

Shi, Sandy PSSG:EX

From: Shi, Sandy PSSG:EX
Sent: Friday, September 30, 2016 11:19 AM
To: Hansen, Garry FIN:EX
Subject: RE: Sign Off OCC-2016-63765
Attachments: Approval Form

Thank you Gary. I managed to get it signed off by OCC executives, on a Friday! ☺ Here you go. Cheers! Sandy

From: Hansen, Garry [<mailto:Garry.Hansen@gov.bc.ca>]

Sent: Wednesday, September 28, 2016 10:18 AM

To: Shi, Sandy PSSG:EX

Cc: Sidhu, Tej PSSG:EX

Subject: Sign Off OCC-2016-63765

Please see attached sign off package consisting of the approval form and anonymized draft response letter for public body approval.

Legislated due date of file: November 2, 2016

Thank you,

Garry Hansen, FOI Analyst



IAO Review of Harms and Response/Recommendations

Request Received: September 20, 2016 Due Date: November 2, 2016 Applicant type: Media

Description: The Coroner's Report into the death of Pierre Lemaitre, who died on or about July 29, 2013 in Abbotsford, including copies of any textual exhibits or appendices and correspondence to and from the RCMP, its agents or representatives, and the Mounted Police Professional Association of Canada, its agents or representatives. (Date Range for Record Search: From 07/29/2013 To 09/20/2016).

Comments/Background:

- On September 23, 2016 the Office of the Chief Coroner (OCC) was canvassed for records.
- Also on September 23, 2016, Sandy Shi, Data Support and Quality Control Officer in OCC responded to the call for records by informing Information Access Operations that the case which was the subject of the FOI request was still open and under investigation by the coroner and requesting that the FOI request be closed with no release under s. 64(1)(a) Coroners Act. IAO concurs that this is the appropriate action.
- No records were received by IAO.
- OCC requested formal sign-off on response letter.

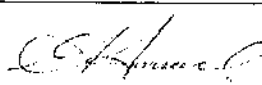

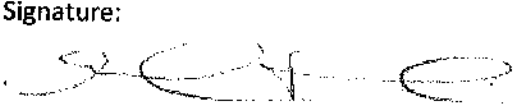

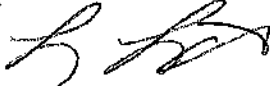
Consultations: N/A

Recommendations: Choose all applicable options

- Deny access to the requested records pursuant to ss. 79 and 64(1) Coroners Act.
- Please see the attached draft response letter to the applicant.

Publication Recommendations:

- Note that all **general FOI request records** that are released to an applicant should be published on the Open Information website unless the exemption criteria apply. The exemption criteria can be found on page 11 of the Open Information and Open Data Policy.
 - IAO recommends: Do Not Publish. The reason for 'Do Not Publish' is: Outside Scope of Publication Policy.

FOI Analyst: Garry Hansen	Signature: 	Date: September 28, 2016
Team Lead: Rhiannon Hamdi Justice Social Team	Signature: 	Date: September 28, 2016
Manager: Rhiannon Hamdi for Kris Ghag Justice Social Team	Signature: 	Date: September 28, 2016
Ministry Executive Tej Sidhu, Manager, Policy, Research and Systems	Signature: 	Date: 09/30/16
Approval Authority Lisa Lapointe, Chief Coroner	Signature: 	Date: Sept 30/16

Shi, Sandy PSSG:EX

From: Hansen, Garry <Garry.Hansen@gov.bc.ca>
Sent: Wednesday, September 28, 2016 10:18 AM
To: Shi, Sandy PSSG:EX
Cc: Sidhu, Tej PSSG:EX
Subject: Sign Off OCC-2016-63765
Attachments: G - Sign Form.docx; G - Response - Access Denied S64.docx

Please see attached sign off package consisting of the approval form and anonymized draft response letter for public body approval.

Legislated due date of file: November 2, 2016

Thank you,

Garry Hansen, FOI Analyst

Shi, Sandy PSSG:EX

From: Shi, Sandy PSSG:EX
Sent: Friday, September 23, 2016 3:40 PM
To: Hansen, Garry FIN:EX
Subject: RE: Call for Records OCC-2016-63765 Due October 5, 2016

Hi Garry,

Tej is away, she usually asking for a sign-off with response letter for previous FOIs. Maybe we should go thru the same process? Thanks.

From: Hansen, Garry FIN:EX
Sent: Friday, September 23, 2016 3:22 PM
To: Shi, Sandy PSSG:EX
Subject: RE: Call for Records OCC-2016-63765 Due October 5, 2016

Hi Sandy,

Do you need to see a draft response letter or can I just go ahead with the necessary actions to close this and respond to the applicant?

Garry Hansen
FOI Analyst
Information Access Operations
Phone: 778-698-2269
Email: garry.hansen@gov.bc.ca

From: Shi, Sandy PSSG:EX
Sent: Friday, September 23, 2016 2:24 PM
To: Justice Social FOI FIN:EX
Cc: Sidhu, Tej PSSG:EX; Justice Social FOI FIN:EX; Hansen, Garry FIN:EX
Subject: RE: Call for Records OCC-2016-63765 Due October 5, 2016

Hi Sandra/Garry,

This case is still open under investigation by coroner. Please close this FOI with no release under *Coroner's Act* S64 1(a).
Thank you. Sandy

From: Fisher, Sandra [<mailto:justice.social.foi@gov.bc.ca>]
Sent: Friday, September 23, 2016 2:19 PM
To: Shi, Sandy PSSG:EX
Cc: Sidhu, Tej PSSG:EX; Justice Social FOI FIN:EX; Hansen, Garry FIN:EX
Subject: Call for Records OCC-2016-63765 Due October 5, 2016

Hello Sandy, please note that the Ministry of Justice, as well as the Ministry of Public Safety and Solicitor General, also received this request. Thank you.

Please find attached a Call for Records form that is electronic, fillable and saveable. The form has active links

and pull-down menus. Please send your records **in one PDF document**, to the Justice/Social mailbox at justice.social.foi@gov.bc.ca. Thank-you.

Your Ministry has received a formal request made under the *Freedom of Information and Protection of Privacy Act* (FOIPPA). The request is for:

The Coroner's Report into the death of Pierre Lemaitre, who died on or about July 29, 2013 in Abbotsford, including copies of any textual exhibits or appendices and correspondence to and from the RCMP, its agents or representatives, and the Mounted Police Professional Association of Canada, its agents or representatives. (Date Range for Record Search: From 07/29/2013 To 09/20/2016).

Please contact the analyst assigned to this request if you have any questions – **Garry Hansen (778) 698-2269**.

What Do You Need to Do?

Please complete the attached Call for Records form.

- If search and retrieval time is anticipated to exceed 3 hours and/or the total volume of records exceeds 200 pages, complete only Sections 1 & 2 of the Call for Records Form as we may be in a position to issue a fee estimate. Then, return the form to the Justice/Social FOI Mailbox at justice.social.foi@gov.bc.ca by September 27, 2016. Please await further instruction from IAO as the records will not be required until the fee estimate process has been completed. Once fees have been paid or waived, you will be contacted to continue the call for records process. You will also be advised you if the request is abandoned and/or closed.
- If no fees apply then proceed with the call for records process. Please complete the attached Call for Records Form and return it to the Justice/Social FOI Mailbox at justice.social.foi@gov.bc.ca by October 5, 2016. Send records via email in PDF format. One PDF document is preferable. If email is not possible, please send the records in electronic format (CD, memory stick) via house mail with a copy of this note.

Reminder

You should be aware that FOIPPA obligates us to assist the applicant and to respond without delay, openly, accurately, and completely. In the event that the ministry must defend the adequacy of its search to the Information and Privacy Commissioner at Inquiry, those involved in searching for records may be required to sign affidavits confirming they have conducted an adequate search for relevant records.

Questions and Concerns

Please do not hesitate to contact your analyst noted on the attached Call for Records form to discuss:

- whether the records may be routinely releasable;
- whether the information is being prepared for public release or is already publicly available;
- ways in which an applicant may want to narrow/focus their request to reduce potential fees;
- and/or any other questions or concerns relating to this request.

Thank you for your assistance,

Sandra Fisher
Junior FOI Analyst
Justice / Social Team
Information Access Operations

Shi, Sandy PSSG:EX

From: McIntock, Barbara J PSSG:EX
Sent: Friday, September 23, 2016 2:27 PM
To: Shi, Sandy PSSG:EX; Knox, John PSSG:EX
Subject: RE: Media FOI request on LEMAITRE, PIERRE/2013-0383-0089: Call for Records OCC-2016-63765 Due October 5, 2016

That is certainly what I would think would be the right answer.

Barb

From: Shi, Sandy PSSG:EX
Sent: Friday, September 23, 2016 2:25 PM
To: Knox, John PSSG:EX; McIntock, Barbara J PSSG:EX
Subject: Media FOI request on LEMAITRE, PIERRE/2013-0383-0089: Call for Records OCC-2016-63765 Due October 5, 2016

Hi Barb/John,

Just a FYI. Thank you. Sandy

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