



195 Summerlea Road  
Brampton, Ontario L6T 4P6

**Direct Questions To:** Customer Care - 1-800-327-8345 or  
askcustomerservice@ironmountain.com

INTERGOVERNMENTAL RELATION SECRETAR  
ACCOUNTS PAYABLE  
OFFICE OF PROTOCOL  
PO BOX 9422 STN PROV GOVT  
VICTORIA, BC V8W 9V1 CANADA

# Invoice

Page 1 of 2

## Account Overview

**Invoice Number:** NJX7241  
**Invoice Date:** 01/31/2017  
**Storage Period:**  
**Service Period:** 12/28/2016 - 01/24/2017  
**Customer ID/Name:** s.17 INTERGOVERNMENTAL  
RELATION SECRETAR

**Due By:** 03/02/2017

## New Charges

Storage	0.00
Service	173.76
Supplies	0.00
Other Charges	28.88
Tax	10.12

**INVOICE AMOUNT DUE** **\$212.76**

### LEGEND:

- When paying by check please include applicable customer ID(s), invoice number(s) and invoice amount(s)
- Balance Activity does not reflect any payment received that has not or could not be applied to open invoices.
- Storage is billed in advance and may include prorated storage charges for the current period\*
- Services are billed in arrears\*
- Adjustment amount includes credits, debits and other adjustments made by the specified date
- Payment is due per contract Net terms from the invoice date

\*Unless otherwise expressly agreed upon in writing

### TO VIEW AND PAY ONLINE GO TO:

<http://ca.invoices.ironmountain.com>

**USE THIS ENROLLMENT CODE TO CREATE YOUR ORGANIZATION'S  
ADMINISTRATION ACCOUNT:**

s.17

**SUBMIT  
PAYMENTS TO:** Iron Mountain Canada Operations ULC  
d/b/a Iron Mountain Canada  
P.O. BOX 3527 STATION A  
TORONTO, ON M5W 3G4

**Customer ID/Name:** s.17 /INTERGOVERNMENTAL  
RELATION SECRETAR

**Invoice Number:** NJX7241  
**Invoice Date:** 01/31/2017

Description	Qty	Rate	Amount
OFFSITE SHRED, SEC CONSOLE	6.00	28.960	173.76
OFFSITE SHRED, TRIP SCHEDULED	2.00	0.000	0.00
<b>TOTAL SERVICE</b>			<b>173.76</b>
ADMINISTRATION FEE	1.00	28.880	28.88
<b>TOTAL OTHER</b>			<b>28.88</b>
<b>Sub Total</b>			<b>202.64</b>
<b>BRITISH COLUMBIA GST/HST</b>			<b>10.12</b>
<b>INVOICE AMOUNT DUE</b>			<b>212.76</b>

**Balance Activity Summary as of 01/24/2017**

Previous Balance	1,738.99
Adjustments	
Payments applied by 01/24/2017	0.00
Adjustments as of 01/24/2017	0.00
<b>** Balance as of 01/24/2017</b>	<b>\$1,738.99</b>
Current Invoice Amount	212.76
<b>Total Balance</b>	<b>\$1,951.75</b>

**\*\* If the balance as of 01/24/2017 has already been paid, thank you for your payment**

Canadian Tax ID Numbers For Reference Only	
GST/HST/TPS	885517334RT0001
BRITISH COLUMBIA	PST# 1014-7765
MANITOBA	PST# 885517334MT0001
QUEBEC	TVQ# 1019185164
SASKATCHEWAN	PST# 5600135

**CERTIFICATE OF DESTRUCTION:**

IRON MOUNTAIN CERTIFIES THAT THE MATERIALS RELATED TO SHREDDING SERVICES ON THIS INVOICE HAVE ENTERED THE DESTRUCTION PROCESS IN ACCORDANCE WITH OUR SECURE SHREDDING WORKFLOW SO THAT THE INFORMATION CANNOT BE RECONSTRUCTED.



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VICTORIA, BC V8W 9V1 CANADA

# Invoice

Page 1 of 2

## Account Overview

**Invoice Number:** NMH7731  
**Invoice Date:** 02/28/2017  
**Storage Period:**  
**Service Period:** 01/25/2017 - 02/21/2017  
**Customer ID/Name:** s.17 INTERGOVERNMENTAL  
RELATION SECRETAR

**Due By:** 03/30/2017

## New Charges

Storage	0.00
Service	173.76
Supplies	0.00
Other Charges	28.88
Tax	10.12

**INVOICE AMOUNT DUE** **\$212.76**

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- Balance Activity does not reflect any payment received that has not or could not be applied to open invoices.
- Storage is billed in advance and may include prorated storage charges for the current period\*
- Services are billed in arrears\*
- Adjustment amount includes credits, debits and other adjustments made by the specified date
- Payment is due per contract Net terms from the invoice date

\*Unless otherwise expressly agreed upon in writing

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s.17

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TORONTO, ON M5W 3G4

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### Canadian Tax ID Numbers for Reference Only

GST/HST/TPS	885517334 RT0001
BRITISH COLUMBIA	PST# 1014-7765
MANITOBA	PST# 885517334MT0001
QUEBEC	TVQ# 1019185164
SASKATCHEWAN	PST# 5600135

Customer ID/Name: s.17 INTERGOVERNMENTAL  
RELATION SECRETAR

Invoice Number: NMH7731  
Invoice Date: 02/28/2017

Description	Qty	Rate	Amount
OFFSITE SHRED, SEC CONSOLE	6.00	28.960	173.76
OFFSITE SHRED, TRIP SCHEDULED	2.00	0.000	0.00
<b>TOTAL SERVICE</b>			<b>173.76</b>
ADMINISTRATION FEE	1.00	28.880	28.88
<b>TOTAL OTHER</b>			<b>28.88</b>
<b>Sub Total</b>			<b>202.64</b>
<b>BRITISH COLUMBIA GST/HST</b>			<b>10.12</b>
<b>INVOICE AMOUNT DUE</b>			<b>212.76</b>

**Balance Activity Summary as of 02/21/2017**

Previous Balance	1,951.75
Adjustments	
Payments applied by 02/21/2017	0.00
Adjustments as of 02/21/2017	0.00
<b>** Balance as of 02/21/2017</b>	<b>\$1,951.75</b>
Current Invoice Amount	212.76
<b>Total Balance</b>	<b>\$2,164.51</b>

**\*\* If the balance as of 02/21/2017 has already been paid, thank you for your payment**

Canadian Tax ID Numbers For Reference Only	
GST/HST/TPS	885517334RT0001
BRITISH COLUMBIA	PST# 1014-7765
MANITOBA	PST# 885517334MT0001
QUEBEC	TVQ# 1019185164
SASKATCHEWAN	PST# 5600135

**CERTIFICATE OF DESTRUCTION:**

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PO BOX 9422 STN PROV GOVT  
VICTORIA, BC V8W 9V1 CANADA

# Invoice

Page 1 of 2

## Account Overview

**Invoice Number:** NPT1735  
**Invoice Date:** 03/31/2017  
**Storage Period:**  
**Service Period:** 02/22/2017 - 03/28/2017  
**Customer ID/Name:** s.17 INTERGOVERNMENTAL  
RELATION SECRETAR

**Due By:** 04/30/2017

## New Charges

Storage	0.00
Service	173.76
Supplies	0.00
Other Charges	28.88
Tax	10.12

**INVOICE AMOUNT DUE** **\$212.76**

### LEGEND:

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- Balance Activity does not reflect any payment received that has not or could not be applied to open invoices.
- Storage is billed in advance and may include prorated storage charges for the current period\*
- Services are billed in arrears\*
- Adjustment amount includes credits, debits and other adjustments made by the specified date
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s.17

**SUBMIT  
PAYMENTS TO:** Iron Mountain Canada Operations ULC  
d/b/a Iron Mountain Canada  
P.O. BOX 3527 STATION A  
TORONTO, ON M5W 3G4

Customer ID/Name: s.17 /INTERGOVERNMENTAL  
RELATION SECRETAR

Invoice Number: NPT1735  
Invoice Date: 03/31/2017

Description	Qty	Rate	Amount
OFFSITE SHRED, SEC CONSOLE	6.00	28.960	173.76
OFFSITE SHRED, TRIP SCHEDULED	2.00	0.000	0.00
<b>TOTAL SERVICE</b>			<b>173.76</b>
ADMINISTRATION FEE	1.00	28.880	28.88
<b>TOTAL OTHER</b>			<b>28.88</b>
<b>Sub Total</b>			<b>202.64</b>
<b>BRITISH COLUMBIA GST/HST</b>			<b>10.12</b>
<b>INVOICE AMOUNT DUE</b>			<b>212.76</b>

**Balance Activity Summary as of 03/28/2017**

Previous Balance	2,164.51
Adjustments	
Payments applied by 03/28/2017	0.00
Adjustments as of 03/28/2017	0.00
<b>** Balance as of 03/28/2017</b>	<b>\$2,164.51</b>
Current Invoice Amount	212.76
<b>Total Balance</b>	<b>\$2,377.27</b>

**\*\* If the balance as of 03/28/2017 has already been paid, thank you for your payment**

Canadian Tax ID Numbers For Reference Only	
GST/HST/TPS	885517334RT0001
BRITISH COLUMBIA	PST# 1014-7765
MANITOBA	PST# 885517334MT0001
QUEBEC	TVQ# 1019185164
SASKATCHEWAN	PST# 5600135

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PO BOX 9422 STN PROV GOVT  
VICTORIA, BC V8W 9V1 CANADA

# Invoice

Page 1 of 2

## Account Overview

**Invoice Number:** NTE5435  
**Invoice Date:** 04/30/2017  
**Storage Period:**  
**Service Period:** 03/29/2017 - 04/25/2017  
**Customer ID/Name:** s.17 /INTERGOVERNMENTAL  
RELATION SECRETAR

**Due By:** 05/30/2017

## New Charges

Storage	0.00
Service	86.88
Supplies	0.00
Other Charges	28.88
Tax	5.78

**INVOICE AMOUNT DUE** **\$121.54**

### LEGEND:

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- Storage is billed in advance and may include prorated storage charges for the current period\*
- Services are billed in arrears\*
- Adjustment amount includes credits, debits and other adjustments made by the specified date
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s.17

**SUBMIT PAYMENTS TO:** Iron Mountain Canada Operations ULC  
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P.O. BOX 3527 STATION A  
TORONTO, ON M5W 3G4

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GST/HST/TPS	885517334 RT0001
BRITISH COLUMBIA	PST# 1014-7765
MANITOBA	PST# 885517334MT0001
QUEBEC	TVQ# 1019185164
SASKATCHEWAN	PST# 5600135

**Customer ID/Name:** s.17 INTERGOVERNMENTAL  
RELATION SECRETAR

**Invoice Number:** NTE5435  
**Invoice Date:** 04/30/2017

Description	Qty	Rate	Amount
OFFSITE SHRED, SEC CONSOLE	3.00	28.960	86.88
OFFSITE SHRED, TRIP SCHEDULED	1.00	0.000	0.00
<b>TOTAL SERVICE</b>			<b>86.88</b>
ADMINISTRATION FEE	1.00	28.880	28.88
<b>TOTAL OTHER</b>			<b>28.88</b>
<b>Sub Total</b>			<b>115.76</b>
<b>BRITISH COLUMBIA GST/HST</b>			<b>5.78</b>
<b>INVOICE AMOUNT DUE</b>			<b>121.54</b>

**Balance Activity Summary as of 04/25/2017**

Previous Balance	2,377.27
Adjustments	
Payments applied by 04/25/2017	(2,164.51)
Adjustments as of 04/25/2017	<u>0.00</u>
<b>** Balance as of 04/25/2017</b>	<b>\$212.76</b>
Current Invoice Amount	<u>121.54</u>
<b>Total Balance</b>	<b>\$334.30</b>

**\*\* If the balance as of 04/25/2017 has already been paid, thank you for your payment**

Canadian Tax ID Numbers For Reference Only	
GST/HST/TPS	885517334RT0001
BRITISH COLUMBIA	PST# 1014-7765
MANITOBA	PST# 885517334MT0001
QUEBEC	TVQ# 1019185164
SASKATCHEWAN	PST# 5600135

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ACCOUNTS PAYABLE  
OFFICE OF PROTOCOL  
PO BOX 9422 STN PROV GOVT  
VICTORIA, BC V8W 9V1 CANADA

# Invoice

Page 1 of 2

## Account Overview

**Invoice Number:** NVR1641  
**Invoice Date:** 05/31/2017  
**Storage Period:**  
**Service Period:** 04/26/2017 - 05/23/2017  
**Customer ID/Name:** s.17 /INTERGOVERNMENTAL  
RELATION SECRETAR

**Due By:** 06/30/2017

## New Charges

Storage	0.00
Service	86.88
Supplies	0.00
Other Charges	28.88
Tax	5.78

**INVOICE AMOUNT DUE** **\$121.54**

### LEGEND:

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- Services are billed in arrears\*
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- Make payments online
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### Canadian Tax ID Numbers for Reference Only

GST/HST/TPS	885517334 RT0001
BRITISH COLUMBIA	PST# 1014-7765
MANITOBA	PST# 885517334MT0001
QUEBEC	TVQ# 1019185164
SASKATCHEWAN	PST# 5600135

IN ACCORDANCE WITH YOUR AGREEMENT,  
THIS SERVES AS IRON MOUNTAIN'S  
FORMAL NOTICE THAT YOUR ACCOUNT  
WILL RECEIVE A PRICE INCREASE  
EFFECTIVE JULY 1, 2017. PLEASE  
VISIT OUR CUSTOMER INFORMATION  
CENTER AT [CIC.IRONMOUNTAIN.COM](http://CIC.IRONMOUNTAIN.COM) FOR  
MORE DETAIL ABOUT OUR SERVICES,  
STANDARD PROCESSES, AND BILLING  
PRACTICES. THANK YOU.

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ADMINISTRATION ACCOUNT:**

s.17

**SUBMIT  
PAYMENTS TO:** Iron Mountain Canada Operations ULC  
d/b/a Iron Mountain Canada  
P.O. BOX 3527 STATION A  
TORONTO, ON M5W 3G4

**Customer ID/Name:** s.17 INTERGOVERNMENTAL  
RELATION SECRETAR

**Invoice Number:** NVR1641  
**Invoice Date:** 05/31/2017

Description	Qty	Rate	Amount
OFFSITE SHRED, SEC CONSOLE	3.00	28.960	86.88
OFFSITE SHRED, TRIP SCHEDULED	1.00	0.000	0.00
<b>TOTAL SERVICE</b>			<b>86.88</b>
ADMINISTRATION FEE	1.00	28.880	28.88
<b>TOTAL OTHER</b>			<b>28.88</b>
<b>Sub Total</b>			<b>115.76</b>
<b>BRITISH COLUMBIA GST/HST</b>			<b>5.78</b>
<b>INVOICE AMOUNT DUE</b>			<b>121.54</b>

**Balance Activity Summary as of 05/23/2017**

Previous Balance	334.30
Adjustments	
Payments applied by 05/23/2017	(334.30)
Adjustments as of 05/23/2017	0.00
<b>** Balance as of 05/23/2017</b>	<b>\$0.00</b>
Current Invoice Amount	121.54
<b>Total Balance</b>	<b>\$121.54</b>

**\*\* If the balance as of 05/23/2017 has already been paid, thank you for your payment**

Canadian Tax ID Numbers For Reference Only	
GST/HST/TPS	885517334RT0001
BRITISH COLUMBIA	PST# 1014-7765
MANITOBA	PST# 885517334MT0001
QUEBEC	TVQ# 1019185164
SASKATCHEWAN	PST# 5600135

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## Fern, Chelsea FIN:EX

---

**From:** Elliott, Genevieve IGRS:EX  
**Sent:** Thursday, March 30, 2017 4:28 PM  
**To:** LP Office of Protocol; LP Intergovernmental Relations Secretariat  
**Subject:** confidential destruction/shredding bins

If you are planning to contribute to the confidential destruction/shredding bins any time soon, please do so before April 6, 2017 (the last pick-up before the interregnum period). After that date, our service will be on hold until May 9<sup>th</sup>.

Sincerely,

*Genevieve Elliott*

Manager, Finance & Administration

**Phone:** 250.356.5004 **Fax:** 250.356-2814

(Gov't internal callers: 10 digit dialing in effect)

**email:** [genevieve.elliott@gov.bc.ca](mailto:genevieve.elliott@gov.bc.ca)

**Internet:** [www.gov.bc.ca/officeofprotocol](http://www.gov.bc.ca/officeofprotocol) ; [www.gov.bc.ca/intergovernmentalrelations](http://www.gov.bc.ca/intergovernmentalrelations)

**Mailing address:**

Office of Protocol

Intergovernmental Relations Secretariat

PO Box 9422 Stn Prov Govt

Victoria, BC V8W 9V1

**Physical Address:**

Office of Protocol

Intergovernmental Relations Secretariat

2<sup>nd</sup> Floor, 553 Superior Street

Victoria, BC V8V 1T7

## Fern, Chelsea FIN:EX

---

**From:** Dawes, Sandra IGRS:EX  
**Sent:** Thursday, March 30, 2017 11:31 AM  
**To:** Elliott, Genevieve IGRS:EX; Brubacher, Kelly IGRS:EX  
**Subject:** RE: Shredding

Hi Genevieve – can you please give me Iron Mountain's phone # and our account number and I will call them today about this.

Thanks,  
Sandra

---

**From:** Elliott, Genevieve IGRS:EX  
**Sent:** Wednesday, March 29, 2017 10:52 AM  
**To:** Brubacher, Kelly IGRS:EX  
**Cc:** Dawes, Sandra IGRS:EX  
**Subject:** RE: Shredding

Hi Kelly,

After the March 30<sup>th</sup> pick-up, will there be another pick-up before April 11<sup>th</sup>? If not can you please schedule one for April 10<sup>th</sup> and then put our service on hold from April 11<sup>th</sup> – May 9<sup>th</sup> for the election interregnum period?

---

**From:** Brubacher, Kelly IGRS:EX  
**Sent:** Thursday, March 23, 2017 11:04 AM  
**To:** Pescod, Jenny IGRS:EX; Elliott, Genevieve IGRS:EX  
**Subject:** Shredding

Hi ladies,

Our shredding will not be picked up until March 30, as Iron Mountain is having a transportation issue.

Thank you,

**Kelly Brubacher**

Executive Coordinator | Intergovernmental Relations Secretariat | Office of the Premier | Government of British Columbia | Canada  
Office: 250.387.0752  
Cell: 250.507.6658  
Fax: 250.387.1920  
Email: [Kelly.Brubacher@gov.bc.ca](mailto:Kelly.Brubacher@gov.bc.ca)

## Fern, Chelsea FIN:EX

---

**From:** Dawes, Sandra IGRS:EX  
**Sent:** Thursday, March 30, 2017 4:18 PM  
**To:** Elliott, Genevieve IGRS:EX; Brubacher, Kelly IGRS:EX  
**Subject:** FW: Iron Mountain Account Info

Sorry – the phone number for Iron Mountain is:  
1-800-327-8345

---

**From:** Dawes, Sandra IGRS:EX  
**Sent:** Thursday, March 30, 2017 4:17 PM  
**To:** Elliott, Genevieve IGRS:EX; Brubacher, Kelly IGRS:EX  
**Subject:** Iron Mountain Account Info

Hi –  
Our Iron Mountain account info is:  
Customer #: s.17  
Dept. # 7644535822

Our shredding has been suspended from April 6 – May 11<sup>th</sup>.  
They only come on Thursdays.

Thanks,  
Sandra

**Sandra Dawes**

Executive Administrative Assistant  
Intergovernmental Relations Secretariat / Office of the Premier  
Office: (250) 387-0783 Cell: (250) 508-3104  
Sandra.Dawes@gov.bc.ca

*NOTE: 10 digit dialing in effect for all BC gov internal calls to IGRS effective immediately*



OFFICE OF THE PREMIER (CAB OPS)  
617 GOVERNMENT STREET, 033 AND 0  
VICTORIA BC V8W 9V1

# INVOICE



PAGE 1 of 3

Billing Date 01/31/2017  
Invoice Number 8100090260  
Customer Number s.17  
Site & Purchase Order Info on Reverse Page



For billing, scheduling or customer service  
**1-800-69-SHRED**  
Hours: (Mon - Fri) 8:00AM - 5:00PM

## ACCOUNT SUMMARY - SHREDDING SERVICE

DESCRIPTION	AMOUNT	TOTAL
Thank You-Payment	(\$53.03)	
CURRENT INVOICE CHARGES	(See Reverse Page For Details)	\$106.06
TOTAL ACCOUNT BALANCE DUE BY 01/31/2017		\$53.03

Billing Currency: CAD

GST/HST #: 86625 9062

**CERTIFICATE OF DESTRUCTION:** Shred-it is committed to the secure destruction of its customers' confidential information. This certification will affirm that Shred-it destroys the customers' confidential material, pursuant to our customers' request and instructions.

Account History Please disregard if payment has been sent.

Current	1-30 days Past Due	31-60 days Past Due	61-90 days Past Due	90+ days Past Due	Total Account Balance
\$53.03	\$0.00	\$0.00	\$0.00	\$0.00	\$53.03

PLEASE DETACH AND RETURN BOTTOM PORTION WITH YOUR PAYMENT IN THE ENCLOSED ENVELOPE. TO ENSURE TIMELY POSTING OF YOUR PAYMENT, PLEASE ALLOW 5 DAYS FOR MAILING.



Shred-it INTERNATIONAL ULC  
1383 North Service Road, East  
Oakville, ON L6H 1A7

INVOICE NUMBER	INVOICE DATE	CUSTOMER NUMBER
8100090260	01/31/2017	s.17
TOTAL ACCOUNT BALANCE DUE BY 01/31/2017		\$53.03
TOTAL AMOUNT ENCLOSED		\$
<input type="checkbox"/> If account or contact information has changed please check box and fill out back portion of coupon		

OFFICE OF THE PREMIER (CAB OPS)  
617 GOVERNMENT STREET, 033 AND 0  
VICTORIA BC V8W 9V1

===== REMIT TO: =====

SHRED-IT INTERNATIONAL ULC  
P.O. BOX 15781, STATION A  
TORONTO, ONTARIO  
M5W 1C1

015781 s.17

0000008100090260 0000005303 8

Office Of The Premier (Cab Ops)

CUSTOMER#: S.17

INVOICE#: 8100090260

INVOICE DATE: 01/31/2017

SERVICE DATE	SERVICE RECORD	P.O.#	SERVICE TYPE	QTY	UNIT OF MEASURE	TOTAL
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Site: BC01 Service Location: Office Of The Premier (Cab Ops), Room s, 617 Government Street, 033 And 0, Victoria, BC, V8W 9V1, CA - S.17

01/05/2017	8028110469		SHRED - ON-SITE AUTOMATIC			
					Minimum Order Value	\$50.50
					GST 5.00 %	\$2.53
					SUB TOTAL	\$53.03
01/24/2017	8029246796		SHRED - ON-SITE AUTOMATIC			
					Minimum Order Value	\$50.50
					GST 5.00 %	\$2.53
					SUB TOTAL	\$53.03
					TOTAL	\$106.06

MSO #000661--

TOTAL CURRENT INVOICE CHARGES	\$106.06
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Office Of The Premier (Cab Ops)

CUSTOMER# s.17

INVOICE#: 8100090260

INVOICE DATE: 01/31/2017

**TAX SUMMARY**

British Columbia

GST 5.00 %

\$5.06

Total Tax

\$5.06



## Hendry, Jackie PREM:EX

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**From:** DoNotReply@billing-notification.com  
**Sent:** Wednesday, January 25, 2017 11:47 AM  
**To:** Shortt, Amanda PREM:EX  
**Subject:** SHRED-IT &#x28; OAKVILLE &#x29; - Transaction Receipt for 53.03

SHRED-IT / SECURIT  
1218 South Service Road, West  
Oakville, ON. L6L 5T7  
T. 905-829-2222  
T. 1-866-345-3269

Term ID: 001

### **Sale - Approved**

Date	01/25/17	Time 14:46:40
Method of Payment	MasterCard	
Entry Method	Manual	
Account #	s.17	
Order ID	9002155350	
Order Description:	s.17 Office Of The Premier (Cab Ops)	
Approval Code	144640	
<b>Amount</b>	<b>53.03</b>	

Customer Copy



OFFICE OF THE PREMIER (CAB OPS)  
617 GOVERNMENT STREET, 033 AND 0  
VICTORIA BC V8W 9V1

# INVOICE

PAGE 1 of 3

Billing Date 02/28/2017  
Invoice Number 8100113006  
Customer Number s.17  
Site & Purchase Order Info on Reverse Page



For billing, scheduling or customer service  
**1-800-69-SHRED**  
Hours: (Mon - Fri) 8:00AM - 5:00PM

## ACCOUNT SUMMARY - SHREDDING SERVICE

DESCRIPTION	AMOUNT	TOTAL
PREVIOUS BALANCE		\$53.03
Thank You-Payment	(\$53.03)	
CURRENT INVOICE CHARGES	(See Reverse Page For Details)	\$106.06
<b>TOTAL ACCOUNT BALANCE DUE BY 02/28/2017</b>		<b>\$106.06</b>

Billing Currency: CAD

GST/HST #: 86625 9062

**CERTIFICATE OF DESTRUCTION:** Shred-it is committed to the secure destruction of its customers' confidential information. This certification will affirm that Shred-it destroys the customers' confidential material, pursuant to our customers' request and instructions.

### Account History Please disregard if payment has been sent.

Current	1-30 days Past Due	31-60 days Past Due	61-90 days Past Due	90+ days Past Due	Total Account Balance
\$106.06	\$0.00	\$0.00	\$0.00	\$0.00	\$106.06

PLEASE DETACH AND RETURN BOTTOM PORTION WITH YOUR PAYMENT IN THE ENCLOSED ENVELOPE. TO ENSURE TIMELY POSTING OF YOUR PAYMENT, PLEASE ALLOW 5 DAYS FOR MAILING.



Shred-it INTERNATIONAL ULC  
1383 North Service Road, East  
Oakville, ON L6H 1A7

INVOICE NUMBER	INVOICE DATE	CUSTOMER NUMBER
8100113006	02/28/2017	s.17
TOTAL ACCOUNT BALANCE DUE BY 02/28/2017		\$106.06
TOTAL AMOUNT ENCLOSED		\$
<input type="checkbox"/> If account or contact information has changed please check box and fill out back portion of coupon		

OFFICE OF THE PREMIER (CAB OPS)  
617 GOVERNMENT STREET, 033 AND 0  
VICTORIA BC V8W 9V1

===== REMIT TO: =====

SHRED-IT INTERNATIONAL ULC  
P.O. BOX 15781, STATION A  
TORONTO, ONTARIO  
M5W 1C1

015781 s.17

0000008100113006 0000010606 9

Office Of The Premier (Cab Ops)

CUSTOMER#: S.17

INVOICE#: 8100113006

INVOICE DATE: 02/28/2017

SERVICE DATE	SERVICE RECORD	P.O.#	SERVICE TYPE	QTY	UNIT OF MEASURE	TOTAL
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Site: BC01 Service Location: Office Of The Premier (Cab Ops), Room s, 617 Government Street, 033 And 0, Victoria, BC, V8W 9V1, CA - s.17

02/06/2017	8029580222		SHRED - ON-SITE AUTOMATIC			
					Minimum Order Value	\$50.50
					GST 5.00 %	\$2.53
					<b>SUB TOTAL</b>	<b>\$53.03</b>
02/17/2017	8029930960		SHRED - ON-SITE AUTOMATIC			
					Minimum Order Value	\$50.50
					GST 5.00 %	\$2.53
					<b>SUB TOTAL</b>	<b>\$53.03</b>
					<b>TOTAL</b>	<b>\$106.06</b>

MSO #000661--

<b>TOTAL CURRENT INVOICE CHARGES</b>	<b>\$106.06</b>
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Office Of The Premier (Cab Ops)

CUSTOMER#: S.17

INVOICE#: 8100113006

INVOICE DATE: 02/28/2017

**TAX SUMMARY**

**British Columbia**

GST 5.00 %

**\$5.06**

**Total Tax**

**\$5.06**

**Hendry, Jackie PREM:EX**

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**From:** DoNotReply@billing-notification.com  
**Sent:** Friday, February 17, 2017 9:31 AM  
**To:** Shortt, Amanda PREM:EX  
**Subject:** SHRED-IT &#x28; OAKVILLE &#x29; - Transaction Receipt for 53.03

SHRED-IT / SECURIT  
1218 South Service Road, West  
Oakville, ON. L6L 5T7  
T. 905-829-2222  
T. 1-866-345-3269

Term ID: 001

**Sale - Approved**

Date	02/17/17	Time 12:30:41
Method of Payment	MasterCard	
Entry Method	Manual	
Account #	s.17	
Order ID	8100090260	
Order Description:	s.17	
Approval Code	123041	
<b>Amount</b>	<b>53.03</b>	

Customer Copy

## Hendry, Jackie PREM:EX

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**From:** DoNotReply@billing-notification.com  
**Sent:** Thursday, March 2, 2017 5:39 AM  
**To:** Shortt, Amanda PREM:EX  
**Subject:** SECURIT &#x28;COQUITLAM&#x29; - Transaction Receipt for 106.06

Shred-it International ULC  
300-1650 Brigantine Dr.  
Coquitlam BC V3K 7B5  
604-444-4044  
1-800-697-4733

Term ID: 001

### **Sale - Approved**

Date	03/02/17	Time 08:37:39
Method of Payment	MasterCard	
Entry Method	Manual	
Account #	s.17	
Order ID	8100113006	
Order Description:	s.17	
Approval Code	083739	
<b>Amount</b>	<b>106.06</b>	

**THANK YOU FOR YOUR PAYMENT!**

Register for online payments at

[www.shredit.com/myshredit](http://www.shredit.com/myshredit)

Customer Copy



OFFICE OF THE PREMIER (CAB OPS)  
617 GOVERNMENT STREET, 033 AND 0  
VICTORIA BC V8W 9V1

# INVOICE

PAGE 1 of 3

Billing Date 31.03.2017  
Invoice Number 8100134245  
Customer Number s.17  
Site & Purchase Order Info on Reverse Page



For billing, scheduling or customer service  
1-800-69-SHRED  
Hours: (Mon - Fri) 8:00AM - 5:00PM

## ACCOUNT SUMMARY - SHREDDING SERVICE

DESCRIPTION	AMOUNT	TOTAL
PREVIOUS BALANCE		\$106.06
Thank You-Payment	(\$106.06)	
CURRENT INVOICE CHARGES	(See Reverse Page For Details)	\$159.09
<b>TOTAL ACCOUNT BALANCE DUE BY 31.03.2017</b>		<b>\$159.09</b>

Billing Currency: CAD

GST/HST #: 86625 9062

**CERTIFICATE OF DESTRUCTION:** Shred-it is committed to the secure destruction of its customers' confidential information. This certification will affirm that Shred-it destroys the customers' confidential material, pursuant to our customers' request and instructions.

### Account History Please disregard if payment has been sent.

Current	1-30 days Past Due	31-60 days Past Due	61-90 days Past Due	90+ days Past Due	Total Account Balance
\$159.09	\$0.00	\$0.00	\$0.00	\$0.00	\$159.09

PLEASE DETACH AND RETURN BOTTOM PORTION WITH YOUR PAYMENT IN THE ENCLOSED ENVELOPE. TO ENSURE TIMELY POSTING OF YOUR PAYMENT, PLEASE ALLOW 5 DAYS FOR MAILING.



Shred-it INTERNATIONAL ULC  
1383 North Service Road, East  
Oakville, ON L6H 1A7

INVOICE NUMBER	INVOICE DATE	CUSTOMER NUMBER
8100134245	31.03.2017	s.17
TOTAL ACCOUNT BALANCE DUE BY 31.03.2017		\$159.09
TOTAL AMOUNT ENCLOSED		\$
<input type="checkbox"/> If account or contact information has changed please check box and fill out back portion of coupon		

OFFICE OF THE PREMIER (CAB OPS)  
617 GOVERNMENT STREET, 033 AND 0  
VICTORIA BC V8W 9V1

===== REMIT TO: =====

SHRED-IT INTERNATIONAL ULC  
P.O. BOX 15781, STATION A  
TORONTO, ONTARIO  
M5W 1C1

015781 s.17

0000008100134245 0000015909 0

Office Of The Premier (Cab Ops)

CUSTOMER#: S.17

INVOICE#: 8100134245

INVOICE DATE: 31.03.2017

SERVICE DATE	SERVICE RECORD	P.O.#	SERVICE TYPE	QTY	UNIT OF MEASURE	TOTAL
Site: BC01 Service Location: Office Of The Premier (Cab Ops), Room s, 617 Government Street, 033 And D, Victoria, BC, V8W 9V1, CA - S.17						
03.03.2017	8030235690		SHRED - ON-SITE AUTOMATIC			
					Minimum Order Value	\$50.50
					GST 5.00 %	\$2.53
					SUB TOTAL	\$53.03
17.03.2017	8030564788		SHRED - ON-SITE AUTOMATIC			
					Minimum Order Value	\$50.50
					GST 5.00 %	\$2.53
					SUB TOTAL	\$53.03
31.03.2017	8030749978		SHRED - ON-SITE AUTOMATIC			
					Minimum Order Value	\$50.50
					GST 5.00 %	\$2.53
					SUB TOTAL	\$53.03
					TOTAL	\$159.09

MSO #000661--

TOTAL CURRENT INVOICE CHARGES	\$159.09
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IF PRESENT, CONTACT INFORMATION AND/OR MESSAGE FROM THE COMPANY SHOULD BE ENTERED HERE.

Customer Name	Address
Company Name	City
Phone	State
Fax	Country
E-mail	Postal Code
Website	
Comments	



Office Of The Premier (Cab Ops)

CUSTOMER#: s.17

INVOICE#: 8100134245

INVOICE DATE: 31.03.2017

**TAX SUMMARY**

**British Columbia**

GST 5.00 %

\$7.59

**Total Tax**

\$7.59

## Hendry, Jackie PREM:EX

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**From:** DoNotReply@billing-notification.com  
**Sent:** Thursday, April 6, 2017 9:53 AM  
**To:** Shortt, Amanda PREM:EX  
**Subject:** SECURIT &#x28;COQUITLAM&#x29; - Transaction Receipt for \$159.09

Shred-it International ULC  
300-1650 Brigantine Dr.  
Coquitlam BC V3K 7B5  
604-444-4044  
1-800-697-4733

Term ID: 001

### **Sale - Approved**

Date	04/06/17	Time 12:51:44
Method of Payment	MasterCard	
Entry Method	Manual	
Account #	s.17	
Order ID	8100134245	
Order Description:	s.17	
Approval Code	125144	
<b>Amount</b>	<b>\$159.09</b>	

**THANK YOU FOR YOUR PAYMENT!**

Register for online payments at

[www.shredit.com/myshredit](http://www.shredit.com/myshredit)

Customer Copy