

**From:** Harder, Derrick AG:EX(Derrick.Harder@gov.bc.ca)  
**To:** Andrea Nicholls (anicholls@udi.org)  
**To:** Milne, Gala AG:EX (Gala.Milne@gov.bc.ca); Normand, Nicole PREM:EX (Nicole.Normand@gov.bc.ca)  
**Subject:** Re: Request for Meeting - Anne McMullin, UDI CEO  
**Sent:** 12/18/2020 17:58:18

Thanks Andrea. I'm sure we can find a time that week. Have copied Nicole from our office to arrange. Derrick.

Sent from my iPhone

On Dec 18, 2020, at 9:55 AM, Andrea Nicholls <anicholls@udi.org> wrote:

**[EXTERNAL] This email came from an external source. Only open attachments or links that you are expecting from a known sender.**

Good morning Derrick and Gala,

Anne McMullin has requested that I reach out to you to set up a time for her and Minister Eby to have a telephone/Zoom meeting in January. Could you please let me know if he would be available during the week of January 4<sup>th</sup>? If so, Anne has availability throughout that week as her calendar is fairly open at the moment. Would you be able to suggest some dates and times that would be convenient for the Minister?

Thank you and I look forward to hearing from you.

Kind regards,  
Andrea

**Andrea Nicholls** | Executive Assistant to the President & CEO  
Urban Development Institute  
[anicholls@udi.org](mailto:anicholls@udi.org)  
Office: 604.669-9585  
[udi.bc.ca](http://udi.bc.ca)

**From:** Normand, Nicole PREM:EX(Nicole.Normand@gov.bc.ca)  
**To:** LynesFord, Adam AG:EX (Adam.LynesFord@gov.bc.ca)  
**To:** Harder, Derrick AG:EX (Derrick.Harder@gov.bc.ca); Dowler, Thea HOUS:EX (Thea.Dowler@gov.bc.ca); Nanninga, Tanera AG:EX (Tanera.Nanninga@gov.bc.ca)  
**Subject:** Re: May 26, UDI Victoria  
**Sent:** 04/19/2021 23:56:17

Thanks Adam. Will do!

Sent from my iPhone

On Apr 19, 2021, at 4:38 PM, LynesFord, Adam AG:EX <Adam.LynesFord@gov.bc.ca> wrote:

Please send me a link, thanks

**Adam Lynes-Ford**

Ministerial Advisor to the Honourable David Eby, Q.C.  
Attorney General of British Columbia and Minister Responsible for Housing  
Cell: 250-889-1115

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**From:** Normand, Nicole AG:EX <Nicole.Normand@gov.bc.ca>  
**Sent:** Monday, April 19, 2021 2:01 PM  
**To:** Harder, Derrick AG:EX <Derrick.Harder@gov.bc.ca>; LynesFord, Adam AG:EX <Adam.LynesFord@gov.bc.ca>; Dowler, Thea AG:EX <Thea.Dowler@gov.bc.ca>  
**Cc:** Nanninga, Tanera AG:EX <Tanera.Nanninga@gov.bc.ca>  
**Subject:** May 26, UDI Victoria

Good afternoon,

MDE is confirmed to speak at the UDI Victoria Webinar on May 26. I will require a separate link for those of you that would like to listen. Please advise if you would like an individual link and I will liaise with the organizer.

Thank you,

Nicole Normand  
**Administrative Coordinator to the Honourable David Eby, QC**  
**Attorney General and Minister Responsible for Housing**  
**Phone: 778-974-5921**



**From:** Pearson, Barbera AG:EX(Barbera.Pearson@gov.bc.ca)  
**To:** Normand, Nicole PREM:EX (Nicole.Normand@gov.bc.ca); Engelbrecht, Maya PREM:EX (Maya.Engelbrecht@gov.bc.ca)  
**To:** Nanninga, Tanera AG:EX (Tanera.Nanninga@gov.bc.ca); Papadopoulos, Nikki HOUS:EX (Nikki.Papadopoulos@gov.bc.ca); Ramsay, Launa P OHCS:EX (Launa.Ramsay@gov.bc.ca)  
**Subject:** RE: May 26th UDI Townhall Meeting  
**Sent:** 05/25/2021 16:44:10

Correct – yes, May 26<sup>th</sup> – thank you

*"Be Kind, Be Calm & Stay Safe"*

Barbera Pearson, Manager, Business Operations  
Associate Deputy Minister's Office  
Housing, Construction Standards & Multiculturalism

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**From:** Normand, Nicole AG:EX <Nicole.Normand@gov.bc.ca>  
**Sent:** Tuesday, May 25, 2021 9:39 AM  
**To:** Pearson, Barbera AG:EX <Barbera.Pearson@gov.bc.ca>; Engelbrecht, Maya AG:EX <Maya.Engelbrecht@gov.bc.ca>  
**Cc:** Nanninga, Tanera AG:EX <Tanera.Nanninga@gov.bc.ca>; Papadopoulos, Nikki OHCS:EX <Nikki.Papadopoulos@gov.bc.ca>; Ramsay, Launa P OHCS:EX <Launa.Ramsay@gov.bc.ca>  
**Subject:** RE: May 25th UDI Townhall Meeting

Thanks Barb. I have emailed the organizer. To clarify -this is the for the UDI Webinar May 26 at 11:55am, not today. 😊

Thanks.

Nicole Normand  
Administrative Coordinator to the Honourable David Eby, QC  
Attorney General and Minister Responsible for Housing  
Phone: 778-974-5921

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**From:** Pearson, Barbera AG:EX <[Barbera.Pearson@gov.bc.ca](mailto:Barbera.Pearson@gov.bc.ca)>  
**Sent:** May 25, 2021 9:10 AM  
**To:** Normand, Nicole AG:EX <[Nicole.Normand@gov.bc.ca](mailto:Nicole.Normand@gov.bc.ca)>; Engelbrecht, Maya AG:EX <[Maya.Engelbrecht@gov.bc.ca](mailto:Maya.Engelbrecht@gov.bc.ca)>  
**Cc:** Nanninga, Tanera AG:EX <[Tanera.Nanninga@gov.bc.ca](mailto:Tanera.Nanninga@gov.bc.ca)>; Papadopoulos, Nikki OHCS:EX <[Nikki.Papadopoulos@gov.bc.ca](mailto:Nikki.Papadopoulos@gov.bc.ca)>; Ramsay, Launa P OHCS:EX <[Launa.Ramsay@gov.bc.ca](mailto:Launa.Ramsay@gov.bc.ca)>  
**Subject:** RE: May 25th UDI Townhall Meeting

[Angela.Cooke@gov.bc.ca](mailto:Angela.Cooke@gov.bc.ca)  
[Cheryl.May@gov.bc.ca](mailto:Cheryl.May@gov.bc.ca)

*"Be Kind, Be Calm & Stay Safe"*

Barbera Pearson, Manager, Business Operations  
Associate Deputy Minister's Office  
Housing, Construction Standards & Multiculturalism

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**From:** Normand, Nicole AG:EX <[Nicole.Normand@gov.bc.ca](mailto:Nicole.Normand@gov.bc.ca)>  
**Sent:** Tuesday, May 25, 2021 9:02 AM  
**To:** Pearson, Barbera AG:EX <[Barbera.Pearson@gov.bc.ca](mailto:Barbera.Pearson@gov.bc.ca)>; Engelbrecht, Maya AG:EX <[Maya.Engelbrecht@gov.bc.ca](mailto:Maya.Engelbrecht@gov.bc.ca)>  
**Cc:** Nanninga, Tanera AG:EX <[Tanera.Nanninga@gov.bc.ca](mailto:Tanera.Nanninga@gov.bc.ca)>; Papadopoulos, Nikki OHCS:EX <[Nikki.Papadopoulos@gov.bc.ca](mailto:Nikki.Papadopoulos@gov.bc.ca)>; Ramsay, Launa P OHCS:EX <[Launa.Ramsay@gov.bc.ca](mailto:Launa.Ramsay@gov.bc.ca)>  
**Subject:** RE: May 25th UDI Townhall Meeting

Hi Barb,

Sure, no problem. Can you please provide me with their direct email addresses and I will ask the organizer. I will include you in my email also. 😊

Thanks.

Nicole Normand  
Administrative Coordinator to the Honourable David Eby, QC  
Attorney General and Minister Responsible for Housing  
Phone: 778-974-5921

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**From:** Pearson, Barbera AG:EX <[Barbera.Pearson@gov.bc.ca](mailto:Barbera.Pearson@gov.bc.ca)>  
**Sent:** May 25, 2021 8:56 AM  
**To:** Normand, Nicole AG:EX <[Nicole.Normand@gov.bc.ca](mailto:Nicole.Normand@gov.bc.ca)>; Engelbrecht, Maya AG:EX <[Maya.Engelbrecht@gov.bc.ca](mailto:Maya.Engelbrecht@gov.bc.ca)>  
**Cc:** Nanninga, Tanera AG:EX <[Tanera.Nanninga@gov.bc.ca](mailto:Tanera.Nanninga@gov.bc.ca)>; Pearson, Barbera AG:EX <[Barbera.Pearson@gov.bc.ca](mailto:Barbera.Pearson@gov.bc.ca)>; Papadopoulos, Nikki OHCS:EX <[Nikki.Papadopoulos@gov.bc.ca](mailto:Nikki.Papadopoulos@gov.bc.ca)>; Ramsay, Launa P OHCS:EX <[Launa.Ramsay@gov.bc.ca](mailto:Launa.Ramsay@gov.bc.ca)>  
**Subject:** Re: May 25th UDI Townhall Meeting

Good Morning:

Would it be possible to request (2) more links for this meeting? One for Angela and one for Cheryl? I know that Cheryl would like to attend and calendar permitting, I'm sure Angela would also be interested.

Thank you.  
Barb

*"Be Kind, Be Calm & Stay Safe"*  
Barbera Pearson, Manager, Business Operations  
Associate Deputy Minister's Office  
Housing, Construction Standards & Multiculturalism

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**From:** Normand, Nicole AG:EX <[Nicole.Normand@gov.bc.ca](mailto:Nicole.Normand@gov.bc.ca)>  
**Sent:** Monday, May 24, 2021 10:21 PM  
**To:** Pearson, Barbera AG:EX <[Barbera.Pearson@gov.bc.ca](mailto:Barbera.Pearson@gov.bc.ca)>; Engelbrecht, Maya AG:EX <[Maya.Engelbrecht@gov.bc.ca](mailto:Maya.Engelbrecht@gov.bc.ca)>  
**Cc:** Nanninga, Tanera AG:EX <[Tanera.Nanninga@gov.bc.ca](mailto:Tanera.Nanninga@gov.bc.ca)>  
**Subject:** RE: April 8, May 13 & June 10 -UDI Executive Committee Meeting

Hi Barb,

Yes this is a specific zoom link for the Minister. For example, for Adam to listen in, he was directly provided his own link.

Nicole Normand  
Administrative Coordinator to the Honourable David Eby, QC  
Attorney General and Minister Responsible for Housing  
Phone: 778-974-5921

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**From:** Pearson, Barbera AG:EX <[Barbera.Pearson@gov.bc.ca](mailto:Barbera.Pearson@gov.bc.ca)>  
**Sent:** May 21, 2021 3:01 PM  
**To:** Normand, Nicole AG:EX <[Nicole.Normand@gov.bc.ca](mailto:Nicole.Normand@gov.bc.ca)>; Engelbrecht, Maya AG:EX <[Maya.Engelbrecht@gov.bc.ca](mailto:Maya.Engelbrecht@gov.bc.ca)>  
**Cc:** Nanninga, Tanera AG:EX <[Tanera.Nanninga@gov.bc.ca](mailto:Tanera.Nanninga@gov.bc.ca)>; Pearson, Barbera AG:EX <[Barbera.Pearson@gov.bc.ca](mailto:Barbera.Pearson@gov.bc.ca)>  
**Subject:** RE: April 8, May 13 & June 10 -UDI Executive Committee Meeting

Yes, this is the one we are asking about, Angela may also be interested in listening in. I noted that there is a ZOOM link in MDE's calendar – is that a general link or one specifically for him as he is speaking? OHCS looked on UDI's web-site and this event does not appear on it – so is it be invitation only?

Thanks  
Barb

*"Be Kind, Be Calm & Stay Safe"*  
Barbera Pearson, Manager, Business Operations  
Associate Deputy Minister's Office  
Housing, Construction Standards & Multiculturalism

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**From:** Normand, Nicole AG:EX <[Nicole.Normand@gov.bc.ca](mailto:Nicole.Normand@gov.bc.ca)>  
**Sent:** Friday, May 21, 2021 1:45 PM  
**To:** Engelbrecht, Maya AG:EX <[Maya.Engelbrecht@gov.bc.ca](mailto:Maya.Engelbrecht@gov.bc.ca)>; Pearson, Barbera AG:EX <[Barbera.Pearson@gov.bc.ca](mailto:Barbera.Pearson@gov.bc.ca)>  
**Cc:** Nanninga, Tanera AG:EX <[Tanera.Nanninga@gov.bc.ca](mailto:Tanera.Nanninga@gov.bc.ca)>  
**Subject:** RE: April 8, May 13 & June 10 -UDI Executive Committee Meeting

Hi Maya.

There are several taking place. There is one this coming week, May 26 at noon, UDI -Capital Region Webinar. Is this the one Cheryl is referring to? I am sure it isn't a problem for her to listen in if she would like.

Thanks.

Nicole Normand  
Administrative Coordinator to the Honourable David Eby, QC  
Attorney General and Minister Responsible for Housing  
Phone: 778-974-5921

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**From:** Engelbrecht, Maya AG:EX <[Maya.Engelbrecht@gov.bc.ca](mailto:Maya.Engelbrecht@gov.bc.ca)>  
**Sent:** May 21, 2021 1:21 PM  
**To:** Normand, Nicole AG:EX <[Nicole.Normand@gov.bc.ca](mailto:Nicole.Normand@gov.bc.ca)>; Pearson, Barbera AG:EX <[Barbera.Pearson@gov.bc.ca](mailto:Barbera.Pearson@gov.bc.ca)>  
**Cc:** Nanninga, Tanera AG:EX <[Tanera.Nanninga@gov.bc.ca](mailto:Tanera.Nanninga@gov.bc.ca)>  
**Subject:** RE: April 8, May 13 & June 10 -UDI Executive Committee Meeting

Hi Nicole and Tanera, Cheryl saw a UDI meeting this week, is this one that Ministry staff may attend as well? It is different from the dates below so wanted to check 😊

Thanks very much,  
-M

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**From:** Engelbrecht, Maya AG:EX  
**Sent:** Wednesday, May 12, 2021 12:04 PM  
**To:** Normand, Nicole AG:EX <[Nicole.Normand@gov.bc.ca](mailto:Nicole.Normand@gov.bc.ca)>; Pearson, Barbera AG:EX <[Barbera.Pearson@gov.bc.ca](mailto:Barbera.Pearson@gov.bc.ca)>  
**Cc:** Nanninga, Tanera AG:EX <[Tanera.Nanninga@gov.bc.ca](mailto:Tanera.Nanninga@gov.bc.ca)>  
**Subject:** RE: April 8, May 13 & June 10 -UDI Executive Committee Meeting

Thanks Nicole, please note regrets for the DAG.

-M

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**From:** Normand, Nicole AG:EX <[Nicole.Normand@gov.bc.ca](mailto:Nicole.Normand@gov.bc.ca)>  
**Sent:** Wednesday, May 12, 2021 11:59 AM  
**To:** Engelbrecht, Maya AG:EX <[Maya.Engelbrecht@gov.bc.ca](mailto:Maya.Engelbrecht@gov.bc.ca)>; Pearson, Barbera AG:EX <[Barbera.Pearson@gov.bc.ca](mailto:Barbera.Pearson@gov.bc.ca)>  
**Cc:** Nanninga, Tanera AG:EX <[Tanera.Nanninga@gov.bc.ca](mailto:Tanera.Nanninga@gov.bc.ca)>  
**Subject:** RE: April 8, May 13 & June 10 -UDI Executive Committee Meeting

Good morning Maya and Barb,

Please see attached for the meeting tomorrow, May 13 at 8am with UDI Executive.

Thank you.

Nicole Normand  
Administrative Coordinator to the Honourable David Eby, QC  
Attorney General and Minister Responsible for Housing  
Phone: 778-974-5921

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**From:** Normand, Nicole AG:EX  
**Sent:** April 11, 2021 8:49 AM  
**To:** Engelbrecht, Maya AG:EX <[Maya.Engelbrecht@gov.bc.ca](mailto:Maya.Engelbrecht@gov.bc.ca)>  
**Cc:** Nanninga, Tanera AG:EX <[Tanera.Nanninga@gov.bc.ca](mailto:Tanera.Nanninga@gov.bc.ca)>  
**Subject:** RE: April 8, May 13 & June 10 -UDI Executive Committee Meeting

May 13, 8-9am confirmed for the UDI Executive Meeting. 😊

Thanks.

Nicole Normand  
Administrative Coordinator to the Honourable David Eby, QC  
Attorney General and Minister Responsible for Housing  
Phone: 778-974-5921

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**From:** Normand, Nicole AG:EX  
**Sent:** April 8, 2021 9:49 AM  
**To:** Engelbrecht, Maya AG:EX <[Maya.Engelbrecht@gov.bc.ca](mailto:Maya.Engelbrecht@gov.bc.ca)>  
**Cc:** Nanninga, Tanera AG:EX <[Tanera.Nanninga@gov.bc.ca](mailto:Tanera.Nanninga@gov.bc.ca)>  
**Subject:** RE: April 8, May 13 & June 10 -UDI Executive Committee Meeting

Hi Maya,



We would like to also extend the May 13 mtg. Can you please hold May 13, 8-9am? I will advise when confirmed.

Thank you!

Nicole Normand  
Administrative Coordinator to the Honourable David Eby, QC  
Attorney General and Minister Responsible for Housing  
Phone: 778-974-5921

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**From:** Normand, Nicole AG:EX  
**Sent:** March 19, 2021 8:12 AM  
**To:** Engelbrecht, Maya AG:EX <[Maya.Engelbrecht@gov.bc.ca](mailto:Maya.Engelbrecht@gov.bc.ca)>  
**Cc:** Nanninga, Tanera AG:EX <[Tanera.Nanninga@gov.bc.ca](mailto:Tanera.Nanninga@gov.bc.ca)>  
**Subject:** RE: April 8, May 13 & June 10 -UDI Executive Committee Meeting

Good morning Maya,

Information for the May 13 meeting:

Topic: UDI Executive Committee Meeting / Minister Eby  
Agenda to be provided

Attendees: Approximately 17 (UDI Executive Committee and Staff)

Join Zoom Meeting

s. 15

Nicole Normand  
Administrative Coordinator to the Honourable David Eby, QC  
Attorney General and Minister Responsible for Housing  
Phone: 778-974-5921

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**From:** Normand, Nicole AG:EX  
**Sent:** March 18, 2021 9:56 AM  
**To:** Engelbrecht, Maya AG:EX <[Maya.Engelbrecht@gov.bc.ca](mailto:Maya.Engelbrecht@gov.bc.ca)>  
**Cc:** Nanninga, Tanera AG:EX <[Tanera.Nanninga@gov.bc.ca](mailto:Tanera.Nanninga@gov.bc.ca)>  
**Subject:** April 8, May 13 & June 10 -UDI Executive Committee Meeting

Good morning Maya,

Please see below:

**Meeting with UDI Executive Committee**

**Date & Time:** April 8, May 13 & June 10, 8:15-8:45 am (for all 3)

**Location:** virtually \*Zoom details below for Apr 8. Future zoom info to come

**Topic:** MDE to say a few opening remarks follow by Q/A/meeting format

**BN:** if staff have information to provide \*speaking bullets not required

**Ministry staff:** Yes

Zoom information for April 8:

[Join Zoom Meeting](#)

s. 15

Nicole Normand  
Administrative Coordinator to the Honourable David Eby, QC  
Attorney General and Minister Responsible for Housing  
Phone: 778-974-5921

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**From:** Andrea Nicholls <[anicholls@udi.org](mailto:anicholls@udi.org)>

**Sent:** March 15, 2021 12:09 PM

**To:** Normand, Nicole AG:EX <[Nicole.Normand@gov.bc.ca](mailto:Nicole.Normand@gov.bc.ca)>

**Cc:** Nanninga, Tanera AG:EX <[Tanera.Nanninga@gov.bc.ca](mailto:Tanera.Nanninga@gov.bc.ca)>

**Subject:** Invitation for Minister Eby to Join UDI Executive Committee Meeting April 8

**[EXTERNAL]** This email came from an external source. Only open attachments or links that you are expecting from a known sender.

Good morning Nicole,

Hope you had a great weekend. Minister Eby joined our Executive Committee meeting last week, and they had a great discussion, with part of that discussion being the Minister attending recurring meetings with our Executive. That being said, I've been asked to reach out to invite him to join the next UDI Executive Committee meeting on Thursday April 8<sup>th</sup> for 30-45 mins at either 8am, or 9am – whichever would be most convenient. Please let me know if that would work with the Minister's schedule.



Thank you,  
Andrea

**Andrea Nicholls** | Executive Assistant to the President & CEO

Urban Development Institute

[anicholls@udi.org](mailto:anicholls@udi.org)

Office: 604.669-9585

[udi.bc.ca](http://udi.bc.ca)

**From:** Normand, Nicole PREM:EX(Nicole.Normand@gov.bc.ca)  
Harder, Derrick AG:EX (Derrick.Harder@gov.bc.ca); Milne, Gala AG:EX  
**To:** (Gala.Milne@gov.bc.ca); Dowler, Thea HOUS:EX (Thea.Dowler@gov.bc.ca); LynesFord,  
Adam AG:EX (Adam.LynesFord@gov.bc.ca)  
**To:** Nanninga, Tanera AG:EX (Tanera.Nanninga@gov.bc.ca)  
**Subject:** April 8 UDI Executive Meeting  
**Sent:** 04/07/2021 18:55:43

Hello,

FYI The Minister is speaking at the above -please note a separate link to listen in is **not** required for those of you that want to join the zoom. Details are in the Minister's calendar.

I find some events there are separate links required and some are not required so thought I'd mention. ❓❓

Thanks!

Nicole Normand  
Administrative Coordinator to the Honourable David Eby, QC  
Attorney General and Minister Responsible for Housing  
Phone: 778-974-5921

**From:** Normand, Nicole PREM:EX(Nicole.Normand@gov.bc.ca)  
**To:** Nanninga, Tanera AG:EX (Tanera.Nanninga@gov.bc.ca)  
**Subject:** FW: UDI U40 Agenda w/Minister Eby  
**Sent:** 06/22/2021 03:53:25  
**Attachments:** 07\_U40 Agenda - June 22 2021.pdf

Sorry, again I hit 'send' too fast?!

Nicole Normand  
Administrative Coordinator to the Honourable David Eby, QC  
Attorney General and Minister Responsible for Housing  
Phone: 778-974-5921

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**From:** Normand, Nicole AG:EX  
**Sent:** June 21, 2021 8:52 PM  
**To:** Pearson, Barbera AG:EX <Barbera.Pearson@gov.bc.ca>; Engelbrecht, Maya AG:EX <Maya.Engelbrecht@gov.bc.ca>  
**Subject:** UDI U40 Agenda w/Minister Eby

Apologies for the late email, just received this for UDI June 22 at 8am.

Thanks.

Nicole Normand  
Administrative Coordinator to the Honourable David Eby, QC  
Attorney General and Minister Responsible for Housing  
Phone: 778-974-5921



**U40 Committee**  
**Tuesday, June 22, 2021**  
**8:00 – 8:45 AM**  
**Zoom**

**AGENDA**  
**Meeting with Minister Eby**

1. Brief Presentation
  - Municipal case studies
2. Q & A / Open Discussion with Group
3. Next steps / Follow-up

**From:** Hughes, Candice AG:EX(Candice.Hughes@gov.bc.ca)  
Nanninga, Tanera AG:EX (Tanera.Nanninga@gov.bc.ca); Normand, Nicole PREM:EX (Nicole.Normand@gov.bc.ca); Minister, AG AG:EX (AG.Minister@gov.bc.ca); UDIVictoria (UDIVictoria@udi.org); Tony Zarsadias (tony@thecondogroup.com); Adam Cooper (acooper@abstractdevelopments.com); Nanninga, Tanera AG:EX (Tanera.Nanninga@gov.bc.ca); Normand, Nicole AG:EX (Nicole.Normand@gov.bc.ca)  
**To:**  
**Subject:** FW: Housing Needs Report: UDI Webinar Series Part Three, MLA Discussion  
**Sent:** 03/22/2021 21:29:59

This showed up in the AG.inbox

-----Original Appointment-----

**From:** Emily Donner <[emilyd@udi.org](mailto:emilyd@udi.org)>

**Sent:** March 22, 2021 1:00 PM

**To:** Emily Donner; Minister, AG AG:EX; UDIVictoria; Tony Zarsadias; Adam Cooper; Nanninga, Tanera AG:EX; Normand, Nicole AG:EX

**Subject:** Housing Needs Report: UDI Webinar Series Part Three, MLA Discussion

**When:** May 26, 2021 11:50 AM-1:30 PM (UTC-08:00) Pacific Time (US & Canada).

**Where:** Zoom

**[EXTERNAL]** This email came from an external source. Only open attachments or links that you are expecting from a known sender.

Housing Needs Report: UDI Webinar Series Part Three, MLA Discussion

Please join us at 11:50 to check mics/video feeds. Our webinar will open at 12pm and run for 1.5 hours.

To join, please click your name below – each link is unique, so please be sure to click only your link to enter the webinar.

Panelists:

[Minister David Eby](#)

Moderator:

[Adam Cooper](#)

Sponsor:

[Tony Zarsadias](#)

UDI:

[Kathy Whitcher](#)

**From:** Minister, AG AG:EX(AG.Minister@gov.bc.ca)  
**To:** Nanninga, Tanera AG:EX (Tanera.Nanninga@gov.bc.ca); Normand, Nicole PREM:EX (Nicole.Normand@gov.bc.ca)  
**Subject:** FW: UDI Capital Region  
**Sent:** 03/08/2021 22:00:00

Hi Tanera and Nicole

An invitation over to you.

Candice

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**From:** UDIVictoria <UDIVictoria@udi.org>  
**Sent:** March 8, 2021 1:48 PM  
**To:** Minister, AG AG:EX <AG.Minister@gov.bc.ca>  
**Cc:** Emily Donner <emilyd@udi.org>  
**Subject:** UDI Capital Region

**[EXTERNAL] This email came from an external source. Only open attachments or links that you are expecting from a known sender.**

Hello Minister Eby –

I would like to introduce myself, my name is Kathy Witcher and I am the Executive Director of the Urban Development Institute – Capital Region. I am aware that you have been talking with my Vancouver office discussing UDI's housing policy priorities and how our industry can work collaboratively with your provincial policies to address our housing issues. Similar to the Vancouver market, greater Victoria's Capital Region struggles with housing supply and affordability, of which we feel goes hand-in-hand.

Prior to the pandemic UDI hosted a monthly luncheon series where we would invite guests to present on topics of interest to our members. Due to COVID-19, we have adapted our in-person lunch gatherings to online Zoom webinar presentations. I am hopeful that you would be interested in engaging with my membership and present via our Zoom platform and share your ministries policies on how the province is going to handle our housing crisis and how the development industry can assist in your efforts.

We have put together a 3-part webinar series on the housing crisis topic. Our first webinar will be taking place on Wednesday, April 14<sup>th</sup> and the focus of that discussion is the municipal Housing Needs reports that were published last fall. Presenting at that webinar will be Directors of Planning from 5 Capital Region municipalities – Sooke, Saanich, Victoria, Esquimalt and Langford. They will talk about the report's findings and how they will address the goals. The second part of the 3-part series will be taking place on Wednesday, May 5<sup>th</sup> and the focus of that discussion will be the mayors from the 5 municipalities from the previous webinar – Sooke, Saanich, Victoria, Esquimalt and Langford. They mayors will discuss their future plans and what the projected housing goal means for their municipality. The third and final webinar in the 3-part series is where I am hoping you would join our panel along with Minister Osborne to talk to provincial policy and how the province is planning to encourage the municipalities to attain their housing goals.

Our target date for the 3<sup>rd</sup> webinar in the series is Wednesday, May 26<sup>th</sup>. We are not completely tied to that date – we are happy to work with your schedule hoping to have the webinar sometime between May 24<sup>th</sup> and June 11<sup>th</sup>. I will be reaching out to Minister Osborne to see if she is interested in joining us but I wanted to secure a date with you first.

I am happy to answer any questions you might have. I look forward to hearing back from you.



Kind Regards,

Kathy Witcher – Executive Director

Urban Development Institute – Capital Region

#101 – 727 Fisgard Street

Victoria, BC V8W 1R8

250.888.1671 (mobile)

250.383.1072 (office)

[www.udicapitalregion.ca](http://www.udicapitalregion.ca)

**From:** Normand, Nicole PREM:EX(Nicole.Normand@gov.bc.ca)  
**To:** Hold - 230616 - Eby, David PREM:EX (David.Eby@gov.bc.ca)  
Harder, Derrick AG:EX (Derrick.Harder@gov.bc.ca); LynesFord, Adam AG:EX  
**To:** (Adam.LynesFord@gov.bc.ca); Dowler, Thea HOUS:EX (Thea.Dowler@gov.bc.ca);  
Nanninga, Tanera AG:EX (Tanera.Nanninga@gov.bc.ca)  
**Subject:** June 3, UDI under 40  
**Sent:** 06/02/2021 20:22:43

Good afternoon Minister,

UDI, under 40 has just asked if they can extend the Q & A session with you tomorrow by 15 minutes. You are currently scheduled to attend from 7:30-8:15am, speaking for approx. 7-10 minutes followed by questions and answers.

Please advise.

Thank you.

Nicole Normand  
Administrative Coordinator to the Honourable David Eby, QC  
Attorney General and Minister Responsible for Housing  
Phone: 778-974-5921

**From:** Normand, Nicole PREM:EX(Nicole.Normand@gov.bc.ca)  
**To:** Pearson, Barbera AG:EX (Barbera.Pearson@gov.bc.ca)  
**To:** Engelbrecht, Maya PREM:EX (Maya.Engelbrecht@gov.bc.ca); Nanninga, Tanera AG:EX (Tanera.Nanninga@gov.bc.ca)  
**Subject:** June 22, Meeting with UDI under 40  
**Sent:** 06/10/2021 18:39:18

Good morning,

Please see below:

**Meeting with UDI under 40**

**Date & Time:** June 22, 8-8:45am

**Location:** Zoom pls see details below

**Topic:** Follow up to June 3 mtg and discussing case studies: examples of real projects that illustrate best practices or challenges that need to be addressed.

**BN:** not required

**Ministry staff:** Yes, staff invited to attend

**\*\*\*Passcode to join:** s. 15

UDI Webinar Moderator is inviting you to a scheduled Zoom meeting.

Topic: U40 Comm. Meeting

Time: Jun 4, 2020 08:30 AM Vancouver

Join Zoom Meeting

s. 15

Nicole Normand  
Administrative Coordinator to the Honourable David Eby, QC  
Attorney General and Minister Responsible for Housing  
Phone: 778-974-5921

**From:** Normand, Nicole PREM:EX(Nicole.Normand@gov.bc.ca)  
**To:** Andrea Nicholls (anicholls@udi.org)  
**To:** Nanninga, Tanera AG:EX (Tanera.Nanninga@gov.bc.ca)  
**Subject:** Meeting with Minister Rankin  
**Sent:** 08/17/2022 21:59:50

Hi Andrea,

Hope you are keeping well. 😊

I would like to arrange a meeting for the UDI Executive Committee with Minister Murray Rankin. As David Eby has resigned we will be cancelling the meetings we had previously scheduled.

Please advise if September 20, 9-10am would be available for a virtual meeting with Minister Rankin.

I look forward to hearing from you.

Thank you,

Nicole Normand, Administrative Coordinator  
Minister's office  
Attorney General and Minister Responsible for Housing  
Phone: 778-974-5921

**From:** Normand, Nicole PREM:EX(Nicole.Normand@gov.bc.ca)  
**To:** Pearson, Barbera AG:EX (Barbera.Pearson@gov.bc.ca)  
**To:** Nanninga, Tanera AG:EX (Tanera.Nanninga@gov.bc.ca)  
**Subject:** Oct 7, 8-9am UDI -U40  
**Sent:** 06/29/2021 19:17:13

Good afternoon Barb,

Please see below:

**Meeting with UDI -U40**

**Date & Time:** Oct 7, 8-9am

**Location:** Zoom \*pls see below

**Topic:** in follow up to June mtg and previous meetings

**BN:** n/a an agenda will be provided

**Ministry staff:** ministry staff are welcome to attend as in past mtgs

\*everyone can use the same zoom link

Join Zoom Meeting

s. 15

Please let me know if you have any questions.

Thanks!

Nicole Normand  
Administrative Coordinator to the Honourable David Eby, QC  
Attorney General and Minister Responsible for Housing  
Phone: 778-974-5921

**From:** Madoc-Jones, Sian AG:EX(Sian.MadocJones@gov.bc.ca)  
**To:** Normand, Nicole PREM:EX (Nicole.Normand@gov.bc.ca)  
**To:** Nanninga, Tanera AG:EX (Tanera.Nanninga@gov.bc.ca)  
**Subject:** RE: UDI Executive Meeting  
**Sent:** 05/06/2022 21:30:42

I feel you!!!

---

**From:** Normand, Nicole AG:EX <Nicole.Normand@gov.bc.ca>  
**Sent:** May 6, 2022 2:30 PM  
**To:** Madoc-Jones, Sian AG:EX <Sian.MadocJones@gov.bc.ca>  
**Cc:** Nanninga, Tanera AG:EX <Tanera.Nanninga@gov.bc.ca>  
**Subject:** RE: UDI Executive Meeting

Lol... I meant a happy face?! 😊

Oh boy... Friday!!

Nicole Normand  
Administrative Coordinator to the Honourable David Eby, QC  
Attorney General and Minister Responsible for Housing  
Phone: 778-974-5921

---

**From:** Madoc-Jones, Sian AG:EX <[Sian.MadocJones@gov.bc.ca](mailto:Sian.MadocJones@gov.bc.ca)>  
**Sent:** May 6, 2022 2:04 PM  
**To:** Normand, Nicole AG:EX <[Nicole.Normand@gov.bc.ca](mailto:Nicole.Normand@gov.bc.ca)>  
**Cc:** Nanninga, Tanera AG:EX <[Tanera.Nanninga@gov.bc.ca](mailto:Tanera.Nanninga@gov.bc.ca)>  
**Subject:** RE: UDI Executive Meeting

Yes apologies May, not April. Alright if we don't normally move it then let's leave it. Tx!

---

**From:** Normand, Nicole AG:EX <[Nicole.Normand@gov.bc.ca](mailto:Nicole.Normand@gov.bc.ca)>  
**Sent:** May 6, 2022 1:25 PM  
**To:** Madoc-Jones, Sian AG:EX <[Sian.MadocJones@gov.bc.ca](mailto:Sian.MadocJones@gov.bc.ca)>  
**Cc:** Nanninga, Tanera AG:EX <[Tanera.Nanninga@gov.bc.ca](mailto:Tanera.Nanninga@gov.bc.ca)>  
**Subject:** FW: UDI Executive Meeting

Sorry which month are you referring to? May 19? Just to double check as we typically haven't moved this around if staff cannot attend, typically they send someone in their place? Would you like me to reschedule?

Nicole Normand  
Administrative Coordinator to the Honourable David Eby, QC  
Attorney General and Minister Responsible for Housing  
Phone: 778-974-5921

---

**From:** MINCAL, AG AG:EX <[MINCAL.AG@gov.bc.ca](mailto:MINCAL.AG@gov.bc.ca)>  
**Sent:** May 6, 2022 1:18 PM  
**To:** Normand, Nicole AG:EX <[Nicole.Normand@gov.bc.ca](mailto:Nicole.Normand@gov.bc.ca)>; Nanninga, Tanera AG:EX <[Tanera.Nanninga@gov.bc.ca](mailto:Tanera.Nanninga@gov.bc.ca)>  
**Subject:** FW: UDI Executive Meeting



Last one! Teri has this in her calendar for April 12, and when I mentioned it was April 19 she let us know that she can't make that time. So we may need to reschedule so she can attend.

Tx,  
Siân

**From:** Nanninga, Tanera AG:EX(Tanera.Nanninga@gov.bc.ca)  
**To:** Normand, Nicole PREM:EX (Nicole.Normand@gov.bc.ca); Andrea Nicholls (anicholls@udi.org)  
**Subject:** RE: \*Priority - Rental Call w/ Minister Eby  
**Sent:** 06/28/2022 18:48:31

Good morning Andrea,

Attendees:  
AG Eby  
Senior Ministerial Advisor Adam Lynes-Ford  
Teri Collins, ADM  
Richard Rogers, OHCS  
Angela Cooke, Associate Deputy Minister

Thank you kindly,

**Tanera Nanninga**

Administrative Coordinator to the Honourable David Eby, QC  
Attorney General and Minister responsible for Housing  
Phone: (778-974-5933)

---

**From:** Normand, Nicole AG:EX <Nicole.Normand@gov.bc.ca>  
**Sent:** Sunday, June 26, 2022 11:27 PM  
**To:** 'Andrea Nicholls' <anicholls@udi.org>  
**Cc:** Nanninga, Tanera AG:EX <Tanera.Nanninga@gov.bc.ca>  
**Subject:** RE: \*Priority - Rental Call w/ Minister Eby

Thank you Andrea. I will provide you with names as soon as confirmed.

Thanks!

Nicole Normand  
Administrative Coordinator to the Honourable David Eby, QC  
Attorney General and Minister Responsible for Housing  
Phone: 778-974-5921

---

**From:** Andrea Nicholls <[anicholls@udi.org](mailto:anicholls@udi.org)>  
**Sent:** June 24, 2022 9:59 AM  
**To:** Normand, Nicole AG:EX <[Nicole.Normand@gov.bc.ca](mailto:Nicole.Normand@gov.bc.ca)>  
**Cc:** Nanninga, Tanera AG:EX <[Tanera.Nanninga@gov.bc.ca](mailto:Tanera.Nanninga@gov.bc.ca)>  
**Subject:** RE: \*Priority - Rental Call w/ Minister Eby

**[EXTERNAL] This email came from an external source. Only open attachments or links that you are expecting from a known sender.**

Good morning Nicole,

Happy Friday! For the July 7<sup>th</sup> meeting, the UDI attendees will be:

Anne McMullin, CEO

Jeff Fisher, VP and Senior Policy Advisor (tbc – he may be on vacation)  
Mike Drummond, VP  
Cassandra McColman, Director of Policy and Public Affairs  
Jon Stovell, Chair (Executive Committee)  
Rick Ilich, Executive Committee  
Cynthia Jagger, Executive Committee  
David Sander, Executive Committee  
Byron Chard, Director

Could you please also let us know who will be joining Minister Eby on the call?

Thanks,  
Andrea

**Andrea Nicholls**  
Executive Assistant to the President & CEO  
Email: [anicholls@udi.org](mailto:anicholls@udi.org)

**Urban Development Institute**  
1100-1050 West Pender Street  
Vancouver, BC V6E 3S7  
Office: 604.669.9585 | Fax: 604.689.8691  
Web: [udi.bc.ca](http://udi.bc.ca)



From: Michael Drummond <[mdrummond@udi.org](mailto:mdrummond@udi.org)>  
Sent: June 22, 2022 9:55 AM  
To: LynesFord, Adam AG:EX <[Adam.LynesFord@gov.bc.ca](mailto:Adam.LynesFord@gov.bc.ca)>; Andrea Nicholls <[anicholls@udi.org](mailto:anicholls@udi.org)>  
Subject: Re: Call

Andrea can you work with the Minister's office to find a time that works for Jon.

Thanks  
Mike

On Jun 21, 2022, at 4:57 PM, LynesFord, Adam AG:EX  
<[Adam.LynesFord@gov.bc.ca](mailto:Adam.LynesFord@gov.bc.ca)<mailto:[Adam.LynesFord@gov.bc.ca](mailto:Adam.LynesFord@gov.bc.ca)>> wrote:

Hi there, thanks for the call today. The minister would be happy to talk with a small group of your rental folks. Let me know when you're ready and our office will set something up.

Thanks

Adam Lynes-Ford  
Senior Ministerial Advisor to the Honourable David Eby, Q.C.  
Attorney General of British Columbia and Minister Responsible for Housing  
Cell: 250-889-1115

**From:** Normand, Nicole PREM:EX(Nicole.Normand@gov.bc.ca)  
**To:** Minister, AG AG:EX (AG.Minister@gov.bc.ca)  
**To:** Nanninga, Tanera AG:EX (Tanera.Nanninga@gov.bc.ca)  
**Subject:** RE: 267800 - FW: Virtual Meeting Request with Minister Osborne  
**Sent:** 07/28/2021 16:13:08

Good morning,

Cliff 619129. It looks like Angella and her team have it well and hand and it has already been referred.

Thanks.

Nicole Normand  
Administrative Coordinator to the Honourable David Eby, QC  
Attorney General and Minister Responsible for Housing  
Phone: 778-974-5921

---

**From:** Minister, AG AG:EX <AG.Minister@gov.bc.ca>  
**Sent:** July 28, 2021 8:11 AM  
**To:** Normand, Nicole AG:EX <Nicole.Normand@gov.bc.ca>  
**Cc:** Nanninga, Tanera AG:EX <Tanera.Nanninga@gov.bc.ca>  
**Subject:** FW: 267800 - FW: Virtual Meeting Request with Minister Osborne

Good Morning Nicole

Thanks so much for including me, do you have the AG cliff number handy? **Hope ok with you**, but I wanted to double confirm that correspondence is working on this request.

C 😊

---

**From:** Normand, Nicole AG:EX <[Nicole.Normand@gov.bc.ca](mailto:Nicole.Normand@gov.bc.ca)>  
**Sent:** July 27, 2021 10:55 PM  
**To:** Minister, MUNI MUNI:EX <[MUNI.Minister@gov.bc.ca](mailto:MUNI.Minister@gov.bc.ca)>; Nanninga, Tanera AG:EX <[Tanera.Nanninga@gov.bc.ca](mailto:Tanera.Nanninga@gov.bc.ca)>  
**Cc:** Minister, AG AG:EX <[AG.Minister@gov.bc.ca](mailto:AG.Minister@gov.bc.ca)>  
**Subject:** RE: 267800 - FW: Virtual Meeting Request with Minister Osborne

Hi there,

Minister Eby has suggested that a joint letter be sent to David Hutniak from Landlord BC with both Minister Eby and Minister Osborne's signatures. I have forwarded this request and the letter to our correspondence branch to have a response prepared for both Ministers to sign.

Please let me know if you have any questions?

Thank you,

Nicole Normand  
Administrative Coordinator to the Honourable David Eby, QC  
Attorney General and Minister Responsible for Housing  
Phone: 778-974-5921

---

**From:** Minister, MUNI MUNI:EX <[MUNI.Minister@gov.bc.ca](mailto:MUNI.Minister@gov.bc.ca)>  
**Sent:** July 21, 2021 11:32 AM

**To:** Nanninga, Tanera AG:EX <[Tanera.Nanninga@gov.bc.ca](mailto:Tanera.Nanninga@gov.bc.ca)>; Normand, Nicole AG:EX <[Nicole.Normand@gov.bc.ca](mailto:Nicole.Normand@gov.bc.ca)>  
**Cc:** Minister, AG AG:EX <[AG.Minister@gov.bc.ca](mailto:AG.Minister@gov.bc.ca)>  
**Subject:** FW: 267800 - FW: Virtual Meeting Request with Minister Osborne

Good morning,

Attached below is a meeting request from Landlord BC – David Hutniak, which my MA's have advised is better suited for your Ministry.

I will go ahead and send a redirect email, letting them know that it is with your Ministry for consideration.

Thanks so much!

*Hannah Luscombe*

Administrative Assistant to the  
Honourable Josie Osborne  
Minister of Municipal Affairs  
Room 310, Parliament Building  
Office: (250)387-2283 | Direct: (236)478-3808

---

**From:** David Hutniak <[davidh@landlordbc.ca](mailto:davidh@landlordbc.ca)>  
**Sent:** July 13, 2021 9:17 AM  
**To:** Spilker, Robyn MUNI:EX <[Robyn.Spilker@gov.bc.ca](mailto:Robyn.Spilker@gov.bc.ca)>  
**Subject:** Virtual Meeting Request with Minister Osborne

**[EXTERNAL] This email came from an external source. Only open attachments or links that you are expecting from a known sender.**

Hello Ms. Spilker,

You will no doubt recall seeing the attached joint LandlordBC/UDI letter sent to Minister Osborne in regard to the concerns our respective organizations and sectors share in regard to the negative impacts of the application of municipal business licensing bylaws to regulate residential rental housing. I am contacting you to request a brief Zoom meeting with Minister Osborne, ideally the week of July 26<sup>th</sup>, to discuss this matter with the Minister. In attendance would be myself and Anne McMullin, President & CEO of UDI. I know that Minister Osborne is heavily invested in the provision of safe, secure, and sustainable rental housing for British Columbians. I had the pleasure of liaising with the Minister on several occasions in her role as Mayor of Tofino, at a time when she was actively seeking innovative solutions to create affordable worker housing in her community.

What is unfolding today, whereby municipalities are increasingly seeking to usurp the Residential Tenancy Act, has far-reaching unintended consequences for the entire rental housing ecosystem. What continues to be unappreciated by these same municipalities, and many stakeholders for that matter, due to a lack of consultation and formal study, is that their actions ultimately will cause long-term harm to renters, the very constituency they proclaim to be "protecting". The reality is that their actions, both current and contemplated, are all about "protecting" buildings not people, which is a completely ill-advised strategy in our view. The systemic change that is unfolding will not only discourage investment in the existing purpose-built rental stock, but force rental housing developers to build in other jurisdictions due to the increased uncertainty and risk of doing so in British Columbia. Collectively, we cannot allow this to happen at a time when we need more investment in purpose-built rental not less.



In closing, I would sincerely appreciate your assistance with this matter, and thank you in advance. Please do not hesitate to contact me. Please stay safe and well.

Best regards,

David Hutniak  
Chief Executive Officer  
LandlordBC  
Phone: 604.733.9440 Ext. 202 | Mobile: 604.644.6838  
Email: [davidh@landlordbc.ca](mailto:davidh@landlordbc.ca) | Website: [www.landlordbc.ca](http://www.landlordbc.ca)



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**From:** Amande, Tracy AG:EX(Tracy.Amande@gov.bc.ca)  
**To:** Normand, Nicole PREM:EX (Nicole.Normand@gov.bc.ca); Nanninga, Tanera AG:EX (Tanera.Nanninga@gov.bc.ca)  
**To:** Valentinuzzi, Emma AG:EX (Emma.Valentinuzzi@gov.bc.ca); Engelbrecht, Maya PREM:EX (Maya.Engelbrecht@gov.bc.ca)  
**Subject:** RE: AG Minister Meeting Request  
**Sent:** 09/16/2022 16:55:02

Excellent. This has been entered in the calendar. Thanks

---

**From:** Normand, Nicole AG:EX <Nicole.Normand@gov.bc.ca>  
**Sent:** Friday, September 16, 2022 9:22 AM  
**To:** Amande, Tracy AG:EX <Tracy.Amande@gov.bc.ca>; Nanninga, Tanera AG:EX <Tanera.Nanninga@gov.bc.ca>  
**Cc:** Valentinuzzi, Emma AG:EX <Emma.Valentinuzzi@gov.bc.ca>; Engelbrecht, Maya AG:EX <Maya.Engelbrecht@gov.bc.ca>  
**Subject:** RE: AG Minister Meeting Request

Yes, I will be adjusting UDI.

Lets confirm this briefing below for Sep 20, 8:45-9:15am. Please see MS teams link below.

---

## Microsoft Teams meeting

Join on your computer, mobile app or room device

s. 15

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Nicole Normand, Administrative Coordinator  
Minister's office  
Attorney General and Minister Responsible for Housing  
Phone: 778-974-5921

---

**From:** Amande, Tracy AG:EX <Tracy.Amande@gov.bc.ca>  
**Sent:** September 16, 2022 9:10 AM  
**To:** Normand, Nicole AG:EX <Nicole.Normand@gov.bc.ca>; Nanninga, Tanera AG:EX <Tanera.Nanninga@gov.bc.ca>  
**Cc:** Valentinuzzi, Emma AG:EX <Emma.Valentinuzzi@gov.bc.ca>; Engelbrecht, Maya AG:EX <Maya.Engelbrecht@gov.bc.ca>; Amande, Tracy AG:EX <Tracy.Amande@gov.bc.ca>  
**Subject:** RE: AG Minister Meeting Request

Hi Nicole. This can work. However, thought to mention that there is a MMR-UDI meeting at 9am on the 20<sup>th</sup> in the DAG's calendar.

Doesn't this time clash with your proposed?

---

**From:** Normand, Nicole AG:EX <Nicole.Normand@gov.bc.ca>  
**Sent:** Friday, September 16, 2022 8:58 AM  
**To:** Amande, Tracy AG:EX <Tracy.Amande@gov.bc.ca>; Nanninga, Tanera AG:EX <Tanera.Nanninga@gov.bc.ca>  
**Cc:** Valentinuzzi, Emma AG:EX <Emma.Valentinuzzi@gov.bc.ca>; Engelbrecht, Maya AG:EX <Maya.Engelbrecht@gov.bc.ca>  
**Subject:** RE: AG Minister Meeting Request

Good morning Tracy,

I have been asked to schedule this for next week. I am now holding Sep 20, 8:45-9:15am. Can you please confirm.

Thanks.

Nicole Normand, Administrative Coordinator  
Minister's office  
Attorney General and Minister Responsible for Housing  
Phone: 778-974-5921

---

**From:** Amande, Tracy AG:EX <Tracy.Amande@gov.bc.ca>  
**Sent:** September 14, 2022 11:33 AM  
**To:** Normand, Nicole AG:EX <Nicole.Normand@gov.bc.ca>; Nanninga, Tanera AG:EX <Tanera.Nanninga@gov.bc.ca>  
**Cc:** Valentinuzzi, Emma AG:EX <Emma.Valentinuzzi@gov.bc.ca>; Engelbrecht, Maya AG:EX <Maya.Engelbrecht@gov.bc.ca>  
**Subject:** RE: AG Minister Meeting Request

I have placed a hold. Thanks

---

**From:** Normand, Nicole AG:EX <Nicole.Normand@gov.bc.ca>  
**Sent:** Wednesday, September 14, 2022 11:16 AM

**To:** Amande, Tracy AG:EX <[Tracy.Amande@gov.bc.ca](mailto:Tracy.Amande@gov.bc.ca)>; Nanninga, Tanera AG:EX <[Tanera.Nanninga@gov.bc.ca](mailto:Tanera.Nanninga@gov.bc.ca)>  
**Cc:** Valentinuzzi, Emma AG:EX <[Emma.Valentinuzzi@gov.bc.ca](mailto:Emma.Valentinuzzi@gov.bc.ca)>; Engelbrecht, Maya AG:EX <[Maya.Engelbrecht@gov.bc.ca](mailto:Maya.Engelbrecht@gov.bc.ca)>  
**Subject:** RE: AG Minister Meeting Request

Good morning,

Could we hold Sep 27, 8:30-9am? We are waiting for timing confirmation of the Caucus retreat.

Thanks.

Nicole Normand, Administrative Coordinator  
Minister's office  
Attorney General and Minister Responsible for Housing  
Phone: 778-974-5921

**From:** Amande, Tracy AG:EX <[Tracy.Amande@gov.bc.ca](mailto:Tracy.Amande@gov.bc.ca)>  
**Sent:** September 13, 2022 11:22 AM  
**To:** Normand, Nicole AG:EX <[Nicole.Normand@gov.bc.ca](mailto:Nicole.Normand@gov.bc.ca)>; Nanninga, Tanera AG:EX <[Tanera.Nanninga@gov.bc.ca](mailto:Tanera.Nanninga@gov.bc.ca)>  
**Cc:** Valentinuzzi, Emma AG:EX <[Emma.Valentinuzzi@gov.bc.ca](mailto:Emma.Valentinuzzi@gov.bc.ca)>; Engelbrecht, Maya AG:EX <[Maya.Engelbrecht@gov.bc.ca](mailto:Maya.Engelbrecht@gov.bc.ca)>  
**Subject:** AG Minister Meeting Request

Hi Nicole and Tanera,

Please see below AG meeting request.

Deputy Minister/Minister Briefing Request Template	
Cliff No:	N/A
Deputy(s) and/or Minister(s) Required:	Yes
Subject:	Salvation Army Acquisition
Brief Description: (Location of meeting or virtual?)	
Duration:	30 minutes
Timing/Deadline for Meeting to Occur and WHY:	Next week when staff return from UBCM
Attendee: (please include job title and emails if external people are required):	MMR, DAG, Tracy Campbell, Teri Collins, Vincent Tong
Materials or BN Required: (If there are materials, please provide them 3 days in advance of meeting)	No materials, verbal update

Thank You.

Tracy

**From:** Normand, Nicole PREM:EX(Nicole.Normand@gov.bc.ca)  
**To:** Pearson, Barbera AG:EX (Barbera.Pearson@gov.bc.ca); Engelbrecht, Maya PREM:EX (Maya.Engelbrecht@gov.bc.ca)  
**To:** Nanninga, Tanera AG:EX (Tanera.Nanninga@gov.bc.ca)  
**Subject:** RE: April 8, May 13 & June 10 -UDI Executive Committee Meeting  
**Sent:** 05/25/2021 05:21:02

Hi Barb,

Yes this is a specific zoom link for the Minister. For example, for Adam to listen in, he was directly provided his own link.

Nicole Normand  
Administrative Coordinator to the Honourable David Eby, QC  
Attorney General and Minister Responsible for Housing  
Phone: 778-974-5921

---

**From:** Pearson, Barbera AG:EX <Barbera.Pearson@gov.bc.ca>  
**Sent:** May 21, 2021 3:01 PM  
**To:** Normand, Nicole AG:EX <Nicole.Normand@gov.bc.ca>; Engelbrecht, Maya AG:EX <Maya.Engelbrecht@gov.bc.ca>  
**Cc:** Nanninga, Tanera AG:EX <Tanera.Nanninga@gov.bc.ca>; Pearson, Barbera AG:EX <Barbera.Pearson@gov.bc.ca>  
**Subject:** RE: April 8, May 13 & June 10 -UDI Executive Committee Meeting

Yes, this is the one we are asking about, Angela may also be interested in listening in. I noted that there is a ZOOM link in MDE's calendar – is that a general link or one specifically for him as he is speaking? OHCS looked on UDI's web-site and this event does not appear on it – so is it be invitation only?

Thanks  
Barb

*"Be Kind, Be Calm & Stay Safe"*  
Barbera Pearson, Manager, Business Operations  
Associate Deputy Minister's Office  
Housing, Construction Standards & Multiculturalism

---

**From:** Normand, Nicole AG:EX <[Nicole.Normand@gov.bc.ca](mailto:Nicole.Normand@gov.bc.ca)>  
**Sent:** Friday, May 21, 2021 1:45 PM  
**To:** Engelbrecht, Maya AG:EX <[Maya.Engelbrecht@gov.bc.ca](mailto:Maya.Engelbrecht@gov.bc.ca)>; Pearson, Barbera AG:EX <[Barbera.Pearson@gov.bc.ca](mailto:Barbera.Pearson@gov.bc.ca)>  
**Cc:** Nanninga, Tanera AG:EX <[Tanera.Nanninga@gov.bc.ca](mailto:Tanera.Nanninga@gov.bc.ca)>  
**Subject:** RE: April 8, May 13 & June 10 -UDI Executive Committee Meeting

Hi Maya.

There are several taking place. There is one this coming week, May 26 at noon, UDI -Capital Region Webinar. Is this the one Cheryl is referring to? I am sure it isn't a problem for her to listen in if she would like.

Thanks.

Nicole Normand  
Administrative Coordinator to the Honourable David Eby, QC  
Attorney General and Minister Responsible for Housing  
Phone: 778-974-5921

---

**From:** Engelbrecht, Maya AG:EX <[Maya.Engelbrecht@gov.bc.ca](mailto:Maya.Engelbrecht@gov.bc.ca)>  
**Sent:** May 21, 2021 1:21 PM  
**To:** Normand, Nicole AG:EX <[Nicole.Normand@gov.bc.ca](mailto:Nicole.Normand@gov.bc.ca)>; Pearson, Barbera AG:EX <[Barbera.Pearson@gov.bc.ca](mailto:Barbera.Pearson@gov.bc.ca)>  
**Cc:** Nanninga, Tanera AG:EX <[Tanera.Nanninga@gov.bc.ca](mailto:Tanera.Nanninga@gov.bc.ca)>  
**Subject:** RE: April 8, May 13 & June 10 -UDI Executive Committee Meeting

Hi Nicole and Tanera, Cheryl saw a UDI meeting this week, is this one that Ministry staff may attend as well? It is different from the dates below so wanted to check 😊

Thanks very much,  
-M

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**From:** Engelbrecht, Maya AG:EX  
**Sent:** Wednesday, May 12, 2021 12:04 PM  
**To:** Normand, Nicole AG:EX <[Nicole.Normand@gov.bc.ca](mailto:Nicole.Normand@gov.bc.ca)>; Pearson, Barbera AG:EX <[Barbera.Pearson@gov.bc.ca](mailto:Barbera.Pearson@gov.bc.ca)>  
**Cc:** Nanninga, Tanera AG:EX <[Tanera.Nanninga@gov.bc.ca](mailto:Tanera.Nanninga@gov.bc.ca)>  
**Subject:** RE: April 8, May 13 & June 10 -UDI Executive Committee Meeting

Thanks Nicole, please note regrets for the DAG.

-M

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**From:** Normand, Nicole AG:EX <[Nicole.Normand@gov.bc.ca](mailto:Nicole.Normand@gov.bc.ca)>  
**Sent:** Wednesday, May 12, 2021 11:59 AM  
**To:** Engelbrecht, Maya AG:EX <[Maya.Engelbrecht@gov.bc.ca](mailto:Maya.Engelbrecht@gov.bc.ca)>; Pearson, Barbera AG:EX <[Barbera.Pearson@gov.bc.ca](mailto:Barbera.Pearson@gov.bc.ca)>  
**Cc:** Nanninga, Tanera AG:EX <[Tanera.Nanninga@gov.bc.ca](mailto:Tanera.Nanninga@gov.bc.ca)>  
**Subject:** RE: April 8, May 13 & June 10 -UDI Executive Committee Meeting

Good morning Maya and Barb,

Please see attached for the meeting tomorrow, May 13 at 8am with UDI Executive.

Thank you.

Nicole Normand  
Administrative Coordinator to the Honourable David Eby, QC  
Attorney General and Minister Responsible for Housing  
Phone: 778-974-5921

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**From:** Normand, Nicole AG:EX  
**Sent:** April 11, 2021 8:49 AM  
**To:** Engelbrecht, Maya AG:EX <[Maya.Engelbrecht@gov.bc.ca](mailto:Maya.Engelbrecht@gov.bc.ca)>  
**Cc:** Nanninga, Tanera AG:EX <[Tanera.Nanninga@gov.bc.ca](mailto:Tanera.Nanninga@gov.bc.ca)>  
**Subject:** RE: April 8, May 13 & June 10 -UDI Executive Committee Meeting

May 13, 8-9am confirmed for the UDI Executive Meeting. 😊

Thanks.

Nicole Normand  
Administrative Coordinator to the Honourable David Eby, QC  
Attorney General and Minister Responsible for Housing  
Phone: 778-974-5921

---

**From:** Normand, Nicole AG:EX  
**Sent:** April 8, 2021 9:49 AM  
**To:** Engelbrecht, Maya AG:EX <[Maya.Engelbrecht@gov.bc.ca](mailto:Maya.Engelbrecht@gov.bc.ca)>  
**Cc:** Nanninga, Tanera AG:EX <[Tanera.Nanninga@gov.bc.ca](mailto:Tanera.Nanninga@gov.bc.ca)>  
**Subject:** RE: April 8, May 13 & June 10 -UDI Executive Committee Meeting

Hi Maya,

We would like to also extend the May 13 mtg. Can you please hold May 13, 8-9am? I will advise when confirmed.  
Thank you!

Nicole Normand  
Administrative Coordinator to the Honourable David Eby, QC  
Attorney General and Minister Responsible for Housing  
Phone: 778-974-5921

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**From:** Normand, Nicole AG:EX  
**Sent:** March 19, 2021 8:12 AM  
**To:** Engelbrecht, Maya AG:EX <[Maya.Engelbrecht@gov.bc.ca](mailto:Maya.Engelbrecht@gov.bc.ca)>  
**Cc:** Nanninga, Tanera AG:EX <[Tanera.Nanninga@gov.bc.ca](mailto:Tanera.Nanninga@gov.bc.ca)>  
**Subject:** RE: April 8, May 13 & June 10 -UDI Executive Committee Meeting

Good morning Maya,

Information for the May 13 meeting:

Topic: UDI Executive Committee Meeting / Minister Eby  
Agenda to be provided

Attendees: Approximately 17 (UDI Executive Committee and Staff)

Join Zoom Meeting

s. 15



Nicole Normand  
Administrative Coordinator to the Honourable David Eby, QC  
Attorney General and Minister Responsible for Housing  
Phone: 778-974-5921

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**From:** Normand, Nicole AG:EX  
**Sent:** March 18, 2021 9:56 AM  
**To:** Engelbrecht, Maya AG:EX <[Maya.Engelbrecht@gov.bc.ca](mailto:Maya.Engelbrecht@gov.bc.ca)>  
**Cc:** Nanninga, Tanera AG:EX <[Tanera.Nanninga@gov.bc.ca](mailto:Tanera.Nanninga@gov.bc.ca)>  
**Subject:** April 8, May 13 & June 10 -UDI Executive Committee Meeting

Good morning Maya,

Please see below:

**Meeting with UDI Executive Committee**

**Date & Time:** April 8, May 13 & June 10, 8:15-8:45 am (for all 3)  
**Location:** virtually \*Zoom details below for Apr 8. Future zoom info to come  
**Topic:** MDE to say a few opening remarks follow by Q/A/meeting format  
**BN:** if staff have information to provide \*speaking bullets not required  
**Ministry staff:** Yes

Zoom information for April 8:  
[Join Zoom Meeting](#)

Nicole Normand  
Administrative Coordinator to the Honourable David Eby, QC  
Attorney General and Minister Responsible for Housing  
Phone: 778-974-5921

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**From:** Andrea Nicholls <[anicholls@udi.org](mailto:anicholls@udi.org)>  
**Sent:** March 15, 2021 12:09 PM  
**To:** Normand, Nicole AG:EX <[Nicole.Normand@gov.bc.ca](mailto:Nicole.Normand@gov.bc.ca)>



Cc: Nanninga, Tanera AG:EX <[Tanera.Nanninga@gov.bc.ca](mailto:Tanera.Nanninga@gov.bc.ca)>

Subject: Invitation for Minister Eby to Join UDI Executive Committee Meeting April 8

**[EXTERNAL] This email came from an external source. Only open attachments or links that you are expecting from a known sender.**

Good morning Nicole,

Hope you had a great weekend. Minister Eby joined our Executive Committee meeting last week, and they had a great discussion, with part of that discussion being the Minister attending recurring meetings with our Executive. That being said, I've been asked to reach out to invite him to join the next UDI Executive Committee meeting on Thursday April 8<sup>th</sup> for 30-45 mins at either 8am, or 9am – whichever would be most convenient. Please let me know if that would work with the Minister's schedule.

Thank you,  
Andrea

**Andrea Nicholls** | Executive Assistant to the President & CEO

Urban Development Institute

[anicholls@udi.org](mailto:anicholls@udi.org)

Office: 604.669-9585

[udi.bc.ca](http://udi.bc.ca)

**From:** Normand, Nicole PREM:EX(Nicole.Normand@gov.bc.ca)  
**To:** Andrea Nicholls (anicholls@udi.org)  
**To:** Nanninga, Tanera AG:EX (Tanera.Nanninga@gov.bc.ca)  
**Subject:** RE: April 8th UDI Executive Committee Meeting Agenda and Memo  
**Sent:** 04/07/2021 18:55:50

Great thanks Andrea.

Nicole Normand  
Administrative Coordinator to the Honourable David Eby, QC  
Attorney General and Minister Responsible for Housing  
Phone: 778-974-5921

---

**From:** Andrea Nicholls <anicholls@udi.org>  
**Sent:** April 7, 2021 11:52 AM  
**To:** Normand, Nicole AG:EX <Nicole.Normand@gov.bc.ca>  
**Cc:** Nanninga, Tanera AG:EX <Tanera.Nanninga@gov.bc.ca>  
**Subject:** RE: April 8th UDI Executive Committee Meeting Agenda and Memo

**[EXTERNAL] This email came from an external source. Only open attachments or links that you are expecting from a known sender.**

Hi Nicole,

Absolutely! Please feel free to share the link with staff.

Thanks and have a great afternoon,  
Andrea

**Andrea Nicholls** | Executive Assistant to the President & CEO  
Urban Development Institute  
[anicholls@udi.org](mailto:anicholls@udi.org)  
Office: 604.669-9585  
[udi.bc.ca](http://udi.bc.ca)

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**From:** Normand, Nicole AG:EX <[Nicole.Normand@gov.bc.ca](mailto:Nicole.Normand@gov.bc.ca)>  
**Sent:** April 6, 2021 9:36 PM  
**To:** Andrea Nicholls <[anicholls@udi.org](mailto:anicholls@udi.org)>  
**Cc:** Nanninga, Tanera AG:EX <[Tanera.Nanninga@gov.bc.ca](mailto:Tanera.Nanninga@gov.bc.ca)>  
**Subject:** RE: April 8th UDI Executive Committee Meeting Agenda and Memo

Thank you so much Andrea. I have noted the information below. Can our staff also use this link to join as well to listen?

Nicole Normand  
Administrative Coordinator to the Honourable David Eby, QC  
Attorney General and Minister Responsible for Housing  
Phone: 778-974-5921

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**From:** Andrea Nicholls <[anicholls@udi.org](mailto:anicholls@udi.org)>  
**Sent:** April 6, 2021 4:32 PM

**To:** Normand, Nicole AG:EX <[Nicole.Normand@gov.bc.ca](mailto:Nicole.Normand@gov.bc.ca)>  
**Cc:** Nanninga, Tanera AG:EX <[Tanera.Nanninga@gov.bc.ca](mailto:Tanera.Nanninga@gov.bc.ca)>  
**Subject:** April 8th UDI Executive Committee Meeting Agenda and Memo

**[EXTERNAL] This email came from an external source. Only open attachments or links that you are expecting from a known sender.**

Good afternoon Nicole,

Hope you had a great long weekend! Please see attached agenda for the UDI Executive Committee meeting which will be held on Thursday April 8<sup>th</sup> (Minister Eby to join from 8:15am – 8:45am). I'm also attaching a memo for discussion, which has already been shared with the Minister. Answers to the questions required by your office for this meeting are below, along with the Zoom link.

If you have any questions or need any further information please don't hesitate to reach out.

Kind regards,  
Andrea

**Andrea Nicholls** | Executive Assistant to the President & CEO  
Urban Development Institute  
[anicholls@udi.org](mailto:anicholls@udi.org)  
Office: 604.669-9585  
[udi.bc.ca](http://udi.bc.ca)

---

Will the format for each meeting be similar to the Minister's attendance on March 11? yes  
Number of attendees? Approximately 17 UDI Executive Committee and UDI staff (plus the Minister and staff)  
Will media be invited? No  
Virtual format? Yes, via Zoom  
Can you please provide an agenda in advance of each meeting? Attached  
Virtual Link? Please see below  
Contact name/cell phone number in the event there are any last minute changes? Andrea Nicholls (Exec. Assistant to President & CEO, UDI) 604-308-0701 / Anne McMullin (President & CEO, UDI) 778-938-0408

Topic: UDI Executive Committee Meeting / Minister Eby  
Time: Apr 8, 2021 08:15 AM Pacific Time (US and Canada)

Join Zoom Meeting

s. 15



**From:** Normand, Nicole PREM:EX(Nicole.Normand@gov.bc.ca)  
**To:** Yvonne Lo (ylo@udi.org); Andrea Nicholls (anicholls@udi.org)  
**To:** Nanninga, Tanera AG:EX (Tanera.Nanninga@gov.bc.ca)  
**Subject:** RE: Bob Rennie x David Eby: UDI Virtual Luncheon - Proposed dates  
**Sent:** 05/28/2021 17:18:38

Hello,

The Minister can log on at noon, will that work? If 5 minutes is required for the log in then live at 12:10/12:15?

If you can send an updated agenda when confirmed, that would be great.

I have noted for Adam and Thea that they will receive links to their email addresses -thank you!

Nicole Normand  
Administrative Coordinator to the Honourable David Eby, QC  
Attorney General and Minister Responsible for Housing  
Phone: 778-974-5921

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**From:** Yvonne Lo <ylo@udi.org>  
**Sent:** May 28, 2021 9:55 AM  
**To:** Normand, Nicole AG:EX <Nicole.Normand@gov.bc.ca>; Andrea Nicholls <anicholls@udi.org>  
**Cc:** Nanninga, Tanera AG:EX <Tanera.Nanninga@gov.bc.ca>  
**Subject:** RE: Bob Rennie x David Eby: UDI Virtual Luncheon - Proposed dates

**[EXTERNAL] This email came from an external source. Only open attachments or links that you are expecting from a known sender.**

Happy Friday Nicole,

Thanks again for the reminder about the time.

Right now, I have the actual luncheon going live at 12:15pm to 1:15pm. Minister Eby will login no later than 12:10pm.

To clarify, what time would Minister Eby be able to login now? It would be nice if he can join us 5 minutes prior to us going live...So what would you suggest? I can definitely adjust the time around.

Suggested login time –  
Suggested live time -

Yes, the virtual links will be sent to them individually. Zoom will also have automated reminders.

Have a wonderful weekend!

Many thanks,  
Yvonne

---

**From:** Normand, Nicole AG:EX <[Nicole.Normand@gov.bc.ca](mailto:Nicole.Normand@gov.bc.ca)>  
**Sent:** May 28, 2021 9:24 AM  
**To:** Yvonne Lo <[ylo@udi.org](mailto:ylo@udi.org)>; Andrea Nicholls <[anicholls@udi.org](mailto:anicholls@udi.org)>

**Cc:** Nanninga, Tanera AG:EX <[Tanera.Nanninga@gov.bc.ca](mailto:Tanera.Nanninga@gov.bc.ca)>

**Subject:** RE: Bob Rennie x David Eby: UDI Virtual Luncheon - Proposed dates

Good morning Yvonne,

Thank you for the additional information. We do have a pre meeting scheduled for Minister Eby and Bob for June 1. Perhaps after that briefing we can check in for further details.

Were you able to adjust the agenda? As previously mentioned, Minister Eby has another commitment right at 1pm.

Also, the following Ministerial staff would like to listen in on the luncheon:

Adam Lynes-Ford, Senior Ministerial Advisor

[Adam.lynesford@gov.bc.ca](mailto:Adam.lynesford@gov.bc.ca)

Thea Dowler, Executive Assistant

[Thea.dowler@gov.bc.ca](mailto:Thea.dowler@gov.bc.ca)

Will the virtual links be sent to them directly?

Thank you,

Nicole Normand

Administrative Coordinator to the Honourable David Eby, QC

Attorney General and Minister Responsible for Housing

Phone: 778-974-5921

---

**From:** Yvonne Lo <[ylo@udi.org](mailto:ylo@udi.org)>

**Sent:** May 25, 2021 1:28 PM

**To:** Normand, Nicole AG:EX <[Nicole.Normand@gov.bc.ca](mailto:Nicole.Normand@gov.bc.ca)>; Andrea Nicholls <[anicholls@udi.org](mailto:anicholls@udi.org)>

**Cc:** Nanninga, Tanera AG:EX <[Tanera.Nanninga@gov.bc.ca](mailto:Tanera.Nanninga@gov.bc.ca)>

**Subject:** RE: Bob Rennie x David Eby: UDI Virtual Luncheon - Proposed dates

**[EXTERNAL] This email came from an external source. Only open attachments or links that you are expecting from a known sender.**

Hi Nicole,

Hope you had a lovely long weekend! Please see my answers below.

Is there a proposed topic in mind for the Minister to speak to?

- I will have to connect you with Bob Rennie's assistant, so we can have some proposed questions for you.

Who will the audience consist of and approx. what size?

- Mainly our UDI members (developers, consultants, lawyers, architects, etc.)
- Currently 180 people registered

Will media be invited?

- We won't be actively inviting media. But if they registered on their own, or ask for a complimentary pass, we will let you know.

Can you provide a contact name and number in the event there are any last minute changes or technical issues?

- I will be the main contact – Yvonne @ 604.789.0898



What will the virtual format be? Can you please send the link?

- Our studio will be providing a VMIX link...it works similarly like Zoom. Is there any way we can do a tech check in advance with you Nicole?

One of Minister Eby's Ministerial Advisor's will also listen in. Would they require a separate virtual link?

- Please feel free to send me a list of staff who would want to listen in. I can offer some complimentary logins.

Thanks so much,  
Yvonne

---

**From:** Normand, Nicole AG:EX <[Nicole.Normand@gov.bc.ca](mailto:Nicole.Normand@gov.bc.ca)>  
**Sent:** May 20, 2021 9:28 AM  
**To:** Yvonne Lo <[ylo@udi.org](mailto:ylo@udi.org)>; Andrea Nicholls <[anicholls@udi.org](mailto:anicholls@udi.org)>  
**Cc:** Nanninga, Tanera AG:EX <[Tanera.Nanninga@gov.bc.ca](mailto:Tanera.Nanninga@gov.bc.ca)>  
**Subject:** RE: Bob Rennie x David Eby: UDI Virtual Luncheon - Proposed dates

Good morning Yvonne and Andrea,

Thank you Yvonne for the invite with the agenda. Would you like the Minister to log in at noon or 12:15pm? The Minister will need to sign off just before 1pm to attend a separate meeting at 1pm.

Below are a few questions in advance of Minister Eby's participation:

Is there a proposed topic in mind for the Minister to speak to? From the agenda sent, it looks like it will be a fireside chat with Minister Eby and Bob Rennie. The Minister would be happy to answer questions however we may need to adjust the time as Minister Eby has a commitment at 1pm.

Who will the audience consist of and approx. what size?

Will media be invited?

Can you provide a contact name and number in the event there are any last minute changes or technical issues?

What will the virtual format be? Can you please send the link?

One of Minister Eby's Ministerial Advisor's will also listen in. Would they require a separate virtual link?

Please let me know if you have any questions.

Thank you,

Nicole Normand  
Administrative Coordinator to the Honourable David Eby, QC  
Attorney General and Minister Responsible for Housing  
Phone: 778-974-5921

---

**From:** Normand, Nicole AG:EX  
**Sent:** May 11, 2021 1:49 PM  
**To:** 'Yvonne Lo' <[ylo@udi.org](mailto:ylo@udi.org)>; Andrea Nicholls <[anicholls@udi.org](mailto:anicholls@udi.org)>  
**Cc:** Nanninga, Tanera AG:EX <[Tanera.Nanninga@gov.bc.ca](mailto:Tanera.Nanninga@gov.bc.ca)>  
**Subject:** RE: Bob Rennie x David Eby: UDI Virtual Luncheon - Proposed dates

Hi Yvonne,

I think starting at 12:15pm would work well.

Thank you.

Nicole Normand  
Administrative Coordinator to the Honourable David Eby, QC  
Attorney General and Minister Responsible for Housing  
Phone: 778-974-5921

---

**From:** Yvonne Lo <[ylo@udi.org](mailto:ylo@udi.org)>  
**Sent:** May 11, 2021 12:51 PM  
**To:** Normand, Nicole AG:EX <[Nicole.Normand@gov.bc.ca](mailto:Nicole.Normand@gov.bc.ca)>; Andrea Nicholls <[anicholls@udi.org](mailto:anicholls@udi.org)>  
**Cc:** Nanninga, Tanera AG:EX <[Tanera.Nanninga@gov.bc.ca](mailto:Tanera.Nanninga@gov.bc.ca)>  
**Subject:** RE: Bob Rennie x David Eby: UDI Virtual Luncheon - Proposed dates

**[EXTERNAL] This email came from an external source. Only open attachments or links that you are expecting from a known sender.**

Thanks so much Nicole,

I am Andrea's colleague, Yvonne, and will be coordinating this event of Minister Eby with Bob Rennie.

We are delighted that Minister Eby can join us at noon on June 16<sup>th</sup>. In consideration of having a tech check prior to the event, should we start the live broadcasting at 12:15 or 12:30pm to be safe?

What would you recommend? Thanks again for your kind assistance.

Much appreciated,  
Yvonne

**Yvonne Lo** | Director, Professional Development  
**Urban Development Institute**  
[ylo@udi.org](mailto:ylo@udi.org) Cellular: 604.789.0898  
[udi.bc.ca](http://udi.bc.ca)



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**From:** Normand, Nicole AG:EX <[Nicole.Normand@gov.bc.ca](mailto:Nicole.Normand@gov.bc.ca)>  
**Sent:** May 11, 2021 12:01 PM  
**To:** Andrea Nicholls <[anicholls@udi.org](mailto:anicholls@udi.org)>  
**Cc:** Yvonne Lo <[ylo@udi.org](mailto:ylo@udi.org)>; Nanninga, Tanera AG:EX <[Tanera.Nanninga@gov.bc.ca](mailto:Tanera.Nanninga@gov.bc.ca)>  
**Subject:** RE: Bob Rennie x David Eby: UDI Virtual Luncheon - Proposed dates

Good morning Andrea,

Minister Eby would be pleased to participate in a joint UDI virtual luncheon with Rob Rennie on June 16. Minister Eby would be available at noon. I know the preference is 11:30am but the Minister is in a previously committed meeting at that time. Also to note, as we are in a Legislative Session, Minister Eby will participate virtually.

I look forward to hearing from you and confirming details.

Thank you,

Nicole Normand  
Administrative Coordinator to the Honourable David Eby, QC  
Attorney General and Minister Responsible for Housing

Phone: 778-974-5921

---

**From:** Andrea Nicholls <[anicholls@udi.org](mailto:anicholls@udi.org)>  
**Sent:** May 7, 2021 11:09 AM  
**To:** Normand, Nicole AG:EX <[Nicole.Normand@gov.bc.ca](mailto:Nicole.Normand@gov.bc.ca)>  
**Cc:** Yvonne Lo <[ylo@udi.org](mailto:ylo@udi.org)>; Nanninga, Tanera AG:EX <[Tanera.Nanninga@gov.bc.ca](mailto:Tanera.Nanninga@gov.bc.ca)>  
**Subject:** RE: Bob Rennie x David Eby: UDI Virtual Luncheon - Proposed dates

**[EXTERNAL] This email came from an external source. Only open attachments or links that you are expecting from a known sender.**

Good morning Nicole,

Hope you've had a great week. Just wanted to reach out to follow up on our emails from earlier in the week to see if there has been any confirmation on whether Minister Eby would like to participate in our June UDI Virtual Luncheon. I also wanted to reiterate that June 16 is the preferred date, and the event will be held in the studio (Oh Boy Productions in downtown Vancouver). However, if Minister Eby isn't able to attend in the studio we'd be happy to accommodate him at his office, or another location he'd prefer, and he can participate virtually.

Please don't hesitate to reach out to myself or Yvonne if further information is required, and we look forward to hearing from you soon.

Kind regards,  
Andrea

**Andrea Nicholls** | Executive Assistant to the President & CEO  
Urban Development Institute  
[anicholls@udi.org](mailto:anicholls@udi.org)  
Office: 604.669-9585  
[udi.bc.ca](http://udi.bc.ca)

---

**From:** Andrea Nicholls  
**Sent:** May 3, 2021 12:32 PM  
**To:** Normand, Nicole AG:EX <[Nicole.Normand@gov.bc.ca](mailto:Nicole.Normand@gov.bc.ca)>  
**Cc:** Yvonne Lo <[ylo@udi.org](mailto:ylo@udi.org)>; Nanninga, Tanera AG:EX <[Tanera.Nanninga@gov.bc.ca](mailto:Tanera.Nanninga@gov.bc.ca)>  
**Subject:** RE: Bob Rennie x David Eby: UDI Virtual Luncheon - Proposed dates

Hi Nicole,

Thanks for your quick response. Yes this is a separate invitation from the Executive Committee Meetings and is an invitation for Minister Eby to participate as a panelist at a UDI event alongside Bob Rennie. Bob had mentioned he had discussed this event with the Minister so he may be familiar with this request.

Our VP of Government Relations, Michael Drummond initially had reached out to someone in your office around March 24 with the request for Minister Eby to participate, but has advised he hasn't received a confirmation so I've been asked to follow up. Sorry that wasn't clear in my initial email.

If you need any further information please let myself/Yvonne know.

Many thanks,  
Andrea



**Andrea Nicholls** | Executive Assistant to the President & CEO  
Urban Development Institute  
[anicholls@udi.org](mailto:anicholls@udi.org)  
Office: 604.669-9585  
[udi.bc.ca](http://udi.bc.ca)

---

**From:** Normand, Nicole AG:EX <[Nicole.Normand@gov.bc.ca](mailto:Nicole.Normand@gov.bc.ca)>  
**Sent:** May 3, 2021 12:20 PM  
**To:** Andrea Nicholls <[anicholls@udi.org](mailto:anicholls@udi.org)>  
**Cc:** Yvonne Lo <[ylo@udi.org](mailto:ylo@udi.org)>; Nanninga, Tanera AG:EX <[Tanera.Nanninga@gov.bc.ca](mailto:Tanera.Nanninga@gov.bc.ca)>  
**Subject:** RE: Bob Rennie x David Eby: UDI Virtual Luncheon - Proposed dates

Good afternoon Andrea,

Thank you for your email. I wanted to clarify, had you sent this request to us previously? You mentioned following up so I just want to make sure I am matching up the request with any previous invitations?

Also, is this in addition to the meeting we have scheduled June 10 with the UDI Executive Committee?

Thank you,

Nicole Normand  
Administrative Coordinator to the Honourable David Eby, QC  
Attorney General and Minister Responsible for Housing  
Phone: 778-974-5921

---

**From:** Andrea Nicholls <[anicholls@udi.org](mailto:anicholls@udi.org)>  
**Sent:** May 3, 2021 11:44 AM  
**To:** Normand, Nicole AG:EX <[Nicole.Normand@gov.bc.ca](mailto:Nicole.Normand@gov.bc.ca)>  
**Cc:** Yvonne Lo <[ylo@udi.org](mailto:ylo@udi.org)>; Nanninga, Tanera AG:EX <[Tanera.Nanninga@gov.bc.ca](mailto:Tanera.Nanninga@gov.bc.ca)>  
**Subject:** Bob Rennie x David Eby: UDI Virtual Luncheon - Proposed dates

**[EXTERNAL] This email came from an external source. Only open attachments or links that you are expecting from a known sender.**

Good morning Nicole,

Hope you're been well and had a great weekend. I'm writing to follow up on a request from UDI for Minister Eby to participate as panelist in a virtual luncheon along with Bob Rennie. Could you please let us know if the Minister would be available on either of the following dates, and also if he would be comfortable filming in the studio (Oh Boy Productions – in downtown Vancouver), or would prefer to participate via Zoom.

The preferred date is June 16, because we can film in the studio.

	Wednesday, June 16	Thursday, June 17
<b>Zoom</b>	11:45am – 1pm	11:45am – 1pm
<b>Studio</b>	11:15am – 1pm	n/a

If you could please let us know at your earliest convenience it would be greatly appreciated.

If you or the Minister have any questions please don't hesitate to reach out. I'm also copying Yvonne, who is coordinating this event.

Kind regards,  
Andrea

**Andrea Nicholls** | Executive Assistant to the President & CEO  
Urban Development Institute  
[anicholls@udi.org](mailto:anicholls@udi.org)  
Office: 604.669-9585  
[udi.bc.ca](http://udi.bc.ca)

**From:** Nanninga, Tanera AG:EX(Tanera.Nanninga@gov.bc.ca)  
**To:** Hay, Lorna HOUS:EX (Lorna.Hay@gov.bc.ca); Normand, Nicole PREM:EX (Nicole.Normand@gov.bc.ca)  
**Subject:** RE: Call  
**Sent:** 06/28/2022 18:47:11

Wonderful! Thanks Lorna!

---

**From:** Hay, Lorna AG:EX <Lorna.Hay@gov.bc.ca>  
**Sent:** Tuesday, June 28, 2022 11:37 AM  
**To:** Nanninga, Tanera AG:EX <Tanera.Nanninga@gov.bc.ca>; Normand, Nicole AG:EX <Nicole.Normand@gov.bc.ca>  
**Subject:** RE: Call

Hi,

Teri Collins  
Richard Rogers, OHCS  
Angela Cooke

---

**From:** Nanninga, Tanera AG:EX <[Tanera.Nanninga@gov.bc.ca](mailto:Tanera.Nanninga@gov.bc.ca)>  
**Sent:** Tuesday, June 28, 2022 11:36 AM  
**To:** Normand, Nicole AG:EX <[Nicole.Normand@gov.bc.ca](mailto:Nicole.Normand@gov.bc.ca)>; Hay, Lorna AG:EX <[Lorna.Hay@gov.bc.ca](mailto:Lorna.Hay@gov.bc.ca)>  
**Subject:** RE: Call

Hi Lorna,

Do you have staff confirmed for this one?

Cheers,

**Tanera Nanninga**

Administrative Coordinator to the Honourable David Eby, QC  
Attorney General and Minister responsible for Housing  
Phone: (778-974-5933)

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**From:** Normand, Nicole AG:EX <[Nicole.Normand@gov.bc.ca](mailto:Nicole.Normand@gov.bc.ca)>  
**Sent:** Thursday, June 23, 2022 10:16 PM  
**To:** Hay, Lorna AG:EX <[Lorna.Hay@gov.bc.ca](mailto:Lorna.Hay@gov.bc.ca)>  
**Cc:** Nanninga, Tanera AG:EX <[Tanera.Nanninga@gov.bc.ca](mailto:Tanera.Nanninga@gov.bc.ca)>  
**Subject:** FW: Call

Hi Lorna,

Please see below:

**Meeting with UDI**

**Date & Time:** July 7, 11-11:30am  
**Location:** zoom please see link below  
**Topic:** annual allowable rent increases  
**BN:** n/a



**Ministry staff:** yes invited

Topic: UDI/Minister Eby (re: maximum allowable rent increase)

Time: Jul 7, 2022 11:00 AM Pacific Time (US and Canada)

Join Zoom Meeting

s. 15

Thank you!

Nicole Normand  
Administrative Coordinator to the Honourable David Eby, QC  
Attorney General and Minister Responsible for Housing  
Phone: 778-974-5921

---

**From:** LynesFord, Adam AG:EX <[Adam.LynesFord@gov.bc.ca](mailto:Adam.LynesFord@gov.bc.ca)>  
**Sent:** June 22, 2022 10:27 AM  
**To:** Normand, Nicole AG:EX <[Nicole.Normand@gov.bc.ca](mailto:Nicole.Normand@gov.bc.ca)>; Nanninga, Tanera AG:EX <[Tanera.Nanninga@gov.bc.ca](mailto:Tanera.Nanninga@gov.bc.ca)>  
**Subject:** FW: Call

Good morning! Can you please schedule a 30 minute call with UDI for sometime in the first couple of weeks of July? Ministry staff invited. Topic is annual allowable rent increases.

Thanks

**Adam Lynes-Ford**  
Senior Ministerial Advisor to the Honourable David Eby, Q.C.  
Attorney General of British Columbia and Minister Responsible for Housing  
Cell: 250-889-1115

---

**From:** Michael Drummond <[mdrummond@udi.org](mailto:mdrummond@udi.org)>  
**Sent:** Wednesday, June 22, 2022 9:55 AM  
**To:** LynesFord, Adam AG:EX <[Adam.LynesFord@gov.bc.ca](mailto:Adam.LynesFord@gov.bc.ca)>; Andrea Nicholls <[anicholls@udi.org](mailto:anicholls@udi.org)>  
**Subject:** Re: Call

**[EXTERNAL] This email came from an external source. Only open attachments or links that you are expecting from a known sender.**

Andrea can you work with the Minister's office to find a time that works for Jon.

Thanks

Mike

On Jun 21, 2022, at 4:57 PM, LynesFord, Adam AG:EX <[Adam.LynesFord@gov.bc.ca](mailto:Adam.LynesFord@gov.bc.ca)> wrote:

Hi there, thanks for the call today. The minister would be happy to talk with a small group of your rental folks. Let me know when you're ready and our office will set something up.

Thanks

**Adam Lynes-Ford**

Senior Ministerial Advisor to the Honourable David Eby, Q.C.

Attorney General of British Columbia and Minister Responsible for Housing

Cell: 250-889-1115

**From:** Sylvia Kim(skim@rennie.com)  
**To:** Nanninga, Tanera AG:EX (Tanera.Nanninga@gov.bc.ca)  
**To:** Bob Rennie (bpr@rennie.com); Normand, Nicole PREM:EX (Nicole.Normand@gov.bc.ca)  
**Subject:** Re: Call: AG Eby x Bob Rennie || Re: UDI Event on June 16th  
**Sent:** 06/08/2021 19:28:44

**[EXTERNAL] This email came from an external source. Only open attachments or links that you are expecting from a known sender.**

Hello, both options work for Bob. Would we be able to hold both times? If Minister Eby cannot connect tomorrow, then we have Friday morning as a back up.

Thanks,

**Sylvia Kim**  
*Executive Assistant to  
Bob Rennie, Founder &  
Kris Rennie, President*

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51 East Pender Street  
Vancouver, BC V6A 1S9

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T 604.682.2088

[rennie.com](http://rennie.com)

Sent from my selectively *smart* phone, pls xcuse any typos.

On Jun 8, 2021, at 12:09 PM, Nanninga, Tanera AG:EX <Tanera.Nanninga@gov.bc.ca> wrote:

Good afternoon Sylvia,

Apologies once again, but we will have to reschedule. The Minister will be joining the memorial today at the Legislature to honor the 215 children whose lives were taken at the former Kamloops residential school. Can we please move to either 5pm tomorrow or 9am on Friday?

Thank you for your patience and flexibility.

Best,

**Tanera Nanninga**  
Administrative Coordinator to the Honourable David Eby, QC  
Attorney General and Minister responsible for Housing  
Phone: (778-974-5933)

---

**From:** Normand, Nicole AG:EX <Nicole.Normand@gov.bc.ca>  
**Sent:** Monday, June 7, 2021 9:45 PM  
**To:** 'Sylvia Kim' <skim@rennie.com>  
**Cc:** Nanninga, Tanera AG:EX <Tanera.Nanninga@gov.bc.ca>; Bob Rennie <bpr@rennie.com>  
**Subject:** RE: Call: AG Eby x Bob Rennie || Re: UDI Event on June 16th

Hi Sylvia,

Yes this is confirmed and it is the correct number. 📞📞

Thanks for checking.

Nicole Normand  
**Administrative Coordinator to the Honourable David Eby, QC**  
**Attorney General and Minister Responsible for Housing**  
**Phone: 778-974-5921**

---

**From:** Sylvia Kim <[skim@rennie.com](mailto:skim@rennie.com)>  
**Sent:** June 7, 2021 5:58 PM  
**To:** Normand, Nicole AG:EX <[Nicole.Normand@gov.bc.ca](mailto:Nicole.Normand@gov.bc.ca)>  
**Cc:** Nanninga, Tanera AG:EX <[Tanera.Nanninga@gov.bc.ca](mailto:Tanera.Nanninga@gov.bc.ca)>; Bob Rennie <[bpr@rennie.com](mailto:bpr@rennie.com)>  
**Subject:** RE: Call: AG Eby x Bob Rennie || Re: UDI Event on June 16th

[EXTERNAL] This email came from an external source. Only open attachments or links that you are expecting from a known sender.

Hi Tanera and Nicole,

I'm just checking in to confirm that Minister Eby is still good to connect with Bob tomorrow at 12:30pm PDT.

The call-in number that was provided to us earlier is:

s. 15

Is this number still valid for tomorrow's call? Alternatively, Bob can be reached directly on his cell: s. 22

s. 22

Thank you,

**Sylvia Kim**

*Executive Assistant to  
Bob Rennie, Founder &  
Kris Rennie, President*

[rennie.com](http://rennie.com)  
[51 East Pender Street](#)  
[Vancouver, BC V6A 1S9](#)

M 604.368.7008

T 604.682.2088

[rennie.com](http://rennie.com)

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**From:** Normand, Nicole AG:EX <[Nicole.Normand@gov.bc.ca](mailto:Nicole.Normand@gov.bc.ca)>  
**Sent:** June 1, 2021 12:32 PM  
**To:** 'Bob R.' <[bpr@rennie.com](mailto:bpr@rennie.com)>  
**Cc:** Sylvia Kim <[skim@rennie.com](mailto:skim@rennie.com)>; Nanninga, Tanera AG:EX <[Tanera.Nanninga@gov.bc.ca](mailto:Tanera.Nanninga@gov.bc.ca)>  
**Subject:** RE: Call: AG Eby x Bob Rennie || Re: UDI Event on June 16th

Great, thank you very much. 💎💎

Nicole Normand  
**Administrative Coordinator to the Honourable David Eby, QC**  
**Attorney General and Minister Responsible for Housing**  
**Phone: 778-974-5921**

---

**From:** Bob R. <[bpr@rennie.com](mailto:bpr@rennie.com)>  
**Sent:** June 1, 2021 12:29 PM  
**To:** Normand, Nicole AG:EX <[Nicole.Normand@gov.bc.ca](mailto:Nicole.Normand@gov.bc.ca)>  
**Cc:** Sylvia Kim <[skim@rennie.com](mailto:skim@rennie.com)>; Nanninga, Tanera AG:EX <[Tanera.Nanninga@gov.bc.ca](mailto:Tanera.Nanninga@gov.bc.ca)>  
**Subject:** Re: Call: AG Eby x Bob Rennie || Re: UDI Event on June 16th

**[EXTERNAL]** This email came from an external source. Only open attachments or links that you are expecting from a known sender.

1000% ..talk on the 8th

B

- *Bob's exec.asst.:*
- **Sylvia Kim**
- (604) 368-7008
- [skim@rennie.com](mailto:skim@rennie.com)
- *Bob's cell does not accept text!*

On Jun 1, 2021, at 12:27 PM, Normand, Nicole AG:EX <[Nicole.Normand@gov.bc.ca](mailto:Nicole.Normand@gov.bc.ca)> wrote:

Good afternoon,

Apologies for the short notice however Minister Eby has been called to the House this afternoon due to our Legislative Session. Can we please reschedule the 1:30pm meeting today to June 8, 3:00-3:30pm?

Thank you so much.

Nicole Normand  
**Administrative Coordinator to the Honourable David Eby, QC**  
**Attorney General and Minister Responsible for Housing**  
**Phone: 778-974-5921**

---

**From:** Normand, Nicole AG:EX  
**Sent:** May 21, 2021 2:00 PM  
**To:** 'Sylvia Kim' <[skim@rennie.com](mailto:skim@rennie.com)>; Nanninga, Tanera AG:EX <[Tanera.Nanninga@gov.bc.ca](mailto:Tanera.Nanninga@gov.bc.ca)>  
**Cc:** Bob Rennie <[bpr@rennie.com](mailto:bpr@rennie.com)>  
**Subject:** RE: Call: AG Eby x Bob Rennie || Re: UDI Event on June 16th

Hi Sylvia,

Great news. Lets confirm June 1, 1:30-2:00pm via conference call. Please note call details below:

s. 15

Have a great weekend.

Thank you,

Nicole Normand

**Administrative Coordinator to the Honourable David Eby, QC**

**Attorney General and Minister Responsible for Housing**

**Phone: 778-974-5921**

---

**From:** Sylvia Kim <[skim@rennie.com](mailto:skim@rennie.com)>  
**Sent:** May 20, 2021 11:25 AM  
**To:** Normand, Nicole AG:EX <[Nicole.Normand@gov.bc.ca](mailto:Nicole.Normand@gov.bc.ca)>; Nanninga, Tanera AG:EX <[Tanera.Nanninga@gov.bc.ca](mailto:Tanera.Nanninga@gov.bc.ca)>  
**Cc:** Bob Rennie <[bpr@rennie.com](mailto:bpr@rennie.com)>  
**Subject:** RE: Call: AG Eby x Bob Rennie || Re: UDI Event on June 16th

**[EXTERNAL] This email came from an external source. Only open attachments or links that you are expecting from a known sender.**

The time and date works well for Bob. What is the best number or tele-application for the AG?

Bob can be reached on his cell: s. 22 and we can send over a Zoom link if preferred.

Thank you,

**Sylvia Kim**

*Executive Assistant to*

*Bob Rennie, Founder &*

*Kris Rennie, President*

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[rennie.com](http://rennie.com)



---

**From:** Normand, Nicole AG:EX <[Nicole.Normand@gov.bc.ca](mailto:Nicole.Normand@gov.bc.ca)>  
**Sent:** May 20, 2021 11:12 AM  
**To:** 'Sylvia Kim' <[skim@rennie.com](mailto:skim@rennie.com)>; Nanninga, Tanera AG:EX <[Tanera.Nanninga@gov.bc.ca](mailto:Tanera.Nanninga@gov.bc.ca)>  
**Cc:** Bob R. <[bpr@rennie.com](mailto:bpr@rennie.com)>  
**Subject:** RE: Call: AG Eby x Bob Rennie || Re: UDI Event on June 16th

Good morning Sylvia,

Would June 1, 1:30-2:00pm work for this?

Thanks so much.

Nicole Normand  
**Administrative Coordinator to the Honourable David Eby, QC**  
**Attorney General and Minister Responsible for Housing**  
**Phone: 778-974-5921**

---

**From:** Sylvia Kim <[skim@rennie.com](mailto:skim@rennie.com)>  
**Sent:** May 11, 2021 2:14 PM  
**To:** Nanninga, Tanera AG:EX <[Tanera.Nanninga@gov.bc.ca](mailto:Tanera.Nanninga@gov.bc.ca)>; Normand, Nicole AG:EX <[Nicole.Normand@gov.bc.ca](mailto:Nicole.Normand@gov.bc.ca)>  
**Cc:** Bob R. <[bpr@rennie.com](mailto:bpr@rennie.com)>  
**Subject:** Call: AG Eby x Bob Rennie || Re: UDI Event on June 16th

[EXTERNAL] This email came from an external source. Only open attachments or links that you are expecting from a known sender.

Hi Tanera and Nicole,

We received an update from UDI this morning that the AG has confirmed his participation for a virtual conversation with Bob on Wednesday, June 16<sup>th</sup> at noon. Now that we have a scheduled date, can we please book a time for Bob and the AG to discuss the general framework/structure for their conversation?

Please send over some options that work for the AG in the coming weeks.

Thank you,

**Sylvia Kim**  
*Executive Assistant to  
Bob Rennie, Founder &  
Kris Rennie, President*

[rennie](http://rennie.com)  
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PLEASE CONSIDER THE ENVIRONMENT BEFORE PRINTING THIS EMAIL.

**From:** White, Christine PSFS:EX(Christine.White@gov.bc.ca)  
**To:** Normand, Nicole PREM:EX (Nicole.Normand@gov.bc.ca)  
**To:** Nanninga, Tanera AG:EX (Tanera.Nanninga@gov.bc.ca)  
**Subject:** RE: Calls to set up  
**Sent:** 11/30/2020 21:24:09

No problem, I will get back to you guys asap!

**Christine White**

Administrative Coordinator to the  
Honourable Josie Osborne  
Minister of Municipal Affairs  
Room 310, Parliament Buildings  
Cell: 250.812.8894 | Office: 778.974.6045



Please consider the environment before printing this email.

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**From:** Ashbourne, Jade MAH:EX <[Jade.Ashbourne@gov.bc.ca](mailto:Jade.Ashbourne@gov.bc.ca)>  
**Sent:** November 30, 2020 9:22 AM  
**To:** White, Christine MAH:EX <[Christine.White@gov.bc.ca](mailto:Christine.White@gov.bc.ca)>  
**Subject:** Calls to set up

Hi Christine,

Can you set up a series of calls over the next two weeks for me? I'll include below who they should be with, and who is needed from our end, as many will be with other MAs.

Thanks!

Jade

Organization	Contact	Who from here on the call?
BCNPHA	Jill Atkey	Derrick Harder & Gala Milne
UDI	Marissa Chan-Kent	Derrick Harder & Gala Milne
TRAC	Andrew Sakamoto	Derrick Harder & Gala Milne
CHBA	David Bieber	Derrick Harder & Gala Milne
Vancouver Mayor's Office	Neil Monkton	Derrick Harder & Gala Milne
Co-op Housing Federation	Thom Armstrong	Derrick Harder & Gala Milne
Victoria Mayor's Office	Alison James	Derrick Harder & Gala Milne

Jade Ashbourne  
Senior Ministerial Advisor  
**Minister of Municipal Affairs**  
C: 250-213-3187  
E: [jade.ashbourne@gov.bc.ca](mailto:jade.ashbourne@gov.bc.ca)

**From:** Normand, Nicole PREM:EX(Nicole.Normand@gov.bc.ca)  
**To:** Yvonne Lo (ylo@udi.org)  
**To:** Nanninga, Tanera AG:EX (Tanera.Nanninga@gov.bc.ca)  
**Subject:** RE: connecting and following up  
**Sent:** 06/10/2021 18:38:30

Thank you Yvonne, I have added to the Minister's calendar for June 22, 8-8:45am via zoom. I have noted that staff can join the same zoom link.

Have a great day!

Nicole Normand  
Administrative Coordinator to the Honourable David Eby, QC  
Attorney General and Minister Responsible for Housing  
Phone: 778-974-5921

-----Original Message-----

From: Yvonne Lo <ylo@udi.org>  
Sent: June 10, 2021 11:12 AM  
To: Normand, Nicole AG:EX <Nicole.Normand@gov.bc.ca>  
Cc: Nanninga, Tanera AG:EX <Tanera.Nanninga@gov.bc.ca>  
Subject: RE: connecting and following up

[EXTERNAL] This email came from an external source. Only open attachments or links that you are expecting from a known sender.

Thanks again Nicole, I just sent you a calendar invite for the meeting.

Much appreciated,  
Yvonne

-----Original Message-----

From: Normand, Nicole AG:EX <Nicole.Normand@gov.bc.ca>  
Sent: June 10, 2021 9:01 AM  
To: Yvonne Lo <ylo@udi.org>  
Cc: Nanninga, Tanera AG:EX <Tanera.Nanninga@gov.bc.ca>  
Subject: RE: connecting and following up

Good morning,

Yes absolutely.

Thank you!

Nicole Normand  
Administrative Coordinator to the Honourable David Eby, QC Attorney General and Minister Responsible for Housing  
Phone: 778-974-5921

-----Original Message-----

From: Yvonne Lo <ylo@udi.org>  
Sent: June 10, 2021 9:00 AM  
To: Normand, Nicole AG:EX <Nicole.Normand@gov.bc.ca>  
Cc: Nanninga, Tanera AG:EX <Tanera.Nanninga@gov.bc.ca>  
Subject: RE: connecting and following up

[EXTERNAL] This email came from an external source. Only open attachments or links that you are expecting from a known sender.

Good morning Nicole, thanks so much.

Could you please hold this time for me right now?

I will get back to you asap.

Most appreciated,  
Yvonne

-----Original Message-----

From: Normand, Nicole AG:EX <Nicole.Normand@gov.bc.ca>  
Sent: June 10, 2021 8:59 AM  
To: Yvonne Lo <ylo@udi.org>  
Cc: Nanninga, Tanera AG:EX <Tanera.Nanninga@gov.bc.ca>  
Subject: RE: connecting and following up

Good morning Yvonne,

Thank you for your email. Would June 22, 8:00-8:45am work? The Minister's calendar is quite heavily booked towards the end of June.

I look forward to hearing from you. 😊

Thank you,

Nicole Normand  
Administrative Coordinator to the Honourable David Eby, QC Attorney General and Minister Responsible for Housing  
Phone: 778-974-5921

-----Original Message-----

From: Yvonne Lo <ylo@udi.org>  
Sent: June 9, 2021 4:47 PM  
To: Normand, Nicole AG:EX <Nicole.Normand@gov.bc.ca>  
Cc: Nanninga, Tanera AG:EX <Tanera.Nanninga@gov.bc.ca>  
Subject: RE: connecting and following up

[EXTERNAL] This email came from an external source. Only open attachments or links that you are expecting from a known sender.

Hi Nicole,

Hope you are having a good week thus far.

I would like to follow up on this U40 meeting with Minister Eby, possibly end of June?

Many thanks,  
Yvonne

-----Original Message-----

From: Yvonne Lo  
Sent: June 3, 2021 8:43 AM  
To: Normand, Nicole AG:EX <Nicole.Normand@gov.bc.ca>  
Cc: Nanninga, Tanera AG:EX <Tanera.Nanninga@gov.bc.ca>; Cyrus Navabi <cnavabi@qualex.ca>; Adrien Herberts <adrien.herberts@mosaichomes.com>; mdavis@marcon.ca  
Subject: RE: connecting and following up

Hi Nicole,

We had a productive meeting with Minister Eby this morning, and he would like to meet again at the end of June.

Could you please provide us with Minister Eby's availability? The same time frame from 7:30am - 8:30am would be greatly appreciated.

Thanks & much appreciated,  
Yvonne

-----Original Message-----

From: Normand, Nicole AG:EX <Nicole.Normand@gov.bc.ca>  
Sent: June 2, 2021 2:46 PM  
To: Cyrus Navabi <cnavabi@qualex.ca>  
Cc: Yvonne Lo <ylo@udi.org>; Nanninga, Tanera AG:EX <Tanera.Nanninga@gov.bc.ca>; Adrien Herberts <adrien.herberts@mosaichomes.com>  
Subject: Re: connecting and following up

Hi Cyrus,  
Minister Eby can stay on the line an extra 15 minutes tomorrow. Could you please send an updated agenda.  
Thank you!

On Jun 1, 2021, at 4:51 PM, Cyrus Navabi <cnavabi@qualex.ca> wrote:

[EXTERNAL] This email came from an external source. Only open attachments or links that you are expecting from a known sender.

Thanks Nicole. Our committee is excited to share and hear from Minister Eby. We've prepared some interesting insights. Would it be possible to book the hour in case the Q&A portion goes long?

Cyrus Navabi | Managing Director

<QualexLandmark\_Horizontal\_Black - EMAIL Footer.png>

tel 604.683.5152 X 105 | qualex.ca **s. 15**

**s. 15**

Suite 1910 – 400 Burrard Street | Vancouver BC **s. 15**

**s. 15**

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On Tue, Jun 1, 2021 at 1:44 PM Normand, Nicole AG:EX <Nicole.Normand@gov.bc.ca<mailto:Nicole.Normand@gov.bc.ca>> wrote:  
Thank Yvonne. I will not be on the line. 😊

Nicole Normand  
Administrative Coordinator to the Honourable David Eby, QC Attorney General and Minister Responsible for Housing  
Phone: 778-974-5921

From: Yvonne Lo <ylo@udi.org<mailto:ylo@udi.org>>  
Sent: June 1, 2021 1:40 PM  
To: Normand, Nicole AG:EX <Nicole.Normand@gov.bc.ca<mailto:Nicole.Normand@gov.bc.ca>>  
Cc: Nanninga, Tanera AG:EX <Tanera.Nanninga@gov.bc.ca<mailto:Tanera.Nanninga@gov.bc.ca>>; 'Cyrus Navabi' <cnavabi@qualex.ca<mailto:cnavabi@qualex.ca>>; 'Adrien Herberts' <adrien.herberts@mosaichomes.com<mailto:adrien.herberts@mosaichomes.com>>  
Subject: RE: connecting and following up

[EXTERNAL] This email came from an external source. Only open attachments or links that you are expecting from a known sender.

Hi Nicole,

Thanks for checking, the same link would be fine, as it is set in a meeting format.

Would you be joining us as well?

Thanks again & most appreciated,  
Yvonne

From: Normand, Nicole AG:EX <Nicole.Normand@gov.bc.ca<mailto:Nicole.Normand@gov.bc.ca>>  
Sent: June 1, 2021 1:27 PM  
To: Yvonne Lo <ylo@udi.org<mailto:ylo@udi.org>>  
Cc: Nanninga, Tanera AG:EX <Tanera.Nanninga@gov.bc.ca<mailto:Tanera.Nanninga@gov.bc.ca>>; 'Cyrus Navabi' <cnavabi@qualex.ca<mailto:cnavabi@qualex.ca>>; 'Adrien Herberts' <adrien.herberts@mosaichomes.com<mailto:adrien.herberts@mosaichomes.com>>  
Subject: RE: connecting and following up

Good afternoon Yvonne,

Thank you so much for the additional information.

Our Associate Deputy Minister, Angela Cooke and Assistant Deputy Minister, Cheryl May would like to listen in at the meeting. Will they require a separate zoom link or can I forward the one you gave me to their offices?

Thank you,

Nicole Normand  
Administrative Coordinator to the Honourable David Eby, QC Attorney General and Minister Responsible for Housing  
Phone: 778-974-5921

From: Yvonne Lo <ylo@udi.org<mailto:ylo@udi.org>>  
Sent: May 31, 2021 3:51 PM  
To: Normand, Nicole AG:EX <Nicole.Normand@gov.bc.ca<mailto:Nicole.Normand@gov.bc.ca>>  
Cc: Nanninga, Tanera AG:EX <Tanera.Nanninga@gov.bc.ca<mailto:Tanera.Nanninga@gov.bc.ca>>; 'Cyrus Navabi' <cnavabi@qualex.ca<mailto:cnavabi@qualex.ca>>; 'Adrien Herberts' <adrien.herberts@mosaichomes.com<mailto:adrien.herberts@mosaichomes.com>>  
Subject: RE: connecting and following up

[EXTERNAL] This email came from an external source. Only open attachments or links that you are expecting from a known sender.

Hi Nicole,

Hope you had a relaxing weekend.

Please find attached the agenda for this Thursday's meeting. Under each item (#2-4), a few of our committee members will be sharing personal anecdotes/experiences. Don't hesitate to let us know if Minister Eby has any feedback.

If Minister Eby has time, it'd be great if he could watch our U40 Perspectives webinar - Millennial Housing Choices **s. 15**

**s. 15**

for further insights from our U40 members.

Our U40 Committee is looking forward to having a positive and optimistic discussion regarding how our industry and government can work together to address our regional housing challenges.

Thanks so much,  
Yvonne

From: Normand, Nicole AG:EX <Nicole.Normand@gov.bc.ca<mailto:Nicole.Normand@gov.bc.ca>>  
Sent: May 19, 2021 11:54 AM  
To: 'Cyrus Navabi' <cnavabi@qualex.ca<mailto:cnavabi@qualex.ca>>; Yvonne Lo <ylo@udi.org<mailto:ylo@udi.org>>; 'Adrien Herberts' <adrien.herberts@mosaichomes.com<mailto:adrien.herberts@mosaichomes.com>>  
Cc: Nanninga, Tanera AG:EX <Tanera.Nanninga@gov.bc.ca<mailto:Tanera.Nanninga@gov.bc.ca>>  
Subject: RE: connecting and following up

Good afternoon Cyrus and Yvonne,

Yvonne, thank you for the zoom link. Minister Eby will have a Ministerial staff person listen in virtually, can they use the same zoom link or would a separate link be required?

Cyrus, I look forward to receiving the agenda when it's finalized.

Thank you.

Nicole Normand  
Administrative Coordinator to the Honourable David Eby, QC Attorney General and Minister Responsible for Housing  
Phone: 778-974-5921

From: Normand, Nicole AG:EX  
Sent: March 11, 2021 11:22 AM  
To: 'Cyrus Navabi' <cnavabi@qualex.ca<mailto:cnavabi@qualex.ca>>; Yvonne Lo <ylo@udi.org<mailto:ylo@udi.org>>; Adrien Herberts <adrien.herberts@mosaichomes.com<mailto:adrien.herberts@mosaichomes.com>>  
Cc: Anderson, Dulcy LASS:EX <Dulcy.Anderson@leg.bc.ca<mailto:Dulcy.Anderson@leg.bc.ca>>; Nanninga, Tanera AG:EX <Tanera.Nanninga@gov.bc.ca<mailto:Tanera.Nanninga@gov.bc.ca>>  
Subject: RE: connecting and following up

Good morning Cyrus.

Thank you for the additional information. Closer to the June date, we can reconnect and finalize details. I have adjusted the time to 7:30-8:15am.



Please don't hesitate to reach out if you have any questions.

Thank you.

Nicole Normand  
Administrative Coordinator to the Honourable David Eby, QC Attorney General and Minister Responsible for Housing  
Phone: 778-974-5921

From: Cyrus Navabi <cnavabi@qualex.ca<mailto:cnavabi@qualex.ca>>  
Sent: March 10, 2021 11:05 PM  
To: Normand, Nicole AG:EX <Nicole.Normand@gov.bc.ca<mailto:Nicole.Normand@gov.bc.ca>>; Yvonne Lo <ylo@udi.org<mailto:ylo@udi.org>>; Adrien Herberts <adrien.herberts@mosaichomes.com<mailto:adrien.herberts@mosaichomes.com>>  
Cc: Anderson, Dulcy LASS:EX <Dulcy.Anderson@leg.bc.ca<mailto:Dulcy.Anderson@leg.bc.ca>>; Nanninga, Tanera AG:EX <Tanera.Nanninga@gov.bc.ca<mailto:Tanera.Nanninga@gov.bc.ca>>  
Subject: Re: connecting and following up

[EXTERNAL] This email came from an external source. Only open attachments or links that you are expecting from a known sender.

Hi Nicole,

Sounds great, thanks. I'm sure the Minister has a busy schedule. However, would he be able to accommodate a 1 hour discussion instead of 30 minutes? I suspect there will be a lot of ground to cover and we'll want to meaningfully dig in.

In answer to your questions below:

Topic and Agenda. We will circulate an agenda in advance. We'll consider the topic more carefully at our next meeting. In general, I expect the discussion will focus on Under-40 industry perspectives on the evolving housing needs, preferences, and challenges facing our region, potential solutions, and opportunities to collaborate more effectively with various levels of government. As the "next generation," we'd be pleased to share some of our viewpoints on what makes a successful community and what we've heard from our peers in terms of their housing preferences. The 10 members of our committee have experience working in most of the municipalities in our region, and we would be pleased to share our experiences, lessons learned, and where we see opportunities for positive change.

Audience: The audience will consist of the 10 current members of our UDI Under-40 Executive Committee, representing our various UDI member firms, as well as Yvonne Lo from the UDI.

Media invitation: No

Format: Our meetings over the last year have been held over Zoom. Link sent out in advance.

Contact name: Cyrus Navabi, U40 Chair, 604-653-7338. Alternative contact: Yvonne Lo, UDI (copied).

Please let us know if I can provide further information.

Cyrus

On Wed, Mar 10, 2021 at 11:57 AM Normand, Nicole AG:EX <Nicole.Normand@gov.bc.ca<mailto:Nicole.Normand@gov.bc.ca>> wrote:  
Good morning Cyrus,

Great, thank you. Lets confirm Minister Eby's attendance June 3, 7:30-8am. Minister Eby can say a few words for approx. 7-10 minutes followed by questions/answers for approx. 20 minutes. Does this format work?

We do have some time until June 3 but I would appreciate answers to the following when they are confirmed.

Is there a proposed topic?  
Will there be an agenda to share?  
Who will the audience consist of and approx. what size?  
Will media be invited?  
Virtual format and link?  
Can you share a contact name/cell #?

Please let me know if you have any questions.

Thank you,

Nicole Normand  
Administrative Coordinator to the Honourable David Eby, QC Attorney General and Minister Responsible for Housing  
Phone: 778-974-5921

From: Cyrus Navabi <cnavabi@qualex.ca<mailto:cnavabi@qualex.ca>>  
Sent: March 9, 2021 1:45 PM  
To: Normand, Nicole AG:EX <Nicole.Normand@gov.bc.ca<mailto:Nicole.Normand@gov.bc.ca>>  
Cc: Anderson, Dulcy LASS:EX <Dulcy.Anderson@leg.bc.ca<mailto:Dulcy.Anderson@leg.bc.ca>>; Nanninga, Tanera AG:EX <Tanera.Nanninga@gov.bc.ca<mailto:Tanera.Nanninga@gov.bc.ca>>  
Subject: Re: connecting and following up

[EXTERNAL] This email came from an external source. Only open attachments or links that you are expecting from a known sender.

Yes, absolutely. We look forward to it. Please let us know if there are subjects in particular that Minister Eby would like to discuss. We can circulate a general agenda in advance.

On Mon, Mar 8, 2021 at 11:18 AM Normand, Nicole AG:EX <Nicole.Normand@gov.bc.ca<mailto:Nicole.Normand@gov.bc.ca>> wrote:  
Good morning Cyrus,

Would June 3 work for the Minister to participate?

Thank you,

Nicole Normand  
Administrative Coordinator to the Honourable David Eby, QC Attorney General and Minister Responsible for Housing  
Phone: 778-974-5921



From: Cyrus Navabi <cnavabi@qualex.ca<mailto:cnavabi@qualex.ca>>  
Sent: March 2, 2021 10:16 PM  
To: Normand, Nicole AG:EX <Nicole.Normand@gov.bc.ca<mailto:Nicole.Normand@gov.bc.ca>>  
Cc: Anderson, Dulcy LASS:EX <Dulcy.Anderson@leg.bc.ca<mailto:Dulcy.Anderson@leg.bc.ca>>; Nanninga, Tanera AG:EX <Tanera.Nanninga@gov.bc.ca<mailto:Tanera.Nanninga@gov.bc.ca>>  
Subject: Re: connecting and following up

[EXTERNAL] This email came from an external source. Only open attachments or links that you are expecting from a known sender.

Hi Nicole,

Our next few meetings are scheduled for April 1, May 6, and June 3. They are scheduled for 7:30am and typically last 60-90 minutes. We'd be glad to speak with Minister Eby for as long as he can make available. I would suggest 1 hour for a good discussion.

Regards,

Cyrus

On Tue, Mar 2, 2021 at 12:32 PM Normand, Nicole AG:EX <Nicole.Normand@gov.bc.ca<mailto:Nicole.Normand@gov.bc.ca>> wrote:  
Good afternoon Cyrus,

Minister Eby would like to attend a future Under-40 committee meeting. Can you provide me with future dates that these are scheduled and an approx. the Minister would be required

I look forward to hearing from you.

Thank you.

Nicole Normand  
Administrative Coordinator to the Honourable David Eby, QC Attorney General and Minister Responsible for Housing  
Phone: 778-974-5921

From: Cyrus Navabi <cnavabi@qualex.ca<mailto:cnavabi@qualex.ca>>  
Sent: February 23, 2021 7:46 PM  
To: Normand, Nicole AG:EX <Nicole.Normand@gov.bc.ca<mailto:Nicole.Normand@gov.bc.ca>>  
Cc: Anderson, Dulcy LASS:EX <Dulcy.Anderson@leg.bc.ca<mailto:Dulcy.Anderson@leg.bc.ca>>; Nanninga, Tanera AG:EX <Tanera.Nanninga@gov.bc.ca<mailto:Tanera.Nanninga@gov.bc.ca>>  
Subject: Re: connecting and following up

[EXTERNAL] This email came from an external source. Only open attachments or links that you are expecting from a known sender.

Thank you. Confirmed. It'll be just me from my end.

I look forward to hearing back regarding the Under-40 committee meeting.

Regards,

Cyrus

Cyrus Navabi | Managing Director

<image001.png>

tel 604.683.5152 X 105 | qualex.ca< s. 15

s. 15

Suite 1910 – 400 Burrard Street | Vancouver BC s 15

s. 15

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On Tue, Feb 23, 2021 at 9:52 AM Normand, Nicole AG:EX <Nicole.Normand@gov.bc.ca<mailto:Nicole.Normand@gov.bc.ca>> wrote:  
Good morning Cyrus,

Thank you so much for your email. Lets confirm March 9, 4:00-4:30pm via conference call. Please see call in details below:

s. 15

Will anyone join you for the meeting? If so, can you please provide name/s.

In the event there are any last minute changes, can you please provide me with a cell phone number contact?

For the UDI Under -40 committee meeting -I will get back to you. Thank you for providing the date and time options. 😊

Please don't hesitate to reach out if you have any questions.

Thank you,

Nicole Normand  
Administrative Coordinator to the Honourable David Eby, QC Attorney General and Minister Responsible for Housing  
Phone: 778-974-5921

From: Cyrus Navabi <cnavabi@qualex.ca<mailto:cnavabi@qualex.ca>>  
Sent: February 23, 2021 8:55 AM  
To: Normand, Nicole AG:EX <Nicole.Normand@gov.bc.ca<mailto:Nicole.Normand@gov.bc.ca>>  
Cc: Anderson, Dulcy LASS:EX <Dulcy.Anderson@leg.bc.ca<mailto:Dulcy.Anderson@leg.bc.ca>>; Nanninga, Tanera AG:EX <Tanera.Nanninga@gov.bc.ca<mailto:Tanera.Nanninga@gov.bc.ca>>  
Subject: Re: connecting and following up

[EXTERNAL] This email came from an external source. Only open attachments or links that you are expecting from a known sender.

Hi Nicole,

Thank you for your message. 4pm March 9 works well for me. We had also discussed the possibility of Minister Eby joining one of our UDI Under-40 committee meetings in the near future. They are typically scheduled for 7:30am and our next few meetings will take place on April 1, May 6, and June 3. We would also be happy to move our meeting time to accommodate Minister Eby's schedule.

Regards,

Cyrus

On Mon, Feb 22, 2021 at 2:01 PM Normand, Nicole AG:EX <Nicole.Normand@gov.bc.ca<mailto:Nicole.Normand@gov.bc.ca>> wrote:  
Good afternoon Cyrus,

I am pleased to follow up from Dulcy's email and arrange a meeting for you and Minister Eby and Ministry staff. Please advise if you are available to meet March 9, 4:00-4:30pm via conference call.

I look forward to hearing from you.

Thank you,

Nicole Normand  
Administrative Coordinator to the Honourable David Eby, QC Attorney General and Minister Responsible for Housing  
Phone: 778-974-5921

From: Cyrus Navabi <cnavabi@qualex.ca<mailto:cnavabi@qualex.ca>>  
Sent: February 18, 2021 8:47 PM  
To: Anderson, Dulcy LASS:EX <Dulcy.Anderson@leg.bc.ca<mailto:Dulcy.Anderson@leg.bc.ca>>  
Cc: Normand, Nicole AG:EX <Nicole.Normand@gov.bc.ca<mailto:Nicole.Normand@gov.bc.ca>>; Nanninga, Tanera AG:EX <Tanera.Nanninga@gov.bc.ca<mailto:Tanera.Nanninga@gov.bc.ca>>  
Subject: Re: connecting and following up

[EXTERNAL] This email came from an external source. Only open attachments or links that you are expecting from a known sender.

Hi Dulcy, Nicole, Tanera,

Following up on below. Please let me know when would work well for a meeting with Mr. Eby.

Regards,

Cyrus

On Tue, Feb 9, 2021 at 7:32 PM Cyrus Navabi <cnavabi@qualex.ca<mailto:cnavabi@qualex.ca>> wrote:  
Dulcy,

Thank you for connecting me with Nicole and Tanera. And thank you for your email. Much appreciated.

Nicole, Tanera, nice to meet you. I can generally make myself available based on Mr. Eby's schedule for our 30 minute call. Please let me know a few times that would work.

For our UDI under-40 committee meeting, our next few scheduled meetings are at 7:30am on March 4, April 1, and May 6. However if needed we could move a meeting to accommodate your schedule.

Look forward to hearing from you.

Cyrus

Cyrus Navabi | Managing Director

<image002.png>

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On Tue, Feb 9, 2021 at 3:33 PM Anderson, Dulcy <Dulcy.Anderson@leg.bc.ca<mailto:Dulcy.Anderson@leg.bc.ca>> wrote:  
Cyrus,

On the call today we discussed connecting you with David's Ministry staff, both for a ½ hour discussion with the two of you 1-1 and to schedule a 1st Thurs 7:30AM appearance for 1 hour with your UDI young developers' circle.

Nicole and Tanera (cced here) are going to connect with you on the scheduling front.

You can always connect back with me if/as needed since you're also a constituent. The Ministry is very busy and it can take some time to get events scheduled, so if there is something urgent in the meantime, let me know.

All the best,  
Dulcy

Dulcy Anderson | Constituency Assistant | Vancouver-Point Grey dulcy.anderson@leg.bc.ca<mailto:dulcy.anderson@leg.bc.ca> |(she/her)/604-660-1297|2909 West Broadway, Vancouver, BC V6K2G6|

We acknowledge that we are on the traditional lands of the x̱məθḵw̱əy̱əm, Sḵwx̱wú7mesh and səlilwətał nations

<image003.png>

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**From:** Normand, Nicole PREM:EX(Nicole.Normand@gov.bc.ca)  
**To:** LynesFord, Adam AG:EX (Adam.LynesFord@gov.bc.ca); Nanninga, Tanera AG:EX (Tanera.Nanninga@gov.bc.ca); Pearson, Barbera AG:EX (Barbera.Pearson@gov.bc.ca)  
**Subject:** RE: Contact Details - Port Hardy Meeting  
**Sent:** 06/23/2021 16:30:50

Good morning barb,

At Angela's request, please see below contact information for the Mayor of Port Hardy's office and Bob Rennie:

**Port Hardy contact:**

Heather Nelson-Smith, CAO at (250)-902-9241  
Louisa Bates  
Confidential Secretary  
District of Port Hardy  
PO Box 68 - 7360 Columbia Street  
Port Hardy BC V0N2P0  
Tel: 250-949-6665 Fax: 250-949-7433  
District email: [general@porthardy.ca](mailto:general@porthardy.ca)

-

**Bob Rennie contact:**

**Yvonne Lo** | Director, Professional Development  
**Urban Development Institute**  
[ylo@udi.org](mailto:ylo@udi.org) Cellular: 604.789.0898  
[udi.bc.ca](http://udi.bc.ca)

Thanks!

Nicole Normand  
Administrative Coordinator to the Honourable David Eby, QC  
Attorney General and Minister Responsible for Housing  
Phone: 778-974-5921

---

**From:** LynesFord, Adam AG:EX <Adam.LynesFord@gov.bc.ca>  
**Sent:** June 22, 2021 5:37 PM  
**To:** Normand, Nicole AG:EX <Nicole.Normand@gov.bc.ca>; Nanninga, Tanera AG:EX <Tanera.Nanninga@gov.bc.ca>  
**Subject:** FW: Contact Details - Port Hardy Meeting

Hi, can you please share contact info we have for Bob Rennie and the Mayor of Port Hardy?

Thanks,  
A

**Adam Lynes-Ford**  
Senior Ministerial Advisor to the Honourable David Eby, Q.C.  
Attorney General of British Columbia and Minister Responsible for Housing  
Cell: 250-889-1115

---

**From:** Cooke, Angela AG:EX <[Angela.Cooke@gov.bc.ca](mailto:Angela.Cooke@gov.bc.ca)>  
**Sent:** Tuesday, June 22, 2021 11:17 AM

**To:** LynesFord, Adam AG:EX <[Adam.LynesFord@gov.bc.ca](mailto:Adam.LynesFord@gov.bc.ca)>

**Subject:** RE: Contact Details - Port Hardy Meeting

Hi Adam,

Thanks,

Angela

---

**From:** LynesFord, Adam AG:EX <[Adam.LynesFord@gov.bc.ca](mailto:Adam.LynesFord@gov.bc.ca)>

**Sent:** Tuesday, June 22, 2021 10:50 AM

**To:** Cooke, Angela AG:EX <[Angela.Cooke@gov.bc.ca](mailto:Angela.Cooke@gov.bc.ca)>

**Subject:** RE: Contact Details - Port Hardy Meeting

Happy to get those for you – haven't forgotten that you've asked for B. Rennie's contact info too, that's on the way as well.

A

**Adam Lynes-Ford**

Senior Ministerial Advisor to the Honourable David Eby, Q.C.

Attorney General of British Columbia and Minister Responsible for Housing

Cell: 250-889-1115

---

**From:** Cooke, Angela AG:EX <[Angela.Cooke@gov.bc.ca](mailto:Angela.Cooke@gov.bc.ca)>

**Sent:** Tuesday, June 22, 2021 10:26 AM

**To:** LynesFord, Adam AG:EX <[Adam.LynesFord@gov.bc.ca](mailto:Adam.LynesFord@gov.bc.ca)>

**Subject:** Contact Details - Port Hardy Meeting

Hi Adam,

Please can send me the details of the Mayor from the call we had with the above folks so, I can follow up with them this week.

Thanks,

Angela

**Angela Cooke, CIHCM**

Associate Deputy Minister, Housing, Construction Standards, Multiculturalism & Anti-Racism  
(she/her)

Ministry of Attorney General and Responsible for Housing

11<sup>th</sup> Floor –1001 Douglas Street

Victoria

British Columbia

V8w 9J7

Tel:- 236 478 3768

Email:- [Angela.Cooke@gov.bc.ca](mailto:Angela.Cooke@gov.bc.ca)



I carry out my daily work on the traditional territories of the Musqueam, Tsliel-Wautuh, Squamish, Songhees, Esquimalt and WSANEC peoples.



**From:** Normand, Nicole PREM:EX(Nicole.Normand@gov.bc.ca)  
**To:** Yvonne Lo (ylo@udi.org)  
**To:** Nanninga, Tanera AG:EX (Tanera.Nanninga@gov.bc.ca)  
**Subject:** RE: date link  
**Sent:** 06/29/2021 19:14:03

Ok. Thanks for letting us know. 💎💎

Nicole Normand  
Administrative Coordinator to the Honourable David Eby, QC  
Attorney General and Minister Responsible for Housing  
Phone: 778-974-5921

---

**From:** Yvonne Lo <ylo@udi.org>  
**Sent:** June 29, 2021 12:13 PM  
**To:** Normand, Nicole AG:EX <Nicole.Normand@gov.bc.ca>  
**Cc:** Nanninga, Tanera AG:EX <Tanera.Nanninga@gov.bc.ca>  
**Subject:** Re: date link

**[EXTERNAL] This email came from an external source. Only open attachments or links that you are expecting from a known sender.**

Hi Nicole, yes, sorry for the confusion.

We have been using the same link for our U40 meetings since June 4, 2020.

Much appreciated,  
Yvonne

---

**From:** Normand, Nicole AG:EX <[Nicole.Normand@gov.bc.ca](mailto:Nicole.Normand@gov.bc.ca)>  
**Sent:** Tuesday, June 29, 2021 12:04:38 PM  
**To:** Yvonne Lo <[ylo@udi.org](mailto:ylo@udi.org)>  
**Cc:** Nanninga, Tanera AG:EX <[Tanera.Nanninga@gov.bc.ca](mailto:Tanera.Nanninga@gov.bc.ca)>  
**Subject:** date link

Hi Yvonne,

I just wanted to double check the date in the notes section of the attached is ok to say June 4 instead of Oct7?

Thanks so much.

Nicole Normand  
Administrative Coordinator to the Honourable David Eby, QC  
Attorney General and Minister Responsible for Housing  
Phone: 778-974-5921

**From:** Normand, Nicole PREM:EX(Nicole.Normand@gov.bc.ca)  
**To:** DPodmore@ConcertProperties.com  
**To:** Nanninga, Tanera AG:EX (Tanera.Nanninga@gov.bc.ca)  
**Subject:** RE: Follow up meeting with Minister Eby  
**Sent:** 07/04/2022 04:49:47

Good evening,

I am following up on the below two emails. Please advise if July 5, 12:30-1pm would work for a meeting with Minister Eby. I look forward to hearing from you.

Thank you,

Nicole Normand  
Administrative Coordinator to the Honourable David Eby, QC  
Attorney General and Minister Responsible for Housing

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**From:** Normand, Nicole AG:EX  
**Sent:** June 20, 2022 10:08 AM  
**To:** 'DPodmore@ConcertProperties.com' <DPodmore@ConcertProperties.com>  
**Cc:** Nanninga, Tanera AG:EX <Tanera.Nanninga@gov.bc.ca>  
**Subject:** RE: Follow up meeting with Minister Eby

Good morning,

Following up on my email below?

I look forward to hearing from you.

Thank you,

Nicole Normand  
Administrative Coordinator to the Honourable David Eby, QC  
Attorney General and Minister Responsible for Housing

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**From:** Normand, Nicole AG:EX  
**Sent:** June 14, 2022 9:03 AM  
**To:** 'DPodmore@ConcertProperties.com' <[DPodmore@ConcertProperties.com](mailto:DPodmore@ConcertProperties.com)>  
**Subject:** Follow up meeting with Minister Eby

Good morning,

I have been asked to arrange a meeting for yourself with Minister Eby in follow up to a discussion you had at the UDI meeting last week. Please advise if you are available virtually to meet July 5, 12:30-1pm.

I look forward to hearing from you.

Thank you,

Nicole Normand  
Administrative Coordinator to the Honourable David Eby, QC  
Attorney General and Minister Responsible for Housing  
Phone: 778-974-5921

**From:** Normand, Nicole PREM:EX(Nicole.Normand@gov.bc.ca)  
**To:** Yvonne Lo (ylo@udi.org)  
**To:** Nanninga, Tanera AG:EX (Tanera.Nanninga@gov.bc.ca)  
**Subject:** RE: For Minister Eby - Toronto Report (UDI U40)  
**Sent:** 06/22/2021 20:40:34

Thanks Yvonne. I have passed this along to Minister Eby.

Nicole Normand  
Administrative Coordinator to the Honourable David Eby, QC  
Attorney General and Minister Responsible for Housing  
Phone: 778-974-5921

---

**From:** Yvonne Lo <ylo@udi.org>  
**Sent:** June 22, 2021 1:29 PM  
**To:** Normand, Nicole AG:EX <Nicole.Normand@gov.bc.ca>  
**Cc:** Nanninga, Tanera AG:EX <Tanera.Nanninga@gov.bc.ca>  
**Subject:** For Minister Eby - Toronto Report (UDI U40)

**[EXTERNAL] This email came from an external source. Only open attachments or links that you are expecting from a known sender.**

Hi Nicole,

Could you please pass this on to Minister Eby? He asked about this report, and Henry McQueen would like to provide the link:

<https://www.toronto.ca/legdocs/mmis/2019/ph/bgrd/backgroundfile-137146.pdf> - please see pages 4-9 for their development process findings. They are working on this through a team called "Concept 2 Keys" at the moment who we are in touch with.

Thanks,  
Yvonne

**Yvonne Lo** | Director, Professional Development  
**Urban Development Institute**  
[ylo@udi.org](mailto:ylo@udi.org) Cellular: 604.789.0898  
[udi.bc.ca](http://udi.bc.ca)



**From:** Verna Yu(vyu@udi.org)  
**To:** Normand, Nicole PREM:EX (Nicole.Normand@gov.bc.ca)  
**To:** Nanninga, Tanera AG:EX (Tanera.Nanninga@gov.bc.ca)  
**Subject:** RE: For Review: Event Advert Images  
**Sent:** 05/11/2022 17:41:20

**[EXTERNAL] This email came from an external source. Only open attachments or links that you are expecting from a known sender.**

Hi Nicole,

Thank you for the confirmation. Our marketing team might change the layout slightly but we will ensure to use only the below approved images of the Minister.

Cheers,  
Verna

---

**From:** Normand, Nicole AG:EX <Nicole.Normand@gov.bc.ca>  
**Sent:** May 10, 2022 10:50 AM  
**To:** Verna Yu <vyu@udi.org>  
**Cc:** Nanninga, Tanera AG:EX <Tanera.Nanninga@gov.bc.ca>  
**Subject:** RE: For Review: Event Advert Images

Good morning Verna,

I am checking with staff re approval. I will advise as soon as possible.

Thank you,

Nicole Normand  
**Administrative Coordinator to the Honourable David Eby, QC**  
**Attorney General and Minister Responsible for Housing**  
**Phone: 778-974-5921**

---

**From:** Verna Yu <vyu@udi.org>  
**Sent:** May 6, 2022 11:39 AM  
**To:** Normand, Nicole AG:EX <Nicole.Normand@gov.bc.ca>  
**Subject:** For Review: Event Advert Images

**[EXTERNAL] This email came from an external source. Only open attachments or links that you are expecting from a known sender.**

Hi Nicole,

We have put together the below event advert for the June UDI Luncheon. Could you please advise if it is ok to proceed with the below images we have of Minister Eby? We hope to have the event notice sent out early next week.

Kind regards,  
Verna



# UDI LUNCHEON

## A CONVERSATION WITH MINISTER DAVID EBY AND BOB RENNIE

JUNE 9, 2022



### HOUSING: IT'S A SCIENCE

IMMIGRATION • JOBS • BIRTHS/DEATHS • AGEING BABY BOOMER MONEY

Attorney General and Minister responsible for Housing, David Eby will sit down with Bob Rennie to discuss BC's housing needs as we enter a post-pandemic world filled with rising interest rates and inflation, supply chain issues, population growth. They will look at these challenges through both fiscal and social lenses and aim to discover collaborative solutions between governments and the development industry.

Please join us from the unceded traditional territories of the xʷməθkʷəy̓əm (Musqueam), Skwxwú7mesh Úxwumixw (Squamish), and səliłwətaʔ (Tsleil-Waututh).

[CLICK HERE TO REGISTER FOR IN-PERSON](#)

[CLICK HERE TO REGISTER FOR VIRTUAL](#)

**DATE:** Thursday, June 9, 2022

**TIME:** 11:30am - 1:30pm

**DETAILS:**

**In-Person**

11:30am - Registration and networking  
12:00pm - Lunch  
12:30pm - Presentation  
1:30pm - Conclusion

**Virtual:**

12:15pm - Registration portal opens  
12:30pm - Presentation  
1:30pm - Conclusion

**LOCATION:**

**Hyatt Regency Hotel**

Regency Ballroom, 3rd Floor  
655 Burrard Street, Vancouver, BC

**PRICING:**

**In-Person:**

Member \$145 +GST  
Non-member \$180 +GST  
Event registration will close 72hrs prior to the event

**Virtual:**

Member \$45  
Non-member \$65  
Virtual event registration will close 24hrs prior to event

**Cancellation Policy**

72 hours' notice required for individual tickets.  
1 week's notice required for corporate tables.  
Substitutions allowed.

Register by clicking the 'in-person' or 'virtual' button above.  
Please make sure to sign up with your e-mail. A unique  
Zoom link will be sent prior to the event if you choose to  
attend virtually. If you don't get a Zoom link before  
the event, please email [Verna](#) for the link.

If you are registering for multiple attendees, **please ensure  
you provide each individual e-mail address for every  
attendee.**

**Health and Safety:** UDI in-person events follow the  
Provincial restrictions put in place by the Provincial Health  
Officer under the Public Health Act. [Click here](#) to review  
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Urban Development Institute | Suite 200 – 602 West Hastings St, Vancouver, British Columbia V6B 1P2 Canada

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**From:** Machell, Aileen PREM:EX(Aileen.Machell@gov.bc.ca)  
Normand, Nicole PREM:EX (Nicole.Normand@gov.bc.ca); LynesFord, Adam AG:EX  
**To:** (Adam.LynesFord@gov.bc.ca); Madoc-Jones, Sian AG:EX (Sian.MadocJones@gov.bc.ca);  
Dowler, Thea HOUS:EX (Thea.Dowler@gov.bc.ca)  
Harder, Derrick AG:EX (Derrick.Harder@gov.bc.ca); Nanninga, Tanera AG:EX  
**To:** (Tanera.Nanninga@gov.bc.ca); Butler, Liam GCPE:EX (Liam.Butler@gov.bc.ca); Schollen,  
Tasha GCPE:EX (Tasha.Schollen@gov.bc.ca)  
**Subject:** RE: For review: Script and message for UDI awards  
**Sent:** 04/12/2022 19:23:01

I just set a Dropbox up for my email address.

---

**From:** Normand, Nicole AG:EX <Nicole.Normand@gov.bc.ca>  
**Sent:** April 12, 2022 12:11 PM  
**To:** Machell, Aileen GCPE:EX <Aileen.Machell@gov.bc.ca>; LynesFord, Adam AG:EX  
<Adam.LynesFord@gov.bc.ca>; Madoc-Jones, Sian AG:EX <Sian.MadocJones@gov.bc.ca>; Dowler, Thea AG:EX  
<Thea.Dowler@gov.bc.ca>  
**Cc:** Harder, Derrick AG:EX <Derrick.Harder@gov.bc.ca>; Nanninga, Tanera AG:EX  
<Tanera.Nanninga@gov.bc.ca>; Butler, Liam GCPE:EX <Liam.Butler@gov.bc.ca>; Schollen, Tasha GCPE:EX  
<Tasha.Schollen@gov.bc.ca>  
**Subject:** RE: For review: Script and message for UDI awards

Hi Aileen,

I am putting two calendar holds in the Minister's calendar for the recording:

1. April 13, 5pm \*Minister will try and record on his own/at home
2. April 14, 4pm \*Minister will record at VCO

If the 13<sup>th</sup> doesn't work then will try again on the 14<sup>th</sup>.

Do you have a dropbox that we can upload to? Often when these recordings are done by the Minister, the files are too large to email.

Will this work?

I have uploaded the script to the Minister's daily folder on his ipad.

Please let me know if you have any questions.

Thank you,

Nicole Normand  
Administrative Coordinator to the Honourable David Eby, QC  
Attorney General and Minister Responsible for Housing  
Phone: 778-974-5921

---

**From:** Machell, Aileen GCPE:EX <[Aileen.Machell@gov.bc.ca](mailto:Aileen.Machell@gov.bc.ca)>  
**Sent:** April 12, 2022 10:54 AM  
**To:** LynesFord, Adam AG:EX <[Adam.LynesFord@gov.bc.ca](mailto:Adam.LynesFord@gov.bc.ca)>; Madoc-Jones, Sian AG:EX  
<[Sian.MadocJones@gov.bc.ca](mailto:Sian.MadocJones@gov.bc.ca)>; Dowler, Thea AG:EX <[Thea.Dowler@gov.bc.ca](mailto:Thea.Dowler@gov.bc.ca)>  
**Cc:** Harder, Derrick AG:EX <[Derrick.Harder@gov.bc.ca](mailto:Derrick.Harder@gov.bc.ca)>; Nanninga, Tanera AG:EX  
<[Tanera.Nanninga@gov.bc.ca](mailto:Tanera.Nanninga@gov.bc.ca)>; Normand, Nicole AG:EX <[Nicole.Normand@gov.bc.ca](mailto:Nicole.Normand@gov.bc.ca)>; Butler, Liam GCPE:EX  
<[Liam.Butler@gov.bc.ca](mailto:Liam.Butler@gov.bc.ca)>; Schollen, Tasha GCPE:EX <[Tasha.Schollen@gov.bc.ca](mailto:Tasha.Schollen@gov.bc.ca)>  
**Subject:** For review: Script and message for UDI awards

Hello,

We've received an updated request for this – the event coordinator is hoping to have the message and video back within the next day or so. Do you think that will be possible?

Thanks,  
Aileen

---

**From:** Machell, Aileen GCPE:EX

**Sent:** April 8, 2022 11:43 AM

**To:** LynesFord, Adam AG:EX <[Adam.LynesFord@gov.bc.ca](mailto:Adam.LynesFord@gov.bc.ca)>; Madoc-Jones, Sian AG:EX <[Sian.MadocJones@gov.bc.ca](mailto:Sian.MadocJones@gov.bc.ca)>; Dowler, Thea AG:EX <[Thea.Dowler@gov.bc.ca](mailto:Thea.Dowler@gov.bc.ca)>

**Cc:** Harder, Derrick AG:EX <[Derrick.Harder@gov.bc.ca](mailto:Derrick.Harder@gov.bc.ca)>; Nanninga, Tanera AG:EX <[Tanera.Nanninga@gov.bc.ca](mailto:Tanera.Nanninga@gov.bc.ca)>; Normand, Nicole AG:EX <[Nicole.Normand@gov.bc.ca](mailto:Nicole.Normand@gov.bc.ca)>

**Subject:** For review: Script and message for UDI awards

Hello,

The Minister will be providing a video speech and printed message for the upcoming Urban Development Institute Awards for Excellence. Attached for your review are our drafts for both items.

Thank you,  
Aileen

**Aileen Machell** (she/her)

Communications Director, Attorney General and Housing  
250-361-5381

**From:** Normand, Nicole PREM:EX(Nicole.Normand@gov.bc.ca)  
**To:** Andrea Nicholls (anicholls@udi.org)  
**To:** Nanninga, Tanera AG:EX (Tanera.Nanninga@gov.bc.ca)  
**Subject:** RE: Invitation for Minister Eby to Join UDI Executive Committee Meeting April 8  
**Sent:** 04/11/2021 15:46:01

Great, thank you so much.

Nicole Normand  
Administrative Coordinator to the Honourable David Eby, QC  
Attorney General and Minister Responsible for Housing  
Phone: 778-974-5921

---

**From:** Andrea Nicholls <anicholls@udi.org>  
**Sent:** April 9, 2021 11:05 AM  
**To:** Normand, Nicole AG:EX <Nicole.Normand@gov.bc.ca>  
**Cc:** Nanninga, Tanera AG:EX <Tanera.Nanninga@gov.bc.ca>  
**Subject:** RE: Invitation for Minister Eby to Join UDI Executive Committee Meeting April 8

**[EXTERNAL] This email came from an external source. Only open attachments or links that you are expecting from a known sender.**

Good morning Nicole,

Happy Friday! 8am-9am will work for Minister Eby to join the UDI Executive Committee Meetings on May 13 and June 10, and the Zoom links will remain the same as what has been sent. We'll send out an agenda and answers to the questions a day or two in advance of the meetings.

If you need anything in the meantime please don't hesitate to reach out.

Thanks and have a great weekend,  
Andrea

**Andrea Nicholls** | Executive Assistant to the President & CEO  
Urban Development Institute  
[anicholls@udi.org](mailto:anicholls@udi.org)  
Office: 604.669-9585  
[udi.bc.ca](http://udi.bc.ca)

---

**From:** Normand, Nicole AG:EX <[Nicole.Normand@gov.bc.ca](mailto:Nicole.Normand@gov.bc.ca)>  
**Sent:** April 8, 2021 9:47 AM  
**To:** Andrea Nicholls <[anicholls@udi.org](mailto:anicholls@udi.org)>  
**Cc:** Nanninga, Tanera AG:EX <[Tanera.Nanninga@gov.bc.ca](mailto:Tanera.Nanninga@gov.bc.ca)>  
**Subject:** RE: Invitation for Minister Eby to Join UDI Executive Committee Meeting April 8

Good morning Andrea,

I have been asked to extend the May 13 and June 10 meetings. Please advise if 8-9am would work?

I look forward to hearing from you.

Thanks so much.

Nicole Normand  
Administrative Coordinator to the Honourable David Eby, QC  
Attorney General and Minister Responsible for Housing  
Phone: 778-974-5921

---

**From:** Andrea Nicholls <[anicholls@udi.org](mailto:anicholls@udi.org)>  
**Sent:** March 18, 2021 2:14 PM  
**To:** Normand, Nicole AG:EX <[Nicole.Normand@gov.bc.ca](mailto:Nicole.Normand@gov.bc.ca)>  
**Cc:** Nanninga, Tanera AG:EX <[Tanera.Nanninga@gov.bc.ca](mailto:Tanera.Nanninga@gov.bc.ca)>  
**Subject:** RE: Invitation for Minister Eby to Join UDI Executive Committee Meeting April 8

**[EXTERNAL] This email came from an external source. Only open attachments or links that you are expecting from a known sender.**

Hi Nicole, thank you! Anne is very happy to hear Minister Eby will be able to join the May and June meetings also. I will send the Zoom links in two separate emails following this, along with the answers I'm able to provide to the questions below. They will be the same for the most part, except the agenda will change for each meeting, and I'll be able to send that over a day or two in advance of each meeting.

Please let me know if you need anything else in the meantime.

Kind regards,  
Andrea

**Andrea Nicholls** | Executive Assistant to the President & CEO  
Urban Development Institute  
[anicholls@udi.org](mailto:anicholls@udi.org)  
Office: 604.669-9585  
[udi.bc.ca](http://udi.bc.ca)

---

**From:** Normand, Nicole AG:EX <[Nicole.Normand@gov.bc.ca](mailto:Nicole.Normand@gov.bc.ca)>  
**Sent:** March 18, 2021 9:16 AM  
**To:** Andrea Nicholls <[anicholls@udi.org](mailto:anicholls@udi.org)>  
**Cc:** Nanninga, Tanera AG:EX <[Tanera.Nanninga@gov.bc.ca](mailto:Tanera.Nanninga@gov.bc.ca)>  
**Subject:** RE: Invitation for Minister Eby to Join UDI Executive Committee Meeting April 8

Thanks so much Andrea. Lets confirm April 8, May 13 and June 10, 8:15-8:45am.

I have a few additional questions we'll need for each meeting:

Will the format for each meeting be similar to the Minister's attendance on March 11?  
Number of attendees?  
Will media be invited?  
Virtual format?  
Can you please provide an agenda in advance of each meeting?  
Virtual Link?  
Contact name/cell phone number in the event there are any last minute changes?

To note a Ministerial staff person will also join to listen.

Please let me know if you have any questions.

Thank you,



Nicole Normand  
Administrative Coordinator to the Honourable David Eby, QC  
Attorney General and Minister Responsible for Housing  
Phone: 778-974-5921

---

**From:** Andrea Nicholls <[anicholls@udi.org](mailto:anicholls@udi.org)>  
**Sent:** March 17, 2021 5:42 PM  
**To:** Normand, Nicole AG:EX <[Nicole.Normand@gov.bc.ca](mailto:Nicole.Normand@gov.bc.ca)>  
**Cc:** Nanninga, Tanera AG:EX <[Tanera.Nanninga@gov.bc.ca](mailto:Tanera.Nanninga@gov.bc.ca)>  
**Subject:** RE: Invitation for Minister Eby to Join UDI Executive Committee Meeting April 8

**[EXTERNAL] This email came from an external source. Only open attachments or links that you are expecting from a known sender.**

Hi Nicole,

Thank you, that's great! Absolutely, we'd be happy to have Minister attend from 815am-845am on April 8<sup>th</sup>. The following UDI Executive Committee meetings will be held on Thursday May 13 and Thursday June 10 at the same time. Could you please let me know if Minister Eby would be available on those dates? The Zoom link for the April 8<sup>th</sup> meeting is below. Please let me know if you need any additional information.

Thanks and have a great evening!  
Kind regards,  
Andrea

---

Topic: UDI Executive Committee Meeting / Minister Eby  
Time: Apr 8, 2021 08:15 AM Pacific Time (US and Canada)

Join Zoom Meeting

s. 15

**Andrea Nicholls** | Executive Assistant to the President & CEO  
Urban Development Institute



[anicholls@udi.org](mailto:anicholls@udi.org)

Office: 604.669-9585

[udi.bc.ca](http://udi.bc.ca)

---

**From:** Normand, Nicole AG:EX <[Nicole.Normand@gov.bc.ca](mailto:Nicole.Normand@gov.bc.ca)>

**Sent:** March 16, 2021 12:37 PM

**To:** Andrea Nicholls <[anicholls@udi.org](mailto:anicholls@udi.org)>

**Cc:** Nanninga, Tanera AG:EX <[Tanera.Nanninga@gov.bc.ca](mailto:Tanera.Nanninga@gov.bc.ca)>

**Subject:** RE: Invitation for Minister Eby to Join UDI Executive Committee Meeting April 8

Good afternoon Andrea,

Thank you for reaching out.

Minister Eby is available April 8. Could we have the Minister attend from 8:15-8:45am?

Also going forward, do you have any meetings already scheduled for May and June? If not, can we go ahead and arrange?

I look forward to hearing from you.

Thank you,

Nicole Normand  
Administrative Coordinator to the Honourable David Eby, QC  
Attorney General and Minister Responsible for Housing  
Phone: 778-974-5921

---

**From:** Andrea Nicholls <[anicholls@udi.org](mailto:anicholls@udi.org)>

**Sent:** March 15, 2021 12:09 PM

**To:** Normand, Nicole AG:EX <[Nicole.Normand@gov.bc.ca](mailto:Nicole.Normand@gov.bc.ca)>

**Cc:** Nanninga, Tanera AG:EX <[Tanera.Nanninga@gov.bc.ca](mailto:Tanera.Nanninga@gov.bc.ca)>

**Subject:** Invitation for Minister Eby to Join UDI Executive Committee Meeting April 8

**[EXTERNAL] This email came from an external source. Only open attachments or links that you are expecting from a known sender.**

Good morning Nicole,

Hope you had a great weekend. Minister Eby joined our Executive Committee meeting last week, and they had a great discussion, with part of that discussion being the Minister attending recurring meetings with our Executive. That being said, I've been asked to reach out to invite him to join the next UDI Executive Committee meeting on Thursday April 8<sup>th</sup> for 30-45 mins at either 8am, or 9am – whichever would be most convenient. Please let me know if that would work with the Minister's schedule.

Thank you,  
Andrea

**Andrea Nicholls** | Executive Assistant to the President & CEO  
Urban Development Institute  
[anicholls@udi.org](mailto:anicholls@udi.org)  
Office: 604.669-9585  
[udi.bc.ca](http://udi.bc.ca)

**From:** Normand, Nicole PREM:EX(Nicole.Normand@gov.bc.ca)  
**To:** Andrea Nicholls (anicholls@udi.org)  
**To:** Nanninga, Tanera AG:EX (Tanera.Nanninga@gov.bc.ca)  
**Subject:** RE: Invitation for Minister Eby to Join UDI Executive Committee Meeting March 11  
**Sent:** 03/03/2021 20:11:30

Great. Thank you so much.

Nicole Normand  
Administrative Coordinator to the Honourable David Eby, QC  
Attorney General and Minister Responsible for Housing  
Phone: 778-974-5921

---

**From:** Andrea Nicholls <anicholls@udi.org>  
**Sent:** March 3, 2021 12:03 PM  
**To:** Normand, Nicole AG:EX <Nicole.Normand@gov.bc.ca>  
**Cc:** Nanninga, Tanera AG:EX <Tanera.Nanninga@gov.bc.ca>  
**Subject:** RE: Invitation for Minister Eby to Join UDI Executive Committee Meeting March 11

**[EXTERNAL] This email came from an external source. Only open attachments or links that you are expecting from a known sender.**

Hi Nicole,

Absolutely! I've updated the Zoom link for the meeting, and the login credentials below can be used by Minister Eby and his staff. Please disregard the link that was sent previously.

Topic: UDI Executive Committee Meeting / Minister Eby  
Time: Mar 11, 2021 08:15 AM Pacific Time (US and Canada)

Join Zoom Meeting

s. 15

Thanks,  
Andrea

**Andrea Nicholls** | Executive Assistant to the President & CEO  
Urban Development Institute  
[anicholls@udi.org](mailto:anicholls@udi.org)  
Office: 604.669-9585  
[udi.bc.ca](http://udi.bc.ca)

---

**From:** Normand, Nicole AG:EX <[Nicole.Normand@gov.bc.ca](mailto:Nicole.Normand@gov.bc.ca)>  
**Sent:** March 3, 2021 9:18 AM  
**To:** Andrea Nicholls <[anicholls@udi.org](mailto:anicholls@udi.org)>  
**Cc:** Nanninga, Tanera AG:EX <[Tanera.Nanninga@gov.bc.ca](mailto:Tanera.Nanninga@gov.bc.ca)>  
**Subject:** RE: Invitation for Minister Eby to Join UDI Executive Committee Meeting March 11

Good morning Andrea,

One additional question -Minister Eby will likely have Ministerial staff join the zoom call to listen in (not participate). Can they use the same link you provided for the Minister?

Thank you so much.

Nicole Normand  
Administrative Coordinator to the Honourable David Eby, QC  
Attorney General and Minister Responsible for Housing  
Phone: 778-974-5921

---

**From:** Andrea Nicholls <[anicholls@udi.org](mailto:anicholls@udi.org)>  
**Sent:** March 2, 2021 2:43 PM  
**To:** Normand, Nicole AG:EX <[Nicole.Normand@gov.bc.ca](mailto:Nicole.Normand@gov.bc.ca)>  
**Cc:** Nanninga, Tanera AG:EX <[Tanera.Nanninga@gov.bc.ca](mailto:Tanera.Nanninga@gov.bc.ca)>  
**Subject:** RE: Invitation for Minister Eby to Join UDI Executive Committee Meeting March 11

**[EXTERNAL] This email came from an external source. Only open attachments or links that you are expecting from a known sender.**

Hi Nicole,

Thank you for your email, and apologies for the delay in getting back to you. Please see below responses from Anne McMullin, UDI's President & CEO.

Do you have a proposed topic in mind for the Minister to speak to?

- Mandate Letter overview and actions to date
- Review of the Minister's industry outreach and thoughts on how the development community can support the government's housing goals

Would you like the Minister to answer questions? The Minister is happy to speak for approx. 10 minutes followed by questions.

- Yes please – see below

Can you please provide an agenda?

8:15-8:45am

1. Anne McMullin – Opening remarks (2 minutes)
2. Hon. David Eby remarks/presentation based on the suggested topics above. (8 Minutes)
3. Discussion/Questions (20 Minutes)

Who will the audience consist of and approx. what size?

- UDI Executive Committee and UDI staff (approx. 15 people in total)

Will media be invited?

- No

Can you share a contact name/cell #?

- Anne McMullin, UDI President & CEO can be reached at 778-938-0408

Virtual details?

- Zoom link provided in email below (sent on February 26)

If you need any further information please don't hesitate to reach out.

Thank you for your assistance in coordinating this meeting. Anne, and the UDI Executive Committee are very much looking forward to meeting with Minister Eby next Thursday.

Kind regards,  
Andrea

**Andrea Nicholls** | Executive Assistant to the President & CEO  
Urban Development Institute  
[anicholls@udi.org](mailto:anicholls@udi.org)  
Office: 604.669-9585  
[udi.bc.ca](http://udi.bc.ca)

---

**From:** Normand, Nicole AG:EX <[Nicole.Normand@gov.bc.ca](mailto:Nicole.Normand@gov.bc.ca)>  
**Sent:** March 2, 2021 11:30 AM  
**To:** Andrea Nicholls <[anicholls@udi.org](mailto:anicholls@udi.org)>  
**Cc:** Nanninga, Tanera AG:EX <[Tanera.Nanninga@gov.bc.ca](mailto:Tanera.Nanninga@gov.bc.ca)>  
**Subject:** RE: Invitation for Minister Eby to Join UDI Executive Committee Meeting March 11

Good morning Andrea,

Are you able to provide answers to the questions listed below. Please feel free to call me if you would like to discuss.

Thank you so much.

Nicole Normand  
Administrative Coordinator to the Honourable David Eby, QC  
Attorney General and Minister Responsible for Housing  
Phone: 778-974-5921

---

**From:** Normand, Nicole AG:EX  
**Sent:** February 26, 2021 5:23 PM  
**To:** 'Andrea Nicholls' <[anicholls@udi.org](mailto:anicholls@udi.org)>  
**Cc:** Nanninga, Tanera AG:EX <[Tanera.Nanninga@gov.bc.ca](mailto:Tanera.Nanninga@gov.bc.ca)>  
**Subject:** RE: Invitation for Minister Eby to Join UDI Executive Committee Meeting March 11

Thanks so much Andrea. Are you able to provide information to the questions below. That would be very helpful.

Thank you,

Nicole Normand  
Administrative Coordinator to the Honourable David Eby, QC  
Attorney General and Minister Responsible for Housing  
Phone: 778-974-5921

---

**From:** Andrea Nicholls <[anicholls@udi.org](mailto:anicholls@udi.org)>  
**Sent:** February 26, 2021 3:59 PM  
**To:** Normand, Nicole AG:EX <[Nicole.Normand@gov.bc.ca](mailto:Nicole.Normand@gov.bc.ca)>



**Cc:** Nanninga, Tanera AG:EX <[Tanera.Nanninga@gov.bc.ca](mailto:Tanera.Nanninga@gov.bc.ca)>

**Subject:** RE: Invitation for Minister Eby to Join UDI Executive Committee Meeting March 11

**[EXTERNAL] This email came from an external source. Only open attachments or links that you are expecting from a known sender.**

Hi Nicole and Tanera,

Please see below calendar details for Minister Eby for the upcoming UDI Executive Committee Meeting.

Date: Thursday, March 11, 2021

Time: 8:15am – 8:45am

Zoom login link:

s. 15

Thanks,  
Andrea

**Andrea Nicholls** | Executive Assistant to the President & CEO

Urban Development Institute

[anicholls@udi.org](mailto:anicholls@udi.org)

Office: 604.669-9585

[udi.bc.ca](http://udi.bc.ca)

---

**From:** Normand, Nicole AG:EX <[Nicole.Normand@gov.bc.ca](mailto:Nicole.Normand@gov.bc.ca)>

**Sent:** February 22, 2021 2:19 PM

**To:** Andrea Nicholls <[anicholls@udi.org](mailto:anicholls@udi.org)>

**Cc:** Nanninga, Tanera AG:EX <[Tanera.Nanninga@gov.bc.ca](mailto:Tanera.Nanninga@gov.bc.ca)>

**Subject:** RE: Invitation for Minister Eby to Join UDI Executive Committee Meeting March 11

Thank you Andrea. If you would like to send the information to Tanera and I via email, I can add to the Minister's calendar.

Also, I have a few additional questions below:

Do you have a proposed topic in mind for the Minister to speak to?

Would you like the Minister to answer questions? The Minister is happy to speak for approx. 10 minutes followed by questions.

Can you please provide an agenda?

Who will the audience consist of and approx. what size?

Will media be invited?

Can you share a contact name/cell #?

Virtual details?

Please let me know if you have any questions.

Thank you.

Nicole Normand

Administrative Coordinator to the Honourable David Eby, QC  
Attorney General and Minister Responsible for Housing  
Phone: 778-974-5921

---

**From:** Andrea Nicholls <[anicholls@udi.org](mailto:anicholls@udi.org)>  
**Sent:** February 22, 2021 1:19 PM  
**To:** Normand, Nicole AG:EX <[Nicole.Normand@gov.bc.ca](mailto:Nicole.Normand@gov.bc.ca)>  
**Cc:** Nanninga, Tanera AG:EX <[Tanera.Nanninga@gov.bc.ca](mailto:Tanera.Nanninga@gov.bc.ca)>  
**Subject:** RE: Invitation for Minister Eby to Join UDI Executive Committee Meeting March 11

**[EXTERNAL] This email came from an external source. Only open attachments or links that you are expecting from a known sender.**

Hi Nicole,

Thank you so much, that is wonderful news! Anne and the Executive Committee are looking forward to having Minister Eby join them on March 11<sup>th</sup>. I'll send a meeting invite over shortly. Could you please let me know if I should send it directly to the Minister, and also what email address it should be sent to?

Thanks,  
Andrea

**Andrea Nicholls** | Executive Assistant to the President & CEO  
Urban Development Institute  
[anicholls@udi.org](mailto:anicholls@udi.org)  
Office: 604.669-9585  
[udi.bc.ca](http://udi.bc.ca)

---

**From:** Normand, Nicole AG:EX <[Nicole.Normand@gov.bc.ca](mailto:Nicole.Normand@gov.bc.ca)>  
**Sent:** February 22, 2021 1:01 PM  
**To:** Andrea Nicholls <[anicholls@udi.org](mailto:anicholls@udi.org)>  
**Cc:** Nanninga, Tanera AG:EX <[Tanera.Nanninga@gov.bc.ca](mailto:Tanera.Nanninga@gov.bc.ca)>  
**Subject:** RE: Invitation for Minister Eby to Join UDI Executive Committee Meeting March 11

Good afternoon Andrea,

Minister Eby is available and would be pleased to attend the March 11, UDI Executive Committee meeting. I have noted that you would like the Minister to attend from approx.. 8:15-8:45am. This will work well for the Minister's calendar.

I look forward to hearing from you.

Thank you,

Nicole Normand  
Administrative Coordinator to the Honourable David Eby, QC  
Attorney General and Minister Responsible for Housing  
Phone: 778-974-5921

---

**From:** Andrea Nicholls <[anicholls@udi.org](mailto:anicholls@udi.org)>  
**Sent:** February 5, 2021 11:04 AM  
**To:** Normand, Nicole AG:EX <[Nicole.Normand@gov.bc.ca](mailto:Nicole.Normand@gov.bc.ca)>  
**Subject:** Invitation for Minister Eby to Join UDI Executive Committee Meeting March 11



**[EXTERNAL] This email came from an external source. Only open attachments or links that you are expecting from a known sender.**

Good morning Nicole,

Hope you've been well. I've been asked by Anne McMullin to reach out to invite Minister Eby to attend our next UDI Executive Committee Meeting via Zoom on Thursday March 11<sup>th</sup>. The meeting starts at 8:15am and goes until 9:45am, and we'd invite the Minister to attend for a half hour that would be convenient for him during that time (possibly 8:15am - 8:45am?). Please let me know if he is available to join our executive on that date, and if so what time would work best. Once confirmed I'll send out a meeting invite with the Zoom credentials.

Thanks,  
Andrea

**Andrea Nicholls** | Executive Assistant to the President & CEO  
Urban Development Institute  
[anicholls@udi.org](mailto:anicholls@udi.org)  
Office: 604.669-9585  
[udi.bc.ca](http://udi.bc.ca)

**From:** Normand, Nicole PREM:EX(Nicole.Normand@gov.bc.ca)  
**To:** Pearson, Barbera AG:EX (Barbera.Pearson@gov.bc.ca); Engelbrecht, Maya PREM:EX (Maya.Engelbrecht@gov.bc.ca)  
**To:** Nanninga, Tanera AG:EX (Tanera.Nanninga@gov.bc.ca)  
**Subject:** RE: July 8, UDI Executive Meeting  
**Sent:** 06/16/2021 16:55:23

Hi Barb,

I have been advised that staff can use the same zoom link as noted below. ❖❖

Thanks.

Nicole Normand  
Administrative Coordinator to the Honourable David Eby, QC  
Attorney General and Minister Responsible for Housing  
Phone: 778-974-5921

---

**From:** Pearson, Barbera AG:EX <Barbera.Pearson@gov.bc.ca>  
**Sent:** June 15, 2021 2:05 PM  
**To:** Normand, Nicole AG:EX <Nicole.Normand@gov.bc.ca>; Engelbrecht, Maya AG:EX <Maya.Engelbrecht@gov.bc.ca>  
**Cc:** Nanninga, Tanera AG:EX <Tanera.Nanninga@gov.bc.ca>  
**Subject:** RE: July 8, UDI Executive Meeting

Hi Nicole/Tanera:  
Angela would like to attend. I have also sent invitations to Richard and Cheryl – will let you know if they confirm. But, I will need a link for Angela.

Cheers,  
Barb

*"Be Kind, Be Calm & Stay Safe"*  
Barbera Pearson, Manager, Business Operations  
Associate Deputy Minister's Office  
Housing, Construction Standards & Multiculturalism

---

**From:** Normand, Nicole AG:EX <[Nicole.Normand@gov.bc.ca](mailto:Nicole.Normand@gov.bc.ca)>  
**Sent:** Tuesday, June 15, 2021 11:11 AM  
**To:** Pearson, Barbera AG:EX <[Barbera.Pearson@gov.bc.ca](mailto:Barbera.Pearson@gov.bc.ca)>; Engelbrecht, Maya AG:EX <[Maya.Engelbrecht@gov.bc.ca](mailto:Maya.Engelbrecht@gov.bc.ca)>  
**Cc:** Nanninga, Tanera AG:EX <[Tanera.Nanninga@gov.bc.ca](mailto:Tanera.Nanninga@gov.bc.ca)>  
**Subject:** July 8, UDI Executive Meeting

Good morning Barb and Maya,

Please see below:

**Meeting with UDI Executive Meeting**

**Date & Time:** July 8

**Location:** Zoom Pls see link below

**Topic:** in follow up to June 10 mtg also pls see attached

**BN:** n/a

**Ministry staff:** if staff would like to attend \*Please provide name/s if so and I will let the organizer know

---

Topic: UDI Executive Committee Meeting / Minister Eby  
Time: Jul 8, 2021 08:00 AM Pacific Time (US and Canada)

Join Zoom Meeting

s. 15

Nicole Normand  
Administrative Coordinator to the Honourable David Eby, QC  
Attorney General and Minister Responsible for Housing  
Phone: 778-974-5921

**From:** Normand, Nicole PREM:EX(Nicole.Normand@gov.bc.ca)  
**To:** Andrea Nicholls (anicholls@udi.org)  
**To:** Nanninga, Tanera AG:EX (Tanera.Nanninga@gov.bc.ca)  
**Subject:** RE: June 10, 2021 - UDI Executive Committee Meeting - Zoom Link + Responses to Questions  
**Sent:** 03/19/2021 15:06:59

Good morning Andrea,

Thanks so much for this information for June 10.

Have a lovely weekend. 💎💎

Nicole Normand  
Administrative Coordinator to the Honourable David Eby, QC  
Attorney General and Minister Responsible for Housing  
Phone: 778-974-5921

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**From:** Andrea Nicholls <anicholls@udi.org>  
**Sent:** March 18, 2021 2:33 PM  
**To:** Normand, Nicole AG:EX <Nicole.Normand@gov.bc.ca>  
**Cc:** Nanninga, Tanera AG:EX <Tanera.Nanninga@gov.bc.ca>  
**Subject:** June 10, 2021 - UDI Executive Committee Meeting - Zoom Link + Responses to Questions

**[EXTERNAL] This email came from an external source. Only open attachments or links that you are expecting from a known sender.**

Topic: UDI Executive Committee Meeting / Minister Eby  
Time: Jun 10, 2021 08:15 AM Pacific Time (US and Canada)

Join Zoom Meeting

s. 15

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Will the format for each meeting be similar to the Minister's attendance on March 11? [Yes](#)

Number of attendees? [Approximately 17 \(UDI Executive Committee and Staff\)](#)

Will media be invited? [No](#)

Virtual format? [Yes via Zoom](#)

Can you please provide an agenda in advance of each meeting? [Yes – will be sent 1-2 days in advance of meeting](#)

Virtual Link? [above](#)

Contact name/cell phone number in the event there are any last minute changes? [Anne McMullin 778-938-0408 / Andrea Nicholls 604-308-0701](#)

To note a Ministerial staff person will also join to listen. – [Noted, thank you!](#)

**Andrea Nicholls** | Executive Assistant to the President & CEO

Urban Development Institute

[anicholls@udi.org](mailto:anicholls@udi.org)

Office: 604.669-9585

[udi.bc.ca](http://udi.bc.ca)

**From:** Normand, Nicole PREM:EX(Nicole.Normand@gov.bc.ca)  
**To:** Dowler, Thea HOUS:EX (Thea.Dowler@gov.bc.ca); LynesFord, Adam AG:EX (Adam.LynesFord@gov.bc.ca)  
**To:** Nanninga, Tanera AG:EX (Tanera.Nanninga@gov.bc.ca)  
**Subject:** RE: June 16 UDI Executive Luncheon with Bob Rennie  
**Sent:** 05/28/2021 17:19:32

Good morning,

I have provided the organizer your email addresses, links for this luncheon will be sent to you directly.

Please let me know if you have any questions.

Thanks!

Nicole Normand  
Administrative Coordinator to the Honourable David Eby, QC  
Attorney General and Minister Responsible for Housing  
Phone: 778-974-5921

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**From:** Dowler, Thea AG:EX <Thea.Dowler@gov.bc.ca>  
**Sent:** May 27, 2021 10:59 AM  
**To:** Normand, Nicole AG:EX <Nicole.Normand@gov.bc.ca>; Harder, Derrick AG:EX <Derrick.Harder@gov.bc.ca>; LynesFord, Adam AG:EX <Adam.LynesFord@gov.bc.ca>  
**Cc:** Nanninga, Tanera AG:EX <Tanera.Nanninga@gov.bc.ca>  
**Subject:** RE: June 16 UDI Executive Luncheon with Bob Rennie

Thank you Nicole, I would also like to attend.

Thanks,

Th  a Dowler (*she/her*)  
Executive Assistant to the Honourable David Eby  
Attorney General and Minister Responsible for Housing  
604-250-9054

---

**From:** Normand, Nicole AG:EX <[Nicole.Normand@gov.bc.ca](mailto:Nicole.Normand@gov.bc.ca)>  
**Sent:** May 26, 2021 9:55 PM  
**To:** Harder, Derrick AG:EX <[Derrick.Harder@gov.bc.ca](mailto:Derrick.Harder@gov.bc.ca)>; LynesFord, Adam AG:EX <[Adam.LynesFord@gov.bc.ca](mailto:Adam.LynesFord@gov.bc.ca)>; Dowler, Thea AG:EX <[Thea.Dowler@gov.bc.ca](mailto:Thea.Dowler@gov.bc.ca)>  
**Cc:** Nanninga, Tanera AG:EX <[Tanera.Nanninga@gov.bc.ca](mailto:Tanera.Nanninga@gov.bc.ca)>  
**Subject:** June 16 UDI Executive Luncheon with Bob Rennie

Hello,

Please advise if one of you will listen in when the Minister participates in the above and I will secure virtual details for you.

Thanks.

Nicole Normand  
Administrative Coordinator to the Honourable David Eby, QC  
Attorney General and Minister Responsible for Housing



Phone: 778-974-5921

**From:** Normand, Nicole PREM:EX(Nicole.Normand@gov.bc.ca)  
**To:** Yvonne Lo (ylo@udi.org); Andrea Nicholls (anicholls@udi.org)  
**To:** Nanninga, Tanera AG:EX (Tanera.Nanninga@gov.bc.ca)  
**Subject:** RE: June 16 UDI with Bob Rennie Agenda  
**Sent:** 06/15/2021 18:44:22

Thanks for your help Yvonne.

A link will be required for the following in addition to Minister Eby:  
Derrick Harder, Senior Ministerial Advisor: derrick.harder@gov.bc.ca  
Adam Lynes-Ford, Senior Ministerial Advisor: adam.lynes-ford@gov.bc.ca  
Angela Cooke, Associate Deputy Minister: [angela.cooke@gov.bc.ca](mailto:angela.cooke@gov.bc.ca)

Thank you!

Nicole Normand  
Administrative Coordinator to the Honourable David Eby, QC  
Attorney General and Minister Responsible for Housing  
Phone: 778-974-5921

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**From:** Yvonne Lo <ylo@udi.org>  
**Sent:** June 15, 2021 9:58 AM  
**To:** Normand, Nicole AG:EX <Nicole.Normand@gov.bc.ca>; Andrea Nicholls <anicholls@udi.org>  
**Cc:** Nanninga, Tanera AG:EX <Tanera.Nanninga@gov.bc.ca>  
**Subject:** RE: June 16 UDI with Bob Rennie Agenda

**[EXTERNAL] This email came from an external source. Only open attachments or links that you are expecting from a known sender.**

Hi Nicole, I will double check with the studio about Minister Eby's unique link.

Yes, they will need their own links to listen in. Could you please provide me with the list of names & emails?

Thanks,  
Yvonne

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**From:** Normand, Nicole AG:EX <[Nicole.Normand@gov.bc.ca](mailto:Nicole.Normand@gov.bc.ca)>  
**Sent:** June 15, 2021 9:56 AM  
**To:** Yvonne Lo <[ylo@udi.org](mailto:ylo@udi.org)>; Andrea Nicholls <[anicholls@udi.org](mailto:anicholls@udi.org)>  
**Cc:** Nanninga, Tanera AG:EX <[Tanera.Nanninga@gov.bc.ca](mailto:Tanera.Nanninga@gov.bc.ca)>  
**Subject:** RE: June 16 UDI with Bob Rennie Agenda

Thanks Yvonne. Apologies, I was hoping for the link for Minister Eby? Also, if Ministerial staff and ministry staff would like to join to listen in, would they need their own link?

Thanks.

Nicole Normand  
Administrative Coordinator to the Honourable David Eby, QC  
Attorney General and Minister Responsible for Housing  
Phone: 778-974-5921

---

**From:** Yvonne Lo <[ylo@udi.org](mailto:ylo@udi.org)>  
**Sent:** June 15, 2021 9:55 AM

**To:** Normand, Nicole AG:EX <[Nicole.Normand@gov.bc.ca](mailto:Nicole.Normand@gov.bc.ca)>; Andrea Nicholls <[anicholls@udi.org](mailto:anicholls@udi.org)>  
**Cc:** Nanninga, Tanera AG:EX <[Tanera.Nanninga@gov.bc.ca](mailto:Tanera.Nanninga@gov.bc.ca)>  
**Subject:** RE: June 16 UDI with Bob Rennie Agenda

**[EXTERNAL] This email came from an external source. Only open attachments or links that you are expecting from a known sender.**

Hi Nicole,

I would register both you and Tanera so you have your own unique link.

Another email will follow shortly.

Thanks,  
Yvonne

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**From:** Normand, Nicole AG:EX <[Nicole.Normand@gov.bc.ca](mailto:Nicole.Normand@gov.bc.ca)>  
**Sent:** June 15, 2021 8:54 AM  
**To:** Yvonne Lo <[ylo@udi.org](mailto:ylo@udi.org)>; Andrea Nicholls <[anicholls@udi.org](mailto:anicholls@udi.org)>  
**Cc:** Nanninga, Tanera AG:EX <[Tanera.Nanninga@gov.bc.ca](mailto:Tanera.Nanninga@gov.bc.ca)>  
**Subject:** June 16 UDI with Bob Rennie Agenda

Good morning Yvonne and Andrea,

Are you able to provide me with the virtual link and is there an agenda for tomorrow, June 16?

Thanks so much.

Nicole Normand  
Administrative Coordinator to the Honourable David Eby, QC  
Attorney General and Minister Responsible for Housing  
Phone: 778-974-5921

**From:** Normand, Nicole PREM:EX(Nicole.Normand@gov.bc.ca)  
**To:** Harder, Derrick AG:EX (Derrick.Harder@gov.bc.ca)  
**To:** LynesFord, Adam AG:EX (Adam.LynesFord@gov.bc.ca); Dowler, Thea HOUS:EX (Thea.Dowler@gov.bc.ca); Nanninga, Tanera AG:EX (Tanera.Nanninga@gov.bc.ca)  
**Subject:** RE: June 16 UDI with Bob Rennie  
**Sent:** 06/15/2021 18:43:36

Thanks Derrick and Adam. I have sent your names to the organizer.

Nicole Normand  
Administrative Coordinator to the Honourable David Eby, QC  
Attorney General and Minister Responsible for Housing  
Phone: 778-974-5921

---

**From:** Harder, Derrick AG:EX <Derrick.Harder@gov.bc.ca>  
**Sent:** June 15, 2021 11:11 AM  
**To:** Normand, Nicole AG:EX <Nicole.Normand@gov.bc.ca>  
**Cc:** LynesFord, Adam AG:EX <Adam.LynesFord@gov.bc.ca>; Dowler, Thea AG:EX <Thea.Dowler@gov.bc.ca>; Nanninga, Tanera AG:EX <Tanera.Nanninga@gov.bc.ca>  
**Subject:** Re: June 16 UDI with Bob Rennie

I'd like a link please  
Thanks

On Jun 15, 2021, at 11:02 AM, Normand, Nicole AG:EX <[Nicole.Normand@gov.bc.ca](mailto:Nicole.Normand@gov.bc.ca)> wrote:

Hi there,

Please advise if anyone will listen in on the UDI meeting tomorrow June 16 with MDE and Bob Rennie. I will need to provide you with your own unique link. Please advise. 😊

Thanks.

Nicole Normand  
Administrative Coordinator to the Honourable David Eby, QC  
Attorney General and Minister Responsible for Housing  
Phone: 778-974-5921

**From:** Normand, Nicole PREM:EX(Nicole.Normand@gov.bc.ca)  
**To:** Pearson, Barbera AG:EX (Barbera.Pearson@gov.bc.ca); Engelbrecht, Maya PREM:EX (Maya.Engelbrecht@gov.bc.ca)  
**To:** Nanninga, Tanera AG:EX (Tanera.Nanninga@gov.bc.ca)  
**Subject:** RE: June 16 UDI, MDE & Bob Rennie  
**Sent:** 06/15/2021 18:39:29

Thanks. I will add Angela.

Nicole Normand  
Administrative Coordinator to the Honourable David Eby, QC  
Attorney General and Minister Responsible for Housing  
Phone: 778-974-5921

---

**From:** Pearson, Barbera AG:EX <Barbera.Pearson@gov.bc.ca>  
**Sent:** June 15, 2021 11:35 AM  
**To:** Normand, Nicole AG:EX <Nicole.Normand@gov.bc.ca>; Engelbrecht, Maya AG:EX <Maya.Engelbrecht@gov.bc.ca>  
**Cc:** Nanninga, Tanera AG:EX <Tanera.Nanninga@gov.bc.ca>; Pearson, Barbera AG:EX <Barbera.Pearson@gov.bc.ca>  
**Subject:** RE: June 16 UDI, MDE & Bob Rennie

Hi – Angela was planning on listening in.

*"Be Kind, Be Calm & Stay Safe"*  
Barbera Pearson, Manager, Business Operations  
Associate Deputy Minister's Office  
Housing, Construction Standards & Multiculturalism

---

**From:** Normand, Nicole AG:EX <[Nicole.Normand@gov.bc.ca](mailto:Nicole.Normand@gov.bc.ca)>  
**Sent:** Tuesday, June 15, 2021 11:04 AM  
**To:** Pearson, Barbera AG:EX <[Barbera.Pearson@gov.bc.ca](mailto:Barbera.Pearson@gov.bc.ca)>; Engelbrecht, Maya AG:EX <[Maya.Engelbrecht@gov.bc.ca](mailto:Maya.Engelbrecht@gov.bc.ca)>  
**Cc:** Nanninga, Tanera AG:EX <[Tanera.Nanninga@gov.bc.ca](mailto:Tanera.Nanninga@gov.bc.ca)>  
**Subject:** June 16 UDI, MDE & Bob Rennie

Good morning,

Please advise if anyone will listen in on the UDI meeting tomorrow June 16 at noon with MDE and Bob Rennie. I will need to provide staff with their own unique link. Please advise. 😊

Thanks.

Nicole Normand  
Administrative Coordinator to the Honourable David Eby, QC  
Attorney General and Minister Responsible for Housing  
Phone: 778-974-5921



**From:** Engelbrecht, Maya PREM:EX(Maya.Engelbrecht@gov.bc.ca)  
**To:** Normand, Nicole PREM:EX (Nicole.Normand@gov.bc.ca); Pearson, Barbera AG:EX (Barbera.Pearson@gov.bc.ca)  
**To:** Nanninga, Tanera AG:EX (Tanera.Nanninga@gov.bc.ca); Alagaratanam, Suhan Kumar AG:EX (SuhanKumar.Alagaratanam@gov.bc.ca)  
**Subject:** RE: June 16, UDI Executive  
**Sent:** 06/03/2021 20:21:33

Hi Nicole, thank you. We have received the CLIFF referral.

-M

---

**From:** Normand, Nicole AG:EX <Nicole.Normand@gov.bc.ca>  
**Sent:** Thursday, June 3, 2021 1:12 PM  
**To:** Engelbrecht, Maya AG:EX <Maya.Engelbrecht@gov.bc.ca>; Pearson, Barbera AG:EX <Barbera.Pearson@gov.bc.ca>  
**Cc:** Nanninga, Tanera AG:EX <Tanera.Nanninga@gov.bc.ca>  
**Subject:** June 16, UDI Executive

Good afternoon Maya and Barb,

Please see speaking note request attached. I will provide additional details when confirmed after the Minister's meeting with Bob Rennie June 8. I have sent a referral in cliff. Please advise if staff would like to listen in and provide name/email address and I can liaise with the organizer.

Thank you.

**From:** Andrea Nicholls <[anicholls@udi.org](mailto:anicholls@udi.org)>  
**Sent:** May 3, 2021 11:44 AM  
**To:** Normand, Nicole AG:EX <[Nicole.Normand@gov.bc.ca](mailto:Nicole.Normand@gov.bc.ca)>  
**Cc:** Yvonne Lo <[ylo@udi.org](mailto:ylo@udi.org)>; Nanninga, Tanera AG:EX <[Tanera.Nanninga@gov.bc.ca](mailto:Tanera.Nanninga@gov.bc.ca)>  
**Subject:** Bob Rennie x David Eby: UDI Virtual Luncheon - Proposed dates

**[EXTERNAL] This email came from an external source. Only open attachments or links that you are expecting from a known sender.**

Good morning Nicole,

Hope you're been well and had a great weekend. I'm writing to follow up on a request from UDI for Minister Eby to participate as panelist in a virtual luncheon along with Bob Rennie. Could you please let us know if the Minister would be available on either of the following dates, and also if he would be comfortable filming in the studio (Oh Boy Productions – in downtown Vancouver), or would prefer to participate via Zoom.

The preferred date is June 16, because we can film in the studio.

	Wednesday, June 16	Thursday, June 17
<b>Zoom</b>	11:45am – 1pm	11:45am – 1pm
<b>Studio</b>	11:15am – 1pm	n/a

If you could please let us know at your earliest convenience it would be greatly appreciated.

If you or the Minister have any questions please don't hesitate to reach out. I'm also copying Yvonne, who is coordinating this event.

Kind regards,  
Andrea

**Andrea Nicholls** | Executive Assistant to the President & CEO  
Urban Development Institute  
[anicholls@udi.org](mailto:anicholls@udi.org)  
Office: 604.669-9585  
[udi.bc.ca](http://udi.bc.ca)

Nicole Normand  
Administrative Coordinator to the Honourable David Eby, QC  
Attorney General and Minister Responsible for Housing  
Phone: 778-974-5921

**From:** Harder, Derrick AG:EX(Derrick.Harder@gov.bc.ca)  
**To:** Normand, Nicole PREM:EX (Nicole.Normand@gov.bc.ca)  
**To:** Nanninga, Tanera AG:EX (Tanera.Nanninga@gov.bc.ca); Dowler, Thea HOUS:EX (Thea.Dowler@gov.bc.ca)  
**Subject:** RE: Link for this morning's UDI Webinar for Minister Eby  
**Sent:** 07/21/2021 21:26:01

No I don't think so

---

**From:** Normand, Nicole AG:EX <Nicole.Normand@gov.bc.ca>  
**Sent:** Wednesday, July 21, 2021 1:26 PM  
**To:** Harder, Derrick AG:EX <Derrick.Harder@gov.bc.ca>  
**Cc:** Nanninga, Tanera AG:EX <Tanera.Nanninga@gov.bc.ca>; Dowler, Thea AG:EX <Thea.Dowler@gov.bc.ca>  
**Subject:** FW: Link for this morning's UDI Webinar for Minister Eby

Hi Derrick,

Do you know if MDE is expecting this?

Nicole Normand  
Administrative Coordinator to the Honourable David Eby, QC  
Attorney General and Minister Responsible for Housing  
Phone: 778-974-5921

---

**From:** Andrea Nicholls <[anicholls@udi.org](mailto:anicholls@udi.org)>  
**Sent:** July 21, 2021 9:37 AM  
**To:** Normand, Nicole AG:EX <[Nicole.Normand@gov.bc.ca](mailto:Nicole.Normand@gov.bc.ca)>  
**Subject:** Link for this morning's UDI Webinar for Minister Eby

**[EXTERNAL] This email came from an external source. Only open attachments or links that you are expecting from a known sender.**

Good morning Nicole,

Anne has asked us to send a Zoom link to Minister Eby for him to watch this morning's webinar if he is interested and has time to watch. Please see below link and attached description of the event. Apologies that I am a few minutes late in sending this. If he would like, a recording link will also be available after the webinar is finished.

Kind regards,  
Andrea

Hi Minister Eby,

Thank you for registering for "UDI Webinar - Opening Doors: Unlocking Housing Supply for Affordability".

Please submit any questions to: [anicholls@udi.org](mailto:anicholls@udi.org)

Date Time: Jul 21, 2021 09:30 AM Vancouver

Join from a PC, Mac, iPad, iPhone or Android device:

s. 15

Please click this URL to join.

s. 15

Note: This link should not be shared with others; it is unique to you.

Or One tap mobile :

s. 15

Or Telephone:

s. 15

**Andrea Nicholls** | Executive Assistant to the President & CEO

Urban Development Institute

[anicholls@udi.org](mailto:anicholls@udi.org)

Office: 604.669-9585

[udi.bc.ca](http://udi.bc.ca)

**From:** Engelbrecht, Maya PREM:EX(Maya.Engelbrecht@gov.bc.ca)  
**To:** Nanninga, Tanera AG:EX (Tanera.Nanninga@gov.bc.ca); Normand, Nicole PREM:EX (Nicole.Normand@gov.bc.ca)  
**Subject:** RE: Mar 9 Meeting with Cyrus Navabi, Qualex Landmark  
**Sent:** 03/25/2021 22:18:19

Thanks so much, I will let our folks know.

-M

---

**From:** Nanninga, Tanera AG:EX <Tanera.Nanninga@gov.bc.ca>  
**Sent:** Thursday, March 25, 2021 3:17 PM  
**To:** Normand, Nicole AG:EX <Nicole.Normand@gov.bc.ca>; Engelbrecht, Maya AG:EX <Maya.Engelbrecht@gov.bc.ca>  
**Subject:** RE: Mar 9 Meeting with Cyrus Navabi, Qualex Landmark

The AG will be running a few minutes late for this one at 3:30pm today. I've given Cyrus a heads up and he will still join the call at 3:30.

---

**From:** Normand, Nicole AG:EX <[Nicole.Normand@gov.bc.ca](mailto:Nicole.Normand@gov.bc.ca)>  
**Sent:** Friday, March 5, 2021 9:11 AM  
**To:** Engelbrecht, Maya AG:EX <[Maya.Engelbrecht@gov.bc.ca](mailto:Maya.Engelbrecht@gov.bc.ca)>  
**Cc:** Nanninga, Tanera AG:EX <[Tanera.Nanninga@gov.bc.ca](mailto:Tanera.Nanninga@gov.bc.ca)>  
**Subject:** RE: Mar 9 Meeting with Cyrus Navabi, Qualex Landmark

Thank you Maya.

Nicole Normand  
Administrative Coordinator to the Honourable David Eby, QC  
Attorney General and Minister Responsible for Housing  
Phone: 778-974-5921

---

**From:** Engelbrecht, Maya AG:EX <[Maya.Engelbrecht@gov.bc.ca](mailto:Maya.Engelbrecht@gov.bc.ca)>  
**Sent:** March 5, 2021 8:38 AM  
**To:** Normand, Nicole AG:EX <[Nicole.Normand@gov.bc.ca](mailto:Nicole.Normand@gov.bc.ca)>  
**Cc:** Nanninga, Tanera AG:EX <[Tanera.Nanninga@gov.bc.ca](mailto:Tanera.Nanninga@gov.bc.ca)>  
**Subject:** RE: Mar 9 Meeting with Cyrus Navabi, Qualex Landmark

Thank you, Nicole. Please include the DAG and Cheryl. No materials will be prepared.

-M

---

**From:** Normand, Nicole AG:EX <[Nicole.Normand@gov.bc.ca](mailto:Nicole.Normand@gov.bc.ca)>  
**Sent:** Friday, March 5, 2021 7:33 AM  
**To:** Engelbrecht, Maya AG:EX <[Maya.Engelbrecht@gov.bc.ca](mailto:Maya.Engelbrecht@gov.bc.ca)>  
**Cc:** Nanninga, Tanera AG:EX <[Tanera.Nanninga@gov.bc.ca](mailto:Tanera.Nanninga@gov.bc.ca)>  
**Subject:** RE: Mar 9 Meeting with Cyrus Navabi, Qualex Landmark

Good morning Maya,

Please see below:



I would like to hear Minister Eby's perspectives on the role that our industry - and particularly the younger generation of leaders within it - can play in the responsible growth and development of our region. I'm keen to hear his thoughts on how our industry, various levels of government, and the public, can create a more cohesive vision for our region, jointly address the region's affordability, environmental, social, and economic challenges, and evolve away from some of the negative public perceptions associated with our industry. Finally, I'd like to hear Minister Eby's goals for a future brainstorming discussion with our Urban Development Institute Under-40 Committee. What would he like to hear from us?

I'd be glad to share my own perspectives on the above, and the experiences of my team over the past many years working in 10 municipalities in our province as well as in Calgary. Finally, I'd be glad to share some preliminary perspectives from the Under-40 cohort in our industry, which I've had the opportunity to hear in my capacity as Chair of the UDI U40

Nicole Normand  
Administrative Coordinator to the Honourable David Eby, QC  
Attorney General and Minister Responsible for Housing  
Phone: 778-974-5921

---

**From:** Engelbrecht, Maya AG:EX <[Maya.Engelbrecht@gov.bc.ca](mailto:Maya.Engelbrecht@gov.bc.ca)>  
**Sent:** March 4, 2021 12:37 PM  
**To:** Normand, Nicole AG:EX <[Nicole.Normand@gov.bc.ca](mailto:Nicole.Normand@gov.bc.ca)>  
**Cc:** Nanninga, Tanera AG:EX <[Tanera.Nanninga@gov.bc.ca](mailto:Tanera.Nanninga@gov.bc.ca)>  
**Subject:** RE: Mar 9 Meeting with Cyrus Navabi, Qualex Landmark

Thanks Nicole. Do you have any more information on the topic of this meeting?

-M

---

**From:** Normand, Nicole AG:EX <[Nicole.Normand@gov.bc.ca](mailto:Nicole.Normand@gov.bc.ca)>  
**Sent:** Thursday, March 4, 2021 9:17 AM  
**To:** Engelbrecht, Maya AG:EX <[Maya.Engelbrecht@gov.bc.ca](mailto:Maya.Engelbrecht@gov.bc.ca)>  
**Cc:** Nanninga, Tanera AG:EX <[Tanera.Nanninga@gov.bc.ca](mailto:Tanera.Nanninga@gov.bc.ca)>  
**Subject:** RE: Mar 9 Meeting with Cyrus Navabi, Qualex Landmark

This is now confirmed for Mar 25, 3:30pm.

Thank you!

Nicole Normand  
Administrative Coordinator to the Honourable David Eby, QC  
Attorney General and Minister Responsible for Housing  
Phone: 778-974-5921

---

**From:** Normand, Nicole AG:EX  
**Sent:** March 3, 2021 2:00 PM  
**To:** Engelbrecht, Maya AG:EX <[Maya.Engelbrecht@gov.bc.ca](mailto:Maya.Engelbrecht@gov.bc.ca)>  
**Cc:** Nanninga, Tanera AG:EX <[Tanera.Nanninga@gov.bc.ca](mailto:Tanera.Nanninga@gov.bc.ca)>  
**Subject:** RE: Mar 9 Meeting with Cyrus Navabi, Qualex Landmark

Hi Maya,

We need to adjust this meeting. Can you please hold Mar 25, 3:30pm.

Thank you.

Nicole Normand  
Administrative Coordinator to the Honourable David Eby, QC  
Attorney General and Minister Responsible for Housing  
Phone: 778-974-5921

---

**From:** Normand, Nicole AG:EX  
**Sent:** February 23, 2021 2:02 PM  
**To:** Engelbrecht, Maya AG:EX <[Maya.Engelbrecht@gov.bc.ca](mailto:Maya.Engelbrecht@gov.bc.ca)>  
**Cc:** Nanninga, Tanera AG:EX <[Tanera.Nanninga@gov.bc.ca](mailto:Tanera.Nanninga@gov.bc.ca)>  
**Subject:** Mar 9 Meeting with Cyrus Navabi, Qualex Landmark

Good afternoon Maya,

Please see below:

**Meeting with Cyrus Navabi, Qualex Landmark**

**Date & Time:** Mar 9, 4-4:30pm

**Location:** CC. please see below

**Topic:** please see incoming below

**BN:** if staff have information to provide

**Ministry staff:** staff are invited to attend if they are available.

s. 15

Please let me know if you have any questions.

Thank you,

\*\*

On Tue, Feb 9, 2021 at 7:32 PM Cyrus Navabi <[cnavabi@qualex.ca](mailto:cnavabi@qualex.ca)> wrote:  
Dulcy,

Thank you for connecting me with Nicole and Tanera. And thank you for your email. Much appreciated.

Nicole, Tanera, nice to meet you. I can generally make myself available based on Mr. Eby's schedule for our 30 minute call. Please let me know a few times that would work.

For our UDI under-40 committee meeting, our next few scheduled meetings are at 7:30am on March 4, April 1, and May 6. However if needed we could move a meeting to accommodate your schedule.

Look forward to hearing from you.

Cyrus

Cyrus Navabi | Managing Director



tel 604.683.5152 X 105 | [qualex.ca](http://qualex.ca)

[Suite 1910 – 400 Burrard Street | Vancouver BC V6C 3A6](#)

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On Tue, Feb 9, 2021 at 3:33 PM Anderson, Dulcy <[Dulcy.Anderson@leg.bc.ca](mailto:Dulcy.Anderson@leg.bc.ca)> wrote:  
Cyrus,

On the call today we discussed connecting you with David's Ministry staff, both for a ½ hour discussion with the two of you 1-1 and to schedule a 1<sup>st</sup> Thurs 7:30AM appearance for 1 hour with your UDI young developers' circle.

Nicole and Tanera (cced here) are going to connect with you on the scheduling front.

You can always connect back with me if/as needed since you're also a constituent. The Ministry is very busy and it can take some time to get events scheduled, so if there is something urgent in the meantime, let me know.

All the best,

Dulcy

Dulcy Anderson | Constituency Assistant | Vancouver-Point Grey

[dulcy.anderson@leg.bc.ca](mailto:dulcy.anderson@leg.bc.ca) | (she/her) | 604-660-1297 | 2909 West Broadway, Vancouver, BC V6K2G6 |

Nicole Normand

Administrative Coordinator to the Honourable David Eby, QC

Attorney General and Minister Responsible for Housing

Phone: 778-974-5921

**From:** Normand, Nicole PREM:EX(Nicole.Normand@gov.bc.ca)  
**To:** Andrea Nicholls (anicholls@udi.org)  
**To:** Nanninga, Tanera AG:EX (Tanera.Nanninga@gov.bc.ca); Cassandra McColman (cmccolman@udi.org)  
**Subject:** RE: May 12 UDI Executive Committee Meeting  
**Sent:** 04/26/2022 20:46:29

Sounds great. Thank you.

Nicole Normand  
Administrative Coordinator to the Honourable David Eby, QC  
Attorney General and Minister Responsible for Housing  
Phone: 778-974-5921

---

**From:** Andrea Nicholls <anicholls@udi.org>  
**Sent:** April 26, 2022 1:29 PM  
**To:** Normand, Nicole AG:EX <Nicole.Normand@gov.bc.ca>  
**Cc:** Nanninga, Tanera AG:EX <Tanera.Nanninga@gov.bc.ca>; Cassandra McColman <cmccolman@udi.org>  
**Subject:** RE: May 12 UDI Executive Committee Meeting

**[EXTERNAL] This email came from an external source. Only open attachments or links that you are expecting from a known sender.**

Hi Nicole,

That works perfectly! Thank you so much, and thanks for the quick response. We'll be in touch closer to the meeting date with the agenda/materials and Zoom link.

Have a great afternoon,  
Andrea

**Andrea Nicholls**  
Executive Assistant to the President & CEO  
Email: [anicholls@udi.org](mailto:anicholls@udi.org)

**Urban Development Institute**  
1100-1050 West Pender Street  
Vancouver, BC V6E 3S7  
Office: 604.669.9585 | Fax: 604.689.8691  
Web: [udi.bc.ca](http://udi.bc.ca)



**From:** Normand, Nicole PREM:EX(Nicole.Normand@gov.bc.ca)  
**To:** Andrea Nicholls (anicholls@udi.org)  
**To:** Nanninga, Tanera AG:EX (Tanera.Nanninga@gov.bc.ca)  
**Subject:** RE: May 13, 2021 - UDI Executive Committee Meeting - Zoom Link + Responses to Questions  
**Sent:** 03/19/2021 15:24:09

Thank you Andrea,

Information received for May 13.

Nicole Normand  
Administrative Coordinator to the Honourable David Eby, QC  
Attorney General and Minister Responsible for Housing  
Phone: 778-974-5921

---

**From:** Andrea Nicholls <anicholls@udi.org>  
**Sent:** March 18, 2021 2:28 PM  
**To:** Normand, Nicole AG:EX <Nicole.Normand@gov.bc.ca>  
**Cc:** Nanninga, Tanera AG:EX <Tanera.Nanninga@gov.bc.ca>  
**Subject:** May 13, 2021 - UDI Executive Committee Meeting - Zoom Link + Responses to Questions

**[EXTERNAL] This email came from an external source. Only open attachments or links that you are expecting from a known sender.**

Anne McMullin is inviting you to a scheduled Zoom meeting.

Topic: UDI Executive Committee Meeting / Minister Eby  
Time: May 13, 2021 08:15 AM Pacific Time (US and Canada)

Join Zoom Meeting

s. 15

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Will the format for each meeting be similar to the Minister's attendance on March 11? **Yes**  
Number of attendees? **Approximately 17 (UDI Executive Committee and Staff)**  
Will media be invited? **No**



Virtual format? [Yes via Zoom](#)

Can you please provide an agenda in advance of each meeting? [Yes – will be sent 1-2 days in advance of meeting](#)

Virtual Link? [above](#)

Contact name/cell phone number in the event there are any last minute changes? [Anne McMullin 778-938-0408 / Andrea Nicholls 604-308-0701](#)

To note a Ministerial staff person will also join to listen. – [Noted, thank you!](#)

**Andrea Nicholls** | Executive Assistant to the President & CEO

Urban Development Institute

[anicholls@udi.org](mailto:anicholls@udi.org)

Office: 604.669-9585

[udi.bc.ca](http://udi.bc.ca)

**From:** Normand, Nicole PREM:EX(Nicole.Normand@gov.bc.ca)  
**To:** Andrea Nicholls (anicholls@udi.org)  
**To:** Nanninga, Tanera AG:EX (Tanera.Nanninga@gov.bc.ca)  
**Subject:** RE: May 13th UDI Executive Committee Meeting Agenda and Memo  
**Sent:** 05/12/2021 18:58:31

Thanks so much Andrea.

Have a great day.

Nicole Normand  
Administrative Coordinator to the Honourable David Eby, QC  
Attorney General and Minister Responsible for Housing  
Phone: 778-974-5921

---

**From:** Andrea Nicholls <anicholls@udi.org>  
**Sent:** May 12, 2021 11:48 AM  
**To:** Normand, Nicole AG:EX <Nicole.Normand@gov.bc.ca>  
**Cc:** Nanninga, Tanera AG:EX <Tanera.Nanninga@gov.bc.ca>  
**Subject:** May 13th UDI Executive Committee Meeting Agenda and Memo

**[EXTERNAL] This email came from an external source. Only open attachments or links that you are expecting from a known sender.**

Good morning Nicole,

Please see attached agenda for the UDI Executive Committee meeting which will be held tomorrow, Thursday May 13<sup>th</sup> (Minister Eby to join from 8:00am – 9:00am). Also attached is a memo for discussion, which has already been shared with the Minister. Answers to the questions required by your office for this meeting are below, along with the Zoom link.

If you have any questions or need any further information please don't hesitate to reach out.

Kind regards,  
Andrea

**Andrea Nicholls** | Executive Assistant to the President & CEO  
Urban Development Institute  
[anicholls@udi.org](mailto:anicholls@udi.org)  
Office: 604.669-9585  
[udi.bc.ca](http://udi.bc.ca)

---

Will the format for each meeting be similar to the Minister's attendance on March 11? yes  
Number of attendees? Approximately 17 UDI Executive Committee and UDI staff (plus the Minister and staff)  
Will media be invited? No  
Virtual format? Yes, via Zoom  
Can you please provide an agenda in advance of each meeting? Attached  
Virtual Link? Please see below  
Contact name/cell phone number in the event there are any last minute changes? Andrea Nicholls (Exec. Assistant to President & CEO, UDI) 604-308-0701 / Anne McMullin (President & CEO, UDI) 778-938-0408

---

Topic: UDI Executive Committee Meeting / Minister Eby  
Time: May 13, 2021 08:00 AM Pacific Time (US and Canada)

Join Zoom Meeting

s. 15

**From:** Normand, Nicole PREM:EX(Nicole.Normand@gov.bc.ca)  
**To:** Engelbrecht, Maya PREM:EX (Maya.Engelbrecht@gov.bc.ca)  
**To:** Nanninga, Tanera AG:EX (Tanera.Nanninga@gov.bc.ca); Alagaratanam, Suhan Kumar AG:EX (Suhankumar.Alagaratanam@gov.bc.ca)  
**Subject:** RE: May 26, Speaking Bullets UDI -Capitol Region Webinar  
**Sent:** 05/10/2021 18:34:56

Hi Maya,

This will not include Minister Osborne.  
Thanks for checking.

Nicole Normand  
Administrative Coordinator to the Honourable David Eby, QC  
Attorney General and Minister Responsible for Housing  
Phone: 778-974-5921

---

**From:** Engelbrecht, Maya AG:EX <Maya.Engelbrecht@gov.bc.ca>  
**Sent:** May 7, 2021 11:06 AM  
**To:** Normand, Nicole AG:EX <Nicole.Normand@gov.bc.ca>  
**Cc:** Nanninga, Tanera AG:EX <Tanera.Nanninga@gov.bc.ca>; Alagaratanam, Suhan Kumar AG:EX <Suhankumar.Alagaratanam@gov.bc.ca>  
**Subject:** RE: May 26, Speaking Bullets UDI -Capitol Region Webinar

Hi Nicole, Will Minister Osborne be appearing alongside Minister Eby?

Thanks,  
-M

---

**From:** Engelbrecht, Maya AG:EX  
**Sent:** Monday, April 19, 2021 11:13 PM  
**To:** Normand, Nicole AG:EX <[Nicole.Normand@gov.bc.ca](mailto:Nicole.Normand@gov.bc.ca)>  
**Cc:** Nanninga, Tanera AG:EX <[Tanera.Nanninga@gov.bc.ca](mailto:Tanera.Nanninga@gov.bc.ca)>; Alagaratanam, Suhan Kumar AG:EX <[Suhankumar.Alagaratanam@gov.bc.ca](mailto:Suhankumar.Alagaratanam@gov.bc.ca)>  
**Subject:** RE: May 26, Speaking Bullets UDI -Capitol Region Webinar

Thanks Nicole 😊

Suhan, pls. could you pass along to the branch?

Thanks,  
-M

---

**From:** Normand, Nicole AG:EX <[Nicole.Normand@gov.bc.ca](mailto:Nicole.Normand@gov.bc.ca)>  
**Sent:** Monday, April 19, 2021 10:37 PM  
**To:** Engelbrecht, Maya AG:EX <[Maya.Engelbrecht@gov.bc.ca](mailto:Maya.Engelbrecht@gov.bc.ca)>  
**Cc:** Nanninga, Tanera AG:EX <[Tanera.Nanninga@gov.bc.ca](mailto:Tanera.Nanninga@gov.bc.ca)>; Alagaratanam, Suhan Kumar AG:EX <[Suhankumar.Alagaratanam@gov.bc.ca](mailto:Suhankumar.Alagaratanam@gov.bc.ca)>  
**Subject:** RE: May 26, Speaking Bullets UDI -Capitol Region Webinar

FYI a quick update. Minister Eby will speak for approx. 10 minutes followed by approx. 40 minutes of Q/A.

Thanks!

Nicole Normand  
Administrative Coordinator to the Honourable David Eby, QC  
Attorney General and Minister Responsible for Housing  
Phone: 778-974-5921

---

**From:** Engelbrecht, Maya AG:EX <[Maya.Engelbrecht@gov.bc.ca](mailto:Maya.Engelbrecht@gov.bc.ca)>  
**Sent:** April 16, 2021 11:06 AM  
**To:** Normand, Nicole AG:EX <[Nicole.Normand@gov.bc.ca](mailto:Nicole.Normand@gov.bc.ca)>  
**Cc:** Nanninga, Tanera AG:EX <[Tanera.Nanninga@gov.bc.ca](mailto:Tanera.Nanninga@gov.bc.ca)>; Alagaratanam, Suhan Kumar AG:EX <[SuhanKumar.Alagaratanam@gov.bc.ca](mailto:SuhanKumar.Alagaratanam@gov.bc.ca)>  
**Subject:** RE: May 26, Speaking Bullets UDI -Capitol Region Webinar

Hi Nicole, Thanks so much, we will refer.

Best,  
-M

---

**From:** Normand, Nicole AG:EX <[Nicole.Normand@gov.bc.ca](mailto:Nicole.Normand@gov.bc.ca)>  
**Sent:** Friday, April 16, 2021 10:03 AM  
**To:** Engelbrecht, Maya AG:EX <[Maya.Engelbrecht@gov.bc.ca](mailto:Maya.Engelbrecht@gov.bc.ca)>  
**Cc:** Nanninga, Tanera AG:EX <[Tanera.Nanninga@gov.bc.ca](mailto:Tanera.Nanninga@gov.bc.ca)>  
**Subject:** May 26, Speaking Bullets UDI -Capitol Region Webinar

Good morning Maya,

Please see attached and below for Minister Eby to speak May 26 at UDI Capitol Region Webinar.

Hello Minister Eby –

I would like to introduce myself, my name is Kathy Whitcher and I am the Executive Director of the Urban Development Institute – Capital Region. I am aware that you have been talking with my Vancouver office discussing UDI's housing policy priorities and how our industry can work collaboratively with your provincial policies to address our housing issues. Similar to the Vancouver market, greater Victoria's Capital Region struggles with housing supply and affordability, of which we feel goes hand-in-hand.

Prior to the pandemic UDI hosted a monthly luncheon series where we would invite guests to present on topics of interest to our members. Due to COVID-19, we have adapted our in-person lunch gatherings to online Zoom webinar presentations. I am hopeful that you would be interested in engaging with my membership and present via our Zoom platform and share your ministries policies on how the province is going to handle our housing crisis and how the development industry can assist in your efforts.

We have put together a 3-part webinar series addressing the Housing Assessment reports that were completed last fall on all provincial municipalities. Our first webinar will be taking place on Wednesday, April 14<sup>th</sup> and the focus of that discussion is the municipal Housing Assessment reports that were published last fall. Presenting at that webinar will be Directors of Planning from 5 Capital Region municipalities – Sooke, Saanich, Victoria, Esquimalt and Langford. They will talk about the report's findings and how they will address the goals. The second part of the 3-part series will be taking place on Wednesday, May 5<sup>th</sup> and the focus of that discussion will be the mayors from the 5 municipalities from the previous webinar – Sooke, Saanich, Victoria, Esquimalt and Langford. The mayors will discuss their future plans and what the projected housing goals mean for their municipality. The third and final webinar in the 3-part series is where I am hoping you would join our panel along with Minister Osborne to talk to provincial policy and how the province is planning to encourage the municipalities to attain their housing goals.

Our target date for the webinar that I am hoping you will partake in is Wednesday, May 26<sup>th</sup>. We are not completely tied to that date – we are happy to work with your schedule but hoping to have the webinar



sometime between May 24<sup>th</sup> and June 11<sup>th</sup>. I will be reaching out to Minister Osborne to see if she is interested in joining us but I wanted to secure a date with you first.

I am happy to answer any questions you might have. I look forward to hearing back from you.

Let me know if you have any further questions.

Kind Regards,

Kathy Witcher – Executive Director

Urban Development Institute – Capital Region

#101 – 727 Fisgard Street

Victoria, BC V8W 1R8

250.888.1671 (mobile)

250.383.1072 (office)

[www.udicapitalregion.ca](http://www.udicapitalregion.ca)

Nicole Normand

Administrative Coordinator to the Honourable David Eby, QC

Attorney General and Minister Responsible for Housing

Phone: 778-974-5921

**From:** Normand, Nicole PREM:EX(Nicole.Normand@gov.bc.ca)  
**To:** Schollen, Tasha GCPE:EX (Tasha.Schollen@gov.bc.ca); Machell, Aileen PREM:EX (Aileen.Machell@gov.bc.ca)  
**To:** Nanninga, Tanera AG:EX (Tanera.Nanninga@gov.bc.ca); Pearson, Barbera AG:EX (Barbera.Pearson@gov.bc.ca); Stewart, Emily AG:EX (Emily.Stewart@gov.bc.ca)  
**Subject:** RE: UDI June Luncheon with Minister Eby  
**Sent:** 04/04/2022 14:35:54

Thank you! 😊

Nicole Normand  
Administrative Coordinator to the Honourable David Eby, QC  
Attorney General and Minister Responsible for Housing  
Phone: 778-974-5921

---

**From:** Schollen, Tasha GCPE:EX <Tasha.Schollen@gov.bc.ca>  
**Sent:** April 3, 2022 8:51 AM  
**To:** Machell, Aileen GCPE:EX <Aileen.Machell@gov.bc.ca>  
**Cc:** Normand, Nicole AG:EX <Nicole.Normand@gov.bc.ca>; Nanninga, Tanera AG:EX <Tanera.Nanninga@gov.bc.ca>; Pearson, Barbera AG:EX <Barbera.Pearson@gov.bc.ca>; Stewart, Emily AG:EX <Emily.Stewart@gov.bc.ca>  
**Subject:** Re: UDI June Luncheon with Minister Eby

Assigned to Darren!

On Apr 3, 2022, at 6:53 AM, Machell, Aileen GCPE:EX <[Aileen.Machell@gov.bc.ca](mailto:Aileen.Machell@gov.bc.ca)> wrote:

Hi Nicole,  
Did Tasha get back to you on this one from a couple weeks ago? If not I'll action it. Thanks.

---

**From:** Normand, Nicole AG:EX <[Nicole.Normand@gov.bc.ca](mailto:Nicole.Normand@gov.bc.ca)>  
**Sent:** March 23, 2022 11:48 AM  
**To:** Machell, Aileen GCPE:EX <[Aileen.Machell@gov.bc.ca](mailto:Aileen.Machell@gov.bc.ca)>; Schollen, Tasha GCPE:EX <[Tasha.Schollen@gov.bc.ca](mailto:Tasha.Schollen@gov.bc.ca)>  
**Cc:** Nanninga, Tanera AG:EX <[Tanera.Nanninga@gov.bc.ca](mailto:Tanera.Nanninga@gov.bc.ca)>; Pearson, Barbera AG:EX <[Barbera.Pearson@gov.bc.ca](mailto:Barbera.Pearson@gov.bc.ca)>; Stewart, Emily AG:EX <[Emily.Stewart@gov.bc.ca](mailto:Emily.Stewart@gov.bc.ca)>  
**Subject:** FW: UDI June Luncheon with Minister Eby

Good morning,

Minister Eby is confirmed to attend the June 9, UDI Luncheon. Please see details below. The Minister, Rob Rennie and Anne McMullin will have a prebriefing in May (I will provide that date when confirmed) to go over details of the fireside chat.

Can we have speaking bullets prepared.

11:30 AM Registration  
12:00 PM Lunch  
12:30 PM Fireside chat with moderated Q&A  
1:30 PM Conclusion

Logistics:

We will have a podium and mic set up as well as wireless lapel mics. The event will be recorded with a potential of a live feed to virtual registrants via zoom. If there are presentations, we will make arrangements for a laptop and monitors as well.

Audience:

This event will be open to UDI members and non-members in the development industry. We anticipate to have similar numbers to the past event we held with Minister Eby, with approximately 400 in attendance.

Media:

Invited

Additional information:

For reference, please see our 2021 event page with Minister Eby and Bob Rennie for reference: <http://udi.memberzone.com/events/details/udi-virtual-luncheon-let-s-talk-about-housing-a-conversation-with-minister-david-eby-and-bob-rennie-1703?range=160>

Please let me know if you have any questions.

Thank you,

Nicole Normand

Administrative Coordinator to the Honourable David Eby, QC  
Attorney General and Minister Responsible for Housing  
Phone: 778-974-5921

---

**From:** Normand, Nicole AG:EX <[Nicole.Normand@gov.bc.ca](mailto:Nicole.Normand@gov.bc.ca)>

**Sent:** March 17, 2022 10:23 AM

**To:** Verna Yu <[vyu@udi.org](mailto:vyu@udi.org)>

**Cc:** Nanninga, Tanera AG:EX <[Tanera.Nanninga@gov.bc.ca](mailto:Tanera.Nanninga@gov.bc.ca)>; Andrea Nicholls <[anicholls@udi.org](mailto:anicholls@udi.org)>

**Subject:** RE: UDI June Luncheon with Minister Eby

Good morning Verna,

We spoke in our meeting yesterday and I can confirm the Minister will attend the luncheon on June 9, 11:30-1:30pm at the Hyatt Regency Hotel in Vancouver.

Can you please provide the following information as the date approaches in advance of the Minister's attendance?

Do you have a proposed topic in mind for the Minister to speak to?

How long would you like the Minister to speak?

Can you provide an agenda?

Are there any speaking logistics to be noted (mic, podium)?

Name/s of key participants?

Who will the audience consist of and approx. what size?

Will media be invited?

Is there a room within the Hyatt that this luncheon will be located?

Any parking logistics to be noted?

Can you share an on-site contact name/cell #?

Minister Eby will be joined by a Ministerial staff person. I will provide you with that name closer to the date.

Also, to note, Minister Eby is pescatarian and is allergic to almonds.

Please let me know if you have any questions.

Thank you,

Nicole Normand  
Administrative Coordinator to the Honourable David Eby, QC  
Attorney General and Minister Responsible for Housing  
Phone: 778-974-5921

---

**From:** Verna Yu <[vyu@udi.org](mailto:vyu@udi.org)>  
**Sent:** March 17, 2022 10:13 AM  
**To:** Normand, Nicole AG:EX <[Nicole.Normand@gov.bc.ca](mailto:Nicole.Normand@gov.bc.ca)>  
**Cc:** Nanninga, Tanera AG:EX <[Tanera.Nanninga@gov.bc.ca](mailto:Tanera.Nanninga@gov.bc.ca)>; Andrea Nicholls <[anicholls@udi.org](mailto:anicholls@udi.org)>  
**Subject:** RE: UDI June Luncheon with Minister Eby

**[EXTERNAL] This email came from an external source. Only open attachments or links that you are expecting from a known sender.**

Good morning Nicole,

I am just following-up to see if you have had an opportunity to review the Minister's calendar and availability to join Bob Rennie and Anne McMullin for a conversation on housing with UDI members.

**The event details as follows:**

Date: Thursday, June 9  
Time: 11:30am – 1:30pm  
Location: Hyatt Regency Hotel

Thank you so much for your assistance with this.

Kind regards,  
Verna

**Verna Yu, PMP®**  
Director, Professional Development & Programming  
Direct: 604.661.3038  
Email: [vyu@udi.org](mailto:vyu@udi.org)

**Urban Development Institute**  
1100-1050 West Pender Street  
Vancouver, BC V6E 3S7  
Office: 604.669.9585 | Fax: 604.689.8691  
Web: [udi.bc.ca](http://udi.bc.ca)



**From:** Normand, Nicole PREM:EX(Nicole.Normand@gov.bc.ca)  
**To:** Pearson, Barbera AG:EX (Barbera.Pearson@gov.bc.ca); Engelbrecht, Maya PREM:EX (Maya.Engelbrecht@gov.bc.ca)  
**To:** Nanninga, Tanera AG:EX (Tanera.Nanninga@gov.bc.ca); Papadopoulos, Nikki HOUS:EX (Nikki.Papadopoulos@gov.bc.ca)  
**Subject:** RE: UDI June 10  
**Sent:** 06/06/2021 21:29:35

Thanks Barb!

Nicole Normand  
Administrative Coordinator to the Honourable David Eby, QC  
Attorney General and Minister Responsible for Housing  
Phone: 778-974-5921

---

**From:** Pearson, Barbera AG:EX <Barbera.Pearson@gov.bc.ca>  
**Sent:** June 4, 2021 4:58 PM  
**To:** Normand, Nicole AG:EX <Nicole.Normand@gov.bc.ca>; Engelbrecht, Maya AG:EX <Maya.Engelbrecht@gov.bc.ca>  
**Cc:** Nanninga, Tanera AG:EX <Tanera.Nanninga@gov.bc.ca>; Pearson, Barbera AG:EX <Barbera.Pearson@gov.bc.ca>; Papadopoulos, Nikki OHCS:EX <Nikki.Papadopoulos@gov.bc.ca>  
**Subject:** RE: UDI June 10

Hi Nicole:  
My understanding is that:

- Richard Fyfe
- Angela Cooke
- Cheryl May

Will be attending the meeting. Thank you

*"Be Kind, Be Calm & Stay Safe"*  
Barbera Pearson, Manager, Business Operations  
Associate Deputy Minister's Office  
Housing, Construction Standards & Multiculturalism

---

**From:** Normand, Nicole AG:EX <[Nicole.Normand@gov.bc.ca](mailto:Nicole.Normand@gov.bc.ca)>  
**Sent:** Friday, June 4, 2021 12:47 PM  
**To:** Pearson, Barbera AG:EX <[Barbera.Pearson@gov.bc.ca](mailto:Barbera.Pearson@gov.bc.ca)>  
**Cc:** Nanninga, Tanera AG:EX <[Tanera.Nanninga@gov.bc.ca](mailto:Tanera.Nanninga@gov.bc.ca)>  
**Subject:** UDI June 10

Hi Barb,

As discussed, I followed up with my contact at UDI for the June 10 meeting and staff can use the same link as the Minister. Can you please provide me with the names of those attending so I can let the organizer know. Please see below. Also an agenda will be provided closer to June 10.

Please let me know if you have any questions.

Join Zoom Meeting

s. 15



Nicole Normand  
Administrative Coordinator to the Honourable David Eby, QC  
Attorney General and Minister Responsible for Housing  
Phone: 778-974-5921

**From:** Yvonne Lo(ylo@udi.org)  
**To:** Normand, Nicole PREM:EX (Nicole.Normand@gov.bc.ca)  
**To:** Nanninga, Tanera AG:EX (Tanera.Nanninga@gov.bc.ca)  
**Subject:** RE: UDI June Luncheon Remarks Taping  
**Sent:** 06/04/2021 21:52:51

**[EXTERNAL] This email came from an external source. Only open attachments or links that you are expecting from a known sender.**

Thanks so much Nicole for accommodating!

Derek from Oh Boy Studio just sent out the calendar invite.

Most appreciated if you could put it in Minister Eby's calendar.

Have a wonderful weekend!

Best,  
Yvonne

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**From:** Normand, Nicole AG:EX <Nicole.Normand@gov.bc.ca>  
**Sent:** June 4, 2021 1:48 PM  
**To:** Yvonne Lo <ylo@udi.org>  
**Cc:** Nanninga, Tanera AG:EX <Tanera.Nanninga@gov.bc.ca>  
**Subject:** RE: UDI June Luncheon Remarks Taping

Hi Yvonne,

Absolutely no problem. Would June 15, 1:30-1:45pm work?

Thanks.

Nicole Normand  
**Administrative Coordinator to the Honourable David Eby, QC**  
**Attorney General and Minister Responsible for Housing**  
**Phone: 778-974-5921**

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**From:** Yvonne Lo <ylo@udi.org>  
**Sent:** June 4, 2021 10:57 AM  
**To:** Normand, Nicole AG:EX <Nicole.Normand@gov.bc.ca>  
**Subject:** FW: UDI June Luncheon Remarks Taping

**[EXTERNAL] This email came from an external source. Only open attachments or links that you are expecting from a known sender.**

Happy Friday Nicole,

Sorry to bother you with this, but the studio really wants to make sure everything goes smoothly. They do host many events for GVBOT, but please see below the highlighted comments.

Would it be possible to squeeze 5 minutes of Minister Eby's time, to tech check using his device?

Many thanks,  
Yvonne

**From:** Derek Hader <[derek@ohboy.ca](mailto:derek@ohboy.ca)>  
**Sent:** June 4, 2021 10:44 AM  
**To:** Yvonne Lo <[ylo@udi.org](mailto:ylo@udi.org)>  
**Subject:** Re: UDI June Sponsor Remarks Taping

Hey Yvonne,

I kinda have to insist on a tech-check. If they're all good, it will take literally just 5 mins of their time but it will be absolutely worth it if there are any unforeseen snags.

Our system is not Zoom, WebEx, Teams, etc. vMixCall is a fantastic tool for our productions, but it is easily blocked by VPN's or Firewalls, especially those of government-owned computers. As is our experience with hundreds of these we've done over the last year.

Please go back to them and tell them we request 5-mins at a time and day convenient to them, using the same device and location Minister Eby will be using.

Thank you,

**Derek Hader**

Oh Boy Productions  
L320 - 560 Beatty St. Vancouver, BC  
(*Buzzer: 1320 – take the elevator down to L3*)  
[derek@ohboy.ca](mailto:derek@ohboy.ca)  
Office: 604-662-8821  
Direct: 778-945-7654  
[www.ohboy.ca](http://www.ohboy.ca)

On Fri, Jun 4, 2021 at 10:31 AM Yvonne Lo <[ylo@udi.org](mailto:ylo@udi.org)> wrote:

Hi Derek,  
I don't think he has time for a tech check-in...his EA said they have done many, many other online events, and it's all okay.

You will be providing him with a VMIX link to connect right?

So now I am going to approach my sponsor, and see when they will be available. Will keep you posted asap.

Thanks so much,  
Yvonne

**From:** Derek Hader <[derek@ohboy.ca](mailto:derek@ohboy.ca)>  
**Sent:** June 4, 2021 10:28 AM  
**To:** Yvonne Lo <[ylo@udi.org](mailto:ylo@udi.org)>  
**Subject:** Re: UDI June Sponsor Remarks Taping

Hey Yvonne,

Any luck with these bookings?

:)

**Derek Hader**

Oh Boy Productions  
L320 - 560 Beatty St. Vancouver, BC  
(*Buzzer: 1320 – take the elevator down to L3*)  
[derek@ohboy.ca](mailto:derek@ohboy.ca)

On Tue, Jun 1, 2021 at 3:04 PM Derek Hader <[derek@ohboy.ca](mailto:derek@ohboy.ca)> wrote:

Hi Yvonne,

Can you please see if the sponsor and Minister Eby are available in the afternoon on Thursday June 10th? Anytime between 1pm - 5pm will work for us. For each I'd suggest booking 30-mins of their time, with the likelihood it will take about half of that to complete.

Let me know if that works, thank you,

**Derek Hader**

Oh Boy Productions  
L320 - 560 Beatty St. Vancouver, BC  
(Buzzer: 1320 – take the elevator down to L3)  
[derek@ohboy.ca](mailto:derek@ohboy.ca)  
Office: 604-662-8821  
Direct: 778-945-7654  
[www.ohboy.ca](http://www.ohboy.ca)

On Thu, May 27, 2021 at 10:07 AM Yvonne Lo <[ylo@udi.org](mailto:ylo@udi.org)> wrote:

Hi Derek,

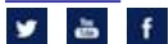
How are you? I want to check in and see when the sponsor can come in to record the remarks?

Also, Minister Eby would be joining us from Victoria? We should set a time to do a tech check with his EA, correct?

Could you please advise a time so I make sure she's free?

Many thanks,  
Yvonne

**Yvonne Lo** | Director, Professional Development  
**Urban Development Institute**  
[ylo@udi.org](mailto:ylo@udi.org) Cellular: 604.789.0898  
[udi.bc.ca](http://udi.bc.ca)



**From:** Normand, Nicole PREM:EX(Nicole.Normand@gov.bc.ca)  
**To:** Andrea Nicholls (anicholls@udi.org); Nanninga, Tanera AG:EX (Tanera.Nanninga@gov.bc.ca)  
**To:** Cassandra McColman (cmccolman@udi.org)  
**Subject:** RE: UDI Meeting - July 8, 2021  
**Sent:** 07/07/2021 14:50:56

Thanks so much Andrea. Have a great day.

Nicole Normand  
Administrative Coordinator to the Honourable David Eby, QC  
Attorney General and Minister Responsible for Housing  
Phone: 778-974-5921

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**From:** Andrea Nicholls <anicholls@udi.org>  
**Sent:** July 6, 2021 4:32 PM  
**To:** Normand, Nicole AG:EX <Nicole.Normand@gov.bc.ca>; Nanninga, Tanera AG:EX <Tanera.Nanninga@gov.bc.ca>  
**Cc:** Cassandra McColman <cmccolman@udi.org>  
**Subject:** UDI Meeting - July 8, 2021

**[EXTERNAL] This email came from an external source. Only open attachments or links that you are expecting from a known sender.**

Good afternoon Nicole,

Please see attached agenda for the UDI Executive Committee meeting which will be held on Thursday July 8<sup>th</sup> (Minister Eby to join from 8:00am – 9:00am). Also attached is a memo for discussion, which has already been shared with the Minister. Answers to the questions required by your office for this meeting are below, along with the Zoom link.

If you have any questions or need any further information please don't hesitate to reach out.

Kind regards,  
Andrea

**Andrea Nicholls** | Executive Assistant to the President & CEO  
Urban Development Institute  
[anicholls@udi.org](mailto:anicholls@udi.org)  
Office: 604.669-9585  
[udi.bc.ca](http://udi.bc.ca)

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Will the format for each meeting be similar to the Minister's attendance on March 11? yes  
Number of attendees? Approximately 17 UDI Executive Committee and UDI staff (plus the Minister and staff)  
Will media be invited? No  
Virtual format? Yes, via Zoom  
Can you please provide an agenda in advance of each meeting? Attached  
Virtual Link? Please see below  
Contact name/cell phone number in the event there are any last minute changes? Andrea Nicholls (Exec. Assistant to President & CEO, UDI) 604-308-0701 / Anne McMullin (President & CEO, UDI) 778-938-0408



---

Topic: UDI Executive Committee Meeting / Minister Eby  
Time: Jul 8, 2021 08:00 AM Pacific Time (US and Canada)

Join Zoom Meeting

s. 15

**Andrea Nicholls** | Executive Assistant to the President & CEO  
Urban Development Institute  
[anicholls@udi.org](mailto:anicholls@udi.org)  
Office: 604.669-9585  
[udi.bc.ca](http://udi.bc.ca)

**From:** Nanninga, Tanera AG:EX(Tanera.Nanninga@gov.bc.ca)  
**To:** Normand, Nicole PREM:EX (Nicole.Normand@gov.bc.ca)  
**Subject:** RE: UDI Meeting - June 9, 2022  
**Sent:** 06/08/2022 03:10:09

On ipad 😊

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**From:** Andrea Nicholls <anicholls@udi.org>  
**Sent:** Tuesday, June 7, 2022 1:13 PM  
**To:** Minister, AG AG:EX <AG.Minister@gov.bc.ca>  
**Cc:** LynesFord, Adam AG:EX <Adam.LynesFord@gov.bc.ca>; Cooke, Angela AG:EX <Angela.Cooke@gov.bc.ca>; Collins, Teri OHCS:EX <Teri.Collins@gov.bc.ca>; Madoc-Jones, Sian AG:EX <Sian.MadocJones@gov.bc.ca>; Anne McMullin <AMcMullin@udi.org>; Jeff Fisher <jfisher@udi.org>; Michael Drummond <mdrummond@udi.org>; Cassandra McColman <cmccolman@udi.org>; Normand, Nicole AG:EX <Nicole.Normand@gov.bc.ca>; Nanninga, Tanera AG:EX <Tanera.Nanninga@gov.bc.ca>  
**Subject:** UDI Meeting - June 9, 2022

**[EXTERNAL]** This email came from an external source. Only open attachments or links that you are expecting from a known sender.

Hello Minister Eby,

In advance of our meeting later this week, please find attached our suggested agenda and materials. As additional information for your reference, we have also attached a letter regarding the UBCx proposed SkyTrain extension additional stations.

If there are any questions, please let us know.

Thank you and we look forward to seeing you on Thursday.

Kind regards,  
Andrea

**Andrea Nicholls**  
Executive Assistant to the President & CEO  
Email: [anicholls@udi.org](mailto:anicholls@udi.org)

**Urban Development Institute**  
1100-1050 West Pender Street  
Vancouver, BC V6E 3S7  
Office: 604.669.9585 | Fax: 604.689.8691  
Web: [udi.bc.ca](http://udi.bc.ca)



**From:** Normand, Nicole PREM:EX(Nicole.Normand@gov.bc.ca)  
**To:** LynesFord, Adam AG:EX (Adam.LynesFord@gov.bc.ca); Nanninga, Tanera AG:EX (Tanera.Nanninga@gov.bc.ca)  
**To:** Hughes, Candice AG:EX (Candice.Hughes@gov.bc.ca)  
**Subject:** RE: UDI Meeting - June 10, 2021  
**Sent:** 07/07/2021 05:29:06

Thanks Adam, will do.

Nicole Normand  
Administrative Coordinator to the Honourable David Eby, QC  
Attorney General and Minister Responsible for Housing  
Phone: 778-974-5921

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**From:** LynesFord, Adam AG:EX <Adam.LynesFord@gov.bc.ca>  
**Sent:** July 6, 2021 4:30 PM  
**To:** Normand, Nicole AG:EX <Nicole.Normand@gov.bc.ca>; Nanninga, Tanera AG:EX <Tanera.Nanninga@gov.bc.ca>  
**Cc:** Hughes, Candice AG:EX <Candice.Hughes@gov.bc.ca>  
**Subject:** FW: UDI Meeting - June 10, 2021

Hi Tanera and Nicole, pls attach to July 8<sup>th</sup> UDI meeting calendar event.  
Thanks

**Adam Lynes-Ford**  
Senior Ministerial Advisor to the Honourable David Eby, Q.C.  
Attorney General of British Columbia and Minister Responsible for Housing  
Cell: 250-889-1115

---

**From:** Cassandra McColman <[cmccolman@udi.org](mailto:cmccolman@udi.org)>  
**Sent:** Tuesday, July 6, 2021 4:18 PM  
**To:** Minister, AG AG:EX <[AG.Minister@gov.bc.ca](mailto:AG.Minister@gov.bc.ca)>  
**Cc:** LynesFord, Adam AG:EX <[Adam.LynesFord@gov.bc.ca](mailto:Adam.LynesFord@gov.bc.ca)>; Anne McMullin <[AMcMullin@udi.org](mailto:AMcMullin@udi.org)>; Michael Drummond <[mdrummond@udi.org](mailto:mdrummond@udi.org)>; Jeff Fisher <[jfisher@udi.org](mailto:jfisher@udi.org)>  
**Subject:** UDI Meeting - June 10, 2021

**[EXTERNAL] This email came from an external source. Only open attachments or links that you are expecting from a known sender.**

Hello Minister Eby,

In advance of Thursday's meeting with UDI's Executive Committee, we've attached the suggested agenda and a supplementary memo with some further ideas for your consideration outside of our meetings.

We look forward to this week's meeting and the ongoing discussions with your Ministry.

Warm regards,  
Cassandra

**Cassandra McColman** | Manager, Policy and Research  
Urban Development Institute  
[cmccolman@udi.org](mailto:cmccolman@udi.org) Direct: 604.661.3032  
[udi.bc.ca](http://udi.bc.ca)



**From:** Normand, Nicole PREM:EX(Nicole.Normand@gov.bc.ca)  
**To:** Minister, AG AG:EX (AG.Minister@gov.bc.ca); Nanninga, Tanera AG:EX (Tanera.Nanninga@gov.bc.ca)  
**To:** Harder, Derrick AG:EX (Derrick.Harder@gov.bc.ca)  
**Subject:** RE: UDI Meeting - May 13, 2021  
**Sent:** 05/12/2021 19:00:18

Thanks so much Candice.

Nicole Normand  
Administrative Coordinator to the Honourable David Eby, QC  
Attorney General and Minister Responsible for Housing  
Phone: 778-974-5921

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**From:** Minister, AG AG:EX <AG.Minister@gov.bc.ca>  
**Sent:** May 12, 2021 11:59 AM  
**To:** Nanninga, Tanera AG:EX <Tanera.Nanninga@gov.bc.ca>; Normand, Nicole AG:EX <Nicole.Normand@gov.bc.ca>  
**Cc:** Harder, Derrick AG:EX <Derrick.Harder@gov.bc.ca>  
**Subject:** FW: UDI Meeting - May 13, 2021  
**Importance:** High

FYI

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**From:** Cassandra McColman <[cmccolman@udi.org](mailto:cmccolman@udi.org)>  
**Sent:** May 12, 2021 11:40 AM  
**To:** Minister, AG AG:EX <[AG.Minister@gov.bc.ca](mailto:AG.Minister@gov.bc.ca)>  
**Cc:** LynesFord, Adam AG:EX <[Adam.LynesFord@gov.bc.ca](mailto:Adam.LynesFord@gov.bc.ca)>; Anne McMullin <[AMcMullin@udi.org](mailto:AMcMullin@udi.org)>; Michael Drummond <[mdrummond@udi.org](mailto:mdrummond@udi.org)>; Jeff Fisher <[jfisher@udi.org](mailto:jfisher@udi.org)>  
**Subject:** UDI Meeting - May 13, 2021

**[EXTERNAL] This email came from an external source. Only open attachments or links that you are expecting from a known sender.**

Hello Minister Eby,

Ahead of the meeting tomorrow with UDI's Executive Committee, we have prepared a suggested agenda and memo, which outlines several of the key points that we would like to discuss regarding municipal housing targets. We believe this is the greatest opportunity to achieve substantial new rental and affordable homes in B.C., while supporting other important objectives around transit and climate action.

To help frame some of the points that we would like to raise tomorrow, we also wanted to share a recent article written by Francis Bula for the Sightline Institute. This article reflects many issues that we believe are relevant to our discussions.

<https://www.sightline.org/2021/05/10/push-me-pull-you-local-and-provincial-tensions-in-bc-housing-policy/>

We appreciate your ongoing engagement with UDI and our Executive Committee and look forward to continuing the conversation tomorrow.

Warm regards,  
Cassandra

**Cassandra McColman** | Manager, Policy and Research



Urban Development Institute

[cmccolman@udi.org](mailto:cmccolman@udi.org) Direct: 604.661.3032

[udi.bc.ca](http://udi.bc.ca)



**From:** Nanninga, Tanera AG:EX(Tanera.Nanninga@gov.bc.ca)  
**To:** Hay, Lorna HOUS:EX (Lorna.Hay@gov.bc.ca); Normand, Nicole PREM:EX (Nicole.Normand@gov.bc.ca)  
**Subject:** RE: UDI Meeting Schedule with Minister Eby  
**Sent:** 05/05/2022 19:02:12

Hi Lorna,

May 12<sup>th</sup> was rescheduled to May 19<sup>th</sup> so you can remove the 12<sup>th</sup> from the calendar 😊

I believe the AG will attend on the 19<sup>th</sup> despite estimates...as it is first thing in the morning.

Cheers,

Tanera

---

**From:** Hay, Lorna AG:EX <Lorna.Hay@gov.bc.ca>  
**Sent:** Thursday, May 5, 2022 11:56 AM  
**To:** Nanninga, Tanera AG:EX <Tanera.Nanninga@gov.bc.ca>; Normand, Nicole AG:EX <Nicole.Normand@gov.bc.ca>  
**Subject:** RE: UDI Meeting Schedule with Minister Eby

I had May 19<sup>th</sup>, but we are in Estimates. I also have multiple dates noted from before my time, Maybe I can cancel the first group of meetings (in yellow) if you don't have anything noted?

Time: 8:30-9:30am

Thursday March 10, 2022

Wednesday April 13, 2022 (meeting changed to a day earlier than usual due to the Easter Long Weekend)

Thursday May 12, 2022

Thursday June 9, 2022

The dates I held from you earlier email are:

May 19 (virtual) and June 9 (in person) scheduled.

Thursday September 15

Thursday October 13

Thursday November 10

Thursday December 8

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**From:** Nanninga, Tanera AG:EX <[Tanera.Nanninga@gov.bc.ca](mailto:Tanera.Nanninga@gov.bc.ca)>  
**Sent:** Thursday, May 5, 2022 11:51 AM  
**To:** Hay, Lorna AG:EX <[Lorna.Hay@gov.bc.ca](mailto:Lorna.Hay@gov.bc.ca)>; Normand, Nicole AG:EX <[Nicole.Normand@gov.bc.ca](mailto:Nicole.Normand@gov.bc.ca)>  
**Subject:** RE: UDI Meeting Schedule with Minister Eby

Hi Lorna...we don't have a udi meeting noted for May 12<sup>th</sup>...we do for May 19<sup>th</sup>.

---

**From:** Hay, Lorna AG:EX <[Lorna.Hay@gov.bc.ca](mailto:Lorna.Hay@gov.bc.ca)>  
**Sent:** Thursday, May 5, 2022 11:26 AM  
**To:** Nanninga, Tanera AG:EX <[Tanera.Nanninga@gov.bc.ca](mailto:Tanera.Nanninga@gov.bc.ca)>; Normand, Nicole AG:EX

<[Nicole.Normand@gov.bc.ca](mailto:Nicole.Normand@gov.bc.ca)>

**Subject:** UDI Meeting Schedule with Minister Eby

Hi, for May 12<sup>th</sup> UDI meeting, Angela will be at Public Accounts Committee. She will need to decline this one. Sending as FYI.

**From:** Normand, Nicole PREM:EX(Nicole.Normand@gov.bc.ca)  
**To:** LynesFord, Adam AG:EX (Adam.LynesFord@gov.bc.ca); Nanninga, Tanera AG:EX (Tanera.Nanninga@gov.bc.ca)  
**To:** Madoc-Jones, Sian AG:EX (Sian.MadocJones@gov.bc.ca); Dowler, Thea HOUS:EX (Thea.Dowler@gov.bc.ca)  
**Subject:** RE: UDI meetings  
**Sent:** 06/09/2022 19:06:33

Great. Will do. Thank you.

Nicole Normand  
Administrative Coordinator to the Honourable David Eby, QC  
Attorney General and Minister Responsible for Housing  
Phone: 778-974-5921

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**From:** LynesFord, Adam AG:EX <Adam.LynesFord@gov.bc.ca>  
**Sent:** June 9, 2022 12:06 PM  
**To:** Normand, Nicole AG:EX <Nicole.Normand@gov.bc.ca>; Nanninga, Tanera AG:EX <Tanera.Nanninga@gov.bc.ca>  
**Cc:** Madoc-Jones, Sian AG:EX <Sian.MadocJones@gov.bc.ca>; Dowler, Thea AG:EX <Thea.Dowler@gov.bc.ca>  
**Subject:** RE: UDI meetings

Ok for you to go ahead and book every two months, thanks

**Adam Lynes-Ford**  
Senior Ministerial Advisor to the Honourable David Eby, Q.C.  
Attorney General of British Columbia and Minister Responsible for Housing  
Cell: 250-889-1115

---

**From:** Normand, Nicole AG:EX <[Nicole.Normand@gov.bc.ca](mailto:Nicole.Normand@gov.bc.ca)>  
**Sent:** Thursday, June 9, 2022 12:02 PM  
**To:** LynesFord, Adam AG:EX <[Adam.LynesFord@gov.bc.ca](mailto:Adam.LynesFord@gov.bc.ca)>; Nanninga, Tanera AG:EX <[Tanera.Nanninga@gov.bc.ca](mailto:Tanera.Nanninga@gov.bc.ca)>  
**Cc:** Madoc-Jones, Sian AG:EX <[Sian.MadocJones@gov.bc.ca](mailto:Sian.MadocJones@gov.bc.ca)>; Dowler, Thea AG:EX <[Thea.Dowler@gov.bc.ca](mailto:Thea.Dowler@gov.bc.ca)>  
**Subject:** RE: UDI meetings

Ok for me to go ahead and book every two months or are you double checking?

Thanks.

Nicole Normand  
Administrative Coordinator to the Honourable David Eby, QC  
Attorney General and Minister Responsible for Housing  
Phone: 778-974-5921

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**From:** LynesFord, Adam AG:EX <[Adam.LynesFord@gov.bc.ca](mailto:Adam.LynesFord@gov.bc.ca)>  
**Sent:** June 9, 2022 12:00 PM  
**To:** Normand, Nicole AG:EX <[Nicole.Normand@gov.bc.ca](mailto:Nicole.Normand@gov.bc.ca)>; Nanninga, Tanera AG:EX <[Tanera.Nanninga@gov.bc.ca](mailto:Tanera.Nanninga@gov.bc.ca)>  
**Cc:** Madoc-Jones, Sian AG:EX <[Sian.MadocJones@gov.bc.ca](mailto:Sian.MadocJones@gov.bc.ca)>; Dowler, Thea AG:EX <[Thea.Dowler@gov.bc.ca](mailto:Thea.Dowler@gov.bc.ca)>  
**Subject:** RE: UDI meetings

Great, thanks

**Adam Lynes-Ford**

Senior Ministerial Advisor to the Honourable David Eby, Q.C.  
Attorney General of British Columbia and Minister Responsible for Housing  
Cell: 250-889-1115

---

**From:** Normand, Nicole AG:EX <[Nicole.Normand@gov.bc.ca](mailto:Nicole.Normand@gov.bc.ca)>

**Sent:** Thursday, June 9, 2022 11:55 AM

**To:** LynesFord, Adam AG:EX <[Adam.LynesFord@gov.bc.ca](mailto:Adam.LynesFord@gov.bc.ca)>; Nanninga, Tanera AG:EX <[Tanera.Nanninga@gov.bc.ca](mailto:Tanera.Nanninga@gov.bc.ca)>

**Cc:** Madoc-Jones, Sian AG:EX <[Sian.MadocJones@gov.bc.ca](mailto:Sian.MadocJones@gov.bc.ca)>; Dowler, Thea AG:EX <[Thea.Dowler@gov.bc.ca](mailto:Thea.Dowler@gov.bc.ca)>

**Subject:** RE: UDI meetings

Hi,

Correct, we have September booked and nothing after that.

Thanks.

Nicole Normand  
Administrative Coordinator to the Honourable David Eby, QC  
Attorney General and Minister Responsible for Housing  
Phone: 778-974-5921

---

**From:** LynesFord, Adam AG:EX <[Adam.LynesFord@gov.bc.ca](mailto:Adam.LynesFord@gov.bc.ca)>

**Sent:** June 9, 2022 11:33 AM

**To:** Normand, Nicole AG:EX <[Nicole.Normand@gov.bc.ca](mailto:Nicole.Normand@gov.bc.ca)>; Nanninga, Tanera AG:EX <[Tanera.Nanninga@gov.bc.ca](mailto:Tanera.Nanninga@gov.bc.ca)>

**Cc:** Madoc-Jones, Sian AG:EX <[Sian.MadocJones@gov.bc.ca](mailto:Sian.MadocJones@gov.bc.ca)>; Dowler, Thea AG:EX <[Thea.Dowler@gov.bc.ca](mailto:Thea.Dowler@gov.bc.ca)>

**Subject:** UDI meetings

Hi there, MDE would like to switch to meeting with UDI every two months. The next meeting after today is September, correct?

Thanks

**Adam Lynes-Ford**

Senior Ministerial Advisor to the Honourable David Eby, Q.C.  
Attorney General of British Columbia and Minister Responsible for Housing  
Cell: 250-889-1115



**From:** Normand, Nicole PREM:EX(Nicole.Normand@gov.bc.ca)  
**To:** Minister, AG AG:EX (AG.Minister@gov.bc.ca); Nanninga, Tanera AG:EX (Tanera.Nanninga@gov.bc.ca)  
**Subject:** RE: UDI Memo: Broadway Area Plan  
**Sent:** 06/15/2021 14:55:39

Thanks Candice. I have added this info to the meeting for July 8.

Nicole Normand  
Administrative Coordinator to the Honourable David Eby, QC  
Attorney General and Minister Responsible for Housing  
Phone: 778-974-5921

---

**From:** Minister, AG AG:EX <AG.Minister@gov.bc.ca>  
**Sent:** June 14, 2021 3:59 PM  
**To:** Nanninga, Tanera AG:EX <Tanera.Nanninga@gov.bc.ca>; Normand, Nicole AG:EX <Nicole.Normand@gov.bc.ca>  
**Subject:** FW: UDI Memo: Broadway Area Plan

Hi Tanera and Nicole,

Refers to future meeting ...

Candice

---

**From:** Cassandra McColman <[cmccolman@udi.org](mailto:cmccolman@udi.org)>  
**Sent:** June 14, 2021 3:29 PM  
**To:** Minister, AG AG:EX <[AG.Minister@gov.bc.ca](mailto:AG.Minister@gov.bc.ca)>  
**Cc:** LynesFord, Adam AG:EX <[Adam.LynesFord@gov.bc.ca](mailto:Adam.LynesFord@gov.bc.ca)>; Anne McMullin <[AMcMullin@udi.org](mailto:AMcMullin@udi.org)>; Jeff Fisher <[jfisher@udi.org](mailto:jfisher@udi.org)>; Michael Drummond <[mdrummond@udi.org](mailto:mdrummond@udi.org)>  
**Subject:** UDI Memo: Broadway Area Plan

**[EXTERNAL] This email came from an external source. Only open attachments or links that you are expecting from a known sender.**

Good afternoon Minister Eby,

Further to the meeting last Thursday with UDI's Executive Committee, please find attached a memo regarding our concerns with the ongoing *Broadway Area Plan*. If you have questions or would like to discuss any of our comments further please let us know.

We look forward to our next meeting, scheduled for July 8<sup>th</sup>.

Warm regards,

Cassandra

**Cassandra McColman** | Manager, Policy and Research  
Urban Development Institute  
[cmccolman@udi.org](mailto:cmccolman@udi.org) Direct: 604.661.3032  
[udi.bc.ca](http://udi.bc.ca)



**From:** Nanninga, Tanera AG:EX(Tanera.Nanninga@gov.bc.ca)  
**To:** Szakacs, Kaylee LASS:EX (Kaylee.Szakacs@leg.bc.ca)  
**Subject:** RE: UDI presentation to caucus  
**Sent:** 09/10/2021 18:10:14

Seriously though...of all the days they had to extend Cabinet lol! Thanks for your help with this one Kaylee!

---

**From:** Szakacs, Kaylee <Kaylee.Szakacs@leg.bc.ca>  
**Sent:** Friday, September 10, 2021 9:44 AM  
**To:** Nanninga, Tanera AG:EX <Tanera.Nanninga@gov.bc.ca>; Tyrrell, Cailin LASS:EX <Cailin.Tyrrell@leg.bc.ca>  
**Cc:** Normand, Nicole AG:EX <Nicole.Normand@gov.bc.ca>  
**Subject:** RE: UDI presentation to caucus

**[EXTERNAL] This email came from an external source. Only open attachments or links that you are expecting from a known sender.**

Hi Tanera,

We sure can! I will send out the briefing notice right now 😊

Best,  
Kaylee

---

**Kaylee Szakacs** (pronouns: she/her)  
Government Whips' Assistant | New Democrat BC Government Caucus  
T: 250-356-7205 | F: 250-387-4680  
[kaylee.szakacs@leg.bc.ca](mailto:kaylee.szakacs@leg.bc.ca) | [www.bcndpcaucus.ca](http://www.bcndpcaucus.ca)



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**From:** Nanninga, Tanera AG:EX <[Tanera.Nanninga@gov.bc.ca](mailto:Tanera.Nanninga@gov.bc.ca)>  
**Sent:** August 30, 2021 11:45 AM  
**To:** Szakacs, Kaylee <[Kaylee.Szakacs@leg.bc.ca](mailto:Kaylee.Szakacs@leg.bc.ca)>; Tyrrell, Cailin <[Cailin.Tyrrell@leg.bc.ca](mailto:Cailin.Tyrrell@leg.bc.ca)>  
**Cc:** Normand, Nicole AG:EX <[Nicole.Normand@gov.bc.ca](mailto:Nicole.Normand@gov.bc.ca)>  
**Subject:** RE: UDI presentation to caucus

Good morning,

Just following up with this.

Thank you,

**Tanera Nanninga**  
Administrative Coordinator to the Honourable David Eby, QC  
Attorney General and Minister responsible for Housing  
Phone: (778-974-5933)

---

**From:** Nanninga, Tanera AG:EX  
**Sent:** Tuesday, August 24, 2021 12:45 PM  
**To:** Szakacs, Kaylee LASS:EX <[Kaylee.Szakacs@leg.bc.ca](mailto:Kaylee.Szakacs@leg.bc.ca)>; Tyrrell, Cailin LASS:EX <[Cailin.Tyrrell@leg.bc.ca](mailto:Cailin.Tyrrell@leg.bc.ca)>  
**Cc:** Normand, Nicole AG:EX <[Nicole.Normand@gov.bc.ca](mailto:Nicole.Normand@gov.bc.ca)>  
**Subject:** FW: UDI presentation to caucus

Good afternoon,

As per the below from our SMA, we have been asked to set up a presentation from UDI to caucus. Unfortunately September does not work for UDI so that means we are looking into October, which makes things a little complicated with session starting up. Before I suggest any dates/times to UDI, can you let me know what works at your end and we will see if we can work around that.

Thank you,

**Tanera Nanninga**

Administrative Coordinator to the Honourable David Eby, QC  
Attorney General and Minister responsible for Housing  
Phone: (778-974-5933)

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**From:** LynesFord, Adam AG:EX <[Adam.LynesFord@gov.bc.ca](mailto:Adam.LynesFord@gov.bc.ca)>  
**Sent:** Friday, August 6, 2021 2:38 PM  
**To:** Nanninga, Tanera AG:EX <[Tanera.Nanninga@gov.bc.ca](mailto:Tanera.Nanninga@gov.bc.ca)>  
**Cc:** Harder, Derrick AG:EX <[Derrick.Harder@gov.bc.ca](mailto:Derrick.Harder@gov.bc.ca)>; Dowler, Thea AG:EX <[Thea.Dowler@gov.bc.ca](mailto:Thea.Dowler@gov.bc.ca)>  
**Subject:** UDI presentation to caucus

Hi Tanera,

The whip's office is going to arrange a presentation from UDI to caucus at MDE's request. Can you please coordinate with Mike Drummond at UDI ([mdrummond@udi.org](mailto:mdrummond@udi.org)) to find some times that work for UDI and MDE during the last couple of weeks of September and send them to the whip's office so that they can confirm a time? It will be a one hour slot.

Please let me know if you have any questions. Thanks!

A

**Adam Lynes-Ford**

Senior Ministerial Advisor to the Honourable David Eby, Q.C.  
Attorney General of British Columbia and Minister Responsible for Housing  
Cell: 250-889-1115

**From:** Emily Donner(emilyd@udi.org)  
**To:** Nanninga, Tanera AG:EX (Tanera.Nanninga@gov.bc.ca); Normand, Nicole PREM:EX (Nicole.Normand@gov.bc.ca)  
**Subject:** RE: UDI Today  
**Sent:** 06/07/2021 19:38:17

**[EXTERNAL] This email came from an external source. Only open attachments or links that you are expecting from a known sender.**

Thank you, Tanera!

**Emily Donner – Events and Admin Coordinator**  
*Urban Development Institute – Capital Region*  
PO BOX 31119 RPO University Hts. Victoria, BC V8N 6J3  
[www.udicapitalregion.ca](http://www.udicapitalregion.ca)

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**From:** Nanninga, Tanera AG:EX [mailto:Tanera.Nanninga@gov.bc.ca]  
**Sent:** June 7, 2021 12:35 PM  
**To:** Emily Donner <emilyd@udi.org>; Normand, Nicole AG:EX <Nicole.Normand@gov.bc.ca>  
**Subject:** RE: UDI Today

Good afternoon Emily,

You can send it to:

The Honourable David Eby  
RM 232 Parliament Buildings  
501 Belleville Street  
Victoria, BC  
V8W 9E2

Thank you,

**Tanera Nanninga**  
Administrative Coordinator to the Honourable David Eby, QC  
Attorney General and Minister responsible for Housing  
Phone: (778-974-5933)

---

**From:** Emily Donner <[emilyd@udi.org](mailto:emilyd@udi.org)>  
**Sent:** Monday, June 7, 2021 12:12 PM  
**To:** Normand, Nicole AG:EX <[Nicole.Normand@gov.bc.ca](mailto:Nicole.Normand@gov.bc.ca)>  
**Cc:** Nanninga, Tanera AG:EX <[Tanera.Nanninga@gov.bc.ca](mailto:Tanera.Nanninga@gov.bc.ca)>  
**Subject:** RE: UDI Today

**[EXTERNAL] This email came from an external source. Only open attachments or links that you are expecting from a known sender.**

Hello Nicole,



I hope you had a nice weekend. I am hoping to send a thank you gift to Minister Eby for joining our panel last month. To what address should I send it?

Thanks,

**Emily Donner – Events and Admin Coordinator**

*Urban Development Institute – Capital Region*

*PO BOX 31119 RPO University Hts. Victoria, BC V8N 6J3*

[www.udicapitalregion.ca](http://www.udicapitalregion.ca)

---

**From:** Normand, Nicole AG:EX [<mailto:Nicole.Normand@gov.bc.ca>]

**Sent:** May 27, 2021 11:31 AM

**To:** Emily Donner <[emilyd@udi.org](mailto:emilyd@udi.org)>

**Cc:** Nanninga, Tanera AG:EX <[Tanera.Nanninga@gov.bc.ca](mailto:Tanera.Nanninga@gov.bc.ca)>

**Subject:** RE: UDI Today

I'm so glad it went well. Thank you Emily! 😊

Have a great day.

Nicole Normand

**Administrative Coordinator to the Honourable David Eby, QC**

**Attorney General and Minister Responsible for Housing**

**Phone: 778-974-5921**

---

**From:** Emily Donner <[emilyd@udi.org](mailto:emilyd@udi.org)>

**Sent:** May 27, 2021 11:20 AM

**To:** Normand, Nicole AG:EX <[Nicole.Normand@gov.bc.ca](mailto:Nicole.Normand@gov.bc.ca)>

**Cc:** Nanninga, Tanera AG:EX <[Tanera.Nanninga@gov.bc.ca](mailto:Tanera.Nanninga@gov.bc.ca)>

**Subject:** RE: UDI Today

[EXTERNAL] This email came from an external source. Only open attachments or links that you are expecting from a known sender.

Hello Nicole,

Our webinar yesterday was indeed recorded, you may gain access to the recording by clicking the link below. I am able to waive fees for you, please click "Yes, I have purchased a ticket."

s. 15

Thank you for your help in scheduling this webinar, we could not have done it without your assistance.

Many thanks,

**Emily Donner – Events and Admin Coordinator**

*Urban Development Institute – Capital Region*

*PO BOX 31119 RPO University Hts. Victoria, BC V8N 6J3*

[www.udicapitalregion.ca](http://www.udicapitalregion.ca)

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**From:** Normand, Nicole AG:EX [<mailto:Nicole.Normand@gov.bc.ca>]

**Sent:** May 26, 2021 6:33 PM

**To:** Emily Donner <[emilyd@udi.org](mailto:emilyd@udi.org)>



**Cc:** Nanninga, Tanera AG:EX <[Tanera.Nanninga@gov.bc.ca](mailto:Tanera.Nanninga@gov.bc.ca)>

**Subject:** UDI Today

Good evening Emily,

I understand the UDI meeting today was recorded. Are you able to provide me with a copy of the recording or a link?

Please let me know if you have any questions.

Thank you,

Nicole Normand

**Administrative Coordinator to the Honourable David Eby, QC**

**Attorney General and Minister Responsible for Housing**

**Phone: 778-974-5921**

**From:** Normand, Nicole PREM:EX(Nicole.Normand@gov.bc.ca)  
**To:** Yvonne Lo (ylo@udi.org)  
**To:** Nanninga, Tanera AG:EX (Tanera.Nanninga@gov.bc.ca)  
**Subject:** RE: UDI U40 Agenda w/Minister Eby  
**Sent:** 06/22/2021 03:50:59

Thanks so much.

Nicole Normand  
Administrative Coordinator to the Honourable David Eby, QC  
Attorney General and Minister Responsible for Housing  
Phone: 778-974-5921

---

**From:** Yvonne Lo <ylo@udi.org>  
**Sent:** June 21, 2021 3:55 PM  
**To:** Normand, Nicole AG:EX <Nicole.Normand@gov.bc.ca>  
**Cc:** Nanninga, Tanera AG:EX <Tanera.Nanninga@gov.bc.ca>  
**Subject:** UDI U40 Agenda w/Minister Eby

**[EXTERNAL] This email came from an external source. Only open attachments or links that you are expecting from a known sender.**

Hi Nicole,

Hope you had a wonderful weekend.

Please find attached a brief agenda for tomorrow's meeting with Minister Eby.

Thanks so much,  
Yvonne

**Yvonne Lo** | Director, Professional Development  
**Urban Development Institute**  
[ylo@udi.org](mailto:ylo@udi.org) Cellular: 604.789.0898  
[udi.bc.ca](http://udi.bc.ca)



**From:** Normand, Nicole PREM:EX(Nicole.Normand@gov.bc.ca)  
**To:** LynesFord, Adam AG:EX (Adam.LynesFord@gov.bc.ca); Nanninga, Tanera AG:EX (Tanera.Nanninga@gov.bc.ca)  
**To:** Harder, Derrick AG:EX (Derrick.Harder@gov.bc.ca); Dowler, Thea HOUS:EX (Thea.Dowler@gov.bc.ca)  
**Subject:** RE: UDI under 40  
**Sent:** 06/10/2021 18:35:51

Good morning Adam,

For information -this has been scheduled for June 22.

Thank you!

Nicole Normand  
Administrative Coordinator to the Honourable David Eby, QC  
Attorney General and Minister Responsible for Housing  
Phone: 778-974-5921

---

**From:** LynesFord, Adam AG:EX <Adam.LynesFord@gov.bc.ca>  
**Sent:** June 3, 2021 1:38 PM  
**To:** Normand, Nicole AG:EX <Nicole.Normand@gov.bc.ca>; Nanninga, Tanera AG:EX <Tanera.Nanninga@gov.bc.ca>  
**Cc:** Harder, Derrick AG:EX <Derrick.Harder@gov.bc.ca>; Dowler, Thea AG:EX <Thea.Dowler@gov.bc.ca>  
**Subject:** UDI under 40

Hi there, can you please schedule a meeting for AG with the UDI Under-40 Committee for sometime in June? 45 minutes, MO and ministry staff invited. No materials needed.  
Topic is discussing case studies: examples of real projects that illustrate best practices or challenges that need to be addressed.

Thanks,  
Adam

**Adam Lynes-Ford**  
Senior Ministerial Advisor to the Honourable David Eby, Q.C.  
Attorney General of British Columbia and Minister Responsible for Housing  
Cell: 250-889-1115

**From:** Pearson, Barbera AG:EX(Barbera.Pearson@gov.bc.ca)  
**To:** Normand, Nicole PREM:EX (Nicole.Normand@gov.bc.ca)  
**To:** Nanninga, Tanera AG:EX (Tanera.Nanninga@gov.bc.ca)  
**Subject:** RE: UDI webinar  
**Sent:** 05/25/2021 17:16:03

Thank you 😊

*"Be Kind, Be Calm & Stay Safe"*

Barbera Pearson, Manager, Business Operations  
Associate Deputy Minister's Office  
Housing, Construction Standards & Multiculturalism

---

**From:** Normand, Nicole AG:EX <Nicole.Normand@gov.bc.ca>  
**Sent:** Tuesday, May 25, 2021 10:15 AM  
**To:** Pearson, Barbera AG:EX <Barbera.Pearson@gov.bc.ca>  
**Cc:** Nanninga, Tanera AG:EX <Tanera.Nanninga@gov.bc.ca>  
**Subject:** FW: UDI webinar

For Angela and Cheryl for the UDI Webinar May 26. 😊

Thanks!

Nicole Normand  
Administrative Coordinator to the Honourable David Eby, QC  
Attorney General and Minister Responsible for Housing  
Phone: 778-974-5921

---

**From:** Emily Donner <[emilyd@udi.org](mailto:emilyd@udi.org)>  
**Sent:** May 25, 2021 10:12 AM  
**To:** Normand, Nicole AG:EX <[Nicole.Normand@gov.bc.ca](mailto:Nicole.Normand@gov.bc.ca)>; UDIVictoria <[UDIVictoria@udi.org](mailto:UDIVictoria@udi.org)>  
**Cc:** Nanninga, Tanera AG:EX <[Tanera.Nanninga@gov.bc.ca](mailto:Tanera.Nanninga@gov.bc.ca)>  
**Subject:** RE: UDI webinar

**[EXTERNAL] This email came from an external source. Only open attachments or links that you are expecting from a known sender.**

Hello Nicole,

Please see Angela and Cheryl's confirmation links below:

Hi Angela Cooke,

Thank you for registering for "Housing Needs Report Webinar Series, Part Three: MLA Discussion with Minister David Eby".

Date Time: May 26, 2021 12:00 PM Pacific Time (US and Canada)

Join from a PC, Mac, iPad, iPhone or Android device:

Please click this URL to join. [s. 15](#)

[s. 15](#)

**Note:** This link should not be shared with others; it is unique to you.

Hi Cheryl May,

Thank you for registering for "Housing Needs Report Webinar Series, Part Three: MLA Discussion with Minister David Eby".

Date Time: May 26, 2021 12:00 PM Pacific Time (US and Canada)

Join from a PC, Mac, iPad, iPhone or Android device:

Please click this URL to join. [s. 15](#)

[s. 15](#)

**Note:** This link should not be shared with others; it is unique to you.

Have a great day,

**Emily Donner – Events and Admin Coordinator**

*Urban Development Institute – Capital Region*

*PO BOX 31119 RPO University Hts. Victoria, BC V8N 6J3*

[www.udicapitalregion.ca](http://www.udicapitalregion.ca)

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**From:** Normand, Nicole AG:EX [<mailto:Nicole.Normand@gov.bc.ca>]

**Sent:** May 25, 2021 9:38 AM

**To:** Emily Donner <[emilyd@udi.org](mailto:emilyd@udi.org)>; UDIVictoria <[UDIVictoria@udi.org](mailto:UDIVictoria@udi.org)>

**Cc:** Nanninga, Tanera AG:EX <[Tanera.Nanninga@gov.bc.ca](mailto:Tanera.Nanninga@gov.bc.ca)>

**Subject:** RE: UDI webinar

Good morning Emily,

I have two Ministry staff that would like to listen in on the May 26 UDI Webinar. Is that possible? I have listed their email below:

[Angela.Cooke@gov.bc.ca](mailto:Angela.Cooke@gov.bc.ca)

[Cheryl.May@gov.bc.ca](mailto:Cheryl.May@gov.bc.ca)

Please let me know if you have any questions or require additional information.

Thank you,

Nicole Normand

Administrative Coordinator to the Honourable David Eby, QC

Attorney General and Minister Responsible for Housing

Phone: 778-974-5921

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**From:** Normand, Nicole AG:EX

**Sent:** April 20, 2021 11:00 AM

**To:** 'Emily Donner' <[emilyd@udi.org](mailto:emilyd@udi.org)>; UDIVictoria <[UDIVictoria@udi.org](mailto:UDIVictoria@udi.org)>

**Cc:** Nanninga, Tanera AG:EX <[Tanera.Nanninga@gov.bc.ca](mailto:Tanera.Nanninga@gov.bc.ca)>

**Subject:** RE: UDI webinar

Excellent. Thank you Emily.

Nicole Normand

Administrative Coordinator to the Honourable David Eby, QC

Attorney General and Minister Responsible for Housing

Phone: 778-974-5921



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**From:** Emily Donner <[emilyd@udi.org](mailto:emilyd@udi.org)>  
**Sent:** April 20, 2021 10:59 AM  
**To:** Normand, Nicole AG:EX <[Nicole.Normand@gov.bc.ca](mailto:Nicole.Normand@gov.bc.ca)>; UDIVictoria <[UDIVictoria@udi.org](mailto:UDIVictoria@udi.org)>  
**Cc:** Nanninga, Tanera AG:EX <[Tanera.Nanninga@gov.bc.ca](mailto:Tanera.Nanninga@gov.bc.ca)>  
**Subject:** RE: UDI webinar

**[EXTERNAL] This email came from an external source. Only open attachments or links that you are expecting from a known sender.**

Hello Nicole,

I will be sure to register Adam LynesFord as soon as registration opens. He will receive confirmation directly to his email address.

Thank you,

**Emily Donner – Events and Admin Coordinator**  
*Urban Development Institute – Capital Region*  
PO BOX 31119 RPO University Hts. Victoria, BC V8N 6J3  
[www.udicapitalregion.ca](http://www.udicapitalregion.ca)

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**From:** Normand, Nicole AG:EX [<mailto:Nicole.Normand@gov.bc.ca>]  
**Sent:** April 19, 2021 10:34 PM  
**To:** Emily Donner <[emilyd@udi.org](mailto:emilyd@udi.org)>; UDIVictoria <[UDIVictoria@udi.org](mailto:UDIVictoria@udi.org)>  
**Cc:** Nanninga, Tanera AG:EX <[Tanera.Nanninga@gov.bc.ca](mailto:Tanera.Nanninga@gov.bc.ca)>  
**Subject:** RE: UDI webinar

Hello Erin,

Minister Eby's Ministerial Advisor, Adam LynesFord will listen in on the webinar. His direct email address is:  
[Adam.lynesford@gov.bc.ca](mailto:Adam.lynesford@gov.bc.ca)

Please let me know if you have any questions.

Thank you,

Nicole Normand  
Administrative Coordinator to the Honourable David Eby, QC  
Attorney General and Minister Responsible for Housing  
Phone: 778-974-5921

---

**From:** Emily Donner <[emilyd@udi.org](mailto:emilyd@udi.org)>  
**Sent:** April 19, 2021 2:20 PM  
**To:** Normand, Nicole AG:EX <[Nicole.Normand@gov.bc.ca](mailto:Nicole.Normand@gov.bc.ca)>; UDIVictoria <[UDIVictoria@udi.org](mailto:UDIVictoria@udi.org)>  
**Cc:** Nanninga, Tanera AG:EX <[Tanera.Nanninga@gov.bc.ca](mailto:Tanera.Nanninga@gov.bc.ca)>  
**Subject:** RE: UDI webinar

**[EXTERNAL] This email came from an external source. Only open attachments or links that you are expecting from a known sender.**

Hello Nicole,

Yes - approx. 10 minutes for Minister Eby to speak, followed by 40 minutes of Q&A.

I will keep an eye out for your list of Staff.

Kind regards,

**Emily Donner – Events and Admin Coordinator**

*Urban Development Institute – Capital Region*

*PO BOX 31119 RPO University Hts. Victoria, BC V8N 6J3*

[www.udicapitalregion.ca](http://www.udicapitalregion.ca)

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**From:** Normand, Nicole AG:EX [<mailto:Nicole.Normand@gov.bc.ca>]

**Sent:** April 19, 2021 2:17 PM

**To:** Emily Donner <[emilyd@udi.org](mailto:emilyd@udi.org)>; UDIVictoria <[UDIVictoria@udi.org](mailto:UDIVictoria@udi.org)>

**Cc:** Nanninga, Tanera AG:EX <[Tanera.Nanninga@gov.bc.ca](mailto:Tanera.Nanninga@gov.bc.ca)>

**Subject:** RE: UDI webinar

Thanks so much Emily,

Lets confirm approx. 10 minutes for Minister Eby to speak followed by approx. 40 minutes for Q/A.

I will get right back to you regarding staff listening to the webinar and providing you with those names.

Nicole Normand

Administrative Coordinator to the Honourable David Eby, QC

Attorney General and Minister Responsible for Housing

Phone: 778-974-5921

---

**From:** Emily Donner <[emilyd@udi.org](mailto:emilyd@udi.org)>

**Sent:** April 16, 2021 12:03 PM

**To:** Normand, Nicole AG:EX <[Nicole.Normand@gov.bc.ca](mailto:Nicole.Normand@gov.bc.ca)>; UDIVictoria <[UDIVictoria@udi.org](mailto:UDIVictoria@udi.org)>

**Cc:** Nanninga, Tanera AG:EX <[Tanera.Nanninga@gov.bc.ca](mailto:Tanera.Nanninga@gov.bc.ca)>

**Subject:** RE: UDI webinar

**[EXTERNAL] This email came from an external source. Only open attachments or links that you are expecting from a known sender.**

Hello Nicole,

Thank you for getting back to me, we are pleased to have Minister Eby's confirmation.

If Minister Eby's presentation is approximately 10 minutes, that will leave roughly 40 minutes for Q&A, as this is a one hour session. This timing works for us, as we're sure that this time allotment will easily be filled. I have put a tentative schedule below; if anything changes I am happy to update you at that time.

**Please ensure that no one but Minister Eby clicks his link** (sent in previous email) as it is a panel link, and can only be used by one user at a time. Any subsequent clicks will kick him out of the session. I am happy to provide additional attendee links for Staff to listen in/watch the webinar. Please send me a list of Names/Emails for those who wish to attend and unique confirmations will be sent out to them.

Links to Housing Needs Reports for related municipalities:

[Township of Esquimalt](#)

[District of Saanich](#)

[City of Victoria](#)

[City of Langford](#)

[District of Sooke](#)

Tentative schedule for May 26<sup>th</sup>:

11:55 - Minister Eby to join panelist pool by clicking his unique link  
12:00 – Webinar begins, welcome from moderator, brief housekeeping (3 min)  
12:03 – A word from our Sponsor The Condo Group (2 min)  
12:05 – Introduction of Minister Eby (1 min)  
12:06 – Minister Eby's presentation (10-15 min)  
12:20 – Moderator facilitated Q&A session (40)  
1:00 – Closing remarks, thanks. Webinar ends.

I'll keep my eye out for your list of Staff attendees. Have a great weekend!

Kind regards,

**Emily Donner – Events and Admin Coordinator**

Urban Development Institute – Capital Region  
PO BOX 31119 RPO University Hts. Victoria, BC V8N 6J3  
[www.udicapitalregion.ca](http://www.udicapitalregion.ca)

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**From:** Normand, Nicole AG:EX [<mailto:Nicole.Normand@gov.bc.ca>]  
**Sent:** April 16, 2021 9:59 AM  
**To:** Emily Donner <[emilyd@udi.org](mailto:emilyd@udi.org)>; UDIVictoria <[UDIVictoria@udi.org](mailto:UDIVictoria@udi.org)>  
**Cc:** Nanninga, Tanera AG:EX <[Tanera.Nanninga@gov.bc.ca](mailto:Tanera.Nanninga@gov.bc.ca)>  
**Subject:** RE: UDI webinar

Good morning Emily,

Thank you so much for the additional information. Minister Eby is confirmed for May 26. I will ask him to log on at 11:55am. Minister Eby typically speaks for approx.10 minutes followed by 25 minutes of questions/answers. Can you provide me with an agenda when it's finalized?

Staff would be on the line to listen, no speaking role. Can they use the same link you provided or would you like to send a separate link?

Yes a copy of the reports can be emailed, that would be great.

Please let me know if you have any additional questions.

Thanks again. 😊

Nicole Normand  
Administrative Coordinator to the Honourable David Eby, QC  
Attorney General and Minister Responsible for Housing  
Phone: 778-974-5921

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**From:** Emily Donner <[emilyd@udi.org](mailto:emilyd@udi.org)>  
**Sent:** March 30, 2021 1:34 PM  
**To:** Normand, Nicole AG:EX <[Nicole.Normand@gov.bc.ca](mailto:Nicole.Normand@gov.bc.ca)>; UDIVictoria <[UDIVictoria@udi.org](mailto:UDIVictoria@udi.org)>  
**Cc:** Nanninga, Tanera AG:EX <[Tanera.Nanninga@gov.bc.ca](mailto:Tanera.Nanninga@gov.bc.ca)>  
**Subject:** RE: UDI webinar

**[EXTERNAL] This email came from an external source. Only open attachments or links that you are expecting from a known sender.**

Hello Nicole,



I hope your week is going well, I am happy to answer your questions -

Our webinars are held on Zoom. A calendar link was sent out to Minister Eby's email (I included you and Tanera on the invite, assuming one of you would be handling the Minister's calendar,) however I will include the link at the bottom of this email as well. As for the Ministerial staff member that will be joining him, will they be speaking in his presentation? If so, I am happy to provide an additional link. If they will not be speaking, I can provide an attendee link instead.

We ask that Minister Eby joins us (via his unique link) at 11:50am on May 26<sup>th</sup>, to check mic/video feeds and just to go over the schedule one last time before we go live. The webinar will begin at noon and run for one hour. Our webinars start with our moderator (in this case, Adam Cooper of Abstract Developments, and incoming Chair of the UDI Capital Region Board of Directors) doing a brief introduction, as well as a word from our sponsor (Tony Zarsadas, The Condo Group). We then will hand it over to Minister Eby for his presentation. He is welcome to use slides if he chooses, however we do ask that if slides are used that they are controlled by Minister Eby via a shared screen (this can be done within Zoom, and we are happy to walk anyone through the process should that be needed.) Minister Eby's speaking time will be 30 minutes, followed by 25 minutes or so of Q&A facilitated by our moderator.

This webinar will be the final part of a 3 part series based on the Housing Needs in the Capital Region. Part one (April 14<sup>th</sup>) will be with the Directors of Planning from 5 key municipalities in our area (Esquimalt, Sooke, Saanich, Victoria, and Langford) going over the Housing Needs Reports put out by their municipalities in the Fall of 2020. Part two (May 5<sup>th</sup>) will be the Mayors from those same 5 municipalities, speaking on how they plan to accomplish the goals set out by the Reports. And finally, for our third and final part (May 26<sup>th</sup>), we hope that Minister Eby will be able to speak to the ways in which the province will be supporting these municipalities in reaching their housing needs, as well as what plans the province has laid out in order to fulfill the proposed goal of 114,000 units in the next ten years.

Our virtual audience will consist of our members (ranging from developers to real estate agents; anyone who touches the development industry overall) and we estimate that we will be joined by 100 attendees. We will be distributing information on all three parts of this webinar series to the media.

I will be the main contact for this webinar, so if you have any follow up questions, please let me know. In addition, please let me know what sort of link (panelist or attendee) the Ministerial staff member will need, as well as their first and last name and email contact.

Minister Eby's zoom link: [s. 15](#)

[s. 15](#)

A note – If you or Minister Eby would link copies of the Housing Needs Reports from the municipalities above, I am happy to send them over as well.

Kind regards,

**Emily Donner – Events and Admin Coordinator**

*Urban Development Institute – Capital Region*

#101 – 727 Fisgard Street, Victoria BC V8W 1R8

Office: 250-383-1072

[www.udicapitalregion.ca](http://www.udicapitalregion.ca)

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**From:** Normand, Nicole AG:EX [<mailto:Nicole.Normand@gov.bc.ca>]

**Sent:** March 30, 2021 11:20 AM

**To:** UDIVictoria <[UDIVictoria@udi.org](mailto:UDIVictoria@udi.org)>

**Cc:** Nanninga, Tanera AG:EX <[Tanera.Nanninga@gov.bc.ca](mailto:Tanera.Nanninga@gov.bc.ca)>; Emily Donner <[emilyd@udi.org](mailto:emilyd@udi.org)>

**Subject:** RE: UDI webinar

Good morning Kathy,

Thank you for confirming May 26 at noon. I have a few additional questions below in regards to Minister Eby's attendance:

Can you please provide the format and an agenda?

Do you have a proposed topic in mind for the Minister to speak to?

How long would you like the Minister to speak? Typically the Minister will say a few words followed by Q/A

Who will the audience consist of and approx. what size?

Will media be invited?

What will the virtual format be?

Can you please share a contact in the event there are any last minute changes?

To note, Minister Eby will have a Ministerial staff person join, will they require a separate virtual link?

Please let me know if you have any questions.

Thank you,

Nicole Normand  
Administrative Coordinator to the Honourable David Eby, QC  
Attorney General and Minister Responsible for Housing  
Phone: 778-974-5921

---

**From:** UDIVictoria <[UDIVictoria@udi.org](mailto:UDIVictoria@udi.org)>  
**Sent:** March 19, 2021 12:23 PM  
**To:** Normand, Nicole AG:EX <[Nicole.Normand@gov.bc.ca](mailto:Nicole.Normand@gov.bc.ca)>  
**Cc:** Nanninga, Tanera AG:EX <[Tanera.Nanninga@gov.bc.ca](mailto:Tanera.Nanninga@gov.bc.ca)>; Emily Donner <[emilyd@udi.org](mailto:emilyd@udi.org)>  
**Subject:** RE: UDI webinar

**[EXTERNAL] This email came from an external source. Only open attachments or links that you are expecting from a known sender.**

Hello Nicole –

Wednesday, May 26<sup>th</sup> at noon is perfect – thanks so much. We will be in touch with you with further details shortly.

I hope you have a great weekend.

Regards,

Kathy Whitcher – Executive Director  
Urban Development Institute – Capital Region  
#101 – 727 Fisgard Street  
Victoria, BC V8W 1R8  
250.888.1671 (mobile)  
250.383.1072 (office)  
[www.udicapitalregion.ca](http://www.udicapitalregion.ca)

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**From:** Normand, Nicole AG:EX <[Nicole.Normand@gov.bc.ca](mailto:Nicole.Normand@gov.bc.ca)>  
**Sent:** March 19, 2021 10:36 AM  
**To:** UDIVictoria <[UDIVictoria@udi.org](mailto:UDIVictoria@udi.org)>



**Cc:** Nanninga, Tanera AG:EX <[Tanera.Nanninga@gov.bc.ca](mailto:Tanera.Nanninga@gov.bc.ca)>

**Subject:** RE: UDI webinar

Good morning Kathy,

Minister Eby is available May 26 at noon. Would this work?

I look forward to hearing from you.

Thank you,

Nicole Normand  
Administrative Coordinator to the Honourable David Eby, QC  
Attorney General and Minister Responsible for Housing  
Phone: 778-974-5921

---

**From:** Normand, Nicole AG:EX  
**Sent:** March 18, 2021 10:34 AM  
**To:** 'UDIVictoria' <[UDIVictoria@udi.org](mailto:UDIVictoria@udi.org)>  
**Subject:** RE: UDI webinar

Thank you Kathy.

Nicole Normand  
Administrative Coordinator to the Honourable David Eby, QC  
Attorney General and Minister Responsible for Housing  
Phone: 778-974-5921

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**From:** UDIVictoria <[UDIVictoria@udi.org](mailto:UDIVictoria@udi.org)>  
**Sent:** March 17, 2021 2:34 PM  
**To:** Normand, Nicole AG:EX <[Nicole.Normand@gov.bc.ca](mailto:Nicole.Normand@gov.bc.ca)>  
**Subject:** RE: UDI webinar

**[EXTERNAL] This email came from an external source. Only open attachments or links that you are expecting from a known sender.**

Sorry my apologies – I forgot to put the time in the email. Our webinar generally take place from noon until 1:30pm but again we are happy to accommodate Minister Eby's schedule.

Regards,

Kathy Whitcher – Executive Director  
Urban Development Institute – Capital Region  
#101 – 727 Fisgard Street  
Victoria, BC V8W 1R8  
250.888.1671 (mobile)  
250.383.1072 (office)  
[www.udicapitalregion.ca](http://www.udicapitalregion.ca)

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**From:** Normand, Nicole AG:EX <[Nicole.Normand@gov.bc.ca](mailto:Nicole.Normand@gov.bc.ca)>  
**Sent:** March 17, 2021 2:31 PM  
**To:** UDIVictoria <[UDIVictoria@udi.org](mailto:UDIVictoria@udi.org)>  
**Subject:** RE: UDI webinar

Hello Kathy,

Thank you for your email. Was there a particular time of day for this event?

We can take a look at the Minister's calendar and I will get back to you. 😊

Thank you,

Nicole Normand  
Administrative Coordinator to the Honourable David Eby, QC  
Attorney General and Minister Responsible for Housing  
Phone: 778-974-5921

---

**From:** UDIVictoria <[UDIVictoria@udi.org](mailto:UDIVictoria@udi.org)>  
**Sent:** March 17, 2021 1:58 PM  
**To:** Normand, Nicole AG:EX <[Nicole.Normand@gov.bc.ca](mailto:Nicole.Normand@gov.bc.ca)>  
**Subject:** UDI webinar

**[EXTERNAL] This email came from an external source. Only open attachments or links that you are expecting from a known sender.**

Hello Nicole –

Back on March 8<sup>th</sup> I sent the below email to Minister Eby. I received your information from my Vancouver office and I was hoping that perhaps you were the right person to send this to. We would be thrilled if Minister Eby would be willing to participate in our webinar. The date we are targeting for the webinar is Wednesday, May 26<sup>th</sup>.

Hello Minister Eby –

I would like to introduce myself, my name is Kathy Witcher and I am the Executive Director of the Urban Development Institute – Capital Region. I am aware that you have been talking with my Vancouver office discussing UDI's housing policy priorities and how our industry can work collaboratively with your provincial policies to address our housing issues. Similar to the Vancouver market, greater Victoria's Capital Region struggles with housing supply and affordability, of which we feel goes hand-in-hand.

Prior to the pandemic UDI hosted a monthly luncheon series where we would invite guests to present on topics of interest to our members. Due to COVID-19, we have adapted our in-person lunch gatherings to online Zoom webinar presentations. I am hopeful that you would be interested in engaging with my membership and present via our Zoom platform and share your ministries policies on how the province is going to handle our housing crisis and how the development industry can assist in your efforts.

We have put together a 3-part webinar series addressing the Housing Assessment reports that were completed last fall on all provincial municipalities. Our first webinar will be taking place on Wednesday, April 14<sup>th</sup> and the focus of that discussion is the municipal Housing Assessment reports that were published last fall. Presenting at that webinar will be Directors of Planning from 5 Capital Region municipalities – Sooke, Saanich, Victoria, Esquimalt and Langford. They will talk about the report's findings and how they will address the goals. The second part of the 3-part series will be taking place on Wednesday, May 5<sup>th</sup> and the focus of that discussion will be the mayors from the 5 municipalities from the previous webinar – Sooke, Saanich, Victoria, Esquimalt and Langford. The mayors will discuss their future plans and what the projected housing goals mean for their municipality. The third and final webinar in the 3-part series is where I am hoping you would join our panel along with Minister Osborne to talk to provincial policy and how the province is planning to encourage the municipalities to attain their housing goals.

Our target date for the webinar that I am hoping you will partake in is Wednesday, May 26<sup>th</sup>. We are not completely tied to that date – we are happy to work with your schedule but hoping to have the webinar

sometime between May 24<sup>th</sup> and June 11<sup>th</sup>. I will be reaching out to Minister Osborne to see if she is interested in joining us but I wanted to secure a date with you first.

I am happy to answer any questions you might have. I look forward to hearing back from you.

Let me know if you have any further questions.

Kind Regards,

Kathy Whitcher – Executive Director

Urban Development Institute – Capital Region

#101 – 727 Fisgard Street

Victoria, BC V8W 1R8

250.888.1671 (mobile)

250.383.1072 (office)

[www.udicapitalregion.ca](http://www.udicapitalregion.ca)

**From:** Pearson, Barbera AG:EX(Barbera.Pearson@gov.bc.ca)  
**To:** Normand, Nicole PREM:EX (Nicole.Normand@gov.bc.ca); Nanninga, Tanera AG:EX (Tanera.Nanninga@gov.bc.ca)  
Engelbrecht, Maya PREM:EX (Maya.Engelbrecht@gov.bc.ca); Papadopoulos, Nikki  
**To:** HOUS:EX (Nikki.Papadopoulos@gov.bc.ca); Pearson, Barbera AG:EX (Barbera.Pearson@gov.bc.ca)  
**Subject:** RE: Updated List Attendees for AG mtgs weeks of June 28th & July 5th  
**Sent:** 06/25/2021 22:09:36

June 25, 2021: Updated attendees for June 25<sup>th</sup> – highlighted in yellow.

### June 28<sup>th</sup>:

(8:45am) AG Mtg with BCAFN, Prince George Native Friendship Centre, Prince George Neckako Aboriginal Employment & Training Association, and other organizations

- Angela Cooke, Associate DM
- Cheryl May, ADM, OHCS
- Shayne Ramsay, CEO, BCH
- Amy Wong, BCH
- Malachy Tohill, BCH
- Michael Sadler, BCH

(5:00pm) AG Briefing: Bi-Weekly Meeting with Kennedy Stewart, Mayor of Vancouver

- Angela Cooke, Associate DM
- Cheryl May, ADM, OHCS
- Shayne Ramsay, BCH

### June 30<sup>th</sup>

(8:30am) AG Meeting: Weekly with Associate DM Angela Cooke

- Richard Fyfe, DAG
- Angela Cooke, Associate DM
- Cheryl May, ADM, OHCS

(11:30am) AG Meeting with Engineers and Geoscientists of BC

- DAG
- Angela Cooke, Associate DM
- Cheryl May, ADM, OHCS
- Andrew Pape-Salmon, ED, Building and Safety Standards
- ADM Paul Craven
- Rebecca Freedman, Director, OSPG
- Kate Haines, Director OSPG

(12:30pm) AG Mtg with Councillor Baker of Grand Forks

- Angela Cooke, Associate DM
- Cheryl May, ADM, OHCS



- Shayne Ramsay, CEO, BCH - tentative
- Nanette Drobot, BCH
- Danna Locke, BCH
- Roberta Randall, BCH

(1:30pm) AG Meeting: with MLA Rice & Prince Rupert Port Authority

- Angela Cooke, Associate DM
- Cheryl May, ADM, OHCS
- Amy Wong, Northern Regional Director, BCH
- Armin Amrolia, AVP Development, BCH
- Malachy Tohill, Regional Director, North Region, BCH

(2:00pm) AG Mtg with PG Mayor & Council

- Angela Cooke, Associate DM
- Cheryl May, ADM, OHCS
- Malachy Tohill, BCH
- Amy Wong, BCH

(3:00pm) AG Mtg with EMBERS - Housing Collaboration

- Angela Cooke, Associate DM
- Cheryl May, ADM, OHCS
- Dale McMann, BCH

(3:30pm) AG Meeting: Weekly with BC Housing

- Richard Fyfe, DAG
- Angela Cooke, Associate DM
- Cheryl May, ADM, OHCS
- Shayne Ramsay, BCH
- Sara Goldvine, BCH

## **Monday, July 5th**

(10:30am) AG Meeting with Dan Rees Canadian Banking (Associate DM - regrets)

- John Thomson, ED, OHCS

(11:00am) AG Mtg with AES Engineering

- Angela Cooke, Associate DM
- Cheryl May, ADM, OHCS
- Andrew Pape-Salmon, OHCS

(1:30pm) AG Mtg with Ministers Heyman & Osborne RE: Permitting Processes/timelines

- Angela Cooke, Associate DM
- Cheryl May, ADM, OHCS
- Shayne Ramsay, BCH

(2:00pm) AG Mtg with Active Manufactured Home Owners Society

- Angela Cooke, Associate DM
- Cheryl May, ADM, OHCS



(3:00pm) AG Mtg: Weekly with BC Housing & Ministry

- Angela Cooke, Associate DM
- Cheryl May, ADM, OHCS
- Shayne Ramsay, BCH
- Sara Goldvine, BCH

(3:45pm) AG Mtg: Weekly with R. Fyfe, A. Cooke & C. May

- Angela Cooke, Associate DM
- Cheryl May, ADM, OHCS
- Richard Fyfe = regrets

### **July 6th:**

(9:30am) AG Meeting with First Nations Housing and Infostructure Council (Follow-Up from Feb 24th mtg)

- Angela Cooke, Associate DM
- Cheryl May, ADM, OHCS

### **July 8th:**

(8:00am) AG Mtg with UDI Executive

- Angela Cooke, Associate DM
- Cheryl May, ADM, OHCS

(10:00am) AG Mtg with Treelane Estates with Minister Fleming (role as MLA)

- Angela Cooke, Associate DM
- Cheryl May, ADM, OHCS
- Heidi Hartman, BCH

(1:00pm) AG Mtg with Daniel Oleksiuk and Minister Heyman (in role as MLA)

- Angela Cooke, AssocDM
- Cheryl May, ADM, OHCS
- Armin Amrolia, BCH
- Mike Pistrin, BCH

(3:00pm) AG Mtg with Meeting with Casalinga Food Services (Riverview Project)

- Angela Cooke, Associate DM
- John Thomson, ED, OHCS
- Armin Amrolia, BCH
- Carol De Paoli, BCH
- Jill Kwikwetlem, KFN

(3:30pm) AG Mtg with LandlordBC (RTA Maximum Rent Increase)

- Angela Cooke, Associate DM
- Cheryl May, ADM, OHCS
- Kathy Elder, OHCS

*"Be Kind, Be Calm & Stay Safe"*

Barbera Pearson

Manager, Business Operations  
Ministry of Attorney General  
Associate Deputy Minister's Office  
Housing, Construction Standards & Multiculturalism  
PO Box 9236 Stn Prov Govt, Victoria BC V8W 9J1  
11<sup>th</sup> Flr – 1001 Douglas Street, Victoria BC V8W 2C5  
Phone: 778-698-0402 / Cellular: 250-216-7983  
<mailto:barbera.pearson@gov.bc.ca>

**From:** Normand, Nicole PREM:EX(Nicole.Normand@gov.bc.ca)  
**To:** Dowler, Thea HOUS:EX (Thea.Dowler@gov.bc.ca); Nanninga, Tanera AG:EX (Tanera.Nanninga@gov.bc.ca)  
**Subject:** RE: VCO this Thursday afternoon  
**Sent:** 06/06/2022 19:52:51

Sure, will book. 💎💎

Nicole Normand  
Administrative Coordinator to the Honourable David Eby, QC  
Attorney General and Minister Responsible for Housing  
Phone: 778-974-5921

---

**From:** Dowler, Thea AG:EX <Thea.Dowler@gov.bc.ca>  
**Sent:** June 6, 2022 12:51 PM  
**To:** Normand, Nicole AG:EX <Nicole.Normand@gov.bc.ca>; Nanninga, Tanera AG:EX <Tanera.Nanninga@gov.bc.ca>  
**Subject:** VCO this Thursday afternoon

Hello,

I see that MDE has some meetings between the UDI Luncheon and the welcome ceremony. I am thinking it would be easiest for him to do them from VCO since they are all so close to each other. Can you please book a room for him (and me) at VCO for that window?

Thanks,

**Théa Dowler** (*she/her*)  
Executive Assistant to the Honourable David Eby, Q.C.  
Attorney General of British Columbia and Minister Responsible for Housing  
Cell: 604-250-9054

**From:** LynesFord, Adam AG:EX(Adam.LynesFord@gov.bc.ca)  
**To:** Normand, Nicole PREM:EX (Nicole.Normand@gov.bc.ca); Nanninga, Tanera AG:EX (Tanera.Nanninga@gov.bc.ca)  
**Subject:** RE: zoom link for UDI today  
**Sent:** 06/08/2021 19:46:59

Hi Nicole and Tanera, can you please look into this on your end and let me know if you need my assistance?  
Thanks

---

**From:** Richardson, Roari MUNI:EX <Roari.Richardson@gov.bc.ca>  
**Sent:** Monday, June 7, 2021 6:08 PM  
**To:** LynesFord, Adam AG:EX <Adam.LynesFord@gov.bc.ca>  
**Cc:** Normand, Nicole AG:EX <Nicole.Normand@gov.bc.ca>; Spilker, Robyn MUNI:EX <Robyn.Spilker@gov.bc.ca>  
**Subject:** FW: zoom link for UDI today

Hi Adam and Nicole,

Here's hoping this finds you well!

I'm wondering if you can assist me with this tomorrow. The link Nicole provided to view MDE's remarks to UDI takes you to a registration page that requires First Name, Last Name, email address and Organization as required fields above the "Yes, I have already purchased a ticket" prompt.

I sent Derrick a quick text for advice and he suggested I use Nicole's info as Nicole was the contact. I did so, and received the message: "Your registration request has been submitted to the host for approval. You will receive an email regarding your registration status." So, Nicole, you may have an email in your inbox tomorrow morning. 😊

All that to say, I'd love to receive the link so that the Minister and I can view MDE's remarks.

If there's anyway you can assist, I would greatly appreciate it.

Thanks in advance!  
Roari

Roari Richardson  
Ministerial Advisor  
**Minister of Municipal Affairs**  
C: 250-883-1370  
E: [roari.richardson@gov.bc.ca](mailto:roari.richardson@gov.bc.ca)  
Pronouns: he/him

---

**From:** Harder, Derrick AG:EX <[Derrick.Harder@gov.bc.ca](mailto:Derrick.Harder@gov.bc.ca)>  
**Sent:** May 27, 2021 11:58 AM  
**To:** Spilker, Robyn MUNI:EX <[Robyn.Spilker@gov.bc.ca](mailto:Robyn.Spilker@gov.bc.ca)>  
**Cc:** LynesFord, Adam AG:EX <[Adam.LynesFord@gov.bc.ca](mailto:Adam.LynesFord@gov.bc.ca)>  
**Subject:** Fwd: zoom link for UDI today

Here is the link to see what Eby said to UDI. DAPR and related stuff came up a lot, and he suggested casually that they invite Josie to a future lunch, as noted yesterday.

Begin forwarded message:

**From:** "Normand, Nicole AG:EX" <[Nicole.Normand@gov.bc.ca](mailto:Nicole.Normand@gov.bc.ca)>  
**Date:** May 27, 2021 at 11:28:27 AM PDT  
**To:** "Harder, Derrick AG:EX" <[Derrick.Harder@gov.bc.ca](mailto:Derrick.Harder@gov.bc.ca)>  
**Cc:** "Nanninga, Tanera AG:EX" <[Tanera.Nanninga@gov.bc.ca](mailto:Tanera.Nanninga@gov.bc.ca)>, "LynesFord, Adam AG:EX" <[Adam.LynesFord@gov.bc.ca](mailto:Adam.LynesFord@gov.bc.ca)>  
**Subject:** RE: zoom link for UDI today

Hi Derrick,

Here is the UDI call details from yesterday. Would you like me to send to Minister Osborne's office?

Our webinar yesterday was indeed recorded, you may gain access to the recording by clicking the link below. I am able to waive fees for you, please click "Yes, I have purchased a ticket."

s. 15

Thanks!

Nicole Normand  
Administrative Coordinator to the Honourable David Eby, QC  
Attorney General and Minister Responsible for Housing  
Phone: 778-974-5921

---

**From:** Harder, Derrick AG:EX <[Derrick.Harder@gov.bc.ca](mailto:Derrick.Harder@gov.bc.ca)>  
**Sent:** May 26, 2021 3:43 PM  
**To:** Normand, Nicole AG:EX <[Nicole.Normand@gov.bc.ca](mailto:Nicole.Normand@gov.bc.ca)>  
**Cc:** Nanninga, Tanera AG:EX <[Tanera.Nanninga@gov.bc.ca](mailto:Tanera.Nanninga@gov.bc.ca)>; LynesFord, Adam AG:EX <[Adam.LynesFord@gov.bc.ca](mailto:Adam.LynesFord@gov.bc.ca)>  
**Subject:** Re: zoom link for UDI today

I believe they were recording the meeting today, which is helpful. Can you follow up to see if we can get a link to or a copy of the recording? To share with Min Osborne's office.

Thanks.

Derrick

On May 26, 2021, at 11:52 AM, Normand, Nicole AG:EX  
<[Nicole.Normand@gov.bc.ca](mailto:Nicole.Normand@gov.bc.ca)> wrote:

Yes a separate link is provided. I will email my contact now...

On May 26, 2021, at 11:50 AM, Harder, Derrick AG:EX  
<[Derrick.Harder@gov.bc.ca](mailto:Derrick.Harder@gov.bc.ca)> wrote:



Can you get me a zoom link for the UDI presentation today? Not clear if I can use adam's or not.. sorry for last minute request!

Derrick Harder  
Senior Ministerial Advisor to Hon. David Eby QC  
Attorney General and Minister Responsible for Housing  
Cell. 250 893 4238

**From:** UDI Webinar Moderator(no-reply@zoom.us)  
**To:** Nanninga, Tanera AG:EX (Tanera.Nanninga@gov.bc.ca)  
**Subject:** Reminder: UDI Virtual Luncheon: Let's Talk about Housing – A Conversation with Minister David Eby and Bob Rennie starts in 1 hour  
**Sent:** 06/16/2021 17:58:10

**[EXTERNAL] This email came from an external source. Only open attachments or links that you are expecting from a known sender.**

Hi Tanera,

This is a reminder that "UDI Virtual Luncheon: Let's Talk about Housing – A Conversation with Minister David Eby and Bob Rennie" will begin in 1 hour on:  
Date Time: Jun 16, 2021 12:00 PM Vancouver

Join from a PC, Mac, iPad, iPhone or Android device:

[Click Here to Join](#)

Note: This link should not be shared with others; it is unique to you.

[Add to Calendar](#) [Add to Google Calendar](#) [Add to Yahoo Calendar](#)

Or join by phone:

s. 15

You can [cancel](#) your registration at any time.

**From:** Yvonne Lo(ylo@udi.org)  
**To:** Nanninga, Tanera AG:EX (Tanera.Nanninga@gov.bc.ca)  
**Subject:** UDI Luncheon - Viewing Link  
**Sent:** 06/15/2021 22:57:19

**[EXTERNAL] This email came from an external source. Only open attachments or links that you are expecting from a known sender.**

Hi Tanera,

Thank you for registering for "UDI Virtual Luncheon: Let's Talk about Housing – A Conversation with Minister David Eby and Bob Rennie".

Date Time: Jun 16, 2021 12:00 PM Vancouver

Join from a PC, Mac, iPad, iPhone or Android device:

Please click this URL to join **s. 15**

**s. 15**

Note: This link should not be shared with others; it is unique to you.

Or One tap mobile :

**s. 15**

Or Telephone:

**s. 15**

**From:** Normand, Nicole PREM:EX(Nicole.Normand@gov.bc.ca)  
**To:** Hay, Lorna HOUS:EX (Lorna.Hay@gov.bc.ca)  
**To:** Nanninga, Tanera AG:EX (Tanera.Nanninga@gov.bc.ca)  
**Subject:** UDI Meeting Schedule with Minister Eby  
**Sent:** 06/10/2022 19:12:59

Hi Lorna,

Please see the following UDI Executive meetings scheduled bi monthly until May.

September 20, 9-10am

November 10<sup>th</sup> 8:30-9:30am

Thursday January 12, 8:30-9:30am

Thursday March 9, 8:30-9:30am

Thursday May 11 (this will be the last meeting before the summer break), 8:30-9:30am

The meetings will continue to be virtual. Staff invited.

Thanks.

Nicole Normand  
Administrative Coordinator to the Honourable David Eby, QC  
Attorney General and Minister Responsible for Housing  
Phone: 778-974-5921

**From:** UDI Webinar Moderator(no-reply@zoom.us)  
**To:** Nanninga, Tanera AG:EX (Tanera.Nanninga@gov.bc.ca)  
**Subject:** UDI Virtual Luncheon: Let's Talk about Housing – A Conversation with Minister David Eby and Bob Rennie Confirmation  
**Sent:** 06/15/2021 22:57:06

**[EXTERNAL] This email came from an external source. Only open attachments or links that you are expecting from a known sender.**

Hi Tanera,

Thank you for registering for "UDI Virtual Luncheon: Let's Talk about Housing – A Conversation with Minister David Eby and Bob Rennie".

Please submit any questions to: [anicholls@udi.org](mailto:anicholls@udi.org)

Date Time: Jun 16, 2021 12:00 PM Vancouver

Join from a PC, Mac, iPad, iPhone or Android device:

[Click Here to Join](#)

Note: This link should not be shared with others; it is unique to you.

[Add to Calendar](#) [Add to Google Calendar](#) [Add to Yahoo Calendar](#)

Or One tap mobile :

s. 15

Or Telephone:

s. 15

You can [cancel](#) your registration at any time.



**From:** Cyrus Navabi(cnavabi@qualex.ca)  
**To:** Eby.MLA, David LASS:EX (David.Eby.MLA@leg.bc.ca)  
**To:** Nanninga, Tanera AG:EX (Tanera.Nanninga@gov.bc.ca)  
**Subject:** Re: Meeting with Hon. David Eby  
**Sent:** 01/26/2021 02:13:54

**[EXTERNAL] This email came from an external source. Only open attachments or links that you are expecting from a known sender.**

Hi Ms. Anderson,

Thank you for your email. A zoom meeting would be fine. I'm looking to discuss more on the housing side of things however if it's preferable for Mr. Eby I'd be OK with an introductory 15 minute call.

Cyrus

Cyrus Navabi | Managing Director



tel 604.683.5152 X 105 | [qualex.ca](http://qualex.ca)  
[Suite 1910 – 400 Burrard Street | Vancouver BC V6C 3A6](#)

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On Mon, Jan 25, 2021 at 11:48 AM Eby.MLA, David <[David.Eby.MLA@leg.bc.ca](mailto:David.Eby.MLA@leg.bc.ca)> wrote:  
Cyrus/Mr. Navabi,

Thanks for writing and welcome to Kitsilano! If you're looking for a 15 minute get-to-know-you zoom with your new MLA, then I can respond on this side of the operation and find you a meeting slot. If you're looking for more formal policy results of your appointment with David, we should keep you on the AG-side (Tanera). Let me know.

At this time, we are only doing remote appointments. I'm sure a walking-talking appointment will arise in time, but that is another factor to consider--if you would prefer to wait for a more in-person opportunity or if zoom would do for now.

All the best,  
Dulcy

Dulcy Anderson | Constituency Assistant | Vancouver-Point Grey  
[dulcy.anderson@leg.bc.ca](mailto:dulcy.anderson@leg.bc.ca) |(she/her)|604-660-1297|2909 West Broadway, Vancouver, BC V6K2G6|

We acknowledge that we are on the traditional lands  
of the x<sup>w</sup>məθk<sup>w</sup>əyəm, Skwxwú7mesh and səliwətəl nations

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-----Original Message-----

From: Cyrus Navabi <[cnavabi@qualex.ca](mailto:cnavabi@qualex.ca)>

Sent: Sunday, January 24, 2021 9:45 PM

To: Nanninga, Tanera AG:EX s. 15

s. 15

Cc: Eby.MLA, David s. 15

s. 15

Subject: Meeting with Hon. David Eby

Dear Ms. Nanninga,

I hope you're well. I'm emailing to suggest a meeting - walking meeting preferred - with the Hon. David Eby.

Nic Paolella at Marcon passed along your contact information. I understand that he and Mr. Eby had a good discussion recently. I am one of the principals at Qualex-Landmark, a local real estate development group.

I'm also currently serving as chair of the UDI

Under-40 Committee. I'd enjoy a chance to share some thoughts from the under-40 perspective in our industry and also hear Mr. Eby's feedback.

s. 22

I look forward to hearing from you.

Kind regards,

Cyrus Navabi  
Managing Director  
Qualex-Landmark

**From:** Normand, Nicole PREM:EX(Nicole.Normand@gov.bc.ca)  
**To:** LynesFord, Adam AG:EX (Adam.LynesFord@gov.bc.ca); Nanninga, Tanera AG:EX (Tanera.Nanninga@gov.bc.ca)  
**To:** Harder, Derrick AG:EX (Derrick.Harder@gov.bc.ca); Milne, Gala AG:EX (Gala.Milne@gov.bc.ca)  
**Subject:** RE: Monthly meetings with Urban Development Institute Executive Committee  
**Sent:** 03/18/2021 16:44:53

Great, thank you! 😊

Nicole Normand  
Administrative Coordinator to the Honourable David Eby, QC  
Attorney General and Minister Responsible for Housing  
Phone: 778-974-5921

-----Original Message-----

From: LynesFord, Adam AG:EX <Adam.LynesFord@gov.bc.ca>  
Sent: March 18, 2021 9:43 AM  
To: Normand, Nicole AG:EX <Nicole.Normand@gov.bc.ca>; Nanninga, Tanera AG:EX <Tanera.Nanninga@gov.bc.ca>  
Cc: Harder, Derrick AG:EX <Derrick.Harder@gov.bc.ca>; Milne, Gala AG:EX <Gala.Milne@gov.bc.ca>  
Subject: RE: Monthly meetings with Urban Development Institute Executive Committee

Thanks Nicole. No speaking bullets needed at this stage for the upcoming meetings (he didn't use them on March 11:).

Adam

-----Original Message-----

From: Normand, Nicole AG:EX <Nicole.Normand@gov.bc.ca>  
Sent: Thursday, March 18, 2021 9:21 AM  
To: LynesFord, Adam AG:EX <Adam.LynesFord@gov.bc.ca>; Nanninga, Tanera AG:EX <Tanera.Nanninga@gov.bc.ca>  
Cc: Harder, Derrick AG:EX <Derrick.Harder@gov.bc.ca>; Milne, Gala AG:EX <Gala.Milne@gov.bc.ca>  
Subject: RE: Monthly meetings with Urban Development Institute Executive Committee

Good morning,

For information -MDE is confirmed to attend the meetings with UDI April 8, May 13, June 10.

Adam, when the Minister attendees Mar 11 we did have speaking bullets prepared. Would you like me to request speaking bullets for the meetings in Apr, May and June?

Thank you.

Nicole Normand  
Administrative Coordinator to the Honourable David Eby, QC Attorney General and Minister Responsible for Housing  
Phone: 778-974-5921

-----Original Message-----

From: LynesFord, Adam AG:EX <Adam.LynesFord@gov.bc.ca>  
Sent: March 15, 2021 11:30 AM  
To: Normand, Nicole AG:EX <Nicole.Normand@gov.bc.ca>; Nanninga, Tanera AG:EX <Tanera.Nanninga@gov.bc.ca>  
Cc: Harder, Derrick AG:EX <Derrick.Harder@gov.bc.ca>; Milne, Gala AG:EX <Gala.Milne@gov.bc.ca>  
Subject: Monthly meetings with Urban Development Institute Executive Committee

Hi Nicole and Tanera,

Can you please schedule a standing 30 minute monthly meeting with the AG and the Urban Development Institute Executive Committee? Please include Ministry staff and MO staff.

Thanks,

Adam Lynes-Ford  
Ministerial Advisor to the Honourable David Eby Attorney General of British Columbia Minister of Housing  
Cell: 250-889-1115

**From:** Andrea Nicholls(anicholls@udi.org)  
**To:** Normand, Nicole PREM:EX (Nicole.Normand@gov.bc.ca); Nanninga, Tanera AG:EX (Tanera.Nanninga@gov.bc.ca)  
**Subject:** RE: Next UDI Executive Committee Meeting with Minister Eby  
**Sent:** 06/16/2021 17:15:15

**[EXTERNAL] This email came from an external source. Only open attachments or links that you are expecting from a known sender.**

Thanks very much Nicole!

Have a great day 😊

Andrea

**Andrea Nicholls** | Executive Assistant to the President & CEO  
Urban Development Institute  
[anicholls@udi.org](mailto:anicholls@udi.org)  
Office: 604.669-9585  
[udi.bc.ca](http://udi.bc.ca)

---

**From:** Normand, Nicole AG:EX <Nicole.Normand@gov.bc.ca>  
**Sent:** June 16, 2021 9:57 AM  
**To:** Andrea Nicholls <anicholls@udi.org>; Nanninga, Tanera AG:EX <Tanera.Nanninga@gov.bc.ca>  
**Subject:** RE: Next UDI Executive Committee Meeting with Minister Eby

Good morning Andrea,

Listening in to the July 8 meeting will Be:

Senior Ministerial Advisor:  
Derrick Harder or Adam Lynes-Ford  
and  
Angela Cooke, Associate Deputy Minister

Thank you,

Nicole Normand  
**Administrative Coordinator to the Honourable David Eby, QC**  
**Attorney General and Minister Responsible for Housing**  
**Phone: 778-974-5921**

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**From:** Andrea Nicholls <[anicholls@udi.org](mailto:anicholls@udi.org)>  
**Sent:** June 15, 2021 9:07 AM  
**To:** Normand, Nicole AG:EX <[Nicole.Normand@gov.bc.ca](mailto:Nicole.Normand@gov.bc.ca)>; Nanninga, Tanera AG:EX <[Tanera.Nanninga@gov.bc.ca](mailto:Tanera.Nanninga@gov.bc.ca)>  
**Subject:** RE: Next UDI Executive Committee Meeting with Minister Eby

**[EXTERNAL] This email came from an external source. Only open attachments or links that you are expecting from a known sender.**



Hi Nicole,

Yes staff can use the same link. Thanks for checking! Once confirmed could you please advise the names of the staff who will be attending along with the Minister?

Thanks,  
Andrea

**Andrea Nicholls** | Executive Assistant to the President & CEO  
Urban Development Institute  
[anicholls@udi.org](mailto:anicholls@udi.org)  
Office: 604.669-9585  
[udi.bc.ca](http://udi.bc.ca)

---

**From:** Normand, Nicole AG:EX <[Nicole.Normand@gov.bc.ca](mailto:Nicole.Normand@gov.bc.ca)>  
**Sent:** June 15, 2021 9:03 AM  
**To:** Andrea Nicholls <[anicholls@udi.org](mailto:anicholls@udi.org)>; Nanninga, Tanera AG:EX <[Tanera.Nanninga@gov.bc.ca](mailto:Tanera.Nanninga@gov.bc.ca)>  
**Subject:** RE: Next UDI Executive Committee Meeting with Minister Eby

Thank you Andrea. I have noted the zoom link. Can Ministerial staff and possibly Ministry staff use the same zoom link?

Nicole Normand  
**Administrative Coordinator to the Honourable David Eby, QC**  
**Attorney General and Minister Responsible for Housing**  
**Phone: 778-974-5921**

---

**From:** Andrea Nicholls <[anicholls@udi.org](mailto:anicholls@udi.org)>  
**Sent:** June 15, 2021 8:44 AM  
**To:** Normand, Nicole AG:EX <[Nicole.Normand@gov.bc.ca](mailto:Nicole.Normand@gov.bc.ca)>; Nanninga, Tanera AG:EX <[Tanera.Nanninga@gov.bc.ca](mailto:Tanera.Nanninga@gov.bc.ca)>  
**Subject:** RE: Next UDI Executive Committee Meeting with Minister Eby

**[EXTERNAL] This email came from an external source. Only open attachments or links that you are expecting from a known sender.**

Good morning Nicole,

That's great news! Thank you.

Please see below for the Zoom link, and we will be in touch closer to the meeting date with the agenda and any additional information.

Thanks and have a great day,  
Andrea

---

Topic: UDI Executive Committee Meeting / Minister Eby  
Time: Jul 8, 2021 08:00 AM Pacific Time (US and Canada)

**Andrea Nicholls** | Executive Assistant to the President & CEO  
Urban Development Institute  
[anicholls@udi.org](mailto:anicholls@udi.org)  
Office: 604.669-9585  
[udi.bc.ca](http://udi.bc.ca)

---

**From:** Normand, Nicole AG:EX <[Nicole.Normand@gov.bc.ca](mailto:Nicole.Normand@gov.bc.ca)>  
**Sent:** June 14, 2021 1:18 PM  
**To:** Andrea Nicholls <[anicholls@udi.org](mailto:anicholls@udi.org)>; Nanninga, Tanera AG:EX <[Tanera.Nanninga@gov.bc.ca](mailto:Tanera.Nanninga@gov.bc.ca)>  
**Subject:** RE: Next UDI Executive Committee Meeting with Minister Eby

Good afternoon Andrea,

Minister Eby is available for a follow up meeting July 8, 8-9am.

I look forward to confirming with you. 😊

Thanks.

Nicole Normand  
**Administrative Coordinator to the Honourable David Eby, QC**  
**Attorney General and Minister Responsible for Housing**  
**Phone: 778-974-5921**

---

**From:** Andrea Nicholls <[anicholls@udi.org](mailto:anicholls@udi.org)>  
**Sent:** June 10, 2021 9:14 AM  
**To:** Nanninga, Tanera AG:EX <[Tanera.Nanninga@gov.bc.ca](mailto:Tanera.Nanninga@gov.bc.ca)>; Normand, Nicole AG:EX <[Nicole.Normand@gov.bc.ca](mailto:Nicole.Normand@gov.bc.ca)>  
**Subject:** Next UDI Executive Committee Meeting with Minister Eby

**[EXTERNAL] This email came from an external source. Only open attachments or links that you are expecting from a known sender.**

Good morning Nicole and Tanera,

The UDI Executive Committee just finished their meeting with Minister Eby and I've been asked to set up a follow up meeting in July. The Executive Committee will meet next via Zoom on Thursday July 8<sup>th</sup>, and I wanted to see if it would be convenient for Minister Eby to join their meeting from 8am – 9am.

Thanks,  
Andrea

**Andrea Nicholls** | Executive Assistant to the President & CEO  
Urban Development Institute  
[anicholls@udi.org](mailto:anicholls@udi.org)  
Office: 604.669-9585  
[udi.bc.ca](http://udi.bc.ca)

**From:** Newman, Debbie AG:EX(Debbie.Newman@gov.bc.ca)  
**To:** Nanninga, Tanera AG:EX (Tanera.Nanninga@gov.bc.ca)  
**Subject:** RE: Question re materials for UDI Follow Up Meeting with MMR (Dec 5)  
**Sent:** 11/18/2022 00:14:36

Great! Will advise staff. Thank you 💎💎

---

**From:** Nanninga, Tanera AG:EX <Tanera.Nanninga@gov.bc.ca>  
**Sent:** Thursday, November 17, 2022 4:13 PM  
**To:** Newman, Debbie AG:EX <Debbie.Newman@gov.bc.ca>  
**Subject:** RE: Question re materials for UDI Follow Up Meeting with MMR (Dec 5)

UDI has decided to cancel the meeting and postpone to the new year.

Cheers!

Tanera

---

**From:** Newman, Debbie AG:EX <[Debbie.Newman@gov.bc.ca](mailto:Debbie.Newman@gov.bc.ca)>  
**Sent:** Thursday, November 17, 2022 12:25 PM  
**To:** Nanninga, Tanera AG:EX <[Tanera.Nanninga@gov.bc.ca](mailto:Tanera.Nanninga@gov.bc.ca)>  
**Subject:** RE: Question re materials for UDI Follow Up Meeting with MMR (Dec 5)

Thanks so much!

---

**From:** Nanninga, Tanera AG:EX <[Tanera.Nanninga@gov.bc.ca](mailto:Tanera.Nanninga@gov.bc.ca)>  
**Sent:** Thursday, November 17, 2022 12:24 PM  
**To:** Newman, Debbie AG:EX <[Debbie.Newman@gov.bc.ca](mailto:Debbie.Newman@gov.bc.ca)>  
**Subject:** RE: Question re materials for UDI Follow Up Meeting with MMR (Dec 5)

I will check in with them.

---

**From:** Newman, Debbie AG:EX <[Debbie.Newman@gov.bc.ca](mailto:Debbie.Newman@gov.bc.ca)>  
**Sent:** Thursday, November 17, 2022 12:22 PM  
**To:** Nanninga, Tanera AG:EX <[Tanera.Nanninga@gov.bc.ca](mailto:Tanera.Nanninga@gov.bc.ca)>  
**Subject:** FW: Question re materials for UDI Follow Up Meeting with MMR (Dec 5)

Hi Tanera – for the UDI briefing Teri advised that we won't be able to draft a BN until we can see the agenda... is that something we could get an early heads-up on? Once we have that, Bonnie will draft our materials... thx!

---

**From:** Newman, Debbie AG:EX  
**Sent:** Tuesday, November 8, 2022 3:01 PM  
**To:** Collins, Teri OHCS:EX <[Teri.Collins@gov.bc.ca](mailto:Teri.Collins@gov.bc.ca)>  
**Cc:** Gill, Goneet AG:EX <[Goneet.Gill@gov.bc.ca](mailto:Goneet.Gill@gov.bc.ca)>  
**Subject:** Question re materials for UDI Follow Up Meeting with MMR (Dec 5)

Hi Teri – Goneet let me know that you're attending this one without additional staff support. As you are likely aware, this is a follow up from the Sept discussion. MO has requested a briefing note so wondering who would prepare?

Thanks,  
D

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**From:** Normand, Nicole AG:EX <[Nicole.Normand@gov.bc.ca](mailto:Nicole.Normand@gov.bc.ca)>  
**Sent:** Wednesday, October 19, 2022 9:13 AM  
**To:** Newman, Debbie AG:EX <[Debbie.Newman@gov.bc.ca](mailto:Debbie.Newman@gov.bc.ca)>; Gill, Goneet AG:EX <[Goneet.Gill@gov.bc.ca](mailto:Goneet.Gill@gov.bc.ca)>  
**Cc:** Nanninga, Tanera AG:EX <[Tanera.Nanninga@gov.bc.ca](mailto:Tanera.Nanninga@gov.bc.ca)>  
**Subject:** FW: UDI Follow Up Meeting with Minister Rankin

Good morning,

Please see below:

**Meeting with UDI**

**Date & Time:** Dec 5, 8:30-9:30am

**Location:** Zoom details to be provided

**Topic:** Pls see incoming below \*Andrea will provide an agenda closer to the meeting date

**BN:** yes

**Ministry staff:** yes

Thank you,

Nicole Normand, Administrative Coordinator  
Minister's office  
Attorney General and Minister Responsible for Housing  
Phone: 778-974-5921

---

**From:** Andrea Nicholls <[anicholls@udi.org](mailto:anicholls@udi.org)>  
**Sent:** October 11, 2022 4:40 PM  
**To:** Normand, Nicole AG:EX <[Nicole.Normand@gov.bc.ca](mailto:Nicole.Normand@gov.bc.ca)>  
**Subject:** UDI Follow Up Meeting with Minister Rankin

**[EXTERNAL] This email came from an external source. Only open attachments or links that you are expecting from a known sender.**

Hi Nicole,

Hope you had a lovely Thanksgiving weekend! I've been asked to follow up on a discussion UDI had with Minister Rankin's Senior MA last week to request a meeting for UDI Management and the Executive Committee (same group as previous) to meet with the Minister and staff. This is in follow up to the discussion from their meeting last month, and to discuss opportunities to increase housing supply. We're hoping to be able to schedule this follow up meeting for late November, whenever it will be convenient for Minister Rankin.

Thanks,  
Andrea

**Andrea Nicholls**  
Executive Assistant to the President & CEO  
Email: [anicholls@udi.org](mailto:anicholls@udi.org)

**Urban Development Institute**  
1100-1050 West Pender Street  
Vancouver, BC V6E 3S7  
Office: 604.669.9585 | Fax: 604.689.8691  
Web: [udi.bc.ca](http://udi.bc.ca)



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**From:** Normand, Nicole PREM:EX(Nicole.Normand@gov.bc.ca)  
**To:** Pearson, Barbera AG:EX (Barbera.Pearson@gov.bc.ca); Nanninga, Tanera AG:EX (Tanera.Nanninga@gov.bc.ca)  
**To:** Engelbrecht, Maya PREM:EX (Maya.Engelbrecht@gov.bc.ca); Papadopoulos, Nikki HOUS:EX (Nikki.Papadopoulos@gov.bc.ca); XT:Bate, Sue FIN:IN (sbate@bchousing.org)  
**Subject:** RE: RE: Attendees for AG mtgs weeks of June 28th & July 5th  
**Sent:** 06/25/2021 19:49:55

Great, thanks so much Barb!

Nicole Normand  
Administrative Coordinator to the Honourable David Eby, QC  
Attorney General and Minister Responsible for Housing  
Phone: 778-974-5921

---

**From:** Pearson, Barbera AG:EX <Barbera.Pearson@gov.bc.ca>  
**Sent:** June 25, 2021 12:48 PM  
**To:** Normand, Nicole AG:EX <Nicole.Normand@gov.bc.ca>; Nanninga, Tanera AG:EX <Tanera.Nanninga@gov.bc.ca>  
**Cc:** Engelbrecht, Maya AG:EX <Maya.Engelbrecht@gov.bc.ca>; Pearson, Barbera AG:EX <Barbera.Pearson@gov.bc.ca>; Papadopoulos, Nikki OHCS:EX <Nikki.Papadopoulos@gov.bc.ca>; Sue Bate <sbate@bchousing.org>  
**Subject:** RE: Attendees for AG mtgs weeks of June 28th & July 5th

### June 28<sup>th</sup>:

(8:45am) AG Mtg with BCAFN, Prince George Native Friendship Centre, Prince George Neckako Aboriginal Employment & Training Association, and other organizations

- Angela Cooke, Associate DM
- Cheryl Hall, ADM, OHCS
- Shayne Ramsay, BCH
- Other BCH attendees – pending

(5:00pm) AG Briefing: Bi-Weekly Meeting with Kennedy Stewart, Mayor of Vancouver

- Angela Cooke, Associate DM
- Cheryl Hall, ADM, OHCS
- Shayne Ramsay, BCH

### June 30<sup>th</sup>

(8:30am) AG Meeting: Weekly with Associate DM Angela Cooke

- Richard Fyfe, DAG
- Angela Cooke, Associate DM
- Cheryl May, ADM, OHCS

(11:30am) AG Meeting with Engineers and Geoscientists of BC

- DAG
- Angela Cooke, Associate DM
- Cheryl May, ADM, OHCS
- Andrew Pape-Salmon, ED, Building and Safety Standards
- ADM Paul Craven

- Rebecca Freedman, Director, OSPG
- Kate Haines, Director OSPG

(12:30pm) AG Mtg with Councillor Baker of Grand Forks

- Angela Cooke, Associate DM
- Cheryl May, ADM, OHCS
- Shayne Ramsay, CEO, BCH - tentative
- Nanette Drobot, BCH
- Danna Locke, BCH
- Roberta Randall, BCH

(1:30pm) AG Meeting: with MLA Rice & Prince Rupert Port Authority

- Angela Cooke, Associate DM
- Cheryl May, ADM, OHCS
- Amy Wong, Northern Regional Director, BCH
- Armin Amrolia, AVP Development, BCH
- Malachy Tohill, Regional Director, North Region, BCH

(2:00pm) AG Mtg with PG Mayor & Council

- Angela Cooke, Associate DM
- Cheryl Hall, ADM, OHCS
- Malachy Tohill, BCH
- Amy Wong, BCH

(3:00pm) AG Mtg with EMBERS - Housing Collaboration

- Angela Cooke, Associate DM
- Cheryl May, ADM, OHCS
- Dale McMann, BCH

(3:30pm) AG Meeting: Weekly with BC Housing

- Richard Fyfe, DAG
- Angela Cooke, Associate DM
- Cheryl May, ADM, OHCS
- Shayne Ramsay, BCH
- Sara Goldvine, BCH

## **Monday, July 5th**

(10:30am) AG Meeting with Dan Rees Canadian Banking (Associate DM - regrets)

- John Thomson, ED, OHCS

(11:00am) AG Mtg with AES Engineering

- Angela Cooke, Associate DM
- Cheryl May, ADM, OHCS
- Andrew Pape-Salmon, OHCS

(1:30pm) AG Mtg with Ministers Heyman & Osborne RE: Permitting Processes/timelines

- Angela Cooke, Associate DM
- Cheryl Hall, ADM, OHCS
- Shayne Ramsay, BCH

(2:00pm) AG Mtg with Active Manufactured Home Owners Society

- Angela Cooke, Associate DM
- Cheryl May, ADM, OHCS

(3:00pm) AG Mtg: Weekly with BC Housing & Ministry

- Angela Cooke, Associate DM
- Cheryl May, ADM, OHCS
- Shayne Ramsay, BCH
- Sara Goldvine, BCH

(3:45pm) AG Mtg: Weekly with R. Fyfe, A. Cooke & C. May

- Angela Cooke, Associate DM
- Cheryl Hall, ADM, OHCS
- Richard Fyfe = regrets

#### **July 6th:**

(9:30am) AG Meeting with First Nations Housing and Infrastructure Council (Follow-Up from Feb 24th mtg)

- Angela Cooke, Associate DM
- Cheryl May, ADM, OHCS

#### **July 8th:**

(8:00am) AG Mtg with UDI Executive

- Angela Cooke, Associate DM
- Cheryl May, ADM, OHCS

(10:00am) AG Mtg with Treelane Estates with Minister Fleming (role as MLA)

- Angela Cooke, Associate DM
- Cheryl May, ADM, OHCS
- Heidi Hartman, BCH

(1:00pm) AG Mtg with Daniel Oleksiuk and Minister Heyman (in role as MLA)

- Angela Cooke, AssocDM
- Cheryl May, ADM, OHCS
- Armin Amrolia, BCH
- Mike Pistrin, BCH

(3:00pm) AG Mtg with Meeting with Casalinga Food Services (Riverview Project)

- Angela Cooke, Associate DM
- John Thomson, ED, OHCS
- Armin Amrolia, BCH
- Carol De Paoli, BCH
- Jill Kwikwetlem, KFN

(3:30pm) AG Mtg with LandlordBC (RTA Maximum Rent Increase)

- Angela Cooke, Associate DM
- Cheryl May, ADM, OHCS
- Kathy Elder, OHCS

*"Be Kind, Be Calm & Stay Safe"*

Barbera Pearson  
Manager, Business Operations  
Ministry of Attorney General  
Associate Deputy Minister's Office  
Housing, Construction Standards & Multiculturalism  
PO Box 9236 Stn Prov Govt, Victoria BC V8W 9J1  
11<sup>th</sup> Flr – 1001 Douglas Street, Victoria BC V8W 2C5  
Phone: 778-698-0402 / Cellular: 250-216-7983  
<mailto:barbera.pearson@gov.bc.ca>

**From:** Andrea Nicholls(anicholls@udi.org)  
**To:** Normand, Nicole PREM:EX (Nicole.Normand@gov.bc.ca)  
**To:** Nanninga, Tanera AG:EX (Tanera.Nanninga@gov.bc.ca)  
**Subject:** RE: Request for Meeting - Anne McMullin, UDI CEO  
**Sent:** 12/21/2020 18:24:40

**[EXTERNAL]** This email came from an external source. Only open attachments or links that you are expecting from a known sender.

Good morning Nicole,

Thank you for sending the call details through. If you need to get ahold of me for any last minute changes, I can be reached at 604-669-9585.

Thank you, and happy holidays!  
Andrea

**Andrea Nicholls** | Executive Assistant to the President & CEO  
Urban Development Institute  
[anicholls@udi.org](mailto:anicholls@udi.org)  
Office: 604.669-9585  
[udi.bc.ca](http://udi.bc.ca)

---

**From:** Normand, Nicole AG:EX <Nicole.Normand@gov.bc.ca>  
**Sent:** December 21, 2020 8:42 AM  
**To:** Andrea Nicholls <anicholls@udi.org>  
**Cc:** Nanninga, Tanera AG:EX <Tanera.Nanninga@gov.bc.ca>  
**Subject:** RE: Request for Meeting - Anne McMullin, UDI CEO

Good morning Andrea,  
Thank you for your email. Lets confirm Jan 6, 3:30-4:00pm via conference call for the Minister and Anne.  
Please see details below.

s. 15

In the event there are any last minute changes, is there a phone number you can be reached at?

Thank you.

---

**From:** Andrea Nicholls <[anicholls@udi.org](mailto:anicholls@udi.org)>  
**Sent:** December 18, 2020 12:50 PM  
**To:** Normand, Nicole AG:EX <[Nicole.Normand@gov.bc.ca](mailto:Nicole.Normand@gov.bc.ca)>  
**Subject:** RE: Request for Meeting - Anne McMullin, UDI CEO

**[EXTERNAL]** This email came from an external source. Only open attachments or links that you are expecting from a known sender.

Hi Nicole,



Thanks so much for your quick response and it's great to e-meet you as well! January 6<sup>th</sup> from 3:30pm – 4:00pm would work perfectly for Anne. I'd be happy to set this up as a Zoom meeting, or if you'd prefer to set up a call, and send the meeting invite please let me know. Anne's email address is: [amcmullin@udi.org](mailto:amcmullin@udi.org).

Thank you,  
Andrea

**Andrea Nicholls** | Executive Assistant to the President & CEO  
Urban Development Institute  
[anicholls@udi.org](mailto:anicholls@udi.org)  
Office: 604.669-9585  
[udi.bc.ca](http://udi.bc.ca)

---

**From:** Normand, Nicole AG:EX <[Nicole.Normand@gov.bc.ca](mailto:Nicole.Normand@gov.bc.ca)>  
**Sent:** December 18, 2020 11:13 AM  
**To:** Andrea Nicholls <[anicholls@udi.org](mailto:anicholls@udi.org)>  
**Subject:** RE: Request for Meeting - Anne McMullin, UDI CEO

Good morning Andrea.

Nice to e meet you. 😊

Minister Eby has availability January 6, 3:30-4:00pm via conference call. Would this date and time work?

I look forward to hearing form you.

Thank you.

Nicole

---

**From:** Harder, Derrick AG:EX <[Derrick.Harder@gov.bc.ca](mailto:Derrick.Harder@gov.bc.ca)>  
**Sent:** December 18, 2020 9:58 AM  
**To:** Andrea Nicholls <[anicholls@udi.org](mailto:anicholls@udi.org)>  
**Cc:** Milne, Gala AG:EX <[Gala.Milne@gov.bc.ca](mailto:Gala.Milne@gov.bc.ca)>; Normand, Nicole AG:EX <[Nicole.Normand@gov.bc.ca](mailto:Nicole.Normand@gov.bc.ca)>  
**Subject:** Re: Request for Meeting - Anne McMullin, UDI CEO

Thanks Andrea. I'm sure we can find a time that week. Have copied Nicole from our office to arrange.  
Derrick.

Sent from my iPhone

On Dec 18, 2020, at 9:55 AM, Andrea Nicholls <[anicholls@udi.org](mailto:anicholls@udi.org)> wrote:

[EXTERNAL] This email came from an external source. Only open attachments or links that you are expecting from a known sender.

Good morning Derrick and Gala,

Anne McMullin has requested that I reach out to you to set up a time for her and Minister Eby to have a telephone/Zoom meeting in January. Could you please let me know if he would be

available during the week of January 4<sup>th</sup>? If so, Anne has availability throughout that week as her calendar is fairly open at the moment. Would you be able to suggest some dates and times that would be convenient for the Minister?

Thank you and I look forward to hearing from you.

Kind regards,  
Andrea

**Andrea Nicholls** | Executive Assistant to the President & CEO  
Urban Development Institute  
[anicholls@udi.org](mailto:anicholls@udi.org)  
Office: 604.669-9585  
[udi.bc.ca](http://udi.bc.ca)

**From:** Engelbrecht, Maya PREM:EX(Maya.Engelbrecht@gov.bc.ca)  
**To:** Normand, Nicole PREM:EX (Nicole.Normand@gov.bc.ca)  
**To:** Nanninga, Tanera AG:EX (Tanera.Nanninga@gov.bc.ca); Alagaratanam, Suhan Kumar AG:EX (SuhanKumar.Alagaratanam@gov.bc.ca)  
**Subject:** RE: Speaking Points Request: June 3 UDI under 40  
**Sent:** 03/11/2021 21:22:07

Sorry, I see them below in the initial. Thanks 😊

---

**From:** Normand, Nicole AG:EX <Nicole.Normand@gov.bc.ca>  
**Sent:** Thursday, March 11, 2021 1:07 PM  
**To:** Engelbrecht, Maya AG:EX <Maya.Engelbrecht@gov.bc.ca>  
**Cc:** Nanninga, Tanera AG:EX <Tanera.Nanninga@gov.bc.ca>; Alagaratanam, Suhan Kumar AG:EX <SuhanKumar.Alagaratanam@gov.bc.ca>  
**Subject:** RE: Speaking Points Request: June 3 UDI under 40

Hi Maya,

Did the attachments go thru to you in my initial email?

Nicole Normand  
Administrative Coordinator to the Honourable David Eby, QC  
Attorney General and Minister Responsible for Housing  
Phone: 778-974-5921

---

**From:** Engelbrecht, Maya AG:EX <[Maya.Engelbrecht@gov.bc.ca](mailto:Maya.Engelbrecht@gov.bc.ca)>  
**Sent:** March 11, 2021 12:57 PM  
**To:** Normand, Nicole AG:EX <[Nicole.Normand@gov.bc.ca](mailto:Nicole.Normand@gov.bc.ca)>  
**Cc:** Nanninga, Tanera AG:EX <[Tanera.Nanninga@gov.bc.ca](mailto:Tanera.Nanninga@gov.bc.ca)>; Alagaratanam, Suhan Kumar AG:EX <[SuhanKumar.Alagaratanam@gov.bc.ca](mailto:SuhanKumar.Alagaratanam@gov.bc.ca)>  
**Subject:** RE: Speaking Points Request: June 3 UDI under 40

Thanks Nicole. We will refer over for processing. Do you have any further info on the topic or if media will attend?

-M

---

**From:** Normand, Nicole AG:EX <[Nicole.Normand@gov.bc.ca](mailto:Nicole.Normand@gov.bc.ca)>  
**Sent:** Thursday, March 11, 2021 12:35 PM  
**To:** Engelbrecht, Maya AG:EX <[Maya.Engelbrecht@gov.bc.ca](mailto:Maya.Engelbrecht@gov.bc.ca)>  
**Cc:** Nanninga, Tanera AG:EX <[Tanera.Nanninga@gov.bc.ca](mailto:Tanera.Nanninga@gov.bc.ca)>; Alagaratanam, Suhan Kumar AG:EX <[SuhanKumar.Alagaratanam@gov.bc.ca](mailto:SuhanKumar.Alagaratanam@gov.bc.ca)>  
**Subject:** Speaking Points Request: June 3 UDI under 40

Good afternoon Maya,

Minister Eby is confirmed to attend and speak at the June 3 UDI under 40 meeting. Can you please have speaking points prepared.

Cliff # 615015. I have referred to your office.

Thank you,

Nicole Normand

Administrative Coordinator to the Honourable David Eby, QC  
Attorney General and Minister Responsible for Housing  
Phone: 778-974-5921

**From:** Engelbrecht, Maya PREM:EX(Maya.Engelbrecht@gov.bc.ca)  
**To:** Normand, Nicole PREM:EX (Nicole.Normand@gov.bc.ca)  
**To:** Alagaratanam, Suhan Kumar AG:EX (SuhanKumar.Alagaratanam@gov.bc.ca); Nanninga, Tanera AG:EX (Tanera.Nanninga@gov.bc.ca)  
**Subject:** RE: Speaking Points Request: Mar 11 Urban Development Institute Executive Committee Meeting  
**Sent:** 03/03/2021 20:32:52

Thanks Nicole.

Suhan – please could you pass along?

---

**From:** Normand, Nicole AG:EX <Nicole.Normand@gov.bc.ca>  
**Sent:** Wednesday, March 3, 2021 12:14 PM  
**To:** Engelbrecht, Maya AG:EX <Maya.Engelbrecht@gov.bc.ca>  
**Cc:** Alagaratanam, Suhan Kumar AG:EX <SuhanKumar.Alagaratanam@gov.bc.ca>; Nanninga, Tanera AG:EX <Tanera.Nanninga@gov.bc.ca>  
**Subject:** RE: Speaking Points Request: Mar 11 Urban Development Institute Executive Committee Meeting

Hi Maya,

Please see below updated zoom details below:

Join Zoom Meeting

s. 15

Thank you

Nicole Normand  
Administrative Coordinator to the Honourable David Eby, QC  
Attorney General and Minister Responsible for Housing  
Phone: 778-974-5921

---

**From:** Normand, Nicole AG:EX  
**Sent:** March 3, 2021 9:30 AM  
**To:** Engelbrecht, Maya AG:EX <[Maya.Engelbrecht@gov.bc.ca](mailto:Maya.Engelbrecht@gov.bc.ca)>  
**Cc:** Alagaratanam, Suhan Kumar AG:EX <[SuhanKumar.Alagaratanam@gov.bc.ca](mailto:SuhanKumar.Alagaratanam@gov.bc.ca)>;  
**Subject:** Speaking Points Request: Mar 11 Urban Development Institute Executive Committee Meeting

Good morning,

Please see attached and below and advise if you have any questions. Please note the cliff # 613961

Thank you so much.

**From:** Andrea Nicholls <[anicholls@udi.org](mailto:anicholls@udi.org)>  
**Sent:** February 5, 2021 11:04 AM  
**To:** Normand, Nicole AG:EX <[Nicole.Normand@gov.bc.ca](mailto:Nicole.Normand@gov.bc.ca)>  
**Subject:** Invitation for Minister Eby to Join UDI Executive Committee Meeting March 11



**[EXTERNAL] This email came from an external source. Only open attachments or links that you are expecting from a known sender.**

Good morning Nicole,

Hope you've been well. I've been asked by Anne McMullin to reach out to invite Minister Eby to attend our next UDI Executive Committee Meeting via Zoom on Thursday March 11<sup>th</sup>. The meeting starts at 8:15am and goes until 9:45am, and we'd invite the Minister to attend for a half hour that would be convenient for him during that time (possibly 8:15am - 8:45am?). Please let me know if he is available to join our executive on that date, and if so what time would work best. Once confirmed I'll send out a meeting invite with the Zoom credentials.

Thanks,  
Andrea

**Andrea Nicholls** | Executive Assistant to the President & CEO

Urban Development Institute

[anicholls@udi.org](mailto:anicholls@udi.org)

Office: 604.669-9585 or cell 778-938-0408

[udi.bc.ca](http://udi.bc.ca)

Nicole Normand  
Administrative Coordinator to the Honourable David Eby, QC  
Attorney General and Minister Responsible for Housing  
Phone: 778-974-5921

**From:** Normand, Nicole PREM:EX(Nicole.Normand@gov.bc.ca)  
**To:** Dowler, Thea HOUS:EX (Thea.Dowler@gov.bc.ca); Nanninga, Tanera AG:EX (Tanera.Nanninga@gov.bc.ca)  
**Subject:** RE: UDI exec meeting Thursday  
**Sent:** 05/07/2021 18:40:18

Thanks for letting me know. I will check!! 😊

Nicole Normand  
Administrative Coordinator to the Honourable David Eby, QC  
Attorney General and Minister Responsible for Housing  
Phone: 778-974-5921

-----Original Message-----

From: Dowler, Thea AG:EX <Thea.Dowler@gov.bc.ca>  
Sent: May 7, 2021 11:29 AM  
To: Normand, Nicole AG:EX <Nicole.Normand@gov.bc.ca>; Nanninga, Tanera AG:EX <Tanera.Nanninga@gov.bc.ca>  
Subject: UDI exec meeting Thursday

Hi there,

We were just reviewing the calendar and I think I moved the UDI exec meeting! I believe it was at 8am, I moved it to 1:30pm, then moved it back to 8 but want to be sure that was the correct time.

Thanks!

**From:** Normand, Nicole PREM:EX(Nicole.Normand@gov.bc.ca)  
**To:** Hay, Lorna HOUS:EX (Lorna.Hay@gov.bc.ca)  
**To:** Nanninga, Tanera AG:EX (Tanera.Nanninga@gov.bc.ca); Engelbrecht, Maya PREM:EX (Maya.Engelbrecht@gov.bc.ca)  
**Subject:** RE: UDI Executive Committee Meeting - June 9 in person?  
**Sent:** 04/26/2022 20:26:50

Thanks Lorna.

Nicole Normand  
Administrative Coordinator to the Honourable David Eby, QC  
Attorney General and Minister Responsible for Housing  
Phone: 778-974-5921

---

**From:** Hay, Lorna AG:EX <Lorna.Hay@gov.bc.ca>  
**Sent:** April 26, 2022 1:22 PM  
**To:** Normand, Nicole AG:EX <Nicole.Normand@gov.bc.ca>  
**Cc:** Nanninga, Tanera AG:EX <Tanera.Nanninga@gov.bc.ca>; Engelbrecht, Maya AG:EX <Maya.Engelbrecht@gov.bc.ca>  
**Subject:** RE: UDI Executive Committee Meeting - June 9 in person?

Thank you, I've updated our invite.

---

**From:** Normand, Nicole AG:EX <[Nicole.Normand@gov.bc.ca](mailto:Nicole.Normand@gov.bc.ca)>  
**Sent:** Tuesday, April 26, 2022 1:03 PM  
**To:** Hay, Lorna AG:EX <[Lorna.Hay@gov.bc.ca](mailto:Lorna.Hay@gov.bc.ca)>  
**Cc:** Nanninga, Tanera AG:EX <[Tanera.Nanninga@gov.bc.ca](mailto:Tanera.Nanninga@gov.bc.ca)>; Engelbrecht, Maya AG:EX <[Maya.Engelbrecht@gov.bc.ca](mailto:Maya.Engelbrecht@gov.bc.ca)>  
**Subject:** FW: UDI Executive Committee Meeting - June 9 in person?

Hi Lorna,

Please see the thread below. The UDI Executive meeting will now take place in person on June 9 and at 10:30-11:30am at the Hyatt Regency Downtown Hotel in Vancouver. I have advised the organizer, Andrea that Ministry staff may still attend virtually and she will provide the link. Can you please advise if any staff will attend in person.

For information, the Minister will attend the UDI Luncheon at noon, after the executive meeting.

Please let me know if you have any questions.

Thank you.

Nicole Normand  
Administrative Coordinator to the Honourable David Eby, QC  
Attorney General and Minister Responsible for Housing  
Phone: 778-974-5921

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**From:** Normand, Nicole AG:EX  
**Sent:** April 26, 2022 12:42 PM  
**To:** 'Andrea Nicholls' <[anicholls@udi.org](mailto:anicholls@udi.org)>  
**Cc:** Nanninga, Tanera AG:EX <[Tanera.Nanninga@gov.bc.ca](mailto:Tanera.Nanninga@gov.bc.ca)>  
**Subject:** RE: UDI Executive Committee Meeting - June 9 in person?

Good afternoon Andrea,

Yes, lets change the meeting to in person at 10:30am. The Minister will be joined by a Ministerial staff person. I will provide that name closer to. Staff may continue to join virtually if we could still use a link?

Thanks so much.

Nicole Normand  
Administrative Coordinator to the Honourable David Eby, QC  
Attorney General and Minister Responsible for Housing  
Phone: 778-974-5921

---

**From:** Andrea Nicholls <[anicholls@udi.org](mailto:anicholls@udi.org)>  
**Sent:** April 11, 2022 10:25 AM  
**To:** Normand, Nicole AG:EX <[Nicole.Normand@gov.bc.ca](mailto:Nicole.Normand@gov.bc.ca)>  
**Cc:** Nanninga, Tanera AG:EX <[Tanera.Nanninga@gov.bc.ca](mailto:Tanera.Nanninga@gov.bc.ca)>  
**Subject:** UDI Executive Committee Meeting - June 9 in person?

**[EXTERNAL] This email came from an external source. Only open attachments or links that you are expecting from a known sender.**

Hi Nicole,

In taking a look at our calendars, I see that we have an Executive Committee meeting scheduled with Minister Eby on Thursday June 9, and I've also been advised that the Minister is confirmed to speak at our UDI Luncheon (in person) on that same day at the Hyatt Regency downtown Vancouver. In light of this new information, I wanted to check if the Minister would like to meet with the Executive in person prior to the luncheon (10:30am – 11:30am), at a meeting room at the Hyatt. Lunch would start at 12pm and the event at 12:30pm. Currently we have the Executive Committee meeting scheduled via Zoom that morning at 8:30am.

Please let me know if Minister Eby would like to change that meeting to in person and I'll go ahead and confirm the meeting room at the Hyatt.

Thanks,  
Andrea

**Andrea Nicholls**  
Executive Assistant to the President & CEO  
Email: [anicholls@udi.org](mailto:anicholls@udi.org)

**Urban Development Institute**  
1100-1050 West Pender Street  
Vancouver, BC V6E 3S7  
Office: 604.669.9585 | Fax: 604.689.8691  
Web: [udi.bc.ca](http://udi.bc.ca)



**From:** Andrea Nicholls(anicholls@udi.org)  
**To:** Normand, Nicole PREM:EX (Nicole.Normand@gov.bc.ca)  
**To:** Nanninga, Tanera AG:EX (Tanera.Nanninga@gov.bc.ca)  
**Subject:** RE: UDI Executive Committee Meeting with Min Eby - September 9  
**Sent:** 07/20/2021 20:29:24

**[EXTERNAL]** This email came from an external source. Only open attachments or links that you are expecting from a known sender.

Ha! 😊 Thank you!

**Andrea Nicholls** | Executive Assistant to the President & CEO  
Urban Development Institute  
[anicholls@udi.org](mailto:anicholls@udi.org)  
Office: 604.669-9585  
[udi.bc.ca](http://udi.bc.ca)

---

**From:** Normand, Nicole AG:EX <Nicole.Normand@gov.bc.ca>  
**Sent:** July 20, 2021 1:23 PM  
**To:** Andrea Nicholls <anicholls@udi.org>  
**Cc:** Nanninga, Tanera AG:EX <Tanera.Nanninga@gov.bc.ca>  
**Subject:** RE: UDI Executive Committee Meeting with Min Eby - September 9

September 16. 😊

Nicole Normand  
**Administrative Coordinator to the Honourable David Eby, QC**  
**Attorney General and Minister Responsible for Housing**  
**Phone: 778-974-5921**

---

**From:** Andrea Nicholls <[anicholls@udi.org](mailto:anicholls@udi.org)>  
**Sent:** July 20, 2021 1:15 PM  
**To:** Normand, Nicole AG:EX <[Nicole.Normand@gov.bc.ca](mailto:Nicole.Normand@gov.bc.ca)>  
**Cc:** Nanninga, Tanera AG:EX <[Tanera.Nanninga@gov.bc.ca](mailto:Tanera.Nanninga@gov.bc.ca)>  
**Subject:** RE: UDI Executive Committee Meeting with Min Eby - September 9

**[EXTERNAL]** This email came from an external source. Only open attachments or links that you are expecting from a known sender.

Perfect! I will send the revised meeting invite out to the Executive Committee. So we're confirmed for 8am -9am on Thursday July 16<sup>th</sup>, and we will send you the Zoom link and agenda a couple of days prior, as per the usual process.

Thanks Nicole!

Have a great afternoon,  
Andrea



**Andrea Nicholls** | Executive Assistant to the President & CEO  
Urban Development Institute  
[anicholls@udi.org](mailto:anicholls@udi.org)  
Office: 604.669-9585  
[udi.bc.ca](http://udi.bc.ca)

---

**From:** Normand, Nicole AG:EX <[Nicole.Normand@gov.bc.ca](mailto:Nicole.Normand@gov.bc.ca)>  
**Sent:** July 20, 2021 1:13 PM  
**To:** Andrea Nicholls <[anicholls@udi.org](mailto:anicholls@udi.org)>  
**Cc:** Nanninga, Tanera AG:EX <[Tanera.Nanninga@gov.bc.ca](mailto:Tanera.Nanninga@gov.bc.ca)>  
**Subject:** RE: UDI Executive Committee Meeting with Min Eby - September 9

Yes that time works well. I can hold at 8am.

Nicole Normand  
**Administrative Coordinator to the Honourable David Eby, QC**  
**Attorney General and Minister Responsible for Housing**  
**Phone: 778-974-5921**

---

**From:** Andrea Nicholls <[anicholls@udi.org](mailto:anicholls@udi.org)>  
**Sent:** July 20, 2021 1:11 PM  
**To:** Normand, Nicole AG:EX <[Nicole.Normand@gov.bc.ca](mailto:Nicole.Normand@gov.bc.ca)>  
**Cc:** Nanninga, Tanera AG:EX <[Tanera.Nanninga@gov.bc.ca](mailto:Tanera.Nanninga@gov.bc.ca)>  
**Subject:** RE: UDI Executive Committee Meeting with Min Eby - September 9

[EXTERNAL] This email came from an external source. Only open attachments or links that you are expecting from a known sender.

Hi Nicole,

Thank you for your email. Thursday September 16 would work. Is the Minister available at the usual 8am – 9am time on that date? If possible, that time would work best as we have another meeting scheduled later that morning.

Thanks,  
Andrea

**Andrea Nicholls** | Executive Assistant to the President & CEO  
Urban Development Institute  
[anicholls@udi.org](mailto:anicholls@udi.org)  
Office: 604.669-9585  
[udi.bc.ca](http://udi.bc.ca)

---

**From:** Normand, Nicole AG:EX <[Nicole.Normand@gov.bc.ca](mailto:Nicole.Normand@gov.bc.ca)>  
**Sent:** July 20, 2021 11:36 AM  
**To:** Andrea Nicholls <[anicholls@udi.org](mailto:anicholls@udi.org)>  
**Cc:** Nanninga, Tanera AG:EX <[Tanera.Nanninga@gov.bc.ca](mailto:Tanera.Nanninga@gov.bc.ca)>  
**Subject:** RE: UDI Executive Committee Meeting with Min Eby - September 9

Good morning Andrea,

Is there any flexibility with this date? The Minister could be available the following week, Sep 16.

I look forward to hearing from you.

Thank you,

Nicole Normand  
**Administrative Coordinator to the Honourable David Eby, QC**  
**Attorney General and Minister Responsible for Housing**  
**Phone: 778-974-5921**

---

**From:** Andrea Nicholls <[anicholls@udi.org](mailto:anicholls@udi.org)>  
**Sent:** July 9, 2021 1:02 PM  
**To:** Normand, Nicole AG:EX <[Nicole.Normand@gov.bc.ca](mailto:Nicole.Normand@gov.bc.ca)>  
**Cc:** Nanninga, Tanera AG:EX <[Tanera.Nanninga@gov.bc.ca](mailto:Tanera.Nanninga@gov.bc.ca)>  
**Subject:** UDI Executive Committee Meeting with Min Eby - September 9

[EXTERNAL] This email came from an external source. Only open attachments or links that you are expecting from a known sender.

Good afternoon Nicole,

Happy Friday! I've been asked to schedule the next meeting for Minister Eby to meet with the UDI Executive Committee. The next Executive Committee Meeting is scheduled for Thursday September 9<sup>th</sup> at 8am, and I wanted to see if Minister Eby would be available to join on that date. If so, we'd like to request the same schedule they've had for previous meetings, with Minister Eby attending from 8am-9am. Please let me know if that would be convenient, and if so I will set the meeting / Zoom link up to get this into everyone's calendars.

Thanks,  
Andrea

**Andrea Nicholls** | Executive Assistant to the President & CEO  
Urban Development Institute  
[anicholls@udi.org](mailto:anicholls@udi.org)  
Office: 604.669-9585  
[udi.bc.ca](http://udi.bc.ca)

**From:** Cassandra Smith(csmith@udi.org)  
**To:** Nanninga, Tanera AG:EX (Tanera.Nanninga@gov.bc.ca); Andrea Nicholls (anicholls@udi.org)  
**Subject:** RE: UDI Follow Up Meeting with Minister Rankin  
**Sent:** 11/18/2022 00:19:35

**[EXTERNAL] This email came from an external source. Only open attachments or links that you are expecting from a known sender.**

That sounds good, let's stay in touch.

Thanks,  
Cassandra

---

**From:** Nanninga, Tanera AG:EX <Tanera.Nanninga@gov.bc.ca>  
**Sent:** November 17, 2022 4:12 PM  
**To:** Cassandra Smith <csmith@udi.org>; Andrea Nicholls <anicholls@udi.org>  
**Subject:** RE: UDI Follow Up Meeting with Minister Rankin

No worries...lets bring this back to the table after the new cabinet is sworn in Dec 7<sup>th</sup>.

Cheers,

**Tanera Nanninga**

Administrative Coordinator to the Attorney General and Minister responsible for Housing  
Phone: (778-974-5933)

---

**From:** Cassandra Smith <csmith@udi.org>  
**Sent:** Thursday, November 17, 2022 4:04 PM  
**To:** Nanninga, Tanera AG:EX <Tanera.Nanninga@gov.bc.ca>; Andrea Nicholls <anicholls@udi.org>  
**Subject:** RE: UDI Follow Up Meeting with Minister Rankin

**[EXTERNAL] This email came from an external source. Only open attachments or links that you are expecting from a known sender.**

Hi Tanera,

Thanks for reaching out. This is good timing, I was actually going to reach out to see if it might be possible to reschedule the meeting for the new year? We have an Executive Committee meeting set for the morning of February 9, but could also other days that week if it's more convenient.

Apologies for the change and thanks for your help with this,  
Cassandra

---

**From:** Nanninga, Tanera AG:EX <Tanera.Nanninga@gov.bc.ca>  
**Sent:** November 17, 2022 12:24 PM  
**To:** Andrea Nicholls <anicholls@udi.org>

**Cc:** Cassandra Smith <[csmith@udi.org](mailto:csmith@udi.org)>

**Subject:** RE: UDI Follow Up Meeting with Minister Rankin

Good afternoon Andrea,

I am just wondering if you have an agenda to share at this point? I know we are still a couple of week off but thought I'd check in.

Cheers,

**Tanera Nanninga**

Administrative Coordinator to the Attorney General and Minister responsible for Housing

Phone: (778-974-5933)

---

**From:** Normand, Nicole AG:EX <[Nicole.Normand@gov.bc.ca](mailto:Nicole.Normand@gov.bc.ca)>

**Sent:** Wednesday, October 19, 2022 9:13 AM

**To:** 'Andrea Nicholls' <[anicholls@udi.org](mailto:anicholls@udi.org)>

**Cc:** Nanninga, Tanera AG:EX <[Tanera.Nanninga@gov.bc.ca](mailto:Tanera.Nanninga@gov.bc.ca)>; Cassandra Smith <[csmith@udi.org](mailto:csmith@udi.org)>

**Subject:** RE: UDI Follow Up Meeting with Minister Rankin

Sounds great Andrea.

Thanks!

Have a great day.

Nicole Normand, **Administrative Coordinator**

**Minister's office**

**Attorney General and Minister Responsible for Housing**

**Phone: 778-974-5921**

---

**From:** Andrea Nicholls <[anicholls@udi.org](mailto:anicholls@udi.org)>

**Sent:** October 18, 2022 3:50 PM

**To:** Normand, Nicole AG:EX <[Nicole.Normand@gov.bc.ca](mailto:Nicole.Normand@gov.bc.ca)>

**Cc:** Nanninga, Tanera AG:EX <[Tanera.Nanninga@gov.bc.ca](mailto:Tanera.Nanninga@gov.bc.ca)>; Cassandra Smith <[csmith@udi.org](mailto:csmith@udi.org)>

**Subject:** RE: UDI Follow Up Meeting with Minister Rankin

[EXTERNAL] This email came from an external source. Only open attachments or links that you are expecting from a known sender.

Hi Nicole,

Thanks for the quick response. We'd like to go with Monday December 5<sup>th</sup> at 8:30am. We'll be in touch closer to that date with the Zoom link, agenda, etc. and if you need anything in the meantime please don't hesitate to reach out.

Thanks,

Andrea

**Andrea Nicholls**

Executive Assistant to the President & CEO

Email: [anicholls@udi.org](mailto:anicholls@udi.org)

**Urban Development Institute**

1100-1050 West Pender Street

Vancouver, BC V6E 3S7

Office: 604.669.9585 | Fax: 604.689.8691

Web: [udi.bc.ca](http://udi.bc.ca)

