

From: [Faganello, Tara CSCD:EX](#)
To: [Thomson, Lia CSCD:EX](#)
Cc: [Andrade, Ana CSCD:EX](#); [Edmondson, Marijke CSCD:EX](#)
Subject: Budget Binder, LGD Profile
Date: Tuesday, August 29, 2017 4:24:00 PM

Hi I have reviewed. Just one flag for Marijke to look at s.13

see my question in notes.

Thx

Tara A. Faganello CPA CGA BA

Assistant Deputy Minister, Local Government Division

Ministry of Municipal Affairs and Housing

250-356-6575 or s.17

From: [Faganello, Tara CSCD:EX](#)
To: [Andrade, Ana CSCD:EX](#)
Subject: Copy of Emergency_Numbers.xlsx
Date: Tuesday, August 15, 2017 3:53:06 PM
Attachments: [Copy of Emergency_Numbers.xlsx](#)

From: [Faganello, Tara CSCD:EX](#)
To: [Andrade, Ana CSCD:EX](#); [Thomson, Lia CSCD:EX](#); [Norman, Jan CSCD:EX](#)
Subject: Draft Message from the ADM
Date: Wednesday, August 23, 2017 4:30:00 PM

Hi Ladies, do you mind to read and let me know how this lands for you. I might think things are more interesting than they come across...hahaha! Any proofing or editing welcome too? Thx

Hello LGD Team,

It's time again for one my ADM "goings on" emails. I hope folks find these useful or at least an interesting read ☺ Since my last email we have received a new government, new Minister and new ministry name so a good time to touch base on a few current events.

As you know, the Honourable Selina Robinson is our new Minister and we are into the full swing of briefings and getting work done. Minister Robinson is very pleased and keen to be leading our ministry. We are getting her briefed up on priority items like UBCM Convention, Capital Integrated Services Initiative, Wild Fires and many others. Minister will be continuing with Minister's Council so those will be a good opportunity for Executive to raise items to her that we need decision, direction or information on. Ana and Lia will be reaching out to the branches on the same process for Minister's Council as in the past. Minister certainly appreciates being briefed on process and how matters fit into the local government policy and legislation framework. So I find it is useful to provide her with background and structure on government processes in addition to the subject matter. Happy to chat more about this with your teams if you have any questions. Minister Robinson wants to come to the ministry soon to meet staff so we look forward to when she can arrange that with her schedule. FYI Minister's Assistant is Jane Hurtig, s.22

s.22

I'm sure you've also see the Minister's mandate letter and noting that our colleagues from Housing have officially joined us in the ministry. Executive is happy to have Greg Steves and his team join us. Greg will likely be physically in our office a lot more. Given the lack of existing space I'm not sure we will be able to accommodate his team in the near term but I'm sure Tracy's team is looking into any options there. Please join me in welcoming Housing to the ministry whenever you have the chance to work with them.

Minister, Jane, Kris Nichols and I just came off a tour of some LGs in the Cariboo region affected by the wildfires. We met with Williams Lake, 100 Mile House, Quesnel and the Cariboo Regional District. It was good to hear firsthand what they have been experiencing with the provincial state of emergency and going forward lessons learned. We have also started with our LG Liaison Officers in the Provincial Emergency Coordination Centre. A new role we will need to be innovative in defining and delivering on. Thank you to the members of our team who are filling that role. 's.13

s.13

With the new government getting going and the upcoming Throne Speech and Budget, staff are into full speed of deliverables. I know you may be deluged with a number of requests from Executive, my apologies, but as you know "tis the season". Thank you for your hard work and commitment to these requests as it also falls on our very busy UBCM Convention time. We are looking forward to Convention 2017 in Vancouver this year. With some construction going on at the Convention Centre, it will make for some interesting logistics. Please be gentle with Birgit's Convention team as they are getting hit with a perfect storm this year of new government and shorter timelines on top of different logistics. I hear they like treats/snacks and possibly other indulgences along with smiles and kindness ☺

s.22

In closing for now, I am always happy to be invited to your staff meetings (and social events) as a way to share more of the goings on. So please don't hesitate to reach out.

All my best,
Tara

Tara A. Faganello CPA CGA BA

Assistant Deputy Minister, Local Government Division
Ministry of Municipal Affairs and Housing
250-356-6575 or s.17

From: [Faganello, Tara CSCD:EX](#)
To: [Andrade, Ana MAH:EX](#)
Subject: Friday
Date: Wednesday, August 9, 2017 10:58:36 PM

Hi

I think I should make a trip to EMBC on Friday again out of Keating so please make meetings calls?

Thx

Tara

Sent from my iPad

From: [Faganello, Tara CSCD:EX](#)
To: [Andrade, Ana CSCD:EX](#); [Gedney, Vanessa R CSCD:EX](#)
Subject: FW: *ALERT: Incoming Assignment - eApprovals item 3228
Date: Tuesday, August 15, 2017 12:11:00 PM

Hi

I sent it to Jacquie, can you ladies see it anywhere?

From: Dawes, Jacquie CSCD:EX
Sent: Tuesday, August 15, 2017 11:53 AM
To: Faganello, Tara CSCD:EX
Subject: FW: *ALERT: Incoming Assignment - eApprovals item 3228

This one back with you? I don't see it... ☺

From: CSCD eApprovals [<mailto:DoNotReply@SP2010.gov.bc.ca>]
Sent: Tuesday, August 15, 2017 9:14 AM
To: Dawes, Jacquie CSCD:EX
Subject: *ALERT: Incoming Assignment - eApprovals item 3228

You have been sent an eApprovals Item by Faganello, Tara CSCD:EX.

Cliff Number: 206415

Other Number:

TRIM Number:

Topic: Release of Capital Integrated Services and Governance Initiative Executive Summary

Date Final Due: 8/15/2017 12:00:00 AM

Last Action: Item Approved

Comments:

RUSH - Updated language from meeting with MSR last night. s.13
s.13

eApprovals Link:

<https://cscdeapprovals.gov.bc.ca/prod/SitePages/activeItems.aspx>

Super User Link:

<https://cscdeapprovals.gov.bc.ca/prod/SitePages/superUser.aspx>

Cliff Link:

<https://cscd.cliff.gov.bc.ca/log/upd/tl/500740/link>

From: [Faganello, Tara CSCD:EX](#)
To: [Andrade, Ana CSCD:EX](#); [Thomson, Lia CSCD:EX](#)
Cc: [Lynch, Karen CSCD:EX](#); [Edmondson, Marijke CSCD:EX](#)
Subject: FW: 206415: Capital Integrated Services and Governance Initiative Report
Date: Thursday, August 17, 2017 11:43:00 AM
Attachments: [206415 - Capital Integrated Services and Governance Initiative Executive Summary.pdf](#)
Importance: High

As these are going out now, my letter to the CAO's need to go out too. With the hard copy of the report. I have sent the eAPs to Ana.

I have updated my letter to be consistent with the Minister's email below...

From: Minister, MAH MAH:EX
Sent: Thursday, August 17, 2017 11:43 AM
To: 'afinall@northsaanich.ca'
Cc: 'rbuchan@northsaanich.ca'; Faganello, Tara CSCD:EX; Edmondson, Marijke CSCD:EX
Subject: 206415: Capital Integrated Services and Governance Initiative Report
Importance: High

Ref: 206415

Her Worship Mayor Alice Finall
and Members of Council
District of North Saanich
1620 Mills Rd
North Saanich BC V8L 5S9

Email: afinall@northsaanich.ca

cc: Tara.Faganello@gov.bc.ca
Marijke.Edmondson@gov.bc.ca
rbuchan@northsaanich.ca

Dear Mayor Finall and Councillors:

As Minister of Municipal Affairs and Housing, I am pleased to provide you with the Capital Integrated Services and Governance Initiative report, which was completed earlier this year under the Framework that had been agreed upon for that Initiative. My intention is to make the report publicly available on August 22, 2017. I direct your attention to the report (Executive Summary attached) which highlights three key findings for consideration by the local governments in the Region, respecting the potential for:

- continuing progress on regional services that are priorities for citizens and businesses;
- work on a regional framework for discussing service and governance matters; and
- Evaluation of new opportunities for the integration of services using the tools provided in the report.

I expect that the report will generate some interest in the region once published. As the Framework

for the Initiative set out, the report is the result of a common interest in gathering facts about how services are delivered by the Region's local governments, providing opportunities to explore better service delivery and integration in the region. The report does not impose outcomes or a particular solution. The report can provide local governments with a resource for further discussions and consideration of how best to deliver cost-effective public services. I believe it is up to local governments to make their own choices about integrating services, and I will be clear to this effect in my messaging should I be asked about the report. I encourage you to work through the report and engage with one another, stakeholders and residents about it, using the report as an opportunity for further collaboration respecting services in your area.

Tara Faganello, Assistant Deputy Minister, Local Government Division, will be in contact with your Chief Administrative Officer (CAO) to provide a hard copy of the full report. Ms. Faganello can be contacted by your CAO to discuss any thoughts on next steps that the Ministry can assist with.

Should you have any detailed questions about the report, please encourage your officials to contact Marijke Edmondson, Director, Governance and Structure, Local Government Division. Ms. Edmondson can be reached by telephone at: 778 698-3227.

Our new government is committed to working with local governments on initiatives that address their priorities, such as housing and transit. I look forward to meeting with you in the near future, either at the upcoming UBCM or in my Victoria office.

Sincerely,

Selina Robinson
Minister of Municipal Affairs and Housing
and Minister Responsible for TransLink

Attachment

From: [Faganello, Tara CSCD:EX](#)
To: [Andrade, Ana CSCD:EX](#)
Subject: FW: Call out for Agenda Items - AUG 14 EXEC
Date: Tuesday, August 8, 2017 1:28:00 PM

Hi if you haven't already please canvas LGD Exec for any items?

From: Langton, Heather CSCD:EX
Sent: Tuesday, August 8, 2017 10:55 AM
To: Faganello, Tara CSCD:EX; Volk, Kevin CSCD:EX; Steves, Gregory OHCS:EX; Campbell, Tracy CSCD:EX; Ward, Karen CSCD:EX
Cc: Andrade, Ana CSCD:EX; Porcher, Elizabeth CSCD:EX; Ramsay, Launa P OHCS:EX; Hay, Lorna CSCD:EX
Subject: Call out for Agenda Items - AUG 14 EXEC

Good morning everyone. I am just doing a call out for any agenda items for next weeks Exec Committee on August 14th. Please send me your items and any supporting material by Friday August 11st at noon.

Currently on the agenda I have:

- Review one pager (standing item)
- Review Mandate Commitments
- Appointment of Board Appointments

Thank you,

Heather Langton
Manager, Executive Operations
Office of the Deputy Minister
Ministry of Municipal Affairs and Housing
Office: 250-356-5137
Cell: s.17

From: [Faganello, Tara CSCD:EX](#)
To: [Thomson, Lia CSCD:EX](#)
Subject: FW: Confidential - For Discussion Purposes Only - Backgrounder on Vancouver Request for Campaign Finance Reform
Date: Wednesday, August 16, 2017 9:21:00 AM
Attachments: [lecfa again \(00783795-3xD3527\).DOCX](#)

Hi can you print two copies of this for the 9:30 please

From: Johnston, Sadhu [mailto:Sadhu.Johnston@vancouver.ca]
Sent: Tuesday, August 15, 2017 6:44 PM
To: Faganello, Tara CSCD:EX
Subject: Confidential - For Discussion Purposes Only - Backgrounder on Vancouver Request for Campaign Finance Reform

Greetings Tara-

Here's a short overview of our Council's previous requests on this issue.

Thanks

Sadhu

Sadhu Aufochs Johnston | City Manager

City of Vancouver | 453 W 12th Avenue

Vancouver | BC V5Y 1V4

604.873.7627 | Sadhu.johnston@vancouver.ca

Twitter: [sadhuajohnston](#)



From: [Faganello, Tara CSCD:EX](#)
To: [Andrade, Ana CSCD:EX](#)
Cc: [Schmidt, Birgit CSCD:EX](#)
Subject: FW: DMCC - materials requested
Date: Tuesday, August 8, 2017 1:27:00 PM

Just a heads up...

From: Langton, Heather CSCD:EX
Sent: Tuesday, August 8, 2017 11:23 AM
To: Dawes, Jacquie CSCD:EX
Cc: Gedney, Vanessa R CSCD:EX; Faganello, Tara CSCD:EX; Volk, Kevin CSCD:EX; Steves, Gregory OHCS:EX; Campbell, Tracy CSCD:EX
Subject: RE: DMCC - materials requested

I will be coordinating for MAH and working closely with Jim MacAulay. I will fill in what I know from the Mandate and Platform Commitments and then will be circulating through the ADMO's.

Stand by, will be coming along as soon as possible.

*Heather Langton
Manager, Executive Operations
Office of the Deputy Minister
Ministry of Municipal Affairs and Housing
Office: 250-356-5137
Cell. s.17*

From: Dawes, Jacquie CSCD:EX
Sent: Tuesday, August 8, 2017 11:05 AM
To: Langton, Heather CSCD:EX
Cc: Gedney, Vanessa R CSCD:EX; Faganello, Tara CSCD:EX; Volk, Kevin CSCD:EX; Steves, Gregory OHCS:EX; Campbell, Tracy CSCD:EX
Subject: FW: DMCC - materials requested

Heather, can you work with Tracy on who should best coordinate for us?

From: Hill, Heather K FIN:EX
Sent: Tuesday, August 8, 2017 10:52 AM
To: Kot, Jill MTIC:EX; Feulgen, Sabine HLTH:EX; MacDonald, Scott D EDUC:EX; Baskerville, Shannon AVED:EX; Main, Grant TRAN:EX; Dawes, Jacquie CSCD:EX
Cc: Ahmed, Sarf MTIC:EX; McEwan, Colin MTIC:EX; Twyford, Philip MTIC:EX; Sidhu, Manjit HLTH:EX; Palmer, Joel HLTH:EX; Moen, Shelley L HLTH:EX; Mason, Shanna EDUC:EX; Godin, Keith EDUC:EX; Spillett, Ryan Y EDUC:EX; Brewster, Kevin AVED:EX; Postans, James AVED:EX; Bain, Nancy TRAN:EX; Marsh, Patricia A TRAN:EX; Livolsi, Patrick C TRAN:EX; Campbell, Tracy CSCD:EX; Volk, Kevin CSCD:EX; Manderville, Brad W FIN:EX; Galbraith, David J FIN:EX; Ringma, Shalegh FIN:EX; Tran, Tu N FIN:EX; Miller, Amy FIN:EX; Holly, Grant FIN:EX; Stefanson, David FIN:EX; Kortum, Melissa FIN:EX; Steinmetz, Susanne K FIN:EX
Subject: DMCC - materials requested

Good Morning,

nd

In preparation for the Deputy Minister's Committee on Capital meeting on August 22 , we are requesting that ministries prepare a couple of slides to summarize their mandate letter and platform capital commitments. A template is attached to ensure a consistent format. Your slides will identify each mandate letter/platform capital commitment, identify planning status as early or advanced, give an estimated cost or range, and provide an estimated timeframe for inclusion in the capital plan (e.g. Fall 2017 or Fall 2018). You will be asked to present your slides at the DMCC meeting during the roundtable discussion.

Please complete the slides for your ministry and return to Brad.Manderville@gov.bc.ca by **August 14th**.

Heather or Brad are happy to answer any questions, or provide feedback on draft slides.

Much appreciated,
Heather Hill
Executive Director, Capital, TBS
250-387-9007

From: [Faganello, Tara CSCD:EX](#)
To: [Andrade, Ana CSCD:EX](#)
Subject: FW: Draft MSR letter to RBA August.21.2017 Clean version
Date: Thursday, August 24, 2017 12:56:00 PM

From: Faganello, Tara CSCD:EX
Sent: Tuesday, August 22, 2017 4:11 PM
To: Andrade, Ana CSCD:EX
Cc: Thomson, Lia CSCD:EX
Subject: Re: Draft MSR letter to RBA August.21.2017 Clean version

Thank you

Sent from my iPhone

On Aug 22, 2017, at 2:54 PM, Andrade, Ana CSCD:EX <Ana.Andrade@gov.bc.ca> wrote:

This has gone to Vanessa for the DM to review.

From: Faganello, Tara CSCD:EX
Sent: Tuesday, August 22, 2017 2:38 PM
To: Thomson, Lia CSCD:EX
Cc: Andrade, Ana CSCD:EX
Subject: Re: Draft MSR letter to RBA August.21.2017 Clean version

Thanks

Please double check, could just be the view on my phone, the following:

First paragraph the August 9 seems to be showing separated from its sentence,

4th paragraph the It seems to have an extra space.

And second to last paragraph a return is showing before my name, again separating it from the sentence.

Once done, please forward to Jacquie for her early read on the letter as MSR asking for it.

Thanks

Sent from my iPhone

On Aug 22, 2017, at 1:59 PM, Thomson, Lia CSCD:EX <Lia.Thomson@gov.bc.ca> wrote:

Ana made edits, and Monica provided a couple more additions. This is the most recent copy.

From: Perry, Monica CSCD:EX
Sent: Tuesday, August 22, 2017 9:04 AM
To: Andrade, Ana CSCD:EX; Faganello, Tara CSCD:EX; Thomson, Lia CSCD:EX
Cc: Grant, Sean CSCD:EX; Paget, Gary CSCD:EX; Edwards, Liam CSCD:EX; Klein, Yaheli CSCD:EX
Subject: RE: Draft MSR letter to RBA August.21.2017 Clean version

I have made on additional edit based s.13
s.13

From: Andrade, Ana CSCD:EX
Sent: Tuesday, August 22, 2017 8:11 AM
To: Faganello, Tara CSCD:EX; Perry, Monica CSCD:EX; Thomson, Lia CSCD:EX
Cc: Grant, Sean CSCD:EX; Paget, Gary CSCD:EX; Edwards, Liam CSCD:EX; Klein, Yaheli CSCD:EX
Subject: RE: Draft MSR letter to RBA August.21.2017 Clean version

Good morning Tara, I have attached a final copy for you to review.

From: Faganello, Tara CSCD:EX
Sent: Monday, August 21, 2017 9:51 PM
To: Perry, Monica CSCD:EX; Thomson, Lia CSCD:EX
Cc: Grant, Sean CSCD:EX; Paget, Gary CSCD:EX; Edwards, Liam CSCD:EX; Klein, Yaheli CSCD:EX; Andrade, Ana CSCD:EX
Subject: RE: Draft MSR letter to RBA August.21.2017 Clean version

Hi Team,

Thank you for this. A few more suggested edits. Ana/Lia can you format this for me and send back to me? I would then like to get an early read from Jacquie re tone.

Thx

From: Perry, Monica CSCD:EX
Sent: Monday, August 21, 2017 2:06 PM
To: Faganello, Tara CSCD:EX
Cc: Grant, Sean CSCD:EX; Paget, Gary CSCD:EX; Edwards, Liam CSCD:EX; Klein, Yaheli CSCD:EX
Subject: Draft MSR letter to RBA August.21.2017 Clean version

Here is the letter, reviewed and commented upon by Gary, Liam and myself. We all agree it is looking good. We are seeking the dollar value of the Kitimat/Stikine region. I created a "Clean Version" that is easier to read, but also attached the version with the groups comments. In the interest of time, I thought I would send it to you. Yaheli is following up with folks in Infrastructure and Financing to get the financial number for

Kitimat/Stikine.

Monica Perry

A/Executive Director, Negotiations and Corporate Initiatives
Local Government Division, Ministry of Municipal Affairs and Housing
Cell/Text: s.17

<RBA Letter1.docx>

From: [Faganello, Tara CSCD:EX](#)
To: [Thomson, Lia CSCD:EX](#)
Subject: FW: Exec Committee Materials - Aug 14th
Date: Monday, August 14, 2017 9:20:00 AM

Hi below is the link to the sharepoint to add to my ipad. thx

From: Andrade, Ana CSCD:EX
Sent: Monday, August 14, 2017 7:41 AM
To: Faganello, Tara CSCD:EX
Cc: Thomson, Lia CSCD:EX
Subject: FW: Exec Committee Materials - Aug 14th

Tara, do you want these printed off?

From: Langton, Heather CSCD:EX
Sent: Friday, August 11, 2017 2:10 PM
To: CSCD Executive Support Team; Ramsay, Launa P OHCS:EX; Moran, Jennifer OHCS:EX
Subject: Exec Committee Materials - Aug 14th

Good afternoon everyone, the materials for exec committee on August 14th are now on the [sharepoint](#) site.

H

*Heather Langton
Manager, Executive Operations
Office of the Deputy Minister
Ministry of Municipal Affairs and Housing
Office: 250-356-5137
Cell: .s.17*

From: [Faganello, Tara CSCD:EX](#)
To: [Andrade, Ana CSCD:EX](#)
Subject: FW: For review: Capital Integrated Services IN
Date: Tuesday, August 8, 2017 10:25:00 AM

I think all good now, on this one.

From: Faganello, Tara CSCD:EX
Sent: Monday, August 7, 2017 3:23 PM
To: Mandybura, Cadence GCPE:EX; Leslie, Lisa GCPE:EX
Cc: Andrade, Ana CSCD:EX
Subject: Re: For review: Capital Integrated Services IN

Hi I think it looks fine. Let's see how the meeting with MSR and MLA Olsen goes for any tweaking.

Tara
Sent from my iPad

On Aug 4, 2017, at 4:55 PM, Mandybura, Cadence GCPE:EX <Cadence.Mandybura@gov.bc.ca> wrote:

Hi – sorry I didn't get to this. Please send any edits to Lisa Leslie – again, confirming no rush. 😊

Thank you and have a great weekend!

Cadence

From: Andrade, Ana CSCD:EX
Sent: Friday, August 4, 2017 3:50 PM
To: Mandybura, Cadence GCPE:EX; Faganello, Tara CSCD:EX
Subject: RE: For review: Capital Integrated Services IN

Hi Candence Tara will not be able to review this until later today, are u able to call her on her cell. s.17

From: Mandybura, Cadence GCPE:EX
Sent: Friday, August 4, 2017 3:22 PM
To: Andrade, Ana CSCD:EX; Faganello, Tara CSCD:EX
Subject: RE: For review: Capital Integrated Services IN

Sorry for the double email – correction, NO RUSH. I had misunderstood the timelines, my apologies.

Cadence

From: Andrade, Ana CSCD:EX
Sent: Friday, August 4, 2017 3:14 PM
To: Mandybura, Cadence GCPE:EX; Faganello, Tara CSCD:EX

Subject: RE: For review: Capital Integrated Services IN

Candence is this a RUSH?

From: Mandybura, Cadence GCPE:EX
Sent: Friday, August 4, 2017 3:08 PM
To: Faganello, Tara CSCD:EX
Cc: Andrade, Ana CSCD:EX
Subject: For review: Capital Integrated Services IN

Hi Tara,

See attached for the latest updates to the Capital Integrated Services IN (highlighted), for your review. I've added in the latest messaging we've received that has been approved by the minister unaltered, but have left in a comment from Karen in case you'd like to weigh in.

Lisa is looking to have these finalized for end of day Monday.

Thank you,

Cadence

Cadence Mandybura

Public Affairs Officer

Ministry of Municipal Affairs and Housing, Province of British Columbia

250 356-6305 (office); 250 893-8513 (cell)

Cadence.Mandybura@gov.bc.ca

Page 019

Withheld pursuant to/removed as

s.3

From: [Faganello, Tara CSCD:EX](#)
To: [Thomson, Lia CSCD:EX](#)
Subject: FW: Housing Secretariat
Date: Thursday, August 24, 2017 9:29:00 AM
Attachments: [FINAL DRAFT ADMCST TOR NOV 2016.docx](#)
[FINAL DRAFT DMCST TORS NOV 2016.docx](#)
[Governance Structure.docx](#)
[Governance slide.pptx](#)
[Housing Secretariat Key Functions.docx](#)
[Housing Secretariat Roles and Responsibilities.docx](#)
[Org Chart.docx](#)

Hi please print email and attachments

From: Steves, Gregory OHCS:EX
Sent: Thursday, August 24, 2017 9:08 AM
To: Volk, Kevin CSCD:EX; Campbell, Tracy CSCD:EX; Faganello, Tara CSCD:EX
Cc: Dawes, Jacquie CSCD:EX
Subject: FW: Housing Secretariat

Kevin, Tara, Tracy

For your consideration, please find draft documents for the key functions of the housing secretariat document and the housing secretariat roles and responsibilities. I'd like to turn the roles and responsibilities in to an EOI for the lead/executive director. Tracy, I'd be curious to know what you think the appropriate banding of this position should be.

We have based the current model on our experience with the FPT Secretariat we role we have played for the past 3 years and on feedback from Melanie Stewart and her role at the DMCST Secretariat. Also attached are the terms of reference for both the ADMCST and DMCST for reference and future consideration.

Perhaps a quick meeting and discussion tomorrow would be useful?

Greg

Attached for your consideration:

- Housing Secretariat Key Functions
- Housing Secretariat Roles and Responsibilities
- Governance Structure document
- Governance Slide

For your reference I am also attaching:

- Org Chart for Secure Tomorrow Secretariat
- TOR for ADMCST
- TOR for DMCST

From: [Faganello, Tara CSCD:EX](#)
To: [Andrade, Ana CSCD:EX](#)
Subject: FW: In-Range Salary Adjustment Initiative: Additional Letters
Date: Thursday, August 10, 2017 3:53:00 PM
Attachments: [image001.png](#)
[image005.png](#)
[CSCD - LGD - Additional Letters \(Recognition\).docx](#)
[CSCD - LGD - Additional Letters \(Generic\).docx](#)
[image004.png](#)
[image006.png](#)

Hi are you able to somehow separate these so they can be redirected to the responsible ED?

For the Recognition letters please ask the EDs whether they want any contributions included for each employee and to provide them.

For the Additional letters, just confirm with the EDs that they want them to be sent and ask them to sign and send them as appropriate.

Let me know if you want to discuss?

T

From: Betiku, Tania JTST:EX
Sent: Thursday, August 10, 2017 12:10 PM
To: Faganello, Tara CSCD:EX
Cc: Ward, Karen CSCD:EX
Subject:s.13

Hello Tara,

Firstly we would like to thank you for your ongoing engagement and contribution s.13

s.13 As noted in our last communication we have prepared two additional templated letters.

s.13

s.13 In each letter there is an area where you may wish to recognize specific contributions made by each employee, however this is optional and can be excluded.

s.13

If you have any questions or concerns regarding this process or the documents you have received, please feel free to contact me.

Thank you,

Tania Betiku, BA, MPA

Manager, Strategic Human Resources

Strategic Human Resources | Economy Sector| BC Public Service

Office: 778-698-3886| Cell: s.17

E: Tania.Betiku@gov.bc.ca

Lumina Spark Practitioner

Inspirational and Practical Personal Development

From: [Faganello, Tara CSCD:EX](#)
To: [Andrade, Ana CSCD:EX](#); [Schmidt, Birgit CSCD:EX](#)
Cc: [Brooks, Jessica CSCD:EX](#)
Subject: FW: Invitation to the Resort Communities Collaborative reception
Date: Thursday, August 31, 2017 10:09:00 AM
Attachments: [L Final RCC InvitationstoMinistries TF 2017.pdf](#)

Not sure if my schedule can accommodate? Wonder if I should ask Jessica to attend?

From: Mayor's Office [<mailto:mayorsoffice@whistler.ca>]
Sent: Thursday, August 31, 2017 10:00 AM
To: Faganello, Tara CSCD:EX
Subject: Invitation to the Resort Communities Collaborative reception

Dear Assistant Deputy Minister Faganello,

Please find the attached invitation and agenda to the Resort Communities Collaborative reception.

At your convenience, RSVP to Shannon Perry sperry@whistler.ca.

Sincerely,

Nancy Wilhelm-Morden, Mayor

This e-mail is a public record of the Resort Municipality of Whistler and is subject to public disclosure unless exempt from disclosure under the [Freedom of Information and Protection of Privacy Act](#) legislation. This email is subject to the Resort Municipality of Whistler's Corporate Records Bylaw and Retention Schedule. The information contained in this email is intended only for the named recipients to whom it is addressed. Its contents, including any attachments, may contain confidential or privileged information. If you are not an intended recipient you must not use, disclose, disseminate, copy or print its contents. Disclosure of this email to an unintended recipient does not constitute waiver of privilege. If you have received this email in error, please notify the sender immediately, and delete or destroy the message, including any attachments.

From: [Faganello, Tara CSCD:EX](#)
To: [Thomson, Lia CSCD:EX](#); [Andrade, Ana CSCD:EX](#)
Subject: FW: Invitation to the UBCM President's Dinner - Sunday, September 24
Date: Wednesday, August 23, 2017 4:33:00 PM
Attachments: [2017 UBCM Presidents Dinner Invitation to Assistant Deputy Minister Faganello.pdf](#)

Yes I will attend. Can you RSVP on my behalf? s.22

Thank you

From: Jamee Justason [mailto:jjustason@ubcm.ca]
Sent: Wednesday, August 23, 2017 4:06 PM
To: Faganello, Tara CSCD:EX
Subject: Invitation to the UBCM President's Dinner - Sunday, September 24

Dear Ms. Faganello,

You are invited to the UBCM President's Dinner on Sunday, September 24.

We will have a fabulous four-course meal at CinCin Ristorante + Bar on Robson Street in Vancouver.

See the attached invitation.

Please **RSVP** to me by **Friday, September 1** and be sure to include your dinner and dessert selections.

Thank you,

Jamee

Jamee Justason

Executive & Association Services Coordinator

Union of BC Municipalities

Lower Mainland Local Government Association

60 – 10551 Shellbridge Way

Richmond, BC V6X 2W9

Phone: 604-270-8226 Ext. 100

Email: jjustason@ubcm.ca

Websites: www.ubcm.ca and www.lmlga.ca

From: [Faganello, Tara CSCD:EX](#)
To: [Thomson, Lia CSCD:EX](#); [Andrade, Ana CSCD:EX](#)
Subject: FW: Local Government Transfers - Descriptions
Date: Wednesday, August 30, 2017 3:44:00 PM
Attachments: [Local Government Transfers - Descriptions.docx](#)
[Government Transfers - Back pocket.xlsx](#)

For our records please, may be helpful reference documents

From: Campbell, Tracy CSCD:EX
Sent: Wednesday, August 30, 2017 1:56 PM
To: Gedney, Vanessa R CSCD:EX
Cc: Dawes, Jacquie CSCD:EX; Faganello, Tara CSCD:EX
Subject: FW: Local Government Transfers - Descriptions

Hi Vanessa,

We provided the attached excel doc as part of our budget briefing yesterday which MSR absolutely loved (all credit goes to Debbie!). We also advised that we had document that gave a quick overview of the programs associated with the government transfers for Local Government and she asked that we forward her a copy.

Can you please upload the attached two documents to the MSR's SharePoint site?

Thanks very much!
Tracy

From: [Faganello, Tara CSCD:EX](#)
To: [Andrade, Ana CSCD:EX](#); [Brooks, Jessica CSCD:EX](#); [Perry, Monica CSCD:EX](#); [Edwards, Liam CSCD:EX](#); [Marotz, Nicola CSCD:EX](#); [Paget, Gary CSCD:EX](#); [Schmidt, Birgit CSCD:EX](#); [Thomson, Lia CSCD:EX](#)
Subject: FW: Memo - Managing Confidential Records
Date: Wednesday, August 16, 2017 4:13:00 PM
Attachments: [Managing Confidential Records during and after Government Transition - Aug 10, 2017.pdf](#)
[Procedures for Managing Confidential Records during and after Government....pdf](#)

Please be informed from the attached. Thx

From: Gedney, Vanessa R CSCD:EX
Sent: Wednesday, August 16, 2017 3:45 PM
To: CSCD Executive
Cc: CSCD Executive Support Team
Subject: FW: Memo - Managing Confidential Records

Please share with staff.

From: Higgins, Keira PREM:EX
Sent: Thursday, August 10, 2017 9:51 AM
To: BCPSA Agency DMC Admin & Operational Support
Cc: Hendry, Jackie PREM:EX; MacLean, Shelley PREM:EX
Subject: Memo - Managing Confidential Records

Good morning everyone,

Please see the attached memo and corresponding attachment sent on behalf of Deputy Minister Don Wright.

Thanks,

Keira Higgins, Executive Administrative Coordinator
Office of the Premier, Deputy Minister
272 West Annex, Parliament Buildings | Victoria, BC | V8V 1X4
Ph: (250) 356-2206

From: [Faganello, Tara CSCD:EX](#)
To: [Thomson, Lia CSCD:EX](#)
Subject: FW: Municipal Finance Authority
Date: Thursday, August 17, 2017 4:31:00 PM

Here is the email confirming the eApps I just sent you.

From: Dawes, Jacquie CSCD:EX
Sent: Friday, August 4, 2017 11:05 AM
To: Wanamaker, Lori FIN:EX
Cc: Keil, Andrea S FIN:EX; Wood, Heather FIN:EX; Faganello, Tara CSCD:EX
Subject: Re: Municipal Finance Authority

Thanks very much Lori.
I have referred this to Tara, who will be our ministry contact.
Jacquie

On Aug 4, 2017, at 8:06 AM, Wanamaker, Lori FIN:EX <Lori.Wanamaker@gov.bc.ca> wrote:

Dear Jacquie:

I am writing to advise you that Minister James has signed the attached letter confirming the Ministry of Finance's direction to staff to explore **s.13,s.16**
s.13,s.16

Please advise who Finance staff should contact with in your Ministry in order to move ahead with this work.

Thanks Jacquie.

Lori

<353583 Signed - 20170803.pdf>

From: [Faganello, Tara CSCD:EX](#)
To: [Thomson, Lia CSCD:EX](#)
Subject: FW: Parking Receipt - ParkVictoria
Date: Thursday, August 17, 2017 3:56:00 PM

For Minister meeting today. Thx

From: donotreply@gopassport.com [mailto:donotreply@gopassport.com]
Sent: Thursday, August 17, 2017 2:22 PM
To: Faganello, Tara CSCD:EX
Subject: Parking Receipt - ParkVictoria



Thanks for paying for parking with ParkVictoria

Below is a receipt of your parking stay details:

Transaction Number: 15601151
Space: 1123
Start: Thu, Aug 17 2017, 01:43 PM
End: Thu, Aug 17 2017, 02:21 PM
Payment Info: ParkVictoria Wallet
Parking Fee: \$0.97
Total Fee: \$0.97

If you have any questions regarding this or any other parking transaction, please contact a customer service representative at 250-361-0260.

ParkVictoria Team!



From: [Faganello, Tara CSCD:EX](#)
To: [Thomson, Lia CSCD:EX](#)
Subject: FW: Parking Receipt - ParkVictoria
Date: Thursday, August 17, 2017 3:57:00 PM

Another Minister meeting on this date

From: donotreply@gopassport.com [mailto:donotreply@gopassport.com]
Sent: Wednesday, August 9, 2017 3:35 PM
To: Faganello, Tara CSCD:EX
Subject: Parking Receipt - ParkVictoria



Thanks for paying for parking with ParkVictoria

Below is a receipt of your parking stay details:

Transaction Number: 15549605
Space: 1021
Start: Wed, Aug 09 2017, 02:17 PM
End: Wed, Aug 09 2017, 03:34 PM
Payment Info: ParkVictoria Wallet
Parking Fee: \$1.92
Total Fee: \$1.92

If you have any questions regarding this or any other parking transaction, please contact a customer service representative at 250-361-0260.

ParkVictoria Team!



From: [Faganello, Tara CSCD:EX](#)
To: [Thomson, Lia CSCD:EX](#)
Subject: FW: Parking Receipt - ParkVictoria
Date: Thursday, August 17, 2017 3:57:00 PM

For Minister meetings on this date...

From: donotreply@gopassport.com [mailto:donotreply@gopassport.com]
Sent: Wednesday, August 9, 2017 11:53 AM
To: Faganello, Tara CSCD:EX
Subject: Parking Receipt - ParkVictoria



Thanks for paying for parking with ParkVictoria

Below is a receipt of your parking stay details:

Transaction Number: 15547622
Space: 1115
Start: Wed, Aug 09 2017, 09:25 AM
End: Wed, Aug 09 2017, 11:52 AM
Payment Info: ParkVictoria Wallet
Parking Fee: \$3.70
Total Fee: \$3.70

If you have any questions regarding this or any other parking transaction, please contact a customer service representative at 250-361-0260.

ParkVictoria Team!



From: [Faganello, Tara CSCD:EX](#)
To: [Andrade, Ana CSCD:EX](#); [Thomson, Lia CSCD:EX](#)
Subject: FW: Parking Receipt - ParkVictoria
Date: Wednesday, August 30, 2017 3:40:00 PM

Hi this is parking for my lunch meeting with Gary MacIsaac today.

From: donotreply@gopassport.com [mailto:donotreply@gopassport.com]
Sent: Wednesday, August 30, 2017 1:09 PM
To: Faganello, Tara CSCD:EX
Subject: Parking Receipt - ParkVictoria



Thanks for paying for parking with ParkVictoria

Below is a receipt of your parking stay details:

Transaction Number: 15897960
Space: 1527
Start: Wed, Aug 30 2017, 11:57 AM
End: Wed, Aug 30 2017, 01:08 PM
Payment Info: ParkVictoria Wallet
Parking Fee: \$3.60
Total Fee: \$3.60

If you have any questions regarding this or any other parking transaction, please contact a customer service representative at 250-361-0260.

ParkVictoria Team!



From: [Faganello, Tara CSCD:EX](#)
To: [Thomson, Lia CSCD:EX](#)
Subject: FW: REMINDER - ADMWGCC 18 August agenda
Date: Thursday, August 17, 2017 3:57:00 PM
Attachments: [ADMWGCC MeetingAgenda 18Aug17.docx](#)

Please forward to my delegate for this meeting, thanks

From: Finkelstein, Ben ENV:EX
Sent: Thursday, August 17, 2017 2:12 PM
To: Dobson, Neil ENV:EX; Draeseke, Rob ABR:EX; Hewitt, Jeremy IGRS:EX; Nicholls, Diane R FLNR:EX; Lalani, Arif AGRI:EX; Laaksonen-Craig, Susanna ENV:EX; Lesiuk, Tim ENV:EX; MacLaren, Les MEM:EX; Faganello, Tara CSCD:EX; Steves, Gregory OHCS:EX; Piccinino, Ines MNGD:EX; Bowman, Deborah TRAN:EX; Wood, Heather FIN:EX; Ritchie, CJ JTST:EX; Easton, Joan E AGRI:EX
Cc: Cameron, Tara D ENV:EX; Spence, Suzanne ENV:EX; Coney, David ENV:EX
Subject: REMINDER - ADMWGCC 18 August agenda

Hi All,

ADMWG on Climate Change - Tomorrow's agenda. Sharepoint link below.

[ADM Committee Documents](#)

Ben Finkelstein | Manager
Communities and Built Environment
Climate Action Secretariat | BC Ministry of Environment
O-778.698.4001 | s.17

From: [Faganello, Tara CSCD:EX](#)
To: [Andrade, Ana CSCD:EX](#); [Thomson, Lia CSCD:EX](#)
Subject: FW: Request Approval: GCC Working Group Final Report & Thank You letters
Date: Tuesday, August 15, 2017 3:56:00 PM
Attachments: [GCC Wkg Grp Report - FINAL - 15June2017.docx](#)
[GCC Formal Thank You Letter - to wkg grp members.docx](#)
[GCC Formal Thank You Letter - to consultants.docx](#)
[Informal Thank You Letter including summary.docx](#)

Please book some time next week, Wednesday for me to review. Thx

From: Storzer, Mary CSCD:EX
Sent: Monday, August 14, 2017 4:16 PM
To: 'Gary MacIsaac'; 'Glen Brown'; Faganello, Tara CSCD:EX; Brooks, Jessica CSCD:EX
Cc: Jared Wright; Hill, Jennifer CSCD:EX; Mezynska, Urszula CSCD:EX
Subject: Request Approval: GCC Working Group Final Report & Thank You letters

Hi Gary, Tara, Glen and Jessica,

I hope your summer is going well so far. Following up from our meeting on June 23, as well as, a June 26 email requesting your approval of the GCC Working Groups Final report, I writing to request review and approval of the following items:

- the GCC Working Groups Final report (see below and attached for more info)
- Three thank you letters to bring formal closure to the working group process (attached):
 - one informal (***including a list of the ideas generated from the Working Groups***) sent from project co-ordinator (Mary) to the Working Group members;
 - one formal letter sent from the GCC (to be signed by Tara and Gary) to Working Group Members
 - one formal letter sent from the GCC (to be signed by Tara and Gary) to the consultants

It would be great if we could get your approval of these items as soon as possible, and ideally by next Wednesday, August 23.

Thanks very much,
Mary

From: Storzer, Mary CSCD:EX
Sent: Monday, June 26, 2017 2:19 PM
To: Faganello, Tara CSCD:EX; Farley, Rejan E CSCD:EX; 'gbrown@ubcm.ca'; 'gmacisaac@ubcm.ca'
Cc: Hill, Jennifer CSCD:EX; 'jwright@ubcm.ca'; Mezynska, Urszula CSCD:EX
Subject: Request Final Review and Approval - GCC Working Groups Final Report

Hi Gary, Glen, Tara and Rejan,

I am writing to request GCC's final review and approval of the GCC Working Groups Final report.

As per our discussion at last Friday's meeting, staff have made the following adjustments to the GCC Working Group final report:

- The detailed Project descriptions (PDs) that were appended have been removed into their

own document. The committee/staff can draw on these “working papers” for additional background detail, as needed.

- As a result of removing the PD’s from the report it was necessary to move some of information from the PD’s into the main report to ensure the document can function as a standalone document. We have now included the following from the PDs:
 - ‘Examples of Success’ from the PDs (see new Appendix 2)
 - ‘Additional Actions’ from the PDs (see new Appendix 3)
- Additional actions for each topic area that were in the front end of the report have now been moved to the Appendix 3 and contextualized.
- Refinement of the Adaptation content to help hone the ideas but at the same time not lose the many examples for potential actions originally put forward.
- Removal of the section “Feedback from Participants on the Process,” as staff agreed that the audience for this information was GCC, and that the final report was not the appropriate location for this information.

Note: there are some comments still in the document alerting you to where some of these edits have been made

As mentioned, CSCD and UBCM staff have conferred on these changes and overall staff considers that the revisions have served to clarify and streamline the report while still accurately reflecting the advice of the working groups to GCC.

If you could get back to us by July 22 re approval, that would be great.

Thanks,
Mary

Mary Storzer, MCIP | RPP

A/ Manager of Intergovernmental Initiatives
Intergovernmental Relations and Planning Branch
Ministry of Municipal Affairs and Housing
6th Floor, 800 Johnson St | Victoria BC V8W 9N7
Desk: 250.356.5515 | Cell: s.17

From: [Faganello, Tara CSCD:EX](#)
To: [Andrade, Ana CSCD:EX](#); [Thomson, Lia CSCD:EX](#)
Subject: FW: Salt Spring issues... Key Elements and LCCs...
Date: Tuesday, August 15, 2017 4:54:00 PM

Sorry should have cc'd you, typing too fast...

From: Faganello, Tara CSCD:EX
Sent: Tuesday, August 15, 2017 4:54 PM
To: Edmondson, Marijke CSCD:EX
Subject: RE: Salt Spring issues... Key Elements and LCCs...

Sure direct reply, can you cc me though so I stay current?

So do you want me to hold off on sending the letter to MO until tomorrow?

From: Edmondson, Marijke CSCD:EX
Sent: Tuesday, August 15, 2017 4:34 PM
To: Faganello, Tara CSCD:EX
Subject: Salt Spring issues... Key Elements and LCCs...

Okay – CRD staff expect to get back to us by tomorrow morning.

s.13,s.16

Cheers, M.

Marijke Edmondson | Director, Governance Structures
Governance and Structure Branch | Ministry of Municipal Affairs and Housing
Direct: 778.698.3227 | Mobile: s.17 | Fax: 250.387.7972 | Email:
marijke.edmondson@gov.bc.ca

From: Faganello, Tara CSCD:EX
Sent: Tuesday, August 15, 2017 4:14 PM
To: Edmondson, Marijke CSCD:EX
Subject: RE: *ALERT: Incoming Assignment - eApprovals item 3236

Ok no that's all thx

From: Edmondson, Marijke CSCD:EX
Sent: Tuesday, August 15, 2017 2:35 PM
To: Faganello, Tara CSCD:EX
Subject: RE: *ALERT: Incoming Assignment - eApprovals item 3236

Hi,

We're checking on response ETA from the CRD.

Commentary on issues you raised in the letter:

- Local Community Commissions are established by regional district bylaw, with the assent of the local electorate. They are not created by the Province, so unless the MLA specifically asked about them on behalf of the elected officials, it might be better dealt with in separate correspondence.
- The general local elections will be October 2018. Typically incorporations in the year of a general local election take place in the first week of the month that follows the election, so that the first council is sworn-in at roughly the same time as all the other municipal councils.

Commentary on issues you raised in the Key Elements document:

- Under the Local Government Act, IDs must be converted to municipal services within 5 years of incorporation. Conversion is done by OIC, so we would probably aim to include this in the OIC that enacts the Letters Patent. The service transition strategy reviewed with the incorporation study committee in 2016 would see the largest IDs (North Saltspring Waterworks and Salt Spring Island Fire Protection) convert immediately to form the backbone of the protective services and public works departments, and the smaller waterworks districts sometime soon after, as they already rely on North Salt Spring for operations and maintenance.

Do you need any edits other than "my staff and I" and adding the Minister and DM of MoTI to the letter?

Cheers, M.

Marijke Edmondson | Director, Governance Structures
Governance and Structure Branch | Ministry of Municipal Affairs and Housing
Direct: 778.698.3227 | Mobile: s.17 | Fax: 250.387.7972 | Email:
marijke.edmondson@gov.bc.ca

From: CSCD eApprovals [<mailto:DoNotReply@SP2010.gov.bc.ca>]
Sent: Tuesday, August 15, 2017 1:59 PM
To: Edmondson, Marijke CSCD:EX
Subject: *ALERT: Incoming Assignment - eApprovals item 3236

You have been sent an eApprovals Item by Faganello, Tara CSCD:EX.

Cliff Number: 206440

Other Number:

TRIM Number:

Topic: Salt Spring Island Incorporation

Date Final Due: 8/25/2017 12:00:00 AM

Last Action: Item Sent To

Comments:

Just a couple comments in letter and key elements, can we turn this back around pretty quick? waiting on anything?

eApprovals Link:

<https://cscdeapprovals.gov.bc.ca/prod/SitePages/activeItems.aspx>

Super User Link:

<https://cscdeapprovals.gov.bc.ca/prod/SitePages/superUser.aspx>

Cliff Link:

<https://cscd.cliff.gov.bc.ca/log/upd/tl/500782/link>

From: [Faganello, Tara CSCD:EX](#)
To: [Andrade, Ana CSCD:EX](#)
Subject: FW: Your Dentist Appt
Date: Thursday, August 24, 2017 10:27:00 AM

Hi yes do you mind to reschedule...

From: Thomson, Lia CSCD:EX
Sent: Wednesday, August 23, 2017 4:42 PM
To: Faganello, Tara CSCD:EX
Subject: Your Dentist Appt

Hi Tara – just looking at UBCM week s.22

s.22 Thought you may want to know so that you can re-book, but let me know if I can do anything. Thank you.

Lia Thomson | Executive Administrative Assistant
Local Government Division
Ministry of Municipal Affairs and Housing
Email: Lia.Thomson@gov.bc.ca
Phone: 778-698-7409

From: [Faganello, Tara CSCD:EX](#)
To: [Thomson, Lia MAH:EX](#); [Andrade, Ana MAH:EX](#)
Subject: Fwd: 2017 UBCM Convention - Premier's Letters to UBCM Members
Date: Tuesday, August 1, 2017 12:40:44 PM
Attachments: [2017-08-01 UBCM Letter from Premier John Horgan to Chiefs and Chief Coun....pdf](#)
[ATT00001.htm](#)
[2017-08-01 UBCM Letter from Premier John Horgan to Mayors and Regional D....pdf](#)
[ATT00002.htm](#)

For our records and maybe FYI for DMO?

Sent from my iPhone

Begin forwarded message:

From: "Van Meer-Mass, Kate PREM:EX" <Kate.VanMeer-Mass@gov.bc.ca>
To: "Schmidt, Birgit CSCD:EX" <Birgit.Schmidt@gov.bc.ca>
Cc: "Faganello, Tara CSCD:EX" <Tara.Faganello@gov.bc.ca>, "Ash, Christine GCPE:EX" <Christine.Ash@gov.bc.ca>, "Norman, Jan CSCD:EX" <Jan.Norman@gov.bc.ca>, "Nash, Amber PREM:EX" <Amber.Nash@gov.bc.ca>, "Leslie, Lisa GCPE:EX" <Lisa.Leslie@gov.bc.ca>
Subject: RE: 2017 UBCM Convention - Premier's Letters to UBCM Members

Reformatted letters attached.

From: Van Meer-Mass, Kate PREM:EX
Sent: Tuesday, August 1, 2017 10:48 AM
To: Schmidt, Birgit CSCD:EX
Cc: Faganello, Tara CSCD:EX; Ash, Christine GCPE:EX; Norman, Jan CSCD:EX; Nash, Amber PREM:EX; Leslie, Lisa GCPE:EX
Subject: RE: 2017 UBCM Convention - Premier's Letters to UBCM Members

Hi All,

I've attached the approved letters for UBCM. There are blanks to be filled in the "Site goes live" and "Contact information" fields. If you have any questions please do not hesitate to contact me.

Kate

From: Schmidt, Birgit CSCD:EX
Sent: Monday, July 31, 2017 2:26 PM
To: Van Meer-Mass, Kate PREM:EX
Cc: Faganello, Tara CSCD:EX; Ash, Christine GCPE:EX; Norman, Jan CSCD:EX; Nash, Amber PREM:EX; Leslie, Lisa GCPE:EX
Subject: 2017 UBCM Convention - Premier's Letters to UBCM Members
Importance: High

Hello,

Thank you for our telephone call today regarding the UBCM Convention. It was nice to have met you over the phone.

Attached are two draft 2017 Premier's letters to UBCM members addressed to Mayors and Regional District Chairs and to Chiefs and Chief Councillors for review and to adapt to your needs.

Also attached are samples of previous Premier's letters to UBCM members (2015 and 2016).

Our Ministry assists in the distribution of these letters through CivicInfoBC. Please note that the Premier's Office's UBCM Meeting Request Coordinator (Event Coordinator) is identified in the letter along with contact information.

The contact person for the Ministry of Finance's technical support for the Meetings Request database is Kelly Burton, Senior Team Lead at: Kelly.1.Barton@gov.bc.ca or by telephone: 778 698-3491.

Please return the finalized 2017 versions to me at your earliest convenience and I will initiate distribution. Also, please contact me with any questions.

Thank you.

Regards,

Birgit Schmidt
Director, Operations and Client Relations
Local Government Division
Ministry of Municipal Affairs and Housing

Tel: 778-698-3260

E-mail: Birgit.Schmidt@gov.bc.ca

NOTE: We have transferred our phone systems to VOIP; you must dial all 10 digits in order to reach me.

From: [Faganello, Tara CSCD:EX](#)
To: [Andrade, Ana MAH:EX](#); [Edwards, Liam MAH:EX](#); [Brooks, Jessica MAH:EX](#)
Subject: Fwd: Action Required: X-Gov't request - Federal Engagement Strategy. DUE AUG 4TH
Date: Thursday, August 3, 2017 4:42:02 PM
Attachments: [Federal Engagement Strategy - MAH response.docx](#)
[ATT00001.htm](#)

Hi Ana

Did this one go out to LGD? Main response would be from Liam's team on federal infrastructure. Jessica I believe Greg's team is working on the housing piece.

T

Sent from my iPhone

Begin forwarded message:

From: "Langton, Heather CSCD:EX" <Heather.Langton@gov.bc.ca>
Date: August 3, 2017 at 4:05:33 PM PDT
To: "Faganello, Tara CSCD:EX" <Tara.Faganello@gov.bc.ca>, "Steves, Gregory OHCS:EX" <Gregory.Steves@gov.bc.ca>, "Volk, Kevin CSCD:EX" <Kevin.Volk@gov.bc.ca>
Cc: "Andrade, Ana CSCD:EX" <Ana.Andrade@gov.bc.ca>, "Ramsay, Launa P OHCS:EX" <Launa.Ramsay@gov.bc.ca>, "Porcher, Elizabeth CSCD:EX" <Elizabeth.Porcher@gov.bc.ca>
Subject: FW: Action Required: X-Gov't request - Federal Engagement Strategy. DUE AUG 4TH

Good afternoon everyone. I just wanted to send out a friendly reminder that this information is due to me tomorrow please☺.

Thank you!

*Heather Langton
Manager, Executive Operations
Office of the Deputy Minister
Ministry of Municipal Affairs and Housing
Office: 250-356-5137
Cell: s.17*

From: Langton, Heather CSCD:EX
Sent: Monday, July 31, 2017 10:42 AM
To: Faganello, Tara CSCD:EX; Steves, Gregory OHCS:EX; Volk, Kevin CSCD:EX
Cc: Andrade, Ana CSCD:EX; Ramsay, Launa P OHCS:EX; Porcher, Elizabeth CSCD:EX
Subject: Action Required: X-Gov't request - Federal Engagement Strategy. DUE AUG 4TH
Importance: High

Good morning. IGRS is preparing an engagement strategy to provide a framework for B.C.'s relations with the federal government.

Key components of the strategy will include a short, ranked list of intergovernmental priorities for early resolution to be pursued by the Premier, individual Ministers and officials, and recommendations on a structured and coordinated approach to advance these priorities.

To ensure that the strategy reflects perspectives and advice from across government, I would appreciate your input on the following questions:

(1) Which of the commitments in your Minister's mandate letter will require, or could benefit from, supporting actions by the federal government? What specific federal actions (i.e., program, policy, legislative, regulatory or funding changes) would help your Minister achieve her or his mandate?

(2) What federal-provincial funding agreements important to your Minister's mandate are currently under negotiation, or will need to be negotiated or renegotiated during the next twelve months?

(3) Related to the previous question: what existing or announced envelopes of federal funding should B.C. focus on pursuing in support of your Minister's mandate? [This may include, for instance, funding envelopes for which B.C.'s share will depend on how effectively we make a case for our own priorities (e.g., merit-based infrastructure funding streams); or envelopes for which, although our total share may be pre-determined by a formula, the allocation of funding to specific projects or B.C. priorities has not yet been finalized.]

Please see the attached table I have created to collect our responses to these questions. I ask each of you to please fill it out and provide **back to me by Friday, August 4th** please! I will then collate and provide to Jacquie for her approval prior to our due date.

Thank you everyone!

H

*Heather Langton
Manager, Executive Operations
Office of the Deputy Minister
Ministry of Municipal Affairs and Housing
Office: 250-356-5137
Cell: s.17*

From: [Faganello, Tara CSCD:EX](#)
To: [Thomson, Lia MAH:EX](#); [Andrade, Ana MAH:EX](#)
Subject: Fwd: August 3: Special Provincial Advisory Committee for Specialized Courts and Justice Initiatives Meeting
Date: Tuesday, August 1, 2017 9:39:57 AM
Attachments: [image001.png](#)
[ATT00001.htm](#)
[Documenting the Experience of First Nations Courts 25_06_2017.pdf](#)
[ATT00002.htm](#)

Think Gary is taking this for me? Please send to him.

Sent from my iPhone

Begin forwarded message:

From: "Sandstrom, Kurt JAG:EX" <Kurt.Sandstrom@gov.bc.ca>
Date: August 1, 2017 at 7:10:48 AM PDT
To: "Juk, Peter A JAG:EX" <Peter.Juk@gov.bc.ca>, "Cavanaugh, Lynda A JAG:EX" <Lynda.Cavanaugh@gov.bc.ca>, "Boyle, Patricia J PSSG:EX" <Patricia.Boyle@gov.bc.ca>, "Pecknold, Clayton PSSG:EX" <Clayton.Pecknold@gov.bc.ca>, "Nash, Laurel ABR:EX" <Laurel.Nash@gov.bc.ca>, "Hughes, Doug J HLTH:EX" <Doug.Hughes@gov.bc.ca>, "Massey, Christine MCF:EX" <Christine.Massey@gov.bc.ca>, "Faganello, Tara CSCD:EX" <Tara.Faganello@gov.bc.ca>, "Deitch, James JAG:EX" <James.Deitch@gov.bc.ca>, 'Mark Benton' <Mark.Benton@lss.bc.ca>, "XT:Crabtree, Thomas AG:IN" <tcrabtree@provinciacourt.bc.ca>, 'Wayne Robertson' <wrobertson@lawfoundationbc.org>, "Arend, Elenore PSSG:EX" <Elenore.Arend@gov.bc.ca>, 'Darlene Shackelly' <dshackelly@nccabc.net>, "'gmacisaac@ubcm.ca'" <gmacisaac@ubcm.ca>, s.22
s.22
"'Yvon.Dandurand@ufv.ca'" <Yvon.Dandurand@ufv.ca>, 'Douglas White III' <dwhite@snuneymuxw.ca>, "McLean, Kimberley M PSSG:EX" <Kimberley.McLean@gov.bc.ca>, "Andrade, Ana CSCD:EX" <Ana.Andrade@gov.bc.ca>, "XT:Wishart, Susan AG:IN" <SWishart@provinciacourt.bc.ca>, "Paget, Gary CSCD:EX" <Gary.Paget@gov.bc.ca>, "Thomson, Lia CSCD:EX" <Lia.Thomson@gov.bc.ca>
Cc: "Tucker, Melanie JAG:EX" <Melanie.Tucker@gov.bc.ca>, "XT:Crichton, Julie AG:IN" <JCrichton@provinciacourt.bc.ca>, "Earl, Jennifer JAG:EX" <Jen.Earl@gov.bc.ca>, "Sitar, Natalie JAG:EX" <Natalie.Sitar@gov.bc.ca>, "Campbell, Sarah PSSG:EX" <Sarah.Campbell@gov.bc.ca>, "Butterfield, Nicole PSSG:EX" <Nicole.Butterfield@gov.bc.ca>, "Leinweber, Rachelle R ABR:EX" <Rachelle.Leinweber@gov.bc.ca>, "Bracewell, Barb HLTH:EX" <Barb.Bracewell@gov.bc.ca>, "Tran, Kim C (Victoria) MCF:EX" <Kim.C.Tran@gov.bc.ca>, "Andrade, Ana CSCD:EX" <Ana.Andrade@gov.bc.ca>, "Wallbank, Cindy M JAG:EX" <Cindy.Wallbank@gov.bc.ca>, 'Diana Craig' <Diana.Craig@lss.bc.ca>, "Currie, Sylvia PSSG:EX" <Sylvia.Currie@gov.bc.ca>, 'Diane MacFarlane' <dmacfarlane@lawfoundationbc.org>, "Casanova, Tamara HLTH:EX" <Tamara.Casanova@gov.bc.ca>

Subject: August 3: Special Provincial Advisory Committee for Specialized Courts and Justice Initiatives Meeting

All:

We have scheduled a special meeting of the Advisory Committee for August 3 to permit Yvon Dandurand to present his report on First Nations Courts in BC and to address any questions or comments from the Committee. I would suggest that we schedule time to discuss this report and the other research presentation we will receive from Julian Somers on September 15 at our next regular meeting. We will try to extend that meeting to 2 hours to ensure we have sufficient time for both the presentation and a discussion about research and evaluation approaches at the meeting. This will allow all members to participate in the discussion since I am aware that some of you are not available next week for this presentation but I hope that many of you will be able to attend.

The report from Prof. Dandurand is attached for you to review in advance if you have the opportunity.

Thanks.

Kurt

Kurt J.W. Sandstrom, QC
Assistant Deputy Minister

Ministry of Justice, Justice Services
Government of British Columbia
8th Floor, 1001 Douglas Street
PO Box 9280, Stn Prov Govt
Victoria, BC V8W 9J7
Phone: (250) 356-0383
Email: Kurt.Sandstrom@gov.bc.ca

Assistance with scheduling: Contact Brandie Youell at 250-356-6582 or at Brandie.Youell@gov.bc.ca

From: [Faganello, Tara CSCD:EX](#) on behalf of [Desruisseaux, Alain \(INFC\)](#)
To: [Andrade, Ana MAH:EX](#); [Edwards, Liam MAH:EX](#); [Bedford, Brian MAH:EX](#); [HeatherTizzard@gov.nl.ca](#); [corygrandy@gov.nl.ca](#); [diane.saurette@novascotia.ca](#); [Anne.Partridge@novascotia.ca](#); [helene.bouchard@gnb.ca](#); [JPGODFREY@gov.pe.ca](#); [Tim.Brown@GOV.NU.CA](#); [ian.davis@gov.yk.ca](#); [sonya.saunders@gov.nt.ca](#); [martial.audet@finances.gouv.qc.ca](#); [Adam.redish@ontario.ca](#); [brandy.cox@gov.ab.ca](#); [Livolsi, Patrick C TRAN:EX](#); [Faganello, Tara CSCD:EX](#); [Karlene.Debance@gov.mb.ca](#); [miguel.morrisette@gov.sk.ca](#); [keith.comstock@gov.sk.ca](#); [Reg.Cox@gov.sk.ca](#); [meredyth.mccreary@gov.sk.ca](#); [Fortin3, Marc \(INFC\)](#); [Judge, Robert \(INFC\)](#); [Frison, Monique \(INFC\)](#); [Olowude, Ibukun \(MOI\)](#); [chris.giannekos@ontario.ca](#); [Laing, Johanna \(INFC\)](#); [Seyer, Xavier \(INFC\)](#); [gary_brennan@gov.nt.ca](#)
Subject: Fwd: Community Employment Benefits Framework | Cadre de production de rapports sur les avantages communautaires en matière d'emploi
Attachments: [Community Employment Benefits Framework Cadre de production de rapports sur les avantages communautaires en matière d'emploi.eml](#)
[ATT00001.htm](#)

More...

Tara
Sent from my iPad

Begin forwarded message:

From: "Desruisseaux, Alain (INFC)" <[HYPERLINK "mailto:alain.desruisseaux@canada.ca" alain.desruisseaux@canada.ca](mailto:alain.desruisseaux@canada.ca)>
To: "HYPERLINK "mailto:HeatherTizzard@gov.nl.ca" HeatherTizzard@gov.nl.ca" <[HYPERLINK "mailto:HeatherTizzard@gov.nl.ca" HeatherTizzard@gov.nl.ca](mailto:HeatherTizzard@gov.nl.ca)>, "HYPERLINK "mailto:corygrandy@gov.nl.ca" corygrandy@gov.nl.ca" <[HYPERLINK "mailto:corygrandy@gov.nl.ca" corygrandy@gov.nl.ca](mailto:corygrandy@gov.nl.ca)>, "HYPERLINK "mailto:diane.saurette@novascotia.ca" diane.saurette@novascotia.ca" <[HYPERLINK "mailto:diane.saurette@novascotia.ca" diane.saurette@novascotia.ca](mailto:diane.saurette@novascotia.ca)>, "HYPERLINK "mailto:Anne.Partridge@novascotia.ca" Anne.Partridge@novascotia.ca" <[HYPERLINK "mailto:Anne.Partridge@novascotia.ca" Anne.Partridge@novascotia.ca](mailto:Anne.Partridge@novascotia.ca)>, "HYPERLINK "mailto:helene.bouchard@gnb.ca" helene.bouchard@gnb.ca" <[HYPERLINK "mailto:helene.bouchard@gnb.ca" helene.bouchard@gnb.ca](mailto:helene.bouchard@gnb.ca)>, "HYPERLINK "mailto:JPGODFREY@gov.pe.ca" JPGODFREY@gov.pe.ca" <[HYPERLINK "mailto:JPGODFREY@gov.pe.ca" JPGODFREY@gov.pe.ca](mailto:JPGODFREY@gov.pe.ca)>, "HYPERLINK "mailto:Tim.Brown@GOV.NU.CA" Tim.Brown@GOV.NU.CA" <[HYPERLINK "mailto:Tim.Brown@GOV.NU.CA" Tim.Brown@GOV.NU.CA](mailto:Tim.Brown@GOV.NU.CA)>, "HYPERLINK "mailto:ian.davis@gov.yk.ca" ian.davis@gov.yk.ca" <[HYPERLINK "mailto:ian.davis@gov.yk.ca" ian.davis@gov.yk.ca](mailto:ian.davis@gov.yk.ca)>, "HYPERLINK "mailto:sonya.saunders@gov.nt.ca" sonya.saunders@gov.nt.ca" <[HYPERLINK "mailto:sonya.saunders@gov.nt.ca" sonya.saunders@gov.nt.ca](mailto:sonya.saunders@gov.nt.ca)>, "HYPERLINK "mailto:martial.audet@finances.gouv.qc.ca" martial.audet@finances.gouv.qc.ca" <[HYPERLINK "mailto:martial.audet@finances.gouv.qc.ca" martial.audet@finances.gouv.qc.ca](mailto:martial.audet@finances.gouv.qc.ca)>, "HYPERLINK "mailto:Adam.redish@ontario.ca" Adam.redish@ontario.ca" <[HYPERLINK "mailto:Adam.redish@ontario.ca" Adam.redish@ontario.ca](mailto:Adam.redish@ontario.ca)>, "HYPERLINK "mailto:brandy.cox@gov.ab.ca" brandy.cox@gov.ab.ca" <[HYPERLINK "mailto:brandy.cox@gov.ab.ca" brandy.cox@gov.ab.ca](mailto:brandy.cox@gov.ab.ca)>, "Livolsi, Patrick C TRAN:EX" <[HYPERLINK "mailto:Patrick.Livolsi@gov.bc.ca" Patrick.Livolsi@gov.bc.ca](mailto:Patrick.Livolsi@gov.bc.ca)>, "Faganello, Tara CSCD:EX" <[HYPERLINK "mailto:Tara.Faganello@gov.bc.ca" Tara.Faganello@gov.bc.ca](mailto:Tara.Faganello@gov.bc.ca)>, "HYPERLINK "mailto:Karlene.Debance@gov.mb.ca" Karlene.Debance@gov.mb.ca" <[HYPERLINK "mailto:Karlene.Debance@gov.mb.ca" Karlene.Debance@gov.mb.ca](mailto:Karlene.Debance@gov.mb.ca)>, "HYPERLINK "mailto:miguel.morrisette@gov.sk.ca" miguel.morrisette@gov.sk.ca" <[HYPERLINK "mailto:miguel.morrisette@gov.sk.ca" miguel.morrisette@gov.sk.ca](mailto:miguel.morrisette@gov.sk.ca)>, "HYPERLINK "mailto:keith.comstock@gov.sk.ca" keith.comstock@gov.sk.ca" <[HYPERLINK "mailto:keith.comstock@gov.sk.ca" keith.comstock@gov.sk.ca](mailto:keith.comstock@gov.sk.ca)>, "HYPERLINK "mailto:Reg.Cox@gov.sk.ca" Reg.Cox@gov.sk.ca" <[HYPERLINK "mailto:Reg.Cox@gov.sk.ca" Reg.Cox@gov.sk.ca](mailto:Reg.Cox@gov.sk.ca)>, "HYPERLINK "mailto:meredyth.mccreary@gov.sk.ca" meredyth.mccreary@gov.sk.ca" <[HYPERLINK "mailto:meredyth.mccreary@gov.sk.ca" meredyth.mccreary@gov.sk.ca](mailto:meredyth.mccreary@gov.sk.ca)>, "Fortin3, Marc (INFC)" <[HYPERLINK "mailto:Marc.Fortin3@canada.ca" Marc.Fortin3@canada.ca](mailto:Marc.Fortin3@canada.ca)>, "Judge, Robert (INFC)" <[HYPERLINK "mailto:Robert.Judge@canada.ca" Robert.Judge@canada.ca](mailto:Robert.Judge@canada.ca)>, "Frison, Monique (INFC)" <[HYPERLINK "mailto:Monique.Frison@canada.ca" Monique.Frison@canada.ca](mailto:Monique.Frison@canada.ca)>, "Olowude, Ibukun (MOI)" <[HYPERLINK "mailto:Ibukun.Olowude@ontario.ca" Ibukun.Olowude@ontario.ca](mailto:Ibukun.Olowude@ontario.ca)>, "HYPERLINK "mailto:chris.giannekos@ontario.ca" chris.giannekos@ontario.ca" <[HYPERLINK "mailto:chris.giannekos@ontario.ca" chris.giannekos@ontario.ca](mailto:chris.giannekos@ontario.ca)>, "Laing, Johanna (INFC)" <[HYPERLINK "mailto:Johanna.Laing@canada.ca" Johanna.Laing@canada.ca](mailto:Johanna.Laing@canada.ca)>, "Seyer, Xavier (INFC)" <[HYPERLINK "mailto:Xavier.Seyer@canada.ca" Xavier.Seyer@canada.ca](mailto:Xavier.Seyer@canada.ca)>, "HYPERLINK "mailto:gary_brennan@gov.nt.ca" gary_brennan@gov.nt.ca" <[HYPERLINK "mailto:gary_brennan@gov.nt.ca" gary_brennan@gov.nt.ca](mailto:gary_brennan@gov.nt.ca)>
Subject: Community Employment Benefits Framework | Cadre de production de rapports sur les avantages communautaires en matière d'emploi

Local Dial In: s.15,s.17
Toll Free: s.15,s.17
Conference ID: s.15,s.

From: [Faganello, Tara CSCD:EX](#)
To: [Andrade, Ana MAH:EX](#)
Subject: Fwd: Draft Housing Doc's for Exec Mtg
Date: Sunday, August 6, 2017 3:29:37 PM
Attachments: [DRAFT MAH Update on Housing Affordability Aug 4.pptx](#)
[ATT00001.htm](#)
[23503 MIN IBN Mandate Commitments HPB.docx](#)
[ATT00002.htm](#)
[FW Housing.msg](#)
[ATT00003.htm](#)

Hi please print for Tuesday AM. Thx

Tara
Sent from my iPad

Begin forwarded message:

From: "Langton, Heather CSCD:EX" <Heather.Langton@gov.bc.ca>
To: "Steves, Gregory OHCS:EX" <Gregory.Steves@gov.bc.ca>, "Faganello, Tara CSCD:EX" <Tara.Faganello@gov.bc.ca>, "Volk, Kevin CSCD:EX" <Kevin.Volk@gov.bc.ca>, "Campbell, Tracy CSCD:EX" <Tracy.Campbell@gov.bc.ca>, "Dawes, Jacquie CSCD:EX" <Jacquie.Dawes@gov.bc.ca>
Cc: "Ramsay, Launa P OHCS:EX" <Launa.Ramsay@gov.bc.ca>, "Andrade, Ana CSCD:EX" <Ana.Andrade@gov.bc.ca>, "Porcher, Elizabeth CSCD:EX" <Elizabeth.Porcher@gov.bc.ca>, "Hay, Lorna CSCD:EX" <Lorna.Hay@gov.bc.ca>
Subject: Draft Housing Doc's for Exec Mtg

Good afternoon everyone. Greg's folks have sent us the attached materials for our Exec Housing call next Wed at 2:00pm. Wanted you to have to read – and on a long weekend no less☺.

Talk to you next week.
H

*Heather Langton
Manager, Executive Operations
Office of the Deputy Minister
Ministry of Municipal Affairs and Housing
Office: 250-356-5137
Cell: s.17*

From: [Faganello, Tara CSCD:EX](#)
To: [Thomson, Lia MAH:EX](#)
Subject: Fwd: FOR RESPONSE| Incoming Assignment - eApprovals item 3234
Date: Friday, August 25, 2017 5:56:44 PM

Sorry should have copied you on this

Sent from my iPhone

Begin forwarded message:

From: "Faganello, Tara CSCD:EX" <Tara.Faganello@gov.bc.ca>
Date: August 25, 2017 at 3:41:28 PM PDT
To: "Gedney, Vanessa R CSCD:EX" <Vanessa.Gedney@gov.bc.ca>, "Andrade, Ana CSCD:EX" <Ana.Andrade@gov.bc.ca>
Subject: RE: FOR RESPONSE| Incoming Assignment - eApprovals item 3234

Up to MO, I think the documents are self-explanatory but ok to add a briefing if needed.

From: Gedney, Vanessa R CSCD:EX
Sent: Friday, August 25, 2017 1:22 PM
To: Faganello, Tara CSCD:EX; Andrade, Ana CSCD:EX
Subject: RE: FOR RESPONSE| Incoming Assignment - eApprovals item 3234

Thank you, does this require a briefing?

From: Faganello, Tara CSCD:EX
Sent: Friday, August 25, 2017 1:12 PM
To: Gedney, Vanessa R CSCD:EX; Andrade, Ana CSCD:EX
Subject: FW: FOR RESPONSE| Incoming Assignment - eApprovals item 3234

Hi V,
Hope the following clarifies.

T

From: Edmondson, Marijke CSCD:EX
Sent: Friday, August 25, 2017 12:46 PM
To: Faganello, Tara CSCD:EX
Cc: Andrade, Ana CSCD:EX; Thomson, Lia CSCD:EX; Rasmussen, Simon CSCD:EX
Subject: RE: FOR RESPONSE| Incoming Assignment - eApprovals item 3234

Yes – Delta is currently a district municipality, which comes with certain drainage authorities. The second order applies those authorities to Delta once it becomes a city, despite the change in classification. As a result, Delta will continue to have the same drainage authority that they have today.

Marijke Edmondson | Director, Governance Structures
Governance and Structure Branch | Ministry of Municipal Affairs and Housing
Direct: 778.698.3227 | Mobile: 604.171.1111 | Fax: 250.387.7972 | Email:
marijke.edmondson@gov.bc.ca

From: Faganello, Tara CSCD:EX
Sent: Friday, August 25, 2017 12:38 PM
To: Edmondson, Marijke CSCD:EX
Cc: Andrade, Ana CSCD:EX; Thomson, Lia CSCD:EX
Subject: FW: FOR RESPONSE| Incoming Assignment - eApprovals item 3234

Think the answer is here that no change will be made to the drainage authority piece correct? Just ensuring that changes to LP don't create any changes for the drainage authority. ?

From: Gedney, Vanessa R CSCD:EX
Sent: Friday, August 25, 2017 12:24 PM
To: Faganello, Tara CSCD:EX
Cc: Andrade, Ana CSCD:EX; Thomson, Lia CSCD:EX
Subject: FOR RESPONSE| Incoming Assignment - eApprovals item 3234

Please advise:

From: CSCD eApprovals [<mailto:DoNotReply@SP2010.gov.bc.ca>]
Sent: Friday, August 25, 2017 11:18 AM
To: Gedney, Vanessa R CSCD:EX
Subject: *ALERT: Incoming Assignment - eApprovals item 3234

You have been sent an eApprovals Item by Dawes, Jacquie CSCD:EX.

Cliff Number: 206424

Other Number:

TRIM Number:

Topic: Delta municipal reclassification

Date Final Due: 9/15/2017 12:00:00 AM

Last Action: Item Approved

Comments:

need to confirm with LG the implications of the drainage authority piece and whether it requires a briefing. I had not seen this previously.

eApprovals Link:

<https://cscdeapprovals.gov.bc.ca/prod/SitePages/activeItems.aspx>

Super User Link:

<https://cscdeapprovals.gov.bc.ca/prod/SitePages/superUser.aspx>

Cliff Link:

<https://cscd.cliff.gov.bc.ca/log/upd/tl/500765/link>

From: [Faganello, Tara CSCD:EX](#)
To: [Thomson, Lia MAH:EX](#)
Subject: Fwd: For your next week
Date: Thursday, August 17, 2017 6:26:50 PM
Attachments: [Issues scan - 100 Mile & Williams Lake.docx](#)
[ATT00001.htm](#)

Hi on Monday AM please add this to my ADM SharePoint. Thx

Sent from my iPhone

Begin forwarded message:

From: "Leslie, Lisa GCPE:EX" <Lisa.Leslie@gov.bc.ca>
Date: August 17, 2017 at 6:04:34 PM PDT
To: "Hurtig, Jane PREM:EX" <Jane.Hurtig@gov.bc.ca>
Cc: "Faganello, Tara CSCD:EX" <Tara.Faganello@gov.bc.ca>, "White, Christine CSCD:EX" <Christine.White@gov.bc.ca>
Subject: For your next week

Hi Jane, EMBC wants to ensure you have this with you for the tour next week.
We will also be getting a fresh update from Forests on Monday morning to send your way for awareness.

From: [Faganello, Tara CSCD:EX](#)
To: [Andrade, Ana MAH:EX](#)
Subject: Fwd: Make Housing Central ebook
Date: Tuesday, August 8, 2017 11:04:13 PM
Attachments: [make-housing-central-british-columbia-and-the-affo.pdf](#)
[ATT00001.htm](#)

Hi

In the AM can you load this to my sharepoint re the UBCM meeting with the Minister for tomorrow?

Thx

Tara

Sent from my iPad

Begin forwarded message:

From: "Hill, Jennifer CSCD:EX" <Jennifer.Hill@gov.bc.ca>
To: "Faganello, Tara CSCD:EX" <Tara.Faganello@gov.bc.ca>
Subject: FW: Make Housing Central ebook

Hi Tara,

As discussed, here is a pdf version of the book by author Kishone Roy who is the CEO of the BC Non-Profit Housing Association.

Jennifer

Jennifer Hill, MCIP | RPP

A/Director, Intergovernmental Relations
Intergovernmental Relations and Planning Branch
Ministry of Municipal Affairs and Housing
6th Floor, 800 Johnson Street
Victoria, BC V8W 9T2

(T) 778-698-3402 – NEW NUMBER

(C) s.17



From: Jardim, Alexandra CSCD:EX
Sent: Thursday, July 27, 2017 10:37 AM
To: Hill, Jennifer CSCD:EX
Subject: Make Housing Central ebook

Hello Jennifer,

Here is the ebook you requested. I was able to change the format once I purchased it.
So its now a PDF and nothing else is needed to read it!

Enjoy!
Allie

From: [Faganello, Tara CSCD:EX](#) on behalf of [Dawes, Jacquie CSCD:EX](#)
To: [Andrade, Ana MAH:EX](#); [Faganello, Tara CSCD:EX](#)
Subject: Fwd: MSR PRE BRIEF: MLA Olsen Salt Spring Incorporation Vote w/ Jacquie Dawes, Tara Faganello
Start: Wednesday, August 9, 2017 10:45:00 AM
End: Wednesday, August 9, 2017 11:15:00 AM
Location: Minister's Office | Room 310 | Parliament Buildings

Can you check with Laurel, is this the briefing with MLA Olsen? If yes can they move the MSR pre brief to Wed as well?

Sent from my iPhone

Begin forwarded message:

From: "Dawes, Jacquie CSCD:EX" <[HYPERLINK "mailto:Jacquie.Dawes@gov.bc.ca" Jacquie.Dawes@gov.bc.ca](mailto:Jacquie.Dawes@gov.bc.ca)>
To: "Faganello, Tara CSCD:EX" <[HYPERLINK "mailto:Tara.Faganello@gov.bc.ca" Tara.Faganello@gov.bc.ca](mailto:Tara.Faganello@gov.bc.ca)>
Subject: MSR PRE BRIEF: MLA Olsen Salt Spring Incorporation Vote w/ Jacquie Dawes, Tara Faganello

From: [Faganello, Tara CSCD:EX](#)
To: [Thomson, Lia MAH:EX](#)
Cc: [Andrade, Ana MAH:EX](#)
Subject: Fwd: Parking Receipt - ParkVictoria
Date: Wednesday, August 9, 2017 10:36:09 PM

For when you return please, meetings at MO this AM.

Thanks

Tara
Sent from my iPad

Begin forwarded message:

From: donotreply@gopassport.com
Date: August 9, 2017 at 11:53:04 AM PDT
To: Tara.Faganello@gov.bc.ca
Subject: Parking Receipt - ParkVictoria



Thanks for paying for parking with ParkVictoria

Below is a receipt of your parking stay details:

Transaction Number: 15547622
Space: 1115
Start: Wed, Aug 09 2017, 09:25 AM
End: Wed, Aug 09 2017, 11:52 AM
Payment Info: ParkVictoria Wallet
Parking Fee: \$3.70
Total Fee: \$3.70

If you have any questions regarding this or any other parking transaction, please contact a customer service representative at 250-361-0260.

ParkVictoria Team!



From: [Faganello, Tara CSCD:EX](#)
To: [Thomson, Lia MAH:EX](#)
Cc: [Andrade, Ana MAH:EX](#)
Subject: Fwd: Parking Receipt - ParkVictoria
Date: Wednesday, August 9, 2017 10:48:38 PM

Hi

Another one at the MO this afternoon... thx

Tara
Sent from my iPad

Begin forwarded message:

From: donotreply@gopassport.com
Date: August 9, 2017 at 3:35:04 PM PDT
To: Tara.Faganello@gov.bc.ca
Subject: Parking Receipt - ParkVictoria



Thanks for paying for parking with ParkVictoria

Below is a receipt of your parking stay details:

Transaction Number: 15549605
Space: 1021
Start: Wed, Aug 09 2017, 02:17 PM
End: Wed, Aug 09 2017, 03:34 PM
Payment Info: ParkVictoria Wallet
Parking Fee: \$1.92
Total Fee: \$1.92

If you have any questions regarding this or any other parking transaction, please contact a customer service representative at 250-361-0260.

ParkVictoria Team!



From: [Faganello, Tara CSCD:EX](#)
To: [Thomson, Lia MAH:EX](#)
Cc: [Andrade, Ana MAH:EX](#)
Subject: Fwd: PE and PR Tax Agreement
Date: Sunday, August 13, 2017 7:41:43 PM
Attachments: [Port Edward PNWLNG Agreement.docx](#)
[ATT00001.htm](#)

Please print tomorrow

Tara
Sent from my iPad

Begin forwarded message:

From: "Paget, Gary CSCD:EX" <Gary.Paget@gov.bc.ca>
Date: August 13, 2017 at 11:23:09 AM PDT
To: "Faganello, Tara CSCD:EX" <Tara.Faganello@gov.bc.ca>
Subject: FW: PE and PR Tax Agreement

As promised Yaheli's report.

From: Paget, Gary CSCD:EX
Sent: Thursday, August 10, 2017 6:50 PM
To: Klein, Yaheli CSCD:EX
Subject: Fwd: PE and PR Tax Agreement

Do you have a note that you could share

Sent from my iPhone

Begin forwarded message:

From: "Edwards, Liam CSCD:EX" <Liam.Edwards@gov.bc.ca>
Date: August 10, 2017 at 5:52:12 PM PDT
To: "Faganello, Tara CSCD:EX" <Tara.Faganello@gov.bc.ca>, "Paget, Gary CSCD:EX" <Gary.Paget@gov.bc.ca>, "Grant, Sean CSCD:EX" <Sean.Grant@gov.bc.ca>
Cc: "Thomson, Lia CSCD:EX" <Lia.Thomson@gov.bc.ca>, "Andrade, Ana CSCD:EX" <Ana.Andrade@gov.bc.ca>
Subject: RE: PE and PR Tax Agreement

Hi Tara,

Here's a simplified one-pager on the Port Edward Tax Agreement....I can't find anything on the Prince Rupert agreement – did they even reach an

agreement? Sean/Gary do you know if we have any notes on the PR agreement?

Cheers, Liam

From: Faganello, Tara CSCD:EX
Sent: Thursday, August 10, 2017 5:18 PM
To: Paget, Gary CSCD:EX; Grant, Sean CSCD:EX
Cc: Edwards, Liam CSCD:EX; Thomson, Lia CSCD:EX; Andrade, Ana CSCD:EX
Subject: PE and PR Tax Agreement

Hi

Do we have an existing note on the tax agreement between Prince Rupert and Port Edward? I'd like to get one for the meeting on RBA more for my background.

Tara A. Faganello CPA CGA BA

Assistant Deputy Minister, Local Government Division

Ministry of Municipal Affairs and Housing

250-356-6575 or 779-666-6100

From: [Faganello, Tara CSCD:EX](#)
To: [Andrade, Ana MAH:EX](#)
Subject: Fwd: Undeliverable: Briefing with Tara on Union Bay
Date: Thursday, August 3, 2017 1:00:18 PM
Attachments: [mime-attachment](#)
[ATT00001.htm](#)
[Briefing with Tara on Union Bay.msg](#)
[ATT00002.htm](#)

FYI

Sent from my iPhone

Begin forwarded message:

From: Mail Delivery Subsystem <postmaster@gems9.gov.bc.ca>
Date: August 3, 2017 at 10:48:16 AM PDT
To: <Tara.Faganello@gov.bc.ca>
Subject: Returned mail: see transcript for details

The original message was received at Thu, 3 Aug 2017 10:48:08 -0700
from e3pmbx12.idir.bcgov [142.34.177.196]

----- The following addresses had permanent fatal errors -----
s.22

(reason: 550 5.1.0 <tara.faganello@gov.bc.ca> sender rejected)

----- Transcript of session follows -----
... while talking to mx.telus.net:

MAIL From:<Tara.Faganello@gov.bc.ca>
SIZE=12632

<<< 550 5.1.0 <tara.faganello@gov.bc.ca> sender rejected
554 5.0.0 Service unavailable

From: [Faganello, Tara CSCD:EX](#)
To: [Andrade, Ana MAH:EX](#); [Gedney, Vanessa R MAH:EX](#); [Thompson, Laurel CSCD:EX](#)
Cc: [Thomson, Lia MAH:EX](#); [Dawes, Jacquie MAH:EX](#)
Subject: MSR requesting a phone meeting
Date: Tuesday, August 22, 2017 8:46:02 PM

Hi

On the flight back today from our tour, MSR read a number of the LGD transition notes. She has asked for a 30 minute call on Thursday or Friday to go thru her feedback with us. I'm not sure of which ones she's reviewed but says they are all LGD ones.

Ana/Vanessa can you please arrange with Christine a time that will work for MSR? Jacquie over to you if you are able to call in as well?

Thanks

Tara

Sent from my iPad

From: [Faganello, Tara CSCD:EX](#)
To: [Andrade, Ana CSCD:EX](#)
Subject: RD_Emergency_Contacts.xlsx
Date: Tuesday, August 15, 2017 3:54:24 PM
Attachments: [RD_Emergency_Contacts.xlsx](#)

From: [Faganello, Tara CSCD:EX](#)
To: [Andrade, Ana MAH:EX](#)
Cc: [Thomson, Lia MAH:EX](#)
Subject: Re: *ALERT: Incoming Assignment - eApprovals item 3159
Date: Tuesday, August 22, 2017 1:11:17 PM

There are a few other items from the LGD Look Ahead that needed to go to Minister before Convention i.e. UEL and possibly others. I'd like those to go first. If you email me the look ahead document I can give you my list?

Tara
Sent from my iPad

On Aug 22, 2017, at 1:04 PM, Andrade, Ana CSCD:EX <Ana.Andrade@gov.bc.ca> wrote:

Ok thank you. There has been a Minister's Council meeting schedule for Sept 11, should I add it to that one?

From: Faganello, Tara CSCD:EX
Sent: Tuesday, August 22, 2017 1:03 PM
To: Andrade, Ana CSCD:EX
Cc: Thomson, Lia CSCD:EX
Subject: Re: *ALERT: Incoming Assignment - eApprovals item 3159

Yes please, not a hurry though

Tara
Sent from my iPad

On Aug 22, 2017, at 1:01 PM, Andrade, Ana CSCD:EX
<Ana.Andrade@gov.bc.ca> wrote:

Tara, did you still want this to go forward for a Minister's Council meeting?

From: CSCD eApprovals [<mailto:DoNotReply@SP2010.gov.bc.ca>]
Sent: Wednesday, August 2, 2017 9:28 AM
To: Andrade, Ana CSCD:EX
Subject: *ALERT: Incoming Assignment - eApprovals item 3159

You have been sent an eApprovals Item by Nicholls, Barrie CSCD:EX.

Cliff Number: 206119

Other Number:

TRIM Number:

Topic: Cliff erosion at North West Marine Drive – mitigation and policy response

Date Final Due: 7/18/2017 12:00:00 AM

Last Action: Item Sent To

Comments:

Item refreshed on your behalf to update default watchers.

eApprovals Link:

<https://cscdeapprovals.gov.bc.ca/prod/SitePages/activeItems.aspx>

Super User Link:

<https://cscdeapprovals.gov.bc.ca/prod/SitePages/superUser.aspx>

Cliff Link:

<https://cscd.cliff.gov.bc.ca/log/upd/tl/500391/link>

From: [Faganello, Tara CSCD:EX](#)
To: [Andrade, Ana MAH:EX](#)
Cc: [Edmondson, Marijke MAH:EX](#)
Subject: Re: *ALERT: Incoming Assignment - eApprovals item 3221
Date: Friday, August 4, 2017 1:38:49 PM

Oh and please load the BN to my sharepoint too.

Tara
Sent from my iPad

On Aug 4, 2017, at 1:26 PM, Andrade, Ana CSCD:EX <Ana.Andrade@gov.bc.ca> wrote:

Should Janelle be attending both meetings or only one of them?

From: Edmondson, Marijke CSCD:EX
Sent: Friday, August 4, 2017 1:00 PM
To: Andrade, Ana CSCD:EX; Faganello, Tara CSCD:EX
Subject: RE: *ALERT: Incoming Assignment - eApprovals item 3221

Janelle Erwin

Marijke Edmondson | Director, Governance Structures
Governance and Structure Branch | Ministry of Municipal Affairs and Housing
Direct: 778.698.3227 | Mobile: s.17 | Fax: 250.387.7972 | Email:
marijke.edmondson@gov.bc.ca

From: Andrade, Ana CSCD:EX
Sent: Friday, August 4, 2017 12:59 PM
To: Faganello, Tara CSCD:EX; Edmondson, Marijke CSCD:EX
Subject: RE: *ALERT: Incoming Assignment - eApprovals item 3221

Does Janelle have a last name?

From: Faganello, Tara CSCD:EX
Sent: Friday, August 4, 2017 12:56 PM
To: Edmondson, Marijke CSCD:EX
Cc: Andrade, Ana CSCD:EX
Subject: Re: *ALERT: Incoming Assignment - eApprovals item 3221

Ok Ana can you let the DMO know that perhaps Janelle from MOTI should be invited to speak to the road questions.

Tara
Sent from my iPad

On Aug 4, 2017, at 12:34 PM, Edmondson, Marijke CSCD:EX
<Marijke.Edmondson@gov.bc.ca> wrote:

Whoops, sorry about the grammar/blank. If you send it back I'll correct and I forgot to double check the math in the legislation. I'll do that

momentarily.

The attachment was clipped from Jacquie's directive about what to include. The MLA request was vague and as Jacquie indicated further contact with the constituency office was to come from the MO, I didn't have an opening to seek clarification. I've let Janelle know that this meeting is happening, but haven't had a response yet on their internal progress.

Cheers, M.

Marijke Edmondson | Director, Governance Structures
Governance and Structure Branch | Ministry of Municipal Affairs and Housing
Direct: 778.698.3227 | Mobile: s.17 Fax: 250.387.7972 | Email:
marijke.edmondson@gov.bc.ca

From: Faganello, Tara CSCD:EX
Sent: Friday, August 4, 2017 11:32 AM
To: Edmondson, Marijke CSCD:EX; Andrade, Ana CSCD:EX
Subject: Fwd: *ALERT: Incoming Assignment - eApprovals item 3221

Trying again with Marijke's email. Pls see below

Sent from my iPhone

Begin forwarded message:

From: "Faganello, Tara CSCD:EX"
<Tara.Faganello@gov.bc.ca>
Date: August 4, 2017 at 11:30:58 AM PDT
To: "Andrade, Ana CSCD:EX"
<Ana.Andrade@gov.bc.ca>
Subject: Fwd: *ALERT: Incoming Assignment -
eApprovals item 3221

Needs some Grammar checking...
2nd bullet under summary.....included "a" commitment to
upgrade....

Possibly some formatting, it may be the view on my iPad
but the Action/Event column looks too far over to the
left, not
Lining up with the other margins.

Why is the last day to Challenge Results left blank?

Marijke we can discuss this afternoon but if the MLAals
concerns include transportation should we have someone
from MOTI there?

I can't open the meeting request material but does this

address all of the MLAs questions?

Ana please do any fixing up and when we hear back from Marijke it can go to DM.

Ana can you then load to my SharePoint all the docs so I can review in PDF for my meeting with Marijke this afternoon.

Thx

Sent from my iPhone

Begin forwarded message:

From: CSCD eApprovals
<DoNotReply@SP2010.gov.bc.ca>
Date: August 3, 2017 at 5:03:17 PM PDT
To: <Tara.Faganello@gov.bc.ca>
Subject: *ALERT: Incoming Assignment - eApprovals item 3221

You have been sent an eApprovals Item by Edmondson, Marijke CSCD:EX.

Cliff Number: 206398

Other Number:

TRIM Number:

Topic: Salt Spring Island Incorporation

Date Final Due: 8/4/2017 12:00:00 AM

Last Action: Item Approved

Comments:

eApprovals Link:

<https://cscdeapprovals.gov.bc.ca/prod/SitePages/activeItems.aspx>

Super User Link:

<https://cscdeapprovals.gov.bc.ca/prod/SitePages/superUser.aspx>

Cliff Link:

<https://cscd.cliff.gov.bc.ca/log/upd/tl/500721/link>

From: [Faganello, Tara CSCD:EX](#)
To: [Andrade, Ana MAH:EX](#)
Cc: [Jardim, Alexandra MAH:EX](#)
Subject: Re: *ALERT: Incoming Assignment - eApprovals item 3243
Date: Wednesday, August 9, 2017 10:30:42 PM

Yes thx

Tara
Sent from my iPad

On Aug 9, 2017, at 10:05 AM, Andrade, Ana CSCD:EX <Ana.Andrade@gov.bc.ca> wrote:

Will do once Tara approves. Tara are you ok with this?

From: Jardim, Alexandra CSCD:EX
Sent: Wednesday, August 9, 2017 10:03 AM
To: Andrade, Ana CSCD:EX
Subject: RE: *ALERT: Incoming Assignment - eApprovals item 3243

Hi Ana,

I'll send it out to all our Ministry contacts via emails with their package of UBCM resolutions. Just wanted to make sure Tara was okay with it before it goes out next week.

Thanks!
Allie

From: Andrade, Ana CSCD:EX
Sent: Tuesday, August 8, 2017 3:38 PM
To: Faganello, Tara CSCD:EX
Cc: Jardim, Alexandra CSCD:EX
Subject: RE: *ALERT: Incoming Assignment - eApprovals item 3243

Hi Allie, please let me know what you need from me to do this.

From: Faganello, Tara CSCD:EX
Sent: Tuesday, August 8, 2017 3:35 PM
To: Schmidt, Birgit CSCD:EX; Andrade, Ana CSCD:EX
Subject: RE: *ALERT: Incoming Assignment - eApprovals item 3243

Ana it is a letter/email out from moi to all DMs. Allie can assist you in getting it out per the eApps.

From: Schmidt, Birgit CSCD:EX
Sent: Tuesday, August 8, 2017 3:16 PM
To: Andrade, Ana CSCD:EX
Cc: Faganello, Tara CSCD:EX
Subject: Re: *ALERT: Incoming Assignment - eApprovals item 3243

This goes to Allie Jardim.

Sent from my BlackBerry 10 smartphone on the TELUS network.

From: Andrade, Ana CSCD:EX
Sent: Tuesday, August 8, 2017 3:15 PM
To: Schmidt, Birgit CSCD:EX
Cc: Faganello, Tara CSCD:EX
Subject: FW: *ALERT: Incoming Assignment - eApprovals item 3243

Hi Birgit, this one has been approved by the DM. Would you like me to send this eapps to you?

From: CSCD eApprovals [<mailto:DoNotReply@SP2010.gov.bc.ca>]
Sent: Tuesday, August 8, 2017 3:13 PM
To: Andrade, Ana CSCD:EX
Subject: *ALERT: Incoming Assignment - eApprovals item 3243

You have been sent an eApprovals Item by Langton, Heather CSCD:EX.

Cliff Number: 206452

Other Number:

TRIM Number:

Topic: 2017 UBCM Resolutions assigned to each ministry

Date Final Due: 8/31/2017 12:00:00 AM

Last Action: Item Sent To

Comments:

Approved by Jacquie, back to your area for action.

eApprovals Link:

<https://cscdeapprovals.gov.bc.ca/prod/SitePages/activeItems.aspx>

Super User Link:

<https://cscdeapprovals.gov.bc.ca/prod/SitePages/superUser.aspx>

Cliff Link:

<https://cscd.cliff.gov.bc.ca/log/upd/tl/500794/link>

From: [Faganello, Tara CSCD:EX](#)
To: [Thomson, Lia CSCD:EX](#)
Cc: [Andrade, Ana CSCD:EX](#)
Subject: RE: 2017 UBCM Convention - Sept 25 - 29, 2017, Vancouver, BC.
Date: Tuesday, August 15, 2017 3:47:00 PM

Great thank you

From: Thomson, Lia CSCD:EX
Sent: Tuesday, August 15, 2017 2:35 PM
To: Faganello, Tara CSCD:EX
Cc: Andrade, Ana CSCD:EX
Subject: FW: 2017 UBCM Convention - Sept 25 - 29, 2017, Vancouver, BC.

Hi Tara,

Y you are now registered for UBCM and I've registered you for the UBCM Welcome Reception on Tuesday. I will also enter details for the President's Dinner once I receive them.

Thank you,

Lia Thomson | Executive Administrative Assistant

Local Government Division
Ministry of Municipal Affairs and Housing
Email: Lia.Thomson@gov.bc.ca
Phone: 778-698-7409

From: UBCM Registration Confirmation [<mailto:civicinfo@civicinfo.bc.ca>]
Sent: Tuesday, August 15, 2017 2:34 PM
To: Thomson, Lia CSCD:EX
Subject: 2017 UBCM Convention - Sept 25 - 29, 2017, Vancouver, BC.



Thank you for registering for the:

2017 UBCM Convention - Sept 25 - 29, 2017, Vancouver, BC.

This is an automated response, detailing the information we have received from you. You do not need to reply to this e-mail.

****To change the details of your registration or to cancel it please email requests to convention@ubcm.ca****

Contact	A. Registration Information	
Raelene Adamson 604-270-8226 ext 101 convention@ubcm.ca When September 25 - 29, 2017 Where Vancouver Convention Centre 999 Canada Place Vancouver, BC	Registration Type:	Government Staff
	First Name:	TARA
	Last Name:	FAGANELLO
	Representing (Organization):	Min. of Municipal Affairs and Housing
	Position:	Assistant Deputy Minister, Local Government Division
	Address:	6th Floor - 800 Johnson Street

[View map](#)

Share



[Share this event on Facebook](#)



[Tweet that you are attending](#)

Remember

☐ [Save to Outlook Calendar](#)

City:	Victoria
Province:	British Columbia
Postal Code:	V8W 1N3
Phone:	250-356-6575
Delegate's Cell:	s.17
Delegate's Email:	tara.faganello@gov.bc.ca
Photo Permission?:	NO
Dietary Restrictions:	None
Allergies:	s.22
Wheelchair/Scooter Accessibility?:	NO
Staff Contact:	Lia Thomson
Staff Phone:	s.17
Staff Email:	lia.thomson@gov.bc.ca

Other Convention Options

B. Monday, Sept 25, 2017.

#1 Agricultural Study Tour:
Innovations in Agrifood (8:15am - 5:00pm):

#2 Electric Vehicle Study Tour - BCIT
Oasis Renewable Energy (7:45am - 12:30pm):

#3 Dissecting Affordability - Root Causes and Implications (9:00am - 12:00pm):

#4 Legalized Cannabis in British Columbia (9:00am - 12:00pm):

#5 Funding for Local Governments (9:00am - 12:00pm):

#6 Advancing Local Government & First Nations Relations (1:30pm - 4:30pm):

#7 Green Innovation and other Environment Policy (1:30pm - 4:30pm):

Mayors' Caucus (1:30pm - 4:30pm):

C. Tuesday, Sept 26, 2017.

Forums (9:00 am - 12 pm):

Welcome Reception (6:30 pm): YES

D. Wednesday, Sept 27, 2017.

Area Association Luncheon:

E. Thursday, Sept 28, 2017.

Delegates Lunch:

Delegates Harbour Tour (1:00pm - 3:30pm):

UBCM Banquet (6:30 pm):

Payment Information

Registration Fee:	\$170.00
(Monday - Tuesday) Pre-Convention:	\$60.00
Other Convention Fees:	\$0.00
Partners Program:	\$0.00
Sub Total:	\$230.00
Tax (5% GST #10815 0541):	\$11.50
Total (after tax):	\$241.50

Date Registered: 15-August-17



CivicInfo Registration Services

From: [Faganello, Tara CSCD:EX](#)
To: [Andrade, Ana CSCD:EX](#); [Paget, Gary CSCD:EX](#)
Cc: [Schmidt, Birgit CSCD:EX](#); [Thomson, Lia CSCD:EX](#)
Subject: RE: 2017 UBCM Convention: September 25 - 29, Vancouver, BC - Update on Convention Details
Date: Monday, August 14, 2017 11:04:00 AM

Thank you

From: Andrade, Ana CSCD:EX
Sent: Monday, August 14, 2017 10:29 AM
To: Faganello, Tara CSCD:EX; Paget, Gary CSCD:EX
Cc: Schmidt, Birgit CSCD:EX; Thomson, Lia CSCD:EX
Subject: RE: 2017 UBCM Convention: September 25 - 29, Vancouver, BC - Update on Convention Details
Hi Tara and Gary, Lia will register the both of you for UBCM.

From: Schmidt, Birgit CSCD:EX
Sent: Monday, August 14, 2017 10:23 AM
To: CSCD Community and Legislative Services Division; CSCD Executive Support Team; CSCD Local Government Division; CSCD Management Services Division; Rotgans, Trudy OHCS:EX; Leslie, Lisa GCPE:EX; Mandybura, Cadence GCPE:EX; CSCD Executive; Perry, Monica CSCD:EX
Subject: 2017 UBCM Convention: September 25 - 29, Vancouver, BC - Update on Convention Details
Hello

This e-mail will be of interest to staff attending the UBCM Convention and outlines the process and provides information for:

- Convention registration;
- Accommodations reminder;
- Computer access and arranging DTS/VPN access if required;
- Scheduling staff meetings with local government delegates; and
- At Convention logistics.

The 2017 UBCM Convention is being held at the [Vancouver Convention Centre East Building \(VCC\)](#), 1055 Canada Place, Vancouver, BC.

To make the best use of resources at Convention again this year, it is suggested the priority for staff attending be those who are: supporting the Minister at meetings with delegates (Scribes); serving as UBCM Resolution Recorders; participating, presenting, or having a significant interest in a clinic, workshop or other business session; meeting with local government delegates; or staffing the Provincial Appointments Desk. Doubling up on duties is also suggested, e.g. scribing and attending delegate meetings or resolutions. Please obtain your Director / Executive Director approval to attend.

Please note the various deadlines below.

Convention Registration

Delegate registration forms and fee information are available through the UBCM's website at: [UBCM 2017/Registration](#).

When registering, select "**Provincial/Federal Government Staff**" on the "Registration Type". (UBCM is in the process of updating the ministry names drop down menu – please click other and enter Ministry of Municipal Affairs and Housing) UBCM identifies what is included in the registration fee and which events have additional fees and the dates those fees escalate. **Note, in general, staff do not attend the luncheons or receptions listed. Executive staff may attend some functions with the Minister.** The base registration rate for government staff is \$170.00. Payment by credit card is required at time of registration. Please use the UBCM project number **5100999** on your expense claim.

UBCM's cancellation policy is as follows; please note that all cancellations must be in writing:

- full refund if cancelled by August 11;
- 50 per cent refund if cancelled between August 12 – 25;
- no refund after August 25.

Registration closes **September 15, 2017 at 4:30 p.m.** On-site registration will be available as space permits. Substitutions are allowed. Please notify UBCM at the earliest opportunity of any substitutions.

Registration activates the issuance of a name tag, which is the credential required for access to the provincial government meetings area, workshops, clinics and plenary sessions. Please note that UBCM discourages generic registrations (e.g. "MAH Staff Person"). Please use specific names when registering staff; however, these can be interchangeable b staff.

Accommodations

The Ministry has secured a small hotel room block at the Four Seasons Hotel, 791 West Georgia Street (10 minute walk to the Vancouver Convention Centre) for a rate of \$250.00/night. However, the block is largely filled. If you still need to book a room please contact Angie Gold at Angie.Gold@gov.bc.ca. She will check availability within the accommodation block. Otherwise, see the link to the [Business Travel Accommodation Listing](#) to assist with getting the best government rate.

Computer Access / Arranging DTS/Remote Access (VPN)

Laptops and printers will be available in the Ministry's staff room located in the VCC, on the second level, East Building, Room 6.

Staff can view their Outlook email via <https://summer.gov.bc.ca>. However, to access files on the LAN or personal folders in Outlook, staff will need to log on to DTS or use Remote Access (VPN).

If staff requires part-time DTS or VPN, a OneStop Request must be submitted to the Applications HelpDesk. **Requests must have prior Executive Director approval.** For billing purposes, DTS is a voted cost paid at the corporate level, whereas VPN is a recovered cost paid at the branch level at a cost of 0.35 cents per hour. Please note, you will need to cancel DTS or VPN through OneStop at the end of September to minimize charges. <http://icw.onestop.cd.gov.bc.ca/helpdesk/newlogin.asp>.

IMPORTANT: If you anticipate the need to print documents while at the Convention, DTS is recommended over VPN for more reliable connectivity. If you require further information on these services, please visit <http://icw.cscd.gov.bc.ca/isb/operations/remote/remotearchive.html>.

OneStop requests must be submitted by **September 1** to allow set up of profiles. It is **strongly** recommended to log onto DTS/VPN **prior to** UBCM Convention week, especially if using DTS, as there may be changes in functionality from previous versions. Please prepare by testing and learning new applications prior to needing them at the Convention.

If you have questions about DTS/VPN, please contact Anika Walker, IT/IM Project Manager, ISB at: 250 356-7793.

Scheduling Staff Meetings with Local Government Delegates

Provincial government staff meetings with local government delegates will be confirmed once Cabinet Ministers' meeting schedules are finalized. Cabinet Ministers' meetings (except MAH Minister) are managed by the Premier's Vancouver Office. It is anticipated that schedules will be distributed to Ministers' Offices by early to mid-September this year.

The deadline for local governments to submit an online meeting request form for meetings with provincial government staff is **August 31, 2017**. Scheduling for 2017 will be managed by **Laura Smith**. While we do our best to respond to meeting requests received after August 31, delegates can

also request and schedule a meeting at the Provincial Appointments Desk on site at Convention. Laura Smith will contact you in late August/early September with details on the meeting requests received to date for your Division/Branch. Please provide Laura with the name and availability of the staff taking meetings with delegates so she can advise the local governments of the schedule or advise of alternate arrangements (e.g. scheduled conference call between parties; meeting to occur at a later date, etc.).

Scribes

If you have volunteered to scribe, an email with further details of the process will be sent to you in the coming weeks.

At Convention Logistics

The majority of the forums and sessions will take place in the **East Building, VCC**, including Convention opening, Cabinet Panels and UBCM resolutions debate.

- Premier and Cabinet Ministers meetings with local government delegates will take place beginning Monday afternoon through to Thursday afternoon. Staff at the Provincial Appointments Desk will have location information for these meetings, if required.
- Minister of Municipal Affairs and Housing meetings will be held in **Room 20**, second level, East Building, VCC. These meetings will be held Monday morning through to Thursday afternoon or Friday morning, depending upon the number of meeting requests granted.
- Delegate meetings with provincial government ministry, agency, commission and corporation (MACC) staff take place:

Tuesday, September 26, 8:30 a.m. – 4:00 p.m.

Cypress Suite, Restaurant Level, Pan Pacific Hotel (accessible through the elevators in the VCC)

Wednesday, September 27 and Thursday, September 28, 8:30 a.m. – 4:00 p.m.

VCC, East Building, Exhibition Hall C

- The Provincial Appointments Desk will be located:

Monday, September 25 and Tuesday, September 26, 8:30 a.m. – 4:00 p.m.

VCC, East Building, Lobby

Wednesday, September 27 and Thursday, September 28, 8:30 a.m. – 4:00 p.m.

VCC, East Building, Exhibition Hall C

- The MAH staff room will be in **Room 6**, second level, East Building, VCC. There will be **eight** computers and **two** printers for our use. We will be supported by two ISB technical staff, Scott Notenbergh and David Bright, who also provide support for GCPE.
- GCPE Central and GCPE MAH will have a staff room located in **Room 19**, second level, East Building, VCC.
- **Note regarding Escalators:** The two main escalators in the lobby of the Vancouver Convention Centre East building will be closed for repair during Convention as well as the escalators to the Pan Pacific Hotel (where provincial staff meetings are held on Tuesday). Access to Level 2 will be via the escalators located by Ballroom C. There will be limited elevator access as these will be fully in use. Please allow

additional time to travel between venues.

Please contact me if you have any questions. Thank you.

Regards,

Birgit Schmidt

Director, Operations and Client Relations

Local Government Division >Ministry of Municipal Affairs and Housing

Phone: 778-698-3260 > E-mail: Birgit.Schmidt@gov.bc.ca

NOTE: We have transferred our phone systems to VOIP; you must dial all 10 digits in order to reach me.

From: [Faganello, Tara CSCD:EX](#)
To: [Andrade, Ana CSCD:EX](#)
Cc: [Thomson, Lia CSCD:EX](#); [Schmidt, Birgit CSCD:EX](#)
Subject: RE: 2017 UBCM Provincial Staff Meeting Request - Prince Rupert (City)
Date: Friday, August 25, 2017 3:42:00 PM

Sure. Probably good to have Monica/Gary there too.

From: Andrade, Ana CSCD:EX
Sent: Friday, August 25, 2017 1:36 PM
To: Faganello, Tara CSCD:EX
Cc: Thomson, Lia CSCD:EX; Schmidt, Birgit CSCD:EX
Subject: FW: 2017 UBCM Provincial Staff Meeting Request - Prince Rupert (City)

Tara over to you. Will you meet with Prince Rupert? The issue is Port Edward and Airport Ferry. As we will need to see when it is best to schedule this meeting for you.

Thank you.

From: 2017 CSCD UBCM Meeting Requests CSCD:EX
Sent: Friday, August 25, 2017 12:56 PM
To: Andrade, Ana CSCD:EX; Porcher, Elizabeth CSCD:EX
Cc: Thomson, Lia CSCD:EX; Norman, Jan CSCD:EX; Schmidt, Birgit CSCD:EX
Subject: 2017 UBCM Provincial Staff Meeting Request - Prince Rupert (City)

Good Afternoon Ana and Elizabeth,

Please review the attached Provincial staff meeting request from the City Prince Rupert. They are request a meeting with Tara Faganello (LGD-ADM) and Kevin Volk (CLSD-ADM).

Once you have reviewed and determined whether this request falls under your ADM's responsibility or not, let me know as soon as possible.

Thanks very much,

Laura Smith || UBCM MACC Meeting Coordinator
Client Relations || Local Government Division
Ministry of Municipal Affairs and Housing
PO Box 9839 Stn Prov Govt, Victoria BC, V8W 9T1
(T): 778 698-3263 (F): 250 387-7972

From: [Faganello, Tara CSCD:EX](#)
To: [Andrade, Ana CSCD:EX](#)
Cc: [Thomson, Lia CSCD:EX](#)
Subject: RE: 2017 UBCM Resolutions requiring Ministry response
Date: Friday, August 25, 2017 12:53:00 PM

No that's fine thank you

From: Andrade, Ana CSCD:EX
Sent: Thursday, August 24, 2017 3:36 PM
To: Faganello, Tara CSCD:EX
Cc: Thomson, Lia CSCD:EX
Subject: FW: 2017 UBCM Resolutions requiring Ministry response
Importance: High

Tara, these emails have been sent on your behalf. Would you like to see them all, or should I group them all for you? There is about 10 of them.

From: Jardim, Alexandra CSCD:EX
Sent: Thursday, August 24, 2017 3:20 PM
To: MacMillan, Karen SDSI:EX
Cc: Andrade, Ana CSCD:EX
Subject: 2017 UBCM Resolutions requiring Ministry response
Importance: High

Dear Deputy Minister Sheila Taylor,

On behalf of Assistant Deputy Minister Tara Faganello, Assistant Deputy Minister of Municipal Affairs and Housing, I have enclosed the following documents for the Ministry of Social Development and Poverty Reduction:

1. Cover letter from Tara Faganello, Assistant Deputy Minister;
2. Information regarding changes to the 2017 UBCM Resolution Response Process;
3. Frequently Asked Questions on the UBCM resolutions process;
4. Sample Resolution Response; and
5. Resolution(s) for your area of responsibility.

If a resolution has been incorrectly assigned to your ministry, please notify me as soon as possible, so that the resolution may be redirected to the appropriate ministry.

As a reminder, at this time we are only asking for **key messaging on “hot button”/controversial resolutions, which are due no later than September 11th, 2017.**

Full resolution responses are due no later than October 15th, 2017.

Please contact me directly if you have any questions or concerns.

Kind regards,
Allie

Alexandra Jardim | Librarian/Research and Information Analyst
Local Government Policy, Research and Legislation
Ministry of Municipal Affairs and Housing

Ph: 778-698-3467 | Fax: 250-387-6212 | alexandra.jardim@gov.bc.ca
6th Floor, 800 Johnson St | PO Box 9847 Stn Prov Govt | Victoria, BC | V8W 9T2

From: [Faganello, Tara CSCD:EX](#)
To: [Thomson, Lia CSCD:EX](#)
Cc: [Andrade, Ana CSCD:EX](#)
Subject: RE: 2017 UBCUBCM Convention Strategic Overview - Cabinet Presentation August 22.pptx
Date: Wednesday, August 23, 2017 3:37:00 PM

Thank you

From: Thomson, Lia CSCD:EX
Sent: Wednesday, August 23, 2017 2:22 PM
To: Faganello, Tara CSCD:EX
Cc: Andrade, Ana CSCD:EX
Subject: FW: 2017 UBCUBCM Convention Strategic Overview - Cabinet Presentation August 22.pptx

Tara – on your eBinder as usual for tomorrow if need be. ☺

From: Schmidt, Birgit CSCD:EX
Sent: Wednesday, August 23, 2017 1:36 PM
To: Faganello, Tara CSCD:EX; Paget, Gary CSCD:EX
Cc: Thomson, Lia CSCD:EX; Andrade, Ana CSCD:EX
Subject: RE: 2017 UBCUBCM Convention Strategic Overview - Cabinet Presentation August 22.pptx

Yes, and will bring copies.

From: Faganello, Tara CSCD:EX
Sent: Wednesday, August 23, 2017 1:35 PM
To: Paget, Gary CSCD:EX; Schmidt, Birgit CSCD:EX
Cc: Thomson, Lia CSCD:EX; Andrade, Ana CSCD:EX
Subject: RE: 2017 UBCUBCM Convention Strategic Overview - Cabinet Presentation August 22.pptx

Can we go over at our 1/1 tomorrow how you've updated for Jacquie's comments?

From: Paget, Gary CSCD:EX
Sent: Wednesday, August 23, 2017 12:56 PM
To: Dawes, Jacquie CSCD:EX; Schmidt, Birgit CSCD:EX
Cc: Faganello, Tara CSCD:EX; Gedney, Vanessa R CSCD:EX
Subject: RE: 2017 UBCUBCM Convention Strategic Overview - Cabinet Presentation August 22.pptx

Good thoughts Jacquie.

Thank you

From: Dawes, Jacquie CSCD:EX
Sent: Wednesday, August 23, 2017 11:31 AM
To: Schmidt, Birgit CSCD:EX; Paget, Gary CSCD:EX
Cc: Faganello, Tara CSCD:EX; Gedney, Vanessa R CSCD:EX
Subject: 2017 UBCUBCM Convention Strategic Overview - Cabinet Presentation August 22.pptx

Thanks Birgit / Gary
This is getting closer.

I still have a number of thoughts. Have played a bit with the format / approach, left a # of Qs / suggestions inside in red ink...just so you can find them!

Thanks

Jacquie

From: [Faganello, Tara CSCD:EX](#)
To: [Andrade, Ana MAH:EX](#)
Subject: Re: 2017-08-14_MAH Cabinet Items
Date: Monday, August 14, 2017 3:46:52 PM

Yes please

Sent from my iPhone

On Aug 14, 2017, at 3:13 PM, Andrade, Ana CSCD:EX <Ana.Andrade@gov.bc.ca> wrote:

Hi Tara, are you ok if I share with LGD Executives and Lia as an fyi.

From: Langton, Heather CSCD:EX
Sent: Monday, August 14, 2017 2:58 PM
To: Andrade, Ana CSCD:EX; Hay, Lorna CSCD:EX; Porcher, Elizabeth CSCD:EX; Ramsay, Launa P OHCS:EX
Subject: 2017-08-14_MAH Cabinet Items

Good afternoon folks, here is our latest one-pager. As things are changing so quickly thought I would send out an update.

H

<2017-08-14_MAH Cabinet Items.docx>

From: [Faganello, Tara CSCD:EX](#)
To: [Andrade, Ana MAH:EX](#)
Cc: [Hurtig, Jane MAH:EX](#); [Lynch, Karen MAH:EX](#); [Preston, Hope CSCD:EX](#); [Gedney, Vanessa R MAH:EX](#)
Subject: Re: 206415 CRD Mayors and Chair Draft - RS edits (2)
Date: Monday, August 21, 2017 9:08:45 AM

We are all good. Emails and Exec Summaries went to Mayors/Chair and I know you have couriered my letter and full report to CAOs. Thanks

Tara
Sent from my iPad

On Aug 18, 2017, at 12:01 PM, Andrade, Ana CSCD:EX <Ana.Andrade@gov.bc.ca> wrote:

They were going to be couriered out this not. Hope r u able to confirm please.

Sent from my Samsung Galaxy smartphone.

----- Original message -----

From: "Hurtig, Jane PREM:EX" <Jane.Hurtig@gov.bc.ca>
Date: 2017-08-18 11:54 AM (GMT-08:00)
To: "Faganello, Tara CSCD:EX" <Tara.Faganello@gov.bc.ca>
Cc: "Gedney, Vanessa R CSCD:EX" <Vanessa.Gedney@gov.bc.ca>, "Andrade, Ana CSCD:EX" <Ana.Andrade@gov.bc.ca>
Subject: RE: 206415 CRD Mayors and Chair Draft - RS edits (2)

Hello – could you tell me if letters and report went out to Mayors.

Thanks.

jh

Jane Hurtig
Ministerial Assistant to Minister of Municipal Affairs and Housing and responsible
for Translink
Cell s.17

From: Faganello, Tara CSCD:EX
Sent: Thursday, August 17, 2017 10:40 AM
To: Hurtig, Jane PREM:EX
Cc: Gedney, Vanessa R CSCD:EX; Andrade, Ana CSCD:EX
Subject: RE: 206415 CRD Mayors and Chair Draft - RS edits (2)

Thank you Jane

From: Hurtig, Jane PREM:EX
Sent: Thursday, August 17, 2017 9:30 AM
To: Faganello, Tara CSCD:EX

Subject: 206415 CRD Mayors and Chair Draft - RS edits (2)

Edited letter.

Please give me a call if you have any concerns.

Sorry for delay.

Will get other documents back to you this morning.

jh

From: [Faganello, Tara CSCD:EX](#)
To: [Andrade, Ana MAH:EX](#)
Subject: Re: 206429 - RBA Meeting materials for the meeting on Aug 9 at 230pm..
Date: Sunday, August 6, 2017 3:36:09 PM

Hi can you block some time on Tuesday for me to review?

Thx

Tara
Sent from my iPad

> On Aug 4, 2017, at 4:29 PM, Andrade, Ana CSCD:EX <Ana.Andrade@gov.bc.ca> wrote:
>
> Hi Tara, r u able to review, then I will add it to eapps 3235. This is for the meeting with the three RDs. Marnie,
please send me back the eapps, so that I can add this to it.
>
> Thank s.
> <206429 - RBA.docx>

From: [Faganello, Tara CSCD:EX](#)
To: [Andrade, Ana CSCD:EX](#); [Train2, CSCD CSCD:EX](#)
Cc: [Perry, Monica CSCD:EX](#)
Subject: RE: 206513 Kirkland Draft MP addition
Date: Thursday, August 10, 2017 4:46:00 PM

Hi Monica,

Do you know if our Housing colleagues have approved this letter?

From: Faganello, Tara CSCD:EX
Sent: Thursday, August 10, 2017 12:11 PM
To: Andrade, Ana CSCD:EX
Cc: Train2, CSCD CSCD:EX
Subject: RE: 206513 Kirkland Draft MP addition

Thank you, have the Housing folks reviewed? Ana please add to eApps with the Incoming and send to me and I will send up to Jacquie.

T

From: Andrade, Ana CSCD:EX
Sent: Thursday, August 10, 2017 8:13 AM
To: Faganello, Tara CSCD:EX
Cc: Train2, CSCD CSCD:EX
Subject: FW: 206513 Kirkland Draft MP addition

Tara over to you to review.

From: Train2, CSCD CSCD:EX
Sent: Wednesday, August 9, 2017 5:00 PM
To: Andrade, Ana CSCD:EX; Tubman, Tammy CSCD:EX
Cc: Perry, Monica CSCD:EX; Klein, Yaheli CSCD:EX; Thomson, Lia CSCD:EX
Subject: 206513 Kirkland Draft MP addition

Ana and Tammy, my IDIR isn't working properly (apparently it will take a day or so....) Therefore, I am back on the training email. I have prepared a draft response (and copied myself and Yaheli, who helped find key materials for this response).

I am not certain on this response, but this seems logical, so let me know if I am way off. Tammy, I hope it is OK, but I made a few minor changes to the draft that was sent to me.

Monica.

From: [Faganello, Tara CSCD:EX](#)
To: [Thomson, Lia MAH:EX](#)
Cc: [Andrade, Ana MAH:EX](#); [Norman, Jan MAH:EX](#)
Subject: Re: ACTION: Northern Development Initiative Trust Estimates Note
Date: Monday, August 28, 2017 1:42:12 PM

Yes thanks

Tara
Sent from my iPad

On Aug 28, 2017, at 10:13 AM, Thomson, Lia CSCD:EX <Lia.Thomson@gov.bc.ca> wrote:

Hi Tara,

See below. A request has been put in for JTT to include an updated NDIT note in MAH's Estimates materials.

Let me know if this will be sufficient.

Thank you,
Lia

Lia Thomson | Executive Administrative Assistant
Local Government Division
Ministry of Municipal Affairs and Housing
Email: Lia.Thomson@gov.bc.ca
Phone: 778-698-7409

From: Bains, Jasmine CSCD:EX
Sent: Monday, August 28, 2017 10:06 AM
To: Thomson, Lia CSCD:EX
Cc: Andrade, Ana CSCD:EX
Subject: RE: ACTION: Northern Development Initiative Trust Estimates Note

Hi Lia – I believe JTT does not include a note related to the NDIT for their Estimates materials, however, I can put in a request with JTT staff to see if they can provide an updated NDIT note to include in MAH's Estimates materials. Will request the note now.

Thanks!

Jasmine

From: Thomson, Lia CSCD:EX
Sent: Monday, August 28, 2017 10:03 AM
To: Bains, Jasmine CSCD:EX
Cc: Andrade, Ana CSCD:EX

Subject: FW: ACTION: Northern Development Initiative Trust Estimates Note

Hi Jasmine,

Tara would like to know if it is possible for you to check with JTT and see if they plan to produce a note from their end, and if so, could we receive a copy of that note?

Let me know once you hear back.

Thank you,

Lia Thomson | Executive Administrative Assistant

Local Government Division

Ministry of Municipal Affairs and Housing

Email: Lia.Thomson@gov.bc.ca

Phone: 778-698-7409

From: Norman, Jan CSCD:EX

Sent: Friday, August 25, 2017 4:10 PM

To: Andrade, Ana CSCD:EX

Cc: Thomson, Lia CSCD:EX; Schmidt, Birgit CSCD:EX

Subject: FW: ACTION: Northern Development Initiative Trust Estimates Note

Hi Ana,

This is a follow-up item from Spring Estimates. After you read the trail, give me a call if you have any questions.

Essentially, please check with Tara if this note is still required and, if so, ask Jasmine to request a copy.

Cheers,

Jan

From: Jenkins, Carol CSCD:EX

Sent: Tuesday, February 7, 2017 2:38 PM

To: Norman, Jan CSCD:EX

Subject: RE: ACTION: Northern Development Initiative Trust Estimates Note

Will do. ☺

Carol Jenkins

Sr Policy Advisor

Serving the Economy Sector (CSCD, JTSTL, MIT, SBRT)

250-387-8640

From: Norman, Jan CSCD:EX
Sent: Tuesday, February 7, 2017 2:23 PM
To: Jenkins, Carol CSCD:EX
Subject: RE: ACTION: Northern Development Initiative Trust Estimates Note

Thanks Carol. Can you please let me know when it arrives? Tara and Gary will want to review.

Cheers,

Jan

From: Jenkins, Carol CSCD:EX
Sent: Tuesday, February 7, 2017 1:16 PM
To: Norman, Jan CSCD:EX
Cc: Andrade, Ana CSCD:EX; Schmidt, Birgit CSCD:EX; Paget, Gary CSCD:EX; Hinton, Ryan CSCD:EX
Subject: RE: ACTION: Northern Development Initiative Trust Estimates Note

Hi Jan,

Last year's note has been sent to JTST with a request to update it. Sounds like they have not developed their own note this year. We will ask them to provide the updated note ASAP, but we may not receive it until later this week.

Carol Jenkins
Sr Policy Advisor
Serving the Economy Sector (CSCD, JTSTL, MIT, SBRT)
250-387-8640

From: Norman, Jan CSCD:EX
Sent: Tuesday, February 7, 2017 11:58 AM
To: Jenkins, Carol CSCD:EX
Cc: Andrade, Ana CSCD:EX; Schmidt, Birgit CSCD:EX; Paget, Gary CSCD:EX; Hinton, Ryan CSCD:EX
Subject: ACTION: Northern Development Initiative Trust Estimates Note
Importance: High

Hello Carol,

For Estimates Debate 2016, MPF requested that Northern Development Initiative Trust (the Trust) be covered in CSCD's Estimates material. The Trust is the responsibility of JTST and so last year Simon made arrangements for a copy of their note to be forwarded to us.

Could you please make similar arrangements for this year?

Please call/email if you have any questions.

Jan

Jan Norman | Project Management Analyst
Operations and Client Relations | Local Government Division | Ministry of Community, Sport
and Cultural Development
PO Box 9845 Stn Prov Govt | Victoria, BC | V8W 9T2
Telephone: 778 698-3201 | Fax: 250 387-7973



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From: [Faganello, Tara CSCD:EX](#)
To: [Andrade, Ana CSCD:EX](#); [Thomson, Lia CSCD:EX](#); [Davies, Michael ISMC:EX](#)
Subject: RE: Add DTS iStore #812966 / SR2333461 is Resolved
Date: Tuesday, August 29, 2017 4:25:00 PM

Oh ok

-----Original Message-----

From: Andrade, Ana CSCD:EX
Sent: Tuesday, August 29, 2017 11:10 AM
To: Faganello, Tara CSCD:EX; Thomson, Lia CSCD:EX; Davies, Michael ISMC:EX
Subject: RE: Add DTS iStore #812966 / SR2333461 is Resolved

Hi Tara, Birgit had asked that we have VPN and DTS just for the week of Convention.

-----Original Message-----

From: Faganello, Tara CSCD:EX
Sent: Tuesday, August 29, 2017 11:09 AM
To: Thomson, Lia CSCD:EX; Andrade, Ana CSCD:EX; Davies, Michael ISMC:EX
Subject: RE: Add DTS iStore #812966 / SR2333461 is Resolved

Hi not sure I need DTS, I go in thru VPN. Michael?

-----Original Message-----

From: Thomson, Lia CSCD:EX
Sent: Tuesday, August 29, 2017 10:30 AM
To: Faganello, Tara CSCD:EX; Andrade, Ana CSCD:EX
Subject: FW: Add DTS iStore #812966 / SR2333461 is Resolved

Hi Tara & Ana,

We should all now have DTS access. I will save this email in my calendar for Sunday, September 24th, so we can easily access for instructions if need be.

Thank you,
Lia

-----Original Message-----

From: Quinn, Connor CSCD:EX
Sent: Tuesday, August 29, 2017 10:27 AM
To: Thomson, Lia CSCD:EX
Subject: FW: Add DTS iStore #812966 / SR2333461 is Resolved

Hi Lia,

Ana, Tara, and yourself should be able to log in with DTS. Please see below for instructions.

Thank you,

Connor Quinn | AppsHelp Co-op | Information Systems Branch Ministry of Jobs, Trades & Technology | Ministry of Tourism, Arts & Culture Ministry of Municipal Affairs & Housing | Ministry of Labour
AppsHelp: 250-356-9600 | Direct : 778-698-4844

-----Original Message-----

From: 77000@gov.bc.ca [mailto:77000@gov.bc.ca]
Sent: Monday, August 28, 2017 8:10 PM
To: Quinn, Connor CSCD:EX
Subject: Add DTS iStore #812966 / SR2333461 is Resolved

Hello,
Regarding iStore #812966 / SR2333461

DTS access added for Faganello, Tara CSCD:EX (TFAGANEL) as requested.

Users can access DTS from any computer with a connection to the internet, using Internet Explorer to connect to <https://dts.gov.bc.ca>. Detailed DTS documentation can be found at the following website <https://dts.gov.bc.ca/Citrix/Documentation/new.htm>

NOTE: If this user has DTS service without a home drive, they will receive errors at logon; desktop items and some application settings will not be retained. All files, documents, etc. must be stored on network mapped drives, paying special attention to make sure they are not being saved, by default, on the desktop or user profile. Anything accidentally saved on the desktop or user profile may be lost. There may also be other miscellaneous unexpected errors.

Questions? Contact the 7-7000 Service Desk online, by e-mail at 77000@gov.bc.ca or call 250 387-7000, toll-free 1-866-660-0811.

Thank you,
Identity and Access Management
Office of the Chief Information Officer
Service Desk Email: 77000@gov.bc.ca
Service Desk Tel: (250) 387-7000
WO1477034

From: [Faganello, Tara CSCD:EX](#)
To: [Thomson, Lia MAH:EX](#)
Subject: Re: August 28th
Date: Monday, August 21, 2017 4:21:16 PM

SOrry hit send too soon. But can call in.

Tara
Sent from my iPad

On Aug 21, 2017, at 9:19 AM, Thomson, Lia CSCD:EX <Lia.Thomson@gov.bc.ca> wrote:

Hi Tara,

No problem.

s.22 and ideally would like to make this a call?

I will work to coordinate.

Thank you,

Lia Thomson | Executive Administrative Assistant
Local Government Division
Ministry of Municipal Affairs and Housing
Email: Lia.Thomson@gov.bc.ca
Phone: 778-698-7409

From: Faganello, Tara CSCD:EX
Sent: Monday, August 21, 2017 9:09 AM
To: Thomson, Lia CSCD:EX
Subject: Fwd: August 28th

HI can you see about time for Gordon and I to have a quick update. Can join with Kevin too if that is an option...

Tara
Sent from my iPad

Begin forwarded message:

From: "Ruth, Gordon AGLG:EX" <Gordon.Ruth@aglg.ca>
Date: August 18, 2017 at 1:47:47 PM PDT
To: "Dawes, Jacquie CSCD:EX" <Jacquie.Dawes@gov.bc.ca>
Cc: "Volk, Kevin CSCD:EX" <Kevin.Volk@gov.bc.ca>, "Faganello, Tara CSCD:EX" <Tara.Faganello@gov.bc.ca>, "Granholm, Christina AGLG:EX"

<Christina.Granholm@aglg.ca>

Subject: August 28th

Hi Jacquie,

I am in the Victoria area on the 28th for a meeting in the morning, but thought to see if you and or Tara/Kevin would have some time in the afternoon. At this point my next meeting is at 4pm, so some open time.

Nothing urgent, but wanted to see if an update from both sides may be of value – Christina copied here can work to set up as needed. If this doesn't fit not a concern.

Have a good weekend all.

Regards,

Gordon

Gordon Ruth FCPA, FCGA
Auditor General for Local Government

<image001.gif>

From: [Faganello, Tara CSCD:EX](#)
To: [Thomson, Lia CSCD:EX](#)
Cc: [Andrade, Ana CSCD:EX](#)
Subject: RE: BN Updates
Date: Wednesday, August 16, 2017 4:25:00 PM

Ok thx

From: Thomson, Lia CSCD:EX
Sent: Wednesday, August 16, 2017 4:12 PM
To: Faganello, Tara CSCD:EX
Cc: Andrade, Ana CSCD:EX
Subject: FW: BN Updates

Hi Tara,

FYI – you should see the Minister’s Tour BNs coming through from Kris tonight. I have asked him to send them directly to you in eApps, and I will keep an eye out on my phone as well.

Thank you,

Lia Thomson | Executive Administrative Assistant
Local Government Division
Ministry of Municipal Affairs and Housing
Email: Lia.Thomson@gov.bc.ca
Phone: 778-698-7409

From: Langton, Heather CSCD:EX
Sent: Wednesday, August 16, 2017 4:08 PM
To: Nichols, Kris CSCD:EX; Thomson, Lia CSCD:EX
Subject: RE: BN Updates

So here’s the thing....we have to have the binders complete, approved and over at the MO by 2:00 tomorrow or we are out of luck.

I am waiting on pieces from the Housing folks as well as GCPE so please piece together whatever you can and then send them to Tara (preferably this evening – PRETTY PLEASE!), with instructions asking her to send to me so I can finish adding the other pieces.

Heather Langton
Manager, Executive Operations
Office of the Deputy Minister
Ministry of Municipal Affairs and Housing
Office: 250-356-5137
Cell: s.17

From: Nichols, Kris CSCD:EX

Sent: Wednesday, August 16, 2017 4:07 PM
To: Thomson, Lia CSCD:EX; Langton, Heather CSCD:EX
Subject: BN Updates

I am just receiving information I requested (at least some). I will have to sort through it to add to the BN. Either be later tonight or early morning.

Heather, as you know I do not have all the answers (i.e. Housing) so there will be blanks. I could send to you first before Tara looks at it?

Lia, sorry for the delay, but sadly beyond my control.

I am out of the office in the morning at EMBC. Busy times.

Cheers,

Kris

From: [Faganello, Tara CSCD:EX](#)
To: [Thomson, Lia CSCD:EX](#)
Cc: [Andrade, Ana CSCD:EX](#); [Bedford, Brian CSCD:EX](#); [Thompson, Laurel CSCD:EX](#)
Subject: RE: Brian Bedford - TA Edmonton
Date: Wednesday, August 23, 2017 12:33:00 PM

Ok thank you

From: Thomson, Lia CSCD:EX
Sent: Wednesday, August 23, 2017 12:26 PM
To: Faganello, Tara CSCD:EX
Cc: Andrade, Ana CSCD:EX; Bedford, Brian CSCD:EX; Thompson, Laurel CSCD:EX
Subject: Brian Bedford - TA Edmonton

Hi Tara,

FYI – Brian’s signed travel authorization to Edmonton. I will save a copy for our records.

Thank you,

Lia Thomson | Executive Administrative Assistant
Local Government Division
Ministry of Municipal Affairs and Housing
Email: Lia.Thomson@gov.bc.ca
Phone: 778-698-7409

From: LITHOMSO [<mailto:Lia.Thomson@gov.bc.ca>]
Sent: Wednesday, August 23, 2017 12:17 PM
To: Thomson, Lia CSCD:EX
Subject: Scan From <Device Name>

From: [Faganello, Tara CSCD:EX](#)
To: [Thomson, Lia MAH:EX](#)
Cc: [Andrade, Ana MAH:EX](#)
Subject: Re: Business Card Proof
Date: Thursday, August 17, 2017 10:23:40 AM

Yes look good thanks

Sent from my iPhone

On Aug 17, 2017, at 10:02 AM, Thomson, Lia CSCD:EX <Lia.Thomson@gov.bc.ca> wrote:

Hi Tara,

I am going to order you a bunch of business cards prior to UBCM, and want to make sure that you are happy with the attached proof.

Let me know if see anything that you would like changed. No rush.

Thank you,

Lia Thomson | Executive Administrative Assistant

Local Government Division

Ministry of Municipal Affairs and Housing

Email: Lia.Thomson@gov.bc.ca

Phone: 778-698-7409

<Tara Business Card Template.docx>

From: [Faganello, Tara CSCD:EX](#)
To: [Thomson, Lia MAH:EX](#)
Cc: [Andrade, Ana MAH:EX](#)
Subject: Re: Cabinet: UBCM Briefing | Date: Sept 13th
Date: Monday, August 28, 2017 1:42:33 PM

Ok let's block some time tomorrow for eApps

Tara
Sent from my iPad

On Aug 28, 2017, at 10:21 AM, Thomson, Lia CSCD:EX <Lia.Thomson@gov.bc.ca> wrote:

Hi Tara,

Note, the **DRAFT** UBCM Cabinet materials are due this **Wednesday, August 30th**. Birgit is loading the newest version of materials into eApps and sending it our way. I will keep an eye out for it, and make sure to flag this for you.

Thank you,
Lia

From: Gedney, Vanessa R CSCD:EX
Sent: Monday, August 28, 2017 10:10 AM
To: Faganello, Tara CSCD:EX
Cc: Andrade, Ana CSCD:EX; Langton, Heather CSCD:EX; Thompson, Laurel CSCD:EX
Subject: Cabinet: UBCM Briefing | Date: Sept 13th
Importance: High

Good morning, a reminder that we are scheduled for Cabinet on September 13th for a UBCM Briefing. Please note the following due dates:

- **DRAFT DUE:** **August 30, 2017** by 12:00 pm
- **FINAL DUE:** **September 6, 2017** by 12:00 pm

This Cabinet date has been scheduled in your calendar.

VANESSA R. GEDNEY

Director, Executive Operations

Office of the Deputy Minister
Ministry of Municipal Affairs and Housing
6th Floor, 800 Johnson St | Victoria BC V8W 9N7
NEW Desk: 778.698.3472 | Cell: **s.17** Fax: 250.387.7973

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From: [Faganello, Tara CSCD:EX](#)
To: [Thomson, Lia MAH:EX](#)
Subject: Re: Campaign Financing
Date: Friday, August 11, 2017 1:10:30 PM

No thank you, just a verbal with Sadhu.

Tara
Sent from my iPad

On Aug 11, 2017, at 11:46 AM, Thomson, Lia CSCD:EX <Lia.Thomson@gov.bc.ca> wrote:

Hi Tara,

Did you need any materials for this call?

Thank you,

Lia Thomson | Executive Administrative Assistant
Local Government Division
Ministry of Municipal Affairs and Housing
Email: Lia.Thomson@gov.bc.ca
Phone: 778-698-7409

From: Faganello, Tara CSCD:EX
Sent: Thursday, August 10, 2017 9:51 PM
To: Johnston, Sadhu
Cc: Andrade, Ana CSCD:EX; Woodward, Kara M CSCD:EX; Jong, Teresa; Thomson, Lia CSCD:EX
Subject: Re: Campaign Financing

Thanks, Lia from my office will be in touch with Teresa tomorrow AM...

Sent from my iPhone

On Aug 10, 2017, at 6:25 PM, Johnston, Sadhu <Sadhu.Johnston@vancouver.ca> wrote:

Looking forward to discussing.
Teresa will help get a time.
Thanks
Sadhu

Sadhu johnston

City Manager
City of Vancouver
O: (604) 873 7627

On Aug 10, 2017, at 1:06 PM, Faganello, Tara CSCD:EX
<Tara.Faganello@gov.bc.ca> wrote:

Hi Sadhu,

Hope this finds you well.

Wondering if we could arrange a phone call early next week
to get some more background on what Vancouver is asking
for re changes to campaign financing rules?

Tara A. Faganello CPA CGA BA
Assistant Deputy Minister, Local Government Division
Ministry of Municipal Affairs and Housing
250-356-6575 or s.17

From: [Faganello, Tara CSCD:EX](#)
To: [Thomson, Lia MAH:EX](#)
Cc: [Langton, Heather MAH:EX](#); [Andrade, Ana MAH:EX](#); [Lynch, Karen MAH:EX](#)
Subject: Re: Capital Ministers email
Date: Monday, August 14, 2017 10:14:05 PM

Thanks will confirm in AM

Sent from my iPhone

> On Aug 14, 2017, at 4:58 PM, Thomson, Lia CSCD:EX <Lia.Thomson@gov.bc.ca> wrote:
>
> Hi Tara,
>
> I have sent the CU a note to ask them to flip this one back to you, it looks like it's currently sitting with them.
>
> In the meantime, I've attached 206415 here for you. I think this is what you are looking for...
>
> Thank you,
> Lia
>
> -----Original Message-----
> From: Faganello, Tara CSCD:EX
> Sent: Monday, August 14, 2017 4:48 PM
> To: Langton, Heather CSCD:EX; Andrade, Ana CSCD:EX; Thomson, Lia CSCD:EX
> Cc: Lynch, Karen CSCD:EX
> Subject: Capital Ministers email
>
> Hi could I get this email/eApps 206415 back. Based on discussion with Jane tonight I need to review again.
>
> Thanks
>
> Sent from my iPhone
> <206415 Attachment Capital Integrated Services and Governance Initiative Executive Summary F.pdf>
> <206415 CRD Mayors and Chair Draft.docx>

From: [Faganello, Tara CSCD:EX](#)
To: [Thomson, Lia MAH:EX](#)
Subject: Re: Climate Smart Introduction
Date: Friday, August 25, 2017 5:55:50 PM

Thx

Sent from my iPhone

On Aug 25, 2017, at 4:59 PM, Thomson, Lia CSCD:EX <Lia.Thomson@gov.bc.ca> wrote:

I will add to my list to touch base with Jessica on Monday regarding this one.

From: Faganello, Tara CSCD:EX
Sent: Friday, August 25, 2017 3:40 PM
To: Brooks, Jessica CSCD:EX
Cc: Andrade, Ana CSCD:EX; Thomson, Lia CSCD:EX
Subject: RE: Climate Smart Introduction

Should we meet with them? If yes or no, please draft me a reply to Elizabeth...

From: Brooks, Jessica CSCD:EX
Sent: Friday, August 25, 2017 1:20 PM
To: Faganello, Tara CSCD:EX
Cc: Andrade, Ana CSCD:EX; Thomson, Lia CSCD:EX
Subject: RE: Climate Smart Introduction

s.13

From: Faganello, Tara CSCD:EX
Sent: Friday, August 25, 2017 12:58 PM
To: Brooks, Jessica CSCD:EX
Cc: Andrade, Ana CSCD:EX; Thomson, Lia CSCD:EX
Subject: FW: Climate Smart Introduction

Thoughts?

From: Elizabeth Sheehan [<mailto:elizabeth@climatesmartbusiness.com>]
Sent: Thursday, August 24, 2017 5:24 PM
To: Faganello, Tara CSCD:EX
Subject: Climate Smart Introduction

Hi Tara,

I am writing to introduce myself and to see if you would be available for a brief meeting on Friday Sept 8th. Karen Tam of the Pembina Institute recommended we contact you.

I would welcome the opportunity to brief you on our Business Energy & Emissions Profiles (BEEP) for BC communities and explore how we can support new government goals and mandates. A BEEP is an innovative carbon mapping tool that unlocks SME business data to help communities and on-the-ground partners work strategically with their local businesses to reduce greenhouse gas emissions and develop data-driven storytelling on climate action. communities.

Business Energy & Emissions Profiles (BEEPs) are digital, interactive dashboards based on our unique bottom up data we have been collecting over greater part of 10 years. We have developed this for and in concert with community partners, to illustrate transportation, waste, energy and other business GHG emission sources in an open and usable format. Communities include Victoria, Ottawa, Vancouver, Hamilton.

In 2016, Climate Smart was selected as the overall Grand Prize winner in the 2016 MIT Climate CoLab contest in the 'Smart Zero Carbon Cities Challenge' category for our new data product BEEPs, chosen from over 500 proposals with 71,000 public votes cast. This micro site showcases our work [Beep.eco](http://beep.eco)

Thank you for considering.

best
Elizabeth

Background

Climate Smart is a Vancouver-based B Corp certified social enterprise. We work with cities and on-the-ground partners to help them strategically engage with businesses to cut costs and reduce greenhouse gas emissions (GHGs). Distinct from a typical consultancy, we focus on capacity building of key staff within businesses and track progress and data overtime to report impact.

Since 2007, Climate Smart has worked with more than 40 host partners (e.g., local governments, ports and airports) to engage more than 860 businesses — representing approximately 80,000 employees — in profitably tracking and reducing their greenhouse gas (GHG, or carbon) emissions. In total, Climate Smart has delivered or is currently delivering training to over 1,600 people through 135 cohorts of businesses and nonprofits.

This short 2 minute video gives a snapshot of how we work with businesses -- <http://bit.ly/1HkzarP> -- and this industry brief provides background on how we collaborate: <http://bit.ly/NewClimatePartnerships>

Elizabeth Sheehan president

Climate Smart cut costs. cut carbon.

elizabeth@climatesmartbusiness.com | 604-CLIMATE (254-6283) x230 | 778-858-4680 cell

www.climatesmartbusiness.com | twitter.com/ClimateSmart | www.linkedin.com/company/climate-smart

Named to BCorp's [Best for the Environment 2015](#)

Read Climate Smart's latest: [New Climate Partnerships -- Accelerating Climate Action Through Business Engagement](#)

Watch [success story videos](#) from Climate Smart companies here

Watch our [new video](#) on how businesses cut costs and cut carbon with Climate Smart!

The information in this e-mail and any attachments are privileged and confidential and for the intended recipient(s) only. Any unauthorized use is strictly prohibited. If you have received this e-mail in error, or are not an intended recipient, please notify the sender and delete or destroy all copies immediately.



From: [Faganello, Tara CSCD:EX](#)
To: [Andrade, Ana CSCD:EX](#)
Cc: [Thomson, Lia CSCD:EX](#)
Subject: RE: CLUPP Grant Funding
Date: Wednesday, August 16, 2017 11:03:00 AM

Not yet, I left her a message last night too.

From: Andrade, Ana CSCD:EX
Sent: Wednesday, August 16, 2017 10:20 AM
To: Faganello, Tara CSCD:EX
Cc: Thomson, Lia CSCD:EX
Subject: FW: CLUPP Grant Funding

Hi Tara, any word from Jane on this one?

From: Nicol, Lee A CSCD:EX
Sent: Wednesday, August 16, 2017 9:40 AM
To: Andrade, Ana CSCD:EX
Subject: FW: CLUPP Grant Funding

Hi Ana,
Could you let me know when you hear back from Jane and we can inform NDIT?
Thanks,
Lee

Lee Nicol | Director, Planning and Land Use
Intergovernmental Relations and Planning Branch
Ministry of Municipal Affairs and Housing
Tel: 778 698-3405 | Cell: **s.17**

From: Faganello, Tara CSCD:EX
Sent: Thursday, August 10, 2017 4:16 PM
To: Hurtig, Jane PREM:EX; Leslie, Lisa GCPE:EX
Cc: Nicol, Lee A CSCD:EX; Andrade, Ana CSCD:EX; Langton, Heather CSCD:EX; Mandybura, Cadence GCPE:EX
Subject: CLUPP Grant Funding

Hi Jane and Lisa,
Jane as discussed on the phone here is a staff briefing note that explains the grants that I approved.

s.13

s.13 Once you are able to give the heads up, please confirm and we will inform NDIT?

Thanks
Tara

From: Andrade, Ana CSCD:EX
Sent: Thursday, August 10, 2017 2:40 PM
To: Faganello, Tara CSCD:EX
Subject: Signed by Tara - #205531 - \$60,000.00 CLUPP

Hi Tara, attached it the signed version of the above document for your to send to MO and GCPE.

From: [Faganello, Tara CSCD:EX](#)
To: [Thomson, Lia MAH:EX](#)
Subject: Re: Community Employment Benefits Framework | Cadre de production de rapports sur les avantages communautaires en matière d'emploi
Date: Tuesday, August 22, 2017 1:20:08 PM

It will be myself or Patrick Livolsi from MOTI. Still need to work that out with Patrick. When do we need to respond by? Liam is working on getting it sorted out.

Tara
Sent from my iPad

On Aug 22, 2017, at 10:05 AM, Thomson, Lia CSCD:EX <Lia.Thomson@gov.bc.ca> wrote:

Hi Tara,

It looks as though this working group is hoping to get a confirmed Director or ADM to attend their meetings moving forward (none have been scheduled as of yet). Are you wanting to attend these moving forward, or should I direct Brian's way?

Thank you,

Lia Thomson | Executive Administrative Assistant

Local Government Division
Ministry of Municipal Affairs and Housing
Email: Lia.Thomson@gov.bc.ca
Phone: 778-698-7409

Begin forwarded message:

From: "Desruisseaux, Alain (INFC)" <alain.desruisseaux@canada.ca>
Date: August 21, 2017 at 1:17:55 PM PDT
To: "Adam.redish@ontario.ca" <Adam.redish@ontario.ca>,
"HeatherTizzard@gov.nl.ca" <HeatherTizzard@gov.nl.ca>,
"corygrandy@gov.nl.ca" <corygrandy@gov.nl.ca>,
"diane.saurette@novascotia.ca" <diane.saurette@novascotia.ca>,
"Anne.Partridge@novascotia.ca" <Anne.Partridge@novascotia.ca>,
"helene.bouchard@gnb.ca" <helene.bouchard@gnb.ca>,
"JPGODFREY@gov.pe.ca" <JPGODFREY@gov.pe.ca>,
"Tim.Brown@GOV.NU.CA" <Tim.Brown@GOV.NU.CA>,
"ian.davis@gov.yk.ca" <ian.davis@gov.yk.ca>,
"sonya.saunders@gov.nt.ca" <sonya.saunders@gov.nt.ca>,
"martial.audet@finances.gouv.qc.ca"
<martial.audet@finances.gouv.qc.ca>, "brandy.cox@gov.ab.ca"
<brandy.cox@gov.ab.ca>, "Patrick.Livolsi@gov.bc.ca"
<Patrick.Livolsi@gov.bc.ca>, "Tara.Faganello@gov.bc.ca"
<Tara.Faganello@gov.bc.ca>, "Karlene.Debance@gov.mb.ca"

<Karlene.Debance@gov.mb.ca>, "miguel.morrisette@gov.sk.ca"
<miguel.morrisette@gov.sk.ca>, "keith.comstock@gov.sk.ca"
<keith.comstock@gov.sk.ca>, "Reg.Cox@gov.sk.ca" <Reg.Cox@gov.sk.ca>,
"meredyth.mccreary@gov.sk.ca" <meredyth.mccreary@gov.sk.ca>,
"Olowude, Ibukun (MOI)" <Ibukun.Olowude@ontario.ca>,
"chris.giannekos@ontario.ca" <chris.giannekos@ontario.ca>,
"gary_brennan@gov.nt.ca" <gary_brennan@gov.nt.ca>, "Andrade, Ana
CSCD:EX" <Ana.Andrade@gov.bc.ca>, "Edwards, Liam CSCD:EX"
<Liam.Edwards@gov.bc.ca>, "Hillan, Luke (MOI)"
<Luke.Hillan@ontario.ca>, "Marlene.Jennings@gov.yk.ca"
<Marlene.Jennings@gov.yk.ca>, Cynthia Farmer
<Cynthia.Farmer@gov.ab.ca>, "Roberts, Andrea (MOI)"
<Andrea.Roberts@ontario.ca>, Sue Welke <Sue.Welke@gov.ab.ca>, Dale
Unrau <Dale.Unrau@gov.ab.ca>, Allison Scott <Allison.Scott@gov.ab.ca>,
Greg Hayman <Greg.Hayman@gov.ab.ca>
Cc: "Fortin3, Marc (INFC)" <marc.fortin3@canada.ca>, "Judge, Robert
(INFC)" <robert.judge@canada.ca>, "Frison, Monique (INFC)"
<monique.frison@canada.ca>, "Laing, Johanna (INFC)"
<johanna.laing@canada.ca>, "Seyer, Xavier (INFC)"
<xavier.seyer@canada.ca>, "Landry, Eric (INFC)"
<eric.landry@canada.ca>, "Ahmad, Daniel (INFC)"
<daniel.ahmad@canada.ca>, "Desruisseaux, Alain (INFC)"
<alain.desruisseaux@canada.ca>, "Paterson, Tracey (INFC)"
<tracey.paterson@canada.ca>

**Subject: RE: Community Employment Benefits Framework | Cadre de
production de rapports sur les avantages communautaires en matière
d'emploi**

Dear colleagues,

On behalf of Adam and myself, thank you for participating in the inaugural call for the Community Employment Benefit Reporting Framework on Tuesday. We appreciate your engagement in this initiative and are looking forward to receiving your feedback on the discussion questions embedded in the document as well as any other comments, concerns, solutions and suggestions you wish to share. We would appreciate receiving feedback by **Friday, September 1**, with a copy to Johanna.Laing@canada.ca and Xavier.Seyer@canada.ca.

In addition to providing feedback, we would appreciate if you could **confirm the appropriate Director General or Assistant Deputy Minister** who will be participating in the working group moving forward. We also encourage you to engage widely with your counterparts in Ministries whose mandates are touched upon by this initiative.

Finally, we would like to reiterate our commitment to an open and transparent engagement process for developing the Community Employment Benefit Reporting Framework. Infrastructure Canada will

work with Adam, the Ontario co-chair to refine the paper to reflect input received. The revised paper and all feedback received will be shared with all working group members in early September in advance of a subsequent working group call.

We look forward to working on this initiative with all of you.

Thank you,

Alain Desruisseaux and Adam Redish

Cher collègues,

Au nom d'Adam et en mon nom, merci à tous pour votre participation à l'appel conférence inaugural de mardi concernant le Cadre de production de rapports sur les avantages communautaires en matière d'emploi. Nous apprécions votre engagement pour cette initiative et avons hâte de recevoir vos réponses aux questions de discussion incluses dans le document ainsi que tous autres commentaires, préoccupations, solutions et suggestions que vous voudriez partager. Nous apprécierions recevoir votre rétroaction d'ici le **vendredi 1^{er} septembre**. Veuillez également envoyer une copie à Johanna.Laing@canada.ca et Xavier.Seyer@canada.ca.

En plus de votre rétroaction, nous apprécierions recevoir une **confirmation de participation pour les prochaines rencontres du groupe de travail de la part du/de la directeur(trice) général(e) ou du/de la sous-ministre adjoint(e) approprié(e)**. Nous vous encourageons aussi à discuter et collaborer avec vos homologues d'autres ministères dont le mandat pourrait être touché par cette initiative.

Finalement, nous voudrions réitérer notre engagement d'avoir un processus de participation ouvert et transparent pour développer le Cadre de production de rapports sur les avantages communautaires en matière d'emploi. Infrastructure Canada travaillera avec Adam, en tant que co-président, pour ajuster le document afin de refléter la rétroaction reçue. Une version révisée du document ainsi que toute la rétroaction reçue seront partagées avec tous les membres du groupe de travail au début septembre avant notre prochain appel conférence.

Nous nous réjouissons de travailler avec vous tous sur cette initiative.

Merci

Alain Desruisseaux et Adam Redish

From: Paterson, Tracey (INFC) **On Behalf Of** Desruisseaux, Alain (INFC)

Sent: August 9, 2017 5:12 PM

To: 'HeatherTizzard@gov.nl.ca' <HeatherTizzard@gov.nl.ca>;

'corygrandy@gov.nl.ca' <corygrandy@gov.nl.ca>;

'diane.saurette@novascotia.ca' <diane.saurette@novascotia.ca>;

'Anne.Partridge@novascotia.ca' <Anne.Partridge@novascotia.ca>;

'helene.bouchard@gnb.ca' <helene.bouchard@gnb.ca>;

'JPGODFREY@gov.pe.ca' <JPGODFREY@gov.pe.ca>;

'Tim.Brown@GOV.NU.CA' <Tim.Brown@GOV.NU.CA>;

'ian.davis@gov.yk.ca' <ian.davis@gov.yk.ca>; 'sonya.saunders@gov.nt.ca' <sonya.saunders@gov.nt.ca>; 'martial.audet@finances.gouv.qc.ca' <martial.audet@finances.gouv.qc.ca>; 'Adam.redish@ontario.ca' <Adam.redish@ontario.ca>; 'brandy.cox@gov.ab.ca' <brandy.cox@gov.ab.ca>; 'Patrick.Livolsi@gov.bc.ca' <Patrick.Livolsi@gov.bc.ca>; 'Tara.Faganello@gov.bc.ca' <Tara.Faganello@gov.bc.ca>; 'Karlene.Debance@gov.mb.ca' <Karlene.Debance@gov.mb.ca>; 'miguel.morrisette@gov.sk.ca' <miguel.morrisette@gov.sk.ca>; 'keith.comstock@gov.sk.ca' <keith.comstock@gov.sk.ca>; 'Reg.Cox@gov.sk.ca' <Reg.Cox@gov.sk.ca>; 'meredyth.mccreary@gov.sk.ca' <meredyth.mccreary@gov.sk.ca>

Cc: INFC.O PC.ADMO.Users/Utilisateurs.PC.BSMA O.INFC

<INFC.PC.ADMO.Users-Utilisateurs.PC.BSMA.INFC@canada.ca>;

Desruisseaux, Alain (INFC) <alain.desruisseaux@canada.ca>; Fortin3, Marc

(INFC) <marc.fortin3@canada.ca>; Judge, Robert (INFC)

<robert.judge@canada.ca>; Frison, Monique (INFC)

<monique.frison@canada.ca>; 'Olowude, Ibukun (MOI)'

<Ibukun.Olowude@ontario.ca>

Subject: Community Employment Benefits Framework | Cadre de production de rapports sur les avantages communautaires en matière d'emploi

Dear colleagues,

As you know, Minister Sohi's July 6 letters to his provincial and territorial colleagues on the Investing in Canada Plan spoke to consideration of horizontal outcomes, including community employment benefits. As such, a Community Employment Benefits Reporting Framework will be developed for the Investing in Canada Infrastructure Program and the integrated bilateral agreements. Minister Sohi has committed that the Community Employment Benefits Reporting Framework will be developed in consultation with provinces and territories.

We are currently seeking your input and advice on the Community Employment Benefits Reporting Framework. I would therefore invite you to participate in a working group (Director General level) to develop the strategic direction for considering and reporting on the community employment benefits of projects funded under the Investing in Canada Infrastructure program. Ontario has generously agreed to co-lead this process and I am hopeful that several jurisdictions will be able to share their expertise and views on the framework as it evolves. **I recognize that this initiative could be administered in various ministries depending on jurisdiction, so please reach out to your colleagues from other departments as you see fit.** As a starting point, please see the attached paper which includes some questions that could help frame our discussion.

You will be receiving an invitation shortly to the first meeting of the working group (via conference call) from 2 to 3pm on Tuesday, August

dans les prochaines semaines. Vous pouvez transmettre cette invitation à un directeur général qui seraient intéressés à participer à ce groupe de travail.

Notre plan est de travailler avec vous pour parvenir à une proposition solide qui inclue votre expérience et vos connaissances sur les avantages communautaires en matière d'emploi.

Merci

Alain Desruisseaux

Acting Assistant Deputy Minister / Sous-ministre adjoint par intérim
Policy / Politiques

Infrastructure Canada

180 Kent St. Ottawa, ON K1P 0B6 / 180 rue Kent, Ottawa K1P 0B6

alain.desruisseaux@canada.ca

From: [Faganello, Tara CSCD:EX](#)
To: [Andrade, Ana MAH:EX](#)
Subject: Re: Complaint for Inspector of Municipalities
Date: Wednesday, August 9, 2017 10:34:37 PM

Yes at least for Gary to assess and redirect please. Need to cliff and eApps please.

Tara
Sent from my iPad

On Aug 9, 2017, at 11:36 AM, Andrade, Ana CSCD:EX <Ana.Andrade@gov.bc.ca> wrote:

Tara over to you. Should I forward to Gary to do?

From: s.22
Sent: Wednesday, August 9, 2017 11:34 AM
To: Andrade, Ana CSCD:EX
Cc: s.22
Subject: Complaint for Inspector of Municipalities

Hello,
we are filing the attached document with the Inspector of
Municipalities as a complaint against the District of Peachland.

Regards
s.22

----->

<Peachtree-IOM.docx>

From: [Faganello, Tara CSCD:EX](#)
To: [Andrade, Ana MAH:EX](#)
Cc: [Lynch, Karen MAH:EX](#)
Subject: Re: CRD (Emails from Tara)
Date: Thursday, August 3, 2017 12:51:05 PM

Ok please BF these for me on Tuesday.

Sent from my iPhone

> On Aug 3, 2017, at 11:26 AM, Andrade, Ana CSCD:EX <Ana.Andrade@gov.bc.ca> wrote:

>

> Hi Tara over to you.

>

> From: Lynch, Karen CSCD:EX

> Sent: Thursday, August 3, 2017 11:21 AM

> To: Andrade, Ana CSCD:EX

> Cc: Thomson, Lia CSCD:EX; Edmondson, Marijke CSCD:EX

> Subject: FW: CRD (Emails from Tara)

>

> Hi Ana

>

> I made a modification to all the emails, to reflect the August 23rd deadline for release of the report (Nicola approved). Each email will receive at least two attachments – the executive summary and the relevant service sheets.

>

>

> Please let me know if you have any questions – and thanks for your time on this.

> Karen

>

>

> From: Thomson, Lia CSCD:EX

> Sent: Wednesday, August 2, 2017 3:59 PM

> To: Lynch, Karen CSCD:EX

> Cc: Andrade, Ana CSCD:EX

> Subject: FW: CRD (Emails from Tara)

>

> Hi Karen,

>

> I was speaking with Tara regarding the four emails (attached). She has provided some comments back which I have listed below. **s.22** so I have copied Ana on here in the event that these edits come back.

>

> Emails should be sent to:

>

> MIRR

> MOTI

> EMBC

> PSSG & Policing (noting that there are two separate DMs and ADMs and the email should go to each)

>

> Tara also mentioned the Solid Waste Management piece with relation to the service profiles, and said that if these items are linked to other ministries, they should perhaps be sent to AGRI or ENV (where Solid Waste Management lands). Something to consider.

>

> Thank you,

>
> Lia Thomson | Executive Administrative Assistant
> Local Government Division
> Ministry of Municipal Affairs and Housing
> Email: Lia.Thomson@gov.bc.ca<<mailto:Lia.Thomson@gov.bc.ca>>
> Phone: 778-698-7409
>
>
>
> From: Faganello, Tara CSCD:EX
> Sent: Tuesday, July 25, 2017 5:30 PM
> To: Andrade, Ana CSCD:EX; Thomson, Lia CSCD:EX
> Subject: FW: CRD
>
> Please BF these emails for me, once I get clearance from the DM and MO.
>
> From: Marotz, Nicola CSCD:EX
> Sent: Tuesday, July 25, 2017 6:32 AM
> To: Faganello, Tara CSCD:EX
> Cc: Dann, Michelle CSCD:EX; Edmondson, Marijke CSCD:EX; Preston, Hope CSCD:EX
> Subject: RE: CRD
>
>
> Tara
>
>
>
> Embedded in the attached e-mail are the e-mails and the relevant report excerpts to be sent by you to the other
ADMs. The names of the Ministries have been updated in the text of each e-mail; beyond that, the information that
had been developed still seemed appropriate -- but further adjustments may be needed once we get greater clarity on
Minister's interests and timing of release.
>
>
>
> Working to get you the bnote late this morning/early afternoon.
>
>
>
> Cheers
>
>
>
> Nicola
>
>
>
>
>
>
>
>
>
>
>
>>> On Jul 24, 2017, at 5:16 PM, Faganello, Tara CSCD:EX
<Tara.Faganello@gov.bc.ca<<mailto:Tara.Faganello@gov.bc.ca>>> wrote:
>>
>>
>

>> Also, sounds like there may be a briefing with MSR on Wednesday re the report. Is the BN updated/ready to go including a draft letter to Mayors?

>

>>

>

>> Also can I get the draft emails again that Karen did for me to send to key ministry ADMs (please check if it needs any updating).

>

>>

>

>> Thanks

>

>> T

>

>>

>

>> -----Original Message-----

>

>> From: Dann, Michelle CSCD:EX

>

>> Sent: Monday, July 24, 2017 4:33 PM

>

>> To: Gedney, Vanessa R CSCD:EX

>

>> Cc: Andrade, Ana CSCD:EX; Edmondson, Marijke CSCD:EX; Faganello, Tara

>

>> CSCD:EX; Dawes, Jacquie CSCD:EX; Marotz, Nicola CSCD:EX

>

>> Subject: RE: CRD

>

>>

>

>> Hi Vanessa,

>

>>

>

>> I have attached the report and the executive summary. Please let me know if anything else is needed on this at this point

>

>>

>

>> Cheers Michelle

>

>>

>

>> -----Original Message-----

>

>> From: Faganello, Tara CSCD:EX

>

>> Sent: Monday, July 24, 2017 3:54 PM

>

>> To: Dawes, Jacquie CSCD:EX; Marotz, Nicola CSCD:EX; Dann, Michelle

>

>> CSCD:EX

>

>> Cc: Gedney, Vanessa R CSCD:EX; Andrade, Ana CSCD:EX

>

>> Subject: Re: CRD
>
>>
>
>> Ok will do.
>
>>
>
>> Nicola can you with thru Ana/Vanessa on get a copy up to the MO. We did emphasize today that it had not been released yet so we need a fuller briefing with MSR s.13
>
>>
>
>> Thx
>
>>
>
>> Sent from my iPhone
>
>>
>
>>> On Jul 24, 2017, at 3:50 PM, Dawes, Jacquie CSCD:EX
<Jacquie.Dawes@gov.bc.ca<<mailto:Jacquie.Dawes@gov.bc.ca>>> wrote:
>
>>>
>
>>> Hi Tara
>
>>> MSR is requesting the report - can this be sent to her office today?
>
>>>
>
>>> She may also want an in person conversation on Wednesday in Victoria - am confirming.
>
>>> Thanks !
> <CISGI LG Overview MIRR.pdf>
> <CISGI Services 911 EMBC.pdf>
> <CISGI Services Emg Plan and Resp EMBC.pdf>
> <CISGI Services Policing.pdf>
> <CISGI Services Transportation.pdf>
> <Email for Tara - MIRR.docx>
> <Email for Tara - MoTI.docx>
> <Email for Tara to Public Safety re EMBC.docx>
> <Email for Tara to Public Safety re policing.docx>
> <2017-03-07 - Capital Region Governance - Executive SummaryF.pdf>

From: [Faganello, Tara CSCD:EX](#)
To: [Thomson, Lia MAH:EX](#)
Cc: [Andrade, Ana MAH:EX](#)
Subject: Re: CSCD Coffee Chat has a hold for August 17..
Date: Monday, August 14, 2017 10:13:11 PM
Attachments: [image001.png](#)

Thanks, Kara said she may send Lesley who has lots of knowledge on this. I said it's ok with me for her to decide but one or the other.

Sent from my iPhone

On Aug 14, 2017, at 3:13 PM, Thomson, Lia CSCD:EX <Lia.Thomson@gov.bc.ca> wrote:

Hi Tara,

Confirming that Laurel will send Kara Woodward the invite to join the MSR Election Act Briefing on Thursday.

Thank you,
Lia

From: Faganello, Tara CSCD:EX
Sent: Monday, August 14, 2017 2:19 PM
To: Andrade, Ana CSCD:EX
Cc: Thomson, Lia CSCD:EX
Subject: RE: CSCD Coffee Chat has a hold for August 17..

Ok thx but for the earlier meeting with MSR on Elections Act can we add Kara Woodward to that meeting?

From: Andrade, Ana CSCD:EX
Sent: Monday, August 14, 2017 2:08 PM
To: Faganello, Tara CSCD:EX
Cc: Brooks, Jessica CSCD:EX; Edwards, Liam CSCD:EX; Marotz, Nicola CSCD:EX; Paget, Gary CSCD:EX; Schmidt, Birgit CSCD:EX
Subject: CSCD Coffee Chat has a hold for August 17..

<image001.png>

Ana Andrade
Executive Coordinator
Local Government Division
Ministry of Municipal Affairs and Housing
Phone: 250-356-6575
Email: Ana.Andrade@gov.bc.ca

From: [Faganello, Tara CSCD:EX](#)
To: [Thomson, Lia CSCD:EX](#); [Paget, Gary CSCD:EX](#); [Brooks, Jessica CSCD:EX](#)
Subject: RE: DM Housing Priorities Touch Base
Date: Monday, August 14, 2017 12:46:00 PM

Hi Per below, which one of you would like to take this on my behalf? I will call in if I can during the tour but would prefer someone in the room.

Thx

From: Thomson, Lia CSCD:EX
Sent: Monday, August 14, 2017 12:40 PM
To: Faganello, Tara CSCD:EX
Subject: DM Housing Priorities Touch Base

Hi Tara,

Jacquie has scheduled a DM Meeting for Housing Priorities on Tuesday, August 22nd at 11:00am.

Given that this is during the minister's tour, would you like Gary to attend on your behalf?
Depending on the finalized minister tour agenda, you could also potentially call in. Laurel is aware of this.

There are a handful of other calendar items, but we can go over them tomorrow in our meeting. ☺

Thank you,

Lia Thomson | Executive Administrative Assistant
Local Government Division
Ministry of Municipal Affairs and Housing
Email: Lia.Thomson@gov.bc.ca
Phone: 778-698-7409

From: [Faganello, Tara CSCD:EX](#)
To: [Thomson, Lia CSCD:EX](#)
Subject: RE: DM Update call : NAFTA - August 22nd 9:30am
Date: Monday, August 14, 2017 3:09:00 PM

I agree. Could have Gary take for us?

From: Thomson, Lia CSCD:EX
Sent: Monday, August 14, 2017 3:09 PM
To: Faganello, Tara CSCD:EX
Subject: FW: DM Update call : NAFTA - August 22nd 9:30am

Hi Tara,

See below. I have let Laurel know that this will all depend on the finalized agenda for the Minister's tour....let me know your thoughts.

Thank you,

Lia Thomson | Executive Administrative Assistant
Local Government Division
Ministry of Municipal Affairs and Housing
Email: Lia.Thomson@gov.bc.ca
Phone: 778-698-7409

From: Thompson, Laurel CSCD:EX
Sent: Monday, August 14, 2017 2:49 PM
To: Thomson, Lia CSCD:EX
Cc: Andrade, Ana CSCD:EX
Subject: DM Update call : NAFTA - August 22nd 9:30am

Hi Lia,

Would Tara be available to take this DM Update Call on behalf of Jacquie? Jacquie has a conflicting FPT meeting for Housing.

Thank you,

Laurel Thompson
Senior Executive Assistant, Deputy Minister's Office
Ministry of Municipal Affairs and Housing
6th Floor, 800 Johnson St, Victoria BC V8W 9N7
Phone: 250.387.9108 | Cell: s.17 | Laurel.Thompson@gov.bc.ca

From: [Faganello, Tara CSCD:EX](#)
To: [Andrade, Ana MAH:EX](#)
Subject: Re: DMCC
Date: Thursday, August 10, 2017 8:22:47 AM

Yes thanks

Sent from my iPhone

On Aug 10, 2017, at 8:15 AM, Andrade, Ana CSCD:EX <Ana.Andrade@gov.bc.ca> wrote:

Tara, ok to send to Heather?

From: Edwards, Liam CSCD:EX
Sent: Wednesday, August 9, 2017 6:18 PM
To: Faganello, Tara CSCD:EX; Bedford, Brian CSCD:EX
Cc: Andrade, Ana CSCD:EX; Williams, Lesya CSCD:EX
Subject: RE: DMCC
Importance: High

Hi Tara...Brian and I have populated the deck with our info. Brian confirmed with Heather that while our programs do not access the capital budget they want to see it and just flag that it's operating. Let us know if you'd like any changes.

s.13

Thanks to Brian for clarifying with Heather and getting it going so quickly.

Cheers, Liam

From: Faganello, Tara CSCD:EX
Sent: Wednesday, August 9, 2017 12:31 PM
To: Edwards, Liam CSCD:EX; Bedford, Brian CSCD:EX
Cc: Andrade, Ana CSCD:EX
Subject: FW: DMCC

Hi Gentlemen,

Sorry another one to fill but NOTE this is about CAPITAL requirements. Ours are usually operating investments. Do you see any exceptions here? Please explain in the document perhaps is best.

From: Langton, Heather CSCD:EX

Sent: Tuesday, August 8, 2017 9:12 PM

To: Faganello, Tara CSCD:EX; Volk, Kevin CSCD:EX; Campbell, Tracy CSCD:EX; Steves, Gregory OHCS:EX

Cc: Andrade, Ana CSCD:EX; Porcher, Elizabeth CSCD:EX; Hay, Lorna CSCD:EX; Ramsay, Launa P OHCS:EX; Schmidt, Birgit CSCD:EX

Subject: DMCC

Good evening everyone. As we saw in the email from this morning, Deputy's are being asked to fill in the attached template to summarize their mandate letter and platform capital commitments for presentation at the upcoming DM Committee on Capital. This presentation is due by August 14th. I have added the mandate commitments and platform commitments that stand out to me as having a capital impact. I expect that you all know much more than myself and can either add or take away items and fill in the other required information (Tara/Kevin, there are a few that I added from the platform that I am not sure we would lead – but would certainly play a role – we may want to remove from our presentation).

Our slides need to identify each mandate letter/platform capital commitment, identify planning status as early or advanced, give an estimated cost or range, and provide an estimated timeframe for inclusion in the capital plan (e.g. Fall 2017 or Fall 2018).

Could I ask that each of you **please return** your updated ppt to **me by August 10th** so that I can compile and provide to Jacquie with time for her to make comments or ask questions.

Please and thank you!

H

*Heather Langton
Manager, Executive Operations
Office of the Deputy Minister
Ministry of Municipal Affairs and Housing
Office: 250-356-5137
Cell: s.17*

<DMCC - MAH - Status of Mandate Letter and Platform
Commitments_BB.pptx>

From: [Faganello, Tara CSCD:EX](#)
To: [Andrade, Ana CSCD:EX](#)
Cc: [Thomson, Lia CSCD:EX](#)
Subject: RE: Draft MSR letter to RBA August.21.2017 Clean version
Date: Thursday, August 24, 2017 12:47:00 PM

Can you summarize them all together for me and I will need to review this afternoon...

From: Andrade, Ana CSCD:EX
Sent: Thursday, August 24, 2017 12:31 PM
To: Faganello, Tara CSCD:EX; Thomson, Lia CSCD:EX
Cc: Perry, Monica CSCD:EX
Subject: Re: Draft MSR letter to RBA August.21.2017 Clean version

U bet

Sent from my Samsung Galaxy smartphone.

----- Original message -----

From: "Faganello, Tara CSCD:EX" <Tara.Faganello@gov.bc.ca>
Date: 2017-08-24 12:30 PM (GMT-08:00)
To: "Andrade, Ana CSCD:EX" <Ana.Andrade@gov.bc.ca>, "Thomson, Lia CSCD:EX" <Lia.Thomson@gov.bc.ca>
Cc: "Perry, Monica CSCD:EX" <Monica.Perry@gov.bc.ca>
Subject: FW: Draft MSR letter to RBA August.21.2017 Clean version

Ana/Lia

Are we able to track where the letter is at with Jacquie so we can update for FLNRORD's comments?

From: Perry, Monica CSCD:EX
Sent: Wednesday, August 23, 2017 4:51 PM
To: Andrade, Ana CSCD:EX; Faganello, Tara CSCD:EX; Thomson, Lia CSCD:EX
Cc: Grant, Sean CSCD:EX; Paget, Gary CSCD:EX; Edwards, Liam CSCD:EX; Klein, Yaheli CSCD:EX
Subject: RE: Draft MSR letter to RBA August.21.2017 Clean version

Tara, I have just received comments from FLNRORD and I incorporated them in track changes so people can see the changes. The ADM, Dave Peterson has reviewed as well. Please use this version as the Draft letter.

Monica

From: Perry, Monica CSCD:EX
Sent: Tuesday, August 22, 2017 9:04 AM
To: Andrade, Ana CSCD:EX; Faganello, Tara CSCD:EX; Thomson, Lia CSCD:EX
Cc: Grant, Sean CSCD:EX; Paget, Gary CSCD:EX; Edwards, Liam CSCD:EX; Klein, Yaheli CSCD:EX
Subject: RE: Draft MSR letter to RBA August.21.2017 Clean version

I have made an additional edit based on clarity from Brian Bedford on regional funding. It is a bit confusing as the economic development regions are different than the regional districts but named similarly.

From: Andrade, Ana CSCD:EX
Sent: Tuesday, August 22, 2017 8:11 AM
To: Faganello, Tara CSCD:EX; Perry, Monica CSCD:EX; Thomson, Lia CSCD:EX
Cc: Grant, Sean CSCD:EX; Paget, Gary CSCD:EX; Edwards, Liam CSCD:EX; Klein, Yaheli CSCD:EX
Subject: RE: Draft MSR letter to RBA August.21.2017 Clean version

Good morning Tara, I have attached a final copy for you to review.

From: Faganello, Tara CSCD:EX
Sent: Monday, August 21, 2017 9:51 PM
To: Perry, Monica CSCD:EX; Thomson, Lia CSCD:EX
Cc: Grant, Sean CSCD:EX; Paget, Gary CSCD:EX; Edwards, Liam CSCD:EX; Klein, Yaheli CSCD:EX; Andrade, Ana CSCD:EX
Subject: RE: Draft MSR letter to RBA August.21.2017 Clean version

Hi Team,

Thank you for this. A few more suggested edits. Ana/Lia can you format this for me and send back to me? I would then like to get an early read from Jacquie re tone.

Thx

From: Perry, Monica CSCD:EX
Sent: Monday, August 21, 2017 2:06 PM
To: Faganello, Tara CSCD:EX
Cc: Grant, Sean CSCD:EX; Paget, Gary CSCD:EX; Edwards, Liam CSCD:EX; Klein, Yaheli CSCD:EX
Subject: Draft MSR letter to RBA August.21.2017 Clean version

Here is the letter, reviewed and commented upon by Gary, Liam and myself. We all agree it is looking good. We are seeking the dollar value of the Kitimat/Stikine region. I created a "Clean Version" that is easier to read, but also attached the version with the groups comments. In the interest of time, I thought I would send it to you. Yaheli is following up with folks in Infrastructure and Financing to get the financial number for Kitimat/Stikine.

Monica Perry

A/Executive Director, Negotiations and Corporate Initiatives
Local Government Division, Ministry of Municipal Affairs and Housing
Cell/Text: s.17

From: [Faganello, Tara CSCD:EX](#)
To: [Thomson, Lia CSCD:EX](#); [Nichols, Kris CSCD:EX](#)
Cc: [Andrade, Ana CSCD:EX](#)
Subject: RE: Draft Notes from Minister's Tour to Cariboo - 24 Aug 17
Date: Friday, August 25, 2017 2:27:00 PM
Attachments: [Notes from Minister's Tour to Cariboo - 24 Aug 17 tf.docx](#)

Hi Kris,

Great job thank you. I have a few more thoughts and maybe inserted a few more ideas I think I heard. I may have messed up some of the formatting. Please take another read/clean up and send back to me via eApps. Could you also work on a follow up letter to come from MSR thanking them for the meetings and allude to next steps re the Fall Tour and Debrief.

Thanks

T

From: Thomson, Lia CSCD:EX
Sent: Thursday, August 24, 2017 2:11 PM
To: Faganello, Tara CSCD:EX
Cc: Andrade, Ana CSCD:EX
Subject: FW: Draft Notes from Minister's Tour to Cariboo - 24 Aug 17

Hi Tara,

These are printed and on your chair. Let me know if you would like to make any changes by hand or electronically, and I can assist if you need me to.

Thank you,

Lia

From: Nichols, Kris CSCD:EX
Sent: Thursday, August 24, 2017 1:17 PM
To: Faganello, Tara CSCD:EX
Cc: Thomson, Lia CSCD:EX; Andrade, Ana CSCD:EX
Subject: Draft Notes from Minister's Tour to Cariboo - 24 Aug 17

Hi Tara,

Here are some notes from the Cariboo Meetings. They are a bit longer than anticipated as I figured a brief description is required if other Ministries will be looking at the issues raised.

Please let me know what you would like changed.

Thanks,

Kris

From: [Faganello, Tara CSCD:EX](#)
To: [Andrade, Ana MAH:EX](#)
Cc: [Thomson, Lia MAH:EX](#)
Subject: Re: DRAFT: Staffing Announcement
Date: Tuesday, August 1, 2017 1:45:21 PM

Yes thanks!

Sent from my iPhone

On Aug 1, 2017, at 1:31 PM, Andrade, Ana CSCD:EX <Ana.Andrade@gov.bc.ca> wrote:

Hi Lia, and Tara. Monica is looking forward to starting on Friday. She would like this email to go out at 4pm today. She will share it with her ADM. Lia are you able to send this announcement over to Monica so she can review it. Tara, are you ok with this going out today at 4pm?

Thank you.

From: Thomson, Lia CSCD:EX
Sent: Monday, July 31, 2017 3:40 PM
To: Faganello, Tara CSCD:EX
Cc: Andrade, Ana CSCD:EX
Subject: DRAFT: Staffing Announcement

Hi Tara & Ana,

Below is the draft of the staffing announcement for Monica. Tara, do you want to send this out, or should Ana and I send out on your behalf?

Thank you,
Lia

Good Day Team,

I am pleased to announce that Monica Perry has accepted a temporary appointment as the Executive Director of the Negotiations and Corporate Initiatives Branch effective August 4, 2017. Monica was placed on an eligibility list from a previous competition that we just completed within our division . Monica comes to us from the Environmental Assessment Office where her work focussed primarily on power and community infrastructure projects. She previously worked in various natural resource

ministries in negotiations, stakeholder engagement, policy development and land and resource management. Prior to joining the provincial government, her work consisted of land claim research and negotiations for First Nations throughout British Columbia. She feels very fortunate to have travelled extensively across the province. s.22
s.22

Please join me in congratulating Monica and welcoming her to her new position.

Best regards,
Tara

Lia Thomson | Executive Administrative Assistant

Local Government Division

Ministry of Municipal Affairs and Housing

Email: Lia.Thomson@gov.bc.ca

Phone: 778-698-7409

From: [Faganello, Tara CSCD:EX](#)
To: [Andrade, Ana MAH:EX](#)
Subject: Re: Flagging this meeting for you. Should I accept?
Date: Wednesday, August 9, 2017 10:49:32 PM
Attachments: [image001.png](#)

Yes Liam or Brian to attend with me. Or maybe check with Brian re taking it for us?

Tara
Sent from my iPad

On Aug 9, 2017, at 3:37 PM, Andrade, Ana CSCD:EX <Ana.Andrade@gov.bc.ca> wrote:

<image001.png>

Ana Andrade
Executive Coordinator
Local Government Division
Ministry of Municipal Affairs and Housing
Phone: 250-356-6575
Email: Ana.Andrade@gov.bc.ca

From: [Faganello, Tara CSCD:EX](#)
To: [Thomson, Lia MAH:EX](#); [Edmondson, Marijke MAH:EX](#)
Cc: [Illingworth, Jeanne MAH:EX](#)
Subject: Re: follow up to meeting with MLA Olsen
Date: Monday, August 21, 2017 4:08:30 PM

I think so if they can get couriered or do we have emails to send a copy as well as hard copy?
s.13,s.16

Tara
Sent from my iPad

On Aug 21, 2017, at 10:16 AM, Thomson, Lia CSCD:EX <Lia.Thomson@gov.bc.ca> wrote:

Hi Jeanne,

Yes, I believe that the intent was to send hardcopy letters, but I am copying Tara on here to ensure that she is happy with this plan.

Thank you,

Lia Thomson | Executive Administrative Assistant
Local Government Division
Ministry of Municipal Affairs and Housing
Email: Lia.Thomson@gov.bc.ca
Phone: 778-698-7409

From: Illingworth, Jeanne CSCD:EX
Sent: Monday, August 21, 2017 10:13 AM
To: Thomson, Lia CSCD:EX
Subject: RE: follow up to meeting with MLA Olsen
Importance: High

Lia, FYI- these letters have been set up as a hardcopies to be mailed & are being prepared accordingly. Please confirm with Tara that this is acceptable.

Thanks, Jeanne

Jeanne Illingworth
Manager || Correspondence Services
Deputy Minister's Office
Ministry of Municipal Affairs and Housing
778 698-3572

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From: Thomson, Lia CSCD:EX
Sent: Monday, August 21, 2017 9:08 AM
To: Illingworth, Jeanne CSCD:EX
Subject: RE: follow up to meeting with MLA Olsen

Perfect, that sounds good.

From: Illingworth, Jeanne CSCD:EX
Sent: Monday, August 21, 2017 9:06 AM
To: Thomson, Lia CSCD:EX
Subject: RE: follow up to meeting with MLA Olsen

Yes, it is. I will confirm when sent if Tara's not on the pc list. We have another RUSH to go out first. Thx.

From: Thomson, Lia CSCD:EX
Sent: Monday, August 21, 2017 9:05 AM
To: Illingworth, Jeanne CSCD:EX
Subject: FW: follow up to meeting with MLA Olsen

Hi Jeanne,

Just wanted to confirm that this one is now with the MO and Correspondence Services to send out, correct? (206440)

Thank you,

Lia Thomson | Executive Administrative Assistant
Local Government Division
Ministry of Municipal Affairs and Housing
Email: Lia.Thomson@gov.bc.ca
Phone: 778-698-7409

From: Faganello, Tara CSCD:EX
Sent: Monday, August 21, 2017 4:47 AM
To: Thomson, Lia CSCD:EX; Gedney, Vanessa R CSCD:EX; CSCD Correspondence Services
Cc: Edmondson, Marijke CSCD:EX; Leslie, Lisa GCPE:EX
Subject: Fwd: follow up to meeting with MLA Olsen

Per below, can we get this out asap please and thanks.

Sent from my iPhone

Begin forwarded message:

From: "Hurtig, Jane PREM:EX" <Jane.Hurtig@gov.bc.ca>

Date: August 20, 2017 at 10:16:15 PM PDT
To: "Faganello, Tara CSCD:EX" <Tara.Faganello@gov.bc.ca>
Cc: "Dawes, Jacquie CSCD:EX" <Jacquie.Dawes@gov.bc.ca>
Subject: RE: follow up to meeting with MLA Olsen

Hello there – finally got to this letter this evening. It is great and should go out tomorrow please.

Could I have a copy sent to my email for my records.

Thanks very much.

Jane Hurtig
Ministerial Assistant to Minister of Municipal Affairs and Housing and
responsible for Translink
Cell s.17

From: Faganello, Tara CSCD:EX
Sent: Thursday, August 17, 2017 4:11 PM
To: Hurtig, Jane PREM:EX
Cc: Dawes, Jacquie CSCD:EX
Subject: RE: follow up to meeting with MLA Olsen

Hi Jane,
206440 (The Letter to McIntyre, Grams, Grove) with a cc to MLA Olsen
was sent over to MO in eApprovals this morning for approval.

Re some talking points, will GCPE key messages suffice? I've got an inquiry
into them on where those are at...

From: Hurtig, Jane PREM:EX
Sent: Thursday, August 17, 2017 1:46 PM
To: Faganello, Tara CSCD:EX
Cc: Dawes, Jacquie CSCD:EX
Subject: follow up to meeting with MLA Olsen

Hi Tara – I had a call from MLA Olsen's office inquiring about follow up to
meeting on the 9th. My notes show we committed to the following:

<!--[if !supportLists]--> <!--[endif]-->A template of a Letters Patent
<!--[if !supportLists]--> <!--[endif]-->A summary of the
commitments from the Province
<!--[if !supportLists]--> <!--[endif]-->Some talking points for both
scenarios

Could you let me know when these docs will be ready and I will let Sarah
know.

Thanks.

Jane Hurtig
Ministerial Assistant to Minister of Municipal Affairs and Housing and
responsible for Translink
Cell 's.17

From: [Faganello, Tara CSCD:EX](#)
To: [Thomson, Lia CSCD:EX](#)
Subject: RE: Follow-Up: Call for PECSF Coordinator
Date: Wednesday, August 30, 2017 3:33:00 PM
Attachments: [image001.png](#)
[image002.png](#)
[image009.png](#)
[image010.png](#)
[image012.png](#)
[image014.png](#)
[image015.png](#)
[image016.png](#)
[image018.png](#)

Oh sorry I missed this earlier. I just asked Monica about Yaheli but yes I'm fine if this is something you'd like to do?

From: Thomson, Lia CSCD:EX
Sent: Wednesday, August 30, 2017 11:59 AM
To: Faganello, Tara CSCD:EX
Subject: RE: Follow-Up: Call for PECSF Coordinator

Hi Tara,

I'm interested, and would be happy to step forward if you think this is something that I would be able to fulfill.

I'm also happy to reach out to Alicia to get a little more information and details.

Thank you,
Lia

From: Faganello, Tara CSCD:EX
Sent: Tuesday, August 29, 2017 11:33 AM
To: Andrade, Ana CSCD:EX; Brooks, Jessica CSCD:EX; Edwards, Liam CSCD:EX; Marotz, Nicola CSCD:EX; Paget, Gary CSCD:EX; Perry, Monica CSCD:EX; Schmidt, Birgit CSCD:EX; Thomson, Lia CSCD:EX
Subject: FW: Follow-Up: Call for PECSF Coordinator

Hi folks, per below (I know I hate to ask right now) any suggestions on someone who may be interested?

From: Matthews, Alicia CSCD:EX
Sent: Tuesday, August 29, 2017 11:30 AM
To: Faganello, Tara CSCD:EX; Marotz, Nicola CSCD:EX
Cc: Turton, Roberta CSCD:EX
Subject: RE: Follow-Up: Call for PECSF Coordinator

Hello Tara,
Thanks for getting back to me so quickly. Coordinators lead and set the tone of workplace campaign. They will be responsible for recruiting volunteers, rule of thumb is usually one volunteer per division.

With their team, they will,

- Make an action plan
- Get your executive on board (Kevin Volk has already stepped forward)
- Bring together necessary resources (i.e. create campaign proposal)
- Delegate specific tasks
- Guide the process
- Report out on your team's success

Average time commitment: 12 to 16 hours (eight hours pre-campaign, four hours during, two hours after), plus PECSF training in person or online.

There is no required classification for this, it is a great opportunity for someone wanting to further develop their project management and leadership skills.

Let me know if you have any further questions.

Cheers,

Alicia Matthews

A/Strategic Human Resources Advisor

Strategic Human Resources | Economy Sector | BC Public Service

T: 250-893-4108

E: Alicia.Matthews@gov.bc.ca

Lumina Spark Practitioner

From: Faganello, Tara CSCD:EX
Sent: Tuesday, August 29, 2017 11:12 AM
To: Matthews, Alicia CSCD:EX; Marotz, Nicola CSCD:EX
Cc: Turton, Roberta CSCD:EX
Subject: RE: Follow-Up: Call for PECSF Coordinator

Thanks Alicia, refresh for me what the coordinator is responsible for, roughly how much time is required, and desired classification level?

From: Matthews, Alicia CSCD:EX
Sent: Tuesday, August 29, 2017 9:29 AM
To: Faganello, Tara CSCD:EX; Marotz, Nicola CSCD:EX
Cc: Turton, Roberta CSCD:EX
Subject: Follow-Up: Call for PECSF Coordinator

Hello Tara & Nicola,

I hope the summer is treating you both well!

Per Roberta's email below, we are still looking for MAH's Ministry Coordinator. Kevin Volk has stepped forward as Executive Sponsor and we are hoping Local Government can support with providing a Coordinator. If you know of anyone that would be great for this role, please contact me and I will be happy to get them set up. We are hoping to have someone in place this week as the campaign starts at the end of September.

Thank you,

Alicia Matthews

A/Strategic Human Resources Advisor

Strategic Human Resources | Economy Sector | BC Public Service

T: 250-893-4108

E: Alicia.Matthews@gov.bc.ca

Lumina Spark Practitioner

From: Turton, Roberta CSCD:EX

Sent: Monday, August 21, 2017 4:44 PM

To: Dawes, Jacquie CSCD:EX; Faganello, Tara CSCD:EX; Volk, Kevin CSCD:EX; Campbell, Tracy CSCD:EX; Steves, Gregory OHCS:EX

Cc: Matthews, Alicia CSCD:EX

Subject: Response Requested: Call for PECSF Coordinators and an Executive Champion



Good afternoon,

One of the goals of the Provincial Employee Community Service Fund (PECSF) is 'to inspire BC Public Service employees to support local charitable organizations through biweekly and one-time payroll deductions and through fundraising events.' The Community Fund's annual 2017 fall campaign officially launches on September 26th and ends on November 10th. Last year, the Economy Sector collectively raised over \$112,000.00. This is a significant accomplishment and we hope to be equally successful this year.

For your Ministry, we are currently seeking:

- **A PECSF Coordinator; and,**
- **An Executive Champion.**

The PECSF Coordinator role is a rewarding, developmental opportunity for someone wanting to

make a meaningful contribution and strengthen their project management and leadership skills. Volunteering can help build an employee's myPerformance profile or resume. And, some of the competencies an individual may develop in this role include: leadership; impact and influence; relationship building; planning, organizing & coordinating; teamwork and cooperation; and, initiative.

As a PECSF Executive Champion, this is a great way for you to connect with employees in the Ministry.

Would you know of someone in your Ministry who might be interested and/or who would benefit from volunteering as the PECSF Coordinator? And, might you be interested in being your Ministry's Executive Champion? To refer a PECSF Coordinator and/or to volunteer as an Executive Champion for your Ministry, please contact [Alicia Matthews](#) by no later than **noon on Tuesday August 29th**.

For more information about these opportunities or about PECSF in general, please [click here](#).

Thank you for your interest and support of the upcoming PECSF campaign.

Warmly,

Roberta

Roberta Turton, MA, CPHR, ACC | Acting Executive Director, Strategic Human Resources
The Economy Sector
800 Johnson Street | Victoria, BC | 778.584.0556



From: [Faganello, Tara CSCD:EX](#)
To: [Andrade, Ana CSCD:EX](#)
Subject: RE: FOR ACTION | 2017/18 Executive Holdback Measures (Target #3) | DUE: AUG 24TH
Date: Wednesday, August 23, 2017 11:09:00 AM

yes

From: Andrade, Ana CSCD:EX
Sent: Wednesday, August 23, 2017 9:01 AM
To: Faganello, Tara CSCD:EX
Subject: FW: FOR ACTION | 2017/18 Executive Holdback Measures (Target #3) | DUE: AUG 24TH
Importance: High

Tara, are you ok if I forward this to Birgit?

From: Gedney, Vanessa R CSCD:EX
Sent: Wednesday, August 23, 2017 8:47 AM
To: Faganello, Tara CSCD:EX; Steves, Gregory OHCS:EX; Volk, Kevin CSCD:EX
Cc: Dawes, Jacquie CSCD:EX; Langton, Heather CSCD:EX; Campbell, Tracy CSCD:EX; Porcher, Elizabeth CSCD:EX; Andrade, Ana CSCD:EX; Ramsay, Launa P OHCS:EX
Subject: FOR ACTION | 2017/18 Executive Holdback Measures (Target #3) | DUE: AUG 24TH
Importance: High

Good morning, please find attached the materials required to develop your Executive Holdbacks for 2017/18 for Measure #3:

- Corporate Executive Holdback Criteria Memo (August 16, 2017)
- 2017/18 Holdback Measures (Target #3) Template
- Minister Robinsons' Mandate Letter

<< File: Corporate Executive Holdback Criteria - 2017-2018 INCOMING.PDF >> << File: robinson-mandate_July 2017.pdf >> << File: MAH 2017-18 Holdback Measures - Template.docx >>

Please propose 1 or 2 items that you would be responsible for and believe can be accomplished within the timeframe using the template provided by **Thursday, August 24th @ 2:00 pm.**

Executive Operations will then compile and share with all of you and Jacquie for consideration/discussion.

Thank you,

VANESSA R. GEDNEY
Director, Executive Operations
Office of the Deputy Minister

Ministry of Municipal Affairs and Housing

6th Floor, 800 Johnson St | Victoria BC V8W 9N7

NEW Desk: 778.698.3472 | Cell: **s.17** | Fax: 250.387.7973

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From: [Faganello, Tara CSCD:EX](#)
To: [Andrade, Ana MAH:EX](#)
Cc: [Thomson, Lia MAH:EX](#)
Subject: Re: FOR ACTION | Estimate Notes TOC
Date: Monday, August 28, 2017 12:00:43 PM

Yes all good thanks

Sent from my iPhone

On Aug 28, 2017, at 9:27 AM, Andrade, Ana CSCD:EX <Ana.Andrade@gov.bc.ca> wrote:

Hi Tara, just waiting your approval on the TOC, are you able to review Nicola's answers **please click on this link** [here](#).
Once you approve I will send to Vanessa.

From: Andrade, Ana CSCD:EX
Sent: Monday, August 28, 2017 8:35 AM
To: Faganello, Tara CSCD:EX
Cc: Edwards, Liam CSCD:EX
Subject: FW: FOR ACTION | Estimate Notes TOC

Tara, please see Liam response, does this work for you?

From: Edwards, Liam CSCD:EX
Sent: Monday, August 28, 2017 8:05 AM
To: Andrade, Ana CSCD:EX
Cc: Bedford, Brian CSCD:EX; Williams, Lesya CSCD:EX
Subject: RE: FOR ACTION | Estimate Notes TOC

Hi Ana,

I believe it was the "Infrastructure Funding" note, Tab 11 from the Transition Binder...the email string attached here identified that we removed Tab 10 as the topics were over-lapping.

Please let me know if you need anything further on this – thanks, Liam

From: Edwards, Liam CSCD:EX
Sent: Monday, August 28, 2017 6:36 AM
To: Andrade, Ana CSCD:EX
Cc: Bedford, Brian CSCD:EX; Williams, Lesya CSCD:EX
Subject: Re: FOR ACTION | Estimate Notes TOC

Hi Ana, I can look for it this morning. Liam

Sent from my iPhone

On Aug 25, 2017, at 3:41 PM, Andrade, Ana CSCD:EX <Ana.Andrade@gov.bc.ca> wrote:

Liam, what is the name of the transition note. Do you recall?

From: Faganello, Tara CSCD:EX
Sent: Friday, August 25, 2017 3:33 PM
To: Andrade, Ana CSCD:EX
Cc: Edwards, Liam CSCD:EX; Thomson, Lia CSCD:EX
Subject: RE: FOR ACTION | Estimate Notes TOC

s.13

From: Andrade, Ana CSCD:EX
Sent: Friday, August 25, 2017 3:01 PM
To: Faganello, Tara CSCD:EX
Cc: Edwards, Liam CSCD:EX; Thomson, Lia CSCD:EX
Subject: FW: FOR ACTION | Estimate Notes TOC

Tara, please see Liam's questions below.

Thank you.

From: Edwards, Liam CSCD:EX
Sent: Friday, August 25, 2017 2:46 PM
To: Andrade, Ana CSCD:EX
Cc: Marotz, Nicola CSCD:EX; Dann, Michelle CSCD:EX; Perry, Monica CSCD:EX; Paget, Gary CSCD:EX; Thomson, Lia CSCD:EX; Grant, Sean CSCD:EX; Bedford, Brian CSCD:EX; Williams, Lesya CSCD:EX
Subject: Re: FOR ACTION | Estimate Notes TOC

Oh that's better! Quick question for Tara on this new note though, since there is no funding commitment this fiscal does it make sense to have a note or can we just simply say - no financial commitment this fiscal?

Thanks, Liam

Sent from my iPhone

On Aug 25, 2017, at 2:41 PM, Andrade, Ana CSCD:EX <Ana.Andrade@gov.bc.ca> wrote:

No Liam, that is not correct. The only thing that Tara did was add in Investing in Canada Plan – Phase 2.

From: Edwards, Liam CSCD:EX
Sent: Friday, August 25, 2017 2:37 PM
To: Andrade, Ana CSCD:EX
Cc: Marotz, Nicola CSCD:EX; Dann, Michelle CSCD:EX; Perry, Monica CSCD:EX; Paget, Gary CSCD:EX; Thomson, Lia CSCD:EX; Grant, Sean CSCD:EX; Bedford, Brian CSCD:EX; Williams, Lesya CSCD:EX
Subject: Re: FOR ACTION | Estimate Notes TOC

Hi Ana (Brian, Sean, Lesya - please see below).

s.13

Tara has added:

- investing in Canada Plan - s.13
s.13

Thanks Liam

Sent from my iPhone

On Aug 25, 2017, at 1:22 PM, Andrade, Ana CSCD:EX <Ana.Andrade@gov.bc.ca> wrote:

Hi everyone, Tara had some edits to the TOC, please click on this link [here](#) to review her edits. Please let me know when that has been done.

Thank you.

From: Gedney, Vanessa R CSCD:EX
Sent: Thursday, August 24, 2017 2:35 PM
To: Faganello, Tara CSCD:EX; Steves, Gregory OHCS:EX; Volk, Kevin CSCD:EX
Cc: Porcher, Elizabeth CSCD:EX; Andrade, Ana CSCD:EX; Thomson, Lia

CSCD:EX; Ramsay, Launa P OHCS:EX; Moran, Jennifer OHCS:EX; Langton, Heather CSCD:EX
Subject: RE: FOR ACTION | Estimate Notes TOC

Good afternoon, just following up on these; I have received CLSD draft TOC already); THANK YOU ☺

From: Gedney, Vanessa R CSCD:EX
Sent: Monday, August 21, 2017 3:19 PM
To: Faganello, Tara CSCD:EX; Steves, Gregory OHCS:EX; Volk, Kevin CSCD:EX
Cc: Porcher, Elizabeth CSCD:EX; Andrade, Ana CSCD:EX; Thomson, Lia CSCD:EX; Ramsay, Launa P OHCS:EX; Moran, Jennifer OHCS:EX; Dawes, Jacquie CSCD:EX; Langton, Heather CSCD:EX
Subject: FOR ACTION | Estimates

Good afternoon, please refer to the proposed timelines below (email to go out to staff today or tomorrow).

Please review the attached, **DRAFT** Table of Contents that were prepared in the Spring and advise of any changes, additions or deletions (using track changes) as soon as possible.

<< File: MAH Estimates - Table of Contents.docx >>

Thank you,

From: Wood, Martha CSCD:EX
Sent: Monday, August 21, 2017 3:01 PM
To: Gedney, Vanessa R CSCD:EX; Langton, Heather CSCD:EX
Cc: Leduc, Danine CSCD:EX
Subject: MAH - Estimates Debate Binder - Materials Preparation - Important deadlines within

*Hi Vanessa and Heather,
In follow-up to our meeting this morning, I have attached the draft Estimates binder TOC for you review. I have also provided the draft launch message below. Please let me know if you have any questions or would like to see any changes to the messaging below – we are hoping to send this out this afternoon.*

*Thank you,
Martha*

Hello,

It is time for Estimates Debate Materials preparation. Here is an overview of the initial timeline and deliverables for this year's Estimates Debate process. We have updated the draft estimates notes that were prepared in the Spring, to reflect recent organizational changes. An updated Table of Contents along with the draft notes can be found on the new MAH Estimates Debate Binder SharePoint site [here](#). (The Table of Contents is changing regularly as items are updated, please keep an eye on your division's notes listing for accuracy/completeness).

To avoid version control issues: it is critical that everyone involved in the materials preparation process **work in the MAH Estimates Debate Binder SharePoint** site utilizing track changes for existing notes. If you are uploading a new note for the first time, please make all future edits to that note in the Sharepoint site. As timelines are tight, there will be multiple, concurrent review processes underway (Finance, GCPE, DMO and our

team's editing (including for compliance with Indigenous Peoples guidelines, etc) in order to deliver final materials to the Minister by September 14. If programs continue to re-upload revisions from their LAN, rather than working in the SP site, all the previous reviews/edits made by others will not be reflected in the most current note.

We are happy to assist your team members with their Estimates Materials preparation - Estimates notes are more factual and program-based than other types of Ministerial briefing notes – they describe what the program is/does, and the program results achieved with the funds allocated. Please feel free to contact us with questions or for support.

Estimates Note Activity	Proposed Timelines
Programs are requested to begin drafting/revising Estimates Note content directly on the SharePoint site	August 21
Program staff complete new /revised draft notes and upload ED approved notes to the SharePoint	September 1
CPP, Finance and GCPE Review	September 1-5
ADM review and approval of final draft notes	September 7 (by noon)
Draft estimates notes to DM for review and approval – access through SharePoint	September 8
DM review and approval of final ADM-approved draft content	September 13
Draft estimates e-binder for the Minister *	September 14

**MSD will prepare the draft e-binder for the Minister*

Feel free to contact Jason Gabitous, or me with any process or SharePoint questions.

Thank you,

Martha

*Martha Wood, Director, Reporting and Legislation
Corporate Planning and Priorities Branch
778 698-3566 (Office)
s.17 (Mobile)
Martha.Wood@gov.bc.ca*

Ministry of Jobs, Trade & Technology and Minister of State for Trade
Ministry of Labour
Ministry of Municipal Affairs & Housing
Ministry of Tourism, Arts & Culture

<mime-attachment>

From: [Faganello, Tara CSCD:EX](#)
To: [Thomson, Lia MAH:EX](#)
Cc: [Andrade, Ana MAH:EX](#)
Subject: Re: FOR ACTION | Estimates
Date: Monday, August 21, 2017 3:55:07 PM

Yes you can send to LGD Executive including Jan Norman too please.

Tara
Sent from my iPad

On Aug 21, 2017, at 3:41 PM, Thomson, Lia CSCD:EX <Lia.Thomson@gov.bc.ca> wrote:

Hi Tara,

Is this something that you will want to send out directly to Executive, or something that Ana/myself can send out on your behalf?

Thank you,

Lia Thomson | Executive Administrative Assistant
Local Government Division
Ministry of Municipal Affairs and Housing
Email: Lia.Thomson@gov.bc.ca
Phone: 778-698-7409

From: Gedney, Vanessa R CSCD:EX
Sent: Monday, August 21, 2017 3:19 PM
To: Faganello, Tara CSCD:EX; Steves, Gregory OHCS:EX; Volk, Kevin CSCD:EX
Cc: Porcher, Elizabeth CSCD:EX; Andrade, Ana CSCD:EX; Thomson, Lia CSCD:EX; Ramsay, Launa P OHCS:EX; Moran, Jennifer OHCS:EX; Dawes, Jacquie CSCD:EX; Langton, Heather CSCD:EX
Subject: FOR ACTION | Estimates

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Thank you,

From: Wood, Martha CSCD:EX
Sent: Monday, August 21, 2017 3:01 PM
To: Gedney, Vanessa R CSCD:EX; Langton, Heather CSCD:EX
Cc: Leduc, Danine CSCD:EX
Subject: MAH - Estimates Debate Binder - Materials Preparation - Important deadlines within

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In follow-up to our meeting this morning, I have attached the draft Estimates binder TOC for your review. I have also provided the draft launch message below. Please let me know if you have any

questions or would like to see any changes to the messaging below – we are hoping to send this out this afternoon.

Thank you,
Martha

Hello,

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Estimates Note Activity

Proposed Timelines

Programs are requested to begin drafting/revising Estimates Note content directly on the SharePoint site

August 21

Program staff complete new /revised draft notes and upload ED approved notes to the SharePoint

September 1

CPP, Finance and GCPE Review

September 1-5

ADM review and approval of final draft notes

September 7 (by noon)

Draft estimates notes to DM for review and approval – access through SharePoint

September 8

DM review and approval of final ADM-approved draft content

September 13

Draft estimates e-binder for the Minister *

September 14

**MSD will prepare the draft e-binder for the Minister*

Feel free to contact Jason Gabitous, or me with any process or SharePoint questions.

Thank you,

Martha

Martha Wood, Director, Reporting and Legislation

Corporate Planning and Priorities Branch

778 698-3566 (Office)

s.17 *(Mobile)*

Martha.Wood@gov.bc.ca

Ministry of Jobs, Trade & Technology and Minister of State for Trade

Ministry of Labour

Ministry of Municipal Affairs & Housing

Ministry of Tourism, Arts & Culture

<MAH Estimates - Table of Contents.docx>

From: [Faganello, Tara CSCD:EX](#)
To: [Andrade, Ana MAH:EX](#)
Cc: [Thomson, Lia MAH:EX](#)
Subject: Re: FOR ACTION | MAH Cabinet Priorities Forecast for Cabinet Operations | DUE: AUG 28TH
Date: Monday, August 28, 2017 10:32:13 AM

Ok

Sent from my iPhone

On Aug 28, 2017, at 8:45 AM, Andrade, Ana CSCD:EX <Ana.Andrade@gov.bc.ca> wrote:

Tara, are you ok with Nicola's request? If so I will accept the changes and send to Vanessa.

From: Marotz, Nicola CSCD:EX
Sent: Friday, August 25, 2017 4:29 PM
To: Andrade, Ana CSCD:EX
Cc: Woodward, Kara M CSCD:EX; Scowcroft, Lesley CSCD:EX; Edmondson, Marijke CSCD:EX; Thomson, Lia CSCD:EX
Subject: FW: FOR ACTION | MAH Cabinet Priorities Forecast for Cabinet Operations | DUE: AUG 28TH
Importance: High

Ana -- here it is with updates from GSB/LGPRL. s.13,s.16
s.13,s.16

From: Andrade, Ana CSCD:EX
Sent: Friday, August 25, 2017 3:43 PM
To: Edmondson, Marijke CSCD:EX; Woodward, Kara M CSCD:EX; Scowcroft, Lesley CSCD:EX
Cc: Marotz, Nicola CSCD:EX
Subject: FW: FOR ACTION | MAH Cabinet Priorities Forecast for Cabinet Operations | DUE: AUG 28TH
Importance: High

Here you go.

From: Faganello, Tara CSCD:EX
Sent: Friday, August 25, 2017 3:27 PM
To: Andrade, Ana CSCD:EX
Cc: Thomson, Lia CSCD:EX
Subject: FW: FOR ACTION | MAH Cabinet Priorities Forecast for Cabinet Operations | DUE: AUG 28TH
Importance: High

Hi here is the updated version from me. Ana see my comments where I need you to confirm with staff if there are any updates.

Due to Vanessa on Monday.

Thanks

T

From: Gedney, Vanessa R CSCD:EX

Sent: Thursday, August 24, 2017 11:20 AM

To: Volk, Kevin CSCD:EX; Faganello, Tara CSCD:EX; Steves, Gregory OHCS:EX

Cc: Campbell, Tracy CSCD:EX; Langton, Heather CSCD:EX

Subject: FOR ACTION | MAH Cabinet Prioities Forecast for Cabinet Opertions | DUE: AUG 28TH

Importance: High

Good afternoon, please find attached, a template provided by Cabinet Operations for completion, which represents our Cabinet, Cabinet Committee and Treasury Board related priority items for the coming months. We originally circulated the items that Cab Ops filled in and requesting further detail. Since then, Jacquie has requested that we provide a more detailed list.

Heather has filled in the items utilizing the One-Pager (part of our Legislative Agenda), but could each of you review and provide details where needed and add any additional items that you are aware of.

Greg, Heather bundled the Housing items for the Poverty Reduction Strategy and Homelessness Action Plan as per Jacquie's comments below.

Jacquie's initial comments from previous version:

s.13

Please make your required edits using track changes and return to me by end of day on **August 28th** and I will compile and provide to Jacquie for her final review.

Thank you all!

VANESSA R. GEDNEY

Director, Executive Operations

Office of the Deputy Minister

Ministry of Municipal Affairs and Housing

6th Floor, 800 Johnson St | Victoria BC V8W 9N7

NEW Desk: 778.698.3472 | **s.17** | Fax: 250.387.7973

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<Forecast Check MAH - V4 TF.docx>

From: [Faganello, Tara CSCD:EX](#)
To: [Andrade, Ana CSCD:EX](#)
Subject: RE: FOR ACTION: Budget Binder - Divisional profile review - ADM Approved Edits - DUE DATE on Monday, August 28
Date: Wednesday, August 23, 2017 12:40:00 PM

Yup

From: Andrade, Ana CSCD:EX
Sent: Wednesday, August 23, 2017 12:39 PM
To: Faganello, Tara CSCD:EX
Subject: RE: FOR ACTION: Budget Binder - Divisional profile review - ADM Approved Edits - DUE DATE on Monday, August 28

Anytime, Tara. LDG Executives have a lot going on.

From: Faganello, Tara CSCD:EX
Sent: Wednesday, August 23, 2017 12:31 PM
To: Andrade, Ana CSCD:EX
Subject: RE: FOR ACTION: Budget Binder - Divisional profile review - ADM Approved Edits - DUE DATE on Monday, August 28

thanks

From: Andrade, Ana CSCD:EX
Sent: Wednesday, August 23, 2017 11:46 AM
To: Brooks, Jessica CSCD:EX; Edwards, Liam CSCD:EX; Marotz, Nicola CSCD:EX; Paget, Gary CSCD:EX; Schmidt, Birgit CSCD:EX
Cc: Faganello, Tara CSCD:EX; Norman, Jan CSCD:EX; Thomson, Lia CSCD:EX; Williams, Lesya CSCD:EX
Subject: FOR ACTION: Budget Binder - Divisional profile review - ADM Approved Edits - DUE DATE on Monday, August 28

To all of LGD Executives, please ensure that your team complete their updates and upload ADM approved edits **by 4:00 pm on Monday, August 28**. Please work directly on the SharePoint site below to ensure that the most up to date version on the Sharepoint includes all previous edits. Please let me know if you will need more time to review as we have other deadlines due for other deliverables.

They are anticipating the DM and Minister will be requesting the Budget Binders soon, as Budget Day is on September 8th.

Thank you and have a really good day.

Ana

From: Bains, Jasmine CSCD:EX
Sent: Wednesday, August 23, 2017 11:06 AM
To: Andrade, Ana CSCD:EX; Porcher, Elizabeth CSCD:EX; Ramsay, Launa P OHCS:EX
Cc: Wood, Martha CSCD:EX; Gabitous, Jason CSCD:EX; Chew, Debbie CSCD:EX
Subject: FOR ACTION: Budget Binder - Divisional profile review

Hello,

In preparation for Budget Day we wanted to provide you with an overview of the process for updating your division's profiles.

We have completed an initial update of existing divisional profiles to reflect recent organizational changes. You can find the updated profile for your division on the Ministry [Budget Binder SharePoint site](#). We are asking that your team complete their updates and upload ADM approved edits **by 4:00 pm on Monday, August 28**.

Crown profiles are being updated as part of the Estimates debate binder preparation and will be copied over to the Budget binder as soon as they are finalized.

We would ask that your team members work directly on the SharePoint site to ensure that the most up to date version on the SharePoint includes all previous edits – particularly in the case of concurrent review. If you need to download, please be sure to re-upload with the exact same naming convention when approved.

Key staff in your division have been provided access to both the Debate and Budget binder folders on the SharePoint site. Please let us know if access is required for additional team members or if you have any questions or concerns. You can contact myself, [Jason Gabitous](#) (778 698-7040) or [Martha Wood](#) (778 698-3566) should you require anything further.

Thank you,

Jasmine Bains

Policy Advisor

Corporate Planning and Priorities Branch

778 698-3567

From: [Faganello, Tara CSCD:EX](#)
To: [Thomson, Lia MAH:EX](#)
Cc: [Andrade, Ana MAH:EX](#)
Subject: Re: For Action: Contract Commitment for Tara's Signature
Date: Friday, August 18, 2017 3:43:00 PM

Yes approved

Sent from my iPhone

On Aug 18, 2017, at 3:01 PM, Thomson, Lia CSCD:EX <Lia.Thomson@gov.bc.ca> wrote:

So sorry, here it is!

From: Faganello, Tara CSCD:EX
Sent: Friday, August 18, 2017 3:00 PM
To: Thomson, Lia CSCD:EX
Cc: Andrade, Ana CSCD:EX
Subject: Re: For Action: Contract Commitment for Tara's Signature

Sorry don't see attachment

Sent from my iPhone

On Aug 18, 2017, at 2:46 PM, Thomson, Lia CSCD:EX <Lia.Thomson@gov.bc.ca> wrote:

Hi Tara,

Just sent you a text regarding this. I've attached a contract commitment for you for the GSB Clinic at UBCM. I've been told that this contract is expected to begin on Monday, so I am wondering if you wouldn't mind reviewing the contract and replying to this email with approval (if you approve). Stephanie Somers will see if your written approval will be sufficient until you return...

Thank you,

Lia Thomson | Executive Administrative Assistant
Local Government Division
Ministry of Municipal Affairs and Housing
Email: Lia.Thomson@gov.bc.ca
Phone: 778-698-7409

From: Somers, Stephanie CSCD:EX
Sent: Friday, August 18, 2017 2:13 PM
To: Andrade, Ana CSCD:EX
Cc: Lee, Catherine CSCD:EX; Thomson, Lia CSCD:EX

Subject: For Action: Contract Commitment for Tara's Signature
Importance: High

Hi Ana,

I just dropped off a contract commitment form for Tara's signature for the contract for GSB's clinic at UBCM but you weren't at your desk, so it is in your inbox in a pink folder. As we are hoping this contract can begin on Monday, this is a rush and is labelled as such.

So you know, it does need to be signed off by Tracy Campbell as well as it's a direct award. Contracts has reviewed the contract already as well if Tracy's office asks. Everything else should be in order. Let me know if you have any questions.

Cheers,

Stephanie Somers

Program Administrator and Office Manager

Governance and Structure Branch | Local Government Division

Ministry of Municipal Affairs and Housing

Phone: 778-698-3222 | Fax: 250-387-7972 | Email: Stephanie.Somers@gov.bc.ca



Please consider the environment before printing this email

<Scan_20170818.pdf>

From: [Faganello, Tara CSCD:EX](#)
To: [Andrade, Ana CSCD:EX](#)
Cc: [Thomson, Lia CSCD:EX](#)
Subject: RE: FOR INFORMATION | First Nations Leader's Gathering | Sept 5-7
Date: Wednesday, August 23, 2017 1:36:00 PM

Ok let's send to Liam and Nicola too, they may have pieces...

From: Andrade, Ana CSCD:EX
Sent: Wednesday, August 23, 2017 1:03 PM
To: Faganello, Tara CSCD:EX
Cc: Thomson, Lia CSCD:EX
Subject: FW: FOR INFORMATION | First Nations Leader's Gathering | Sept 5-7

Tara, over to you, look like that there is a meeting request for you, the DM, Minister and Greg to attend at this gathering. The topic of discussion is: Formalized consultation/accommodation strategy/policy/procedures as currently there is a vacuum; Renewed funding to support the development and implementation of local govt-govt agreements; Long term Strategic Forest Wildfire Protection Plan (in conjunction with FLNRORD). The cliff log number for this item is 206852.

Should this go to Jessica and Brent to action on.

From: Patrucco, Ian CSCD:EX
Sent: Wednesday, August 23, 2017 12:42 PM
To: Andrade, Ana CSCD:EX
Cc: Thomson, Lia CSCD:EX; Thompson, Laurel CSCD:EX; Langton, Heather CSCD:EX; Gedney, Vanessa R CSCD:EX
Subject: FOR INFORMATION | First Nations Leader's Gathering | Sept 5-7

Ana,

First meeting request for your division. Attached is the tracking sheet.

eApp: 3432

Cliff: 206852

Ian Patrucco | Documents Coordinator
Deputy Minister's Office
Ministry of Municipal Affairs and Housing
6th Floor, 800 Johnson St, Victoria BC V8W 9N7
✉ Ian.Patrucco@gov.bc.ca
☎ 778-698-4457

From: [Faganello, Tara CSCD:EX](#)
To: [Andrade, Ana CSCD:EX](#)
Subject: RE: FOR INFORMATION | Replacement Multi-Functional Printer (MFP) for Executive Floor
Date: Friday, August 25, 2017 12:59:00 PM

Ylpee

From: Andrade, Ana CSCD:EX
Sent: Friday, August 25, 2017 7:26 AM
To: Faganello, Tara CSCD:EX
Subject: FW: FOR INFORMATION | Replacement Multi-Functional Printer (MFP) for Executive Floor

FYI.

From: Gedney, Vanessa R CSCD:EX
Sent: Thursday, August 24, 2017 4:49 PM
To: CSCD Executive Support Team; Stewart, Lori CSCD:EX
Subject: FOR INFORMATION | Replacement Multi-Functional Printer (MFP) for Executive Floor

Good afternoon, just a heads-up that I received approval to order a replacement MFP in our copier room with a brand new machine that will be extremely fast! We should receive in the next month or so.

To Note:

- 200-sheet automatic document feeder with single pass two-sided scanning
- 500-sheet input tray supports media up to size 11x17
- 3 Hole Punch
- Stapler

PRINT

- *First Page Out*
 - Black: as fast as 11 seconds
 - Colour: as fast as 11 seconds
- *Print Speed*
 - Black: up to 46 ppm
 - Colour up to 46 ppm

COPY

- *Copy Speed*
 - Black: up to 46 cpm
 - Colour: up to 46 cpm

YouTube Video:

https://www.youtube.com/watch?v=vmm9LS_7vLM

Data Sheet:

<http://www8.hp.com/h20195/v2/GetDocument.aspx?docname=4AA4-9499EEE>

VANESSA R. GEDNEY

Director, Executive Operations

Office of the Deputy Minister

Ministry of Municipal Affairs and Housing

6th Floor, 800 Johnson St | Victoria BC V8W 9N7

NEW Desk: 778.698.3472 | Cell: **s.17** | Fax: 250.387.7973

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From: [Faganello, Tara CSCD:EX](#)
To: [Andrade, Ana CSCD:EX](#)
Subject: RE: FOR RESPONSE | 2017-18 Annual Mission Plan
Date: Wednesday, August 30, 2017 3:32:00 PM
Attachments: [image001.png](#)

No none from LGD re international or US missions.

From: Andrade, Ana CSCD:EX
Sent: Wednesday, August 30, 2017 11:50 AM
To: Faganello, Tara CSCD:EX
Subject: Fwd: FOR RESPONSE | 2017-18 Annual Mission Plan

Do u know? I don't know of any.

Sent from my Samsung Galaxy smartphone.

----- Original message -----

From: "Gedney, Vanessa R CSCD:EX" <Vanessa.Gedney@gov.bc.ca>
Date: 2017-08-30 11:45 AM (GMT-08:00)
To: "Andrade, Ana CSCD:EX" <Ana.Andrade@gov.bc.ca>, "Porcher, Elizabeth CSCD:EX" <Elizabeth.Porcher@gov.bc.ca>, "Ramsay, Launa P OHCS:EX" <Launa.Ramsay@gov.bc.ca>
Cc: "Langton, Heather CSCD:EX" <Heather.Langton@gov.bc.ca>
Subject: FOR RESPONSE | 2017-18 Annual Mission Plan

Good morning, I am assuming that we have no missions planned for the Minister; please confirm ASAP.

Thank you,

From: Stoica, Flavia MIT:EX
Sent: Wednesday, August 30, 2017 11:25 AM
To: Thompson, Laurel CSCD:EX
Subject: 2017-18 Annual Mission Plan

Hello Laurel,

As per our phone conversation, please see below for our DM's message.
Please let me know if you require additional information.

Thank you,
Flavia

From: Shatzko, Pam J MIT:EX On Behalf Of Mihlar, Fazil MIT:EX
Sent: Monday, August 21, 2017 2:26 PM
To: BCPSA Agency DMC List
Cc: Yelovatz, Maureen MIT:EX
Subject: 2017-18 Annual Mission Plan

Good afternoon,

The Honourable Bruce Ralston, Minister of Jobs, Trade and Technology has asked the ministry to coordinate a schedule of potential trade missions and international travel across government. Although we anticipate that out-bound travel may be minimal, we are canvassing ministries to request submission of plans for Minister and Deputy Minister international travel for the remainder of the 2017-18 fiscal year.

We would appreciate if you would identify a contact that will lead coordination of your ministry's response by August 28 and submit your ministry's travel plans using the attached template. Please provide this information to Maureen Yelovatz, Director, International Missions and Corporate Events, by September 8, 2017.

Please ensure that your ministry's submission includes potential overseas and USA missions and travel, and outlines how the travel will advance your mandate letter directives and strategic program priorities. Your submission should also include a canvas of crown agency travel.

If you do not anticipate any international travel during the remainder of the fiscal, please respond by indicating "No International Travel Planned."

Information will be treated as confidential and will be included in the government-wide annual mission plan that will be submitted to the Sustainable Shared Prosperity Committee for review prior to submission to the Premier Office's for approval.

If you have questions, please don't hesitate to contact me or Maureen Yelovatz. Thank you for your support of this initiative.

Best,
Fazil

Fazil Mihlar
Deputy Minister
Ministry of Jobs, Trade and Technology

Flavia Stoica
Information Officer
International Missions and Corporate Events
International Business Development Division

Ministry of Jobs, Trade and Technology

Suite 730-999 Canada Place
Vancouver, BC Canada V6C 3E1
Tel: 604 775-2152
Cell: s.17



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From: [Faganello, Tara CSCD:EX](#)
To: [Andrade, Ana CSCD:EX](#); [Mandybura, Cadence GCPE:EX](#)
Cc: [Leslie, Lisa GCPE:EX](#)
Subject: RE: For review: Capital Integrated Services IN
Date: Thursday, August 10, 2017 3:56:00 PM

Nothing further to add at this time because Jane has not heard back from the area MLAs. Once she does we may need to revisit...

From: Andrade, Ana CSCD:EX
Sent: Thursday, August 10, 2017 12:20 PM
To: Mandybura, Cadence GCPE:EX; Faganello, Tara CSCD:EX
Cc: Leslie, Lisa GCPE:EX
Subject: RE: For review: Capital Integrated Services IN

Hi Cadence, Tara will reply back to you after 130pm today as she has a call with Jane at that time.

From: Mandybura, Cadence GCPE:EX
Sent: Thursday, August 10, 2017 10:09 AM
To: Faganello, Tara CSCD:EX
Cc: Andrade, Ana CSCD:EX; Leslie, Lisa GCPE:EX
Subject: Re: For review: Capital Integrated Services IN

Thank you, Tara! Checking in - any edits needed based on the minister's meeting yesterday with MLA Olsen?

All my best,

Cadence

From: Faganello, Tara CSCD:EX
Sent: August-07-17 3:22 PM
To: Mandybura, Cadence GCPE:EX; Leslie, Lisa GCPE:EX
Cc: Andrade, Ana CSCD:EX
Subject: Re: For review: Capital Integrated Services IN

Hi I think it looks fine. Let's see how the meeting with MSR and MLA Olsen goes for any tweaking.

Tara
Sent from my iPad

From: [Faganello, Tara CSCD:EX](#)
To: [Andrade, Ana CSCD:EX](#)
Subject: RE: FW: Kairos Blanket Exercise Workshop - Industrial Camps Working Group
Date: Tuesday, August 8, 2017 1:28:00 PM

Oh ok, up to him.

From: Andrade, Ana CSCD:EX
Sent: Tuesday, August 8, 2017 10:32 AM
To: Faganello, Tara CSCD:EX
Subject: FW: FW: Kairos Blanket Exercise Workshop - Industrial Camps Working Group

Tara, Monica, is planning on attending this session, do you still want Brent to also attend?

From: Schmidt, Ingrid ABR:EX
Sent: Tuesday, August 8, 2017 10:25 AM
To: Mueller, Brent CSCD:EX; Andrade, Ana CSCD:EX; Perry, Monica EAO:EX
Subject: RE: FW: Kairos Blanket Exercise Workshop - Industrial Camps Working Group

Hi Brent,

You're not required to attend, but if you can spare the time in your schedule, you are more than welcome to come join us! Folks that previously attended, thought it was a really valuable experience.

Monica, looking forward to seeing you there as well! Please let me know if you'd like me to set-up a call to discuss the project.

Cheers,

Ingrid

-----Original Appointment-----
From: Mueller, Brent CSCD:EX
Sent: Tuesday, August 8, 2017 9:21 AM
To: Andrade, Ana CSCD:EX; Perry, Monica EAO:EX
Cc: Schmidt, Ingrid ABR:EX
Subject: Tentative: FW: Kairos Blanket Exercise Workshop - Industrial Camps Working Group
When: Wednesday, August 9, 2017 9:00 AM-12:00 PM (UTC-08:00) Pacific Time (US & Canada).
Where: MCFD Boardroom, 4th Flr, 765 Broughton St, Victoria, BC

Hi Ana – I believe Monica is planning to attend as this relates to the project she is working on "impact of work camps on indigenous communities..." I am happy to attend as well but thought I would double check to make sure we are not duplicating.

Cheers ~ Brent

From: [Faganello, Tara CSCD:EX](#)
To: [Thomson, Lia CSCD:EX](#); [Russo, Stephen CSCD:EX](#); [Andrade, Ana CSCD:EX](#)
Cc: [Woodward, Kara M CSCD:EX](#); [Hill, Gabriel CSCD:EX](#); [Starkl-Moser, Miriam CSCD:EX](#)
Subject: RE: FYI -- Draft cannabis policy paper, MAH comments
Date: Friday, August 25, 2017 3:39:00 PM

Ok please BF this for me then too

From: Thomson, Lia CSCD:EX
Sent: Friday, August 25, 2017 2:07 PM
To: Faganello, Tara CSCD:EX; Russo, Stephen CSCD:EX; Andrade, Ana CSCD:EX
Cc: Woodward, Kara M CSCD:EX; Hill, Gabriel CSCD:EX; Starkl-Moser, Miriam CSCD:EX
Subject: RE: FYI -- Draft cannabis policy paper, MAH comments

It looks like the next meeting is Tuesday, September 5th from 1-3pm.

From: Faganello, Tara CSCD:EX
Sent: Friday, August 25, 2017 1:08 PM
To: Russo, Stephen CSCD:EX; Andrade, Ana CSCD:EX; Thomson, Lia CSCD:EX
Cc: Woodward, Kara M CSCD:EX; Hill, Gabriel CSCD:EX; Starkl-Moser, Miriam CSCD:EX
Subject: RE: FYI -- Draft cannabis policy paper, MAH comments

Thanks Stephen much appreciated.

Lia/Ana do we know when the next ADM's committee on Cannabis meeting is?

From: Russo, Stephen CSCD:EX
Sent: Friday, August 25, 2017 10:08 AM
To: Faganello, Tara CSCD:EX
Cc: Woodward, Kara M CSCD:EX; Hill, Gabriel CSCD:EX; Starkl-Moser, Miriam CSCD:EX
Subject: FYI -- Draft cannabis policy paper, MAH comments

Hi Tara,

s.22 , so I'm writing to provide a quick update on our review of the Cannabis Secretariat's policy document. Our comments focussed on the following matters that are of particular interest to local governments:

s.13,s.16

s.13,s.16

s.22

. but would be happy to reply to any questions you may have through email.

Thanks,
Stephen

From: Russo, Stephen CSCD:EX
Sent: Friday, August 25, 2017 9:39 AM
To: Anderson, Lisa R PSSG:EX
Cc: Woodward, Kara M CSCD:EX; Hill, Gabriel CSCD:EX; Starkl-Moser, Miriam CSCD:EX
Subject: RE: CONFIDENTIAL - FOR REVIEW - Draft cannabis policy paper

Hi Lisa,

Thank you for the opportunity to review the Secretariat's "Policy Issues and Options, Volume Paper".
s.13

Please don't hesitate to get in touch if you have any questions.

Thank you,

Stephen Russo
Policy Analyst
Local Government Division
Ministry of Municipal Affairs and Housing
778.698.3461

From: Anderson, Lisa R PSSG:EX
Sent: Thursday, August 24, 2017 7:55 PM
To: Russo, Stephen CSCD:EX
Cc: Woodward, Kara M CSCD:EX
Subject: Re: CONFIDENTIAL - FOR REVIEW - Draft cannabis policy paper

Thanks for advising. Tomorrow morning is fine.

Lisa

On Aug 24, 2017, at 4:41 PM, Russo, Stephen CSCD:EX <Stephen.Russo@gov.bc.ca> wrote:

Hi Lisa,

I've been coordinating comments on the Cannabis Secretariat's "Policy Issues and Options Volume One" paper for Municipal Affairs and Housing on behalf of our ADM Tara Faganello. I understand that the deadline for providing comments is today. Unfortunately, I haven't been able to consolidate my director's comments into the paper yet and will have to send the comments first thing tomorrow morning. I spoke with Nicole Butterfield today who indicated that it would be likely be ok to send MAH's comments first thing tomorrow morning. My apologies for the delay, I hope this does not cause any issues for you.

Thanks,

Stephen Russo
Policy Analyst
Local Government Division
Ministry of Municipal Affairs and Housing
778.698.3461

...

From: "Anderson, Lisa R PSSG:EX" <Lisa.R.Anderson@gov.bc.ca>

Date: August 18, 2017 at 4:00:53 PM PDT

To: "Massey, Christine MCF:EX" <Christine.Massey@gov.bc.ca>, "Kendall, Perry HLTH:EX" <Perry.Kendall@gov.bc.ca>, "Mack, James AGRI:EX" <James.Mack@gov.bc.ca>, "MacLeod, Sam PSSG:EX" <Sam.MacLeod@gov.bc.ca>, "Faganello, Tara CSCD:EX" <Tara.Faganello@gov.bc.ca>, "Wood, Heather FIN:EX" <Heather.Wood@gov.bc.ca>, "Carr, Michelle SBRT:EX" <Michelle.Carr@gov.bc.ca>, "Harvey, James JAG:EX" <James.Harvey@gov.bc.ca>, "McAndrews, Caroline GCPE:EX" <Caroline.McAndrews@gov.bc.ca>, "Nash, Laurel ABR:EX" <Laurel.Nash@gov.bc.ca>
Cc: "Anderson, Lisa R PSSG:EX" <Lisa.R.Anderson@gov.bc.ca>, "Pecknold, Clayton PSSG:EX" <Clayton.Pecknold@gov.bc.ca>, "Butterfield, Nicole PSSG:EX" <Nicole.Butterfield@gov.bc.ca>

Subject: CONFIDENTIAL - FOR REVIEW - Draft cannabis policy paper

Good afternoon,

The attached penultimate draft of the cannabis policy paper is being sent to you for a fact check prior to being finalized. Please note this document is for the Advice of Cabinet and is not for further distribution. If you identify any required changes please provide those to me by close of business on Thursday August 24, 2017.

I'd also like to take this opportunity, on behalf of Clayton and the Secretariat, to thank you and your teams for sharing your expertise and providing valuable input for the development of this paper. It's been a

real collaborative effort and the contributions of all are greatly appreciated.

Have a great weekend!

Lisa

Lisa Anderson
Executive Director
Cannabis Legalization and Regulation Secretariat
Ministry of Public Safety and Solicitor General
Office - 604-660-1741
Cell - **s.17**
Email - Lisa.R.Anderson@gov.bc.ca

From: [Faganello, Tara CSCD:EX](#)
To: [Andrade, Ana CSCD:EX](#); [Volk, Kevin CSCD:EX](#)
Subject: RE: s.22
Date: Tuesday, August 8, 2017 1:21:00 PM

Yes thank you

From: Andrade, Ana CSCD:EX
Sent: Tuesday, August 8, 2017 1:18 PM
To: Volk, Kevin CSCD:EX
Cc: Faganello, Tara CSCD:EX
Subject: RE: s.22

Yes will do.

From: Volk, Kevin CSCD:EX
Sent: Tuesday, August 8, 2017 1:12 PM
To: Andrade, Ana CSCD:EX
Cc: Faganello, Tara CSCD:EX
Subject: s.22

Ana,

Can you send s.22 resume to Jacquie (from IRPB ED competition)?

Thanks,

Kevin Volk, P.Eng.
Assistant Deputy Minister
Community and Legislative Services
Ministry of Municipal Affairs and Housing
Tel: 778 698 3319

From: [Faganello, Tara CSCD:EX](#)
To: [Thomson, Lia MAH:EX](#)
Cc: [Andrade, Ana MAH:EX](#)
Subject: Re: IBN REQUEST | Proposed Changes to the Elections Act | Due August 15
Date: Friday, August 11, 2017 9:43:35 AM

Great thanks

Tara
Sent from my iPad

On Aug 11, 2017, at 9:41 AM, Thomson, Lia CSCD:EX <Lia.Thomson@gov.bc.ca> wrote:

Hi Tara,

Another FYI, this pre-brief has been booked in with Jacquie for Wednesday morning prior to the Thursday MSR briefing . Kara has been invited as well.

Thank you,

Lia Thomson | Executive Administrative Assistant
Local Government Division
Ministry of Municipal Affairs and Housing
Email: Lia.Thomson@gov.bc.ca
Phone: 778-698-7409

From: Andrade, Ana CSCD:EX
Sent: Thursday, August 10, 2017 6:44 PM
To: Thomson, Lia CSCD:EX
Subject: Re: IBN REQUEST | Proposed Changes to the Elections Act | Due August 15

Thx

Sent from my Samsung Galaxy smartphone.

----- Original message -----

From: "Thomson, Lia CSCD:EX" <Lia.Thomson@gov.bc.ca>
Date: 2017-08-10 5:37 PM (GMT-08:00)
To: "Andrade, Ana CSCD:EX" <Ana.Andrade@gov.bc.ca>
Subject: Re: IBN REQUEST | Proposed Changes to the Elections Act | Due August 15

Yes I will reach out to Kara and book this. Pre-brief with jacquie, Tara and Kara before the Aug 17th MSR briefing.

Sent from my iPhone

On Aug 10, 2017, at 5:23 PM, Andrade, Ana CSCD:EX <Ana.Andrade@gov.bc.ca> wrote:

Los r u ok to schedule for Tara and send to Laurel for the DM briefing

Sent from my Samsung Galaxy smartphone.

----- Original message -----

From: "Faganello, Tara CSCD:EX" <Tara.Faganello@gov.bc.ca>
Date: 2017-08-10 4:16 PM (GMT-08:00)
To: "Andrade, Ana CSCD:EX" <Ana.Andrade@gov.bc.ca>
Cc: "Thomson, Lia CSCD:EX" <Lia.Thomson@gov.bc.ca>, "Woodward, Kara M CSCD:EX" <Kara.Woodward@gov.bc.ca>
Subject: RE: IBN REQUEST | Proposed Changes to the Elections Act | Due August 15

Yes and same time is fine with Jacquie.

From: Andrade, Ana CSCD:EX
Sent: Thursday, August 10, 2017 3:52 PM
To: Faganello, Tara CSCD:EX
Cc: Thomson, Lia CSCD:EX; Woodward, Kara M CSCD:EX
Subject: FW: IBN REQUEST | Proposed Changes to the Elections Act | Due August 15

Tara, please see below and let us know.

From: Woodward, Kara M CSCD:EX
Sent: Thursday, August 10, 2017 3:51 PM
To: Andrade, Ana CSCD:EX
Subject: Re: IBN REQUEST | Proposed Changes to the Elections Act | Due August 15

Hi Ana

Can we book a pre brief with Tara and if Tara wants with Jacquie at the same time unless Tara wants to brief Jacquie separately. Thanks

Kara

Sent from my iPhone

On Aug 10, 2017, at 3:13 PM, Andrade, Ana CSCD:EX <Ana.Andrade@gov.bc.ca> wrote:

Over to you to action on.

From: Patrucco, Ian CSCD:EX
Sent: Thursday, August 10, 2017 3:06 PM
To: Andrade, Ana CSCD:EX
Subject: IBN REQUEST | Proposed Changes to the Elections Act | Due August 15

Good afternoon Ana,

CLIFF #:	206563
Meeting Title/Group:	Proposed Changes to the Elections Act

Ministry Attendees:	Jacquie Dawes, Tara Faganello
Meeting Purpose:	Direction on Proposed changes to the elections act
MO Attendees	MSR, Jane Hurtig
Meeting Date/Time:	August 17 th 2:00 to 2:30
Meeting Location:	Minister's Office
Materials:	IBN
DUE:	August 15th
Other Attendees	N/A

eApps is 3278. If you have any questions, please contact me.

Thanks,

Ian Patrucco | Documents Coordinator
 Deputy Minister's Office
 Ministry of Municipal Affairs and Housing
 6th Floor, 800 Johnson St, Victoria BC V8W 9N7
 ✉ Ian.Patrucco@gov.bc.ca
 ☎ 778-698-4457

From: [Faganello, Tara CSCD:EX](#)
To: [Andrade, Ana CSCD:EX](#)
Cc: [Brooks, Jessica CSCD:EX](#)
Subject: RE: In-Range Salary Adjustment Initiative: Additional Letters
Date: Thursday, August 17, 2017 11:25:00 AM
Attachments: [image001.png](#)
[image004.png](#)
[image005.png](#)
[image006.png](#)

Yes please

From: Andrade, Ana CSCD:EX
Sent: Thursday, August 17, 2017 11:22 AM
To: Faganello, Tara CSCD:EX
Cc: Brooks, Jessica CSCD:EX
Subject: RE: In-Range Salary Adjustment Initiative: Additional Letters

Thank you Tara, should I be flagging this for SHR? Jessica did give s.22 the letter which indicated her increase.

From: Faganello, Tara CSCD:EX
Sent: Thursday, August 17, 2017 11:19 AM
To: Andrade, Ana CSCD:EX
Cc: Brooks, Jessica CSCD:EX
Subject: RE: In-Range Salary Adjustment Initiative: Additional Letters

Yes I don't think she needs the additional letter. Just her base position letter indicating the increase.

From: Andrade, Ana CSCD:EX
Sent: Thursday, August 17, 2017 8:32 AM
To: Faganello, Tara CSCD:EX
Cc: Brooks, Jessica CSCD:EX
Subject: FW: In-Range Salary Adjustment Initiative: Additional Letters

Hi Tara, there seems to be some confusion for the letters for s.22 received and increase letter and an additional letters. Should I be contacting SHR to let them know.

From: Faganello, Tara CSCD:EX
Sent: Thursday, August 10, 2017 3:53 PM
To: Andrade, Ana CSCD:EX
Subject: FW: In-Range Salary Adjustment Initiative: Additional Letters

Hi are you able to somehow separate these so they can be redirected to the responsible ED?

For the Recognition letters please ask the EDs whether they want any contributions included for each employee and to provide them.

For the Additional letters, just confirm with the EDs that they want them to be sent and ask them to sign and send them as appropriate.

Let me know if you want to discuss?

T

From: Betiku, Tania JTST:EX
Sent: Thursday, August 10, 2017 12:10 PM
To: Faganello, Tara CSCD:EX
Cc: Ward, Karen CSCD:EX
Subject: In-Range Salary Adjustment Initiative: Additional Letters

Hello Tara,

Firstly we would like to thank you for your ongoing engagement and contribution to the 2016/17 in-range salary adjustment initiative. As noted in our last communication we have prepared two additional templated letters.

The first contains templated recognition letters for all employees who have already reached their salary maximum or have received a salary adjustment of less than 2% and will not be eligible for a future increase in their current position. In each letter there is an area where you may wish to recognize specific contributions made by each employee, however this is optional and can be excluded.

The second document contains generic letters for those who are not eligible for an in-range salary adjustment. The distribution of these letters is optional, however, you may wish to use them when initiating conversations with employees.

If you have any questions or concerns regarding this process or the documents you have received, please feel free to contact me.

Thank you,

Tania Betiku, BA, MPA
Manager, Strategic Human Resources
Strategic Human Resources | Economy Sector| BC Public Service
Office: 778-698-3886| Cell: s.17
E: Tania.Betiku@gov.bc.ca

Lumina Spark Practitioner
Inspirational and Practical Personal Development

From: [Faganello, Tara CSCD:EX](#)
To: [Andrade, Ana CSCD:EX](#); [Betiku, Tania JTST:EX](#)
Cc: [Ward, Karen CSCD:EX](#); [Brooks, Jessica CSCD:EX](#)
Subject: RE: In-Range Salary Adjustment Initiative: Additional Letters
Date: Thursday, August 17, 2017 11:42:00 AM
Attachments: [image001.png](#)
[image008.png](#)
[image009.png](#)
[image010.png](#)

Tania, just to be clear I don't think **s.22** needs the additional letter as it was just flagged as she was acting ED for a short period of time and not eligible for the increase then. Thx

From: Andrade, Ana CSCD:EX
Sent: Thursday, August 17, 2017 11:40 AM
To: Betiku, Tania JTST:EX
Cc: Faganello, Tara CSCD:EX; Ward, Karen CSCD:EX; Brooks, Jessica CSCD:EX
Subject: FW: In-Range Salary Adjustment Initiative: Additional Letters

Hi Tania, there seems to be some confusion for the letters for **s.22** received an increase letter and an additional letter. Jessica, did give **s.22** the increase letter, but the additional was not given to **s.22**. I just wanted to bring this to your attention. Please let me know if you need anything else.

Thank you.

From: Andrade, Ana CSCD:EX
Sent: Thursday, August 17, 2017 8:32 AM
To: Faganello, Tara CSCD:EX
Cc: Brooks, Jessica CSCD:EX
Subject: FW: In-Range Salary Adjustment Initiative: Additional Letters

Hi Tara, there seems to be some confusion for the letters for **s.22** received and increase letter and an additional letters. Should I be contacting SHR to let them know.

From: Faganello, Tara CSCD:EX
Sent: Thursday, August 10, 2017 3:53 PM
To: Andrade, Ana CSCD:EX
Subject: FW: In-Range Salary Adjustment Initiative: Additional Letters

Hi are you able to somehow separate these so they can be redirected to the responsible ED?

For the Recognition letters please ask the EDs whether they want any contributions included for each employee and to provide them.

For the Additional letters, just confirm with the EDs that they want them to be sent and ask them to sign and send them as appropriate.

Let me know if you want to discuss?

T

From: Betiku, Tania JTST:EX
Sent: Thursday, August 10, 2017 12:10 PM
To: Faganello, Tara CSCD:EX
Cc: Ward, Karen CSCD:EX
Subject: In-Range Salary Adjustment Initiative: Additional Letters

Hello Tara,

Firstly we would like to thank you for your ongoing engagement and contribution to the 2016/17 in-range salary adjustment initiative. As noted in our last communication we have prepared two additional templated letters.

The first contains templated recognition letters for all employees who have already reached their salary maximum or have received a salary adjustment of less than 2% and will not be eligible for a future increase in their current position. In each letter there is an area where you may wish to recognize specific contributions made by each employee, however this is optional and can be excluded.

The second document contains generic letters for those who are not eligible for an in-range salary adjustment. The distribution of these letters is optional, however, you may wish to use them when initiating conversations with employees.

If you have any questions or concerns regarding this process or the documents you have received, please feel free to contact me.

Thank you,

Tania Betiku, BA, MPA
Manager, Strategic Human Resources
Strategic Human Resources | Economy Sector| BC Public Service
Office: 778-698-3886| Cell: 778-698-3886
E: Tania.Betiku@gov.bc.ca

Lumina Spark Practitioner
Inspirational and Practical Personal Development

From: [Faganello, Tara CSCD:EX](#)
To: [Andrade, Ana MAH:EX](#)
Cc: [Schmidt, Birgit MAH:EX](#)
Subject: Re: In-Range Salary Increase Letters for your work units
Date: Wednesday, August 2, 2017 5:33:36 PM

Yes please

Sent from my iPhone

On Aug 2, 2017, at 3:23 PM, Andrade, Ana CSCD:EX <Ana.Andrade@gov.bc.ca> wrote:

Ok, letters have gone out to all of LGD Executives. s.22
s.22

From: Faganello, Tara CSCD:EX
Sent: Wednesday, August 2, 2017 3:03 PM
To: Schmidt, Birgit CSCD:EX
Cc: Andrade, Ana CSCD:EX
Subject: Re: In-Range Salary Increase Letters for your work units

Yes good to go

Sent from my iPhone

On Aug 2, 2017, at 1:47 PM, Schmidt, Birgit CSCD:EX <Birgit.Schmidt@gov.bc.ca> wrote:

Hi Ana – Looks good, I have some suggested edits for yours and Tara`s review.

From: Andrade, Ana CSCD:EX
Sent: Wednesday, August 2, 2017 1:24 PM
To: Faganello, Tara CSCD:EX; Schmidt, Birgit CSCD:EX
Subject: In-Range Salary Increase Letters for your work units

Tara and Birgit, I am thinking of sending this email to each LGD Executive member and attaching the letters for their work units. Thoughts? If they are ok with these letters, are they good go ahead and give the letters to their employees?

Hi, please find attached the letters for staff in your unit who are eligible for receiving the In-Range Salary Increase, including a letter for you. Let me know if you have any questions regarding these letters.

We have been asked that you **please distribute these letters to your employees by no later than August 4, 2017.**

Please be aware that some employees are receiving a salary adjustment that is less than 2% because they are close to the maximum salary for their band. Although some of these adjustments are small (e.g. increase of less than \$10.00 annually), the PSA has instructed that a letter must still be provided to each employee. For those employees who have reached their salary maximum, we will also provide you with a letter of recognition next week. This letter may be added to an employee's personnel file as well as their myPerformance file, should you elect to forward a copy to myHR.

Thank you.

From: [Faganello, Tara CSCD:EX](#)
To: [Andrade, Ana MAH:EX](#)
Cc: [Schmidt, Birgit MAH:EX](#)
Subject: Re: In-Range Salary Increase Letters
Date: Wednesday, August 2, 2017 12:07:07 PM

Yes they just get their staff's letters.

Tara
Sent from my iPad

On Aug 2, 2017, at 9:46 AM, Andrade, Ana CSCD:EX <Ana.Andrade@gov.bc.ca> wrote:

Hi Tara, s.13
s.13 I have no problem sharing the their unit letters with them. Please let me know what you think.

From: Schmidt, Birgit CSCD:EX
Sent: Wednesday, August 2, 2017 5:42 AM
To: Faganello, Tara CSCD:EX; Andrade, Ana CSCD:EX
Subject: Re: In-Range Salary Increase Letters

Hi Tara, the letters received at this point are for the staff receiving the 2% increase only. We can let them know that SHR has said all excluded staff will receive a letter.

Sent from my BlackBerry 10 smartphone on the TELUS network.

From: Faganello, Tara CSCD:EX
Sent: Tuesday, August 1, 2017 11:11 PM
To: Andrade, Ana CSCD:EX
Cc: Schmidt, Birgit CSCD:EX
Subject: Re: In-Range Salary Increase Letters

Hi if you ladies could share the spreadsheet and letters with each ED tomorrow that would be great. The EDs can review for any questions or concerns. If not then they distribute to their staff. If there are any questions we discuss at LGD Exec too.

Thx

Sent from my iPhone

On Aug 1, 2017, at 11:08 AM, Andrade, Ana CSCD:EX <Ana.Andrade@gov.bc.ca> wrote:

Hi Tara, Birgit and I have reviewed this letters against the spreadsheet. All good. When are you thinking of giving these out?

From: Faganello, Tara CSCD:EX
Sent: Monday, July 31, 2017 7:59 PM
To: Schmidt, Birgit CSCD:EX; Andrade, Ana CSCD:EX
Subject: Fwd: In-Range Salary Increase Letters

Hi Ladies, are you able to review and fact check this word document and letters for me?

Tara

Sent from my iPad

Begin forwarded message:

From: "Turton, Roberta CSCD:EX"
<Roberta.Turton@gov.bc.ca>
To: "Faganello, Tara CSCD:EX" <Tara.Faganello@gov.bc.ca>
Cc: "Campbell, Tracy CSCD:EX" <Tracy.Campbell@gov.bc.ca>, "Genzale, Amber CSCD:EX" <Amber.Genzale@gov.bc.ca>
Subject: In-Range Salary Increase Letters

Hi Tara,

Attached to this email is a word document containing a summary sheet followed by individual letters for all excluded employees who are receiving an in-range salary adjustment. We ask that you not make any major changes to the content of the letters. Updates to employee names and job titles are permitted, but, if other changes are required, please contact Amber Genzale in SHR for assistance. We've made every effort to incorporate preferred names when they were provided to us in the advance review completed by Executive Coordinators.

Given that this process is occurring during a transition period, DM's were consulted and they approved the use of Tracy Campbell's signature on the letters you are receiving.

As per our project plan, we ask that you **please distribute these letters to employees by no later than August 4, 2017**. If you anticipate having any difficulties in meeting this deadline, could you please advise us asap.

Please be aware that some employees are receiving a salary adjustment that is less than 2% because they are close to the maximum salary for their band. Although some of these adjustments are small (e.g. increase of less than \$10.00 annually), the PSA has instructed that a letter must still be provided to each employee. For those employees who have reached their salary maximum, we will also provide you with a templated letter of recognition next week. This letter may

be added to an employee's personnel file as well as their myPerformance file, should you elect to forward a copy to myHR.

Next week, you will receive generic letters for those who are not eligible for an in-range salary adjustment. The distribution of these letters is optional, however, you may wish to use them when initiating conversations with employees.

If you have any questions or concerns as to this process or the content you receive, please don't hesitate to contact me.

Warmly,

Roberta

Roberta Turton, MA, CPHR, ACC | Acting Executive Director,
Strategic Human Resources
The Economy Sector
800 Johnson Street | Victoria, BC | 778-584-0556
Integrity | Curiosity | Teamwork | Accountability | Passion | Service
| Courage

Page 179 to/à Page 180

Withheld pursuant to/removed as

s.22

From: [Faganello, Tara CSCD:EX](#)
To: [Andrade, Ana CSCD:EX](#)
Cc: [Thomson, Lia CSCD:EX](#)
Subject: RE: items for the Minister
Date: Wednesday, August 16, 2017 3:26:00 PM

No just put this in my sharepoint for the MSR meeting tomorrow afternoon and I will try and do a verbal. Thx

From: Andrade, Ana CSCD:EX
Sent: Wednesday, August 16, 2017 2:55 PM
To: Faganello, Tara CSCD:EX
Subject: FW: items for the Minister

Hi Tara, I heard back from Rena, please see below. Let me know if you think we will need an MSR briefing.

From: Bindra, Rena CSCD:EX
Sent: Wednesday, August 16, 2017 2:14 PM
To: Andrade, Ana CSCD:EX
Cc: Scowcroft, Lesley CSCD:EX; Woodward, Kara M CSCD:EX
Subject: FW: items for the Minister

Ana, I followed with staff at the AG and have an update on the referendum item:

s.13

Thanks,
Rena

From: Scowcroft, Lesley CSCD:EX
Sent: Wednesday, August 16, 2017 9:12 AM
To: Bindra, Rena CSCD:EX
Subject: FW: items for the Minister

Hey Rena,

Can you please get in touch with Neil to confirm current direction or issue (please see below)? My understanding from beginning of August

s.13

s.13

s.22

Cheers,

LS

From: Andrade, Ana CSCD:EX
Sent: Wednesday, August 16, 2017 9:01 AM
To: Woodward, Kara M CSCD:EX; Scowcroft, Lesley CSCD:EX
Subject: FW: items for the Minister

Hi Kara and Lesley, just wondering if you have any more information on the highlight issue. Was this part of the AG's Cabinet presentation, not sure if I have that correct?

From: Marotz, Nicola CSCD:EX
Sent: Friday, July 28, 2017 2:18 PM
To: Faganello, Tara CSCD:EX
Cc: Andrade, Ana CSCD:EX; Thomson, Lia CSCD:EX
Subject: items for the Minister

Tara: Further to your request that we identify our items (in addition to Capital **s.13** **s.13** that need early direction from/briefing with the Minister, please see the following bullets. If action is needed on the first 2 items, getting an early decision is key to being able to meet government's timing interests; the next 2 items are matters where there is a high likelihood the Minister could hear about issues/be asked questions (whether from the public or colleagues) this summer. Hope this is of assistance. Cheers Nicola

s.12,s.13

-
- **Salt Spring** -- briefing to get the Minister up to speed on her role, the process and emerging issues prior to the Sept 9 vote (so that she is prepared for enquiries from the MLA, citizens, or the locally elected officials)

s.13,s.16

From: [Faganello, Tara CSCD:EX](#)
To: [Andrade, Ana CSCD:EX](#)
Subject: RE: Ken Dobell Scholarship
Date: Wednesday, August 16, 2017 12:19:00 PM

Yes please

From: Andrade, Ana CSCD:EX
Sent: Wednesday, August 16, 2017 11:59 AM
To: Faganello, Tara CSCD:EX
Subject: FW: Ken Dobell Scholarship

Hi Tara, I just want to confirm that you want me to send to LGD Executives for a call out of a delegate, correct?

From: Nancy Taylor [<mailto:ntaylor@lgma.ca>]
Sent: Wednesday, August 16, 2017 8:50 AM
To: Faganello, Tara CSCD:EX
Cc: Andrade, Ana CSCD:EX; Janet Hawkins
Subject: RE: Ken Dobell Scholarship

Many thanks Tara! Ana, I will await your further confirmation.
Cheers
Nancy

From: Faganello, Tara CSCD:EX [<mailto:Tara.Faganello@gov.bc.ca>]
Sent: Tuesday, August 15, 2017 4:20 PM
To: Nancy Taylor <ntaylor@lgma.ca>
Cc: Andrade, Ana CSCD:EX <Ana.Andrade@gov.bc.ca>
Subject: RE: Ken Dobell Scholarship

Hi Nancy, I'm sure we can help out. Ana let's canvass with LGD Executive and then I can confirm back with Nancy.

Best,
Tara

From: Nancy Taylor [<mailto:ntaylor@lgma.ca>]
Sent: Tuesday, August 15, 2017 1:28 PM
To: Faganello, Tara CSCD:EX
Cc: Andrade, Ana CSCD:EX
Subject: Ken Dobell Scholarship

Good day, Tara,
Hope this finds you well and that you s.22
s.22

You may recall that every year, the LGMA administers a scholarship fund to support students with an interest in public service, and a representative from the Ministry has assisted with the scholarship

selection process. We would be honoured if you or a delegate would be willing to assist with the scholarship selection again this year. We will be sending out the applications in early October for review and the review of the applications will be held the week of October 16 or 23.

Thank you for your consideration of our request, and I look forward to hearing from you.

Kind regards

Nancy

Nancy Taylor

Executive Director

Local Government Management Association of BC

250-383-7032

From: [Faganello, Tara CSCD:EX](#)
To: [Thomson, Lia MAH:EX](#)
Cc: [Andrade, Ana MAH:EX](#)
Subject: Re: s.13 s.16
Date: Friday, August 25, 2017 5:53:58 PM

Thanks. No the info below is fine.

T

Sent from my iPhone

On Aug 25, 2017, at 5:09 PM, Thomson, Lia CSCD:EX <Lia.Thomson@gov.bc.ca> wrote:

Hi Tara,

I have booked the meeting with MFABC in for September 14th, and am wondering if you'd like any formal materials done up (something in addition to what Sean has provided below)?

Let me know, and I will arrange.

Thank you,
Lia

From: Grant, Sean CSCD:EX
Sent: Monday, August 21, 2017 10:29 AM
To: Faganello, Tara CSCD:EX
Cc: Edwards, Liam CSCD:EX; Thomson, Lia CSCD:EX
Subject: RE: s.13,s.16

s.13,s.16

From: Faganello, Tara CSCD:EX
Sent: Monday, August 21, 2017 9:09 AM
To: Grant, Sean CSCD:EX
Cc: Edwards, Liam CSCD:EX; Thomson, Lia CSCD:EX
Subject: Re: s.13,s.16

Thanks Sean. Understood. Can we get in front of this with Peter...suggest a meeting with us (including myself) and him asap. Anything more you want to prebrief me on in advance, please arrange that with Lia too.

Thx

Tara

Sent from my iPad

On Aug 18, 2017, at 12:09 PM, Grant, Sean CSCD:EX <Sean.Grant@gov.bc.ca> wrote:

s.13,s.16,s.17

s.13,s.16,s.17

I happy to chat about this.

Cheers,

Sean

From: Faganello, Tara CSCD:EX
Sent: Thursday, August 17, 2017 11:12 AM
To: Grant, Sean CSCD:EX
Cc: Edwards, Liam CSCD:EX; Thomson, Lia CSCD:EX; Andrade, Ana CSCD:EX
Subject: FW: s.13,s.16
s.13,s.16

Heads up this will be coming for a response...

From: Sabia Curran [<mailto:scurran@westvancouver.ca>]
Sent: Thursday, August 17, 2017 9:22 AM
To: Robinson.MLA, Selina LASS:EX
Cc: Isabel V. Gordon; MayorandCouncil; Nina Leemhuis; Faganello, Tara CSCD:EX; Grant, Sean CSCD:EX; peter@mfa.bc.ca
Subject: s.13,s.16
s.13.s.16

Dear Minister Robinson,

s.13,s.16

Best regards,

Sabia Curran

Executive Assistant | Offices of the Mayor and Chief Administrative Officer | District of
West Vancouver
t: 604-925-7012 | westvancouver.ca

[!\[\]\(4b7a79268f6ba26c1471d4232fffa85a_img.jpg\)](#) [!\[\]\(87d978583253c9bde1db2d6dfafe8de0_img.jpg\)](#) [!\[\]\(f35e6978c00a4669a23800ac9bf47246_img.jpg\)](#)

From: [Faganello, Tara CSCD:EX](#)
To: [Andrade, Ana CSCD:EX](#)
Cc: [Thomson, Lia CSCD:EX](#)
Subject: RE: LG Caller - Ron Poole Mission City Manager
Date: Friday, August 25, 2017 12:50:00 PM

Yes over to Liam or Brian please.

From: Andrade, Ana CSCD:EX
Sent: Thursday, August 24, 2017 1:39 PM
To: Faganello, Tara CSCD:EX
Cc: Thomson, Lia CSCD:EX
Subject: FW: LG Caller - Ron Poole Mission City Manager

Hi Tara, please see below, I do think this should go to Liam's area, but you let me know if you want to take it.

Thank you.

From: Thompson, Laurel CSCD:EX
Sent: Thursday, August 24, 2017 1:23 PM
To: Andrade, Ana CSCD:EX
Cc: Thomson, Lia CSCD:EX; Patrucco, Ian CSCD:EX
Subject: LG Caller - Ron Poole Mission City Manager

Hi Ana,

Ron Poole called requesting to speak to Jacquie however she has asked that I defer to Tara if she sees it appropriate. (Jacquie is happy to call Ron if Tara advises otherwise)

Caller: Ron Poole – City Manager
Location: Mission
Contact: s.22 (cell) – preferred
604-820-3704 (office)
Issue: Looking to extend the City of Mission federal/provincial grants

Thank you,

Laurel Thompson

Senior Executive Assistant, Deputy Minister's Office
Ministry of Municipal Affairs and Housing

6th Floor, 800 Johnson St, Victoria BC V8W 9N7

Phone: 250.387.9108 | s.17

| Laurel.Thompson@gov.bc.ca

From: [Faganello, Tara CSCD:EX](#)
To: [Thomson, Lia MAH:EX](#)
Cc: [Andrade, Ana MAH:EX](#)
Subject: Re: LGD Executive Agenda Items
Date: Monday, August 28, 2017 10:37:14 AM

Yes ok

Sent from my iPhone

On Aug 28, 2017, at 10:24 AM, Thomson, Lia CSCD:EX <Lia.Thomson@gov.bc.ca> wrote:

Hi Tara,

When you have a moment, could you give the LGD Executive Agenda a quick review?
There is really only one item this time around with the exception of prioritizing
Minister's Council items.

Let me know once approved.

Thank you!

Lia Thomson | Executive Administrative Assistant
Local Government Division
Ministry of Municipal Affairs and Housing
Email: Lia.Thomson@gov.bc.ca
Phone: 778-698-7409

<LGD Executive Agenda- August 29, 2017.docx>

Page 191 to/à Page 193

Withheld pursuant to/removed as

s.22

From: [Faganello, Tara CSCD:EX](#)
To: [Thomson, Lia MAH:EX](#)
Cc: [Andrade, Ana MAH:EX](#)
Subject: Re: Lunch with Gary MacIsaac
Date: Friday, August 11, 2017 3:51:12 PM

Thanks, anytime soon.

Tara
Sent from my iPad

> On Aug 11, 2017, at 2:18 PM, Thomson, Lia CSCD:EX <Lia.Thomson@gov.bc.ca> wrote:
>
> Happy to do this now. Are you hoping to meet with him for lunch next week?
>
> -----Original Message-----
> From: Faganello, Tara CSCD:EX
> Sent: Friday, August 11, 2017 2:15 PM
> To: Thomson, Lia CSCD:EX; Andrade, Ana CSCD:EX
> Subject: Lunch with Gary MacIsaac
>
> Hi
> Have we reached out re a lunch meeting for Gary M and I or have we heard back?
>
>
> Tara
> Sent from my iPad

From: [Faganello, Tara CSCD:EX](#)
To: [Thomson, Lia CSCD:EX](#)
Cc: [Andrade, Ana CSCD:EX](#)
Subject: RE: Lunch with Tara Faganello
Date: Monday, August 14, 2017 9:20:00 AM

Will have to be next time he is in town. For Friday **s.22**

Thx

From: Thomson, Lia CSCD:EX
Sent: Monday, August 14, 2017 9:19 AM
To: Faganello, Tara CSCD:EX
Cc: Andrade, Ana CSCD:EX
Subject: FW: Lunch with Tara Faganello

Hi Tara,

It looks like Gary MacIsaac plans to be in Victoria this Friday and next Monday/Tuesday (during the tour).

Let me know if you want me to try and arrange for something on Friday, or if you want to wait until the next time he's in town.

Thank you,

Lia Thomson | Executive Administrative Assistant
Local Government Division
Ministry of Municipal Affairs and Housing
Email: Lia.Thomson@gov.bc.ca
Phone: 778-698-7409

From: Gary MacIsaac [<mailto:gmacisaac@ubcm.ca>]
Sent: Monday, August 14, 2017 9:10 AM
To: Thomson, Lia CSCD:EX
Cc: Sasha Prynn
Subject: Re: Lunch with Tara Faganello

Hi Lia. I am in Victoria and available on August 18, 21 and 22nd. Let me know if you need additional dates.

I am also copying Sasha Prynn on this email as she has access to my calendar. She is also a good contact for you if you are looking for dates in the future.

Thanks.

Gary

Gary MacIsaac
Executive Director, UBCM
60-10551 Shellbridge Way
Richmond B.C. V6X 2W9

(604) 270-8226 ext. 105 (Richmond)
(250) 356-2956 (Victoria)

From: "Thomson, Lia CSCD:EX" <Lia.Thomson@gov.bc.ca>

Date: Friday, August 11, 2017 at 2:20 PM

To: Staff <gmacisaac@ubcm.ca>

Subject: Lunch with Tara Faganello

Hi Gary,

I thought I would get in touch with you as Tara Faganello is hoping to arrange to meet you for lunch next week, or the next time that you are in Victoria.

Could you let me know what your schedule is looking like in the next week or two?

Thank you, and I look forward to hearing back from you.

Lia Thomson | Executive Administrative Assistant

Local Government Division

Ministry of Municipal Affairs and Housing

Email: Lia.Thomson@gov.bc.ca

Phone: 778-698-7409

From: [Faganello, Tara CSCD:EX](#)
To: [Andrade, Ana MAH:EX](#)
Cc: [Thomson, Lia MAH:EX](#)
Subject: Re: MAH - upcoming items
Date: Wednesday, August 2, 2017 12:06:27 PM

Yes please send it to her. The most recent version.

Tara
Sent from my iPad

On Aug 2, 2017, at 10:02 AM, Andrade, Ana CSCD:EX <Ana.Andrade@gov.bc.ca> wrote:

Tara, are you ok to send to Heather Langton? The document that is.

From: Faganello, Tara CSCD:EX
Sent: Monday, July 31, 2017 2:42 PM
To: Andrade, Ana CSCD:EX
Cc: Thomson, Lia CSCD:EX
Subject: Re: MAH - upcoming items

Thank you

Sent from my iPhone

On Jul 31, 2017, at 2:09 PM, Andrade, Ana CSCD:EX <Ana.Andrade@gov.bc.ca> wrote:

Done Tara, also Jessica added in her bit.

From: Faganello, Tara CSCD:EX
Sent: Monday, July 31, 2017 2:00 PM
To: Andrade, Ana CSCD:EX
Subject: Re: MAH - upcoming items

And yes you can put my and Jacquie's names down. Probably Liam's too for Infrastructure and Nicola's for her items.

Sent from my iPhone

On Jul 31, 2017, at 8:43 AM, Andrade, Ana CSCD:EX
<Ana.Andrade@gov.bc.ca> wrote:

Tara sending to you again. Here is what was entered for LGD: Please let me know how this works for you.

Liam - I added the new infra program for sports, playgrounds, arts, recreation and culture - SPARC ☺ to the document...will probably need to add in items related to the

larger federal programs too but first need to confirm with
MOTI/TRAN on who's stick handling which pieces.

s.13

From: Edwards, Liam CSCD:EX
Sent: Friday, July 28, 2017 10:17 AM
To: Schmidt, Birgit CSCD:EX; Andrade, Ana CSCD:EX; Burleson, Ron CSCD:EX; Marotz, Nicola CSCD:EX; Nicol, Lee A CSCD:EX; Paget, Gary CSCD:EX
Cc: Norman, Jan CSCD:EX
Subject: RE: MAH - upcoming items

I added the new infra program for sports, playgrounds, arts, recreation and culture - SPARC ☺ to the document...will probably need to add in items related to the larger federal programs too but first need to confirm with MOTI/TRAN on who's stick handling which pieces.

Cheers, Liam

From: Schmidt, Birgit CSCD:EX

Sent: Friday, July 28, 2017 8:14 AM
To: Andrade, Ana CSCD:EX; Burleson, Ron CSCD:EX; Edwards, Liam CSCD:EX; Marotz, Nicola CSCD:EX; Nicol, Lee A CSCD:EX; Paget, Gary CSCD:EX
Cc: Norman, Jan CSCD:EX
Subject: RE: MAH - upcoming items

I've added a briefing on Convention for mid-September.

From: Andrade, Ana CSCD:EX
Sent: Friday, July 28, 2017 8:01 AM
To: Burleson, Ron CSCD:EX; Edwards, Liam CSCD:EX; Marotz, Nicola CSCD:EX; Nicol, Lee A CSCD:EX; Paget, Gary CSCD:EX; Schmidt, Birgit CSCD:EX
Subject: FW: MAH - upcoming items

To all of LGD Executives, please add items that you may have into this document. Once completed, please send back to Tara and she will review. Heather needs this back by end of day today. Thank you and have a really good day.

I:\Loggov_dept_common\LGD_Shared\MAH - upcoming items - KV edits.docx

From: Faganello, Tara CSCD:EX
Sent: Friday, July 28, 2017 7:54 AM
To: Andrade, Ana CSCD:EX
Cc: Welgush, Lindsey GCPE:EX
Subject: Fwd: MAH - upcoming items

Ana can you please circulate to LGD executive and ask if we have any items to add to please fill in the document. I.e. Liam will have the federal Infrastructure item to address the mandate item. Once completed please send back to me to review. Heather would like it back by end of day today.

Thanks

Sent from my iPhone

Begin forwarded message:

From: "Langton, Heather CSCD:EX"
<Heather.Langton@gov.bc.ca>
Date: July 27, 2017 at 4:38:02 PM PDT
To: "Volk, Kevin CSCD:EX"
<Kevin.Volk@gov.bc.ca>, "Faganello, Tara CSCD:EX" <Tara.Faganello@gov.bc.ca>, "Steves, Gregory OHCS:EX"

<Gregory.Steves@gov.bc.ca>, "Campbell, Tracy
CSCD:EX" <Tracy.Campbell@gov.bc.ca>

Subject: MAH - upcoming items

Good afternoon everyone. As per Jackie's
note below please let me know if you have any
additions to make as well as identifying who
will attend for these items. If I could please
have this information by end of day tomorrow
that would be great and then I will send our
updated document to Cab Ops.

Thank you!!

*Heather Langton
Manager, Executive Operations
Office of the Deputy Minister
Ministry of Municipal Affairs and Housing
Office: 250-356-5137
Cell: .s.17*

From: Dawes, Jackie CSCD:EX
Sent: Thursday, July 27, 2017 4:03 PM
To: Langton, Heather CSCD:EX
Cc: Volk, Kevin CSCD:EX; Faganello, Tara
CSCD:EX; Steves, Gregory OHCS:EX; Gedney,
Vanessa R CSCD:EX; Thompson, Laurel CSCD:EX;
Campbell, Tracy CSCD:EX
Subject: MAH - upcoming items - KV edits

Hi Heather

Can you connect across exec to ensure we have
captured everything, that we ID which staff
would likely attend etc., so we can provide an
update to cab ops?

I will send an early note indicating we hope to
provide a housing update in 3rd week of
August.

From: [Faganello, Tara CSCD:EX](#)
To: [Thomson, Lia CSCD:EX](#)
Cc: [Andrade, Ana CSCD:EX](#)
Subject: RE: MAH Revised Service Planning 17/18 - 19/20 Launch
Date: Tuesday, August 15, 2017 9:53:00 AM

Yes thanks

From: Thomson, Lia CSCD:EX
Sent: Tuesday, August 15, 2017 8:39 AM
To: Faganello, Tara CSCD:EX
Cc: Andrade, Ana CSCD:EX
Subject: Re: MAH Revised Service Planning 17/18 - 19/20 Launch

They did make sense, but to be cautious I didn't actually make any changes, I just highlighted the wording or paragraphs in question, and added the comments/suggestions in the markup area. Hope that is okay! I will send you the new version once it arrives back.

Sent from my iPhone

On Aug 14, 2017, at 10:15 PM, Faganello, Tara CSCD:EX <Tara.Faganello@gov.bc.ca> wrote:

Ok thanks. I couldn't make e changes as I think Shannon had it open when I went in. So hope the hand written notes made sense.

Sent from my iPhone

On Aug 14, 2017, at 4:24 PM, Thomson, Lia CSCD:EX <Lia.Thomson@gov.bc.ca> wrote:

Hi Tara,

I have entered your feedback and comments into the Service Plan, and have notified Shannon Mullen who is coordinating this. It sounds like there will be an updated version sent out after the DMs review.

Thank you,

Lia Thomson | Executive Administrative Assistant
Local Government Division
Ministry of Municipal Affairs and Housing
Email: Lia.Thomson@gov.bc.ca
Phone: 778-698-7409

From: Thomson, Lia CSCD:EX
Sent: Monday, August 14, 2017 9:38 AM
To: Faganello, Tara CSCD:EX
Subject: FW: MAH Revised Service Planning 17/18 - 19/20 Launch

Hi Tara,

Did you have any time to review the input from LGD on the Service Plan Launch?

I have blocked off 30 minutes this afternoon for you to review this if needed, and put the link of the service plan in the calendar.

Thank you,

Lia Thomson | Executive Administrative Assistant

Local Government Division

Ministry of Municipal Affairs and Housing

Email: Lia.Thomson@gov.bc.ca

Phone: 778-698-7409

From: Andrade, Ana CSCD:EX
Sent: Monday, August 14, 2017 8:47 AM
To: Thomson, Lia CSCD:EX
Subject: FW: MAH Revised Service Planning 17/18 - 19/20 Launch

Lia, do you know if Tara had time to review the input from LGD?

From: Mullen, Shannon CSCD:EX
Sent: Friday, August 11, 2017 5:09 PM
To: Thomson, Lia CSCD:EX
Cc: Andrade, Ana CSCD:EX; Paget, Gary CSCD:EX
Subject: RE: MAH Revised Service Planning 17/18 - 19/20 Launch

Thank you!
Shannon

From: Thomson, Lia CSCD:EX
Sent: Friday, August 11, 2017 4:59 PM
To: Mullen, Shannon CSCD:EX
Cc: Andrade, Ana CSCD:EX; Paget, Gary CSCD:EX
Subject: FW: MAH Revised Service Planning 17/18 - 19/20 Launch

Hi Shannon,

Thank you for your patience.

I have completed Gary's updates and saved the document, so they should now show. There are two minor possible changes that I will try to get answers on from Gary (one for page 5 and one for page 24).

Thank you,

Lia Thomson | Executive Administrative Assistant

Local Government Division

Ministry of Municipal Affairs and Housing

Email: Lia.Thomson@gov.bc.ca

Phone: 778-698-7409

From: Andrade, Ana CSCD:EX
Sent: Thursday, August 10, 2017 3:59 PM
To: Thomson, Lia CSCD:EX
Subject: FW: MAH Revised Service Planning 17/18 - 19/20 Launch

Here is the link Lia. For Gary's document.

From: Wood, Martha CSCD:EX
Sent: Wednesday, August 2, 2017 1:22 PM
To: Faganello, Tara CSCD:EX; Volk, Kevin CSCD:EX; Steves, Gregory OHCS:EX
Cc: Andrade, Ana CSCD:EX; Schmidt, Birgit CSCD:EX; Norman, Jan CSCD:EX; Porcher, Elizabeth CSCD:EX; Ramsay, Launa P OHCS:EX; Moran, Jennifer OHCS:EX; Campbell, Tracy CSCD:EX; Hay, Lorna CSCD:EX; Gedney, Vanessa R CSCD:EX; Langton, Heather CSCD:EX; Leduc, Danine CSCD:EX; Gabitous, Jason CSCD:EX
Subject: MAH Revised Service Planning 17/18 - 19/20 Launch

Hello,

CARO has communicated the process and provided guidelines to support preparation/revision of 2017/18 Service Plans. The information below provides an overview of the timelines and deliverables required to complete this process.

We have prepared an initial draft Ministry Service Plan on the new template that can be used as a starting point. The draft Service Plan was built from the previous 2017/18 Service plan content, the new Minister Mandate Letter as well as the NDP Platform and the Confidence and Supply Agreement between the BC Green Caucus and the BC New Democrat Caucus.

Each division is invited to revise their divisional content to reflect current priorities for 2017/18. We are asking for ADM-approved content to be uploaded to the SharePoint site by **August 10th** at 3:00 pm. The table below outlines the approved timelines.

Proposed Timelines	Ministry 17/18 – 19/20 Service Planning Activities
August 2	<ul style="list-style-type: none"> • Launch of Service Planning revision
August 9	<ul style="list-style-type: none"> • Program staff complete all revisions/edits to current draft
August 10 (3 pm)	<ul style="list-style-type: none"> • ADM approved drafts due on the SharePoint Site (August 10 deadline to CARO)
August 12	<ul style="list-style-type: none"> • Preliminary draft to DM
August 10-18	<ul style="list-style-type: none"> • CARO and TBS review – feedback will be provided to ADMs if edits are required
Noon - August 30	<ul style="list-style-type: none"> • Minister signature/e-sig approval required
September Budget Day	<ul style="list-style-type: none"> • Service plans tabled by the Minister of Finance (on behalf of the Ministers Responsible) in the Legislature on Budget Day.

The draft Service Plan, pre-populated with draft content and instructions, is now uploaded to the [MAH Service Plans and Reports SharePoint Site](#). You will also find the CARO guidelines and other useful information in the Resources folder. In the interests of version control, we are asking everyone to make edits directly to the draft Ministry SP document uploaded to the site. Access to the new SharePoint site has been provided for divisional contacts, ADMO and DMO staff. Please let us know if you would like to add or remove any names.

We recognize that the timelines for this process are extremely tight - the final minister approved versions must be sent to QP on August 30 to ensure that Service Plans are ready to be tabled in September. Please let me know if you have any questions or if there is anything else we can do to support.

Thank you,
Martha

Martha Wood, Director, Reporting and Legislation

Corporate Planning and Priorities Branch
778 698-3566 (Office)
s.17 (Mobile)
Martha.Wood@gov.bc.ca

Ministry of Jobs, Trade & Technology and Minister of State for Trade
Ministry of Labour
Ministry of Municipal Affairs & Housing
Ministry of Tourism, Arts & Culture

From: [Faganello, Tara CSCD:EX](#)
To: [Thomson, Lia MAH:EX](#)
Subject: Re: MATERIAL | DM Meeting: Housing Priorities Deputy Touchbase
Date: Tuesday, August 22, 2017 4:12:32 PM

Thanks I moved it a little earlier for before my briefing with Jacquie.

Sent from my iPhone

> On Aug 22, 2017, at 2:30 PM, Thomson, Lia CSCD:EX <Lia.Thomson@gov.bc.ca> wrote:

>

> Absolutely, I've booked this in for Thursday afternoon.

>

> -----Original Message-----

> From: Faganello, Tara CSCD:EX

> Sent: Tuesday, August 22, 2017 1:22 PM

> To: Thomson, Lia CSCD:EX

> Subject: Re: MATERIAL | DM Meeting: Housing Priorities Deputy Touchbase

>

> Sure, can Gary give me a debrief?

>

> Tara

> Sent from my iPad

>

>> On Aug 22, 2017, at 9:42 AM, Thomson, Lia CSCD:EX <Lia.Thomson@gov.bc.ca> wrote:

>>

>> Hi Tara,

>>

>> Gary is attending this meeting on your behalf. Would you like me to load these materials on your eBinder for reference later if need be?

>>

>> Thank you,

>>

>> Lia Thomson | Executive Administrative Assistant Local Government

>> Division Ministry of Municipal Affairs and Housing

>> Email: Lia.Thomson@gov.bc.ca <<mailto:Lia.Thomson@gov.bc.ca>>

>> Phone: 778-698-7409

>>

>>

>>

>> From: Thompson, Laurel CSCD:EX

>> Sent: Tuesday, August 22, 2017 8:43 AM

>> To: Dawes, Jacquie CSCD:EX; Wanamaker, Lori FIN:EX; Taylor, Sheila A

>> SDSI:EX; Hughes, Doug J HLTH:EX; Baskerville, Shannon AVED:EX; Bond,

>> Allison MCF:EX; Pecknold, Clayton PSSG:EX; Volk, Kevin CSCD:EX;

>> Steves, Gregory OHCS:EX; Paget, Gary CSCD:EX

>> Cc: Gedney, Vanessa R CSCD:EX; Patrucco, Ian CSCD:EX; Nicholson, Riley

>> FIN:EX; Quigley, Shanna SDSI:EX; Bracewell, Barb HLTH:EX; Whitford,

>> Kelly M AVED:EX; Benn, Jennifer MCF:EX; Duncan, Nikki PSSG:EX;

>> Thomson, Lia CSCD:EX; Moran, Jennifer OHCS:EX

>> Subject: MATERIAL | DM Meeting: Housing Priorities Deputy Touchbase

>>

>> Good morning,

>>

>> Please find attached material for this morning's 10:45am DM meeting on Housing Priorities.

>>
>> Thank you,
>>
>> Laurel Thompson
>> Senior Executive Assistant, Deputy Minister's Office Ministry of
>> Municipal Affairs and Housing 6th Floor, 800 Johnson St, Victoria BC
>> V8W 9N7
>> Phone: 250.387.9108 | Cell: s.17
>> Laurel.Thompson@gov.bc.ca<<mailto:Laurel.Thompson@gov.bc.ca>>
>>
>> <Agenda - Housing Priorities Tuesday Aug 22 (2).pdf> <a. NDP Platform
>> Commitments - housing.pdf> <b. Ministry mandate priorities.pdf> <c.
>> Cabinet Working Group on Housing.pdf> <d. Housing Program Flow
>> Graphic.pdf> <e. MAH Update on Housing Affordability v6 Aug 21.pptx>
>> <f. 23558 MIN IBN Mandate Commitments.pdf> <g. First and Second Wave
>> commitments - Housing Affordability.pdf> <h. Legislative Opportunities
>> Scan.pdf> <i. Governance slide.pptx> <j. Governance Structure.pdf>

From: [Faganello, Tara CSCD:EX](#)
To: [Andrade, Ana CSCD:EX](#)
Subject: RE: Meal allowance ?
Date: Thursday, August 24, 2017 12:44:00 PM

thx

From: Andrade, Ana CSCD:EX
Sent: Thursday, August 24, 2017 11:16 AM
To: Faganello, Tara CSCD:EX
Subject: Meal allowance ?

FYI

An employee is entitled to a meal allowance if they work overtime in excess of 2 ½ hrs directly before or after their scheduled daily hours.

David Russell
Analyst – Data Integrity
TELUS Sourcing Solutions together with BC Public Service Agency
Tel: 1-877-277-0772 Fax: 250-652-4882

From: Andrade, Ana CSCD:EX [<mailto:Ana.Andrade@gov.bc.ca>]
Sent: August 24, 2017 10:59 AM
To: David Russell <David.Russell2@telus.com>
Subject: Meal allowance ?

Hi Dave, hope you are doing well, when is a union employee entitled to a meal when working overtime.

Ana Andrade
Executive Coordinator
Local Government Division
Ministry of Municipal Affairs and Housing
Phone: 250-356-6575
Email: Ana.Andrade@gov.bc.ca

From: [Faganello, Tara CSCD:EX](#)
To: [Andrade, Ana MAH:EX](#)
Subject: Re: Meeting Materials - ADM PSIC - August 8, 2017
Date: Sunday, August 6, 2017 3:37:29 PM

Thx

Tara
Sent from my iPad

On Aug 4, 2017, at 4:22 PM, Andrade, Ana CSCD:EX <Ana.Andrade@gov.bc.ca> wrote:

These and the email have been added into your ebinder.

From: Dean, Danielle PSSG:EX **On Behalf Of** Pecknold, Clayton PSSG:EX
Sent: Thursday, August 3, 2017 2:43 PM
To: Anderson, Lisa R PSSG:EX; Carr, Michelle SBRT:EX; Chapman, Kathryn JAG:EX; Duplissie, Danielle PSSG:EX; Emerson, Brian P HLTH:EX; Faganello, Tara CSCD:EX; Harvey, James JAG:EX; Kendall, Perry HLTH:EX; Mack, James AGRI:EX; MacLeod, Sam PSSG:EX; Mas, Sophie B PSSG:EX; Massey, Christine MCF:EX; McAndrews, Caroline GCPE:EX; Nash, Laurel ABR:EX; Paton, Arlene HLTH:EX; Pescod, Casey PSSG:EX; Shaw, Mary A PSSG:EX; Silvestrini, Elisa PSSG:EX; Stewart, Katherine PSSG:EX; Wood, Heather FIN:EX
Cc: Butterfield, Nicole PSSG:EX; Dean, Danielle PSSG:EX; Albrecht, Christine SBRT:EX; Andrade, Ana CSCD:EX; Berkes, Andrea HLTH:EX; Boivin, Arielle SBRT:EX; Carnegie, Lynn HLTH:EX; Chiang, Milena PSSG:EX; LeBlanc, Catherine PSSG:EX; Leinweber, Rachelle R ABR:EX; Morgan, Melissa FIN:EX; Muller, Bev HLTH:EX; Scott, Melissa AGRI:EX; Westaff, Melissa ABR:EX
Subject: Meeting Materials - ADM PSIC - August 8, 2017

Forwarding on behalf of ADM Pecknold:

Good afternoon:

In preparation for the ADMs PSIC meeting on Tuesday August 8, attached are the following materials.

- *Agenda*
- *Public Consumption Summary*
- *Drug-Impaired Driving Summary*
- *Personal Cultivation Options Paper*
- *BC Delegation to Colorado Report*

PLEASE NOTE - ADMs should be reviewing the policy documents attached to this email as opposed to previous versions as the documents have since been revised.

*Thank you,
Clayton Pecknold, M.O.M.
Assistant Deputy Minister and*

*Director of Police Service
Policing and Security Branch
Ministry of Public Safety and Solicitor General

Danielle Dean

Administrative Assistant
Office of the Assistant Deputy Minister and
Director of Police Services
Policing and Security Branch
Ministry of Public Safety and Solicitor General

Telephone: 250 387-1741

Fax: 250 356-7747

Email: Danielle.Dean@gov.bc.ca

<Agenda Aug 8 ADM PSIC Meeting.docx>

<Public Consumption Summary August 3.docx>

<Drug Impaired Driving Summary August 3.docx>

<Personal Cultivation Options Paper July 19.docx>

<BC Delegation to Colorado Report July 27 2017 FINAL.DOCX>

From: [Faganello, Tara CSCD:EX](#)
To: [Thomson, Lia MAH:EX](#)
Subject: Re: Meeting Request (Cannabis Legalization) - Lift
Date: Tuesday, August 1, 2017 11:12:03 PM

Yes please do

Sent from my iPhone

On Aug 1, 2017, at 11:00 AM, Thomson, Lia CSCD:EX <Lia.Thomson@gov.bc.ca> wrote:

Hi Tara,

Let me know if you would like me to reach out on your behalf and redirect to Lisa.

Thank you,

Lia Thomson | Executive Administrative Assistant
Local Government Division
Ministry of Municipal Affairs and Housing
Email: Lia.Thomson@gov.bc.ca
Phone: 778-698-7409

From: Anderson, Lisa R PSSG:EX
Sent: Tuesday, August 1, 2017 10:04 AM
To: Faganello, Tara CSCD:EX
Cc: Thomson, Lia CSCD:EX
Subject: RE: Meeting Request (Cannabis Legalization) - Lift

Hi Tara,

I have heard of the organization but we have not engaged with them to date. Please feel free to redirect them to me and we can arrange for a meeting with them.

Thanks
Lisa

From: Faganello, Tara CSCD:EX
Sent: Tuesday, August 1, 2017 9:37 AM
To: Anderson, Lisa R PSSG:EX
Cc: Thomson, Lia CSCD:EX
Subject: Fwd: Meeting Request (Cannabis Legalization) - Lift

Hi Lisa

Have you heard of this org? Taken a meeting?

Sent from my iPhone

Begin forwarded message:

From: Matei Olaru <matei@lift.co>

Date: August 1, 2017 at 9:08:08 AM PDT

To: Tara.Faganello@gov.bc.ca

Subject: Meeting Request (Cannabis Legalization) - Lift

Ms. Faganello,

I am writing to you as a means of introducing you to Lift (www.lift.co), where I serve as the CEO, and to request a meeting with you to discuss our unique perspective on Canada's emerging recreational cannabis sector and how we can help British Columbia work towards a retail environment that provides safe product, educated customers, and knowledgeable staff.

Lift is an expert in the cannabis industry. As an independent resource, unaffiliated with any licensed producers, Lift has been providing objective and honest information to consumers about cannabis products and services in the medical regime since 2014. Many of the concerns about recreational cannabis are related to an overabundance of misinformation on safe and responsible consumption- topics Lift has investigated for years.

Education on cannabis is the best tool to address issues related to driving under the influence, safe use, overconsumption, and underage access.

We have an existing retail environment training program that provides valuable, accurate, and consistent information on cannabis, enabling staff to inform and educate consumers. Our certification creates an authoritative and credible source of information from industry experts to assist the government in combatting misinformation and confusion concerning cannabis as it moves out of prohibition. I would welcome the opportunity to discuss how such a program can ease the legalization process for the province.

With the proper training, retail staff can help increase awareness of the effects of cannabis and prevent overconsumption. Proper training for front line staff is a key component to keeping cannabis out of the hands of children. Training staff on proper consumption, storage, and identifying

underage customers will help limit access to cannabis for children and teens and reduce potential healthcare costs.

We also noticed that the Council of Confederation issued a statement following their recent meetings related to cannabis and the move towards a recreational market. Contained within that statement was a desire to resolve certain issues in the next calendar year. Specific to the work that Lift does, we noticed that one of the issues to be contemplated was the need for proper education and training for a distribution network. We believe that Lift is best suited to carry out this work.

We would like the opportunity to meet with you in person to discuss our existing training programs as well as how these can be built upon to serve the unique needs of British Columbia. In the coming days, we will be in touch with your office in hopes of finding some time to meet.

Thank you for considering our request.

Sincerely,

Matei Olaru



Matei Olaru / CEO
[647-637-2004](tel:647-637-2004) / lift.co



<!--[if !vml]--><!--[endif]-->

From: [Faganello, Tara CSCD:EX](#)
To: [Andrade, Ana MAH:EX](#)
Cc: [Thomson, Lia MAH:EX](#)
Subject: Re: Meeting request from MLA Adam Olsen
Date: Wednesday, August 2, 2017 12:04:58 PM

Yes thanks let me know when?

Tara
Sent from my iPad

On Aug 2, 2017, at 10:51 AM, Andrade, Ana CSCD:EX <Ana.Andrade@gov.bc.ca> wrote:

Please see below. Tara will a pre-brief with you a Marijke work for you?

From: Thompson, Laurel CSCD:EX
Sent: Wednesday, August 2, 2017 10:37 AM
To: Andrade, Ana CSCD:EX
Cc: Langton, Heather CSCD:EX; Patrucco, Ian CSCD:EX
Subject: RE: Meeting request from MLA Adam Olsen

Hi Ana,

It was specifically requested that the meeting happen this week or next week based on the timing of the vote. s.13
s.13

The pre-brief has now been scheduled for Tuesday, Aug 8th at 9:00am. Minister would also like staff to attend the meeting with MLA Olsen at 2pm.

A request for materials and calendar invites will follow 😊

Thank you,

Laurel Thompson

Senior Executive Assistant to Deputy Minister Jacquie Dawes

From: Andrade, Ana CSCD:EX
Sent: Wednesday, August 2, 2017 10:14 AM
To: Thompson, Laurel CSCD:EX; Langton, Heather CSCD:EX
Subject: RE: Meeting request from MLA Adam Olsen

Hi Heather and Laurel, s.22 . Is there any way that the meeting with MSR and MLA Olsen could be postponed? Just checking.

From: Thompson, Laurel CSCD:EX
Sent: Wednesday, August 2, 2017 9:18 AM

To: Andrade, Ana CSCD:EX
Subject: RE: Meeting request from MLA Adam Olsen

Thank you Ana. What is Marijke's last name?

Laurel Thompson

Senior Executive Assistant to Deputy Minister Jacquie Dawes

From: Andrade, Ana CSCD:EX
Sent: Wednesday, August 2, 2017 9:08 AM
To: Faganello, Tara CSCD:EX
Cc: Thompson, Laurel CSCD:EX; Thomson, Lia CSCD:EX
Subject: RE: Meeting request from MLA Adam Olsen

Thx

From: Faganello, Tara CSCD:EX
Sent: Wednesday, August 2, 2017 9:07 AM
To: Andrade, Ana CSCD:EX
Cc: Thompson, Laurel CSCD:EX; Thomson, Lia CSCD:EX
Subject: Re: Meeting request from MLA Adam Olsen

Yes Marijke please

Tara
Sent from my iPad

On Aug 2, 2017, at 9:05 AM, Andrade, Ana CSCD:EX <Ana.Andrade@gov.bc.ca> wrote:

Hi Laurel, I would think that Tara would like Marijke there. But I would like to confirm. Tara let me know what you think?

From: Thompson, Laurel CSCD:EX
Sent: Wednesday, August 2, 2017 9:00 AM
To: Andrade, Ana CSCD:EX
Subject: Meeting request from MLA Adam Olsen

Good morning Ana,

Minister Robinson is meeting with MLA Adam Olsen Tuesday next week about the incorporation vote on Salt Spring Island. Minister Robinson is requesting a pre-brief, Jacquie will likely want Tara there. Is there any other staff that Tara thinks should attend?

Thank you,

Laurel Thompson

Senior Executive Assistant, Deputy Minister's Office
Ministry of Municipal Affairs and Housing

6th Floor, 800 Johnson St, Victoria BC V8W 9N7

Phone: 250.387.9108 | Cell: s.17

Laurel.Thompson@gov.bc.ca

From: [Faganello, Tara CSCD:EX](#)
To: [Thomson, Lia CSCD:EX](#)
Cc: [Andrade, Ana CSCD:EX](#)
Subject: RE: Meeting with Mike Furey
Date: Tuesday, August 15, 2017 4:21:00 PM

Yes that's fine. Thx

From: Thomson, Lia CSCD:EX
Sent: Tuesday, August 15, 2017 4:15 PM
To: Faganello, Tara CSCD:EX
Cc: Andrade, Ana CSCD:EX
Subject: FW: Meeting with Mike Furey

Hi Tara,

I thought I'd flag this for you, and let you know that I have booked 15 minutes in for next Wednesday with Jessica, Lee, Stefan and Mike Furey. Let me know if this is okay and if you need anything for this quick meeting.

Thank you,

Lia Thomson | Executive Administrative Assistant
Local Government Division
Ministry of Municipal Affairs and Housing
Email: Lia.Thomson@gov.bc.ca
Phone: 778-698-7409

From: Andrade, Ana CSCD:EX
Sent: Tuesday, August 15, 2017 3:45 PM
To: Nicol, Lee A CSCD:EX; Thomson, Lia CSCD:EX
Subject: RE: Meeting with Mike Furey

Thank you Lee, Lia over to you.

From: Nicol, Lee A CSCD:EX
Sent: Tuesday, August 15, 2017 3:10 PM
To: Andrade, Ana CSCD:EX
Subject: Meeting with Mike Furey

Hi Ana,

Mike Furey, CAO of Whistler, will be in the office on Wed, Aug 23 from 2:00-3:30. Stefan and I will be meeting with him, but we're thinking that it would be a good opportunity for him to meet with Tara and Jessica (along with us), even if for just 10-15 minutes. Would Tara have time then? Or from 3:30-3:45?

Thanks,
Lee

Lee Nicol | Director, Planning and Land Use
Intergovernmental Relations and Planning Branch
Ministry of Municipal Affairs and Housing
Tel: 778 698-3405 | Cell: **s.17**

From: [Faganello, Tara CSCD:EX](#)
To: [Thomson, Lia CSCD:EX](#); [Andrade, Ana CSCD:EX](#)
Subject: RE: Meeting with Pembina Institute 3347
Date: Wednesday, August 23, 2017 12:33:00 PM

Ok thanks

From: Thomson, Lia CSCD:EX
Sent: Wednesday, August 23, 2017 12:30 PM
To: Faganello, Tara CSCD:EX; Andrade, Ana CSCD:EX
Subject: RE: Meeting with Pembina Institute 3347

Hi Tara,

It looks like Jessica flipped the BN to him after this email, so he should have it now.

Thank you,

Lia Thomson | Executive Administrative Assistant

Local Government Division

Ministry of Municipal Affairs and Housing

Email: Lia.Thomson@gov.bc.ca

Phone: 778-698-7409

From: Faganello, Tara CSCD:EX
Sent: Wednesday, August 23, 2017 12:29 PM
To: Andrade, Ana CSCD:EX; Thomson, Lia CSCD:EX
Subject: FW: Meeting with Pembina Institute 3347

He can you send Andrew the BN?

From: Pape-Salmon, Andrew OHCS:EX
Sent: Wednesday, August 23, 2017 11:35 AM
To: Faganello, Tara CSCD:EX; Brooks, Jessica CSCD:EX
Subject: RE: Meeting with Pembina Institute 3347

Tara and Jessica,

I have a 3pm meeting with the Minister, so I will need to leave the Pembina Institute meeting at 2:30pm.

Also, can you please send me the final briefing note?

Thanks,

Andrew Pape-Salmon | P.Eng., MRM, FCAE

Executive Director, Building and Safety Standards Branch

Office of Housing and Construction Standards

Ministry of Municipal Affairs and Housing

Cell/Text: s.17

Tel: 250.387.3133

Email: Andrew.PapeSalmon@gov.bc.ca

Please see our website: www.gov.bc.ca/buildingcodes

-----Original Appointment-----

From: Faganello, Tara CSCD:EX

Sent: Monday, July 31, 2017 12:59 PM

To: Faganello, Tara CSCD:EX; 'Karen Tam Wu'; 'MaximilianK@pembina.org'; Pape-Salmon, Andrew OHCS:EX; Brooks, Jessica CSCD:EX

Subject: Meeting with Pembina Institute 3347

When: Wednesday, August 23, 2017 2:00 PM-2:45 PM (UTC-08:00) Pacific Time (US & Canada).

Where: s.15

From: [Faganello, Tara CSCD:EX](#)
To: [Andrade, Ana CSCD:EX](#); [Woodward, Kara M CSCD:EX](#)
Cc: [Russo, Stephen CSCD:EX](#); [Starkl-Moser, Miriam CSCD:EX](#)
Subject: RE: Minister's Council
Date: Wednesday, August 23, 2017 3:38:00 PM

Yes can do, I just need to see if Cannabis is something MSR wants to talk about when the Thurs/Fri call gets set up....may have some feedback then too

-----Original Message-----

From: Andrade, Ana CSCD:EX
Sent: Wednesday, August 23, 2017 3:06 PM
To: Woodward, Kara M CSCD:EX; Faganello, Tara CSCD:EX
Cc: Russo, Stephen CSCD:EX; Starkl-Moser, Miriam CSCD:EX
Subject: RE: Minister's Council

Ok, Tara, please see below and let me know.

-----Original Message-----

From: Woodward, Kara M CSCD:EX
Sent: Wednesday, August 23, 2017 3:01 PM
To: Andrade, Ana CSCD:EX
Cc: Faganello, Tara CSCD:EX; Russo, Stephen CSCD:EX; Starkl-Moser, Miriam CSCD:EX
Subject: RE: Minister's Council

Hi Ana

What about a heads up for MSR re Cannabis being presented to Cabinet on September 13 by PSSG/Secretariat?

We can provide messaging and a brief overview of issues we understand will be presented at that Cabinet meeting and LG interest in them. Note also the SR1 resolution re Cannabis.

Kara

-----Original Message-----

From: Andrade, Ana CSCD:EX
Sent: Wednesday, August 23, 2017 1:08 PM
To: Bindra, Rena CSCD:EX; Woodward, Kara M CSCD:EX
Cc: Thomson, Lia CSCD:EX
Subject: RE: Minister's Council

Anytime.

-----Original Message-----

From: Bindra, Rena CSCD:EX
Sent: Wednesday, August 23, 2017 12:51 PM
To: Andrade, Ana CSCD:EX; Woodward, Kara M CSCD:EX
Cc: Thomson, Lia CSCD:EX
Subject: RE: Minister's Council

Thanks Ana.

-----Original Message-----

From: Andrade, Ana CSCD:EX
Sent: Wednesday, August 23, 2017 12:35 PM
To: Woodward, Kara M CSCD:EX
Cc: Bindra, Rena CSCD:EX; Thomson, Lia CSCD:EX
Subject: RE: Minister's Council

Thank you Kara, the deadline to Tara would be Sept 5th.

-----Original Message-----

From: Woodward, Kara M CSCD:EX
Sent: Wednesday, August 23, 2017 12:01 PM
To: Andrade, Ana CSCD:EX
Cc: Bindra, Rena CSCD:EX
Subject: RE: Minister's Council

Hi Ana

We will prepare an update on Responsible Conduct Working Group for Minister's council. What is the deadline?
We will likely use a UBCM BN we are preparing already. Thanks

Kara

-----Original Message-----

From: Andrade, Ana CSCD:EX
Sent: Wednesday, August 23, 2017 8:15 AM
To: Schmidt, Birgit CSCD:EX; Edwards, Liam CSCD:EX; Carsen, Dannie CSCD:EX; Woodward, Kara M CSCD:EX
Cc: Thomson, Lia CSCD:EX; Norman, Jan CSCD:EX
Subject: RE: Minister's Council

Ok, thank you.

-----Original Message-----

From: Schmidt, Birgit CSCD:EX
Sent: Wednesday, August 23, 2017 8:13 AM
To: Andrade, Ana CSCD:EX; Edwards, Liam CSCD:EX; Carsen, Dannie CSCD:EX; Woodward, Kara M CSCD:EX
Cc: Thomson, Lia CSCD:EX; Norman, Jan CSCD:EX
Subject: RE: Minister's Council

Hi Ana,

Ideally for the Minister's briefing on Convention the first week of September would be best if it can be before the 1st Nations Leaders' Gathering.

-----Original Message-----

From: Andrade, Ana CSCD:EX
Sent: Wednesday, August 23, 2017 8:09 AM
To: Edwards, Liam CSCD:EX; Carsen, Dannie CSCD:EX; Woodward, Kara M CSCD:EX
Cc: Thomson, Lia CSCD:EX; Schmidt, Birgit CSCD:EX
Subject: FW: Minister's Council

Hi Liam, Dannie and Kara, below are some of the items that Tara would like to request to be added on the next Minister's Council meeting which is scheduled on Sept 11th. Liam and Dannie, just want to know the timing on your items listed below. Kara, should your item go to the Minister's Council meeting before Convention?

-----Original Message-----

From: Faganello, Tara CSCD:EX
Sent: Tuesday, August 22, 2017 4:11 PM
To: Andrade, Ana CSCD:EX
Cc: Thomson, Lia CSCD:EX
Subject: Re: Minister's Council

Sorry forgot four more:

Federal Infrastructure funding programs check with Liam on timing - Liam what is the timing on this one?

Silver Star Resort Association check with Danny Carson on timing - Dannie what is the timing on this one?

And Working Group on Responsible Conduct before Convention - Kara?

And please check with Birgit on when the next briefing re Convention should be. - We did request an MSR briefing on Aug 15. Still hasn't heard back.

Thanks

Sent from my iPhone

> On Aug 22, 2017, at 2:06 PM, Andrade, Ana CSCD:EX <Ana.Andrade@gov.bc.ca> wrote:

>

> Will do.

>

> -----Original Message-----

> From: Faganello, Tara CSCD:EX

> Sent: Tuesday, August 22, 2017 2:04 PM

> To: Thomson, Lia CSCD:EX; Andrade, Ana CSCD:EX

> Subject: Minister's Council

>

> For Sept 11, from the Look Ahead, we should include:

>

> Whistler Umbrella Agreement Phase 2

> UEL-Community Information Initiative

> Cultus Lake Park Act

> North Coast Official Community Plan

>

> Then the next meeting could be:

> s.12

>

. Ridley Island Tax Share Agreement Union Bay Water

>

> Thx

>

>

> Sent from my iPhone

From: [Faganello, Tara CSCD:EX](#)
To: [Andrade, Ana MAH:EX](#)
Cc: [Paget, Gary MAH:EX](#)
Subject: Re: Ministry Board appointments
Date: Thursday, August 3, 2017 9:47:19 AM

Gary are you familiar with these folks?

Tara
Sent from my iPad

On Aug 3, 2017, at 9:19 AM, Andrade, Ana CSCD:EX <Ana.Andrade@gov.bc.ca> wrote:

Tara and Gary, please see below.

From: Dong, Jodi CSCD:EX
Sent: Thursday, August 3, 2017 9:17 AM
To: Andrade, Ana CSCD:EX
Subject: FW: Ministry Board appointments

Hi Ana,
Pls see below, there is one more board under Tara.

Thanks
Jodi

From: Carvalho, Christine CSCD:EX
Sent: Thursday, August 3, 2017 7:45 AM
To: Dong, Jodi CSCD:EX
Subject: RE: Ministry Board appointments

Hi Jodi,

Yes, there is also the Islands Trust Fund Board which is under Tara.

Christine

Islands Trust Fund Board	Williams	Robin	Member	2017-12-31
(by Minister's Order)	Bertrand	Ronald	Provincial Member	2018-07-31
	Harrison	Richard	Member	2019-08-03
	Law	Tony	Locally-Elected Trustee	
	Morrison	Susan	Locally-Elected Trustee Chair	
	Stamford	Kate Louise	Locally-Elected Trustee	

From: Dong, Jodi CSCD:EX
Sent: Wednesday, August 2, 2017 8:47 PM
To: Carvalho, Christine CSCD:EX
Subject: FW: Ministry Board appointments

Hi

Can you pls cross reference the list and make sure there are no other boards for Local government on that list? I thought there were more.

Thank you

From: Andrade, Ana CSCD:EX
Sent: Wednesday, August 2, 2017 9:39 AM
To: Dong, Jodi CSCD:EX
Cc: Thomson, Lia CSCD:EX
Subject: RE: Ministry Board appointments

Hi Jodi, both Tara and Gary has replied, (see below) let me know if you need anything else.

From: Paget, Gary CSCD:EX
Sent: Wednesday, August 2, 2017 8:52 AM
To: Faganello, Tara CSCD:EX
Subject: RE: Ministry Board appointments

s.13

From: Faganello, Tara CSCD:EX
Sent: Tuesday, August 1, 2017 11:20 PM
To: Andrade, Ana CSCD:EX; Paget, Gary CSCD:EX
Cc: Thomson, Lia CSCD:EX
Subject: Re: Ministry Board appointments

Hi
s.13

Sent from my iPhone

On Aug 1, 2017, at 7:48 AM, Andrade, Ana CSCD:EX <Ana.Andrade@gov.bc.ca> wrote:

s.13

Thank you.

From: Dong, Jodi CSCD:EX
Sent: Monday, July 31, 2017 4:09 PM
To: Hay, Lorna CSCD:EX; Andrade, Ana CSCD:EX; Ramsay, Launa P OHCS:EX
Cc: Porcher, Elizabeth CSCD:EX

Subject: Ministry Board appointments

Hi Lorna and Ana,
s.13

Please check and let me know by **Thursday, Aug 3** if possible as s.22
s.22

Thank you
Jodi

Jodi Dong, PhD
Director
Community Policy and Legislation
Ministry of Municipal Affairs and Housing

Tel: **778.698.3399**
Mob: s.17

<Board Appointees 2017.xlsx>

From: [Faganello, Tara CSCD:EX](#)
To: [Andrade, Ana MAH:EX](#)
Subject: Re: Missed Call
Date: Thursday, August 17, 2017 10:22:33 AM

Just seeing how things are. Got your text.

Sent from my iPhone

On Aug 17, 2017, at 10:20 AM, Andrade, Ana CSCD:EX <Ana.Andrade@gov.bc.ca> wrote:

Hi u called. I just stepped out

Sent from my Samsung Galaxy smartphone.

----- Original message -----

From: "Faganello, Tara CSCD:EX" <Tara.Faganello@gov.bc.ca>
Date: 2017-08-17 10:09 AM (GMT-08:00)
To: "Andrade, Ana CSCD:EX" <Ana.Andrade@gov.bc.ca>
Subject: Missed Call

You missed a call from Tara Faganello (Cell) at s.17

Caller-Id: s.17
Job Title: Assistant Deputy Minister
Company: Community, Sport and Cultural Development
Work: [250 356-6575](tel:250-356-6575)
Mobile: s.17
Home: s.22
Email: Tara.Faganello@gov.bc.ca

From: [Faganello, Tara CSCD:EX](#)
To: [Andrade, Ana CSCD:EX](#)
Subject: RE: MSR letter to SSI elected officials regarding Letters Patent content...
Date: Tuesday, August 8, 2017 10:24:00 AM

thanks

From: Andrade, Ana CSCD:EX
Sent: Tuesday, August 8, 2017 7:36 AM
To: Faganello, Tara CSCD:EX
Subject: RE: MSR letter to SSI elected officials regarding Letters Patent content...

Done Tara, has been added to your ebinder under Aug 8-9, 2017 meetings.

From: Faganello, Tara CSCD:EX
Sent: Tuesday, August 8, 2017 7:30 AM
To: Andrade, Ana CSCD:EX
Subject: FW: MSR letter to SSI elected officials regarding Letters Patent content...

From: Edmondson, Marijke CSCD:EX
Sent: Sunday, August 6, 2017 10:23 PM
To: Faganello, Tara CSCD:EX
Cc: Dann, Michelle CSCD:EX; Smith, Brad CSCD:EX; Marotz, Nicola CSCD:EX
Subject: RE: MSR letter to SSI elected officials regarding Letters Patent content...

Hi Tara,

I've brushed up the Key Elements document (which is attached in draft so you can see what I've been talking about) but would like Brad to **s.13**

s.13

s.13 , As soon as we've accounted for their comments, it will come up the line to you.

I'll check in as soon as **s.22**

Cheers, M.

Marijke Edmondson | Director, Governance Structures
Governance and Structure Branch | Ministry of Municipal Affairs and Housing
Direct: 778.698.3227 | Mobile: **s.17** | Fax: 250.387.7972 | Email:
marijke.edmondson@gov.bc.ca

From: Faganello, Tara CSCD:EX
Sent: Saturday, August 5, 2017 12:31 PM
To: Edmondson, Marijke CSCD:EX
Cc: Marotz, Nicola CSCD:EX
Subject: Re: MSR letter to SSI elected officials regarding Letters Patent content...

Ok thanks will review this for now.

Tara

Sent from my iPad

On Aug 4, 2017, at 4:46 PM, Edmondson, Marijke CSCD:EX <Marijke.Edmondson@gov.bc.ca> wrote:

Hi Tara,

I am sorry to report that I will not be able to get the e-apps item to you before the weekend as anticipated. We continue to work on the document that describes *Key Elements of Potential Letters Patent for a Proposed Salt Spring Island Municipality*. Hoping that it provides you with enough context for the Tuesday pre-brief, I've pasted the draft letter below.

Cadence and I connected this afternoon about how this information reaches the public and s.13

s.13

s.13 . She was going to discuss it with Lisa and will let us know if they are on the same page.

Cheers, M.

Marijke Edmondson | Director, Governance Structures
Governance and Structure Branch | Ministry of Municipal Affairs and Housing
Direct: 778.698.3227 | Mobile: s.17 | Fax: 250.387.7972 | Email:
marijke.edmondson@gov.bc.ca

s.13

Page 230

Withheld pursuant to/removed as

s.13

From: [Faganello, Tara CSCD:EX](#)
To: [Andrade, Ana MAH:EX](#)
Subject: Re: Municipal Finance Authority
Date: Friday, August 4, 2017 12:59:32 PM

Good question, can you print the attachment that came to Jacquie and let's review together on Tuesday.

Tara
Sent from my iPad

On Aug 4, 2017, at 12:27 PM, Andrade, Ana CSCD:EX <Ana.Andrade@gov.bc.ca> wrote:

Hi Tara on this email you say for me to let the DM know when I hear back. When I hear back who will be the contact people ? Or when I have I have the response that will be going to the DM to send to Lori? Just checking, as I wanted to be sure.

From: Edwards, Liam CSCD:EX
Sent: Friday, August 4, 2017 12:25 PM
To: Andrade, Ana CSCD:EX
Subject: RE: Municipal Finance Authority

Yes please

From: Andrade, Ana CSCD:EX
Sent: Friday, August 4, 2017 12:15 PM
To: Edwards, Liam CSCD:EX
Subject: RE: Municipal Finance Authority

Hi Liam, should the eapps still go to Joshua?

From: Edwards, Liam CSCD:EX
Sent: Friday, August 4, 2017 11:37 AM
To: Faganello, Tara CSCD:EX
Cc: Andrade, Ana CSCD:EX; Grant, Sean CSCD:EX; Van den Brink, Grace CSCD:EX; Mueller, Brent CSCD:EX; Marotz, Nicola CSCD:EX; Craig, Joshua CSCD:EX
Subject: RE: Municipal Finance Authority

Even better! Please direct comms to Sean and me and we can pull in staff as needed...
thanks, Liam

From: Faganello, Tara CSCD:EX
Sent: Friday, August 4, 2017 11:36 AM
To: Edwards, Liam CSCD:EX
Cc: Andrade, Ana CSCD:EX; Grant, Sean CSCD:EX; Van den Brink, Grace CSCD:EX; Mueller, Brent CSCD:EX; Marotz, Nicola CSCD:EX; Craig, Joshua CSCD:EX
Subject: Re: Municipal Finance Authority

Jacquie has said I'm the contact. But I will need to know who's on deck to further communicate with Finance. Thx

Sent from my iPhone

On Aug 4, 2017, at 11:23 AM, Edwards, Liam CSCD:EX <Liam.Edwards@gov.bc.ca> wrote:

Hi Ana, my mix up, s.13

However, we still need a response for Jacquie to Lori with contact names. Please send the e-Apps to Josh for drafting.

Josh, please draft a simple response from Jacquie to Lori stating that myself (Liam) and Sean will be the contacts for this work. I believe an email response will be fine (but it needs to be CLIFFed).

I'll find some time for Brent, Sean etc to discuss next week and we can connect with FIN folks soon there after.

Thanks, Liam

From: Andrade, Ana CSCD:EX
Sent: Friday, August 4, 2017 11:04 AM
To: Edwards, Liam CSCD:EX; Faganello, Tara CSCD:EX; Grant, Sean CSCD:EX; Van den Brink, Grace CSCD:EX; Mueller, Brent CSCD:EX
Cc: Marotz, Nicola CSCD:EX; Craig, Joshua CSCD:EX
Subject: RE: Municipal Finance Authority

Will do. Sean is out of the office today, should it go to someone else?

From: Edwards, Liam CSCD:EX
Sent: Friday, August 4, 2017 10:58 AM
To: Faganello, Tara CSCD:EX; Grant, Sean CSCD:EX; Van den Brink, Grace CSCD:EX; Mueller, Brent CSCD:EX; Andrade, Ana CSCD:EX
Cc: Marotz, Nicola CSCD:EX; Craig, Joshua CSCD:EX
Subject: RE: Municipal Finance Authority

Hi Ana, can you please CLIFF and send the e-Apps to Sean – we will draft a holding response to send out next week ahead of the formal response.

Tara, myself or Sean should be the point person on this. This will be a s.13

We will have an internal discuss and get back to you asap on direction.

Liam

From: Faganello, Tara CSCD:EX
Sent: Friday, August 4, 2017 10:42 AM
To: Grant, Sean CSCD:EX; Van den Brink, Grace CSCD:EX; Mueller, Brent CSCD:EX; Andrade, Ana CSCD:EX
Cc: Edwards, Liam CSCD:EX
Subject: Fwd: Municipal Finance Authority

Please see below and attached and advise who the point person should be?

Ana once you hear back please let the DM know.

Sent from my iPhone

Begin forwarded message:

From: "Dawes, Jacquie CSCD:EX"
<Jacquie.Dawes@gov.bc.ca>
Date: August 4, 2017 at 8:11:32 AM PDT
To: "Faganello, Tara CSCD:EX" <Tara.Faganello@gov.bc.ca>, "Paget, Gary CSCD:EX" <Gary.Paget@gov.bc.ca>
Cc: "Gedney, Vanessa R CSCD:EX" <Vanessa.Gedney@gov.bc.ca>, "Langton, Heather CSCD:EX" <Heather.Langton@gov.bc.ca>
Subject: Fwd: Municipal Finance Authority

Tara - over to you ?

Begin forwarded message:

From: "Wanamaker, Lori FIN:EX"
<Lori.Wanamaker@gov.bc.ca>
To: "Dawes, Jacquie CSCD:EX" <Jacquie.Dawes@gov.bc.ca>
Cc: "Keil, Andrea S FIN:EX" <Andrea.Keil@gov.bc.ca>, "Wood, Heather FIN:EX" <Heather.Wood@gov.bc.ca>
Subject: Municipal Finance Authority

Dear Jacquie:

I am writing to advise you that Minister James has signed the attached letter confirming the

s.13

Please advise who Finance staff should contact with in your Ministry in order to move ahead with this work.

Thanks Jacquie.

Lori

From: [Faganello, Tara CSCD:EX](#)
To: [Thomson, Lia CSCD:EX](#)
Cc: [Andrade, Ana CSCD:EX](#)
Subject: RE: NAFTA ADM Update
Date: Wednesday, August 16, 2017 11:03:00 AM

Yes either of them is fine. See who is available. thx

From: Thomson, Lia CSCD:EX
Sent: Wednesday, August 16, 2017 10:27 AM
To: Faganello, Tara CSCD:EX
Cc: Andrade, Ana CSCD:EX
Subject: FW: NAFTA ADM Update

Hi Tara,

Gary has suggested either Kara Woodward or Rena Bindra attend the NAFTA Update call on your behalf on Friday.

Let me know your thoughts, and I will make arrangements.

Thank you,

Lia Thomson | Executive Administrative Assistant
Local Government Division
Ministry of Municipal Affairs and Housing
Email: Lia.Thomson@gov.bc.ca
Phone: 778-698-7409

From: Paget, Gary CSCD:EX
Sent: Tuesday, August 15, 2017 5:04 PM
To: Thomson, Lia CSCD:EX
Subject: RE: NAFTA ADM Update

Kara Woodward and Rena Bindra are our experts on this one and would be best to attend. I am
s.22

From: Thomson, Lia CSCD:EX
Sent: Tuesday, August 15, 2017 4:54 PM
To: Paget, Gary CSCD:EX
Cc: Andrade, Ana CSCD:EX
Subject: NAFTA ADM Update

Hi Gary,

s.22 and is wondering who you would recommend to attend the NAFTA ADM Update call that's taking place that day?

Let me know if you have any suggestions.

Thank you,

Lia Thomson | Executive Administrative Assistant

Local Government Division

Ministry of Municipal Affairs and Housing

Email: Lia.Thomson@gov.bc.ca

Phone: 778-698-7409

From: [Faganello, Tara CSCD:EX](#)
To: [Andrade, Ana MAH:EX](#)
Cc: [Thomson, Lia MAH:EX](#)
Subject: Re: Need a FACT sheet on HOT Topics for this Meeting with Victoria Mayor, Lisa Helps - Housing and other priorities
Date: Thursday, August 3, 2017 12:28:36 PM

s.13,s.16

Sent from my iPhone

On Aug 3, 2017, at 10:44 AM, Andrade, Ana CSCD:EX <Ana.Andrade@gov.bc.ca> wrote:

Good morning Tara, there is a meeting next Wednesday between MSR and Mayor Helps, Jacquie will also be attending this meeting. The bulk of the meeting should be about housing, but the DM just wants to be prepared if Mayor Helps brings up any other topics. The DM's office would like us to prepare a "HOT Topics" fact sheet on potential issues Mayor Helps may bring up. Also Jacquie mentioned something about s.13,s.1 do you know anything on that? Should I be forwarding this to Gary?

From: Patrucco, Ian CSCD:EX
Sent: Thursday, August 3, 2017 9:52 AM
To: Andrade, Ana CSCD:EX
Subject: FW: Meeting with Victoria Mayor, Lisa Helps - Housing and other priorities

Morning Ana,

Just want to catch you up, there is a meeting next Wed between MSR and Mayor Helps. The bulk of the meeting should be about housing, but we just want to be prepared if Mayor Helps brings up any other topics. Would your area be able to prepare a "hot topics" fact sheet on potential issues Mayor Helps may bring up?

Thanks.

From: Langton, Heather CSCD:EX
Sent: Thursday, August 3, 2017 9:07 AM
To: White, Christine CSCD:EX; Patrucco, Ian CSCD:EX
Cc: Thompson, Laurel CSCD:EX
Subject: RE: Meeting with Victoria Mayor, Lisa Helps - Housing and other priorities

s.13

*Heather Langton
Manager, Executive Operations*

Office of the Deputy Minister
Ministry of Municipal Affairs and Housing
Office: 250-356-5137
Cell: s.17

From: White, Christine CSCD:EX
Sent: Thursday, August 3, 2017 8:55 AM
To: Patrucco, Ian CSCD:EX
Cc: Langton, Heather CSCD:EX; Thompson, Laurel CSCD:EX
Subject: RE: Meeting with Victoria Mayor, Lisa Helps - Housing and other priorities

Hi Ian,

So Housing is the main topic. The "other priorities" is essentially things for the Mayor to bring up anything that is going on in the City of Victoria that is Government related. Not sure we need other materials as they are not sure what she may bring up.

Christine White, Administrative Coordinator
Office of the Honourable Selina Robinson
Minister of Municipal Affairs and Housing
Office: 250-387-6478 Mobile: s.17

From: Patrucco, Ian CSCD:EX
Sent: Thursday, August 3, 2017 8:44 AM
To: White, Christine CSCD:EX
Cc: Langton, Heather CSCD:EX; Thompson, Laurel CSCD:EX
Subject: RE: Meeting with Victoria Mayor, Lisa Helps - Housing and other priorities

Good morning Christine, do you have any more information about this meeting? Just wondering which program areas other than Housing should have materials prepared.

Thanks,

Ian

From: Thompson, Laurel CSCD:EX
Sent: Wednesday, August 2, 2017 4:18 PM
To: Patrucco, Ian CSCD:EX
Cc: Langton, Heather CSCD:EX
Subject: FW: Meeting with Victoria Mayor, Lisa Helps - Housing and other priorities

Hi Ian,

Could you please assign materials?

Thank you,

Laurel Thompson

Senior Executive Assistant to Deputy Minister Jacquie Dawes

From: White, Christine CSCD:EX

Sent: Wednesday, August 2, 2017 4:05 PM

To: Thompson, Laurel CSCD:EX

Subject: Meeting with Victoria Mayor, Lisa Helps - Housing and other priorities

Hi Laurel,

Meeting with Victoria Mayor Next Wednesday 930-10am. I know s.22
s.22 ' Need material sent over as well.

Thanks,

Christine White, Administrative Coordinator
Office of the Honourable Selina Robinson
Minister of Municipal Affairs and Housing
Office: 250-387-6478 Mobile: s.17

From: [Faganello, Tara CSCD:EX](#)
To: [Andrade, Ana CSCD:EX](#)
Subject: RE: Organization Chart for Review
Date: Wednesday, August 30, 2017 3:45:00 PM

Yes please, I'd like to review changes.

From: Andrade, Ana CSCD:EX
Sent: Wednesday, August 30, 2017 3:01 PM
To: Faganello, Tara CSCD:EX
Subject: FW: Organization Chart for Review

Hi Tara, are you ok if I send to Executive to update?

From: Genzale, Amber CSCD:EX
Sent: Wednesday, August 30, 2017 2:10 PM
To: Faganello, Tara CSCD:EX
Cc: Andrade, Ana CSCD:EX; Turton, Roberta CSCD:EX
Subject: Organization Chart for Review

Hello Tara,

Attached you will find a **draft** copy of your divisions org chart and we are requesting your help to confirm its' accuracy. If any changes are needed, please make note of them and send them back as soon as possible.

Please note that once CHIPS data is updated we will be reviewing all names and position numbers of the people in your division.

If you have any questions or concerns, please don't hesitate to contact me.

Thank you,

Amber Genzale

Strategic Human Resources Co-op

Strategic Human Resources | Economy Sector | BC Public Service

E:amber.genzale@gov.bc.ca | T:778-698-3586 | C:s.17

From: [Faganello, Tara CSCD:EX](#)
To: [Thomson, Lia CSCD:EX](#)
Subject: RE: Parking Receipt - ParkVictoria
Date: Thursday, August 17, 2017 4:00:00 PM

Good thanks for catching.

From: Thomson, Lia CSCD:EX
Sent: Thursday, August 17, 2017 4:00 PM
To: Faganello, Tara CSCD:EX
Subject: RE: Parking Receipt - ParkVictoria

Hi Tara,

I received these ones for August 9th already, and I just submitted the iExpense yesterday. ☺

Thank you!

From: Faganello, Tara CSCD:EX
Sent: Thursday, August 17, 2017 3:57 PM
To: Thomson, Lia CSCD:EX
Subject: FW: Parking Receipt - ParkVictoria

For Minister meetings on this date...

From: donotreply@gopassport.com [<mailto:donotreply@gopassport.com>]
Sent: Wednesday, August 9, 2017 11:53 AM
To: Faganello, Tara CSCD:EX
Subject: Parking Receipt - ParkVictoria



Thanks for paying for parking with ParkVictoria

Below is a receipt of your parking stay details:

Transaction Number: 15547622
Space: 1115
Start: Wed, Aug 09 2017, 09:25 AM
End: Wed, Aug 09 2017, 11:52 AM
Payment Info: ParkVictoria Wallet
Parking Fee: \$3.70
Total Fee: \$3.70

If you have any questions regarding this or any other parking transaction, please contact a customer service representative at 250-361-0260.

ParkVictoria Team!



From: [Faganello, Tara CSCD:EX](#)
To: [Thomson, Lia MAH:EX](#)
Cc: [Andrade, Ana MAH:EX](#)
Subject: Re: Potential Meeting with Norm Parks
Date: Monday, August 21, 2017 9:08:43 AM

Thanks, happy to chat further with Kevin. I could call in on Friday. Need Marijke and Karen Lynch on the call too.

T

Tara
Sent from my iPad

On Aug 18, 2017, at 11:02 AM, Thomson, Lia CSCD:EX <Lia.Thomson@gov.bc.ca> wrote:

Hi Tara,

Norm Park's (ED of Highway Operations) office called regarding the CISGI report that was sent to Kevin Richter. Kevin would like for Norm to meet with you and follow up on details on the report.

I have currently HELD 2:00pm on Friday, August 25th, but wanted to confirm with you before I book this in. Let me know your thoughts, as well as if you would like anyone to join you.

Thank you,

Lia Thomson | Executive Administrative Assistant
Local Government Division
Ministry of Municipal Affairs and Housing
Email: Lia.Thomson@gov.bc.ca
Phone: 778-698-7409

From: [Faganello, Tara CSCD:EX](#)
To: [Andrade, Ana MAH:EX](#)
Cc: [Langton, Heather MAH:EX](#); [Nichols, Kris MAH:EX](#); [Thomson, Lia MAH:EX](#)
Subject: Re: Proposed MSR Tour Itinerary
Date: Tuesday, August 1, 2017 9:33:55 AM

No not yet. I think they were going to get back to me today...

Sent from my iPhone

On Aug 1, 2017, at 9:31 AM, Andrade, Ana CSCD:EX <Ana.Andrade@gov.bc.ca> wrote:

Tara, have you anything back from EMBC on this one?

From: Langton, Heather CSCD:EX
Sent: Friday, July 28, 2017 5:29 PM
To: Faganello, Tara CSCD:EX
Cc: Andrade, Ana CSCD:EX
Subject: Re: Proposed MSR Tour Itinerary

Thank you.

Sent from my iPhone

On Jul 28, 2017, at 5:28 PM, Faganello, Tara CSCD:EX <Tara.Faganello@gov.bc.ca> wrote:

Heard back from Jacquie, I will coordinate with my ADM colleague at EMBC. Will keep you posted...

Tara
Sent from my iPad

On Jul 28, 2017, at 5:05 PM, Langton, Heather CSCD:EX <Heather.Langton@gov.bc.ca> wrote:

Super, thank you Tara.

Sent from my iPhone

On Jul 28, 2017, at 4:35 PM, Faganello, Tara CSCD:EX <Tara.Faganello@gov.bc.ca> wrote:

Yes I did talk to them today about this. I have emailed Jacquie. There needs to be coordination thru EMBC. I can assist with that. First Jacquie might want to do a check in with Becky. I'll let you know what I hear from

Jacquie.

Thanks

Tara

Sent from my iPad

On Jul 28, 2017, at 3:25 PM, Langton, Heather
CSCD:EX <Heather.Langton@gov.bc.ca> wrote:

Good afternoon Tara. I am about
to circulate the proposed itinerary
to your division and housing giving
them the heads up of what has
been proposed. However, Jacquie
s.13

Thank you
H

*Heather Langton
Manager, Executive Operations
Office of the Deputy Minister
Ministry of Municipal Affairs and
Housing
Office: 250-356-5137
Cell: s.17*

<MSR Tour Draft Itinerary
Options.docx>

From: [Faganello, Tara CSCD:EX](#)
To: [Andrade, Ana CSCD:EX](#)
Cc: [Thomson, Lia CSCD:EX](#)
Subject: RE: Provincial Advisory Committee - September 15
Date: Thursday, August 10, 2017 11:13:00 AM

Yes thank you, will need a prebrief from Gary on the past meetings.

From: Andrade, Ana CSCD:EX
Sent: Thursday, August 10, 2017 10:58 AM
To: Faganello, Tara CSCD:EX
Cc: Thomson, Lia CSCD:EX
Subject: FW: Provincial Advisory Committee - September 15

Tara, are we ok to confirm that you will be attending the session in Victoria on Aug 28.

From: Youell, Brandie JAG:EX
Sent: Thursday, August 10, 2017 10:33 AM
Cc: Earl, Jennifer JAG:EX; Sitar, Natalie JAG:EX; Campbell, Sarah PSSG:EX; Butterfield, Nicole PSSG:EX; Leinweber, Rachelle R ABR:EX; Bracewell, Barb HLTH:EX; Tran, Kim C (Victoria) MCF:EX; Andrade, Ana CSCD:EX; 'Diana Craig'; XT:Crichton, Julie AG:IN; 'Diane MacFarlane'; Currie, Sylvia PSSG:EX; Tucker, Melanie JAG:EX; Wallbank, Cindy M JAG:EX; Landry, Diane JAG:EX; Dean, Danielle PSSG:EX; Youell, Brandie JAG:EX; Casanova, Tamara HLTH:EX
Subject: Provincial Advisory Committee - September 15

Good morning,

The Provincial Advisory Committee meeting on September 15 will be a videoconference call with locations in Victoria and Vancouver. The location in Vancouver is 203-865 Hornby Street. The location in Victoria is the 8th floor at 1001 Douglas street. Please advise by August 28 which location you will be attending at.

If you cannot attend in person, the dial in information will be s.15,s.17 and the participant number is s.15,s.17 Alternates are welcome if you cannot attend at all.

I will be sending out an updated meeting invite shortly.

Thank you,
Brandie

Brandie Youell | Acting Executive Administrative Assistant

Assistant Deputy Minister Office
Justice Services Branch | Ministry of Attorney General
8th Floor, 1001 Douglas Street
Victoria, BC V8W 9J1
Direct: 250-356-6582 | brandie.youell@gov.bc.ca

This message, including any attachments to it, is not to be disclosed outside of the Provincial Government without prior written approval from the Ministry of Justice. If you have received this communication in error, please destroy the email message and any attachments immediately and notify me by telephone or by email.

From: [Faganello, Tara CSCD:EX](#)
To: [Andrade, Ana CSCD:EX](#)
Subject: RE: RBA map
Date: Tuesday, August 8, 2017 1:04:00 PM

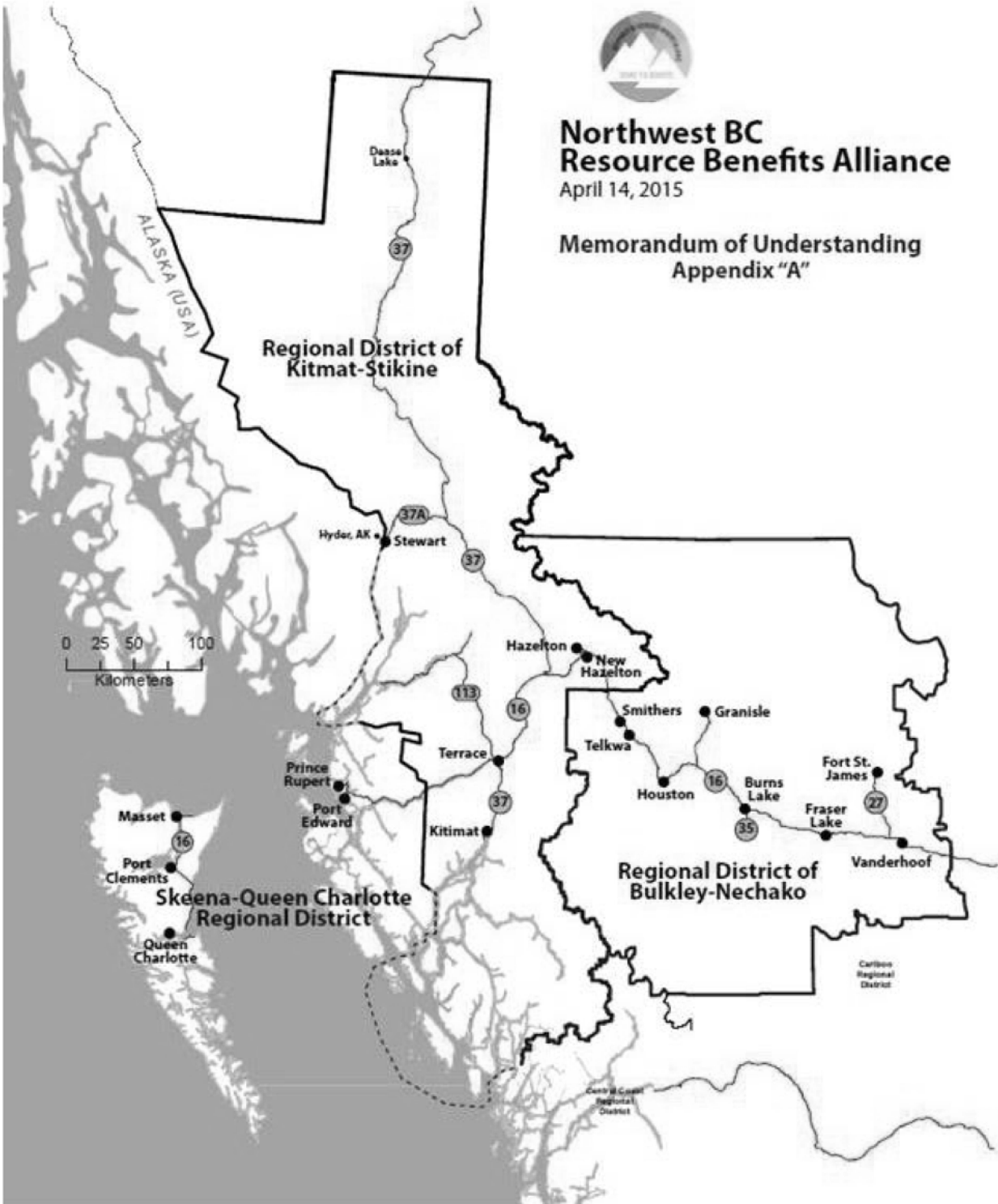
Yes that's the one, much better.

From: Andrade, Ana CSCD:EX
Sent: Tuesday, August 8, 2017 11:22 AM
To: Faganello, Tara CSCD:EX
Subject: RBA map

Hi Tara, is this the map that you were talking about?

Appendix 1

Map of Northwest BC Resource Benefits Alliance Membership



Executive Coordinator
Local Government Division
Ministry of Municipal Affairs and Housing
Phone: 250-356-6575
Email: Ana.Andrade@gov.bc.ca

From: [Faganello, Tara CSCD:EX](#)
To: [Thompson, Laurel CSCD:EX](#)
Cc: [Andrade, Ana CSCD:EX](#)
Subject: RE: RBA
Date: Thursday, August 10, 2017 3:48:00 PM

Yes he's the ADM....so all good.

-----Original Message-----

From: Thompson, Laurel CSCD:EX
Sent: Thursday, August 10, 2017 3:47 PM
To: Faganello, Tara CSCD:EX
Cc: Andrade, Ana CSCD:EX
Subject: RE: RBA

James Harvey is the AG staff member Jane was referring to. Does that ring a bell?

Laurel Thompson
Senior Executive Assistant to Deputy Minister Jacquie Dawes

-----Original Message-----

From: Faganello, Tara CSCD:EX
Sent: Thursday, August 10, 2017 3:45 PM
To: Thompson, Laurel CSCD:EX
Cc: Andrade, Ana CSCD:EX
Subject: RE: RBA

Yes it is. We should also invite Neil Reimer, our staff contact at AG.

-----Original Message-----

From: Thompson, Laurel CSCD:EX
Sent: Thursday, August 10, 2017 3:38 PM
To: Faganello, Tara CSCD:EX
Subject: RE: RBA

Hi Tara,

For Proposed Changes to the Election Act, Jane is wondering if this is in regards to the Vancouver Charter. She also has someone from AG who would be interested in coming if we are wanting to extend the invite.

Please advise.

Thank you,
Laurel Thompson
Senior Executive Assistant to Deputy Minister Jacquie Dawes

-----Original Message-----

From: Faganello, Tara CSCD:EX
Sent: Thursday, August 10, 2017 12:49 PM
To: Andrade, Ana CSCD:EX; Langton, Heather CSCD:EX
Cc: Volk, Kevin CSCD:EX; Patrucco, Ian CSCD:EX
Subject: FW: RBA

Hi per below, Jacquie is asking for a meeting with MSR next week sometime seeking her direction on the RBA (BN we used for yesterday's meeting still relevant). Suggest Kevin come too, to discuss Ports Property Tax Cap piece, he may have some materials on that.

Second meeting item is the Proposed Changes to the Election Act. We will have a BN for Jacquie Tues/Wed next week. So a meeting with MSR could be scheduled late next week or early the week after.

Let me know re any questions?

T

-----Original Message-----

From: Dawes, Jacquie CSCD:EX
Sent: Thursday, August 10, 2017 12:36 PM
To: Faganello, Tara CSCD:EX
Subject: Re: RBA

I'd start with what we have.

s.13,s.16

> On Aug 10, 2017, at 11:32 AM, Faganello, Tara CSCD:EX <Tara.Faganello@gov.bc.ca> wrote:

>

> Hi

> We can set up a briefing with MSR, do you think we need any new materials or use the BN from yesterday? Really we need more direction from MSR and MCJ like you say so that may result in us then developing new materials...?

>

> -----Original Message-----

> From: Schmidt, Birgit CSCD:EX
> Sent: Thursday, August 10, 2017 9:45 AM
> To: Perry, Monica CSCD:EX; Faganello, Tara CSCD:EX
> Cc: Andrade, Ana CSCD:EX; Paget, Gary CSCD:EX; Norman, Jan CSCD:EX
> Subject: FW: RBA

>

> I think Jacquie meant to copy you.

>

> Monica, we have a briefing note template for the UBCM Premier's meetings and will send to you if you are lead pen, and you would coordinate input from the other ministries.

>

> Regards,

> Birgit

>

> -----Original Message-----

> From: Dawes, Jacquie CSCD:EX
> Sent: Thursday, August 10, 2017 8:27 AM
> To: Schmidt, Birgit CSCD:EX
> Subject: Re: RBA

>

> We should schedule a detailed briefing with MSR early next week to test what her direction is respecting the area. May need to suggest a joint BN for her and MCJ as well as pJH.

>

>> On Aug 10, 2017, at 8:26 AM, Schmidt, Birgit CSCD:EX <Birgit.Schmidt@gov.bc.ca> wrote:

>>

>> Thank you for the heads up.

>>

>> Birgit

>>

>> -----Original Message-----

>> From: Faganello, Tara CSCD:EX

>> Sent: Thursday, August 10, 2017 8:10 AM

>> To: Schmidt, Birgit CSCD:EX; Perry, Monica CSCD:EX

>> Cc: Dawes, Jacquie CSCD:EX; Andrade, Ana CSCD:EX

>> Subject: RBA

>>

>> Heads up, the RBA will likely be requesting a joint meeting between Ministers and maybe even PJH at UBCM Convention. Yesterday at a meeting our Minister welcomed the request. Monica/Birgit we can connect further re what may be discussed...

>>

>> T

>>

>> Sent from my iPhone

From: [Faganello, Tara CSCD:EX](#)
To: [Thomson, Lia MAH:EX](#); [Brooks, Jessica MAH:EX](#); [Storzer, Mary MAH:EX](#)
Subject: Re: Request for Approval: 311240 - DRAFT - Joint ENV-MAH_FCM Adaptation Partners_FBC Northeast_Support Letter.docx
Date: Monday, August 28, 2017 1:41:42 PM

I had some follow up items Jessica and Mary were looking into before agreeing to this. Let's touch base tomorrow.

Tara
Sent from my iPad

On Aug 28, 2017, at 10:00 AM, Thomson, Lia CSCD:EX <Lia.Thomson@gov.bc.ca> wrote:

Hi Tara,

It sounds as though ENV is hoping to send this letter by Friday, so I will make sure to bring forward tomorrow for you. If you want to review today, the letter is attached, and any changes you might want to make, please use track changes.

Thank you,

Lia Thomson | Executive Administrative Assistant
Local Government Division
Ministry of Municipal Affairs and Housing
Email: Lia.Thomson@gov.bc.ca
Phone: 778-698-7409

From: Ireland, Shannon L ENV:EX
Sent: Friday, August 25, 2017 6:39 PM
To: Andrade, Ana CSCD:EX
Cc: Laaksonen-Craig, Susanna ENV:EX; Ireland, Shannon L ENV:EX
Subject: Request for Approval: 311240 - DRAFT - Joint ENV-MAH_FCM Adaptation Partners_FBC Northeast_Support Letter.docx

Hi Ana,

Please see attached letter for Tara's approval. If any edits are being made from your office, please can you use track changes so we may see what changes have been made. Susanna has approved the letter.

If Tara approves, I will then finalize the letter and return to your office for Tara's signature – copy of the final signed letter with both signatures will be sent to you.

We are looking to send the letter to FBC by/before Sept 1.

Please let us know if you need further information.

Thank you,
Shannon

Shannon.L.Ireland@gov.bc.ca

Executive Administrative Assistant to

Susanna Laaksonen-Craig, ADM

Climate Action Secretariat

Ministry of Environment and

Climate Change Strategy

Victoria BC

Phone: 778 698-4833

<311240 - DRAFT - Joint ENV-MAH_FCM Adaptation Partners_FBC
Northeast_Sup....docx>

From: [Faganello, Tara CSCD:EX](#)
To: [Andrade, Ana MAH:EX](#)
Cc: [Thomson, Lia MAH:EX](#)
Subject: Re: Revised DRAFT: Staffing Announcement
Date: Tuesday, August 1, 2017 9:35:10 AM

Yes looks good thx

Sent from my iPhone

On Aug 1, 2017, at 9:33 AM, Andrade, Ana CSCD:EX <Ana.Andrade@gov.bc.ca> wrote:

Tara and Lia, this looks good to me. Tara over to you.

From: Thomson, Lia CSCD:EX
Sent: Tuesday, August 1, 2017 9:22 AM
To: Faganello, Tara CSCD:EX
Cc: Andrade, Ana CSCD:EX
Subject: Revised DRAFT: Staffing Announcement

Revised draft with Ron's announcement included. Not sure how you want to begin the message...Ana, you might know best. 😊

Good Day Team,

Please join me in congratulating Ron Burleson, as he has taken a six month temporary appointment as Executive Director with Recovery with Emergency Management BC. Ron will be working provincial and federal agencies, local governments, First Nations and stakeholders to address immediate and long term community recovery and also to build longer term resiliency. The scope of the position is province-wide and covers all hazards, so he will be dealing with wildfire, flooding and other impacts. While the position is based with EMBC, there is a strong local government connection so I expect he will be working closely with everyone from the Local Government Division.

I am pleased to announce that Monica Perry has accepted a temporary appointment as the Executive Director of the Negotiations and Corporate Initiatives Branch effective August 4, 2017. Monica was placed on an eligibility list from a previous competition that we just completed within our division. Monica

comes to us from the Environmental Assessment Office where her work focussed primarily on power and community infrastructure projects. She previously worked in various natural resource ministries in negotiations, stakeholder engagement, policy development and land and resource management. Prior to joining the provincial government, her work consisted of land claim research and negotiations for First Nations throughout British Columbia. She feels very fortunate to have travelled extensively across the province. s.22

s.22

Please join me in congratulating Monica and welcoming her to her new position.

Best regards,
Tara

Lia Thomson | Executive Administrative Assistant
Local Government Division
Ministry of Municipal Affairs and Housing
Email: Lia.Thomson@gov.bc.ca
Phone: 778-698-7409

From: [Faganello, Tara CSCD:EX](#)
To: [Andrade, Ana MAH:EX](#)
Subject: Re: RUSH E-Apps 3223 BN for MSR meeting Minister Sohi
Date: Thursday, August 3, 2017 1:03:42 PM

Of course but I think you may have already which is the right thing to do as I approved it.

Sent from my iPhone

On Aug 3, 2017, at 11:00 AM, Andrade, Ana CSCD:EX <Ana.Andrade@gov.bc.ca> wrote:

Tara, can I go ahead and insert the date on this document, as you have approved it.
Then I will send to the DM?

From: Faganello, Tara CSCD:EX
Sent: Thursday, August 3, 2017 10:53 AM
To: Andrade, Ana CSCD:EX
Cc: Edwards, Liam CSCD:EX; Thomson, Lia CSCD:EX
Subject: Re: RUSH E-Apps 3223 BN for MSR meeting Minister Sohi

Ana can you please flip a copy of this IN to Patrick Livolsi at MOTI. His assistant is
Brittany Speed. He is also going to send us his copies of what he has for Jacquie.

Sent from my iPhone

On Aug 3, 2017, at 9:56 AM, Andrade, Ana CSCD:EX <Ana.Andrade@gov.bc.ca> wrote:

No staff just the DM will be attending.

From: Faganello, Tara CSCD:EX
Sent: Thursday, August 3, 2017 9:55 AM
To: Andrade, Ana CSCD:EX
Cc: Edwards, Liam CSCD:EX; Thomson, Lia CSCD:EX
Subject: Re: RUSH E-Apps 3223 BN for MSR meeting Minister Sohi

Are any staff invited to the meeting?

Sent from my iPhone

On Aug 3, 2017, at 9:44 AM, Andrade, Ana CSCD:EX
<Ana.Andrade@gov.bc.ca> wrote:

Ok, thank you. I will go in and make those changes.

From: Faganello, Tara CSCD:EX
Sent: Thursday, August 3, 2017 9:43 AM
To: Andrade, Ana CSCD:EX
Cc: Edwards, Liam CSCD:EX; Thomson, Lia CSCD:EX
Subject: Re: RUSH E-Apps 3223 BN for MSR meeting Minister

Sohi

Just two small typos in the background PTS should be PTs

And the paragraph above the first table just line up the \$ with the number that follows.

Thanks Liam for turning around so quick.

Tara
Sent from my iPad

On Aug 3, 2017, at 9:19 AM, Andrade, Ana CSCD:EX
<Ana.Andrade@gov.bc.ca> wrote:

Thank you.

From: Edwards, Liam CSCD:EX
Sent: Thursday, August 3, 2017 9:19 AM
To: Andrade, Ana CSCD:EX; Faganello, Tara CSCD:EX
Cc: Thomson, Lia CSCD:EX
Subject: RE: RUSH E-Apps 3223 BN for MSR meeting Minister Sohi

Ok done....I sent it back to Tara – thanks, Liam

From: Andrade, Ana CSCD:EX
Sent: Thursday, August 3, 2017 9:13 AM
To: Edwards, Liam CSCD:EX; Faganello, Tara CSCD:EX
Cc: Thomson, Lia CSCD:EX
Subject: RE: RUSH E-Apps 3223 BN for MSR meeting Minister Sohi

Ok will do.

From: Edwards, Liam CSCD:EX
Sent: Thursday, August 3, 2017 9:10 AM
To: Andrade, Ana CSCD:EX; Faganello, Tara CSCD:EX
Cc: Thomson, Lia CSCD:EX
Subject: RE: RUSH E-Apps 3223 BN for MSR meeting Minister Sohi

Hi Ana, that's probably the easiest way to make the edit – thanks, Liam

From: Andrade, Ana CSCD:EX
Sent: Thursday, August 3, 2017 9:08 AM
To: Edwards, Liam CSCD:EX; Faganello, Tara

CSCD:EX
Cc: Thomson, Lia CSCD:EX
Subject: RE: RUSH E-Apps 3223 BN for MSR meeting Minister Sohi

Liam, would you like me to send this back to you.

From: Edwards, Liam CSCD:EX
Sent: Thursday, August 3, 2017 8:06 AM
To: Faganello, Tara CSCD:EX
Cc: Andrade, Ana CSCD:EX; Thomson, Lia CSCD:EX
Subject: RUSH E-Apps 3223 BN for MSR meeting Minister Sohi
Importance: High

Hi Tara,

Below is an edit I'd like to make in the RUSH BN for MSR re: meeting with Minister Sohi (e-Apps # 3223) – please see the red font below....if you agree, please send the e-Apps back to me for editing, thanks! Liam

PARAGRAPH starting on bottom of page 3 going over to page 4.

The magnitude of all of these programs will have resource implications for Local Government Infrastructure and Finance Branch. Currently there are four FTEs leading four programs (New Building Canada Fund-Small Communities Fund, Clean Water and Wastewater Fund, Infrastructure Planning Grant Program, Gas Tax-Strategic Priorities Fund) and a number of large complex standalone projects (Metro Vancouver's Lions Gate Wastewater Treatment Plant and the Capital Regional District Core Area Wastewater Treatment Plant being two examples). Additional staffing and resources may be required to support the full implementation of the IBA. The IBA will allow for the province to recover s.13

of program allocations from the federal government to support administrative costs.

Liam Edwards
Executive Director
Local Government Infrastructure and Finance
Ministry of Municipal Affairs and Housing
778-698-3230
Liam.Edwards@gov.bc.ca
www.cscd.gov.bc.ca/lgd/

From: [Faganello, Tara CSCD:EX](#)
To: [Andrade, Ana CSCD:EX](#)
Cc: [Thomson, Lia CSCD:EX](#)
Subject: RE: RUSH FOR ACTION | 2017/18 Executive Holdback Measures (Target #3) | DUE: AUG 24TH - RUSH
Date: Thursday, August 24, 2017 3:54:00 PM

done

From: Andrade, Ana CSCD:EX
Sent: Thursday, August 24, 2017 3:41 PM
To: Faganello, Tara CSCD:EX
Cc: Thomson, Lia CSCD:EX
Subject: RUSH FOR ACTION | 2017/18 Executive Holdback Measures (Target #3) | DUE: AUG 24TH - RUSH

Tara are you able to review the link below. This needs to go to Vanessa, today.

[I:\LGD_EXECUTIVE\MAH 2017-18 Holdback Measures - Template.docx](#)

From: Perry, Monica CSCD:EX
Sent: Thursday, August 24, 2017 3:38 PM
To: Andrade, Ana CSCD:EX
Cc: Thomson, Lia CSCD:EX; Edwards, Liam CSCD:EX
Subject: RE: RUSH FOR ACTION | 2017/18 Executive Holdback Measures (Target #3) | DUE: AUG 24TH - RUSH

I have nothing to add from my program area. I am not sure how creative we can get about this, but one recommendation or idea might be to link it to recovery efforts particularly with First Nations as this seems to be a big focus on government right now.

From: Andrade, Ana CSCD:EX
Sent: Thursday, August 24, 2017 3:21 PM
To: Perry, Monica CSCD:EX
Cc: Thomson, Lia CSCD:EX
Subject: RUSH FOR ACTION | 2017/18 Executive Holdback Measures (Target #3) | DUE: AUG 24TH - RUSH

Hi Monica, do you have anything else add, I need this ASAP.

From: Edwards, Liam CSCD:EX
Sent: Thursday, August 24, 2017 3:14 PM
To: Andrade, Ana CSCD:EX; Perry, Monica CSCD:EX; Faganello, Tara CSCD:EX
Cc: Thomson, Lia CSCD:EX
Subject: RE: FOR ACTION | 2017/18 Executive Holdback Measures (Target #3) | DUE: AUG 24TH - RUSH

Hi Ana,

I recommend the following – let me know if it needs amendments - Liam

3.3 Mandate Item #: 1. Partner with local governments and First nations to develop a community capital infrastructure fund to upgrade and build sports facilities, playgrounds, local community centres, and arts and culture spaces. Measure/Action to Achieve

s.13

From: Andrade, Ana CSCD:EX
Sent: Thursday, August 24, 2017 1:49 PM
To: Edwards, Liam CSCD:EX; Perry, Monica CSCD:EX
Cc: Thomson, Lia CSCD:EX
Subject: RE: FOR ACTION | 2017/18 Executive Holdback Measures (Target #3) | DUE: AUG 24TH - RUSH

Hi Liam and Monica this is due to the DM today.

From: Faganello, Tara CSCD:EX
Sent: Wednesday, August 23, 2017 12:33 PM
To: Edwards, Liam CSCD:EX
Cc: Andrade, Ana CSCD:EX; Thomson, Lia CSCD:EX
Subject: FW: FOR ACTION | 2017/18 Executive Holdback Measures (Target #3) | DUE: AUG 24TH - RUSH
Importance: High

Hi Liam,

Wondering if we can include a submission date to Cabinet on the Minister's mandate letter item on federal infrastructure? As one of these...

From: Andrade, Ana CSCD:EX
Sent: Wednesday, August 23, 2017 12:04 PM
To: Brooks, Jessica CSCD:EX; Edwards, Liam CSCD:EX; Marotz, Nicola CSCD:EX; Paget, Gary CSCD:EX; Schmidt, Birgit CSCD:EX
Cc: Faganello, Tara CSCD:EX; Williams, Lesya CSCD:EX; Thomson, Lia CSCD:EX
Subject: FOR ACTION | 2017/18 Executive Holdback Measures (Target #3) | DUE: AUG 24TH - RUSH
Importance: High

To all of LGD Executives:

Good afternoon, please find attached the materials required to develop the Executive Holdbacks for 2017/18 for Measure #3:

- Corporate Executive Holdback Criteria Memo (August 16, 2017)
- 2017/18 Holdback Measures (Target #3) Template
- Minister Robinsons' Mandate Letter

<< File: Corporate Executive Holdback Criteria - 2017-2018 INCOMING.PDF >>

<< File: robinson-mandate_July 2017.pdf >>

Please propose 1 or 2 items that you would be responsible for and believe can be accomplished within the timeframe using the template provided I:\LGD_EXECUTIVE\MAH 2017-18 Holdback Measures - Template.docx

by **Thursday, August 24th @ noon.**

Executive Operations will then compile and share with all of the Executive Team and Jacquie for consideration/discussion.

Thank you.

From: [Faganello, Tara CSCD:EX](#)
To: [Andrade, Ana CSCD:EX](#)
Subject: RE: SN template from GCPE with info
Date: Monday, August 14, 2017 2:07:00 PM

yay

From: Andrade, Ana CSCD:EX
Sent: Monday, August 14, 2017 1:14 PM
To: Faganello, Tara CSCD:EX
Subject: FW: SN template from GCPE with info

Fyi.

From: Gedney, Vanessa R CSCD:EX
Sent: Monday, August 14, 2017 1:14 PM
To: Langton, Heather CSCD:EX
Cc: Andrade, Ana CSCD:EX
Subject: Re: SN template from GCPE with info

Yes, GCPE ha their template and we have one for TB and Cabinet meetings. As this is the Ministers preference we can emulate. I will update and change on Toolkit Site

Sent from my iPhone

On Aug 14, 2017, at 12:41 PM, Langton, Heather CSCD:EX <Heather.Langton@gov.bc.ca> wrote:

Thank you Ana. I knew that GCPE had a template, but I just assumed it was for their SN and did not realize could be used by staff.

*Heather Langton
Manager, Executive Operations
Office of the Deputy Minister
Ministry of Municipal Affairs and Housing
Office: 250-356-5137
Cell: s.17*

From: Andrade, Ana CSCD:EX
Sent: Monday, August 14, 2017 11:19 AM
To: Langton, Heather CSCD:EX
Cc: Gedney, Vanessa R CSCD:EX
Subject: SN template from GCPE with info

Hi Heather and Vanessa, I just wanted to share the attached with you to ensure you have it. Have you heard that this is the standard for the ministry to follow?"

From: Leslie, Lisa GCPE:EX
Sent: Friday, August 11, 2017 10:42 AM

To: Schmidt, Birgit CSCD:EX
Cc: Norman, Jan CSCD:EX
Subject: RE: Follow up from UBCM briefing - couple items

Thank you and here you go.
s.22

Page 266

Withheld pursuant to/removed as

s.22

From: [Faganello, Tara CSCD:EX](#)
To: [Andrade, Ana MAH:EX](#)
Subject: Re: [s.22](#)
Date: Monday, August 28, 2017 1:43:00 PM

Yes you bet.

Tara
Sent from my iPad

On Aug 28, 2017, at 11:06 AM, Andrade, Ana CSCD:EX <Ana.Andrade@gov.bc.ca> wrote:

Hi Tara, [s.22](#)
[s.22](#) Lia will be in the office.

Ana Andrade
Executive Coordinator
Local Government Division
Ministry of Municipal Affairs and Housing
Phone: 250-356-6575
Email: Ana.Andrade@gov.bc.ca

From: [Faganello, Tara CSCD:EX](#)
To: [Andrade, Ana MAH:EX](#)
Cc: [Thomson, Lia MAH:EX](#)
Subject: Re: Tara t/c
Date: Thursday, August 3, 2017 10:53:04 AM

I will be there in person. Thx

Sent from my iPhone

On Aug 3, 2017, at 10:50 AM, Andrade, Ana CSCD:EX <Ana.Andrade@gov.bc.ca> wrote:

The is correct. Still hoping Tara can call in. Laurel is still waiting to hear.

From: Thomson, Lia CSCD:EX
Sent: Thursday, August 3, 2017 10:31 AM
To: Faganello, Tara CSCD:EX
Cc: Andrade, Ana CSCD:EX
Subject: Fwd: Tara t/c

I'm sure you have seen this now, but looks as though meeting with MLA Olsen is at 10:30am now instead of 2pm.

Sent from my iPhone

Begin forwarded message:

From: "Thompson, Laurel CSCD:EX"
<Laurel.Thompson@gov.bc.ca>
Date: August 3, 2017 at 9:47:15 AM PDT
To: "Thomson, Lia CSCD:EX" <Lia.Thomson@gov.bc.ca>
Subject: RE: Tara t/c

Just followed up with the MO. The meeting with MLA Olsen is tentatively changed to 10:30am now as Treasury Board is now a conflict..

Laurel Thompson
Senior Executive Assistant to Deputy Minister Jacquie Dawes

-----Original Message-----

From: Thomson, Lia CSCD:EX
Sent: Thursday, August 3, 2017 9:38 AM
To: Thompson, Laurel CSCD:EX
Subject: Tara t/c

Hi Laurel,

I can't see Tara's calendar, but wondering if she has the okay to t/c in for the 9am pre-brief on Tuesday?

Let me know if you've heard back.

Thank you,
Lia

Sent from my iPhone

From: [Faganello, Tara CSCD:EX](#)
To: [Thomson, Lia CSCD:EX](#)
Cc: [Andrade, Ana CSCD:EX](#)
Subject: RE: Thursday, August 17th
Date: Wednesday, August 16, 2017 4:23:00 PM

Wonderful thank you

From: Thomson, Lia CSCD:EX
Sent: Wednesday, August 16, 2017 3:49 PM
To: Faganello, Tara CSCD:EX
Cc: Andrade, Ana CSCD:EX
Subject: Thursday, August 17th

Hi Tara,

A quick rundown for your day.

-9:00am Liam will call you cell for his bi-weekly.

-8:45am EMBC Wildfire Training is aware you are going to pop in when you can. I have printed details of where to go when you arrive (Monica says you have been there many times if this is the same EMBC)

-1:00pm LGIF agenda is in your eBinder if need be. The meeting is taking place in the Urban Ballroom at the Parkside (details in your calendar).

-2:00pm The notes from Rena are saved as a PDF on your eBinder for this MSR briefing. Waiting on the final BN to come back from DMO, and I will add that to your eBinder as soon as we receive it.

-3:00pm Back to 800 Johnson for conference call/meeting with Kris and review of eApps ☺

Thank you!

Lia Thomson | Executive Administrative Assistant
Local Government Division
Ministry of Municipal Affairs and Housing
Email: Lia.Thomson@gov.bc.ca
Phone: 778-698-7409

From: [Faganello, Tara CSCD:EX](#)
To: [Thomson, Lia CSCD:EX](#); [Andrade, Ana CSCD:EX](#)
Cc: [Edmondson, Marijke CSCD:EX](#)
Subject: RE: Time Sensitive - Clarification request
Date: Tuesday, August 15, 2017 9:53:00 AM

Please send to Marijke ASAP for response.

From: Thomson, Lia CSCD:EX
Sent: Tuesday, August 15, 2017 9:07 AM
To: Andrade, Ana CSCD:EX; Faganello, Tara CSCD:EX
Subject: RE: Time Sensitive - Clarification request

Yes, on it.

From: Andrade, Ana CSCD:EX
Sent: Tuesday, August 15, 2017 9:00 AM
To: Faganello, Tara CSCD:EX
Cc: Thomson, Lia CSCD:EX
Subject: FW: Time Sensitive - Clarification request

Hi Tara, I received this today, over to you. Lia, are you able to and this into cliff and eapps, then send it to Tara to action on.

Thank you.

From: John Macpherson^{s.22}
Sent: Tuesday, August 15, 2017 8:56 AM
To: Andrade, Ana CSCD:EX
Subject: Time Sensitive - Clarification request

Hello Ana,

Attn: Inspector of Municipalities

**Re: Local Community Commissions (LCCs) & Salt Spring Island's Referendum
September 9**

With a moderated public panel discussion coming up August 30 and with some renewed effort by the no side to present an LCC as a governance option, I ask if you can comment on an LCC as a possibility for Salt Spring Island.

The 'No side' is attempting to discredit the governance study of 2013 and the incorporation study of 2016 (and the committees) for "ignoring" the LCC option. As was explained by the province at those times**, an LCC is not a legislatively available governance option. The two options are: unincorporated and incorporated. As Chair of the 2013 study, I well understand that an LCC is not a fit subject for a provincial study, and it is a matter for the regional district only. In this case, the CRD.

So would you please clarify or comment with regard to the formation of an LCC, and under what circumstances if any you might see the CRD approving such a mechanism for Salt

Spring.

Thank you in advance,

John Macpherson

(working with the steering committee on the YeSS! campaign)

** <http://www.yestosaltspringmunicipality.org/dissecting-the-local-community-commission-non-option/>

From: [Faganello, Tara CSCD:EX](#)
To: [Andrade, Ana MAH:EX](#)
Cc: [Thomson, Lia MAH:EX](#)
Subject: Re: Today's meeting from 3-330 ADM for Emergency Committe has been cancelled.
Date: Friday, August 4, 2017 1:53:02 PM
Attachments: [image001.png](#)

Ok thanks

Tara
Sent from my iPad

On Aug 4, 2017, at 1:49 PM, Andrade, Ana CSCD:EX <Ana.Andrade@gov.bc.ca> wrote:

So was Saturdays, Sunday and Monday's meetings.

From: Andrade, Ana CSCD:EX
Sent: Friday, August 4, 2017 1:49 PM
To: Faganello, Tara CSCD:EX
Cc: Thomson, Lia CSCD:EX
Subject: Today's meeting from 3-330 ADM for Emergency Committe has been cancelled.

<image001.png>

Ana Andrade
Executive Coordinator
Local Government Division
Ministry of Municipal Affairs and Housing
Phone: 250-356-6575
Email: Ana.Andrade@gov.bc.ca

From: [Faganello, Tara CSCD:EX](#)
To: [Thomson, Lia MAH:EX](#)
Cc: [Andrade, Ana MAH:EX](#)
Subject: Re: Tomorrow
Date: Wednesday, August 2, 2017 5:30:17 PM

Thanks Lia! Much appreciated. s.22

Sent from my iPhone

On Aug 2, 2017, at 4:19 PM, Thomson, Lia CSCD:EX <Lia.Thomson@gov.bc.ca> wrote:

Hi Tara,

Quick look ahead at your day tomorrow.

-Ron is confirmed on the 11am call (Monica is now confirmed to attend these calls starting on Friday and has been sent the invites).

-Gary is confirmed to attend Provincial Advisory Committee on your behalf, and has necessary materials in hand.

-I've confirmed you for the 2:30pm Housing call with Heather, Greg and Steve.

-Looking ahead to Friday, Jessica Brooks is confirmed to attend ADMWGCC on your behalf, and I've moved your pre-brief with Marijke to 1:00pm (she will call your cell).

s.22

Thank you,

Lia Thomson | Executive Administrative Assistant
Local Government Division
Ministry of Municipal Affairs and Housing
Email: Lia.Thomson@gov.bc.ca
Phone: 778-698-7409

From: [Faganello, Tara CSCD:EX](#)
To: [Thomson, Lia MAH:EX](#)
Cc: [Andrade, Ana MAH:EX](#)
Subject: Re: UBCM Pre-Brief
Date: Friday, August 25, 2017 6:05:01 PM
Attachments: [image001.png](#)

Yes I will attend thx

Sent from my iPhone

On Aug 25, 2017, at 4:15 PM, Thomson, Lia CSCD:EX <Lia.Thomson@gov.bc.ca> wrote:

Hi Tara: were you expecting this pre-brief? I will accept for now, but just wanted to bring it to your attention. Thank you.

<image001.png>

Lia Thomson | Executive Administrative Assistant
Local Government Division
Ministry of Municipal Affairs and Housing
Email: Lia.Thomson@gov.bc.ca
Phone: 778-698-7409

From: [Faganello, Tara CSCD:EX](#)
To: [Andrade, Ana MAH:EX](#)
Subject: Re: UBCM Workshop
Date: Tuesday, August 8, 2017 2:36:53 PM

3:30?

Tara
Sent from my iPad

On Aug 8, 2017, at 2:36 PM, Andrade, Ana CSCD:EX <Ana.Andrade@gov.bc.ca> wrote:

I will edit the meeting invite.

From: Faganello, Tara CSCD:EX
Sent: Tuesday, August 8, 2017 2:36 PM
To: Anderson, Lisa R PSSG:EX
Cc: Andrade, Ana CSCD:EX
Subject: Re: UBCM Workshop

250-356-6575 thx

Tara
Sent from my iPad

On Aug 8, 2017, at 1:43 PM, Anderson, Lisa R PSSG:EX <Lisa.R.Anderson@gov.bc.ca> wrote:

Sure – what number can I reach you at?

From: Faganello, Tara CSCD:EX
Sent: Tuesday, August 8, 2017 1:22 PM
To: Anderson, Lisa R PSSG:EX
Cc: Andrade, Ana CSCD:EX
Subject: RE: UBCM Workshop

Sure how is 3:30?

From: Anderson, Lisa R PSSG:EX
Sent: Tuesday, August 8, 2017 12:49 PM
To: Faganello, Tara CSCD:EX
Subject: UBCM Workshop

Hi Tara,

Do you have time for a short call later today (I'm free after 3) to follow up on the UBCM discussion from this morning?

Thanks

Lisa

From: [Faganello, Tara CSCD:EX](#)
To: [Andrade, Ana MAH:EX](#)
Cc: [Lahtinen, Eleanor MAH:EX](#); [APPSHelp Economy Sector MAH:EX](#); [Gold, Angie MAH:EX](#)
Subject: Re: VPN for Heike Schmidt - One Stop Request 45883
Date: Wednesday, August 2, 2017 12:05:56 PM

Yes approved

Tara
Sent from my iPad

On Aug 2, 2017, at 10:15 AM, Andrade, Ana CSCD:EX <Ana.Andrade@gov.bc.ca> wrote:

Tara, over to you.

From: Lahtinen, Eleanor CSCD:EX
Sent: Wednesday, August 2, 2017 10:12 AM
To: Andrade, Ana CSCD:EX
Cc: APPSHelp Economy Sector CSCD:EX; Gold, Angie CSCD:EX
Subject: VPN for Heike Schmidt - One Stop Request 45883

Good Morning Ana,

Could you ask Tara to approve VPN for Heike Schmidt, Senior Planner, s.22
s.22 Heike will need VPN to access her
desktop from home and remotely.

Thank you,

Eleanor Lahtinen

Administrative Assistant
Intergovernmental Relations and Planning Branch
Ministry of Municipal Affairs and Housing
PO Box 9841 Stn Prov Govt
6th Floor, 800 Johnson Street
Victoria, BC V8W 9T2
778 698-3406
Email: Eleanor.Lahtinen@gov.bc.ca

From: [Faganello, Tara CSCD:EX](#)
To: [Andrade, Ana MAH:EX](#)
Subject: Re: WATCHER: Incoming Assignment – eApprovals item 3172
Date: Tuesday, August 22, 2017 1:20:52 PM

Ok please remind me tomorrow. On the road and can't see it right now.

Tara
Sent from my iPad

On Aug 22, 2017, at 9:54 AM, Andrade, Ana CSCD:EX <Ana.Andrade@gov.bc.ca> wrote:

Tara, not sure what you need me to do with this one.

From: CSCD eApprovals [<mailto:DoNotReply@SP2010.gov.bc.ca>]
Sent: Thursday, August 17, 2017 4:32 PM
To: Andrade, Ana CSCD:EX; Thomson, Lia CSCD:EX
Subject: WATCHER: Incoming Assignment – eApprovals item 3172

An eApprovals Item has been sent to Andrade, Ana.

Cliff Number:

Other Number:

TRIM Number:

Topic: For Information: Mayne Island Improvement District Small Claim

Date Final Due: 7/20/2017 12:00:00 AM

Last Action: Item Approved

Comments:

Approved

eApprovals Link:

<https://cscdeapprovals.gov.bc.ca/prod/SitePages/watchedItems.aspx>

Super User Link:

<https://cscdeapprovals.gov.bc.ca/prod/SitePages/superUser.aspx>

Cliff Link:

From: [Faganello, Tara CSCD:EX](#)
To: [Thomson, Lia CSCD:EX](#)
Cc: [Andrade, Ana CSCD:EX](#)
Subject: RE: WATCHER: Incoming Assignment – eApprovals item 3236
Date: Wednesday, August 16, 2017 4:24:00 PM

Thanks done and back correspondence. Hope that is where I was supposed to send it to next...

From: Thomson, Lia CSCD:EX
Sent: Wednesday, August 16, 2017 3:51 PM
To: Faganello, Tara CSCD:EX
Cc: Andrade, Ana CSCD:EX
Subject: FW: WATCHER: Incoming Assignment – eApprovals item 3236

Hi Tara – just reminding you that this eApps is back with you. Thank you.

From: CSCD eApprovals [<mailto:DoNotReply@SP2010.gov.bc.ca>]
Sent: Wednesday, August 16, 2017 3:45 PM
To: Andrade, Ana CSCD:EX; Thomson, Lia CSCD:EX
Subject: WATCHER: Incoming Assignment – eApprovals item 3236

An eApprovals Item has been sent to Faganello, Tara.

Cliff Number: 206440

Other Number:

TRIM Number:

Topic: Salt Spring Island Incorporation

Date Final Due: 8/25/2017 12:00:00 AM

Last Action: Item Sent To

Comments:

s.13

eApprovals Link:

<https://cscdeapprovals.gov.bc.ca/prod/SitePages/watchedItems.aspx>

Super User Link:

<https://cscdeapprovals.gov.bc.ca/prod/SitePages/superUser.aspx>

Cliff Link:

<https://cscd.cliff.gov.bc.ca/log/upd/tl/500782/link>

From: [Faganello, Tara CSCD:EX](#)
To: [Andrade, Ana CSCD:EX](#)
Cc: [Thomson, Lia CSCD:EX](#)
Subject: RE: WGRC consultation paper and policy report for Minister
Date: Friday, August 25, 2017 12:59:00 PM

No just keep e copies for our records, in case I need it one day.

From: Andrade, Ana CSCD:EX
Sent: Friday, August 25, 2017 7:25 AM
To: Faganello, Tara CSCD:EX
Cc: Thomson, Lia CSCD:EX
Subject: FW: WGRC consultation paper and policy report for Minister

Hi Tara, would you like this printed off to review?

From: Scowcroft, Lesley CSCD:EX
Sent: Thursday, August 24, 2017 4:37 PM
To: Faganello, Tara CSCD:EX; Andrade, Ana CSCD:EX
Cc: Marotz, Nicola CSCD:EX
Subject: WGRC consultation paper and policy report for Minister

Hi Tara,

Please find attached a copy of the Working Group on Responsible Conduct's consultation paper (spring 2017) and the final policy report (summer 2017 – to be discussed/considered at Convention) for the Minister.

Thank you,

Lesley

From: [Faganello, Tara CSCD:EX](#)
To: [Andrade, Ana CSCD:EX](#)
Cc: [Thomson, Lia CSCD:EX](#)
Subject: RE: Wildfire Topics
Date: Thursday, August 31, 2017 9:56:00 AM

Yes please

From: Andrade, Ana CSCD:EX
Sent: Thursday, August 31, 2017 9:11 AM
To: Faganello, Tara CSCD:EX
Cc: Thomson, Lia CSCD:EX
Subject: FW: Wildfire Topics

Hi Tara, this is a working document, updates are being made from Nicole as requests are being updated. Do you want to be updating on these changes?

From: Sidney, Nicole CSCD:EX
Sent: Thursday, August 31, 2017 9:07 AM
To: Faganello, Tara CSCD:EX
Cc: Schmidt, Birgit CSCD:EX; Norman, Jan CSCD:EX; Andrade, Ana CSCD:EX; Paget, Gary CSCD:EX
Subject: RE: Wildfire Topics

Tara,

Follow up from below. Attached is a list of the fire/flood effected communities and their topic requests for meetings with the Minister.

s.16

Thanks,
Nicole

From: Sidney, Nicole CSCD:EX
Sent: Thursday, August 31, 2017 8:54 AM
To: Faganello, Tara CSCD:EX
Cc: Schmidt, Birgit CSCD:EX; Norman, Jan CSCD:EX; Andrade, Ana CSCD:EX; Paget, Gary CSCD:EX
Subject: Wildfire Topics

Good morning Tara,

s.13,s.16

I am working with Gary to list all the meetings requested from fire and flood effected areas. I will follow up with this information shortly.

Thanks,
Nicole

Nicole Sidney

Project Administrator | Operations and Client Relations | Local Government Division
Ministry of Municipal Affairs and Housing
Direct: **778-698-3203** Email: Nicole.Sidney@gov.bc.ca

From: [Faganello, Tara CSCD:EX](#)
To: [Andrade, Ana MAH:EX](#)
Cc: [Tully, Alec GCPE:EX](#); [Thomson, Lia MAH:EX](#)
Subject: Re: Yes Anna please text Tara - RUSH Review for Tara
Date: Tuesday, August 1, 2017 11:24:49 AM

Yes approved

Sent from my iPhone

On Aug 1, 2017, at 11:22 AM, Andrade, Ana CSCD:EX <Ana.Andrade@gov.bc.ca> wrote:

Hi Tara, please review ASAP.

From: Tully, Alec GCPE:EX
Sent: Tuesday, August 1, 2017 11:19 AM
To: Andrade, Ana CSCD:EX
Subject: Yes Anna please text Tara

Hi Tara questions from the Lake District News

Would there be some kind of standard of ‘how much is good enough’ when it comes to a municipality’s reserve funds, which are set aside for capital projects or to offset financial risk?

Is there a ‘recommended amount’ or standard for reserve funds depending on each municipality size in B.C.?

Response from Jennifer Richardson.

s.13

Alec Tully
Public Affairs Officer
Government Communications and Public Engagement
Office: 250 387-8031
Cell: s.17
E-mail: Alec.Tully@gov.bc.ca

Page 286

Withheld pursuant to/removed as

s.22

From: [Faganello, Tara CSCD:EX](#)
To: [Thomson, Lia MAH:EX](#); [Andrade, Ana MAH:EX](#); [Langton, Heather MAH:EX](#)
Subject: Tours
Date: Tuesday, August 1, 2017 3:42:10 PM

EMBC is working on this. It's quite a big issue. They will be getting back to me tomorrow.

T

Sent from my iPhone

From: [Faganello, Tara CSCD:EX](#)
To: [Thomson, Lia CSCD:EX](#)
Cc: [Andrade, Ana CSCD:EX](#)
Subject: Travel Receipts
Date: Wednesday, August 23, 2017 12:21:00 PM

Hi Lia,

Here are my expenses from the Cariboo Tour.

Monday Aug 21:
Full day per diem

Tuesday Aug 22:
Breakfast and Lunch per diem
s.15 1 night \$123.17 (receipt)
National Car Rental \$478.32 [for all ministry attendees] (receipt)
Mileage to/from Airport/Home 26kms
Parking at the Victoria airport \$30 (receipt)

Thanks

Tara A. Faganello CPA CGA BA
Assistant Deputy Minister, Local Government Division
Ministry of Municipal Affairs and Housing
250-356-6575 or s.17



Tara



iMessage
Wed, Aug 2, 5:41 PM

Hi is verdict in person on Tues AM with MSR?

Unfortunately no verdict back from Laurel yet. Will definitely let you know asap when I hear, and will check back again with laurel in the a.m.

Wed, Aug 2, 7:13 PM

Ok I can plan to be there in person no problem I'd preferred.

Will keep you posted!

Fri, Aug 11, 8:07 AM

Hi welcome back!

s.22

Just making sure you know I am out at EMBC today. Thanks



iMessage





Tara



Thanks Tara, it was great. Yes, Ana filled me in yesterday. Looking forward to getting caught up and I will text you if anything comes up, is that easier?

Yes thanks

Thu, Aug 17, 9:22 AM

s.22

The tour binders are still being worked on. Would you like me to meet you at parkside just before 1 with one once completed so you have time to review before it goes to jacquie?



iMessage





TF

Tara



Or could you potentially stop by Johnson and have a quick look? That way heather and Vanessa are here to hear your initial feedback. Let me know what you think. Thank you.

I'll be back in the office at 3:00, does that work?

Apparently the binders are supposed to be at the MO by 2pm.

I can definitely come meet you, just let me know.

Ok how about I try and swing by at 12:30 on my way in. Maybe we could meet by my parking spot? Call me at noon and we can coordinate?

Yes that sounds good!



iMessage





TF



Tara

Yes that sounds good!

Will do.

Fri, Aug 18, 9:36 AM

Hi Tara - are you wanting to take part in the LG Liaison Response team call at 3:30 today, or would you like Monica to debrief you once you are back?

Sure Monica can debrief me or send me a text with any urgent items. Thx

No problem

Fri, Aug 18, 12:31 PM

Reminder! Conference call in 30 minutes. 😊

Thank you 😊



iMessage





TF



Tara

Hi Tara - there's a meeting with Feds on Monday here in Victoria with ministry of environment. One portion of it will be on green innovation funding. Brian or Liam could attend and are able. Is that okay? Id need to reach out to the adm to get the official invite for them if that's the case. Jessica brooks has come to me with this.

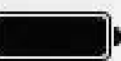
Sorry to bother you Tara, I received a contract commitment from GSB and they are hoping for your approval asap so that the contract can begin on Monday. I'm scanning you contract now so that you can review it and potential provide written approval in an email before Monday.

Yes to the meetina



iMessage





Tara



Thank you

Mon, Aug 21, 10:50 AM

Hi Tara, are you okay with either Gary or Birgit signing the contract commitment (mentioned above) on your behalf? Apparently an original signature is required.

Mon, Aug 21, 2:05 PM

Yes

Tue, Aug 22, 11:49 AM

s.22

s.22



iMessage





Tara



Tue, Aug 22, 1:07 PM

s.22

Thx have you or Ana had a chance to format the RBA letter I sent last night via email?

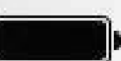
Yes, Ana formatted this morning and then Monica provided some additions. I just sent you the most recent so it should be at the top of your inbox. Let me know if this is what you are looking for and if you'd like us to action any further.

Ok thx will take a look



iMessage





Tara



Thu, Aug 24, 10:19 AM

Looks like the call with MSR will be at 11:30am today. I've moved the de-brief with Gary to be at 11am so that you can still do that before meeting jacquie. Hope that's okay.

Ok thx so Jacquie knows too?

Yes she does. Do you need anything printed off or prepped for materials?

Thu, Aug 24, 4:22 PM

Hi Tara - Becky Delringer just called for you, says you two have been emailing back and forth. ^{s.22} [REDACTED] is Becky's cell.

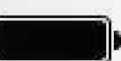
Ok thanks will call her

Mon, Aug 28, 9:46 AM



iMessage





TF



Tara

Mon, Aug 28, 9:46 AM

Good morning Tara, it looks like wildfire info sharing calls have been scheduled for Monday, Wednesday and Friday this week at 11am. Details are in your calendar, just wanted to let you know.

Ok thanks

Hi Tara, it sounds like there's a DM NAFTA update call at 1:30pm today. Gary is confirmed to attend it, but wondering if you would like to attend it as well, or her debriefed from Gary tomorrow?

The call is 30 minutes.

Yes Gary can take it and give me a debrief.

Thank you. Did you by chance have time to look over the



iMessage





Tara



Thank you. Did you by chance have time to look over the estimated Table of Contents? So sorry to have to bug you on

s.22

Okay never mind Ana just told me that you approved it. Disregard! 😊



Wed, Aug 30, 12:34 PM

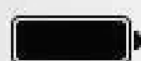
Hi Tara - I've just sent UBCM cabinet eApps back to you for one last quick look before I send to DM. Gary sent the speaking notes and they are loaded into eApps as a separate document. Speaking notes from PPT have been removed. Thank you.

Also, FYI they've scheduled a 3pm adm emergency council



iMessage





Tara



Also, FYI they've scheduled a 3pm adm emergency council conference call. Let me know if you want Monica to join that too. I'm about to step out for lunch, be back soon.

Ok thanks, sure re Monica on the 3:00

Thu, Aug 31, 4:45 PM

Hi Tara, one of the two outstanding FN Leaders BNs has been sent to you in eApps (3543). Just giving you a heads up!

Ok thx will review tonight

Thu, Aug 31, 7:15 PM

Also FYI the ADMWGCC meeting is cancelled tomorrow a.m. Not sure if you saw that.



iMessage



Patrucco, Ian MAH:EX

From: Volk, Kevin CSCD:EX
Sent: Thursday, August 31, 2017 2:42 PM
To: Patrucco, Ian CSCD:EX
Subject: FW: Materials | Federal Infrastructure | 3:30pm
Attachments: Investing in Canada Plan Phase 2 Placemat V-Aug 31th (5).xlsx; Federal Infrastructure Funding Strategy Meeting Final.docx

Can you please print?

Thanks

From: Verwoord, Cindy TRAN:EX
Sent: Thursday, August 31, 2017 2:36 PM
To: Marr, David TRAN:EX; Livolsi, Patrick C TRAN:EX; Mounteney, Renee TRAN:EX; Denlinger, Becky TRAN:EX; Dawes, Jacquie CSCD:EX; Plecas, Bobbi ENV:EX; Sheldon, Tim FLNR:EX; Nikolejsin, Dave MNGD:EX; Kot, Jill MTIC:EX; Carroll, Sandra JTST:EX; Wanamaker, Lori FIN:EX; Galbraith, David J FIN:EX; Yuma Morisho, Okenge PREM:EX; Dohan, Trish CSNR:EX; Maranda, Pierrette IGRS:EX; Turner, Robert TRAN:EX; Volk, Kevin CSCD:EX
Cc: Lewthwaite, Jennifer TRAN:EX
Subject: Materials | Federal Infrastructure | 3:30pm

Hi Everyone,

Please see below and attached for materials being provided during today's 3:30pm meeting regarding Federal Infrastructure.

Thank you,

Cindy Verwoord

A/ Senior Executive Assistant

Deputy Ministers' Office | Ministry of Transportation and Infrastructure

Telephone: 250-387-3280 | Email: cindy.verwoord@gov.bc.ca

From: "Yuma Morisho, Okenge PREM:EX" <Okenge.YumaMorisho@gov.bc.ca>
Date: August 31, 2017 at 12:08:36 PM PDT
To: "Lewthwaite, Jennifer TRAN:EX" <Jennifer.Lewthwaite@gov.bc.ca>
Subject: RE: Materials for this afternoon

Please add the following to the list of materials. Thanks, oym

s.12,s.13

From: Lewthwaite, Jennifer TRAN:EX
Sent: Thursday, August 31, 2017 11:49 AM
To: Denlinger, Becky TRAN:EX; Dawes, Jacquie CSCD:EX; Plecas, Bobbi ENV:EX; Sheldan, Tim FLNR:EX; Nikolejsin, Dave MNGD:EX; Kot, Jill MTIC:EX; Carroll, Sandra JTST:EX; Wanamaker, Lori FIN:EX; Galbraith, David J FIN:EX; Yuma Morisho, Okenge PREM:EX; Dohan, Trish CSNR:EX; Maranda, Pierrette IGRS:EX; Turner, Robert TRAN:EX
Subject: Materials for this afternoon

Good morning,

Please note that we are still finalizing material for the Federal Infrastructure meeting this afternoon. We will have hard copies for those attending in person and closer to the meeting time, we will provide electronic copies as well.

Regards,

Jen Lewthwaite
Director of Executive Operations
Ministry of Transportation & Infrastructure
5B-940 Blanshard Street
Victoria, BC V8W 9T5

PH: 250-387-3077
Cell: 250-882-7527

Patrucco, Ian MAH:EX

From: Volk, Kevin CSCD:EX
Sent: Thursday, August 31, 2017 11:35 AM
To: Patrucco, Ian CSCD:EX
Subject: Re: TransLink Sept 8

Jodi should attend all. Up to her which ones she has dave involved in.

Kevin Volk
Ministry of Municipal Affairs and Housing

On Aug 31, 2017, at 10:11 AM, Patrucco, Ian CSCD:EX <Ian.Patrucco@gov.bc.ca> wrote:

Will you be bringing Jodi and Dave again? Just looking to book/coordinate flights
Ian Patrucco | Documents Coordinator
Deputy Minister's Office
Ministry of Municipal Affairs and Housing
6th Floor, 800 Johnson St, Victoria BC V8W 9N7
✉ Ian.Patrucco@gov.bc.ca
' 778-698-4457

Patrucco, Ian MAH:EX

From: Volk, Kevin CSCD:EX
Sent: Wednesday, August 30, 2017 12:29 PM
To: Gedney, Vanessa R CSCD:EX; Porcher, Elizabeth CSCD:EX; Patrucco, Ian CSCD:EX
Subject: FW: Community Gaming Grant Process
Attachments: 206873 CGG Program Information Sheet.pdf

Importance: High

Fyi in case you weren't copied.

From: White, Joanna CSCD:EX
Sent: Wednesday, August 30, 2017 11:46 AM
To: CSCD CLS Community Gaming Grants
Cc: Volk, Kevin CSCD:EX
Subject: Community Gaming Grant Process
Importance: High

Hello all,

FYI – this email was sent by the Minister to her MLA colleagues this morning to provide some information regarding the CGG program.

This may generate some additional traffic for us on the phone and email. If you do receive calls or emails from a constituency office, please refer them to Mike.

Mike will be collating the information and questions as well as managing any requests for workshops etc.

Also as a reminder, s.13
s.13

Thanks everyone. If you have any questions about this, we can discuss at the team meeting today.

Jo.

From: Illingworth, Jeanne CSCD:EX
Sent: Wednesday, August 30, 2017 11:30 AM
To: White, Joanna CSCD:EX
Cc: Nicholls, Barrie CSCD:EX
Subject: FW: 206873: Community Gaming Grant Process
Importance: High

FYI - Done (A copy will be embedded in CLIFF shortly.)

Cheers, Jeanne

From: Minister, MAH MAH:EX
Sent: Wednesday, August 30, 2017 11:28 AM
Subject: 206873: Community Gaming Grant Process
Importance: High

Dear MLA:

The Ministry of Municipal Affairs and Housing is responsible for the administration of the Community Gaming Grants Program and issues gaming grants on behalf of government to not-for-profit organizations throughout the year.

The program helps foster a high quality of life by supporting diverse programming that is responsive to local needs in approximately 260 communities across British Columbia.

Given the impact of these grants in our communities, all MLAs will be kept informed of funding being awarded in their electoral district. Going forward, you will regularly receive emails from the Ministry with a list of grant recipients as funding is distributed.

Please note that Ministry staff can only release information regarding the details of the application, including contact information, to an official representative of the organization. In circumstances where a constituent wishes to obtain more detailed information about their grant, the Branch can be contacted by email or telephone. Branch contact information is listed below and you are more than welcome to share this information with your constituents.

- General email: CommunityGamingGrants@gov.bc.ca
- Community Outreach email: CGGOutreach@gov.bc.ca
- Telephone (Monday – Friday, 8:30am – 4:30pm): 250 356-1081

Attached to this email, you will also find a brief overview of the program providing some additional information for reference.

Sincerely,

Selina Robinson
Minister of Municipal Affairs and Housing

Attachment

Patrucco, Ian MAH:EX

From: Volk, Kevin CSCD:EX
Sent: Tuesday, August 29, 2017 11:19 AM
To: Patrucco, Ian CSCD:EX
Subject: Re: MSR BRIEFING 11:45 to 12:15

Thanks. Is Tracy in the office?

Kevin Volk
Ministry of Municipal Affairs and Housing

On Aug 29, 2017, at 11:17 AM, Patrucco, Ian CSCD:EX <Ian.Patrucco@gov.bc.ca> wrote:

Materials are in your daybook
Ian Patrucco | Documents Coordinator
Deputy Minister's Office
Ministry of Municipal Affairs and Housing
6th Floor, 800 Johnson St, Victoria BC V8W 9N7
✉ Ian.Patrucco@gov.bc.ca
' 778-698-4457

Patrucco, Ian MAH:EX

From: Volk, Kevin CSCD:EX
Sent: Monday, August 28, 2017 3:11 PM
To: Tudhope, Dave R CSCD:EX
Cc: Porcher, Elizabeth CSCD:EX; Patrucco, Ian CSCD:EX; Dong, Jodi CSCD:EX
Subject: RE: AS REQUESTED: Information on the BC Bus Pass Program

Thanks!

-----Original Message-----

From: Tudhope, Dave R CSCD:EX
Sent: Monday, August 28, 2017 3:09 PM
To: Volk, Kevin CSCD:EX
Cc: Porcher, Elizabeth CSCD:EX; Patrucco, Ian CSCD:EX; Dong, Jodi CSCD:EX
Subject: RE: AS REQUESTED: Information on the BC Bus Pass Program

Hi Kevin.

Just following up on your query about BC Bus Pass holders.

There are about 96,000 people who currently hold a BC Bus Pass (as of end of December 2016). About 59,000 are low-income seniors, while about 37,000 are People with Disabilities.

Typically 81% to 82% of BCBP clients are in the TransLink transit area. So, your recollection of their being approximately 79,000 pass holders in Metro Vancouver is correct.

David Tudhope | Manager, Priority Projects and Policy Community Policy and Legislation Branch | Community and Legislative Services Division Ministry of Municipal Affairs and Housing 6th Floor, 800 Johnson Street, Victoria BC PO Box 9872 Stn Prov Govt V8W 9T2
Cell: s.17 | Phone: 778.698.3315
Email: Dave.Tudhope@gov.bc.ca

-----Original Message-----

From: Tudhope, Dave R CSCD:EX
Sent: Monday, August 28, 2017 1:17 PM
To: Volk, Kevin CSCD:EX
Cc: Porcher, Elizabeth CSCD:EX; Patrucco, Ian CSCD:EX; Dong, Jodi CSCD:EX
Subject: RE: AS REQUESTED: Information on the BC Bus Pass Program

Hi Kevin.

Just following up on our telephone conversation,
s.17 s.13,s.17

David Tudhope | Manager, Priority Projects and Policy Community Policy and Legislation Branch | Community and Legislative Services Division Ministry of Municipal Affairs and Housing 6th Floor, 800 Johnson Street, Victoria BC PO Box 9872 Stn Prov Govt V8W 9T2
Cell: s.17 | Phone: 778.698.3315
Email: Dave.Tudhope@gov.bc.ca

-----Original Message-----

From: Tudhope, Dave R CSCD:EX
Sent: Monday, August 28, 2017 11:42 AM
To: Dong, Jodi CSCD:EX; Volk, Kevin CSCD:EX
Cc: Porcher, Elizabeth CSCD:EX; Patrucco, Ian CSCD:EX
Subject: AS REQUESTED: Information on the BC Bus Pass Program

Hi Jodi/Kevin:

I connected with the folks over at Social Development and Poverty Reduction (SDPR) regarding Jaquie's questions about the BC Bus Pass program. They kindly provided the information below in response to my request.

Response:

1.SDPR funds the BC Bus Pass program fully from the Supplementary Assistance (SA) and Disability Assistance (DA) budget envelopes. We recover funds directly into the into the Supplementary Assistance Service Line as follows:

- \$45 admin fee for BC Bus Pass Seniors and other eligible applicants
- replacement cards from all BC Bus Pass holders, and
- from INAC for BC Bus Pass clients living on reserve

s.13,s.17

2. BC Transit has a contract with a fixed monthly rate until the end of December 2017, and then a per pass rate (still in negotiations) starting Jan 2018. TransLink has a per pass rate (contract still in negotiations) plus the cost of creating Compass Cards for BC Transit area clients. Forecast for current fiscal year is as follows:

s.17

3. BC Bus Pass Program costs include more than payments to the transit authorities, as it includes the costs to administer the program and the inter-operability costs. Forecasts by budget envelope are as follows:

s.13,s.17

If anything further is required, please let me know.

David Tudhope | Manager, Priority Projects and Policy Community Policy and Legislation Branch | Community and Legislative Services Division Ministry of Municipal Affairs and Housing 6th Floor, 800 Johnson Street, Victoria BC PO Box 9872 Stn Prov Govt V8W 9T2
Cell: s.17 | Phone: 778.698.3315
Email: Dave.Tudhope@gov.bc.ca

-----Original Message-----

From: Volk, Kevin CSCD:EX
Sent: Friday, August 25, 2017 10:29 AM
To: Dong, Jodi CSCD:EX
Cc: Porcher, Elizabeth CSCD:EX; Patrucco, Ian CSCD:EX
Subject: FW: Question

Hi Jodi,

Not sure who Jessica had working on this but could your team pull together some quick bullets on who in govt funds the bc buss pass program?

-----Original Message-----

From: Dawes, Jacquie CSCD:EX
Sent: Friday, August 25, 2017 10:02 AM
To: Volk, Kevin CSCD:EX
Subject: FW: Question

Can we touch base to remind me of the mechanics on bus pass? s.13
MoTI reimburses them . s.13
mind to this in a while...

Believe
sorry... haven't turned

-----Original Message-----

From: Galbraith, David J FIN:EX
Sent: Friday, August 25, 2017 9:51 AM
To: Taylor, Sheila A SDSI:EX
Cc: Wanamaker, Lori FIN:EX; Dawes, Jacquie CSCD:EX; Main, Grant TRAN:EX
Subject: RE: Question

s.13

David Galbraith
Secretary to Treasury Board
Treasury Board Staff
Ph. 250 356-5427

-----Original Message-----

From: Taylor, Sheila A SDSI:EX
Sent: Friday, August 25, 2017 9:47 AM
To: Galbraith, David J FIN:EX
Subject: Re: Question

I don't have a clue what the link is re: TransLink strategy and it would be good to know as we are having to start some work internally now on our recommended option just to make sure we can hit the Dec 20th assistance cheques.

My minister said yesterday that he has been discussing this with MCJ directly and it will be in the September budget.

Sent from my iPhone

> On Aug 25, 2017, at 9:09 AM, Galbraith, David J FIN:EX <David.Galbraith@gov.bc.ca> wrote:

>

s.13

>

> David Galbraith

> Secretary to Treasury Board

> Ministry of Finance

>

>> On Aug 25, 2017, at 9:02 AM, Taylor, Sheila A SDSI:EX <Sheila.Taylor@gov.bc.ca> wrote:

>>

>> Has you minister talked to you about the bus pass issue and the timing for funding the solution recently?

>>

>> Sent from my iPhone

Patrucco, Ian MAH:EX

From: Volk, Kevin CSCD:EX
Sent: Monday, August 28, 2017 2:11 PM
To: Patrucco, Ian CSCD:EX
Subject: RE: Meeting with Kevin Volk

Would like to do both. Do they directly conflict?

From: Patrucco, Ian CSCD:EX
Sent: Monday, August 28, 2017 2:10 PM
To: Volk, Kevin CSCD:EX
Subject: FW: Meeting with Kevin Volk

What are your thoughts on this Kevin? I think you are filling in for Jacquie for the Aboriginal Youth Internship welcoming.

From: Porcher, Elizabeth CSCD:EX
Sent: Monday, August 28, 2017 1:08 PM
To: Patrucco, Ian CSCD:EX
Subject: FW: Meeting with Kevin Volk

Can you check with Kevin to see if he is going to the Aboriginal Youth Internship Program Year 11 Welcoming Ceremony, or if he would prefer to meet with Patrice Impey from the city of Vancouver regarding the assessment project (BC Assessment and UDI) Kevin may prefer that Brian just meet with her.

From: Impey, Patrice [<mailto:Patrice.Impey@vancouver.ca>]
Sent: Monday, August 28, 2017 12:50 PM
To: Porcher, Elizabeth CSCD:EX
Cc: Shim, Norine
Subject: Meeting with Kevin Volk

Hello Elizabeth,

I am planning to be in Victoria on September 7th and was hoping to have an introductory meeting with Kevin Volk while I was there. I plan to meet with Brian Currie regarding the assessment project we are working on with BC Assessment and UDI. Brian and I thought it would be helpful to meet with Kevin as well on that topic.

If it is possible to find time on the 7th (ideally between 2 and 4 pm) that would be great.

I am copying my assistant Norine who can help to coordinate a time.

Thank you so much for your help.

Regards,
Patrice

PATRICE IMPEY | CHIEF FINANCIAL OFFICER
GENERAL MANAGER FINANCE, RISK AND SUPPLY CHAIN MANAGEMENT
CITY OF VANCOUVER
PHONE 604.873.7610 | MOBILE 604.603.5314
patrice.impey@vancouver.ca

Patrucco, Ian MAH:EX

From: Volk, Kevin CSCD:EX
Sent: Friday, August 25, 2017 12:06 PM
To: Gedney, Vanessa R CSCD:EX
Cc: Dong, Jodi CSCD:EX; Patrucco, Ian CSCD:EX
Subject: Re: follow up

Jodi can you connect with vanessa?

Kevin Volk
Ministry of Municipal Affairs and Housing

On Aug 25, 2017, at 12:03 PM, Gedney, Vanessa R CSCD:EX <Vanessa.Gedney@gov.bc.ca> wrote:

Kevin, Jacquie is wanting the updated IBN for her meeting with Don at 1:00 pm;

From: Volk, Kevin CSCD:EX
Sent: Thursday, August 24, 2017 6:03 PM
To: Dawes, Jacquie CSCD:EX
Cc: Steves, Gregory OHCS:EX; Gedney, Vanessa R CSCD:EX
Subject: Re: follow up
Yep will have a look.

Kevin Volk
Ministry of Municipal Affairs and Housing

On Aug 24, 2017, at 5:37 PM, Dawes, Jacquie CSCD:EX <Jacquie.Dawes@gov.bc.ca> wrote:

s.13

From: Steves, Gregory OHCS:EX
Sent: Monday, August 14, 2017 8:35 AM
To: Dawes, Jacquie CSCD:EX
Subject: RE: follow up

s.13

I will
look into this further today and let you know (fyi, most of that list would be MFIN).

From: Dawes, Jacquie CSCD:EX
Sent: Monday, August 14, 2017 8:07 AM
To: Steves, Gregory OHCS:EX
Subject: Fwd: follow up
Also hearing
s.13

...?

Begin forwarded message:

From: "Robinson, Jon PREM:EX" <Jon.Robinson@gov.bc.ca>
Date: August 11, 2017 at 3:09:31 PM PDT
To: "Dawes, Jacquie CSCD:EX" <Jacquie.Dawes@gov.bc.ca>
Cc: "Christensen, Suzanne PREM:EX" <Suzanne.Christensen@gov.bc.ca>
Subject: follow up

Hello,

Following up on our conversation, there is a strong desire to explore the possibility of expanding the legislative agenda on housing this fall. Currently, only the RTA amendments are on the docket, which include the fixed term lease loophole, expanding administrative penalties, and expedited return of damage deposits. Is there more we can do here. For instance, can the damage deposit piece be expanded to include a central fund/agency like New Brunswick, or some other mechanism?

Other items that were asked for include:

- Pre sale flipping
- Bare trust loophole
- Double ended realtor relationship
- Manufactured home owners protections
- Renovictions

Is it possible to move on any of these pieces this fall?

I really appreciate the phone call Jacquie, and I found it very productive. I look forward to working with you as we scope out long term goals and plan the agenda of the working group. I was happy to hear we were both on the same page here.

Please include Suzanne Christensen in your correspondence over the next week. She will be reporting back to the Premier's Office as I am out of town next week.

Many thanks,

Jon Robinson | Director, Priorities and Accountability Office
Office of the Premier
Phone: 250-893-4538

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Patrucco, Ian MAH:EX

From: Volk, Kevin CSCD:EX
Sent: Friday, August 25, 2017 10:19 AM
To: Turton, Roberta CSCD:EX; Patrucco, Ian CSCD:EX
Subject: RE: In-Range Salary Adjustment Letters

Thanks. Ian, can you please print and we'll distribute to the relevant staff?

From: Turton, Roberta CSCD:EX
Sent: Friday, August 25, 2017 9:37 AM
To: Volk, Kevin CSCD:EX
Subject: FW: In-Range Salary Adjustment Letters

Hi Kevin,

s.22

Here is an attachment containing all of the letters for your people, in case any were missed in the distribution process. We submitted all of our information to the PSA on August 4th and I have heard that some, if not all employees, may be starting to see adjustments to their pay already – sooner than expected!

Warmly,

Roberta

From: Turton, Roberta CSCD:EX
Sent: Monday, July 31, 2017 4:56 PM
To: Volk, Kevin CSCD:EX
Cc: Campbell, Tracy CSCD:EX; Genzale, Amber CSCD:EX
Subject: In-Range Salary Adjustment Letters

Hi Kevin,

Attached to this email is a word document containing a summary sheet followed by individual letters for all excluded employees who are receiving an in-range salary adjustment. We ask that you not make any major changes to the content of the letters. Updates to employee names and job titles are permitted, but if other changes are required, please contact Amber Genzale in SHR for assistance. We've made every effort to incorporate preferred names when they were provided to us in the advance review completed by Executive Coordinators.

Given that this process is occurring during a transition period, DM's were consulted and they approved the use of Tracy Campbell's signature on the letters you are receiving.

As per our project plan, we ask that you **please distribute these letters to employees by no later than August 4, 2017**. If you anticipate having any difficulties in meeting this deadline, could you please advise us asap.

Please be aware that some employees are receiving a salary adjustment that is less than 2% because they are close to the maximum salary for their band. Although some of these adjustments are small (e.g. increase of less than \$10.00 annually), the PSA has instructed that a letter must still be provided to each employee. For those employees who have reached their salary maximum, we will also provide you with a templated letter of recognition next week. This letter

may be added to an employee's personnel file as well as their myPerformance file, should you elect to forward a copy to myHR.

Next week, you will receive generic letters for those who are not eligible for an in-range salary adjustment. The distribution of these letters is optional, however, you may wish to use them when initiating conversations with employees.

If you have any questions or concerns as to this process or the content you receive, please don't hesitate to contact me.

Warmly,

Roberta

Roberta Turton, MA, CPHR, ACC | Acting Executive Director, Strategic Human Resources
The Economy Sector
800 Johnson Street | Victoria, BC | 778-584-0556
Integrity | Curiosity | Teamwork | Accountability | Passion | Service | Courage

Patrucco, Ian MAH:EX

From: Volk, Kevin CSCD:EX
Sent: Friday, August 25, 2017 8:55 AM
To: White, Joanna CSCD:EX; Patrucco, Ian CSCD:EX; Thompson, Laurel CSCD:EX
Subject: CGG meetings today

Hi Laurel,

We can cancel the CGG Meeting with Jacquie today, as we just met with the minister and haven't closed the loop on the material yet.

Kevin Volk, P.Eng.
Assistant Deputy Minister
Community and Legislative Services
Ministry of Municipal Affairs and Housing
Tel: 778 698 3319

Patrucco, Ian MAH:EX

From: Volk, Kevin CSCD:EX
Sent: Thursday, August 24, 2017 12:27 PM
To: Patrucco, Ian CSCD:EX
Subject: RE: September 8

Move it. Not me it

From: Patrucco, Ian CSCD:EX
Sent: Thursday, August 24, 2017 11:31 AM
To: Volk, Kevin CSCD:EX
Subject: RE: September 8

Kevin, will you be wanting me to try and get the CGG Touch base with Jacquie moved on the 8th as well, or is that one ok for Jo to miss?

From: Volk, Kevin CSCD:EX
Sent: Thursday, August 24, 2017 10:53 AM
To: White, Joanna CSCD:EX
Cc: Patrucco, Ian CSCD:EX; Hay, Lorna CSCD:EX
Subject: Re: September 8

Sounds good. Let's reschedule.

Kevin Volk
Ministry of Municipal Affairs and Housing

On Aug 24, 2017, at 10:41 AM, White, Joanna CSCD:EX <Joanna.White@gov.bc.ca> wrote:

Hi Kevin,

Tracy has asked me to help her out with some panel interviews on Friday Sept 8 that clash with our weekly updates, do you mind if we reschedule them or David could just lead the updates that day?

Thanks

Jo.

Joanna White
Executive Director, Community Gaming Grants
Community and Legislative Services Division
Ministry of Municipal Affairs and Housing
w. 778 698 3382
s.17

Patrucco, Ian MAH:EX

From: Volk, Kevin CSCD:EX
Sent: Thursday, August 24, 2017 12:27 PM
To: Patrucco, Ian CSCD:EX
Subject: RE: September 8

We should me it so Jo is there.

From: Patrucco, Ian CSCD:EX
Sent: Thursday, August 24, 2017 11:31 AM
To: Volk, Kevin CSCD:EX
Subject: RE: September 8

Kevin, will you be wanting me to try and get the CGG Touch base with Jacquie moved on the 8th as well, or is that one ok for Jo to miss?

From: Volk, Kevin CSCD:EX
Sent: Thursday, August 24, 2017 10:53 AM
To: White, Joanna CSCD:EX
Cc: Patrucco, Ian CSCD:EX; Hay, Lorna CSCD:EX
Subject: Re: September 8

Sounds good. Let's reschedule.

Kevin Volk
Ministry of Municipal Affairs and Housing

On Aug 24, 2017, at 10:41 AM, White, Joanna CSCD:EX <Joanna.White@gov.bc.ca> wrote:

Hi Kevin,

Tracy has asked me to help her out with some panel interviews on Friday Sept 8 that clash with our weekly updates, do you mind if we reschedule them or David could just lead the updates that day?

Thanks

Jo.

Joanna White
Executive Director, Community Gaming Grants
Community and Legislative Services Division
Ministry of Municipal Affairs and Housing
w. 778 698 3382
c. s.17 ;

Patrucco, Ian MAH:EX

From: Volk, Kevin CSCD:EX
Sent: Thursday, August 24, 2017 9:16 AM
To: Gedney, Vanessa R CSCD:EX; Porcher, Elizabeth CSCD:EX; Patrucco, Ian CSCD:EX
Subject: RE: TransLink... help...

I will send the eapps to Ian. Can you swap out the old doc in there for the new one?

From: Gedney, Vanessa R CSCD:EX
Sent: Thursday, August 24, 2017 8:58 AM
To: Porcher, Elizabeth CSCD:EX; Patrucco, Ian CSCD:EX
Cc: Volk, Kevin CSCD:EX
Subject: FW: TransLink... help...
I will get this briefing booked with MSR; in the interim, can you convert this to an IBN format? eApp is with Kevin still.

From: Volk, Kevin CSCD:EX
Sent: Thursday, August 24, 2017 8:43 AM
To: Gedney, Vanessa R CSCD:EX
Subject: FW: TransLink... help...
Over to you to find a briefing time. ☺
Attached is the DRAFT that I've sent to Jacquie and team to review before her meetings with Don Wright and any ministers.

From: Dawes, Jacquie CSCD:EX
Sent: Wednesday, August 23, 2017 1:58 PM
To: Volk, Kevin CSCD:EX
Cc: Gedney, Vanessa R CSCD:EX; Thompson, Laurel CSCD:EX
Subject: Re: TransLink... help...
Thanks and I forgot to add - can we find a briefing window for us to update MSR ?

On Aug 23, 2017, at 12:54 PM, Volk, Kevin CSCD:EX <Kevin.Volk@gov.bc.ca> wrote:

Yep no problem

From: Dawes, Jacquie CSCD:EX
Sent: Wednesday, August 23, 2017 12:46 PM
To: Volk, Kevin CSCD:EX
Cc: Gedney, Vanessa R CSCD:EX; Thompson, Laurel CSCD:EX
Subject: TransLink... help...

Hi Kevin

Wondering if you could assist with pulling together a (hopefully cut/paste) narrative further to our convo with GM late yesterday... (s.22)

I have taken a run at my "narrative" which is of course WAY too long... trying to find the minimum narrative needed to properly contextualize the decisions before them. Can you add your eyes and think about how could this be tightened up, fact checked/fixed, formatted...

I'll be at MO from 1-2 with Greg...

Appreciate your kind assistance and your note laughing (too hard) at me...

Jacquie

- s.13

-

Page 319 to/à Page 321

Withheld pursuant to/removed as

s.13

■

Jacqueline Dawes
Deputy Minister
Municipal Affairs & Housing

Patrucco, Ian MAH:EX

From: Volk, Kevin CSCD:EX
Sent: Thursday, August 24, 2017 8:50 AM
To: Porcher, Elizabeth CSCD:EX
Cc: Patrucco, Ian CSCD:EX
Subject: RE: Minister's Council | Call for Agenda Items for September 11th | DUE: AUG 30TH

Can you check to see if DMO is setting up a targeted briefing with Minister on Property Assessments? If not there are some items we would add to the Minister's Council agenda.

From: Porcher, Elizabeth CSCD:EX
Sent: Wednesday, August 23, 2017 3:36 PM
To: Volk, Kevin CSCD:EX
Cc: Patrucco, Ian CSCD:EX
Subject: FW: Minister's Council | Call for Agenda Items for September 11th | DUE: AUG 30TH

Hi Kevin:

Do you have any items you would like on the agenda for September 11 Minister Council?

From: Gedney, Vanessa R CSCD:EX
Sent: Wednesday, August 23, 2017 3:25 PM
To: CSCD Executive Support Team
Subject: Minister's Council | Call for Agenda Items for September 11th | DUE: AUG 30TH

Good afternoon, we have weekly Minister's Council Meetings starting the week of September 11th; can you please canvas your Executive Member and advise of any agenda (potential) items for September 11th by August 30th; DM approved materials for meeting due by September 6th.

When forwarding items, please respond to this email in the following format:

ISSUE	MATERIAL(S)	CLIFF #
	Yes (IBN/DBN or other) or Verbal Update	
Union Bay Improvement District Water Dispute	Ana please advise	206698

Thank you,

VANESSA R. GEDNEY

Director, Executive Operations

Office of the Deputy Minister
Ministry of Municipal Affairs and Housing
6th Floor, 800 Johnson St | Victoria BC V8W 9N7
NEW Desk: 778.698.3472 | s. 17 | Fax: 250.387.7973

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Patrucco, Ian MAH:EX

From: Volk, Kevin CSCD:EX
Sent: Thursday, August 24, 2017 8:43 AM
To: Gedney, Vanessa R CSCD:EX; Patrucco, Ian CSCD:EX
Subject: FW: Agreement Removal of Golden Ears Bridge Tolls
Attachments: ATT00001.htm

From: Bathe, Nisha JAG:EX
Sent: Wednesday, August 23, 2017 8:15 PM
To: gigi.chen-kuo@translink.ca; Cathy McLay
Cc: Volk, Kevin CSCD:EX; Mounteney, Renee TRAN:EX; Livolsi, Patrick C TRAN:EX; Dong, Jodi CSCD:EX; Wiebe, Ian JAG:EX
Subject: Fwd: Agreement Removal of Golden Ears Bridge Tolls

Gigi

Attached is the fully executed agreement.

Thank you

Nisha

Sent from my iPhone

Begin forwarded message:

From: "Lewthwaite, Jennifer TRAN:EX" <Jennifer.Lewthwaite@gov.bc.ca>
To: "Bathe, Nisha JAG:EX" <Nisha.Bathe@gov.bc.ca>
Cc: "Gedney, Vanessa R CSCD:EX" <Vanessa.Gedney@gov.bc.ca>, "Volk, Kevin CSCD:EX" <Kevin.Volk@gov.bc.ca>, "Mounteney, Renee TRAN:EX" <Renee.Mounteney@gov.bc.ca>, "Dong, Jodi CSCD:EX" <Jodi.Dong@gov.bc.ca>, "Speed, Brittney TRAN:EX" <Brittney.Speed@gov.bc.ca>
Subject: RE: Agreement Removal of Golden Ears Bridge Tolls

Fully signed.

Regards,

Jen Lewthwaite
Director of Executive Operations
Ministry of Transportation & Infrastructure
5B-940 Blanshard Street
Victoria, BC V8W 9T5

PH: 250-387-3077
Cell: 250-882-7527

From: Bathe, Nisha JAG:EX
Sent: Wednesday, August 23, 2017 2:05 PM
To: Lewthwaite, Jennifer TRAN:EX
Cc: Gedney, Vanessa R CSCD:EX; Volk, Kevin CSCD:EX; Mounteney, Renee TRAN:EX; Dong, Jodi CSCD:EX
Subject: FW: Agreement Removal of Golden Ears Bridge Tolls

Jennifer – further to our telephone call, attached is the executed agreement from TransLink. Could you please arrange for signature.

Thank you,
Nisha

Nisha K. Bathe | Legal Counsel
Finance, Commercial, Transportation Group
Legal Services Branch | Ministry of Attorney General
Province of BC
T: 250-356-8477

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From: Chen-Kuo, Gigi [<mailto:Gigi.Chen-Kuo@translink.ca>]
Sent: Wednesday, August 23, 2017 2:01 PM
To: Bathe, Nisha JAG:EX
Cc: Desmond, Kevin; McLay, Cathy; Zein, Sany; Mann, Jagdip; Chu, Susan; Alexis, Greg; 'Dean O'Leary'
Subject: FW: Agreement Removal of Golden Ears Bridge Tolls

Good afternoon Nisha,

Please find attached the final agreement, executed by our CEO Kevin Desmond. Please forward the final, fully executed version to my attention.

Thank you very much, Gigi

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Patrucco, Ian MAH:EX

From: Volk, Kevin CSCD:EX
Sent: Thursday, August 24, 2017 8:41 AM
To: Patrucco, Ian CSCD:EX
Subject: Copy of Project Cash Flow Request Jul21 updated Aug9.xlsx
Attachments: Copy of Project Cash Flow Request Jul21 updated Aug9.xlsx

And the three sheets in this email?

Patrucco, Ian MAH:EX

From: Volk, Kevin CSCD:EX
Sent: Thursday, August 24, 2017 8:40 AM
To: Patrucco, Ian CSCD:EX
Subject: Please print

Can you please print this for me to take to Vancouver?

Patrucco, Ian MAH:EX

From: Volk, Kevin CSCD:EX
Sent: Wednesday, August 23, 2017 3:14 PM
To: Patrucco, Ian CSCD:EX
Subject: RE: Thursday Lunch

s.22
please

From: Patrucco, Ian CSCD:EX
Sent: Wednesday, August 23, 2017 3:12 PM
To: Volk, Kevin CSCD:EX; Tudhope, Dave R CSCD:EX
Subject: RE: Thursday Lunch

Any idea what you would want? Menu is linked in message below.

From: Volk, Kevin CSCD:EX
Sent: Wednesday, August 23, 2017 2:49 PM
To: Patrucco, Ian CSCD:EX
Cc: Tudhope, Dave R CSCD:EX
Subject: Re: Thursday Lunch

s.22

Kevin Volk
Ministry of Municipal Affairs and Housing

On Aug 23, 2017, at 2:03 PM, Patrucco, Ian CSCD:EX <Ian.Patrucco@gov.bc.ca> wrote:

s.22

s.22
near there as well if you two
wanted to actually go somewhere and grab lunch now that the conference call has been moved to
Friday. Just let me know and I can figure something out for you two.

Ian Patrucco | Documents Coordinator
Deputy Minister's Office
Ministry of Municipal Affairs and Housing
6th Floor, 800 Johnson St, Victoria BC V8W 9N7
✉ Ian.Patrucco@gov.bc.ca
☎ 778-698-4457

Patrucco, Ian MAH:EX

From: Volk, Kevin CSCD:EX
Sent: Tuesday, August 22, 2017 12:37 PM
To: Patrucco, Ian CSCD:EX
Cc: Dong, Jodi CSCD:EX; Tudhope, Dave R CSCD:EX
Subject: Re: Lunch on Thursday

Sounds awesome.

Kevin Volk
Ministry of Municipal Affairs and Housing

On Aug 22, 2017, at 12:36 PM, Patrucco, Ian CSCD:EX <Ian.Patrucco@gov.bc.ca> wrote:

Since your day seems to be a bit rushed on Thursday, Teresa from TransLink has offered to order in lunch for anyone who would like it. Any takers?

Ian Patrucco | Documents Coordinator
Deputy Minister's Office
Ministry of Municipal Affairs and Housing
6th Floor, 800 Johnson St, Victoria BC V8W 9N7
✉ Ian.Patrucco@gov.bc.ca
' 778-698-4457

Patrucco, Ian MAH:EX

From: Volk, Kevin CSCD:EX
Sent: Tuesday, August 22, 2017 10:02 AM
To: Gedney, Vanessa R CSCD:EX; Thompson, Laurel CSCD:EX; Patrucco, Ian CSCD:EX
Subject: FW: Confidential - Final Draft GEB Agreement

Can you please print copies of the clean version for our briefing with Jacquie.

From: Bathe, Nisha JAG:EX
Sent: Tuesday, August 22, 2017 10:00 AM
To: 'Chen-Kuo, Gigi'; McLay, Cathy
Cc: Dean O'Leary; Livolsi, Patrick C TRAN:EX; Mounteney, Renee TRAN:EX; Stewart, Dave B TRAN:EX; Volk, Kevin CSCD:EX; Wiebe, Ian JAG:EX; Dong, Jodi CSCD:EX
Subject: RE: Confidential - Final Draft GEB Agreement

Gigi,

Please see attached blackline and clean versions incorporating the agreed to section 4.2

Nisha

Nisha K. Bathe | Legal Counsel
Finance, Commercial, Transportation Group
Legal Services Branch | Ministry of Attorney General
Province of BC
T: 250-356-8477

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From: Chen-Kuo, Gigi [<mailto:Gigi.Chen-Kuo@translink.ca>]
Sent: Monday, August 21, 2017 6:14 PM
To: Bathe, Nisha JAG:EX; McLay, Cathy; Zein, Sany
Cc: Dean O'Leary; Mann, Jagdip; Chu, Susan; Livolsi, Patrick C TRAN:EX; Mounteney, Renee TRAN:EX; Stewart, Dave B TRAN:EX; Volk, Kevin CSCD:EX; Wiebe, Ian JAG:EX; Dong, Jodi CSCD:EX
Subject: RE: Confidential - Final Draft GEB Agreement

Thank you Nisha.

I have spoken to Cathy and am pleased to confirm that TransLink Management is prepared to recommend the attached GEB agreement to the Board on August 22. The only 2 minor items to resolve in the agreement are as follows:

- S. 4.2 interest provision – you and I will finalize the wording of this section tonight, to include appropriate references to the regulation
- TransLink signatory – Cathy will brief Kevin Desmond tomorrow morning and confirm whether she or Kevin will be TransLink signatory

We will provide you with an update after tomorrow's Mayors' Council meeting.

Best regards,

Gigi Chen-Kuo
General Counsel & Corporate Secretary
TransLink (South Coast British Columbia Transportation Authority)
gigi.chen-kuo@translink.ca
Direct Dial: 778.375.7714
Reception: 778.375.7500
#400-287 Nelson's Court
New Westminster, BC
V3L 0E7 Canada

From: Bathe, Nisha JAG:EX [<mailto:Nisha.Bathe@gov.bc.ca>]
Sent: Monday, August 21, 2017 3:55 PM
To: Chen-Kuo, Gigi; McLay, Cathy; Zein, Sany
Cc: Dean O'Leary; Mann, Jagdip; Chu, Susan; Livolsi, Patrick C TRAN:EX; Mounteney, Renee TRAN:EX; Stewart, Dave B TRAN:EX; Volk, Kevin CSCD:EX; Wiebe, Ian JAG:EX; Dong, Jodi CSCD:EX
Subject: Confidential - Final Draft GEB Agreement

Further to our call this afternoon, please find attached both blackline and clean versions of the final draft. Note that in the clean version I have added Schedule A.

Nisha

Nisha K. Bathe | Legal Counsel
Finance, Commercial, Transportation Group
Legal Services Branch | Ministry of Attorney General
Province of BC
T: 250-356-8477

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From: McLay, Cathy [<mailto:Cathy.McLay@translink.ca>]
Sent: Monday, August 21, 2017 12:24 PM
To: Livolsi, Patrick C TRAN:EX; Volk, Kevin CSCD:EX; Mounteney, Renee TRAN:EX; Stewart, Dave B TRAN:EX; Wiebe, Ian JAG:EX; Bathe, Nisha JAG:EX
Cc: Dean O'Leary; Mann, Jagdip; Chen-Kuo, Gigi; Zein, Sany; Chu, Susan
Subject: FW: Confidential - Draft GEB Agreement

Hello

Please find attached our edits to the draft along with the schedule of the forecasted toll revenue.

Kind regards

Cathy

This e-mail and any attachments may contain confidential and privileged information. If you are not the intended recipient, please notify the sender immediately by return e-mail, delete this e-mail and destroy any copies. Any dissemination or use of this information by a person other than the intended recipient is unauthorized and may be illegal.

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copies. Any dissemination or use of this information by a person other than the intended recipient is unauthorized and may be illegal.

Patrucco, Ian MAH:EX

From: Volk, Kevin CSCD:EX
Sent: Tuesday, August 22, 2017 9:23 AM
To: Patrucco, Ian CSCD:EX
Cc: White, Joanna CSCD:EX
Subject: RE: Briefing on Wednesday

And pdf. Thanks!

From: Volk, Kevin CSCD:EX
Sent: Tuesday, August 22, 2017 9:23 AM
To: Patrucco, Ian CSCD:EX
Cc: White, Joanna CSCD:EX
Subject: FW: Briefing on Wednesday

Ian, as discussed.

Can you please cliff and provide some consistent formatting in the file names, and I'll send them to Jane?

From: White, Joanna CSCD:EX
Sent: Tuesday, August 22, 2017 9:22 AM
To: Volk, Kevin CSCD:EX
Subject: RE: Briefing on Wednesday

Thanks Kevin, I made a couple of additional edits to the OAG tracking sheet for your review.

Attached now are:

1. MLA Overview (PDF)
2. Capital Projects Timeline
3. OAG Recommendations Overview

I will bring the full tracking sheet as reference as well as the work plan and I have asked David to capture the latest numbers for us today just in case it comes up.

Thanks,

Jo.

From: Volk, Kevin CSCD:EX
Sent: Monday, August 21, 2017 10:12 PM
To: White, Joanna CSCD:EX
Subject: RE: Briefing on Wednesday

Thanks for pulling this together so quickly. Have added some edits to two of the documents. For the OAG tracking I took out the detailed column. We can speak to that. Also let's leave the workplan out of the package and just speak to that. Can you review the edits and if it works for you we can flip to Jacquie to make sure she's good with the package tomorrow?

From: White, Joanna CSCD:EX
Sent: Monday, August 21, 2017 2:55 PM
To: Volk, Kevin CSCD:EX
Subject: RE: Briefing on Wednesday

Hi Kevin,

Attached are the reference documents for the briefing. Happy to edit as needed.

I have also asked David to prepare an updated tracking sheet including the details of the current batch just in case it comes up.

Please let me know if you would like to discuss prior to Wednesday.

Jo.

From: Volk, Kevin CSCD:EX
Sent: Monday, August 21, 2017 9:14 AM
To: White, Joanna CSCD:EX
Subject: RE: Briefing on Wednesday

Are you on the invite list for the meeting now?

From: White, Joanna CSCD:EX
Sent: Monday, August 21, 2017 9:14 AM
To: Volk, Kevin CSCD:EX
Subject: RE: Briefing on Wednesday

s.13

I'll put something together today.

From: Volk, Kevin CSCD:EX
Sent: Monday, August 21, 2017 9:10 AM
To: White, Joanna CSCD:EX
Subject: RE: Briefing on Wednesday

Ideally the updated info sheet for the MLAs, timelines for the capital program and it would also be helpful to walk through the OAG recommendations.

From: White, Joanna CSCD:EX
Sent: Monday, August 21, 2017 9:01 AM
To: Volk, Kevin CSCD:EX
Subject: Briefing on Wednesday

Hello,

Are there specific materials you were hoping to bring to the briefing on Wednesday with the Minister?

Thanks

Jo.

Patrucco, Ian MAH:EX

From: Volk, Kevin CSCD:EX
Sent: Tuesday, August 22, 2017 8:38 AM
To: 'Donna Howes'
Cc: Patrucco, Ian CSCD:EX
Subject: RE: Follow up - U Vic

McKenzie is definitely under construction. They're working on the ramps but will at some point have to put the overpass structure in.

Another interesting project would be the two-way bike lanes that Victoria just put in on Pandora Street. Just like Dollarton all over again!

From: Donna Howes [mailto:s.22]
Sent: Tuesday, August 22, 2017 8:30 AM
To: Volk, Kevin CSCD:EX
Cc: Patrucco, Ian CSCD:EX
Subject: RE: Follow up - U Vic

Thanks Kevin.

One other item I wanted to do was take the class on a site visit (on another day) – are you aware of a roads or highway site that could be suitable? Is the McKenzie interchange under construction?

Thanks

Donna

From: Volk, Kevin CSCD:EX [mailto:Kevin.Volk@gov.bc.ca]
Sent: Monday, August 21, 2017 12:45 PM
To: 'Donna Howes'
Cc: Patrucco, Ian CSCD:EX
Subject: RE: Follow up - U Vic

Hi Donna,

That should work. Looking forward to meeting the new class!

Ian, can you add this to my calendar?

Kevin

From: Donna Howes [mailto:s.22]
Sent: Monday, August 21, 2017 11:49 AM
To: Volk, Kevin CSCD:EX
Subject: Follow up - U Vic

Hi Kevin

I hope you are having a great summer. The eclipse was amazing today.

I am teaching the same course "Sustainable Transportation Systems and urban Communities" at UVic this semester.

You were a great hit last year! I wondered if you could come and give a repeat performance (same slides) on **Wednesday Sept 13**. I have a 3h time slot from 10:30 – 13:20pm. What I was thinking of is for you to come for the first hour as before.

I would be most appreciative if you could assist with this as I know the students would really benefit and get a better perspective of government and the role it plays.

Can you confirm as soon as possible if this can work?

Thanks so much.

Donna

Donna Howes, P.Eng., FEC
Senior Transportation Engineer
Howes Technical Advantage Ltd.
Tel: 778.998.2076
Email: s.22

Patrucco, Ian MAH:EX

From: Volk, Kevin CSCD:EX
Sent: Monday, August 21, 2017 2:34 PM
To: Patrucco, Ian CSCD:EX
Cc: Porcher, Elizabeth CSCD:EX
Subject: FW: Province and TL coordination group - Thursday, August 24

Hi Ian,

If this pans out for Thursday, Jodi or Dave T would join me for the trip (up to Jodi). I'll have to miss the Deloitte meeting – maybe Jessica Brooks can attend instead?

From: Froese, Teresa [mailto:Teresa.Froese@translink.ca]
Sent: Monday, August 21, 2017 2:23 PM
To: Patrucco, Ian CSCD:EX; Speed, Brittney TRAN:EX
Cc: Livolsi, Patrick C TRAN:EX; Volk, Kevin CSCD:EX
Subject: RE: Province and TL coordination group - Thursday, August 24

Hi Ian and Brittney –

I am trying to set up a working group session for Kevin and Patrick. Geoff Cross has already emailed them this morning about this session. We are looking at Thursday, August 24 from 1-3 PM for it to be held at our New Westminster office. Can you please confirm with Kevin and Patrick that this is workable?

Also, Geoff has mentioned to Kevin and Patrick about a conference call with Infrastructure Canada which I am trying to arrange for noon on Thursday, August 24. Can you please check that this is also workable?

As soon as the above are confirmed, I will send the invites.

Thanks,
Teresa

Teresa Froese
Executive Assistant to
VP, Transportation Planning & Policy
Tel: 778-375-7637

TransLink
South Coast British Columbia
Transportation Authority
400 - 287 Nelson's Court
New Westminster, BC V3L 0E7
www.translink.ca

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Patrucco, Ian MAH:EX

From: Volk, Kevin CSCD:EX
Sent: Monday, August 21, 2017 11:16 AM
To: Patrucco, Ian CSCD:EX
Subject: RE: You are invited to the Aboriginal Youth Internship Program Year 11 Welcoming Ceremony

Sounds good!

From: Patrucco, Ian CSCD:EX
Sent: Monday, August 21, 2017 11:15 AM
To: Volk, Kevin CSCD:EX
Subject: FW: You are invited to the Aboriginal Youth Internship Program Year 11 Welcoming Ceremony

For your information. It is September 7th from 1-4:30. As of now your calendar is empty for the afternoon and the only thing you have in the morning is the rescheduled Monthly BCA meeting from 10-11:30 (which will be at uptown).

From: Thompson, Laurel CSCD:EX
Sent: Monday, August 21, 2017 10:58 AM
To: Patrucco, Ian CSCD:EX
Subject: You are invited to the Aboriginal Youth Internship Program Year 11 Welcoming Ceremony

Good morning Ian,

Jacque was invited to the Aboriginal Youth Internship Program Year 11 Welcoming Ceremony on September 7th 1-4:430pm at the Esquimalt Big House, adjacent to 1189 Kosapsum Crescent. Unfortunately this conflicts with the First Nations' Leadership Gathering in Vancouver which Jacque will be attending that week. Would Kevin be available to attend on Jacque's behalf?

There is potential that both Greg and Tara will be needed at the FNLG in Vancouver so Kevin is the natural best fit. More information is below:

**Traditional Welcoming Ceremony
for the Aboriginal Youth Internship Program
(2017/18 - "Year 11" Interns)
Esquimalt Big House
Next door to 1189 Kosapsum Crescent**

You are invited to the Aboriginal Youth Internship Program will be holding its eleventh annual TRADITIONAL WELCOMING CEREMONY for new interns. On behalf of the program, it is our pleasure to extend this special invitation to you. This event is an important part of Orientation Week. The ceremony will be attended by new interns and their family members, former interns, supervisors, mentors, community members, and other government and Aboriginal representatives. **All are welcome to attend this special event! Please share this invite with your ministry colleagues.**

It is a customary practice in First Nations communities and institutions to hold a Welcoming Ceremony at the start of a program that involves Aboriginal people from other traditional territories, and many major

educational institutions (eg. UVic, SFU, and UBC) now hold Welcoming Ceremonies for Aboriginal students on an annual basis. The hosting of a Welcoming Ceremony is deeply rooted in respect for traditional cultural protocols and recognition of traditional territories. The ceremony serves to focus participants on their purpose for being on the territory, and to create or refresh the participants' emotional/spiritual connection to the land.

It is culturally appropriate for Aboriginal people living, working, or studying on another Aboriginal nations' territories to recognize those territories and to be welcomed onto them by a member, most often an Elder, Chief, or respected leader, of that nation. It is important to note that the traditional protocols of the host nation are followed, not the traditional protocols of the participants, who will come from many Aboriginal and non-Aboriginal nations.

The Welcoming Ceremony involves several key elements, usually in the following order with variations depending on the nation/territory:

- A blessing of the ceremony by an Elder of the nation
- A Call to Witness
- Entry through the ceremonial door
- The calling of the names
- An honour song
- Speeches
- Dances
- Witnessing
- Blessing of the food
- Feast

Feedback from Y9 and Y10 supervisors and mentors is that this ceremony be communicated as mandatory for both the supervisor and mentor of an intern to attend the ceremony in support of your new intern. The intent behind this request is to ensure that their own supervisor will approve requests to attend this orientation session.

Please note we have extended the invitation for Executive to attend as well.

Please let me know if you have any questions or concerns. I am grateful for your time and your consideration,
Sending with gratitude, kindness, and respect,

Stephanie Papik, Hon. BSc., Program Lead

Pronouns: She/Her

Aboriginal Youth Internship Program

Executive Development and Diversity | Talent Management Division |

BC Public Service Agency |

4th Flr - 716 Courtney Street | Victoria, BC V8W 1C2 |

AskMyHR Phone: | 250.217.8235 | Toll Free 1.877.277.0772

Tse tsa wahtl - We are all in this together

Thank you,

Laurel Thompson

Senior Executive Assistant, Deputy Minister's Office

Ministry of Municipal Affairs and Housing

6th Floor, 800 Johnson St, Victoria BC V8W 9N7

Phone: 250.387.9108 | s.17

} | Laurel.Thompson@gov.bc.ca

Patrucco, Ian MAH:EX

From: Volk, Kevin CSCD:EX
Sent: Thursday, August 17, 2017 4:20 PM
To: Patrucco, Ian CSCD:EX
Subject: Re: Phone call with Jane

Does 9 to 10 with rob and David, then 10 with jo work?

Kevin Volk
Ministry of Municipal Affairs and Housing

On Aug 17, 2017, at 4:19 PM, Patrucco, Ian CSCD:EX <Ian.Patrucco@gov.bc.ca> wrote:

Sorry she is, I just meant for your chat with Rob and David. If you won't be in office till quarter after.

From: Volk, Kevin CSCD:EX
Sent: Thursday, August 17, 2017 4:18 PM
To: Patrucco, Ian CSCD:EX
Subject: Re: Phone call with Jane
Is Jo not available at 10 instead?

Kevin Volk
Ministry of Municipal Affairs and Housing

On Aug 17, 2017, at 4:13 PM, Patrucco, Ian CSCD:EX <Ian.Patrucco@gov.bc.ca> wrote:

See you then.
You do have a call with Rob Fraser and David Highfield booked from 9:00-10. Want that moved to later?

From: Volk, Kevin CSCD:EX
Sent: Thursday, August 17, 2017 4:09 PM
To: Patrucco, Ian CSCD:EX
Subject: Re: Phone call with Jane
Yep. Thanks!

Kevin Volk
Ministry of Municipal Affairs and Housing

On Aug 17, 2017, at 4:08 PM, Patrucco, Ian CSCD:EX <Ian.Patrucco@gov.bc.ca> wrote:

Hey Kevin,
Joanna White is going to take the call tomorrow so she can touch base with you tomorrow morning. Just want to double check that you will be in at 9:15 tomorrow morning?
Thanks,

Ian Patrucco | Documents Coordinator
Deputy Minister's Office
Ministry of Municipal Affairs and Housing
6th Floor, 800 Johnson St, Victoria BC V8W 9N7
✉ Ian.Patrucco@gov.bc.ca

' 778-698-4457

Patrucco, Ian MAH:EX

From: Volk, Kevin CSCD:EX
Sent: Thursday, August 17, 2017 9:54 AM
To: Patrucco, Ian CSCD:EX
Subject: Re: Public Housing Audit

Always...

Kevin Volk
Ministry of Municipal Affairs and Housing

On Aug 17, 2017, at 9:48 AM, Patrucco, Ian CSCD:EX <Ian.Patrucco@gov.bc.ca> wrote:

I'll leave it on your desk. 11x17 again!!

From: Volk, Kevin CSCD:EX
Sent: Thursday, August 17, 2017 9:20 AM
To: Patrucco, Ian CSCD:EX
Subject: FW: Public Housing Audit
Can you please print this?

From: Ruth, Gordon AGLG:EX
Sent: Thursday, August 17, 2017 8:20 AM
Cc: Steves, Gregory OHCS:EX; Faganello, Tara CSCD:EX; Volk, Kevin CSCD:EX
Subject: RE: Public Housing Audit
http://www.vic.gov.au/system/user_files/Documents/housing/FINAL%20PDF%20DTF046_Q_housing01.pdf
Attached simply for information.

From: Ruth, Gordon AGLG:EX
Sent: Wednesday, August 16, 2017 5:43 PM
To: Dawes, Jacquie CSCD:EX
Cc: Steves, Gregory OHCS:EX; Faganello, Tara CSCD:EX; Volk, Kevin CSCD:EX
Subject: Re: Public Housing Audit
You will likely find the Affordable Housing Strategy that followed this email the most interesting.
Regards

Sent from my iPhone

On Aug 16, 2017, at 5:14 PM, Dawes, Jacquie CSCD:EX <Jacquie.Dawes@gov.bc.ca> wrote:

Thanks Gordon,
I will take a look. s.13

From: Ruth, Gordon AGLG:EX
Sent: Wednesday, August 16, 2017 11:34 AM
To: Dawes, Jacquie CSCD:EX
Subject: Public Housing Audit
Hi Jacquie,

Given the new expanded mandate in MAH you I thought that you (or one of your team) may find the audit below of interest – a summary also follows in the YouTube link. Out of the state of Victoria in Australia, but some of the same challenges apply.

<https://www.audit.vic.gov.au/sites/default/files/20170621-Public-Housing.pdf>

<https://youtu.be/ZNxOsEyDYto>

Regards,

Gordon

Gordon Ruth FCPA, FCGA

Auditor General for Local Government

Patrucco, Ian MAH:EX

From: Volk, Kevin CSCD:EX
Sent: Thursday, August 17, 2017 9:20 AM
To: Patrucco, Ian CSCD:EX
Subject: FW: Public Housing Audit

Can you please print this?

From: Ruth, Gordon AGLG:EX
Sent: Thursday, August 17, 2017 8:20 AM
Cc: Steves, Gregory OHCS:EX; Faganello, Tara CSCD:EX; Volk, Kevin CSCD:EX
Subject: RE: Public Housing Audit

http://www.vic.gov.au/system/user_files/Documents/housing/FINAL%20PDF%20DTF046_Q_housing01.pdf

Attached simply for information.

From: Ruth, Gordon AGLG:EX
Sent: Wednesday, August 16, 2017 5:43 PM
To: Dawes, Jacquie CSCD:EX
Cc: Steves, Gregory OHCS:EX; Faganello, Tara CSCD:EX; Volk, Kevin CSCD:EX
Subject: Re: Public Housing Audit

You will likely find the Affordable Housing Strategy that followed this email the most interesting. Regards

Sent from my iPhone

On Aug 16, 2017, at 5:14 PM, Dawes, Jacquie CSCD:EX <Jacquie.Dawes@gov.bc.ca> wrote:

Thanks Gordon, s.13
I will take a look.

From: Ruth, Gordon AGLG:EX
Sent: Wednesday, August 16, 2017 11:34 AM
To: Dawes, Jacquie CSCD:EX
Subject: Public Housing Audit

Hi Jacquie,

Given the new expanded mandate in MAH you I thought that you (or one of your team) may find the audit below of interest – a summary also follows in the YouTube link. Out of the state of Victoria in Australia, but some of the same challenges apply.

<https://www.audit.vic.gov.au/sites/default/files/20170621-Public-Housing.pdf>

<https://youtu.be/ZNxOsEyDYto>

Regards,

Gordon

Gordon Ruth FCPA, FCGA
Auditor General for Local Government

Patrucco, Ian MAH:EX

From: Volk, Kevin CSCD:EX
Sent: Wednesday, August 16, 2017 2:24 PM
To: Patrucco, Ian CSCD:EX
Subject: FW: Gaming Grants Meeting

From: Volk, Kevin CSCD:EX
Sent: Tuesday, August 15, 2017 2:44 PM
To: Gedney, Vanessa R CSCD:EX
Cc: White, Joanna CSCD:EX; Leslie, Lisa GCPE:EX
Subject: Gaming Grants Meeting

Hi Vanessa,

Can you see if Jane has time to meet with me, Jo and Lisa Leslie to review next steps on gaming grants notifications. We can meet her at the legislature she has time, maybe on a Friday?

Kevin Volk, P.Eng.
Assistant Deputy Minister
Community and Legislative Services
Ministry of Municipal Affairs and Housing
Tel: 778 698 3319

Patrucco, Ian MAH:EX

From: Volk, Kevin CSCD:EX
Sent: Wednesday, August 16, 2017 12:11 PM
To: Patrucco, Ian CSCD:EX
Subject: RE: DRAFT Due Diligence reports - SNG and MLBE

No this one. But please send her the meeting package for tomorrow's meeting.

From: Patrucco, Ian CSCD:EX
Sent: Wednesday, August 16, 2017 12:11 PM
To: Volk, Kevin CSCD:EX
Subject: RE: DRAFT Due Diligence reports - SNG and MLBE

Natalia has a note here about forwarding M-Line stuff to Kate Mukasa. Should I be forwarding this to her?

From: Volk, Kevin CSCD:EX
Sent: Wednesday, August 16, 2017 11:32 AM
To: Patrucco, Ian CSCD:EX
Subject: FW: DRAFT Due Diligence reports - SNG and MLBE

Can you please print these for me?

thanks

From: Livolsi, Patrick C TRAN:EX
Sent: Wednesday, August 16, 2017 10:14 AM
To: Mounteney, Renee TRAN:EX; Nacey, Sean TRAN:EX
Cc: Schuster, Michelle M TRAN:EX; Speed, Brittney TRAN:EX; Volk, Kevin CSCD:EX; Farrell, Amanda TRAN:EX
Subject: FW: DRAFT Due Diligence reports - SNG and MLBE

Renee, Sean

Could you please review and confirm if you have any feedback to Amanda.

Michelle/Brittney – could you please print off a copy of each for me and also schedule a joint briefing with Kevin/Jacquie and myself/Grant with Amanda to go over the reports – probably one hour please.

Thank you

Patrick C. Livolsi, P. Eng.
Assistant Deputy Minister - Infrastructure and Major Projects
B. C. Ministry of Transportation and Infrastructure
Phone: 250-387-6742
Email: Patrick.Livolsi@gov.bc.ca

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From: Amanda Farrell [<mailto:Amanda.Farrell@partnershipsbc.ca>]
Sent: Tuesday, August 8, 2017 1:01 PM
To: Volk, Kevin CSCD:EX; Livolsi, Patrick C TRAN:EX
Cc: Simpson, Suzanne PSBC:EX; Hubner, David PSBC:EX
Subject: DRAFT Due Diligence reports - SNG and MLBE

Good afternoon Kevin and Patrick,

Please see the penultimate drafts of the DD reports for SNG and MLBE. Please could you review and let me know if you have any questions/comments/fact corrections. We may also wish to do a briefing for JD and GM.

Once the Ministries have reviewed, we will need to forward to TL and the cities for their review. We need to get the reports finalized so we can ensure that the considerations raised are fully reflected in the business cases.

I will give you a call to discuss how you want to proceed.

Amanda Farrell
President and CEO
partnerships British Columbia
D. 604.806.4161
F. 604.806.4190
amanda.farrell@partnershipsbc.ca

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Please think about the environment before you print

Patrucco, Ian MAH:EX

From: Volk, Kevin CSCD:EX
Sent: Wednesday, August 16, 2017 10:22 AM
To: Patrucco, Ian CSCD:EX
Subject: Re: Expanding Housing Affordability in Metro Vancouver

Yes, an hour

Thanks.

Kevin Volk
Ministry of Municipal Affairs and Housing

On Aug 16, 2017, at 10:21 AM, Patrucco, Ian CSCD:EX <Ian.Patrucco@gov.bc.ca> wrote:

How long of a meeting would you want? Just an hour?

From: Sawchuk, Jamie (CA - British Columbia) [<mailto:JSawchuk@deloitte.ca>]
Sent: Thursday, August 10, 2017 11:02 AM
To: Volk, Kevin CSCD:EX; Patrucco, Ian CSCD:EX; Ostrom, Tracy (CA - British Columbia)
Cc: Steves, Gregory OHCS:EX; Beer, Alex (CA - British Columbia)
Subject: RE: Expanding Housing Affordability in Metro Vancouver
Excellent. Tracy, can you reach out to Ian?
Cheers,
Jamie

--

Jamie Sawchuk
Partner
D: +1 (250) 978 4448 | M: +1 (250) 727 1412
jsawchuk@deloitte.ca | deloitte.ca
www.deloittedigital.ca

--

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From: Volk, Kevin CSCD:EX [<mailto:Kevin.Volk@gov.bc.ca>]
Sent: Thursday, August 10, 2017 10:45 AM
To: Sawchuk, Jamie (CA - British Columbia) <JSawchuk@deloitte.ca>; Patrucco, Ian CSCD:EX <Ian.Patrucco@gov.bc.ca>
Cc: Steves, Gregory OHCS:EX <Gregory.Steves@gov.bc.ca>; Beer, Alex (CA - British Columbia) <albeer@deloitte.ca>
Subject: RE: Expanding Housing Affordability in Metro Vancouver
That sounds great.
Jamie, if your staff can reach out to Ian Patrucco, he can find a time that works for Greg and I.
Kevin

From: Sawchuk, Jamie (CA - British Columbia) [<mailto:JSawchuk@deloitte.ca>]
Sent: Thursday, August 10, 2017 9:24 AM
To: Volk, Kevin CSCD:EX; Dawes, Jacquie CSCD:EX

Cc: Steves, Gregory OHCS:EX; Beer, Alex (CA - British Columbia)

Subject: RE: Expanding Housing Affordability in Metro Vancouver

Kevin,

It would be great to meet with Greg and yourself. I am wondering if you have some time the week of the 21st? Alex and team would also have some insights into the recent moves in California and Ontario.

Best regards,

Jamie

--

Jamie Sawchuk

Partner

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jsawchuk@deloitte.ca | deloitte.ca

www.deloittedigital.ca

--

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From: Volk, Kevin CSCD:EX [<mailto:Kevin.Volk@gov.bc.ca>]

Sent: Wednesday, August 9, 2017 8:07 PM

To: Sawchuk, Jamie (CA - British Columbia) <JSawchuk@deloitte.ca>; Dawes, Jacquie CSCD:EX <Jacquie.Dawes@gov.bc.ca>

Cc: Steves, Gregory OHCS:EX <Gregory.Steves@gov.bc.ca>

Subject: RE: Expanding Housing Affordability in Metro Vancouver

Hi Jamie,

s.22 and would be happy to meet. Greg Steves from our housing division might be interested in meeting as well if time permits.

From: Sawchuk, Jamie (CA - British Columbia) [<mailto:JSawchuk@deloitte.ca>]

Sent: Tuesday, August 8, 2017 4:00 PM

To: Dawes, Jacquie CSCD:EX; Volk, Kevin CSCD:EX

Subject: Expanding Housing Affordability in Metro Vancouver

Hi Jacquie, Kevin,

I hope you had a wonderful long weekend. I know you are incredibly busy, but wanted to follow-up with you on some of the work we did on expanding housing affordability in metro Vancouver and thoughts on what might be some of the next steps on that front.

Let me know if you have a copy of our report and have time to discuss the appropriate actions.

Best regards,

Jamie

--

Jamie Sawchuk

Partner

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Patrucco, Ian MAH:EX

From: Volk, Kevin CSCD:EX
Sent: Wednesday, August 16, 2017 9:25 AM
To: Patrucco, Ian CSCD:EX
Cc: Fraser, Rob A CSCD:EX
Subject: Telcon Friday

Hi Ian,

Can you please set up a one hour call for Friday morning with David Highfield, me and Rob Fraser. Title should be "Document Review".

I know it says s.22

;

Kevin Volk, P.Eng.
Assistant Deputy Minister
Community and Legislative Services
Ministry of Municipal Affairs and Housing
Tel: 778 698 3319

Patrucco, Ian MAH:EX

From: Volk, Kevin CSCD:EX
Sent: Wednesday, August 16, 2017 7:03 AM
To: Patrucco, Ian CSCD:EX
Subject: s.2

Hi Ian, I won't be in until about s.22

Kevin Volk
Ministry of Municipal Affairs and Housing

Patrucco, Ian MAH:EX

Subject: s.22

Start: Tue 2017-08-22 12:00 AM
End: Wed 2017-08-23 12:00 AM
Show Time As: Free

Recurrence: (none)

Meeting Status: Not yet responded

Organizer: Volk, Kevin CSCD:EX
Required Attendees: Patrucco, Ian CSCD:EX; Volk, Kevin CSCD:EX

Patrucco, Ian MAH:EX

From: Volk, Kevin CSCD:EX
Sent: Monday, August 14, 2017 8:54 AM
To: Patrucco, Ian CSCD:EX
Subject: Cathy McLay
Attachments: Cathy McLay.vcf



Kevin Volk, P.Eng.
Assistant Deputy Minister
Community and Legislative Services
Ministry of Municipal Affairs and Housing
Tel: 778 698 3319

Patrucco, Ian MAH:EX

From: Volk, Kevin CSCD:EX
Sent: Monday, August 14, 2017 8:10 AM
To: Patrucco, Ian CSCD:EX
Subject: RE: 206555_ Cathy McLay ADM Letter_ Golden Ears
Attachments: 206555_ Cathy McLay ADM Letter_ Golden Ears.docx

Please prepare the attached version for my signature.

Thanks

From: Patrucco, Ian CSCD:EX
Sent: Friday, August 11, 2017 11:04 AM
To: Volk, Kevin CSCD:EX
Subject: FW: 206555_ Kevin Desmond ADM Letter_ Golden Ears

As requested

From: Porcher, Elizabeth CSCD:EX
Sent: Thursday, August 10, 2017 3:39 PM
To: Patrucco, Ian CSCD:EX
Subject: 206555_ Kevin Desmond ADM Letter_ Golden Ears

Hi Ian:
Could you print this letter and bring in to Kevin for his signature?

If he is ok with it can you scan it and send it back and I'll file it and finalize it in Cliff. If he would like it sent via email, we usually just scan it and then attach it in rich text format with a quick,
"Attached please find letter signed by ADM, Kevin Volk."

Kevin.Desmond@Translink.ca

Thanks,
Elizabeth

Patrucco, Ian MAH:EX

From: Volk, Kevin CSCD:EX
Sent: Friday, August 11, 2017 12:42 PM
To: Patrucco, Ian CSCD:EX
Subject: Re: IBN Prince Rupert Port Property Tax

Sounds good.

Kevin Volk
Ministry of Municipal Affairs and Housing

On Aug 11, 2017, at 12:40 PM, Patrucco, Ian CSCD:EX <Ian.Patrucco@gov.bc.ca> wrote:

Kevin, Monica has all expressed that she thinks Tara should do a once over of this. Is that something you think needs to happen?

Ian

From: Volk, Kevin CSCD:EX
Sent: Friday, August 11, 2017 12:26 PM
To: Burleson, Ron CSCD:EX; Fraser, Rob A CSCD:EX; Patrucco, Ian CSCD:EX
Cc: Currie, Brian J CSCD:EX; Perry, Monica CSCD:EX; Klein, Yaheli CSCD:EX
Subject: RE: IBN Prince Rupert Port Property Tax

Thanks everyone,

Monica, if you have it on hand, could you summarize in a couple of bullets the current status of the Pembina propane project?

From: Burleson, Ron CSCD:EX
Sent: Friday, August 11, 2017 10:02 AM
To: Fraser, Rob A CSCD:EX; Patrucco, Ian CSCD:EX
Cc: Volk, Kevin CSCD:EX; Currie, Brian J CSCD:EX; Perry, Monica CSCD:EX; Klein, Yaheli CSCD:EX
Subject: Re: IBN Prince Rupert Port Property Tax

Good morning all,

I have made a few changes. One (minor point) -- the Pembina project is for liquified propane. Much smaller scale. Two -- the PNW LNG Project was cancelled last month.

s.22

s.22 (and may not have email yet) and also Yaheli Klein who is a policy analyst with Local Government.

Ron
250-208-3981

From: Fraser, Rob A CSCD:EX
Sent: Friday, August 11, 2017 9:47 AM
To: Patrucco, Ian CSCD:EX
Cc: Burleson, Ron CSCD:EX; Volk, Kevin CSCD:EX; Currie, Brian J CSCD:EX
Subject: Re: IBN Prince Rupert Port Property Tax

Ian - the note is current from our perspective including the numbers. However, s.13
s.13

s.13 . I will defer to Ron on this as he would have the most current information
Rob

On Aug 11, 2017, at 8:59 AM, Patrucco, Ian CSCD:EX <Ian.Patrucco@gov.bc.ca> wrote:

Good morning Rob and Ron,

Attached is the Prince Rupert Port Property Tax IBN that Kevin would like to have reviewed to ensure that the information is current (highlighted portions are for Ron). Ron, I sent this to you in eApps before realizing that Rob was out of office today. To reduce the risk of two copies floating around, would you please disregard that eApps and send it back to me. If you have any questions please don't hesitate to contact me. If you could get this back to me by end of day today (sorry) for Kevin's approval that would be ideal.

Thanks,

Ian Patrucco | Documents Coordinator

Deputy Minister's Office

Ministry of Municipal Affairs and Housing

6th Floor, 800 Johnson St, Victoria BC V8W 9N7

✉ Ian.Patrucco@gov.bc.ca

' 778-698-4457

Patrucco, Ian MAH:EX

From: Volk, Kevin CSCD:EX
Sent: Thursday, August 10, 2017 6:10 PM
To: Patrucco, Ian CSCD:EX
Subject: Prince Rupert Port Property Taxes

Can you please cliff this note and ask Rob Fraser and Ron Burleson (highlighted sections for Ron) to review it and ensure that the information is current. Then back to me for review in eapps.

Thanks!

Kevin Volk, P.Eng.
Assistant Deputy Minister
Community and Legislative Services
Ministry of Municipal Affairs and Housing
Tel: 778 698 3319

Patrucco, Ian MAH:EX

From: Volk, Kevin CSCD:EX
Sent: Thursday, August 10, 2017 4:50 PM
To: Langton, Heather CSCD:EX; Tudhope, Dave R CSCD:EX
Cc: Dong, Jodi CSCD:EX; Patrucco, Ian CSCD:EX
Subject: RE: DMCC Input

Hi Heather,

No impacts for gaming grants. Thanks.

From: Langton, Heather CSCD:EX
Sent: Thursday, August 10, 2017 4:34 PM
To: Volk, Kevin CSCD:EX; Tudhope, Dave R CSCD:EX
Cc: Dong, Jodi CSCD:EX; Patrucco, Ian CSCD:EX
Subject: RE: DMCC Input

I am a little bit concerned to see that somehow you folks are working with a version that only has 1 slide in it. There are in fact 3 slides and a couple more items that require your divisional input.....please see attached. Particularly Slide 3 item f. There may be an impact to Gaming Grants, or....not sure if there would be a capital impact. Kevin can you advise if this is something we can remove from this?

Thank you😊

H

*Heather Langton
Manager, Executive Operations
Office of the Deputy Minister
Ministry of Municipal Affairs and Housing
Office: 250-356-5137
Cell: s.17*

From: Volk, Kevin CSCD:EX
Sent: Thursday, August 10, 2017 2:42 PM
To: Tudhope, Dave R CSCD:EX
Cc: Dong, Jodi CSCD:EX; Patrucco, Ian CSCD:EX; Langton, Heather CSCD:EX
Subject: RE: DMCC Input

Dave,

See my changes. Does this work for you?

From: Tudhope, Dave R CSCD:EX
Sent: Thursday, August 10, 2017 2:17 PM
To: Volk, Kevin CSCD:EX
Cc: Dong, Jodi CSCD:EX; Patrucco, Ian CSCD:EX; Langton, Heather CSCD:EX
Subject: RE: DMCC Input

Hi Kevin.

In responding to this request and as we briefly discussed earlier today, MoTI has direction in their mandate letter (see below) that would capture the major projects identified in the Vision. More specifically, these projects include the following and account for the lion's share of the capital funding (~80%) identified in the Vision: Pattullo Bridge Replacement; Expo Millennium Line Capacity Expansion; Millennium Line Broadway Extension; Surrey Newton-Guildford Rapid Transit; and, Surrey Langley Rapid Transit.

- **Work with the Minister of Municipal Affairs and Housing to secure federal funding for the Pattullo Bridge replacement and rapid transit in Metro Vancouver as part of implementing the mayor's 10-year plan for transit and transportation.**

MoTI will be including the above noted projects in their submission in response to this request. They will be basing their submission on the project cost estimates and cash flow information provided by TL earlier this week. s.13

s.13

}

s.13 They will be providing additional information on the financial implications of removing tolls. They will note that there are other elements of the "... mayor's 10-year plan for transit and transportation ..." that fall outside the scope of their mandate letter and that our ministry will be speaking to them.

The remaining projects identified in the Vision that are outside the scope of their mandate letter include: a new bus depot and transit exchanges; Major Road Network upgrades and seismic; walking and cycling infrastructure; traffic demand management and new mobility; B-Line bus and bus reliability; and, the SFU Gondola. Collectively these projects total ~\$906.3M.

In terms of responding to this request, I have elected to focus on those elements of the Vision that are not covered by MoTI. I thought this approach would be consistent with that being used by MoTI. It arguably also makes it easier for the audience if the overlap between MoTI's mandate letter direction and our mandate letter direction is addressed by removing the overlap (i.e. the Capital Plan submissions are incremental to each other and, if combined, would then show the commitment to fund 40% of the capital costs of the Vision). This approach is reflected in how I populated the attached document. If you wish a different approach be used, I am happy to follow whatever direction you provide.

The figures provided reflect the current cost estimate for all projects that could potentially be funded as part of the Vision. All projects are proposed to be funded jointly by the Province and region (TransLink), s.13,s.16

s.13,s.16

The final amount could vary depending on whether the Province elects not to fund some of the projects, changes in the estimated costs for any of the projects,, the availability of partner funding, etc. Please see separate Excel spreadsheet for more detailed information (attached).

Please let me know if you require anything further from me on this.

David Tudhope | Manager, Priority Projects and Policy
Community Policy and Legislation Branch | Community and Legislative Services Division
Ministry of Municipal Affairs and Housing
6th Floor, 800 Johnson Street, Victoria BC
PO Box 9872 Stn Prov Govt V8W 9T2
Cell: s.17 | Phone: 778.698.3315
Email: Dave.Tudhope@gov.bc.ca

From: Volk, Kevin CSCD:EX
Sent: Tuesday, August 8, 2017 11:01 PM
To: Tudhope, Dave R CSCD:EX
Cc: Dong, Jodi CSCD:EX; Patrucco, Ian CSCD:EX
Subject: FW: DMCC

Hi Dave,

Can you have a look at this and fill in the info on the TransLink related items?

Thanks.

From: Langton, Heather CSCD:EX
Sent: Tuesday, August 8, 2017 9:12 PM
To: Faganello, Tara CSCD:EX; Volk, Kevin CSCD:EX; Campbell, Tracy CSCD:EX; Steves, Gregory OHCS:EX
Cc: Andrade, Ana CSCD:EX; Porcher, Elizabeth CSCD:EX; Hay, Lorna CSCD:EX; Ramsay, Launa P OHCS:EX; Schmidt, Birgit CSCD:EX
Subject: DMCC

Good evening everyone. As we saw in the email from this morning, Deputy's are being asked to fill in the attached template to summarize their mandate letter and platform capital commitments for presentation at the upcoming DM Committee on Capital. This presentation is due by August 14th. I have added the mandate commitments and platform commitments that stand out to me as having a capital impact. I expect that you all know much more than myself and can either add or take away items and fill in the other required information (Tara/Kevin, there are a few that I added from the platform that I am not sure we would lead – but would certainly play a role – we may want to remove from our presentation).

Our slides need to identify each mandate letter/platform capital commitment, identify planning status as early or advanced, give an estimated cost or range, and provide an estimated timeframe for inclusion in the capital plan (e.g. Fall 2017 or Fall 2018).

Could I ask that each of you **please return** your updated ppt to **me by August 10th** so that I can compile and provide to Jackie with time for her to make comments or ask questions.

Please and thank you!

H

*Heather Langton
Manager, Executive Operations
Office of the Deputy Minister
Ministry of Municipal Affairs and Housing
Office: 250-356-5137
Cell: s.17*

Patrucco, Ian MAH:EX

From: Volk, Kevin CSCD:EX
Sent: Thursday, August 10, 2017 2:23 PM
To: Patrucco, Ian CSCD:EX
Subject: RE: August 15 2017

Yes.

From: Patrucco, Ian CSCD:EX
Sent: Thursday, August 10, 2017 2:20 PM
To: Volk, Kevin CSCD:EX
Subject: RE: August 15 2017

s.22 Dave ok to go?

From: Volk, Kevin CSCD:EX
Sent: Thursday, August 10, 2017 2:19 PM
To: Patrucco, Ian CSCD:EX
Cc: Porcher, Elizabeth CSCD:EX
Subject: RE: August 15 2017

I'll attend the MSR meeting in person. Jodi should attend the Mort Mann meeting.

From: Patrucco, Ian CSCD:EX
Sent: Thursday, August 10, 2017 2:18 PM
To: Volk, Kevin CSCD:EX
Cc: Porcher, Elizabeth CSCD:EX
Subject: August 15 2017

Hey Kevin,

You have a meeting with Mayors Robertson and Hepner next Tuesday over at PVO at 11:00. You also have a meeting request from Patrick (Port Mann and Golden Ears update) at 10:00-11:00. Would you like to see if I can get you to call in to either of those? Or do you feel the update could be skipped?

Thanks,

Ian Patrucco | Documents Coordinator
Deputy Minister's Office
Ministry of Municipal Affairs and Housing
6th Floor, 800 Johnson St, Victoria BC V8W 9N7
✉ Ian.Patrucco@gov.bc.ca
☎ 778-698-4457

Patrucco, Ian MAH:EX

From: Volk, Kevin CSCD:EX
Sent: Thursday, August 10, 2017 12:52 PM
To: Patrucco, Ian CSCD:EX
Cc: Fraser, Rob A CSCD:EX; Porcher, Elizabeth CSCD:EX
Subject: FW: RBA

Hi Ian,

Can you dig up the most recent briefing note on Prince Rupert and the port property tax cap? May have been in a note discussing the future of Watson Island.

Rob, FYI - PR has brought up the port tax cap issue with the Minister.

-----Original Message-----

From: Faganello, Tara CSCD:EX
Sent: Thursday, August 10, 2017 12:49 PM
To: Andrade, Ana CSCD:EX; Langton, Heather CSCD:EX
Cc: Volk, Kevin CSCD:EX; Patrucco, Ian CSCD:EX
Subject: FW: RBA

Hi per below, Jacquie is asking for a meeting with MSR next week sometime seeking her direction on the RBA (BN we used for yesterday's meeting still relevant). Suggest Kevin come too, to discuss Ports Property Tax Cap piece, he may have some materials on that.

Second meeting item is the Proposed Changes to the Election Act. We will have a BN for Jacquie Tues/Wed next week. So a meeting with MSR could be scheduled late next week or early the week after.

Let me know re any questions?

T

-----Original Message-----

From: Dawes, Jacquie CSCD:EX
Sent: Thursday, August 10, 2017 12:36 PM
To: Faganello, Tara CSCD:EX
Subject: Re: RBA

I'd start with what we have.

s.13,s.16

> On Aug 10, 2017, at 11:32 AM, Faganello, Tara CSCD:EX <Tara.Faganello@gov.bc.ca> wrote:

>

> Hi

> We can set up a briefing with MSR, do you think we need any new materials or use the BN from yesterday? Really we need more direction from MSR and MCJ like you say so that may result in us then developing new materials...?

>

> -----Original Message-----

> From: Schmidt, Birgit CSCD:EX

> Sent: Thursday, August 10, 2017 9:45 AM

> To: Perry, Monica CSCD:EX; Faganello, Tara CSCD:EX

> Cc: Andrade, Ana CSCD:EX; Paget, Gary CSCD:EX; Norman, Jan CSCD:EX

> Subject: FW: RBA

>

> I think Jacquie meant to copy you.

>

> Monica, we have a briefing note template for the UBCM Premier's meetings and will send to you if you are lead pen, and you would coordinate input from the other ministries.

>

> Regards,

> Birgit

>

> -----Original Message-----

> From: Dawes, Jacquie CSCD:EX

> Sent: Thursday, August 10, 2017 8:27 AM

> To: Schmidt, Birgit CSCD:EX

> Subject: Re: RBA

>

> We should schedule a detailed briefing with MSR early next week s.13

s.13

>

>> On Aug 10, 2017, at 8:26 AM, Schmidt, Birgit CSCD:EX <Birgit.Schmidt@gov.bc.ca> wrote:

>>

>> Thank you for the heads up.

>>

>> Birgit

>>

>> -----Original Message-----

>> From: Faganello, Tara CSCD:EX

>> Sent: Thursday, August 10, 2017 8:10 AM

>> To: Schmidt, Birgit CSCD:EX; Perry, Monica CSCD:EX

>> Cc: Dawes, Jacquie CSCD:EX; Andrade, Ana CSCD:EX

>> Subject: RBA

>>

>> Heads up, the RBA will likely be requesting a joint meeting between Ministers and maybe even PJH at UBCM Convention. Yesterday at a meeting our Minister welcomed the request. Monica/Birgit we can connect further re what may be discussed...

>>

>> T

>>

>> Sent from my iPhone

Patrucco, Ian MAH:EX

From: Volk, Kevin CSCD:EX
Sent: Thursday, August 10, 2017 10:44 AM
To: Patrucco, Ian CSCD:EX
Subject: FW: Meeting minutes
Attachments: Minutes - Golden Ears Bridge Meeting August 9 2017 - Draft.docx

Please file the meeting minutes. Thanks.

From: Mounteney, Renee TRAN:EX
Sent: Thursday, August 10, 2017 10:37 AM
To: Livolsi, Patrick C TRAN:EX; Volk, Kevin CSCD:EX; Stewart, Dave B TRAN:EX; Bathe, Nisha JAG:EX; Dong, Jodi CSCD:EX; Cathy.McLay@translink.ca; 'Zein, Sany'; Chen-Kuo, Gigi; Mann, Jagdip (jagdip.mann@translink.ca); Chu, Susan (Susan.Chu@Translink.ca)
Cc: Schuster, Michelle M TRAN:EX; Wiebe, Ian JAG:EX; D'Archangelo, Maria JAG:EX
Subject: Meeting minutes
Good Morning, everyone!

Attached are the meeting minutes from yesterday's Golden Ears Bridge Meeting. Please take a look and if I've gotten any info wrong or missed a critical piece of information, we can discuss at today's meeting and I can update as needed. Thanks. Talk to you all at 3:00 p.m

Renée

Renée Mounteney, MBA
Executive Director, Infrastructure Development
Infrastructure and Major Projects Department
Ministry of Transportation & Infrastructure
(250) 208-8876

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Patrucco, Ian MAH:EX

From: Volk, Kevin CSCD:EX
Sent: Thursday, August 10, 2017 9:19 AM
To: Patrucco, Ian CSCD:EX
Subject: Please Print - TransLink Overview_for review_ July 24 Briefing Deck.pptx

Sorry for the late notice, can you please print 4 copies of this PowerPoint for the 930 meeting?

Thanks,

Kevin

Patrucco, Ian MAH:EX

From: Volk, Kevin CSCD:EX
Sent: Thursday, August 10, 2017 8:26 AM
To: Fraser, Rob A CSCD:EX
Cc: Schumacher, Blair V CSCD:EX; Holland, Jodie CSCD:EX; Patrucco, Ian CSCD:EX
Subject: RE: s.22

Thanks Rob.

From: Fraser, Rob A CSCD:EX
Sent: Thursday, August 10, 2017 8:15 AM
To: Volk, Kevin CSCD:EX
Cc: Schumacher, Blair V CSCD:EX; Holland, Jodie CSCD:EX; Patrucco, Ian CSCD:EX
Subject: s.22

Kevin, re: tomorrow (Friday) both Blair and I will be available on cell –however s.22
s.22

Rob

Patrucco, Ian MAH:EX

From: Volk, Kevin CSCD:EX
Sent: Wednesday, August 9, 2017 1:58 PM
To: Porcher, Elizabeth CSCD:EX; Patrucco, Ian CSCD:EX
Subject: RE: MAH Revised Service Planning 17/18 - 19/20 Launch

I have reviewed what's there, so please let me know when the CGG piece has been updated. Thanks!

From: Porcher, Elizabeth CSCD:EX
Sent: Wednesday, August 9, 2017 1:45 PM
To: Volk, Kevin CSCD:EX; Patrucco, Ian CSCD:EX
Subject: FW: MAH Revised Service Planning 17/18 - 19/20 Launch

Hi Kevin:

Re service Plan. The updates have been made from CPL as below. PAS had no changes and as you will have met with Joanna, there may be changes from CGG.

Thanks,
Elizabeth

From: Tudhope, Dave R CSCD:EX
Sent: Wednesday, August 9, 2017 1:31 PM
To: Porcher, Elizabeth CSCD:EX
Cc: Dong, Jodi CSCD:EX
Subject: RE: MAH Revised Service Planning 17/18 - 19/20 Launch

Hi Elizabeth.

I've now heard back from Jessica and have completed my suggested changes. These have been made directly in the document, as requested. I only included a copy of them below for Jodi's benefit as I was unsure whether she would be able to access the document from s.22 and I wanted her to be able to see what changes I suggested. As I mentioned before, I did not connect with Jodi prior to s.22 so she may weigh in with her thoughts on my comments at some point.

David Tudhope | Manager, Priority Projects and Policy
Community Policy and Legislation Branch | Community and Legislative Services Division
Ministry of Municipal Affairs and Housing
6th Floor, 800 Johnson Street, Victoria BC
PO Box 9872 Stn Prov Govt V8W 9T2
Cell: s.17 | Phone: 778.698.3315
Email: Dave.Tudhope@gov.bc.ca

From: Porcher, Elizabeth CSCD:EX
Sent: Wednesday, August 2, 2017 3:51 PM
To: Dong, Jodi CSCD:EX; Fraser, Rob A CSCD:EX; White, Joanna CSCD:EX
Cc: Tudhope, Dave R CSCD:EX; Currie, Brian J CSCD:EX; Schumacher, Blair V CSCD:EX; Pyatt, David E CSCD:EX
Subject: FW: MAH Revised Service Planning 17/18 - 19/20 Launch

Good afternoon:

As below, could you please review/revise the content in 17/18 – 19/20 Service Plan by Wednesday August 9, for Kevin's review approval. The service plan can be found here: [MAH Service Plans and Reports SharePoint Site](#) . Please make your revisions directly onto the sharepoint site.

Let me know if you are unable to access the site and I will have you added to the permissions.

Thanks
Elizabeth

From: Wood, Martha CSCD:EX
Sent: Wednesday, August 2, 2017 1:22 PM
To: Faganello, Tara CSCD:EX; Volk, Kevin CSCD:EX; Steves, Gregory OHCS:EX
Cc: Andrade, Ana CSCD:EX; Schmidt, Birgit CSCD:EX; Norman, Jan CSCD:EX; Porcher, Elizabeth CSCD:EX; Ramsay, Launa P OHCS:EX; Moran, Jennifer OHCS:EX; Campbell, Tracy CSCD:EX; Hay, Lorna CSCD:EX; Gedney, Vanessa R CSCD:EX; Langton, Heather CSCD:EX; Leduc, Danine CSCD:EX; Gabitous, Jason CSCD:EX
Subject: MAH Revised Service Planning 17/18 - 19/20 Launch

Hello,

CARO has communicated the process and provided guidelines to support preparation/revision of 2017/18 Service Plans. The information below provides an overview of the timelines and deliverables required to complete this process.

We have prepared an initial draft Ministry Service Plan on the new template that can be used as a starting point. The draft Service Plan was built from the previous 2017/18 Service plan content, the new Minister Mandate Letter as well as the NDP Platform and the Confidence and Supply Agreement between the BC Green Caucus and the BC New Democrat Caucus.

Each division is invited to revise their divisional content to reflect current priorities for 2017/18. We are asking for ADM-approved content to be uploaded to the SharePoint site by August 10th at 3:00 pm. The table below outlines the approved timelines.

Proposed Timelines	Ministry 17/18 – 19/20 Service Planning Activities
August 2	<ul style="list-style-type: none">• Launch of Service Planning revision
August 9	<ul style="list-style-type: none">• Program staff complete all revisions/edits to current draft
August 10 (3 pm)	<ul style="list-style-type: none">• ADM approved drafts due on the SharePoint Site (August 10 deadline to CARO)
August 12	<ul style="list-style-type: none">• Preliminary draft to DM
August 10-18	<ul style="list-style-type: none">• CARO and TBS review – feedback will be provided to ADMs if edits are required
Noon - August 30	<ul style="list-style-type: none">• Minister signature/e-sig approval required
September Budget Day	<ul style="list-style-type: none">• Service plans tabled by the Minister of Finance (on behalf of the Ministers Responsible) in the Legislature on Budget Day.

The draft Service Plan, pre-populated with draft content and instructions, is now uploaded to the [MAH Service Plans and Reports SharePoint Site](#). You will also find the CARO guidelines and other useful information in the Resources folder. In the interests of version control, we are asking everyone to make edits directly to the draft Ministry SP document uploaded to the site. Access to the new SharePoint site has been provided for divisional contacts, ADMO and DMO staff. Please let us know if you would like to add or remove any names.

We recognize that the timelines for this process are extremely tight - the final minister approved versions must be sent to QP on August 30 to ensure that Service Plans are ready to be tabled in September. Please let me know if you have any questions or if there is anything else we can do to support.

Thank you,
Martha

*Martha Wood, Director, Reporting and Legislation
Corporate Planning and Priorities Branch
778 698-3566 (Office)*

s.17 (Mobile)
Martha.Wood@gov.bc.ca

Ministry of Jobs, Trade & Technology and Minister of State for Trade
Ministry of Labour
Ministry of Municipal Affairs & Housing
Ministry of Tourism, Arts & Culture

Patrucco, Ian MAH:EX

From: Volk, Kevin CSCD:EX
Sent: Tuesday, August 8, 2017 8:57 AM
To: Patrucco, Ian CSCD:EX
Subject: FW: Bi-lateral Agenda- August 9th

From: Fraser, Rob A CSCD:EX
Sent: Tuesday, August 8, 2017 8:57 AM
To: Volk, Kevin CSCD:EX
Cc: Holland, Jodie CSCD:EX; Viveiros, Natalia CSCD:EX
Subject: Bi-lateral Agenda- August 9th

Kevin, below is the agenda for our upcoming bi-lateral on August 9 (wed.)

A) Confirm Projects that need Ministers direction/endorsement to move forward (i.e. “reset” decision notes for September) :

Project Decision/Direction required	Consideration /comments
1)UDI/CoV working Group- Approval to continue negotiations/process or disengage and review other options/processes to address redevelopment/split classification challenges	s.13,s.16
2)Port Review Project Approval to continue to develop an alternative assessment methodology for Port Properties using M&S cost manuals rather than MIPs	<ul style="list-style-type: none">• Commitment made by previous government to Port Operators to bring decision to government for potential implementation for 2018 Assessment year which would require an OIC. Note commitment made to Port Operators to consider alternative cost manual base• s.13
3) NavCan Property Valuations- Approval to continue negotiation with NavCan and BCA to come to agreed assessed value (could require OIC for 2018 Assessment year)	<ul style="list-style-type: none">• Previous government made a commitment to local governments to provide stability to the assessment base for these properties and ensure NaCan pays their fair share of property taxes• s.13,s.16
4)Transformation Project- no decision required at this time information only	<ul style="list-style-type: none">• Recommend no re-set note is required at this time• Project Board meeting in September
5) BCFS/BCA – Approval to proceed in principle with renewal of agreement that provides stability to valuation of terminals and tax base for local governments (could require an OIC for 2018 Assessment year)	<ul style="list-style-type: none">• BCA/BCFS have agreed to renew the existing agreement based on the same principles of previous agreement – both parties are open to providing long term stability by codifying agreement in regulation• s.13
6) Assessment of Transmission Lines/Hydro Sub stations – MEM has indicated that current 10 year rate plan could be compromised if costs of property taxes increase substantially	<ul style="list-style-type: none">• If not addressed assessment/taxes will rise substantially on these assessments for 2018• Recommend no re-set note is required as issue does not seem to be a priority at this time
7) BCA funding Levy –to determine if there is	<ul style="list-style-type: none">• BCA levy frozen for last 4 years

support to work with TBS and BCA to move forward BCA's proposal to increase the funding levy	<ul style="list-style-type: none"> s.13 Cabinet or TB approval would be required before the annual OIC could be processed – s.13
--	--

B) Moving forward on BCA funding levy increase

- s.13
-

C) Assessment as tool to meet government's commitments on housing/translink

- Any preliminary work required – any interest?
- Housing working on PP for broad Cabinet direction

D) transformation Project

- Next steps

E) Open data

- Meeting/next steps

F) Fibreco

Fibreco – District of North Vancouver has issued back tax notices (due to government error in designation of property) and has indicated it is proceeding to tax sale of the property.	<ul style="list-style-type: none"> Local (new government) MLA now involved, primarily a Ministry of Finance issue but valuation of port lands our responsibility. s.13
--	--

G) Others

- Permissive exemptions /tax policy direction
- Updated BCA mandate letter/service plan
- Salary increases

Rob

Patrucco, Ian MAH:EX

From: Volk, Kevin CSCD:EX
Sent: Friday, August 4, 2017 9:48 PM
To: Porcher, Elizabeth CSCD:EX
Cc: Patrucco, Ian CSCD:EX
Subject: RE: Mandate Tracking - July 2017
Attachments: Mandate Tracking - July 2017.docx

Have added some edits. We should discuss this at exec before finalizing.

From: Porcher, Elizabeth CSCD:EX
Sent: Friday, August 4, 2017 4:26 PM
To: Volk, Kevin CSCD:EX
Cc: Patrucco, Ian CSCD:EX
Subject: FW: Mandate Tracking - July 2017

For your review and approval. Once approved I will forward to Heather for compilation.

Thanks,
Elizabeth

From: Dong, Jodi CSCD:EX
Sent: Friday, August 4, 2017 4:11 PM
To: Porcher, Elizabeth CSCD:EX
Cc: Tudhope, Dave R CSCD:EX
Subject: Mandate Tracking - July 2017

Hi Elizabeth

Here is the mandate tracker with Translink item. We don't have a further breakdown of timelines at the moment and what he have is changing daily so I left it high level.

Jodi

Patrucco, Ian MAH:EX

From: Volk, Kevin CSCD:EX
Sent: Friday, August 4, 2017 5:01 PM
To: Porcher, Elizabeth CSCD:EX
Cc: Patrucco, Ian CSCD:EX
Subject: Re: Draft Housing Doc's for Exec Mtg

Yes please.

Kevin Volk
Ministry of Municipal Affairs and Housing

> On Aug 4, 2017, at 4:39 PM, Porcher, Elizabeth CSCD:EX <Elizabeth.Porcher@gov.bc.ca> wrote:

>

> Kevin, did you want to be part of this call?

>

> From: Langton, Heather CSCD:EX

> Sent: Friday, August 4, 2017 4:38 PM

> To: Steves, Gregory OHCS:EX; Faganello, Tara CSCD:EX; Volk, Kevin

> CSCD:EX; Campbell, Tracy CSCD:EX; Dawes, Jacquie CSCD:EX

> Cc: Ramsay, Launa P OHCS:EX; Andrade, Ana CSCD:EX; Porcher, Elizabeth

> CSCD:EX; Hay, Lorna CSCD:EX

> Subject: Draft Housing Doc's for Exec Mtg

>

> Good afternoon everyone. Greg's folks have sent us the attached materials for our Exec Housing call next Wed at 2:00pm. Wanted you to have to read – and on a long weekend no less 😊.

>

> Talk to you next week.

> H

>

> Heather Langton

> Manager, Executive Operations

> Office of the Deputy Minister

> Ministry of Municipal Affairs and Housing

> Office: 250-356-5137

> Cell: s.17

> <DRAFT MAH Update on Housing Affordability Aug 4.pptx>

> <23503 MIN IBN Mandate Commitments HPB.docx> <mime-attachment.eml>