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FIN 10 Rev. 2007/2/28 OPC 7530951008 (100/pk)

TRAVEL VOUCHER (Note: FIN 10 uses are restricted per CPPM C.1.6.)

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TRAVEL VOUCHER

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FIN 10 Rev. 2007/2/28 OPC 7530951008 (100/pk)

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SMARTTEC Travel Confirmation

Traveller: Susanna Laaksonen-Craig

Prepared By: Laurie Duncan

Purpose of Travel: November 27 - December 13, 2015 - Susanna Laaksonen-Craig to Paris, France for UNFCCC COP 21

SMARTTEC Confirmation Number: TEC1215000617665

If there is an expense claim associated with this travel then attach this PDF to your iExpenses travel claim. The SMARTTEC PDF report must be saved with the default name assigned by the system before attaching it to your iExpenses claim. Any change to the file name will flag your claim as non-compliant when your Ministry reports on it.

Out	bounc	l Trip

Date 2015/11/27 2015/11/27 2015/11/27 2015/11/28	Travel Mode Car/Taxi - Hybrid Airplane Airplane Airplane Car/Taxi - Propane	From Victoria Victoria Intl Vancouver Intl Montreal Intl Charles de Gualle Airport	To Victoria Airport Vancouver Intl Montreal Intl Paris, France Downtown Paris	Distance 27.3 63.0 3,681.0 5,530.0 32.6	GO2e kg 4.6 9.8 409.2 614.7 4.1	Flight#
Return Tri Date 2015/12/12 2015/12/12 2015/12/12 2015/12/13 2015/12/13	p Travel Mode Car/Taxi - Propane Airplane Airplane Airplane Car/Taxi - Hybrid	From Downtown Paris Paris, France Montreal Intl Vancouver Intl Victoria Airport	To Charles de Guatle Airport Montreal Intl Vancouver Intl Victoria Intl Victoria	Distance 32.6 5.530.0 3,681.0 63.0 27.3	CO2e kg 4.1 614.7 409.2 9.8 4.6	Flight#
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Total CO2 Equivalent Emissions: 2,273.8 kg

The emissions (CO2e) reported above are based on emission factors approved by the Ministry of Environment at the time your travel was finalized. Please note that emission factors are updated periodically and may change your emission records retroactively. These changes would be reflected in SMARTTool.



The Fairmont Vancouver Airport Vancouver International Airport

3111 Grant McConachie Way, Richmond, BC, V7B 0A6

T (604) 207 5200 F (604) 248 3219

G.S.T. / H.S.T. REGISTRATION # 84968 1721

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: 1 of 1

Air Cda

Dr Susanna Laaksonen-Craig Po Box 9486 Stn Prov Govt Victoria BC v8w9w6

Canada

Arrival Departure 12-13-15

12-13-15

Fairmont President's Club

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Date	Description	Additional Information	e de la companya de l	Charges	Credits
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12-13-15	Provincial Room tax			10.42	
12-13-15	Room GST			6.51	
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Other:	0.00	Other:	0.00
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Thank you for choosing Fairmont Flotels & Resorts.

To provide feedback about your stey please contact Ken l'Ilores, General Manager, at ken.flores@fairmont.com.

We also invite you to share memories of your experience on our community forum - visit www.everyonesanoriginal.com

For information or reservations, visit us at www.fairmont.com or call Fairmont Hotels & Resorts from : United States or Canada | 1,800,441,1414 agree that my vability for this bull is not watzed and highly to be had paraceally hable in the event that the indicated person company or association to its to pay for any part of or the torm contact of these granges. Overcome bandon subject to a surphage at the table of 1.5% per month after one month. (18,63% per month). There accepted do very of the Globe and Mat. Had in thread it would have been elegible for a \$1.00 (Mon-Fig. and \$7.00 (Sut.) credit to my proport, IA1 participating hotors.)

Thank you for choosing to stay with Fairmont Hotels & Resorts



TRAVEL AUTHORIZATION

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Reset Form

Rationale - MOE Representatives to COP 21, Paris:

Event: Climate Negotiations under the United Nations Framework Convention on Climate Change (UNFCCC), 21st Conference of the Parties (COP 21)

Where/When: Event starts November 30, runs to December 11; Paris, France.

Rationale for BC MoE staff to attend COP 21:

- The purpose of COP 21 is to achieve lasting international agreement to avoid dangerous climate change impacts.
- o Canada's COP 21 delegation will include the participation of: the Prime Minister of Canada, the Federal environment minister and Environment Canada staff, and political leadership and staff from Provinces/Territories. Almost every PT is planning engagement at COP 21, including Alberta, Quebec, and Ontario (ON's delegation will tentatively include 30 50 staff.)
- o Rationale for sending BC MoE staff includes the following:

Objectives:

- Contribute to Minister of Environment's mandate letter goal to prepare and position BC to make a meaningful contribution at COP 21;
- Participate with EC in developing Canada's positions during the negotiations to ensure that BC's interests are protected and represented;
- Demonstrate value of leadership at the subnational level through success of BC's suite of climate policies;
- Create an international platform to introduce BC's new draft Climate Leadership Plan and other key climate change / land use announcements; and
- Develop and build relationships with key representatives from global business and trade partners, to further BC's strategic and economic development priorities going forward

Requirements for MoE staff attending COP 21:

- Support Premier and Minister of Environment on policy and logistics for speaking engagements and meetings with national and subnational governments and international corporations;
- Participate in forums featuring senior public officials to discuss climate policy success in British Columbia (including carbon tax, carbon neutral government, climate action charters, etc.); and
- Provide detailed and substantive input to Canada's negotiating team on the text of the Agreement as it is developed through the COP 21 meeting.

Outcomes:

By sending BC MoE staff to COP 21, the government of British Columbia will be well-positioned to make a meaningful contribution to COP 21, to demonstrate subnational climate leadership by using BC's success as a case study, to create and support a platform to release BC's draft Climate Leadership Plan, and to further BC's trade, investment and strategic priorities with global businesses and trade partners.

BLUEBIRD CABS LTD. CAB 71 2512 QUADRA ST. 2NO FLOCR VICTORIA, BC V8T 9E4 250-382 2222

TERM ID: 80342463

BATCHT FOR SILLE For Judy

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Nº Stat.: Nº Immat.: DM 153 RE. Commune: PARIS

Bate: 04/12/2015 Départ:18:01 Arrivée:18:22 Distance: 5.1 km Nom client: Adresse client:.....

Lieu départ: Lieu arrivée:

Prise en charge Tarif B TOTAL TTC 13.90 € 16.50 € Total TUR 10.00% Total HT Péages Pourboires TOTAL TTC

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Adresse de réclamation: BUREAU DES TAXIS 36 RUE DES MORILLONS 75045 PARIS

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	The Best Place on Earth

TRAVEL VOUCHER

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TRAVEL VOUCHER

PAGE 2 OF 2.

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Crozier, Bev ENV:EX

From:

Shoemaker, Wes ENV:EX

Sent:

Monday, December 21, 2015 8:47 AM

To:

Crozier, Bev ENV:EX_

Subject:

Re: COP21 Travel Expense Claim

Okay to submit.

Wes

W.H. (Wes) Shoemaker, MBA Deputy Minister Ministry of Environment 5th Floor, <u>2975 Jutland Road</u> <u>Victoria, BC</u>

Tel: <u>250.387.5429</u> | Fax: <u>250.387.6003</u> E-mail: <u>wes.shoemaker@gov.bc.ca</u>

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Sent from my iPhone

On Dec 21, 2015, at 8:27 AM, Crozier, Bev ENV:EX <Bev.Crozier@gov.bc.ca> wrote:

Let me know if you cannot open this document. I am only in today so would like to get this processed for payment before I leave.

s.22

В

From: Shoemaker, Wes ENV:EX

Sent: Friday, December 18, 2015 4:53 PM

To: Crozier, Bev ENV:EX

Subject: Re: COP21 Travel Expense Claim

Was not sure what to expect. You mentioned a few pieces that Finance had to clarify. Will they process while you are away?

Wes

W.H. (Wes) Shoemaker, MBA Deputy Minister Ministry of Environment 5th Floor, <u>2975 Jutland Road</u>

<u>Victoria, BC</u> Tel: 250.387.5429 |

Tel: 250.387.5429 | Fax: 250.387.6003 E-mail: wes.shoemaker@gov.bc.ca **Please note: This email is intended for the addressee(s) only and may contain legally privileged information. Any unauthorized use, disclosure or reproduction is strictly prohibited.**

Sent from my iPhone

On Dec 18, 2015, at 10:27 AM, Crozier, Bev ENV:EX < Bev.Crozier@gov.bc.ca > wrote:

Wes

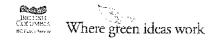
I have calculated your expense claim to be \$1924.59 Cdn.

Is that about what you were expecting?

<image001.png>
Beverley Crozier

Sr. Executive Assistant Deputy Minister's Office, Ministry of Environment Telephone: 250-387-5429 Facsimile: 250-387-6003

<Wes Shoemaker COP 21 Travel Voucher.pdf>



SMARTTEC Travel Confirmation

Traveller: Wes Shoemaker Prepared By: Bev Crozier

Purpose of Travel: December 3 - 12 - Wes Shoemaker to Paris, France for COP 21

SMARTTEC Confirmation Number: TEC1215000617227

If there is an expense claim associated with this travel then attach this PDF to your iExpenses travel claim. The SMARTTEC PDF report must be saved with the default name assigned by the system before attaching it to your iExpenses claim. Any change to the file name will flag your claim as non-compliant when your Ministry reports on it.

Outbound Date 2015/12/03 2015/12/03 2015/12/03 2015/12/04	Trip Travel Mode Car/Taxi - Hybrid Airplane Airplane Airplane Car/Taxi - Propane	From Home Victoria Intl Vancouver Intl Montreal Intl Charles de Gualle Airport	To Victoria Airport Vancouver Intl Montreal Intl Paris, France Downtown Paris	Distance e ? 63.0 3,681.0 5,530.0 32.6	CO2e kg 5.8 9.8 409.2 614.7 4.1	Flight#
Return Tri Date 2015/12/12 2015/12/12 2015/12/12 2015/12/13 2015/12/13	p Travel Mode Car/Taxí - Propane Airplane Airplane Airplane Car/⊤axi - Hybrid	From Downtown Paris Paris, France Montreal Intl Vancouver Intl Victoria Airport	To Charles de Gualle Airport Montreal Intl Vancouver Intl Victoria Intl Home	Distance 32.6 5,530.0 3,681.0 63.0	CO2e kg 4.1 614.7 409.2 9.8 5.8	Flight#
Accommo Date 2015/12/03 2015/12/12	dations Accommodation Provider Hotel California Champs I Fairmont Vancouver Airpo		Address Paris, France Vancouver		Nights 8 1	CO2e kg 100.9 12.6

Total CO2 Equivalent Emissions: 2,200.5 kg

The emissions (CO2e) reported above are based on emission factors approved by the Ministry of Environment at the time your travel was finalized. Please note that emission factors are updated periodically and may change your emission records retroactively. These changes would be reflected in SMARTTool.

Crozier, Bev ENV:EX

From:

Shoemaker, Wes ENV:EX

Sent:

Thursday, September 10, 2015 3:32 PM

To:

Laaksonen-Craig, Susanna ENV:EX; Crozier, Bev ENV:EX

Subject:

Fwd: Approval for International Travel - 21st Conference of the Parties, Paris, France -

Dec. 3 - 11, 2015

See other side

FYI.

Wes

W.H. (Wes) Shoemaker, MBA
Deputy Minister
Ministry of Environment
5th Floor, 2975 Jutland Road

<u>Victoria, BC</u>

Tel: <u>250.387.5429</u> | Fax: <u>250.387.6003</u> E-mail: <u>wes.shoemaker@gov.bc.ca</u>

Please note: This email is intended for the addressee(s) only and may contain legally privileged information. Any unauthorized use, disclosure or reproduction is strictly prohibited.

Sent from my iPhone

Begin forwarded message:

From: "Shoemaker, Wes ENV:EX" < Wes.Shoemaker@gov.bc.ca>

Date: September 10, 2015 at 3:31:14 PM PDT

To: "Dyble, John C PREM:EX" < John.Dyble@gov.bc.ca>

Subject: Re: Approval for International Travel - 21st Conference of the Parties, Paris, France - Dec. 3 -

11, 2015

Yes that is the plan. We are not sure yet about what the Premier's plans are in terms of dates for her travel and any related briefings during the flight she may require.

Thank you John. Will be prepared to provide a very fulsome report out upon our return.

Wes

W.H. (Wes) Shoemaker, MBA Deputy Minister Ministry of Environment 5th Floor, <u>2975 Jutland Road</u> Victoria, BC

Tel: <u>250.387.5429</u> | Fax: <u>250.387.6003</u> E-mail: wes.shoemaker@gov.bc.ca

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On Sep 10, 2015, at 3:13 PM, Dyble, John C PREM:EX < lohn, Dyble@gov.bc.ca> wrote:

Wes-

Travel is fine.

Will you be travelling with the Minister and will she need you for briefings on the

flights? John

From: Shoemaker, Wes ENV:EX

Sent: Thursday, September 10, 2015 7:34 AM

To: Dyble, John C PREM:EX Cc: Wharf, Sandy PREM:EX

Subject: Approval for International Travel - 21st Conference of the Parties, Paris, France

- Dec. 3 - 11, 2015

John,

As you are aware, BC is preparing for and planning to attend the next round of Climate Negotiations under the United Nations Framework Convention on Climate Change (UNFCCC) to be held in Paris, France in December.

Provinces and Territories have only a short time to finalize and submit their delegates to the federal government so they can be formally accredited as part of the Canadian delegation. Hotels have mostly been sold out for months, but BC has reserved a few blocks of rooms to ensure that we have secured accommodations pending the formal approval to attend the event.

At this point, the proposed BC delegation will be relatively small when compared with the delegations of other Provinces such as Quebec and Ontario (whose delegation will be approximately 30 - 50 provincial staff). The delegation at this point will be PCC, plus 2 political staff (and security), Minister Polak and her Chief of Staff, myself and Susanna Laaksonen-Craig. As there will be instances where PCC and MMP will be participating in separate events at the same time, Susanna and I will have to split up to ensure that they each have staff support who are knowledgeable on BC's climate policies and objectives. Additionally, the federal government is prepared to include only Deputies in the confidential daily briefings as to the progress/strategies of the on-going negotiations. Below is the rationale for our request to attend the COP21 negotiations. As there is currently an Air Canada sale offering business class fare for a significant discount, we'd like to seek your approval to travel and take advantage of these attractive fares. Preliminary estimates for a business class return fare to Paris during this timeframe will be approximately \$3200 plus tax (which is normally well over \$5000) and is comparable to premium economy fares for the roughly 17 hour flight. Hotels will run approximately \$250 euros per night.

I am therefore requesting your approval for Susanna and myself to be part of the BC delegation and as per policy, requesting your approval to purchase business class tickets.

- Event: Climate Negotiations under the United Nations Framework Convention on Climate Change (UNFCCC), 21st Conference of the Parties (COP 21)
- Where/When: Event starts November 30, runs to December 11; Paris, France.
- Rationale for BC MoE staff to attend COP 21:
 - The purpose of COP 21 is to achieve lasting international agreement to avoid dangerous climate change impacts.
 - Canada's COP 21 delegation will include the participation of: the Prime Minister of Canada, the Federal environment minister and Environment Canada staff, and political leadership and staff from PTs. Almost every

PT is planning engagement at COP 21, including Alberta, Quebec, and Ontario (ON's delegation will tentatively include 30-50 staff.)

- o Rationale for sending BC MoE staff includes the following:
 - Objectives:
 - Contribute to Minister of Environment's mandate letter goal to prepare and position BC to make a meaningful contribution at COP 21;
 - Participate with EC in developing Canada's positions during the negotiations to ensure that BC's interests are protected and represented;
 - Demonstrate value of leadership at the subnational level through success of BC's suite of climate policies;
 - Create an international platform to introduce BC's new draft Climate Leadership Plan and other key climate change / land use announcements; and
 - Develop and build relationships with key representatives from global business and trade partners, to further BC's strategic and economic development priorities going forward
 - Requirements for MoE staff attending COP 21:
 - Support Premier and Minister of Environment on policy and logistics for speaking engagements and meetings with national and subnational governments and international corporations;
 - Participate in forums featuring senior public officials to discuss climate policy success in British Columbia (including carbon tax, carbon neutral government, climate action charters, etc.); and
 - Provide detailed and substantive input to Canada's negotiating team on the text of the Agreement as it is developed through the COP 21 meeting.
 - Outcomes:
 - By sending BC MoE staff to COP 21, the government of British Columbia will be well-positioned to make a meaningful contribution to COP 21, to demonstrate subnational climate leadership by using BC's success as a case study, to create and support a platform to release BC's draft Climate Leadership Plan, and to further BC's trade, investment and strategic priorities with global businesses and trade partners.

Lawait your approval.

Wes

W.H. (Wes) Shoemaker, MBA Deputy Minister Ministry of Environment 5th Floor, 2975 Jutland Road Victoria, BC

Tel: 250.387.5429 | Fax: 250.387.6003 E-mail: <u>wes.shoemaker@gov.bc.ca</u> **Please note: This email is intended for the addressee(s) only and may contain legally privileged information. Any unauthorized use, disclosure or reproduction is strictly prohibited.**

LLV POPA PRINCE
Nº Immat.: DN-544-SK Commune: PARIS
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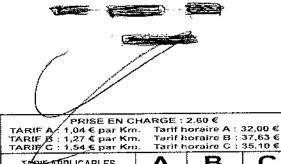
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TAXIS PARISIENS

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Audune indemnité de retour n'est due. (Suppléments au dos).



Date 12/12/15

Voiture no

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110 €

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Chambre 420
Heure d'arrivée

Nombre de passagers 04

Destination : CDG

ORLY

Autre 🗀

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CARTE AMEX

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The Fairmont Vancouver Airport Vancouver International Airport

3111 Grant McConachie Way, Richmond, BC, V7B 0A6

T (604) 207 5200 F (604) 248 3219

G.S.T. / H.S.T. REGISTRATION # 84968 1721

Room s.22

Folio#

Invoice #

Cashier #

588

Page #

1 of 1

Air Canada

Mr Wesley Shoemaker Ministry of Environment 2975 Jutland Road Victoria BC V8T 5J9 Canada

Arrival

12-13-15

Departure

12-13-15

Fairmont President's Club

s 22

Date	Description	Additional Information		Charges	Credits
12-13-15	Room Charge			129.00	
12-13-15	Destination Marketing Fee			1.29	
12-13-15	Municipal Room tax			2.61	
12-13-15	Provincial Room tax			10.42	
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Balance Due

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F&B:	0.00	F&B:	0.00
Other:	0.00	Other:	0.00
Total :	6.51	Total:	0.00

Thank you for choosing Fairmont Hotels & Resorts.

To provide feedback about your stay please contact Ken Flores, General Manager, at ken.flores@fairmont.com. We also invite you to share memories of your experience on our community forum - visit www.everyonesanoriginal.com

For information or reservations, visit us at www.fairmont.com or call Fairmont Hotels & Resorts from : United States or Canada 1 800 441 1414

Lagree that my lability for this bill is not walved and i egipue to be held personally liable in the event that the indicated person, company or association fails to pay for any port of or the full amount of frees charges. Overhead balance subject to it surcharge at the rate of 1.5% por more that filth one mech. (18.00% per ansum.) I have accepted delivery of the Citice and Mail. Half I mused, I would have treen elliptie or a \$1.00 (Months) and \$7.00 (Set) credit to my experient. (At participating listats.)

0.00

Thank you for choosing to stay with Fairmont Hotels & Resorts

Thursday Dec 3 - taxi bluebind 68.55 Expenses Frrday Dec. 4 - airport taxi - 63.50 € taxi to museum - 9.60 fx take from museum - 10.00 f b/ll/d per dreins - per dienis - Ild Sat. Dec. 5 oun. Dec. 6 - per dierris - l taxi from 11SD broking \$11€ mon. Dec. 7 - per diems - Ild' per dienis - l/d' Wed Den 9 - per dianis - L taxi - hyatt regency CGG to hold \$67,00 - per dians - Lld' Thurs. Dec. 10 Frr. Dec. 11 - per diens - l/d. Sat. Dec. 12 - per dicins - Lld, paxs for MMP, SLC, MKdF, WS airport \$ 110 € (cash) Sum Dec. 13 - per dumin - 6 hotel -

diens	break fast	1) lunch	donner	
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2 - WS V3 - MKdF

CSNR Page 23 of 37 MOE-2015-54290

Susanna			Wes		194	· · · · · · · · · · · · · · · · · · ·	
Per diems Br	lunch d	linner	Br	lunch	dinner	€ '-'	\$
~ 27-Nov /~ ′	48.685	63.96				112.645	167.3454
28-Nov 33.15	48.685	63.96	•			145.795	216.5931
29-Nov	48.685	63.96				112.645	167.3454
30-Nov	48.685					48.685	72.32644
01-Dec	48.685	63.96				112.645	167.3454
02-Dec	48.685	63.96				112.645	167.3454
03-Dec	48.685	63.96		48.685	63.96	225.29	334.6908
04-Dec	48.685	63.96		48.685	63.96	225.29	334.6908 🗸
05-Dec	48.685	63.96		48.685	63.96	225.29	334.6908 🗸
06-Dec	48.685	63.96		48.685		161.33	239.6718
07-Dec	48.685	63.96		48.685	63.96	225.29	334.6908
08-Dec	48.685	63.96		48.685	63.96	225.29	334.6908
09-Dec	48.685	63.96		48.685		161.33	239.6718
10-Dec	48.685	63.96		48.685	63.96	225.29	334.6908
11-Dec	48.685	63.96		48.685	63.96	225.29	334.6908
12-Dec	48.685	63.96		48.685	63.96	225.29	334.6908
13-Dec						0	0
						Total	4115.171
						CAN BR	4206.171
						Grand total	43871.45

Rych 10xhv.

Taxis	Susanna	€		\$	Wes	€	
27-Nov	Home to YYJ			62	All Wes' taxis		278.1
28-Nov	CDG to hotel (Martina & Susanna		49.2	73.09152			
04-Dec	Hotel to Paris City Hall (MMP & Susar	}	16.5	24.5124			
06-Dec	Hotel to Palais Brogiart (Wes & Susan	I	9.5	14.1132			
				173.7171			
Taxi total	586.86248						

\$	Hotels €	\$	Flights
413.1454	Hotel California	24331.69	All flights 14297.24
	Fairmont	449.49	•
	Hotel total	24781.18	

		Mark up 30% for miscellan		Less Breakfast		Less	NE	
Per Fe	ed Full	eous	BC Per	not	Less Lunch not	Dinner Not	Total	Foreign exchange
diems da	ay in €	expenses	diem €	claimed	Claimed	claimed	Claim in €	_
03-Dec	112.15	33.65	145.80				145.80	216.59
04-Dec	112.15	33.65	145.80	25.5			120.30	178.71
05-Dec	112.15	33.65	145.80	25.5			120.30	178.71
06-Dec	112.15	33.65	145.80	25.5		49.20	71.10	105.62
07-Dec	112.15	33.65	145.80	25.5			120.30	178.71
08-Dec	112.15	33.65	145.80	25.5			120.30	178.71
09-Dec	112.15	33.65	145.80	25.5		49.20	71.10	105.62
10-Dec	112.15	33.65	145.80	25.5			120.30	178.71
11-Dec	112.15	33.65	145.80	2 5.5			120.30	178.71
12-Dec	112.15	33.65	145.80	25.5	37.45	49.20	33.65	49.98
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Date of Departur	re: 1	SEC_	4	·	^	ate of Re	turn:	<u>.</u>				
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PARKING:			<u></u>			tax		a		HC/VX	<u></u>	- -
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SCHEDULED MEE	TING	s / PU	RPOSE	OF TRA	AET:		•				•	-
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Date of Departure:	DECEMBER 8	Date of Return:			- :
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THURSDAY B	r D			,	
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	s / purpose of trave	L:			· .

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TAXI(S): MUST GET TYPE OF FUEL USED & KMS DRIVEN											
AIR TICKET / COUPON YOU'VE PAID FOR:											
PARKING:				-		· · · · · · · · · · · · · · · · · · ·			 .		
CARRENTAL: tax1-MMD/ SLC/WS/MKdF \$110U											
OTHER MISCELLANEOUS RECEIPTS:											
SCHEDULED MEETINGS / PURPOSE OF TRAVEL											

Travel per diems for COP 21 - Ministry of Environment Staff Table Legend

C = Commercial Accommodation

P = Non-commercial Accommodation

* = Reasonable and justifiable expenses. Receipts required.

France - Currency: Euro (EUR)

Type of			Meal	Incidental	Grand Total		
Accom-mo	City	Breakfast	Lunch	Dinner	Meal Total	Amount	(Taxes Included)
С	Paris	25.5	37.45	49.2	112.15	35.89	148.04
C-75%	Paris	19.13	28.09	36.9	84.11	26.92	111.03
P	Paris	25.5	37.45	49.2	112.15	22.43	134.58
P-75%	Paris	19.13	28.09	36.9	84.11	16.82	100.94

BC Policy. Take the daily meal total of 112.15 Euros and mark up by 30% to accommodate miscellaneous travel expenses.

Apply a reduction to the total by meals not eligible for reimbursement. (PSA Policy 17 Appendix 1) (Fed rate X 1.3 Less published values of meal in euros)

Foreign exchange rate used: 1.4856

total meals and miscellenaeous for Susanna 2733.31
Wes 1550.08
4283.39

This Calculation does not include Canadian portions of travel.

Name of the last o	BRITISH COLUMBIA	TRAVE	L VOUCH	ER		PAGE _	
		te: FIN 10 uses	are restricted per	CPPM C.1.6.)	1. MINISTRY AND	BAYCH NO. 2, CONTROL	να
INSTRUC	TIONS: Employee please of plus columns 48	complete field 3 to En 54. Attach appropriat			I. MINISTAT AND	HAT.	10.
3.CLIENT	4. MIN. 5. DATE COMP ABBREV. YYYY	LETED	S. FISCAL 7. SPECIAL CHEQUE ISS	8. ChEQUE	MOITAMROHN: BUTZ	- MAXIMUM 10 SINGLE - SPACED U LINE. ATTACH EXTRA PAGES IF	
9.EMPLOYE	F. ENV. 30/6		20/6	CoPa	- PARIS F.	RANCE- SHO	SEMAKER 2. EMPLOYEE GROUPNO.
s.22			HOEMAK	10P		W. H	(/ one only)
13. MAILING	ADDRESS FOR CHEQUE		****		· · · · · · · · · · · · · · · · · · ·	-4	POSTAL CODE
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1205	RATES ONLY	et		17871			178 71
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1207	LUNCH / DI	Nue		178.71			178.71
1208	TAXI ! LUNCH		99.54	105.62	 	TAX1 = 67.6 X	
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Ø10	LUNCH / DINI	VER		17871			178.71
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TO PORTA DISTANCE 46. EMPLO	PREVIOUS VOUCHER OYEESIGNATURE		TODATE	QUARTERS (CITY NAM	Ε}	WORK PHONE NO.	
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ORIGINAL: MINISTRY COPY: EMPLOYEE FIN 10 Rev. 2007 / 2 / 28 OPC 7530951008 (100/pk)

55. EXPENSE AUTHORITY SIGNATURE CERTINED CORRECT PURSUANT TO SECTION 32 & 33 OF THE FINANCIAL ADMINISTRATION ACT AND RELATED POLICIES.

CERTIFIED EXCENSIONS AND ENTITLEMENTS CORRECT

56. PROCESSING CLERK INITIAL

SHIP	BRITISH COLUMBIA
	The Beet Pines on Varie

TRAVEL VOUCHER

	2		7
PAGE	∠.	OF	⊸(,

	The Best Place on Ea	nia (Note:	FIN 10 us	es are rest	ricted per 🤄	PPM C.	<u>1.5</u> .)	1. MINIS	CAN YHTE	BATCH NO. 2	CONTROL N	D.	
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3. CLIENT	4. MiN. ABBREV.	5 DATE COMPLETE		6. FISCAL YEAR	7. SPECIAL CHEQUE ISSUE	6	CHEQUE	STUBINFOR	BMATION	- MAXIMUM 10 SINGL LINE. ATTACH EXT			AS PER
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Crozier, Bev ENV:EX

From:

Sent: To:

Subject:

Shoemaker, Wes ENV:EX

Monday, December 21, 2015 8:47 AM

Crozier, Bev ENV:EX_

Re: COP21 Travel Expense Claim

Okay to submit.

Wes

W.H. (Wes) Shoemaker, MBA Deputy Minister Ministry of Environment 5th Floor, <u>2975 Jutland Road</u> Victoria, BC

Tel: <u>250.387.5429</u> | Fax: <u>250.387.6003</u> E-mail: <u>wes.shoemaker@gov.bc.ca</u>

Please note: This email is intended for the addressee(s) only and may contain legally privileged information. Any unauthorized use, disclosure or reproduction is strictly prohibited.

Sent from my iPhone

On Dec 21, 2015, at 8:27 AM, Crozier, Bev ENV:EX < Bev.Crozier@gov.bc.ca > wrote:

Let me know if you cannot open this document. I am only in today so would like to get this processed for payment before I leave.
5.22

В

From: Shoemaker, Wes ENV:EX

Sent: Friday, December 18, 2015 4:53 PM

To: Crozier, Bev ENV:EX

Subject: Re: COP21 Travel Expense Claim

Was not sure what to expect. You mentioned a few pieces that Finance had to clarify. Will they process while you are away?

Wes

W.H. (Wes) Shoemaker, MBA Deputy Minister Ministry of Environment 5th Floor, 2975 Jutland Road Victoria, BC

Tel: 250.387.5429 | Fax: 250.387.6003 E-mail: wes.shoemaker@gov.bc.ca **Please note: This email is intended for the addressee(s) only and may contain legally privileged information. Any unauthorized use, disclosure or reproduction is strictly prohibited.**

Sent from my iPhone

On Dec 18, 2015, at 10:27 AM, Crozier, Bev ENV:EX < Bev.Crozier@gov.bc.ca > wrote:

Wes

I have calculated your expense claim to be \$1924.59 Cdn.

Is that about what you were expecting?

<image001.png> *Beverley Crozier*

Sr. Executive Assistant

Deputy Minister's Office, Ministry of Environment Telephone: 250-387-5429 Facsimile: 250-387-6003

<Wes Shoemaker COP 21 Travel Voucher.pdf>



SMARTTEC Travel Confirmation

Traveller: Prepared By: Wes Shoemaker

Bev Crozier

Purpose of Travel:

December 3 - 12 - Wes Shoemaker to Paris, France for COP 21

SMARTTEC Confirmation Number: TEC1215000617227

If there is an expense claim associated with this travel then attach this PDF to your iExpenses travel claim. The SMARTTEC PDF report must be saved with the default name assigned by the system before attaching it to your iExpenses claim. Any change to the file name will flag your claim as non-compliant when your Ministry reports on it.

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Date 2015/12/03 2015/12/03 2015/12/03 2015/12/04	Travel Mode Car/Taxi - Hybrid Airplane Airplane Airplane Car/Taxi - Propane	From Home Victoria Intl Vancouver Intl Montreal Intl Charles de Gualle Airport	To Victoria Airport Vancouver Intl Montreal Intl Paris, France Downtown Paris	Distance s.22 63.0 3,681.0 5,530.0 32.6	CO2e kg 5.8 9.8 409.2 614.7 4.1	Flight#
Return Tri Date 2015/12/12 2015/12/12 2015/12/12 2015/12/13 2015/12/13	p Travel Mode Car/Taxi - Propane Airplane Airplane Airplane Car/Taxi - Hybrid	From Downtown Paris Paris, France Montreal Intl Vancouver Intl Victoria Airport	To Charles de Gualle Airport Montreal Intl Vancouver Intl Victoria Intl Home	Distance 32.6 5,530.0 3,681.0 63.0 s.22	CO2e kg 4.1 614.7 409.2 9.8 5.8	Flight#
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2015/12/12 Fairmont Vancouver Airport Hotel Total CO2 Equivalent Emissions: 2,200.5 kg

The emissions (CO2e) reported above are based on emission factors approved by the Ministry of Environment at the time your travel was finalized. Please note that emission factors are updated periodically and may change your emission records retroactively. These changes would be reflected in SMARTTool.

Crozier, Bev ENV:EX

From:

Shoemaker, Wes ENV:EX

Sent:

Thursday, September 10, 2015 3:32 PM

To:

Laaksonen-Craig, Susanna ENV:EX; Crozier, Bev ENV:EX

Subject:

Fwd: Approval for International Travel - 21st Conference of the Parties, Paris, France -

Dec. 3 - 11, 2015

See other side

FYI.

Wes

W.H. (Wes) Shoemaker, MBA Deputy Minister Ministry of Environment 5th Floor, 2975 Jutland Road Victoria, BC

Tel: <u>250.387.5429</u> | Fax: <u>250.387.6003</u> E-mail: <u>wes.shoemaker@gov.bc.ca</u>

Please note: This email is intended for the addressee(s) only and may contain legally privileged information. Any unauthorized use, disclosure or reproduction is strictly prohibited.

Sent from my iPhone

Begin forwarded message:

From: "Shoemaker, Wes ENV:EX" < Wes.Shoemaker@gov.bc.ca>

Date: September 10, 2015 at 3:31:14 PM PDT

To: "Dyble, John C PREM:EX" < John.Dyble@gov.bc.ca>

Subject: Re: Approval for International Travel - 21st Conference of the Parties, Paris, France - Dec. 3 -

11, 2015

Yes that is the plan. We are not sure yet about what the Premier's plans are in terms of dates for her travel and any related briefings during the flight she may require.

Thank you John. Will be prepared to provide a very fulsome report out upon our return.

Wes

W.H. (Wes) Shoemaker, MBA Deputy Minister Ministry of Environment 5th Floor, 2975 Jutland Road

Victoria, BC

Tel: <u>250.387.5429</u> | Fax: <u>250.387.6003</u> E-mail: wes.shoemaker@gov.bc.ca

^{**}Please note: This email is intended for the addressee(s) only and may contain legally privileged information. Any unauthorized use, disclosure or reproduction is strictly prohibited.**

On Sep 10, 2015, at 3:13 PM, Dyble, John C PREM:EX < john.Dyble@gov.bc.ca> wrote:

Wes

Travel is fine.

Will you be travelling with the Minister and will she need you for briefings on the flights?

John

From: Shoemaker, Wes ENV:EX

Sent: Thursday, September 10, 2015 7:34 AM

To: Dyble, John C PREM:EX Cc: Wharf, Sandy PREM:EX

Subject: Approval for International Travel - 21st Conference of the Parties, Paris, France

- Dec. 3 - 11, 2015

John,

As you are aware, BC is preparing for and planning to attend the next round of Climate Negotiations under the United Nations Framework Convention on Climate Change (UNFCCC) to be held in Paris, France in December.

Provinces and Territories have only a short time to finalize and submit their delegates to the federal government so they can be formally accredited as part of the Canadian delegation. Hotels have mostly been sold out for months, but BC has reserved a few blocks of rooms to ensure that we have secured accommodations pending the formal approval to attend the event.

At this point, the proposed BC delegation will be relatively small when compared with the delegations of other Provinces such as Quebec and Ontario (whose delegation will be approximately 30 - 50 provincial staff). The delegation at this point will be PCC, plus 2 political staff (and security), Minister Polak and her Chief of Staff, myself and Susanna Laaksonen-Craig. As there will be instances where PCC and MMP will be participating in separate events at the same time, Susanna and I will have to split up to ensure that they each have staff support who are knowledgeable on BC's climate policies and objectives. Additionally, the federal government is prepared to include only Deputies in the confidential daily briefings as to the progress/strategies of the on-going negotiations. Below is the rationale for our request to attend the COP21 negotiations. As there is currently an Air Canada sale offering business class fare for a significant discount, we'd like to seek your approval to travel and take advantage of these attractive fares. Preliminary estimates for a business class return fare to Paris during this timeframe will be approximately \$3200 plus tax (which is normally well over \$5000) and is comparable to premium economy fares for the roughly 17 hour flight. Hotels will run approximately \$250 euros per night.

I am therefore requesting your approval for Susanna and myself to be part of the BC delegation and as per policy, requesting your approval to purchase business class tickets.

- Event: Climate Negotiations under the United Nations Framework Convention on Climate Change (UNFCCC), 21st Conference of the Parties (COP 21)
- Where/When: Event starts November 30, runs to December 11; Paris, France.
- Rationale for BC MoE staff to attend COP 21:
 - c The purpose of COP 21 is to achieve lasting international agreement to avoid dangerous climate change impacts.
 - Canada's COP 21 delegation will include the participation of: the Prime Minister of Canada, the Federal environment minister and Environment Canada staff, and political leadership and staff from PTs. Almost every

PT is planning engagement at COP 21, including Alberta, Quebec, and Ontario (ON's delegation will tentatively include 30 – 50 staff.)

- Rationale for sending BC MoE staff includes the following:
 - Objectives:
 - Contribute to Minister of Environment's mandate letter goal to prepare and position BC to make a meaningful contribution at COP 21;
 - Participate with EC in developing Canada's positions during the negotiations to ensure that BC's interests are protected and represented;
 - Demonstrate value of leadership at the subnational level through success of BC's suite of climate policies;
 - Create an international platform to introduce BC's new draft Climate Leadership Plan and other key climate change / land use announcements; and
 - Develop and build relationships with key representatives from global business and trade partners, to further BC's strategic and economic development priorities going forward
 - Requirements for MoE staff attending COP 21:
 - Support Premier and Minister of Environment on policy and logistics for speaking engagements and meetings with national and subnational governments and international corporations;
 - Participate in forums featuring senior public officials to discuss climate policy success in British Columbia (including carbon tax, carbon neutral government, climate action charters, etc.); and
 - Provide detailed and substantive input to Canada's negotiating team on the text of the Agreement as it is developed through the COP 21 meeting.

Outcomes:

By sending BC MoE staff to COP 21, the government of British Columbia will be well-positioned to make a meaningful contribution to COP 21, to demonstrate subnational climate leadership by using BC's success as a case study, to create and support a platform to release BC's draft Climate Leadership Plan, and to further BC's trade, investment and strategic priorities with global businesses and trade partners.

I await your approval.

Wes

W.H. (Wes) Shoemaker, MBA Deputy Minister Ministry of Environment 5th Floor, 2975 Jutland Road Victoria, BC

Tel: 250.387.5429 | Fax: 250.387.6003 E-mail: wes.shoemaker@gov.bc.ca **Please note: This email is intended for the addressee(s) only and may contain legally privileged information. Any unauthorized use, disclosure or reproduction is strictly prohibited.**

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TAXIS PARISIENS

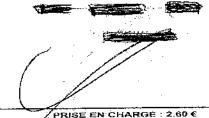
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The Fairmont Vancouver Airport Vancouver International Airport

3111 Grant McConachie Way, Richmond, BC, V7B 0A6

T (604) 207 5200 F (604) 248 3219

G.S.T. / H.S.T. REGISTRATION # 84968 1721

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Air Canada

Mr Wesley Shoemaker Ministry of Environment 2975 Jutland Road

Victoria BC V8T 5J9 Canada

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Fairmont President's Club

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Thank you for choosing Fairmont Hotels & Resorts.

To provide feedback about your stay please contact Ken Flores, General Manager, at ken flores@fairmont.com, We also invite you to share memories of your experience on our community forum - visit www.everyonesanoriginal.com

For information or reservations, visit us at www.fairmont.com or call Fairmont Hotels & Resorts from : United States or Canada 1 800 441 1414

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Thank you for choosing to stay with Fairmont Hotels & Resorts

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SMARTTEC Travel Confirmation

Susanna Laaksonen-Craig

Prepared By:

Laurie Duncan

Purpose of Travel:

November 27 - December 13, 2015 - Susanna Laaksonen-Oraig to Paris, France for UNFCCC COP 21

SMARTTEC Confirmation Number: TEC1215000617665

If there is an expense claim associated with this travel then attach this PDF to your iExpenses travel claim. The SMARTTEC PDF report must be saved with the default name assigned by the system before attaching it to your iExpenses claim. Any change to the file name will flag your claim as non-compliant when your Ministry reports on it.

Outbound	Trip					
Date 2015/11/27 2015/11/27 2015/11/27 2015/11/28	Travel Mode Car/Taxi - Hybrid Airplane Airplane Airplane Car/Taxi - Propane	From Victoria Victoria Intl Vancouver Intl Montreal Intl Charles de Gualle Airport	To Victoria Airport Vancouver Intl Montreal Intl Paris, France Downtown Paris	Distance 27.3 63.0 3,681.0 5,630.0 32.6	CO2e kg 4.6 9.8 409.2 614.7 4.1	Flight#
Return Tri Date 2015/12/12 2015/12/12 2015/12/13 2015/12/13	Travel Mode Car/Taxi - Propane Airplane Airplane Airplane Car/Taxi - Hybrid	From Downtown Paris Paris, France Montreal Intl Vanccuver Intl Victoria Airport	To Charles de Guade Airport Montreal Intt Vancouver Intt Victoria Intt Victoria	Distance 32.6 5,530.0 3,681.0 63.0 27.3	CO28 kg 4.1 614.7 409.2 9.8 4.6	Fligh t#
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Total CO2 Equivalent Emissions: 2,273.8 kg

The emissions (CO2e) reported above are based on emission factors approved by the Ministry of Environment at the time your travel was finalized. Please note that emission factors are updated periodically and may change your emission records retroactively. These changes would be reflected in SMARTTool.



The Fairmont Vancouver Airport Vancouver International Airport 3111 Grant McConachie Way, Richmond, BC, V7B 0A6 T (604) 207 5200 F (604) 248 3219 G.S.T. / H.S.T. REGISTRATION # 84968 1721

Room s.22

Folio#

Invoice #

Cashier# 225644

Page # 1 of 1

Air Cda

Dr Susanna Laaksonen-Craig Po Box 9486 Stn Prov Govt Victoria BC v8w9w6

Canada

Arrival 12-13-15 Departure 12-13-15

Fairmont President's Club

Date	Description	Additio	onal Information		Charges	Credits
12-13-15	Room Charge				129.00	
12-13-15	Destination Marketing Fee				1.29	
12-13-15	Municipal Room tax				2.61	
12-13-15	Provincial Room tax				10.42	
12-13-15	Room GST				6.51	
12-13-15	s.22	s.22		XX/XX		149.83
			Total		149.83	149.83
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F&B:	0.00	F&B:	0.00
Other:	0.00	Other:	0.00
Total:	6.51	Total :	0.00

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We also invite you to share memories of your experience on our community forum - visit www.everyonesanoriginal.com

For information or reservations, visit us at www.fairmont.com or call Fairmont Hotels & Resorts from : United States or Canada | 1 850 441 7414 Lagrant has they unably for talls for the sections and instruct to both purposed yill the influence when their feel content person, continuely of association for in any for every person of or the decimal content person continuely of association for in the section of the content of the conte

Thank you for choosing to stay with Fairmont Hotels & Resorts

TRAVEL AUTHORIZATION This form must be used for all out-of-province travel requests. It may, at the discretion of ministries, be used for in-province travel requests. ESTIMATED COSTS (IN CAN. 5) Canivor9-to-ful X Cut-of-Canada Transportation WIVISTRY / ENTITY / CORPORATE NAME (IF CONTRACTOR) VOTE Meals **ENVIRONMENT** 048 Lodging. EMPLOYEE NAME EMPLOYEE ID. Overtime SUSANNA LAAKSONEN-CRAIG s.22 Fees POSITION BARGAINING UNIT / GROUP NO. Other_incdt'is HEAD EXCLUDED/3 BRANCH / LOCATION / REGION CLIMATE ACTION SECRETARIAT DATE DEPARTING YYYY / MAY / OD OATE RETURNING YYYY / MM / DD NO. OF WORKDAYS AWAY ESTIMATED OVERTIME CLAIM 2015/11/28 2015/12/12 15 80.338 (DEM'DY OF ORGANIZATION (OTHER THAN SHOV, OF B.C.) PAYING ANY OF SHE COSTS X N/A, OR: SUBTIONAL DESTINATIONS Less Costs paid by others PARIS, FRANCE TOTAL COSTS METHOD OF THAVE SIGNATURES Refer to CPPM 10.3.4 Policy 1 and 10.4.4 for approval authorities. AIR. CAR, TAXI, SHUTTLE PLEASE SIGN ONE BOX ONLY PURPOSE DE LIBAVÉ: DIRECTOR NOT APPROVED Give details of event to be attended, project name / number, program involved, APPROVED anotics to Ministry, etc. Updated travel authorization for UNFCCC/COP21 Previous approval documents attached ASSISTANT DEPUTY MINISTER NOT APPROVED

Criginator completes and forwards a copy to immediate supervisor for approval(s), it travel is approved, the supervisor retains a copy and returns the original to the originator. The originator attaches the original and a copy to their travel voucher.

Approved via eApprovels

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Rationale - MOE Representatives to COP 21, Paris:

Event: Climate Negotiations under the United Nations Framework Convention on Climate Change (UNFCCC), 21st Conference of the Parties (COP 21)

Where/When: Event starts November 30, runs to December 11; Paris, France.

Rationale for BC MoE staff to attend COP 21:

- The purpose of COP 21 is to achieve lasting international agreement to avoid dangerous climate change impacts.
- Canada's COP 21 delegation will include the participation of; the Prime Minister of Canada, the Federal environment minister and Environment Canada staff, and political leadership and staff from Provinces/Territories. Almost every PT is planning engagement at COP 21, including Alberta, Quebec, and Ontario (ON's delegation will tentatively include 30 – 50 staff.)
- o Rationale for sending BC MoE staff includes the following:

Objectives:

- Contribute to Minister of Environment's mandate letter goal to prepare and position 8C to make a meaningful contribution at COP 21;
- Participate with EC in developing Canada's positions during the negotiations to ensure that BC's interests are protected and represented;
- Demonstrate value of leadership at the subnational level through success of BC's suite of climate policies;
- Create an international platform to introduce BC's new draft Climate Leadership Plan and other key climate change / land use announcements; and
- Develop and build relationships with key representatives from global business and trade partners, to further BC's strategic and economic development priorities going forward

Requirements for MoE staff attending COP 21:

- Support Premier and Minister of Environment on policy and logistics for speaking engagements and meetings with national and subnational governments and international corporations;
- Participate in forums featuring senior public officials to discuss climate policy success in British Columbia (including carbon tax, carbon neutral government, climate action charters, etc.); and
- Provide detailed and substantive input to Canada's negotiating team on the text of the Agreement as it is developed through the COP 21 meeting.

Outcomes:

o By sending BC MoE staff to COP 21, the government of British Columbia will be well-positioned to make a meaningful contribution to COP 21, to demonstrate subnational climate leadership by using BC's success as a case study, to create and support a platform to release BC's draft Climate Leadership Plan, and to further BC's trade, investment and strategic priorities with global businesses and trade partners.

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The Fairmont Vancouver Airport Vancouver International Airport

Invoice # Cashier # 225644

3111 Grant McConacnie Way, Richmond, BC, V7B CA6 T (604) 207 5200 F (604) 248 3219 G.S.T. / H.S.T. REGISTRATION # 84968 1721

Page # 1 of 1

Air Cda

Dr Susanna Laaksonen-Craig Po Box 9486 Stn Prov Govt Victoria BC v8w9w6

Arrival

12-13-15

Canada

Departure 12-13-15 Fairmont President's Club

s.22

		Balance	Due	0.00	
•		Total		149.83	149.83
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12-13-15	Room GST			6.51	
12-13-15	Provincial Room tax			10,42	
12-13-15	Municipal Room tax			2.61	
12-13-15	Destination Marketing Fee			1,29	
12-13-15	Room Charge			129.00	

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Other:	0.00	Other:	0.00
Total:	6.51	Total:	0.00

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 Hotel California
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 All flights
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 Fairmont
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 Hotel total
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From:

Air Canada < confirmation@aircanada.ca>

Sent:

Wednesday, October 28, 2015 4:08 PM

To:

Crozier, Bev ENV:EX

Subject:

Air Canada - 03-Dec: Victoria - Vancouver (booking refs.17)

seat selected

***** PLEASE DO NOT REPLY TO THIS E-MAIL *****

air canada 🚇

s.17

Itinerary/Receipt

Your booking is confirmed. Please print/retain this page for your financial records (e.g. for taxation, expense claim or payment card reconciliation purposes). We thank you for choosing Air Canada and look forward to welcoming you on to check in at any

Air Canada check in kiask.



Access your personalized Air Canada travel information



Customer Care

Air Canada 1-888-247-2262 Flight Arrivals and

Departures

1-888-422-7533

Booking Information

Booking Reference:

s.17

Electronic Ticketing confirmed. This is your official itinerary/receipt.

Main Contact:

Mr Wesley Shoemaker bev.crozier@gov.bc.ca Mobile s.22

Home:

Work: 1-250-3875429

Online Services

Manage my booking online (view/change my booking; select seats*).

Select Sents

<u> Manie Leaf Lounge | Meal Vouchers | On Wy Way</u>

Alark me of flight status changes directly to my mobile phone or email.

Flight Arrivals & Departures - check online if my flight is on time.

Check-in online and print my boarding pass.

* Can my booking be changed online?

Flight	From	То	Stops	Duration	Aircraft	Fare Type	Meal
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AC8083 ¹	Vancouver, Vancouver Int'l (YVR) Sat 12-Dec 2015 22:30 - Terminal M	Victoria, Victoria Int'l (YYJ) Sat 12-Dec 2015 22:56	0	0hr26	<u>DH3</u>	<u>Flex,</u> Q	

Operated by:

¹ Air Canada Express - Jazz

Passenger Information

1: Mr Wesley Shoemaker: Adult (16+), Ticket Number: \$.17

Air Canada -Aeroplan:

s.22

Meal Preference:

None

Payment Card:

s.17

Special Needs:

None

Seat Selection:

AC8054 s. (Preferred), AC8083 s. (Preferred)

2: Miss Caitlin Copage: Adult (16+), Ticket Number: \$.17

Frequent Flyer Prog: None

Meal Preference:

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Payment Card:

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Special Needs:

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<u>Surcharges</u>	24.00	
Taxes, Fees and Charges		
Canada Airport Improvement Fee	20.00	
Canada Goods and Services Tax (GST/HST #10009-2287 RT0001)	17.76	
Air Travellers Security Charge (ATSC)	14.25	
Total before options (per passenger)	373.01	
Number of passengers	x 2	
Total with options	746.02	
Travel Insurance (declined)	0.00	
Grand Total - Canadian dollars	\$746.02	

Payment Information

Credit/Debit Card S.17 - Amount paid: \$746.02

The following amount (tax inclusive) will appear on your credit card or debit card statement:

Air Canada: \$373.01 (Air Transp. Charges - per ticket)

Ticket number(s): s.17

Electronic Refund Receipt / Reçu de remboursement électronique

We are pleased to confirm a refund has been processed to your payment card.

Nous sommes heureux de confirmer qu'un remboursement a été porté à votre carte de paiement.

Please print this refund receipt for your reference.

Veuillez imprimer ce reçu pour vos dossiers.

Refund Information / Détails du remboursement

Passenger Name:

Nom du passager:

Caitlin Copage

Ticket(s) Refunded: Billet(s) remboursé(s): s.17

Payment card refunded:

s.17

Carte de paiement remboursée:

Date of refund: Date du remboursement: 20 November 2015

20 Novembre 2015

Customer Care Service au client

On the web/Site Web www.aircanada.com

Air Canada Reservations Réservations d'Air Canada

1 888 247-2262

Aeroplan Centre Centre Aéroplan

1 800 361-5373

Amount refunded / Montant du remboursement

Amount eligible for refund: Montant à rembourser:

Taxes and Airport Fees eligible for refund: Taxes et frais aéroportuaires à rembourser: 3,140.00



Canada Security Charge / Canada - Droit pour la sécurité (CA)	25.91
France Civile Aviation Tax / France - Taxe de l'aviation civile (FR)	30.01
/ (IZ)	6.55
France Intl. Psgr. Service Charge / France - Redevance services pass Vols internat. (QX)	42.33
Canada Airport Improvement Fee / Canada - Frais d'améliorations aéroportuaires (SQ)	20.00
Canada Goods and Services Tax (GST/HST #10009-2287) / Canada - Taxe sur les produits et services (TPS/TVH #1009-2287) (XG)	1.00
Carrier Surcharge / Supplément du transporteur (YQ)	456.00

Total Amount Refunded to your payment card in Canadian dollars: Montant total remboursé sur la carte de paiement en dollars canadiens:

3,721.80



Itinerary / Receipt

Your booking is confirmed. Thank you for choosing Air Canada.

Please bring your itinerary-receipt to the airport.

Main Contact Information

Booking reference: s.17

Name:

Ms Mary Polak

E-mail

SEV.CROZIER@GOV.SC.CA

Form of payment: s.17

Customer Care

Air Canada Reservations

1-888-247-2262

Air Canada Flight Information

1-888-422-7533

International Reservations

Alert me of flight changes

Flight notification

Flight Itinerary

Seat number(s) requested:

Flight	From	To	Aircraft	Cabin (Booking class)	Status
AC150	Vancouver (YVR)	Montreal Trudeau (YUL)	333	Business (Z)	Confirmed
	Sat 28-Nov 2015	Sat 28-Nov 2015			
	09:10 - TERMINAL M -MAIN	16:45			
Seat number(s)) requested: s.22				
AC870	Montreal Trudeau (YUL)	Paris, Charles De Gaulle (CDG)	77W	Business (Z)	Confirmed
	Sat 28-Nov 2015	Sun 29-Nov 2015			
	20:10	08:45 - TERMINAL 2A			
Seat number(s)) requested: \$.22				
AC871	Paris, Charles De Gaulle (CDG)	Montreal Trudeau (YUL)	77W	Business (Z)	Confirmed
	Sat 12-Dec 2015	Sat 12-Dec 2015			
	13:05 - TERMINAL 2A	14:40			
Seat number(s)	requested, s.22				



Flight From To Aircraft Cabin Status (Booking class) AC195 Montreal Trudeau (YUL) Vancouver (YVR) 333 Business (Z) Confirmed Sat 12-Dec 2015 Sat 12-Dec 2015 17:50 20:32 - TERMINAL M -MAIN s.22 Seat number(s) requested: Pessenger Information Passenger 1 Name: Ms Mary Polak s.17 Ticket number: FIM Ticket number(s): Separate Separate Invoice for Travel Nov. 27/15 Passenger Name: Mrs Martina Kapac s.17 Ticket number: FIM Ticket number(s): Passenger Name: Ms Susanna Laaksonencraig Ticket number: s.17 FIM Ticket number(s): Frequent Flyer Pgm: Air Canada Aeroplan s.22 Program number:

Perchase Summary

Passenger: 1 Ticket number \$.17

Date of issue Fare Amount in Canadian dollars: (including navigational & other charges)

Taxes, Fees & Charges

02-Nov 2015 3,140.00

Total Fare in : No Additional collection



Ticket particularities:

UPG

-REFUNDABLE--BG:AC

Passenger: 2 Ticket number 8.17

Date of issue

02-Nov 2015

3,140.00

Fare Amount in Canadian dollars:

(including navigational & other charges)

Taxes, Fees & Charges

Total Fare in :

No Additional

collection

Passenger: 3 Ticket number 8.17

Date of issue

02-Nov 2015

Fare Amount in Canadian dollars:

(including navigational & other charges)

Taxes, Fees & Charges

3,140.00

No Additional collection

*Fare calculation:

Total Fare in:

28NOV15YVR AC X/YMQ AC PAR Q11.31R1173.50AC X/YMQ Q11.31AC YVR R1173.50NUC2369.62 END ROE1.325090 PD25.91CA30.01FR6.55IZ 42.33QX0.00RC20.00SQ1.00XG456.00YQ Canadian tax registration numbers:

XG Canada Goods and Service Tax (GST) #10009-2287

RC Canada Harmonized Sales Tax (HST) #10009-2287

XQ Quebec Sales Tax (QST) #1000-043-172

Fare Rules Summary

Voluntary changes to your itinerary may require the payment of additional fees and fare upgrades.

If you are travelling on a non-refundable ticket, Air Canada will be unable to make exceptions in the event of an unexpected trip cancellation or medical emergency. We recommend the purchase of travel insurance.

Tickets are non transferable.

- Seat selection charges are per passenger and apply to each individual one-way flight segment in your itinerary. Flight segments are identified by a change in flight number, with each new flight number representing a flight segment. Taxes are not included.
- Please note that you may be moved from your selected seat without notice in the event of an involuntary schedule or airport change (e.g. flight disruption, cancellation), to accommodate a passenger with a disability, or for any other reason that requires Air Canada to move you prior to departure or during the flight. If you are moved from your seat for one of these reasons, you may request a refund for your seat charges. We invite you to read additional terms and conditions related to seat selection

Please read important information and notices regarding Air Canada's general conditions of carriage.

Baggage Information

Please see below for details on the bags you plan on checking at the baggage counter.



Baggage Information for: Ms Mary Polak

Air Canada baggage rules apply.
For flight(s): AC150,AC870

Air Canada baggage rules apply.
For flight(s): AC871,AC195

Max. weight per bag: 32 KG (70 lb)

State of the same of the s

Baggage Information for: Mrs Martina Kapac

Air Canada baggage rules apply.
For flight(s): AC150,AC870

Air Canada baggage rules apply.
For flight(s): AC871,AC195

Max. weight per bag: 32 KG (70 lb)

Set bag: Complimentary

1st bag: Complimentary

2nd bag: Complimentary

2nd bag: Complimentary

Max. linear dimensions: 158 CM (62 in)

Baggage Information for: Ms Susanna Laaksonencraig	
Air Canada baggage rules apply. For flight(s): AC150,AC870	1st bag: Complimentary 2nd bag: Complimentary
Air Canada baggage rules apply. For flight(s): AC871,AC195	1st bag: Complimentary 2nd bag: Complimentary
Max. weight per bag: 32 KG (70 lb)	Max. linear dimensions: 158 CM (62 in)

^{*} For travel within Canada or between Canada and the United States, a Canadian tax of \$3.00 CAD may apply to bag fees. For travel between Canada or the United States and Mexico, the Dominican Republic and Barbados, an applicable local sales tax of \$4.00 CAD may apply to bag fees. For all other itineraries to/from Mexico, the Dominican Republic and Barbados as well as itineraries to/from South America, an applicable local sales tax of \$21.00 CAD may apply to bag fees. All above tax amounts are based on the maximum applicable tax amounts per itinerary type. Actual amounts may vary and will be charged in the currency used in your departure airport. Tax amounts are subject to change without notice by local government.

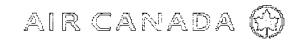
Customers may be reassessed checked baggage fees when itineraries include an enroute stopover in excess of 24 hours.

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Baggage Allowance for Altitude and Star Alliance Members

Baggage check-in must occur with Air Canada, Air Canada Express (flights operated by Jazz, Sky Regional, Air Georgian, Exploits Valley Air) or Air Canada rouge. Air Canada Altitude status level must be valid at time of check-in to qualify for waiver of charges related to baggage.

Frequent Flyer Status	Economy Class	Premium Economy	Business Class



To Aircraft Cabin Flight From Status (Booking class) Vancouver (YVR) 333 Business (Z) Confirmed AC195 Montreal Trudeau (YUL) Sat 12-Dec 2015 Sat 12-Dec 2015 20:32 - TERMINAL M -MAIN 17:50 s.2

Passenger Information

Seat number(s) requested:

Passenger

Mr Wesley Shoemaker Name:

Ticket number:

s.17

FIM Ticket number(s):

Frequent Flyer Pam: Air Canada Aeroplan Program number:

s.22

Purchase Summary

Passenger: 1 Ticket number s.17

Date of issue

02-Nov 2015 3,140.00

Fare Amount in Canadian dollars:

(including navigational & other charges)

Taxes, Fees & Charges

Total Fare in:

No Additional collection

Ticket particularities:

UPG

-REFUNDABLE--BG:AC

*Fare calculation:

03DEC15YVR AC X/YMQ AC PAR Q11.31R1173.50AC X/YMQ Q11.31AC YVR R1173.50NUC2369.62 END ROE1.325090 PD25.91CA30.01FR6.55IZ

42.33QX0.00RC20.00SQ1.00XG456.00YQ

Canadian tax registration numbers:

XG Canada Goods and Service Tax (GST) #10009-2287

RC Canada Harmonized Sales Tax (HST) #10009-2287

XQ Quebec Sales Tax (QST) #1000-043-172

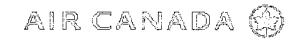
Fare Rules Summary

Voluntary changes to your itinerary may require the payment of additional fees and fare upgrades.

If you are travelling on a non-refundable ticket, Air Canada will be unable to make exceptions in the event of an unexpected trip cancellation or medical emergency. We recommend the purchase of travel insurance.

Tickets are non transferable.

Seat selection charges are per passenger and apply to each individual one-way flight segment in your itinerary. Flight segments are identified by a change in flight number, with each new flight number representing a flight segment. Taxes are not included.



Itinerary / Receipt

Your booking is confirmed. Thank you for choosing Air Canada.

Please bring your itinerary-receipt to the airport.

Main Contact Information

Booking reference:s.17

Name:

Mr Wesley Shoemaker

E-mail

LISA.HOLOWACH@AIRCANADA.CA

Form of payment: s.17

Customer Care
Air Canada Reservations
1-888-247-2262

Air Canada Flight Information

1-888-422-7533

International Reservations

Alert me of flight changes

Flight notification

Flight Itinerary

Flight	From	Το	Aircraft	Cabin (Booking class)	Status
AC150	Vancouver (YVR)	Montreal Trudeau (YUL)	333	Business (Z)	Confirmed
	Thu 03-Dec 2015	Thu 03-Dec 2015			
	09:10 - TERMINAL M -MAIN	16:55			
Seat number(s)	requested: \$.2				
AC870	Montreal Trudeau (YUL)	Paris, Charles De Gaulle (CDG)	77W	Business (Z)	Confirmed
	Thu 03-Dec 2015	Fri 04-Dec 2015			
	20:10	08:45 - TERMINAL 2A			
Seat number(s)	requested: \$.2				
AC871	Paris, Charles De Gaulle (CDG)	Montreal Trudeau (YUI.)	77W	Business (Z)	Confirmed
	Sat 12-Dec 2015	Sat 12-Dec 2015			
	13:05 - TERMINAL 2A	14:40			

Seat number(s) requested: s.22



Itinerary / Receipt

Your booking is confirmed. Thank you for choosing Air Canada.

Please bring your itinerary-receipt to the airport.

Main Contact Information

Booking reference: s.17

Name:

Mrs Martina Kapac

E-mail

LISA.MOLOWACH@AIRCANADA.CA

Form of payment: \$.17

Customer Care Air Canada Reservations

1-888-247-2262

Air Canada Flight Information

1-888-422-7533

International Reservations

Alert me of flight changes

Flight notification

Flight Itinerary

Flight	From	То	Aircraft	Cabin (Booking class)	Status
AC150	Vancouver (YVR)	Montreal Trudeau (YUL)	333	Business (Z)	Confirmed
	Fri 27-Nov 2015	Fri 27-Nov 2015			
	09:10 - TERMINAL M - MAIN	16:45			
Seat number(s) requested: s.22				
AC870	Montreal Trudeau (YUL)	Paris, Charles De Gaulle (CDG)	77W	Business (Z)	Confirmed
	Fri 27-Nov 2015	Sat 28-Nov 2015			
	20:10	08:45 - TERMINAL 2A		•	
Seat number(s) requested: s.22				
AC871	Paris, Charles De Gaulle (CDG)	Montreal Trudeau (YUL)	77W	Business (Z)	Confirmed
	Sat 12-Dec 2015	Sat 12-Dec 2015			
	13:05 - TERMINAL 2A	14:40			

s.22 Seat number(s) requested:



Flight From То Aircraft Cabin Status (Booking class) AC195 Montreal Trudeau (YUL) Vancouver (YVR) 333 Business (Z) Confirmed Sat 12-Dec 2015 Sat 12-Dec 2015 17:50 20:32 - TERMINAL M -MAIN s.22 Seat number(s) requested:

Passenger Information

Passenger

Name: Mrs Martina Kapac

s.17 Ticket number:

FIM Ticket number(s):

Passenger

Name:

Ms Susanna Laaksonencraig

Ticket number:

s.22

FJM Ticket number(s):

Frequent Flyer Pgm:

Air Canada Aeroplan

Program number:

s.22

Purchase Summary

Passenger: 1 Ticket number \$.17

Date of issue Fare Amount in Canadian dollars:

(including navigational & other charges)

Taxes, Fees & Charges

02-Nov 2015

No Additional collection

3,140.00

Total Fare in:

Ticket particularities:

-REFUNDABLE - BG: AC

Passenger: 2 Ticket number \$.17

Date of issue

Fare Amount in Canadian dollars:

(including navigational & other charges)

Taxes, Fees & Charges

02-Nov 2015

3,140.00

Crozier, Bev ENV:EX

From:

Air Canada < confirmation@aircanada.ca>

Sent:

Friday, November 20, 2015 1:00 PM

To:

Crozier, Bev ENV:EX

Subject:

Air Canada - 27-Nov: Victoria - Vancouver (booking ref:s.17

) - booking modified

***** PLEASE DO NOT REPLY TO THIS E-MAIL *****

AIR CANADA 🕲

s.17

Itinerary/Receipt

Your booking is confirmed. Please print/retain this page for your financial records (e.g. for taxation, expense claim or payment card reconciliation purposes). We thank you for choosing Air Canada and look forward to welcoming you on board. Scan this bercode to check in at any Air Canada check in klosk.

Booking Information

Booking Reference:

s.17

Customer Care Air Canada 1-888-247-2262 Flight Arrivals and Departures 1-888-422-7533

Electronic Ticketing confirmed. This is your official itinerary/receipt.

Main Contact:

Ms Susanna Laaksonencraig bev.crozier@gov.bc.ca Mobile: \$.22

Work: 1-250-3875429

Online Services

Manage my booking online (view/change my booking; select seats*).

Select Seats

Maple Leaf Lounge | Meal Vouchers | On My Way

Alert me of flight status changes directly to my mobile phone or email.

Flight Arrivals & Departures - check online if my flight is on time.

Check-in online and print my boarding pass.

* Can my booking be changed online?

Flight Trinerary

Flight	From	То	Stops	Duration	Aircraft	Fare Type	Mea
AC8054 ¹	Victoria, Victoria Int'i (YYJ) Fri 27-Nov 2015 07:00	Vancouver, Vancouver Int'l (YVR) Fri 27-Nov 2015 07:25 - Terminal M	0	0hr25	DH3	<u>Flex,</u> U	
AC8083 ¹	Vancouver, Vancouver Int'i (YVR) Sat 12-Dec 2015 22:30 - Terminal M	Victoria, Victoria Int'l (YYJ) Sat 12-Dec 2015 22:56	0	0hr26	<u>DH3</u>	Flex, V	

Operated by:

Air Canada Express - Jazz

Passenger Information

1: Ms Susanna Laaksonencraig: Adult (16+), Ticket Number: s.17

Air Canada -

s.22

Meal Preference:

None

Aeroplan:

Payment Card:

s.17

Special Needs:

Seat Selection:

AC8054 s.2 , AC8083 s.2

None

2: Mrs Martina Kapac : Adult (16+), Ticket Number: \$.17

Frequent Flyer Prog: None

Meal Preference:

None

Payment Card:

Special Needs:

None

Seat Selection:

AC8054 s.2 , AC8083 s.2

Additional amount payable and/or refund - Summary

	Additional charges
Passenger Type	Adult
Air Transportation Charges	
Air Transportation Charges (including <u>surcharges</u>)	90.00
Taxes, Fees and Charges	
Canada Goods and Services Tax (GST/HST #1.0009-2287 RT0001)	4.50
Total Additional Fare	94.50
Extras (Change Fee)	
Change Fee	50.00
Canada Goods and Services Tax (GST/HST #10009-2287 RT0001)	2.50
Total Extras (Change Fee)	52.50
Number of passengers	x 2
Total with options	294.00
Grand Total - Canadian dollars	\$294.00

Payment Information

Credit/Debit Card s.17

- Amount paid: \$294.00

The following amount (tax inclusive) will appear on your credit card or debit card statement:

Air Canada: \$189.00

Air Canada: \$52.50 (Change Fee per ticket)

Ticket number(s): s.17

enRoute City Guide

Vancouver

Ask a Vancouverite what they like about their city and the response will almost always be "the lifestyle." Well, The Economist certainly agrees that it's a major selling feature - Vancouver is a perennial contender for the top spot in their "World's Most Liveable Cities" survey - but there's more to Canada's newest Olympic city than soy lattes and yoga...

X Read the complete guide

Fare Rules

Departing Flight Victoria (YYJ) To Vancouver (YVR) - Flex Return Flight Vancouver (YVR) To Victoria (YYJ) - Flex

Crozier, Bev ENV:EX

From:

Crozier, Bev ENV:EX

Sent:

Wednesday, October 28, 2015 4:14 PM

To:

Kapac de Frias, Martina E ENV:EX; Laaksonen-Craig, Susanna ENV:EX

Cc:

Shoemaker, Wes ENV:EX; Scott, Heidi ENV:EX; Crozier, Bev ENV:EX; Ireland, Shannon L

ENV:EX

Subject:

FW: Air Canada - 28-Nov: Victoria - Vancouver (booking ref: s.17

- seat selected

Susanna / Martina

The following is your Air Canada itinerary for Victoria / Vancouver on November 28 7:00 am flight and your Vancouver / Victoria return flight on December 12 10:30 pm flight.

Bev

From: Air Canada [mailto:confirmation@aircanada.ca]

Sent: Wednesday, October 28, 2015 4:04 PM

To: Crozier, Bev ENV:EX

Subject: Air Canada - 28-Nov: Victoria - Vancouver (booking ref: s.17) - seat selected

***** PLEASE DO NOT REPLY TO THIS E-MAIL *****

air canada 🕲

s.17

Itinerary/Receipt

Your booking is confirmed. Please print/retain this page for your financial records (e.g. for taxation, expense claim or payment card reconciliation purposes). We thank you for choosing Air Canada and look forward to welcoming you on board.

Scan this barcode to check in at any Air Canada check in kiosk.



Access your personalized
Air Canada travel information

Vilav your planner ≥

Booking Information

Booking Reference:

s.17

Customer Care Air Canada 1-888-247-2262 Flight Arrivals and Departures 1-888-422-7533

Electronic Ticketing confirmed. This is your official itinerary/receipt.

Main Contact:

Ms Susanna Laaksonen-craig bev.crozier@dov.bc.ca

Mobile: s.22

Work: 1-250-3875429

Online Services

Manage my booking online (view/change my booking; select seats*).

Select Seats

Maple Leaf Lounge | Meal Youchers | On My Way

Alert me of flight status changes directly to my mobile phone or email.

Flight Arrivals & Departures - check online if my flight is on time.

Check-in online and print my boarding pass.

* Can my booking be changed online?

Flight Itinerary

Flight	From	To	Stops	Duration	Aircraft	Fare Type	Meal
AC8054 ¹	Victoria, Victoria Int'l (YYJ) Sat 28-Nov 2015 07:00	Vancouver, Vancouver Int'l (YVR) Sat 28-Nov 2015 07:25 - Terminal M	0	0hr25	<u>DH3</u>	<u>Flex,</u> W	
AC8083 ¹	Vancouver, Vancouver Int'l (YVR) Sat 12-Dec 2015 22:30 - Terminal M	Victoria, Victoria Int'l (YYJ) Sat 12-Dec 2015 22:56	0	0hr26	DH3	<u>Flex,</u> V	

Operated by:

¹ Air Canada Express - Jazz

Passenger Information

1: Ms Susanna Laaksonen-craig: Adult (16+), Ticket Number s.17

Air Canada -

s.22

Meal Preference:

None

Aeroplan:

Payment Card:

s.17

Special Needs:

None

Seat Selection:

AC8054s.22, AC8083s.2

2: Mrs Martina Eva Kapac: Adult (16+), Ticket Number: 5.17 Frequent Flyer Prog: None

Meal Preference:

None

Payment Card:

s.17

Special Needs:

None

AC8054 \$.2 , AC8083 \$.2 Seat Selection:

Purchase Summary

Fare Summary						
Passenger Type	Adult					
Air Transportation Charges						
Departing Flight - <u>Flex</u>	132.00					
Return Flight - <u>Flex</u>	142.00					

Surcharges	24.00
Taxes, Fees and Charges	
Canada Airport Improvement Fee	20.00
Canada Goods and Services Tax (GST/HST #10009-2287 RT0001)	16.61
Air Travellers Security Charge (ATSC)	14.25
Total before options (per passenger)	348.86
Number of passengers	x 2
Total with options	697.72
Travel Insurance (declined)	0.00
Grand Total - Canadian dollars	\$697.72

Payment Information

Credit/Debit Card s.17 - Amount paid: \$697.72

The following amount (tax inclusive) will appear on your credit card or debit card statement:

Air Canada: \$348.86 (Air Transp. Charges - per ticket)

Ticket number(s): \$.17

enRoute City Guide

Vancouver

Ask a Vancouverite what they like about their city and the response will almost always be "the lifestyle." Well, The Economist certainly agrees that it's a major selling feature - Vancouver is a perennial contender for the top spot in their "World's Most Liveable Cities" survey - but there's more to Canada's newest Olympic city than soy latter and yoga...

IX Read the complete guide

Fare Rules

Departing Flight Victoria (YYJ) To Vancouver (YVR) - **Flex Return Flight** Vancouver (YVR) To Victoria (YYJ) - **Flex**

Changes:

- o Prior to day of departure **Change fee** per direction, per passenger, is \$50 CAD plus applicable taxes and any additional fare difference. **Changes** can be made up to 2 hours prior to departure.
- Same-day confirmed changes at check-in or at the airport are permitted at a flat fee of \$75 CAD/USD per direction, per passenger (subject to availability). Same-day flights only.
- Same-day standby is available: on flights between Toronto and Montreal or Ottawa, on flights between Calgary, Edmonton and Vancouver, as well as on flights between Toronto Pearson (YYZ) and LaGuardia (LGA), John F. Kennedy (JFK) or Newark (EWR) airports (connecting flights excluded).
- Flights can only be used in sequence from the place of departure specified on the itinerary.

Cancellations:

- o Tickets are non-refundable and non-transferable.
- Cancellations can be made up to 45 minutes prior to departure.
- o Provided the original booking is cancelled prior to the original flight departure, the value of the unused ticket can be applied within a one year period from date of issue of the original tickets to the value of a new ticket subject to the change fee per direction, per passenger, plus applicable taxes and any additional fare difference, subject to availability and advance

purchase requirements. The new outbound travel date must commence within a one year period from the original date of ticket issuance. If the fare for the new journey is lower, any residual amount will be forfeited.

- o Customers who no-show their flight will forfeit the fare paid.
- Complimentary advance standard seat selection on Air Canada and Air Canada Express (operated by Jazz), subject to availability.
- Up to 24 hours after the purchase of a <u>new ticket</u>, Air Canada will cancel your ticket and provide a full refund without penalty.
- Flights operated by Air Canada: earn 100% Aeroplan Miles (Altitude Qualifying Miles)

Please read important information and notices regarding Air Canada's general conditions of carriage.

Baggage Allowance and Fees

Prepare your checked and carry-on baggage with the help of our Baggage Guide .

Carry-on Baggage

When your flight is operated by Air Canada, Air Canada rouge or Air Canada Express, you are entitled to 1 standard item (max. size: $23 \times 40 \times 55$ cm [9 x 15.5 x 21.5 in]) and 1 personal item (max. size: $16 \times 33 \times 43$ cm [6 x 13 x 17 in]). Maximum weight for each item is 10 kg (22 lb). <u>View more details</u>.

Checked Baggage

Please see below for details on the bags you plan to check in at the baggage counter.

Departing Flight: Victoria (YYI) To Vancouver (YVR) - Flex

Return Flight: Vancouver (YVR) To Victoria (YY3) - Flex

1st bag: Complimentary 2nd bag: \$25.00 CAD + taxes* per direction

Regular Baggage Allowance

Max. weight per bag: 23 kg (50 lb)

Max. linear dimensions per bag: 158 cm (62 in)

* For travel within Canada or between Canada and the United States, a Canadian tax of \$3.00 CAD may apply to baggage fees. For travel between Canada or the United States and Mexico, the Dominican Republic and Barbados, an applicable local sales tax of \$4.00 CAD may apply to baggage fees. For all other itineraries to/from Mexico, the Dominican Republic and Barbados as well as itineraries to/from South America, an applicable local sales tax of \$21.00 CAD may apply to baggage fees. All above tax amounts are based on the maximum applicable tax amounts per itinerary type. Actual amounts may vary and will be charged in the currency used in your departure airport. Tax amounts are subject to change without notice by local government.

Currency

Fee amounts are displayed in the currency of the first departure city on your ticket. On the day of travel, applicable fees will be assessed in the local currency of the country you are travelling from. Certain exceptions may apply where the departure airport does not charge in local currency. The currency exchange rate will be determined by the date of travel.

Stopovers

Customers may be reassessed checked baggage fees when itineraries include an enroute stopover in excess of 24 hours.

Note: If you **exceed your baggage allowance** (in number, size and/or weight), additional checked baggage charges will apply. The policy and fees will be those of the carrier identified in the checked baggage information section.



PARIS2015 UN CLIMATE CHANGE CONFERENCE COP21. CMP11

Hotel Confirmation

Should you need to consult, modify your booking or add extra reservations, please visit our website <u>www.cop21.b-network.com</u> and log in with following access codes:

Email: Bev.Crozier@gcv.bc.ca s.17,s.22

You could also access with your MOBILE by clicking on this link

Mobile link

Company: Ministry of Environment

Hotel California Champs-Elysées :

16, rue de Berri 75008 Paris Tel: 01 43 59 93 00 Fax: 01 45 61 03 62

Code Name Notes Arrival Date Departure Date Type of room Total Due Rate per night Deposit Paid 1 A4167 Ms. COPAGE Caitlin(Cancelled) Non smoking. 04/12/2015 12/12/2015 Superior Single 0,00 € 290,00 € 290,00 € 0,00 € 2 A4166 Mrs. KAPAC DE FRIAS Martina Non smoking. 28/11/2015 12/12/2015 Superior Single 4 060,00 € 290,00 € 4 094,72 € 3 A4163 Ms. POLAK Mary Non smoking. 29/11/2015 12/12/2015 Superior Single 3 770,00 € 290,00 € 3 802,24 € 5 A4164 Mr. SHOEMAKER Wesley Non smoking. 04/12/2015 12/12/2015 Superior Single 2 320,00 € 290,00 € 2 339,84 €									
2 A4166 Mrs. KAPAC D€ FRIAS Martina Non smoking. 28/11/2015 12/12/2015 Superior Single 4 060,00 € 290,00 € 4 094,72 € 3 A4165 Mrs. LAAKSONEN-CRAIG Susanna Non smoking. 28/11/2015 12/12/2015 Superior Single 4 060,00 € 290,00 € 4 094,72 € 4 A4163 Ms. POLAK Mary Non smoking. 29/11/2015 12/12/2015 Superior Single 3 770,00 € 290,00 € 3 802,24 € 5 A4164 Mr. SHOEMAKER Wesley Non smoking. 04/12/2015 12/12/2015 Superior Single 2 320,00 € 290,00 € 2 339,84 €	Code	Name	Notes	Arrival Date	Departure Date	Type of room	Total Due	Rate per night	Deposit Paid
3 A4165 Mrs. LAAKSONEN-CRAIG Susanna Non smoking. 28/11/2015 12/12/2015 Superior Single 4 060,00 € 290,00 € 4 094,72 € 4 A4163 Ms. POLAK Mary Non smoking. 29/11/2015 12/12/2015 Superior Single 3 770,00 € 290,00 € 3 802,24 € 5 A4164 Mr. SHOEMAKER Wesley Non smoking. 04/12/2015 12/12/2015 Superior Single 2 320,00 € 290,00 € 2 339,84 €	1 A4167	Ms. COPAGE Caitlin(Cancelled)	Non smoking.	04/12/2015	12/12/2015	Superior Single	0,00€	290,00€	0,00 €
4 A4163 Ms. POLAK Mary Non smoking. 29/11/2015 12/12/2015 Superior Single 3 770,00 € 290,00 € 3 802,24 € 5 A4164 Mr. SHOEMAKER Wesley Non smoking. 04/12/2015 12/12/2015 Superior Single 2 320,00 € 290,00 € 2 339,84 €	2 A4166	Mrs. KAPAC DE FRIAS Martina	Non smoking,	28/11/2015	12/12/2015	Superior Single	4 060,00 €	290,00€	4 094,72 €
5 A4164 Mr. SHOEMAKER Wesley Non smoking. 04/12/2015 12/12/2015 Superior Single 2 320,00 € 290,00 € 2 339,84 €	3 A4165	Mrs. LAAKSONEN-CRAIG Susanna	Non smoking,	28/11/2015	12/12/2015	Superior Single	4 060,00 €	290,00€	4 094,72 €
	4 A4163	Ms. POLAK Mary	Non smoking.	29/11/2015	12/12/2015	Superior Single	3 770,00 €	290,00€	3 802,24 €
Total deposit per hotel: 14 331,52 €	5 A4164	Mr. SHOEMAKER Wesley	Non smoking.	04/12/2015	12/12/2015	Superior Single	2 320,00 €	290,00€	2 339,84 €
								Total deposit per hi	otel: 14 331,52 €

Total deposit lost by company: 2 320,00 €

Lost deposit: 2 320,00 €

Total deposit used by company: 14 331,52 €

Total deposit provided by company: 16 651,52 €



November 23rd 2015



Reservation Conditions

INDIVIDUAL RESERVATIONS (UP TO 9 ROOMS)

Due to high demand for hotel accommodation during the conference, please be aware that your request will be subject to availability and can only be confirmed with respect to the following payment schedule.

HOTEL BOOKING POLICY:

Please take note that you may be committed to a minimum stay per reserved room depending of the chosen hotel (more information on the hotel's page)

Upon reservation:

For any reservation up to 6 nights, a deposit corresponding to the total stay per reserved room is required to secure your hotel reservation.

For any reservation beyond 6 nights, a deposit corresponding to 6 nights per reserved room is required to secure your notel reservation.

Before October 28th 2015: The total prepayment of the reservation must be settled

The final invoice shall be provided directly by the hotel upon checkout and the pre-paid amounts will be deducted from it.

CANCELLATION POLICY:

In case of cancellation:

- From confirmation of your reservation to June 28th 2015, penalty fees amounting 1 hight stay will apply unless we are in a position to resell the room. In such a case, no penalties would apply.
- From June 29th 2015 to October 28th 2015, penalty fees amounting to the paid deposit will apply unless we are in a position to resell the room. In such a case, no penalties would apply
- From October 28th 2015 onwards, we regret that from this date no refund or transfer of deposit can be made unless we are in a position to resell the room. In such a case, no penalties would apply.

Cancellations shall be communicated to binetwork in writing (Telephone cancellations are not accepted as valid) via email at the following address: cop21@b-network.com or by fax at +33 4 93 68 75 99, Cancellations will be confirmed within 24 hours.

Reservation Modification Changes:

All reservation modifications can be made through the website "Manage My Reservation" function at www.cop21.b-network.com or in writing via email/fax. Changes will be confirmed by b network within 24 hours and are subject to availability. Guest name changes are without restriction.





PARIS 2015 UN CLIMATE CHANGE CONFERENCE COP21 · CMP11

Ministry of Environment

Mrs. Crozier

REF; COP 21 CODE: MIEKK

Paris, November 23rd 2015

RECEIPT - FULL STAY PREPAID EUROS: 16 651,52

Dear Mrs. Crozier,

We hereby acknowledge receipt of your 16 651,52€ settlement are pleased to confirm your hotel reservation(s) for the forthcoming COP 21 as follows:

Hotel California Champs-Elysées (Superior rating. 4 Star)

Category	Number of rooms	Single rate VAT included	Double rate VAT included	Minimum stay required
Superior	4	290,00€	310,00€	0

Rates include breakfast. Rates include VAT of 10,00 %

Rates don't include local tax : 2,48 € /day/person.

Tottobio for tions to concert titions for many and many	Email: Bev.Crozier@gov.bc.ca
website www.cop21.b-network.com and log in with following access codes:	s.17,s.22

You could also access with your MOBILE by clicking on this tink	Mobile link

INDIVIDUAL RESERVATIONS (UP TO 9 ROOMS)

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We remain obviously at your disposal should you need any further information.

With our best regards,

Mélissa LHUILLIER Assistant Project Manager E-mail: melissa.lhuillier@b-network.com



TVA Intracom | FR56489937673 - RCS 1489 937 573 000 17 - El agent de voyage 1008080007 - Capital 1250 0006

PURCHASING CARD TRANSACTION REGISTER



For use by the Natural Resource Sector Ministries

ARDHOLDER PLANE SHANNON IRELAND STATEMENT DATE (DO-MINM-PYVY) 3-AUR-15 CLIRINT RESP SRRIVCE LINE ARDHOLDER PLANE SO-387-9456 LAST FOUR DIGITS OF CARD 8: 5.17 RCCOUNT 48 29906 30533 ACCOUNT CLIRATE ACTION SECRETARIAT SUPPLIER # [BMO] NINTSTRY ENVIRONMENT NIVOICE # TRANS DATE PURCHASED FROM (Supplier Name) DESCRIPTION OF SERVICE/GOODS PURCHASED 1 08-Jul-15 Van City Seaplanes Return Flights Cortes Island to Vancouver 048 29906 30533 5004 2914210 434.91 0.00 3 24-Jul-15 Brietwork Hotel Rooms Deposit Hotel Rooms Deposit 44 4018												
ARCHINE CUMATE ACTION SECRETARIAT SUPPLIER # (MIX) NUMSTRY: ENVERONMENT UNVOICE # TRANS # DATE PURCHASED FROM (Supplier Name) DESCRIPTION OF SERVICE/GOODS PURCHASED 1 08-Jul-15 Van City Seaplanes Return Flights Cortes Island to Vancouver 1 08-Jul-15 Bnetwork Hotel Rooms Deposit 4 29906 30533 5711 2914210 434.91 0.00 2 23-Jul-15 Bnetwork Hotel Rooms Deposit 4 5 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	CARDHOLD	ER NAME:	SHANNON IRELAND	STATEMENT DATE (DD-MMM-YYYY): 3- A	ug-15			CLIENT	RESP	SERVICE LINE	
MINISTRY EVIDIONMENT NOVICE # WINDSTAY CREW MEMBER NAMES (enter here): TRANS # DATE PURCHASED FROM (Supalier Name) DESCRIPTION OF SERVICE/GOODS PURCHASED CLIENT RESP CENTRE UNE STOB PROJECT # AMOUNT (7%) 1 08-Jul-15 Van City Seaplanes Return Flights Cortes Island to Vancouver 048 29906 30533 6504 2914210 434.91 0.00 2 23-Jul-15 Bnetwork Hotel Rooms Deposit 048 29906 30533 2290000 9.894.03 0.00 3 24-Jul-15 Helljet Flight fr Vancouver to Victoria 048 29906 30533 5711 2914210 189.52 4 5	CARDHOLD	ER PHONE #:	250-387-9456	6 LAST FOUR DIGITS OF CARD #:, S.17		17	•		48	29906	30533	
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3 24-Jul-15 Helijet Flight fr Vancouver to Victoria 048 29906 30533 5711 2914210 189.52 4 5 6 7 7 8 8 9 9 1 Total \$ 10,518.46 \$ EXPENSE AUTHORITY CERTIFICATION: 1 Certify the goods provided or services delivered have been inspected or reviewed; and the goods or services were properly received and codumentation to support the account has been verified (i.e. goods: as ordered, correct quantity and suitable quality, services: as contracted, appropriate deliverables and/or performance criteria met, or other conditions, if any, have been met). Signature DATE SUPERVISOR DATE SIGNATURE DATE	_1_	08-Jul-15	Van City Seaplanes	Return Flights Cortes Island to Vancouver	048	29906	30533	6504	2914210	434.91	0.00	
Total \$ 10,518.46 \$ CARDHOLDER (QUALIFIED RECEIVER) CENTIFICATION: 1 Certify the goods provided or services delivered have been inspected or reviewed; and the goods or services delivered have been inspected or reviewed; and the goods or services were properly received and documentation to support the account has been verified (i.e. goods: as ordered, correct quantity and suitable quality, services as contracted, appropriate deliverables and/or performance criteria met, or other conditions, if any, have been met). Signature Paging of the goods or services were properly received and documentation to support the account has been verified (i.e. goods: as ordered, correct quantity and suitable quality, services as contracted, appropriate deliverables and/or performance criteria met, or other conditions, if any, have been met). Signature DATE Supervisor Signature required for WMB Only Signature DATE Supervisor Signature sequired for WMB Only Signature DATE Signature DATE Signature DATE	$-\frac{1}{2}$	23-Jul-15	Bnetwork	Hotel Rooms Deposit	048	_29906	30533	,	 	9,894.03	0.00	
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Oct 14 2015			DATE		_		SIGNATU	RE			[
		(Sa	no.			The		K>	<u> </u>			
PRINTED NAME OF QUALIFIED RECEIVER PRINTED NAME OF SUPERVISOR PRINTED NAME OF EXPENSE AUTHORITY (#1) SHANNON IRELAND BEVERLEY STAINTON	<u> </u>			PRINTED NAME OF SUPERVISOR						(#1)		PF
EA APPROVING TRANSACTION #'s:	L				!						<u> </u>	

Rooming



PARISZU13 UN CLIMATE CHANGE CONFERENCE COP21-CMP11

Should you need to consult, modify your booking or add extra reservations, please visit our website www.cop21.c-network.com and log in with following access codes:

Email: Shannon.L.lreland@gov.bc.ca s.17,s.22

You could also access with your MOBILE by clicking on this link

Mobile link

Company: BC MINISTRY OF ENVIRONMENT

Radisson Blu Hotel Paris Charles De Gaulle Airport:

Rue de la Chapelle 77990 Le Mesnil-Amelot Tel: 0160036300 Fax: 0160037440

	Code	Name	Notes	Arrival Date	Departure Date	Type of room	Rate per night	Requested Deposit	Deposit Paid
	1 A1004	Prebooking	Non smoking.	05/12/2015	10/12/2015	Standard Single	210,00€	1 050,00€	1 050,00€
2	2 A1006	Prebooking	Non smoking.	05/12/2015	10/12/2015	Standard Single	210,00€	1 050,00€	1 050,00€
3	3 A1005	Prebooking	Non smoking.	05/12/2015	10/12/2015	Standard Single	210,00€	1 050,00€	1 050,00€
4	4 A1003	Prebooking	Non smoking.	05/12/2015	10/12/2015	Standard Single	210,00€	1 050,00€	1 050,00€
4	5 A1009	Prebooking	Non smoking.	06/12/2015	10/12/2015	Standard Single	210,00€	840,00€	840,00€
{	6 A1008	Prebooking	Non smoking.	06/12/2015	10/12/2015	Standard Single	210,00€	840,00€	840,00€
-	7 A1007	Prebooking	Non smoking.	06/12/2015	10/12/2015	Standard Single	210,00€	840,00€	840,00€

Total deposit per hotel: 6 720,00€

Lost deposit: 0,00€

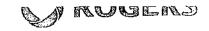
Total deposit lost by company: 0,00 €

Total deposit used by company: 6 720,00 €

Total deposit provided by company: 6 720,00 €

onetwork





MIN OF ENVIRONMENT

Account Summary	Gastrian Communication (Communication Communication Commun	<i>የ</i> ግርግ ለፀ
Total:	·	\$282.08
Required Payment Date		Dec 31, 2015
Your last bill		
Previous balance		266.29
Payment(s)	р.3	-266.29
Ralance from V	our last bill (including taxes	
Any payments we received and pro	ocessed after December 05, 2015 will show on you	er next bill.
Your current bill		
	7 () () () () () () () () () (282.08
Wireless		
Total	current bill (including taxes)): \$282.08
	Detailed tax summary p.3	}
For online and other navn	nent options, see page 2. Total	t: \$282.08

Account Number:

s.17

Invoice Number:

Invoice Date:

Dec 01, 2015

Required Payment Date: Dec 31, 2015

s.17

DEC 17 2015

DEPUTY MINISTER MINISTRY OF ENVIRONMENT

Still have questions?

Visit www.rogers.com or see Contact us on page 3.

All colls relate to Government Gusiness, or Personal cells have vell be relatived to the ministry in the emount of \$	11.
Signifura of callular phone holder	

O ROGERS"

IMPORTANT

Payment due upon receipt, Payment must be received on or before the Required Payment Date to avoid a Late Payment Charge, Please make the cheque payable to Rogers Wireless and write your account number on the front of the cheque. Return this stub with your payment.

Your account number:

s.17

Total amount due:

\$282.08

December 31, 2015 Required Payment Date:

Amount of your payment;

NIKL

Rogers PO Box 8878 STN Terminal Vancouver, BC V6B 0H6

MIN OF ENVIRONMENT DEPUTY MINISTER'S OFFICE\ASHLEY DRAPER PO BOX 9339 STN PROV GOVT VICTORIA BC V8W 9M1

s.17

96



Account Number:

s.17

Invoice Number:

Invoice Date:

Dec 01, 2015

Required Payment Date: Dec 31, 2015

How To Pay Your Rogers Bill

There are several ways you can pay your bill so choose a method that's convenient for you:

- Online at regers.com/onlinebilling

Automatically by pre-authorized chequing or credit card payment

- At any Rogers Plus store (Please bring this invoice with you)

By internet/telephone banking or at most banks

By cheque and mailing to: Rogers, PO Box 8878 STN Terminal, Vancouver, 8C, V68 0H6. Allow 5 business days for your payment to reach us by mail and be processed.

Rogers Terms of Service*

- 1. You agree to pay the total charges by the Required Payment Date using any of the following methods; online at rogers.com; automatically by pre-authorized bank or credit card payment; by mailing a cheque made payable to the Rogers entity indicated on your invoice; at a bank or any participating Rogers retail store; or from your wireless phone, by calling *CARD (*2273) (it's a free call); or from lany phone, by calling 1-888-ROGERS 1.
- 2. Charges to your account are due and payable in full from the date of your invoice or statement. if you are paying by mail or through a linancial institution, please allow adequate time for your payment to reach us prior to the Required Payment Date.
- If payment of an amount due on your account is not received by us by the Required Payment Date specified by us, it will be considered a delinquent amount, and will be subject to a late payment charge of 2% per month, calculated and compounded monthly on the delinquent amount (26.82% per year) from the date of the first invoice on which the delinquent amount appears until the date we receive such amount in full. You agree that we can charge any unpaid and outstanding amount, including any late payment charges, on your account to your credit card, bank account or any other payment method pre-authorized by you for payment of our charges.
- 4. You authorize Rogers to obtain information about your credit history and agree that Rogers may provide information to others about your credit experience with Rogers
- 5. You acknowledge that the acts or omissions of all persons who use services under your account or with your authorization will be treated for all purposes as your acts or omissions. You are liable for all charges to your account.
- 6. You confirm that the information you provided to us is up-to-date and accurate and agree to notify us of any change in your information.
- 7. Charges will commence on the date of the initial activation of the Rogers service or the equipment, whichever is earlier.
- 8. Unless otherwise agreed to by you and us, we will bill you monthly. We may bill you, however, for a charge up to six months from the date the charge was incurred.
- 9. Administrative charges may be levied for administration or account processing activities in connection with your account, including as a result of the following: collection efforts due to

- non-payment or having a balance over your credit limit, including unbiited usage and pending charges, fees and adjustments, returned or rejected payments; change of any Identifier (e.g., phone number); and the restoral of service.
- 10. Any questions or discrepancies regarding charges on your invoice must be reported to us within 90 days of the date of your invoke or statement. Fallure to notify us within this time period will constitute your acceptance of such charges.
- H . Unless otherwise permitted by applicable law: you may terminate all or any part of your services upon no less than 30 days advance notice by contacting Rogers; and Rogers may terminate all or any part of your services upon no less than 30 days advance notice to you at your billing address. Applicable charges continue to apply until the end of the notice period or until the services
- are no longer accessible by you, whichever is later. An early cancellation fee may apply.
- 12. Changes to your account (e.g., price plan, features or identifiers) will not take effect until after your next billing date.
- 13. Your account information may, from time to time, be disclosed to other members of the Rogers Communications inc. organization and to our agents and authorized dealers in order to service your account, respond to your questions and promote additional products and services offered by members of the Rogers organization that may interest you. If you do not wish to receive offers or information from related Rogers entities, please contact Rogers at the address set below.
- 14. To the extent permitted by applicable law, unless we agree otherwise, any claim, dispute or controversy concerning the services, the equipment or arising out of the terms of service will be determined by final and binding arbitration to the exclusion of the courts. Where applicable, arbitration will be conducted in the Province in which you reside, on a simplified and expedited basis by one arbitrator.
- 15. Rogers may change these terms, and any aspects of the services, upon notice to you. If you do not accept a change to these terms, your sole retriedy is to retain the existing terms unchanged for the duration of your commitment period, if you do not accept any other change to aspects of the services, your sole remedy is to terminate.

How To Contact Us

Call 1-888-ROGERS1 (1-888-764-3771) or, from your whetess phone, call 1611 (it's a free call); go online at rogers conficentactus or write to Customer Relations at 40 Weber Street East, 5th floor, Kitchener, ON N2H 6H3 or 6315 Côte de Liesse, St-Latinent, QC H47 1E5.

* To see our complete terms of service, visit regens.com/terms or contact us.

TM Rogers Communications Inc. Used under license.

Paya	ayable at major Chartered banks in Canada						
Tę	ller's S	tamp					

Account Number: s.17

Invoice Number:

Invoice Date: Dec 01, 2015 Required Payment Date: Dec 31, 2015

s.17

Contact us

To sign up for new Rogers services or for Customer Service

Visit www.rogers.com/business 1-866-727-2141

Your Last Bill

Previou Payme	s balance	\$266.29
Nov 17 Nov 20	Payment Received - Thank You Payment Received - Thank You	-128.75 -137.54
	Payment(s):	-\$266.29
S	Balance from your last bill (including taxes):	\$0.00

Your Current Bill - Detailed Tax Summary

: · ·	Subject to input tax credit restrictions*	Not subject to input tax credit restrictions	Total
PST GST		12.60	17.63 12.60
		Total taxes:	\$30.23

HST/GST (862395381 RT0001)

® Rogers Bulletin Board

INFORMATION ABOUT CUSTOMER SUPPORT

If you have a concern that was not resolved, then we invite you to submit a Share A Concern form (located at rogers.com/contactus) and we'll respond within 1 business day. If you're not satisfied with the resolution by one of our management team members, then you also have the option to speak to our office of the president or even directly with the Ombudsman office. Finally, you can also write to the Commissioner for Complaints for Telecommunications Services (CCTS); www.ccts-cprst.ca or 1-888-221-1687.

^{*}Businesses that have purchased telecommunication products and services may be eligible for the provincial component of the input tax credits (ITCs), however some restrictions do apply. The Detailed Tax Summary is provided for informational purposes only, any taxes applied to charges or adjustments from your last bill are not reflected in this section.



s.17

s.17

Account Number: S.

Invoice Number:

Invoice Date: Dec 01, 2015

Required Payment Date: Dec 31, 2015 Unless otherwise stated, all voice minutes, messages and wireless internet details set out above and/or in your agreement refer to usage on

our network (i.e. within Canada and to a Canadian number, as

applicable).

The hardware charges applied on your invoice include charges and taxes invoiced by third party stores through the Easy Pay Program, where applicable.

, Prometor Wes) additional for for from I

Wireless Services for^{s 17} WES SHOEMAKER

Regular charg Ending Dec 01	e s Wireless usage	87.83
Dec 02 - Jan 01	Public Sector 250 Plan	20.00
. Dec of sall of	LTE Data Service 6GB Plan	30.00
	Visual Voicemail	0.00
	Voicemail-to-Text	.6,00
	BCGOV SSBC Data Recovery Fee	7.79
	BCGOV SSBC Voice Recovery Fee	5.23
	Unitd Wi-Fi Local	0.00
	Call Manager	0.00
	Rogers To Rogers Calling	0.00
	50 Bonus Minutes	0.00
	Unlimited Text Messages	0.00
, [†]	Company Calling Option	0.00
· · · · · · · · · · · · · · · · · · ·	250 Local Incoming Minutes	0.00
- · · ·		<u>-</u>

Other charges and credits

ec 01 200Min/Unitd Txt/500 MB - Zn 2 95.00

 Total before taxes:
 \$251.85

 GST (862395381 RT0001)
 12.60

 PST
 17.63

Total for Wireless:

\$282.08

Wireless usage summary ending Dec 01/15

Type of usage	Usage Description	You used	Unit of measure	Total cost (\$)
Voice	Incoming Inter Company Calls	14;22	Min:Sec	0.00
Voice	50 Bonus Minutes	50:00	Min:Sec	0.00
Voice	Unlimited Eve & Wknd Minutes	494:53	Min:Sec	0.00
Voice	250 Local Incoming Minutes	250:00	Min:Sec	0.00
Voice	250 Weekday Minutes	250:00	Min:Sec	0.00
Voice	Rogers To Rogers Calling	289:59	Min:Sec	0.00
Voice	Company Calling Option	57:49	Min:Sec	0.00
Voice	Weekday	520:13	Min:Sec	52.12
Voice	Long Distance Charges			34.02
Data	LTE Data Service 6GB Plan - Included	2.39	GB	0.00
Data	US Data Roaming Charges	39,00	KB	0.04
Event	TXT 2 Landline	5	Msgs	0.75
Text Msg	Canada & Roaming - Received	122	Msgs	0.00
Text Msg	Within Canada - Included - Sent	202	Msgs	0.00



Account Number:

s.17

Invoice Number:

Invoice Date:

Dec 01, 2015

Required Payment Date: Dec 31, 2015

Wireless Services (continued)

Type of usage	Usage Description		Unit of measure	Total cost (\$)
Text Msg	Canada to US - Sent	2	Msgs	0.90

Total Wireless Usage ;

\$87.83



TOUL TELOS IVIONILLY DIII

December 11, 2015

TELUS

MINISTRY OF ENVIRONMENT

Account number; s.17 Bill number; s.17

Account summary - turn over for details

Balance forward from your fast bill \$0.00 This reflects payments of \$47.94

s.1 New charges

 Mobile services
 \$192.79

 GST / HST
 \$9.64

 PST
 \$13.50

Total new charges\$215.93

Total due......\$215.93

RECEIVED

DEC 2 2 2015

DEPUTY MINISTER MINISTRY OF ENVIRONMENT

Can we help?

Visit our self-serve website at; www.telus.com/support Dial *611 from your handset Call toll-free 1-866-848-3587 Write to us at: TELUS PO Box 8950 Stn Terminal Vancouver, BC V6B 3B3

GST/HST#812758878 RT0001QST# 121 164 2781 TQ0001

TELUS is a trade name of RELUS Communications Company

For payment options, see page 2.

PAGE 1 of 4

TELUS'

Your account number	Bill date	Total if received by Jan 06, 2016
s.17	Dec 11, 2015	\$215,93

Payable on receipt

PTLB001C E D

09521

MINISTRY OF ENVIRONMENT ATTN: WES SHOEMAKER DEPUTY MINISTER'S OFFICE PO BOX 9339 STN PROV GOVT VICTORIA BC V8W 9M1

s.17

1200555#9001

Amount you're paying

\$ 215.93

Paid in full online w/ Bev's rew M/c Dec. 23/1: Auth: 142432

96

Previous charges and payments

Amount due on your last bill (Nov 11)	\$47.94
Payment received Nov 20 - Thank	- \$47.94
you	

PAGE 2 of 4

Payment Options

- Online at telus.com/my-account
- Pre-authorized credit card or debit payments.
- Through your bank or financial institution
- By mail with a cheque or money order.

Bills are due upon receipt

- Please allow sufficient time for payments to reach TELUS by the date shown on this bill. Seven business days may be required for payment by mail and three cays for bank payments. We will credit payments to your account on the day we receive them.
- account on the day we receive them.

 Late charges of 2% compounded monthly (26.82% per annum) will be applied if we do not receive payment by the date shown on the bill.

TELUS Service Terms

You can find these online at talus.com/serviceterms

Send your payment to:

TELUS PO BOX 8950 STN TERMINAL VANCOUVER, BC V6B 3C3



December 11, 2015 MINISTRY OF ENVIRONMENT Account number: s.17



Mobile services

WES SHOEMAKER Charges for s.17

Crozier B

Tablet

s.17

DM OFFICE

Monthly and other charges (Dec 12 to Jan 11)

Data Plan for Tablet 5 GB

\$35.00

Corp. U.S. Roam Data \$3/MB

additional Plan for Paris for Wes pad.

Add-ons (Dec 12 to Jan 11)

Freo Petalled Billing (k0) Europe Passport Essentials 150 (exp. Dec \$150.00 Network Fee

Can Asyst \$0. Government Recovery Fee - Data

Free \$7.79

Usage charges

Free airtime refers to non-chargeable minutes that are not part of your included minutes, and may include bonus minutes, evening and weekend calling, *611 calls. etc.

International GPRS Data Roaming

\$0.00

Total used 6.270 (MB)

Data Usage Mobile High Spood

\$0.00

Total used 575,705 (MB)

Total usage charges\$0.00

GST

\$9.64

PST-80

Total for \$.17

\$13.50

, with taxes \$215.93

Items returned unpaid for any reason, including insufficient funds, are subject to a \$25.00 administration charge. Services suspended for non-payment are subject to a reconnection fee. Security deposits are not shown on your bill.

*Credit/CR includes an amount on account of GST/HST, QST, and PST (based on the taxes levied in the Province of supply).

PAGE 3 of 4



MIX -MIXTE
Paper from Inspensible goundes
Paper lissu de sourcear cospensables
FSC* CG04212

From:

Alison Hastings <alison.hastings@tieronetravel.com>

Sent:

Tuesday, November 24, 2015 1:41 PM

To:

Scott, Heidi ENV:EX

Subject:

M. Eva Kapac: Policy Confirmation: s.22

Attachments:

policy.pdf

This is an electronic confirmation of your policy purchase. Please save this email for later reference.

Manulife World Travel Insurance

Insurer:

Manulife

Travel Agent:

TierOne Travel Victoria

Policy Number: \$.22

Application Date: 24Nov2015

Agent:

5002

Departure Date: 27Nov2015

Departure City: VICTORIA, BC, CANADA

Return Date:

12Dec2015

Destination City: PARIS, FRANCE

Insured Information

1 Insured(s):

Martina Eva Kapac ^{s.22} Premium: \$63.00 (\$63.00 + \$0.00 tax)

Plan

Global Medical - Under Age 60 Effective Start Date: 27Nov2015 Effective End Date:12Dec2015

Benefit Summary

Emergency Medical - Up to \$5,000,000 CAD

Payment Details

Total Premium: \$63.00 (\$63.00 + \$0.00 tax)

Mastercard MC

\$63.00 s.17

Manulife World Travel Insurance is underwritten by The Manufacturers Life Insurance Company and by its wholly owned subsidiary, First North American Insurance Company (collectively, "Manulife Financial").

Coverage is subject to eligibility, terms, limitations, conditions and exclusions as outlined in the policy booklet. It is your responsibility to be sure that you read and understand the policy booklet whose terms shall prevail.

IMPORTANT INFORMATION:

For assistance prior to your departure, please call Manulife World Customer Service at 1-855-300-7934.

In the event of an emergency after your departure, you must contact Assured Assistance Inc., our Assistance Centre Provider immediately at:

1-855-603-5572 toll-free from the USA and Canada.

1-905-608-8250 collect where available.

Our Assistance Centre is there to help you 24 hours per day, 365 days per year.

To view and print the travel insurance policy, you will need Adobe Acrobat reader loaded to your computer. Click here to download it for free. http://www.adobe.com/products/acrobat/readstep2.html

This e-mail was sent to you by an automated email server. E-mails sent to this address will not be responded to.

From:

Alison Hastings <alison.hastings@tieronetravel.com>

Sent:

Tuesday, November 24, 2015 1:36 PM

To:

Scott, Heidi ENV:EX

Subject:

Mary Polak: Policy Confirmation s.22

/ Thank-you, Alison

Attachments:

policy.pdf

This is an electronic confirmation of your policy purchase. Please save this email for later reference.

Manulife World Travel Insurance

Insurer:

Manulife

Travel Agent:

TierOne Travel Victoria

Policy Number: s.22

Application Date: 24Nov2015

Agent:

5002

Departure Date: 27Nov2015

Departure City: VICTORIA, BC, CANADA

Return Date:

12Dec2015

Destination City: PARIS, FRANCE

Insured Information

1 Insured(s):

Mary Polak^{s,22}

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To view and print the travel insurance policy, you will need Adobe Acrobat reader loaded to your computer. Click here to download it for free, http://www.adobe.com/products/acrobat/readstep2.html

This e-mail was sent to you by an automated email server. E-mails sent to this address will not be responded to.

From:

Enterprise CorpPublic Service BC <corporatepublicservice.bc@telus.com>

Sent:

Wednesday, November 25, 2015 1:37 PM

To:

Scott, Darrell T CSNR:EX; Ireland, Shannon L ENV:EX

Cc:

voice@nrs.gov.bc.ca

Subject:

Re: Request# VOICE18197 - Can you please ADD: Europe Passport Essentials 85 for 30

days Starting on November 27, 2015 for: SUBSCRIBER # = \$.17

s.17

Hello Darrell

The Europe Essentials 85 passport has been added to s.17

effective Nov 27 for 30 days.

If you have any questions, please do not hesitate to contact us.

Thank you for choosing TELUS. Have a terrific day!

Cheryl Oike

Toll free 1-800-377-5011 Option 2

corporatepublicservice.bc@telus.com

TELUS Business Client Experience

Hours of Operation Monday-Friday 8:00am-5:00pm Regionally

Corporate Care Contact Numbers: (please choose Option 2 when dialing the following)

AB - 1-866-888-3587

BC - 1-800-377-5011

PQ / ON - 1-888-256-8315

TELUS puts your business first by being clear, helpful and dependable

The tracking number of this message is: 19648594

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Original Message Follows: -----

From: "Scott, Darrell T CSNR:EX" Darrell.Scott@gov.bc.ca

To: Corporate Public Service BC corporate public service.bc@tclus.com,

Subject: Request# VOICE18197 - Can you please ADD: Europe Passport

Date: Wed, 25 Nov 2015 09:38:21 -0700

Hi There,

Can you please ADD: Europe Passport Essentials 85 for 30 days Starting on November 27, 2015 for:

BAN = 8.17

SUBSCRIBER # = \$.17

SUBSCRIBER NAME = SUSANNA LAAKSONEN-CRAIG

Thanks

Darrell T. Scott B.A.

Telecommunications Coordinator - Voice Services

Information Management Branch - Corporate Services for Natural Resources

Phone: (250) 952-6801 - press option "2"

Fax: (250) 387-5132

Email: nrsenquiries@gov.bc.ca

Web: http://nrsservicedesk.gov.bc.ca

Phone plan for Martina (x2):

Europe Passport Essentials M 150

\$150

- 150 minutes of talk time
- © 800 MB of data
- Unlimited outgoing texts
- Unlimited incoming texts
- Available for 30 days

If you exceed your Passport limits, overage charges are \$0.59/min for talk time, \$0.50/MB for data, \$0.50/outgoing text.

Get it today:

- C Log in to My Account
- Call 1-866-558-2273, 8am 5pm local time (Monday to Friday) or dial *611 from your TELUS mobile device

Minister Polak has her own personal phone that she pays herself, so the below is just data for her ipad:

\$ 95 00	200 minutes	Unlimited Sent	500MB+
View Details 🕤			