

From: [Thind, Parveen PSSG:EX](#)
To: [Burns, Aaron PSSG:EX](#)
Subject: FW: 1 YEAR TA OPPORTUNITY - FULL TIME CORONER MAiD
Date: Thursday, October 13, 2016 2:38:59 PM
Attachments: [JD - Special Investigations Coroner Medical Unit - Aug 2016 FINAL.docx](#)

Parveen

From: Stancato, Vincent PSSG:EX
Sent: Thursday, October 13, 2016 1:54 PM
To: SG BCCS Community Coroners; SG BCCS Fraser Region; SG BCCS Interior Region; SG BCCS Island Region; SG BCCS Metro Region; SG BCCS Northern Region
Cc: Thind, Parveen PSSG:EX; Lapointe, Lisa PSSG:EX
Subject: 1 YEAR TA OPPORTUNITY - FULL TIME CORONER MAiD

Good afternoon everyone,

As you know, the *Coroners Act* was amended as of July 19th, 2016 to require that all Medical Assistance in Dying (MAiD) deaths be reported to a coroner. MAiD reports are currently being sent directly to my attention.

We've received ministry approval to create a new position on a one year temporary basis: [Special Investigations Coroner, Medical Unit](#). A copy of the job description is attached. Reporting to the Executive Director of the Medical Unit (competition currently underway), this position will take responsibility for reviewing all MAiD deaths to ensure compliance with federal and provincial laws and regulations, supporting the research unit with analysis of aggregate data, and coordinating multidisciplinary death review panels into these deaths, as well as the panel's reports.

I originally went out with a message to FT Coroners requesting an expression of interest for this opportunity but was reminded that about 8 months ago, Lisa and I made a commitment to ensure that all Coroners (s. 54 & s. 55) would be eligible to apply for Temporary Assignment opportunities. The education requirements/qualifications for this position are unique, and do differ slightly from the current Coroner job description so please review it carefully. I welcome all interested and qualified Coroners to apply. A merit based process will take place to identify the successful candidate.

If you're interested in this one year temporary appointment, please forward a cover letter identifying how you meet the qualifications with your resume to Ms. Parveen Thind (parveen.thind@gov.bc.ca) by October 21, 2016.

Please feel free to contact me if you have any questions.

Regards, Vince

Vincent M. Stancato | Deputy Chief Coroner - Investigations | BCCS

MINISTRY OF PUBLIC SAFETY & SOLICITOR GENERAL

Unit #800 - 4720 Kingsway Street, Burnaby BC V5H 4N2

Phone: 604.660-7707 | Cell: ~~s.17~~ | Fax: 604.775-1049

<http://www.pssg.gov.bc.ca/coroners>

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To: [Stancato, Vincent PSSG:EX](#)
Subject: RE: Call for Records OCC-2017-70221 Due January 25, 2017 (Request for coroner job postings/expressions of interest)
Date: Friday, January 13, 2017 4:24:11 PM

From: Stancato, Vincent PSSG:EX
Sent: Monday, August 22, 2016 10:35 AM
To: SG BCCS Community Coroners
Cc: SG BCCS Regional Coroners; Lapointe, Lisa SG:EX (Lisa.Lapointe@gov.bc.ca); Egilson, Michael PSSG:EX; Sidhu, Tej SG:EX (tej.sidhu@gov.bc.ca); Burns, Aaron SG:EX (aaron.burns@gov.bc.ca); McMahan, Alana PSSG:EX; McLintock, Barbara J PSSG:EX; Petit, Eric PSSG:EX
Subject: Operational Support Team - Opportunity

Good morning everyone,

In October 2014, the BCCS established an Operational Support Team made up of Community Coroners interested in sharing their experience and expertise to support Operations in a variety of ways. Since its inception, Community Coroners have assisted by:

- assuming jurisdiction to investigate reported deaths to conclusion & writing Coroners' Reports,
- filling in for full-time coroners during vacation, illness or leave periods,
- supporting Special Investigations,
- supporting Inquest preparations,
- assisting with child death reviews
- coordinating training events/conferences

In October 2014 we noted that successful candidates will remain on the Operational Support Team for a period of 2 years and may apply for an additional 2 year extension. If you are currently on the Team and wish to remain a member beyond October 31, 2016 please let me know in writing.

To ensure continuous service and in anticipation of upcoming initiatives we are once again seeking expressions of interest from folks willing to take on work in addition to your front-line obligations. We are encouraging all Community Coroners who meet the criteria below to express interest.

PARTICULARS:

- Hours of work will vary depending on the need but may be up to 35 hours per week at times.
- Whenever possible, we will utilize community coroners within their base regions however, there may be occasions when there are opportunities to work out of other regions or HQ for short periods.
- Not everyone who is selected for this project will need to be available full-time or for out of region projects however, you must be willing to provide support, with appropriate notice.
- Front-line responsibilities will always take precedence.

ELIGIBILITY CRITERIA:

- Minimum one year employment with the BC Coroners Service
- Experience working independently towards an established time-sensitive goal

- Demonstrated organizational skills
- Demonstrated strong written and oral communication skills
- Demonstrated experience working collaboratively in a team-based environment

If you are interested in this opportunity please provide me with you Expression of Interest to me by September 2, 2016. While you may do this in resume form, a resume is not required. You must clearly demonstrate how, when and where you gained the required experience for each of the identified criteria. We cannot assume you have the experience based solely on a previous or current occupation. We will be seeking references from the respective regional coroners for those who are short-listed.

I hope you will all consider forwarding an Expression of Interest for this team.

Regards, Vince

Vincent M. Stancato | Deputy Chief Coroner | BCCS
MINISTRY OF PUBLIC SAFETY & SOLICITOR GENERAL
 Unit #800 - 4720 Kingsway Street, Burnaby BC V5H 4N2
 Phone: 604.660-7707 | Cell: s.17 | Fax: 604.775-1049
<http://www.pssg.gov.bc.ca/coroners>

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CREATE REQUISITION: NON-INTEGRATED REQUISITION (RECRUITER USE ONLY)**APPROVER(S) SELECTED:**

Name	Date	Approved
Carlo Desiderio	12/04/2015	Approved

Position Details

Req #:	30216
Position Number:	00078571
Ministry ADM:	
Hiring Manager:	Angie Sosnoski
Position Classification:	Community Coroner
Ministry / Organization:	BC105 - Ministry of Justice AG
Ministry Branch / Division:	BC Coroners Service
Full/Part Time:	Part-time
Employee Class (not posted):	If and As When Needed
Job Type (displayed on posting):	If and As When Needed
Temporary End Date:	
FTE:	1
Location:	Vancouver
Multiple Locations:	
Salary Plan:	
Job Grade:	
Union Code:	N/A

Position Options & Status

Posting Title:	CORONER - Community Coroner
Job Profile:	JD s 55 Community Coroner LOWER MAINLANDFINALJune172015.docx
Requisition Image:	
Job Summary:	
Community Coroner	
Salary: \$25.00/hour - As and when required position with no designated term date	
The successful candidate must reside in Metro Vancouver or surrounding area	
An eligibility list may be established	
Fill a vital role in the province	
<p>The BC Coroners Service (BCCS) is responsible for determining the circumstances of all sudden, unexpected and unnatural deaths in the province. The BCCS is seeking mature, compassionate and community minded individuals to work as Coroners on an "as and when required" basis. These unique positions offer an opportunity for individuals to use various skills in serving their communities in a high profile role. In this role you will conduct a preliminary investigation into all unnatural, sudden and unexpected deaths in the designated area you serve. This will include attending scenes of sudden death, liaising with police and other emergency responders, conducting an examination of the body, providing information and guidance to families, and entering information into an electronic case management system. Upon completion of the scene and field work, the community coroner's responsibilities are fulfilled, and follow-up investigation is performed by a full-time coroner in the regional office. Community coroners are an integral part of the investigative team, providing critical initial information that allows for timely, thorough and accurate investigations.</p>	

Terms of employment for these positions are governed by the Employment Standards Act. These are "as and when required" positions and a minimum number of hours of work is not guaranteed. There is considerable flexibility in scheduling, depending on the local staffing structure. Community Coroners generally need to be available on a 24/7 basis during their scheduled "on-call" periods and are currently remunerated at the rate of \$25.00 per hour, plus vacation premium in lieu of benefits. Compensation is dependent upon the number of cases and hours worked, which may vary significantly in each community. This position is not open to current provincial government employees, current civilian employees of any police force or health authority, or anyone in a position which may create potential conflict of interest or perception of bias or interfere with the impartiality of your role.

The ideal candidate must have at least 5 years of professional employment experience with demonstrated expertise in decision making, risk management, judgment, stakeholder communication and the ability to gather and synthesize information or an equivalent combination of education and relevant experience. If you possess the necessary skills and background to serve in this interesting and challenging role, then we look forward to your application.

For full description of accountabilities and qualifications, please review the attached job profile.

To learn more about this opportunity, please contact Ms. Parveen Thind by phone at 604-660-7741. For more information about how to create or update your profile, please refer to the "How to Apply" section below.

NOTE: Applications will be accepted until 11:59 pm Pacific Time on the closing date of the competition.

Job Qualifications:

In order to be considered for this position, you MUST complete the 'Application Form' to demonstrate how you meet each of the stated job qualifications. The link to the Application Form is provided below.

Applicants selected to move forward in the hiring process may be assessed on the Knowledge, Skills, Abilities and Competencies as outlined in the attached Job Profile.

A Criminal Record Check will be required.

APPLICATION REQUIREMENTS:

Application Form Required: YES - In addition to submitting your resume using the BC Public Service Job Opportunities website, you must also complete the application form by the stated deadline. To complete the application form please go to: <http://www.pssg.gov.bc.ca/coroners/profession/form.htm>. Failing to complete this form may disqualify you from this competition.

Resume Required: YES - your resume must provide detailed information about your education and employment history in order to clearly demonstrate how you meet the required job qualifications. **Please ensure your resume includes the month and year(s) for each job in your employment history as well as the job related responsibilities.**

Cover Letter Required: NO - Do not submit a cover letter as it will not be reviewed.

Comments Hiring Manager: Angie Sosnoski CRM 151201-000406 External (Internal use only):

Job Status: Pending

Compliance and Enforcement
Correctional Services
Court and Judicial Services
Health Services
Scientific and Technical
Social Services

Isolation Allowance: No

Temporary Market Adjustment (TMA): No

Criminal Record Check Required? Yes

CREATE REQUISITION: NON-INTEGRATED REQUISITION (RECRUITER USE ONLY)**APPROVER(S) SELECTED:**

Name	Date	Approved
Diana Young	2/05/2016	Approved

Position Details

Req #:	31326
Position Number:	00015752
Ministry ADM:	
Hiring Manager:	Vince Stancato
Position Classification:	Business Leadership
Ministry / Organization:	BC010 - Ministry of Justice SG
Ministry Branch / Division:	BC Coroners Service
Full/Part Time:	Full-time
Employee Class (not posted):	Regular Full Time
Job Type (displayed on posting):	Regular Full Time
Temporary End Date:	
FTE:	1
Location:	Burnaby
Multiple Locations:	
Salary Plan:	MGT
Job Grade:	M2
Union Code:	N/A

Position Options & Status

Posting Title:	BUS LEAD - Regional Coroner
Job Profile:	<u>RC_Van_Metro_JDJanuary212016_FINAL.docx</u>
Requisition Image:	
Job Summary:	
Regional Manager/Regional Coroner Business Leadership Salary: Up to \$91,031 annually An eligibility list may be established.	
Join a dynamic team that helps improve community safety and quality of life for all British Columbians	
<p>The <u>BC Coroners Service</u> is responsible, under the Coroners Act, for conducting thorough, independent investigations of all factors contributing to the unexpected, unattended or unexplained deaths of persons in BC and for issuing related recommendations to assist in preventing future deaths and improving community safety and quality of life for all British Columbians. Supported by the Office of the Chief Coroner, the Regional Manager/Regional Coroner manages the day-to-day operations and administration of the BC Coroners Service in one of the five regions in the province.</p> <p>As Regional Manager/Regional Coroner, you have the ability to write quasi-legal reports, formulate and administer policies and procedures and have excellent interpersonal skills including sensitivity, empathy, tact and human understanding when dealing with staff challenges and grieving families. In addition, the ability to work under pressure with consistent interruptions, be on call, and available for travel is also a requirement for this position.</p>	

You have operational and administrative experience in managing staff and experience in working with multiple stakeholders. You also have a progressive management style and experience within a leadership role with proven success as a mentor, influencing change and directing and supporting diverse programs to achieve results. In addition, you have investigative experience, as well as experience in managing a budget and contracts.

Additional information on BC Coroners Service may be found at:
www.pssg.gov.bc.ca/coroners/

For full description of accountabilities and qualifications, please review the attached job profile.

For specific enquiries, contact Vincent.Stancato@gov.bc.ca or Jeany.Shipley@gov.bc.ca.
DO NOT APPLY TO THESE EMAIL ADDRESSES. For more information about how to create or update your profile, please refer to the "How to Apply" section below.

NOTE: Applications will be accepted until 11:59 pm Pacific Time on the closing date of the competition.

A Criminal Records Check (CRC) and/or an Enhanced Security Screening will be required. This position is excluded from Union membership.

APPLICATION REQUIREMENTS:

****Only applications submitted using the BC Public Service Recruitment System on this website will be accepted.****

Cover Letter Required: NO

Do not submit a cover letter with your application as it will not be reviewed. Please select "SKIP" on the cover letter screen to continue with your application.

Résumé Required: YES

Ensure your résumé provides detailed information about your education and employment history as it relates to the required job qualifications. Your résumé must include the month and year(s) for each job in your employment history, as well as the job related responsibilities.

Questionnaire required: YES

The comprehensive questionnaire will be used for screening of required qualifications (education, experience, designations, etc). Note: Your resume, submitted through your online profile, may be used to support the information you provide in your questionnaire.

Job Qualifications:

For applicants to be considered for this position, their application and résumé must clearly demonstrate they have the following:

- Completion of an undergraduate degree in forensic, health, legal, or social sciences, OR equivalent education and experience.
- Minimum 5 years' experience managing complex investigations to a timely conclusion.
- Demonstrated experience supervising multi-disciplinary operational staff.
- Experience leading and resolving complex staff and/or client issues/conflict.
- Related experience in a leadership role with proven success as a mentor, influencing change, formulating policies, and directing and supporting diverse programs to achieve results.
- Experience communicating compassionately to grieving, angry and emotionally volatile individuals.
- Experience establishing collaborative relationships with diverse groups/stakeholders and working on multi-agency investigations.
- Demonstrated experience in synthesizing investigative findings into written reports, which may include technical subject matter.
- Demonstrated experience and success in managing a budget and contracts.
- Experience in computer applications such as MS Word, Excel, Power Point, Outlook etc.

Provisos

- Required to be available on an on-call basis outside regular office hours (24 hours/7 days per week).
- Required to travel within the region.
- Must have valid BC driver's license and use of personal vehicle that is maintained in good and safe working condition and with appropriate insurance.

- Good physical fitness and ability to negotiate challenging terrain on foot and work for extended periods in difficult environmental conditions.

Applicants selected to move forward in the hiring process may be assessed on the competencies, knowledge, skills and abilities identified in the attached job description.

Comments (Internal use only): Hiring Manager: Vince Stancato CRM 160126-000301 Location(s): Vancouver Metro Region External, 2 week posting, no cover letter, free form text questionnaire

Job Status: Pending
Compliance and Enforcement
Court and Judicial Services
Health Services
Leadership and Management
Scientific and Technical
Social Services

Isolation Allowance: No

Temporary Market Adjustment (TMA): No

Criminal Record Check Required? Yes

Close Window

REQ 33623 Posting

Position Details

Req #:	33623
Position Number:	00000000
Ministry ADM:	
Hiring Manager:	Donita Kuzma
Position Classification:	Community Coroner
Ministry / Organization:	BC999 - Other Public Sector
Ministry Branch / Division:	Public Safety & Solicitor General
Full/Part Time:	Part-time
Employee Class (not posted):	If and As When Needed
Job Type (displayed on posting):	If and As When Needed
Temporary End Date:	
FTE:	1
Location:	Williams Lake
Multiple Locations:	
Salary Plan:	
Job Grade:	
Union Code:	GEU

Position Options & Status

Posting Title:	CORONER - Community Coroner
Job Profile:	JD_s_55_Community_Coroner_ISLANDINTERIORNORTHFINALJune172015.docx
Requisition Image:	
Job Summary:	
Community Coroner Salary: \$25.00/hour - As and when required position with no designated term date	
The successful candidate must reside in Williams Lake or surrounding area An eligibility list may be established	
Fill a vital role in the province	
<p>The BC Coroners Service (BCCS) is responsible for determining the circumstances of all sudden, unexpected and unnatural deaths in the province. The BCCS is seeking mature, compassionate and community minded individuals to work as Coroners on an "as and when required" basis. These unique positions offer an opportunity for individuals to use various skills in serving their communities in a high profile role. In this role you will conduct a preliminary investigation into all unnatural, sudden and unexpected deaths in the designated area you serve. This will include attending scenes of sudden death, liaising with police and other emergency responders, conducting an examination of the body, providing information and guidance to families, and entering information into an electronic case management system. Upon completion of the scene and field work, the community coroner's responsibilities are fulfilled, and follow-up investigation is performed by a full-time coroner in the regional office. Community coroners are an integral part of the investigative team, providing critical initial information that allows for timely, thorough and accurate investigations.</p> <p>Terms of employment for these positions are governed by the Employment Standards Act. These are "as and when required" positions and a minimum number of hours of work is not guaranteed. There is considerable flexibility in scheduling, depending on the local staffing structure. Community Coroners generally need to be available on a 24/7 basis during their scheduled "on-call" periods and are currently remunerated at the rate of \$25.00 per hour, plus vacation premium in lieu of benefits. Compensation is dependent upon the number of cases and hours worked, which may vary</p>	

significantly in each community. This position is not open to current provincial government employees, current civilian employees of any police force or health authority, or anyone in a position which may create potential conflict of interest or perception of bias or interfere with the impartiality of your role.

The ideal candidate must have at least 5 years of professional employment experience with demonstrated expertise in decision making, risk management, judgment, stakeholder communication and the ability to gather and synthesize information **or** an equivalent combination of education and relevant experience. If you possess the necessary skills and background to serve in this interesting and challenging role, then we look forward to your application.

For full description of accountabilities and qualifications, please review the attached job profile.

To learn more about this opportunity, please contact Ms. Parveen Thind by email at Parveen.Thind@gov.bc.ca. For more information about how to create or update your profile, please refer to the "How to Apply" section below.

NOTE: Applications will be accepted until 11:59 pm Pacific Time on the closing date of the competition.

Job Qualifications:

Applicants selected to move forward in the hiring process may be assessed on the Knowledge, Skills, Abilities and Competencies as outlined in the attached Job Profile.

A Criminal Record Check will be required.

APPLICATION REQUIREMENTS:

1. Resume required: YES - A resume is required as part of your application, however, it may not be used for initial shortlisting purposes. Please read the instructions on how to complete the Online Questionnaire below.

2. Cover letter required: NO - Please do not submit a cover letter as it will not be reviewed. Please select "SKIP" on the cover letter screen to continue with your application.

3. Online Questionnaire: YES - As part of the application process you will be prompted to fill out a questionnaire which must be completed in order for your application to be considered. You will need to complete it within 60 minutes or it will time out. There is no save option available. If you anticipate that the questionnaire will take longer than 60 minutes to complete, we encourage you to copy the questions and prepare your responses outside of the system and simply paste them into the online questionnaire when you are ready. Further instructions are provided in the questionnaire and are also available on the [Resources for Applicants](#) page on MyHR.

PLEASE NOTE:

Questionnaire responses will be used to shortlist applicants against the job qualifications noted below so please ensure you include all relevant information about your education and experience such as the date ranges of experience, job titles, and job duties when responding to the questionnaire. Your resume may not be reviewed for shortlisting purposes. Applicants who pass the questionnaire will be invited to participate in the next stage of the assessment process. Applicants who do not pass the questionnaire will be screened out of the competition.

Comments (Internal use only):	Hiring Manager: Donita Kuzma Secondary Contact Name: Jeany Shipley CRM#160513-000883
Job Status:	Pending
Category:	Trades and Operational
Post Date:	2016-05-19
Close Date:	2016-06-03

REQ 33630 Posting

Position Details

Req #:	33630
Position Number:	00000000
Ministry ADM:	
Hiring Manager:	Angela Sosnoski
Position Classification:	Community Coroner
Ministry / Organization:	BC999 - Other Public Sector
Ministry Branch / Division:	Public Safety & Solicitor General/BC Coroners Service
Full/Part Time:	Part-time
Employee Class (not posted):	If and As When Needed
Job Type (displayed on posting):	If and As When Needed
Temporary End Date:	
FTE:	1
Location:	* MULTIPLE LOCATIONS
Multiple Locations:	Gibsons, Sechelt
Salary Plan:	
Job Grade:	
Union Code:	N/A

Position Options & Status

Posting Title:	CORONER - Community Coroner
Job Profile:	JD_s_55_Community_Coroner_ISLANDINTERIORNORTHFINALJune172015_A6D3.docx
Requisition Image:	
Job Summary:	
Community Coroner	
Salary: \$25.00/hour - As and when required position with no designated term date	
The successful candidate must reside in Gibsons or Sechelt or surrounding area	
An eligibility list may be established	
Fill a vital role in the province	
<p>The BC Coroners Service (BCCS) is responsible for determining the circumstances of all sudden, unexpected and unnatural deaths in the province. The BCCS is seeking mature, compassionate and community minded individuals to work as Coroners on an "as and when required" basis. These unique positions offer an opportunity for individuals to use various skills in serving their communities in a high profile role. In this role you will conduct a preliminary investigation into all unnatural, sudden and unexpected deaths in the designated area you serve. This will include attending scenes of sudden death, liaising with police and other emergency responders, conducting an examination of the body, providing information and guidance to families, and entering information into an electronic case management system. Upon completion of the scene and field work, and where necessary, the community coroner will also conduct follow-up investigations and report their findings publicly via a Coroner's Report. Community Coroners are an integral part of the investigative team.</p>	
<p>Terms of employment for these positions are governed by the Employment Standards Act. These are "as and when required" positions and a minimum number of hours of work is not guaranteed. There is considerable flexibility in scheduling, depending on the local staffing structure. Community Coroners generally need to be available on a 24/7 basis during their scheduled "on-call" periods and are currently remunerated at the rate of \$25.00 per hour, plus vacation premium in lieu of benefits. Compensation is dependent upon the number of cases and hours worked, which may vary significantly in each community. This position is not open to current provincial government employees, current civilian</p>	

employees of any police force or health authority, or anyone in a position which may create potential conflict of interest or perception of bias or interfere with the impartiality of your role.

The ideal candidate must have at least 5 years of professional employment experience with demonstrated expertise in decision making, risk management, judgment, stakeholder communication and the ability to gather and synthesize information or an equivalent combination of education and relevant experience. If you possess the necessary skills and background to serve in this interesting and challenging role, then we look forward to your application.

For full description of accountabilities and qualifications, please review the attached job profile.

To learn more about this opportunity, please contact Ms. Parveen Thind by email at Parveen.Thind@gov.bc.ca. For more information about how to create or update your profile, please refer to the "How to Apply" section below..

NOTE: Applications will be accepted until 11:59 pm Pacific Time on the closing date of the competition.

Job Qualifications:

Applicants selected to move forward in the hiring process may be assessed on the Knowledge, Skills, Abilities and Competencies as outlined in the attached Job Profile.

A Criminal Record Check will be required.

APPLICATION REQUIREMENTS:

1. Resume required: YES - A resume is required as part of your application, however, it may not be used for initial shortlisting purposes. Please read the instructions on how to complete the Online Questionnaire below.

2. Cover letter required: NO - Please do not submit a cover letter as it will not be reviewed. Please select "SKIP" on the cover letter screen to continue with your application.

3. Online Questionnaire: YES - As part of the application process you will be prompted to fill out a questionnaire which must be completed in order for your application to be considered. You will need to complete it within 60 minutes or it will time out. There is no save option available. If you anticipate that the questionnaire will take longer than 60 minutes to complete, we encourage you to copy the questions and prepare your responses outside of the system and simply paste them into the online questionnaire when you are ready. Further instructions are provided in the questionnaire and are also available on the [Resources for Applicants](#) page on MyHR.

PLEASE NOTE:

Questionnaire responses will be used to shortlist applicants against the job qualifications noted below so please ensure you include all relevant information about your education and experience such as the date ranges of experience, job titles, and job duties when responding to the questionnaire. Your resume may not be reviewed for shortlisting purposes. Applicants who pass the questionnaire will be invited to participate in the next stage of the assessment process. Applicants who do not pass the questionnaire will be screened out of the competition.

Comments (Internal use only):	Hiring Manager: Angela Sosnoski Secondary Contact Name: Jeany Shipley CRM#160513-000873
Job Status:	Pending
Category:	Health Services
Post Date:	2016-05-19
Close Date:	2016-06-03

REQ 33631 Posting

Position Details

Req #:	33631
Position Number:	00000000
Ministry ADM:	
Hiring Manager:	Angela Sosnoski
Position Classification:	Community Coroner
Ministry / Organization:	BC999 - Other Public Sector
Ministry Branch / Division:	Public Safety & Solicitor General/BC Coroners Service
Full/Part Time:	Part-time
Employee Class (not posted):	If and As When Needed
Job Type (displayed on posting):	If and As When Needed
Temporary End Date:	
FTE:	1
Location:	* MULTIPLE LOCATIONS
Multiple Locations:	Whistler, Squamish, Pemberton
Salary Plan:	
Job Grade:	
Union Code:	N/A

Position Options & Status

Posting Title:	CORONER - Community Coroner
Job Profile:	JD_s_55_Community_Coroner_LOWER_MAINLANDFINALJune172015_2_4A61.docx
Requisition Image:	
Job Summary:	
Community Coroner Salary: \$25.00/hour - As and when required position with no designated term date The successful candidate must reside in Pemberton, Squamish or Whistler or surrounding area An eligibility list may be established Fill a vital role in the province The BC Coroners Service (BCCS) is responsible for determining the circumstances of all sudden, unexpected and unnatural deaths in the province. The BCCS is seeking mature, compassionate and community minded individuals to work as Coroners on an "as and when required" basis. These unique positions offer an opportunity for individuals to use various skills in serving their communities in a high profile role. In this role you will conduct a preliminary investigation into all unnatural, sudden and unexpected deaths in the designated area you serve. This will include attending scenes of sudden death, liaising with police and other emergency responders, conducting an examination of the body, providing information and guidance to families, and entering information into an electronic case management system. Upon completion of the scene and field work, and where necessary, the community coroner will also conduct follow-up investigations and report their findings publicly via a Coroner's Report. Community Coroners are an integral part of the investigative team. Terms of employment for these positions are governed by the Employment Standards Act. These are "as and when required" positions and a minimum number of hours of work is not guaranteed. There is considerable flexibility in scheduling, depending on the local staffing structure. Community Coroners generally need to be available on a 24/7 basis during their scheduled "on-call" periods and are currently remunerated at the rate of \$25.00 per hour, plus vacation premium in lieu of benefits. Compensation is dependent upon the number of cases and hours worked, which may vary significantly in each community. This position is not open to current provincial government employees, current civilian	

employees of any police force or health authority, or anyone in a position which may create potential conflict of interest or perception of bias or interfere with the impartiality of your role.

The ideal candidate must have at least 5 years of professional employment experience with demonstrated expertise in decision making, risk management, judgment, stakeholder communication and the ability to gather and synthesize information or an equivalent combination of education and relevant experience. If you possess the necessary skills and background to serve in this interesting and challenging role, then we look forward to your application.

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To learn more about this opportunity, please contact Ms. Parveen Thind by email at Parveen.Thind@gov.bc.ca. For more information about how to create or update your profile, please refer to the "How to Apply" section below.

NOTE: Applications will be accepted until 11:59 pm Pacific Time on the closing date of the competition.

Job Qualifications:

Applicants selected to move forward in the hiring process may be assessed on the Knowledge, Skills, Abilities and Competencies as outlined in the attached Job Profile.

A Criminal Record Check will be required.

APPLICATION REQUIREMENTS:

1. Resume required: YES - A resume is required as part of your application, however, it may not be used for initial shortlisting purposes. Please read the instructions on how to complete the Online Questionnaire below.

2. Cover letter required: NO - Please do not submit a cover letter as it will not be reviewed. Please select "SKIP" on the cover letter screen to continue with your application.

3. Online Questionnaire: YES - As part of the application process you will be prompted to fill out a questionnaire which must be completed in order for your application to be considered. You will need to complete it within 60 minutes or it will time out. There is no save option available. If you anticipate that the questionnaire will take longer than 60 minutes to complete, we encourage you to copy the questions and prepare your responses outside of the system and simply paste them into the online questionnaire when you are ready. Further instructions are provided in the questionnaire and are also available on the [Resources for Applicants](#) page on MyHR.

PLEASE NOTE:

Questionnaire responses will be used to shortlist applicants against the job qualifications noted below so please ensure you include all relevant information about your education and experience such as the date ranges of experience, job titles, and job duties when responding to the questionnaire. Your resume may not be reviewed for shortlisting purposes. Applicants who pass the questionnaire will be invited to participate in the next stage of the assessment process. Applicants who do not pass the questionnaire will be screened out of the competition.

Comments (Internal use only): Hiring Manager: Angela Sosnoski Secondary Contact Name: Jeany Shipley CRM#160513-000853

Job Status: Pending

Category: Health Services

Post Date: 2016-05-19

Close Date: 2016-06-03

REQ 33632 Posting

Position Details

Req #:	33632
Position Number:	00000000
Ministry ADM:	
Hiring Manager:	Brynne Redford
Position Classification:	Community Coroner
Ministry / Organization:	BC999 - Other Public Sector
Ministry Branch / Division:	Public Safety & Solicitor General/BC Coroners Service
Full/Part Time:	Part-time
Employee Class (not posted):	If and As When Needed
Job Type (displayed on posting):	If and As When Needed
Temporary End Date:	
FTE:	1
Location:	* MULTIPLE LOCATIONS
Multiple Locations:	Vancouver, Coquitlam, Surrey, Burnaby
Salary Plan:	
Job Grade:	
Union Code:	N/A

Position Options & Status

Posting Title:	CORONER - Community Coroner
Job Profile:	JD_s_55_Community_Coroner_LOWER_MAINLANDFINALJune172015_2_4A61.docx
Requisition Image:	
Job Summary:	
Community Coroner	
Salary: \$25.00/hour - As and when required position with no designated term date	
The successful candidate must reside in Vancouver, Coquitlam, Burnaby or Surrey or surrounding area	
An eligibility list may be established	
Fill a vital role in the province	
<p>The BC Coroners Service (BCCS) is responsible for determining the circumstances of all sudden, unexpected and unnatural deaths in the province. The BCCS is seeking mature, compassionate and community minded individuals to work as Coroners on an "as and when required" basis. These unique positions offer an opportunity for individuals to use various skills in serving their communities in a high profile role. In this role you will conduct a preliminary investigation into all unnatural, sudden and unexpected deaths in the designated area you serve. This will include attending scenes of sudden death, liaising with police and other emergency responders, conducting an examination of the body, providing information and guidance to families, and entering information into an electronic case management system. Upon completion of the scene and field work, and where necessary, the community coroner will also conduct follow-up investigations and report their findings publicly via a Coroner's Report. Community Coroners are an integral part of the investigative team.</p>	
<p>Terms of employment for these positions are governed by the Employment Standards Act. These are "as and when required" positions and a minimum number of hours of work is not guaranteed. There is considerable flexibility in scheduling, depending on the local staffing structure. Community Coroners generally need to be available on a 24/7 basis during their scheduled "on-call" periods and are currently remunerated at the rate of \$25.00 per hour, plus vacation premium in lieu of benefits. Compensation is dependent upon the number of cases and hours worked, which</p>	

may vary significantly in each community. This position is not open to current provincial government employees, current civilian employees of any police force or health authority, or anyone in a position which may create potential conflict of interest or perception of bias or interfere with the impartiality of your role.

The ideal candidate must have at least 5 years of professional employment experience with demonstrated expertise in decision making, risk management, judgment, stakeholder communication and the ability to gather and synthesize information **or** an equivalent combination of education and relevant experience. If you possess the necessary skills and background to serve in this interesting and challenging role, then we look forward to your application.

For full description of accountabilities and qualifications, please review the attached job profile.

To learn more about this opportunity, please contact Ms. Parveen Thind by email at Parveen.Thind@gov.bc.ca. For more information about how to create or update your profile, please refer to the "How to Apply" section below.

NOTE: Applications will be accepted until 11:59 pm Pacific Time on the closing date of the competition.

Job Qualifications:

Applicants selected to move forward in the hiring process may be assessed on the Knowledge, Skills, Abilities and Competencies as outlined in the attached Job Profile.

A Criminal Record Check will be required.

APPLICATION REQUIREMENTS:

1. Resume required: YES - A resume is required as part of your application, however, it may not be used for initial shortlisting purposes. Please read the instructions on how to complete the Online Questionnaire below.

2. Cover letter required: NO - Please do not submit a cover letter as it will not be reviewed. Please select "SKIP" on the cover letter screen to continue with your application.

3. Online Questionnaire: YES - As part of the application process you will be prompted to fill out a questionnaire which must be completed in order for your application to be considered. You will need to complete it within 60 minutes or it will time out. There is no save option available. If you anticipate that the questionnaire will take longer than 60 minutes to complete, we encourage you to copy the questions and prepare your responses outside of the system and simply paste them into the online questionnaire when you are ready. Further instructions are provided in the questionnaire and are also available on the [Resources for Applicants](#) page on MyHR.

PLEASE NOTE:

Questionnaire responses will be used to shortlist applicants against the job qualifications noted below so please ensure you include all relevant information about your education and experience such as the date ranges of experience, job titles, and job duties when responding to the questionnaire. Your resume may not be reviewed for shortlisting purposes. Applicants who pass the questionnaire will be invited to participate in the next stage of the assessment process. Applicants who do not pass the questionnaire will be screened out of the competition.

Comments (Internal use only):	Hiring Manager: Brynne Redford Secondary Contact Name: Jeany Shipley CRM#160513-000843
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Job Status:	Pending
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Category:	Health Services
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Post Date:	2016-05-19
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Close Date:	2016-06-03
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REQ 33633 Posting

Position Details

Req #:	33633
Position Number:	00000000
Ministry ADM:	
Hiring Manager:	Larry Marzinzik
Position Classification:	Community Coroner
Ministry / Organization:	BC999 - Other Public Sector
Ministry Branch / Division:	Public Safety & Solicitor General/BC Coroners Service
Full/Part Time:	Part-time
Employee Class (not posted):	If and As When Needed
Job Type (displayed on posting):	If and As When Needed
Temporary End Date:	
FTE:	2
Location:	Penticton
Multiple Locations:	
Salary Plan:	
Job Grade:	
Union Code:	N/A

Position Options & Status

Posting Title:	CORONER - Community Coroner
Job Profile:	JD_s_55_Community_Coroner_ISLANDINTERIORNORTHFINALJune172015_A6D3.docx
Requisition Image:	
Job Summary:	
Community Coroner	
Salary: \$25.00/hour - As and when required position with no designated term date	
The successful candidate must reside in Penticton or surrounding area	
An eligibility list may be established	
Fill a vital role in the province	
<p>The BC Coroners Service (BCCS) is responsible for determining the circumstances of all sudden, unexpected and unnatural deaths in the province. The BCCS is seeking mature, compassionate and community minded individuals to work as Coroners on an "as and when required" basis. These unique positions offer an opportunity for individuals to use various skills in serving their communities in a high profile role. In this role you will conduct a preliminary investigation into all unnatural, sudden and unexpected deaths in the designated area you serve. This will include attending scenes of sudden death, liaising with police and other emergency responders, conducting an examination of the body, providing information and guidance to families, and entering information into an electronic case management system. Upon completion of the scene and field work, the community coroner's responsibilities are fulfilled, and follow-up investigation is performed by a full-time coroner in the regional office. Community coroners are an integral part of the investigative team, providing critical initial information that allows for timely, thorough and accurate investigations.</p>	
<p>Terms of employment for these positions are governed by the Employment Standards Act. These are "as and when required" positions and a minimum number of hours of work is not guaranteed. There is considerable flexibility in scheduling, depending on the local staffing structure. Community Coroners generally need to be available on a 24/7 basis during their scheduled "on-call" periods and are currently remunerated at the rate of \$25.00 per hour, plus vacation premium in lieu of benefits. Compensation is dependent upon the number of cases and hours worked, which may vary</p>	

significantly in each community. This position is not open to current provincial government employees, current civilian employees of any police force or health authority, or anyone in a position which may create potential conflict of interest or perception of bias or interfere with the impartiality of your role.

The ideal candidate must have at least 5 years of professional employment experience with demonstrated expertise in decision making, risk management, judgment, stakeholder communication and the ability to gather and synthesize information **or** an equivalent combination of education and relevant experience. If you possess the necessary skills and background to serve in this interesting and challenging role, then we look forward to your application.

For full description of accountabilities and qualifications, please review the attached job profile.

To learn more about this opportunity, please contact Ms. Parveen Thind by email at Parveen.Thind@gov.bc.ca. For more information about how to create or update your profile, please refer to the "How to Apply" section below.

NOTE: Applications will be accepted until 11:59 pm Pacific Time on the closing date of the competition.

Job Qualifications:

Applicants selected to move forward in the hiring process may be assessed on the Knowledge, Skills, Abilities and Competencies as outlined in the attached Job Profile.

A Criminal Record Check will be required.

APPLICATION REQUIREMENTS:

1. Resume required: YES - A resume is required as part of your application, however, it may not be used for initial shortlisting purposes. Please read the instructions on how to complete the Online Questionnaire below.

2. Cover letter required: NO - Please do not submit a cover letter as it will not be reviewed. Please select "SKIP" on the cover letter screen to continue with your application.

3. Online Questionnaire: YES - As part of the application process you will be prompted to fill out a questionnaire which must be completed in order for your application to be considered. You will need to complete it within 60 minutes or it will time out. There is no save option available. If you anticipate that the questionnaire will take longer than 60 minutes to complete, we encourage you to copy the questions and prepare your responses outside of the system and simply paste them into the online questionnaire when you are ready. Further instructions are provided in the questionnaire and are also available on the [Resources for Applicants](#) page on MyHR.

PLEASE NOTE:

Questionnaire responses will be used to shortlist applicants against the job qualifications noted below so please ensure you include all relevant information about your education and experience such as the date ranges of experience, job titles, and job duties when responding to the questionnaire. Your resume may not be reviewed for shortlisting purposes. Applicants who pass the questionnaire will be invited to participate in the next stage of the assessment process. Applicants who do not pass the questionnaire will be screened out of the competition.

Comments (Internal use only):	Hiring Manager: Larry Marzinzik Secondary Contact Name: Jeany Shipley CRM#160513-000802
Job Status:	Pending
Category:	Health Services
Post Date:	2016-05-19
Close Date:	2016-06-03

REQ 33678 Posting

Position Details

Req #:	33678
Position Number:	00000000
Ministry ADM:	Donita Kuzma
Hiring Manager:	
Position Classification:	Community Coroner
Ministry / Organization:	BC010 - Ministry of Justice SG
Ministry Branch / Division:	Public Safety & Solicitor General/BC Coroners Service
Full/Part Time:	Part-time
Employee Class (not posted):	If and As When Needed
Job Type (displayed on posting):	If and As When Needed
Temporary End Date:	
FTE:	1
Location:	Queen Charlotte
Multiple Locations:	
Salary Plan:	
Job Grade:	VAR
Union Code:	N/A

Position Options & Status

Posting Title:	CORONER - Community Coroner
Job Profile:	33626_48831_JD_s_55_Community_Coroner_ISLANDINTERIORNORTHFINALJune172015.docx
Requisition Image:	
Job Summary:	
Community Coroner Salary: \$25.00/hour - As and when required position with no designated term date The successful candidate must reside in Haida Gwaii or surrounding area An eligibility list may be established Fill a vital role in the province The BC Coroners Service (BCCS) is responsible for determining the circumstances of all sudden, unexpected and unnatural deaths in the province. The BCCS is seeking mature, compassionate and community minded individuals to work as Coroners on an "as and when required" basis. These unique positions offer an opportunity for individuals to use various skills in serving their communities in a high profile role. In this role you will conduct a preliminary investigation into all unnatural, sudden and unexpected deaths in the designated area you serve. This will include attending scenes of sudden death, liaising with police and other emergency responders, conducting an examination of the body, providing information and guidance to families, and entering information into an electronic case management system. Upon completion of the scene and field work, the community coroner's responsibilities are fulfilled, and follow-up investigation is performed by a full-time coroner in the regional office. Community coroners are an integral part of the investigative team, providing critical initial information that allows for timely, thorough and accurate investigations. Terms of employment for these positions are governed by the Employment Standards Act. These are "as and when required" positions and a minimum number of hours of work is not guaranteed. There is considerable flexibility in scheduling, depending on the local staffing structure. Community Coroners generally need to be available on a 24/7 basis during their scheduled "on-call" periods and are currently remunerated at the rate of	

\$25.00 per hour, plus vacation premium in lieu of benefits. Compensation is dependent upon the number of cases and hours worked, which may vary significantly in each community. This position is not open to current provincial government employees, current civilian employees of any police force or health authority, or anyone in a position which may create potential conflict of interest or perception of bias or interfere with the impartiality of your role.

The ideal candidate must have at least 5 years of professional employment experience with demonstrated expertise in decision making, risk management, judgment, stakeholder communication and the ability to gather and synthesize information **or** an equivalent combination of education and relevant experience. If you possess the necessary skills and background to serve in this interesting and challenging role, then we look forward to your application.

For full description of accountabilities and qualifications, please review the attached job profile.

To learn more about this opportunity, please contact Ms. Parveen Thind by phone at 604-660-7741. For more information about how to create or update your profile, please refer to the **"How to Apply"** section below.

NOTE: Applications will be accepted until 11:59 pm Pacific Time on the closing date of the competition.

Job Qualifications:

Applicants selected to move forward in the hiring process may be assessed on the Knowledge, Skills, Abilities and Competencies as outlined in the attached Job Profile.

A Criminal Record Check will be required.

APPLICATION REQUIREMENTS:

1. Resume required: YES - A resume is required as part of your application, however, it may not be used for initial shortlisting purposes. Please read the instructions on how to complete the Online Questionnaire below.

2. Cover letter required: NO - Please do not submit a cover letter as it will not be reviewed. Please select "SKIP" on the cover letter screen to continue with your application.

3. Online Questionnaire: YES - As part of the application process you will be prompted to fill out a questionnaire which must be completed in order for your application to be considered. You will need to complete it within 60 minutes or it will time out. There is no save option available. If you anticipate that the questionnaire will take longer than 60 minutes to complete, we encourage you to copy the questions and prepare your responses outside of the system and simply paste them into the online questionnaire when you are ready. Further instructions are provided in the questionnaire and are also available on the [Resources for Applicants](#) page on MyHR.

PLEASE NOTE:

Questionnaire responses will be used to shortlist applicants against the job qualifications noted below so please ensure you include all relevant information about your education and experience such as the date ranges of experience, job titles, and job duties when responding to the questionnaire. Your resume may not be reviewed for shortlisting purposes. Applicants who pass the questionnaire will be invited to participate in the next stage of the assessment process. Applicants who do not pass the questionnaire will be screened out of the competition.

Comments (Internal use only):	Hiring Manager: Donita Kuzma Secondary Contact Name: Jeany Shipley CRM#160513-000832
Job Status:	Posting Closed
Category:	Health Services
Post Date:	2016-05-19
Close Date:	2016-06-03

Position Details

Req #:	36524
Position Number:	00071865
Ministry ADM:	
Hiring Manager:	Angie Sosnoski
Position Classification:	Applied Leadership
Ministry / Organization:	BC010 - Ministry of Justice SG
Ministry Branch / Division:	BC Coroners Service
Ministry approval to hire:	Yes
Full/Part Time:	Full-time
Employee Class (not posted):	Regular Full Time
Job Type (displayed on posting):	Regular Full Time
Temporary End Date:	
FTE:	1
Location:	Burnaby
Salary Plan:	MGT
Job Grade:	M1

Position Options & Status

Posting Title:	APPL LEAD - Coroner – Lower Mainland
Job Profile:	JD_s_54_Coroner_LMD_CORONER_FINAL_SEPT_21_2016_102F.pdf
Requisition Image:	
Job Summary:	
<p>Coroner Applied Leadership Salary: Up \$84,299.22 annually</p> <p><i>An eligibility list may be established</i> <i>This position is excluded from union membership</i></p> <p>Help BC gain the upper hand on the Fentanyl scourge during this public health emergency</p> <p>The BC Coroners Service is responsible, under the Coroners Act, for conducting thorough, independent investigations of all factors contributing to the unexpected, unattended or unexplained deaths of persons in BC; and for issuing related recommendations to assist in preventing future deaths and improving community safety and quality of life for all British Columbians.</p> <p>An analytical thinker you are continually analyzing information and determining the next steps necessary to help understand the circumstances surrounding death. As Coroner, you work in a stressful and challenging environment conducting death investigations. Primary activities include responding to new reports of death while on-call, attending death scenes or viewing the body at hospital if the situation warrants, selecting from among the various types of post-mortem investigation tools at your disposal (to be performed by contractors), and collecting information from families and hospitals. You are flexible, able to work independently on an on-call basis for 24 to 72 hours. Emotionally intelligent and able to adjust your communication based on the situation, you play vital link to family members or next-of-kin, ensuring that they are informed of all of the facts. You have strong communication and interpersonal skills and solid leadership and decision making abilities. If you can adapt to stressful situations and circumstances, remain discrete and confidential at all times, we encourage your applications.</p> <p>For full description of accountabilities and qualifications, please review the attached job profile.</p>	

To learn more about this opportunity, please contact Parveen.Thind@gov.bc.ca **DO NOT APPLY TO THIS EMAIL ADDRESS.** For more information about how to create or update your profile, please refer to the “How to Apply” section below.

NOTE: Applications will be accepted until 11:59 pm Pacific Time on the closing date of the competition.

Job Qualifications:

JOB QUALIFICATIONS:

In order to be considered for this position, your application must clearly demonstrate how you meet the position education and experience as outlined in the attached Job Profile.

Applicants selected to move forward in the hiring process may be assessed on the Knowledge, Skills, Abilities and Competencies as outlined in the attached Job Profile.

A Criminal Record Check will be required and enhanced security screening will be required.

APPLICATION REQUIREMENTS:

Cover letter required: NO - Do not submit a cover letter with your application as it will not be reviewed. Please select “SKIP” on the cover letter screen to continue with your application.

Resume required: YES - your resume must provide detailed information about your education and employment history in order to clearly demonstrate how you meet the required job qualifications. Please ensure your resume includes the month and year(s) for each job in your employment history as well as the job related responsibilities.

Questionnaire required: YES – the comprehensive questionnaire will be used for screening of required qualifications (education, experience, designations, etc). **Note:** Your resume, submitted through your online profile, may be used to support the information you provide in your questionnaire.

IMPORTANT: The online questionnaire cannot be saved and will time out after 60 minutes. You will need to complete the questionnaire and submit your application within 60 minutes or you will lose any information you have entered. If you require more time to prepare your responses, copy the questions and prepare your responses outside of the system and paste them into the online questionnaire when you are ready to apply. Further instructions are provided in the questionnaire and are also available on the [Apply for the Job](#) page on MyHR.

CREATE REQUISITION: NON-INTEGRATED REQUISITION (RECRUITER USE ONLY)**Position Details**

Req #:	37679
Position Number:	00000000
Ministry ADM:	
Hiring Manager:	Parveen Thind
Position Classification:	Community Coroner
Ministry / Organization:	BC010 - Ministry of Justice SG
Ministry Branch / Division:	Public Safety & Solicitor General/BC Coroners Service
Full/Part Time:	Part-time
Employee Class (not posted):	If and As When Needed
Job Type (displayed on posting):	If and As When Needed
Temporary End Date:	
FTE:	11
Location:	* MULTIPLE LOCATIONS
Multiple Locations:	Whistler, Squamish, Gibsons, Pemberton, Sechelt
Salary Plan:	
Job Grade:	
Union Code:	N/A

Position Options & Status

Posting Title:	CORONER - Community Coroner
Job Profile:	<u>JD s 55 Community Coroner LOWER MAINLANDFINALJune172015.docx</u>
Requisition Image:	
Job Summary:	
Community Coroner	
Salary: \$32.32 hourly - As and when required position with no designated term date	
The successful candidate must reside in or surrounding areas	
<i>An eligibility list may be established</i>	
<i>Play a critical role in your community</i>	
<p>The BC Coroners Service (BCCS) is responsible for determining the circumstances of all sudden, unexpected and unnatural deaths in the province. The BCCS is seeking mature, compassionate and community minded individuals to work as Coroners on an "as and when required" basis. These unique positions offer an opportunity for individuals to use various skills in serving their communities in a high profile role. In this role you will conduct a preliminary investigation into all unnatural, sudden and unexpected deaths in the designated area you serve. This will include attending scenes of sudden death, liaising with police and other emergency responders, conducting an examination of the body, providing information and guidance to families, and entering information into an electronic case management system. Upon completion of the scene and field work, the community coroner's responsibilities are fulfilled, and follow-up investigation is performed by a full-time coroner in the regional office. Community coroners are an integral part of the investigative team, providing critical initial information that allows for timely, thorough and accurate investigations.</p>	
Other areas of the province where the BCCS has a need for community coroners:	
<ul style="list-style-type: none"> • <u>Cowichan Valley / Victoria</u> 	

- [Vernon/Cranbrook/West Kootenay](#)
- [Lower Mainland](#)
- [Haida Gwaii/Prince Rupert/Prince George/Quesnel](#)

Terms of employment for these positions are governed by the Employment Standards Act. These are "as and when required" positions and a minimum number of hours of work is not guaranteed. There is considerable flexibility in scheduling, depending on the local staffing structure. Community Coroners generally need to be available on a 24/7 basis during their scheduled "on-call" periods and are currently remunerated at the rate of \$32.32 per hour, plus vacation premium in lieu of benefits. Compensation is dependent upon the number of cases and hours worked, which may vary significantly in each community. This position is not open to current provincial government employees, current civilian employees of any police force or health authority, or anyone in a position which may create potential conflict of interest or perception of bias or interfere with the impartiality of your role.

The ideal candidate must have at least 5 years of professional employment experience with demonstrated expertise in decision making, risk management, judgment, stakeholder communication and the ability to gather and synthesize information or an equivalent combination of education and relevant experience. If you possess the necessary skills and background to serve in this interesting and challenging role, then we look forward to your application.

For complete details on this opportunity, please review the attached job description. For more information regarding this specific position please contact Ms. Parveen Thind by phone at 604-660-7741. For technical problems or problems submitting your cover letter and resume, please email BCPSA.Hiring.Centre@gov.bc.ca. **DO NOT APPLY TO THIS EMAIL.**

Job Qualifications:

In order to be considered for this position, you MUST complete the 'Application Form' to demonstrate how you meet each of the stated job qualifications.

Applicants selected to move forward in the hiring process will be assessed on the knowledge, skills, abilities and competencies contained in the job description.

A Criminal Record Check will be required.

Application Requirements:

Resume required: YES - A resume is required as part of your application, however, it may not be used for initial shortlisting purposes. Please read the instructions on how to complete the Online Questionnaire below.

Cover letter required: NO - Please do not submit a cover letter as it will not be reviewed. Please select "SKIP" on the cover letter screen to continue with your application.

Online Questionnaire: YES - As part of the application process you will be prompted to fill out a questionnaire which must be completed in order for your application to be considered. You will need to complete it within 60 minutes or it will time out. There is no save option available. If you anticipate that the questionnaire will take longer than 60 minutes to complete, we encourage you to copy the questions and prepare your responses outside of the system and simply paste them into the online questionnaire when you are ready. Further instructions are provided in the questionnaire and are also available on the [Resources for Applicants](#) page on MyHR.

PLEASE NOTE:

Questionnaire responses will be used to shortlist applicants against the job qualifications noted below so please ensure you include all relevant information about your education and experience such as the date ranges of experience, job titles, and job duties when responding to the questionnaire. Your resume may not be reviewed for shortlisting purposes. Applicants who pass the questionnaire will be invited to participate in the next stage of the assessment process. Applicants who do not pass the questionnaire will be screened out of the competition.

Comments Hiring Manager: Matt Brown Secondary Contact Name: Parveen Thind CRM# (Internal use only): 161118-000661

Job Status: Pending

Court and Judicial Services

Isolation Allowance: No

CREATE REQUISITION: NON-INTEGRATED REQUISITION (RECRUITER USE ONLY)**APPROVER(S) SELECTED:**

Name	Date	Approved
Carlo Desiderio	11/25/2016	Approved

Position Details

Req #:	37786
Position Number:	00000000
Ministry ADM:	
Hiring Manager:	Parveen Thind
Position Classification:	Community Coroner
Ministry / Organization:	BC010 - Ministry of Justice SG
Ministry Branch / Division:	Public Safety & Solicitor General/BC Coroners Service
Full/Part Time:	Part-time
Employee Class (not posted):	If and As When Needed
Job Type (displayed on posting):	If and As When Needed
Temporary End Date:	
FTE:	
Location:	* MULTIPLE LOCATIONS
Multiple Locations:	Duncan, Victoria
Salary Plan:	
Job Grade:	
Union Code:	N/A

Position Options & Status

Posting Title:	CORONER - Community Coroner
Job Profile:	<u>JD s 55 Community Coroner ISLANDINTERIORNORTHFINALJune172015.docx</u>
Requisition Image:	
Job Summary:	
Community Coroner	
Salary:	\$32.32 hourly - As and when required position with no designated term date
	The successful candidate must reside in or surrounding areas
	<i>An eligibility list may be established</i>
Play a critical role in your community	
	<p>The BC Coroners Service (BCCS) is responsible for determining the circumstances of all sudden, unexpected and unnatural deaths in the province. The BCCS is seeking mature, compassionate and community minded individuals to work as Coroners on an "as and when required" basis. These unique positions offer an opportunity for individuals to use various skills in serving their communities in a high profile role. In this role you will conduct a preliminary investigation into all unnatural, sudden and unexpected deaths in the designated area you serve. This will include attending scenes of sudden death, liaising with police and other emergency responders, conducting an examination of the body, providing information and guidance to families, and entering information into an electronic case management system. Upon completion of the scene and field work, the community coroner's responsibilities are fulfilled, and follow-up investigation is performed by a full-time coroner in the regional office. Community coroners are an integral part of the investigative team, providing critical initial information that allows for timely, thorough and accurate investigations.</p>
Other areas of the province where the BCCS has a need for community coroners:	

- [Vernon/Cranbrook/West Kootenay](#)
- [Lower Mainland](#)
- [Haida Gwaii/Prince Rupert/Prince George/Quesnel](#)
- [Sea-to-Sky/Sunshine Coast](#)

Terms of employment for these positions are governed by the Employment Standards Act. These are "as and when required" positions and a minimum number of hours of work is not guaranteed. There is considerable flexibility in scheduling, depending on the local staffing structure. Community Coroners generally need to be available on a 24/7 basis during their scheduled "on-call" periods and are currently remunerated at the rate of \$32.32 per hour, plus vacation premium in lieu of benefits. Compensation is dependent upon the number of cases and hours worked, which may vary significantly in each community. This position is not open to current provincial government employees, current civilian employees of any police force or health authority, or anyone in a position which may create potential conflict of interest or perception of bias or interfere with the impartiality of your role.

The ideal candidate must have at least 5 years of professional employment experience with demonstrated expertise in decision making, risk management, judgment, stakeholder communication and the ability to gather and synthesize information or an equivalent combination of education and relevant experience. If you possess the necessary skills and background to serve in this interesting and challenging role, then we look forward to your application.

For complete details on this opportunity, please review the attached job description. For more information regarding this specific position please contact Ms. Parveen Thind by phone at 604-660-7741. For technical problems or problems submitting your cover letter and resume, please email BCPSA.Hiring.Centre@gov.bc.ca. **DO NOT APPLY TO THIS EMAIL.**

Job Qualifications:

In order to be considered for this position, you MUST complete the 'Application Form' to demonstrate how you meet each of the stated job qualifications.

Applicants selected to move forward in the hiring process will be assessed on the knowledge, skills, abilities and competencies contained in the job description.
A Criminal Record Check will be required.

Application Requirements:

Resume required: YES - A resume is required as part of your application, however, it may not be used for initial shortlisting purposes. Please read the instructions on how to complete the Online Questionnaire below.

Cover letter required: NO - Please do not submit a cover letter as it will not be reviewed. Please select "SKIP" on the cover letter screen to continue with your application.

Online Questionnaire: YES - As part of the application process you will be prompted to fill out a questionnaire which must be completed in order for your application to be considered. You will need to complete it within 60 minutes or it will time out. There is no save option available. If you anticipate that the questionnaire will take longer than 60 minutes to complete, we encourage you to copy the questions and prepare your responses outside of the system and simply paste them into the online questionnaire when you are ready. Further instructions are provided in the questionnaire and are also available on the [Resources for Applicants](#) page on MyHR.

PLEASE NOTE:

Questionnaire responses will be used to shortlist applicants against the job qualifications noted below so please ensure you include all relevant information about your education and experience such as the date ranges of experience, job titles, and job duties when responding to the questionnaire. Your resume may not be reviewed for shortlisting purposes. Applicants who pass the questionnaire will be invited to participate in the next stage of the assessment process. Applicants who do not pass the questionnaire will be screened out of the competition.

Comments 161125-000860

(Internal use only):

Job Status:

Isolation No

Allowance:

Temporary No

Market Adjustment (TMA):

Criminal Yes

CREATE REQUISITION: NON-INTEGRATED REQUISITION (RECRUITER USE ONLY)**APPROVER(S) SELECTED:**

Name	Date	Approved
Carlo Desiderio	11/25/2016	Approved

Position Details

Req #:	37787
Position Number:	00000000
Ministry ADM:	
Hiring Manager:	Parveen Thind
Position Classification:	Community Coroner
Ministry / Organization:	BC010 - Ministry of Justice SG
Ministry Branch / Division:	Public Safety & Solicitor General/BC Coroners Service
Full/Part Time:	Part-time
Employee Class (not posted):	If and As When Needed
Job Type (displayed on posting):	If and As When Needed
Temporary End Date:	
FTE:	
Location:	* MULTIPLE LOCATIONS
Multiple Locations:	Trail, Vernon, Nelson, Castlegar, Cranbrook
Salary Plan:	
Job Grade:	
Union Code:	N/A

Position Options & Status

Posting Title:	CORONER - Community Coroner
Job Profile:	JD s 55 Community Coroner ISLANDINTERIORNORTHFINALJune172015.docx
Requisition Image:	
Job Summary:	
Community Coroner	
Salary: \$32.32 hourly - As and when required position with no designated term date	
The successful candidate must reside in or surrounding areas	
<i>An eligibility list may be established</i>	
<i>Play a critical role in your community</i>	
<p>The BC Coroners Service (BCCS) is responsible for determining the circumstances of all sudden, unexpected and unnatural deaths in the province. The BCCS is seeking mature, compassionate and community minded individuals to work as Coroners on an "as and when required" basis. These unique positions offer an opportunity for individuals to use various skills in serving their communities in a high profile role. In this role you will conduct a preliminary investigation into all unnatural, sudden and unexpected deaths in the designated area you serve. This will include attending scenes of sudden death, liaising with police and other emergency responders, conducting an examination of the body, providing information and guidance to families, and entering information into an electronic case management system. Upon completion of the scene and field work, the community coroner's responsibilities are fulfilled, and follow-up investigation is performed by a full-time coroner in the regional office. Community coroners are an integral part of the investigative team, providing critical initial information that allows for timely, thorough and accurate investigations.</p>	
Other areas of the province where the BCCS has a need for community coroners:	

- [Lower Mainland](#)
- [Haida Gwaii/Prince Rupert/Prince George/Quesnel](#)
- [Sea-to-Sky/Sunshine Coast](#)
- [Cowichan Valley / Victoria](#)

Terms of employment for these positions are governed by the Employment Standards Act. These are "as and when required" positions and a minimum number of hours of work is not guaranteed. There is considerable flexibility in scheduling, depending on the local staffing structure. Community Coroners generally need to be available on a 24/7 basis during their scheduled "on-call" periods and are currently remunerated at the rate of \$32.32 per hour, plus vacation premium in lieu of benefits. Compensation is dependent upon the number of cases and hours worked, which may vary significantly in each community. This position is not open to current provincial government employees, current civilian employees of any police force or health authority, or anyone in a position which may create potential conflict of interest or perception of bias or interfere with the impartiality of your role.

The ideal candidate must have at least 5 years of professional employment experience with demonstrated expertise in decision making, risk management, judgment, stakeholder communication and the ability to gather and synthesize information or an equivalent combination of education and relevant experience. If you possess the necessary skills and background to serve in this interesting and challenging role, then we look forward to your application.

For complete details on this opportunity, please review the attached job description. For more information regarding this specific position please contact Ms. Parveen Thind by phone at 604-660-7741. For technical problems or problems submitting your cover letter and resume, please email BCPSA.Hiring.Centre@gov.bc.ca. **DO NOT APPLY TO THIS EMAIL.**

Job Qualifications:

In order to be considered for this position, you MUST complete the 'Application Form' to demonstrate how you meet each of the stated job qualifications.

Applicants selected to move forward in the hiring process will be assessed on the knowledge, skills, abilities and competencies contained in the job description.

A Criminal Record Check will be required.

Application Requirements:

Resume required: YES - A resume is required as part of your application, however, it may not be used for initial shortlisting purposes. Please read the instructions on how to complete the Online Questionnaire below.

Cover letter required: NO - Please do not submit a cover letter as it will not be reviewed. Please select **"SKIP"** on the cover letter screen to continue with your application.

Online Questionnaire: YES - As part of the application process you will be prompted to fill out a questionnaire which must be completed in order for your application to be considered. You will need to complete it within 60 minutes or it will time out. There is no save option available. If you anticipate that the questionnaire will take longer than 60 minutes to complete, we encourage you to copy the questions and prepare your responses outside of the system and simply paste them into the online questionnaire when you are ready. Further instructions are provided in the questionnaire and are also available on the [Resources for Applicants](#) page on MyHR.

PLEASE NOTE:

Questionnaire responses will be used to shortlist applicants against the job qualifications noted below so please ensure you include all relevant information about your education and experience such as the date ranges of experience, job titles, and job duties when responding to the questionnaire. Your resume may not be reviewed for shortlisting purposes. Applicants who pass the questionnaire will be invited to participate in the next stage of the assessment process. Applicants who do not pass the questionnaire will be screened out of the competition.

Comments
(Internal
use only):

**Job
Status:**

Isolation No
Allowance:
Temporary No
Market
Adjustment

CREATE REQUISITION: NON-INTEGRATED REQUISITION (RECRUITER USE ONLY)**Position Details**

Req #:	37789
Position Number:	00000000
Ministry ADM:	
Hiring Manager:	Parveen Thind
Position Classification:	Community Coroner
Ministry / Organization:	BC010 - Ministry of Justice SG
Ministry Branch / Division:	Public Safety & Solicitor General/BC Coroners Service
Full/Part Time:	Part-time
Employee Class (not posted):	If and As When Needed
Job Type (displayed on posting):	If and As When Needed
Temporary End Date:	
FTE:	
Location:	* MULTIPLE LOCATIONS
Multiple Locations:	Quesnel, Prince George, Prince Rupert
Salary Plan:	
Job Grade:	
Union Code:	N/A

Position Options & Status

Posting Title:	CORONER - Community Coroner
Job Profile:	<u>JD s 55 Community Coroner ISLANDINTERIORNORTHFINALJune172015.docx</u>
Requisition Image:	
Job Summary:	
Community Coroner	
Salary: \$32.32 hourly - As and when required position with no designated term date	
The successful candidate must reside in or surrounding areas	
<i>An eligibility list may be established</i>	
<i>Play a critical role in your community</i>	
The BC Coroners Service (BCCS) is responsible for determining the circumstances of all sudden, unexpected and unnatural deaths in the province. The BCCS is seeking mature, compassionate and community minded individuals to work as Coroners on an "as and when required" basis. These unique positions offer an opportunity for individuals to use various skills in serving their communities in a high profile role. In this role you will conduct a preliminary investigation into all unnatural, sudden and unexpected deaths in the designated area you serve. This will include attending scenes of sudden death, liaising with police and other emergency responders, conducting an examination of the body, providing information and guidance to families, and entering information into an electronic case management system. Upon completion of the scene and field work, the community coroner's responsibilities are fulfilled, and follow-up investigation is performed by a full-time coroner in the regional office. Community coroners are an integral part of the investigative team, providing critical initial information that allows for timely, thorough and accurate investigations.	
Other areas of the province where the BCCS has a need for community coroners:	
<ul style="list-style-type: none"> • <u>Cowichan Valley / Victoria</u> • <u>Vernon/Cranbrook/West Kootenay</u> 	

- [Lower Mainland](#)
- [Sea-to-Sky/Sunshine Coast](#)

Terms of employment for these positions are governed by the Employment Standards Act. These are "as and when required" positions and a minimum number of hours of work is not guaranteed. There is considerable flexibility in scheduling, depending on the local staffing structure. Community Coroners generally need to be available on a 24/7 basis during their scheduled "on-call" periods and are currently remunerated at the rate of \$32.32 per hour, plus vacation premium in lieu of benefits. Compensation is dependent upon the number of cases and hours worked, which may vary significantly in each community. This position is not open to current provincial government employees, current civilian employees of any police force or health authority, or anyone in a position which may create potential conflict of interest or perception of bias or interfere with the impartiality of your role.

The ideal candidate must have at least 5 years of professional employment experience with demonstrated expertise in decision making, risk management, judgment, stakeholder communication and the ability to gather and synthesize information or an equivalent combination of education and relevant experience. If you possess the necessary skills and background to serve in this interesting and challenging role, then we look forward to your application.

For complete details on this opportunity, please review the attached job description. For more information regarding this specific position please contact Ms. Parveen Thind by phone at 604-660-7741. For technical problems or problems submitting your cover letter and resume, please email BCPSA.Hiring.Centre@gov.bc.ca. **DO NOT APPLY TO THIS EMAIL.**

Job Qualifications:

In order to be considered for this position, you MUST complete the 'Application Form' to demonstrate how you meet each of the stated job qualifications.

Applicants selected to move forward in the hiring process will be assessed on the knowledge, skills, abilities and competencies contained in the job description.

A Criminal Record Check will be required.

Application Requirements:

Resume required: YES - A resume is required as part of your application, however, it may not be used for initial shortlisting purposes. Please read the instructions on how to complete the Online Questionnaire below.

Cover letter required: NO - Please do not submit a cover letter as it will not be reviewed. Please select "SKIP" on the cover letter screen to continue with your application.

Online Questionnaire: YES - As part of the application process you will be prompted to fill out a questionnaire which must be completed in order for your application to be considered. You will need to complete it within 60 minutes or it will time out. There is no save option available. If you anticipate that the questionnaire will take longer than 60 minutes to complete, we encourage you to copy the questions and prepare your responses outside of the system and simply paste them into the online questionnaire when you are ready. Further instructions are provided in the questionnaire and are also available on the [Resources for Applicants](#) page on MyHR.

PLEASE NOTE:

Questionnaire responses will be used to shortlist applicants against the job qualifications noted below so please ensure you include all relevant information about your education and experience such as the date ranges of experience, job titles, and job duties when responding to the questionnaire. Your resume may not be reviewed for shortlisting purposes. Applicants who pass the questionnaire will be invited to participate in the next stage of the assessment process. Applicants who do not pass the questionnaire will be screened out of the competition

Comments

(Internal use only):

Job

Status:

Compliance and Enforcement
Correctional Services
Court and Judicial Services
Health Services
Social Services

Isolation No

Allowance:

Temporary No

Market

Adjustment

CREATE REQUISITION: NON-INTEGRATED REQUISITION (RECRUITER USE ONLY)**Position Details**

Req #:	37791
Position Number:	00000000
Ministry ADM:	
Hiring Manager:	Parveen Thind
Position Classification:	Community Coroner
Ministry / Organization:	BC010 - Ministry of Justice SG
Ministry Branch / Division:	Public Safety & Solicitor General/BC Coroners Service
Full/Part Time:	Part-time
Employee Class (not posted):	If and As When Needed
Job Type (displayed on posting):	If and As When Needed
Temporary End Date:	
FTE:	
Location:	* MULTIPLE LOCATIONS
Multiple Locations:	Maple Ridge, Vancouver, North Vancouver, Port Moody, Port Coquitlam, Richmond, Surrey, Delta, Burnaby
Salary Plan:	
Job Grade:	
Union Code:	N/A

Position Options & Status

Posting Title:	CORONER - Community Coroner
Job Profile:	<u>JD s 55 Community Coroner LOWER MAINLANDFINALJune172015.docx</u>
Requisition Image:	
Job Summary:	
Community Coroner	
Salary: \$32.32 hourly - As and when required position with no designated term date	
The successful candidate must reside in or surrounding areas	
<i>An eligibility list may be established</i>	
<i>Play a critical role in your community</i>	
<p>The BC Coroners Service (BCCS) is responsible for determining the circumstances of all sudden, unexpected and unnatural deaths in the province. The BCCS is seeking mature, compassionate and community minded individuals to work as Coroners on an "as and when required" basis. These unique positions offer an opportunity for individuals to use various skills in serving their communities in a high profile role. In this role you will conduct a preliminary investigation into all unnatural, sudden and unexpected deaths in the designated area you serve. This will include attending scenes of sudden death, liaising with police and other emergency responders, conducting an examination of the body, providing information and guidance to families, and entering information into an electronic case management system. Upon completion of the scene and field work, and where necessary, the community coroner will also conduct follow-up investigations and report their findings publicly via a Coroner's Report. Community coroners are an integral part of the investigative team, providing critical initial information that allows for timely, thorough and accurate investigations.</p>	
Other areas of the province where the BCCS has a need for community coroners:	
<ul style="list-style-type: none"> • <u>Cowichan Valley / Victoria</u> • <u>Vernon/Cranbrook/West Kootenay</u> 	

- [Haida Gwaii/Prince Rupert/Prince George/Quesnel](#)
- [Sea-to-Sky/Sunshine Coast](#)

Terms of employment for these positions are governed by the Employment Standards Act. These are "as and when required" positions and a minimum number of hours of work is not guaranteed. There is considerable flexibility in scheduling, depending on the local staffing structure. Community Coroners generally need to be available on a 24/7 basis during their scheduled "on-call" periods and are currently remunerated at the rate of \$32.32 per hour, plus vacation premium in lieu of benefits. Compensation is dependent upon the number of cases and hours worked, which may vary significantly in each community. This position is not open to current provincial government employees, current civilian employees of any police force or health authority, or anyone in a position which may create potential conflict of interest or perception of bias or interfere with the impartiality of your role.

The ideal candidate must have at least 5 years of professional employment experience with demonstrated expertise in decision making, risk management, judgment, stakeholder communication and the ability to gather and synthesize information or an equivalent combination of education and relevant experience. If you possess the necessary skills and background to serve in this interesting and challenging role, then we look forward to your application.

For complete details on this opportunity, please review the attached job description. For more information regarding this specific position please contact Ms. Parveen Thind by phone at 604-660-7741. For technical problems or problems submitting your cover letter and resume, please email BCPSA.Hiring.Centre@gov.bc.ca. **DO NOT APPLY TO THIS EMAIL.**

Job Qualifications:

In order to be considered for this position, you MUST complete the 'Application Form' to demonstrate how you meet each of the stated job qualifications.

Applicants selected to move forward in the hiring process will be assessed on the knowledge, skills, abilities and competencies contained in the job description.

A Criminal Record Check will be required.

Application Requirements:

Resume required: YES - A resume is required as part of your application, however, it may not be used for initial shortlisting purposes. Please read the instructions on how to complete the Online Questionnaire below.

Cover letter required: NO - Please do not submit a cover letter as it will not be reviewed. Please select "SKIP" on the cover letter screen to continue with your application.

Online Questionnaire: YES - As part of the application process you will be prompted to fill out a questionnaire which must be completed in order for your application to be considered. You will need to complete it within 60 minutes or it will time out. There is no save option available. If you anticipate that the questionnaire will take longer than 60 minutes to complete, we encourage you to copy the questions and prepare your responses outside of the system and simply paste them into the online questionnaire when you are ready. Further instructions are provided in the questionnaire and are also available on the [Resources for Applicants](#) page on MyHR.

PLEASE NOTE:

Questionnaire responses will be used to shortlist applicants against the job qualifications noted below so please ensure you include all relevant information about your education and experience such as the date ranges of experience, job titles, and job duties when responding to the questionnaire. Your resume may not be reviewed for shortlisting purposes. Applicants who pass the questionnaire will be invited to participate in the next stage of the assessment process. Applicants who do not pass the questionnaire will be screened out of the competition.

Comments CRM 161125-000849

(Internal use only):

Job Status:

Compliance and Enforcement
Correctional Services
Court and Judicial Services
Health Services
Social Services

Isolation No
Allowance:

CREATE REQUISITION: NON-INTEGRATED REQUISITION (RECRUITER USE ONLY)**Position Details**

Req #:	38270
Position Number:	00000000
Ministry ADM:	
Hiring Manager:	Aaron Burns
Position Classification:	Band 4
Ministry / Organization:	BC010 - Ministry of Justice SG
Ministry Branch / Division:	BC Coroners Service
Full/Part Time:	Full-time
Employee Class (not posted):	Regular Full Time
Job Type (displayed on posting):	Regular Full Time
Temporary End Date:	
FTE:	1
Location:	Victoria
Multiple Locations:	
Salary Plan:	
Job Grade:	
Union Code:	N/A

Position Options & Status

Posting Title:	BAND 4 - Regional Coroner/Regional Manager
Job Profile:	<u>Regional Coroner Island 1188.pdf</u>
Requisition Image:	
Job Summary:	
Regional Manager/Regional Coroner	
Salary Range:	\$86,000.00 - \$112,000.00 annually
Management Band 4	
<i>An eligibility list may be established</i>	
Lead a dynamic team that helps improve community safety and quality of life for all British Columbians	
<p>The <u>BC Coroners Service</u> is responsible, under the <i>Coroners Act</i>, for conducting thorough, independent investigations of all factors contributing to the unexpected, unattended or unexplained deaths of persons in BC and for issuing related recommendations to assist in preventing future deaths and improving community safety and quality of life for all British Columbians. Supported by the Office of the Chief Coroner, the Regional Manager/Regional Coroner manages the day-to-day operations and administration of the BC Coroners Service in one of the five regions in the province. Coroners (including Regional Coroners) do not perform specialized forensic procedures (such as autopsies, DNA or toxicological testing/analysis), which are performed by external providers.</p> <p>As Regional Manager/Regional Coroner, you will be responsible for most facets of operations management for the region, and act as the gatekeeper for quality of product and service delivered by the regional office. You will make judicious use of available input resources (human and contracted services) to both balance and maximize the timeliness and thoroughness of coroner investigations and reports produced by the region. You will be actively involved with the hiring, training, scheduling, performance evaluation of a large complement of coroner staff who mostly work in communities they serve rather than the regional office. You will employ your excellent interpersonal skills, including: sensitivity, empathy, discretion, tact and human understanding to resolve issues that surface in the region: these may involve contracted service providers, staff, hospitals, police, grieving families of the deceased, the media or other stakeholders. In</p>	

addition, the ability to work under pressure with consistent interruptions, be on call, and available for travel is also a requirement for this position.

You have operational and administrative experience in managing staff and experience in working with multiple stakeholders. You also have a progressive management style and experience within a leadership role with proven success as a mentor, influencing change, formulating policies and directing and supporting diverse programs to achieve results. In addition, you have investigative and/or coroner experience, as well as experience in managing a budget and contracts.

For complete details on this opportunity, please review the attached job description. For specific enquiries, contact Aaron.Burns@gov.bc.ca. **DO NOT APPLY TO THIS EMAIL.** This position is excluded from Union membership.

NOTE: Applications will be accepted until 11:59 pm Pacific Time on the closing date of the competition.

Job Qualifications:

In order to be considered for this position, your application must clearly demonstrate how you meet the **education and experience** requirements as outlined in the attached Job Profile.

Applicants selected to move forward in the hiring process may be assessed on the Knowledge, Skills, Abilities and Competencies as outlined in the attached Job Profile.

A criminal record check will be required.

PROVISOS:

- Required to be available on-call outside of regular office hours (24 hours/7 days per week).
- Required to travel (within the region and beyond).
- Must have valid BC driver's license and use of personal vehicle that is maintained in good and safe working condition and with appropriate insurance.
- Must be in good physical fitness and have the ability to negotiate difficult terrain on foot and work for extended periods in difficult environmental conditions.

APPLICATION REQUIREMENTS:

Cover letter required: NO - Do not submit a cover letter with your application as it will not be reviewed. Please select "SKIP" on the cover letter screen to continue with your application.

Questionnaire required: YES - The comprehensive questionnaire will be used for screening of required qualifications (education, experience, designations, etc). **Note:** Your resume, submitted through your online profile, may be used to support the information you provide in your questionnaire.

IMPORTANT: The online questionnaire cannot be saved and will time out after 60 minutes. You will need to complete the questionnaire and submit your application within 60 minutes or you will lose any information you have entered. If you require more time to prepare your responses, copy the questions and prepare your responses outside of the system and paste them into the online questionnaire when you are ready to apply. Further instructions are provided in the questionnaire and are also available on the [Apply for the Job](#) page on MyHR.

Comments (Internal use only): HM - Aaron Burns / Parveen Thind SR - 161219-000120 External use only):

Job Status:

Leadership and Management

Isolation Allowance: No

Temporary Market Adjustment (TMA): No

Criminal Record Check Required? Yes

CREATE REQUISITION: NON-INTEGRATED REQUISITION (RECRUITER USE ONLY)**Position Details**

Req #:	38562
Position Number:	00000000
Ministry ADM:	
Hiring Manager:	Parveen Thind
Position Classification:	Community Coroner
Ministry / Organization:	BC010 - Ministry of Justice SG
Ministry Branch / Division:	Public Safety & Solicitor General/BC Coroners Service
Full/Part Time:	Part-time
Employee Class (not posted):	If and As When Needed
Job Type (displayed on posting):	If and As When Needed
Temporary End Date:	
FTE:	1
Location:	* MULTIPLE LOCATIONS
Multiple Locations:	Port McNeill, Port Hardy
Salary Plan:	
Job Grade:	
Union Code:	N/A

Position Options & Status

Posting Title:	CORONER - Community Coroner
Job Profile:	Not Available
Requisition Image:	
Job Summary:	
Community Coroner	
Salary: \$32.32 hourly - As and when required position with no designated term date	
The successful candidate must reside in or surrounding areas	
<i>An eligibility list may be established</i>	
<i>Play a critical role in your community</i>	
<p>The BC Coroners Service (BCCS) is responsible for determining the circumstances of all sudden, unexpected and unnatural deaths in the province. The BCCS is seeking mature, compassionate and community minded individuals to work as Coroners on an "as and when required" basis. These unique positions offer an opportunity for individuals to use various skills in serving their communities in a high profile role. In this role you will conduct a preliminary investigation into all unnatural, sudden and unexpected deaths in the designated area you serve. This will include attending scenes of sudden death, liaising with police and other emergency responders, conducting an examination of the body, providing information and guidance to families, and entering information into an electronic case management system. Upon completion of the scene and field work, the community coroner's responsibilities are fulfilled, and follow-up investigation is performed by a full-time coroner in the regional office. Community coroners are an integral part of the investigative team, providing critical initial information that allows for timely, thorough and accurate investigations.</p>	
<p>Terms of employment for these positions are governed by the Employment Standards Act. These are "as and when required" positions and a minimum number of hours of work is not guaranteed. There is considerable flexibility in scheduling, depending on the local staffing structure. Community Coroners generally need to be available on a 24/7 basis during their scheduled "on-call" periods and are currently remunerated at the rate of \$32.32 per hour, plus vacation premium in lieu of benefits. Compensation is dependent upon the number of cases and hours worked, which may vary significantly in</p>	

each community. This position is not open to current provincial government employees, current civilian employees of any police force or health authority, or anyone in a position which may create potential conflict of interest or perception of bias or interfere with the impartiality of your role.

The ideal candidate must have at least 5 years of professional employment experience with demonstrated expertise in decision making, risk management, judgment, stakeholder communication and the ability to gather and synthesize information or an equivalent combination of education and relevant experience. If you possess the necessary skills and background to serve in this interesting and challenging role, then we look forward to your application.

For complete details on this opportunity, please review the attached job description. For more information regarding this specific position please contact Ms. Parveen Thind by phone at 604-660-7741. For technical problems or problems submitting your cover letter and resume, please email BCPSA.Hiring.Centre@gov.bc.ca.
DO NOT APPLY TO THIS EMAIL.

Job Qualifications:

In order to be considered for this position, your application must clearly demonstrate how you meet the Education and Experience requirements as outlined in the attached Job Profile.

Applicants selected to move forward in the hiring process will be assessed on the knowledge, skills, abilities and competencies contained in the job description.

A Criminal Record Check will be required.

Application Requirements:

Resume required: YES - A resume is required as part of your application, however, it may not be used for initial shortlisting purposes. Please read the instructions on how to complete the Online Questionnaire below.

Cover letter required: NO - Please do not submit a cover letter as it will not be reviewed. Please select "**SKIP**" on the cover letter screen to continue with your application.

Online Questionnaire: YES - As part of the application process you will be prompted to fill out a questionnaire which must be completed in order for your application to be considered. You will need to complete it within 60 minutes or it will time out. There is no save option available. If you anticipate that the questionnaire will take longer than 60 minutes to complete, we encourage you to copy the questions and prepare your responses outside of the system and simply paste them into the online questionnaire when you are ready. Further instructions are provided in the questionnaire and are also available on the [Resources for Applicants](#) page on MyHR.

PLEASE NOTE:

Questionnaire responses will be used to shortlist applicants against the job qualifications noted below so please ensure you include all relevant information about your education and experience such as the date ranges of experience, job titles, and job duties when responding to the questionnaire. Your resume may not be reviewed for shortlisting purposes. Applicants who pass the questionnaire will be invited to participate in the next stage of the assessment process. Applicants who do not pass the questionnaire will be screened out of the competition.

Comments (Internal use only): 170105-000446 Parveen Thind

Job Status:

Isolation Allowance: No

Temporary Market Adjustment (TMA): No

Criminal Record Check Required? Yes