



MEMORANDUM

FROM: Heidi Elliott
Government House, Victoria
Heidi Elliott: 250-356-0925

TO: Her Honour
HADC
24 hours: 250-387-2079

DATE/TIME LAST REVISED:

RE: British Columbia Provincial Government
Cabinet Minister Swearing-In Ceremony

DATE: Monday, June 12, 2017 1300

PLACE: Drawing Room, Government House

HADC: Lieutenant-Commander Simon Brown, AdeC
Tel: 250 363 2802 (W) s.22
Cell: s.17 E-mail: Simon.Brown@forces.gc.ca

HER HONOUR TO: Administer oaths and address

DRESS: Business Attire with decorations

MEDIA: Media will be at the Ceremony and there will be a Media Scrum with the Premier and Ministers following the Ceremony in the Maclure Room.

NUMBER OF GUESTS: 40

DISTINGUISHED GUEST:

- The Honourable Christy Clark.
- The Ministers-Designate and guests;
- Mr. Mike McDonald, the Premier's Chief of Staff,
- Ms. Kim Henderson, Cabinet Secretary;
- Ms. Elizabeth MacMillan, Deputy Cabinet Secretary.

SEQUENCE:

~1155 Cabinet Operations Staff arrive at Government House and set-up the boutonnieres and documents.

- 1158 Ms. Elizabeth MacMillan, Deputy Cabinet Secretary, arrives at Government House to meet with Mr. Jerymy Brownridge.
- 1200 Mr. Brownridge and Ms. MacMillan lead a walk-through/briefing for the ceremony.
- 1205 HADC, Lieutenant-Commander Simon Brown, arrives at Government House and is briefed by Mr. Brownridge.
- 1220 Mr. Don Craig, Photographer, arrives at Government House to set up for official group photo in the Foyer in front of the fireplace.
- 1230 The doors to Government House open. Guests and Ministers-Designate begin arriving at Government House on a bus and in some private vehicles. They enter through the front door and proceed to the Drawing Room.
- Ministers-Designate are escorted to the Drawing Room by Cabinet Operations Staff where they are given their boutonnieres and they sign the necessary forms.
- Her Honour and Mr. Brownridge proceed to Her Honour's Office.
- Ms. MacMillan proceeds to Her Honour's Office to have documents signed by Her Honour.
- 1250 The Premier arrive at Government House
- The Premier is escorted to Her Honour's office by Mr. Brownridge
- Her Honour, the Premier and Ms. McMillan review Oath Book, Oath Forms, and appointment forms in Her Honour's Office.
- Her Honour signs the documents.
- 1252 Mr. Brownridge goes to the podium in the Drawing Room and briefs the Ministers-Designate on the order of the Ceremony and process for taking of the Oaths (swear or affirm).
- 1255 The Media are escorted into position in the Drawing Room.
- 1259 Ms. McMillan, Deputy Cabinet Secretary, places the Oath Book on the signing table and takes her seat.
- 1300 Once the HADC is given the signal, the HADC escorts Her Honour, the Premier, and the Cabinet Secretary to the Foyer.

⇐ Cabinet Secretary HADC Premier
Her Honour

“GOOD MORNING LADIES AND GENTLEMEN. WELCOME TO GOVERNMENT HOUSE.

ON BEHALF OF HER HONOUR, THE HONOURABLE JUDITH GUICHON,
LIEUTENANT GOVERNOR OF BRITISH COLUMBIA, AND THE
HONORUABLE CHRISTY CLARK, PREMIER OF BRITISH COLUMBIA,
WELCOME TO THIS CEREMONY DURING WHICH NEW MEMBERS OF THE
EXECUTIVE COUNCIL OF THE GOVERNMENT OF BRITISH COLUMBIA
WILL BE FORMALLY INSTALLED IN OFFICE.

Her Honour and the Premier enter the Drawing Room and take their places beside the podium.

Her Honour's remarks. (1 minutes)

"THANK YOU YOUR HONOUR, I WOULD CALL UPON YOU TO ADMINISTER THE OATHS TO THE PREMIER"

Her Honour administers the Oaths to the Premier.

The Premier:

- Oath of Office;
- Oath of Allegiance;
- Oath of Confidentiality.

The Premier repeats each sentence after Her Honour.

Her Honour then declares the Premier... **"CHRISTY CLARK DULY SWORN AND APPOINTED PRESIDENT OF THE EXECUTIVE COUNCIL AND PREMIER OF BRITISH COLUMBIA."**

Her Honour and Premier Clark proceed to the signing table.
Cabinet Secretary takes the bible from the Premier.

The Premier signs the Oath Book. (red dot where Premier signs)
Photograph.

Her Honour rises and shakes hands with the Honourable Christy Clark,
Premier of British Columbia.

The Premier proceeds to position behind lectern.

Her Honour moves to the centre.

Mr. Brownridge says:

"THANK YOU, YOUR HONOUR. LADIES AND GENTLEMEN, AS YOU ARE AWARE, APPOINTMENTS TO THE EXECUTIVE COUNCIL ARE MADE BY HER HONOUR UPON THE ADVICE OF THE PREMIER.

THIS MORNING, HER HONOUR WILL ADMINISTER THE OATHS OF ALLEGIANCE, OF OFFICE AND OF CONFIDENTIALITY. I WILL THEN ANNOUNCE THE MINISTERS AND THEIR RESPECTIVE PORTFOLIOS, FOLLOWING WHICH THE MINISTERS WILL COME FORWARD AND SIGN THE OATH BOOK."

1310 Mr. Brownridge calls the Ministers-Designate to rise and calls on Her Honour to administer the Oaths:

"MINISTERS-DESIGNATE PLEASE STAND AND HER HONOUR THE LIEUTENANT GOVERNOR WILL ADMINISTER THE OATHS.

(Wait until the Ministers-Designate are standing, he then calls Her Honour.)

YOUR HONOUR..."

The HADC presents Her Honour with the text.

Her Honour administers the Oaths to the Ministers-Designate:

- Oath of Office;
- Oath Allegiance;
- Oath of Confidentiality.

The Ministers-Designate repeat each sentence after Her Honour.

At the end, Her Honour then declares **THE MINISTERS-DESIGNATE, “. . . DULY SWORN/AFFIRMED AND A MEMBER OF THE EXECUTIVE COUNCIL OF BRITISH COLUMBIA.”**

Following the Oaths to Ministers, Mr. Brownridge indicates that:

Mr. Brownridge announces the portfolio of each Minister as they come forward to sign the oath book.

Each member is directed by the Cabinet Secretary to the desk to sign the Oath Book. (Photographer takes photo of each person signing documents.)

Members are called forward to the signing table, they sign the book, shake hands with Her Honour, move to Premier and shake hands and return to their seat, except for the Attorney General who shakes hands and stays at the signing table to receive the Great Seal.

Mr. Brownridge requests the Attorney General to receive custody of the Great Seal of British Columbia from the Lieutenant Governor. The Attorney General and Her Honour stand.

Mr. Brownridge says:

“YOUR HONOUR, I NOW REQUEST THE MINISTER OF JUSTICE AND ATTORNEY GENERAL TO RECEIVE FROM YOU, ON BEHALF OF THE CROWN, THE GREAT SEAL OF BRITISH COLUMBIA”.

Her Honour says:

"TO THE SAFE CUSTODY OF THE ATTORNEY GENERAL, I COMMIT THE GREAT SEAL OF THE PROVINCE OF BRITISH COLUMBIA.

Her Honour hands the Great Seal to the Attorney General.
(Photograph)

Attorney General returns to her position with the Great Seal.

Mr. Brownridge says:

“LADIES AND GENTLEMAN, PREMIER CHRISTY CLARK AND THE NEW EXECUTIVE COUNCIL OF THE PROVINCE OF BRITISH COLUMBIA”

Mr. Brownridge thanks everyone and announces the departure of the Official Party.

“YOUR HONOUR, PREMIER, LADIES AND GENTLEMEN, THIS CONCLUDES THE CEREMONY. WOULD YOU PLEASE STAND FOR THE DEPARTURE OF THE LIEUTENANT GOVERNOR OF BRITISH COLUMBIA AND THE EXCECUTIVE COUNCIL.

	Ministers	Her Honour	HADC→
		Premier	

1330 Her Honour, the Premier and the Ministers proceed to the Foyer for Official Photograph.

Official Cabinet Photo: (Photographer: Mr. Don Craig, GCPE)

- Cabinet with Her Honour and Premier;

Refreshments are served in the Drawing Room.

1340 The Premier is escorted to ^{s.15} to wait for the Media scrum.

1345 The media is escorted to the Maclure Room. (should the Media enter through the East Door or the Front Door?)

The Media sets-up in the Maclure Room.

1400 The Premier and Ministers are escorted down to the Maclure Room.

Media scrum.

1405 Guests depart and event concludes.

END OF ENGAGEMENT

s.15

Swearing in Ceremony

Government House

Victoria, B.C.

Date: Monday, June 12th, 2017

Podium: Yes – for media avail

Arrival Time: 12:50 PM

Dress: Formal Attire

Event Summary: Premier to swear in her cabinet.

Action/Visual:

Venue Audience: Cabinet

MLAs attending: Cabinet invited

Additional VIP's: Her Honour Judith Guichon, Lieutenant Governor of British Columbia

Media Relations: Stephen Smart

Hashtags:

Time	Event Itinerary
12:30 PM	Cabinet arrives and proceeds to the drawing room Note: Media at entrance upon arriving for b-roll
12:50 PM	Premier arrives and proceeds to holdroom (TBD)
12:52 PM	Media moves into position in drawing room Note: Karen VM to position
1:00 PM	Premier enters the drawing room with the LG, LG and Premier take their position and program for the swearing in ceremony commences
1:40 PM	Ceremony concludes
1:40 PM	Premier proceeds to hold room for media briefing – led by Stephen Smart
1:45 PM	Media moves to position in the TBD room inside Government House
1:50 PM	Premier's media avail in TBD room
2:00 PM	Premier's media avail concludes - Premier departs
2:03 PM	Cabinet designates speak with media in same room
2:13 PM	Cabinet designate media avail concludes
2:15 PM	Event concludes

Contacts:

Confidential

SWEARING-IN CEREMONY OF PREMIER AND CABINET MARCH 14, 2011 – 1:00 P.M. GOVERNMENT HOUSE VICTORIA, BRITISH COLUMBIA

- Noon Protocol staff and volunteers and musicians arrive at Government House.
(Please park on the street or in the lower parking lot – not at the front.)
- Lucy Lobmeier helps musicians set up for their rehearsal.
- 12:05 p.m. Briefing in the foyer by Mark Collins and Genevieve Elliott.
- 12:20 p.m. Premier-designate and Ministers-designate arrive at Government House in private vehicles. Directed to the ^{s.15} by Manjit Khaira and escorted into Government House by Marc-André Ouellette, Chief of Protocol. They are met by Herb LeRoy, Private Secretary to the Lieutenant Governor, and are escorted up the ^{s.15} to the Drawing Room (elevator available if required)
- 12:23 p.m.-
12:33 p.m. Briefing provided by Chief of Protocol on the order of the Ceremony and taking of the Oaths (*swear or affirm*).
- 12:25 p.m. Front Doors of Government House opened for Media to begin setting up in the Ballroom (note: only after Official Party is in the Drawing Room for the briefing)
Adrienne Dunton, David Karn, Karen Murry, Shane Mills and Stephen Harris to work with Media.
- 12:28 p.m. John Dyble escorted to His Honour's office by Herb LeRoy
- 12:30 p.m. Premier-designate's family arrives at Government House – Helen Carr to assist them (Her Honour's Office).
- 12:28 p.m. All staff in position ready for doors to open
Front Door: Jenny Dellabough
Registration Supervisors: Genevieve Elliott and Judy McCallum
Registrars: Sukie Saini, Gillian Kish, Antoinette de Wit, Louise Denis
Ushers: Lucy Lobmeier, Karen Geiger, Manjit Khaira, Sandra Dawes, Chris Caldwell, Glenda Robertson (Céline Anderson TBC)
Ballroom Reserved Seat Monitor: Joanne Kimm
- 12:30 p.m. Front Doors of Government House opened for VIPs and guests (to Register)
- 12:30 p.m. Music performed by Carli and Julie Kennedy begins in the Ballroom near the door to the Dining Room. (guitar and violin)

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His Honour is in his office.

Cabinet Secretary and His Honour review Oath Book, Oath Forms, appointment form and OICs (*in His Honour's office*). Both OIC originals are signed by His Honour. Appointment form and OICs are photocopied and originals are returned to Cabinet Secretary.

- 12:35 p.m. Premier-designate Clark to call on His Honour
Private meeting (10 minutes)
(*His Honour and Premier-designate equipped with wireless microphone*)
- 12:35 p.m. Cabinet Secretary places the Oath Book and the Great Seal on the signing table
(*Stage Right. Cabinet Secretary retains Oath documents until required*).
- 12:43 p.m. Protocol Officer Helen Carr gathers the Premier-designate's family .
- 12:45 p.m. Mr. LeRoy escorts the Premier-designate and His Honour to Her Honour's Office and a photograph is taken of His Honour, the Premier-designate and her family.
- 12:45 p.m. Cabinet members are placed in a Diplomatic circle for introductions
(*Marc-André*)
- 12:47 p.m. His Honour and Premier-designate with family arrive in Drawing Room.

Ministers-designate introduced to His Honour by the Premier-designate.
- 12:58 p.m. Premier-designate's family is escorted to their seats in the Ballroom.

Procession formed in main hallway outside of Drawing Room []

Protocol staff moves to their seats up on the balcony.
- 1:00 p.m. Herb LeRoy goes to the podium, welcomes the guests, gives a brief description of the ceremony and its significance (*2 minutes*)

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GOOD AFTERNOON, LADIES AND GENTLEMEN. MY NAME IS HERB LEROY. I AM PRIVATE SECRETARY TO HIS HONOUR, THE HONOURABLE STEVEN POINT, LIEUTENANT GOVERNOR OF BRITISH COLUMBIA, AND ON BEHALF OF HIS HONOUR AND PREMIER DESIGNATE CHRISTY CLARK – WELCOME TO THIS CEREMONY WHEREIN THE PREMIER, AND THE EXECUTIVE COUNCIL, WILL BE FORMALLY INSTALLED INTO OFFICE.

THESE PROCEEDINGS ARE RICH IN TRADITION OF OUR CONSTITUTIONAL MONARCHY.

IN EACH OF OUR PROVINCES, THE LIEUTENANT-GOVERNOR EXERCISES THE AUTHORITY OF THE CROWN, AND IN THE NAME OF HER MAJESTY GIVES FORMAL APPROVAL TO LAWS ENACTED BY THE LEGISLATIVE ASSEMBLY, THE ADMINISTRATION OF WHICH IS CARRIED OUT IN THE NAME OF THE QUEEN BY THE EXECUTIVE COUNCIL - THE CABINET – OF WHICH THE PREMIER IS PRESIDENT.

WITHIN CANADA’S PROVINCIAL CONSTITUTIONAL STRUCTURE, THE PRIMARY RESPONSIBILITY OF THE LIEUTENANT GOVERNOR IS TO ENSURE THAT THERE IS ALWAYS A GOVERNMENT IN OFFICE, AND THAT BASIC PRINCIPLES OF RESPONSIBLE GOVERNANCE ARE RESPECTED.

AND AS REPRESENTATIVE OF THE QUEEN, THE LIEUTENANT GOVERNOR WILL NOW INSTALL THE NEW GOVERNMENT. FIRSTLY, HIS HONOUR WILL ADMINISTER THE OATHS OF ALLEGIANCE, OF OFFICE, AND OF CONFIDENTIALITY TO PREMIER DESIGNATE CLARK AS FIRST MINISTER, PREMIER OF BRITISH COLUMBIA, AND THE PRESIDENT OF THE EXECUTIVE COUNCIL.

AND THEN UPON PREMIER CLARK’S RECOMMENDATION, HIS HONOUR WILL INSTALL THE MEMBERS SELECTED FOR THE EXECUTIVE COUNCIL BY ADMINISTERING THE SAME OATHS, AFTER WHICH PREMIER CLARK WILL ANNOUNCE THEIR PORTFOLIOS.

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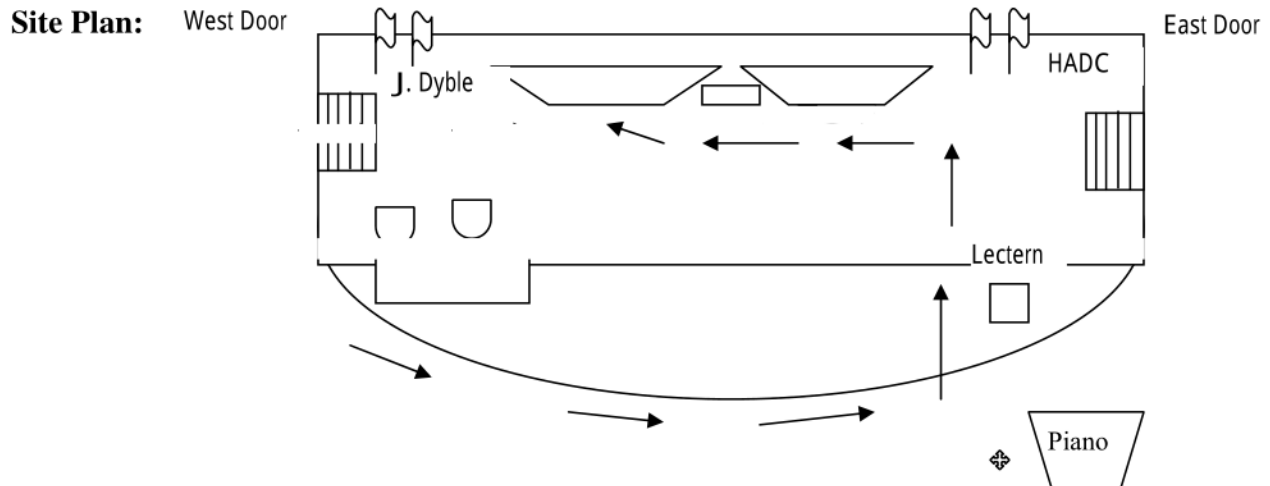
1:05 p.m. Herb LeRoy asks guests to rise and remain standing for the entrance of Ministers-designate followed by the entrance of the Premier-designate and the Lieutenant Governor.

“LADIES AND GENTLEMEN, PLEASE RISE FOR THE ARRIVAL OF THE MINISTERS DESIGNATE. FOLLOWED BY THE ENTRANCE OF THE PREMIER DESIGNATE AND THE LIEUTENANT GOVERNOR AND PLEASE MAY I ASK THAT YOU REMAIN STANDING UNTIL THE NATIONAL ANTHEM IS PLAYED.”.

All rise.

First wave: Ministers-designates enter the Ballroom single file, lead by Pipe Major John Mager: Ministers-designate and the Cabinet Secretary. (West Door and up the new ramp)

Pipe Major John Mager returns to foyer via West Door to pipe in HADC, Premier (*on the right side of His Honour*) His Honour. (re-enter via West Door and up the new ramp)



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Procession:

1 st wave	2 nd wave
Piper	Piper
↑	↑
JD	HADC
○	Premier-designate
○	
○	
○	HH
○	
○	
○	
○	
Attorney General	

1:08 p.m. Herb LeRoy asks all guests to join the soloists, Carli and Julie Kennedy in the singing of the National Anthem accompanied by Christine Wong.

Singing of O'Canada.

Herb LeRoy requests: "THANK YOU CARLI, JULIE AND CHRISTINE, PLEASE BE SEATED."

1:10 p.m. Herb LeRoy calls on The Very Rev. Peter Elliott, Dean and Rector of Christ Church Cathedral in Vancouver to deliver the invocation.

Rev. Elliott goes to the lectern for invocation (*3 minutes*)

1:13 p.m. Herb LeRoy thanks Rev. Elliott and calls on His Honour for brief remarks: "YOUR HONOUR . . ."

His Honour goes to the lectern.

(Wireless microphone on for His Honour)

His Honour's remarks. (*5 minutes*)

1:18 p.m. After His Honour's remarks, HADC hands the text of the Oaths to His Honour.

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1:20 p.m. His Honour moves toward centre stage and administers the Oath to the Premier-designate.

Premier-designate moves toward center stage (*Premier's microphone on*)

- Oath of Office
- Oath of Allegiance
- Oath of Confidentiality

The Premier-designate repeats each sentence after His Honour.

His Honour then declares the Premier-designate “I DECLARE CHRISTY CLARK DULY SWORN AND APPOINTED PRESIDENT OF THE EXECUTIVE COUNCIL AND PREMIER OF BRITISH COLUMBIA.” (*all microphones off*)

His Honour shakes hands with the new Premier. (photo)

His Honour moves to the table at stage right. Premier Clark follows.

His Honour moves to the right of the table to witness the signing.

The Premier sits and signs the Oath Book and Oath Forms.

His Honour sits and signs the two official documents.

His Honour rises and shakes hands with the Honourable Christy Clark, Premier of British Columbia.

Marc-André places Premier's notes on the lectern.

Premier proceeds to position behind lectern.

His Honour to remain at the table

- Herb LeRoy to introduce next part of the ceremony

“HIS HONOUR WILL NOW ADMINISTER THE OATHS TO THE EXECUTIVE COUNCIL FOLLOWING WHICH PREMIER CLARK WILL ANNOUNCE THEIR PORTFOLIOS AS THEY COME FORWARD TO SIGN THE OATH BOOK”.

(*Wireless microphone on for His Honour*)

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1:22 p.m. His Honour administers Oaths to Ministers-designate from the signing table.

(Following the Oaths to Ministers, Herb LeRoy indicates that: "IT IS HIS HONOUR'S PLEASURE THAT PREMIER CLARK ANNOUNCE THE PORTFOLIO OF EACH MINISTER AS THEY COME FORWARD TO SIGN THE OATH BOOK.")

(Wireless microphone off for His Honour)

The Premier goes to the lectern to announce the portfolio for each Cabinet Minister.

Each member is directed by Cabinet Secretary to the desk to sign the Oath Book.

Members are called forward to the signing table; they sign the book, shake hands with His Honour, cross the front of the stage and shake hands with the Premier and return to their places.

(repeat for all Ministers)

After Administering the Oath to the last Minister. His Honour:
"I DECLARE YOU ALL DULLY AFFIRMED AND APPOINTED AS MINISTERS AND MEMBERS OF THE EXECUTIVE COUNCIL OF BRITISH COLUMBIA. CONGRATULATIONS."

1:40 p.m. Premier Clark steps back from the lectern. Herb LeRoy from the lectern requests the Attorney General to receive custody of the Great Seal of British Columbia from the Lieutenant Governor.

(His Honour's microphone on)

"MR. ATTORNEY, - I AM PLEASED TO ENTRUST TO YOUR SAFE CUSTODY, THE GREAT SEAL OF THE PROVINCE OF BRITISH COLUMBIA"

(His Honour's microphone off)

His Honour hands the Great Seal to the Attorney General

Attorney General returns to his/her position with the Great Seal

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1:42 p.m. Herb LeRoy announces Premier Clark and the new Executive Council

Herb LeRoy calls on the Premier for remarks

The Premier goes to the lectern

ADDRESS BY PREMIER CHRISTY CLARK (*8 minutes*)

1:50 p.m. Herb LeRoy thanks Premier Clark

Herb LeRoy announces

“YOUR HONOUR, PREMIER, MINISTERS, LADIES AND GENTLEMEN, WE’RE COMING TO THE CONCLUSION OF THE FORMAL PART OF THIS CEREMONY. IN A FEW MOMENTS WE WILL SING *GOD SAVE THE QUEEN* AFTER WHICH THE OFFICIAL PARTY WILL DEPART. WE WILL HAVE ENTERTAINMENT FOLLOWING THE DEPARTURE. IF YOU WOULD PLEASE REMAIN BY YOUR CHAIR UNTIL AFTER THE OFFICIAL PARTY DEPARTS”.

“WOULD YOU PLEASE RISE NOW FOR *GOD SAVE THE QUEEN* AND THE DEPARTURE OF THE OFFICIAL PARTY”.

All Rise

God Save The Queen (sung by (TBD))

Departure of the Official Party

The Premier shakes hands with His Honour who leaves the stage down the new ramp preceded by HADC and Cabinet Secretary and followed by Cabinet. All proceed to the Foyer via West door.

Cabinet → Premier → LG →HADC (via West Door) →

His Honour, the Premier and the Ministers proceed to the Drawing Room for the official photograph.

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1:58 p.m. Herb LeRoy announces the reception

“LADIES AND GENTLEMEN, THIS CONCLUDES THE FORMAL PART OF THE CEREMONY. YOU ARE INVITED TO ATTEND THE RECEPTION, WHICH WILL BEGIN SHORTLY. THERE WILL BE A BAR IN THE DINING ROOM TO MY LEFT. CARLI AND JULIE KENNEDY WILL BE CONTINUING IN THE BALLROOM.

THE PREMIER AND MINISTERS WILL BE PLEASED TO ADDRESS THE MEDIA IN THE MACLURE ROOM IN A FEW MINUTES. PLEASE ENJOY GOVERNMENT HOUSE AND THANK YOU FOR COMING TODAY. HAVE A PLEASANT AFTERNOON.”

Media representatives are escorted by (TBD) to the Maclure Room for the media conference.

The Premier and Ministers (some or all) are escorted to the Lower lounge.
(Organized media conference for the Premier and newly appointed Ministers in the Lower Lounge).

Reception begins, light refreshments are served. Carli and Julie play.

Protocol staff assists with chair stacking to create more space in the ballroom.

3:30 p.m. Reception Ends

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SWEARING-IN CEREMONY OF PREMIER AND CABINET MARCH 14, 2011 – 1:00 P.M. GOVERNMENT HOUSE VICTORIA, BRITISH COLUMBIA

- 9:30 a.m. Premier-designate's family arrive (via TBD and driver TBD) to s.15
- 11:45 a.m. Premier-designate Clark and Ministers-designate depart s.15
s.15 for transportation to Government House
(30 passenger bus?) (Premier + Cabinet)
- 12:20 a.m. Premier-designate and Ministers-designate, escorted by Marc-André Ouellette, Chief of Protocol, arrive at Government House via s.15
s.15 They are met by Herb LeRoy, Private Secretary to the Lieutenant Governor, and are escorted up the s.15 to the Drawing Room (elevator available if required)
- 12:23 p.m.- Briefing provided by Marc-André Ouellette on the order of the Ceremony
12:33 p.m. and taking of the Oaths (*swear or affirm*).
- 12:15 p.m. – MLAs depart s.15 (2 X 30 passengers?)
12:25 p.m.
- 12:25 p.m. Premier-designate's family arrive at Government House
- 12:25 p.m. Front Doors of Government House opened for Media to begin setting up in the Ballroom (note: only after Official Party is in the Drawing Room for the briefing)
- 12:30 p.m. Front Doors of Government House opened for VIPs and guests (to Register)
- Music performed by (TBD), begins on the floor in front of the stage in the Ballroom.
- His Honour is in his office.
Cabinet Secretary and His Honour review Oath Book, Oath Forms, appointment form and OICs (*in His Honour's office*). Both OIC originals are signed by His Honour. Appointment form and OICs are photocopied and originals are returned to Cabinet Secretary.
- 12:35 p.m. Premier-designate Clark to call on His Honour
Private meeting (10 minutes)
(*His Honour and Premier-designate equipped with wireless microphone*)

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- 12:35 p.m. Premier-designate's family calls on Her Honour in her office.
- Cabinet Secretary places the Oath Book and the Great Seal on the signing table
(*Stage Right. Cabinet Secretary retains Oath documents until required*).
- Cabinet members are placed in a Diplomatic circle for introductions
(*MAO*)
- 12:43 p.m. His Honour and Premier-designate to meet Her Honour and Premier-designate's family in His Honour's office (Photo)
- 12:45 p.m. Their Honours and Premier-designate with family arrive in Drawing Room.
- Their Honours introduced to the Ministers-designate by the Premier-designate.
- 12:58 p.m. Her Honour and Premier-designate's family are escorted to their seats in the Ballroom.
- Procession formed in main hallway outside of Drawing Room []
- 1:00 p.m. Herb LeRoy goes to the podium, welcomes the guests, gives a brief description of the ceremony and its significance (*2 minutes*)
- GOOD AFTERNOON. LADIES AND GENTLEMEN. MY NAME IS HERB LEROY. I AM PRIVATE SECRETARY TO HIS HONOUR, THE HONOURABLE STEPHEN L. POINT, OBC, LIEUTENANT-GOVERNOR OF BRITISH COLUMBIA, AND ON BEHALF OF HIS HONOUR, HER HONOUR MRS. GWENDOLYN POINT, PREMIER DESIGNATE CLARK (AND FAMILY?) – WELCOME TO THIS CEREMONY WHEREIN THE PREMIER AND THE EXECUTIVE COUNCIL WILL BE FORMALLY INSTALLED INTO OFFICE.
- THESE PROCEEDINGS ARE RICH IN THE TRADITION OF OUR CONSTITUTIONAL MONARCHY, STARTING FROM THE MAGNA CARTA, IN 1215, WHEN KING JOHN AGREED TO SHARE AUTHORITY WITH HIS PEOPLE. AND TODAY, WHILE CONSTITUTIONAL AUTHORITY CONTINUES TO BE VESTED IN THE CROWN, HER MAJESTY THE QUEEN OF CANADA AND HER REPRESENTATIVES ACT UPON THE ADVICE, WITH THE CONSENT OF THE PEOPLE, OF THEIR ELECTED REPRESENTATIVES.

Confidential

IN EACH OF OUR PROVINCES, THE LIEUTENANT-GOVERNOR EXERCISES THE AUTHORITY OF THE CROWN, AND IN THE NAME OF HER MAJESTY GIVES FORMAL APPROVAL TO LAWS ENACTED BY THE LEGISLATIVE ASSEMBLY, THE ADMINISTRATION OF WHICH IS CARRIED OUT IN THE NAME OF THE QUEEN BY THE EXECUTIVE COUNCIL - THE CABINET – OF WHICH THE PREMIER IS PRESIDENT.

IN TURN THE EXECUTIVE COUNCIL, COLLECTIVELY FORMULATES GOVERNMENT POLICIES AND PRIORITIES, AND, UPON THE APPROVAL OF THE LIEUTENANT-GOVERNOR AS PRESCRIBED BY LAW, ISSUES EXECUTIVE ORDERS AND MAKES REGULATIONS FOR THE ADMINISTRATION OF GOVERNMENT.

WITHIN CANADA'S PROVINCIAL CONSTITUTIONAL STRUCTURE, THE PRIMARY RESPONSIBILITY OF THE LIEUTENANT-GOVERNOR IS TO ENSURE THAT THERE ALWAYS IS A GOVERNMENT IN OFFICE, AND THAT THE BASIC PRINCIPLES OF RESPONSIBLE GOVERNANCE - ONE THAT HAS THE VOTE OF THE MAJORITY OF MLAS - ARE RESPECTED.

HOWEVER, THOSE ELECTED TO GOVERN DO NOT POSSESS ABSOLUTE AUTHORITY BECAUSE THEY ARE ACCOUNTABLE IN THE EXERCISE OF THEIR OFFICES TO THE PEOPLE AS EMBODIED IN THE INSTITUTION OF THE CROWN.

FOLLOWING THE RESIGNATION OF PREMIER GORDON CAMPBELL AND THE ELECTION OF CHRISTY CLARK TO LEAD THE BC LIBERAL PARTY - HIS HONOUR INVITED PREMIER-DESIGNATE CLARK - AS LEADER OF THE PARTY HOLDING THE MAJORITY OF SEATS IN THE LEGISLATURE - TO FORM A GOVERNMENT – EFFECTIVE AT THIS INSTALLATION -

AND AS REPRESENTATIVE OF THE QUEEN, THE LIEUTENANT-GOVERNOR WILL NOW INSTALL THE NEW GOVERNMENT. FIRSTLY, HIS HONOUR WILL ADMINISTER THE OATHS OF ALLEGIANCE, OF OFFICE, AND OF CONFIDENTIALITY TO PREMIER-DESIGNATE CLARK TO BECOME FIRST MINISTER, PREMIER OF BRITISH COLUMBIA, AND THE PRESIDENT OF THE EXECUTIVE COUNCIL.

Confidential

AND THEN UPON PREMIER CLARK'S RECOMMENDATION, HIS HONOUR WILL INSTALL THE MEMBERS SELECTED FOR THE EXECUTIVE COUNCIL BY ADMINISTERING THE SAME OATHS, AFTER WHICH PREMIER CLARK WILL ANNOUNCE THEIR PORTFOLIOS.

1:05 p.m. Herb LeRoy asks guests to rise and remain standing for the entrance of Ministers-designate followed by the entrance of the Premier-designate and the Lieutenant Governor.

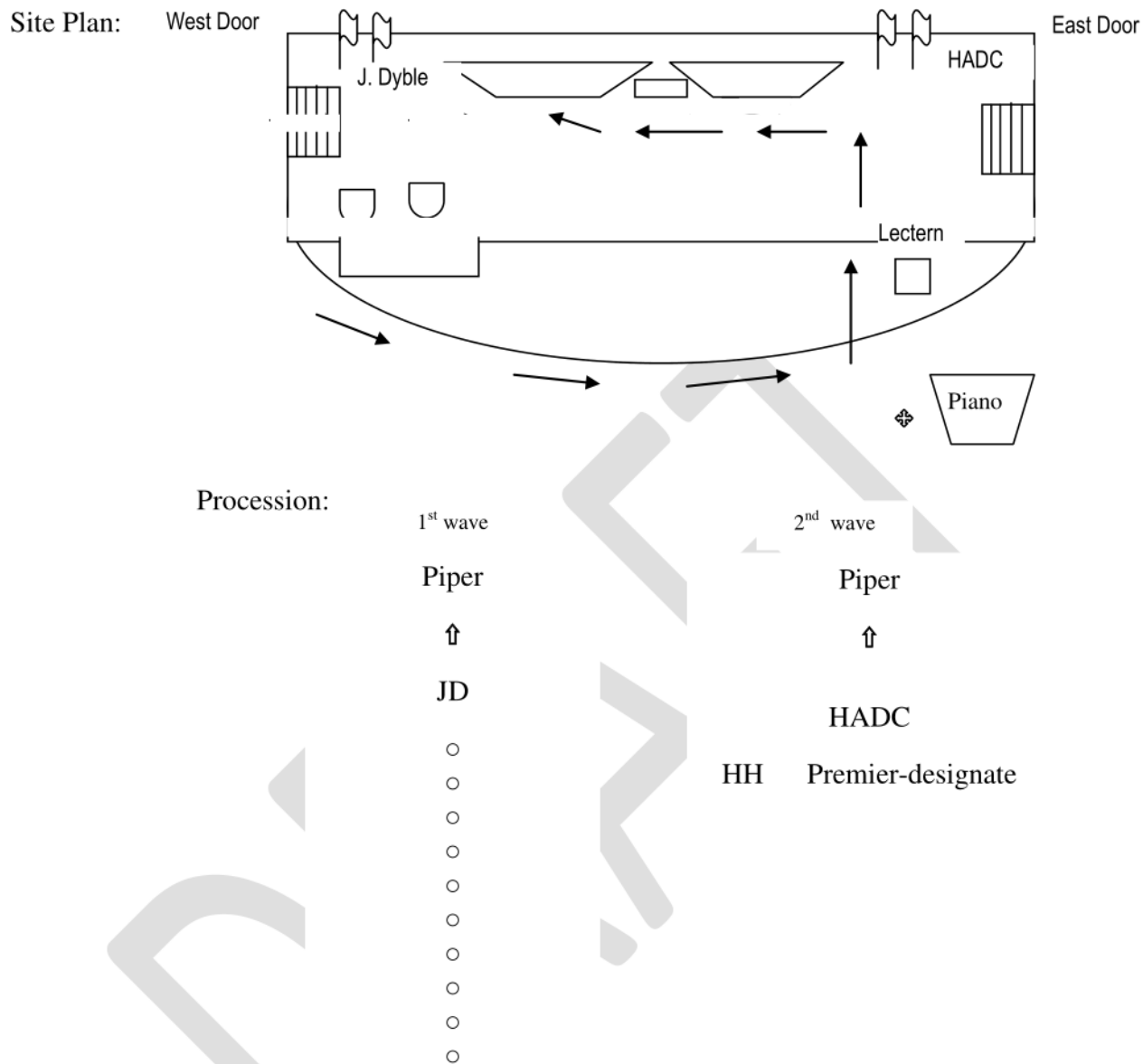
“LADIES AND GENTLEMEN, PLEASE RISE FOR THE ARRIVAL OF THE MINISTERS-DESIGNATE. FOLLOWED BY THE ENTRANCE OF THE PREMIER-DESIGNATE AND THE LIEUTENANT GOVERNOR AND PLEASE MAY I ASK THAT YOU REMAIN STANDING UNTIL THE NATIONAL ANTHEM IS PLAYED”.

All rise.

First wave: Ministers-designates enter the Ballroom single file, lead by Pipe Major John Mager: Ministers-designate and the Cabinet Secretary. (West Door and up the new ramp)

Pipe Major John Mager returns to foyer via West Door to pipe in HADC, Premier (*on the right side of His Honour*) His Honour. (re-enter via West Door and up the new ramp)

Confidential



1:08 p.m. Herb LeRoy asks all guests to join the soloist, (TBD), in the singing of the National Anthem.

Singing of O'Canada.

Herb LeRoy requests: "THANK YOU (TBD), PLEASE BE SEATED."

Confidential

1:13 p.m. Herb LeRoy calls on His Honour for brief remarks: “YOUR HONOUR . . .”

His Honour goes to the lectern.

(Wireless microphone on for His Honour)

His Honour’s remarks. *(5 minutes)*

1:18 p.m. After His Honour’s remarks, HADC hands the text of the Oaths to His Honour.

1:20 p.m. His Honour administers the Oath to the Premier-designate.

Premier-designate moves to center stage *(Premiers microphone on)*

- Oath of Office
- Oath of Allegiance
- Oath of Confidentiality

The Premier-designate repeats each sentence after His Honour.

His Honour then declares the Premier-designate “Christy Clark duly sworn and appointed President of the Executive Council and Premier of British Columbia.”
(all microphones off)

His Honour proceeds to center stage, Premier Clark proceeds to the table.

His Honour moves to the right of the table to witness the signing.

The Premier signs the Oath Book and Oath Forms.

His Honour sits and signs the two official documents.

His Honour rises and shakes hands with the Honourable Christy Clark, Premier of British Columbia.

Confidential

Premier proceeds to position behind lectern.

His Honour to remain at the table

- Herb LeRoy to introduce next part of the ceremony

*Note:
Premier
will Swear
(TBD)*

“HIS HONOUR WILL NOW ADMINISTER THE OATHS TO THE EXECUTIVE COUNCIL FOLLOWING WHICH PREMIER CLARK WILL ANNOUNCE THEIR PORTFOLIOS AS THEY COME FORWARD TO SIGN THE OATH BOOK”.

(Wireless microphone on for His Honour)

1:22 p.m. His Honour administers Oaths to Ministers-designate from the signing table.

(Following the Oaths to Ministers, Herb LeRoy indicates that: “IT IS HIS HONOUR’S PLEASURE THAT PREMIER CLARK ANNOUNCE THE PORTFOLIO OF EACH MINISTER AS THEY COME FORWARD TO SIGN THE OATH BOOK.”

(Wireless microphone off for His Honour)

The Premier goes to the lectern to announce the portfolio for each Cabinet Minister.

Each member is directed by Cabinet Secretary to the desk to sign the Oath Book.

Members are called forward to the signing table, they sign the book, shake hands with His Honour, cross the front of the stage and shake hands with the Premier and return to their places.
(repeat for all Ministers)

1:40 p.m. Premier Clark from the lectern requests the Attorney General to receive custody of the Great Seal of British Columbia from the Lieutenant Governor.

(His Honour’s microphone on)

"MR. ATTORNEY, - I AM PLEASED TO ENTRUST TO YOUR SAFE CUSTODY, THE GREAT SEAL OF THE PROVINCE OF BRITISH COLUMBIA"

(His Honour’s microphone off)

Confidential

His Honour hands the Great Seal to the Attorney General

Attorney General returns to his/her position with the Great Seal

1:42 p.m. Herb LeRoy announces Premier Clark and the new Executive Council

Herb LeRoy calls on the Premier for remarks

The Premier goes to the podium

ADDRESS BY PREMIER CHRISTY CLARK (8 minutes)

1:50 p.m. Herb LeRoy thanks Premier Clark

Herb LeRoy announces

“YOUR HONOUR, PREMIER, MINISTERS, LADIES AND GENTLEMEN, WE’RE COMING TO THE CONCLUSION OF THE FORMAL PART OF THIS CEREMONY. IN A FEW MOMENTS WE WILL SING *GOD SAVE THE QUEEN* AFTER WHICH THE OFFICIAL PARTY WILL DEPART. WE WILL HAVE ENTERTAINMENT FOLLOWING THE DEPARTURE. IF YOU WOULD PLEASE REMAIN BY YOUR CHAIR UNTIL AFTER THE OFFICIAL PARTY DEPARTS”.

“WOULD YOU PLEASE RISE NOW FOR *GOD SAVE THE QUEEN* AND THE DEPARTURE OF THE OFFICIAL PARTY”.

All Rise

God Save the Queen (sung by (TBD)

Departure of the Official Party

The Premier shakes hands with His Honour who leaves the stage down the new ramp preceded by HADC and Cabinet Secretary and followed by Cabinet. All proceed to the Foyer via West door.

Cabinet → LG → Premier →HADC (via East Door)

His Honour proceeds to his office.

Official Party photograph taken in Foyer

Herb LeRoy introduces (TBD) accompanied by pianist (TBD).

Performance. (7-8 minutes)

Confidential

1:58 p.m. Herb LeRoy thanks (TBD) and announces the reception

“LADIES AND GENTLEMEN, THIS CONCLUDES THE FORMAL PART OF THE CEREMONY. YOU ARE INVITED TO ATTEND THE RECEPTION, WHICH WILL BEGIN SHORTLY. THERE WILL BE A BAR IN THE DINING ROOM TO MY LEFT. (TBD) WILL BE CONTINUING IN THE BALLROOM. THE PREMIER AND MINISTERS WILL BE PLEASED TO ADDRESS THE MEDIA IN THE LOWER LOUNGE IN A FEW MINUTES. PLEASE ENJOY GOVERNMENT HOUSE AND THANK YOU FOR COMING TODAY. HAVE A PLEASANT AFTERNOON.”

Media representatives are escorted by (TBD) to the Lower Lounge for the media conference.

The Premier and Ministers (some or all) are escorted to the Lower lounge.
(Organized media conference for the Premier and newly appointed Ministers in the Lower Lounge).

Her Honour, accompanied by Marc-André Ouellette leaves the Ballroom and meets His Honour in his office. Premier's family are escorted to the Drawing Room.

2:00 p.m. Herb LeRoy provides the audience with information regarding the reception.

“LADIES AND GENTLEMAN, PLEASE STAY AND ENJOY THE RECEPTION, REFRESHMENTS WILL BE SERVED IN THE DINING ROOM AND AT THE BACK OF THE BALLROOM. YOU WILL BE ENTERTAINED BY (TBD).

Reception begins, light refreshments are served.

Entertainment performs on the floor in front of the stage (or on stage).

3:30 p.m. Reception Ends

Speaking Notes – Swearing-In Ceremony

Monday, June 10, 2013

Your Honour

Distinguished guests

And everyone gathered here today.

Good morning.

You Honour, It is my pleasure to present the following to serve the people of British Columbia as members of the next Executive Council.

The Deputy Premier and the Minister of Natural Gas Development and Minister Responsible for Housing will be Rich Coleman.

The Minister of Aboriginal Relations and Reconciliation will be John Rustad.

The Minister of Advanced Education will be Amrik Virk.

The Minister of Agriculture will be Pat Pimm.

The Minister of Children and Family Development will be Stephanie Cadieux.

The Minister of Community, Sport and Cultural Development will be Coralee Oakes.

The Minister of Education will be Peter Fassbender.

The Minister of Energy and Mines and Minister Responsible for Core Review will be Bill Bennett.

The Minister of Environment will be Mary Polak.

The Minister of Finance and Government House Leader will be Michael de Jong.

The Minister of Forests, Lands and Natural Resource Operations will be Steve Thomson.

The Minister of Health will be Terry Lake.

The Minister of International Trade, Minister Responsible for Asia Pacific Strategy and Multiculturalism will be Teresa Wat.

The Minister of Jobs, Tourism and Skills Training and Minister Responsible for Labour will be Shirley Bond.

The Minister of State for Tourism and Small Business will be Naomi Yamamoto.

Speaking Notes – Swearing-In Ceremony

Monday, June 10, 2013

The Minister of Social Development and Social Innovation will be Don McRae.

The Minister of Technology, Innovation and Citizens' Services will be Andrew Wilkinson.

The Minister of Transportation and Infrastructure and Deputy House Leader will be Todd Stone.

The Minister of Justice and Attorney General will be Suzanne Anton.

(After the Minister of Justice and Attorney General has signed the book, shakes hands with the Her Honour, she remains at the table and the Premier says...)

Your Honour, I now request the Minister of Justice and Attorney General to receive from you, on behalf of the Crown, the Great Seal of British Columbia.



O Canada!

O Canada!
Our home and native land!
True patriot love in all thy sons command.

With glowing hearts we see thee rise,
The True North strong and free!

From far and wide,
O Canada, we stand on guard for thee.
God keep our land glorious and free!
O Canada, we stand on guard for thee.
O Canada, we stand on guard for thee.

God Save The Queen

God save our gracious Queen
Long live our noble Queen,
God save the Queen:
Send her victorious,
Happy and glorious,
Long to reign over us:
God save the Queen.



GOVERNMENT
OF
BRITISH COLUMBIA

EXECUTIVE COUNCIL SWEARING-IN CEREMONY

MARCH 14, 2011
GOVERNMENT HOUSE
VICTORIA

Message from the Premier



Today, we gather to chart a new course for British Columbia.

All Members of the Legislative Assembly and members of cabinet have the honour of serving British Columbians and the responsibility of developing a stronger province for those who follow.

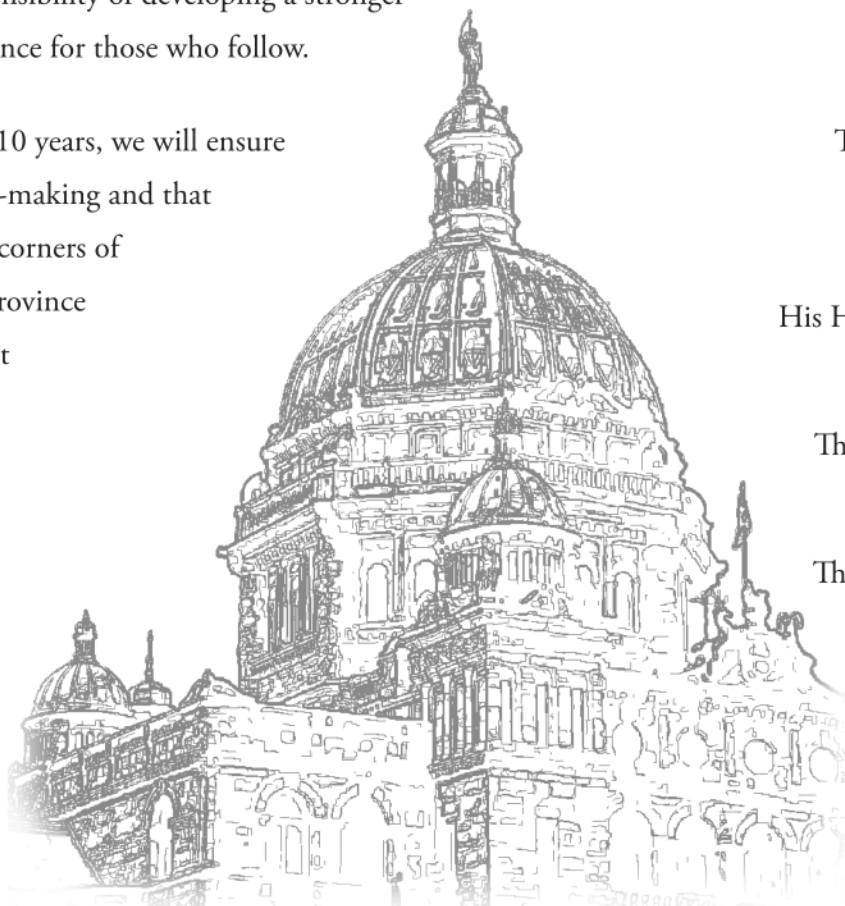
Building on the successes of the last 10 years, we will ensure families are the focus of our decision-making and that economic renewal takes place in all corners of British Columbia. The state of our province is strong and together we will make it even stronger.

Thank you for being here with us this afternoon.

Sincerely,

A stylized, handwritten signature of Christy Clark in black ink.

Christy Clark
Premier



PROGRAM

Welcome Remarks

Herb LeRoy

Secretary to His Honour the Lieutenant-Governor

Arrival of

The Honourable Steven L. Point, O.B.C.,
Premier-designate Christy Clark
and Ministers-designate

National Anthem

Invocation by

The Very Reverend Dr. Peter G. Elliott

Address by His Honour

His Honour appoints the Premier and swears in
the Ministers-designate

The Honourable Christy Clark introduces
Cabinet Ministers' portfolios

The Attorney General takes custody of the
Great Seal of British Columbia

Remarks by

The Honourable Christy Clark,
Premier of British Columbia

Royal Anthem

Reception