

Coleman, Rich MEM:EX

From: Coleman, Rich MEM:EX
Sent: Thursday, October 22, 2015 9:48 PM
To: Myers, Tobie A MNGD:EX
Subject: Re: Tomorrow

Meet you there

Sent from my BlackBerry 10 smartphone on the TELUS network.

Original Message

From: Myers, Tobie A MNGD:EX
Sent: Thursday, October 22, 2015 7:22 PM
To: Coleman, Rich MEM:EX
Subject: Tomorrow

I land at YVR at 11:25 so will meet you there.

Tobie

Sent from my iPhone

Coleman, Rich MEM:EX

From: Coleman, Rich MEM:EX
Sent: Friday, October 23, 2015 9:22 AM
To: Myers, Tobie A MNGD:EX
Subject: Re: Automatic reply: Tomorrow

Ok

Sent from my BlackBerry 10 smartphone on the TELUS network.

From: Myers, Tobie A MNGD:EX
Sent: Thursday, October 22, 2015 9:48 PM
To: Coleman, Rich MEM:EX
Subject: Automatic reply: Tomorrow

I am out of the office until Tuesday November 3 and will be checking emails periodically. Please contact Manjit at 250.953.0900 for immediate assistance.

Thanks,

Tobie

Coleman, Rich MEM:EX

From: Coleman, Rich MEM:EX
Sent: Friday, October 23, 2015 11:10 AM
To: Jim Harrison
Subject: Re: Asia LNG

Hi. Just going through security. I will call you in a bit.

Sent from my BlackBerry 10 smartphone on the TELUS network.

From: Jim Harrison
Sent: Friday, October 23, 2015 8:32 AM
To: Coleman, Rich MEM:EX
Subject: Asia LNG

Rich...

Do you have time for a quick interview ahead of your Asian trip to talk about the LNG marketing initiative?
If so...250-571-5222. Thanks..

j

Jim Harrison
News Director
NL Broadcasting Ltd.
(CHNL-CKRV-CJKC)

Coleman, Rich MEM:EX

From: Coleman, Rich MEM:EX
Sent: Friday, October 23, 2015 11:19 AM
To: Charlie Fox
Subject: Re: From: Charlie Fox

Charlie,

Could you please send this kind of information that is not government related to
s.22 in the future. My private cell if you need it is s.22

Sent from my BlackBerry 10 smartphone on the TELUS network.

From: Charlie Fox
Sent: Friday, October 23, 2015 3:05 AM
To: s.22
Subject: From: Charlie Fox

Rich; Coleman, Rich MEM:EX; s.22
FIRB AGRI:EX; s.22
s.2

<http://www.artisancolourspa.com/market.php>

Charlie Fox
Sent from my iPhone

Coleman, Rich MEM:EX

From: Coleman, Rich MEM:EX
Sent: Saturday, October 24, 2015 9:04 AM
To: Wat, Teresa MIT:EX; S.17 Rustad, John ABR:EX; Wilkinson, Andrew AVED:EX; Letnick, Norm AGRI:EX; Cadieux, Stephanie MCF:EX; Fassbender, Peter CSCD:EX; Bernier, Mike EDUC:EX; Bennett, Bill MEM:EX; Polak, Mary ENV:EX; de Jong, Michael FIN:EX; Thomson, Steve FLNR:EX; Lake, Terry HLTH:EX; Bond, Shirley B JTST:EX; Anton, Suzanne JAG:EX; Oakes, Coralee SBRT:EX; Stilwell, Michelle SDSI:EX; Virk, Amrik MTIC:EX; Stone, Todd TRAN:EX; Yamamoto, Naomi TRAN:EX
Subject: Re: Memo from the Premier

Received, read, rich

Sent from my BlackBerry 10 smartphone on the TELUS network.

From: Wat, Teresa MIT:EX
Sent: Friday, October 23, 2015 11:12 AM
To: S.17 Rustad, John ABR:EX; Wilkinson, Andrew AVED:EX; Letnick, Norm AGRI:EX; Cadieux, Stephanie MCF:EX; Fassbender, Peter CSCD:EX; Bernier, Mike EDUC:EX; Bennett, Bill MEM:EX; Polak, Mary ENV:EX; de Jong, Michael FIN:EX; Thomson, Steve FLNR:EX; Lake, Terry HLTH:EX; Bond, Shirley B JTST:EX; Anton, Suzanne JAG:EX; Oakes, Coralee SBRT:EX; Coleman, Rich MEM:EX; Stilwell, Michelle SDSI:EX; Virk, Amrik MTIC:EX; Stone, Todd TRAN:EX; Yamamoto, Naomi TRAN:EX
Subject: Re: Memo from the Premier

Hi Premier,
I have read the memo and will follow the new procedures.
Thank you.
Sincerely,
Teresa

Sent from my BlackBerry 10 smartphone on the TELUS network.

From: S.17
Sent: Friday, October 23, 2015 11:09 AM
To: Rustad, John ABR:EX; Wilkinson, Andrew AVED:EX; Letnick, Norm AGRI:EX; Cadieux, Stephanie MCF:EX; Fassbender, Peter CSCD:EX; Bernier, Mike EDUC:EX; Bennett, Bill MEM:EX; Polak, Mary ENV:EX; de Jong, Michael FIN:EX; Thomson, Steve FLNR:EX; Lake, Terry HLTH:EX; Wat, Teresa MIT:EX; Bond, Shirley B JTST:EX; Anton, Suzanne JAG:EX; Oakes, Coralee SBRT:EX; Coleman, Rich MEM:EX; Stilwell, Michelle SDSI:EX; Virk, Amrik MTIC:EX; Stone, Todd TRAN:EX; Yamamoto, Naomi TRAN:EX
Subject: Memo from the Premier

Good Morning,

In light of the recent OIPC report I would like to draw to your attention to this memo. Please confirm that you have received this email and will be following the new procedures.

Regards,
Premier Clark

Coleman, Rich MEM:EX

From: Coleman, Rich MEM:EX
Sent: Wednesday, October 28, 2015 8:36 PM
To: s.22
Subject: Re:

I am in really good hands. Just trying to deal with the boredom.

Sent from my iPad

On Oct 29, 2015, at 11:24 AM, s.22

> wrote:

s.22

You've received a Message from a TELUS phone.

If you don't hear or see the file, [download the Quick Time player.](#)



Vous avez reçu un Message d'un téléphone TELUS.

Si vous ne voyez ni n'entendez le fichier, [veuillez télécharger QuickTime.](#)



Coleman, Rich MEM:EX

From: Coleman, Rich MEM:EX
Sent: Wednesday, October 28, 2015 10:01 PM
To: Ritchie, CJ HLTH:EX
Subject: Re: Draft of CWGMH presentation and speaking notes for MRC

No problem

Sent from my iPad


On Oct 29, 2015, at 11:13 AM, Ritchie, CJ HLTH:EX <CJ.Ritchie@gov.bc.ca> wrote:


Actually, I misspoke. With respect to the s.12 are preparing notes which we will embed so you have all your notes in one place. Apologies – long day.

<image001.png>

CJ Ritchie

Assistant Deputy Minister
Cross Government Initiatives
Ministry of Health

 (T) 250.217.1683

 1515 Blanshard Street
Victoria BC V8W 3C8

From: Ritchie, CJ HLTH:EX

Sent: Wednesday, October 28, 2015 7:51 PM

To: 'rtc@gov.bc.ca'

Cc: Myers, Tobie A MNGD:EX; Barnettson, Luella MNGD:EX; Gajda, Gail MNGD:EX

Subject: Draft of CWGMH presentation and speaking notes for MRC

Minister,

Please find enclosed a draft copy of the presentation for the CWGMH meeting Nov.4th. While I will see you in person for a pre brief Nov.3th I wanted to ensure you had a chance to review prior to our deadline to Cab Ops for tomorrow at 4pm and their disbursement of materials to members. s.12 s.13 s.12,s.13

s.12,s.13

There are some extra slides at the end - I have removed them from the body of deck for now but wanted to ensure you saw them to determine if you wanted them included.

While you will see if you view with notes pages – sample speaking notes (yours) embedded in the ppt – these represent a high level sense of what you will want to say against the slides – we can craft notes for you once you have had a chance to review, unless you have someone else who you wish to do that for you. The only slide that doesn't have specific notes is **s.12,s.13** as I assume you are familiar with that data but we can add notes for that slide if you wish.

Once you are happy with the notes we could also do a word version of those speaking notes so that they may accompany you in hardcopy for the meeting. You can let me know your preference.

The final ppt provided to Cab Ops will be absent of speaking notes. Each Minister will have their one slide and accompanying notes delivered to them via their Ministry staff.


Please review and advise of any changes or revisions you wish to see made and we shall make those changes prior to sending to Cab Ops. Should you wish to see a revised version before us sending to Cab Ops please advise.


Safe travels back home and I will see you Nov.3rd. Should you have any concerns or questions, please do not hesitate to contact me.

<image001.png>

CJ Ritchie

Assistant Deputy Minister
Cross Government Initiatives
Ministry of Health

 (T) 250.217.1683

 1515 Blanshard Street
Victoria BC V8W 3C8

Coleman, Rich MEM:EX


From: Coleman, Rich MEM:EX
Sent: Wednesday, October 28, 2015 10:02 PM
To: Ritchie, CJ HLTH:EX
Subject: Re: Draft of CWGMH presentation and speaking notes for MRC

This is really well done. It can go to cab ops. I appreciate your work on it. Rich

Sent from my iPad

On Oct 29, 2015, at 10:50 AM, Ritchie, CJ HLTH:EX <CJ.Ritchie@gov.bc.ca> wrote:

Minister,

Please find enclosed a draft copy of the presentation for the CWGMH meeting Nov.4th. While I will see you in person for a pre brief Nov.3th I wanted to ensure you had a chance to review prior to our deadline to Cab Ops for tomorrow at 4pm and their disbursement of materials to members.  1
s.12,s.13

There are some extra slides at the end - I have removed them from the body of deck for now but wanted to ensure you saw them to determine if you wanted them included.

While you will see if you view with notes pages – sample speaking notes (yours) embedded in the ppt – these represent a high level sense of what you will want to say against the slides – we can craft notes for you once you have had a chance to review, unless you have someone else who you wish to do that for you. The only slide that doesn't have specific notes is **s.12,s.13** as I assume you are familiar with that data but we can add notes for that slide if you wish.

Once you are happy with the notes we could also do a word version of those speaking notes so that they may accompany you in hardcopy for the meeting. You can let me know your preference.

The final ppt provided to Cab Ops will be absent of speaking notes. Each Minister will have their one slide and accompanying notes delivered to them via their Ministry staff.


Please review and advise of any changes or revisions you wish to see made and we shall make those changes prior to sending to Cab Ops. Should you wish to see a revised version before us sending to Cab Ops please advise.


Safe travels back home and I will see you Nov.3rd. Should you have any concerns or questions, please do not hesitate to contact me.

<image001.png>

CJ Ritchie

Assistant Deputy Minister
Cross Government Initiatives
Ministry of Health

 (T) 250.217.1683

 1515 Blanshard Street
Victoria BC V8W 3C8

<CWGMH v15 28Oct15.pptx>

Coleman, Rich MEM:EX

From: Coleman, Rich MEM:EX
Sent: Wednesday, October 28, 2015 11:57 PM
To: Ritchie, CJ HLTH:EX
Subject: Re: Draft of CWGMH presentation and speaking notes for MRC

Ok

Sent from my iPad

On Oct 29, 2015, at 1:10 PM, Ritchie, CJ HLTH:EX <CJ.Ritchie@gov.bc.ca> wrote:

Thank you Minister. We found a couple small typos we will clean up. Assume it will go without supplemental slides at the back?

Safe travels back.

Sent from my iPhone
CJ Ritchie
Strategic Cross Government Initiatives
Ministry of Health

On Oct 28, 2015, at 10:01 PM, Coleman, Rich MEM:EX <RTC@gov.bc.ca> wrote:

This is really well done. It can go to cab ops. I appreciate your work on it. Rich

Sent from my iPad

On Oct 29, 2015, at 10:50 AM, Ritchie, CJ HLTH:EX <CJ.Ritchie@gov.bc.ca> wrote:

Minister,

Please find enclosed a draft copy of the presentation for the CWGMH meeting Nov.4th. While I will see you in person for a pre brief Nov.3th I wanted to ensure you had a chance to review prior to our deadline to Cab Ops for tomorrow at 4pm and their disbursement of materials to members. s.12.s.13
s.12,s.13

s.12,s.13

There are some extra slides at the end - I have removed them from the body of deck for now but wanted to ensure you saw them to determine if you wanted them included.

While you will see if you view with notes pages – sample speaking notes (yours) embedded in the ppt – these represent a high level sense of what you will want to say against the slides – we can craft notes for you once you have had a chance to review, unless you have someone else who you wish to do that for you. The only slide that doesn't have specific notes is s.12.s.13 as I assume you are familiar with that data but we can add notes for that slide if you wish.

Once you are happy with the notes we could also do a word version of those speaking notes so that they may accompany you in hardcopy for the meeting. You can let me know your preference.

The final ppt provided to Cab Ops will be absent of speaking notes. Each Minister will have their one slide and accompanying notes delivered to them via their Ministry staff.


Please review and advise of any changes or revisions you wish to see made and we shall make those changes prior to sending to Cab Ops. Should you wish to see a revised version before us sending to Cab Ops please advise.


Safe travels back home and I will see you Nov.3rd. Should you have any concerns or questions, please do not hesitate to contact me.

<image001.png>

CJ Ritchie

Assistant Deputy Minister
Cross Government Initiatives
Ministry of Health

 (T) 250.217.1683

 1515 Blanshard Street
Victoria BC V8W 3C8

<CWGMH v15 28Oct15.pptx>

Coleman, Rich MEM:EX

From: Coleman, Rich MEM:EX
Sent: Friday, October 30, 2015 3:47 AM
To: Dato' Wee Yiau Hin

Hi, I have been detained S.22 in Singapore. I won't be in Tokyo on Saturday as I can't travel for a couple days. The good news is that S.22
S.22 All the best. Rich Coleman

Sent from my BlackBerry 10 smartphone on the TELUS network.

Coleman, Rich MEM:EX

From: Coleman, Rich MEM:EX
Sent: Friday, October 30, 2015 7:07 AM
To: Wee Yiau Hin - Dato (EVP_E&P/PETH)
Subject: Re:

Thanks. Rich

Sent from my BlackBerry 10 smartphone on the TELUS network.

From: Wee Yiau Hin - Dato (EVP_E&P/PETH)
Sent: Friday, October 30, 2015 9:38 PM
To: Coleman, Rich MEM:EX
Subject: Re:

Minister Coleman,

Thanks for the attached. I fully understand why you cannot make the dinner appointment in Tokyo tomorrow.

Hope all goes well and all the best.

Wee YH

Sent from my Samsung device

----- Original message -----

From: "Coleman, Rich MEM:EX" <RTC@gov.bc.ca>
Date: 30/10/2015 18:47 (GMT+08:00)
To: "Wee Yiau Hin - Dato (EVP_E&P/PETH)" <yiawhin_wee@petronas.com.my>
Subject:

Hi, I have been detained ^{s.22} in Singapore. I won't be in Tokyo on Saturday as I can't travel for a couple days. The good news is that ^{s.22} All the best.
Rich Coleman

Sent from my BlackBerry 10 smartphone on the TELUS network.

DISCLAIMER : This e-mail and any files transmitted with it ("Message") is intended only for the use of the recipient(s) named above and may contain confidential information. You are hereby notified that the taking of any action in reliance upon, or any review, retransmission, dissemination, distribution, printing or copying of this Message or any part thereof by anyone other than the intended recipient(s) is strictly prohibited. If you have received this Message in error, you should delete this Message immediately and advise the sender by return e-mail. Opinions, conclusions and other information in this Message that do not relate to the official business of PETRONAS or its Group of Companies shall be understood as neither given nor endorsed by PETRONAS or any of the companies within the Group.

Coleman, Rich MEM:EX

From: Coleman, Rich MEM:EX
Sent: Friday, October 30, 2015 2:48 PM
To: Ritchie, CJ HLTH:EX
Cc: Barnettson, Luella MNGD:EX
Subject: Re: Speaking notes and final deck with speaking notes for CWGMH

Thanks. It would be great if Luella could load it all in my iPad. Rich

Sent from my BlackBerry 10 smartphone on the TELUS network.

From: Ritchie, CJ HLTH:EX
Sent: Saturday, October 31, 2015 4:32 AM
To: Coleman, Rich MEM:EX
Cc: Myers, Tobie A MNGD:EX; Barnettson, Luella MNGD:EX; Gajda, Gail MNGD:EX
Subject: Fwd: Speaking notes and final deck with speaking notes for CWGMH

Minister,

Enclosed please find the final CWGMH presentation- if you view with notes pages you will see your speaking notes. Working group members will have this presentation without notes except for notes for their individual slides provided by their own staff.

Accompanying the ppt is a word version of your speaking notes. We took advice from staff at Housing on your preferred format. Please note that speaking notes for the Housing specific slide only appear in word version as they would not fit on the slide in ppt.

Should you have any concerns or questions please do not hesitate to contact me.

Coleman, Rich MEM:EX

From: Coleman, Rich MEM:EX
Sent: Friday, October 30, 2015 2:57 PM
To: Ritchie, CJ HLTH:EX
Cc: Barnetson, Luella MNGD:EX
Subject: Re: Speaking notes and final deck with speaking notes for CWGMH

After noting it would be good if it were loaded in my iPad I see it is already done. You guys are good!

Sent from my BlackBerry 10 smartphone on the TELUS network.

From: Ritchie, CJ HLTH:EX
Sent: Saturday, October 31, 2015 4:32 AM
To: Coleman, Rich MEM:EX
Cc: Myers, Tobie A MNGD:EX; Barnetson, Luella MNGD:EX; Gajda, Gail MNGD:EX
Subject: Fwd: Speaking notes and final deck with speaking notes for CWGMH

Minister,

Enclosed please find the final CWGMH presentation- if you view with notes pages you will see your speaking notes. Working group members will have this presentation without notes except for notes for their individual slides provided by their own staff.

Accompanying the ppt is a word version of your speaking notes. We took advice from staff at Housing on your preferred format. Please note that speaking notes for the Housing specific slide only appear in word version as they would not fit on the slide in ppt.

Should you have any concerns or questions please do not hesitate to contact me.

Coleman, Rich MEM:EX

From: Coleman, Rich MEM:EX
Sent: Friday, October 30, 2015 3:02 PM
To: Barnetson, Luella MNGD:EX
Subject: Re: Speaking notes and final deck with speaking notes for CWGMH

All I do is rest. I'm fine so don't fret. I am in very good hands.

Sent from my BlackBerry 10 smartphone on the TELUS network.

From: Barnetson, Luella MNGD:EX
Sent: Saturday, October 31, 2015 5:58 AM
To: Coleman, Rich MEM:EX
Subject: RE: Speaking notes and final deck with speaking notes for CWGMH

s.22

And it's on your iPad now under folder CWGMH.

Lu

From: Coleman, Rich MEM:EX
Sent: Friday, October 30, 2015 2:48 PM
To: Ritchie, CJ HLTH:EX
Cc: Barnetson, Luella MNGD:EX
Subject: Re: Speaking notes and final deck with speaking notes for CWGMH

Thanks. It would be great if Luella could load it all in my iPad. Rich

Sent from my BlackBerry 10 smartphone on the TELUS network.

From: Ritchie, CJ HLTH:EX
Sent: Saturday, October 31, 2015 4:32 AM
To: Coleman, Rich MEM:EX
Cc: Myers, Tobie A MNGD:EX; Barnetson, Luella MNGD:EX; Gajda, Gail MNGD:EX
Subject: Fwd: Speaking notes and final deck with speaking notes for CWGMH

Minister,

Enclosed please find the final CWGMH presentation- if you view with notes pages you will see your speaking notes. Working group members will have this presentation without notes except for notes for their individual slides provided by their own staff.

Accompanying the ppt is a word version of your speaking notes. We took advice from staff at Housing on your preferred format. Please note that speaking notes for the Housing specific slide only appear in word version as they would not fit on the slide in ppt.

Should you have any concerns or questions please do not hesitate to contact me.

Coleman, Rich MEM:EX

From: Coleman, Rich MEM:EX
Sent: Friday, October 30, 2015 4:07 PM
To: Meehan, Charlene (STATCAN/STATCAN)
Subject: Re: s.22 reference request Attn. R. Coleman

As this is a personal email could you please send it to s.22
complete it and send it back to you. Thanks. Rich

and I will be pleased to

Sent from my BlackBerry 10 smartphone on the TELUS network.

From: Meehan, Charlene (STATCAN/STATCAN)
Sent: Saturday, October 31, 2015 7:03 AM
To: Coleman, Rich MEM:EX
Subject: s.22 reference request Attn. R. Coleman

Good day,

You have been identified by the above-mentioned candidate as someone whose comments on his professional accomplishments, abilities and personal characteristics can assist the selection board in its assessment of the candidate.

The attached document outlines our areas of interest. Would you please provide your comments and return the document via email by end of day Friday, November 16th, 2015. If this is not possible, or you feel you cannot assess the criteria identified in the attached form, please advise me as soon as possible.

Thank you for your assistance.

Charlene

Charlene Meehan
Assistant Manager Field Operations | Gestionnaire adjoint opérations sur le terrain
Statistics Canada | Statistique Canada
13130 76 Avenue, Surrey, BC V3W 2V6 | 13130 Avenue 76, Surrey, C-B V3W 2V6
Tel : 604-369-8579
Charlene.Meehan@canada.ca

Coleman, Rich MEM:EX

From: Coleman, Rich MEM:EX
Sent: Friday, October 30, 2015 9:04 PM
To: S.22
Subject: Re: S.22 interview

I received it today. Just have to figure out how to respond from here. Rich

Sent from my BlackBerry 10 smartphone on the TELUS network.

Original Message

From: S.22
Sent: Saturday, October 31, 2015 12:03 PM
To: Coleman, Rich MEM:EX
Subject: S.22 interview

Just curious Richany emails or calls re you as a reference for S.2 He had his computer interview earlier today and then we where told they would be contacting references .

S.22

Sent from my iPhone

Coleman, Rich MEM:EX

From: Coleman, Rich MEM:EX
Sent: Friday, October 30, 2015 9:14 PM
To: s.22
Subject: Re s.22 interview

No unfortunately not.

Sent from my BlackBerry 10 smartphone on the TELUS network.

Original Message

From: s.22
Sent: Saturday, October 31, 2015 12:07 PM
To: Coleman, Rich MEM:EX
Subject: Re: s.2 interview

Ok that's good ...I did inform someone that you where out of the country. Are you able to watch the hockey game 4/2 Canucks

Sent from my iPhone

> On Oct 30, 2015, at 9:04 PM, Coleman, Rich MEM:EX <RTC@gov.bc.ca> wrote:

>

> I received it today. Just have to figure out how to respond from here. Rich

>

> Sent from my BlackBerry 10 smartphone on the TELUS network.

> Original Message

> **From:** s.22

> **Sent:** Saturday, October 31, 2015 12:03 PM

> **To:** Coleman, Rich MEM:EX

> **Subject** s.22 interview

>

>

> Just curious Richany emails or calls re you as a reference fo s.22 He had his computer interview earlier today and then we where told they would be contacting references .

>

> s.22

>

> Sent from my iPhone

Coleman, Rich MEM:EX

From: Coleman, Rich MEM:EX
Sent: Friday, October 30, 2015 10:35 PM
To: Mamone, Jennifer LASS:EX; Jenn
Subject: Fwd: S.22 reference request Attn. R. Coleman
Attachments: FOS - Reference Check # 1(Oct 2015).docx; ATT00001.htm

Are you able to open this. I can't seem to be able to respond.

Sent from my iPad

Begin forwarded message:

From: "Meehan, Charlene (STATCAN/STATCAN)" <charlene.meehan@canada.ca>
Date: October 31, 2015 at 7:01:39 AM GMT+8
To: "rtc@gov.bc.ca" <rtc@gov.bc.ca>
Subject: S.22 reference request Attn. R. Coleman

Good day,

You have been identified by the above-mentioned candidate as someone whose comments on his professional accomplishments, abilities and personal characteristics can assist the selection board in its assessment of the candidate.

The attached document outlines our areas of interest. Would you please provide your comments and return the document via email by end of day Friday, November 16th, 2015. If this is not possible, or you feel you cannot assess the criteria identified in the attached form, please advise me as soon as possible.

Thank you for your assistance.

Charlene

Charlene Meehan
Assistant Manager Field Operations | Gestionnaire adjoint opérations sur le terrain
Statistics Canada | Statistique Canada
13130 76 Avenue, Surrey, BC V3W 2V6 | 13130 Avenue 76, Surrey, C-B V3W 2V6
Tel : 604-369-8579
Charlene.Meehan@canada.ca

STATISTICS CANADA – FRAMEWORK FOR REFERENCE
s.22

Candidates Name:	s.22		
Reference Name:	Rich Coleman	E-Mail:	rtc@gov.bc.ca
Organization Name:	Government of British Columbia		

Note to Referee:

To respect the merit principle, this reference check will constitute an important factor in the assessment of candidates for the Field Operations Supervisor position at Statistics Canada.

You have been identified by the above-mentioned candidate as someone whose comments on the candidate's professional accomplishments, abilities and personal characteristics can assist the selection board in its assessment of the candidate.

This framework was prepared to ensure that all points of interest to the board are covered by the reference check, and to give referees some time to think about their comments. You will be asked to illustrate your comments by referring to specific accomplishments/actions of the candidate.

Your cooperation is very much appreciated.

s.22

1. General

- How long and in what capacity have you known this candidate?
- What in your view are this person's strengths and weaknesses?

2. Personal Suitability

Using specific examples and based on your own experience and observations, please provide details on how the candidate has demonstrated the following personal suitability.

a) Effective Interpersonal Skills:

- Builds and maintains respectful and co-operative relationships towards peers, managers and clients
- Is able to resolve conflict in an open and constructive fashion
- Accept without prejudice different values, personalities, cultures and backgrounds

b) Dependability:

- Performs duties with minimal supervision, and within the required deadlines
- Is able to manage a heavy workload and asks for help when necessary
- Makes carefully thought-out and ethical decisions
- Pays attention to details
- Is punctual and reliable at work

c) Judgement:

- Can be trusted to use good judgement and make the right decisions
- Is able to assess difficult situations and make decisions on their own
- Understands the consequences of a wrong decision and is able to see the impact of a decision
- Uses good judgement to prioritize their tasks

d) Flexibility:

- Adjusts to different methods, situations, individuals or groups
- Redefines or modifies priorities according to needs
- Adapts well to uncertainty, difficult situations and operational stress
- Maintains level of productivity during transition periods
- Adjusts to unexpected circumstances
- Accepts changes to policies and procedures
- Accepts suggestions and comments or feedback willingly

e) Professional, respectful behaviour:

STATISTICS CANADA – FRAMEWORK FOR REFERENCE
s.22

- Demonstrates professional approach
- Treats respondent with dignity and respect
- Shows respect and understanding of diverse points of view and personal circumstances
- Recognizes the need to remain calm in a stressful situation
- Shows persistence, fairness

3. According to you:

- Based on the job description in the introduction, do you think this candidate is suited for this position? Why or why not?

- If applicable: If given the opportunity to rehire this candidate, would you? Please explain why or why not.

Do you have anything else you would like to add?

Thank you for your time and assistance