

**Brandt, Alissa SDPR:EX**

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**From:** Togneri, Cassandra GCPE:EX  
**Sent:** August 30, 2019 2:45 PM  
**To:** Ducker, Jayne SDPR:EX  
**Cc:** Brandt, Alissa SDPR:EX; Tombs, Brenda SDPR:EX; Kropp, Roxanne GCPE:EX  
**Subject:** URGENT APPROVAL NEEDED Guest List - Period Promise - EDU - SDPR Additions - 30 Aug 2019.xls  
**Attachments:** Guest List - Period Promise - EDU - SDPR Additions - 30 Aug 2019.xls  
  
**Importance:** High

Hi there – EDU needs a quick response on this. They are having their menstrual products echo announcement Sept. 5<sup>th</sup> and asked for a few additions to their guest list from our stakeholders. Please see attached and let us know if you're good with them being invited to the event.

There will be two events – one in Vic on the 5<sup>th</sup>, one in New West on the 6<sup>th</sup>. Both events are MRF and PSMD re-announcing that menstrual products will be available for free in bathrooms in all public schools throughout B.C. "

Thanks,  
Cassandra

**Brandt, Alissa SDPR:EX**

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**From:** Keene, Jeff SDPR:EX  
**Sent:** August 30, 2019 11:21 AM  
**To:** Lund, Rose SDPR:EX  
**Cc:** Turner, Sara J SDPR:EX; Brandt, Alissa SDPR:EX; Tombs, Brenda SDPR:EX; Ducker, Jayne SDPR:EX  
**Subject:** RE: FOI Call for Records MSD-2019-94842 Due Aug 28

Hi Rose,

Thank you, received.

Thanks,

**Jeff Keene,**

Executive Administrative Assistant,  
Assistant Deputy Minister's Office,  
Corporate Services Division,  
Ministry of Social Development and Poverty Reduction,  
778 974-2048

---

**From:** Lund, Rose SDPR:EX  
**Sent:** August 30, 2019 11:20 AM  
**To:** Keene, Jeff SDPR:EX <Jeff.Keene@gov.bc.ca>  
**Cc:** Turner, Sara J SDPR:EX <Sara.J.Turner@gov.bc.ca>; Brandt, Alissa SDPR:EX <Alissa.Brandt@gov.bc.ca>; Tombs, Brenda SDPR:EX <Brenda.Tombs@gov.bc.ca>; Ducker, Jayne SDPR:EX <Jayne.Ducker@gov.bc.ca>  
**Subject:** RE: FOI Call for Records MSD-2019-94842 Due Aug 28

Hi Jeff,

James Infante's and Jayne Ducker's notebooks, both ministerial assistants during this time frame.

s.13

Thank you,

**Rose Lund**

Administrative Assistant to the  
Honourable Shane Simpson,  
Minister of Social Development and Poverty Reduction  
Room 247, Parliament Buildings | Phone: (250) 419-8997

---

**From:** Green, Jessie M SDPR:EX  
**Sent:** August 15, 2019 1:27 PM  
**To:** Brandt, Alissa SDPR:EX <Alissa.Brandt@gov.bc.ca>  
**Cc:** Detlefsen, Kirsten SDPR:EX <Kirsten.Detlefsen@gov.bc.ca>; Tombs, Brenda SDPR:EX <Brenda.Tombs@gov.bc.ca>; Lund, Rose SDPR:EX <Rose.Lund@gov.bc.ca>; MacMillan, Karen SDPR:EX <Karen.MacMillan@gov.bc.ca>; Neate, Sara SDPR:EX <Sara.Neate@gov.bc.ca>  
**Subject:** FOI Call for Records MSD-2019-94842 Due Aug 28

Good afternoon,

Please see the attached Call for Records form for MSD-2019-94842.

***Scanned images of all pages in all notebooks used by the Minister's Ministerial Assistant - where such a position existed and was staffed at any point during the period.***

***(Date Range for Record Search: 10/01/2017 To 07/31/2019) Date Format: MM/DD/YYYY***

XGR-2019-94689

- If you have **no records response**, please let me know on/or before **Aug 21, 2019**.
- If you will be producing a **fee estimate**, please fill in the **fee estimate portion of the Call for Records form** and return to me by: **Aug 28, 2019**.
- If you will be providing **records**, please review and identify any harms in the records and return with your records to me by **Aug 28, 2019**.

A clean copy and a marked copy where HARMS have been identified according to FOI's Exceptions to Disclosure Disclosure ([http://www.cio.gov.bc.ca/cio/priv\\_leg/foippa/foippa\\_guide.page?#exceptions](http://www.cio.gov.bc.ca/cio/priv_leg/foippa/foippa_guide.page?#exceptions)) are required.

Please ensure when identifying HARMS that any information to be redacted is highlighted and the corresponding section is noted in pencil. Please flag each page where exceptions are found.

If you have any questions regarding this request, please "reply all" to this email.

Thanks,

Jessie Green | Administrative Coordinator | Deputy Minister's Office, SDPR | 250-387-2325

## **Brandt, Alissa SDPR:EX**

---

**From:** Lund, Rose SDPR:EX  
**Sent:** August 30, 2019 11:20 AM  
**To:** Keene, Jeff SDPR:EX  
**Cc:** Turner, Sara J SDPR:EX; Brandt, Alissa SDPR:EX; Tombs, Brenda SDPR:EX; Ducker, Jayne SDPR:EX  
**Subject:** RE: FOI Call for Records MSD-2019-94842 Due Aug 28  
**Attachments:** JI Jan-May 2019 notebook - Harms.pdf; JI Jan-May 2019 notebook.pdf; JI June-sept 2018 notebook.pdf; JI June-sept 2018 notebook-Harms.pdf; JI Oct-Dec 2018 notebook - Harms.pdf; JI Oct-Dec 2018 notebook.pdf; Jayne notebook 2017-2018 w harms.pdf; Jayne notebook 2017-2018.pdf; JI Oct-Dec 2018 notebook - Harms.pdf

Hi Jeff,

James Infante's and Jayne Ducker's notebooks, both ministerial assistants during this time frame.

s.13

Thank you,

**Rose Lund**

Administrative Assistant to the  
Honourable Shane Simpson,  
Minister of Social Development and Poverty Reduction  
Room 247, Parliament Buildings | Phone: (250) 419-8997

---

**From:** Green, Jessie M SDPR:EX  
**Sent:** August 15, 2019 1:27 PM  
**To:** Brandt, Alissa SDPR:EX <Alissa.Brandt@gov.bc.ca>  
**Cc:** Detlefsen, Kirsten SDPR:EX <Kirsten.Detlefsen@gov.bc.ca>; Tombs, Brenda SDPR:EX <Brenda.Tombs@gov.bc.ca>; Lund, Rose SDPR:EX <Rose.Lund@gov.bc.ca>; MacMillan, Karen SDPR:EX <Karen.MacMillan@gov.bc.ca>; Neate, Sara SDPR:EX <Sara.Neate@gov.bc.ca>  
**Subject:** FOI Call for Records MSD-2019-94842 Due Aug 28

Good afternoon,

Please see the attached Call for Records form for MSD-2019-94842.

*Scanned images of all pages in all notebooks used by the Minister's Ministerial Assistant - where such a position existed and was staffed at any point during the period.*



**(Date Range for Record Search: 10/01/2017 To 07/31/2019) Date Format: MM/DD/YYYY**

XGR-2019-94689

- If you have **no records response**, please let me know on/or before **Aug 21, 2019**.
- If you will be producing a **fee estimate**, **please fill in the fee estimate portion of the Call for Records form** and return to me by: **Aug 28, 2019**.
- If you will be providing **records**, **please review and identify any harms in the records** and return with your records to me by **Aug 28, 2019**.

A clean copy and a marked copy where HARMS have been identified according to FOI's Exceptions to Disclosure Disclosure ([http://www.cio.gov.bc.ca/cio/priv\\_leg/foippa/foippa\\_guide.page?#exceptions](http://www.cio.gov.bc.ca/cio/priv_leg/foippa/foippa_guide.page?#exceptions)) are required.

Please ensure when identifying HARMS that any information to be redacted is highlighted and the corresponding section is noted in pencil. Please flag each page where exceptions are found.

If you have any questions regarding this request, please "reply all" to this email.

Thanks,

Jessie Green | Administrative Coordinator | Deputy Minister's Office, SDPR | 250-387-2325

**Brandt, Alissa SDPR:EX**

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**From:** Togneri, Cassandra GCPE:EX  
**Sent:** August 30, 2019 10:00 AM  
**To:** Ducker, Jayne SDPR:EX  
**Cc:** Brandt, Alissa SDPR:EX  
**Subject:** RE: DEM PR  
**Attachments:** 2019SDPR0056-001674.pdf

Hi – this is the Minister’s approve statement for DEM. It is in the queue to go out on Sunday at 9 am. Please let me know if there are any issues as we’ll have to pull it out ASAP.

Thanks,  
Cassandra

---

**From:** Ducker, Jayne SDPR:EX  
**Sent:** August 30, 2019 8:58 AM  
**To:** Togneri, Cassandra GCPE:EX <Cassandra.Togneri@gov.bc.ca>  
**Cc:** Brandt, Alissa SDPR:EX <Alissa.Brandt@gov.bc.ca>  
**Subject:** DEM PR

Morning!!

Do you have a final draft of the Disability Employment Month? Alissa and I cant remember what it looks like. Could you please send it up when you have a moment?

Many thanks!  
Jayne

Jayne Ducker, Ministerial Assistant  
Honourable Shane Simpson - Minister of Social Development & Poverty Reduction  
m. 250-886-4585 e. [jayne.ducker@gov.bc.ca](mailto:jayne.ducker@gov.bc.ca)

Pronouns: she/her

**Brandt, Alissa SDPR:EX**

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**From:** Croft, Robyn J GCPE:EX  
**Sent:** August 30, 2019 9:55 AM  
**Subject:** Day Ahead (and long weekend)  
**Attachments:** Day and Weekend Ahead - Aug 30 to Sept 3, 2019.pdf

My apologies, I understand<sup>s.22</sup>  
the next few days. This is the latest info as we know it.

so I have attached a short PDF for you that include

Cheers,  
Robyn

**From:** Croft, Robyn J GCPE:EX [<mailto:Robyn.Croft@gov.bc.ca>]  
**Sent:** Friday, August 30, 2019 8:43 AM  
**Subject:** Day Ahead

## **Brandt, Alissa SDPR:EX**

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**From:** Ducker, Jayne SDPR:EX  
**Sent:** August 29, 2019 12:05 PM  
**To:** Manton, Kim LASS:EX  
**Cc:** Brandt, Alissa SDPR:EX  
**Subject:** Statements

Hi Kim,

We have a few awareness days coming up this fall and I wonder if any of the private members would be interested in doing a two minute statement in the House. Our shop will provide them with the materials if anyone is interested. Details on the awareness days are below. Also, out of curiosity, do you know if any of the Private Members know a Sign Language? We might have something else if they do. Many thanks for your help in getting this out. If any of the members are interested, they can get in touch with me directly and I will be sure to loop you in.

### **Community Inclusion Month – October**

Info from [CLBC](#) on what happened in 2018 and here is a link to the [statement](#) MLA D'Eith did last year.

### **RDSP Action Month – October**

This is the sixth year of the program, that connects people with disabilities to federal grants and bonds through a Registered Disability Savings Plan (RDSP). Here is a link to the [government press release](#) about the program in 2017.

### **World Cerebral Palsy Day – October 6**

World Cerebral Palsy Day is a global movement of people with cerebral palsy and their families, and the organisations that support them, in more than 60 countries. The day is an opportunity to celebrate, raise awareness and take action to ensure that people with CP have the same rights, access and opportunity as anyone else in their communities. More information about what is being done in BC can be found [here](#).

### **Homelessness Action Week – October 13-19**

Since 2006, communities throughout B.C. have taken action during this week to help increase awareness of the challenges of homelessness and work to find local solutions. Here is a link to the [statement](#) MLA Elmore did last year.

### **Indigenous Disability Awareness Month – November**

B.C. became the first province in Canada to dedicate November to Indigenous people with disabilities in 2015, along with the Métis Nation British Columbia and BC First Nations Summit. Here is a link to the [government press release](#) from 2017 and here is a link to the [statement](#) MLA Dean did last year.

### **Down Syndrome Awareness Week – November 1-7**

Created by the Canadian Down Syndrome Society, Canadian Down Syndrome Week (CDSW) and is aimed at celebrating the great efforts of Canadians in our incredible community. CDSW provides a unity to our message and furthers our mission, "To empower Canadians with Down syndrome and their families." It also allows us to differentiate ourselves from other awareness initiatives, and celebrate the uniquely Canadian experience of people with Down syndrome.

### **United Nations' International Day of Persons with Disabilities – December 3**

Since 1992, the day has been observed and aims to promote an understanding of disability issues and mobilize support for the dignity, rights and well-being of persons with disabilities. Information on the history of the day can be found [here](#), on the UN site.

All the best,

Jayne

Jayne Ducker, Ministerial Assistant

Honourable Shane Simpson - Minister of Social Development & Poverty Reduction

m. 250-886-4585 e. [jayne.ducker@gov.bc.ca](mailto:jayne.ducker@gov.bc.ca)

Pronouns: she/her

## Brandt, Alissa SDPR:EX

---

**From:** Green, Jessie M SDPR:EX  
**Sent:** August 29, 2019 11:48 AM  
**To:** Brandt, Alissa SDPR:EX  
**Cc:** Ducker, Jayne SDPR:EX; Tombs, Brenda SDPR:EX; Detlefsen, Kirsten SDPR:EX; Lund, Rose SDPR:EX; MacMillan, Karen SDPR:EX  
**Subject:** FOI Call for Records MSD-2019-95085 Due Sept 11  
**Attachments:** MSD-2019-95085 CFR.pdf; FOI Harms Assessment Info - Cheat Sheet.pdf

Good morning,

Please see the attached Call for Records form for MSD-2019-95085.

***Provide a copy of the Parliamentary Secretary for Poverty Reduction's daily calendar (Date Range for Record Search: From 05/01/2019 To 05/31/2019) Date Format: MM/DD/YYYY***

- If you have **no records**: please 'reply all' indicating so along with a brief description of why there are no records found on/or before **Sept 5, 2019**.
- If you **estimate** that search and retrieval of the records will take more than 3 hours and/or the total volume of records will exceed 200 pages: please fill in the **fee estimate portion** of the Call for Records form and 'reply all' with it by: **Sept 5, 2019**.
- If you will be providing **records**: please review them and identify any harms\* in the records and 'reply all' with your records to the DMO by **Sept 11, 2019**.

\* A clean copy of the records and a marked copy where HARMS have been identified according to FOI's Exceptions to Disclosure are required. Please ensure when identifying HARMS that any information to be redacted is highlighted and the corresponding section is noted. Please flag each page where exceptions are found. There is a document attached to assist with identifying harms.

If you have any questions regarding this request, please "reply all" to this email.

Thanks,

Jessie Green | Administrative Coordinator | Deputy Minister's Office, SDPR | 250-387-2325

**Brandt, Alissa SDPR:EX**

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**From:** Lund, Rose SDPR:EX  
**Sent:** August 28, 2019 3:30 PM  
**To:** Brandt, Alissa SDPR:EX  
**Subject:** July PCard  
**Attachments:** RL-July 2019 PCard.pdf; Copy of LUNDRs.17 03AUG19 SPLIT CODING REGISTER (002).xlsx

**Categories:** Internal

Hi Alissa,

I have attached my July PCard for approval. I have not managed to get Mable to sign her TELUS bill yet. I thought I would send it over anyway so you have more time to look it over.

Due: Sept 3<sup>rd</sup>

Thanks so much !

**Rose Lund**

Administrative Assistant to the  
Honourable Shane Simpson,  
Minister of Social Development and Poverty Reduction  
Room 247, Parliament Buildings | Phone: (250) 419-8997

**Brandt, Alissa SDPR:EX**

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**From:** Ducker, Jayne SDPR:EX  
**Sent:** August 28, 2019 2:24 PM  
**To:** Brandt, Alissa SDPR:EX  
**Subject:** RE: FOI Request: 94842  
**Attachments:** JI Jan-May 2019 notebook - Draft Harms v1.pdf; JI June-sept 2018 notebook-Draft Harms v1.pdf; JI Occt-Dec 2018 notebook - Draft Harms v1.pdf

Here is the first pass at harms.

Cheers,  
Jayne

---

**From:** Lund, Rose SDPR:EX  
**Sent:** August 27, 2019 2:02 PM  
**To:** Ducker, Jayne SDPR:EX <Jayne.Ducker@gov.bc.ca>  
**Subject:** FOI Request: 94842

**Rose Lund**  
Administrative Assistant to the  
Honourable Shane Simpson,  
Minister of Social Development and Poverty Reduction  
Room 247, Parliament Building | Phone: (250) 419-8997



**Brandt, Alissa SDPR:EX**

---

**From:** Brandt, Alissa SDPR:EX  
**Sent:** August 27, 2019 6:52 PM  
**To:** Lund, Rose SDPR:EX  
**Subject:** sent emails - MSS - he has not yet reviewed them  
**Attachments:** MSS May 2019 Sent Emails.pdf

Alissa Brandt  
Senior Ministerial Assistant to Honourable Shane Simpson,  
Minister of Social Development and Poverty Reduction  
*Mobile phone: 250-896-4348*  
*Desk phone: 236-478-1322*

## Brandt, Alissa SDPR:EX

---

**From:** Brandt, Alissa SDPR:EX  
**Sent:** August 27, 2019 5:34 PM  
**To:** 'trish bcpovertyreduction'  
**Subject:** RE: Lobby Day 2019

Hi Trish,

I hope you are keeping well. A couple of thoughts on the lobby day. I would suggest that you start with Teresa Scambler at [Teresa.scambler@leg.gov.bc](mailto:Teresa.scambler@leg.gov.bc). Teresa is the caucus events coordinator. For meetings with caucus members, you can reach out to Kim Manton at [Kim.Manton@leg.bc.ca](mailto:Kim.Manton@leg.bc.ca). Kim is the manager of outreach with the NDP caucus. If you want to present to the Liberal caucus, Jayne Ducker in my office is willing to reach out to them.

I hope this helps to get you started!

Alissa

---

**From:** trish bcpovertyreduction <[trish@bcpovertyreduction.ca](mailto:trish@bcpovertyreduction.ca)>  
**Sent:** August 19, 2019 14:07  
**To:** Brandt, Alissa SDPR:EX <[Alissa.Brandt@gov.bc.ca](mailto:Alissa.Brandt@gov.bc.ca)>  
**Subject:** RE: Lobby Day 2019

Thanks!

**Trish Garner** / Community Organizer

BC Poverty Reduction Coalition  
#322 – 312 Main Street  
Vancouver, BC V6A 2T2  
Coast Salish Territories  
tel: 604-877-4553

[Join the Call](#) / [Twitter](#) / [FaceBook](#)

---

**From:** Brandt, Alissa SDPR:EX [<mailto:Alissa.Brandt@gov.bc.ca>]  
**Sent:** Monday, August 19, 2019 1:43 PM  
**To:** trish bcpovertyreduction <[trish@bcpovertyreduction.ca](mailto:trish@bcpovertyreduction.ca)>  
**Subject:** RE: Lobby Day 2019

**CAUTION:** This Email is from an EXTERNAL source. Ensure you trust this sender before clicking on any links or attachments. Report Phishing to [information\\_security@vancity.com](mailto:information_security@vancity.com)

Hi Trish,

Let me do some digging and I will be back in touch. Appreciate the amount of runway time – that always helps!

Alissa

---

**From:** trish bcpovertyreduction <[trish@bcpovertyreduction.ca](mailto:trish@bcpovertyreduction.ca)>  
**Sent:** August 19, 2019 13:12  
**To:** Brandt, Alissa SDPR:EX <[Alissa.Brandt@gov.bc.ca](mailto:Alissa.Brandt@gov.bc.ca)>  
**Subject:** Lobby Day 2019

Hi Alissa,

I'm starting to think forward to our annual lobby day that we started last year on October 17, and hoping that you could support us in the trip as James did last year. We brought 4 of our leaders in poverty from the Community Action Network over and they hosted an interactive workshop with NDP caucus and then cabinet. It was a powerful day for all involved so we'd love to do it again!

A few initial thoughts:

- October 17 is the International Day for the Eradication of Poverty so that felt very fitting last year. It would be great to come on that date or as close as possible again.
- We have never met with Carole James or Adrian Dix so I'd love to target them and try to get meetings lined up – are there other Ministers that you think would be good to focus on to help move the dial on these issues?
- Last time, lots of the NDP MLAs said that we should make the same presentation to the Liberal Caucus – is that something that you could help with or should I go directly to them?

Any help appreciated as we start the ball rolling!

Thanks,  
Trish

**Trish Garner** / Community Organizer

BC Poverty Reduction Coalition  
#322 – 312 Main Street  
Vancouver, BC V6A 2T2  
Coast Salish Territories  
tel: 604-877-4553

[Join the Call](#) / [Twitter \[twitter.com\]](https://twitter.com) / [FaceBook \[facebook.com\]](https://facebook.com)

## Brandt, Alissa SDPR:EX

---

**From:** Lund, Rose SDPR:EX  
**Sent:** August 27, 2019 2:19 PM  
**To:** Green, Jessie M SDPR:EX  
**Cc:** Brandt, Alissa SDPR:EX; Ducker, Jayne SDPR:EX; Tombs, Brenda SDPR:EX  
**Subject:** RE: FOI Call for Records MSD-2019-94748 - Due Aug 28  
**Attachments:** 94748 LS April 2019 emails - FOI-related.pdf; LS April 2019 emails received.pdf; LS April 2019 emails w harms received.pdf; LS April 2019 sent clean.pdf; LS Sent Emails April2019 sent w harms .pdf

Hi Jessie,

Please find attached Leah Squance's sent and received emails for April 2019.

s.13

Thank you,

**Rose Lund**  
Administrative Assistant to the  
Honourable Shane Simpson,  
Minister of Social Development and Poverty Reduction  
Room 247, Parliament Building | Phone: (250) 419-8997

---

**From:** Green, Jessie M SDPR:EX  
**Sent:** August 15, 2019 11:09 AM  
**To:** Brandt, Alissa SDPR:EX <Alissa.Brandt@gov.bc.ca>  
**Cc:** Detlefsen, Kirsten SDPR:EX <Kirsten.Detlefsen@gov.bc.ca>; Tombs, Brenda SDPR:EX <Brenda.Tombs@gov.bc.ca>; Lund, Rose SDPR:EX <Rose.Lund@gov.bc.ca>; MacMillan, Karen SDPR:EX <Karen.MacMillan@gov.bc.ca>; Neate, Sara SDPR:EX <Sara.Neate@gov.bc.ca>  
**Subject:** FOI Call for Records MSD-2019-94748 - Due Aug 28

Good morning,

Please see the attached Call for Records form for MSD-2019-94748.

***Records of any and all emails - excluding attachments – sent or received by the Minister's Senior Ministerial Assistant(s) - where such a position existed and was staffed during the period.***

***Email search is limited to the individual's outlook account.***

***(Date Range for Record Search: From 04/01/2019 To 04/30/2019) Date Format: MM/DD/YYYY***

- If you have **no records response**, please let me know on/or before **Aug 21, 2019**.

- If you will be producing a **fee estimate**, please fill in the fee estimate portion of the **Call for Records form** and return to me by: **Aug 28, 2019**.
- If you will be providing **records**, please review and identify any harms in the records and return with your records to me by **Aug 28, 2019**.

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If you have any questions regarding this request, please "reply all" to this email.

Thanks,

Jessie Green | Administrative Coordinator | Deputy Minister's Office, SDPR | 250-387-2325

## **Brandt, Alissa SDPR:EX**

---

**From:** noreply.newsondemand@gov.bc.ca  
**Sent:** August 27, 2019 1:11 PM  
**To:** Brandt, Alissa SDPR:EX  
**Subject:** MEDIA ADVISORY – Ministry of Labour – Surrey; teleconference

For Immediate Release

Aug. 27, 2019

Ministry of Labour

### **MEDIA ADVISORY**

SURREY - Media are invited to join Harry Bains, Minister of Labour, who, along with some workers, will bid farewell to the "self-help kit" that was a requirement for making a complaint with the Employment Standards Branch and to welcome an easier process that will benefit workers.

Event Date: Wednesday, Aug. 28, 2019

Time: 1 p.m. (Pacific time)

Location:  
Holland Park  
13428 Old Yale Rd.  
Surrey

For media unable to attend, a dial-in option will be available for reporters to listen and ask questions.

Dial-in information:  
From Greater Vancouver s.15; s.17  
From elsewhere in B.C. (toll-free): s.15; s.17  
Participant pass code: s.15; s.17

Contact:

Ministry of Labour  
Media Relations  
250 508-5030

## **Brandt, Alissa SDPR:EX**

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**From:** Tombs, Brenda SDPR:EX  
**Sent:** August 27, 2019 10:24 AM  
**To:** Chiu, Cary SDPR:EX  
**Cc:** Brandt, Alissa SDPR:EX; Daykin, Tricia SDPR:EX  
**Subject:** RE:s.13; s.14  
s.13; s.14

**Categories:** Pending

Hi Cary,

Thanks for this information, we appreciate it. We look forward to hearing more from Sointula.

Thanks again.

Brenda

**Brenda Tombs**  
Executive Assistant  
Honourable Shane Simpson  
Minister of Social Development and Poverty Reduction  
C: 250.361.8147

---

**From:** Chiu, Cary SDPR:EX  
**Sent:** August 26, 2019 11:26 AM  
**To:** Tombs, Brenda SDPR:EX <Brenda.Tombs@gov.bc.ca>  
**Cc:** Brandt, Alissa SDPR:EX <Alissa.Brandt@gov.bc.ca>; Daykin, Tricia SDPR:EX <Tricia.Daykin@gov.bc.ca>  
**Subject:** RE:s.13; s.14

s.13;  
..

Hi Brenda,

s.13; s.14

I hope this is helpful. Please let me know if you have any questions.

Cary

Cary Chiu  
Executive Director  
SDPR Policy and Legislation Branch  
778-698-7686

*Working on the traditional territory of the Lekwungen peoples.*

---

**From:** Bruce, Robert SDPR:EX  
**Sent:** Tuesday, July 30, 2019 11:29 AM  
**To:** Tombs, Brenda SDPR:EX  
**Cc:** Brandt, Alissa SDPR:EX  
**Subject:** RE: s.13; s.14

s.13;  
~ 1.1

Hi Brenda,

s.13

Rob

---

**From:** Tombs, Brenda SDPR:EX  
**Sent:** July 30, 2019 11:08 AM  
**To:** Bruce, Robert SDPR:EX <[Robert.Bruce@gov.bc.ca](mailto:Robert.Bruce@gov.bc.ca)>  
**Cc:** Brandt, Alissa SDPR:EX <[Alissa.Brandt@gov.bc.ca](mailto:Alissa.Brandt@gov.bc.ca)>  
**Subject:** RE:s.13; s.14

s.13;  
~ 1.1

Thanks.

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**From:** Bruce, Robert SDPR:EX  
**Sent:** Tuesday, July 30, 2019 10:59 AM  
**To:** Tombs, Brenda SDPR:EX  
**Cc:** Brandt, Alissa SDPR:EX  
**Subject:** RE:s.13; s.14

s.13;

I am not familiar with this issue but I will look into it and get back to you.

Rob

---

**From:** Tombs, Brenda SDPR:EX  
**Sent:** July 30, 2019 10:55 AM  
**To:** Bruce, Robert SDPR:EX <[Robert.Bruce@gov.bc.ca](mailto:Robert.Bruce@gov.bc.ca)>  
**Cc:** Brandt, Alissa SDPR:EX <[Alissa.Brandt@gov.bc.ca](mailto:Alissa.Brandt@gov.bc.ca)>  
**Subject:** RE: s.13; s.14

s.13;

Hi Rob,

s.13; s.22

s.13; s.22

? Let us know what you think. Thanks.

Brenda

d  
r



**Brenda Tombs**

Executive Assistant  
Honourable Shane Simpson  
Minister of Social Development and Poverty Reduction  
C: 250.361.8147

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**From:** Harrington, Molly SDPR:EX  
**Sent:** Thursday, July 25, 2019 3:02 PM  
**To:** Tombs, Brenda SDPR:EX; Brandt, Alissa SDPR:EX  
**Cc:** Galbraith, David J SDPR:EX  
**Subject:** FW:s.13; s.14

s.13;

s.13; s.14

Thank you

Molly

Molly Harrington  
Assistant Deputy Minister  
Research, Innovation and Policy  
Ministry of Social Development and Poverty Reduction  
Ph: 778-698-7689  
Fax: 250-387-5775

s.13; s.14

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Withheld pursuant to/removed as

s.13 ; s.14

## Brandt, Alissa SDPR:EX

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**From:** Brandt, Alissa SDPR:EX  
**Sent:** August 27, 2019 10:09 AM  
**To:** Togneri, Cassandra GCPE:EX; Tombs, Brenda SDPR:EX; Ducker, Jayne SDPR:EX  
**Subject:** RE: FOR APPROVAL: Media request: Funeral costs question

Okay. Thanks, Cass.

Alissa

---

**From:** Togneri, Cassandra GCPE:EX  
**Sent:** August 27, 2019 10:06  
**To:** Brandt, Alissa SDPR:EX <Alissa.Brandt@gov.bc.ca>; Tombs, Brenda SDPR:EX <Brenda.Tombs@gov.bc.ca>; Ducker, Jayne SDPR:EX <Jayne.Ducker@gov.bc.ca>  
**Subject:** FW: FOR APPROVAL: Media request: Funeral costs question  
**Importance:** High

Hi there – didn't realize David was off today. This is the last question that the CBC reporter had regarding the funeral costs.<sup>s.13</sup>

s.13 . Approved by Debi<sup>s.22</sup>

Background for approval.

Thank you,  
Cassandra

### How much has the Ministry spent per family (individual)?

- The Ministry of Social Development and Poverty Reduction will provide up to \$1,285 for an individual to cover basic funeral costs (including transportation up to 32 km, filing for a death certificate, counselling and co-ordination with a legal representative of the deceased.
- Additional costs of up to \$815 can be claimed to cover costs of bereavement rights and ceremonies, use of funeral home or chapel, and other related services.
- Limits for additional costs for cremation and burial may vary based on location, availability, cultural needs, and other factors.

### Already provided to reporter:

- The ministry does not track cause of death as it is not a determinant of eligibility for the funeral supplement. The funeral supplement covers both burials and cremations.
- The BC Coroner's Service recently released its latest report on deaths from illicit drugs, which can be found here: <https://news.gov.bc.ca/releases/2019PSSG0086-001609>

### Total individuals served, by region:

Region	2017-2018 total individuals served	2018-2019 total individuals served
Fraser	503	531

Interior	438	460
North	102	144
Vancouver Coastal	527	602
Vancouver Island	421	438
<b>TOTAL</b>	<b>1,991</b>	<b>2,175</b>

**Cost** (burial expenses from April 1, 2018 – March 31, 2019)

- For the 2017-2018 fiscal year, the total cost of burial expenditures was \$4,861,243.12.
- For the 2018-2019 fiscal year, the total cost of burial expenditures was \$4,518,737.61.

**Cassandra Togneri**

Communications Manager

Ministry of Social Development and Poverty Reduction

P: 250-953-3196

C: 778-677-0870

## Brandt, Alissa SDPR:EX

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**From:** Squance, Leah SDPR:EX  
**Sent:** August 27, 2019 9:28 AM  
**To:** Brandt, Alissa SDPR:EX  
**Subject:** RE: FOI Call for Records MSD-2019-94748 - Due Aug 28  
**Attachments:** LS emails April 2019 - received w harms2.pdf

This one should be complete.

---

**From:** Brandt, Alissa SDPR:EX  
**Sent:** Tuesday, August 27, 2019 8:49 AM  
**To:** Squance, Leah SDPR:EX <Leah.Squance@gov.bc.ca>  
**Subject:** RE: FOI Call for Records MSD-2019-94748 - Due Aug 28

s.13

Alissa

---

**From:** Squance, Leah SDPR:EX  
**Sent:** August 21, 2019 15:00  
**To:** Brandt, Alissa SDPR:EX <Alissa.Brandt@gov.bc.ca>  
**Subject:** RE: FOI Call for Records MSD-2019-94748 - Due Aug 28

Hi Alissa

Here are my received emails for April, to go with the sent emails I previously shared with you. There are two batches - one is only related to FOI and I didn't identify any harms, the other is the rest of the received messages with harms identified.

These include records I was cc'd on as well as the primary recipient.

Please let me know if you have concerns/questions, etc. or if you notice items I missed.

Thanks,  
Leah

---

**From:** Lund, Rose SDPR:EX  
**Sent:** Thursday, August 15, 2019 11:16 AM  
**To:** Squance, Leah SDPR:EX <Leah.Squance@gov.bc.ca>  
**Subject:** FW: FOI Call for Records MSD-2019-94748 - Due Aug 28

Hi Leah,

FOI request for your April emails. Would you like to identify the harms yourself, or would you rather us take care of it? I have attached the pdf of your emails.

Thank you,  
Rose

---

**From:** Green, Jessie M SDPR:EX  
**Sent:** August 15, 2019 11:09 AM  
**To:** Brandt, Alissa SDPR:EX <Alissa.Brandt@gov.bc.ca>  
**Cc:** Detlefsen, Kirsten SDPR:EX <Kirsten.Detlefsen@gov.bc.ca>; Tombs, Brenda SDPR:EX <Brenda.Tombs@gov.bc.ca>; Lund, Rose SDPR:EX <Rose.Lund@gov.bc.ca>; MacMillan, Karen SDPR:EX <Karen.MacMillan@gov.bc.ca>; Neate, Sara SDPR:EX <Sara.Neate@gov.bc.ca>  
**Subject:** FOI Call for Records MSD-2019-94748 - Due Aug 28

Good morning,

Please see the attached Call for Records form for MSD-2019-94748.

***Records of any and all emails - excluding attachments – sent or received by the Minister’s Senior Ministerial Assistant(s) - where such a position existed and was staffed during the period.***

***Email search is limited to the individual’s outlook account.***

***(Date Range for Record Search: From 04/01/2019 To 04/30/2019) Date Format: MM/DD/YYYY***

- If you have **no records response**, please let me know on/or before **Aug 21, 2019**.
- If you will be producing a **fee estimate**, please fill in the **fee estimate portion of the Call for Records form** and return to me by: **Aug 28, 2019**.
- If you will be providing **records**, please review and identify any harms in the records and return with your records to me by **Aug 28, 2019**.

A clean copy and a marked copy where HARMS have been identified according to FOI’s Exceptions to Disclosure Disclosure ([http://www.cio.gov.bc.ca/cio/priv\\_leg/foippa/foippa\\_guide.page?#exceptions](http://www.cio.gov.bc.ca/cio/priv_leg/foippa/foippa_guide.page?#exceptions)) are required.

Please ensure when identifying HARMS that any information to be redacted is highlighted and the corresponding section is noted in pencil. Please flag each page where exceptions are found.

If you have any questions regarding this request, please “reply all” to this email.

Thanks,  
Jessie Green | Administrative Coordinator | Deputy Minister’s Office, SDPR | 250-387-2325

**Brandt, Alissa SDPR:EX**

---

**From:** Tombs, Brenda SDPR:EX  
**Sent:** August 26, 2019 11:53 AM  
**To:** Togneri, Cassandra GCPE:EX; Stewart, Janet GCPE:EX  
**Cc:** Brandt, Alissa SDPR:EX  
**Subject:** Statement\_MSS\_DEM\_19Aug2019\_DRAFT3 BT edits  
**Attachments:** Statement\_MSS\_DEM\_19Aug2019\_DRAFT3 BT edits.docx

Hi Cass and Janet. The approved version is attached, with some tracked changes, but not all (there was some back and forth with the minister and we send him clean copies). Please use this version as the final. Thanks!

Brenda

**Brandt, Alissa SDPR:EX**

---

**From:** Brandt, Alissa SDPR:EX  
**Sent:** August 23, 2019 5:55 PM  
**To:** Lund, Rose SDPR:EX  
**Subject:** half of MSS received for May 2019  
**Attachments:** MSS Received May 2019 2 of 2.pdf

Harms identified.

Alissa Brandt  
Senior Ministerial Assistant to Honourable Shane Simpson,  
Minister of Social Development and Poverty Reduction  
*Mobile phone: 250-896-4348*  
*Desk phone: 236-478-1322*



## Brandt, Alissa SDPR:EX

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**From:** Togneri, Cassandra GCPE:EX  
**Sent:** August 23, 2019 3:16 PM  
**To:** Brandt, Alissa SDPR:EX; Tombs, Brenda SDPR:EX; Ducker, Jayne SDPR:EX  
**Cc:** Kropp, Roxanne GCPE:EX  
**Subject:** FW: For Approval: MEDIA REQUEST - Supportive Recovery Homes

Hi all – approved by David.

Please find a media request response regarding daily user fees for supportive recovery homes below for your approval.

- Q1 has been approved by Debi, Dana and Ian as A/Issues Manager.
- Q2 has been approved by MMHA (and comes directly from the pre-approved messaging in the Q&A).

-----  
**Reporter**

Josh Azizi, Reporter  
Georgia Straight  
[j\\_azizi@straight.com](mailto:j_azizi@straight.com)  
778-834-7115

**Deadline** Friday, August 23, 2019 3:30 PM

**Request**

The reporter would like to interview a spokesperson over the phone about the Supportive Recovery Homes announcement.

The questions are:

1. How is this form of income assistance (supportive recovery home rates) different from general income assistance?
2. What is the difference between registered and licensed facilities?

**Recommendation**

1. How is this form of income assistance (supportive recovery home rates) different from general income assistance?

- Generally, Income and Disability Assistance clients receive assistance as support and shelter to help them pay for rent, food and other personal needs.
- For an Income or Disability Assistance client living in a facility or residence such as a supportive recovery home, the ministry pays a daily user fee directly to the facility on behalf of the client, in lieu of support and shelter. This daily user fee covers the cost of the client's room and board while they are residing there, and the client also receives a monthly comforts allowance for their personal needs.

2. What is the difference between registered and licensed facilities?

- People who live in registered supportive recovery homes must be able to make decisions on their own behalf, follow directions in an emergency, not have behaviours

that put other residents at risk of harm, and must not need unscheduled professional health services on a regular basis.

- If you offer a higher level of care for people who require additional supports (e.g. regular unscheduled health services, etc.) you have to be licensed.
- Supportive recovery operators who provide accommodation and services to three or more clients need to be either registered or licensed under the Community Care and Assisted Living Act.
- Oversight and accountability for registered supportive recovery homes is through the Ministry of Health Assisted Living Registry, and licensed mental health or substance use facilities are through the regional health authority.

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Withheld pursuant to/removed as

s.13 ; s.16

## Brandt, Alissa SDPR:EX

---

**From:** Andersen, Torunn SDPR:EX  
**Sent:** August 23, 2019 1:48 PM  
**To:** Brandt, Alissa SDPR:EX  
**Subject:** RE: MO forecast July 2019

Hi Alissa

The travel for MO is handled by Ministry of Finance, so we do not have a detail, but I hope to provide you with some info on the process.

In this case I suspect they have been a bit behind on the reconciliation of the pCard.

If travel is paid on card, the charge will first go to a temporary Stob (8530), and is then moved to travel (57xx).

Reconciliation should happen at month end, so travel usually shows up the next month. If they were late on the reconciliation, the travel would show up on the travel Stob in a later month.

Travel entered in iExpense should show up the month it is claimed.

Was this helpful at all?

I will get back to you if I find out more.

Torunn

---

**From:** Brandt, Alissa SDPR:EX  
**Sent:** August 22, 2019 6:02 PM  
**To:** Andersen, Torunn SDPR:EX <Torunn.Andersen@gov.bc.ca>  
**Subject:** RE: MO forecast July 2019

Thanks, Torunn.

Why would there be a travel charge for James in August?

Alissa

---

**From:** Andersen, Torunn SDPR:EX  
**Sent:** August 22, 2019 10:36  
**To:** Brandt, Alissa SDPR:EX <[Alissa.Brandt@gov.bc.ca](mailto:Alissa.Brandt@gov.bc.ca)>  
**Subject:** RE: MO forecast July 2019

Hi,

I have attached a report.

I don't know if this is what you had in mind, but giving detail of what has been spent so far on what, and how much of the operating budget has been spent so far.

The first tab shows spend so far by month, and budget (budget is at 2-digit level, while spend will be broken down further).

The following tables have detail for each Stob.

Let me know if you have questions.

Torunn

---

**From:** Brandt, Alissa SDPR:EX  
**Sent:** August 16, 2019 3:47 PM  
**To:** Andersen, Torunn SDPR:EX <[Torunn.Andersen@gov.bc.ca](mailto:Torunn.Andersen@gov.bc.ca)>  
**Subject:** RE: MO forecast July 2019

That's just fine. Thanks so much, Torunn.

Alissa

---

**From:** Andersen, Torunn SDPR:EX  
**Sent:** August 16, 2019 13:45  
**To:** Brandt, Alissa SDPR:EX <[Alissa.Brandt@gov.bc.ca](mailto:Alissa.Brandt@gov.bc.ca)>  
**Subject:** RE: MO forecast July 2019

Hi Alissa,

I will add the column and also give you some more detailed information regarding what is included in the Actuals, so you can see where you may be able to find some savings.

We know there is not much you can do about mat leave and pension adjustment /leg salaries, so whatever cannot be funded from internal savings within MO (always where we go first) we will look at corporately.

I will get back to you with more detailed backup, but likely will not get this ready until early next week.

Torunn

---

**From:** Brandt, Alissa SDPR:EX  
**Sent:** August 16, 2019 1:30 PM  
**To:** Andersen, Torunn SDPR:EX <[Torunn.Andersen@gov.bc.ca](mailto:Torunn.Andersen@gov.bc.ca)>  
**Subject:** RE: MO forecast July 2019

I added in a column for the YTD variance as that seems like valuable information to have. Is there anything that is within our control that we can do to manage the pressures?

Also, I just learned this week that<sup>s.22</sup>

Alissa

---

**From:** Andersen, Torunn SDPR:EX  
**Sent:** August 16, 2019 11:42  
**To:** Brandt, Alissa SDPR:EX <[Alissa.Brandt@gov.bc.ca](mailto:Alissa.Brandt@gov.bc.ca)>  
**Subject:** MO forecast July 2019

Hi Alissa,

Please find attached latest forecast for SDPR Minister's Office.

As expected, you are showing a pressure due to maternity leave and pension adjustment (minster and parl. Secr.) and leg. Salaries (Stob 54).

Operating is forecasted to budget so far, except Stob 82 which I reduced a bit.

This Stob covers travel parliamentary secretary, in 2018/19 only \$382 was charged, YTD this fiscal \$0.

I have listed employees and changes to staffing included in forecast in tab 1.

Let mw know if you have any questions.

Torunn Andersen  
Senior Budget Manager  
Financial Policy, Planning & Reporting  
Financial and Administrative Services Branch  
Ministry of Social Development and Poverty Reduction  
Tel: 778-679-3995  
[Torunn.Andersen@gov.bc.ca](mailto:Torunn.Andersen@gov.bc.ca)

## Brandt, Alissa SDPR:EX

---

**From:** noreply.newsondemand@gov.bc.ca  
**Sent:** August 23, 2019 1:04 PM  
**To:** Brandt, Alissa SDPR:EX  
**Subject:** BC Gov News - BC Parks staff keeping a close eye on mountain goats in Cathedral Park

For Immediate Release  
2019ENV0091-001640  
Aug. 23, 2019

Ministry of Environment and Climate Change Strategy

### NEWS YOU CAN USE

BC Parks staff keeping a close eye on mountain goats in Cathedral Park

KEREMEOS - These days, sports reporting is full of stories about one GOAT or another - as in the "greatest of all-time." This is a story about actual goats.

More than half of the world's mountain goats are found in B.C., living in rugged mountainous terrain and scattered throughout the province. Cathedral Provincial Park, located southwest of Keremeos along the Canada-U.S. border, is home to approximately 30 mountain goats, making it one of the smallest populations in B.C.

For the last five to seven years, the goats have scampered down a steep ridge and headed for the backcountry campground of Quiniscoe Lake in Cathedral Park. Drawn to the salt found in urine and sweaty clothing from hikers, the campground has become a reliable mineral lick for the mountain goats searching for essential nutrients. But it also creates potential for human-wildlife conflict.

Kirk Safford, a conservation specialist with BC Parks, admits not much is known about the goats. This is why scientists and Lower Similkameen Indian Band technicians captured and collared 10 goats in late June and early July.

The collars, which will last three to four years, send out a GPS signal every six hours so researchers can record where the goats are wandering. The goal is to learn more about the goats' habitat use and identify winter range to help address management issues in the park.

Researchers have already seen one goat move 10 kilometres within 12 hours, then stay in the same area for a week. It then moved another 12 kilometres in 24 hours, catching Safford off guard.

"It's very exciting. We're seeing movements that we had no idea about," said Safford, noting the collars will also show the goats activity around the campground, allowing park staff to monitor goats that are aggressive towards people.

"Goats exert dominance over each other around mineral licks because it's such a highly sought-after resource. You put people into that mix in a campground and it poses a risk to both people and the animals. We want to avoid that kind of conflict in a park."

So far, there has not been any reported incidents of goats being aggressive towards people in Cathedral Park. However, some have exerted their dominance by refusing to move off trails. Safford said the best way to prevent goats from coming into the campground in the first place is to remove attractants by having park visitors use pit toilets and store sweaty clothing inside tents.

"In a park setting, we want wildlife to be as natural as possible and behave naturally. As long as the salt is there, they will come back," Safford said.

The Cathedral Mountain Goat Project is being supported through the BC Parks Licence Plate Program. So far, more than 150,000 specialty licence plates have been sold, generating more than \$4.1 million for programs and projects related to conservation, community engagement and Indigenous relations.

This year, approximately \$400,000 from the program is going towards wildlife inventory and projects for managing human-wildlife interactions. An inventory of mountain goats is also taking place in Kwadacha Wilderness Provincial Park, located approximately 160 kilometres southwest of Fort Nelson.

Learn More:

For more information about Cathedral Provincial Park, visit:  
<http://www.env.gov.bc.ca/bcparks/explore/parkpgs/cathedral/>

For more information about the BC Parks Licence Plate Program, visit: <http://www.env.gov.bc.ca/bcparks/licence-plates/>

For more information about mountain goats in B.C., visit: <https://www2.gov.bc.ca/gov/content/environment/plants-animals-ecosystems/species-ecosystems-at-risk/implementation/conservation-projects-partnerships/coastal-mountain-goat-ungulate-winter-ranges>

Contact:

Ministry of Environment and Climate Change Strategy  
Media Relations  
250 953-3834

 **READ MORE**

Environment and Climate Change Strategy, Government Operations



## Brandt, Alissa SDPR:EX

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**From:** noreply.newsondemand@gov.bc.ca  
**Sent:** August 23, 2019 11:26 AM  
**To:** Brandt, Alissa SDPR:EX  
**Subject:** BC Gov News - BC Hydro applies for lower rates

For Immediate Release  
2019EMPR0083-001644  
Aug. 23, 2019

Ministry of Energy, Mines and Petroleum Resources

NEWS RELEASE  
BC Hydro applies for lower rates

VICTORIA - British Columbians will pay less for electricity next spring if the B.C. Utilities Commission (BCUC) approves BC Hydro's request for a decrease in rates.

"For the past two years, our government has been focused on making sure BC Hydro works for people again," said Michelle Mungall, Minister of Energy, Mines and Petroleum Resources. "I am thrilled that BC Hydro is now able to apply for a rate reduction for the first time in decades. If approved by our independent regulator, lower rates would make life better and more affordable for British Columbians."

BC Hydro's application to the BCUC is based on its audited fiscal 2019 financial results and latest financial forecast that reflect, among other things, higher-than-anticipated income from its trading subsidiary Powerex, lower-than-anticipated forecast debt financing costs and lower-than-anticipated purchases from independent power producers (IPPs).

"As a result of our updated financial forecast, we're in the unique position to apply for a rate decrease for our customers that would start on April 1, 2020, if approved by the B.C. Utilities Commission," said Chris O'Riley, president and chief operating officer, BC Hydro. "We're committed to continue to work with government and the B.C. Utilities Commission to keep rates affordable while ensuring we continue to provide safe, reliable power to the province."

The proposed lower rates build on the results of Phase 1 of government's comprehensive review of BC Hydro, which was completed in February 2019. Measures flowing from the review include actions to keep electricity rates affordable for customers by cutting costs - including by indefinitely suspending the Standing Offer Program for IPPs - and expanding independent oversight of BC Hydro by the BCUC.

The BCUC is expected make a final decision on BC Hydro's 2019-20 and 2020-21 rates early in 2020.

Learn More:

For a graph of BC Hydro's rates forecast, visit: [https://news.gov.bc.ca/files/BCH\\_Rates\\_Forecast.jpg](https://news.gov.bc.ca/files/BCH_Rates_Forecast.jpg)

For information on BC Hydro's Fiscal 2020 to Fiscal 2021 Revenue Requirements Application, visit: <https://www.bcuc.com/>

To read the final report on Phase 1 of the BC Hydro review, visit: <https://www2.gov.bc.ca/gov/content/industry/electricity-alternative-energy/electricity/bc-hydro-review-phase-1>

To learn about Phase 2 of the BC Hydro review, visit:

<https://www2.gov.bc.ca/gov/content/industry/electricity-alternative-energy/electricity/bc-hydro-review-phase-2>

A backgrounder follows.

Contact:

Kent Karemaker  
Media Relations  
Ministry of Energy, Mines  
and Petroleum Resources  
250 952-0628

## BACKGROUNDER

How a rate decrease would look

On Aug. 22, 2019, BC Hydro submitted a request for a rate reduction of 1% starting April 2020 in an update to its Fiscal 2020 to Fiscal 2021 Revenue Requirements Application with the BC Utilities Commission.

\* As part of BC Hydro's fiscal 2020-21 revenue requirements application the BCUC has already approved an interim net bill increase of 1.8% for 2019-20, which came into effect April 1, 2019.

\* If approved, the net bill impacts of the new rates forecast will be:

\* April 2020: decrease of 1%

\* April 2021: increase of 2.7%

\* April 2022: decrease of 0.3%

\* April 2023: increase of 3%

\* If approved, the cumulative bill increase over the next five years is estimated to be 6.2%. This is:

\* 23% lower than the 8.1% cumulative increase announced in February 2019 as part of the results of Phase 1 of government's review of BC Hydro; and

\* 55% lower than the 13.7% cumulative increase for the same period under the previous government's 10-year rates plan.

\* Lower rates also support the government's goals under CleanBC to encourage the switch from fossil fuels to clean, renewable electricity in vehicles, homes and buildings, and industries.

In July 2019, government launched Phase 2 of the BC Hydro review with the objective of creating a strategy, for the benefit of British Columbians, for BC Hydro to continue to provide its customers with clean energy at competitive rates through the continuing evolution of BC Hydro in response to changes in climate, consumer demand, technology and B.C.'s commitment to reconciliation with Indigenous Nations. Phase 2 will continue to maintain the affordability of BC Hydro rates and the independence of the BCUC.

Contact:

Kent Karemaker  
Media Relations  
Ministry of Energy, Mines

and Petroleum Resources  
250 952-0628

 **READ MORE**

Energy, Mines and Petroleum Resources, Government Operations

## Brandt, Alissa SDPR:EX

---

**From:** Zaenker, Anita <Anita.Zaenker@vancouver.ca>  
**Sent:** August 23, 2019 10:23 AM  
**To:** Brandt, Alissa SDPR:EX  
**Cc:** Monckton, Neil  
**Subject:** Re: follow-up call

Hi Alissa

I am sorry we keep missing each other.

s.22 and I know he would like to talk to you on behalf of the Mayor about the work we can do with Minister Simpson in the DTES.

The minister made some great comments on CBC radio this morning. We know that partnerships between our city and the province, and your ministry, are going to be critical to tackling the thorny and entrenched challenges in the community.

We look forward to talking with you next week.

Anita

Sent from my iPhone

On Aug 12, 2019, at 5:51 PM, Brandt, Alissa SDPR:EX <[Alissa.Brandt@gov.bc.ca](mailto:Alissa.Brandt@gov.bc.ca)> wrote:

Hi Anita,

s.22 Do you have time to meet (over the phone) next week?

Alissa

---

**From:** Zaenker, Anita <[Anita.Zaenker@vancouver.ca](mailto:Anita.Zaenker@vancouver.ca)>  
**Sent:** July 23, 2019 09:29  
**To:** Brandt, Alissa SDPR:EX <[Alissa.Brandt@gov.bc.ca](mailto:Alissa.Brandt@gov.bc.ca)>  
**Subject:** Automatic reply: follow-up call

s.22 Please contact Neil Monckton, Chief of Staff, at [neil.monckton@vancouver.ca](mailto:neil.monckton@vancouver.ca) for any urgent items.  
Best, Anita

## Brandt, Alissa SDPR:EX

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**From:** noreply.newsondemand@gov.bc.ca  
**Sent:** August 23, 2019 10:20 AM  
**To:** Brandt, Alissa SDPR:EX  
**Subject:** BC Gov News - Rate increase coming to supportive recovery homes

For Immediate Release  
2019MMHA0098-001641  
Aug. 23, 2019

Ministry of Mental Health and Addictions  
Ministry of Social Development and Poverty Reduction

NEWS RELEASE  
Rate increase coming to supportive recovery homes

SURREY - For the first time in 10 years, the daily rates for eligible income assistance clients living at registered or licensed residences are increasing.

Additionally, changes to the Community Care and Assisted Living Act will ensure that people living in supportive recovery homes throughout B.C. will be better protected and receive more personalized services and supports.

The new regulatory requirements for registered supportive recovery homes will include:

- \* ensuring employees have necessary training, skills and qualifications;
- \* providing program and policy information upfront to individuals and families so they can make informed choices about whether the service is right for them;
- \* developing a personal service plan for each resident to help them reach their recovery goals; and
- \* supporting individuals to safely transition and connect to ongoing services and supports in the community when leaving recovery homes.

"For far too long, people and their families have struggled to find safe, appropriate care during the most vulnerable times in their lives," said Judy Darcy, Minister of Mental Health and Addictions. "These changes will help ensure the individual needs of people on a recovery journey are heard, understood and respected when seeking help from a supportive recovery home in B.C."

Changes to the Community Care and Assisted Living Act for supportive recovery homes will come into effect in December 2019.

Daily rate changes for eligible income assistance clients will take effect Oct. 1, 2019. Rates for registered mental health and substance use homes will increase from \$30.90 to \$35.90 per day, rates for licensed mental health homes will increase from \$30.90 to \$45 per day, and rates for licensed substance use homes will increase from \$40 to \$45 per day. The daily rate is paid on behalf of eligible people receiving income assistance directly to their mental health or substance use facility.

"A lot of the people supported by these facilities face additional and significant barriers as a result of poverty," said Shane Simpson, Minister of Social Development and Poverty Reduction. "Rate increases are a step toward addressing the cost pressures that facility operators must manage, and these increases will ensure that our most vulnerable populations have access to the support they need, when they need it."

To assist supportive recovery home operators in meeting the new regulatory requirements, the Province is partnering with the Community Action Initiative to provide one-time grant funding. Registered supportive recovery operators can apply for up to \$4,000 per residence. Applications for these grants will be available this fall.

Supportive recovery homes offer services like psychosocial supports, relapse prevention and coping skills, peer counselling, medication management, meal services and social opportunities to people with addiction challenges in a residential setting.

These regulatory changes and increase in daily rates are part of government's actions outlined in A Pathway to Hope, B.C.'s roadmap for making the system of mental health and addictions care better for people by providing safe, quality supportive recovery services, no matter where a person lives in B.C.

Implementing the mental health and addictions strategy is a shared priority with the BC Green Party caucus and is part of the Confidence and Supply Agreement.

#### Quotes:

Scott Kolodychuk, operations manager, Trilogy House One -

"People who turn to a supportive recovery home are often at the end of their rope - desperate for help wherever they can find it. These changes will help families find some peace of mind ensuring registered supportive recovery homes will keep people's loved ones safe and offer consistent, high-quality care no matter where they are in B.C."

Melinda Markey, provincial secretariat director, Community Action Initiative (CAI) -

"Over the past year, CAI has convened dialogue between community stakeholders and the provincial government regarding regulatory changes that will impact supportive recovery home operators and the individuals and families who access their services. For many who access a supportive recovery assisted living residence, engaging with staff is often the first support they receive. Staff use a variety of tools to build and maintain relationships with program participants and will now be supported through training grants to increase their knowledge in several key areas. With the provincial grants, operators will have additional resources to ensure their recovery home employees have the necessary training and skills to be able to work effectively with people on their journey to recovery."

Susan Sanderson, executive director, Realistic Success Recovery Society -

"Recovery home operators have been struggling to provide professional services without the financial resources to adequately meet their obligations. This funding is essential for a strong and viable addiction recovery sector to meet the growing needs of our clients."

#### Learn More:

Assisted Living Registry:

<https://www2.gov.bc.ca/gov/content/health/accessing-health-care/assisted-living-registrar>

Mental health and substance use residences:

<https://www2.gov.bc.ca/gov/content/health/accessing-health-care/assisted-living-registrar/assisted-living-residences/mental-health-and-substance-use-assisted-living>

Community Care and Assisted Living Act:

[http://www.bclaws.ca/Recon/document/ID/freeside/00\\_02075\\_01](http://www.bclaws.ca/Recon/document/ID/freeside/00_02075_01)

**Contacts:**

Ministry of Mental Health and Addictions

Communications

778 698-8252

Ministry of Social Development and Poverty Reduction

Communications

250 953-3196

 **READ MORE**

Government Operations, Health, Mental Health and Addictions, Social Development and Poverty Reduction

**Brandt, Alissa SDPR:EX**

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**From:** FIN FSA MIN OFF, FIN FSA MIN OFF FIN:EX  
**Sent:** August 23, 2019 10:08 AM  
**To:** Brandt, Alissa SDPR:EX; Ducker, Jayne SDPR:EX  
**Cc:** Detlefsen, Kirsten SDPR:EX  
**Subject:** FY20 JULY FINANCIAL MANAGEMENT REPORTS  
**Attachments:** WFR GL BALANCES JULY FY20 SOCIAL DEVELOPMENT & POVERTY REDUCTION.pdf; WFR GL TRANSACTIONS DETAILS JULY FY20 SOCIAL DEVELOPMENT & POVERTY REDUCTION.pdf

Good Morning ,

Attached are your financial management reports for the month of July.

Please let me know if you have any questions.

Thanks!

Pat

Pat Laird  
Ministry of Finance  
Corporate Services Division  
Executive Financial Clerk  
Phone: 778 698-8590  
Serving the Ministries of Finance, the Office of the Premier, all Minister's Offices and various other entities



## **Brandt, Alissa SDPR:EX**

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**From:** Togneri, Cassandra GCPE:EX  
**Sent:** August 22, 2019 5:30 PM  
**To:** Brandt, Alissa SDPR:EX; Ducker, Jayne SDPR:EX; Tombs, Brenda SDPR:EX  
**Subject:** DECISION REQUIRED: Article for DABC magazine

**Categories:** Pending

Hi there –

Disability Alliance BC has contact Sam Turcott and asked him to write an article for their publication Transition Magazine. They said it could be about an update on legislation, but are open to any topic. They require the finished article by early-mid Sept (around the 8<sup>th</sup>), but publication is only early December.

As always, the Minister has first right of refusal for these types of things. I would like to propose the following:

s.13

Your thoughts on this approach? Give me a call if anything is unclear. Thanks!  
Cassandra

Cassandra Togneri  
Communications Manager  
Ministry of Social Development and Poverty Reduction  
P: 250-953-3196  
C: 778-677-0870

**Brandt, Alissa SDPR:EX**

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**From:** Ducker, Jayne SDPR:EX  
**Sent:** August 22, 2019 4:37 PM  
**To:** Szakacs, Kaylee LASS:EX; Begg.MLA, Garry LASS:EX  
**Cc:** Brandt, Alissa SDPR:EX  
**Subject:** Speaking Notes  
**Attachments:** SNs\_Emcee\_Begg\_Supportive\_recovery\_echo\_22Aug19\_DRAFT.docx  
  
**Importance:** High

Hi Kaylee and Constit Team,

Please see the attached Speaking Notes for MLA Begg tomorrow. If you have any questions, please let either myself or Alissa know.

All the best,  
Jayne

Jayne Ducker, Ministerial Assistant  
Honourable Shane Simpson - Minister of Social Development & Poverty Reduction m. 250-886-4585 e.  
jayne.ducker@gov.bc.ca

**Brandt, Alissa SDPR:EX**

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**From:** Loubert, Danny PREM:EX  
**Sent:** August 22, 2019 4:12 PM  
**To:** LP Administrative Coordinators; LP PO Executive Office; LP Premiers Vancouver Office; LP Ministerial Assistants; LP Executive Assistants; LP Support Staff; LP Administrative Coordinators; Moran, Roseanne LASS:EX; Hannah, Matt LASS:EX; Faust, Marnie L GCPE:EX  
**Subject:** MO Staff list - August 2019  
**Attachments:** MO Staff List - August 2019 (2 Pager).docx; MO Staff List - August 2019.docx

Good afternoon everyone;

Please find attached a revised MO Staff List. If you have any further changes, please let me know.

Warmest Regards,

**Danny Loubert** | Administrative Coordinator, Operations and Strategic Initiatives  
Vancouver Cabinet Office | Office of the Premier  
P: 604-398-5780 | E: [Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)

## Brandt, Alissa SDPR:EX

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**From:** Togneri, Cassandra GCPE:EX  
**Sent:** August 22, 2019 4:07 PM  
**To:** Brandt, Alissa SDPR:EX; Ducker, Jayne SDPR:EX; Tombs, Brenda SDPR:EX  
**Cc:** Kropp, Roxanne GCPE:EX  
**Subject:** Media Request FOR APPROVAL: CIS Integration Specialists - Salmon Arm

**Importance:** High

Media request – approved by David and Debi. Over to you. Due as soon as possible.

Thanks,  
Cassandra

### Reporter

Martha Wickett, Reporter  
Salmon Arm Observer  
[marthawickett@saobserver.net](mailto:marthawickett@saobserver.net)  
250-832-2131 x 9219

**Deadline** ASAP

### Request

The reporter has requested an update on the hiring of Community Integration Specialists in Salmon Arm - have hires been made yet? If so, how many. Can the Ministry provide a job description?

### Background for MO only

- To increase the ministry's community presence, the ministry introduced a new Community Integration Specialist position in 2019.
- The position is focused on connecting B.C.'s most vulnerable citizens with financial assistance and community supports.
- The Community Integration Specialists position is tailored to the needs of the clients and communities using one or more of the following models:
  - Community Hubs - where community partners and service providers support a range of services including mental health, housing, substance use, and income assistance, work together to provide wrap around services that meet the unique needs of individuals.
  - Specific-Focus Hubs - similar to the Community Hub model, but focuses on providing wrap around services to clients requiring a specific type of support, such as housing or mental health services.
  - Direct Services - sometimes referred to as a caseload model, where clients receive one-to-one support from a Community Integration Specialist, until such time as they gain greater independence.
  - Geographic Remote Hubs - this is our newest model where Community Integration Specialists will virtually provide client specific services to multiple remote communities, using relationships with community partners in isolated areas.
- The ministry works in collaboration with other government and community agencies to create positive outcomes for clients and their communities.

**Recommendation – provide information on background and job description**

- Salmon Arm is supported by staff from the North Okanagan CIS team; specifically there are 2 Community Integration Specialists located in Vernon. They will begin working in September.
- Please see the attached job description for Community Integration Specialists

<Community Integration Specialist.pdf>

## Brandt, Alissa SDPR:EX

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**From:** House, Heather SDPR:EX  
**Sent:** August 22, 2019 3:42 PM  
**Subject:** When to complete a Criminal Record Check

Hello People Leaders,

Back in 2010, Criminal Records Checks (CRC) – which are a search for convictions, penalties or outstanding charges - were introduced. Security screening requirements also required a CRC to occur every 5 years.

In 2012, this practice was challenged by the Privacy Commissioner's office and a new practice was put in place.

While all positions within the ministry have security screening requirements, did you know that managers have discretion when it comes to when a CRC is to be completed?

### **When to complete a Criminal Record Check**

If you are hiring an employee who is new to government, has never completed a CRC, or is making a significant role change, a Criminal Record Check is required.

If you are hiring an existing employee from within the ministry or the BC Public Service, a CRC may not be required. This applies for temporary assignments and permanent job changes.

Consider:

- Has the individual experienced a significant change in job duties/role?
  - If no – a CRC may not be required
- Has the individual changed jobs within the same team/branch/division?
  - If yes – a CRC may not be required
- Has the individual changed jobs within the ministry, where there is no change to security screening requirements?
  - If yes – a CRC may not be required
- Does the individual already have a criminal record check on file, where there is no change to security screening requirements?
  - If yes – a CRC may not be required

### **Renewing a Criminal Record Check**

Employees in positions with a basic Criminal Record Check requirement are no longer required to renew their security screening, even if they are long-term employee\*. However, employees must notify the Personnel Security Screening Office if they are arrested, charged or convicted of any criminal offense by reporting the incident to 1-855-587-0185 (selecting the menu option for self-reporting an incident)

\*Exception: Only employees with Enhanced Criminal Record Check requirements (restricted to staff within the Prevention and Loss Management Services Branch) are required to renew their security screening every 5 years.

It is also important to note that the Managers Dashboard has not been updated to reflect these changes and will indicate that employees are required to renew their CRC. Please disregard this notice.

For more information in determining security screening requirements, please refer to [MyHR - Security Screening](#).

If you have any questions, please feel free to contact [SDPR.StrategicHumanResources@gov.bc.ca](mailto:SDPR.StrategicHumanResources@gov.bc.ca).

Thank you,  
Heather House

**Heather House, Executive Director**

Strategic Human Resources and Communications Branch  
Corporate Services Division  
Ministry of Social Development and Poverty Reduction

*Ask me about our ministry's [People Plan](#)*

## Brandt, Alissa SDPR:EX

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**From:** Lund, Rose SDPR:EX  
**Sent:** August 22, 2019 2:22 PM  
**To:** Green, Jessie M SDPR:EX  
**Cc:** Brandt, Alissa SDPR:EX; Tombs, Brenda SDPR:EX  
**Subject:** RE: Overdue: FOI Call for Records MSD-2019-94329  
**Attachments:** James Infante Jan-June Calendar 2019 w harms.pdf; James Infante Jan-June Calendar 2019.pdf

Hi Jessie,

Please find James Infante's January-June 2019 Calendar.

s.13

Thank you,

### Rose Lund

Administrative Assistant to the  
Honourable Shane Simpson,  
Minister of Social Development and Poverty Reduction  
Room 247, Parliament Building | Phone: (250) 419-8997

---

**From:** Green, Jessie M SDPR:EX  
**Sent:** July 30, 2019 9:45 AM  
**To:** Brandt, Alissa SDPR:EX <Alissa.Brandt@gov.bc.ca>  
**Cc:** Detlefsen, Kirsten SDPR:EX <Kirsten.Detlefsen@gov.bc.ca>; Tombs, Brenda SDPR:EX <Brenda.Tombs@gov.bc.ca>; Lund, Rose SDPR:EX <Rose.Lund@gov.bc.ca>; MacMillan, Karen SDPR:EX <Karen.MacMillan@gov.bc.ca>; Neate, Sara SDPR:EX <Sara.Neate@gov.bc.ca>  
**Subject:** FOI Call for Records MSD-2019-94329

Good morning,

Please see the attached Call for Records form for MSD-2019-94329.

***A copy of the Ministerial Assistant's calendar, excluding attachments, where such a position exists and was staffed at any point during the time frame.***

***(Date Range for Record Search: From 01/01/2019 To 06/30/2019) Date Format: MM/DD/YYYY***

- If you have **no records response**, please let me know on/or before **Aug 2, 2019**.
- If you will be producing a **fee estimate**, please fill in the fee estimate portion of the Call for Records form and return to me by: **Aug 12, 2019**.
- If you will be providing **records**, please review and identify any harms in the records and return with your records to me by **Aug 12, 2019**.

A clean copy and a marked copy where HARMS have been identified according to FOI's Exceptions to Disclosure Disclosure ([http://www.cio.gov.bc.ca/cio/priv\\_leg/foippa/foippa\\_guide.page?#exceptions](http://www.cio.gov.bc.ca/cio/priv_leg/foippa/foippa_guide.page?#exceptions)) are required.

Please ensure when identifying HARMS that any information to be redacted is highlighted and the corresponding section is noted in pencil. Please flag each page where exceptions are found.



If you have any questions regarding this request, please “reply all” to this email.

Thanks,

**Jessie Green | Administrative Coordinator | Deputy Minister’s Office, SDPR | 250-387-2325**

## Brandt, Alissa SDPR:EX

---

**From:** Green, Jessie M SDPR:EX  
**Sent:** August 22, 2019 1:22 PM  
**To:** Brandt, Alissa SDPR:EX  
**Cc:** Detlefsen, Kirsten SDPR:EX; Tombs, Brenda SDPR:EX; Lund, Rose SDPR:EX; MacMillan, Karen SDPR:EX  
**Subject:** Overdue: FOI Call for Records MSD-2019-94329

Hi Alissa,

Just checking in as this one is overdue 😊

Thanks!  
Jessie

---

**From:** Brandt, Alissa SDPR:EX  
**Sent:** August 15, 2019 9:20 AM  
**To:** Green, Jessie M SDPR:EX <Jessie.Green@gov.bc.ca>  
**Cc:** Detlefsen, Kirsten SDPR:EX <Kirsten.Detlefsen@gov.bc.ca>; Tombs, Brenda SDPR:EX <Brenda.Tombs@gov.bc.ca>; Lund, Rose SDPR:EX <Rose.Lund@gov.bc.ca>; MacMillan, Karen SDPR:EX <Karen.MacMillan@gov.bc.ca>; Neate, Sara SDPR:EX <Sara.Neate@gov.bc.ca>  
**Subject:** RE: FOI Call for Records MSD-2019-94329

Hi Jessie,

Always appreciate the nudge!<sup>s.22</sup>  
to access this sooner.

but I am checking with his senior MA to see if there is a way

Alissa

---

**From:** Green, Jessie M SDPR:EX  
**Sent:** August 15, 2019 09:14  
**To:** Brandt, Alissa SDPR:EX <Alissa.Brandt@gov.bc.ca>  
**Cc:** Detlefsen, Kirsten SDPR:EX <Kirsten.Detlefsen@gov.bc.ca>; Tombs, Brenda SDPR:EX <Brenda.Tombs@gov.bc.ca>; Lund, Rose SDPR:EX <Rose.Lund@gov.bc.ca>; MacMillan, Karen SDPR:EX <Karen.MacMillan@gov.bc.ca>; Neate, Sara SDPR:EX <Sara.Neate@gov.bc.ca>  
**Subject:** RE: FOI Call for Records MSD-2019-94329

Morning Alissa!

Not urgent, but just checking in as this one is a little overdue.

Thanks!  
Jessie

---

**From:** Green, Jessie M SDPR:EX  
**Sent:** July 30, 2019 9:45 AM  
**To:** Brandt, Alissa SDPR:EX <Alissa.Brandt@gov.bc.ca>  
**Cc:** Detlefsen, Kirsten SDPR:EX <Kirsten.Detlefsen@gov.bc.ca>; Tombs, Brenda SDPR:EX <Brenda.Tombs@gov.bc.ca>;

Lund, Rose SDPR:EX <[Rose.Lund@gov.bc.ca](mailto:Rose.Lund@gov.bc.ca)>; MacMillan, Karen SDPR:EX <[Karen.MacMillan@gov.bc.ca](mailto:Karen.MacMillan@gov.bc.ca)>; Neate, Sara SDPR:EX <[Sara.Neate@gov.bc.ca](mailto:Sara.Neate@gov.bc.ca)>

**Subject:** FOI Call for Records MSD-2019-94329

Good morning,

Please see the attached Call for Records form for MSD-2019-94329.

***A copy of the Ministerial Assistant's calendar, excluding attachments, where such a position exists and was staffed at any point during the time frame.***

***(Date Range for Record Search: From 01/01/2019 To 06/30/2019) Date Format: MM/DD/YYYY***

- If you have **no records response**, please let me know on/or before **Aug 2, 2019**.
- If you will be producing a **fee estimate**, please fill in the fee estimate portion of the Call for Records form and return to me by: **Aug 12, 2019**.
- If you will be providing **records**, please review and identify any harms in the records and return with your records to me by **Aug 12, 2019**.

A clean copy and a marked copy where HARMS have been identified according to FOI's Exceptions to Disclosure Disclosure ([http://www.cio.gov.bc.ca/cio/priv\\_leg/foippa/foippa\\_guide.page?#exceptions](http://www.cio.gov.bc.ca/cio/priv_leg/foippa/foippa_guide.page?#exceptions)) are required.

Please ensure when identifying HARMS that any information to be redacted is highlighted and the corresponding section is noted in pencil. Please flag each page where exceptions are found.

If you have any questions regarding this request, please "reply all" to this email.

Thanks,

Jessie Green | Administrative Coordinator | Deputy Minister's Office, SDPR | 250-387-2325

## Brandt, Alissa SDPR:EX

---

**From:** Brandt, Alissa SDPR:EX  
**Sent:** August 22, 2019 1:15 PM  
**To:** Turcott, Sam R SDPR:EX  
**Subject:** RE: one addition for accessibility consultation committee

MSS is okay with this.

Alissa

---

**From:** Turcott, Sam R SDPR:EX  
**Sent:** August 21, 2019 09:42  
**To:** Brandt, Alissa SDPR:EX <Alissa.Brandt@gov.bc.ca>  
**Subject:** one addition for accessibility consultation committee

David has suggested we add RHF to the main committee. Is MO okay with this?

Executive Lead - Accessibility  
Accessibility Secretariat  
Ministry of Social Development and Poverty Reduction  
E : [Sam.Turcott@gov.bc.ca](mailto:Sam.Turcott@gov.bc.ca)  
P : 250.419.8709

*Acknowledging the traditional territory of the Lekwungen People*  
[www.gov.bc.ca/accessibility](http://www.gov.bc.ca/accessibility)  
[www.accessibleemployers.ca](http://www.accessibleemployers.ca)

SDPR TOP WORK UNIT

**Brandt, Alissa SDPR:EX**

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**From:** Tombs, Brenda SDPR:EX  
**Sent:** August 22, 2019 12:10 PM  
**To:** Simpson, Shane SDPR:EX  
**Cc:** Brandt, Alissa SDPR:EX; Tombs, Brenda SDPR:EX  
**Subject:** Supportive Recovery Announcement SNs, KMs, Q&A  
**Attachments:** KMs\_and\_QA\_Supportive\_recovery\_announcement\_Big\_version\_21Aug19\_FINAL for MO.docx; SN - Minister Simpson - SRH User Fee Increase - 20 Aug 2019 - BT edits.docx

**Importance:** High

Hi MSS. Attached are your Speaking Notes for tomorrow morning's event, along with Key Messages and Q&As.

I'll have these all printed up for you as well. Thanks.

Brenda

**Brandt, Alissa SDPR:EX**

---

**From:** Brandt, Alissa SDPR:EX  
**Sent:** August 22, 2019 11:51 AM  
**To:** Togneri, Cassandra GCPE:EX  
**Cc:** Tombs, Brenda SDPR:EX; Ducker, Jayne SDPR:EX  
**Subject:** FW: NR\_Supportive\_Recovery\_Echo\_21Aug19\_DRAFT\_223PM

Cass,

MHA MO has approved this language, but can you ensure it is incorporated into the release?

Thanks!

Alissa

---

**From:** Sanford, Donna L GCPE:EX  
**Sent:** August 22, 2019 10:51  
**To:** Brandt, Alissa SDPR:EX <Alissa.Brandt@gov.bc.ca>  
**Subject:** RE: NR\_Supportive\_Recovery\_Echo\_21Aug19\_DRAFT\_223PM

For consideration:

*Implementing the mental health and addictions strategy is a shared priority with the BC Green Caucus and is part of the Confidence and Supply Agreement.*

---

**From:** Brandt, Alissa SDPR:EX  
**Sent:** August 21, 2019 3:49 PM  
**To:** Sanford, Donna L GCPE:EX <[Donna.Sanford@gov.bc.ca](mailto:Donna.Sanford@gov.bc.ca)>  
**Subject:** NR\_Supportive\_Recovery\_Echo\_21Aug19\_DRAFT\_223PM

Hi Donna,

I suspect this is not directly relevant to CASA, but wanted to run it by you.

**Alissa Brandt**  
Senior Ministerial Assistant to Honourable Shane Simpson,  
Minister of Social Development and Poverty Reduction  
*Mobile phone: 250-896-4348*  
*Desk phone: 236-478-1322*

## Brandt, Alissa SDPR:EX

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**From:** Andersen, Torunn SDPR:EX  
**Sent:** August 22, 2019 10:36 AM  
**To:** Brandt, Alissa SDPR:EX  
**Subject:** RE: MO forecast July 2019  
**Attachments:** MO Actuals YTD - backup August 22, 2019.xlsx

Hi,

I have attached a report.

I don't know if this is what you had in mind, but giving detail of what has been spent so far on what, and how much of the operating budget has been spent so far.

The first tab shows spend so far by month, and budget (budget is at 2-digit level, while spend will be broken down further).

The following tables have detail for each Stob.

Let me know if you have questions.

Torunn

---

**From:** Brandt, Alissa SDPR:EX  
**Sent:** August 16, 2019 3:47 PM  
**To:** Andersen, Torunn SDPR:EX <Torunn.Andersen@gov.bc.ca>  
**Subject:** RE: MO forecast July 2019

That's just fine. Thanks so much, Torunn.

Alissa

---

**From:** Andersen, Torunn SDPR:EX  
**Sent:** August 16, 2019 13:45  
**To:** Brandt, Alissa SDPR:EX <[Alissa.Brandt@gov.bc.ca](mailto:Alissa.Brandt@gov.bc.ca)>  
**Subject:** RE: MO forecast July 2019

Hi Alissa,

I will add the column and also give you some more detailed information regarding what is included in the Actuals, so you can see where you may be able to find some savings.

We know there is not much you can do about mat leave and pension adjustment /leg salaries, so whatever cannot be funded from internal savings within MO (always where we go first) we will look at corporately.

I will get back to you with more detailed backup, but likely will not get this ready until early next week.

Torunn

---

**From:** Brandt, Alissa SDPR:EX  
**Sent:** August 16, 2019 1:30 PM

**To:** Andersen, Torunn SDPR:EX <[Torunn.Andersen@gov.bc.ca](mailto:Torunn.Andersen@gov.bc.ca)>

**Subject:** RE: MO forecast July 2019

I added in a column for the YTD variance as that seems like valuable information to have. Is there anything that is within our control that we can do to manage the pressures?

Also, I just learned this week that<sup>s.22</sup>

Alissa

---

**From:** Andersen, Torunn SDPR:EX

**Sent:** August 16, 2019 11:42

**To:** Brandt, Alissa SDPR:EX <[Alissa.Brandt@gov.bc.ca](mailto:Alissa.Brandt@gov.bc.ca)>

**Subject:** MO forecast July 2019

Hi Alissa,

Please find attached latest forecast for SDPR Minister's Office.

As expected, you are showing a pressure due to maternity leave and pension adjustment (minster and parl. Secr.) and leg. Salaries (Stob 54).

Operating is forecasted to budget so far, except Stob 82 which I reduced a bit.

This Stob covers travel parliamentary secretary, in 2018/19 only \$382 was charged, YTD this fiscal \$0.

I have listed employees and changes to staffing included in forecast in tab 1.

Let mw know if you have any questions.

Torunn Andersen

Senior Budget Manager

Financial Policy, Planning & Reporting

Financial and Administrative Services Branch

Ministry of Social Development and Poverty Reduction

Tel: 778-679-3995

[Torunn.Andersen@gov.bc.ca](mailto:Torunn.Andersen@gov.bc.ca)



## Brandt, Alissa SDPR:EX

---

**From:** Deppiesse, Jordan SDPR:EX  
**Sent:** August 22, 2019 10:18 AM  
**To:** Brandt, Alissa SDPR:EX  
**Cc:** Squance, Leah SDPR:EX  
**Subject:** TRC, MMIWG & UNDRIP Recommendations related to Poverty Reduction  
**Attachments:** TRC, UNDRIP & MMIWG Recommendations related to PRS.docx

Hi Alissa,

Please find attached a document with three tables representing the TRC calls to action, MMIWG calls to justice, and UNDRIP articles related to poverty reduction work within SDPR.

I refined these to only include what is relevant for SDPR. There were numerous recommendations related to housing/healthcare/education etc. that I did not include as SDPR cannot directly address these. Leah has reviewed this as well.

Please let me know if you'd like any further information with this piece.

Thanks,  
Jordan

**Jordan Deppiesse**  
A/Manager, Poverty Reduction  
Strategic Policy Initiatives Branch | Research, Innovation and Policy Division  
Ministry of Social Development and Poverty Reduction  
Phone: 778 698 7853 | email: [Jordan.Deppiesse@gov.bc.ca](mailto:Jordan.Deppiesse@gov.bc.ca)

*Living and working on the territory of the Lekwungen and SENCOTEN speaking peoples, now known as the Songhees and Esquimalt First Nations.*

**Brandt, Alissa SDPR:EX**

---

**From:** Rice, Jennifer <J.Rice@leg.bc.ca>  
**Sent:** August 22, 2019 8:40 AM  
**To:** Brandt, Alissa SDPR:EX  
**Cc:** Bains, Harry LBR:EX; Rice.MLA, Jennifer LASS:EX; Cooling, Karen LBR:EX; Scott, Samantha LBR:EX  
**Subject:** Re: Assistance for Commercial Fishers and Shore Workers in BC

On behalf of commercial fishers and my constituents I wanted to say thanks. UFAWU-UNIFOR was very pleased you took the time to write this letter.

Thank you.

Jennifer Rice  
MLA North Coast

On Aug 20, 2019, at 1:17 PM, Brandt, Alissa SDPR:EX <[Alissa.Brandt@gov.bc.ca](mailto:Alissa.Brandt@gov.bc.ca)> wrote:

For your attention.

Alissa

---

**From:** Minister, SDPR SDPR:EX  
**Sent:** August 20, 2019 11:41 AM  
**To:** 'Patty.Hajdu@parl.gc.ca' <[Patty.Hajdu@parl.gc.ca](mailto:Patty.Hajdu@parl.gc.ca)>  
**Subject:** Assistance for Commercial Fishers and Shore Workers in BC

Please see attached letter from Minister Shane Simpson.

Thank you,

Office of the Minister of Social Development and Poverty Reduction  
<Hajdu Letter-20 Aug 2019.pdf>

## Brandt, Alissa SDPR:EX

---

**From:** Green, Jessie M SDPR:EX  
**Sent:** August 21, 2019 3:32 PM  
**To:** Brandt, Alissa SDPR:EX  
**Cc:** Detlefsen, Kirsten SDPR:EX; Tombs, Brenda SDPR:EX; Lund, Rose SDPR:EX; MacMillan, Karen SDPR:EX  
**Subject:** RE: FOI Request for consult - PSS-2019-94084 (SDPR)

**Categories:** Pending

I just scanned through our FOI request (MSD-2019-94085) and this was not in it.

Thanks,  
Jessie

---

**From:** Brandt, Alissa SDPR:EX  
**Sent:** August 21, 2019 12:54 PM  
**To:** Green, Jessie M SDPR:EX <Jessie.Green@gov.bc.ca>  
**Cc:** Detlefsen, Kirsten SDPR:EX <Kirsten.Detlefsen@gov.bc.ca>; Tombs, Brenda SDPR:EX <Brenda.Tombs@gov.bc.ca>; Lund, Rose SDPR:EX <Rose.Lund@gov.bc.ca>  
**Subject:** RE: FOI Request for consult - PSS-2019-94084 (SDPR)

Was this a part of the original package that we submitted?

Alissa

---

**From:** Green, Jessie M SDPR:EX  
**Sent:** August 21, 2019 11:30  
**To:** Brandt, Alissa SDPR:EX <Alissa.Brandt@gov.bc.ca>  
**Cc:** Detlefsen, Kirsten SDPR:EX <Kirsten.Detlefsen@gov.bc.ca>; Tombs, Brenda SDPR:EX <Brenda.Tombs@gov.bc.ca>; Lund, Rose SDPR:EX <Rose.Lund@gov.bc.ca>  
**Subject:** FOI Request for consult - PSS-2019-94084 (SDPR)

Good morning,

In s.22 please find attached FOI PSS-2019-94084 re: *A copy of the most up to date Question Period Binder response book used by the Minister, Minister of State or Parliamentary Secretary for the Spring 2019 Session. (Date Range for Record Search: From 01/01/2019 To 07/09/2019).*

We have been asked to review this file in case there are harms relating to SDPR. Our response is due August 26<sup>th</sup>.

Thanks,  
Jessie Green | Administrative Coordinator | Deputy Minister's Office, SDPR | 250-387-2325

## Brandt, Alissa SDPR:EX

---

**From:** Squance, Leah SDPR:EX  
**Sent:** August 21, 2019 3:00 PM  
**To:** Brandt, Alissa SDPR:EX  
**Subject:** RE: FOI Call for Records MSD-2019-94748 - Due Aug 28  
**Attachments:** LS emails April 2019 - received w harms2.pdf; 94748 LS April 2019 emails.pdf; LS emails April 2019 - received.pdf

Hi Alissa

Here are my received emails for April, to go with the sent emails I previously shared with you. There are two batches - one is only related to FOI and I didn't identify any harms, the other is the rest of the received messages with harms identified.

These include records I was cc'd on as well as the primary recipient.

Please let me know if you have concerns/questions, etc. or if you notice items I missed.

Thanks,  
Leah

---

**From:** Lund, Rose SDPR:EX  
**Sent:** Thursday, August 15, 2019 11:16 AM  
**To:** Squance, Leah SDPR:EX <Leah.Squance@gov.bc.ca>  
**Subject:** FW: FOI Call for Records MSD-2019-94748 - Due Aug 28

Hi Leah,

FOI request for your April emails. Would you like to identify the harms yourself, or would you rather us take care of it? I have attached the pdf of your emails.

Thank you,  
Rose

---

**From:** Green, Jessie M SDPR:EX  
**Sent:** August 15, 2019 11:09 AM  
**To:** Brandt, Alissa SDPR:EX <Alissa.Brandt@gov.bc.ca>  
**Cc:** Detlefsen, Kirsten SDPR:EX <Kirsten.Detlefsen@gov.bc.ca>; Tombs, Brenda SDPR:EX <Brenda.Tombs@gov.bc.ca>; Lund, Rose SDPR:EX <Rose.Lund@gov.bc.ca>; MacMillan, Karen SDPR:EX <Karen.MacMillan@gov.bc.ca>; Neate, Sara SDPR:EX <Sara.Neate@gov.bc.ca>  
**Subject:** FOI Call for Records MSD-2019-94748 - Due Aug 28

Good morning,

Please see the attached Call for Records form for MSD-2019-94748.

***Records of any and all emails - excluding attachments – sent or received by the Minister's Senior Ministerial Assistant(s) - where such a position existed and was staffed during the period.***

*Email search is limited to the individual's outlook account.*

*(Date Range for Record Search: From 04/01/2019 To 04/30/2019) Date Format: MM/DD/YYYY*

- If you have **no records response**, please let me know on/or before **Aug 21, 2019**.
- If you will be producing a **fee estimate**, please fill in the **fee estimate portion of the Call for Records form** and return to me by: **Aug 28, 2019**.
- If you will be providing **records**, please review and identify any harms in the records and return with your records to me by **Aug 28, 2019**.

A clean copy and a marked copy where HARMS have been identified according to FOI's Exceptions to Disclosure Disclosure ([http://www.cio.gov.bc.ca/cio/priv\\_leg/foippa/foippa\\_guide.page?#exceptions](http://www.cio.gov.bc.ca/cio/priv_leg/foippa/foippa_guide.page?#exceptions)) are required.

Please ensure when identifying HARMS that any information to be redacted is highlighted and the corresponding section is noted in pencil. Please flag each page where exceptions are found.

If you have any questions regarding this request, please "reply all" to this email.

Thanks,

Jessie Green | Administrative Coordinator | Deputy Minister's Office, SDPR | 250-387-2325

## **Brandt, Alissa SDPR:EX**

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**From:** Togneri, Cassandra GCPE:EX  
**Sent:** August 21, 2019 2:06 PM  
**To:** Brandt, Alissa SDPR:EX; Tombs, Brenda SDPR:EX; Lund, Rose SDPR:EX; Detlefsen, Kirsten SDPR:EX  
**Cc:** Leslie, Lisa GCPE:EX; D'souza, Pamela GCPE:EX  
**Subject:** RE: SDPR Media Request: Oppenheimer Park

Hi all –

Minister is confirmed for **7:10 a.m. Fri. Aug. 23<sup>rd</sup>** for CBC Early Edition.

Call in numbers:

1<sup>st</sup>: 604-669-3733

2<sup>nd</sup>: 604-662-7157

Thanks,

Cass

### **Reporter**

Rachel Sanders, Reporter

CBC - Vancouver

[Rachel.Sanders@cbc.ca](mailto:Rachel.Sanders@cbc.ca)

604-662-6924 c: 604-662-6527

**Deadline** Wednesday, August 21, 2019 2:00 PM

### **Request**

The reporter has requested to schedule Minister Simpson for a live interview on CBC Early Edition.

Time: 7:10 am, Thurs. Aug. 22.

Questions would be about the eviction notice and to discuss the Minister's general perspective on poverty reduction in B.C.

### **Background**

### **Recommendation**

## Brandt, Alissa SDPR:EX

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**From:** Clerical Inventory PSA:EX  
**Sent:** August 21, 2019 11:39 AM  
**Subject:** IMPORTANT - New Clerical Inventory Posting  
**Importance:** High

Good Morning,

You have been identified as someone who currently supervises and/or hires Clerk 9/ Clerk Stenographer 9 employees in Victoria. To ensure the inventory database has qualified, interested, engaged inventory members ready to accept job opportunities, we have new inventory intakes every three to four months. We will be accepting new applications submitted to an inventory posting from **August 23 until September 8 (11:00 pm Pacific Time)**. In addition, we will be removing current inventory members that are no longer available or interested in BCPS job opportunities.

The inventory is designed to be inclusive and attract a broad range of applicants, including high-potential job seekers that may not have years of experience but have great aptitude, are tech savvy and are able to adapt and learn quickly.

### Key Inventory Features

- You will have the option to use a referral service to quickly fill auxiliary, temporary and permanent vacancies; or you can post to the inventory membership.
- Once an inventory member receives a permanent appointment, they will be removed from the inventory. They can reapply to future intakes. This ensures more stability and permanence in clerical roles.
- Current members of the inventory have been given the option to renew or remove themselves from the inventory.

### What does this mean for you as a hiring manager?

Applicant inventories save you time and effort when hiring by providing you with screened and skill-tested applicants. You can quickly fill your vacancy using our applicant referral service. You can also post your vacancy to the inventory.

When you need to fill a Clerk 9 position, go to [MyHR](#) to submit your hiring request as you have always done and a recruiter will contact you to support you through the process and help you determine the best way to fill your vacancy.

### What does this mean for you as a supervisor?

You may have employees who are currently seeking Clerk 9 positions in Victoria. Please encourage your staff to apply to the inventory to gain access to job opportunities in Victoria. Please be sure to share this information with all your auxiliary and regular Clerk 9 employees, including those on layoff.

### Additional Information

Regular and auxiliary employees must be members of the inventory to be considered for Clerk 9 opportunities in Victoria. Members cannot be added outside the inventory intake window.

Read about applicant inventories on [MyHR](#).

Clerical Inventory Team  
BC Public Service Agency

Contact us at [clerical.inventory@gov.bc.ca](mailto:clerical.inventory@gov.bc.ca)



## Brandt, Alissa SDPR:EX

---

**From:** Green, Jessie M SDPR:EX  
**Sent:** August 21, 2019 11:30 AM  
**To:** Brandt, Alissa SDPR:EX  
**Cc:** Detlefsen, Kirsten SDPR:EX; Tombs, Brenda SDPR:EX; Lund, Rose SDPR:EX  
**Subject:** FOI Request for consult - PSS-2019-94084 (SDPR)  
**Attachments:** PSS-2019-94084 consult SDPR.pdf  
  
**Categories:** Pending

Good morning,

Ins.22                      please find attached FOI PSS-2019-94084 re: *A copy of the most up to date Question Period Binder response book used by the Minister, Minister of State or Parliamentary Secretary for the Spring 2019 Session. (Date Range for Record Search: From 01/01/2019 To 07/09/2019).*

We have been asked to review this file in case there are harms relating to SDPR. Our response is due August 26<sup>th</sup>.

Thanks,  
Jessie Green | Administrative Coordinator | Deputy Minister's Office, SDPR | 250-387-2325

## Brandt, Alissa SDPR:EX

---

**From:** Bruce, Robert SDPR:EX  
**Sent:** August 21, 2019 10:51 AM  
**To:** Brandt, Alissa SDPR:EX  
**Cc:** Tombs, Brenda SDPR:EX  
**Subject:** RE: s.13; s.14  
s.13; s.14

**Categories:** Pending

We will connect and get back to you ASAP.

Rob

---

**From:** Brandt, Alissa SDPR:EX  
**Sent:** August 20, 2019 6:05 PM  
**To:** Bruce, Robert SDPR:EX <Robert.Bruce@gov.bc.ca>  
**Cc:** Tombs, Brenda SDPR:EX <Brenda.Tombs@gov.bc.ca>  
**Subject:** RE: s.13; s.14

s.13;  
s.14

Hi Rob,

s.13

Alissa

---

**From:** Tombs, Brenda SDPR:EX  
**Sent:** July 30, 2019 11:47  
**To:** Bruce, Robert SDPR:EX <Robert.Bruce@gov.bc.ca>  
**Cc:** Brandt, Alissa SDPR:EX <Alissa.Brandt@gov.bc.ca>  
**Subject:** RE: s.13; s.14

s.13;  
s.14

Hi Rob,

We'll wait to hear back from Sointula then. Please keep us posted. Thanks.

Brenda

---

**From:** Bruce, Robert SDPR:EX  
**Sent:** Tuesday, July 30, 2019 11:29 AM  
**To:** Tombs, Brenda SDPR:EX  
**Cc:** Brandt, Alissa SDPR:EX  
**Subject:** RE: s.13; s.14

s.13;  
s.14

Hi Brenda,

s.13

Rob

---

**From:** Tombs, Brenda SDPR:EX  
**Sent:** July 30, 2019 11:08 AM  
**To:** Bruce, Robert SDPR:EX <[Robert.Bruce@gov.bc.ca](mailto:Robert.Bruce@gov.bc.ca)>  
**Cc:** Brandt, Alissa SDPR:EX <[Alissa.Brandt@gov.bc.ca](mailto:Alissa.Brandt@gov.bc.ca)>  
**Subject:** RE:s.13; s.14

s.13;  
^ ^ ^

Thanks.

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**From:** Bruce, Robert SDPR:EX  
**Sent:** Tuesday, July 30, 2019 10:59 AM  
**To:** Tombs, Brenda SDPR:EX  
**Cc:** Brandt, Alissa SDPR:EX  
**Subject:** RE: s.13; s.14

s.13;

I am not familiar with this issue but I will look into it and get back to you.

Rob

---

**From:** Tombs, Brenda SDPR:EX  
**Sent:** July 30, 2019 10:55 AM  
**To:** Bruce, Robert SDPR:EX <[Robert.Bruce@gov.bc.ca](mailto:Robert.Bruce@gov.bc.ca)>  
**Cc:** Brandt, Alissa SDPR:EX <[Alissa.Brandt@gov.bc.ca](mailto:Alissa.Brandt@gov.bc.ca)>  
**Subject:** RE: 's.13; s.14

s.13;

Hi Rob,

s.13; s.22

s.13; s.22

' Let us know what you think. Thanks.

Brenda

**Brenda Tombs**  
Executive Assistant  
Honourable Shane Simpson  
Minister of Social Development and Poverty Reduction  
C: 250.361.8147

---

**From:** Harrington, Molly SDPR:EX  
**Sent:** Thursday, July 25, 2019 3:02 PM  
**To:** Tombs, Brenda SDPR:EX; Brandt, Alissa SDPR:EX  
**Cc:** Galbraith, David J SDPR:EX

**Subject:** FW: s.13; s.14  
s.13;  
s.14

s.13

Thank you

Molly

Molly Harrington  
Assistant Deputy Minister  
Research, Innovation and Policy  
Ministry of Social Development and Poverty Reduction  
Ph: 778-698-7689  
Fax: 250-387-5775

s.13; s.14

Page 123 of 325 to/à Page 127 of 325

Withheld pursuant to/removed as

s.13 ; s.14



## Brandt, Alissa SDPR:EX

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**From:** Togneri, Cassandra GCPE:EX  
**Sent:** August 21, 2019 9:49 AM  
**To:** Brandt, Alissa SDPR:EX  
**Subject:** Fwd: Accessibility-related language  
**Attachments:** Inclusive language and terms.docx; ATT00001.htm

Sent from my iPhone

Begin forwarded message:

**From:** "Summers, Katrina GCPE:EX" <[Katrina.Summers@gov.bc.ca](mailto:Katrina.Summers@gov.bc.ca)>  
**Date:** August 21, 2019 at 9:46:02 AM PDT  
**To:** "Togneri, Cassandra GCPE:EX" <[Cassandra.Togneri@gov.bc.ca](mailto:Cassandra.Togneri@gov.bc.ca)>  
**Subject:** RE: Accessibility-related language

Ta da! 😊

It's currently with the Employee Accessibility Advisory Council for review.

Let me know if there's any questions or concerns!

-----Original Message-----

From: Togneri, Cassandra GCPE:EX  
Sent: August 21, 2019 9:09 AM  
To: Summers, Katrina GCPE:EX <[Katrina.Summers@gov.bc.ca](mailto:Katrina.Summers@gov.bc.ca)>  
Subject: Accessibility-related language

Hey there - can you send me the latest version of the language so you were reviewing? The one Sam helped with yesterday (or was it Monday?). My MO would like to see it.

Thanks!

Cass

Sent from my iPhone

## Brandt, Alissa SDPR:EX

---

**From:** Green, Jessie M SDPR:EX  
**Sent:** August 21, 2019 9:05 AM  
**To:** Brandt, Alissa SDPR:EX  
**Cc:** Detlefsen, Kirsten SDPR:EX; Tombs, Brenda SDPR:EX; Lund, Rose SDPR:EX; MacMillan, Karen SDPR:EX  
**Subject:** FOI Call for Records MSD-2019-94937 Due Aug 30  
**Attachments:** MSD-2019-94937 CFR.pdf

Good morning,

Please see the attached Call for Records form for MSD-2019-94937.

***Scanned images of all pages in all notebooks used by the Minister/Minister of State  
(Date Range for Record Search: From 05/01/2019 To 07/31/2019) Date Format: MM/DD/YYYY***  
Cross government request: XGR-2019-94882

- If you have **no records response**, please let me know on/or before **Aug 23, 2019**.
- If you will be producing a **fee estimate**, **please fill in the fee estimate portion of the Call for Records form** and return to me by: **Aug 30, 2019**.
- If you will be providing **records**, **please review and identify any harms in the records** and return with your records to me by **Aug 30, 2019**.

A clean copy and a marked copy where HARMS have been identified according to FOI's Exceptions to Disclosure Disclosure ([http://www.cio.gov.bc.ca/cio/priv\\_leg/foippa/foippa\\_guide.page?#exceptions](http://www.cio.gov.bc.ca/cio/priv_leg/foippa/foippa_guide.page?#exceptions)) are required.

Please ensure when identifying HARMS that any information to be redacted is highlighted and the corresponding section is noted in pencil. Please flag each page where exceptions are found.

If you have any questions regarding this request, please "reply all" to this email.

Thanks,

Jessie Green | Administrative Coordinator | Deputy Minister's Office, SDPR | 250-387-2325



Page 132 of 325 to/à Page 133 of 325

Withheld pursuant to/removed as

s.22

**Brandt, Alissa SDPR:EX**

---

**From:** Brandt, Alissa SDPR:EX  
**Sent:** August 20, 2019 6:00 PM  
**To:** Togneri, Cassandra GCPE:EX; Tombs, Brenda SDPR:EX  
**Cc:** Kropp, Roxanne GCPE:EX  
**Subject:** RE: QUOTE APPROVAL: NR - Supportive Recovery

I'm good with the release. Can someone just reconfirm that we have the correct version of the quotation for MSS?

Alissa

---

**From:** Togneri, Cassandra GCPE:EX  
**Sent:** August 19, 2019 10:00  
**To:** Brandt, Alissa SDPR:EX <Alissa.Brandt@gov.bc.ca>; Tombs, Brenda SDPR:EX <Brenda.Tombs@gov.bc.ca>  
**Cc:** Kropp, Roxanne GCPE:EX <Roxanne.Kropp@gov.bc.ca>  
**Subject:** QUOTE APPROVAL: NR - Supportive Recovery

Hi all – attached is MHA's latest draft of the Supportive Recovery Homes NR. Could you please take a look and provide your feedback for the Minister's quote? Once we get that back, they will finalize the NR.

Thank you!

Cassandra

## Brandt, Alissa SDPR:EX

---

**From:** Tombs, Brenda SDPR:EX  
**Sent:** August 20, 2019 4:11 PM  
**To:** Green, Jessie M SDPR:EX; Brandt, Alissa SDPR:EX  
**Cc:** Detlefsen, Kirsten SDPR:EX; Lund, Rose SDPR:EX; MacMillan, Karen SDPR:EX  
**Subject:** RE: FOI Call for Records MSD-2019-94769 Due Aug 29

Hi Jessie. I have no responsive records for this one. Thanks.

Brenda

---

**From:** Green, Jessie M SDPR:EX  
**Sent:** August 20, 2019 3:59 PM  
**To:** Brandt, Alissa SDPR:EX <Alissa.Brandt@gov.bc.ca>  
**Cc:** Tombs, Brenda SDPR:EX <Brenda.Tombs@gov.bc.ca>; Detlefsen, Kirsten SDPR:EX <Kirsten.Detlefsen@gov.bc.ca>; Lund, Rose SDPR:EX <Rose.Lund@gov.bc.ca>; MacMillan, Karen SDPR:EX <Karen.MacMillan@gov.bc.ca>  
**Subject:** FOI Call for Records MSD-2019-94769 Due Aug 29

Good afternoon,

Please see the attached Call for Records form for MSD-2019-94769.

*Copies of any Conversation History as recorded in Outlook on the Minister's Executive Assistant(s) computer(s)/computer profile.*

*(Date Range for Record Search: From 05/01/2019 To 06/30/2019) Date Format: MM/DD/YYYY*

This is cross government request XGR-2019-94686. The request was sent to all ministries and the Office of the Premier.

- If you have **no records response**, please let me know on/or before **Aug 22, 2019**.
- If you will be producing a **fee estimate**, please fill in the **fee estimate portion of the Call for Records form** and return to me by: **Aug 29, 2019**.
- If you will be providing **records**, please **review and identify any harms in the records** and return with your records to me by **Aug 29, 2019**.

A clean copy and a marked copy where HARMS have been identified according to FOI's Exceptions to Disclosure Disclosure ([http://www.cio.gov.bc.ca/cio/priv\\_leg/foippa/foippa\\_guide.page?#exceptions](http://www.cio.gov.bc.ca/cio/priv_leg/foippa/foippa_guide.page?#exceptions)) are required.

Please ensure when identifying HARMS that any information to be redacted is highlighted and the corresponding section is noted in pencil. Please flag each page where exceptions are found.

If you have any questions regarding this request, please "reply all" to this email.

Thanks,

Jessie Green | Administrative Coordinator | Deputy Minister's Office, SDPR | 250-387-2325

**Brandt, Alissa SDPR:EX**

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**From:** Togneri, Cassandra GCPE:EX  
**Sent:** August 20, 2019 3:59 PM  
**To:** Brandt, Alissa SDPR:EX; Tombs, Brenda SDPR:EX  
**Subject:** FOR MSS APPROVAL: Greetings  
**Attachments:** Greeting\_MSS\_Stillwater Graduation Cranbrook\_Sept 6\_FINAL.docx; Greeting\_MSS\_Stillwater Graduation Kamloops\_November 29\_FINAL.docx  
  
**Importance:** High

Hi there –

Here are the greetings for the Minister's approval. Cranbrook grad is Sept 6 and Kamloops is Nov. 29 so we might as well just get both for before he goes on vacation.

Over to you,

Thank you!

Cassandra

---

**From:** Kennedy, Lenore GCPE:EX  
**Sent:** August 20, 2019 2:45 PM  
**To:** Togneri, Cassandra GCPE:EX <Cassandra.Togneri@gov.bc.ca>  
**Subject:** Greetings

Hi Cass, here you go!

## Brandt, Alissa SDPR:EX

---

**From:** Green, Jessie M SDPR:EX  
**Sent:** August 20, 2019 3:59 PM  
**To:** Brandt, Alissa SDPR:EX  
**Cc:** Tombs, Brenda SDPR:EX; Detlefsen, Kirsten SDPR:EX; Lund, Rose SDPR:EX; MacMillan, Karen SDPR:EX  
**Subject:** FOI Call for Records MSD-2019-94769 Due Aug 29  
**Attachments:** CFR MSD-2019-94769.pdf

Good afternoon,

Please see the attached Call for Records form for MSD-2019-94769.

*Copies of any Conversation History as recorded in Outlook on the Minister's Executive Assistant(s) computer(s)/computer profile.*

*(Date Range for Record Search: From 05/01/2019 To 06/30/2019) Date Format: MM/DD/YYYY*

This is cross government request XGR-2019-94686. The request was sent to all ministries and the Office of the Premier.

- If you have **no records response**, please let me know on/or before **Aug 22, 2019**.
- If you will be producing a **fee estimate**, please fill in the fee estimate portion of the Call for Records form and return to me by: **Aug 29, 2019**.
- If you will be providing **records**, please review and identify any harms in the records and return with your records to me by **Aug 29, 2019**.

A clean copy and a marked copy where HARMS have been identified according to FOI's Exceptions to Disclosure Disclosure ([http://www.cio.gov.bc.ca/cio/priv\\_leg/foippa/foippa\\_guide.page?#exceptions](http://www.cio.gov.bc.ca/cio/priv_leg/foippa/foippa_guide.page?#exceptions)) are required.

Please ensure when identifying HARMS that any information to be redacted is highlighted and the corresponding section is noted in pencil. Please flag each page where exceptions are found.

If you have any questions regarding this request, please "reply all" to this email.

Thanks,

Jessie Green | Administrative Coordinator | Deputy Minister's Office, SDPR | 250-387-2325

## Brandt, Alissa SDPR:EX

---

**From:** Green, Jessie M SDPR:EX  
**Sent:** August 20, 2019 3:52 PM  
**To:** Brandt, Alissa SDPR:EX  
**Cc:** Detlefsen, Kirsten SDPR:EX; Tombs, Brenda SDPR:EX; Lund, Rose SDPR:EX; MacMillan, Karen SDPR:EX  
**Subject:** FOI Call for Records MSD-2019-94861 Due Aug 28  
**Attachments:** MSD-2019-94861CFR.pdf

Good afternoon,

Please see the attached Call for Records form for MSD-2019-94861.

*Records of any and all emails, text messages, BBMs, slack messages, and WhatsApp messages – excluding attachments – sent and received by the Minister's Ministerial Assistant(s), where such a position existed and was staffed.*

*Email search is limited to the individual's outlook account.*

*(Date Range for Record Search: From 05/01/2019 To 05/31/2019 Date Format: MM/DD/YYYY)*

- If you have **no records response**, please let me know on/or before **Aug 21, 2019**.
- If you will be producing a **fee estimate**, please fill in the fee estimate portion of the Call for Records form and return to me by: **Aug 28, 2019**.
- If you will be providing **records**, please review and identify any harms in the records and return with your records to me by **Aug 28, 2019**.

A clean copy and a marked copy where HARMS have been identified according to FOI's Exceptions to Disclosure Disclosure ([http://www.cio.gov.bc.ca/cio/priv leg/foippa/foippa\\_guide.page?#exceptions](http://www.cio.gov.bc.ca/cio/priv_leg/foippa/foippa_guide.page?#exceptions)) are required.

Please ensure when identifying HARMS that any information to be redacted is highlighted and the corresponding section is noted in pencil. Please flag each page where exceptions are found.

If you have any questions regarding this request, please "reply all" to this email.

Thanks,

Jessie Green | Administrative Coordinator | Deputy Minister's Office, SDPR | 250-387-2325

**Brandt, Alissa SDPR:EX**

---

**From:** Brandt, Alissa SDPR:EX  
**Sent:** August 20, 2019 1:17 PM  
**To:** Bains, Harry LBR:EX; 'j.rice@leg.bc.ca'; Rice.MLA, Jennifer LASS:EX  
**Cc:** Cooling, Karen LBR:EX; Scott, Samantha LBR:EX  
**Subject:** FW: Assistance for Commercial Fishers and Shore Workers in BC  
**Attachments:** Hajdu Letter-20 Aug 2019.pdf

For your attention.

Alissa

---

**From:** Minister, SDPR SDPR:EX  
**Sent:** August 20, 2019 11:41 AM  
**To:** 'Patty.Hajdu@parl.gc.ca' <[Patty.Hajdu@parl.gc.ca](mailto:Patty.Hajdu@parl.gc.ca)>  
**Subject:** Assistance for Commercial Fishers and Shore Workers in BC

Please see attached letter from Minister Shane Simpson.

Thank you,

Office of the Minister of Social Development and Poverty Reduction

## Brandt, Alissa SDPR:EX

---

**From:** Togneri, Cassandra GCPE:EX  
**Sent:** August 20, 2019 12:11 PM  
**To:** Brandt, Alissa SDPR:EX; Tombs, Brenda SDPR:EX  
**Subject:** FW: FOR APPROVAL: Follow-up Media Request: Cremations/Burial costs

Here is the info you requested. Program can provide cross-jurisdictional scan if you'd like that too.  
The request is off to the reporter. Let me know if you want any more info.  
Thanks!  
Cassandra

### What year did the ministry's funeral supplement policy start?

- The issuance of the funeral supplement dates back to at least the 1996 GAIN Act & Regulations. Under this Act, BC provided a supplement toward the burial or cremation of deceased individuals.
- As per Section 21, 1.26 of the GAIN Act, 1996:
  - The director may authorize payment by an administering authority for the necessary costs of transportation, burial or cremation of a deceased individual's body where there are no other immediate sources of funds or assets available to meet the costs.

### Do other jurisdictions provide a similar supplement through their IA/DA programs?

- Other jurisdictions provide a similar supplement through their IA/DA programs. For example, Ontario provides up to \$2,250 in basic funeral service coverage and Quebec provides up to \$2,500. All other jurisdictions provide basic funeral service coverage.
- BC maximum service fees are \$2,100 (up to \$1285 for the Funeral Provider's Basic Service Fee, and up to

---

**From:** Brandt, Alissa SDPR:EX  
**Sent:** August 20, 2019 9:32 AM  
**To:** Togneri, Cassandra GCPE:EX <[Cassandra.Togneri@gov.bc.ca](mailto:Cassandra.Togneri@gov.bc.ca)>; Tombs, Brenda SDPR:EX <[Brenda.Tombs@gov.bc.ca](mailto:Brenda.Tombs@gov.bc.ca)>  
**Subject:** RE: FOR APPROVAL: Follow-up Media Request: Cremations/Burial costs

Just a couple of questions for our information:

- When did this program start?
- Do other provinces offer similar programs?
- The reference to clients in the table should be removed, as I understand that this is not restricted to SDPR clients

Alissa

---

**From:** Togneri, Cassandra GCPE:EX  
**Sent:** August 20, 2019 08:59  
**To:** Brandt, Alissa SDPR:EX <[Alissa.Brandt@gov.bc.ca](mailto:Alissa.Brandt@gov.bc.ca)>; Tombs, Brenda SDPR:EX <[Brenda.Tombs@gov.bc.ca](mailto:Brenda.Tombs@gov.bc.ca)>  
**Subject:** FOR APPROVAL: Follow-up Media Request: Cremations/Burial costs

s.13

Good morning Alissa and Brenda – this background is approved by David and Debi.  
Thanks,



Cassandra

**Reporter**

Nicole Crescenzi, Reporter  
Victoria News  
[nicole.crescenzi@vicnews.com](mailto:nicole.crescenzi@vicnews.com)  
250-480-3238 c: 250-414-4707

**Deadline** Monday, August 19, 2019 4:00 PM

**Request**

**Are you able to tell me more about the funeral supplement in total then? Perhaps the number of people the ministry covered, and how much this costs?**

For clarification, I'll have to know if that's a provincial total or particular to a region (i.e. Vancouver Island). Let me know if this needs clarification.

**Recommendation – provide background**

Region	2017-2018 total people served	2018-2019 total people served
Fraser	503	531
Interior	438	460
North	102	144
Vancouver Coastal	527	602
Vancouver Island	421	438
<b>TOTAL</b>	<b>1,991</b>	<b>2,175</b>

- **Cost (burial expenses from April 1, 2018 – March 31, 2019 )**

- For the 2017-2018 fiscal year, the total cost of burial expenditures was \$4,861,243.12.
- For the 2018-2019 fiscal year, the total cost of burial expenditures was \$4,518,737.61

\*\*\*\*\*  
\*\*\*\*\*

**Previously Provided to reporter:**

**Request:**

I learned recently that in Greater Victoria there's been a large increase in the number of cremations paid for by the Ministry of Social Development and Poverty Reduction linked to the opioid crisis.

At one cemetery in Saanich alone, the number of unclaimed urns in the mausoleum has tripled compared to recent years.

Would anyone from the Ministry be able to speak with me on this trend?

Additionally, are there any hard numbers available for how many cremations the MSDPR has paid for linked to the opioid crisis over the last three to five years?

**Provided response:**

- The ministry doesn't track cause of death for the funeral supplements that it pays out and that these are recorded as "funeral supplement" and not differentiated between cremation and burial.
- The BC Coroner's Service released its latest report on deaths from illicit drugs this morning: <https://news.gov.bc.ca/releases/2019PSSG0086-001609>

**Brandt, Alissa SDPR:EX**

---

**From:** Togneri, Cassandra GCPE:EX  
**Sent:** August 20, 2019 10:38 AM  
**To:** Brandt, Alissa SDPR:EX; Tombs, Brenda SDPR:EX  
**Cc:** Stewart, Janet GCPE:EX  
**Subject:** UPDATED EP Presidents Group Announcement - Sept 9  
**Attachments:** EP\_PresidentsGroup\_Announcement\_09Sept2019\_Draft1.docx

Hi there –

Please see the updated EP for the Presidents Group event on Sept. 9.

Let us know if you have any questions.

Thanks,  
Cassandra

## Brandt, Alissa SDPR:EX

---

**From:** Togneri, Cassandra GCPE:EX  
**Sent:** August 20, 2019 8:59 AM  
**To:** Brandt, Alissa SDPR:EX; Tombs, Brenda SDPR:EX  
**Subject:** FOR APPROVAL: Follow-up Media Request: Cremations/Burial costs

s.13

Good morning Alissa and Brenda – this background is approved by David and Debi.  
Thanks,  
Cassandra

### Reporter

Nicole Crescenzi, Reporter  
Victoria News  
[nicole.crescenzi@vicnews.com](mailto:nicole.crescenzi@vicnews.com)  
250-480-3238 c: 250-414-4707

**Deadline** Monday, August 19, 2019 4:00 PM

### Request

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- The BC Coroner's Service released its latest report on deaths from illicit drugs this morning: <https://news.gov.bc.ca/releases/2019PSSG0086-001609>

## Brandt, Alissa SDPR:EX

---

**From:** Lund, Rose SDPR:EX  
**Sent:** August 20, 2019 8:36 AM  
**To:** Green, Jessie M SDPR:EX  
**Cc:** Brandt, Alissa SDPR:EX; Tombs, Brenda SDPR:EX  
**Subject:** FW: FOI Call for Records MSD-2019-94427  
**Attachments:** MSD-2019-94427 CFR.pdf; BT - March 2019 marked copy.pdf; March 2019 clean copy.pdf

Hi Jessie,

Please find attached Brenda Tombs March 2019 emails.  
s.13

Thank you,

**Rose Lund**  
Administrative Assistant to the  
Honourable Shane Simpson,  
Minister of Social Development and Poverty Reduction  
Room 247, Parliament Buildings  
Phone: (250) 419-8997 Fax: (250) 356-7292

---

**From:** Brandt, Alissa SDPR:EX  
**Sent:** August 12, 2019 3:15 PM  
**To:** Lund, Rose SDPR:EX <Rose.Lund@gov.bc.ca>  
**Subject:** FW: FOI Call for Records MSD-2019-94427

Here are Brenda's emails for March.<sup>s.13</sup>

Alissa

---

**From:** Green, Jessie M SDPR:EX  
**Sent:** August 1, 2019 14:57  
**To:** Brandt, Alissa SDPR:EX <Alissa.Brandt@gov.bc.ca>  
**Cc:** Detlefsen, Kirsten SDPR:EX <Kirsten.Detlefsen@gov.bc.ca>; Tombs, Brenda SDPR:EX <Brenda.Tombs@gov.bc.ca>; Lund, Rose SDPR:EX <Rose.Lund@gov.bc.ca>; MacMillan, Karen SDPR:EX <Karen.MacMillan@gov.bc.ca>; Neate, Sara SDPR:EX <Sara.Neate@gov.bc.ca>  
**Subject:** FOI Call for Records MSD-2019-94427

Good afternoon,

Please see the attached Call for Records form for MSD-2019-94427.

*Records of any and all emails, text messages, BBMs, slack messages, and WhatsApp messages - excluding attachments - sent from Minister/Minister of State's Executive Assistant(s) - where such a position existed and was staffed*

**(Date Range for Record Search: From 03/01/2019 To 03/31/2019) Date Format: MM/DD/YYYY**

This is a cross government request that went to all Ministries and the Office of the Premier.

- If you have **no records response**, please let me know on/or before **Aug 7, 2019**.
- If you will be producing a **fee estimate**, **please fill in the fee estimate portion of the Call for Records form** and return to me by: **Aug 15, 2019**.
- If you will be providing **records**, **please review and identify any harms in the records** and return with your records to me by **Aug 15, 2019**.

A clean copy and a marked copy where HARMS have been identified according to FOI's Exceptions to Disclosure Disclosure ([http://www.cio.gov.bc.ca/cio/priv\\_leg/foippa/foippa\\_guide.page?#exceptions](http://www.cio.gov.bc.ca/cio/priv_leg/foippa/foippa_guide.page?#exceptions)) are required.

Please ensure when identifying HARMS that any information to be redacted is highlighted and the corresponding section is noted in pencil. Please flag each page where exceptions are found.

If you have any questions regarding this request, please "reply all" to this email.

Thanks,

Jessie Green | Administrative Coordinator | Deputy Minister's Office, SDPR | 250-387-2325

## Brandt, Alissa SDPR:EX

---

**From:** Brandt, Alissa SDPR:EX  
**Sent:** August 19, 2019 5:26 PM  
**To:** Detlefsen, Kirsten SDPR:EX  
**Cc:** Tombs, Brenda SDPR:EX  
**Subject:** FW: CFJC's Balance of Power

To keep in mind...

Alissa

---

**From:** Togneri, Cassandra GCPE:EX  
**Sent:** June 13, 2019 17:06  
**To:** Infante, James SDPR:EX <James.Infante@gov.bc.ca>; Brandt, Alissa SDPR:EX <Alissa.Brandt@gov.bc.ca>; Tombs, Brenda SDPR:EX <Brenda.Tombs@gov.bc.ca>  
**Subject:** FW: CFJC's Balance of Power

This is just an FYI – opportunity if the Minister finds himself in Kamloops in the next couple of months. I'll keep this in mind too.  
Cassandra

---

**From:** James Peters <James.Peters@jpbg.ca>  
**Sent:** June 10, 2019 4:18 PM  
**To:** Pope, Danielle GCPE:EX <Danielle.Pope@gov.bc.ca>; Wormald, Carla GCPE:EX <Carla.Wormald@gov.bc.ca>; Togneri, Cassandra GCPE:EX <Cassandra.Togneri@gov.bc.ca>; Turner, Jordan GCPE:EX <Jordan.Turner@gov.bc.ca>; Hynes, Colin GCPE:EX <Colin.Hynes@gov.bc.ca>; Kilpatrick, Melanie GCPE:EX <Melanie.Kilpatrick@gov.bc.ca>; Berndt, Eric GCPE:EX <Eric.Berndt@gov.bc.ca>; McCaffrey, Julianne GCPE:EX <Julianne.McCaffrey@gov.bc.ca>; Cascaden, Lori R GCPE:EX <Lori.Cascaden@gov.bc.ca>; Plank, Sarah GCPE:EX <Sarah.Plank@gov.bc.ca>; Burton, Meribeth GCPE:EX <Meribeth.Burton@gov.bc.ca>; Makarowski, Dawn GCPE:EX <Dawn.Makarowski@gov.bc.ca>; Grieve, Chandler GCPE:EX <Chandler.Grieve@gov.bc.ca>; Hooper, Tyler GCPE:EX <Tyler.Hooper@gov.bc.ca>; Karemaker, Kent GCPE:EX <Kent.Karemaker@gov.bc.ca>; Filion, Corinna GCPE:EX <Corinna.Filion@gov.bc.ca>; Whittier, Joanne GCPE:EX <Joanne.Whittier@gov.bc.ca>; Johnston, Karen GCPE:EX <Karen.V.Johnston@gov.bc.ca>; Butler, Liam GCPE:EX <Liam.Butler@gov.bc.ca>; Townsend, Dave H GCPE:EX <Dave.H.Townsend@gov.bc.ca>; Fernandes, Jennifer GCPE:EX <Jennifer.Fernandes@gov.bc.ca>  
**Subject:** CFJC's Balance of Power

Good afternoon BCPE folks,

I wanted to alert you to a new TV program we've launched up here at CFJC. It's a weekly, half-hour political interview show called Balance of Power.



Minister Eby was on the show, with Global's help, earlier in May, sitting in the famous Keith Baldrey seat. Now that the legislative session has ended, it's probably not as likely to get ministers at the BC Legislature as it is to get them live in our studio when they're traveling up Kamloops way.

With that in mind, I'd like to ask you a favour: if your minister is headed up toward Kamloops, please consider lining him/her up for Balance of Power. You can do that by emailing me at this address. While we normally tape Wednesday mornings, we can adapt to the minister's schedule when needed.

If you have any questions, please do not hesitate to get a hold of me.

James Peters CFJC Kamloops

---

## James Peters

**ASSISTANT NEWS DIRECTOR**

460 Pemberton Terrace, Kamloops, BC V2C 1T5  
ph: 250-851-3277 | fax: 250-374-0445 | email: [james.peters@jpbq.ca](mailto:james.peters@jpbq.ca)

web: [www.cfjctoday.com](http://www.cfjctoday.com) | Twitter: @jamloops



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Please consider the environment before printing this e-mail.

## Brandt, Alissa SDPR:EX

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**From:** ICollaborate SDPR:EX  
**Sent:** August 19, 2019 3:32 PM  
**To:** Kovacs, Teresa SDPR:EX; Brandt, Alissa SDPR:EX; Neate, Sara SDPR:EX  
**Subject:** BCeID QRGs

**Importance:** High

**Categories:** Pending

Hi Everyone, sorry for the delay, but you know how some days go...Here is the link to the SP2016 Support Page: <https://sdpr.sp.gov.bc.ca/sites/SDPRprograms/support/sp2016/SitePages/Home.aspx>  
You will see the 2 PDF files that you can open and print for quick instructions on BCeIDs.

Please let me know if you do not have access.  
Cheers,  
Stephanie

### Stephanie Jarymy

Business Analyst – eApprovals System Analyst  
Collaboration Services Team  
Information Services Division, SDPR

---

Email: [iCollaborate@gov.bc.ca](mailto:iCollaborate@gov.bc.ca)  
Phone: 250/475-7476

---

**From:** Turner, Colleen P SDPR:EX  
**Sent:** August 19, 2019 1:03 PM  
**To:** Jarymy, Stephanie SDPR:EX <[Stephanie.Jarymy@gov.bc.ca](mailto:Stephanie.Jarymy@gov.bc.ca)>  
**Subject:** Fwd: share points

Hey can you send them the link to the bceid qrgs we set up for them? They are on the programs/tech support /sp1016 site. They are cfd so we might need to add them to the visitors group!

Colleen.

Sent from my iPhone

Begin forwarded message:

**From:** "Kovacs, Teresa SDPR:EX" <[Teresa.Kovacs@gov.bc.ca](mailto:Teresa.Kovacs@gov.bc.ca)>  
**Date:** August 19, 2019 at 12:45:38 PM PDT  
**To:** "Brandt, Alissa SDPR:EX" <[Alissa.Brandt@gov.bc.ca](mailto:Alissa.Brandt@gov.bc.ca)>  
**Cc:** "Neate, Sara SDPR:EX" <[Sara.Neate@gov.bc.ca](mailto:Sara.Neate@gov.bc.ca)>, "Turner, Colleen P SDPR:EX" <[Colleen.Turner@gov.bc.ca](mailto:Colleen.Turner@gov.bc.ca)>  
**Subject:** RE: share points

Hi Alissa:

Yes it has and Sara has been working on uploading content from previous meetings. I have asked

Colleen for instructions on a) how to add members and b) instructions for members on how to access and use the sharepoint site.

I see she is back in office tomorrow. Will let you know as soon as I hear back.

Best,

Teresa

---

**From:** Brandt, Alissa SDPR:EX

**Sent:** August 19, 2019 12:36 PM

**To:** Turner, Colleen P SDPR:EX <[Colleen.Turner@gov.bc.ca](mailto:Colleen.Turner@gov.bc.ca)>; Kovacs, Teresa SDPR:EX <[Teresa.Kovacs@gov.bc.ca](mailto:Teresa.Kovacs@gov.bc.ca)>

**Cc:** Neate, Sara SDPR:EX <[Sara.Neate@gov.bc.ca](mailto:Sara.Neate@gov.bc.ca)>; Keene, Jeff SDPR:EX <[Jeff.Keene@gov.bc.ca](mailto:Jeff.Keene@gov.bc.ca)>

**Subject:** RE: share points

Has this been set up?

Alissa

---

**From:** Turner, Colleen P SDPR:EX

**Sent:** July 30, 2019 10:36

**To:** Kovacs, Teresa SDPR:EX <[Teresa.Kovacs@gov.bc.ca](mailto:Teresa.Kovacs@gov.bc.ca)>

**Cc:** Neate, Sara SDPR:EX <[Sara.Neate@gov.bc.ca](mailto:Sara.Neate@gov.bc.ca)>; Keene, Jeff SDPR:EX <[Jeff.Keene@gov.bc.ca](mailto:Jeff.Keene@gov.bc.ca)>; Brandt, Alissa SDPR:EX <[Alissa.Brandt@gov.bc.ca](mailto:Alissa.Brandt@gov.bc.ca)>; Dube, Jonathan SDPR:EX <[Jonathan.Dube@gov.bc.ca](mailto:Jonathan.Dube@gov.bc.ca)>

**Subject:** RE: share points

Thanks Teresa. We'll start on the site up right away. You should receive a welcome note shortly.

Colleen Turner

Sr Business Analyst, Team Lead Collaboration Services

Information Services Division, SDPR

Mobile: 250-580-3221

---

**From:** Kovacs, Teresa SDPR:EX

**Sent:** Tuesday, July 30, 2019 10:32 AM

**To:** Turner, Colleen P SDPR:EX

**Cc:** Neate, Sara SDPR:EX; Keene, Jeff SDPR:EX; Brandt, Alissa SDPR:EX; Dube, Jonathan SDPR:EX

**Subject:** share points

Hi Colleen:

Thanks again for assisting with the set up of the sharepoint for the various sector groups. As requested here are the names for the groups to get us started.

Umbrella Site name: Social Sector Groups

1. Social Services Sector Roundtable (meeting agendas, materials, minutes) internal secretariat restricted access section + Roundtable members access (internal govt and external members)
2. Recruitment & Retention Work Group – same as above + a reference library
3. Reimagining Community Inclusion Group – probably the same as above but not clear yet – will kickstart in Sept.

We will prepare the membership lists for the secretariat staff (excluded access) and larger members lists as well.

Thank you,

Teresa

Teresa Kovacs  
Executive Director  
Corporate Planning & Strategic Initiatives  
Ministry of Social Development and Poverty Reduction  
778 974 4924 DDI | 250 893 7243 cell

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## Brandt, Alissa SDPR:EX

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**From:** Tombs, Brenda SDPR:EX  
**Sent:** August 19, 2019 2:43 PM  
**To:** Togneri, Cassandra GCPE:EX; Brandt, Alissa SDPR:EX  
**Cc:** Stewart, Janet GCPE:EX; Kropp, Roxanne GCPE:EX  
**Subject:** RE: FOR APPROVAL: Accessibility Factsheet  
**Attachments:** FS\_Accessibility\_Overview\_19Aug\_2019\_FINAL BT edits.docx

Hi Cass. Just a few tweaks in the attached. Thank you!

Brenda

---

**From:** Togneri, Cassandra GCPE:EX  
**Sent:** August 19, 2019 11:13 AM  
**To:** Brandt, Alissa SDPR:EX <Alissa.Brandt@gov.bc.ca>; Tombs, Brenda SDPR:EX <Brenda.Tombs@gov.bc.ca>  
**Cc:** Stewart, Janet GCPE:EX <Janet.Stewart@gov.bc.ca>; Kropp, Roxanne GCPE:EX <Roxanne.Kropp@gov.bc.ca>  
**Subject:** FOR APPROVAL: Accessibility Factsheet  
**Importance:** High

Hi Alissa and Brenda –

Attached is an updated Accessibility Factsheet. It has been approved by Sam and Jonathan and has gone through significant edits. It will go online to replace this very outdated factsheet:

<https://news.gov.bc.ca/factsheets/factsheet-increasing-employment-opportunities-for-people-with-disabilities>

Also, it is just a useful tool for us. We will make sure to keep an eye on it and check that it is updated at least twice a year.

Let me know if you have any concerns or edits. Once we get your final approval, we will get it posted.

Thank you!

Cassandra

---

**From:** Stewart, Janet GCPE:EX  
**Sent:** August 19, 2019 9:35 AM  
**To:** Togneri, Cassandra GCPE:EX <Cassandra.Togneri@gov.bc.ca>  
**Cc:** Stewart, Janet GCPE:EX <Janet.Stewart@gov.bc.ca>  
**Subject:** FOR MO: Accessibility Factsheet  
**Importance:** High

Hi Cass, the attached Factsheet has been approved by Sam and Jonathan. Viv's edits have been applied.

Over to you for MO.

The doc is a grab bag of content we can use to craft FS on different topics: CLBC, WorkBC and technology support, etc.

Janet

**Brandt, Alissa SDPR:EX**

---

**From:** Russell, Shannon CITZ:EX  
**Sent:** August 19, 2019 2:37 PM  
**To:** Newhook, Kelly TAC:EX; Snoddon, Michael AEST:EX; Brandt, Alissa SDPR:EX; Smith, Jimmy GCPE:EX; Talbot, Sarena GCPE:EX; Dinicol, Sam GCPE:EX  
**Subject:** RE: For Your Info  
**Importance:** High

Hi all,

Here is the wording to provide when vendors reach out to your minister's offices to engage on Active Procurements. This response has been very carefully drafted to ensure there is a clear understanding of the procurement process. If you have any questions or concerns about the wording please don't hesitate to give me a call.

s.13

Thanks,  
Shannon

**Shannon Russell**  
*Senior Ministerial Assistant to Jinny Sims*  
*Minister of Citizens' Services*  
[Shannon.Russell@gov.bc.ca](mailto:Shannon.Russell@gov.bc.ca) | 250-387-9699

---

**From:** Russell, Shannon CITZ:EX  
**Sent:** August 15, 2019 1:40 PM  
**To:** Newhook, Kelly TAC:EX <Kelly.Newhook@gov.bc.ca>; Snoddon, Michael AEST:EX <Michael.Snoddon@gov.bc.ca>; Brandt, Alissa SDPR:EX <Alissa.Brandt@gov.bc.ca>; Smith, Jimmy GCPE:EX <Jimmy.Smith@gov.bc.ca>; Talbot, Sarena GCPE:EX <Sarena.Talbot@gov.bc.ca>; Dinicol, Sam GCPE:EX <Sam.Dinicol@gov.bc.ca>  
**Subject:** For Your Info  
**Importance:** High

Hi Everyone,

Staff are still working on a statement that will assist you in appropriately responding to unsuccessful proponents during an active procurement period. I'll forward that to you as soon as it has been approved.

s.13

I hope this information is helpful.

Thanks,  
Shannon

**Shannon Russell**  
*Senior Ministerial Assistant to Jinny Sims*  
*Minister of Citizens' Services*





**Brandt, Alissa SDPR:EX**

---

**From:** Brandt, Alissa SDPR:EX  
**Sent:** August 19, 2019 2:34 PM  
**To:** 'trish bcpovertyreduction'  
**Cc:** 'raise the rates'  
**Subject:** FW: Policy backgrounders

Let me know if the suggestion below works...

Alissa

-----Original Message-----

From: Chiu, Cary SDPR:EX  
Sent: August 19, 2019 14:33  
To: Brandt, Alissa SDPR:EX <Alissa.Brandt@gov.bc.ca>; Squance, Leah SDPR:EX <Leah.Squance@gov.bc.ca>  
Subject: RE: Policy backgrounders

Hi Alissa,

Here is the online link that takes you to all three subjects on our online Policy and Procedure Manual:

<https://www2.gov.bc.ca/gov/content/governments/policies-for-government/bcea-policy-and-procedure-manual>

Once on the page, all you need to do is click on the topic, and then "Expand All".

Please let me know if you have any questions.

Cary Chiu  
Executive Director  
SDPR Policy and Legislation Branch  
778-698-7686

Working on the traditional territory of the Lkwungen peoples.

-----Original Message-----

From: Brandt, Alissa SDPR:EX  
Sent: August 19, 2019 2:18 PM  
To: Chiu, Cary SDPR:EX <Cary.Chiu@gov.bc.ca>; Squance, Leah SDPR:EX <Leah.Squance@gov.bc.ca>  
Subject: FW: Policy backgrounders

Trish sent photos of what she received. Are you able to track down proper e-versions?

Alissa

-----Original Message-----

From: trish bcpovertyreduction <trish@bcpovertyreduction.ca>

Sent: August 19, 2019 14:16  
To: Brandt, Alissa SDPR:EX <Alissa.Brandt@gov.bc.ca>  
Cc: s.22  
Subject: Policy backgrounders

**Brandt, Alissa SDPR:EX**

---

**From:** Chiu, Cary SDPR:EX  
**Sent:** August 19, 2019 2:33 PM  
**To:** Brandt, Alissa SDPR:EX; Squance, Leah SDPR:EX  
**Subject:** RE: Policy backgrounders

Hi Alissa,

Here is the online link that takes you to all three subjects on our online Policy and Procedure Manual:

<https://www2.gov.bc.ca/gov/content/governments/policies-for-government/bcea-policy-and-procedure-manual>

Once on the page, all you need to do is click on the topic, and then "Expand All".

Please let me know if you have any questions.

Cary Chiu  
Executive Director  
SDPR Policy and Legislation Branch  
778-698-7686

Working on the traditional territory of the Lkwungen peoples.

-----Original Message-----

From: Brandt, Alissa SDPR:EX  
Sent: August 19, 2019 2:18 PM  
To: Chiu, Cary SDPR:EX <Cary.Chiu@gov.bc.ca>; Squance, Leah SDPR:EX <Leah.Squance@gov.bc.ca>  
Subject: FW: Policy backgrounders

Trish took photos of what she received... Are you able to track down proper e-versions?

Alissa

-----Original Message-----

From: trish bcpovertyreduction <trish@bcpovertyreduction.ca>  
Sent: August 19, 2019 14:16  
To: Brandt, Alissa SDPR:EX <Alissa.Brandt@gov.bc.ca>  
Cc: s.22  
Subject: Policy backgrounders

## Brandt, Alissa SDPR:EX

---

**From:** Chiu, Cary SDPR:EX  
**Sent:** August 19, 2019 1:30 PM  
**To:** Squance, Leah SDPR:EX; Brandt, Alissa SDPR:EX  
**Cc:** Tannas, Darren SDPR:EX  
**Subject:** RE: Introduction to Elli, Raise the Rates

Hi,

I apologize – I don't recall which documents we handed out. Darren brought those to the Roundtable s.22

I don't think that was a document we shared. I seem to recall we were going to remain silent at the Roundtable on the Jan 1 policy changes that were "Not announced" in Together BC.

I'm still looking through my files and will send anything that rings a bell.

Thanks,  
Cary

---

**From:** Squance, Leah SDPR:EX  
**Sent:** August 19, 2019 1:21 PM  
**To:** Brandt, Alissa SDPR:EX <Alissa.Brandt@gov.bc.ca>; Chiu, Cary SDPR:EX <Cary.Chiu@gov.bc.ca>  
**Cc:** Tannas, Darren SDPR:EX <Darren.Tannas@gov.bc.ca>  
**Subject:** RE: Introduction to Elli, Raise the Rates

This is the only one I could find, but perhaps it's the one she's looking for?

---

**From:** Brandt, Alissa SDPR:EX  
**Sent:** Monday, August 19, 2019 1:05 PM  
**To:** Chiu, Cary SDPR:EX <Cary.Chiu@gov.bc.ca>; Squance, Leah SDPR:EX <Leah.Squance@gov.bc.ca>  
**Cc:** Tannas, Darren SDPR:EX <Darren.Tannas@gov.bc.ca>  
**Subject:** FW: Introduction to Elli, Raise the Rates

Hi Cary and Leah,

Can you recall what other documents we distributed at the policy changes roundtable? And if you do, are they in electronic form? See below.

Alissa

---

**From:** trish bcpovertyreduction <trish@bcpovertyreduction.ca>  
**Sent:** August 19, 2019 13:03  
**To:** Brandt, Alissa SDPR:EX <Alissa.Brandt@gov.bc.ca>  
**Cc:** 'raise the rates' s.22  
**Subject:** RE: Introduction to Elli, Raise the Rates

Thanks Alissa, there were some more detailed handouts at the roundtable that I thought might be useful for Elli to see. I may see her today so I can always give her a copy of mine but, if you have them in digital version, that would be great.

**Trish Garner** / Community Organizer

BC Poverty Reduction Coalition  
#322 – 312 Main Street  
Vancouver, BC V6A 2T2  
Coast Salish Territories  
tel: 604-877-4553

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---

**From:** Brandt, Alissa SDPR:EX [<mailto:Alissa.Brandt@gov.bc.ca>]  
**Sent:** Monday, August 12, 2019 5:07 PM  
**To:** trish bcpovertyreduction <[trish@bcpovertyreduction.ca](mailto:trish@bcpovertyreduction.ca)>  
**Cc:** 'raise the rates' s.22  
**Subject:** RE: Introduction to Elli, Raise the Rates

**CAUTION:** This Email is from an EXTERNAL source. Ensure you trust this sender before clicking on any links or attachments. Report Phishing to [information\\_security@vancity.com](mailto:information_security@vancity.com)

Hi Trish (and Elli),

Thank you for the introduction! We will be sure to add her to our invitation list.

Here is a link to the release and backgrounder that went out in advance of the policy changes coming into place:  
<https://news.gov.bc.ca/releases/2019SDPR0047-001258> [[news.gov.bc.ca](https://news.gov.bc.ca)] Let me know if this is what you were looking for.

And yes, Trish, let's catch up soon!

Alissa

---

**From:** trish bcpovertyreduction <[trish@bcpovertyreduction.ca](mailto:trish@bcpovertyreduction.ca)>  
**Sent:** August 8, 2019 16:16  
**To:** Brandt, Alissa SDPR:EX <[Alissa.Brandt@gov.bc.ca](mailto:Alissa.Brandt@gov.bc.ca)>  
**Cc:** 'raise the rates' s.22  
**Subject:** Introduction to Elli, Raise the Rates

Hi Alissa,

Hope you're having a great summer!

I'm emailing to introduce you to Elli Taylor, the new organizer with Raise the Rates<sup>s.22</sup>. Could she be added to any future invitations such as the roundtable event a few weeks ago? Also, I picked up a few printed copies of the policy change backgrounders at that meeting – are they available online or could you forward them to Elli?

It would be great to catch up soon.

Thanks,  
Trish

**Trish Garner** / Community Organizer

BC Poverty Reduction Coalition  
#322 – 312 Main Street  
Vancouver, BC V6A 2T2  
Coast Salish Territories  
tel: 604-877-4553

[Join the Call](#) / [Twitter \[twitter.com\]](#) / [FaceBook \[facebook.com\]](#)

---

**From:** Brandt, Alissa SDPR:EX [<mailto:Alissa.Brandt@gov.bc.ca>]  
**Sent:** Tuesday, July 02, 2019 4:43 PM  
**To:** trish bcpovertyreduction <[trish@bcpovertyreduction.ca](mailto:trish@bcpovertyreduction.ca)>  
**Subject:** RE: Introductions and Thank you!

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Hi Trish,

I'm so pleased I will have an opportunity to meet you tomorrow at the event with the minister.

See you there!

Alissa Brandt  
Senior Ministerial Assistant to Honourable Shane Simpson,  
Minister of Social Development and Poverty Reduction  
*Mobile phone: 250-896-4348*  
*Desk phone: 236-478-1322*

---

**From:** trish bcpovertyreduction <[trish@bcpovertyreduction.ca](mailto:trish@bcpovertyreduction.ca)>  
**Sent:** July 2, 2019 12:59  
**To:** Infante, James MCF:EX <[James.Infante@gov.bc.ca](mailto:James.Infante@gov.bc.ca)>  
**Cc:** Brandt, Alissa SDPR:EX <[Alissa.Brandt@gov.bc.ca](mailto:Alissa.Brandt@gov.bc.ca)>  
**Subject:** RE: Introductions and Thank you!

Thanks James, s.22

Welcome Alissa, I think you've already had a chance to chat with my colleague, Viveca Ellis, and I hope to meet you soon too.

Thanks,  
Trish

**Trish Garner** / Community Organizer

BC Poverty Reduction Coalition  
#322 – 312 Main Street  
Vancouver, BC V6A 2T2  
Coast Salish Territories  
tel: 604-877-4553

[Join the Call](#) / [Twitter \[twitter.com\]](#) / [FaceBook \[facebook.com\]](#)

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**From:** Infante, James SDPR:EX [<mailto:James.Infante@gov.bc.ca>]  
**Sent:** Thursday, June 20, 2019 10:11 AM  
**To:** trish bcpovertyreduction <[trish@bcpovertyreduction.ca](mailto:trish@bcpovertyreduction.ca)>  
**Cc:** Brandt, Alissa SDPR:EX <[Alissa.Brandt@gov.bc.ca](mailto:Alissa.Brandt@gov.bc.ca)>  
**Subject:** Introductions and Thank you!

**CAUTION:** This Email is from an EXTERNAL source. Ensure you trust this sender before clicking on any links or attachments. Report Phishing to [information\\_security@vancity.com](mailto:information_security@vancity.com)

Hi Trish,

Great seeing you Friday afternoon! As I mentioned, as of next week, I will be starting in my new role as Ministerial Assistant to Katrina Chen, Minister for Childcare.

CCed here is Alissa Brandt, she is the new Chief of Staff here in Minister Simpson's office. She will be the best person to connect with at the Minister's Office moving forward.

It was a pleasure getting to work with you again in this role, thank you for your tireless activism, leadership, and your commitment to making life better for people.

I look forward to our paths crossing once again in future!

Warmest Regards,  
James Infante  
Ministerial Assistant to Hon. Shane Simpson  
Minister of Social Development and Poverty Reduction  
p: 250 356-7750 e: [james.infante@gov.bc.ca](mailto:james.infante@gov.bc.ca)

## Brandt, Alissa SDPR:EX

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**From:** Tombs, Brenda SDPR:EX  
**Sent:** August 19, 2019 12:59 PM  
**To:** Brandt, Alissa SDPR:EX  
**Subject:** FW: FOI Call for Records MSD-2019-94427  
**Attachments:** MSD-2019-94427 CFR.pdf; March 2019 clean copy.pdf; March 2019 marked copy.pdf

Thoughts on this one? We should get it in soon.

---

**From:** Tombs, Brenda SDPR:EX  
**Sent:** August 8, 2019 10:46 AM  
**To:** Brandt, Alissa SDPR:EX <Alissa.Brandt@gov.bc.ca>  
**Cc:** Tombs, Brenda SDPR:EX <Brenda.Tombs@gov.bc.ca>  
**Subject:** FW: FOI Call for Records MSD-2019-94427

See the marked copy – <sup>s.13</sup>  
me know. Thanks.

Clean copy attached as well. Let

---

**From:** Green, Jessie M SDPR:EX  
**Sent:** Thursday, August 1, 2019 2:57 PM  
**To:** Brandt, Alissa SDPR:EX  
**Cc:** Detlefsen, Kirsten SDPR:EX; Tombs, Brenda SDPR:EX; Lund, Rose SDPR:EX; MacMillan, Karen SDPR:EX; Neate, Sara SDPR:EX  
**Subject:** FOI Call for Records MSD-2019-94427

Good afternoon,

Please see the attached Call for Records form for MSD-2019-94427.

***Records of any and all emails, text messages, BBMs, slack messages, and WhatsApp messages - excluding attachments - sent from Minister/Minister of State's Executive Assistant(s) - where such a position existed and was staffed***

***(Date Range for Record Search: From 03/01/2019 To 03/31/2019) Date Format: MM/DD/YYYY***

This is a cross government request that went to all Ministries and the Office of the Premier.

- If you have **no records response**, please let me know on/or before **Aug 7, 2019**.
- If you will be producing a **fee estimate**, please fill in the fee estimate portion of the Call for Records form and return to me by: **Aug 15, 2019**.
- If you will be providing **records**, please review and identify any harms in the records and return with your records to me by **Aug 15, 2019**.

A clean copy and a marked copy where HARMS have been identified according to FOI's Exceptions to Disclosure Disclosure ([http://www.cio.gov.bc.ca/cio/priv\\_leg/foippa/foippa\\_guide.page?#exceptions](http://www.cio.gov.bc.ca/cio/priv_leg/foippa/foippa_guide.page?#exceptions)) are required.

Please ensure when identifying HARMS that any information to be redacted is highlighted and the corresponding section is noted in pencil. Please flag each page where exceptions are found.

If you have any questions regarding this request, please "reply all" to this email.



Thanks,  
Jessie Green | Administrative Coordinator | Deputy Minister's Office, SDPR | 250-387-2325



**Brandt, Alissa SDPR:EX**

---

**From:** Brandt, Alissa SDPR:EX  
**Sent:** August 19, 2019 10:53 AM  
**To:** Simpson, Shane SDPR:EX  
**Cc:** Tombs, Brenda SDPR:EX  
**Subject:** quote for your approval - NR - supportive recovery homes  
**Attachments:** NR\_Supportive\_Recovery\_Echo\_19Aug19\_DRAFT 4-TO MO (002).docx

s.13

## Brandt, Alissa SDPR:EX

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**From:** Detlefsen, Kirsten SDPR:EX  
**Sent:** August 19, 2019 10:00 AM  
**To:** Brandt, Alissa SDPR:EX; Tombs, Brenda SDPR:EX; Lund, Rose SDPR:EX  
**Subject:** New CA

FYI

---

**From:** Vavrik, Anne <Anne.Vavrik@leg.bc.ca>  
**Sent:** August 19, 2019 9:58 AM  
**To:** Detlefsen, Kirsten SDPR:EX <Kirsten.Detlefsen@gov.bc.ca>  
**Subject:** RE: MSS in Victoria

Okay, thanks!

Also we've hired our third CA finally! His name is Carven Li s.22 s.13  
s.13 s.22

He will be taking over s.22 outreach duties to the Chinese community.



**Anne Vavrik (she/her/hers) | Constituency Assistant |**

**The Honourable Shane Simpson 冼崇山| MLA |**

**The Vancouver-Hastings Constituency is located on unceded territory of the Coast Salish peoples, including the territories of the xʷməθkwəy̓əm (Musqueam), the Skwxwú7mesh (Squamish), and the Səlílwətaʔ/Selilwitulh (Tsleil-Waututh) Nations.**

(t) 604-775-2277 | (f) 604-775-2352 | 2365 E. Hastings St. Vancouver BC, V5L 1V6 |  
<http://shanesimpson.ca> | [Twitter](#) | [Facebook](#) | [Newsletter](#) |

**Brandt, Alissa SDPR:EX**

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**From:** Brown, Chris SDPR:EX  
**Sent:** August 19, 2019 9:09 AM  
**To:** Brandt, Alissa SDPR:EX  
**Subject:** Mill Closures

Hi Melissa,

Just an FYI that the Forestry Parliamentary Secretary is looking for a briefing for FLNRORD staff today on mill closures and we are most likely being invited along to address the WorkBC services for affected workers.

Not sure of time or place at this moment.

Thanks

Chris

Chris D. Brown, CPA, CA  
Assistant Deputy Minister  
Employment and Labour Market Services Division  
Ministry of Social Development and Poverty Reduction  
778-698-7584 / [chris.brown@gov.bc.ca](mailto:chris.brown@gov.bc.ca)

## Brandt, Alissa SDPR:EX

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**From:** Togneri, Cassandra GCPE:EX  
**Sent:** August 16, 2019 4:47 PM  
**To:** Brandt, Alissa SDPR:EX; Tombs, Brenda SDPR:EX  
**Cc:** Detlefsen, Kirsten SDPR:EX; Lund, Rose SDPR:EX; Thomas, Vivian P GCPE:EX  
**Subject:** FW: MSS Speaking Opportunity - October 17 - SBOT

Hi there – Roxanne just received this invitation for the Minister to speak at the Surrey Board of Trade's Oct. 17<sup>th</sup> event. Details below.

They would like to invite the Minister to speak at the [7<sup>th</sup> Annual Manufacturing Industry Reception](#) on October 17<sup>th</sup>.

Here are the details we have so far:

**Date:** October 17, 2019  
**Time:** 6-8 p.m.  
**Location:** Surrey Arts Centre Theatre — 13750-88 Ave, Surrey, BC  
**Length of speech:** 5 minutes  
**Q&A:** No  
**Media:** Media will be in attendance

**Event Description:** (from event listing) Surrey has the most number of manufacturers in BC. In celebration of Manufacturing Month, the Surrey Board of Trade invites you to network with local manufacturers, government officials, education and business representatives. Join us as we showcase Surrey manufacturers, and learn more about the industry that has the largest economic footprint on this province. The event will be an opportunity to unveil the results of the CEP-funded LMP for the first Workforce Development Strategy.

Background Information: SDPR provided SBOT with \$198,965 in CEP funding to conduct a comprehensive labour market study to determine Surrey's current and anticipated labour market needs and identify skills shortages. The study concludes on September 27 and the summary report of key research findings will be unveiled at the 7<sup>th</sup> Annual Manufacturing Industry Reception.

**Contact information:** Anita Huberman, CEO, Surrey Board of Trade. 604-634-0342. Anita#businessinsurrey.com

Let us know if the Minister is able and wanting to do this.  
Thanks,  
Cassandra

## Brandt, Alissa SDPR:EX

---

**From:** Lund, Rose SDPR:EX  
**Sent:** August 16, 2019 3:46 PM  
**To:** Green, Jessie M SDPR:EX  
**Cc:** Brandt, Alissa SDPR:EX  
**Subject:** RE: FOI Call for Records MSD-2019-94796 Due Aug 28  
**Attachments:** MSD-2019-94796 CFR.pdf; LS notebook Mar-Jun 2019 - w harms (002).pdf; LS notebook Mar-Jun 2019.pdf

Hi Jessie,

Please find attached Leah Squance's notebook for March-June 2019.

s.13

Thank you,

### Rose Lund

Administrative Assistant to the  
Honourable Shane Simpson,  
Minister of Social Development and Poverty Reduction  
Room 247, Parliament Buildings  
Phone: (250) 419-8997 Fax: (250) 356-7292

---

**From:** Green, Jessie M SDPR:EX  
**Sent:** August 15, 2019 1:34 PM  
**To:** Brandt, Alissa SDPR:EX <[Alissa.Brandt@gov.bc.ca](mailto:Alissa.Brandt@gov.bc.ca)>  
**Cc:** Detlefsen, Kirsten SDPR:EX <[Kirsten.Detlefsen@gov.bc.ca](mailto:Kirsten.Detlefsen@gov.bc.ca)>; Tombs, Brenda SDPR:EX <[Brenda.Tombs@gov.bc.ca](mailto:Brenda.Tombs@gov.bc.ca)>; Lund, Rose SDPR:EX <[Rose.Lund@gov.bc.ca](mailto:Rose.Lund@gov.bc.ca)>; MacMillan, Karen SDPR:EX <[Karen.MacMillan@gov.bc.ca](mailto:Karen.MacMillan@gov.bc.ca)>; Neate, Sara SDPR:EX <[Sara.Neate@gov.bc.ca](mailto:Sara.Neate@gov.bc.ca)>  
**Subject:** FOI Call for Records MSD-2019-94796 Due Aug 28

Good afternoon,

Please see the attached Call for Records form for MSD-2019-94796.

***Scanned images of all pages in all notebooks used by the Minister's Senior Ministerial Assistant - where such a position existed and was staffed.***

***(Date Range for Record Search: From 03/01/2019 To 07/31/2019) Date Format: MM/DD/YYYY***  
XGR-2019-94687

- If you have **no records response**, please let me know on/or before **Aug 21, 2019**.
- If you will be producing a **fee estimate**, please fill in the fee estimate portion of the Call for Records form and return to me by: **Aug 28, 2019**.
- If you will be providing **records**, please review and identify any harms in the records and return with your records to me by **Aug 28, 2019**.

A clean copy and a marked copy where HARMS have been identified according to FOI's Exceptions to Disclosure Disclosure ([http://www.cio.gov.bc.ca/cio/priv leg/foippa/foippa\\_guide.page?#exceptions](http://www.cio.gov.bc.ca/cio/priv leg/foippa/foippa_guide.page?#exceptions)) are required.

Please ensure when identifying HARMS that any information to be redacted is highlighted and the corresponding section is noted in pencil. Please flag each page where exceptions are found.

If you have any questions regarding this request, please "reply all" to this email.

Thanks,

**Jessie Green | Administrative Coordinator | Deputy Minister's Office, SDPR | 250-387-2325**



## Brandt, Alissa SDPR:EX

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**From:** Squance, Leah SDPR:EX  
**Sent:** August 16, 2019 3:39 PM  
**To:** Lund, Rose SDPR:EX  
**Cc:** Brandt, Alissa SDPR:EX  
**Subject:** RE: FOI Call for Records MSD-2019-94748 - Due Aug 28  
**Attachments:** LS Emails April2019 w harms.pdf

Records attached.

Alissa – if I've missed things in this or the other one, just give me a call.

Thx

---

**From:** Lund, Rose SDPR:EX  
**Sent:** Thursday, August 15, 2019 11:16 AM  
**To:** Squance, Leah SDPR:EX <Leah.Squance@gov.bc.ca>  
**Subject:** FW: FOI Call for Records MSD-2019-94748 - Due Aug 28

Hi Leah,

FOI request for your April emails. Would you like to identify the harms yourself, or would you rather us take care of it? I have attached the pdf of your emails.

Thank you,  
Rose

---

**From:** Green, Jessie M SDPR:EX  
**Sent:** August 15, 2019 11:09 AM  
**To:** Brandt, Alissa SDPR:EX <Alissa.Brandt@gov.bc.ca>  
**Cc:** Detlefsen, Kirsten SDPR:EX <Kirsten.Detlefsen@gov.bc.ca>; Tombs, Brenda SDPR:EX <Brenda.Tombs@gov.bc.ca>; Lund, Rose SDPR:EX <Rose.Lund@gov.bc.ca>; MacMillan, Karen SDPR:EX <Karen.MacMillan@gov.bc.ca>; Neate, Sara SDPR:EX <Sara.Neate@gov.bc.ca>  
**Subject:** FOI Call for Records MSD-2019-94748 - Due Aug 28

Good morning,

Please see the attached Call for Records form for MSD-2019-94748.

***Records of any and all emails - excluding attachments – sent or received by the Minister's Senior Ministerial Assistant(s) - where such a position existed and was staffed during the period.***

***Email search is limited to the individual's outlook account.***

***(Date Range for Record Search: From 04/01/2019 To 04/30/2019) Date Format: MM/DD/YYYY***

- If you have **no records response**, please let me know on/or before **Aug 21, 2019**.
- If you will be producing a **fee estimate**, please fill in the fee estimate portion of the Call for Records form and return to me by: **Aug 28, 2019**.
- If you will be providing **records**, please review and identify any harms in the records and return with your records to me by **Aug 28, 2019**.

A clean copy and a marked copy where HARMS have been identified according to FOI's Exceptions to Disclosure Disclosure ([http://www.cio.gov.bc.ca/cio/priv\\_leg/foippa/foippa\\_guide.page?#exceptions](http://www.cio.gov.bc.ca/cio/priv_leg/foippa/foippa_guide.page?#exceptions)) are required.

Please ensure when identifying HARMS that any information to be redacted is highlighted and the corresponding section is noted in pencil. Please flag each page where exceptions are found.

If you have any questions regarding this request, please "reply all" to this email.

Thanks,

**Jessie Green | Administrative Coordinator | Deputy Minister's Office, SDPR | 250-387-2325**

## Brandt, Alissa SDPR:EX

---

**From:** Squance, Leah SDPR:EX  
**Sent:** August 16, 2019 3:20 PM  
**To:** Lund, Rose SDPR:EX  
**Cc:** Brandt, Alissa SDPR:EX  
**Subject:** RE: FOI Call for Records MSD-2019-94796 Due Aug 28  
**Attachments:** MSD-2019-94796 - LS notebook Mar-Jun 2019.pdf; MSD-2019-94796 - LS notebook Mar-Jun 2019 - w harms.pdf

Records attached.

---

**From:** Lund, Rose SDPR:EX  
**Sent:** Thursday, August 15, 2019 2:15 PM  
**To:** Squance, Leah SDPR:EX <Leah.Squance@gov.bc.ca>  
**Subject:** FW: FOI Call for Records MSD-2019-94796 Due Aug 28

Hi Leah,

FOI for your notebook, I do not see any notebooks from 2019 on the J Drive.

Thanks so much,  
Rose

---

**From:** Green, Jessie M SDPR:EX  
**Sent:** August 15, 2019 1:34 PM  
**To:** Brandt, Alissa SDPR:EX <Alissa.Brandt@gov.bc.ca>  
**Cc:** Detlefsen, Kirsten SDPR:EX <Kirsten.Detlefsen@gov.bc.ca>; Tombs, Brenda SDPR:EX <Brenda.Tombs@gov.bc.ca>; Lund, Rose SDPR:EX <Rose.Lund@gov.bc.ca>; MacMillan, Karen SDPR:EX <Karen.MacMillan@gov.bc.ca>; Neate, Sara SDPR:EX <Sara.Neate@gov.bc.ca>  
**Subject:** FOI Call for Records MSD-2019-94796 Due Aug 28

Good afternoon,

Please see the attached Call for Records form for MSD-2019-94796.

***Scanned images of all pages in all notebooks used by the Minister's Senior Ministerial Assistant - where such a position existed and was staffed.***

***(Date Range for Record Search: From 03/01/2019 To 07/31/2019) Date Format: MM/DD/YYYY***

XGR-2019-94687

- If you have **no records response**, please let me know on/or before **Aug 21, 2019**.
- If you will be producing a **fee estimate**, please fill in the fee estimate portion of the Call for Records form and return to me by: **Aug 28, 2019**.
- If you will be providing **records**, please review and identify any harms in the records and return with your records to me by **Aug 28, 2019**.

A clean copy and a marked copy where HARMS have been identified according to FOI's Exceptions to Disclosure Disclosure ([http://www.cio.gov.bc.ca/cio/priv\\_leg/foippa/foippa\\_guide.page?#exceptions](http://www.cio.gov.bc.ca/cio/priv_leg/foippa/foippa_guide.page?#exceptions)) are required.

Please ensure when identifying HARMS that any information to be redacted is highlighted and the corresponding section is noted in pencil. Please flag each page where exceptions are found.

If you have any questions regarding this request, please “reply all” to this email.

Thanks,

**Jessie Green | Administrative Coordinator | Deputy Minister’s Office, SDPR | 250-387-2325**

**Brandt, Alissa SDPR:EX**

---

**From:** Brandt, Alissa SDPR:EX  
**Sent:** August 16, 2019 2:30 PM  
**To:** Garnier, Jack LBR:EX  
**Cc:** Detlefsen, Kirsten SDPR:EX; Tombs, Brenda SDPR:EX  
**Subject:** FW: Persons with Disabilities and Minimum Wage  
**Attachments:** 200730 MN Minister Bains meeting re PWD (002).docx

Hi Jack,

Here is a BN for Minister Bains' meeting on Monday. Please let me know if there are any questions.

**Alissa Brandt**  
Senior Ministerial Assistant to Honourable Shane Simpson,  
Minister of Social Development and Poverty Reduction  
*Mobile phone: 250-896-4348*  
*Desk phone: 236-478-1322*

---

**From:** Garnier, Jack LBR:EX  
**Sent:** August 15, 2019 1:34 PM  
**To:** Detlefsen, Kirsten SDPR:EX <[Kirsten.Detlefsen@gov.bc.ca](mailto:Kirsten.Detlefsen@gov.bc.ca)>  
**Subject:** FW: Persons with Disabilities and Minimum Wage

Hey Kirsten,

I am looking at getting a quick BN or Backgrounder on the email below, doesn't have to be anything too in depth. Minister Bains is meeting with them Monday the 19<sup>th</sup> at 11. So anytime before then would be great.

Let me know if you need anything else or if there are any issues.

Cheers,

Jack

Dear Honourable Bains,

I am writing to request a meeting with you and Anita Huberman during the second week of July - July 8-12 - to discuss the impact of minimum wage increases on persons with disabilities.

As it stands, persons with disabilities are only able to make a certain amount in a given year. With an increase in the minimum wage, they will be disincentivized to work, which will contribute to the unemployment rate.

Please let me know what dates and times work the best for you.

Kind regards,

Jasroop

**JASROOP GOSAL, BA, M.P.P.**  
POLICY COORDINATOR

101 - 14439 104 Avenue, Surrey BC Canada, V3R 1M1  
P | 604.634.0345 O | 604.581.7130  
E | [Jasroop@businessinsurrey.ca](mailto:Jasroop@businessinsurrey.ca)

Jack Garnier  
Administrative Coordinator  
**The Honourable Harry Bains**  
Minister of Labour

Phone: 778-974-6028 | Email: [jack.garnier@gov.bc.ca](mailto:jack.garnier@gov.bc.ca)

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**Brandt, Alissa SDPR:EX**

---

**From:** Thomas, Vivian P GCPE:EX  
**Sent:** August 16, 2019 1:16 PM  
**To:** Brandt, Alissa SDPR:EX  
**Cc:** Brown, Chris SDPR:EX; Togneri, Cassandra GCPE:EX; Tannas, Darren SDPR:EX  
**Subject:** CEP information  
**Attachments:** s.12; s.13

Alissa,

Further to your request this morning, I've attached a fact sheet on<sup>s.12; s.13</sup>  
s.12; s.13

Still gathering the other information.

Cheers,

**Vivian Thomas**

Communications Director  
Ministry of Social Development  
and Poverty Reduction

Tel: 778 974-5809 cell: 250 213-2972

[Vivian.Thomas@gov.bc.ca](mailto:Vivian.Thomas@gov.bc.ca)

## Brandt, Alissa SDPR:EX

---

**From:** Patrick Falconer <progroup@shaw.ca>  
**Sent:** August 16, 2019 7:21 AM  
**To:** Brandt, Alissa SDPR:EX  
**Cc:** Patrick Falconer; Turcott, Sam R SDPR:EX  
**Subject:** Re: Accessibility Legislation conversation with Patrick Falconer

Alissa and Sam:

Thought I should add that<sup>s.22</sup> to discuss similar issues with Susan Maden and Guillaume Dufresne, senior staff from the Ministry of Social Development and Poverty Reduction's Accessibility Secretariat.

Looking forward to next week.

Patrick Falconer  
Sent from my mobile device

On Aug 14, 2019, at 7:20 PM, Brandt, Alissa SDPR:EX <[Alissa.Brandt@gov.bc.ca](mailto:Alissa.Brandt@gov.bc.ca)> wrote:

Thanks to everyone for setting this up. I am looking forward to the call next week!

Alissa

---

**From:** Patrick Falconer <[patrickfalconer@me.com](mailto:patrickfalconer@me.com)>  
**Sent:** August 14, 2019 09:39  
**To:** Turcott, Sam R SDPR:EX <[Sam.Turcott@gov.bc.ca](mailto:Sam.Turcott@gov.bc.ca)>  
**Cc:** Brandt, Alissa SDPR:EX <[Alissa.Brandt@gov.bc.ca](mailto:Alissa.Brandt@gov.bc.ca)>; [progroup@shaw.ca](mailto:progroup@shaw.ca)  
**Subject:** Re: Accessibility Legislation conversation with Patrick Falconer

Thanks Sharon:

The best option by far is to use Sam's conference number.

I will await further instruction.

Patrick Falconer  
Sent from my mobile device

On Aug 14, 2019, at 11:28 AM, Turcott, Sam R SDPR:EX <[Sam.Turcott@gov.bc.ca](mailto:Sam.Turcott@gov.bc.ca)> wrote:

Hi Patrick

Sam offered to call you at a phone number of your preference.

<sup>s.22</sup> which may suggest that you may not have a conference calling number at this time.



May I propose that Sam has a conference number, with which both you and Alissa would be able to call Sam, offering a three-way, no expense, conference call.

Please let me know and I will update the invitation to reflect your preference.

Thank you,

*Sharon Bell*

Assistant to Executive Lead

Sam Turcott, Executive Lead, Accessibility

Accessibility Secretariat

Ministry of Social Development and Poverty Reduction

Phone: 778.698.7712

*"Respectfully acknowledging that we are on the traditional homelands of the Coast Salish, in particular, the Lekwungen and SENCOTEN speaking peoples, known today as the Songhees and Esquimalt Nations."*

[www.gov.bc.ca/accessibility](http://www.gov.bc.ca/accessibility)

[www.accessibleemployers.ca](http://www.accessibleemployers.ca)

<image001.png>

**Brandt, Alissa SDPR:EX**

---

**From:** Brandt, Alissa SDPR:EX  
**Sent:** August 15, 2019 5:42 PM  
**To:** Infante, James MCF:EX  
**Cc:** Lund, Rose SDPR:EX  
**Subject:** James Infante Jan-June Calendar 2019.pdf  
**Attachments:** James Infante Jan-June Calendar 2019.pdf

James – please take a look and let us know if we missed anything. The records should only go up until June 24<sup>th</sup>.

**Brandt, Alissa SDPR:EX**

---

**From:** Thomas, Vivian P GCPE:EX  
**Sent:** August 15, 2019 3:55 PM  
**To:** Brandt, Alissa SDPR:EX; Tombs, Brenda SDPR:EX; Detlefsen, Kirsten SDPR:EX; Lund, Rose SDPR:EX  
**Cc:** Togneri, Cassandra GCPE:EX  
**Subject:** Work-able Interns - Sept 4 1:00 p.m.

Hi! As discussed, we've now confirmed Minister Simpson to talk to the Work Able Interns, Sept 4<sup>th</sup>, 1:00 p.m. in the<sup>s.15</sup>  
s.15 (same meeting room as yesterday).

Cheers,

**Vivian Thomas**

Communications Director  
Ministry of Social Development  
and Poverty Reduction  
Tel: 778 974-5809 cell: 250 213-2972  
[Vivian.Thomas@gov.bc.ca](mailto:Vivian.Thomas@gov.bc.ca)

## Brandt, Alissa SDPR:EX

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**From:** UBCM <[ubcm@ubcm.ca](mailto:ubcm@ubcm.ca)>  
**Sent:** August 15, 2019 4:50 PM  
**To:** Detlefsen, Kirsten SDPR:EX; Brandt, Alissa SDPR:EX  
**Subject:** Registration Confirmation-\*\*\*PLEASE READ\*\*\*

Thank you for registering. This email contains important information about your registration and instructions on how to amend your registration.

Delegate Name: Shane Simpson  
Representing: Social Development and Poverty Reduction  
Position: Honourable Minister  
Phone: (250) 356-7750  
Cell: s.17  
Email: [alissa.brandt@gov.bc.ca](mailto:alissa.brandt@gov.bc.ca)  
Any Food Allergies? s.22  
Special Accessibility Required? s.2  
Special Meal Requirements:

Contact Person: Kirsten Detlefsen  
Contact Phone: (250) 413-7520  
Contact Email: [kirsten.detlefsen@gov.bc.ca](mailto:kirsten.detlefsen@gov.bc.ca)

Options:  
Registration Fee  
Welcome Reception (Complimentary)  
Banquet (Delegate)

To amend registration please click on the following link <https://access.ubcm.ca/registration/login.php> and login using your contact information. Once you are in the registration you will be able to modify your options and make changes to your contact information.

Your login information is:

Email Address: [kirsten.detlefsen@gov.bc.ca](mailto:kirsten.detlefsen@gov.bc.ca) Registration #: s.15

If you need further assistance please contact Raelene Adamson at [convention@ubcm.ca](mailto:convention@ubcm.ca).

### \*\*\*\*\*CANCELLATION / REFUND POLICY\*\*\*\*\*

- Full refund if cancelled by August 9, 2019. 50% refund if cancelled between August 10-23 and no refund thereafter.
- For all refunds and remaining account balances please email [convention@ubcm.ca](mailto:convention@ubcm.ca) with your name and registration number. Refunds will be processed post Convention.
- Monday tour, sessions, Mayors' Caucus and Tuesday forum are non-refundable. Convention no-shows are also non-refundable.

**Brandt, Alissa SDPR:EX**

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**From:** Brandt, Alissa SDPR:EX  
**Sent:** August 15, 2019 2:34 PM  
**To:** Lund, Rose SDPR:EX  
**Subject:** James Infante Jan-June Calendar 2019.pdf  
**Attachments:** James Infante Jan-June Calendar 2019.pdf

## Brandt, Alissa SDPR:EX

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**From:** Brandt, Alissa SDPR:EX  
**Sent:** August 15, 2019 2:01 PM  
**To:** MacMillan, Karen SDPR:EX; Green, Jessie M SDPR:EX  
**Cc:** Detlefsen, Kirsten SDPR:EX; Tombs, Brenda SDPR:EX; Lund, Rose SDPR:EX; Neate, Sara SDPR:EX  
**Subject:** RE: FOI Sign Off MSD-2019-94207 - Due Aug 28

Got it. This is approved.

Alissa

---

**From:** MacMillan, Karen SDPR:EX  
**Sent:** August 15, 2019 13:57  
**To:** Brandt, Alissa SDPR:EX <Alissa.Brandt@gov.bc.ca>; Green, Jessie M SDPR:EX <Jessie.Green@gov.bc.ca>  
**Cc:** Detlefsen, Kirsten SDPR:EX <Kirsten.Detlefsen@gov.bc.ca>; Tombs, Brenda SDPR:EX <Brenda.Tombs@gov.bc.ca>; Lund, Rose SDPR:EX <Rose.Lund@gov.bc.ca>; Neate, Sara SDPR:EX <Sara.Neate@gov.bc.ca>  
**Subject:** RE: FOI Sign Off MSD-2019-94207 - Due Aug 28

FOI indicates that the attachment on page one is severed because it relates to a Cabinet item. The attachments on page to relate to a public event so are not severed as they are not considered confidential.

Karen

---

**From:** Brandt, Alissa SDPR:EX  
**Sent:** August 15, 2019 11:16 AM  
**To:** Green, Jessie M SDPR:EX <Jessie.Green@gov.bc.ca>; MacMillan, Karen SDPR:EX <Karen.MacMillan@gov.bc.ca>  
**Cc:** Detlefsen, Kirsten SDPR:EX <Kirsten.Detlefsen@gov.bc.ca>; Tombs, Brenda SDPR:EX <Brenda.Tombs@gov.bc.ca>; Lund, Rose SDPR:EX <Rose.Lund@gov.bc.ca>; Neate, Sara SDPR:EX <Sara.Neate@gov.bc.ca>  
**Subject:** RE: FOI Sign Off MSD-2019-94207 - Due Aug 28

Just wondering about the two attachments on the 2<sup>nd</sup> page – would those icons not also be severed (like on the 1<sup>st</sup> page)?

Alissa

---

**From:** Green, Jessie M SDPR:EX  
**Sent:** August 15, 2019 10:49  
**To:** Brandt, Alissa SDPR:EX <Alissa.Brandt@gov.bc.ca>  
**Cc:** Detlefsen, Kirsten SDPR:EX <Kirsten.Detlefsen@gov.bc.ca>; Tombs, Brenda SDPR:EX <Brenda.Tombs@gov.bc.ca>; Lund, Rose SDPR:EX <Rose.Lund@gov.bc.ca>; MacMillan, Karen SDPR:EX <Karen.MacMillan@gov.bc.ca>; Neate, Sara SDPR:EX <Sara.Neate@gov.bc.ca>  
**Subject:** FOI Sign Off MSD-2019-94207 - Due Aug 28

Good morning,

Please see the attached sign off package for your review and approval.

Due to DMO: August 28

Thanks,

Jessie Green | Administrative Coordinator | Deputy Minister's Office, SDPR | 250-387-2325

## **Brandt, Alissa SDPR:EX**

---

**From:** Chiu, Cary SDPR:EX  
**Sent:** August 15, 2019 1:55 PM  
**To:** Brandt, Alissa SDPR:EX  
**Subject:** Outstanding Warrant Example - Summary

s.13; s.15



## Brandt, Alissa SDPR:EX

---

**From:** Russell, Shannon CITZ:EX  
**Sent:** August 15, 2019 1:40 PM  
**To:** Newhook, Kelly TAC:EX; Snoddon, Michael AEST:EX; Brandt, Alissa SDPR:EX; Smith, Jimmy GCPE:EX; Talbot, Sarena GCPE:EX; Dinicol, Sam GCPE:EX  
**Subject:** For Your Info  
**Importance:** High

Hi Everyone,

Staff are still working on a statement that will assist you in appropriately responding to unsuccessful proponents during an active procurement period. I'll forward that to you as soon as it has been approved.

s.13

I hope this information is helpful.

Thanks,  
Shannon

**Shannon Russell**  
*Senior Ministerial Assistant to Jinny Sims*  
*Minister of Citizens' Services*  
[Shannon.Russell@gov.bc.ca](mailto:Shannon.Russell@gov.bc.ca) / 250-387-9699

## Brandt, Alissa SDPR:EX

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**From:** Green, Jessie M SDPR:EX  
**Sent:** August 15, 2019 1:34 PM  
**To:** Brandt, Alissa SDPR:EX  
**Cc:** Detlefsen, Kirsten SDPR:EX; Tombs, Brenda SDPR:EX; Lund, Rose SDPR:EX; MacMillan, Karen SDPR:EX; Neate, Sara SDPR:EX  
**Subject:** FOI Call for Records MSD-2019-94796 Due Aug 28  
**Attachments:** MSD-2019-94796 CFR.pdf

Good afternoon,

Please see the attached Call for Records form for MSD-2019-94796.

***Scanned images of all pages in all notebooks used by the Minister's Senior Ministerial Assistant - where such a position existed and was staffed.***

***(Date Range for Record Search: From 03/01/2019 To 07/31/2019) Date Format: MM/DD/YYYY***

XGR-2019-94687

- If you have **no records response**, please let me know on/or before **Aug 21, 2019**.
- If you will be producing a **fee estimate**, please fill in the **fee estimate portion of the Call for Records form** and return to me by: **Aug 28, 2019**.
- If you will be providing **records**, please review and identify any harms in the records and return with your records to me by **Aug 28, 2019**.

A clean copy and a marked copy where HARMS have been identified according to FOI's Exceptions to Disclosure Disclosure ([http://www.cio.gov.bc.ca/cio/priv\\_leg/foippa/foippa\\_guide.page?#exceptions](http://www.cio.gov.bc.ca/cio/priv_leg/foippa/foippa_guide.page?#exceptions)) are required.

Please ensure when identifying HARMS that any information to be redacted is highlighted and the corresponding section is noted in pencil. Please flag each page where exceptions are found.

If you have any questions regarding this request, please "reply all" to this email.

Thanks,

Jessie Green | Administrative Coordinator | Deputy Minister's Office, SDPR | 250-387-2325

## Brandt, Alissa SDPR:EX

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**From:** Green, Jessie M SDPR:EX  
**Sent:** August 15, 2019 1:27 PM  
**To:** Brandt, Alissa SDPR:EX  
**Cc:** Detlefsen, Kirsten SDPR:EX; Tombs, Brenda SDPR:EX; Lund, Rose SDPR:EX; MacMillan, Karen SDPR:EX; Neate, Sara SDPR:EX  
**Subject:** FOI Call for Records MSD-2019-94842 Due Aug 28  
**Attachments:** MSD-2019-94842 CFR.pdf

Good afternoon,

Please see the attached Call for Records form for MSD-2019-94842.

***Scanned images of all pages in all notebooks used by the Minister's Ministerial Assistant - where such a position existed and was staffed at any point during the period.***

***(Date Range for Record Search: 10/01/2017 To 07/31/2019) Date Format: MM/DD/YYYY***

XGR-2019-94689

- If you have **no records response**, please let me know on/or before **Aug 21, 2019**.
- If you will be producing a **fee estimate**, please fill in the **fee estimate portion of the Call for Records form** and return to me by: **Aug 28, 2019**.
- If you will be providing **records**, please review and identify any harms in the records and return with your records to me by **Aug 28, 2019**.

A clean copy and a marked copy where HARMS have been identified according to FOI's Exceptions to Disclosure Disclosure ([http://www.cio.gov.bc.ca/cio/priv\\_leg/foippa/foippa\\_guide.page?#exceptions](http://www.cio.gov.bc.ca/cio/priv_leg/foippa/foippa_guide.page?#exceptions)) are required.

Please ensure when identifying HARMS that any information to be redacted is highlighted and the corresponding section is noted in pencil. Please flag each page where exceptions are found.

If you have any questions regarding this request, please "reply all" to this email.

Thanks,

Jessie Green | Administrative Coordinator | Deputy Minister's Office, SDPR | 250-387-2325

**Brandt, Alissa SDPR:EX**

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**From:** Galbraith, David J SDPR:EX  
**Sent:** August 15, 2019 1:09 PM  
**To:** Brandt, Alissa SDPR:EX  
**Subject:** Fwd: Coroner's Recommendations  
**Attachments:** s.22 Inquest-JuryRecommendations-15May2018.pdf; ATT00001.htm

FYI

David Galbraith  
Deputy Minister  
Ministry of Social Development and  
Poverty Reduction

Begin forwarded message:

**From:** "Bruce, Robert SDPR:EX" <[Robert.Bruce@gov.bc.ca](mailto:Robert.Bruce@gov.bc.ca)>  
**Date:** August 15, 2019 at 9:36:06 AM PDT  
**To:** "Galbraith, David J SDPR:EX" <[David.Galbraith@gov.bc.ca](mailto:David.Galbraith@gov.bc.ca)>  
**Subject:** Coroner's Recommendations

## Brandt, Alissa SDPR:EX

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**From:** Brandt, Alissa SDPR:EX  
**Sent:** August 15, 2019 12:55 PM  
**To:** Landry, Matt LASS:EX; Tombs, Brenda SDPR:EX  
**Subject:** RE: Casework Question: Legal Aid

Hi Matt,

I am sharing your inquiry with Brenda as she is in a better position to follow up.

Alissa

---

**From:** Landry, Matt <Matt.Landry@leg.bc.ca>  
**Sent:** August 15, 2019 11:55  
**To:** Brandt, Alissa SDPR:EX <Alissa.Brandt@gov.bc.ca>  
**Subject:** Casework Question: Legal Aid

Hi Alissa,

s.13

Thanks,

Matt Landry | Constituency Assistant to  
Ronna-Rae Leonard MLA for Courtenay-Comox  
[Matt.Landry@leg.bc.ca](mailto:Matt.Landry@leg.bc.ca) | 437 5<sup>th</sup> St, Courtenay BC  
Ph: 250-703-2410  
Office Hours: Monday to Thursday, 10 am to 12:00 pm, and 1:00 pm to 4 pm, Fridays by appointment  
<http://ronnaraeleonard.ca/>



*It is a privilege to live and work on the traditional lands of the K'omoks First Nations.*

*CONFIDENTIALITY NOTICE: The above message contains confidential information intended for a specified individual and purpose. The information is private and protected by law. Any copying or disclosure of this transmission by anyone other than the intended recipient is prohibited. If you are not the intended recipient, please notify the sender immediately and delete this message and any attachments from your system. Thank you.*

## Brandt, Alissa SDPR:EX

---

**From:** Green, Jessie M SDPR:EX  
**Sent:** August 15, 2019 11:15 AM  
**To:** Brandt, Alissa SDPR:EX  
**Cc:** Detlefsen, Kirsten SDPR:EX; Tombs, Brenda SDPR:EX; Lund, Rose SDPR:EX; MacMillan, Karen SDPR:EX; Neate, Sara SDPR:EX  
**Subject:** FOI Call for Records MSD-2019-94820 Due Aug 28  
**Attachments:** MSD-2019-94820 CFR.pdf

Good morning,

Please see the attached Call for Records form for MSD-2019-94820.

***Records of any and all emails - excluding attachments – sent or received by the Minister/Minister of State. Email search is limited to the individual's outlook account.***

***(Date Range for Record Search: From 05/01/2019 To 05/31/2019) Date Format: MM/DD/YYYY***

- If you have **no records response**, please let me know on/or before **Aug 22, 2019**.
- If you will be producing a **fee estimate**, please fill in the **fee estimate portion of the Call for Records form** and return to me by: **Aug 28, 2019**.
- If you will be providing **records**, please review and identify any harms in the records and return with your records to me by **Aug 28, 2019**.

A clean copy and a marked copy where HARMS have been identified according to FOI's Exceptions to Disclosure Disclosure ([http://www.cio.gov.bc.ca/cio/priv\\_leg/foippa/foippa\\_guide.page?#exceptions](http://www.cio.gov.bc.ca/cio/priv_leg/foippa/foippa_guide.page?#exceptions)) are required.

Please ensure when identifying HARMS that any information to be redacted is highlighted and the corresponding section is noted in pencil. Please flag each page where exceptions are found.

If you have any questions regarding this request, please "reply all" to this email.

Thanks,

Jessie Green | Administrative Coordinator | Deputy Minister's Office, SDPR | 250-387-2325

## Brandt, Alissa SDPR:EX

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**From:** Green, Jessie M SDPR:EX  
**Sent:** August 15, 2019 11:09 AM  
**To:** Brandt, Alissa SDPR:EX  
**Cc:** Detlefsen, Kirsten SDPR:EX; Tombs, Brenda SDPR:EX; Lund, Rose SDPR:EX; MacMillan, Karen SDPR:EX; Neate, Sara SDPR:EX  
**Subject:** FOI Call for Records MSD-2019-94748 - Due Aug 28  
**Attachments:** MSD-2019-94748 - CFR.pdf

Good morning,

Please see the attached Call for Records form for MSD-2019-94748.

***Records of any and all emails - excluding attachments – sent or received by the Minister’s Senior Ministerial Assistant(s) - where such a position existed and was staffed during the period.***

***Email search is limited to the individual’s outlook account.***

***(Date Range for Record Search: From 04/01/2019 To 04/30/2019) Date Format: MM/DD/YYYY***

- If you have **no records response**, please let me know on/or before **Aug 21, 2019**.
- If you will be producing a **fee estimate**, please fill in the fee estimate portion of the Call for Records form and return to me by: **Aug 28, 2019**.
- If you will be providing **records**, please review and identify any harms in the records and return with your records to me by **Aug 28, 2019**.

A clean copy and a marked copy where HARMS have been identified according to FOI’s Exceptions to Disclosure Disclosure ([http://www.cio.gov.bc.ca/cio/priv\\_leg/foippa/foippa\\_guide.page?#exceptions](http://www.cio.gov.bc.ca/cio/priv_leg/foippa/foippa_guide.page?#exceptions)) are required.

Please ensure when identifying HARMS that any information to be redacted is highlighted and the corresponding section is noted in pencil. Please flag each page where exceptions are found.

If you have any questions regarding this request, please “reply all” to this email.

Thanks,

Jessie Green | Administrative Coordinator | Deputy Minister’s Office, SDPR | 250-387-2325

## Brandt, Alissa SDPR:EX

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**From:** Andruz, Dean FIN:EX  
**Sent:** August 14, 2019 3:34 PM  
**To:** Brandt, Alissa SDPR:EX  
**Cc:** Detlefsen, Kirsten SDPR:EX  
**Subject:** Migration of Minister iPad/SharePoint files to a dedicated server (adidas)

Hello,

The changes have been completed, the following people have access to the new location,

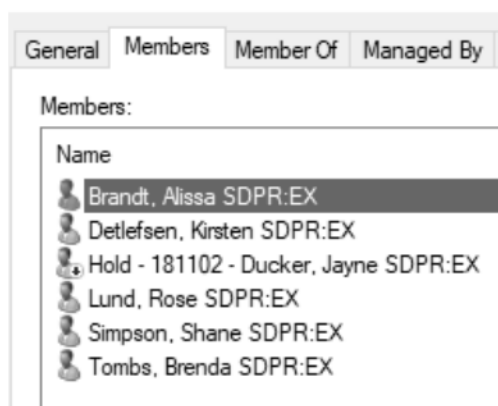
\\adidas\ebinder\PREM\Prem\BCMIN0018\MO

I have attended onsite to update most people's systems...if you were missed and would like assistance, please advise by replying to this email.

If staff have issues with accessing, please advise to log-off/log-on of their computers and retry.

Please advise Minister that he/she will now be using the Sync Folder on the iPad called "eBinder Documents\_New". Within that folder he/she will now see Cabinet, MO and Signing.

PREM\_AP\_eBinder\_Admin\_BCMIN18\_MO Prop



If there are any issues, questions/concerns please advise...thank you.

Regards,

**Dean Andruz**  
**Premier's Offices and Ministry of Finance Technology Support**  
[Prem.tech@gov.bc.ca](mailto:Prem.tech@gov.bc.ca)  
[FIN.tech@gov.bc.ca](mailto:FIN.tech@gov.bc.ca)  
**Tel: 250-953-5151**



**Brandt, Alissa SDPR:EX**

---

**From:** Headen, Lorri FIN:EX  
**Sent:** August 14, 2019 8:31 AM  
**To:** Brandt, Alissa SDPR:EX  
**Subject:** RE: INFO: 1st WTS iStore Charges

*Hello Alissa!*

*So sorry for not getting back to you sooner regarding the below. Mainly you want to take a look at the report and if you notice that there is an asset that is no longer required, or an employee who has left or leaving that you contact our **IMB Service Desk** by phone at 387-8912, or by e-mail at [78912@gov.bc.ca](mailto:78912@gov.bc.ca) to submit a request to cancel/transfer (If employee is moving to another office). SSBC charges for the full month so if the request goes in on the 1<sup>st</sup> of the month, they will still recover for those assets for the full month.*

*Hope this makes sense.*

*Cheers!*

*Lorri Headen  
Financial Team Lead  
CSD - Divisional Operations Br  
Serving the Ministries of Finance, Office of the Premier, and various other entities  
Phone (250) 208-7931, Fax (250) 387-8586  
email: [Lorri.Headen@gov.bc.ca](mailto:Lorri.Headen@gov.bc.ca)*

---

**From:** Brandt, Alissa SDPR:EX  
**Sent:** August 12, 2019 6:45 PM  
**To:** Headen, Lorri FIN:EX <[Lorri.Headen@gov.bc.ca](mailto:Lorri.Headen@gov.bc.ca)>  
**Subject:** RE: INFO: 1st WTS iStore Charges

Hi Lorri,

Just wondering what I should be looking at with this...

Alissa

---

**From:** Brandt, Alissa SDPR:EX  
**Sent:** July 23, 2019 15:51

**To:** Headen, Lorri FIN:EX <[Lorri.Headen@gov.bc.ca](mailto:Lorri.Headen@gov.bc.ca)>

**Subject:** RE: INFO: 1st WTS iStore Charges

Hi Lorri,

I took a quick look and am just wondering if there is anything that we should be concerned about.

Thanks, and nice to e-meet you!

**Alissa Brandt**

Senior Ministerial Assistant to Honourable Shane Simpson,  
Minister of Social Development and Poverty Reduction

*Mobile phone: 250-896-4348*

*Desk phone: 236-478-1322*

---

**From:** Squance, Leah SDPR:EX

**Sent:** July 23, 2019 15:29

**To:** Headen, Lorri FIN:EX <[Lorri.Headen@gov.bc.ca](mailto:Lorri.Headen@gov.bc.ca)>

**Cc:** Brandt, Alissa SDPR:EX <[Alissa.Brandt@gov.bc.ca](mailto:Alissa.Brandt@gov.bc.ca)>

**Subject:** RE: INFO: 1st WTS iStore Charges

Hi Lorri,

s.22 . I've copied Alissa Brandt, who replaced me as Senior MA, for her  
info.

Thanks  
Leah

---

**From:** Headen, Lorri FIN:EX

**Sent:** Tuesday, July 23, 2019 3:16 PM

**To:** Squance, Leah SDPR:EX <[Leah.Squance@gov.bc.ca](mailto:Leah.Squance@gov.bc.ca)>

**Subject:** INFO: 1st WTS iStore Charges

*Hello Leah!*

*Please find attached a spreadsheet showing WTS (SSBC) charges for Information & Technology & Phone Services for the period Apr - Jun/19 details on tab 2:*

<< File: Soc. Dev. & Poverty Reduc. - WTS.xlsx >>

Here is information on Shared Services BC charges for Information & Technology & Phone Services.

#### High-Level Description of Funding Model Changes:

- Basically, budgets for most of each Ministry's core IT and phone services have been transferred to SSBC. These items are core services, and are called "voted" / "baseline" services – this includes things like computers, phones, etc. Since budgets for these items have been transferred to SSBC, they no longer bill for these on a monthly basis any more. As long as there is no overall increase in these services for the year, there is no charge for these items. If there is a net increase in voted services over the course of the year, SSBC will be charging clients at year-end for the increased amounts. We are in discussions with SSBC to determine how the charge for an increase in voted services will work and we will notify you once a process is in place.
- Some items, however are still billed for on a regular basis, and these are called "recovery" services – this includes services such as "calling cards, voice installation services, MFD consumption charges, etc. The attached report is a summary of your "recovery services" for the period April to September 2015. If you are curious to learn more about which products are voted vs. recovery, please see the "Voted and Recoverable Products and Services" sheet [online](#).

What is incremental Storage? (No recovery for this charge on the journal voucher)

Incremental storage is the amount of storage above a base allocation for a specific Information Technology (IT) service.

Are there costs for incremental storage?

YES. There is a cost for every Gigabyte (GB) over the base allocation for the organization. The costs for each branch are detailed in the Incremental Storage Report. Here is the summary of costs based on service:

Service	Incremental Storage Cost (GB above base allocation)
Messaging, Home Drive, Share Drive , Shared Web	\$2.70
SharePoint, Shared Database	\$60.00

What is the Incremental Storage Report?

Workplace Technology Services bills the client organization one pooled incremental storage charge for the entire client organization (at a Ministry Level).

CSD Information Management Branch has developed a report which calculates and breaks down incremental storage and costs by service, and by groups within the client organization. Although there is some margin of error, this report allows cost distribution according to level of usage. The report also enables clients to identify where they can potentially reduce storage (and therefore costs).

*How much storage do we have without getting charged?*

<i>Service</i>	<i>Base Allocation for entire client organization</i>
<i>Messaging (E-mail)</i>	<i>150 MB X (number of mailboxes)</i>
<i>Home Drive</i>	<i>1.50 GB x (number of Shared File &amp; Print users)</i>
<i>Share Drive</i>	
<i>Shared Database</i>	<i>5.00 GB for each database</i>
<i>Shared Web</i>	<i>0.50 GB for each website</i>
<i>SharePoint</i>	<i>0.25 GB for each SharePoint site</i>

*How do I determine how storage is being utilized?*

Checking E-mail storage:

1. Click on “Tools”, “Mailbox Cleanup”
2. Click on “View Mailbox Size”
3. “Total size (including subfolders) indicates the amount of storage utilized
4. Reminder that 150MB (150,000 KB) is the base allocation (if everyone is above this amount, the organization will incur incremental storage charges)

Checking Personal H: drive storage:

1. Open Microsoft Explorer.
2. Click on the H: Drive
3. Press Ctrl-A (highlights all folders in the drive)
4. Right-click on the highlighted items and select “Properties”
5. The “Size” indicates the total H: drive storage used.
6. A good guideline / best-practice to use as an H drive benchmark is 1GB as a maximum.

*How can I find large / old files in my inbox?*

1. The Mailbox Cleanup tool can be utilized to find messages of a certain age/size
2. Click on “Tools”, “Mailbox Cleanup”

3. There are 2 options to find specific items "Find items older than..." or "Find items larger than".
4. Enter the age/size limit, and select "Find"
5. The results will be displayed in the Advanced Find dialog box

*How can I easily empty my "deleted items" folder?*

*When you delete a message from any folder other than the deleted items folder, outlook just moves the message to the deleted items folder (it still takes up space in your mailbox). To recover space in the mailbox, the deleted items folder should be emptied regularly.*

1. Click on "Tools", "Mailbox Cleanup"
2. Click on "Empty" to permanently delete items from the "deleted items" folder
3. You can also view the size of this folder by clicking "View Deleted Items Size..."

*How do I reduce the amount of storage being utilized?*

*The Incremental Storage Report is a good first step to help identify which areas are contributing most to incremental storage costs (i.e. e-mail, home drive, or shared drives). Depending on which area(s) are contributing most to incremental storage costs, a different approach/strategy may be utilized.*

*In terms of reducing incremental storage, all electronic records must be filed using the approved Administrative Records Classification Schedule (ARCS) or an Operational Classification Records Schedule (ORCS) that has been tailored to the mandate of the organization.*

*Please review the summary. If you have any questions or observe any discrepancies, please call our **IMB Service Desk** by phone at 387-8912, or by e-mail at [78912@gov.bc.ca](mailto:78912@gov.bc.ca), and our team would be glad to assist in working with SSBC to obtain answers or resolve billing discrepancies. The items on this summary totalling \$782.63 have already been charged to Ministry of Finance, and will be cost-recovered via JV to your coding 031/46001/48000/6301/4600000. JV WTS-LEG190723 will be submitted to Accounts July 24, 2019 for processing.*

*Cheers!*

*Lorri Headen  
Financial Team Lead  
CSD - Divisional Operations Br  
Serving the Ministries of Finance, Office of the Premier, and various other entities  
Phone (250) 208-7931, Fax (250) 387-8586  
email: [Lorri.Headen@gov.bc.ca](mailto:Lorri.Headen@gov.bc.ca)*

<< OLE Object: Picture (Device Independent Bitmap) >>

## Brandt, Alissa SDPR:EX

---

**From:** Turcott, Sam R SDPR:EX  
**Sent:** August 13, 2019 5:01 PM  
**To:** Patrick Falconer; Brandt, Alissa SDPR:EX; Oly Backstrom  
**Subject:** RE: accessibility legislation conversation with Patrick Falconer

Hi Patrick,

Thank you for your gracious response. If it works for everyone I suggest a call August 22<sup>nd</sup> 9:30 a.m.PST/11:30 a.m. UTC.

A few specific questions/issues that come to mind for me include:

1. Can you provide an overview of your relationship to the development and implementation of the legislation;
2. From your perspective, what were the biggest challenges with the legislation and/or its implementation;
3. What do you think the legislation does right and are there things you would like to change;
4. Are there any key lessons you've learned in undertaking this work?

Happy to provide more specific questions if that is to your preference.

Best,  
Sam

### Sam Turcott

Executive Lead - Accessibility  
Accessibility Secretariat  
Ministry of Social Development and Poverty Reduction  
E : [Sam.Turcott@gov.bc.ca](mailto:Sam.Turcott@gov.bc.ca)  
P : 250.419.8709

*Acknowledging the traditional territory of the Lekwungen People*  
[www.gov.bc.ca/accessibility](http://www.gov.bc.ca/accessibility)  
[www.accessibleemployers.ca](http://www.accessibleemployers.ca)

SDPR TOP WORK UNIT

---

**From:** Patrick Falconer <progroupp@shaw.ca>  
**Sent:** August 13, 2019 4:46 PM  
**To:** Turcott, Sam R SDPR:EX <Sam.Turcott@gov.bc.ca>; Brandt, Alissa SDPR:EX <Alissa.Brandt@gov.bc.ca>; Oly Backstrom <obackstrom@lifeworks.mb.ca>  
**Subject:** Re: accessibility legislation conversation with Patrick Falconer

Greetings Alissa and Sam / Thanks for the introduction Oly.

As Oly may have shared,<sup>s.22</sup>  
flexible.<sup>s.22</sup>  
<sup>s.22</sup>

so my schedule is very

With that said, please feel free to suggest some dates/times that would work for you Alissa and Sam for a telephone consult. It would also be helpful if you were able to identify key issues and interests so that I can prepare and focus my thoughts and comments.

Regards,

Patrick Falconer

[progroupp@shaw.ca](mailto:progroupp@shaw.ca) / [patrickfalconer@me.com](mailto:patrickfalconer@me.com)

Phone: 204.475.7627

On Aug 13, 2019, at 5:40 PM, Oly Backstrom <[obackstrom@lifeworks.mb.ca](mailto:obackstrom@lifeworks.mb.ca)> wrote:

Hi Alissa, Sam and Patrick,

I am pleased to make this virtual introduction. Thank you Patrick for your willingness to connect with Alissa and Sam to give your essential perspective on the accessibility legislation journey we've been on in Manitoba. I've let Alissa and Sam know that you have been our linchpin within Barrier Free Manitoba, and would be able to provide the deepest insights into the lessons another jurisdiction can learn from our experience. Alissa is the Chief of Staff for the Minister of Social Development and Poverty Reduction, and Sam, I'm sorry, I didn't catch your title! I know that Sam has had leadership roles in the community, advocating for accessibility and inclusion, and now has an exciting role in the BC government.

I'll let the three of you run with it (and arrange for a phone conversation amongst yourselves) from here.

Take care!

Oly

Oly Backstrom, President & CEO

SCE LifeWorks Inc.

227 - 530 Century Street

Winnipeg MB

R3H 0Y4

ph: 204 775 9402

fx: 204 783 2555

email: [obackstrom@lifeworks.mb.ca](mailto:obackstrom@lifeworks.mb.ca)

website: [www.lifeworks.mb.ca](http://www.lifeworks.mb.ca)

**Brandt, Alissa SDPR:EX**

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**From:** Tombs, Brenda SDPR:EX  
**Sent:** August 13, 2019 4:49 PM  
**To:** Thomas, Vivian P GCPE:EX  
**Cc:** Brandt, Alissa SDPR:EX  
**Subject:** RE: REVIEW: Video Script - Accessibility  
**Attachments:** Video\_Script\_MSS\_12Aug\_2019\_Draft4 BT edits.docx

Hi Vivian,

The final version is attached. Apologies the version does not have tracked changes – after the minister made some changes it became too complicated to include them. Please do load this onto the teleprompter. Thanks!

Brenda

---

**From:** Thomas, Vivian P GCPE:EX  
**Sent:** August 13, 2019 12:13 PM  
**To:** Brandt, Alissa SDPR:EX <Alissa.Brandt@gov.bc.ca>; Tombs, Brenda SDPR:EX <Brenda.Tombs@gov.bc.ca>  
**Subject:** REVIEW: Video Script - Accessibility  
**Importance:** High

Hi! here's script for tomorrow's video shoot based on the approved message.

Let us know if it needs to be loaded on the teleprompter or not.

Also, FYI, we've arranged to also video Pat Danforth from the BC Disability Alliance.

Cheers,

Vivian



**Brandt, Alissa SDPR:EX**

---

**From:** Truong, Lele GCPE:EX  
**Sent:** August 13, 2019 3:11 PM  
**To:** Zadavec, Don GCPE:EX; Byers, Lindsay GCPE:EX; Hardin, Karl GCPE:EX; Moran, Roseanne LASS:EX; May, Ed LASS:EX; Hannah, Matt LASS:EX; LP MINISTERS; LP Ministerial Assistants; GCPE Comm Directors  
**Subject:** PJH op-ed published in Chinese media - shareable links  
**Attachments:** Dawa Business Press, August 10, 2019 page A11.jpg; Westca.com tweet\_PJH op-ed on August 8.pdf

Good afternoon,

Please find below the weblinks for Premier's op-ed titled "Helping farmers farm and families thrive".

The op-ed was distributed to Chinese media on August 8<sup>th</sup>.

Print media: Dawa Business Press, Saturday August 10, 2019 page A11 (attached)

Digital & social media

Westca.com

<http://www.westca.com/News/article/sid=724971/lang=tchinese.html>

Westca.com tweeted the op-ed (attached). Twitter handle: @westcacom

Vancouver Overseas Chinese

<https://vanzsnews.com/2019/08/10/%ef%bc%88%e4%b8%93%e6%a0%8f%ef%bc%89%e5%b8%ae%e5%86%9c%e5%85%b4%e3%80%81%e5%8a%a9%e5%ae%b6%e6%97%ba/>

Please let me know if you have any questions.

Regards,

**Lele Truong**

**Director, Community & Media Relations**

Government Communications & Public Engagement

778-676-5555

## Brandt, Alissa SDPR:EX

---

**From:** Green, Jessie M SDPR:EX  
**Sent:** August 13, 2019 1:59 PM  
**To:** Brandt, Alissa SDPR:EX  
**Cc:** Detlefsen, Kirsten SDPR:EX; Tombs, Brenda SDPR:EX; Lund, Rose SDPR:EX; MacMillan, Karen SDPR:EX; Neate, Sara SDPR:EX  
**Subject:** Withdrawn: FOI Call for Records MSD-2019-94347

Hi Alissa,

This request has been withdrawn. We will be receiving updated requests combining the “sent and received” email requests in the coming days.

Thanks!  
Jessie

---

**From:** Green, Jessie M SDPR:EX  
**Sent:** August 12, 2019 3:49 PM  
**To:** Brandt, Alissa SDPR:EX <Alissa.Brandt@gov.bc.ca>  
**Cc:** Detlefsen, Kirsten SDPR:EX <Kirsten.Detlefsen@gov.bc.ca>; Tombs, Brenda SDPR:EX <Brenda.Tombs@gov.bc.ca>; Lund, Rose SDPR:EX <Rose.Lund@gov.bc.ca>; MacMillan, Karen SDPR:EX <Karen.MacMillan@gov.bc.ca>; Neate, Sara SDPR:EX <Sara.Neate@gov.bc.ca>  
**Subject:** ON HOLD: FOI Call for Records MSD-2019-94347

Hi Alissa,

FOI has asked that we please hold off on gathering the records for this one as the XGOV Team is chatting with the applicant about altering the scope a bit.

Thanks!  
Jessie

---

**From:** Green, Jessie M SDPR:EX  
**Sent:** July 30, 2019 9:06 AM  
**To:** Brandt, Alissa SDPR:EX  
**Cc:** Detlefsen, Kirsten SDPR:EX ; Tombs, Brenda SDPR:EX ; Lund, Rose SDPR:EX ; MacMillan, Karen SDPR:EX ; Neate, Sara SDPR:EX  
**Subject:** FOI Call for Records MSD-2019-94347

Good morning,

Please see the attached Call for Records form for MSD-2019-94347.

*Records of any and all emails, text messages, BBMs, slack messages, and WhatsApp messages - excluding attachments – received by the Minister’s Ministerial Assistant(s) - where such a position existed and was staffed during the period*  
*(Date Range for Record Search: From 05/01/2019 To 05/31/2019) Date Format: MM/DD/YYYY*

- If you have **no records response**, please let me know on/or before **Aug 2, 2019**.
- If you will be producing a **fee estimate**, please fill in the **fee estimate portion of the Call for Records form** and return to me by: **Aug 12, 2019**.
- If you will be providing **records**, please review and identify any harms in the records and return with your records to me by **Aug 12, 2019**.

A clean copy and a marked copy where HARMS have been identified according to FOI's Exceptions to Disclosure Disclosure ([http://www.cio.gov.bc.ca/cio/priv\\_leg/foippa/foippa\\_guide.page?#exceptions](http://www.cio.gov.bc.ca/cio/priv_leg/foippa/foippa_guide.page?#exceptions)) are required.

Please ensure when identifying HARMS that any information to be redacted is highlighted and the corresponding section is noted in pencil. Please flag each page where exceptions are found.

If you have any questions regarding this request, please "reply all" to this email.

Thanks,

Jessie Green | Administrative Coordinator | Deputy Minister's Office, SDPR | 250-387-2325

## Brandt, Alissa SDPR:EX

---

**From:** Oly Backstrom <[obackstrom@lifeworks.mb.ca](mailto:obackstrom@lifeworks.mb.ca)>  
**Sent:** August 13, 2019 10:59 AM  
**To:** Brandt, Alissa SDPR:EX; Turcott, Sam R SDPR:EX  
**Subject:** following up on our conversation

Hi Alissa and Sam,

It was a pleasure to speak to you! I hope it helped a bit. I've reached out to Patrick to see if he would be willing to connect with you over the phone. He was an amazing person to work with in Barrier Free Manitoba, and he will be the most helpful person to connect with here in Manitoba (I'll keep you posted).

The nine principles BFM worked with (with some context) can be found here:

<http://www.barrierfreemb.com/legislation>. Here is an example of how we used these in the lead up to legislation (Manitoba Accessibility Advisory Council released a discussion paper in 2012, and we responded with a "report card" indicating how their paper held up to the nine principles <http://www.barrierfreemb.com/files/file/Report%20Card.pdf>

If you really want to go down the rabbit hole of BFM's assorted papers/responses, you can have a look at our tickle trunk here: <http://www.barrierfreemb.com/bfmbmaterials>

Completely separate thing, but a bit of a coincidence: I happened to have a conversation with an educator in Richmond BC over the phone this morning about transition from school to work, and the Project SEARCH model we have been implementing in Winnipeg (Alissa, I think you know a bit about that). She s.22 seems like a potential agent of change...just thought I would put that on your radar if that is of interest to you as it would dovetail with your portfolio <http://www.lifeworks.mb.ca/projectsearch.html>. She would love to get something going in BC, and is just starting to figure out the possible way forward.

Good luck with the good work you are taking on! I'll be in touch re: Patrick.

Best Regards,

Oly

Oly Backstrom, President & CEO  
SCE LifeWorks Inc.  
227 - 530 Century Street  
Winnipeg MB  
R3H 0Y4  
ph: 204 775 9402  
fx: 204 783 2555  
email: [obackstrom@lifeworks.mb.ca](mailto:obackstrom@lifeworks.mb.ca)  
website: [www.lifeworks.mb.ca](http://www.lifeworks.mb.ca)

## Brandt, Alissa SDPR:EX

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**From:** Brandt, Alissa SDPR:EX  
**Sent:** August 13, 2019 10:41 AM  
**To:** Loubert, Danny PREM:EX  
**Cc:** Parte, Maura PREM:EX  
**Subject:** FW: Supervisor's Essentials Course August 28 - 29th

Here you go!

Alissa

---

**From:** Lund, Rose SDPR:EX  
**Sent:** August 13, 2019 10:40  
**To:** Brandt, Alissa SDPR:EX <Alissa.Brandt@gov.bc.ca>  
**Cc:** Detlefsen, Kirsten SDPR:EX <Kirsten.Detlefsen@gov.bc.ca>  
**Subject:** RE: Supervisor's Essentials Course August 28 - 29th

Client number: 031  
Resp: 46001  
Serv: 48000  
Project: 4600000

---

**From:** Loubert, Danny PREM:EX  
**Sent:** August 13, 2019 09:20  
**To:** Gunn, Paula MCF:EX <Paula.Gunn@gov.bc.ca>; Sather, Kelly ENV:EX <Kelly.Sather@gov.bc.ca>; Newhook, Kelly TAC:EX <Kelly.Newhook@gov.bc.ca>; Ashbourne, Craig MAH:EX <Craig.Ashbourne@gov.bc.ca>; Maartman, William PSSG:EX <William.Maartman@gov.bc.ca>; Takkar, Nimmi PSSG:EX <Nimmi.Takkar@gov.bc.ca>; Ranjan, Ramesh TAC:EX <Ramesh.Ranjan@gov.bc.ca>; McNish, James JTT:EX <James.McNish@gov.bc.ca>; Snoddon, Michael AEST:EX <Michael.Snoddon@gov.bc.ca>; Brandt, Alissa SDPR:EX <Alissa.Brandt@gov.bc.ca>; Chang, Stephanie JTT:EX <Stephanie.Chang@gov.bc.ca>; Viaud, Chantille MCF:EX <Chantille.Viaud@gov.bc.ca>; Russell, Shannon CITZ:EX <Shannon.Russell@gov.bc.ca>; Smith, Jessica C AG:EX <Jessica.C.Smith@gov.bc.ca>; Harrison, Veronica EDUC:EX <Veronica.Harrison@gov.bc.ca>; Machell, Aileen TRAN:EX <Aileen.Machell@gov.bc.ca>; Godfrey, Sam AGRI:EX <Sam.Godfrey@gov.bc.ca>; Sanderson, Melissa EMPR:EX <Melissa.Sanderson@gov.bc.ca>; Harder, Derrick AG:EX <Derrick.Harder@gov.bc.ca>  
**Cc:** Parte, Maura PREM:EX <Maura.Parte@gov.bc.ca>  
**Subject:** Supervisor's Essentials Course August 28 - 29th

Hello,

Thank you for Registering for the 2 day Supervisor's Essentials Course August 28<sup>th</sup> and 29<sup>th</sup>.

As mentioned in the original email from Maura the costs for this course will be split and journal vouchered back to your ministry for each staff member attending.

Can you please confirm your account coding (Ministry number, Responsibility, Service line, Project Code) by end of day Thursday August 15<sup>th</sup> 2019.

Please try to make every effort to attend the training session. Your office will still be journal vouchered the amount for your attendance even if you are unable to attend.

If you have any questions please let me know,

Warmest Regards,

**Danny Loubert** | Administrative Coordinator, Operations and Strategic Initiatives

Vancouver Cabinet Office | Office of the Premier

**P:** 604-398-5780 | **E:** [Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)

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## Brandt, Alissa SDPR:EX

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**From:** Turcott, Sam R SDPR:EX  
**Sent:** August 13, 2019 10:34 AM  
**To:** Brandt, Alissa SDPR:EX  
**Subject:** RE: disability policy

**Categories:** Pending

Very good writer and some important ideas. I'll forward this on to the team and we'll look for opportunities to participate.

---

**From:** Brandt, Alissa SDPR:EX  
**Sent:** August 13, 2019 10:19 AM  
**To:** Turcott, Sam R SDPR:EX <Sam.Turcott@gov.bc.ca>  
**Subject:** FW: disability policy

Hi Sam,

Not sure if you are familiar with this individual, but we should find a way to ensure she has an opportunity to engage in the consultations.

Alissa

---

**From:** Squance, Leah SDPR:EX  
**Sent:** June 13, 2019 10:30  
**To:** Brandt, Alissa SDPR:EX <[Alissa.Brandt@gov.bc.ca](mailto:Alissa.Brandt@gov.bc.ca)>  
**Subject:** disability policy

These are some emails I received from a disabled woman (her preferred way of identifying) referred to me by our colleague Tim Renneberg in FLNRORD (next door).

She is probably a good person to keep in mind for the consultation.

**Brandt, Alissa SDPR:EX**

---

**From:** Detlefsen, Kirsten SDPR:EX  
**Sent:** August 13, 2019 9:43 AM  
**To:** Lund, Rose SDPR:EX; Brandt, Alissa SDPR:EX  
**Subject:** FW: Upcoming Construction Work: Ceremonial Driveway

---

**From:** Allen, Jackie PREM:EX  
**Sent:** August 13, 2019 7:58 AM  
**To:** LP Administrative Coordinators <LPACS@Victoria1.gov.bc.ca>  
**Subject:** FW: Upcoming Construction Work: Ceremonial Driveway

Good Morning,

Please see below for information regarding the construction work on the Ceremonial Driveway. Please forward on to anyone who I may have missed.

Thank you,

Jackie Allen  
Director, Executive Operations  
Office of the Deputy Minister to the Premier  
Desk: 250.952.0527  
Cell: 250.893.7467



Page 239 of 325

Withheld pursuant to/removed as

s.3

## Brandt, Alissa SDPR:EX

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**From:** Loubert, Danny PREM:EX  
**Sent:** August 13, 2019 9:20 AM  
**To:** Gunn, Paula MCF:EX; Sather, Kelly ENV:EX; Newhook, Kelly TAC:EX; Ashbourne, Craig MAH:EX; Maartman, William PSSG:EX; Takkar, Nimmi PSSG:EX; Ranjan, Ramesh TAC:EX; McNish, James JTT:EX; Snoddon, Michael AEST:EX; Brandt, Alissa SDPR:EX; Chang, Stephanie JTT:EX; Viaud, Chantille MCF:EX; Russell, Shannon CITZ:EX; Smith, Jessica C AG:EX; Harrison, Veronica EDUC:EX; Machell, Aileen TRAN:EX; Godfrey, Sam AGRI:EX; Sanderson, Melissa EMPR:EX; Harder, Derrick AG:EX  
**Cc:** Parte, Maura PREM:EX  
**Subject:** Supervisor's Essentials Course August 28 - 29th

Hello,

Thank you for Registering for the 2 day Supervisor's Essentials Course August 28<sup>th</sup> and 29<sup>th</sup>.

As mentioned in the original email from Maura the costs for this course will be split and journal vouchered back to your ministry for each staff member attending.

Can you please confirm your account coding (Ministry number, Responsibility, Service line, Project Code) by end of day Thursday August 15<sup>th</sup> 2019.

Please try to make every effort to attend the training session. Your office will still be journal vouchered the amount for your attendance even if you are unable to attend.

If you have any questions please let me know,

Warmest Regards,

**Danny Loubert** | Administrative Coordinator, Operations and Strategic Initiatives

Vancouver Cabinet Office | Office of the Premier

**P:** 604-398-5780 | **E:** [Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)

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## Brandt, Alissa SDPR:EX

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**From:** Brandt, Alissa SDPR:EX  
**Sent:** August 12, 2019 5:32 PM  
**To:** Rathje, Leanne LASS:EX; Tombs, Brenda SDPR:EX  
**Subject:** RE: difficult situation

Hi Leanne,

Thanks for your email. I am including Brenda on this, as she is the best person to look into this.

Alissa

---

**From:** Rathje, Leanne <Leanne.Rathje@leg.bc.ca>  
**Sent:** August 12, 2019 17:27  
**To:** Brandt, Alissa SDPR:EX <Alissa.Brandt@gov.bc.ca>  
**Subject:** difficult situation

I have a situation, and I'm unsure how to proceed, or what assistance the Ministry can provide. I can obtain a consent if you need, but I have 2 questions: s.13; s.22

s.13; s.22

s.13; s.22

I'm sure I could get a signed consent tomorrow from her if you can

assist.

Regards,

Leanne Rathje | Constituency Assistant to  
Ronna-Rae Leonard MLA for Courtenay-Comox  
[Leanne.rathje@leg.bc.ca](mailto:Leanne.rathje@leg.bc.ca) | 437 5<sup>th</sup> St, Courtenay BC  
Ph: 250-703-2410  
Office Hours: Monday to Thursday, 10 am to 4 pm, Fridays by appointment  
[www.ronnaraeleonard.ca](http://www.ronnaraeleonard.ca)



*It is a privilege to live and work on the traditional lands of the K'omoks First Nations.*

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## Brandt, Alissa SDPR:EX

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**From:** Brandt, Alissa SDPR:EX  
**Sent:** August 12, 2019 5:07 PM  
**To:** 'trish bcpovertyreduction'  
**Cc:** 'raise the rates'  
**Subject:** RE: Introduction to Elli, Raise the Rates

Hi Trish (and Elli),

Thank you for the introduction! We will be sure to add her to our invitation list.

Here is a link to the release and backgrounder that went out in advance of the policy changes coming into place:  
<https://news.gov.bc.ca/releases/2019SDPR0047-001258> Let me know if this is what you were looking for.

And yes, Trish, let's catch up soon!

Alissa

---

**From:** trish bcpovertyreduction <trish@bcpovertyreduction.ca>  
**Sent:** August 8, 2019 16:16  
**To:** Brandt, Alissa SDPR:EX <Alissa.Brandt@gov.bc.ca>  
**Cc:** 'raise the rates' s.22  
**Subject:** Introduction to Elli, Raise the Rates

Hi Alissa,

Hope you're having a great summer!

I'm emailing to introduce you to Elli Taylor, the new organizer with Raise the Rates, s.22 Could she be added to any future invitations such as the roundtable event a few weeks ago? Also, I picked up a few printed copies of the policy change backgrounders at that meeting – are they available online or could you forward them to Elli?

It would be great to catch up soon.

Thanks,  
Trish

**Trish Garner** / Community Organizer

BC Poverty Reduction Coalition  
#322 – 312 Main Street  
Vancouver, BC V6A 2T2  
Coast Salish Territories  
tel: 604-877-4553

[Join the Call](#) / [Twitter](#) / [FaceBook](#)

---

**From:** Brandt, Alissa SDPR:EX [<mailto:Alissa.Brandt@gov.bc.ca>]  
**Sent:** Tuesday, July 02, 2019 4:43 PM

**To:** trish bcpovertyreduction <[trish@bcpovertyreduction.ca](mailto:trish@bcpovertyreduction.ca)>

**Subject:** RE: Introductions and Thank you!

**CAUTION:** This Email is from an EXTERNAL source. Ensure you trust this sender before clicking on any links or attachments. Report Phishing to [information\\_security@vancity.com](mailto:information_security@vancity.com)

Hi Trish,

I'm so pleased I will have an opportunity to meet you tomorrow at the event with the minister.

See you there!

**Alissa Brandt**

Senior Ministerial Assistant to Honourable Shane Simpson,  
Minister of Social Development and Poverty Reduction

*Mobile phone: 250-896-4348*

*Desk phone: 236-478-1322*

---

**From:** trish bcpovertyreduction <[trish@bcpovertyreduction.ca](mailto:trish@bcpovertyreduction.ca)>

**Sent:** July 2, 2019 12:59

**To:** Infante, James MCF:EX <[James.Infante@gov.bc.ca](mailto:James.Infante@gov.bc.ca)>

**Cc:** Brandt, Alissa SDPR:EX <[Alissa.Brandt@gov.bc.ca](mailto:Alissa.Brandt@gov.bc.ca)>

**Subject:** RE: Introductions and Thank you!

Thanks James, s.22

Welcome Alissa, I think you've already had a chance to chat with my colleague, Viveca Ellis, and I hope to meet you soon too.

Thanks,  
Trish

**Trish Garner** / Community Organizer

BC Poverty Reduction Coalition

#322 – 312 Main Street

Vancouver, BC V6A 2T2

Coast Salish Territories

tel: 604-877-4553

Join the Call / Twitter [twitter.com] / FaceBook [facebook.com]

---

**From:** Infante, James SDPR:EX [<mailto:James.Infante@gov.bc.ca>]

**Sent:** Thursday, June 20, 2019 10:11 AM

**To:** trish bcpovertyreduction <[trish@bcpovertyreduction.ca](mailto:trish@bcpovertyreduction.ca)>

**Cc:** Brandt, Alissa SDPR:EX <[Alissa.Brandt@gov.bc.ca](mailto:Alissa.Brandt@gov.bc.ca)>

**Subject:** Introductions and Thank you!

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Hi Trish,

Great seeing you Friday afternoon! As I mentioned, as of next week, I will be starting in my new role as Ministerial Assistant to Katrina Chen, Minister for Childcare.

CCed here is Alissa Brandt, she is the new Chief of Staff here in Minister Simpson's office. She will be the best person to connect with at the Minister's Office moving forward.

It was a pleasure getting to work with you again in this role, thank you for your tireless activism, leadership, and your commitment to making life better for people.

I look forward to our paths crossing once again in future!

Warmest Regards,  
James Infante  
Ministerial Assistant to Hon. Shane Simpson  
Minister of Social Development and Poverty Reduction  
p: 250 356-7750 e: [james.infante@gov.bc.ca](mailto:james.infante@gov.bc.ca)

**Brandt, Alissa SDPR:EX**

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**From:** Brandt, Alissa SDPR:EX  
**Sent:** August 12, 2019 4:21 PM  
**To:** Turcott, Sam R SDPR:EX  
**Cc:** Tombs, Brenda SDPR:EX  
**Subject:** FW: MM\_MSS\_Framework\_Message\_HARD\_COPY\_02Aug19\_Draft4 BT edits (002)  
**Attachments:** MM\_MSS\_Framework\_Message\_HARD\_COPY\_02Aug19\_Draft4 BT edits (002).docx;  
PM\_Premier\_Framework\_Message\_HARD\_COPY\_02Aug19\_Draft3 BT AB edits (002).docx

Final versions<sup>s.22</sup>

Let us know if you have any concerns!

Alissa

---

**From:** Brandt, Alissa SDPR:EX  
**Sent:** August 12, 2019 16:20  
**To:** Thomas, Vivian P GCPE:EX <Vivian.Thomas@gov.bc.ca>  
**Cc:** Tombs, Brenda SDPR:EX <Brenda.Tombs@gov.bc.ca>  
**Subject:** MM\_MSS\_Framework\_Message\_HARD\_COPY\_02Aug19\_Draft4 BT edits (002)

And here is MSS's message.



**Brandt, Alissa SDPR:EX**

---

**From:** Brandt, Alissa SDPR:EX  
**Sent:** August 12, 2019 4:18 PM  
**To:** Thomas, Vivian P GCPE:EX  
**Cc:** Tombs, Brenda SDPR:EX  
**Subject:** PM\_Premier\_Framework\_Message\_HARD\_COPY\_02Aug19\_Draft3 BT AB edits (002)  
**Attachments:** PM\_Premier\_Framework\_Message\_HARD\_COPY\_02Aug19\_Draft3 BT AB edits (002).docx

This is the final for PJH's message to be shared with PO.

## Brandt, Alissa SDPR:EX

---

**From:** Green, Jessie M SDPR:EX  
**Sent:** August 12, 2019 3:49 PM  
**To:** Brandt, Alissa SDPR:EX  
**Cc:** Detlefsen, Kirsten SDPR:EX; Tombs, Brenda SDPR:EX; Lund, Rose SDPR:EX; MacMillan, Karen SDPR:EX; Neate, Sara SDPR:EX  
**Subject:** ON HOLD: FOI Call for Records MSD-2019-94347  
**Attachments:** CFR -MSD-2019-94347.pdf

Hi Alissa,

FOI has asked that we please hold off on gathering the records for this one as the XGOV Team is chatting with the applicant about altering the scope a bit.

Thanks!  
Jessie

---

**From:** Green, Jessie M SDPR:EX  
**Sent:** July 30, 2019 9:06 AM  
**To:** Brandt, Alissa SDPR:EX <Alissa.Brandt@gov.bc.ca>  
**Cc:** Detlefsen, Kirsten SDPR:EX <Kirsten.Detlefsen@gov.bc.ca>; Tombs, Brenda SDPR:EX <Brenda.Tombs@gov.bc.ca>; Lund, Rose SDPR:EX <Rose.Lund@gov.bc.ca>; MacMillan, Karen SDPR:EX <Karen.MacMillan@gov.bc.ca>; Neate, Sara SDPR:EX <Sara.Neate@gov.bc.ca>  
**Subject:** FOI Call for Records MSD-2019-94347

Good morning,

Please see the attached Call for Records form for MSD-2019-94347.

***Records of any and all emails, text messages, BBMs, slack messages, and WhatsApp messages - excluding attachments – received by the Minister's Ministerial Assistant(s) - where such a position existed and was staffed during the period***

***(Date Range for Record Search: From 05/01/2019 To 05/31/2019) Date Format: MM/DD/YYYY***

- If you have **no records response**, please let me know on/or before **Aug 2, 2019**.
- If you will be producing a **fee estimate**, please fill in the fee estimate portion of the Call for Records form and return to me by: **Aug 12, 2019**.
- If you will be providing **records**, please review and identify any harms in the records and return with your records to me by **Aug 12, 2019**.

A clean copy and a marked copy where HARMS have been identified according to FOI's Exceptions to Disclosure Disclosure ([http://www.cio.gov.bc.ca/cio/priv\\_leg/foippa/foippa\\_guide.page?#exceptions](http://www.cio.gov.bc.ca/cio/priv_leg/foippa/foippa_guide.page?#exceptions)) are required.

Please ensure when identifying HARMS that any information to be redacted is highlighted and the corresponding section is noted in pencil. Please flag each page where exceptions are found.

If you have any questions regarding this request, please "reply all" to this email.

Thanks,  
Jessie Green | Administrative Coordinator | Deputy Minister's Office, SDPR | 250-387-2325

## Brandt, Alissa SDPR:EX

---

**From:** Brandt, Alissa SDPR:EX  
**Sent:** August 12, 2019 3:32 PM  
**To:** Galbraith, David J SDPR:EX  
**Cc:** Neate, Sara SDPR:EX; MacMillan, Karen SDPR:EX; Tombs, Brenda SDPR:EX  
**Subject:** FW: Pigeon Park Savings Proposal: Meeting follow-up  
**Attachments:** PPS request - FINAL August 12.pdf

MSS met with these folks and suggested that they submit a proposal. Here it is!

Alissa

---

**From:** Nikki Hill <Nikki@earnsccliffe.ca>  
**Sent:** August 12, 2019 13:44  
**To:** Brandt, Alissa SDPR:EX <Alissa.Brandt@gov.bc.ca>  
**Subject:** FW: Pigeon Park Savings Proposal: Meeting follow-up

Hi Alissa

Noting this update for you that was sent earlier today.

Best,

Nikki

---

**From:** Allison Felker  
**Sent:** Monday, August 12, 2019 11:13 AM  
**To:** 'SDPR.Minister@gov.bc.ca' <SDPR.Minister@gov.bc.ca>  
**Cc:** Sean Condon <seancondon@312main.ca>; William Azaroff ([william@brightsidehomes.ca](mailto:william@brightsidehomes.ca))  
<[william@brightsidehomes.ca](mailto:william@brightsidehomes.ca)>; Jonathan Fowlie <[Jonathan\\_Fowlie@vancity.com](mailto:Jonathan_Fowlie@vancity.com)>  
**Subject:** Pigeon Park Savings Proposal: Meeting follow-up

August 12, 2019

Honourable Shane Simpson  
Minister of Social Development & Poverty Reduction  
PO Box 9933 Stn Prov Govt  
Victoria, BC V8W 9R2

Dear Minister Simpson,

I am writing to follow up on our April 15 meeting regarding Vancity Community Foundation's plans to move Pigeon Park Savings to the ground floor of 312 Main. We appreciated the conversation with you and your team, and have developed a full proposal with additional details on the potential partnership with the province on this important service for Downtown Eastside residents. That proposal is attached for your reference.

Vancity Community Foundation is seeking the Government of BC's assistance to help relocate this service and we are interested in partnering with the government to build value to the existing offerings by adding new financial services

that can improve financial literacy and stability in the community. Details of this opportunity are included in the attached proposal.

We greatly appreciate your consideration of this request. I can be contacted at [allison\\_felker@vancity.com](mailto:allison_felker@vancity.com) or by phone at 604-877-7241 to answer any questions that arise about our proposal.

Thank you in advance for your consideration.

Sincerely,



**Allison Felker**

Interim Executive Director

Vancity Community Foundation

T. 604.877.7241

[allison\\_felker@vancity.com](mailto:allison_felker@vancity.com)

[www.vancitycommunityfoundation.ca](http://www.vancitycommunityfoundation.ca)

<https://312main.ca/>

409-312 Main St.

Vancouver, B.C. V6A 2T2

Vancity Community Foundation's office is located on the unceded territories of the xʷməθkʷəy̓əm (Musqueam), Skwxwú7mesh (Squamish) and səliłwətaʔ / Selilwitulh (Tsleil-Waututh) Nations.

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## Brandt, Alissa SDPR:EX

---

**From:** Brandt, Alissa SDPR:EX  
**Sent:** August 12, 2019 3:22 PM  
**To:** Green, Jessie M SDPR:EX  
**Cc:** Detlefsen, Kirsten SDPR:EX; Tombs, Brenda SDPR:EX; Lund, Rose SDPR:EX; MacMillan, Karen SDPR:EX; Neate, Sara SDPR:EX  
**Subject:** RE: For approval: FOI Sign Off MSD-2019-93955

Approved s.13

Alissa

---

**From:** Green, Jessie M SDPR:EX  
**Sent:** August 1, 2019 14:39  
**To:** Brandt, Alissa SDPR:EX <Alissa.Brandt@gov.bc.ca>  
**Cc:** Detlefsen, Kirsten SDPR:EX <Kirsten.Detlefsen@gov.bc.ca>; Tombs, Brenda SDPR:EX <Brenda.Tombs@gov.bc.ca>; Lund, Rose SDPR:EX <Rose.Lund@gov.bc.ca>; MacMillan, Karen SDPR:EX <Karen.MacMillan@gov.bc.ca>; Neate, Sara SDPR:EX <Sara.Neate@gov.bc.ca>  
**Subject:** For approval: FOI Sign Off MSD-2019-93955

Good afternoon,

Please see the attached sign off package for your review and approval.

Due to DMO: Aug 14

Thanks,

Jessie Green | Administrative Coordinator | Deputy Minister's Office, SDPR | 250-387-2325

## Brandt, Alissa SDPR:EX

---

**From:** Brandt, Alissa SDPR:EX  
**Sent:** August 12, 2019 3:15 PM  
**To:** Lund, Rose SDPR:EX  
**Subject:** FW: FOI Call for Records MSD-2019-94427  
**Attachments:** MSD-2019-94427 CFR.pdf; BT - March 2019 marked copy.pdf; March 2019 clean copy.pdf

Here are Brenda's emails for March. s.13

Alissa

---

**From:** Green, Jessie M SDPR:EX  
**Sent:** August 1, 2019 14:57  
**To:** Brandt, Alissa SDPR:EX <Alissa.Brandt@gov.bc.ca>  
**Cc:** Detlefsen, Kirsten SDPR:EX <Kirsten.Detlefsen@gov.bc.ca>; Tombs, Brenda SDPR:EX <Brenda.Tombs@gov.bc.ca>; Lund, Rose SDPR:EX <Rose.Lund@gov.bc.ca>; MacMillan, Karen SDPR:EX <Karen.MacMillan@gov.bc.ca>; Neate, Sara SDPR:EX <Sara.Neate@gov.bc.ca>  
**Subject:** FOI Call for Records MSD-2019-94427

Good afternoon,

Please see the attached Call for Records form for MSD-2019-94427.

***Records of any and all emails, text messages, BBMs, slack messages, and WhatsApp messages - excluding attachments - sent from Minister/Minister of State's Executive Assistant(s) - where such a position existed and was staffed***

***(Date Range for Record Search: From 03/01/2019 To 03/31/2019) Date Format: MM/DD/YYYY***

This is a cross government request that went to all Ministries and the Office of the Premier.

- If you have **no records response**, please let me know on/or before **Aug 7, 2019**.
- If you will be producing a **fee estimate**, please fill in the fee estimate portion of the Call for Records form and return to me by: **Aug 15, 2019**.
- If you will be providing **records**, please review and identify any harms in the records and return with your records to me by **Aug 15, 2019**.

A clean copy and a marked copy where HARMS have been identified according to FOI's Exceptions to Disclosure Disclosure ([http://www.cio.gov.bc.ca/cio/priv leg/foippa/foippa\\_guide.page?#exceptions](http://www.cio.gov.bc.ca/cio/priv leg/foippa/foippa_guide.page?#exceptions)) are required.

Please ensure when identifying HARMS that any information to be redacted is highlighted and the corresponding section is noted in pencil. Please flag each page where exceptions are found.

If you have any questions regarding this request, please "reply all" to this email.

Thanks,

Jessie Green | Administrative Coordinator | Deputy Minister's Office, SDPR | 250-387-2325

## Brandt, Alissa SDPR:EX

---

**From:** Nikki Hill <Nikki@earnsccliffe.ca>  
**Sent:** August 12, 2019 1:44 PM  
**To:** Brandt, Alissa SDPR:EX  
**Subject:** FW: Pigeon Park Savings Proposal: Meeting follow-up  
**Attachments:** PPS request - FINAL August 12.pdf

Hi Alissa

Noting this update for you that was sent earlier today.

Best,

Nikki

---

**From:** Allison Felker  
**Sent:** Monday, August 12, 2019 11:13 AM  
**To:** 'SDPR.Minister@gov.bc.ca' <SDPR.Minister@gov.bc.ca>  
**Cc:** Sean Condon <seancondon@312main.ca>; William Azaroff (william@brightsidehomes.ca) <william@brightsidehomes.ca>; Jonathan Fowlie <Jonathan\_Fowlie@vancity.com>  
**Subject:** Pigeon Park Savings Proposal: Meeting follow-up

August 12, 2019

Honourable Shane Simpson  
Minister of Social Development & Poverty Reduction  
PO Box 9933 Stn Prov Govt  
Victoria, BC V8W 9R2

Dear Minister Simpson,

I am writing to follow up on our April 15 meeting regarding Vancity Community Foundation's plans to move Pigeon Park Savings to the ground floor of 312 Main. We appreciated the conversation with you and your team, and have developed a full proposal with additional details on the potential partnership with the province on this important service for Downtown Eastside residents. That proposal is attached for your reference.

Vancity Community Foundation is seeking the Government of BC's assistance to help relocate this service and we are interested in partnering with the government to build value to the existing offerings by adding new financial services that can improve financial literacy and stability in the community. Details of this opportunity are included in the attached proposal.

We greatly appreciate your consideration of this request. I can be contacted at [allison\\_felker@vancity.com](mailto:allison_felker@vancity.com) or by phone at 604-877-7241 to answer any questions that arise about our proposal.

Thank you in advance for your consideration.

Sincerely,





**Allison Felker**

Interim Executive Director

Vancity Community Foundation

T. 604.877.7241

[allison\\_felker@vancity.com](mailto:allison_felker@vancity.com)

[www.vancitycommunityfoundation.ca](http://www.vancitycommunityfoundation.ca)

<https://312main.ca/>

409-312 Main St.

Vancouver, B.C. V6A 2T2

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**Brandt, Alissa SDPR:EX**

---

**From:** Tombs, Brenda SDPR:EX  
**Sent:** August 9, 2019 12:49 PM  
**To:** Simpson, Shane SDPR:EX  
**Cc:** Brandt, Alissa SDPR:EX  
**Subject:** s.22

Hi MSS. Just wanted you to know I'm still working with Service Canada folks around connecting<sup>s.22</sup> Youth Accessibility Leaders program. It's taking a little bit of time but I'll be talking to them next week. If you recall,s.22

s.22

s.22

The Service Canada folks and I will be

chatting about it further next week. I'll keep you posted.

**Brandt, Alissa SDPR:EX**

---

**From:** Janke, Debra FIN:EX  
**Sent:** August 8, 2019 11:49 AM  
**To:** Brandt, Alissa SDPR:EX  
**Cc:** Detlefsen, Kirsten SDPR:EX; Laird, Patricia FIN:EX  
**Subject:** Minister Simpson: July, 2019 Monthly Proactive Documents  
**Attachments:** Redlined JULY SIMPSON, SHANE.pdf  
  
**Categories:** Pending

To: MINISTERIAL ASSISTANTS  
ADMIN CO-ORDINATOR

Enclosed please find the Minister's monthly transactions that have been redacted to remove items that require severing. If you hover over the text that shows the redaction with a red box around it, you will see why that information is being redacted. Please review the file for accuracy. If there is an item that you feel should be redacted please contact Patricia Laird via email by the 22nd day of the month for resolution/correction. If there are no edits to be made, we do not require a response at this time.

Please share the package with your GCPE contact within 1 business day.

This email is a preliminary copy and approval will be required for the Quarterly release which will include this month and the other months in the quarter.

Thank you and please give me a call if you have any questions.

Best regards,

Debra

Debra Janke  
Executive Financial Clerk, Ministers' Office Support Services  
Corporate Financial and Facilities Services Branch  
Ministry of Finance  
Phone: 778 698-8564 Fax: (250) 356-7326  
Email: Debra.Janke@gov.bc.ca  
Website: <http://www.min.fin.gov.bc.ca>  
Serving all Ministers' Offices and the Office of the Premier

## Brandt, Alissa SDPR:EX

---

**From:** MacMillan, Karen SDPR:EX  
**Sent:** August 8, 2019 9:29 AM  
**To:** Brandt, Alissa SDPR:EX  
**Cc:** Detlefsen, Kirsten SDPR:EX; Lund, Rose SDPR:EX  
**Subject:** FW: FOI Request: MSD-2019-94347

This is the request for emails received by the MA. Please hold off until further notice. Looks like FOI is trying to get the applicant to change the request a bit.

---

**From:** Durand, Nicole L CITZ:EX  
**Sent:** August 8, 2019 8:18 AM  
**To:** MacMillan, Karen SDPR:EX <Karen.MacMillan@gov.bc.ca>  
**Cc:** Neate, Sara SDPR:EX <Sara.Neate@gov.bc.ca>; Green, Jessie M SDPR:EX <Jessie.Green@gov.bc.ca>  
**Subject:** FOI Request: MSD-2019-94347

Good Morning MSD

Please hold off on gathering the records for the above noted file as our XGOV Team is chatting with the applicant about altering the scope a bit.

I will keep you posted.

Nicki Durand CIAPP-C | FOI Analyst | Information Access Operations | Ministry of Citizens' Services  
**direct:** 250-952-9551 | **email:** [Nicole.Durand@gov.bc.ca](mailto:Nicole.Durand@gov.bc.ca) | **mail:** PO Box 9569, Stn Prov Gov, Victoria BC V8V 1S2



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Call for Records form for MSD-2019-94347.

***Records of any and all emails, text messages, BBMs, slack messages, and WhatsApp messages - excluding attachments – received by the Minister's Ministerial Assistant(s) - where such a position existed and was staffed during the period***

***(Date Range for Record Search: From 05/01/2019 To 05/31/2019) Date Format: MM/DD/YYYY***

## Brandt, Alissa SDPR:EX

---

**From:** Dube, Jonathan SDPR:EX  
**Sent:** August 8, 2019 9:00 AM  
**To:** Tombs, Brenda SDPR:EX  
**Cc:** Brandt, Alissa SDPR:EX; Galbraith, David J SDPR:EX; Kovacs, Teresa SDPR:EX  
**Subject:** For MO Approval - Amendment to CLBC's Board Charter  
**Attachments:** 7 Tab 7 Board Chair Position Description 15May19\_clean\_Jul22,19.doc; 7 Tab 7 Board Chair Position Description 15May19\_tracked\_Jul22,19.doc; CLBC 2019 BC VC Position Description resolution.pdf

Good morning,

Attached herewith are s.13

s.13

s.13

Thank you.

Regards,

*Jonathan Dubé*

Assistant Deputy Minister and Executive Financial Officer

Ministry of Social Development and Poverty Reduction

Tel: 778-698-1513 | Mobile: 778-676-5791

E-mail: [Jonathan.Dube@gov.bc.ca](mailto:Jonathan.Dube@gov.bc.ca)

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---

**From:** Kovacs, Teresa SDPR:EX  
**Sent:** August 2, 2019 12:04 PM  
**To:** Dube, Jonathan SDPR:EX <[Jonathan.Dube@gov.bc.ca](mailto:Jonathan.Dube@gov.bc.ca)>  
**Subject:** Action Required: For MO Approval - Amendment to CLBC's Board Charter

Hi Jonathan:

As discussed, please find attached CLBC's proposed changes to the Charter, s.13

s.13

Also attached

is the associated BC VC Position Description Resolution.

s.13

Please let me know if you have any questions or need anything further in order to move this forward.

Thank you,

Teresa

---

**From:** Kovacs, Teresa SDPR:EX  
**Sent:** July 31, 2019 2:39 PM  
**To:** Dube, Jonathan SDPR:EX <[Jonathan.Dube@gov.bc.ca](mailto:Jonathan.Dube@gov.bc.ca)>  
**Subject:** FW: Action Required: For MO Approval - Amendment to CLBC's Board Charter

Hi there:

You asked CABRO to review and ok before we send up to MSS for approval. We now have an amended version and OK by CABRO.

Do we need a note or anything to accompany this?

Thank you,

Teresa

---

**From:** Kovacs, Teresa SDPR:EX  
**Sent:** July 31, 2019 2:29 PM  
**To:** Kaye, Erik FIN:EX <[Erik.Kaye@gov.bc.ca](mailto:Erik.Kaye@gov.bc.ca)>  
**Subject:** FW: Action Required: For MO Approval - Amendment to CLBC's Board Charter

Here it is – thank you.

Teresa

---

**From:** Kovacs, Teresa SDPR:EX  
**Sent:** July 23, 2019 3:44 PM  
**To:** Johnson, Tricia FIN:EX <[Tricia.Johnson@gov.bc.ca](mailto:Tricia.Johnson@gov.bc.ca)>; Kaye, Erik FIN:EX <[Erik.Kaye@gov.bc.ca](mailto:Erik.Kaye@gov.bc.ca)>  
**Subject:** FW: Action Required: For MO Approval - Amendment to CLBC's Board Charter

Hi Erik:

CLBC has amended this and provided the rationale for the vice chair position below.

Are you ok for this to proceed now>

Thank you,

Teresa

---

**From:** Nordmann, Donna CLBC:EX  
**Sent:** July 23, 2019 2:01 PM  
**To:** Kovacs, Teresa SDPR:EX <[Teresa.Kovacs@gov.bc.ca](mailto:Teresa.Kovacs@gov.bc.ca)>  
**Cc:** Kaye, Erik FIN:EX <[Erik.Kaye@gov.bc.ca](mailto:Erik.Kaye@gov.bc.ca)>; Johnson, Tricia FIN:EX <[Tricia.Johnson@gov.bc.ca](mailto:Tricia.Johnson@gov.bc.ca)>  
**Subject:** RE: Action Required: For MO Approval - Amendment to CLBC's Board Charter

Hello Teresa,

Please find attached the updated tracked and clean version for approval.

s.13

Thank you.

Regards,

Donna

---

**From:** Kovacs, Teresa SDPR:EX  
**Sent:** July 11, 2019 3:11 PM  
**To:** Nordmann, Donna CLBC:EX <[Donna.Nordmann@gov.bc.ca](mailto:Donna.Nordmann@gov.bc.ca)>  
**Cc:** Kaye, Erik FIN:EX <[Erik.Kaye@gov.bc.ca](mailto:Erik.Kaye@gov.bc.ca)>; Johnson, Tricia FIN:EX <[Tricia.Johnson@gov.bc.ca](mailto:Tricia.Johnson@gov.bc.ca)>  
**Subject:** FW: Action Required: For MO Approval - Amendment to CLBC's Board Charter

Hi Donna:

I am following up on this<sup>s.22</sup>

I am the new ED here so still getting up to speed on many things.

I checked in with CABRO on the proposed changes and they had a follow up question that I was unable to answer so am calling on you to assist.

s.13

Thank you,  
Teresa  
*Teresa Kovacs*  
Executive Director  
Corporate Planning & Strategic Initiatives  
Ministry of Social Development and Poverty Reduction  
778 974 4924 DDI | 250 893 7243 cell

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---

**From:** Nordmann, Donna CLBC:EX  
**Sent:** June 25, 2019 8:53 AM  
**To:** Remacle, Danton SDPR:EX <[Danton.Remacle@gov.bc.ca](mailto:Danton.Remacle@gov.bc.ca)>  
**Subject:** RE: For Approval - Amendment to CLBC's Board Charter

Hello Danton,

Please find attached the amended Board Charter for review and approval.

Thank you.

Regards,  
Donna'

---

**From:** Remacle, Danton SDPR:EX  
**Sent:** June 20, 2019 3:26 PM  
**To:** Nordmann, Donna CLBC:EX <[Donna.Nordmann@gov.bc.ca](mailto:Donna.Nordmann@gov.bc.ca)>  
**Subject:** RE: For Approval - Amendment to CLBC's Board Charter

Okay, thanks Donna. I haven't heard back from Tricia yet about posting the NOP. I'll follow up with her in a few to see if it's close.

---

**From:** Nordmann, Donna CLBC:EX  
**Sent:** June 20, 2019 3:20 PM  
**To:** Remacle, Danton SDPR:EX <[Danton.Remacle@gov.bc.ca](mailto:Danton.Remacle@gov.bc.ca)>  
**Subject:** RE: For Approval - Amendment to CLBC's Board Charter

Hi Danton,

Just an update that I am waiting to get approval from the G&HR Chair that the tracked Board Charter document is right, when I receive it I will send it along to you.

Thank you 😊  
Donna

---

**From:** Remacle, Danton SDPR:EX  
**Sent:** June 20, 2019 9:51 AM  
**To:** Nordmann, Donna CLBC:EX <[Donna.Nordmann@gov.bc.ca](mailto:Donna.Nordmann@gov.bc.ca)>  
**Subject:** RE: For Approval - Amendment to CLBC's Board Charter

Thank you 😊

---

**From:** Nordmann, Donna CLBC:EX  
**Sent:** June 20, 2019 9:42 AM  
**To:** Remacle, Danton SDPR:EX <[Danton.Remacle@gov.bc.ca](mailto:Danton.Remacle@gov.bc.ca)>  
**Subject:** RE: For Approval - Amendment to CLBC's Board Charter

Hello Danton,

Sure, I will get this document ready and send it to you shortly.

Regards,  
Donna

---

**From:** Remacle, Danton SDPR:EX  
**Sent:** June 19, 2019 1:54 PM  
**To:** Nordmann, Donna CLBC:EX <[Donna.Nordmann@gov.bc.ca](mailto:Donna.Nordmann@gov.bc.ca)>  
**Subject:** Re: For Approval - Amendment to CLBC's Board Charter

Hi Donna,

Do you have a version of this with tracked changes? Or a way to show in the doc what is different?

Thanks,  
Danton

---

**From:** Nordmann, Donna CLBC:EX  
**Sent:** June 14, 2019 9:15 AM  
**To:** Remacle, Danton SDPR:EX <[Danton.Remacle@gov.bc.ca](mailto:Danton.Remacle@gov.bc.ca)>  
**Subject:** For Approval - Amendment to CLBC's Board Charter



Hello Danton,

s.13

Please let me know if you have any comments.

Thank you.

Regards,  
Donna

## Brandt, Alissa SDPR:EX

---

**From:** Trish Kelly <trish@accessibleemployers.ca>  
**Sent:** August 6, 2019 3:44 PM  
**To:** Brandt, Alissa SDPR:EX  
**Subject:** follow ups from our meeting

Hi Alissa,

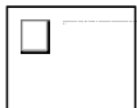
Thanks so much for making time to come by on Friday. It was a real pleasure to meet you, and exciting to think about how all your experience will support the Minister and his work.

Can I ask a few follow questions?

Re: Sept 27th Presidents Group meeting and the UBCM announcement, can you let me know what time the Minister will need to leave the PG meeting? It will be held at Telus Gardens which is at Georgia and Richards. I'll make sure the juiciest parts of the agenda occur before he has to leave.

RE: Minister's participation in a press conference about the PG pledge to measure, if we were to plan something for the week of Sept 9th, does the Minister have any open times we should aim for? I'm hoping that Tuesday or Thursday might work...

Thanks so much, Alissa!



**Trish Kelly**

Senior Accessibility Consultant, Strategy and Engagement  
Representing the Presidents Group  
pronouns she/her/hers  
[604.879.1386](tel:604.879.1386)  
[www.accessibleemployers.ca](http://www.accessibleemployers.ca)



## Brandt, Alissa SDPR:EX

---

**From:** Detlefsen, Kirsten SDPR:EX  
**Sent:** August 6, 2019 2:42 PM  
**To:** 'Ryan Hastman'; Brandt, Alissa SDPR:EX  
**Subject:** RE: AB Minister

Hi Ryan,

It was a pleasure speaking with you today. It is unfortunate that Ministers Sawney and Simpson could not meet. I'm sure there will be a time in the future for a chat, as you said.

As I said,<sup>s.22</sup> One of us will connect in the future.

Enjoy your summer as well!

Best,

**Kirsten Detlefsen**

Administrative Coordinator  
Honourable Shane Simpson,  
Minister of Social Development and Poverty Reduction  
Phone: 778-974-4041  
Mobile: 250-413-7520

*In British Columbia, the Office of the Registrar of Lobbyists is responsible for monitoring and enforcing compliance with the Lobbyists Registration Act. To ensure that you are in compliance with the registration requirements for lobbyists under the Act please contact the Office of the Registrar of Lobbyists at: <https://www.lobbyistsregistrar.bc.ca/>.*

---

**From:** Ryan Hastman <Ryan.Hastman@gov.ab.ca>  
**Sent:** August 6, 2019 1:54 PM  
**To:** Brandt, Alissa SDPR:EX <Alissa.Brandt@gov.bc.ca>  
**Cc:** Detlefsen, Kirsten SDPR:EX <Kirsten.Detlefsen@gov.bc.ca>  
**Subject:** AB Minister

Hi Kirsten,

As discussed, Minister Sawhney is in Victoria today<sup>s.22</sup> and I was just seeing – very last minute – if Minister Simpson is around the leg today.

I understand that he is not, which is no problem.

In the near future we should set up a conversation between ourselves and/or the Ministers to see if there are areas of potential collaboration.

Hope you are having a great summer.

Thank you,

-

Ryan Hastman

Chief of Staff, Office of the Minister  
Community and Social Services - Hon. Rajan Sawhney

Desk: 780-427-0147

Cell: 587-596-4951

This email and any files transmitted with it are confidential and intended solely for the use of the individual or entity to whom they are addressed. If you have received this email in error please notify the system manager. This message contains confidential information and is intended only for the individual named. If you are not the named addressee you should not disseminate, distribute or copy this e-mail.

**Brandt, Alissa SDPR:EX**

---

**From:** Ryan Hastman <Ryan.Hastman@gov.ab.ca>  
**Sent:** August 6, 2019 1:54 PM  
**To:** Brandt, Alissa SDPR:EX  
**Cc:** Detlefsen, Kirsten SDPR:EX  
**Subject:** AB Minister

Hi Kirsten,

As discussed, Minister Sawhney is in Victoria today.<sup>22</sup>  
Simpson is around the leg today.

and I was just seeing – very last minute – if Minister

I understand that he is not, which is no problem.

In the near future we should set up a conversation between ourselves and/or the Ministers to see if there are areas of potential collaboration.

Hope you are having a great summer.

Thank you,

-

Ryan Hastman

Chief of Staff, Office of the Minister  
Community and Social Services - Hon. Rajan Sawhney

Desk: 780-427-0147  
Cell: 587-596-4951

This email and any files transmitted with it are confidential and intended solely for the use of the individual or entity to whom they are addressed. If you have received this email in error please notify the system manager. This message contains confidential information and is intended only for the individual named. If you are not the named addressee you should not disseminate, distribute or copy this e-mail.

## Brandt, Alissa SDPR:EX

---

**From:** CITZ OPEN INFOGROUP CITZ:EX  
**Sent:** August 6, 2019 11:24 AM  
**To:** Brandt, Alissa SDPR:EX; Detlefsen, Kirsten SDPR:EX; Lund, Rose SDPR:EX  
**Cc:** CITZ OPEN INFOGROUP CITZ:EX  
**Subject:** Approval Needed by August 9 - , June 2019  
**Attachments:** Simpson, Shane.pdf; Calendar Proactive Approval Form.docx

**Importance:** High

Thank you for sending your calendar to Open Information for the month of June, 2019. Your calendar has been reviewed by an Open Information analyst and any information that required redaction has been removed.

**Please review and approve the attached redline version of your calendar(s).**

**Please reply to this email to FIN OPEN INFOGROUP ([Open.InfoGroup@gov.bc.ca](mailto:Open.InfoGroup@gov.bc.ca)) by **August 9, 2019** indicating your approval for publication. If you identify any redaction revisions, please indicate this in your email.**

**For your convenience, the attached approval form is available to you. Alternatively, you may indicate your approval by replying directly to this email.**

If you have any questions or concerns, please contact any member of the Open Information team directly or through reply to this email address.

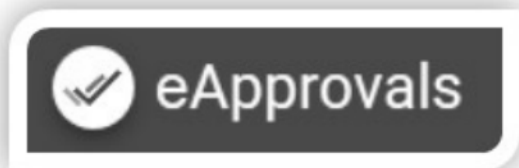
Many thanks,

IAO Open Information Team

Katherine Ritchie  
Charlotte Van Schalkwyk  
Neil Frelick  
Natalie Appleton, A/Manager

Link to [Open Information](#)

**From:** SDPR Executive Correspondence Services SDPR:EX  
**Sent:** August 6, 2019 8:51 AM  
**Subject:** eApprovals Version 3 is Live!  
**Attachments:** QRG - Save Printable History.pdf; QRG - Create Item in V3.pdf



## Good Day eApprovals Users:

This is just a friendly reminder that the new [eApprovals](#) system is now live!

This means that the “Create” button in the old system has been disabled. You will no longer be able to create items in that system.

Executive Correspondence Services will be transferring all correspondence items that are not at the final approval stage into the new system today. All other items that are not ready for final approvals should be closed in the current system and transferred to the new one this week if possible.

For those who need to migrate items over from the old eApprovals system to the new one, here’s a quick set of instructions for you:

1. Open and Save all attachments from the current eApproval item in a local folder.
2. Action the item and complete it with the reason: “Closed – Other Reason” and make a comment that you are migrating the item to the new eApproval system.
3. Download and save the printable history in the same folder you saved the item’s documents (See attached QRG on how to save the printable history). Also note any additional information from the item, such as the approval route, if needed.
4. Re-create the item in the new eApprovals system using the information on the printable history and information from the CLIFF log as needed (See attached QRG on how to create an item in the new eApprovals system).

**Note:** *you can now add attachments, make a comment and send the item to the appropriate user as you create it!*

Please remember that eApprovals items will be deleted in 7 days once they’ve been marked complete. After this time, the information in the closed item will not be retrievable. If you’ve closed an

item in the old system and are having issues finding it to get the documents or history, please contact us at [SDSI.ExecutiveCorrespondenceServices@gov.bc.ca](mailto:SDSI.ExecutiveCorrespondenceServices@gov.bc.ca) for assistance.

Thank you again for your time and efforts and we move to the new eApprovals system.

Have a great day!

**Executive Correspondence Services**  
**Deputy Minister's Office**  
**Ministry of Social Development and Poverty Reduction**

Attachments (2)



## Brandt, Alissa SDPR:EX

---

**From:** Tombs, Brenda SDPR:EX  
**Sent:** August 6, 2019 8:26 AM  
**To:** Simpson, Shane SDPR:EX  
**Cc:** Brandt, Alissa SDPR:EX  
**Subject:** FW: News Release: PDD review panel report released

Morning Minister. Just FYI.

---

**From:** Squance, Leah SDPR:EX  
**Sent:** Wednesday, July 31, 2019 3:07 PM  
**To:** Brandt, Alissa SDPR:EX; Tombs, Brenda SDPR:EX  
**Subject:** FW: News Release: PDD review panel report released

FYI

---

**From:** Sandison, Denise SDPR:EX  
**Sent:** Tuesday, July 30, 2019 1:15 PM  
**To:** Squance, Leah SDPR:EX <Leah.Squance@gov.bc.ca>  
**Cc:** Huang, Daniel SDPR:EX <Daniel.Huang@gov.bc.ca>; McLay, Jeremy L SDPR:EX <Jeremy.McLay@gov.bc.ca>; Bruce, Robert SDPR:EX <Robert.Bruce@gov.bc.ca>; Chiu, Cary SDPR:EX <Cary.Chiu@gov.bc.ca>  
**Subject:** FW: News Release: PDD review panel report released

FYI - Leah

---

**From:** alberta.news@gov.ab.ca <alberta.news@gov.ab.ca>  
**Sent:** July 30, 2019 1:01 PM  
**To:** Sandison, Denise SDPR:EX <Denise.Sandison@gov.bc.ca>  
**Subject:** News Release: PDD review panel report released

## PDD review panel report released

July 30, 2019 Media inquiries

The Persons with Developmental Disabilities review panel's engagement report is now available online.

Page 293 of 325

Withheld pursuant to/removed as

Copyright

## Media inquiries

**Tamara Magnan**

780-415-6490

Director of Communications, Community and Social Services

---

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[Government of Alberta newsroom](#)  
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[Unsubscribe](#)

---

**Brandt, Alissa SDPR:EX**

---

**From:** Lund, Rose SDPR:EX  
**Sent:** August 2, 2019 2:53 PM  
**To:** MacMillan, Karen SDPR:EX; Neate, Sara SDPR:EX  
**Cc:** Detlefsen, Kirsten SDPR:EX; Brandt, Alissa SDPR:EX  
**Subject:** Minister Simpson's July Calendar  
**Attachments:** MSS Calendar-July 2019\_Harms.pdf; MSS Calendar-July 2019\_Clean.pdf

Hi Team,

I have attached Minister Simpson's July 2019 calendar for proactive release.

s.13

Thank you,  
**Rose Lund**  
Administrative Assistant to the  
Honourable Shane Simpson,  
Minister of Social Development and Poverty Reduction  
Phone: (250) 419-8997 Fax: (250) 356-7292

## Brandt, Alissa SDPR:EX

---

**From:** House, Heather SDPR:EX  
**Sent:** August 2, 2019 1:28 PM  
**To:** SDPR All Ministry People Leaders  
**Cc:** Trippel, Alexandra SDPR:EX  
**Subject:** Please Read: Changes to eStaffing effective Aug 5

Hello People Leaders,

As you know, SharePoint 2010 is moving to SharePoint 2016. With that, our current eStaffing system will be decommissioned.

The eStaffing system is our ministry's system for tracking staffing requests and approvals. As a reminder, if you need to hire, a Staffing Request Form must be completed and approved.

**Effective Monday, August 5<sup>th</sup>, all new eStaffing requests should begin to be submitted through the new eApprovals system.**

- Log into eApprovals:  
<https://eapprovals.sp.gov.bc.ca/sites/SDPReApprovals/prod/SitePages/index.aspx/>
- When creating a new item, **use the category: [eStaffing Requests]**
- Follow the prompts on the screen, and be sure to attach your Staffing Request Form

To ready our ministry for the change, Aly Trippel, Program Assistant with the Strategic HR and Communications Branch, will be coordinating the transition of systems (with support from the Information Services Division).

There will be a transition period between August 5 and September 30, 2019.

To ensure a smooth transition, your assistance is requested:

- Please review any open staffing requested on the eStaffing site  
<https://eapprovals.gov.bc.ca/estaffing/SitePages/Home.aspx>
- For any requests that you do not expect to be completed by September 15, please save your documentation, remove it from the system, and migrate the information into eApprovals
- Any requests that are closed/achieved will be removed from the current eStaffing system starting September 2<sup>nd</sup>, 2019. If you require copies of any documentation, please contact the eStaffing mailbox at [SDSISStaff@gov.bc.ca](mailto:SDSISStaff@gov.bc.ca) before August 30<sup>th</sup> 2019.

**Effective October 1<sup>st</sup>, 2019, the current eStaffing site will be closed.** Any requests that are still in progress must be re-created in eApprovals.

Looking for more support?

- We encourage you to watch the eApprovals information system if you have not already done so. The video can be viewed at <\\SFP.IDIR.BCGOV\S134\S34404\GetDoc\eApprovals 3.0 Info Sessions>

- A quick reference guide will be made available in eApprovals under the 'Resources' tab in the coming weeks.
- To further support you, eStaffing training sessions will also be offered. More information will be shared as it becomes available.
- Please contact the eStaffing mailbox ([SDSIStaff@gov.bc.ca](mailto:SDSIStaff@gov.bc.ca)) for any questions.

Thank you,  
Heather House

**Heather House, Executive Director**

Strategic Human Resources and Communications Branch  
Corporate Services Division  
Ministry of Social Development and Poverty Reduction

*Ask me about our ministry's People Plan*

## Brandt, Alissa SDPR:EX

---

**From:** Lund, Rose SDPR:EX  
**Sent:** August 2, 2019 12:05 PM  
**To:** Green, Jessie M SDPR:EX  
**Cc:** Brandt, Alissa SDPR:EX  
**Subject:** RE: Call for Records MSD-2019-94367  
**Attachments:** LSquance - calendar - Jan-Jun 2019 with harms2.pdf; LSquance - calendar - Jan-Jun 2019.pdf

Hi Jessie,

Leah Squance's Calendar January-June 2019. Additional harms added.

s.13

Thank you,

### Rose Lund

Administrative Assistant to the  
Honourable Shane Simpson,  
Minister of Social Development and Poverty Reduction  
Phone: (250) 419-8997 Fax: (250) 356-7292

---

**From:** Green, Jessie M SDPR:EX  
**Sent:** July 29, 2019 3:48 PM  
**To:** Brandt, Alissa SDPR:EX <[Alissa.Brandt@gov.bc.ca](mailto:Alissa.Brandt@gov.bc.ca)>  
**Cc:** Detlefsen, Kirsten SDPR:EX <[Kirsten.Detlefsen@gov.bc.ca](mailto:Kirsten.Detlefsen@gov.bc.ca)>; Tombs, Brenda SDPR:EX <[Brenda.Tombs@gov.bc.ca](mailto:Brenda.Tombs@gov.bc.ca)>; Lund, Rose SDPR:EX <[Rose.Lund@gov.bc.ca](mailto:Rose.Lund@gov.bc.ca)>; MacMillan, Karen SDPR:EX <[Karen.MacMillan@gov.bc.ca](mailto:Karen.MacMillan@gov.bc.ca)>; Neate, Sara SDPR:EX <[Sara.Neate@gov.bc.ca](mailto:Sara.Neate@gov.bc.ca)>  
**Subject:** Call for Records MSD-2019-94367

Good afternoon,

Please see the attached Call for Records form for MSD-2019-94367.

***A copy of the Senior Ministerial Assistant's calendar, excluding attachments, where such a position exists and was staffed at any point during the time frame.***

***(Date Range for Record Search: From 01/01/2019 To 06/30/2019) Date Format: MM/DD/YYYY***

- If you will be producing a **fee estimate**, please fill in the fee estimate portion of the Call for Records form and return to me by: **Aug 9, 2019**.
- If you will be providing **records**, please review and identify any harms in the records and return with your records to me by **Aug 9, 2019**.

A clean copy and a marked copy where HARMS have been identified according to FOI's Exceptions to Disclosure Disclosure ([http://www.cio.gov.bc.ca/cio/priv\\_leg/foippa/foippa\\_guide.page?#exceptions](http://www.cio.gov.bc.ca/cio/priv_leg/foippa/foippa_guide.page?#exceptions)) are required.

Please ensure when identifying HARMS that any information to be redacted is highlighted and the corresponding section is noted in pencil. Please flag each page where exceptions are found.

If you have any questions regarding this request, please “reply all” to this email.

Thanks,

**Jessie Green | Administrative Coordinator | Deputy Minister’s Office, SDPR | 250-387-2325**



## Brandt, Alissa SDPR:EX

---

**From:** Lund, Rose SDPR:EX  
**Sent:** August 2, 2019 11:27 AM  
**To:** Brandt, Alissa SDPR:EX  
**Subject:** RE: FOI - calendar

I am looking through my records and you asked me to submit this one on Wednesday. Do I need to resubmit the new version?

---

**From:** Brandt, Alissa SDPR:EX  
**Sent:** August 2, 2019 11:22 AM  
**To:** Lund, Rose SDPR:EX <[Rose.Lund@gov.bc.ca](mailto:Rose.Lund@gov.bc.ca)>  
**Subject:** Re: FOI - calendar

Correct. Thanks for confirming :-)

On Aug 2, 2019, at 10:38, Lund, Rose SDPR:EX <[Rose.Lund@gov.bc.ca](mailto:Rose.Lund@gov.bc.ca)> wrote:

The copy I sent to you is the final version?

---

**From:** Brandt, Alissa SDPR:EX  
**Sent:** August 2, 2019 10:31 AM  
**To:** Lund, Rose SDPR:EX <[Rose.Lund@gov.bc.ca](mailto:Rose.Lund@gov.bc.ca)>  
**Subject:** RE: FOI - calendar

Actually I had time to go through and you can send it over. Thanks for your help on this!

---

**From:** Lund, Rose SDPR:EX  
**Sent:** August 2, 2019 10:21  
**To:** Brandt, Alissa SDPR:EX <[Alissa.Brandt@gov.bc.ca](mailto:Alissa.Brandt@gov.bc.ca)>  
**Subject:** RE: FOI - calendar

s.13

---

**From:** Brandt, Alissa SDPR:EX  
**Sent:** August 2, 2019 10:15 AM  
**To:** Lund, Rose SDPR:EX <[Rose.Lund@gov.bc.ca](mailto:Rose.Lund@gov.bc.ca)>  
**Subject:** RE: FOI - calendar

s.13

Thanks, Rose!

---

**From:** Lund, Rose SDPR:EX  
**Sent:** August 2, 2019 10:10  
**To:** Brandt, Alissa SDPR:EX <[Alissa.Brandt@gov.bc.ca](mailto:Alissa.Brandt@gov.bc.ca)>  
**Subject:** RE: FOI - calendar

Yes of course I'll help with that! It is due on August 9<sup>th</sup>, s.13

---

**From:** Brandt, Alissa SDPR:EX  
**Sent:** August 2, 2019 10:07 AM  
**To:** Lund, Rose SDPR:EX <[Rose.Lund@gov.bc.ca](mailto:Rose.Lund@gov.bc.ca)>  
**Subject:** FW: FOI - calendar

Hey – s.13  
s.13

---

**From:** Brandt, Alissa SDPR:EX  
**Sent:** August 1, 2019 11:09  
**To:** Squance, Leah SDPR:EX <[Leah.Squance@gov.bc.ca](mailto:Leah.Squance@gov.bc.ca)>  
**Subject:** FOI - calendar

Alissa Brandt  
Senior Ministerial Assistant to Honourable Shane Simpson,  
Minister of Social Development and Poverty Reduction  
*Mobile phone: 250-896-4348*  
*Desk phone: 236-478-1322*

## Brandt, Alissa SDPR:EX

---

**From:** Lund, Rose SDPR:EX  
**Sent:** August 2, 2019 10:39 AM  
**To:** Brandt, Alissa SDPR:EX  
**Subject:** RE: FOI - calendar

The copy I sent to you is the final version?

---

**From:** Brandt, Alissa SDPR:EX  
**Sent:** August 2, 2019 10:31 AM  
**To:** Lund, Rose SDPR:EX <Rose.Lund@gov.bc.ca>  
**Subject:** RE: FOI - calendar

Actually I had time to go through and you can send it over. Thanks for your help on this!

---

**From:** Lund, Rose SDPR:EX  
**Sent:** August 2, 2019 10:21  
**To:** Brandt, Alissa SDPR:EX <Alissa.Brandt@gov.bc.ca>  
**Subject:** RE: FOI - calendar

Yes s.13

s.13

---

**From:** Brandt, Alissa SDPR:EX  
**Sent:** August 2, 2019 10:15 AM  
**To:** Lund, Rose SDPR:EX <Rose.Lund@gov.bc.ca>  
**Subject:** RE: FOI - calendar

s.13

Thanks, Rose!

---

**From:** Lund, Rose SDPR:EX  
**Sent:** August 2, 2019 10:10  
**To:** Brandt, Alissa SDPR:EX <Alissa.Brandt@gov.bc.ca>  
**Subject:** RE: FOI - calendar

Yes of course I'll help with that! It is due on August 9<sup>th</sup>, s.13

---

**From:** Brandt, Alissa SDPR:EX  
**Sent:** August 2, 2019 10:07 AM  
**To:** Lund, Rose SDPR:EX <Rose.Lund@gov.bc.ca>  
**Subject:** FW: FOI - calendar

Hey – s.13

s.13

---

**From:** Brandt, Alissa SDPR:EX  
**Sent:** August 1, 2019 11:09  
**To:** Squance, Leah SDPR:EX <[Leah.Squance@gov.bc.ca](mailto:Leah.Squance@gov.bc.ca)>  
**Subject:** FOI - calendar

Alissa Brandt  
Senior Ministerial Assistant to Honourable Shane Simpson,  
Minister of Social Development and Poverty Reduction  
*Mobile phone: 250-896-4348*  
*Desk phone: 236-478-1322*

## Brandt, Alissa SDPR:EX

---

**From:** Lund, Rose SDPR:EX  
**Sent:** August 2, 2019 10:21 AM  
**To:** Brandt, Alissa SDPR:EX  
**Subject:** RE: FOI - calendar  
**Attachments:** LSquance - calendar - Jan-Jun 2019 with harms2.pdf

Yes<sup>s.13</sup>  
s.13

---

**From:** Brandt, Alissa SDPR:EX  
**Sent:** August 2, 2019 10:15 AM  
**To:** Lund, Rose SDPR:EX <Rose.Lund@gov.bc.ca>  
**Subject:** RE: FOI - calendar

s.13

Thanks, Rose!

---

**From:** Lund, Rose SDPR:EX  
**Sent:** August 2, 2019 10:10  
**To:** Brandt, Alissa SDPR:EX <[Alissa.Brandt@gov.bc.ca](mailto:Alissa.Brandt@gov.bc.ca)>  
**Subject:** RE: FOI - calendar

Yes of course I'll help with that! It is due on August 9<sup>th</sup>,<sup>s.13</sup>

---

**From:** Brandt, Alissa SDPR:EX  
**Sent:** August 2, 2019 10:07 AM  
**To:** Lund, Rose SDPR:EX <[Rose.Lund@gov.bc.ca](mailto:Rose.Lund@gov.bc.ca)>  
**Subject:** FW: FOI - calendar

Hey<sup>s.13</sup>  
s.13

---

**From:** Brandt, Alissa SDPR:EX  
**Sent:** August 1, 2019 11:09  
**To:** Squance, Leah SDPR:EX <[Leah.Squance@gov.bc.ca](mailto:Leah.Squance@gov.bc.ca)>  
**Subject:** FOI - calendar

Alissa Brandt  
Senior Ministerial Assistant to Honourable Shane Simpson,  
Minister of Social Development and Poverty Reduction  
*Mobile phone: 250-896-4348*  
*Desk phone: 236-478-1322*

**Brandt, Alissa SDPR:EX**

---

**From:** Lund, Rose SDPR:EX  
**Sent:** August 2, 2019 10:10 AM  
**To:** Brandt, Alissa SDPR:EX  
**Subject:** RE: FOI - calendar

Yes of course I'll help with that! It is due on August 9<sup>th</sup>, s.13

---

**From:** Brandt, Alissa SDPR:EX  
**Sent:** August 2, 2019 10:07 AM  
**To:** Lund, Rose SDPR:EX <Rose.Lund@gov.bc.ca>  
**Subject:** FW: FOI - calendar

Hey – s.13  
s.13

---

**From:** Brandt, Alissa SDPR:EX  
**Sent:** August 1, 2019 11:09  
**To:** Squance, Leah SDPR:EX <[Leah.Squance@gov.bc.ca](mailto:Leah.Squance@gov.bc.ca)>  
**Subject:** FOI - calendar

Alissa Brandt  
Senior Ministerial Assistant to Honourable Shane Simpson,  
Minister of Social Development and Poverty Reduction  
*Mobile phone: 250-896-4348*  
*Desk phone: 236-478-1322*

## Brandt, Alissa SDPR:EX

---

**From:** Brandt, Alissa SDPR:EX  
**Sent:** August 2, 2019 9:49 AM  
**To:** Lund, Rose SDPR:EX  
**Subject:** RE: June PCard Reconciliation

Approved (with the credit being applied for the<sup>s.15</sup>

(should I still send to FIN FSA, etc?)

---

**From:** Lund, Rose SDPR:EX  
**Sent:** July 29, 2019 15:16  
**To:** Brandt, Alissa SDPR:EX <Alissa.Brandt@gov.bc.ca>  
**Subject:** June PCard Reconciliation

Hi Alissa,

I have attached my June P-Card reconciliation for your approval. If approve please send to @FIN FSA MIN OFF, FIN FSA MIN OFF FIN:EX and cc: me.

Notes for Finance:

s.13; s.15; s.22

Thank you,

**Rose Lund**  
Administrative Assistant to the  
Honourable Shane Simpson,  
Minister of Social Development and Poverty Reduction  
Phone: (250) 419-8997 Fax: (250) 356-7292

## Brandt, Alissa SDPR:EX

---

**From:** Tombs, Brenda SDPR:EX  
**Sent:** August 1, 2019 3:26 PM  
**To:** MacMillan, Karen SDPR:EX  
**Cc:** Brandt, Alissa SDPR:EX  
**Subject:** FW: FOI Call for Records MSD-2019-94427  
**Attachments:** MSD-2019-94427 CFR.pdf

Hi Karen,

s.13

that would be

great. Let me know what you think. Thanks.

Brenda

---

**From:** Green, Jessie M SDPR:EX  
**Sent:** Thursday, August 1, 2019 2:57 PM  
**To:** Brandt, Alissa SDPR:EX  
**Cc:** Detlefsen, Kirsten SDPR:EX; Tombs, Brenda SDPR:EX; Lund, Rose SDPR:EX; MacMillan, Karen SDPR:EX; Neate, Sara SDPR:EX  
**Subject:** FOI Call for Records MSD-2019-94427

Good afternoon,

Please see the attached Call for Records form for MSD-2019-94427.

***Records of any and all emails, text messages, BBMs, slack messages, and WhatsApp messages - excluding attachments - sent from Minister/Minister of State's Executive Assistant(s) - where such a position existed and was staffed***

***(Date Range for Record Search: From 03/01/2019 To 03/31/2019) Date Format: MM/DD/YYYY***

This is a cross government request that went to all Ministries and the Office of the Premier.

- If you have **no records response**, please let me know on/or before **Aug 7, 2019**.
- If you will be producing a **fee estimate**, please fill in the fee estimate portion of the Call for Records form and return to me by: **Aug 15, 2019**.
- If you will be providing **records**, please review and identify any harms in the records and return with your records to me by **Aug 15, 2019**.

A clean copy and a marked copy where HARMS have been identified according to FOI's Exceptions to Disclosure Disclosure ([http://www.cio.gov.bc.ca/cio/priv\\_leg/foippa/foippa\\_guide.page?#exceptions](http://www.cio.gov.bc.ca/cio/priv_leg/foippa/foippa_guide.page?#exceptions)) are required.

Please ensure when identifying HARMS that any information to be redacted is highlighted and the corresponding section is noted in pencil. Please flag each page where exceptions are found.

If you have any questions regarding this request, please "reply all" to this email.

Thanks,

Jessie Green | Administrative Coordinator | Deputy Minister's Office, SDPR | 250-387-2325



## Brandt, Alissa SDPR:EX

---

**From:** Green, Jessie M SDPR:EX  
**Sent:** August 1, 2019 2:57 PM  
**To:** Brandt, Alissa SDPR:EX  
**Cc:** Detlefsen, Kirsten SDPR:EX; Tombs, Brenda SDPR:EX; Lund, Rose SDPR:EX; MacMillan, Karen SDPR:EX; Neate, Sara SDPR:EX  
**Subject:** FOI Call for Records MSD-2019-94427  
**Attachments:** MSD-2019-94427 CFR.pdf

Good afternoon,

Please see the attached Call for Records form for MSD-2019-94427.

*Records of any and all emails, text messages, BBMs, slack messages, and WhatsApp messages - excluding attachments - sent from Minister/Minister of State's Executive Assistant(s) - where such a position existed and was staffed*

*(Date Range for Record Search: From 03/01/2019 To 03/31/2019) Date Format: MM/DD/YYYY*

This is a cross government request that went to all Ministries and the Office of the Premier.

- If you have **no records response**, please let me know on/or before **Aug 7, 2019**.
- If you will be producing a **fee estimate**, please fill in the fee estimate portion of the Call for Records form and return to me by: **Aug 15, 2019**.
- If you will be providing **records**, please review and identify any harms in the records and return with your records to me by **Aug 15, 2019**.

A clean copy and a marked copy where HARMS have been identified according to FOI's Exceptions to Disclosure Disclosure ([http://www.cio.gov.bc.ca/cio/priv leg/foippa/foippa\\_guide.page?#exceptions](http://www.cio.gov.bc.ca/cio/priv_leg/foippa/foippa_guide.page?#exceptions)) are required.

Please ensure when identifying HARMS that any information to be redacted is highlighted and the corresponding section is noted in pencil. Please flag each page where exceptions are found.

If you have any questions regarding this request, please "reply all" to this email.

Thanks,

Jessie Green | Administrative Coordinator | Deputy Minister's Office, SDPR | 250-387-2325

## Brandt, Alissa SDPR:EX

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**From:** Virk, Rajmeet <Rajmeet.Virk@leg.bc.ca>  
**Sent:** August 1, 2019 1:26 PM  
**To:** LP Administrative Coordinators; LP Support Staff  
**Cc:** LP Ministerial Assistants; LP Senior Ministerial Assistants; LP Executive Assistants  
**Subject:** Revised 2019 Parliamentary Calendar

**Importance:** High

Hi everyone,

As a reminder, below is the link to the 2019 Parliamentary Calendar – please ensure that this is accurately reflected in your Member's calendars and that their travel coincides with these dates for Fall session.

Best,  
Raj

**Rajmeet Virk** | Government Whip & Deputy Whip's Assistant | New Democrat BC Government Caucus  
**T:** 250-953-4741 | **F:** 250-387-4680  
[rajmeet.virk@leg.bc.ca](mailto:rajmeet.virk@leg.bc.ca) | [www.bcndpcaucus.ca](http://www.bcndpcaucus.ca)

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**From:** Horvath, Jennifer  
**Sent:** January 25, 2019 11:14 AM  
**To:** Giuliano, Angela <[Angela.Giuliano@leg.bc.ca](mailto:Angela.Giuliano@leg.bc.ca)>; 'Dixon, Kevin ([Kevin.Dixon@leg.bc.ca](mailto:Kevin.Dixon@leg.bc.ca))' <[Kevin.Dixon@leg.bc.ca](mailto:Kevin.Dixon@leg.bc.ca)>; Rendeck, Judy <[Judy.Rendeck@leg.bc.ca](mailto:Judy.Rendeck@leg.bc.ca)>; Olson, Marissa <[Marissa.Olson@leg.bc.ca](mailto:Marissa.Olson@leg.bc.ca)>  
**Subject:** Revised 2019 Parliamentary Calendar

Good morning:

As per direction from the Government House Leader's office, changes have been made to the 2019 Parliamentary Calendar. Specifically, the week of November 4, 2019 is now designated as a non-sitting week.

The revised calendar is available on the Legislative Assembly website at <https://www.leg.bc.ca/parliamentary-business/parliamentary-calendar#byyear2019>.

Please let me know if you have any questions.

Sincerely,  
Jennifer



**Jennifer Horvath**

Executive Manager, House Documents and Table Operations  
Office of the Clerk | Legislative Assembly of British Columbia | Room 221, Parliament Buildings | Victoria, B.C. V8V 1X4 | Tel: 250.387.3785

**Brandt, Alissa SDPR:EX**

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**From:** Virk, Rajmeet <Rajmeet.Virk@leg.bc.ca>  
**Sent:** August 1, 2019 12:56 PM  
**To:** LP Administrative Coordinators; LP Support Staff; LP Senior Ministerial Assistants; LP Ministerial Assistants; LP Executive Assistants  
**Subject:** Updated LA-MLA Assignment List  
**Attachments:** LA-MLA Assignments-Updated 04-26-2019.xlsx  
  
**Importance:** High

Hi all,

Please find the updated LA – MLA Assignment List, effective next week.

Best regards,

**Rajmeet Virk** | Government Whip & Deputy Whip's Assistant | New Democrat BC Government Caucus  
**T:** 250-953-4741 | **F:** 250-387-4680  
[rajmeet.virk@leg.bc.ca](mailto:rajmeet.virk@leg.bc.ca) | [www.bcnepcaucus.ca](http://www.bcnepcaucus.ca)

## **Brandt, Alissa SDPR:EX**

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**From:** noreply.newsondemand@gov.bc.ca  
**Sent:** August 1, 2019 12:05 PM  
**To:** Brandt, Alissa SDPR:EX  
**Subject:** BC Gov News - Province calls on federal government to ban conversion therapy

For Immediate Release  
2019AG0088-001557  
Aug. 1, 2019

Ministry of Health  
Ministry of Attorney General

### **NEWS RELEASE**

Province calls on federal government to ban conversion therapy

VICTORIA - The British Columbia government has delivered a letter to David Lametti, federal Minister of Justice, condemning conversion therapy and is calling on the Government of Canada to add the practice to the Criminal Code.

"Conversion therapy is nothing more than ignorance and prejudice disguised as medical treatment," said Spencer Chandra Herbert, MLA for Vancouver-West End, one of the letter's signatories. "This shameful, unethical exercise has no scientific basis whatsoever and is embedded in hateful, homophobic and transphobic ideologies."

Rules exist in British Columbia that prohibit the service from being offered through the public health-care system. Regulated health professionals are also not allowed to offer it. The letter cites a Ministry of Health website to help British Columbians file a complaint with regulatory colleges.

The letter, which was also co-signed by Attorney General David Eby and Health Minister Adrian Dix, specifically urges the federal government to amend the Criminal Code of Canada to prohibit the full range of circumstances in which conversion therapy occurs.

"If you are gay, you do not need to be fixed. If you are trans, you are accepted here in B.C. No matter who you are, you are beautiful, and we see you," Chandra Herbert said. "As communities throughout British Columbia celebrate Pride, we know there's much more work to do and we won't stop until the job is done."

Learn More:

The joint letter to the federal government can be found here: [https://news.gov.bc.ca/files/MinisterLametti\\_Letter.pdf](https://news.gov.bc.ca/files/MinisterLametti_Letter.pdf)

The website to begin a complaint with regulatory colleges can be found here:  
<https://www2.gov.bc.ca/gov/content/health/practitioner-professional-resources/professional-regulation>

Contacts:

Ministry of Attorney General  
Government Communications and Public Engagement  
778 678-1572

Ministry of Health  
Communications  
250 818-0293

 **READ MORE**

Attorney General, Government Operations, Health

**Brandt, Alissa SDPR:EX**

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**From:** Squance, Leah SDPR:EX  
**Sent:** August 1, 2019 11:26 AM  
**To:** Brandt, Alissa SDPR:EX  
**Subject:** RE: FOI - calendar  
**Attachments:** LSquance - calendar - Jan-Jun 2019 with harms 2.pdf

**Categories:** Pending

Here it is.

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**From:** Brandt, Alissa SDPR:EX  
**Sent:** Thursday, August 1, 2019 11:09 AM  
**To:** Squance, Leah SDPR:EX <Leah.Squance@gov.bc.ca>  
**Subject:** FOI - calendar

Alissa Brandt  
Senior Ministerial Assistant to Honourable Shane Simpson,  
Minister of Social Development and Poverty Reduction  
*Mobile phone: 250-896-4348*  
*Desk phone: 236-478-1322*