

Hull, Kyle MAH:EX

From: Braman, Jonn MAH:EX
Sent: September 22, 2020 11:07 AM
To: Thompson, Patrick MAH:EX
Subject: FW: Review of Fire Services to UEL and UBC

Jonn Braman, Manager
University Endowment Lands

From: Jensen, Chris A MAH:EX
Sent: October 1, 2018 11:10 AM
To: Dong, Jodi MAH:EX ; Braman, Jonn MAH:EX
Subject: RE: Review of Fire Services to UEL and UBC

Please send the meeting request along when it comes through.

Thanks,
Chris

From: Dong, Jodi MAH:EX
Sent: Friday, September 28, 2018 8:18 AM
To: Braman, Jonn MAH:EX
Cc: Jensen, Chris A MAH:EX
Subject: Re: Review of Fire Services to UEL and UBC

Hi Jonn
Yes Chris is still the contact. He is back^{s.22}

Jodi

Sent from my mobile device. Please excuse typing errors.

On Sep 28, 2018, at 8:07 AM, Braman, Jonn MAH:EX <Jonn.Braman@gov.bc.ca> wrote:

Hi Chris:

Are you still the point person on the VFD contract file?^{s.13}

Cheers,

Jonn Braman, Manager
University Endowment Lands
Ministry of Municipal Affairs and Housing
(604) 660-1810 ext. 28

s.16; s.17

Page 002 of 113

Withheld pursuant to/removed as

s.16 ; s.17

Hull, Kyle MAH:EX

From: Jensen, Chris A MAH:EX
Sent: July 6, 2020 4:01 PM
To: Braman, Jonn MAH:EX
Subject: 2019_2020 UEL Population
Attachments: UEL 2019_20 Population .xlsx

Hi Jonn,

We're getting ready to calculate the annual UBC fire services invoice. Below and attached is last year's UEL population calculation, where 'current year' was 2018-19 and 'following year' was 2019-20.

Can you please review the UEL properties count and if needed update the count for 2019-20 and 2020-21. The count is based on June 1.

Can you please try to provide this information by July 15th?

Thank you,
Chris

UEL Population Calculation	
Housing type	2016 Census people/dwelling type (A)
Single-detached house	2.8
Semi-detached (townhouse)	2.7
Rowhouse	3
Apartment <5 stories	2.3
Apartment >5 stories	2.1

Chris Jensen

Senior Policy Analyst
Strategic Planning and Land Use
Ministry of Municipal Affairs and Housing
Tel: (778) 698-3316

UEL - 2019/20 Population

UEL Population Calculation		Current Year 19/20		Following Year 20/21	
	2016 Census people/dwelling type (A)	UEL Properties (B)	Population (A*B)	UEL Properties (C)	Population (A*C)
Housing type					
Single-detached house	2.8	442	1,238	442	1238
Semi-detached (townhouse)	2.7	70	189	70	189
Rowhouse	3	187	561	187	561
Apartment <5 stories	2.3	668	1,536	668	1536
Apartment >5 stories	2.1	220	462	220	462
Frat House Bedrooms	1	19	19	19	19
TOTAL			4,005		4,005

Hull, Kyle MAH:EX

From: McLean, Chris B MAH:EX
Sent: July 16, 2020 1:22 PM
To: karamjeet.heer@ubc.ca
Cc: Jensen, Chris A MAH:EX; chris.fay@ubc.ca; Chew, Debbie MAH:EX
Subject: Invoice FY21UBCF01 for Fire Protection Services Provided to UBC Neighbourhood Areas
Attachments: Invoice FY21UBCF01 UBC 2020-21.pdf

Hi Karamjeet,

Attached is Invoice FY21UBCF01 for Fire Protection Services Provided to UBC Neighbourhood Areas. Remittance advice is also provided on the invoice.

Please let me know if you have any questions.

Thanks,

Chris McLean, CPA
Manager Financial Planning and Reporting,
Ministry of Municipal Affairs and Housing
ph: 778-698-5488
Cell: 250-415-3437



Invoice #: FY21UBCF01

July 16, 2020

Karamjeet Heer
Comptroller, University of British Columbia
Finance Leadership Office, Room 680
1958 Main Mall
Vancouver, BC V6T 1Z2

Dear Karamjeet Heer:

Re: Invoice for Fire Protection Services Provided to UBC Neighbourhood Areas

In accordance with the UBC Neighbourhood Fire Services Contribution Agreement, the Ministry of Municipal Affairs and Housing is requesting payment of \$1,215,206 for expenditures incurred by the Government of British Columbia pertaining to fire services provided to the neighbourhood areas within the University of British Columbia for the period April 1st, 2020 through to March 31st, 2021.

Payment is due within 60 days of receipt of this invoice.

s.17

Should you require further information, please contact me at 778-698-5488.

Thank you,

Chris McLean
Manager, Financial Planning and Reporting
Management Services Division
Ministry of Municipal Affairs and Housing

Hull, Kyle MAH:EX

From: Braman, Jonn MAH:EX
Sent: July 7, 2020 10:12 AM
To: Jensen, Chris A MAH:EX
Subject: RE: 2019_2020 UEL Population

We have apt buildings under construction. Don't know when they will be finished at this point, but will have a better idea closer to the end of the year.

of houses stays the same (only so many parcels of land).

Jonn Braman, Manager
University Endowment Lands

From: Jensen, Chris A MAH:EX <Chris.Jensen@gov.bc.ca>
Sent: July 7, 2020 9:40 AM
To: Braman, Jonn MAH:EX <Jonn.Braman@gov.bc.ca>
Subject: RE: 2019_2020 UEL Population

s.17

The UBC fire services invoice is allocated based on the populations of UEL:UBC, so if UEL's population is lower than 4005 then UBC would pay a larger share of costs. But we can't just change to the 2016 census # because the formula to calculate UEL's population is in the fire services agreement. If there is an updated count of each housing type then we can update the population #.

The average # of people per home is census based so that can't change until the 2021 census stats are out.

Will keep the population at 4005 for this year. For next year do you want to add a few new homes that are under construction (single detached or apartment etc)?

Thanks,
Chris

s.17

From: Jensen, Chris A MAH:EX <Chris.Jensen@gov.bc.ca>
Sent: July 6, 2020 4:01 PM
To: Braman, Jonn MAH:EX <Jonn.Braman@gov.bc.ca>
Subject: 2019_2020 UEL Population

Hi Jonn,

We're getting ready to calculate the annual UBC fire services invoice. Below and attached is last year's UEL population calculation, where 'current year' was 2018-19 and 'following year' was 2019-20.

Can you please review the UEL properties count and if needed update the count for 2019-20 and 2020-21. The count is based on June 1.

Can you please try to provide this information by July 15th?

Thank you,
Chris

UEL Population Calculation		Current Year	
	2016 Census people/dwelling type (A)	UEL Properties (B)	Populati (A*B)
Housing type			
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Rowhouse	3	187	561
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Apartment >5 stories	2.1	220	462

Chris Jensen
Senior Policy Analyst
Strategic Planning and Land Use
Ministry of Municipal Affairs and Housing
Tel: (778) 698-3316

Hull, Kyle MAH:EX

From: McLean, Chris B MAH:EX
Sent: July 15, 2020 12:16 PM
To: Jensen, Chris A MAH:EX; Chew, Debbie MAH:EX
Subject: RE: Estimated Vancouver Fire Costs 2020/21 and 2021/22?
Attachments: UBC 2020-21_Fire_Services_Calc DRAFT.xlsx

Hi Chris,

Attached is the updated amount with the adjustment. I included the breakdown of how that adjustment was calculated on the tab.

Let me know if UBC has any questions for the amount.

Thanks,
Chris

From: Jensen, Chris A MAH:EX <Chris.Jensen@gov.bc.ca>
Sent: July 15, 2020 10:14 AM
To: McLean, Chris B MAH:EX <Chris.McLean@gov.bc.ca>; Chew, Debbie MAH:EX <Debbie.Chew@gov.bc.ca>
Subject: RE: Estimated Vancouver Fire Costs 2020/21 and 2021/22?

Hi Chris,

Attached is the draft UBC fire service invoice info.

Can you please review and add the adjustment. Then I'll send a draft back to UBC for them to check. If no comments, then the invoice amount can be finalized.

Cheers,
Chris

From: McLean, Chris B MAH:EX <Chris.McLean@gov.bc.ca>
Sent: July 7, 2020 2:09 PM
To: Jensen, Chris A MAH:EX <Chris.Jensen@gov.bc.ca>; Chew, Debbie MAH:EX <Debbie.Chew@gov.bc.ca>
Subject: RE: Estimated Vancouver Fire Costs 2020/21 and 2021/22?

Hi Chris,

The estimated costs for the Fire Services Agreement will be:

2020/21: \$7,720,000
2021/22: \$7,951,600

Can you please send us the updated 2020/21 population excel spreadsheet for UBC/UEL? We will need to use those percentage breakdowns and adjust for any overpayment from UBC in 2019/20 for the net invoice amount in 2020/21 similar to what was done last fiscal.

Thanks,
Chris

From: Jensen, Chris A MAH:EX <Chris.Jensen@gov.bc.ca>
Sent: July 6, 2020 4:42 PM
To: Chew, Debbie MAH:EX <Debbie.Chew@gov.bc.ca>
Cc: McLean, Chris B MAH:EX <Chris.McLean@gov.bc.ca>
Subject: Estimated Vancouver Fire Costs 2020/21 and 2021/22?

Hi Debbie,

The annual UBC fire services invoice is due to UBC by July 31st. Are you able to estimate the UBC/UEL fire services costs for the current fiscal and next fiscal. It would be appreciated if this could be provided by July 15th.

Thank you,
Chris

Chris Jensen
Senior Policy Analyst
Strategic Planning and Land Use
Ministry of Municipal Affairs and Housing
Tel: (778) 698-3316

Annual UBC Fire Services Costs

Current Year (2020/21)				Following Year (2021/22)			
	Population	% of total	Total Annual Costs	Population	% of total	Projected Total Annual Costs	
UBC Academic	64,469	79.0%	\$ 6,098,974	66,403	77.5%	\$ 6,162,870.52	
UBC Market Properties	13,130	16.1%	\$ 1,242,140	15,268	17.8%	\$ 1,417,024.94	
UEL	4,005	4.9%	\$ 378,886	4,005	4.7%	\$ 371,704.54	
Total	81,604	100.0%	\$ 7,720,000	85,676	100.0%	\$ 7,951,600.00	

COST INPUTS

2020/21 Budgeted Total Fire Services Costs

\$ 7,720,000

2021/22 Projected Total Fire Services Costs

\$ 7,951,600

UBC Market Properties 2020/21 adjusted payment

\$ 1,242,140
2019/20 Adjustment \$ 26,934
Net \$ 1,215,206

2019/20 Adjustment
2019/20 forecasted cost \$ 7,577,616
2019/20 actuals 7,408,039
variance \$ 169,577
2019/20 adjustment for UBC based on 15.9% population share \$ 26,934

Hull, Kyle MAH:EX

From: Fay, Christopher <chris.fay@ubc.ca>
Sent: July 14, 2020 10:48 AM
To: Jensen, Chris A MAH:EX
Subject: RE: UBC population - fire services
Attachments: UBC 2020-21_Fire_Services_Calc_FINAL_20200713.xlsx

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hi Chris,

Hope all’s well. Here’s UBC’s updated 20/21 and projected 21/22 population projections. Please let me know when you have the fire costs prepared and we can have a quick look before you send the invoice. It’d also be good to know if there are any adjustments from the 19/20 invoiced amount. Last but not least, this sheet doesn’t update the UEL population projections; we’ll leave that to you.

Let me know if you have any questions.

Much appreciated.

Chris.

From: Jensen, Chris A MAH:EX <Chris.Jensen@gov.bc.ca>
Sent: Monday, July 6, 2020 4:34 PM
To: Fay, Christopher <chris.fay@ubc.ca>
Subject: RE: UBC population - fire services

Hi Chris,

Please use the attached 2020_21 template. I had attached last year’s template to the previous email.

Thanks,
Chris

From: Jensen, Chris A MAH:EX
Sent: July 6, 2020 4:08 PM
To: Fay, Christopher <chrisfay@mail.ubc.ca>
Subject: UBC population - fire services

Hi Chris,

It’s been awhile since we’ve connected. How have you been?

Can you please complete the UBC population #s in the attached for the purposes of calculating the annual fire services invoice.

It would be appreciated if this can be completed by July 15th. Please let me know if you have any questions.

Thank you,
Chris

Chris Jensen
Senior Policy Analyst
Strategic Planning and Land Use
Ministry of Municipal Affairs and Housing
Tel: (778) 698-3316

Hull, Kyle MAH:EX

From: Fay, Christopher <chris.fay@ubc.ca>
Sent: October 14, 2020 10:40 AM
To: Jensen, Chris A MAH:EX
Subject: RE: UBC population - fire services

[EXTERNAL] This email came from an external source. Only open attachments or links that you are expecting from a known sender.

Hi Chris,

s.22

When we last talked we discussed whether MAH would be sending a letter asking UBC to renew our joint fire services contribution agreement. I’m just wondering if you have any new direction on that. Realizing, of course, that it’s an election period and there won’t be much to offer for a few weeks.

Let me know what you think. Thanks,

Chris

Chris Fay
Senior Manager, Strategic Policy
Campus + Community Planning
The University of British Columbia | Vancouver Campus
2210 West Mall | Vancouver BC - British Columbia | V6T1Z4 Canada
Phone 604 822 4169
chris.fay@ubc.ca | @ubc_candcp
<http://www.planning.ubc.ca>



From: Jensen, Chris A MAH:EX <Chris.Jensen@gov.bc.ca>
Sent: Wednesday, July 15, 2020 3:30 PM
To: Fay, Christopher <chris.fay@ubc.ca>
Subject: RE: UBC population - fire services

Sounds good Chris. Will do.

Best regards,
Chris

From: Fay, Christopher <chris.fay@ubc.ca>
Sent: July 15, 2020 3:18 PM
To: Jensen, Chris A MAH:EX <Chris.Jensen@gov.bc.ca>
Subject: Re: UBC population - fire services

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Thanks Chris. This calculation makes sense to else. Much appreciated. Please send the invoice when it’s ready to karamjeet.heer@ubc.ca (UBC’s new Comptroller) and CC me.

Have a good one,

Chris.

On Jul 15, 2020, at 12:37 PM, Jensen, Chris A MAH:EX <Chris.Jensen@gov.bc.ca> wrote:

Hi Chris,

Attached for your review is the draft invoice calculation for 2020/21.

The 2019/20 adjustment is \$26,934 UBC credit.

Please let me know if you have any questions.

Thanks,
Chris

From: Jensen, Chris A MAH:EX
Sent: July 15, 2020 10:21 AM
To: 'Fay, Christopher' <chris.fay@ubc.ca>
Subject: RE: UBC population - fire services

Hi Chris,

Yes, I'm doing well over here. Thanks for the data. I'll send back a draft once our finance staff have added the adjustment.

I connected with Jonn Braman about UEL's population. Status quo for this year, but the following year a new multi-family might start to see occupancy. Timing is uncertain at this point so an updated population projection for 2021/22 hasn't been added, but if there is occupancy on June 1 then it will be included in next year's calculation.

Cheers,
Chris

From: Fay, Christopher <chris.fay@ubc.ca>
Sent: July 14, 2020 10:48 AM
To: Jensen, Chris A MAH:EX <Chris.Jensen@gov.bc.ca>
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It would be appreciated if this can be completed by July 15th. Please let me know if you have any questions.

Thank you,
Chris

Chris Jensen
Senior Policy Analyst
Strategic Planning and Land Use
Ministry of Municipal Affairs and Housing
Tel: (778) 698-3316

<UBC 2020-21_Fire_Services_Calc DRAFT.xlsx>

UBC/UEL - 2020/21 Population

Note: These population calculations reflect the formula in the UBC Neighbourhoods Fire Contribution Agreement, dated October 2016

UBC Population Calculations

	Current Year (20/21) Population	Following Year (2021/22) Population
UBC Students (Annualized FTEs as of March 1, 2020)	50,608	52,126
UBC Faculty/Staff (FTEs as of November 1, 2019)	13,861	14,277
UBC Market Properties (as of June 1, 2020)	13,130	15,268
UEL (as of June 1, 2017)	4,005	4,005
TOTAL	81,604	85,676

UBC Market Properties Population Calculation		Current Year		Following Year	
	2016 Census people/dwelling type (A)	UBC Market Properties (B)	Population (A*B)	UBC Market Properties (C)	Population (A*C)
Housing type					
Single-detached house	2.8	0	0	0	0
Apartment in a building that has five or more storeys	2.1	3,196	6,712	3,793	7,965
Apartment or flat in a duplex	2.7	549	1,482	622	1,679
Apartment in a building that has fewer than five storeys	2.3	2,146	4,936	2,445	5,624
TOTAL			13,130		15,268

UEL Population Calculation		Current Year		Following Year	
	2016 Census people/dwelling type (A)	UEL Properties (B)	Population (A*B)	UEL Properties (C)	Population (A*C)
Housing type					
Single-detached house	2.8	442	1,238	442	1238
Semi-detached (townhouse)	2.7	70	189	70	189
Rowhouse	3	187	561	187	561
Apartment <5 stories	2.3	668	1,536	668	1536
Apartment >5 stories	2.1	220	462	220	462
Frat House Bedrooms	1	19	19	19	19
TOTAL			4,005		4,005

	Current Year (2020/21)			Following Year (2021/22)		
	Population	% of total	Total Annual Costs	Population	% of total	Projected Total Annual Costs
UBC Academic	64,469	79.0%	\$ -	66,403	77.5%	\$ -
UBC Market Properties	13,130	16.1%	\$ -	15,268	17.8%	\$ -
UEL	4,005	4.9%	\$ -	4,005	4.7%	\$ -
Total	81,604	100.0%	\$ -	85,676	100.0%	\$ -

COST INPUTS

2020/21 Budgeted Total Fire Services Costs

\$ - FOR COMPLETION

2021/22 Projected Total Fire Services Costs

\$ - FOR COMPLETION

UBC Market Properties 2020/21 adjusted payment

	\$ -
2019/20 Adjustment	
Net	\$ -

UBC/UEL - 2019/20 Population

Note: These population calculations reflect the formula in the UBC Neighbourhoods Fire Contribution Agreement, dated October 2016

UBC Population Calculations

	Current Year (19/20) Population	Following Year (20/21) Population Projection
UBC Students (FTEs as of March 1, 2019)	49,624	51,113
UBC Faculty/Staff (FTEs as of March 1, 2019)	14,906	15,353
UBC Market Properties (as of June 1, 2019)	12,941	14,801
UEL (as of June 1 2017)	4,005	4,005
TOTAL	81,476	85,272

13210

UBC Market Properties Population Calculation		Current Year		Following Year	
	2016 Census people/dwelling type (A)	UBC Market Properties (B)	Population (A*B)	UBC Market Properties (C)	Population (A*C)
Housing type					
Single-detached house	2.8	0	0	0	0
Apartment in a building that has five or more storeys	2.1	3,106	6,523	3,575	7,508
Apartment or flat in a duplex	2.7	549	1,482	618	1,669
Apartment in a building that has fewer than five storeys	2.3	2,146	4,936	2,445	5,624
TOTAL			12,941		14,801

UEL Population Calculation		Current Year		Following Year	
	2016 Census people/dwelling type (A)	UEL Properties (B)	Population (A*B)	UEL Properties (C)	Population (A*C)
Housing type					
Single-detached house	2.8	442	1,238	442	1238
Semi-detached (townhouse)	2.7	70	189	70	189
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Apartment <5 stories	2.3	668	1,536	668	1536
Apartment >5 stories	2.1	220	462	220	462
Frat House Bedrooms	1	19	19	19	19
TOTAL			4,005		4,005

	Current Year (19/20)			Following Year (20/21)		
	Population	% of total	Total Annual Costs	Population	% of total	Projected Total Annual Costs
UBC Academic	64,530	79.2%	\$ 6,001,566	66,466	77.9%	\$ 6,083,631
UBC Market Properties	12,941	15.9%	\$ 1,203,568	14,801	17.4%	\$ 1,354,735
UEL	4,005	4.9%	\$ 372,482	4,005	4.7%	\$ 366,578
Total	81,476	100.0%	\$ 7,577,616	85,272	100.0%	\$ 7,804,944

COST INPUTS

2019/20 Budgeted Total Fire Services Costs

\$ 7,577,616

2020/21 Projected Total Fire Services Costs

\$ 7,804,944

UBC Market Properties 2019/20 adjusted payment

2019/20 Payment	\$ 1,203,568
Less 2018/19 overpayment	\$ 14,894
Net	\$ 1,188,674

Annual UBC Fire Services Costs

Current Year (2020/21)				Following Year (2021/22)			
	Population	% of total	Total Annual Costs	Population	% of total	Projected Total Annual Costs	
UBC Academic	64,469	79.0%	\$ 6,098,974	66,403	77.5%	\$ 6,162,870.52	
UBC Market Properties	13,130	16.1%	\$ 1,242,140	15,268	17.8%	\$ 1,417,024.94	
UEL	4,005	4.9%	\$ 378,886	4,005	4.7%	\$ 371,704.54	
Total	81,604	100.0%	\$ 7,720,000	85,676	100.0%	\$ 7,951,600.00	

COST INPUTS

2020/21 Budgeted Total Fire Services Costs

\$ 7,720,000

2021/22 Projected Total Fire Services Costs

\$ 7,951,600

UBC Market Properties 2020/21 adjusted payment

\$ 1,242,140

2019/20 Adjustment \$ 26,934

Net \$ 1,215,206

2019/20 Adjustment

2019/20 forecasted cost

2019/20 actuals

variance

2019/20 adjustment for UBC based on 15.9% population share

\$ 7,577,616

7,408,039

\$ 169,577

\$ 26,934

UBC/UEL - 2020/21 Population

Note: These population calculations reflect the formula in the UBC Neighbourhoods Fire Contribution Agreement, dated October 2016

UBC Population Calculations

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TOTAL			13,130		15,268

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TOTAL			4,005		4,005

UBC/UEL - 2019/20 Population

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TOTAL			12,941		14,801

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Housing type	2016 Census people/dwelling type (A)	UEL Properties (B)	Population (A*B)	UEL Properties (C)	Population (A*C)
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Apartment <5 stories	2.3	668	1,536	668	1536
Apartment >5 stories	2.1	220	462	220	462
Frat House Bedrooms	1	19	19	19	19
TOTAL			4,005		4,005

	Current Year (19/20)			Following Year (20/21)		
	Population	% of total	Total Annual Costs	Population	% of total	Projected Total Annual Costs
UBC Academic	64,530	79.2%	\$ 6,001,566	66,466	77.9%	\$ 6,083,631
UBC Market Properties	12,941	15.9%	\$ 1,203,568	14,801	17.4%	\$ 1,354,735
UEL	4,005	4.9%	\$ 372,482	4,005	4.7%	\$ 366,578
Total	81,476	100.0%	\$ 7,577,616	85,272	100.0%	\$ 7,804,944

COST INPUTS

2019/20 Budgeted Total Fire Services Costs

\$ 7,577,616

2020/21 Projected Total Fire Services Costs

\$ 7,804,944

UBC Market Properties 2019/20 adjusted payment

2019/20 Payment	\$ 1,203,568
Less 2018/19 overpayment	\$ 14,894
Net	\$ 1,188,674

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From: [Dan Huang](#)
To: [Thompson, Patrick MAH:EX](#)
Cc: [Mackenzie Walker](#); [Laura Bernier](#); [Kelsea Korki](#)
Subject: UEL Service Highlights
Date: September 2, 2020 8:23:12 AM
Attachments: [image015.jpg](#)
[image016.png](#)
[image017.png](#)
[image018.png](#)
[image019.png](#)
[image020.png](#)
[image021.png](#)

[EXTERNAL] This email came from an external source. Only open attachments or links that you are expecting from a known sender.

Hi Patrick,

Please find attached Word versions of the 9 Draft Service Highlights for the UEL Governance Study. We have provided them in Word in order to make tracked changes easier, but will produce them in InDesign once the text has been agreed upon. We have put placeholders for images/maps as appropriate, and will be visiting UEL to take more site photos in the next few days.

We have also created a combined service highlight document for all 9 service highlights, but it was too big to e-mail. That said, keeping them separate at this point should help in your review process and tracking using the template that you have created.

Please let us know if you have any questions. Thank you for working with us to date through this unique and interesting project, we are looking forward for further discussion. Have a great day Patrick, talk to you soon.

Regards,
Dan

DAN HUANG, RPP, MCIP
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Living, working, and playing on the unceded territories of the Lekwungen and WSÁNEĆ peoples.

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From: [Thompson, Patrick MAH:EX](#)
To: [Braman, Jonn MAH:EX](#)
Cc: [Mark, Kamelli MAH:EX](#); [Emo, William MAH:EX](#)
Subject: *FOR UEL REVIEW (UEL Study - Remaining 7 draft Service Highlights)
Date: September 14, 2020 12:42:06 PM

Hi Jonn,

As you know, Urban Systems has been preparing a series of 9 Service Highlights for the UEL governance study. Once finalized, the plan is to share these resources with UEL community members.^{s.13}

UEL previously reviewed 2 drafts ^{s.13} have been updated by Urban. Drafts of the remaining 7 Highlights have prepared by Urban and reviewed my MAH (by myself, Rena Bindra, Marijke Edmondson and Brent Mueller).

I have consolidated MAH's internal comments, and highlighted some specific areas for confirmation by UEL (and Urban Systems). It would be helpful if UEL could review the facts and tone of each of the remaining 7 drafts, and share your feedback.

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******Ideally, if UEL could provide input (using tracked changes) during the next week, this will allow time for Urban to make edits and prepare a final version. In so doing, please feel free to send the reviewed Highlights back incrementally as you edit them (I will track versions and share them with Urban).

We really appreciate your help in completing and refining these key baseline materials. All questions are most welcome.

Thank you.
Patrick

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From: [Thompson, Patrick MAH:EX](#)
To: [Jensen, Chris A MAH:EX](#)
Subject: Re: Quick follow-up (UEL Governance Study) - Fire Services
Date: September 15, 2020 3:18:11 PM

Hi Chris,

Thanks so much for the prompt review (much appreciated!).

Patrick

From: Jensen, Chris A MAH:EX
Sent: September 15, 2020 11:20 AM
To: Thompson, Patrick MAH:EX
Subject: RE: Quick follow-up (UEL Governance Study) - Fire Services

Hi Patrick,

Looks good. Please see attached for a few suggested edits.

Cheers,
Chris

From: Thompson, Patrick MAH:EX <Patrick.Thompson@gov.bc.ca>
Sent: September 15, 2020 10:19 AM
To: Jensen, Chris A MAH:EX <Chris.Jensen@gov.bc.ca>
Subject: Re: Quick follow-up (UEL Governance Study) - Fire Services

Hi Chris,

Welcome back. If you happen to have any (high-level) comment on the page that I provided last week, that would be great.

I understand you had some past involvement with the Fire Services agreement with UBC. We just wanted to make sure there was nothing included in the Service Highlight that didn't reflect that arrangement.

Thanks,
Patrick

From: Jensen, Chris A MAH:EX
Sent: September 15, 2020 10:06:43 AM

To: Thompson, Patrick MAH:EX

Subject: RE: Quick follow-up (UEL Governance Study) - Fire Services

Hi Patrick,

Sorry for the delay in responding.^{s.22}
required.

Do you still need this info or it is no longer

Thanks,
Chris

From: Thompson, Patrick MAH:EX <Patrick.Thompson@gov.bc.ca>

Sent: September 8, 2020 3:41 PM

To: Jensen, Chris A MAH:EX <Chris.Jensen@gov.bc.ca>

Subject: Quick follow-up (UEL Governance Study) - Fire Services

Hi Chris,

I have a quick follow-up relating to the **UEL Governance Study**. Our Project Consultant (Urban Systems) is currently developing a series of nine 'Service Highlights' which describe the current services that are provided to the UEL community.

I understand (from Brent Mueller) that you may have had some earlier connection with the **Fire services agreement** (involving the City of Vancouver, UBC and the UEL).

From this lens, I wondered if you could take a quick scan of the attached (1-page)^{s.13}
^{s.13} (in particular, the 2 highlighted paragraphs). The goal is to highlight any flags, questions – or, where applicable, small additions.

We're doing our internal MAH review this week, so it would be great to connect with you about this as soon as possible (*please feel free to red-line any changes/questions on the attached, or we can arrange a quick call if it helps).

Much thanks,
Patrick

From: Jensen, Chris A MAH:EX <Chris.Jensen@gov.bc.ca>

Sent: May 13, 2020 8:57 AM

To: Thompson, Patrick MAH:EX <Patrick.Thompson@gov.bc.ca>

Subject: RE: *AGENDA/Materials – Joint Ministry Update (UEL Governance Study)

Hi Patrick,

I'm no longer going to be in the office tomorrow so I won't be able to attend this meeting.

Please let me know if you have any questions.

Cheers,
Chris

From: Thompson, Patrick MAH:EX <Patrick.Thompson@gov.bc.ca>
Sent: May 11, 2020 4:48 PM
To: Engleder, Christal PSSG:EX <Christal.Engleder@gov.bc.ca>; Farmer, Elena TRAN:EX <Elena.Farmer@gov.bc.ca>; Haberl, Kevin J FLNR:EX <Kevin.Haberl@gov.bc.ca>; Dusterhoft, Carrie AEST:EX <Carrie.Dusterhoft@gov.bc.ca>; Lizée, Yvette IRR:EX <Yvette.Lizee@gov.bc.ca>; Leece, Robert IRR:EX <Robert.Leece@gov.bc.ca>; Jensen, Chris A MAH:EX <Chris.Jensen@gov.bc.ca>; Mueller, Brent MAH:EX <Brent.Mueller@gov.bc.ca>; Lymburner, Ward C PSSG:EX <Ward.Lymburner@gov.bc.ca>
Cc: Dan Huang <dhuang@urbansystems.ca>; Emily Gray <egrav@urbansystems.ca>
Subject: *AGENDA/Materials – Joint Ministry Update (UEL Governance Study)

Hello everyone,

Please find attached the proposed **Agenda** for this Thursday's Joint Ministry call for the University Endowment Lands Services, Structure, and Governance Study.

For reference, an internal "**Roadmap**" document (1-page) is also attached to highlight the inter-Ministry roles as they relate to the UEL study.

We look forward to our discussion later this week.

Thank you.
Patrick

Patrick Thompson
Senior Planning Analyst • Local Government Division • Ministry of Municipal Affairs & Housing
Patrick.Thompson@gov.bc.ca
236.478.2344

From: [Jensen, Chris A MAH:EX](#)
To: [Jensen, Chris A MAH:EX](#); [Thompson, Patrick MAH:EX](#)
Subject: Conversation with Jensen, Chris A MAH:EX
Date: September 23, 2020 9:44:08 AM

Thompson, Patrick MAH:EX 9:37 AM:

Hi Chris - I have 2 quick questions about the Fire Service Agreement (UEL-UBC)

Thompson, Patrick MAH:EX 9:38 AM:

1. When was it signed (and is there a public copy available that I can share with our Project Consultant)?

Thompson, Patrick MAH:EX 9:38 AM:

2. Was MAH the signatory (or the Province)?

Jensen, Chris A MAH:EX 9:38 AM:

I'm about to head to a meeting. Will catch up after

Thompson, Patrick MAH:EX 9:38 AM:

Ok - thanks.

Jensen, Chris A MAH:EX 9:38 AM:

1. 1995

Jensen, Chris A MAH:EX 9:38 AM:

Province

Jensen, Chris A MAH:EX 9:41 AM:

Sorry, it was Muni affairs. Agreement sent

Thompson, Patrick MAH:EX 9:41 AM:

Good to know. Thanks for the quick response, Chris!

Jensen, Chris A MAH:EX 9:42 AM:

(y)

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From: [Thompson, Patrick MAH:EX](#)
To: [Marotz, Nicola MAH:EX](#)
Subject: FOR REVIEW (UEL Study: Service Highlights #3, 4, 7 and #9; Financial Administration section of #1)
Date: September 30, 2020 4:14:00 PM

Hi Nicola,

For your review and comment, please find attached the following 5 Service Highlights in connection with the UEL Study:

s.13

I recognize your limited window, and appreciate any time you can devote to reviewing these drafts. Please let me know how far you are able to get.

Thank you.
Patrick

Patrick Thompson
Senior Planning Analyst • Local Government Division • Ministry of Municipal Affairs & Housing
Patrick.Thompson@gov.bc.ca
236.478.2344

From: [Thompson, Patrick MAH:EX](#)
To: ["Dan Huang"](#)
Cc: [Mackenzie Walker](#)
Subject: FOR REVIEW/REVISION: UEL Study (*Final edited copies of Service Highlights #1, 3, 4, 6, 7, 8, 9)
Date: October 5, 2020 4:20:00 PM

Hi Dan,

Please find attached for Urban's review/revision the final edited copies of the following Service Highlights for the UEL Study:

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All questions/clarifications (and updates) would be most welcome.

Thank you.

Patrick

Patrick Thompson

Senior Planning Analyst • Local Government Division • Ministry of Municipal Affairs & Housing

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