	Α	В	С	D	E	F
1						
2		Ministry:				
4		Month, Year:				
5						
6	CLIFF Number  Enter the Cliff number (if applicable)	Name of Deputy Minister  Enter the name of the Minister the note was sent to	Subject or Title of Briefing Note  The description must be summarized in such a way that it does not reveal information that may or must be excepted from disclosure under Part 2 of FOIPPA. Where the entire description would be excepted, a descriptive category may be substituted (e.g., confidential legal services, confidential consulting services)	Date Started  Enter the date the note was sent to Deputy Minister (MMM DD,YYYY)	Office, division or branch  Enter the name of the office, division, or branch that created the note	Date Completed  Enter the date the note was reviewed/closed (MMM DD, YYYY)
7	401100	lardina		July 7, 2022	CAS	Luly 14, 2022
8	401190	Jardine	DM DN: CIIP Paper Benchmark	July 7, 2023	CAS	July 14, 2023
9	402224	Jardine, Baskerville	JNT DM MTG   OBPS & Greenhouses	July 10, 2023	CAS	July 17, 2023
13	402441	Jardine	DM Briefing: Planning for COP 28 2023	July 21, 2023	CAS	July 28, 2023

	А	В	С	D	Е	F
1						
2		Ministry:	<b>Environment and Climate Change Strateg</b>	;y		
-						
4	Month, Year: Jun-23					
5						
6	CLIFF Number  Enter the Cliff number (if applicable)	Name of Deputy Minister  Enter the name of the Minister the note was sent to	Subject or Title of Briefing Note  The description must be summarized in such a way that it does not reveal information that may or must be excepted from disclosure under Part 2 of FOIPPA. Where the entire description would be excepted, a descriptive category may be	Date Started  Enter the date the note was sent to Deputy Minister (MMM DD,YYYY)	Office, division or branch  Enter the name of the office, division, or branch that created the note	Date Completed  Enter the date the note was reviewed/closed (MMM DD, YYYY)
7	402238	Jardine	substituted (e.g., confidential legal services, confidential consulting services)  DM MTG   Vision & Mission	July 12, 2023	SSD	July 19, 2023
10	401624	Jardine	DM briefing w/ SSD: CCME Council of Ministers (COM)	July 20, 2023	SSD	July 27, 2023
11	402276	Jardine, Brownsey,	Meeting  JNT DM MTG: B.C. International Joint Commission Meeting	, ,	CCD	, ,
12	402376	Baskerville	(IJC)	July 20, 2023	SSD	July 27, 2023