rhonda Mead in PLD (regarding this Committee's annual reports)
Aug. 27	Spoke with Darryl Hrenyk in the Family Policy Legislation & Transformation Division
Aug. 27	Sent draft response for Ms. Day to Darryl Hrenyk for his review/feedback
Aug. 27	Emailed an update to Almira and copied Natalie
Aug. 30	Received feedback and suggested revisions to draft response from Darryl
Aug. 30	Reached out to Shelagh Wallace in the Youth Justice Policy and Programs unit at MCFD for feedback on draft response and to see if she had any additional info/feedback to provide
Aug. 30	Emailed an update to Almira and copied Natalie
Aug. 30	Received new email from Ms. Day with a number of attachments. Her email and the attachments have all been saved to the LAN here <a href="#">s.15</a>
Aug. 31	Spoke with Shelagh at MCFD. She approved of the draft that incorporated revisions by Darryl and had no additional info or suggestions for the draft response
Aug. 31	Replied to Ms. Day's Aug. 30 email
Aug. 31	Folder on the LAN created; most relevant correspondence and emails saved to file along with Background Info document
Aug. 31	Draft response sent through e-Apps for review/approvals

As outlined above, after several attempts, I was able to connect with Ms. Day. During our phone call on Aug. 27<sup>th</sup>, she confirmed with me that the Victoria Family Court and Youth Justice Committee (the Committee) has agreed to become a delegated commission under the Capital Regional District (CRD). The next step is for a by-law formalizing this new relationship between the Committee and the CRD to be drafted and forwarded for review and approval by the CRD. Given this new information, I no longer

Aug. 31, 2021

needed to pursue anything to do with this aspect of Ms. Day's correspondence and was able to focus only on the Committee aspects.

Ms. Day advised that as part of this process of becoming a delegated commission of the CRD, the Committee was looking at its constitution, terms of reference (TORs), and mandate. During the call, she shared the following concerns:

- The original intent of the family justice committee component (which can be found under s. 5 of the *Provincial Court Act*) was to give the community a voice in the family and youth justice system and Ms. Day expressed a desire to honor this.
- She expressed a desire to have better communication with the Attorney General regardless of what changes they make to the Committee's TORs or constitution.
- She wanted to know what the Ministry wanted and needed from their Committee.
- Is there a contact in the government for this Committee?
- "We're kind of the eyes and ears and we need to talk to the hands" in which she was referring to the AG.
- Wants to make sure the new CRD by-law works for the AG and would like to figure it out with the ministry.
- s.22 and she is really hoping the work of the Committee continues.

After being pointed in the direction of the Family Policy Legislation and Transformation Division, I had met with Darryl Hrenyk on Friday, Aug. 27<sup>th</sup>. After that meeting, I drafted a response for Ms. Day and shared it with him. Darryl provided his feedback/suggested revisions on Monday, Aug. 30<sup>th</sup>. In particular, he:

- s.13
- 
- 
- 
- 
- 
- 

Darryl added wording in the draft response to the effect that government cannot provide legal advice to members of the public and they should see legal counsel if they have any questions/concerns.

On Monday, Aug. 30, I shared Darryl's feedback and suggested revisions to the letter with Shelagh Wallace in the Youth Justice Policy and Programs unit at MCFD. She consulted with colleagues on her end. I spoke with Shelagh on the morning of Aug. 31 where she confirmed she was in agreement with the draft correspondence and agreed with Darryl's additions regarding s.13

On Aug. 31, I contacted Rhonda Mead, a legislative coordinator who most often oversees the tabling of reports in the House for the AG, to see if she was aware of the annual reports provided by this Committee and she confirmed that she is not.

This Background Info document and draft response were provided to Almira to advance in e-Apps for review and approval on Aug. 31.

Page 300 of 321

Withheld pursuant to/removed as

s.13

## RE: FYI - View Access Granted to eApprovals Item ID: 36356 - Item Shared - Cynthia Day - Due 9/12/2021

---

From: Woywada, Candace AG:EX <Candace.Woywada@gov.bc.ca>  
To: Tapiador, Almira AG:EX <Almira.Tapiador@gov.bc.ca>  
Sent: August 31, 2021 4:53:24 PM PDT

Sure and thank you!

---

**From:** Tapiador, Almira AG:EX <Almira.Tapiador@gov.bc.ca>  
**Sent:** Tuesday, August 31, 2021 4:49 PM  
**To:** Woywada, Candace AG:EX <Candace.Woywada@gov.bc.ca>  
**Subject:** RE: FYI - View Access Granted to eApprovals Item ID: 36356 - Item Shared - Cynthia Day - Due 9/12/2021

Is it ok to take the eApps from you?  
I can send it to Greg.

Almira

---

**From:** Woywada, Candace AG:EX <Candace.Woywada@gov.bc.ca>  
**Sent:** Tuesday, August 31, 2021 4:43 PM  
**To:** Tapiador, Almira AG:EX <Almira.Tapiador@gov.bc.ca>  
**Subject:** RE: FYI - View Access Granted to eApprovals Item ID: 36356 - Item Shared - Cynthia Day - Due 9/12/2021

Thank you very much for your assistance with this Almira 😊

Cheers,  
Candace

---

**From:** JPSS eApprovals <donotreply@sp.gov.bc.ca>  
**Sent:** Tuesday, August 31, 2021 2:32 PM  
**To:** Woywada, Candace AG:EX <Candace.Woywada@gov.bc.ca>  
**Subject:** FYI - View Access Granted to eApprovals Item ID: 36356 - Item Shared - Cynthia Day - Due 9/12/2021

Tapiador, Almira AG:EX [Assignee] has shared an eApprovals item with Woywada, Candace.

### Comment:

**Hi Candace, Thank you for the draft. Sharing this link for you to see as it goes up for approval. I will coordinate** <sup>s.13</sup>

#: 618717

Title: 618717- Day

Full Name: Cynthia Day

Due Date: 9/12/2021

Category: Correspondence - Email

[Go to item...](#)



## **FW\_Reminder/Follow up\_Request Action\_Update ADM Input: For advice RE Constituency Concern 618717**

---

**From:** Woywada, Candace AG:EX <Candace.Woywada@gov.bc.ca>  
**To:** Woywada, Candace AG:EX <Candace.Woywada@gov.bc.ca>  
**Sent:** September 27, 2021 3:50:14 PM PDT  
**Attachments:** image001.png

---

**From:** Woywada, Candace AG:EX  
**Sent:** Tuesday, August 24, 2021 1:25 PM  
**To:** Tapiador, Almira AG:EX <Almira.Tapiador@gov.bc.ca>  
**Cc:** Charchuk, Lynda AG:EX <Lynda.Charchuk@gov.bc.ca>  
**Subject:** RE: Reminder/Follow up: Request Action\_Update ADM Input: For advice RE: Constituency Concern 618717

Hi Almira,

Thanks for letting me know. I think I will put together some bullets first and will share with them for input/feedback as there are quite a few elements that I need to kind of weave together from different ministries/statutes. I also strongly suspect I may need some input from LSB before this is finalized due to the nature of the information that I may need to provide.

If I need your/CCU's assistance, or if I have any questions about how to proceed, I'll let you know.

Cheers,  
Candace

---

**From:** Tapiador, Almira AG:EX <Almira.Tapiador@gov.bc.ca>  
**Sent:** Tuesday, August 24, 2021 12:35 PM  
**To:** Woywada, Candace AG:EX <Candace.Woywada@gov.bc.ca>  
**Cc:** Charchuk, Lynda AG:EX <Lynda.Charchuk@gov.bc.ca>  
**Subject:** RE: Reminder/Follow up: Request Action\_Update ADM Input: For advice RE: Constituency Concern 618717

Hi Candace,

If you need wording or bullets from outside our Ministry, we can course it through CCU.  
Thank you for the update and please advise if you need wording/bullets.

Almira

---

**From:** Woywada, Candace AG:EX <Candace.Woywada@gov.bc.ca>  
**Sent:** Tuesday, August 24, 2021 12:31 PM  
**To:** Tapiador, Almira AG:EX <Almira.Tapiador@gov.bc.ca>  
**Cc:** Charchuk, Lynda AG:EX <Lynda.Charchuk@gov.bc.ca>  
**Subject:** RE: Reminder/Follow up: Request Action\_Update ADM Input: For advice RE: Constituency Concern 618717

Hello Almira,

I met with Natalie this morning and it's been decided that I will start the process of putting together some bullets that I will share with various units for consultation/review. I will also continue my attempts to connect with Ms. Day.

If you have any questions, please don't hesitate to let me know.

Cheers,  
Candace

Aug. 5/21 PLD Bi-Weekly Mtg  
- Chaired by Taran

Date

Cindy - issues in e-Approver

- version control

↳ save in e-App then save to LAN  
if making changes

### leg Updates

Gayle:

- no mtgs scheduled for Aug.

- pls. respond quickly if asking for ADMSI

↳ dates filling up very quickly & want  
to hold spot

↳ challenges with timing & potential  
for items to be/get bumped.

- Sept. 30 DMSCI → will be moved.

↳ federal holiday

↳ hoping for clarity for this

↳ provision in BCEEU on this

s.22

- OLCs = very quiet as no meetings

Natalie - item → correspondence

- ~~what~~ info re: committee & CRD

- old piece of correspondence + need  
someone to figure out where this belongs

Page

Andrea - has it gone to municipal affairs?

Natalie - not yet

- the nature of the committee = family court + youth justice

me = offered to take it

→ Nancy Carter's team

→ ~~the~~ FPLT also already consulted

↳ Linda Canham offered to look it over for human rights issues

⊕ Municipal Affairs

s.13

s.16

- Gender + diversity hub in Statistics Can.  
s.13

John to distribute Anika's slides.

s.13

- if we come across anything will share w you.

Aug. 6/21 Call to Cynthia Day re: her email  
dated June 24/2021 re: Victoria  
Family Court + Youth Justice  
Committee.

-> Left vm. @ 11:55 AM.

Aug. 10/21 1:1 with Natalie (ED) Date

1) Status of correspondence request from Cynthia Day

- ↳ reviewed her correspondence
- ↳ Youth Justice Committee component = Youth Criminal Justice Act (s. 18(1))
- ↳ Family Court Committee component = Provincial Court Act (s. 4)
- also looked up what could be disclosed @ mtgs. if cmtee moved under jurisdiction of Community Charter
  - s. 90(1); s. 90(2); s. 91
  - [ - s. 143 → doesn't seem to apply to this cmtee ]
  - s. 22(1); s. 22(3)(b) of FOIPPA
  - Part 6, s. 110(1) of Youth Criminal Justice Act

\* called twice + left vms. both times  
→ Friday, Aug. 6 + Tues., Aug 10  
\* next step is to send email

→ Amita interested in leg planning for beyond 2022-

Aug. 24/21 1:1 with Natalie

1) s.17

2) s.16  
3)

4) Correspondence update  
5) s.22

Page ;



NB - send me an email to flip to Paul to issues & concerns

→ draft letter attached

\* Who signs Crim. Legal Aid Contribution Agreement?  
 \* find this out. → AG/Fin ???

→ NB to put this issue on her list for 1:1 w Paul. (tomorrow)

\* chip away @ it  
 → put together bullets + start circulating

→ update PLD calendar

Aug. 24/21 Social Commotion mtg. - JSB

Arynne McMuray - chair of committee

- Social committee for Branch
- ex: Pub. Service Week - Chili cook-off.
- 50/50
- Wi Tennis champ during Wimbledon

# Cynthia Day: Committee Chair

## Concerns/Issues:

- becoming a delegated commission of CRD
- ↳ + also if this means they have to operate under provisions of the Community Charter, which they currently don't.
- losing resp. w/ MAG / AG
- want to keep doing work they're doing

The CRD has proposed that we become a subcommittee of the CRD - which would provide support the the committee in our meeting procedures, FIPPA etc.

- Prov. - Fed

The Victoria Family Court and Youth Justice Committee was constituted under the Family Court Act in the 1960's, with the original members being Victoria, Oak Bay, Esquimalt and Saanich. In the 1980's we were also designated as the Youth Justice Committee and later appointed as the Community Committee for our Youth Detention Centre.

The Youth Justice Portion also brought us under Federal Young Offenders Act and eventually that became the Youth Justice Act. The Electoral Areas (which used to include the areas now represented by local governments) were represented by the CRD. We now have 13 municipalities, 3 school districts and the Capital Regional District in our Constitution.

s.17

s.17

Two members have been oppositional at our committee since 2019 and called for a review by the CRD, which they have done and have provided us with a long list of proposed changes which would enable us to become a delegated commission under the CRD.

We are mandated to represent those who likely have voices that are hard to hear - and unlikely to be good advocates for themselves. A few years ago the legislation changed, and where previously you MUST have a committee if you had a Family Courthouse, that wording changed to MAY have a committee. → which section was amended?

My difficulty lies in the fact that the CRD and our member municipalities come under the Community Charter, but what we discuss most often is justice related and not covered under the authorities delegated by the Community Charter from the Province to Municipalities. As such I am unclear if it is appropriate for us to operate under the provisions of the Community Charter, which are really designed for a different function and do not have provisions to protect youth from being identified, or for multiple partner agencies who may have different needs (imagine a probation officer speaking plainly about a situation, where the details individually do not identify a youth but collectively they do).

An example: I have been asked to hold our meetings as open meetings (whereas under our current terms of reference, our meetings were open to our representatives, but closed to the public to ensure protection of what might inadvertently identify youth or families involved with the justice system. I was asked by members of the committee to close a portion of the meeting (go in-camera) for a discussion about s.22. I did this, but to do it I had to quote that section of the charter that allows this - while being unsure if our meeting is actually covered by this legislation.

Our current mandate (not coming under the CRD, but having the CRD able to appoint up to 7 members) includes a requirement to report to the Attorney General annually. If we become a delegated commission of the CRD, do we lose our relationship with the Attorney General? Are we able to do all the duties we could do before?

We have not had a close relationship with the AG's office since Charlie Beresford retired, he was our 'contact' there. We did participate in the review of the Young Offenders Act (later becoming the Youth Justice Act) with letters and comments from the committee helping to inform the legislation.

s.143 of Community Charter -  
Municipal commissions  
↳ is the work of this group does not align w/  
the roles/duties of a commission as outlined  
in s.143(1)  
Who oversees this?

s.4 Provincial Court Act  
still says "each municipality  
shall have a family court  
committee" ...

Federal AG? or  
Provincial AG?  
= as per s.4(4)(c) of

Commented [WCA1]: Confirmed that this was in fact Chris Beresford who used to work with the Family Policy Legislation and Transformation Division

Provincial Court Act.

## Facts:

- est. as per provincial statute (Provincial Court Act) + federal statute (Youth Crim. Jus. Act).

s.17

- made up of electeds + community members.



A federal review of Youth Justice Committees has identified that insufficient guidelines exist to enable these committees to function without strong Community support. The most successful Committees work more closely with the Judiciary, and provide services that volunteers and Judges feel capable of providing or utilizing, but it does vary greatly between communities with Indigenous influences playing a significant role. The void in the legislation on what these committees do means there are no checks and balances to ensure that whatever services are provided are appropriate, that there is adequate oversight etc. This has led to some committees failing with members leaving due to lack of support. Others have continued due to strong support and a good track record (Northern Communities are mentioned as some of the most successful in the report.)

While I am not indigenous, I value their perspective and have many indigenous relatives. What I am hoping for is clarity for this committee going forward so that we can bring together people of good intent for the benefit of those who are least able to advocate for what might support them best including linkages between the many different service providers, whatever their mandate and whomever they report to.

Municipalities build roads, sewers and houses and we need to talk to those who heal and those who supervise and those who teach so that we look at the whole picture of our community and advocate for the safest, strongest community with no one left out of our picture of the world. Otherwise Municipalities and provinces are left rolling police cars and ambulances, which by their very nature are not always what is best or even what is most cost effective. It leaves no room for advocacy and costs more by leaving problems to fester until a bandaid is applied, usually too late and with little effect.

One of our greatest achievements has been advocating for youth mental health. This strong direction came from a survey conducted with our youth in detention that asked what it was that brought them there. More than 50% of those surveyed had multiple issues and almost all had an underlying mental health issue such as anxiety or depression. Our constant pressure for more services, more linkages and more communication about mental health resulted in 3 UBCM (Union of BC Municipalities) and similar BCSTA (BC School Trustees Association) resolutions being carried.

My Goal is to retain the committees ability to get all the service agencies in one room as often as possible to talk about what works, what we need, and what our community needs to know in order to get the best possible outcome for our youth and families.

If we are going to talk about Justice, we need to have a mandate from Justice, that enables us to have a voice that can be heard. I don't want to see us go down the road of becoming a CRD committee if that will limit our ability to do that.

Thank you,

Michelle

---

**From:** Fast, Courtney AG:EX <[Courtney.Fast@gov.bc.ca](mailto:Courtney.Fast@gov.bc.ca)>  
**Sent:** Wednesday, July 28, 2021 9:38 AM  
**To:** Walton, Michelle AG:EX <[Michelle.Walton@gov.bc.ca](mailto:Michelle.Walton@gov.bc.ca)>  
**Cc:** Valentinuzzi, Emma AG:EX <[Emma.Valentinuzzi@gov.bc.ca](mailto:Emma.Valentinuzzi@gov.bc.ca)>  
**Subject:** FW: ADM Input: For advice RE: Constituency Concern 618717

Hi Michelle,

Paul provided advise below. Hope that helps.

Thank you,  
Courtney

---

**From:** Craven, Paul AG:EX <[Paul.Craven@gov.bc.ca](mailto:Paul.Craven@gov.bc.ca)>  
**Sent:** Wednesday, July 28, 2021 9:33 AM  
**To:** Fast, Courtney AG:EX <[Courtney.Fast@gov.bc.ca](mailto:Courtney.Fast@gov.bc.ca)>; Valentinuzzi, Emma AG:EX <[Emma.Valentinuzzi@gov.bc.ca](mailto:Emma.Valentinuzzi@gov.bc.ca)>  
**Subject:** RE: ADM Input: For advice RE: Constituency Concern 618717

Looks like something PLD should get to the bottom of. Thanks. s.13  
s.13

---

**From:** Fast, Courtney AG:EX <[Courtney.Fast@gov.bc.ca](mailto:Courtney.Fast@gov.bc.ca)>  
**Sent:** Wednesday, July 28, 2021 9:10 AM  
**To:** Valentinuzzi, Emma AG:EX <[Emma.Valentinuzzi@gov.bc.ca](mailto:Emma.Valentinuzzi@gov.bc.ca)>; Craven, Paul AG:EX <[Paul.Craven@gov.bc.ca](mailto:Paul.Craven@gov.bc.ca)>  
**Subject:** RE: ADM Input: For advice RE: Constituency Concern 618717

Hi Paul,

Following up on Emma's questions below.

Thank you.  
Courtney

---

**From:** Valentinuzzi, Emma AG:EX <[Emma.Valentinuzzi@gov.bc.ca](mailto:Emma.Valentinuzzi@gov.bc.ca)>  
**Sent:** Friday, July 23, 2021 3:21 PM  
**To:** Craven, Paul AG:EX <[Paul.Craven@gov.bc.ca](mailto:Paul.Craven@gov.bc.ca)>  
**Cc:** Fast, Courtney AG:EX <[Courtney.Fast@gov.bc.ca](mailto:Courtney.Fast@gov.bc.ca)>  
**Subject:** ADM Input: For advice RE: Constituency Concern 618717

Paul,

Any advice as to where you think this correspondence belongs? As per the below JSB advised it's not our file to respond to.

Thank you,  
Emma

Emma Valentinuzzi | Executive Coordinator

Pronouns: She/her

Assistant Deputy Minister Office | A/ADM Paul Craven

Justice Services Branch | Ministry of Attorney General

Direct: 778-974-3689 | [emma.valentinuzzi@gov.bc.ca](mailto:emma.valentinuzzi@gov.bc.ca)

*This message, including any attachments to it, is not to be disclosed outside of the Provincial Government without prior written approval from the Ministry of Attorney General. If you have received this communication in error, please destroy the email message and any attachments immediately and notify me by telephone or by email.*

**From:** Walton, Michelle AG:EX <[Michelle.Walton@gov.bc.ca](mailto:Michelle.Walton@gov.bc.ca)>

**Sent:** Friday, July 23, 2021 3:18 PM

**To:** Valentinuzzi, Emma AG:EX <[Emma.Valentinuzzi@gov.bc.ca](mailto:Emma.Valentinuzzi@gov.bc.ca)>

**Subject:** For advice RE: Constituency Concern 618717

Hello Emma,

I know how busy you are, but I am hoping to get your/Paul's thoughts on this incoming.<sup>s.13</sup>

s.13

s.13

s.13

. I've included each division's advice/rationale in order in which I referred it to them, hopefully that is more helpful than a bunch of email threads attached. Any advice would be helpful. Thank you!

s.13

**Michelle Walton**

Administrative Assistant | she/her  
Justice Services Branch | Ministry of Attorney General  
Phone: 236-478-2005 | Email: [Michelle.Walton@gov.bc.ca](mailto:Michelle.Walton@gov.bc.ca)



- 1) How are other similar committees structured in other municipalities / regional districts?  
↳ don't want to create a new precedent
- 2) Who oversees Provincial Court Act?  
↳ guessing this is Court Services.
- 3) Who in AG receives the annual reports from this committee?  
↳ who are they sent to?
- 4) Any legislation re: prohibitions on disclosing info re: to youth and/or youth justice matters?  
↳ ex: Youth <sup>Criminal</sup> Justice Act.  
↳ my understanding was that these things were typically strictly confidential.

## 5) FOIPPA (BC)

↳ s. 22(1) allows the head of a public body to refuse disclosing personal info if:

- ↳ 22(3)(b) the personal info was compiled ~~to~~ is identifiable as part of an investigation into a possible violation of law

Youth Crim. Jus. Act - Part 6

s. 110(1) = no person shall publish the name of a young person, or any other info related to a young person, if it would identify the young person as a young person dealt with under this Act.