

Lund, Rose SDPR:EX

From: Baker, Tammy B SDPR:EX
Sent: January 2, 2019 4:03 PM
To: MacMillan, Karen SDPR:EX
Subject: s.22
Attachments:

Hi Karen,

I think this is for you. Also Brenda asked me to send over these other two as well.

Thanks

Tammy Baker

Administrative Assistant to the
Honorable Shane Simpson
Minister of Social Development and Poverty Reduction
Phone (250)356-7750 Fax (250)356-7792

Lund, Rose SDPR:EX

From: Baker, Tammy B SDPR:EX
Sent: January 3, 2019 11:01 AM
To: SDPR Executive Correspondence Services SDPR:EX
Subject: RE: Incoming from S.22

Hi Laura,

The address is S.22

Tammy Baker

Administrative Assistant to the
Honorable Shane Simpson
Minister of Social Development and Poverty Reduction
Phone (250)356-7750 Fax (250)356-7792

From: SDPR Executive Correspondence Services SDPR:EX
Sent: January 3, 2019 10:57 AM
To: Baker, Tammy B SDPR:EX <Tammy.B.Baker@gov.bc.ca>
Subject: Incoming from S.22

Hi Tammy,

Did you happen to receive an envelope with a return address for the attached incoming? I checked in CLIFF, but we haven't received any correspondence from this person before.

Thank you,
Laura Maw
Correspondence Writer
Executive Correspondence Services
Ministry of Social Development and Poverty Reduction
Phone: 778 698-7590

From: MacMillan, Karen SDPR:EX
Sent: Wednesday, January 2, 2019 4:09 PM
To: Torres Bonet, Adriana SDPR:EX
Subject: FW: S.22

Over to you for logging and action

From: Baker, Tammy B SDPR:EX
Sent: Wednesday, January 2, 2019 4:03 PM
To: MacMillan, Karen SDPR:EX
Subject: S.22

Hi Karen,

I think this is for you. Also Brenda asked me to send over these other two as well.

Thanks

Tammy Baker

Administrative Assistant to the

Honorable Shane Simpson

Minister of Social Development and Poverty Reduction

Phone (250)356-7750 Fax (250)356-7792

Lund, Rose SDPR:EX

From: Baker, Tammy B SDPR:EX
Sent: January 3, 2019 11:29 AM
To: McKnight, Valerie SDPR:EX
Subject: Minister Meeting

Hey Val,

Did you get the message from Cindy in AEST about a meeting on Jan 29 a possible conference call?

Tammy Baker

Administrative Assistant to the
Honorable Shane Simpson
Minister of Social Development and Poverty Reduction
Phone (250)356-7750 Fax (250)356-7792

Lund, Rose SDPR:EX

From: Baker, Tammy B SDPR:EX
Sent: January 3, 2019 3:11 PM
To: Tombs, Brenda SDPR:EX
Subject: Tseshaht First Nation
Attachments: Tseshaht First Nation.pdf

Hi Brenda,

I sent this to Leah (without the attachment? I seem to do that a lot don't know how it happens?) Anyway she asked me to send it on to you for you to determine what is to happen to it. I am looking at the attachment so let me know if it doesn't make it!

Tammy Baker

Administrative Assistant to the
Honorable Shane Simpson
Minister of Social Development and Poverty Reduction
Phone (250)356-7750 Fax (250)356-7792

Lund, Rose SDPR:EX

From: Baker, Tammy B SDPR:EX
Sent: January 4, 2019 9:01 AM
To: MacMillan, Karen SDPR:EX
Subject: Disability Payments
Attachments: Disability Payment.pdf

Hi Karen,

I think this letter would be for you.

Tammy Baker

Administrative Assistant to the
Honorable Shane Simpson
Minister of Social Development and Poverty Reduction
Phone (250)356-7750 Fax (250)356-7792

Lund, Rose SDPR:EX

From: Baker, Tammy B SDPR:EX
Sent: January 4, 2019 9:34 AM
To: MacMillan, Karen SDPR:EX
Subject: RE: Disability Payments

Hi Karen,

The letter was in the attachment. Did you get the attachment? I don't know what is happening with my attachments because I attach them, see that the attachment is there, send it and quite often I will get told there was no attachment. Okay I will send it to the Correspondence Unit.

Tammy

From: MacMillan, Karen SDPR:EX
Sent: January 4, 2019 9:30 AM
To: Baker, Tammy B SDPR:EX <Tammy.B.Baker@gov.bc.ca>
Cc: Torres Bonet, Adriana SDPR:EX <Adriana.TorresBonet@gov.bc.ca>
Subject: RE: Disability Payments

Tammy was there a letter attached to this? It says in it that they Finance is forwarding his letter to us. Any correspondence can go to the Correspondence Unit it doesn't need to come through me.

Karen

From: Baker, Tammy B SDPR:EX
Sent: Friday, January 4, 2019 9:01 AM
To: MacMillan, Karen SDPR:EX <Karen.MacMillan@gov.bc.ca>
Subject: Disability Payments

Hi Karen,

I think this letter would be for you.

Tammy Baker
Administrative Assistant to the
Honorable Shane Simpson
Minister of Social Development and Poverty Reduction
Phone (250)356-7750 Fax (250)356-7792

Lund, Rose SDPR:EX

From: Baker, Tammy B SDPR:EX
Sent: January 4, 2019 9:37 AM
To: MacMillan, Karen SDPR:EX
Subject: RE: Disability Payments

Karen,

I have just re read the letter I see what you are saying. No, this was the only letter that I got in the envelope.

Tammy

From: MacMillan, Karen SDPR:EX
Sent: January 4, 2019 9:30 AM
To: Baker, Tammy B SDPR:EX <Tammy.B.Baker@gov.bc.ca>
Cc: Torres Bonet, Adriana SDPR:EX <Adriana.TorresBonet@gov.bc.ca>
Subject: RE: Disability Payments

Tammy was there a letter attached to this? It says in it that they Finance is forwarding his letter to us. Any correspondence can go to the Correspondence Unit it doesn't need to come through me.

Karen

From: Baker, Tammy B SDPR:EX
Sent: Friday, January 4, 2019 9:01 AM
To: MacMillan, Karen SDPR:EX <Karen.MacMillan@gov.bc.ca>
Subject: Disability Payments

Hi Karen,

I think this letter would be for you.

Tammy Baker
Administrative Assistant to the
Honorable Shane Simpson
Minister of Social Development and Poverty Reduction
Phone (250)356-7750 Fax (250)356-7792

Lund, Rose SDPR:EX

From: Baker, Tammy B SDPR:EX
Sent: January 4, 2019 9:46 AM
To: Torres Bonet, Adriana SDPR:EX
Subject: RE: Disability Payments

Thanks Adriana. I am in the middle of a war with this new phone system! Who would have thought a telephone could cause so many problems.

Tammy

From: Torres Bonet, Adriana SDPR:EX
Sent: January 4, 2019 9:44 AM
To: MacMillan, Karen SDPR:EX <Karen.MacMillan@gov.bc.ca>; Baker, Tammy B SDPR:EX <Tammy.B.Baker@gov.bc.ca>
Subject: RE: Disability Payments

Hi Tammy,
I will contact FIN's CU to see if I can track down the incoming the letter references.

Thanks,
Adriana

From: MacMillan, Karen SDPR:EX
Sent: Friday, January 4, 2019 9:36 AM
To: Baker, Tammy B SDPR:EX
Cc: Torres Bonet, Adriana SDPR:EX
Subject: RE: Disability Payments

Yes I received the attachment I have pasted here. But in the letter from Minister James it says I have forwarded your letter to SDPR. As you can see from the attachment there is only the one page from Minister James no letter from the original writer. We would need the letter to do any type of response.

From: Baker, Tammy B SDPR:EX
Sent: Friday, January 4, 2019 9:34 AM
To: MacMillan, Karen SDPR:EX <Karen.MacMillan@gov.bc.ca>
Subject: RE: Disability Payments

Hi Karen,

The letter was in the attachment. Did you get the attachment? I don't know what is happening with my attachments because I attach them, see that the attachment is there, send it and quite often I will get told there was no attachment. Okay I will send it to the Correspondence Unit.

Tammy

From: MacMillan, Karen SDPR:EX
Sent: January 4, 2019 9:30 AM
To: Baker, Tammy B SDPR:EX <Tammy.B.Baker@gov.bc.ca>

Cc: Torres Bonet, Adriana SDPR:EX <Adriana.TorresBonet@gov.bc.ca>

Subject: RE: Disability Payments

Tammy was there a letter attached to this? It says in it that they Finance is forwarding his letter to us. Any correspondence can go to the Correspondence Unit it doesn't need to come through me.

Karen

From: Baker, Tammy B SDPR:EX

Sent: Friday, January 4, 2019 9:01 AM

To: MacMillan, Karen SDPR:EX <Karen.MacMillan@gov.bc.ca>

Subject: Disability Payments

Hi Karen,

I think this letter would be for you.

Tammy Baker

Administrative Assistant to the

Honorable Shane Simpson

Minister of Social Development and Poverty Reduction

Phone (250)356-7750 Fax (250)356-7792

Lund, Rose SDPR:EX

From: Baker, Tammy B SDPR:EX
Sent: January 4, 2019 10:14 AM
To: Torres Bonet, Adriana SDPR:EX
Subject: Letter to Justin Trudeau

Hi Adriana,

Do you know who this letter would go to? I just got the fax this morning

Tammy Baker

Administrative Assistant to the
Honorable Shane Simpson
Minister of Social Development and Poverty Reduction
Phone (250)356-7750 Fax (250)356-7792

Lund, Rose SDPR:EX

From: Baker, Tammy B SDPR:EX
Sent: January 4, 2019 10:15 AM
To: Torres Bonet, Adriana SDPR:EX
Subject: RE: Letter to Justin Trudeau
Attachments: Letter from the s.22 pdf

Here it is. Sorry

Tammy

From: Torres Bonet, Adriana SDPR:EX
Sent: January 4, 2019 10:14 AM
To: Baker, Tammy B SDPR:EX <Tammy.B.Baker@gov.bc.ca>
Subject: RE: Letter to Justin Trudeau

Hi Tammy,
There is nothing attached to the email.

Adriana

From: Baker, Tammy B SDPR:EX
Sent: Friday, January 4, 2019 10:14 AM
To: Torres Bonet, Adriana SDPR:EX
Subject: Letter to Justin Trudeau

Hi Adriana,

Do you know who this letter would go to? I just got the fax this morning

Tammy Baker
Administrative Assistant to the
Honorable Shane Simpson
Minister of Social Development and Poverty Reduction
Phone (250)356-7750 Fax (250)356-7792

Lund, Rose SDPR:EX

From: Baker, Tammy B SDPR:EX
Sent: January 4, 2019 10:17 AM
To: Torres Bonet, Adriana SDPR:EX
Subject: RE: Letter to Justin Trudeau

Thank you!

Tammy

From: Torres Bonet, Adriana SDPR:EX
Sent: January 4, 2019 10:17 AM
To: Baker, Tammy B SDPR:EX <Tammy.B.Baker@gov.bc.ca>
Subject: RE: Letter to Justin Trudeau

Hi Tammy – you can log this as a redirect to the federal government and refer it to us in CLIFF.

From: Baker, Tammy B SDPR:EX
Sent: Friday, January 4, 2019 10:15 AM
To: Torres Bonet, Adriana SDPR:EX
Subject: RE: Letter to Justin Trudeau

Here it is. Sorry

Tammy

From: Torres Bonet, Adriana SDPR:EX
Sent: January 4, 2019 10:14 AM
To: Baker, Tammy B SDPR:EX <Tammy.B.Baker@gov.bc.ca>
Subject: RE: Letter to Justin Trudeau

Hi Tammy,
There is nothing attached to the email.

Adriana

From: Baker, Tammy B SDPR:EX
Sent: Friday, January 4, 2019 10:14 AM
To: Torres Bonet, Adriana SDPR:EX
Subject: Letter to Justin Trudeau

Hi Adriana,

Do you know who this letter would go to? I just got the fax this morning

Tammy Baker
Administrative Assistant to the
Honorable Shane Simpson
Minister of Social Development and Poverty Reduction

Lund, Rose SDPR:EX

From: Baker, Tammy B SDPR:EX
Sent: January 4, 2019 10:20 AM
To: Flesh, Cindy AEST:EX
Subject: RE: Briefing w Minister Mark and BC Indigenous Society

Hi Cindy.

She is away until Monday. I have emailed and asked her if I should put it in and she hasn't got back to me. There is nothing in his calendar that day at the moment..

Tammy

From: Flesh, Cindy AEST:EX
Sent: January 4, 2019 10:18 AM
To: Baker, Tammy B SDPR:EX <Tammy.B.Baker@gov.bc.ca>
Subject: FW: Briefing w Minister Mark and BC Indigenous Society

As Valarie is away – maybe you could assist or if I have to wait until Monday that is okay as well - thanks

Hello – My Ministry is wanting to do a briefing with Minister Mark, Minister Simpson and the BC Indigenous Society (6 folks) prior to the Feb 2019 FLMM in Ottawa – they are looking for 60 minutes mostly likely in Vancouver – could happen via conference call – looking at Tuesday Jan 29th – exact timing tbc – could this day work for your Minister – thanks.

Cindy Flesh
Administrative Coordinator to the
Honourable Melanie Mark
Minister of Advanced Education, Skills and Training
Telephone: 250-356-0179

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Lund, Rose SDPR:EX

From: Baker, Tammy B SDPR:EX
Sent: January 4, 2019 10:34 AM
To: Torres Bonet, Adriana SDPR:EX
Subject: RE: Letter to Justin Trudeau

I have been doing some cliff logging of things that are already in the EA Folder, just not sure how to put them into the EA folder and log them. I am supposed to be going on a Cliff course so I am hoping to learn all there is to learn on that course. So many questions.

Tammy

From: Torres Bonet, Adriana SDPR:EX
Sent: January 4, 2019 10:18 AM
To: Baker, Tammy B SDPR:EX <Tammy.B.Baker@gov.bc.ca>
Subject: RE: Letter to Justin Trudeau

All hard copy incomings that come into the MO should be scanned and logged by you. I believe Casey was emailing them to Brenda before logging them to see what the signature level would be.

From: Baker, Tammy B SDPR:EX
Sent: Friday, January 4, 2019 10:17 AM
To: Torres Bonet, Adriana SDPR:EX
Subject: RE: Letter to Justin Trudeau

Thank you!

Tammy

From: Torres Bonet, Adriana SDPR:EX
Sent: January 4, 2019 10:17 AM
To: Baker, Tammy B SDPR:EX <Tammy.B.Baker@gov.bc.ca>
Subject: RE: Letter to Justin Trudeau

Hi Tammy – you can log this as a redirect to the federal government and refer it to us in CLIFF.

From: Baker, Tammy B SDPR:EX
Sent: Friday, January 4, 2019 10:15 AM
To: Torres Bonet, Adriana SDPR:EX
Subject: RE: Letter to Justin Trudeau

Here it is. Sorry

Tammy

From: Torres Bonet, Adriana SDPR:EX
Sent: January 4, 2019 10:14 AM

To: Baker, Tammy B SDPR:EX <Tammy.B.Baker@gov.bc.ca>

Subject: RE: Letter to Justin Trudeau

Hi Tammy,

There is nothing attached to the email.

Adriana

From: Baker, Tammy B SDPR:EX

Sent: Friday, January 4, 2019 10:14 AM

To: Torres Bonet, Adriana SDPR:EX

Subject: Letter to Justin Trudeau

Hi Adriana,

Do you know who this letter would go to? I just got the fax this morning

Tammy Baker

Administrative Assistant to the

Honorable Shane Simpson

Minister of Social Development and Poverty Reduction

Phone (250)356-7750 Fax (250)356-7792

Lund, Rose SDPR:EX

From: Baker, Tammy B SDPR:EX
Sent: January 4, 2019 11:51 AM
To: MacMillan, Karen SDPR:EX
Subject: s.22

Hey Karen,

s.22 phoned again this morning. I mentioned that we had spoken on Wednesday and it usually takes 24 – 48 hours for a person to get a phone call back, but he insisted he hasn't called this year. Do you need to know when a person calls multiple times in one week?

Tammy Baker

Administrative Assistant to the
Honorable Shane Simpson
Minister of Social Development and Poverty Reduction
Phone (250)356-7750 Fax (250)356-7792

Lund, Rose SDPR:EX

From: Baker, Tammy B SDPR:EX
Sent: January 4, 2019 2:35 PM
To: MacMillan, Karen SDPR:EX
Subject: s.22

Hi Karen,

s.22 called wanting to speak to someone about a GST cheque that she did not receive. Her phone number is s.22

Tammy Baker

Administrative Assistant to the
Honorable Shane Simpson
Minister of Social Development and Poverty Reduction
Phone (250)356-7750 Fax (250)356-7792

Lund, Rose SDPR:EX

From: Baker, Tammy B SDPR:EX
Sent: January 4, 2019 2:42 PM
To: MacMillan, Karen SDPR:EX
Subject: s.22

Hey I had an inquiry today from a concerned citizen who lives in S.22 BC he asks why does this Ministry make people stand outside in a line in the the rain/heat? There is a security guard that lets people come in one at a time to the office. He wants to speak to someone and make an official complaint as he says these are Government offices and people should be allowed in them out of the elements. s.22

Tammy Baker

Administrative Assistant to the
Honorable Shane Simpson
Minister of Social Development and Poverty Reduction
Phone (250)356-7750 Fax (250)356-7792

Lund, Rose SDPR:EX

From: Baker, Tammy B SDPR:EX
Sent: January 4, 2019 3:16 PM
To: MacMillan, Karen SDPR:EX
Subject: s.22

Hi Karen,

Had a call from s.22 who applied for s.22 but was told she didn't qualify s.22
s.22 She was told then that she could apply for s.22 and she would qualify. She filled
in the paper work ect. In Nov and she has just asked how it was processing and was told that she was disqualified and
she would have to start the process again. She is living on a s.22 presently. She is wanting to speak to
someone to find out why she was disqualified. s.22

Thanks

Tammy Baker
Administrative Assistant to the
Honorable Shane Simpson
Minister of Social Development and Poverty Reduction
Phone (250)356-7750 Fax (250)356-7792

Lund, Rose SDPR:EX

From: Baker, Tammy B SDPR:EX
Sent: January 7, 2019 8:43 AM
To: McKnight, Valerie SDPR:EX
Subject: Minister's Invite
Attachments: Minister's Invite.pdf

Hey here is an Invite for the Minister.

Tammy Baker

Administrative Assistant to the
Honorable Shane Simpson
Minister of Social Development and Poverty Reduction
Phone (250)356-7750 Fax (250)356-7792

Lund, Rose SDPR:EX

From: Baker, Tammy B SDPR:EX
Sent: January 7, 2019 9:08 AM
To: Lee, Bonnie FIN:EX
Subject: Phone Problem

Hi Bonnie,

My phone seems to be locking up about every 10 minutes or so. Is there a general instruction sheet as to how the phone works that we can print off?

Tammy Baker

Administrative Assistant to the
Honorable Shane Simpson
Minister of Social Development and Poverty Reduction
Phone (250)356-7750 Fax (250)356-7792

Lund, Rose SDPR:EX

From: Baker, Tammy B SDPR:EX
Sent: January 7, 2019 9:22 AM
To: Torres Bonet, Adriana SDPR:EX
Subject: Cliff Course

Hi Adriana,

Val said I should talk with you about signing up for the Cliff Course on January 22nd. Is it you I go through?

Tammy Baker

Administrative Assistant to the
Honorable Shane Simpson
Minister of Social Development and Poverty Reduction
Phone (250)356-7750 Fax (250)356-7792

Lund, Rose SDPR:EX

From: Baker, Tammy B SDPR:EX
Sent: January 7, 2019 9:56 AM
To: 'claire@clifftracking.com.'
Subject: Cliff Training

Hi Claire,

I would like to know what my office needs to provide for me to enroll in the January 22nd Cliff Tracking Course.

Tammy Baker

Administrative Assistant to the
Honorable Shane Simpson
Minister of Social Development and Poverty Reduction
Phone (250)356-7750 Fax (250)356-7792

Lund, Rose SDPR:EX

From: Baker, Tammy B SDPR:EX
Sent: January 7, 2019 9:58 AM
To: Torres Bonet, Adriana SDPR:EX
Subject: RE: Cliff Course

Hey Adriana,

Do you have Claire's last name as the contact information just bounced back as not delivered.

Thanks
Tammy

From: Torres Bonet, Adriana SDPR:EX
Sent: January 7, 2019 9:52 AM
To: Baker, Tammy B SDPR:EX <Tammy.B.Baker@gov.bc.ca>
Subject: RE: Cliff Course

Hi Tammy,

There is a cost so it would have to be approved by your office. Here is the information:

New User classes are held from 9am-12pm and the Intermediate from 1-4pm. All classes are \$150/person per class (+GST) and are held in the S.15

- January 22
- February 20
- March 20
- April 17
- May 15
- June 19
- July 17
- August 14
- September 11
- October 16
- November 13

Please email all training inquiries and registrations to claire@clifftracking.com.

Adriana

From: Baker, Tammy B SDPR:EX
Sent: Monday, January 7, 2019 9:22 AM
To: Torres Bonet, Adriana SDPR:EX
Subject: Cliff Course

Hi Adriana,

Val said I should talk with you about signing up for the Cliff Course on January 22nd. Is it you I go through?

Tammy Baker

Administrative Assistant to the
Honorable Shane Simpson
Minister of Social Development and Poverty Reduction
Phone (250)356-7750 Fax (250)356-7792

Lund, Rose SDPR:EX

From: Baker, Tammy B SDPR:EX
Sent: January 7, 2019 10:10 AM
To: 'claire@clifftracking.com.'
Subject: Cliff Tracking

Hi Claire,

Can you tell me what information you will need from this office for me to take the Cliff Tracking on January 22nd and if there is space in that course.

Tammy Baker

Administrative Assistant to the
Honorable Shane Simpson
Minister of Social Development and Poverty Reduction
Phone (250)356-7750 Fax (250)356-7792

Lund, Rose SDPR:EX

From: Baker, Tammy B SDPR:EX
Sent: January 7, 2019 10:49 AM
To: Stone, Noel LASS:EX
Subject: RE: Fire Warden

Hi Noel,

Sorry didn't look at that I will take the 9:00-10:00 am.
Thanks
Tammy

From: Stone, Noel <Noel.Stone@leg.bc.ca>
Sent: January 7, 2019 10:47 AM
To: Baker, Tammy B SDPR:EX <Tammy.B.Baker@gov.bc.ca>
Subject: RE: Fire Warden

Hi Tammy,

Yes I am conducting two (9:00 – 10:00 am or 1:00 – 2:00 pm).

Noel

From: Baker, Tammy B SDPR:EX [<mailto:Tammy.B.Baker@gov.bc.ca>]
Sent: Monday, January 07, 2019 10:45 AM
To: Stone, Noel <Noel.Stone@leg.bc.ca>
Subject: RE: Fire Warden

Hi Noel,

I think the notice that you sent to Casey said there was one January 24th?

Tammy

From: Stone, Noel <Noel.Stone@leg.bc.ca>
Sent: January 7, 2019 10:44 AM
To: Baker, Tammy B SDPR:EX <Tammy.B.Baker@gov.bc.ca>
Subject: RE: Fire Warden

Hi Tammy,

Which safety seminar would you like to attend?

Noel

From: Baker, Tammy B SDPR:EX [<mailto:Tammy.B.Baker@gov.bc.ca>]
Sent: Monday, January 07, 2019 9:54 AM

To: Stone, Noel <Noel.Stone@leg.bc.ca>

Subject: Fire Warden

Hi Noel,

I will be taking over as Fire Warden for this office and I would like to attend the meeting January 24th 2019.

Tammy Baker

Administrative Assistant to the

Honorable Shane Simpson

Minister of Social Development and Poverty Reduction

Phone (250)356-7750 Fax (250)356-7792

Lund, Rose SDPR:EX

From: Baker, Tammy B SDPR:EX
Sent: January 7, 2019 11:55 AM
To: MacMillan, Karen SDPR:EX
Subject: s.22 - Work BC

Hi Karen,

s.22 phoned this morning following up as he s.22 has written a letter to the Minister about Work BC and was contacted by Pauline from Vancouver and said that yes, something could be done with his request and she would get back to him in a couple of weeks and 6 weeks have passed and they have heard nothing. Is it possible to look into it and give her a call. s.22

Tammy Baker

Administrative Assistant to the
Honorable Shane Simpson
Minister of Social Development and Poverty Reduction
Phone (250)356-7750 Fax (250)356-7792

Lund, Rose SDPR:EX

From: Baker, Tammy B SDPR:EX
Sent: January 7, 2019 12:13 PM
To: 'claire@aktiv.com'
Subject: Cliff Tracking Course

Hi Claire,

I would like to take the Cliff Tracking course on January 22nd. If you could email me the details that would be great! My email is tammy.b.baker.gov.bc.ca

Thank you.

Tammy Baker
Administrative Assistant to the
Honorable Shane Simpson
Minister of Social Development and Poverty Reduction
Phone (250)356-7750 Fax (250)356-7792

Lund, Rose SDPR:EX

From: Baker, Tammy B SDPR:EX
Sent: January 7, 2019 3:39 PM
To: MacMillan, Karen SDPR:EX
Subject: s.22

Hi Karen,

s.22 today to lodge a complaint about the my self serve call centre. She waited over an hour on the phone to talk to someone and the prompt said put in your mailbox number, which she does not have. She is quite upset and would like to speak to someone about the system that does not work. Her phone number is s.22
s.22

Thanks

Tammy Baker
Administrative Assistant to the
Honorable Shane Simpson
Minister of Social Development and Poverty Reduction
Phone (250)356-7750 Fax (250)356-7792

Lund, Rose SDPR:EX

From: Baker, Tammy B SDPR:EX
Sent: January 8, 2019 9:09 AM
To: Tombs, Brenda SDPR:EX
Subject: Filing

Good Morning Brenda,

Just a couple of quick questions. I am somewhat confused as to the way the paperwork/cliffing/logging works. Could you tell me who determines how the paperwork is actioned. When I send you (or someone else) a copy of something, will that person tell me what to do with it, or should I just put all correspondence in the EA folder for review, then you (or whoever it is directed to) action it and then I log it? I hope I explained that right.

Thanks for your help.

Tammy Baker

Administrative Assistant to the
Honorable Shane Simpson
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Phone (250)356-7750 Fax (250)356-7792

Lund, Rose SDPR:EX

From: Baker, Tammy B SDPR:EX
Sent: January 8, 2019 10:23 AM
To: McCutcheon, Claire CITZ:EX
Subject: RE: CLIFF Training Confirmation

Thanks Claire.

Tammy

-----Original Message-----

From: claire@clifftracking.com <claire@clifftracking.com>
Sent: January 8, 2019 10:02 AM
To: Baker, Tammy B SDPR:EX <Tammy.B.Baker@gov.bc.ca>
Subject: RE: CLIFF Training Confirmation

I have switched your registration to the afternoon. The class runs from 1-4pm.
See you on the 22nd.

Claire McCutcheon
AKTIV Software
250-881-2248

-----Original Message-----

From: Baker, Tammy B SDPR:EX <Tammy.B.Baker@gov.bc.ca>
Sent: Tuesday, January 8, 2019 8:31 AM
To: McCutcheon, Claire CITZ:EX <claire@clifftracking.com>
Subject: RE: CLIFF Training Confirmation

Hi Claire,

I think I should go into the intermediate class then.

Thanks
Tammy

-----Original Message-----

From: claire@clifftracking.com <claire@clifftracking.com>
Sent: January 7, 2019 2:05 PM
To: Baker, Tammy B SDPR:EX <Tammy.B.Baker@gov.bc.ca>
Subject: RE: CLIFF Training Confirmation

In the New User we go VERY SLOWLY through creating a new Log, Referrals, Attachments, etc. and then do some basic searches and user preferences. The Intermediate includes a review of the New User concepts with additional content. I've attached the outline for the Intermediate so you can get a better idea. I'm sure it will fine for you to take the second class.

Claire McCutcheon
AKTIV Software

250-881-2248

-----Original Message-----

From: Baker, Tammy B SDPR:EX <Tammy.B.Baker@gov.bc.ca>
Sent: Monday, January 7, 2019 1:57 PM
To: McCutcheon, Claire CITZ:EX <claire@clifftracking.com>
Subject: RE: CLIFF Training Confirmation

Hi Claire,

I think so. I know about putting the basics in its things like how to title the logs ect..that I want to know. Is there a course outline you could send me of the basics so I can see If I have done them all?

Tammy

-----Original Message-----

From: claire@clifftracking.com <claire@clifftracking.com>
Sent: January 7, 2019 1:03 PM
To: Baker, Tammy B SDPR:EX <Tammy.B.Baker@gov.bc.ca>
Subject: RE: CLIFF Training Confirmation

If you are comfortable with the basics, I would definitely recommend you jump right into the Intermediate. The New User is geared to people who have never used CLIFF (or only once or twice). Would you like me to switch you to the afternoon class on January 22?

Claire McCutcheon
AKTIV Software
250-881-2248

-----Original Message-----

From: Baker, Tammy B SDPR:EX <Tammy.B.Baker@gov.bc.ca>
Sent: Monday, January 7, 2019 12:32 PM
To: McCutcheon, Claire CITZ:EX <claire@clifftracking.com>
Subject: RE: CLIFF Training Confirmation

Hi Claire,

I am doing quite a lot of Cliff logging right now. What does the beginner course cover? I am wondering if I should take the intermediate right away or should I just take both ?(not on the same day)

Tammy Baker
Administrative Assistant to the
Honorable Shane Simpson
Minister of Social Development and Poverty Reduction Phone (250)356-7750 Fax
(250)356-7792

-----Original Message-----

From: claire@clifftracking.com <claire@clifftracking.com>
Sent: January 7, 2019 12:14 PM

To: Baker, Tammy B SDPR:EX <Tammy.B.Baker@gov.bc.ca>
Subject: CLIFF Training Confirmation

This confirms that you are registered for CLIFF New User training on Tuesday, January 22nd from 9am to 12pm. The training is held in the s.15
s.15

The cost of the training is \$150/person plus GST and an invoice will be sent after the training that can be paid by cheque, EFT or Corporate Credit Card.
Please note that we require 2 business days' notice of cancellation to avoid charges to your organization.

Thanks,
Claire McCutcheon
AKTIV Software
250-881-2248

Lund, Rose SDPR:EX

From: Baker, Tammy B SDPR:EX
Sent: January 8, 2019 11:37 AM
To: MacMillan, Karen SDPR:EX
Subject: RE: s.22

Thanks Karen that is a relief!

Tammy

From: MacMillan, Karen SDPR:EX
Sent: January 8, 2019 11:36 AM
To: Baker, Tammy B SDPR:EX <Tammy.B.Baker@gov.bc.ca>
Subject: RE: s.22

Hey Tammy just thought I would pass this on in case s.22
s.22

Cindy Shaw
Partners In Resources, Inc.
#205-478 Bernard Ave, Kelowna, BC V1Y 6N7
Phone: 250 762-3494 Fax: 778-478-0133

From: Baker, Tammy B SDPR:EX
Sent: Tuesday, January 8, 2019 10:22 AM
To: MacMillan, Karen SDPR:EX <Karen.MacMillan@gov.bc.ca>
Subject: s.22

Hi Karen,

s.22

Thanks.

Tammy Baker
Administrative Assistant to the
Honorable Shane Simpson
Minister of Social Development and Poverty Reduction
Phone (250)356-7750 Fax (250)356-7792

Lund, Rose SDPR:EX

From: Baker, Tammy B SDPR:EX
Sent: January 8, 2019 2:15 PM
To: Rollheiser, Kate SDPR:EX
Subject: Welcome Back

Hi Kate,

s.22 ! Maybe we could get together about Cliffling again? I might be able to
come up to you?

Tammy Baker
Administrative Assistant to the
Honorable Shane Simpson
Minister of Social Development and Poverty Reduction
Phone (250)356-7750 Fax (250)356-7792

Lund, Rose SDPR:EX

From: Baker, Tammy B SDPR:EX
Sent: January 8, 2019 2:20 PM
To: Torres Bonet, Adriana SDPR:EX
Subject: RE: 197329 Montani CLIFF Log

Hi Adriana,

Anything that I am Clipping is from the EA folder. I haven't been able to figure out what to do with the copies of the things I send to Brenda ect. I am sure it is an easy process but for someone who is as 'green' as I am it is very confusing. I keep thinking I should put them in the EA folder for someone to action because I have no idea how to action any of them, so I send them off to people never to hear back. Does this make sense to you?

Tammy.

From: Torres Bonet, Adriana SDPR:EX
Sent: January 8, 2019 2:15 PM
To: Baker, Tammy B SDPR:EX <Tammy.B.Baker@gov.bc.ca>
Cc: Rollheiser, Kate SDPR:EX <Kate.1.Rollheiser@gov.bc.ca>
Subject: 197329 Montani CLIFF Log

Hi Tammy,

Where did you get the incoming for the CLIFF log you created for the incoming from Adrienne Montani of First Call? Was it an email or hard copy?

I am enquiring because the log you created was a duplicate that was originally logged and responded to in November.

Kate has deleted this log but going forward it is good practice to search CLIFF (before logging anything) for the writer's last name, company name or email address to see if they have written in before and to avoid logging duplicates.

Please let me know if you have any questions!

Thanks,

Adriana Torres Bonet
Manager | Executive Correspondence Services
Deputy Minister's Office
Ministry of Social Development and Poverty Reduction
(T) 778 698-7592

Lund, Rose SDPR:EX

From: Baker, Tammy B SDPR:EX
Sent: January 8, 2019 2:38 PM
To: MacMillan, Karen SDPR:EX
Subject: s.22

Hi Karen,

s.22 call this afternoon to complain. s.22 and he has been applying for the
s.22 benefit, has provided the necessary documentation that was asked of him and he keeps being asked to submit
the same documentation. He just received his 3rd letter asking him to submit the same paperwork he has already sent
in twice. He expressed his frustration with the system and feels the government doesn't want to give him this
money. Could someone give him a call? s.22

Tammy Baker

Administrative Assistant to the
Honorable Shane Simpson
Minister of Social Development and Poverty Reduction
Phone (250)356-7750 Fax (250)356-7792

Lund, Rose SDPR:EX

From: Baker, Tammy B SDPR:EX
Sent: January 8, 2019 2:47 PM
To: Rollheiser, Kate SDPR:EX
Subject: RE: Welcome Back

Hey Kate,

Val has just said I probably should start cliffing the current mail instead of working from the bottom of the pile. Is it okay if I do that?

Tammy

From: Rollheiser, Kate SDPR:EX
Sent: January 8, 2019 2:30 PM
To: Baker, Tammy B SDPR:EX <Tammy.B.Baker@gov.bc.ca>
Cc: Torres Bonet, Adriana SDPR:EX <Adriana.TorresBonet@gov.bc.ca>
Subject: RE: Welcome Back

Hi Tammy,

s.22 I am absolutely swamped at the moment and trying to play catch up. I would be happy to continue our training next week over here in our office. I think an hour a day Tuesday, Wednesday, Thursday and Friday of next week would be great if the MO can spare you for that long. Let me know if that works for you! I can send you a calendar invite if the MO approves, I'm in an out of the office quite a lot s.22

Cheers,

Kate

From: Baker, Tammy B SDPR:EX
Sent: Tuesday, January 8, 2019 2:15 PM
To: Rollheiser, Kate SDPR:EX
Subject: Welcome Back

Hi Kate,

s.22 Maybe we could get together about Clipping again? I might be able to come up to you?

Tammy Baker
Administrative Assistant to the
Honorable Shane Simpson
Minister of Social Development and Poverty Reduction
Phone (250)356-7750 Fax (250)356-7792

Lund, Rose SDPR:EX

From: Baker, Tammy B SDPR:EX
Sent: January 8, 2019 2:58 PM
To: Van Wensem, Casey MAH:EX
Subject: RE: CLIFF contact error

Casey,

No any help would be greatly appreciated. Did you put the correspondence into the EA folder? I am confused as to what to do with it and therefore am very behind.

Tammy

From: Van Wensem, Casey MAH:EX
Sent: January 8, 2019 2:55 PM
To: Baker, Tammy B SDPR:EX <Tammy.B.Baker@gov.bc.ca>
Subject: CLIFF contact error

Hi Tammy,

FYI - I noticed that MLA Dan Davies was incorrectly identified as a Government MLA in our CLIFF contacts, so I went ahead and changed his contact card. Hope that's ok. Let me know if I need to change anything else to fix that.

Casey van Wensem

Proof-Editor | Executive Correspondence Services
Ministry of Municipal Affairs and Housing
Telephone: 778-974-6303



Where ideas work



Lund, Rose SDPR:EX

From: Baker, Tammy B SDPR:EX
Sent: January 8, 2019 3:00 PM
To: Tombs, Brenda SDPR:EX
Subject: RE: More Filing

Hi Brenda,

Okay. I will figure it out. I might contact Casey and see what he did. Thanks for all your help.

Tammy

From: Tombs, Brenda SDPR:EX
Sent: January 8, 2019 2:58 PM
To: Baker, Tammy B SDPR:EX <Tammy.B.Baker@gov.bc.ca>
Subject: RE: More Filing

Since I'm based in Vancouver and not in Victoria much, I'm not entirely sure, other than what I've already shared with you. Would it help to check with Val or Adriana?

From: Baker, Tammy B SDPR:EX
Sent: Tuesday, January 8, 2019 2:56 PM
To: Tombs, Brenda SDPR:EX
Subject: More Filing

Hi Brenda,

I guess what I want to know is in the past, how did the correspondence that came into this office get actioned?

Tammy Baker
Administrative Assistant to the
Honorable Shane Simpson
Minister of Social Development and Poverty Reduction
Phone (250)356-7750 Fax (250)356-7792

Lund, Rose SDPR:EX

From: Baker, Tammy B SDPR:EX
Sent: January 8, 2019 3:16 PM
To: Torres Bonet, Adriana SDPR:EX
Subject: RE: 197329 Montani CLIFF Log

Hey Adriana,

The hardcopies of correspondence that I have been sending over to you, what are you doing with them?

Tammy

From: Torres Bonet, Adriana SDPR:EX
Sent: January 8, 2019 2:25 PM
To: Baker, Tammy B SDPR:EX <Tammy.B.Baker@gov.bc.ca>
Subject: RE: 197329 Montani CLIFF Log

Hi Tammy,

Can you make sure that before you CLIFF something from the EA for Review folder that you search for it in CLIFF to ensure it hasn't been logged yet? I am not sure if Casey logged some of those incomings but forgot to move them over to the appropriate month folder and that's what happened to the First Call incoming?
In any case, if you can do a search before logging that would be great.

For the hard copies you are scanning and sending to Brenda you will need to wait to hear back from her regarding what the signature level should be before logging anything. Once you have logged the hard copies and referred the CLIFF logs to *Correspondence you can send them back to us via interoffice mail. Casey would send a stack once every two weeks or so and we would shred them.

Can you clarify what you mean by sending off the hardcopies to people and not hearing back?

Thanks!
Adriana

From: Baker, Tammy B SDPR:EX
Sent: Tuesday, January 8, 2019 2:20 PM
To: Torres Bonet, Adriana SDPR:EX
Subject: RE: 197329 Montani CLIFF Log

Hi Adriana,

Anything that I am Clipping is from the EA folder. I haven't been able to figure out what to do with the copies of the things I send to Brenda ect. I am sure it is an easy process but for someone who is as 'green' as I am it is very confusing. I keep thinking I should put them in the EA folder for someone to action because I have no idea how to action any of them, so I send them off to people never to hear back. Does this make sense to you?

Tammy.

From: Torres Bonet, Adriana SDPR:EX
Sent: January 8, 2019 2:15 PM
To: Baker, Tammy B SDPR:EX <Tammy.B.Baker@gov.bc.ca>
Cc: Rollheiser, Kate SDPR:EX <Kate.1.Rollheiser@gov.bc.ca>
Subject: 197329 Montani CLIFF Log

Hi Tammy,

Where did you get the incoming for the CLIFF log you created for the incoming from Adrienne Montani of First Call? Was it an email or hard copy?

I am enquiring because the log you created was a duplicate that was originally logged and responded to in November.

Kate has deleted this log but going forward it is good practice to search CLIFF (before logging anything) for the writer's last name, company name or email address to see if they have written in before and to avoid logging duplicates.

Please let me know if you have any questions!

Thanks,

Adriana Torres Bonet
Manager | Executive Correspondence Services
Deputy Minister's Office
Ministry of Social Development and Poverty Reduction
(T) 778 698-7592

Lund, Rose SDPR:EX

From: Baker, Tammy B SDPR:EX
Sent: January 8, 2019 3:29 PM
To: Torres Bonet, Adriana SDPR:EX
Subject: RE: 197329 Montani CLIFF Log

Adriana,

I am doing this now. I have only received two replies back from her.

Tammy

From: Torres Bonet, Adriana SDPR:EX
Sent: January 8, 2019 3:27 PM
To: Baker, Tammy B SDPR:EX <Tammy.B.Baker@gov.bc.ca>
Subject: RE: 197329 Montani CLIFF Log

For the ones you have received back from Brenda with direction – have you logged them?

From: Baker, Tammy B SDPR:EX
Sent: Tuesday, January 8, 2019 3:20 PM
To: Torres Bonet, Adriana SDPR:EX
Subject: RE: 197329 Montani CLIFF Log

I send the scanned copy of the correspondence to Brenda or whoever it should go to and I have only heard back on a couple of them. So therefore I have not cliffed anything since I have been here. Because I have no action for them. Its all very confusing.

Forget about that last email where I asked you what you did with the hard copies. I just got that below.

Tammy

From: Torres Bonet, Adriana SDPR:EX
Sent: January 8, 2019 2:25 PM
To: Baker, Tammy B SDPR:EX <Tammy.B.Baker@gov.bc.ca>
Subject: RE: 197329 Montani CLIFF Log

Hi Tammy,

Can you make sure that before you CLIFF something from the EA for Review folder that you search for it in CLIFF to ensure it hasn't been logged yet? I am not sure if Casey logged some of those incomings but forgot to move them over to the appropriate month folder and that's what happened to the First Call incoming?
In any case, if you can do a search before logging that would be great.

For the hard copies you are scanning and sending to Brenda you will need to wait to hear back from her regarding what the signature level should be before logging anything. Once you have logged the hard copies and referred the CLIFF logs to *Correspondence you can send them back to us via interoffice mail. Casey would send a stack once every two weeks or so and we would shred them.

Can you clarify what you mean by sending off the hardcopies to people and not hearing back?

Thanks!
Adriana

From: Baker, Tammy B SDPR:EX
Sent: Tuesday, January 8, 2019 2:20 PM
To: Torres Bonet, Adriana SDPR:EX
Subject: RE: 197329 Montani CLIFF Log

Hi Adriana,

Anything that I am Clipping is from the EA folder. I haven't been able to figure out what to do with the copies of the things I send to Brenda ect. I am sure it is an easy process but for someone who is as 'green' as I am it is very confusing. I keep thinking I should put them in the EA folder for someone to action because I have no idea how to action any of them, so I send them off to people never to hear back. Does this make sense to you?

Tammy.

From: Torres Bonet, Adriana SDPR:EX
Sent: January 8, 2019 2:15 PM
To: Baker, Tammy B SDPR:EX <Tammy.B.Baker@gov.bc.ca>
Cc: Rollheiser, Kate SDPR:EX <Kate.1.Rollheiser@gov.bc.ca>
Subject: 197329 Montani CLIFF Log

Hi Tammy,

Where did you get the incoming for the CLIFF log you created for the incoming from Adrienne Montani of First Call? Was it an email or hard copy?

I am enquiring because the log you created was a duplicate that was originally logged and responded to in November.

Kate has deleted this log but going forward it is good practice to search CLIFF (before logging anything) for the writer's last name, company name or email address to see if they have written in before and to avoid logging duplicates.

Please let me know if you have any questions!

Thanks,

Adriana Torres Bonet
Manager | Executive Correspondence Services
Deputy Minister's Office
Ministry of Social Development and Poverty Reduction
(T) 778 698-7592

Lund, Rose SDPR:EX

From: Baker, Tammy B SDPR:EX
Sent: January 8, 2019 3:55 PM
To: Squance, Leah SDPR:EX
Subject: RE: Filing

Hi Leah,

Thanks this helps.

Tammy

From: Squance, Leah SDPR:EX
Sent: January 8, 2019 3:52 PM
To: Tombs, Brenda SDPR:EX <Brenda.Tombs@gov.bc.ca>; Baker, Tammy B SDPR:EX <Tammy.B.Baker@gov.bc.ca>
Subject: RE: Filing

Hi both,

Thanks for copying me, Brenda. Just to clarify, Brenda is correct – only the CU moves files into the EA folder, with a flag for Brenda's review. Once she's decided on a direction, Tammy should be logging it in CLIFF and notifying the CU so they can proceed. Hard copies follow the same process, except instead of the EA folder, Tammy will email scanned copies to Brenda for decision on direction. Brenda will reply to you, Tammy, and then you should be logging them into CLIFF and notifying the CU.

Hope this helps.

Leah

From: Tombs, Brenda SDPR:EX
Sent: Tuesday, January 8, 2019 2:36 PM
To: Baker, Tammy B SDPR:EX <Tammy.B.Baker@gov.bc.ca>
Cc: Squance, Leah SDPR:EX <Leah.Squance@gov.bc.ca>
Subject: RE: Filing

Hi Tammy,

No worries. I'm not sure how everything is done on your end but I know that when you get hard copies of letters that you scan and email them to me, and I will tell you how to direct them and you would then send them over to the CU with that direction.

I believe the CU determines what goes into the EA folder, but you might want to get clarification from Adriana to be sure. I wasn't sure that you did that too, but it's possible you do and I just don't see it!

Does that make sense? Is that what you were looking for? Let me know if you have further questions, ok? Thanks.

Brenda

From: Baker, Tammy B SDPR:EX
Sent: Tuesday, January 8, 2019 9:09 AM
To: Tombs, Brenda SDPR:EX
Subject: Filing

Good Morning Brenda,

Just a couple of quick questions. I am somewhat confused as to the way the paperwork/cliffing/logging works. Could you tell me who determines how the paperwork is actioned. When I send you (or someone else) a copy of something, will that person tell me what to do with it, or should I just put all correspondence in the EA folder for review, then you (or whoever it is directed to) action it and then I log it? I hope I explained that right.

Thanks for your help.

Tammy Baker
Administrative Assistant to the
Honorable Shane Simpson
Minister of Social Development and Poverty Reduction
Phone (250)356-7750 Fax (250)356-7792

Lund, Rose SDPR:EX

From: Baker, Tammy B SDPR:EX
Sent: January 8, 2019 4:03 PM
To: Torres Bonet, Adriana SDPR:EX
Subject: RE: Casey's Training Materials

Yes he left them for me..

From: Torres Bonet, Adriana SDPR:EX
Sent: January 8, 2019 4:02 PM
To: Baker, Tammy B SDPR:EX <Tammy.B.Baker@gov.bc.ca>
Subject: Casey's Training Materials

Hi Tammy – did Casey leave you the training materials we prepared for him when he started? I saw that Kate referenced them in a previous email.

Thanks!

Adriana Torres Bonet
Manager | Executive Correspondence Services
Deputy Minister's Office
Ministry of Social Development and Poverty Reduction
(T) 778 698-7592

Lund, Rose SDPR:EX

From: Baker, Tammy B SDPR:EX
Sent: January 8, 2019 4:04 PM
To: Torres Bonet, Adriana SDPR:EX
Subject: RE: Casey's Training Materials

I actually thought that he made it up..maybe a different folder?

Tammy

From: Torres Bonet, Adriana SDPR:EX
Sent: January 8, 2019 4:02 PM
To: Baker, Tammy B SDPR:EX <Tammy.B.Baker@gov.bc.ca>
Subject: Casey's Training Materials

Hi Tammy – did Casey leave you the training materials we prepared for him when he started? I saw that Kate referenced them in a previous email.

Thanks!

Adriana Torres Bonet
Manager | Executive Correspondence Services
Deputy Minister's Office
Ministry of Social Development and Poverty Reduction
(T) 778 698-7592

Lund, Rose SDPR:EX

From: Baker, Tammy B SDPR:EX
Sent: January 8, 2019 4:12 PM
To: Torres Bonet, Adriana SDPR:EX
Subject: RE: Casey's Training Materials

Hey Adriana,

Did I not do that log correctly? I don't really want to do anymore if I'm doing them incorrectly.

Tammy

From: Torres Bonet, Adriana SDPR:EX
Sent: January 8, 2019 4:02 PM
To: Baker, Tammy B SDPR:EX <Tammy.B.Baker@gov.bc.ca>
Subject: Casey's Training Materials

Hi Tammy – did Casey leave you the training materials we prepared for him when he started? I saw that Kate referenced them in a previous email.

Thanks!

Adriana Torres Bonet
Manager | Executive Correspondence Services
Deputy Minister's Office
Ministry of Social Development and Poverty Reduction
(T) 778 698-7592

Lund, Rose SDPR:EX

From: Minister, SDPR SDPR:EX
Sent: January 8, 2019 4:22 PM
To: Torres Bonet, Adriana SDPR:EX
Subject: Letter to Justin Trudeau
Attachments: Scan_20190104.pdf

This Day for me just keeps getting better and better!

From: TBAKER <Tammy.B.Baker@gov.bc.ca>
Sent: January 4, 2019 10:10 AM
To: Baker, Tammy B SDPR:EX <Tammy.B.Baker@gov.bc.ca>
Subject: Scan From <Device Name>

Lund, Rose SDPR:EX

From: Baker, Tammy B SDPR:EX
Sent: January 8, 2019 4:30 PM
To: Torres Bonet, Adriana SDPR:EX
Subject: RE: Letter to Justin Trudeau

Adriana,

Is it the attachment that you wanted? I'm not sure what you mean when you say the incoming.

Tammy

From: Torres Bonet, Adriana SDPR:EX
Sent: January 8, 2019 4:17 PM
To: Baker, Tammy B SDPR:EX <Tammy.B.Baker@gov.bc.ca>
Subject: RE: Letter to Justin Trudeau

Hi Tammy,

The incoming that you attached to this log is incorrect. It is the email exchange between you and I and not the letter to Prime Minister Trudeau. Can you please send me the incoming and I will attach it to the log? I can't check whether you have logged this one correctly without the incoming.

Thanks,
Adriana

From: Baker, Tammy B SDPR:EX
Sent: Tuesday, January 8, 2019 3:59 PM
To: Torres Bonet, Adriana SDPR:EX
Subject: RE: Letter to Justin Trudeau

Hey Adriana,

Can you look at log 197357 and tell me if that redirect was correct. You had said to do that in an earlier email.

Thanks.

Tammy

From: Torres Bonet, Adriana SDPR:EX
Sent: January 4, 2019 10:38 AM
To: Baker, Tammy B SDPR:EX <Tammy.B.Baker@gov.bc.ca>
Subject: RE: Letter to Justin Trudeau

For the hard copies, you don't need to put them in the EA for Review folder you just need to scan, log and refer to us. For the time being you can just log everything for DMO Direction in the Log action filed and we can determine what the signature level should be.

In terms of the incomings that need to be logged in the EA for Review folder, it is the same process as logging FYI's but instead of selecting FYI you would select the log action that corresponds with what the flag is (Reply Direct- Phone Call, Reply Direct – CU or Minister Draft).

Unless something is marked as a RUSH the referral lines will be the same as well. Your first referral line will be to the MO, For Review, and completed and the referral line to *Correspondence will always be Draft 14 days unless it is marked as a rush and in that case it would be Draft 5 days. You upload the incoming the same as FYI's as well.

From: Baker, Tammy B SDPR:EX
Sent: Friday, January 4, 2019 10:34 AM
To: Torres Bonet, Adriana SDPR:EX
Subject: RE: Letter to Justin Trudeau

I have been doing some cliff logging of things that are already in the EA Folder, just not sure how to put them into the EA folder and log them. I am supposed to be going on a Cliff course so I am hoping to learn all there is to learn on that course. So many questions.

Tammy

From: Torres Bonet, Adriana SDPR:EX
Sent: January 4, 2019 10:18 AM
To: Baker, Tammy B SDPR:EX <Tammy.B.Baker@gov.bc.ca>
Subject: RE: Letter to Justin Trudeau

All hard copy incomings that come into the MO should be scanned and logged by you. I believe Casey was emailing them to Brenda before logging them to see what the signature level would be.

From: Baker, Tammy B SDPR:EX
Sent: Friday, January 4, 2019 10:17 AM
To: Torres Bonet, Adriana SDPR:EX
Subject: RE: Letter to Justin Trudeau

Thank you!

Tammy

From: Torres Bonet, Adriana SDPR:EX
Sent: January 4, 2019 10:17 AM
To: Baker, Tammy B SDPR:EX <Tammy.B.Baker@gov.bc.ca>
Subject: RE: Letter to Justin Trudeau

Hi Tammy – you can log this as a redirect to the federal government and refer it to us in CLIFF.

From: Baker, Tammy B SDPR:EX
Sent: Friday, January 4, 2019 10:15 AM
To: Torres Bonet, Adriana SDPR:EX
Subject: RE: Letter to Justin Trudeau

Here it is. Sorry

Tammy

From: Torres Bonet, Adriana SDPR:EX
Sent: January 4, 2019 10:14 AM
To: Baker, Tammy B SDPR:EX <Tammy.B.Baker@gov.bc.ca>
Subject: RE: Letter to Justin Trudeau

Hi Tammy,
There is nothing attached to the email.

Adriana

From: Baker, Tammy B SDPR:EX
Sent: Friday, January 4, 2019 10:14 AM
To: Torres Bonet, Adriana SDPR:EX
Subject: Letter to Justin Trudeau

Hi Adriana,

Do you know who this letter would go to? I just got the fax this morning

Tammy Baker
Administrative Assistant to the
Honorable Shane Simpson
Minister of Social Development and Poverty Reduction
Phone (250)356-7750 Fax (250)356-7792

Lund, Rose SDPR:EX

From: Baker, Tammy B SDPR:EX
Sent: January 8, 2019 4:32 PM
To: Torres Bonet, Adriana SDPR:EX
Subject: Emailing: 197357 RE Letter to Justin Trudeau Incoming 1
Attachments: 197357 RE Letter to Justin Trudeau Incoming 1.msg

Your message is ready to be sent with the following file or link attachments:

197357 RE Letter to Justin Trudeau Incoming 1

Note: To protect against computer viruses, e-mail programs may prevent sending or receiving certain types of file attachments. Check your e-mail security settings to determine how attachments are handled.

Lund, Rose SDPR:EX

From: Baker, Tammy B SDPR:EX
Sent: January 9, 2019 9:35 AM
To: Torres Bonet, Adriana SDPR:EX
Subject: RE: Cliff #197361

Adriana,

Yes Val has declined the invitation, it has all been checked out with her. Thank you so much for being so patient with me on this. I will get it, eventually after a billion questions lol.

Tammy

From: Torres Bonet, Adriana SDPR:EX
Sent: January 9, 2019 9:29 AM
To: Baker, Tammy B SDPR:EX <Tammy.B.Baker@gov.bc.ca>
Cc: Rollheiser, Kate SDPR:EX <Kate.1.Rollheiser@gov.bc.ca>
Subject: RE: Cliff #197361

Hi Tammy,

I do want you to fill out the *Correspondence referral I just don't want you to select complete as it closes it. If you select sent instead it keeps it open for us.

Thanks,
Adriana

From: Baker, Tammy B SDPR:EX
Sent: Wednesday, January 9, 2019 9:24 AM
To: Torres Bonet, Adriana SDPR:EX
Subject: RE: Cliff #197361

Adriana,

So you don't want me to fill out the *Correspondence referral at all? Or just underneath Draft 14 days? Also am I suppose to be looking at the Minister's emails as well or just the correspondence coming into the office by hand?

Tammy

From: Torres Bonet, Adriana SDPR:EX
Sent: January 9, 2019 9:21 AM
To: Baker, Tammy B SDPR:EX <Tammy.B.Baker@gov.bc.ca>
Cc: Rollheiser, Kate SDPR:EX <Kate.1.Rollheiser@gov.bc.ca>
Subject: RE: Cliff #197361

Hi Tammy,

197361 looks good with the exception of the *Correspondence referral line – you can keep that open so it shows up for us.

Did you pass along the invitation to Val for review? We don't manage the Minister's calendar here so you will want to make sure that anything that comes in as a meeting request or an invitation gets passed along to Val for consideration.

As for hardcopies, you will scan and email them to Brenda for signature level advice and once you hear back from her you can log the incoming as per her instructions.

Thanks,
Adriana

From: Baker, Tammy B SDPR:EX
Sent: Wednesday, January 9, 2019 9:04 AM
To: Torres Bonet, Adriana SDPR:EX
Subject: Cliff #197361

Hi Adriana,

This is an invitation to Minister Simpson from the Board of Education. You will notice that instead of where To should be it is Branch Representative. Why is that? Could you check this one for me. Also I heard from Brenda yesterday to hopefully clear up some of my confusion on this end as to what I am supposed to do with incoming correspondence. I will send it off to whomever needs to give me the action on it, wait for that response and then Cliff it. Correct?

Tammy Baker
Administrative Assistant to the
Honorable Shane Simpson
Minister of Social Development and Poverty Reduction
Phone (250)356-7750 Fax (250)356-7792

Lund, Rose SDPR:EX

From: Baker, Tammy B SDPR:EX
Sent: January 9, 2019 9:45 AM
To: Baker, Tammy B SDPR:EX
Attachments: Scan_20190102.pdf

Tammy Baker

Administrative Assistant to the
Honorable Shane Simpson
Minister of Social Development and Poverty Reduction
Phone (250)356-7750 Fax (250)356-7792

Lund, Rose SDPR:EX

From: Baker, Tammy B SDPR:EX
Sent: January 9, 2019 9:47 AM
To: Baker, Tammy B SDPR:EX
Subject: Emailing: Letter from UBC
Attachments: Letter from UBC.pdf

Your message is ready to be sent with the following file or link attachments:

Letter from UBC

Note: To protect against computer viruses, e-mail programs may prevent sending or receiving certain types of file attachments. Check your e-mail security settings to determine how attachments are handled.

Lund, Rose SDPR:EX

From: Baker, Tammy B SDPR:EX
Sent: January 9, 2019 9:49 AM
To: Baker, Tammy B SDPR:EX
Subject: Emailing: MLA Letter
Attachments: MLA Letter.pdf

Your message is ready to be sent with the following file or link attachments:

MLA Letter

Note: To protect against computer viruses, e-mail programs may prevent sending or receiving certain types of file attachments. Check your e-mail security settings to determine how attachments are handled.

Lund, Rose SDPR:EX

From: Baker, Tammy B SDPR:EX
Sent: January 9, 2019 9:52 AM
To: Baker, Tammy B SDPR:EX
Subject: Emailing: s.22 - Constituent from s.22 - BC
Attachments: s.22 - Constituent from s.22 BC.pdf

Your message is ready to be sent with the following file or link attachments:

s.22 - Constituent from s.22 BC

Note: To protect against computer viruses, e-mail programs may prevent sending or receiving certain types of file attachments. Check your e-mail security settings to determine how attachments are handled.

Lund, Rose SDPR:EX

From: Baker, Tammy B SDPR:EX
Sent: January 9, 2019 9:53 AM
To: Baker, Tammy B SDPR:EX
Subject: Emailing: Coalition of Child Care Advocates
Attachments: Coalition of Child Care Advocates.pdf

Your message is ready to be sent with the following file or link attachments:

Coalition of Child Care Advocates

Note: To protect against computer viruses, e-mail programs may prevent sending or receiving certain types of file attachments. Check your e-mail security settings to determine how attachments are handled.

Lund, Rose SDPR:EX

From: Baker, Tammy B SDPR:EX
Sent: January 9, 2019 9:55 AM
To: Baker, Tammy B SDPR:EX
Subject: Emailing: Constitutional Question by S.22
Attachments: Constitutional Question by S.22 pdf

Your message is ready to be sent with the following file or link attachments:

Constitutional Question by S.22

Note: To protect against computer viruses, e-mail programs may prevent sending or receiving certain types of file attachments. Check your e-mail security settings to determine how attachments are handled.

Lund, Rose SDPR:EX

From: Baker, Tammy B SDPR:EX
Sent: January 9, 2019 10:00 AM
To: Baker, Tammy B SDPR:EX
Subject: Emailing s.22
Attachments: s.22 .pdf

Your message is ready to be sent with the following file or link attachments:

s.22

Note: To protect against computer viruses, e-mail programs may prevent sending or receiving certain types of file attachments. Check your e-mail security settings to determine how attachments are handled.

Lund, Rose SDPR:EX

From: Baker, Tammy B SDPR:EX
Sent: January 9, 2019 10:03 AM
To: Baker, Tammy B SDPR:EX
Subject: s.22
Attachments:

Your message is ready to be sent with the following file or link attachments:

s.22

Note: To protect against computer viruses, e-mail programs may prevent sending or receiving certain types of file attachments. Check your e-mail security settings to determine how attachments are handled.

Lund, Rose SDPR:EX

From: Baker, Tammy B SDPR:EX
Sent: January 9, 2019 10:06 AM
To: Baker, Tammy B SDPR:EX
Subject: Emailing: Letter from s.22
Attachments: Letter from s.22 .pdf

Your message is ready to be sent with the following file or link attachments:

Letter from s.22

Note: To protect against computer viruses, e-mail programs may prevent sending or receiving certain types of file attachments. Check your e-mail security settings to determine how attachments are handled.

Lund, Rose SDPR:EX

From: Baker, Tammy B SDPR:EX
Sent: January 9, 2019 10:07 AM
To: Baker, Tammy B SDPR:EX
Subject: Emailing: Letter from s.22
Attachments: Letter from S.22 .pdf

Your message is ready to be sent with the following file or link attachments:

Letter from |S.22

Note: To protect against computer viruses, e-mail programs may prevent sending or receiving certain types of file attachments. Check your e-mail security settings to determine how attachments are handled.

Lund, Rose SDPR:EX

From: Baker, Tammy B SDPR:EX
Sent: January 9, 2019 10:09 AM
To: Baker, Tammy B SDPR:EX
Subject: Emailing: Letter from the s.22
Attachments: Letter from the s.22 .pdf

Your message is ready to be sent with the following file or link attachments:

Letter from the s.22

Note: To protect against computer viruses, e-mail programs may prevent sending or receiving certain types of file attachments. Check your e-mail security settings to determine how attachments are handled.

Lund, Rose SDPR:EX

From: Baker, Tammy B SDPR:EX
Sent: January 9, 2019 10:10 AM
To: Baker, Tammy B SDPR:EX
Subject: Emailing: Letter from UBC
Attachments: Letter from UBC.msg

Your message is ready to be sent with the following file or link attachments:

Letter from UBC

Note: To protect against computer viruses, e-mail programs may prevent sending or receiving certain types of file attachments. Check your e-mail security settings to determine how attachments are handled.

Lund, Rose SDPR:EX

From: Baker, Tammy B SDPR:EX
Sent: January 9, 2019 10:12 AM
To: Baker, Tammy B SDPR:EX
Subject: Emailing: Minister's Invite
Attachments: Minister's Invite.pdf

Your message is ready to be sent with the following file or link attachments:

Minister's Invite

Note: To protect against computer viruses, e-mail programs may prevent sending or receiving certain types of file attachments. Check your e-mail security settings to determine how attachments are handled.

Lund, Rose SDPR:EX

From: Baker, Tammy B SDPR:EX
Sent: January 9, 2019 10:13 AM
To: Baker, Tammy B SDPR:EX
Subject: Emailing s.22
Attachments: Request

Your message is ready to be sent with the following file or link attachments:

Request for S.22

Note: To protect against computer viruses, e-mail programs may prevent sending or receiving certain types of file attachments. Check your e-mail security settings to determine how attachments are handled.

Lund, Rose SDPR:EX

From: Baker, Tammy B SDPR:EX
Sent: January 9, 2019 10:14 AM
To: Baker, Tammy B SDPR:EX
Subject: Emailing: Tseshah First Nation
Attachments: Tseshah First Nation.pdf

Your message is ready to be sent with the following file or link attachments:

Tseshah First Nation

Note: To protect against computer viruses, e-mail programs may prevent sending or receiving certain types of file attachments. Check your e-mail security settings to determine how attachments are handled.

Lund, Rose SDPR:EX

From: Baker, Tammy B SDPR:EX
Sent: January 9, 2019 10:51 AM
To: Torres Bonet, Adriana SDPR:EX
Subject: Janet Routledge
Attachments: MLA Letter Janet Routledge.pdf

Hey Adriana,

Can you tell me if this letter is included in the Cliff log I just looked up. Can't tell if it is the same letter. It is the same subject.

Tammy Baker

Administrative Assistant to the
Honorable Shane Simpson
Minister of Social Development and Poverty Reduction
Phone (250)356-7750 Fax (250)356-7792

Lund, Rose SDPR:EX

From: Baker, Tammy B SDPR:EX
Sent: January 9, 2019 11:41 AM
To: Baker, Tammy B SDPR:EX
Subject: Emailing: Constituent S.22
Attachments: Constituent S.22 i.pdf

Your message is ready to be sent with the following file or link attachments:

Constituent S.22

Note: To protect against computer viruses, e-mail programs may prevent sending or receiving certain types of file attachments. Check your e-mail security settings to determine how attachments are handled.

Lund, Rose SDPR:EX

From: Baker, Tammy B SDPR:EX
Sent: January 9, 2019 11:43 AM
To: Baker, Tammy B SDPR:EX
Subject: Emailing: Constituent s.22
Attachments: Constituent s.22 .pdf

Your message is ready to be sent with the following file or link attachments:

Constituent s.22

Note: To protect against computer viruses, e-mail programs may prevent sending or receiving certain types of file attachments. Check your e-mail security settings to determine how attachments are handled.

Lund, Rose SDPR:EX

From: Baker, Tammy B SDPR:EX
Sent: January 9, 2019 11:45 AM
To: Baker, Tammy B SDPR:EX
Subject: Emailing: Constituent s.22
Attachments: Constituent s.22 .pdf

Your message is ready to be sent with the following file or link attachments:

Constituent s.22

Note: To protect against computer viruses, e-mail programs may prevent sending or receiving certain types of file attachments. Check your e-mail security settings to determine how attachments are handled.

Lund, Rose SDPR:EX

From: Baker, Tammy B SDPR:EX
Sent: January 9, 2019 11:47 AM
To: Baker, Tammy B SDPR:EX
Subject: Emailing: Disability Payment
Attachments: Disability Payment.pdf

Your message is ready to be sent with the following file or link attachments:

Disability Payment

Note: To protect against computer viruses, e-mail programs may prevent sending or receiving certain types of file attachments. Check your e-mail security settings to determine how attachments are handled.

Lund, Rose SDPR:EX

From: Baker, Tammy B SDPR:EX
Sent: January 9, 2019 12:59 PM
To: Squance, Leah SDPR:EX
Subject: FW: Scan From <Device Name>
Attachments: Scan_20190109.pdf

Hey Leah,

Here is the scanned copy of the book.

Tammy

From: TBBAKER <Tammy.B.Baker@gov.bc.ca>
Sent: January 9, 2019 12:56 PM
To: Baker, Tammy B SDPR:EX <Tammy.B.Baker@gov.bc.ca>
Subject: Scan From <Device Name>

Lund, Rose SDPR:EX

From: Baker, Tammy B SDPR:EX
Sent: January 9, 2019 1:42 PM
To: MacMillan, Karen SDPR:EX
Subject: s.22

Hi Karen,

Just letting you know that s.22 has called again basically saying the same thing, no one has called him back, he has had multiple meetings with CLBC, s.22
s.22 He is frustrated with the system and says
s.22
s.22 I know you have heard all this I just thought I'd let you know he called again today.

Thanks.

Tammy Baker
Administrative Assistant to the
Honorable Shane Simpson
Minister of Social Development and Poverty Reduction
Phone (250)356-7750 Fax (250)356-7792

Lund, Rose SDPR:EX

From: Baker, Tammy B SDPR:EX
Sent: January 9, 2019 2:09 PM
To: Rainaldi, Mario CITZ:EX
Subject: Business Cards

Hi Mario,

I need to order some business cards, I am filling out the online order form that you sent me and it doesn't look familiar to me. Could you send me a copy of it just to make sure it is for business cards.

Tammy Baker

Administrative Assistant to the
Honorable Shane Simpson
Minister of Social Development and Poverty Reduction
Phone (250)356-7750 Fax (250)356-7792

Lund, Rose SDPR:EX

From: Baker, Tammy B SDPR:EX
Sent: January 9, 2019 3:08 PM
To: Rainaldi, Mario CITZ:EX
Subject: RE: Business Cards

Hi Mario,

I am on the site and I cant seem to fit the whole Ministry name in the card.

Tammy Baker

Administrative Assistant to the
Honorable Shane Simpson
Minister of Social Development and Poverty Reduction
Phone (250)356-7750 Fax (250)356-7792

From: Rainaldi, Mario CITZ:EX
Sent: January 9, 2019 2:20 PM
To: Baker, Tammy B SDPR:EX <Tammy.B.Baker@gov.bc.ca>
Subject: RE: Business Cards

Hi Tammy,

Over the Christmas break we have onboarded Ministerial /Constituency Assistant business cards to our online ordering site. What this means is that it is a 'one stop shop' where you can create, proof, and pay for your order all at once (and 25% cheaper)

Do you have the link? If not, here it is.

<http://order.qp.gov.bc.ca>

if you have any questions please give me a call.

Thanks,

Mario Rainaldi

Print Agent | **Print Brokerage** | **Queen's Printer**
Ph: 250 356-8674 | **e: Mario.Rainaldi@gov.bc.ca** **M: PO Box 9452, Stn Prov Govt, Victoria BC V8W 9V7**

From: Baker, Tammy B SDPR:EX
Sent: January 9, 2019 2:09 PM
To: Rainaldi, Mario CITZ:EX <Mario.Rainaldi@gov.bc.ca>
Subject: Business Cards

Hi Mario,

I need to order some business cards, I am filling out the online order form that you sent me and it doesn't look familiar to me. Could you send me a copy of it just to make sure it is for business cards.

Tammy Baker

Administrative Assistant to the

Honorable Shane Simpson

Minister of Social Development and Poverty Reduction

Phone (250)356-7750 Fax (250)356-7792

Lund, Rose SDPR:EX

From: Baker, Tammy B SDPR:EX
Sent: January 9, 2019 3:41 PM
To: Rainaldi, Mario CITZ:EX
Subject: Brail Business Cards: Leah Squance
Attachments: Leah's Brail Business Cards.pdf

Hi Mario,

Attached is the Brail business cards for Leah's Senior Ministerial Cards. Can you possibly just send me a proof before you print these just to make sure? I appreciate it.

Thanks

Tammy Baker

Administrative Assistant to the
Honorable Shane Simpson
Minister of Social Development and Poverty Reduction
Phone (250)356-7750 Fax (250)356-7792

Lund, Rose SDPR:EX

From: Baker, Tammy B SDPR:EX
Sent: January 9, 2019 4:02 PM
To: Torres Bonet, Adriana SDPR:EX
Subject: Search

Hi Adriana,

Is there a way I can search for a letter that was sent to the Minister's office in Cliff? If I put a first and last name in will I find anything or do I have to know the number?

Tammy Baker

Administrative Assistant to the
Honorable Shane Simpson
Minister of Social Development and Poverty Reduction
Phone (250)356-7750 Fax (250)356-7792

Lund, Rose SDPR:EX

From: Baker, Tammy B SDPR:EX
Sent: January 9, 2019 4:23 PM
To: MacMillan, Karen SDPR:EX
Subject: s.22

Hi Karen,

I sent you an email a couple of days ago about s.22 called again today quite upset as a Work BC worker called yesterday, and gave her the same story they have been telling s.22. She would like to speak to someone other than someone from Work BC. She said she wants to speak to this woman she thinks was from Regional Office in this ministry. She cant remember her name Pauline/Paulette something like that. This woman said that she could help s.22 find some sort of work. She was quite emotional because she says s.22 s.22 I looked up the letter (October 30, 2018) to see if I could see who this woman was but found nothing but the letter. Is there a way to help him? Number is s.22

Thanks

Tammy Baker
Administrative Assistant to the
Honorable Shane Simpson
Minister of Social Development and Poverty Reduction
Phone (250)356-7750 Fax (250)356-7792

Lund, Rose SDPR:EX

From: Baker, Tammy B SDPR:EX
Sent: January 10, 2019 9:59 AM
To: Torres Bonet, Adriana SDPR:EX
Subject: Cliff

Good Morning Adriana,

I have a question about Cliffling. Should I stay with Cliffling the correspondence from the bottom of the EA folder (Currently in Dec.2018) or should I start doing the 2019? Val thought I should ask you as I was doing a Minister's Response S.22) I emailed Kate but she said I should ask you about it.

Thanks

Tammy Baker

Administrative Assistant to the
Honorable Shane Simpson
Minister of Social Development and Poverty Reduction
Phone (250)356-7750 Fax (250)356-7792

Lund, Rose SDPR:EX

From: Baker, Tammy B SDPR:EX
Sent: January 10, 2019 10:07 AM
To: Rollheiser, Kate SDPR:EX
Subject: RE: Cliffling

Okay I will leave that one alone then. I have emailed Adriana about starting at the top of the EA folder. Val just thought I should be logging from the top instead of the bottom by now. I will not do anything with the s.22 piece. I was reviewing Casey's binder he left me, and he detailed what order that I was supposed to go in. I am taking an intermediate course in Cliff on January 22nd so hopefully that will answer a lot of questions for me. Thanks

Tammy

From: Rollheiser, Kate SDPR:EX
Sent: January 10, 2019 10:03 AM
To: Baker, Tammy B SDPR:EX <Tammy.B.Baker@gov.bc.ca>
Cc: Torres Bonet, Adriana SDPR:EX <Adriana.TorresBonet@gov.bc.ca>
Subject: RE: Cliffling

Hi again Tammy,

I also should say, with regard to the s.22 email, please do not log that one yet. There is a red flag to the right side of the email which tells us that Brenda is still working on it, so there is no way of being able to log this piece of correspondence accurately.

Cheers,

Kate Rollheiser

Correspondence Coordinator
Executive Correspondence Services
Ministry of Social Development and Poverty Reduction
Phone: 778 974 4070

From: Rollheiser, Kate SDPR:EX
Sent: Thursday, January 10, 2019 9:53 AM
To: Baker, Tammy B SDPR:EX
Cc: Torres Bonet, Adriana SDPR:EX
Subject: RE: Cliffling

Good morning Tammy,

I'm not able to give you that kind of direction, Adriana is the big boss lady around here! I've cc'd here on this email, she's out of the office at the moment but will be back around 11:30am.

Cheers,
Kate

From: Baker, Tammy B SDPR:EX
Sent: Thursday, January 10, 2019 9:45 AM
To: Rollheiser, Kate SDPR:EX
Subject: Cliffling

Hi Kate,

s.22 Val just wanted me to check with you on logging the current emails. Is it okay that I do this or should I still leave them for you to do and continue to work from the bottom up? I am currently working on one that needs a Minister's signature. s.22

Thanks.

Tammy Baker
Administrative Assistant to the
Honorable Shane Simpson
Minister of Social Development and Poverty Reduction
Phone (250)356-7750 Fax (250)356-7792

Lund, Rose SDPR:EX

From: Baker, Tammy B SDPR:EX
Sent: January 10, 2019 11:12 AM
To: Rollheiser, Kate SDPR:EX
Subject: Question

Hey Kate,

What do you do if there isn't a person that the correspondence is addressed to? It is just an FYI from CDAC but it is not addressed to anyone.

Tammy Baker

Administrative Assistant to the
Honorable Shane Simpson
Minister of Social Development and Poverty Reduction
Phone (250)356-7750 Fax (250)356-7792

Lund, Rose SDPR:EX

From: Baker, Tammy B SDPR:EX
Sent: January 10, 2019 12:37 PM
To: Rollheiser, Kate SDPR:EX
Subject: RE: Cliff Log 197349

Hi Kate

With regard to log 197349, how do I send that Incoming to them? Is it where I send the Minister and *Correspondence a copy? If so, how do I get back into the referral ?

Tammy

From: Rollheiser, Kate SDPR:EX
Sent: January 10, 2019 10:58 AM
To: Baker, Tammy B SDPR:EX <Tammy.B.Baker@gov.bc.ca>
Cc: Torres Bonet, Adriana SDPR:EX <Adriana.TorresBonet@gov.bc.ca>
Subject: Cliff Log 197349

Good morning Tammy,

I'm just having a look at log 197349, it appears to be addressed to the Minister in his role as an MLA. Can you please ensure the constituency office receives a copy of the incoming. I will close the log on my end.

Thank you,

Kate Rollheiser

Correspondence Coordinator
Executive Correspondence Services
Ministry of Social Development and Poverty Reduction
Phone: 778 974 4070

Lund, Rose SDPR:EX

From: Baker, Tammy B SDPR:EX
Sent: January 10, 2019 2:21 PM
To: Rollheiser, Kate SDPR:EX
Subject: Letter

Hey Kate,

If I have correspondence in the form of a letter, I have sent it over to Brenda she has sent it back to me for a Minister's Response I am cliffing it, what do I upload into Cliff? Just the scanned copy of the letter in PDF or the scanned copy of the letter with the conversation that Brenda had about the direction of the thing? And do I have to put it into the Ministers inbox? Questions! I will be so glad when I know all this stuff.

Tammy Baker

Administrative Assistant to the
Honorable Shane Simpson
Minister of Social Development and Poverty Reduction
Phone (250)356-7750 Fax (250)356-7792

Lund, Rose SDPR:EX

From: Baker, Tammy B SDPR:EX
Sent: January 10, 2019 2:26 PM
To: Green, Jessie M SDPR:EX
Subject: RE: Phone Coverage

Hi Jessie,

What time was this? I was here from about 8:15 and haven't been away from my desk. Even if I was, the phone shouldn't be forwarded it should be locked. Weird. No if I am going to forward phones I will for sure give you a heads up first.

Tammy

From: Green, Jessie M SDPR:EX
Sent: January 10, 2019 1:15 PM
To: Baker, Tammy B SDPR:EX <Tammy.B.Baker@gov.bc.ca>
Cc: Quigley, Shanna SDPR:EX <Shanna.Quigley@gov.bc.ca>; MacMillan, Karen SDPR:EX <Karen.MacMillan@gov.bc.ca>
Subject: Phone Coverage

Hi Tammy,

We received a call this morning on the DMO line from someone who asked for you. Do we have your phones? In future, can you please contact us before forwarding the phones so that we know that we have them. Casey would send an quick email to Shanna and myself or an instant message just to make sure that there is someone here to cover.

Thanks so much,

Jessie Green | Administrative Coordinator | Deputy Minister's Office, SDPR | 250-387-2325

Lund, Rose SDPR:EX

From: Baker, Tammy B SDPR:EX
Sent: January 10, 2019 2:47 PM
To: MacMillan, Karen SDPR:EX
Subject: s.22

Hi Karen,

I got a voice mail from s.22 about some funding for transportation to various appointments and wait times ect. She said that she spoke to Jessie in your office. She also mentioned someone called s.22 Her phone number is s.22 She also said that this was an ongoing issue she has been having.

Thanks.

Tammy Baker
Administrative Assistant to the
Honorable Shane Simpson
Minister of Social Development and Poverty Reduction
Phone (250)356-7750 Fax (250)356-7792

Lund, Rose SDPR:EX

From: Baker, Tammy B SDPR:EX
Sent: January 10, 2019 3:26 PM
To: Minister, SDPR SDPR:EX
Subject: Letter from S.22
Attachments: Letter from

Tammy Baker

Administrative Assistant to the
Honorable Shane Simpson
Minister of Social Development and Poverty Reduction
Phone (250)356-7750 Fax (250)356-7792

Lund, Rose SDPR:EX

From: Baker, Tammy B SDPR:EX
Sent: January 10, 2019 3:33 PM
To: Minister, SDPR SDPR:EX
Subject: RE: Letter from s.22

Hi Greg

Am I supposed to Cliff this now? I have a number for it and have it all filled in I was just trying to figure out where I was supposed to put it to put the correct reply. Her address is s.22 Let me know if that is the correct place to put letter correspondence. The Cliff number is 197372

Thanks

Tammy

From: Minister, SDPR SDPR:EX
Sent: January 10, 2019 3:29 PM
To: Baker, Tammy B SDPR:EX <Tammy.B.Baker@gov.bc.ca>
Subject: FW: Letter from S.22

Hi Tammy,

Was there an address on this one by chance?

Thanks!

Greg
Greg Visco
778 698-4835

From: Baker, Tammy B SDPR:EX
Sent: Thursday, January 10, 2019 3:26 PM
To: Minister, SDPR SDPR:EX
Subject: Letter from s.22

Tammy Baker
Administrative Assistant to the
Honorable Shane Simpson
Minister of Social Development and Poverty Reduction
Phone (250)356-7750 Fax (250)356-7792

Lund, Rose SDPR:EX

From: Baker, Tammy B SDPR:EX
Sent: January 10, 2019 3:52 PM
To: Visco, Greg SDPR:EX
Subject: RE: s.22

Great! Thanks Greg

Tammy

From: Visco, Greg SDPR:EX
Sent: January 10, 2019 3:51 PM
To: Baker, Tammy B SDPR:EX <Tammy.B.Baker@gov.bc.ca>
Subject: RE: s.22

Hi Tammy,

Ahh I see Brenda's Direction. Yes, we can create the draft using this direction from Brenda. Please upload a copy of this email string to the log you've created and title it "197372 s.22 MO Direction".

Then you can create the necessary referral lines like you normally would - one to the MO with the action of for review and complete it then one to the *Correspondence office with the action of 'draft 14 days' and we will take it from there 😊

How does that sound?

Cheers,

Greg
Greg Visco
778 698-4835

From: Baker, Tammy B SDPR:EX
Sent: Thursday, January 10, 2019 3:48 PM
To: Visco, Greg SDPR:EX
Subject: FW: s.22

Hey Greg,

What does this mean? s.13
I create the referral lines? Is that going into Categories and choosing FYI ect ect

And how do

Tammy

From: Tombs, Brenda SDPR:EX
Sent: January 10, 2019 1:14 PM
To: Baker, Tammy B SDPR:EX <Tammy.B.Baker@gov.bc.ca>
Subject: RE: s.22

Hi Tammy. This one can be sent to the CU for a minister's response, s.13
s.13 Thanks.

Brenda

From: Baker, Tammy B SDPR:EX
Sent: Thursday, January 10, 2019 1:12 PM
To: Tombs, Brenda SDPR:EX
Subject: s.22

Hi Brenda,

Here is a letter from s.22

Let me know how to action.

Thanks

Tammy Baker
Administrative Assistant to the
Honorable Shane Simpson
Minister of Social Development and Poverty Reduction
Phone (250)356-7750 Fax (250)356-7792

Lund, Rose SDPR:EX

From: Baker, Tammy B SDPR:EX
Sent: January 11, 2019 9:15 AM
To: QP AccountsPayable CITZ:EX
Subject: RE: po 4500345317

Hi Annica,

Yes we did receive them. Sorry what was it you were looking for? I have just taken over this position and am still just learning everything.

Tammy Baker

Administrative Assistant to the
Honorable Shane Simpson
Minister of Social Development and Poverty Reduction
Phone (250)356-7750 Fax (250)356-7792

From: QP AccountsPayable CITZ:EX
Sent: January 11, 2019 9:13 AM
To: Baker, Tammy B SDPR:EX <Tammy.B.Baker@gov.bc.ca>
Subject: po 4500345317

Hi ,

I'm just checking to see if the goods have been received for PO 4500345317 – Min Ass't Braille Business Cards – Brenda Tombs - 500 each

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I'm looking for a signed consignee page, or I can accept a confirmation email.

Thank you
Annica

Annica Matthews | Accounts Payable 778-698-9928

Financial Planning and Reporting
Procurement & Supply Services Division

Ministry of Citizen's Services



Where ideas work

Lund, Rose SDPR:EX

From: Baker, Tammy B SDPR:EX
Sent: January 11, 2019 11:24 AM
To: MacMillan, Karen SDPR:EX
Subject: Work BC s.22

Hi Karen,

s.22

it

s.22 She would appreciate a phone call to discuss the matter. Her number is s.22

Tammy Baker

Administrative Assistant to the
Honorable Shane Simpson
Minister of Social Development and Poverty Reduction
Phone (250)356-7750 Fax (250)356-7792

Lund, Rose SDPR:EX

From: Baker, Tammy B SDPR:EX
Sent: January 11, 2019 1:28 PM
To: Rainaldi, Mario CITZ:EX
Subject: Kfk+Xtoz51f+iI5TOTNoBIeqWI66Pg+EJIVsBFj6g2Wws49bnlBRxMEiFcWMWH8LlpryP4Uqkme6Ps4TwGX3Z1XgYhTm85htWxWorXWE3iILgM8hgM72I4=.pdf
Attachments: Kfk+Xtoz51f+iI5TOTNoBIeqWI66Pg+EJIVsBFj6g2Wws49bnlBRxMEiFcWMWH8LlpryP4Uqkme6Ps4TwGX3Z1XgYhTm85htWxWorXWE3iILgM8hgM72I4=.pdf

Hi Mario,

Hopefully this works. Again, I couldn't get the Social Development and Poverty Reduction to come out fully but I suspect you will check that comes out. Would you send me a proof before you print?

Thanks,

Tammy Baker

Administrative Assistant to the
Honorable Shane Simpson
Minister of Social Development and Poverty Reduction
Phone (250)356-7750 Fax (250)356-7792

Lund, Rose SDPR:EX

From: Baker, Tammy B SDPR:EX
Sent: January 11, 2019 2:25 PM
To: MacMillan, Karen SDPR:EX
Subject: s.22

Hi Karen,

s.22 called today to follow up with his email that he sent yesterday to the Minister and Premiere, about s.22 and his struggles that he is having with CLBC. He received a letter today from them stating that they will no longer be providing funding for s.22. He is quite upset that nothing is being done about the situation as he feels s.22. I know you are aware of the situation just thought I would let you know he had called again and would like a call back. s.22

Tammy Baker

Administrative Assistant to the
Honorable Shane Simpson
Minister of Social Development and Poverty Reduction
Phone (250)356-7750 Fax (250)356-7792

Lund, Rose SDPR:EX

From: Baker, Tammy B SDPR:EX
Sent: January 11, 2019 2:37 PM
To: Tombs, Brenda SDPR:EX
Subject: Letter from s.22
Attachments: Scan From <Device Name>

Hi Brenda,

Here is a letter from s.22 . Let me know how to action.

Have a nice weekend!

Tammy Baker

Administrative Assistant to the
Honorable Shane Simpson
Minister of Social Development and Poverty Reduction
Phone (250)356-7750 Fax (250)356-7792

Lund, Rose SDPR:EX

From: Baker, Tammy B SDPR:EX
Sent: January 14, 2019 8:46 AM
To: Visco, Greg SDPR:EX
Subject: Wording

Good Morning Greg!

If I am logging a piece of correspondence and Brenda has told me to send it to CU for a staff response s.13
s.13 how do I get that onto the log?

Tammy Baker

Administrative Assistant to the
Honorable Shane Simpson
Minister of Social Development and Poverty Reduction
Phone (250)356-7750 Fax (250)356-7792

Lund, Rose SDPR:EX

From: Baker, Tammy B SDPR:EX
Sent: January 14, 2019 9:33 AM
To: Torres Bonet, Adriana SDPR:EX
Subject: RE: 197375 and 197376

Hi Adriana,

I am so sorry. Yes I do know not to move them until they have a check mark, right? I thought I was being careful. I will be more watchful. So Sorry.

Tammy

From: Torres Bonet, Adriana SDPR:EX
Sent: January 14, 2019 9:30 AM
To: Baker, Tammy B SDPR:EX <Tammy.B.Baker@gov.bc.ca>
Subject: 197375 and 197376

Hi Tammy,

I just wanted to confirm with you that you are waiting to log items in the EA for Review folder until they have a check mark beside them. If they have a flag it means Brenda has not yet approved it.

Brenda advised us on the direction for the incoming from by s.22 (197375), which you had already logged and moved to the January filing folder. We also found the incoming for 197376, which Brenda is reviewing with the Minister, in the January filing folder so we have moved it back to the EA for Review folder and put it on hold pending further direction.

It is really important to wait until Brenda has approved an incoming before logging it to ensure she has seen it and is aware of any issues.

Thanks,

Adriana Torres Bonet
Manager | Executive Correspondence Services
Deputy Minister's Office
Ministry of Social Development and Poverty Reduction
(T) 778 698-7592

Lund, Rose SDPR:EX

From: Baker, Tammy B SDPR:EX
Sent: January 14, 2019 10:36 AM
To: Torres Bonet, Adriana SDPR:EX
Subject: File #197403

Hi Adriana,

Please take a look at #197403 that I have just completed. It had some different things in it and I want to make sure it is correct, specifically nessassary action.

Thanks

Tammy Baker

Administrative Assistant to the
Honorable Shane Simpson
Minister of Social Development and Poverty Reduction
Phone (250)356-7750 Fax (250)356-7792

Lund, Rose SDPR:EX

From: Baker, Tammy B SDPR:EX
Sent: January 14, 2019 2:47 PM
To: Squance, Leah SDPR:EX
Cc: Infante, James SDPR:EX
Subject: Minister's Notebook
Attachments: Scan From <Device Name>

Hi Leah,

Here is the Minister's notebook

Tammy Baker

Administrative Assistant to the
Honorable Shane Simpson
Minister of Social Development and Poverty Reduction
Phone (250)356-7750 Fax (250)356-7792

Lund, Rose SDPR:EX

From: Baker, Tammy B SDPR:EX
Sent: January 14, 2019 2:57 PM
To: Rollheiser, Kate SDPR:EX
Subject: Cliff

Hey Kate,

Hope your Monday is going good. I have made a lot of mistakes with the Cliffing so I just want to make sure I am doing this right. I sent a letter to Brenda for action, she then came back to me and said: Send this to CU for a staff response

s.13
s.13 . So what I want to know is: How do I get this comment into that letter and (b) do I put the email into the EA folder or cliff it and then drag it into the Jan. folder?

Tammy Baker

Administrative Assistant to the
Honorable Shane Simpson
Minister of Social Development and Poverty Reduction
Phone (250)356-7750 Fax (250)356-7792

Page 112 to/à Page 116

Withheld pursuant to/removed as

s.22;s.15

Lund, Rose SDPR:EX

From: Baker, Tammy B SDPR:EX
Sent: January 15, 2019 8:43 AM
To: Visco, Greg SDPR:EX
Subject: RE: Wording

Thanks Greg! s.22

Tammy

From: Visco, Greg SDPR:EX
Sent: January 15, 2019 8:06 AM
To: Baker, Tammy B SDPR:EX <Tammy.B.Baker@gov.bc.ca>
Subject: RE: Wording

Morning Tammy,

s.22 If you get direction via email, feel free to add that email to the log as an attachment and called "MO Direction" and we will see it. If you don't have an email or something you can attach with the direction you can add a note to the *Correspondence referral line with the info "As per Brenda: CU for a staff response s.13" or whatever the direction is.

Hope that makes sense ☺

Cheers,

Greg
Greg Visco
778 698-4835

From: Baker, Tammy B SDPR:EX
Sent: Monday, January 14, 2019 8:46 AM
To: Visco, Greg SDPR:EX
Subject: Wording

Good Morning Greg!

If I am logging a piece of correspondence and Brenda has told me to send it to CU for a staff response s.13 s.13, how do I get that onto the log?

Tammy Baker
Administrative Assistant to the
Honorable Shane Simpson
Minister of Social Development and Poverty Reduction
Phone (250)356-7750 Fax (250)356-7792

Lund, Rose SDPR:EX

From: Baker, Tammy B SDPR:EX
Sent: January 15, 2019 9:32 AM
To: Squance, Leah SDPR:EX
Subject: s.22

Hey Leah,

s.22 called this morning while you were out. I informed him that you wished to speak with him about the situation. He received a letter from CLBC saying his funding has been cut off. He also said how disappointed he was that no one from the Ministry got in contact with him. His phone number is s.22

Tammy Baker

Administrative Assistant to the
Honorable Shane Simpson
Minister of Social Development and Poverty Reduction
Phone (250)356-7750 Fax (250)356-7792

Lund, Rose SDPR:EX

From: Baker, Tammy B SDPR:EX
Sent: January 15, 2019 11:15 AM
To: Rollheiser, Kate SDPR:EX
Subject: Drop Down Box

Hey Kate,

What does the X-Min thing mean? I see it on past logs and have no idea what it means.

Tammy Baker

Administrative Assistant to the
Honorable Shane Simpson
Minister of Social Development and Poverty Reduction
Phone (250)356-7750 Fax (250)356-7792

Lund, Rose SDPR:EX

From: Baker, Tammy B SDPR:EX
Sent: January 15, 2019 11:34 AM
To: Rollheiser, Kate SDPR:EX
Subject: RE: Drop Down Box

Yes thanks Kate. Also how do I tell if an MLA is MLA Government or MLA Independent or MLA Opposition?

Thanks

From: Rollheiser, Kate SDPR:EX
Sent: January 15, 2019 11:17 AM
To: Baker, Tammy B SDPR:EX <Tammy.B.Baker@gov.bc.ca>
Subject: RE: Drop Down Box

Good morning Tammy!

X-Min means cross Ministry.

Let's say someone writes into SDPR but it's actually an issue for the Ministry of Environment we would log it as X-Min ENV and then put re-direct in the action tab. Does that make sense?

Cheers,
Kate

From: Baker, Tammy B SDPR:EX
Sent: Tuesday, January 15, 2019 11:15 AM
To: Rollheiser, Kate SDPR:EX
Subject: Drop Down Box

Hey Kate,

What does the X-Min thing mean? I see it on past logs and have no idea what it means.

Tammy Baker
Administrative Assistant to the
Honorable Shane Simpson
Minister of Social Development and Poverty Reduction
Phone (250)356-7750 Fax (250)356-7792

Lund, Rose SDPR:EX

From: Baker, Tammy B SDPR:EX
Sent: January 15, 2019 12:22 PM
To: Rollheiser, Kate SDPR:EX
Subject: Today's EA Review

Hi again Kate,

I was noticing this morning that all the correspondence in the EA folder was all in red with no check marks. Now, I see they all have the check mark but some have notes in red. One says on hold pending MO direction Brenda is discussing with Karen xref..... So do I go ahead and Log those with notes and just put the notes into the Log notes? I have logged some before they were ready and they had to pull them out so I don't want to do them if I am not supposed to. We need to have another session I think, just about stuff like this.

Tammy Baker

Administrative Assistant to the
Honorable Shane Simpson
Minister of Social Development and Poverty Reduction
Phone (250)356-7750 Fax (250)356-7792

Lund, Rose SDPR:EX

From: Baker, Tammy B SDPR:EX
Sent: January 15, 2019 2:32 PM
To: Visco, Greg SDPR:EX
Subject: 'Add to' Existing Logs

Hey Greg,

I thought I would send you over some of the add to logs numbers:

197356 s.22 Incomig 2, 3, 4, Barking Dog
197100 Penticton Incomig 1
197353 Council Advocate Incomig 1
197198 s.22 Incomig 2
197052 s.22 Incomig 6
197163 s.22 Incomig 2, 3
197074 s.22 Incomig 2
197398 s.22 Incomig 3
197209 s.22 Incomig 2
196821 s.22 Incomig 2
196675 s.22 Incomig 2
197402 s.22 Incomig 2

Tammy Baker

Administrative Assistant to the
Honorable Shane Simpson
Minister of Social Development and Poverty Reduction
Phone (250)356-7750 Fax (250)356-7792

Lund, Rose SDPR:EX

From: Baker, Tammy B SDPR:EX
Sent: January 16, 2019 8:14 AM
To: Baker, Paul J CITZ:EX
Subject: Practice
Attachments: Scan From <Device Name>; Scan From <Device Name>

Okay so I saved this document to my desktop named it Minister's notebook. Why does it still look like this?

Tammy Baker

Administrative Assistant to the
Honorable Shane Simpson
Minister of Social Development and Poverty Reduction
Phone (250)356-7750 Fax (250)356-7792

Lund, Rose SDPR:EX

From: Baker, Tammy B SDPR:EX
Sent: January 16, 2019 8:19 AM
To: Baker, Paul J CITZ:EX
Subject: Practice
Attachments: Minister's Notebook.pdf

Does that come as Minister's Notebook?

Tammy Baker

Administrative Assistant to the

Honorable Shane Simpson

Minister of Social Development and Poverty Reduction

Phone (250)356-7750 Fax (250)356-7792

Lund, Rose SDPR:EX

From: Baker, Tammy B SDPR:EX
Sent: January 16, 2019 8:23 AM
To: Baker, Tammy B SDPR:EX
Attachments: Minister's Notebook.pdf

Tammy Baker

Administrative Assistant to the
Honorable Shane Simpson
Minister of Social Development and Poverty Reduction
Phone (250)356-7750 Fax (250)356-7792

Lund, Rose SDPR:EX

From: Baker, Tammy B SDPR:EX
Sent: January 16, 2019 8:33 AM
To: Baker, Tammy B SDPR:EX
Attachments: MLA Letter.pdf

Tammy Baker

Administrative Assistant to the
Honorable Shane Simpson
Minister of Social Development and Poverty Reduction
Phone (250)356-7750 Fax (250)356-7792

Lund, Rose SDPR:EX

From: Baker, Tammy B SDPR:EX
Sent: January 16, 2019 8:36 AM
To: Baker, Tammy B SDPR:EX
Attachments: Minister's Notebook2.pdf

Tammy Baker

Administrative Assistant to the
Honorable Shane Simpson
Minister of Social Development and Poverty Reduction
Phone (250)356-7750 Fax (250)356-7792

Lund, Rose SDPR:EX

From: Baker, Tammy B SDPR:EX
Sent: January 16, 2019 8:42 AM
To: Baker, Paul J CITZ:EX
Subject: Fix
Attachments: Minister's Notebook.pdf

Can you please fix this it is the Minister's notebook that converted to PDF or something and I cant get it to open.

Tammy Baker

Administrative Assistant to the
Honorable Shane Simpson
Minister of Social Development and Poverty Reduction
Phone (250)356-7750 Fax (250)356-7792

Lund, Rose SDPR:EX

From: Baker, Tammy B SDPR:EX
Sent: January 16, 2019 9:24 AM
To: Baker, Tammy B SDPR:EX
Attachments: Letter from MLA Shirley Bond.pdf

Tammy Baker

Administrative Assistant to the
Honorable Shane Simpson
Minister of Social Development and Poverty Reduction
Phone (250)356-7750 Fax (250)356-7792

Lund, Rose SDPR:EX

From: Baker, Tammy B SDPR:EX
Sent: January 16, 2019 9:27 AM
To: McKnight, Valerie SDPR:EX
Subject: Meeting Request
Attachments: Letter from MLA Shirley Bond.pdf

Hi Val,

Here is a meeting request for you

Tammy Baker

Administrative Assistant to the
Honorable Shane Simpson
Minister of Social Development and Poverty Reduction
Phone (250)356-7750 Fax (250)356-7792

Lund, Rose SDPR:EX

From: Baker, Tammy B SDPR:EX
Sent: January 16, 2019 9:29 AM
To: Baker, Paul J CITZ:EX
Subject: RE: Fix

I turned the minister's notebook into a PDF file somehow. Cant you just change it back. My day has thus been not good.

From: Baker, Paul J CITZ:EX
Sent: January 16, 2019 8:44 AM
To: Baker, Tammy B SDPR:EX <Tammy.B.Baker@gov.bc.ca>
Subject: RE: Fix

I do not know what this is that you sent. It looks like you somehow converted the email to a pdf or maybe you saved the email and put PDF at the end.

Whatever it is not your scanned document

Paul Baker CISSP, MSCE
Senior Technical Analyst
Technical Infrastructure and Service Operations
Information Management Branch
Corporate Services Division
Ministry Citizens' Services
Ph: 778-698-4767
Cell 250-213-2589
E-Mail: Paul.Baker@gov.bc.ca

From: Baker, Tammy B SDPR:EX
Sent: January 16, 2019 8:42 AM
To: Baker, Paul J CITZ:EX <Paul.Baker@gov.bc.ca>
Subject: Fix

Can you please fix this it is the Minister's notebook that converted to PDF or something and I cant get it to open.

Tammy Baker
Administrative Assistant to the
Honorable Shane Simpson
Minister of Social Development and Poverty Reduction
Phone (250)356-7750 Fax (250)356-7792

Lund, Rose SDPR:EX

From: Baker, Tammy B SDPR:EX
Sent: January 16, 2019 9:35 AM
To: Baker, Tammy B SDPR:EX
Subject: Attachments
Attachments: Attachment for letter from MLA Susan Bond.pdf

Tammy Baker

Administrative Assistant to the
Honorable Shane Simpson
Minister of Social Development and Poverty Reduction
Phone (250)356-7750 Fax (250)356-7792

Lund, Rose SDPR:EX

From: Baker, Tammy B SDPR:EX
Sent: January 16, 2019 9:37 AM
To: McKnight, Valerie SDPR:EX
Subject: Attachments
Attachments: Attachment for letter from MLA Susan Bond.pdf

Val,

Here are the attachments for the letter from Susan Bond.

Tammy Baker

Administrative Assistant to the
Honorable Shane Simpson
Minister of Social Development and Poverty Reduction
Phone (250)356-7750 Fax (250)356-7792

Lund, Rose SDPR:EX

From: Baker, Tammy B SDPR:EX
Sent: January 16, 2019 9:46 AM
To: Baker, Tammy B SDPR:EX
Attachments: Attachment for letter from MLA Shirley Bond.pdf

Tammy Baker

Administrative Assistant to the
Honorable Shane Simpson
Minister of Social Development and Poverty Reduction
Phone (250)356-7750 Fax (250)356-7792

Lund, Rose SDPR:EX

From: Baker, Tammy B SDPR:EX
Sent: January 16, 2019 9:49 AM
To: Baker, Paul J CITZ:EX
Subject: RE: Fix

If I pull up the Minister's notebook that is what I get. In other words I have lost the Minister's notebook.

From: Baker, Paul J CITZ:EX
Sent: January 16, 2019 9:33 AM
To: Baker, Tammy B SDPR:EX <Tammy.B.Baker@gov.bc.ca>
Subject: RE: Fix

I am not clear on what you are saying but you did not turn it into a PDF. I doubt you have PDF conversion software on your computer.

What is the minister's notebook? Is this a folder? Is it on your desktop or in Outlook?

Paul Baker CISSP, MSCE
Senior Technical Analyst
Technical Infrastructure and Service Operations
Information Management Branch
Corporate Services Division
Ministry Citizens' Services
Ph: 778-698-4767
Cell 250-213-2589
E-Mail: Paul.Baker@gov.bc.ca

From: Baker, Tammy B SDPR:EX
Sent: January 16, 2019 9:29 AM
To: Baker, Paul J CITZ:EX <Paul.Baker@gov.bc.ca>
Subject: RE: Fix

I turned the minister's notebook into a PDF file somehow. Cant you just change it back. My day has thus been not good.

From: Baker, Paul J CITZ:EX
Sent: January 16, 2019 8:44 AM
To: Baker, Tammy B SDPR:EX <Tammy.B.Baker@gov.bc.ca>
Subject: RE: Fix

I do not know what this is that you sent. It looks like you somehow converted the email to a pdf or maybe you saved the email and put PDF at the end.

Whatever it is not your scanned document

Paul Baker CISSP, MSCE
Senior Technical Analyst
Technical Infrastructure and Service Operations

Information Management Branch
Corporate Services Division
Ministry Citizens' Services
Ph: 778-698-4767
Cell 250-213-2589
E-Mail: Paul.Baker@gov.bc.ca

From: Baker, Tammy B SDPR:EX
Sent: January 16, 2019 8:42 AM
To: Baker, Paul J CITZ:EX <Paul.Baker@gov.bc.ca>
Subject: Fix

Can you please fix this it is the Minister's notebook that converted to PDF or something and I cant get it to open.

Tammy Baker
Administrative Assistant to the
Honorable Shane Simpson
Minister of Social Development and Poverty Reduction
Phone (250)356-7750 Fax (250)356-7792

Lund, Rose SDPR:EX

From: Baker, Tammy B SDPR:EX
Sent: January 16, 2019 10:07 AM
To: Rollheiser, Kate SDPR:EX
Subject: Log 197440

Hey Kate,

Can you have a look at this log as it is a Reply Direct and the Referral area I put reply direct as well. Should that be Draft 14 days or is it right the way that it is. Thanks Kate

Tammy Baker

Administrative Assistant to the
Honorable Shane Simpson
Minister of Social Development and Poverty Reduction
Phone (250)356-7750 Fax (250)356-7792

Lund, Rose SDPR:EX

From: Baker, Tammy B SDPR:EX
Sent: January 16, 2019 10:38 AM
To: Rollheiser, Kate SDPR:EX
Subject: RE: Log 197440

Hi Kate,

No Worries, my cliff is down at the moment as well.

Tammy

From: Rollheiser, Kate SDPR:EX
Sent: January 16, 2019 10:36 AM
To: Baker, Tammy B SDPR:EX <Tammy.B.Baker@gov.bc.ca>
Subject: RE: Log 197440

Hi Tammy,

My server is down at the moment, I will have a look as soon as I can!

Cheers,
Kate

From: Baker, Tammy B SDPR:EX
Sent: Wednesday, January 16, 2019 10:07 AM
To: Rollheiser, Kate SDPR:EX
Subject: Log 197440

Hey Kate,

Can you have a look at this log as it is a Reply Direct and the Referral area I put reply direct as well. Should that be Draft 14 days or is it right the way that it is. Thanks Kate

Tammy Baker
Administrative Assistant to the
Honorable Shane Simpson
Minister of Social Development and Poverty Reduction
Phone (250)356-7750 Fax (250)356-7792

Lund, Rose SDPR:EX

From: Baker, Tammy B SDPR:EX
Sent: January 16, 2019 10:47 AM
To: Rollheiser, Kate SDPR:EX
Subject: RE: Log 197440

Thanks Kate!

From: Rollheiser, Kate SDPR:EX
Sent: January 16, 2019 10:46 AM
To: Baker, Tammy B SDPR:EX <Tammy.B.Baker@gov.bc.ca>
Subject: RE: Log 197440

Ok mines working again now!

You're right, the referral line to me should be draft 14 days, it will only ever be that, draft 5 days or FYI/File.

Cheers,
Kate

From: Baker, Tammy B SDPR:EX
Sent: Wednesday, January 16, 2019 10:38 AM
To: Rollheiser, Kate SDPR:EX
Subject: RE: Log 197440

Hi Kate,

No Worries, my cliff is down at the moment as well.

Tammy

From: Rollheiser, Kate SDPR:EX
Sent: January 16, 2019 10:36 AM
To: Baker, Tammy B SDPR:EX <Tammy.B.Baker@gov.bc.ca>
Subject: RE: Log 197440

Hi Tammy,

My server is down at the moment, I will have a look as soon as I can!

Cheers,
Kate

From: Baker, Tammy B SDPR:EX
Sent: Wednesday, January 16, 2019 10:07 AM
To: Rollheiser, Kate SDPR:EX
Subject: Log 197440

Hey Kate,

Can you have a look at this log as it is a Reply Direct and the Referral area I put reply direct as well. Should that be Draft 14 days or is it right the way that it is. Thanks Kate

Tammy Baker

Administrative Assistant to the

Honorable Shane Simpson

Minister of Social Development and Poverty Reduction

Phone (250)356-7750 Fax (250)356-7792

Lund, Rose SDPR:EX

From: Baker, Tammy B SDPR:EX
Sent: January 16, 2019 10:55 AM
To: Rollheiser, Kate SDPR:EX
Subject: RE: Issue accessing CLIFF

Thanks!

From: Rollheiser, Kate SDPR:EX
Sent: January 16, 2019 10:54 AM
To: Baker, Tammy B SDPR:EX <Tammy.B.Baker@gov.bc.ca>
Subject: FW: Issue accessing CLIFF

FYI ☺

From: Flemming Andersen [<mailto:fandersen@aktiv.com>]
Sent: Wednesday, January 16, 2019 10:53 AM
To: CITZ Cliff Administrators
Subject: Issue accessing CLIFF

We have received reports that a number of users are having trouble accessing CLIFF today. They either get a “Service Temporarily Unavailable” or an error within CLIFF.

This indicates a fairly major Siteminder or network problem.

Note that CLIFF is not down and you may eventually gain access. If you do get access save frequently to minimize data loss due to network interruption.

Flemming Andersen
AKTIV Software Corporation
723 Paskin Way
Victoria, BC V8Z 6N4, Canada
<http://www.aktiv.com>
Tel: 250.727.3442

Lund, Rose SDPR:EX

From: Baker, Tammy B SDPR:EX
Sent: January 16, 2019 11:01 AM
To: Baker, Tammy B SDPR:EX
Attachments: Minister's Notebook2.pdf

Tammy Baker

Administrative Assistant to the
Honorable Shane Simpson
Minister of Social Development and Poverty Reduction
Phone (250)356-7750 Fax (250)356-7792

Lund, Rose SDPR:EX

From: Baker, Tammy B SDPR:EX
Sent: January 16, 2019 1:15 PM
To: Baker, Tammy B SDPR:EX
Attachments: Letter from Northern Brain Injury Association.pdf; Letter from s.22 .pdf

Hi Brenda,

These are two letters I received today. Please let me know how to action them.

Thanks

Tammy Baker

Administrative Assistant to the
Honorable Shane Simpson
Minister of Social Development and Poverty Reduction
Phone (250)356-7750 Fax (250)356-7792

Lund, Rose SDPR:EX

From: Baker, Tammy B SDPR:EX
Sent: January 16, 2019 1:19 PM
To: Tombs, Brenda SDPR:EX
Subject: Correspondence
Attachments: Letter from s.22 .pdf; Letter from Northern Brain Injury Association.pdf

Hi Brenda,

Here are two letters I received today. Let me know how you would like them actioned.

Tammy Baker

Administrative Assistant to the
Honorable Shane Simpson
Minister of Social Development and Poverty Reduction
Phone (250)356-7750 Fax (250)356-7792

Lund, Rose SDPR:EX

From: Baker, Tammy B SDPR:EX
Sent: January 16, 2019 2:12 PM
To: MacMillan, Karen SDPR:EX
Subject: Correspondence
Attachments: Letter from Northern Brain Injury Association.pdf; Letter from S.22 pdf

Hi Karen,

Brenda asked me to send these two correspondences to you. She asked could you bring the NBIA letter to David's attention and send a response to them from staff as they see fit. For the S.22 letter, could you ask staff to check on this client and see if they can reach out to her and help.

Thanks

Tammy Baker

Administrative Assistant to the
Honorable Shane Simpson
Minister of Social Development and Poverty Reduction
Phone (250)356-7750 Fax (250)356-7792

Lund, Rose SDPR:EX

From: Baker, Tammy B SDPR:EX
Sent: January 16, 2019 3:35 PM
To: MacMillan, Karen SDPR:EX
Subject: Crisis Grant

Hi Karen,

s.22

s.22
grant that she can get until the matter is settled.

She is wondering if there is some sort of crisis

Thanks

Tammy Baker
Administrative Assistant to the
Honorable Shane Simpson
Minister of Social Development and Poverty Reduction
Phone (250)356-7750 Fax (250)356-7792

Lund, Rose SDPR:EX

From: Baker, Tammy B SDPR:EX
Sent: January 16, 2019 3:58 PM
To: Rollheiser, Kate SDPR:EX
Subject: Double Email

Hey Kate,

There is a double e-mail in the EA Review. Am I supposed to log that as well? It is s.22 . I logged the exact same email this morning and I have come across it again this afternoon.

Also there is another strange one Re: RicohScan. It says to add to existing log except that I cant find the existing log.

Tammy Baker

Administrative Assistant to the
Honorable Shane Simpson
Minister of Social Development and Poverty Reduction
Phone (250)356-7750 Fax (250)356-7792

Lund, Rose SDPR:EX

From: Baker, Tammy B SDPR:EX
Sent: January 17, 2019 8:37 AM
To: Rainaldi, Mario CITZ:EX
Subject: Business Cards

Hi Mario,

Just following up on the business cards. Any proof yet?

Tammy Baker

Administrative Assistant to the
Honorable Shane Simpson
Minister of Social Development and Poverty Reduction
Phone (250)356-7750 Fax (250)356-7792

Lund, Rose SDPR:EX

From: Baker, Tammy B SDPR:EX
Sent: January 17, 2019 8:45 AM
To: Torres Bonet, Adriana SDPR:EX
Subject: Cliff Course

Hi Adriana,

I spoke with Claire about the cliff course I am scheduled to take on Tuesday and told her what I have been doing with Cliff. She suggested that I not go to the beginning Cliff as that is a course that is designed for someone who has never done anything with Cliff, and that I go to the intermediate. I have looked at the course outline and it is things I do not know yet. Do you think this would be okay for me to take the intermediate?

Tammy Baker

Administrative Assistant to the
Honorable Shane Simpson
Minister of Social Development and Poverty Reduction
Phone (250)356-7750 Fax (250)356-7792

Lund, Rose SDPR:EX

From: Baker, Tammy B SDPR:EX
Sent: January 17, 2019 8:51 AM
To: Torres Bonet, Adriana SDPR:EX
Subject: RE: Cliff Course

Hi Adriana,

Thanks for the feedback.

Tammy

From: Torres Bonet, Adriana SDPR:EX
Sent: January 17, 2019 8:50 AM
To: Baker, Tammy B SDPR:EX <Tammy.B.Baker@gov.bc.ca>
Subject: RE: Cliff Course

Hi Tammy,
I think you should take the beginner CLIFF course. The intermediate course goes over reporting and functions of CLIFF that you don't need to know in your position.

Thanks,
Adriana

From: Baker, Tammy B SDPR:EX
Sent: Thursday, January 17, 2019 8:45 AM
To: Torres Bonet, Adriana SDPR:EX
Subject: Cliff Course

Hi Adriana,

I spoke with Claire about the cliff course I am scheduled to take on Tuesday and told her what I have been doing with Cliff. She suggested that I not go to the beginning Cliff as that is a course that is designed for someone who has never done anything with Cliff, and that I go to the intermediate. I have looked at the course outline and it is things I do not know yet. Do you think this would be okay for me to take the intermediate?

Tammy Baker
Administrative Assistant to the
Honorable Shane Simpson
Minister of Social Development and Poverty Reduction
Phone (250)356-7750 Fax (250)356-7792

Lund, Rose SDPR:EX

From: Baker, Tammy B SDPR:EX
Sent: January 17, 2019 8:54 AM
To: McCutcheon, Claire CITZ:EX
Subject: Cliff Course on the 22nd January

Hi Claire,

I have just heard from a colleague that I should not take the intermediate cliff course as I do not need to know the things that course will provide. Therefore I am hoping that there is still room in the beginner course on the 22nd. Sorry for an inconvenience.

Tammy Baker

Administrative Assistant to the
Honorable Shane Simpson
Minister of Social Development and Poverty Reduction
Phone (250)356-7750 Fax (250)356-7792

Lund, Rose SDPR:EX

From: Baker, Tammy B SDPR:EX
Sent: January 17, 2019 9:55 AM
To: Baker, Tammy B SDPR:EX
Subject: Business Cards: re: Leah Squance
Attachments: Print Requisition.msg.pdf

Mario,

Here is the requisition. I cannot attach the business card to it because it has the sunburst on it correct? Do you need the old business card?

Tammy Baker

Administrative Assistant to the
Honorable Shane Simpson
Minister of Social Development and Poverty Reduction
Phone (250)356-7750 Fax (250)356-7792

Lund, Rose SDPR:EX

From: Baker, Tammy B SDPR:EX
Sent: January 17, 2019 9:57 AM
To: Rainaldi, Mario CITZ:EX
Subject: Business Cards for Leah Squance
Attachments: Print Requisition.msg.pdf

Mario,

Here is the print requisition. I could not attach the old business card to it because it has the sunburst on it, I believe you told me that. Will this be enough to get the proof?

Tammy Baker

Administrative Assistant to the
Honorable Shane Simpson
Minister of Social Development and Poverty Reduction
Phone (250)356-7750 Fax (250)356-7792

Lund, Rose SDPR:EX

From: Baker, Tammy B SDPR:EX
Sent: January 17, 2019 10:00 AM
To: Rollheiser, Kate SDPR:EX
Subject: RE: Log 197440

Hi Kate,

Thank you. Was wondering about that. So even when it says reply direct/cu signature it is still a draft? I will go and fix others I have done that to. Thanks.

Tammy

From: Rollheiser, Kate SDPR:EX
Sent: January 17, 2019 9:21 AM
To: Baker, Tammy B SDPR:EX <Tammy.B.Baker@gov.bc.ca>
Subject: RE: Log 197440

Hi Tammy,

Just wanted to touch base on this again, when you send a referral line to Correspondence your actions will only ever be draft 14 days, draft 5 days (for rush) or FYI/File. When you are logging something for a phone call response I get that information from the grey section here:

Action	Q	Reply Direct
Sub-Action	Q	Phone Call
Approved By	Q	

When you send a referral line for me with draft 14 days etc. it sets a due date for us here in the Correspondence unit that keeps track of when our items are due and is very important to us for prioritizing over here. I have changed log 197450 and log 197451 to reflect that. It should look like this:

	MO-Minister's Office	For Review	2019/01/22			<1 day		Comp
	L*Correspondence	Draft 14 days	2019/02/04	-12	Active	2 days		Accept

Thank you,

Kate Rollheiser

Correspondence Coordinator
Executive Correspondence Services
Ministry of Social Development and Poverty Reduction
Phone: 778 974 4070

From: Rollheiser, Kate SDPR:EX
Sent: Wednesday, January 16, 2019 10:46 AM

To: Baker, Tammy B SDPR:EX
Subject: RE: Log 197440

Ok mines working again now!

You're right, the referral line to me should be draft 14 days, it will only ever be that, draft 5 days or FYI/File.

Cheers,
Kate

From: Baker, Tammy B SDPR:EX
Sent: Wednesday, January 16, 2019 10:38 AM
To: Rollheiser, Kate SDPR:EX
Subject: RE: Log 197440

Hi Kate,

No Worries, my cliff is down at the moment as well.

Tammy

From: Rollheiser, Kate SDPR:EX
Sent: January 16, 2019 10:36 AM
To: Baker, Tammy B SDPR:EX <Tammy.B.Baker@gov.bc.ca>
Subject: RE: Log 197440

Hi Tammy,

My server is down at the moment, I will have a look as soon as I can!

Cheers,
Kate

From: Baker, Tammy B SDPR:EX
Sent: Wednesday, January 16, 2019 10:07 AM
To: Rollheiser, Kate SDPR:EX
Subject: Log 197440

Hey Kate,

Can you have a look at this log as it is a Reply Direct and the Referral area I put reply direct as well. Should that be Draft 14 days or is it right the way that it is. Thanks Kate

Tammy Baker
Administrative Assistant to the
Honorable Shane Simpson
Minister of Social Development and Poverty Reduction
Phone (250)356-7750 Fax (250)356-7792

Lund, Rose SDPR:EX

From: Baker, Tammy B SDPR:EX
Sent: January 17, 2019 10:12 AM
To: Rainaldi, Mario CITZ:EX
Subject: RE: Business Cards for Leah Squance

250 please
Tammy

From: Rainaldi, Mario CITZ:EX
Sent: January 17, 2019 10:12 AM
To: Baker, Tammy B SDPR:EX <Tammy.B.Baker@gov.bc.ca>
Subject: RE: Business Cards for Leah Squance

How many?
100/250/500?

From: Baker, Tammy B SDPR:EX
Sent: January 17, 2019 9:57 AM
To: Rainaldi, Mario CITZ:EX <Mario.Rainaldi@gov.bc.ca>
Subject: Business Cards for Leah Squance

Mario,

Here is the print requisition. I could not attach the old business card to it because it has the sunburst on it, I believe you told me that. Will this be enough to get the proof?

Tammy Baker
Administrative Assistant to the
Honorable Shane Simpson
Minister of Social Development and Poverty Reduction
Phone (250)356-7750 Fax (250)356-7792

Lund, Rose SDPR:EX

From: Baker, Tammy B SDPR:EX
Sent: January 17, 2019 10:15 AM
To: Rollheiser, Kate SDPR:EX
Subject: RE: Log 197440

Hi Kate,

I have gone through all the logs I did yesterday and checked. Will it say on the direction weather it is a rush?

Tammy

From: Rollheiser, Kate SDPR:EX
Sent: January 17, 2019 10:05 AM
To: Baker, Tammy B SDPR:EX <Tammy.B.Baker@gov.bc.ca>
Cc: Torres Bonet, Adriana SDPR:EX <Adriana.TorresBonet@gov.bc.ca>
Subject: RE: Log 197440

Hi Tammy,

Yes the referral line to the correspondence unit will always be draft 14 days, draft 5 days (for rush) or FYI/File.

Cheers,
Kate

From: Baker, Tammy B SDPR:EX
Sent: Thursday, January 17, 2019 10:00 AM
To: Rollheiser, Kate SDPR:EX
Subject: RE: Log 197440

Hi Kate,

Thank you. Was wondering about that. So even when it says reply direct/cu signature it is still a draft? I will go and fix others I have done that to. Thanks.

Tammy

From: Rollheiser, Kate SDPR:EX
Sent: January 17, 2019 9:21 AM
To: Baker, Tammy B SDPR:EX <Tammy.B.Baker@gov.bc.ca>
Subject: RE: Log 197440

Hi Tammy,

Just wanted to touch base on this again, when you send a referral line to Correspondence your actions will only ever be draft 14 days, draft 5 days (for rush) or FYI/File. When you are logging something for a phone call response I get that information from the grey section here:

Action	Q	Reply Direct
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When you send a referral line for me with draft 14 days etc. it sets a due date for us here in the Correspondence unit that keeps track of when our items are due and is very important to us for prioritizing over here. I have changed log 197450 and log 197451 to reflect that. It should look like this:

+	MO-Minister's Office	For Review	2019/01/22			<1 day		Comp
+	*Correspondence	Draft 14 days	2019/02/04	-12	Active	2 days		Accep

Thank you,

Kate Rollheiser

Correspondence Coordinator
 Executive Correspondence Services
 Ministry of Social Development and Poverty Reduction
 Phone: 778 974 4070

From: Rollheiser, Kate SDPR:EX
Sent: Wednesday, January 16, 2019 10:46 AM
To: Baker, Tammy B SDPR:EX
Subject: RE: Log 197440

Ok mines working again now!

You're right, the referral line to me should be draft 14 days, it will only ever be that, draft 5 days or FYI/File.

Cheers,
 Kate

From: Baker, Tammy B SDPR:EX
Sent: Wednesday, January 16, 2019 10:38 AM
To: Rollheiser, Kate SDPR:EX
Subject: RE: Log 197440

Hi Kate,

No Worries, my cliff is down at the moment as well.

Tammy

From: Rollheiser, Kate SDPR:EX
Sent: January 16, 2019 10:36 AM
To: Baker, Tammy B SDPR:EX <Tammy.B.Baker@gov.bc.ca>
Subject: RE: Log 197440

Hi Tammy,

My server is down at the moment, I will have a look as soon as I can!

Cheers,
Kate

From: Baker, Tammy B SDPR:EX
Sent: Wednesday, January 16, 2019 10:07 AM
To: Rollheiser, Kate SDPR:EX
Subject: Log 197440

Hey Kate,

Can you have a look at this log as it is a Reply Direct and the Referral area I put reply direct as well. Should that be Draft 14 days or is it right the way that it is. Thanks Kate

Tammy Baker
Administrative Assistant to the
Honorable Shane Simpson
Minister of Social Development and Poverty Reduction
Phone (250)356-7750 Fax (250)356-7792

Lund, Rose SDPR:EX

From: Baker, Tammy B SDPR:EX
Sent: January 17, 2019 11:41 AM
To: Rollheiser, Kate SDPR:EX
Subject: Monday EA Review

Hi Kate

I have a question about three of the emails to be logged: They are in Monday, first is S.22 . The direction is to add to existing log. When I put in her name I get S.22 I had a quick glance over the file and couldn't see any connection and there is no reference made to him in the Monday emai. The second is S.22 . This email is a duplicate because I logged it yesterday. Do I have to do two logs? Or do I just delete? And the third is s.22 s.22 . I have logged that one as well.

Thanks

Tammy Baker
Administrative Assistant to the
Honorable Shane Simpson
Minister of Social Development and Poverty Reduction
Phone (250)356-7750 Fax (250)356-7792

Lund, Rose SDPR:EX

From: Baker, Tammy B SDPR:EX
Sent: January 17, 2019 2:09 PM
To: Wade, Debbie PREM:EX
Subject: RE: Check in with Maura and I

Hi Debbie,

I am available for the check in, where will the meeting be?

Tammy.

From: Wade, Debbie PREM:EX
Sent: January 17, 2019 1:13 PM
To: Baker, Tammy B SDPR:EX <Tammy.B.Baker@gov.bc.ca>
Subject: Check in with Maura and I

Hi Tammy;

How are you doing? Maura and I would like to get together with you tomorrow at 1:00pm, to do a 6 week check-in, and discuss how things are going. Can you please advise if you are available at that time, or if another time works better for you.

Thanks!

*Debbie Wade
Executive Coordinator to Geoff Meggs - Chief of Staff
and Amber Hockin - Deputy Chief of Staff
Office of the Premier
250-356-2785*

Lund, Rose SDPR:EX

From: Baker, Tammy B SDPR:EX
Sent: January 17, 2019 2:16 PM
To: MacMillan, Karen SDPR:EX
Subject: s.22

Hi Karen,

s.22

He believes this to be the reason he cannot obtain assistance. He would like to speak with someone that could help him.

Thanks

Tammy Baker
Administrative Assistant to the
Honorable Shane Simpson
Minister of Social Development and Poverty Reduction
Phone (250)356-7750 Fax (250)356-7792

Lund, Rose SDPR:EX

From: Baker, Tammy B SDPR:EX
Sent: January 17, 2019 2:28 PM
To: MacMillan, Karen SDPR:EX
Subject: The Pipeline

Hi Karen,

s.13 .s.22 would like the
Minister to call her back. Could you let me know s.13
s.13

Thanks

Tammy Baker
Administrative Assistant to the
Honorable Shane Simpson
Minister of Social Development and Poverty Reduction
Phone (250)356-7750 Fax (250)356-7792

Lund, Rose SDPR:EX

From: Baker, Tammy B SDPR:EX
Sent: January 17, 2019 2:43 PM
To: Squance, Leah SDPR:EX
Cc: Tombs, Brenda SDPR:EX
Subject: Letters for Action
Attachments: Poverty Reduction Letter.pdf; #AllOnBoard Campaign.pdf

Hi Leah,

Here are two letters from the Legislative Services Dept. Please let me know how you would like me to action them.

Thanks

Tammy Baker

Administrative Assistant to the
Honorable Shane Simpson
Minister of Social Development and Poverty Reduction
Phone (250)356-7750 Fax (250)356-7792

Lund, Rose SDPR:EX

From: Baker, Tammy B SDPR:EX
Sent: January 18, 2019 9:19 AM
To: Squance, Leah SDPR:EX
Subject: RE: Letters for Action

Hi Leah,

Sorry Leah, I just went by the Return Address on the envelope.

Tammy

From: Squance, Leah SDPR:EX
Sent: January 18, 2019 9:12 AM
To: Baker, Tammy B SDPR:EX <Tammy.B.Baker@gov.bc.ca>
Cc: Tombs, Brenda SDPR:EX <Brenda.Tombs@gov.bc.ca>
Subject: RE: Letters for Action

Thanks Tammy. I'm not sure what you mean by the Legislative Services Dept, as these are both from the City of New Westminster (Mayor's office).

Please forward to the CU for a Minister response.

Thanks,
Leah

From: Baker, Tammy B SDPR:EX
Sent: Thursday, January 17, 2019 2:43 PM
To: Squance, Leah SDPR:EX <Leah.Squance@gov.bc.ca>
Cc: Tombs, Brenda SDPR:EX <Brenda.Tombs@gov.bc.ca>
Subject: Letters for Action

Hi Leah,

Here are two letters from the Legislative Services Dept. Please let me know how you would like me to action them.

Thanks

Tammy Baker
Administrative Assistant to the
Honorable Shane Simpson
Minister of Social Development and Poverty Reduction
Phone (250)356-7750 Fax (250)356-7792

Lund, Rose SDPR:EX

From: Baker, Tammy B SDPR:EX
Sent: January 18, 2019 12:00 PM
To: Visco, Greg SDPR:EX
Subject: Log Not Found

Hey Greg,

I am doing a log that says add to existing log. I have done a search and there is not an existing log for this man. I can see more correspondence so there probably is, I just don't know how to find it. Should I create another log?

Tammy Baker

Administrative Assistant to the
Honorable Shane Simpson
Minister of Social Development and Poverty Reduction
Phone (250)356-7750 Fax (250)356-7792

Lund, Rose SDPR:EX

From: Baker, Tammy B SDPR:EX
Sent: January 18, 2019 12:02 PM
To: Visco, Greg SDPR:EX
Subject: Log Not Found

Hi Greg,

Sorry the log name is S.22

Tammy Baker

Administrative Assistant to the
Honorable Shane Simpson
Minister of Social Development and Poverty Reduction
Phone (250)356-7750 Fax (250)356-7792

Lund, Rose SDPR:EX

From: Baker, Tammy B SDPR:EX
Sent: January 18, 2019 3:28 PM
To: McCutcheon, Claire CITZ:EX
Subject: Cliff Training

Hi Claire

I will take the beginner Cliff Course on Tuesday. See you then!

Tammy Baker

Administrative Assistant to the
Honorable Shane Simpson
Minister of Social Development and Poverty Reduction
Phone (250)356-7750 Fax (250)356-7792

Lund, Rose SDPR:EX

From: Baker, Tammy B SDPR:EX
Sent: January 18, 2019 3:31 PM
To: Torres Bonet, Adriana SDPR:EX
Subject: RE: FYI's

Hi Adriana,

I don't see any that have check marks next to them. All the ones for today still haven't been checked.

Tammy

From: Torres Bonet, Adriana SDPR:EX
Sent: January 18, 2019 1:33 PM
To: Baker, Tammy B SDPR:EX <Tammy.B.Baker@gov.bc.ca>
Subject: FYI's

Hi Tammy,

I am going to move all of the check marked FYI's from the EA for Review folder to a folder labelled FYI in the MO inbox so that you can concentrate on logging the incomings for response and processing the Add to Log's. I will work through the FYI's this afternoon.

Please let me know if you have any questions or concerns.

Adriana Torres Bonet
Manager | Executive Correspondence Services
Deputy Minister's Office
Ministry of Social Development and Poverty Reduction
(T) 778 698-7592

Lund, Rose SDPR:EX

From: Baker, Tammy B SDPR:EX
Sent: January 18, 2019 3:31 PM
To: Visco, Greg SDPR:EX
Subject: RE: Log Not Found

Great! Thanks Greg.

Tammy

From: Visco, Greg SDPR:EX
Sent: January 18, 2019 3:30 PM
To: Baker, Tammy B SDPR:EX <Tammy.B.Baker@gov.bc.ca>
Subject: RE: Log Not Found

Hi Tammy,

In some cases when we get behind on logging you might find that there isn't already a log when it says add to log and that usually means there is an earlier incoming that needs to be logged first. If you find additional incomings from the same writer, please do add them to the original log and put them on your 'add to logs' list.

If emails come up again and they are identical, you can just check them off and file them in the appropriate month folder as logged, we don't need to log them again, but should keep them as a reference in the month folder.

Make sense?

Cheers!

Greg
Greg Visco
778 698-4835

From: Baker, Tammy B SDPR:EX
Sent: Friday, January 18, 2019 3:27 PM
To: Visco, Greg SDPR:EX
Subject: RE: Log Not Found

Hey Greg,

The s.22 log I logged this morning, both of them Incoming 1 and Incoming 2 in the same file. The question was that the direction on it was to add to existing log. But there was no existing log. It had a number on it from the PO Office. The log number that I have given it is 197475.

Another question I have is there are two more emails s.22 . These two emails I have logged, pulled into the Jan. folder and they have come up again. Same content. Do I delete these, or log them again?

Thanks Greg.

Tammy

From: Visco, Greg SDPR:EX
Sent: January 18, 2019 1:05 PM
To: Baker, Tammy B SDPR:EX <Tammy.B.Baker@gov.bc.ca>
Subject: RE: Log Not Found

Hi Tammy,

Good question – is it in the EA for review folder? I checked on that name and I only see one incoming for a s.22
s.22 from December 17, but it's just marked as FYI. Perhaps there is a more recent one to add to that log, but since
the Dec 17th incoming wasn't logged yet, you will need to log it first before you can add anything do it.

If it was the Dec 17th incoming you are referring to, on my screen it is just showing as FYI/File.

Cheers,

Greg
Greg Visco
778 698-4835

From: Baker, Tammy B SDPR:EX
Sent: Friday, January 18, 2019 12:02 PM
To: Visco, Greg SDPR:EX
Subject: Log Not Found

Hi Greg,

Sorry the log name is s.22

Tammy Baker
Administrative Assistant to the
Honorable Shane Simpson
Minister of Social Development and Poverty Reduction
Phone (250)356-7750 Fax (250)356-7792

Lund, Rose SDPR:EX

From: Baker, Tammy B SDPR:EX
Sent: January 18, 2019 4:01 PM
To: Torres Bonet, Adriana SDPR:EX
Subject: RE: FYI's

Hi Adriana,

There is several logs in the EA folder with the name s.22
looked at the attachment and her name is s.22
know anything about her?

I searched the logs, couldn't find anything so I
When I searched that I got a ton of existing logs. Do you

Tammy

From: Torres Bonet, Adriana SDPR:EX
Sent: January 18, 2019 3:35 PM
To: Baker, Tammy B SDPR:EX <Tammy.B.Baker@gov.bc.ca>
Subject: RE: FYI's

Hi Tammy,
You are correct. Please go ahead and start processing the Add to Logs.

Thanks!
Adriana

From: Baker, Tammy B SDPR:EX
Sent: Friday, January 18, 2019 3:31 PM
To: Torres Bonet, Adriana SDPR:EX
Subject: RE: FYI's

Hi Adriana,

I don't see any that have check marks next to them. All the ones for today still haven't been checked.

Tammy

From: Torres Bonet, Adriana SDPR:EX
Sent: January 18, 2019 1:33 PM
To: Baker, Tammy B SDPR:EX <Tammy.B.Baker@gov.bc.ca>
Subject: FYI's

Hi Tammy,
I am going to move all of the check marked FYI's from the EA for Review folder to a folder labelled FYI in the MO inbox so that you can concentrate on logging the incomings for response and processing the Add to Log's. I will work through the FYI's this afternoon.

Please let me know if you have any questions or concerns.

Adriana Torres Bonet

Manager | Executive Correspondence Services
Deputy Minister's Office
Ministry of Social Development and Poverty Reduction
(T) 778 698-7592

Lund, Rose SDPR:EX

From: Baker, Tammy B SDPR:EX
Sent: January 21, 2019 8:46 AM
To: 'rjohnston@vanhoutte.com'
Subject: Previous Orders

Hi Ryan,

I have recently taken over Casey Vanwensem's position in SDPR. I was wondering if you could tell me or provide me with a previous order that he placed so I could get an idea as to how often and how much to order.

Thank You.

Tammy Baker

Administrative Assistant to the
Honorable Shane Simpson
Minister of Social Development and Poverty Reduction
Phone (250)356-7750 Fax (250)356-7792

Lund, Rose SDPR:EX

From: Baker, Tammy B SDPR:EX
Sent: January 21, 2019 8:57 AM
To: 'Ryan Johnston'
Subject: RE: Previous Orders

Hi Ryan,

How many was he ordering?

Tammy

From: Ryan Johnston <RJohnston@kdrp.com>
Sent: January 21, 2019 8:55 AM
To: Baker, Tammy B SDPR:EX <Tammy.B.Baker@gov.bc.ca>
Subject: RE: Previous Orders

Good Morning Tammy

It looks like Casey was placing An order once a month...it has been 62 days since your last order was placed however. He was ordering the Reunion Island Reserve pods.

Cheers

RYAN JOHNSTON
ACCOUNT MANAGER VANCOUVER ISLAND
rjohnston@kdrp.com
T: 250 410 1014 | C: 250-686-4867

VAN HOUTTE COFFEE SERVICES
A SUBSIDIARY OF KEURIG CANADA, A KDP COMPANY
511F David St, Victoria, BC V8T 2C7
VHCOFFEEESERVICES.COM
YOUR PARTNER FOR BUSINESS COFFEE SOLUTIONS

From: Baker, Tammy B SDPR:EX [<mailto:Tammy.B.Baker@gov.bc.ca>]
Sent: January-21-19 8:46 AM
To: Ryan Johnston
Subject: Previous Orders

--- message externe, veuillez agir avec prudence ---
--- external message, proceed with caution ---

Hi Ryan,

I have recently taken over Casey Vanwensem's position in SDPR. I was wondering if you could tell me or provide me with a previous order that he placed so I could get an idea as to how often and how much to order.

Thank You.

Tammy Baker

Administrative Assistant to the
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Lund, Rose SDPR:EX

From: Baker, Tammy B SDPR:EX
Sent: January 21, 2019 9:07 AM
To: Baker, Tammy B SDPR:EX
Attachments: Possible MFSD Fax.pdf

Tammy Baker

Administrative Assistant to the
Honorable Shane Simpson
Minister of Social Development and Poverty Reduction
Phone (250)356-7750 Fax (250)356-7792

Lund, Rose SDPR:EX

From: Baker, Tammy B SDPR:EX
Sent: January 21, 2019 9:08 AM
To: Baker, Tammy B SDPR:EX
Attachments: Possible MFSD Fax.pdf

Tammy Baker

Administrative Assistant to the
Honorable Shane Simpson
Minister of Social Development and Poverty Reduction
Phone (250)356-7750 Fax (250)356-7792

Lund, Rose SDPR:EX

From: Baker, Tammy B SDPR:EX
Sent: January 21, 2019 9:10 AM
To: MacMillan, Karen SDPR:EX
Subject: FW: Possible MFSD Fax
Attachments: Possible MFSD Fax.pdf

Good Morning Karen,

I think this is a fax meant for MFSD?

Tammy

From: Baker, Tammy B SDPR:EX
Sent: January 21, 2019 9:08 AM
To: Baker, Tammy B SDPR:EX <Tammy.B.Baker@gov.bc.ca>
Subject:

Tammy Baker
Administrative Assistant to the
Honorable Shane Simpson
Minister of Social Development and Poverty Reduction
Phone (250)356-7750 Fax (250)356-7792

Lund, Rose SDPR:EX

From: Baker, Tammy B SDPR:EX
Sent: January 21, 2019 9:12 AM
To: Rollheiser, Kate SDPR:EX
Subject: Cliff

Hi Kate,

I have an add to existing log here, I have added it but it has come back to me saying the file is too big. What do I do with that?

Tammy Baker

Administrative Assistant to the
Honorable Shane Simpson
Minister of Social Development and Poverty Reduction
Phone (250)356-7750 Fax (250)356-7792

Lund, Rose SDPR:EX

From: Baker, Tammy B SDPR:EX
Sent: January 21, 2019 9:22 AM
To: Baker, Paul J CITZ:EX

The Minister has sent me a whole bunch of stuff and asked me to put them into PDF and send them to Leah. How do I do it?

Tammy Baker

Administrative Assistant to the
Honorable Shane Simpson
Minister of Social Development and Poverty Reduction
Phone (250)356-7750 Fax (250)356-7792

Lund, Rose SDPR:EX

From: Baker, Tammy B SDPR:EX
Sent: January 21, 2019 9:31 AM
To: Baker, Tammy B SDPR:EX
Subject: Possible MFSD Fax
Attachments: Possible MFSD Fax.pdf

Tammy Baker

Administrative Assistant to the
Honorable Shane Simpson
Minister of Social Development and Poverty Reduction
Phone (250)356-7750 Fax (250)356-7792

Lund, Rose SDPR:EX

From: Baker, Tammy B SDPR:EX
Sent: January 21, 2019 9:32 AM
To: MacMillan, Karen SDPR:EX
Subject: FW: Possible MFSD Fax
Attachments: Possible MFSD Fax.pdf

Hi Karen,

Here it is. Sorry about that

Tammy

From: Baker, Tammy B SDPR:EX
Sent: January 21, 2019 9:31 AM
To: Baker, Tammy B SDPR:EX <Tammy.B.Baker@gov.bc.ca>
Subject: Possible MFSD Fax

Tammy Baker
Administrative Assistant to the
Honorable Shane Simpson
Minister of Social Development and Poverty Reduction
Phone (250)356-7750 Fax (250)356-7792

Lund, Rose SDPR:EX

From: Baker, Tammy B SDPR:EX
Sent: January 21, 2019 9:33 AM
To: Baker, Paul J CITZ:EX
Subject: Minister's File
Attachments: Re: Halifax

Tammy Baker

Administrative Assistant to the
Honorable Shane Simpson
Minister of Social Development and Poverty Reduction
Phone (250)356-7750 Fax (250)356-7792

Lund, Rose SDPR:EX

From: Baker, Tammy B SDPR:EX
Sent: January 21, 2019 9:35 AM
To: Baker, Tammy B SDPR:EX
Attachments: Re: Halifax

Tammy Baker

Administrative Assistant to the
Honorable Shane Simpson
Minister of Social Development and Poverty Reduction
Phone (250)356-7750 Fax (250)356-7792

Lund, Rose SDPR:EX

From: Minister, SDPR SDPR:EX
Sent: January 21, 2019 10:22 AM
To: Rollheiser, Kate SDPR:EX
Subject: FW: Ministry of Health and Ministry of Social Development and Poverty Reduction response - 1121420

Hi Kate,

This is not the log we spoke of earlier today. This is another add to log, it gives me two different reference numbers none of which come up in cliff. And the subjects do not match the other logs that are there. Should I go ahead and log it anyway? The reference numbers are 196059 and 196525.

Tammy

From: HLTH HSD HLTH:EX
Sent: December 3, 2018 11:12 AM
To: s.22
Cc: Minister, SDPR SDPR:EX <SDPR.Minister@gov.bc.ca>
Subject: Ministry of Health and Ministry of Social Development and Poverty Reduction response - 1121420

1121420

s.22

Thank you for your email of September 12, 2018, s.22 I am pleased to respond on behalf of the Ministry of Health, and the Ministry of Social Development and Poverty Reduction. I apologize for the delay in communication.

I appreciate that you took the time to write us on behalf of s.22 and understand you are concerned about the s.22 I would like to assure you that our government is committed to making the health-care system work for British Columbians by providing people with care when and where they need it.

As you may know, the role of the Ministry of Health (the Ministry) is to provide stewardship for the health care system through policies, guidelines and ongoing monitoring and evaluation of health authority performance against defined expectations. Within this framework, regional health authorities are responsible for planning, managing and delivering publicly funded health care services in their communities.

Unfortunately, due to confidentiality restrictions, I am unable to discuss or disclose any of s.22 s.22

If you have concerns about the s.22 I would encourage you and s.22 s.22 to contact the Patient Care Quality Office (PCQO). The PCQO works with patients to address care

quality concerns. They will be able to review the concerns and provide a response to the complaint, as well as information on any decisions or actions taken as a result. If you would like to make a complaint regarding your concerns, we recommend that you bring these concerns to the attention of the Fraser Health Authority, PCQO at: 1-877-880-8823 or pcqoffice@fraserhealth.ca.

Once a complaint has been registered and reviewed by the PCQO, a response will be provided and an explanation regarding any decisions and actions taken as a result of your complaint. The PCQO has up to 40 business days to review your complaint and respond to you in writing. In the event that PHSA's PCQO response does not arrive on time, or does not resolve your concerns, you may then wish to request a review by the Patient Care Quality Review Board (PCQRB). The PCQRB is an independent body tasked to review and report on patient care complaints. More information on the Patient Care Quality Review process is available online at: www.patientcarequalityreviewboard.ca.

s.22 I want to thank you again for bringing your concerns to the attention of the ministry. I hope you find this information helpful and I appreciate the opportunity to respond.

Sincerely,

Donna Ward
Director

pc Honourable Adrian Dix, Minister of Health
Honourable Shane Simpson, Minister of Social Development and Poverty Reduction

Improvement through every concern.

[Patient Care Quality Offices](#)



Warning: This email is intended only for the use of the individual or organization to whom it is addressed. It may contain information that is privileged or confidential. Any distribution, disclosure, copying, or other use by anyone else is strictly prohibited. If you have received this in error, please telephone or e-mail the sender immediately and delete the message.

Ref: 196525

s.22

Thank you for your email of September 12, 2018, addressed to the Honourable Shane Simpson, Minister of Social Development and Poverty Reduction, regarding s.22. Minister Simpson has asked that we respond on his behalf, and we are pleased to do so.

The issue you have raised falls under the jurisdiction of the Ministry of Health. We have, therefore, taken the liberty of forwarding a copy of your correspondence to the minister responsible, the Honourable Adrian Dix, for his review and consideration.

Should you wish to contact Minister Dix directly, you may reach him at:

Honourable Adrian Dix
Minister of Health
PO Box 9050 Stn Prov Govt
Victoria BC V8W 9E2
Email: HLTH.Minister@gov.bc.ca

Thank you again for writing.

Sincerely,

Executive Correspondence Services
Ministry of Social Development and Poverty Reduction

cc: Honourable Adrian Dix, Minister of Health

Good afternoon Honorable Minister,

Here I am writing once again 2 months later regarding s.22
s.22

s.22

Ref: 196059

s.22

Thank you for your email of July 14, 2018, addressed to the Honourable Adrian Dix, Minister of Health, regarding the s.22

s.22 Your email has been forwarded to the Ministry of Social Development and Poverty Reduction for response.

We're sorry to hear about the difficulties your family has been facing, and we appreciate your advocacy on behalf of s.22

It's unclear from your email which disability form you are trying to complete for s.22 . As such, we want to ensure your family knows about the BC Employment and Assistance (BCEA) program, which provides provincial income and disability assistance to eligible individuals and their families. While we are not able to comment or s.22 eligibility for the BCEA program directly, the following general information may be helpful.

The BCEA program is income and asset tested, which means the payment of assistance is based on ongoing financial eligibility. This includes a number of factors, such as family size, living situation, and the applicant's assets and income from all sources. Applicants must demonstrate that their income is below current assistance rates. These rates may be viewed online at <http://www2.gov.bc.ca/gov/content/governments/policies-for-government/bcea-policy-and-procedure-manual/bc-employment-and-assistance-rate-tables>.

Staff at an Employment and Assistance office can also answer specific questions regarding the BCEA program. A directory of offices across the province can be found at <http://www2.gov.bc.ca/gov/content/family-social-supports/income-assistance/access-services>. You may also reach the ministry by calling, toll free, 1-866-866-0800. Using this line, callers may leave a call back number, keep their place in line and get an up-front message of the expected wait time.

s.22 and we'd encourage your family to continue working with them to complete any necessary forms and hopefully expedite s.22 s.22

With respect to s.22 this issue is best addressed by the College of Physicians and Surgeons of British Columbia (CPSBC). Contact information for the CPSBC can be found online at <https://www.cpsbc.ca/contact-us>. We'd encourage you, or the hospital social worker, to contact them for further assistance with this issue.

Thank you again for writing.

Sincerely,

Executive Correspondence Services
Ministry of Social Development and Poverty Reduction

cc: Honourable Adrian Dix, Minister of Health

Dear Minister Dix,

I am contacting you with frustration and concern for our medical system.

s.22

s.22

Thank you for your time.

s.22

Lund, Rose SDPR:EX

From: Baker, Tammy B SDPR:EX
Sent: January 21, 2019 10:48 AM
To: Rollheiser, Kate SDPR:EX
Subject: 196525

Hey Kate,

Can you try to get into this log because from my end, I cant open it. It keeps coming back saying No data found. Am I missing something?

Tammy Baker

Administrative Assistant to the
Honorable Shane Simpson
Minister of Social Development and Poverty Reduction
Phone (250)356-7750 Fax (250)356-7792

Lund, Rose SDPR:EX

From: Baker, Tammy B SDPR:EX
Sent: January 21, 2019 10:51 AM
To: Rollheiser, Kate SDPR:EX
Subject: RE: 196525

Now that is weird. I will try logging out and back in. Its happened a few times.

Tammy

From: Rollheiser, Kate SDPR:EX
Sent: January 21, 2019 10:50 AM
To: Baker, Tammy B SDPR:EX <Tammy.B.Baker@gov.bc.ca>
Subject: RE: 196525

That's really weird, it looks completely fine on my end. Maybe log out and then log back in?

From: Baker, Tammy B SDPR:EX
Sent: Monday, January 21, 2019 10:48 AM
To: Rollheiser, Kate SDPR:EX
Subject: 196525

Hey Kate,

Can you try to get into this log because from my end, I cant open it. It keeps coming back saying No data found. Am I missing something?

Tammy Baker
Administrative Assistant to the
Honorable Shane Simpson
Minister of Social Development and Poverty Reduction
Phone (250)356-7750 Fax (250)356-7792

Lund, Rose SDPR:EX

From: Baker, Tammy B SDPR:EX
Sent: January 21, 2019 10:53 AM
To: Rollheiser, Kate SDPR:EX
Subject: RE: 196525

Okay just logged out and in again and still nothing. Comes up No data found.

From: Rollheiser, Kate SDPR:EX
Sent: January 21, 2019 10:50 AM
To: Baker, Tammy B SDPR:EX <Tammy.B.Baker@gov.bc.ca>
Subject: RE: 196525

That's really weird, it looks completely fine on my end. Maybe log out and then log back in?

From: Baker, Tammy B SDPR:EX
Sent: Monday, January 21, 2019 10:48 AM
To: Rollheiser, Kate SDPR:EX
Subject: 196525

Hey Kate,

Can you try to get into this log because from my end, I cant open it. It keeps coming back saying No data found. Am I missing something?

Tammy Baker
Administrative Assistant to the
Honorable Shane Simpson
Minister of Social Development and Poverty Reduction
Phone (250)356-7750 Fax (250)356-7792

Lund, Rose SDPR:EX

From: Baker, Tammy B SDPR:EX
Sent: January 21, 2019 10:54 AM
To: Rollheiser, Kate SDPR:EX
Subject: RE: 196525

No Cliff is working, but usually the numbers if there is reference numbers will not open. It will always say No Data Found.

From: Rollheiser, Kate SDPR:EX
Sent: January 21, 2019 10:52 AM
To: Baker, Tammy B SDPR:EX <Tammy.B.Baker@gov.bc.ca>
Subject: RE: 196525

Is it just that log or is CLIFF not working properly all together?

From: Baker, Tammy B SDPR:EX
Sent: Monday, January 21, 2019 10:51 AM
To: Rollheiser, Kate SDPR:EX
Subject: RE: 196525

Now that is weird. I will try logging out and back in. Its happened a few times.

Tammy

From: Rollheiser, Kate SDPR:EX
Sent: January 21, 2019 10:50 AM
To: Baker, Tammy B SDPR:EX <Tammy.B.Baker@gov.bc.ca>
Subject: RE: 196525

That's really weird, it looks completely fine on my end. Maybe log out and then log back in?

From: Baker, Tammy B SDPR:EX
Sent: Monday, January 21, 2019 10:48 AM
To: Rollheiser, Kate SDPR:EX
Subject: 196525

Hey Kate,

Can you try to get into this log because from my end, I cant open it. It keeps coming back saying No data found. Am I missing something?

Tammy Baker
Administrative Assistant to the
Honorable Shane Simpson
Minister of Social Development and Poverty Reduction
Phone (250)356-7750 Fax (250)356-7792

Lund, Rose SDPR:EX

From: Baker, Tammy B SDPR:EX
Sent: January 21, 2019 1:42 PM
To: Baker, Tammy B SDPR:EX
Attachments: PWD letter.pdf

Tammy Baker

Administrative Assistant to the
Honorable Shane Simpson
Minister of Social Development and Poverty Reduction
Phone (250)356-7750 Fax (250)356-7792

Lund, Rose SDPR:EX

From: Baker, Tammy B SDPR:EX
Sent: January 21, 2019 1:47 PM
To: Tombs, Brenda SDPR:EX
Subject: Copy of PWD letter
Attachments: PWD letter.pdf

Hi Brenda,

Received this correspondence today. Please let me know how you would like me to action it.

Thanks.

From: Baker, Tammy B SDPR:EX
Sent: January 21, 2019 1:42 PM
To: Baker, Tammy B SDPR:EX <Tammy.B.Baker@gov.bc.ca>
Subject:

Tammy Baker
Administrative Assistant to the
Honorable Shane Simpson
Minister of Social Development and Poverty Reduction
Phone (250)356-7750 Fax (250)356-7792

Lund, Rose SDPR:EX

From: Baker, Tammy B SDPR:EX
Sent: January 21, 2019 2:47 PM
To: Torres Bonet, Adriana SDPR:EX
Subject: RE: Logs Missing Attachments

Hi Adriana,

All of the incomings look like they have not been uploaded. I have gone back and checked a couple of files and they only appear in the green not in the upload file line. I have saved them and hit the browse button which is all that I have ever done. Is this wrong?

Tammy

From: Torres Bonet, Adriana SDPR:EX
Sent: January 21, 2019 1:48 PM
To: Baker, Tammy B SDPR:EX <Tammy.B.Baker@gov.bc.ca>
Subject: Logs Missing Attachments

Hi Tammy,
Can you please upload the incomings to the following logs?

197497 – missing RIPD advice email/add to log
197494 – no incoming attached
197493 – no incoming attached

Thank you,

Adriana Torres Bonet
Manager | Executive Correspondence Services
Deputy Minister's Office
Ministry of Social Development and Poverty Reduction
(T) 778 698-7592

Lund, Rose SDPR:EX

From: Baker, Tammy B SDPR:EX
Sent: January 21, 2019 4:24 PM
To: Rollheiser, Kate SDPR:EX
Subject: FW: Ministry of Health and Ministry of Social Development and Poverty Reduction response - 1121420

Hi Kate this is that correspondence I couldn't get into the system for some reason. Don't know if I had to send it to you, but here it is.

Tammy

From: HLTH HSD HLTH:EX
Sent: December 3, 2018 11:12 AM
To: RGill@pattisonoutdoor.com
Cc: Minister, SDPR SDPR:EX <SDPR.Minister@gov.bc.ca>
Subject: Ministry of Health and Ministry of Social Development and Poverty Reduction response - 1121420

1121420

s.22

Thank you for your email of September 12, 2018, s.22. I am pleased to respond on behalf of the Ministry of Health, and the Ministry of Social Development and Poverty Reduction. I apologize for the delay in communication.

I appreciate that you took the time to write us on behalf of s.22 and understand you are concerned about the s.22. I would like to assure you that our government is committed to making the health-care system work for British Columbians by providing people with care when and where they need it.

As you may know, the role of the Ministry of Health (the Ministry) is to provide stewardship for the health care system through policies, guidelines and ongoing monitoring and evaluation of health authority performance against defined expectations. Within this framework, regional health authorities are responsible for planning, managing and delivering publicly funded health care services in their communities.

Unfortunately, due to confidentiality restrictions, I am unable to discuss or disclose any of s.22 s.22

If you have concerns about the s.22, I would encourage you and s.22 to contact the Patient Care Quality Office (PCQO). The PCQO works with patients to address care quality concerns. They will be able to review the concerns and provide a response to the complaint, as well as information on any decisions or actions taken as a result. If you would like to make a complaint regarding your

Honourable Adrian Dix
Minister of Health
PO Box 9050 Stn Prov Govt
Victoria BC V8W 9E2
Email: HLTH.Minister@gov.bc.ca

Thank you again for writing.

Sincerely,

Executive Correspondence Services
Ministry of Social Development and Poverty Reduction

cc: Honourable Adrian Dix, Minister of Health

Good afternoon Honorable Minister,

Here I am writing once again 2 months later regarding s.22
s.22

s.22

Yours sincerely,

s.22

Ref: 196059

s.22

Thank you for your email of July 14, 2018, addressed to the Honourable Adrian Dix, Minister of Health, regarding the s.22

s.22 Your email has been forwarded to the Ministry of Social Development and Poverty Reduction for response.

We're sorry to hear about the difficulties your family has been facing, and we appreciate your advocacy on behalf of s.22

It's unclear from your email which disability form you are trying to complete for s.22. As such, we want to ensure your family knows about the BC Employment and Assistance (BCEA) program, which provides provincial income and disability assistance to eligible individuals and their families. While we are not able to comment on s.22 eligibility for the BCEA program directly, the following general information may be helpful.

The BCEA program is income and asset tested, which means the payment of assistance is based on ongoing financial eligibility. This includes a number of factors, such as family size, living situation, and the applicant's assets and income from all sources. Applicants must demonstrate that their income is below current assistance rates. These rates may be viewed online at <http://www2.gov.bc.ca/gov/content/governments/policies-for-government/bcea-policy-and-procedure-manual/bc-employment-and-assistance-rate-tables>.

Staff at an Employment and Assistance office can also answer specific questions regarding the BCEA program. A directory of offices across the province can be found at <http://www2.gov.bc.ca/gov/content/family-social-supports/income-assistance/access-services>. You may also reach the ministry by calling, toll free, 1-866-866-0800. Using this line, callers may leave a call back number, keep their place in line and get an up-front message of the expected wait time.

s.22 and we'd encourage your family to continue working with them to complete any necessary forms and hopefully expedite s.22
s.22

With respect to s.22 this issue is best addressed by the College of Physicians and Surgeons of British Columbia (CPSBC). Contact information for the CPSBC can

be found online at <https://www.cpsbc.ca/contact-us>. We'd encourage you, or the hospital social worker, to contact them for further assistance with this issue.

Thank you again for writing.

Sincerely,

Executive Correspondence Services
Ministry of Social Development and Poverty Reduction

cc: Honourable Adrian Dix, Minister of Health

Dear Minister Dix,

I am contacting you with frustration and concern for our medical system.

s.22

s.22

Thank you for your time.

s.22

Lund, Rose SDPR:EX

From: Baker, Tammy B SDPR:EX
Sent: January 21, 2019 4:38 PM
To: Visco, Greg SDPR:EX
Subject: 'Add to Log' Numbers

Hi Greg,

Here are some add to log numbers fyi.

197406 s.22 Incoming 1
197470 s.22 Incoming 2
197426 s.22 Incoming 2
195872 s.2 Incoming 2
197339 s.22 Incoming 1
197402 s.22 Incoming 3
196977 s.22 Incoming 14, 15, 16, 17
197130 s.22 Incoming 2
196627 s.22 Incoming 2
197085 s.2 Incoming 2
196942 s.22 Incoming 8, 9
197497 s.2 Incoming 2
197410 s.22 Incoming 2, 3

Tammy Baker

Administrative Assistant to the
Honorable Shane Simpson
Minister of Social Development and Poverty Reduction
Phone (250)356-7750 Fax (250)356-7792

Lund, Rose SDPR:EX

From: Baker, Tammy B SDPR:EX
Sent: January 23, 2019 8:39 AM
To: Van Wensem, Casey MAH:EX
Subject: RE: Your VAN HOUTTE COFFEE SERVICES INC. Invoices

Hi Casey,

I have switched that account over to me so these shouldn't come to you anymore.

Thanks.

Tammy

From: Van Wensem, Casey MAH:EX
Sent: January 23, 2019 8:19 AM
To: Baker, Tammy B SDPR:EX <Tammy.B.Baker@gov.bc.ca>
Subject: FW: Your VAN HOUTTE COFFEE SERVICES INC. Invoices

From: ca.cs.invoice@vanhoutte.com [<mailto:ca.cs.invoice@vanhoutte.com>]
Sent: Tuesday, January 22, 2019 1:51 PM
To: Van Wensem, Casey MAH:EX
Cc: ca.cs.invoice@vanhoutte.com
Subject: Your VAN HOUTTE COFFEE SERVICES INC. Invoices

Please find enclosed the invoice(s) in PDF format, related to purchases or charges or credits to your account.

Source of the invoices : VAN HOUTTE COFFEE SERVICES INC.
Your account : 174798 - MINISTRY OF SOCIAL DEVELOPMENT & POVERTY REDUCTION

Enclosed Invoice(s) :

Invoice No.	Inv. Date (YYYY.MM.DD)	Amount
20072265-2019	2019.01.22	48.00

NOTES : Opening PDF files requires the Adobe Acrobat Reader software.
This is an automatic email. Please do not reply.

Customer Service
ca.cs.invoice@vanhoutte.com

Lund, Rose SDPR:EX

From: Baker, Tammy B SDPR:EX
Sent: January 23, 2019 9:24 AM
To: Rainaldi, Mario CITZ:EX
Subject: Business Cards

Hi Mario,

I am following up on the business cards for Leah Squance. Do you have a proof yet?

Thanks.

Tammy Baker

Administrative Assistant to the
Honorable Shane Simpson
Minister of Social Development and Poverty Reduction
Phone (250)356-7750 Fax (250)356-7792

Lund, Rose SDPR:EX

From: Baker, Tammy B SDPR:EX
Sent: January 23, 2019 10:30 AM
To: Rainaldi, Mario CITZ:EX
Subject: RE: Business Cards

Hi Mario,

Thanks. Will wait to hear from you.

Tammy

From: Rainaldi, Mario CITZ:EX
Sent: January 23, 2019 10:28 AM
To: Baker, Tammy B SDPR:EX <Tammy.B.Baker@gov.bc.ca>
Subject: RE: Business Cards

Hi Tammy,

No proof yet from the supplier.
I have contacted them for an update.

Thanks,

Mario Rainaldi

Print Agent | **Print Brokerage** | **Queen's Printer**

Ph: 250 356-8674 | **e: Mario.Rainaldi@gov.bc.ca** **M: PO Box 9452, Stn Prov Govt, Victoria BC V8W 9V7**

www.gov.bc.ca/printingandsignage

From: Baker, Tammy B SDPR:EX
Sent: January 23, 2019 9:24 AM
To: Rainaldi, Mario CITZ:EX <Mario.Rainaldi@gov.bc.ca>
Subject: Business Cards

Hi Mario,

I am following up on the business cards for Leah Squance. Do you have a proof yet?

Thanks.

Tammy Baker

Administrative Assistant to the

Honorable Shane Simpson

Minister of Social Development and Poverty Reduction

Phone (250)356-7750 Fax (250)356-7792

Lund, Rose SDPR:EX

From: Baker, Tammy B SDPR:EX
Sent: January 23, 2019 10:32 AM
To: Stone, Noel LASS:EX
Subject: Fire Warden

Hi Noel,

I have run into a problem about tomorrow's meeting, s.22
get back in time to make the class. Is it possible to switch me to the 2:00 class?

not sure if I will

Tammy Baker

Administrative Assistant to the
Honorable Shane Simpson
Minister of Social Development and Poverty Reduction
Phone (250)356-7750 Fax (250)356-7792

Lund, Rose SDPR:EX

From: Baker, Tammy B SDPR:EX
Sent: January 23, 2019 10:35 AM
To: Stone, Noel LASS:EX
Subject: RE: Fire Warden

Noel,

That is perfect. Thanks so much for accommodating!

Tammy

From: Stone, Noel <Noel.Stone@leg.bc.ca>
Sent: January 23, 2019 10:34 AM
To: Baker, Tammy B SDPR:EX <Tammy.B.Baker@gov.bc.ca>
Subject: RE: Fire Warden

Hi Tammy,

No problem but the afternoon class starts at 1:00 pm. Is that OK?

Noel

From: Baker, Tammy B SDPR:EX <Tammy.B.Baker@gov.bc.ca>
Sent: Wednesday, January 23, 2019 10:32 AM
To: Stone, Noel <Noel.Stone@leg.bc.ca>
Subject: Fire Warden

Hi Noel,

I have run into a problem about tomorrow's meeting, s.22
get back in time to make the class. Is it possible to switch me to the 2:00 class?

| not sure if I will

Tammy Baker
Administrative Assistant to the
Honorable Shane Simpson
Minister of Social Development and Poverty Reduction
Phone (250)356-7750 Fax (250)356-7792

Lund, Rose SDPR:EX

From: Baker, Tammy B SDPR:EX
Sent: January 23, 2019 10:59 AM
To: Wade, Debbie PREM:EX
Subject: RE: Hello

Hi Debbie,

Yes, I will be there at 11:30.

Tammy.

From: Wade, Debbie PREM:EX
Sent: January 23, 2019 10:58 AM
To: Baker, Tammy B SDPR:EX <Tammy.B.Baker@gov.bc.ca>
Subject: Hello

Hi Tammy;

I was wondering if you would be able to come to my office this morning at 11:30am for a quick meeting. It will just be between you and I, as I would like to touch base on a couple of things.

Thanks!

*Debbie Wade
Executive Coordinator to Geoff Meggs - Chief of Staff
and Amber Hockin - Deputy Chief of Staff
Office of the Premier
250-356-2785*

Lund, Rose SDPR:EX

From: Baker, Tammy B SDPR:EX
Sent: January 23, 2019 11:22 AM
To: Wade, Debbie PREM:EX
Subject: RE: Hello

Hi Debbie,

That will be fine.

Tammy

From: Wade, Debbie PREM:EX
Sent: January 23, 2019 11:21 AM
To: Baker, Tammy B SDPR:EX <Tammy.B.Baker@gov.bc.ca>
Subject: RE: Hello

Hi Tammy can we make it 11:45am instead?

Thanks !

Debbie Wade
Executive Coordinator to Geoff Meggs - Chief of Staff
and Amber Hockin - Deputy Chief of Staff
Office of the Premier
250-356-2785

From: Baker, Tammy B SDPR:EX
Sent: Wednesday, January 23, 2019 10:59 AM
To: Wade, Debbie PREM:EX <Debbie.Wade@gov.bc.ca>
Subject: RE: Hello

Hi Debbie,

Yes, I will be there at 11:30.

Tammy.

From: Wade, Debbie PREM:EX
Sent: January 23, 2019 10:58 AM
To: Baker, Tammy B SDPR:EX <Tammy.B.Baker@gov.bc.ca>
Subject: Hello

Hi Tammy;

I was wondering if you would be able to come to my office this morning at 11:30am for a quick meeting. It will just be between you and I, as I would like to touch base on a couple of things.

Thanks!

*Debbie Wade
Executive Coordinator to Geoff Meggs - Chief of Staff
and Amber Hockin - Deputy Chief of Staff
Office of the Premier
250-356-2785*

Lund, Rose SDPR:EX

From: Baker, Tammy B SDPR:EX
Sent: January 23, 2019 11:46 AM
To: 'CardlockPC@leg.bc.ca'
Subject: Access Pass

Hi Kelly,

Was wondering if we could arrange for Jonathan Dube to get an access pass for the building for meetings

Thanks

Tammy Baker

Administrative Assistant to the
Honorable Shane Simpson
Minister of Social Development and Poverty Reduction
Phone (250)356-7750 Fax (250)356-7792

Lund, Rose SDPR:EX

From: Baker, Tammy B SDPR:EX
Sent: January 23, 2019 1:19 PM
To: Baker, Tammy B SDPR:EX
Attachments: Letter from s.22 .pdf

Tammy Baker

Administrative Assistant to the
Honorable Shane Simpson
Minister of Social Development and Poverty Reduction
Phone (250)356-7750 Fax (250)356-7792

Lund, Rose SDPR:EX

From: Baker, Tammy B SDPR:EX
Sent: January 23, 2019 1:24 PM
To: Tombs, Brenda SDPR:EX
Subject: Correspondence
Attachments: Letter from s.22 .pdf

Hi Brenda,

Here is a letter sent by s.22 for the Minister. Let me know how to action.

Thanks

Tammy Baker

Administrative Assistant to the
Honorable Shane Simpson
Minister of Social Development and Poverty Reduction
Phone (250)356-7750 Fax (250)356-7792

Lund, Rose SDPR:EX

From: Baker, Tammy B SDPR:EX
Sent: January 23, 2019 2:13 PM
To: Tombs, Brenda SDPR:EX
Subject: RE: Correspondence

Hi Brenda,

I will do that, thanks Brenda.

From: Tombs, Brenda SDPR:EX
Sent: January 23, 2019 1:27 PM
To: Baker, Tammy B SDPR:EX <Tammy.B.Baker@gov.bc.ca>
Subject: RE: Correspondence

Thanks Tammy. Let's redirect this one to the Ministry of Health, as they are responsible for seniors.

Brenda

From: Baker, Tammy B SDPR:EX
Sent: Wednesday, January 23, 2019 1:24 PM
To: Tombs, Brenda SDPR:EX
Subject: Correspondence

Hi Brenda,

Here is a letter sent by s.22 for the Minister. Let me know how to action.

Thanks

Tammy Baker
Administrative Assistant to the
Honorable Shane Simpson
Minister of Social Development and Poverty Reduction
Phone (250)356-7750 Fax (250)356-7792

Lund, Rose SDPR:EX

From: Baker, Tammy B SDPR:EX
Sent: January 23, 2019 2:24 PM
To: Fullaway, Elijah HLTH:EX
Subject: FW: Letter
Attachments: Letter from s.22 .pdf

Hi Elijah,

This is a letter we received today but I think it belongs to your Ministry.

Thanks

From: Baker, Tammy B SDPR:EX
Sent: January 23, 2019 1:19 PM
To: Baker, Tammy B SDPR:EX <Tammy.B.Baker@gov.bc.ca>
Subject:

Tammy Baker
Administrative Assistant to the
Honorable Shane Simpson
Minister of Social Development and Poverty Reduction
Phone (250)356-7750 Fax (250)356-7792

Lund, Rose SDPR:EX

From: Baker, Tammy B SDPR:EX
Sent: January 23, 2019 2:27 PM
To: Rainaldi, Mario CITZ:EX
Subject: RE: PO 4500346127 Leah Squance braille cards

Hi Mario,

It looks good. The whole wording Ministry of Social Development and Poverty Reduction will appear on the card, correct?

Tammy

From: Raldi, Mario CITZ:EX
Sent: January 23, 2019 2:15 PM
To: Baker, Tammy B SDPR:EX <Tammy.B.Baker@gov.bc.ca>
Subject: FW: PO 4500346127 Leah Squance braille cards

Hi Tammy,

Please take a look at the proof and get back to me with any changes or the ok to print.

Thanks,

Mario Rainaldi

Print Agent | **Print Brokerage** | **Queen's Printer**

Ph: 250 356-8674 | **e: Mario.Rainaldi@gov.bc.ca** **M: PO Box 9452, Stn Prov Govt, Victoria BC V8W 9V7**

www.gov.bc.ca/printingandsignage

From: Jarod Epstein <jarod@accessibleprinting.com>
Sent: January 23, 2019 12:49 PM
To: Rainaldi, Mario CITZ:EX <Mario.Rainaldi@gov.bc.ca>
Subject: RE: PO 4500346127 Leah Squance braille cards

Hi Mario.

See attached, per your request.

You will notice we are using a higher quality version of your logo, than that which you supplied with your order request.

Please advise.

Thanks,
Jarod

From: Rainaldi, Mario CITZ:EX [<mailto:Mario.Rainaldi@gov.bc.ca>]
Sent: January-23-19 1:27 PM
To: Jarod Epstein
Subject: RE: PO 4500346127 Leah Squance braille cards

Hi Jarod,

Just checking on the proof for this order.

Thanks,

Mario Rainaldi

Print Agent | **Print Brokerage** | **Queen's Printer**

Ph: 250 356-8674 | **e: Mario.Rainaldi@gov.bc.ca** **M: PO Box 9452, Stn Prov Govt, Victoria BC V8W 9V7**

www.gov.bc.ca/printingandsignage

From: Jarod Epstein <jarod@accessibleprinting.com>
Sent: January 17, 2019 10:58 AM
To: Rainaldi, Mario CITZ:EX <Mario.Rainaldi@gov.bc.ca>
Subject: RE: PO 4500346127 Leah Squance braille cards

Good morning Mario.

Thank you for your email, and request to produce braille business cards.

We will produce and ship these black ink cards as noted.

Regards,
Jarod

From: Rainaldi, Mario CITZ:EX [<mailto:Mario.Rainaldi@gov.bc.ca>]
Sent: January-17-19 1:52 PM
To: Jarod Epstein
Subject: PO 4500346127 Leah Squance braille cards

Hi Jarod,

Attached is a PO, artwork, and the lines requested for braille for these cards.
Please make sure that the invoice is sent to me instead of the client

Thanks,

Mario Rainaldi

Print Agent | **Print Brokerage** | **Queen's Printer**

From: MRINALD <Mario.Rainaldi@gov.bc.ca>
Sent: January 17, 2019 10:45 AM
To: Rainaldi, Mario CITZ:EX <Mario.Rainaldi@gov.bc.ca>
Subject: Scan From <Device Name>

Lund, Rose SDPR:EX

From: Baker, Tammy B SDPR:EX
Sent: January 23, 2019 3:11 PM
To: MacMillan, Karen SDPR:EX
Subject: Assistance For PWD

Hi Karen,

s.22

Tammy Baker

Administrative Assistant to the
Honorable Shane Simpson
Minister of Social Development and Poverty Reduction
Phone (250)356-7750 Fax (250)356-7792

Lund, Rose SDPR:EX

From: Baker, Tammy B SDPR:EX
Sent: January 23, 2019 3:19 PM
To: 'rjohnston@vanhoutte.com'
Subject: Coffee Order

Hi Ryan,

I received the coffee order this afternoon, and it doesn't appear to be the right coffee. I ordered Reunion Island tropical fruit, toasted almond and caramel and winey. I got Authentic Donut Shop Blend, French Caramel.

How do I send this back to you and get the proper one?

Tammy Baker

Administrative Assistant to the
Honorable Shane Simpson
Minister of Social Development and Poverty Reduction
Phone (250)356-7750 Fax (250)356-7792

Lund, Rose SDPR:EX

From: Baker, Tammy B SDPR:EX
Sent: January 24, 2019 10:06 AM
To: 'rjohnston@vanhoutte.com'
Subject: Coffee Machine

Hi Ryan,

Our coffee machine is not working. It will pour about a half a cup of coffee while making a lot of noise. Would it be possible to have it replaced? Also I am sending this coffee back via UPS is there a preferred address to send it to?

Tammy Baker

Administrative Assistant to the
Honorable Shane Simpson
Minister of Social Development and Poverty Reduction
Phone (250)356-7750 Fax (250)356-7792

Lund, Rose SDPR:EX

From: Baker, Tammy B SDPR:EX
Sent: January 24, 2019 10:51 AM
To: Dube, Jonathan SDPR:EX
Subject: Security Pass for Leg

Hi Jonathan,

If you go to the security reception today, or at your earliest convenience they will issue you a security pass.

Tammy Baker

Administrative Assistant to the
Honorable Shane Simpson
Minister of Social Development and Poverty Reduction
Phone (250)356-7750 Fax (250)356-7792

Lund, Rose SDPR:EX

From: Baker, Tammy B SDPR:EX
Sent: January 24, 2019 10:54 AM
To: 'CardlockPC'
Subject: RE: Access Pass

Hi Kelly,

Jonathan's position is Adm and Efo. I have told him to come to the security desk at his earliest convenience.

Thanks.

Tammy Baker

Administrative Assistant to the
Honorable Shane Simpson
Minister of Social Development and Poverty Reduction
Phone (250)356-7750 Fax (250)356-7792

From: CardlockPC <CardlockPC@leg.bc.ca>
Sent: January 23, 2019 12:25 PM
To: Baker, Tammy B SDPR:EX <Tammy.B.Baker@gov.bc.ca>
Subject: RE: Access Pass

Hi Tammy... yes that will be fine. We have just undergone a renovation and my computer system will not be fully functional until tomorrow. If Jonathan can come to our security reception sometime tomorrow or afterwards, at his convenience, I can get him set up but in the meantime can you tell me what is Jonathan's position (Ministry Staff? ADM?). I need to know this so that I can apply the proper security access level.

Thanks,
Kelly

Kelly Dukeshire Cardlock Operator | Investigator
Legislative Assembly Protective Services
T: 250.387.4377
E: cardlockpc@leg.bc.ca

From: Baker, Tammy B SDPR:EX <Tammy.B.Baker@gov.bc.ca>
Sent: Wednesday, January 23, 2019 11:46 AM
To: CardlockPC <CardlockPC@leg.bc.ca>
Subject: Access Pass

Hi Kelly,

Was wondering if we could arrange for Jonathan Dube to get an access pass for the building for meetings

Thanks

Tammy Baker

Administrative Assistant to the
Honorable Shane Simpson
Minister of Social Development and Poverty Reduction
Phone (250)356-7750 Fax (250)356-7792

Lund, Rose SDPR:EX

From: Baker, Tammy B SDPR:EX
Sent: January 24, 2019 11:14 AM
To: Tombs, Brenda SDPR:EX
Subject: FW: Updated: INs_Ombudsperson's report update & Low income transit
Attachments: IN_Transit costs for low income families youth_Jan 2019_FINAL.docx; IN - Ombudsperson Report - Wait Period Earning Exemption_Jan 2019_FINAL.docx

Hi Brenda,

Do you need to see this or can I just put it in to Cliff under FYI?

Tammy

From: Youngs, Kirsten R GCPE:EX
Sent: January 18, 2019 3:26 PM
To: Squance, Leah SDPR:EX <Leah.Squance@gov.bc.ca>; Infante, James SDPR:EX <James.Infante@gov.bc.ca>; Tombs, Brenda SDPR:EX <Brenda.Tombs@gov.bc.ca>
Cc: McKnight, Valerie SDPR:EX <Valerie.McKnight@gov.bc.ca>; Baker, Tammy B SDPR:EX <Tammy.B.Baker@gov.bc.ca>; Anderson, Maryann GCPE:EX <Maryann.Anderson@gov.bc.ca>; Talbot, Sarena GCPE:EX <Sarena.Talbot@gov.bc.ca>
Subject: Updated: INs_Ombudsperson's report update & Low income transit

FYI for MO.

Kirsten Youngs | Communications Manager
Ministry of Social Development and Poverty Reduction
Government Communications and Public Engagement
T: (250) 356-0543 | C: (250) 858-0555

Lund, Rose SDPR:EX

From: Baker, Tammy B SDPR:EX
Sent: January 24, 2019 11:24 AM
To: Baker, Tammy B SDPR:EX
Subject: QP Order Link

<http://order.qp.gov.bc.ca>

Tammy Baker

Administrative Assistant to the
Honorable Shane Simpson
Minister of Social Development and Poverty Reduction
Phone (250)356-7750 Fax (250)356-7792

Lund, Rose SDPR:EX

From: Baker, Tammy B SDPR:EX
Sent: January 24, 2019 11:26 AM
To: Baker, Tammy B SDPR:EX
Subject: FWMinister's Notebook 1>
Attachments: Scan_20190109.pdf; Minister's Notebook 1.pdf

From: TBBAKER <Tammy.B.Baker@gov.bc.ca>
Sent: January 9, 2019 12:36 PM
To: Baker, Tammy B SDPR:EX <Tammy.B.Baker@gov.bc.ca>
Subject: Scan From <Device Name>

Lund, Rose SDPR:EX

From: Baker, Tammy B SDPR:EX
Sent: January 24, 2019 2:39 PM
To: Tombs, Brenda SDPR:EX
Subject: Letter of Support (NLC) application for funding
Attachments: Letter of Support Northeast Regional Skills Training Plan Update.pdf

Hi Brenda,

Here is a letter from Conuma Coal Resources offering a letter of support for Northern Lights College's application for funding. Let me know how to action.

Tammy Baker

Administrative Assistant to the
Honorable Shane Simpson
Minister of Social Development and Poverty Reduction
Phone (250)356-7750 Fax (250)356-7792

Lund, Rose SDPR:EX

From: Baker, Tammy B SDPR:EX
Sent: January 24, 2019 3:07 PM
To: MacMillan, Karen SDPR:EX
Subject: s.22

Hi Karen

s.22

s.22 Could someone please call her?

Thank you.

Tammy Baker

Administrative Assistant to the

Honorable Shane Simpson

Minister of Social Development and Poverty Reduction

Phone (250)356-7750 Fax (250)356-7792

Lund, Rose SDPR:EX

From: Baker, Tammy B SDPR:EX
Sent: January 24, 2019 3:29 PM
To: Baker, Tammy B SDPR:EX
Subject: FW: Updated: INs_Ombudsperson's report update & Low income transit
Attachments: IN_Transit costs for low income families youth_Jan 2019_FINAL.docx; IN - Ombudsperson Report - Wait Period Earning Exemption_Jan 2019_FINAL.docx

From: Baker, Tammy B SDPR:EX
Sent: January 24, 2019 11:14 AM
To: Tombs, Brenda SDPR:EX <Brenda.Tombs@gov.bc.ca>
Subject: FW: Updated: INs_Ombudsperson's report update & Low income transit

Hi Brenda,

Do you need to see this or can I just put it in to Cliff under FYI?

Tammy

From: Youngs, Kirsten R GCPE:EX
Sent: January 18, 2019 3:26 PM
To: Squance, Leah SDPR:EX <Leah.Squance@gov.bc.ca>; Infante, James SDPR:EX <James.Infante@gov.bc.ca>; Tombs, Brenda SDPR:EX <Brenda.Tombs@gov.bc.ca>
Cc: McKnight, Valerie SDPR:EX <Valerie.McKnight@gov.bc.ca>; Baker, Tammy B SDPR:EX <Tammy.B.Baker@gov.bc.ca>; Anderson, Maryann GCPE:EX <Maryann.Anderson@gov.bc.ca>; Talbot, Sarena GCPE:EX <Sarena.Talbot@gov.bc.ca>
Subject: Updated: INs_Ombudsperson's report update & Low income transit

FYI for MO.

Kirsten Youngs | Communications Manager
Ministry of Social Development and Poverty Reduction
Government Communications and Public Engagement
T: (250) 356-0543 | C: (250) 858-0555

Lund, Rose SDPR:EX

From: Baker, Tammy B SDPR:EX
Sent: January 24, 2019 3:50 PM
To: 'Ryan Johnston'
Subject: RE: Coffee Machine

Hi Ryan,

Thanks so much! We are in s.15 . I will hang on to the pods.

Thanks again.

Tammy

From: Ryan Johnston <RJohnston@kdrp.com>
Sent: January 24, 2019 3:49 PM
To: Baker, Tammy B SDPR:EX <Tammy.B.Baker@gov.bc.ca>
Subject: RE: Coffee Machine

Hi Tammy

Yes we can get the machine swapped out for you tomorrow...what room number are you in?
If you hang on to the pods I can grab them from you when we exchange the brewer.

RYAN JOHNSTON
ACCOUNT MANAGER VANCOUVER ISLAND
rjohnston@kdrp.com
T: 250 410 1014 | C: 250-686-4867

VAN HOUTTE COFFEE SERVICES
A SUBSIDIARY OF KEURIG CANADA, A KDP COMPANY
511F David St, Victoria, BC V8T 2C7
VHCOFFEESERVICES.COM
YOUR PARTNER FOR BUSINESS COFFEE SOLUTIONS

From: Baker, Tammy B SDPR:EX [<mailto:Tammy.B.Baker@gov.bc.ca>]
Sent: January-24-19 10:06 AM
To: Ryan Johnston
Subject: Coffee Machine

--- message externe, veuillez agir avec prudence ---
--- external message, proceed with caution ---

Hi Ryan,

Our coffee machine is not working. It will pour about a half a cup of coffee while making a lot of noise. Would it be possible to have it replaced? Also I am sending this coffee back via UPS is there a preferred address to send it to?

Tammy Baker

Administrative Assistant to the
Honorable Shane Simpson
Minister of Social Development and Poverty Reduction
Phone (250)356-7750 Fax (250)356-7792

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Lund, Rose SDPR:EX

From: Baker, Tammy B SDPR:EX
Sent: January 25, 2019 8:28 AM
To: Rollheiser, Kate SDPR:EX
Subject: RE: Updated: INs_Ombudsperson's report update & Low income transit

Hi Kate,

If you have a look at the communication below I had with Brenda, I sent it to her to ask her if I should put it in Cliff and she said to go ahead. So, what happens to these reports?

Tammy

From: Rollheiser, Kate SDPR:EX
Sent: January 25, 2019 8:23 AM
To: Baker, Tammy B SDPR:EX <Tammy.B.Baker@gov.bc.ca>
Cc: Squance, Leah SDPR:EX <Leah.Squance@gov.bc.ca>; Torres Bonet, Adriana SDPR:EX <Adriana.TorresBonet@gov.bc.ca>; MacMillan, Karen SDPR:EX <Karen.MacMillan@gov.bc.ca>
Subject: RE: Updated: INs_Ombudsperson's report update & Low income transit

Good morning Tammy,

Just wanted to touch base with you on this. You've logged this as 197543 in CLIFF. These are confidential documents for the minister and senior staff, we do not ever log these in CLIFF as there are many users that can access this information. I'm going to go ahead and delete the log from CLIFF now. I think it would be beneficial to liaise with Leah and Val and to make sure you are all trained up on best practices for FOI and handling confidential documents. The PO offers training in the building and I'm sure they can get you trained asap.

If you have any further questions you should reach out to any of the folks in your office.

Cheers,

Kate Rollheiser

Correspondence Coordinator
Executive Correspondence Services
Ministry of Social Development and Poverty Reduction
Phone: 778 974 4070

From: Baker, Tammy B SDPR:EX
Sent: Thursday, January 24, 2019 3:29 PM
To: Baker, Tammy B SDPR:EX
Subject: FW: Updated: INs_Ombudsperson's report update & Low income transit

From: Baker, Tammy B SDPR:EX
Sent: January 24, 2019 11:14 AM

To: Tombs, Brenda SDPR:EX

Subject: FW: Updated: INs_Ombudsperson's report update & Low income transit

Hi Brenda,

Do you need to see this or can I just put it in to Cliff under FYI?

Tammy

From: Youngs, Kirsten R GCPE:EX

Sent: January 18, 2019 3:26 PM

To: Squance, Leah SDPR:EX <Leah.Squance@gov.bc.ca>; Infante, James SDPR:EX <James.Infante@gov.bc.ca>; Tombs, Brenda SDPR:EX <Brenda.Tombs@gov.bc.ca>

Cc: McKnight, Valerie SDPR:EX <Valerie.McKnight@gov.bc.ca>; Baker, Tammy B SDPR:EX <Tammy.B.Baker@gov.bc.ca>; Anderson, Maryann GCPE:EX <Maryann.Anderson@gov.bc.ca>; Talbot, Sarena GCPE:EX <Sarena.Talbot@gov.bc.ca>

Subject: Updated: INs_Ombudsperson's report update & Low income transit

FYI for MO.

Kirsten Youngs | Communications Manager

Ministry of Social Development and Poverty Reduction

Government Communications and Public Engagement

T: (250) 356-0543 | C: (250) 858-0555

Lund, Rose SDPR:EX

From: Baker, Tammy B SDPR:EX
Sent: January 25, 2019 8:32 AM
To: McKnight, Valerie SDPR:EX
Subject: s.22

Hi Val,

s.22

s.22 I will see you on Monday. Have a good weekend.

Tammy Baker

Administrative Assistant to the
Honorable Shane Simpson
Minister of Social Development and Poverty Reduction
Phone (250)356-7750 Fax (250)356-7792

Lund, Rose SDPR:EX

From: Baker, Tammy B SDPR:EX
Sent: January 28, 2019 8:36 AM
To: Rollheiser, Kate SDPR:EX
Subject: FW: Updated: INs_Ombudsperson's report update & Low income transit
Attachments: IN_Transit costs for low income families youth_Jan 2019_FINAL.docx; IN - Ombudsperson Report - Wait Period Earning Exemption_Jan 2019_FINAL.docx

Hi Kate,

Don't know where the response is for the original correspondence, but I just received this from Brenda. I had no idea those things were confidential. Now I know.

Tammy

From: Tombs, Brenda SDPR:EX
Sent: January 25, 2019 9:47 AM
To: Baker, Tammy B SDPR:EX <Tammy.B.Baker@gov.bc.ca>
Subject: FW: Updated: INs_Ombudsperson's report update & Low income transit

Hi Tammy,

Sorry, I sent you some incorrect direction on these. We don't CLIFF Issues notes, Speaking notes or Briefing notes as they are confidential for the minister and many people have access to CLIFF. In future, you don't need to worry about filing these anywhere. I should have been paying more attention when I gave you direction on these – I think I had a million things on the go at the time. So, it's my fault! Sorry about that. Thank you!

Brenda

From: Baker, Tammy B SDPR:EX
Sent: January 24, 2019 11:14 AM
To: Tombs, Brenda SDPR:EX
Subject: FW: Updated: INs_Ombudsperson's report update & Low income transit

Hi Brenda,

Do you need to see this or can I just put it in to Cliff under FYI?

Tammy

From: Youngs, Kirsten R GCPE:EX
Sent: January 18, 2019 3:26 PM
To: Squance, Leah SDPR:EX <Leah.Squance@gov.bc.ca>; Infante, James SDPR:EX <James.Infante@gov.bc.ca>; Tombs, Brenda SDPR:EX <Brenda.Tombs@gov.bc.ca>
Cc: McKnight, Valerie SDPR:EX <Valerie.McKnight@gov.bc.ca>; Baker, Tammy B SDPR:EX <Tammy.B.Baker@gov.bc.ca>; Anderson, Maryann GCPE:EX <Maryann.Anderson@gov.bc.ca>; Talbot, Sarena GCPE:EX <Sarena.Talbot@gov.bc.ca>
Subject: Updated: INs_Ombudsperson's report update & Low income transit

FYI for MO.

Kirsten Youngs | Communications Manager

Ministry of Social Development and Poverty Reduction

Government Communications and Public Engagement

T: (250) 356-0543 | C: (250) 858-0555

Lund, Rose SDPR:EX

From: Baker, Tammy B SDPR:EX
Sent: January 28, 2019 8:40 AM
To: Van Wensem, Casey MAH:EX
Subject: RE: Your VAN HOUTTE COFFEE SERVICES INC. Invoices

I am not sure why they are still sending them to you, because I am getting them too!

Tammy

From: Van Wensem, Casey MAH:EX
Sent: January 25, 2019 8:15 AM
To: Baker, Tammy B SDPR:EX <Tammy.B.Baker@gov.bc.ca>
Subject: FW: Your VAN HOUTTE COFFEE SERVICES INC. Invoices

Another one for you. Strange that they're still sending them to me. Happy Friday!

-Casey

From: ca.cs.invoice@vanhoutte.com [mailto:ca.cs.invoice@vanhoutte.com]
Sent: Thursday, January 24, 2019 7:28 AM
To: Van Wensem, Casey MAH:EX
Cc: ca.cs.invoice@vanhoutte.com
Subject: Your VAN HOUTTE COFFEE SERVICES INC. Invoices

Please find enclosed the invoice(s) in PDF format, related to purchases or charges or credits to your account.

Source of the invoices : VAN HOUTTE COFFEE SERVICES INC.
Your account : 174798 - MINISTRY OF SOCIAL DEVELOPMENT & POVERTY REDUCTION

Enclosed Invoice(s) :

Invoice No.	Inv. Date (YYYY.MM.DD)	Amount
20072281-2019	2019.01.24	.00

NOTES : Opening PDF files requires the Adobe Acrobat Reader software.
This is an automatic email. Please do not reply.

Customer Service
ca.cs.invoice@vanhoutte.com

Lund, Rose SDPR:EX

From: Baker, Tammy B SDPR:EX
Sent: January 28, 2019 9:10 AM
To: Baker, Tammy B SDPR:EX
Subject: Correspondence
Attachments: s.13 .pdf

Tammy Baker
Administrative Assistant to the
Honorable Shane Simpson
Minister of Social Development and Poverty Reduction
Phone (250)356-7750 Fax (250)356-7792

Lund, Rose SDPR:EX

From: Baker, Tammy B SDPR:EX
Sent: January 28, 2019 9:12 AM
To: Baker, Tammy B SDPR:EX
Attachments: Constituent s.22 pdf

Tammy Baker

Administrative Assistant to the
Honorable Shane Simpson
Minister of Social Development and Poverty Reduction
Phone (250)356-7750 Fax (250)356-7792

Lund, Rose SDPR:EX

From: Baker, Tammy B SDPR:EX
Sent: January 28, 2019 9:13 AM
To: Baker, Tammy B SDPR:EX
Attachments: Letter from Mayor Malcolm Brodie.pdf

Tammy Baker

Administrative Assistant to the
Honorable Shane Simpson
Minister of Social Development and Poverty Reduction
Phone (250)356-7750 Fax (250)356-7792

Lund, Rose SDPR:EX

From: Baker, Tammy B SDPR:EX
Sent: January 28, 2019 9:17 AM
To: Tombs, Brenda SDPR:EX
Subject: Correspondence
Attachments: Letter from Mayor Malcolm Brodie.pdf; Constituent s.22 pdf; s.13
s.13 .pdf

Good Morning Brenda,

Here are some correspondence for you. Let me know how to action.

Thanks.

Tammy Baker

Administrative Assistant to the
Honorable Shane Simpson
Minister of Social Development and Poverty Reduction
Phone (250)356-7750 Fax (250)356-7792

Lund, Rose SDPR:EX

From: Baker, Tammy B SDPR:EX
Sent: January 28, 2019 9:26 AM
To: Baker, Tammy B SDPR:EX
Attachments: Letter of Support Northeast Regional Skills Training Plan Update.pdf

Tammy Baker

Administrative Assistant to the
Honorable Shane Simpson
Minister of Social Development and Poverty Reduction
Phone (250)356-7750 Fax (250)356-7792

Lund, Rose SDPR:EX

From: Baker, Tammy B SDPR:EX
Sent: January 28, 2019 10:47 AM
To: Rollheiser, Kate SDPR:EX
Subject: Pending PWD Client

Good Morning Karen,

s.22

s.2 is trying to put an application for PWD but is unsure of some of the questions. She would like to speak to someone for clarification.

Thank you.

Tammy Baker

Administrative Assistant to the
Honorable Shane Simpson
Minister of Social Development and Poverty Reduction
Phone (250)356-7750 Fax (250)356-7792

Lund, Rose SDPR:EX

From: Baker, Tammy B SDPR:EX
Sent: January 28, 2019 12:54 PM
To: Torres Bonet, Adriana SDPR:EX
Subject: Cliff

Hey Adriana,

Why is it when I go into some logs to 'add to existing log' I cannot get into either the referral or the log attachments? By that I mean there is no + sign on them, just a downward arrow and a question mark.

Tammy Baker

Administrative Assistant to the
Honorable Shane Simpson
Minister of Social Development and Poverty Reduction
Phone (250)356-7750 Fax (250)356-7792

Lund, Rose SDPR:EX

From: Baker, Tammy B SDPR:EX
Sent: January 28, 2019 12:57 PM
To: Torres Bonet, Adriana SDPR:EX
Subject: Cliff

Adriana,

Nevermind I just figured it out.

Tammy Baker

Administrative Assistant to the
Honorable Shane Simpson
Minister of Social Development and Poverty Reduction
Phone (250)356-7750 Fax (250)356-7792

Lund, Rose SDPR:EX

From: Baker, Tammy B SDPR:EX
Sent: January 28, 2019 1:59 PM
To: Tombs, Brenda SDPR:EX
Subject: RE: Correspondence

I will do that. Thanks Brenda.

Tammy

From: Tombs, Brenda SDPR:EX
Sent: January 28, 2019 1:59 PM
To: Baker, Tammy B SDPR:EX <Tammy.B.Baker@gov.bc.ca>
Subject: RE: Correspondence

Hi Tammy. I need some direction from MSS on all of these so please hang on to them for now and I'll let you know how to proceed soon. Thanks.

Brenda

From: Baker, Tammy B SDPR:EX
Sent: Monday, January 28, 2019 9:17 AM
To: Tombs, Brenda SDPR:EX
Subject: Correspondence

Good Morning Brenda,

Here are some correspondence for you. Let me know how to action.

Thanks.

Tammy Baker
Administrative Assistant to the
Honorable Shane Simpson
Minister of Social Development and Poverty Reduction
Phone (250)356-7750 Fax (250)356-7792

Lund, Rose SDPR:EX

From: Baker, Tammy B SDPR:EX
Sent: January 28, 2019 3:52 PM
To: Rainaldi, Mario CITZ:EX
Subject: Account for SDPR

Hi Mario,

Could you please insure that you take Casey Vensem off the account including his email. He keeps getting my receipts for coffee ect. I have gone into the site and changed the name on it, but for some reason he keeps getting them sent to him.

Thanks

Tammy Baker

Administrative Assistant to the
Honorable Shane Simpson
Minister of Social Development and Poverty Reduction
Phone (250)356-7750 Fax (250)356-7792

Lund, Rose SDPR:EX

From: Baker, Tammy B SDPR:EX
Sent: January 29, 2019 8:50 AM
To: MacMillan, Karen SDPR:EX
Subject: FW: Pending PWD Client

Good Morning Karen,

I think I sent this to Kate yesterday by mistake.

From: Baker, Tammy B SDPR:EX
Sent: January 28, 2019 10:47 AM
To: Rollheiser, Kate SDPR:EX <Kate.1.Rollheiser@gov.bc.ca>
Subject: Pending PWD Client

Good Morning Karen,

s.22

S.2 is trying to put an application for PWD but is unsure of some of the questions. She would like to speak to someone for clarification.

Thank you.

Tammy Baker
Administrative Assistant to the
Honorable Shane Simpson
Minister of Social Development and Poverty Reduction
Phone (250)356-7750 Fax (250)356-7792

Lund, Rose SDPR:EX

From: Baker, Tammy B SDPR:EX
Sent: January 29, 2019 9:15 AM
To: Baker, Tammy B SDPR:EX
Attachments: Letter from Mayor of Port Moody.pdf

Tammy Baker

Administrative Assistant to the
Honorable Shane Simpson
Minister of Social Development and Poverty Reduction
Phone (250)356-7750 Fax (250)356-7792

Lund, Rose SDPR:EX

From: Baker, Tammy B SDPR:EX
Sent: January 29, 2019 9:18 AM
To: Tombs, Brenda SDPR:EX
Subject: FW: Letter from Mayor of Port Moody
Attachments: Letter from Mayor of Port Moody.pdf

Good Morning Brenda,

Here is a letter from the Office of the Mayor in Port Moody. Let me know how to action.

Thanks

From: Baker, Tammy B SDPR:EX
Sent: January 29, 2019 9:15 AM
To: Baker, Tammy B SDPR:EX <Tammy.B.Baker@gov.bc.ca>
Subject:

Tammy Baker
Administrative Assistant to the
Honorable Shane Simpson
Minister of Social Development and Poverty Reduction
Phone (250)356-7750 Fax (250)356-7792

Lund, Rose SDPR:EX

From: Baker, Tammy B SDPR:EX
Sent: January 29, 2019 2:10 PM
To: Baker, Tammy B SDPR:EX
Attachments: Poverty Reduction Strategy Report.pdf

Tammy Baker

Administrative Assistant to the
Honorable Shane Simpson
Minister of Social Development and Poverty Reduction
Phone (250)356-7750 Fax (250)356-7792

Lund, Rose SDPR:EX

From: Baker, Tammy B SDPR:EX
Sent: January 29, 2019 2:15 PM
To: Tombs, Brenda SDPR:EX
Subject: FW: Poverty Reduction Strategy Report
Attachments: Poverty Reduction Strategy Report.pdf

Hi Brenda,

Here is a letter from the Office of the Mayor of Port Moody and attachment of Poverty Reduction Strategy Report. Let me know how to action.

Thanks

Tammy

From: Baker, Tammy B SDPR:EX
Sent: January 29, 2019 2:10 PM
To: Baker, Tammy B SDPR:EX <Tammy.B.Baker@gov.bc.ca>
Subject:

Tammy Baker
Administrative Assistant to the
Honorable Shane Simpson
Minister of Social Development and Poverty Reduction
Phone (250)356-7750 Fax (250)356-7792

Lund, Rose SDPR:EX

From: Baker, Tammy B SDPR:EX
Sent: January 29, 2019 2:19 PM
To: QP AccountsPayable CITZ:EX
Subject: RE: Account for SDPR

Hi Annica,

My email is tammy.b.baker@gov.bc.ca Phone number 778-974-6091. Is that all the information that you need?

Tammy Baker

Administrative Assistant to the
Honorable Shane Simpson
Minister of Social Development and Poverty Reduction
Phone (250)356-7750 Fax (250)356-7792

From: QP AccountsPayable CITZ:EX
Sent: January 29, 2019 1:24 PM
To: Rainaldi, Mario CITZ:EX <Mario.Rainaldi@gov.bc.ca>
Cc: Baker, Tammy B SDPR:EX <Tammy.B.Baker@gov.bc.ca>
Subject: RE: Account for SDPR

Hi Tammy,

Can you please provide me with the new correct information.

Thank you
Annica

Annica Matthews | Accounts Payable 778-698-9928
Financial Planning and Reporting
Procurement & Supply Services Division

Ministry of Citizen's Services



Where ideas work

From: Rainaldi, Mario CITZ:EX
Sent: January 29, 2019 1:03 PM
To: QP Invoices CITZ:EX <QPInvoices@gov.bc.ca>; Daniels, Debbie CITZ:EX <Debbie.Daniels@gov.bc.ca>
Cc: Baker, Tammy B SDPR:EX <Tammy.B.Baker@gov.bc.ca>
Subject: RE: Account for SDPR

Hi there,

The contact information that we have on file for account # S.17 (Minister's Office for Social Development) needs to be updated.

Can I please have someone contact Tammy (cc'd) to get the new information?

Thanks,

Mario Rainaldi

Print Agent | **Print Brokerage** | **Queen's Printer**

Ph: 250 356-8674 | **e: Mario.Rainaldi@gov.bc.ca** **M: PO Box 9452, Stn Prov Govt, Victoria BC V8W 9V7**

www.gov.bc.ca/printingandsignage

From: Baker, Tammy B SDPR:EX

Sent: January 28, 2019 3:52 PM

To: Rainaldi, Mario CITZ:EX

Subject: Account for SDPR

Hi Mario,

Could you please insure that you take Casey Vensem off the account including his email. He keeps getting my receipts for coffee ect. I have gone into the site and changed the name on it, but for some reason he keeps getting them sent to him.

Thanks

Tammy Baker

Administrative Assistant to the

Honorable Shane Simpson

Minister of Social Development and Poverty Reduction

Phone (250)356-7750 Fax (250)356-7792

Lund, Rose SDPR:EX

From: Baker, Tammy B SDPR:EX
Sent: January 29, 2019 2:54 PM
To: Tombs, Brenda SDPR:EX
Subject: RE: Poverty Reduction Strategy Report

Hey Brenda,

I have put it in three separate attachments, do you still want them?

From: Tombs, Brenda SDPR:EX
Sent: January 29, 2019 2:51 PM
To: Baker, Tammy B SDPR:EX <Tammy.B.Baker@gov.bc.ca>
Subject: RE: Poverty Reduction Strategy Report

It's ok, I managed to open the file by getting creative!

From: Tombs, Brenda SDPR:EX
Sent: Tuesday, January 29, 2019 2:22 PM
To: Baker, Tammy B SDPR:EX
Subject: RE: Poverty Reduction Strategy Report

Hi Tammy. Are you able to make the attachment size smaller? I'm not able to open it. Every time I try it freezes my whole system.

From: Baker, Tammy B SDPR:EX
Sent: Tuesday, January 29, 2019 2:15 PM
To: Tombs, Brenda SDPR:EX
Subject: FW: Poverty Reduction Strategy Report

Hi Brenda,

Here is a letter from the Office of the Mayor of Port Moody and attachment of Poverty Reduction Strategy Report. Let me know how to action.

Thanks

Tammy

From: Baker, Tammy B SDPR:EX
Sent: January 29, 2019 2:10 PM
To: Baker, Tammy B SDPR:EX <Tammy.B.Baker@gov.bc.ca>
Subject:

Tammy Baker
Administrative Assistant to the
Honorable Shane Simpson

Lund, Rose SDPR:EX

From: Baker, Tammy B SDPR:EX
Sent: January 29, 2019 2:55 PM
To: Baker, Tammy B SDPR:EX
Attachments: Poverty Reduction Strategy Report. (3).msg.pdf

Tammy Baker

Administrative Assistant to the
Honorable Shane Simpson
Minister of Social Development and Poverty Reduction
Phone (250)356-7750 Fax (250)356-7792

Lund, Rose SDPR:EX

From: Baker, Tammy B SDPR:EX
Sent: January 29, 2019 2:58 PM
To: McKnight, Valerie SDPR:EX
Subject: FW: Brail Business Cards

From: Rainaldi, Mario CITZ:EX
Sent: December 12, 2018 3:57 PM
To: Baker, Tammy B SDPR:EX <Tammy.B.Baker@gov.bc.ca>
Subject: RE: Brail Business Cards

Hi Tammy,

Thank you for the order.
I will get a proof to you shortly.

Talk to you soon,

Mario Rainaldi

Print Agent | **Print Brokerage** | **Queen's Printer**

Ph: 250 356-8674 | *e:* Mario.Rainaldi@gov.bc.ca *M:* PO Box 9452, Stn Prov Govt, Victoria BC V8W 9V7

From: Baker, Tammy B SDPR:EX
Sent: December 12, 2018 3:43 PM
To: Rainaldi, Mario CITZ:EX <Mario.Rainaldi@gov.bc.ca>
Subject: Brail Business Cards

Hello Mario,

Please find attached order form to accompany business card order number 774061.

Thank you.

Tammy Baker

Administrative Assistant to the

Honorable Shane Simpson

Minister of Social Development and Poverty Reduction

Phone (250)356-7750 Fax (250)356-7792

Lund, Rose SDPR:EX

From: Baker, Tammy B SDPR:EX
Sent: January 29, 2019 3:21 PM
To: Baker, Tammy B SDPR:EX
Subject: Poverty Reduction Strategy Report
Attachments: Poverty Reduction Strategy Report.pdf

Tammy Baker

Administrative Assistant to the
Honorable Shane Simpson
Minister of Social Development and Poverty Reduction
Phone (250)356-7750 Fax (250)356-7792

Lund, Rose SDPR:EX

From: Baker, Tammy B SDPR:EX
Sent: January 29, 2019 3:52 PM
To: Baker, Tammy B SDPR:EX
Attachments: Poverty Reduction Strategy Report. (1).msg.pdf; Poverty Reduction Strategy Report. (2).msg.pdf; Poverty Reduction Strategy Report. (3).msg.pdf

Tammy Baker
Administrative Assistant to the
Honorable Shane Simpson
Minister of Social Development and Poverty Reduction
Phone (250)356-7750 Fax (250)356-7792

Lund, Rose SDPR:EX

From: Baker, Tammy B SDPR:EX
Sent: January 29, 2019 4:05 PM
To: Visco, Greg SDPR:EX
Subject: RE: Cliff #197576

Thanks!

From: Visco, Greg SDPR:EX
Sent: January 29, 2019 4:05 PM
To: Baker, Tammy B SDPR:EX <Tammy.B.Baker@gov.bc.ca>
Subject: RE: Cliff #197576

Hi Tammy,

Could be that CLIFF has timed out (usually does it around no one and 4pm for us here). Can you re-sign into the system and see if that fixes it?

As for the file too large issue, CLIFF only accepts files up to the 15mb range I think so anything larger than that would need to be separated out like you've done.

Cheers!

Greg
Greg Visco
778 698-4835

From: Baker, Tammy B SDPR:EX
Sent: Tuesday, January 29, 2019 4:02 PM
To: Visco, Greg SDPR:EX
Subject: Cliff #197576

Hi Greg,

I am putting this letter into cliff and it has said that the file is too big. I deleted the incoming and split the file into 3 incomings. I cannot delete the pop up that says the file is too big. Help?

Tammy Baker
Administrative Assistant to the
Honorable Shane Simpson
Minister of Social Development and Poverty Reduction
Phone (250)356-7750 Fax (250)356-7792

Lund, Rose SDPR:EX

From: Baker, Tammy B SDPR:EX
Sent: January 30, 2019 9:19 AM
To: Baker, Tammy B SDPR:EX
Attachments: Poverty Reduction Strategy Report (1).pdf

Tammy Baker

Administrative Assistant to the
Honorable Shane Simpson
Minister of Social Development and Poverty Reduction
Phone (250)356-7750 Fax (250)356-7792

Lund, Rose SDPR:EX

From: Baker, Tammy B SDPR:EX
Sent: January 30, 2019 9:20 AM
To: Baker, Tammy B SDPR:EX
Attachments: Poverty Reduction Strategy Report. (2).msg.pdf

Tammy Baker

Administrative Assistant to the
Honorable Shane Simpson
Minister of Social Development and Poverty Reduction
Phone (250)356-7750 Fax (250)356-7792

Lund, Rose SDPR:EX

From: Baker, Tammy B SDPR:EX
Sent: January 30, 2019 9:20 AM
To: Baker, Tammy B SDPR:EX
Attachments: Poverty Reduction Strategy Report. (3).msg.pdf

Tammy Baker

Administrative Assistant to the
Honorable Shane Simpson
Minister of Social Development and Poverty Reduction
Phone (250)356-7750 Fax (250)356-7792

Lund, Rose SDPR:EX

From: Baker, Tammy B SDPR:EX
Sent: January 30, 2019 9:21 AM
To: Baker, Tammy B SDPR:EX
Attachments: Poverty Reduction Strategy Report (4).pdf

Tammy Baker

Administrative Assistant to the
Honorable Shane Simpson
Minister of Social Development and Poverty Reduction
Phone (250)356-7750 Fax (250)356-7792

Lund, Rose SDPR:EX

From: Baker, Tammy B SDPR:EX
Sent: January 30, 2019 9:21 AM
To: Baker, Tammy B SDPR:EX
Attachments: Poverty Reduction Strategy Report (5).pdf

Tammy Baker

Administrative Assistant to the
Honorable Shane Simpson
Minister of Social Development and Poverty Reduction
Phone (250)356-7750 Fax (250)356-7792

Lund, Rose SDPR:EX

From: Baker, Tammy B SDPR:EX
Sent: January 30, 2019 9:21 AM
To: Baker, Tammy B SDPR:EX
Attachments: Poverty Reduction Strategy Report (6).pdf

Tammy Baker

Administrative Assistant to the
Honorable Shane Simpson
Minister of Social Development and Poverty Reduction
Phone (250)356-7750 Fax (250)356-7792

Lund, Rose SDPR:EX

From: Baker, Tammy B SDPR:EX
Sent: January 30, 2019 9:22 AM
To: Baker, Tammy B SDPR:EX
Attachments: Poverty Reduction Strategy Report (7).pdf

Tammy Baker

Administrative Assistant to the
Honorable Shane Simpson
Minister of Social Development and Poverty Reduction
Phone (250)356-7750 Fax (250)356-7792

Lund, Rose SDPR:EX

From: Baker, Tammy B SDPR:EX
Sent: January 30, 2019 9:22 AM
To: Baker, Tammy B SDPR:EX
Attachments: Poverty Reduction Strategy Report (8).pdf

Tammy Baker

Administrative Assistant to the
Honorable Shane Simpson
Minister of Social Development and Poverty Reduction
Phone (250)356-7750 Fax (250)356-7792

Lund, Rose SDPR:EX

From: Baker, Tammy B SDPR:EX
Sent: January 30, 2019 10:46 AM
To: Rollheiser, Kate SDPR:EX
Subject: RE: Cliff #197576

Hi Kate,

Well that is good to know! In future I will do that.

Tammy

From: Rollheiser, Kate SDPR:EX
Sent: January 30, 2019 10:44 AM
To: Baker, Tammy B SDPR:EX <Tammy.B.Baker@gov.bc.ca>
Subject: RE: Cliff #197576

Hi Tammy,

Sorry, I was just having a look at the attachments. For future reference, if you scan in the document in black and white it takes up a lot less space, and therefore less attachments! We'll just leave this one as is but moving forward please scan in black and white.

Thank you!

Kate

From: Baker, Tammy B SDPR:EX
Sent: Wednesday, January 30, 2019 10:16 AM
To: Rollheiser, Kate SDPR:EX
Subject: Cliff #197576

Hi Kate,

I have had to split the incoming into 8 parts with this log as it was too big to go any other way. Should I do 8 referrals as well?

Tammy Baker
Administrative Assistant to the
Honorable Shane Simpson
Minister of Social Development and Poverty Reduction
Phone (250)356-7750 Fax (250)356-7792

Lund, Rose SDPR:EX

From: Baker, Tammy B SDPR:EX
Sent: January 30, 2019 1:46 PM
To: MacMillan, Karen SDPR:EX
Subject: FW: Caregivers.22

Hi Karen

s.22

s.22 He would like to speak to someone from the Ministry to see if anything can be done.

Tammy Baker

Administrative Assistant to the
Honorable Shane Simpson
Minister of Social Development and Poverty Reduction
Phone (250)356-7750 Fax (250)356-7792

From: Baker, Tammy B SDPR:EX
Sent: December 21, 2018 11:22 AM
To: MacMillan, Karen SDPR:EX <Karen.MacMillan@gov.bc.ca>
Subject: Caregiver S.22

Hey Karen,

s.22

s.22

Could you give him a call? s.22

Thanks

Tammy Baker

Administrative Assistant to the
Honorable Shane Simpson
Minister of Social Development and Poverty Reduction
Phone (250)356-7750 Fax (250)356-7792

Lund, Rose SDPR:EX

From: Baker, Tammy B SDPR:EX
Sent: January 30, 2019 1:54 PM
To: MacMillan, Karen SDPR:EX
Subject: s.22

Hi Karen,

s.22

s.22

Could someone give him a call.

Thanks.

Tammy Baker
Administrative Assistant to the
Honorable Shane Simpson
Minister of Social Development and Poverty Reduction
Phone (250)356-7750 Fax (250)356-7792

Lund, Rose SDPR:EX

From: Baker, Tammy B SDPR:EX
Sent: January 31, 2019 10:07 AM
To: Squance, Leah SDPR:EX
Cc: McKnight, Valerie SDPR:EX
Subject: s.22

Hi Leah,

s.22

Thanks.

Tammy Baker

Administrative Assistant to the
Honorable Shane Simpson
Minister of Social Development and Poverty Reduction
Phone (250)356-7750 Fax (250)356-7792

Lund, Rose SDPR:EX

From: Baker, Tammy B SDPR:EX
Sent: January 31, 2019 10:18 AM
To: Baker, Tammy B SDPR:EX
Attachments: Letter from S.22 pdf

Tammy Baker

Administrative Assistant to the
Honorable Shane Simpson
Minister of Social Development and Poverty Reduction
Phone (250)356-7750 Fax (250)356-7792

Lund, Rose SDPR:EX

From: Baker, Tammy B SDPR:EX
Sent: January 31, 2019 10:23 AM
To: Baker, Tammy B SDPR:EX
Attachments: Letter from Lisa Lyons Johnson of McDonald's.msg.pdf

Tammy Baker

Administrative Assistant to the
Honorable Shane Simpson
Minister of Social Development and Poverty Reduction
Phone (250)356-7750 Fax (250)356-7792

Lund, Rose SDPR:EX

From: Baker, Tammy B SDPR:EX
Sent: January 31, 2019 10:29 AM
To: Tombs, Brenda SDPR:EX
Subject: Correspondence
Attachments: Letter from Lisa Lyons Johnson of McDonald's.msg.pdf; Letter from s.22 .pdf

Hi Brenda,

There is a letter here from Lisa Lyons Johnson President of the Kids Can Press at McDonalds.
A letter came today from s.22 (raising income assistance). Let me know how you would like me to action these.

Thanks.

Tammy Baker

Administrative Assistant to the
Honorable Shane Simpson
Minister of Social Development and Poverty Reduction
Phone (250)356-7750 Fax (250)356-7792

Lund, Rose SDPR:EX

From: Baker, Tammy B SDPR:EX
Sent: January 31, 2019 11:36 AM
To: Rollheiser, Kate SDPR:EX
Subject: Add to Batch

Hi Kate,

What does Add to Batch mean? And underneath the EA for review there is a bunch of correspondence that has Add to Batch. Should I be Clipping them?

Tammy Baker

Administrative Assistant to the
Honorable Shane Simpson
Minister of Social Development and Poverty Reduction
Phone (250)356-7750 Fax (250)356-7792

Lund, Rose SDPR:EX

From: Baker, Tammy B SDPR:EX
Sent: January 31, 2019 12:49 PM
To: MacMillan, Karen SDPR:EX
Subject: CLBC Problem

Hi Karen,

s.22

s.22

She would like to speak to someone who can advise her what to do.

Thanks.

Tammy Baker

Administrative Assistant to the
Honorable Shane Simpson

Minister of Social Development and Poverty Reduction

Phone (250)356-7750 Fax (250)356-7792

Lund, Rose SDPR:EX

From: Baker, Tammy B SDPR:EX
Sent: January 31, 2019 1:34 PM
To: MacMillan, Karen SDPR:EX
Subject: s.22

Hi Karen,

s.22

s.22 : she insists she wants to speak to someone from the
Ministry.

Tammy Baker
Administrative Assistant to the
Honorable Shane Simpson
Minister of Social Development and Poverty Reduction
Phone (250)356-7750 Fax (250)356-7792

Lund, Rose SDPR:EX

From: Baker, Tammy B SDPR:EX
Sent: January 31, 2019 2:18 PM
To: Baker, Tammy B SDPR:EX
Attachments: Letter from Lisa Lyons Johnson of McDonald's.msg.pdf

Tammy Baker

Administrative Assistant to the
Honorable Shane Simpson
Minister of Social Development and Poverty Reduction
Phone (250)356-7750 Fax (250)356-7792

Lund, Rose SDPR:EX

From: Baker, Tammy B SDPR:EX
Sent: January 31, 2019 2:41 PM
To: Baker, Tammy B SDPR:EX
Attachments: Letter from s.22 .pdf

Tammy Baker

Administrative Assistant to the
Honorable Shane Simpson
Minister of Social Development and Poverty Reduction
Phone (250)356-7750 Fax (250)356-7792