

## Wensink, Alison PREM:EX

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**From:** IAO CentralTeam CITZ:EX  
**Sent:** Tuesday, September 26, 2017 12:12 PM  
**To:** Rochon, Jake PREM:EX; Hendry, Jackie PREM:EX  
**Cc:** Hendry, Jackie PREM:EX; Wensink, Alison PREM:EX; Wensink, Alison PREM:EX  
**Subject:** Call for Records OOP-2017-73141 Due October 11, 2017  
**Attachments:** Call for Records - OOP-2017-73141.pdf

Hello,

Please see details below regarding this formal request made under the *Freedom of Information and Protection of Privacy Act* (FOIPPA):

*Regarding the \$7,500 contract, C18PREM1469, for Writing Services with Oliphant Public Affairs: A copy of the contract, correspondence and a copy of the deliverables. Date Format is MM/DD/YYYY*

Applicant Type: Media  
Cross Government Number:  
Request also directed to:  
Records Due: October 11, 2017  
Legislated Due Date: November 7, 2017  
IAO Contact: David Trudel

Please complete and return the attached Call for Records form to [IAOCentralTeam@gov.bc.ca](mailto:IAOCentralTeam@gov.bc.ca).

**Fee estimate instructions: (see CFR form for fee calculation information and due date)**

If search and retrieval time is anticipated to exceed 3 hours and/or the total volume of records exceeds 200 pages, complete **only** Sections 1 & 2 of the Call for Records Form as we may be in a position to issue a fee estimate. Then, return the form to the IAO by the Fee Estimate Due date noted above. Please await further instruction from IAO as the records will not be required until the fee estimate process has been completed. Once fees have been paid or waived, IAO will contact you to continue the call for records process. IAO will advise you if the request is abandoned and closed.

Send records via email in PDF format. If email is not possible, please send the records in electronic format via house mail with the completed form.

You should be aware that FOIPPA obligates us to assist the applicant and to respond without delay, openly, accurately, and completely. In the event that the ministry must defend the adequacy of its search to the Information and Privacy Commissioner at Inquiry, those involved in searching for records may be required to sign affidavits confirming they have conducted an adequate search for relevant records.

Please do not hesitate to contact IAO to discuss:

- whether the records may be routinely releasable;
- whether the information is being prepared for public release or is already publicly available;
- any other questions or concerns relating to this request.

Thank you for your assistance,

David Trudel, FOI Analyst  
Central Agency Team  
Information Access Operations



GENERAL REQUEST ☐

PERSONAL REQUEST ☐

Personal Request authorization received date: \_\_\_\_\_

APPLICANT TYPE	DATE RECEIVED	FOI ANALYST	FEE ESTIMATE DUE	RECORDS DUE
Media	September 25, 2017	David Trudel	October 3, 2017	October 11, 2017

REQUEST DETAILS:

Regarding the \$7,500 contract, C18PREM1469, for Writing Services with Oliphant Public Affairs: A copy of the contract, correspondence and a copy of the deliverables.

Section 1: Initial Records Assessment

Do you hold responsive records? If no, please provide an explanation that can be given to the applicant (if applicable):	YES <input type="radio"/>	NO <input type="radio"/>
Are you aware of other records that may be responsive to this request within your Ministry?	YES <input type="radio"/>	NO <input type="radio"/>
Are you aware of other records that may be responsive to this request held by another public body?	YES <input type="radio"/>	NO <input type="radio"/>
If yes, specify:		

**NO RECORDS RESPONSE APPROVAL:**

Please forward to Ministry FOI Contact (if applicable) for Delegated Head's final public body approval if no records have been located.

Final Public Body Approval (Full name, Title)	Signature:	Date:

Section 2: Fee Estimate — General Request only (if this is a Personal Request skip to Section 3)

Please ensure that all reasonable efforts are made to generate as accurate an estimate as possible

**Search**

**Locating/Retrieving**

Tasks may include:

- Searching for hard & electronic files
- Reviewing box content lists
- Retrieving records from off site
- Retrieving email records (Outlook)

Estimated Hours

Actual Hours

**Producing records**

Tasks may include:

- Identifying relevant sources of data/information
- Manual time spent creating and producing records

Estimated Hours

Actual Hours

**Volume**

**Electronic files (in pages):**

\*Other refers to PDF, Word, Excel, photos and any other electronic file responsive to the request

Email without attachments:

Estimated Pages

Actual Pages

Email with attachments:

Estimated Pages

Actual Pages

\*Other documents

Estimated Pages

Actual Pages

**Hardcopy files (in pages):**

- Average file folder = 1" and holds approximately 200 pages (single sided)
- 1 Standard Records Centre Services Box:
  - If in legal sized folders - 1,800 pages
  - If in letter sized folders - 2,200 pages

Estimated Pages

Actual Pages

**Preparation**

Tasks may include :

- Photocopying/scanning records into electronic format (PDF)
- Ensuring completeness of responsive records
- Copying other types of media; if so please specify:

Estimated Hours

Actual Hours

### Section 3: Search Summary and Program Area Recommendations

Please describe the search for records including what records were searched, (eg. files, email, databases, TRIM files, off site records, etc.), duration of search time, and who concluded the search for records.

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Could release of any/all of the responsive records potentially cause harm?

YES ☐

NO ☐

**\*Harm** – Disclosure of the records would significantly harm the ministry's position, or a third party's interests on a given topic. The harms assessment allows FOI staff to better understand the context of the records and make informed severing recommendations based on potential harms. (Issues associated with possible disclosure through the FOI process that are unrelated to the harms assessment should be communicated to your ministry executive and/or Government Communications and Public Engagement office.)

If yes which information, if released, may cause harm?

- Please reference the applicable records and information of concern, the harms, and associated page numbers below.
- If any of these records have been prepared for, or used to inform, a decision of Cabinet or any of its committees, section 12 (Cabinet confidences) may apply. Please identify the applicable records and advise: (1) what is the status of the issue? and (2) has the decision been made public or implemented?

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(GENERAL REQUEST ONLY)-

Unless specific exemption criteria apply, records provided to the applicant in response to this request will be published on the Government's Open Information Website. If you have any concerns about the publication of the responsive records please indicate here or discuss with your FOI Analyst.

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### Section 4: Contact Information

Who completed this form? (Full Name, Title):

Phone Number:

Date:

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Harms assessment completed by (Full Name, Title)

Program Area:

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Harms assessment approved by (Full Name, Title)

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## Wensink, Alison PREM:EX

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**From:** Rochon, Jake PREM:EX  
**Sent:** Tuesday, September 26, 2017 12:16 PM  
**To:** IAO CentralTeam CITZ:EX  
**Cc:** Hendry, Jackie PREM:EX; Wensink, Alison PREM:EX  
**Subject:** RE: Call for Records OOP-2017-73141 Due October 11, 2017  
**Attachments:** CFR - OOP-2017-73141-No Records.pdf

Hello again!

Please find attached no records CFR for OOP-2017-73141. Cheers!

### Jake Rochon

Correspondence Coordinator  
Office of the Premier  
(250) 356-1906

**From:** Trudel, David [<mailto:IAOCentralTeam@gov.bc.ca>]  
**Sent:** Tuesday, September 26, 2017 12:12 PM  
**To:** Rochon, Jake PREM:EX; Hendry, Jackie PREM:EX  
**Cc:** Hendry, Jackie PREM:EX; Wensink, Alison PREM:EX; Wensink, Alison PREM:EX  
**Subject:** Call for Records OOP-2017-73141 Due October 11, 2017

Hello,

Please see details below regarding this formal request made under the *Freedom of Information and Protection of Privacy Act* (FOIPPA):

*Regarding the \$7,500 contract, C18PREM1469, for Writing Services with Oliphant Public Affairs: A copy of the contract, correspondence and a copy of the deliverables. Date Format is MM/DD/YYYY*

Applicant Type: Media  
Cross Government Number:  
Request also directed to:  
Records Due: October 11, 2017  
Legislated Due Date: November 7, 2017  
IAO Contact: David Trudel

Please complete and return the attached Call for Records form to [IAOCentralTeam@gov.bc.ca](mailto:IAOCentralTeam@gov.bc.ca).

### **Fee estimate instructions: (see CFR form for fee calculation information and due date)**

If search and retrieval time is anticipated to exceed 3 hours and/or the total volume of records exceeds 200 pages, complete **only** Sections 1 & 2 of the Call for Records Form as we may be in a position to issue a fee estimate. Then, return the form to the IAO by the Fee Estimate Due date noted above. Please await further instruction from IAO as the records will not be required until the fee estimate process has been completed. Once fees have been paid or waived, IAO will contact you to continue the call for records process. IAO will advise you if the request is abandoned and closed.

Send records via email in PDF format. If email is not possible, please send the records in electronic format via house mail with the completed form.



You should be aware that FOIPPA obligates us to assist the applicant and to respond without delay, openly, accurately, and completely. In the event that the ministry must defend the adequacy of its search to the Information and Privacy Commissioner at Inquiry, those involved in searching for records may be required to sign affidavits confirming they have conducted an adequate search for relevant records.

Please do not hesitate to contact IAO to discuss:

- whether the records may be routinely releasable;
- whether the information is being prepared for public release or is already publicly available;
- any other questions or concerns relating to this request.

Thank you for your assistance,

David Trudel, FOI Analyst  
Central Agency Team  
Information Access Operations

GENERAL REQUEST ☒

PERSONAL REQUEST ☐

Personal Request authorization received date: \_\_\_\_\_

APPLICANT TYPE	DATE RECEIVED	FOI ANALYST	FEE ESTIMATE DUE	RECORDS DUE
Media	September 25, 2017	David Trudel	October 3, 2017	October 11, 2017

REQUEST DETAILS:

Regarding the \$7,500 contract, C18PREM1469, for Writing Services with Oliphant Public Affairs: A copy of the contract, correspondence and a copy of the deliverables.

Section 1: Initial Records Assessment

**Do you hold responsive records?** If no, please provide an explanation that can be given to the applicant (if applicable): **YES** ☐ **NO** ☒

We do not hold info on contracts, only correspondence from public.

**Are you aware of other records that may be responsive to this request within your Ministry?** **YES** ☐ **NO** ☒

**Are you aware of other records that may be responsive to this request held by another public body?** **YES** ☐ **NO** ☒

**If yes, specify:** \_\_\_\_\_

**NO RECORDS RESPONSE APPROVAL:**

Please forward to Ministry FOI Contact (if applicable) for Delegated Head's final public body approval if no records have been located.

Final Public Body Approval (Full name, Title)	Signature:	Date:

Section 2: Fee Estimate — General Request only (if this is a Personal Request skip to Section 3)

Please ensure that all reasonable efforts are made to generate as accurate an estimate as possible

**Search**

**Locating/Retrieving**

Tasks may include:

- Searching for hard & electronic files
- Reviewing box content lists
- Retrieving records from off site
- Retrieving email records (Outlook)

Estimated Hours

Actual Hours

**Producing records**

Tasks may include:

- Identifying relevant sources of data/information
- Manual time spent creating and producing records

Estimated Hours

Actual Hours

**Volume**

**Electronic files (in pages):**

\*Other refers to PDF, Word, Excel, photos and any other electronic file responsive to the request

Email without attachments:

Estimated Pages  Actual Pages

Email with attachments:

Estimated Pages  Actual Pages

\*Other documents

Estimated Pages  Actual Pages

**Hardcopy files (in pages):**

- Average file folder = 1" and holds approximately 200 pages (single sided)
- 1 Standard Records Centre Services Box:
  - If in legal sized folders - 1,800 pages
  - If in letter sized folders - 2,200 pages

Estimated Pages  Actual Pages

**Preparation**

Tasks may include :

- Photocopying/scanning records into electronic format (PDF)
- Ensuring completeness of responsive records
- Copying other types of media; if so please specify: \_\_\_\_\_

Estimated Hours  Actual Hours

### Section 3: Search Summary and Program Area Recommendations

Please describe the search for records including what records were searched, (eg. files, email, databases, TRIM files, off site records, etc.), duration of search time, and who concluded the search for records.

Searched Premier's Correspondence CLIFF record tracking system for 10 minutes. Searched by Jake Rochon.

Could release of any/all of the responsive records potentially cause harm?

YES ☐

NO ☒

**\*Harm** – Disclosure of the records would significantly harm the ministry's position, or a third party's interests on a given topic. The harms assessment allows FOI staff to better understand the context of the records and make informed severing recommendations based on potential harms. (Issues associated with possible disclosure through the FOI process that are unrelated to the harms assessment should be communicated to your ministry executive and/or Government Communications and Public Engagement office.)

If yes which information, if released, may cause harm?

- Please reference the applicable records and information of concern, the harms, and associated page numbers below.
- If any of these records have been prepared for, or used to inform, a decision of Cabinet or any of its committees, section 12 (Cabinet confidences) may apply. Please identify the applicable records and advise: (1) what is the status of the issue? and (2) has the decision been made public or implemented?

#### (GENERAL REQUEST ONLY)-

Unless specific exemption criteria apply, records provided to the applicant in response to this request will be published on the Government's Open Information Website. If you have any concerns about the publication of the responsive records please indicate here or discuss with your FOI Analyst.

### Section 4: Contact Information

Who completed this form? (Full Name, Title):

Phone Number:

Date:

Jake Rochon, Correspondence Coordinator

2503561906

Sept 26/17

Harms assessment completed by (Full Name, Title)

Program Area:

Harms assessment approved by (Full Name, Title)

**Wensink, Alison PREM:EX**

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**From:** IAO CentralTeam CITZ:EX  
**Sent:** Thursday, October 19, 2017 9:59 AM  
**To:** Hendry, Jackie PREM:EX  
**Cc:** Wensink, Alison PREM:EX  
**Subject:** OOP-2017-73141 - Send Reminder by Email

Hi, the due date for this request is getting closer. Do you anticipate any records for this request?

Thanks,  
David

**Wensink, Alison PREM:EX**

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**From:** Rochon, Jake PREM:EX  
**Sent:** Thursday, October 19, 2017 10:02 AM  
**To:** IAO CentralTeam CITZ:EX  
**Cc:** Hendry, Jackie PREM:EX; Wensink, Alison PREM:EX  
**Subject:** RE: OOP-2017-73141 - Send Reminder by Email

Hi David! I already submitted my no records CFR on the day it was received. Do you need me to re-send?

**From:** David Trudel [<mailto:IAOCentralTeam@gov.bc.ca>]  
**Sent:** Thursday, October 19, 2017 10:00 AM  
**To:** Rochon, Jake PREM:EX  
**Cc:** Hendry, Jackie PREM:EX; Wensink, Alison PREM:EX  
**Subject:** OOP-2017-73141 - Send Reminder by Email

Hi, the due date for this request is getting closer. Do you anticipate any records for this request?

Thanks,  
David

## Wensink, Alison PREM:EX

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**From:** Hendry, Jackie PREM:EX  
**Sent:** Thursday, October 26, 2017 8:25 AM  
**To:** McCowan, Dwayne CITZ:EX; Wensink, Alison PREM:EX  
**Cc:** Sanderson, Kristen CITZ:EX; Trudel, David CITZ:EX  
**Subject:** RE: re: Full Transfer

Sounds good, Dwayne. We will get our records over this morning.

Thank you,  
Jackie

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**From:** McCowan, Dwayne FIN:EX  
**Sent:** Thursday, October 26, 2017 7:26 AM  
**To:** Wensink, Alison PREM:EX  
**Cc:** Hendry, Jackie PREM:EX; Sanderson, Kristen FIN:EX; Trudel, David FIN:EX  
**Subject:** FW: re: Full Transfer

FYI – FIN has agreed to partial transfers. Jackie please call me if you would like to discuss.

Regards,

Dwayne McCowan Team Lead S. 12 Advisor  
MA BEd CIAPP-P | Privacy Analyst | Information Access Operations | Shared Services BC  
250 387-0235 | [Dwayne.McCowan@gov.bc.ca](mailto:Dwayne.McCowan@gov.bc.ca) | PO Box 9569, Stn Prov Gov, Victoria BC V8W 9K1

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**From:** FOI Coordinator FIN:EX  
**Sent:** Wednesday, October 25, 2017 4:46 PM  
**To:** McCowan, Dwayne FIN:EX  
**Cc:** Gillies, Jessica FIN:EX; FOI Coordinator FIN:EX  
**Subject:** RE: re: Full Transfer

Hi Dwayne,

We accept **partial** transfers of these requests as correspondence should be located in both ministries.

Thank you,

**Katie Grieve** | FOI Analyst  
FOI & Correspondence Unit | Deputy Minister's Office | Ministry of Finance  
[FIN FOI SharePoint site](#) | phone 778 698-4887 | email [katie.grieve@gov.bc.ca](mailto:katie.grieve@gov.bc.ca)

 Please consider the environment before printing this email | *VISION: Trusted financial and economic leadership for a prosperous province*  
This email and any files transmitted with it are confidential and intended solely for the use of the individual or entity to whom they are addressed. If you have received this email in error please notify the sender immediately. Any unauthorized copying, disclosure or distribution of the e-mail or the information it contains is strictly forbidden.

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**From:** McCowan, Dwayne FIN:EX  
**Sent:** Wednesday, October 25, 2017 2:32 PM  
**To:** Grieve, Katie FIN:EX; FOI Coordinator FIN:EX  
**Cc:** Gillies, Jessica FIN:EX  
**Subject:** RE: re: Full Transfer

Hi Katie, Jessica,

Below are the requests that OOP would like to have fully transferred to FIN. Please advise if FIN will have records and accept the transfer.

Regards,

Dwayne

**OOP-2017-73141** Regarding the \$7,500 contract, C18PREM1469, for Writing Services with Oliphant Public Affairs: A copy of the contract, correspondence and a copy of the deliverables.

**OOP-2017-73140:** Regarding the \$10,000 contract, C18PREM1468, for Policy Advice related to Innovation and Clean Technologies with One Ton Consulting: A copy of the contract, correspondence and a copy of the deliverables.

Dwayne McCowan Team Lead S. 12 Advisor

MA BEd CIAPP-P | Privacy Analyst | Information Access Operations | Shared Services BC

250 387-0235 | [Dwayne.McCowan@gov.bc.ca](mailto:Dwayne.McCowan@gov.bc.ca) | PO Box 9569, Stn Prov Gov, Victoria BC V8W 9K1

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**From:** McCowan, Dwayne FIN:EX

**Sent:** Tuesday, October 24, 2017 4:03 PM

**To:** Gillies, Jessica FIN:EX; Grieve, Katie FIN:EX

**Subject:** re: Full Transfer

Hi Jessica,

OOP is requesting full transfers on files OOP-2017-73140 and 73141. Does Fin accept the transfer?

Regards,

Dwayne McCowan Team Lead S. 12 Advisor

MA BEd CIAPP-P | Privacy Analyst | Information Access Operations | Shared Services BC

250 387-0235 | [Dwayne.McCowan@gov.bc.ca](mailto:Dwayne.McCowan@gov.bc.ca) | PO Box 9569, Stn Prov Gov, Victoria BC V8W 9K1

## Wensink, Alison PREM:EX

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**From:** Wensink, Alison PREM:EX  
**Sent:** Thursday, October 26, 2017 9:27 AM  
**To:** IAO CentralTeam CITZ:EX  
**Cc:** Hendry, Jackie PREM:EX  
**Subject:** OOP-2017-73141  
**Attachments:** Completed Call for Records - OOP-2017-73141.pdf; Records OOP-2017-73141.pdf

Hello,

Please find attached CFR and records for 73141

Thank you

*Alison Wensink, Executive Administrative Coordinator  
Deputy Minister's Office | Office of the Premier  
Room 272 - West Annex, Parliament Buildings  
Victoria BC V8W 9E1  
Phone: (250) 387-2987*



GENERAL REQUEST ☒

PERSONAL REQUEST ☐

Personal Request authorization received date: \_\_\_\_\_

APPLICANT TYPE	DATE RECEIVED	FOI ANALYST	FEE ESTIMATE DUE	RECORDS DUE
Media	September 25, 2017	David Trudel	October 3, 2017	October 11, 2017

REQUEST DETAILS:

Regarding the \$7,500 contract, C18PREM1469, for Writing Services with Oliphant Public Affairs: A copy of the contract, correspondence and a copy of the deliverables.

Section 1: Initial Records Assessment

Do you hold responsive records? If no, please provide an explanation that can be given to the applicant (if applicable): YES ☒ NO ☐

Are you aware of other records that may be responsive to this request within your Ministry? YES ☐ NO ☒

Are you aware of other records that may be responsive to this request held by another public body? YES ☒ NO ☐

If yes, specify: partial transfer to FIN

**NO RECORDS RESPONSE APPROVAL:**

Please forward to Ministry FOI Contact (if applicable) for Delegated Head's final public body approval if no records have been located.

Final Public Body Approval (Full name, Title)	Signature:	Date:

Section 2: Fee Estimate — General Request only (if this is a Personal Request skip to Section 3)

Please ensure that all reasonable efforts are made to generate as accurate an estimate as possible

Search

**Locating/Retrieving**

Tasks may include:

- Searching for hard & electronic files
- Reviewing box content lists
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- Retrieving email records (Outlook)

Estimated Hours

Actual Hours

**Producing records**

Tasks may include:

- Identifying relevant sources of data/information
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Estimated Hours

Actual Hours

Volume

**Electronic files (in pages):**

\*Other refers to PDF, Word, Excel, photos and any other electronic file responsive to the request

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\*Other documents

Estimated Pages  Actual Pages

Estimated Pages  Actual Pages

Estimated Pages  Actual Pages

**Hardcopy files (in pages):**

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- Photocopying/scanning records into electronic format (PDF)
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- Copying other types of media; if so please specify:

Estimated Hours  Actual Hours

### Section 3: Search Summary and Program Area Recommendations

Please describe the search for records including what records were searched, (eg. files, email, databases, TRIM files, off site records, etc.), duration of search time, and who concluded the search for records.

Jackie searched previous admin LAN

Could release of any/all of the responsive records potentially cause harm?

YES ☒

NO ☐

**\*Harm** – Disclosure of the records would significantly harm the ministry's position, or a third party's interests on a given topic. The harms assessment allows FOI staff to better understand the context of the records and make informed severing recommendations based on potential harms. (Issues associated with possible disclosure through the FOI process that are unrelated to the harms assessment should be communicated to your ministry executive and/or Government Communications and Public Engagement office.)

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### Section 4: Contact Information

Who completed this form? (Full Name, Title):

Phone Number:

Date:

Alison Wensink, Executive Administrative Coordinator

250-387-2987

Oct 26, 2017

Harms assessment completed by (Full Name, Title)

Program Area:

Harms assessment approved by (Full Name, Title)

**From:** IAO CentralTeam CITZ:EX  
**Sent:** Tuesday, October 31, 2017 9:40 AM  
**To:** Hendry, Jackie PREM:EX  
**Cc:** Wensink, Alison PREM:EX  
**Subject:** Sign Off OOP-2017-73141  
**Attachments:** G - Sign Form.docx; Redline OOP-2017-73141.pdf; Draft Response - OOP-2017-73141.docx

Please see attached sign off package for public body approval.

Sign off due: November 6, 2017

Legislated due date of file: November 7, 2017

Thank you,

David Trudel, FOI Analyst  
Central Agency Team  
Information Access Operations

#### IAO - Review of Harms and Response Recommendations

**Request Received:** September 25, 2017 **Due Date:** November 7, 2017 **Applicant type:** Media

**Description:** *Regarding the \$7,500 contract, C18PREM1469, for Writing Services with Oliphant Public Affairs: A copy of the contract, correspondence and a copy of the deliverables..*

#### Comments/Background:

- The Correspondence Unit and Exec/DMO were canvassed for records. The Correspondence Unit was unable to locate responsive records. Exec/DMO did locate records, however they also noted that the Ministry of Finance holds contract files. This request has therefore been partially transferred to the Ministry of Finance.
- The Ministry of Finance will be responding under FOI request FIN-2017-73502, currently in the Call For Records stage.

#### Consultations:

- N/A

#### Recommendations:

- Disclose the records in their entirety.
- Please see the attached draft response letter for the applicant.

#### Publication Recommendations:

- Note that all **general FOI request records** that are released to an applicant should be published on the Open Information website unless the exemption criteria apply. The exemption criteria can be found on page 3 of Ministerial Directive 06-2016 and on page 11 of the Open Information and Open Data Policy.
- **Effective October 1, 2016** records (or portions of records) unable to be published due to federal copyright legislation will be redacted prior to publication by the Open Information team.
  - IAO recommends: Publish.

FOI Analyst: David Trudel

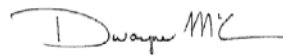
Signature:



Date: October 27, 2017

Team Lead: Dwayne McCowan

Signature:



Date: October 31, 2017

#### Ministry - Agreement with Recommendations

Ministry Executive

Name: Don Wright, DM to the  
Premier and Cabinet Secretary and  
Head of the Public Service

Signature:

Date:

Comments:

#### Exercise of Discretion:

The *Freedom of Information and Protection of Privacy Act* (FOIPPA) contains both mandatory and discretionary exceptions to disclosure. Sections 13 to 20 are the discretionary exceptions. Where Information Access Operations (IAO) has advised the head that a discretionary exception may apply, it is important that the head consider the possibility of releasing the information despite the fact that an exception may apply.

**Factors relevant to the exercise of discretion include:**

- the general purposes of the legislation: public bodies should make information available to the public; individuals should have access to personal information about themselves;
- the wording of the discretionary exception and the interests which the section attempts to balance;
- whether the individual's request could be satisfied by severing the record and by providing the applicant with as much information as is reasonably practicable;
- the historical practice of the public body with respect to the release of similar types of documents;
- the nature of the record and the extent to which the document is significant and/or sensitive to the public body;
- whether the disclosure of the information will increase public confidence in the operation of the public body;
- the age of the record;
- whether there is a sympathetic or compelling need to release materials;
- whether previous orders of the Commissioner have ruled that similar types of records or information should or should not be subject to disclosure; and
- when the policy advice exception is claimed, whether the decision to which the advice or recommendations relates has already been made.



ARCS: 292-30  
File: OOP-2017-73141  
Your File: [xxx]

October 31, 2017

Sent via email: [applicant's email]

[inside address]

Dear [applicant]:

**Re: Request for Access to Records**  
***Freedom of Information and Protection of Privacy Act (FOIPPA)***

I am writing further to your request received by the Office of the Premier. Your request is for:

*Regarding the \$7,500 contract, C18PREM1469, for Writing Services with Oliphant Public Affairs: A copy of the contract, correspondence and a copy of the deliverables.*

Please find enclosed a copy of the records located in response to your request. These records are provided to you in their entirety. Your file is now closed.

The Office of the Premier has been advised the Ministry of Finance has records responsive to your request. Your request has been partially transferred to that public body, and they will respond under separate cover, FIN-2017-73502. Please await a response to that request before considering government's response to be complete.

These records will be published on the BC Government's Open Information website a minimum of five business days after release. To find out more about Open Information, please access the Open Information website at: [www.gov.bc.ca/openinformation](http://www.gov.bc.ca/openinformation)

If you have any questions regarding your request, please contact David Trudel, the analyst assigned to your request, at 250 953-6211. This number can be reached toll-free by calling from .../2

Vancouver, 604 660-2421, or from elsewhere in BC, 1 800 663-7867 and asking to be transferred to 250 953-6211.

You have the right to ask the Information and Privacy Commissioner to review this decision. I have enclosed information on the review and complaint process.

Sincerely,

Dwayne McCowan, Team Lead

On behalf of Cindy Elbahir, Manager  
Central Agency Team, Information Access Operations

Enclosures

<p>How to Request a Review with the Office of the Information and Privacy Commissioner</p>
--

If you have any questions regarding your request please contact the analyst assigned to your file. The analyst's name and telephone number are listed in the attached letter.

Pursuant to section 52 of the *Freedom of Information and Protection of Privacy Act* (FOIPPA), you may ask the Office of the Information and Privacy Commissioner to review any decision, act, or failure to act with regard to your request under FOIPPA.

**Please note that you have 30 business days to file your review with the Office of the Information and Privacy Commissioner. In order to request a review please write to:**

Information and Privacy Commissioner  
PO Box 9038 Stn Prov Govt  
4th Floor, 947 Fort Street  
Victoria BC V8W 9A4  
Telephone 250 387-5629      Fax 250 387-1696

If you request a review, please provide the Commissioner's Office with:

1. A copy of your original request;
2. A copy of our response; and
3. The reasons or grounds upon which you are requesting the review.



## Wensink, Alison PREM:EX

---

**From:** Wensink, Alison PREM:EX  
**Sent:** Thursday, November 2, 2017 3:06 PM  
**To:** Hendry, Jackie PREM:EX  
**Subject:** 73141 - Oliphant - Additional Records  
**Attachments:** 73141 - Additional Records.pdf

*Alison Wensink, Executive Administrative Coordinator  
Deputy Minister's Office | Office of the Premier  
Room 272 - West Annex, Parliament Buildings  
Victoria BC V8W 9E1  
Phone: (250) 387-2987*

## Wensink, Alison PREM:EX

---

**From:** Hendry, Jackie PREM:EX  
**Sent:** Thursday, November 2, 2017 4:02 PM  
**To:** McCowan, Dwayne CITZ:EX; Trudel, David CITZ:EX  
**Subject:** FW: 73141 - Oliphant - Additional Records  
**Attachments:** 73141 - Additional Records.pdf

---

**From:** Wensink, Alison PREM:EX  
**Sent:** Thursday, November 2, 2017 3:06 PM  
**To:** Hendry, Jackie PREM:EX  
**Subject:** 73141 - Oliphant - Additional Records

*Alison Wensink, Executive Administrative Coordinator  
Deputy Minister's Office | Office of the Premier  
Room 272 - West Annex, Parliament Buildings  
Victoria BC V8W 9E1  
Phone: (250) 387-2987*

## Wensink, Alison PREM:EX

---

**From:** Trudel, David CITZ:EX  
**Sent:** Thursday, November 2, 2017 4:06 PM  
**To:** Hendry, Jackie PREM:EX  
**Subject:** RE: 73141 - Oliphant - Additional Records

And for these too, thanks.

---

**From:** Hendry, Jackie PREM:EX  
**Sent:** Thursday, November 2, 2017 4:02 PM  
**To:** McCowan, Dwayne FIN:EX; Trudel, David FIN:EX  
**Subject:** FW: 73141 - Oliphant - Additional Records

---

**From:** Wensink, Alison PREM:EX  
**Sent:** Thursday, November 2, 2017 3:06 PM  
**To:** Hendry, Jackie PREM:EX  
**Subject:** 73141 - Oliphant - Additional Records

*Alison Wensink, Executive Administrative Coordinator  
Deputy Minister's Office | Office of the Premier  
Room 272 - West Annex, Parliament Buildings  
Victoria BC V8W 9E1  
Phone: (250) 387-2987*

**Wensink, Alison PREM:EX**

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**From:** IAO CentralTeam CITZ:EX  
**Sent:** Friday, November 3, 2017 2:41 PM  
**To:** Hendry, Jackie PREM:EX  
**Cc:** Wensink, Alison PREM:EX  
**Subject:** Sign Off OOP-2017-73141  
**Attachments:** G - Sign Form.docx; Revised redline OOP-2017-73141.pdf; Draft Response - OOP-2017-73141.docx

Please see attached sign off package for public body approval.

Sign off due: November 6, 2017

Legislated due date of file: November 7, 2017

Thank you,

David Trudel, FOI Analyst  
Central Agency Team  
Information Access Operations

**IAO - Review of Harms and Response Recommendations**

**Request Received:** September 25, 2017 **Due Date:** November 7, 2017 **Applicant type:** Media

**Description:** *Regarding the \$7,500 contract, C18PREM1469, for Writing Services with Oliphant Public Affairs: A copy of the contract, correspondence and a copy of the deliverables..*

**Comments/Background:**

- The Correspondence Unit and Exec/DMO were canvassed for records. Exec/DMO did locate records, however they also noted that the Ministry of Finance holds contract files. This request has been partially transferred to the Ministry of Finance.
- The Ministry of Finance will be responding under FOI request FIN-2017-73502, currently in the Call For Records stage.

**Consultations:**

- N/A

**Recommendations:**

- Withhold portions of the records pursuant to section(s) 17 (Disclosure harmful to the financial or economic interests of a public body), 21 (Disclosure harmful to business interests of a third party), and 22 (Disclosure harmful to personal privacy) of FOIPPA.
- Please see the attached draft response letter for the applicant.

**Publication Recommendations:**

- Note that all **general FOI request records** that are released to an applicant should be published on the Open Information website unless the exemption criteria apply. The exemption criteria can be found on page 3 of Ministerial Directive 06-2016 and on page 11 of the Open Information and Open Data Policy.
- **Effective October 1, 2016** records (or portions of records) unable to be published due to federal copyright legislation will be redacted prior to publication by the Open Information team.
  - IAO recommends: **Publish.**

FOI Analyst: David Trudel

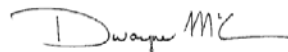
Signature:



Date: November 3, 2017

Team Lead: Dwayne McCowan

Signature:



Date: November 3, 2017

**Ministry - Agreement with Recommendations**

Ministry Executive

Name: Don Wright, DM to the  
Premier and Cabinet Secretary and  
Head of the Public Service

Signature:

Date:

Comments:

**Exercise of Discretion:**

The *Freedom of Information and Protection of Privacy Act* (FOIPPA) contains both mandatory and discretionary exceptions to disclosure. Sections 13 to 20 are the discretionary exceptions. Where Information Access Operations (IAO) has advised

the head that a discretionary exception may apply, it is important that the head consider the possibility of releasing the information despite the fact that an exception may apply.

**Factors relevant to the exercise of discretion include:**

- the general purposes of the legislation: public bodies should make information available to the public; individuals should have access to personal information about themselves;
- the wording of the discretionary exception and the interests which the section attempts to balance;
- whether the individual's request could be satisfied by severing the record and by providing the applicant with as much information as is reasonably practicable;
- the historical practice of the public body with respect to the release of similar types of documents;
- the nature of the record and the extent to which the document is significant and/or sensitive to the public body;
- whether the disclosure of the information will increase public confidence in the operation of the public body;
- the age of the record;
- whether there is a sympathetic or compelling need to release materials;
- whether previous orders of the Commissioner have ruled that similar types of records or information should or should not be subject to disclosure; and
- when the policy advice exception is claimed, whether the decision to which the advice or recommendations relates has already been made.



ARCS: 292-30  
File: OOP-2017-73141  
Your File: [xxxx]

November 3, 2017

Sent via email: [applicant's email]

[inside address]

Dear [applicant]:

**Re: Request for Access to Records**  
***Freedom of Information and Protection of Privacy Act (FOIPPA)***

I am writing further to your request received by the Office of the Premier. Your request is for:

*Regarding the \$7,500 contract, C18PREM1469, for Writing Services with Oliphant Public Affairs: A copy of the contract, correspondence and a copy of the deliverables.*

Please find enclosed a copy of the records located in response to your request. Some information has been withheld pursuant to section(s) 17 (Disclosure harmful to the financial or economic interests of a public body), 21 (Disclosure harmful to business interests of a third party) and 22 (Disclosure harmful to personal privacy) of FOIPPA. A complete copy of FOIPPA is available online at:

[http://www.bclaws.ca/civix/document/id/complete/statreg/96165\\_00](http://www.bclaws.ca/civix/document/id/complete/statreg/96165_00)

Your file is now closed.

The Office of the Premier has been advised that the Ministry of Finance has records responsive to your request. Your request has been transferred to that public body, and they will respond under separate cover, FIN-2017-73502. Please await a response to that request before considering government's response to be complete.

.../2

These records will be published on the BC Government's Open Information website a minimum of five business days after release. To find out more about Open Information, please access the Open Information website at: [www.gov.bc.ca/openinformation](http://www.gov.bc.ca/openinformation)

If you have any questions regarding your request, please contact David Trudel, the analyst assigned to your request, at 250 953-6211. This number can be reached toll-free by calling from Vancouver, 604 660-2421, or from elsewhere in BC, 1 800 663-7867 and asking to be transferred to 250 953-6211.

You have the right to ask the Information and Privacy Commissioner to review this decision. I have enclosed information on the review and complaint process.

Sincerely,

Dwayne McCowan, Team Lead

Cindy Elbahir, Manager  
Central Agency Team, Information Access Operations

Enclosures



<p>How to Request a Review with the Office of the Information and Privacy Commissioner</p>
--

If you have any questions regarding your request please contact the analyst assigned to your file. The analyst's name and telephone number are listed in the attached letter.

Pursuant to section 52 of the *Freedom of Information and Protection of Privacy Act* (FOIPPA), you may ask the Office of the Information and Privacy Commissioner to review any decision, act, or failure to act with regard to your request under FOIPPA.

**Please note that you have 30 business days to file your review with the Office of the Information and Privacy Commissioner. In order to request a review please write to:**

Information and Privacy Commissioner  
PO Box 9038 Stn Prov Govt  
4th Floor, 947 Fort Street  
Victoria BC V8W 9A4  
Telephone 250 387-5629      Fax 250 387-1696

If you request a review, please provide the Commissioner's Office with:

1. A copy of your original request;
2. A copy of our response; and
3. The reasons or grounds upon which you are requesting the review.

## Wensink, Alison PREM:EX

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**From:** Trudel, David <IAOCentralTeam@gov.bc.ca>  
**Sent:** Tuesday, November 7, 2017 12:24 PM  
**To:** McCartney, Angela PREM:EX  
**Cc:** Wensink, Alison PREM:EX  
**Subject:** Sign Off OOP-2017-73141 - revised  
**Attachments:** G - Sign Form.docx; Revised revised redline OOP-2017-73141.pdf; Draft revised-Response - OOP-2017-73141.docx

Please see attached revised sign off package for public body approval.

Sign off due: Nov. 7, 2017

Legislated due date of file: November 7, 2017

Thank you,

David Trudel, FOI Analyst  
Central Agency Team  
Information Access Operations

**IAO - Review of Harms and Response Recommendations**

**Request Received:** September 25, 2017 **Due Date:** November 7, 2017 **Applicant type:** Media

**Description:** *Regarding the \$7,500 contract, C18PREM1469, for Writing Services with Oliphant Public Affairs: A copy of the contract, correspondence and a copy of the deliverables..*

**Comments/Background:**

- The Correspondence Unit and Exec/DMO were canvassed for records. Exec/DMO did locate records, however they also noted that the Ministry of Finance holds contract files. This request has been partially transferred to the Ministry of Finance.
- The Ministry of Finance will be responding under FOI request FIN-2017-73502, currently in the Call For Records stage.

**Consultations:**

- N/A

**Recommendations:**

- Withhold portions of the records pursuant to section 22 (Disclosure harmful to personal privacy) of FOIPPA.
- Please see the attached draft response letter for the applicant.

**Publication Recommendations:**

- Note that all **general FOI request records** that are released to an applicant should be published on the Open Information website unless the exemption criteria apply. The exemption criteria can be found on page 3 of [Ministerial Directive 06-2016](#) and on page 11 of the [Open Information and Open Data Policy](#).
- **Effective October 1, 2016** records (or portions of records) unable to be published due to federal copyright legislation will be redacted prior to publication by the Open Information team.
  - IAO recommends: **Publish**.

FOI Analyst: David Trudel

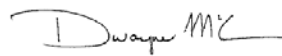
Signature:



Date: November 3, 2017

Team Lead: Dwayne McCowan

Signature:



Date: November 7, 2017

**Ministry - Agreement with Recommendations**

Ministry Executive

Name: Don Wright, DM to the  
Premier and Cabinet Secretary and  
Head of the Public Service

Signature:

Date:

Comments:

**Exercise of Discretion:**

The *Freedom of Information and Protection of Privacy Act* (FOIPPA) contains both mandatory and discretionary exceptions to disclosure. Sections 13 to 20 are the discretionary exceptions. Where Information Access Operations (IAO) has advised the head that a discretionary exception may apply, it is important that the head consider the possibility of releasing the information despite the fact that an exception may apply.

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- the age of the record;
- whether there is a sympathetic or compelling need to release materials;
- whether previous orders of the Commissioner have ruled that similar types of records or information should or should not be subject to disclosure; and
- when the policy advice exception is claimed, whether the decision to which the advice or recommendations relates has already been made.



ARCS: 292-30  
File: OOP-2017-73141  
Your File: [xxxx]

November 7, 2017

Sent via email: [applicant's email]

[inside address]

Dear [applicant]:

**Re: Request for Access to Records**  
***Freedom of Information and Protection of Privacy Act (FOIPPA)***

I am writing further to your request received by the Office of the Premier. Your request is for:

*Regarding the \$7,500 contract, C18PREM1469, for Writing Services with Oliphant Public Affairs: A copy of the contract, correspondence and a copy of the deliverables.*

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[http://www.bclaws.ca/civix/document/id/complete/statreg/96165\\_00](http://www.bclaws.ca/civix/document/id/complete/statreg/96165_00)

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.../2

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Sincerely,

Dwayne McCowan, Team Lead

On behalf of  
Cindy Elbahir, Manager  
Central Agency Team, Information Access Operations

Enclosures

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--

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Victoria BC V8W 9A4  
Telephone 250 387-5629      Fax 250 387-1696

If you request a review, please provide the Commissioner's Office with:

1. A copy of your original request;
2. A copy of our response; and
3. The reasons or grounds upon which you are requesting the review.

## Wensink, Alison PREM:EX

---

**From:** Wensink, Alison PREM:EX  
**Sent:** Tuesday, November 7, 2017 3:27 PM  
**To:** IAO CentralTeam CITZ:EX  
**Cc:** Hendry, Jackie PREM:EX  
**Subject:** OOP-2017-73141  
**Attachments:** Approval OOP-2017-73141.pdf

Hello,

Please find attached approval for 73141

*Alison Wensink, Executive Administrative Coordinator  
Deputy Minister's Office | Office of the Premier  
Room 272 - West Annex, Parliament Buildings  
Victoria BC V8W 9E1  
Phone: (250) 387-2987*





**IAO - Review of Harms and Response Recommendations**

**Request Received:** September 25, 2017 **Due Date:** November 7, 2017 **Applicant type:** Media

**Description:** Regarding the \$7,500 contract, C18PREM1469, for Writing Services with Oliphant Public Affairs: A copy of the contract, correspondence and a copy of the deliverables..

**Comments/Background:**

- The Correspondence Unit and Exec/DMO were canvassed for records. Exec/DMO did locate records, however they also noted that the Ministry of Finance holds contract files. This request has been partially transferred to the Ministry of Finance.
- The Ministry of Finance will be responding under FOI request FIN-2017-73502, currently in the Call For Records stage.

**Consultations:**

- N/A

**Recommendations:**

- Withhold portions of the records pursuant to section 22 (Disclosure harmful to personal privacy) of FOIPPA.
- Please see the attached draft response letter for the applicant.

**Publication Recommendations:**

- Note that all **general FOI request records** that are released to an applicant should be published on the Open Information website unless the exemption criteria apply. The exemption criteria can be found on page 3 of [Ministerial Directive 06-2016](#) and on page 11 of the [Open Information and Open Data Policy](#).
- **Effective October 1, 2016** records (or portions of records) unable to be published due to federal copyright legislation will be redacted prior to publication by the Open Information team.
  - IAO recommends: **Publish.**

FOI Analyst: David Trudel

Signature:

Date: November 3, 2017

Team Lead: Dwayne McCowan

Signature:

Date: November 7, 2017

**Ministry - Agreement with Recommendations**

Ministry Executive

Name: Don Wright, DM to the  
Premier and Cabinet Secretary and  
Head of the Public Service

Signature:

Date:

Nov 7/17

Comments:

**Exercise of Discretion:**

The *Freedom of Information and Protection of Privacy Act* (FOIPPA) contains both mandatory and discretionary exceptions to disclosure. Sections 13 to 20 are the discretionary exceptions. Where Information Access Operations (IAO) has advised the head that a discretionary exception may apply, it is important that the head consider the possibility of releasing the information despite the fact that an exception may apply.

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- the age of the record;
- whether there is a sympathetic or compelling need to release materials;
- whether previous orders of the Commissioner have ruled that similar types of records or information should or should not be subject to disclosure; and
- when the policy advice exception is claimed, whether the decision to which the advice or recommendations relates has already been made.

## Wensink, Alison PREM:EX

---

**From:** Wensink, Alison PREM:EX  
**Sent:** Tuesday, November 7, 2017 3:37 PM  
**To:** Hannah, Matt GCPE:EX  
**Cc:** Hendry, Jackie PREM:EX  
**Subject:** OOP-2017-73141  
**Attachments:** Approval OOP-2017-73141.pdf; Revised revised redline OOP-2017-73141\_Redacted.pdf

Hi Matt,

The attached FOI request was approved and sent to IAO today. I've attached the revised redline with redactions for s. 22

Thanks

*Alison Wensink, Executive Administrative Coordinator  
Deputy Minister's Office | Office of the Premier  
Room 272 - West Annex, Parliament Buildings  
Victoria BC V8W 9E1  
Phone: (250) 387-2987*



**IAO - Review of Harms and Response Recommendations**

**Request Received:** September 25, 2017 **Due Date:** November 7, 2017 **Applicant type:** Media

**Description:** Regarding the \$7,500 contract, C18PREM1469, for Writing Services with Oliphant Public Affairs: A copy of the contract, correspondence and a copy of the deliverables..

**Comments/Background:**

- The Correspondence Unit and Exec/DMO were canvassed for records. Exec/DMO did locate records, however they also noted that the Ministry of Finance holds contract files. This request has been partially transferred to the Ministry of Finance.
- The Ministry of Finance will be responding under FOI request FIN-2017-73502, currently in the Call For Records stage.

**Consultations:**

- N/A

**Recommendations:**

- Withhold portions of the records pursuant to section 22 (Disclosure harmful to personal privacy) of FOIPPA.
- Please see the attached draft response letter for the applicant.

**Publication Recommendations:**

- Note that all **general FOI request records** that are released to an applicant should be published on the Open Information website unless the exemption criteria apply. The exemption criteria can be found on page 3 of Ministerial Directive 06-2016 and on page 11 of the Open Information and Open Data Policy.
- **Effective October 1, 2016** records (or portions of records) unable to be published due to federal copyright legislation will be redacted prior to publication by the Open Information team.
  - IAO recommends: **Publish**.

FOI Analyst: David Trudel

Signature:

Date: November 3, 2017

Team Lead: Dwayne McCowan

Signature:

Date: November 7, 2017

**Ministry - Agreement with Recommendations**

Ministry Executive

Name: Don Wright, DM to the  
Premier and Cabinet Secretary and  
Head of the Public Service

Signature:

Date:

Nov 7/17

Comments:

**Exercise of Discretion:**

The *Freedom of Information and Protection of Privacy Act* (FOIPPA) contains both mandatory and discretionary exceptions to disclosure. Sections 13 to 20 are the discretionary exceptions. Where Information Access Operations (IAO) has advised the head that a discretionary exception may apply, it is important that the head consider the possibility of releasing the information despite the fact that an exception may apply.

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- the age of the record;
- whether there is a sympathetic or compelling need to release materials;
- whether previous orders of the Commissioner have ruled that similar types of records or information should or should not be subject to disclosure; and
- when the policy advice exception is claimed, whether the decision to which the advice or recommendations relates has already been made.

**From:** Elbahir, Cindy CITZ:EX  
**Sent:** Thursday, November 9, 2017 3:32 PM  
**To:** Hendry, Jackie PREM:EX; McCartney, Angela PREM:EX  
**Cc:** McCowan, Dwayne CITZ:EX; Trudel, David CITZ:EX  
**Subject:** OOP-2017-73140 AND OOP-2017-73141

Hi Jackie and Angela. I know that we have spoken about this but, for ease of reference, wanted to provide the following info in one email:

In response to OOP-2017-73140 (Regarding the \$10,000 contract, C18PREM1468, for Policy Advice related to Innovation and Clean Technologies with One Ton Consulting: A copy of the contract, correspondence and a copy of the deliverables.) – the media applicant wrote back following disclosure asking "...Were there any tangible deliverables, such as a report, assessment or briefing note?" The applicant sent this email to IAO on November 1<sup>st</sup>.

In response to OOP-2017-73141 (Regarding the \$7,500 contract, C18PREM1469, for Writing Services with Oliphant Public Affairs: A copy of the contract, correspondence and a copy of the deliverables.) – the same media applicant wrote back following disclosure asking "...I also asked for the deliverables. Where are they?" This email was sent to IAO on November 7th.

We appreciate you are looking into this and will await information before replying to the applicant. Thanks!

David: please file in the CL log in AXIS for each file. Thanks!

Cindy

**From:** Hendry, Jackie PREM:EX  
**Sent:** Friday, December 1, 2017 12:06 PM  
**To:** McCowan, Dwayne CITZ:EX  
**Subject:** Wording regarding deliverables

Wording for the question on deliverables.

**OOP-2017-73141:**

This is in response to your question pertaining to the release you received from the Office of the Premier in response to your FOI request OOP-2017-73141 for: *Regarding the \$7,500 contract, C18PREM1469, for Writing Services with Oliphant Public Affairs: A copy of the contract, correspondence and a copy of the deliverables.*

Please be advised that although a thorough search was conducted, and a discussion with previous staff responsible for initiating the contract, we are unable to locate records identifying specific deliverables other than what was indicated within the records that were provided to you. Specifically, the contractor provided writing services for the Office of the Premier on June 15, 16, 17, 18 and 19.

As you have been made aware, this request was partially transferred by the Office of the Premier to the Ministry of Finance. Please await their response before considering this matter closed.

**OOP-2017-73140:**

This is in response to your question pertaining to the release you received from the Office of the Premier in response to your FOI request OOP-2017-73140 for: *Regarding the \$10,000 contract, C18PREM1468, for Policy Advice related to Innovation and Clean Technologies with One Ton Consulting: A copy of the contract, correspondence and a copy of the deliverables.*

Please be advised that although a thorough search was conducted, and a discussion with previous staff responsible for initiating the contract, we are unable to locate records identifying specific deliverables. We are aware that this contractor provided policy advice related to innovation and clean technologies on June 14, 15, 16, 18, and 20.

As you have been made aware, this request was partially transferred by the Office of the Premier to the Ministry of Finance. Please await their response before considering this matter closed.