

Page 01 of 74 to/à Page 06 of 74

Withheld pursuant to/removed as

s.12 ; s.13 ; s.16

## RE: For Rush Review: Monday Noon - Cabinet WG Wildfire Recovery - Lytton Update

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**From:** Faganello, Tara MUNI:EX <Tara.Faganello@gov.bc.ca>  
**To:** Grant, Sean MUNI:EX <Sean.Grant@gov.bc.ca>, Dann, Michelle MUNI:EX <Michelle.Dann@gov.bc.ca>, Bedford, Brian MUNI:EX <Brian.Bedford@gov.bc.ca>, Thompson, Patrick MUNI:EX <Patrick.Thompson@gov.bc.ca>, Tudhope, Dave R MUNI:EX <Dave.Tudhope@gov.bc.ca>, Andres, Lisa MUNI:EX <Lisa.Andres@gov.bc.ca>, Burleson, Ron MUNI:EX <Ron.Burleson@gov.bc.ca>  
**Cc:** Brooks, Jessica MUNI:EX <Jessica.Brooks@gov.bc.ca>, Andrade, Ana MUNI:EX <Ana.Andrade@gov.bc.ca>, Wilkins, Christina MUNI:EX <Christina.Wilkins@gov.bc.ca>, Nelson, Shirley D MUNI:EX <Shirley.Nelson@gov.bc.ca>  
**Sent:** October 4, 2021 12:47:40 PM PDT  
**Attachments:** MUNI CWGWR s.12; s.13; s.16 docx  
Thanks everyone, this is the version I have sent up to the DM for his consideration...will keep you posted...

---

**From:** Grant, Sean MUNI:EX <Sean.Grant@gov.bc.ca>  
**Sent:** October 4, 2021 11:05 AM  
**To:** Dann, Michelle MUNI:EX <Michelle.Dann@gov.bc.ca>; Bedford, Brian MUNI:EX <Brian.Bedford@gov.bc.ca>; Faganello, Tara MUNI:EX <Tara.Faganello@gov.bc.ca>; Thompson, Patrick MUNI:EX <Patrick.Thompson@gov.bc.ca>; Tudhope, Dave R MUNI:EX <Dave.Tudhope@gov.bc.ca>; Andres, Lisa MUNI:EX <Lisa.Andres@gov.bc.ca>; Burleson, Ron MUNI:EX <Ron.Burleson@gov.bc.ca>  
**Cc:** Brooks, Jessica MUNI:EX <Jessica.Brooks@gov.bc.ca>; Andrade, Ana MUNI:EX <Ana.Andrade@gov.bc.ca>; Wilkins, Christina MUNI:EX <Christina.Wilkins@gov.bc.ca>; Nelson, Shirley D MUNI:EX <Shirley.Nelson@gov.bc.ca>  
**Subject:** RE: For Rush Review: Monday Noon - Cabinet WG Wildfire Recovery - Lytton Update

Just a couple of edits and a comment.

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**From:** Dann, Michelle MUNI:EX <Michelle.Dann@gov.bc.ca>  
**Sent:** October 4, 2021 10:47 AM  
**To:** Bedford, Brian MUNI:EX <Brian.Bedford@gov.bc.ca>; Faganello, Tara MUNI:EX <Tara.Faganello@gov.bc.ca>; Thompson, Patrick MUNI:EX <Patrick.Thompson@gov.bc.ca>; Tudhope, Dave R MUNI:EX <Dave.Tudhope@gov.bc.ca>; Andres, Lisa MUNI:EX <Lisa.Andres@gov.bc.ca>; Burleson, Ron MUNI:EX <Ron.Burleson@gov.bc.ca>  
**Cc:** Grant, Sean MUNI:EX <Sean.Grant@gov.bc.ca>; Brooks, Jessica MUNI:EX <Jessica.Brooks@gov.bc.ca>; Andrade, Ana MUNI:EX <Ana.Andrade@gov.bc.ca>; Wilkins, Christina MUNI:EX <Christina.Wilkins@gov.bc.ca>; Nelson, Shirley D MUNI:EX <Shirley.Nelson@gov.bc.ca>  
**Subject:** RE: For Rush Review: Monday Noon - Cabinet WG Wildfire Recovery - Lytton Update

Some additional thoughts from Patrick and I.

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**From:** Bedford, Brian MUNI:EX <Brian.Bedford@gov.bc.ca>  
**Sent:** October 4, 2021 10:34 AM  
**To:** Faganello, Tara MUNI:EX <Tara.Faganello@gov.bc.ca>; Thompson, Patrick MUNI:EX <Patrick.Thompson@gov.bc.ca>; Tudhope, Dave R MUNI:EX <Dave.Tudhope@gov.bc.ca>; Andres, Lisa MUNI:EX <Lisa.Andres@gov.bc.ca>; Burleson, Ron MUNI:EX <Ron.Burleson@gov.bc.ca>  
**Cc:** Dann, Michelle MUNI:EX <Michelle.Dann@gov.bc.ca>; Grant, Sean MUNI:EX <Sean.Grant@gov.bc.ca>; Brooks, Jessica MUNI:EX <Jessica.Brooks@gov.bc.ca>; Andrade, Ana MUNI:EX <Ana.Andrade@gov.bc.ca>; Wilkins, Christina MUNI:EX <Christina.Wilkins@gov.bc.ca>; Nelson, Shirley D MUNI:EX <Shirley.Nelson@gov.bc.ca>  
**Subject:** RE: For Rush Review: Monday Noon - Cabinet WG Wildfire Recovery - Lytton Update

s.12; s.13; s.16

Regards,  
Brian

---

**From:** Faganello, Tara MUNI:EX <Tara.Faganello@gov.bc.ca>  
**Sent:** October 3, 2021 4:38 PM

**To:** Thompson, Patrick MUNI:EX <Patrick.Thompson@gov.bc.ca>; Tudhope, Dave R MUNI:EX <Dave.Tudhope@gov.bc.ca>; Andres, Lisa MUNI:EX <Lisa.Andres@gov.bc.ca>; Burleson, Ron MUNI:EX <Ron.Burleson@gov.bc.ca>

**Cc:** Dann, Michelle MUNI:EX <Michelle.Dann@gov.bc.ca>; Bedford, Brian MUNI:EX <Brian.Bedford@gov.bc.ca>; Grant, Sean MUNI:EX <Sean.Grant@gov.bc.ca>; Brooks, Jessica MUNI:EX <Jessica.Brooks@gov.bc.ca>; Andrade, Ana MUNI:EX <Ana.Andrade@gov.bc.ca>; Wilkins, Christina MUNI:EX <Christina.Wilkins@gov.bc.ca>; Nelson, Shirley D MUNI:EX <Shirley.Nelson@gov.bc.ca>

**Subject:** For Rush Review: Monday Noon - Cabinet WG Wildfire Recovery - Lytton Update

**Importance:** High

Hi All,

For the Cabinet Working Group on Wildfire Recovery (CWGWR)<sup>s.12: s.13; s.16</sup> we are providing a verbal update based on the attached word document Update Oct 7.

Please review by noon on Monday and send me any tracked changes you have. I have used various input documents that you all have provided but please make any necessary updates or changes.

s.12; s.13; s.16

Once I received your

comments I will forward to the DM for review.

Thank you,  
Tara

---

**From:** Thompson, Patrick MUNI:EX <Patrick.Thompson@gov.bc.ca>

**Sent:** October 1, 2021 5:05 PM

**To:** Faganello, Tara MUNI:EX <Tara.Faganello@gov.bc.ca>

**Cc:** Dann, Michelle MUNI:EX <Michelle.Dann@gov.bc.ca>; Andrade, Ana MUNI:EX <Ana.Andrade@gov.bc.ca>; Tudhope, Dave R MUNI:EX <Dave.Tudhope@gov.bc.ca>

**Subject:** Follow-up: Lytton (Confidential briefing from Ron Mattiussi)

Hi Tara,

Attached is a Confidential briefing from Ron Mattiussi, summarizing the context and critical issues that were discussed at the 11:30am call (he has also shared this with EMBC).

A couple of LGD items have been flagged (and are currently being worked on), including:

s.12; s.13; s.17

I hope this is helpful. Please let me know if there are any further questions or follow-ups from today.

Thanks,  
Patrick

Patrick Thompson

Director, Governances Services • Local Government Division • Ministry of Municipal Affairs

[Patrick.Thompson@gov.bc.ca](mailto:Patrick.Thompson@gov.bc.ca)

236.478.2344

## RE: Lytton finances

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From: Andres, Lisa MUNI:EX <Lisa.Andres@gov.bc.ca>  
To: Faganello, Tara MUNI:EX <Tara.Faganello@gov.bc.ca>, Bedford, Brian MUNI:EX <Brian.Bedford@gov.bc.ca>, Grant, Sean MUNI:EX <Sean.Grant@gov.bc.ca>  
Cc: Andrade, Ana MUNI:EX <Ana.Andrade@gov.bc.ca>  
Sent: October 6, 2021 1:39:45 PM PDT  
Attachments: image002.png  
Thanks Tara.

I will contact Camie and hopefully touch base with her soon.

s.16; s.17

Let me know if you need anything else or have any other questions.  
Thanks!

**Lisa Andres**  
Financial Officer  
Local Government Finance  
778-698-3249

---

**From:** Faganello, Tara MUNI:EX <Tara.Faganello@gov.bc.ca>  
**Sent:** October 6, 2021 12:10 PM  
**To:** Andres, Lisa MUNI:EX <Lisa.Andres@gov.bc.ca>; Bedford, Brian MUNI:EX <Brian.Bedford@gov.bc.ca>; Grant, Sean MUNI:EX <Sean.Grant@gov.bc.ca>  
**Cc:** Andrade, Ana MUNI:EX <Ana.Andrade@gov.bc.ca>  
**Subject:** RE: Lytton finances

Thanks Lisa, this is helpful. I heard from Ron Mattussui that Cammy Haggerty (sp?) is a financial officer and Jeremy Spencer the CFO with MNP consultants are assisting the Village. I don't have contact info, but you can probably google them. Perhaps they may be reachable for more info?

Might be good to get a sense at some point soon s.16; s.17  
s.16; s.17

s.16; s.17

MNP consultants may be able to answer.

Kind Regards,  
Tara

---

**From:** Andres, Lisa MUNI:EX <Lisa.Andres@gov.bc.ca>  
**Sent:** October 6, 2021 11:47 AM  
**To:** Faganello, Tara MUNI:EX <Tara.Faganello@gov.bc.ca>; Bedford, Brian MUNI:EX <Brian.Bedford@gov.bc.ca>; Grant, Sean MUNI:EX <Sean.Grant@gov.bc.ca>  
**Cc:** Andrade, Ana MUNI:EX <Ana.Andrade@gov.bc.ca>  
**Subject:** RE: Lytton finances

Hi Tara,

s.13; s.16; s.17

Conversation with Lauren from MFA  
s.13; s.16; s.17

• Questions from MFA  
s.13; s.16; s.17

s.13; s.16; s.17

Hope this information is helpful. Please let me know if you have any other questions, or require more information.

**Lisa Andres**  
Financial Officer  
Local Government Finance  
778-698-3249

---

**From:** Faganello, Tara MUNI:EX <[Tara.Faganello@gov.bc.ca](mailto:Tara.Faganello@gov.bc.ca)>  
**Sent:** October 5, 2021 4:50 PM  
**To:** Andres, Lisa MUNI:EX <[Lisa.Andres@gov.bc.ca](mailto:Lisa.Andres@gov.bc.ca)>; Bedford, Brian MUNI:EX <[Brian.Bedford@gov.bc.ca](mailto:Brian.Bedford@gov.bc.ca)>; Grant, Sean MUNI:EX <[Sean.Grant@gov.bc.ca](mailto:Sean.Grant@gov.bc.ca)>  
**Cc:** Andrade, Ana MUNI:EX <[Ana.Andrade@gov.bc.ca](mailto:Ana.Andrade@gov.bc.ca)>  
**Subject:** RE: Lytton finances

Thank you!

---

**From:** Andres, Lisa MUNI:EX <[Lisa.Andres@gov.bc.ca](mailto:Lisa.Andres@gov.bc.ca)>  
**Sent:** October 5, 2021 3:23 PM  
**To:** Faganello, Tara MUNI:EX <[Tara.Faganello@gov.bc.ca](mailto:Tara.Faganello@gov.bc.ca)>; Bedford, Brian MUNI:EX <[Brian.Bedford@gov.bc.ca](mailto:Brian.Bedford@gov.bc.ca)>; Grant, Sean MUNI:EX <[Sean.Grant@gov.bc.ca](mailto:Sean.Grant@gov.bc.ca)>  
**Cc:** Andrade, Ana MUNI:EX <[Ana.Andrade@gov.bc.ca](mailto:Ana.Andrade@gov.bc.ca)>  
**Subject:** RE: Lytton finances

Hi Tara,

I have reached out to Lytton, TNRD and MFA to start discussions on Lytton's finances and potential borrowing. I have not had a chance to talk with anyone today, hopefully I will have more to report on tomorrow. As promised, below is a list of immediate funding sources for Lytton to fund operational shortfall.

- Borrowing under s. 13(6) of the Emergency Program Act
  - Requires bylaw by council, approval of Inspector, and ratification of the Minister
  - No requirement for elector approval
  - Local state of emergency must be in place
  - Need support from TNRD and MFA to backstop the borrowing with a Security Issue bylaw
- Revenue anticipation borrowing (s.177 CC)
  - Requires bylaw by council. Electoral approval not required.
  - Purpose is to meet current lawful expenditures
  - Would need confirmation of tax receipts to determine outstanding revenue that can be borrowed against
  - Requirements to pay the balance by the end of the calendar year. Though, could be extended by a year with a special regulation under s.191.1 CC.
  - No need for support from TNRD or MFA
  - However, any financial institution will likely want some form of guarantee before they extend credit.
- Using surplus (no restrictions)
- Borrowing from Reserve Funding
  - Borrow from reserves to cover operational shortfall in the year
  - Would require a regulation under s.191.2 CC

- Using COVID-19 Restart Money<sup>s.16; s.17</sup>
    - While s.35 of the Local Government Grants Reg (BC Reg 221/95), which authorize the Restart Funding, limits the use of funds to a prescribed list, the list is not legally all inclusive. Thus, funds may be used more broadly.
  - Provincial funding:
    - Funding provided through EMBC / DFA
- s.12

Please let me know if you have any questions, or require more information.

Thank you,

**Lisa Andres**

Financial Officer  
Local Government Finance  
778-698-3249

---

**From:** Andres, Lisa MUNI:EX

**Sent:** October 5, 2021 8:23 AM

**To:** Faganello, Tara MUNI:EX <[Tara.Faganello@gov.bc.ca](mailto:Tara.Faganello@gov.bc.ca)>; Bedford, Brian MUNI:EX <[Brian.Bedford@gov.bc.ca](mailto:Brian.Bedford@gov.bc.ca)>; Grant, Sean MUNI:EX <[Sean.Grant@gov.bc.ca](mailto:Sean.Grant@gov.bc.ca)>

**Cc:** Andrade, Ana MUNI:EX <[Ana.Andrade@gov.bc.ca](mailto:Ana.Andrade@gov.bc.ca)>

**Subject:** RE: Lytton finances

Hi Tara

Thank you. Yes I will let Lytton know that are here and willing to help where we can and that Ministry is looking to see what we can do for them in the short and long term. Not sure how much of the information I will be able to gather in one week (I assume Lytton is busy), but for the Cabinet WGs<sup>s.12; s.13; s.16</sup> I can provide you with some points on immediate sources of funds for Lytton.

Let me know if you need anything or have any questions.

**Lisa Andres**

Financial Officer  
Local Government Finance  
778-698-3249

---

**From:** Faganello, Tara MUNI:EX <[Tara.Faganello@gov.bc.ca](mailto:Tara.Faganello@gov.bc.ca)>

**Sent:** October 1, 2021 5:17 PM

**To:** Bedford, Brian MUNI:EX <[Brian.Bedford@gov.bc.ca](mailto:Brian.Bedford@gov.bc.ca)>; Grant, Sean MUNI:EX <[Sean.Grant@gov.bc.ca](mailto:Sean.Grant@gov.bc.ca)>; Andres, Lisa MUNI:EX <[Lisa.Andres@gov.bc.ca](mailto:Lisa.Andres@gov.bc.ca)>

**Cc:** Andrade, Ana MUNI:EX <[Ana.Andrade@gov.bc.ca](mailto:Ana.Andrade@gov.bc.ca)>

**Subject:** RE: Lytton finances

Thanks all, Lisa when speaking with Lytton we really need to emphasize that the Province/Muni is here to help. i.e. in the short term we need to get a plan together of how they will be supported in funding operations (with EMBC/DFA or other provincial assistance) and in the longer term a plan for financing the rebuild. Want them to have assurances,<sup>s.16</sup>  
s.16 Yes Sean I like your ideas on funding...

We are heading into the Cabinet WG<sup>s.12; s.13; s.16</sup> so if you could provide me an update before then even if verbal on what you've been able to find out that would be great?

---

**From:** Bedford, Brian MUNI:EX <[Brian.Bedford@gov.bc.ca](mailto:Brian.Bedford@gov.bc.ca)>

**Sent:** October 1, 2021 4:09 PM

**To:** Grant, Sean MUNI:EX <[Sean.Grant@gov.bc.ca](mailto:Sean.Grant@gov.bc.ca)>; Andres, Lisa MUNI:EX <[Lisa.Andres@gov.bc.ca](mailto:Lisa.Andres@gov.bc.ca)>

**Cc:** Faganello, Tara MUNI:EX <[Tara.Faganello@gov.bc.ca](mailto:Tara.Faganello@gov.bc.ca)>

**Subject:** RE: Lytton finances

Thank you both.

I've asked Ron to track down the actual cost that is of concern here.

Sean – your suggestion of Restart funds may be the best path forward but time will tell and Lisa work will be informative for this and for the broader Lytton rebuild/recovery question.

Cheers,  
Brian

---

**From:** Grant, Sean MUNI:EX <[Sean.Grant@gov.bc.ca](mailto:Sean.Grant@gov.bc.ca)>  
**Sent:** October 1, 2021 4:00 PM  
**To:** Andres, Lisa MUNI:EX <[Lisa.Andres@gov.bc.ca](mailto:Lisa.Andres@gov.bc.ca)>  
**Cc:** Bedford, Brian MUNI:EX <[Brian.Bedford@gov.bc.ca](mailto:Brian.Bedford@gov.bc.ca)>; Faganello, Tara MUNI:EX <[Tara.Faganello@gov.bc.ca](mailto:Tara.Faganello@gov.bc.ca)>  
**Subject:** RE: Lytton finances

Thanks Lisa,

This looks like a great proposal. Let me know if you need any staff assistance with your work.

Thanks again,

Sean

---

**From:** Andres, Lisa MUNI:EX <[Lisa.Andres@gov.bc.ca](mailto:Lisa.Andres@gov.bc.ca)>  
**Sent:** October 1, 2021 3:33 PM  
**To:** Faganello, Tara MUNI:EX <[Tara.Faganello@gov.bc.ca](mailto:Tara.Faganello@gov.bc.ca)>  
**Cc:** Grant, Sean MUNI:EX <[Sean.Grant@gov.bc.ca](mailto:Sean.Grant@gov.bc.ca)>; Bedford, Brian MUNI:EX <[Brian.Bedford@gov.bc.ca](mailto:Brian.Bedford@gov.bc.ca)>  
**Subject:** RE: Lytton finances

Hi Tara,

Yes, as Sean mentioned I am the Branch contact on the Lytton file. I can definitely get some financial information to you.

From what I understand Lytton's systems and records are in poor shape so they may not have all this information but I will attempt to collect the following:

- What are the current financial pressures facing Lytton (operations and Capital). Can we get a scope on the amounts and timing of their obligations (next month, next quarter, next year)
- What is the current state of Lytton's finance's.
  - From the most recent financial statements (Cash and Investments, Debt Liabilities, and normal annual revenues and operational expenditures)
- What is the state of Lytton's tax/fee collections?
  - What percentage of such revenues have been collected and what is outstanding.
  - What has been remitted to other public authorities
  - What are Lytton's current monthly expenditures (after the fire). s.13; s.16; s.17  
s.13; s.16; s.17
- What will Lytton do with uncollected taxes at year ends. s.13; s.16; s.17
- What are the potential funding sources to address Lytton's revenue shortfalls:
  - Borrowing under section 13(6) of the *Emergency Protection Act* s.13; s.16; s.17  
s.13; s.16; s.17
  - Revenue Anticipation Borrowing to fund current operational expenditures s.13; s.16; s.17  
s.13; s.16; s.17
  - Access to existing cash and investments (including the COVID-19 Restart funding)
  - Other source of provincial funding from (funding from EMBC or potentially from a one-off Grant)
- For approval processes, we will provide the normal approval process for access to different funding sources  
s.13; s.16; s.17



- What are the spillovers to other public authorities (tax remittances). I have already attended a meeting with Duncan Jillings from FIN, s.16
- As for tax sale. Lytton did not run a tax sale this year because there was effectively no logistics to do a tax sale. So, we have time to address this.

s.13; s.16

s.13; s.16 Under the Regional Economic Operations Branch, FLNRORD operates the "Community Transition Services" that helps smaller communities transition through economic hardship. s.13; s.16  
 s.13; s.16 s.16  
 s.16 It will be interesting to see what happens with all of this..

I will attempt to provide you with a consolidated report on these findings by end of next week (end of day, Friday, October 8).

Please let me know if this works for you, or if you have any other questions or require more information.

Thank you,

**Lisa Andres**  
 Financial Officer  
 Local Government Finance  
 778-698-3249

---

**From:** Grant, Sean MUNI:EX <[Sean.Grant@gov.bc.ca](mailto:Sean.Grant@gov.bc.ca)>  
**Sent:** October 1, 2021 12:54 PM  
**To:** Faganello, Tara MUNI:EX <[Tara.Faganello@gov.bc.ca](mailto:Tara.Faganello@gov.bc.ca)>  
**Cc:** Andres, Lisa MUNI:EX <[Lisa.Andres@gov.bc.ca](mailto:Lisa.Andres@gov.bc.ca)>  
**Subject:** RE: Lytton

Lisa Andres is the Branch Liaison on the Lytton file (though, my understanding is that GSB is the operational lead). Lisa, if you require and assistance on this request please let me know, and I will be happy to help you.

s.13

s.13

Sean

---

**From:** Faganello, Tara MUNI:EX <[Tara.Faganello@gov.bc.ca](mailto:Tara.Faganello@gov.bc.ca)>  
**Sent:** October 1, 2021 12:37 PM  
**To:** Grant, Sean MUNI:EX <[Sean.Grant@gov.bc.ca](mailto:Sean.Grant@gov.bc.ca)>; Letawske, Kevan MUNI:EX <[Kevan.Letawske@gov.bc.ca](mailto:Kevan.Letawske@gov.bc.ca)>; Craig, Joshua MUNI:EX <[Joshua.Craig@gov.bc.ca](mailto:Joshua.Craig@gov.bc.ca)>  
**Subject:** Lytton

Hi

Who is our lead from LG finance on Lytton? s.16

Can you lay

out the approval process we'd have to go thru to approve some emergency financings s.12; s.13; s.16  
In an email is fine.

Thanks

T

*Tara Faganello, BA, CPA*  
Assistant Deputy Minister  
Local Government Division  
Ministry of Municipal Affairs  
250-356-6575  
She/Her

*Every Woman and Child Matters*  
*Honouring and respecting the legacies of the missing*

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Withheld pursuant to/removed as

s.12 ; s.13 ; s.16 ; s.17

## FW: Lytton tax impact

---

From: Grant, Sean MUNI:EX <Sean.Grant@gov.bc.ca>  
To: Bedford, Brian MUNI:EX <Brian.Bedford@gov.bc.ca>  
Sent: October 22, 2021 4:00:38 PM PDT  
s.22

s.16; s.17

Lisa is getting tax collection data from Lytton, so we can better understand their cash position. s.16; s.17  
s.16; s.17

Based on their 2019 financial statements, the municipality raises about \$370K in municipal taxes and a further \$370k in fees. That is about \$740k per year. Let's assume one-third is non-collectable. That's roughly about \$250k per year. Times three years, that would equal about \$750K in one-time funding for the municipality. In addition to \$350k annually in Small Community Grants, this should provide them enough operational funding during a three transitional period. After that, we should have a clearer picture of where Lytton is.

Just my two bits. We can discuss this in greater detail on Monday.

Sean

---

**From:** Andres, Lisa MUNI:EX <Lisa.Andres@gov.bc.ca>  
**Sent:** October 22, 2021 3:35 PM  
**To:** Faganello, Tara MUNI:EX <Tara.Faganello@gov.bc.ca>  
**Cc:** Andrade, Ana MUNI:EX <Ana.Andrade@gov.bc.ca>; Grant, Sean MUNI:EX <Sean.Grant@gov.bc.ca>; Bedford, Brian MUNI:EX <Brian.Bedford@gov.bc.ca>; Burleson, Ron MUNI:EX <Ron.Burleson@gov.bc.ca>; Thompson, Patrick MUNI:EX <Patrick.Thompson@gov.bc.ca>; Tudhope, Dave R MUNI:EX <Dave.Tudhope@gov.bc.ca>  
**Subject:** Lytton tax impact

Hi Tara

s.13; s.16; s.17

s.13; s.16; s.17

If you have any questions or need more information please let me know.

Thank you,

Lisa Andres



## RE: Pls Update for CWGWR

---

From: Bedford, Brian MUNI:EX s.15  
To: Andres, Lisa MUNI:EX <Lisa.Andres@gov.bc.ca>, Grant, Sean MUNI:EX <Sean.Grant@gov.bc.ca>, Faganello, Tara MUNI:EX <Tara.Faganello@gov.bc.ca>  
Cc: Andrade, Ana MUNI:EX <Ana.Andrade@gov.bc.ca>, McCabe, Kate MUNI:EX <Kate.McCabe@gov.bc.ca>  
Sent: October 25, 2021 4:28:35 PM PDT  
Attachments: image001.png

Hi Tara,

There are not a lot of options here.

Lytton received s.16; s.17 in COVID-19 Safe Restart Grant. s.13; s.16; s.17  
s.13; s.16; s.17

Otherwise Lytton could access exiting cash and investments (of which the COVID-19 Grant is part of).

s.13; s.16; s.17

Tara – Sean has noted through running some rough numbers s.13; s.16; s.17  
s.13; s.16; s.17

Regards,  
Brian

---

**From:** Faganello, Tara MUNI:EX <Tara.Faganello@gov.bc.ca>  
**Sent:** October 25, 2021 3:54 PM  
**To:** Andres, Lisa MUNI:EX <Lisa.Andres@gov.bc.ca>; Grant, Sean MUNI:EX <Sean.Grant@gov.bc.ca>; Bedford, Brian MUNI:EX <Brian.Bedford@gov.bc.ca>  
**Cc:** Andrade, Ana MUNI:EX <Ana.Andrade@gov.bc.ca>; McCabe, Kate MUNI:EX <Kate.McCabe@gov.bc.ca>  
**Subject:** FW: Pls Update for CWGWR

Flagging the second question for your rush attention please?

---

**From:** Yuma Morisho, Okenge MUNI:EX <Okenge.YumaMorisho@gov.bc.ca>  
**Sent:** October 25, 2021 2:28 PM  
**To:** Faganello, Tara MUNI:EX <Tara.Faganello@gov.bc.ca>; Thompson, Patrick MUNI:EX <Patrick.Thompson@gov.bc.ca>; Burleson, Ron MUNI:EX <Ron.Burleson@gov.bc.ca>; Andrade, Ana MUNI:EX <Ana.Andrade@gov.bc.ca>  
**Cc:** Andres, Lisa MUNI:EX <Lisa.Andres@gov.bc.ca>; Wilkins, Christina MUNI:EX <Christina.Wilkins@gov.bc.ca>; Tudhope, Dave R MUNI:EX <Dave.Tudhope@gov.bc.ca>; Nelson, Shirley D MUNI:EX <Shirley.Nelson@gov.bc.ca>; Brubacher, Kelly MUNI:EX <Kelly.Brubacher@gov.bc.ca>  
**Subject:** RE: Pls Update for CWGWR

Thanks Tara. Two questions:

1 – Are these three positions one and the same: “Policy Group Liaison”; “Policy Liaison Officer”; “external Policy Liaison Officer”? If so, please one of them throughout.

s.13

oym

---

**From:** Faganello, Tara MUNI:EX <Tara.Faganello@gov.bc.ca>  
**Sent:** October 25, 2021 1:16 PM  
**To:** Thompson, Patrick MUNI:EX <Patrick.Thompson@gov.bc.ca>; Burleson, Ron MUNI:EX <Ron.Burleson@gov.bc.ca>; Andrade, Ana MUNI:EX <Ana.Andrade@gov.bc.ca>; Yuma Morisho, Okenge MUNI:EX <Okenge.YumaMorisho@gov.bc.ca>

**Cc:** Andres, Lisa MUNI:EX <Lisa.Andres@gov.bc.ca>; Wilkins, Christina MUNI:EX <Christina.Wilkins@gov.bc.ca>; Tudhope, Dave R MUNI:EX <Dave.Tudhope@gov.bc.ca>; Nelson, Shirley D MUNI:EX <Shirley.Nelson@gov.bc.ca>; Brubacher, Kelly MUNI:EX <Kelly.Brubacher@gov.bc.ca>

**Subject:** RE: Pls Update for CWGWR

**Importance:** High

Thanks everyone, yes I noticed that so swapped out the yellow highlighting for blue font re changes. See attached, also I have a few comments/additional info needed flagged. Copying the DM real time here in case he has more info/flags for us that is needed as **we would like to get this to the MO today. So as soon as you can respond on the questions would be ideal.** Thanks very much for all this.

T

---

**From:** Thompson, Patrick MUNI:EX <Patrick.Thompson@gov.bc.ca>

**Sent:** October 25, 2021 12:59 PM

**To:** Burleson, Ron MUNI:EX <Ron.Burleson@gov.bc.ca>; Faganello, Tara MUNI:EX <Tara.Faganello@gov.bc.ca>; Andrade, Ana MUNI:EX <Ana.Andrade@gov.bc.ca>

**Cc:** Andres, Lisa MUNI:EX <Lisa.Andres@gov.bc.ca>; Wilkins, Christina MUNI:EX <Christina.Wilkins@gov.bc.ca>;

Tudhope, Dave R MUNI:EX <Dave.Tudhope@gov.bc.ca>

**Subject:** RE: Pls Update for CWGWR

Ron, thanks for compiling this information.

s.12; s.13; s.16

In the future, happy to track (highlight) new material if that is helpful.

Much thanks,  
Patrick

---

**From:** Burleson, Ron MUNI:EX <Ron.Burleson@gov.bc.ca>

**Sent:** October 25, 2021 12:36 PM

**To:** Faganello, Tara MUNI:EX <Tara.Faganello@gov.bc.ca>; Andrade, Ana MUNI:EX <Ana.Andrade@gov.bc.ca>;

Thompson, Patrick MUNI:EX <Patrick.Thompson@gov.bc.ca>

**Cc:** Andres, Lisa MUNI:EX <Lisa.Andres@gov.bc.ca>; Wilkins, Christina MUNI:EX <Christina.Wilkins@gov.bc.ca>;

Tudhope, Dave R MUNI:EX <Dave.Tudhope@gov.bc.ca>

**Subject:** RE: Pls Update for CWGWR

Tara – please find revised document attached.

A couple of notes.

1. Understanding that this an MJO update, we have included the scope of the Infrastructure and Governance Working Group which includes Transportation as well as other infrastructure. We have had no comments from CITZ re digital infrastructure and FLNR does not have any specific impacts requiring resolution, nor do they have anything impacted in the Lytton area.
2. Going forward we will confirm updates with other working groups/ministries so that we are not overlapping.
3. New material is highlighted in yellow.

Thanks

Ron

---

**From:** Faganello, Tara MUNI:EX <Tara.Faganello@gov.bc.ca>

**Sent:** October 25, 2021 12:05 PM

**To:** Burleson, Ron MUNI:EX <Ron.Burleson@gov.bc.ca>; Andrade, Ana MUNI:EX <Ana.Andrade@gov.bc.ca>; Thompson, Patrick MUNI:EX <Patrick.Thompson@gov.bc.ca>

**Cc:** Andres, Lisa MUNI:EX <Lisa.Andres@gov.bc.ca>; Wilkins, Christina MUNI:EX <Christina.Wilkins@gov.bc.ca>; Tudhope, Dave R MUNI:EX <Dave.Tudhope@gov.bc.ca>

**Subject:** RE: Pls Update for CWGWR

Thanks pls alert me when this is in and ready for my review...

---

**From:** Burleson, Ron MUNI:EX <Ron.Burleson@gov.bc.ca>

**Sent:** October 25, 2021 8:57 AM

**To:** Andrade, Ana MUNI:EX <Ana.Andrade@gov.bc.ca>; Faganello, Tara MUNI:EX <Tara.Faganello@gov.bc.ca>;

Thompson, Patrick MUNI:EX <Patrick.Thompson@gov.bc.ca>

**Cc:** Andres, Lisa MUNI:EX <Lisa.Andres@gov.bc.ca>; Wilkins, Christina MUNI:EX <Christina.Wilkins@gov.bc.ca>;

Tudhope, Dave R MUNI:EX <Dave.Tudhope@gov.bc.ca>

**Subject:** RE: Pls Update for CWGWR

Good morning Ana.

We are just consolidating the comments we have received and are aware of the deadline.

Ron

---

**From:** Andrade, Ana MUNI:EX <Ana.Andrade@gov.bc.ca>

**Sent:** October 25, 2021 8:55 AM

**To:** Faganello, Tara MUNI:EX <Tara.Faganello@gov.bc.ca>; Thompson, Patrick MUNI:EX <Patrick.Thompson@gov.bc.ca>;

Burleson, Ron MUNI:EX <Ron.Burleson@gov.bc.ca>

**Cc:** Andres, Lisa MUNI:EX <Lisa.Andres@gov.bc.ca>; Wilkins, Christina MUNI:EX <Christina.Wilkins@gov.bc.ca>;

Tudhope, Dave R MUNI:EX <Dave.Tudhope@gov.bc.ca>

**Subject:** RE: Pls Update for CWGWR

Hi just wondering on the status of this one.

---

**From:** Faganello, Tara MUNI:EX <Tara.Faganello@gov.bc.ca>

**Sent:** October 19, 2021 5:54 PM

**To:** Thompson, Patrick MUNI:EX <Patrick.Thompson@gov.bc.ca>; Burleson, Ron MUNI:EX <Ron.Burleson@gov.bc.ca>

**Cc:** Andres, Lisa MUNI:EX <Lisa.Andres@gov.bc.ca>; Andrade, Ana MUNI:EX <Ana.Andrade@gov.bc.ca>; Wilkins, Christina MUNI:EX <Christina.Wilkins@gov.bc.ca>

**Subject:** RE: Pls Update for CWGWR

Thanks Patrick and Ron and for the CWGWR it will be important to show any progress on items since the last CWGWR that we can...

---

**From:** Thompson, Patrick MUNI:EX <Patrick.Thompson@gov.bc.ca>

**Sent:** October 19, 2021 1:14 PM

**To:** Faganello, Tara MUNI:EX <Tara.Faganello@gov.bc.ca>; Burleson, Ron MUNI:EX <Ron.Burleson@gov.bc.ca>

**Cc:** Andres, Lisa MUNI:EX <Lisa.Andres@gov.bc.ca>; Andrade, Ana MUNI:EX <Ana.Andrade@gov.bc.ca>; Wilkins, Christina MUNI:EX <Christina.Wilkins@gov.bc.ca>

**Subject:** RE: Pls Update for CWGWR

Hi Tara,

Thanks for flagging this. Yes, we can absolutely coordinate the update of this document ahead of next Monday (\*Ron, I'll touch base with you about how best to do this).

Patrick

---

**From:** Faganello, Tara MUNI:EX <Tara.Faganello@gov.bc.ca>

**Sent:** October 18, 2021 11:19 AM

**To:** Burleson, Ron MUNI:EX <Ron.Burleson@gov.bc.ca>; Thompson, Patrick MUNI:EX <Patrick.Thompson@gov.bc.ca>



**Cc:** Andres, Lisa MUNI:EX <Lisa.Andres@gov.bc.ca>; Andrade, Ana MUNI:EX <Ana.Andrade@gov.bc.ca>; Wilkins, Christina MUNI:EX <Christina.Wilkins@gov.bc.ca>

**Subject:** Pls Update for CWGWR

Hi

Just flagging, if you could keep this document updated for new events/info.<sup>s.12</sup>  
so if we could have it updated and sent to me by Monday Oct 25 before noon please?

Much appreciated,  
Tara

*Tara Faganello, BA, CPA*  
Assistant Deputy Minister  
Local Government Division  
Ministry of Municipal Affairs  
250-356-6575  
She/Her

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*Honouring and respecting the legacies of the missing*

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## RE: Lytton Financial Situation - powerpoint

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From: Bedford, Brian MUNI:EX s.15  
To: Andres, Lisa MUNI:EX <Lisa.Andres@gov.bc.ca>  
Cc: Grant, Sean MUNI:EX <Sean.Grant@gov.bc.ca>  
Sent: November 2, 2021 9:59:26 AM PDT  
Thanks Lisa,

s.13; s.16; s.17

Please include this in the slide deck.

Thanks  
Brian

---

**From:** Andres, Lisa MUNI:EX <Lisa.Andres@gov.bc.ca>  
**Sent:** November 2, 2021 7:59 AM  
**To:** Bedford, Brian MUNI:EX <Brian.Bedford@gov.bc.ca>  
**Cc:** Grant, Sean MUNI:EX <Sean.Grant@gov.bc.ca>  
**Subject:** RE: Lytton Financial Situation - powerpoint

Looks like I will be working on this today

Thanks for the points Brian.

I will send you and Sean a draft by the end of the day.

**Lisa Andres**  
Financial Officer  
Local Government Finance  
778-698-3249

---

**From:** Bedford, Brian MUNI:EX <Brian.Bedford@gov.bc.ca>  
**Sent:** November 1, 2021 6:28 PM  
**To:** Andres, Lisa MUNI:EX <Lisa.Andres@gov.bc.ca>  
**Cc:** Grant, Sean MUNI:EX <Sean.Grant@gov.bc.ca>  
**Subject:** Lytton Financial Situation - powerpoint

Hi Lisa,

I think the bulk of the information is in the summary emails you have already developed for Tara will form the content for the ppt.

I see that the timeline has shifted and Tara is now seeking it by EOD Tuesday or first thing Wednesday. Let's target Wednesday. Once you have a draft send it to Sean and I.

Tara's original request:  
how much cash/ investments/ borrowing they have at their disposal;  
- options for them to raise or receive more financial assistance;

s.16; s.17

s.13; s.17

Thank you  
Brian

**Brian Bedford** | Executive Director | Local Government Infrastructure and Finance  
Ministry of Municipal Affairs

PO Box 9838 Stn Prov Govt, 4th Floor, 800 Johnson Street, Victoria, BC V8W 9T1  
Direct: 778-698-3232 | Email: [brian.bedford@gov.bc.ca](mailto:brian.bedford@gov.bc.ca)  
ICIP: [www.gov.bc.ca/Investing-in-Canada-Infrastructure-Program](http://www.gov.bc.ca/Investing-in-Canada-Infrastructure-Program)  
Internet: [www.gov.bc.ca/mah](http://www.gov.bc.ca/mah) | Please consider the environment before printing.

To help us better understand what Lytton's financial needs are it would be helpful to have a high level picture of Lytton's short term finances: (1) \$ amount of outstanding invoices/payables, (2) amount that is covered by EMBC (estimate is

fine), (3) Lytton's cash position to cover non eligible EMBC costs, and (4) what is the cash shortfall. I understand you are busy and have many priorities but would you be able to gather this information for next week?

Conversation with Lauren from MFA  
s.13; s.16; s.17

• Questions from MFA  
s.13; s.16; s.17

s.13; s.16; s.17



## Urgent - CWGWR MUNI Lytton Financial PPT

---

From: Faganello, Tara MUNI:EX <Tara.Faganello@gov.bc.ca>  
To: Peterson, Dave EMBC:EX <Dave.Peterson@gov.bc.ca>, Bedford, Brian MUNI:EX <Brian.Bedford@gov.bc.ca>, Andres, Lisa MUNI:EX <Lisa.Andres@gov.bc.ca>  
Cc: Grant, Sean MUNI:EX <Sean.Grant@gov.bc.ca>, Andrade, Ana MUNI:EX <Ana.Andrade@gov.bc.ca>, Wilkins, Christina MUNI:EX <Christina.Wilkins@gov.bc.ca>, Nelson, Shirley D MUNI:EX <Shirley.Nelson@gov.bc.ca>  
Sent: November 3, 2021 11:10:57 AM PDT  
Attachments: image001.png, Lytton Slide Deck V2.pptx  
Hi Dave and Brian,

Please find attached our draft ppt for MUNI's presentation at s.12; s.13; s.16 Dave, as promised, please review from EMBC's perspective. Brian thanks to you and the team for drafting this so quickly, looks really good. I have made some edits (for ease of presenting, sorry edits not tracked pls take a fresh read) and have taken it out of eApprovals at the moment so that I can "quickly" seek any edits/feedback from you all via email.

**Could I get this back by 1:00 please** as I need to then send it up to our DM to review? Then it needs to get to s.12; s.13; s.16 via our DMO. Shirley, OYM knows that EMBC will be reviewing and then he will review.

Kind Regards,  
Tara

*Tara Faganello, BA, CPA*  
Assistant Deputy Minister  
Local Government Division  
Ministry of Municipal Affairs  
250-356-6575  
She/Her

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*Honouring and respecting the legacies of the missing*

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Page 38 of 74 to/à Page 48 of 74

Withheld pursuant to/removed as

s.12 ; s.13 ; s.16 ; s.17

## RE: Urgent - CWGWR MUNI Lytton Financial PPT

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From: Nelson, Shirley D MUNI:EX <Shirley.Nelson@gov.bc.ca>  
To: Faganello, Tara MUNI:EX <Tara.Faganello@gov.bc.ca>, Peterson, Dave EMBC:EX <Dave.Peterson@gov.bc.ca>  
Cc: Andrade, Ana MUNI:EX <Ana.Andrade@gov.bc.ca>, Bedford, Brian MUNI:EX <Brian.Bedford@gov.bc.ca>  
Sent: November 4, 2021 2:20:54 PM PDT s.12;  
Attachments: image001.png, MUNI Lytton CWGWR s.13 pptx  
Good afternoon, s.12; s.13; s.16 Attached is the PPT.

Thanks.

### Shirley Nelson

Manager, Executive Operations  
Deputy Minister's Office | Ministry of Municipal Affairs  
Office: 778-698-1575; cell: 250-896-8822  
[Shirley.Nelson@gov.bc.ca](mailto:Shirley.Nelson@gov.bc.ca)

---

**From:** Faganello, Tara MUNI:EX <Tara.Faganello@gov.bc.ca>  
**Sent:** November 3, 2021 5:59 PM  
**To:** Peterson, Dave EMBC:EX <Dave.Peterson@gov.bc.ca>; Nelson, Shirley D MUNI:EX <Shirley.Nelson@gov.bc.ca>  
**Cc:** Andrade, Ana MUNI:EX <Ana.Andrade@gov.bc.ca>; Bedford, Brian MUNI:EX <Brian.Bedford@gov.bc.ca>  
**Subject:** RE: Urgent - CWGWR MUNI Lytton Financial PPT

Hi Dave,  
Sure, looping our DMO in on this too as Shirley will be the one who sends it to s.12; s.13 It is still going thru our DM and Minister review. Aiming to have it by noon tomorrow.

---

**From:** Peterson, Dave EMBC:EX <Dave.Peterson@gov.bc.ca>  
**Sent:** November 3, 2021 5:12 PM  
**To:** Faganello, Tara MUNI:EX <Tara.Faganello@gov.bc.ca>  
**Subject:** RE: Urgent - CWGWR MUNI Lytton Financial PPT

Hi Tara, my Deputy has asked if you can send me the final version that was submitted to s.12; s.13 Thanks.

### Dave Peterson (he/him)

Assistant Deputy Minister - Recovery, Planning & Disaster Risk Reduction  
Emergency Management BC  
Block A – Suite 200, 2261 Keating Cross Rd  
Saanichton, BC V8M 2A5  
Phone: 250-387-0019 *EMBC: Disaster Recovery*

### *Every Child Matters*

*Honouring and Respecting the legacies of the missing*

---

**From:** Peterson, Dave EMBC:EX  
**Sent:** November 3, 2021 12:21 PM  
**To:** Faganello, Tara MUNI:EX <Tara.Faganello@gov.bc.ca>; Bedford, Brian MUNI:EX <Brian.Bedford@gov.bc.ca>; Andres, Lisa MUNI:EX <Lisa.Andres@gov.bc.ca>  
**Cc:** Grant, Sean MUNI:EX <Sean.Grant@gov.bc.ca>; Andrade, Ana MUNI:EX <Ana.Andrade@gov.bc.ca>; Wilkins, Christina MUNI:EX <Christina.Wilkins@gov.bc.ca>; Nelson, Shirley D MUNI:EX <Shirley.Nelson@gov.bc.ca>  
**Subject:** RE: Urgent - CWGWR MUNI Lytton Financial PPT

Thanks Tara; very informative ppt. s.13; s.16



Thanks again for the opportunity to review.

**Dave Peterson (he/him)**

Assistant Deputy Minister - Recovery, Planning & Disaster Risk Reduction  
Emergency Management BC  
Block A – Suite 200, 2261 Keating Cross Rd  
Saanichton, BC V8M 2A5  
Phone: 250-387-0019 *EMBC: Disaster Recovery*

*Every Child Matters*

*Honouring and Respecting the legacies of the missing*

---

**From:** Faganello, Tara MUNI:EX <Tara.Faganello@gov.bc.ca>

**Sent:** November 3, 2021 11:11 AM

**To:** Peterson, Dave EMBC:EX <Dave.Peterson@gov.bc.ca>; Bedford, Brian MUNI:EX <Brian.Bedford@gov.bc.ca>; Andres, Lisa MUNI:EX <Lisa.Andres@gov.bc.ca>

**Cc:** Grant, Sean MUNI:EX <Sean.Grant@gov.bc.ca>; Andrade, Ana MUNI:EX <Ana.Andrade@gov.bc.ca>; Wilkins, Christina MUNI:EX <Christina.Wilkins@gov.bc.ca>; Nelson, Shirley D MUNI:EX <Shirley.Nelson@gov.bc.ca>

**Subject:** Urgent - CWGWR MUNI Lytton Financial PPT

**Importance:** High

Hi Dave and Brian,

Please find attached our draft ppt for MUNI's presentation at CWGWR s.12; s.13; Dave, as promised, please review from EMBC's perspective. Brian thanks to you and the team for drafting this so quickly, looks really good. I have made some edits (for ease of presenting, sorry edits not tracked pls take a fresh read) and have taken it out of eApprovals at the moment so that I can "quickly" seek any edits/feedback from you all via email.

**Could I get this back by 1:00 please** as I need to then send it up to our DM to review? Then it needs to get to s.12; s.13 via our DMO. Shirley, OYM knows that EMBC will be reviewing and then he will review.

Kind Regards,  
Tara

*Tara Faganello, BA, CPA*  
Assistant Deputy Minister  
Local Government Division  
Ministry of Municipal Affairs  
250-356-6575  
She/Her

*Every Woman and Child Matters*

*Honouring and respecting the legacies of the missing*

Page 51 of 74 to/à Page 61 of 74

Withheld pursuant to/removed as

s.12 ; s.13 ; s.16 ; s.17

## RE: 268077\_IN Lytton Recovery Support Nov 3

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From: Faganello, Tara MUNI:EX <Tara.Faganello@gov.bc.ca>  
To: Yuma Morisho, Okenge MUNI:EX <Okenge.YumaMorisho@gov.bc.ca>, Bedford, Brian MUNI:EX <Brian.Bedford@gov.bc.ca>, Grant, Sean MUNI:EX <Sean.Grant@gov.bc.ca>, Andres, Lisa MUNI:EX <Lisa.Andres@gov.bc.ca>  
Sent: November 4, 2021 2:35:03 PM PDT  
Attachments: 268077\_IN Lytton Recovery Support Nov 3 FLNR.docx, image002.jpg

Hi heads up, here is a BN from FLNR where they are siting the potential use of funds left over from their rural development funding to allocated to Lytton. \$500k for operational needs and \$500k for economic recovery.  
s.13; s.14; s.16

Thanks

T

---

**From:** Fraser, Sarah W FLNR:EX <Sarah.Fraser@gov.bc.ca>  
**Sent:** November 4, 2021 2:04 PM  
**To:** Peterson, Dave EMBC:EX <Dave.Peterson@gov.bc.ca>; Faganello, Tara MUNI:EX <Tara.Faganello@gov.bc.ca>  
**Cc:** Henderson, Lori FLNR:EX <Lori.Henderson@gov.bc.ca>  
**Subject:** 268077\_IN Lytton Recovery Support Nov 3

Tara and Dave,

Attached is the note I spoke to on the recovery call,s.13

s.13

Please note this has not been reviewed by Rick yet. I believe we can do this as a grant but I do want your advice on whether we provide the full amount now or in tranches and if it should all go to the local government. s.13; s.16



**Sarah Fraser, MBA**  
**Assistant Deputy Minister**  
**Rural Opportunities, Tenures and Engineering**  
**Forests, Lands, Natural Resource Operations & Rural Development**  
phone: 778 698-7253 [sarah.fraser@gov.bc.ca](mailto:sarah.fraser@gov.bc.ca)



## BRIEFING NOTE FOR INFORMATION

**DATE:** November 3, 2021

**PREPARED FOR:** Honourable Katrine Conroy, Minister of Forests, Lands, Natural Resource Operations and Rural Development

**ISSUE:** Immediate Recovery Funding Support for Village of Lytton

### BACKGROUND:

- The Village of Lytton was devastated during the 2021 wildfire season, resulting in significant damage and loss to residential, business and municipal infrastructure.
- Due to the loss of local businesses and temporary re-location of residents the Village has experienced a significant reduction in tax revenue. As a result, the Ministry of Municipal Affairs has identified that the Village is nearing a critical challenge to their operating funds.
- Jennifer Rice, Parliamentary Secretary for Emergency Preparedness, and Roly Russell, Parliamentary Secretary for Rural Development were designated as provincial liaisons to provide assistance with recovery and rebuilding efforts in Lytton.

### DISCUSSION:

s.16

s.13

The Village of Lytton, through Fraser Basin Council, has developed a Short-Term Recovery Plan submitted to Minister Farnworth on October 29, 2021. Sector leads within the provincial government are preparing a government response to the Plan. s.13

s.13

s.13

s.12; s.13; s.16; s.17

s.12; s.13; s.16; s.17

s.12

s.12

s.12; s.13; s.16; s.17

s.12; s.13; s.16; s.17

FLNRORD ADM Sarah Fraser is currently engaging with ADM counterparts at MUNI and EMBC to ensure funding supports are complimentary with other proposed support activities. s.13

s.13



s.13

Included below is a summary of the proposed economic recovery support package for the Village of Lytton. s.13

s.13

Operational Needs	\$500,000	• Short term funding for operational activities at the Village of Lytton while tax revenue is disrupted.
Rural Business Community Recovery (RBCR) Program Augmentation	\$150,000	• s.16
Immediate Business Recovery	\$50,000	• Explore and implement business re-start needs to assist essential businesses with re-opening (or moving online) while re-building is underway.
Economic Recovery Plan Development and Consultation (businesses, residents)	\$100,000	• Development of a comprehensive economic recovery plan to identify priority sectors and projects needed to create a diverse and resilient economy in Lytton.
Economic Recovery Plan Implementation and Project Funding	\$150,000	• Implementation seed funding to support the re-development of a strong economy in the community.
Economic Development Capacity	\$50,000	• s.16
Total	\$1,000,000	

#### NEXT STEPS:

s.12

- Sarah Fraser, ADM, FLNRORD will continue to work with Min. of Municipal Affairs and EMBC to scope out the terms of the funding contribution to the Village of Lytton.

s.13

- FLNRORD Rural Development Unit will develop appropriate grant funding documents on an urgent basis.

#### PREPARED BY:

Sarah Audet  
Senior Program Analyst  
Rural Policy and Programs  
(778) 974-5805

#### REVIEWED BY:

	Initials	Date
DM		
DM, LNRO		
Associate DM		
ADM		
Program Dir/Mgr.		

## Re: 268077\_IN Lytton Recovery Support Nov 3

---

From: Bedford, Brian MUNI:EX <Brian.Bedford@gov.bc.ca>  
To: Faganello, Tara MUNI:EX <Tara.Faganello@gov.bc.ca>  
Cc: Yuma Morisho, Okenge MUNI:EX <Okenge.YumaMorisho@gov.bc.ca>, Andres, Lisa MUNI:EX <Lisa.Andres@gov.bc.ca>, Grant, Sean MUNI:EX <Sean.Grant@gov.bc.ca>  
Sent: November 4, 2021 4:45:05 PM PDT  
Attachments: image002.jpg  
Hi Tara.

This is an a good opportunity to address the immediate need.

I'll wait for Sarah's response but as it appears to be covid funds FLNR should have authority to flow to Lytton - subject to their approval processes.

Regards

Brian

Sent from a mobile

On Nov 4, 2021, at 2:35 PM, Faganello, Tara MUNI:EX <Tara.Faganello@gov.bc.ca> wrote:

Hi heads up, here is a BN from FLNR where they are siting the potential use of funds left over from their rural development funding to allocated to Lytton. \$500k for operational needs and \$500k for economic recovery.  
s.13; s.14; s.16

Thanks  
T

---

**From:** Fraser, Sarah W FLNR:EX <Sarah.Fraser@gov.bc.ca>  
**Sent:** November 4, 2021 2:04 PM  
**To:** Peterson, Dave EMBC:EX <Dave.Peterson@gov.bc.ca>; Faganello, Tara MUNI:EX <Tara.Faganello@gov.bc.ca>  
**Cc:** Henderson, Lori FLNR:EX <Lori.Henderson@gov.bc.ca>  
**Subject:** 268077\_IN Lytton Recovery Support Nov 3

Tara and Dave,

Attached is the note I spoke to on the recovery call s.13

s.13

Please note this has not been reviewed by Rick yet. I

believe we can do this as a grant but I do want your advice on whether we provide the full amount now or in tranches and if it should all go to the local government. s.13; s.16

s.13; s.16

<image002.jpg>

**Sarah Fraser, MBA**  
Assistant Deputy Minister  
Rural Opportunities, Tenures and Engineering  
Forests, Lands, Natural Resource Operations & Rural Development  
phone: 778 698-7253 [sarah.fraser@gov.bc.ca](mailto:sarah.fraser@gov.bc.ca)

<268077\_IN Lytton Recovery Support Nov 3 FLNR.docx>

## FW: FOR INFORMATION: Lytton Finance Matters

---

From: Grant, Sean MUNI:EX <Sean.Grant@gov.bc.ca>  
To: Bedford, Brian MUNI:EX <Brian.Bedford@gov.bc.ca>  
Sent: November 5, 2021 2:39:25 PM PDT  
FYI

---

**From:** Tudhope, Dave R MUNI:EX <Dave.Tudhope@gov.bc.ca>  
**Sent:** November 5, 2021 2:36 PM  
**To:** Grant, Sean MUNI:EX <Sean.Grant@gov.bc.ca>  
**Cc:** Andres, Lisa MUNI:EX <Lisa.Andres@gov.bc.ca>; Thompson, Patrick MUNI:EX <Patrick.Thompson@gov.bc.ca>; Burleson, Ron MUNI:EX <Ron.Burleson@gov.bc.ca>; Pierce, Jennifer Rae MUNI:EX <JenniferRae.Pierce@gov.bc.ca>  
**Subject:** RE: FOR INFORMATION: Lytton Finance Matters

Hi Sean.

I erred. It was the ADM Committee on Community Recovery not the ADM Committee on Disaster Risk and Emergency Management. In addition to EMBC and MUNI, other agencies with reps on that committee include: MIRR, AEST, AFF, AG, CITZ, TRAN, ENV, FLNR, HLTH, JERI, MCF, SDPR, PSA, OHCS and BC Housing.

I don't know more about the MIABC advance than what I provided in my e-mail. Terry did not provide details on the particulars of the advance. (The call is just a quick round table update by key recovery team participants.) Your comment about the borrowing bylaw makes me think it is MIA and not MFA. (My colleague, Jennifer Rae Pierce, who was also on the call recorded it as MIA so that's likely who it is.) You are probably best served by following up with Terry regarding details on the advance.

s.13; s.16

\*\*\*\*\*

David Tudhope | Manager, Emergency Planning  
Planning and Land Use Management Branch | Local Government Division  
Ministry of Municipal Affairs  
6th Floor, 800 Johnson Street, Victoria BC  
PO Box 9841 Stn Prov Govt V8W 9T2  
Phone: 778.698.3315  
Email: [Dave.Tudhope@gov.bc.ca](mailto:Dave.Tudhope@gov.bc.ca)

---

**From:** Grant, Sean MUNI:EX <Sean.Grant@gov.bc.ca>  
**Sent:** November 5, 2021 2:16 PM  
**To:** Tudhope, Dave R MUNI:EX <Dave.Tudhope@gov.bc.ca>  
**Subject:** RE: FOR INFORMATION: Lytton Finance Matters

Thanks Dave,

Good news about the \$1M from FLNROD. That will help a lot.

Just a couple of questions. What is the ADMC-DREM? Who are its members? Is the cash advance coming from MIA or MFA? Does the advance require repayment? If so, on what terms? I don't think MFA has the legal authority to advance cash without a borrowing bylaw.

s.13; s.16; s.17

Cheers,

Sean



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**From:** Tudhope, Dave R MUNI:EX <[Dave.Tudhope@gov.bc.ca](mailto:Dave.Tudhope@gov.bc.ca)>

**Sent:** November 5, 2021 2:04 PM

**To:** Andres, Lisa MUNI:EX <[Lisa.Andres@gov.bc.ca](mailto:Lisa.Andres@gov.bc.ca)>; Grant, Sean MUNI:EX <[Sean.Grant@gov.bc.ca](mailto:Sean.Grant@gov.bc.ca)>

**Cc:** Thompson, Patrick MUNI:EX <[Patrick.Thompson@gov.bc.ca](mailto:Patrick.Thompson@gov.bc.ca)>; Burleson, Ron MUNI:EX <[Ron.Burleson@gov.bc.ca](mailto:Ron.Burleson@gov.bc.ca)>;  
Pierce, Jennifer Rae MUNI:EX <[JenniferRae.Pierce@gov.bc.ca](mailto:JenniferRae.Pierce@gov.bc.ca)>

**Subject:** FOR INFORMATION: Lytton Finance Matters

Hi.

A few FYI items for you from yesterday's ADMC-DREM call and today's Village Recovery Team call:

- (From ADMC-DREM call): FLNR is proposing to grant \$1M to the Village using former Rural Dividend funding monies. It is proposed that half be used for economic development and the other \$500K to the Village for operations (which should be permissible under guidelines for using Rural Dividend funds). FLNR will be sharing their BN on this with Tara. No decision has been made on this yet, simply a proposal at this point.
- (From Recovery Team call): Terry Hawes mentioned that MIABC(?) will be advancing \$500K to the Village which will be 'reserved' for asset replacement use. (Note: I thought Terry said MFA but it could have been I misheard because MIABC makes more sense.)

s.13; s.16

\*\*\*\*\*  
David Tudhope | Manager, Emergency Planning  
Planning and Land Use Management Branch | Local Government Division  
Ministry of Municipal Affairs  
6th Floor, 800 Johnson Street, Victoria BC  
PO Box 9841 Stn Prov Govt V8W 9T2  
Phone: 778.698.3315  
Email: [Dave.Tudhope@gov.bc.ca](mailto:Dave.Tudhope@gov.bc.ca)

## Update from the CWGWR

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From: Faganello, Tara MUNI:EX <Tara.Faganello@gov.bc.ca>  
To: Bedford, Brian MUNI:EX <Brian.Bedford@gov.bc.ca>, Dann, Michelle MUNI:EX <Michelle.Dann@gov.bc.ca>, Brooks, Jessica MUNI:EX <Jessica.Brooks@gov.bc.ca>  
Cc: Andres, Lisa MUNI:EX <Lisa.Andres@gov.bc.ca>, Grant, Sean MUNI:EX <Sean.Grant@gov.bc.ca>, Thompson, Patrick MUNI:EX <Patrick.Thompson@gov.bc.ca>, Tudhope, Dave R MUNI:EX <Dave.Tudhope@gov.bc.ca>, Burleson, Ron MUNI:EX <Ron.Burleson@gov.bc.ca>, Andrade, Ana MUNI:EX <Ana.Andrade@gov.bc.ca>, Wilkins, Christina MUNI:EX <Christina.Wilkins@gov.bc.ca>, Nelson, Shirley D MUNI:EX <Shirley.Nelson@gov.bc.ca>, Romanova, Tamara MUNI:EX <Tamara.Romanova@gov.bc.ca>  
Sent: November 8, 2021 4:19:19 PM PST  
Attachments: image003.png  
Hello Team,

Reaching out to let you know that our financial presentation to CWGWR re Lytton went well today. Thank you for the efforts that went into that. s.12

s.12 FLNRORD have confirmed they have \$1m to flow to Lytton this fiscal, so the immediate need/pressure will be covered via that funding (Sarah Fraser's Branch). We have a number of uncertainties that are still being worked on which will be key to how the funding ask comes together. s.12  
s.12

Kind Regards,  
Tara

*Tara Faganello, BA, CPA*  
Assistant Deputy Minister  
Local Government Division  
Ministry of Municipal Affairs  
250-356-6575  
She/Her

*Every Woman and Child Matters*  
*Honouring and respecting the legacies of the missing*

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## **Lytton - FLNRORD Operational Grant**

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From: Andres, Lisa MUNI:EX <Lisa.Andres@gov.bc.ca>  
To: Burleson, Ron MUNI:EX <Ron.Burleson@gov.bc.ca>, Tudhope, Dave R MUNI:EX <Dave.Tudhope@gov.bc.ca>  
Cc: Grant, Sean MUNI:EX <Sean.Grant@gov.bc.ca>, Bedford, Brian MUNI:EX <Brian.Bedford@gov.bc.ca>  
Sent: November 12, 2021 12:25:00 PM PST  
Hi Ron and Dave

Touching base about our meeting with FLNRORD folks earlier this week. They had asked if MUNI had any specific conditions or requirements to include in the operational funding agreement of \$500K.

The Village's operational cost could include a wide variety of expenses related to fire response, recovery, or everyday operational expenses such as payroll. The grant provided by FLNRORD will no doubt help Lytton during this difficult time, s.13; s.16

s.13; s.16 . The Village is in the best position to understand where their financial needs and pressures are, s.13; s.16

s.13; s.16

Let me know if you have any questions.

Thank you,

**Lisa Andres**  
Finance Officer  
Local Government Finance  
Municipal Affairs  
778-698-3249

## FW: Village of Lytton - Economic Recovery Grant

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From: Andres, Lisa MUNI:EX <Lisa.Andres@gov.bc.ca>  
To: Craig, Joshua MUNI:EX <Joshua.Craig@gov.bc.ca>, Grant, Sean MUNI:EX <Sean.Grant@gov.bc.ca>  
Cc: Bedford, Brian MUNI:EX <Brian.Bedford@gov.bc.ca>  
Sent: November 25, 2021 2:59:14 PM PST  
Attachments: Lytton\_GrantLetter .docx  
Hi

Just an FYI --- It is the letter for the FLNRO grant. The language around operational needs for Lytton looks fine to me.  
s.13; s.16; s.17

Let me know if you have any concerns or questions about this.

Thanks

Lisa Andres  
778-698-3249

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**From:** Scott-Moncrieff, Matthew FLNR:EX <Matthew.ScottMoncrieff@gov.bc.ca>  
**Sent:** November 25, 2021 2:36 PM  
**To:** lgroulx@telus.net; cfo@lytton.ca  
**Cc:** Andres, Lisa MUNI:EX <Lisa.Andres@gov.bc.ca>; r.l.mattiussi.asi@gmail.com; Henderson, Lori FLNR:EX <Lori.Henderson@gov.bc.ca>  
**Subject:** Village of Lytton - Economic Recovery Grant

Good afternoon Leslie,

To follow up on our meeting yesterday I have attached a draft Grant Letter for your review. If you have any questions or concerns regarding the content please let me know and I am happy to have a further conversation with you.

We have alerted our financial services staff that this grant will need to be processed on an expedited basis. If you can let me know if you have any revisions by **end of day today** we can hopefully have the funds transferred by early next week to support the Village in addressing end of Month expenses.

Lisa – please let us know if you have any concerns regarding the language around the operational funds from a Municipal Affairs perspective.

Thank you,

**Matthew Scott-Moncrieff**  
A/Director  
Rural Policy and Program Branch  
Ministry of Forests, Lands, Natural Resource Operations and Rural Development  
Tel. 778-974-4492

*Working with respect on the territories of the Lkwungen (Esquimalt and Songhees) Peoples, whose historical relationship with the land continues to this day.*

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Withheld pursuant to/removed as

s.13