

From: Elbahir, Cindy CITZ:EX
Sent: Thursday, November 9, 2017 3:32 PM
To: Hendry, Jackie PREM:EX; McCartney, Angela PREM:EX
Cc: McCowan, Dwayne CITZ:EX; Trudel, David CITZ:EX
Subject: OOP-2017-73140 AND OOP-2017-73141

Hi Jackie and Angela. I know that we have spoken about this but, for ease of reference, wanted to provide the following info in one email:

In response to OOP-2017-73140 (Regarding the \$10,000 contract, C18PREM1468, for Policy Advice related to Innovation and Clean Technologies with One Ton Consulting: A copy of the contract, correspondence and a copy of the deliverables.) – the media applicant wrote back following disclosure asking "...Were there any tangible deliverables, such as a report, assessment or briefing note?" The applicant sent this email to IAO on November 1st.

In response to OOP-2017-73141 (Regarding the \$7,500 contract, C18PREM1469, for Writing Services with Oliphant Public Affairs: A copy of the contract, correspondence and a copy of the deliverables.) – the same media applicant wrote back following disclosure asking "...I also asked for the deliverables. Where are they?" This email was sent to IAO on November 7th.

We appreciate you are looking into this and will await information before replying to the applicant. Thanks!

David: please file in the CL log in AXIS for each file. Thanks!

Cindy

Wensink, Alison PREM:EX

From: Banister, Lori FIN:EX
Sent: Monday, November 6, 2017 1:25 PM
To: Hendry, Jackie PREM:EX; Wensink, Alison PREM:EX
Subject: FW: One Ton Consulting FOI Request FW: Call for Records FIN-2017-73501 Due November 10, 2017
Attachments: One Ton Consulting (James Tansey) GSA June 13-30 2017 Fully Executed.pdf; One Ton consulting (James Tansey) DA Just & Pre Approval June 2017.pdf; One Ton Consulting (James Tansey) Checklist June 2017.pdf
Importance: High

Hi, I spoke with Katie Grieve earlier, FOI Analyst and learned that as the Call for Records on **One Ton Consulting** was addressed to me, I must complete and return it to the Requestor, Cindy McKinstry. I've done so, and Cindy will direct another request to you requesting additional info, such as the Harms Assessment (I think!).

Lori

From: Banister, Lori FIN:EX
Sent: Monday, November 6, 2017 11:04 AM
To: Hendry, Jackie PREM:EX; Wensink, Alison PREM:EX
Subject: One Ton Consulting FOI Request FW: Call for Records FIN-2017-73501 Due November 10, 2017
Importance: High

Hi Jackie and Alison,

I see there was an **FOI request for One Ton Consulting (attached)**. I was out of the office at the end of last week so did not respond to the initial email belowdid the request eventually make its way over to you?

This contract was finalized back in June 2017 while Michelle Leamy was still here. Attached are copies of the fully signed One Ton GSA, DA form and Checklist.

Let me know if there's something I need to do for you. Thanks. Lori

From: McKinstry, Cindy D FIN:EX
Sent: Thursday, November 2, 2017 3:58 PM
To: Khan, Perveen FIN:EX; Banister, Lori FIN:EX
Subject: FW: Call for Records FIN-2017-73501 Due November 10, 2017
Importance: High

Please see the FOI request and advise if you have any documentation, correspondence or itemized deliverables. The only item attached in Oracle is an email.

From: FIN FOI CSD FIN:EX
Sent: Wednesday, November 1, 2017 10:26 AM
To: McKinstry, Cindy D FIN:EX
Subject: FW: Call for Records FIN-2017-73501 Due November 10, 2017

Hi Cindy, Over to you. Melinda

From: FOI Coordinator FIN:EX
Sent: Wednesday, November 1, 2017 10:18 AM
To: FIN FOI CSD FIN:EX; Nicholson, Riley FIN:EX

Cc: FOI Coordinator FIN:EX

Subject: FW: Call for Records FIN-2017-73501 Due November 10, 2017

Hi All!


Please see the below FOI Request. If you could let me know ASAP if any other area in FIN should be contacted for this request it would be greatly appreciated! Please note that a fee estimate should be provided by Monday, November 6th and the Completed CFR, Records Package and Harms Assessment is due by Friday, November 10, 2017.

Thank you!

Katie Grieve | FOI Analyst

FOI & Correspondence Unit | Deputy Minister's Office | Ministry of Finance

FIN FOI SharePoint site | phone 778 698-4887 | email katie.grieve@gov.bc.ca

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From: Trudel, David [<mailto:IAOCentralTeam@gov.bc.ca>]

Sent: Friday, October 27, 2017 11:00 AM

To: FOI Coordinator FIN:EX

Cc: Michell, Jennifer FIN:EX; Gillies, Jessica FIN:EX

Subject: Call for Records FIN-2017-73501 Due November 10, 2017

Hello,

Please see details below regarding this formal request made under the *Freedom of Information and Protection of Privacy Act* (FOIPPA):

Regarding the \$10,000 contract, C18PREMI468, for Policy Advice related to Innovation and Clean Technologies with One Ton Consulting: A copy of the contract, correspondence and a copy of the deliverables. Date Format is MM/DD/YYYY

Applicant Type: Media

Cross Government Number:

Request also directed to: OOP-2017-73140

Records Due: November 10, 2017

Legislated Due Date: December 6, 2017

IAO Contact: David Trudel

Please complete and return the attached Call for Records form to IAOCentralTeam@gov.bc.ca.

Fee estimate instructions: (see CFR form for fee calculation information and due date)

If search and retrieval time is anticipated to exceed 3 hours and/or the total volume of records exceeds 200 pages, complete **only** Sections 1 & 2 of the Call for Records Form as we may be in a position to issue a fee estimate. Then, return the form to the IAO by the Fee Estimate Due date noted above. Please await further instruction from IAO as the records will not be required until the fee estimate process has been completed. Once fees have been paid or waived, IAO will contact you to continue the call for records process. IAO will advise you if the request is abandoned and closed.

Send records via email in PDF format. If email is not possible, please send the records in electronic format via house mail with the completed form.

You should be aware that FOIPPA obligates us to assist the applicant and to respond without delay, openly, accurately, and completely. In the event that the ministry must defend the adequacy of its search to the Information and Privacy Commissioner at Inquiry, those involved in searching for records may be required to sign affidavits confirming they have conducted an adequate search for relevant records.

Please do not hesitate to contact IAO to discuss:

- whether the records may be routinely releasable;
- whether the information is being prepared for public release or is already publicly available;
- any other questions or concerns relating to this request.

Thank you for your assistance,

David Trudel, FOI Analyst
Central Agency Team
Information Access Operations

Wensink, Alison PREM:EX

From: Wensink, Alison PREM:EX
Sent: Monday, November 6, 2017 11:14 AM
To: Grieve, Katie FIN:EX
Cc: Hendry, Jackie PREM:EX; Boudreau, Kim L FIN:EX
Subject: FW: One Ton Consulting FOI Request FW: Call for Records FIN-2017-73501 Due November 10, 2017
Attachments: Call for Records - FIN-2017-73501.pdf; One Ton Consulting (James Tansey) GSA June 13-30 2017 Fully Executed.pdf; One Ton consulting (James Tansey) DA Just & Pre Approval June 2017.pdf; One Ton Consulting (James Tansey) Checklist June 2017.pdf
Importance: High

Hi Katie,

Please see below and attached from Lori Banister. I believe FIN would need to provide these records for this request?

Thanks so much,

*Alison Wensink, Executive Administrative Coordinator
Deputy Minister's Office | Office of the Premier
Room 272 - West Annex, Parliament Buildings
Victoria BC V8W 9E1
Phone: (250) 387-2987*

From: Banister, Lori FIN:EX
Sent: Monday, November 6, 2017 11:04 AM
To: Hendry, Jackie PREM:EX; Wensink, Alison PREM:EX
Subject: One Ton Consulting FOI Request FW: Call for Records FIN-2017-73501 Due November 10, 2017
Importance: High

Hi Jackie and Alison,

I see there was an **FOI request for One Ton Consulting (attached)**. I was out of the office at the end of last week so did not respond to the initial email belowdid the request eventually make its way over to you?

This contract was finalized back in June 2017 while Michelle Leamy was still here. Attached are copies of the fully signed One Ton GSA, DA form and Checklist.

Let me know if there's something I need to do for you. Thanks. Lori

From: McKinstry, Cindy D FIN:EX
Sent: Thursday, November 2, 2017 3:58 PM
To: Khan, Perveen FIN:EX; Banister, Lori FIN:EX
Subject: FW: Call for Records FIN-2017-73501 Due November 10, 2017
Importance: High

Please see the FOI request and advise if you have any documentation, correspondence or itemized deliverables. The only item attached in Oracle is an email.

From: FIN FOI CSD FIN:EX
Sent: Wednesday, November 1, 2017 10:26 AM
To: McKinstry, Cindy D FIN:EX
Subject: FW: Call for Records FIN-2017-73501 Due November 10, 2017

Hi Cindy, Over to you. Melinda


From: FOI Coordinator FIN:EX
Sent: Wednesday, November 1, 2017 10:18 AM
To: FIN FOI CSD FIN:EX; Nicholson, Riley FIN:EX
Cc: FOI Coordinator FIN:EX
Subject: FW: Call for Records FIN-2017-73501 Due November 10, 2017

Hi All!

Please see the below FOI Request. If you could let me know ASAP if any other area in FIN should be contacted for this request it would be greatly appreciated! Please note that a fee estimate should be provided by Monday, November 6th and the Completed CFR, Records Package and Harms Assessment is due by Friday, November 10, 2017.

Thank you!

Katie Grieve | FOI Analyst
FOI & Correspondence Unit | Deputy Minister's Office | Ministry of Finance
[FIN FOI SharePoint site](#) | phone 778 698-4887 | email katie.grieve@gov.bc.ca

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From: Trudel, David [<mailto:IAOCentralTeam@gov.bc.ca>]
Sent: Friday, October 27, 2017 11:00 AM
To: FOI Coordinator FIN:EX
Cc: Michell, Jennifer FIN:EX; Gillies, Jessica FIN:EX
Subject: Call for Records FIN-2017-73501 Due November 10, 2017

Hello,

Please see details below regarding this formal request made under the *Freedom of Information and Protection of Privacy Act* (FOIPPA):

Regarding the \$10,000 contract, C18PREMI468, for Policy Advice related to Innovation and Clean Technologies with One Ton Consulting: A copy of the contract, correspondence and a copy of the deliverables. Date Format is MM/DD/YYYY

Applicant Type: Media
Cross Government Number:
Request also directed to: OOP-2017-73140
Records Due: November 10, 2017
Legislated Due Date: December 6, 2017
IAO Contact: David Trudel

Please complete and return the attached Call for Records form to IAOCentralTeam@gov.bc.ca.

Fee estimate instructions: (see CFR form for fee calculation information and due date)

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- whether the information is being prepared for public release or is already publicly available;
- any other questions or concerns relating to this request.

Thank you for your assistance,

David Trudel, FOI Analyst
Central Agency Team
Information Access Operations

Wensink, Alison PREM:EX

From: Banister, Lori FIN:EX
Sent: Monday, November 6, 2017 11:04 AM
To: Hendry, Jackie PREM:EX; Wensink, Alison PREM:EX
Subject: One Ton Consulting FOI Request FW: Call for Records FIN-2017-73501 Due November 10, 2017
Attachments: Call for Records - FIN-2017-73501.pdf; One Ton Consulting (James Tansey) GSA June 13-30 2017 Fully Executed.pdf; One Ton consulting (James Tansey) DA Just & Pre Approval June 2017.pdf; One Ton Consulting (James Tansey) Checklist June 2017.pdf
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Hi Jackie and Alison,

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Let me know if there's something I need to do for you. Thanks. Lori

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Sent: Thursday, November 2, 2017 3:58 PM
To: Khan, Perveen FIN:EX; Banister, Lori FIN:EX
Subject: FW: Call for Records FIN-2017-73501 Due November 10, 2017
Importance: High

Please see the FOI request and advise if you have any documentation, correspondence or itemized deliverables. The only item attached in Oracle is an email.

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To: McKinstry, Cindy D FIN:EX
Subject: FW: Call for Records FIN-2017-73501 Due November 10, 2017

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From: FOI Coordinator FIN:EX
Sent: Wednesday, November 1, 2017 10:18 AM
To: FIN FOI CSD FIN:EX; Nicholson, Riley FIN:EX
Cc: FOI Coordinator FIN:EX
Subject: FW: Call for Records FIN-2017-73501 Due November 10, 2017

Hi All!


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Thank you!

Katie Grieve | FOI Analyst

FOI & Correspondence Unit | Deputy Minister's Office | Ministry of Finance

FIN FOI SharePoint site | phone 778 698-4887 | email katie.grieve@gov.bc.ca

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From: Trudel, David [<mailto:IAOCentralTeam@gov.bc.ca>]

Sent: Friday, October 27, 2017 11:00 AM

To: FOI Coordinator FIN:EX

Cc: Michell, Jennifer FIN:EX; Gillies, Jessica FIN:EX

Subject: Call for Records FIN-2017-73501 Due November 10, 2017

Hello,

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Regarding the \$10,000 contract, C18PREMI468, for Policy Advice related to Innovation and Clean Technologies with One Ton Consulting: A copy of the contract, correspondence and a copy of the deliverables. Date Format is MM/DD/YYYY

Applicant Type: Media

Cross Government Number:

Request also directed to: OOP-2017-73140

Records Due: November 10, 2017

Legislated Due Date: December 6, 2017

IAO Contact: David Trudel

Please complete and return the attached Call for Records form to IAOCentralTeam@gov.bc.ca.

Fee estimate instructions: (see CFR form for fee calculation information and due date)

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- whether the records may be routinely releasable;
- whether the information is being prepared for public release or is already publicly available;
- any other questions or concerns relating to this request.

Thank you for your assistance,

David Trudel, FOI Analyst
Central Agency Team
Information Access Operations

Wensink, Alison PREM:EX

From: Trudel, David CITZ:EX
Sent: Thursday, November 2, 2017 4:06 PM
To: Hendry, Jackie PREM:EX
Subject: RE: OOP-2017-73140 - One Ton - Additional Records

Thanks!

From: Hendry, Jackie PREM:EX
Sent: Thursday, November 2, 2017 4:02 PM
To: McCowan, Dwayne FIN:EX; Trudel, David FIN:EX
Subject: FW: OOP-2017-73140 - One Ton - Additional Records

From: Wensink, Alison PREM:EX
Sent: Thursday, November 2, 2017 3:08 PM
To: Hendry, Jackie PREM:EX
Subject: OOP-2017-73140 - One Ton - Additional Records

*Alison Wensink, Executive Administrative Coordinator
Deputy Minister's Office | Office of the Premier
Room 272 - West Annex, Parliament Buildings
Victoria BC V8W 9E1
Phone: (250) 387-2987*

Wensink, Alison PREM:EX

From: Hendry, Jackie PREM:EX
Sent: Thursday, November 2, 2017 4:02 PM
To: McCowan, Dwayne CITZ:EX; Trudel, David CITZ:EX
Subject: FW: OOP-2017-73140 - One Ton - Additional Records
Attachments: 73140 - Additional Records.pdf

From: Wensink, Alison PREM:EX
Sent: Thursday, November 2, 2017 3:08 PM
To: Hendry, Jackie PREM:EX
Subject: OOP-2017-73140 - One Ton - Additional Records

*Alison Wensink, Executive Administrative Coordinator
Deputy Minister's Office | Office of the Premier
Room 272 - West Annex, Parliament Buildings
Victoria BC V8W 9E1
Phone: (250) 387-2987*

Wensink, Alison PREM:EX

From: Wensink, Alison PREM:EX
Sent: Thursday, November 2, 2017 3:08 PM
To: Hendry, Jackie PREM:EX
Subject: OOP-2017-73140 - One Ton - Additional Records
Attachments: 73140 - Additional Records.pdf

*Alison Wensink, Executive Administrative Coordinator
Deputy Minister's Office | Office of the Premier
Room 272 - West Annex, Parliament Buildings
Victoria BC V8W 9E1
Phone: (250) 387-2987*

From: Trudel, David CITZ:EX
Sent: Wednesday, November 1, 2017 3:10 PM
To: Hendry, Jackie PREM:EX; Wensink, Alison PREM:EX
Subject: OOP-2017-73140 - applicant follow up

Hi. I just received this note from the applicant, in reply to the response that was sent yesterday:

Hello,
The Office of the Premier was the entity to which the contractor reported. Therefore, the Office of the Premier would have custody or control of the deliverables.
I asked for the deliverables. Deliverables means items named in a contract or project that must be delivered for its successful completion.
Were there any tangible deliverables, such as a report, assessment or briefing note?

Sincerely,

[applicant]

How would you like to proceed from this point?

Warm regards,
David

David Trudel | FOI Analyst | Information Access Operations | Ministry of Citizens' Services **Ph:** 250-953-6211 | **e:** David.Trudel@gov.bc.ca | **m:** PO Box 9569, Stn Prov Gov, Victoria BC V8W 9K1

From: Hendry, Jackie PREM:EX
Sent: Tuesday, October 31, 2017 10:25 AM
To: Hannah, Matt GCPE:EX
Subject: OOP-2017-73140
Attachments: Approval OOP-2017-73140.pdf; Redline OOP-2017-73140.pdf

Hello Matt,

Please see attached the approval and the redline for OOP-2017-73140 that was sent to IAO just now. Please note this request was partially transferred to the Ministry of Finance who have not yet provided their response.

Thank you,
Jackie

Wensink, Alison PREM:EX

From: Hendry, Jackie PREM:EX
Sent: Tuesday, October 31, 2017 10:10 AM
To: IAO CentralTeam CITZ:EX
Cc: Wensink, Alison PREM:EX
Subject: OOP-2017-73140 Approval
Attachments: Approval OOP-2017-73140.pdf

Please see attached approval for OOP-2017-73140.

Jackie

Wensink, Alison PREM:EX

From: Hendry, Jackie PREM:EX
Sent: Tuesday, October 31, 2017 10:04 AM
To: Wensink, Alison PREM:EX
Subject: FW: Sign Off OOP-2017-73140
Attachments: G - Sign Form.docx; Redline OOP-2017-73140.pdf; Draft Response - OOP-2017-73140.docx

I have printed this one off already and got Don to sign it as I was popping into see him already! I'll send it back to IAO.

From: Trudel, David [<mailto:IAOCentralTeam@gov.bc.ca>]
Sent: Tuesday, October 31, 2017 9:26 AM
To: Hendry, Jackie PREM:EX
Cc: Wensink, Alison PREM:EX
Subject: Sign Off OOP-2017-73140

Please see attached sign off package for public body approval.

Sign off due: November 6, 2017

Legislated due date of file: November 7, 2017

Thank you,

David Trudel, FOI Analyst
Central Agency Team
Information Access Operations

Wensink, Alison PREM:EX

From: IAO CentralTeam CITZ:EX
Sent: Tuesday, October 31, 2017 9:26 AM
To: Hendry, Jackie PREM:EX
Cc: Wensink, Alison PREM:EX
Subject: Sign Off OOP-2017-73140
Attachments: G - Sign Form.docx; Redline OOP-2017-73140.pdf; Draft Response - OOP-2017-73140.docx

Please see attached sign off package for public body approval.

Sign off due: November 6, 2017

Legislated due date of file: November 7, 2017

Thank you,

David Trudel, FOI Analyst
Central Agency Team
Information Access Operations

Wensink, Alison PREM:EX

From: Wensink, Alison PREM:EX
Sent: Thursday, October 26, 2017 9:56 AM
To: IAO CentralTeam CITZ:EX
Cc: Hendry, Jackie PREM:EX
Subject: OOP-2017-73140
Attachments: Completed Call for Records - OOP-2017-73140.pdf; Records - OOP-2017-73140.pdf

Hello,

Please find attached CFR and records for 73140

Thank you

*Alison Wensink, Executive Administrative Coordinator
Deputy Minister's Office | Office of the Premier
Room 272 - West Annex, Parliament Buildings
Victoria BC V8W 9E1
Phone: (250) 387-2987*

Wensink, Alison PREM:EX

From: Hendry, Jackie PREM:EX
Sent: Thursday, October 26, 2017 8:25 AM
To: McCowan, Dwayne CITZ:EX; Wensink, Alison PREM:EX
Cc: Sanderson, Kristen CITZ:EX; Trudel, David CITZ:EX
Subject: RE: re: Full Transfer

Sounds good, Dwayne. We will get our records over this morning.

Thank you,
Jackie

From: McCowan, Dwayne FIN:EX
Sent: Thursday, October 26, 2017 7:26 AM
To: Wensink, Alison PREM:EX
Cc: Hendry, Jackie PREM:EX; Sanderson, Kristen FIN:EX; Trudel, David FIN:EX
Subject: FW: re: Full Transfer

FYI – FIN has agreed to partial transfers. Jackie please call me if you would like to discuss.

Regards,

Dwayne McCowan Team Lead S. 12 Advisor
MA BEd CIAPP-P | Privacy Analyst | Information Access Operations | Shared Services BC
250 387-0235 | Dwayne.McCowan@gov.bc.ca | PO Box 9569, Stn Prov Gov, Victoria BC V8W 9K1


From: FOI Coordinator FIN:EX
Sent: Wednesday, October 25, 2017 4:46 PM
To: McCowan, Dwayne FIN:EX
Cc: Gillies, Jessica FIN:EX; FOI Coordinator FIN:EX
Subject: RE: re: Full Transfer

Hi Dwayne,

We accept **partial** transfers of these requests as correspondence should be located in both ministries.

Thank you,

Katie Grieve | FOI Analyst
FOI & Correspondence Unit | Deputy Minister's Office | Ministry of Finance
FIN FOI SharePoint site | phone 778 698-4887 | email katie.grieve@gov.bc.ca

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From: McCowan, Dwayne FIN:EX
Sent: Wednesday, October 25, 2017 2:32 PM
To: Grieve, Katie FIN:EX; FOI Coordinator FIN:EX
Cc: Gillies, Jessica FIN:EX
Subject: RE: re: Full Transfer

Hi Katie, Jessica,

Below are the requests that OOP would like to have fully transferred to FIN. Please advise if FIN will have records and accept the transfer.

Regards,

Dwayne

OOP-2017-73141 Regarding the \$7,500 contract, C18PREM1469, for Writing Services with Oliphant Public Affairs: A copy of the contract, correspondence and a copy of the deliverables.

OOP-2017-73140: Regarding the \$10,000 contract, C18PREM1468, for Policy Advice related to Innovation and Clean Technologies with One Ton Consulting: A copy of the contract, correspondence and a copy of the deliverables.

Dwayne McCowan Team Lead S. 12 Advisor

MA BEd CIAPP-P | Privacy Analyst | Information Access Operations | Shared Services BC

250 387-0235 | Dwayne.McCowan@gov.bc.ca | PO Box 9569, Stn Prov Gov, Victoria BC V8W 9K1

From: McCowan, Dwayne FIN:EX

Sent: Tuesday, October 24, 2017 4:03 PM

To: Gillies, Jessica FIN:EX; Grieve, Katie FIN:EX

Subject: re: Full Transfer

Hi Jessica,

OOP is requesting full transfers on files OOP-2017-73140 and 73141. Does Fin accept the transfer?

Regards,

Dwayne McCowan Team Lead S. 12 Advisor

MA BEd CIAPP-P | Privacy Analyst | Information Access Operations | Shared Services BC

250 387-0235 | Dwayne.McCowan@gov.bc.ca | PO Box 9569, Stn Prov Gov, Victoria BC V8W 9K1

Wensink, Alison PREM:EX

From: Rochon, Jake PREM:EX
Sent: Thursday, October 19, 2017 10:05 AM
To: IAO CentralTeam CITZ:EX
Cc: Hendry, Jackie PREM:EX; Wensink, Alison PREM:EX
Subject: RE: OOP-2017-73140 - Send Reminder by Email

Hi David! I also sent a no records CFR for this on the day I received the request.

From: David Trudel [<mailto:IAOCentralTeam@gov.bc.ca>]
Sent: Thursday, October 19, 2017 10:04 AM
To: Rochon, Jake PREM:EX
Cc: Hendry, Jackie PREM:EX; Wensink, Alison PREM:EX
Subject: OOP-2017-73140 - Send Reminder by Email

Hi, the due date is getting closer for this request. Do you anticipate records for this request?

Thanks,
David

Wensink, Alison PREM:EX

From: Rochon, Jake PREM:EX
Sent: Tuesday, September 26, 2017 12:12 PM
To: IAO CentralTeam CITZ:EX
Cc: Hendry, Jackie PREM:EX; Wensink, Alison PREM:EX
Subject: RE: Call for Records OOP-2017-73140 Due October 11, 2017
Attachments: CFR - OOP-2017-73140-No Records.pdf

Hi David!

Please see attached no records CFR for OOP-2017-73140. Thanks! As there is no date range, I searched from 2000/09/26 to today.

Jake Rochon

Correspondence Coordinator
Office of the Premier
(250) 356-1906

From: Trudel, David [<mailto:IAOCentralTeam@gov.bc.ca>]
Sent: Tuesday, September 26, 2017 12:04 PM
To: Rochon, Jake PREM:EX; Hendry, Jackie PREM:EX
Cc: Hendry, Jackie PREM:EX; Wensink, Alison PREM:EX; Wensink, Alison PREM:EX
Subject: Call for Records OOP-2017-73140 Due October 11, 2017

Hello,

Please see details below regarding this formal request made under the *Freedom of Information and Protection of Privacy Act* (FOIPPA):

Regarding the \$10,000 contract, C18PREMI468, for Policy Advice related to Innovation and Clean Technologies with One Ton Consulting: A copy of the contract, correspondence and a copy of the deliverables. Date Format is MM/DD/YYYY

Applicant Type: Media
Cross Government Number:
Request also directed to:
Records Due: October 11, 2017
Legislated Due Date: November 7, 2017
IAO Contact: David Trudel

Please complete and return the attached Call for Records form to IAOCentralTeam@gov.bc.ca.

Fee estimate instructions: (see CFR form for fee calculation information and due date)

If search and retrieval time is anticipated to exceed 3 hours and/or the total volume of records exceeds 200 pages, complete **only** Sections 1 & 2 of the Call for Records Form as we may be in a position to issue a fee estimate. Then, return the form to the IAO by the Fee Estimate Due date noted above. Please await further instruction from IAO as the records will not be required until the fee estimate process has been completed. Once fees have been paid or waived, IAO will contact you to continue the call for records process. IAO will advise you if the request is abandoned and closed.

Send records via email in PDF format. If email is not possible, please send the records in electronic format via house mail with the completed form.

You should be aware that FOIPPA obligates us to assist the applicant and to respond without delay, openly, accurately, and completely. In the event that the ministry must defend the adequacy of its search to the Information and Privacy Commissioner at Inquiry, those involved in searching for records may be required to sign affidavits confirming they have conducted an adequate search for relevant records.

Please do not hesitate to contact IAO to discuss:

- whether the records may be routinely releasable;
- whether the information is being prepared for public release or is already publicly available;
- any other questions or concerns relating to this request.

Thank you for your assistance,

David Trudel, FOI Analyst
Central Agency Team
Information Access Operations

From: IAO CentralTeam CITZ:EX
Sent: Tuesday, September 26, 2017 12:04 PM
To: Rochon, Jake PREM:EX; Hendry, Jackie PREM:EX
Cc: Hendry, Jackie PREM:EX; Wensink, Alison PREM:EX; Wensink, Alison PREM:EX
Subject: Call for Records OOP-2017-73140 Due October 11, 2017
Attachments: Call for Records - OOP-2017-73140.pdf

Hello,

Please see details below regarding this formal request made under the *Freedom of Information and Protection of Privacy Act* (FOIPPA):

Regarding the \$10,000 contract, C18PREM1468, for Policy Advice related to Innovation and Clean Technologies with One Ton Consulting: A copy of the contract, correspondence and a copy of the deliverables. Date Format is MM/DD/YYYY

Applicant Type: Media
Cross Government Number:
Request also directed to:
Records Due: October 11, 2017
Legislated Due Date: November 7, 2017
IAO Contact: David Trudel

Please complete and return the attached Call for Records form to IAOCentralTeam@gov.bc.ca.

Fee estimate instructions: (see CFR form for fee calculation information and due date)

If search and retrieval time is anticipated to exceed 3 hours and/or the total volume of records exceeds 200 pages, complete **only** Sections 1 & 2 of the Call for Records Form as we may be in a position to issue a fee estimate. Then, return the form to the IAO by the Fee Estimate Due date noted above. Please await further instruction from IAO as the records will not be required until the fee estimate process has been completed. Once fees have been paid or waived, IAO will contact you to continue the call for records process. IAO will advise you if the request is abandoned and closed.

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Please do not hesitate to contact IAO to discuss:

- whether the records may be routinely releasable;
- whether the information is being prepared for public release or is already publicly available;
- any other questions or concerns relating to this request.

Thank you for your assistance,

David Trudel, FOI Analyst

Wensink, Alison PREM:EX

From: Hendry, Jackie PREM:EX
Sent: Thursday, December 7, 2017 11:40 AM
To: McCowan, Dwayne CITZ:EX
Subject: FW: OOP-2017-73140 - One Ton - Additional Records
Attachments: 73140 - Additional Records.pdf

From: Hendry, Jackie PREM:EX
Sent: Thursday, November 2, 2017 4:02 PM
To: McCowan, Dwayne FIN:EX; Trudel, David FIN:EX
Subject: FW: OOP-2017-73140 - One Ton - Additional Records

From: Wensink, Alison PREM:EX
Sent: Thursday, November 2, 2017 3:08 PM
To: Hendry, Jackie PREM:EX
Subject: OOP-2017-73140 - One Ton - Additional Records

*Alison Wensink, Executive Administrative Coordinator
Deputy Minister's Office | Office of the Premier
Room 272 - West Annex, Parliament Buildings
Victoria BC V8W 9E1
Phone: (250) 387-2987*

Wensink, Alison PREM:EX

From: Hendry, Jackie PREM:EX
Sent: Thursday, December 7, 2017 11:39 AM
To: Elbahir, Cindy CITZ:EX; Kane, Meghan M CITZ:EX
Subject: FW: OOP-2017-73140 - One Ton - Additional Records
Attachments: 73140 - Additional Records.pdf

From: Hendry, Jackie PREM:EX
Sent: Thursday, November 2, 2017 4:02 PM
To: McCowan, Dwayne FIN:EX; Trudel, David FIN:EX
Subject: FW: OOP-2017-73140 - One Ton - Additional Records

From: Wensink, Alison PREM:EX
Sent: Thursday, November 2, 2017 3:08 PM
To: Hendry, Jackie PREM:EX
Subject: OOP-2017-73140 - One Ton - Additional Records

*Alison Wensink, Executive Administrative Coordinator
Deputy Minister's Office | Office of the Premier
Room 272 - West Annex, Parliament Buildings
Victoria BC V8W 9E1
Phone: (250) 387-2987*

Wensink, Alison PREM:EX

From: Hannah, Matt GCPE:EX
Sent: Tuesday, December 5, 2017 12:10 PM
To: Hendry, Jackie PREM:EX
Subject: RE: Wording regarding deliverables

Thanks Jackie

From: Hendry, Jackie PREM:EX
Sent: Monday, December 4, 2017 1:31 PM
To: Hannah, Matt GCPE:EX
Subject: FW: Wording regarding deliverables

Hi Matt,

This wording will be sent to the applicant in response to his question pertaining to deliverables for these two FOI requests.

Please contact me if you have questions.

Thank you,

Jackie

From: Hendry, Jackie PREM:EX
Sent: Friday, December 1, 2017 12:06 PM
To: McCowan, Dwayne FIN:EX
Subject: Wording regarding deliverables

Wording for the question on deliverables.

OOP-2017-73141:

This is in response to your question pertaining to the release you received from the Office of the Premier in response to your FOI request OOP-2017-73141 for: *Regarding the \$7,500 contract, C18PREM1469, for Writing Services with Oliphant Public Affairs: A copy of the contract, correspondence and a copy of the deliverables.*

Please be advised that although a thorough search was conducted, and a discussion with previous staff responsible for initiating the contract, we are unable to locate records identifying specific deliverables other than what was indicated within the records that were provided to you. Specifically, the contractor provided writing services for the Office of the Premier on June 15, 16, 17, 18 and 19.

As you have been made aware, this request was partially transferred by the Office of the Premier to the Ministry of Finance. Please await their response before considering this matter closed.

OOP-2017-73140:

This is in response to your question pertaining to the release you received from the Office of the Premier in response to your FOI request OOP-2017-73140 for: *Regarding the \$10,000 contract, C18PREM1468, for Policy Advice related to Innovation and Clean Technologies with One Ton Consulting: A copy of the contract, correspondence and a copy of the deliverables.*

Please be advised that although a thorough search was conducted, and a discussion with previous staff responsible for initiating the contract, we are unable to locate records identifying specific deliverables. We are aware that this contractor provided policy advice related to innovation and clean technologies on June 14, 15, 16, 18, and 20.

As you have been made aware, this request was partially transferred by the Office of the Premier to the Ministry of Finance. Please await their response before considering this matter closed.

Wensink, Alison PREM:EX

From: Hendry, Jackie PREM:EX
Sent: Monday, December 4, 2017 1:31 PM
To: Hannah, Matt GCPE:EX
Subject: FW: Wording regarding deliverables

Hi Matt,

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To: McCowan, Dwayne FIN:EX
Subject: Wording regarding deliverables

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From: Hendry, Jackie PREM:EX
Sent: Friday, December 1, 2017 12:06 PM
To: McCowan, Dwayne CITZ:EX
Subject: Wording regarding deliverables

Wording for the question on deliverables.

OOP-2017-73141:

This is in response to your question pertaining to the release you received from the Office of the Premier in response to your FOI request OOP-2017-73141 for: *Regarding the \$7,500 contract, C18PREM1469, for Writing Services with Oliphant Public Affairs: A copy of the contract, correspondence and a copy of the deliverables.*

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As you have been made aware, this request was partially transferred by the Office of the Premier to the Ministry of Finance. Please await their response before considering this matter closed.

Wensink, Alison PREM:EX

From: McCowan, Dwayne FIN:EX
Sent: Thursday, October 26, 2017 7:26 AM
To: Wensink, Alison PREM:EX
Cc: Hendry, Jackie PREM:EX; Sanderson, Kristen FIN:EX; Trudel, David FIN:EX
Subject: FW: re: Full Transfer

FYI – FIN has agreed to partial transfers. Jackie please call me if you would like to discuss.

Regards,

Dwayne McCowan Team Lead S. 12 Advisor
MA BEd CIAPP-P | Privacy Analyst | Information Access Operations | Shared Services BC
250 387-0235 | Dwayne.McCowan@gov.bc.ca | PO Box 9569, Stn Prov Gov, Victoria BC V8W 9K1

From: FOI Coordinator FIN:EX
Sent: Wednesday, October 25, 2017 4:46 PM
To: McCowan, Dwayne FIN:EX
Cc: Gillies, Jessica FIN:EX; FOI Coordinator FIN:EX
Subject: RE: re: Full Transfer

Hi Dwayne,


We accept **partial** transfers of these requests as correspondence should be located in both ministries.

Thank you,

Katie Grieve | FOI Analyst

FOI & Correspondence Unit | Deputy Minister's Office | Ministry of Finance

FIN FOI SharePoint site | phone 778 698-4887 | email katie.grieve@gov.bc.ca

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From: McCowan, Dwayne FIN:EX
Sent: Wednesday, October 25, 2017 2:32 PM
To: Grieve, Katie FIN:EX; FOI Coordinator FIN:EX
Cc: Gillies, Jessica FIN:EX
Subject: RE: re: Full Transfer

Hi Katie, Jessica,

Below are the requests that OOP would like to have fully transferred to FIN. Please advise if FIN will have records and accept the transfer.

Regards,

Dwayne

OOP-2017-73141 Regarding the \$7,500 contract, C18PREM1469, for Writing Services with Oliphant Public Affairs: A copy of the contract, correspondence and a copy of the deliverables.

OOP-2017-73140: Regarding the \$10,000 contract, C18PREM1468, for Policy Advice related to Innovation and Clean Technologies with One Ton Consulting: A copy of the contract, correspondence and a copy of the deliverables.

Dwayne McCowan Team Lead S. 12 Advisor

MA BEd CIAPP-P | Privacy Analyst | Information Access Operations | Shared Services BC

250 387-0235 | Dwayne.McCowan@gov.bc.ca | PO Box 9569, Stn Prov Gov, Victoria BC V8W 9K1

From: McCowan, Dwayne FIN:EX

Sent: Tuesday, October 24, 2017 4:03 PM

To: Gillies, Jessica FIN:EX; Grieve, Katie FIN:EX

Subject: re: Full Transfer

Hi Jessica,

OOP is requesting full transfers on files OOP-2017-73140 and 73141. Does Fin accept the transfer?

Regards,

Dwayne McCowan Team Lead S. 12 Advisor

MA BEd CIAPP-P | Privacy Analyst | Information Access Operations | Shared Services BC

250 387-0235 | Dwayne.McCowan@gov.bc.ca | PO Box 9569, Stn Prov Gov, Victoria BC V8W 9K1

Wensink, Alison PREM:EX

From: Hendry, Jackie PREM:EX
Sent: Thursday, October 26, 2017 8:25 AM
To: McCowan, Dwayne FIN:EX; Wensink, Alison PREM:EX
Cc: Sanderson, Kristen FIN:EX; Trudel, David FIN:EX
Subject: RE: re: Full Transfer

Sounds good, Dwayne. We will get our records over this morning.

Thank you,
Jackie

From: McCowan, Dwayne FIN:EX
Sent: Thursday, October 26, 2017 7:26 AM
To: Wensink, Alison PREM:EX
Cc: Hendry, Jackie PREM:EX; Sanderson, Kristen FIN:EX; Trudel, David FIN:EX
Subject: FW: re: Full Transfer

FYI – FIN has agreed to partial transfers. Jackie please call me if you would like to discuss.

Regards,

Dwayne McCowan Team Lead S. 12 Advisor
MA BEd CIAPP-P | Privacy Analyst | Information Access Operations | Shared Services BC
250 387-0235 | Dwayne.McCowan@gov.bc.ca | PO Box 9569, Stn Prov Gov, Victoria BC V8W 9K1


From: FOI Coordinator FIN:EX
Sent: Wednesday, October 25, 2017 4:46 PM
To: McCowan, Dwayne FIN:EX
Cc: Gillies, Jessica FIN:EX; FOI Coordinator FIN:EX
Subject: RE: re: Full Transfer

Hi Dwayne,

We accept **partial** transfers of these requests as correspondence should be located in both ministries.

Thank you,

Katie Grieve | FOI Analyst
FOI & Correspondence Unit | Deputy Minister's Office | Ministry of Finance
[FIN FOI SharePoint site](#) | phone 778 698-4887 | email katie.grieve@gov.bc.ca

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From: McCowan, Dwayne FIN:EX
Sent: Wednesday, October 25, 2017 2:32 PM
To: Grieve, Katie FIN:EX; FOI Coordinator FIN:EX
Cc: Gillies, Jessica FIN:EX
Subject: RE: re: Full Transfer

Hi Katie, Jessica,

Below are the requests that OOP would like to have fully transferred to FIN. Please advise if FIN will have records and accept the transfer.

Regards,

Dwayne

OOP-2017-73141 Regarding the \$7,500 contract, C18PREM1469, for Writing Services with Oliphant Public Affairs: A copy of the contract, correspondence and a copy of the deliverables.

OOP-2017-73140: Regarding the \$10,000 contract, C18PREM1468, for Policy Advice related to Innovation and Clean Technologies with One Ton Consulting: A copy of the contract, correspondence and a copy of the deliverables.

Dwayne McCowan Team Lead S. 12 Advisor

MA BEd CIAPP-P | Privacy Analyst | Information Access Operations | Shared Services BC

250 387-0235 | Dwayne.McCowan@gov.bc.ca | PO Box 9569, Stn Prov Gov, Victoria BC V8W 9K1

From: McCowan, Dwayne FIN:EX

Sent: Tuesday, October 24, 2017 4:03 PM

To: Gillies, Jessica FIN:EX; Grieve, Katie FIN:EX

Subject: re: Full Transfer

Hi Jessica,

OOP is requesting full transfers on files OOP-2017-73140 and 73141. Does Fin accept the transfer?

Regards,

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MA BEd CIAPP-P | Privacy Analyst | Information Access Operations | Shared Services BC

250 387-0235 | Dwayne.McCowan@gov.bc.ca | PO Box 9569, Stn Prov Gov, Victoria BC V8W 9K1

Wensink, Alison PREM:EX

From: Trudel, David FIN:EX
Sent: Wednesday, November 1, 2017 3:10 PM
To: Hendry, Jackie PREM:EX; Wensink, Alison PREM:EX
Subject: OOP-2017-73140 - applicant follow up

Follow Up Flag: Follow up
Flag Status: Completed

Hi. I just received this note from the applicant, in reply to the response that was sent yesterday:

Hello,
The Office of the Premier was the entity to which the contractor reported. Therefore, the Office of the Premier would have custody or control of the deliverables.
I asked for the deliverables. Deliverables means items named in a contract or project that must be delivered for its successful completion.
Were there any tangible deliverables, such as a report, assessment or briefing note?

Sincerely,

[applicant]

How would you like to proceed from this point?

Warm regards,
David

David Trudel | FOI Analyst | Information Access Operations | Ministry of Citizens' Services **Ph:** 250-953-6211 |
e: David.Trudel@gov.bc.ca | **m:** PO Box 9569, Stn Prov Gov, Victoria BC V8W 9K1

From: Trudel, David <IAOCentralTeam@gov.bc.ca>
Sent: Tuesday, September 26, 2017 12:04 PM
To: Rochon, Jake PREM:EX; Hendry, Jackie PREM:EX
Cc: Hendry, Jackie PREM:EX; Wensink, Alison PREM:EX; Wensink, Alison PREM:EX
Subject: Call for Records OOP-2017-73140 Due October 11, 2017
Attachments: Call for Records - OOP-2017-73140.pdf

Hello,

Please see details below regarding this formal request made under the *Freedom of Information and Protection of Privacy Act* (FOIPPA):

Regarding the \$10,000 contract, C18PREM1468, for Policy Advice related to Innovation and Clean Technologies with One Ton Consulting: A copy of the contract, correspondence and a copy of the deliverables. Date Format is MM/DD/YYYY

Applicant Type: Media
Cross Government Number:
Request also directed to:
Records Due: October 11, 2017
Legislated Due Date: November 7, 2017
IAO Contact: David Trudel

Please complete and return the attached Call for Records form to IAOCentralTeam@gov.bc.ca.

Fee estimate instructions: (see CFR form for fee calculation information and due date)

If search and retrieval time is anticipated to exceed 3 hours and/or the total volume of records exceeds 200 pages, complete **only** Sections 1 & 2 of the Call for Records Form as we may be in a position to issue a fee estimate. Then, return the form to the IAO by the Fee Estimate Due date noted above. Please await further instruction from IAO as the records will not be required until the fee estimate process has been completed. Once fees have been paid or waived, IAO will contact you to continue the call for records process. IAO will advise you if the request is abandoned and closed.

Send records via email in PDF format. If email is not possible, please send the records in electronic format via house mail with the completed form.

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Please do not hesitate to contact IAO to discuss:

- whether the records may be routinely releasable;
- whether the information is being prepared for public release or is already publicly available;
- any other questions or concerns relating to this request.

Thank you for your assistance,

David Trudel, FOI Analyst

Wensink, Alison PREM:EX

From: Wensink, Alison PREM:EX
Sent: Thursday, October 26, 2017 9:56 AM
To: IAO CentralTeam FIN:EX
Cc: Hendry, Jackie PREM:EX
Subject: OOP-2017-73140
Attachments: Completed Call for Records - OOP-2017-73140.pdf; Records - OOP-2017-73140.pdf

Hello,

Please find attached CFR and records for 73140

Thank you

*Alison Wensink, Executive Administrative Coordinator
Deputy Minister's Office | Office of the Premier
Room 272 - West Annex, Parliament Buildings
Victoria BC V8W 9E1
Phone: (250) 387-2987*

Wensink, Alison PREM:EX

From: Hendry, Jackie PREM:EX
Sent: Tuesday, October 31, 2017 10:10 AM
To: IAO CentralTeam FIN:EX
Cc: Wensink, Alison PREM:EX
Subject: OOP-2017-73140 Approval
Attachments: Approval OOP-2017-73140.pdf

Please see attached approval for OOP-2017-73140.

Jackie

Wensink, Alison PREM:EX

From: Hendry, Jackie PREM:EX
Sent: Tuesday, October 31, 2017 10:04 AM
To: Wensink, Alison PREM:EX
Subject: FW: Sign Off OOP-2017-73140
Attachments: G - Sign Form.docx; Redline OOP-2017-73140.pdf; Draft Response - OOP-2017-73140.docx

I have printed this one off already and got Don to sign it as I was popping into see him already! I'll send it back to IAO.

From: Trudel, David [<mailto:IAOCentralTeam@gov.bc.ca>]
Sent: Tuesday, October 31, 2017 9:26 AM
To: Hendry, Jackie PREM:EX
Cc: Wensink, Alison PREM:EX
Subject: Sign Off OOP-2017-73140

Please see attached sign off package for public body approval.

Sign off due: November 6, 2017

Legislated due date of file: November 7, 2017

Thank you,

David Trudel, FOI Analyst
Central Agency Team
Information Access Operations

Wensink, Alison PREM:EX

From: Trudel, David <IAOCentralTeam@gov.bc.ca>
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To: Hendry, Jackie PREM:EX
Cc: Wensink, Alison PREM:EX
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