

## Merrifield, Katy PREM:EX

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**From:** Merrifield, Katy PREM:EX  
**Sent:** Friday, January 8, 2016 1:50 PM  
**To:** XT:Wood, Evan HLTH:IN  
**Cc:** Scheffel, Emile HLTH:EX  
**Subject:** RE: Together We Can Do This: Strategies to Address BC's Opioid Crisis

Hi Evan,

I am very pleased that your report is receiving this attention. Minister Lake, as I mentioned, continues to be impressed with the work underway with your group.

Also of note, I will be moving to the Premier's Office as of Monday so Emile Scheffel, whom I've cc'd will be your primary point of contact until new staff have been appointed.

My contact information (email and cell) remain unchanged so please reach out for anything going forward.

Sincerely,

**Katy Merrifield**  
Chief of Staff to the Honourable Terry Lake  
Minister of Health  
**Office: (250) 953-3547**  
[Katy.Merrifield@gov.bc.ca](mailto:Katy.Merrifield@gov.bc.ca)

---

**From:** evanw [<mailto:evanw@cfenet.ubc.ca>]  
**Sent:** Friday, January 8, 2016 1:09 PM  
**To:** Merrifield, Katy PREM:EX  
**Subject:** Fwd: Together We Can Do This: Strategies to Address BC's Opioid Crisis

Hi Katy,

Happy new year.

I thought I'd just pass along some news regarding our recent BC report and the desire federally to promote this at the F/P/T meeting that is upcoming.

Have a great weekend.

Evan

Begin forwarded message:

**From:** evanw <[evanw@cfenet.ubc.ca](mailto:evanw@cfenet.ubc.ca)>  
**Subject:** Re: Together We Can Do This: Strategies to Address BC's Opioid Crisis  
**Date:** January 7, 2016 at 7:55:54 AM PST

**To:** "Kitchen, George (HC/SC)" <[george.kitchen@canada.ca](mailto:george.kitchen@canada.ca)>  
**Cc:** Carmen Rock <[crock@cfenet.ubc.ca](mailto:crock@cfenet.ubc.ca)>, "Emerson, Brian (Ext.)" <[brian.emerson@gov.bc.ca](mailto:brian.emerson@gov.bc.ca)>, "Jean, Gisele (HC/SC)" <[gisele.jean@canada.ca](mailto:gisele.jean@canada.ca)>, Emily Wagner <[ewagner@cfenet.ubc.ca](mailto:ewagner@cfenet.ubc.ca)>, James Nakagawa <[jnakagawa@cfenet.ubc.ca](mailto:jnakagawa@cfenet.ubc.ca)>, Cheyenne Johnson <[cheyenne.johnson@cfenet.ubc.ca](mailto:cheyenne.johnson@cfenet.ubc.ca)>

Hi George,

I hope all is well. Thanks for your interest in the report. Emily from my team can provide the final MS Word Version of the report and ensure you have the final PDF of the english version with the endorsements.

Thanks

Evan

On Jan 7, 2016, at 7:13 AM, Kitchen, George (HC/SC) <[george.kitchen@canada.ca](mailto:george.kitchen@canada.ca)> wrote:

Hello Dr. Wood

I am a Health Canada official who has had the pleasure to work with Dr. Emerson on the challenges of responding to Canada's opioid crisis. In lead up to the upcoming F/P/T Health Minister's Meeting, we are hoping to distribute your organization's recent report: Together We Can Do This: Strategies to Address British Columbia's Prescription Opioid Crisis. Accordingly, we are looking to have the document translated. However, it will be much easier to complete the translation if we could obtain a Word version of the report. Is this something that you might be able to share? We would of course be happy to provide you with a copy of the translated report once completed

Thank you in advance for any assistance you may be able to provide.

## Merrifield, Katy PREM:EX

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**From:** Merrifield, Katy PREM:EX  
**Sent:** Friday, January 8, 2016 1:54 PM  
**To:** Morris, Kirsty L LASS:EX; Scheffel, Emile HLTH:EX  
**Subject:** RE: MO Staff Changes

Kirsty – it's been a real pleasure. As I mentioned when we last spoke,<sup>s.22</sup>  
s.22 If you or the Minister ever need anything, my email and cell will remain the same.

Cheers,

**Katy Merrifield**  
Chief of Staff to the Honourable Terry Lake  
Minister of Health  
**Office: (250) 953-3547**  
[Katy.Merrifield@gov.bc.ca](mailto:Katy.Merrifield@gov.bc.ca)

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**From:** Morris, Kirsty L [<mailto:Kirsty.Morris@leg.bc.ca>]  
**Sent:** Friday, January 8, 2016 10:34 AM  
**To:** Scheffel, Emile HLTH:EX; Merrifield, Katy PREM:EX  
**Subject:** RE: MO Staff Changes

Hi Emile/Katy

Thanks for the email and congratulations to both you and Katy on your new exciting adventures! I am sad to see you both moving away from the MO, but I wish you both the very best for the future!

We have been very lucky to have two very dedicated professionals working in our team and supporting MTL.

All the best....Kirsty

**Kirsty L Morris** | Constituency Assistant

**Terry Lake, MLA Kamloops - North Thompson**  
**Minister of Health**

Email: [kirsty.morris@leg.bc.ca](mailto:kirsty.morris@leg.bc.ca)  
Phone #: [250-554-5413](tel:250-554-5413) Fax #: [250-554-5417](tel:250-554-5417)  
Toll Free #: [1-888-299-0805](tel:1-888-299-0805)  
Website: [www.terrylakemla.bc.ca](http://www.terrylakemla.bc.ca)



*Be Green! Read from the screen*

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**From:** Scheffel, Emile HLTH:EX [<mailto:Emile.Scheffel@gov.bc.ca>]  
**Sent:** January 8, 2016 9:31 AM  
**To:** Morris, Kirsty L <[Kirsty.Morris@leg.bc.ca](mailto:Kirsty.Morris@leg.bc.ca)>; Yaron, Gillian <[Gillian.Yaron@leg.bc.ca](mailto:Gillian.Yaron@leg.bc.ca)>  
**Cc:** Merrifield, Katy HLTH:EX <[Katy.Merrifield@gov.bc.ca](mailto:Katy.Merrifield@gov.bc.ca)>; Robertson, Derek HLTH:EX <[Derek.Robertson@gov.bc.ca](mailto:Derek.Robertson@gov.bc.ca)>;  
Dhanowa, Damon HLTH:EX <[Damon.Dhanowa@gov.bc.ca](mailto:Damon.Dhanowa@gov.bc.ca)>  
**Subject:** MO Staff Changes

Hello Kirsty and Gill,

And happy Friday!

Not sure if MTL mentioned anything, but this is to let you know about some changes coming up.

Today is Katy's last day before she leaves us for an exciting new opportunity as director of communications in the Premier's Office.

I will do my best to keep things together until the end of January,<sup>s.22</sup>  
s.22

We hope to get a new chief and/or MA before long – but in the meantime, we will keep piling more and more work on our two stellar EAs.

Thank you both for always being so patient, professional, and terrific to work with – it's been a pleasure.

E

**Merrifield, Katy PREM:EX**

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**From:** Merrifield, Katy PREM:EX  
**Sent:** Friday, January 8, 2016 4:50 PM  
**To:** Ryckman, Scott GCPE:EX  
**Subject:** TNO settings

Hi Scott,

I'm moving to the PO on Monday and wasn't sure if my tno settings needed to change at all. Can you advise?

Thanks,

**Katy Merrifield**  
Chief of Staff to the Honourable Terry Lake  
Minister of Health  
**Office: (250) 953-3547**  
[Katy.Merrifield@gov.bc.ca](mailto:Katy.Merrifield@gov.bc.ca)

## Merrifield, Katy PREM:EX

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**From:** Merrifield, Katy PREM:EX  
**Sent:** Saturday, January 9, 2016 1:42 PM  
**To:** Daniel Fontaine  
**Subject:** Re: congrats

Thanks Daniel! It's very much an honour.

I hope so as well - it's been great working with you so far.

Cheers,

Katy

Sent from my iPhone

On Jan 9, 2016, at 1:30 PM, Daniel Fontaine <[dfontaine@bccare.ca](mailto:dfontaine@bccare.ca)> wrote:

Congrats...rumour is you are moving to the Premier's office...another big promotion! Best of luck in your new post...and I'm sure our paths will cross again soon. Hope to see you at the Annual Awards event on Feb 15<sup>th</sup>.

Cheers,

d.

**Daniel Fontaine**

CEO, BC Care Providers Association  
738-4710 Kingsway  
Burnaby, BC, V5H4M2  
604-736-4233 ext 229  
[www.bccare.ca](http://www.bccare.ca)  
@bccareproviders

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## **Merrifield, Katy PREM:EX**

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**From:** Merrifield, Katy PREM:EX  
**Sent:** Monday, January 11, 2016 10:31 AM  
**To:** Mayencourt, Lorne LASS:EX  
**Subject:** RE: Congrats: Announcement



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**From:** Mayencourt, Lorne [<mailto:Lorne.Mayencourt@leg.bc.ca>]  
**Sent:** Monday, January 11, 2016 10:26 AM  
**To:** Merrifield, Katy PREM:EX  
**Subject:** Congrats: Announcement

Yaaaaa!

Begin forwarded message:

**From:** "Mills, Shane" <[Shane.Mills@leg.bc.ca](mailto:Shane.Mills@leg.bc.ca)>  
**Subject:** FW: Announcement  
**Date:** January 11, 2016 at 10:24:14 AM PST  
**To:** Liberal Victoria Office <[LiberalVictoriaOffice@leg.bc.ca](mailto:LiberalVictoriaOffice@leg.bc.ca)>

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**From:** Chin, Ben PREM:EX [<mailto:Ben.Chin@gov.bc.ca>]  
**Sent:** Monday, January 11, 2016 10:23 AM  
**To:** LP Chief of Staff <[LPCOS@Victoria1.gov.bc.ca](mailto:LPCOS@Victoria1.gov.bc.ca)>; LP Executive Assistants <[LPEAS@Victoria1.gov.bc.ca](mailto:LPEAS@Victoria1.gov.bc.ca)>; LP Ministerial Assistants <[LPMA@Victoria1.gov.bc.ca](mailto:LPMA@Victoria1.gov.bc.ca)>  
**Cc:** Mills, Shane <[Shane.Mills@leg.bc.ca](mailto:Shane.Mills@leg.bc.ca)>  
**Subject:** Announcement

I'm very pleased to announce Katy Merrifield is taking on a new role on our team as Director of Communications in the Premier's Office.

s.22

s.22 to Chief of Staff in Health and JTST.

Katy will be working closely with all of you and with me to manage the communications of the Premier's and Government's key priorities, moving forward.

Please join me in welcoming Katy to the Comms team.

**Ben Chin**  
Executive Director  
Communications & Issues Mgmt.  
Office of Premier Christy Clark  
**250-588-3113**

## **Merrifield, Katy PREM:EX**

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**From:** Merrifield, Katy PREM:EX  
**Sent:** Monday, January 11, 2016 10:31 AM  
**To:** Bell, Jordan TRAN:EX  
**Subject:** RE: Announcement

Thanks Jordan, much appreciated ☺

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**From:** Bell, Jordan TRAN:EX  
**Sent:** Monday, January 11, 2016 10:25 AM  
**To:** Merrifield, Katy PREM:EX  
**Subject:** FW: Announcement

Congrats Katy. Well done!

Jordan

---

**From:** Chin, Ben PREM:EX  
**Sent:** Monday, January 11, 2016 10:23 AM  
**To:** LP Chief of Staff; LP Executive Assistants; LP Ministerial Assistants  
**Cc:** Mills, Shane LASS:EX  
**Subject:** Announcement

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Executive Director  
Communications & Issues Mgmt.  
Office of Premier Christy Clark  
**250-588-3113**



## Merrifield, Katy PREM:EX

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**From:** Merrifield, Katy PREM:EX  
**Sent:** Monday, January 11, 2016 11:35 AM  
**To:** Nowakowski, Melissa LASS:EX  
**Subject:** RE: Announcement

Thanks Melissa, your support is much appreciated ☺

---

**From:** Nowakowski, Melissa [<mailto:Melissa.Nowakowski@leg.bc.ca>]  
**Sent:** Monday, January 11, 2016 11:34 AM  
**To:** Merrifield, Katy PREM:EX  
**Subject:** Fwd: Announcement

s.22

Congrats !!

Sent from my iPad

Begin forwarded message:

**From:** "Mills, Shane" <[Shane.Mills@leg.bc.ca](mailto:Shane.Mills@leg.bc.ca)>  
**Date:** January 11, 2016 at 10:24:14 AM PST  
**To:** Liberal Victoria Office <[LiberalVictoriaOffice@leg.bc.ca](mailto:LiberalVictoriaOffice@leg.bc.ca)>  
**Subject:** FW: Announcement

---

**From:** Chin, Ben PREM:EX [<mailto:Ben.Chin@gov.bc.ca>]  
**Sent:** Monday, January 11, 2016 10:23 AM  
**To:** LP Chief of Staff <[LPCOS@Victoria1.gov.bc.ca](mailto:LPCOS@Victoria1.gov.bc.ca)>; LP Executive Assistants <[LPEAS@Victoria1.gov.bc.ca](mailto:LPEAS@Victoria1.gov.bc.ca)>; LP Ministerial Assistants <[LPMAs@Victoria1.gov.bc.ca](mailto:LPMAs@Victoria1.gov.bc.ca)>  
**Cc:** Mills, Shane <[Shane.Mills@leg.bc.ca](mailto:Shane.Mills@leg.bc.ca)>  
**Subject:** Announcement

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to Chief of Staff in Health and JTST.

Katy will be working closely with all of you and with me to manage the communications of the Premier's and Government's key priorities, moving forward.

Please join me in welcoming Katy to the Comms team.

**Ben Chin**  
Executive Director  
Communications & Issues Mgmt.  
Office of Premier Christy Clark



## **Merrifield, Katy PREM:EX**

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**From:** Merrifield, Katy PREM:EX  
**Sent:** Monday, January 11, 2016 11:35 AM  
**To:** Schneider, Vanessa GCPE:EX  
**Subject:** RE: Announcement

Many thanks!

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**From:** Schneider, Vanessa GCPE:EX  
**Sent:** Monday, January 11, 2016 11:17 AM  
**To:** Merrifield, Katy PREM:EX  
**Subject:** FW: Announcement

Congratulations ☺

---

**From:** Fraser, John Paul GCPE:EX  
**Sent:** Monday, January 11, 2016 10:29 AM  
**To:** GCPE Comm Directors; GCPE Comm Managers  
**Cc:** Gordon, Matt GCPE:EX; Gleeson, Kelly T GCPE:EX; Woods, Emily GCPE:EX  
**Subject:** FW: Announcement

Hi all, please see the staffing announcement issued from the Premier's Office this morning. Thanks!

JPF

---

**From:** Chin, Ben PREM:EX  
**Sent:** Monday, January 11, 2016 10:23 AM  
**To:** LP Chief of Staff; LP Executive Assistants; LP Ministerial Assistants  
**Cc:** Mills, Shane LASS:EX  
**Subject:** Announcement

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Executive Director  
Communications & Issues Mgmt.  
Office of Premier Christy Clark  
**250-588-3113**

## **Merrifield, Katy PREM:EX**

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**From:** Merrifield, Katy PREM:EX  
**Sent:** Monday, January 11, 2016 11:35 AM  
**To:** Currie, David GCPE:EX  
**Subject:** RE: Announcement

Thank you ☺

---

**From:** Currie, David GCPE:EX  
**Sent:** Monday, January 11, 2016 10:35 AM  
**To:** Merrifield, Katy PREM:EX  
**Subject:** Fw: Announcement

Katy - so happy for you. What a promotion! Congratulations!!!

---

**From:** Fraser, John Paul GCPE:EX <[JohnPaul.Fraser@gov.bc.ca](mailto:JohnPaul.Fraser@gov.bc.ca)>  
**Sent:** Monday, January 11, 2016 10:28 AM  
**To:** GCPE Comm Directors; GCPE Comm Managers  
**Cc:** Gordon, Matt GCPE:EX; Gleeson, Kelly T GCPE:EX; Woods, Emily GCPE:EX  
**Subject:** FW: Announcement

Hi all, please see the staffing announcement issued from the Premier's Office this morning. Thanks!

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**From:** Chin, Ben PREM:EX  
**Sent:** Monday, January 11, 2016 10:23 AM  
**To:** LP Chief of Staff; LP Executive Assistants; LP Ministerial Assistants  
**Cc:** Mills, Shane LASS:EX  
**Subject:** Announcement

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**Ben Chin**  
Executive Director  
Communications & Issues Mgmt.  
Office of Premier Christy Clark  
**250-588-3113**

## Merrifield, Katy PREM:EX

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**From:** Merrifield, Katy PREM:EX  
**Sent:** Monday, January 11, 2016 11:36 AM  
**To:** Schollen, Tasha GCPE:EX  
**Subject:** RE: Announcement

Thanks Tasha!

---

**From:** Schollen, Tasha GCPE:EX  
**Sent:** Monday, January 11, 2016 10:33 AM  
**To:** Merrifield, Katy PREM:EX  
**Subject:** FW: Announcement

Congratulations, Katy!

---

**Tasha Schollen** | Communications Director  
Ministry of Technology, Innovation and Citizens' Services  
Government Communications and Public Engagement  
Phone: 250-387-3134 | Cell: 250-889-1121

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**From:** Fraser, John Paul GCPE:EX  
**Sent:** Monday, January 11, 2016 10:29 AM  
**To:** GCPE Comm Directors; GCPE Comm Managers  
**Cc:** Gordon, Matt GCPE:EX; Gleeson, Kelly T GCPE:EX; Woods, Emily GCPE:EX  
**Subject:** FW: Announcement

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**Ben Chin**  
Executive Director  
Communications & Issues Mgmt.  
Office of Premier Christy Clark  
**250-588-3113**

## Merrifield, Katy PREM:EX

---

**From:** Merrifield, Katy PREM:EX  
**Sent:** Monday, January 11, 2016 11:55 AM  
**To:** McAndrews, Caroline GCPE:EX  
**Subject:** Re: Announcement

Thank you! A very sincere congrats to you as well. s.22

Sent from my iPhone

On Jan 11, 2016, at 11:47 AM, McAndrews, Caroline GCPE:EX <[Caroline.McAndrews@gov.bc.ca](mailto:Caroline.McAndrews@gov.bc.ca)> wrote:

Wow, awesome Katie!! Good for you and we'll deserved. I'm on the first day as CD for PSSG!  
How things change :)

Sent from my BlackBerry 10 smartphone on the TELUS network.

---

**From:** Fraser, John Paul GCPE:EX <[JohnPaul.Fraser@gov.bc.ca](mailto:JohnPaul.Fraser@gov.bc.ca)>  
**Sent:** Monday, January 11, 2016 10:28 AM  
**To:** GCPE Comm Directors; GCPE Comm Managers  
**Cc:** Gordon, Matt GCPE:EX; Gleeson, Kelly T GCPE:EX; Woods, Emily GCPE:EX  
**Subject:** FW: Announcement

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**Ben Chin**  
Executive Director  
Communications & Issues Mgmt.  
Office of Premier Christy Clark  
250-588-3113

## Merrifield, Katy PREM:EX

---

**From:** Merrifield, Katy PREM:EX  
**Sent:** Wednesday, January 20, 2016 11:25 AM  
**To:** 'Vanderheyden, Jason'  
**Subject:** RE: Little birdie told me

Hi Jason,

Thank you! Sorry for the delay in response, I've been in Victoria all this week.

-----Original Message-----

**From:** Vanderheyden, Jason [<mailto:jason.vanderheyden@medtronic.com>]  
**Sent:** Monday, January 18, 2016 9:02 PM  
**To:** Merrifield, Katy PREM:EX  
**Subject:** Little birdie told me

Hi Katy,

I met with Nick today from Minister Virk's office. He told me about the great news about you moving to the Premier's office! Congrats!!

s.22

Jason

Jason Vanderheyden  
Director, Market Access and Government Affairs Medtronic of Canada  
4169866113

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You are receiving this communication because you have either requested information from Medtronic of Canada Ltd., or have an existing relationship with Medtronic of Canada Ltd. If you no longer wish to receive any form of electronic communication from Medtronic of Canada Ltd., please click on the following link: <mailto:CASL-unsubscribe@medtronic.com> or send a request in writing to: Anti-Spam, Medtronic of Canada Ltd., 99 Hereford St. Brampton, ON L6Y 0R3.

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## **Director of Communications in the Premier's Office – Job Description**

### **Position Summary:**

Appointed by the Chief of Staff to the Premier, the Director of Communications reports to the Executive Director, Communications and Issues Management in the Office of the Premier. The DComms executes and operationalizes proactive communications strategies focused on targeted and strategic corporate priorities.

### **Accountabilities/Responsibilities:**

The specific accountabilities and responsibilities for this position will be determined by the Executive Director, Communications and Issues Management and may include, but not be limited to the following:

- Devise and execute quarterly reports outlining a clear strategy including but not limited to earned, social, ethnic, regional and paid media that reflects the vision and narrative approved by the Executive Director, Communications and Issues Management.
- Work closely with Ministry communications staff to ensure communications strategies and materials achieve government's goals and objectives, provide analytical and strategic political input on communications strategies, speeches and correspondence.
- Work closely with the Director of Operations to approve communications plans for Ministry and PO-led events as well as ensure government news releases reflect corporate priorities.
- Interface with senior staff in the BC Government Caucus to ensure MLA's have appropriate communications material as support for significant government announcements and initiatives.
- Working with the Manager of Communications, approve speeches, quotes, statements and correspondence for the Premier.
- Complete projects as assigned by the Executive Director, Communications and Issues Management.

**Leamy, Michelle T PREM:EX**

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**From:** Chin, Ben PREM:EX  
**Sent:** Monday, January 11, 2016 10:23 AM  
**To:** LP Chief of Staff; LP Executive Assistants; LP Ministerial Assistants  
**Cc:** Mills, Shane LASS:EX  
**Subject:** Announcement

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**Ben Chin**  
Executive Director  
Communications & Issues Mgmt.  
Office of Premier Christy Clark  
**250-588-3113**

PROVINCE OF BRITISH COLUMBIA

ORDER OF THE LIEUTENANT GOVERNOR IN COUNCIL

Order in Council No. 011 , Approved and Ordered January 11, 2016

  
Lieutenant Governor

Executive Council Chambers, Victoria

On the recommendation of the undersigned, the Lieutenant Governor, by and with the advice and consent of the Executive Council, orders that the Schedule to Order in Council 253/2013 is amended by adding the following appointment:

Column 1 Person	Column 2 Position	Column 3 Premier/Minister	Column 4 Remuneration
MERRIFIELD, Katy	Director of Communications	Premier	Beginning at Step 5

  
Presiding Member of the Executive Council

---

*(This part is for administrative purposes only and is not part of the Order.)*

Authority under which Order is made:

Act and section: Public Service Act, R.S.B.C. 1996, c. 385, s. 15

Other: OIC 253/2013

January 4, 2016

**Leamy, Michelle T PREM:EX**

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**From:** Leamy, Michelle T PREM:EX  
**Sent:** Thursday, January 7, 2016 10:59 AM  
**To:** Phillips, Dawn-Lynn PSA:EX  
**Subject:** Staff Changes

Hi Dawn-Lynn:

Please be advised that Katy Merrifield is being appointed Director of Communications in the Premier's office effective January 11, 2016. Her remuneration begins at Band E, Step 5.

Thanks.

m

**Leamy, Michelle T PREM:EX**

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**From:** Dyble, John C PREM:EX  
**Sent:** Tuesday, January 5, 2016 2:38 PM  
**To:** Leamy, Michelle T PREM:EX  
**Cc:** Prisiak, Lisa PREM:EX  
**Subject:** Re: Updated: Staffing Orders

Ok

Sent from my iPhone

On Jan 5, 2016, at 3:34 PM, Leamy, Michelle T PREM:EX <[Michelle.Leamy@gov.bc.ca](mailto:Michelle.Leamy@gov.bc.ca)> wrote:

one update to email below.

Jan 11 Nicole Normand, term OIC to Jan 29, 2016. Support Staff to Minister Stone. Her remuneration continues at Clerk R14, Step 1

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**From:** Leamy, Michelle T PREM:EX  
**Sent:** Tuesday, January 5, 2016 1:34 PM  
**To:** Dyble, John C PREM:EX; Prisiak, Lisa PREM:EX  
**Subject:** Staffing Orders

Hi John: Can you please let Cab Ops know if these OICs are ok to proceed. Thanks. m

Jan 7 Janta Quigley, AC to Minister Oakes. Her remuneration begins at Step 1.

Jan 11 Kim Kennard, AC to Minister Morris. Her remuneration continues at Step 1.

Jan 11 Katy Merrifield, Director of Communications in the Premier's Office. Her remuneration begins at Step 5.

<quigley Jan 7 2016.pdf>

<kennard jan 11 2016.pdf>

<merrifield Jan 11 2016.pdf>

<normand jan 11 2016.pdf>

## Leamy, Michelle T PREM:EX

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**From:** Leamy, Michelle T PREM:EX  
**Sent:** Tuesday, January 5, 2016 1:34 PM  
**To:** Dyble, John C PREM:EX; Prisiak, Lisa PREM:EX  
**Subject:** Staffing Orders  
**Attachments:** quigley Jan 7 2016.pdf; kennard jan 11 2016.pdf; merrifield Jan 11 2016.pdf

Hi John: Can you please let Cab Ops know if these OICs are ok to proceed. Thanks. m

Jan 7 Janta Quigley, AC to Minister Oakes. Her remuneration begins at Step 1.

Jan 11 Kim Kennard, AC to Minister Morris. Her remuneration continues at Step 1.

Jan 11 Katy Merrifield, Director of Communications in the Premier's Office. Her remuneration begins at Step 5.

**Leamy, Michelle T PREM:EX**

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**From:** Leamy, Michelle T PREM:EX  
**Sent:** Monday, January 4, 2016 1:14 PM  
**To:** AG LSB OIC Requests, AG:EX  
**Cc:** Alexander, Catherine JAG:EX  
**Subject:** Staffing OIC - Wednesday

Hi Cat: if I can have this one back tomorrow or Wednesday that would be great. Thanks. m

On the recommendation of the undersigned, the Lieutenant Governor, by and with the advice and consent of the Executive Council, orders that

- (a) the Schedule to order in council 253/2013 is amended by adding the following appointment:

<b>Column 1 Person</b>	<b>Column 2 Position</b>	<b>Column 3 Premier/Minister</b>	<b>Column 4 Remuneration</b>
MERRIFIELD, Katy	Director of Communications	Premier	Beginning at Step 5



**Cadario, Michele PREM:EX**

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**From:** Cadario, Michele PREM:EX  
**Sent:** Thursday, December 31, 2015 2:20 PM  
**To:** Leamy, Michelle T PREM:EX  
**Cc:** Merrifield, Katy HLTH:EX  
**Subject:** PO hire

Michelle,

Katy has accepted a new job as Director of Communications starting Jan 11 in PO - \$105k/year.

Michele

Sent from my BlackBerry 10 smartphone on the TELUS network.