

From: Standen, Jim ENV:EX on behalf of /O=BCGOVT/OU=VICTORIA1/CN=ELPDIR/CN=JSTANDEN
To: [ENV PPA All](#)
Cc: [ENV Executive Committee](#)
Subject: BC Parks Executive Update Oct 2019
Date: October 11, 2019 2:39:00 PM
Attachments: [image001.png](#)



BC Parks Executive Email Update

Hello Parkies,

I hope you enjoyed the summer and are taking advantage of the last rays of sun while they last! With the operating season behind us I want to thank you for all your amazing work to keep our guests safe and compliant as well as entertained and educated. We have had a good season overall, largely unaffected by emergencies and occupations; by all accounts something more closely resembling a “normal” season.

There are many successes from our summer here at BC Parks that I would like to highlight. Please take some time to read about our accomplishments and take note of some updates and reminders for the coming months.

Reminder: Jim has relocated to the desert!

A quick reminder that I have moved my base of operations from Victoria to Kamloops and as of October 7th I am now back on line and working from 441 Columbia Street. I am pretty much back into a normal schedule and my first return trip to Victoria will occur October 15th and 16th when I will be attending the fall Parks Leadership Team meeting. I look forward to all the opportunities that come from this exciting change, particularly the chance to better explore our interior Parks and strengthen my understanding of on-the-ground issues.

Cultus Lake Cabin Redevelopment

I’d like to acknowledge a major accomplishment this summer with the opening of 25 new accessible cabins at Cultus Lake on June 28, built as part of the Campsite Expansion Program. Formally an old church camp, this site was deemed the perfect location to build accessible cabins while restricting development in protected habitat for the Oregon Forest snail. The cabins are suitable for up to five people, have leveled entry ways and ramps, and include heating, lights and a power outlet. There is also a brand new washroom shower building at the site.

Congratulations to Ron Goldstone, Recreation Section Head, Allan Tichborne, Recreation Officer Rob Wilson, Area Supervisor, Rhys Walter, Recreation Services Office and Dylan Eyers, PPA Section Head for making it all happen.



One of 25 new cabins at Cultus Lake

Update on the Joffre Lakes Visitor Use Management Action Plan

This summer, BC Parks implemented the [Visitor Use Management Action Plan](#) for Joffre Lakes Park to address pressing public safety concerns. This is the first time our agency has implemented a plan for actively managing visitor use in a Park. Actions included launching a [user-paid shuttle bus](#) in partnership with Parkbus and conducting a public survey online ([results here](#)) and at the trailhead to gather feedback from park visitors.

A sincere thank you to all the staff involved, in particular the Pemberton Area staff including Sietse Breedijk, Ali MacKellar, Jon Grierson, Sarah Bulford, Darragh Carroll, Pearce Mundy and Kevin Wagner, and to Sarah Fennell who all worked tirelessly to implement the Action Plan this summer. Next, staff will be evaluating the Action Plan's successes and working to release a long term strategy for Joffre Lakes Park in 2020. The intent is to apply lessons learned to inform a provincial approach to managing parks experiencing high visitor use.

2019 Student Ranger Program



Jerry the Moose with some of the 2019 BC Parks Student Rangers in Spruce Lake!

The 2019 BC Parks Student Ranger Program hired 48 students between the ages of 18 and 30 to work in BC Parks and Protected Areas from May to the end of August. Student Rangers were assigned to a crew, with each crew consisting of 1 Crew Lead and 3 Crew Members. For the 2019 season, the program saw a total of twelve crews across the province located in Victoria, Black Creek, North Vancouver, Sechelt, Manning Park, Cranbrook, Kamloops, Williams Lake, Bella Coola, Prince George, Terrace and Fort St. John. Thirty percent of 2019 Student Rangers self-identify as Indigenous and the program continues to promote cultural learning opportunities and relationship building with First Nation communities. Over the 2019 season, crews performed project work in approximately 110 Provincial Parks and Protected Areas, completing over 220 projects in the program areas of Conservation, Recreation, Indigenous Relations and Public Outreach.

For more information on the program please visit the [2019 Student Ranger Program webpage](#), or contact Program Coordinator, [Elyse Guzek](#).



Manning Park – June 2019 Getting the work done – August 2019

Calling all Citizen Scientists! Update on the iNaturalist app

BC Parks has joined park agencies around the world who are using the power of citizen science to

document biodiversity. Last spring, scientists at SFU and UVic set up an iNaturalist project for all of BC Parks. Since then, a team of students, BC Parks staff and the public have been busy populating it. Momentum for this project has grown with the support of the [BC Parks Foundation](#), and we now have more than [100,000 observations](#) and counting!



Naikoon Provincial Park in Haida Gwaii. Photo Credit: Kelly Fretwell of BC Parks Foundation

Consultation requirements assessment for PUP applications – Use the new AR/TI tool!

The newly developed [Aboriginal Rights/Aboriginal Title Impact Assessment tool](#) is ready for use!

Please use the tool:

- in the impacts evaluation aspect of **all PUP** applications;
- in conjunction with existing **Strength of Claim (SOC) assessments** to determine the appropriate level of First Nation consultation required;
- by uploading to the First Nations Tab in e-PUPs when submitting an application for review.

*Note: BC Parks staff **are not** required to undertake any new SOC assessments themselves, only to turn their minds to the existing assessments to help inform their decision making.*

Contact FLNRO's Regional SOC Teams directly to request their assistance in accessing SOC information and interpreting the documents should the need arise. You can find the respective SOC Team Leads' contact info [here](#).

If you require assistance or have any feedback in using this new tool please feel free to contact the Indigenous Relations section directly for support.

2019-2020 Planning and Land Administration Program Review

A review of the planning and land administration program functions in BC Parks is now underway with the goal of confirming strategic direction and ensuring adaptability of the program.

The key issues that will be addressed are:

- confirming the key roles and responsibilities of Victoria and regional program staff;
- identifying key agency goals, priorities and functions upon which to focus the program's available resources, as well as identifying areas where resource pressures exist;
- reviewing policies, processes, and guidelines to determine whether modifications can be made to deliver management direction for the park and protected area system more effectively and efficiently.

A facilitated face-to-face meeting of the planning and land administration team has been scheduled

for November 26 - 28 in Victoria to advance this work.

2019-2020 Budget

As I am sure you have heard by now, the recent first quarter fiscal report showed that the government is facing potentially declining revenues. As any prudent government would, our government is responding by implementing expenditure restraints. The Ministry of Finance has provided instructions to all ministries to meet specific expenditure savings targets by the end of the fiscal year (March 31, 2020).

This type of direction is common in government, and nothing new to most of us. It occurs regularly when the overall fiscal environment demands it and is a normal part of the patterns of expansion and contraction in government. However, following on the heels of several years of unprecedented growth in the public service, this tightening may come as a bit of a surprise to some of you.

All ministries are taking a corporate approach to meet this direction. While each organization can be flexible in identifying its savings opportunities, the priority is to protect core services and programs in all ministries across government. To be clear, this direction does not include measures that will impact existing jobs. What it does mean is that we must carefully manage our expenses and discretionary spending for the remainder of this fiscal. This includes limits on hiring, travel and other discretionary spending, such as contracts.

I ask for your understanding and assistance as we work through this change in circumstance.

In closing, I want to thank you all for contributing to a successful 2019/20 summer season. Your continued dedication and hard work is greatly appreciated.

Regards,

Jim Standen

on behalf of the Parks Executive Committee



Jim Standen
Assistant Deputy Minister

BC Parks Executive Update

From: Kennedy, Karla ENV:EX on behalf of Zacharias, Mark ENV:EX
Sent: October 1, 2019 3:59 PM
Subject: DM Update - October 1, 2019

To ENV All



Good afternoon everyone:

There is quite a bit to share with you following the summer months. Fall is officially here, and as usual our ministry has hit the ground running.

Ministry Spending

Following the release of the government's first quarter report, the Ministry of Finance has provided instructions to all ministries to meet specific expenditure savings targets by the end of the fiscal year (March 31, 2020). This type of direction is common for government, when the overall fiscal environment demands it. All ministries are taking a corporate approach to meet this direction. While each organization can be flexible in identifying its savings opportunities, the priority is to protect core services and programs in all ministries across government. To be clear, this direction does not include measures that will impact existing jobs. ADMs have been asked to identify savings plans in each division, including travel and discretionary spending. Executive for the Ministry will be reviewing them shortly and a ministry-wide plan will be forthcoming. Thank you for your support to help our ministry achieve this savings target. If you have any questions, please speak to your ADM.

Page 008 of 119 to/à Page 009 of 119

Withheld pursuant to/removed as

s.13; s.17

From: [Nash, Laurel ENV:EX](#)
To: [Jackson, Vickie ENV:EX](#)
Subject: FW: FOR ACTION: ENV expense savings exercise 19/20
Date: Tuesday, November 5, 2019 10:37:55 AM
Attachments: [Review of ENV Expenditure Savings Plan.docx](#)
Importance: High

Laurel Nash

*Assistant Deputy Minister
Environmental Protection Division
Ministry of Environment and Climate Change Strategy
(t) 250 953 4004
(m) 250 508 1670*

From: Nash, Laurel ENV:EX
Sent: September 28, 2019 9:28 AM
To: Ord, Kris ENV:EX <Kris.Ord@gov.bc.ca>; Butterworth, Kevin ENV:EX <Kevin.Butterworth@gov.bc.ca>; Jackson, Vickie ENV:EX <Vickie.Jackson@gov.bc.ca>; Graham, Tessa ENV:EX <Tessa.Graham@gov.bc.ca>
Cc: Nordquist, Laura CSNR:EX <Laura.Nordquist@gov.bc.ca>
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Hi Wes.

We worked very closely with Laura as we developed our plan. Below are the answers to your questions. Let me know if you require anything further.

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Kris I believe we were covering off some of this through my office but can we be explicit here?

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Environmental Protection Division
Ministry of Environment and Climate Change Strategy
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(m)250 508 1670*

From: Boyd, Wes CSNR:EX

Sent: September 27, 2019 12:14 PM

To: ENV Executive Committee <ENVEXCOM@Victoria1.gov.bc.ca>; Forsdick, Doug O ENV:EX
<Doug.Forsdick@gov.bc.ca>

Cc: Boden, Wanda CSNR:EX <Wanda.Boden@gov.bc.ca>; Fraser, Brian CSNR:EX
<Brian.Fraser@gov.bc.ca>

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To assist in preparing the TB Submission, could you please provide a short sentence or two in response to the questions attached. If can provide by end of day today that would greatly appreciated.

Mark has also asked for a list of potential Grants that may not be provided this fiscal. Could each of you please forward.

Thanks, Wes

Wes Boyd

Assistant Deputy Minister and Executive Financial Officer
Corporate Services for the Natural Resource Ministries
2nd Floor, 2975 Jutland Road | Victoria, BC | V8W 9M1 |
C: 250.508.5791

From: Fraser, Brian CSNR:EX

Sent: Thursday, September 26, 2019 5:56 PM

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Cc: Zacharias, Mark ENV:EX <Mark.Zacharias@gov.bc.ca>; Boden, Wanda CSNR:EX <Wanda.Boden@gov.bc.ca>; Kennedy, Karla ENV:EX <Karla.Kennedy@gov.bc.ca>; McIntosh, Janet CSNR:EX <Janet.McIntosh@gov.bc.ca>

Subject: RE: ENV expense savings exercise 19/20

Hello members of Executive,

Thanks very much to you and your staff for completing this exercise and submitting your plans. I have attached an Excel file with a Ministry summary plus each of your plans as separate sheets. The group is scheduled to discuss this tomorrow morning.

Brian

778-698-7008

From: Fraser, Brian CSNR:EX

Sent: September 20, 2019 5:35 PM

To: Boyd, Wes CSNR:EX <Wes.Boyd@gov.bc.ca>; Bailey, Scott EAO:EX <Scott.Bailey@gov.bc.ca>; Hewitt, Jeremy ENV:EX <Jeremy.Hewitt@gov.bc.ca>; Jardine, Kevin EAO:EX <Kevin.Jardine@gov.bc.ca>; McGuire, Jennifer ENV:EX <Jennifer.Mcguire@gov.bc.ca>; Nash, Laurel ENV:EX <Laurel.Nash@gov.bc.ca>; Rossander, Denise R IIT:EX <Denise.Rossander@gov.bc.ca>; Standen, Jim ENV:EX <Jim.Standen@gov.bc.ca>

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Subject: ENV expense savings exercise 19/20

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3. There may be some expense categories where you want to use separate rows to differentiate between amounts that can be reasonably achieved from amounts that carry

greater risk.

4. In the “Comments” column, address any significant risks to the proposed reductions and how you propose to manage the risks. This and other helpful information in the “Comments” section should assist the DM to assess the suitability of the proposed savings measures.
5. Submit the completed table to Brian Fraser by the end of Wednesday September 25 (cc Wanda and Wes).

s.12; s.13; s.17

Targets:

	19/20 Gross Working Budget	5% Savings Target
Environmental Protection	s.17	
Environmental Sustainability		
BC Parks		
Conservation Officer Service		
Climate Action		
Clean BC Program for Industry		
Executive Support Services		
Environmental Assessment Office		
Park Enhancement Fund		

Note that targets are based on gross division budgets, as the expenses of the SEF special account are within the scope of this exercise.

Please contact me to discuss, if you'd like. Thank you.

Brian

778-698-7008

From: [Nash, Laurel ENV:EX](#)
To: [Jackson, Vickie ENV:EX](#)
Subject: FW: FOR ACTION: ENV expense savings exercise 19/20
Date: Tuesday, November 5, 2019 10:35:26 AM

Laurel Nash

*Assistant Deputy Minister
Environmental Protection Division
Ministry of Environment and Climate Change Strategy
(t) 250 953 4004
(m)250 508 1670*

From: Nash, Laurel ENV:EX
Sent: November 5, 2019 10:34 AM
To: Jackson, Vickie ENV:EX <Vickie.Jackson@gov.bc.ca>
Subject: FW: FOR ACTION: ENV expense savings exercise 19/20

Laurel Nash

*Assistant Deputy Minister
Environmental Protection Division
Ministry of Environment and Climate Change Strategy
(t) 250 953 4004
(m)250 508 1670*

From: Nash, Laurel ENV:EX
Sent: September 29, 2019 2:36 PM
To: Butterworth, Kevin ENV:EX <Kevin.Butterworth@gov.bc.ca>; Graham, Tessa ENV:EX <Tessa.Graham@gov.bc.ca>
Cc: Ord, Kris ENV:EX <Kris.Ord@gov.bc.ca>; Jackson, Vickie ENV:EX <Vickie.Jackson@gov.bc.ca>; Nordquist, Laura CSNR:EX <Laura.Nordquist@gov.bc.ca>
Subject: RE: FOR ACTION: ENV expense savings exercise 19/20

Thanks everyone. Again apologies for the ask over the weekend.

Laurel Nash

*Assistant Deputy Minister
Environmental Protection Division
Ministry of Environment and Climate Change Strategy
(t) 250 953 4004
(m)250 508 1670*

From: Butterworth, Kevin ENV:EX
Sent: September 29, 2019 11:34 AM

To: Graham, Tessa ENV:EX <Tessa.Graham@gov.bc.ca>; Nash, Laurel ENV:EX <Laurel.Nash@gov.bc.ca>

Cc: Ord, Kris ENV:EX <Kris.Ord@gov.bc.ca>; Jackson, Vickie ENV:EX <Vickie.Jackson@gov.bc.ca>; Nordquist, Laura CSNR:EX <Laura.Nordquist@gov.bc.ca>

Subject: RE: FOR ACTION: ENV expense savings exercise 19/20

Hi Laurel,

s.13; s.17

Kevin

From: Graham, Tessa ENV:EX

Sent: Saturday, September 28, 2019 5:42 PM

To: Nash, Laurel ENV:EX

Cc: Ord, Kris ENV:EX; Butterworth, Kevin ENV:EX; Jackson, Vickie ENV:EX; Nordquist, Laura CSNR:EX

Subject: Re: FOR ACTION: ENV expense savings exercise 19/20

I'll let Laura confirmed but 900k is about 3% of epd budget I believe. Laura/Laurel it may also be helpful

To provide the info I gave on my monthly fte lag as I know 900k is a big number.

Tessa Graham

Executive Director, Regional Operations

On Sep 28, 2019, at 9:27 AM, Nash, Laurel ENV:EX <Laurel.Nash@gov.bc.ca> wrote:

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(m)250 508 1670

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ENV:EX <Doug.Forsdick@gov.bc.ca>

Cc: Boden, Wanda CSNR:EX <Wanda.Boden@gov.bc.ca>; Fraser, Brian CSNR:EX
<Brian.Fraser@gov.bc.ca>

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2nd Floor, 2975 Jutland Road | Victoria, BC | V8W 9M1 |
C: 250.508.5791

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778-698-7008

From: Fraser, Brian CSNR:EX**Sent:** September 20, 2019 5:35 PM**To:** Boyd, Wes CSNR:EX <Wes.Boyd@gov.bc.ca>; Bailey, Scott EAO:EX <Scott.Bailey@gov.bc.ca>; Hewitt, Jeremy ENV:EX <Jeremy.Hewitt@gov.bc.ca>; Jardine, Kevin EAO:EX <Kevin.Jardine@gov.bc.ca>; McGuire, Jennifer ENV:EX <Jennifer.Mcguire@gov.bc.ca>; Nash, Laurel ENV:EX <Laurel.Nash@gov.bc.ca>; Rossander, Denise R IIT:EX <Denise.Rossander@gov.bc.ca>; Standen, Jim ENV:EX <Jim.Standen@gov.bc.ca>**Cc:** Zacharias, Mark ENV:EX <Mark.Zacharias@gov.bc.ca>; Boden, Wanda CSNR:EX <Wanda.Boden@gov.bc.ca>; Kennedy, Karla ENV:EX <Karla.Kennedy@gov.bc.ca>; Tesch, David ENV:EX <David.Tesch@gov.bc.ca>; McIntosh, Janet CSNR:EX <Janet.McIntosh@gov.bc.ca>**Subject:** ENV expense savings exercise 19/20

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s.12; s.13; s.17

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Environmental Sustainability		
BC Parks		
Conservation Officer Service		
Climate Action		
Clean BC Program for Industry		

Note that targets are based on gross division budgets, as the expenses of the SEF special account are within the scope of this exercise.

Please contact me to discuss, if you'd like. Thank you.

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778-698-7008

<Review of ENV Expenditure Savings Plan.docx>

From: [Nash, Laurel ENV:EX](#)
To: [Jackson, Vickie ENV:EX](#)
Subject: FW: EPD expense savings exercise 19/20- follow up
Date: Tuesday, November 5, 2019 10:35:10 AM

Laurel Nash

*Assistant Deputy Minister
Environmental Protection Division
Ministry of Environment and Climate Change Strategy
(t) 250 953 4004
(m)250 508 1670*

From: Nash, Laurel ENV:EX
Sent: November 5, 2019 10:34 AM
To: Jackson, Vickie ENV:EX <Vickie.Jackson@gov.bc.ca>
Subject: FW: EPD expense savings exercise 19/20- follow up

Laurel Nash

*Assistant Deputy Minister
Environmental Protection Division
Ministry of Environment and Climate Change Strategy
(t) 250 953 4004
(m)250 508 1670*

From: Nash, Laurel ENV:EX <Laurel.Nash@gov.bc.ca>
Sent: September 30, 2019 3:19 PM
To: Fraser, Brian CSNR:EX <Brian.Fraser@gov.bc.ca>
Cc: Nordquist, Laura CSNR:EX <Laura.Nordquist@gov.bc.ca>; Boden, Wanda CSNR:EX <Wanda.Boden@gov.bc.ca>; Jackson, Vickie ENV:EX <Vickie.Jackson@gov.bc.ca>; Boyd, Wes CSNR:EX <Wes.Boyd@gov.bc.ca>
Subject: Re: EPD expense savings exercise 19/20- follow up

Thanks

Laurel Nash
Assistant Deputy Minister
Environmental Protection Division
Ministry of Environment and Climate Change Strategy
250 953 4004
250 508 1670
Sent from my iPhone

On Sep 30, 2019, at 1:39 PM, Fraser, Brian CSNR:EX <Brian.Fraser@gov.bc.ca> wrote:

Thanks, Laurel.
s.13

Brian

778-698-7008

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Sent: September 29, 2019 2:35 PM

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Let me know if you need anything further at this point.

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2. Populate the table with your proposed savings measures. In the "Savings Measure" column, describe the strategy you would use to reduce expenses.
3. There may be some expense categories where you want to use separate rows to differentiate between amounts that can be reasonably achieved from amounts that carry greater risk.
4. In the "Comments" column, address any significant risks to the proposed reductions and how you propose to manage the risks. This and other helpful information in the "Comments" section should assist the DM to assess the suitability of the proposed savings measures.
5. Submit the completed table to Brian Fraser by the end of Wednesday September 25 (cc Wanda and Wes).

s.12; s.13; s.17

Targets:

	19/20 Gross Working Budget	5% Savings Target
Environmental Protection	s.17	
Environmental Sustainability		
BC Parks		
Conservation Officer Service		
Climate Action		
Clean BC Program for Industry		
Executive Support Services		
Environmental Assessment Office		
Park Enhancement Fund		

Note that targets are based on gross division budgets, as the expenses of the SEF special account are within the scope of this exercise.

Please contact me to discuss, if you'd like. Thank you.

Brian

778-698-7008

Page 026 of 119

Withheld pursuant to/removed as

s.13; s.17

From: [Nash, Laurel ENV:EX](#)
To: [Jackson, Vickie ENV:EX](#)
Subject: FW: EPD - Sept 2019 Budget Submission
Date: Tuesday, November 5, 2019 10:41:01 AM
Attachments: [EPD - Sept 2019 Budget Submission.xlsx](#)

Laurel Nash

*Assistant Deputy Minister
Environmental Protection Division
Ministry of Environment and Climate Change Strategy
(t) 250 953 4004
(m)250 508 1670*

From: Nash, Laurel ENV:EX
Sent: November 5, 2019 10:41 AM
To: Jackson, Vickie ENV:EX <Vickie.Jackson@gov.bc.ca>
Subject: FW: EPD - Sept 2019 Budget Submission

Laurel Nash

*Assistant Deputy Minister
Environmental Protection Division
Ministry of Environment and Climate Change Strategy
(t) 250 953 4004
(m)250 508 1670*

From: Nash, Laurel ENV:EX
Sent: October 16, 2019 1:57 PM
To: Graham, Tessa ENV:EX <Tessa.Graham@gov.bc.ca>; Ord, Kris ENV:EX <Kris.Ord@gov.bc.ca>;
Butterworth, Kevin ENV:EX <Kevin.Butterworth@gov.bc.ca>
Cc: Jackson, Vickie ENV:EX <Vickie.Jackson@gov.bc.ca>; Leinweber, Rachelle R ENV:EX
<Rachelle.Leinweber@gov.bc.ca>
Subject: FW: EPD - Sept 2019 Budget Submission

Hi for our discussion this afternoon.
Thanks

Laurel Nash

*Assistant Deputy Minister
Environmental Protection Division
Ministry of Environment and Climate Change Strategy
(t) 250 953 4004
(m)250 508 1670*

From: Nordquist, Laura CSNR:EX
Sent: October 15, 2019 1:00 PM
To: Nash, Laurel ENV:EX <Laurel.Nash@gov.bc.ca>
Cc: Jackson, Vickie ENV:EX <Vickie.Jackson@gov.bc.ca>; Watson, Keri CSNR:EX <Keri.Watson@gov.bc.ca>; Stephens, Linda CSNR:EX <Linda.Stephens@gov.bc.ca>
Subject: EPD - Sept 2019 Budget Submission

Hello Laurel,

Further to our conversation today, please find below, and attached, the EDP September budget submission.

Please do not hesitate to contact me should you have any questions.

Laura

From: Nordquist, Laura CSNR:EX
Sent: October 15, 2019 12:56 PM
To: Ranger, Kim M CSNR:EX <Kim.Ranger@gov.bc.ca>
Subject: EPD - Sept 2019 Budget Submission

Hi Kim,

Attached please find the EPD FY20 Sept forecast report.

s.13; s.17

s.13; s.17

Please don't hesitate to contact myself, Linda Stephens or Keri Watson should you have any questions.

Thank you,

Laura

Laura Nordquist, Finance Manager
Client Services Branch
Corporate Services for the Natural Resource Ministries
Phone: (778) 698-5646
e-mail: Laura.Nordquist@gov.bc.ca

Ministry of Environment and Climate Change Strategy
Division: *Environmental Protection Division*
2019/20 Expenditure Savings Plan
Ministry Target s.17 | Division Target s.17

Ref#	Savings Measure Expense category/STOB + Strategy	Estimated 19/20 Savings (\$M)	Comments risks, risk mitigation, dependencies, timing, other
	Salaries and Benefits	s.17	s.13; s.17
	Travel		
	Contracts and Agreements		
	Business and Office Expenses		
	Discretionary Grants		
	Contingencies Reduction (19/20)		
	Other		
	Savings Target		

From: [Nash, Laurel ENV:EX](#)
To: [Jackson, Vickie ENV:EX](#)
Subject: FW: EPD - ENV Expenditure Exercise
Date: Tuesday, November 5, 2019 10:38:32 AM
Attachments: [EPD - ENV Expenditure Exercise.xlsx](#)
[ATT00001.htm](#)

Laurel Nash
Assistant Deputy Minister
Environmental Protection Division
Ministry of Environment and Climate Change Strategy
(t) 250 953 4004
(m)250 508 1670

From: Nash, Laurel ENV:EX
Sent: September 25, 2019 8:37 PM
To: Zacharias, Mark ENV:EX <Mark.Zacharias@gov.bc.ca>
Cc: Kennedy, Karla ENV:EX <Karla.Kennedy@gov.bc.ca>; Boyd, Wes CSNR:EX <Wes.Boyd@gov.bc.ca>
Subject: FW: EPD - ENV Expenditure Exercise

Laurel Nash
Assistant Deputy Minister
Environmental Protection Division
Ministry of Environment and Climate Change Strategy
(t) 250 953 4004
(m)250 508 1670

From: Nash, Laurel ENV:EX
Sent: September 25, 2019 1:26 PM
To: Fraser, Brian CSNR:EX <Brian.Fraser@gov.bc.ca>
Cc: Nordquist, Laura CSNR:EX <Laura.Nordquist@gov.bc.ca>; Jackson, Vickie ENV:EX <Vickie.Jackson@gov.bc.ca>; Ord, Kris ENV:EX <Kris.Ord@gov.bc.ca>; Graham, Tessa ENV:EX <Tessa.Graham@gov.bc.ca>; Butterworth, Kevin ENV:EX <Kevin.Butterworth@gov.bc.ca>; Leinweber, Rachelle R ENV:EX <Rachelle.Leinweber@gov.bc.ca>; Boden, Wanda CSNR:EX <Wanda.Boden@gov.bc.ca>; Boyd, Wes CSNR:EX <Wes.Boyd@gov.bc.ca>
Subject: EPD - ENV Expenditure Exercise

Hi Brian

Attached, please find the Environmental Protection Division's plan to meet our savings target of **s.17**

Please note, that in addition to finding these savings, the Division has **s.17** (identified below).

Adding in the savings target, brings the total pressures for the Division to **s.17**

s.17

Page 032 of 119 to/à Page 035 of 119

Withheld pursuant to/removed as

s.12; s.13; s.17

September 13, 2019
384760

Confidential

Honourable George Heyman
Minister of Environment and Climate Change Strategy
Rm 112 Parliament Buildings
Victoria BC V8V 1X4

Dear Colleague:

Re: 2019/20 Expenditure Management Savings Target

Further to ^{s.12} the release of the government's *First Quarterly Report*, I write with respect to the in-year expenditure management exercise we are undertaking across government.

Our government is focused on making life better for all British Columbians by delivering the services people need, making life more affordable and investing in a strong and sustainable economy. We have proven that putting people first is good for our economy, and good for our province. Through our deliberate, focused approach, we have invested in the priorities that matter for people and maintained strong fiscal management, debt affordability and balanced budgets.

Consistent with this approach, Treasury Board is requiring that all Ministries develop an in-year savings plan focused on reducing discretionary spending. This approach will ensure that services people count on and core programs are protected, and ensures that smaller ministries and ministries with significant core programs and services are not disproportionately impacted.

The approach is also fair and flexible - you will have the discretion to identify savings provided they do not impact services or benefits for British Columbians.

s.12; s.13; s.17

.../2

s.12; s.13

I am relying on your judgement, expertise, and leadership to ensure we can meet our collective savings target in a thoughtful way.

s.12; s.13; s.17

Treasury Board Staff will continue to closely monitor ministry spending forecasts, risks and risk mitigation plans. Ministries remain responsible for advising Treasury Board Staff, in a timely manner, of any material risks and pressures to the new fiscal plan targets. This responsibility extends to the agencies, Crown corporations and SUCH sector organizations for which you are accountable.

I wish to thank you for your commitment and continued support as we continue to work together to maintain a balanced fiscal plan.

Sincerely,

A handwritten signature in cursive script, reading "Carole James".

Carole James
Chair

See Attachment

cc: Mark Zacharias
Deputy Minister
Ministry of Environment and Climate Change Strategy

Wes Boyd
Assistant Deputy Minister and Executive Financial Officer
Ministry of Environment and Climate Change Strategy

Ministry of Environment and Climate Change Strategy
Summary of Pressures and Savings
September 18, 2019

Description	Owner	\$000's	Comments
Recycle BC	Laurel	s.17	s.13; s.17
Plastics and Parliamentary Secretary	Laurel		
Support of IGRS	Jeremy		
Aquatic Invasive Species (mussels)	Jim		
Mt Polley investigations	Jim		
NRPP amortization	All		
IITD	All		
Legal expenses	All		
Sub-total			
Savings target from TB	All		
Total Pressures			
Savings			
Other Savings	All		
Total Savings			
Net Savings (Pressure) Ministry Operations			
Potential additional pressure:			
RBC Contingencies	Laurel		
Carbon Offsets Contingencies	Jeremy		
Neucel	Laurel		
Adjusted (Net Pressure)			

From: [Nash, Laurel ENV:EX](#)
To: [Jackson, Vickie ENV:EX](#)
Subject: FW: ENV expense savings exercise 19/20
Date: Tuesday, November 5, 2019 10:36:30 AM
Attachments: [ENV Expenditure Savings Plan 19-20 draft v2.xlsx](#)
[ATT00001.htm](#)

Laurel Nash

*Assistant Deputy Minister
Environmental Protection Division
Ministry of Environment and Climate Change Strategy
(t) 250 953 4004
(m) 250 508 1670*

From: Nash, Laurel ENV:EX <Laurel.Nash@gov.bc.ca>
Sent: September 27, 2019 8:20 AM
To: Leinweber, Rachelle R ENV:EX <Rachelle.Leinweber@gov.bc.ca>
Subject: Fwd: ENV expense savings exercise 19/20

Please print this out for me. Thanks.

Laurel Nash
Assistant Deputy Minister
Environmental Protection Division
Ministry of Environment and Climate Change Strategy
250 953 4004
250 508 1670
Sent from my iPhone

Begin forwarded message:

From: "Fraser, Brian CSNR:EX" <Brian.Fraser@gov.bc.ca>
Date: September 26, 2019 at 5:55:41 PM PDT
To: "Boyd, Wes CSNR:EX" <Wes.Boyd@gov.bc.ca>, "Bailey, Scott EAO:EX" <Scott.Bailey@gov.bc.ca>, "Hewitt, Jeremy ENV:EX" <Jeremy.Hewitt@gov.bc.ca>, "Jardine, Kevin EAO:EX" <Kevin.Jardine@gov.bc.ca>, "McGuire, Jennifer ENV:EX" <Jennifer.Mcguire@gov.bc.ca>, "Nash, Laurel ENV:EX" <Laurel.Nash@gov.bc.ca>, "Rossander, Denise R IIT:EX" <Denise.Rossander@gov.bc.ca>, "Standen, Jim ENV:EX" <Jim.Standen@gov.bc.ca>
Cc: "Zacharias, Mark ENV:EX" <Mark.Zacharias@gov.bc.ca>, "Boden, Wanda CSNR:EX" <Wanda.Boden@gov.bc.ca>, "Kennedy, Karla ENV:EX" <Karla.Kennedy@gov.bc.ca>, "McIntosh, Janet CSNR:EX" <Janet.McIntosh@gov.bc.ca>
Subject: RE: ENV expense savings exercise 19/20

Hello members of Executive,
Thanks very much to you and your staff for completing this exercise and submitting your plans. I have attached an Excel file with a Ministry summary plus each of your plans as separate sheets. The group is scheduled to discuss this tomorrow morning.

Brian

778-698-7008

From: Fraser, Brian CSNR:EX

Sent: September 20, 2019 5:35 PM

To: Boyd, Wes CSNR:EX <Wes.Boyd@gov.bc.ca>; Bailey, Scott EAO:EX <Scott.Bailey@gov.bc.ca>; Hewitt, Jeremy ENV:EX <Jeremy.Hewitt@gov.bc.ca>; Jardine, Kevin EAO:EX <Kevin.Jardine@gov.bc.ca>; McGuire, Jennifer ENV:EX <Jennifer.Mcguire@gov.bc.ca>; Nash, Laurel ENV:EX <Laurel.Nash@gov.bc.ca>; Rossander, Denise R IIT:EX <Denise.Rossander@gov.bc.ca>; Standen, Jim ENV:EX <Jim.Standen@gov.bc.ca>

Cc: Zacharias, Mark ENV:EX <Mark.Zacharias@gov.bc.ca>; Boden, Wanda CSNR:EX <Wanda.Boden@gov.bc.ca>; Kennedy, Karla ENV:EX <Karla.Kennedy@gov.bc.ca>; Tesch, David ENV:EX <David.Tesch@gov.bc.ca>; McIntosh, Janet CSNR:EX <Janet.McIntosh@gov.bc.ca>

Subject: ENV expense savings exercise 19/20

Hello members of Executive,
Here are the instructions, targets, and template for the Expenditure Savings Plan.

Instructions:

1. Use the attached Excel template and "Save as" with your division name added to the file name.
2. Populate the table with your proposed savings measures. In the "Savings Measure" column, describe the strategy you would use to reduce expenses.
3. There may be some expense categories where you want to use separate rows to differentiate between amounts that can be reasonably achieved from amounts that carry greater risk.
4. In the "Comments" column, address any significant risks to the proposed reductions and how you propose to manage the risks. This and other helpful information in the "Comments" section should assist the DM to assess the suitability of the proposed savings measures.
5. Submit the completed table to Brian Fraser by the end of Wednesday September 25 (cc Wanda and Wes).

Targets:

	19/20 Gross Working Budget	5% Savings Target
Environmental Protection	s.17	
Environmental Sustainability		
BC Parks		
Conservation Officer Service		
Climate Action		
Clean BC Program for Industry		
Executive Support Services		
Environmental Assessment Office		
Park Enhancement Fund		

Note that targets are based on gross division budgets, as the expenses of the SEF special account are within the scope of this exercise.

Please contact me to discuss, if you'd like. Thank you.

Brian

778-698-7008

Ministry of Environment and Climate Change Strategy
2019/20 Expenditure Savings Plan
Ministry Target s.17

Ref#	Savings Measure Expense category/STOB + Strategy	Estimated 19/20 Savings (\$)	Comments risks, risk mitigation, dependencies, timing, other
1	Salaries and Benefits	s.17	s.13; s.17
2	Travel		
3	Contracts and Agreements		
4	Business and Office Expenses		
5	Discretionary Grants		
6	Contingencies Reduction (19/20)		
7	Legal - EAO		
	Parks (in addition to contributions above):		
8	Materials and supplies		
9	Park Enhancement Fund		
10	Amortization deferral		
11	PRV and EPRV		
12	Other		
	COS (in addition to contributions above):		
13	Training		
14	Relocation		
15	Mt Polley investigative costs		
16	Special projects (i.e. Species at Risk)		
17	Amort		
18	Clean BC Incentive Program for Industry transfers.		
	Sub-total		

Ministry of Environment and Climate Change Strategy
Division: Environmental Assessment Office
2019/20 Expenditure Savings Plan
Ministry Target s.17

Ref#	Savings Measure Expense category/STOB + Strategy	Estimated 19/20 Savings (\$)	Comments risks, risk mitigation, dependencies, timing, other
	Salaries and Benefits	s.17	s.13; s.17
	Travel		
	Contracts and Agreements		
	Business and Office Expenses		
	Discretionary Grants		
	Contingencies Reduction (19/20)		
	Other		
	Legal		
	Total		

Ministry of Environment and Climate Change Strategy
Division: *Environmental Protection Division*
2019/20 Expenditure Savings Plan
Ministry Target s.17 | Division Target s.17

Ref#	Savings Measure Expense category/STOB + Strategy	Estimated 19/20 Savings (\$)	Comments risks, risk mitigation, dependencies, timing, other
	Salaries and Benefits	s.17	s.13; s.17
	Travel		
	Contracts and Agreements		
	Business and Office Expenses		
	Discretionary Grants		
	Contingencies Reduction (19/20)		
	Other		
	Savings Target		

Ref#	Savings Measure Expense category/STOB + Strategy	Estimated 19/20 Savings PSB	Estimated 19/20 Savings ROB	Combined total
	s.17			
	Salaries and Benefits			
	Travel			
	Contracts and Agreements			
	Business and Office Expenses			
	Discretionary Grants			
	Contingencies Reduction (19/20)			
	Other: Materials and supplies			
	Other: Park Enhancement Fund			
	Other: Amortization deferral			
	PRV and EPRV			
	Other			
	Total			

Ministry of Environment and Climate Change Strategy

Division: *BCP PSB*

2019/20 Expenditure Savings Plan

Ministry Target s.17

Comments

**risks, risk mitigation, dependencies,
timing, other**

s.13; s.17

Ministry of Environment and Climate Change Strategy

Division: *COS*

2019/20 Expenditure Savings Plan

Ministry Target s.17

Ref#	Savings Measure Expense category/STOB + Strategy	Estimated 19/20 Savings (\$)	Comments risks, risk mitigation, dependencies, timing, other
		s.17	s.13; s.17
	Salaries and Benefits		
	Training		
	Relocation		
	Mnt Polley investigative costs		
	Special projects (i.e. Species at Risk)		
	Travel		
	Contracts and Agreements		
	Hound contractors (\$15,000)		
	Wildsafe contract deferral (\$275,000)		
	Mt Polley (\$75,000)		
	Business and Office Expenses		
	Discretionary Grants		
	Contingencies Reduction (19/20)		
	Amort		
	Total		

Ministry of Environment and Climate Change Strategy
Division: *Climate Action Secretariat*
2019/20 Expenditure Savings Plan
Ministry Target s.17 (CAS TARGET - s.17)

Ref#	Savings Measure Expense category/STOB + Strategy	Estimated 19/20 Savings (\$)	Comments risks, risk mitigation, dependencies, timing, other
		s.17	s.13; s.17
	Salaries and Benefits (STOB 50-52)		
	Salary lag on forecast vacancies		
	CAS Salaries to CPI Budget		
	Travel (STOB 57)		
	29907 Travel Budget		
	Contracts and Agreements (STOB 60)		
	Planned Contracts		
	Committed Contract lag (5%)		
	Business and Office Expenses (STOB 65)		
	Conference fees, BEAs/Catering, Staff Training, Employee Recognition		
	Discretionary Grants		
	Contingencies Reduction (19/20)		
	Other		
	Total		

Ministry of Environment and Climate Change Strategy
Division: *Environmental Sustainability & Strategic Policy*
2019/20 Expenditure Savings Plan
Ministry Target **s. 17**

Ref#	Savings Measure Expense category/STOB + Strategy	Estimated 19/20 Savings (\$M)	Estimated 19/20 Savings (\$)	Comments risks, risk mitigation, dependencies, timing, other
	Salaries and Benefits	s.17	s.13; s.17	
	ADMO			
	Ecosystems			
	KMB			
	SPB			
	SPEB			
	WPSB			
	Travel			
	ADMO			
	Ecosystems			
	KMB			
	SPB			
	SPEB			
	WPSB			
	Contracts and Agreements			
	ADMO			
	Ecosystems			
	KMB			
	SPB			
	SPEB			
	WPSB			
	Business and Office Expenses			
	ADMO			
	Ecosystems			
	KMB			
	SPB			
	SPEB			
	WPSB			
	Discretionary Grants			
	ADMO			
	Ecosystems			
	KMB			
	SPB			
	SPEB			
	WPSB			
	Contingencies Reduction (19/20)			
	Other			
	ADMO			
	Ecosystems			
	KMB			
	SPB			
	SPEB			
	WPSB			

**Ministry of Environment and Climate Change Strategy
Information, Innovation and Technology Division
2019/20 Expenditure Savings Plan**

Note that these potential savings need to be apportioned appropriately to the five natural resource ministries.

Ref#	Savings Measure Expense category/STOB + Strategy	Estimated 19/20 Savings (\$)	Comments risks, risk mitigation, dependencies, timing, other
1	Storage Cost Containment	s.17	s.13; s.17
2	Slowed/managed staffing		
3	NRPP Maintenance		
4	Office expenses		
	Total		

Environmental Protection	Laurel	Yes	Wednesday Sept 25
Environmental Sustainability	Jennifer	Yes	Thursday Sept 26
BC Parks	Jim	Yes	Wednesday Sept 25
COS	Jim	Yes	Wednesday Sept 25
Climate Action	Jeremy	Yes	Thursday Sept 26
EAO	Kevin	Yes	Wednesday Sept 25
IITD	Kevin	Yes	Thursday Sept 26

Page 052 of 119 to/à Page 053 of 119

Withheld pursuant to/removed as

s.17

Savings Measure Expense Category/STOB
Salaries and Benefits – Regular Positions (STOB 50, 51, 52)
Salaries and Benefits – Auxiliary Positions (STOB 50,51,52)
Travel (STOB 57)
Contracts & Agreements (STOB 60)
Business & Office Expenses (STOB 65)
Materials & Supplies + Uniforms
Flights (STOB 70)
Training (STOB 65)
Regional AGMs - Annual General Meetings (STOB 57)
Park Replacement Value (PRV)
Enhanced Park Replacement Value (e-PRV)

Enhanced Park Replacement Value (EPRV)
Capital Equipment + Capital Vessel Amort
PEF/LLP Projects
Hazardous Tree
Statutory Advertising & Publications (STOB 68)
Final Total Cost Savings

Page 058 of 119 to/à Page 061 of 119

Withheld pursuant to/removed as

s.13; s.17

From: [Nash, Laurel ENV:EX](#)
To: [Jackson, Vickie ENV:EX](#)
Subject: FW: ENV expenditure savings exercise
Date: Tuesday, November 5, 2019 10:36:46 AM
Attachments: [ENV Pressures Savings 19-20.pdf](#)
[ENV TB Savings Plan 19 20 draft.docx](#)
[ENV Target Letter - Expenditure Management DL signed.pdf](#)

Laurel Nash

*Assistant Deputy Minister
Environmental Protection Division
Ministry of Environment and Climate Change Strategy
(t) 250 953 4004
(m)250 508 1670*

From: Nash, Laurel ENV:EX
Sent: September 20, 2019 1:16 PM
To: Leinweber, Rachelle R ENV:EX <Rachelle.Leinweber@gov.bc.ca>
Subject: FW: ENV expenditure savings exercise

And the final request for 4 copies.
thanks

Laurel Nash

*Assistant Deputy Minister
Environmental Protection Division
Ministry of Environment and Climate Change Strategy
(t) 250 953 4004
(m)250 508 1670*

From: Fraser, Brian CSNR:EX
Sent: September 18, 2019 5:52 PM
To: Zacharias, Mark ENV:EX <Mark.Zacharias@gov.bc.ca>; Boyd, Wes CSNR:EX <Wes.Boyd@gov.bc.ca>; Hewitt, Jeremy ENV:EX <Jeremy.Hewitt@gov.bc.ca>; McGuire, Jennifer ENV:EX <Jennifer.Mcguire@gov.bc.ca>; Nash, Laurel ENV:EX <Laurel.Nash@gov.bc.ca>; Standen, Jim ENV:EX <Jim.Standen@gov.bc.ca>; Bailey, Scott EAO:EX <Scott.Bailey@gov.bc.ca>; Jardine, Kevin EAO:EX <Kevin.Jardine@gov.bc.ca>; Rossander, Denise R IIT:EX <Denise.Rossander@gov.bc.ca>
Cc: Boden, Wanda CSNR:EX <Wanda.Boden@gov.bc.ca>; Gooderham, Coleen E ENV:EX <Coleen.Gooderham@gov.bc.ca>; Kennedy, Karla ENV:EX <Karla.Kennedy@gov.bc.ca>
Subject: ENV expenditure savings exercise

Hi Exec members,

I've attached three documents for our 9:00 meeting tomorrow morning.

1. s.13; s.17

2. The Summary of Pressures that ENV must internally manage outside of this exercise.
3. A very rough first shot at preparing the TBS template for conveying ENV's plan to TB.

This is due on Oct 4. We will review the table on page 4 which is a preliminary
s.13; s.17

See you tomorrow.

Brian

778-698-7008

Additional savings may be realized in Travel and Operations Stobs.

Environmental Protection Division Outstanding Contract Report - As of September 20 2019	Section	Priority	Status					NOTE: Only includes forecasted amounts; actuals are not included.
			STOB	Encumbered	In-Progress	Planned	Savings from planned contracts	

Additional savings may be realized in Travel and Operations Stobs.

Environmental Protection Division Outstanding Contract Report - As of September 20 2019	Section	Priority	Status					NOTE: Only includes forecasted amounts; actuals are not included.
			STOB	Encumbered	In-Progress	Planned	Savings from planned contracts	
			s.17	s.17				s.13; s.17
Environmental Emergencies & Land Remediation (EELR)								
BCELTAC/KMB Support	LR							
Braid St Expert Support	LR							
Forms Updating	LR							
Hamer, Kevin E GS20JHQ054	LR							
Large Volume Sites	LR							
P9 Revision	LR							
PAH AL Standards Collaboration	LR							
Puhallo, Jennifer GS20JHQ116	LR							
Rankin, Colin John GS20JHQ062	LR							
Salt/ Peat Standards	LR							
SITE/CATS Renewal	LR							
Site ID Consultation	LR							
Site ID Presentations	LR							
Training	LR							
EEP Hazmat Training	EEP							
EERO Recertification Training	EEP							
General Staff Training (JIBC and Others)	EEP							
Pacific States BC Oil Spill Task Force	EEP							
Safe Work Practices - Engine Room	EEP							
SCAT Training	EEP							

Additional savings may be realized in Travel and Operations Stobs.

Environmental Protection Division Outstanding Contract Report - As of September 20 2019	Section	Priority	Status					NOTE: Only includes forecasted amounts; actuals are not included.
			STOB	Encumbered	In-Progress	Planned	Savings from planned contracts	
			s.17					
Branch Totals								

From: [Nash, Laurel ENV:EX](#)
To: [Jackson, Vickie ENV:EX](#)
Subject: FW: Draft - ENV Expenditure Exercise
Date: Tuesday, November 5, 2019 10:37:26 AM

Laurel Nash
Assistant Deputy Minister
Environmental Protection Division
Ministry of Environment and Climate Change Strategy
(t) 250 953 4004
(m) 250 508 1670

From: Nash, Laurel ENV:EX <Laurel.Nash@gov.bc.ca>
Sent: September 25, 2019 1:09 PM
To: Nordquist, Laura CSNR:EX <Laura.Nordquist@gov.bc.ca>
Cc: Jackson, Vickie ENV:EX <Vickie.Jackson@gov.bc.ca>
Subject: Re: Draft - ENV Expenditure Exercise

Thank you very much Laura and Vickie! This looks good. One small typo Lund vs Lung and I will get it sent out and copy you.

Respectfully,
Laurel Nash
ADM, Environmental Protection Division
Ministry of Environment and Climate Change Strategy
250 953 4004 or 250 508 1670

On Sep 25, 2019, at 1:02 PM, Nordquist, Laura CSNR:EX <Laura.Nordquist@gov.bc.ca> wrote:

Hello Laurel.

Attached please find the draft savings document.

I think it should be good to go. You may wish to include the information below to ensure there is an understanding of the Division's full pressures (this information is also included in the spreadsheet).

Not much is shown in travel or business / office expenses – you may choose to shift some savings from sal/ben to reflect further savings in those areas (the travel and business / offices expenses reflect those submitted by the branches).

I will be offline from 1-2, but can be reached thereafter.

Laura

Attached, please find the Environmental Protection Division's plan to meet our savings target of **s.17**

Please note, that in addition to finding these savings, the Division has additional pressures of **s.17** (identified below). Adding in the savings target, brings the total pressures for the Division to **s.17**

s.17

<EPD - ENV Expenditure Exercise.xlsx>

Additional savings may be realized in travel and operations stops.

Environmental Protection Division Outstanding Contract Report - As of September 20 2019	Section	Priority	Status					NOTE: Only includes forecasted amounts; actuals are not included.
			STOB	Encumbered	In-Progress	Planned	Possible Savings	

Additional savings may be realized in travel and operations stops.

Environmental Protection Division Outstanding Contract Report - As of September 20 2019	Section	Priority	Status					NOTE: Only includes forecasted amounts; actuals are not included.
			STOB	Encumbered	In-Progress	Planned	Possible Savings	
			s.17	s.17				s.13; s.17
Environmental Standards Branch (ESB)								
Branch Initiatives	ED							
Pinna Sustainability Inc. GS20JHQ021	IPM							
Dalrymple, Robert John GS19JHQ171	IPM							
Pesticide Exams / Service BC	IPM							
Pesticide Exams / BC Mail Plus	IPM							
Open School BC	IPM							
E-Manifests	IPM							
Plastic Consultation & Policy	EPR							
To be moved to support Compliance (ROB Position)	EPR							
Anticipated Spent to FYE / Not Committed as of Aug Forecast	EPR							
Recycle Council of BC - Recycle BC Hotline TP20JHQ015	EPR							
Recycle BC	EPR							
First Nations - Food Waste Pilot Project	Clean Communities							
MSW Retrac Contract	Clean Communities							

Additional savings may be realized in travel and operations stops.

Environmental Protection Division Outstanding Contract Report - As of September 20 2019	Section	Priority	Status					NOTE: Only includes forecasted amounts; actuals are not included.
			STOB	Encumbered	In-Progress	Planned	Possible Savings	
			s.17	s.17				s.13; s.17
GCP - Citz Serv. Partnership Agreement	Clean Communities							
Food Waste Info-Graphics	Clean Communities							
BC Agriculture Research & Development Corp. GS20JHQ005	Clean Technologies							
Lily Seto Coaching and Consulting CSA #CS-000874-32528	Clean Technologies							
Agriculture Contracts	Clean Technologies							
Oil & Gas WasteRegulation	Clean Technologies							
Public Notification Waste Regulation	Clean Technologies							
Organic and Other Contract	Clean Technologies							
Taku River Tlingit First Nation TP20JHQ031	Clean Technologies							
Regulatory Portfolio Management	Clean Technologies							
British Columbia Lung Assocation GS20JHQ095	Clean Air							
The University of British Columbia GS20JHQ086	Clean Air							
The University of British Columbia GS19JHQ115	Clean Air							
N02 Modeling Guidelines	Clean Air							
Review of N02	Clean Air							
Photochemical Modeling	Clean Air							
Anticipated Spent to FYE / Not Committed as of Aug Forecast	Clean Air							
Kitimat S02 Project	Clean Air							

Additional savings may be realized in travel and operations stops.

Environmental Protection Division Outstanding Contract Report - As of September 20 2019	Section	Priority	Status					NOTE: Only includes forecasted amounts; actuals are not included.
			STOB	Encumbered	In-Progress	Planned	Possible Savings	
				s.17				s.13; s.17
Branch Totals								

Environmental Protection Division Outstanding Contract	Section	Priority	Status				
			STOB	Incumbere	In-Progress	Planned	Possible Savings
GCP - Citz Serv. Partnership Agreement	Clean Communities		s.17				
Economic Model GS20JHQ094	Clean Technologies						
Jurisdictional Scan GS20JHQ093	Clean Technologies						
Landfill Review	Clean Communities						
Kitimat S02 Project	Clean Air						

**NOTE: Only includes
forecasted amounts;
actuals are not**

s.13; s.17

PSSM

- I am sure by now that at least some of you will have heard about the recent expenditure restraints being implemented by government.
- Following the release of the government's [first quarter report](#), the Ministry of Finance has provided instructions to all ministries to meet specific expenditure savings targets by the end of the fiscal year (March 31, 2020).
- This type of direction is common for government, and nothing new to most of us.
- It occurs regularly when the overall fiscal environment demands it and is a normal part of the patterns of expansion and contraction in government.
- All ministries are taking a corporate approach to meet this direction. While each organization can be flexible in identifying its savings opportunities, the priority is to protect core services and programs in all ministries across government. To be clear, this direction does not include measures that will impact existing jobs.
- Following on the heels of several years of unprecedented growth in the public service, this tightening may take many of our staff by surprise
- For BC Parks the impacts of these targeted reductions are magnified by:
 - Limited amount of discretionary budget in relation to the overall 5% reduction target
 - Low number of staffing vacancies combined with lower than expected attrition
 - Reductions coming after the close of the operating season when most costs are expended already
- A key aspect of this exercise is that we can defer costs to next year – this is an in-year reduction exercise. This is no guarantee that next year will be any different, but it opens up some tools for achieving this target (e.g. PEF expense deferral)
- All this to mean that we must carefully manage our expenses and discretionary spending for the remainder of this fiscal. This includes hiring, travel and other discretionary spending, such as contracts.

s.12; s.13; s.17

- PEC met this morning with Jennifer Garrett to begin working on options and we need to enlist your help with that work
- Please refrain from communication with staff about this work as I would prefer we wait until tomorrow when we have advanced our analysis and have some better idea of the options.
- Once that is done we can communicate more broadly.

From: [Nash, Laurel ENV:EX](#)
To: [Jackson, Vickie ENV:EX](#)
Subject: FW: BC Parks Budget Messaging
Date: Tuesday, November 5, 2019 10:40:18 AM
Attachments: [BC Parks Budget Messaging.docx](#)
[image001.png](#)

Laurel Nash

*Assistant Deputy Minister
Environmental Protection Division
Ministry of Environment and Climate Change Strategy
(t) 250 953 4004
(m)250 508 1670*

From: Nash, Laurel ENV:EX
Sent: September 23, 2019 3:09 PM
To: Graham, Tessa ENV:EX <Tessa.Graham@gov.bc.ca>; Butterworth, Kevin ENV:EX <Kevin.Butterworth@gov.bc.ca>; Ord, Kris ENV:EX <Kris.Ord@gov.bc.ca>
Cc: Jackson, Vickie ENV:EX <Vickie.Jackson@gov.bc.ca>
Subject: FW: BC Parks Budget Messaging

Hi I like Jim's approach to messaging. Aligns with what we are doing.
Thanks

Laurel Nash

*Assistant Deputy Minister
Environmental Protection Division
Ministry of Environment and Climate Change Strategy
(t) 250 953 4004
(m)250 508 1670*

From: Standen, Jim ENV:EX
Sent: September 23, 2019 2:27 PM
To: Zacharias, Mark ENV:EX <Mark.Zacharias@gov.bc.ca>; Hewitt, Jeremy ENV:EX <Jeremy.Hewitt@gov.bc.ca>; Nash, Laurel ENV:EX <Laurel.Nash@gov.bc.ca>; McGuire, Jennifer ENV:EX <Jennifer.Mcguire@gov.bc.ca>; Bailey, Scott EAO:EX <Scott.Bailey@gov.bc.ca>; Jardine, Kevin EAO:EX <Kevin.Jardine@gov.bc.ca>; Rossander, Denise R IIT:EX <Denise.Rossander@gov.bc.ca>
Cc: Forsdick, Doug O ENV:EX <Doug.Forsdick@gov.bc.ca>
Subject: BC Parks Budget Messaging

Folks,

In looking at the BC Parks numbers it quickly became clear that getting to options would require the assistance of my management team so this afternoon I called them together to lay out the situation.

I have attached my messaging for your information.

I have asked my managers to refrain from communicating with staff until we have some preliminary options identified and can speak in a more informed way about what those are.

Jim

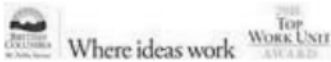
Jim Standen

Assistant Deputy Minister

BC Parks & Conservation Officer Service

Telephone: 250-387-1288

jim.standen@gov.bc.ca



From: [Fraser, Brian CSNR:EX](#)
To: [Zacharias, Mark ENV:EX](#); [Boyd, Wes CSNR:EX](#); [Hewitt, Jeremy ENV:EX](#); [McGuire, Jennifer ENV:EX](#); [Nash, Laurel ENV:EX](#); [Standen, Jim ENV:EX](#); [Bailey, Scott FAO:EX](#); [Jardine, Kevin FAO:EX](#); [Rossander, Denise R IIT:EX](#)
Cc: [Boden, Wanda CSNR:EX](#); [Gooderham, Coleen E ENV:EX](#); [Kennedy, Karla ENV:EX](#)
Subject: ENV expenditure savings exercise
Date: September 18, 2019 5:52:09 PM
Attachments: s.13; s.17
s.12; s.13; s.17

Hi Exec members,

I've attached three documents for our 9:00 meeting tomorrow morning.

1. s.12; s.13

2. The Summary of Pressures that ENV must internally manage outside of this exercise.

3. A very rough first shot at preparing the TBS template for conveying ENV's plan to TB.

This is due on Oct 4. We will review the table on page 4 which is a preliminary

s.12; s.13

See you tomorrow.

Brian

778-698-7008

Ministry of Environment and Climate Change Strategy
Summary of Pressures and Savings
September 18, 2019

Description	Owner	s.17	s.13; s.17
Recycle BC	Laurel		
Plastics and Parliamentary Secretary	Laurel		
Support of IGRS	Jeremy		
Aquatic Invasive Species (mussels)	Jim		
Mt Polley investigations	Jim		
NRPP amortization	All		
IITD	All		
Legal expenses	All		
Sub-total			
Savings target from TB	All		
Total Pressures			
Savings			
Other Savings	All		
Total Savings			
Net Savings (Pressure) Ministry Operations			
Potential additional pressure:			
RBC Contingencies	Laurel		
Carbon Offsets Contingencies	Jeremy		
Neucel	Laurel		
Adjusted (Net Pressure)			

Page 080 of 119 to/à Page 081 of 119

Withheld pursuant to/removed as

s.12; s.13; s.17

Page 082 of 119

Withheld pursuant to/removed as

s.13; s.17; s.12

Page 083 of 119

Withheld pursuant to/removed as

s.12; s.13; s.17

September 13, 2019
384760

Confidential

Honourable George Heyman
Minister of Environment and Climate Change Strategy
Rm 112 Parliament Buildings
Victoria BC V8V 1X4

Dear Colleague:

Re: 2019/20 Expenditure Management Savings Target

Further to the s.12 the release of the
government's *First Quarterly Report*, I write with respect to the in-year expenditure
management exercise we are undertaking across government.

Our government is focused on making life better for all British Columbians by delivering the
services people need, making life more affordable and investing in a strong and sustainable
economy. We have proven that putting people first is good for our economy, and good for our
province. Through our deliberate, focused approach, we have invested in the priorities that
matter for people and maintained strong fiscal management, debt affordability and balanced
budgets.

Consistent with this approach, Treasury Board is requiring that all Ministries develop an in-year
savings plan focused on reducing discretionary spending. This approach will ensure that services
people count on and core programs are protected, and ensures that smaller ministries and
ministries with significant core programs and services are not disproportionately impacted.

The approach is also fair and flexible - you will have the discretion to identify savings provided
they do not impact services or benefits for British Columbians.

s.12

.../2

s.12

I am relying on your judgement, expertise, and leadership to ensure we can meet our collective savings target in a thoughtful way.

s.12; s.17

Treasury Board Staff will continue to closely monitor ministry spending forecasts, risks and risk mitigation plans. Ministries remain responsible for advising Treasury Board Staff, in a timely manner, of any material risks and pressures to the new fiscal plan targets. This responsibility extends to the agencies, Crown corporations and SUCH sector organizations for which you are accountable.

I wish to thank you for your commitment and continued support as we continue to work together to maintain a balanced fiscal plan.

Sincerely,

A handwritten signature in cursive script, reading "Carole James".

Carole James
Chair

See Attachment

cc: Mark Zacharias
Deputy Minister
Ministry of Environment and Climate Change Strategy

Wes Boyd
Assistant Deputy Minister and Executive Financial Officer
Ministry of Environment and Climate Change Strategy

From: [Fraser, Brian CSNR:EX](#)
To: [Boyd, Wes CSNR:EX](#); [Bailey, Scott EAO:EX](#); [Hewitt, Jeremy ENV:EX](#); [Jardine, Kevin EAO:EX](#); [McGuire, Jennifer ENV:EX](#); [Nash, Laurel ENV:EX](#); [Rossander, Denise R IIT:EX](#); [Standen, Jim ENV:EX](#)
Cc: [Zacharias, Mark ENV:EX](#); [Boden, Wanda CSNR:EX](#); [Kennedy, Karla ENV:EX](#); [Tesch, David ENV:EX](#); [McIntosh, Janet CSNR:EX](#)
Subject: ENV expense savings exercise 19/20
Date: September 20, 2019 5:35:24 PM
Attachments: [ENV Expenditure Exercise Template .xlsx](#)

Hello members of Executive,

Here are the instructions, targets, and template for the Expenditure Savings Plan.

Instructions:

1. Use the attached Excel template and “Save as” with your division name added to the file name.
2. Populate the table with your proposed savings measures. In the “Savings Measure” column, describe the strategy you would use to reduce expenses.
3. There may be some expense categories where you want to use separate rows to differentiate between amounts that can be reasonably achieved from amounts that carry greater risk.
4. In the “Comments” column, address any significant risks to the proposed reductions and how you propose to manage the risks. This and other helpful information in the “Comments” section should assist the DM to assess the suitability of the proposed savings measures.
5. Submit the completed table to Brian Fraser by the end of Wednesday September 25 (cc Wanda and Wes).

s.12; s.13; s.17

Targets:

	19/20 Gross Working Budget	5% Savings Target
Environmental Protection	s.17	
Environmental Sustainability		
BC Parks		
Conservation Officer Service		
Climate Action		
Clean BC Program for Industry		

Executive Support Services	s.17
Environmental Assessment Office	
Park Enhancement Fund	

Note that targets are based on gross division budgets, as the expenses of the SEF special account are within the scope of this exercise.

Please contact me to discuss, if you'd like. Thank you.

Brian

778-698-7008

Ministry of Environment and Climate Change Strategy

Division: *(name)*

2019/20 Expenditure Savings Plan

Ministry Target ^{s.17}

Ref#	Savings Measure Expense category/STOB + Strategy	Estimated 19/20 Savings (\$M)	Comments risks, risk mitigation, dependencies, timing, other
	Salaries and Benefits		
	Travel		
	Contracts and Agreements		
	Business and Office Expenses		
	Discretionary Grants		
	Contingencies Reduction (19/20)		
	Other		
	Total	-	

From: [McGuire, Jennifer ENV:EX](#)
To: [Zimmerman, Ted ENV:EX](#); [Danks, Anthony ENV:EX](#); [Tesch, David ENV:EX](#); [Todosichuk, Ardice ENV:EX](#); [Perry, Monica ENV:EX](#); [Kriwoken, Lynn ENV:EX](#)
Cc: [Westley, Rebecca ENV:EX](#)
Subject: Fwd: ENV expense savings exercise 19/20
Date: September 22, 2019 4:20:03 PM
Attachments: [ENV Expenditure Exercise Template .xlsx](#)
[ATT00001.htm](#)

Hi,

Here is the information that needs to be compiled before Wednesday - further to the discussion at expanded exec.

This information is for your consideration and not to be shared with staff/managers. Please provide your best information around proposed savings measures. ESSPD is looking to come up with s.17

I will ask Rebecca to schedule a call for Tuesday morning as a check in with EDs to discuss this assignment.

Let's sharpen the pencils. Please submit your branch info to Rebecca by 430 on Tuesday.

Thanks

Jennifer

Sent from my iPad

Begin forwarded message:

From: "Fraser, Brian CSNR:EX" <Brian.Fraser@gov.bc.ca>
Date: September 20, 2019 at 7:35:22 PM CDT
To: "Boyd, Wes CSNR:EX" <Wes.Boyd@gov.bc.ca>, "Bailey, Scott EAO:EX" <Scott.Bailey@gov.bc.ca>, "Hewitt, Jeremy ENV:EX" <Jeremy.Hewitt@gov.bc.ca>, "Jardine, Kevin EAO:EX" <Kevin.Jardine@gov.bc.ca>, "McGuire, Jennifer ENV:EX" <Jennifer.Mcguire@gov.bc.ca>, "Nash, Laurel ENV:EX" <Laurel.Nash@gov.bc.ca>, "Rossander, Denise R IIT:EX" <Denise.Rossander@gov.bc.ca>, "Standen, Jim ENV:EX" <Jim.Standen@gov.bc.ca>
Cc: "Zacharias, Mark ENV:EX" <Mark.Zacharias@gov.bc.ca>, "Boden, Wanda CSNR:EX" <Wanda.Boden@gov.bc.ca>, "Kennedy, Karla ENV:EX" <Karla.Kennedy@gov.bc.ca>, "Tesch, David ENV:EX" <David.Tesch@gov.bc.ca>, "McIntosh, Janet CSNR:EX" <Janet.McIntosh@gov.bc.ca>
Subject: ENV expense savings exercise 19/20

Hello members of Executive,

Here are the instructions, targets, and template for the Expenditure Savings Plan.

Instructions:

1. Use the attached Excel template and "Save as" with your division name added to the file name.

2. Populate the table with your proposed savings measures. In the "Savings Measure" column, describe the strategy you would

use to reduce expenses.

<!--[if !supportLists]-->3. <!--[endif]-->There may be some expense categories where you want to use separate rows to differentiate between amounts that can be reasonably achieved from amounts that carry greater risk.

<!--[if !supportLists]-->4. <!--[endif]-->In the “Comments” column, address any significant risks to the proposed reductions and how you propose to manage the risks. This and other helpful information in the “Comments” section should assist the DM to assess the suitability of the proposed savings measures.

<!--[if !supportLists]-->5. <!--[endif]-->Submit the completed table to Brian Fraser by the end of Wednesday September 25 (cc Wanda and Wes).

s.12; s.13; s.17

Targets:

	19/20 Gross Working Budget	5% Savings Target
Environmental Protection	s.17	
Environmental Sustainability		
BC Parks		
Conservation Officer Service		
Climate Action		
Clean BC Program for Industry		
Executive Support Services		
Environmental Assessment Office		
Park Enhancement Fund		

Note that targets are based on gross division budgets, as the expenses of the SEF special account are within the scope of this exercise.

Please contact me to discuss, if you’d like. Thank you.

Brian

778-698-7008

Ministry of Environment and Climate Change Strategy

Division: *(name)*

2019/20 Expenditure Savings Plan

Ministry Target ^{s.17}

Ref#	Savings Measure Expense category/STOB + Strategy	Estimated 19/20 Savings (\$M)	Comments risks, risk mitigation, dependencies, timing, other
	Salaries and Benefits		
	Travel		
	Contracts and Agreements		
	Business and Office Expenses		
	Discretionary Grants		
	Contingencies Reduction (19/20)		
	Other		
	Total	-	

From: [McGuire, Jennifer ENV:EX](#)
To: [Danks, Anthony ENV:EX](#)
Cc: [Todosichuk, Ardice ENV:EX](#); [Kriwoken, Lynn ENV:EX](#); [Zimmerman, Ted ENV:EX](#); [Tesch, David ENV:EX](#); [Perry, Monica ENV:EX](#); [Westley, Rebecca ENV:EX](#)
Subject: Re: s.22
Date: September 24, 2019 9:57:40 AM

Hi,
s.13

JLM

Sent from my iPad

> On Sep 23, 2019, at 1:31 PM, Danks, Anthony ENV:EX <Anthony.Danks@gov.bc.ca> wrote:

>
> s.22

>

> Anthony

>

> -----Original Message-----

> From: Kerr-Upal, Manjit ENV:EX

> Sent: Monday, September 23, 2019 11:28 AM

> To: Danks, Anthony ENV:EX; Dolhaine, Daphne ENV:EX; Joly, Damien ENV:EX; Davis, Celine ENV:EX

> Subject: s.22

>

> s.22

>

>

>

>

>

>

> Manjit

>

> Sent from my iPhone

From: [McGuire, Jennifer ENV:EX](#)
To: [Conrad, Dawne R CSNR:EX](#)
Subject: RE: Follow up: current budget information
Date: September 26, 2019 8:42:00 AM

Hi – I have all of the info for the division and should be providing the ESSPD submission to Brian by noon.

From: Conrad, Dawne R CSNR:EX
Sent: Wednesday, 25 September 2019 4:00 PM
To: McGuire, Jennifer ENV:EX
Subject: Follow up: current budget information

Hi Jennifer,

I just wanted to check in regarding the current budget exercise being undertaken.
I have been assisting Ardice and Stephanie has received information from Anthony.
Do you have all of the information that you require for the division?
Or do you want me to start asking the EDs for information?

Thanks,

Dawne Conrad

Finance Manager (236) 478-1544

From: McGuire, Jennifer ENV:EX
To: Westley, Rebecca ENV:EX
Subject: Re: USE THIS VERSION: ENV expense savings exercise 19/20
Date: September 26, 2019 1:44:48 PM

Pls send to Brian.
Thanks

Sent from my iPad

On Sep 26, 2019, at 11:11 AM, Westley, Rebecca ENV:EX <Rebecca.Westley@gov.bc.ca> wrote:

Attaching the latest version which EDs are comfortable with and the current division pressures are factored in. We covered off the **s.17**
Please let me know if this is good and I can send Brian the roll-up tab.

From: McGuire, Jennifer ENV:EX
Sent: September 22, 2019 4:20 PM
To: Zimmerman, Ted ENV:EX <Ted.Zimmerman@gov.bc.ca>; Danks, Anthony ENV:EX <Anthony.Danks@gov.bc.ca>; Tesch, David ENV:EX <David.Tesch@gov.bc.ca>; Todosichuk, Ardice ENV:EX <Ardice.Todosichuk@gov.bc.ca>; Perry, Monica ENV:EX <Monica.Perry@gov.bc.ca>; Kriwoken, Lynn ENV:EX <Lynn.Kriwoken@gov.bc.ca>
Cc: Westley, Rebecca ENV:EX <Rebecca.Westley@gov.bc.ca>
Subject: Fwd: ENV expense savings exercise 19/20

Hi,
Here is the information that needs to be compiled before Wednesday - further to the discussion at expanded exec.
This information is for your consideration and not to be shared with staff/managers. Please provide your best information around proposed savings measures. ESSPD is looking to come up with **s.17**
I will ask Rebecca to schedule a call for Tuesday morning as a check in with EDs to discuss this assignment.
Let's sharpen the pencils. Please submit your branch info to Rebecca by 430 on Tuesday.
Thanks
Jennifer

Sent from my iPad

Begin forwarded message:

From: "Fraser, Brian CSNR:EX" <Brian.Fraser@gov.bc.ca>
Date: September 20, 2019 at 7:35:22 PM CDT
To: "Boyd, Wes CSNR:EX" <Wes.Boyd@gov.bc.ca>, "Bailey, Scott EAO:EX" <Scott.Bailey@gov.bc.ca>, "Hewitt, Jeremy ENV:EX" <Jeremy.Hewitt@gov.bc.ca>, "Jardine, Kevin EAO:EX"

<Kevin.Jardine@gov.bc.ca>, "McGuire, Jennifer ENV:EX"
<Jennifer.Mcguire@gov.bc.ca>, "Nash, Laurel ENV:EX"
<Laurel.Nash@gov.bc.ca>, "Rossander, Denise R IIT:EX"
<Denise.Rossander@gov.bc.ca>, "Standen, Jim ENV:EX"
<Jim.Standen@gov.bc.ca>
Cc: "Zacharias, Mark ENV:EX" <Mark.Zacharias@gov.bc.ca>, "Boden,
Wanda CSNR:EX" <Wanda.Boden@gov.bc.ca>, "Kennedy, Karla ENV:EX"
<Karla.Kennedy@gov.bc.ca>, "Tesch, David ENV:EX"
<David.Tesch@gov.bc.ca>, "McIntosh, Janet CSNR:EX"
<Janet.McIntosh@gov.bc.ca>

Subject: ENV expense savings exercise 19/20

Hello members of Executive,
Here are the instructions, targets, and template for the Expenditure Savings Plan.

Instructions:

- <!--[if !supportLists]-->1. <!--[endif]-->Use the attached Excel template and "Save as" with your division name added to the file name.
- <!--[if !supportLists]-->2. <!--[endif]-->Populate the table with your proposed savings measures. In the "Savings Measure" column, describe the strategy you would use to reduce expenses.
- <!--[if !supportLists]-->3. <!--[endif]-->There may be some expense categories where you want to use separate rows to differentiate between amounts that can be reasonably achieved from amounts that carry greater risk.
- <!--[if !supportLists]-->4. <!--[endif]-->In the "Comments" column, address any significant risks to the proposed reductions and how you propose to manage the risks. This and other helpful information in the "Comments" section should assist the DM to assess the suitability of the proposed savings measures.
- <!--[if !supportLists]-->5. <!--[endif]-->Submit the completed table to Brian Fraser by the end of Wednesday September 25 (cc Wanda and Wes).

s.12; s.13; s.17

Targets:

	19/20 Gross Working Budget	5% Savings Target
Environmental Protection	s.17	
Environmental Sustainability		
BC Parks		
Conservation Officer Service		
Climate Action		
Clean BC Program for Industry		
Executive Support Services		
Environmental Assessment Office		
Park Enhancement Fund		

Note that targets are based on gross division budgets, as the expenses of the SEF special account are within the scope of this exercise.

Please contact me to discuss, if you'd like. Thank you.

Brian

778-698-7008

<2019-09-25 ESSPD Expenditure Exercise.xlsx>

From: [Westley, Rebecca ENV:EX](#)
To: [Fraser, Brian CSNR:EX](#)
Cc: [McGuire, Jennifer ENV:EX](#)
Subject: ESSPD - ENV Expenditure Exercise
Date: September 26, 2019 1:54:09 PM
Attachments: [2019-09-26 ESSPD Expenditure Exercise - CSNR.xlsx](#)

Hi Brian,

Please find attached the ESSPD's plan to meet the **s.13; s.17**

Please let me know if you have any questions and apologies for the delay in getting this to you.

Rebecca Westley, MSc.

Executive Coordinator

Environmental Sustainability & Strategic Policy Division | Ministry of Environment & Climate Change Strategy.

 **(w)** (778) 698-2318 |  **(c)** (778) 677-1350 |  Rebecca.Westley@gov.bc.ca

 **Please consider the environment before printing**

I respectfully acknowledge that I work in the traditional territory of the Lekwungen people.

This includes the Songhees & Esquimalt First Nations whose historical relationship with the land continues to this day.

This e-mail may contain privileged and confidential material and its transmission is not a waiver of that privilege. It is intended for the sole use of the person to whom it is addressed. Any other distribution, copying or disclosure is strictly prohibited

Ministry of Environment and Climate Change Strategy
Division: *Environmental Sustainability & Strategic Policy*
2019/20 Expenditure Savings Plan
Ministry Target ^{s.17}

Ref#	Savings Measure Expense category/STOB + Strategy	Estimated 19/20 Savings (\$M)	Comments risks, risk mitigation, dependencies, timing, other
	Salaries and Benefits	^{s.17}	^{s.13; s.17}
	ADMO		
	Ecosystems		
	KMB		
	SPB		
	SPEB		
	WPSB		
	Travel		
	ADMO		
	Ecosystems		
	KMB		
	SPB		
	SPEB		
	WPSB		
	Contracts and Agreements		
	ADMO		
	Ecosystems		
	KMB		
	SPB		
	SPEB		
	WPSB		
	Business and Office Expenses		
	ADMO		
	Ecosystems		
	KMB		
	SPB		
	SPEB		
	WPSB		
	Discretionary Grants		
	ADMO		
	Ecosystems		
	KMB		
	SPB		
	SPEB		
	WPSB		
	Contingencies Reduction (19/20)		
	Other		
	ADMO		
	Ecosystems		
	KMB		
	SPB		
	SPEB		
	WPSB		

From: [Fraser, Brian CSNR:EX](#)
To: [McGuire, Jennifer ENV:EX](#)
Subject: RE: ENV expense savings exercise 19/20
Date: September 26, 2019 4:54:35 PM

Thanks, Jennifer.

Brian

778-698-7008

From: McGuire, Jennifer ENV:EX
Sent: September 26, 2019 2:18 PM
To: Fraser, Brian CSNR:EX
Cc: Hewitt, Jeremy ENV:EX ; Boyd, Wes CSNR:EX
Subject: Re: ENV expense savings exercise 19/20
You should have received it from Rebecca at 154 this afternoon

Sent from my iPad

On Sep 26, 2019, at 1:59 PM, Fraser, Brian CSNR:EX <Brian.Fraser@gov.bc.ca> wrote:

You're right, Jeremy! Thank you.

Brian

778-698-7008

From: Hewitt, Jeremy ENV:EX
Sent: September 26, 2019 1:58 PM
To: Fraser, Brian CSNR:EX <Brian.Fraser@gov.bc.ca>
Cc: McGuire, Jennifer ENV:EX <Jennifer.McGuire@gov.bc.ca>; Boyd, Wes CSNR:EX <Wes.Boyd@gov.bc.ca>
Subject: Re: ENV expense savings exercise 19/20
Hi Brian - you would have received ours at about 9:30 this morning.
Jeremy

On Sep 26, 2019, at 1:40 PM, Fraser, Brian CSNR:EX <Brian.Fraser@gov.bc.ca> wrote:

Hi Jeremy and Jennifer,
Please let me know when I will receive your division's savings plan. I need to compile them into the ministry summary. Thank you.

Brian

778-698-7008

From: Fraser, Brian CSNR:EX
Sent: September 20, 2019 5:35 PM
To: Boyd, Wes CSNR:EX <Wes.Boyd@gov.bc.ca>; Bailey, Scott EAO:EX <Scott.Bailey@gov.bc.ca>; Hewitt, Jeremy ENV:EX <Jeremy.Hewitt@gov.bc.ca>; Jardine, Kevin EAO:EX <Kevin.Jardine@gov.bc.ca>; McGuire, Jennifer ENV:EX <Jennifer.McGuire@gov.bc.ca>; Nash, Laurel ENV:EX

<Laurel.Nash@gov.bc.ca>; Rossander, Denise R IIT:EX
<Denise.Rossander@gov.bc.ca>; Standen, Jim ENV:EX
<Jim.Standen@gov.bc.ca>

Cc: Zacharias, Mark ENV:EX <Mark.Zacharias@gov.bc.ca>; Boden, Wanda CSNR:EX <Wanda.Boden@gov.bc.ca>; Kennedy, Karla ENV:EX
<Karla.Kennedy@gov.bc.ca>; Tesch, David ENV:EX
<David.Tesch@gov.bc.ca>; McIntosh, Janet CSNR:EX
<Janet.McIntosh@gov.bc.ca>

Subject: ENV expense savings exercise 19/20

Hello members of Executive,

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5. Submit the completed table to Brian Fraser by the end of Wednesday September 25 (cc Wanda and Wes).

s.12; s.13; s.17

Targets:

**19/20 Gross
Working**

5% Savings

	Budget	Target
Environmental Protection	s.17	
Environmental Sustainability		
BC Parks		
Conservation Officer Service		
Climate Action		
Clean BC Program for Industry		
Executive Support Services		
Environmental Assessment Office		
Park Enhancement Fund		

Note that targets are based on gross division budgets, as the expenses of the SEF special account are within the scope of this exercise.

Please contact me to discuss, if you'd like. Thank you.

Brian

778-698-7008

From: [Fraser, Brian CSNR:EX](#)
To: [Boyd, Wes CSNR:EX](#); [Bailey, Scott EAO:EX](#); [Hewitt, Jeremy ENV:EX](#); [Jardine, Kevin EAO:EX](#); [McGuire, Jennifer ENV:EX](#); [Nash, Laurel ENV:EX](#); [Rossander, Denise R IIT:EX](#); [Standen, Jim ENV:EX](#)
Cc: [Zacharias, Mark ENV:EX](#); [Boden, Wanda CSNR:EX](#); [Kennedy, Karla ENV:EX](#); [McIntosh, Janet CSNR:EX](#)
Subject: RE: ENV expense savings exercise 19/20
Date: September 26, 2019 5:55:43 PM
Attachments: [ENV Expenditure Savings Plan 19-20 draft v2.xlsx](#)

Hello members of Executive,

Thanks very much to you and your staff for completing this exercise and submitting your plans. I have attached an Excel file with a Ministry summary plus each of your plans as separate sheets. The group is scheduled to discuss this tomorrow morning.

Brian

778-698-7008

From: Fraser, Brian CSNR:EX

Sent: September 20, 2019 5:35 PM

To: Boyd, Wes CSNR:EX ; Bailey, Scott EAO:EX ; Hewitt, Jeremy ENV:EX ; Jardine, Kevin EAO:EX ; McGuire, Jennifer ENV:EX ; Nash, Laurel ENV:EX ; Rossander, Denise R IIT:EX ; Standen, Jim ENV:EX

Cc: Zacharias, Mark ENV:EX ; Boden, Wanda CSNR:EX ; Kennedy, Karla ENV:EX ; Tesch, David ENV:EX ; McIntosh, Janet CSNR:EX

Subject: ENV expense savings exercise 19/20

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s.12; s.13; s.17

Targets:

	19/20 Gross Working Budget	5% Savings Target
Environmental Protection	s.17	
Environmental Sustainability		
BC Parks		
Conservation Officer Service		
Climate Action		
Clean BC Program for Industry		
Executive Support Services		
Environmental Assessment Office		
Park Enhancement Fund		

Note that targets are based on gross division budgets, as the expenses of the SEF special account are within the scope of this exercise.

Please contact me to discuss, if you'd like. Thank you.

Brian

778-698-7008

Ministry of Environment and Climate Change Strategy
2019/20 Expenditure Savings Plan
Ministry Target s.17

Ref#	Savings Measure Expense category/STOB + Strategy	Estimated 19/20 Savings (\$)	Comments risks, risk mitigation, dependencies, timing, other
1	Salaries and Benefits	s.17	s.13; s.17
2	Travel		
3	Contracts and Agreements		
4	Business and Office Expenses		
5	Discretionary Grants		
6	Contingencies Reduction (19/20)		
7	Legal - EAO		
	Parks (in addition to contributions above):		
8	Materials and supplies		
9	Park Enhancement Fund		
10	Amortization deferral		
11	PRV and EPRV		
12	Other		
	COS (in addition to contributions above):		
13	Training		
14	Relocation		
15	Mt Polley investigative costs		
16	Special projects (i.e. Species at Risk)		
17	Amort		
18	Clean BC Incentive Program for Industry transfers.		
	Sub-total		

From: [Boyd, Wes CSNR:EX](#)
To: [ENV Executive Committee; Forsdick, Doug O ENV:EX](#)
Cc: [Boden, Wanda CSNR:EX; Fraser, Brian CSNR:EX](#)
Subject: FOR ACTION: ENV expense savings exercise 19/20
Date: September 27, 2019 12:14:11 PM
Attachments: [Review of ENV Expenditure Savings Plan.docx](#)

Hi all, thanks again for the call today to provide a verbal overview of the risks each Division will be managing as part of the savings strategy.

To assist in preparing the TB Submission, could you please provide a short sentence or two in response to the questions attached. If can provide by end of day today that would greatly appreciated.

Mark has also asked for a list of potential Grants that may not be provided this fiscal. Could each of you please forward.

Thanks, Wes

Wes Boyd

Assistant Deputy Minister and Executive Financial Officer
Corporate Services for the Natural Resource Ministries
2nd Floor, 2975 Jutland Road | Victoria, BC | V8W 9M1 |
C: 250.508.5791

From: Fraser, Brian CSNR:EX

Sent: Thursday, September 26, 2019 5:56 PM

To: Boyd, Wes CSNR:EX <Wes.Boyd@gov.bc.ca>; Bailey, Scott EAO:EX <Scott.Bailey@gov.bc.ca>; Hewitt, Jeremy ENV:EX <Jeremy.Hewitt@gov.bc.ca>; Jardine, Kevin EAO:EX <Kevin.Jardine@gov.bc.ca>; McGuire, Jennifer ENV:EX <Jennifer.Mcguire@gov.bc.ca>; Nash, Laurel ENV:EX <Laurel.Nash@gov.bc.ca>; Rossander, Denise R IIT:EX <Denise.Rossander@gov.bc.ca>; Standen, Jim ENV:EX <Jim.Standen@gov.bc.ca>

Cc: Zacharias, Mark ENV:EX <Mark.Zacharias@gov.bc.ca>; Boden, Wanda CSNR:EX <Wanda.Boden@gov.bc.ca>; Kennedy, Karla ENV:EX <Karla.Kennedy@gov.bc.ca>; McIntosh, Janet CSNR:EX <Janet.McIntosh@gov.bc.ca>

Subject: RE: ENV expense savings exercise 19/20

Hello members of Executive,

Thanks very much to you and your staff for completing this exercise and submitting your plans. I have attached an Excel file with a Ministry summary plus each of your plans as separate sheets. The group is scheduled to discuss this tomorrow morning.

Brian

778-698-7008

From: Fraser, Brian CSNR:EX

Sent: September 20, 2019 5:35 PM

To: Boyd, Wes CSNR:EX <Wes.Boyd@gov.bc.ca>; Bailey, Scott EAO:EX <Scott.Bailey@gov.bc.ca>; Hewitt, Jeremy ENV:EX <Jeremy.Hewitt@gov.bc.ca>; Jardine, Kevin EAO:EX <Kevin.Jardine@gov.bc.ca>; McGuire, Jennifer ENV:EX <Jennifer.Mcguire@gov.bc.ca>; Nash, Laurel ENV:EX <Laurel.Nash@gov.bc.ca>; Rossander, Denise R IIT:EX <Denise.Rossander@gov.bc.ca>; Standen, Jim ENV:EX <Jim.Standen@gov.bc.ca>

Cc: Zacharias, Mark ENV:EX <Mark.Zacharias@gov.bc.ca>; Boden, Wanda CSNR:EX <Wanda.Boden@gov.bc.ca>; Kennedy, Karla ENV:EX <Karla.Kennedy@gov.bc.ca>; Tesch, David

ENV:EX <David.Tesch@gov.bc.ca>; McIntosh, Janet CSNR:EX <Janet.McIntosh@gov.bc.ca>

Subject: ENV expense savings exercise 19/20

Hello members of Executive,

Here are the instructions, targets, and template for the Expenditure Savings Plan.

Instructions:

1. Use the attached Excel template and "Save as" with your division name added to the file name.
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5. Submit the completed table to Brian Fraser by the end of Wednesday September 25 (cc Wanda and Wes).

s.12; s.13; s.17

Targets:

	19/20 Gross Working Budget	5% Savings Target
Environmental Protection	s.17	
Environmental Sustainability		
BC Parks		
Conservation Officer Service		
Climate Action		
Clean BC Program for Industry		
Executive Support Services		
Environmental Assessment Office		
Park Enhancement Fund		

Note that targets are based on gross division budgets, as the expenses of the SEF special

account are within the scope of this exercise.

Please contact me to discuss, if you'd like. Thank you.

Brian

778-698-7008

Page 108 of 119 to/à Page 109 of 119

Withheld pursuant to/removed as

s.13; s.17

From: [McGuire, Jennifer ENV:EX](#)
To: [Zimmerman, Ted ENV:EX](#); [Danks, Anthony ENV:EX](#); [Tesch, David ENV:EX](#); [Todosichuk, Ardice ENV:EX](#); [Perry, Monica ENV:EX](#); [Kriwoken, Lynn ENV:EX](#)
Cc: [Westley, Rebecca ENV:EX](#)
Subject: Fwd: ENV expense savings exercise 19/20
Date: September 22, 2019 4:20:04 PM
Attachments: [ENV Expenditure Exercise Template .xlsx](#)
[ATT00001.htm](#)

Hi,

Here is the information that needs to be compiled before Wednesday - further to the discussion at expanded exec.

This information is for your consideration and not to be shared with staff/managers. Please provide your best information around proposed savings measures. ESSPD is looking to come up with s.13; s.17

I will ask Rebecca to schedule a call for Tuesday morning as a check in with EDs to discuss this assignment.

Let's sharpen the pencils. Please submit your branch info to Rebecca by 430 on Tuesday.

Thanks

Jennifer

Sent from my iPad

Begin forwarded message:

From: "Fraser, Brian CSNR:EX" <Brian.Fraser@gov.bc.ca>
Date: September 20, 2019 at 7:35:22 PM CDT
To: "Boyd, Wes CSNR:EX" <Wes.Boyd@gov.bc.ca>, "Bailey, Scott EAO:EX" <Scott.Bailey@gov.bc.ca>, "Hewitt, Jeremy ENV:EX" <Jeremy.Hewitt@gov.bc.ca>, "Jardine, Kevin EAO:EX" <Kevin.Jardine@gov.bc.ca>, "McGuire, Jennifer ENV:EX" <Jennifer.Mcguire@gov.bc.ca>, "Nash, Laurel ENV:EX" <Laurel.Nash@gov.bc.ca>, "Rossander, Denise R IIT:EX" <Denise.Rossander@gov.bc.ca>, "Standen, Jim ENV:EX" <Jim.Standen@gov.bc.ca>
Cc: "Zacharias, Mark ENV:EX" <Mark.Zacharias@gov.bc.ca>, "Boden, Wanda CSNR:EX" <Wanda.Boden@gov.bc.ca>, "Kennedy, Karla ENV:EX" <Karla.Kennedy@gov.bc.ca>, "Tesch, David ENV:EX" <David.Tesch@gov.bc.ca>, "McIntosh, Janet CSNR:EX" <Janet.McIntosh@gov.bc.ca>
Subject: ENV expense savings exercise 19/20

Hello members of Executive,

Here are the instructions, targets, and template for the Expenditure Savings Plan.

Instructions:

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s.12; s.13; s.17

Targets:

	19/20 Gross Working Budget	5% Savings Target
Environmental Protection	s.17	
Environmental Sustainability		
BC Parks		
Conservation Officer Service		
Climate Action		
Clean BC Program for Industry		
Executive Support Services		
Environmental Assessment Office		
Park Enhancement Fund		

Note that targets are based on gross division budgets, as the expenses of the SEF special account are within the scope of this exercise.

Please contact me to discuss, if you’d like. Thank you.

Brian

778-698-7008

Ministry of Environment and Climate Change Strategy

Division: *(name)*

2019/20 Expenditure Savings Plan

Ministry Target s.17

Ref#	Savings Measure Expense category/STOB + Strategy	Estimated 19/20 Savings (\$M)	Comments risks, risk mitigation, dependencies, timing, other
	Salaries and Benefits		
	Travel		
	Contracts and Agreements		
	Business and Office Expenses		
	Discretionary Grants		
	Contingencies Reduction (19/20)		
	Other		
	Total	-	

From: [Todosichuk, Ardice ENV:EX](#)
To: [McGuire, Jennifer ENV:EX](#)
Cc: [Westley, Rebecca ENV:EX](#)
Subject: SPB Expenditure Savings Plan
Date: September 24, 2019 3:12:17 PM
Attachments: [ENV_SPB Expenditure Sep 24 2019.xlsx](#)

See attached

Forecast savings is \$.17 of total budget.

Ardice Todosichuk, MSc., PMP

A/Executive Director

Strategic Policy Branch

Environmental Sustainability & Strategic Policy Division | Ministry of Environment & Climate Change
Strategy

525 Superior Street Victoria BC V8V 0A5

Phone 236 478-0490 cell 250 889-8976

Ardice.Todosichuk@gov.bc.ca

 **Please consider the environment before printing**

I respectfully acknowledge that I live & work in the traditional territory of the Lekwungen people.

This includes the Songhees & Esquimalt First Nations whose historical relationship with the land continues to this day.

This e-mail may contain privileged and confidential material and its transmission is not a waiver of that privilege. It is intended for the sole use of the person to whom it is addressed. Any other distribution, copying or disclosure is strictly prohibited

Ministry of Environment and Climate Change Strategy
Division: *Environmental Sustainability & Strategic Policy*
Branch: Strategic Policy
2019/20 Expenditure Savings Plan
Ministry Target s.17

Ref#	Savings Measure Expense category/STOB + Strategy	Estimated 19/20 Savings (\$M)	Comments risks, risk mitigation, dependencies, timing, other
	Salaries and Benefits	s.17	s.13; s.17
	STOB 50 &52 Paulis (Mat Leave Sept 2020) - Not filling from Sept to March		
	STOB 50, 51, 52 Law Co-Op (Jan - March)		
	Travel		
	EC 57 (Retaining 12,000 to end of fiscal)		
	Contracts and Agreements		
	EC 60 - Professional Services		
	Business and Office Expenses		
	EC 65		
	Discretionary Grants		
	Contingencies Reduction (19/20)		
	Other		
	Total		

From: [Danks, Anthony ENV:EX](#)
To: [McGuire, Jennifer ENV:EX](#)
Cc: [Westley, Rebecca ENV:EX](#)
Subject: EB - ENV expense savings exercise 19/20
Date: September 24, 2019 4:12:47 PM
Attachments: [ENV Expenditure Exercise Template .xlsx](#)
[ATT00001.htm](#)

My stuff.

A

Ministry of Environment and Climate Change Strategy

Division: *(name)*

2019/20 Expenditure Savings Plan

Ministry Target s.17

Ref#	Savings Measure Expense category/STOB + Strategy	Estimated 19/20 Savings (\$M)	Comments risks, risk mitigation, dependencies, timing, other
	Salaries and Benefits	s.17	s.13; s.17
	Current surplus forecast		
	Don't backfill Manager, Strategic Initiatives		
	Don't hire N24 SAR/FN policy advisor		
	Don't hire approved N27		
	Travel		
	Contracts and Agreements		
	Business and Office Expenses		
	Budgeted for SAR communications		
	Discretionary Grants		
	Contingencies Reduction (19/20)		
	Other		
	Mussel defence program		
	Total		

From: McGuire, Jennifer ENV:EX
To: Westley, Rebecca ENV:EX
Subject: Re: USE THIS VERSION: ENV expense savings exercise 19/20
Date: September 26, 2019 1:44:48 PM

Pls send to Brian.
Thanks

Sent from my iPad

On Sep 26, 2019, at 11:11 AM, Westley, Rebecca ENV:EX <Rebecca.Westley@gov.bc.ca> wrote:

Attaching the latest version which EDs are comfortable with and the current division pressures are factored in. We covered off the ^{s.17}
Please let me know if this is good and I can send Brian the roll-up tab.

From: McGuire, Jennifer ENV:EX
Sent: September 22, 2019 4:20 PM
To: Zimmerman, Ted ENV:EX <Ted.Zimmerman@gov.bc.ca>; Danks, Anthony ENV:EX <Anthony.Danks@gov.bc.ca>; Tesch, David ENV:EX <David.Tesch@gov.bc.ca>; Todosichuk, Ardice ENV:EX <Ardice.Todosichuk@gov.bc.ca>; Perry, Monica ENV:EX <Monica.Perry@gov.bc.ca>; Kriwoken, Lynn ENV:EX <Lynn.Kriwoken@gov.bc.ca>
Cc: Westley, Rebecca ENV:EX <Rebecca.Westley@gov.bc.ca>
Subject: Fwd: ENV expense savings exercise 19/20

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<Kevin.Jardine@gov.bc.ca>, "McGuire, Jennifer ENV:EX"
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<Denise.Rossander@gov.bc.ca>, "Standen, Jim ENV:EX"
<Jim.Standen@gov.bc.ca>
Cc: "Zacharias, Mark ENV:EX" <Mark.Zacharias@gov.bc.ca>, "Boden,
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<Karla.Kennedy@gov.bc.ca>, "Tesch, David ENV:EX"
<David.Tesch@gov.bc.ca>, "McIntosh, Janet CSNR:EX"
<Janet.McIntosh@gov.bc.ca>

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s.12; s.13; s.17

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Park Enhancement Fund		

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Brian

778-698-7008

<2019-09-25 ESSPD Expenditure Exercise.xlsx>