

From: Michael MacDougall
To: karla@gitxsanbusiness.com; [Standen, Jim ENV:EX](#); les.doiron@ufn.ca; danieljohnston@pacificresolutions.com; [Andrews, Sarah ENV:EX](#); [Rhonda Knockwood](#)
Cc: s.22
Subject: Financial Report
Date: Tuesday, July 18, 2017 8:50:48 AM
Attachments: [Statement of Ops Q1 F2018 \(1\).pdf](#)

I understand some of you are not able to open the attachment I sent earlier. Hope this works.

Michael MacDougall
Interim Executive Lead
BC Parks Foundation
250 474-2977

From: Michael MacDougall
To: karla@gitxsanbusiness.com; danieljohnston@pacificresolutions.com; les.doiron@ufn.ca; Standen, Jim ENV:EX;
[Andrews, Sarah ENV:EX](#); [Rhonda Knockwood](#)
Cc: S.22
Subject: July 18th Executive Committee notes
Date: Thursday, July 20, 2017 9:06:34 AM
Attachments: [Notes EXCOM July 18.docx](#)

Please find enclosed the notes/minutes from the July 18th Executive Committee meeting.

Thanks Kelsey for the notes!

Michael MacDougall
Interim Executive Lead
BC Parks Foundation
250 474-2977

From: [Standen, Jim ENV:EX](#)
To: [ENV PPA All](#)
Subject: July 25 All Staff Call Postponed
Date: Thursday, July 20, 2017 3:50:41 PM
Importance: High

Good afternoon everyone,

It's been a very busy and newsworthy couple of weeks for BC Parks due to the wildfire situation. Although we are still early in the fire season, we are in the midst of one of the largest, most impactful fire seasons on record. Thompson Cariboo staff, supported where necessary by staff from other regions have been managing a very difficult situation with upwards of 70 parks closed, multiple evacuations completed, most notably the Bowron evacuation, and staff having to deal with the stresses of personal evacuations and fire threatening their homes and properties. My sincere thanks to you all for your dedication and amazing fortitude under such trying conditions. We also have a number of our Victoria based staff who have been busy supporting the central coordination of the firefighting efforts. Whether as members of the Provincial Emergency Coordination Centre, or the myriad of folks who have played a role in dealing with Park Operators, assisting with client cancellations, or assisting with housing evacuees, your efforts too are greatly appreciated.

With so many folks impacted by this event, your Parks Executive Team has decided that it would be best to postpone the All Staff Call we had scheduled for July 25 where we were going to discuss the results of the Effectiveness Review. The new date for this call will be in early September, once everyone is back from holidays. I apologize for the delay but under the circumstances it seems the best way to ensure everyone has the chance to participate.

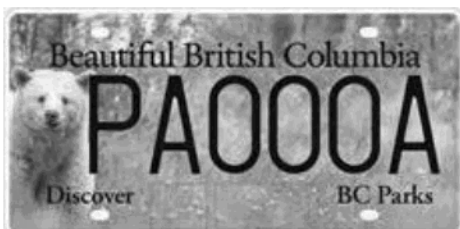
Next week we will be sending you an invite for the rescheduled call along with a summary of the findings and a proposed Action Plan. We invite you to read them and provide any comments you have to your manager/Regional Director in advance of the call. We will also be providing an opportunity on the call for you to offer your comments or ask any questions about the review and the proposed actions.

Thank you.

Jim

Jim Standen

Assistant Deputy Minister
BC Parks | Ministry of Environment
Telephone: 250-387-1288
jim.standen@gov.bc.ca
www.bcparks.ca



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From: John Lewis
To: [Standen, Jim ENV:EX](#)
Cc: [Andrews, Sarah ENV:EX](#)
Date: Monday, July 24, 2017 12:17:04 PM

Terrific. Thanks Jim. I appreciate the response.

Best,

John

John Lewis MCIP M.E.Des.
President & Founder
Intelligent Futures

1221B Kensington Road NW
Calgary AB Canada T2N 3P8
P +1 403 589 5646
E john@intelligentfutures.ca
W intelligentfutures.ca
T @intfutures

On Jul 24, 2017, at 1:14 PM, Standen, Jim ENV:EX <Jim.Standen@gov.bc.ca> wrote:

- Reporting will be done in accordance with the BC Societies Act, the Act under which the Foundation is registered and governed as an arm's length entity. The act contains financial reporting requirements.
- The grant letter to the Foundation also stipulates that:
 - any funds not able to be spent on towards the achievement of the Society's purpose and objectives must be returned; and
 - The Foundation must make available regular and timely reporting of budgets, plans and achievements
- The funding provided by government was an unconditional grant and as such there are no requirements regarding setting up an endowment. At this point the investment strategy of the Foundation is still under development so it's unclear if we will establish an endowment. The actual amount of the government start up grant was \$10M (not \$35M) and there are a number of start-up/ongoing operational costs that likely will exceed the investment revenues possible with \$10M. As such there will need to be a balance between revenue generating investments/endowment and using some of the \$10M to cover a portion of the operating expenses until additional fundraising begins to generate returns.

Jim Standen
Assistant Deputy Minister
BC Parks | Ministry of Environment
Telephone: 250-387-1288
jim.standen@gov.bc.ca
www.bcparks.ca

<image002.jpg>

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today.

From: John Lewis [<mailto:john@intelligentfutures.ca>]

Sent: Monday, July 24, 2017 8:03 AM

To: Standen, Jim ENV:EX

Subject: Follow up questions

Hello Jim,

I hope you had a great weekend. I wanted to follow up with a couple of questions that have arisen as weâ€™ve progress our Alberta Parks Foundation research. Iâ€™m wondering if you could provide some guidance on the following questions about the BC Parks Foundation:

1. What is the expected approach or requirement for reporting to BC Parks / Government of BC about Foundation results or activities?
2. Does the Foundation expect to use any of their \$35 million seed money to set up an endowment?

If you could share info on that when you have a moment, it would be most appreciated.

Thanks very much and have a great day,
John

John Lewis MCIP M.E.Des.
President & Founder
Intelligent Futures

1221B Kensington Road NW
Calgary AB Canada T2N 3P8
P +1 403 589 5646
E john@intelligentfutures.ca
W intelligentfutures.ca
T @intfutures

From: Peter Gall [<mailto:pgall@glgzlaw.com>]
Sent: Tuesday, July 25, 2017 11:13 AM
To: Davison, John C PSA:EX
Subject: Casavant

Please see attached.

PETER A. GALL, Q.C.*
GALL LEGGE GRANT ZWACK LLP
T: (604) 891.1152 M: (604) 376.0949 F: (604) 669.5101 E: pgall@glgzlaw.com
1000 - 1199 West Hastings Street, Vancouver BC V6E 3T5 www.glgzlaw.com

*Denotes Law Corporation

Please note that our firm name has changed to Gall Legge Grant Zwack LLP. As a result, our website has been updated to www.glgzlaw.com, and our firm email addresses have been changed to "@glgzlaw.com". All other contact information remains the same. While your emails to our old @glgmlaw.com addresses will continue to be forwarded to us, please update our contact information in your records.

NOTICE: This e-mail is confidential and may contain privileged information. If you are not an intended recipient, please delete this e-mail and notify us immediately. Any unauthorized use or disclosure is prohibited.

From: Laaksonen-Craig, Susanna ENV:EX
Sent: Tuesday, July 18, 2017 4:06 PM
To: Warwick, Alexei ENV:EX; Dobson, Neil ENV:EX; Finkelstein, Ben ENV:EX; Lesiuk, Tim ENV:EX; Maslany, Orest J ENV:EX; Spence, Suzanne ENV:EX; Stainton, Beverley ENV:EX; Taaffe, Theresa ENV:EX; White, Thomas ENV:EX
Cc: Stainton, Beverley ENV:EX; Duncan, Laurie ENV:EX; Walowina, Terri ENV:EX; Ireland, Shannon L ENV:EX
Subject: RE: !For Response !Due July 19,2017 (noon): Call for Records MOE-2017-72267

Hi,

Did we communicate to the IAO that the information we have does not distinguish between anthropogenic and “naturally” occurring changes in climate, and thus, this request does not lend itself to a response? I thought that was going to be key part of our questions to them but the questions below don’t provide any clarity on that.

Thanks,
Susanna

Susanna Laaksonen-Craig, PhD
ADM, Climate Action Secretariat
Ministry of Environment
NEW Phone number: 778 698-4833

From: Warwick, Alexei ENV:EX
Sent: Tuesday, July 18, 2017 3:31 PM
To: Dobson, Neil ENV:EX; Finkelstein, Ben ENV:EX; Laaksonen-Craig, Susanna ENV:EX; Lesiuk, Tim ENV:EX; Maslany, Orest J ENV:EX; Spence, Suzanne ENV:EX; Stainton, Beverley ENV:EX; Taaffe, Theresa ENV:EX; White, Thomas ENV:EX
Cc: Stainton, Beverley ENV:EX; Duncan, Laurie ENV:EX; Walowina, Terri ENV:EX; Ireland, Shannon L ENV:EX
Subject: RE: !For Response !Due July 19,2017 (noon): Call for Records MOE-2017-72267

Hi again all,

Further to this request, I have received some additional direction from IAO, in response to certain questions I have received.

- Can we specify the scope of the request, and what types of documents are requested?
The applicant has stated they are looking for any record that was produced for an executive, project manager or the Minister that would substantially provide a basis for climate policies. We can avoid drafts to keep the number of documents down. Based on the wording of the request, I am assuming the applicant is looking for final copies of materials authored by individuals within the Ministry and the work they did to come up with a basis for climate change policy.
- Should we include historical documents that CAS has inherited in the estimates?
Yes, anything that is in the possession of the program area that fits within the time frame is pursuant to this request.
- Should we include documents accessible to the public and/or primary research materials in the estimates?
Anything that is already public can be listed in the completed CFR, with instructions on how to obtain them, and we will include that in the response letter to the applicant. Research materials that support climate policies are relevant if they are considered to be related to any of the listed items the applicant is requesting – this may include, for example, academic articles in the Ministry’s possession as long as they are “supporting the hypothesis”, “regarding discussions on due diligence,” and “evidence that BC carbon tax will lower temp” etc.

Based on this further information, please consider your responses and provide me with your final estimates, in response to the questions below. As before, **the deadline for this request is tomorrow**, Wednesday, July 19, 2017 at noon.

Thank you,

From: Chouan, Alexis ENV:EX
Sent: Friday, July 14, 2017 11:38 AM
To: ENV CAS Management Team
Cc: Stainton, Beverley ENV:EX; Duncan, Laurie ENV:EX; Walowina, Terri ENV:EX; Ireland, Shannon L ENV:EX
Subject: !For Response !Due July 19,2017 (noon): Call for Records MOE-2017-72267
Importance: High

Good morning all,

In response to FOI Request MOE-2017-72267, please answer the questions below. **Please respond to this email even if you do not hold records ("I/Team hold no records").**

REQUEST:

Records supporting the hypothesis that human activity is causing an increase in temperature in BC; Records showing how much the temperature has increased or sea levels have risen in BC that is directly due to human activity; Records regarding discussions indicating there was due diligence in determining whether human activity is causing climate change in BC, including interviews with scientists and examination of raw climate data; Records regarding evidence that BC Carbon Tax will lower the temperature in BC that is due to human activity. (Date Range for Record Search: From 07/04/1997 To 07/07/2017) – Date Format: MM/DD/YYYY

1. Do you or a member of your team hold any responsive records?
2. Are you aware of other records that may be responsive to this request within your Ministry?
3. Are you aware of the other records that may be responsive to this request held by another public body? If yes, specify:
4. Estimated hours searching for hard and electronic files?
5. Estimated pages of emails without attachments?
6. Estimated pages of emails with attachments?
7. Estimated other documents (PDF, Word, Excel, Photos and any other electronic file responsive to the request)?
8. Estimated preparation time?

Please note the deadline for your response is **Wednesday, July 19, 2017 (noon)**.

Alexis Chouan
Records Administrator
Climate Action Secretariat
BC Ministry of Environment
alexis.chouan@gov.bc.ca | 778-698-4028

From: Laaksonen-Craig, Susanna ENV:EX
Sent: Tuesday, July 18, 2017 12:22 PM
To: ENV Climate Action Secretariat
Subject: Wildfire TEAMS

Hi,

As discussed, for consideration for future fire seasons <https://gwww.nrs.gov.bc.ca/flnr/wildfire-management/wildfire-teams>

Thanks,
Susanna

*Susanna Laaksonen-Craig, PhD
ADM, Climate Action Secretariat
Ministry of Environment
5th Fl, 2975 Jutland Road
PO Box 9486 Stn Prov Govt
Victoria, BC V8W 9W6
NEW Phone number: 778 698-4833*

From: Laaksonen-Craig, Susanna ENV:EX
Sent: Wednesday, July 19, 2017 1:27 PM
To: Warwick, Alexei ENV:EX
Cc: Ireland, Shannon L ENV:EX; Stainton, Beverley ENV:EX
Subject: RE: For Response !Due Thursday, July 20, 2017 (EOD): FNR-2017-72200

Categories: FOI

I have records – one IGRS BN to be precise!

Susanna

*Susanna Laaksonen-Craig, PhD
ADM, Climate Action Secretariat
Ministry of Environment
NEW Phone number: 778 698-4833*

From: Warwick, Alexei ENV:EX
Sent: Wednesday, July 19, 2017 10:49 AM
To: ENV CAS Management Team
Cc: Duncan, Laurie ENV:EX; Walowina, Terri ENV:EX; Ireland, Shannon L ENV:EX; Stainton, Beverley ENV:EX
Subject: For Response !Due Thursday, July 20, 2017 (EOD): FNR-2017-72200

Good morning all,

In response to FOI Request FNR-2017-72200, we are asked to confirm if CAS holds any responsive records. **Please respond to this email even if you do not hold records (“I/Team hold no records”).**

The request is as follows:

“Records regarding the U.S. withdrawing from the Paris Agreement, including its impacts on the world’s climate, politics, environment and economy, etc. (Date Range for Record Search: From 06/01/2017 To 07/05/2017)” Date Format: MM/DD/YYYY

Could you please confirm whether you and/or your team hold any responsive records?

CAS is only being asked to confirm whether we have records (Yes/No). You do not need to complete the usual Call for Records questions (e.g number of pages estimates, etc.), at this time. Should we hold records, the Call for Records will follow.

Please note the deadline for your response is **Thursday, July 20, 2017, end of day.**

Thank you,

Alexei Warwick | Alexis Chouan
Records Administrator
Climate Action Secretariat
Ministry of Environment & Climate Change Strategy
alexei.warwick@gov.bc.ca | 778-698-4028

From: Laaksonen-Craig, Susanna ENV:EX
Sent: Wednesday, July 19, 2017 2:59 PM
To: Warwick, Alexei ENV:EX; ENV CAS Management Team
Cc: Stainton, Beverley ENV:EX; Duncan, Laurie ENV:EX; Walowina, Terri ENV:EX; Ireland, Shannon L ENV:EX; Hansen, Erin AGRI:EX
Subject: RE: !For Response !Due: July 24, 2017 (noon): Call for Records MOE-2017-72319

Hi Tim, aren't these the meetings MNGD arranged because it was the line ministries responsible for the consultation?

Susanna

Susanna Laaksonen-Craig, PhD
ADM, Climate Action Secretariat
Ministry of Environment
NEW Phone number: 778 698-4833

From: Warwick, Alexei ENV:EX
Sent: Wednesday, July 19, 2017 1:57 PM
To: ENV CAS Management Team
Cc: Stainton, Beverley ENV:EX; Duncan, Laurie ENV:EX; Walowina, Terri ENV:EX; Ireland, Shannon L ENV:EX; Hansen, Erin ENV:EX
Subject: !For Response !Due: July 24, 2017 (noon): Call for Records MOE-2017-72319
Importance: High

Good afternoon all,

In response to FOI Request MOE-2017-72319, please answer the questions below. **Please respond to this email even if you do not hold records ("I/Team hold no records").**

REQUEST:

Regarding response to MOE-2016-62676: Records indicating who wrote the notes on pages 111 to 114; The names and titles of all BC public officials from any Ministry, office or agency that participated in any of the four January 13, 2016 meetings and whether each official attended in person, by phone or video conference; A list of all persons and/or organizations invited to participate in the meetings; The terms of reference, or equivalent record, for the BC Climate Leadership Team Recommendations Consultation with Oil and Gas Industry; The government's engagement objectives for all working groups and/or Objectives and Expectations and/or terms of reference for each of the meetings or working groups referenced: Framing, Carbon tax, Methane and Offsets, and Electrification; Any minutes or summaries of any of the four meetings.

Please note, the pages references above (pages 111 to 114) are attached for reference.

1. Do you or a member of your team hold any responsive records?
2. Are you aware of other records that may be responsive to this request within your Ministry?
3. Are you aware of the other records that may be responsive to this request held by another public body? If yes, specify:
4. Estimated hours searching for hard and electronic files?
5. Estimated pages of emails without attachments?
6. Estimated pages of emails with attachments?
7. Estimated other documents (PDF, Word, Excel, Photos and any other electronic file responsive to the request)?
8. Estimated preparation time?

Please note the deadline for your response is **Monday, July 24, 2017 (noon)**.

From: Laaksonen-Craig, Susanna ENV:EX
Sent: Wednesday, July 19, 2017 1:30 PM
To: Warwick, Alexei ENV:EX; Cameron, Tara D ENV:EX
Cc: Stainton, Beverley ENV:EX; Hansen, Erin AGRI:EX; Ireland, Shannon L ENV:EX
Subject: RE: !For Review !Due July 28, 2017 (noon): MOE-2017-70150

No harms from my perspective. Just a question if we should run by Parks and EPD given two of the sections/

Thanks,
Susanna

*Susanna Laaksonen-Craig, PhD
ADM, Climate Action Secretariat
Ministry of Environment
NEW Phone number: 778 698-4833*

From: Warwick, Alexei ENV:EX
Sent: Wednesday, July 19, 2017 1:06 PM
To: Cameron, Tara D ENV:EX; Laaksonen-Craig, Susanna ENV:EX
Cc: Stainton, Beverley ENV:EX; Hansen, Erin ENV:EX; Ireland, Shannon L ENV:EX
Subject: !For Review !Due July 28, 2017 (noon): MOE-2017-70150
Importance: High

Good afternoon Susanna/Tara

In response to FOI request MOE-2017-70150, we are required to review the attached records for potential harms. The package has been reviewed by David/Tim, who have found no harms.

Please use the attached template to record any harms (harms reference also attached). If no harms are identified, please respond with "no harms identified".

The request is as follows:

Briefing material to the minister – Docket MIN-203788.

Please note the deadline for your response is **Friday, July 28, 2017 (noon)**.

Should you have any questions, please let me know.

Alexei Warwick | Alexis Chouan
Records Administrator
Climate Action Secretariat
Ministry of Environment & Climate Change Strategy
alexei.warwick@gov.bc.ca | 778-698-4028

From: Laaksonen-Craig, Susanna ENV:EX
Sent: Thursday, July 20, 2017 3:20 PM
To: Finkelstein, Ben ENV:EX; Speed, Brittney TRAN:EX
Cc: Hansen, Erin AGRI:EX; Ireland, Shannon L ENV:EX
Subject: RE: ADM WG Climate Change
Attachments: ADMWGCL_MeetingAgenda_21July17.docx

Hi,

The invite has the address and the dial in, the attached agenda only the new dial in.

Thanks,
Susanna

Susanna Laaksonen-Craig, PhD
ADM, Climate Action Secretariat
Ministry of Environment
NEW Phone number: 778 698-4833

From: Finkelstein, Ben ENV:EX
Sent: Thursday, July 20, 2017 3:11 PM
To: Speed, Brittney TRAN:EX
Cc: Hansen, Erin ENV:EX; Ireland, Shannon L ENV:EX; Laaksonen-Craig, Susanna ENV:EX
Subject: RE: ADM WGCL WG Climate Leadership

Thanks all! I have yet to hear back from Susanna regarding agenda approval for tomorrow's meeting and in particular Patrick's time to present. Meetings are usually on phone so we should plan for that to happen, if agenda is approved. I can post this information in anticipation however.

Ben Finkelstein
Manager | Communities and Built Environment
Climate Action Secretariat
BC Ministry of Environment and Climate Change Strategy
O-778.698.4001 | C-250.588.0053

From: Speed, Brittney TRAN:EX
Sent: Thursday, July 20, 2017 3:00 PM
To: Finkelstein, Ben ENV:EX
Cc: Hansen, Erin ENV:EX; Ireland, Shannon L ENV:EX
Subject: FW: ADM WGCL WG Climate Leadership

Ben, materials attached. We will have some handouts of the placemats on hand.

B

From: Hansen, Erin ENV:EX
Sent: Thursday, July 20, 2017 9:02 AM
To: Speed, Brittney TRAN:EX
Subject: RE: ADM WGCL WG Climate Leadership

Hi Brittney.

Correction – please send materials to Ben for posting to the SharePoint.

Thanks,
Erin

From: Speed, Brittney TRAN:EX
Sent: Wednesday, July 19, 2017 3:18 PM
To: Hansen, Erin ENV:EX; Pelletier, Grant TRAN:EX
Subject: RE: ADM WGCL WG Climate Leadership
Importance: High

Thank you Erin.

Let's schedule for 930am on Friday, July 21st. 5th floor 940 Blanshard Street in our Executive Boardroom.

Grant, can you please work with Erin on resource info/requirements for video conferencing?

Erin, should I send materials to you for uploading to SP. Will you have an agenda?

From: Hansen, Erin ENV:EX
Sent: Tuesday, July 18, 2017 2:55 PM
To: Speed, Brittney TRAN:EX
Subject: RE: ADM WGCL WG Climate Leadership

Hi Brittney.

We are happy to schedule the meeting in person at MOTI but would like the option of a Lync meeting for those who can not be in person.

Please let me know the Lync meeting details and location and I will update the invite.

Thanks,
Erin

From: Speed, Brittney TRAN:EX
Sent: Tuesday, July 18, 2017 9:55 AM
To: Hansen, Erin ENV:EX
Subject: Fwd: ADM WGCL WG Climate Leadership

Erin, are you able to help me out with this?

Sent from my Samsung Galaxy smartphone.

----- Original message -----

From: "Gilmour, Lori TRAN:EX" <Lori.Gilmour@gov.bc.ca>
Date: 2017-07-18 9:47 AM (GMT-08:00)
To: "Speed, Brittney TRAN:EX" <Brittney.Speed@gov.bc.ca>
Subject: RE: ADM WGCL WG Climate Leadership

Erin Hansen. ☺

From: Speed, Brittney TRAN:EX
Sent: Tuesday, July 18, 2017 9:47 AM
To: Gilmour, Lori TRAN:EX
Subject: Fwd: ADM WGCL WG Climate Leadership

Haven't heard back from Ben - another contact you can suggest??

Sent from my Samsung Galaxy smartphone.

----- Original message -----

From: "Speed, Brittney TRAN:EX" <Brittney.Speed@gov.bc.ca>
Date: 2017-07-14 2:01 PM (GMT-08:00)
To: "Finkelstein, Ben ENV:EX" <Ben.Finkelstein@gov.bc.ca>
Subject: ADM WGCL WG Climate Leadership

Hi Ben,

I understand Patrick will be presenting to the WG; next Friday July 21st works best for his schedule currently. We would like to host the meeting here at MOTI if that works? How is 9:30am? I can send docs for uploading to the SP, or work through Deborah's office – let me know what works best.

Brit

Brittney Speed | Manager, Divisional Operations
Infrastructure and Major Projects Department, Ministry of Transportation & Infrastructure
5B-940 Blanshard Street, Victoria BC V8W 3E6 office 250-356-9792 cell 778-678-4691

From: Laaksonen-Craig, Susanna ENV:EX
Sent: Friday, July 21, 2017 10:11 AM
To: Ireland, Shannon L ENV:EX
Subject: Emmy

Could you, pls, check if she was ok meeting next week?

Susanna

Sent from my iPhone

From: Laaksonen-Craig, Susanna ENV:EX
Sent: Monday, July 24, 2017 8:54 AM
To: Reeve, Soledad CITZ:EX
Cc: Ireland, Shannon L ENV:EX
Subject: RE: Wood First - Supply Chain Strategy
Attachments: building with wood policy paper v2 July 7-17 (2).docx

Hi Sol,

Great to hear from you! s.22

I have attached the latest version of the paper we have been working with other ministries. It is not really for distribution outside the group but I see no issue sharing with you considering you wrote one of the pieces! Take a look and we can discuss. If you have any quick comments you'd want to offer, David is sending our comments to Nikki at FLNR today.

See you soon,
Susanna

Susanna Laaksonen-Craig, PhD
ADM, Climate Action Secretariat
Ministry of Environment
NEW Phone number: 778 698-4833

From: Reeve, Soledad MTIC:EX
Sent: Monday, July 24, 2017 8:32 AM
To: Laaksonen-Craig, Susanna ENV:EX
Subject: Wood First - Supply Chain Strategy

Hi Susanna, hope you are well and enjoying the summer. s.22
s.22

s.22

s.13

s.13

Best,

Sol

Soledad (Sol) Reeve | Director, Net Benefits & Co-development | Procurement Transformation | Technology, Innovation, Procurement and Supply
p: 250 893-5545 | e: Soledad.Reeve@gov.bc.ca

From: Laaksonen-Craig, Susanna ENV:EX
Sent: Monday, July 24, 2017 4:40 PM
To: 'Periard, Nadine (EC)'
Cc: Ireland, Shannon L ENV:EX
Subject: RE: LCEF Roadshow

Hi Nadine,

Shannon Ireland will be able to help you. Hopefully our Exec Boardroom here at our offices is free but if not, we'll find a suitable location. How much time do you think we need and how many people will be attending from the Federal government?

Thank you,
Susanna

Susanna Laaksonen-Craig, PhD
ADM, Climate Action Secretariat
Ministry of Environment
NEW Phone number: 778 698-4833

From: Periard, Nadine (EC) [<mailto:nadine.periard@canada.ca>]
Sent: Monday, July 24, 2017 2:09 PM
To: Laaksonen-Craig, Susanna ENV:EX
Subject: LCEF Roadshow

Good afternoon Susanna,

I hope you are doing well. I am reaching out to confirm the location and address of the meeting on August 21st for the LCEF roadshow. If you can kindly provide me the full address of the meeting location, it would be greatly appreciated.

Thank you very much & have a great day.

Nadine Periard

Adjointe exécutive
Environnement et Changement Climatique Canada
200 Blvd Sacré-Cœur, Bureau 1107
Gatineau (Québec) K1A 0H3
Tél : 819-938-9154

Executive Assistant
Environment and Climate Change Canada
200 Sacré-Cœur Blvd, Office 1107
Gatineau Quebec K1A 0H3
Tel: 819-938-9154

From: Laaksonen-Craig, Susanna ENV:EX
Sent: Monday, July 24, 2017 9:34 AM
To: Stainton, Beverley ENV:EX
Cc: Ireland, Shannon L ENV:EX
Subject: RE: Note: Daily Meeting

I'll just stop like 15 min before CAS management meeting at your office. I will also have to leave the management team meeting at 11.30.

Susanna

Susanna Laaksonen-Craig, PhD
ADM, Climate Action Secretariat
Ministry of Environment
NEW Phone number: 778 698-4833

From: Stainton, Beverley ENV:EX
Sent: Monday, July 24, 2017 9:25 AM
To: Laaksonen-Craig, Susanna ENV:EX
Cc: Ireland, Shannon L ENV:EX
Subject: Note: Daily Meeting

Hello Susanna,

Other than a few pending approvals, I do not have any immediate items for our Daily Meeting. Please let me know if you would like to connect (meeting scheduled in my office before CAS Management)?

Thank you,

Beverley
Beverley Stainton • Manager, Secretariat Operations • Climate Action Secretariat • Ministry of Environment & Climate Change Strategy •
778-698-4034

From: Ireland, Shannon L ENV:EX
Sent: Tuesday, July 25, 2017 5:22 PM
To: Stainton, Beverley ENV:EX
Cc: Laaksonen-Craig, Susanna ENV:EX
Subject: RE: For Response !Due July 26, 2017 (12:00): Call for Records MOE-2017-72347
Attachments: MARKED - SLC Calendar - 20151128 to 20160131.pdf; UNMARKED - SLC Calendar - 20151128 to 20160131.pdf

Follow Up Flag: Follow up
Flag Status: Completed

Categories: FOI

Hi Beverley,

As requested – I have not marked anything as phone numbers, addresses, locations, attachments, travel info will be automatically severed by FOI office.

Please let me know if you need anything further.

Thanks,
Shannon

From: Stainton, Beverley ENV:EX
Sent: Friday, July 21, 2017 1:39 PM
To: Ireland, Shannon L ENV:EX
Cc: Cameron, Tara D ENV:EX; Warwick, Alexei ENV:EX; Laaksonen-Craig, Susanna ENV:EX
Subject: RE: For Response !Due July 26, 2017 (12:00): Call for Records MOE-2017-72347

Shannon, thank you.

Yes, a calendar details style is appropriate. I will require a clean and marked version.

Thanks,

Beverley
Beverley Stainton • Manager, Secretariat Operations • Climate Action Secretariat • Ministry of Environment & Climate Change Strategy •
778-698-4034

From: Ireland, Shannon L ENV:EX
Sent: Friday, July 21, 2017 1:25 PM
To: Stainton, Beverley ENV:EX
Cc: Cameron, Tara D ENV:EX; Warwick, Alexei ENV:EX; Laaksonen-Craig, Susanna ENV:EX
Subject: RE: For Response !Due July 26, 2017 (12:00): Call for Records MOE-2017-72347

Hi Beverley,

Guessing I would provide this in Calendar Details Style – the same as when other FOI calendar requests are received? A Marked and Unmarked PDF version of each month?

If all printing goes smoothly (no IT issues), I would estimate the time would be about 30+ min.

Thanks,
Shannon

From: Stainton, Beverley ENV:EX
Sent: Friday, July 21, 2017 12:15 PM
To: Laaksonen-Craig, Susanna ENV:EX; Ireland, Shannon L ENV:EX
Cc: Cameron, Tara D ENV:EX; Warwick, Alexei ENV:EX
Subject: For Response !Due July 26, 2017 (12:00): Call for Records MOE-2017-72347

Good morning Susanna (Shannon),

As below/attached, we have received a request for your calendar (November 28, 2015 to March 31, 2016).

I will respond to ENV FOI to share with Agriculture as this request would apply to DM Wes Shoemaker.

Thank you,

Beverley

Beverley Stainton • Manager, Secretariat Operations • Climate Action Secretariat • Ministry of Environment & Climate Change Strategy •
778-698-4034

From: King, Brendan [<mailto:IAOResourceTeam@gov.bc.ca>]
Sent: Friday, July 21, 2017 9:13 AM
To: Stainton, Beverley ENV:EX; ENV FOI DMO ENV:EX
Cc: Warwick, Alexei ENV:EX
Subject: Call for Records MOE-2017-72347 Due August 4, 2017 Analyst Bradley Cranwell

Your Ministry has received a formal request made under the *Freedom of Information and Protection of Privacy Act* (FOIPPA). The request is for:

A copy of the daily calendar for the Minister for the time period November 28, 2015 to January 31, 2016; A copy of the daily calendar for the Deputy Minister for the time period November 28, 2015 to January 31, 2016; A copy of the daily calendar for Susanna Laaksonen-Craig for the time period November 28, 2015 to March 31, 2016. – Date Format: MM/DD/YYYY

Please complete the attached Call for Records form.

- If search and retrieval time is anticipated to exceed 3 hours and/or the total volume of records exceeds 200 pages, complete **only** sections 1 & 2 of the Call for Records form as we may be in a position to issue a fee estimate. Return the form to IAO by July 27, 2017. Please await further instruction from IAO as the records will not be required until the fee estimate process has been completed. Once fees have been paid or waived, IAO will contact you to continue the call for records process.
- **If no fees apply** then complete the attached Call for Records form and return it to IAO by August 4, 2017.
- Send records via email in **PDF format**. Before you turn emails into PDFs, ensure that you have included all attachments. If email is not possible, please put the records on the **File Share** and notify IAO that the records are available.

You should be aware that *FOIPPA* obligates us to assist the applicant and to respond without delay, openly, accurately, and completely. In the event that your Ministry must defend the adequacy of its search to the Information and Privacy Commissioner at Inquiry, those involved in searching for records may be required to sign affidavits confirming they have conducted an adequate search for relevant records.

Please do not hesitate to contact IAO to discuss: whether the records may be routinely releasable; whether the information is being prepared for public release or is already publicly available; ways in which an applicant may want to narrow/focus their request to reduce potential fees; and/or any other questions or concerns relating to this request.

Thank you for your assistance,

Resource Team
Information Access Operations
On behalf of,
Bradley Cranwell | FOI Analyst, Access to
Information
Ph: 250 952-6846

e: IAOResourceTeam@gov.bc.ca

m: PO Box 9569 Stn Prov Gov Victoria BC V8W 9K1

Jackson, Vickie ENV:EX

From: McGuire, Jennifer ENV:EX
Sent: Thursday, July 20, 2017 4:53 PM
To: Miller, Mary ENV:EX
Cc: Verge, Jennifer ENV:EX
Subject: FW: Topics for branch briefings

MM,
Pls book 1 hour meetings in the following chunks – as outlined below. Pls split up the briefings over the next 2 weeks. Next Tuesday and Wed are possible briefing days with the Minister

Thanks
JLM

From: Ord, Kris ENV:EX
Sent: Thursday, July 20, 2017 4:37 PM
To: McGuire, Jennifer ENV:EX
Cc: Verge, Jennifer ENV:EX
Subject: Topics for branch briefings

Hi Jen

ESB Directors have put together the following list of potential briefings – our version of what we think you need:

1

- Air Quality
- Regulatory/Non-regulatory Portfolio

s.13

2

- Recycling Regulation
 - Packaging and Printed Paper
 - Newspaper Plan (Mark was SDM)
 - OAG report and actions

3

- Climate Leadership Plan and Pacific Coast Collaborative
- Circular Economy (already in the hopper)

4

- Food waste Prevention
- MSW Issues

5

- Cosmetic Use
- General IPM Policy issues (FN etc)
- Municipal Waste Water Harmonization – Equivalency Agreement with Feds
- Hazardous Waste Blue Sky

Let me know if you want to schedule any of the above.

Kris



KRIS ORD

Executive Director
Environmental Standards Branch
Ministry of Environment

☎ 250-387-9933 | 📠 250-356-7197 | ✉ Kris.Ord@gov.bc.ca

Jackson, Vickie ENV:EX

From: McGuire, Jennifer ENV:EX
Sent: Wednesday, July 19, 2017 9:51 AM
To: Miller, Mary ENV:EX
Subject: FW: Wall Map shipping requirments

From: McGuire, Jennifer ENV:EX
Sent: Friday, July 17, 2015 12:20 PM
To: Duncan, Jamie E FLNR:EX
Cc: Fairholm, Mary ENV:EX
Subject: Re: Wall Map shipping requirments

Ok

Sent from my BlackBerry 10 smartphone on the TELUS network.

From: Duncan, Jamie E FLNR:EX
Sent: Friday, July 17, 2015 12:16 PM
To: McGuire, Jennifer ENV:EX
Cc: Fairholm, Mary ENV:EX; Hann, Steve FLNR:EX; Sutherland, Stephen FLNR:EX
Subject: RE: Wall Map shipping requirments

That is just the packaging costs Jennifer, I don't know the shipping costs once packaged.

Stephen Sutherland will track down the cost of shipping on Monday.

Jamie

From: McGuire, Jennifer ENV:EX
Sent: Friday, July 17, 2015 12:05 PM
To: Duncan, Jamie E FLNR:EX
Cc: Fairholm, Mary ENV:EX
Subject: Re: Wall Map shipping requirments

That's fine...cost for shipping.

Sent from my BlackBerry 10 smartphone on the TELUS network.

From: Duncan, Jamie E FLNR:EX
Sent: Friday, July 17, 2015 10:57 AM
To: McGuire, Jennifer ENV:EX
Cc: Sutherland, Stephen FLNR:EX; Hann, Steve FLNR:EX; Fairholm, Mary ENV:EX
Subject: RE: Wall Map shipping requirments

Jennifer,

Getting them ready for shipping on the list you provided will be a total of \$1740 plus taxes. It will take about a week extra to prep them.

Here is the service:

From: McGuire, Jennifer ENV:EX
Sent: Friday, July 17, 2015 8:39 AM
To: Duncan, Jamie E FLNR:EX
Cc: Sutherland, Stephen FLNR:EX; Hann, Steve FLNR:EX; Fairholm, Mary ENV:EX
Subject: RE: Wall Map shipping requirments

Revised list...

From: Duncan, Jamie E FLNR:EX
Sent: Friday, July 17, 2015 8:37 AM
To: McGuire, Jennifer ENV:EX
Cc: Sutherland, Stephen FLNR:EX; Hann, Steve FLNR:EX; Fairholm, Mary ENV:EX
Subject: RE: Wall Map shipping requirments

Jennifer,

I have a request for 10 small maps and 11 large maps.

Your list has 11 small maps and 10 large maps.

You will have to give someone a large map that is receiving a small map.

From: McGuire, Jennifer ENV:EX
Sent: Friday, July 17, 2015 8:28 AM
To: Duncan, Jamie E FLNR:EX
Cc: Sutherland, Stephen FLNR:EX; Hann, Steve FLNR:EX; Fairholm, Mary ENV:EX
Subject: RE: Wall Map shipping requirments

Hi Jamie,
Here are the shipping requirements for the maps:

Coding for the shipping is 2945A 30592

Thanks for all of your work on this project.

Jennifer McGuire, P.Ag.
Executive Director, Regional Operations Branch
Environmental Protection Division
Ministry of Environment

Surrey Office: 604-582-5284
Victoria Office: 250-356-6027
Cell: 250-361-5944

From: Duncan, Jamie E FLNR:EX
Sent: Thursday, July 16, 2015 1:08 PM
To: McGuire, Jennifer ENV:EX
Cc: Sutherland, Stephen FLNR:EX; Hann, Steve FLNR:EX
Subject: RE: Wall Map shipping requirments

Jennifer,

I will get back to you when I get information on what your packaging and shipping cost options are.

Jamie

From: McGuire, Jennifer ENV:EX
Sent: Thursday, July 16, 2015 11:23 AM
To: Duncan, Jamie E FLNR:EX
Cc: Sutherland, Stephen FLNR:EX; Hann, Steve FLNR:EX
Subject: RE: Wall Map shipping requirments

Hi Jamie,

I am wrapped up in another matter right now and have not had time to reconfirm where the maps will be sent. Can I send this to you later on Friday?

JLM

From: Duncan, Jamie E FLNR:EX
Sent: Thursday, July 16, 2015 11:22 AM
To: McGuire, Jennifer ENV:EX
Cc: Sutherland, Stephen FLNR:EX; Hann, Steve FLNR:EX
Subject: RE: Wall Map shipping requirments

Jennifer,

I have not heard back from you on the shipping requirements. They are being bundled up and ready to be shipped to Surrey, in probably 4 boxes. Please contact Steve Hann to arrange a shipper prepaid by your department. Do you want any left out for Victoria office's?

Any questions please call me before this Friday.

Thanks

Jamie

Jamie Duncan / Team Lead | GeoBC | Ministry of Forest, Lands and Natural Resources Operations
Physical Address: 3400 Davidson Ave., Victoria BC V8Z 3P8
Mail: PO Box 9375 STN PROV GOVT, Victoria, BC Canada V8W 9M2
Phone: (250) 952-5847 | **Fax** (250)952-4261 | **Mobile** (250) 882-9496 **Email:**
jamie.duncan@gov.bc.ca | **WWW:** <http://geobc.gov.bc.ca/>

From: Duncan, Jamie E FLNR:EX
Sent: Monday, July 13, 2015 11:57 AM
To: McGuire, Jennifer ENV:EX
Subject: Wall Map shipping requirments
Importance: High

Jennifer,

The maps have been printed and are going to be mounted this week and then sent to be framed. They look fantastic.

They will be at the framers and he will wrap them all up so you can specify how you want them wrapped and then it is up to you to get them shipped and where. Are they individually being shipped throughout the province or are any being doubled up?

I am here all this week but will be out of the province for work next weeks.²²

Thanks,

Jamie

From: McGuire, Jennifer ENV:EX
Sent: Sunday, June 28, 2015 11:10 AM
To: Duncan, Jamie E FLNR:EX
Subject: RE: Wall Map

Yes Jamie I did receive the map. It looks great. Pls proceed to production. Thanks

From: Duncan, Jamie E FLNR:EX
Sent: Thursday, June 25, 2015 12:31 PM
To: McGuire, Jennifer ENV:EX
Subject: RE: Wall Map

Jennifer,

Did you receive the newest map with the regional boundaries added like you requested yet? We are just awaiting approval so we can go to production next.

Thanks.

Jamie

From: McGuire, Jennifer ENV:EX
Sent: Wednesday, May 20, 2015 1:14 PM

To: Duncan, Jamie E FLNR:EX
Subject: RE: Wall Map

Excellent!

thanks

From: Duncan, Jamie E FLNR:EX
Sent: Wednesday, May 20, 2015 1:12 PM
To: McGuire, Jennifer ENV:EX
Subject: RE: Wall Map

Jennifer,

I appreciate your patience. There was a significant amount of work put in to update it be able to use current technology. You are the first to receive this new high end production version of the BC map. It is a much improved hard copy and since these maps will be sitting in offices all over BC for a number of years and I think the quality will be enduring.

I would expect I can send an electronic version this week.

Jamie

From: McGuire, Jennifer ENV:EX
Sent: Wednesday, May 20, 2015 1:02 PM
To: Duncan, Jamie E FLNR:EX
Subject: RE: Wall Map

Yes – how long will this take? I have been deferring waiting for this map for some time.
Thank-you

Jennifer

From: Duncan, Jamie E FLNR:EX
Sent: Wednesday, May 20, 2015 11:56 AM
To: McGuire, Jennifer ENV:EX
Subject: RE: Wall Map

Jennifer,

You can get an electronic version. I will send it when we get final sign off so you have the production version. Does that work?

I am sending two maps because there are two sizes. The same map. We just do it so you see your product. The larger map is a much different product. It is very large. The printed version looks different then the electronic, especially on different monitors.

James

From: McGuire, Jennifer ENV:EX
Sent: Wednesday, May 20, 2015 11:06 AM
To: Duncan, Jamie E FLNR:EX
Subject: FW: Wall Map

Hi Jamie,

Is there any way that I can get an electronic copy of the map? We need this map for routing operational enquiries.

Robert had put a previous version of a map on a drive where I could access the map. Is that possible?

Also – just realized that your email said “two maps”? not sure why there are two maps? My request was for one map – printed at different sizes.

Thanks

Jennifer McGuire, P.Ag.

Executive Director

Regional Operations Branch

Environmental Protection Division

Ministry of Environment

Cell 250-361-5944

Surrey 604-582-5284

Victoria 250-356-6027

From: McGuire, Jennifer ENV:EX
Sent: Tuesday, May 19, 2015 3:25 PM
To: Duncan, Jamie E FLNR:EX
Subject: RE: Wall Map

Thanks

From: Duncan, Jamie E FLNR:EX
Sent: Tuesday, May 19, 2015 3:16 PM
To: McGuire, Jennifer ENV:EX
Subject: RE: Wall Map
Importance: High

Jennifer,

The final two maps are being forwarded to you for sign-off. Once we have your approval we will print off and mount them and have them framed. We will be in contact again soon about shipping procedures as they are very large.

Regards,

Jamie

From: McGuire, Jennifer ENV:EX
Sent: Tuesday, April 21, 2015 4:24 PM
To: Duncan, Jamie E FLNR:EX
Subject: Re: Wall Map

Thanks

Sent from my BlackBerry 10 smartphone on the TELUS network.

From: Duncan, Jamie E FLNR:EX
Sent: Tuesday, April 21, 2015 3:18 PM
To: McGuire, Jennifer ENV:EX
Subject: RE: Wall Map

Jennifer,

Will send a completed map.

Regards,

Jamie

From: McGuire, Jennifer ENV:EX
Sent: Tuesday, April 21, 2015 11:11 AM
To: Duncan, Jamie E FLNR:EX
Subject: RE: Wall Map

Hi Jamie,

I have reviewed this version of the map and this version has changed substantively from an earlier version which was almost complete. I have inserted the most recent email I have from Robert which identified one adjustment to the map.

The map is to include the following info:

- "regional operations branch" offices in:
 - o Nanaimo
 - o Surrey
 - o Kamloops
 - o Penticton
 - o Williams Lake
 - o Cranbrook
 - o Nelson
 - o Prince George
 - o Victoria
 - o Smithers
- add a symbol for identifying that the following locations have "Environmental Emergency Program staff"
 - o Fort St John
 - o PG
 - o Kamloops
 - o Surrey
 - o Victoria
 - o Cranbrook
 - o Smithers
 - o Penticton
 - o Nanaimo
- The Environmental Protection logo (which was sent to Robert Gowan Jan 27)
- Regional Operations Branch in the Environmental Protection Division – the title on this current map has changed from what was previously drafted and needs to be corrected..

Pls resend me an electronic version of the revised map.

Thank-you

Jennifer McGuire, P.Ag.
Executive Director
Regional Operations Branch
Environmental Protection Division
Ministry of Environment
Cell 250-361-5944
Surrey 604-582-5284
Victoria 250-356-6027

From: Duncan, Jamie E FLNR:EX
Sent: Thursday, April 16, 2015 11:41 AM
To: McGuire, Jennifer ENV:EX
Subject: RE: Wall Map

Jennifer,

A rough draft has been sent. Let us know your thoughts on the general look. We have quite a bit more work to do. I was thinking of toning down the parks. Do you need the sites labelled?

The insets doubled label and we will correct and do more work on the insets.

Regards,

Jamie

Jamie Duncan / Team Lead | GeoBC | Ministry of Forest, Lands and Natural Resources Operations
Physical Address: 3400 Davidson Ave., Victoria BC V8Z 3P8
Mail: PO Box 9375 STN PROV GOVT, Victoria, BC Canada V8W 9M2
Phone: (250) 952-5847 | **Fax** (250)952-4261 | **Mobile** (250) 882-9496 **Email:**
jamie.duncan@gov.bc.ca | **WWW:** <http://geobc.gov.bc.ca/>

From: McGuire, Jennifer ENV:EX
Sent: Friday, April 10, 2015 11:21 AM
To: Duncan, Jamie E FLNR:EX
Subject: Re: Wall Map

House mail is fine - to the surrey office. Thanks

Sent from my BlackBerry 10 smartphone on the TELUS network.

From: Duncan, Jamie E FLNR:EX
Sent: Friday, April 10, 2015 9:41 AM

To: McGuire, Jennifer ENV:EX
Subject: Wall Map

Jennifer,

We will send a printed copy either today or Monday depending on if we get it exported and printed out today. To your attention? Is house mail okay or do you want it couriered?

This is not the complete map but very close. We just want you to see what we have done to improve the map for a high end cartographic production and if you like the new presentation and have any feedback.

Regards,

Jamie

Jamie Duncan / Team Lead | GeoBC | Ministry of Forest, Lands and Natural Resources Operations
Physical Address: 3400 Davidson Ave., Victoria BC V8Z 3P8
Mail: PO Box 9375 STN PROV GOVT, Victoria, BC Canada V8W 9M2
Phone: (250) 952-5847 | **Fax** (250)952-4261 | **Mobile** (250) 882-9496 **Email:**
jamie.duncan@gov.bc.ca | **WWW:** <http://geobc.gov.bc.ca/>

From: McGuire, Jennifer ENV:EX
Sent: Friday, March 20, 2015 2:21 PM
To: Duncan, Jamie E FLNR:EX
Subject: Re: Wall Map

Thanks. Pls send the printed copy to the surrey MOE office 10470 152nd street surrey.

Jennifer

Sent from my BlackBerry 10 smartphone on the TELUS network.

From: Duncan, Jamie E FLNR:EX
Sent: Friday, March 20, 2015 2:15 PM
To: McGuire, Jennifer ENV:EX
Subject: RE: Wall Map

Jennifer,

We can bill for this fiscal and have that all wrapped up with the different vendors. It is one thing to look at an electronic version on a computer screen and completely different looking at the very large wallmap printed out. I will have to get you to approve the final version printed out before we make the run on the other 20 maps.

Jamie

From: McGuire, Jennifer ENV:EX
Sent: Friday, March 20, 2015 1:34 PM

To: Duncan, Jamie E FLNR:EX
Subject: RE: Wall Map

Hi Jamie,

Thanks for contacting me. I was under the impression that these would be done this fiscal. I have seen a couple of versions of the map and the most recent version I had provided a comment about the NRS area labels perhaps being removed. I am happy to look at an electronic version of the map and approve the version I look at. The wall maps were intended to match the new operational boundaries for the Branch effective April 1, so am very much interested in seeing this completed soon.

Thanks

Jennifer L McGuire, P.Ag.
Executive Director, Regional Operations Branch
Environmental Protection Division
Ministry of Environment
250-356-6027
Cell: 250-361-5944

From: Duncan, Jamie E FLNR:EX
Sent: Friday, March 20, 2015 1:30 PM
To: McGuire, Jennifer ENV:EX
Subject: FW: Wall Map

Jennifer,

I have taken over on this map production with Rob ^{s.22} We want to do a run on a map and have one completed and then have you approve it before we complete the 20 other framed maps. We figure about 2-3 weeks to have that in place. I don't know if you had wanted to pay for this I the current fiscal or if it okay to bill next fiscal? Can you let me know what you would like on the financial side and if the timeline meets your requirements. It is such an expensive process that you don't want to produce 21 maps and have something wrong at the end. We have done runs before where we get to the end and the client wants to make a change after the fact. It ends up automatically doubling the costs.

Regards,

Jamie Duncan

Jamie Duncan / Team Lead | GeoBC | Ministry of Forest, Lands and Natural Resources Operations
Physical Address: 3400 Davidson Ave., Victoria BC V8Z 3P8
Mail: PO Box 9375 STN PROV GOVT, Victoria, BC Canada V8W 9M2
Phone: (250) 952-5847 | **Fax** (250)952-4261 | **Mobile** (250) 882-9496 **Email:**
jamie.duncan@gov.bc.ca | **WWW:** <http://geobc.gov.bc.ca/>

Jackson, Vickie ENV:EX

From: Miller, Mary ENV:EX
Sent: Tuesday, July 18, 2017 2:01 PM
To: McGuire, Jennifer ENV:EX
Subject: FW: Western States/California

See Brady's response below.

From: Nelles, Brady ENV:EX
Sent: Tuesday, July 18, 2017 1:58 PM
To: Miller, Mary ENV:EX
Subject: RE: Western States/California

She asked me to get the name of someone for her if I had the opportunity to talk to someone about that when we were in Vancouver at the Western States training. Unfortunately, I didn't get the name of anyone for her.

Brady Nelles *RPBio*

Director, Compliance

Regional Operations Branch

Environmental Protection Division

Ministry of Environment

Office: 250 565-6401

Cell: 778 349-6051

24-hour Spill/Environmental Emergency Reporting: 1-800-663-3456 (Provincial Emergency Program)

24-hour RAPP (Report All Poachers and Polluters) tip-line: 1-877-952-7277 (Conservation Officer Service)

www.gov.bc.ca/env

From: Miller, Mary ENV:EX
Sent: Tuesday, July 18, 2017 12:47 PM
To: Nelles, Brady ENV:EX
Subject: Western States/California

Hi Brady:

Jenifer wanted me to give you a call regarding Western States Project group. She suggests that a request was made to advise the Western States group to contact California regarding auto recycling shredding waste and how they use it "Interim cover" .

Hope this makes sense. Jennifer is looking for this info today sometime.

Please advise.

Thanks

Mary

Jackson, Vickie ENV:EX

From: Miller, Mary ENV:EX
Sent: Monday, July 24, 2017 8:47 AM
To: McGuire, Jennifer ENV:EX
Subject: IN the Meantime
Attachments: Polycom CX600 Setup.docx

From: Quin, Melissa ENV:EX
Sent: Monday, July 24, 2017 8:41 AM
To: Miller, Mary ENV:EX
Subject: Jennifer's new UC phone - Steps

Over to you.

Thank you,
Melissa

From: Wieclawska, Dottie MTIC:EX
Sent: Monday, July 24, 2017 8:39 AM
To: Desaulnier, Vicki ENV:EX; Quin, Melissa ENV:EX
Cc: Congdon, Tiffany CSNR:EX
Subject: Jennifer's new UC phone - Steps

Hello Vicki & Melissa,

We deployed Jennifer's new phone on Friday afternoon, but unfortunately since s.22 we couldn't complete the whole process. The phone requires Jennifer's IDIR password input, so we thought we'd leave the steps on how-to with you, s.22

The Cole's Notes of the attached steps are:

- 1) Press the middle button between the up/down arrow on the phone to access the phone (you may have already done this)
- 2) Press the middle button again to choose your language
- 3) You should get a pop up through Lync that requires your IDIR information, but you need to ensure you put in: IDIR.BCGOV\username and your IDIR password
- 4) Once the phone configures settings & downloads certificates it will ask you to create a 6 digit pin right on the keypad of the phone, press NEXT.
- 5) Enter it a second time and hit "DONE"
- 6) Press "DONE" again once the Congratulations screen comes up and TA-DA! You're in :)

Your phone WILL reboot again after about 10 minutes of inactivity and will not need any action your part again, but it will disconnect you from the internet for about 1-2 seconds. This will cause your outlook to go into a frenzy. Best bet is to close outlook and reopen it when this happens.

Dottie Wieclawska
UC Consultant

Network, Communications, and Collaboration Services Branch
Technology Solutions
Office of the Chief Information Officer
PO Box 9412, Stn Prov Gov, Victoria BC V8W 9V1
Dorota.Wieclawska@gov.bc.ca
(778) 698-3317



From: McGuire, Jennifer ENV:EX
To: Zacharias-Homer, Christa ENV:EX
Cc: Miller, Mary ENV:EX
Subject: 2017-07-18 C Zacharias_Homer TA as Acting ED 2
Date: Friday, July 21, 2017 2:34:32 PM
Attachments: 2017-07-18 C Zacharias_Homer TA as Acting ED 2.doc

MM – note amendment to letter

Jackson, Vickie ENV:EX

From: Miller, Mary ENV:EX
Sent: Thursday, July 20, 2017 1:20 PM
To: McGuire, Jennifer ENV:EX
Subject: EMA copies - how many?

Jennifer:

Beckie is going to print some copies of EMA off of Quick Scribe – how many copies do you want?

mm

Jackson, Vickie ENV:EX

From: Miller, Mary ENV:EX
Sent: Tuesday, July 25, 2017 2:56 PM
To: McGuire, Jennifer ENV:EX
Subject: FW: prep for MGH briefing - Tuesday July 25 (Brownfields)

Jennifer:

See Cameron's email below. Can you give him a quick call. He has included his cell number below.

mm

From: Lewis, Cameron F ENV:EX
Sent: Tuesday, July 25, 2017 2:51 PM
To: Miller, Mary ENV:EX
Subject: RE: prep for MGH briefing - Tuesday July 25 (Brownfields)

Thanks Mary.

Could you ask Jennifer to give me a call when her time permits?^{s.13}
s.13

250-213-6882

From: Miller, Mary ENV:EX
Sent: Tuesday, July 25, 2017 2:06 PM
To: Lewis, Cameron F ENV:EX
Subject: FW: prep for MGH briefing - Tuesday July 25 (Brownfields)

Cameron:

Jennifer has made some revisions to this note – See version 2 attached.
She also has some questions – you'll see them in the margin.
She has also moved a lot of content from the note and placed it in the Appendices.
Also, there is no CLIFF number.

For your review.

Mary
For Jennifer

From: McGuire, Jennifer ENV:EX
Sent: Tuesday, July 25, 2017 9:45 AM
To: Miller, Mary ENV:EX
Subject: FW: prep for MGH briefing - Tuesday July 25 (Brownfields)

Pls revise - thx

From: Lewis, Cameron F ENV:EX
Sent: Monday, July 24, 2017 2:33 PM
To: McGuire, Jennifer ENV:EX
Cc: Jonker, Jennifer B ENV:EX; Evans, Peggy L ENV:EX; McCammon, Alan W ENV:EX
Subject: FW: prep for MGH briefing - Tuesday July 25 (Brownfields)

Jennifer,

s.12,s.13

I hope this gives Mark what he needs.

From: Evans, Peggy L ENV:EX
Sent: Monday, July 24, 2017 2:14 PM
To: Lewis, Cameron F ENV:EX
Cc: McCammon, Alan W ENV:EX; Grbavac, Danielle ENV:EX
Subject: FW: prep for MGH briefing - Tuesday July 25 (Brownfields)

Hi Cameron
s.13

Hope this does the trick. Thanks Alan for your help on this.

Peggy

From: Evans, Peggy L ENV:EX
Sent: Monday, July 24, 2017 7:33 AM
To: Lewis, Cameron F ENV:EX
Cc: McGuire, Jennifer ENV:EX; McCammon, Alan W ENV:EX
Subject: Re: prep for MGH briefing - Tuesday July 25 (Brownfields)

Wasn't looking at mail on the weekend. Will look at this today.

Peggy Evans
A/Director, Land Remediation Section
BC Ministry of Environment

On Jul 22, 2017, at 8:33 PM, Lewis, Cameron F ENV:EX <Cameron.Lewis@gov.bc.ca> wrote:

Jennifer

s.12,s.13

Sent from my iPhone

Begin forwarded message:

From: "McGuire, Jennifer ENV:EX" <Jennifer.Mcguire@gov.bc.ca>
Date: July 22, 2017 at 8:11:01 PM PDT
To: "Lewis, Cameron F ENV:EX" <Cameron.Lewis@gov.bc.ca>
Subject: prep for MGH briefing - Tuesday July 25 (Brownfields)

Hi Cameron,
s.12,s.13

thanks

Jennifer McGuire, P.Ag.
A/Assistant Deputy Minister
Environmental Protection Division
Ministry of Environment

Cell : 250-361-5944

Jackson, Vickie ENV:EX

From: Miller, Mary ENV:EX on behalf of McGuire, Jennifer ENV:EX
Sent: Thursday, July 20, 2017 4:29 PM
To: McGuire, Jennifer ENV:EX
Subject: JLM/Peggy Evans meeting

Jennifer:

Can I let Peggy know what your meeting with her is about?

mm

-----Original Appointment-----

From: Evans, Peggy L ENV:EX
Sent: Thursday, July 20, 2017 1:27 PM
To: Miller, Mary ENV:EX
Subject: Accepted: J McGuire meeting
When: Wednesday, July 26, 2017 1:00 PM-2:00 PM (UTC-08:00) Pacific Time (US & Canada).
Where: Peggy's office

Yes. If she has a topic I may be able to come more prepared but will come regardless.
Peggy

Jackson, Vickie ENV:EX

From: Miller, Mary ENV:EX
Sent: Wednesday, July 19, 2017 9:28 AM
To: McGuire, Jennifer ENV:EX
Subject: FW: Request: Time with Jennifer next week re: Revolution Organics

Jennifer: I have scheduled this for July 26th at 9:00. Should I be inviting other staff as questioned by Vickie below.

mm

From: Gooderham, Coleen E ENV:EX
Sent: Wednesday, July 19, 2017 9:24 AM
To: Miller, Mary ENV:EX
Subject: FW: Request: Time with Jennifer next week re: Revolution Organics

Thank you Coleen

From: Jackson, Vickie ENV:EX
Sent: Wednesday, July 19, 2017 9:23 AM
To: Gooderham, Coleen E ENV:EX
Cc: McGuire, Jennifer ENV:EX
Subject: Request: Time with Jennifer next week re: Revolution Organics

Hi Coleen-

Can I please get a half hour with Jennifer next week (not Monday) to discuss this? Jennifer may suggest other attendees as well.

Thanks,

Vickie

*Vickie Jackson
Manager, Division Operations
Environmental Protection, Ministry of Environment
3rd floor - 2975 Jutland Road, Victoria
778 698-4914 - office
250 889-3506 - mobile*

Jackson, Vickie ENV:EX

From: McGuire, Jennifer ENV:EX
Sent: Wednesday, July 19, 2017 1:50 PM
To: Little, Stephanie ENV:EX
Cc: Miller, Mary ENV:EX; Ord, Kris ENV:EX
Subject: Fw: Richmond Steel Recycling
Attachments: Richmond Steel Recycling Ltd. - Briefng Note - July 19, 2017.pdf; ATT00001.htm

As acting RD pls prep bullets in response to this BN from Richmond Steel.

KO - do you know anything about how other jurisdictions (specifically California) handles ASR - apparently Calif has approved ASR as interim cover?

No ETA on the need for bullets - maybe a week or so.

Thx
JLM

Sent from my BlackBerry 10 smartphone on the TELUS network.

From: Zacharias, Mark ENV:EX
Sent: Wednesday, July 19, 2017 12:00 PM
To: McGuire, Jennifer ENV:EX
Subject: Fwd: Richmond Steel Recycling

Sent from my iPad

Begin forwarded message:

From: "WPC Inc." <wpc@telus.net>
Date: July 19, 2017 at 10:53:37 AM PDT
To: <mark.zacharias@gov.bc.ca>
Subject: Richmond Steel Recycling

Hi Mark,
First of all, please accept my sincere congratulations on your appointment as Deputy Minister, Ministry of Environment. You very much deserve the appointment and I wish you every success in the future.
s.16,s.21

I would like to thank you for your consideration and would very much appreciated if you could ask your assistant to give me a call at 604-684-2228 in order to confirm a convenient time to get together.

Again, congratulations, good luck and thanks for your help.

Cheers,

Mike Bailey

Jackson, Vickie ENV:EX

From: Miller, Mary ENV:EX
Sent: Tuesday, July 18, 2017 8:31 AM
To: McGuire, Jennifer ENV:EX
Subject: FW: Thank you for choosing to take off with Helijet!

Jennifer:

For your records.

mm

From: Brunn, Lisa M ENV:EX
Sent: Tuesday, July 18, 2017 8:03 AM
To: Miller, Mary ENV:EX
Subject: Fw: Thank you for choosing to take off with Helijet!

Hello Mary

Looks like Jennifer's itinerary.

Please advise what you would like me to do with it.

Thanks

Lisa Brunn

From: passengerservices@helijet.com <passengerservices@helijet.com>
Sent: Tuesday, July 18, 2017 7:44 AM
To: Brunn, Lisa M ENV:EX
Subject: Thank you for choosing to take off with Helijet!



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information

Account

Customer #	33156
Name	Jennifer McGuire
Company	Ministry Of Environment

Booking # s.17**Tuesday, July 18, 2017****851****07:00 Vancouver Harbour****07:35 Victoria Harbour****35 minutes****Cancelled****1 Passengers - Sale**

Jennifer McGuire, Female

Add to Calendar

Invoice #193530

FEE-YWH_OffPeak_Winter \$170.48

+ GST \$8.52

Billing \$170.48

Taxes \$8.52

Grand Total \$179.00

Mastercard \$179.00

Date / Time July 18, 2017 @ 6:58:28 AM

Summary s.17

Expiration

Authorization

THIS ITINERARY IS YOUR OFFICIAL TRAVEL DOCUMENT, PLEASE READ FULLY

Carriage is subject to applicable tariffs, conditions of carriage and related regulations which are available at the Helijet International administration offices. Carriage here under is subject to the rules and limitations relating to the liability established by the Warsaw Convention.

GST#:
R102320165

Passenger Travel Information:
For detailed Travel Information visit helijet.com or call Helijet Reservations 1.800.665.4354

Payment:
Credit Card is required at time of booking to hold reservations, and will be charged in-full at time of check-in, or if change/cancellation or no-show fee applies.

Passenger Check-in:
Passengers are required to check-in at least 20 minutes prior to scheduled flight departure time unless otherwise stated in fare rules.

Terminals:

Helijet scheduled flights operate from four terminals, please ensure you are aware of your flight departure/arrival locations;

Vancouver Harbour Heliport: 455 West Waterfront Road, Vancouver BC (*note: pedestrian access via Waterfront Station requires Compass Card or Fare Payment)

Vancouver International Airport: 5911 Airport Road South, Richmond BC

Victoria Harbour Heliport: 79 Dallas Road, Victoria BC

Nanaimo Harbor Heliport at Nanaimo Cruise Ship Welcome Centre: 100 Port Drive, Nanaimo BC

Parking:

Free Parking is available for passengers on Helijet Scheduled Flights. Space may be limited, please observe signage in designated parking areas.

Aircraft Type:

Scheduled flights are operated by 12 passenger Sikorsky S-76 helicopters

Travel Documentation:

Government issued Photo ID must be presented at check-in of all flights for all passengers appearing 18 years or over.

Children and Youth travelling unaccompanied must present Government issued ID; birth certificate, passport, driver's license or provincial ID card.

Proof of age must be presented for children who appear to be over 12 years of age and is recommended for youth (13-17 years) travelling with an adult.

Changes/Cancellations & No Show Penalty:

Unless otherwise stated, all fares may be cancelled, changed and refunded up to 5pm the day prior to departure. All same-day bookings are non-refundable.

After 5pm all next-day travel is non-refundable and only changeable for same-day travel; fare upgrade may be required. On the day of travel, changes must be made at least 1 hour prior to departure or cancellation fee will apply. Failure to check in 20 minutes prior to departure will also result in any onward and/or return reservations being cancelled with any additional applicable cancellation fees applied.

Baggage Allowance:

Baggage is limited to 2 pieces per person (including hand baggage) weighing no more than 50lbs total.

Excess baggage will be accepted on a space available basis. No carry-on cabin baggage is allowed.

Please visit <http://www.catsa-acsta.gc.ca/> for information on how to "Pack Smart" and avoid delays

Baggage Liability:

The liability for the loss of and/or the damage to any personal property, including baggage or goods is limited to an amount equal to the value of such baggage or goods, which shall not exceed \$250.00 (CAD) per passenger, unless greater value declared.

Transportation upon arrival:

Helijet is pleased to offer courtesy shuttle van drop off service within the downtown core in Victoria, Vancouver Harbour, and Nanaimo, ask the driver for drop off locations. Taxis & rental cars may also be available, please ask an agent.

Accessibility:

To ensure your travel is possible, passengers with limited mobility and/or special needs must advise Helijet Reservations at 1.800.665.4354

Pets on Helijet:

If you have a Special Assistance Animal please advise Helijet Reservations. Other small pets and animals are not accepted for carriage, please visit our website for restrictions.

Weather Conditions:.

If due to weather conditions the flight is unable to operate Helijet will make every attempt to contact passengers as early as possible via phone numbers and/or email addresses provided.

Reservations:

Reservations are required for all flights and may be booked online at www.helijet.com or by calling

1.800.665.4354 (within North America).

Login to your account at helijet.com

Thank you again for choosing to fly with Helijet.

passengerservices@helijet.com

Jackson, Vickie ENV:EX

From: Miller, Mary ENV:EX
Sent: Thursday, July 20, 2017 9:54 AM
To: McGuire, Jennifer ENV:EX
Subject: Cab is stil on its way - should be any time now

Jackson, Vickie ENV:EX

From: McGuire, Jennifer ENV:EX
Sent: Friday, July 21, 2017 5:26 PM
To: Miller, Mary ENV:EX
Subject: Check your Corp purchasing card

What ever card is on file with Harbour air - did not go through for the flight this afternoon. The card was flagged as "lost or stolen"...so I used my purchasing card. Good thing I have one!

Sent from my BlackBerry 10 smartphone on the TELUS network.

Jackson, Vickie ENV:EX

From: Miller, Mary ENV:EX
Sent: Tuesday, July 25, 2017 8:07 AM
To: McGuire, Jennifer ENV:EX
Subject: Conference on Canadian Stewardship - Request: Master Account - Zacharias

Jennifer: did you respond to Coleen?

From: Gooderham, Coleen E ENV:EX
Sent: Thursday, July 20, 2017 11:10 AM
To: McGuire, Jennifer ENV:EX
Cc: Gooderham, Coleen E ENV:EX; Miller, Mary ENV:EX
Subject: Request: Master Account - Zacharias

Hi

As per the below email exchange are you able to pass this to whomever could attend on behalf of Mark you or an ED... ??

Thank you Coleen

From: Mark McKenney [<mailto:mckenney@vip.net>]
Sent: Thursday, July 20, 2017 10:58 AM
To: Gooderham, Coleen E ENV:EX
Subject: RE: Change - RE: Master Account - Zacharias

s.22

Yes please can you ask one of the Exec Directors if they will take on that speaking spot. Same arrangements for that person re: travel costs, accommodation, free conference registration etc.
Send me that name , their bio and a head shot picture...and an email address so I can send them a formal invitation and speakers instructions. I'd be happy to have a telephone chat with the replacement speaker to discuss what we are looking for.

Cheerio

Mark McKenney
Managing Director
Conference on Canadian Stewardship
324 Grizzly Place
Osoyoos, BC, Canada
V0H 1V6 1-250-495-4592

From: Gooderham, Coleen E ENV:EX [<mailto:Coleen.Gooderham@gov.bc.ca>]
Sent: July 20, 2017 10:29 AM
To: Mark McKenney <mckenney@vip.net>

Cc: Gooderham, Coleen E ENV:EX <Coleen.Gooderham@gov.bc.ca>

Subject: Change - RE: Master Account - Zacharias

Good morning Mark

I am not sure if you heard the news, Mark was appointed Deputy Minister of Environment and Climate Change Strategy effective Tuesday July 18.

As his role has changed he will not be able to attend your conference. I can however suggest we ask one of our Executive Directors to attend in his place.

Shall I do this?

Thank you Coleen

From: Mark McKenney [<mailto:mckenney@vip.net>]

Sent: Thursday, July 6, 2017 9:15 AM

To: Gooderham, Coleen E ENV:EX

Subject: RE: Master Account - Zacharias

Just hang off changing his flights until I can confirm that the other speakers can also accommodate this change. I'll get back to you later this week.

Thanks Colleen

Mark

From: Gooderham, Coleen E ENV:EX [<mailto:Coleen.Gooderham@gov.bc.ca>]

Sent: July 6, 2017 9:06 AM

To: 'Mark McKenney' <mckenney@vip.net>

Cc: Gooderham, Coleen E ENV:EX <Coleen.Gooderham@gov.bc.ca>

Subject: RE: Master Account - Zacharias

Hi Mark

I would need to change his flights. Let me work on that first but I don't see it as a problem. I will advise you of the change.

Thank you Coleen

From: Mark McKenney [<mailto:mckenney@vip.net>]

Sent: Thursday, July 6, 2017 8:56 AM

To: Gooderham, Coleen E ENV:EX

Subject: RE: Master Account - Zacharias

Colleen

We are having an issue with our agenda schedule that may require some alterations. We are wondering if it might be possible for the Government Oversight Panel session – to move to **Wed Sept 27th at 3:30 PM**, instead of on Thursday – Sept 28th; at 9:00 AM as originally scheduled.

Would Mr. Zacharias be available on the Wed afternoon instead of the Thurs morning time slot? Please let me know if this is possible. As we have to consider three speakers – I am checking with all of them now to see if this change is possible. I recall that Mr. Zacharias has a room reserved for Sept 27 – 29th, so this change may require him to come to Montreal a day earlier? We of course, would pay any change fee costs for his airfare.

If this change becomes possible, we will inform you as soon as possible.

Mark McKenney
Managing Director
Conference on Canadian Stewardship
324 Grizzly Place
Osoyoos, BC, Canada
V0H 1V6 1-250-495-4592

From: Gooderham, Coleen E ENV:EX [<mailto:Coleen.Gooderham@gov.bc.ca>]
Sent: June 1, 2017 9:37 AM
To: 'Mark McKenney' <mckenney@vip.net>
Subject: RE: Master Account - Zacharias

Awesome thanks!!

Thank you Coleen

From: Mark McKenney [<mailto:mckenney@vip.net>]
Sent: Thursday, June 1, 2017 9:36 AM
To: Samuel Delmas
Cc: Gooderham, Coleen E ENV:EX
Subject: Master Account - Zacharias

Samuel,

Can you please add Mr. Mark Zacharias, from BC Ministry of Environment to our Master Account for accommodations.

Book him a room arriving Sept 27 – depart Sept 29.

Please forward a confirmation to Coleen Gooderham (cc'ed here)

Mark McKenney
Managing Director
Conference on Canadian Stewardship
324 Grizzly Place
Osoyoos, BC, Canada
V0H 1V6 1-250-495-4592

Jackson, Vickie ENV:EX

From: Miller, Mary ENV:EX
Sent: Friday, July 21, 2017 4:16 PM
To: McGuire, Jennifer ENV:EX
Subject: DEC agenda July 24 - for review
Attachments: 2017-07-24 DEC Agenda.docx

Jennifer:

A couple of things:

- I am using the same template that Coleen used for the DEC agenda – with minor changes of course – hope that is ok for now.
- Coleen was listed as an attendee – do you need me to attend?
- I have attached a draft agenda based on the prior standing items, and who we invited and when.
- Also, I noticed we have not invited Brian Cotton – he appears to be a regular to DEC – should I invite him this time?

If I don't hear from you before I leave today, I will get the agenda sent out early Monday morning.

Cheers,
Mary

From: McGuire, Jennifer ENV:EX
Sent: Friday, July 21, 2017 2:55 PM
To: Miller, Mary ENV:EX
Cc: Quin, Melissa ENV:EX
Subject: Fw: Narrative 360's

Pls add to DEC agenda.
Thx

Sent from my BlackBerry 10 smartphone on the TELUS network.

From: Ord, Kris ENV:EX <Kris.Ord@gov.bc.ca>
Sent: Friday, July 21, 2017 11:22 AM
To: McGuire, Jennifer ENV:EX; Lewis, Cameron F ENV:EX; Vander Steen, Benjamin ENV:EX
Cc: Quin, Melissa ENV:EX; Gooderham, Coleen E ENV:EX
Subject: Narrative 360's

Hi All

I finally had a chance to touch base with Ingrid regarding her proposal which you will recall came in at \$10,950 for one person.

I asked about ability to discount if we did 360's for 4 people and she didn't bite. What she did say was that Bert Phipps has a lower charge out rate (300/hour instead of 365/hour). By my calculations his cost would be \$9,000 per person. She also said that we could cut costs by doing 8 interviews instead of 10. She does not recommend this as it results in less info to work with.

Melissa can you see if Jennifer wants this on the next DEC agenda for discussion.

Thanks

Kris



KRIS ORD

Executive Director

Environmental Standards Branch

Ministry of Environment

☎ 250-387-9933 | 📠 250-356-7197 | ✉ Kris.Ord@gov.bc.ca

Jackson, Vickie ENV:EX

From: Miller, Mary ENV:EX
Sent: Wednesday, July 19, 2017 11:27 AM
To: McGuire, Jennifer ENV:EX
Subject: FW: Request: Access to view Mark's calendar/Access to me to view your ADM's calendar

Jennifer: See Coleen's email below, if you haven't already, you should ask Mark for Read Only access to his calendar.

Cheers,
Mary

From: Gooderham, Coleen E ENV:EX
Sent: Wednesday, July 19, 2017 10:53 AM
To: Hansen, Erin ENV:EX; Ireland, Shannon L ENV:EX; Andrews, Sarah ENV:EX; Llewellyn-Thomas, Marnie ENV:EX; Miller, Mary ENV:EX; Higgins, Catherina M CSNR:EX
Cc: Gooderham, Coleen E ENV:EX
Subject: Request: Access to view Mark's calendar/Access to me to view your ADM's calendar

Hi – 2 fold request

Please send a request to Mark to view his calendar as read only.

Please have your ADM send me a request to view their calendar.

Thank you

Coleen Gooderham, a/Senior Executive Assistant for
Mark Zacharias, Deputy Minister of Environment
Phone: 778-698-4908 Fax: 250-387-6003

****Please note:** This email is intended for the addressee(s) only and may contain legally privileged information. Any unauthorized use, disclosure or reproduction is strictly prohibited.**

Jackson, Vickie ENV:EX

From: Miller, Mary ENV:EX
Sent: Friday, July 21, 2017 4:29 PM
To: McGuire, Jennifer ENV:EX
Subject: s.17

Jennifer:
See note from the BMO folks.

Note: I did request that they leave our Purchasing card in tact.

See last sentence for your PIN trouble.

mm

From: CSNR BMO Card Program CSNR:EX
Sent: Friday, July 21, 2017 12:12 PM
To: Miller, Marv ENV:EX: CSNR BMO Card Program CSNR:EX
Subject: s.17

Hi Mary,

BMO has been requested to increase the limits of the Travel Card to:
s.17

Please advise when the card holder is no longer acting in the position as we will need to reduce the limits to their original amounts.

For PIN issues, the card holder will need to contact BMO directly at the number on the reverse side of the card.

Lee Oldham-Edwards

CSNR BMO Card Program
FSB-CSD-Natural Resource Sector
PO Box 9356 Stn Prov Govt
2975 Jutland Rd-2nd Floor
Victoria BC V8W 9M2
(250) 356-2812

Please include the following information when emailing the CSNR BMO Card Program:

- *The BMO corporate card holder name;*
- *The Ministry the card holder belongs to;*
- *The type of card (i.e.: Purchase, Travel or BTA);*
- *The last four digits of the card account number.*

From: Miller, Mary ENV:EX
Sent: Friday, July 21, 2017 11:45 AM
To: CSNR BMO Card Program CSNR:EX
Subject: RE: s.17

Hi Darlene:

Please continue Jennifer's purchasing card – she is in a temporary/Acting position, and she is also an Incident Commander and may require her purchasing card.

Yes, please bump up the BMO travel limits to ADM standards.

Also, Jennifer has recently misplaced her PIN number for her travel card – how can she get another one?

Thanks
Mary

From: CSNR BMO Card Program CSNR:EX
Sent: Thursday, July 20, 2017 5:01 PM
To: Miller, Mary ENV:EX
Cc: CSNR BMO Card Program CSNR:EX
Subject: s.17

Hi Mary

As per call

s.17

Please advise if the travel card limits are to be changed to the Executive limits
This change requires EA approval – Wes Boyd would be able to approve this change – email approval is sufficient.

If you have any question or concerns, please don't hesitate to contact us at: [CSNR BMO Card Program](mailto:CSNR.BmoCardProgram@gov.bc.ca)

Thanks Mary

Best regards,

Darlene Long

CSNR BMO Card Program
FSB – Natural Resource Sector
PO Box 9356 Stn Prov Govt
2975 Jutland – 2nd floor
Victoria BC V8W 9M2
Phone: (250) 387-9621
CSNR BMO Card Program

Please include the following information when emailing the CSNR BMO Card Program:

- *The BMO corporate card holder name;*
- *The Ministry the card holder belongs to;*
- *The type of card (i.e.: Purchase, Travel or BTA);*
- *The last four digits of the card account number.*

Jackson, Vickie ENV:EX

From: Miller, Mary ENV:EX
Sent: Tuesday, July 18, 2017 11:39 AM
To: McGuire, Jennifer ENV:EX
Subject: FW: Confirmation of your reservation with Chateau Victoria

Jennifer: See your confirmation for the Chateau Victoria Hotel. I have added to your calendar.

mm

From: Chateau Victoria [mailto:reservations@chateauvictoria.com]
Sent: Tuesday, July 18, 2017 11:36 AM
To: Miller, Mary ENV:EX
Subject: Confirmation of your reservation with Chateau Victoria



Dear Jennifer McGuire,

Thank you for choosing Chateau Victoria Hotel & Suites for your upcoming stay in Victoria. We are looking forward to welcoming you.

These are the details of your reservation:

Confirmation Number:

s.17

Guest Name:

Jennifer McGuire

Arrival Date:

Tuesday, Jul 18 2017

Departure Date:

Friday, Jul 21 2017

Accommodation:

Traditional Room



Traditional Rooms are located on the 2nd through 4th floors. You have requested a room with one king bed. Updated bathrooms feature granite countertops, hair dryer and Deserving Thyme bath amenities. The room has a business desk, clock radio, mini fridge, tea kettle, coffee maker and air conditioner. Wifi is included.

Number of Guests:

1 adult

Average Nightly Rate:

(Nightly rate may vary)

\$149.00 Canadian *plus taxes and fees*

Room Total:

\$523.71 Canadian

Daily Parking Fee:

\$15.00 Canadian *plus taxes*

Check In Time:

03:00 PM

Check Out Time:

11:00 AM

Cancellation Notice:

Should your plans change, your reservation may be cancelled up to 24 hours prior to check in time without charge. If you should cancel inside 24 hours, one night of accommodation will be charged to your credit card.

We look forward to welcoming you personally.

Reservations Team
Chateau Victoria Hotel & Suites



Chateau Victoria Hotel & Suites

ADDRESS: 740 BURDETT AVENUE, VICTORIA, BC CANADA V8W 1B2
(VIEW ON GOOGLE MAPS)

PHONE: 250.382.4221 | **TOLL FREE:** 1.800.663.5891 | **FAX:** 250.380.1950

MAIL: reservations@chateauvictoria.com
www.chateauvictoria.com | [Unsubscribe](#)

Jackson, Vickie ENV:EX

From: Miller, Mary ENV:EX
Sent: Friday, July 21, 2017 12:19 PM
To: McGuire, Jennifer ENV:EX
Subject: FW: NR Board Materials for July 24
Attachments: 1.0 Agenda - July 24.docx; 1.1 Minutes - July 7.doc; 6.0 Dugouts for NRB July 14 2017.pptx

Jennifer:

See attached materials for the Natural Resource Board (NRB) meeting that Mark Z will be attending as DM on Monday July 24 at 2:00pm.

Forwarding to you for information in the event you might see some item that Mark may need a quick brief on.

This is standard procedure as per Coleen.

Cheers
Mary

From: Gooderham, Coleen E ENV:EX
Sent: Friday, July 21, 2017 11:57 AM
To: Andrews, Sarah ENV:EX; Miller, Mary ENV:EX; Llewellyn-Thomas, Marnie ENV:EX; Higgins, Catherina M CSNR:EX
Cc: Gooderham, Coleen E ENV:EX
Subject: FYI: NR Board Materials for July 24

Thank you Coleen

From: McGuire, Jennifer ENV:EX
To: Miller, Mary ENV:EX
Subject: Pls book a taxi for 1810 blanshard pick up at 1045
Date: Thursday, July 20, 2017 10:02:32 AM

Thanks

Sent from my BlackBerry 10 smartphone on the TELUS network.

From: McGuire, Jennifer ENV:EX
To: Miller, Mary ENV:EX
Subject: Pls bring me the Computer hard drive from my office
Date: Wednesday, July 19, 2017 8:13:11 AM

Pls and later i'll ask for the second monitor. Thanks

Sent from my BlackBerry 10 smartphone on the TELUS network.

From: McGuire, Jennifer ENV:EX
To: Miller, Mary ENV:EX
Subject: Pls order me a cab for pu at 727 Fisgard.
Date: Wednesday, July 19, 2017 3:24:28 PM

Thx

Sent from my BlackBerry 10 smartphone on the TELUS network.

From: McGuire, Jennifer ENV:EX
To: Miller, Mary ENV:EX
Subject: Pls remove me from ROBLT distribution list.
Date: Friday, July 21, 2017 2:57:57 PM

Pls keep me on the ROB all.

Thx

Sent from my BlackBerry 10 smartphone on the TELUS network.

From: [Miller, Mary ENV:EX](#)
To: [McGuire, Jennifer ENV:EX](#)
Subject: RE: Check your Corp purchasing card
Date: Monday, July 24, 2017 8:26:00 AM

s.17

mm

From: McGuire, Jennifer ENV:EX
Sent: Friday, July 21, 2017 5:26 PM
To: Miller, Mary ENV:EX
Subject: Check your Corp purchasing card
s.17

Sent from my BlackBerry 10 smartphone on the TELUS network.

From: [Miller, Mary ENV:EX](#)
To: [McGuire, Jennifer ENV:EX](#)
Subject: RE: EMA copies - how many?
Date: Thursday, July 20, 2017 1:29:00 PM

Ok, I have three bound copies available on loan, they belong to Glen Ok, 2004, Peggy Evans, 2008 and Duncan Ferguson, 2013.

Does that help?

mm

From: McGuire, Jennifer ENV:EX
Sent: Thursday, July 20, 2017 1:27 PM
To: Miller, Mary ENV:EX
Subject: Re: EMA copies - how many?

No - I was looking for the bound copies.

Sent from my BlackBerry 10 smartphone on the TELUS network.

From: Miller, Mary ENV:EX
Sent: Thursday, July 20, 2017 1:20 PM
To: McGuire, Jennifer ENV:EX
Subject: EMA copies - how many?

Jennifer:

Beckie is going to print some copies of EMA off of Quick Scribe – how many copies do you want?

mm

From: McGuire, Jennifer ENV:EX
To: Miller, Mary ENV:EX
Subject: RE: JLM/Peggy Evans meeting
Date: Thursday, July 20, 2017 4:32:32 PM

All good – I just iM'd her...it is just a chat about LR – what's going on and to get me up to speed

From: Miller, Mary ENV:EX On Behalf Of McGuire, Jennifer ENV:EX
Sent: Thursday, July 20, 2017 4:29 PM
To: McGuire, Jennifer ENV:EX
Subject: JLM/Peggy Evans meeting

Jennifer:

Can I let Peggy know what your meeting with her is about?

mm

-----Original Appointment-----

From: Evans, Peggy L ENV:EX
Sent: Thursday, July 20, 2017 1:27 PM
To: Miller, Mary ENV:EX
Subject: Accepted: J McGuire meeting
When: Wednesday, July 26, 2017 1:00 PM-2:00 PM (UTC-08:00) Pacific Time (US & Canada).
Where: Peggy's office

Yes. If she has a topic I may be able to come more prepared but will come regardless.

Peggy

From: [McGuire, Jennifer ENV:EX](#)
To: [Desaulnier, Vicki ENV:EX](#)
Cc: [Gooderham, Coleen E ENV:EX](#); [Miller, Mary ENV:EX](#)
Subject: RE: New Phone
Date: Friday, July 21, 2017 10:59:33 AM

thanks

From: Desaulnier, Vicki ENV:EX
Sent: Friday, July 21, 2017 10:50 AM
To: McGuire, Jennifer ENV:EX
Cc: Gooderham, Coleen E ENV:EX; Miller, Mary ENV:EX
Subject: RE: New Phone

Hi Jennifer,

I just touched base with Voice Services, and they informed me that they cannot transfer your Surrey number to Victoria, so you will get a new number while working as A/ADM. However, when/if you go back to Surrey, you will have your old phone number.
Hopefully it doesn't get too confusion with 2 phone numbers.. one for Victoria and one for Surrey. Erin and Coleen are aware that your UC phone is being installed today and will help out with that. Let me know if you need anything else from me.
Thanks!

From: Desaulnier, Vicki ENV:EX
Sent: Thursday, July 20, 2017 3:40 PM
To: McGuire, Jennifer ENV:EX
Cc: Miller, Mary ENV:EX; Gooderham, Coleen E ENV:EX
Subject: New Phone

Hi Jennifer,

I just put an order in for a new phone for you – it's rushed, so they will be here tomorrow around 2:45 to install.
I ordered you a desk phone.. hope that works.
Let me know if you need anything else.
Thanks,
Vicki

From: [Miller, Mary ENV:EX](#)
To: [McGuire, Jennifer ENV:EX](#)
Subject: RE: Pls book a taxi for 1810 blanshard pick up at 1045
Date: Thursday, July 20, 2017 10:08:00 AM

Done – and noted in your calendar.

mm

From: McGuire, Jennifer ENV:EX
Sent: Thursday, July 20, 2017 10:03 AM
To: Miller, Mary ENV:EX
Subject: Pls book a taxi for 1810 blanshard pick up at 1045

Thanks

Sent from my BlackBerry 10 smartphone on the TELUS network.

From: [Miller, Mary ENV:EX](#)
To: [McGuire, Jennifer ENV:EX](#)
Subject: RE: Pls bring me the Computer hard drive from my office
Date: Wednesday, July 19, 2017 8:16:00 AM

K

From: McGuire, Jennifer ENV:EX
Sent: Wednesday, July 19, 2017 8:13 AM
To: Miller, Mary ENV:EX
Subject: Pls bring me the Computer hard drive from my office
Pls and later i'll ask for the second monitor. Thanks
Sent from my BlackBerry 10 smartphone on the TELUS network.

From: [Miller, Mary ENV:EX](#)
To: [McGuire, Jennifer ENV:EX](#)
Subject: RE: Pls order me a cab for pu at 727 Fisgard.
Date: Wednesday, July 19, 2017 3:30:00 PM

Done.

From: McGuire, Jennifer ENV:EX
Sent: Wednesday, July 19, 2017 3:24 PM
To: Miller, Mary ENV:EX
Subject: Pls order me a cab for pu at 727 Fisgard.

Thx

Sent from my BlackBerry 10 smartphone on the TELUS network.

From: [Miller, Mary ENV:EX](#)
To: [McGuire, Jennifer ENV:EX](#)
Subject: RE: Pls remove me from ROBLT distribution list.
Date: Friday, July 21, 2017 3:00:00 PM

Done and done.

From: McGuire, Jennifer ENV:EX
Sent: Friday, July 21, 2017 2:58 PM
To: Miller, Mary ENV:EX
Subject: Pls remove me from ROBLT distribution list.
Pls keep me on the ROB all.

Thx

Sent from my BlackBerry 10 smartphone on the TELUS network.

From: [Miller, Mary ENV:EX](#)
To: [McGuire, Jennifer ENV:EX](#)
Subject: RE: Thank you for choosing to take off with HeliJet!
Date: Tuesday, July 18, 2017 8:32:00 AM

Yes, I know. Coleen filled me in. just thought you might want a receipt. See you soon.
mm

From: McGuire, Jennifer ENV:EX
Sent: Tuesday, July 18, 2017 8:32 AM
To: Miller, Mary ENV:EX
Cc: Gooderham, Coleen E ENV:EX
Subject: Fw: Thank you for choosing to take off with HeliJet!
No - i'm on pacific coastal
Sent from my BlackBerry 10 smartphone on the TELUS network.

From: Miller, Mary ENV:EX <Mary.Miller@gov.bc.ca>
Sent: Tuesday, July 18, 2017 8:30 AM
To: McGuire, Jennifer ENV:EX
Subject: FW: Thank you for choosing to take off with HeliJet!
Jennifer:
For your records.
mm

From: Brunn, Lisa M ENV:EX
Sent: Tuesday, July 18, 2017 8:03 AM
To: Miller, Mary ENV:EX
Subject: Fw: Thank you for choosing to take off with HeliJet!
Hello Mary
Looks like Jennifer's itinerary.
Please advise what you would like me to do with it.

Thanks
Lisa Brunn

From: passengerservices@heliJet.com <passengerservices@heliJet.com>
Sent: Tuesday, July 18, 2017 7:44 AM
To: Brunn, Lisa M ENV:EX
Subject: Thank you for choosing to take off with HeliJet!

HeliJet



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at HeliJet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information

Account

Customer #

s.17

Name

Jennifer McGuire

Company

Ministry Of Environment

Booking # **s.17**

Tuesday, July 18, 2017	Invoice #193530	
851	FEE-YWH_OffPeak_Winter	\$170.48
07:00 Vancouver Harbour	+ GST	\$8.52
07:35 Victoria Harbour	Billing	\$170.48
35 minutes	Taxes	\$8.52
Cancelled	Grand Total	\$179.00
	Mastercard	\$179.00
1 Passengers - Sale	Date / Time	July 18, 2017 @ 6:58:28 AM
Jennifer Mcguire, Female	Summary	s.17
<u>Add to Calendar</u>	Expiration	
	Authorization	

THIS ITINERARY IS YOUR OFFICIAL TRAVEL DOCUMENT, PLEASE READ FULLY

Carriage is subject to applicable tariffs, conditions of carriage and related regulations which are available at the Helijet International administration offices. Carriage here under is subject to the rules and limitations relating to the liability established by the Warsaw Convention.

GST#:
R102320165

Passenger Travel Information:
For detailed Travel Information visit helijet.com or call Helijet Reservations 1.800.665.4354

Payment:
Credit Card is required at time of booking to hold reservations, and will be charged in-full at time of check-in, or if change/cancellation or no-show fee applies.

Passenger Check-in:
Passengers are required to check-in at least 20 minutes prior to scheduled flight departure time unless otherwise stated in fare rules.

Terminals:
Helijet scheduled flights operate from four terminals, please ensure you are aware of your flight departure/arrival locations;
Vancouver Harbour Heliport: 455 West Waterfront Road, Vancouver BC (*note: pedestrian access via Waterfront Station requires Compass Card or Fare Payment)
Vancouver International Airport: 5911 Airport Road South, Richmond BC
Victoria Harbour Heliport: 79 Dallas Road, Victoria BC
Nanaimo Harbor Heliport at Nanaimo Cruise Ship Welcome Centre: 100 Port Drive, Nanaimo BC

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Free Parking is available for passengers on Helijet Scheduled Flights. Space may be limited, please observe signage in designated parking areas.

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Scheduled flights are operated by 12 passenger Sikorsky S-76 helicopters

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Government issued Photo ID must be presented at check-in of all flights for all passengers appearing 18 years or over.
Children and Youth travelling unaccompanied must present Government issued ID; birth certificate, passport, driver's license or provincial ID card.
Proof of age must be presented for children who appear to be over 12 years of age and is recommended for youth (13-17 years) travelling with an adult.

Changes/Cancellations & No Show Penalty:

Unless otherwise stated, all fares may be cancelled, changed and refunded up to 5pm the day prior to departure. All same-day bookings are non-refundable.

After 5pm all next-day travel is non-refundable and only changeable for same-day travel; fare upgrade may be required. On the day of travel, changes must be made at least 1 hour prior to departure or cancellation fee will apply. Failure to check in 20 minutes prior to departure will also result in any onward and/or return reservations being cancelled with any additional applicable cancellation fees applied.

Baggage Allowance:

Baggage is limited to 2 pieces per person (including hand baggage) weighing no more than 50lbs total.

Excess baggage will be accepted on a space available basis. No carry-on cabin baggage is allowed.

Please visit <http://www.catsa-acsta.gc.ca/> for information on how to "Pack Smart" and avoid delays

Baggage Liability:

The liability for the loss of and/or the damage to any personal property, including baggage or goods is limited to an amount equal to the value of such baggage or goods, which shall not exceed \$250.00 (CAD) per passenger, unless greater value declared.

Transportation upon arrival:

Helijet is pleased to offer courtesy shuttle van drop off service within the downtown core in Victoria, Vancouver Harbour, and Nanaimo, ask the driver for drop off locations. Taxis & rental cars may also be available, please ask an agent.

Accessibility:

To ensure your travel is possible, passengers with limited mobility and/or special needs must advise Helijet Reservations at 1.800.665.4354

Pets on Helijet:

If you have a Special Assistance Animal please advise Helijet Reservations. Other small pets and animals are not accepted for carriage, please visit our website for restrictions.

Weather Conditions:

If due to weather conditions the flight is unable to operate Helijet will make every attempt to contact passengers as early as possible via phone numbers and/or email addresses provided.

Reservations:

Reservations are required for all flights and may be booked online at www.helijet.com or by calling 1.800.665.4354 (within North America).

[Login to your account at helijet.com](#)

Thank you again for choosing to fly with Helijet.

passengerservices@helijet.com

From: [Miller, Mary ENV:EX](#)
To: [McGuire, Jennifer ENV:EX](#)
Subject: RE: could you come up sometime this morning
Date: Tuesday, July 25, 2017 9:32:00 AM

Sure, I'll come up right now.

From: McGuire, Jennifer ENV:EX
Sent: Tuesday, July 25, 2017 9:30 AM
To: Miller, Mary ENV:EX
Subject: could you come up sometime this morning
I need an IN fixed

Pls

Jennifer McGuire, P.Ag.
A/Assistant Deputy Minister
Environmental Protection Division
Ministry of Environment and Climate Change Strategy
Phone: 778-698-8521
Cell: 250-361-5944

From: [Miller, Mary ENV:EX](#)
To: [McGuire, Jennifer ENV:EX](#)
Subject: RE: enquiry from MLA Ross
Date: Tuesday, July 25, 2017 2:59:00 PM

k

From: McGuire, Jennifer ENV:EX
Sent: Tuesday, July 25, 2017 2:59 PM
To: Miller, Mary ENV:EX
Subject: FW: enquiry from MLA Ross
Can you follow-up on this in a day or so?

I would like to ensure that the info is provided to MLA Ross ...or I can call his cell phone.

thanks

JLM

From: McGuire, Jennifer ENV:EX
Sent: Tuesday, July 25, 2017 10:03 AM
To: Versteeg, Gina LASS:EX
Cc: Miller, Mary ENV:EX
Subject: enquiry from MLA Ross

Hello Gina,

I understand that MLA Ross is enquiring about a Pollution Abatement Order (108740) issued to s.22 s.2
I would be pleased to address the MLA's questions.

Please contact Mary Miller to coordinate a time which is best for following up with MLA Ross.

Thank-you

Jennifer McGuire, P.Ag.

A/Assistant Deputy Minister

Environmental Protection Division

Ministry of Environment and Climate Change Strategy

Phone: 778-698-8521

Cell: 250-361-5944

From: McGuire, Jennifer ENV:EX
To: Miller, Mary ENV:EX
Subject: Re: Cab is stil on its way - should be any time now
Date: Thursday, July 20, 2017 9:58:01 AM

They fibbed

Sent from my BlackBerry 10 smartphone on the TELUS network.

From: Miller, Mary ENV:EX
Sent: Thursday, July 20, 2017 9:53 AM
To: McGuire, Jennifer ENV:EX
Subject: Cab is stil on its way - should be any time now

From: [McGuire, Jennifer ENV:EX](#)
To: [Bill Green](#)
Cc: [McMahon, Heather FLNR:IN](#); [Alison Burton](#); [Nicole Kapell](#); [Miller, Mary ENV:EX](#)
Subject: Re: Issues discussion MOE/Ktunaxa
Date: Wednesday, July 19, 2017 6:50:49 PM

Hi Bill,

Things have changed..apologies for the late notice. On Sunday I was deployed to Prince George with fires, Monday I was called to Victoria, and today I was confirmed as Acting Assistant Deputy Minister for Environmental Protection.

With the new government in place, It is still my intention to schedule a meeting with you and the other folks in KNC to touch base about a number of topics.

I have an interim Acting Executive Director in place for the next week and a bit. Hoping to have some stability to the position by the first week of August.

I will ask Mary to find another time that works for you in August, when the Acting ED for Regional Ops can participate.

Thanks
Jennifer

Sent from my iPad

On Jul 19, 2017, at 2:04 PM, Bill Green <bgreen@ccrffc.org> wrote:

Hi Jennifer and Mary,

My recollection of our most recent communication is 3:00 – 4:00 PM Mountain Time tomorrow. Is that correct, or are we likely/able to go longer?

Thanks,

Bill

-----Original Appointment-----

From: McGuire, Jennifer ENV:EX [<mailto:Jennifer.Mcguire@gov.bc.ca>]

Sent: Wednesday, June 07, 2017 2:36 PM

To: McGuire, Jennifer ENV:EX; Bill Green; McMahon, Heather FLNR:IN; Alison Burton; NJKapell@ktunaxa.org

Subject: Issues discussion MOE/Ktunaxa

When: Thursday, July 20, 2017 3:00 PM-5:00 PM (UTC-07:00) Mountain Time (US & Canada).

Where: Conf Call: 1-877-353-9184 Participants Code: s.17

Bill: as recently discussed, we agreed that you and Jennifer would meet in Cranbrook at 3:00pm Mountain time. I am resending the invite, but will include the conference

call line just in case.

Cheers,
Mary

As confirmed: July 20, 1:00 – 3:00 Pacific Time.

Conference call: 1-877-353-9184 Participants code: s.17

Cheers,
Mary

From: Bill Green [<mailto:bgreen@ccrffc.org>]
Sent: Wednesday, June 7, 2017 1:25 PM
To: Miller, Mary ENV:EX; McMahon, Heather FLNR:IN
Cc: Alison Burton
Subject: RE: Call with Jennifer McGuire - July 19 or 20

Hi Mary,

How about 1:00 – 3:00 PM (Pacific Time) on July 20th?

(Heather and Ali: this is during the KNC AGA but from past experience I am certain that we can step away from the meeting at this time.)

Bill

From: [McGuire, Jennifer ENV:EX](#)
To: [Miller, Mary ENV:EX](#)
Cc: [Sundberg, Sonya E ENV:EX](#); [Ord, Kris ENV:EX](#)
Subject: Re: July 19: Finland & the Circular Economy
Date: Wednesday, July 19, 2017 7:02:38 PM

MM,
Pls schedule a 30 min mtg with KO and SS next week.
Thanks
JLM

Sent from my iPad

On Jul 19, 2017, at 1:26 PM, Ord, Kris ENV:EX <Kris.Ord@gov.bc.ca> wrote:

Hi Jen

You will note that one of the concept papers in the briefing binder is on the Circular Economy. Mark suggested that we insert it as a draft knowing that we can take it out as needed.

Let me know when you would like me to set up a briefing for you on the paper and the topic in general.

I have attached a note from the Smart Prosperity Institute who have been tracking and involved in CE worldwide. I attached it because it has some good links to what is going on worldwide in this area.

You will see that Ontario has a Circular Economy Strategy – in a nutshell the strategy brings them up to BC's existing levels for Extended Producer Responsibility with a few added tweaks.

Sonya's group is leading this work for the Division and we have been using Food Waste Prevention as a focus and starting point.

Look forward to discussing with you,

Kris

Mark – cc you as there is a new report from the World Business Council on Sustainable Development – “CEO Guide to Circular Economy” that may be of interest.

<image003.jpg>

KRIS ORD
Executive Director
Environmental Standards Branch
Ministry of Environment
☎ 250-387-9933 | 📠 250-356-7197 | ✉ Kris.Ord@gov.bc.ca

From: Michelle Brownlee [<mailto:michelle=smartprosperity.ca@mail40.atl91.mcsv.net>] **On Behalf Of** Michelle Brownlee
Sent: Wednesday, July 19, 2017 10:27 AM
To: Ord, Kris ENV:EX
Subject: July 19: Finland & the Circular Economy

Policy Insights for a stronger, cleaner economy

[View this email in your browser](#)



July 19, 2017 edition

Waste and the Circular Economy: A Look at Finnish Leadership

[Click here to take a quick 3-question feedback survey](#)

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From: [McGuire, Jennifer ENV:EX](#)
To: [Miller, Mary ENV:EX](#)
Subject: Re: Request: Time with Jennifer next week re: Revolution Organics
Date: Wednesday, July 19, 2017 9:47:41 AM

Include - Cindy, AJ, and Brady

30 min. Online mtg. Thx

Sent from my BlackBerry 10 smartphone on the TELUS network.

From: Miller, Mary ENV:EX
Sent: Wednesday, July 19, 2017 9:28 AM
To: McGuire, Jennifer ENV:EX
Subject: FW: Request: Time with Jennifer next week re: Revolution Organics

Jennifer: I have scheduled this for July 26th at 9:00. Should I be inviting other staff as questioned by Vickie below.

mm

From: Gooderham, Coleen E ENV:EX
Sent: Wednesday, July 19, 2017 9:24 AM
To: Miller, Mary ENV:EX
Subject: FW: Request: Time with Jennifer next week re: Revolution Organics

Thank you Coleen

From: Jackson, Vickie ENV:EX
Sent: Wednesday, July 19, 2017 9:23 AM
To: Gooderham, Coleen E ENV:EX
Cc: McGuire, Jennifer ENV:EX
Subject: Request: Time with Jennifer next week re: Revolution Organics

Hi Coleen-

Can I please get a half hour with Jennifer next week (not Monday) to discuss this? Jennifer may suggest other attendees as well.

Thanks,

Vickie

Vickie Jackson
Manager, Division Operations
Environmental Protection, Ministry of Environment
3rd floor - 2975 Jutland Road, Victoria
778 698-4914 - office
250 889-3506 - mobile

From: [McGuire, Jennifer ENV:EX](#)
To: [Goederham, Coleen E ENV:EX](#)
Cc: [Miller, Mary ENV:EX](#)
Subject: Re: Today's NRPP Steering Committee Meeting
Date: Wednesday, July 19, 2017 9:46:26 AM

Yes - I will attend

Sent from my BlackBerry 10 smartphone on the TELUS network.

From: Goederham, Coleen E ENV:EX
Sent: Wednesday, July 19, 2017 9:31 AM
To: McGuire, Jennifer ENV:EX
Cc: Miller, Mary ENV:EX
Subject: FW: Today's NRPP Steering Committee Meeting

Hi will you be attending today?

Mary can you confirm with Melissa once Jennifer decides.

Thank you Coleen

From: Ostropolski, Melissa NRTS:EX
Sent: Wednesday, July 19, 2017 9:24 AM
To: NRTS NRPP Steering Committee Assistants
Cc: Jackson, Nicole NRTS:EX
Subject: Today's NRPP Steering Committee Meeting

Good morning,

Can you please confirm if your executive member will be attending today's NRPP Steering Committee meeting? We would like to ensure we have quorum to proceed with the meeting given the recent changes.

Thanks so much!

Melissa Ostropolski

Executive Administrative Assistant | NRS Transformation & NRPP
Natural Resource Sector Transformation Secretariat
Phone: 250-387-6096 | Fax: 250-952-0821
Learn more: [Natural Resource Permitting Project](#)

From: [McGuire, Jennifer ENV:EX](#)
To: [Miller, Mary ENV:EX](#)
Subject: Re: Wall maps
Date: Wednesday, July 19, 2017 3:30:24 PM

Yes pls

Sent from my BlackBerry 10 smartphone on the TELUS network.

From: Miller, Mary ENV:EX
Sent: Wednesday, July 19, 2017 2:59 PM
To: McGuire, Jennifer ENV:EX
Subject: Wall maps

Hi Jennifer:

I got a hold of Jamie Duncan. He remembers the product and asks do we want them in the same format: mounted and framed?

Thanks
Mary

From: McGuire, Jennifer ENV:EX
Sent: Wednesday, July 19, 2017 10:31 AM
To: Miller, Mary ENV:EX
Subject: Re: Can you pls put in an order ...

Yes. Thanks

Sent from my BlackBerry 10 smartphone on the TELUS network.

From: Miller, Mary ENV:EX
Sent: Wednesday, July 19, 2017 10:30 AM
To: McGuire, Jennifer ENV:EX
Subject: RE: Can you pls put in an order ...

Quick question: I'm assuming the one outside of Christa's office is the large one?

mm

From: McGuire, Jennifer ENV:EX
Sent: Wednesday, July 19, 2017 9:46 AM
To: Miller, Mary ENV:EX
Subject: Can you pls put in an order ...

No big rush - two ROB maps....like the one on the wall outside of Christa's office.

One for the ADM office and one fore Vernon.

The small size pls.

I'll see if I can find any email string on the past orders.

Thanks

Sent from my BlackBerry 10 smartphone on the TELUS network.

From: Miller, Mary ENV:EX
To: McGuire, Jennifer ENV:EX
Subject: TA letters for Christa - for approval
Date: Friday, July 21, 2017 2:20:00 PM
Attachments: 2017-07-18 C Zacharias Homer TA as Acting ED 2.doc
2017-07-18 C Zacharias Homer TA as Acting ED.doc

Jennifer:

See attached TA letters for Christa. One is on your ED letterhead and the other one is on ADM letterhead. I wasn't sure which one to use.

Any revisions needed?

MM

Jackson, Vickie ENV:EX

From: Miller, Mary ENV:EX
Sent: Wednesday, July 19, 2017 3:00 PM
To: McGuire, Jennifer ENV:EX
Subject: Wall maps

Hi Jennifer:

I got a hold of Jamie Duncan. He remembers the product and asks do we want them in the same format: mounted and framed?

Thanks
Mary

From: McGuire, Jennifer ENV:EX
Sent: Wednesday, July 19, 2017 10:31 AM
To: Miller, Mary ENV:EX
Subject: Re: Can you pls put in an order ...

Yes. Thanks

Sent from my BlackBerry 10 smartphone on the TELUS network.

From: Miller, Mary ENV:EX
Sent: Wednesday, July 19, 2017 10:30 AM
To: McGuire, Jennifer ENV:EX
Subject: RE: Can you pls put in an order ...

Quick question: I'm assuming the one outside of Christa's office is the large one?

mm

From: McGuire, Jennifer ENV:EX
Sent: Wednesday, July 19, 2017 9:46 AM
To: Miller, Mary ENV:EX
Subject: Can you pls put in an order ...

No big rush - two ROB maps....like the one on the wall outside of Christa's office.

One for the ADM office and one for Vernon.

The small size pls.

I'll see if I can find any email string on the past orders.

Thanks

Sent from my BlackBerry 10 smartphone on the TELUS network.

From: [Llewellyn-Thomas, Marnie ENV:EX](#)
To: [Lewis, Kaaren ENV:EX](#)
Subject: REMINDER: Pathway to Canada Target 1: PP deck for NRB Update
Date: Tuesday, July 18, 2017 8:43:00 AM
Attachments: [Pathway to Canada Target 1 NR Board Update July 2017.pptx](#)

Katie is hopeful you'll have a chance to review today before noon.....

~Marnie

From: Reid, Katie ENV:EX
Sent: Tuesday, July 18, 2017 8:35 AM
To: Llewellyn-Thomas, Marnie ENV:EX
Subject: FW: Pathway to Canada Target 1: PP deck for NRB Update

Hey Marnie,

Re our conversation just now. If Kaaren has an opportunity to take a quick look at this by noon, that could be cool. If not, let me know if she has a better timeline to work with. Please keep in mind that Jim was hoping to have this as soon as possible.

Thanks,

Katie

From: Reid, Katie ENV:EX
Sent: Thursday, July 13, 2017 1:14 PM
To: Lewis, Kaaren ENV:EX
Cc: Danks, Anthony ENV:EX; Paquin, Lisa C ENV:EX
Subject: Pathway to Canada Target 1: PP deck for NRB Update

Hi Kaaren,

In response to our meeting yesterday re: Pathway to Canada Target 1, I have made some changes to the opportunities and emerging issues slides. You indicated that, time permitting, you could look over them. Please let me know if I have captured your thoughts and if you have further suggestions.

Warm regards,

Katie

Katie Reid

Senior Policy Advisor | Strategic Policy Branch | Environmental Sustainability & Strategic Policy Division

BC Ministry of Environment

2975 Jutland Road, Victoria BC, V8T 5J9

P: 778-698-4367 | E: Katie.Reid@gov.bc.ca

From: [Llewellyn-Thomas, Marnie ENV:EX](#)
To: [Lewis, Kaaren ENV:EX](#)
Subject: REVIEW: Pathway to Canada Target 1: PP deck for NRB Update
Date: Tuesday, July 18, 2017 9:36:00 AM
Attachments: [Pathway to Canada Target 1 NR Board Update July 2017.pptx](#)

Please use this version

~Marnie

From: Reid, Katie ENV:EX
Sent: Tuesday, July 18, 2017 8:50 AM
To: Llewellyn-Thomas, Marnie ENV:EX
Subject: RE: Pathway to Canada Target 1: PP deck for NRB Update
Hey here is the most most recent presentation deck. If Kaaren has already peaked at the first one I sent you, all good. The most recent one is mostly grammatical and minor changes. Cool Cool!

From: Reid, Katie ENV:EX
Sent: Tuesday, July 18, 2017 8:35 AM
To: Llewellyn-Thomas, Marnie ENV:EX
Subject: FW: Pathway to Canada Target 1: PP deck for NRB Update
Hey Marnie,

Re our conversation just now. If Kaaren has an opportunity to take a quick look at this by noon, that could be cool. If not, let me know if she has a better timeline to work with. Please keep in mind that Jim was hoping to have this as soon as possible.

Thanks,
Katie

From: Reid, Katie ENV:EX
Sent: Thursday, July 13, 2017 1:14 PM
To: Lewis, Kaaren ENV:EX
Cc: Danks, Anthony ENV:EX; Paquin, Lisa C ENV:EX
Subject: Pathway to Canada Target 1: PP deck for NRB Update
Hi Kaaren,

In response to our meeting yesterday re: Pathway to Canada Target 1, I have made some changes to the opportunities and emerging issues slides. You indicated that, time permitting, you could look over them. Please let me know if I have captured your thoughts and if you have further suggestions.

Warm regards,
Katie

Katie Reid

Senior Policy Advisor|Strategic Policy Branch|Environmental Sustainability & Strategic Policy Division

BC Ministry of Environment

2975 Jutland Road, Victoria BC, V8T 5J9

P: 778-698-4367 | E: Katie.Reid@gov.bc.ca

From: [Llewellyn-Thomas, Marnie ENV:EX](#)
To: [Lewis, Kaaren ENV:EX](#)
Subject: Updated - ESSPD Division Overview_July 18 2017.pptx
Date: Tuesday, July 18, 2017 10:57:23 AM
Attachments: ESSPD Division Overview_July 18 2017.pptx

Use this version, please, all photo images have consistent shadowing now.

Thanks.

M

From: [Llewellyn-Thomas, Marnie ENV:EX](#)
To: [Lofroth, Eric ENV:EX](#); [Lewis, Kaaren ENV:EX](#); [Dale, Alec R ENV:EX](#)
Subject: RE: Division Deck
Date: Tuesday, July 18, 2017 12:23:00 PM

Alec, are you able to confirm?

~Marnie

From: Lofroth, Eric ENV:EX
Sent: Tuesday, July 18, 2017 12:23 PM
To: Llewellyn-Thomas, Marnie ENV:EX; Lewis, Kaaren ENV:EX
Subject: Division Deck

Kaaren – I noticed in the division deck that BC is listed as having 40% of Canada's species at risk. I am not sure what categories that is based on. Latest analysis by NatureServe Canada suggests that number is 27% (not 40).

27% is the number in the Branch deck.

Eric

Eric Lofroth MSc RPBio

Manager, British Columbia Conservation Data Centre

BC Ministry of Environment

PO Box 9358, Stn Prov Gov

Mezzanine - 395 Waterfront Crescent

Victoria, BC

Canada V8W 9M1

Ph: 778-698-4063

Fax: (250) 387-6494

Eric.Lofroth@gov.bc.ca

[CDC website](#)

[BC Species and Ecosystems Explorer](#)

[Mapped Locations](#)

From: [Llewellyn-Thomas, Marnie ENV:EX](#)
To: [Lewis, Kaaren ENV:EX](#)
Subject: FW: Division Deck
Date: Tuesday, July 18, 2017 1:46:00 PM

Do you want me to go back to Eric on this.....? See Alec's response below highlighted.....

~Marnie

From: Dale, Alec R ENV:EX
Sent: Tuesday, July 18, 2017 1:35 PM
To: Llewellyn-Thomas, Marnie ENV:EX
Subject: Re: Division Deck
I think it was 40% of SARA listed species occur in BC. Not sure where it came from...I thought Eric had provided to Kaaren....shrug

Via Mobile

On Jul 18, 2017, at 3:23 PM, Llewellyn-Thomas, Marnie ENV:EX
<Marnie.LlewellynThomas@gov.bc.ca> wrote:

Alec, are you able to confirm?

~Marnie

From: Lofroth, Eric ENV:EX
Sent: Tuesday, July 18, 2017 12:23 PM
To: Llewellyn-Thomas, Marnie ENV:EX; Lewis, Kaaren ENV:EX
Subject: Division Deck

Kaaren – I noticed in the division deck that BC is listed as having 40% of Canada's species at risk. I am not sure what categories that is based on. Latest analysis by NatureServe Canada suggests that number is 27% (not 40).
27% is the number in the Branch deck.

Eric

Eric Lofroth MSc RPBio

Manager, British Columbia Conservation Data Centre

BC Ministry of Environment

PO Box 9358, Stn Prov Gov

Mezzanine - 395 Waterfront Crescent

Victoria, BC

Canada V8W 9M1

Ph: 778-698-4063

Fax: (250) 387-6494

Eric.Lofroth@gov.bc.ca

[CDC website](#)

[BC Species and Ecosystems Explorer](#)

[Mapped Locations](#)

From: [Llewellyn-Thomas, Marnie ENV:EX](#)
To: [Lewis, Kaaren ENV:EX](#)
Subject: RE: ESSPD Division Overview_July 19 2017.pptx
Date: Wednesday, July 19, 2017 3:30:00 PM
Attachments: WPSB overview slide deck July 2017Final.pptx
ESSPD Division Overview_July 19 2017.pptx
Ecosystems Branch presentation 2017 Final ECL_KN.pptx
SPB Branch Overview July 2017 V2.pptx

Still awaiting KMB's

~Marnie

From: Lewis, Kaaren ENV:EX
Sent: Wednesday, July 19, 2017 3:23 PM
To: Llewellyn-Thomas, Marnie ENV:EX
Subject: RE: ESSPD Division Overview_July 19 2017.pptx
Can you send me and others corrected version (thought I had done this and attached)

From: Llewellyn-Thomas, Marnie ENV:EX
Sent: Wednesday, July 19, 2017 3:20 PM
To: Graeme, Ian ENV:EX
Cc: Lewis, Kaaren ENV:EX
Subject: RE: ESSPD Division Overview_July 19 2017.pptx
I've advised Curtis in the DMO

~Marnie

From: Graeme, Ian ENV:EX
Sent: Wednesday, July 19, 2017 3:19 PM
To: Llewellyn-Thomas, Marnie ENV:EX
Cc: Lewis, Kaaren ENV:EX
Subject: RE: ESSPD Division Overview_July 19 2017.pptx
Hi Marnie, the version that Kaaren just sent out still has "Conversation Program" on page 6. – I believe it should be "Conservation Program".
Ian

From: Lewis, Kaaren ENV:EX
Sent: Wednesday, July 19, 2017 3:01 PM
To: Llewellyn-Thomas, Marnie ENV:EX; Jonker, Jennifer B ENV:EX
Cc: Dale, Alec R ENV:EX; Schultz, Fern ENV:EX; Kerr-Upal, Manjit ENV:EX; Laughland, Gwenda J ENV:EX; Tesch, David ENV:EX; Kriwoken, Lynn ENV:EX; Graeme, Ian ENV:EX
Subject: FW: ESSPD Division Overview_July 19 2017.pptx
Thanks Ian

Corrected version.

K

From: Graeme, Ian ENV:EX
Sent: Wednesday, July 19, 2017 11:09 AM
To: Lewis, Kaaren ENV:EX; Llewellyn-Thomas, Marnie ENV:EX; Jonker, Jennifer B ENV:EX
Cc: Dale, Alec R ENV:EX; Schultz, Fern ENV:EX; Kerr-Upal, Manjit ENV:EX; Laughland, Gwenda J ENV:EX; Tesch, David ENV:EX; Kriwoken, Lynn ENV:EX
Subject: FW: ESSPD Division Overview_July 19 2017.pptx
Looks good. There is a small typo on slide 6. "Species at Risk (SAR)/Biodiversity Conversation Program renewal"

Begin forwarded message:

From: "Lewis, Kaaren ENV:EX" <Kaaren.Lewis@gov.bc.ca>
To: "Llewellyn-Thomas, Marnie ENV:EX" <Marnie.LlewellynThomas@gov.bc.ca>,

"Dale, Alec R ENV:EX" <Alec.Dale@gov.bc.ca>, "Schultz, Fern ENV:EX" <Fern.Schultz@gov.bc.ca>, "Tesch, David ENV:EX" <David.Tesch@gov.bc.ca>, "Danks, Anthony ENV:EX" <Anthony.Danks@gov.bc.ca>, "Kriwoken, Lynn ENV:EX" <Lynn.Kriwoken@gov.bc.ca>

Cc: "Jonker, Jennifer B ENV:EX" <Jennifer.Jonker@gov.bc.ca>, "Kerr-Upal, Manjit ENV:EX" <Manjit.Kerr-Upal@gov.bc.ca>, "Laughland, Gwenda J ENV:EX" <Gwenda.Laughland@gov.bc.ca>

Subject: ESSPD Division Overview_July 19 2017.pptx

Here is the final version – note some changes to the “opportunities” slide.

If you have any additional final tweaks let me know, but we should be there on this one.

Marnie – you can flip this to Curtis so he has it and ask that he replace the version I sent him yesterday.

Kaaren

From: [Llewellyn-Thomas, Marnie ENV:EX](#)
To: [Tesch, David ENV:EX](#); [Lewis, Kaaren ENV:EX](#)
Subject: RE: Ministry Abbreviation
Date: Thursday, July 20, 2017 10:19:00 AM

DMO is still in discussion about what our new acronym will be....stay tuned.

~Marnie

From: Tesch, David ENV:EX
Sent: Thursday, July 20, 2017 10:04 AM
To: Lewis, Kaaren ENV:EX
Cc: Llewellyn-Thomas, Marnie ENV:EX
Subject: Ministry Abbreviation

I've been asked if staff should continue to use ENV as the official ministry abbreviation or if a new one has been assigned.

s.22

Regards,

D.

778-698-4406

From: [Llewellyn-Thomas, Marnie ENV:EX](#)
To: [Lewis, Kaaren ENV:EX](#)
Subject: FW: super quick sketch of the storyline
Date: Friday, July 21, 2017 9:37:00 AM

~Marnie

From: Dale, Alec R ENV:EX
Sent: Friday, July 21, 2017 9:36 AM
To: Llewellyn-Thomas, Marnie ENV:EX
Subject: RE: super quick sketch of the storyline
Tell her it is rough...and we know it.

From: Llewellyn-Thomas, Marnie ENV:EX
Sent: Friday, July 21, 2017 9:36 AM
To: Dale, Alec R ENV:EX
Subject: RE: super quick sketch of the storyline
Ta, have replaced with the below version ☺

~Marnie

From: Dale, Alec R ENV:EX
Sent: Friday, July 21, 2017 9:32 AM
To: Llewellyn-Thomas, Marnie ENV:EX
Subject: RE: super quick sketch of the storyline
Crap use this version of the note below

From: Dale, Alec R ENV:EX
Sent: Friday, July 21, 2017 9:30 AM
To: Llewellyn-Thomas, Marnie ENV:EX
Subject: FW: super quick sketch of the storyline
Importance: High

From: Dolhaine, Daphne ENV:EX
Sent: Friday, July 21, 2017 9:28 AM
To: Dale, Alec R ENV:EX
Subject: FW: super quick sketch of the storyline
Here is a sketch of the story line for the DEC

Also attached:

- Draft BN (still needs a bit of work)
- Table showing legislation across the country

MAIN Messages:

- BC needs to protect species at risk
- Not about running from SARA, it is about doing what is right to protect species at risk/
manage species to prevent them from becoming at risk
- SARA is safety net legislation (intended to allow provinces to consider socio economic values)

OPTIONS:

s.13

Daphne Dolhaine
Director, Conservation Policy
Ecosystems Branch
BC Ministry of Environment

From: [Llewellyn-Thomas, Marnie ENV:EX](#)
To: [Lewis, Kaaren ENV:EX](#)
Subject: FW: NR Board Materials for July 24
Date: Friday, July 21, 2017 12:01:00 PM
Attachments: 1.0 Agenda - July 24.docx
1.1 Minutes - July 7.doc
6.0 Dugouts for NRB July 14 2017.pptx

~Marnie

From: Gooderham, Coleen E ENV:EX
Sent: Friday, July 21, 2017 11:57 AM
To: Andrews, Sarah ENV:EX; Miller, Mary ENV:EX; Llewellyn-Thomas, Marnie ENV:EX; Higgins, Catherina M CSNR:EX
Cc: Gooderham, Coleen E ENV:EX
Subject: FYI: NR Board Materials for July 24
Thank you Coleen

From: [Llewellyn-Thomas, Marnie ENV:EX](#)
To: [Dale, Alec R ENV:EX](#); [Lewis, Kaaren ENV:EX](#)
Cc: [Dolhaine, Daphne ENV:EX](#)
Subject: RE: latest caribou info
Date: Monday, July 24, 2017 9:42:00 AM

Have printed off 4 copies of Caribou leg outline for DM-Min July 24 am SHORT.docx & Caribou leg outline for DM-Min July 24 final.docx, here on my desk.

~Marnie

From: Dale, Alec R ENV:EX
Sent: Monday, July 24, 2017 9:35 AM
To: Lewis, Kaaren ENV:EX
Cc: Dolhaine, Daphne ENV:EX; Llewellyn-Thomas, Marnie ENV:EX
Subject: latest caribou info

Kaaren attached are the map, updated caribou piece (with headings/bullets) and a shorter version of the notes...not really a summary at this point, but we can do that after meeting with Mark. Knowing Mark, he will have his own take on how this should look anyway, so we have all the info to build it I think.

Marnie can you please print versions for Mark, Kaaren, Daphne, and me. **We have 4 copies of the map already so no need to print that.**

A

From: [Llewellyn-Thomas, Marnie ENV:EX](#)
To: [Lewis, Kaaren ENV:EX](#)
Cc: [Jonker, Jennifer B ENV:EX](#)
Subject: FW: KMB Transition Slide Deck
Date: Monday, July 24, 2017 11:35:00 AM
Attachments: [kmb-transition-deck-v0.5.pptx](#)

Hello Kaaren,

Please advise if you approve of this deck as KMB's final and I'll save on our LAN.

~Marnie

From: Tesch, David ENV:EX
Sent: Monday, July 24, 2017 11:18 AM
To: Llewellyn-Thomas, Marnie ENV:EX
Cc: Jonker, Jennifer B ENV:EX
Subject: RE: KMB Transition Slide Deck

I was able to quickly prepare an additional slide on the hydrometric issue. Kaaren has not seen this slide, but she is aware of the issue.

Here is the updated KMB transition deck.

From: Llewellyn-Thomas, Marnie ENV:EX
Sent: Monday, July 24, 2017 9:51 AM
To: Tesch, David ENV:EX
Cc: Jonker, Jennifer B ENV:EX
Subject: RE: KMB Transition Slide Deck

Good morning David,

Do you happen to have KMB's final DECK?

~Marnie

From: Tesch, David ENV:EX
Sent: Tuesday, July 18, 2017 9:46 AM
To: Lewis, Kaaren ENV:EX; Kriwoken, Lynn ENV:EX; Schultz, Fern ENV:EX; Danks, Anthony ENV:EX; Dale, Alec R ENV:EX
Cc: Llewellyn-Thomas, Marnie ENV:EX; Jonker, Jennifer B ENV:EX
Subject: KMB Transition Slide Deck

Here is the updated KMB Transition slide deck, based on our discussion yesterday at DEC.

If I have time later today, I will build out a slide on each of our priorities to summaries the corresponding information notes in the transition binder, but otherwise, the other slides are complete.

Regards,

D.

778-698-4406

From: [Llewellyn-Thomas, Marnie ENV:EX](#)
To: [Lewis, Kaaren ENV:EX](#)
Subject: lunch
Date: Monday, July 24, 2017 11:47:00 AM

Alec is going to place your order for you

Thank you,

Marnie Llewellyn-Thomas | Executive Administrative Assistant
Environmental Sustainability and Strategic Policy Division |
Ministry of Environment & Climate Change Strategy

 (250) 387-9997 |  Marnie.LlewellynThomas@gov.bc.ca

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From: [Llewellyn-Thomas, Marnie ENV:EX](#)
To: [Lewis, Kaaren ENV:EX](#)
Subject: DMO request for bullets by 1:30
Date: Monday, July 24, 2017 12:59:00 PM
Importance: High

Please confirm that you are aware of the DMO request for bullets by 1:30

1. New Wildlife Management Agency and 2. Endangered Species Habitat (short term)

Thank you,

Marnie Llewellyn-Thomas | Executive Administrative Assistant

Environmental Sustainability and Strategic Policy Division |

Ministry of Environment & Climate Change Strategy

 (250) 387-9997 |  Marnie.LlewellynThomas@gov.bc.ca

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From: [Llewellyn-Thomas, Marnie ENV:EX](#)
To: [Lewis, Kaaren ENV:EX](#)
Subject: FW: MORE - RE: QUESTION: NRS ADMs future items
Date: Monday, July 24, 2017 1:10:00 PM

FYI, I had asked that it be deferred on July 12th

~Marnie

From: Llewellyn-Thomas, Marnie ENV:EX
Sent: Wednesday, July 12, 2017 9:36 AM
To: Eckardt, Dana R FLNR:EX
Cc: Jonker, Jennifer B ENV:EX
Subject: RE: MORE - RE: QUESTION: NRS ADMs future items

Hello Dana,

The WISP team has decided to brief a subset of ADMs prior to coming to full NRS-ADMs. As such, we would like to defer this item to late August or early September.

~Marnie

From: Eckardt, Dana R FLNR:EX
Sent: Monday, July 10, 2017 9:42 AM
To: Llewellyn-Thomas, Marnie ENV:EX
Cc: Jonker, Jennifer B ENV:EX
Subject: RE: MORE - RE: QUESTION: NRS ADMs future items

Hi Marnie –

Quick question, do you know when Kaaren wanted to bring forward the Water information Systems Project agenda item?

July 27 and August 10 still have room on the agenda to accommodate.

Let me know if either work.

Thanks!

Cheers,

Dana

From: Eckardt, Dana R FLNR:EX
Sent: Friday, June 16, 2017 9:17 AM
To: Llewellyn-Thomas, Marnie ENV:EX
Subject: RE: MORE - RE: QUESTION: NRS ADMs future items

Hi Marnie –

Okay, to confirm I've left the water vision on the June 29th agenda.

For the WISP (Water Information Systems Project) topic, when are you looking to schedule this one?

Next meetings dates are

July 13

July 27

August 10

Please let me know if there is a date that works. For now I have left it on our rolling agenda.
d.

From: Llewellyn-Thomas, Marnie ENV:EX
Sent: Wednesday, June 14, 2017 12:50 PM
To: Eckardt, Dana R FLNR:EX
Cc: Llewellyn-Thomas, Marnie ENV:EX
Subject: MORE - RE: QUESTION: NRS ADMs future items

Dana: Sorry, Kaaren sent this note indicating her preference to keep the **water vision item on the**

June 29th agenda if possible.

Leah Welsh for

~Marnie

From: Lewis, Kaaren ENV:EX
Sent: Wednesday, June 14, 2017 12:39 PM
To: Llewellyn-Thomas, Marnie ENV:EX
Subject: MORE -RE: QUESTION: NRS ADMs future items

My preference would be to keep the water vision item on the June 29th if possible – presenters would be Lynn K and Ward Trotter.

K

From: Lewis, Kaaren ENV:EX
Sent: Wednesday, June 14, 2017 12:16 PM
To: Llewellyn-Thomas, Marnie ENV:EX
Subject: RE: QUESTION: NRS ADMs future items

Yes – neither are overly time sensitive.

An additional item we'd like to bring is an update on WISP (Water Information Systems Project).

From: Llewellyn-Thomas, Marnie ENV:EX
Sent: Wednesday, June 14, 2017 11:03 AM
To: Lewis, Kaaren ENV:EX
Cc: Llewellyn-Thomas, Marnie ENV:EX
Subject: QUESTION: NRS ADMs future items

Kaaren: Can one (or both) of your items be deferred to the July 13th NRS ADMs meeting?

Leah for

~Marnie

From: Eckardt, Dana R FLNR:EX
Sent: Wednesday, June 14, 2017 9:00 AM
To: Llewellyn-Thomas, Marnie ENV:EX
Cc: Welsh, Leah ENV:EX
Subject: RE: NRS ADMs future items

Hi Marine –

Wondering if it would be possible to defer one or both of these items to the July 13th NRS ADM's meeting.

Please let me know if it's possible.

Thanks!

Dana

From: Llewellyn-Thomas, Marnie ENV:EX
Sent: Thursday, May 25, 2017 3:03 PM
To: Eckardt, Dana R FLNR:EX
Subject: FW: NRS ADMs future items

Hello Dana,

Kaaren has asked that I let you know that June 29th for her below items to appear on agenda would be great.

~Marnie

From: "Eckardt, Dana R FLNR:EX" <Dana.Eckardt@gov.bc.ca>
Date: May 24, 2017 at 4:07:10 PM PDT
To: "Lewis, Kaaren ENV:EX" <Kaaren.Lewis@gov.bc.ca>
Subject: RE: NRS ADMs future items

Kaaren –

Following up on the items noted below, would either of them be ready to come to our June 01st meeting?

If not the 1st, are they both okay scheduled on the June 29th meeting? June 15th meeting agenda is very full right now.

Please let me know.

Thanks!

Dana

From: Lewis, Kaaren ENV:EX

Sent: Thursday, May 4, 2017 1:38 PM

To: Eckardt, Dana R FLNR:EX

Subject: NRS ADMs future items

A couple items ENV would like to put on future (to be scheduled) agenda items:

- Early June – 5 year water program vision
- Early to mid-June – SAR update

Kaaren Lewis

Assistant Deputy Minister

Environmental Sustainability and Strategic Policy Division

BC Ministry of Environment

5th Floor, 2975 Jutland Road, Victoria, BC

Tel: 250 387 9997

Email: Kaaren.Lewis@gov.bc.ca

From: [Llewellyn-Thomas, Marnie ENV:EX](#)
To: [Lewis, Kaaren ENV:EX](#)
Subject: FW: For send out (BC-Canada): Materials for Review - Sec 11 - Thursday, July 27
Date: Monday, July 24, 2017 4:18:00 PM
Attachments: [Joint Guidance - Sec 11 Revisions - V6.docx](#)
[20170724_SMC_S11_Outline_DRAFT_V5.docx](#)

Confirming you're ok with these 2 requested emails be sent from me or would you prefer if they came from you?

~Marnie

From: Sullivan, Megan ENV:EX
Sent: Monday, July 24, 2017 4:14 PM
To: Llewellyn-Thomas, Marnie ENV:EX
Cc: Copage, Caitlin ENV:EX
Subject: For send out (BC-Canada): Materials for Review - Sec 11 - Thursday, July 27

Hi Marnie,

Hope you had a great weekend!

We are hoping you can help us in sending out two emails today in preparation for Thursday's Section 11 meeting.

- One email is for BC-Canada participants, and the other email is for BC ADMs only.
- For each we've included the subject, distribution list and attachments, as well as the content to be pasted into the email message.
- The BC-Canada email is below.
- I'll send the message and attachments separately for the BC ADMs email.

If you have any questions, just let me know! Thank you 😊!

Meg

Email for Canada-BC ADMs

Subject: Materials For Review – Sec 11 – Thursday, July 27

TO: Kaaren Lewis, Tom Ethier, Kevin Kriese, Peter Robb, Scott Bailey, Sue Milburn Hopwood, Heather Smith, Laura Farquharson

CC: Bruce Morgan, Blair Hammond, Ken Brock, Lisa Paquin, Caitlin Copage, Kari Nelson, Alec Dale, Daphne Dolhaine, Morgan Kennah, Meg Sullivan, Chris Hamilton, David Grace, Marnie Llewellyn-Thomas, Brenda Larkin, Michelle Larstone, Melanie Hunt, Ashley Dakin

Materials (attached):

- Part 2-4, Section 11 (plus page of remaining edits)
 - Joint Guidance Document
-

Body of Email:

Please find attached for your review materials for the Sec 11 meeting on Thursday, July 27th at 8:30AM PST (11:30AM EST).

s.13

From: [Llewellyn-Thomas, Marnie ENV:EX](#)
To: [Lewis, Kaaren ENV:EX](#)
Subject: FW: For send out: BC-ONLY Materials For Review – Sec 11 – Thursday, July 27
Date: Monday, July 24, 2017 4:24:00 PM
Attachments: [pop number rational july 18.docx](#)
[ENV to CWS - MTG OUTCOMES - Signed 305653.pdf](#)

& here's the second one, just let me know if ok to come from me or?

~Marnie

From: Sullivan, Megan ENV:EX
Sent: Monday, July 24, 2017 4:22 PM
To: Llewellyn-Thomas, Marnie ENV:EX
Cc: Copage, Caitlin ENV:EX
Subject: For send out: BC-ONLY Materials For Review – Sec 11 – Thursday, July 27
Hi Marnie,
Here is the email content for the BC ADMs only message.
If you have any questions, just let me know.
Thank you! Meg

Email for BC ONLY ADMs and Management Team

Subject: BC-ONLY Materials For Review – Sec 11 – Thursday, July 27
TO: Kaaren Lewis, Tom Ethier, Kevin Kriese, Peter Robb, Scott Bailey
CC: Lisa Paquin, Caitlin Copage, Kari Nelson, Alec Dale, Daphne Dolhaine, Morgan Kennah, Meg Sullivan, Chris Hamilton, David Grace, Marnie Llewellyn-Thomas, Brenda Larkin, Michelle Larstone, Melanie Hunt, Ashley Dakin

Materials (attached):

- 1) Pop number rationale
 - 2) ENV to CWS – Mtg Outcomes
-

Email for Body

Hi all,

The following internal Key Messages and Background have been prepared to support Thursday's
s.13

Page 22 to/à Page 24

Withheld pursuant to/removed as

s.13

Page 25

Withheld pursuant to/removed as

s.12

From: [Llewellyn-Thomas, Marnie ENV:EX](#)
To: [Lewis, Kaaren ENV:EX](#); [Jonker, Jennifer B ENV:EX](#); [Dale, Alec R ENV:EX](#); [Danks, Anthony ENV:EX](#); [Kriwoken, Lynn ENV:EX](#); [Schultz, Fern ENV:EX](#); [Tesch, David ENV:EX](#)
Cc: [Adams, Tesha FLNR:EX](#); [Gilliland, Lori K ENV:EX](#); [Welsh, Leah ENV:EX](#)
Subject: Mandate letters
Date: Tuesday, July 25, 2017 9:22:00 AM

<http://www2.gov.bc.ca/gov/content/governments/organizational-structure/cabinet/cabinet-ministers>

Thank you,

Marnie Llewellyn-Thomas | Executive Administrative Assistant

Environmental Sustainability and Strategic Policy Division |

Ministry of Environment & Climate Change Strategy

 (250) 387-9997 |  Marnie.LlewellynThomas@gov.bc.ca

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From: [Llewellyn-Thomas, Marnie ENV:EX](#)
To: [Schultz, Fern ENV:EX](#); [Lewis, Kaaren ENV:EX](#); [Adams, Iesha FLNR:EX](#); [Gilliland, Lori K ENV:EX](#); [Welsh, Leah ENV:EX](#)
Subject: FW: The Official Ministry Acronyms from Cabinet Operations
Date: Tuesday, July 25, 2017 9:32:00 AM
Attachments: [Ministry acronyms July 2017.xlsx](#)

fyi

~Marnie

From: Hurrell, Lara GCPE:EX
Sent: Tuesday, July 25, 2017 9:30 AM
To: Llewellyn-Thomas, Marnie ENV:EX; Dale, Alec R ENV:EX; Tesch, David ENV:EX; Kriwoken, Lynn ENV:EX; Danks, Anthony ENV:EX
Cc: Jonker, Jennifer B ENV:EX
Subject: The Official Ministry Acronyms from Cabinet Operations

Good morning,

Here are our new ministry acronyms. Feel free to pass them on.

Lara Hurrell

Government Communications and Public Engagement
Ministry of Environment and Climate Change Strategy
W: 250.953.3698 / C: 778.679.8440
E: lara.hurrell@gov.bc.ca



From: [Llewellyn-Thomas, Marnie ENV:EX](#)
To: [Lewis, Kaaren ENV:EX](#)
Cc: [Jonker, Jennifer B ENV:EX](#)
Subject: FW: KMB Transition Slide Deck
Date: Tuesday, July 25, 2017 11:59:00 AM
Attachments: [kmb-transition-deck-v0.5.pptx](#)

Kaaren,

Not certain if David has shared this version with you, now seeking your approval prior to saving on our LAN as KMB's final DECK.

~Marnie

From: Tesch, David ENV:EX
Sent: Monday, July 24, 2017 11:18 AM
To: Llewellyn-Thomas, Marnie ENV:EX
Cc: Jonker, Jennifer B ENV:EX
Subject: RE: KMB Transition Slide Deck

I was able to quickly prepare an additional slide on the hydrometric issue. Kaaren has not seen this slide, but she is aware of the issue.

Here is the updated KMB transition deck.

From: Llewellyn-Thomas, Marnie ENV:EX
Sent: Monday, July 24, 2017 9:51 AM
To: Tesch, David ENV:EX
Cc: Jonker, Jennifer B ENV:EX
Subject: RE: KMB Transition Slide Deck

Good morning David,

Do you happen to have KMB's final DECK?

~Marnie

From: Tesch, David ENV:EX
Sent: Tuesday, July 18, 2017 9:46 AM
To: Lewis, Kaaren ENV:EX; Kriwoken, Lynn ENV:EX; Schultz, Fern ENV:EX; Danks, Anthony ENV:EX; Dale, Alec R ENV:EX
Cc: Llewellyn-Thomas, Marnie ENV:EX; Jonker, Jennifer B ENV:EX
Subject: KMB Transition Slide Deck

Here is the updated KMB Transition slide deck, based on our discussion yesterday at DEC.

If I have time later today, I will build out a slide on each of our priorities to summaries the corresponding information notes in the transition binder, but otherwise, the other slides are complete.

Regards,

D.

778-698-4406

Page 29

Withheld pursuant to/removed as

s.22

From: [Llewellyn-Thomas, Marnie ENV:EX](#)
To: [Lewis, Kaaren ENV:EX](#)
Subject: FW: Time with Kaaren on Friday??
Date: Tuesday, July 25, 2017 4:42:00 PM

Pls advise how you'd like me to respond. Time is limited for you tomorrow and Thursday
~Marnie

From: Lofroth, Eric ENV:EX
Sent: Tuesday, July 25, 2017 4:35 PM
To: Llewellyn-Thomas, Marnie ENV:EX
Subject: Time with Kaaren on Friday??

Marnie,

When I was at lunch with Kaaren yesterday she and I discussed the possibility of getting 30 minutes of her time on this Friday to brief her on progress for species and ecosystems range mapping work. I know that she is tied up in GB Audit meetings most of the day but she said I should touch base with you and see if there is a spot we can get. S.22

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Can you let me know if this is even an option or if I should be getting staff to get ready to do this for her after she returns.

Thanks

Eric

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