

**Patrucco, Ian MAH:EX**

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**From:** Gardea, Daniela MAH:EX  
**Sent:** September 24, 2018 6:36 AM  
**To:** Ashbourne, Craig MAH:EX  
**Subject:** BCA

Didn't get a chance to connect with Charley nor of asking MSR about BCA Board.

Any chance you can do that today? Otherwise I can call her at some point today or tomorrow.

--

Daniela Gardea  
Ministerial Assistant to Minister of Municipal Affairs and Housing and responsible for Translink

**Patrucco, Ian MAH:EX**

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**From:** Gardea, Daniela MAH:EX  
**Sent:** September 21, 2018 12:02 PM  
**To:** Scott, Samantha AG:EX  
**Subject:** As requested  
**Attachments:** IN\_LECFA\_General\_FINAL.pdf

Recently updated IN.

--

**Daniela Gardea**  
Ministerial Assistant  
Minister of Municipal Affairs and Housing and responsible for Translink  
T: (250) 356-0966  
E: [daniela.gardea@gov.bc.ca](mailto:daniela.gardea@gov.bc.ca)

**Patrucco, Ian MAH:EX**

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**From:** Gardea, Daniela MAH:EX  
**Sent:** September 20, 2018 10:33 AM  
**To:** Edwards, Liam MAH:EX  
**Subject:** Links to ICIP Funds websites

Hi Liam,

Wondering if you could send me the links to the ICIP Funds websites/portals. Just want to make sure I'm sharing the right information.

--

**Daniela Gardea**  
Ministerial Assistant  
Minister of Municipal Affairs and Housing and responsible for Translink  
T: (250) 356-0966  
E: [daniela.gardea@gov.bc.ca](mailto:daniela.gardea@gov.bc.ca)

## Patrucco, Ian MAH:EX

---

**From:** Gardea, Daniela MAH:EX  
**Sent:** September 20, 2018 10:20 AM  
**To:** Byers, Lindsay GCPE:EX; Ashbourne, Craig MAH:EX  
**Cc:** Leslie, Lisa GCPE:EX; Kilpatrick, Melanie GCPE:EX  
**Subject:** RE: For APPROVAL: Media Request: Langley Times: Term Limits - Local Elections

Approved.

--

**Daniela Gardea**  
Ministerial Assistant  
Minister of Municipal Affairs and Housing and responsible for Translink  
T: (250) 356-0966  
E: [daniela.gardea@gov.bc.ca](mailto:daniela.gardea@gov.bc.ca)

---

**From:** Byers, Lindsay GCPE:EX  
**Sent:** Thursday, September 20, 2018 9:20 AM  
**To:** Gardea, Daniela MAH:EX; Ashbourne, Craig MAH:EX  
**Cc:** Leslie, Lisa GCPE:EX; Kilpatrick, Melanie GCPE:EX  
**Subject:** For APPROVAL: Media Request: Langley Times: Term Limits - Local Elections  
**Importance:** High

Daniela,

Response to go on background from the ministry

**Reporter** Dan Ferguson, Reporter  
Langley Times  
[dan.ferguson@langleytimes.com](mailto:dan.ferguson@langleytimes.com)  
604-514-6753

### **Deadline ASAP**

#### **Request**

A councillor has made a notice of motion to bring in term limits - a maximum of 4 terms (16 years).

Reporter wants to know what is the law around this? If a municipality wanted to change this and bring these term limits into effect, what would be the mechanism to do so?

#### **Suggested Response:**

The term of office is set under the legislation, which is the Community Charter for council members or the Local Government Act for regional district members.

Currently, there is no limit on the number of terms a person can serve as an elected official at the local level in B.C.

If local governments collectively raise specific concerns about term limits, those issues would be brought to the Province's attention through the established Union of British Columbia Municipalities resolution process and the province could consider the issue at that time.

## **Patrucco, Ian MAH:EX**

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**From:** Gardea, Daniela MAH:EX  
**Sent:** September 19, 2018 3:34 PM  
**To:** 'Marie Crawford'; Schmidt, Birgit MAH:EX  
**Subject:** RE: UBCM Executive Meetings 2018-2019

Thank you, Marie!

--

**Daniela Gardea**  
Ministerial Assistant  
Minister of Municipal Affairs and Housing and responsible for Translink  
T: (250) 356-0966  
E: [daniela.gardea@gov.bc.ca](mailto:daniela.gardea@gov.bc.ca)

---

**From:** Marie Crawford [<mailto:mcrawford@ubcm.ca>]  
**Sent:** Wednesday, September 19, 2018 3:31 PM  
**To:** Schmidt, Birgit MAH:EX; Gardea, Daniela MAH:EX  
**Subject:** UBCM Executive Meetings 2018-2019

Hi Birgit and Daniela:

Hope you both are getting some well deserved rest after last week's Convention.

At the brief post-Convention Executive meeting, the following Executive meeting dates were confirmed for the year ahead. The Minister usually attends on the Friday to meet with all Executive members, except in the case of the February meeting where we have usually met with the Minister on the Wed afternoon in advance of our advocacy meetings with Cabinet and MLAs.

Please email if you have any questions.

All the best,

Marie

### **UBCM EXECUTIVE MEETING DATES**

#### **2018**

- **November 15-16**, Fairmont Airport Hotel, Richmond

#### **2019**

- **February 20-22**, Victoria in conjunction with Provincial Advocacy Days
- **May 16-17**, Fairmont Airport Hotel, Richmond
- **July 11-12**, Fairmont Airport Hotel, Richmond
- **September 22** and **September 27** (pre- and post-Convention in Vancouver)

## Patrucco, Ian MAH:EX

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**From:** Gardea, Daniela MAH:EX  
**Sent:** September 18, 2018 4:38 PM  
**To:** Gill, Goneet LASS:EX  
**Subject:** RE: PS Ma- Bio update

No prob!

--

**Daniela Gardea**  
Ministerial Assistant  
Minister of Municipal Affairs and Housing and responsible for Translink  
T: (250) 356-0966  
E: [daniela.gardea@gov.bc.ca](mailto:daniela.gardea@gov.bc.ca)

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**From:** Gill, Goneet [<mailto:Goneet.Gill@leg.bc.ca>]  
**Sent:** Tuesday, September 18, 2018 4:37 PM  
**To:** Gardea, Daniela MAH:EX  
**Subject:** RE: PS Ma- Bio update

Sorry about that I was told to send it to you guys but I will do some digging and get the right contact.

Thanks!

---

**Goneet Gill** | Legislative Assistant | New Democrat BC Government Caucus  
T: 250-387-3655 | [goneet.gill@leg.bc.ca](mailto:goneet.gill@leg.bc.ca) | [www.bcndpcaucus.ca](http://www.bcndpcaucus.ca)

---

**From:** Gardea, Daniela MAH:EX [<mailto:Daniela.Gardea@gov.bc.ca>]  
**Sent:** Tuesday, September 18, 2018 4:35 PM  
**To:** Gill, Goneet ; White, Christine MAH:EX  
**Subject:** RE: PS Ma- Bio update

Hi Goneet,

We do not provide bios to event organizers. It looks like the section she wants changed is in the Legislative Assembly website. I think she can request changes to that through caucus admin (but not entirely sure).

--

**Daniela Gardea**  
Ministerial Assistant  
Minister of Municipal Affairs and Housing and responsible for Translink  
T: (250) 356-0966  
E: [daniela.gardea@gov.bc.ca](mailto:daniela.gardea@gov.bc.ca)

---

**From:** Gill, Goneet [<mailto:Goneet.Gill@leg.bc.ca>]  
**Sent:** Tuesday, September 18, 2018 4:28 PM  
**To:** Gardea, Daniela MAH:EX; White, Christine MAH:EX  
**Subject:** PS Ma- Bio update

Hello Daniela and Christine,

PS Ma would like her bio that MAH occasionally uses when she is involved in events slightly changed.

She would like to change this:

Since 2008, the Engineering Undergraduates Society of UBC gives out the 'Bowinn Ma Award' annually *"in recognition of exceptional dedication, service, and self-sacrifice by an individual in completing their duties, both within and beyond the purview of their position."*

To this:

In 2008, the Engineering Undergraduates Society of UBC created the 'Bowinn Ma Award' *"in recognition of exceptional dedication, service, and self-sacrifice by an individual in completing their duties, both within and beyond the purview of their position."*

Thank you,

---

**Goneet Gill** | Legislative Assistant | New Democrat BC Government Caucus  
T: 250-387-3655 | [goneet.gill@leg.bc.ca](mailto:goneet.gill@leg.bc.ca) | [www.bcndpcaucus.ca](http://www.bcndpcaucus.ca)



## **Patrucco, Ian MAH:EX**

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**From:** Gardea, Daniela MAH:EX  
**Sent:** September 18, 2018 4:37 PM  
**To:** Kilpatrick, Melanie GCPE:EX  
**Cc:** Ashbourne, Craig MAH:EX; Byers, Lindsay GCPE:EX; Mukasa, Kate GCPE:EX; Leslie, Lisa GCPE:EX  
**Subject:** RE: For REVIEW: Media Request: Richmond News: City Council Salaries

Approved

--

**Daniela Gardea**  
Ministerial Assistant  
Minister of Municipal Affairs and Housing and responsible for Translink  
T: (250) 356-0966  
E: [daniela.gardea@gov.bc.ca](mailto:daniela.gardea@gov.bc.ca)

---

**From:** Kilpatrick, Melanie GCPE:EX  
**Sent:** Tuesday, September 18, 2018 4:30 PM  
**To:** Gardea, Daniela MAH:EX  
**Cc:** Ashbourne, Craig MAH:EX; Byers, Lindsay GCPE:EX; Mukasa, Kate GCPE:EX; Leslie, Lisa GCPE:EX  
**Subject:** FW: For REVIEW: Media Request: Richmond News: City Council Salaries

Hi Daniela,

Please see the suggested response below. Good to go to reporter?

**Reporter** Graeme Wood, Reporter  
Richmond News  
[graemefwood@gmail.com](mailto:graemefwood@gmail.com)  
778-892-9663

**Deadline September 19 @ 3:00 PM**

### **Request**

Reporter would like to know, does the Ministry oversee city council salaries in any way? He couldn't see anything in the Community Charter. Does the province sign off on salary increases (suspects not)? Or are councils free to set their own pay (at the peril of the electorate)?

### **Suggested Response**

Local governments are autonomous, responsible and accountable within their jurisdiction. They have the ability to set remuneration and benefits for their elected officials and are responsible for reporting and disclosing remuneration, expenses and contracts of council and board members.

Remuneration for locally elected officials varies by municipality and regional district often based on a number of factors including the size and complexity of the local government. A local government may choose remuneration amounts that it feels are appropriate.

## Patrucco, Ian MAH:EX

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**From:** Gardea, Daniela MAH:EX  
**Sent:** September 14, 2018 10:19 AM  
**To:** Mukasa, Kate GCPE:EX  
**Subject:** Re: FOR REVIEW - SN\_ PSBM Enery Connection 2018 - DRAFT

These work. Do you think we can add a line on rental zoning?

--

Daniela Gardea  
Ministerial Assistant to Minister of Municipal Affairs and Housing and responsible for Translink

On Sep 14, 2018, at 1:00 AM, Mukasa, Kate GCPE:EX <[Kate.Mukasa@gov.bc.ca](mailto:Kate.Mukasa@gov.bc.ca)> wrote:

Hello Daniela,  
Please see attached for review PSBM's SN for Saturday.  
Best,  
Kate  
Kate Mukasa | Communications Manager  
Ministry of Municipal Affairs and Housing  
Government Communications and Public Engagement  
Desk: 778.698.3280 | Mobile: 250.361.6839 | Email: [kate.mukasa@gov.bc.ca](mailto:kate.mukasa@gov.bc.ca)

## Patrucco, Ian MAH:EX

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**From:** Gardea, Daniela MAH:EX  
**Sent:** September 13, 2018 9:53 AM  
**To:** Leslie, Lisa GCPE:EX  
**Cc:** Mukasa, Kate GCPE:EX; Ashbourne, Craig MAH:EX  
**Subject:** Re: Resolutions

! Thanks

--

Daniela Gardea  
Ministerial Assistant to Minister of Municipal Affairs and Housing and responsible for Translink

> On Sep 13, 2018, at 9:48 AM, Leslie, Lisa GCPE:EX <[Lisa.Leslie@gov.bc.ca](mailto:Lisa.Leslie@gov.bc.ca)> wrote:

>

> B83 and 84 - elected official disqualification in event of conviction of serious criminal offence (require paid leave until court process over and disqualify upon conviction) - much debate over proposed amendments to exclude civil disobedience/non violent acts from resolution. ENDORSED - UBCM to work with MAH to change LG Act and Community Charter.

>

>

>> On Sep 13, 2018, at 9:23 AM, Leslie, Lisa GCPE:EX <[Lisa.Leslie@gov.bc.ca](mailto:Lisa.Leslie@gov.bc.ca)> wrote:

>>

>> B81 - authority of LGs with respect to Trans Mtn expansion activities - defeated

>>

>> Lisa Leslie

>> 250 213-7724

>>

>>> On Sep 13, 2018, at 9:08 AM, Leslie, Lisa GCPE:EX <[Lisa.Leslie@gov.bc.ca](mailto:Lisa.Leslie@gov.bc.ca)> wrote:

>>>

>>> Cannabis excise tax revenue sharing resolution - approved

>>>

>>> Lisa Leslie

>>> 250 213-7724

**Patrucco, Ian MAH:EX**

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**From:** Gardea, Daniela MAH:EX  
**Sent:** September 12, 2018 10:51 AM  
**To:** Grant, Lisa MAH:EX  
**Cc:** Ashbourne, Craig MAH:EX; White, Christine MAH:EX  
**Subject:** Re: RUSH Minister's Order for Sparwood coming this afternoon

Hi Lisa. This is fine. OK to upload now but we will give MSR a heads up after 3pm today

--

Daniela Gardea  
Ministerial Assistant to Minister of Municipal Affairs and Housing and responsible for Translink

On Sep 12, 2018, at 9:46 AM, Grant, Lisa MAH:EX <[Lisa.Grant@gov.bc.ca](mailto:Lisa.Grant@gov.bc.ca)> wrote:

Hi Craig and Daniela,  
I've been advised that there is a Minister's Order coming at some point today that will require MSR's signature this afternoon re Sparwood. Christine Carvalho said that MSR is aware that it is coming but I wanted to make sure the information had made its way to you. I will upload onto MSR's iPad when it arrives and let her, and you, know when it is available.  
Let me know if you need any more information prior to that and I will get it for you.

Cheers,

**Lisa Grant**

Administrative Assistant to the  
Honourable Selina Robinson  
Minister of Municipal Affairs and Housing  
Room 310, Parliament Buildings  
Office: 250-387-2283

## Patrucco, Ian MAH:EX

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**From:** Gardea, Daniela MAH:EX  
**Sent:** September 11, 2018 11:51 AM  
**To:** Leslie, Lisa GCPE:EX; Mukasa, Kate GCPE:EX  
**Subject:** Fwd: MSR Sept 12th - Edits

In case we haven't caught these

--

Daniela Gardea  
Ministerial Assistant to Minister of Municipal Affairs and Housing and responsible for Translink

Begin forwarded message:

**From:** "Djonlic, Matt MAH:EX" <[Matt.Djonlic@gov.bc.ca](mailto:Matt.Djonlic@gov.bc.ca)>  
**Date:** September 10, 2018 at 11:55:09 PM PDT  
**To:** "Gardea, Daniela MAH:EX" <[Daniela.Gardea@gov.bc.ca](mailto:Daniela.Gardea@gov.bc.ca)>  
**Subject:** MSR Sept 12th - Edits

Hey Daniela,  
s.13

**Matt Djonlic**  
Executive Assistant to  
Hon. Selina Robinson  
Minister of Municipal Affairs and Housing  
and Minister responsible for TransLink  
C: 778-584-4398 | E: [Matt.Djonlic@gov.bc.ca](mailto:Matt.Djonlic@gov.bc.ca)

**Patrucco, Ian MAH:EX**

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**From:** Gardea, Daniela MAH:EX  
**Sent:** September 10, 2018 2:33 PM  
**To:** Sanford, Donna L GCPE:EX; Copage, Caitlin GCPE:EX  
**Cc:** Ashbourne, Craig MAH:EX  
**Subject:** NEWS RELEASE: Climate Action Revenue Incentive Program for Local Governments  
**Attachments:** NR\_CARIP\_2018\_DRAFT.docx

Hi Donna and Caitlin,

The NR attached is scheduled to go out tomorrow morning. Wanted to give you a heads up about it.

--

Daniela Gardea  
Ministerial Assistant  
Minister of Municipal Affairs and Housing and responsible for Translink  
T: (250) 356-0966  
E: [daniela.gardea@gov.bc.ca](mailto:daniela.gardea@gov.bc.ca)

-----Original Message-----

From: Mukasa, Kate GCPE:EX  
Sent: Monday, September 10, 2018 2:21 PM  
To: Gardea, Daniela MAH:EX  
Cc: Leslie, Lisa GCPE:EX  
Subject: NR\_CARIP\_2018\_DRAFT.docx

Clean copy attached

## Patrucco, Ian MAH:EX

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**From:** Gardea, Daniela MAH:EX  
**Sent:** September 10, 2018 2:15 PM  
**To:** White, Christine MAH:EX; Ashbourne, Craig MAH:EX  
**Cc:** Grant, Lisa MAH:EX  
**Subject:** RE: mission note

Approved

--

**Daniela Gardea**  
Ministerial Assistant  
Minister of Municipal Affairs and Housing and responsible for Translink  
T: (250) 356-0966  
E: [daniela.gardea@gov.bc.ca](mailto:daniela.gardea@gov.bc.ca)

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**From:** White, Christine MAH:EX  
**Sent:** Monday, September 10, 2018 1:35 PM  
**To:** Gardea, Daniela MAH:EX; Ashbourne, Craig MAH:EX  
**Cc:** Grant, Lisa MAH:EX  
**Subject:** FW: mission note

RUSH review of BN for PO. Need to send by eod. Please review.

Thanks,

Christine White  
Administrative Coordinator to the  
Honourable Selina Robinson  
Minister of Municipal Affairs and Housing  
Room 310, Parliament Buildings  
Cell: 250.812.8894 | Office: 250.387-6478

---

**From:** Patrucco, Ian MAH:EX  
**Sent:** Monday, September 10, 2018 1:33 PM  
**To:** White, Christine MAH:EX  
**Cc:** Genzale, Morgan MAH:EX; Gedney, Vanessa R MAH:EX  
**Subject:** FW: mission note

Regional Growth Strategy note.

All approved and ready to go.

**Ian Patrucco** | Project Coordinator  
Deputy Minister's Office  
Ministry of Municipal Affairs and Housing



---

**From:** Nicol, Lee A MAH:EX  
**Sent:** September 10, 2018 1:32 PM  
**To:** Patrucco, Ian MAH:EX  
**Subject:** mission note

**Lee Nicol** | Director, Planning and Land Use  
Planning and Land Use Management Branch  
Local Government Division | Ministry of Municipal Affairs and Housing  
Tel: 778 698-3405 | Cell: 250 213-7563

## Patrucco, Ian MAH:EX

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**From:** Gardea, Daniela MAH:EX  
**Sent:** September 7, 2018 4:21 PM  
**To:** Moran, Roseanne LASS:EX  
**Subject:** RE: MSR on Sep 10

Hi Roseanne,

She will be there from 1 to 1:30 and she will not have a power point presentation.

--

**Daniela Gardea**  
Ministerial Assistant  
Minister of Municipal Affairs and Housing and responsible for Translink  
T: (250) 356-0966  
E: [daniela.gardea@gov.bc.ca](mailto:daniela.gardea@gov.bc.ca)

---

**From:** Moran, Roseanne [<mailto:Roseanne.Moran@leg.bc.ca>]  
**Sent:** Friday, September 7, 2018 4:20 PM  
**To:** Gardea, Daniela MAH:EX  
**Subject:** RE: MSR on Sep 10

Hi Daniela. Just checking to see if MSR will have a ppt or any presentation material. I cannot recall if we discussed this, but I think we did..... Thanks.

---

**From:** Gardea, Daniela MAH:EX [<mailto:Daniela.Gardea@gov.bc.ca>]  
**Sent:** Wednesday, June 20, 2018 12:30 PM  
**To:** Moran, Roseanne  
**Cc:** White, Christine MAH:EX  
**Subject:** MSR on Sep 10

Hi Roseanne,

As per our recent conversation, MSR is planning to address caucus on Sep 10 at 1pm in Whistler for a max of 45 minutes.

Christine, can we please reflect this in MSR's calendar? Thank you!

--

**Daniela Gardea**  
Ministerial Assistant  
Minister of Municipal Affairs and Housing and responsible for Translink  
C: (778) 677-4304  
E: [daniela.gardea@gov.bc.ca](mailto:daniela.gardea@gov.bc.ca)

## Patrucco, Ian MAH:EX

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**From:** Gardea, Daniela MAH:EX  
**Sent:** September 7, 2018 3:33 PM  
**To:** Mukasa, Kate GCPE:EX  
**Cc:** Leslie, Lisa GCPE:EX  
**Subject:** Cities committed to 100% renewable energy:

### Canadian municipalities with a 100% renewable energy target:

- British Columbia: [Vancouver](#) (2015), [Victoria](#) (2016), [Saanich](#) (2017), [Nelson](#) (2018)

<https://www.renewablecities.ca/resources>

--

**Daniela Gardea**  
Ministerial Assistant  
Minister of Municipal Affairs and Housing and responsible for Translink  
T: (250) 356-0966  
E: [daniela.gardea@gov.bc.ca](mailto:daniela.gardea@gov.bc.ca)

## Patrucco, Ian MAH:EX

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**From:** Gardea, Daniela MAH:EX  
**Sent:** September 7, 2018 3:14 PM  
**To:** Neilson, Kirsten ENV:EX  
**Subject:** FW: JFYI - UBCM President's dinner

Casual wear! See below ☺

--

**Daniela Gardea**  
Ministerial Assistant  
Minister of Municipal Affairs and Housing and responsible for Translink  
T: (250) 356-0966  
E: [daniela.gardea@gov.bc.ca](mailto:daniela.gardea@gov.bc.ca)

---

**From:** Jennifer [<mailto:jkwok@ubcm.ca>]  
**Sent:** Friday, September 7, 2018 3:07 PM  
**To:** Grant, Lisa MAH:EX  
**Subject:** Re: Invitation to the UBCM President's Dinner - Sunday, September 9

Hi Lisa,

Thank you for RSVPing on behalf of Daniela Gardea to the President's Dinner on Sunday, Sept 9.

Please be reminded that the dress code is **casual wear** and the only two time frames to pick up your gondola ticket is between **12:45 - 1:15 pm and 3:30 – 4pm** at the base of the gondola. A UBCM staff member will be there during those times and you do **not** have to wait in the line up.

We look forward to seeing her in Whistler!

Sincerely,  
Jennifer

---

**Jennifer Kwok**

Events & Corporate Operations Assistant

Union of BC Municipalities | [www.ubcm.ca](http://www.ubcm.ca)

60-10551 Shellbridge Way | Richmond, BC V6X 2W9

604.270.8226 ext.117 | [jkwok@ubcm.ca](mailto:jkwok@ubcm.ca)

**Patrucco, Ian MAH:EX**

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**From:** Gardea, Daniela MAH:EX  
**Sent:** September 7, 2018 2:07 PM  
**To:** Ashbourne, Craig MAH:EX  
**Subject:** RE: Call

OK. It's on dev approvals process.

s.22

--

**Daniela Gardea**  
Ministerial Assistant  
Minister of Municipal Affairs and Housing and responsible for Translink  
T: (250) 356-0966  
E: [daniela.gardea@gov.bc.ca](mailto:daniela.gardea@gov.bc.ca)

---

**From:** Ashbourne, Craig MAH:EX  
**Sent:** Friday, September 7, 2018 2:06 PM  
**To:** Gardea, Daniela MAH:EX  
**Subject:** Call

Can you handle staffing the president call w/o me? My call will run to 230.

Craig Ashbourne  
Senior Ministerial Assistant  
**Minister of Municipal Affairs and Housing and responsible for Translink**  
C: 250-213-3187  
E: [craig.ashbourne@gov.bc.ca](mailto:craig.ashbourne@gov.bc.ca)

**Patrucco, Ian MAH:EX**

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**From:** Gardea, Daniela MAH:EX  
**Sent:** September 7, 2018 12:57 PM  
**To:** White, Christine MAH:EX  
**Cc:** Ashbourne, Craig MAH:EX; Leslie, Lisa GCPE:EX; Mukasa, Kate GCPE:EX  
**Subject:** HOLD in MSR's calendar: town hall prep

Hi Christine,

Can we find 20 minutes in MSR's calendar during UBCM for a HOLD for town hall prep? We'll need GCPE and Craig at this session.

I know we had a few communities rescind their requests so I'm hoping we can use some of those slots.

Copying Birgit here as well so she's aware of this.

--

**Daniela Gardea**  
Ministerial Assistant  
Minister of Municipal Affairs and Housing and responsible for Translink  
T: (250) 356-0966  
E: [daniela.gardea@gov.bc.ca](mailto:daniela.gardea@gov.bc.ca)

## Patrucco, Ian MAH:EX

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**From:** Gardea, Daniela MAH:EX  
**Sent:** September 7, 2018 12:40 PM  
**To:** Van Meer-Mass, Kate PREM:EX  
**Subject:** RE: Mission

**Follow Up Flag:** Follow up  
**Flag Status:** Completed

Thank you. Do you know date/time PJH is meeting with Mission? MAH staff have a meeting scheduled for Thursday and they want to make sure everyone is on the same page on this issue.

--

**Daniela Gardea**  
Ministerial Assistant  
Minister of Municipal Affairs and Housing and responsible for Translink  
T: (250) 356-0966  
E: [daniela.gardea@gov.bc.ca](mailto:daniela.gardea@gov.bc.ca)

---

**From:** Van Meer-Mass, Kate PREM:EX  
**Sent:** Friday, September 7, 2018 12:16 PM  
**To:** Gardea, Daniela MAH:EX  
**Subject:** Mission

1) Visioning for the Fraser Valley (Looking at a regional approach to development that addresses both the management of critical land resources while also supporting regional job creation to manage growth responsibly.) 2) The Site for the Planned BC Housing Supported Housing Project in our Community 3) West Coast Express Cost Sharing with Translink and the Province

**Patrucco, Ian MAH:EX**

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**From:** Gardea, Daniela MAH:EX  
**Sent:** September 7, 2018 11:34 AM  
**To:** Mukasa, Kate GCPE:EX  
**Cc:** Leslie, Lisa GCPE:EX; Kilpatrick, Melanie GCPE:EX; Djonlic, Matt MAH:EX  
**Subject:** RE: FOR REVIEW: SN\_Municipal Insurance Assn\_11SEPT18\_DRAFT.DOCX  
**Attachments:** SN\_Municipal Insurance Assn\_11SEPT18\_DRAFT-DG.docx

Thanks for this.

One or two minor tracked changes in the attached.

Hoping you can send us back a clean version for Matt to share with the PS.

--

Daniela Gardea  
Ministerial Assistant  
Minister of Municipal Affairs and Housing and responsible for Translink  
T: (250) 356-0966  
E: [daniela.gardea@gov.bc.ca](mailto:daniela.gardea@gov.bc.ca)

-----Original Message-----

From: Mukasa, Kate GCPE:EX  
Sent: Thursday, September 6, 2018 10:24 PM  
To: Gardea, Daniela MAH:EX  
Cc: Leslie, Lisa GCPE:EX; Kilpatrick, Melanie GCPE:EX  
Subject: FOR REVIEW: SN\_Municipal Insurance Assn\_11SEPT18\_DRAFT.DOCX

Hello Daniela,

Please see attached the SN for MIA for your review.



## **Patrucco, Ian MAH:EX**

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**From:** Gardea, Daniela MAH:EX  
**Sent:** September 7, 2018 11:02 AM  
**To:** Grant, Lisa MAH:EX; Ashbourne, Craig MAH:EX  
**Subject:** RE: RUSH: Ministerial Order for Notice of Nomination

OK to upload. Will flag for Matt.

--

**Daniela Gardea**  
Ministerial Assistant  
Minister of Municipal Affairs and Housing and responsible for Translink  
T: (250) 356-0966  
E: [daniela.gardea@gov.bc.ca](mailto:daniela.gardea@gov.bc.ca)

---

**From:** Grant, Lisa MAH:EX  
**Sent:** Friday, September 7, 2018 10:44 AM  
**To:** Gardea, Daniela MAH:EX; Ashbourne, Craig MAH:EX  
**Subject:** FW: RUSH: Ministerial Order for Notice of Nomination

Is this one ok to upload onto MSR's iPad? I've been advised that her signature is required today, staff said if you or MSR had any questions we could contact Michelle Dann.

Cheers,

**Lisa Grant**  
Administrative Assistant to the  
Honourable Selina Robinson  
Minister of Municipal Affairs and Housing  
Room 310, Parliament Buildings  
Office: 250-387-2283

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**From:** Carvalho, Christine MAH:EX  
**Sent:** Friday, September 7, 2018 10:43 AM  
**To:** Grant, Lisa MAH:EX  
**Cc:** Tang, Lynne MAH:EX; Dann, Michelle MAH:EX  
**Subject:** RUSH: Ministerial Order for Notice of Nomination

Good morning Lisa,

Please find attached a Briefing note, a Ministerial Order and a distribution form for a Notice of Nomination item that I ask you to please obtain Minister's signature on today, then send to the OIC Office for numbering.

Thank you!  
Christine

## **Patrucco, Ian MAH:EX**

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**From:** Gardea, Daniela MAH:EX  
**Sent:** September 6, 2018 2:41 PM  
**To:** White, Christine MAH:EX; Schmidt, Birgit MAH:EX; Norman, Jan MAH:EX  
**Subject:** RE: Question: 2018 UBCM BCMCLC Breakfast and Clinic greetings conflict

Ah! OK. Thanks for clarifying. Unfortunately, however, given the conflict with the Housing Hub Session, she will not be able to attend the breakfast.

Do you know if MGH is attending?

--

**Daniela Gardea**  
Ministerial Assistant  
Minister of Municipal Affairs and Housing and responsible for Translink  
T: (250) 356-0966  
E: [daniela.gardea@gov.bc.ca](mailto:daniela.gardea@gov.bc.ca)

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**From:** White, Christine MAH:EX  
**Sent:** Thursday, September 6, 2018 2:14 PM  
**To:** Schmidt, Birgit MAH:EX; Gardea, Daniela MAH:EX; Norman, Jan MAH:EX  
**Subject:** RE: Question: 2018 UBCM BCMCLC Breakfast and Clinic greetings conflict

Hi all, Chiming in... I took notes from that meeting as well and can confirm Birgit's email below, yes to the BC Municipal Climate Leadership breakfast but no to the Island Trust breakfast.

Thanks!

**Christine White**  
Administrative Coordinator to the  
Honourable Selina Robinson  
Minister of Municipal Affairs and Housing

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**From:** Schmidt, Birgit MAH:EX  
**Sent:** September 6, 2018 2:06 PM  
**To:** Gardea, Daniela MAH:EX ; Norman, Jan MAH:EX  
**Cc:** White, Christine MAH:EX  
**Subject:** RE: Question: 2018 UBCM BCMCLC Breakfast and Clinic greetings conflict

Hi Daniela – we thought we heard the Minister say yes to this breakfast but no to the Island Trust breakfast.

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**From:** Gardea, Daniela MAH:EX  
**Sent:** Thursday, September 6, 2018 1:56 PM  
**To:** Norman, Jan MAH:EX  
**Cc:** Schmidt, Birgit MAH:EX; White, Christine MAH:EX  
**Subject:** RE: Question: 2018 UBCM BCMCLC Breakfast and Clinic greetings conflict

Hi Jan,

I thought MSR had said no to the BC Municipal Climate Leadership breakfast during our call on Tuesday. Is that not the case?

--

**Daniela Gardea**

Ministerial Assistant

Minister of Municipal Affairs and Housing and responsible for Translink

T: (250) 356-0966

E: [daniela.gardea@gov.bc.ca](mailto:daniela.gardea@gov.bc.ca)

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**From:** Norman, Jan MAH:EX

**Sent:** Thursday, September 6, 2018 11:32 AM

**To:** Gardea, Daniela MAH:EX

**Cc:** Schmidt, Birgit MAH:EX; White, Christine MAH:EX

**Subject:** Question: 2018 UBCM BCMCLC Breakfast and Clinic greetings conflict

**Importance:** High

Hi Daniela,

Minister has agreed to bring greetings to the HousingHub clinic and attend the BC Municipal Climate Leadership Council Breakfast. These events overlap:

**Tuesday, September 11**

7:00 – 8:30 am BC Municipal Climate Leadership Council Breakfast – 9<sup>th</sup> Annual Ministers' Breakfast  
**Hilton Whistler Resort, Sutcliffe Room A** *Confirmed – Minister and Ministerial Assistant will attend; meet Community Energy Engagement staff Janice Keyes or Dale Littlejohn at the sign-in table at door*

7:30 – 8:30 am **Clinic: HousingHub Building Partnerships, Building Homes, WCC Lower Level, Harmony A & B** *Confirmed - Minister will bring greetings at 7:30 am – 7:40 am*

We have options:

1. Minister could go to the Breakfast after delivering her remarks at the clinic. This would allow her to arrive at the breakfast at approximately 7:45 am and stay until it is time to go to the Westin for her briefing with staff prior to her meetings with delegates (travel at 8:20 am – briefing at 8:30 am). **OR;**
2. Minister could go to the Breakfast at 7:00 am, but leave at 7:20 am to travel to the WCC to give her remarks to the clinic. She could then either rejoin the breakfast event or have the break as contingency time until the briefing with staff.

I have attached yesterday's version of the Minister's agenda in case you wish to see the layout for Tuesday in more detail.

Please advise. With thanks,

*Jan*

Jan Norman | UBCM Project Management Analyst

Operations and Client Relations | Local Government Division | Ministry of Municipal Affairs and Housing



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**Patrucco, Ian MAH:EX**

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**From:** Gardea, Daniela MAH:EX  
**Sent:** September 6, 2018 9:14 AM  
**To:** White, Christine MAH:EX  
**Cc:** Ashbourne, Craig MAH:EX  
**Subject:** Call with Wendy Booth

Hi Christine,

Hoping you can help us schedule a 5-10 minute call with Wendy Booth on Friday. It's just to give her a heads up about something coming up. LG staff should be on the call and we'll need some bullets (there is a BN already for this so they can just pull them from there if appropriate).

If you can do this through Marie Crawford, that'd be ideal. Thanks!

--

Daniela Gardea  
Ministerial Assistant to Minister of Municipal Affairs and Housing and responsible for Translink

**Patrucco, Ian MAH:EX**

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**From:** Gardea, Daniela MAH:EX  
**Sent:** September 5, 2018 2:28 PM  
**To:** Wade, Debbie PREM:EX  
**Subject:** RE: Updated MO Contact List

THANK YOU SO MUCH!

--

**Daniela Gardea**  
Ministerial Assistant  
Minister of Municipal Affairs and Housing and responsible for Translink  
T: (250) 356-0966  
E: [daniela.gardea@gov.bc.ca](mailto:daniela.gardea@gov.bc.ca)

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**From:** Wade, Debbie PREM:EX  
**Sent:** Wednesday, September 5, 2018 2:26 PM  
**To:** LP Senior Ministerial Assistants; LP Ministerial Assistants; LP Executive Assistants; LP Administrative Coordinators; LP Support Staff  
**Subject:** Updated MO Contact List

Hi Everyone;

Please find attached the most updated Minister's Office Contact list. If you have any further updates or revisions, please let me know via email (no need to reply all) 😊

I will make the changes asap.

Thanks so much!

**Debbie Wade**  
*Executive Coordinator to Geoff Meggs - Chief of Staff  
and Amber Hockin - Deputy Chief of Staff  
Office of the Premier  
250-356-2785*

**Patrucco, Ian MAH:EX**

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**From:** Gardea, Daniela MAH:EX  
**Sent:** September 5, 2018 11:59 AM  
**To:** White, Christine MAH:EX; Grant, Lisa MAH:EX  
**Cc:** Ashbourne, Craig MAH:EX  
**Subject:** Cabinet Meetings Scheduling

Hi Christine and Lisa,

Can we make sure we always have a 30-minute event in the calendar after Cabinet meetings titled 'HOLD for potential Cabinet overrun'? And let's not schedule anything at that time—not even lunch. Many thanks!

--

**Daniela Gardea**  
Ministerial Assistant  
Minister of Municipal Affairs and Housing and responsible for Translink  
T: (250) 356-0966  
E: [daniela.gardea@gov.bc.ca](mailto:daniela.gardea@gov.bc.ca)

**Patrucco, Ian MAH:EX**

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**From:** Gardea, Daniela MAH:EX  
**Sent:** September 5, 2018 11:47 AM  
**To:** Leslie, Lisa GCPE:EX  
**Subject:** RE: Greetings are live in the Convention app

Great. I did see the videos because someone embedded them on their blog a while ago.

--

**Daniela Gardea**  
Ministerial Assistant  
Minister of Municipal Affairs and Housing and responsible for Translink  
T: (250) 356-0966  
E: [daniela.gardea@gov.bc.ca](mailto:daniela.gardea@gov.bc.ca)

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**From:** Leslie, Lisa GCPE:EX  
**Sent:** Wednesday, September 5, 2018 11:42 AM  
**To:** Gardea, Daniela MAH:EX  
**Subject:** FW: Greetings are live in the Convention app

FYI

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**From:** Paul Taylor [<mailto:ptaylor@ubcm.ca>]  
**Sent:** Wednesday, September 5, 2018 8:44 AM  
**To:** Aaron, Sage PREM:EX; Leslie, Lisa GCPE:EX  
**Subject:** Greetings are live in the Convention app

Good morning Sage and Lisa -

Hearing good things already about the video greetings. You can see them by downloading the convention app through searching "UBCM" in the app store. Thanks to both of you for stick handling production on your end.

Best, Paul



## Patrucco, Ian MAH:EX

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**From:** Gardea, Daniela MAH:EX  
**Sent:** September 4, 2018 4:25 PM  
**To:** Grant, Lisa MAH:EX  
**Subject:** Re: eBinder

Perfect! This is what I needed/ thank you!

--

Daniela Gardea  
Ministerial Assistant to Minister of Municipal Affairs and Housing and responsible for Translink

On Sep 4, 2018, at 4:20 PM, Grant, Lisa MAH:EX <[Lisa.Grant@gov.bc.ca](mailto:Lisa.Grant@gov.bc.ca)> wrote:

Hi Daniela,  
I'm not sure which ebinder you are trying to access but are you using the new links Vanessa sent out last week? All the SharePoint links were updated on Friday so if it is from before Friday the link you were emailed would not work as it is connected to the old SharePoint.  
I've attached Vanessa's email with the new links, let me know if that is the one you were trying and if you still are not able to access and I will try and get some more info for you.  
Cheers,

**Lisa Grant**  
Administrative Assistant to the  
Honourable Selina Robinson  
Minister of Municipal Affairs and Housing  
Room 310, Parliament Buildings  
Office: 250-387-2283

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**From:** White, Christine MAH:EX  
**Sent:** Tuesday, September 4, 2018 3:54 PM  
**To:** Grant, Lisa MAH:EX  
**Cc:** Gardea, Daniela MAH:EX  
**Subject:** Fwd: eBinder

Lisa,  
Can you call VIP tech support to have them come in and set up the new SharePoint link to MAs? I guess it's not working. When they come Vanessa may need to be available to contact to get information from!  
Thanks,  
Christine

Sent from my iPhone

Begin forwarded message:

**From:** "Gardea, Daniela MAH:EX" <[Daniela.Gardea@gov.bc.ca](mailto:Daniela.Gardea@gov.bc.ca)>  
**Date:** September 4, 2018 at 3:51:48 PM PDT  
**To:** "White, Christine MAH:EX" <[Christine.White@gov.bc.ca](mailto:Christine.White@gov.bc.ca)>  
**Subject:** eBinder

Hi Christine,

My eBinder bookmark doesn't work :( Do you have an updated link to it you can send me?

--

**Daniela Gardea**

Ministerial Assistant

Minister of Municipal Affairs and Housing and responsible for Translink

T: (250) 356-0966

E: [daniela.gardea@gov.bc.ca](mailto:daniela.gardea@gov.bc.ca)

**Patrucco, Ian MAH:EX**

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**From:** Gardea, Daniela MAH:EX  
**Sent:** September 4, 2018 3:52 PM  
**To:** White, Christine MAH:EX  
**Subject:** eBinder

Hi Christine,

My eBinder bookmark doesn't work :( Do you have an updated link to it you can send me?

--

**Daniela Gardea**  
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Minister of Municipal Affairs and Housing and responsible for Translink  
T: (250) 356-0966  
E: [daniela.gardea@gov.bc.ca](mailto:daniela.gardea@gov.bc.ca)

**Patrucco, Ian MAH:EX**

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**From:** Gardea, Daniela MAH:EX  
**Sent:** September 4, 2018 9:30 AM  
**To:** Van Meer-Mass, Kate PREM:EX  
**Subject:** Re: Check In Today

Yes. I've accepted the calendar invite.

--

Daniela Gardea  
Ministerial Assistant to Minister of Municipal Affairs and Housing and responsible for Translink

On Sep 4, 2018, at 9:28 AM, Van Meer-Mass, Kate PREM:EX <[Kate.VanMeer-Mass@gov.bc.ca](mailto:Kate.VanMeer-Mass@gov.bc.ca)> wrote:

Hi Daniela,  
Can you do a quick call with Sarah and I this afternoon at 3 about the UBCM briefing for the MA's?  
Kate