

**From:** [Ashbourne, Craig MAH:EX](#)  
**To:** [XT:HLTH Ramsay, Shayne](#)  
**Cc:** [Henry, Molly MAH:EX](#)  
**Subject:** s.13; s.17  
  
**Date:** December 18, 2019 4:25:22 PM  
**Attachments:** [image001.png](#)  
[image002.png](#)  
s.13; s.17

---

Hi Shayne,  
Hoping that<sup>s.22</sup> you can share the attached with the team at the Housing  
s.13; s.17

approached MLA Brar to express their interest, so if you don't mind letting me know when your team has connected with them, I'll give him that update.

Take care,

Craig

Craig Ashbourne

Senior Ministerial Assistant

**Minister of Municipal Affairs and Housing and responsible for Translink**

C: 250-213-3187

E: [craig.ashbourne@gov.bc.ca](mailto:craig.ashbourne@gov.bc.ca)

---

**From:** Naidu, Mita

**Sent:** Tuesday, December 17, 2019 3:58 PM

**To:** Ashbourne, Craig MAH:EX

**Subject:** s.13; s.17

s.13; s.17

Hi Craig,

This is a proposal MLA Brar is hoping you can take a look at.

Some direction with regards to the Housing Hub would be great.

Best,

**Mita Naidu**

**| Constituency Assistant for Jagrup Brar, MLA for Surrey-Fleetwood |**

**| Unit 301A-15930 Fraser Hwy Surrey, BC V4N 0X8 |**

**| Ph: 604.501.3227 | Fax 604.501.3232 | E: [Mita.Naidu@leg.bc.ca](mailto:Mita.Naidu@leg.bc.ca) |**



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**From:** [Ashbourne, Craig MAH:EX](#)  
**To:** ["D"Eith, Bob":s.17](#)  
**Cc:** [Ducker, Jayne MAH:EX](#)  
**Subject:** FW: Event wrap & photos - Maple Ridge capital project event - Ridge Meadows Child Development Centre - Friday Dec. 13  
**Date:** December 13, 2019 1:00:45 PM  
**Attachments:** [IMG\\_1519.JPG](#)  
[IMG\\_1512.JPG](#)  
[IMG\\_1494.JPG](#)  
[IMG\\_1487.JPG](#)

---

Hi both,  
Sharing the attached photos from this morning's event – which I heard went well! Thanks to both of you for participating in the event on behalf of MSR.

Take care,

Craig

Craig Ashbourne

Senior Ministerial Assistant

**Minister of Municipal Affairs and Housing and responsible for Translink**

C: 250-213-3187

E: [craig.ashbourne@gov.bc.ca](mailto:craig.ashbourne@gov.bc.ca)

---

**From:** Rorison, Trish GCPE:EX

**Sent:** Friday, December 13, 2019 12:43 PM

**To:** Ashbourne, Craig MAH:EX ; Ducker, Jayne MAH:EX ; Henry, Molly MAH:EX

**Cc:** Mulholland, Lauren GCPE:EX ; Kilpatrick, Melanie GCPE:EX

**Subject:** Event wrap & photos - Maple Ridge capital project event - Ridge Meadows Child Development Centre - Friday Dec. 13

FYI

Photos are attached from the Maple Ridge event this morning, We'll will send one to Digital to accompany the NR.

Reports are that the event went well and Global News and Maple Ridge-Pitt Meadows News attended.

[Maple Ridge child centre gets \\$120K reno help](#), Maple Ridge-Pitt Meadows News, Dec. 13

Tweets:

@NeetuGarcha (Global News)

In Maple Ridge where @lisabeare and @BobDEithMRM just announced a community gaming grant of \$120,000 for the Ridge Meadows Child Development Centre after last year's flood destroyed their location on Dewdney Trunk Road. Multiple moves later, they have a new home. More @GlobalBC.

<https://twitter.com/NeetuGarcha/status/1205537737836650497>

phil melnychuk @philmelny (Maple Ridge-Pitt Meadows News)

#mapleridge MLAs announce \$120k for Ridge Meadows Child Development Centre renos after flood last year

<https://twitter.com/philmelny/status/1205537161883160577>

Maple Ridge-Pitt Meadows News @MapleRidgeNews

#MapleRidge child centre gets \$120K reno help dlvr.it/RLDwY9

<https://twitter.com/MapleRidgeNews/status/1205581036165271552>

Trish Rorison I Communications Director

B.C. Ministry of Municipal Affairs and Housing

Government Communications and Public Engagement

**Desk:** (778) 698-5398 | **Mobile:** (250) 880-2153

**From:** [Ashbourne, Craig MAH:EX](#)  
**To:** [Henry, Molly MAH:EX](#)  
**Subject:** FW: FOR REVIEW -- draft materials for 100 Mile House HousingHub announcement -- Dec. 19  
**Date:** December 18, 2019 2:43:06 PM  
**Attachments:** [QA\\_100MileHouse\\_Draft Dec17.docx](#)  
[NR\\_100 Mile House\\_Acquisition\\_Draft Dec 17.docx](#)

---

Will you give a heads up to the MLA's office on this?

Craig Ashbourne

Senior Ministerial Assistant

**Minister of Municipal Affairs and Housing and responsible for Translink**

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---

**From:** Harbord, Darren GCPE:EX

**Sent:** Wednesday, December 18, 2019 2:26 PM

**To:** Henry, Molly MAH:EX

**Cc:** Ashbourne, Craig MAH:EX ; Rorison, Trish GCPE:EX ; Butler, Liam GCPE:EX

**Subject:** FOR REVIEW -- draft materials for 100 Mile House HousingHub announcement -- Dec. 19

Hi Molly, for review, please see the attached draft materials for tomorrow's HousingHub announcement in 100 Mile House:

- NR – scheduled to go to regional media tomorrow at 1:30 p.m.
- KM/QAs

Thanks

**Darren Harbord** | Senior Public Affairs Officer

Government Communications and Public Engagement

Ministry of Municipal Affairs and Housing

Cell: 250 882-8518

**From:** [Ashbourne, Craig MAH:EX](#)  
**To:** [Rorison, Trish GCPE:EX](#); [D"souza, Pamela GCPE:EX](#)  
**Subject:** FW: FY20 NOVEMBER MINISTER ROBINSON'S MONTHLY TRANSACTIONS  
**Date:** December 4, 2019 1:38:28 PM  
**Attachments:** [Redlined NOVEMBER ROBINSON, SELINA.PDF](#)  
[image001.gif](#)

---

Forwarding as per below.

C

Craig Ashbourne

Senior Ministerial Assistant

**Minister of Municipal Affairs and Housing and responsible for Translink**

C: 250-213-3187

E: [craig.ashbourne@gov.bc.ca](mailto:craig.ashbourne@gov.bc.ca)

---

**From:** Laird, Patricia FIN:EX  
**Sent:** Wednesday, December 4, 2019 11:42 AM  
**To:** Ashbourne, Craig MAH:EX ; Henry, Molly MAH:EX  
**Cc:** White, Christine MAH:EX  
**Subject:** FY20 NOVEMBER MINISTER ROBINSON'S MONTHLY TRANSACTIONS

To: Ministerial Assistant

Administrative Co-ordinator

Enclosed please find the Minister's monthly transactions that have been redacted to remove items that require severing. If you hover over the text that shows the redaction with a red box around it, you will see why that information is being redacted. Please review the file for accuracy. If there is an item that you feel should be redacted please contact me via email by the 22<sup>nd</sup> day of the month for resolution/correction. If there are no edits to be made, we do not require a response at this time. Please share the package with your GCPE contact within 1 business day.

This email is a preliminary copy and approval will be required for the Quarterly release which will include this month and other months in the quarter.

Thank you and please give me a call if you have any questions.

Best regards,

Pat

Pat Laird

Ministry of Finance

Corporate Services Division

Executive Financial Clerk

Phone: 778 698-8590

**From:** [Ashbourne, Craig MAH:EX](#)  
**To:** [Robinson, Selina MAH:EX](#)  
**Subject:** FW: FYI: FINAL NR on 2050 Phase One Engagement  
**Date:** December 3, 2019 4:41:03 PM  
**Attachments:** [2019-12-04 Transport 2050 Phase One Engagement.pdf](#)

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Fyi on final version – going out tomorrow as below.

Craig Ashbourne

Senior Ministerial Assistant

**Minister of Municipal Affairs and Housing and responsible for Translink**

C: 250-213-3187

E: [craig.ashbourne@gov.bc.ca](mailto:craig.ashbourne@gov.bc.ca)

---

**From:** Mulholland, Lauren GCPE:EX

**Sent:** Tuesday, December 3, 2019 4:35 PM

**To:** Ashbourne, Craig MAH:EX

**Cc:** Henry, Molly MAH:EX ; Ducker, Jayne MAH:EX ; D'souza, Pamela GCPE:EX ; Rorison, Trish GCPE:EX

**Subject:** FYI: FINAL NR on 2050 Phase One Engagement

Hello Craig;

The attached news release from TransLink is going out at 11 am tomorrow morning.

Around the same time, TransLink will be releasing the Phase 1 report.

Lauren

**Lauren Mulholland**

Senior Public Affairs Officer

Government Communications and Public Engagement

Ministry of Municipal Affairs & Housing

**Cell:** 250 208-0410

**From:** [Ashbourne, Craig MAH:EX](#)  
**To:** [Krishna, Kaye MAH:EX](#); [Steves, Gregory OHCS:EX](#)  
**Cc:** [Henry, Molly MAH:EX](#)  
**Subject:** FW: Land Transfer Fw: Clinton Seniors Housing  
**Date:** December 16, 2019 9:33:38 AM  
**Attachments:** [image001.png](#)

---

Hi folks,

When possible, could staff please put together a brief answer and update on the status of this project that could be shared with MLA Tegart?

Thanks,

Craig

Craig Ashbourne

Senior Ministerial Assistant

**Minister of Municipal Affairs and Housing and responsible for Translink**

C: 250-213-3187

E: [craig.ashbourne@gov.bc.ca](mailto:craig.ashbourne@gov.bc.ca)

---

**From:** Pilon, Lori

**Sent:** Sunday, December 15, 2019 3:09 PM

**To:** Ashbourne, Craig MAH:EX

**Cc:** Krishna, Kaye MAH:EX ; Tegart, Jackie ; [pioneerservice@bcwireless.com](mailto:pioneerservice@bcwireless.com)

**Subject:** FW: Land Transfer Fw: Clinton Seniors Housing

Hello Craig,

I am following up on your email of June 18, 2019 below regarding the Seniors Housing project in Clinton. Could you please provide an update, and in particular confirm that the OIC and conveyance and issuing of the Crown Grant will be completed by December 31, 2019.

Thank you so much.

Best Regards,

Lori



**Lori Pilon**

Constituency Assistant

to MLA Jackie Tegart

Fraser Nicola

405 Railway Avenue, PO Box 279

Ashcroft, British Columbia V0K 1A0

Office: (250) 453-9726

Toll Free : 1 (877) 378-4802

---

**From:** Ashbourne, Craig MAH:EX [<mailto:Craig.Ashbourne@gov.bc.ca>]

**Sent:** Tuesday, June 18, 2019 10:44 AM

**To:** Tegart, Jackie s.17

**Cc:** Krishna, Kaye MAH:EX <[Kaye.Krishna@gov.bc.ca](mailto:Kaye.Krishna@gov.bc.ca)>

**Subject:** RE: Clinton Seniors Housing

Hi Jackie,

Thanks for following up – I've connected with staff on your questions, and have some updates for you.

1. Timelines for the completion of the archeological studies

s.13; s.16

s.13; s.16

- This was communicated to Mayor Swan and the Society in our last update on May 29<sup>th</sup>.
2. Timelines for the required environmental work
- The Society received approval from BC Housing to conduct the Environmental Site Assessment (ESA) and other due diligence items. s.13
- s.13
3. The group has been informed the OIC will be completed December 31, 2019. Can you please confirm?
- s.12; s.13
- s.12; s.13
- This was communicated to Mayor
- Swan and the Society on May 29<sup>th</sup>.
4. The group would like to know if they can order the units, so they can be ready to hit the ground running once the snow melts.
- s.13

Please let me know if you have any additional questions, or need further detail on anything above.

Take care,

Craig

Craig Ashbourne

Senior Ministerial Assistant

**Minister of Municipal Affairs and Housing and responsible for Translink**

C: 250-213-3187

E: [craig.ashbourne@gov.bc.ca](mailto:craig.ashbourne@gov.bc.ca)

---

**From:** Tegart, Jackie s.17

**Sent:** Friday, June 14, 2019 8:38 AM

**To:** Ashbourne, Craig MAH:EX <[Craig.Ashbourne@gov.bc.ca](mailto:Craig.Ashbourne@gov.bc.ca)>

**Cc:** Krishna, Kaye MAH:EX <[Kaye.Krishna@gov.bc.ca](mailto:Kaye.Krishna@gov.bc.ca)>

**Subject:** Clinton Seniors Housing

Craig

I appreciated the opportunity to meet with you, Kaye and Shane to discuss the timelines for this project. At our meeting in May, I understood I would be getting a schedule by the end of the week we met. I have not seen anything to date and was wondering if it was forwarded, and to what address.

I recently met with the Clinton Seniors Housing group. They were very disappointed to hear that we would miss one more window of opportunity to put shovels in the ground in 2019. s.13

s.13

They have the following questions which I would appreciate timely response to:



1. Timelines for the completion of the Archeology studies.
2. Timelines for the required Environmental work.
3. The group has been informed that the OIC will be completed Dec 31, 2019. Can you please confirm.
4. The group would like to know if they can order the units, so they can be ready to hit the ground running once the snow melts.

I look forward to hearing from you.

Regards

Jackie Tegart, MLA

Fraser Nicola

Caucus Chair, Official Opposition

405 Railway Ave.

Ashcroft, BC

V0K 1A0

Ph: 250-453-9726

Toll free: 1-877-378-4802

Email: [Jackie.Tegart.MLA@leg.bc.ca](mailto:Jackie.Tegart.MLA@leg.bc.ca)

**From:** [Ashbourne, Craig MAH:EX](#)  
**To:** [Ducker, Jayne MAH:EX](#)  
**Subject:** FW: MAH FOI report - current to December 10  
**Date:** December 10, 2019 11:41:59 AM  
**Attachments:** [MAH - FOI Activity.xlsx](#)

---

Craig Ashbourne  
Senior Ministerial Assistant  
**Minister of Municipal Affairs and Housing and responsible for Translink**  
C: 250-213-3187  
E: [craig.ashbourne@gov.bc.ca](mailto:craig.ashbourne@gov.bc.ca)

---

**From:** Forward, Nicole MAH:EX  
**Sent:** Tuesday, December 10, 2019 11:25 AM  
**To:** Ashbourne, Craig MAH:EX ; Gedney, Vanessa R MAH:EX ; Thomson, Lia MAH:EX ; Rorison, Trish GCPE:EX  
**Cc:** FOI Economy Sector MAH:EX ; Porcher, Elizabeth MAH:EX  
**Subject:** MAH FOI report - current to December 10

Hello,

Attached is the current weekly FOI report for review/today's teleconference at 1:30pm.

Thank you,

**Nicole Forward**

Senior Analyst, FOIPPA | Information Management and Strategic Initiatives  
Management Services Division

T: 778-698-7858 | E: [Nicole.forward@gov.bc.ca](mailto:Nicole.forward@gov.bc.ca)

**Providing services to:**

The Ministry of Municipal Affairs and Housing;  
The Ministry of Jobs, Trade and Technology;  
The Ministry of Labour; and  
The Ministry of Tourism, Arts and Culture.

**From:** [Ashbourne, Craig MAH:EX](#)  
**To:** [Spilker, Robyn FIN:EX](#); [Lawson, Liam FIN:EX](#); [Henry, Molly MAH:EX](#); [Marriott, Sarah GCPE:EX](#)  
**Subject:** FW: November 2019 Housing Market Dashboard  
**Date:** December 17, 2019 11:39:47 AM  
**Attachments:** [PO Housing Dashboard NOV Data 2019 12 17 FINAL NT.pdf](#)

---

Craig Ashbourne

Senior Ministerial Assistant

**Minister of Municipal Affairs and Housing and responsible for Translink**

C: 250-213-3187

E: [craig.ashbourne@gov.bc.ca](mailto:craig.ashbourne@gov.bc.ca)

---

**From:** Enemark, Gord OHCS:EX

**Sent:** Tuesday, December 17, 2019 11:07 AM

**To:** Ashbourne, Craig MAH:EX ; Brewster, Kevin AEST:EX ; Dawkins, Christina FIN:EX ; Faganello, Tara MAH:EX ; Grant, Nick MMHA:EX ; Harrington, Molly SDPR:EX ; Karen Hemmingson ; Krishna, Kaye MAH:EX ; Steves, Gregory OHCS:EX ; Upton, Debi L SDPR:EX ; Wood, Heather FIN:EX ; Wright, Don J. PREM:EX ; Little, Christine JTT:EX ; Robinson, Jon PREM:EX ; D'souza, Pamela GCPE:EX ; Meggs, Geoff PREM:EX ; Wanamaker, Lori FIN:EX ; Kennedy, Christine PREM:EX ; Mihlar, Fazil JTT:EX ; Rorison, Trish GCPE:EX

**Cc:** Allen, Michelle FIN:EX ; Corpe, Cimarron OHCS:EX ; Hawkshaw, Steve FIN:EX ; Miller, Amy PREM:EX ; Storen, Jackie JTT:EX ; Madani, David FIN:EX ; Mirza, Sadaf FIN:EX ; Norton, Jade JTT:EX ; Vickery, Elizabeth M JTT:EX ; Squires, Paul E PREM:EX ; Page, Doug OHCS:EX ; Kelly, Avery OHCS:EX ; Karp, David FIN:EX ; Rabinovitch, Hannah R OHCS:EX ; Holden, Virginia OHCS:EX

**Subject:** November 2019 Housing Market Dashboard

Latest Housing Dashboard. Note 2019 CMHC survey results for the primary rental market coming out in January 2020, which will be a welcome update.

Gord Enemark

A/Executive Director

Housing Policy Branch

BC Ministry of Municipal Affairs and Housing

Cell: 250 217 6130

**From:** [Ashbourne, Craig MAH:EX](#)  
**To:** [Henry, Molly MAH:EX](#)  
**Subject:** Fwd: CBC Online: Many former tent city residents in Nanaimo moved to modular housing. A year later, reaction in ...  
**Date:** December 15, 2019 7:44:27 AM

---

Sent from my Samsung Galaxy smartphone.

----- Original message -----

From: tno@gov.bc.ca  
Date: 2019-12-15 6:47 a.m. (GMT-08:00)  
To:  
Subject: CBC Online: Many former tent city residents in Nanaimo moved to modular housing. A year later, reaction in ...

CBC Online

15-Dec-2019 06:40

Copyright

<https://www.cbc.ca/news/canada/british-columbia/nanaimo-tent-city-one-year-later-1.5396163?cmp=rss>

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**From:** [Ashbourne, Craig MAH:EX](#)  
**To:** [Henry, Molly MAH:EX](#); [Marriott, Sarah GCPE:EX](#)  
**Subject:** Fwd: CKFR: Letnick - supportive housing petition  
**Date:** December 12, 2019 3:35:45 PM

---

s.13

Sent from my Samsung Galaxy smartphone.

----- Original message -----

From: tno@gov.bc.ca  
Date: 2019-12-12 2:41 p.m. (GMT-08:00)  
To:  
Subject: CKFR: Letnick - supportive housing petition

CKFR (Kelowna)

12-Dec-2019 14:03

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**From:** [Ashbourne, Craig MAH:EX](#)  
**To:** [Robinson, Selina MAH:EX](#)  
**Cc:** [Henry, Molly MAH:EX](#)  
**Subject:** Interesting thread here  
**Date:** December 12, 2019 12:28:43 PM

---

<https://twitter.com/ChrisWalkerCBC/status/1205204670895075329>

Craig Ashbourne

Senior Ministerial Assistant

**Minister of Municipal Affairs and Housing and responsible for Translink**

C: 250-213-3187

E: [craig.ashbourne@gov.bc.ca](mailto:craig.ashbourne@gov.bc.ca)

**From:** [Ashbourne, Craig MAH:EX](#)  
**To:** [Krishna, Kaye MAH:EX](#); [Faganello, Tara MAH:EX](#); [Steves, Gregory OHCS:EX](#); [Curtis, David MAH:EX](#)  
**Cc:** [Henry, Molly MAH:EX](#); [Ducker, Jayne MAH:EX](#)  
**Subject:** Mandate letter points  
**Date:** December 13, 2019 10:53:24 AM

---

Hi all,

The federal mandate letters are up – a few interesting points worth reviewing in both. I would appreciate it if staff could put together a note for MSR for January on any implications of new mandates on our files and work underway s.13; s.16  
s.13; s.16

<https://impact.canada.ca/en/challenges/housing-supply-challenge>

It's a shared mandate item for both of the ministers we connect directly with too.

Thanks,

Craig

Craig Ashbourne

Senior Ministerial Assistant

**Minister of Municipal Affairs and Housing and responsible for Translink**

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**From:** [Ashbourne, Craig MAH:EX](#)  
**To:** [Henry, Molly MAH:EX](#)  
**Subject:** Nice WTH article from valemount  
**Date:** December 15, 2019 9:19:17 AM

---

<https://www.therockymountaingoat.com/2019/12/new-shelter-for-women-children-in-valemount/>

Sent from my Samsung Galaxy smartphone.

**From:** [Ashbourne, Craig MAH:EX](#)  
**To:** [Steves, Gregory OHCS:EX](#)  
**Subject:** Not sure if you saw this  
**Date:** December 9, 2019 4:07:49 PM

---

Opinion: Manitoba's social housing plans follow failed examples  
<https://www.cbc.ca/news/canada/manitoba/opinion-manitoba-social-housing-kirsten-bernas-1.5387318>

Sent from my Samsung Galaxy smartphone.

**From:** Ashbourne, Craig MAH:EX  
**To:** Henry, David A FIN:EX; Henry, Molly MAH:EX; Rayner, Jena MAH:EX  
**Cc:** PREM Tech  
**Subject:** RE: Account for s.22 MAH:EX  
**Date:** December 16, 2019 12:25:11 PM

---

Yes please, account can be closed.

Craig Ashbourne

Senior Ministerial Assistant

**Minister of Municipal Affairs and Housing and responsible for Translink**

C: 250-213-3187

E: [craig.ashbourne@gov.bc.ca](mailto:craig.ashbourne@gov.bc.ca)

---

**From:** Henry, David A FIN:EX

**Sent:** Monday, December 16, 2019 11:49 AM

**To:** Ashbourne, Craig MAH:EX ; Henry, Molly MAH:EX ; Rayner, Jena MAH:EX

**Cc:** PREM Tech

**Subject:** Account for s.22 MAH:EX

**Importance:** High

Good morning,

OCIO has noted the below account has not been accessed for some time, does it need to be kept or can it be deleted?

**Office of the Premier MAH s.22**

**Ministerial Assistant Ministry of Municipal**

**Affairs and Housing TRUE 8/6/2019 13:06**

If it can be deleted:

Request – in addition to all services to be removed - for archive of mailbox. Request it to be placed on the archive share. (<\\sfp.idir.bcgov\S168\S68057\Archive>)

If you want to keep account active please advise and we will let OCIO know to do this.

Any questions/issues or assistance required don't hesitate to contact.

**David Henry**

**Service Manager**

Ministry of Finance | Offices of the Premier | Government House

@: [Prem.Tech@gov.bc.ca](mailto:Prem.Tech@gov.bc.ca) | #: 250-953-5151

**From:** [Ashbourne, Craig MAH:EX](#)  
**To:** [Naidu, Mita LASS:EX](#)  
**Subject:** s.13; s.17  
  
**Date:** December 18, 2019 4:23:01 PM  
**Attachments:** [image001.png](#)  
[image002.png](#)

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Thanks for forwarding this Mita.

I'll follow up with the Housing Hub folks and make sure this makes its way to them, so they can follow up directly with this group on this opportunity. I'll also ask that they let me know when they've connected so that you can let the MLA know.

Thanks,

Craig

Craig Ashbourne

Senior Ministerial Assistant

**Minister of Municipal Affairs and Housing and responsible for Translink**

C: 250-213-3187

E: [craig.ashbourne@gov.bc.ca](mailto:craig.ashbourne@gov.bc.ca)

---

**From:** Naidu, Mita

**Sent:** Tuesday, December 17, 2019 3:58 PM

**To:** Ashbourne, Craig MAH:EX

**Subject:** s.13; s.17

s.13; s.17

Hi Craig,

This is a proposal MLA Brar is hoping you can take a look at.

Some direction with regards to the Housing Hub would be great.

Best,

**Mita Naidu**

**|Constituency Assistant for Jagrup Brar, MLA for Surrey-Fleetwood|**

**|Unit 301A-15930 Fraser Hwy Surrey, BC V4N 0X8|**

**|Ph:604.501.3227|Fax 604.501.3232|E: [Mita.Naidu@leg.bc.ca](mailto:Mita.Naidu@leg.bc.ca)**



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**From:** [Ashbourne, Craig MAH:EX](#)  
**To:** ["Marissa Chan-Kent"; Henry, Molly MAH:EX](#)  
**Subject:** RE: Embargoed - Making Rental a Reality - The Residential Rental Tenure Zoning Tool Report  
**Date:** December 10, 2019 4:49:23 PM

---

Thanks Marissa – appreciate you sharing.  
Will take a look, and look forward to a chance to talk further next week.  
Take care,  
Craig  
Craig Ashbourne  
Senior Ministerial Assistant

**Minister of Municipal Affairs and Housing and responsible for Translink**

C: 250-213-3187

E: [craig.ashbourne@gov.bc.ca](mailto:craig.ashbourne@gov.bc.ca)

---

**From:** Marissa Chan-Kent

**Sent:** Tuesday, December 10, 2019 3:26 PM

**To:** Ashbourne, Craig MAH:EX ; Henry, Molly MAH:EX

**Subject:** Embargoed - Making Rental a Reality - The Residential Rental Tenure Zoning Tool Report  
Hey Craig & Molly,

I hope you're having a great start to your week and hopefully taking a bit of a breather after finishing session a couple weeks ago. I wanted to get in touch with both of you today and provide you with an embargoed copy of a report authored by the *Partners of Rental Housing*, a coalition of 8 organizations from the housing and business sector that want to see rental housing built in B.C. The report is entitled *Making Rental a Reality, The Residential Rental Tenure Zoning Tool and its Implications for Land Use Planning*, and it seeks to dispel common misconceptions with this policy tool, outline several concerns with the implementation of the policy to date, and provide potential solutions where RRTZ could be used to support rental growth. Also included are financial analyses to illustrate the impact of a successful redevelopment under RRTZ.  
I've attached a confidential copy of the report, the executive summary and media release. The official launch will follow tomorrow morning at 9:30 am.

Please let me know if you have any questions or would like to discuss any aspect of this report. Many thanks for your review of this work and I look forward to hearing your thoughts – hopefully when we meet next week.

Best Regards,

Marissa

**Marissa Chan-Kent** | Policy and Research Manager  
Urban Development Institute  
[mchan-kent@udi.org](mailto:mchan-kent@udi.org)  
Office: 604.661.3033  
Cell: 778.846.2549  
[udi.bc.ca](http://udi.bc.ca)

**From:** [Ashbourne, Craig MAH:EX](#)  
**To:** [White, Christine MAH:EX](#); [Ducker, Jayne MAH:EX](#)  
**Cc:** [Rayner, Jena MAH:EX](#)  
**Subject:** RE: FOR MSR SIGNATURE: Ministerial Order, Islands Trust Conservancy Board appointment.  
**Date:** December 20, 2019 9:59:34 AM  
**Attachments:** [image001.gif](#)

---

Approved to forward.

Craig Ashbourne

Senior Ministerial Assistant

**Minister of Municipal Affairs and Housing and responsible for Translink**

C: 250-213-3187

E: [craig.ashbourne@gov.bc.ca](mailto:craig.ashbourne@gov.bc.ca)

---

**From:** White, Christine MAH:EX

**Sent:** December 20, 2019 9:17 AM

**To:** Ducker, Jayne MAH:EX ; Ashbourne, Craig MAH:EX

**Cc:** Rayner, Jena MAH:EX

**Subject:** FW: FOR MSR SIGNATURE: Ministerial Order, Islands Trust Conservancy Board appointment.

Please review before we get sign off.

Thanks,

**Christine White**

Administrative Coordinator to the

Honourable Selina Robinson

Minister of Municipal Affairs and Housing

Room 310, Parliament Buildings

Cell: 250.812.8894 | Office: 778.974.6045



---

**From:** Pottery, Rebecca MAH:EX <[Rebecca.Pottery@gov.bc.ca](mailto:Rebecca.Pottery@gov.bc.ca)>

**Sent:** December 20, 2019 9:15 AM

**To:** Rayner, Jena MAH:EX <[Jena.Rayner@gov.bc.ca](mailto:Jena.Rayner@gov.bc.ca)>; White, Christine MAH:EX <[Christine.White@gov.bc.ca](mailto:Christine.White@gov.bc.ca)>

**Subject:** FOR MSR SIGNATURE: Ministerial Order, Islands Trust Conservancy Board appointment.

Hi Jena and Christine,

Attached for MSR signature is an MO appointing **Donald-Fraser Jeffery Clarke** to the **Islands Trust Conservancy Board**.

It is my understanding that the Minister's Office is aware of this MO.

There is urgency to have this appointment effective on **December 31, 2019**, so I kindly ask to have MSR signature as soon as possible.

Thank you so much.

Kindest regards,

**Rebecca Pottery | OIC Analyst**

*Ministry of Municipal Affairs & Housing | Community Policy & Legislation*

*800 Johnson Street, Victoria BC V8W 1N3*

*T: 778-974-4268 | E: [Rebecca.pottery@gov.bc.ca](mailto:Rebecca.pottery@gov.bc.ca)*

*Acknowledging that the land on which we live, work and play is within the traditional territories*

*of the*

*Lkwungen, Malahat, Pacheedaht, Scia'new, T'Sou-ke and WSÁNEC peoples.*

**From:** [Ashbourne, Craig MAH:EX](#)  
**To:** [Gedney, Vanessa R MAH:EX](#)  
**Cc:** [Ducker, Jayne MAH:EX](#); [Henry, Molly MAH:EX](#); [White, Christine MAH:EX](#); [Rayner, Jena MAH:EX](#); [Porcher, Elizabeth MAH:EX](#); [Hitchen, Daniel MAH:EX](#)  
**Subject:** RE: FOR RESPONSE | Population Certification for the Town of Ladysmith  
**Date:** December 19, 2019 4:34:12 PM

---

I think especially given the very small number of people in the change, it should be fine for DM to sign off on this in MSR's absence, and she can be updated at the next MC.

Thanks,

Craig

Craig Ashbourne

Senior Ministerial Assistant

**Minister of Municipal Affairs and Housing and responsible for Translink**

C: 250-213-3187

E: [craig.ashbourne@gov.bc.ca](mailto:craig.ashbourne@gov.bc.ca)

---

**From:** Gedney, Vanessa R MAH:EX <[Vanessa.Gedney@gov.bc.ca](mailto:Vanessa.Gedney@gov.bc.ca)>  
**Sent:** December 19, 2019 4:07 PM  
**To:** Ashbourne, Craig MAH:EX <[Craig.Ashbourne@gov.bc.ca](mailto:Craig.Ashbourne@gov.bc.ca)>  
**Cc:** Ducker, Jayne MAH:EX <[Jayne.Ducker@gov.bc.ca](mailto:Jayne.Ducker@gov.bc.ca)>; Henry, Molly MAH:EX <[Molly.Henry@gov.bc.ca](mailto:Molly.Henry@gov.bc.ca)>; White, Christine MAH:EX <[Christine.White@gov.bc.ca](mailto:Christine.White@gov.bc.ca)>; Rayner, Jena MAH:EX <[Jena.Rayner@gov.bc.ca](mailto:Jena.Rayner@gov.bc.ca)>; Porcher, Elizabeth MAH:EX <[Elizabeth.Porcher@gov.bc.ca](mailto:Elizabeth.Porcher@gov.bc.ca)>; Hitchen, Daniel MAH:EX <[Daniel.Hitchen@gov.bc.ca](mailto:Daniel.Hitchen@gov.bc.ca)>  
**Subject:** RE: FOR RESPONSE | Population Certification for the Town of Ladysmith

Further to:

**rom:** Edmondson, Marijke MAH:EX <[Marijke.Edmondson@gov.bc.ca](mailto:Marijke.Edmondson@gov.bc.ca)>  
**Sent:** December 19, 2019 4:04 PM  
**To:** Andrade, Ana MAH:EX <[Ana.Andrade@gov.bc.ca](mailto:Ana.Andrade@gov.bc.ca)>; Gedney, Vanessa R MAH:EX <[Vanessa.Gedney@gov.bc.ca](mailto:Vanessa.Gedney@gov.bc.ca)>  
**Cc:** Wilkins, Christina MAH:EX <[Christina.Wilkins@gov.bc.ca](mailto:Christina.Wilkins@gov.bc.ca)>; Porcher, Elizabeth MAH:EX <[Elizabeth.Porcher@gov.bc.ca](mailto:Elizabeth.Porcher@gov.bc.ca)>; Hitchen, Daniel MAH:EX <[Daniel.Hitchen@gov.bc.ca](mailto:Daniel.Hitchen@gov.bc.ca)>  
**Subject:** RE: ALERT - eApprovals Item ID: 1962 - Approved/Rejected - - Due 1/8/2020

Hi Ana, et al,



**From:** [Ashbourne, Craig MAH:EX](#)  
**To:** [Robinson, Selina MAH:EX](#)  
**Subject:** FW: Embargoed - Making Rental a Reality - The Residential Rental Tenure Zoning Tool Report  
**Date:** December 10, 2019 4:49:34 PM  
**Attachments:** [CONFIDENTIAL - Technical Report - Web.pdf](#)  
[Media Release - Make Rentals a Reality.pdf](#)  
[CONFIDENTIAL - Executive Summary - Web.pdf](#)

---

fyi

Craig Ashbourne

Senior Ministerial Assistant

**Minister of Municipal Affairs and Housing and responsible for Translink**

C: 250-213-3187

E: [craig.ashbourne@gov.bc.ca](mailto:craig.ashbourne@gov.bc.ca)

---

**From:** Marissa Chan-Kent

**Sent:** Tuesday, December 10, 2019 3:26 PM

**To:** Ashbourne, Craig MAH:EX ; Henry, Molly MAH:EX

**Subject:** Embargoed - Making Rental a Reality - The Residential Rental Tenure Zoning Tool Report  
Hey Craig & Molly,

I hope you're having a great start to your week and hopefully taking a bit of a breather after finishing session a couple weeks ago. I wanted to get in touch with both of you today and provide you with an embargoed copy of a report authored by the *Partners of Rental Housing*, a coalition of 8 organizations from the housing and business sector that want to see rental housing built in B.C. The report is entitled *Making Rental a Reality, The Residential Rental Tenure Zoning Tool and its Implications for Land Use Planning*, and it seeks to dispel common misconceptions with this policy tool, outline several concerns with the implementation of the policy to date, and provide potential solutions where RRTZ could be used to support rental growth. Also included are financial analyses to illustrate the impact of a successful redevelopment under RRTZ.

I've attached a confidential copy of the report, the executive summary and media release. The official launch will follow tomorrow morning at 9:30 am.

Please let me know if you have any questions or would like to discuss any aspect of this report. Many thanks for your review of this work and I look forward to hearing your thoughts – hopefully when we meet next week.

Best Regards,

Marissa

**Marissa Chan-Kent** | Policy and Research Manager  
Urban Development Institute  
[mchan-kent@udi.org](mailto:mchan-kent@udi.org)  
Office: 604.661.3033  
Cell: 778.846.2549  
[udi.bc.ca](http://udi.bc.ca)

This item is coming late because of workload pressures. This is a routine (annual) matter that is usually managed as an administrative matter; it has only very rarely dealt with directly by a Minister.

If it is physically signed in the new year, and is not back-dated, it will have no effect until 2021. As the briefing materials outline, the impact is not material, but does improve the accuracy to the annual population estimates.

Cheers, M.

---

**From:** Gedney, Vanessa R MAH:EX

**Sent:** December 19, 2019 3:13 PM

**To:** Ashbourne, Craig MAH:EX <[Craig.Ashbourne@gov.bc.ca](mailto:Craig.Ashbourne@gov.bc.ca)>

**Cc:** Ducker, Jayne MAH:EX <[Jayne.Ducker@gov.bc.ca](mailto:Jayne.Ducker@gov.bc.ca)>; Henry, Molly MAH:EX <[Molly.Henry@gov.bc.ca](mailto:Molly.Henry@gov.bc.ca)>; White, Christine MAH:EX <[Christine.White@gov.bc.ca](mailto:Christine.White@gov.bc.ca)>; Rayner, Jena MAH:EX <[Jena.Rayner@gov.bc.ca](mailto:Jena.Rayner@gov.bc.ca)>; Porcher, Elizabeth MAH:EX <[Elizabeth.Porcher@gov.bc.ca](mailto:Elizabeth.Porcher@gov.bc.ca)>; Hitchen, Daniel MAH:EX <[Daniel.Hitchen@gov.bc.ca](mailto:Daniel.Hitchen@gov.bc.ca)>

**Subject:** FOR RESPONSE | Population Certification for the Town of Ladysmith

Good afternoon, can you advise if MO's preference is that this wait until Minister's return or should DM sign-off obo? Staff have advised that this needs to be signed-off by December 31<sup>st</sup>. I have inquired what the impact will be should this not be signed off by then and will advise when I hear back.

**Issue:** The Town of Ladysmith has submitted census information from their boundary extension which brought additional parcels into the Town. As a result of the extension, an additional 4 residents now reside in the Town.

**SUMMARY:**

- **Following a municipal boundary extension, the Ministry requires the municipality to conduct a census in the area of extension to determine the population being added to the municipality.**
- **Municipal population is the basis for small community grants and for determining the number of votes and directors that the municipality is entitled to at the regional district Board.**
- **New population figures are established annually through the completion of "certificates for population determination" by the Minister or Deputy Minister. A certificate for the Town of Ladysmith is attached for the Deputy Minister or Assistant**

## **Deputy Minister to certify by signing.**

Note in eApp: The population determination outside of census years is not a legislative requirement, however some grants are based on population, and to have a fair distribution of grant funding the correct population should be applied and used. In order to change the population in between census years, a population determination certificate signed by the Minister (or delegated DM/ADM) is required.

<< File: 251319\_DM IBN\_Population Certification for the Town of Ladysmith.docx >> << File: Population Certification Determination Ladysmith December 13 2019.docx >> << File: Notification of Population Certification Letter - Ladysmith.docx >>

---

### **VANESSA R. GEDNEY**

#### **Director, Executive Operations**

Office of the Deputy Minister

Ministry of Municipal Affairs and Housing

6th Floor, 800 Johnson St | Victoria BC V8W 9N7

Office: 778.698.3472 | Cell: 250.361.5403 | Fax: 250.387.7973

<< OLE Object: Picture (Device Independent Bitmap) >>

Page 28 of 42

Withheld pursuant to/removed as

s.22; s.15

Page 29 of 42

Withheld pursuant to/removed as

s.15; s.22

**From:** Ashbourne, Craig MAH:EX  
**To:** Pilon, Lori LASS:EX  
**Cc:** Krishna, Kaye MAH:EX; Tegart, Jackie; pioneerservice@bcwireless.com  
**Subject:** RE: Land Transfer Fw: Clinton Seniors Housing  
**Date:** December 16, 2019 9:34:12 AM  
**Attachments:** image001.png

---

Thanks for reaching out Lori.

I'll look into this with staff and get back to you with an update shortly.

Take care,

Craig

Craig Ashbourne

Senior Ministerial Assistant

**Minister of Municipal Affairs and Housing and responsible for Translink**

C: 250-213-3187

E: [craig.ashbourne@gov.bc.ca](mailto:craig.ashbourne@gov.bc.ca)

---

**From:** Pilon, Lori

**Sent:** Sunday, December 15, 2019 3:09 PM

**To:** Ashbourne, Craig MAH:EX

**Cc:** Krishna, Kaye MAH:EX ; Tegart, Jackie ; pioneerservice@bcwireless.com

**Subject:** FW: Land Transfer Fw: Clinton Seniors Housing

Hello Craig,

I am following up on your email of June 18, 2019 below regarding the Seniors Housing project in Clinton. Could you please provide an update, and in particular confirm that the OIC and conveyance and issuing of the Crown Grant will be completed by December 31, 2019.

Thank you so much.

Best Regards,

Lori



**Lori Pilon**

Constituency Assistant

to MLA Jackie Tegart

Fraser Nicola

405 Railway Avenue, PO Box 279

Ashcroft, British Columbia V0K 1A0

Office: (250) 453-9726

Toll Free : 1 (877) 378-4802

---

**From:** Ashbourne, Craig MAH:EX [<mailto:Craig.Ashbourne@gov.bc.ca>]

**Sent:** Tuesday, June 18, 2019 10:44 AM

**To:** Tegart, Jackie <s.17

**Cc:** Krishna, Kaye MAH:EX <[Kaye.Krishna@gov.bc.ca](mailto:Kaye.Krishna@gov.bc.ca)>

**Subject:** RE: Clinton Seniors Housing

Hi Jackie,

Thanks for following up – I've connected with staff on your questions, and have some updates for you.

1. Timelines for the completion of the archeological studies

s.13; s.16

● s.13; s.16

● This was communicated to Mayor Swan and the Society in our last update on May 29<sup>th</sup>.

2. Timelines for the required environmental work

● The Society received approval from BC Housing to conduct the Environmental Site Assessment (ESA) and other due diligence items.s.13

s.13

3. The group has been informed the OIC will be completed December 31, 2019. Can you please confirm?

s.12; s.13

s.12; s.13

. This was communicated to Mayor

Swan and the Society on May 29<sup>th</sup>.

4. The group would like to know if they can order the units, so they can be ready to hit the ground running once the snow melts.

s.13

Please let me know if you have any additional questions, or need further detail on anything above.

Take care,

Craig

Craig Ashbourne

Senior Ministerial Assistant

**Minister of Municipal Affairs and Housing and responsible for Translink**

C: 250-213-3187

E: [craig.ashbourne@gov.bc.ca](mailto:craig.ashbourne@gov.bc.ca)

---

**From:** Tegart, Jackie<sup>s.17</sup>

**Sent:** Friday, June 14, 2019 8:38 AM

**To:** Ashbourne, Craig MAH:EX <[Craig.Ashbourne@gov.bc.ca](mailto:Craig.Ashbourne@gov.bc.ca)>

**Cc:** Krishna, Kaye MAH:EX <[Kaye.Krishna@gov.bc.ca](mailto:Kaye.Krishna@gov.bc.ca)>

**Subject:** Clinton Seniors Housing

Craig

I appreciated the opportunity to meet with you, Kaye and Shane to discuss the timelines for this project. At our meeting in May, I understood I would be getting a schedule by the end of the week we met. I have not seen anything to date and was wondering if it was forwarded, and to what address.

I recently met with the Clinton Seniors Housing group. They were very disappointed to hear that we would miss one more window of opportunity to put shovels in the ground in 2019.s.13

s.13

They have the following questions which I would appreciate timely response to:

1. Timelines for the completion of the Archeology studies.

2. Timelines for the required Environmental work.
3. The group has been informed that the OIC will be completed Dec 31, 2019. Can you please confirm.
4. The group would like to know if they can order the units, so they can be ready to hit the ground running once the snow melts.

I look forward to hearing from you.

Regards

Jackie Tegart, MLA

Fraser Nicola

Caucus Chair, Official Opposition

405 Railway Ave.

Ashcroft, BC

V0K 1A0

Ph: 250-453-9726

Toll free: 1-877-378-4802

Email: [Jackie.Tegart.MLA@leg.bc.ca](mailto:Jackie.Tegart.MLA@leg.bc.ca)



**From:** [Ashbourne, Craig MAH:EX](#)  
**To:** [FOI Economy Sector MAH:EX](#); [Ducker, Jayne MAH:EX](#)  
**Subject:** RE: New submission from FOI Request - Min Texts Nov 19  
**Date:** December 19, 2019 12:03:51 PM

---

s.13

Craig Ashbourne  
Senior Ministerial Assistant  
**Minister of Municipal Affairs and Housing and responsible for Translink**  
C: 250-213-3187  
E: [craig.ashbourne@gov.bc.ca](mailto:craig.ashbourne@gov.bc.ca)

---

**From:** FOI Economy Sector MAH:EX  
**Sent:** December 19, 2019 11:21 AM  
**To:** Ashbourne, Craig MAH:EX ; Ducker, Jayne MAH:EX  
**Cc:** FOI Economy Sector MAH:EX  
**Subject:** FW: New submission from FOI Request - Min Texts Nov 19

Hi Craig and Jayne,

Question for you: the IAO team for CITZ is wondering if the following request for MSR's text messages should be opened both in Citizen Services and MAH or if any potential text messages would just be on the MAH side (as Selina Robinson is Minister for both areas during the request period)

*Records of any and all text messages, slack messages, WhatsApp messages, and/or other SMS/messaging applications sent from or received by the Minister/Minister of State, in original conversation format from 11/01/2019 to 11/30/2019*

Not sure how things are delineated for the two Ministries at the Minister's Office level so seeking your insight. Let me know if you have any questions.

Thank you

**Joshua Galbraith**

**A/Senior FOI Analyst**  
**Information Management and Strategic Initiatives,**  
**Management Services Division**

**Ph:** 778 698-1314 - **e:** [Joshua.Galbraith@gov.bc.ca](mailto:Joshua.Galbraith@gov.bc.ca)

*Providing services to: The Ministry of Municipal Affairs and Housing, the Ministry of Jobs, Trade and Technology, the Ministry of Labour, and the Ministry of Tourism, Arts and Culture*

---

**From:** Bejcek, Ken CITZ:EX <[Ken.Bejcek@gov.bc.ca](mailto:Ken.Bejcek@gov.bc.ca)>  
**Sent:** December 19, 2019 10:41 AM  
**To:** FOI Economy Sector MAH:EX <[FOI.Inbox@gov.bc.ca](mailto:FOI.Inbox@gov.bc.ca)>  
**Subject:** FW: New submission from FOI Request - Min Texts Nov 19

Good morning,

Please see email below. Your thoughts on this would be appreciated, in terms of best approach.

Regards,

Ken

**Ken Bejcek** | Manager | Information Access Operations | Ministry of Citizens' Services  
**Ph:** 250 356-5702 | **m:** 250-514-2158 | **e:** [Ken.Bejcek@gov.bc.ca](mailto:Ken.Bejcek@gov.bc.ca) |  
**m:** PO Box 9569, Stn Prov Gov, Victoria BC V8W 9K1

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**From:** Craib, Patrick CITZ:EX <[Patrick.Craib@gov.bc.ca](mailto:Patrick.Craib@gov.bc.ca)>  
**Sent:** December 19, 2019 10:37 AM  
**To:** Bejcek, Ken CITZ:EX <[Ken.Bejcek@gov.bc.ca](mailto:Ken.Bejcek@gov.bc.ca)>  
**Subject:** FW: New submission from FOI Request - Min Texts Nov 19

Hello Ken –

Can you confirm with the MO that MAH can and is willing to respond on behalf of CTZ?  
P

**Patrick Craib** | Team Lead - Consolidated Intake | Information Access Operations  
Ministry of Citizens' Services | **Ph:** 250-387-7620 | **e:** [Patrick.Craib@gov.bc.ca](mailto:Patrick.Craib@gov.bc.ca)

---

**From:** Yonson, Neal CITZ:EX <[Neal.Yonson@gov.bc.ca](mailto:Neal.Yonson@gov.bc.ca)>  
**Sent:** December 19, 2019 10:22 AM  
**To:** Craib, Patrick CITZ:EX <[Patrick.Craib@gov.bc.ca](mailto:Patrick.Craib@gov.bc.ca)>  
**Cc:** Elbahir, Cindy CITZ:EX <[Cindy.Elbahir@gov.bc.ca](mailto:Cindy.Elbahir@gov.bc.ca)>  
**Subject:** RE: New submission from FOI Request - Min Texts Nov 19

Patrick,

Any chance for this one not to be opened with CTZ? Selina Robinson was acting minister during this period so It would simply be duplicating the MAH request.

**Neal Yonson** | Team Lead  
Central Team, Information Access Operations  
[neal.yonson@gov.bc.ca](mailto:neal.yonson@gov.bc.ca) | 778-698-2378

#### Request Records

##### Specific Records Requested:

Records of any and all text messages, slack messages, WhatsApp messages, and/or other SMS/messaging applications sent from or received by the Minister/Minister of State, in original conversation format

##### From:

11/01/2019

##### To:

11/30/2019

##### Preferred method of access to records:

Via Email

#### Ministry or Agency

##### Select Ministry or Agency

- Advanced Education, Skills and Training
- Agriculture
- Attorney General
- Children and Family Development
- Citizens' Services

- Education
- Energy, Mines and Petroleum Resources
- Environment and Climate Change Strategy
- Finance
- Forests, Lands, Natural Resource Operations and Rural Development
- Health
- Indigenous Relations and Reconciliation
- Jobs, Trade and Technology
- Labour
- Mental Health and Addictions
- Municipal Affairs and Housing
- Public Safety and Solicitor General
- Social Development and Poverty Reduction
- Tourism, Arts and Culture
- Transportation and Infrastructure

**From:** [Ashbourne, Craig MAH:EX](#)  
**To:** [White, Christine MAH:EX](#)  
**Cc:** [Laird, Patricia FIN:EX](#)  
**Subject:** RE: November PCARD  
**Date:** December 13, 2019 10:58:48 AM  
**Attachments:** [image001.gif](#)

---

Approved.

Craig Ashbourne

Senior Ministerial Assistant

**Minister of Municipal Affairs and Housing and responsible for Translink**

C: 250-213-3187

E: [craig.ashbourne@gov.bc.ca](mailto:craig.ashbourne@gov.bc.ca)

---

**From:** White, Christine MAH:EX  
**Sent:** Friday, December 13, 2019 10:55 AM  
**To:** Ashbourne, Craig MAH:EX  
**Cc:** Laird, Patricia FIN:EX  
**Subject:** RE: November PCARD

With attachments this time!

**Christine White**

Administrative Coordinator to the  
Honourable Selina Robinson  
Minister of Municipal Affairs and Housing  
Room 310, Parliament Buildings  
Cell: 250.812.8894 | Office: 778.974.6045



---

**From:** Laird, Patricia FIN:EX <[Patricia.Laird@gov.bc.ca](mailto:Patricia.Laird@gov.bc.ca)>  
**Sent:** December 13, 2019 10:51 AM  
**To:** White, Christine MAH:EX <[Christine.White@gov.bc.ca](mailto:Christine.White@gov.bc.ca)>  
**Subject:** RE: November PCARD

Hi Christine,

There is no spreadsheet attached to the email with the receipts.

Pat

---

**From:** White, Christine MAH:EX  
**Sent:** December 13, 2019 10:34 AM  
**To:** Ashbourne, Craig MAH:EX  
**Cc:** FIN FSA MIN OFF, FIN FSA MIN OFF FIN:EX; Laird, Patricia FIN:EX  
**Subject:** November PCARD

Hello,

Please find attached my November PCARD along with corresponding receipts.

Please review and reply all with approval.

Thank you,

**Christine White**

Administrative Coordinator to the  
Honourable Selina Robinson  
Minister of Municipal Affairs and Housing

Room 310, Parliament Buildings  
Cell: 250.812.8894 | Office: 778.974.6045



**From:** [Ashbourne, Craig MAH:EX](#)  
**To:** [White, Christine MAH:EX](#)  
**Cc:** [FIN FSA MIN OFF, FIN FSA MIN OFF FIN:EX](#); [Laird, Patricia FIN:EX](#)  
**Subject:** RE: October PCARD  
**Date:** December 13, 2019 10:58:04 AM  
**Attachments:** [image001.gif](#)

---

Approved, thanks.

Craig Ashbourne

Senior Ministerial Assistant

**Minister of Municipal Affairs and Housing and responsible for Translink**

C: 250-213-3187

E: [craig.ashbourne@gov.bc.ca](mailto:craig.ashbourne@gov.bc.ca)

---

**From:** White, Christine MAH:EX

**Sent:** Friday, December 13, 2019 10:24 AM

**To:** Ashbourne, Craig MAH:EX

**Cc:** FIN FSA MIN OFF, FIN FSA MIN OFF FIN:EX ; Laird, Patricia FIN:EX

**Subject:** October PCARD

Craig,

Please find attached to this email my October PCARD and corresponding receipts. Please review and approve by replying all.

Note: I am missing the receipt for the bag of Starbucks coffee I bought when I got the coffee maker.

Thank you,

**Christine White**

Administrative Coordinator to the

Honourable Selina Robinson

Minister of Municipal Affairs and Housing

Room 310, Parliament Buildings

Cell: 250.812.8894 | Office: 778.974.6045



**From:** Ashbourne, Craig MAH:EX  
**To:** White, Christine MAH:EX; FIN FSA MIN OFF. FIN FSA MIN OFF FIN:EX; Rayner, Jena MAH:EX  
**Subject:** RE: Scan of Travel Voucher-S.22  
**Date:** December 19, 2019 12:51:33 PM  
**Attachments:** image001.gif

---

Approved.

Craig Ashbourne

Senior Ministerial Assistant

**Minister of Municipal Affairs and Housing and responsible for Translink**

C: 250-213-3187

E: [craig.ashbourne@gov.bc.ca](mailto:craig.ashbourne@gov.bc.ca)

---

**From:** White, Christine MAH:EX  
**Sent:** December 19, 2019 12:49 PM  
**To:** FIN FSA MIN OFF, FIN FSA MIN OFF FIN:EX ; Rayner, Jena MAH:EX ; Ashbourne, Craig MAH:EX  
**Subject:** RE: Scan of Travel Voucher- S.22

Craig,

Can you please reply all with approval, sorry I approved and its over my limit.

Pat, thank you for fixing that.

Thanks,

**Christine White**

Administrative Coordinator to the

Honourable Selina Robinson

Minister of Municipal Affairs and Housing

Room 310, Parliament Buildings

Cell: 250.812.8894 | Office: 778.974.6045



---

**From:** FIN FSA MIN OFF, FIN FSA MIN OFF FIN:EX <[FINFSAMINOFF@gov.bc.ca](mailto:FINFSAMINOFF@gov.bc.ca)>

**Sent:** December 19, 2019 11:30 AM

**To:** Rayner, Jena MAH:EX <[Jena.Rayner@gov.bc.ca](mailto:Jena.Rayner@gov.bc.ca)>

**Cc:** White, Christine MAH:EX <[Christine.White@gov.bc.ca](mailto:Christine.White@gov.bc.ca)>

**Subject:** RE: Scan of Travel Voucher- S.22

Hi Jena and Christine

I removed the meals from the hotel amount claimed on the dates on the travel claim. There were two breakfasts at 10.00 per day. Also Christine I will need approval from the MA. You approved this travel claim and it is over your \$1,000 limit for expense authority.

You can get them to send me the approval by e-mail by replying to this one showing the travel claim number and Matt's name in the subject heading.

Thank you,

Pat

---

**From:** Rayner, Jena MAH:EX  
**Sent:** December 17, 2019 11:49 AM  
**To:** Laird, Patricia FIN:EX  
**Subject:** FW: Scan of Travel Voucher-S.22

Good Morning Pat.

Please see the last travel voucher for S.22

SO

apologies on the delay of getting this last MAH Eform to your offices.  
If you have any questions, please reach out.  
Thank you and Happy Holidays!

**Jena Rayner**

Administrative Assistant to the  
Honourable Selina Robinson  
Minister of Municipal Affairs and Housing  
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