

**From:** [Szmigiel, Isabella SDPR:EX](#)  
**To:** s.22  
**Subject:** RE: Contact Inquiry  
**Date:** Monday, September 19, 2016 1:09:00 PM

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Dear Davinder,

Thank you for your interest in connecting your organization with the WorkBC Employment Services Centres. Your email has been forwarded to the Ministry of Social Development and Social Innovation who are responsible for the Employment Program of BC (EPBC), administered through the WorkBC Centres.

We recommend you get in touch with your local WorkBC Centre directly to discuss this great opportunity and present clients' interest in participating in a that type of event. Each WorkBC Centre is an independent company who holds a contract with the Ministry of Social Development and Social Innovation to deliver Employment Program of BC services and supports. By contacting them directly, you will be able to connect with the most appropriate person to discuss the plan for the presentation in more details.

To find a WorkBC Centre in your area, please view our [interactive map](#) by entering your location in the search area. For further information on services provided by WorkBC, please visit [www.WorkBC.ca](http://www.WorkBC.ca)

Sincerely,

Employment and Labour Market Services

Ministry of Social Development and Social Innovation

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-----Original Message-----

**From:** Davinder Bains s.22

**Sent:** Wednesday, September 7, 2016 11:29 AM

**Subject:** Contact Inquiry

**Inquiry Type:** WorkBC General Inquiry

**Message:** Hello,

I work for a non-profit organization called Lookout Emergency Aid Society. I work locally in Surrey out of our drop in centre (Positive Haven) running a women's support group called OWL (Other Women's Lives). The clients who attend this group are women actively seeking employment, homeless, and/or of a low income backgrounds. It would be great to have someone come from WorkBC to do a small presentation for the women's group to encourage and inform the clients about the career opportunities that may be available for them.. I would love to set up a meeting with someone to discuss group dates and times. Please feel free to contact via email, which is provided above, or phone number @ 604-441-8219. I hope to hear from your team soon.

Sincerely,

Davinder Bains

# MINISTRY OF SOCIAL DEVELOPMENT AND POVERTY REDUCTION

## MEETING NOTE

**DATE:** November 6, 2017

**PREPARED FOR:** Honourable Shane Simpson, Minister of Social Development and Poverty Reduction

**MEETING DETAILS:** Lookout Housing and Health Society - Shayne Williams, Executive Director of Lookout Housing and Health Society

Meeting with Shayne Williams to discuss Employment Navigator Program, Skeena, Terrace and welfare reform

### **BACKGROUND:**

Lookout Housing and Health Society ('Lookout') was founded in 1971 to meet the needs of a growing number of homeless adults in Vancouver's Downtown Eastside. Lookout extended its services to include shelters, supported housing, and outreach services. After merging with Keys: Housing and Health Solutions in December 2014, Lookout services now include transitional and permanent supported housing, emergency shelters together with outreach, health and community services to vulnerable adult men and women. Lookout operates 33 facilities serving thousands of individuals through over 75 support programs across the North Shore, Vancouver, New Westminster, Burnaby, Surrey, Langley, Cloverdale, Mission and Abbotsford. In September 2017, Lookout formally merged with Mood Disorders Association of BC (MDABC) and offer additional clinical care services for guests and tenants challenged with mental health or addictions. Lookout will also open its first mixed income social housing program later this year, offering 70 units of housing for people living on low to moderate incomes.

Programming such as Lookout's Employment Navigator Program assists individuals in becoming employment ready and gaining employment. Currently this research project with the BC Centre for Employment Excellence is currently slated to end in March 2018.

Lookout Housing and Health Society does not currently hold any Employment Program of BC (EPBC) contracts as a Contractor or Sub-Contractor to an EPBC Contractor.

### **ISSUES:**

Lookout is an active member of the BC Poverty Reduction Coalition and a strong advocate for a new provincial plan to address poverty reduction. They feel that as a leader in supporting people on Income Assistance, Disability and those living in poverty, Lookout can provide valuable insight on both the challenges and the potential solutions to help craft this plan.

# **MINISTRY OF SOCIAL DEVELOPMENT AND POVERTY REDUCTION**

## **MEETING NOTE**

They also note a desire to embed Income Assistance workers and supports into shelters and large housing sites. . Further, they advise creating ministry incentives to go to school, get back to work, or take part in peer programming could help address the rising number of people requiring assistance on an ongoing basis.

Lookout may be looking for information on the EPBC procurement process.

### **RECOMMENDED RESPONSE:**

#### **Poverty Reduction Strategy**

- The BC government is focused on addressing poverty and making life more affordable for British Columbians.
- In October the income and disability assistance rates increased by \$100 per month, which is a first step.
- Beginning October 1, people on income assistance are now able to earn an additional \$200 a month without any impact on their payment. For those on disability assistance, the annual earnings exemption increased by \$2,400 a year.
- Starting January 1, 2018, we will provide people on disability assistance the transportation supports they need, including an annual bus pass for those who want one.
- This is a good start and we have more work ahead.
- We will work with British Columbians, including people living in poverty or with lived experience of poverty, to develop a poverty reduction strategy.
- Consultations on the poverty reduction strategy will begin this fall, and I look forward to hearing from British Columbians throughout the province, as well as from community stakeholders, about how we can work together to reduce poverty.

#### **EPBC Procurement**

- The government is committed to open and transparent procurement practices. There are strict government procurement rules to follow and any details pertaining to procurement will be shared publicly via BC Bid.
- The ministry cannot provide any details surrounding the procurement of Employment Program of BC contracts outside of the BC Bid process.
- Requiring organizations to compete for new contracts is a standard government procurement practice.
- It allows the Province to refine service delivery models, select the most qualified contractors and make sure the public gets good value for money.

## MINISTRY OF SOCIAL DEVELOPMENT AND POVERTY REDUCTION MEETING NOTE

- It also supports fair business practices by giving companies equal opportunities to compete for government contracts.

### **Attachment**

Appendix: Incoming Lookout - Shayne Williams' letter to Minister – July 24, 2017

#### **Prepared by:**

Sherilyn Sutton  
Stakeholder & Client Engagement  
Analyst, ELMSD  
778 698-7564

#### **Reviewing path:**

Terri Archer, Issues Manager; Val Beaman, Director of  
HQ Operations; Hovan Baghdassarian, Executive  
Director of Operations; Chris Brown, Assistant Deputy  
Minister, ELMSD; Debi Upton, Assistant Deputy  
Minister, SDD; Sheila Taylor, Deputy Minister, SDPR



**From:** [Quigley, Shanna SDPR:EX](#)  
**To:** [Archer, Terri SDPR:EX](#)  
**Cc:** [MacMillan, Karen SDPR:EX](#); [Leach, Wendy SDPR:EX](#)  
**Subject:** RE: Meeting Note Request - Lookout Housing and Health Society  
**Date:** Friday, November 3, 2017 4:19:00 PM  
**Attachments:** [Lookout.pdf](#)

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My apologies, there is another incoming attached.

Shanna

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**From:** Quigley, Shanna SDSI:EX  
**Sent:** Friday, November 3, 2017 4:17 PM  
**To:** Archer, Terri SDSI:EX  
**Cc:** MacMillan, Karen SDSI:EX; Quigley, Shanna SDSI:EX; Leach, Wendy SDSI:EX  
**Subject:** Meeting Note Request - Lookout Housing and Health Society

Hi Terri,

The Minister will be meeting with Shayne Williams, Executive Director of Lookout Housing and Health Society to discuss

Employment navigator program, Skeena terrace and welfare reform and will require a meeting note.

CLIFF # 193745

e-App # 5506

**Due to DMO: Nov. 9, 2017**

Thank you,

*Shanna Quigley*

A/Senior Executive Assistant

to Deputy Minister Sheila Taylor

Ministry of Social Development and

Poverty Reduction

778-698-7600



July 24, 2017

Shane Simpson – Minister of Social Development and Poverty Reduction  
2365 East Hastings  
Vancouver, B.C.  
V5L 1V6

Dear Shane,

Congratulations on your appointment to government and the opportunity to shape future social policy. As an organization providing support to individuals living in poverty, Lookout Housing and Health Society could have a tremendous impact on your portfolio. Through our expertise we offer you our ability to inform on needed changes in the province and have a few ideas to help you with innovative approaches to support and empower the 2,500 people we serve daily.

Lookout is an active member of the BC Poverty Reduction Coalition and a strong advocate for a new provincial plan to address poverty reduction. As a leader in supporting people on Income Assistance, Disability and those living in poverty Lookout can provide valuable insight on both the challenges and the potential solutions to help craft this plan.

Programming such as Lookout's Employment Navigator Program has had excellent positive results in assisting individuals in becoming employment ready and gaining employment. Currently this research project with the BC Centre for Employment Excellence is currently slated to end in March 2018. We have had several people that were formerly on Income Assistance and Disability start volunteering and gain employment.

Social enterprises such as Lookout's Home Moving and XL Flooring also help provide skill building opportunities and pre-employment skills. Together these of initiatives will create increased employment outcomes.

There is a greater need to embed Income Assistance Workers and supports into shelters and large housing sites. This breaks down transit barriers, improves relationships and increases access, all with the assistance and rapport of pre-existing support staff. Embedding services that are more inclusive to the needs of people will ultimately reduce costs for tax payers.

Creating MSDSI incentives to go to school, get back to work, or take part in peer programming could help address the rising number of people requiring assistance on an ongoing basis. The guests at Lookout need more opportunities to engage and empower themselves to consider taking that first step back to community integration.



Lookout Society, 544 Columbia Street, New Westminster, BC V3L 1B1  
T: 604.255-0340 F: 604.255-0790 E: [info@lookoutsociety.ca](mailto:info@lookoutsociety.ca) [www.lookoutsociety.ca](http://www.lookoutsociety.ca)

I invite you to come tour some of the Lookout facilities, especially our newest addition of the Mood Disorder Association of BC (merger to be completed in September 2017), to see how together we can have greater impact on vulnerable people through innovative service delivery. Take advantage of Lookout's knowledge and expertise by allowing us to help inform needed changes related to your portfolio.

Sincerely,



Shayne Williams  
Executive Director

MY ITEMS
MY ASSIGNEE'S ITEMS
WATCHED ITEMS
CREATE
SUPPORT
SETTINGS
SUPER USER

## ITEM HISTORY

Enter one of the Item Numbers for the history you want to view and then hit Enter on your keyboard.

ID Number  
5506

Cliff Number

Other Number

### Selected Item

Date Completed	ID	Cliff Number	Other Number	Subject
	5506	193745		Lookout Housing and Health Society

### Approvals

Date Approved	User	Title
11/7/2017 4:37 PM	Upton, Debi L SDSI:EX	Item Approved.
11/7/2017 4:12 PM	Di Castri, Adriana SDSI:EX	Item Approved.
11/7/2017 1:37 PM	Brown, Chris SDSI:EX	Item Approved.
11/7/2017 1:15 PM	Bridge, Geoff SDSI:EX	Item Approved.
11/7/2017 10:45 AM	Beaman, Val SDSI:EX	Item Approved.
11/6/2017 10:49 PM	Archer, Terri SDSI:EX	Item Approved.

### Comments

Comment Date	User	Title
11/8/2017 8:28 AM	Leach, Wendy SDSI:EX	Approved by A/DM Debi Upton and sent to MO. Back to branch to close and file. SQ
11/7/2017 4:55 PM	Quigley, Shanna SDSI:EX	Approved by A/DM and sent to MO. Back to division to close and file. SQ
11/7/2017 4:37 PM	Upton, Debi L SDSI:EX	Approved with edits.
11/7/2017 4:12 PM	Di Castri, Adriana SDSI:EX	To Debi as A/DM for review and approval.
11/7/2017 1:37 PM	Brown, Chris SDSI:EX	Approved CB for approval by ADM SDD and A/DM
11/7/2017 1:27 PM	Brown, Chris SDSI:EX	as discussed CB
11/7/2017 1:15 PM	Bridge, Geoff SDSI:EX	Approved obo Hovan
11/7/2017 10:45 AM	Beaman, Val SDSI:EX	Approved - rush.
11/6/2017 10:49 PM	Archer, Terri SDSI:EX	RUSH: ADM Chris requires by mid-Tues Nov 8 for review.
		May include SDD review for ref to 'need to embed EAWs and supports into shelters and large housing sites' and create Ministry incentives for school, work, or peer programming.
11/3/2017 4:20 PM	Quigley, Shanna SDSI:EX	Due to DMO Nov. 9, 2017

### Path

Path Date	User	Title
11/8/2017 8:28 AM	Leach, Wendy SDSI:EX	Item sent to Green, Jessie.
11/7/2017 4:55 PM	Quigley, Shanna SDSI:EX	Item sent to Leach, Wendy.
11/7/2017 4:37 PM	Upton, Debi L SDSI:EX	Item sent to Quigley, Shanna.
11/7/2017 4:12 PM	Di Castri, Adriana SDSI:EX	Item sent to Upton, Debi.
11/7/2017 1:37 PM	Brown, Chris SDSI:EX	Item sent to Di Castri, Adriana.
11/7/2017 1:29 PM	Archer, Terri SDSI:EX	Item sent to Brown, Chris.
11/7/2017 1:27 PM	Brown, Chris SDSI:EX	Item sent to Archer, Terri.
11/7/2017 1:15 PM	Bridge, Geoff SDSI:EX	Item sent to Brown, Chris.
11/7/2017 10:45 AM	Beaman, Val SDSI:EX	Item sent to Bridge, Geoff.
11/6/2017 10:49 PM	Archer, Terri SDSI:EX	Item sent to Beaman, Val.
11/6/2017 2:09 PM	Green, Jessie M SDSI:EX	Watcher [Young, Suzanne] added.
11/3/2017 4:20 PM	Quigley, Shanna SDSI:EX	Item sent to Archer, Terri.
11/3/2017 4:09 PM	Quigley, Shanna SDSI:EX	Item Created.

### DocumentPath

Upload Date	User	Title
11/3/2017 4:18 PM	Quigley, Shanna SDSI:EX	Document [Lookout] Uploaded.
11/3/2017 4:17 PM	Quigley, Shanna SDSI:EX	



11/3/2017 4:17 PM

Quigley, Shanna SDSI:EX

Document [Incoming - Meeting Note Request - Lookout Housing and Health Society] Uploaded.

Document [MN - Template] Uploaded.

For support, email [SDSI.ExecutiveCorrespondenceServices@gov.bc.ca](mailto:SDSI.ExecutiveCorrespondenceServices@gov.bc.ca).

**From:** [McKnight, Valerie SDPR:EX](#)  
**To:** [Minister, SDPR SDPR:EX](#)  
**Subject:** RE: Letter from Lookout Housing Society  
**Date:** Wednesday, August 2, 2017 3:43:21 PM

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Hi Adriana,  
I'll be in touch about a meeting and that should be fine.  
Thanks!!  
Val

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**From:** Minister, SDPR SDPR:EX  
**Sent:** Wednesday, August 02, 2017 3:30 PM  
**To:** Squance, Leah PREM:EX; Minister, SDPR SDPR:EX  
**Cc:** McKnight, Valerie SDSI:EX  
**Subject:** RE: Letter from Lookout Housing Society  
Hi Leah,

What is your preference? Would you like us to send an acknowledgement letter or do you think the meeting will be sufficient?  
Please let me know and I will proceed accordingly!  
Thanks!

---

**From:** Squance, Leah PREM:EX  
**Sent:** Wednesday, August 2, 2017 3:14 PM  
**To:** Minister, SDPR SDPR:EX  
**Cc:** McKnight, Valerie SDSI:EX  
**Subject:** RE: Letter from Lookout Housing Society

Please go ahead. Val will be setting up a meeting with them, so if it makes more sense not to reply and just do that instead, that's fine too.

---

**From:** Minister, SDPR SDPR:EX  
**Sent:** Wednesday, August 2, 2017 1:43 PM  
**To:** Squance, Leah PREM:EX  
**Cc:** McKnight, Valerie SDSI:EX  
**Subject:** FW: Letter from Lookout Housing Society  
Hi Leah,

I suggest a Minister response. Please let me know if you have any concerns.  
Val – just a heads up that there is an invitation included in the attached letter.  
Thanks!

---

**From:** Vavrik, Anne [<mailto:Anne.Vavrik@leg.bc.ca>]  
**Sent:** Wednesday, August 2, 2017 1:33 PM  
**To:** Minister, SDPR SDPR:EX  
**Subject:** Letter from Lookout Housing Society

Hello,  
The attached letter from Lookout Housing Society arrived by post and discusses ministerial matters.  
Best,  
Anne

**Anne Vavrik** | Constituency Assistant | The Hon. Shane Simpson, MLA Vancouver-Hastings  
**Minister for Social Development and Poverty Reduction**  
(t) 604-775-2277 | (f) 604-775-2352 | 2365 E. Hastings St. Vancouver BC, V5L 1V6  
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This office does not warrant or guarantee the services or information described. If you have questions or concerns regarding this information, please contact the originator directly.

**From:** [Vavrik, Anne LASS:EX](#)  
**To:** [Minister, SDPR SDPR:EX](#)  
**Subject:** Letter from Lookout Housing Society  
**Date:** Wednesday, August 2, 2017 1:32:45 PM  
**Attachments:** [Lookout.pdf](#)

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Hello,

The attached letter from Lookout Housing Society arrived by post and discusses ministerial matters.

Best,

Anne

**Anne Vavrik** | Constituency Assistant | The Hon. Shane Simpson, MLA Vancouver-Hastings

**Minister for Social Development and Poverty Reduction**

(t) 604-775-2277 | (f) 604-775-2352 | 2365 E. Hastings St. Vancouver BC, V5L 1V6

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From: [Minister, SDPR SDPR:EX](#)  
To: [SDPR Executive Correspondence Services SDPR:EX](#)  
Subject: 192784 FW: Congratulations from Lookout Housing and Health Society  
Date: Friday, July 28, 2017 3:18:55 PM  
Attachments: [Re Congratulations from Lookout Housing and Health Society .msg](#)  
[Congratulations from Lookout Housing and Health Society .msg](#)

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**LR: Minister draft; to writer to draft response thanking author for congratulatory message, acknowledging the work of Lookout Housing and Health Society, and sharing our plans for poverty reduction going forward.**

**From:** [Squance, Leah SDPR:EX](#)  
**To:** [Minister, SDPR SDPR:EX](#)  
**Subject:** Re: Congratulations from Lookout Housing and Health Society  
**Date:** Friday, July 28, 2017 3:14:40 PM  
**Attachments:** [image001.png](#)

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Great, thanks. Please go ahead.

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**From:** Minister, SDPR SDPR:EX  
**Sent:** Friday, July 28, 2017 1:42 PM  
**To:** Squance, Leah PREM:EX  
**Subject:** FW: Congratulations from Lookout Housing and Health Society

Hi Leah,

Suggest Minister response, thanking author for congratulatory message, acknowledging the work Lookout Housing and Healthy Society does, and sharing our plans for poverty reduction going forward.

Thanks,

Leya

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**From:** Megan Kriger [mailto:qidirector@lookoutsociety.ca]  
**Sent:** Friday, July 28, 2017 11:50 AM  
**To:** Minister, SDPR SDPR:EX  
**Cc:** Shayne Williams  
**Subject:** Congratulations from Lookout Housing and Health Society

To the Honourable Shane Simpson,

Please find the attached message on behalf of Shayne Williams, Executive Director of Lookout Housing and Health Society.

**Megan Kriger**

**Director of Administration & Human Resources**



*Lookout Emergency Aid Society's valuable work is located on unceded indigenous land belong to various Coast Salish nations. This e-mail is confidential and may well also be legally privileged. If you have received it in error, you are on notice of its status. Please notify us immediately by reply e-mail and then delete this message from your system. Please do not copy it or use it for any purposes, or disclose its contents to any other person: to do so could be a breach of confidence. Any views expressed in this message are those of the individual sender, except where the sender specifically states them to be the views of Lookout. Thank you for your co-operation.*

From: Megan Kriger  
To: [Minister, SDPR SDPR:EX](#)  
Cc: [Shayne Williams](#)  
Subject: Congratulations from Lookout Housing and Health Society  
Date: Friday, July 28, 2017 11:49:51 AM  
Attachments: [image001.png](#)  
[Congrats MLA Shane Simpson 2017 signed.pdf](#)

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To the Honourable Shane Simpson,  
Please find the attached message on behalf of Shayne Williams, Executive Director of Lookout Housing and Health Society.

**Megan Kriger**

**Director of Administration & Human Resources**



*Lookout Emergency Aid Society's valuable work is located on unceded indigenous land belong to various Coast Salish nations. This e-mail is confidential and may well also be legally privileged. If you have received it in error, you are on notice of its status. Please notify us immediately by reply e-mail and then delete this message from your system. Please do not copy it or use it for any purposes, or disclose its contents to any other person: to do so could be a breach of confidence. Any views expressed in this message are those of the individual sender, except where the sender specifically states them to be the views of Lookout. Thank you for your co-operation.*